DALLAS INDEPENDENT SCHOOL DISTRICT
CONSTRUCTION SERVICES

Project Manual

VOLUME 1 OF 1

CSP 250071

ORG 235 – BIRDIE ALEXANDER ELEMENTARY SCHOOL – RENOVATION AND ADDITION

A/E FIRM
HARRISONKORNBERG ARCHITECTS

MEP: MEP CONSULTING ENGINEERS
CIVIL ENGINEER: JQ INFRASTRUCTURE
STRUCTURAL ENGINEER: JQ INFRASTRUCTURE
IT/SECURITY: TLC (MOYE) CONSULTING

LANDSCAPE: CCA LANDSCAPE ARCHITECTS
ENVELOPE CONSULTANT: PRICE CONSULTING, INC.
FOOD SERVICE: FDP

March 8, 2026

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CONSTRUCTION SERVICES

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HARRISONKORNBERG ARCHITECTS

March 8, 2026

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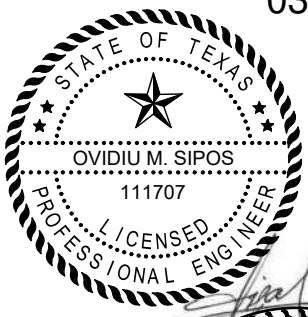

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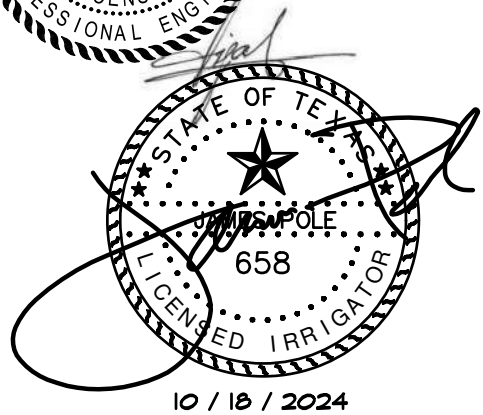

10 / 18 / 2024

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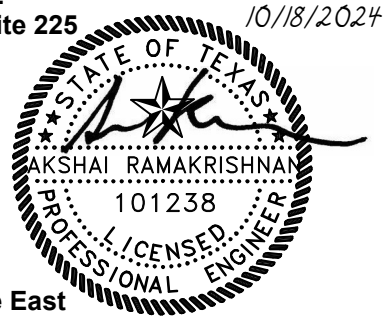

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02/11/2026

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1.01.A Project Manual List with Revision Number and Date: 03/08/2026

ORG 235 – BIRDIE ALEXANDER ELEMENTARY SCHOOL – RENOVATION AND ADDITION

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QF1.4	FS PLUMBING PLAN
QF1.5	FS ELECTRICAL PLAN
QF1.6	FS EXHAUST HOODS
QF1.7	FS CONDENSING UNITS

QF1.8	FS ELEVATIONS
QF1.9	FS SECTIONS & DETAILS
QF1.9.1	FS DETAILS
QF1.9.2	FS DETAILS

Procurement Services March 8, 2026

The Dallas Independent School District ("District") is soliciting Competitive Sealed Proposals ("CSP") from qualified sources relative to the provision of the following request For Competitive Sealed Proposals ("CSP"). This procurement will be managed under the Dallas ISD Construction Services department.

For information on how to obtain the CSP documents, go to the District's **Construction Services** website **http://www.dallasisd.org. Click on "Departments;" click on "Construction Services/Bond Office;" click on "Bond Vendor Opportunities;"** then click on the bid package number. Follow the Document Distribution instructions to obtain the CSP documents. The CSP documents contain the necessary information to submit a CSP to the District, including construction documents, selection criteria, estimated budget, project scope, schedule, and other information that contractors may require to respond to the request.

Please return the "Intention to Propose" form (Specification Section 00 11 17) to the Construction Services Procurement Director listed on the form.

CSP #	Description	Closing Date	Buyers Initials
250071	Birdie Alexander Elementary School – Renovation & Addition	4/7/2026	MH

A pre-proposal meeting will be held at 10:00 am CT on Monday, March 23, 2026 via Teams for all interested parties. This meeting is not mandatory, but information discussed will be extremely helpful in preparation of the proposal.

Join: https://teams.microsoft.com/meet/23497079102638?p=wgM1WymtAHfXv7avpV
Meeting ID: 234 970 791 026 38
Passcode: Sb6vv7QF

All general contractors and sub-contractors are encouraged to attend this meeting. Contractors will meet A/E(s) and PM at the school to start site tours. The first site tour will take place immediately following the pre-proposal. The following is the schedule for each site tour:

School Org#	School Name	Date	Time	School Address, Location of Meeting
235	Birdie Alexander Elementary School – Renovation & Addition	3/23/2026	4:00PM	1830 Goldwood Dr., Dallas, TX 75232

All Construction Services procurements must be physically delivered to the Construction Services office, at the Linus D. Wright Dallas ISD Administration Building 9400 North Central Expressway, Suite 800 Dallas, TX 75231. (Call 972.925.7200 for directions). Delivery to other locations will result in rejection of a CSP.

Completed CSP Package **Part 1-A, 1-B and 1-C are due on Tuesday, 4/7/2026 at 2:00 PM** (local time).

Completed CSP Package **Part 2 is due on Wednesday, 4/8/2026 at 3:00 PM (**local time).

Microsoft Teams meeting
Join: https://teams.microsoft.com/meet/26007602455388?p=phjBvvZ6nPTGfIhUVh
Meeting ID: 260 076 024 553 88
Passcode: 6ZL2af7X

Any materials received after the respective closing dates / times will not be considered.

The District will open and read the names of the proposers and prices submitted in responsive CSPs beginning at 3:30 P.M. local time upon submittal of Part 2 of the Package, via Zoom at Dallas ISD Construction Services, Linus D. Wright Dallas ISD Administration Building 9400 North Central Expressway, Suite 800 Dallas, TX 75231.

No further information will be officially released until after the date the Agenda is publicized for the Board of Trustees briefing.

The right is reserved to reject any or all bids, proposals, CSPs, or statements of qualification and to waive technicalities.

The Dallas Independent School District is committed to the ideals of equal opportunity in all its business endeavors.

The Dallas Independent School District's Construction Services projects have a 30% Small Business Enterprise (SBE) aspirational goal in construction.

RUN TWO TIMES ONLY AS FOLLOWS:
3/8/2026 and 3/15/2026

DALLAS INDEPENDENT SCHOOL DISTRICT

PROCUREMENT SERVICES – CONSTRUCTION SERVICES

DOCUMENT DISTRIBUTION

CONSTRUCTION SERVICES

CSP 250071
Org 235-BIRDIE ALEXANDER ELEMENTARY SCHOOL-RENOVATION AND ADDITION
J235_P0312_1

SOLICITATION TIMELINE:

Issue Date:	3/8/2026
First Advertisement Date	3/8/2026
Second Advertisement Date	3/15/2026
Preproposal Meeting	3/23/2026 at 10:00 AM CT
Question Deadline	3/27/2026
Question Responses from the District	3/31/2026
CSP Response Due Dates Pt 1-A, Pt 1-B, and Pt 1-C	4/7/2026 at 2:00 PM CT
CSP Response Due Date Pt 2	4/8/2026 at 3:00 PM CT
CSP Evaluation	4/13/2026
Anticipated Board Approval	**5/28/2026**

1. DOCUMENT DISTRIBUTION:

   The attached "Document Distribution" page details how documents and addenda will be distributed.

2. ESTIMATED CONSTRUCTION BUDGET INCLUDING ALLOWANCES:

   Total Estimated Construction Budget (CCL + IC+ Allowances) for CSP 250071 $8,168,942.15

3. Scope of Work. The Work consists of:

   ORG 235 – Birdie Alexander Elementary School - Project consists of the following:

   1. Kitchen Addition with new equipment and exterior egress.
   2. Renovated and expanded Administration Suite.

3. New secured vestibule and controlled access, with access control equipment, at the school's main visitor entrance.
4. Replaced exterior windows and storefront systems.
5. New mechanical and fire alarm systems.
6. New LED lighting fixtures throughout the interior and exterior, with new lighting controls.
7. New IDF/MDF air conditioning.
8. New educational casework.
9. New finishes throughout portions of the school (flooring, base, wall paint)
10. New teaching surfaces in the classrooms.
11. New digital marque sign.
12. New exterior hollow metal doors.
13. Replacement of existing damaged wood gym flooring with new.

4. Contact Information:

Technical questions and all other questions related to this solicitation are to be referred to:

Attention:	**Dallas ISD Procurement Services**
Email:	**ProcurementCS@dallasisd.org**

Please notate the solicitation number **250071** in the subject line of your email.

DOCUMENT DISTRIBUTION
CSP PACKAGE 250071

Documents will be distributed as follows:

Hard copy and file distribution are provided, beginning

Printing Company Name:	**Thomas Printworks**
Attention:	**Jon Sauve**
Address:	**P.O. Box 830768**
City, State and Zip	**Richardson, TX 75083**
Phone:	**972-231-7227**
Email:	**jon.sauve@thomasprintworks.com**

Any addendum issued will be listed or posted at the **Dallas ISD Construction Services** website http://www.dallasisd.org/ **Click on "Departments"; click on "Construction Services/Bond Office"; click on "Bond Vendor Opportunities"**; then click on the bid package number. Any and all addenda that are too large in size for the website will not be posted on the District website. However, all such addenda will be listed on the website with the date of issuance of each addendum, and instructions to proposers for procuring such addenda from **Thomas Printworks.**

Documents are available as follows:

- **Full size sets of plans and specifications and USB drives of the same information and details are available for purchase at the Printing Company noted above. Purchase price must be obtained directly from the Printing Company.**

- **The purchases of additional USB drives of proposal documents in PDF format are available only to purchasers of at least one (1) full size plans and specifications. Purchase price must be obtained directly from the Printing Company.**

- **Addenda will be available from the Printing Company for purchase. Purchase price must be obtained directly from the Printing Company.**

Delivery pricing can be obtained from **Thomas Printworks.**

The bidder or proposer is responsible for obtaining all Addenda prior to submitting a bid or proposal to the District.

A list of Plan Rooms and other entities that have documents available for viewing are as follows:

DRAWINGS AND SPECIFICATIONS ARE AVAILABLE AT THE FOLLOWING:

Dallas/Fort Worth Minority Supplier Development Council
Sha'Ron Richardson
construction@dfwmsdc.com
214-630-0747
8828 N. Stemmons Freeway, Ste. 550
Dallas, TX 75247

Regional Hispanic Contractors Association
John H. Martinez
john@regionalhca.org
972-786-0909
3918 North Hampton Rd.
Dallas, TX 75212

Regional Black Contractors Association of North Texas, Inc.
John Proctor
info@blackcontractors.org
214-565-8946
2627 Martin Luther King Jr. Blvd,
Dallas, TX 75215

Fort Worth Hispanic Chamber of Commerce
Gilbert Juarez
gilbert@pic-printing.com
https://www.fwhccplanroom.com/
817-625-5411
1327 N. Main Street
Fort Worth, TX 76164

Greater Dallas Hispanic Chamber of Commerce
Gabriela Carvallo
gabriela@gdhcc.com
214-521-6007
1402 N. Corinth St., Ste 225
Dallas, TX 75215

Construction Connect
Michael Stubbs
Content@ConstructConnect.com
800-364-2059
30 Technology Parkway South, Ste 100
Norcross, GA 30092

Dodge Data & Analytics formerly McGraw-Hill Construction Dodge
support@construction.com
877-784-9556
4300 Beltway Place, Ste. 180
Arlington, TX 76018

Dallas Black Chamber of Commerce
Tigist Solomon
tsolomon@dbcc.org
214-702-6652
2922 Martin Luther King Jr. Blvd., Building A, Ste. 104
Dallas, TX 75215

Fort Worth Metropolitan Black Chamber of Commerce
Jeremiah Anderson
janderson@fwmbcc.org
817-871-6558
1150 South Fwy, Ste. 211
Fort Worth, TX 76104

Virtual Builders Exchange, LLC
Heidi Shaffer
heidi@virtualbx.com
210-564-6900
4047 Naco Perrin, Ste.100
San Antonio, TX 78217

SECTION 00 11 17 – INTENTION TO PROPOSE FORM

Please return this Intention to Propose Form within **Five (5) Days** of receipt of this Request for Competitive Sealed Proposal Package. Doing so will enable us to keep a record of interest in this project. It is your responsibility to continue to monitor the District Website for any modifications or addenda issued prior to the submittal deadline. Email this form to:

ATTN: **Dallas ISD Procurement Services c/o Bond/Construction Services**
Linus D. Wright Dallas ISD Administration Building
9400 North Central Expressway, Suite 800
Dallas, TX 75231
E-mail: ProcurementCS@dallasisd.org

Subject: Dallas ISD Construction Services
CSP 250071

Dear **Procurement Services:**

We hereby acknowledge receipt of the proposal documents for the above referenced COMPETITIVE SEALED PROPOSAL (CSP) Package, and confirm that:

(Check appropriate box)

☐ We do intend to submit a proposal for this work. We understand that this proposal will be prepared by us at no cost or obligation to: HarrisonKornberg Architects or Dallas ISD.

☐ We do not intend to submit a proposal on this work. The reason(s) we decline to offer a proposal is as follows:

_____

_____

_____

Yours sincerely,

_____ _____
Name Signature

_____ _____
Firm Title

_____ _____
Phone Date

_____
Fax

_____
Email Address

SECTION 00 21 13 – INSTRUCTIONS TO PROPOSERS

1.01 GENERAL INFORMATION

1.01.1. Scope

In accordance with the Texas Government Code Chapter 2269 the Dallas ISD is requesting Competitive Sealed Proposals (CSP) from general construction contractors. The following instructions by the Dallas Independent School District are intended to afford proposers an equal opportunity to participate in the proposal process.

1.01.2. Discrepancies and Interpretations

Proposer must notify the Architect/Engineer during procurement, at least ten (10) business days prior to the scheduled Proposal opening date, with any questions arising out of the drawings or specifications or if discrepancies, ambiguities or omissions are found in the Proposal documents, or if further information or interpretation is desired.

Answers to inquiries will be provided in writing to all proposers in addenda form. All provisions and requirements of such addenda will supersede or modify affected portions of the Proposal documents. All addenda will be incorporated into and bound with the Contract Documents. No other explanation or interpretation will be considered binding.

1.01.3. Submittal Procedures

Submit the Proposal in sealed packages of sufficient size to hold all of the copies of the Proposal documents. These should be packaged following the instructions in Specification Section 00 41 10 – Overall Proposal Packaging Checklist.

Provide a properly formatted label, using page one of the advertisement, on the exterior of the Proposal envelope or package providing the proposer's identification including due date and time.

If the Proposal is submitted by mail, place the sealed Proposal package in a mailing envelope addressed as required in this section. Delivery of the Proposal prior to the advertised time set for the Proposal opening is the responsibility of the proposer. Dallas ISD is not responsible for mail delivered from the post office.

1.01.4. Preparation of Competitive Sealed Proposals

The Proposal must be based on conditions at the project site, the project Drawings, the project manual and any addenda issued.

All original Proposal Forms must be authoritatively executed and submitted on the Proposal forms furnished by Dallas ISD.

If the **Technical Proposal** form does not provide sufficient space to adequately respond to a question, the proposer should attach additional 8 1/2" X 11" white paper sheets as required, referencing the page and question numbers to which the response pertains.

A Proposal with omissions, alterations, conditions, or carrying riders or other qualifiers which modify the Proposal form may result in the proposal being deemed as non-responsive.

If the proposer chooses to issue a "No Response" (N/R) to a question on the Proposal, an explanation of this action is required. Failure to do so may be viewed by Dallas ISD as incomplete and may subject the entire Proposal to rejection.

Only one proposal shall be submitted by each proposer. If two or more Proposals are submitted, either in one envelope or in separate envelopes, such multiple Proposals will be deemed as non-responsive. The blank Proposal form bound in the Specification is for the proposer's information reference only.

Facsimile or emailed proposals will not be accepted and modifications are not allowed. Any modifications not inside the proposal envelopes/packages will not be considered part of the Contractor's proposal.

The proposer will receive no compensation or reimbursement of expenses incurred in the preparation of this Proposal.

Dallas ISD reserves the right to reject any or all Proposals. Dallas ISD also reserves the right to waive errors and omissions in any proposal if it deems it in the best interest of Dallas ISD to do so.

1.01.5. Public Information and Notice of Confidentiality

Dallas ISD considers all Proposal information, documentation and supporting materials submitted in response to this Request for Competitive Sealed Proposal to be non-confidential and / or non-proprietary in nature, and therefore, shall be subject to the public disclosure under the Texas Public Information Act (*Texas Government Code*, Sec. 552.001, et seq.) after the award of the contract. Exceptions to this are listed in this Project Manual.

The Proposer must identify and designate those portions of their technical Proposal which contain trade secrets or other proprietary data. If the Proposal includes such data, the proposer shall:

Mark the cover sheet of the Technical Proposal with the following phrase: "This Proposal includes data that shall not be disclosed outside Dallas ISD, and the A/E design team and shall not be duplicated, used or disclosed in whole or in part for any purpose other than to evaluate this Proposal."

Mark each sheet and the specific data on that sheet that the proposer wishes to restrict with the following phrase: "Use or disclosure of this specifically marked data is subject to the restrictions regarding confidentiality cited on the cover sheet of this Proposal."

1.01.6. Proposal Guaranty Bond

A Proposal bond on Dallas ISD Proposal Guarantee Bond Form, from a Surety authorized to transact business in the State of Texas, in the amount of not less than ten percent (10%) of the greatest total amount of the proposed contract amount (Base Price plus all Allowances), payable without recourse to the order of the Dallas ISD Board of Trustees, must accompany the Proposal as a guarantee that, if awarded the Contract, the proposer will promptly enter into and execute the Contract and Performance and Payment Bonds on the forms provided.

The Proposal Guarantee Bond must be accompanied by a properly dated and executed Power of Attorney with a raised Surety seal on each document. Failure to do so will constitute an irregular Proposal which may be deemed as non-responsive. Use of a Surety company's bond form is not acceptable and may result in the Proposal being deemed as non-responsive.

Should the successful proposer fail to execute and return to Dallas ISD, the Contract and Bonds within ten (10) calendar days after the date of transmittal of the Contract Documents for execution, the Proposal Guaranty becomes the property of Dallas ISD.

No cashier's checks, official checks, or other items will be accepted. Only a Proposal Guaranty Bond as described in this paragraph for proposal security.

Deadline for Signing Contract and DALLAS ISD's Rights if Delay

The completion of this Project is crucial and must remain on a timely schedule. In order to keep the Project on a judicious schedule, the selected proposer must:

a. Sign the Contract no later than ten (10) calendar days after the date of Board approval when the selected proposer has been notified that it is the successful proposer, and

b. Provide the safety plan for the Project and all required bonds and insurance no later than five (5) business days after the successful proposer has signed the contract.

If the selected proposer fails to meet the district's specified deadline of ten (10) calendar days, the Dallas ISD has the right to:

a. Award the contract to the next successive responsive proposer subject to the district's ranking and evaluation.

1.01.7. Insurance

Original Certificates of Insurance, as well as copies of the original insurance policies and endorsements as required by the contract documents are due not later than 5 business days after execution of contract by the owner.

1.01.8. Ownership of the Competitive Sealed Proposal and Contractor's Proprietary Information

Submitted Proposals, documentation and supporting materials shall become the property of Dallas ISD.

1.01.9. Site Investigation

It is the responsibility of each proposer to examine the project site, existing improvements, and adjacent property and be familiar with existing conditions, and the full scope of the work before submission of a Proposal. By submitting a proposal, the Proposer certifies his acceptance of this requirement.

After investigating the project site and comparing the Drawings and Project Manual with the existing conditions, the proposer should immediately notify the A/E of any conditions for which requirements are not clear; or about which there is any question regarding the extent of the Work involved.

Should the successful proposer fail to make the required investigations and should a question arise after award of contract as to the extent of the Work arising from existing conditions, the A/E will review the issues and make a recommendation to the Project Manager.

Requests for site visits by individual proposers after the formal Pre-Proposal Meeting for the purpose of evaluating and preparing a proposal, will not be accommodated. State law requires proper background checks and badging or accompaniment by District personnel for site visits. It is not practical for the District to provide such accompaniment for individual proposers outside the prescribed Pre-Proposal and Site Visit parameters. Therefore the only viable and appropriate opportunity for viewing the site prior to the proposal date is to attend the Pre-Proposal Meeting and Site Visits.

1.01.10. Evaluation and Contract Award Process

Proposals will be opened publicly to identify the names of the proposer and their respective proposed contract amount (Base Price which includes all Allowances) beginning at 3:00pm Central time upon submittal of Part 2. Other contents of the Proposals will be afforded security sufficient to preclude disclosure of the contents prior to award.

The Proposal Evaluation Committee will evaluate the Proposals. The criteria for evaluation and selection of the successful proposer for this award will be based upon the factors listed in the Evaluation Criteria herein and in the Request for Competitive Sealed Proposal documents.

The Proposal Evaluation Committee consists of the following:

- Construction Services Staff ("CSS")

- SBE (“SBE”)
  DALLAS ISD SBE Program Manager

- Construction Proposal Evaluators (“CPE”)
  Five (5) Owner Representatives and or other in-house staff (as assigned)

- Safety Manager Consultant (“SM”)

After opening the Proposals, the Proposal Evaluation Committee will evaluate and rank each Proposal with respect to the published selection criteria. This ranking will be used to make an advisory recommendation to the Dallas ISD Board of Trustees and is subject to their approval. Per Texas Government Code Ch. 2269, Dallas ISD may negotiate a contract with the selected proposer offers for cost adjustment and other elements of the Proposal. Other than the data read at the Proposal opening, Dallas ISD will endeavor not to disclose any information derived from the Proposals submitted by competing firms in conducting such discussions. The selected Contractor will be required to sign the Dallas ISD Contract form once the district’s Board of Trustees grant the formal recommendation for award at the particular monthly publicly held Board meeting.

If Dallas ISD determines that it is unable to reach a satisfactory agreement with the first ranked proposer, Dallas ISD will formally and in writing, terminate discussions with that proposer. Dallas ISD will then proceed with negotiations with each successive proposer as they appear in the order of ranking until an agreement is reached, or until Dallas ISD has rejected all Proposals. After termination of discussions with any proposer, Owner will not resume discussions with that proposer.

Following execution of a contract agreement between Dallas ISD and the successful contractor(s), the proposers will be notified about the outcome of the selection process.

The award or rejection action regarding this Proposal is at the sole discretion of Dallas ISD. Dallas ISD makes no warranty regarding that a contract will be awarded to any proposer.

If a Contract is awarded, it will be awarded to the proposer offering the best value to Dallas ISD. Dallas ISD is not bound to accept the lowest priced Proposal, if that Proposal is judged and or determined not to be the best value for Dallas ISD.

1.02.1 RECEIPT OF PROPOSALS

See Specification Section 00 41 10 Overall Proposal Packaging Checklist - for packaging instructions and Section 00 11 13 Advertisement for CSP for proposal receipt instructions and details

1.03.1 ADDENDA, ALLOWANCES, ALTERNATES AND UNIT PRICES

Addenda. Contractors are required to acknowledge receipt of all addenda issued prior to the Proposal due date. Failure to acknowledge all addenda in the Proposal Form will result in the Proposal being deemed as non-responsive.

Allowances. Contractors are required to include the Allowances described in Section 01 21 00 in the Base Proposal. Refer to the General, Supplementary and Other Conditions of the Contract for Construction for other related details on allowances.

Contingency Allowance. All construction contracts shall contain an Owner Controlled Contingency Allowance (OCCA). The contingency allowance is to be used only for expenditures which do not require a change order. The contingency allowance may be used to pay for changes in the work including but not limited to those resulting from hidden or unforeseen conditions.
The contingency allowance may be used to pay claims. Use of the contingency allowance must be authorized in advance by the Owner’s Project Manager. Refer to Specification Section 00 41 11, for the contingency allowance. The contractor shall not be entitled to markups or profit related to use of the Owner Controlled Contingency Allowance.

Alternates. Contractors are required to submit prices for the Alternates described in Section 01 23 00 to add work or to deduct work from the Base Proposal. Contractor shall be responsible for any changes in the Work affected by acceptance of Alternates. Refer to Drawings and Technical Specifications Sections for items of work affected by Alternates. Election of Alternates will be exercised at the option of the Owner. Contractor will include as part of each alternate, miscellaneous devices, accessory objects and similar items incidental to, or required for, a complete installation. The amount shown in Specification Section 00 41 12 for each alternate shall include all plant, labor, material, equipment, overhead, profit, insurance and other costs incidental to the performance under the alternate. Failure to provide this information as an alternate is unacceptable and may result in the Proposal being deemed as non-responsive.

Unit Prices. Contractors are required to submit unit prices for any items that are listed in Spec. Section 01 22 00. The amount shown in Specification Section 00 41 12 for each unit price listed task/item shall include all overhead, profit, insurance and other costs incidental to the performance of the listed task/item. Failure to provide the requested unit pricing may result in the Proposal being deemed as non-responsive.

1.04.1 EVALUATION CRITERIA

Evaluation for ranking of firms submitting proposals will be based on the criteria shown in the following table (the weighting of each item by the points shown indicate the relative importance of each item and shall be utilized in the ranking of Proposal). Carefully review the submittal requirements, as failure to submit a Proposal in the proper format and in proper number may cause that Proposal to be rejected. The selection shall follow the Texas Government Code Chapter 2269, Contracting and Delivery Procedures for Construction Projects. The firm that offers the best value to the district based on published selection criteria and on its ranking evaluation will be selected. The District shall first attempt to negotiate a contract with the selected firm. Should negotiations be unsuccessful, the firm will be notified in writing of the decision to end negotiations, and the District will proceed to the next firm in the order of selection ranking until a contract is reached or all proposals are rejected. Based upon the proposal material submitted, the following criteria will be used to evaluate firms.

Criteria Number	Criteria Description	Category Value
1	**Purchase Price**	
1a	¹ Proposal Price - This section will be scored according to published formula by Construction Services Procurement personnel and provided for all evaluators:	40 points
	Category Total:	**40 points**
2	**Reputation of Vendors and of the Vendor's Goods or Services**	
2a	References – Designated evaluators will check references to score this section:	5 points
	Category Total:	**5 Points**
3	**The Quality of the Vendor's Goods or Service**	
3a	Safety Plan, and Insurance Rate Modifier (IRM):	5 points
3b	Proposed Project Team(s) and Management approach to proposed projects:	7 Points
	Category Total:	**12 Points**
4	**The Extent to which the Goods or Services Meet the District's Needs**	
4a	General Contractor's current/past K-12 new or renovation construction experience:	10 points
4b	Proposed Construction schedule and phasing plan:	5 points
	Category Total:	**15 points**
5	**The Vendor's Past Relationship with the District**	
5a	Rated based on Past Project Performance, Quality, Compliance with Terms & Regulations.	5 points
	Category Total:	**5 points**
6	**The impact on the Ability of the District to Comply with Laws and Rules Relating to Historically Underutilized Businesses (SBE)**	
6a	Proposer demonstrated a commitment to the district's SBE program by providing enhancements to the administration of the proposer's contracting process for the work to be done by SBE firms. Examples of this commitment may include any of the following: expedited payments, Mentor Protege Programs, early release of retainage, expanding the pool of diverse subcontractors to firms that have not done business with the district, etc.	3 Points
6b	Proposer submitted a list of two (2) SBE subcontractor references.	2 Points
6c	Proposer is a certified SBE OR Proposer submitted a Joint Venture Agreement with a certified SBE OR Proposer submitted a Prime Subcontractor Teaming Agreement with a certified SBE.	5 Points
6d	Proposer submitted a diverse list of certified SBE subcontractors, sub-consultants or suppliers that meets or exceeds the district's SBE aspirational goal in meaningful and significant roles OR Proposer demonstrated outreach designed to meet the SBE project goals with a diverse SBE team of subcontractors, suppliers and subconsultants.	5 Points
6e	Proposer demonstrated a comprehensive framework and understanding of the district's SBE program by: providing a written and detailed SBE compliance plan, designating a high ranking individual who will be responsible for M/WBE contract compliance, monitoring and reporting, ensuring no unauthorized changes to SBE subcontractors, adhering to the SBE commitment and subcontractor payment terms, executing the SBE subcontracting schedule, complying with the district's SBE Program.	5 Points
	Category Total:	**20 Points**
7	**The Total Long-Term Cost to the District to Acquire the Vendor's Goods and Services**	
7a	Financial status of the vendor (as rated by Dun & Bradstreet):	3 Points
	Category Total:	**3 Points**
8	**Any other Relevant Factor Specifically Listed in the Procurement Document**	
8a	N/A	0 points
	Category Total:	**0 points**
	Total	**100 Points Maximum**

[1] Proposed Pricing Formula:

Maximum Score = Forty (40) Minimum Score = Zero (0)

Notes: Low Bidder can only receive the full 40 points if at or under the advertised Construction Budget Estimate (A7)

Notes: Bids that are under budget will only lose 1 point per % from Low Bidder (Column G)

Notes: Bids that are over budget will be penalized 1 point per % from Low Bidder to the Budget & 2 points per % from the Budget

Notes: The low bidder is awarded points up to 20% over budget. If Low bid is 20% or more over Construction Budget Estimate (A7), no bidder shall receive any points for price.

NOTE: If all bidders are 20% or more over budget resulting no points being awarded, Dallas ISD shall use an alternative price evaluation formula to award points for the bids received. Low bidder will be awarded 5 points and each bidder will lose 1 point per percent from the low bid.

Formula = P10-G10*100 P= Max Points Allowed (40) G= % from Low Bid

Step 1- Determine Low Bidder (Column C)

Formula = =IF(Bid=$E$6,"Low Bidder","-")

E6 = Low Bid

Step 2- Calculate Bid Delta ($) from Budget (Column D)

Formula = =Bid-$A$7)

A7 = Construction Budget Estimate

Step 3- Calculate Bid Delta (%) from Budget (Column E)

Formula = =ROUND((Bid-$A$7)/$A$7,2))

A7 = Construction Budget Estimate

Step 4- Determine if Bid is Over or Under Budget (Column F)

Formula = =IF(Bid<=$A$7,"Under Budget","Over Budget"))

A7 = Construction Budget Estimate

Step 5- Calculate Bid Delta (%) from Low Bid (Column G)

Formula = =IF(C10="low bidder",0,ROUND(E10-MIN($E$10:$E$40),2)))

C10 = Low Bidder vs Not Low Bidder

Step 6- Calculate Points Lost for Bids Under Budget. (Column H)

Bid Proposals that are UNDER the Construction Budget Estimate provied will be scored with an escalator of 1. 1 Point Per Percent from low bid will be deducted from max points of 40.

Pricing Formula = =IF(C10="low bidder",0,IF(F10="under budget",ROUND((G10*100)-K10,0),IF(MIN($E$10:$E$40)>0%,0,ROUND(-MIN($E$10:$E$40)*100,0)))))

Under Budget

Step 7- Calculate Points Lost for Bids Over Budget. (Column K)

Bid Proposals that are OVER the Construction Budget Estimate provided will be scored with an escalator of 1 from the Low Bid to the Budget and an Escalator of 2 from the Budget to their bid. 1 Point Per Percent from the low bid will be deducted from low bid to budget & 2 points per percent from budget to their amount from max points of 40.

Pricing Formula = =IF(F10="under budget",0,IF(F10="OVER BUDGET",IF(C10="low bidder",ROUND((E10*100),0),ROUND((E10*100),0)))))

Step 8- Add Multiplier to Points Lost for Bids Over Budget (Column M)

Bid Proposals that are OVER the Construction Budget Estimate provied will be scored with an escalator of 1 from the Low Bid to the Budget & an Escalator or 2 from the Budget to their bid. 1 Point Per Percent from low bid will be deducted from low bid to budget & 2 points per percent from budget to their amount from max points of 40.

Pricing Formula = =IF(C10="low bidder",K10*2,IF(F10="under Budget",0,(E10*100)*2)))

Step 9- Calculate Total Points Lost (Column N)

Add Points Lost from Step 7 (Column J) + Points Lost from Step 8 (Column M)

Pricing Formula = =J10+M10)

Step 10- Calculate Total Points Awarded (Column Q)

Subtract Points Lost from Max Points of 40

Pricing Formula = =IF(C10="low bidder",K10*2,IF(F10="under Budget",0,(E10*100)*2)))

C10 = Low Bidder vs Not Low Bidder

SECTION 00 31 00 - AVAILABLE PROJECT INFORMATION

1.01 PROJECT NAME/ADDRESS

CSP 250071, consisting of improvements to:

Org #	PROJECT NAME	PROJECT TYPE	ADDRESS
235	BIRDIE ALEXANDER ELEMENTARY SCHOOL – RENOVATION AND ADDITION	Renovation and Addition	1830 Goldwood Drive, Dallas, TX 75232

1.02 OWNER

Dallas Independent School District
Construction Services
Linus D. Wright Dallas ISD Administration Building
9400 N. Central Expressway Suite 800
Dallas, TX 75231

State Notification-

- A copy of the 10-day Abatement and/or Demolition notification submitted to the State, must be forwarded to the following departments within reasonable time frame:
- Dallas ISD Environmental-DDANIELS@dallasisd.org
- Bond Safety Department- C105785@dallasisd.org

Guidelines for Facility Owner Section-

- 10-day Abatement and Demolition State Notification, the below information must be included on **the facility owner section:**
- Name: Dallas Independent School District- Construction Services
- Attention: Contract Manager
- Address: 9400 N US 75-Central EXPY, STE 800 Dallas, TX 75231

1.03 OWNER'S PROJECT MANAGER (PM)

McKissack & McKisaack will be the Owner's Project Manager (PM) for the management of planning, design, permitting, construction, and post-construction for this CSP. All correspondence and communication during the contract finalization, construction and post-construction processes shall be directed to the Architect/Engineer firm (A/E) with copy to **McKissack & McKissack.** During construction, the PM shall have authority to act on behalf of Dallas ISD for Owner related direction.

Jason Keung, Project Manager, McKissack & McKissack
Dallas Independent School District
Construction Services
Linus D. Wright Dallas ISD Administration Building
9400 N. Central Expressway Suite 800
Dallas, TX 75231
Phone: (972) 455-9282
E-mail: **c113808@dallasisd.org**

1.04 ARCHITECT/ENGINEER FIRM (A/E)

HarrisonKornberg Architects has been retained by Dallas ISD as the primary Architect/Engineer (A/E) for this bid package. All Drawings and Specifications have been prepared by the Architect/Engineer (A/E), including those dated **3/8/2026.** All correspondence and communication regarding these documents shall be directed to the Architect/Engineer (A/E) with a copy to Project Manager.

HarrisonKornberg Architects
3302 Canal Street, Suite B
Main Contact: **Ben Sauceda**
Phone: **(713) 422-2028**
Fax: **(713) 229-0692**
Email: bsauceda@harrisonkornberg.com

1.05 Summary of Work. See related Section 01 10 00 Summary of Work

1.06 Project Schedule. The Contractor shall diligently prosecute and achieve Substantial Completion of the Work no later than as shown below.

Org # -SCHOOL NAME and PROJECT TYPE	SUBSTANTIAL COMPLETION	Final COMPLETION
235 – BIRDIE ALEXANDER ELEMENTARY SCHOOL – RENOVATION AND ADDITION	7/12/2027	60 days after Substantial

A Notice to Proceed (NTP) will be required before any work may commence. The NTP will be issued to the contractor when signed contracts, and any other required forms required, are returned to the Owner with valid bonds and insurance

A separate contract will be issued by Dallas ISD for each school. The Contractor will be required to provide Payment and Performance Bonds for each contract. Contractor shall be responsible for all permit costs including plan review fees.

1.07 Estimated Construction Budget (including allowances). The estimated construction budget for each school and total for the package is shown in the table below. The Owner reserves the right to reject any and all proposals if they exceed the estimated construction budget amount. The total base proposal amount for the package, which includes the listed allowances, will be considered in the evaluation of the Contractor's proposal.

For accounting purposes each school construction budget stands alone. In Section 00 41 11 Proposal Form Base – Base Bid (Part 1-A of the CSP), Proposers are required to enter a cost per school breakdown of their proposed Base Bid amount including allowances so that the cost per school can be verified against the per school budget during negotiations. These breakdowns are not for evaluation purposes and will not be read at the proposal opening.

School Org #	School Name and Project Type	Construction Cost Limitation (CCL)	In Contract Owner Controlled Contingency (IC) 5% for Renovation	Total Other Owner Allowances	Estimated Construction Budget (CCL + IC + Allowances)
235	BIRDIE ALEXANDER ELEMENTARY SCHOOL – RENOVATION AND ADDITION	$7,765,183.00	$388,259.15	$15,500.00	$8,168,942.15

1.01 **Student Safety is Priority-One**. The General Contractor ("the Contractor") has the duty of care to perform the Work safely. The Dallas ISD Safety Program and School Operational Parameters are incorporated into the Project Contract Documents. **Under the AIA 101 and 201, the Contractor's Superintendent is the person responsible for the daily safe execution of the Work.** The Contractor recognizes the critical need for the safety of all persons involved with the construction project, and most specifically the safety of students and the campus staff, and the need to conduct any and all construction operations in such a way as to NOT endanger the students and to NOT DISRUPT THE SCHOOL OPERATIONS.

The Contractor's Superintendent will plan his work with the students' safety as priority one. **On a daily basis, the Contractor will plan and execute his work (in coordination with the campus Principal, but under DISD Construction Services direction) with the utmost care to not endanger the students' safety or the schools' operations. To this end, for each active project, the Contractor's safety manager and the Contractor's job site specific safety person MUST attend each DISD monthly Safety Committee Meeting. The PMF PM will also attend.**

Daily Contractor Operations:

- Prior to the start of each work shift, daily jobsite specific Job Hazard Analysis (JHAs) will be provided by the Contractors' subs and reviewed by the Contractor.

- Prior to the end of each work shift, the Contractor's Superintendent will walk the site, and take the requisite action, to physically field verify that the campus has been made safe for student occupancy (the following morning), to protect the Work, materials and equipment from vandalism and theft. All gates and doors must be secured, and all warning signs must be posted.

- And at the end of the workday, the Contractor WILL audit the campus life safety systems and then call Central Control at 214.932.5627, to confirm to Central Control that the fire alarm system and security systems are back on normal operations.

- **The Contractor will not rely on DISD ("the Owner") staff, school personnel, or PMF PM to perform his end of shift duties of making the campus safe for occupancy and auditing the life safety systems.**

The Superintendent must have OSHA 30-Hour Training and must be proficient in enforcing the Dallas ISD Safety Program and School Operations Parameters. Each Foreman, that will be working on site, must have the OSHA 10-Hour Training.

2.01 **School Operating Hours.** For Contractor construction purposes, access to school facilities shall be limited during the school's normal working hours. During school operating hours, student occupancy and use is priority one. **And during normal hours, on a daily basis, the Contractor will plan and execute his work (in coordination with the campus Principal, but under DISD Construction Services direction) with the utmost care to not endanger the students' safety or the schools' operations.** To this end, during school operating hours, the Contractor will incorporate student safety as priority one in his daily task specific Job Hazard Analysis ("JHAs") and there will be no digging during normal school operating hours.

3.01 **Normal hours** are defined as the time and days when DISD provides for custodial staff to be on site. The cost for DISD custodial staff, during normal working hours on normal working days, shall NOT be included in the Contractor's proposal. During procurement, the Contractor is free to call the campus to inquire as to the campus normal hours of operation. The DISD School calendar is readily available on the Dallas ISD website with a listing of the campus working days.

4.01 **After Hours Access.** The campus custodian must be on site when the Contractor is working after hours. **The Contractor is responsible for all after-hours custodial costs.** This cost shall be included in the Contractors proposal price. After hours are defined as the time when DISD does not have custodial staff on site. The Contractor will incur custodial overtime costs, at the rate of $30 per hour, for DISD custodial staff presence at the school site. The Contractor will not rely on DISD

("the Owner") staff or school to perform the Contractor's housekeeping duties. Custodial staff will be on site only to allow the Contractor access to the campus. Custodial staff will not perform cleanup work for the Contractor.

The Contractor is responsible for all after-hours custodian costs on days and times including but not limited to nights, weekends, DISD non-working days, and holidays. Any request by the Contractor to enter areas of the school, after normal operating hours, shall be coordinated and approved in advance per the (5) step process outlined on the DISD **'After Hours Access Request Form'**.

The contractor shall utilize the After-Hours Access Request form and submit said form to DISD at least two (2) working days prior to the needed access date. Contractor shall submit copies of each fully executed form(s) to the Project Manager ("PMF") via email each day and during each weekly progress meetings so that they may be attached to the meeting minutes. Upon request, the PMF PM will provide the After-Hours Access Request form to the Contractor in electronic format. **After execution of the Work, the Contractor must email all custodial forms to the PMF prior to leaving the site. Noncompliance will require the Contractor to daily hand deliver (the following morning) the end of the day executed OT form to the bond office.**

5.01 **Holidays, Spring, Summer, Fall, and Winter Break Operations.** The Contractor will explicitly show each holiday, spring, summer, fall, and winter break and each SPA on his schedule. The Contractor will plan the project's construction operations to perform major portions of the Work after hours, during holidays, and at times when the campus is NOT occupied. The heating scope should be performed during the summer and the cooling scope should be performed during the heating season.

The DISD School Calendar is available on the Dallas ISD website with a listing of all the holidays and breaks. Any requirement by the Contractor to enter areas of the school during the evenings, non-working days, and holidays shall follow the (5) step process outlined on the DISD 'After Hours Custodial Request Form' and the area will be made safe for student occupancy (the following morning).

6.01 **Summer School Status**. The Contractor will plan the construction Work to perform major portions of the Work during the summer, after hours, during holidays, and at times when the campus is NOT occupied. The heating scope should be performed during the summer and the cooling scope should be performed during the heating season. The Dallas ISD School Calendar is available on the Dallas ISD website with a listing of all the holidays and breaks.

To the extent feasible, the Owner will plan NOT to have summer school at school sites affected by construction. Select campuses may have summer programs and or early school start dates. **Upon mobilization to the campus, it is the Contractor's responsibility to coordinate with the campus Principal to phase the Work in such a way as to incorporate summer programs and or early campus start dates into the project Work schedule.**

WHEN WORKERS AND DISD TEACHERS/STAFF ARE BOTH WORKING IN THE SAME AREA, THE CONTRACTOR'S SUPERINTENDENT (OR SAFETY MANAGER) WILL HAVE THE STAFF & STUDENTS SAFETY AS PRIORITY ONE. SPECIFICALLY, (2) WEEKS BEFORE THE STUDENTS RETURN FROM SUMMER BREAK, THE CONTRACTOR WILL TRANSITION FROM DAY TO NIGHT WORK. DURING THIS TWO-WEEK PERIOD, IF FOR ANY REASON THE CONTRACTOR HAS TO WORK DURING THE DAY THEN THE CONTRACTOR'S SUPERINTENDENT (OR SAFETY MANAGER) WILL WALK, MONITOR, AND COMMAND AND CONTROL HIS WORKFORCE UNDER THE EXPLICIT SCOPE OF MONITORING TO KEEPING THE STAFF/STUDENTS SAFE.

7.01 **State Testing Dates**. The Contractor will NOT be allowed to perform construction activities during critical achievement test periods. After hours work will NOT be allowed on testing days. During state testing periods, the Contractor's Superintendent will be required be on site prevent his workers from being on site during testing periods. The campus State testing dates are campus specific. **Upon mobilization to the campus, it is the Contractor's responsibility to coordinate**

with the campus Principal to inform himself of the requisite state testing days and to explicitly include said campus testing dates into the project Work schedule.

For each calendar year, Contractor shall allow for a minimum of 11 testing days for Elementary Schools, 18 testing days for Middle Schools and 23 testing days for High Schools. Actual testing days and dates may vary for each school and must be confirmed with the respective school Principal.

The System-wide Testing Schedule may be available under the School Calendar on the Dallas ISD website. The Contractor should consult this calendar to determine the number of testing days that will take place during the duration of the Project and the Contractor shall include those days in his proposal.

8.01 **The Contractor Will Not Disrupt the Campus Utilities, Critical Systems, or Critical Areas of Operation**. The Contractor has the duty of care to perform the Work safely and in a manner to NOT impact the campus Critical systems and to not disrupt school operations. The campus critical systems and areas of operation are areas/systems that are required for campus occupancy. **The campus critical systems include but are not limited to the campus air conditioning systems, the campus utilities (water, sewer, electrical, etc.), the campus life safety systems, the internet, the MDF/IDF rooms, and critical areas such as the kitchen and the campus admin areas.** Any renovation work that would require a shutdown of a critical system or impact an area of operation MUST be accomplished during after hours, weekends, non-working days, holidays, and other times when the school is not in operation. All critical system and areas of operation shutdown SPAs must be shown on the project schedule and planned for in advance so that the campus is ready for student occupancy. To this end, the Contractor must provide DISD with a written Critical System Safe Plan of Action ("Critical System SPA") notification no less than 10 calendar days in advance.

A shutdown of a critical system requires written Owner approval. **The Contractor will not impact a critical system or a critical area of operation without explicit written approval from the Owner.** To this end, the Contractor MUST provide a written Critical Systems and Areas of Operation Safe Plan of Action ("Critical System SPA") and MUST decide for temporary systems or services that are acceptable to the Owner. The Contractor must provide temporary power for the campus life safety systems. During an electrical power shutdown, the life safety and campus security systems must remain operational under temporary power. And during power shutdowns the campus food must be refrigerated under temporary power to prevent spoilage.

9.01 **10-Day Notice of Power Shutdown**. The Contractor has the duty of care to perform the Work safely and in a manner to NOT damage the Owner's equipment. **To this end, the Contractor must provide the Owner with a written proposed Power Shutdown Safe Plan of Action ("Power Shutdown SPA") no less than 10 calendar days in advance of the shutdown.** The COMPLETE proposed SPA will be transmitted via email to both the Project Management Firm PM (PMF) and the DISD Safety Manager. After review by the Owner's Safety Manager (with 10 calendar days in advance notice), the PMF PM will transmit said Power Shutdown SPA to DISD's Contract Manager, DISD Central Maintenance Office, the A/E team, and the campus custodial staff. All utilities shutdowns must be shown on the project schedule.

During electrical power shutdowns, the life safety and campus security systems must remain operational. The Contractor must provide temporary power for the campus life safety systems. And during power shutdowns the campus food must be refrigerated under temporary power to prevent spoilage.

10.01 **Worker Identity Badges**. The Contractor must provide each construction workers with a DISD approved third party issued identification badge, that shall be worn, visibly at all times while the worker is present on the campus construction site. **All workers must undergo a background check via Dallas ISD's approved third party vendor. After badging, prior to being allowed on site, each worker must attend a 2-hour DISD Safety Orientation. The Contractor is responsible for all badging and safety orientation costs.**

11.01 **Construction Fencing, Parking and Staging Areas**. Because the Work is a Phased project, the Contractor SHALL include the cost of all hard barriers and signage in his bid. The Contractor SHALL include the cost of covered walkways in his bid. The Contractor SHALL provide hard barriers and signage at his own cost. No CAEAs or additional funds will be provided to the Contractor for fencing, signage, parking, relocation of the jobsite trailer and or relocation of the staging areas.

Six-foot fencing and privacy cloth SHALL be provided to enclose the Contractor's laydown areas and job site trailer. Contractor site activities, storage offices, and fabrication shall be limited to the areas enclosed by construction fences. Contractor parking SHALL be limited to the area enclosed by the construction fence or other Owner approved areas adjacent to school property. The Contractor SHALL include the cost of offsite parking for his workers in his bid.

Because the Work is a Phased project, the Contractor shall include the cost of all required hard barriers and signage in his bid. The Contractor will incorporate all costs associated with deenergizing and or relocating hard barriers, electrical exit signs, etc. for each phase of the phased Work. The Contractor must coordinate all temporary barriers with the Fire Marshall. As the Contractor shuts down a part of the school, the Contractor SHALL erect, at his own cost, a floor to ceiling barricade to completely separate his work area from the campus occupants. The barrier shall be made of 3/4" plywood, it shall extend from floor to ceiling, wall to wall, shall have a door that can be locked, and shall be painted on the Owner's side. This barrier shall remain in place until the Work is completely finished. Safety warning signage shall be displayed near the temporary barrier. Temporary construction barriers and safety signage must be provided at tie-ins from Additions to existing structures.

12.01 **Fire Alarm System Maintenance, Operation, Removal and Certification**. Life Safety Systems are critical systems for occupancy and may only be disabled under a SPA and WRITTEN Owner approval. The Contractor shall be responsible for all costs and coordination of any disconnection, removal, shunting, reconnection, testing, and re-certification of the fire alarm and security systems as required to accomplish the Work. The Contractor is responsible for maintaining the existing fire alarm system, security system, and life safety systems operational throughout construction duration. If the Contractor requires the temporary or permanent relocation of fire alarm devices in order to complete the Work, then Contractor shall be responsible for notifying the PMF Project Manager and utilizing DISD's Vendor (if the system is under warranty) to disconnect, remove, secure, protect, reinstall, re-test and re-certify said equipment or system. If no vendor is indicated (or it is not under warranty), then the Contractor may select a qualified fire alarm vendor of his choosing. The Contractor is responsible for all costs and coordination of any disconnection, removal, shunting, reconnection, testing, and re-certification of the fire alarm system required to accomplish the Work and to receive the requisite green tag or certificates from the applicable Fire Department.

Anytime an existing fire alarm system or security system is disabled, prior to leaving the site for the day, the Contractor must contact Dallas ISD's Safety and Security Central Control at 214.932.5627. The Contractor will be required to provide his name, company, cell phone number, the reason for placing the system in trouble and how long the system will be disabled. The fire alarm and or the security system will not be left disabled overnight. **At the end of the workday, the Contractor must audit the campus life safety systems and call Central Control at 214.932.5627, to confirm that he has place the fire alarm system and security systems back on normal operations.** The Contractor will not rely on DISD ("the Owner") staff or school security personnel to perform this duty.

Contractor shall comply with the following time restrictions, when scheduling Fire Alarm inspections, and placing the life safety systems on TEST, **that require contact with DISD Central Control**. The Contractor will be responsible for any and all costs associated with said inspections (including but not limited to scheduling the Fire Marshal, City or any other personnel needed for this inspection).

- 7:00 AM - 9:00 AM (Arrival): Fire Inspections can occur before 7:00 AM or after 9:00 AM
- 2:30 PM - 4:00 PM (Dismissal): Fire Inspections can occur before 2:30 PM or after 4:00 PM

13.01 **Technology/Communications**. The Contractor has the duty of care to perform the Work in a manner to NOT damage the Owner's equipment. To this end, the Contractor must provide DISD with a written Power Shutdown Safe Plan of Action ("Power Shutdown SPA") notification of power or other utility shutdown no less than 10 calendar days in advance of the shutdown.

Contractor is responsible for any damages or changes to the existing technology/communication system throughout the duration of the construction and must make any appropriate repairs. If the Contractor requires the temporary or permanent relocation of technology in order to complete his work, then the Contractor is responsible for notifying Dallas ISD and completing all disconnections, removals, temporary facilities, security, protection, re-installation, re-testing and re-certification, etc. to maintain the system. The original warranty will need to be maintained / restored. Contractor is responsible for all costs and coordination.

14.01 **Water and Electrical Utilities.** On new construction projects, the Contractor shall provide and pay for all temporary and permanent utility services necessary for the execution and completion of the Work. On new construction projects, where new utility services are being installed, the Contractor shall establish temporary utility accounts and pay for said temporary utility costs for the duration of the project (until Substantial Completion). Utility costs paid by the Contractor after Substantial Completion shall be reimbursed by the District.

On renovation projects, the contractor is allowed to use temporary power and water from the existing school for the Work inside the building.

15.01 **Off-Limit School Areas**. The Contractor shall provide for hard barriers between his work and the campus occupants. When working in the existing building, the Contractor shall not use the school's cafeteria, telephones, restrooms, vending machines, staff parking lots or any other school facility. The Contractor shall include in his bid, the cost for temporary worker restrooms and the costs for offsite parking.

16.01 **No Overhead Lifting and No Trenching During Normal School Hours**. The Contractor shall NOT perform overhead lifting activities over areas occupied by students, school personnel, or visitors. The Contractor recognizes the critical need for the safety of all persons involved with the construction project, most specifically the students and the campus staff, and the need to conduct any and all construction operations in such a way as to NOT endanger the students and to NOT DISRUPT THE SCHOOL OPERATIONS. **Any Work that would require lifting over an occupied area or excavating MUST be accomplished during after hours, weekends, non-working days, holidays, and other times when the school is NOT in operation.** Roofing kettle operations will not be allowed to commence while the campus is occupied.

The Contractor shall NOT perform any trenching or excavating activities during regular school hours. Prior to digging, the Contractor shall perform a GPR and overlay the utilities finding over the Work areas. One week prior to any planned excavation or trenching, the Contractor shall conduct a Pre-Dig meeting (on site) with all the subs involved. Agenda will include a discussion about the GPR findings, the scope and review of the existing underground utilities as it relates to the planned trenching / excavation. At the pre-dig meeting, Contractor shall present a contingency plan if any utility is struck during execution of such work. The GPR findings overlay will be shared with all subcontractors and will be posted for worker ready reference at the jobsite trailer.

All utilities must first be hand dug, to field verify the depth and location of said line. Only after field verifying the depth and location, may the Contractor use mechanical equipment to excavate.

17.01 **Delivery of Materials and Equipment.** The Contractor shall issue a directive to all of his subcontractors that deliveries for this project shall be made to the Contractor and not to the campus office or to DISD personnel. It will be the Contractor's responsibility to replace, at his own cost, equipment or deliveries that are lost because of noncompliance with said delivery requirements.

The Contractor will also direct his subcontractors to NOT make deliveries during student arrival, student departure and on student testing days.

18.01 **Owner's Right to Salvaged Items**. Dallas ISD reserves the right to salvage any and all materials. The Contractor shall notify the Owner at least 4 weeks prior to the start of demolition (in each area where demolition will be performed). During said 4 weeks, the Owner may furnish a list of items to be salvaged, labeled, logged, and delivered to a place of DISD's choosing. Upon request, the Contractor will provide a receptacle acceptable to DISD for said salvageable items.

19.01 **Equipment Access**. During installation of new chilled water, hot water lines, new VAVs, AHUs, RTUs, Boilers, etc. the Contractor will install the new work in a way where he provides the requisite equipment access at each service side panel in accordance with the manufacturer's recommendation. The Contractor will account for insulation thickness, all existing and new above ceiling MEP and will coordinate his work prior to installation of new equipment. Please refer to the Contract Documents for specific details and preinstall meetings.

20.01 **Removal of Fixed Furnishings, Fixtures or Equipment.** The Contractor is responsible for the cost of removal, cataloguing, protection and the re-installation of fixed furnishings, fixtures or equipment required by the Contractor for the execution of his Work. The Contractor will include in his base bid, the costs to relocate and protect from damage said furniture, equipment, and property within any given room.

21.01 **Moveable Furnishings or Equipment.** This is a phased project. The Contractor will be responsible for any relocation of furniture or school property within any given room as necessary to perform the Work. The Contractor will include in his base bid, the costs to relocate and protect from damage said furniture, equipment, and property within any given room. The Contractor must obtain written approval to relocate furnishings or equipment within the room from the Owner via the PMF PM.

22.01 **I.T. Equipment and Safety/Security Equipment**. The Contractor SHALL coordinate a preinstallation meeting between DISD IT, the Contractor and the PMF PM. The Owner will be responsible for moving I.T. equipment and chemicals from science labs, when necessary. A pre-move meeting will be held at least five (5) days prior to any move requiring the Owner's involvement. If required, to accommodate significant demolition and construction activities, DISD will provide and the PMF will manage a moving services vendor to relocate movable furnishings and equipment out of each phased classroom area and into temporary facilities. The Contractor shall be responsible for coordinating the phasing of the Work with the Owner's moving vendor. Contractor will be responsible for the protection of any furnishing or equipment remaining in the Work areas.

23.01 **Tobacco and Alcohol Products Prohibited.** Use of all tobacco, alcohol and illegal uncontrolled substances is prohibited on Dallas ISD property. The Contractor will take daily action to enforce compliance.

24.01 **The Contractor Will Not Interact with Students/Campus Staff.** This is a phased project. The Contractor will install hard barriers between his Work and the campus occupants. As the Work progresses, the Contractor will move or relocate the hard barriers are required to prevent worker/student/staff interaction. The Contractor shall issue daily instructions to all of his subcontractors to refrain from interactions with students and campus staff.

25.01 **The Contractor Will Not Use Existing School Facilities.** Construction crews MUST stay away from all areas existing school facilities that are not within the limit of the designated work area. When working in the existing building, the Contractor shall not use the school's cafeteria, telephones, restrooms, vending machines, staff parking lots or any other school facility. The Contractor shall include in his bid, the cost for temporary worker restrooms and the costs for offsite parking. The Contractor shall issue instructions to all of his subcontractors to avoid interactions with students and campus staff. The Contractor will not rely on DISD ("the Owner") staff or school security personnel to perform his duties.

26.01 **Pressurized Testing.** Repressurizing of an existing system will be accomplished gradually and methodically and in a way that it does not damage the existing infrastructure. The Contractor has the duty of care to perform the Work safely and in a manner to NOT impact the campus Critical systems. Pressurized testing, on MEP systems, shall be done after hours, weekends, non-working days, holidays, and other times when the school is not in operation by Dallas ISD that occupied areas are not impacted, directly or indirectly, due to the testing.

27.01 **No Roofing Work Activities Allowed Over Occupied Areas.** On a daily basis, the Contractor will plan and execute his work with the utmost care to not endanger the students' safety or the campus operations. Activities that may cause a hazard to the below occupants is restricted. To this end, prior to the start of each work shift, daily jobsite specific Job Hazard Analysis (JHAs) will incorporate this requirement. NO roofing work or hot work is allowed, regardless of the extent, when the campus is occupied. Specifically, roof work not allowed while the campus is occupied includes, but is not limited to roof coring, roof drilling, installation of roofing electrical and plumbing pipes, no installation of roof blocking, no installation of gas lines or equipment curbs, no installation of flashing, no roof demolition activities, no placing materials on the roof, and no maintenance or warranty work that would require changing of a piece of equipment.

Minimal inspections and maintenance activity are allowed. For example, activities that would require a workman to access the roof and make minor adjustments or to change a small blower. Said activity must be coordinate in advance.

28.01 **Demolition Activities Will Be Conducted With Student Safety As Priority One.** On a daily basis, the Contractor will plan and execute his demolition work with the utmost care to not endanger the students' safety or the campus operations. Prior to the start of each work shift, daily jobsite specific Job Hazard Analysis (JHAs) will be provided, and the Asbestos report will be reviewed so as to prevent an asbestos release. And during abatement demolition and containment, the MEP chilled water lines, electrical lines, low voltage, fire suppression lines, etc. will be temporarily supported by the abatement contractor. This cost will be part of the contractor's base scope and will be included in his bid.

29.01 **Phased Project With Student Safety As Priority One.** On a daily basis, the Contractor will plan and execute his work with the utmost care to not endanger the students' safety or the campus operations. Prior to the start of each work shift, daily jobsite specific Job Hazard Analysis (JHAs) will be provided.

Since the school buildings will be in use during construction, the Work shall be conducted in phases as proposed in the Contract Documents phasing drawings. **Phasing proposed by the Contractor during procurement will be deemed proposed and not as accepted.** After the Notice to Proceed ("NTP') is issued to the Contractor, the Contractor's proposed phasing will be reviewed by the PMF Project Manager. The PMF PM will make a recommendation for DISD Contract Manager acceptance or rejection. **If proposed phasing plan is rejected by the PMF PM or DISD Contract Manager, then the phasing plan in the Contract Documents stands**.

Because the Work is a Phased project, the Contractor will include the cost of all required hard barriers and signage in his bid. The Contractor will incorporate all costs associated with demoing and or relocating hard barriers, electrical exit signs, etc. for the phased Work. The Contractor must coordinate all temporary barriers with the Fire Marshall. As the Contractor closes down a part of the school, the Contractor SHALL erect (at his own cost) a floor to ceiling barricade to completely separate his work areas from the campus occupants. Said barrier shall be made of 3/4" plywood, shall extend from floor to ceiling, shall be installed from wall to wall, shall have a door that can be locked, and shall be painted on the Owner's side. Hard barrier will remain in place and be relocated as work progresses until the Work is completely finished. The door will be kept secured to prevent students from entering construction areas.

30.01 **Project Schedule.** The Contractor will plan and execute his work with the utmost care to not endanger the students' safety or the campus operations. The Contractor will explicitly show each holiday, spring, summer, fall, winter break and each SPA on his schedule. The Contractor will plan

the construction Work to perform major work activities after hours, during holidays, and at times when the campus is NOT occupied.

Even though DISD does not operate its HVAC systems as true 4 pipe system, most DISD campuses have a 4-pipe system. Hence, the cooling scope should be performed during the heating season and the heating scope should be performed during the summer. These activities must be planned in advance and shown on the project schedule. The cooling portion of the work that is performed during the summer break must be fully operational by the time the teachers return from their summer break. The heating work that is performed during the winter holidays must be fully operational by the time the students return.

The Project Schedule must show that during the summer break, 2 weeks prior to students' arrival, the contractor will shift to working nights, weekends, DISD non-working days, and holidays. 2 weeks prior to students arrival, the teachers will occupy the campus during the day to prepare their classrooms for student use.

The Contractor must plan in advance and show on the project schedule all Dallas ISD Safety Manual high risk SPAs including but not limited to Pre Crane, Pre-Dig, Pre-Crawlspace, Pre-Dig, and Pre-Utility SPAs.

31.01 **Weekly Owner, Architect, Contractor ("OAC Meetings").** The Contractor's Project Manager and Superintendent MUST attend all weekly OACs. Missing more than 2 OACs will be grounds for replacing the Contractor's Project Manager and or Superintendent.

On a weekly basis the Contractor will organize and host an Owner, Architect, and Contractor ("OAC") progress meeting. At said meeting the Contractor will provide all attendees a hard copy of the project schedule, a copy of the 3 week look ahead, the RFI Log, the ASI Log, the PCO Log, the Submittals Log, and a hard copy of the Equipment Long Lead Items List. After the OAC meeting, the Owner, Architect, and the Contractor will walk the site to review installed work.

32.01 **DISD Monthly Safety Meeting.** For each active project (that has not reached Substantial Completion), the Contractor's Safety Manager and the Contractor's job site Superintendent MUST attend each DISD monthly Safety Committee Meeting. Noncompliance with said requirement will be grounds for replacing the Contractor's Safety Manager and or Contractor's Site Safety Person.

33.01 **Inclement Weather SPAs.** The Contractor will comply with DISD Inclement Weather SPA reporting requirements. The Contractor's Project Manager and Superintendent on a daily basis will monitor the weather to mitigate the damage to DISD property. The Contractor will take proactive action to prevent water intrusion. When HVAC or roofing work is in progress, the Contractor will temp in his Work to prevent water intrusion.

34.01 **Jobsite Trailer Postings.** On a weekly basis, the Contractor will plan and execute his work with the utmost care to not endanger the students' safety and to provide his subcontractors the most up to date project information available. To this end, the below items will be posted immediately adjacent to the job trailer entrance:

- The Project Team's Contact List w/Phone Numbers and Email.
- A Complete Copy of the Operations Parameters.
- A Colored Copy of The Most Recent GPR Report.
- A Site Map Showing the Location of each Utility Shutdown Valve.
- A Copy of the Project Baseline Schedule
- A Copy of the 3 Week Lookahead Schedule.
- A Copy of the Project's Phasing Plan.
- A hard copy of the last OAC Hand Outs.

On a daily basis, the Contractor will plan and execute his work (in coordination with the campus Principal, but under DISD Construction Services direction) with the utmost care to not endanger the students' safety or the campus operations.

Prior to the start of each work shift, daily jobsite specific Job Hazard Analysis (JHAs) will be provided. And, prior to the end of each work shift, the Contractor's Superintendent will walk the site, and take the requisite action, to make the campus safe for student occupancy (the following day), to protect the Work, materials and equipment from vandalism and theft. And at the end of the workday, the Contractor's Superintend will check all the life safety systems and then call Central Control at 214.932.5627, to confirm that the fire alarm and security systems are operational. The Contractor will not rely on DISD ("the Owner") staff or school security personnel to perform his duties.

35.01 **Lessons Learned.** For each active project, the Contractor must incorporate the below lessons learned into the planning and execution of the Work.

1) This is a phased project. The roof, windows, floors, and ceiling demolition and abatement scope will be phased by wing. Demo of the entire campus roof, windows, floors, and ceiling demolition and abatement scope will NOT be allowed at once.

2) The Contractor's Superintendent will plan his work with the students' safety as priority one. If the work endangers campus operations, it must be performed after hours, on weekends, holidays or times when the campus is not occupied.

3) **During the Summer Break, the Contractor PM and Superintendent are not allowed to take vacation. Noncompliance with said requirement will be grounds for replacing the PM and or Superintendent.**

4) All long lead item submittals must be driven to conclusion within 90 days of the Notice to Proceed. The project submittals must be driven to conclusion within 120 days of the notice to proceed.

5) Immediately after mobilizing, the Contractor will audit all of the school's life safety systems (Fire Alarm and Security Panels) and the Contractor will provide DISD will a video of any deficiencies. It will be assumed that all the systems are in perfect condition if the Contractor does not provide said video within 30 days from mobilization. At this point the Contractor will be responsible for any and all costs to repair the life safety systems.

6) For new building additions and or new building construction work any utilities work that would require a shutdown of a critical system or impact an area of operation MUST be accomplished after hours, weekends, non-working days, holidays and other times when the school is not in operation. All utilities must first be hand dug, to field verify the depth and location of said line. Only after field verifying the depth and location, may the Contractor use mechanical equipment to excavate.

7) Jurisdictional inspections shall be coordinated with the campus to not impact campus operations. The Contractor is required to include the costs of all inspection whether during normal of after-hours in his bid.

REIMBURSABLE **Fund Code:** ____

Dallas Independent School District
Construction Services
After Hours-Work, Holidays and/or Holidays Authorization Form: General Contractor(s)

SECTION A. GENERAL INFORMATION

Contract P.O.#: _____ TEA/ORG. #:_____ School Name:_____

Contractor Name: _____ Contractor Person In-Charge: _____

Scope: _____

Name of Dallas ISD Operations Employee: _____ Biometric Code:_____
Cellular Number for Dallas ISD Operations Employee_____

SECTION B. PRE-WORK NOTIFICATION:

Date of **Scheduled** Work: _____Hours of **Scheduled** Work: _____

Time **Scheduled** From _____ To _____

Contractor Person-In-Charge Signature: _____ **Date:** _____

Dallas ISD Program Administrator Approval : _____ **Date:** _____

SECTION C. POST-WORK CERTIFICATION:

Date of **Actual** Work _____

Time **Actually** worked From _____ To _____ Biometric Clock Used – Check 'X' if Yes
If Not Used – See Step 3 below

Hours of **Actual** Work _____

Contractor Person-In-Charge Signature: _____ **Date:** _____

Dallas ISD Operations Employee Signature: _____ **Date:** _____

PROCESS FOR PRE-WORK NOTIFICATION AND POST-WORK CERTIFICATION:

Step 1. At least two (2) working days prior to scheduled access, Contractor shall fill out Sections A & B, sign Section B, and email the form to Program Management Firm who will obtain Dallas ISD Program Administrator Approval. Contractor will be provided name of the Operations employee by the Program Management Firm.

Step 2. Contractor and Operations employee from Dallas ISD will meet at main entry of building at the scheduled start time.
- Contractor must notify Program Management Firm within 24 hours or pre-arranged date if contractor is unable to work.
- In case of work being cancelled for some reason, Contractor shall fill out the actual hours in Section C as "0" and email the form to the Program Management Firm.

Step 3. Upon completion of the scheduled day(s)'s work, Contractor shall complete Section C on the same form; Contractor and the Operations employee shall sign Section C; and Contractor shall send the completed form, no later than one (1) business day after execution of work, (all sections completed and signed off) to Program Management Firm. Please use a cover sheet for this step, which shows your name and contact number.
- Section C – Contractor to verify with Operations employee if Biometric Clock was used. If not used, Operations employee must complete and provide District's Non-Exempt Attendance Report with an explanation why Biometric Clock was not used.

Step 4. Contractor shall submit copies of completed and fully executed form(s) for a given month, with the respective application for payment on a monthly basis.

Step 5. **Dallas ISD shall make payment to the Operations employee(s)** based on the standard compensation procedures for Dallas ISD in accordance with the "Fair Labor Standards" Act. **Final Payment to the Contractor will be reduced by the reimbursement amount.**

Failure to follow all these steps listed above will result in:

- **Pre-Work Notification**: If the Contractor does not obtain the Dallas ISD Program Administrator approval at least two (2) working days prior to the requested scheduled access, overtime will not be worked for the day or days expected.
- **Post-Work Notification:** After the work has been completed the signed off form must be submitted the next day. If the completed form is not submitted timely the District may consider the removal of the Contractor's Person-In-Charge from the project.
- Failure to comply with the District's requirements may have a negative impact on the Contractor's ability to be assigned future work for the District.

Dallas Independent School District
Bond Program
Scheduled Utility Shutdown Authorization Form: General Contractor(s)

SECTION A. GENERAL INFORMATION: ☐ ***Permanent** ☐ **Temporary**

School Name and Org. #: _____

Bond Program Manager (PM) Name: _____

General Contractor (GC) Person In-Charge: _____ _____

Sub-Contractor (SUB) Person In-Charge: (Name) _____ (Contact No.) _____

SECTION B. PRE-WORK NOTIFICATION:

Utility System(s) to Be Shut down: _____

Utility Meter number _____

Description of Work Performed: _____

Describe Procedure for Shutdown: _____

Safety Measures/ Precautions for Shutdown: _____

Date/ Time **Requested** for Shutdown:

Shutdown Date	Shutdown Time	Restart Date	Restart Time

It is requested that the noted** building system(s) be allowed for "shutdown" **by the General Contractor to allow for our tie-in of services for the Project as enumerated below. We note that** five (5) days advance notice **is required as a minimum. I hereby certify that the required work has been coordinated and scheduled to achieve completion within the requested time-period.

SUB Person-In-Charge:	**(Sign)**	**(Date)**
GC Person-In-Charge:	(Sign)	(Date)
Bond Program Manager (PM) Approval:	(Sign)	(Date)
DISD Project Manager Approval:	(Sign)	(Date)

SECTION C. POST-WORK CERTIFICATION:

Actual Date/ Time for Shutdown:

Shutdown Date	Shutdown Time	Restart Date	Restart Time

GC Person-In-Charge Certification:	(Sign)	(Date)
Bond Program Manager (PM) Certification:	(Sign)	(Date)
DISD Project Manager Certification:	(Sign)	(Date)
DISD Sustainability Certification:	(Sign)	

SECTION D. PROCESS FOR SCHEDULED UTILITY SHUTDOWN AUTHORIZATION

A. The General Contractor is to complete the *Utility Shutdown Request Form*, at least **5 working days** prior to the scheduled utility shutdown, and submit it to the respective Bond Program Manager for approval.

B. The Bond Program Manager (PM) will review and approve submitted *Utility Shutdown Request Form* and forward to the respective Dallas ISD Project Manager for approval.

C. The Dallas ISD Project Manager will review and approve form and return to the PM.

D. PM forwards approved form to Director/Maintenance Solutions and notifies Deputy Chief Director, Emergency Operations and Bond Program Safety Manager.

Note: All scheduled shutdown requests will require a jobsite meeting with the Program Manager and the School staff 48 hours in advance to discuss the outage procedures and status of all District departments involved on the shutdown request.

Note: For electrical shutdowns (Scheduled/ involuntary), when required for building operations, the General contractor must supply a power generator to keep the telephones, data and alarms working at all times.

***Permanent shutdowns are facilities or specific meters that will not require power/ utility to be restored.**

SECTION 00 41 10 – OVERALL PROPOSAL PACKAGING CHECKLIST

1.01 Proposers are to package all submittal information as follows. Documents should be bound in 3 ring binders with tabs for each section of the proposal form. Do not spiral or GBC bind the documents.

2.01 Both Parts of the Proposal response shall be labeled as follows:

Proposal for CSP 250071
Org 235 – BIRDIE ALEXANDER ELEMENTARY SCHOOL

Due 4/7/2026
Time Due: 2:00pm
Part 1-A, 1-B, 1-C
<<Name of Proposer>>

Please Note: Part 1-C Proposal Form- Alternates & Unit Pricing (Section Div 00 41 12) - Should the solicitation contain an opportunity for alternate pricing, please ensure that the Section Part 1-C Proposal Form – Alternates & Unit Pricing Section 00 41 12 is submitted in an individually sealed envelope labeled accordingly with the specified CSP number, CSP title and Part 1-C Proposal Form – Alternates & Unit Pricing. ***Alternates Pricing will not be opened by the District unless the District engages in negotiations with the vendor submitting the alternate pricing package.***

Due 4/8/2026
Time Due: 3:00pm
Part 2
<<Name of Proposer>>

Proposals will be read at 3:00pm following the receipt of Part 2

3.01 Part 1-A of the Proposal shall contain completed Specification Sections
00 41 11 Proposal Form – Base Bid (with all addenda acknowledged)
00 43 13 Proposal Guarantee Bond Form
00 45 00 Dallas Independent School District Required Forms Package
00 45 20 Certificate of Non-Discrimination
00 45 22 Notification of Hazardous Materials Affidavit Form
00 45 23 Family Conflict of Interest Questionnaire (CIQ)
Submit one (1) original of each Section for Part 1-A.

4.01 Part 1-B of the Proposal shall contain completed Specification Section
00 41 13 Technical Proposal Form
Submit one (1) original, and one (1) copy of each Section for Part 1-B and one (1) soft copy (electronic) via flash drive or USB of each Section for Part 1-B, Section 00 41 13 Technical Proposal Form section.

5.01 Part 1-C of the Proposal shall contain completed Specification Sections
00 41 12 Proposal Form – Alternates and Unit Pricing
Submit one (1) original of each Section for Part 1-C in a separate, sealed envelope marked according to the specifics noted in Section 2.01 on this page.

6.01 Part 2 of the Proposal shall contain completed Specification Sections
00 45 39 SBE Compliance Guidelines and Forms
Submit one (1) original, one (1) copy, and one (1) soft copy (electronic) in either CD Rom or flash drive of each Section for Part 2.

DALLAS INDEPENDENT SCHOOL DISTRICT

Materials Escalation Price Reconciliation Form

The intent of this document is to establish guidelines to reasonably reconcile ONLY the Project's materials cost escalation. No overhead, profit, or insurance costs are to be included. The Contractor has a duty to mitigate Materials Cost Escalation. Therefore, as a condition precedent to any cost adjustments, the Contractor must comply with establishing the Project Baseline Schedule as required under Division 1 of the Project's Contract Documents. All terms shall have the same meaning as defined in the executed AIA Agreement for this project.

1. **DELIVERY METHODS:**
   - Competitively Sealed Proposal (CSP)
   - Construction Manager at Risk (CMAR, CMaR, CM@Risk)

2. **PARTIES**
   - DISD (Owner)
   - Program Management Firm (PMF, Program Manager, PM)
   - Architect or Engineer of Record (A/E)
   - Contractor (GC)

3. **PROJECT**
   a. ORG# _____ PROJECT NAME: _____

   b. Notice to Proceed (NTP) Date: _____

   c. Date City Permits Ready for GC Pick Up: _____

   d. Date of Escalation of Materials Document Submission to Owner: _____

4. **PRICE IMPACTED MATERIALS:** It is understood that vendors providing materials to the Owner's Project may be experiencing industry-wide economic fluctuations that affect the price, availability, delivery, and execution of the Project. The intent of this document is to reasonably reconcile ONLY the Project's materials cost escalation. This form will be used by the Owner to provide a good-faith adjustment of market price-impacted materials.

5. **PROJECT BASELINE:** Compliance with establishing the project baseline will be a condition precedent to requesting Owner approval of a materials cost escalation. The Contract Documents (Drawings, Specs, and Contract) establish the elements required to establish the project baseline. The Contractor has a duty to mitigate Materials Cost Escalation.

6. **PRICE INCREASE:** In the event of a Materials' Price INCREASE, the Contract Price shall be reasonably adjusted to reconcile the Materials' Price INCREASE.

DALLAS INDEPENDENT SCHOOL DISTRICT

Materials Escalation Price Reconciliation Form

7. **PRICE DECREASE:** In the event of a Materials Price DECREASE, the Contract Price shall be reasonably adjusted to reconcile the Materials' Price DECREASE.

8. **LIMITATION ON CONTRACT PRICE ADJUSTMENT:** Regardless of Proposed Materials' Price Increases or Decreases, the Contract Price shall not be adjusted by more than 15% of the original Contract Price or any other restrictions on cost increases found in State law or the terms of the contract between Owner and Contractor.

9. **NO ADJUSTMENT FOR MATERIALS QUANTITIES:** No adjustments will be made for changes in materials quantities. The intent of this document is to reconcile ONLY materials costs.

10. **SCHEDULE OF VALUES & PAYMENT:** Payment for adjustments will be in accordance with the executed AIA Agreement, change orders, or CAEAs for this project. Similar to other Owner Cost/Credits, in accordance with Division 1 of the Specifications, the cost or the credit for materials reconciliation will be shown as a line item in the Project's Pay Application's Schedule of Values.

_____

OWNER (DISD)

_____

CONTRACTOR (GC)

_____

ARCHITECT (A/E)

DALLAS INDEPENDENT SCHOOL DISTRICT

Materials Escalation Price Reconciliation Form

EXHIBIT "MATERIALS ESCALATION" – BASELINE PRICE Matrix

The intent of this document is to establish a Baseline so that the materials escalation costs may be subsequently reconciled. To establish an objective cost baseline, the Contractor must provide the Owner a date stamped copy of the actual materials costs proposal from the materials vendor/manufacturer.

1. Price Impacted Material: _____

   Date of Price: _____

   Baseline Price: _____ (Unit)

   Pricing Method: _____

   Provide a Copy of Manufacturer Docs:

2. Price Impacted Material: _____

   Baseline Price: _____ (Unit)

   Pricing Method: _____

   Provide Copy of Manufacturer Docs:

3. Price Impacted Material: _____

   Baseline Price: _____ (Unit)

   Pricing Method: _____

   Provide Copy of Manufacturer Docs:

4. Price Impacted Material: _____

   Baseline Price: _____ (Unit)

   Pricing Method: _____

   Provide Copy of Manufacturer Docs:

5. Price Impacted Material: _____

   Baseline Price: _____ (Unit)

   Pricing Method: _____

   Provide Copy of Manufacturer Docs:

DALLAS INDEPENDENT SCHOOL DISTRICT

Materials Escalation Price Reconciliation Form

6. Price Impacted Material: _____

   Baseline Price: _____ (Unit)

   Pricing Method: _____

   Provide Copy of Manufacturer Docs:

7. Price Impacted Material: _____

   Baseline Price: _____ (Unit)

   Pricing Method: _____

   Provide Copy of Manufacturer Docs:

8. Price Impacted Material: _____

   Baseline Price: _____ (Unit)

   Pricing Method: _____

   Provide Copy of Manufacturer Docs:

9. Price Impacted Material: _____

   Baseline Price: _____ (Unit)

   Pricing Method: _____

   Provide Copy of Manufacturer Docs:

10. Price Impacted Material: _____

    Baseline Price: _____ (Unit)

    Pricing Method: _____

    Provide Copy of Manufacturer Docs:

11. Price Impacted Material: _____

    Baseline Price: _____ (Unit)

    Pricing Method: _____

    Provide Copy of Manufacturer Docs:

DALLAS INDEPENDENT SCHOOL DISTRICT

Materials Escalation Price Reconciliation Form

12. Price Impacted Material: _____

    Baseline Price: _____ (Unit)

    Pricing Method: _____

    Provide Copy of Manufacturer Docs:

13. Price Impacted Material: _____

    Baseline Price: _____ (Unit)

    Pricing Method: _____

    Provide Copy of Manufacturer Docs:

14. Price Impacted Material: _____

    Baseline Price: _____ (Unit)

    Pricing Method: _____

    Provide Copy of Manufacturer Docs:

15. Price Impacted Material: _____

    Baseline Price: _____ (Unit)

    Pricing Method: _____

    Provide Copy of Manufacturer Docs:

16. Price Impacted Material: _____

    Baseline Price: _____ (Unit)

    Pricing Method: _____

    Provide Copy of Manufacturer Docs:

17. Price Impacted Material: _____

    Baseline Price: _____ (Unit)

    Pricing Method: _____

    Provide Copy of Manufacturer Docs:

DALLAS INDEPENDENT SCHOOL DISTRICT

Materials Escalation Price Reconciliation Form

1454765-v1/12396-124000

SECTION 00 41 11 – PROPOSAL FORM – BASE PROPOSAL

Name of Contractor	

COMPETITIVE SEALED PROPOSAL (Part 1A)
to
DALLAS INDEPENDENT SCHOOL DISTRICT
FOR THE FOLLOWING WORK:

PART 1. General Information

Competitive Sealed Proposal (CSP) 250071, consisting of improvements to:

ORG #	PROJECT NAME	PROJECT TYPE	ADDRESS
235	BIRDIE ALEXANDER ELEMENTARY SCHOOL	Renovation and Addition	1830 Goldwood Drive Dallas, TX 75232

PART 2. Proposal Form

2.01 Agreement of Proposal Submittal

The undersigned, as a designated representative of the proposer, declares such firm is the only entity, as principal, with any interest in this Proposal, and the Proposal is made without collusion with any other entity.

The proposer affirms that the form of Contract, Instructions for Competitive Sealed Proposals, Supplemental Instructions for Competitive Sealed Proposal, Addenda, selection criteria, weighting/scoring system, estimated budget, Specifications, and the Drawings pertaining to this Proposal have been examined and the firm has also examined the locations, conditions, and classes of materials for the proposed Work and agrees to provide all necessary labor, materials, plant and equipment, machinery, tools, apparatus and construction means to accomplish the Work described in the Contract Documents in the manner prescribed.

The proposer agrees the quantities of Work to be performed and materials to be furnished may be increased or decreased as may be considered necessary, in the sole opinion of Dallas ISD's designated representative, to complete the Work as planned and contemplated. Adjustment for changes in Work will be in accordance with the General Conditions.

Proposal amounts must be shown in both words and figures. In case of discrepancy, the amount shown in words will govern.

2.02 Addenda

The proposer acknowledges receipt and incorporation of the following addenda into this Proposal. Proposer is to fill in the Addenda # and date and initial in the box to show receipt.

CSP 250071

Addendum No.	Addendum No.	Addendum No.	Addendum No.

Name of Contractor	

2.03 Withdrawal of Proposals

A Proposal may be withdrawn only upon written request by the proposer or his duly authorized representative, provided such request is received by the Owner at the place designated for receipt of Proposals and prior to the time fixed for the opening of Proposals.

No Proposal may be withdrawn after the time fixed for the opening of Proposals for a period of 90 days.

2.04 Award of Contract

The proposer to whom the award of a Contract is made will be promptly notified following Board action. If a proposer, (a) withdraws his Proposal within 90 days after the date and time fixed for the opening of Proposals in the Advertisement for Proposals, or, (b) fails or refuses to execute the Agreement, or other required forms within ten (10) days after the same are presented to him for signature, or (c) fails or refuses to furnish properly executed Performance and Payment Bonds, and certification of required insurance upon the execution of the Agreement, the Owner may award the Work to another proposer or may re-solicit the contract. The Proposal Bond is forfeited if Proposal is withdrawn after the Proposal opening, or Contract Documents are not executed in accordance with the above requirements.

The Owner reserves the right to reject any or all Proposals and to waive any irregularities in any Proposal received. The Owner further reserves the right to limit the number of contracts awarded and/or to be performed concurrently to any one Contractor if such appears to be in the best interest of the District. Awards will be per published criteria and weights. Price is only 40% of the evaluation criteria, and awards may be made to other than the low dollar proposer.

2.05 Notice To Proceed (NTP) and Notice of Intent to Award (NIA)

The Contractor shall not commence the Work under this Contract until execution of the Notice to Proceed (NTP) duly signed by Dallas ISD's designated representative.

The Contractor shall acknowledge that a Notice of Intent to Award (NIA) may be issued at the Owner's discretion. The purpose of the NIA is to expedite pre-construction activities. Upon receipt of the duly signed NIA, the Contractor shall promptly proceed with the activities listed and authorized by the NIA.

2.06 Collusion, Litigation, Default, Competency

By completing and submitting a Proposal, the proposer agrees to comply with the requirements of the following paragraph. A proposer who subsequently does not agree to comply with these requirements may be disqualified. The responses to the items of the Contractor's Qualification Statement will be used in evaluation of the Proposals on the project.

Proposers may be disqualified, and their proposals not considered for any of the following specific reasons:

1. Reason for believing collusion exists among proposers.
2. Reasonable grounds for believing that any proposer is interested in more than one proposal for the work contemplated.
3. The proposer is involved in any litigation against the Board.
4. The proposer is in arrears on any existing contract with Dallas ISD or has defaulted on a previous contract with Dallas ISD.

Name of Contractor	

5. Lack of competency as revealed by the financial statement, experience and equipment questionnaires, or omission of required proposal submittals.
6. Uncompleted work which, in the judgment of the Board, will prevent or hinder the prompt completion of this Work, if awarded.
7. Inaccurate information or circumstances that establish reasonable grounds for belief that the proposer is not a "responsible proposer" include, but are not limited to the below examples:
    a. Incomplete Bid Submittal – e.g., Missing Base Bid proposal number.
    b. Incorrectly Calculated Total Base Bid - Proposal plus Owner's Controlled Contingency MUST add up to Total Base Bid. Please double check to confirm compliance.

By entering into a contract with Dallas ISD, the proposer agrees that (1) Work on the project will begin upon receipt of the Notice to Proceed, (2) Contractor will participate as a team member in cooperation with the Architect/Engineer (A/E) and Owner, (3) The Work will not interfere with normal instructional and learning programs of the school, (4) The Contractor will assign a full time competent superintendent for each school in the CSP and that same superintendent(s) shall remain for the duration of the contract, contingent upon that person's continued employment with the Contractor, (5)The Contractor will furnish and pay for the Bid, Performance, and Payment Bonds.

- Projects of $25,000 and under: Bid bond is required
- Projects over $25,000 and up to and including $100,000: Bid and Payment Bond is required
- Projects over $100,000: Bid, Performance and Payment Bonds are required

2.07 Ultimate Corporate Ownership

Is proposer a corporation? Check One, Yes ____ No____

Proposer's legal name and address of principal place of business:

_____

_____

Ultimate parent company or majority owner's name and address of principal place of business:

_____

_____

Name of Contractor	

2.08 Contractor's Price (40 Points out of 100 Possible Points in the Selective Criteria)

The Proposer's Price is defined as the total amount, including Cost of the Work and allowances, for the performing or causing to be performed all Work including labor and materials, necessary to build, construct, erect and equip in accordance with the Contract Documents, Drawings, and Specifications.

Contractor agrees to base its price on the proposed completion schedule and the phasing plan presented in the contract documents. The Contractor may, at their option, propose a project duration that is of less duration and indicate this duration in the box below (See **Proposer's Proposed Substantial Completion Date** box below). However, the duration proposed by the Contractor must be based upon the number of phases identified in the contract documents and must not be predicated upon the use of additional temporary swing space other than the swing space identified in the contract documents. Contract documents identify the number of existing classrooms or temporary portable buildings available to the contractor for swing space.

Base proposal is defined as the Cost of the Work not including allowances or alternates.

(Amount shall be shown in both words and numbers; in the event of discrepancies, the words will govern.)

A	**Proposer's Price for all schools in CSP 250071, which includes the Allowances as per item 2.09 below:** _____ **Dollars**	**$**_____

Proposer's Price Breakdown (to be completed by proposer):

Base Proposal minus Allowances:	**$**
2.09 B: Owner Controlled Contingency Allowance (5%/2.5% of Base Price minus Allowances):	**$388,259.15**
2.09 C: Other Owner Allowances (provided by Owner, see 2.09 C below):	**$15,500.00**
2.09 D: Proposer's Abatement Cost included in 2.08 A (Abatement is to be included in GC Base scope price. The intent of this section is to show the breakout of the abatement cost.)	
2.08 A: Proposer's Base Price plus (+) Allowances (should equal amount in Section 2.08 A above):	**$**

2.09 Allowance Items

The following allowances are further described in Specification Section 01 21 00.

Name of Contractor	

B	Allowance Description: In Contract Owner Controlled Contingency (IC)	Dollar Amount ($) *Proposer to Fill In 5% for renovations
235	**BIRDIE ALEXANDER ELEMENTARY SCHOOL- RENOVATION AND ADDITION**	**$388,259.15**

C	Allowance Description: In Contract Owner Controlled Allowances	
	1. Interior Barrier Graphics 2. Exterior Construction Screening Graphics	1. 7,500.00 2. 8,000.00
	3. Safety and Security	**TBD**

2.10 Alternates

This information is to be submitted with section 00 41 12 (Part 1-C of the CSP Package.)

2.11 Unit Pricing

This information is to be submitted with section 00 41 12 (Part 1-C of the CSP Package.)

2.12 Breakout or Separate Pricing

The successful Proposer shall provide a proposed preliminary schedule of values for each school within the CSP 3 days after Board award. In the chart below, the Proposer must provide the cost breakdown per school of the base price provided by the Proposer in paragraph 2.08A of this section

The following information is requested for information and budget verification only and it is not the basis for the quantitative evaluation of this proposal.

School Org #	School Name and Project Type	Estimated Construction Budget	Proposer's Base Bid Proposal Breakdown per School
235	BIRDIE ALEXANDER ELEMENTARY SCHOOL – RENOVATION AND ADDITION	$8,168,942.15	
NOTE: If a project has more than one school, then the proposal MUST be itemized by campus. An Addition/Renovation project MUST have 2 lines (one line for the addition and one line for the renovation scope). The Total Project bid must add up to the sum of all the itemized components.			

Name of Contractor	

Org #	School Name	Owner's Expected Substantial Completion Date	Proposer's Proposed Substantial Completion Date
235	**BIRDIE ALEXANDER ELEMENTARY SCHOOL**	7/12/2027	

2.13 Liquidated Damages

Time is of the essence in all Phases of the Work. It is specifically understood and agreed by and between Dallas ISD and Contractor that time is of the essence in the substantial completion of the Project.

The Contractor acknowledges and recognizes that Dallas ISD is entitled to full and beneficial occupancy and use of the completed work immediately following expiration of the Contract time. The Contractor further acknowledges and agrees that, if the Contractor fails to substantially, or cause the Substantial Completion of any portion of the Work within the Contract Time, the Owner will sustain actual damages as a result of such failure. The exact amount of such damages will be difficult to ascertain. Therefore, Dallas ISD and Contractor agree that, if the Contractor shall neglect, fail, or refuse to achieve substantial completion of the Work by the Substantial Completion date, subject to any proper extension granted by Dallas ISD, then Contractor agrees to pay to Dallas ISD the following sum(s) for each day in which such Work is not substantially completed, not as a penalty, but as liquidated damages, for the damages ("Liquidated Damages") that would be suffered by Dallas ISD as a result of delay for each and every calendar day that the Contractor shall have failed to have substantially completed the Work as required herein.

	Liquidated Damages	* Dollars Per Calendar Day		
		Addition	**Renovation**	**New**
235	**BIRDIE ALEXANDER ELEMENTARY SCHOOL – RENOVATION AND ADDITION**	$1,500.00 per Calendar Day	$1,500.00 per Calendar Day	N/A

*** The Dallas ISD's liquidated damages cost formula is 0.025% of the construction budget for the project, up to a maximum of $1,500.00 per calendar day.**

Name of Contractor	

PART 3. Execution

3.01 Proposal Form Execution

Contractor's Firm Name (legal name)	
Federal Tax I. D. Number	
Contractor's Street Address	
Contractor's Phone Number	
Contractor's Fax Number	
Contractor's Email Address	

SUBMITTED BY:

(Corporation, Partnership, Individual, etc.)

Name of President of Corporation *or*
Name of Principal Owner

Name of Secretary of Corporation
(if applicable)

(Corporation, Partnership, etc.,) is organized under the laws of the State of _____.

Firm: _____

By: _____
Printed Name

Title: _____

Signature: _____

Legal Address: _____

_____

Date: _____
Affix Corporation Seal here (if applicable)

SECTION 00 41 12 – PROPOSAL FORM – ALTERNATES AND UNIT PRICING

Name of Contractor	

COMPETITIVE SEALED PROPOSAL (Part 1C)
to
DALLAS INDEPENDENT SCHOOL DISTRICT
FOR THE FOLLOWING WORK:

PART 1. General Information

CSP PACKAGE 250071, consisting of improvements to:

Org #	PROJECT NAME	PROJECT TYPE	ADDRESS
235	BIRDIE ALEXANDER ELEMENTARY SCHOOL	Renovation and Addition	1830 Goldwood Drive, Dallas, TX 75232

PART 2. Proposal Form

2.01 through 2.09

Refer to Specification Section 00 41 11.

2.10 Alternate Price Items

The Contractor proposes the following sums as **additions to** or **deductions from** the Base Price amount for alternates. Failure to quote every item may cause the entire Proposal to be considered non-responsive. If there is no cost change in the alternate(s) pricing, the Contractor should enter "$0.00" as the price for the alternate. Do not make an entry of N/A.
All Alternates must be priced. Alternates are not listed in the order of preference.

ORG 235 – BIRDIE ALEXANDER ELEMENTARY SCHOOL – RENOVATION AND ADDITION

No.	Alternate Description	Proposer's Add Price	Proposer's Deduct Price
n/a			

2.11 Unit Prices

The Contractor proposes the following all-inclusive unit prices for the items/tasks. Failure to provide unit pricing for each item may result in the Proposal being deemed as non-responsive. Do not make an entry of N/A. All unit prices must be priced. Unit prices are not listed in order of preference.

ORG 235 – BIRDIE ALEXANDER ELEMENTARY SCHOOL – RENOVATION AND ADDITION

No.	Unit Price Item	Unit of measure	Proposer's Unit Price
1	Carpet	Square Yard	$
2	Resilient Tile	Square Foot	$
3	Rubber Base	Linear Foot	$
4	Interior Painting	Square Foot	$
5	Exterior Painting	Square Foot	$

2.12 through 2.14

Refer to Specification Section 00 41 11.

Name of Contractor	

PART 3. Execution

3.01 Proposal Form Execution (Part 1A)

Contractor's Firm Name (legal name)	
Federal Tax I. D. Number	
Contractor's Street Address	
Contractor's Phone Number	
Contractor's Fax Number	
Contractor's Email Address	

SUBMITTED BY:

_____

(Corporation, Partnership, Individual, etc.)

Name of President of Corporation *or*
Name of Principal Owner

Name of Secretary of Corporation
(if applicable)

_____ _____

(Corporation, Partnership, etc.,) is organized under the laws of the State of _____.

Firm: _____

By: _____

Title: _____

Legal Address: _____

_____

Date: _____

Affix Corporation Seal here (if applicable)

SECTION 00 41 13 – TECHNICAL PROPOSAL FORM

Name of Contractor	

COMPETITIVE SEALED PROPOSAL (Part 1-B)
to
DALLAS INDEPENDENT SCHOOL DISTRICT

PART 1. GENERAL

1.01 Contractor Firm Information

Contractor's Firm Name (Legal Name)	
Contractor's Point of Contact with Signature Authority	
Street Address	
Phone Number	
Point of Contact Email Address	
Type of Business: _____ Corporation, _____ Partnership, _____ Sole proprietorship, _____ Joint Venture	
State of Incorporation	
In continuous business since (Date of Incorporation/ Years in Business):	

List other fully staffed offices or fully staffed branch offices of your organization:

Name	Branch Manager	Telephone Number

Corporate Officers, Partners, or Owners of Organization:

Name	Title	Construction Experience (Years)

Check box(es) corresponding to the nature of your business:
___Large Business (100 or more employees) ____Small Business (fewer than 100 employees)
___Minority Owned Business; Certified with _____
___Women Owned Business; Certified with _____
___Other (Define) _____

Has your organization ever defaulted or failed to complete any work awarded? _____Yes _____No
If yes, stipulate where and why:

Has your organization ever paid liquidated damages or a penalty for failure to complete a contract on time? ___Yes ___No
If yes, stipulate where and why:

SECTION 00 41 13 – TECHNICAL PROPOSAL FORM

Name of Contractor	

The Contractor is requested to submit a complete response to each of the items listed in this technical proposal form. If the question is not applicable, please provide a response after each question or section with the words: NOT APPLICABLE TO THIS PROJECT. Responses requiring additional space should be brief and submitted as an attachment to this section.

2. Reputation of Vendors and of the Vendor's Goods or Services (5 Points out of 100 Possible Points in the Selective Criteria)

2 a. References (5 Points of the 5 points Possible under Reputation of Vendors and of the Vendor's Goods or Services)

Provide five projects, from five separate organizations, with appropriate references using the attached form. Answer the questions for each relevant project, with emphasis on school, educational, and/or renovation experience, that your organization has in-progress or completed in the last four years, using the format below:

A member of the Evaluation Committee will verify the information with the references provided and may ask additional questions of the references. Contractor should ensure availability of the references after bid opening.

Name of Contractor	

Project No. _____:

Owner / Name and Location of Project:	
Type of Project: (Renovation, Remodeling, Addition, New Construction?)	
Procurement Method: (Competitive Bidding, CSP, CM at Risk, Other)	
Type of Contract: (Lump Sum, Cost Plus, T&M, other)	
Contract Amount: (at time of award)	
Final Contract Amount: (If in progress, contract amount to date)	
Contract Time: (at time of award)	
Percent Complete:	
Projected/Actual Completion Date:	
If completed, was the project completed on time? If in progress, is the project on schedule?	
What kind of delays occurred?	
Did Contractor operate in a safe manner? Was safety a priority to the Contractor?	
Reporting Tools used: (Daily reports, weekly reports, monthly reports)	
Superintendent's Name: Project Manager's Name:	
Owner* or Appropriate Owner's Representative** Reference Contact Name/Telephone/Email/Address: *If reference iPros no longer employed by the Owner indicate current Employer and Title. **Program Managers cannot be used as a reference from a past projects on one of their own current projects.	

SECTION 00 41 13 – TECHNICAL PROPOSAL FORM

Name of Contractor	

Proposer should copy this form for use on 5 past projects.

3. The Quality of the Vendor's Goods or Service (12 Points out of 100 Possible Points in the Selective Criteria)

3 a. Safety Plan and Insurance Rate Modifier (IRM): (5 Points of the 12 points Possible under Criteria 3)

A. List your organization's Insurance Rate Modifier (IRM) for the current year as obtained from your insurance agent. Copy of IRM from insurance agent to be attached as confirmation.

_____current year IRM

B. Complete the matrix for the five past years, as obtained from OSHA No. 300 Log:

	Year _____	Year _____	Year _____	Year _____	Current Year _____
Number of injuries and illnesses					
Number of lost time accidents					
Number of recordable cases					
Number of fatalities					
Number of employee direct hire fixed hours worked (round to 1,000's)					

C. Are regular project safety meetings held by Field Supervisor(s)? _____Yes _____No

If yes, frequency: ___Weekly ___Bi-Weekly ___Monthly ___As Needed

D. Are project safety inspections conducted? _____Yes _____ No

If yes, who performs inspection? _____

How often? ___Weekly ___Bi-Weekly ___ Monthly ___As Needed

E. Does your organization have a written safety program? _____Yes _____No

If yes, two copies of the full safety manual must be provided. Two CD-ROMs, each containing the safety manual in PDF format clearly marked as “Safety Manual” is preferred.

If no, then the contractor may adopt the Dallas ISD Safety manual. Will your organization adopt the DALLAS ISD Safety Manual? _____Yes _____No

Name of Contractor	

F a. Does your organization have a safety orientation program for new employees?

____Yes ____No

For employees promoted to Field Supervisor. ____Yes ____No

If yes, does your Supervisor Safety Program include instructions on the following topics?

	Yes	No
Safety work practices		
Toolbox safety meetings		
First aid procedures		
Accident investigation		
Fire protection		
HazCom Program		
Record keeping		
Emergency response procedures		
New worker orientation		

F b. Provide a resume of the Safety Manager.

G. Does your organization have a written Drug and Alcohol policy in place? ____Yes _____No

If yes, provide a copy of the policy as an attachment.

If no, please note when adopting the Dallas ISD safety manual, the contractor is also adopting the "Drug and Alcohol Policy" included within.

3 b. Proposed Project Team(s) and Management approach to proposed projects and Contractor's Pending Claims and or Litigation: (7 Points of the 12 points Possible under Criteria 3)

Please note that Dallas ISD requires a full-time superintendent to be assigned to each individual job site while Work is in progress, contingent upon the continued employment of those personnel by the Contractor. Contractor's staffing approach and organization must reflect this requirement. Contractor may not make any changes to these personnel assignments without the prior approval of the Program Manager and the Owner.

A. Provide a Staff Organization Chart depicting your staff roles, relationships, and responsibilities.

B. Identify the proposed key staff: Project Manager, Superintendent, Assistant Superintendent(s), Cost Estimator, Scheduler, Safety Manager, etc. by name and title and provide the following information for each. Include additional key staff, as necessary. Indicate which staff are assigned either on a full time or part time basis. For part time personnel, identify the percent of full-time participation. For example, Project Manager 50% of Full-time, Safety Manager 75% of Full-Time, Scheduler 25% of Full-Time, etc.

Name of Contractor	

Staff: Project Manager

Name:	
Current Assignment: (Project name, client name and anticipated project completion date.)	
Total years of construction experience:	
Full Time or Part Time (For part time personnel, identify the percent of full-time participation. For example, Project Manager 50% of Full-time, etc.)	
Relevant experience with similar projects: (educational and/or renovations and/or additions as applicable)	
Years with the Organization:	

Staff: Superintendent 1 – School Name: _____

Name:	
Current Assignment: (Project name, client name and anticipated project completion date.)	
Total years of construction experience:	
Relevant experience with similar projects:	
Years with the Organization:	

Staff: Superintendent 2 – School Name: _____

Name:	
Current Assignment: (Project name, client name and anticipated project completion date.)	
Total years of construction experience:	
Relevant experience with similar projects:	
Years with the Organization:	

Name of Contractor	

Staff: Superintendent 3 – School Name:_____

Name:	
Current Assignment: (Project name, client name and anticipated project completion date.)	
Total years of construction experience:	
Relevant experience with similar projects:	
Years with the Organization:	

Staff: Superintendent 4 – School Name:_____

Name:	
Current Assignment: (Project name, client name and anticipated project completion date.)	
Total years of construction experience:	
Relevant experience with similar projects:	
Years with the Organization:	

Staff: Superintendent 5 – School Name:_____

Name:	
Current Assignment: (Project name, client name and anticipated project completion date.)	
Total years of construction experience:	
Relevant experience with similar projects:	
Years with the Organization:	

Proposer should copy this form as needed to present information for all proposed staff.

C. CONTRACTOR'S PENDING CLAIMS AND/OR LITIGATION

Attach a list of pending claims and/or litigation at time of submitting Proposal. (Show project name, owner, and summary explanation.)

Name of Contractor	

4 The Extent to which the Goods or Services Meet the District's needs (15 Points out of 100 Possible Points in the Selective Criteria)

4 a. General Contractor's current/past K-12 new or renovation construction experience: (10 Points of the 15 points Possible under Criteria 4)

Provide below the School District, School Name, Project Type, **Completion Date** and **Final Construction Value** for a **minimum of 5**** K-12 Projects completed by your company **as a prime contractor**.

School District	School Name	Renovation, Addition, or New Const.	Completion Date	Final Construction Contract Value

*** A separate sheet may be attached with additional projects.*

4 b. Proposed Construction schedule and phasing plan: (5 Points of the 15 points Possible under Criteria 4)

The Contractor understands that Dallas ISD desires that the Project be completed on or before the duration of the contract. The Contractor shall prepare and submit a proposed construction schedule for each of the schools in the CSP and present this schedule with Section 00 41 13. **Additions and Renovations work within a school must be broken out into two separate items**. This schedule may be as detailed as the Proposer would like but must have a minimum of schedule information (major construction phases, activities, and milestones) as is necessary to facilitate negotiations.

Provide, as an attachment to the Technical Proposal form, a GANTT chart depicting how you anticipate delivering the project in the time frame outlined in this proposal. Describe the scope of work to be completed in each phase of each school.

Note: Contractors may, as a Cost Saving Recommendation, offer for Dallas ISD's consideration, an alternative plan, which may alter the duration in the contract documents. However, any such proposal must be presented as a Cost Saving Recommendation in the Technical Proposal – Part B (Section 00 41 13). The contractor must clearly identify the alternative work schedule, alternative duration, and alternative base price. The evaluation committee will evaluate alternative plans and schedule and determine if the plans may benefit Dallas ISD.

Name of Contractor	

The Contractor's proposed schedule is a vital part of the evaluation process and sufficient information should be provided for Dallas ISD to assess the Contractor's time frame, work plan and approach.

A. Describe the type of software utilized to prepare the construction schedules. **(Attach proposed project schedule)**

5. The Vendor's Past Performance with the District (5 Points out of 100 Possible Points in the Selective Criteria)

5 a. Past Project Performance, Quality, and Compliance with Terms and Regulations (5 Points of the 100 points Possible under Criteria 5).

The District will evaluate the quality of construction and materials used. Check for transparency in reporting and communication. Check for excessive claims or disputes with clients. Contractor's ability to adhere to district directives, procedures, and requirements. Assess adherence to project timelines and budgets. Ensure good business practices (i.e. receivables, payments, deliverables).

6. The contractor is to complete all Small Business Office Compliance forms in Section 00 45 39 for selection criteria 6. (Category Total: 20 Points of the 20 Points possible under Criteria 6.)

6a. Proposer demonstrated a commitment to the district's Small Business Office /WBE program by providing enhancements to the administration of the proposer's contracting process for the work to be done be M/WBE firms. Examples of this commitment may include any of the following: expedited payments, Mentor Protégé Programs, early release of retainage, expanding the pool of diverse subcontractors to firms that have not done business with the district, etc. (3 points)

6b. Proposer submitted a list of two (2) Small Business Office subcontractor references. (2 points)

6c. Proposer is a certified M/WBE, or Proposer submitted a Joint Venture Agreement with a certified M/WBE OR Proposer submitted a Prime Subcontractor Teaming Agreement with a certified M/WBE. (5 points)

6d. Proposer submitted a diverse list of certified M/WE subcontractors, subconsultants or suppliers that meets or exceeds the district's M/WBE aspirational goal in meaningful and significant roles OR Proposer demonstrated outreach designed to meet the M/WBE project goals with a diverse M/WBE team of subcontractors, suppliers and subconsultants. (5 points)

6e. Proposer demonstrated a comprehensive framework and understanding of the district's M/WBE program by: providing a written and detailed M/WBE compliance plan, designating a high ranking individual who will be responsible for M/WBE contract compliance, monitoring and reporting, ensuring no unauthorized changes to M/WBE subcontractors, adhering to the M/WBE commitment and subcontractor payment terms, executing the M/WBE subcontracting schedule, complying with the district's M/WBE Program guidelines, etc. (5 points)

Name of Contractor	

7. The Total Long-Term Cost to the District to Acquire the Vendor's Goods and Services (3 Points out of 100 Possible Points in the Selective Criteria)

7 a. Financial status of the vendor (as rated by Dun & Bradstreet):
Category Total: (3 Points of the 3 points Possible under Criteria 7)

A. Provide the complete corporate or company name of your firm and the D-U-N-S Number as it is recorded with Dun & Bradstreet. This information will allow the owner to confirm that the correct reports are being used for the evaluation.

D-U-N-S Number: _____

Name of Contractor	

C8. ADDITIONAL INFORMATION:
The following information must be provided to complete the evaluation of the Contractor's technical proposal.

A. DISCLOSURE OF INTERESTED PARTIES

1. Disclosure of Interested Parties – In 2015, the Texas Legislature adopted House Bill 1295, which added section 2252.908 of the Government Code. The law states that a governmental entity or state agency may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental entity or state agency. The disclosure requirement applies to a contract entered into on or after January 1, 2016.

After Board of Trustee authorization, the successful Vendor will be required to complete an electronic Form 1295 on the Texas Ethics Commission website (https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm) prior to entering into a contract with the District in accordance with this statute. Additional information is available on the Texas Ethics Commission website at www.ethics.state.tx.us.

Submission of a response to this CSP indicates Respondent's acceptance and intended compliance with this requirement.

Name of Contractor	

PART 3. TECHNICAL PROPOSAL FORM EXECUTION

3.01 Proposal Form Execution

Contractor's Firm Name (legal name)	
Federal Tax I. D. Number	
Contractor's Street Address	
Contractor's Phone Number	
Contractor's Email Address	

SUBMITTED BY:

_____

(Corporation, Partnership, Individual, etc.)

Name of President of Corporation *or*
Name of Principal Owner

_____

Name of Secretary of Corporation
(if applicable)

_____

(Corporation, Partnership, etc.,) is organized under the laws of the State of _____.

Firm: _____

By: _____

Title: _____

Legal Address: _____

_____

Date: _____
Affix Corporation Seal here (if applicable)

SECTION 00 41 13 – TECHNICAL PROPOSAL FORM

Name of Contractor	

COMPETITIVE SEALED PROPOSAL (Part 1-B)
to
DALLAS INDEPENDENT SCHOOL DISTRICT

PART 1. GENERAL

1.01 Contractor Firm Information

Contractor's Firm Name (Legal Name)	
Contractor's Point of Contact with Signature Authority	
Street Address	
Phone Number	
Point of Contact Email Address	
Type of Business: _____ Corporation, _____ Partnership, _____ Sole proprietorship, _____ Joint Venture	
State of Incorporation	
In continuous business since (Date of Incorporation/ Years in Business):	

List other fully staffed offices or fully staffed branch offices of your organization:

Name	Branch Manager	Telephone Number

Corporate Officers, Partners, or Owners of Organization:

Name	Title	Construction Experience (Years)

Check box(es) corresponding to the nature of your business:
___Large Business (100 or more employees) ____Small Business (fewer than 100 employees)
___Minority Owned Business; Certified with _____
___Women Owned Business; Certified with _____
___Other (Define) _____

Has your organization ever defaulted or failed to complete any work awarded? _____Yes _____No
If yes, stipulate where and why:

Has your organization ever paid liquidated damages or a penalty for failure to complete a contract on time? ___Yes ___No
If yes, stipulate where and why:

SECTION 00 41 13 – TECHNICAL PROPOSAL FORM

Name of Contractor	

The Contractor is requested to submit a complete response to each of the items listed in this technical proposal form. If the question is not applicable, please provide a response after each question or section with the words: NOT APPLICABLE TO THIS PROJECT. Responses requiring additional space should be brief and submitted as an attachment to this section.

2. Reputation of Vendors and of the Vendor's Goods or Services (5 Points out of 100 Possible Points in the Selective Criteria)

2 a. References (5 Points of the 5 points Possible under Reputation of Vendors and of the Vendor's Goods or Services)

Provide five projects, from five separate organizations, with appropriate references using the attached form. Answer the questions for each relevant project, with emphasis on school, educational, and/or renovation experience, that your organization has in-progress or completed in the last four years, using the format below:

A member of the Evaluation Committee will verify the information with the references provided and may ask additional questions of the references. Contractor should ensure availability of the references after bid opening.

Name of Contractor	

Project No. _____:

Owner / Name and Location of Project:	
Type of Project: (Renovation, Remodeling, Addition, New Construction?)	
Procurement Method: (Competitive Bidding, CSP, CM at Risk, Other)	
Type of Contract: (Lump Sum, Cost Plus, T&M, other)	
Contract Amount: (at time of award)	
Final Contract Amount: (If in progress, contract amount to date)	
Contract Time: (at time of award)	
Percent Complete:	
Projected/Actual Completion Date:	
If completed, was the project completed on time? If in progress, is the project on schedule?	
What kind of delays occurred?	
Did Contractor operate in a safe manner? Was safety a priority to the Contractor?	
Reporting Tools used: (Daily reports, weekly reports, monthly reports)	
Superintendent's Name: Project Manager's Name:	
Owner* or Appropriate Owner's Representative** Reference Contact Name/Telephone/Email/Address: *If reference iPros no longer employed by the Owner indicate current Employer and Title. **Program Managers cannot be used as a reference from a past projects on one of their own current projects.	

SECTION 00 41 13 – TECHNICAL PROPOSAL FORM

Name of Contractor	

Proposer should copy this form for use on 5 past projects.

3. The Quality of the Vendor's Goods or Service (12 Points out of 100 Possible Points in the Selective Criteria)

3 a. Safety Plan and Insurance Rate Modifier (IRM): (5 Points of the 12 points Possible under Criteria 3)

A. List your organization's Insurance Rate Modifier (IRM) for the current year as obtained from your insurance agent. Copy of IRM from insurance agent to be attached as confirmation.

_____current year IRM

B. Complete the matrix for the five past years, as obtained from OSHA No. 300 Log:

	Year _____	Year _____	Year _____	Year _____	Current Year _____
Number of injuries and illnesses					
Number of lost time accidents					
Number of recordable cases					
Number of fatalities					
Number of employee direct hire fixed hours worked (round to 1,000's)					

C. Are regular project safety meetings held by Field Supervisor(s)? _____Yes _____No

If yes, frequency: ___Weekly ___Bi-Weekly ___Monthly ___As Needed

D. Are project safety inspections conducted? _____Yes _____ No

If yes, who performs inspection? _____

How often? ___Weekly ___Bi-Weekly ___ Monthly ___As Needed

E. Does your organization have a written safety program? _____Yes _____No

If yes, two copies of the full safety manual must be provided. Two CD-ROMs, each containing the safety manual in PDF format clearly marked as “Safety Manual” is preferred.

If no, then the contractor may adopt the Dallas ISD Safety manual. Will your organization adopt the DALLAS ISD Safety Manual? _____Yes _____No

Name of Contractor	

F a. Does your organization have a safety orientation program for new employees?

____Yes ____No

For employees promoted to Field Supervisor. ____Yes ____No

If yes, does your Supervisor Safety Program include instructions on the following topics?

	Yes	No
Safety work practices		
Toolbox safety meetings		
First aid procedures		
Accident investigation		
Fire protection		
HazCom Program		
Record keeping		
Emergency response procedures		
New worker orientation		

F b. Provide a resume of the Safety Manager.

G. Does your organization have a written Drug and Alcohol policy in place? ____Yes _____No

If yes, provide a copy of the policy as an attachment.

If no, please note when adopting the Dallas ISD safety manual, the contractor is also adopting the "Drug and Alcohol Policy" included within.

3 b. Proposed Project Team(s) and Management approach to proposed projects and Contractor's Pending Claims and or Litigation: (7 Points of the 12 points Possible under Criteria 3)

Please note that Dallas ISD requires a full-time superintendent to be assigned to each individual job site while Work is in progress, contingent upon the continued employment of those personnel by the Contractor. Contractor's staffing approach and organization must reflect this requirement. Contractor may not make any changes to these personnel assignments without the prior approval of the Program Manager and the Owner.

A. Provide a Staff Organization Chart depicting your staff roles, relationships, and responsibilities.

B. Identify the proposed key staff: Project Manager, Superintendent, Assistant Superintendent(s), Cost Estimator, Scheduler, Safety Manager, etc. by name and title and provide the following information for each. Include additional key staff, as necessary. Indicate which staff are assigned either on a full time or part time basis. For part time personnel, identify the percent of full-time participation. For example, Project Manager 50% of Full-time, Safety Manager 75% of Full-Time, Scheduler 25% of Full-Time, etc.

Name of Contractor	

Staff: Project Manager

Name:	
Current Assignment: (Project name, client name and anticipated project completion date.)	
Total years of construction experience:	
Full Time or Part Time (For part time personnel, identify the percent of full-time participation. For example, Project Manager 50% of Full-time, etc.)	
Relevant experience with similar projects: (educational and/or renovations and/or additions as applicable)	
Years with the Organization:	

Staff: Superintendent 1 – School Name: _____

Name:	
Current Assignment: (Project name, client name and anticipated project completion date.)	
Total years of construction experience:	
Relevant experience with similar projects:	
Years with the Organization:	

Staff: Superintendent 2 – School Name: _____

Name:	
Current Assignment: (Project name, client name and anticipated project completion date.)	
Total years of construction experience:	
Relevant experience with similar projects:	
Years with the Organization:	

Name of Contractor	

Staff: Superintendent 3 – School Name:_____

Name:	
Current Assignment: (Project name, client name and anticipated project completion date.)	
Total years of construction experience:	
Relevant experience with similar projects:	
Years with the Organization:	

Staff: Superintendent 4 – School Name:_____

Name:	
Current Assignment: (Project name, client name and anticipated project completion date.)	
Total years of construction experience:	
Relevant experience with similar projects:	
Years with the Organization:	

Staff: Superintendent 5 – School Name:_____

Name:	
Current Assignment: (Project name, client name and anticipated project completion date.)	
Total years of construction experience:	
Relevant experience with similar projects:	
Years with the Organization:	

Proposer should copy this form as needed to present information for all proposed staff.

C. CONTRACTOR'S PENDING CLAIMS AND/OR LITIGATION

Attach a list of pending claims and/or litigation at time of submitting Proposal. (Show project name, owner, and summary explanation.)

Name of Contractor	

4 The Extent to which the Goods or Services Meet the District's needs (15 Points out of 100 Possible Points in the Selective Criteria)

4 a. General Contractor's current/past K-12 new or renovation construction experience: (10 Points of the 15 points Possible under Criteria 4)

Provide below the School District, School Name, Project Type, **Completion Date** and **Final Construction Value** for a **minimum of 5**** K-12 Projects completed by your company **as a prime contractor**.

School District	School Name	Renovation, Addition, or New Const.	Completion Date	Final Construction Contract Value

*** A separate sheet may be attached with additional projects.*

4 b. Proposed Construction schedule and phasing plan: (5 Points of the 15 points Possible under Criteria 4)

The Contractor understands that Dallas ISD desires that the Project be completed on or before the duration of the contract. The Contractor shall prepare and submit a proposed construction schedule for each of the schools in the CSP and present this schedule with Section 00 41 13. **Additions and Renovations work within a school must be broken out into two separate items**. This schedule may be as detailed as the Proposer would like but must have a minimum of schedule information (major construction phases, activities, and milestones) as is necessary to facilitate negotiations.

Provide, as an attachment to the Technical Proposal form, a GANTT chart depicting how you anticipate delivering the project in the time frame outlined in this proposal. Describe the scope of work to be completed in each phase of each school.

Note: Contractors may, as a Cost Saving Recommendation, offer for Dallas ISD's consideration, an alternative plan, which may alter the duration in the contract documents. However, any such proposal must be presented as a Cost Saving Recommendation in the Technical Proposal – Part B (Section 00 41 13). The contractor must clearly identify the alternative work schedule, alternative duration, and alternative base price. The evaluation committee will evaluate alternative plans and schedule and determine if the plans may benefit Dallas ISD.

Name of Contractor	

The Contractor's proposed schedule is a vital part of the evaluation process and sufficient information should be provided for Dallas ISD to assess the Contractor's time frame, work plan and approach.

A. Describe the type of software utilized to prepare the construction schedules. **(Attach proposed project schedule)**

5. The Vendor's Past Performance with the District (5 Points out of 100 Possible Points in the Selective Criteria)

5 a. Past Project Performance, Quality, and Compliance with Terms and Regulations (5 Points of the 100 points Possible under Criteria 5).

The District will evaluate the quality of construction and materials used. Check for transparency in reporting and communication. Check for excessive claims or disputes with clients. Contractor's ability to adhere to district directives, procedures, and requirements. Assess adherence to project timelines and budgets. Ensure good business practices (i.e. receivables, payments, deliverables).

6. The contractor is to complete all Small Business Office Compliance forms in Section 00 45 39 for selection criteria 6. (Category Total: 20 Points of the 20 Points possible under Criteria 6.)

6a. Proposer demonstrated a commitment to the district's Small Business Office /WBE program by providing enhancements to the administration of the proposer's contracting process for the work to be done be M/WBE firms. Examples of this commitment may include any of the following: expedited payments, Mentor Protégé Programs, early release of retainage, expanding the pool of diverse subcontractors to firms that have not done business with the district, etc. (3 points)

6b. Proposer submitted a list of two (2) Small Business Office subcontractor references. (2 points)

6c. Proposer is a certified M/WBE, or Proposer submitted a Joint Venture Agreement with a certified M/WBE OR Proposer submitted a Prime Subcontractor Teaming Agreement with a certified M/WBE. (5 points)

6d. Proposer submitted a diverse list of certified M/WE subcontractors, subconsultants or suppliers that meets or exceeds the district's M/WBE aspirational goal in meaningful and significant roles OR Proposer demonstrated outreach designed to meet the M/WBE project goals with a diverse M/WBE team of subcontractors, suppliers and subconsultants. (5 points)

6e. Proposer demonstrated a comprehensive framework and understanding of the district's M/WBE program by: providing a written and detailed M/WBE compliance plan, designating a high ranking individual who will be responsible for M/WBE contract compliance, monitoring and reporting, ensuring no unauthorized changes to M/WBE subcontractors, adhering to the M/WBE commitment and subcontractor payment terms, executing the M/WBE subcontracting schedule, complying with the district's M/WBE Program guidelines, etc. (5 points)

Name of Contractor	

7. The Total Long-Term Cost to the District to Acquire the Vendor's Goods and Services (3 Points out of 100 Possible Points in the Selective Criteria)

7 a. Financial status of the vendor (as rated by Dun & Bradstreet):
Category Total: (3 Points of the 3 points Possible under Criteria 7)

A. Provide the complete corporate or company name of your firm and the D-U-N-S Number as it is recorded with Dun & Bradstreet. This information will allow the owner to confirm that the correct reports are being used for the evaluation.

D-U-N-S Number: _____

Name of Contractor	

C8. ADDITIONAL INFORMATION:
The following information must be provided to complete the evaluation of the Contractor's technical proposal.

A. DISCLOSURE OF INTERESTED PARTIES

1. Disclosure of Interested Parties – In 2015, the Texas Legislature adopted House Bill 1295, which added section 2252.908 of the Government Code. The law states that a governmental entity or state agency may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental entity or state agency. The disclosure requirement applies to a contract entered into on or after January 1, 2016.

After Board of Trustee authorization, the successful Vendor will be required to complete an electronic Form 1295 on the Texas Ethics Commission website (https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm) prior to entering into a contract with the District in accordance with this statute. Additional information is available on the Texas Ethics Commission website at www.ethics.state.tx.us.

Submission of a response to this CSP indicates Respondent's acceptance and intended compliance with this requirement.

Name of Contractor	

PART 3. TECHNICAL PROPOSAL FORM EXECUTION

3.01 Proposal Form Execution

Contractor's Firm Name (legal name)	
Federal Tax I. D. Number	
Contractor's Street Address	
Contractor's Phone Number	
Contractor's Email Address	

SUBMITTED BY:

_____

(Corporation, Partnership, Individual, etc.)

Name of President of Corporation *or*
Name of Principal Owner

_____

Name of Secretary of Corporation
(if applicable)

_____

(Corporation, Partnership, etc.,) is organized under the laws of the State of _____.

Firm: _____

By: _____

Title: _____

Legal Address: _____

_____

Date: _____
Affix Corporation Seal here (if applicable)

SECTION 00 43 13 – PROPOSAL GUARANTEE BOND

Name of Contractor	

KNOW ALL MEN BY THESE PRESENTS, THAT we _____ as Principal, and _____ as Surety, are held and firmly bound unto the Board of Trustees, Dallas Independent School District, Dallas, Dallas County, Texas, hereinafter called the Obligee, in the penal sum of _____ Dollars ($_____), lawful money of the United States, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that whereas the Principal has submitted the accompanying Competitive Sealed Proposal, dated _____, 20_____, being for the construction of _____ with appurtenances thereto, at Dallas, Dallas County, Texas, the kind and extent of work involved being set forth in detail in the proposed Contract Documents;

NOW, THEREFORE, if the Obligee shall accept the proposal of the Principal and the Principal shall enter into a Contract with the Obligee in accordance with the terms of such proposal, and give such bond or bonds as may be specified in the proposal or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said proposal and such larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said proposal, then this obligation shall be null and void, otherwise to remain in full force and effect.

This Proposal Guarantee Bond applies to all contracts in excess of $100,000 involving a contract for construction, alteration or repair of any public building or the completion or prosecution of any public work.

This Proposal Guarantee Bond must be payable to the awarding authority, Dallas Independent School District, as the named Obligee, and it must be approved as to form by such awarding authority.

Surety must be corporate surety duly authorized to do business in Texas.

This Proposal Guarantee Bond must be equal to 10% of the full amount of the contract which it secures.

Power of Attorney from Corporate Surety should be attached to this Proposal Guarantee Bond.

Name of Contractor	

IN WITNESS WHEREOF, the above bounded parties have executed this instrument under their several seals this _____ day of _____, 20_____, the name and Corporate Seal of each corporate party being hereto affixed and these presents duly signed by its undersigned representative, pursuant to authority of its governing body.

(Business Address)	(Individual Principal)
(Business Address)	(Corporate Principal)
ATTEST:	
Secretary	President
Business Address	Corporate Surety
ATTEST: _____	BY: _____

Solicitation Number: CSP 250071
Solicitation Title: BIRDIE ALEXANDER ELEMENTARY SCHOOL - RENOVATION AND ADDITION

REPRESENTATION AND CERTIFICATION

By submitting this Offer, the Offeror certifies that he/she is a responsible authorized officer of the company and certifies the accuracy of the following statements:

1. Represents that to the best of its knowledge it is not indebted to the District. **Indebtedness** to the District shall be basis for non-award and/or cancellation and/or termination of any award.
2. By signing this bid/proposal, vendor makes the assurance that vendor has not been debarred or suspended from conducting business with the US Government according to Executive Order 12549 entitled "**Debarment and Suspension**."
3. Pursuant to the Texas Education Code, Subchapter B, Section 44.034, "**Notification of Criminal History**", a person or business entity that enters into a contract with a school district must give advance notice to the district if the person and/or an owner or operator of the business entity has been convicted of a felony. The notice must include a general description of the conduct resulting in the conviction of a felony. Subsection (b) states "a school district may terminate a contract with a person or business entity if the district determines that the person or business entity failed to give notice as required by Subsection (a) or misrepresented the conduct resulting in the conviction. The district must compensate the person or business entity for services performed before the termination of the contract." Subsection (c) this notice is not required of a publicly held corporation.
   1.___My firm is a publicly held corporation, therefore, this reporting requirement is not applicable.
   2.___My firm is not owned nor operated by anyone who has been convicted of a felony.
   3.___My firm is owned or operated by the following individual(s) who has/have been convicted of a felony.
   Name of Felon(s):_____
   Details of Conviction(s):_____

4. "**Non-Collusion Statement**" and "**Anti-Lobbying Certification**": "The undersigned affirms that they are duly authorized to execute this Representation and Certification, Offer, and/or Contract and that this company, corporation, firm, partnership, etc., or individual has not prepared this bid in collusion (*An agreement between two or more persons to deceive the school district or defraud the school district of its rights*) with any other bidder, school board member, or school district employee, and that the contents of this bid as to prices, quality of product, terms and/or conditions, etc., have not been communicated by the undersigned nor by any other employee, agent and/or representative of the company, corporation, firm, partnership, etc., or individual to any other person engaged in this type of business prior to the official opening of this bid for the intent or purpose of collusion." In accordance with Title 31, USC Section 1352, no attempt has been or will be made by this company's officers, employees, or agents to lobby, directly or indirectly, with the District's Board of Trustees between bid/proposal submission date and award by the Board.

5. The District promotes, to the maximum extent allowed by law, participation by **economically disadvantaged business enterprises** in all District competitive procurement. Are you a qualified economically disadvantaged business enterprise, historically underutilized business, or minority/women owned business enterprise?
   (check one) _____ **Yes** _____ **No**
   Type of Certification: _____
   Issued by: _____ **Date of Issue:** _____
   Please attach proof of certification to this submittal. **Certified by:** _____

6. "**Conflict of Interest**": No officer, agent, or stockholder of the Offeror is a member of the staff, or related to any employee of the District except as noted herein: _____.
   Texas Statute enacts disclosure requirements if certain school officials or family members receive a gift (other than gifts of food, lodging, transportation, or entertainment accepted as a guest) that had an aggregate value of $250 or more over a twelve-month period that the district is considering or has awarded a contract for the sale or purchase of property, goods, or services. Has your firm, parent firm, subsidiary, and/or affiliate provided a gift (other than gifts of food, lodging, transportation, or entertainment accepted as a guest) that had an aggregate value of $250 or more over a twelve-month period to any District official, administrator, and/or Board member? [ ] Yes [ ] No
   If yes, explain (the gift, name of individual receiving gift, date gift was provided, etc.)._____
   _____ **(COMPLETE THE ATTACHED QUESTIONNAIRE FORM)**

7. Offeror agrees to the attached "**General Terms and Conditions**" and any "**Special Terms and Conditions**" (if applicable) of this solicitation and in case of conflict with other documents provided by Offeror, these General and/or Special Terms and Conditions take precedence and prevail unless specifically identified and changes are signed by both parties.

8. "**Insurance, Bonds**": Insurance and/or bond requirements are enumerated elsewhere in Contract documents. Submission of a certificate of insurance/bond by the undersigned (or an agent/broker on behalf of the undersigned) represents that the coverages and perils covered by the insurance/bond meet or exceed the requirements of the solicitation document and/or subsequent contract. The District may make reasonable reliance on the submitted certificate of insurance/bond. The certificate of insurance/bond must accurately reflect the policy coverages and will become a part of the Contract Documents and incorporated by reference, but the Contract terms/conditions and statement of work take precedence over any and all contents of the certificate of insurance/bond including, but not limited to, disclaimers, qualifications, etc. Failure to provide insurance/bond in accordance with Contract may be cause for termination for default and other remedies allowed by law and/or equity. Offeror must notify the District entity, in writing, by certified mail or personal delivery, within ten days after the vendor knew or should have known of any changes that materially affects the insurance/bond coverage.

9. "**Workers Compensation**": Offeror acknowledges that the District will NOT provide Workers Compensation coverage to the Offeror and Offeror represents to the District that all employees, subcontractors, agents, representatives, etc. of the Offeror who will provide products, goods, or services to the District will be covered by worker's compensation coverage for the duration of the Contract, that the coverage will be based on proper reporting of classification codes and payroll amounts, and that all coverage agreements will be filed with the appropriate insurance carrier or, in the case of a self-insured, with the commission's Division of Self-Insurance regulation. Providing false or misleading information may subject the contractor to administrative penalties, criminal penalties, civil penalties, or other civil actions.

10. "**Criminal Background Checks/Searches**": Offeror represents that criminal background checks/searches have been conducted (or will be conducted prior to start of Work if required) in accordance with the General Terms and Conditions (Criminal Background Check) and "Instructions to School District Contractors Regarding Criminal History Background Searches Under Texas Education Code (TEC) 22.0834" (attached).

11. **"No Boycott of Israel".** Offeror certifies that it (and any of its affiliates or parent company), does not, and will not, boycott Israel during the term of any contractual arrangement with DALLAS ISD. For purposes of any contractual arrangement with DALLAS ISD, "boycott Israel" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes.

12. **"Prohibition of Contracts Engaged in Business with Iran, Sudan, or Foreign Terrorist Organizations"**. Offeror certifies that it is not a company identified by the Texas Comptroller as a company known to have contracts with or provide supplies or services to a foreign terrorist organization.

13. **"Transactions with an Abortion Provider or Affiliate".** Offeror certifies that it is not an abortion provider nor an affiliate of such a provider as noted in Texas SB 22, codified in Texas Government Code Chapter 2273, and effective September 1, 2019. If this provision is violated by Offeror, Agreement and/or taxpayer resource transaction is voidable by Dallas ISD and Offeror agrees to defend and indemnify Dallas ISD against any action brought by the Office of the Attorney General for a violation of Section 2273.003.

I, the undersigned officer or authorized agent for the firm named below, certify that the information provided herein has been reviewed by me and is true to the best of my knowledge.

Company Name: _____ **Submitter's Name/Title:** _____

Email Address: _____

Submitter's Signature: _____ **Telephone No.** _____

Address: _____ **City, State and Zip Code:** _____

Fax No. _____ **Date:** _____

THIS SHEET MUST BE COMPLETED, SIGNED, AND RETURNED WITH FIRM'S OFFER.

Notice to Offerors
Conflict of Interest Disclosure Statements
Texas Local Government Code, Chapter 176

Offerors are required to file a Conflict of Interest Questionnaire with the District if a relationship exists between the Offeror's company and an officer of the District. Offerors are encouraged to review and become familiar with all disclosure requirements of Texas Local Government Code, Chapter 176. Conflicts of interest exist if:

1. the person has employment or other business relationship with the local government officer or a family member resulting in the officer or family member receiving taxable income; or
2. the person has given the local government officer or family member one or more gifts (excluding food, lodging, transportation, and entertainment) that have an aggregate value of more than $250 in the twelve- month period preceding
   the date the officer becomes aware of an executed contract or consideration of the person for a contract to do business with the District.

Disclosure is required from Offerors regarding each affiliation or business relationship between the Offeror and:

1. an officer of the District;
2. an officer of the District that results in the officer or family member receiving taxable income;
3. an officer of the District that results in the Offeror receiving taxable income that does not come from the District;
4. a corporation or other business entity in which an officer of the District serves as an officer or director, or holds an ownership interest of 10% or more;
5. an employee or Offeror of the District who makes recommendations to an officer of the District regarding the expenditure of money;
6. an officer of the District who appoints or employs an officer of the District that is the subject of the questionnaire; and
7. any person or entity that might cause a conflict of interest with the District.

If a conflict exists, forms must be filed:

1. No later than the seventh business day after the date that the person begins contract discussions or negotiations with the government entity, or submits to the entity an application, response to a request for qualification or bid, correspondence, or other writing related to a potential agreement with the entity.

2. The Offeror also shall file an updated questionnaire:
   a. not later than September 1 of each year in which a covered transaction is pending, and
   b. the seventh business day after the date of an event that would make a statement in the questionnaire incomplete or inaccurate.

3. A Offeror is not required to file an updated questionnaire if the person had filed an updated statement on or after June 1, but before September 1 of the year.

Officers of the Dallas Independent School District are:

Lance Currie (District 1)
Sarah Weinberg (District 2)
Dan Micciche (District 3)
Prisma Y. Garcia (District 4)
Byron Sanders (District 5)
Joyce Foreman (District 6)
Ben Mackey (District 7)
Joe Carreon (District 8)
Ed Turner (District 9)
Stephanie Elizalde, Ed.D. Superintendent of Schools

If no conflict of interest exists, you must fill out Box 1 and type N/A on Box 3 of the CIQ form, sign and date it.

If you are required to file, send the completed form to Dallas Independent School District, Procurement Services Department, 9400 North Central Expressway Suite 1510, Dallas, Texas 75231

July 2022

CONFLICT OF INTEREST QUESTIONNAIRE

FORM CIQ

For vendor doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. *See* Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY

Date Received

1 **Name of vendor who has a business relationship with local governmental entity.**

2 ☐ **Check this box if you are filing an update to a previously filed questionnaire.** (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 **Name of local government officer about whom the information is being disclosed.**

_____
Name of Officer

4 **Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.**

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

☐ Yes ☐ No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

☐ Yes ☐ No

5 **Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.**

6 ☐ Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7

_____ _____
Signature of vendor doing business with the governmental entity Date

Form provided by Texas Ethics Commission www.ethics.state.tx.us Revised 11/30/2015

CONFLICT OF INTEREST QUESTIONNAIRE
For vendor doing business with local governmental entity

A complete copy of Chapter 176 of the Local Government Code may be found at http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm. For easy reference, below are some of the sections cited on this form.

Local Government Code § 176.001(1-a): "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

(A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;

(B) a transaction conducted at a price and subject to terms available to the public; or

(C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

Local Government Code § 176.003(a)(2)(A) and (B):

(a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

***

(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds $2,500 during the 12-month period preceding the date that the officer becomes aware that

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than $100 in the 12-month period preceding the date the officer becomes aware that:

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor.

Local Government Code § 176.006(a) and (a-1)

(a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

(1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);

(2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or

(3) has a family relationship with a local government officer of that local governmental entity.

(a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

(1) the date that the vendor:

(A) begins discussions or negotiations to enter into a contract with the local governmental entity; or

(B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

(2) the date the vendor becomes aware:

(A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);

(B) that the vendor has given one or more gifts described by Subsection (a); or

(C) of a family relationship with a local government officer.

Form provided by Texas Ethics Commission www.ethics.state.tx.us Revised 11/30/2015

Solicitation Number: CSP 250071
Solicitation Title: BIRDIE ALEXANDER ELEMENTARY SCHOOL - RENOVATION AND ADDITION

Dallas ISD, 9400 North Central Expressway, Dallas, TX 75231

FELONY CONVICTION NOTICE

Statutory citation covering notification of criminal history of contractor is found in the Texas Education Code #44.034. Following is an example of a felony conviction notice:

FELONY CONVICTION NOTIFICATION

State of Texas Legislative Senate Bill No. 1, Section 44.034, Notification of Criminal History, Subsection (a), states "a person or business entity that enters into a contract with a school district must give advance notice to the district if the person or an owner or operator of the business entity has been convicted of a felony. The notice must include a general description of the conduct resulting in the conviction of a felony."

Subsection (b) states "a school district may terminate a contract with a person or business entity if the district determines that the person or business entity failed to give notice as required by Subsection (a) or misrepresented the conduct resulting in the conviction. The district must compensate the person or business entity for services performed before the termination of the contract."

THIS NOTICE IS NOT REQUIRED OF A PUBLICLY-HELD CORPORATION

I, the undersigned agent for the firm named below, certify that the information concerning notification of felony convictions has been reviewed by me and the following information furnished is true to the best of my knowledge.

A. [ ] My firm is a publicly-held corporation, therefore, this reporting requirement is not applicable.

B. [ ] My firm is not owned nor operated by anyone who has been convicted of a felony:

C. [ ] My firm is owned or operated by the following individual(s) who has/have been convicted of a felony:

Name of Felon(s): _____

Details of Conviction(s): _____

_____

Company Name:_____ Submitter's Name/Title:_____

Address:_____City, State and Zip Code:_____

Email Address: _____

Submitter's Signature:_____Telephone No._____

Fax No._____800 # (if available)_____

Date:_____

Solicitation Number: CSP 250071
Solicitation Title: BIRDIE ALEXANDER ELEMENTARY SCHOOL - RENOVATION AND ADDITION

IDENTIFICATION BADGE(S)

1. Identification Badge: Offeror's employees, agents, and consultants and subcontractors, subject to the criminal history record review requirement shall be identified by a photographic identification badge.

2. If the Offeror is the person or owner or operator of the business entity, that individual may not self-certify regarding the criminal history record information and its review and must submit original evidence acceptable to the District with this Agreement showing compliance.

3. Pursuant to Dallas ISD's Board Policy CJA (LOCAL) Purchasing and Acquisition:

   All contracts must comply with the requirements for criminal background checks. All vendors must give advance notice to the District if the person or an owner or operator of the business entity has been convicted of a felony. The notice must include a general description of the conduct resulting in the conviction of a felony. The District may terminate any resulting agreement if the District determines that the person or business entity failed to provide notice as required by this paragraph or misrepresented the conduct resulting in the conviction.

4. The above requirement is required for all suppliers who will provide a service to Dallas ISD and will be on District property. The background checks and badges must be done through the supplier's company or the District's third-party provider, Field Control Analytics at www.fcbackground.com/clientsignup using project code: VENDISD15 or be issued by the supplier's company.

Company Name:_____ Submitter's Name/Title:_____

Address:_____City, State and Zip Code:_____

Email Address: _____

Submitter's Signature:_____Telephone No._____

Fax No._____800 # (if available)_____

Date:_____

Instructions to School District Contractors
Regarding Criminal History Background Searches
Under TEC 22.0835

TEC 22.0834 directs school district contractors (i.e., Company) to obtain state and national criminal history background searches on their employees who will have direct contact with students, and to receive those results through the DPS criminal history clearinghouse (Fingerprint-based Applicant Clearinghouse of Texas –FACT). In order for contractors to receive the information through FACT, they must first establish an account with the DPS for FACT clearinghouse access. The Company owner must sign a user agreement with the DPS. To obtain the user agreement and more information, Company must contact:

Access and Dissemination Bureau
Texas Department of Public Safety
Crime Records Service
P. O. Box 149322
Austin, Texas 78714-9322

Email: FACT@txdps.state.tx.us
Phone: (512) 424-2365

For fastest service, please email or call. State in the message that Company is a school district contractor and needs to have an account established for DPS FACT clearinghouse access. Please include:

Company Name
Company Address
Company Phone
Name of Company point of contact
Phone of Company point of contact
Company email to be used for notification of FACT records and messages

The information in the DPS FACT Clearinghouse is confidential, and access must be restricted to the least number of persons needed to review the records. The account must include at least one designated supervisor to make necessary changes and to monitor the site's security and the access to the criminal history data retrieved. Additional users must be limited to those who need to request, retrieve, or evaluate data regarding the individual applicants.

PLEASE NOTE: After the Company signs the DPS User Agreement for FACT, DPS will provide the Company with a revised ***FAST Fingerprint Pass*** that Company will have to provide to its employees and applicants. Company's employees and applicants will use that ***FAST Fingerprint Pass*** when scheduling their FAST fingerprinting.

Company Name:_____ Submitter's Name/Title:_____

Address:_____City, State and Zip Code:_____

Email Address: _____

Submitter's Signature:_____Telephone No._____

Fax No._____800 # (if available)_____

Date:_____

Name of Contractor	

DALLAS INDEPENDENT SCHOOL DISTRICT
CERTIFICATE OF NON-DISCRIMINATION

In connection with the execution of this Contract, the Contractor shall fully comply with the District non-discrimination requirement cited below.

"The Dallas Independent School District does not discriminate on the basis of sex, disability, race, religion, color, age, gender, sexual orientation, and/or national origin in the educational programs or activities which it operates, and it is required by Title IX, Section 504, Title VII, and the Americans With Disabilities Act not to discriminate in such a manner. This policy not to discriminate extends to employment in and admission to such programs and activities."

Submittal to District of reasonable evidence of discrimination will be grounds for Termination of the Agreement. This policy does not require the employment of unqualified persons.

By the signing of this Certificate, the Contractor signifies that it does not maintain or provide for its employees any segregated facilities at any of its establishments, and that it does not permit its employees to perform their services at any location, under its control, where segregated facilities are maintained. It certifies further that it will not maintain or provide for its employees any segregated facilities at any of its establishments, and that it will not permit its employees to perform their services at any location, under its control, where segregated facilities are maintained. The undersigned agrees that a breach of this certification is a violation of the Equal Opportunity Clause in this proposed Contract. As used in this certification, the term 'segregated facilities' means any waiting rooms, work areas, rest rooms and wash rooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees which are segregated on the basis of race, creed, color, or national origin, because of habit, local custom, or otherwise. It further agrees that (except where it obtained identical certifications from proposed consultants for specific time period) it will obtain identical certification from proposed Subcontractors prior to the award of a Contract exceeding $10,000.00 which are not exempt from the provisions of the Equal Opportunity Clause; that it will retain such certifications in its files; and that it will forward the following notice to such proposed Subcontractors (except where the proposed Subcontractors have submitted identical certifications for specific time periods): **Notice to Prospective Subcontractors of requirement for certification of non-segregated facilities.** A certification of non-segregated facilities, as required by the May 19, 1967 Order (32 FR. 7439, May 19, 1967) on elimination of segregated facilities, by the Secretary of Labor, must be submitted prior to the award of a Contract exceeding $10,000.00 which is not exempt from the provisions of the Equal Opportunity Clause. The certification may be submitted either for each subcontract or for all subcontracts during a period (i.e., quarterly, semiannually, or annually).

Note: The penalty for making false statements in offers is prescribed in 18 U.S.C. 1001.11."

By: Signature:

_____ _____
(PRINT NAME OF PERSON SIGNING FOR CONTRACTOR) (CONTRACTOR REPRESENTATIVE SIGNATURE)

Date: Contractor:

_____

_____

SECTION 00 45 22 – NOTIFICATION OF HAZARDOUS MATERIALS

Name of Contractor	

STATE OF TEXAS

COUNTY OF DALLAS

Before me, the undersigned authority on this day personally appeared _____, known to me to be the person whose name is subscribed below, who, on oath stated:

"As the appropriate official of the company, contractor, or subcontractor submitting this affidavit in conjunction with a bid submitted to the Dallas Independent School District, I acknowledge that this company, contractor, or subcontractor has been notified that copies of the Asbestos Hazard Emergency Response Act (AHERA) for the school(s) where such company, contractor or subcontractor has contracted to perform work are available at the individual school library and at the Professional Library at the Dallas Independent School District, 9400 N. Central Expressway, Dallas, Texas 75231. I understand that it is our responsibility to familiarize ourselves with such plans and that it is our responsibility to inform every worker that we use on this project as to the availability of these plans.

We also acknowledge that we will be required to obtain written clearance from the Dallas Independent School District, Bureau of Hazardous Materials Management, prior to executing any work on this project."

_____

Name of Company

Signature _____

Name _____

Title _____

STATE OF TEXAS

COUNTY OF DALLAS

Sworn to and subscribed before me at Dallas, Texas this the _____ day of _____, 20 _____, A.D.

_____

Notary Public in and for Dallas County, Texas

FAMILY CONFLICT OF INTEREST QUESTIONNAIRE

This Questionnaire must be completed by every individual or entity that contracts or seeks to contract with the District for the sale or purchase of property, goods, or services.

The questionnaire(s) required by this policy shall be filed with the Director of Procurement Services not later than the seventh (7TH) business day after the date that the individual or entity begins contracts discussions or negotiations with the District or submits to the District an application, response to a request for proposals or bids, correspondence, or other writing related to a potential agreement with the District. If the individual or entity becomes aware of new facts or change of facts that would make the completed questionnaire(s) inaccurate, the individual or entity shall file an amended questionnaire(s) within seven (7) days of the date the individual or entity first learned of the new facts or changes in facts.

Family or family relationship means a member of an individual's immediate family, including spouse, parents, children (whether natural or adopted), aunts, uncles, and siblings.

For individuals who contract or seek to contract with the District for the sale or purchase of any property, goods, or services:

> Identify each and every family relationship between yourself (and any member of your family) and any full-time District Employee (and any member of such employee's family) (please include name and sufficient information that will allow proper identification of any named individual):
>
> _____

For entities that contract or seek to contract with the District for the sale or purchase of property, goods, or services:

> Identify each and every full-time District employee (and any member of the employee's family) who serves as an officer or director of the entity, or holds an ownership interest of 10 per cent or more in the entity (please include name and sufficient information that will allow proper identification of any named individual):
>
> _____

If more space is required please attach a second page. If the answer to any question is none, or not applicable, please write "None" or "Not Applicable" in the space reserved for that answer.

"I certify that the answers contained in this questionnaire are true and correct."

Individual:_____ Date:_____

Entity:_____

By:_____ Date:_____
Signature

Title:_____

Certified this _____ day of _____ , 20_____, by _____
Notary Public

_____
Notary Seal

SBE Compliance Guidelines and Forms

Date Issued:
August 27, 2025

Contact Info:
Small Business Office
9400 N. Central Expressway
Dallas, TX 75231
972-925-7290
Email: sbo-construction@dallasisd.org
Website: www.dallasisd.org
Contact: Wilton Munnings
972-925-7222

Read Carefully: The SBE Program requirements are applicable to any bidder/proposer. These forms should be attached to any bid/proposal totaling $50,000 or more and are due at the time of bid/proposal opening.

Small Business Enterprise Program

It is the district's goal to foster the participation of small business enterprises in all facets of the district's contracting and purchasing activities. The district's aspirational small business enterprise (SBE) goal is 30% of the total dollar value of all district contracts for goods, services, and construction. For bond-funded contracts, the district's aspirational SBE goal for construction is 30% and 35% for professional services.

Pursuant to Section 3 of the Small Business Act and Small Business Administration Regulations (13 CFR Part 121), a small business enterprise is defined as a for-profit business that is independently owned and operated and meets the size standards set by the U.S. Small Business Administration (SBA).

For more details, including SBA size standards, please visit the Small Business Office website: www.dallasisd.org/sbo.

SECTION 1. | SMALL BUSINESS CERTIFICATION INFORMATION

Is your company certified as a ☐ 8(a) Certification ☐ Service-Disabled Veteran-Owned Small Business (SDVOSB) ☐ Small Business Enterprise (SBE) ☐ Veteran-Owned Small Business (VOSB) ☐ Woman-Owned Small Business (WOSB) by one of the Dallas ISD approved certification agencies listed below?

☐ No

☐ Yes, *if yes, please provide the information below and attach a copy of your certificate.*

Certification Agency	
Certification Number	
Certification Expiration Date	
Did You Attach Your Certificate?	☐ Yes ☐ No

Approved Certifications:

- 8(a) Certification
- Service-Disabled Veteran-Owned Small Business (SDVOSB)
- Small Business Enterprise (SBE)
- Veteran-Owned Small Business (VOSB)
- Woman-Owned Small Business (WOSB)

Approved Certification Agencies:

- Cherokee Tribal Employment Rights Office
- Chickasaw Nation
- Choctaw Nation of Oklahoma
- City of Austin
- City of Houston
- Corpus Christi Regional Transportation Authority
- Dallas/Fort Worth Business Council
- Muscogee Nation
- National Supplier Development Council
- North Central Texas Regional Certification Agency
- Small Business Administration
- South Central Texas Regional Certification Agency
- Texas Department of Transportation
- Texas Comptroller of Public Accounts
- Women's Business Council Southwest
- Women's Business Enterprise National Council

SECTION 2. | SMALL BUSINESS OFFICE SCORING CRITERIA

The scoring criteria provides guidance on how your submission will be evaluated by the Small Business Office (SBO). Scores are based on the information provided in the compliance guidelines and forms. All master agreements must be signed by all parties and notarized.

A.	**SBE Enhancements and Capacity Building**	**Up to 3 Points**

The proposer demonstrates commitment to the district's Small Business Enterprise (SBE) Program by implementing processes and initiatives that support and build SBE capacity. Responses should describe current strategies and activities that promote SBE growth, development, and long-term participation in district contracts, with supporting documentation provided. Examples may include, but are not limited to:

- Expedited payments to SBEs to support cash flow
- Business development programs, such as coaching, mentoring, or mentor-protégé partnerships
- Early release of retainage to assist SBEs with project sustainability
- Expanding opportunities for certified subcontractors, particularly firms that have not conducted business with the district within the past five (5) years
- Outreach activities designed to strengthen SBE engagement, such as workshops, trainings, networking sessions, or one-on-one consultations

B.	**SBE References**	**Up to 2 Points**

The proposer has provided a list of two (2) SBE subcontractor references (*not required to be certified*) that have previously performed work for them. Please provide the most current information. Only two (2) attempts will be made to contact each reference. Section 5, Page 4

C.	**Certified SBE | Joint Venture /Prime Subcontractor Teaming Agreement**	**Up to 5 Points**

- The proposer is a certified SBE (Section 1, Page 2); **or**
- The proposer has submitted a signed, dated & notarized Dallas ISD Master Joint Venture Agreement **or** Dallas ISD Master Prime Subcontractor Teaming Agreement with a certified SBE

D.	**SBE Subcontractor Utilization**	**Up to 5 Points**

- Proposer has provided a list of certified SBE subcontractors, subconsultants, or suppliers that will be utilized to meet or exceed the district's aspirational SBE goal of 30% for goods, services and construction. Section 7, Page 5 **or**
- Good Faith Effort. Proposer has demonstrated a bona fide good faith effort to engage certified SBEs toward the 30% aspirational goal. Section 10, Page 7

Note: A Change of Subcontractor Form may be found at www.dallasisd.org/sboforms

E.	**SBE Participation Plan**	**Up to 5 Points**

Proposers intending to utilize SBE-certified subcontractors to meet the district's Small Business Enterprise participation goals may submit a detailed SBE Participation Plan. This plan should demonstrate your company's commitment to meaningful utilization of SBEs and provide clear procedures for oversight, compliance, and accountability.

The plan should address how you will implement the following:

- Engage and collaborate with your proposed SBE-certified subcontractors
- Identify the individual responsible for SBE compliance and oversight
- Ensure that all proposed subcontractors are utilized as committed
- Meet or exceed your proposed SBE commitment
- Obtain approval from the Small Business Office prior to making any changes.
- Submit proof of certified SBE subcontractor payments monthly in B2G Compliance Audit Summary

Note: A Change of Subcontractor Form may be found at www.dallasisd.org/sboforms

Total Possible Points	**Up to 20 Points**

SECTION 3. | JOINT VENTURE

Are you bidding as a Joint Venture (JV)?

☐ Yes [Visit www.dallasisd.org/sboforms for instructions on how to bid as a Joint Venture for CSP].
The Dallas ISD Master Joint Venture Agreement must be signed, dated, notarized, and attached with your response.

☐ No

SECTION 4. | PRIME-SUBCONTRACTOR TEAM

Are you bidding as a Prime-Subcontractor Team?

☐ Yes [Visit www.dallasisd.org/sboforms for instructions on how to bid as a Prime-Subcontractor Team for CSP].
The Dallas ISD Master Prime-Subcontractor Teaming Agreement must be signed, dated, notarized, and attached with your response.

☐ No

SECTION 5. | SBE REFERENCES

List two (2) small business enterprise subcontractors *(not required to be certified)* that have performed work for your company. *Provide the most current information. Only two (2) attempts will be made to contact your references.*

Company Name	
Contact Person	
Email	
Phone Number	
Project Name	

Company Name	
Contact Person	
Email	
Phone Number	
Project Name	

SECTION 6. | MENTOR PROTEGE

Does your company participate in a Mentor Protégé Program as a mentor to an SBE company?

☐ Yes [If yes, attach a signed, dated, notarized copy of the Mentor Protégé Agreement, notarized minutes, and any supporting documents. It is the responsibility of the mentor to create and provide the agreement.
The Mentor Protégé Agreement must be attached with your response.]

☐ No

SECTION 7. | SUBCONTRACTOR UTILIZATION

Will you utilize any subcontractors, subconsultants or suppliers as part of this bid/proposal?

☐ Yes [Complete Sections 8 and 9]

☐ No

SECTION 8. | SUBCONTRACTOR COMPLIANCE REPORTING

The Small Business Office utilizes B2G Now, a Contract Compliance System, to monitor monthly compliance reporting. Please identify the individual responsible for entering and maintaining subcontractor payment information in the B2G Now system and who is knowledgeable about Small Business Enterprise (SBE) utilization for this project.

Contact Person:	
Title:	
Email:	
Phone:	

SECTION 9. | SUBCONTRACTOR LISTING

List all subcontractors, suppliers, subconsultants, or sole proprietors that will be utilized in this bid/proposal. Attach a copy of the current certification for each certified subcontractor.

Only certified small business enterprises (SBE) subcontractors, suppliers, subconsultants, or sole proprietors will be counted towards the small business enterprise goals.

Need to include more subcontractors? You may make copies of Page 6 or complete a Subcontractor Utilization Listing Form, available at www.dallasisd.org/sboforms

Subcontractor/Supplier Information | Complete All Fields Below							
Company's Name							
Address							
City				State		Zip	
Contact's Name	First Name		Last Name				
Phone		Email					
SBE	☐ 8(a) ☐ SDVOSB ☐ SBE ☐ OSB ☐ WOSB			Certified SBE	☐ Yes ☐ No		
Certification Agency				Certification #			
Scope of Work							
Contract Amount	$				SBE %	%	

DALLAS INDEPENDENT SCHOOL DISTRICT

Company Name: _____ **Bid/CSP No.:** _____

Subcontractor/Supplier Information | Complete All Fields Below							
Company's Name							
Address							
City			State		Zip		
Contact's Name	First Name		Last Name				
Phone		Email					
SBE	☐ 8(a) ☐ SDVOSB ☐ SBE ☐ VOSB ☐ WOSB			Certified SBE	☐ Yes ☐ No		
Certification Agency				Certification #			
Scope of Work							
Contract Amount	$					SBE %	%

Subcontractor/Supplier Information | Complete All Fields Below							
Company's Name							
Address							
City			State		Zip		
Contact's Name	First Name		Last Name				
Phone		Email					
SBE	☐ 8(a) ☐ SDVOSB ☐ SBE ☐ VOSB ☐ WOSB			Certified SBE	☐ Yes ☐ No		
Certification Agency				Certification #			
Scope of Work							
Contract Amount	$					SBE %	%

Subcontractor/Supplier Information | Complete All Fields Below							
Company's Name							
Address							
City			State		Zip		
Contact's Name	First Name		Last Name				
Phone		Email					
SBE	☐ 8(a) ☐ SDVOSB ☐ SBE ☐ VOSB ☐ WOSB			Certified SBE	☐ Yes ☐ No		
Certification Agency				Certification #			
Scope of Work							
Contract Amount	$					SBE %	%

SECTION 10. | GOOD FAITH EFFORT

Vendors are not required to submit Good Faith Effort documentation if certified SBE subcontractors are listed in Section 9, Pages 5–6 of these forms.

The Good Faith Effort (GFE) Program provides an opportunity for prime vendors who plan to use only non-certified SBE subcontractors to demonstrate their collaborative efforts to engage and include Small Business Enterprises (SBEs) in the project.

To qualify, the vendor must show that a reasonable and comprehensive effort was made to identify, solicit, and engage qualified SBE subcontractors. The submission should include sufficient documentation supporting these efforts, such as outreach records, communications, or other engagement activities.

The GFE criteria allows Dallas ISD to determine whether a prime vendor has made a bona fide good faith effort to meet SBE aspirational goals. Vendors who do not demonstrate a good faith effort may forfeit up to 5 points, as outlined in Scoring Criteria Section D, Page 3 of the SBE forms.

For additional explanation view the Good Faith Elements and Required Documentation form by visiting www.dallasisd.org/sboforms.

The good faith elements and point assignments are:

Good Faith Element	**Points**
Advertising and marketing opportunities to SBEs	5 Points
Providing outreach opportunity to identify qualified SBEs	15 Points
Participating in the pre-bid meeting to engage potential SBE subcontractors	5 Points
Providing timely written notice to qualified SBEs at least two weeks before bid opening	30 Points
Providing sufficient time for SBEs to prepare and submit competitive bids	10 Points
Soliciting work scopes that are feasible for SBEs to perform	10 Points
Negotiating in good faith with qualified SBEs	15 Points
Offering help with financing, bonding, insurance, certification, or mentoring to SBEs	10 Points
Total	**100 Points**

SECTION 11. | ONLINE RESOURCES

The following forms and information can be found by visiting www.dallasisd.org/sboforms

- Certified SBE Listing Request Form
- Change of Subcontractor Form
- Dallas ISD Master Joint Venture Agreement
- Dallas ISD Master Prime-Subcontractor Teaming Agreement
- Frequently Asked Questions (FAQ)
- Good Faith Effort Explanation and Required Documentation
- Instructions on Completing the SBE Forms
- Letter of Intent to Subcontract Form *(to be submitted after contract is awarded)*
- Pay Activity Report (PAR) *(to be submitted after contract is awarded)*
- SBE Compliance Guidelines and Forms for Goods and Services - Fillable
- Subcontractor Utilization Listing Form (Section 8)

JOINT VENTURE AGREEMENT

BY AND BETWEEN

_____

AND

_____

AS

_____, a Joint Venture JV

FOR

Dallas Independent School District

_____

JOINT VENTURE AGREEMENT

THIS AGREEMENT is made and entered into this _____ day of _____, 20___ (the "Effective Date"), by and between _____Inc. ("NAME"), a _____ ("STATE") corporation, whose business address is _____ ,_____ ("CITY") , _____ ("STATE") _____ ("ZIP"); and _____, Inc. ("NAME"), a _____ ("STATE") corporation, whose business address is_____, _____ ("CITY") , _____ ("STATE") _____ ("ZIP"), hereinafter referred to individually as a "Party" or collectively as the "Parties". The name of the Joint Venture shall be called _____. All business of the Joint Venture shall be conducted under this name.

Recitals

A. The Parties have agreed to enter into a joint venture for the purpose of submitting a proposal, bid, solicitation or otherwise (the "Proposal") to provide owners representative services or work to the Dallas Independent School District in response to Bid/RFP/RFQ No. _____ entitled _____ (the "Solicitation"), which to the extent the Proposal is successful, will result in a contract with the Owner.

B. The Parties desire to enter into this Agreement to fix and define between themselves their respective interests and responsibilities for the purposes of providing the requisite Services, Work, or both.

C. The Parties affirm and agree that they shall participate in the preparation of the Proposal and pursue the Contract with each other, that no Party shall submit a competitive proposal or otherwise seek the award of the Contract contemplated herein either alone or with others without notice to the Parties to this Agreement and entering into a Non-Disclosure Agreement, and in reliance thereon have entered into this Agreement.

D. The Parties agree and affirm to register the Joint Venture with the State and forward the Certificate of Filing and Tax Identification Number to the Dallas Independent School District, if the Joint Venture is awarded a Project with the Owner.

E. The Parties affirm and agree the joint venture participation split represented in this Agreement and no employee or former employee [of less than one year], relative, affiliate or subsidiary company is listed or included as a joint venture partner.

F. In the event the Parties agree to pursue other DISD projects as a joint venture, they will enter into an addendum to this Agreement, subject to District approval, identifying that project and any modified terms of this Agreement, if any, in connection with the pursuit or award of same.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, it is agreed as follows:

Agreement

Article 1: Definitions and Interpretation

1.1 Capitalized terms used in this Agreement shall have the meaning set forth below or as defined elsewhere in this Agreement.

1.1.1 "Agreement" means this document.

1.2

1.2.1 "Managing Business Party" the Joint venture partner designated to provide the accounting and financial services, on behalf of the Joint Venture required to reflect the conduct of the Joint Venture's affairs

1.2.2 "Owner" means Dallas Independent School District.

1.2.3 "Contract" means any contract (together with any amendments, supplements or modifications thereto) awarded to the Joint Venture by the Owner for the performance of the Services, Work, or both, for the Project

1.2.4 "Deputy Project Manager" means the individual specifically designated pursuant to Article 3 of and charged with assisting the Project manager and Senior Project manager in the overall responsibility to direct the Joint Venture's performance under the Contract.

1.2.5 "IRC" means the Internal Revenue Code of 1986 as amended as of the date of this contract.

1.2.6 "Joint Venture" means an association between _____, Inc., and _____, Inc. engaged in a solitary business enterprise for profit.

1.2.7 "Management Committee" means the group formed pursuant to Article 4 as the final authority of the Joint Venture and having the powers and duties as provided herein.

1.2.8 "Project" means the "DALLAS ISD" Construction" project the subject of the solicitation.

1.2.9 "Project Manager" or "Senior Project Manager" means the individual specifically designated pursuant to Article 3 of and charged with overall responsibility to direct the Joint Venture's performance under the Contract.

1.2.10 "Proposal" means the proposal(s) submitted by the Joint Venture to the Owner to secure the award of the Contract for the Project. The Proposal shall include, but not limited to, all pursuit efforts, including any presentation or other interview. The term "Proposal" does not include task order specific proposals.

1.2.11 "Services" or "Work" means services or work under the Contract to be performed by the Joint Venture in furtherance of the Project.

1.2.12 "Task Order Contract" means a contract for services that does not procure or specify a firm quantity of services (other than a minimum or maximum quantity) and that provides for the issuance of orders for the performance of tasks during the period of the contract. 1.2. Terms importing the singular include the plural and vice versa where the context requires.

1.3. The headings used in this Agreement are included for ease of reference only and shall not affect the construction or interpretation hereof.

Article 2: Association of the Parties

2.1 Formation. The Parties hereby agree to form the Joint Venture pursuant to the provisions hereof for the limited purpose and scope set forth in this Agreement. The Parties hereby further agree to perform the Joint Venture's responsibilities and obligations as an integrated team, providing staffing (including key

personnel) and resources generally in proportion to their respective interests in the Joint Venture as set forth in Article 5.

2.2 Purpose. This Joint Venture is entered into solely for the purpose of submitting the Proposal and, if the Contract is awarded to the Joint Venture, the performance of the Services, Work, or both, as identified in the Solicitation. The Parties agree that the Joint Venture is a temporary association and that it will not place any limitation or liability on the Parties beyond the specific undertakings contained in this Agreement.

2.3 Name. The Joint Venture shall operate under the name _____, a Joint Venture.

2.4 Duration. The Joint Venture will continue until dissolved in accordance with this Agreement. Subject to the foregoing, the Joint Venture shall:

2.4.1 dissolve automatically (i) should the Parties fail to agree as to the form, terms or conditions of the Proposal, (ii) if the Project is cancelled prior to award, or (iii) if the Contract is not awarded to the Joint Venture, but only after any challenge to the award of the Contract, by administrative protest or litigation (or appeal of a decision on such protest or litigation), is fully concluded without an award of the Contract to the Joint Venture, or

2.4.2 if awarded the Contract, be dissolved upon completion of all Services, Work, or both, required to be performed under the Contract, receipt of full payment of all sums for which the Joint Venture is entitled under the Contract, the settlement of all disputes and final accounting, and the expiration of all warranties and all other obligations arising in connection with the Contract.

2.43 if awarded the Contract, the Joint Venture shall not be dissolved, without thirty (30) days written notice and the prior written consent of the Dallas Independent School District

2.5 In the event the Contract is terminated, the Joint Venture shall conclude its affairs in an orderly manner at the earliest practicable date, subject to the requirements of Section 2.4 above. However, should the Services, Work, or both, be only suspended, the Joint Venture shall remain in effect during the period of such suspension.

2.6 The Parties agree that they shall cause the Joint Venture to sign the Contract promptly upon its being tendered for signature in a form mutually agreed upon by the Parties and the Owner.

2.7 Scope of Services or Work. The Services, Work, or both, to be performed by the Joint Venture shall generally be of the type and nature described in Exhibit A.

Article 3: Operation of the Joint Venture

3.1 If required by applicable law or regulation, the Joint Venture shall be registered and licensed as a business in the jurisdiction where the Joint Venture's principal office is located.

3.2 The principal business address of the Joint Venture shall be _____. Services may be performed in the Owner's offices, in the Joint Venture office, in the respective offices of the Parties or DALLAS ISD as authorized, at the project site or at such locations as the Parties may mutually agree upon.

3.3 All correspondence from the Owner regarding the Contract shall be sent to the Project Manager and/or _____ at the principal business address of the Joint Venture, with a copy provided to each of the Joint Venture members.

3.4 Initial Proposal Effort. Each Party will participate in preparing the Proposal required for the Contract under the direction of the Project Manager. Each Party will bear its own labor and travel costs associated

with this effort. Third party direct costs for expenses and other services such as video imaging, photography, document development, technical writing and editing, graphics, printing, and reproduction, as well as any specialty sub-consultant services, shall be shared between the Parties in proportion to each Party's Agreed Percentage of Participation as specified in Article 5; provided, however, that all Parties must pre-authorize any such expenditure.

3.5 Integrated Services. During the construction and pre-construction phase of the project, the Parties intend to perform the Services as an integrated organization with each Party providing competent personnel to the Joint Venture consistent with the staffing resource plan set forth in Exhibit B and as necessary to enable the Joint Venture to successfully perform the Services, Work, or both, in accordance with the terms of the Contract. In addition, and at the direction of the Management Committee, Services may be performed, in whole or in part, by consultants retained by the Joint Venture, one or more of the Parties, or both, and Work may be performed, in whole or in part, by subcontractors retained by the Joint Venture, one or more of the Parties, or both. Notwithstanding the foregoing, personnel assigned to the Joint Venture shall remain on the payroll of the assigning Party. The staffing resource plan may be amended from time to time as may be deemed necessary by the Management Committee. A Party may not remove from the Project or reassign to another project any "key personnel" listed on Exhibit B without the prior consent of the Management Committee and notice to the Director of the MWBE Department or his/her designee within five (5) business days from the date of removal or reassignment.

3.6 Subject to the limitation noted above with respect to key personnel, in the event that an individual assigned to the Project is unable or unwilling to perform the Services, the Work, or both, in a professional and timely manner, or if the Owner directs the Joint Venture to remove a particular individual from the Project, or if the Project Manager, in the good faith exercise of his/her discretion, determines that an individual should be removed from the Project, then the assigning Party shall replace such individual with a qualified employee reasonably acceptable to the Management Committee and, if applicable, the Owner. If the assigning Party cannot furnish a qualified substitute candidate within a reasonable period of time after the vacancy arises, then the vacancy shall be filled by an individual employed by the other Party.

3.7 Project Manager. Subject to the authority of the Management Committee and any limitations set forth herein, the Project Manager is the individual charged with responsibility to direct the Joint Venture's performance under the Contract. Subject to Owner approval (if required), _____ shall serve as the Project Manager during the term of the Contract, subject to the continuing approval of the Management Committee. If this individual, as determined by the Owner or the unanimous consent of the Management Committee, is unable to satisfactorily perform his duties as Project Manager, the Management Committee will nominate an employee of _____- to serve as the successor Project Manager. In performing his duties, the Project Manager shall treat both Parties fairly and shall not discriminate in favor of either Party.

3.8 In addition to the other duties set forth herein, the Project Manager is to:

3.8.1 Serve as the primary interface between the Joint Venture and the Owner;

3.8.2 Ensure compliance with the DALLAS ISD MWBE Program requirements

3.8.3 Submit Change Orders to the Owner;

3.8.4 Report monthly, or as requested, to the Management Committee;

3.8.5 Oversee the Services, Work, or both, of the Joint Venture;

3.8.6 Prepare and maintain Project schedules;

3.8.7 Consult and confer with the Deputy Project Manager; and

3.8.8 Perform such additional duties as directed by the Management Committee.

3.9 Deputy Project Manager. The Deputy Project Manager shall be designated by the MWBE partner and will support and assist the Project Manager in the performance of his/her duties as set forth above. Subject to Owner approval (if required), _____ shall serve as the Deputy Project Manager during the term of the Contract, subject to the continuing approval of the Management Committee. If this individual, as determined by the Owner or the unanimous consent of the Management Committee, is unable to satisfactorily perform his duties as Deputy Project
3.10 Manager, the Management Committee will nominate an employee of _____ MWBE Joint Venture Partner to serve as the successor Deputy Project Manager.

Article 4: Joint Venture Organization

4.1 _____ shall be responsible for the fiscal and administrative tasks of managing the business operations of the Joint Venture (the "Managing Business Party") and shall appoint an individual responsible for these tasks. As the Managing Business Party, _____will appoint one of its Management Committee Members to act in the role of Chairperson of the Management Committee commencing on the effective date of this Agreement.

4.2 The Project Management Committee ("Management Committee") will be comprised of two or three (___) representative from _____, and one (_) representative from _____. The Parties individual representatives designated to comprise the Management Committee are referred to herein as the primary representative(s). The Managing Business Party shall designate an individual on the Committee as the Chairperson to manage the administrative and management functions of the Committee. In addition to its primary representatives or representative, each Party shall also name an alternative representative for its primary representatives or representative. A Party's alternative representative shall act in the capacity of its primary representative should its primary representative be unable to fulfill his or her duties as described herein. If not identified below, representatives shall be designated within thirty (30) days of the date of this Agreement by written notice to the other Party. A Party may change its designated representative(s) or alternate representative upon ten (10) days written notice to the other Party. No proxies shall be permitted. Each Party's designated primary and alternate representative(s) shall have full power and authority to act for and on behalf of the Party so appointing them with respects to all matters coming before the Management Committee.

4.3 Meetings of the Management Committee shall not be held unless each Party is represented. If the Parties representatives are not all available, the meeting shall stand adjourned and will be re-scheduled to the next earliest date acceptable to all Parties. While the Management Committee will always attempt to meet in person, telephonic or online meetings shall be allowed. The Parties shall endeavor to provide five (5) days written notice to each Party of scheduled meetings (in person, online or by telephone), except in the event of an emergency or immediate need. A Party's refusal or repeated failure to attend any scheduled Management Committee meeting shall at the other Party's sole discretion, constitute of default under this Agreement subject to the review and approval of the MWBE Director or his/her designee.

4.4 _____ representative(s) shall each have one (1) vote on matters coming before the Management Committee. The primary representative(s) from _____shall each have one (1) vote each on matters coming before the Management Committee. A vote shall not be taken until each representative of a Party has communicated its position and expressed its questions, concerns, approval or disapproval of a matter. Each party agrees to work collaboratively to make decisions and solve problems in the best interest of the Joint Venture. In the event the Management Committee members cannot reach a unanimous decision on the business and operational matter(s) at hand requiring a Management Committee vote or resolution, the Chairperson will make the decision as majority partner, taking into account the risks and financial impacts to all parties and the Joint Venture. The final decision is applicable for all matters except for scope changes made by the Owner or settlement of claims and disputes. In these cases, if the Management Committee cannot develop a mutually agreeable solution, they shall submit any dispute to the Chief Executive Officer of the Joint Venture partners as provided for in Article 16. If, in the Project Manager's good faith judgment, immediate action is required in order to meet the Joint Venture's obligations under the Contract, the Project Manager may act without waiting for the resolution of the dispute,

subject to written notice and each Party's reservation of their respective right to seek recovery for the financial consequences arising from such action pending final resolution of the dispute. If any Party is in default (as defined in Article 12) under this Agreement, during the time of such default, its representative(s) shall not vote upon any issue, and such representative(s) shall not be included in the computation of eligible votes. Within one week of the Management Committee meeting, written meeting minutes regarding items discussed and actions taken at the meeting shall be prepared and distributed by the Chairperson of the Management Committee.

4.5 The Project Management Committee shall meet with the Project Manager or Senior Project Manager) and the Deputy Project Manager or Assistant Project Manager (and other project staff as mutually agreed upon by the Management Committee) quarterly or more frequently if deemed necessary.

4.6 The Project Manager shall have authority to conduct the business of the Joint Venture in accordance with the terms of this Agreement, but shall not have authority to, and shall not directly or indirectly without the unanimous consent and prior written approval of the Management Committee:

4.6.1. Enter into on behalf of the Joint Venture any third-party contractual arrangements or cause the Joint Venture to assume, incur, or become liable for any other obligations;

4.6.2. Make any investment in any other person or entity; make loans or guarantees, or otherwise extend or pledge credit to others;

4.6.3. Confess any judgment against the Joint Venture or compromise any debt due the Joint Venture except upon receipt of full payment;

4.6.4. Make any election for the Joint Venture under the then-current Internal Revenue Code, as amended, or any other applicable income tax legislation from time to time in force;

4.6.5 Commence any claim against the Owner with respect to amounts due under the Contract;

4.6.6 Commence any litigation; defend any action or claim against the Joint Venture by a third party; appeal any judgment or decision; or settle any litigation, action or claim to which the Joint Venture is a party;

4.6.7 Cause to be organized or acquired in whole or in part by the Joint Venture any corporation to carry out any activities of the Joint Venture; or

4.6.8 Exercise any of the authority vested in the Management Committee pursuant to Section 4.9 below.

4.7 In case it is necessary to settle a matter prior to the next scheduled or specially called meeting, the representatives may agree on a decision by notice to each other in accordance with the provisions of Article 23. Such decision will be included in the minutes of the next meeting of the Management Committee.

4.8 The representatives shall be deemed to be acting on behalf of his or her respective Party and no representative shall be liable to the Parties by reason of his or her actions as a member of the Management Committee, except where such representative's action constitutes gross negligence or actual fraudulent or dishonest conduct.

4.9 The Management Committee may delegate, in writing, such of its responsibilities and duties as it deems appropriate to the Project Manager, Senior Project Manager or the Managing Business Party, except that the Management Committee must act, *inter alia*, on the following matters of major consequence:

4.9.1 Timing and amount of distribution of Joint Venture profits and the Management Committee's right to demand additional cash reserves to cover potential losses;

4.9.2 Amount of revenue reserves, cash reserves, and contingent cost reserves to be retained by the Joint Venture;

4.9.3 Voluntary liquidation of the Joint Venture;

4.9.4 Third Party contractual arrangements or the incurring of other obligations in excess of $10,000 by or on behalf of the Joint Venture;

4.9.5 Designation of a successor Project Manager or Deputy Project Manager;

4.9.6 Resolution of a dispute first referred to the Management Committee pursuant to the provisions of Article 16;

4.9.7 Review and approve all contractual transactions between the Parties (and their affiliates) and the Joint Venture; and

4.9.8 Take such other action and exercise such other authority as the Management Committee deems necessary to cause the Joint Venture to achieve its purposes consistent with good business practices and in compliance with all applicable laws and regulations.

4.10 The Joint Venture shall not have employees. The Parties shall provide all necessary personnel. A Party, at its own cost and expense, may retain necessary staff on an independent consultant basis to meet its personnel needs.

Article 5: Interests of the Parties

5.1 Except to the extent that this Agreement expressly provides to the contrary, the interests of the Parties in (i) any and all gains, losses, and liabilities that may result from the performance of the Contract or the Agreement, or both, (ii) any and all property, equipment, and other assets acquired by the Joint Venture, and (iii) any and all monies received in connection with the Contract, shall be determined proportionately in accordance with the Party's Agreed Percentage of Participation as set forth below.

Agreed Percentage of Participation

_____ ____ _%

_____ _____ %

_____ _____ %

5.2 The Parties acknowledge and agree that all liabilities and risks associated with the Project shall be shared pro rata according to the Agreed Percentage of Participation unless otherwise provided for herein. The MWBE Joint Venture partners proportionate share in the ownership shall be commensurate with their capital contribution, control, management, risks and ownership interest. For the avoidance of doubt, a Party's profits and losses arising out of the performance of self-performed subcontracting services, work, or both, for which it is responsible under this Agreement shall not be considered profits and losses of the Joint Venture.

5.3 The Parties shall appoint a Project Manager or Senior Project Manager to maintain and oversee the day to day work under the Contract. The Parties shall jointly select any necessary additional Project Managers, the Assistant Project Manager (the "APM") and/or Superintendents. The selected Project Managers and Superintendents shall be available at the Project site daily to supervise the work under the Contract. The MWBE Joint Venture Partner shall be assigned staff under the Contract in proportionate share of their respective ownership interest in the Joint venture. The Project manager shall submit the final staffing matrix confirming compliance with this section including all Project managers, Assistant Project managers and Superintendents to DALLAS ISD's MWBE office within 30 days of the Notice to Proceed.

5.4 The clear and distinct portion of the Scope of Work to be performed by _____, the MWBE Joint Venture partner and the estimated value of those services commensurate with the percentage ownership interest is as follows:

A detailed delineation of the Joint Ventures duties is outlined in Exhibit "A".

[Please note that if the MWBE's scope of work is described as "participate in", "advise about", "assist in" or "consult", the work shall not be considered distinct or clearly defined for the purpose of analyzing the joint venture participation]

Article 6: Execution of Bonding and/or Guarantees

6.1 Each of the Parties agrees to execute all applications and indemnity agreements required by its sureties upon any bond or bonds required in connection with the Proposal and/or the Contract. Failure of a Party to execute any documentation necessary to effectuate the intent of this Article 6 shall constitute a default in accordance with Article 12 and entitle the non-Defaulting Party(ies) to appropriate relief as provided therein.

6.2 The Joint Venture partner(s) may provide co-surety bond or bonds in proportionate percentage to their ownership in the Joint Venture and to other Parties are applicable in a form acceptable to the Owner. The Joint Venture may also provide in a form acceptable to the Owner any bond or bonds in the name of the Joint Venture in lieu of the co-surety arrangement; provide an Up Front Joint Agreement (SAA Form #1), and an executed copy of the indemnity agreement signed by all of the Parties associated with the SAA Form #1.

Article 7: Working Capital

7.1 All necessary working capital, when and as required for the performance and prosecution of the Contract or operation of the Joint Venture as determined by the Project Manager and approved by the Management Committee, shall be furnished by the Parties in a timely manner and proportionately in accordance with their respective interests as set forth in Article 5. Each of the Parties recognizes that the failure of any Party to contribute its full proportionate share of working capital will have serious adverse consequences for the Joint Venture and imposes an unfair burden upon the other Party(ies). As to such working capital contribution, each of the Parties waives any rights of set-off it might otherwise possess and agrees to make the working capital contributions without set-off or deduction of any type. If any Party borrows funds to meet its obligation hereunder, such borrowing shall be the sole and separate obligation of the Party and shall not be the debt or obligation of the Joint Venture. No Party or its representatives shall have the power to pledge the credit of any other Party.

7.2 Any capital contributions requested by the Project Manager from the Parties shall be subject to the approval of the Management Committee. If such request is approved, the Management Committee shall give written approval thereof, with the manner of computation, to each Party. If, within thirty (30) days of receipt of such notice, either Party fails or is unable to provide its proportionate share of the funds required by the Joint Venture, such non-contributing Party shall be in default of this Agreement. In the event the non-contributing Party fails to cure its default within seven (7) days of the date of receipt of notice, the contributing Party shall be reimbursed from any profit due the non-contributing Party for the total amount of the funds contributed, but the ownership interest of the Joint Venture shall not be adjusted or changed unless the non-contributing Party is determined to be in default and fails to cure. The Management Committee has the discretion to waive a default under this Section.

Article 8: Books and Records, Accounting and Bank Accounts

8.1 Books and Records. The Parties acknowledge and agree that _____ will be the Managing Business Party and will provide at no additional costs the accounting and financial services required of the Joint Venture as approved and determined by the Management Committee. The Managing

Business Party, on behalf of the Joint Venture, shall keep proper books, records and accounts in which full, true and correct entries will be made of its transactions, on an accrual basis, in accordance with generally accepted accounting principles, showing all costs, expenditures, sales, receipts, assets and liabilities, and profits and losses of the Joint Venture, and all other records required appropriately to reflect the conduct of the Joint Venture's affairs and the distributions provided for in Article 5. Each of the Parties shall be entitled to have its representatives examine and make copies (at its own expense) of any of the books or records of the Joint Venture at any reasonable time and without notice. The Joint Venture shall permit the use of electronic copies of its books and records. The books and records of the Joint Venture are to be retained after dissolution of the Joint Venture for such period or periods as may be required by law or the Contract, whichever is greater. The costs associated with accounting and record keeping for the Joint Venture (including federal reporting under Section 9.2 and tax matters under Section 17.6) shall be a Joint Venture cost.

8.2 Fiscal Year. The fiscal year of the Joint Venture shall commence on _____ and end on _____.

8.3 Audit. If required by the Management Committee or the Owner, the Managing Business Party shall employ, at the expense of the Joint Venture, an independent auditor acceptable to the Management Committee to conduct an audit of the financial statements, including the balance sheet and statements of income and cash flows and disclosures required under generally accepted accounting principles, of the Joint Venture each year and report to the Parties within ninety (90) days after the expiration of the fiscal year its opinion on such financial statements. Further, each Party may at its option and sole expense perform an annual audit of the Joint Venture books and records.

8.4 Reports. The Managing Business Party shall deliver to each Party:

8.4.1 Within thirty (30) days after each month period, a balance sheet and statement of income of the Joint Venture for the month;

8.4.2 Within thirty (30) days after the end of each fiscal quarter, a statement of cash flow for the Joint Venture;

8.4.3 At least two (2) weeks prior to each quarterly Management Committee meeting, a summary of the monthly financial information for the most recent completed months, and projections for the next three (3) quarters; and

8.4.4 With reasonable promptness, all such other information, reports, and projections as from time to time may reasonably be requested by either Party.

8.5 Bank Accounts. A separate bank account in the name of the Joint Venture will be established by the Joint Venture. The bank account will require the signature of an authorized representative of each Party or his or her designee for withdrawal by check or documented approval of an authorized representative of each Party or his or her designee for withdrawal by electronic means. All payments due the Joint Venture for performance of the Contract will be deposited in the account and all expenses incurred under the Contract will be paid from the account. All capital contributions made in cash and all of the Parties' other cash receipts shall be deposited in such account under such terms as directed by the Management Committee. No petty cash accounts for the Joint Venture are authorized. The Managing Business Party shall reconcile the bank account monthly and deliver a report to the Management Committee.

8.6 Disbursements from Bank Accounts. All withdrawals from the Joint Venture account will require written invoices, receipts, vouchers, or other acceptable documentation. All checks, drafts, or other orders of the payment of money, and all notes or other evidence of indebtedness issued in the name of the Joint Venture shall be signed by two (2) persons, each representing one of the Parties. Each Party shall designate an individual or individuals authorized on its behalf to provide such signatures.

8.7 Closing of Bank Account in Event of Default. In case of a material default by one of the Parties

under Article 12 of this Agreement, the then-existing Joint Venture account may be closed by the non-Defaulting Party(ies) and a new account opened in the name of the Joint Venture, but under the sole direction and control of the non-Defaulting Party(ies). Funds from the closed account shall be transferred to the new account and the then-existing account shall be closed. In such an event, the defaulting Party(ies) will no longer have any rights to the operation of the new bank account, unless and until it cures its default to the satisfaction of the non-Defaulting Party(ies).

8.8 Loans. Without the prior written consent of all Parties, the Joint Venture, the Management Committee, or any Party shall not:

8.8.1 directly or indirectly, borrow money or become otherwise obligated upon, or liable for, any monies borrowed in the name of the Joint Venture or the other Party(ies);

8.8.2 guarantee or act as surety for any obligation or liability (whether for borrowed money or otherwise), for any other person, firm or corporation.

8.9 Accounting Decisions. Subject to Section 8.1 above, all decisions for the Joint Venture as to accounting principles shall be made by the Management Committee consistent with Generally Accepted Accounting Principles ("GAAP") with the concurrence of accounting or tax experts from each Party.

8.10 Final Accounting. Upon completion of the Project, payment of all sums due under any contract pertaining to the Project, and settlement of all outstanding obligations and liabilities on the part of the Joint Venture and their respective affiliated subcontractors, the Management Committee shall arrange for a final account to be prepared showing the total net profit earned, or loss incurred, by the Joint Venture. Unless otherwise agreed by the Parties, such final account shall be audited by a firm of accountants and agreed to by the Management Committee.

Article 9: Additional Obligations of the Parties

9.1 The Joint Venture shall, in good faith, commit to achieve the minority and women owned business subcontracting goals as set forth within the Contract. The Joint Venture also agrees to comply with the MWBE Program guidance, rules and regulations.

9.2 Each Party shall use good faith efforts to provide and make available its expertise, technical resources, and information to the Joint Venture to effectuate the intent herein and in furtherance of satisfying the Joint Venture's obligations to the Owner.

9.3 Contracting and Procurement. The Management Committee or its designee shall administer and manage all contracting, procurement, and financial activities for the Joint Venture and periodically update the Parties on the status of such activities. For the avoidance of doubt, the foregoing activities relate solely to the contracting, procurement, and financial activities of the Joint Venture and not such activities as undertaken by the Parties in furtherance of the Services, Work, or both, for which they are responsible under a Task Order Agreement.

9.4 Ownership Interest. Subject to the prior written approval of the District's M/WBE Department, each Party's Ownership interest may be adjusted from time to time as provided in this Agreement. For purposes of this Agreement, the term "Pro Rata" means the ratio determined by dividing the Ownership interest of a Party to whom a particular provision of this Agreement is stated to apply by the aggregate Ownership interest of all the Parties.

9.5 Reporting Requirements. The Management Committee or its designee shall administer and manage all required state, local, and federal reporting activities for the Joint Venture, including MWBE goals, all in accordance with applicable DALLAS ISD regulations and guidelines. Each Party will be responsible for providing any required reporting information to the Managing Business Party in a timely manner to allow the timely submission of the combined data from each Party to the appropriate federal agency and/or electronic reporting system.

9.6 The Parties agree that, during the term of this Contract and for a period of one year thereafter, no Party to this Contract shall in any way intentionally induce or persuade an employee of another Party to this Contract to become an employee or agent of such Party.

Article 10: Provision of Materials, Equipment, Supplies and Services

10.1 The Parties intend that all materials, equipment, supplies, and services required in connection with the Contract will be provided by the Parties and that the Joint Venture will not acquire any materials, equipment, supplies, or services directly. In the event the Joint Venture shall procure any such materials, equipment, supplies, or services, such procurement shall be in accordance with any procurement guidelines, directives, and procedures issued or approved by the Management Committee. In addition, and to the extent applicable, any procurement activities by the Parties, Joint Venture, or both shall be conducted in accordance with applicable laws and regulations, as implemented through the Contract.

10.2 If any Party provides equipment or temporary facilities to the Joint Venture, the Party shall insure or self-insure such equipment or temporary facilities and the cost of such insurance or self-insurance shall be included in the equipment or facilities rate quoted to the Joint Venture. The Joint Venture and the other Parties will be identified as an additional insured on any such insurance when appropriate, as determined by the Management Committee.

Article 11: Compensation

11.1 In accordance with the billing period provided in the Contract, unless otherwise approved by the Management Committee, each Party shall prepare and submit by the tenth (10th) of each month, for Work performed during the prior month, invoices to the Joint Venture.

11.2 Each Party shall submit invoices in the manner required under the Contract. Each invoice shall be subject to the terms of the Contract.

11.3 The Project Manager, on behalf of the Joint Venture, will in turn prepare and submit invoices to the Owner in accordance with the provisions of the Contract and any applicable task order. Unless expressly agreed to by the Parties and permitted pursuant to the terms of the Contract, the Joint Venture shall not add any profit, fee, or other amounts to the invoices submitted by the Parties. The Parties may invoice the monthly staff costs for personnel incurred directly in the management and administration of the project subject to any restrictions in the terms of the Contract.

11.4 Subject to the provisions of Section 4.6, the Joint Venture will, upon receipt of payment from the Owner, deposit same in the Joint Venture bank account and within five (5) business days issue payments against such account to each Party for the amount(s) invoiced by each Party to the Joint Venture and allowed by the Owner, less any withholdings authorized by this Agreement and directed by the Management Committee. In the event the Owner pays less than the full amount due with respect to any invoice, such shortfall shall be allocated to the Party responsible for performing the specific Services, Work, or both, for which payment was withheld or, in the absence of information reasonably sufficient to determine the basis for such short payment, any shortfall shall be allocated between the Parties in proportion to their respective shares of the applicable invoice. No Party will unreasonably restrain or refuse to authorize withdrawal of funds for payment of proper invoices relating to performance of the Services, Work, or both.

11.6 Expenses incurred by the Parties in self performing Work under a Subcontract or Task Order Agreement shall not be considered Joint Venture expenses and, to the extent allowed under the Contract, may be included by the Parties in their respective invoices to the Joint Venture for Services provided, Work performed, or both. Unless stated otherwise in this Agreement or authorized in writing by the Management Committee, personnel expenses not directly related to the performance of the Project including but not limited to back office functions such as human resources, legal counseling and tax compliance of the Parties shall not be considered a Joint Venture expense.

11.7 Each Party shall have full and sole responsibility for the payment of any taxes, duties, fees, or assessments of any nature whatsoever levied upon it individually in connection with its Services, Work, or both, under a Task Order Agreement, including any personal income taxes levied or imposed on any of its employees or personnel or any of its subcontractor's employees or personnel.

11.8 All personnel involved in the performance of the Services, Work, or both, shall be employed by the Parties and shall remain in the employ of the respective Party. Each Party shall advance and pay all payroll costs and expenses incurred by reason of their respective personnel working in connection with the performance of the Services, Work, or both, and each Party agrees to indemnify and hold the Joint Venture and each other Party harmless from any claims and liabilities arising out of the responsibilities of that Party toward its employees, any of its related companies, and any of their personnel under all applicable laws, including labor and tax laws.

11.9 If a Party, with the prior written approval of the Management Committee, maintains a Joint Venture office dedicated exclusively for the management and administration of the DISD project independent of the Parties primary business office(s) and any of the other Party's(ies) personnel are located at the office during the duration of the project, the host Party may issue a quarterly invoice directly to the visiting Party(ies) for the pro rata cost of office space and furnishings utilized by visiting Party's(ies) personnel during the time they are engaged in the performance of Services, Work, or both, for this Joint Venture at such Joint Venture office.

11.10 The basis for the calculations of such invoices under Section 11.9 above shall be determined by the Management Committee. Such invoices shall not constitute a billing to, or on behalf of, the Joint Venture, but rather a billing directly between the Parties. The visiting Party shall pay such invoices within thirty (30) days of receipt of such invoice.

11.11 When Joint Venture funds are in excess of the needs of working capital required for the operation of the Joint Venture (as determined by the Management Committee), such excess funds, if any, shall be first applied to the return of funds advanced until such advances shall have been entirely repaid, and the balance of such excess shall be distributed as provided in Section 11.13 below, to each Party in accordance with such Party's Agreed Percentage of Participation as reflected in Article 5.

11.12 The Management Committee shall quarterly review the progress of the Services, Work, or both, and the Joint Venture's financial condition to determine whether Joint Venture profits, if any, should be distributed. If the Management Committee determines that earned profits and reserves for contingencies, including cash contributions, are adequate to meet the Joint Venture's needs, it may direct the Managing Business Party to distribute earned Joint Venture profit to the Parties based upon their respective Agreed Percentage of Participation. For the avoidance of doubt, payments to a Party for self-performed services related to the construction project, Work performed, or both, pursuant to a Task Order Agreement shall not be considered distributions of Joint Venture capital or profits.

11.13 The Management Committee shall establish cash reserves and revenue reserve funds to be retained by the Joint Venture from time to time in order to assure adequate funding for all Joint Venture obligations as they relate to future profits, losses, liabilities, and contract performance. At the direction of the Management Committee, the Project Manager shall invoice each of the Parties for approved reserves and capital contributions.

Article 12: Default and Insolvency

12.1 If a Party shall be in default hereunder (as specified in Sections 4.3 (Management Committee meetings), 7.2 (capital contributions), 9.4 (Owner-issued notice of default), 25.8 (breach of covenants), or 25.9 (anti-bribery laws), or Article 15 (assignment and change of control)), and fail to promptly (but in no event more than seven (7) days thereafter) cure such default after written notice or demand; cease or otherwise fail to timely pay for goods or services (including labor), and fail to promptly (but in no event more than seven (7) days thereafter) cure such default after written notice or demand; cease to operate or terminate its business affairs; institute an insolvency proceeding under applicable law; permit the entry of

any order for relief under Chapter 7 of the Bankruptcy Code; or fail to cure a default hereunder after entry of an order for relief under Chapter 11 of the Bankruptcy Code, (such Party being hereinafter referred to as "Defaulting or Insolvent Party"), then from and after such date:

12.1.1 All acts, consents and decisions with respect to the performance of the Contract or the management of the Joint Venture shall thereafter be taken solely by the remaining Party without considering the Defaulting or Insolvent Party.

12.1.2 The participation of the Defaulting or Insolvent Party in the profits of the Joint Venture shall be limited to that proportion which the Defaulting or Insolvent Party's contributions to the working fund of the Joint Venture bear to the total of such contributions as same may be modified by and subject to the provisions of Section 7.2, but the Defaulting or Insolvent Party shall be charged with, and shall be liable for, any and all losses that may be suffered by the Joint Venture under the Contract, or any additions or supplements thereto or modifications thereof, to the full extent of the Defaulting or Insolvent Party's Percentage of Participation, set forth in Article 5.

12.1.3 The non-Defaulting Parties shall have the right to take over and complete the Services, Work, or both. Without limiting the generality of the foregoing, the non-Defaulting Parties may, for the purpose of completing the Work, enter upon the site and take possession of all materials, equipment, scaffolds, tools, appliances and other items thereon, which have been purchased or provided for the performance of the Work, all of which the Defaulting or Insolvent Party hereby transfers, assigns and sets over to the non-Defaulting Parties for such purpose, and to employ any person or persons to complete the Work and provide all of the required labor, services, materials, equipment and other items. The non-Defaulting Parties may complete the Services in whatever fashion it deems most efficient and shall have the right to use the existing work product for purposes of completing the Project. In such event, the non-Defaulting Parties shall receive any and all payments, including fees, which would otherwise be due for such Services, Work, or both, and apply the proceeds thereof (i) to cover all expenses incurred by the non-Defaulting Parties in taking over and completing (by use of its own forces, subcontracting or otherwise) such Services, Work, or both and (ii) to establish a contingency fund to cover any and all outstanding warranties or other obligations of the non-Defaulting Parties with respect to such Services, Work, or both, or any other uncured defect or deficiency for which the non-Defaulting Parties are responsible.

12.1.4 The non-Defaulting Party shall have the right to establish a new Joint Venture bank account in accordance with Section 8.7 of this Agreement.

12.2 If a Party is in material default of the requirements of the Contract, including (i) failure to perform or progress the Services within the timeframe specified in the Contract; (ii) serious or repeated breaches of the safety requirements; or (iii) is in breach of the requirements of the Services to be provided, the Work to be performed, or both, by that Party and fails to cure such breach within seven (7) days after written notice or demand, then from and after such date, the non-breaching Party shall have the rights afforded it under Subsections 12.1.1 through 12.1.3 above. Nothing in this Agreement shall be interpreted or construed to relieve the defaulting Party from their obligations under this Agreement or their obligations under the Contract with the Owner.

12.3 In the event of a default of this Agreement, the non-Defaulting Parties shall additionally be entitled to exercise all applicable remedies available to it, whether at law, in equity or otherwise, including an action to recover the losses sustained in excess of its proportionate share hereunder, specific performance, and the right to declare the Joint Venture dissolved and terminated without the necessity for judicial determination. Upon such dissolution, the non-Defaulting Parties shall immediately commence to wind up the Joint Venture's affairs, including completion of the aforesaid Contract, and shall liquidate the assets of the Joint Venture as promptly as reasonably possible.

Article 13: Liabilities

13.1 The liability of the Parties under this Agreement shall be joint and several. Notwithstanding the foregoing, as between the Parties, any liability (whether to the Owner or any third party) that the Joint Venture or any Party (including its parental guarantor, if any) may incur arising from or relating to the Contract or the performance of Services, Work, or both, under the Contract or this Agreement shall be allocated as between the Parties in proportion to the Agreed Percentage of Participation of each Party, except as set forth below:

13.1.1 Liability or related losses caused by the negligence, gross negligence, willful misconduct, fraud, or violation of legislation, laws, ordinances, codes or regulations of a Party (including its officers, employees, agents, representatives, and subconsultants and subcontractors at any tier), shall be assumed by such Party;

13.1.2 In the event of a default by a Party, liability or losses sustained by the Joint Venture or the non-Defaulting Parties shall be assumed solely by the defaulting Party;

13.1.3 Liability or related losses resulting from claims made by an employee of a Party against the Joint Venture or each other Party based on the employee-employer relationship, including the payment of unemployment taxes, withholding taxes, and employment benefits, will be solely assumed by the Party by whom such person is employed;

13.1.4 Liability or related losses traceable directly to and caused by a Party (including its officers, employees, agents, representatives, and subconsultants and subcontractors at any tier) shall be assumed by that Party;

13.1.5 In the event of a breach by a Party in the performance of its obligations under this Agreement, liability or losses sustained by the Joint Venture, the non-breaching Party, or both, as a result of such breach shall be assumed solely by the breaching Party; and

13.1.6 Liabilities or related losses relating to third-party claims resulting from Services provided, Work performed, or both, jointly by the Parties (including their respective officers, employees, agents, representatives, and subconsultants and subcontractors at any tier) shall be allocated to each Party in accordance with each Party's respective, relative degree of fault or responsibility, as determined by an allocation of fault pursuant to either an agreement between the Parties or a finding made by the trier-of-fact in a judicial proceeding.

13.2 With respect to the liabilities allocated in Subsections 13.1.1 through 13.1.5 above, the Party to whom such liability is allocated shall defend, indemnify, and hold harmless the Joint Venture and each other Party from any and all such claims, losses, or liabilities set forth in such subsections (including reasonable attorneys' fees). With respect to the liabilities allocated in Subsection 13.1.6 above, each Party agrees to defend, indemnify, and hold harmless the Joint Venture and each other Party from any and all such claims, losses, and liabilities (including reasonable attorneys' fees) that are in excess of such other Party's relative degree of fault or responsibility, as determined by an allocation of fault pursuant to either an agreement between the Parties or a finding made by the trier-of-fact in a judicial proceeding.

13.3 With respect to any claims, losses, and liabilities not covered by Sections 13.1.1 through 13.1.6 above, each Party agrees to defend, indemnify, and hold harmless the Joint Venture and each other Party from any and all such claims, losses, and liabilities (including reasonable attorneys' fees) arising from or related to the Contract or the performance of the Work, Services, or both, under the Contract, or this Agreement that are in excess of such other Party's Agreed Percentage of Participation, irrespective of the contributory fault, negligence, or strict liability of the indemnified Party(ies).

13.4 If a dispute arises between the Parties as to the allocation of liability and/or related losses each Party should bear, each Party shall provisionally assume a share of such liability in proportion to its Agreed

Percentage of Participation until the dispute is resolved.

13.5 For any such claims, losses, and liabilities, the indemnifying Party's obligations regarding any defense thereof include only the reimbursement of the indemnified Party's(ies) reasonable defense costs incurred to the extent of the indemnifying Party's actual indemnity obligations hereunder.

Article 14: Insurance

14.1 The Parties agree that they will acquire all necessary insurance in connection with the award and performance of a Dallas ISD Contract, including but not limited to general liability or professional liability, builder's risk, worker's compensation or any other insurance required under the Contract. [Optional provisions in the alternative, the Parties agree to provide the specific operational insurance coverage as follows:

14.1.1 Workers' Compensation for statutory limits in compliance with the applicable state and federal laws;

14.1.2 Employer's Liability with a limit of $_____;

14.1.3 Commercial General Liability, including Products and Completed Operations, Contractual Liability, and Broad Form Property and Personal Injury Liability, with a combined single limit of $_____ per occurrence and in the aggregate;

14.1.4 Automobile Liability Insurance with a combined single limit of _____ for bodily injury and property damage with respect to vehicles either owned, non-owned, and leased by a Party in the performance of Services under the Contract or this Agreement;

14.1.5 Commercial General Liability Insurance in the amount of _____ per claim and in the aggregate_____.;

14.1.6 Umbrella Liability in excess of (.2), (.3) and (.4) above, with an aggregate limit of _____ if required by the Contract. (Note: limit requirements can be satisfied by any combination of Primary and Excess coverage); and

14.17 Any insurance written on a "claims made" basis shall (a) have a retroactive date of no later than the earlier of the date of this Agreement or the earliest commencement of the Party's Services or Work in relation to the Project and (b) be maintained for at least 3 years after the latest completion of the Services or Work, or termination of the Contract, whichever is later.

14.1.8 Each Party shall endorse its Commercial General Liability, Automobile Liability, Contractor's Pollution Liability and, if applicable, Umbrella insurance policies to provide that the Joint Venture is an additional insured under its policies for that Party's interest in the Joint Venture. The other Party and, if required by the Contract, the Owner, shall also be included as an additional insured. Each Party's Professional Liability insurance policy shall, if necessary, be endorsed to include the liability of the insured arising out of the insured's interest in the Joint Venture.]

14.2 The policies and limits specified by Dallas ISD in the Contract represent the minimum coverage to be carried by each of the Parties hereunder. Notwithstanding the foregoing, if the Contract requires the Joint Venture and/or the Parties to maintain additional coverage and/or increased limits, the Parties shall be required to procure such additional insurance in accordance with the terms of the Contract.

14.3 Each Party hereby waives and shall obtain from all of its Commercial General Liability, Automobile Liability, Contractor's Pollution Liability and, if applicable, Umbrella insurance carriers a waiver of any rights of subrogation against each other Party and their directors, agents, employees, and assignees, with respect

to risks associated with the Services provided, Work performed, or both, pursuant to the Contract.

14.4 Unless noted otherwise or with the written approval of the Management Committee, the cost of any insurance required herein (including any deductibles and self-insured-retention amounts) shall be the responsibility of the Party procuring such coverage.

14.5 The Management Committee, in its discretion, shall be responsible for obtaining insurance for the Joint Venture for management risks such as Directors & Officers Liability, Fiduciary Liability, and any other insurance coverage deemed appropriate by the Management Committee, the cost of which shall be an expense of the Joint Venture.

14.6 Absent written approval from the Management Committee, all lower-tier subcontractors, whether retained directly by the Joint Venture or by a Party to the Joint Venture, shall be required to comply with the provisions of this Article 14.

Article 15: Assignment or Change in Control

15.1 Each Party is entering into this Agreement in reliance upon each other Party being and remaining a party to this Agreement. No Party to this Agreement shall, directly or indirectly, sell, assign, transfer, dispose of, pledge or hypothecate its rights, interest or obligations hereunder, or any part thereof, whether directly or by merger with or acquisition by another entity, in this Agreement, the Joint Venture, the Contract, or in any property or monies of the Joint Venture, except with the prior written consent of each other Party, and, if required by the Contract, with the prior written consent of the Owner. A "Change in Control" shall mean the sale of all or substantially all the assets of a Party; any merger, consolidation or acquisition of a Party with, by or into another corporation, entity or person; or any change in the ownership of more than fifty percent (50%) of the voting capital stock of a Party.

15.2 No Party shall, without the written consent of each other Party, assign, transfer or sublet any claims, causes of action or rights against each other Party arising from or under this Agreement; or any proceeds from claims arising from or under this Agreement or the Contract as security, collateral or the source of payment for any notes or liabilities to any third party; or any control of any claims or causes of action arising from or under this Agreement or the Contract without the written consent of each other Party.

15.3 Any such attempted sell, assignment, transfer, disposal, pledge, hypothecation, or sublet without the written consent of each other Party shall be void and confer no rights upon any third person and shall constitute a default hereunder. The provisions of this Article shall survive the completion or termination of this Agreement for any reason and shall remain enforceable between the Parties.

Article 16: Disputes

16.1 The Parties shall attempt in an amicable manner to adjust and settle any disagreement that may arise between them under or in connection with this Agreement. Any controversy or claim arising out of or relating to this Agreement will first be referred in writing to the Management Committee for its decision.

16.2 In the event any dispute between the Parties is not resolved by the Management Committee, either Party may submit such dispute to the Chief Executive Officer of each Party. Submittal of the dispute shall be in writing and summarize in detail the dispute or contested issues. Upon receipt of the dispute, the receiving Party shall designate within ten (10) days a responsible executive with authority to negotiate a settlement or resolution of any dispute. The Parties designated responsible executives for all Parties shall convene within thirty (30) days of the submittal at such location as the Parties may agree. The responsible executives shall hear such dispute at a time, place, and under such procedural rules as they may specify, and shall act only by unanimous consent. It is the intention of the Parties that the responsible parties shall mutually resolve disputes without litigation. However, nothing herein shall be deemed to require any Party to exhaust this procedure prior to exercising whatever rights it might have at law or equity and any litigation shall be stayed pending exhaustion of this dispute resolution procedure. The Parties recognize the possibility of deadlock from elevating the dispute or controversy to the Chief Executive Officer but intend

that through this mechanism, disputes may be discussed and resolved without the need of litigation.

16.3 If the dispute is not resolved in accordance with Section 16.2 above, the Parties shall submit their disputes to mediation within seven (7) days thereafter or as soon thereafter as may be arranged with the mediator. The Parties shall mutually agree to one mediator. In the event they cannot mutually agree to such a mediator, the mediator shall be selected under the Construction Industry Rules of the American Arbitration Association, unless otherwise agreed between the Parties.

16.4 If mediation is unsuccessful in resolving all disputes between the Parties or the dispute cannot be settled by mediation within sixty (60) days, then the Parties agree to consider the use of binding arbitration to resolve their dispute in the following manner or either Party may file a claim in a court of competent jurisdiction with venue in Dallas County. In the event the Parties agree to resolve their dispute by means of binding arbitration, the Parties shall mutually agree to one arbitrator. In the event they cannot mutually agree to such an arbitrator, one arbitrator shall be selected in accordance with the Construction Industry Rules of the American Arbitration Association, unless otherwise agreed between the Parties. The arbitrator thus selected shall thereafter proceed to ascertain the facts relating to such dispute and to make a determination thereof; the determination of the arbitrator shall be final, binding and conclusive upon the Parties and enforceable at law in a court having jurisdiction over the Party against whom enforcement of the arbitrator's decision is sought to be enforced. The then-current Construction Industry Rules of the American Arbitration Association will be applied.

16.5 Notwithstanding the foregoing, if and to the extent that a dispute between the Parties relates to a claim, controversy or dispute involving the Owner and/or the Contract (such that in the interest of judicial economy and to avoid the possibility of inconsistent judgments, a single dispute resolution proceeding is warranted), then the Parties agree that the dispute resolution provisions in the Contract, if any, shall apply and take precedence over the provisions of this Article 16.

16.6 The Parties shall not allow any dispute to affect or threaten the progress and completion of the Services, Work, or both. Each Party shall remain responsible for the performance of its obligations under this Agreement and the Contract and shall continue to perform and prosecute the Services, Work, or both, as directed by the Project Manager during any dispute resolution process notwithstanding any such dispute.

Article 17: Distributions and Tax Allocations

17.1 Subject to the terms and conditions of this Agreement, including Articles 11 and 12, distributions may be made to the Parties during the term of this Agreement at such times, in such amounts, and subject to such conditions as the Management Committee may from time to time determine.

17.2 Should the Joint Venture make any advances or loans to either Party, then distributions to be made pursuant to Section 17.1 above shall be applied in repayment of such advances or loans, together with interest, until repaid in full, notwithstanding the fact that such advances or loans may not then be due and payable according to the terms of any instrument evidencing such advance or loan.

17.3 No distribution shall be made pursuant to this Agreement if the making of such distribution would create an event of default under any loan agreement, any mortgage, or other security instrument to which the Joint Venture is subject, or otherwise materially adversely affect the ability of the Joint Venture to perform its obligations under any other agreement to which the Joint Venture is subject. Any distribution pursuant to this Article, to the extent not permitted by the previous sentence, shall be deferred until such time as it will not create an event of default or materially adversely affect the ability of the Joint Venture to perform its obligations. If any such distribution can at any time only be made in part, it shall be made to the Parties in proportion to the amounts that would have been paid to them but for this Article 17.

17.4 Except as provided in Section 17.1 above, and except for distributions upon termination or withdrawal as provided herein, the Joint Venture shall make no further distributions.

17.5 Tax Allocations. All gross income, gains, losses, deductions, and credits of the Joint Venture, as

determined for US federal income tax purposes, shall be allocated for such purposes among the Parties in the same proportions as the corresponding items of revenue, gains, losses, and expenses are allocated pursuant to Article 5 above.

17.6 Designation of Tax Matters Partner/Partnership Representative

17.6.1. Designation. The Management Committee shall designated an individual as the Tax Matters Partner within the meaning of IRC §6231(a)(7) as in effect for taxable years beginning on or before December 31, 2017 and the Partnership Representative within the meaning of IRC §6223(a) as in effect for taxable years beginning after December 31, 2017 and shall act in any similar capacity under applicable state, local, or foreign law (in such capacity and hereinafter, the "Tax Matters Partner").

17.6.2. Elections. Except as otherwise expressly provided to the contrary in this Agreement, all tax elections, including federal, state, local, and foreign tax elections, shall be made by the Tax Matters Partner in its sole discretion. To the extent applicable, the Tax Matters Partner will make the small partnership election as described in IRC §6221(b) as in effect for taxable years beginning after December 31, 2017.

17.6.3. Expenses of Tax Matters Partner; Indemnification. The Tax Matters Partner shall be reimbursed for all reasonable expenses, including legal and accounting fees, claims, liabilities, losses, and damages, incurred in connection with any administrative or judicial proceeding with respect to the tax liability of the Parties attributable to this Agreement. The payment of any and all such then-existing expenses shall be made before any distributions are made to each Party. Neither the Tax Matters Partner nor any Party shall have any obligation to provide funds for such purpose.

17.7 Requirement to Prepare and File Tax Return. The Tax Matters Partner shall cause the preparation and timely filing of all tax and information returns required to be filed pursuant to the Internal Revenue Code and all other tax returns deemed necessary and required in each jurisdiction in which the Joint Venture does business. Copies of the returns, or pertinent information from the returns, shall be furnished to the Parties no later than two months before the extended due date of the Joint Venture's federal income tax return. The Tax Matters Partner will direct that any tax imposed upon the partnership be paid by the partnership to federal, state, city or other municipalities as required by law.

17.8 Capital Structure of Joint Venture

Names of Party	Percentage Interests	Capital Contribution
_____	___ %	$_____
_____	___%	$_____
_____	___%	$_____

17.9 Amounts Withheld. All amounts withheld pursuant to the Internal Revenue Code or any provision of any state, local, or foreign tax law with respect to any payment, distribution, or allocation to the Parties shall be treated as amounts paid or distributed, as the case may be, to the Parties. The Joint Venture is authorized to withhold from payments and distributions, or with respect to allocations to the Parties, and to pay over to any federal, state, local, or foreign government, any amounts required to be so withheld

pursuant to the Internal Revenue Code or any provisions of any other federal, state, local, or foreign law, and shall allocate any such amounts to the Parties with respect to which such amount was withheld and shall offset amounts otherwise distributable to such Party.

Article 18: Completion of Project, Division of Profit

Upon completion of the Project, after providing for and paying all costs disbursed or incurred for its performance, and all other costs and charges required by the Contract and ordinarily and usually charged as costs in performance of such a Contract, including payment of all claims not secured by insurance, or by providing proper reserves for any such claims, which shall have either been brought against the Parties or may be reasonably anticipated, and after providing adequate reserves for any other contingency, if any, that shall be determined by the Management Committee to be reasonably necessary; and after repaying all sums advanced by the Parties for working capital, any undistributed profits thereafter remaining, resulting from the performance of the Contract, shall be distributed and divided between the Parties in accordance with their ratable proportion as determined under Articles 5, 7, and 12. Any reserves, when no longer required, or so much thereof as shall remain, shall be similarly distributed.

Article 19: Successors and Assigns

Subject to the foregoing provisions herein contained, this Agreement shall inure to the benefit of, and be binding upon the Parties, their successors, trustees, permitted assigns, receivers, and legal representatives, but shall not inure to the benefit of any other person, firm or corporation.

Article 20: Entire Agreement

20.1 This Agreement constitutes the entire understanding and Agreement between the Parties with respect to the subject matter hereof and supersedes all prior or contemporaneous representations, understandings or agreements of any kind, whether verbal or written.

20.2 This Agreement shall not be modified except by written amendment duly executed by authorized representatives of the Parties. Any such written amendments shall be forwarded to the district for review and approval. Each Party has had the opportunity to avail itself of legal advice and counsel. No Party shall be deemed to be the drafter or author of this Agreement. In the event this Agreement is subject to interpretation or construction by a court of law or panel of arbitration, such court or panel shall not construe this Agreement or any portion hereof against either Party as the drafter of this Agreement.

20.3 Failure of a Party to insist upon strict and punctual performance of any terms or conditions of this Agreement shall not be construed to constitute a waiver of, or estoppel against, any other Party later asserting the right to require such performance. Neither shall a waiver or estoppel in one instance constitute a waiver or estoppel with respect to a later default, whether similar or dissimilar in nature.

20.4 If any provision of this Agreement is held invalid or unenforceable by any court of competent jurisdiction, the other provisions of this Agreement will remain in full force and effect.

Article 21: Confidential Information

21.1 Subject to any applicable requirements of the Contract, 1) information relating to this Agreement or the Contract which is gathered, exchanged, or otherwise obtained by the Parties during the term of this Agreement shall be maintained in confidence and shall not be utilized except for purposes in furtherance of this Agreement and the exercise of rights, obligations, duties, and privileges set forth herein; and 2) such information will not be disclosed to any third parties or to a Party's own personnel except where there is good faith need to know; provided however, that no Party shall be liable for any utilization or disclosure if the information falls into any of the following categories:

21.1.1. Information which at the time of disclosure is or thereafter becomes within the public

domain other than by reason of the disclosing Party's breach of this Agreement.

21.1.2. Information that prior to disclosure hereunder was already in the recipient's possession and was not the subject of any confidentiality obligation of the disclosing Party.

21.1.3. Information which, subsequent to disclosure hereunder, is obtained by the disclosing Party from a third party lawfully in possession of such information and which information is not subject to a confidentiality obligation.

21.2 For the purposes of this Agreement, specific information disclosed shall not be deemed to be in the public domain or in the prior possession of the disclosing Party merely because it is embraced by more general information in the public domain or by more general information in the prior possession of the Party.

21.3 Nothing herein shall be construed as giving a Party any right, title, interest in, or ownership of information, or any portion thereof, that is now or is hereafter covered by any patent or license. The Parties' rights in respect thereof shall be subject to all rights of the patent owner and/or licensor.

21.4 A Party shall not be restricted in releasing information in response to a subpoena, court order, or similar legal process, but shall, if not restricted under a subpoena, court order, or similar legal process, promptly notify each other Party of the request or order for information before responding to same and provide each other Party with a copy thereof so that each other Party may take such action as it deems appropriate to protect its information.

21.5 Except as otherwise provided herein or in the Contract, engineering documents, drawings, and specifications prepared by a Party as part of the Services, Work, or both, shall be the property of the Party preparing same. A Party shall retain all right, title, and interest in its standard drawings and details, designs, specifications, databases, computer software and any other proprietary property ("Party Data"). To the extent the work product contains or requires the use of Party Data by any other Party, the owning Party hereby grants to the other Party(ies) a non-exclusive, non-transferrable and royalty free license to use such Party Data solely for the purposes for which the work product was developed under the Contract.

21.6 The confidentiality obligations provided in this Article 21 shall survive the termination or expiration of this Agreement and remain binding upon the Parties for two (2) years following the termination of this Agreement or completion of the Contract, whichever is later.

21.7 No news release, including photographs and films, public announcement, denial, or confirmation shall be made by a Party concerning the subject matter of this Agreement without first obtaining the consent of each other Party and, if applicable, the Owner.

Article 22: Applicable Law

This Agreement shall be governed and construed in accordance with the laws of the State of Texas, without reference to its conflict of laws principles.

Article 23: Miscellaneous

23.1 Records; Generally. Each Party agrees to keep accurate and complete cost, correspondence, and other records related to this Agreement. Each Party further agrees to make such records available to each other Party upon ten (10) calendar days' written notice. The joint venture parties agree to maintain records showing the subcontractor/supplier awards, subcontractor payment history, efforts to identify and award contracts to M/WBEs, and copies of executed contracts with M/WBEs. The joint venture parties agree to provide access to books, records and accounts to authorized district, state and federal officials for the purpose of verifying M/WBE participation and good faith efforts.

23.2 Financial Records.

23.2.1 All financial records and proprietary or confidential information of each Party to which the Joint Venture or the other Party(ies) has/have access shall be held and retained by the Joint Venture and such other Party(ies) in strict confidence and not be disclosed without the prior written consent of the Party to whom such records or information belong.

23.3 Other Business Activities. During the term of this Joint Venture, each of the Parties may, and shall be free to, participate and engage in any other business activities, subject to any applicable organizational and personal conflict of interest rules or regulations. Nothing in this Agreement shall restrict, or be construed as a limitation of the powers or rights of any Party hereto to pursue other unrelated opportunities or Projects at the District or enter into other joint venture arrangements for its sole benefit independent of the solicitation the subject of this Agreement.

23.4 Notice. Any notice required or permitted to be given under this Agreement shall be deemed served if sent by registered mail, personal delivery, or other means whereby receipt is acknowledged to the following addresses or such other addresses as the Parties may designate:

For _____ _____
_____
Attention: _____
Telephone: _____

For _____: _____
_____
Attention: _____
Telephone: _____

For _____: _____
_____
Attention: _____
Telephone: _____

23.5 Waiver of Consequential Damages. No Party shall be liable to the other Parties for any special, indirect, punitive, exemplary, incidental, or consequential damages of any nature, including loss of actual or anticipated profits or revenues, loss of opportunity, loss by reason of shutdown, non-operation, increased expense of manufacturing or operation, loss of use, cost of capital, damage to or loss of property or equipment, or claims of customers, regardless of whether due to or based upon contract, tort, negligence, or strict liability. The foregoing limitation of liability shall not apply to third party claims for which a Party is otherwise entitled to indemnity under this Agreement.

23.6 Nothing in this Agreement shall be deemed to create any right in anyone not a party and this Agreement shall not be construed in any respect to be a contract in whole or in part for the benefit of anyone not a party.

23.7 Counterparts. This Agreement may be executed in one or more counterparts, each of which will be deemed to be an original copy of this Agreement and all of which, when taken together, will be deemed to constitute one and the same agreement.

23.8. Recruitment of Employees. The Parties acknowledge the value of team performance and trust, both of which could be adversely impacted by movement of employees from one Party to another Party. Accordingly, the Parties agree that they will not initiate efforts aimed at hiring the other Parties personnel that are actively engaged in activities covered by this Agreement without prior consent of the other Party. Should an employee of one Party become an employee of another Party, that individual shall be barred from working on activities covered by the Agreement for a period of not less than twenty-four (24) months. The Management Committee may waive the 24-month period at its discretion. This section shall not restrict

the right of a Party to solicit generally in the media or other sources for required personnel nor prevent the hiring of an employee of one Party who independently seeks employment with another Party without personal solicitation by the other Party.

23.9 Representations, Warranties, and Covenants. Each Party represents, warrants, and covenants to each other Party, as of the Effective Date, as follows:

23.9.1 It is a duly organized and validly existing corporation in good standing under the laws of the state in which it is incorporated or formed; it is duly qualified to do business in each jurisdiction in which the nature of the business transacted by it requires such qualifications; it has all corporate powers as may be required to conduct its business and carry out the transactions contemplated hereby;

23.9.2 The execution and delivery of this Agreement and the performance by it of the transactions contemplated hereby have been duly authorized by all necessary corporate action and this Agreement constitutes a legal, valid, and binding obligation enforceable in accordance with its terms;

23.9.3 It has, and at all times during the term hereof shall maintain, all governmental authorizations necessary to perform its obligations under this Agreement and the Contract; and

23.9.4 There is no action, suit, proceeding, claim, or dispute pending or, to its knowledge, threatened against or affecting it or its assets before any governmental body that is reasonably expected to have a material adverse effect on it or its ability to perform its obligations under this Agreement or the Contract.

23.10 Marketing Efforts. The Parties acknowledge that marketing efforts related to the Contract need to be coordinated by and between the Parties. The Project Manager will be responsible for coordinating any such efforts. All marketing efforts directly associated with the Contract or this Agreement shall be coordinated through the Project Manager, who will decide whether a proposed Owner visit, or other marketing effort is necessary or appropriate.

23.11 Survival. The provisions of this Agreement which by their nature are intended to survive the termination or dissolution of the Joint Venture, including indemnities and any expressed limitations of or releases from liability, shall continue as valid and enforceable obligations of the Parties notwithstanding any such termination or dissolution.

Article 24: Compliance

24.1 Management Systems. Each Party shall use its own management systems to conduct and record its business for the Joint Venture. Such systems shall, at a minimum, include the following components: financial management, accounting, MWBE subcontractor payment tracking, procurement, property control, estimating, and contract administration. All management systems must comply with any applicable Contract requirements.

Article 25: Anti-Bribery and Anti-Corruption Laws

25.1 No Party shall, directly or indirectly, undertake nor cause nor permit to be undertaken any activity that:

25.1.1 is illegal under applicable law or regulation; or

25.1.2 would have the effect of causing the Joint Venture or the Parties or their respective subsidiaries or affiliates to be in violation of the applicable laws or regulations, including the U.S. Foreign Corrupt Practices Act or the UK Bribery Act, as applicable.

25.2 In connection with this Agreement, no Party shall give, offer, promise, or authorize, directly or indirectly, anything of value to:

25.2.1 an official, officer, employee or any other person acting in an official capacity for or on behalf of any government (including any department, agency, or instrumentality thereof), state-owned enterprise, international organization, or any subdivisions, agents or advisors thereto, whether paid or unpaid (any such person referred to collectively as "Official"), including the government(s) of the territories in which work will be performed hereunder;

25.2.2 any person(s) or party(s) while knowing or having reason to know that such thing of value is to be given, offered, or promised to an Official in order to:

25.2.2.1 influence any official act or decision, or;

25.2.2.2 induce an Official to do or omit to do any act in violation of his or her lawful duty, or;

25.2.2.3 induce an Official to use his or her influence to affect or influence a decision or act of any government, instrumentality, or international organization, or;

25.2.2.4 assist the joint venture or the Parties hereto or any other person in obtaining or retaining business for or with, or in directing business to the Parties or any other person, or;

25.2.2.5 obtain or secure an unfair or improper advantage for the joint venture or the Parties in any respect.

25.3 In connection with this Agreement, no Party shall make a contribution or give, offer, promise or authorize, directly or indirectly, anything of value to any political party, official of a political party or candidate for office on behalf of or associated with the joint venture or the Parties or in connection with the purpose of this Agreement or the contract with the Owner.

25.4 In connection with this Agreement, no Party shall engage in any acts of bribery, kickback or other improper inducement, including bribery of a person in the private sector. Without limiting the generality of the foregoing, no Party shall give, offer, promise or authorize, either directly or indirectly, a financial or other advantage to any person to induce a person to perform improperly a relevant function or activity or to reward such improper performance or where the Party knows or believes that the acceptance of the advantage in itself constitutes the improper performance of a relevant function or activity.

25.5 No Party shall subcontract any part of the Services nor retain or engage a consultant to carry out sales or marketing obligations in connection with the scope of this Agreement without obtaining the JV Management Committee's prior written consent. The Joint Venture Management Committee shall have the right, in accordance with this Agreement, to reject a request to engage or retain any such consultant.

25.6 The Parties hereby covenant that neither they nor any of their respective officers, directors, agents or representatives or employees assigned to the Project an employee of the Owner or any governing body having jurisdiction over the Project. The Parties further covenant that no Official, political party official, or candidate for political office is deriving any benefit, directly or indirectly, from this JV Agreement. The Parties agrees to notify the Joint Venture Management Committee immediately of any changes to this covenant.

25.7 In no case shall any Party be obligated to take any action or make any payment to any other Party or anyone else that would cause the Joint Venture or the Parties to suffer a penalty or contravene applicable laws or regulations, including the laws of the territories in which work will be performed and those of the United States.

25.8 Notwithstanding any other provisions of this Agreement, if any Party breaches any of the covenants contained in this section, the other Parties shall have the right to immediately terminate this Agreement without penalty. In such instance, the breaching Party shall indemnify the other Parties and the Joint Venture for any penalties, losses, and expenses resulting from such breach of the provisions of this section.

25.9 Each Party agrees to promptly notify the Management Committee and the other Parties in the event it becomes aware of or discloses any potential violation of Anti-Bribery Laws in connection with this Agreement. In addition, a Party shall be in default of this Agreement if such Party is (i) found to have violated Anti-Bribery Laws by a governmental body empowered to make such a finding, or (ii) the subject of a governmental investigation involving violations of Anti-Bribery Laws in connection with this Agreement and the other Parties (that are not a target of such investigation), in their reasonable discretion, believe that the on-going investigation materially impairs the ability of the Joint Venture to provide the Services, perform the Work, or both, and/or complete the Contract.

[SIGNATURES ON THE FOLLOWING PAGE]

NOTARY REQUIRED

IN WITNESS WHEREOF, the Parties have caused this Agreement to be signed by their duly authorized representatives, in duplicate counterparts, each having the same effect, as of the date and year first above written.

Signature: _____

Name: _____

Title: _____

Date: _____

Signature: _____

Name: _____

Title: _____

Date: _____

Signature: _____

Name: _____

Title: _____

Date: _____

EXHIBIT A

Scope of Services

Identify the distinct, clearly defined portion of the work provided by each M/WBE joint venture partner. The work must be separate, clear and distinguishable. Specify the nature of the work and what it will entail. Describe the portion of the work or elements controlled by the M/WBE joint venture partner. Provide the estimated value of those services commensurate with the percentage ownership interest.

(1) General Description of Work to be Performed by the Joint Venture:

(2) Division of Work and Allocation of Responsibilities:

EXHIBIT B

Project Management Staffing Plan

Provide a staffing plan to be determined per the established participation percentages. Provide information relating to the approximate number of employees that will be required to perform the scope of work. Specify the number of employees to be provided by the M/WBE joint venture partner(s), titles, resumes and job responsibilities.

STANDARD FORM OF AGREEMENT BETWEEN OWNER AND CONTRACTOR

A101

DRAFT

AIA® Document A101™ – 2017

Standard Form of Agreement Between Owner and Contractor

where the basis of payment is a Stipulated Sum

AGREEMENT made as of the XX day of XXXXX in the year 20XX
(In words, indicate day, month and year)

BETWEEN the Owner:
(Name, , address and other information)

The Dallas Independent School District, a political subdivision of the State of Texas
Dallas, Texas
9400 North Central Expressway
Dallas, Texas 75231

and the Contractor:
(Name, , address and other information)

<<GC Company Name>>
<<GC Address>>
<<GC City/State/Zip>>
(###) ###-#### Phone

The Work, unless otherwise expressly stated, shall be considered as a single project (whether one or more campuses or facilities) and is generally described as follows:(Name and location)

<<BP# XXX:>>
<<ORG #XXX XX Elementary School>>
<<ORG Address>>
<<Dallas, Texas 75XXX>>

The Architect is:
(Name, address and other information)

<<A/E Company Name>>
<<A/E Address>>
<<A/E City/State/Zip>>
(###) ###-#### Phone

The Program Manager is:
(Name, address and other information)
<<Insert PMF Company Name>>
3801 Herschel Avenue
Dallas, TX 75219

The Owner and Contractor agree as follows.

Version 3/25/2022 FINAL

ADDITIONS AND DELETIONS: The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

The parties should complete A101™–2017, Exhibit A, Insurance and Bonds, contemporaneously with this Agreement. AIA Document A201™–2017, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

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ARTICLE 1 THE CONTRACT DOCUMENTS

§ 1.1 The Contract Documents consist of this Agreement between Owner and Contractor, A101-2017, as amended (hereinafter the "Agreement"); Conditions of the Contract, as amended (General, Supplementary, and other Conditions, including but not limited to A201-2017, as amended); Contractor's proof of Payment and Performance Bonds and proof of insurance; all sections of the Project Manual and Construction Documents, Drawings, Specifications, Geotechnical Reports, Addenda issued prior to receipt of bids or proposals; other documents listed in this Agreement, and Modifications issued after execution of this Agreement. The Contract Documents form the Contract for Construction (the "Contract"), and are as fully a part of the Contract as if attached to this Agreement or repeated herein. The Contract represents the entire and integrated written agreement between the parties hereto and supersedes prior negotiations, representations, or agreements, either written or oral. An enumeration of the Contract Documents, other thanModifications, appears in Article 9. Any reference to Contract Documents or any documents included in the Contract Documents and/or supplemented for this Project, shall refer to the Contract Documents as amended for this Project. This Agreement may not be amended or revised except by written agreement signed by the Owner and Contractor.

"Construction Documents" means: all Drawings, specifications, submittals, transmittals, deliverables, instructions to Contractors, and other documents, including those in electronic form, prepared by the Architect and the Architect's consultants and which set forth in detail the requirements for construction of the Project.

§ 1.2 This Agreement represents the entire and integrated agreement between the Owner and the Contractor and supersedes all prior negotiations, representations or agreements, either written or oral. Any revision, amendment, or modification to the Standard Form of this Agreement shall be valid, binding, and enforceable only if said revision, amendment or modification is made conspicuous by being underlined, lined-through, or highlighted in this Agreement signed by Contractor and the authorized representative of Owner's Board of Trustees. In the event of conflict, terms and conditions contained in the Agreement shall take precedence over terms and conditions contained in the General Conditions and the terms and conditions in the General Conditions shall take precedence over all other terms and conditions contained in the other Contract Documents. If the Request for Proposals and the Proposal are included in the Contract Documents, then the Request for Proposals shall take precedence over the Proposal, unless specifically agreed otherwise herein.

§ 1.3 The Board of Trustees, by majority vote, is the only representative of the Owner, an independent school district, having the power to enter into or amend a contract, to approve changes in the scope of the Work, to approve and execute a Change Order or Construction Change Directive modifying the Contract Sum, or to agree to an extension to the date of Substantial or Final Completion or to terminate a contract. The Owner designates the following as the individual authorized to sign documents on behalf of the Board of Trustees, following appropriate Board action: *(insert name and title of designee)* _____, or other Board designee.

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§ 1.4 The Board designates the authorized representatives identified in Paragraph 8.3 to act on its behalf in other respects.

ARTICLE 2 THE WORK OF THIS CONTRACT

Unless otherwise provided in these Contract Documents, the Contractor shall be responsible for performing or causing to be performed all Work including labor and materials, necessary to build, construct, erect and equip in accordance with the Contract Documents except to the extent specifically indicated in the Contract Documents to be the responsibility of others.

ARTICLE 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ 3.1 The date of commencement of the Work shall be:
(Check one of the following boxes.)

[« »] The date of this Agreement.

[« X »] A date set forth in a notice to proceed issued by the Owner.

The Agreement, including Conditions of the Contract, as well as all other Contract Documents that require signature of the Parties, including the A201-2017, as amended, must be signed first by the Contractor's representative. The Contractor shall have five days from receipt of the documents requiring signature from the Owner to sign the Agreement and all other Contracts requiring signature to return to the Owner the signed documents along with proof of insurance and the Payment and Performance bonds. Once Owner has approved of the Contracts and the proof of insurance and the Payment and Performance bonds, Owner shall sign the Agreement and all other Contract Documents requiring signature of the parties. When Owner has signed and approved all required documents, District shall issue a Notice to Proceed to Contractor.

[« »] Established as follows:
(Insert a date or a means to determine the date of commencement of the Work.)

»

§ 3.2 The Contract Time shall be measured from the date of commencement of the Work.

§ 3.3 Substantial Completion

§ 3.3.1 Subject to adjustments of the Contract Time as provided in the Contract Documents, the Contractor shall diligently prosecute and achieve Substantial Completion of the entire Worknot later than the Substantial Completion Date. The period for reaching the Substantial Completion Date shall begin to run from the Commencement Date and shall not include the Commencement Date. For additions and renovations the Substantial Calculation Date shall be established with the number of calendar days required to substantially complete the work, unless otherwise provided. For new schools the Substantial Completion Date shall be a specific date, unless otherwise provided.

§ 3.3.2 Subject to adjustments of the Contract Time as provided in the Contract Documents,

Portion of Work	Substantial Completion Date
Full	<<NTP + X CALENDAR DAYS>>

§ 3.3.3 If the Contractor fails to achieve Substantial Completion as provided in this Section 3.3, liquidated damages, if any, shall be assessed as set forth in Section 4.5.

ARTICLE 4 CONTRACT SUM

§ 4.1 Subject to additions and deletions and other provisions in the Contract Documents, the Owner agrees to pay the Contractor for the Contractor's performance of the contract the following amount for construction and completion of the Work: **XXXXX DOLLARS AND XX CENTS** ($ 0.00).

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§ 4.2 Alternates

§ 4.2.1 Alternates, if any, included in the Contract Sum:

Item	Price
See Exhibit "A" attached	

§ 4.2.2 [Paragraph Deleted].

§ 4.3 Allowances, if any, included in the Contract Sum:
(Identify each allowance.)

Item	Price
See Exhibit "C" attached	

§ 4.3.1 Owner Controlled Contingency Allowance:
All construction contracts shall contain a contingency allowance. The Owner Controlled Contingency Allowance is to be used only for expenditures which do not require a Change Order. The Owner Controlled Contingency Allowance may be used to pay for changes in the Work, including but not limited to those resulting from hidden or unforeseen conditions. The Owner Controlled Contingency Allowance may be used to pay claims. Use of the Owner Controlled Contingency Allowance must be authorized in advance by the Superintendent of Schools or designee.
XXXXX DOLLARS AND XX CENTS ($ 0.00).

§ 4.4 Unit prices, if any:
(Identify the item and state the unit price and quantity limitations, if any, to which the unit price will be applicable.)

Item	Units and Limitations	Price per Unit ($0.00)
See Exhibit "B" attached		

§ 4.5 Liquidated damages, if any:
(Insert terms and conditions for liquidated damages, if any.)« **§ 4.5.1 Substantial Completion.** Time is of the essence in all phases of the Work. It is specifically understood and agreed by and between Owner and Contractor that time is of the essence in the Substantial Completion of the Project and Owner shall sustain damages as a result of Contractor's failure, neglect or refusal to achieve said deadlines. Such damages are, and will continue to be, impracticable and extremely difficult to determine. Execution of this Agreement under these specifications shall constitute agreement by Owner and Contractor that the amounts stated below are the minimum value of the costs and damages caused by failure of Contractor to complete the Work within the allotted or agreed extended times of Substantial Completion, that such sums are liquidated damages and shall not be construed as a penalty, and that such sums may be deducted from payments due Contractor if such delay occurs. It is expressly understood that the said sum per day is agreed upon as a fair estimate of the pecuniary damages which will be sustained by the Owner in the event that the Work is not completed within the agreed time, or within the agreed extended time, if any, otherwise provided for herein. Said sum shall be considered as liquidated damages only and in no sense shall be considered a penalty, said damages being caused by, but not limited to, additional compensation for personnel, attorneys fees, architectural fees, engineering fees, program management fees, inspection fees, storage costs, food service costs, transportation costs, utilities costs, costs of temporary facilities, loss of interest on money, and other increased costs, all of which are difficult to exactly ascertain. Failure to complete the Work within the designated or agreed extended dates of Substantial Completion, shall be construed as a breach of this Agreement. It is expressly agreed as a part of the consideration inducing the Owner to execute this Agreement that the Owner may deduct from any Payment made to the Contractor a sum equal to

XXXXX DOLLARS AND XX CENTS ($ 0.00) **/ Day)**

per day for each and every additional calendar day beyond the agreed date of Substantial Completion.

§ 4.5.2. Final Completion. Timely final completion is an essential condition of this contract. Contractor agrees to achieve final completion of the Work within 60 days of the designated or extended substantial completion date. Final completion means actual completion of the Work, including any extras or Change Orders reasonably required

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or contemplated under the Contract Documents other than warranty work as further defined in the Form of Contractor's Final Completion Notice attached hereto and incorporated herein as **Exhibit "D"**.

»

§ 4.6 Other Allowances, if any, are as follows:
(Insert provisions for bonus or other incentives, if any, that might result in a change to the Contract Sum.)

See Exhibit "C" attached

ARTICLE 5 PAYMENTS

§ 5.1 Progress Payments

§ 5.1.1 Based upon Applications for Payment submitted to the Architect by the Contractor and Certificates for Payment issued by the Architect, the Owner shall make progress payments on account of the Contract Sum to the Contractor as provided below and elsewhere in the Contract Documents.

§ 5.1.2 The period covered by each Application for Payment shall be one calendar month.

« »

§ 5.1.3 The Contractor shall concurrently submit monthly Applications for Payment to the Architect and Program Manager on AIA Form G702 for approval. Continuation sheets shall be submitted on AIA Form G703. If the Architect and Program Manager approve the application, then Architect shall submit a Certificate for Payment to the Owner. The Architect and Program Manager may require any additional information deemed necessary and appropriate to substantiate the Application for Payment. Materials that are verified to be on the jobsite or other approved location for use in the Project may also be incorporated into the Application for Payment. The Architect shall have seven (7) days from date of receipt from the Contractor of an Application for Payment to approve or reject all or any part of the Application for Payment. The Owner shall pay the undisputed amounts certified by the Architect and approved by the Program Manager and Owner to the Contractor within _____ (_30__) days of receipt of the Certificate for Payment from the Architect unless otherwise provided in the Contract Documents. Undisputed amounts unpaid after the date on which payment is due shall bear interest pursuant to Texas Government Code Section 2251.025.

§ 5.1.4 Each Application for Payment shall be based on the most recent schedule of values submitted by the Contractor in accordance with the Contract Documents. The schedule of values shall allocate the entire Contract Sum, less any unused Owner's contingency, among the various portions of the Work. The schedule of values shall be prepared in such form, and supported by such data to substantiate its accuracy, as the Architect and Program Manager may require. This schedule of values, unless objected to by the Architect and Program Manager,shall be used as a basis for reviewing the Contractor's Applications for Payment.

§ 5.1.5 Applications for Payment shall indicate the percentage of completion of each portion of the Work as of the end of the period covered by the Application for Payment.

§ 5.1.6 In accordance with AIA Document A201™–2017, as amended, General Conditions of the Contract for Construction, and subject to other provisions of the Contract Documents, the amount of each progress payment shall be computed as follows:

§ 5.1.6.1 The amount of each progress payment shall first include:

.1 That portion of the Contract Sum properly allocable to completed Work as determined by multiplying the percentage completion of each portion of the Work by the share of the Contract Sum allocated to that portion of the Work in the schedule of values; and

.2 That portion of the Contract Sum properly allocable to materials and equipment delivered and suitably stored at the site for subsequent incorporation in the completed construction, or, if approved in advance by the Owner, suitably stored off the site at a location agreed upon in writing.

.3

§ 5.1.6.2 The amount of each progress payment shall then be reduced by:

.1 The aggregate of any amounts previously paid by the Owner;

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.2 The amount, if any, for Work that remains uncorrected and for which the Architect and Program Manager has previously withheld a Certificate for Payment as provided in Article 9 of AIA Document A201–2017, as amended;

.3 Any amount for which the Contractor does not intend to pay a Subcontractor or material supplier, unless the Work has been performed by others the Contractor intends to pay;

.4 For Work performed or defects discovered since the last payment application, any amount for which the Architect may withhold payment, or nullify a Certificate of Payment in whole or in part, as provided in Article 9 of AIA Document A201–2017, as amended, or amounts certified by the Architect and disputed by the Owner; and

.5 Retainage withheld pursuant to Section 5.1.7.

§ 5.1.7 Retainage

§ 5.1.7.1 For each progress payment made prior to Substantial Completion of the Work, the Owner shall withhold the following amount, as retainage, from the payment otherwise due:

(Insert a percentage or amount to be withheld as retainage from each Application for Payment. The amount of retainage may be limited by governing law.)

«_Five Percent (__5__%) »

If Owner is entitled to deduct liquidated damages, or any other damages or amounts provided in the Contract Documents, including clean-up fees, then Owner shall be entitled to deduct such liquidated damages, amounts and fees at any time. If Contractor fails or refuses to complete the Work, or has unsettled claims with Owner, any payment to Contractor shall be subject to deduction for such amounts as the Architect, if applicable, shall determine as the cost for completing incomplete Work and the value of unsettled claims.

§ 5.1.7.1.1 [Paragraph Deleted.]

§ 5.1.7.2 Reduction or limitation of retainage, if any, shall be as follows:

(If the retainage established in Section 5.1.7.1 is to be modified prior to Substantial Completion of the entire Work, including modifications for Substantial Completion of portions of the Work as provided in Section 3.3.2, insert provisions for such modifications.)

«NONE. »

§ 5.1.7.3 Except as set forth in this Section 5.1.7.3, upon Final Completion of the Work, the Contractor may submit an Application for Payment that includes the retainage withheld from prior Applications for Payment pursuant to this Section 5.1.7.

§ 5.1.8 [Paragraph Deleted.]

§ 5.1.9 Except with the Owner's prior written approval, ~~or as otherwise provided in Section 9.3.2 of the AIA Document A201-2017,~~ the Contractor shall not make advance payments to suppliers for materials or equipment which have not been delivered and stored at the site.

§ 5.1.10 If Contractor fails or refuses to complete the Work, or has unsettled claims with Owner, any payment to Contractor shall be subject to deduction for such amounts as the Architect if applicable, shall determine as the cost for completing incomplete Work and the value of unsettled claims.

§ 5.2 Final Payment

§ 5.2.1 Final payment, constituting the entire unpaid balance of the Contract Sum, minus disputed sums, authorized deductions and liquidated damages, shall be made by the Owner to the Contractor after

.1 the Contractor has fully performed the Contract except for the Contractor's responsibility to correct nonconforming Work as provided in Article 12 of AIA Document A201–2017 as amended, and to satisfy other requirements, if any, which extend beyond final payment;

.2

.3 a final Certificate for Payment has been issued by the Architect and approved by the Program Manager; and

4. Dallas ISD Board of Trustees has voted to accept the Work and approve the Final Payment.

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§ 5.2.2 The Owner's final payment of undisputed sums to the Contractor shall be made no later than 30 days after Dallas ISD Board of Trustees' vote approving Final Payment.

§ 5.3 Interest
Payments due and unpaid under the Contract shall bear interest pursuant to Texas Government Code Section 2251.025.

ARTICLE 6 DISPUTE RESOLUTION
§ 6.1
All disputes relating to this Agreement shall be resolved pursuant to the terms of Article 15 of the AIA Document A201~~2017~~, as amended.

§ 6.2 [Paragraph Deleted]

ARTICLE 7 TERMINATION OR SUSPENSION
§ 7.1 The Contract may be terminated by the Owner or the Contractor as provided in Article 14 of AIA DocumentA201-2017 as amended.

§ 7.1.1 [Paragraph Deleted]

§ 7.2 The Work may be suspended by the Owner as provided in Article 14 of AIA Document A201- 2017 as amended.

ARTICLE 8 MISCELLANEOUS PROVISIONS
§ 8.1 Where reference is made in this Agreement to a provision of AIA Document A201-2017 as amended or another Contract Document, the reference refers to that provision as amended or supplemented by other provisions of the Contract Documents.

§ 8.2 The Owner's representative is the Superintendent of Schools or the Superintendent's designee:
(Name, address, and other information)

<<Insert DPM Name>>
Dallas Independent School District
3801 Herschel Avenue
Dallas, Texas 75219
(###) ###-#### (Phone)
<<Email: XXXXXXX @dallasisd.org>>

§ 8.3 The Contractor's representative:
(Name, address, email address, and other information)

<<GC Representative Name>>
<<GC Representative Title>>
<<GC Company Name>>
<<GC Address>>
<<GC City/State/Zip>>
(###) ###-#### (Phone)
<<Email: XXXX@XXX>>

§ 8.4 The Contractor's representative may not be changed without written consent of the District, which shall not be unreasonably withheld.

§ 8.5 Insurance and Bonds
§ 8.5.1 The Contractor shall purchase and maintain insurance as set forth in Article 11 of AIA Document A201™–2017 as amended, ~~Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum, Exhibit A, Insurance and Bonds,~~ and elsewhere in the Contract Documents.

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§ 8.5.2 The Contractor shall provide bonds as set forth in AIA Document ~~A101™–2017 Exhibit A~~ A201™–2017 as amended, and elsewhere in the Contract Documents.

§ 8.6 [Paragraph Deleted]

« »

§ 8.7 Other provisions:

«**§ 8.7.1** This Agreement, in its entirety, is deemed performable in Dallas County, Texas. Any litigation to construe or enforce any term or condition of the Contract Documents shall be brought in the State Courts of Dallas County, Texas. In the event of such litigation, the prevailing party shall be entitled to recover reasonable attorney fees and cost of court.

§ 8.7.2 As a material consideration of the making of this Agreement, the modifications to this Agreement shall not be construed against the maker of said modifications.

§ 8.7.3 Notwithstanding anything to the contrary in this Agreement, or in any document forming a part hereof, there shall be no mandatory arbitration for any dispute arising hereunder

§ 8.7.4 Articles 1.5 and 1.6 of AIA Document A201-2017 as amended shall govern Contractor's use of the Construction Documents

§ 8.7.5 The Contractor shall be responsible to the Owner for acts and omissions of the Contractor's employees, Subcontractors and their agents and employees, and other persons or entities performing portions of the Work for, or on behalf of, the Contractor or any of its Subcontractors. As part of that responsibility, Contractor shall enforce the Owner's alcohol-free, drug-free, tobacco-free, harassment-free and weapon-free policies and zones, which will require compliance with those policies and zones by Contractor's employees, subcontractors, and all other persons carrying out the Contract

§ 8.7.6 Contractor shall require all construction workers, whether Contractor's own forces or the forces of Contractor's subcontractors, to wear identification badges on the front of their persons during all times that they are on Owner's property. Such identification badges shall contain a current photograph and the worker's full name in a typeface large enough to be seen from a reasonable distance

§ 8.7.7 Contractor shall require all construction workers, whether Contractor's own forces or the forces of Contractor's subcontractors, to park their personal motor vehicles on Owner's property only in the parking places designated by the Owner. Any vehicles not parked in the appropriate locations shall be towed at the vehicle owner's sole expense.

§ 8.7.8 Contractor shall follow, and shall require all employees, agents or subcontractors to follow, applicable ordinances of the municipality in which the Project is located. In addition, if not covered by the municipality's tree ordinance, Contractor shall barricade and protect all trees on the Project

§ 8.7.9 Contractor shall institute a theft deterrence program designed to restrict construction worker access to properties of Owner that are currently in use, to maintain supervision of Contractor's and Contractor's subcontractor's forces, and to reimburse the Owner or those persons suffering a theft loss which results from Contractor's forces or Contractor's subcontractor's forces' actions, omissions, or failure to secure the Work or connecting or adjacent property of Owner.

§ 8.7.10 The Contractor may not assign its responsibilities, duties, obligations and rights under this Agreement, without the express written consent of the Owner. This does not prevent Contractor from engaging subcontractors to perform various phases of the Project, but Contractor shall be fully responsible to Owner for the work, actions and omissions of all such subcontractors

§ 8.7.11 This Agreement, in its entirety, shall be binding upon all the parties hereto, their respective successors, heirs, executors, administrators or assigns.

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§ 8.7.12 Execution of this Agreement shall constitute approval and acceptance of all terms, covenants and conditions as modified and contained in the Contract Documents.

§ 8.7.13 This Agreement is subject to all applicable federal and state laws, rules, and regulations. Invalidity of any portion of this Agreement under the laws of the State of Texas or of the United States shall not affect the validity of the remainder of this Agreement.

§ 8.7.14 By signing this Agreement, the undersigned certifies as follows: "Under Section 231.006, Texas Family Code, the vendor or applicant certifies that the individual or business entity named in the contract, bid, or application is not ineligible to receive the specified grant, loan, or payment and acknowledges that this contract may be terminated, and payment may be withheld if this certification is inaccurate."

§ 8.7.15 Unless otherwise noted, terms in this Agreement shall have the same meaning as those in the edition of AIA Document A201-2017, General Conditions of the Contract for Construction, as amended for the Project.

§ 8.7.16 To the extent that any portion of the Work requires a trench excavation exceeding five (5) feet in depth, in accordance with Texas Health and Safety Code Section 756.023(a), the Contractor shall fully comply, and shall require any applicable subcontractor to comply, with:

.1 The Occupational Safety and Health Administration standards for trench safety in effect for the construction of the Work;

.2 The special shoring requirements, if any, of the Owner; and

.3 Any geotechnical information obtained by Owner for use by the Contractor in the design of the trench safety system.

.4 Trench excavation safety protection shall be a separate pay item, and shall be based on linear feet of trench excavated. Special shoring requirements shall also be a separate pay item, and shall be based on the square feet of shoring used. Said cost shall be included within the Contract Sum.

§ 8.7.17 No delay or omission by Owner in exercising any right or power accruing upon the noncompliance or failure of performance by Contractor of any of the provisions of this Agreement shall impair any such right or power or be construed to be a waiver thereof. A waiver by Owner of any of the covenants, conditions or agreements hereof to be performed by Contractor shall not be construed to be a waiver of any subsequent breach thereof or of any other covenant, condition or agreement herein contained.

§8.7.18 Contractor stipulates that Owner is a political subdivision of the State of the Texas, and, as such, enjoys immunities from suit and liability as provided by the constitution and laws of the State of Texas. By entering into this Agreement, Owner does not waive any of its immunities from suit and/or liability, except as otherwise specifically provided herein, and as specifically authorized by law.

§ 8.7.19 By executing this Agreement, Contractor verifies that it does not boycott Israel, and it will not boycott Israel during the terms of this Contract.

§ 8.7.20 Contractor verifies and affirms that it is not a foreign terrorist organization as identified on the list prepared and maintained by the Texas Comptroller of Public Accounts. If Contractor has misrepresented its inclusion on the Comptroller's list, such omission or misrepresentation will void this Contract »

§ 8.7.21 All sums due hereunder are payable in Dallas, Dallas County, Texas.

§ 8.7.22 This Agreement, in its entirety, shall be binding on all the parties hereto, their respective successors, heirs, executors, administrators or assigns.

§ 8.7.23 Execution of this Agreement shall constitute approval and acceptance of all terms, covenants and conditions as modified and contained in the Contract Documents.

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ARTICLE 9 ENUMERATION OF CONTRACT DOCUMENTS

§ 9.1 This Agreement is comprised of the following documents:

.1 ~~AIA Document A101™–2017,~~ This executed 2017 edition of the Standard Form of Agreement Between Owner and Contractor, AIA Document A101™–2017, as amended.

.2 ~~AIA Document A101™–2017, Exhibit A, Insurance and Bonds~~

.3 ~~AIA Document A201™–2017,~~ The General and Supplementary Conditions are the 2017 edition of the General Conditions of the Contract for Construction, AIA Document A201™–2017, as amended and attached to this Agreement.

« »

.5 Drawings are as follows and are dated MMMM DD, 20YY unless a different date is shown below:

See Exhibit "F" attached

~~Number~~	~~Title~~	~~Date~~

.6 Specifications are those contained in the Project Manual dated as in subparagraph 9.1.8, and are as follows:

See Exhibit "E" attached

~~Section~~	~~Title~~	~~Date~~	~~Pages~~

.7 Addenda, if any:

Number	Date	Pages
Addendum #1 with associated attachments	MMMM DD, 20YY	1 through XX
Addendum #2 with associated attachments	MMMM DD, 20YY	1 through XX
Addendum #3 with associated attachments	MMMM DD, 20YY	1 through XX

Portions of Addenda relating to bidding or proposal requirements are not part of the Contract Documents unless the bidding or proposal requirements are also enumerated in this Article 9.

.8 Other Exhibits:
(Check all boxes that apply and include appropriate information identifying the exhibit where required.)

[« »] AIA Document E204™–2017, Sustainable Projects Exhibit, dated as indicated below:
(Insert the date of the E204-2017 incorporated into this Agreement.)

« »

[« »] The Sustainability Plan:

Title	Date	Pages

[« »] Supplementary and other Conditions of the Contract are those contained in the Project Manual dated:

Document	Title	Date	Pages
Project Manual	Volumes X & X of X	MMMM DD, 20YY	1 through XX

.9 Other documents, if any, listed below:

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(List here any additional documents that are intended to form part of the Contract Documents. AIA Document ~~A201™–2017~~ A201™–2017 as amended provides that the advertisement or invitation to bid, Instructions to Bidders, sample forms, the Contractor's bid or proposal, portions of the Addenda relating to bidding or proposal requirements, and other information furnished by the Owner in anticipation of receiving bids or proposals, are not part of the Contract Documents unless enumerated in this Agreement. Any such documents should be listed here only if intended to be part of the Contract Documents.)

See Exhibit "G" attached

ARTICLE 10 INSURANCE AND BONDS

The Contractor shall purchase and maintain insurance and provide bonds as set forth in Article 11 of AIA Document A201™–2017 as amended.

This Agreement is entered into as of the day and year first written ~~above.~~ above and shall be executed by the parties in one original document. The original document shall be retained by the Owner. One copy of the original shall be provided to the Contractor and one copy shall be provided to the Program Manager.

DALLAS INDEPENDENT SCHOOL DISTRICT

OWNER *(Signature)*

<<Insert DISD Signer Name & Title>>

(Printed name and title)

<INSERT CONTRACTOR LEGAL NAME>

CONTRACTOR *(Signature)*

<<Insert GC's Signer Name & Title>>

(Printed name and title)

Approved As To Form:

_____

DALLAS ISD LEGAL COUNSEL*(Signature)*_____Date____

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AIA® Document A101™ – 2017 Exhibit A

Insurance and Bonds

This Insurance and Bonds Exhibit is part of the Agreement, between the Owner and the Contractor, dated the « » day of « » in the year « 2022 »
(In words, indicate day, month and year.)

for the following **PROJECT**:
(Name and location or address)

« »
« »

THE OWNER:
(Name, legal status and address)

«Dallas Independent School District, a political subdivision of the State of Texas »
«9400 North Central Expressway »
«Dallas, Texas 75231 »

THE CONTRACTOR:
(Name, legal status and address)

« »
« »
« »

The Architect:
(Name, legal status, address and other information)

« »
« »
« »
« »
« »

TABLE OF ARTICLES

A.1 GENERAL

A.2 OWNER'S INSURANCE

A.3 CONTRACTOR'S INSURANCE AND BONDS

A.4 SPECIAL TERMS AND CONDITIONS

Version 10/27/2022

ADDITIONS AND DELETIONS: The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

This document is intended to be used in conjunction with AIA Document A201™–2017, General Conditions of the Contract for Construction. Article 11 of A201™–2017 contains additional insurance provisions.

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ARTICLE A.1 GENERAL

The Owner and Contractor shall purchase and maintain insurance, and provide bonds, as set forth in this Exhibit. As used in this Exhibit, the term General Conditions refers to AIA Document A201™–2017, General Conditions of the Contract for Construction.

ARTICLE A.2 OWNER'S INSURANCE

§ A.2.1 General

Prior to commencement of the Work, the Owner shall secure the insurance, and provide evidence of the coverage, required under this Article A.2. The copy of the policy or policies provided shall contain all applicable conditions, definitions, exclusions, and endorsements.

§ A.2.2 Liability Insurance

The Owner shall be responsible for purchasing and maintaining the Owner's usual general liability insurance.

§ A.2.3 Required Property Insurance

§ A.2.3.1 Contractor shall provide builder's risk insurance as required in A.3.3.2.1.

§ A.2.3.1.1 -

*(**NOT USED** Indicate below the cause of loss and any applicable sub-limit.)*

Causes of Loss	Sub-Limit
«N/A »	

§ A.2.3.1.2

*(**NOT USED** Indicate below type of coverage and any applicable sub-limit for specific required coverages.)*

Coverage	Sub-Limit
«N/A »	

§ A.2.3.1.3

§ A.2.3.1.4

§ A.2.3.2 Occupancy or Use Prior to Substantial Completion. The Owner's occupancy or use of any completed or partially completed portion of the Work prior to Substantial Completion shall not commence until the insurance company or companies providing the insurance under Section A.3.3.2.1 have consented in writing to continuance or replacement of coverage. The Owner and the Contractor shall take no action with respect to partial occupancy or use that would cause cancellation, lapse, or reduction of insurance, unless they agree otherwise in writing.

§ A.2.3.3 Insurance for Existing Structures

If the Work involves remodeling an existing structure or constructing an addition to an existing structure, the Owner may purchase and maintain, until the expiration of the period for correction of Work as set forth in Section 12.2.2 of the General Conditions, property insurance, on a replacement cost basis, protecting the existing structure against direct physical loss or damage from the causes of loss identified in Section A.3.3.2, notwithstanding the undertaking of the Work. The Owner shall be responsible for all co-insurance penalties.

§ A.2.4

*(**NOT USED** Select the types of insurance the Owner is required to purchase and maintain by placing an X in the box(es) next to the description(s) of selected insurance. For each type of insurance selected, indicate applicable limits of coverage or other conditions in the fill point below the selected item.)*

[« »] **§ A.2.4.1**

« »

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[« »] **§ A.2.4.2**

« »

[« »] **§ A.2.4.3**

« »

[« »] **§ A.2.4.4**

« »

[« »] **§ A.2.4.5**

« »

[« »] **§ A.2.4.6**

« »

[« »] **§ A.2.4.7**

« »

§ A.2.5 Other Optional Insurance.

The Owner may purchase and maintain the insurance selected below.

(Select the types of insurance the Owner is required to purchase and maintain by placing an X in the box(es) next to the description(s) of selected insurance.)

[« »] **§ A.2.5.1 Cyber Security Insurance** for loss to the Owner due to data security and privacy breach, including costs of investigating a potential or actual breach of confidential or private information. *(Indicate applicable limits of coverage or other conditions in the fill point below.)*

« »

[« »] **§ A.2.5.2 Other Insurance**

(List below any other insurance coverage to be provided by the Owner and any applicable limits.)

Coverage	Limits
« »	

ARTICLE A.3 CONTRACTOR'S INSURANCE AND BONDS

§ A.3.1 General

§ A.3.1.1 Certificates of Insurance. The Contractor shall provide certificates of insurance acceptable to the Owner evidencing compliance with the requirements in this Article A.3 at the following times: (1) at least five business days after execution of the Contract documents and prior to commencement of the Work; (2) upon renewal or replacement of each required policy of insurance; and (3) upon the Owner's written request. An additional certificate evidencing continuation of commercial liability coverage, including coverage for completed operations, shall be submitted with the final Application for Payment and thereafter upon renewal or replacement of such coverage until the expiration of the periods required by Section A.3.2.1 and Section A.3.3.1. The certificates will show the Owner as an additional insured on all of Contractor's insurance policies, except Contractor's workers compensation insurance. These certificates and the insurance policies required by this Article shall contain a provision that coverages afforded under the policies will not be canceled, reduced, or restricted for any reason, other than nonpayment of premium, until at least 30 days' prior written notice of such cancellation, reduction, or restriction has been given to the Owner and Contractor. An additional certificate, policy, and endorsement evidencing continuation of liability coverage, including coverage for completed operations, shall be submitted with the final Application for Payment as required by Section 9.10.2 of the AIA A201-2017 General Conditions as amended for the Project, and thereafter upon renewal or replacement of such coverage. Information concerning reduction or restriction of

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coverage on account of revised limits or claims paid under the General Aggregate, or cancellation or expiration of the insurance shall be furnished by written notice to the Owner from the Contractor within three business days of the date Contractor knew or should have known of the cancellation, reduction, or restriction. At least 30 calendar days prior to the date of expiration of any required insurance policy. Contractor shall provide Owner written notice of the impending expiration. In addition, Contractor shall also provide copies of all policies, declarations, and endorsements for such insurance to Owner as required by Section 11.0.2 of the 2017 AIA A201 General Conditions as amended for this Project.

§ A.3.1.2 Deductibles and Self-Insured Retentions. The Contractor shall disclose to the Owner any deductible or self-insured retentions applicable to any insurance required to be provided by the Contractor. If the insurance required by this Section A.3.1 is subject to deductibles or self-insured retentions, the Contractor shall be responsible for all loss not covered because of such deductibles or retentions. For any claim made against the Contractor's policies of insurance, the deducible shall not exceed $2,500 for Contract Sum (or Guaranteed Maximum Price, if the Project is a Construction Manager at Risk project) of less than $4 million. For a Contract Sum (or Guaranteed Maximum Price, if the Project is a Construction Manager at Risk project), of $4 million or more, the deductible shall not exceed $5,000.

§ A.3.1.3 Additional Insured Obligations. To the fullest extent permitted by law, the Contractor shall cause the commercial general liability coverage and any other insurance required by the Agreement, with the exception of Workers' Compensation insurance, to be endorsed to include (1) the Owner, the Architect, and the Architect's consultants as additional insureds for claims caused in whole or in part by the Contractor's negligent acts or omissions during the Contractor's operations; and (2) the Owner as an additional insured for claims caused in whole or in part by the Contractor's negligent acts or omissions for which loss occurs during completed operations. The additional insured coverage shall be primary and non-contributory to any of the Owner's general liability insurance policies and shall apply to both ongoing and completed operations. To the extent commercially available, the additional insured coverage shall be no less than that provided by Insurance Services Office, Inc. (ISO) forms CG 20 10 07 04, CG 20 37 07 04, and, with respect to the Architect and the Architect's consultants, CG 20 32 07 04.

§ A.3.2 Contractor's Required Insurance Coverage

§ A.3.2.1 The Contractor and the Contractor's subcontractors shall purchase and maintain such insurance as will protect them and the Owner from claims which may arise out of, or result from, the Contractor's operations under the Contract whether such operations be by Contractor or by any Subcontractor, or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them maybe liable, in the following types and limits of insurance from an insurance company or insurance companies lawfully authorized to issue insurance in the jurisdiction where the Project is located. *(See also the insurance requirements included in Article 11 of the AIA A201-2017 General Conditions as amended for this Project).* The Contractor shall maintain the required insurance until the expiration of the period for correction of Work as set forth in Section 12.2.2 of the General Conditions.

*(**DO NOT USE** If the Contractor is required to maintain insurance for a duration other than the expiration of the period for correction of Work, state the duration.)*

The insurance required by this Section shall be written for not less than the limits of liability specified in the Contract Documents or required by law, whichever coverage is greater. Coverages, whether written on an occurrence or claims-made basis, shall be maintained without interruption from the date of commencement of the Work until the date of final payment and termination of any coverage required to be maintained after final payment, and, with respect to the Contractor's completed operations coverage, until the expiration of the period for correction of Work or for such other period for maintenance of completed operations coverage as specified in the Contract Documents. The limits of liability for such insurance shall be in at least the following amounts as specified below.

*(NOTE: Amounts of insurance coverage have been left blank so that Districts can enter the appropriate amounts for their Projects. **DO NOT LEAVE ANY BLANK UNFILLED IF THAT COVERAGE IS REQUIRED OR CHOSEN FOR THE PROJECT**. If a particular coverage will not be used for the Project, delete the unused section. If the District has questions on the appropriate amounts or types of coverage, it is strongly suggested that the District contact its legal counsel and insurance agent.)*

« »

§ A.3.2.2 Commercial General Liability

§ A.3.2.2.1 Commercial General Liability insurance for the Project written on an occurrence form with policy limits of not less than « One Million Dollars and no/100» ($ « 1,000,000 ») each occurrence, « Two Million Dollars and no/100 » ($ « 2,000,000 ») general aggregate, and « Two Million Dollars and no/100 » ($ « 2,000,000 ») aggregate for products-completed operations hazard, providing coverage for claims including

.1 damages because of bodily injury, sickness or disease, including occupational sickness or disease, and death of any person, with a sublimit not less than $5,000 for medical expenses per person for bodily injury, included within the limits noted above;

.2 personal injury and advertising injury with a limit not less than $1,000,000, $2,000,000 aggregate;

.3 damages because of physical damage to or destruction of tangible property, including the loss of use of such property;

.4 bodily injury or property damage arising out of the Work and out of completed operations, said coverage to be maintained for five years after Final Completion (to be maintained for a period of five years after Final Payment; Contractor shall continue to provide evidence of such coverage to Owner on an annual basis during this period and Owner shall be named by endorsement as an Additional Insured for such coverage) and must include Completed Operations coverage for Contractor, its sub-contractors, and Owner;

.5 the Contractor's contractual liability, including but not limited to, indemnity obligations under Section 3.18 of the General Conditions; and

.6 General Aggregate per Project endorsement.

§ A.3.2.2.2 The Contractor's Commercial General Liability policy under this Section A.3.2.2 shall not contain an exclusion or restriction of coverage for the following:

.1 Claims by one insured against another insured, if the exclusion or restriction is based solely on the fact that the claimant is an insured, and there would otherwise be coverage for the claim.

.2 Claims for property damage to the Contractor's Work arising out of the products-completed operations hazard where the damaged Work or the Work out of which the damage arises was performed by a Subcontractor.

.3 Claims for bodily injury other than to employees of the insured.

.4 Claims for indemnity under Section 3.18 of the General Conditions arising out of injury to employees of the insured.

.5 Claims or loss excluded under a prior work endorsement or other similar exclusionary language.

.6 Claims or loss due to physical damage under a prior injury endorsement or similar exclusionary language.

.7 Claims related to residential, multi-family, or other habitational projects, if the Work is to be performed on such a project.

.8 Claims related to roofing, if the Work involves roofing.

.9 Claims related to exterior insulation finish systems (EIFS), synthetic stucco or similar exterior coatings or surfaces, if the Work involves such coatings or surfaces.

.10 Claims related to earth subsidence or movement, where the Work involves such hazards.

.11 Claims related to explosion, collapse and underground hazards, where the Work involves such hazards.

A.3.2.2.3 Coverage will include:

Independent Contractors
Premise operations
Defense costs in addition to the limits
X, C, and U coverage
Broad form property damage including products/completed operations.

Contractual Liability sufficient to cover indemnity requirements in Section 3.18.1, subject to, policy terms and conditions

Contractor's Professional Liability endorsement CG 22 79 or equivalent (policy shall not contain a professional liability exclusion for "means and methods")

Additional insured, primary and non-contributing

If the additional insured endorsement maintained by the Contractor does not include completed operations coverage then the Contractor must purchase this coverage using form CG-20-37 (latest edition) or an equivalent form providing additional insureds with coverage for "completed operations".

Waiver of subrogation in favor of Owner, Program Manager and Architect

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A standard ISO CGL 2001 occurrence coverage form or equivalent
No modification or restriction of the standard ISO CGL coverage form Paragraph I – "damage to your work" exclusion. The "subcontractor exception" will not be removed via CG 22 94.
If there is work within fifty (50) feet of a railroad, endorse with CG 2417.

§ A.3.2.3 Automobile Liability covering vehicles owned, and non-owned, hired, or any other vehicles used, by the Contractor, with policy limits of not less than « » ($ « ») than those stated below per accident, for bodily injury, death of any person, and property damage arising out of the ownership, maintenance and use of those motor vehicles along with any other statutorily required automobile coverage. (*Note: Texas statutory minimum for school districts is $100,000 per person, $300,000 per occurrence, and $100,000 property damage.)* Such minimum limits shall be stated as follows, or in a combined single limit policy in the amount of at least $1,000,000.

.1	Bodily Injury (per person)	$300,000
.2	Bodily Injury (per accident)	$300,000
.3	Property Damage	$300,000

Business Automobile Liability (including owned, non-owned, hired, or borrowed vehicles);

Combined single limit $300,000

Coverage will include:
Contractual Liability
Additional insured, primary and non-contributing
Waiver of subrogation in favor of Owner, Program manager, and Architect
Pollution liability which includes upset, overturn, and collision
Motor Carrier Act Endorsement (MCS 90), if applicable.

§ A.3.2.4 The Contractor may not achieve the required limits and coverage for Commercial General Liability and Automobile Liability through a combination of primary and excess or umbrella liability insurance In no event shall any excess or umbrella liability insurance provide narrower coverage than the primary policy. The excess policy shall not require the exhaustion of the underlying limits only through the actual payment by the underlying insurers.

A.3.2.4.1 Umbrella Excess Liability coverages shall be in at least the following amounts:

.1	$	each occurrence
.2	$	aggregate
.3	Aggregate Per Project Endorsement	

Limits as follows:

If Contract Sum is $1,000,000 or less
$1,000,000 each occurrence and $2,000,000 annual aggregate

If Contract Sum is greater than $1,000,000 up to $5,000,000
$5,000,000 each occurrence and annual aggregate

If Contract Sum is greater than $5,000,000 up to $10,000,000
$10,000,000 each occurrence and annual aggregate

If Contract Sum is greater than $10,000,000 to $25,000,000
$25,000,000 each occurrence and annual aggregate

If Contract Sum is greater than $25,000,000
$50,000,000 each occurrence and annual aggregate

Coverage will include:
Occurrence based form

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Follow form of the primary coverage (commercial general liability, employer's liability, auto liability) except for per project aggregate
Pay on behalf wording
Completed Operations
Waiver of subrogation to follow form of the primary
Additional insured to follow form of the primary
Annual aggregate limit
A drop down feature

§ A.3.2.5 Workers' Compensation .

.1	State:	Statutory Benefits
.2	Employer's Liability	$500,000 per accident $500,000 disease, policy limit $ 500,000 disease, each employee

Coverage will include:

Waiver of subrogation in favor of Owner, Program Manager and Architect
Alternate Employers Endorsement, if applicable
Voluntary Compensation endorsement
All States coverage on an "if any" basis

A.3.2.5.1 Texas Workers' Compensation Insurance. A copy of a certificate of insurance, a certificate of authority to self-insure issued by the Texas Department of Insurance (TDI), or a coverage agreement (DWC-81, DWC-82, DWC-83, or DWC-84), showing statutory worker's compensation insurance coverage for the Contractor's employees providing services on a Project is required for the duration of the Project.

A.3.2.5.1.1 Duration of the Project include the time from the beginning of the Work on the project until the Contractor's Work on the Project has been completed and accepted by the Owner.

A.3.2.5.1.2 Persons providing services on the Project ("subcontractor" in Texas Labor Code Section 406.096) include all persons or entities performing all or part of the services the Contractor has undertaken to perform on the Project, regardless of whether that person has employees. This includes, without limitation, independent contractors, subcontractors, leasing companies, motor carriers, owner-operations, employees of any such entity, or employees of any entity that furnishes persons to provide services on the Project.

A.3.2.5.1.3 Services include, without limitation, providing, hauling or delivering equipment or materials, or providing labor, transportation, or other services related to the Project. Services do not include activities unrelated to the Project, such as food/beverage vendors, office supply deliveries, and delivery of portable toilets.

A.3.2.5.1.4 The Contractor shall provide coverage, based on proper reporting of classification codes and payroll amounts and filing of any coverage agreements, which meets the statutory requirements of Texas Labor Code 401.011(44) for all employees of the Contractor providing services on the Project for the duration of the Project.

A.3.2.5.1.5 The Contractor must provide a certificate of coverage to the Owner prior to being awarded the Contract.

A.3.2.5.1.6 If the coverage period shown on the Contractor's current certificate of coverage ends during the duration of the Project, the Contractor must, prior to the end of the coverage period, file a new certificate of coverage with the Owner showing that coverage has been extended.

A.3.2.5.1.7 The Contractor shall obtain from each person providing services on the Project, and provide to the Owner:

.1 A certificate of coverage, prior to that person beginning work on the Project, so the Owner will have, on file, certificates of coverage showing coverage for all persons providing services on the Project; and

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.2 No later than seven days after receipt by the Contractor, a new certificate of coverage showing extension of coverage, if the coverage period shown on the current certificate of coverage ends during the duration of the Project.

A.3.2.5.1.8 The Contractor shall retain all required certificates of coverage for the duration of the Project and for five year thereafter.

A.3.2.5.1.9 The Contractor shall notify the Owner, in writing by certified mail or personal delivery, within ten (10) days after Contractor knew or should have known, of any change that materially affects the provision of coverage of any person providing services on the Project.

A.3.2.5.1.10 The Contractor shall post on each Project site a notice, in the text form and manner prescribed by the TDI, informing all persons providing services on the Project that they are required to be covered, and stating how a person may verify coverage and report lack of coverage.

A.3.2.5.1.11 The Contractor shall contractually require each person with whom it contracts to provide services on the Project to:

.1 Provide coverage, based on proper reporting of classification codes and payroll amounts and filing of any coverage agreements, which meets the stator requirements of Texas Labor Code 401.011(44) for all of its employees providing services on the Project for the duration of the Project:

.2 Provide to the Contractor, prior to that person beginning work on the Project, a certificate of coverage showing that coverage is being provided for all employees of the person providing services on the project for the duration of the Project;

.3 Provide the Contractor, prior to the end of the coverage period, a new certificate of coverage showing extension of coverage, if the coverage period shown on the current certificate of coverage ends during the duration of the Project;

.4 Obtain from each other person with who it contracts, and provide to the Contractor:

.1 A certificate of coverage, prior to the other person beginning work on the Project; and
.2 A new certificate of coverage showing extension of coverage, prior to the end of the coverage period, if the coverage period shown on the current certificate of coverage ends during the duration of the Project.

.5 Retain all required certificates of coverage on file for the duration of the Project and for five years thereafter;

.6 Notify the Owner in writing by certified mail or persona delivery, within ten (10) days after the person knew or should have known, of any change that materially affects the provision of coverage of any person providing services on the Project; and

.7 Contractually require each person with whom it contracts to perform as required by items 1 - 6, with the certificates of coverage to be provided to the person for whom they are providing services.

A.3.2.5.1.12 By signing this Contract or providing or causing to be provided a certificate of coverage, the Contractor is representing to the Owner that all employees of the Contractor who will provide services on the Project will be covered by worker's compensation coverage for the duration of the Project, that the coverage will be based on proper reporting of classification codes and payroll amounts, and that all coverage agreements will be filed with the appropriate insurance carrier, or, in the case of a self-insured, with the TDI's Division of Self-Insurance Regulation. Providing false or misleading information may subject the Contractor to administrative penalties, criminal penalties, civil penalties, or other civil actions.

A.3.2.5.1.13 The Contractor's failure to comply with any of these provisions is a breach of contract by the Contractor that entitles the Owner to declare the Contract void if the Contractor does not remedy the breach within ten (10) days after receipt of notice of breach from the Owner.

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A.3.2.5.1.14 The coverage requirement recited above does not apply to sole proprietors, partners, and corporate officers who are excluded from coverage in an insurance policy or certificate of authority to self-insure that is delivered, issued or delivery, or renewed on or after January 1, 1996.

28 TAC § 110.110(i).

§ A.3.2.6 Employers' Liability with policy limits not less than « Five Hundred Thousand Dollars and no/100» ($ « 500,000 ») each accident, « Five Hundred Thousand Dollars and no/100 » ($ « 500,000 ») each employee, and « Five Hundred Thousand Dollars and no/100» ($ « 500,000») policy limit.

§ A.3.2.7

§ A.3.2.8 If the Contractor is required to furnish professional services as part of the Work, the Contractor shall procure Professional Liability insurance covering performance of the professional services, with policy limits of not less than « One Million Dollars and no/100 » ($ « 1,000,000 ») per claim and « One MIllion Dollars and no/100 » ($ « 1,000,000 ») in the aggregate. Contractor's Professional Liability, if applicable:

If the Work performed by the Contractor or its subcontractors will include some responsibility for design, the Contractor will purchase or cause to be purchased and maintained a professional liability policy. The limits of coverage will not be less than:

Coverage will include:

A waiver of subrogation in favor of Owner, Program Manager and Architect
A retroactive date that is the earlier of the start of design or the Work
Coverage for negligent acts, errors or omissions arising out of design or engineering services
An extended reporting period of 5 years after final completion

§ A.3.2.9 If the Work involves the transport, dissemination, use, or release of pollutants, the Contractor shall procure Pollution Liability insurance, with policy limits of not less than « Three Million Dollars and no/100 » ($ « 3,000,000 ») per claim and « Three Million Dollars and no/100 » ($ « 3,000,000 ») in the aggregate

Contractors Pollution Liability, if applicable Contractor will purchase a policy covering third-party bodily injury, property damage, and loss of use claims, including clean-up costs, as a result of pollution conditions arising from contractor's operations and completed operations. Completed operations coverage will remain in effect through annual renewal for no less than 5 years after final completion of the Work. The limits of coverage will be not less than:

Coverage will include:

Mold and other fungi and bacteria
No exclusion for EIFS, if applicable
Additional insured, primary and non-contributing
A waiver of subrogation in favor of Owner, Program Manager and Architect
A retroactive date no later than the start of the Work, if applicable.
Occurrence form, if available.

§ A.3.2.10 Coverage under Sections A.3.2.8 and A.3.2.9 may be procured through a Combined Professional Liability and Pollution Liability insurance policy, with combined policy limits of not less than « Four Million Dollars and no/100 » ($ « 4,000,000 ») per claim and « Four Million Dollars and no/100 » ($ « 4,000,000 ») in the aggregate.

§ A.3.2.11 « » ($ « ») « » ($ « »)

§ A.3.2.12 Insurance for the use or operation of manned or unmanned aircraft, if the Work requires such activities, with policy limits of not less than « Ten Million Dollars and no/100 » ($ « 10,000,000 ») per claim and « Ten Million Dollars and no/100 » ($ « 10,000,000 ») in the aggregate.

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§ A.3.3 Contractor's Other Insurance Coverage

§ A.3.3.1 Insurance selected and described in this Section A.3.3 shall be purchased from an insurance company or insurance companies lawfully authorized to issue insurance in the jurisdiction where the Project is located. Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability. The Contractor shall maintain the required insurance until the expiration of the period for correction of Work as set forth in Section 12.2.2 of the General Conditions, unless a different duration is stated below:

(If the Contractor is required to maintain any of the types of insurance selected below for a duration other than the expiration of the period for correction of Work, state the duration.)

« »

§ A.3.3.2 The Contractor shall purchase and maintain the following types and limits of insurance in accordance with Section A.3.3.1.

(Select the types of insurance the Contractor is required to purchase and maintain by placing an X in the box(es) next to the description(s) of selected insurance. Where policy limits are provided, include the policy limit in the appropriate fill point.)

[« X »] **§ A.3.3.2.1** Builder's Risk Property insurance in the amount of the Contract Sum which, if selected in this section A.3.3.2.1, relieves the Owner of the responsibility to purchase and maintain such insurance except insurance required by Section A.2.3.1.3 and Section A.2.3.3. The Contractor shall disclose to the Owner the amount of any deductible, and the Contractor shall be responsible for losses within the deductible. The Contractor shall provide the Owner with a copy of the property insurance policy or policies required. The Owner shall adjust and settle the loss with the insurer and be the trustee of the proceeds of the property insurance in accordance with Article 11 of the General Conditions unless otherwise set forth below:

*(**DO NOT USE**) Where the Contractor's obligation to provide property insurance differs from the Owner's obligations as described under Section A.2.3, indicate such differences in the space below. Additionally, if a party other than the Owner will be responsible for adjusting and settling a loss with the insurer and acting as the trustee of the proceeds of property insurance in accordance with Article 11 of the General Conditions, indicate the responsible party below.)*

.1 **Builder's Risk.** Unless otherwise provided, Contractor shall purchase and maintain, from an insurance company or insurance companies lawfully authorized to issue insurance in the state of Texas, a property insurance written on builder's risk "all-risks" completed value or equivalent policy form and sufficient to cover the total value of the entire Project on a replacement cost basis, including boiler and machinery insurance, Coverage, if not included in the base coverage, shall include coverage against the perils of fire, (with extended coverage) and physical loss or damage including, without limitation or duplication of coverage, lightning, collapse, earthquake, flood, wind storm, hurricane, hail, explosion, riot, civil commotion, smoke, aircraft, land vehicles, theft, vandalism, malicious mischief, falsework, testing and start-up, temporary buildings, debris removal including demolition occasioned by enforcement of any applicable legal requirements, and all other perils, and shall include materials stored on-site, off-site, and in transit. The Contractor's property insurance coverage shall be no less than the amount of the initial Contract Sum, plus the value of subsequent Modifications and labor performed and materials or equipment supplied by others. The property insurance shall be maintained until Final Completion, unless otherwise provided in the Contract Documents or otherwise agreed in writing by the parties to this Agreement. This insurance shall include the interests of the Owner, Contractor, Subcontractors, and Sub-subcontractors in the Project as insureds. This insurance shall include the interests of mortgagees as loss payees. Such coverage shall be primary coverage.

.2 **Causes of Loss.** The insurance required by this Section A.3.3.2.1 shall provide coverage for direct physical loss or damage, and shall not exclude the risks of fire, explosion, theft, vandalism, malicious mischief, collapse, earthquake, flood, or windstorm. The insurance shall also provide coverage for ensuing loss or resulting damage from error, omission, or deficiency in construction methods, design, specifications, workmanship, or materials. Sub-limits, if any, are as follows:

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(*Indicate below the cause of loss and any applicable sub-limit.*)

.3 Causes of Loss Sub-Limit. Specific Required Coverages. The insurance required by this Section A.3.3.2.1 shall provide coverage for loss or damage to falsework and other temporary structures, and to building systems from testing and startup. The insurance shall also cover debris removal, including demolition, occasioned by enforcement of any applicable legal requirements, and reasonable compensation for the Architect's and Contractor's services and expenses required as a result of such insured loss, including claim preparation expenses. Sub-limits, if any, are as follows: (*Indicate below type of coverage and any applicable sub-limit for specific required coverages.*)

.4 Adjustment of Loss. The Owner, as a fiduciary, shall have power to adjust and settle any loss arising out of the Work, with insured, regardless of the purchaser of the insurance policy. The Contractor, upon receipt of proceeds, shall as fiduciary, pay all subcontractors their just shares of insurance proceeds received by the Contractor, and, by appropriate agreements, shall require subcontractors to make payment to their sub-subcontractors in similar manner. The Owner shall deposit, in a separate account, proceeds so received, which the Owner shall distribute in accordance with such agreement as the parties in interest may reach. If after such loss no other special agreement is made and unless the Owner terminates the Contract for convenience, then replacement of damaged property shall be performed by the Contractor with the insurance proceeds upon issuance of a Notice to Proceeds from the Owner.

.5 Occupancy or Use Prior to Substantial Completion. The Owner's occupancy or use of any completed or partially completed portion of the Work prior to Substantial Completion shall not commence until the insurance company or companies providing the insurance under Section A.3.3.2.1 have consented, in writing, to the continuance of coverage. The Owner and the Contractor shall take no action with respect to partial occupancy or use that would cause cancellation, lapse, or reduction of insurance, unless they agree otherwise in writing.

.6 Employee Theft or Dishonesty. If this Builder's Risk policy excludes Employee Theft or Dishonesty coverage, including Third Parties, Contractor shall obtain separate coverage sufficient to protect Owner's interest and in an amount agreeable to Owner.

.7 Cancellation. The insurance policies required by this Section A.3.3.2 shall contain a provision that coverages afforded under the policies will not be canceled for any reason, other than nonpayment of premium, or reduced or restricted due to a material change in coverage until at least 30 days prior written notice of such cancellation or material change has been given to the Owner. Contractor shall provide Owner 30 days prior written notice of the expiration of any policy required by Section A.3.1.1.

.8 Construction Manager at Risk. If Contractor is a Construction Manager at Risk. Then, as specified in each AIA A133 Exhibit A Amendment, the amount of Builder's Risk insurance coverage shall be an amount equal to the Guaranteed Maximum Price; otherwise, in the total amount of the Contract Sum.

.9 Deductibles. For any claim made against the builder's risk insurance, the deductible shall not exceed $2,500 for a Contract Sum (or Guaranteed Maximum Price, if the Project is a Construction Manager at Risk project), of less than $4 million. For a Contract Sum (or Guaranteed Maximum Price, if the project is a Construction Manager at Risk project), of $4 million or more, the deductible shall not exceed $5,000. Contractor shall be responsible for losses within such deductible amounts.

« »

[« »] **§ A.3.3.2.2** « » ($ « ») « » ($ « »)

[« »] **§ A.3.3.2.3** « » ($ « ») « » ($ « »)

[« »] **§ A.3.3.2.4** Insurance for physical damage to property while it is in storage and in transit to the

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construction site on an "all-risks" completed value form.

[« »] **§ A.3.3.2.5**

[« »] **§ A.3.3.2.6 Other Insurance**
(List below any other insurance coverage to be provided by the Contractor and any applicable limits.)

Coverage	**Limits**
« »	

§ A.3.4 Performance Bond and Payment Bond
The Contractor shall provide surety bonds, from a company or companies lawfully authorized to issue surety bonds in the jurisdiction where the Project is located, subject to the requirements of A201-2017, Article 11.1.2.1, as follows:
(Specify type and penal sum of bonds.)

Type	Penal Sum ($0.00)
Payment Bond	«$ or 100% of the Contract Sum as amended
Performance Bond	$ or 100% of the Contract Sum as amended»

The form of Payment and Performance Bonds shall be subject to the requirements of Texas law, current as of the date of this Agreement.

ARTICLE A.4 SPECIAL TERMS AND CONDITIONS
Special terms and conditions that modify this Insurance and Bonds Exhibit, if any, are as follows:

« See A201-2017, Article 11 »

This Agreement entered into as of the day and year first written above.

_____	_____
OWNER	CONTRACTOR
Dallas Independent School District	

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EXHIBIT C

Letter from Financial Institution or Bonding Surety Company

6.3 Provide documentation to substantiate the financial strength or bonding capacity of each M/WBE joint venture partner(s). This document should be commensurate of each M/WBE joint venture partner(s) percentage split. *Or* Provide an Up-Front Joint Agreement (SAA Form #1), and an executed copy of the indemnity agreement signed by all Parties associated with the SAA Form #1.

GENERAL AND SUPPLEMENTARY CONDITIONS OF THE CONTRACT FOR CONSTRUCTION

A201

DRAFT

AIA® Document A201™ – 2017

General Conditions of the Contract for Construction

for the following PROJECT:
(Name and location or address)

BP# XXX: ORG #XXX XX Elementary School
School Address
Dallas, Texas 75XXX

THE OWNER:
(Name, legal status and address)

The Dallas Independent School District, a political subdivision of the State of Texas
9400 North Central Expressway
Dallas, Texas 75231

THE PROGRAM MANAGER:
(Name, legal status and address)

PMF Name
PMF Address
PMF City/State/Zip

THE ARCHITECT:
(Name, legal status and address)

A/E Name
A/E Address
A/E City/State/Zip

TABLE OF ARTICLES

1 GENERAL PROVISIONS

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9 PAYMENTS AND COMPLETION

10 PROTECTION OF PERSONS AND PROPERTY

ADDITIONS AND DELETIONS: The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

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11 INSURANCE AND BONDS

12 UNCOVERING AND CORRECTION OF WORK

13 MISCELLANEOUS PROVISIONS

14 TERMINATION OR SUSPENSION OF THE CONTRACT

15 CLAIMS AND DISPUTES

Version 10/27/2022

DRAFT

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ARTICLE 1 GENERAL PROVISIONS

§ 1.1 Basic Definitions

§ 1.1.1 The Contract Documents

The Contract Documents consist of the Contract between Owner and Contractor, A101- 2017, as amended, OR the Contract between the Owner and Construction Manager at Risk A133-2019, as amended, and the A133-2019 Exhibit A (hereinafter the ~~Agreement~~Contract); Conditions of the Contract as amended (General, Supplementary and other Conditions, including but not limited to A201-2017, as amended); Contractor's proof of Payment and Performance Bonds and proof of insurance, ~~are enumerated in the Agreement between the Owner and Contractor (hereinafter the Agreement) and consist of the Agreement, Conditions of the Contract (General, Supplementary and other Conditions), all sections of the Project Manual and Construction Documents (as defined in Section 1.1.3 below) including~~ Drawings, Specifications, and Addenda issued prior to receipt of bids or proposals, ~~to execution of the Contract,~~ other documents listed in the ~~Agreement~~Contract, and Modifications issued after execution of the Contract. A Modification is (1) a written amendment to the Contract signed by both parties, (2) a Change Order, (3) a Construction Change Directive, or (4) a written order for a minor change in the Work issued by the Architect. Unless specifically enumerated in the ~~Agreement~~Contract, the Contract Documents do not include other documents such as bidding requirements (advertisement or invitation to bid, Instructions to Bidders, sample forms, Contractor's bid or portions of Addenda relating to bidding requirements). All sections of the Project Manual shall be a part of the ~~Agreement~~Contract. In the event of conflict, terms and conditions contained in the ~~Agreement~~Contract, as amended, shall take precedence over terms and conditions contained in the General Conditions, as amended. The terms and conditions in the General Conditions, as amended, shall take precedence over all other terms and conditions contained in the other Contract Documents. ~~Unless specifically enumerated in the Agreement, the Contract Documents do not include the advertisement or invitation to bid, Instructions to Bidders, sample forms, other information furnished by the Owner in anticipation of receiving bids or proposals, the Contractor's bid or proposal, or portions of Addenda relating to bidding or proposal requirements.~~

1.1.1.1 The Contract, represents the entire and integrated agreement between the Owner and the Contractor and supersedes all prior negotiations, representations, or agreements, either written or oral. Any revision, amendment, or modification to the Standard Form of the Contract shall be valid, binding, and enforceable only if said revision, amendment, or modification is made conspicuous by being underlined, lined-through, or highlighted in this Contract signed by Contractor and the authorized representative of Owner's Board of Trustees.

§ 1.1.2 The Contract

The Contract Documents form the Contract for ~~Construction~~Construction (the "Contract"). The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations, or agreements, either written or oral. The Contract may be amended or modified only by a written Modification signed by the Contractor, approved by Owner's Board of Trustees, and signed by the representative of the Owner's Board of Trustees who is authorized to sign contracts. As a material consideration for the making of the Contract, modifications to the Contract shall not be constructed against the maker of said modifications. The Contract Documents shall not be construed to create a contractual relationship of any kind (1) between the Contractor and the Architect or the Architect's consultants, (2) between the Owner and a Subcontractor or a Sub-subcontractor of the Contractor;~~,~~ (3) between the Program Manager and the Contractor~~between the Owner and the Architect or the Architect's consultants~~, or (4) between any persons or entities other than the Owner and the Contractor. ~~The Architect shall, however, be entitled to performance and enforcement of obligations under the Contract intended to facilitate performance of the Architect's duties.~~

The Program Manager and/or Architect shall, however, be entitled to performance and enforcement of obligations of the Contractor under the Contract intended to facilitate performance of the duties of the Architect and/or the Program Manager.

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1.1.2.1 To be effective, all Contract Documents including the A201-2017, as amended requiring signatures must be signed first by the Contractor representative and then by the Owner's authorized representative, after approval by Owner's Board of Trustees. If an approved Contact Document requiring Contractor's signature has not been signed, then the missing signature shall be provided within a reasonable period of time. Failure of Contractor to sign an approved Contract Document after notice and a reasonable opportunity to sign, shall be considered a material breach of the Contract by Contractor.

§ 1.1.3 The Work; Construction Documents

The term "Work" means the construction and services required by the Contract Documents, whether completed or partially completed, and includes all other labor, materials, equipment, and services provided or to be provided by the Contractor to fulfill the Contractor's obligations. The Work may constitute the whole or a part of the Project. The Work includes all labor, parts, supplies, skill, supervision, transportation, services, and other facilities and things necessary, proper or incidental to the carrying out and completion of the terms of the Contract Documents and all other items of cost or value needed to produce, construct and fully complete the public Work identified by the Contract Documents.

"Construction Documents" means: all Drawings, Specifications, geotechnical reports, Addenda, submittals, transmittals, deliverables, instructions to Contractors, and other documents, including those in electronic form, prepared by the Architect and the Architect's consultants and which set forth in detail the requirements for construction of the Project. The Construction Documents shall include Drawings and Specifications that establish, in detail, the quality levels of materials and systems required for the Project. The Construction Documents shall reflect all agreements between Owner and Architect concerning Owner's budgetary constraints, programmatic needs and expectations as to quality, functionality of systems, maintenance costs, and usable life of equipment and facilities. Said Construction Documents shall reflect the Owner's educational program and educational specifications, the State educational adequacy standards in 19 TAC § 61.104036, and the standards set forth in the Owner's architect agreement Section 3.1.4 of AIA document B101-2017. The Architect shall provide Construction Documents which are sufficient for Owner to complete construction of the Project, are free from material defects or omissions, and which shall comply with all applicable laws, ordinances, codes, rules, and regulations, as of the date of issuance of Construction Documents.

§ 1.1.4 The Project

The Project is the total construction of which the Work performed under the Contract Documents may be the whole or a part and which may include construction by the Owner and or by Separate Contractors.

§ 1.1.5 The Drawings

The Drawings are the graphic and pictorial portions of the Contract Documents showing the design, location and dimensions of the Work, generally including plans, elevations, sections, details, schedules, and diagrams.

§ 1.1.6 The Specifications

The Specifications are that portion of the Contract Documents consisting of the written requirements for materials, equipment, systems, standards and workmanship for the Work, and performance of related services.

§ 1.1.7 Instruments PROJECT MANUAL of Service

Construction InstruDocuments of Service are include representations, in any medium of expression now known or later developed, of the tangible and intangible creative work performed by the Architect and the Architect's consultants under their respective professional services agreements. Construction InstruDocuments of Service may include, without limitation, studies, surveys, models, sketches, drawings, specifications, and other similar materials. The Project Manual is a volume assembled for the Work which may include the bidding requirements, sample forms, Conditions of the Contract and Specifications.

§ 1.1.8 PROGRAM MANAGERSInitial Decision Maker

The Owner may use Program Managers to carry out some of the functions of administration of the Owner's construction program. The Contractor, Architect, and Program Manager (when applicable) shall cooperate with each other in the performance of their respective functions. The management and reporting systems used by the Owner and/or Program Manager, including the assignment of the Program Manager, may be changed by Owner during the Project.

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~~The Initial Decision Maker is the person identified in the Agreement to render initial decisions on Claims in accordance with Section 15.2. The Initial Decision Maker shall not show partiality to the Owner or Contractor and shall not be liable for results of interpretations or decisions rendered in good faith.~~

1.1.9 Addenda

Addenda are written or graphic instrument issued by the Owner ~~prior to the execution of the Contract~~, which modify or interpret the bidding or proposal documents, including Drawings and Specifications, by additions, deletions, clarifications, or corrections. Addenda will become part of the Contract Documents and Construction Documents when the Contract is executed. The Contractor and subcontractors shall include all addenda items on their copies of the Drawings and Specifications.

1.1.10 All references to "Contractor" shall include "Construction Manager at Risk" as appropriate.

1.1.11 ~~The Owner may retain Program Manager(s) to carry out some of the functions of the administration of the Owner's construction program. The Contractor, Architect, and Program Manager(s) (when applicable) shall cooperate with each other in the performance of their respective functions. The management and reporting systems used by the Owner and/or Program Manager(s) including the assignment of the Program Manager, may be changed by Owner during the Project.~~[Omitted]

1.1.11 Approved, Approved Equal, Approved Equivalents, Or Equal

The terms "Approved" and "Approved Equal" relate to the substitution of materials, equipment, or procedure in writing by the Architect prior to receipt of bids.

1.1.12 Abbreviations

AIA:	American Institute of Architects. (All references to AIA documents refer to AIA's trademarked documents. Each reference to a specific document shall refer to the documents as amended for this Project.)
AIEE:	American Institute of Electrical Engineers
ACI:	American Concrete Institute
AHERA:	Asbestos Hazardous Emergency Response Act
AISI:	American Iron and Steel Institute
AISC:	American Institute of Steel Construction
ANSI:	American National Standards Institute
ASA:	American Standards Association
ASTM:	American Society of Testing Materials
AWSC:	American Welding Society Code
CERCLA:	Comprehensive Environmental Response, Compensation, and Liability Act
EPA:	Environmental Protection Agency
FS:	Federal Specification
NEC:	National Electrical Code
OSHA:	Occupational Safety and Health Administration
SPR:	Simplified Practice Recommendation
TAS:	Texas Accessibility Standards
UL:	Underwriters Laboratories, Inc.

1.1.13 Bids or Bidding The term "Bids" or "Bidding" shall include any kind of competitive purchasing under Texas Government Code Chapter 2269.

1.1.14 Miscellaneous Other Words

1.1.14.1 Business Day

The term "business day" is a day that Owner's Administration Building is scheduled to be open for normal business purposes, unless closed by the Owner's Superintendent of Schools for inclement weather or other reason. Days on which the Administration Building is normally closed are: Thanksgiving Break, Winter Break, Spring Break, and Summer Break, as well as other federal, state, or local days specified in the calendar approved by the Owner's Board of Trustees on an annual basis. A business day does not include a day on which the Owner's Administration Building is open only for the purposes of conducting candidate filing, early voting, elections, or other special events.

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1.1.14.2 Calendar Day
A calendar day is a day on the Gregorian Calendar. The Contract Time is established in calendar days. Extensions of time granted, if any, will be converted to calendar days.

1.1.14.3 Holidays
Owner-approved holidays for Contractor's Work are limited to: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day.

1.1.14.4 Work Day
Work days are all calendar days except Holidays.

1.1.14.5 Anticipated Weather Days
An allowance of regular Work Days, established as anticipated Work Days lost due to weather delays; said allowance shall be included in Contractor's proposed completion time. Only lost weather days in excess of Anticipated Weather Days shall be considered by Owner for time extensions based upon weather. ~~Section 15.1.5.3 lists required Anticipated Weather Days.~~

1.1.15 Contract Sum
"Contract Sum" shall have the same meaning as in Section 5.1 of the Contract (A133-20~~09~~), for the Project when the Project is a Construction Manager at Risk Project OR the same meaning as in Article 4 of the Contract (A101-2017) for the Project.

§ 1.2 Correlation and Intent of the Contract Documents

§ 1.2.1 The intent of the Contract Documents is to include all items necessary for the proper execution and completion of the Work by the Contractor. The Contract Documents are complementary, and what is required by one shall be as binding as if required by all; performance by the Contractor shall be required only to the extent consistent with the Contract Documents and reasonably inferable from them as being necessary to produce the indicated results.

§ 1.2.1.1 ~~The invalidity of any provision of the Contract Documents shall not invalidate the Contract or its remaining provisions. If it is determined that any provision of the Contract Documents violates any law, or is otherwise invalid or unenforceable, then that provision shall be revised to the extent necessary to make that provision legal and enforceable. In such case the Contract Documents shall be construed, to the fullest extent permitted by law, to give effect to the parties' intentions and purposes in executing the Contract.~~ The most recently issued contract document takes precedence over previously issued forms of the same document. Figures given on Drawings govern scale management, and large-scale details govern smaller scale Drawings. If an item is shown one place in the Drawings, but not another, or called for in a schedule or the specifications but not shown on the Drawings or shown on the Drawings but not in a schedule, it is to be included. Existing conditions take precedence over Drawings and Specifications for dimensions.

1.2.1.2 During the course of the Work, should any conflict be found in or between the Contract Documents, the Contractor shall be deemed to have estimated the Work on the basis of the greater quantity or better quality, or the most stringent requirement, unless he shall have obtained an interpretation in writing from the Architect as to what shall govern before the submission of his Proposal. The Architect, in case of such conflict, may interpret or construe the documents so as to obtain the most substantial and complete performance of the Work consistent with the Contract Documents and reasonably inferable therefrom, in the best interest of Owner, and the Architect's interpretation shall be final. The terms and conditions of this clause shall not relieve any part of any other obligation under the Contract Documents.

§ 1.2.2 Organization of the Specifications into divisions, sections and articles, and arrangement of Drawings shall not control the Contractor in dividing the Work among Subcontractors or in establishing the extent of Work to be performed by any trade.

§ 1.2.3 Unless otherwise stated in the Contract Documents, words that have well-known technical or construction industry meanings are used in the Contract Documents in accordance with such recognized meanings.

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1.2.4 Relation of Specifications And Drawings

General Requirements in the Specifications govern the execution of all Specifications. Summary paragraphs present a brief indication of the Work, but do not limit the Work as later detailed. The Drawings and Specifications are correlative and have equal authority and priority. Should the Drawings and Specifications have internal inconsistencies, then the Contractor shall base the bids and construction on the more expensive combination of quality and quantity of work indicated. For purposes of construction, the Architect shall determine the appropriate Work, after the Contractor brings the inconsistency to the Architect's attention. Failure to report an inconsistency shall be evidence that Contractor has elected to proceed in the more expensive manner.

1.2.5 ~~Optional Materials, Equipment and Processes~~Materials, Equipment, and Processes

Exact location and arrangement of the various pieces of equipment specified shall be determined with the approval of the Architect after equipment has been selected and/or as the Work progresses. All equipment shall, insofar as possible, be installed in such a manner as will not interfere with architectural or structural portions of the building. Should changes become necessary because of a failure of the Contractor to comply with the Contract Documents which results in equipment requiring more area than shown on the Contract Documents, the Contractor shall be fully responsible for completing any required modifications or eliminating any interferences. Where in the Drawings and Specifications, certain products, manufacturer's trade names, or catalog numbers are specified, it is done for the express purpose of establishing a standard of function, dimension, appearance, and quality of design in harmony with the Work, and is not intended for the purpose of limiting competition. Materials or equipment shall not be substituted unless the Architect has specifically accepted such substitution for use on this Project. When more than one material, process, or brand is specified for a particular item of Work, the choice shall be the Contractor's. The final selection of color and pattern will be made by the Owner from the range available within the option selected by the Contractor, unless the item is specified to match a specific color or sample furnished. Where particular items are specified, products of those named manufacturers are required unless Contractor submits for consideration proposed substitutions of materials equipment, or processes from those set out in the Contract Documents. Submittals of proposed substitutions should contain sufficient information to allow the Architect and Owner to determine if the proposed substitution is in fact equal to or better than the requirements in the Contract Documents. The Architect shall review and respond to proposed substitutions within fifteen (15) days of receipt. Contractor shall bear all risk caused by submitting substitutions, including all costs. The Owner may approve substitutions only when the substitution is clearly provided by the Contract to be equal in performance characteristics to the requirements of the Contract Documents, equally compatible with the existing installations and complementary to the architectural design for the Work. Contractor shall bear all related costs associated with the substitution. Certain special construction and equipment details may not be regularly included as part of the named manufacturer's standard catalog equipment, but shall be obtained by the Contractor from the manufacturer as required for the proper evaluation and/or function of the equipment. Reasonable minor variations in equipment are expected and will be acceptable, if approved by the Architect and Owner, however, indicated and specified performance and material requirements are the minimum. The Owner and the Architect reserve the right to determine the quality of equipment and materials that deviate from any of the indicated and specified requirements.

~~1.2.5.1Product and Reference Standards~~

~~When specific products, systems or items of equipment are referred to in the Contract Documents, any ancillary devices which the Contractor knows, or in accordance with the standard of care for a General Contractor should have known, is necessary for proper functioning shall also be provided. When standards, codes, manufacturer's instructions and guarantees are required and no edition is specified by the Contract Documents, the current edition at the time of Contract execution shall apply whether or not the proper edition was set out in the Contract Documents. References to standards, codes, manufacturer's instructions and guarantees shall apply in full, except:~~

~~.1 They do not supersede more stringent standards set out in the Contract Documents, and~~
~~.2 Any exclusions or waivers that are inconsistent with the Contract Documents do not apply.~~

1.2.6 Standards And Requirements

When the Contract Documents refer to standards, building codes, manufacturers' instructions, or other documents, unless otherwise specified, then the current edition as of the date of execution of the Contract by the last party to execute said Contract shall apply. It shall be the responsibility of the Architect to address revisions or amendments to applicable codes or standards which arise after the date of execution of the Contract and until Final Completion, pursuant to the terms of the Contract between Owner and Architect. Requirements of public authorities apply as minimum requirements only and do not supersede more stringent specified requirements.

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§ 1.3 Capitalization

Terms capitalized in these General Conditions include those that are (1) specifically defined, (2) the titles of numbered articles and identified references to Paragraphs, Subparagraphs, and Clauses in the documents., or (3) the titles of other documents published by the American Institute of Architects.

§ 1.4 Interpretation

In the interest of brevity the Contract Documents frequently omit modifying words such as "all" and "any" and articles such as "the" and "an," but the fact that a modifier or an article is absent from one statement and appears in another is not intended to affect the interpretation of either statement.

§ 1.5 Ownership and Use of Drawings, Specifications, and Other Instruments of Service

§ 1.5.1 All ownership rights, whether common law, statutory, or other reserved rights, including copyright ownership of the Construction Documents, are controlled by the Contract between the Owner and ~~T~~the Architect ~~and the Architect's consultants shall be deemed the authors and owners of their respective Instruments of Service, including the Drawings and Specifications, and retain all common law, statutory, and other reserved rights in their Instruments of Service, including copyrights~~. The Contractor, Subcontractors, Sub-subcontractors, and suppliers shall not own or claim a copyright in the ~~Instruments of Service~~Construction Documents. Submittal or distribution to meet official regulatory requirements or for other purposes in connection with the Project is not to be construed as publication in derogation of any~~the Architect's or Architect's consultants'~~ reserved rights.

§ 1.5.2 The Contractor, Subcontractors, Sub-subcontractors, and suppliers are granted a limited license~~authorized~~ to use and reproduce the Construction Documents~~Instruments of Service~~ provided to them, subject to any protocols established pursuant to Section~~s~~ 1.7 ~~and 1.8~~, solely and exclusively for execution of the Work. All copies made under this authorization shall bear the copyright notice, if any, shown on the Construction Documents~~Instruments of Service~~. The Contractor, Subcontractors, Sub-subcontractors, and suppliers may not use the ~~Instruments of Service~~Construction Documents on other projects or for additions to the Project outside the scope of the Work without the specific written consent of the Owner, Architect, and the Architect's consultants. All copies of the Construction Documents, except the Contractor's record set, shall be returned or suitably accounted for to the copyright holder upon completion of the Work.

1.5.3 The Drawings, Specifications and other Documents, including those in electronic form, prepared by the Architect and the Architect's consultants are Instruments of Service through which the Work to be executed by the Contractor is described. The Contractor may retain one record set. Neither the Contractor nor any Subcontractor, Sub-subcontractor or material or equipment supplier shall own or claim copyright in the Drawings, Specifications and other documents prepared by the Architect or Architect's consultants, and unless otherwise indicated the Architect and the Architect's consultants shall be deemed the authors of them and will retain all common law, statutory and other reserved rights, in addition to the copyrights. All copies of Instruments of Service, except the Contractor's record set, shall be returned or suitably accounted for to the Architect, on request, upon completion of the Work. The Drawings, Specifications and other documents prepared by the Architect and the Architect's consultants, and copies thereof furnished to the Contractor, are for use solely with respect to this Project. They are not to be used by the Contractor or any Subcontractor, Sub-subcontractor or material or equipment supplier on other projects or for additions to this Project outside the scope of the Work without the written consent of the Owner, Architect and Architect's consultants. The Contractor, Subcontractors, Sub-subcontractors and material or equipment suppliers are authorized to use and reproduce applicable portions of the Drawings, Specifications and other documents prepared by the Architect and Architect's consultants appropriate to and for use in the execution of their Work under the Contract Documents. All copies made under this authorization shall bear the statutory copyright notice, if any, shown on the Drawings, Specifications and other documents prepared by the Architect and Architect's consultants. Submittal or distribution to meet official regulatory requirements or for other purposes in connection with this Project is not to be construed as publication in derogation of the Architect's or Architect's consultants copyrights or other reserved rights.

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§ 1.6 Notice

§ 1.6.1 ~~Except as otherwise provided in Section 1.6.2, where the Contract Documents require one party to notify or give notice to the other party, such notice shall be provided in writing to the designated representative of the party to whom the notice is addressed and shall be deemed to have been duly served if delivered in person, by mail, by courier, or by electronic transmission if a method for electronic transmission is set forth in the Agreement~~Written notice shall be deemed to have been duly served if delivered in person to the individual, to a member of the firm or entity, or to an officer of the corporation for which it was intended; if delivered at, or sent by registered or certified mail, or by courier service providing proof of delivery to the last business address known to the party giving notice, or if sent by electronic facsimile transmission, to the last business number known to the party giving notice, with electronic confirmation of receipt; or, if sent by electronic mail, to the email address of the Owner's or Contractor's designated representative, with electronic confirmation of receipt.

§ 1.6.2 ~~Notice of Claims as provided in Section 15.1.3 shall be provided in writing and shall be deemed to have been duly served only if delivered to the designated representative of the party to whom the notice is addressed by certified or registered mail, or by courier providing proof of delivery.~~

§ 1.7 Digital Data Use and Transmission

If ~~T~~the parties intend to transmit Construction Documents or any other information or documentation in digital form, they shall endeavor to establish necessary~~shall agree upon~~ protocols governing such~~the~~ transmissions, unless otherwise already provided in the Contract or the Contract Documents ~~and use of Instruments of Service or any other information or documentation in digital form. The parties will use AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, to establish the protocols for the development, use, transmission, and exchange of digital data~~.

§ 1.8 EXECUTION OF CONTRACT DOCUMENTS

1.8.1 The Contract Documents must be signed by the Owner and Contractor. The ~~Agreement~~Contract between Owner and Contractor, as amended, including Conditions of the Contract, as amended, as well as all other Contract Documents that required signature of the Parties, including the A201-2017, as amended, must be signed first by the Contractor's representative. . After signing the ~~Agreement~~Contract and all other Contract Documents requiring signature, Contractor shall return the Contract Documents along with proof of insurance and payment and performance bonds to Owner. Once Owner has approved of the Contract Documents and the proof of insurance and payment and performance bonds, Owner shall sign the ~~Agreement~~Contract and all other Contract Documents requiring signature of the parties. When Owner has signed and approved all required documents, District shall issue a Notice to Proceed to Contractor.

1.8.2 Execution of the Contract by the Contractor is a representation that the Contractor has visited the site, become generally familiar with local conditions under which the Work is to be performed and correlated personal observations with requirements of the Contract Documents. Should the Contractor find discrepancies, omissions or conflicts within the Contract Documents, or be in doubt as to their meaning, the Contractor shall at once notify in writing the Architect, the Program Manager and Owner, and Architect will issue a written Architect's Supplemental Instruction to all parties that is consistent with the Owner's Scope of the Work.

~~**Building Information Models Use and Reliance**~~

~~**Any use of, or reliance on, all or a portion of a building information model without agreement to protocols governing the use of, and reliance on, the information contained in the model and without having those protocols set forth in AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, and the requisite AIA Document G202™–2013, Project Building Information Modeling Protocol Form, shall be at the using or relying party's sole risk and without liability to the other party and its contractors or consultants, the authors of, or contributors to, the building information model, and each of their agents and employees.**~~

ARTICLE 2 OWNER

§ 2.1 General

§ 2.1.1 The Owner is the independent school district ~~oe enity~~ ~~person or entity~~ identified ~~as such in the Agreement and is referred to throughout~~ in the Contract Documents ~~as if singular in number~~. The Board of Trustees, by majority vote, is the only representative of the Owner, an independent school district, having the power to: enter into a contract; amend a contract, including but not limited to, AIA Document A133 Exhibit A; approve changes in the scope of the Work; approve and execute a Change Order or Construction Change Directive modifying the Contract Sum or Guaranteed Maximum Price; agree to an extension to the date of Substantial or Final Completion; or terminate a contract. The Board will act as soon as reasonably possible to avoid undue delays. The Board ~~shall~~

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designates authorized representatives to act on its behalf for day-to-day operations under the Contract. Unless otherwise designated in the Contract Documents, Owner's authorized ~~in writing a~~ representative ~~who~~ shall be the Superintendent of Schools, who may delegate responsibilities as appropriate. ~~have express authority to bind the Owner~~ Except as otherwise provided in the Contract Documents, the Architect does not have such authority. Neither Architect nor Contractor may rely upon the direction of any employee of Owner who has not been designated in writing by the Superintendent or Board of Trustees; Owner shall not be financially responsible for actions taken by the Architect or Contractor in reliance upon direction from unauthorized persons ~~with respect to all matters requiring the Owner's approval or authorization. Except as otherwise provided in Section 4.2.1, the Architect does not have such authority~~. ~~The term "Owner" means the Owner or the Owner's authorized representative.~~

§ 2.1.2 ~~The Owner shall furnish to the Contractor, within fifteen days after receipt of a written request, information necessary and relevant for the Contractor to evaluate, give notice of, or enforce mechanic's lien rights. Such information shall include a correct statement of the record legal title to the property on which the Project is located, usually referred to as the site, and the Owner's interest therein~~ It shall be distinctly understood that by virtue of this Contract, no mechanic, contractor, material person, artisan, or laborer, skilled or unskilled, shall ever in any manner have, claim, or acquire any lien upon the buildings or any of the improvements of whatsoever nature or kind so erected or to be erected by virtue of this Contract or upon any of the land on which said buildings of any of the improvements are so erected, built, or situated, such property belonging to a political subdivision of the State of Texas. It shall be further understood that this Contract is not written for the benefit of their parties.

2.1.3 The Owner shall require the Contractor and the Architect to meet periodically at mutually-agreed-upon intervals, for the purpose of establishing procedures to facilitate cooperation, communication, and timely responses among the participants. By participating in this arrangement, the parties do not intend to create additional contractual obligations or modify the legal relationship which may otherwise exist.

2.1.4 The Owner may require that the Contractor use and/or respond to certain Owner-furnished forms or inquiries during the course of the Project. From time to time, there may be future revisions, changes, additions, or deletions to these forms. The fact that the Owner modifies and increases reasonable reporting requirements shall not serve as the basis for a claim for additional time or compensation by the Contractor.

2.1.5 The Contractor stipulates and agrees that the Owner has no duty to discover any design errors or omissions in the Drawings, Plans, Specifications, and other Construction Documents, and has no duty to notify Contractor of same. By entering into the Contract Documents or any Contract with any Architect, Owner does not warrant the adequacy and accuracy of any Drawings, Plans, Specifications, or other Construction Documents.

§ 2.2 ~~Evidence of the~~ Owner's Financial Arrangements

§ 2.2.1 ~~Prior to commencement of the Work and upon written request by the Contractor, t~~The Owner, being a public body under the laws of the State of Texas, must have adequate funds and/or financing as provided by law prior to award and execution of ~~shall furnish to~~ the Contract~~or~~ Documents~~reasonable evidence that the Owner has made financial arrangements to fulfill the Owner's obligations under the Contract. The Contractor shall have no obligation to commence the Work until the Owner provides such evidence. If commencement of the Work is delayed under this Section 2.2.1, the Contract Time shall be extended appropriately~~.

§ 2.2.2 At any time prior to the Owner's receipt of the executed ~~Agreement~~Contract with the required bonds and insurance, the Owner may, at its sole option and without cause, reject the offer described in this ~~Agreement~~Contract by delivering to the Contractor a written notice stating so. Such notice shall be signed by the Owner's Director of Purchasing or designee and shall be effective on receipt by the Contractor. The rejection of the offer described in this ~~Agreement~~Contract shall cause no obligation or duty to the District save return of bid or proposal security, if any, if rejection is without cause. This paragraph does not pertain to rejection for cause by the Owner, or for the Contractor's failure to provide required bonds or insurance ~~Following commencement of the Work and upon written request by the Contractor, the Owner shall furnish to the Contractor reasonable evidence that the Owner has made financial arrangements to fulfill the Owner's obligations under the Contract only if (1) the Owner fails to make payments to the Contractor as the Contract Documents require; (2) the Contractor identifies in writing a reasonable concern regarding the Owner's ability to make payment when due; or (3) a change in the Work materially changes the Contract Sum. If the Owner fails to provide such evidence, as required, within fourteen days of the Contractor's request, the Contractor may immediately stop the Work and, in that event, shall notify the Owner that the Work has stopped. However, if the request is made because a change in the Work materially changes the Contract Sum under (3) above, the Contractor may immediately stop only that portion of the Work affected by the change until~~

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~~reasonable evidence is provided. If the Work is stopped under this Section 2.2.2, the Contract Time shall be extended appropriately and the Contract Sum shall be increased by the amount of the Contractor's reasonable costs of shutdown, delay and start-up, plus interest as provided in the Contract Documents.~~

§ 2.2.3 ~~After the Owner furnishes evidence of financial arrangements under this Section 2.2, the Owner shall not materially vary such financial arrangements without prior notice to the Contractor.~~

§ 2.2.4 ~~Where the Owner has designated information furnished under this Section 2.2 as "confidential," the Contractor shall keep the information confidential and shall not disclose it to any other person. However, the Contractor may disclose "confidential" information, after seven (7) days' notice to the Owner, where disclosure is required by law, including a subpoena or other form of compulsory legal process issued by a court or governmental entity, or by court or arbitrator(s) order. The Contractor may also disclose "confidential" information to its employees, consultants, sureties, Subcontractors and their employees, Sub-subcontractors, and others who need to know the content of such information solely and exclusively for the Project and who agree to maintain the confidentiality of such information.~~

§ 2.3 Information and Services Required of the Owner

§ 2.3.1 Except for permits and fees that are the responsibility of the Contractor under the Contract Documents, including those required under Section 3.7.1, the Owner shall secure and pay for necessary approvals, easements, assessments and charges required for construction, use or occupancy of permanent structures or for permanent changes in existing facilities.

§ 2.3.2 The "Architect" is the person ~~Owner shall retain an architect~~ lawfully licensed to practice architecture, or an entity lawfully practicing architecture, ~~in the jurisdiction where the Project is located. That person or entity is identified as the Architect~~ identified as such in the ~~Agreement~~Contract and is referred to throughout the Contract Documents as if singular in number.

§ 2.3.3 If the employment of the Architect terminates, the Owner shall employ a successor ~~to whom the Contractor has no reasonable objection and~~ whose status under the Contract Documents shall be that of the Architect. Owner shall notify Contractor if successor architect has been employed by Owner. The term "Architect" means the Architect or the Architect's authorized representative.

§ 2.3.4 If requested to do so, in writing, by Contractor, prior to start of the Work, ~~T~~the Owner shall furnish surveys describing physical characteristics, legal limitations and utility locations for the site of the Project, and a legal description of the site. ~~The Contractor shall be entitled to rely on the accuracy of information furnished by the Owner but shall exercise proper precautions relating to the safe performance of the Work.~~ The survey shall not relieve Contractor from its obligations to examine the site, or exercise proper precautions relating to the safe performance of the Work.

§ 2.3.5 Information or services reasonably necessary for the Work and under the Owner's control shall be furnished by the Owner with reasonable promptness where requested in writing by the Contractor. Under normal circumstances, fourteen (14) District Business days will be considered a reasonable time for Owner response. In any circumstance where information or services from the Owner, Program Manager or Architect is required, Contractor shall promptly notify in writing the Architect, with copy to the Program Manager, of the particular need. Absent such notification, any Claim based upon lack of such information or services shall be waived.~~The Owner shall furnish information or services required of the Owner by the Contract Documents with reasonable promptness. The Owner shall also furnish any other information or services under the Owner's control and relevant to the Contractor's performance of the Work with reasonable promptness after receiving the Contractor's written request for such information or services. Absent such timely notification, any Claim based upon lack of such information or services shall be waived.~~

§ 2.3.6 Unless otherwise provided in the Contract Documents, the Owner shall furnish to the Contractor one copy of the Construction~~act~~ Documents, as provided for in the Project Manual, for purposes of making reproductions pursuant to Section 1.5.2.

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§ 2.4 Owner's Right to Stop the Work

If the Contractor fails to fails to correct non-conforming or defective Work, fails to correct Work which is not in accordance with Contract Documents, or ~~correct defective Work, fails to correct Work that is not in accordance with the requirements of the Contract Documents or the Construction Documents as required by Section 12.2 or repeatedly~~ fails to carry out Work in accordance with the Contract Documents, the Owner may issue a written order to the Contractor to stop the Work, or any portion thereof, until the cause for such order has been eliminated; however, the right of the Owner to stop the Work shall not give rise to a duty on the part of the Owner to exercise this right for the benefit of the Contractor or any other person or entity~~, except to the extent required by Section 6.1.3~~. The authorized Owner's representative having the legal right to stop the Work shall be limited to the Owner's Superintendent of Schools or designee.

§ 2.5 Owner's Right to Carry Out the Work

If the Contractor defaults or neglects to carry out the Work in accordance with the Contract Documents and fails within a ten-day period after receipt of written notice from the Owner to commence and continue correction of such default or neglect with diligence and promptness, the Owner may, without prejudice to other remedies the Owner may have, correct such default or neglect. ~~Such action by the Owner and amounts charged to the Contractor are both subject to prior approval of the Architect and t~~The Architect ~~may~~shall, pursuant to Section 9.5.1, withhold or nullify a Certificate for Payment in whole or in part, to the extent reasonably necessary to reimburse the Owner for the reasonable cost of correcting such deficiencies, including Owner's expenses and compensation for the Architect's, Program Manager and other consultants' additional services, if any, made necessary by such default, neglect, or failure. If current and future payments are not sufficient to cover such amounts, then the Contractor shall pay the difference to the Owner. If the Contractor disagrees with the actions of the Owner or the Architect, or the amounts claimed as costs to the Owner, then the Contractor may file a Claim pursuant to Article 15.

2.5.1 After the Work is complete the Owner may make emergency repairs to the Work if necessary to prevent further damage, or if the Contractor does not promptly respond to a notice of a condition requiring repairs. Contractor shall be responsible to Owner for this cost if the reason for the repairs is defects in Contractor's Work. If payments then or thereafter due the Contractor are not sufficient to cover such costs, the Contractor shall pay the difference to the Owner.

2.6 OWNER'S OCCUPANCY

Contractor agrees that the Owner may place and install as much equipment and furnishings during the progress of the building as is possible before completion of various parts of the Work, or may occupy portions of the Work before substantial completion of the entire Work, and further agrees that such placing and installing of equipment and furnishings or occupancy of portions of the Work shall not in any way evidence the substantial completion of the entire Work, or signify Owner's acceptance of the Work, nor does it affect claims for liquidated damages in case Substantial Completion is not achieved as required unless the failure to reach Substantial Completion is the result of the early move-in or occupancy. Owner will accept the responsibility for any damages to the Work caused by such occupancy.

ARTICLE 3 CONTRACTOR

§ 3.1 General

§ 3.1.1 The Contractor is the person or entity identified as such in the ~~Agreement~~Contract and is referred to throughout the Contract Documents as if singular in number. ~~The Contractor shall be lawfully licensed, if required in the jurisdiction where the Project is located. The Contractor shall designate in writing a representative who shall have express authority to bind the Contractor with respect to all matters under this Contract.~~ The term "Contractor" means the Contractor or the Contractor's authorized representative, and includes the Construction Manager at Risk, if applicable.

§ 3.1.2 The Contractor shall perform the Work in accordance with the Contract Documents.

§ 3.1.3 The Contractor shall not be relieved of its obligations to perform the Work in accordance with the Contract Documents either by activities or duties of the Architect or Program Manager in the ~~Architect's~~ administration of the Contract, activities of the Owner (or Owner's Program Manager, if applicable), or by tests, inspections or approvals required or performed by persons or entities other than the Contractor.

3.1.4 The Contractor represents and warrants the following to the Owner (in addition to the other representations and warranties contained in the Contract Documents), as an inducement to the Owner to execute this Contract, which

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representations and warranties shall survive the execution and delivery of the Contract and the Final Completion of the Work:

.1 that it is financially solvent, able to pay its debts as they mature, and possessed of sufficient working capital to complete the Work and perform its obligations under the Contract Documents;

.2 that it is able to furnish the tools, materials, supplies, equipment, and labor required to timely complete the Work and perform its obligation hereunder and has sufficient experience and competence to do so;

.3 that it is authorized to do business in the State where the Project is located and properly licensed by all necessary governmental, public, and quasi-public authorities having jurisdiction over it, the Work, or the site of the Project; and

.4 that the execution of the Contract and its performance thereof are within its duly-authorized powers.

§ 3.2 Review of Contract Documents and Field Conditions by Contractor

§ 3.2.1 ~~Execution of the Contract by the Contractor is a representation that the Contractor has visited the site, become generally familiar with local conditions under which the Work is to be performed, and correlated personal observations with requirements of the Contract Documents.~~ The Contractor represents and warrants by submission of a Proposal that he has carefully examined the Contract Documents, any soil test reports, drainage studies, geotechnical or other reports, and the site of the Work, and that, from his own investigations, he has satisfied himself as to the nature and location of the Work, the character, quality and quantity of surface and subsurface materials likely to be encountered, the character of equipment and other facilities needed for the performance of the Work, the general and local conditions and all other materials which may in any way affect the Work or its performance. Should the Contractor find discrepancies, omissions or conflicts within the Contract Documents, or be in doubt as to their meaning, the Contractor shall at once notify in writing the Architect and Owner, and Architect will issue a written addendum to all parties that is consistent with the Owner's Scope of the Work The Contractor shall not be entitled to any additional time or compensation for any additional work caused by the Contractor's fault, improper construction, or by Contractor's failure to carefully study and compare the Contract Documents to actual observable site conditions prior to execution of the Work.

§ 3.2.2 Because the Contract Documents are complementary, the Contractor shall, before starting each portion of the Work, carefully study and compare the various Drawings and other Contract Documents relative to that portion of the Work, as well as the information furnished by the Owner pursuant to Section 2.3.4, shall take field measurements of any existing conditions related to that portion of the Work, and shall observe any conditions at the site affecting it. These obligations are for the purpose of facilitating coordination and construction by the Contractor and are ~~not~~ for the purpose of discovering errors, omissions, or inconsistencies in the Contract Documents; ~~however,~~ the Contractor shall promptly report to the Architect any errors, inconsistencies or omissions discovered by or made known to the Contractor as a request for information in such form as the Architect may require. ~~It is recognized that the Contractor's review is made in the Contractor's capacity as a contractor and not as a licensed design professional, unless otherwise specifically provided in the Contract Documents.~~ Contractor shall not perform any Work involving an error, inconsistency, or omission without further instructions to Contractor or revised Construction Documents from the Architect.

§ 3.2.3 Neither the Owner nor ~~T~~the Contractor is ~~not~~ required to ascertain that the Contract Documents are in accordance with applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities, but the Contractor shall promptly report to the Architect any nonconformity discovered by or made known to the Contractor as a request for information in such form as the Architect may require.

3.2.3.1 Any design errors or omissions noted by the Contractor during this review shall be reported promptly to the Architect, but it is recognized that the Contractor's review is made in the Contractor's capacity as a contractor and not as a licensed design professional, unless otherwise specifically provided in the Contract Documents

§ 3.2.4 If the Contractor has knowledge that any of the products or systems specified will perform in a manner that will limit the Contractor's ability to satisfactorily perform the Work or to honor his warranty, or will result in a limitation of or interference with the Owner's intended use, then the Contractor shall promptly notify the Architect and Owner in writing, providing substantiation for his position. Any necessary changes, including substitution of

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materials, shall be accomplished by appropriate Modification. If the Contractor believes that additional cost or time is involved because of clarifications or instructions the Architect issues in response to the Contractor's notices or requests for information pursuant to Sections 3.2.2, ~~or~~ 3.2.3, or 3.2.3.1, the Contractor shall submit Claims as provided in Article 15. If the Contractor fails to perform the obligations of Sections 3.2.2, ~~or~~ 3.2.3, or 3.2.3.1, the Contractor shall pay such costs and damages to the Owner, subject to Section 15.1.7, as would have been avoided if the Contractor had performed such obligations. Contractor shall take field measurements, verify field conditions, and shall carefully compare them to the Construction Documents. ~~If t~~The Contractor ~~performs those obligations, the Contractor~~ shall ~~not~~ be liable to the Owner or Architect for damages resulting from errors, inconsistencies or omissions in the Contract Documents, for differences between field measurements or conditions and the Contract Documents, or for nonconformities of the Contract Documents to applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities when the Contractor recognized or should have recognized such error, inconsistency, omissions or difference, and failed to report it to the Architect. Contractor shall not be entitled to additional compensation or additional Work caused by Contractor's failure to carefully study and compare the Construction Documents prior to the execution of the Work.

3.2.5 Prior to performing any Work, and only if applicable, Contractor shall locate all utility lines as shown and located on the plans and specifications, including the telephone company lines and cables, sewer lines, water pipes, gas lines, electrical lines, including, but not limited to, all buried pipelines and buried telephone cables, and shall perform any Work in such a manner so as to avoid damaging any such lines, cables, pipes, and pipelines. In addition, Contractor shall independently determine the location of same. Contractor shall be responsible for any damage done to such utility lines, cables, pipes, and pipelines during its Work, and shall be responsible for any loss, damage, or extra expense resulting from such damage. Repairs shall be made immediately to restore all service. Any delay for such break shall be attributable to Contractor. In addition, and only if applicable, Contractor shall review the appropriate AHERA and hazardous materials surveys for the particular campuses involved in the Project, and shall notify all Subcontractors and Sub-subcontractors of the necessity to review said surveys. Contractor shall perform any Work in such a manner as to avoid damaging, exposing, or dislodging any asbestos-containing materials that are clearly identified and located in AHERA and other hazardous material surveys. Before performing any portion of the Work, the Contractor shall fully investigate all physical aspects of the Project Site and verify all dimensions, measurements, property lines, grades and elevations, existing improvements, and general suitability of existing conditions at the Project site. If applicable, Contractor shall comply with U.S. Environmental Protection Agency rules concerning renovating, repairing, or painting work in schools built prior to 1978 involving lead-based paint.

3.2.6 The Owner shall be entitled to deduct from the Contract Sum, amounts paid to the Architect for the Architect to evaluate and respond to the Contractor's requests for information, where such information was available to the Contractor from a careful study and comparison of the Contract Documents, field conditions, Owner provided information, Contractor-prepared coordination drawings, or prior Project correspondence or documentation. If, in the reasonable opinion of the Architect, the Contractor does not make reasonable effort to comply with any of the above requirements of the Contract Documents, and this causes Architect or his Consultants to expend an unreasonable amount of time in the discharge of the duties imposed by the Contract Documents, then the Contractor shall bear the cost of compensation for the Architect's additional services made necessary by such failure.

3.2.7 The Contractor shall arrange meetings prior to commencement of the Work of all major Subcontractors to allow the Subcontractors to demonstrate an understanding of the Construction and Contract Documents to the Architect and to allow the Subcontractors to ask for interpretations, when necessary. The Contractor and each Subcontractor shall be evaluated and satisfy themselves as to the conditions and limitations under which the Work is to be performed, including:

.1 The location, condition, layout, drainage, and nature of the Project site and surrounding areas;
.2 Generally prevailing climatic conditions;
.3 Anticipated labor supply and costs;
.4 Availability and cost of materials, tools, and equipment; and
.5 Other similar issues.

§ 3.3 Supervision and Construction Procedures

§ 3.3.1 The Contractor shall supervise and direct the Work, using the Contractor's best skill and attention. The Contractor shall be solely responsible for, and have control over, construction means, methods, techniques, sequences, and procedures, and for coordinating all portions of the Work under the Contract. If the Contract

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Documents give specific instructions concerning construction means, methods, techniques, sequences, or procedures, the Contractor shall evaluate the jobsite safety thereof and shall be solely responsible for the jobsite safety of such means, methods, techniques, sequences, or procedures. If the Contractor determines that such means, methods, techniques, sequences or procedures may not be safe, the Contractor shall give timely written notice to the Owner and Architect, and shall propose alternative means, methods, techniques, sequences, or procedures. The Architect shall evaluate the proposed alternative solely for conformance with the design intent for the completed construction. Unless the Architect objects, in writing, to the Contractor's proposed alternative, the Contractor shall perform the Work using its alternative means, methods, techniques, sequences, or procedures.

Contractor shall attend weekly, or as otherwise directed by Owner, job site progress meetings. Program Manager shall conduct such meetings; and, shall manage Architect's recording, transcribing and distributing minutes to attendees, Architect, and other appropriate parties

§ 3.3.2 The Contractor shall be responsible to the Owner for acts and omissions of the Contractor's employees, Subcontractors and their agents and employees, and other persons or entities performing portions of the Work for, or on behalf of, the Contractor or any of its Subcontractors. It is understood and agreed that the relationship of Contractor to Owner shall be that of an independent Contractor. Nothing contained herein or inferable here from shall be deemed or construed to (1) make Contractor the agent, servant or employee of the Owner, or (2) to create any partnership, joint venture, or other association between the Owner and Contractor. Any direction or instruction by Owner or any of its authorized representatives in respect to the Work shall relate to the results the Owner desires to obtain from the Work, and shall in no way affect Contractor's independent Contractor status described herein. As part of that responsibility, Contractor shall enforce the Owner's alcohol-free, drug-free, tobacco-free, harassment-free, and weapon-free policies and zones, which will require compliance with those policies and zones by Contractor's employees, subcontractors, and all other persons carrying out the Contract. Contractor shall require all construction workers, whether Contractor's own forces or the forces of Contractor's subcontractors, while on Owner's property to refrain from committing any criminal conduct, using tobacco products, possessing or drinking alcoholic beverages, possessing or using illegal drugs or controlled substances, carrying or possessing weapons, speaking profane and/or offensive language, or engaging in any inappropriate interactions of any nature whatsoever with students and employees, including talking, touching, staring or otherwise contributing to a hostile or offensive environment for Owner's students and employees. All areas of campus, other than the defined construction area, shall be off limits to Contractor's forces, unless their work assignment specifies otherwise. Contractor shall also require adequate and appropriate dress and identification of Contractor's employees, subcontractors, and all other persons carrying out the Work. Contractor shall require all construction workers, whether Contractor's own forces or the forces of Contractor's subcontractors, to wear identification tags on the front of their persons during all times that they are on Owner's property. Such identification tags shall contain a current photograph and the worker's full name in a typeface large enough to be seen from a reasonable distance. The Contractor shall further ensure that no on-site fraternization shall occur between personnel under the Contractor's and Subcontractor's direct or indirect supervision and Owner's students or employees and the general public. Failure of an individual to adhere to these standards of conduct shall result in the immediate removal of the offending employee from all construction on any of Owner's property. Repeated removal of Contractor's or Contractor's subcontractor's forces, or one serious infraction, shall constitute a substantial breach of the Contract justifying the immediate termination by Owner pursuant to Article 14. Contractor shall require all construction workers, whether Contractor's own forces or the forces of Contractor's subcontractor, to park their personal motor vehicles on Owner's property only in the parking places designated by the Owner's campus principal. Any vehicles not parked in the appropriate locations shall be towed at the vehicle owner's sole expense. Contractor shall follow, and shall require all employees, agents, or subcontractors to follow, the tree ordinance of the municipality in which the Project is located. In addition, if not covered by the municipal tree ordinance, Contractor shall barricade and protect all trees on the Project, which shall be included in the Cost of the Work. Contractor shall institute a theft deterrence program designed to restrict construction worker access to properties of Owner that are currently in use, to maintain supervision of Contractor's and Contractor's subcontractor's forces, and to reimburse the Owner or those persons suffering a theft loss which results from Contractor's forces or Contractor's subcontractor's forces' actions, omissions, or failure to secure the Work connecting or adjacent to property of Owner.

§ 3.3.3 The Contractor shall be responsible for inspection of portions of Work already performed to determine that such portions are in proper condition to receive subsequent Work. Contractor shall execute the Work in a good and workmanlike manner, continuously and diligently in accordance with generally accepted standards of construction practice for construction of projects similar to the Project, using qualified, careful and efficient workers and in conformity with the provisions of the Contract Documents.

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3.3.4 The Contractor shall properly and efficiently coordinate the timing, scheduling, and routing of all Work performed by all sub-contractors and sub-subcontractors.

3.3.5 To the extent that any portion of the Work requires a trench excavation exceeding five (5') feet in depth, in accordance with Texas Health and Safety Code § 756.023(a), Contractor shall fully comply, and shall require any applicable subcontractor to comply, with:

.1 The Occupational Safety and Health Administration standards for trench safety in effect for the Construction of the Work;
.2 The special shoring requirements, if any, of the Owner;
.3 Any geotechnical information obtained by Owner for use by the Contractor in the design of the trench safety system; and
.4 Trench excavation safety protection shall be a separate pay item, and shall be based on linear feet of trench excavated. Special shoring requirements shall also be a separate pay item, and shall be based on the square feet of shoring use.

3.3.6 The Contractor shall review Subcontractor safety programs, procedures, and precautions in connection with performance of the Work. However, the Contractor's duties shall not relieve any Subcontractor(s) or any other person or entity (e.g. a supplier), including any person or entity with whom the Contractor does not have a contractual relationship, of their responsibility or liability relative to compliance with all applicable federal, state, and local laws, rules, regulations, and ordinances which shall include the litigation to provide for the safety of their employees, persons, and property and their requirements to maintain a work environment free of recognized hazards. The foregoing notwithstanding, the requirements of this Paragraph are not intended to impose upon the Contractor any additional obligations that the Contractor would not have under any applicable state or federal laws, including, but not limited to, any rules, regulations, or statutes pertaining to the Occupations Safety and Health Administration.

3.3.7 It is understood and agreed that the relationship of Contractor to Owner shall be that of an independent contractor. Nothing contained in this Contract or inferable from this Contract shall be deemed or construed to: 1) make Contractor the agent, servant or employee of the Owner; or 2) create any partnership, joint venture, or other association between Owner and Contractor. Any direction or instruction by Owner or any of its authorized representatives in respect of the Work, shall relate to the result the Owner desires to obtain from the Work, and shall in no way affect Contractor's independent contractor status. Pursuant to Texas Labor Code § 214.008, the Contractor and any subcontractor on the Project, shall properly classify, as an employee or an independent contractor, in accordance with Texas Labor Code Chapter 201, any individual the Contractor or subcontractor directly retains and compensates for services performed in connection with this Contract. Any Contractor or subcontractor who fails to properly classify such an individual, may be subject to penalties of Texas Labor Code § 214.008(c).

§ 3.4 Labor and Materials

§ 3.4.1 These Contract Documents shall not be construed to deny or diminish the right of any person to work because of the person's membership or other relationship status with respect to any organization. Texas Government Code § 2269.054. These Contract Documents shall also not prohibit, require, discourage or encourage a person, or discriminate against a person bidding on this contract from entering into or declining to enter into, or adhering to, an agreement with a collective bargaining organization relating to this Project. Texas Government Code § 2269.0541. Unless otherwise provided in the Contract Documents, the Contractor shall provide and pay for qualified, careful, and efficient workers and labor, eligible to work in accordance with state and federal law. Contractor shall appropriately classify all workers in accordance with the Fair Labor Standards Act, its implementing regulations, and Texas Labor Code § 214.008. In addition, unless otherwise provided in the Contract Documents, the Contractor shall provide and pay for materials, equipment, tools, construction equipment and machinery, water, heat, utilities, transportation, and other facilities and services necessary for proper execution and completion of the Work, whether temporary or permanent and whether or not incorporated or to be incorporated in the Work. Before ordering any material or doing any Work, Contractor shall verify all dimensions and check all conditions in order to assure Contractor that they are the same as those in Drawings, Specifications, and other Construction Documents. Any inconsistency shall be brought to the attention of the Architect. In the event that discrepancies occur between ordered material and actual conditions and Architect was not notified beforehand, then costs to correct such discrepancies shall be borne by Contractor.

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§ 3.4.2 Except in the case of minor changes in the Work approved by the Architect in accordance with Section 3.12.8 or ordered by the Architect in accordance with Section 7.4, the Contractor may make substitutions only with the prior written consent of the Owner, after evaluation by the Architect and Program Manager ~~and~~ in accordance with a Change Order or Construction Change Directive.

3.4.2.1 After evaluation by the Architect, substitutions and alternates may be rejected by the Architect or Program Manager without explanation and will be considered only under one or more of the following conditions: (i) the proposal is required for compliance with interpretation of code requirements or insurance regulations then existing; (ii) specified products are unavailable through no fault of the Contractor; (iii) and when, in the judgment of the Architect, a substitution would be substantially in the Owner's best interests, in terms of cost, time, or other considerations.

3.4.2.2 The Contractor must submit to the Architect: (i) a full explanation of the proposed substitution and submittals of all supporting data, including technical information, catalog cuts, warranties, test results, installation instructions, operating procedures, and other like information necessary for a complete evaluation for the substitution: (ii) a written explanation of the reasons the substitution should be considered, including the benefits to the Owner and the Work in the event the substitution is acceptable; (iii) the adjustment, if any, in the Contract Sum; (iv) the adjustment, if any, in the time of completion of the Contract and the construction schedule; and (v) an affidavit stating (a) the proposed substitution conforms to and meets all requirements of the pertinent Specifications and the requirements shown on the Drawings, and (b) the Contractor accepts the warranty and will coordinate the Work to be complete in all respects, as if originally specified by the Architect. Proposals for substitution shall be submitted in writing to the Architect in sufficient time to allow the Architect no less than fifteen (15) working days for review. No substitutions will be considered or allowed without the Contractor's submittals of complete substantiating data and information.

3.4.2.3 Whether or not the Architect accepts any proposed substitution, the Contractor shall reimburse the Owner for any fees charged by the Architect or other consultants for evaluating each proposed substitution.

§ 3.4.3 The Contractor shall enforce strict discipline and good order among the Contractor's employees and other persons carrying out the Work. The Contractor shall not permit employment of unfit persons or persons not properly skilled in tasks assigned to them. THE CONTRACTOR RELEASES, INDEMNIFIES AND HOLDS HARMLESS THE OWNER FOR CONTRACTOR'S FORCES' NON-COMPLIANCE WITH OWNER'S DRUG-FREE, ALCOHOL-FREE, WEAPON-FREE, HARASSMENT-FREE, AND TOBACCO-FREE ZONES, CONTRACTOR'S FORCES' NON-COMPLIANCE WITH CRIMINAL LAW, OR CONTRACTOR'S OR CONTRACTOR'S FORCES' NON-COMPLIANCE WITH IMMIGRATION LAW OR REGULATIONS. Any individual found by Owner to have violated these restrictions is subject to permanent removal from the Project, at the Owner's request. Contractor shall place similar language in its subcontract agreements, requiring the Subcontractors and Sub-subcontractors to be responsible for their own forces, and Contractor shall cooperate with the Owner to ensure Subcontractor and Sub-subcontractor compliance.

3.4.4 Including, but not limited to, the specific requirement of Article 10, Contractor, its subcontractors and vendors shall bear responsibility for compliance with all federal, state, and local laws, regulations, guidelines, and ordinances pertaining to work safety and applicable to the Work. Contractor further recognizes that the Owner and Architect do not owe the Contractor any duty to supervise or direct his work so as to protect the Contractor from the consequences of his own conduct.

3.4.5 Pursuant to Texas Education Code § 44.034, Contractor must give advance written notice to the Owner if the Contractor or an owner or operator of the Contractor has been convicted of a felony. The notice must include a general description of the conduct resulting in the conviction of a felony. The Owner may terminate this Contract if the Owner determines that the Contractor failed to give such notice or misrepresented the conduct resulting in the conviction. This paragraph requiring advance notice does not apply to a publicly-held corporation.

3.4.6 CRIMINAL HISTORY CHECKS

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3.4.6.1 So that Owner can obtain the national criminal history record information required by Texas Education Code Section 22.08341 on all "covered employees" (as defined in Section 3.4.6.3) of Contractor, its subcontractors, or any subcontracting entities who will perform the Work, Contractor shall submit to Owner the name and all necessary identifying information necessary to enable Owner to obtain the national criminal history information on those covered employees before they begin the Work. Contractor's submission will include the employee's written authorization for Owner to obtain such criminal history information. Owner may, in its sole discretion, prohibit the use of any employee to perform the Work after its review of the criminal history information, but cannot disclose the criminal history information to Contractor. Contractor shall reimburse Owner for Owner's costs incurred in obtaining the criminal history information. Contractor's violation of this section shall constitute a substantial failure under Article 14.

3.4.6.2 Contractor will not assign any "covered employee" with a "disqualifying criminal history," as those terms are defined below, to work on the Project. If Contractor receives information that a covered employee has a reported disqualifying criminal history, then Contractor will immediately remove the covered employee from the Project and notify the Owner in writing within three (3) business days. If the Owner objects to the assignment of any covered employee on the basis of the covered employee's criminal history record information, then Contractor agrees to discontinue using that covered employee to provide services on Owner's Project. If Contractor has taken precautions or imposed conditions to ensure that the employees of Contractor and any subcontractor will not become covered employees, Contractor will ensure that these precautions or conditions continue throughout the time the contracted services are provided.

3.4.6.3 For the purposes of this Section, "covered employees" means employees, agents, or applicants of Contractor who has or will have continuing duties related to the services to be performed on Owner's Project and has or will have direct contact with Owner's students. The Owner will decide what constitutes direct contact with Owner's students. "Disqualifying criminal history" means: any conviction or other criminal history information designated by the Owner; any felony or misdemeanor conviction that would disqualify a person from obtaining educator certification under Texas Education Code § 21.060, and 19 Texas Administrative Code § 249.16; or one of the following offenses, if at the time of the offense, the victim was under 18 years of age or enrolled in a public school; a felony offense under Texas Penal Code Title 5 Offense Against Persons; an offense for which a defendant is required to register as a sex offender under Texas Code of Criminal Procedure Chapter 62; or an equivalent offense under federal law or the laws of another state.

3.4.7 OWNER'S ADDITIONAL REQUIREMENTS RELATED TO CRIMINAL HISTORIES

In addition, as provided in Section 3.4.6.1 above, Owner or Contractor will at least annually obtain criminal history record information that relates to any employee, agent, or applicant of the Contractor, if the person has or will have duties related to the Project, and the duties are or will be performed on Owner's Project, or at another location where students are likely to be present. Contractor shall assume all expenses associated with the background checks and shall immediately remove any employee, agent, or subcontractor who was convicted of a felony or a misdemeanor involving moral turpitude from Owner's property, or other location where students are likely to be present. Owner shall determine what constitutes "moral turpitude" or a "location where students are likely to be present."

3.4.7.1 If the Contractor is the person or owner or operator of the business entity, that individual may not self-certify regarding the criminal history record information and its review, and must submit original evidence acceptable to the Owner with this ~~Agreement~~Contract showing compliance

3.4.8 PREVAILING WAGE RATES

3.4.8.1 Contractor, Contractor's Subcontractors and Sub-subcontractors shall pay all workers not less than the general prevailing rate of per diem wages for work of a similar character where the project is located as detailed in the "Minimum Wage Schedule" attached to this Contract. Wages listed are minimum rates only. However, no claims for additional compensation above the Contract Sum shall be considered by the Owner because of payments of wage rates in excess of the applicable rate provided herein. Texas Government Code § 2258.001 *et seq*.

3.4.8.2 Contractor shall forfeit, as a penalty to the Owner, $60 for each laborer, worker, or mechanic, employed for each calendar day or part of the day that the worker is paid less than the wage rates stipulated in the Contract Documents.

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3.4.8.3 Owner reserves the right to receive and review payroll records, payment records, and earning statements of employees of Contractor, and of Contractor's Subcontractors and Sub-subcontractors.

3.4.8.4 In executing the Work under the Contract Documents, Contractor shall comply with all applicable state and federal laws, including but not limited to, laws concerned with labor, equal employment opportunity, safety and minimum wages.

3.4.8.5 If no schedule is attached to the Contract, Contractor shall use the wage rates contained in the Project Manual for the Project. If no wage rates are in the Project Manual, then the parties shall use the wage rate determined by the U.S. Department of Labor in accordance with the Davis-Bacon Act, 40 U.S.C. § 276a, (which can be accessed on the internet at https://www.wdol.gov/or https://beta.sam.gov/) effective as of the date of this Contract.

§ 3.5 Warranty

§ 3.5.1 The Contractor warrants to the Owner and Architect that materials and equipment furnished under the Contract will be of good quality and new unless the Contract Documents require or permit otherwise. The Contractor further warrants that the Work will conform to the requirements of the Contract Documents and will be free from defects, except for those inherent in the quality of the Work the Contract Documents require, ~~or permit~~ and that the Work will conform to the requirements of the Contract Documents.~~permit~~. The Contractor further warrants that Contractor shall perform the Work in a good and workmanlike manner, continuously and diligently in accordance with generally accepted standards of construction practice for construction of projects similar to the Project, except to the extent the Contract Documents expressly specify a higher degree of finish or workmanship, in which case the standard shall be the higher standard. All material shall be installed in a true and straight alignment, level and plumb; patterns shall be uniform; and jointing of materials shall be flush and level, unless otherwise directed in writing by the Architect. Work, materials, or equipment not conforming to these requirements may be considered defective. The Contractor's warranty excludes remedy for damage or defect caused by abuse, alterations to the Work not executed by the Contractor, improper or insufficient maintenance (unless such maintenance is Contractor's responsibility), improper operation, or normal wear and tear and normal usage, but such exclusions shall only apply after Owner has taken occupancy of the damaged or defective portion of the Project. If required by the Architect, the Contractor shall furnish satisfactory evidence as to the kind and quality of materials and equipment. Notwithstanding anything in the Contract Documents to the contrary, Owner and Contractor expressly agree that the warranties stated herein shall mean the individual warranties associated with each particular Work within the Project, and each such individual warranty shall run from the applicable Work's Final Completion date (unless otherwise expressly provided in the applicable Contract Documents for that particular Work.) Contractor's express warranty is in addition to, and not in lieu of, Owner's other available remedies. All required warranties on equipment, machinery, materials, or components shall be submitted to the Architect on the manufacturer's or supplier's approved forms for delivery to the Owner. The warranties set out in this Subparagraph are not exclusive of any other warranties or guarantees set out in other places in the Contract Documents or expressed or implied under applicable law.

§ 3.5.2 ~~All material, equipment, or other special warranties required by the Contract Documents shall be issued in the name of the Owner, or shall be transferable to the Owner, and shall commence in accordance with Section 9.8.4~~Contractor shall certify that the ~~Project~~Work has been constructed in general conformance with the Architect's or Engineer's plans, specifications, and Construction Documents, as modified from time to time pursuant to the terms of the Contract Documents. Contractor shall fully complete a "Certification of Project Completion" as required by 19 Texas Administrative Code § 61.1040~~36~~.

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3.5.3 In the event of failure of materials, products, or workmanship, either during construction or the warranty period, the Contractor shall take appropriate measures to ensure correction of defective Work or replacement of the defective items, without cost to the Owner. Such warranty shall be maintained notwithstanding that certain systems may be activated prior to Substantial Completion as required for the satisfactory completion of the Project. Upon written notice from the Owner or Architect, the Contractor shall promptly remedy defects as covered by Contractor's warranty. If Contractor does not respond to the written notice, either by beginning corrective work or notifying Owner in writing regarding when corrective work will begin, within ten (10) days of Contractor's receipt of the written notice, then the Owner may take measures to correct the Work and Contractor will be obligated to reimburse Owner's costs. The provisions of this subparagraph shall be in addition to, and not in lieu of, any other rights and remedies available to the Owner.

3.5.3.1 All required warranties on equipment, machinery, materials, or components shall be submitted to the Architect on the manufacturer's or supplier's approved forms at the time of Substantial Completion

3.5.4 When deemed necessary by the Owner and prior to installation of any item specifically made subject to a performance standard or regulatory agency standard under any provision of the Contract Documents, Contractor shall furnish proof of conformance to the Architect. Proof of conformance shall be in the form of:

.1 an affidavit from the manufacturer certifying that the item is in conformance with the applicable standards; or

.2 an affidavit from a testing laboratory certifying that the product has been tested within the past year and is in conformance with the applicable standards; or

.3 such further reasonable proof as is required by the Architect.

3.5.5 The Contractor agrees to issue the warranty (or warranties) in the name of the Owner, or assign the warranty (or warranties) to the Owner at Final Completion of the Work, such assignment to be effective no later than Final Completion, for any and all material, equipment, fixtures, and furniture (if supplied or installed by Contractor or its subcontractor), or other special warranties, and manufacturers' warranties relating to materials and labor used in the Work. Contractor further agrees to perform the Work in such manner so as to preserve any and all manufacturer's warranties. All forms will be required to be submitted prior to Final Payment.

3.5.6 The warranties of Contractor provided in Section 3.5 shall in no way limit or abridge the warranties of the suppliers of equipment and systems which are to comprise a portion of the Work and all such warranties shall be in form and substance as required by the Contract Documents. Contractor shall take no action or fail to act in any way which results in the termination or expiration of such third party warranties or which otherwise results in prejudice to the rights of Owner under such warranties. Contractor agrees to provide all notices required for the effectiveness of such warranties and shall include provisions in the contracts with the providers and manufacturers of such systems and equipment whereby Owner shall have a direct right, but not a duty, of enforcement of such warranty obligations.

3.5.7 Contractor shall maintain a complete and accurate schedule of the date(s) of Substantial Completion, the date(s) of Final Completion, and the dates upon which the warranty under Section 12.2 herein on each phase or building will expire. Contractor shall provide a copy of such schedules to Owner and Architect. Prior to termination of the warranty period under Section 12.2 herein, Contractor shall accompany Owner and Architect on re-inspection of each Work in the Project and Contractor shall be responsible from correcting any warranty items which are observed or reported during the warranty period under Section 12.2 herein. Contractor shall prosecute such warranty work under Section 12.2 herein without interruption until accepted by Owner and Architect, even though such work shall extend beyond the warranty period under Section 12.2 herein. If Contractor fails to provide the schedules to Owner and Architect, Contractor's warranty obligation described herein shall continue until such inspection is conducted and deficiencies are corrected.

3.5.8 Prior to receipt of Final Payment, Contractor shall:

.1 Obtain duplicate original warranties, executed by all subcontractors, making the dates of beginning of the warranties the Date of Final Completion; and the warranties of suppliers and manufacturers, making the dates of beginning of the warranties no later than the Date of Final Completion;

.2 Verify that the documents are in proper form and contain full information;

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.3 Co-sign warranties when required;

.4 Bind all warranties in commercial quality 8-1/2 X 11 inch three-ring binder, with hardback, cleanable, plastic covers;

.5 Label the cover of each binder with a typed or printed title labeled "WARRANTIES", along with the title of the Project, name, address, and telephone number of Contactor, and name of its responsible principal;

.6 Include a Table of Contents, with each item identified by the number and title of the specification section under which the product is specified;

.7 Separate each warranty with index tab sheets keyed to the Table of Contents listing; and

.8 Deliver warranties and bonds in the form described above, to the Architect who will review same prior to submission to the Owner.

3.5.8.1 Contractor and Owner acknowledge that the Project may involve construction work on more than one school building for the Owner. Each building, or approved phase of each building, shall have its own, separate, and independent date of substantial completion, dates upon which the one-year warranty on each phase or building, which is substantially complete, will expire, and dates of final completion. Contractor agrees to provide notice of the warranty expiration date to Owner and Architect at least one month prior to the expiration of the one (1) year warranty period on each building or each phase of the building that has been substantially completed. If Owner, Architect or Program Manager discovers during the warranty period, deficiencies not previously reported, Contractor shall accompany the Owner, Architect and Program Manager on an inspection of such deficiencies and Contractor shall be responsible for correcting any such deficiencies not caused by the Owner or the use of the building. For extended warranties required by various sections, i.e., roofing, compressors, mechanical equipment, Owner will notify the Contractor of deficiencies and Contractor shall start remedying these defects within fifteen (15 days of initial notification from Owner. Contractor shall prosecute the work without interruption until accepted by the Owner and the Architect, even though such prosecution should extend beyond the limit of the warranty period. If Contractor fails to provide notice of the expiration of the one (1) year warranty period at least one month prior to the expiration date, Contractor's warranty obligation described in this paragraph shall continue until such inspection is conducted and any deficiencies found in the inspection corrected Contractor shall certify that the Work has been constructed in accordance with the Contract Documents. Any work performed by the Contractor that is not in accordance with the Contract Documents is defective and a breach of this agreement unless the Owner has agreed in writing to waive the defect. The Contractor shall provide all reasonable assistance in achieving compliance with building code specifications, accessibility standards, and Texas Education Agency Commissioner's rules in the Work.

§ 3.6 Taxes

The Contractor shall pay sales, consumer, use and similar taxes for the Work provided by the Contractor that are legally enacted when bids are received or negotiations concluded, whether or not yet effective or merely scheduled to go into effect. Owner is an exempt entity under the tax laws of the State of Texas. Texas Tax Code § 151.309; 34 TAC § 3.322. The Owner represents that this Project is eligible for exemption from the State Sales Tax on tangible personal property and material incorporated in the Project, provided that the Contractor fulfills the requirements of the Texas Tax Code § 151.309; § 151.310; § 151.311, and 34 TAC § 3.291 and § 3.287. For the purpose of establishing exemptions, it is understood and agreed that the Contractor may be required to segregate materials and labor costs at the time a Contract is awarded. Contractor will accept a Certificate of Exemption from the Owner, pursuant to Texas Tax Code § 151.054(e), § 151.155, and 34 TAC § 3.287. Contractor shall obtain Certificates of Resale from Contractor's suppliers. Texas Tax Code § 151.154; 34 TAC § 3.285. Failure of Contractor or any Sub-Contractor to obtain Certificates of Resale from their suppliers shall make the Contractor or Sub-Contractor responsible for absorbing the tax without compensation from Owner. Contractor shall pay all necessary local, county, and state taxes, income tax, compensation tax, social security, and withholding payments, as required by law. CONTRACTOR HEREBY RELEASES, INDEMNIFIES, AND HOLDS HARMLESS OWNER FROM ANY AND ALL CLAIMS AND DEMANDS MADE AS A RESULT OF THE FAILURE OF CONTRACTOR OR ANY SUBCONTRACTOR TO COMPLY WITH THE PROVISIONS OF ANY OR ALL SUCH LAWS AND REGULATIONS.

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3.6.2 ~~1~~ The Dallas Independent School District is an exempt organization as defined by the Limited Sales and Excise Use Tax Act of Texas. The Contractor may issue an exemption certificate in lieu of sales tax on the purchase, rental or lease of all materials, supplies, equipment used or consumed and other tangible personal property incorporated into the property being improved by virtue of this Contract, as well as all materials, supplies, equipment and other tangible personal property used or consumed by the Contractor in performing this Contract with the Dallas Independent School District. The Contractor may issue exemption certificate(s) to its suppliers in lieu of said sales tax for all of said materials and supplies. The uses of said materials and supplies for which an exemption from the said sales tax is claimed and any such exemption certificate(s), shall comply with the applicable rulings of the State Comptroller.

3.6.3 ~~2~~ The Contractor shall be held to have studied all tax laws for the State of Texas, the County of Dallas, Texas and the City of Dallas, Texas, and shall pay all taxes for which he may be liable as a consumer or user of goods, or otherwise without addition to the contract price. The Contractor shall pay all sales, consumer, use and other similar taxes required by law.

3.6.4 ~~3~~ Title to all goods or materials purchased under a~~s~~ resale certificate shall vest in the District at the time of initial possession by the Program Manager and shall be used only in performance of Services under this ~~Agreement~~Contract. Program Manager shall cause such items to promptly be marked, labeled or otherwise physically identified as the District's property. Program Manager shall cause items purchased under a resale certificate to send the receiving ticket to the District to be added to inventory before use by the Program Manager. Any tangible personal property purchased under a resale certificate as described above not fully used up in the Services shall remain with the District

§ 3.7 Permits, Fees, Notices and Compliance with Laws

§ 3.7.1 ~~Unless otherwise provided in the Contract Documents, the Contractor shall secure and pay for the building permit as well as for other permits, fees, licenses, and inspections by government agencies necessary for proper execution and completion of the Work that are customarily secured after execution of the Contract and legally required at the time bids are received or negotiations concluded~~After Architect has filed the plans and specifications with the Texas Department of Licensing and Regulation, Architect shall notify Contractor that Contractor may make and submit the applications for the building permit. The ~~Owner~~Contractor shall pay the municipality directly for the building permit and all other development "impact" fees, if any. The Contractor shall continue to be responsible for payment of other permits, governmental fees, licenses and inspections necessary for proper execution of the Contract and which are legally required when bids or proposals are received. Such fees and expenses shall only be reimbursable to Contractor if expressly agreed to herein.

Architect shall assist Contractor in obtaining an Occupancy Permit by accompanying governing officials during inspections, including the architectural barrier inspection and correction, of the Project, if requested to do so by the Program Manager or the Owner. Architect shall assist the Contractor in obtaining the Certificate of Occupancy prior to the issuance of the Certificate of Substantial Completion.

3.7.1.1 The Owner shall pay directly to the governing authority the cost of all permanent property utility assessments and similar connection charges.

3.7.1.2 The Contractor shall pay directly all temporary utility charges, tap charges, and water meter charges, without reimbursement from Owner. After consultation with the Owner, the Contractor shall also obtain all permits and approvals, and pay all fees and expenses, if any, associated with National Pollutant Discharge Elimination System (NPDES) regulations administered by the Environmental Protection Agency (EPA) and local authorities, if applicable, that require completion of documentation and/or acquisition of a "Land Disturbing Activities Permit" for the Project. Also after consultation with the Owner, the Contractor shall obtain all permits and approvals, and pay all fees and expenses, if any, associated with Storm Water Pollution Prevention and Pollution Control Plan (SWPPP) regulations administered by the Texas Commission on Environmental Quality (TCEQ) and local authorities. Contractor's obligations under this Section may or may not require it to obtain or perform engineering services during the pre-construction phase to prepare proper drainage for the construction sites. Any drainage alterations made by Contractor during the construction process, which require the issuance of a permit, shall be at Contractor's sole cost. Reimbursable expenses shall not include any fines or penalties assessed against the Contractor, Contractor's subcontractors, the Project, or the Owner.

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§ 3.7.2 The Contractor shall comply with and give notices required by applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities applicable to performance of the Work. In addition, Contractor shall authorize posting of any notices required of Owner pursuant to Texas Business and Commerce Code, Section 116.0001, or any notices concerning the Workers Compensation insurance carried by other parties involved in the Project, including without limitation, Architect, at the same location where Contractor posts notices regarding Workers Compensation. If applicable, the Contractor shall procure and obtain all bonds required of the Owner or the Contractor by the municipality in which the Project is located or by any other public or private body with jurisdiction over the Project. In connection with such bonds, the Contractor shall prepare all applications, supply all necessary back-up material, and furnish the surety with any required personal undertakings. The Contractor shall also obtain and pay all charges for all approvals for street closings, traffic control, parking meter removal, and other similar matters as may be necessary or appropriate from time to time for the performance of the Work.

§ 3.7.3 If the Contractor performs Work when Contractor knows~~ing~~ or reasonably should have known it to be contrary to applicable laws, statutes, ordinances, codes, rules and regulations, the Contract Documents, or lawful orders of public authorities, the Contractor shall assume appropriate responsibility for such Work and shall bear the costs attributable to correction.

§ 3.7.4 [*Intentionally deleted*] ~~Concealed or Unknown Conditions~~

~~If the Contractor encounters conditions at the site that are (1) subsurface or otherwise concealed physical conditions that differ materially from those indicated in the Contract Documents or (2) unknown physical conditions of an unusual nature that differ materially from those ordinarily found to exist and generally recognized as inherent in construction activities of the character provided for in the Contract Documents, the Contractor shall promptly provide notice to the Owner and the Architect before conditions are disturbed and in no event later than three 14(3) business days after first observance of the conditions. Contractor agrees that this is a reasonable notice requirement. The Architect will promptly investigate such conditions and, if the Architect determines that they differ materially, report findings and a recommended resolution in writing to Owner and Contractor. If Owner's Board of Trustees and Contractor cannot agree on an equitable adjustment to the Contract Sum or Contract Time, then either party may pursue alternative dispute resolution as provided for in Article 15, within ninety (90) days of the Architect's recommendation. If such conditions will cause an increase or decrease in the Contractor's cost of, or time required for, performance of any part of the Work, the Architect will recommend that an equitable adjustment be made in the Contract Sum or Contract Time, or both. If the Architect determines that the conditions at the site are not materially different from those indicated in the Contract Documents and that no change in the terms of the Contract is justified, the Architect shall promptly notify the Owner and Contractor, stating the reasons. If either party disputes the Architect's determination or recommendation, that party may submit a Claim as provided in Article 15.~~

§ 3.7.5 If, in the course of the Work, the Contractor encounters human remains or recognizes the existence of burial markers, archaeological sites or wetlands not indicated in the Contract Documents, the Contractor shall immediately suspend any operations that would affect them and shall notify the Owner and Architect in writing. Upon receipt of such notice, the Owner shall promptly take any action necessary to obtain governmental authorization required to resume the operations. The Contractor shall continue to suspend such operations until otherwise instructed by the Owner but shall continue with all other operations that do not affect those remains or features. Requests for adjustments in the Contract Sum and Contract Time arising from the existence of such remains or features may be made as provided in Article 15.

3.7.6 The Contractor shall be responsible for timely notification to and coordination with all utility companies regarding the provision of services to the Project. The Contractor shall inform the Architect and Program ~~at~~Manager at once when the Owner's participation is required, and the Architect shall immediately notify the Owner. Connections for temporary and permanent utilities and payment for temporary utilities services required for the Work, whether the Work is new construction or renovation of an existing facility, are the responsibility of the Contractor unless otherwise agreed. If the Work is new construction, the payment for temporary and/or permanent utility services shall be the responsibility of the Contractor until Substantial Completion.

3.7.6.1 The Owner shall pay directly to the relevant jurisdiction those fees presently called "Storm Water Disposal Fees" to the water and sewage departments. Contractor shall ascertain amounts and advise Architect. Water meter charges shall be paid by the Contractor

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§ 3.8 Allowances

§ 3.8.1 The Contractor shall include in the Contract Sum all allowances stated in the Contract Documents. Items covered by allowances shall be supplied for such amounts and by such persons or entities as the Owner may direct, unless required to do so by the terms of the Construction Documents.

§ 3.8.2 Unless otherwise provided in the Contract Documents,

- **.1** allowances shall cover the cost to the Contractor of materials and equipment delivered at the site ~~and all required taxes~~, less applicable trade discounts;
- **.2** Contractor's costs for unloading and handling at the site, labor, installation costs, overhead, profit, bonds, insurance, and other expenses contemplated for stated allowance amounts shall be included in the Contract Sum but not in the allowances; and
- **.3** whenever costs are more than or less than allowances, the Contract Sum or the Owner's Contingency, at Owner's discretion, unless required to do so by the terms of the Construction Documents, shall be adjusted accordingly ~~by Change Order~~. The amount of the adjustment~~Change Order~~ shall reflect (1) the difference between actual costs and the allowances under Section 3.8.2.1 and (2) changes in Contractor's costs under Section 3.8.2.2.

§ 3.8.3 Materials and equipment under an allowance shall be selected by the Owner ~~with reasonable promptness~~ , to avoid delay in the Work, provided that if a decision is needed to avoid delay, Contractor shall notify Architect and Program Manager in writing sufficiently in advance of needed date to allow reasonable time for selections to be made

3.8.4 When performing Work under allowances, Contractor shall solicit and receive not less than three (3) written proposals and shall provide the Work as directed by the Architect, upon Owner's written approval, on the basis of the best value to the District.

§ 3.9 Superintendent

§ 3.9.1 The Contractor shall employ a competent superintendent and necessary assistants who shall be in attendance at the Project site during performance of the Work. In addition, the Contractor may employ a project manager and necessary assistants who may supervise several Project sites. The superintendent shall represent the Contractor, and communications given to the superintendent shall be as binding as if given to the Contractor. Important communication shall be similarly confirmed in writing. Other communications shall be similarly confirmed on written request in each case. Questions about plan interpretation or directions shall be submitted to the Architect in the form of a written request for information and the Architect shall respond to such request for information in a reasonable and timely fashion. Contractor's selection of project manager or superintendent(s) shall be approved by Owner, and Contractor shall not replace the project manager or superintendent(s) without Owner's consent or until a replacement project manager or superintendent(s) has been selected in accordance with this Section. The Owner may reject or require removal of any job superintendent, project manager, or employee of the Contractor, Subcontractor, or Sub-Subcontractor involved in the Project. Contractor shall provide an adequate staff for the proper coordination and expedition of the Work. Owner reserves the right to require Contractor to dismiss from the Work any employee or employees that Owner may deem incompetent, careless, insubordinate, or in violation of any provision in these Contract Documents. This provision is applicable to Subcontractor, Sub-Subcontractor, and their employees.

§ 3.9.2 ~~The Contractor, as soon as practicable after award of the Contract, shall notify the Owner and Architect of the name and qualifications of a proposed superintendent. Within 14 days of receipt of the information, the Architect may notify the Contractor, stating whether the Owner or the Architect (1) has reasonable objection to the proposed superintendent or (2) requires additional time for review. Failure of the Architect to provide notice within the 14-day period shall constitute notice of no reasonable objection.~~

§ 3.9.3 ~~The~~ Contractor's superintendent shall be present full-time on the site as soon as possible after commencement of the Work, and shall remain~~ed~~ assigned to this Work and present on the site during performance of the Work, throughout the course of the Work, until items requiring completion or correction, identified at Substantial Completion pursuant to Section 9.8, have been completed or corrected. From Substantial Completion until Final Completion, the superintendent shall be on the site as necessary to ensure that Final Completion occurs within 30 days of Substantial Completion~~not employ a proposed superintendent to whom the Owner or Architect has made reasonable and timely objection. The Contractor shall not change the superintendent without the Owner's consent, which shall not unreasonably be withheld or delayed~~.

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3.9.4 Owner shall be notified not less than 24 hours before any time that superintendent will not be present at the site for any reason except periodic illness. If the reason is due to illness, then Owner shall be notified at the beginning of that day. Owner shall be notified of the identity of the acting superintendent. In the event the superintendent is absent from the site and notice has not been provided nor has an acting superintendent been assigned to the Work, then an amount equal to the superintendent's daily rate shall be deducted for the amount owed to the Contractor under general conditions for such day.

§ 3.10 Contractor's Construction and Submittal Schedules

§ 3.10.1 The Contractor, promptly after being awarded the Contract, shall prepare for and submit for the Owner's and Architect's information a Contractor's construction schedule for the Work. The schedule shall contain detail appropriate for the Project, including (1) the date of commencement of the Work, interim schedule milestone dates, and the date of Substantial Completion; (2) an apportionment of the Work by construction activity; and (3) the time required for completion of each portion of the Work. The schedule shall provide for the orderly progression of the Work to completion and shall not exceed time limits current under the Contract Documents. The schedule shall be revised at appropriate intervals as required by the conditions of the Work and Project. The schedule shall not interfere with the operation of Owner's existing facilities and operations without Owner's prior written approval.

3.10.1.2 In the event that the Contractor is entitled to an extension of the Substantial Completion Date or any required interim completion date under the Contract Documents, Owner shall be entitled to direct the acceleration or re-sequencing of the Work in order to achieve the prior scheduled Substantial Completion Date or interim completion dates, and Contractor shall be reimbursed for the amount of the premium portion of overtime actually incurred in respect thereto and shall be entitled to an increase adjustment to the Contract Sum to the extent of the premium portion of overtime so incurred. Before proceeding with any such Owner-directed acceleration plan under this subparagraph, the Contractor shall have received the Owner's prior written approval of the plan and its anticipated not-to-exceed cost.

§ 3.10.2 The Contractor, promptly after being awarded the Contract and thereafter as necessary to maintain a current submittal schedule, shall prepare and submit a submittal schedule for the Architect's approval. The Architect's approval shall not be unreasonably delayed or withheld. The submittal schedule shall (1) be coordinated with the Contractor's construction schedule, and (2) allow the Architect and Program Manager reasonable time to review submittals. If the Contractor fails to submit a submittal schedule, or fails to provide submittals in accordance with the approved submittal schedule, the Contractor shall not be entitled to any increase in Contract Sum or extension of Contract Time based on the time required for review of submittals.

§ 3.10.3 The Contractor shall perform the Work in ~~general~~ accordance with the most recent schedules submitted to the Owner and Architect.

3.10.4 The Contractor shall hold weekly progress meetings at the Project Site, or at such other time and frequency as are acceptable to the Owner. Program Manager shall conduct such meetings; and, shall manage Architect's recording, transcribing and distributing minutes to attendees, Architect, and other appropriate parties. Progress of the Work shall be reported at said meeting with reference to Contractor's construction schedule. The Contractor shall submit to the Architect, with each monthly application for payment, a copy of the progress schedule showing all modifications required, and shall take whatever corrective action is necessary to assure that the project completion schedule is met at no additional cost to Owner, except as allowed herein. In the event that Contractor shall fall behind schedule at any time, Contractor shall develop and deliver a recovery plan to the Owner with a recovery schedule and a program describing the additional manpower, overtime, material expediting, resequencing of the Work, and other steps Contractor shall take to meet the requirements of the Contract. Contractor shall not be entitled to compensation from the Owner or any increase in the Contract Sum for the schedule recovery efforts. No approval or consent by the Owner of any plan for resequencing or acceleration of the Work submitted by Contractor shall constitute a waiver by Owner of any damages or losses which Owner may suffer by reason of such resequencing or the failure of Contractor to meet the Substantial Completion Date or the Final Completion Date.

3.10.5 The process of approving Contractor's schedules and updates to Contractor's schedule shall not constitute a warranty by the Owner that any non-Contractor milestones or activities will occur as set out on Contractor's schedule. Approval of a Contractor's schedule does not constitute a commitment by the Owner to furnish any Owner-furnished information or material any earlier than Owner would otherwise be obligated to furnish that information or material under the Contract Documents. Failure of the Work to proceed in the sequence scheduled by

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Contractor shall not alone serve as the basis for a Claim for additional compensation or time. In the event there is interference with the Work, which is beyond its control, Contractor shall attempt to reschedule the Work in a manner that will hold resulting additional time and costs to a minimum. The construction schedule shall be in a detailed format satisfactory to the Owner, the Architect and Program Manager. If not accepted, the construction schedule shall be promptly revised by the Contractor in accordance with the recommendations of the Owner, Program Manager and Architect and re-submitted for acceptance. The Contractor shall monitor the progress of the Work for conformance with the requirements of the construction schedule and shall promptly advise the Owner of any delays or potential delays. The accepted construction schedule shall be updated to reflect actual conditions (sometimes referred to in these Supplementary Conditions as progress reports) as set forth in Subparagraph 3.10.1 or if requested by either the Owner or the Architect.

3.10.6 The Owner shall have the right to reschedule the time of day for the performance of any part of the Work that may interfere with the operation of the Owner's premises or any tenants or invitees thereof. The Contractor shall, upon the Owner's request, reschedule any portion of the Work affecting operation of the premises during hours when the premises are not in operation. Any rescheduling of performance of the Work under this Subparagraph 3.10.6 may be grounds for an extension of the Contract Time, if permitted under Subparagraph 8.3.1, and an equitable adjustment in the Contract Sum, if: 1) the performance of the Work was properly scheduled by the Contractor in compliance with the requirements of the Contract Documents, 2) such rescheduling is required for the convenience of the Owner and is not attributable to any act or omission of Contractor.

3.10.7 The Owner's need for delivery of completed work, or portions thereof, is largely controlled by the necessities of the school calendar and operations of school programs within that calendar. These needs are reflected in any scheduled completion dates and milestone dates set out in the Contract Documents. The Contractor shall perform the work in such a way as to not interfere with school operations, the importance of meeting milestones and completion dates, and Contractor acknowledges and agrees that if these dates are not met, there may be a relaxation in the needed delivery dates because of the school calendar. When it appears to Owner or Contractor that a Contract milestone or completion date cannot be met for reasons not the fault of the Contractor, Contractor will develop with the Owner, Program Manager and Architect a plan and a budget under the Change Order provision of the Contract Documents to meet such a situation either (at Owner's option) by accelerating the Work to overcome the delays, or suspending or otherwise slowing the Work to efficiently take advantage of any relaxation in Owner's need for the completed Work.

§ 3.11 Documents and Samples at the Site

The Contractor shall maintain and make available, at all times, at the Project site, the Construction~~act~~ Documents, including Change Orders, Construction Change Directives, field test records (including environmental inspection and test records), inspection certificates or records, manufacturers' certificates, and other Modifications, in good order and marked currently to indicate field changes and selections made during construction, and the approved Shop Drawings, Product Data, Samples, and similar required submittals. These shall be in electronic form or paper copy, available to the Architect and Owner at all times, and delivered to the Architect for completion of record drawings.

3.11.2 In addition to any other requirement in the Contract Documents and prior to installation, Contractor shall furnish or cause a subcontractor to furnish for the Owner's and Architect's written approval, a physical sample of each specified item, product, fixture, or device which is visible by the general public and/or attached to an architecturally-finished surface. Samples shall be suitably labeled, adequately protected, and properly stored at the site. Samples which are approved and undamaged will be considered to be suitable for incorporation into the Work.

§ 3.12 Shop Drawings, Product Data and Samples

§ 3.12.1 Shop Drawings are drawings, diagrams, schedules, and other data specially prepared for the Work by the Contractor or a Subcontractor, Sub-subcontractor, manufacturer, supplier, or distributor to illustrate some portion of the Work.

§ 3.12.2 Product Data are illustrations, standard schedules, performance charts, instructions, brochures, diagrams, and other information furnished by the Contractor to illustrate materials or equipment for some portion of the Work.

§ 3.12.3 Samples are physical examples that illustrate materials, equipment, or workmanship, and establish standards by which the Work will be judged.

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§ 3.12.4 Shop Drawings, Product Data, Samples, and similar submittals are not Contract Documents. The purpose of their submittal is to demonstrate for those portions of the Work for which submittals are required by the Contract Documents and ~~Their purpose is to demonstrate~~ how the Contractor proposes to conform to the ~~information given and the design concept expressed in the~~ Contract Documents for those portions of the Work for which the Contract Documents require submittals. Review by the Architect is subject to the limitations of Section 4.2.7. Informational submittals upon which the Architect is not expected to take responsive action may be so identified in the Contract Documents. Submittals that are not required by the Contract Documents may be returned by the Architect without action.

§ 3.12.5 The Contractor shall review for compliance with the Contract Documents, approve, and submit to the Architect, Shop Drawings, Product Data, Samples, and similar submittals required by the Contract Documents~~, in accordance with the submittal schedule approved by the Architect or, in the absence of an approved submittal schedule~~, with reasonable promptness and in such sequence as to cause no delay in the Work or in the activities of the Owner or of Separate Contractors.

§ 3.12.6 By approving and submitting Shop Drawings, Product Data, Samples, and similar submittals, the Contractor represents ~~to the Owner and Architect~~ that the Contractor has ~~(1) reviewed and approved them, (2)~~ determined and verified materials, field measurements and field construction criteria related thereto, or will do so, and ~~(3)~~ checked and coordinated the information contained within such submittals with the requirements of the Work and of the Contract Documents. Specific dimensions, quantities, installation and performance of equipment and systems in compliance with the Construction Documents and the Contract Documents remain the Contractor's responsibility.

§ 3.12.7 The Contractor shall perform no portion of the Work for which the Contract Documents require submittal and review of Shop Drawings, Product Data, Samples, or similar submittals, until the respective submittal has been approved by the Architect.

§ 3.12.8 The Work shall be in accordance with approved submittals except that the Contractor shall not be relieved of responsibility for deviations from the requirements of the Contract Documents by the Architect's approval of Shop Drawings, Product Data, Samples, or similar submittals, unless the Contractor has specifically notified the Architect in writing of such deviation at the time of submittal and (1) the Architect has given written approval to the specific deviation as a minor change in the Work, or (2) a Change Order or Construction Change Directive has been issued authorizing the deviation. The Contractor shall not be relieved of responsibility for errors or omissions in Shop Drawings, Product Data, Samples, or similar submittals, by the Architect's approval thereof.

§ 3.12.9 The Contractor shall direct specific attention, in writing or on resubmitted Shop Drawings, Product Data, Samples, or similar submittals, to revisions other than those requested by the Architect on previous submittals. In the absence of such written notice, the Architect's approval of a resubmission shall not apply to such revisions.

§ 3.12.10 The Contractor shall not be required to provide professional services that constitute the practice of architecture or engineering unless such services are specifically required by the Contract Documents for a portion of the Work or unless the Contractor needs to provide such services in order to carry out the Contractor's responsibilities for construction means, methods, techniques, sequences, and procedures. The Contractor shall not be required to provide professional services in violation of applicable law.

§ 3.12.10.1 If professional design services or certifications by a design professional related to systems, materials, or equipment are specifically required of the Contractor by the Contract Documents, the Owner and the Architect will specify all performance and design criteria that such services must satisfy. ~~The Contractor shall be entitled to rely upon the adequacy and accuracy of the performance and design criteria provided in the Contract Documents.~~ The Contractor shall cause such services or certifications to be provided by an appropriately licensed design professional, whose signature and seal shall appear on all drawings, calculations, specifications, certifications, Shop Drawings, and other submittals prepared by such professional. Shop Drawings, and other submittals related to the Work, designed or certified by such professional, if prepared by others, shall bear such professional's written approval when submitted to the Architect. The Owner and the Architect shall be entitled to rely upon the adequacy, completeness, and accuracy of the services, certifications, and approvals performed or provided by such design professionals~~, provided the Owner and Architect have specified to the Contractor the performance and design criteria that such services must satisfy~~. Pursuant to this Section 3.12.10, the Architect will review and approve or take other appropriate action on submittals only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. A registered architect must prepare

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plans and specifications for all the Work, as governed by the Texas Occupations Code Chapter 1051; and a registered engineer must prepare plans, specifications, and estimates for all Work governed by Texas Occupations Code Chapter 1001. In the event that Contractor retains a licensed design professional under the terms of this paragraph, Contractor shall require that the licensed design professional carry commercial general liability and errors and omissions insurance coverage in the same amounts and forms as required by the Architect on this Project. In the event that the licensed design professional retained by the Contractor will be conducting on-site services or observations, the licensed design professional shall also carry worker's compensation insurance and comprehensive automobile liability in the same amounts and form as required of the Architect to this Project.

§ 3.12.10.2 If the Contract Documents require the Contractor's design professional to certify that the Work has been performed in accordance with the design criteria, the Contractor shall furnish such certifications to the Architect at the time and in the form specified by the Architect.

3.12.11 The Contractor shall submit complete drawings, data, and samples to the Architect at least fifteen (15) days prior to the date the Contractor needs the reviewed submittals and samples returned. The Contractor shall be prepared to submit color samples on any key items (such as quarry tile, vinyl wall covering, etc.) within fifteen (15) days of the award of Subcontract(s). All color samples required for the Work shall be received within sixty (60) days of the date of the approval of the Contract Sum, if the Project is an A101 project; or Guaranteed Maximum Price, if the Project is an A133 project. Once samples of all key items are received, the Architect will finalize color selections.

3.12.12 The Contractor shall submit the number of copies of product data and samples which the Contractor and subcontractors need for their use, plus two (2) additional sets for the Architect, one (1) additional set for the Owner, and one (1) additional set for each of the Architect's consultants involved with the particular section of Work. Where shop drawings are involved, the Contractor shall submit one (1) high quality reproducible transparency, and one (1) opaque print of the shop drawing for the Architect, plus one (1) additional opaque print for each of the Architect's consultants involved with the particular section of Work. The reproducible transparency will be marked by the Architect and/or his consultants. After final review and correction of the submittal, the Contractor shall send one corrected set to the Architect and each of the Architect's consultants involved with the particular section of the Work.

3.12.13 The Architect's review of Contractor's submittals shall be limited to examination of an initial submittal and one (1) re-submittal. The Architect's review of additional submittals will be made only with the consent of the Owner after notification by the Architect. The Owner shall be entitled to reimbursement from the Contractor of amounts paid to the Architect for evaluation of such additional re-submittals.

3.1.2.14 The Contractor represents and warrants that all shop drawings shall be prepared by persons and entities possessing expertise and experience in the trade for which the shop drawings are prepared and, if required by the Architect or applicable law, by a licensed engineer.

§ 3.13 Use of Site

3.13.1 The Contractor shall confine operations at the site to areas permitted by applicable laws, statutes, ordinances, codes, rules and regulations, lawful orders of public authorities, and the Contract Documents and shall not unreasonably encumber the site with materials or equipment. When the Work is to be performed at an existing school location, Contractor shall schedule and perform the Work in a manner that does not compromise the safety to school students, faculty and staff, and does not unreasonably disrupt or interfere with the continuing normal routine of the school. If a School Operations Parameters Statement is a part of the Contract Documents, Contractor will comply with its terms, at no increase in price.

3.13.2 Only materials and equipment which are to be used directly in the Work shall be brought to and stored on the Project site by the Contractor. After equipment is no longer required for the Work, it shall be properly removed from the Project site. Protection of construction material and equipment stored at the Project site from weather, theft, damage, and all other adversity is solely the responsibility of the Contractor.

3.13.3 The Contractor and its subcontractor shall not erect any sign on the Project site without the prior written consent of the Owner.

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3.13.4 Contractor shall ensure that the Work, at all times, is performed in a manner that affords Owner reasonable access, both vehicular and pedestrian, to the site of the Work and all adjacent areas. The Work shall be performed in such a manner that the public area adjacent to the Site of the Work shall be free from all debris, building material, and equipment likely to cause hazardous conditions. Without limitation of any other provision of the Construction Documents, Contractor shall use its best efforts to minimize any interference with the occupancy or beneficial use of any area or building adjacent to the site of the Work, or the building, in the event of partial occupancy.

3.13.5 Without prior approval of the Owner, the Contractor shall not permit any workers to use any existing facilities at the Project site, including, without limitation, lavatories, toilets, entrance and parking areas other than those designated by the Owner. The Contractor shall comply with all rules and regulations promulgated by the Owner in connection with the use and occupancy of the Project site and the Building.

§ 3.14 Cutting and Patching

§ 3.14.1 The Contractor shall be responsible for cutting, fitting, or patching required to complete the Work or to make its parts fit together properly provided, however, that any such cutting, fitting, or patching can only be performed if the cutting, fitting, or patching results in Work that is in accordance with the Construction Documents and Contract Documents. ~~All areas requiring cutting, fitting, or patching shall be restored to the condition existing prior to the cutting, fitting, or patching, unless otherwise required by the Contract Documents.~~

§ 3.14.2 The Contractor shall not damage or endanger a portion of the Work or fully or partially completed construction of the Owner or Separate Contractors by cutting, patching, or otherwise altering such construction, or by excavation. The Contractor shall not cut or otherwise alter construction by the Owner or a Separate Contractor except with written consent of the Owner and of the Separate Contractor. Consent shall not be unreasonably withheld. The Contractor shall not unreasonably withhold, from the Owner or a Separate Contractor, its consent to cutting or otherwise altering the Work.

3.14.3 No cutting of structural elements will be permitted unless specifically approved in writing by Architect. Fitting and patching shall only be done with new products, and shall only be performed by those skilled in performing the original Work.

§ 3.15 Cleaning Up

§ 3.15.1 The Contractor shall, on a daily basis, keep the premises and surrounding area free from accumulation of waste materials and rubbish caused by operations under the Contract. Contractor shall provide on-site containers for the collection of waste materials, debris and rubbish, and shall periodically remove waste materials, debris and rubbish from the Work and dispose of all such materials at legal disposal areas away from the site. All cleaning operations shall be scheduled so as to ensure that contaminants resulting from the cleaning process will not fall on newly-coated or newly-painted surfaces. Immediately after unpacking materials, all packing case lumber or other packing materials, wrapping or other like flammable waste shall be collected and removed from the building and premises. At completion of the Work, the Contractor shall remove waste materials, rubbish, the Contractor's tools, construction equipment, machinery, and surplus materials from and about the Project. Care shall be taken by all workers not to mark, soil, or otherwise deface any finish. In the event that any finish becomes defaced in any way by mechanics or workers, the Contractor or any of his Subcontractors shall clean and restore such surfaces to their original condition.

§ 3.15.2 If the Contractor fails to clean up as provided in the Contract Documents, the Owner may do so and the ~~Owner shall be entitled to reimbursement from~~from the cost thereof shall be charged to the Contractor.

3.15.3 The Contractor shall be responsible for the protection of the Work. Prior to the Architect's inspection for Substantial Completion, the Contractor shall clean exterior and interior surfaces exposed to view; remove temporary labels, stains, putty, soil, paint and foreign substances from all surfaces, including glass and painted surfaces; polish transparent and glossy surfaces; clean equipment and fixtures to a sanitary condition; replace air filters in mechanical equipment; clean roofs, gutters, and downspouts; remove obstructions and flush debris from drainage systems; clean site; sweep paved areas, and rake clean other surfaces; remove trash and surplus materials from the site; clean and polish all floors; clean and polish all hardware; and repair all Work damaged during cleaning.

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3.15.4 After construction is complete, Contractor shall: (1) employ skilled workers for final cleaning; (2) remove grease, mastic adhesive, dust, dirt, stains, fingerprints, labels and other foreign materials from all sight-exposed interior and exterior surfaces; (3) wash and shine glazing and mirrors; (4) polish glossy surfaces to a clear shine; (5) vacuum clean carpet and similar soft surfaces; (6) clean (damp mop with clean mop and water) resilient and hard surface floors, repeating as necessary until no visible residue remains on floors; (7) clean plumbing fixtures to a sanitary condition; (8) clean surfaces of all equipment and remove excess lubrication; (9) clean permanent filters and replace disposable filters in ventilating system if units are operated during construction and clean ducts, blowers, and coils; (10) clean light fixtures; (11) remove waste, foreign matter, and debris from roofs, gutters, area ways, and drainage ways; (12) remove waste, debris, and surplus materials from the site; (13) remove stains, spills, and foreign substances from paved areas; and (14) broom clean exterior concrete and paved surfaces, and rake clean the grounds.

§ 3.16 Access to Work

The Contractor shall provide the Owner, Program Manager and Architect and their designated representatives with access to the Work in preparation and progress wherever located. The presence of the Owner, Program Manager or Architect at the Work site does not imply acceptance or approval of the Work. ~~The presence of the Owner, Architect, or their representatives does not constitute acceptance or approval of the Work.~~

§ 3.17 Royalties, Patents and Copyrights

The Contractor shall pay all royalties and license fees. THE CONTRACTOR SHALL DEFEND SUITS OR CLAIMS FOR INFRINGEMENT OF COPYRIGHTS AND PATENT RIGHTS AND SHALL WAIVE AND RELEASE CLAIMS AGAINST THE OWNER, PROGRAM MANAGER AND ARCHITECT, AND SHALL INDEMNIFY AND HOLD HARMLESS THE OWNER AND ARCHITECT ~~HARMLESS~~ FROM ~~LOSS~~ ON ACCOUNT THEREOF, PROVIDED, HOWEVER, CONTRACTOR ~~BUT~~ SHALL NOT BE RESPONSIBLE TO ARCHITECT FOR SUCH DEFENSE OR LOSS WHEN A PARTICULAR DESIGN, PROCESS, OR PRODUCT OF A PARTICULAR MANUFACTURER OR MANUFACTURERS IS REQUIRED BY THE CONTRACT DOCUMENTS, OR WHERE THE COPYRIGHT VIOLATIONS ARE CONTAINED IN DRAWINGS, SPECIFICATIONS, OR OTHER DOCUMENTS PREPARED BY THE ~~OWNER OR~~ ARCHITECT, AND SHALL NOT BE RESPONSIBLE TO OWNER IF OWNER REQUIRES A PARTICULAR DESIGN, PROCESS, OR PRODUCT THAT CONSTITUTES A COPYRIGHT VIOLATION. However, if the Contractor has reason to believe that the required design, process, or product is an infringement of a copyright or patent ~~is discovered by, or made known to, the Contractor,~~ the Contractor shall be responsible for ~~the~~such loss unless such~~the~~ information is promptly furnished to the Owner and Architect in writing.

§ 3.18 Indemnification

§ 3.18.1 TO THE FULLEST EXTENT PERMITTED BY LAW, THE CONTRACTOR SHALL WAIVE AND RELEASE CLAIMS AGAINST AND SHALL INDEMNIFY AND HOLD HARMLESS THE OWNER, ARCHITECT, ARCHITECT'S CONSULTANTS, OWNER'S TRUSTEES, CONSULTANTS, -PROGRAM MANAGER, AND OFFICERS, AGENTS AND EMPLOYEES OF ANY OF THEM FROM AND AGAINST CLAIMS, DAMAGES, LOSSES, CAUSES OF ACTION, SUITS, JUDGMENTS AND EXPENSES, INCLUDING BUT NOT LIMITED TO ATTORNEYS' FEES, ARISING OUT OF OR RESULTING FROM PERFORMANCE OF THE WORK, PROVIDED THAT SUCH CLAIM, DAMAGE, LOSS, OR EXPENSE IS ATTRIBUTABLE TO BODILY INJURY, SICKNESS, DISEASE OR DEATH, OR TO INJURY TO OR DESTRUCTION OF TANGIBLE PROPERTY (INCLUDING THE WORK ITSELF), INCLUDING LOSS OF USE RESULTING THEREFROM, BUT ONLY TO THE EXTENT CAUSED IN WHOLE OR IN PART BY THE WILLFUL OR NEGLIGENT ACTS OR OMISSIONS OF THE CONTRACTOR, A SUBCONTRACTOR, ANYONE DIRECTLY OR INDIRECTLY EMPLOYED BY THEM, ANYONE THEY CONTROL OR EXERCISE CONTROL OVER OR ANYONE FOR WHOSE ACTS THEY MAY BE LIABLE, REGARDLESS OF WHETHER OR NOT SUCH CLAIM, DAMAGE, LOSS, OR EXPENSE IS CAUSED IN PART BY A PARTY BY ANY WILLFUL OR NEGLIGENT ACTS OR OMISSIONS OF OWNER OR OWNER'S CONSULTANTS OR OTHER INDEMNIFIED PARTIES. SUCH OBLIGATION SHALL NOT BE CONSTRUED TO NEGATE, ABRIDGE, OR REDUCE OTHER RIGHTS OR OBLIGATIONS OF INDEMNITY THAT WOULD OTHERWISE EXIST AS TO A PARTY OR PERSON DESCRIBED IN THIS SECTION 3.18. ALL COSTS AND EXPENSES SO INCURRED BY ANY OF THE INDEMNIFIED PARTIES IN THAT EVENT SHALL BE REIMBURSED BY CONTRACTOR TO THE INDEMNIFIED PARTIES, AND ANY COST AND EXPENSES SO INCURRED BY INDEMNIFIED PARTIES SHALL BEAR INTEREST UNTIL REIMBURSED BY CONTRACTOR, AT THE RATE OF INTEREST PROVIDED TO BE PAID BY THE JUDGMENT UNDER THE LAWS OF THE STATE OF TEXAS.

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3.18.2 IN CLAIMS AGAINST ANY PERSON OR ENTITY INDEMNIFIED UNDER THIS SECTION 3.18 BY AN EMPLOYEE OF THE CONTRACTOR, A SUBCONTRACTOR, ANYONE DIRECTLY OR INDIRECTLY EMPLOYED BY THEM, OR ANYONE FOR WHOSE ACTS THEY MAY BE LIABLE, THE INDEMNIFICATION OBLIGATION UNDER SECTION 3.18.1 SHALL NOT BE LIMITED BY A LIMITATION ON AMOUNT OR TYPE OF DAMAGES, COMPENSATION, OR BENEFITS PAYABLE BY OR FOR THE CONTRACTOR OR A SUBCONTRACTOR UNDER INSURANCE POLICIES, WORKERS' COMPENSATION ACTS, DISABILITY BENEFIT ACTS, OR OTHER EMPLOYEE BENEFIT ACTS.

3.18.3 THE OBLIGATIONS OF THE CONTRACTOR UNDER THIS SECTION 3.18 SHALL NOT EXTEND TO THE LIABILITY OF THE ARCHITECT. THE ARCHITECT'S CONSULTANTS, AND AGENTS, AND EMPLOYEES OF ANY OF THEM, CAUSED BY OR RESULTING FROM: (1) DEFECTS IN PLANS, DESIGNS, OR SPECIFICATIONS PREPARED, APPROVED, OR USED BY THE ARCHITECT OR ENGINEER; OR (2) NEGLIGENCE OF THE ARCHITECT OR ENGINEER IN THE RENDITION OR CONDUCT OF PROFESSIONAL DUTIES CALLED FOR OR ARISING OUT OF THE CONSTRUCTION CONTRACT AND THE PLANS, DESIGNS, OR SPECIFICATIONS THAT ARE A PART OF THE CONSTRUCTION CONTRACT; AND (3) ARISING FROM: (A) PERSONAL INJURY OR DEATH; (B) PROPERTY DAMAGE; OR (C) ANY OTHER EXPENSES THAT ARISE FROM PERSONAL INJURY, DEATH, OR PROPERTY DAMAGE OR AS OTHERWISE LIMITED BY TEXAS CIVIL PRACTICE & REMEDIES CODE SECTION 130.001 ET SEQ.

3.18.4 THE OWNER MAY CAUSE ANY OTHER CONTRACTOR WHO MAY HAVE A CONTRACT WITH THE OWNER TO PERFORM CONSTRUCTION OR INSTALLATION WORK IN THE AREAS WHERE WORK WILL BE PERFORMED UNDER THIS AGREEMENT, TO AGREE TO INDEMNIFY AND TO HOLD THE OWNER AND THE CONTRACTOR HARMLESS FROM ALL CLAIMS FOR BODILY INJURY AND PROPERTY DAMAGE TO THE SAME EXTENT AS IS PROVIDED IN SECTION 3.18.1 ABOVE. LIKEWISE, CONTRACTOR AGREES TO INDEMNIFY AND TO HOLD THE OWNER'S OTHER CONTRACTORS HARMLESS FROM ALL CLAIMS FOR BODILY INJURY AND PROPERTY DAMAGE TO THE SAME EXTENT AS PROVIDED IN SECTION 3.18.1 ABOVE.

3.18.5 THE PROVISIONS OF SECTION 3.18 IN ITS ENTIRETY SHALL SURVIVE THE COMPLETION, TERMINATION, OR EXPIRATION OF THIS CONTRACT.

3.18.6 It is agreed with respect to any legal limitations now or hereafter in effect and affecting the validity or enforceability of the indemnification obligations under Paragraph 3.18, such legal limitations are made a part of the indemnification obligation and shall operate to amend the indemnification obligation to the minimum extent necessary to bring the provision into conformity with the requirements of such limitations, and as so modified, the indemnification obligations shall continue in full force and effect.

3.18.7 It is understood and agreed that Subparagraph 3.18.1 above is subject to, and expressly limited by, the terms and conditions of Texas Civ. Prac. & Rem. Code Ann. Sec. 130.001 to 130.005, as amended.

3.18.8 THE OWNER MAY CAUSE ANY OTHER CONTRACTOR WHO MAY HAVE A CONTRACT WITH THE OWNER TO PERFORM CONSTRUCTION OR INSTALLATION WORK IN THE AREAS WHERE WORK WILL BE PERFORMED UNDER THIS AGREEMENT, TO AGREE TO INDEMNIFY AND TO HOLD THE OWNER AND THE CONTRACTOR HARMLESS FROM ALL CLAIMS ATTRIBUTABLE TO BODILY INJURY, SICKNESS, DISEASE, OR DEATH OR TO INJURY TO, OR DESTRUCTION OF TANGIBLE PROPERTY (INCLUDING THE WORK ITSELF) INCLUDING LOSS OF USE, TO THE SAME EXTENT AS PROVIDED IN SUBPARAGRAPH 3.18.1 ABOVE.

3.19 ANTITRUST VIOLATION. To permit the Owner to recover damages suffered in antitrust violations, Contractor hereby assigns to Owner any and all claims for overcharges associated with this Contract which violate the antitrust laws of the United States, 15 U.S.C.A. Section 1 *et seq*. The Contractor shall include this provision in its agreements with each subcontractor and supplier. Each subcontractor shall include such provisions in agreements with sub-subcontractors and suppliers.

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ARTICLE 4 ARCHITECT

§ 4.1 General

§ 4.1.1 The Architect is the person or entity retained by the Owner pursuant to Section 2.3.2 and identified as such in the ~~Agreement~~Contract.

§ 4.1.2 Owner shall notify Contractor when the duties, responsibilities or limitation of authority of the Architect have been modified

4.1.3 Except as expressly provided herein, the Contractor shall not be relieved of Contractor's obligation to perform the Work in strict accordance with the Construction Documents and the Contract Documents by the duties, responsibilities, or activities of the Architect.

§ 4.2 Administration of the Contract

§ 4.2.1 Certain portions of the administration of the Contract will be performed by the Architect, others by the Program Manager. Both the Architect and the Program Manager will be treated as the Owner's representatives to the extent set out in the Contract Documents. Neither the Architect nor the Program Manager shall have the authority to act on behalf of ~~the Owner only to the extent provided in the Contract Documents.~~ Owner unless such authority is expressly granted in the Contract Documents, nor shall such authority be implied from any act or representation of the Architect or Program Manager. ~~The Architect will provide administration of the Contract as described in the Contract Documents and will be an Owner's representative during construction, until the date the Architect issues the final~~ This period shall extend until payment is due, and, with the Owner's concurrence, from time to time during the one-year period for correction of Work described in Section 12.2.2~~Certificate for Payment~~. ~~The Architect will have authority to act on behalf of the Owner only to the extent provided in the Contract Documents, or as they may be amended in the future.~~

§ 4.2.2 The Architect, as a representative of the Owner, ~~will~~shall visit the site at least twice per week (or more per week when deemed necessary by the Owner's Superintendent or when necessary to protect Owner's interests) and at any other intervals appropriate to the stage of construction, to inspect ~~or as otherwise agreed with the Owner, to become generally familiar with~~ the progress, ~~and~~ quantity and quality of the ~~portion of the~~ Work completed, to reject any observed nonconforming Work, and to determine ~~in general~~ if the Work ~~observed~~ is being performed in a manner indicating that the Work, when ~~fully~~ completed, will be in accordance with the Construction Documents and the Contract Documents and on time. Furthermore, a minimum of two job site meetings per month from commencement of construction through Final Completion will be initiated by the Architect and attended by the Contractor. Attendees will include Owner, the Contractor's project manager and/or superintendent, Architect's project representative, and Architect. The Architect, Owner and their representatives shall at all times have access to the Work. Architect, or its structural consultant will provide on-site observation prior to and during all concrete pours that contribute to the structural integrity of the building, including all pours of concrete piers, footings, grade beams, floor slabs, and concrete superstructure components, if applicable. In addition, Architect or its structural consultant will provide on-site observation prior to covering up or closing up of portions of the construction, which if covered, would conceal problems with the structural integrity of the Project. Contractor shall not close or cover said Work until said observations have occurred. Contractor or Architect will advise Owner of the need for any third party laboratory or testing services to assist the Architect and Owner. On the basis of the on-site observations by Architect, Architect shall keep Owner and Contractor informed of the progress and the quality of the Work, through Architect's field reports, and shall guard Owner against defects and deficiencies in the Work. Architect shall promptly notify Owner and Contractor, orally, regarding any defect or nonconforming Work, which shall be followed by notice in writing of defects or nonconforming Work noted and corrective action taken or recommended. ~~However, the Architect will not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work.~~ The Architect, however, ~~will~~shall not have control over~~, charge of~~, or responsibility for the Contractor's construction means, methods, techniques, sequences, ~~or~~ procedures, or ~~for the~~ safety ~~precautions and~~ programs, but this does not relieve Architect of Architect's responsibilities under this Contract. Any services by Contractor made necessary by Contractor's construction defect or nonconforming Work, shall be performed at no additional cost to Owner ~~in connection with the Work, since these are solely the Contractor's rights and responsibilities under the Contract Documents~~.

§ 4.2.3 ~~On the basis of the site visits, the Architect will keep the Owner reasonably informed about the progress and quality of the portion of the Work completed, and promptly report to the Owner (1) known deviations from the Contract Documents, (2) known deviations from the most recent construction schedule submitted by the Contractor, and (3) defects and deficiencies observed in the Work.~~ The Architect will not be responsible for the Contractor's

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failure to perform the Work in accordance with the requirements of the Contract Documents. The Architect will not have control over or charge of, and will not be responsible for acts or omissions of, the Contractor, Subcontractors, or their agents or employees, or any other persons or entities performing portions of the Work. The Contractor shall reimburse the Owner for compensation paid to the Architect for additional site visits made necessary by the fault, neglect, or request of the Contractor.

§ 4.2.4 Communications

~~Except as otherwise provided in the Contract Documents or when direct communications have been specially authorized, T~~the Owner and Contractor shall ~~endeavor to communicate with each other through the Architect about matters arising out of or relating to the Contract. However, Owner reserves the right to communicate directly with Contractor and Subcontractors include the Architect in all communications that relate to or affect the Architect's services or professional responsibilities. The Owner shall promptly notify the Architect of the substance of any direct communications between the Owner and the Contractor otherwise relating to the Project.~~ Communications by and with the Architect's consultants shall be through the Architect. Communications by and with Subcontractors and suppliers shall be through the Contractor. Communications by and with Separate Contractors shall be through the Owner. ~~The Contract Documents may specify other communication protocols.~~

§ 4.2.5 As further provided in the Contract Documents, ~~B~~based on the Architect's evaluations of the Contractor's Applications for Payment, the Architect will review and certify the amounts due the Contractor and will issue Certificates for Payment in such amounts.

§ 4.2.6 The Architect ~~has authority to~~ shall reject Work that does not conform to the Construction Documents and the Contract Documents. Whenever the Architect considers it necessary or advisable, the Architect will ~~have~~recommend to Owner additional ~~authority to require~~ inspection or testing of the Work in accordance with ~~Sections 13.4.2 and 13.4.3~~the provision of the Contract Documents, whether or not the Work is fabricated, installed or completed. However, neither this authority of the Architect nor a decision made in good faith either to exercise or not to exercise such authority shall give rise to a duty or responsibility of the Architect or the Owner to the Contractor, Subcontractors, suppliers, their agents or employees, or other persons or entities performing portions of the Work. Architect and/or Contractor shall promptly notify, orally and in writing, the other party and Owner of any fault or defect in the Project or nonconformance with Construction Documents or the Contract Documents they may respectively discover, and each, upon discovery of the defect or nonconformance, shall be responsible for notifying the other party and Owner of those corrective actions they respectively take; provided, however, Contractor shall have no duty to notify Owner of discoveries made or actions taken by Architect. Testing or inspection required by this subparagraph shall be conducted subject to the requirements of Chapter 2269 of the Texas Government Code.

§ 4.2.7 The Architect will review and approve, or take other appropriate action upon, the Contractor's submittals such as Shop Drawings, Product Data, and Samples, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Construction Documents and the Contract Documents. The Architect's action will be taken ~~in accordance~~ with ~~the submittal schedule approved by the Architect or, in the absence of an approved submittal schedule, with~~ reasonable promptness as to cause no delay in the Work or in the activities of the Owner, Contractor, or Separate Contractors, while allowing sufficient time in the Architect's professional judgment to permit adequate review. Review of such submittals is not conducted for the purpose of determining the accuracy and completeness of other details such as dimensions and quantities, or for substantiating instructions for installation ~~or performance~~ of equipment or systems, ~~all of which~~ remain the responsibility of the Contractor as required by the Construction Documents and the Contract Documents. The Architect's review of the Contractor's submittals shall not relieve the Contractor of the obligations under Sections 3.3, 3.5, and 3.12. The Architect's review shall not constitute approval of safety precautions or, unless otherwise specifically stated by the Architect, of any construction means, methods, techniques, sequences, or procedures. The Architect's approval of a specific item shall not indicate approval of an assembly of which the item is a component. If any submittal does not comply with the requirements of the Construction Documents or the Contract Documents, then Architect shall require Contractor to come into compliance. The Architect shall promptly report, in writing, to the Contractor, Program Manager and Owner any errors, inconsistencies, and omissions discovered by the Architect in the Shop Drawings, Product Data, and Samples.

§ 4.2.8 The Architect ~~will~~shall review, prepare, and make recommendations to Owner regarding all Change Orders and Construction Change Directives for the Owner's approval and execution in accordance with the Construction Documents and the Contract Documents, accompanied by all supporting documentation. The Architect~~, and~~ may ~~order~~authorize minor changes in the Work not involving any adjustment in Contract Sum or Guaranteed Maximum

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Price, or an extension of the Contract Time which are consistent with the intent of the Contract Documents. If necessary, the Architect shall prepare, reproduce, and distribute Drawings and Specifications to describe Work to be added, deleted, or modified, as provided in Section 7.4. The Architect shall accept requests by the Owner, and Owner shall review properly prepared, timely requests by the Contractor for change in the Work, including adjustments to the Contract Sum or Guaranteed Maximum Price, or Contract Time. A properly prepared request for a change in the Work by the Contractor shall be accompanied by sufficient supporting data and information to permit the Architect ~~will investigate and~~to make a reasonable determination~~s~~ without extensive investigation or preparation of additional drawings or specifications. If the Architect determines that requested changes in the Work are not materially different from the requirements of the Construction Documents or the Contract Documents, and do not change the Contract Sum or Guaranteed Maximum Price, or Contact Time, then the Architect may issue an order for a minor change in the Work, with prior written notice to the Owner or recommend to the Owner that the requested change be denied. The Architect is not authorized to approve changes involving major system such as: Heating, Ventilation and Air Conditioning ("HVAC"); roof, foundation; outward appearance, color scheme, floor plans, building materials; drainage or mechanical equipment with Owner's prior written consent ~~and recommendations regarding concealed and unknown conditions as provided in Section 3.7.4~~.

§ 4.2.9 The Architect will conduct inspections to determine the date or dates of Substantial Completion and the date of final completion; ~~issue Certificates of Substantial Completion pursuant to Section 9.8;~~ will receive and forward to the Owner, for the Owner's review and records, written warranties and related documents required by the Contract and assembled by the Contractor ~~pursuant to Section 9.10~~; and will issue a final Certificate for Payment ~~pursuant to Section 9.10~~upon compliance with the requirements of the Contract Documents.

§ 4.2.10 If the Owner and Architect agree, the Architect will provide one or more Project representatives to assist in carrying out the Architect's responsibilities at the site. The Owner shall notify the Contractor of any change in the duties, responsibilities and limitations of authority of the ~~Project representatives~~ Architect have been ,modified.

§ 4.2.11 The Architect will interpret and ~~decide matters~~make recommendations concerning performance under, and requirements of, the Contract Documents on written request of either the Owner or Contractor. The Architect's response to such requests will be made in writing within any time limits agreed upon or otherwise with reasonable promptness. If no agreement is made concerning the time within which interpretations required of the Architect shall be furnished in compliance with this Paragraph 4.2, then delay shall not be recognized on account of failure by the Architect to furnish such interpretations until 15 days after written request is made for them.

§ 4.2.12 Interpretations ~~and decisions~~or recommendations of the Architect will be consistent with the intent of, and reasonably inferable from, the Contract Documents and will be in writing or in the form of drawings. When making such interpretations and ~~decisions~~recommendations, the Architect will endeavor to secure faithful performance by both Owner and Contractor~~, will not show partiality to either, and will not be liable for results of interpretations or decisions rendered in good faith~~.

§ 4.2.13 The ~~Architect's~~ Owner's decisions on matters relating to aesthetic effect ~~wi~~shall be final ~~if consistent with the intent expressed in the Contract Documents~~.

§ 4.2.14 The Architect will review and respond to requests for information about the Construction Documents and the Contract Documents. The Architect's response to such requests will be made in writing within any time limits agreed upon or otherwise with reasonable promptness. If appropriate, the Architect will prepare and issue supplemental Drawings and Specifications in response to the requests for information, at no additional cost to the Owner.

ARTICLE 5 SUBCONTRACTORS

§ 5.1 Definitions

§ 5.1.1 A Subcontractor is a person or entity who has a direct contract with the Contractor to perform a portion of the Work at the site. The term "Subcontractor" is referred to throughout the Contract Documents as if singular in number and means a Subcontractor or an authorized representative of the Subcontractor. The term "Subcontractor" does not include a Separate Contractor or the subcontractors of a Separate Contractor.

§ 5.1.2 A Sub-subcontractor is a person or entity who has a direct or indirect contract with a Subcontractor to perform a portion of the Work at the site. The term "Sub-subcontractor" is referred to throughout the Contract

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Documents as if singular in number and means a Sub-subcontractor or an authorized representative of the Sub-subcontractor.

§ 5.2 Award of Subcontracts and Other Contracts for Portions of the Work

§ 5.2.1 Unless otherwise stated in the Contract Documents, the Contractor, as soon as practicable after award of the Contract, shall notify the Owner, ~~and~~ Architect and Program Manager, in writing, of the persons or entities proposed for each principal portion of the Work, including those who are to furnish materials or equipment fabricated to a special design. Within 14 days of receipt of the information, the Architect ~~ma~~or ~~ys~~Program Manager shall notify, in writing, the Contractor whether the Owner or the Architect (1) has reasonable objection to any such proposed person or entity or (2) requires additional time for review. Failure of the Owner or Architect to provide notice ~~within the 14-day period~~promptly shall constitute notice of no reasonable objection. All subcontractors shall be procured in accordance with Texas Education Code Chapter 44, Subchapter B, and Texas Government Code Chapter 2269, as applicable. A notice of no reasonable objection shall in no way relieve the Contractor from full responsibility for performance and completion of the Work and its obligations under the Contract Documents. The Contractor shall be fully responsible for the performance of its subcontractors, including those recommended or approved by the Owner.

§ 5.2.2 The Contractor shall not contract with a proposed person or entity to whom the Owner, Program Manager or Architect has made reasonable and timely objection. The Contractor shall not be required to contract with anyone to whom the Contractor has made reasonable objection.

§ 5.2.3 If the Owner, Program Manager ~~-~~or Architect has reasonable objection to a person or entity proposed by the Contractor, the Contractor shall propose another to whom the Owner or Architect has no reasonable objection. When~~If~~ the parties agree on a proposed substitute ~~but rejected~~ Subcontractor ~~was reasonably capable of performing the Work~~, then the Contract Sum and Contract Time ~~sh~~may~~ll~~ be increased or decreased by the difference, if any, occasioned by such change, and an appropriate Change Order shall be issued before commencement of the substitute Subcontractor's Work. However, no increase in the Contract Sum or Contract Time shall be allowed for such change unless the Contractor has acted promptly and responsively in submitting names as required.

§ 5.2.4 The Contractor shall not change a Subcontractor, person, or entity for one previously selected if the Owner or Architect makes reasonable objection to such substitute.

5.2.5 Each Contractor or Subcontractor shall be required to completely familiarize itself with the plans and specifications, to visit the Work site to completely familiarize itself with existing conditions, and to conduct any other appropriate investigations, inspections, or inquiries prior to submission of a bid or proposal. No increases in Contract Sums or Guaranteed Maximum Price shall be allowed for failure to so inspect or investigate.

The Contractor shall disclose to the Owner any ownership interest or affiliation between the Contractor and any potential subcontractor prior to entering into a subcontract and the Owner shall have the right, in its sole discretion and pursuant to 5.2.3., to reject any such affiliated subcontractor. Further, Contractor shall not subcontract the work as a whole.

The approval of Subcontractors in no way relieves the Contractor from full responsibility for performance and completion of the Work and its obligations under the Contract Documents. The Contractor shall be fully responsible for the performance of its Subcontractors, including those recommended or approved by the Owner

5.2.6 The Contractor agrees to utilize Subcontractors that are historically underutilized businesses in accordance with the Minority and Women Owned Business Enterprise (M/WBE) forms and guidelines attached hereto as Exhibit "C".

No changes to the Plan may be made unless approved in writing by the Owner. The Contractor, prior to the execution of this Contract, shall report their M/WBE participation goal as a percent of the Contract Sum. During the performance of all Work under this ~~Agreement~~Contract, the Contractor and its agents shall comply with all M/WBE policies of the Owner. The information shall be identified per firm, discipline and participation. While this ~~Agreement~~Contract is in effect and until the expiration of one year after final completion, the Owner may require information from the Contractor, and may conduct audits, to assure that the Plan is being, and was, followed,. With each Contractor's application for payment, the Contractor shall report their updated M/WBE Plan and actual M/WBE participation information.

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5.2.7 Contractor shall promptly notify the Owner, Architect and Program Manager of any material defaults by any subcontractor

§ 5.3 Subcontractual Relations

By appropriate written agreement, the Contractor shall require each Subcontractor, to the extent of the Work to be performed by the Subcontractor, to be bound to the Contractor by terms of the Contract Documents, and to assume toward the Contractor all the obligations and responsibilities, including the responsibility for safety of the Subcontractor's Work that the Contractor, by these Contract Documents, assumes toward the Owner and Architect. The terms and conditions of the Contract Documents shall be incorporated by reference into each subcontract agreement, included as provided below. Each subcontract agreement shall preserve and protect the rights of the Owner and Architect under the Contract Documents with respect to the Work to be performed by the Subcontractor so that subcontracting thereof will not prejudice such rights. ~~,~~ Where appropriate, the Contractor shall require each Subcontractor to enter into similar agreements with Sub-subcontractors. The Contractor shall make available to each proposed Subcontractor, prior to the execution of the subcontract agreement, copies of the Contract Documents to which the Subcontractor will be bound, and, upon written request of the Subcontractor, identify to the Subcontractor terms and conditions of the proposed subcontract agreement that may be at variance with the Contract Documents. Subcontractors will similarly make copies of applicable portions of such documents available to their respective proposed Sub-subcontractors. Each subcontractor shall provide proof of insurance to Contractor consistent with the Contractor's insurance to Owner and in an amount commensurate with the Work to be performed by the Subcontractor.

5.3.2 Neither the Owner nor the Architect shall be obligated to pay or to ensure the payment of any monies to subcontractors due to any non-payment to the Contractor or non-payment of subcontractors by the Contractor.

5.3.3 The Contractor shall require any potential subcontractor to disclose to the Contractor any ownership interest or familial relationship between the Contractor, the Architect, or the Owner, and the potential subcontractor prior to entering into a subcontract. Contractor shall report to Owner all such disclosures and the Owner shall have the right, in its sole discretion, to reject any such affiliated subcontractor.

§ 5.4 Contingent Assignment of Subcontracts

§ 5.4.1 Each subcontract agreement for any unperformed portion of the Work is assigned by the Contractor to the Owner, provided that

.1 assignment is effective only after termination of the Contract by the Owner for cause pursuant to ~~Section~~Article 14~~.2~~ or abandonment of the Project by the Contractor; and only for those subcontract agreements that the Owner accepts by notifying the Subcontractor and Contractor in writing; and

.2 assignment is subject to the prior rights and obligations of the surety, if any, obligated under bond relating to the Contract; and

.3 The Subcontractor provides bonds as required by law of prime contractors and by Owner.

~~When the Owner accepts the assignment of a subcontract agreement, the Owner assumes the Contractor's rights and obligations under the subcontract.~~

§ 5.4.2 ~~Upon~~ ~~s~~Such assignment shall not constitute a waiver by Owner of its rights against Contractor, including, but not limited to, claims for defaults, delays or defects for which a subcontractor or material vendor may also be liable~~, if the Work has been suspended for more than 30 days, the Subcontractor's compensation shall be equitably adjusted for increases in cost resulting from the suspension~~.

§ 5.4.3 ~~Upon assignment to the Owner under this Section 5.4, the Owner may further assign the subcontract to a successor contractor or other entity. If the~~ Owner shall only be ~~assigns the subcontract to a successor contractor or other entity, the Owner shall nevertheless remain legally~~ responsible for compensating subcontractors for Work performed or materials furnished from and after the date on which the Owner gives written notice of its acceptance of the subcontract agreement. Owner shall not be responsible for any Work performed or materials furnished by subcontractors prior to the date of Owner's written notice of acceptance.~~all of the successor contractor's obligations under the subcontract~~.

5.4.4 Each subcontract shall specifically provide that the Owner shall only be responsible to the Subcontractor after written notice for undisputed amounts not previously paid to Contractor subsequent to the Owner's exercise of any rights under this conditional assignment.

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5.4.5 Contractor shall be fully responsible for the performance of its Subcontractors, including those selected or approved by the Owner

5.5 NOTICE OF SUBCONTRACTOR DEFAULT

Contractor shall promptly notify Owner and Architect of any material defaults by any Subcontractor or Sub-subcontractor. Notwithstanding any provision contained in Article 5 to the contrary, it is hereby acknowledged and agreed that Owner has in no way agreed, expressly or implicitly, nor will Owner agree, to allow any Subcontractor, Sub-subcontractor or other materialman or worker employed by Contractor the right to obtain a personal judgment or to create a mechanic's or materialman's lien against Owner for the amount due from the Owner or the Contractor.

ARTICLE 6 CONSTRUCTION BY OWNER OR BY SEPARATE CONTRACTORS

§ 6.1 Owner's Right to Perform Construction and to Award Separate Contracts

§ 6.1.1 The term "Separate Contractor(s)" shall mean other contractors retained by the Owner under separate agreements. The Owner reserves the right to perform construction or operations related to the Project with the Owner's own forces, and with Separate Contractors retained under Conditions of the Contract substantially similar to those of this Contract, including those provisions of the Conditions of the Contract related to insurance and waiver of subrogation. The Owner reserves the right to perform other non-Project-related construction work, maintenance and repair work, and school program operations at the site and near the site during the time period of the Work. Owner shall have access to the building on the site at all times.

§ 6.1.2 When separate contracts are awarded for different portions of the Project or other construction or operations on the site, the term "Contractor" in the Contract Documents in each case shall mean the Contractor who executes each separate Owner-Contractor ~~Agreement~~Contract.

§ 6.1.3 The ~~Owner~~ Contractor shall ~~provide for~~ coordinat~~ion of~~e the activities of the Owner's own forces and of each Separate Contractor with the Work of the Contractor to ensure that the Work remains on schedule~~, who shall cooperate with them~~. The Contractor shall participate with any Separate Contractors and the Owner in reviewing their construction schedules. The Contractor shall make any revisions to its construction schedule deemed necessary after a joint review and mutual agreement between the Owner and Contractor. The construction schedules shall then constitute the schedules to be used by the Contractor, Separate Contractors, and the Owner until subsequently revised.

§ 6.1.4 It shall be the responsibility of the Contractor to assist, review, coordinate, and schedule work performed by any of Owner's separate contractors including the hazardous materials abatement contractor. Contractor shall not be required to contract directly with the hazardous materials abatement contractor or Owner's separate contractor's however, Contractor shall coordinate all aspects of the hazardous materials abatement contractor's and Owner's separate contractor's work, including required monitoring, testing and inspections by independent firms, with the Work under this ~~Agreement~~Contract. The Contractor shall be totally responsible for coordination between its Subcontractors and the hazardous materials abatement contractor and any other Owner's separate contractors. Contractor will cooperate with the Owner to allow site access and staging areas for hazardous materials abatement contractor and Owner's separate contractors and consultants. Contractor shall review Owner's contract with the hazardous materials abatement contractor and Owner's separate contractors and become familiar with the requirements and scope of services contained therein. Contractor shall continually review the work performed by the hazardous materials abatement contractor and Owner's separate contractors and immediately notify the Owner and Program Manager if at any time during the performance of Contractor's work, the hazardous materials abatement contractor or any of Owner's separate contractors fail, in any way, to provide sufficient, competent manpower or timely perform its services. In addition, the Contractor shall be responsible for coordinating and providing all construction administration necessary for the Work and the work of the hazardous materials abatement contractor and any of Owner's separate contractors ~~Unless otherwise provided in the Contract Documents, when the Owner performs construction or operations related to the Project with the Owner's own forces or with Separate Contractors, the Owner or its Separate Contractors shall have the same obligations and rights that the Contractor has under the Conditions of the Contract, including, without excluding others, those stated in Article 3, this Article 6, and Articles 10, 11, and 12.~~

§ 6.2 ~~Mutual~~Contractor's Responsibility

§ 6.2.1 It shall be the responsibility of the Contractor to assist, review, and coordinate the scheduling of work performed by any of the Owner's Separate Contractors including the hazardous materials abatement contractor.

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Contractor shall not be required to contract directly with the hazardous materials abatement contractor or Owner's separate contractor's however, Contractor shall coordinate all aspects of the hazardous materials abatement contractor's and Owner's separate contractor's work, including required monitoring, testing and inspections by independent firms, with the Work under this ~~Agreement~~Contract. The Contractor shall be totally responsible for coordination between its Subcontractors and the hazardous materials abatement contractor and any other Owner's separate contractors. Contractor will cooperate with the Owner to allow site access and staging areas for hazardous materials abatement contractor and Owner's separate contractors and consultants. Contractor shall review Owner's contract with the hazardous materials abatement contractor and Owner's separate contractors and become familiar with the requirements and scope of services contained therein. Contractor shall continually review the work performed by the hazardous materials abatement contractor and Owner's separate contractors and immediately notify the Owner and Program Manager if at any time during the performance of Contractor's work, the hazardous materials abatement contractor or any of Owner's separate contractors fail, in any way, to provide sufficient, competent manpower or timely perform its services In addition, the Contractor shall be responsible for coordinating and providing all construction administration necessary for the Work and the work of any of Owner's Separate Contractors. The Contractor shall afford the Owner and Separate Contractors reasonable opportunity for introduction and storage of their materials and equipment and performance of their activities, and shall connect and coordinate the Contractor's construction and operations with theirs as required by the Contract Documents. Contractor shall be responsible for coordination between Contractor's subcontractors and Owner's Separate Contractors. Contractor shall review Owner's contract with Owner's Separate Contractors and become familiar with the requirements and scope of services contained therein.

§ 6.2.2 If part of the Contractor's Work depends for proper execution or results upon construction or operations by the Owner or a Separate Contractor, the Contractor shall, prior to proceeding with that portion of the Work, promptly notify, in writing, the Architect and Owner of apparent discrepancies or defects in the construction or operations by the Owner or Separate Contractor that would render it unsuitable for proper execution and results of the Contractor's Work, and shall promptly report, in writing, to the Architect and Owner if Owner's Separate Contractors fail in any way to timely perform their services or negatively impact Contractor's schedule or ability to perform the Work. Failure of the Contractor to notify, in writing, the Architect and Owner of apparent discrepancies or defects prior to proceeding with the Work shall constitute an acknowledgment that the Owner's or Separate Contractor's completed or partially completed construction is fit and proper, and is performed in a timely manner, to receive the Contractor's Work. The Contractor shall not be responsible for latent discrepancies or defects in the construction or operations by the Owner or Separate Contractor ~~that are not apparent~~.

§ 6.2.3 The Contractor shall reimburse the Owner for costs the Owner incurs that are payable to a Separate Contractor because of the Contractor's delays, improperly timed activities or defective construction. ~~The Owner shall be responsible to the Contractor for costs the Contractor incurs because of a Separate Contractor's delays, improperly timed activities, damage to the Work or defective construction.~~

6.2.3.1 If the Architect or Program Manager is required to provide additional services, as provided in the Contract between the Owner or Program Manager ~~-~~and the Architect, specifically relating to additional compensation for the Architect for evaluating an excessive number of claims submitted by the Contractor or others in connection with the Work in accordance with Owner's Contract with the Architect, then such services shall be paid for by the Contractor through the Owner, unless the additional services result from negligence of or an omission by the Architect and Program Manager.~~-~~

6.2.3.2 If the Architect provides services in connection with a legal proceeding, except when the Architect is a party thereto, and the Owner requests the Architect, in writing, to provide such services, then the cost of such services shall be paid for by the party whose act or omission was a proximate cause of the problem that led to the requirement to provide such services. Such services shall be paid for by such party through Owner, who upon receipt of same shall reimburse the Architect.

6.2.3.3 All construction costs resulting from the Contractor's negligence, lack of oversight, inattention to details, failure to investigate, or failure to follow the Construction Documents or Contract Documents, will be borne by the Contractor.

§ 6.2.4 The Contractor shall promptly remedy damage wrongfully caused by ~~that~~ the Contractor ~~wrongfully causes~~ to completed or partially completed construction or to property of the Owner or Separate Contractor as provided in Section 10.2.5.

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§ 6.2.5 The Owner and each Separate Contractor shall have the same responsibilities for cutting and patching as are described for the Contractor in Section 3.14.

§ 6.3 Owner's Right to Clean Up

If a dispute arises among the Contractor, Separate Contractors, and the Owner as to the responsibility under their respective contracts for maintaining the premises and surrounding area free from waste materials and rubbish, the Owner may clean up and the Owner~~Architect~~ will allocate the cost among those responsible.

6.3.1 Job site cleanup will be performed on a daily basis. The Owner and/or Program Manager will periodically check the site to see that all construction areas, nearby roads, walkways and/or grounds are maintained in a clean and safe manner. The cost to clean up the site will be assessed to the Contractor each time the Owner is required to clean the area due to failure of the Contractor or his designee to satisfactorily perform or enforce this site clean-up requirements. The Owner will assess the cost. Before assessing the cost, the Contractor shall be given notice of the failure to clean the site and one business day after the date of the notice to clean up the site. If the Contractor fails to clean up the site, after notice, the Owner may assess the cost for cleanup.

ARTICLE 7 CHANGES IN THE WORK

§ 7.1 General

§ 7.1.1 Changes in the Work may be accomplished after execution of the Contract, and without invalidating the Contract, by Change Order, Construction Change Directive, Contingency Authorization or order for a minor change in the Work~~.~~. A properly prepared written request for a change in the Work by Contractor shall be accompanied by sufficient supporting data and information to permit the Architect to make a recommendation to Owner. The Contract Sum and/or Contract Time may be increased for changes in the Work if the provisions of Article 7 have been met.

Architect shall review properly prepared, timely requests by Contractor for a proposed change in the Work, including but not limited to adjustments to the Contract Sum or Contract Time. A properly prepared request for a proposed change shall be accompanied by sufficient supporting data and information to permit Architect to make a reasonable determination without extensive investigation or preparation of additional drawings or specifications

§ 7.1.1.1 No changes in the Contract Sum and/or Contract Time will be allowed for a change in the Work unless prior to performing the changed Work the Contractor has provided the Owner in writing with a proposal for any change in price and/or change in Contract Time caused by the change in Work, and a Change Order is subsequently executed. A field directive or field order shall not be recognized as having any impact upon the Contract Sum or the Contract Time, and Contractor shall have no Claim therefore, unless it shall, prior to complying with the directive and in any event within ten (10) days of receiving the directive, submit a change proposal to the Owner, and a Change Order is subsequently executed, or Contractor satisfies the requirements of Paragraph 15

§ 7.1.2 A Change Order shall be based upon agreement among the Owner, Contractor, and Architect. A Construction Change Directive requires agreement by the Owner and Architect and may or may not be agreed to by the Contractor. An order for a minor change in the Work may be issued by the Architect alone. A change in the work that does not require a change in Contract Sum or Contract Time may be paid from the Contingency Allowance. A Contingency Allowance Expenditure Authorization (CAEA) is a written order prepared by the Architect and signed by the Owner, Contractor and Program Manager directing a change in the Work. A CAEA shall not be used for minor changes in the Work. Note: If the Construction Manager Percentage Fee was not previously included in the approved GMP, the approved additions or deductions for authorized amounts for Contingency Expenditures will also include an appropriate adjustment for the Construction Manager Fee at the percentage approved in Article 5.1.1 and 5.1.2 of the modified AIA Document A133.

7.1.2.1 Contractor shall make no change in the materials used or in the specified manner of constructing and/or installing the Work or supply additional labor, services, or materials beyond that actually required by the terms of the Contract Documents, unless made pursuant to a written order from Owner authorizing Contractor to proceed with the change. No claim for an adjustment of the contract price will be valid unless so ordered.

§ 7.1.3 Changes in the Work shall be performed under applicable provisions of the Construction Documents or the Contract Documents. The Contractor shall proceed promptly with changes in the Work, unless otherwise provided in the Change Order, Construction Change Directive, or order for a minor change in the Work. Except as permitted in

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Paragraph 7.3 or 15, a change in the Contract Sum or the Contract Time shall be accomplished only by Change Order. -Contractor shall not make any claim for an adjustment to time, Contract Sum, or Guaranteed Maximum Price due to: a change in the materials used; a change in the specified manner of constructing and/or installing the Work; or additional labor, services, or materials beyond that actually required by the terms of the Construction Documents or the Contract Documents, unless made pursuant to a written order or directive from Owner authorizing Contractor to proceed with a change in the Work. No claim for an adjustment to time, Contract Sum, or Guaranteed Maximum Price shall be valid unless so ordered or directed.

7.1.4 The total Contractor mark-up for overhead, profit, or fee for work performed by the Contractor's own forces shall not exceed 10% of the cost of the change in the Work. The total Contractor mark-up for overhead, profit, or fee for supervision of work performed by subcontractors' forces shall not exceed 4% of the cost of the change in the Work. The total subcontractor mark-up for overhead, profit, or fee for work performed by the subcontractor's forces shall not exceed 10% of the cost of the change in the Work. In no event shall total mark-up for overhead, profit, or fee in any work which involves a subcontractor or one or more sub-subcontractors, regardless of who performs the Work, exceed 14% of the total cost of the change in the Work.

7.1.5 The Contractor, upon receipt of written notification by the Architect of a proposed item of change in the Work, shall prepare as soon as possible a Change Proposal in such form or forms as directed by the Architect.

.1 Each separate Change Proposal shall be numbered consecutively and shall include materials, costs, labor costs, fees, overhead and profit. The Proposal shall specify all cost related to the proposed Change in the Work, including any disruption or impact on performance;

.2 The Subcontractor's itemized accounting shall be included with the Change Proposal;

.3 If a Change Proposal is returned to the Contractor for additional information or if the scope of the proposed change in the Work is modified by additions, deletions or other revisions, the Contractor shall revise the Change Proposal accordingly and resubmit the revised Change Proposal to the Architect and Program Manager;

.4 A revised Change Proposal shall bear the original Change Proposal number suffixed by the letter "R" to designate a revision in the original Change Proposal. If additional revisions to a revised Change Proposal are necessary, each subsequent revision shall be identified by an appropriate numeral suffix immediately following the "R" suffix;

.5 Upon written approval of a Change Proposal by the Owner, the Architect and the Program Manager; the Architect will prepare a Change Order authorizing such change in the Work; and

.6 The Contractor shall request extensions of Contract Time due to changes in the Work only at the time of submitting its Change Proposal. Contractor's failure to do so shall represent a waiver of any right to request a time extension

7.1.5.1 The combined overhead and profit included in the total cost to the Owner of a change in the Work shall be based on the following schedule:

.1 For approved additions or deductions to the Cost of the Work (not including preconstruction or general condition costs), the Construction Manager's Fee will be increased or decreased at the same percentage approved in Section 5.1.1 and 5.1.2 in the approved A133 contract document.

.2 For approved additions or deductions to any of the Construction Manager's subcontracts for self-performed work paid in accordance with the Section 2.3.2.2 of the A133 contract document, the self-performed work fee will be the same as approved in Section 2.3.2.2 of the A133 contract document.

.3 For approved additions or deductions to approved Subcontracts, the maximum markup on changed Work performed by the Subcontractor's own forces will be ten (10%) percent of the approved allowable Change Order costs.

.4 For approved additions or deductions to approved Subcontracts, the maximum markup on changes for Work performed by the Subcontractor's Sub-subcontractors will be four (4%) percent of the amount due the Sub-subcontractor.

.5 Cost to which overhead and profit is to be applied shall be determined in accordance with Subparagraph 7.3.7

.6 In order to facilitate checking of quotations for extras or credits, all proposals except those so minor that their propriety can be seen by inspection, shall be accompanied by a complete itemization of costs including labor, materials, and Subcontracts. Labor and materials shall be itemized in the manner prescribed above. Where major cost items are Subcontracts, they shall be itemized also.

7.1.6 ~~5~~ Allowance balances may be used to fund changes in the Work. The Contractor will not be allowed an

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overhead, profit, or fee mark-up when changes in the Work are funded by one of the Allowances. The combined overhead and profit included in the total cost to the Owner of a change in the Work shall be based on the following schedule:

.1 For the Contractor, for Work performed by the Contractor's own forces, ten (10%) percent of the cost.

.2 For the Contractor, for Work performed by the Contractor's Subcontractor's, four (4%) percent of the amount due the subcontractors.

.3 For each Subcontractor involved, for Work performed by that Subcontractor's own forces, ten (10%) percent of the cost.

.4 For each Subcontractor involved, for Work performed by the Subcontractor's Sub-subcontractors, four (4%) percent of the amount due the Sub-subcontractor.

.5 Cost to which overhead and profit is to be applied shall be determined in accordance with Subparagraph 7.3.76.

.6 In order to facilitate checking of quotations for extras or credits, all proposals except those so minor that their propriety can be seen by inspection, shall be accompanied by a complete itemization of costs including labor, materials and Subcontracts. Labor and materials shall be itemized in the manner prescribed above. Where major cost items are Subcontracts, they shall be itemized also

7.1.7 ~~6~~ If the Contract Sum is $1,000,000.00 or more, or if the Contract Sum is less than $1,000,000.00, and any Change Order, Construction Change Directives, or other Changes in the Work would increase the Contract Sum to $1,000,000.00 or more, the total of all Change Orders, Construction Change Directives, or other Changes in the Work, may not increase the Contract Sum by more than 25% of the original Contract Sum. Any Change Order, Construction Change Directive, or other Change in the Work that would exceed that limit is void and of no effect. Texas Education Code § 44.0411.

§ 7.2 Change Orders

§ 7.2.1 A Change Order is a written instrument prepared by the Architect and signed by the Owner, Contractor, and Architect stating their agreement upon all of the following:

.1 The change in the Work;

.2 The amount of the adjustment, if any, in the Contract Sum or Guaranteed Maximum Price; and

.3 The extent of the adjustment, if any, in the Contract Time.

7.2.2 Methods used in determining adjustments to the Contract Sum or Guaranteed Maximum Price may include those listed in Section 7.3.3.

.1 Mutual acceptance of a lump sum properly itemized and supported by sufficient substantiating data to permit evaluation. Sufficient substantiating data shall include a proposal itemized for the various components of work added or deleted, segregated by labor, material and equipment. Details to be submitted will include detailed line item estimates showing detailed material quality takeoffs, material prices by item, and of related labor hour pricing information and extension by line item by drawings as applicable);

.2 Unit prices stated in the Contract Documents or subsequently agreed upon and supported by sufficient substantiating data to permit evaluation;

.3 Cost to be determined in a manner agreed upon by the parties and a mutually-acceptable fixed or percentage fee or the percentage fee established at 7.1.5; or;

.4 As provided in Subparagraph 7.3.7.

7.2.3 Contractor stipulates that acceptance of a Change Order by the Contractor constitutes full accord and satisfaction for any and all Claims, whether direct or indirect, arising from the subject matter of the Change Order.

7.2.4 In no event shall a single change, or the aggregate of all changes, result in the total costs, reimbursements, and fees exceeding the Contract Sum or the Guaranteed Maximum Price, unless agreed to in writing by Owner prior to the commencement of such modified or changed Work.

7.2.5 Agreement on any Change Order shall constitute a final settlement of all claims by the Contractor directly or indirectly arising out of or relating to the change in the Work which is the subject of the Change Order, including, but not limited to, all direct and indirect costs and impact costs associated with such change and any and all adjustments to the Contract Sum and the Contract Time

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§ 7.3 Construction Change Directives

§ 7.3.1 A Construction Change Directive is a written order prepared by the Architect and signed by the Owner and Architect, directing a change in the Work prior to agreement on adjustment, if any, in the Contract Sum or Guaranteed Maximum Price, or Contract Time, or both. The Owner may by Construction Change Directive, without invalidating the Contract, order changes in the Work within the general scope of the Contract consisting of additions, deletions, or other revisions, the Contract Sum or Guaranteed Maximum Price, and Contract Time being adjusted accordingly.

§ 7.3.2 A Construction Change Directive shall be used in the absence of total agreement on the terms of a Change Order.

§ 7.3.3 The Construction Change Directive shall include a unilateral change in the Contract Sum and/or Contract Time reflecting the Owner's reasonable view of the appropriate change in the Contract Sum and/or Contract Time for the change in the work covered by the Construction Change Directive. Until agreement is reached by the Owner and Contractor on these issues, the change in Contract Sum and Contract Time set out in the Construction Change Directive shall be used for schedule of values, payment, and scheduling purposes.

~~If the Construction Change Directive provides for an adjustment to the Contract Sum, the adjustment shall be based on one of the following methods:~~

- ~~.1 Mutual acceptance of a lump sum properly itemized and supported by sufficient substantiating data to permit evaluation; Sufficient substantiating data shall include a proposal itemized for the various components of work added or deleted, segregated by labor, material and equipment. Details to be submitted will include detailed line item estimates showing detailed material quality takeoffs, material prices by item and of related labor hour pricing information and extension (by line item by drawings as applicable.~~
- ~~.2 Unit prices stated in the Contract Documents or subsequently agreed upon; and supported by sufficient substantiating data to permit evaluation.~~
- ~~.3 Cost to be determined in a manner agreed upon by the parties and a mutually acceptable fixed or percentage fee; or~~
- ~~.4 As provided in Section 7.3.4.~~

§ 7.3.4 [*Not used*] ~~If the Contractor does not respond promptly or disagrees with the method for adjustment in the Contract Sum, the Architect shall determine the adjustment on the basis of reasonable expenditures and savings of those performing the Work attributable to the change, including, in case of an increase in the Contract Sum, an amount for overhead and profit as set forth in the Agreement, or if no such amount is set forth in the Agreement, a reasonable amount. In such case, and also under Section 7.3.3.3, the Contractor shall keep and present, in such form as the Architect may prescribe, an itemized accounting together with appropriate supporting data. Unless otherwise provided in the Contract Documents, costs for the purposes of this Section 7.3.4 shall be limited to the following:~~

~~.1 Costs of labor, including applicable payroll taxes, fringe benefits required by agreement or custom, workers' compensation insurance, and other employee costs approved by the Architect;~~

~~.2 Costs of materials, supplies, and equipment, including cost of transportation, whether incorporated or consumed;~~

~~.3 Rental costs of machinery and equipment, exclusive of hand tools, whether rented from the Contractor or others;~~

~~.4 Costs of premiums for all bonds and insurance, permit fees, and sales, use, or similar taxes, directly related to the change; and~~

~~.5 Costs of supervision and field office personnel directly attributable to the change.~~

§ 7.3.5 ~~If the Contractor disagrees with the adjustment in the Contract Time, the Contractor may make a Claim in accordance with applicable provisions of Article 15.~~

§ 7.3.6 Upon receipt of a Construction Change Directive, the Contractor shall promptly proceed with the change in the Work involved and advise the Architect of the Contractor's agreement or disagreement with the method, if any, provided in the Construction Change Directive for determining the proposed adjustment in the Contract Sum or Guaranteed Maximum Price, or Contract Time.

§ 7.3.7 In the absence of agreement between Owner and Contractor on the proper change to the Contract Sum or Contract Time because of a change in the Work, Contractor may treat the matter as a Claim under Paragraph 15. In

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such event, the Contractor shall be entitled to recover only the amount by which its direct costs have been reasonably increased over the direct cost of performing the Work without the change in the work, plus three percent (3%) on Subcontractor's Work) of direct cost to cover home office overhead, profit, and all other costs. Direct costs shall be limited to the following:
~~A Construction Change Directive signed by the Contractor indicates the Contractor's agreement therewith, including adjustment in Contract Sum and Contract Time or the method for determining them. Such agreement shall be effective immediately and shall be recorded as a Change Order.~~

.1 Reasonable Cost of Labor, including Social Security, old age and unemployment insurance, fringe benefits required by agreement or custom, and workers' compensation insurance;
.2 Materials, supplies and equipment, equipment including cost of transportation, whether incorporated or consumed;
.3 Rental cost of machinery and equipment, exclusive of hand tools, whether rented from the Contractor or others at rates that are no greater than market rates in the locale of the Work at the time of the Work. Unless otherwise established in the Contract, the rental value of the Contractor's own equipment shall not be more than normal local rental rates for contractor-owned equipment;
.4 Premiums for all bonds and insurance permit fees and sales, use or similar taxes related to the Work; and
.5 Cost of Subcontractor for performing the change in the Work. The amount allowable for Subcontractors shall be calculated using the same standards set out herein for direct Work by the Contractor.
.6 Additional cost of supervision and field office personnel directly attributable to the change.

Contractor and each Subcontractor involved shall furnish evidence of costs such as copies of original invoices for materials, payroll vouchers for labor, etc., upon request by the Architect, Owner, or Program Manager. Any increase in Contract Time shall be limited to the amount of time by which activities critical to overall completion of the Project are delayed by the change in the Work. If it is reasonably possible to perform the change in the Work concurrently with Work that is critical to overall completion, no time extension shall be granted by reason of a change in the Work.

§ 7.3.8 [*Not Used*] ~~The amount of credit to be allowed by the Contractor to the Owner for a deletion or change that which results in a net decrease in the Contract Sum shall be actual net cost of the work deleted, including all profit and overhead, plus the Contractor's allocated percentage of three (3%) percent on Subcontractor's work of direct cost to cover supervision, field office and home office overhead, profit and all other costs cost When both additions and credits covering related Work or substitutions are involved in a change, the allowance for overhead and profit shall be figured on the basis of net increase, if any, with respect to that change.~~

§ 7.3.9 [Not Used] ~~Pending final determination of the total cost of a Construction Change Directive to the Owner, the Contractor may request payment for Work completed under the Construction Change Directive in Applications for Payment. The Architect will make an interim determination for purposes of monthly certification for payment for those costs and certify for payment the amount that the Architect determines, in the Architect's professional judgment, to be reasonably justified. The Architect's interim determination of cost shall adjust the Contract Sum on the same basis as a Change Order, subject to the right of either party to disagree and assert a Claim in accordance with Article 15.~~

§ 7.3.10 ~~When the Owner and Contractor agree with a determination made by the Architect concerning the adjustments in the Contract Sum and Contract Time, or otherwise reach agreement upon the adjustments, such agreement shall be effective immediately and the Architect will prepare a Change Order. Change Orders may be issued for all or any part of a Construction Change Directive.~~

§ 7.4 Minor Changes in the Work

With prior written notice to the Owner's representative, ~~T~~the Architect may order minor changes in the Work that are consistent with the ~~intent of the~~ Construction Documents or the Contract Documents and do not involve an adjustment in the Contract Sum or Guaranteed Maximum Price, or an extension of the Contract Time, nor requiring any payment from the Contingency Allowance. The Architect's order for minor changes shall be in writing. If the Contractor believes that the proposed minor change in the Work will affect the Contract Sum or Guaranteed Maximum Price, or Contract Time, or requiring a payment from the Contingency Allowance, the Contractor shall notify the Architect and shall not proceed to implement the change in the Work. If the Contractor performs the Work set forth in the Architect's order for a minor change without prior notice to the Architect that such change will affect

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the Contract Sum or Guaranteed Maximum Price, or Contract Time, or the Contingency Allowance, the Contractor waives any adjustment to the Contract Sum or Guaranteed Maximum Price, or extension of the Contract Time or the Contingency Allowance. The Contractor shall carry out such written orders promptly. Minor changes in the Work shall not include changes that involve the outward appearance of the structure, color schemes, floor plans, building materials, landscaping, or mechanical equipment

ARTICLE 8 TIME

§ 8.1 Definitions

§ 8.1.1 Unless otherwise provided, Contract Time is the period of time, including authorized adjustments, allotted in the Contract Documents for ~~Substant~~Final Completion of the Work.

§ 8.1.2 The date of commencement of the Work is the ~~date established in the Agreement~~ first business day after Contractor's receipt of the written Notice to Proceed. The Notice to Proceed shall not be issued by Architect until the Contract (or Amendment, if Contractor is a Construction Manager at Risk) has been signed by the Contractor, approved by Owner's Board of Trustees, signed by the Owner's authorized representative, and Owner and Architect have received, and approved as to form, all required payment and performance bonds and insurance, in compliance with Article 11. Issuance of the Notice to Proceed shall not relieve the Contractor of its responsibility to comply with Article 11.

8.1.2.1 If the Notice to Proceed is delayed due to delays in issuance of the building permit by municipal authorities or other unanticipated delays, *and* if building materials are expected to increase in price due to that delay, Contractor may, if Owner expressly agrees in writing, purchase such materials before receiving the Notice to Proceed from Owner. Contractor shall store and insure such building materials until use. In the event the project is cancelled, Contractor's contract is terminated, or the materials are not used (in whole or in part) on the Project, Contractor shall sell the unused materials to Owner at Contractor's actual cost, or reduce its billing to Owner in that amount, if Contractor retains the material.

§ 8.1.3 The date of Substantial Completion is the date certified by the Architect in accordance with Section 9.8. The date of Final Completion is the date certified by the Architect in accordance with Paragraph 9.10. Unless otherwise agreed in writing by Owner, Contractor agrees that Final Completion shall occur not more than 30 days after the date of Substantial Completion.

§ 8.1.4 The term "day" as used in the Contract Documents shall mean calendar day unless otherwise specifically defined.

§ 8.2 Progress and Completion

§ 8.2.1 Time limits stated in the Contract Documents are of the essence of the Contract. By executing the ~~Agreement~~Contract, the Contractor ~~confirm~~stipulates that the Contract Time is a reasonable period for performing the Work.

If Contractor fails to achieve Substantial Completion of the Work on or before the date(s) specified for Substantial Completion in this Contract and the other Contract Documents, Contractor shall pay to the Owner, as liquidated damages, the sum set out in the Contract between Owner and Contractor for each calendar day that Substantial Completion is delayed after the date(s) specified for Substantial Completion. The total liquidated damage claim is determined by multiplying daily-liquidated damage amounts stated in the Contract by the number of days late. A fraction of a day shall be counted as a full day. It is hereby agreed that the actual damages which Owner will suffer by reason of late completion would be difficult to ascertain, and the liquidated damages to which Owner is entitled hereunder are a reasonable forecast of just compensation for the harm that would be caused by Contractor's failure to achieve Substantial Completion of the Work on or before the date(s) specified for Substantial Completion, and not a penalty. Liquidated damages shall be paid as they accrue and may be adjusted from any progress payment due.

§ 8.2.2 The Contractor shall not knowingly, except by agreement or instruction of the Owner in writing, ~~,~~ prematurely commence operations on the site or elsewhere prior to the effective date of insurance required by Article 11 to be furnished by the Contractor and Owner. The date of commencement of the Work shall not be changed by the effective date of such insurance. Unless the date of commencement is established by the Contract Documents or a Notice to Proceed given by the Owner, the Contractor shall notify the Owner in writing not less than five (5) days or other agreed period.

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§ 8.2.3 The Contractor shall proceed expeditiously with adequate forces and shall achieve Substantial and Final Completion within the Contract Time.

8.2.4 The Contractor is subject to liquidated damages, as specified in the Contract, if the Work is not completed by the date of Substantial Completion or the date of Final Completion.

§ 8.3 Delays and Extensions of Time

§ 8.3.1 If the Contractor is delayed at any time in the commencement or progress in performing work that is critical to overall completion of the Work by (1) an act or neglect of the Owner or Architect, of an employee of either, or of or Program Manager, or a Separate Contractor; (2) by changes ordered in the Work; (3) by ~~labor disputes,~~ fire, governmental actions~~unusual delay in deliveries~~, ~~unavoidable casualties,~~ or adverse weather conditions documented in accordance with Section 15.1.6.2~~, or other causes beyond the Contractor's control~~; (4) by delay authorized, in writing, by the Owner ~~pending mediation and binding dispute resolution~~; or (5) by other causes that the Contractor asserts, and the Owner and Architect determine~~s~~, may justify delay, then the Contract Time ~~sh~~may~~ll~~ be extended for such reasonable time as the Owner, ~~and~~ Architect or Program Manager may determine. Adjustments in the Contract Time will be permitted for a delay only to the extent such delay is not caused or could not have reasonably been anticipated by the Contractor, and could not be limited or avoided by the Contractor's timely notice to the Owner of the delay, and only if Contractor satisfies the conditions of this Paragraph 8.3. Contractor has the burden to prove that any of the foregoing alleged causes of delay significantly impacted construction progress on the critical path, as a condition precedent to any extension of the Contract Time.

The Contractor shall anticipate and include in the construction schedule lost time due to adverse weather conditions in accordance with the number of Lost Time Workdays per month in the Dallas area in accordance with the following schedule:

January – 5
February – 4
March – 5
April – 6
May – 6
June – 4
July – 4
August – 4
September – 5
October – 4
November – 4
December – 4

A request for a time extension based on unusually adverse weather conditions will not be permitted unless the cumulative actual days of Lost Time Workdays for the period when the critical path of the project is subject to impact from Lost Time Workdays exceeds the cumulative number of expected Lost Time Workdays for the same period. The final calculation of entitlement to a time extension cannot be made until at least sixty (60) days prior to the agreed date for Substantial Completion of the Project ~~is completed~~ and the time extensions for unusually adverse weather may not be made until that time. However, Contractor will submit claimed Lost Time Workdays in accordance with the submission times provided in 8.3.2. No day on which substantial Contractor forces are able to perform the work on the Project for more than fifty percent (50%) of the usual workday will be counted as a Lost Time Workday. Lost Time Workdays will not be calculated for any period when the critical path of the project is not subject to impact from adverse weather conditions.

§ 8.3.2 ~~Claims relating to time shall be made in accordance with applicable provisions of Article 15.~~ On or before the fifteenth (15th) day of each month of the Work, Contractor shall submit in writing a request for all time extensions to which it believes itself to be entitled for the preceding month, other than time extensions for changes in the Work, which are to be submitted in accordance with the requirements of Article 7. If Contractor's request for time extension for Changes in the Work is denied and Contractor wishes to pursue the matter, Contractor shall submit in writing a request for that extension by the fifteenth (15th) day of the month following the denial. Any claim for time extension not submitted under the terms of this Subparagraph shall be waived.

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8.3.2.1 Owner, after consultation with the Architect and Program Manager, shall grant time extensions to the extent it believes them to be proper. Time extensions granted by the Owner may be incorporated into schedules for completion of the Work. In the event that Contractor believes that it is entitled to additional time extensions beyond those granted by the Owner, it may make a claim for them provided it can meet the requirements of Paragraph 15.1.

§ 8.3.3 This Contract ~~Section 8.3~~ does not permit~~reclude~~ the recovery of damages, including, without limitation, extended home office overhead expenses, general conditions, or other consequential damages, by the Contractor for delay or disruption or for extensions of time due to bad weather or acts of God. Contractor agrees that the only possible compensation for any delay is an extension of time ~~by either party under other provisions of the Contract Documents~~.

ARTICLE 9 PAYMENTS AND COMPLETION

§ 9.1 Contract Sum

§ 9.1.1 The Contract Sum is stated in the ~~Agreement~~Contract and, including authorized adjustments, is the total amount payable by the Owner to the Contractor for performance of the Work under the Contract Documents. In the event that the Project is a Construction Management at Risk Project, the Contract Sum shall not exceed the Guaranteed Maximum Price.

§ 9.1.2 If unit prices are stated in the Contract Documents or subsequently agreed upon, and if quantities originally contemplated are materially changed so that application of such unit prices to the actual quantities causes substantial inequity to the Owner or Contractor, the applicable unit prices ~~shm~~ay~~ll~~ be equitably adjusted by prior written agreement.

§ 9.2 Schedule of Values

9.2.1 Before the first Application for Payment, ~~,~~ the Contractor shall submit a schedule of values to the Architect and Program Manager before the first Application for Payment, allocating the entire Contract Sum or, in the case of a Guaranteed Maximum Price, within 15 days after establishing the Guaranteed Maximum Price, to the various portions of the Work. The schedule of values shall be prepared in the form, and supported by the data to substantiate its accuracy, required by the Architect. This schedule, unless objected to by the Architect, shall be used as a basis for reviewing the Contractor's Applications for Payment. Any changes to the schedule of values shall be submitted to the Architect and supported by such data to substantiate its accuracy as the Architect or Program Manager may require, and unless objected to by the Architect, shall be used as a basis for reviewing the Contractor's subsequent Applications for Payment. The schedule of values shall be prepared in such a manner that each major item of work, whether done by Contractor's own forces or subcontracted, is shown as a single line item on AIA Document G702 and G703, Application and Certificate for Payment and Continuation Sheet. If the Contractor is a Construction Manager at Risk, then the Contractor's fee and general conditions shall be specifically shown, and AIA Documents G702CMa and G703 shall be used.

9.2.2 ~~.~~If the Project is a Construction Manager at Risk project, in order to facilitate the review of Applicants for Payment, the Schedule of Values shall be submitted on AIA Documents G702 and G703, and shall include the following:

.1 Contractor's cost for Contractor's fee (if applicable) bonds and insurance, mobilization, or general conditions, etc. shall be listed as individual line item.

.2 Contractor's costs for various construction items shall be detailed. For example, concrete work shall be subdivide into footings, grade beams, floor slabs, or paving, etc.

.3 On major subcontracts, such as mechanical, electrical, and plumbing, the schedule shall indicate line items and amounts in detail (for example: underground, major equipment, fixtures, installation fixtures, or start-up, etc.)

.4 Costs for subcontract work shall be listed without any additional mark-up of Contractor's costs for overhead, profit, or supervision.

.5 If payment for stored materials is requested prior to installation, then material and labor shall be listed as separate line items.

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.6 Contractor shall provide a report of actual versus projected reimbursable expenses (general conditions), updated monthly.

§ 9.3 Applications for Payment

§ 9.3.1 At ~~least ten days before the date established for each progress payment~~, the time specified in the Contract, the Contractor shall submit to the Architect and Program Manager an itemized Application for Payment for operations completed prepared in accordance with the schedule of values~~, if required under Section 9.2, for completed portions of the Work~~. The application shall be notarized, if required, and supported by all data substantiating the Contractor's right to payment that the Owner or Architect require, such as copies of requisitions, and releases and waivers of liens from Subcontractors and suppliers, and shall reflect retainage ~~if provided for in the Contract Documents~~.

§ 9.3.1.1 As provided in Section 7.3.8, such applications may include requests for payment on account of changes in the Work that have been properly authorized by Construction Change Directives, but not yet included in Change Orders. Contractor agrees that, for purposes of Texas Government Code Sections 2251 and 2251.042, receipt of the Application for Payment by the Architect shall not be construed as receipt of an invoice by the Owner. Contractor further agrees that Owner's receipt of the Certificate for Payment shall be construed as receipt of an invoice by the Owner, for purposes of Texas Government Code Sections 251.021 and 2251.042~~As provided in Section 7.3.9, such applications may include requests for payment on account of changes in the Work that have been properly authorized by Construction Change Directives, or by interim determinations of the Architect, but not yet included in Change Orders~~.

§ 9.3.1.2 Applications for Payment shall not include requests for payment for portions of the Work for which the Contractor ~~does~~has not ~~intend~~ been invoiced by~~to pay~~ a Subcontractor or supplier, unless ~~such~~Contractor has self-performed the Work ~~has been performed by others whom the Contractor intends to pay~~.

9.3.1.3 Until Final Completion of the Work, the Owner shall withhold retainage as provided in the Contract Documents, except that Owner shall not pay amounts for which the Architect refuses to certify payment, or the Owner refuses to pay, as provided herein Section 9.4 or 9.5 as amended. The remaining retainage shall be paid with the Final Payment, unless there is a bona fide dispute between Owner and Contractor and the reason for the dispute is that labor, services, or materials provided by Contractor, or a person under Contractor's direction or control, failed to comply with the express terms of the Contract, or if the surety on any surety bond does not agree to the release of retainage. Written notice of the basis for withholding retainage under Texas Government Code Sections 2252.031 – 2252.032 must be provided to Contractor. If there is no bona fide dispute and neither party is in default, Contractor may cure any noncompliant labor, services, or materials, or offer Owner reasonable compensation for such noncompliant labor, services, or materials that cannot promptly be cured. Owner is not required to accept such offer.

§ 9.3.2 ~~Unless otherwise provided in the Contract Documents, p~~Payments ~~shaw~~ill be made on the basis of invoices for specific ~~account of~~ materials ~~and~~or equipment ~~delivered and suitably stored at the site for subsequent~~ incorporated~~ion~~ in the Work, and ~~. If approved in advance by the Owner, payment may similarly be made for~~ specific materials ~~and~~or equipment (1) suitably stored the site or (2) suitably stored at some off~~-the~~ site ~~at a~~ location, provided the following conditions are met for ~~agreed upon in writing. Payment for materials and equipment stored on or off the site shall be conditioned upon compliance by the Contractor with procedures satisfactory to the Owner to establish the Owner's title to such materials and equipment or otherwise protect the Owner's interest, and shall include the costs of applicable insurance, storage, and transportation to the site, for such materials and equipment stored~~ off~~-the~~ site storage:

.1 The location must be agreed to, in writing, by Owner and Surety.
.2 The location must be a bonded warehouse.
.3 The Contractor's Surety must agree, in writing, to the amounts included in each Application for Payment.
.4 The Contractor must bear the cost of the Owner's and Architect's expenses related to visiting the off-site storage area and reviewing the stored contents. Contractor acknowledges that Architect's time may be an Additional Service and shall compensate Architect directly for same upon request.
.5 Payment shall not include any charges for overhead or profit on stored materials.
.6 Payments for materials or equipment stored on or off the site shall be conditioned upon submission by the Contractor of bills of sale or such other documentation satisfactory to the Owner to establish the

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Owner's title to such materials or equipment or otherwise protect the Owner's interest, including applicable insurance (naming the Owner as insured and naming the specific materials or equipment stored and their location) and proof of delivery to the site for those materials and equipment stored off the site. Under no circumstances will the Owner reimburse the Contractor for down payment, deposits, or other advance payment for materials or equipment until the materials or equipment are delivered to Owner's site or the agreed-upon off-site storage. Failure to follow these procedures shall result in nonpayment for storage of or insurance on stored materials and equipment. Failure to follow these procedures shall also result in nonpayment of materials and equipment until said materials and equipment are incorporated into the Work.

CONTRACTOR AGREES TO INDEMNIFY OWNER FROM ANY LOSS RESULTING FROM A BREACH OF THIS SECTION. Any off-site storage shall be in a bonded warehouse, suitably marked for the individual project, in addition to the requirements above

§ 9.3.3 The Contractor warrants that title to all Work covered by an Application for Payment will pass to the Owner no later than the time of payment. The Contractor further warrants that upon submittal of an Application for Payment all Work for which Certificates for Payment have been previously issued and payments received from the Owner shall, to the best of the Contractor's knowledge, information, and belief, be free and clear of liens, claims, security interests, or encumbrances, in favor of the Contractor, Subcontractors, suppliers, or other persons or entities that provided labor, materials, and equipment relating to the Work. Neither Contractor nor any of its materialmen, laborers, or Subcontractors shall have any lien rights against the Owner's lands, building funds, materials or other property. No materialmen, laborers or Subcontractor of the Contractor shall have any enforceable rights against the Owner of this Contract. Materialmen, laborers and Subcontractors of the Contractor may have rights under any Payment Bond provided by the Contractor, but cannot look to the Owner for any help in enforcement of those rights. CONTRACTOR SHALL WAIVE, RELEASE, INDEMNIFY, AND HOLD OWNER HARMLESS FROM ANY LIENS, CLAIMS, SECURITY INTERESTS OR ENCUMBRANCES FILED BY THE CONTRACTOR, SUBCONTRACTORS, OR ANYONE CLAIMING BY, THROUGH, OR UNDER THE CONTRACTOR OR SUBCONTRACTOR FOR ITEMS COVERED BY PAYMENTS MADE BY THE OWNER TO CONTRACTOR.

9.3.4 Contractor shall submit Applications for Payment, in quadruplicate, using AIA Documents G702 and G703 Application and Certificate of Payment (or G702CMa, if applicable) and Continuation Sheet or electronically, if acceptable to Owner. All blanks in the form must be completed and signatures of Contractor and Notary Public must be original on each form. Incomplete or inaccurate Applications for Payment shall be returned to the Contractor by the Architect for completion and/or correction. Owner shall have no responsibility for payment of same if the Application for Payment is incomplete or inaccurate.

9.3.5 By signing each Application for Payment, the Contractor stipulates and certifies to the following; that the information presented is true, correct, accurate, and complete; that the Contractor has made the necessary detailed examinations, audits, and arithmetic verifications; that the submitted Work has been completed to the extent represented in the Applications for Payment; that the materials and supplies identified in the Applications for Payment have been purchased, paid for, and received; that the subcontractors have been paid as identified in the Applications for Payment or that Contractor has been invoiced for same; that Contactor has made the necessary on-site inspections to confirm the accuracy of the Applications for Payment; that there are no known mechanics' or materialmens' liens outstanding at the date of the Applications for Payment; that all due and payable bills with respect to the Work have been paid to date or are included in the amount requested in the current Payment Application; that, except for such bills not paid but so included, there is no known basis for the filing of any mechanics' or materialmens' liens on the Work; that the Payment Application includes only Work self-performed by Contractor or for which Contractor has been invoiced; and that releases from all Subcontractors and materialmen have been obtained in such form as to constitute an effective release of lien under the laws of the State of Texas, covering all Work performed and for which payment has been made by the Owner to the Contractor. Contractor understands that documents submitted to Owner become government documents under the laws of the State of Texas. Contractor further understands that falsification of Contractor's Applications for Payment may constitute a violation of the penal laws of the State of Texas, including, but not limited to, Texas Penal Code Sections 32.46; 37.09, and 37.10, and may justify termination of Contractor's Contract with Owner. Contractor further understands and agrees that falsification of documents may entitle Owner to restitution as permitted by Texas law and these Contract Documents.

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§ 9.4 Certificates for Payment

§ 9.4.1 The Architect will, within seven days after receipt of the Contractor's Application for Payment, carefully evaluate and review the Applications for Payment and, when appropriate, return the Applications for Payment to the Contractor as provided in Section 9.3.4. If the Applications for Payment are complete, then the Architect shall sign and either (1) certify and issue to the Owner a Certificate for Payment in the full amount of the Applications for Payment, with a copy to the Contractor; or (2) certify and issue to the Owner a Certificate for Payment for such amount as the Architect and Program Manager determines is properly due, and notify the Contractor and Owner in writing of the Architect's or Program Manager reasons for withholding certification and disputing in part certification as provided in Section 9.5.1; or (3) withhold certification of the entire Applications for Payment, and notify the Contractor and Owner in writing with a detailed statement of the Architect's reason for withholding certification in whole in accordance with Texas Government Code Section 2251.042(a), and as provided in Section 9.5.1. Architect's written reason for withholding certification shall be submitted in accordance with, and construed as the notice required by Texas Government Code Section 2251.042 *et. seq.* Owner may not withhold from payments more than 110% of the disputed amount.

§ 9.4.2 The issuance of a Certificate for Payment will constitute a representation by the Architect or Program Manager to the Owner, ~~based on the Architect's evaluation of the Work and the data in the Application for Payment,~~ that the Architect has observed the progress of the Work and determined that, in the Architect's professional opinion, ~~to the best of the Architect's knowledge, information, and belief,~~ the Work has progressed to the point indicated, and the quality of the Work is in accordance with the Contract Documents. Further, the issuance of the Certificate for Payment will constitute a representation by the Architect or Program Manager to the Owner that the Architect or Program Manager has carefully evaluated and certified that the amounts requested in the Applications for Payment are valid and correct and that the Contractor is entitled to payment in the amount certified. The foregoing representations are subject to an evaluation of the Work for conformance with the Contract Documents upon Substantial Completion, to results of subsequent tests and inspections, to correction of minor deviations from the Contract Documents prior to completion, and to specific qualifications expressed by the Architect or Program Manager in writing to the Owner. However, the issuance of a Certificate for Payment will not be a representation that the Architect and Program Manager has (1) made exhaustive or continuous on-site inspections to check the quality or quantity of the Work; (2) reviewed construction means, methods, techniques, sequences, or procedures; (3) reviewed copies of requisitions received from Subcontractors and suppliers and other data unless requested by the Owner to substantiate the Contractor's right to payment; or (4) made examination to ascertain how or for what purpose the Contractor has used money previously paid on account of the Contract Sum. Examinations, audits, and verifications, if required by the Owner, will be performed by the Owner's accountants or other representatives of the Owner acting in the sole interest of the Owner.

9.4.3 The issuance of a Certificate for Payment shall constitute a recommendation to the Owner regarding the amount to be paid. This recommendation is not binding on the Owner if Owner knows of other reasons under the Contract Documents why payment should be withheld.

§ 9.5 Decisions to Withhold Certification

§ 9.5.1 The Architect or Program Manager may withhold a Certificate for Payment in whole or in part, to the extent reasonably necessary to protect the Owner, if in the Architect's or Program Manager's opinion the representations to the Owner ~~required by Section 9.4.2 cannot be made~~. If the Architect or Program Manager is unable to certify payment in the amount of the Application, the Architect or Program Manager will notify the Contractor and Owner as provided in Section 9.4.1. If the Contractor and Architect or Program Manager cannot agree on a revised amount, the Architect or Program Manager will promptly issue a Certificate for Payment for the amount for which the Architect is able to make such representations to the Owner. The Architect ~~t~~ or Program Manager may also withhold a Certificate for Payment or, because of subsequently discovered evidence, may nullify the whole or a part of a Certificate for Payment previously issued, to such extent as may be necessary in the Architect's or Program Manager's opinion to protect the Owner from loss for which the Contractor is responsible, including loss resulting from acts and omissions described in Section 3.3.2, because of

- **.1** defective Work not remedied;
- **.2** third party claims filed or reasonable evidence indicating probable filing of such claims, unless security acceptable to the Owner is provided by the Contractor;
- **.3** failure of the Contractor to make payments properly to Subcontractors or suppliers for labor, materials or equipment;
- **.4** reasonable evidence that the Work cannot be completed for the unpaid balance of the Contract Sum;
- **.5** damage to the Owner or a Separate Contractor;

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.6 reasonable evidence that the Work will not be completed within the Contract Time, and that the unpaid balance would not be adequate to cover actual or liquidated damages for the anticipated delay; ~~or~~

.7 repeated failure to carry out the Work in accordance with the Contract Documents; or

.8 failure to submit a written plan indicating action by the Contractor to regain the time schedule for completion of Work within the Contract time.

§ 9.5.2 When ~~either party~~the Contractor disputes the Architect's decision regarding a Certificate for Payment under Section 9.5.1, in whole or in part, ~~that party~~the Contractor may submit a Claim in accordance with Article 15.

§ 9.5.3 Architect's written reason for withholding certification shall be construed as the notice required by Texas Government Code Section 2251.042 *et seq*~~When the reasons for withholding certification are removed, certification will be made for amounts previously withheld~~.

§ 9.5.4 Notwithstanding any provision contained within this Article, if the Work has not attained Substantial Completion or Final Completion by the required dates, subject to extensions of time allowed under the Contract Documents, ~~If~~ then Architect or Program Manager may withhold~~s~~ any further ~~c~~Certificate~~ion~~ for ~~p~~Payment ~~under Section 9.5.1.3, the Owner may, at its sole option, issue joint checks to the Contractor and to any Subcontractor or supplier to whom the~~ from Contractor to the extent necessary to preserve sufficient funds to complete construction of the Project and to cover liquidated damages. ~~failed to make payment for Work properly performed or material or equipment suitably delivered. If t~~The Owner shall not be deemed in default by reason of withholding ~~makes~~ payment~~s~~ as provided in Sections 9.3.4, 9.4.3, 9.5.1, or this Section ~~by joint check, the Owner shall notify the Architect and the Contractor shall reflect such payment on its next Application for Payment~~.

§ 9.6 Progress Payments

§ 9.6.1 After the Architect has issued a Certificate for Payment, the Owner shall make payment for undisputed amounts in the manner and within the time provided in the Contract Documents, and shall so notify the Architect. Owner shall notify Contractor within 21 days if Owner disputes the Architect's Certificate of Payment pursuant to Texas Government Code Section 2251.042 *et seq*, listing the specific reason for nonpayment. Payments to the Contractor shall not be construed as releasing the Contractor or his Surety from any obligations under the Contract Documents.

§ 9.6.2 The Contractor shall pay each Subcontractor, no later than ~~seven~~ ten days after receipt of payment from the Owner, the amount to which the Subcontractor is entitled, reflecting percentages actually retained from payments to the Contractor on account of the Subcontractor's portion of the Work. The Contractor shall, by appropriate agreement with each Subcontractor, require each Subcontractor to make payments to Sub-subcontractors in a similar manner. In compliance with Texas Government Code Section 2251.022, the Contractor shall, within ten (10) days following receipt of payment from the Owner, pay all bills for labor and materials performed and furnished by others in connection with the Work, and shall, if requested, provide the Owner with evidence of such payment. Contractor shall include a provision in each of its subcontracts imposing the same payment obligations on its Subcontractors as are applicable to the Contractor hereunder, and if the Owner so requests, shall provide to the Owner copies of such Subcontractor payments. If the Contractor has failed to make payments promptly to the Contractor's Subcontractors or for materials or labor used in the Work for which the Owner has made payment to the Contractor, then the Owner shall be entitled to withhold payment to the Contractor, in part or in whole, to the extent necessary to protect the Owner. This Section is subject to the provisions of Texas Business and Commerce Code Chapter 56.

§ 9.6.3 The Architect will, on request, furnish to a Subcontractor, if practicable, information regarding percentages of completion or amounts applied for by the Contractor and action taken thereon by the Architect and Owner on account of portions of the Work done by such Subcontractor.

§ 9.6.4 The Owner has the right to request written evidence from the Contractor that the Contractor has properly paid Subcontractors and suppliers amounts paid by the Owner to the Contractor for subcontracted Work. If the Contractor fails to furnish such evidence within seven days, the Owner shall have the right to contact Subcontractors and suppliers to ascertain whether they have been properly paid. Neither the Owner, Program Manager nor Architect shall have an obligation to pay, or to see to the payment of money to, a Subcontractor or supplier~~, except as may otherwise be required by law~~. Any action taken by Owner to require the Contractor to pay a Subcontractor shall not impose any liability on Owner to the Subcontractor or supplier.

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§ 9.6.5 The Contractor's payments to suppliers shall be treated in a manner similar to that provided in Sections 9.6.2, 9.6.3 and 9.6.4.

§ 9.6.6 A Certificate for Payment, a progress payment, or partial or entire use or occupancy of the Project by the Owner shall not constitute acceptance of Work not in accordance with the Contract Documents.

§ 9.6.7 ~~Unless the Contractor provides the Owner with a payment bond in the full penal sum of the Contract Sum, payments received by the Contractor for Work properly performed by Subcontractors or provided by suppliers shall be held by the Contractor for those Subcontractors or suppliers who performed Work or furnished materials, or both, under contract with the Contractor for which payment was made by the Owner. Nothing contained herein shall require money to be placed in a separate account and not commingled with money of the Contractor, create any fiduciary liability or tort liability on the part of the Contractor for breach of trust, or entitle any person or entity to an award of punitive damages against the Contractor for breach of the requirements of this provision~~. Payments received by the Contractor from the Owner for Work properly performed by Subcontractors, or materials properly provided by suppliers, shall be held in trust by the Contractor for the benefit of those Subcontractors or suppliers who performed Work or furnished materials, or both, under contract with the Contractor. Texas Property Code § 162.001.

§ 9.6.8 ~~Provided the Owner has fulfilled its payment obligations under the Contract Documents, t~~THE CONTRACTOR SHALL DEFEND AND INDEMNIFY THE OWNER FROM ALL LOSS, LIABILITY, DAMAGE OR EXPENSE, INCLUDING REASONABLE ATTORNEY'S FEES AND LITIGATION EXPENSES, ARISING OUT OF ANY LIEN CLAIM OR OTHER CLAIM FOR PAYMENT BY ANY SUBCONTRACTOR OR SUPPLIER OF ANY TIER. UPON RECEIPT OF NOTICE OF A LIEN CLAIM OR OTHER CLAIM FOR PAYMENT, THE OWNER SHALL NOTIFY THE CONTRACTOR. IF APPROVED BY THE APPLICABLE COURT, WHEN REQUIRED, THE CONTRACTOR MAY SUBSTITUTE A SURETY BOND FOR THE PROPERTY AGAINST WHICH THE LIEN OR OTHER CLAIM FOR PAYMENT HAS BEEN ASSERTED.

9.6.9 Contractor shall not withhold as retainage a greater percentage from Subcontractors or materialmen than the percentage that Owner withheld as retainage from payments to Contractor.

§ 9.7 Failure of Payment

9.7.1 ~~If the Architect does not issue a Certificate for Payment, through no fault of the Contractor, within seven days after receipt of the Contractor's Application for Payment, or~~ Pursuant to Texas Government Code Section 2251.051, if the Owner does not pay the Contractor any payment certified by the Architect and Program Manager, which is undisputed, due and owing ~~within seven days~~ after the date the payment is due under the Contract Documents ~~established in the Contract Documents, the amount certified by the Architect or awarded by binding dispute resolution~~, then the Contractor ~~may~~, upon ~~s~~ten~~ven~~ (10) additional days' written notice to the Owner, Program Manager and Architect, that payment has not been made and the Contractor intends to suspend performance for nonpayment, may stop the Work until payment of the amount owing has been received. ~~The Contract Time shall be extended appropriately and the Contract Sum shall be increased by the amount of the Contractor's reasonable costs of shutdown, delay and start-up, plus interest as provided for in the Contract Documents~~If the Owner provides written notice to the Contractor that: 1) payment has been made; or 2) a bona fide dispute for payment exists, listing the specific reasons for nonpayment, then Contractor shall be liable for damages resulting from suspension of the Work. If a reason specified is that labor, services, or materials provided by the Contractor are not provided in compliance with the Contract Documents, then the Contractor shall be provided a reasonable opportunity to cure the noncompliance or to compensate Owner for any failure to cure the noncompliance. No amount shall be added to the Contract Sum as a result of a dispute between Owner and Contractor unless and until such dispute is resolved in Contractor's favor.

9.7.2 ~~If the Architect does not issue a Certificate for Payment within seven (7) days after receipt of the Contractor's Application for Payment, through no fault of the Contractor, then the Contractor shall provide written notice to the Owner, and the Owner shall have fourteen (14) business days after receipt of such notice to provide or obtain a Certificate for Payment. If Owner fails to provide or obtain the Certificate for Payment, then the Contractor may, upon fourteen (14) additional business days' written notice to the Owner and Architect, stop the Work until payment of the undisputed amount owing has been received.~~[*Intentionally deleted*]

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9.7.3 If the Owner is entitled to reimbursement or payment from the Contractor under or pursuant to the Contract Documents, then such payment shall be made promptly upon demand by the Owner. Notwithstanding anything contained in the Contract Documents to the contrary, if the Contractor fails to promptly make any payment due to Owner, pursuant to the Contractor, or if the Owner incurs any costs and expenses to cure any default of the Contractor or to correct defective Work, then the Owner shall have an absolute right to offset such amount against the Contract Sum and, in the Owner's sole discretion and without waiving any other remedies, may elect either to:

.1 deduct an amount equal to that which the Owner is entitled from any payment then or thereafter due to Contractor form the Owner, or

.2 issue a written notice to the Contractor reducing the Contract Sum by an amount equal to that which the Owner is entitled.

§ 9.8 Substantial Completion

§ 9.8.1 Substantial Completion is the stage in the progress of the Work when the Work or designated portion thereof is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use; all Project systems included in the Work or designated portion thereof have been successfully tested and are fully operational; all required governmental inspections and certifications required by the Work have been made, approved, and posted; designated initial instruction of Owner's personnel in the operation of Project systems has been completed; and all the required finishes set out in the Construction Documents are in place. The only remaining Work shall be minor in nature so that the Owner can occupy the Work or the applicable portion of the Work for all of its intended purposes on that date; and the completion of the Work by the Contractor will not materially interfere with or hamper Owner's, or Owners' tenant normal school operations, or other intended use. As a further condition of a determination of Substantial Completion, the Contractor shall certify that all remaining Work with respect thereto will be completed within the time specified by the Contract Documents for Final Completion. As provided in the Contract Documents, Owner may occupy a portion of the facility prior to Substantial Completion.

§ 9.8.2 When the Contractor considers that the Work, or a portion thereof which the Owner agrees to accept separately, is substantially complete, the Architect and Program Manager shall prepare ~~shall prepare~~ and a comprehensive list of items to be completed or corrected prior to final payment. Failure to include an item on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents.

§ 9.8.3 Upon receipt of the Contractor's list, the Architect and Program Manager will make an inspection to determine whether the Work or designated portion thereof is substantially complete. If the Architect's inspection discloses any item, whether or not included on the Contractor's list, which is not sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work or designated portion thereof for its intended use, then the Architect shall so notify the Contractor, Program Manager and Owner in writing, and the Contractor shall, before issuance of the Certificate of Substantial Completion, complete or correct such item upon notification by the Architect. In such case, the Contractor shall then submit a request for another inspection by the Architect to determine Substantial Completion. Except with the consent of the Owner, the Architect shall perform no more than five (5) inspections to determine whether the Work or a designated portion thereof has attained Substantial Completion in accordance with the Contract Documents. The Owner shall be entitled to reimbursement from the Contractor for amounts paid to the Architect for any additional inspections.

§ 9.8.4 When the Work or designated portion thereof is substantially complete, the Architect will timely prepare, sign and issue Owner's ~~a~~ Certificate of Substantial Completion that shall establish the date of Substantial Completion; establish responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work and insurance; and fix the time within which the Contractor shall finish all items on the list accompanying the Certificate. Warranties required by the Contract Documents shall commence on the date of ~~Substantial~~ Final Completion of the Work or designated portion ~~thereof unless otherwise provided in the Certificate of Substantial Completion~~.

§ 9.8.5 The Certificate of Substantial Completion shall be submitted to the Owner and Contractor for their written acceptance of responsibilities assigned to them in the Certificate. ~~Upon such acceptance, and consent of surety if any, the Owner shall make payment of retainage applying to the Work or designated portion thereof. Such payment shall be adjusted for Work that is incomplete or not in accordance with the requirements of the Contract Documents.~~

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9.8.6 The Contractor shall keep all required insurance in full force, and utilities on, until the Certificate of Substantial Completion is issued, and accepted by the Owner in writing, regardless of the stated date of Substantial Completion, subject to 11.2.2. Acceptance shall not be unreasonably withheld.

§ 9.9 Partial Occupancy or Use

§ 9.9.1 The Owner may occupy or use any completed or partially completed portion of the Work at any stage when ~~such portion is designated by separate agreement with~~agreed to by the Owner and the Contractor ~~in writing, provided such occupancy or use is consented to by the insurer and~~ authorized by public authorities having jurisdiction over the ~~Project~~Work. Such partial occupancy or use may commence whether or not the portion is substantially complete, provided that the Owner and Contractor have accepted in writing the responsibilities assigned to each of them for payments, retainage, if any, security, maintenance, heat, utilities, damage to the Work resulting from such occupancy, use or installation, and property and liability insurance, ~~and have agreed in writing concerning the period for correction of the Work and commencement of warranties required by the Contract Documents. When the Contractor considers a portion substantially complete, the Contractor shall prepare and submit a list to the Architect as provided under Section 9.8.2.~~ Consent of the Contractor to partial occupancy or use shall not be unreasonably withheld. The stage of the progress of the Work shall be determined by written agreement between the Owner and Contractor or, if no agreement is reached, by decision of the Architect. Contractor agrees that the Owner may place and install as much equipment and furnishings as is possible before completion or partial completion of portions of the Work.

§ 9.9.2 Immediately prior to such partial occupancy, ~~or~~ use, or installation, the Owner, Contractor, and Architect shall jointly inspect the area to be occupied or portion of the Work to be used in order to determine and record the condition of the Work.

§ 9.9.3 Unless ~~otherwise~~ expressly agreed upon in writing, partial occupancy or use of a portion or portions of the Work or installation of furnishings and equipment shall not constitute acceptance of Work not complying with the requirements of the Contract Documents, nor shall it constitute evidence of Substantial Completion or Final Completion.

9.9.4 In the event that Owner takes partial occupancy or installs furnishings and equipment prior to Substantial Completion of the Project. Contractor shall obtain an endorsement to Contractor's Builder's Risk Policy to provide extended coverage for partial occupancy if Contractor's Builder's Risk Coverage required by Article 11 would not otherwise provide such coverage.

§ 9.10 Final Completion and Final Payment

§ 9.10.1 Upon receipt of the Contractor's written notice that the Work is ready for final inspection and acceptance and upon receipt of a final Application for Payment, the Architect will promptly make such inspection. When the Architect and the Program Manager finds the Work acceptable under the Contract Documents and the Contract fully performed, the Architect and the Program Manager will promptly prepare, sign, and issue Owner's Certificate of Final Completion and a final Certificate for Payment ~~stating that to the best of the Architect's knowledge, information and belief,~~ certifying to the Owner that, ~~and~~ on the basis of the Architect's and the Program Manager's on-site visits and inspections, the Work has been completed in accordance with the Contract Documents and that the entire balance, including all retainages, found to be due the Contractor and noted in the final Certificate is due and payable. The Architect's and the Program Manager final Certificate for Payment will constitute a further representation that conditions listed in Section 9.10.2 as precedent to the Contractor's being entitled to final payment have been fulfilled. Final payment shall be made by the Owner in accordance with Owner's regular schedule for payments. Architect is not required to perform more than two inspections to determine whether a designated portion of the Work has attained Final Completion in accordance with the Contract Documents. One inspection may require multiple visits and more than one day to complete The Owner shall be entitled to reimbursement from the Contractor for amounts paid to the Architect for any additional inspections cause by act or commission of Contractor.

9.10.1.1 Final Completion means actual completion of the Work, including any extras or Change Orders reasonably required or contemplated under the Contract Documents other than warranty work as further defined in the Form of Contractor's Final Completion Notice attached hereto and incorporated herein as Exhibit "D

§ 9.10.2 Neither final payment nor any remaining retained percentage shall become due until the Contractor submits to the Architect (1) using AIA Document G706, an affidavit that payrolls, bills for materials and equipment, and

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other indebtedness connected with the Work for which the Owner or the Owner's property might be responsible or encumbered (less amounts withheld by Owner) have been paid or otherwise satisfied, (2) ~~a certificate~~ evidencing satisfactory to Owner that insurance required by the Contract Documents to remain in force after final payment is currently in effect, (3) a written statement that the Contractor knows of no reason that the insurance will not be renewable to cover the period required by the Contract Documents, (4) using AIA Document G707, consent of surety, if any, to final payment, (5) documentation of any special warranties, such as manufacturers' warranties or specific Subcontractor warranties, and (6) ~~if required by the Owner,~~ except for amounts previously withheld by the Owner, other data establishing payment or satisfaction of obligations, such as AIA Document G706A, notarized subcontractor's lien releases, receipts and releases and waivers of liens, claims, security interests, or encumbrances arising out of the Contract, to the extent and in such form as may be designated by the Owner. If a Subcontractor refuses to furnish a release or waiver required by the Owner, the Contractor may furnish a bond satisfactory to the Owner to indemnify the Owner against such lien, claim, security interest, or encumbrance. If a lien, claim, security interest, or encumbrance remains unsatisfied after payments are made, the Contractor shall refund to the Owner all money that the Owner may be compelled to pay in discharging the lien, claim, security interest, or encumbrance, including all costs and reasonable attorneys' fees. In addition, the following items must be completed and received by the Owner before Final Payment will be due:

.1 Written certifications required by Sections 10.5, 10.6, and 10.7;
.2 Final list of subcontractors (AIA Document G705);
.3 Contractor's certification in Texas Education Agency's Certification of Project Compliance, located at www.tea.state.tx.us/school.finance/facilities/cert_2004.pdf;
.4 Contractor's warranties, organized as required elsewhere in the Contract Documents;
.5 Maintenance and Instruction Manuals;
.6 Owner's Final Completion Certificate; and
.7 "As-constructed record drawings." At the completion of the Project, the Contractor shall submit one (1) complete set of "as-constructed" record drawings, with all changes made during construction, including concealed mechanical, electrical, and plumbing items. The Contractor shall submit these as electronic, sepia, or other acceptable medium, in the discretion of the Owner. The "as-constructed" record drawings shall delete the seal of the Architect and/or the Engineer and any reference to those firms providing professional services to the Owner, except for historical or reference purposes.

Documents identified as affidavits must be notarized. All manuals will contain an index listing the information submitted. The Index section will be divided and identified by tabbing each section as listed in the index. Upon request, the Architect will furnish the Contractor with blank copies of the forms listed above. Final payment shall be paid by the Owner to the Contractor within thirty (30) days after Owner's Board of Trustees has voted to accept the Work and approve Final Payment.

§ 9.10.3 If, after Substantial Completion of the Work, final completion thereof is materially delayed through no fault of the Contractor or by issuance of Change Orders affecting final completion, and the Architect so confirms, the Owner shall, upon application by the Contractor and certification by the Architect, and without terminating the Contract, make payment of the balance due for that portion of the Work fully completed, corrected, and accepted. If the remaining balance for Work not fully completed or corrected is less than retainage stipulated in the Contract Documents, and if bonds have been furnished, the written consent of the surety to payment of the balance due for that portion of the Work fully completed and accepted shall be submitted by the Contractor to the Architect prior to certification of such payment. Such payment shall be made under terms and conditions governing final payment, ~~except that~~and it shall not constitute a waiver of Claims.

§ 9.10.4 The making of final payment shall not constitute a waiver of any Claims by the Owner~~, except those arising from~~

~~.1 liens, Claims, security interests, or encumbrances arising out of the Contract and unsettled;~~
~~.2 failure of the Work to comply with the requirements of the Contract Documents;~~
~~.3 terms of special warranties required by the Contract Documents; or~~
~~.4 audits performed by the Owner, if permitted by the Contract Documents, after final payment.~~

§ 9.10.5 Acceptance of final payment by the Contractor, a Subcontractor, or a supplier, shall constitute a waiver of claims by that payee except those previously asserted pursuant to Article 15~~made in writing~~ and identified by that payee as unsettled at the time of final Application for Payment.

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ARTICLE 10 PROTECTION OF PERSONS AND PROPERTY

§ 10.1 Safety Precautions and Programs

The Contractor shall be responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with the performance of the Contract and shall conform to all provisions of the "Manual of Accident Prevention in Construction," published by the Associated General Contractors of America, Inc., latest edition, and the Contractor further agrees to fully comply with all safety standards required by the Occupational Safety and Health Administration ("OSHA") 29 U.S.C. Section 651 *et seq*., and all amendments thereto. However, the Contractor's duties herein shall not relieve any Subcontractor or any other person or entity, including any person or entity required to comply with all applicable federal, state, and local laws, rules, regulations, and ordinances from the obligation to provide for the safety of their employees, persons, and property and their requirements to maintain a work environment free of recognized hazards. Contractor shall provide reasonable fall protection safeguards and provide approved fall protection safety equipment for use by all exposed Contractor employees.

10.1.2 Contractor's employees, agents, Subcontractors, anyone directly or indirectly employed by any of them, or anyone for whose acts any of them may be liable, shall not perform any service for Owner while under the influence of any amount of alcohol or any illegal controlled substance; or use, possess, distribute, or sell alcoholic beverages while on Owner's premises. No person shall: use, possess, distribute, or sell illegal or nonprescribed controlled drugs or drug paraphernalia; misuse legitimate prescription or over-the-counter drugs; or act in contravention of warnings on medications while performing the Work or while on Owner's premises. Contractor's employees, agents, Subcontractors, or anyone directly or indirectly employed by any of them, shall not distribute or sell alcohol or drugs of any kind to Owner's students or staff, regardless of the location of the distribution or sale.

10.1.3 Contractor will comply with all applicable federal, state, and local drug and alcohol-related laws and regulations (e.g., Department of Transportation regulations, Drug-Free Workplace Act). Contractor has adopted or will adopt its own policy to assure a drug-free and alcohol-free workplace while on Owner's premises or performing the Work. Contractor will remove any of its employees, agents, subcontractors, anyone directly or indirectly employed by any of them, or anyone for whose acts any of them may be liable, from performing the Work any time there is suspicion of alcohol and/or drug use, possession, or impairment involving such person, and at any time an incident occurs where drug or alcohol use could have been a contributing factor. Owner has the right to require Contractor to remove any person from performing the Work any time cause exists to suspect alcohol or drug use. In such cases, the person so removed may only be considered for return to work after the Contractor certifies, as a result of a for-cause test, conducted immediately following removal, that said person was in compliance with this Contract. Contractor will not use any person to perform the Work who fails or refuses to take, or tests positive on, any for-cause alcohol or drug test.

10.1.4 Owner has also banned the presence of all weapons on the Project site, whether or not the owner thereof has a permit for a weapon, and Contractor agrees that Contractor's representatives, employees, agents, and subcontractors will abide by same. Weapons may only be permitted in Owner's parking lots if weapons are locked in personal vehicles in Owner's parking lot.

§ 10.2 Safety of Persons and Property

§ 10.2.1 The Contractor shall take reasonable precautions for safety of, and shall provide reasonable protection to prevent damage, injury, or loss to

- **.1** employees on the Work, school personnel, students, and other persons on Owner's premises, and other persons who may be affected thereby, including the installation of fencing between the Work site and any connecting or adjacent property of Owner, when required by Texas Education Code Section 22.08341;
- **.2** the Work and materials and equipment to be incorporated therein, whether in storage on or off the site, under care, custody, or control of the Contractor, a Subcontractor, or a Sub-subcontractor; and
- **.3** other property at the site or adjacent thereto, such as other buildings, and their contents, fencing, trees, shrubs, lawns, walks, athletic fields, facilities and tracks, pavements, roadways, structures, and utilities not designated for removal, relocation, or replacement in the course of construction.

§ 10.2.2 The Contractor shall comply with, and give notices required by applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities, bearing on safety of persons or property or their protection from damage, injury, or loss.

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§ 10.2.3 The Contractor shall implement, erect, and maintain, as required by existing conditions and performance of the Contract, reasonable safeguards for safety and protection, including installing fencing, posting danger signs and other warnings against hazards; promulgating safety regulations; and notifying the owners and users of adjacent sites and utilities of the safeguards. The Contractor shall also be responsible, at the Contractor's sole cost and expense, for all measures necessary to protect any personal or real property adjacent to the project and improvements therein. Any damage to such property or improvements shall be promptly repaired by the Contractor.

§ 10.2.4 When use or storage of ~~explosives or other~~ hazardous materials or equipment, or unusual methods are necessary for execution of the Work, the Contractor shall exercise utmost care and carry on such activities under supervision of properly qualified personnel and shall only conduct such activities after giving reasonable advance written notice of the presence or use of such materials, equipment, or methods to Owner and ~~Architect~~. The storage of explosives on Owner's property is prohibited. The use of explosive materials on Owner's property is prohibited unless expressly approved in advance in advance by authorities having jurisdiction, in writing, by Owner and Architect. When use or storage of hazardous materials or equipment or unusual construction methods are necessary, the Contractor shall give the Owner, Program Manager and the Architect reasonable advance notice of the presence or use of such materials, equipment or methods.

§ 10.2.5 The Contractor shall promptly remedy damage and loss (other than damage or loss insured under property insurance required by the Contract Documents) to property referred to in Sections 10.2.1.2 and 10.2.1.3 caused in whole or in part by the Contractor, a Subcontractor, a Sub-subcontractor, or anyone directly or indirectly employed by any of them, or by anyone for whose acts they may be liable and for which the Contractor is responsible under Sections 10.2.1.2 and 10.2.1.3, ~~,~~ except damage or loss attributable to acts or omissions of the Owner or Architect or anyone directly or indirectly employed by either of them, or by anyone for whose acts either of them may be liable, and not attributable to the fault or negligence of the Contractor. ~~The Contractor may make a Claim for the cost to remedy the damage or loss to the extent such damage or loss is attributable to acts or omissions of the Owner or Architect or anyone directly or indirectly employed by either of them, or by anyone for whose acts either of them may be liable, and not attributable to the fault or negligence of the Contractor.~~ The foregoing obligations of the Contractor are in addition to the Contractor's obligations under Section 3.18.

§ 10.2.6 The Contractor shall designate a responsible member of the Contractor's organization at the site whose duty shall be the prevention of accidents. This person shall be the Contractor's superintendent unless otherwise designated by the Contractor in writing to the Owner and Architect. Additionally, Contractor shall submit a Safety Plan for the Owner's approval prior to commencing the Work.

Unless otherwise specified in the Contract Documents, Contractor shall be responsible for initiating, maintaining, supervising, and enforcing all safety precautions and programs in connection with the Work. It shall be the duty and responsibility of the Contractor and all of its Subcontractors to be familiar and comply with all requirements of ~~Public Law 91-596,~~ 29 U.S.C. §§ 651 *et. Sseq.*, the Occupational Safety and Health Act of 1970, (OSHA) and all amendments thereto, and to enforce and comply with all of the provisions of the Act. Contractor shall comply with all applicable laws and regulations of any public body having jurisdiction for safety of persons or property to protect them from damage, injury or loss and shall erect and maintain all necessary safeguards for such safety and protection. However, the Contractor's duties shall not relieve any subcontractor(s) or any other person or entity (e.g., a supplier) including any person or entity with liability relative to compliance with all applicable federal, state and local laws, rules, regulations, and ordinances which shall include the obligation to provide for the safety of their employees, persons, and property and their requirements to maintain a work environment free of recognized hazards.

§ 10.2.7 The Contractor shall not load or permit any part of the construction or site to be loaded so as to cause damage or create an unsafe condition.

10.2.8 The Contractor shall do all things reasonably necessary to protect the Owner's premises and all persons from damage and injury when all or a portion of the Work is suspended for any reason.

10.2.9 The Contractor shall promptly report, in writing, to the Owner, Program Manager and Architect all accidents arising out of or in connection with the Work which causes death, bodily injury, or property damage, giving full details and statements of any witnesses. In addition, if death, serious bodily injuries, or serious property damages are caused, then the accident shall be reported immediately by any means necessary to give actual notice to the Owner's representative, Program Manager and the Architect.

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10.2.10 Contractor's obligations under Section 10.2 as to each portion of the Project shall continue until Owner takes possession of and occupies that portion of the Project.

§ 10.2.11~~8~~ Injury or Damage to Person or Property

If either party to the Contract suffers injury or damage to person or property because of an act or omission of the other party, or of others for whose acts such party is legally responsible, written notice of the injury or damage, whether or not insured, shall be given to the other party within a reasonable time not exceeding 21 days after discovery. The written notice shall provide sufficient detail to enable the other party to investigate the matter. Contractor understands and acknowledges that, under Texas law, Owner has sovereign and/or governmental immunity as to all torts except as to the Owner's permitted use or operation of Owner's motor vehicles, subject to any defenses under law.

§ 10.3 Hazardous Materials and Substances

§ 10.3.1 The Contractor is responsible for compliance with any requirements included in the Contract Documents regarding hazardous materials or substances. If the Contractor encounters a hazardous material or substance not addressed in the Contract Documents and if reasonable precautions will be inadequate to prevent foreseeable bodily injury or death to persons resulting from a material or substance, including but not limited to asbestos or polychlorinated biphenyl (PCB), encountered on the site by the Contractor, the Contractor shall, upon recognizing the condition, immediately stop Work in the affected area and notify, in writing, the Owner and Architect of the condition. In the event the Contractor encounters polychlorinated biphenyl (PCB), and the specifications require the PCB's removal, the Contractor shall remove the PCB and store it in marked containers at the jobsite provided by the Owner. If PCBs are found which are leaking, then Contractor shall stop work on the affected fixture and shall contact Owner for removal and disposal of the leaking PCBs.

10.3.1.1 In the event Contractor encounters on the Project site any Hazardous Substance, or what Contractor may reasonably believe to be a Hazardous Substance, and which is being introduced to the Work, or exists on the Project site, in a manner in violation of any applicable Environmental Laws, Contractor shall immediately stop work in the area affected and report the condition to Owner, Program Manager and Architect in writing

§ 10.3.2 The Work in the affected area shall not thereafter be resumed except by written authorization of Owner if in fact a Hazardous Substance has been encountered and has not been rendered harmless. Contractor shall be responsible for the consequences of any failure to stop work under this Subparagraph 10.3. ~~Upon receipt of the Contractor's written notice, the Owner shall obtain the services of a licensed laboratory to verify the presence or absence of the material or substance reported by the Contractor and, in the event such material or substance is found to be present, to cause it to be rendered harmless. Unless otherwise required by the Contract Documents, the Owner shall furnish in writing to the Contractor and Architect the names and qualifications of persons or entities who are to perform tests verifying the presence or absence of the material or substance or who are to perform the task of removal or safe containment of the material or substance. The Contractor and the Architect will promptly reply to the Owner in writing stating whether or not either has reasonable objection to the persons or entities proposed by the Owner. If either the Contractor or Architect has an objection to a person or entity proposed by the Owner, the Owner shall propose another to whom the Contractor and the Architect have no reasonable objection. When the material or substance has been rendered harmless, Work in the affected area shall resume upon written agreement of the Owner and Contractor. By Change Order, the Contract Time shall be extended appropriately and the Contract Sum shall be increased by the amount of the Contractor's reasonable additional costs of shutdown, delay, and start-up~~The Contractor may be entitled to an equitable adjustment regarding the Date of Substantial Completion and/or Final Completion.

§ 10.3.3 IF THE CONTRACTOR IMPORTS HAZARDOUS MATERIALS ONTO THE PROJECT SITE, THEN CONTRACTOR HEREBY ~~TO THE FULLEST EXTENT PERMITTED BY LAW, THE OWNER SHALL~~ INDEMNIFIES~~Y~~ AND HOLD HARMLESS THE OWNER, ITS ~~CONTRACTOR, SUBCONTRACTORS, ARCHITECT, ARCHITECT'S~~ CONSULTANTS, TRUSTEES, OFFICERS, ~~AND~~ PROGRAM MANAGER, AGENTS AND EMPLOYEES ~~OF ANY OF THEM FROM AND~~ AGAINST ANY CLAIMS~~, DAMAGES, LOSSES, AND EXPENSES, INCLUDING BUT NOT LIMITED TO ATTORNEYS' FEES~~, ARISING OUT OF OR RELATING TO ~~RESULTING FROM~~SUCH IMPORTATION, INCLUDING BUT NOT LIMITED TO ~~PERFORMANCE OF THE WORK IN THE AFFECTED AREA IF IN FACT THE MATERIAL OR SUBSTANCE PRESENTS THE RISK OF BODILY INJURY OR DEATH AS DESCRIBED IN SECTION 10.3.1 AND HAS NOT BEEN RENDERED HARMLESS, PROVIDED THAT SUCH CLAIM, DAMAGE, LOSS, OR EXPENSE IS~~

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~~ATTRIBUTABLE TO BODILY INJURY, SICKNESS, DISEASE OR DEATH, OR TO INJURY TO OR DESTRUCTION OF TANGIBLE PROPERTY (OTHER THAN THE WORK ITSELF), EXCEPT TO THE EXTENT THAT SUCH DAMAGE, LOSS, OR EXPENSE IS DUE TO THE FAULT OR NEGLIGENCE OF THE PARTY SEEKING INDEMNITY~~COSTS AND EXPENSES THE OWNER INCURS FOR REMEDIATION OF A MATERIAL OR SUBSTANCE THE CONTRACTOR BRINGS TO THE SITE, AS PROVIDED FOR IN SUBPARAGRAPH 3.18.

~~For purposes of this Agreement, the term "Hazardous Substance" shall mean and include any element, constituent, chemical, substance, compound, or mixture, which are defined as a hazardous substance by any applicable local, state or federal law, rule, ordinance, by-law, or regulation pertaining to environmental regulation, contamination, clean-up or disclosure, including, without limitation, The Comprehensive Environmental Response, Compensation and Liability Act of 1980 ("CERCLA"), The Resource Conservation and Recovery Act ("RCRA"), The Toxic Substance Control Act ("TSCA"), The Clean Water Act ("CWA"), The Clean Air Act ("CAA"), and the Marine Protection Research and Sanctuaries Act ("MPRSA"). The Occupational Safety and Health Act ("OSHA"), The Superfund Amendments and Reauthorization Act of 1986 ("SARA"), or other state superlien or environmental clean-up or disclosure statutes including all state and local counterparts of such laws (all such laws, rules and regulations being referred to collectively as "Environmental Laws"). It is the Contractor's responsibility to comply with this Paragraph 10.3 based on the law in effect at the time its services are rendered and to comply with any amendments to those laws for all services rendered after the effective date of any such amendments.~~

§ 10.3.4 The Owner shall not be responsible under this Section 10.3 for hazardous materials or substances the Contractor brings to the site ~~unless such materials or substances are required by the Contract Documents. The Owner shall be responsible for hazardous materials or substances required by the Contract Documents, except to the extent of the Contractor's fault or negligence in the use and handling of such materials or substances~~.

§ 10.3.5 For purposes of this ~~Agreement~~Contract, the term "Hazardous Substance" shall mean and include any element, constituent, chemical, substance, compound, or mixture, which are defined as a hazardous substance by any applicable local, state or federal law, rule, ordinance, by-law, or regulation pertaining to environmental regulation, contamination, clean-up or disclosure, including, without limitation, The Comprehensive Environmental Response, Compensation and Liability Act of 1980 ("CERCLA"), The Resource Conservation and Recovery Act ("RCRA"), The Toxic Substance Control Act ("TSCA"), The Clean Water Act ("CWA"), The Clean Air Act ("CAA"), and the Marine Protection Research and Sanctuaries Act ("MPRSA"). The Occupational Safety and Health Act ("OSHA"), The Superfund Amendments and Reauthorization Act of 1986 ("SARA"), or other state superlien or environmental clean-up or disclosure statutes including all state and local counterparts of such laws (all such laws, rules and regulations being referred to collectively as "Environmental Laws"). It is the Contractor's responsibility to comply with this Paragraph 10.3 based on the law in effect at the time its services are rendered and to comply with any amendments to those laws for all services rendered after the effective date of any such amendments.~~The Contractor shall reimburse the Owner for the cost and expense the Owner incurs (1) for remediation of hazardous materials or substances the Contractor brings to the site and negligently handles, or (2) where the Contractor fails to perform its obligations under Section 10.3.1, except to the extent that the cost and expense are due to the Owner's fault or negligence.~~

§ 10.3.6 In those instances in which the presence of a Hazardous Substance was set forth in the AHERA documents or In which the Contractor has other written notice of such through information given to Contractor by Owner or its representative prior to execution of the ~~Agreement~~Contract, Contractor shall not be entitled to a Claim for any delays, disruption or interference it encounters. In those instances of Work stoppage due to the existence of such Hazardous Substances which were not set forth in the AHERA plans and of which the Contractor has no other prior notice, Contractor may be entitled to a Claim for delay or Work stoppage if the requirements of Article 15 are not met. ~~If, without negligence on the part of the Contractor, the Contractor is held liable by a government agency for the cost of remediation of a hazardous material or substance solely by reason of performing Work as required by the Contract Documents, the Owner shall reimburse the Contractor for all cost and expense thereby incurred.~~

§ 10.4 Emergencies

10.4.1 In an emergency affecting safety of persons or property, the Contractor shall act, at the Contractor's discretion, to prevent threatened damage, injury, or loss. Additional compensation or extension of time claimed by the Contractor on account of an emergency shall be determined as provided in Article 15 and Article 7.~~Additional compensation or extension of time claimed by the Contractor on account of an emergency shall be determined as provided in Article 15 and Article 7.~~

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10.4.2 The performance of the foregoing services by the Contractor shall not relieve the subcontractors of their responsibility for the safety of persons and property and or compliance with all federal, state, and local statutes, rules, regulations, and orders of any governmental authority applicable to the conduct of the Work.

10.5 ASBESTOS OR ASBESTOS-CONTAINING MATERIALS

10.5.1 Contractor shall submit to the Architect a written certification addressed to the Owner that all materials used in the construction of this Project contain less than 0.10% by weight of asbestos and for which it can be demonstrated that, under reasonably foreseeable job site conditions, will not release asbestos fibers in excess of 0.1 fibers per cubic centimeter. The written certification shall further state that, should asbestos fibers be found at this Project in concentrations greater than 0.1 fibers per cubic centimeter, then Contractor shall be responsible for determining which materials contain asbestos fibers and shall take all necessary corrective action to remove those materials from the Project, at no additional cost to the Owner. The written certification shall be dated, shall reference this specific Project, and shall be signed by not less than two (2) officers of the Contractors.

10.5.2 Final Payment shall not be made until this written certification has been received.

10.6 LEAD-FREE MATERIAL IN POTABLE WATER SYSTEM

10.6.1 Prior to payment of retainage and final payment, the Contractor and each subcontractor involved with the potable water system, shall furnish a written certification that the potable water system is "lead-free."

10.6.2 The written certification shall further state that should lead be found in the potable water system built under this Project, then Contractor shall be responsible for determining which materials contain lead and shall take all necessary corrective action to remove lead from the Project, at no additional cost to the Owner. The written certification shall be dated, shall reference this specific Project, and shall be signed by not less than two (2) officers of the Contractor.

10.7 HAZARDOUS MATERIALS CERTIFICATION

The Contractor shall provide written certification that no materials used in the Work contain lead or asbestos materials in them in excess of amounts allowed by federal, state, or local standards, laws, codes, rules and regulations; the Federal Environmental Protection Agency (EPA) standards; and/or the Federal Occupational Safety and Health Administration (OSHA) standards, whichever is most restrictive. The Contractor shall provide this written certification as part of submittals under the Section in the Project Manual related to Contract Closeout.

ARTICLE 11 INSURANCE AND BONDS

11.0.1 No Work will be commenced, and no equipment or materials can be shipped, until all requirements of this Article have been satisfied, satisfactory evidence of insurance has been provided, and all insurance is in full force and effect. Contractor shall notify Owner, Program Manager and Architect, in writing, of any proposed nonconformity with these requirements, and shall notify Owner, Program Manager and Architect, in writing, of any insurance changes which occur during the terms required under the Contract Documents. Any deviation from these requirements can only be approved by Owner's Board of Trustees. Any nonconformity may be grounds for termination or modification of the Contract. To the extent that Contractor is unable to procure the insurance designated herein because the insurance is not reasonably available or is cost-prohibitive, then Contractor shall provide written notice to Owner's Board of Trustees. Said lack of insurance may then be grounds for termination or modification of this Contract.

11.0.2 Satisfactory evidence of insurance required by this Article shall be provided to Owner, Program Manager and Architect not later than five (5) business days after execution of the Contract by Contractor. Satisfactory evidence shall include copies of all required insurance policies, declarations, and endorsements themselves. In addition, Contractor shall also provide a duly-executed ACORD Form 25 Certificate of Liability Insurance naming Owner as a certificate holder and additional insured (except as noted in Section 11.0.4) and attaching all endorsements required herein. The Contractor shall furnish Owner all insurance amendments, renewals, notices, cancellations, and additional endorsements, as they are provided to Contractor.

11.0.3 All insurance required herein shall be obtained from a company licensed to do business with the State of Texas by the Texas Department of Insurance, and shall be underwritten by a company rated no less than "A-" X in A.M. Best's Key Rating Guide, Property-Casualty, according to the latest posted ratings available on A.M. Best's website, www.ambest.com, and that permits waivers of subrogation.

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11.0.4 ~~All insurance required herein shall name the Owner, its officers, employees, representatives, or agents, as an additional insured, except Contractor's Worker's Compensation insurance.~~ All liability insurance required herein shall name Dallas ISD, it's officers, employees, volunteers, elected officials, Program Managers, Architects and their officers, employees, representatives, risk management consultants, or agents, as additional insureds, except Contractor's Worker's Compensation insurance and Professional Liability insurance.

11.0.5 ~~All insurance required herein shall, by endorsement, be primary and non-contributory insurance with respect to the Owner, its officers, employees, representatives, or agents. All insurance shall be written on an occurrence basis, if available, and shall contain a waiver of subrogation in favor of Owner as provided for in Section 11.3.~~ All insurance required herein shall be primary insurance as respects the additional insured required by 11.0.4. Any insurance maintained by an additional insured shall be in excess of such insurance and shall not contribute with such primary insurance. All insurance shall be written on an occurrence basis where reasonably available, with the exception of professional liability policies, and shall contain a waiver of subrogation in favor of- the Owner, Program Manager, and Architect on all claims arising out of the Project. The policies shall provide such waivers of subrogation by endorsement or otherwise. A waiver of subrogation shall be effective as to a person or entity even though that person or entity would otherwise have a duty of indemnification, contractual or otherwise, or did not pay the insurance premium directly or indirectly; and whether or not the person or entity had an insurable interest in the property damaged.

11.0.6 Any failure of Contractor to comply with the reporting provision of the policies shall not affect the coverage provided to the Owner, its officers, employees, representatives, or agents.

11.0.7 All workers on the Project must be covered by the required insurance policies of the Contractor or a Subcontractor. Contractor shall be responsible for all policy deductibles and self-insured retentions.

11.0.8 Nothing contained in this Article shall limit or waive Contractor's legal or contractual responsibilities to Owner or others. Contractor will cooperate with Owner or its designated representative to expeditiously resolve claims involving injuries to third parties, damage to the Work, or project delays. This cooperation will include providing Owner with monthly insurance carrier summary reports of builder's risk, general liability, professional liability and pollution liability claims pertaining to the Owner's projects. Contractor will provide Owner with Contractor and insurance carrier contact names and phone numbers. Contractor will be responsible for timely reporting of all claims and regulatory requirements, including MMSEA Section 111.

11.0.9. Maximum Allowable Charges for CMAR CCIP Programs

In the event that the Contractor elects to utilize a Contractor Controlled Insurance Program (CCIP) the maximum to be considered reimbursable costs under this Contract will be 2% of the final Cost of the Work (including general conditions costs) but not including Contractor Fee or CCIP charges and not including the costs of any subcontracts that included the cost of insurance covered by CCIP.

This 2% cost factor will cover all insurance required to be carried by the prime contractor and all applicable subcontractors covered by this Contract (specifically 1% for worker's compensation insurance, and 1% total for general liability insurance, excess liability insurance, and umbrella liability insurance combined).

Any contractor costs incurred in connection with the Contractor's elected CCIP program that exceeds the amount reimbursed by the Owner under the formula in this section, will be considered to be covered by the Contractor's Fee. Note: Contractor will not be reimbursed for any deductible stated in the CCIP policy. The deductible is considered covered by the CCIP percent and/or the Contractor Fee.

11.0.10 Maximum Allowable Charges for CMAR Liability Insurance Required by Contract

For jobs not covered by Owner Controlled Insurance Programs (OCIP) or Contractor Controlled Insurance Programs (CCIP), the amount to be reimbursed to the Contractor for all contractually required liability insurance (professional liability, general liability, umbrella liability, excess liability, and auto liability will be actual costs not to exceed a total of .~~65~~% of the net reimbursable Cost of Work (not including liability insurance and not including Contractor Fee.) If the Contractor's cost of contractually required liability insurance is greater than the amount agreed to be reimbursed per this Contract provision, the difference shall be considered to be covered by the Contractor's Fee. For

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jobs covered by CCIP or OCIP, the costs of any other liability insurance will be considered to be covered by the Contractor's Fee.

11.0.11 Maximum Allowable Charges for Subcontract Default Insurance provided by CMAR in lieu of Subcontract Performance Bonds

In the event that Contractor elects to utilize a subcontractor default insurance program (sometimes referred to as SUBGUARD), the maximum amount to be considered reimbursable costs under this Contract will be .75% of the total amount of subcontracts enrolled in such an insurance program. Reimbursement for enrollment in any such program will be limited to subcontracts in excess of $~~2~~500,000.

Any Contractor costs incurred in connection with the Contractor's elected subcontractor default insurance program that exceeds the amount reimbursed by the Owner under the formula in this section, will be considered to be covered by the Contractor's Fee. In the event that Contractor elects to bond selected subcontractors rather than enroll them in the subcontractor default insurance program, the net cost to purchase any such bonds will be reimbursed in lieu of the .75%. Note: Contractor will not be reimbursed for any deductible stated in the Subguard policy. The deductible is considered covered by the .75% and/or the Contractor Fee.

In the event that the Contractor elects to provide Subguard or a similar program of subcontractor default insurance, then the program and the coverage provided by the Contractor shall extend to any additional costs incurred by the Contractor to replace or supplement the forces of a subcontractor to provide the Work, and such circumstances shall include, but not be limited to, any partial or full termination of the contract of a subcontractor for convenience or otherwise, unless the Owner specifically directs the Contractor, in writing, to terminate the contract of a subcontractor for convenience.

§ 11.1 Contractor's Insurance and Bonds

§ 11.1.1 The Contractor and the Contractor's Subcontractors shall purchase and maintain, in a company or companies with a "Best Rating" of "A minus" or better, and licensed to do business in the State of Texas, such insurance as will protect, the Contractor, them and the Owner, Program Manager and Architect~~the Owner~~, from claims that may arise out of, or result from, the Contractor's operations under the Contract, whether such operations be by Contractor or by any Subcontractor, or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable, at a minimum of the types and limits of liability, containing the endorsements, and subject to the terms and conditions, as described in this Section 11.1, in the ~~Agreement~~Contract or elsewhere in the Contract Documents. ~~The Contractor shall purchase and maintain the required~~ Such insurance shall include the following:~~from an insurance company or insurance companies lawfully authorized to issue insurance in the jurisdiction where the Project is located. The Owner, Architect, and Architect's consultants shall be named as additional insureds under the Contractor's commercial general liability policy or as otherwise described in the Contract Documents.~~

.1 Claims under workers' compensation, disability benefit, and other similar employee benefit acts that are applicable to the Work to be performed, including private entities performing work at the site, and exempt from the coverage on account of number of employees or occupation, which entities shall maintain voluntary compensation coverage at the same limit specified for mandatory coverage for the duration of the Project (see Exhibit A).

.2 Claims for damages because of bodily injury, occupational sickness or disease, or death of the Contractor's employees;

.3 Claims for damages because of bodily injury, sickness or disease, or death of any person other than the Contractor's employees;

.4 Claims for damages insured by usual personal injury liability coverage;

.5 Claims for damages, other than to the Work itself, because of injury to or destruction of tangible property, including loss of use resulting therefrom;

.6 Claims for damages because of bodily injury, death of a person, or property damages arising out of ownership, maintenance, or use of a motor vehicle;

.7 Claims for bodily injury or property damage arising out of completed operations;

.8 Claims involving contractual liability insurance applicable to the Contractor's obligations under the Contract Documents, including under Section 3.18;

.9 Claims for Products, Premises and Operations; and

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.10 Claims for damages to the Work itself, through builder's risk insurance, pursuant to AIA A101-2017, Exhibit A, or AIA A133-2019, Exhibit ~~B~~A.

§ 11.1.2 The insurance required by Subparagraph 11.1.1 shall be written for not less than limits of liability specified in the Contract Documents or required by law, whichever coverage is greater. Coverages, whether written on an occurrence or claims-made basis, shall be maintained without interruption from date of commencement of the Work until date of final payment and termination of any coverage required to be maintained after final payment, and with respect to the Contractor's completed operations coverage, until the expiration of the period for correction of Work or for such other period for maintenance of completed operations coverage as specified in the Contract Documents.~~The Contractor shall provide surety bonds of the types, for such penal sums, and subject to such terms and conditions as required by the Contract Documents. The Contractor shall purchase and maintain the required bonds from a company or companies lawfully authorized to issue surety bonds in the jurisdiction where the Project is located.~~

~~8. Contractor's Professional Liability, if applicable~~

~~If the Work performed by the Contractor or its subcontractors will include some responsibility for design, the Contractor will purchase or cause to be purchased and maintained a professional liability policy. The limits of coverage will not be less than:~~

~~$1,000,000 each claim and annual aggregate~~

~~Coverage will include:~~
~~A waiver of subrogation in favor of Owner, Program Manager and Architect~~
~~A retroactive date that is the earlier of the start of design or the Work~~
~~Coverage for negligent acts, errors or omissions arising out of design or engineering services~~
~~An extended reporting period of 5 years after final completion~~

9. All Risk Builder's Risk Insurance, if applicable

If Contractor is a Construction Manager-at-Risk, then, as specified in Amendment Number One, in a total amount equal to the Guaranteed Maximum Price; otherwise, in the total amount of the Contract Sum. See Section 11.4 for Builder's Risk Insurance requirements.

11.1.2.1 The Contractor shall furnish separate payment and performance bonds covering faithful performance of the Contract and payment of obligations arising thereunder, each bond to be in a total amount equal to 100% of the Contract Sum or Guaranteed Maximum Price, if the Project is a Construction Manager at Risk project, whichever is applicable. Provided, however, no limitation herein shall limit Contractor's liability under the Contract Documents. Except as provided below, such bond shall be furnished to Owner before any work begins and not later than five (5) business days after execution of the Contract by Owner. (If the Guaranteed Maximum Price is not known at the time that a Construction Manager at Risk contracts is awarded, then the sum of the payment and performance bonds must each be in an amount equal to the Project budget. The Construction Manager at Risk shall deliver the bonds not later than the tenth (10^{th}) day after the date of the Construction Manager at Risk executes the Contract, unless the Construction Manager at Risk furnished a bid bond or other financial security acceptable to the Owner to the District to ensure that the Construction Manager will furnish the required payment and performance bonds when the Guaranteed Maximum Price is established.) All bond shall be issued by a surety company licensed, listed and authorized to issue bonds in the State of Texas by the Texas Department of Insurance, and shall fully comply with Texas Insurance Code Section 3503.001 *et seq*. and Texas Government Code Chapter 2253, or their successors. The surety company shall have a rating of not less than "A-"X according to the latest posted ratings on the A.M. Best website, www.ambest.com. The surety company shall provide, if requested, information on bonding capacity and other projects under coverage and shall provide proof to establish adequate financial capacity for this Project. Should the bond amount be in excess of ten (10%) percent of the surety company's capital and surplus, then the surety company issuing the bond shall certify that the surety company has acquired reinsurance, in a form and amount acceptable to the Owner, to reinsure the portion of the risk that exceeds ten (10%) percent of the surety company's capital and surplus with one or more insurers who are duly authorized and admitted to do business in Texas and that amount reinsured by a reinsurer does not exceed ten (10%) percent of the reinsurer's capitals and surplus. Contractor shall immediately notify the Owner and Architect in writing if there is any change in: the rating; insolvency or receivership in any State; bankruptcy; right to do business in the State; or status of Contractor's sureties at any time until Final Completion.

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If the Contract amount is $100,000 or more, the Contractor shall furnish a Performance Bond equal to one hundred percent (100%) of the Contract Sum. If the Contract amount is $25,000 or more, the Contractor shall furnish a Payment Bond equal to one hundred percent (100%) of the Contract Sum. There shall be separate bonds, the terms of which and the sureties of which are satisfactory to the Owner and which comply with Chapter 2253, Texas Government Code, Title 10 (Vernon Supp. 1999), and all other applicable law. Contractor shall furnish a copy of the Payment Bond to each of its Subcontractors upon request. Upon the request of any person or entity appearing to be a potential beneficiary of bonds covering payment of obligations arising under the Contract, the Contractor shall promptly furnish a copy of the bonds or shall permit a copy to be furnished.

11.1.2.2 Certificates of insurance acceptable to the Owner, Program Manager and Architect shall be filed with the Owner and Architect prior to commencement of the Work. These certificates and the insurance policies required by this Paragraph 11.1 shall contain a provision that coverages afforded under the policies will not be canceled or allowed to expire until at least thirty (30) days' prior written notice has been given to the Owner. If any of the foregoing insurance coverages are required to remain in force after final payment and are reasonably available, an additional certificate evidencing continuation of such coverage shall be submitted with the final Application for Payment as required by Subparagraph 9.10.2. Information concerning a fifty percent or greater reduction of coverage on account of revised limits or claims paid under the General Aggregate, or both shall be furnished by the Contractor to the Owner, Program Manager and Architect in writing within five (5) business days of Contractor's information and belief.

Contractor's insurance shall apply separately to each insured against whose claim is made or suit is brought, except with respect to the limits of the insurer's liability

11.1.2.3 ~~2~~ The Contractor shall deliver the required bonds to the Owner and Architect not later than five (5) business days after execution of the Contract by Owner. All bonds will be reviewed by the Architect for compliance with the Contract Documents. In the event that the Architect has any questions concerning the sufficiency of the bonds, the bonds will be referred to the Owner or the Owner's representative with Architect's recommendation.

11.1.2.3 4 All bonds shall be originals. The Contractor shall require the attorney-in-fact who executes the required Bonds on behalf of the Surety to affix thereto a certified and current copy of the power-of-attorney. The name, address, and telephone number of a contact person for the bonding company shall be provided.

11.1.2.5 4 Bonds shall guarantee the faithful performance of all of the covenants, stipulations, and agreements of the Contract. Bonds shall be signed by an agent, resident in the State of Texas. If at any time during the continuance of the Contract, the Owner determines that the Contractor is unable to complete the Work in accordance with the Contract Documents, any of the Contractor's bonds become insufficient, the surety becomes insolvent, or the surety's rating drops below the required level, then the Owner shall have the right to require from the Contractor additional and sufficient sureties or other security acceptable to the Owner, which the Contractor shall furnish to the satisfaction of the Owner within ten (10) days after notice to do so. These contractual remedies are in addition to all remedies available by law. In default thereof, all payment or money due to the Contactor may be withheld until the Contractor provides additional surety or security.

11.1.2. -5 TEXAS WORKERS' COMPENSATION INSURANCE

A copy of a Certificate of insurance, a certificate of authority to self-insure issued by the commission, or a coverage agreement (TWCC-81, TWCC-83, or TWCC-84), showing statutory worker's compensation insurance coverage for the person's or entity's employees providing services on a project is required for the duration of the Project.

Duration of the Project includes the time from the beginning of the Work on the Project until the Contractor's/person's work on the Project is required for the duration of the Project, including any Warranty Period.

Persons providing services on the Project ("subcontractor") in Texas Labor Code 406.096:
includes all persons or entities performing all or part of the services the Contractor has undertaken to perform on the Project, regardless of whether that person contracted directly with the Contractor and regardless of whether that person has employees. This includes, without limitation, independent contractors, subcontractors, leasing companies, motor carriers, owner-operators, employees of any such entity, or employees of any entity that furnished persons to provide services on the Project.

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Services include, without limitation, providing, hauling, or delivering equipment or materials, or providing labor, transportation, or other service related to a project. Services do not include activities unrelated to the Project, such as food/beverage vendors, office supply deliveries, and delivery of portable toilets.

The contractor shall provide coverage, based on proper reporting of classification codes and payroll amount and filing of any coverage agreements, which meets the statutory requirements of Texas Code 401.011 (44) for all employees of the contractor providing services on the project for the duration of the Project.

The Contractor must provide a certificate of coverage to the governmental entity prior to being awarded the contract.

If the coverage period shown on the contactor's current certificate of coverage ends during the duration of the project, the contractor must, prior to the end of the coverage period, file a new certificate of coverage with the governmental entity showing that coverage has been extended. The contractor shall obtain from each person providing services on a project, and provide to the governmental entity:

1. A certificate of coverage, prior to that person beginning work on the project, so the governmental entity will have on file certificates of coverage showing coverage for all persons providing services on the project; and

2. No later than seven (7) days after receipt by the Contractor, a new certificate of coverage showing extension of coverage, if the coverage period shown on the current certificate of coverage ends during the duration of the project.

The Contractor shall retain all required certificate of coverage for the duration of the project and for five (5) years thereafter.

The Contractor shall notify the governmental entity in writing by certified mail or personal delivery, within ten (10) days after the contractor knew or should have known, of any change that materially affects the provision of coverage of any person providing services on the project.

The Contractor shall post on each project site a notice, in the text, form, and manner prescribed by the Texas Workers' Compensation Commission, informing all persons providing services on the project that they are required to be covered, and stating how a person may verify coverage and report lack of coverage.

The Contractor shall contractually require each person with whom it contracts to provide services on a project, to:

1. Provide coverage, based on proper reporting of classification codes and payroll amounts and filing of any coverage agreements, which meets the statutory requirements of Texas Labor Code 401.011 (44) for all its employees providing services on the project for the duration of the project.

2. Provide to the contractor, prior to that person beginning work on the project, a certificate of coverage showing that coverage is being provided for all employees of the person providing services on the project for the duration of the project;

3. Provide the contractor, prior to the end of the coverage period, a new certificate of coverage showing extension of coverage, if the coverage period shown on the current certificate of coverage ends during the duration of the project:

4. Obtain from each other person with whom it contracts, and provide to the contractor:

   a. A certificate of coverage, prior to the other person beginning work on the project; and

   b. A new certificate of coverage showing extension of coverage, prior to the end of the coverage period, if the coverage period shown on the current certificate of coverage ends during the duration of the project:

5. Retain all required certificates of coverage on file for the duration of the project and for five years

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thereafter;

6. Notify the governmental entity in writing by certified mail or personal delivery, within ten (10) days
after the person knew or should have known, of any change that materially affects the provision of coverage of any person providing services on the Project; and

7. Contractually require each person with whom it contracts to perform as required by items 1-6, with the
Certificates of coverage to be provided to the person for whom they are providing services.

By signing this contract or providing or causing to be provided a certificate of coverage, the contractor is representing to the governmental entity that all employees of the contractor who will provide services on the project will be covered by workers' compensation coverage for the duration of the project, that the coverage will be based on proper reporting of classification codes and payroll amounts, and that all coverage agreements will be filed with the appropriate insurance carrier or, in the case of a self-insured, with the commission's Division of Self-Insurance Regulation. Providing false or misleading information may subject the contractor to administrative penalties, criminal penalties, civil penalties, or other civil actions. The contractor's failure to comply with any of these provisions is a breach of contract by the contractor that entitles the governmental entity to declare the contract void if the contractor does not remedy the breach within ten (10) days after receipt of notice of breach from the governmental entity.

The coverage requirement recited above does not apply to sole proprietors, partners, and corporate officers who are excluded from coverage in an insurance policy or certificate of authority to self-insure that is delivered, issued for delivery, or renewed on or after January 1, 1996.

28 T.A.C. Section 110.110(i).

11.1.2.6 BUILDER'S RISK INSURANCE

Contractor shall obtain, at its expense, a builder's risk "all-risk" or equivalent insurance policy, including boiler and machinery insurance if applicable, In the amount of the initial Contract Sum, or if applicable, Guaranteed Maximum Price, plus value of subsequent Contract modifications and cost of materials supplied or installed by others, comprising total value for the entire Work at the site on a replacement cost basis. Policy shall contain no co-insurance clause. Coverage shall insure against the perils of fire, lightning, wind storm, hurricane, hail, explosion, riot, civil commotion, smoke, aircraft, land vehicles, vandalism, malicious mischief, flood, earthquake, cold testing, collapse, subsidence, sinkhole, damage resulting from faulty workmanship or faulty materials, terrorism for certified and non-certified acts, law and ordinance coverage for renovations, and all other perils, and shall include materials stored on-site, off-site, and in transit. Owner shall be a named insured under the policy, and the insurance shall also include the interests of the Contractor, subcontractors, and sub-contractors. Contractor shall be responsible for maintaining said builder's risk insurance until the date of Substantial Completion

§ 11.1.2.7 ~~.3~~ Upon the request of any person or entity appearing to be a potential beneficiary of bonds covering payment of obligations arising under the Contract, the Contractor shall promptly furnish a copy of the bonds or shall authorize a copy to be furnished.

§ 11.1.2.8 ~~.4~~ Notice of Cancellation or Expiration of Contractor's Required Insurance. Within three (3) business days of the date the Contractor ~~becomes aware~~knows or should know of an impending or actual cancellation ~~or expiration~~ of any insurance required by the Contract Documents, the Contractor shall provide written notice to the Owner of such impending or actual cancellation ~~or expiration~~. Upon receipt of written notice from the Contractor, the Owner shall, unless the lapse in coverage arises from an act or omission of the Owner, have the right to stop the Work until the lapse in coverage has been cured by the procurement of replacement coverage by the Contractor. The furnishing of written notice by the Contractor shall not relieve the Contractor of any contractual obligation to provide any required coverage. At least 30 calendar days prior to the date of expiration of any policy required by Section 11.1.1, Contractor shall provide Owner written notice of the impending expiration.

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§ 11.2 Owner's and Architect's InsuranceOwner's Insurance

§ 11.2.1 The Owner shall be responsible for purchasing and maintaining the Owner's usual liability insurance. The Owner shall be responsible for purchasinge and maintaining property and casualty insurance no later than the date of Substantial Completion and such dates of Owner responsibility shall be documented in the Certificate of Substantial Completion. of the types and limits of liability, containing the endorsements, and subject to the terms and conditions, as described in the Agreement or elsewhere in the Contract Documents. TheIf Owner occupies or uses any completed or partially-completed potion of the Work at any stage, then such occupancy or use must be consented to by the insurer and authorized by public authorities having jurisdiction over the Work. To the extent of overlap between Owner's property insurance and Contractor's builder's risk insurance, if any, Contractor's builder's risk shall be primary and non-contributory.shall purchase and maintain the required insurance from an insurance company or insurance companies lawfully authorized to issue insurance in the jurisdiction where the Project is located.

§ 11.2.2 Failure to Purchase Required Property Insurance. If the Owner fails to purchase and maintain the required property insurance, with all of the coverages and in the amounts described in the Agreement or elsewhere in the Contract Documents, the Owner shall inform the Contractor in writing prior to commencement of the Work. Upon receipt of notice from the Owner, the Contractor may delay commencement of the Work and may obtain insurance that will protect the interests of the Contractor, Subcontractors, and Sub-Subcontractors in the Work. When the failure to provide coverage has been cured or resolved, the Contract Sum and Contract Time shall be equitably adjusted. In the event the Owner fails to procure coverage, the Owner waives all rights against the Contractor, Subcontractors, and Sub-subcontractors to the extent the loss to the Owner would have been covered by the insurance to have been procured by the Owner. The cost of the insurance shall be charged to the Owner by a Change Order. If the Owner does not provide written notice, and the Contractor is damaged by the failure or neglect of the Owner to purchase or maintain the required insurance, the Owner shall reimburse the Contractor for all reasonable costs and damages attributable thereto. Partial occupancy or use shall not commence until the insurance company providing this insurance has consented, in writing, by endorsement or otherwise. Owner and Contractor shall take reasonable steps to obtain such consent and shall take no action without written mutual consent that would cause cancellation, lapse, or reduction of this insurance.

§ 11.2.3 Architect shall be responsible for purchasing and maintaining the Architect's liability insurance, worker's compensation insurance, and errors and omissions insurance as provided in the Owner-Architect AgreementContract

Notice of Cancellation or Expiration of Owner's Required Property Insurance. Within three (3) business days of the date the Owner becomes aware of an impending or actual cancellation or expiration of any property insurance required by the Contract Documents, the Owner shall provide notice to the Contractor of such impending or actual cancellation or expiration. Unless the lapse in coverage arises from an act or omission of the Contractor: (1) the Contractor, upon receipt of notice from the Owner, shall have the right to stop the Work until the lapse in coverage has been cured by the procurement of replacement coverage by either the Owner or the Contractor; (2) the Contract Time and Contract Sum shall be equitably adjusted; and (3) the Owner waives all rights against the Contractor, Subcontractors, and Sub-subcontractors to the extent any loss to the Owner would have been covered by the insurance had it not expired or been cancelled. If the Contractor purchases replacement coverage, the cost of the insurance shall be charged to the Owner by an appropriate Change Order. The furnishing of notice by the Owner shall not relieve the Owner of any contractual obligation to provide required insurance.

§ 11.3 Waivers of Subrogation

§ 11.3.1 The Owner and Contractor waive all rights against (1) each other and any of their subcontractors, sub-subcontractors, agents, and employees, each of the other; (2) the Architect and Architect's consultants; and (3) Separate Contractors, if any, and any of their subcontractors, sub-subcontractors, agents, and employees, for damages caused by fire, or other causes of loss, to the extent those losses are covered by property insurance required by the Agreement or other property insurance applicable to the Project, except such rights as they have to proceeds of such insurance. The Owner or Contractor, as appropriate, shall require similar written waivers in favor of the individuals and entities identified above from the Architect, Architect's consultants, Separate Contractors, subcontractors, and sub-subcontractors. The policies of insurance purchased and maintained by each person or entity agreeing to waive claims pursuant to this section 11.3.1 shall not prohibit this waiver of subrogation. This waiver of subrogation shall be effective as to a person or entity (1) even though that person or entity would otherwise have a duty of indemnification, contractual or otherwise, (2) even though that person or entity did not pay the insurance premium directly or indirectly, or (3) whether or not the person or entity had an insurable interest in the damaged property. All insurance required herein shall contain a waiver of subrogation in favor of Owner, Program Manager

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and Architect on all claims arising out of the Project. The policies shall provide such waivers of subrogation by endorsement or otherwise.

§ 11.3.2 ~~If during the Project construction period the Owner insures properties, real or personal or both, at or adjacent to the site by property insurance under policies separate from those insuring the Project, or if after final payment property insurance is to be provided on the completed Project through a policy or policies other than those insuring the Project during the construction period, to the extent permissible by such policies, the Owner waives all rights in accordance with the terms of Section 11.3.1 for damages caused by fire or other causes of loss covered by this separate property insurance.~~ The Owner, as fiduciary, shall have power to adjust and settle any loss arising out of the Work, with insurers regardless of the purchaser of the insurance policy. The Contractor upon receipt of proceeds shall, as a fiduciary, pay all subcontractors their just shares of insurance proceeds received by the Contractor, and by appropriate agreements shall require subcontractors to make payment to their sub-subcontractors in similar manner. The Owner shall deposit in a separate account proceeds so received, which the Owner shall distribute in accordance with such agreement as the parties in interest may reach. If after such loss no other special agreement is made and unless the Owner terminates the Contract for convenience, replacement of damaged property shall be performed by the Contractor with the insurance proceeds upon issuance of a Notice to Proceed from the Owner.

11.3.3 Partial occupancy or use shall not commence until the insurance company providing this insurance has consented in writing, by endorsement or otherwise. Owner and Contractor shall take reasonable steps to obtain such consent and shall take no action without written mutual consent that would cause cancellation, lapse, or reduction of this insurance.

§ 11.4 Loss of Use~~,~~ and Business Interruption~~, and Delay in Completion~~ Insurance

The Owner, at the Owner's option, may purchase and maintain insurance that will protect the Owner against loss of use of the Owner's property, or the inability to conduct normal operations, due to fire or other causes of loss. ~~The Owner waives all rights of action against the Contractor and Architect for loss of use of the Owner's property, due to fire or other hazards however caused.~~

~~**11.4.3 WAIVERS OF SUBROGATION**~~

~~The Owner and Contractor waive all rights against (1) each other and any of their subcontractors, sub-subcontractors, agents and employees, each of the other, and (2) the Architect, Architect's consultants, separate contractors, if any, and any of their subcontractors, sub-subcontractors, agents and employees, and (3) Program Manager for damages caused by fire or other perils to the extent covered by property insurance obtained pursuant to this Section 11.4, except such rights as they have to proceeds of such insurance held by the Owner as fiduciary. The foregoing waiver afforded the Architect, his agents, and employees, shall not extend the liability imposed by Section 3.18.3. The Owner or Contractor, as appropriate, shall require of the Architect, Separate Contractors, Subcontractors, Sub-subcontractors, by appropriate agreements, written where legally required for validity, similar waivers each in favor of other parties enumerated in this Section 11.4.3. The Owner or Contractor, as appropriate, shall require of the Architect, Architect's consultants, any separate contractors, subcontractors, sub-subcontractors, agents, and employees of any of them by appropriate agreements, similar waivers each in favor of the other parties enumerated herein.~~

~~11.4.4 The Contractor shall pay all subcontractors their just shares of insurance proceeds received by the Contractor, and by appropriate agreements shall require subcontractors to make payment to their sub-subcontractors in similar manner.~~

~~11.4.5 Contractor's builder's risk insurance shall be endorsed to allow partial occupancy (permission to occupy) by Owner. Contractor shall ensure that such partial occupancy will not cause cancellation, lapse, or reduction of this insurance.~~

§11.5 Adjustment and Settlement of Insured Loss

§ 11.5.1 A loss insured under the property insurance required by the ~~Agreement~~Contract shall be adjusted by the Owner as fiduciary and made payable to the Owner as fiduciary for the insureds, as their interests may appear, subject to requirements of ~~any applicable mortgagee clause and of~~ Section 11.5.2. The Owner shall pay the Architect and Contractor their just shares of insurance proceeds received by the Owner, and by appropriate agreements the Architect and Contractor shall make payments to their consultants and Subcontractors in similar manner.

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§ 11.5.2 Prior to settlement of an insured loss, the Owner shall notify the Contractor and Architect of the terms of the proposed settlement as well as the proposed allocation of the insurance proceeds. The Contractor and the Architect shall have 14 days from receipt of notice to object to the proposed settlement or allocation of the proceeds. If the Contractor and/or the Architect do~~es~~ not object, the Owner shall settle the loss and the Contractor and Architect shall be bound by the settlement and allocation. Upon receipt, the Owner shall deposit the insurance proceeds in a separate account and make the appropriate distributions. Thereafter, if no other agreement is made or the Owner does not terminate the Contract for convenience, the Owner and Contractor shall execute a Change Order for reconstruction of the damaged or destroyed Work in the amount allocated for that purpose. If the Contractor and/or Architect timely objects to either the terms of the proposed settlement or the allocation of the proceeds, the Owner may proceed to settle the insured loss, and any dispute between the Owner and Contractor arising out of the settlement or allocation of the proceeds shall be resolved pursuant to Article 15. Pending resolution of any dispute, the Owner may issue a Construction Change Directive for the reconstruction of the damaged or destroyed Work.

ARTICLE 12 UNCOVERING AND CORRECTION OF WORK

§ 12.1 Uncovering of Work

§ 12.1.1 If a portion of the Work is covered contrary to the Architect's or Owner's request or to requirements specifically expressed in the Contract Documents, it must, if requested in writing by the Architect or Owner, be uncovered for the Architect's examination and be replaced at the Contractor's expense without change in the Contract Time.

§ 12.1.2 If a portion of the Work has been covered that the Architect has not specifically requested to examine prior to its being covered, the Architect or Owner may request to see such Work and it shall be uncovered by the Contractor. If such Work is in accordance with the Contract Documents, the Contractor ~~sh~~may~~ll~~ be entitled to an equitable adjustment to the Contract Sum and Contract Time as may be appropriate. If such Work is not in accordance with the Contract Documents, the costs of uncovering the Work, and the cost of correction, shall be at the Contractor's expense.

§ 12.2 CORRECTION OF WORK

12.2.1 Before Or After Substantial Completion

The Contractor shall promptly correct Work rejected by the Architect or failing to conform to the requirements of the Contract Documents, whether discovered before or after Substantial Completion and whether or not fabricated, installed or completed. Costs of correcting such rejected Work, including additional testing and inspections, ~~the cost of uncovering and replacement,~~ and compensation for the Architect's and Program Manager's services and expenses made necessary thereby, shall be at the Contractor's expense.

12.2.1.1 The Owner may make emergency repairs to the Work or take such other measures necessary under the circumstances, if the Contractor does not promptly respond to a Notice of Defect or nonconforming Work. Contractor shall be responsible to Owner for this cost if the reason for the repairs is attributable to the Contractor. If payments then or thereafter due to the Contractor are not sufficient to cover such costs, then the Contractor shall pay the difference to the Owner on demand

§ 12.2.2 After Substantial Completion

§ 12.2.2.1 In addition to the Contractor's obligations under Section 3.5, if, within one year after the date of Substantial Completion of the Work or designated portion thereof ~~or after the date for commencement of warranties established under Section 9.9.1,~~ or by terms of any applicable special warranty required by the Contract Documents, any of the Work is found to be not in accordance with the requirements of the Contract Documents, the Contractor shall correct it promptly after receipt of written notice from the Owner to do so, unless the Owner has previously given the Contractor a written acceptance of such condition. The Owner shall give such written notice promptly after discovery of the condition. ~~During the one-year period for correction of Work, if the Owner fails to notify the Contractor and give the Contractor an opportunity to make the correction, the Owner waives the rights to require correction by the Contractor and to make a claim for breach of warranty.~~ If the Contractor fails to correct nonconforming Work within a reasonable time during that period after receipt of written notice from the Owner or Architect, the Owner may correct the Work as provided in 12.2.2.1.1. Nothing contained in this Section 12.2 is intended to limit or modify any obligations under the law or under the Contract Documents, including any warranty obligations, expressed or implied~~it in accordance with Section 2.5~~.

12.2.2.1.1 If the Contractor fails to perform the corrective Work, then Owner may perform corrective Work, at Contractor's cost. If Owner performs corrective Work, then Owner may also remove nonconforming Work and store

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the salvageable materials or equipment at Contractor's expense. If the Contractor does not pay all costs incurred by Owner within ten (10) days after written notice, then Owner may, upon ten (10) additional days' written notice, sell the removed materials and equipment in accordance with Owner's policies, and shall account for the proceeds thereof, after deducting costs and damages that should have been borne by the Contractor, including compensation for the Architect's services and expenses made necessary thereby. If such proceeds of sale do not cover costs which the Contactor should have borne, then the Contractor shall pay the difference to the Owner.

§ 12.2.2.2 The one-year period for correction of Work shall be extended with respect to portions of Work first performed after Substantial Completion by the period of time between Substantial Completion and the actual performance of the Work.

§ 12.2.2.3 The one-year period for correction of Work shall be extended by corrective Work performed by the Contractor pursuant to this Section 12.2, but only as to the corrected Work. Any corrective work performed or to be performed under or pursuant to Paragraph 12.2 shall be warranted to the same extent as the Work is warranted hereunder for the greater of the remainder of the applicable warranty (corrective) period or ninety (90) days from the date such corrective work has been completed.

§ 12.2.3 The Contractor shall remove from the site portions of the Work that are not in accordance with the requirements of the Contract Documents and are neither corrected by the Contractor nor accepted by the Owner.

§ 12.2.4 The Contractor shall bear the cost of correcting destroyed or damaged construction by the Owner or Separate Contractors, whether completed or partially completed, caused by the Contractor's correction or removal of Work that is not in accordance with the requirements of the Contract Documents.

12.2.4.1 Where nonconforming Work is found, the entire area of Work involved shall be corrected unless the Contractor can completely define the limits to the Architect's satisfaction. Additional testing, sampling, or inspecting needed to define nonconforming work shall be at the Contractor's expense, and performed by the Owner's testing laboratory if such services are reasonably required by the Architect. All corrected work shall be retested at the Contractor's expense. Reasonable Architectural or Program Manager Services required to analyze nonconforming Work shall be paid for by the Contractor.

§ 12.2.5 Nothing contained in this Section 12.2 shall be construed to establish a period of limitation with respect to other obligations the Contractor has under the Contract Documents. Establishment of the one-year period for correction of Work as described in Section 12.2.2 relates only to the specific obligation of the Contractor to correct the Work, and has no relationship to the time within which the obligation to comply with the Contract Documents may be sought to be enforced, nor to the time within which proceedings may be commenced to establish the Contractor's liability with respect to the Contractor's obligations other than specifically to correct the Work. Nothing contained in this Paragraph 12.2 is intended to limit or modify any obligations under the law or under the Contract Documents, including any warranty obligations, expressed or implied.

12.2.6 Contractor shall replace, repair, or restore any parts of the Project or furniture, fixtures, equipment, or other items placed therein (whether by Owner or another party) that are destroyed or damaged by any such parts of the Work that do not conform to the requirements of the Contract Documents or by defects in the Work.

12.2.7 The provisions of this Section 12.2 apply to Work done by Subcontractors of the Contractor as well as Work done directly by employees of the Contractor. The provision for this Section 12.2.7 shall not apply to corrective work attributable solely to the acts or omissions of any separate contractor of Owner (unless Contractor is acting in such capacities). The cost to Contractor for performing any of its obligations under this Section 12.2.7 to the extent not covered by insurance shall be borne by Contractor.

12.2.8 If, however, Owner and Contractor deem it inexpedient to require the correction of Work damaged or not done in accordance with the Contract Documents, then an equitable deduction from the Contract Sum shall be made by written agreement between Contractor and Owner. Until such settlement, Owner may withhold such sums as Owner deems just and reasonable from moneys, if any, due Contractor. The settlement shall not be unreasonably delayed by the Owner and the amount of money withheld shall be based on estimated actual cost of the correction to Owner.

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§ 12.3 Acceptance of Nonconforming Work

If the Owner prefers to accept Work that is not in accordance with the requirements of the Contract Documents, the Owner may do so instead of requiring its removal and correction, in which case the Contract Sum will be reduced as appropriate and equitable. Such adjustment shall be effected whether or not final payment has been made.

ARTICLE 13 MISCELLANEOUS PROVISIONS

§ 13.1 Governing Law

13.1.1 ~~The Contract shall be governed by the laws of the State of Texas, and any litigation shall be conducted in state district court. Mandatory and exclusive venue for any disputes shall be in Dallas , county in place whichere the Project is located, excluding that jurisdiction's choice of law rules. If the parties have selected arbitration as the method of binding dispute resolution, the Federal Arbitration Act shall govern Section 15.4.~~ The Contract and any disputes related to the Work shall be governed by the laws of the State of Texas. The Contract is deemed performable entirely in Dallas, Dallas County, Texas. Any litigation to enforce or interpret any terms of the Contract, or any other litigation arising out of or as a result of the Contract or the Work, shall be brought in the State District courts of Dallas County, Texas. In the event of litigation, the substantially prevailing party shall be entitled to its reasonable and necessary attorney's fees that are equitable and just.

§ 13.2 Successors and Assigns

§ 13.2.1 The Owner and Contractor respectively bind themselves, their partners, successors, assigns, and legal representatives to the other party hereto and to partners, successors, assigns, and legal representatives of such other party in respect to covenants, agreements, and obligations contained in the Contract Documents. ~~Except as provided in Section 13.2.2, Nneither party to the Contract shall assign the Contract, as ain whole or in part, without written consent of the other. If either party attempts to make an assignment without such consent, that party shall nevertheless remain legally responsible for all obligations under the Contract.~~ The Contractor shall not assign the Contract as a whole, or in part, without written consent of the Owner.

§ 13.2.2 The invalidity of any part or provision of the ~~Owner may, without consent of the Contractor, assign the Contract to a lender providing construction financing for the Project, if the lender assumes the Owner's rights and obligations under the~~ Contract Documents shall not impair or affect in any manner whatsoever the validity, enforceability, or effect of the remainder of the Contract Documents. The Owner may, without consent of the Contractor, assign the Contract in whole or in part. In such event, the assignee shall assume the Owner's rights and obligations under the Contract Documents. The Contractor shall execute all consents reasonably required to facilitate such assignments. ~~The Contractor shall execute all consents reasonably required to facilitate the assignment.~~

§ 13.3 Rights and Remedies

§ 13.3.1 Written notice shall be deemed to have been duly served only if the writing is delivered in person to the office of the party set out ~~O~~on the first page of the Standard Form of ~~Agreement~~Contract Between Owner and Contractor, or to such other address as has been previously clearly identified in writing by the addressee, or sent by registered or certified mail to that address. Duties and obligations imposed by the Contract Documents and rights and remedies available thereunder shall be in addition to and not a limitation of duties, obligations, rights, and remedies otherwise imposed or available by law.

§ 13.3.2 No action or failure to act by the Owner~~,~~ or Architect~~, or Contractor~~ shall constitute a waiver of a right or duty afforded them under the Contract, nor shall such action or failure to act constitute approval of or acquiescence in a breach thereunder, except as may be specifically agreed upon in writing. The application of a time-is-of-the-essence clause as to any action or duty required of Contractor by the Contract Documents shall not be waived by course of performance or course of dealing by Contractor.

13.3.3 ~~4~~ Neither Contractor nor any of its materialmen, laborers or Subcontractors shall have any lien rights against the Owner's lands, building funds, materials or other property. No materialmen, laborers or Subcontractors of the Contractor shall have any enforceable rights against the Owner on this Contract. Materialmen, laborers and Subcontractors of the Contractor may have rights under any Payment Bond provided by the Contractor, but cannot look to the Owner for any help in enforcement of those rights.

13.3.4 The invalidity of any part or provision of the Contract Documents shall not impair or affect in any manner whatsoever the validity, enforceability or effect of the remainder of the Contract Documents.

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§ 13.4 Tests and Inspections

§ 13.4.1 Tests, inspections, and approvals of portions of the Work shall be made at appropriate times as required by the Contract Documents and by applicable laws, statutes, ordinances, codes, rules, and regulations or lawful orders of public authorities having jurisdiction. Unless otherwise provided, the Contractor shall make arrangements for such tests, inspections, and approvals with an independent testing laboratory or entity employed by the Owner for this purpose ~~acceptable to the Owner,~~ or with the appropriate public authority, and shall bear all related costs of tests, inspections, and approvals which shall be included in the Cost of the Work. Provided, however, per Texas Government Code Chapter 2269, Owner shall bear all costs of construction materials, engineering, testing, and inspection services, and the verification testing services necessary for acceptance of the facility by the Owner. Owner shall bear the normal costs of these services, but not any excess costs attributable to Contractor caused scheduling problems, other Contractor error or retesting. The Contractor shall give the Architect timely notice of when and where tests and inspections are to be made so that the Architect may observe be present for such procedures. ~~The Owner shall bear costs of tests, inspections, or approvals that do not become requirements until after bids are received or negotiations concluded.~~ The Owner shall directly arrange and pay for tests, inspections, or approvals where building codes or applicable laws or regulations so require.

§ 13.4.2 If the Architect, Owner, or public authorities having jurisdiction determine that portions of the Work require additional testing, inspection, or approval not included under Section 13.4.1, the Owner shall provide or contract ~~the Architect will, upon written authorization from the Owner, instruct the Contractor to make arrangements~~ for such additional testing, inspection, or approval~~, by an entity acceptable to the Owner, and the Contractor shall give timely notice to the Architect of when and where tests and inspections are to be made so that the Architect may be present for such procedures.~~ Such costs, except as provided in Section 13.4.3, shall be at the Owner's expense. Architect, Owner, and Contractor shall cooperate for the timely scheduling of such tests and inspections.

§ 13.4.3 If such procedures for testing, inspection, or approval under Sections 13.4.1 and 13.4.2 reveal failure of the portions of the Work to comply with requirements established by the Contract Documents, all costs made necessary by such failure, including, but not limited to, those of repeated procedures and compensation for the Architect's services and expenses, shall be at the Contractor's expense.

§ 13.4.4 Required certificates of testing, inspection, or approval shall, unless otherwise required by the Contract Documents, be secured by the Contractor and promptly delivered to the Architect, with a copy to the Owner.

§ 13.4.5 If the Architect is to observe tests, inspections, or approvals required by the Contract Documents, the Architect will do so promptly and, where practicable, at the normal place of testing.

§ 13.4.6 Tests or inspections conducted pursuant to the Contract Documents shall be made promptly to avoid unreasonable delay in the Work.

§ 13.5 Interest

Undisputed ~~P~~payments due and unpaid under the Contract Documents shall bear interest from the date payment is overdue at the rate provided by Texas Government Code Section 2251.025~~the parties agree upon in writing or, in the absence thereof, at the legal rate prevailing from time to time at the place where the Project is located.~~ Any such payment shall be deemed overdue on the thirty-first (31st) day after Owner received Architect's invoice or Contractor's completed Application for Payment for the Architect, whichever is later, if Owner's Board of Trustees meet more than once per month. Any such payment shall be deemed overdue on the forty-sixth (46th) day after Owner receives Architect's invoice or Contractor's Certificate for Payment from the Architect, if Owner's Board of Trustees meet once a month or less frequently. No interest shall be due on sums properly retained by Owner, except ~~expect~~ as provided by law, or on disputed sums unpaid by Owner.

13.6 EQUAL OPPORTUNITY IN EMPLOYMENT

13.6.1 The Contractor and the Contractor's Subcontractors shall not discriminate against any employee or applicant for employment because of race, religion, age, disability, sex, national origin, or any class otherwise protected by District policy or law. The Contractor agrees to post in conspicuous places, available to employees and applicants, notices setting forth the Contractor's nondiscrimination policies.

13.6.2 The Contractor and the Contractor's Subcontractors shall, in all solicitations or advertisements for employees placed by them or on their behalf, state that all qualified applicants will receive consideration for employment

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without regard to race, religion, age, disability, sex, national origin, or any class otherwise protected by District policy or law.

13.7 RECORDS

13.7.1 Contractor shall at all times through the date of Final Completion, maintain Job Records, including, but not limited to, invoices, Construction Documents, payment records, payroll records, daily reports, diaries, logs, instructions, drawings, receipts, subcontracts, purchase orders, vouchers, memoranda, other financial data and job meeting minutes applicable to the Project, in a manner which maintains the integrity of the documents. Job Records must be retained by Contractor for a least twelve (12) years, after the date of Final Completion of the Project. Within five (5) days of Owner's request, Contractor shall make such Job Records available for inspection, copying, and auditing by the Owner, Architect, or other respective representatives, at Owner's central office.

13.7.2 If Contractor is a Construction Manager at Risk, then Contractor shall also maintain, in accordance with the provisions of Section 13.7.1, the following: subcontract files, including proposals of successful and unsuccessful bidders, bid recaps, and subcontractor payments; original estimates; estimating work sheets; general ledger entries detailing cash and trade discounts received; insurance rebates and dividends; and any other supporting evidence deemed necessary by the Owner to substantiate charges related to the Contract.

13.7.3 Contractor shall keep a full and detailed financial accounting system and shall exercise such controls as may be necessary for property financial management under this Contract; the accounting and control systems shall be satisfactory to the Owner and shall be subject to the provisions of Section 13.7.1.

13.7.4 Contractor shall keep all Contract Documents related to the Project, subject to the provisions of Section 13.7.1, provided, however, Contractor shall not destroy said documents until Contractor has confirmed with Owner in writing, that Owner has obtained a copy of all as-built drawings.

13.7.5 In the event that an audit by the Owner reveals any errors/overpayments by the Owner, then the Contractor shall refund to the Owner the full amount of such overpayments within thirty (30) days of such audit findings, or the Owner, at its option, reserves the right to deduct such amounts owed to the Owner from any payments due to the Contractor.

13.7.6 Commencement of Statutory Limitation Period, As between the Owner and Contractor; after Final Certificate for Payment.

13.7.7 At any time during the term of this ~~Agreement~~Contract and for a period of ten ~~four~~ (~~4~~10) years thereafter, the Owner or a duly authorized audit representative of the Owner, or the State of Texas, at its expense and at reasonable times, reserves the right to audit the Contractor's records and books relevant to all services provided under this ~~Agreement~~Contract. In the event such an audit by the Owner reveals any errors/overpayments by the Owner, the Contractor shall refund the Owner the full amount of such overpayments within thirty (30) day of such audit findings, or the Owner, at its option, reserves the right to deduct such amounts owing the Owner from any payments due the Contractor.

13.8 NONDISCRIMINATORY EMPLOYMENT

13.8.1 In connection with the execution of this Contract, the Contractor shall fully comply with the District non-discrimination requirement cited below.

"The Dallas Independent School District, as an equal opportunity educational provider and employer, does not discriminate on the basis of race, color, religion, sex, national origin, disability, sexual orientation and/or age in educational programs or activities that it operates or in employment decisions. The District is required by Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act, and the Age Discrimination Act of 1975, as amended, as well as board policy not to discriminate in such a manner. (Not all prohibited bases apply to all programs.)"

During the performance of this Contract, the Contractor further agrees as follows:

.1 The Contractor will not discriminate against any employee or applicant for employment because of race, color, sex, religion, national origin or age;

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.2 The Contractor will take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, sex, religion, national origin or age. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the requirements of these non-discrimination provisions.

Submittal to Owner of reasonable evidence of discrimination will be grounds for termination of the ~~Agreement~~Contract.
This policy does not require the employment of unqualified persons.

13.9 CERTIFICATION OF NONSEGREGATED FACILITY

13.9.1 This Subparagraph is applicable to Contracts and Subcontracts exceeding $10,000.00 which are not exempt from the provisions of the Equal Opportunity Clause.

13.9.2 By the signing of this Contract, the Contractor signifies that it does not maintain or provide for its employees any segregated facilities at any of its establishments, and that it does not permit its employees to perform their services at any location, under its control, where segregated facilities are maintained. It certifies further that it will not maintain or provide for its employees any segregated facilities at any of its establishments, and that it will not permit its employees to perform their services at any location, under its control, where segregated facilities are maintained. The undersigned agrees that a breach of this certification is a violation of the Equal Opportunity Clause in this proposed Contract. As used in this certification, the term 'segregated facilities' means any waiting rooms, work areas, rest rooms and wash rooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees which are segregated on the basis of race, creed, color, or national origin, because of habit, local custom, or otherwise. It further agrees that (except where it obtained identical certifications from proposed consultants for specific time period), it will obtain identical certification from proposed Subcontractors prior to the award of a Contract exceeding $10,000.00 which are not exempt from the provisions of the Equal Opportunity Clause; that it will retain such certifications in its files; and that it will forward the following notice to such proposed Subcontractors (except where the proposed Subcontractors have submitted identical certifications for specific time periods): Notice to Prospective Subcontractors of requirement for certification of non-segregated facilities, as required by the May 19, 1967 Order (32 FR.7439, May 19, 1967) on elimination of segregated facilities, by the Secretary of Labor, must be submitted prior to the award of a Contract exceeding $10,000.00 which is not exempt from the provisions of the Equal Opportunity Clause. The certification may be submitted either for each subcontract or for all subcontracts during a period (i.e., quarterly, semiannually, or annually).

Note: The penalty for making false statements in offers is prescribed in 18 U.S.C. 1001.11.

13.10 PREVAILING WAGE RATES

13.10.1 In compliance with laws of the State of Texas relating to labor Texas Government Code Section 2258.001 *et seq.* the building construction wage rates listed in the Contract Documents have been ascertained and determined by the Owner as the general prevailing rates in the locality of Dallas Independent School District for the classifications listed. The Contractor and each Subcontractor shall pay to all laborers, workers and mechanics employed by them in the execution of this Contract not less than such rates for each craft or type of worker or mechanic needed to execute the Contract. If it becomes necessary to employ any person in a trade or occupation not herein listed, such person shall be paid not less than an hourly rate fairly comparable to the rates shown hereinafter.

13.10.2 This determination of prevailing wages shall not be construed to prohibit the payment of more than the rates named.

13.10.3 In compliance with the above cited law the Contractor shall forfeit, as a penalty to the Owner, Sixty Dollars ($60.00) for each laborer, worker or mechanic employed, for each calendar day, or portion thereof, such laborer, worker or mechanic is paid less than the rates stipulated hereinafter for any work done under this Contract by him or any Subcontractor under him.

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13.10.4 Owner reserves the right to receive and review payroll records, payment records, and earning statements of employees of Contractor, and of Contractor's Subcontractors and Sub-subcontractors.

13.10.5 In executing the Work under the Contract Documents, Contractor shall comply with all applicable state and federal laws, including but not limited to, laws concerned with labor, equal employment opportunity, safety and minimum wages.

13.11 CERTIFICATION OF ASBESTOS-FREE PROJECT

13.11.1 Contractor shall submit to the Architect a letter addressed to the Owner certifying that all materials used in the construction shall be asbestos free. The General Contractor shall provide certification for himself, all subcontractors, vendors, suppliers, and other entities, stating that materials and/or equipment used in the construction of the project do not contain asbestos in any form or concentration. Certification letters shall be dated, shall reference this specific Project, and shall be signed by not less than two officers of the construction company.

13.11.2 Final Payment shall not be made until this letter of certification has been received.

13.12 CERTIFICATION OF LEAD-FREE POTABLE WATER SYSTEM

13.12.1 Contractor shall submit to the Architect a letter, addressed to the Owner, stating that any components of the potable water system installed by the Contractor are lead-free as defined by the Safe Drinking Water Act Amendment of 1986 and the Lead Contamination Control Act of 1988.

13.13 Responsibility For Contractor's Forces. The Contractor shall be responsible for the actions of Contractor's forces, and Subcontractor's forces to enforce the Owner's drug-free, alcohol-free, and tobacco-free zone. Contractor agrees to abide by Owner's policies prohibiting the use of tobacco, alcohol or illegal drugs in any form on any property owned, operated, or maintained by the Owner. Contractor agrees to require all subcontractors and sub-subcontractors to abide by these policies,. Violation of this provision shall constitute a material breach of this agreement.

13.14 FAMILY CODE CHILD SUPPORT CERTIFICATION

By signing this ~~Agreement~~Contract, the Contractor certifies as follows: "Under Section 321.006, Texas Family Code, the vendor or applicant certifies that the individual or business entity named in this contract, bid, or application is not ineligible to receive the specified grant, loan, or payment and acknowledges that this contract may be terminated and payment may be withheld if this certification is inaccurate.

13.15 NON-COMPENSATION REQUIREMENT

The Owner may not accept a bid or award a contract that includes proposed financial participation by a person who received compensation from the Owner to participate in preparing the specifications or request for proposals on which the bid or contract is based. The Contractor is described as vendor in the statutory quote below:

"Under Section 2155.004, Government Code, the vendor certifies that the individual or business entity named in this bid or contract is not ineligible to receive the specified contract and acknowledges that this contract may be terminated and payment withheld if this certification is inaccurate."

13.16 ~~8~~ PROPRIETARY INTERESTS AND CONFIDENTIAL INFORMATION

13.16.1 ~~8~~ Neither Architect nor Contractor shall use the image or likeness of Owner's Project or Owner's official logo or emblem and any other trademark, service mark, or copyrighted or otherwise protected information of Owner, without Owner's prior written consent. Contractor and Architect shall not have any authority to advertise or claim that Owner endorses Architect or Contractor's services, without Owner's prior written consent.

13.16.2 Neither Architect nor Contractor shall disclose any confidential information of Owner which comes into the possession of Architect or Contractor at any time during the Project, including but not limited to: pending real estate purchases, exchange, lease, or value; information related to litigation; the location and employment of security devices, security access codes; student likenesses; student record information; employee information; or any other information deemed confidential by law.

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13.16.3 The parties acknowledge that, as a public entity in the State of Texas, Owner is subject to, and must comply with, the provisions of the Texas Public Information Act, Texas Government Code Section 552.001, *et seq.*, and the Texas Open Meetings Act, Texas Government Code, Section 551.001. *et seq.*

13.16.4 All information owned, possessed, or used by Owner which is communicated to, learned, developed or otherwise acquired by Contractor in the performance of services for Owner, which is not generally known to the public, shall be confidential and Contractor shall not, beginning on the date of first association or communication between Owner and Contractor and continuing through the term of this ~~Agreement~~Contract and at any time thereafter, disclose, communicate or divulge, or permit disclosure, communication or divulgence, to another or use for Contractor's own benefit or the benefit of another, any such confidential information, unless required by law. Except when defined as part of the Project, Contractor shall not make any press releases, public statements, or advertisement referring to the Project or the engagement of Contractor as an independent contractor of Owner in connection with the Project, or release any information relative to the Project for publications, advertisement or any other purpose without prior written approval of Owner. Contractor shall obtain assurances similar to those contained in this Subparagraph from persons, agents, and subcontractors retained by Contractor. Contractor acknowledges and agrees that a breach by Contractor of the provisions hereof will cause Owner irreparable injury and damage. Contractor, therefore, expressly agrees that Owner shall be entitled to injunctive and/or other equitable relief to prevent or otherwise restrain a breach of this ~~Agreement~~Contract.

.1 Contractor acknowledges and agrees that the Owner has an interest in maintaining and otherwise protecting the image and reputation of the Owner's official logo or emblem and any other trademarks, copyrighted or otherwise protected materials of the Owner (hereinafter referred to as the "Owner's Protected Materials"), and that in order to accomplish this purpose, the Owner must in all cases assure itself that the Owner's Protected Materials are at all times used in a manner consistent with the Owner's policies, administrative regulations, and this ~~Agreement~~Contract.

.2 Contractor agrees that the Owner must, therefore, have the right to examine and approve or disapprove such use in writing in advance of use, the contents, appearance and presentation of any and all advertising, promotional or other similar materials proposed by the Contractor to be used in connection with any advertising or promotion utilizing Owner's Protected Materials.

13.17 ~~8~~ The Contractor shall ~~have~~ bear full responsibility for utilizing means and methods that may result in an overstress of any structure or any part or member of it during construction. The Contractor shall fully check the effect of his
operations in this regard, and shall provide all temporary support and connections required.

13.18 ~~9~~ The Contractor shall protect and be responsible for any damage to or loss of its (his/her) work, tools, equipment, or material, from the date of the Contract until the acceptance of the Work and shall make good without cost to the Owner, any damage or loss that may occur during this period. All material affected by weather shall be covered and protected to keep it from damage while being transported to the site, as well as when it is stored on the site. The Contractor at its (his/her) own expense and option shall employ watchmen or erect fencing at such time as necessary to protect his work, tools, equipment or material by the Contractor and the fact that the Owner has a watchman, if any, shall not mean that the Owner has undertaken, nor does the Owner undertake, to protect work, tools, equipment and materials from theft or mysterious disappearance.

13.19 The Contractor should only take direction on any issues regarding the Project when provided by the Owner's Office of Construction Services or the Program Manager or Architect.

13.20 The Contractor and subcontractor shall ensure that on-site fraternization shall not occur between personnel under the Contractor's or subcontractor's direct or indirect supervision and students, school employees and the general public.

13.21 PARTNERING
Contractor will participate in a partnering process if requested by Owner.

13.22 AS-BUILT DRAWINGS
Prior to issuance of the Certificate of Final Completion by Architect and Program Manager, the Contractor shall submit to Architect a complete set of as-built drawings, with all changes made during construction, including

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concealed mechanical, electrical and plumbing items clearly shown. The Contractor shall submit these drawings in a medium acceptable to the Architect. Based upon the as-built drawings received from Contractor, Architect shall, within thirty days after receipt of the as-built drawings from Contractor, complete Record Drawings.

ARTICLE 14 TERMINATION OR SUSPENSION OF THE CONTRACT

§ 14.1 Termination by the Contractor

§ 14.1.1 The Contractor may terminate the Contract if the Work is stopped for a period of ninety ~~3~~90 consecutive days through no act or fault of the Contractor, a Subcontractor, a Sub-subcontractor, their agents or employees, or any other persons or entities performing portions of the Work, under direct or indirect contract with the Contractor, for any of the following reasons, which are the sole grounds for termination under this Subparagraph 14.1.1.~~:~~;

.1 Issuance of an order of a court or other public authority having jurisdiction that requires all Work to be stopped;

.2 An act of government, such as a declaration of national emergency, that requires all Work to be stopped; or

.3 ~~Because the Architect has not issued a Certificate for Payment and has not notified the Contractor of the reason for withholding certification as provided in Section 9.4.1, or because the~~ Owner has not made payment of undisputed sums due on an approved Certificate for Payment within the time stated in the Contract Documents. ~~; or~~

~~.4 The Owner has failed to furnish to the Contractor reasonable evidence as required by Section 2.2.~~

§ 14.1.2 The Contractor may terminate the Contract if, through no act or fault of the Contractor, a Subcontractor, a Sub-subcontractor, their agents or employees, or any other persons or entities performing portions of the Work, under direct or indirect contract with the Contractor, repeated suspensions, delays, or interruptions of the entire Work by the Owner as described in Section 14.3, constitute in the aggregate more than 100 percent of the total number of days scheduled for completion, or 120 days in any 365-day period, whichever is less.

§ 14.1.3 ~~If one of the reasons described in Section 14.1.1 or 14.1.2 exists, then, after the applicable time period, the Contractor may, upon seven (10) days' written notice to the Owner and Architect, terminate the Contract and recover from the Owner payment for Work executed, and for proven unrecoverable loss with respect to materials, equipment, tools, and construction equipment and machinery incurred to the date of termination as well as reasonable overhead and profit on Work not executed, and costs incurred by reason of such termination~~If the Work is stopped for ninety (90) consecutive days for any reason described in Subparagraphs 14.1.1 or 14.1.2, the Contractor may, upon fourteen (14) days written notice to the Owner and Architect, terminate the Contract and recover from the Owner payment for Work executed, and for proven loss with respect to materials, equipment, tools, and construction equipment and machinery, including reasonable overhead, profit and damages to date of termination.

14.1.4 If the Work is stopped for a period of ninety (~~6~~90) consecutive days through no act or fault of the Contractor, or a Subcontractor, a Sub-subcontractor, or their agents or employees or any other persons or entities performing portions of the Work because the Owner has ~~repeatedly~~ persistently failed to fulfill the Owner's obligations under the Contract Documents with respect to matters important to the progress of the Work, the Contractor may, upon ~~twenty~~ fourteen (~~20~~14) additional days' written notice to the Owner and the Architect, terminate the Contract and recover from the Owner as provided in Section 14.1.3.

14.1.5 Notwithstanding anything to the contrary contained herein or in the other Contract Documents, neither the Owner or any other party shall be responsible for damages for loss of anticipated profits on Work not performed on account of any termination described in Subparagraphs 14.1.1, 14.1.2 and 14.1.3.

14.2 Termination by the Owner for Cause

14.2.1 The Owner may terminate the Contract if the Contractor

.1 persistently or repeatedly refuses or fails to supply enough properly skilled workers or proper materials;

.2 fails to make payment to Subcontractors or ~~s~~Suppliers in accordance with the respective agreements between the Contractor and the Subcontractors or ~~s~~Suppliers;

.3 ~~repeatedly disregards applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of a public authority; or~~ persistently disregards laws, ordinances, or rules, regulations or orders of a public authority having jurisdiction; or

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.4 otherwise is guilty of ~~substantial breach of a provision of~~ a material breach of provision of the Contract Documents;

.5 fails to furnish the Owner, upon written request, with assurances satisfactory to the Owner, evidencing the Contractor's ability to complete the Work in compliance with all the requirements of the Contract Documents; ~~or~~

.6 engages in serious or repeated worker misconduct in violation of Article 3.3.2;

.7 engages in conduct that would constitute a violation of state or federal criminal law, including but not limited to, the laws prohibiting certain gifts to public servants, or engages in conduct that would constitute a violation of the Owner's ethics or conflict of interest policies; or

.8 fails to proceed continuously and diligently with the construction and completion of the Work, except as permitted under the Contact Documents.

§ 14.2.2 When any of the reasons described in Section 14.2.1 exist, subject to any prior rights of the surety, ~~and upon certification by the Architect that sufficient cause exists to justify such action,~~ the Owner may, without prejudice to any other rights or remedies of the Owner and after giving the Contractor and the Contractor's surety, if any, seven days' written notice, terminate employment of the Contractor and may, subject to any prior rights of the surety:

.1 ~~Exclude the Contractor from the site and t~~Take possession of the site and of all materials, equipment, tools, and construction equipment and machinery thereon owned by the Contractor;

.2 Accept assignment of subcontracts pursuant to Section 5.4; and

.3 Finish the Work by whatever reasonable method the Owner may deem expedient. Upon written request of the Contractor, the Owner shall furnish to the Contractor a detailed accounting of the costs incurred by the Owner in finishing the Work.

§ 14.2.3 When the Owner terminates the Contract for one of the reasons stated in Section 14.2.1, the Contractor shall not be entitled to receive further payment until the Work is finished. Any further payment shall be limited to amounts earned to the date of Contractor's removal.

§ 14.2.4 If the ~~unpaid balance of the Contract Sum exceeds~~ costs of finishing the Work, including compensation for the Architect's and Program Manager's services and expenses made necessary thereby, and other damages incurred by the Owner and not expressly waived, exceed the unpaid balance of the Contract Sum or Guaranteed Maximum Price (if the Project is a Construction Manager at Risk project), ~~such excess shall be paid to~~ then the Contractor and/or its Surety shall pay the difference to the Owner. ~~If such costs and damages exceed the unpaid balance, the Contractor shall pay the difference to the Owner.~~ The amount to be paid to the ~~Contractor or~~ Owner, ~~as the case may be,~~ shall be certified by the Architect ~~the Initial Decision Maker~~, upon application, and this obligation for payment shall survive termination of the Contract.

14.2.5 The parties hereby agree that: 1) if an order for relief is entered on behalf of the Contractor, pursuant to Chapter 11 of the U.S. Bankruptcy Code; 2) if any other similar order is entered under any debtor relief laws; 3) if Contractor makes assignments for the benefit of one or more of its creditors; 4) if a receiver is appointed for the benefit of its creditors; or 5) if a receiver is appointed on account of its insolvency, any such event could impair or frustrate Contractor's performance of the Contract Documents. Accordingly, it is agreed that upon occurrence of any such event, Owner shall be entitled to request of Contractor or its successor in interest, adequate assurance of future performance in accordance with the terms and conditions of the Contract Documents. Failure to comply with such request within ten (10) days of delivery of the request shall entitle Owner to terminate the Contract and to the accompanying rights set forth in Subparagraphs 14.2.1 through 14.2.6. In all events, pending receipt of adequate assurance of performance and actual performance in accordance with the Contract Documents, Owner shall be entitled to proceed with the Work with Owner's own forces or with other Contractors on a time and material or other appropriate basis, the cost of which will be charged against the Contract Sum.

If a Performance Bond has been furnished and the Contractor is declared by the Owner to be in default under the Contract, the Surety shall promptly remedy the default by completing the Contract in accordance with its terms and conditions, or by obtaining a bid or bids in accordance with its terms and conditions. At Owner's election, upon determination by the Owner and the Surety of the lowest responsible bidder, the Surety will complete the Work or will arrange for a Contract between such bidder and the Owner, and make available as Work progresses sufficient funds to pay the cost of completion less the balance of the Contract Sum, but not exceeding the Penal Sum of the bond and other costs and damages for which the Surety may be liable under the bond. The phrase 'balance of the Contract Sum' as used herein shall mean the total amount payable by the Owner to the Contractor under the Contract and amendments thereto less the amount previously paid by the Owner to the Contractor.

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14.2.6 As required by Texas Government Code Chapter 2253, if a Performance Bond has been furnished and the Contractor is declared by the Owner to be in default under the Contract, then the Surety shall promptly perform the Work, in full accordance with the plans, specifications, and Contract Documents. Unless otherwise agreed in writing between the Surety and the Owner, the Surety shall complete the Work by the Surety entering into a Contract acceptable to Owner, with a Contractor acceptable to Owners, and shall obtain new Payment and Performance Bonds as required by law.

§ 14.3 Suspension by the Owner for Convenience

§ 14.3.1 The Owner may, without cause, order the Contractor in writing to suspend, delay or interrupt the Work, in whole or in part for such period of time as the Owner may determine.

§ 14.3.2 ~~The Contract Sum, Guaranteed Maximum Price, and Contract Time shmayll be adjusted, by mutual written agreement, for increases in the cost and time caused by suspension, delay, or interruption under Section 14.3.1. Adjustment of the Contract Sum shall include profit~~. An adjustment shall be made to the Contract Sum calculated under Article 7. No adjustment shall be made to the extent

.1 that performance is, was, or would have been, so suspended, delayed, or interrupted, by another cause for which the Contractor is responsible; or

.2 that an equitable adjustment is made or denied under another provision of the Contract.

§ 14.4 Termination by the Owner for Convenience

§ 14.4.1 The Owner may, at any time, terminate the Contract for the Owner's convenience and without cause. Furthermore, if this Contract is a multi-year contract funded through Owner's current general funds that are not bond funds, then the Owner's Board of Trustees has the right to not appropriate adequate monies for the next fiscal year and to terminate this Contract at the end of each fiscal year during the term of the Contract, without the Owner incurring any further liability to Contractor as a result of such termination.

§ 14.4.2 Upon receipt of written notice from the Owner of such termination for the Owner's convenience, the Contractor shall

.1 cease operations as directed by the Owner in the notice;

.2 take actions necessary, or that the Owner may direct, for the protection and preservation of the Work; and

.3 except for Work directed to be performed prior to the effective date of termination stated in the notice, terminate all existing subcontracts and purchase orders and enter into no further subcontracts and purchase orders.

§ 14.4.3 In case of such termination for the Owner's convenience, the Owner shall pay the Contractor for Work properly executed; and for proven unrecoverable loss with respect to materials, equipment, tools, and construction equipment and machinery incurred to the date ~~costs incurred by reason~~ of ~~the~~ termination~~, including costs attributable to termination of Subcontracts; and the termination fee, if any, set forth in the Agreement~~. Such payment shall not cause the Contract Sum, or Guaranteed Maximum Price, if the Project is a Construction Manager at Risk Project, to be exceeded. Such payment shall not include overhead and profit for Work not executed.

14.4.4 Upon determination by a Court of competent jurisdiction that termination of the Contractor pursuant to Section 14.2 was wrongful, such termination will be deemed converted to a termination for convenience pursuant to Section 14.4, and Contractor's remedy for wrongful termination shall be limited to the recovery of the payments permitted for termination for convenience as set forth in Section 14.4.

ARTICLE 15 CLAIMS AND DISPUTES

§ 15.1 Claims

§ 15.1.1 Definition

A Claim is ~~any demand or assertion by one of the Contractor parties seeking, as a matter of right, payment of additional compensation under the Contract Documentsmoney, interpretation of the Contract Document terms, a change in the Contract Time;, or other relief with respect to the terms of the Contract. The term "Claim" also includes other disputes and matters in question between the Owner and Contractor arising out of or relating to the Contract. The responsibility to substantiate Claims shall rest with the partyContractor making the Claim. This Section 15.1.1 does not require the Owner to file a Claim in order to impose liquidated damages in accordance with the Contract Documents.~~ any demand or assertion by the Contractor that it should be paid more money than the

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Contract Sum or granted more contract time by the Owner because of action or inaction on the part of Owner, any Owner representative, Architect, or any party for whom Owner is responsible, or any party with whom Owner has separately contracted for other portions of the Project, including, but not limited to, any demand or assertion that Contractor's performance has been delayed, interrupted or interfered with, that Contractor's performance has been accelerated, constructively accelerated, or suspended, that Contractor's performance has been wrongfully terminated, that there has been a failure of payment, that Contractor has encountered concealed or unknown conditions, that Contractor has encountered hazardous materials, that actions or omissions of the Owner have been wrongful related in any way to the Work, that a time extension grant was inadequate, that there has been a breach of contract, or that Contractor is entitled to any other relief, on any legal or equitable theory, related to the Work or the Contract. This definition of Claim is not intended to create any right of action where the right of action does not otherwise exist under applicable law or other provisions of this Contract.

§ 15.1.2 Notice Requirement ~~Time Limits on Litigation~~Claims

~~The Owner and Contractor shall commence all Claims~~litigation and causes of action against the other and arising out of or related to the Contract, whether in contract, tort, breach of warranty or otherwise, in accordance with the requirements of the binding dispute resolution method selected in the Agreement and within the period specified by applicable law, but in anythe case of the Owner, not more than 120 years after the date of Final~~Substantial~~ Completion of the Work. The Owner and Contractor waive all Claims and causes of action not commenced in accordance with this Section 15.1.2. Within fourteen (14) calendar days of the first occurrence of an event that Contractor has any reason to believe might result in a Claim, or within fourteen (14) calendar days of Contractor's discovery of the first occurrence of an event that Contractor has any reason to believe might result in a Claim if the first occurrence of the event was willfully hidden from the Contractor, the Contractor shall file a written document clearly captioned "Notice of Claim" with Owner, Program Manager and the Architect. The Notice shall clearly set out the specific matter of complaint, and the impact or damages, which may occur or have occurred as a result thereof, to the extent the impact or damages can be assessed at the time of the Notice. If the impact or damages cannot be assessed as of the date of the Notice, the Notice shall be amended at the earliest date that is reasonably possible. It is imperative that Owner have timely, specific Notice of a potential problem in order that the problem can be mitigated promptly.

15.1.2.1 In addition to the Notice required by Subparagraph 15.1.2, the Contractor shall also file a document captioned "Claim" with the Owner, Program Manager and Architect within ninety-one (91), days of occurrence of any event resulting in a Claim for damages, giving notice of the Claim. Contractor agrees that this is a reasonable Notice requirement. Any Claim or portion of a Claim that has not been made the specific subject of a Notice strictly in accordance with the requirements of this section is waived.

§ 15.1.3 ~~Notice of Claims~~ Continuing Contract Performance

After receipt of a Notice of Claim, the Architect shall have fourteen (14) calendar days to render a decision, which shall be stated in writing and delivered to the Contractor, the Owner and the Program Manager via facsimile, regular mail or hand delivery. If the Architect fails to render a decision in writing with the fourteen (14) days, the Claim shall be deemed accepted. Within five (5) calendar days of receipt of the Architect's written decision, Contractor may file a written appeal of the decision to the Program Manager. The Program Manager shall have ten (10) calendar days to render a decision, which shall be stated in writing and delivered to the Contractor, Architect and the Owner via facsimile, regular mail or hand delivery. If the Program Manager fails to render a decision in writing within the ten (10) days, the claim shall be deemed accepted. Within five (5) calendar days of receipt of the Program Manager's written decision, Contractor may file a written appeal of the decision with the Deputy Superintendent of Business Services. Within fourteen (14) calendar days of the receipt of an appeal, an Appeals Board consisting of the Deputy Superintendent of Business Services, Chief Operations Officer, and a representative of the offices of Legal Services shall render a written decision. Any Claim determination requiring a Change Order must be approved by the Board of Trustees. The filing, or rejection of a Claim does not entitle Contractor to stop performance of the Work. The Contractor shall proceed diligently with performance of the Contract during the pendency of any Claim, excepting termination or under Owner's direction to stop the Work. Any Claim that would require expenditure in excess of $10,000.00, or that would require a Change Order, must be reviewed by the Program Manager and the Appeals Board using the appeals process described in this section.

15.1.3.1 Claims by ~~either~~ the ~~Owner or~~ Contractor, where the condition giving rise to the Claim is first discovered prior to expiration of the period for correction of the Work set forth in Section 12.2.2, shall be initiated by written notice to the ~~other party~~Owner and to the ~~Initial Decision Maker with a copy sent to the~~ Architect~~, if the Architect is not serving as the Initial Decision Maker~~. Claims by Contractor~~either party~~ under this Section 15.1.3.1 ~~shall~~must be

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initiated within 21 calendar days after occurrence of the event giving rise to such Claim or within 21 calendar days after the ~~e~~Contractor~~laimant~~ first knew or should have known~~recognizes~~ the condition giving rise to the Claim, whichever is ~~lat~~earlier. Claims must be initiated by written notice titled: "Notice of Claim" ("Notice") and sent to the Architect and Owner's designated representatives. The Notice shall clearly set out the specific matter of complaint, and the impact which may occur or have occurred as result thereof, to the extent that the impact can be assessed at the time of the Notice. If the impact cannot be assessed as of the date of the Notice, then the Notice shall be amended at the earliest date that is reasonably possible. It is imperative that Owner receive timely specific Notice of any potential problem identified by Contractor in order that the problem can be mitigated or resolved promptly. Claims not filed as required by this Section shall be waived.

§ 15.1.3.2 Claims by ~~either~~ the ~~Owner or~~ Contractor, where the condition giving rise to the Claim is first discovered after expiration of the period for correction of the Work set forth in Section 12.2.2, shall be initiated by written notice to the other party. In such event, no decision by the Initial Decision Maker is required.

15.1.3.3 When Owner has an applicable claim for construction defects, Owner shall comply with the provisions of Texas Government Code Chapter 2272 related to the provision of notice of defects and the Contractor's or Architect's opportunity to cure.

§ 15.1.4 ~~Continuing Contract Performance~~ Claims Handling Following Construction

The acceptance of final payment shall constitute a waiver of Claims by the Contractor, which have not previously been identified in a Notice of Claim under 15.1.2 and a Claim under 15.1.2.1 and specifically reserved in the final Application for Payment.

§ 15.1.4.1 Time Limits on Litigation. The Owner and Contractor shall commence all litigation whether in contract, tort, breach of warranty or otherwise, in accordance with the requirements of the dispute resolution method selected in the Contract and within the period specified by applicable law, but in the case of the Owner, not more than eight (8) years after the date of Final ~~Substantial~~ Completion of the Work, unless extended in accordance with Texas Civil Practice and Remedies Code Section 16.009. The Owner and Contractor waive all Claims and causes of action not commenced in accordance with this Section 15.1.2.

15.1.4.2 Pre-Litigation Mediation

~~.1 Pending final resolution of a Claim, except as otherwise agreed in writing or as provided in Section 9.7, as amended, and Article 14, as amended, the Contractor shall proceed diligently with performance of the Contract and the Owner shall continue to make undisputed payments for Work performed in accordance with the Contract Documents.~~ Except as to claims for injunctive relief, neither party may commence litigation relating to any Claim arising under this ~~Agreement~~Contract without first submitting the Claim to Mediation. The parties shall share the mediator's fee and any filing fees equally, and the mediation shall be held in Dallas, Texas. ~~Agreement~~Contracts reached in mediation must be approved by the Board of Trustees and shall thereafter be enforceable as settlement agreements in any court having jurisdiction thereof. Mediation shall be conducted by a mediator selected jointly by the Owner and Contractor.

15.1.4.3 ~~The Contract Sum and Contract Time shall be adjusted in accordance with the Initial Decision Maker's decision, subject to the right of either party to proceed in accordance with this Article 15. The Architect will issue Certificates for Payment in accordance with the decision of the Initial Decision Maker.~~

§ 15.1.5 Claims For Concealed Or Unknown Conditions. Only if conditions are encountered at the site which are (a) subsurface or otherwise concealed physical conditions which differ materially from those indicated in the Contract Documents, (b) unknown physical conditions of an unusual nature, which differ materially from those ordinarily found to exist and generally recognized as inherent in construction activities of the character provided for in the Contract Documents or (c) in the case of renovation Work, any condition of the pre-existing construction to be renovated, that is materially different from any of the conditions that could reasonably have been expected to be present in preexisting construction of the age and type encountered on the Project, then Contractor shall be entitled to make a Claim if it can satisfy all of the requirements of Paragraph 15.1.

15.1.5.1 No adjustment in the Contract Time or Contract Sum shall be permitted, however, in connection with a concealed or unknown condition which does not differ materially from those conditions disclosed or which reasonably should have been disclosed by Contractor's (1) prior inspections, tests, reviews and preconstruction services for the Project, or (2) inspections, tests, review and preconstruction services which were given to Contractor

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by Owner, Architect or Owner's representative or which Contractor had the opportunity to make or should have performed in connection with the Project.

15.1.6 Calculating Claim Amount

In calculating the amount of any Claim, the following standards will apply:

.1 No indirect or consequential damages will be allowed;

.2 No recovery shall be based on a comparison of planned expenditures to total actual expenditures, or on; Estimated losses of labor efficiency, or on a comparison of planned man loading to actual man loading, or any other analysis that is used to show damages indirectly;

.3 Damages are limited to extra costs specifically shown to have been directly caused by a proven wrong;

.4 The maximum daily limit on any recovery for delay shall be the amount originally estimated by the Contractor for job overhead costs divided by the total number of calendar days of Contract Time called for in the original Contract;

.5 No damages will be allowed for home office overhead or other home office charges, or any Eichlay formula calculation; and

.6 No profit will be allowed on any Claim.

§ 15.1.6.1 If the Contractor wishes to make a Claim for an increase in the Contract Time, written notice as provided herein shall be given. The Contractor's Claim shall include an estimate of ~~cost and of~~ probable effect of delay on progress of the Work. In the case of a continuing delay, only one Claim is necessary.

§ 15.1.6.2 If adverse weather conditions are the basis for a Claim for additional time, such Claim shall be documented by data substantiating that weather conditions were abnormal for the period of time, could not have been reasonably anticipated, and prevented the execution of major items of work on normal working days ~~had an adverse effect on the scheduled construction~~.

15.1.6.3 4 Time extensions may be granted for rain days in any month when the cumulative number of rain days during that month exceeds the number scheduled, provided that the rainfall prevented the execution of major items of work on normal working days. No day will be counted as a rain day when substantial Contractor forces are able to perform Work on the Project for more than fifty percent (50%) of the usual workday or when the stage of the Work on the Project is not adversely impacted. The number of rain days shown in the above schedule for the first and last months of the Contract will be prorated in determining the total number of rain days expected during the period of the Contract. No delays or extensions shall be granted for mud conditions.

15.1.6.4 ~~5~~ No extension of time shall be made to the Contractor because of hindrances or delays from any cause which is the fault of Contractor or Contractor's Subcontractors or under Contractor's control. Claims for extension of time may only be considered because of rain delays, or because of hindrances or delays which are the fault of Owner and/or under Owner's control, but only to the extent that Substantial Completion of the Project is adjusted beyond the original Substantial Completion date. Only claims for extension of time shall be considered because of hindrances or delays not the fault of either Contractor or Owner, but only to the extent that Substantial Completion of the Project exceeds the Substantial Completion date established for the Work. Board approval shall be required for any extension of time. No damages shall be paid for delays. Contractor shall only be entitled to time extensions per the terms of the Contract Documents.

15.1.6.5 6 Requests for time extension shall be submitted on a monthly basis and shall specify the time delay, the cause of the delay, and the responsible party for the delay, whether Contractor, Owner, rain day, or other. No claims for damages for delay shall be made by Contractor. Any claim not submitted under the terms of this Section shall be waived.

§ 15.1.7 Waiver of Claims for Consequential Damages

~~The Contractor and Owner waives all Claims against Ownereach other for consequential damages arising out of or relating to this Contract, including, but not limited to, any amount owed as compensation for the increased cost to perform the Work as a direct result of Owner-caused delays or acceleration. This mutual waiver includes~~

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.1 damages incurred by the Owner for rental expenses, for losses of use, income, profit, financing, business and reputation, and for loss of management or employee productivity or of the services of such persons; and

.2 damages incurred by the Contractor for principal office expenses including the compensation of personnel stationed there, for losses of financing, business and reputation, and for loss of profit, except anticipated profit arising directly from the Work.

This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination in accordance with Article 14. Nothing contained in this Section 15.1.7 shall be deemed to preclude assessment of liquidated damages, when applicable, in accordance with the requirements of the Contract Documents.

15.1.8 Injury Or Damage To Person Or Property

If either party to the Contract suffers injury or damage to persons or property because of an act or omission of the other party, or of others for whose acts such party is legally responsible, written notice of such injury or damage, whether or not insured, shall be given to the other party as provided herein. The Notice shall provide sufficient detail to enable the other party to investigate the matter.

§ 15.2 ~~Initial Decision~~ Resolution of Claims and Disputes

§ 15.2.1 ~~Claims by the Contractor against the Owner, including~~excluding those alleging an error or omission by the Architect, where the condition giving rise to the Claim is first discovered after expiration of the period for correction of the Work set forth in Section 12.2.2 or arising under Sections 10.3, 10.4, and 11.5, shall be referred to the ~~I~~initially Decision Maker for initial decision. to ~~t~~The Architect for written recommendation~~will serve as the Initial Decision Maker, unless otherwise indicated in the Agreement. Except for those Claims excluded by this Section 15.2.1, an initial decision shall be required as a condition precedent to mediation of any Claim. If An initial recommendation by the Architect shall be required as a condition precedent to mediation or litigation of all Claims by the Contractor arising prior to the date final payment is due, unless decision has not been rendered within 30 days have passed after the Claim has been referred to the Architect with no recommendation having been rendered by the Architectafter the Claim has been referred to the Initial Decision Maker, the party asserting the Claim may demand mediation and binding dispute resolution without a decision having been rendered. Unless the Initial Decision Maker and all affected parties agree, the Initial Decision Maker will not decide disputes between the Contractor and persons or entities other than the Owner.~~

§ 15.2.2 ~~The Architect shall Initial Decision Maker will review Claims and within ten (10) days of the receipt of a Claim take one or more of the following actions: (1) request additional supporting data from the Contractor~~claimant ~~or a response with supporting data from the other party, or (2) make a written recommendation to the Owner, with a copy to the Contractor. reject the Claim in whole or in part, (3) approve the Claim, (4) suggest a compromise, or (5) advise the parties that the Initial Decision Maker is unable to resolve the Claim if the Initial Decision Maker lacks sufficient information to evaluate the merits of the Claim or if the Initial Decision Maker concludes that, in the Initial Decision Maker's sole discretion, it would be inappropriate for the Initial Decision Maker to resolve the Claim.~~

§ 15.2.3 ~~In evaluating Claims, the Architect~~Initial Decision Maker ~~may, but shall not be obligated to, consult with or seek information from either party or from persons with special knowledge or expertise who may assist the Architect~~Initial Decision Maker ~~in making a written recommendation~~rendering a decision. ~~The Initial Decision Maker may request the Owner to authorize retention of such persons at the Owner's expense.~~

§ 15.2.4 ~~Owner, Architect, or their respective agents, within five (5) working days of request by Owner, Architect, or their respective agents. Job records must be retained by Contractor and all subcontractors for a least twelve (12) years after the date of Final Completion of the Project. If the Architect~~Initial Decision Maker ~~requests a party to provide a response to a Claim or to furnish additional supporting data, such party shall respond, within ten days after receipt of the request, and shall either (1) provide a response on the requested supporting data, (2) advise the Architect~~Initial Decision Maker ~~1when the response or supporting data will be furnished, or (3) advise the Architect~~Initial Decision Maker ~~that no supporting data will be furnished. Upon receipt of the response or supporting data, if any, the Initial Decision Maker will either reject or approve the Claim in whole or in part.~~

§ 15.2.5 ~~The Initial Decision Maker will render an initial decision approving or rejecting the Claim, or indicating that the Initial Decision Maker is unable to resolve the Claim. This initial decision shall (1) be in writing; (2) state the reasons therefor; and (3) notify the parties and the Architect, if the Architect is not serving as the Initial Decision~~

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~~Maker, of any change in the Contract Sum or Contract Time or both. The initial decision shall be final and binding on the parties but subject to mediation and, if the parties fail to resolve their dispute through mediation, to binding dispute resolution~~ Following receipt of the Architect's written recommendation regarding a Claim, the Owner and Contractor shall attempt to reach agreement as to any adjustments to the Contract Sum or Guaranteed Maximum Price and/or Contract Time. If no agreement can be reached, then either party may request mediation of the dispute pursuant to Section 15.3.

§ 15.2.6 Upon receipt of a Claim against the Contractor or at any time thereafter, the Architect or the Owner may, but is not obligated to, notify the surety, if any, of the nature and amount of the Claim. If the Claim relates to a possibility of a Contractor's default, the Architect or the Owner may, but is not obligated to, notify the surety and request the surety's assistance in resolving the controversy ~~Either party may file for mediation of an initial decision at any time, subject to the terms of Section 15.2.6.1.~~

§ 15.2.6.1 ~~Either party may, within 30 days from the date of receipt of an initial decision, demand in writing that the other party file for mediation. If such a demand is made and the party receiving the demand fails to file for mediation within 30 days after receipt thereof, then both parties waive their rights to mediate or pursue binding dispute resolution proceedings with respect to the initial decision.~~

§ 15.2.7 ~~In the event of a Claim against the Contractor, the Owner may, but is not obligated to, notify the surety, if any, of the nature and amount of the Claim. If the Claim relates to a possibility of a Contractor's default, the Owner may, but is not obligated to, notify the surety and request the surety's assistance in resolving the controversy.~~

§ 15.2.8 ~~If a Claim relates to or is the subject of a mechanic's lien, the party asserting such Claim may proceed in accordance with applicable law to comply with the lien notice or filing deadlines.~~

§ 15.3 ~~Mediation~~Alternative Dispute Resolution

§ 15.3.1 ~~Claims arising out of or related to the Contract, except those waived shall, be subject to mediation~~ Owner and Contractor expressly agree that mediation shall be a condition precedent to the initiation of any litigation out of such Claims. Claims for injunctive relief shall not be subject to this Section.

§ 15.3.2 ~~The parties shall endeavor to resolve their Claims by mediation Requests for mediation shall be filed in writing, with the other party to the Contract.Mediation shall be subject to and in accordance with Chapter 154 of the Texas Civil Practice & Remedies Code. Mediation shall be conducted by a mutually-agreed-upon mediator. In the event that the parties are unable to agree on a mediator, then the parties shall jointly request the appointment of a neutral mediator by a District Judge in the county in which the Project is located~~

§ 15.3.3 ~~The parties shall share the mediator's fee equally and, if any filing fee is required, shall share said fee equally. Mediation shall be held within the county where the Owner's main administrative office is located, unless another location is mutually agreed upon by the parties. Agreements reached in mediation shall be reduced to writing, considered for approval by the Owner's Board of Trustees, signed by the parties, if approved by the Board of Trustees, and if signed, shall thereafter be enforceable as provided by the laws of the State of Texas.~~

§ 15.3.4 Any claim not resolved in mediation shall be subject to litigation pursuant to Section 13.1.

§ 15.4 No Arbitration

§ 15.4.1 Notwithstanding anything to the contrary in the Contract Documents or in any document forming a part hereof, there shall be no mandatory arbitration for any dispute arising hereunder.

§ 15.4.1.1 ~~A demand for arbitration shall be made no earlier than concurrently with the filing of a request for mediation, but in no event shall it be made after the date when the institution of legal or equitable proceedings based on the Claim would be barred by the applicable statute of limitations. For statute of limitations purposes, receipt of a written demand for arbitration by the person or entity administering the arbitration shall constitute the institution of legal or equitable proceedings based on the Claim.~~

§ 15.4.2 ~~The award rendered by the arbitrator or arbitrators shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.~~

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§ 15.4.3 ~~The foregoing agreement to arbitrate and other agreements to arbitrate with an additional person or entity duly consented to by parties to the Agreement, shall be specifically enforceable under applicable law in any court having jurisdiction thereof.~~

§ 15.4.4 ~~**Consolidation or Joinder**~~

§ 15.4.4.1 ~~Subject to the rules of the American Arbitration Association or other applicable arbitration rules, either party may consolidate an arbitration conducted under this Agreement with any other arbitration to which it is a party provided that (1) the arbitration agreement governing the other arbitration permits consolidation, (2) the arbitrations to be consolidated substantially involve common questions of law or fact, and (3) the arbitrations employ materially similar procedural rules and methods for selecting arbitrator(s).~~

§ 15.4.4.2 ~~Subject to the rules of the American Arbitration Association or other applicable arbitration rules, either party may include by joinder persons or entities substantially involved in a common question of law or fact whose presence is required if complete relief is to be accorded in arbitration, provided that the party sought to be joined consents in writing to such joinder. Consent to arbitration involving an additional person or entity shall not constitute consent to arbitration of any claim, dispute or other matter in question not described in the written consent.~~

§ 15.4.4.3 ~~The Owner and Contractor grant to any person or entity made a party to an arbitration conducted under this Section 15.4, whether by joinder or consolidation, the same rights of joinder and consolidation as those of the Owner and Contractor under this Agreement.~~

15.5 Contractor stipulates that Owner is a political subdivision of the State of Texas, and, as such, enjoys immunities from suit and liability provided by the Constitution and laws of the State of Texas. By entering into this Contract, Owner does not waive any of its immunities from suit and/or liability, except as otherwise specifically provided herein and as specifically authorized by law.

15.6 In any adjudication under this Contract, reasonable and necessary attorneys' fees may be awarded to the prevailing party.

ARTICLE 16 CONTRACTOR ACCOUNTS, RECORDS, AND INSPECTION

16.1 Contractor, and all subcontractors, shall at all times maintain job records, including, but not limited to, invoices, payment records, payroll records, daily reports, logs, diaries, and job meeting minutes, applicable to the project. Contractor, and all subcontractors, shall make sure reports and records available to inspection by the Owner, Architect, or their respective agents, within five (5) working days of request by Owner, Architect, or their respective agents. Job Records must be retained by Contractor and all subcontractors for at least twelve (12) years after the date of Final Completion of the Project.

16.2 Contractor~~'s~~ and all subcontractors' records, which shall include but not be limited to accounting records (hard copy, as well as computer readable data if it can be made available), written policies and procedures; subcontract files (including proposals of successful and unsuccessful bidders, bid recaps, etc.); original estimates; estimating work sheets; correspondence; back charge logs and supporting documentation; general ledger entries detailing cash and trade discounts earned; bond and insurance rebates and dividends; and any other supporting evidence deemed necessary by the Owner to substantiate charges related to any matters related to the Contract (including interviews with Contractor's personnel and Subcontractor's personnel) shall be open to inspection and subject to audit and/or reproduction by Owner's agent or its authorized representative to the extent necessary to adequately permit evaluation and verification of (a) Contractor compliance with Contract requirements, (b) compliance with Owner's business ethics policies, and (c) compliance with provisions for pricing or claims submitted by the Contractor or any of its payees. The Owner or its designee shall be afforded access to all of the Contractor and all subcontractors'~~s~~ records pursuant to the provisions of this Article throughout the term of this Contract and for a period of twelve (12) years after final payment or longer if required by law.

ARTICLE 17 BUSINESS ETHICS

17.1 During the course of pursuing contracts, and the course of Contract performance, Contractor and its Subcontractors and vendors will maintain business ethics standards aimed at avoiding real or apparent impropriety or conflicts of interest. No substantial gifts, entertainment, payments, loans or other considerations beyond that which would be collectively categorized as incidental shall be made to any personnel of the Owner, its Program Managers, or its Architects, or to family members of any of them. At any time Contractor believes there may have

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been a violation of this obligation, Contractor shall notify Owner of the possible violation. Owner is entitled to request a representation letter from Contractor, its Subcontractors or vendors at any time to disclose all things of value passing from Contractor, its Subcontractors or vendors to Owner's personnel, its Program Managers and its Architects

17.2 The Owner may, by written notice to the Contractor, cancel the Contract for Construction without liability to the Contractor if it is determined by the Owner that gratuities, in the form of entertainment, gifts, or anything of monetary value, were offered or given by the Contractor, or any agent, or representative of the Contractor, to any officer or employee of the Dallas Independent School District with a view toward securing a contract or securing favorable treatment with respect to the awarding, amending, or making of any determinations with the respect to the performing of such a contract. In the event the Construction ~~Agreement~~Contract is cancelled by the Owner pursuant to this provision, Owner shall be entitled, in addition to any other rights and remedies, to recover or withhold the amount of the cost incurred by the Contractor in providing such gratuities.

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Executed this day of , .

OWNER:	CONTRACTOR:
	By:
Title:	Title:
DALLAS INDEPENDENT SCHOOL DISTRICT	GENERAL CONTRACTOR NAME
OWNER *(Signature)*	CONTRACTOR *(Signature)*
Dwayne Thompson, Chief Business Officer	GC Signer's Printed Name, Title
(Printed name and title) Date	*(Printed name and title)* Date

Approved As To Form:

SCHOOL ATTORNEY *(Signature)* Date

DRAFT

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SECTION 00 55 00 – NOTICE TO PROCEED FORM

Name of Contractor	

The following form will be used by the District as a formal notice to proceed with pre-construction and construction activities, respectively.

The "Notice to Proceed" is the authorization to proceed with the work in accordance with said Construction Contract and the Contract Documents. This form shall be executed after issuance of the executed contract and purchase order.

NOTICE TO PROCEED

Date

GENERAL CONTRACTOR FULL NAME OF COMPANY
General Contractor Rep.
Address
City, State Zip

PROJECT: School Name, TEA Org#, associated with CSP Package #

OWNER: Dallas Independent School District

ATTENTION:

This notice shall be your authorization to proceed with the work in accordance with the terms and conditions as referenced in the Construction Contract and the Contract documents as enumerated therein.

Furthermore, the date of <<NTP Date>> is hereby established as day "0" (zero) of the Construction Schedule and establishes the date of Substantial Completion (Full NTP Date + XXX Calendar Days) unless modified in accordance with the General and Supplementary Conditions of the Contract.

FOR DALLAS INDEPENDENT SCHOOL DISTRICT

By _____

Title _____

cc: Chief Brent Alfred
cc: E.D. Michael Garcia
cc: Dir. Jaime Garcia
cc: Dir. Tara Lott

BOND NO. _____

TEXAS STATUTORY PERFORMANCE BOND
(PUBLIC WORKS)

THE STATE OF TEXAS)
COUNTY OF DALLAS)

KNOW ALL BY THESE PRESENTS

That, _____
(Legal Name of Contractor)

(hereinafter called the Principal), as Principal, and

_____
(Legal Name of Surety)

a corporation organized and existing under the laws of the State of _____, with its principal office in the city of _____, licensed to do business in the State of Texas and admitted to write bonds, as surety, (hereinafter called the Surety), are held and firmly bound unto the Dallas Independent School District, (hereinafter called the Obligee), in the amount of

$_____
(Numeric)

(_____**)**
(Words)

for the payment whereof, the said Principal and Surety bind themselves, and their heirs, administrators, executors, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has entered into a certain written contract with the Obligee, dated the

_____ of _____, 20____, generally described as:

_____

_____

_____

_____

_____

(List Project Description From Agreement)

to do and perform certain construction work as provided in said contract and the related plans, specifications, general conditions and other contract documents, all of which are by reference made a part hereof as fully and to the same extent as if copied at length herein.

NOW, THEREFORE, the conditions of this Obligation is such that if the Principal shall faithfully perform all of the work in accordance with the plans, specifications, general conditions and contract documents, and shall faithfully perform each, every and all other obligations incumbent upon him under the terms of said written contract referred to, and shall fully indemnify and save harmless the Obligee from all costs, expense and damage which it may suffer or incur because of Principal's default, or failure so to do, then this obligation shall be void, otherwise it shall remain in full force and effect.

BOND NO. _____

In the event Principal shall default in the faithful performance of the work called for by said written contract, plans, specifications and contract documents, the Surety shall within 15 days of the determination of default (determined as provided in said contract, general conditions and contract documents) take over and assume completion of said contract, or within such 15 day period make other arrangements satisfactory with the Obligee for completion of the contract, and said Surety shall become entitled thereupon to the payment or benefit of the balance of the contract price as the same matures according to its terms.

The Surety, for the protection of the Obligee herein, waives notice of, and hereby consents to any subsequent modification or alteration both in the work to be performed by the Principal, and the consequent price or sums to be paid by the Obligee, as well as any other change, or amendment, addition or deletion in the contract documents during the progress of the work, including but not limited to all extensions of time or other indulgences permitted the Principal.

Notwithstanding any other provision; the liability of the Surety on this bond shall never exceed the penal sum stated in first paragraph.

This Performance Bond is given in compliance with the terms and provisions of Chapter 2253 of the Texas Government Code as amended by the Acts of Legislature, and all liabilities on this bond shall be determined in accordance with the provisions of said Chapter, to the same extent as if it were copied at length herein. This bond and all of the provisions herein contained shall be solely for the protection of the named Obligee which has awarded the contract referred to.

The undersigned, corporate Surety, does by the execution of this Bond solemnly warrant and represent that it is duly authorized to do business in Texas.

IN WITNESS WHEREOF, the said Principal and Surety have signed and sealed this instrument this ____ day of _____, 20_____.

CONTRACTOR AS PRINCIPAL:

_____
Name of Company (Please print or type)

Seal: *(if any)*

_____
Signature of Authorized Company Representative

_____
Name & Title of Authorized Company Representative (Please print or type)

_____
Witness

_____
Attest

SURETY:

_____
Name of Company (Please print or type)

_____
Signature of Attorney-In-Fact

_____
Name & Title (Please print or type)

BOND NO. _____

(Performance Bond Continued from Page 2)

NOTE:

1) This Performance Bond applies to all contracts in excess of $100,000.00 involving a contract for construction, alteration or repair of any public building or the completion or prosecution of any public work.

2) This bond must be payable to the awarding authority, Dallas Independent School District, as the named Obligee, and it must be approved as to form by such awarding authority.

3) This bond must be furnished before any work is commenced.

4) Surety must be a corporate surety duly authorized to do business in Texas.

5) This PERFORMANCE BOND must be in the full amount of the contract which it secures.

6) Power of Attorney from Corporate Surety must be attached to this Performance Bond.

BOND NO. _____

TEXAS STATUTORY PAYMENT BOND
(PUBLIC WORKS)

THE STATE OF TEXAS)
COUNTY OF DALLAS)

KNOW ALL BY THESE PRESENTS

That, _____
(Legal Name of Contractor)

(hereinafter called the Principal), as Principal, and

_____
(Legal Name of Surety)

a corporation organized and existing under the laws of the State of _____, with its principal office in the city of _____, licensed to do business in the State of Texas and admitted to write bonds, as surety, (hereinafter called the Surety), are held and firmly bound unto the Dallas Independent School District, (hereinafter called the Obligee), in the amount of

$_____
(Numeric)

(_____**)**
(Words)

for the payment whereof, the said Principal and Surety bind themselves, and their heirs, administrators, executors, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has entered into a certain written contract with the Obligee, dated the

_____ of _____, 20____, generally described as:

_____

_____

_____

_____

_____

(List Project Description From Agreement)

to do and perform certain construction work as provided in said contract and the related plans, specifications, general conditions and other contract documents, all of which are by reference made a part hereof as fully and to the same extent as if copied at length herein.

NOW, THEREFORE, the conditions of this Obligation is such that if the Principal shall promptly make payment to all claimants supplying labor and material (as hereafter defined) in the prosecution of the work provided in said contract, the related plans, specifications, general conditions and contract documents, then this obligation shall be void, otherwise it shall remain in full force and effect.

BOND NO. _____

This Payment Bond is given in compliance with the terms and provisions of Chapter 2253 of the Texas Government Code as amended by the Acts of Legislature, and all liabilities on this bond shall be determined in accordance with the provisions of said Chapter, to the same extent as if it were copied at length herein. The claimants referred to in this bond are those defined by such Chapter 2253, and this bond shall be solely for the protection of all such claimants supplying labor and material as defined in such Chapter, in the prosecution of the work provided for in said contract, and shall be for the use of such claimant and none other.

The undersigned, corporate Surety, does by the execution of this Bond solemnly warrant and represent that it is duly authorized to do business in Texas.

IN WITNESS WHEREOF, the said Principal and Surety have signed and sealed this instrument this _____ day of _____, 20_____.

CONTRACTOR AS PRINCIPAL:

_____
Name of Company (Please print or type)

Seal: *(if any)*

_____
Signature of Authorized Company Representative

_____
Name & Title of Authorized Company Representative (Please print or type)

_____
Witness

_____
Attest

SURETY:

_____
Name of Company (Please print or type)

_____
Signature of Attorney-In-Fact

_____
Name & Title (Please print or type)

(Payment Bond Continued from Page 2)

NOTE:

1) This Payment Bond applies to all contracts in excess of $25,000.00 involving a contract for construction, alteration or repair of any public building or the completion or prosecution of any public work.

2) This bond must be payable to the awarding authority, Dallas Independent School District, as the named Obligee, and it must be approved as to form by such awarding authority.

3) This bond must be furnished before any work is commenced.

4) Surety must be a corporate surety duly authorized to do business in Texas.

5) This PAYMENT BOND must be in the FULL amount of the contract which it secures.

6) Power of Attorney from Corporate Surety must be attached to this Payment Bond.

DALLAS INDEPENDENT SCHOOL DISTRICT CONSTRUCTION MINIMUM SAFETY PROGRAM GUIDELINES MANUAL

Construction Services
Minimum Safety Program Guidelines

2023 Revision

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DALLAS ISD DISCLAIMER

The purpose of the Construction Minimum Safety Program Guidelines Manual, developed for the Dallas Independent School District, is to assist in the development and implementation of appropriate safety standards. This manual is prepared for use as a minimum guideline for safety during the construction, renovation, and expansion activities to be completed by independent contractors. The program is based on applicable government regulations; insurance related safety/risk management requirements, accepted safety practices within the construction industry and common sense.

The maintenance of safe premises, operations and equipment, protection of the faculty, students, and community, and the avoidance of unsafe conditions and practices (during all construction phases) are the responsibility of the General Contractors and Subcontractors performing the construction work. The Program Manager will provide safety oversight of the Contractor's Safety Program. While mandatory, compliance with the provisions of this Construction Minimum Safety Program Guidelines Manual will not guarantee or ensure compliance with the requirements of the Department of Labor, Occupational Safety and Health Act (29 CFR 1926 and 29 CFR 1910). This manual is intended to provide a working, uniform minimal level of program guidelines to assist or provide direction to the Contractors. This manual is not intended to replace the need for each Contractor to establish and maintain a proper Illness and Injury Prevention Program as required by the Department of Labor, Occupational Safety and Health Act (29 CFR 1926 and 29 CFR 1910) and the State of Texas.

The Dallas Independent School District, and its Agents, Consultants, etc., assume no liability for the manual's contents or for any safety related service(s) that may be provided during the course of the project.

This Manual is intended to provide a working, uniform minimal level of program guidelines to assist or provide direction to Contractors. This Manual is not intended to replace the need for each Contractor to establish and maintain a proper Illness and Injury Prevention Program as required by the Department of Labor, Occupational Safety and Health Act (29 CFR 1926 and 29 CFR 1910) and the State of Texas.

References to "Bond Program" must refer to the Dallas Independent School District 2020 and 2015 Bond Programs and other projects managed by the Dallas Independent School District's Construction Services Department as appropriate for the project for which work is to be performed.

Note: If a situation arises that is not covered by the Contractor's Safety Manual or the Construction Minimum Safety Guidelines Manual, please discuss it with your project manager and/or call the Owner's Representative. For additional information regarding the guidelines set forth within this manual, please contact:

Dallas ISD Bond Program Safety, Jamie Garcia
Direct (972) 925-7224 | Mobile (817) 995-6792 | Email jaigarcia@dallasisd.org

2. FOREWORD

This Manual has been compiled to present Loss Control activities and guidelines. Contractors are expected to meet or exceed these minimum guidelines.

The information and suggestions summarized in this Manual were compiled from sources believed to be reliable. It cannot be assumed that this material includes every loss potential, code violation or exception to good practice and, therefore, we cannot guarantee its completeness.

It is solely the Contractor's responsibility to conform to the provisions of this Manual and standards set forth under the William-Steiger Occupational Safety and Health Act of 1970 and, as amended, other Federal Regulations, Environmental Nuisances Considered Hazardous as they apply to state, and local regulations. The General Contractor must ensure that each of its Subcontractors comply with the requirements of this Manual.

We should also emphasize that, as with all other aspects of the work, the Contractor's selection of means and methods is his own, and that any and all suggestions contained in this Manual are only representative of the types of techniques and practices which the Contractor may choose to employ on this project.

3. POLICY STATEMENT

The principles of safety and loss control reflect a determination by Dallas Independent School District to prevent injuries to the general public and workers, as well as to prevent damage to property and equipment.

The District considers no phase of construction or administration of greater importance than accident prevention and asserts that accidents which result in personal injury and damage to property and equipment represent needless waste and loss. It must be the policy of the District for Contractors to conduct all operations safely and thereby prevent injuries to persons and damage to property.

Planning for safety must start with the design and continue through purchasing, fabrication, and construction in all phases of the Bond Program. All practical steps must be taken to maintain a safe place to work. The Contractor must accept the responsibility for safety and loss prevention and must be responsible for thorough safety and loss control training and instruction of its employees.

The objective of this policy is to establish throughout the entire Dallas Independent School District Bond Program Construction Projects the concept that the prevention of accidents and protection of property is most important and, therefore, must receive top priority, support, and participation.

4. PROGRAM OBJECTIVES

The Dallas Independent School District Construction Minimum Safety Program Guidelines Manual has been created to supplement the General Contractor's own program to eliminate or reduce hazards and risks associated with the construction projects, prevent accidents, reduce employee injury, prevent damage to property, promote maximum efficiency and effective savings by the reduction of unplanned business interruption.

4.1 Active Participation of All Contractors

Supervisory staff and employees must make the program not only effective, but also successful by coordinating the participants' efforts in performing the following tasks:

a) Provide a safe environment for employees to perform high quality work.
b) Use safety planning as a tool to reduce bodily injury and property damage.
c) Provide inspections to locate and abate unsafe conditions and practices.
d) Protect the public and property immediately adjacent to all construction sites.
e) Educate and train employees through:
    (1) New hire orientation
    (2) Safety meetings
    (3) Safety training, i.e., hazard communication, trenching safety, confined space, etc.
    (4) Mandatory personal protective equipment programs
    (5) Injury reporting and record keeping up to date
    (6) Incident tracking and trends analysis
    (7) Using accident investigation information to abate deficiencies and eliminate any additional losses
f) Contractors of any tier must comply with all Federal, State, and local laws, ordinances, regulations, and the National Fire Protection Association (NFPA) Standards including the Life Safety Code.

NOTE: The Construction Minimum Safety Program Guidelines Manual is to work in conjunction with the Contractor's individual Safety Program. All Contractors are required to implement their own written Safety Program and/or the Construction Minimum Safety Program Guidelines Manual prior to construction activities.

5. LOSS CONTROL RESPONSABILITIES

The effectiveness of this program depends upon the active participation and cooperation of all Engineers, Project Managers, Inspectors, Supervisors, General Contractors, their employees, and Subcontractors. The primary goals of this program are to increase safety awareness, raise safety standards in the work environment, and increase management involvement in the safety process.

5.1 Local Laws and Requirements

Each contractor and each Subcontractor of any tier must comply with the most stringent OSHA, City, County, or Federal regulations governing where the project site resides.

NO FELONY CONVICTION REPRESENTATION

All contractors of any tier must comply with the following:

Sec 44.034, Subsection (a) of the Texas Education Code subparagraph (a) requires that a person or business entity that enters a contract with a school district must give advance notice to the district if the person or an owner or operator of the business entity has been convicted of a felony. The notice must include a general description of the conduct resulting in the conviction of a felony.

A school district may terminate a contract with a person or business entity if the district determines that the person or business entity failed to give notice as required by Subsection (a) or misrepresented the conduct resulting in the conviction. The district must compensate the person or business entity for services performed before the termination of the contract. This section does not apply to a publicly held corporation.

All contracts must comply with the requirements for criminal background checks. All vendors must give advance notice to the District if the person or an owner or operator of the business entity has been convicted of a felony. The notice must include a general description of the conduct resulting in the conviction of a felony. The district may terminate any resulting agreement if the District determines that the person or business entity failed to provide notice as required by this paragraph or misrepresented the conduct resulting in the conviction. This paragraph requiring advance notice does not apply to a publicly held corporation. This paragraph is required by state law, and exceptions permitted in this advance notice do not limit the following requirements.

All vendors will obtain criminal background history record of information that relates to an employee, applicant for employment, or agent of the contractor or consultant if the employee, applicant, or agent has or will have continuing duties related to the contracted services: and the duties are or will be performed on school property or at another location where students are regularly present. The General Contractor or consultant must certify to the District before beginning work and at no less than an annual basis thereafter that criminal history record information has been obtained. General Contractors or consultants must assume all expenses associated with the background checks and must immediately remove any employee or agent who was convicted of a felony, or misdemeanor involving moral turpitude, as defined by Texas law, from District property or other location where students are regularly present.

The District must be the final decider of what constitutes a "location where students are regularly present." General Contractors' or consultants' violation of this section must constitute a substantial failure under any resulting agreement and be grounds for termination.

Unless waived in writing by the Superintendent of Schools or designee, all District vendors must be identified by a photographic identification badge, issued by a District-approved third-party company at the vendor's expense. The third-party company, as detailed in the Purchasing and Financial Activities Manual, must verify the criminal record history information, and may be used to verify compliance with the federal Drug Free Workplace Act of 1988 or its successor, and the federal Education Department General Administrative Regulations, current edition, in its testing and review process.

Employee or agent includes as example, but not by way limitation, persons providing services on the project including all persons or entities performing all or part of the services the General Contractor has undertaken to perform on the project regardless of whether that person has employees. This includes, without limitation, independent contractors, Subcontractors, owner-operators, employees of any such entity, or employees of any entity that furnishes persons to provide services on the project.

Services include, without limitation, providing the hauling, or delivering equipment or materials, or providing labor, transportation, or other service related to a project. Services do not include activities unrelated to the project, such as food/beverage vendors, office supply deliveries, and delivery of portable toilets. The District must have sole discretion to determine what constitutes a "location where students are regularly present." General Contractor's violation of this section must constitute a default under the General Terms and Conditions of the contract.

5.2 Dallas ISD Safety Orientation and Badging

Prior to working on any Dallas ISD property/project, all General Contractors and Subcontractor employees of any tier must obtain a Dallas ISD Bond Program Photographic Identification badge issued by a District approved third-party company at the General Contractor's or Subcontractor's expense. Any replacement for a lost badge should be obtained by the issuing third-party company.

A Dallas ISD Bond Program Safety Orientation Sticker (to be placed on the I.D. badge) required prior to working on any Dallas ISD property/project. The Safety Orientation sticker is obtained after completion of the required Dallas ISD Bond Program's Safety Orientation provided by the Bond Program's Safety Department. Replacement of the safety orientation sticker must be requested through the Dallas ISD Bond Safety Director or designee. Please see Attachment I for the Dallas ISD Orientation location and schedule.

5.3 Campus Readiness

Campus Readiness is a checkpoint/documented safety inspection that must be completed prior to the start and/or return of campus staff and students to ensure the sustainability of proper separation of all areas and conditions affected by construction activities.

The effectiveness of this checkpoint depends heavily upon the active participation and cooperation of all General Contractors, their employees, engineers, project managers, inspectors, supervisors, and Subcontractors of any tier.

The General Contractor must submit a completed copy of the Campus Readiness Form as EXHIBIT A to the Owner's Representative one (1) working day prior to the return or arrival of campus staff and students, as made part of the Construction Minimum Safety Program Guidelines. Campus Readiness Forms must include photographs as confirmation of existing site-conditions. Guidelines for ensuring a consistent approach to this checkpoint are as follows:

(1) Ensure all areas affected by construction are properly separated from staff, students, and the general public.

(2) A completed copy of the Campus Readiness Form, along with photographs of each affected area must be provided to the Owner's Representative one (1) working day prior to the return of staff and students.

(3) Communicate the significance of adequate separation of construction activities to all contractors of any tier.

(4) A follow-up inspection must be conducted to ensure proper separation of construction activities remain constant.

5.4 Protecting the General Public

Every precaution must be taken to prevent injury to pedestrians or damage to the property of others. The public must be considered as any person not employed by the General Contractor or Subcontractor of any tier.

Among the precautions to be taken are the following:

a) Work must be performed in a public area only when specified by the Contract or the District in writing

b) Every step necessary must be taken to protect and maintain work areas that interface with public sidewalks, building entrances (lobbies, corridors, aisles, etc.), stairways, and roadways.

c) This protection must include but not be limited to installing and maintaining the appropriate barricades, fences, guardrails, overhead protection, partitions, signs, shields, which must be adequately visible. Protection against any additional harmful exposure must also be provided.

d) All travel ways, access, emergency exits, and egress points must always be maintained clear of obstructions.

e) Warning signs are to be conspicuously positioned and a flag person must be assigned when moving equipment that may encounter pedestrians or private vehicles.

f) Overhead protection must be in accordance with the laws of the jurisdiction where the project resides.

g) Each project work area must be protected by a fence constructed of wood or metal and stand at least six (6) feet high to prevent incidental public entry.

h) Fences from construction areas should separate all playgrounds.

i) All fencing must be inspected daily, and repairs made where necessary to prevent unauthorized access.

j) Guardrails must be made of rigid materials and comply with OSHA regulations.

k) Barricades for the general public and/or public roadways must always be secured against accidental displacement and in place, except when temporary removal is required. At such times, a trained flag person must be assigned to control the unprotected area.

l) Should a permanent sidewalk require obstruction or removal, a temporary alternative pedestrian walkway must be provided. Guardrails must be installed on both sides of any temporary walkway that has a fall exposure.

m) When emergency exits must be re-routed, the General Contractor must provide the necessary signs, maps etc. that will show where the nearest emergency exits are located.

5.5 Work Performed Near Existing District Right-of-Way

For any construction equipment (such as cranes, concrete pump trucks, and back hoes) that could encroach on the District's operating right-of-way, the General Contractor must submit and obtain approval from the District for a plan describing the use of such equipment, and the necessary precautions to be taken to preclude any accidental encroachment on the right-of-way.

5.6 General Contractors

The Contractor is responsible for accident prevention and job-site safety. The extent to which these program objectives are met depends upon active management promotion and support of the Construction Minimum Safety Program Guidelines and the complete cooperation of Subcontractors, job site supervisors, and construction personnel in carrying out the following basic procedures:

a) All work must be pre-planned to minimize personal injury, property damage, and loss of production time.

b) General Contractors must maintain a system of prompt detection and correction of unsafe practices and conditions.

c) All Contractor and Subcontractor employees of any tier must successfully complete a site-specific orientation and indoctrination program as described in Section 5.9 of this manual.

d) Site records must be maintained to assure compliance with all OSHA, Federal, and State Regulations and the Construction Minimum Safety Program Guidelines. Site records must include, but not be limited to, the following:

(1) Weekly Toolbox Talk Meeting Agenda/Sign-in Sheets
(2) Incident Investigations
(3) Corrective Action Plan
(4) Worker Training Documentation
(5) Hazard Communication Program
(6) Fire Prevention Plan
(7) Silica Control Plan
(8) Campus Readiness
(9) OSHA 300 Logs
(10) Safety Inspection Reports
(11) Substance abuse program
(12) Site-Specific Orientation
(13) Daily Job hazard analysis (JHA)
(14) Daily Sign-in Sheets

e) General Contractor and Subcontractor safety representatives of any tier must attend at minimum one (1) documented monthly safety committee meeting.

f) Each General Contractor must send a company representative to attend monthly safety committee meetings, or more frequently, as may be required for unusual circumstances and situations.

g) General Contractors must ensure all Subcontractors of any tier comply with the established policies and procedures to ensure adequate compliance with all applicable Federal and/or State Laws and Standards.

h) The General Contractor must maintain a paper copy of the "Construction Minimum Safety Program Guidelines Manual" at each project site.

i) In the event of a conflict and/or ambiguity between various statutes or safety provisions, the stricter provision must apply.

j) The General Contractor must provide additional training when necessary for all its employees and must assure that each Subcontractor provides additional training when necessary for all of its employees. All training must be documented.

k) General Contractors must maintain a Daily Sign-in Sheet for the tracking of its construction workers in and out of the project each day.

NOTE: No requested advice from the representatives of Marsh Inc., Architect, Engineer, or the District must in any way relieve, alter, change, or amend any of the General Contractor's expressed, implied, or inherent legal and/or contractual obligations. Furthermore, the authority vested in the District and its designated representatives, including Marsh Inc. to act on matters regarding safety, must not in any way reduce the General Contractor's responsibility for safety and accident prevention. The District and its representatives, including Marsh Inc. are obligated only to notify the General Contractor of observed instances in which the General Contractor failed to fulfill their own obligations.

5.7 Site-Specific Safety Plan

Within fourteen calendar (14) days after the Notice of Award, but not later than the Preconstruction Conference, the General Contractor must submit a copy of the Site-Specific Safety Plan together with a letter of Management's Statement of Policy, signed by an officer of the company in relation to its contract, to the Owner's Representative and include all applicable criteria as listed in Attachment II (Site-Specific Safety Plan Guidelines) of this manual.

5.8 Work Areas

The General Contractor must provide a safe work area for its employees, Subcontractors of any tier, campus occupants, and the general public. The General Contractor may seek the District's assistance to resolve complex construction safety problems.

5.9 Site-Specific Safety Orientation

Prior to the start of work, each General Contractor and Subcontractor employee of any tier must receive a Site-Specific Safety Orientation. This orientation must be conducted by the General Contractor's Safety Representative and include project-specific safety requirements, protection of school children, public safety, proper use of personal protective equipment, and safe work practices.

a) Site-specific orientations must be no less than thirty **(30) minutes**.
b) To verify that the employee has received and understands this indoctrination, the employee must sign a "sign-in sheet", which the General Contractor must keep on file.
c) It is the responsibility of the General Contractor to ensure that non-English speaking employees receive these same instructions in a language they understand.

5.10 Jobsite Trailer Postings

On a weekly basis, the General Contractor must plan and execute its work with the utmost care and in coordination with the campus principal to not endanger the students' safety and to provide its Subcontractors with the most up to date project information available. To this end, the below items must be updated weekly and posted for Subcontractor's ready reference:

(1) The number of weeks remaining until Substantial Completion must be posted on the door.
(2) The Project Team's Contact List (phone numbers and email) must be posted on the door.
(3) A complete copy of the Operations Parameters must be posted on the wall.
(4) A colored copy of the General Contractor's GPR Report must be Posted on the wall and redlined anytime changes to utility locations are made.
(5) A Site Map showing the location of each utility shutdown valve must be posted on the wall.
(6) A copy of the project 's Baseline Schedule must be posted on the wall.
(7) A copy of the Three (3) Week Lookahead Schedule must be posted on the wall.
(8) A copy of the project's Phasing Plan must be posted on the wall.
(9) A hard copy of the last OAC Hand Outs must be posted on the wall.

(10) The Construction Drawings must be posted at the jobsite trailer and red lined weekly.

(11) A copy of the DISD Crisis Communication Guidelines Poster (Attachment III) must be posted on the wall.

5.11 General Contractor Project Manager

Responsibilities of the Project Manager must include, but are not limited to:

a) Plan and execute all work to comply with the stated objectives of the Construction Minimum Safety Program Guidelines Manual.

b) Comply with all the provisions of the contract dealing with safety and accident prevention requirements.

c) Require project and job superintendents, safety representatives, and project foremen to enforce the federal, state, and local safety codes and regulations.

d) Cooperate with the Owner's Representative.

e) Authorize necessary action to correct sub-standard safety conditions reported or observed.

f) Review and take necessary action with respect to safety matters through directives or personal interviews with superintendents, project foreman, and/or Subcontractors' management.

g) Share project related experiences (i.e., insight, questions, incidents, etc.) with other participants and attendees present at monthly Bond Safety Committee Meetings.

5.12 General Contractor Safety Representative

At the General Contractor's discretion, the Site-Superintendent or Project Foreman may serve in the capacity of Safety Representative if the individual selected to serve can perform the minimum criteria listed below for Safety Representative.

The designated Site Safety Representative must hold an OSHA 30hr (within five (5) years of completion) and a valid First Aid/CPR certification, and minimum of 3 years of experience managing on site safety responsibilities. The Site Safety Representative must not have any other duties than monitor all Subcontractor's compliancy with Federal, State, Local ordinances, in addition to the Minimum Construction Safety Guidelines and the Contractor's Safety Manual. Moreover, the Site-safety Representative must ensure all non-compliant conditions or unsafe behavior is immediately corrected.

NOTE: If the person designated is not able to successfully perform the minimum criteria listed for safety representative, an on-site full-time site safety may be required.

Responsibilities of the designated Safety Representative must include, but are not limited to:

a) Ensure that the Construction Minimum Safety Program Guidelines are carried out.
b) Monitor employee compliance with all jobsite rules and regulations and ensuring that the rules are improved as necessary.
c) Make daily safety inspections of jobsites and take necessary immediate corrective action to eliminate unsafe acts and conditions.
d) Ensure the OSHA 300 Form Accident Report is properly completed and distributed.
e) Review and assist when necessary, accidents and incidents to ensure that injured employees follow proper reporting procedures, and that Accident Investigation Reports are completed accurately. Where appropriate, recommend immediate corrective action to the project manager or superintendent.
f) Provide project foremen with appropriate material for use in conducting weekly "toolbox" safety meetings.
g) Periodically attend project foreman's "toolbox" safety meetings and evaluate their effectiveness.
h) Implement safety-training programs, for supervisors and employees as they apply to their specific responsibilities where the Safety Representative identifies a need.
i) Encourage programs for recognition of individual employee's safety efforts and their contribution toward improved work methods.
j) Responsible for the control and availability of the necessary safety equipment, including employee's personal protective equipment.
k) Coordinate safety activities with those of the District's personnel, the Safety Representatives of Subcontractors, and the Owner's Representative.
l) Share project related experiences (i.e., insight, questions, incidents, etc.) with other participants and attendees present at monthly Bond Safety Committee Meetings.

5.13 General Contractor Site-Superintendent

It is the responsibility of superintendents to provide constant and thorough supervision of ongoing activities including safety of its employees and the employees of all Subcontractors. The Contractor's Superintendent must hold an OSHA 30hr (within five (5) years of completion) and a valid First Aid/CPR certification.

Responsibilities of the Superintendent include, but are not limited to:

a) At minimum, one General Contractor representative who has been designated as Competent Person must be present while contractors of any tier are on-site.
b) Planning and executing all work as to comply with stated objectives of the Minimum Safety Program Guidelines Manual, and work with the Safety Representative to assure the effectiveness of the program.
c) Plan all work far enough in advance so that proper safety procedures and equipment can be provided before work begins.

d) Ensure that no unsafe conditions are created, i.e., poor housekeeping, removal of guardrails, etc.
e) Take immediate action to eliminate, correct, or resolve any unsafe conditions or unsafe acts, which are observed or discovered.
f) Ensure that periodic inspections of safety equipment and personal protective equipment is conducted and enforce the use of such equipment.
g) Ensure that injured employees obtain prompt medical attention.
h) Participate in the completion of supervisory accident investigation of all accidents and suggest ways to prevent similar accidents.
i) Periodically attend foreman's weekly “toolbox” safety meetings and evaluate their effectiveness.
j) Share project related experiences (i.e., insight, questions, incidents, etc.) with other participants and attendees present at monthly Bond Safety Committee Meetings.

5.14 Subcontractor Competent Person

Subcontractor Foremen/Competent Person(s) are an integral part of an effective safety program and the amount of effort they put into accident prevention on their daily assignments helps determine whether or not a good accident record is maintained. The Subcontractor’s designated Competent Person must hold an OSHA 10hr (within five (5) years of completion) and a valid First Aid/CPR certification.

In accordance with 29 CFR 1926.32(f), a "Competent Person" is defined as "one who is capable of identifying existing and predictable hazards in the surroundings or working conditions which are unsanitary, hazardous, or dangerous to employees, and who has **authorization** to take prompt corrective measures to eliminate them."

Responsibilities of the Subcontractor Competent Person shall include, but are not limited to:

a) At minimum, one Subcontractor representative who has been designated as Competent Person must be present while work is being performed (work includes self-performing and/or its contractors of any tier).
b) Instruct employees, under their supervision, on safe work practices and work methods at the time of work assignments.
c) Competent Person(s) must be trained and certified in First Aid/CPR and possess an OSHA 10-hour certification within 5 years of the issuing date.
d) Report immediately to the Safety Representative and superintendent of any violations of project safety that cannot be immediately corrected.
e) Supply and enforce the use of proper protective equipment and suitable tools for the project.
f) Verify that no unsafe practices or conditions are allowed on any part of their job.
g) Acquaint their workers with all applicable safety requirements and enforce them.
h) Set a good example for their workers. Lead by example.

i) Participate in the investigation of accidents and incidents to determine facts necessary to take corrective action.

j) Supply information for completion of the Accident Report and Investigation Form (directed by the General Contractor's Safety Representative and/or project Superintendent).

k) See that prompt first aid is administered to injured employees.

l) Hold weekly "Toolbox Talk" safety meetings with their employees

m) Weekly "toolbox" safety meetings must include:

   (1) Discuss observed unsafe work practices or conditions and corrective action taken to prevent a similar incident or condition.

   (2) Review the accident experience of their crew.

   (3) Encourage safety suggestions from their employees and report them to the Safety Representative.

   (4) All safety meetings are to be documented and kept in job trailer for review if requested.

n) Share project related experiences (i.e., insight, questions, incidents, etc.) with other participants and attendees present at monthly Bond Safety Committee Meetings.

5.15 Safety Committee

Under the direction of the District, a safety committee will be appointed from the selected company safety representatives and management. This committee will meet on a monthly basis for review of any safety issues needing attention as well as for investigation of serious accidents that result in loss of life, injury to several workers or pedestrians, or a major property loss. All employees of any tier must cooperate when necessary with any safety committee investigation. The committee will submit a report to the District at the conclusion of the investigation.

5.16 Bond Safety Committee Meeting

Bond Safety Committee Meetings are held monthly at the Dallas ISD Bond Office and must consist of the General Contractor's Project Manager, Superintendent, Safety Representative, Insurance Carriers' Representative (when available), and a Safety Representative from each Program Manager and Contractor currently working on the Bond Program.

The purpose of the meetings must be to create awareness, improve communications, encourage feedback, and solve problems. The Contractor's Safety Representative must share project related experiences (i.e., insight, questions, incidents, etc.) with other participants and attendees present at such meetings.

5.17 Weekly Site-Safety "Toolbox Talk" Meetings

Toolbox talks are weekly project safety meetings used to reinforce safety basics, focus on high-risk scenarios, and to inform workers about changes to the jobsite and working conditions that may have occurred. General Contractors must discuss any near miss, accidents, or injuries that have occurred and how they could have been prevented.

a) The General Contractor and all Subcontractors are required to hold a minimum of **one 15-minute site-safety Toolbox Talk meeting per week**.
b) All workers on the project site, including site Project Management team members, must attend a weekly safety Toolbox Talks, which must be presented in English and all other languages that are natively spoken at the project.
c) The General Contractor's safety representative may deliver each talk to the entire project population or each Subcontractor's safety representative may deliver individual meetings to their specific trade and/or group.
d) The General Contractor's safety representative must periodically participate and review individual meetings to ensure effectiveness.
e) The General Contractor must collect and maintain copies of all sign-in sheets for every meeting.
f) Meetings must address appropriate topics for the current and future work operations and current site conditions. In addition, the General Contractor must communicate information discussed during the Monthly Bond Safety Committee Meeting, inspection results, and other project safety-related topics.

5.18 First Aid and Medical Treatment

Emergency "911" telephone number must be used for all accidents requiring the response of Emergency Medical Services, Fire Department or Police.

"First Aid" can be defined as the immediate or temporary care given to a person who is ill or who has been injured. Any person trained in first aid should be able to recognize life (or other physical) threatening conditions and take some effective action to help keep the victim alive and in the best possible condition until professional medical help arrives. CFR-1926.50

For each shift of operation, all General Contractors must have on-site supervisors who are formally trained and current on basic first aid and CPR. These supervisors will be expected to provide emergency medical first aid on their jobs for all employees but in no case will be designated as the "First Responder" for the project

a) First aid supplies must be readily accessible on each project site. The first aid cabinet/kit must always be adequately stocked.
b) All injuries are to be reported to the immediate supervisor, no matter how minor. Treatment will be administered, and a report made of the injury. The employee's supervisor is responsible for making arrangements to transport the employee to and from the closest medical clinic/hospital.

c) Under no circumstances must the employee be allowed to drive him or herself to the medical clinic/hospital. All seriously injured personnel will be transported by ambulance to the nearest hospital.
d) All employees must notify their supervisor prior to leaving the site because of illness or injury.
e) If any employee obtains medical treatment without prior notification to the superintendent, the employee must notify the superintendent at the start of the next scheduled workday.
f) Prior to returning to work after treatment by a physician for a work-related injury, the employee must present a return-to-work form from the treating physician.

5.19 Incident Investigations

When an accident or near miss with major potential for a loss occurs, the supervisor of the crew(s) involved must perform an accident investigation. After the root cause has been identified and recommendations for corrective action have been determined, a procedure may be implemented to prevent a similar incident from occurring again.

5.20 Substance Abuse

Dallas Independent School District (Dallas ISD) is committed to the establishment and maintenance of a safe and efficient work environment for all personnel, free from the effects of alcohol, illegal drugs, and other controlled substances.

5.20.1 Policy:

District prohibits on their property, the use, possession, concealment, transportation, promotion, or sale of any of the following:

(1) Alcoholic beverages.
(2) Marijuana and other illegal drugs
(3) Look-a-likes and designer drugs
(4) Drug paraphernalia
(5) Controlled substances such as medications when usage is abused or when the substance is possessed without proper prescription labeling.

All person(s) directly or indirectly involved with the 2015 or 2020 Bond program, must not be under the influence of any of the above substances while on Dallas ISD property or to use, possess, conceal, transport, promote or sell any of the above substances will be grounds for disciplinary action, up to and including removal from the Bond program.

5.20.2 Other Controlled Items

Dallas ISD prohibits the use, possession, concealment, transportation, promotion, or sale of the following controlled items:

(1) Firearms, weapons, and ammunition (except when authorized for security reasons)
(2) Switchblades

(3) Unauthorized explosives including fireworks

(4) Stolen Property

5.20.3 General Contractor Requirements

General Contractors, including its Subcontractors of any tier, must employ a workforce free of the influence or possession of illegal drugs or alcohol while on District's property.

a) As a condition of employment, employees must submit to substance abuse screening (five-panel drug screening) and breath alcohol testing for Pre-employment, Post-accident/Incident, Just-cause, Random selection, and Return to work.

b) The Contractor must pay for all costs associated with a NIDA-approved laboratory to conduct substance abuse testing and breath alcohol testing.

c) All General Contractors and Subcontractors are responsible for reporting to the Bond Program Safety Manager any incidents in violation of the substance abuse program and the disposition of the violation. The Owner or its designee must reserve the right, but not the obligation, to order the Contractor to send a worker home for the day, or to remove a worker from any Bond Program Project, for his/her failure to comply with anti-substance abuse policies, and the Contractor must promptly comply with all such orders.

d) General Contractors and Subcontractors of any tier must declare one (1) or more employees to be its designated Competent Person.

e) The designated Competent Person must be dedicated to the Project for on-site safety responsibilities and must be on the project site when any part of the applicable General Contractor's or Subcontractor's work is being performed.

5.20.4 Definitions:

Property must refer to all land owned by the District, to all property thereon; buildings, structures, facilities, platforms, fixtures, tunnels, installations, and to all project vehicles, stationary or mobile equipment, whether owned or leased. This definition may also include other work locations while in the scope and course of employment on the District's Construction Projects.

5.21 Site Visitors and Group Tours

Normally there are no tours during a construction project. However, it is particularly important that a high degree of protection be afforded to all persons on authorized tours of construction worksites.

In the event a tour is authorized, the following instructions must be complied with, as applicable, by the General Contractor and those responsible for arranging such tours:

a) Tours must be scheduled prior to the start or after the end of the workday.

b) In all cases, the Program Manager and the Owner's Representative must be advised of any tour in a timely manner prior to the tour taking place.

c) Group tours must be cleared through the District, allowing maximum advance notice and in compliance with the District's policies and procedures. The District will coordinate the tour arrangements.

d) The General Contractor will coordinate the following with the individual or organization requesting the tour:

(1) Clothing: Visitors will be required to wear pants or slacks, shirt or blouse, and leather or work shoes. Sneakers, high-heeled shoes, and open toed shoes are prohibited.

(2) Minors: Persons under 18 years of age are not permitted on project tours.

(3) Protective Equipment: Hard hats, eye protection, earplugs, and other protective devices will be required, as necessary.

(4) Release and Hold Harmless Agreement: Each visitor must be required to sign a release and hold harmless agreement prior to the commencement of the tour. A sample Visitor's Release and Hold Harmless Agreement is contained in this Manual as Attachment IV.

(5) All visitors must comply with Contractor safety requirements.

(6) All visitors must be escorted by the job-site superintendent, Bond Program Safety Director, or their designated representatives.

e) Designated escorts must familiarize their group(s) with the hazards to be encountered on the tour prior to entering the project site.

f) District representatives, who visit or escort technical and official visitors in hazardous work areas, must notify the General Contractor in advance and must comply with all established construction safety procedures.

6. MINIMUM CONSTRUCTION SAFETY GUIDELINES

6.1 Safe Plan of Action (SPA) Guidelines

A Safe Plan of Action (SPA) is a site-specific comprehensive safety program which outlines what methods, procedures, and equipment will be used when engaged in any of the following nine (9) critical phases of work:

(1) Excavation
(2) Elevated Work
(3) Crane Operations
(4) Steel Erection
(5) Confined Space
(6) Pier Drilling
(7) Demolition
(8) Utility Shutdown
(9) Electrical Shutdown

It is critical that Contractors understand the importance of developing an effectively functioning Safe Plan of Action (SPA) that is pro-active and addresses the potential hazards and exposures to their employees, campus occupants, the public, and other trades within the affected areas.

a) SPA Documentation must be submitted to the Owner's Representative within **5-7 days** of any planned critical phases of work.
b) The General Contractor must assemble all criteria as listed on the SPA Cover Letter checklist for all critical phases of work.
c) The SPA Cover Letter checklist and its supporting documentation must be combined into a single PDF so that it is an exact electronic version of the physical document that must kept on-site.
d) The General Contractor Safety Manager must review, evaluate, and approve of the SPA for adherence to all applicable federal regulations and the DISD Construction Safety Program Guidelines prior to submitting a copy to the Owner's Representative and the commencement of work.
e) The Owner's Representative may review and respond. Any issues or deficiencies will require the General Contractor to revise and resubmit the document. If no deficiencies are noted, The General Contractor must then schedule the Pre-Work SPA Meeting.
f) The Pre-Work SPA Meeting will be a final review of the complete Cover Letter checklist criteria before proceeding with any planned work. SPA Pre-Work Meetings must be held in-person and on-site. At a minimum, the following persons must be present:
    (1) Sub-Contractor Competent Person
    (2) General Contractor Safety Representative
    (3) Owner's Representative [Optional]

6.2 Repeating Scopes of Work

For repeating types of work that have already gone through the SPA review process, a separate submittal and review will not be required **ONLY** if **ALL** the following conditions have been met:

(1) The General Contractor Safety Manager has reviewed and approved the safety plan
(2) The work performed will be substantially similar to the scope of work as previously approved
(3) The Competent Person(s) listed on the documents has not changed
(4) The Sub Contractor crew list, training records, and certifications have not changed or expired

6.3 Job Hazard Analysis

Planning for the safety of personnel and equipment being used must begin with each phase of construction and continue through project completion. Contractors must plan the safety procedures to be followed for each phase of construction.

a) JHA's must be implemented on any task which may cause bodily injury, damage to property, or equipment e.g., crane lifts, redirecting of foot and or vehicle traffic, use of scaffolding, use of mobile aerial work platforms, and or any other task which pose a high risk.
b) A Job Hazard Analysis (JHA) is required prior of starting any work shift, equipment, or procedure that poses a significant potential for bodily injury and/or property damage.
c) The Job Hazard Analysis must be written by the performing Contractor and submitted to the General Contractor for approval.
d) Contractors must use EXHIBIT B (Job Hazard Analysis Worksheet) or its approved equivalent.
e) The General Contractor's Safety Representative in conjunction with the job site Supervisor is directly responsible for the development and implementation of Job Hazard Analysis (JHA).
f) Daily JHA Meetings must include the General Contractor and/or Subcontractors, their responsible job site supervisors (including the craft supervisor and craft Safety Representative), and any other responsible party who may contribute to the safety of the operation.
g) Employees involved with the project must be instructed of the hazards involved and methods required in eliminating those hazards, including emergency actions to be taken in the event of an accident.
h) Employees must be made aware of the procedures to be used and requirements of the JHA.
i) The JHA serves as an operating procedure and living documents that must be available to all personnel performing the work.
j) The General Contractor and Subcontractor's Safety Representative must retain a copy of all JHAs.

6.4 Personal Protective Equipment

Personal Protective Equipment (PPE) must be required for all persons on any construction site. The construction site is defined as any area within the project perimeter fence and interior renovation areas, excluding offices and office trailers.

PPE includes but is not limited to:

6.4.1 Hard Hats

All persons working, walking, or transiting the construction site must always wear an ANZI-Z-89 approved hardhat. Bump caps are prohibited. Any operation that requires an employee to wear face protection does not preclude the use of head protection. The face protection must be selected so that it can be used in conjunction with the required head protection.

6.4.2 Safety Vest

High visibility vests or high visibility upper body clothing (equivalent to ANSI Class 2 or greater as applicable) must be worn in the construction area. Primary work activities such as traffic control, excavations, rigging from ground level, exterior work at ground level or sub-ground level, earth moving operations, may require ANSI Class 3.

6.4.3 Eye Protection

Employees must wear ANZI Z-87 approved eye protection must be required when construction activities present a potential eye injury from flying debris, physical, chemical, or radiation agents.

6.4.4 Face protection

Face protection must be required when construction activities present a potential face injury from flying debris, physical, chemical, or radiation agents. Any operation that requires an employee to wear face protection does not preclude the use of eye protection. The eye protection must be selected so that it can be used in conjunction with the required face protection.

Any person working near or observing operations requiring additional or specialty eye protection must be equipped with the same type of eye protection that is required for that operation.

6.4.5 Hearing Protection

All contractors of any tier must implement a hearing conservation program when noise exposure is at or above 85 decibels averaged over 8 working hours, or an 8-hour time-weighted average.

6.4.6 Footwear

All employees and vendors in active work areas must wear substantial leather work shoes or work boots. Tennis shoes, sneakers, or other athletic footwear, flipflops, heels (1" +) or any open toe shoes are not acceptable footwear.

6.4.7 Clothing

All employees must be required to wear such additional protective clothing or equipment as required by the hazards involved with the tasks being performed.

a) All clothing should be in good repair, and not loose fitting or dragging in such a manner to pose a hazard from becoming entangled in equipment or machinery.
b) All button shirts will be buttoned or t-shirts with at least 4" sleeves must be worn at all times while on the jobsite. Tank tops, mesh shirts, sweatpants, shorts nor clothing displaying pornographic, or profanity will be allowed.
c) Long hair will be neatly kept under a hardhat as to prevent serious injury caused by entanglement.

6.4.8 Jewelry

No dangling jewelry must be permitted on work sites. Necklaces will be kept inside shirts to prevent possible entanglement in moving equipment and rotating machinery.

6.5 Hazard Communication

The General Contractor's Hazard Communication (Haz-Com) Program must be submitted to the Owner's Representative and made part of the General Contractor's Construction Safety Program and maintained on-site.

a) Contractors must provide all required training, control methods, personal protective equipment, and medical surveillance for its employees as required by OSHA 1926 Subpart Z. Training programs must ensure all employees can at a minimum:
   (1) Understand the program and can identify with hazardous chemicals.
   (2) Understand product-warning labels.
   (3) Know where Safety Data Sheets (SDS) are kept and can interpret them.
b) The General Contractor must maintain copies of Safety Data Sheets (SDS) for all chemicals to be used, stored, and/or maintained on any DISD Project prior to arrival or use.
c) All hazardous materials must be properly labeled per GHS and stored in accordance with applicable laws.
d) Contractors are responsible for proper disposal of hazardous waste in accordance with applicable laws and Environmental Requirements.
e) The General Contractor is responsible for ensuring work zones and potentially affected occupied areas are properly monitored for exposure to toxic and hazardous substances that workers or building occupants may be exposed to. Some examples include but are not limited to the following:
   (1) Asbestos
   (2) Lead
   (3) Hexavalent chromium
   (4) Beryllium
   (5) Silica
   (6) Mold

NOTE: It is the General Contractor's responsibility to monitor for these substances and to communicate with and protect building occupants if exposure is possible.

6.6 Respiratory Protection

When respirators are deemed necessary, the Contractor must have a respiratory program that complies with OSHA regulations. A copy of the Contractor's Respiratory Program must be submitted to the Owner's Representative and made part of the General Contractor's Construction Safety Program and maintained on-site.

a) Contractors of any tier must take all actions necessary to ensure air quality standards are met on the project and in its work areas. The employer shall evaluate emissions caused by their work processes (e.g., welding, running vehicles, etc.) and/or by the materials used.
b) When deemed necessary, employees must be fitted for and instructed in the proper use of respirators that will afford them the maximum protection for the environmental hazard in which they are working. Because of the extensive use of waterproofing, fireproofing, paints and welding processes, these areas may require constant monitoring

6.7 Fire Prevention

All Dallas ISD Schools Are Smoke and Tobacco Free.

The Fire Prevention and Protection Program will be determined for each project by the size and conditions at each project. The project superintendent must be responsible for the proper implementation and administration of the program giving due consideration to the availability of public Fire Departments and the type of work to be performed on the job.

The General Contractor's Site Fire Prevention and Protection Program must be submitted to the Owner's Representative made part of the General Contractor's Construction Safety Program and maintained on-site.

a) Ignition sources are not permitted in areas where flammable or explosives are stored or may be present and must be conspicuously posted: "NO SMOKING, MATCHES OR OPEN FLAMES."
b) Examples of ignition sources include, but are not limited to:
    (1) Smoking
    (2) Electrical cords that are damaged
    (3) Welding, torch cutting, and brazing
    (4) Vehicle engines and electric motors
    (5) Asphalt kettles
    (6) Hotplates
c) Fire Extinguishers of the appropriate type (A: B: C) must be provided, be placed conspicuously and sign posted.
d) Fire extinguishers will be maintained and inspected as required by Federal, State, and local regulations.

e) Fires and open flame devices must not be left unattended. Open burning for personal warming or trash disposal is prohibited.
f) All temporary heating devices must comply with all requirements of CFR 1926.154
g) All flammable liquids, e.g., gasoline, diesel, mixed gas, etc., must be labeled, stored, and dispensed from U.L. approved safety cans. The use or storge of plastic fuel containers is strictly prohibited.
h) Compressed gas cylinders, when not in use, will be secured in an upright position. Fuel and nonfuel cylinders must be separated by a minimum of 20 feet.
i) Flammables or Combustible liquids must not be stored in areas used for exits, stairways, or normally used for the safe passage of people.
j) Outdoor Flammable Storage areas must not be within 20 feet of any building. Minimum distance will also be maintained between storage areas, property lines, streets, alleys, or public ways.
k) Outdoor Portable Tanks must not be stored within 20 feet of any building.
l) Each tank must be labeled: "(Contents of Tank) – Flammable, No Smoking"
m) At least one portable fire extinguisher will be located no less than 25 feet, and no further than 75 feet, from any flammable liquid storage area located outside.
n) All areas of the project must be kept free of accumulations of wood scraps, paper, and other combustible debris.
o) Trash dumpsters must be maintained a minimum of 50 feet away from buildings or other structures.
p) In areas where welding, torching, or any open flame activity is being conducted, a trained fire watch will be posted, and he/she will have no other duties. The fire watch will remain in the hot work location for a minimum of 30 minutes after hot work activities are completed to ensure that no hot areas are present.

6.8 Housekeeping

Housekeeping is a basic requirement to construction safety and must be of primary concern to every superintendent, supervisor, and foreman on the project. The maintenance of a safe, clean work area contributes not only to worker safety, and the elimination of fire hazards, but also to efficient low-cost production.

a) All General Contractor and Subcontractor employees of any tier must collect trash, construction debris, and dispose of daily.
b) All trash and debris must be placed in proper containers, properly stacked, or removed from the jobsite daily.
c) Walking aisles, roadways, and high foot-traffic areas must be kept clear at all times.
d) All welding leads, electrical cords, and torch hoses must be strung a minimum of 7 feet high or positioned so as not to create a tripping hazard.
e) Oily rags and any flammable debris must be placed in closed covered containers at the end of each shift, or otherwise properly disposed of.
f) Tools and materials must not be left where they will create a hazard for others.

g) Spilled liquids should be cleaned up immediately.
h) Toilets, wash-up facilities, and drinking water dispensers are to be kept clean and sanitary.
i) Protruding nails must be bent down or removed from boards, plywood, construction materials, etc.
j) Surplus materials must be returned to storage areas.

6.9 Silica Control

Contractors must reduce unacceptable dust levels either through engineering controls or other means. In either case, the Contractor must provide maximum protection for those exposed to dust. Contractors of any tier are responsible for controlling dust that:

(1) Might endanger the health of children, school staff, and employees.

(2) Creates a nuisance to the general public

6.10 Sanitation

The General Contractor is responsible for obtaining and maintaining an adequate number of portable toilets on the project, as well as areas for hand washing.

a) The total number and gender of all employees working on the jobsite must determine the number of portable toilets required.
b) The General Contractor must also provide or require its Subcontractors to provide potable water.
c) Toilets, wash-up facilities, and drinking water dispensers are to be kept clean and sanitary at all times.

6.11 Demolition and Site Clearance

The General Contractor must ensure the establishment of a written Demolition Procedure that adheres to OSHA, Federal, State, and local regulations. A copy of this procedure must be submitted to the Owner's Representative, made part of the Contractor's Construction Project Safety Manual as EXHIBIT C, and maintained on-site.

a) Prior to commencement of work, a competent person must conduct an engineering survey. This written survey will be considered the basis for an operational work plan.
b) All structures needing support must be braced.
c) All utilities including gas, water, electricity, etc. must be shut down. All pipe work must be purged of any hazardous materials, e.g., flammable, explosive, toxic, etc.
d) All debris chutes will be manufactured of appropriate materials and must be adequately guarded and/or protected.
e) Removal of asbestos, lead, and PCBs must only be conducted by licensed contractors.
f) Remediation activities must adhere to all OSHA, Federal, State, and local regulations.

6.12 Demolition Safe Plan of Action (SPA)

A Demolition Safe Plan of Action (SPA) is a site-specific comprehensive Demolition Program which outlines what methods, procedures, and equipment will be used in its program. This evaluation and program must be in writing and must be submitted to the Owner's Representative prior to any demolition activity. Review and acceptance by the General Contractor Safety Manager is required prior to submission, the start of work, or any demolition activity.

a) General Contractor must coordinate and conduct an on-site Demolition SPA pre-work meeting one week prior to any planned demolition activity. The Cover Letter (EXHIBIT C) must be submitted along with a Safe Plan of Action (SPA). The safety plan must be evaluated and approved by the General Contractor Safety Manager prior to submission.
b) The Demolition SPA pre-work meeting agenda must include discussion about the scope and review of any conditions that may pose a hazard to workers and/or campus occupants as it relates to the planned demolition activity.
c) To hold a Demolition SPA pre-work meeting, at a minimum, the following parties must be present:
    (1) Sub-Contractor Competent Person
    (2) General Contractor Safety Representative
    (3) Owner's Representative [Optional]

6.13 Confined Space Entry

General Contractors must ensure the establishment of a written Confined Space Entry Procedure (when applicable) that adheres to OSHA Regulations. A copy of this procedure (when applicable) must be submitted to the Owner's Representative, made part of the Contractor's Construction Project Safety Manual as EXHIBIT D, and maintained on-site.

a) All personnel connected with any confined space operation must be adequately trained and confirmation of this training must be documented.
b) Confined Space Entry Permits must be used where necessary.
c) Air monitors, rescue tripods, full body harnesses, ventilation equipment, etc. must be available and used when deemed necessary by the General Contractor.

6.14 Confined Space Safe Plan of Action (SPA)

A Confined Space Safe Plan of Action (SPA) is a site-specific comprehensive Confined Space Entry Program which outlines what methods, procedures, and equipment will be used in its program. This evaluation and program must be in writing and must be submitted to the Owner's Representative prior to any confined space entry. Review and acceptance by the General Contractor Safety Manager is required prior to submission, the start of work, or any confined space entry.

a) The General Contractor must coordinate and conduct an on-site Confined Space SPA pre-work meeting 5-7 days prior to any planned confined space entry. The Cover Letter (EXHIBIT D) must be submitted along with a Safe Plan of Action (SPA). The safety

plan must be evaluated and approved by the General Contractor Safety Manager prior to submission.

b) The Confined Space SPA pre-work meeting agenda must include discussion about the scope and review of any conditions that may pose a hazard to workers and/or campus occupants as it relates to the planned confined space work.

c) To hold a Confined Space SPA pre-work meeting, at a minimum, the following parties must be present:

   (1) Sub-Contractor Competent Person

   (2) General Contractor Safety Representative

   (3) Owner's Representative [Optional]

6.15 Trenching and Excavations

The General Contractor must ensure the establishment of a written Trenching and Excavation Procedure that adheres to OSHA Regulations. A copy of this procedure must be submitted to the Owner's Representative, made part of the Contractor's Construction Project Safety Manual as EXHIBIT E, and maintained on-site.

a) The General Contractor must ensure trenching and/or excavation activities are not performed during regular school hours or near occupied school areas.

b) Prior to any excavation activity, the General Contractor Safety Representative or Superintendent must ensure the following:

   (1) Contact Texas811 (1-800-344-8377) for confirmation number.

   (2) Ground penetrating radar (GPR) **and** review of exiting plans must be performed as part of the underground utility locating methods. GPR reports must include an Underground Utility Location Survey/Utility Map which shows the positioning and identification of underground utilities in relation to any planned excavation activity.

   (3) Potholing/hand digging is required within three (3) horizontal feet of "located" centerlines, and in areas where knowledge is lacking.

c) The review of existing plans and any other reasonable efforts must be made to determine if any underground utilities (power lines, water lines, fuel lines, etc.) are present within the boundaries of the proposed work area.

d) As the excavation work approaches the location of any known utilities, the lines must be uncovered, using extreme caution not to disturb the lines, and adequate measures must be taken to protect the lines from damage while the work progresses.

e) All utilities known but not identified must be exposed by hand.

f) All excavation must be inspected daily by a competent person, or after heavy rain, or other change that may have caused a change in ground stability conditions. Any excavation greater than 20 feet must be designed by an engineer and a copy forwarded to the Bond Program Safety Manager for review.

g) Any personnel at the edge of a well, pit, shaft, and similar excavation six (6) feet or more in depth must be protected from falling by guardrail systems, barricades, or covers.

h) Where a guardrail system or barricade is infeasible, the use of personal fall arrest systems are required.

i) Any disturbed areas must be returned to existing and safe condition prior to departure.

j) If the Contractor must make a cut, cavity, trench, or depression in the Earth's surface formed by earth removal, it must comply with the applicable OSHA Regulations.

k) General Contractors must train, or require to be trained, those employees who will work in and around the excavation about the hazards, as required by OSHA, in the areas of daily inspections, soil testing, soil classifications, and protective or support systems.

6.16 Trenching and Excavation Safe Plan of Action (SPA)

A Trenching and Excavation Safe Plan of Action (SPA) is a site-specific comprehensive Trenching/Excavation Program which outlines what methods, procedures, and utility strike prevention efforts will be used in its program. This evaluation and program must be in writing and must be submitted to the Owner's Representative prior to any Trenching/Excavation work. Review and acceptance by the Contractor Safety Manager is required prior to submission and the start of work.

a) General Contractor must coordinate and conduct an on-site Trenching and Excavation SPA pre-dig meeting one week prior to any planned excavation or trenching (hand digging included). The Cover Letter (EXHIBIT E) must be submitted along with a Safe Plan of Action (SPA). The safety plan must be evaluated and approved by the General Contractor Safety Manager prior to submission.

b) The Trenching and Excavation SPA pre-work meeting agenda must include discussion about the scope and review of the existing underground utilities as it relates to the planned trenching/excavation. At the pre-dig meeting, the General Contractor must present a contingency plan regarding any utility struck during execution of such work.

c) To hold a Trenching and Excavation SPA pre-work meeting, at a minimum, the following parties must be present:

   (1) Sub-Contractor Competent Person

   (2) General Contractor Safety Representative

   (3) Owner's Representative [Optional]

NOTE: As defined by OSHA, an excavation as any man-made cut, cavity, trench, or depression in the Earth's surface formed by earth removal. A trench is defined as a narrow excavation (in relation to its length) made below the surface of the ground.

6.17 Pier Drilling

The General Contractor must ensure the establishment of a written Pier Drilling Procedure that adheres to OSHA Regulations. A copy of this procedure must be submitted to the Owner's Representative, made part of the Contractor's Construction Project Safety Manual as EXHIBIT F, and maintained on-site.

a) The Contractor must at no time perform any pier drilling activities during regular school hours or near occupied school areas.

b) Prior to any pier drilling activity, the General Contractor Safety Representative or Superintendent must ensure the following:

   (1) Contact Texas811 (1-800-344-8377) for confirmation number.

   (2) Ground penetrating radar (GPR) **and** review of exiting plans must be performed as part of the underground utility locating methods. GPR reports must include an Underground Utility Location Survey/Utility Map which shows the positioning and identification of underground utilities in relation to any planned excavation activity.

   (3) Potholing/hand digging is required within three (3) horizontal feet of "located" centerlines, and in areas where knowledge is lacking.

c) The review of existing plans and any other reasonable efforts must be made to determine if any underground utilities (power lines, water lines, fuel lines, etc.) are present within the boundaries of the proposed work area.

d) As the excavation work approaches the location of any known utilities, the lines must be uncovered, using extreme caution not to disturb the lines, and adequate measures must be taken to protect the lines from damage while the work progresses.

e) All utilities known but not identified must be exposed by hand.

f) Any personnel at the edge of a well, pit, shaft, and similar excavation six (6) feet or more in depth must be protected from falling by guardrail systems, barricades, or covers.

g) Where a guardrail system or barricade is infeasible, use of personal fall arrest systems are required.

h) Pier Drilling equipment must remain barricaded at all times and NOT be operated in occupied school areas.

i) Any disturbed areas must be returned to existing and safe condition prior to departure.

j) If the Contractor must make a cut, cavity, trench, or depression in the Earth's surface formed by earth removal, it must comply with the applicable OSHA Regulations.

k) General Contractors must train, or require to be trained, those employees who will work in and around the pier drilling operation about the hazards, as required by OSHA, in the areas of daily inspections, soil testing, soil classifications, and protective or support systems.

6.18 Pier Drilling Safe Plan of Action (SPA)

A Pier Drilling Safe Plan of Action (SPA) is a site-specific comprehensive Pier Drilling Program which outlines what methods, procedures, and utility strike prevention efforts will be used in its program. This evaluation and program must be in writing and must be submitted to the Owner's Representative prior to any Pier Drilling work. Review and acceptance by the General Contractor Safety Manager is required prior to submission and the start of work.

a) When working adjacent to any Pier six (6) feet in depth or greater, an appropriate means of fall protection must be provided.
b) General Contractor must coordinate and conduct an on-site Pier Drilling SPA pre-work meeting one week prior to any planned pier drilling. The Cover Letter (EXHIBIT F) must be submitted along with a Safe Plan of Action (SPA). The safety plan must be evaluated and approved by the General Contractor Safety Manager prior to submission.
c) The Pier Drilling SPA pre-work meeting agenda must include discussion about the scope and review of the existing underground utilities as it relates to the planned pier drilling operation. At the pre-work meeting, the General Contractor must present a contingency plan regarding any utility struck during the pier drilling of such work.
d) To hold a Pier Drilling SPA pre-work meeting, at a minimum, the following parties must be present:
    (1) Sub-Contractor Competent Person
    (2) General Contractor Safety Representative
    (3) Owner's Representative [Optional]

6.19 Locating Utilities

Prior to any underground work being performed, all utilities within the area of work must be located. Safety representative must ensure that Texas811 (1-800-344-8377) has been notified, and Ground Penetrating Radar (GPR) **and** review of exiting plans is be performed as part of the underground utility locating methods and a confirmation number has been issued prior to any excavation.

a) The General Contractor must coordinate with the Program Manager Network or the Architect to have all utilities within the area of work located.
b) The contract specifications and drawings must be reviewed by the General Contractor for notations of utility companies that may not be a member of an underground service alert group. Those not members of an underground service alert group must be contacted directly.
c) All calls to the utility companies must be logged and retained by the General Contractor.
d) The General Contractor must visually check the area for signs indicating the possibility of recent underground relocation work by an outside entity.
e) The General Contractor must take all necessary steps to protect the utilities from damage.
f) Ground penetrating radar (GPR) must be performed as part of the underground utility locating methods prior to any excavation activity.

g) GPR reports must include an Underground Utility Location Survey or Utility Map which shows the positioning and identification of underground utilities in relation to any planned excavation activity.

h) "Potholing" and/or hand digging must be required within three (3) horizontal feet of "located" centerlines, and in areas where knowledge is lacking, prior to any planned excavation activity.

6.20 Utility and Electrical Shutdowns

Prior to any type of shutdown, re-energizing, re-pressurizing, or tie-in activities, the General Contractor is responsible for completing the Shutdown Notification Guidelines as outlined in Attachment V, along with the applicable safety submittal requirements outlines in this section.

a) The General Contractor or Subcontractor of any tier must at no time perform any type of power or other utility shutdown activities during regular school hours. Shutdowns are to be scheduled during weekends or extended breaks.

b) **10-Day Notice of Shutdown** – General Contractor must provide Dallas ISD with notification of power or other utility shutdown no less than ten (10) calendar days in advance of the shutdown. Notification includes Dallas ISD Central Maintenance Office, A/E, Program Manager, and the Principal at each affected school.

c) Shutdown Authorization Form (EXHIBIT I) must be submitted to the Dallas ISD Bond Program Manager and Dallas ISD Project Manager for signatures of approval.

d) The General Contractor must ensure confirmation of readiness from affected Dallas ISD Departments (Including but not limited to HVAC, Kitchen, Fire Suppression, etc.) prior to any power or other utility shutdown activities.

e) When adding HVAC units, the General Contractor must notify the Project AE for approval of increased load

f) Prior to relocating any utility, Dallas ISD Sustainability Department must be notified.

6.21 Utility and Electric Shutdown Safe Plan of Action (SPA)

A Utility or Electrical Shutdown Safe Plan of Action (SPA) is a site-specific comprehensive Shutdown Program which outlines what methods, procedures, and contingency efforts will be used in its program. This evaluation and program must be in writing and must be submitted to the Owner's Representative prior to any power or other utility shutdown activities. Review and acceptance by the General Contractor Safety Manager is required prior to submission, and utility shutdown activities.

a) General Contractor must coordinate and conduct an on-site Shutdown pre-work meeting prior to any planned Utility or Electrical Shutdown. The applicable Cover Letter (EXHIBIT G **or** EXHIBIT H) must be submitted along with a Utility or Electrical Shutdown SPA. The safety plan must be evaluated and approved by the General Contractor Safety Manager prior to submission.

b) The Utility or Electrical Shutdown SPA pre-work meeting agenda must include discussion about the scope and review of any existing or potential hazards and contingency efforts as it relates to the planned shutdown.

c) To hold an Electrical or Utility Shutdown SPA pre-work meeting, at a minimum, the following parties must be present:
    (1) Sub-Contractor Competent Person
    (2) General Contractor Safety Representative
    (3) Owner's Representative [Optional]

6.22 Electrical Work

All electrical work for and throughout the course of any construction project must be provided and performed in accordance with the National Electric Code (NEC), and OSHA, 29 CFR 1926 Subpart K, 29 CFR 1926 Subpart V, NFPA 70E and NFPA 70.

a) All 120-volt single-phase 15 and 20 ampere receptacle outlets on construction sites, which are not a part of the permanent wiring of the building or structure and which are in use by employees, must have approved ground fault circuit interrupters (GFCI) for personal protection.
b) Receptacles on a two-wire single-phase portable or vehicle-mounted generator rated not more than 5 kw, when the circuit conductors are insulated from the generator frame and all other grounded surfaces, need not be protected with ground fault circuit interrupters.
c) Employees must be instructed to visually inspect each cord set, plug, and receptacle of cord sets, temporary lighting and all equipment connected by the cord and plug before each day's use for external defects and/or damage. When there is evidence of damage, the damaged item must be taken out of service, tagged until tested, and required repairs made or the item is replaced.
d) No work must not be performed on any energized electrical circuit, busbars, equipment, or panels unless an approved written work plan in accordance with NFPA 70E and submittal for review prior to performance of work. If energized work is required during commissioning, troubleshooting, and/or maintenance work must be performed under an energized electrical permit and the requirements of NFPA 70E.
e) Panel Covers must be kept in place whenever any panel is energized.
f) All Electrical Systems must be inspected and maintained on a regular basis.

6.23 Lockout/Tagout (LOTO)

A Lockout/Tagout procedure must be in place in accordance with OSHA 29 CFR 1926.417 and 1910.147 whenever performing inspections, maintenance, repairs, and modifications to equipment, machinery or electrical systems where unexpected release of energy or stored energy could create an injury. A Site LOTO log must be maintained and posted within the GC trailer and/or jobsite officing area.

Electrical box panels, even during breaks, must not be left exposed. Exposed boxes must be physically covered with the panel cover, and areas must be protected with barricades if necessary.

6.24 Electrical Power Lines

All electrical power line must be considered energized until the person owning such line or operating official of the electrical utility supplying the line assures that it is not energized, and it has been visibly grounded.

a) Operations adjacent to power lines are prohibited unless at least one of the following conditions is satisfied:
   (1) Power has been shut off and positive means taken to prevent the lines from being energized (Lock out/Tag out).
   (2) Equipment, or any part, should not have the capability of coming within the minimum clearance of energized overhead lines. As specified in OSHA Regulations, the equipment must be positioned and blocked to ensure no part, including cables, can come within the minimum clearances. A notice of the minimum required clearance must be posted at the operator's position.

6.25 Fall Prevention and Protection

General Contractors are responsible for implementing the requirements to achieve fall protection in accordance with all OSHA, Federal, State, and local regulations, this Manual, and must ensure each Subcontractor meets those requirements. A copy of this procedure must be submitted to the Owner's Representative, made part of the Contractor's Construction Project Safety Manual as, EXHIBIT J and maintained on-site.

a) All personnel regardless of craft working at a height of six (6) feet or greater above a lower level, and not protected by standard guardrails or other means must use an appropriate means of fall protection. The fall protection system selected should provide the employees the best means of protection while allowing the employees as much mobility as possible.
b) All employees working where there is a danger of falling must use approved fall protection equipment or devices. Fall protection is required.
c) The employer must prepare a written training program to ensure that each employee who might be exposed to a fall hazard is knowledgeable of the Fall Protection Program requirements. Training documentation must be retained and kept on file at the jobsite.
d) The Fall Protection Program must detail in writing when fall protection is required and exactly how this protection is to be provided. Sketches may be used to assist in the fall protection definition. This written program is required for any General Contractor or Subcontractor of any tier exposing workers to falls six (6) feet or greater above a lower level.
e) Employees must also be trained on the proper wearing, use, and limitations of personal Fall Protection and Arresting Device Systems. Training documentation must be retained and kept on file at the jobsite.
f) Fall arrest systems must be rigged such that an employee can neither free fall more than six (6) feet, nor contact any lower level.
g) Connecting two snap hooks together, as the possibility of a "roll-out" exists, must not be used to lengthen lanyards.

h) All harnesses and lanyards must be inspected frequently by the General Contractor and/or Subcontractor Competent Person. Regular inspections for wear, damage, or corrosion is a daily requirement. Damaged or defective equipment must be removed from service by the responsible Contractor or General Contractor and be destroyed to eliminate the possibility of using at a later date.

i) The employer must assure that a Competent Person, qualified in the following areas, has trained each employee as necessary:

   (1) Complete understanding of all Federal, State, and Local Fall Protection Regulations.

   (2) The nature of fall hazards in the work area.

   (3) The correct procedures for erecting, maintaining, disassembling, and inspecting fall protection systems to be used.

   (4) The use and operation of guardrail systems, personal fall arrest systems, safety net systems, warning line systems, safety monitoring systems, controlled access zones, and other protection to be used.

   (5) The role of each employee in the safety monitoring system (when this system is used).

6.26 Elevated Work Safe Plan of Action (SPA)

An Elevated Work Safe Plan of Action (SPA) is a site-specific comprehensive Fall Protection Program which outlines what methods, procedures, and equipment will be used in its program. This evaluation and program must be in writing and must be submitted to the Owner's Representative prior to any employee exposure at an elevation of six (6) feet or greater. Review and acceptance by the General Contractor Safety Manager is required prior to submission, the start of work, or employee exposure.

a) General Contractors must coordinate and conduct an on-site Elevated Work SPA pre-work meeting one week prior to any planned elevated work six (6) feet or more from a lower level. The Cover Letter (EXHIBIT J) must be submitted along with an Elevated Work SPA. The safety plan must be evaluated and approved by the General Contractor Safety Manager prior to submission.

b) The Elevated Work SPA pre-meeting agenda must include discussion about the scope and review of any existing and/or potential fall hazards as it relates to the planned elevated work.

c) To hold an Elevated Work SPA pre-work meeting, at a minimum, the following parties must be present:

   (1) Sub-Contractor Competent Person

   (2) General Contractor Safety Representative

   (3) Owner's Representative [Optional]

6.27 Roofing

No roofing work, regardless of the extent, is to be done over an occupied area. No other work will be allowed over an occupied area if it requires access to the roof. This includes, but is not limited to coring, drilling, or installation of electrical and plumbing pipe, Roof blocking, curb construction or reconstruction, flashing etc.

The intent is to restrict the activity that may cause a hazard to the occupants below. Inspections and maintenance activities are allowed as long as it does not involve significant work that might fall into the realm of the aforementioned hazard.

NOTE: An Elevated Work SPA (EXHIBIT J) may be required for roof work six (6) feet or grater in height or above a lower level.

6.28 Melting Kettles

Before firing a kettle (following the manufacturer's instructions), employees must check hoses, gauges, fuel tanks, bumpers, and other equipment for defects and make sure the lid fits tightly. Burners should not be ignited near fuel or flammable materials. All kettles must be equipped with after-burner devices.

a) Other workers who may be working on the roof should keep clear of the kettle workers and their equipment.
b) Work areas where melting kettles are in use will be barricaded off at a minimum distance of twenty-five (25) feet from other work areas.
c) No combustible materials, including insulation and bitumen, should be stored near the kettle.
d) Kettles should not be placed directly on combustible roofs. When it is necessary to place a kettle on such roofs, noncombustible surfaces must be placed under the kettle.
e) Heating devices or melting kettles should be placed on a level, firm foundation and protected against traffic, accidental tipping, or similar hazards.
f) A minimum of three (3) 20 lb. (A: B:C) dry chemical fire extinguishers must be provided for each kettle and tanker operation, each open flame torching operation, and each work crew using mechanical equipment, power tools, hot bitumen, or flammable liquids.
g) Travel distance from the kettle work area to the nearest fire extinguisher must be located within twenty-five (25) feet, on opposite sides of the kettle. These extinguishers shall be readily accessible at all times in case of an emergency.
h) Hot kettles should never be left unattended, **even during lunch periods**. The kettle covers should be readily available and fit tightly. All kettle workers should know how to put out a kettle fire.
i) Before refueling, burners and engines must be safely shut down and allowed to cool.
j) A non-combustible surface must be available on which to put a burner when removed from the kettle.
k) Enclosed areas in which hot substances are being heated or applied should be properly ventilated.

l) Hoisting equipment should be used to raise bitumen to the roof. Hot bitumen should never be carried up ladders. The hoisting equipment must be strong enough to hoist the load and be properly secured.

m) Employees must know the proper way to pick up a bucket and not jerk or kick a bucket that is stuck to a roof.

n) At the conclusion of work, roofing mops should be “fanned out” onto a noncombustible surface to minimize the chance of spontaneous ignition.

6.29 Scaffolding

The erection, alteration or moving, of any scaffolding system or work platform must be performed under the direction of a designated "Competent Person."

a) Guardrails, mid-rails, and toe-boards must be installed on all open sides of scaffolds. This guardrail system should be constructed from components furnished by the manufacturer.

b) Unauthorized personnel must not alter scaffolds or work platforms.

c) Guardrails are required for all scaffolding greater than six (6) feet in height. All employees working on scaffolds 6 ft. or higher must have adequate means of fall protection.

d) Where uplift may occur, scaffold planks must be cleated or secured and must extend over the end supports by at least 6 inches but not by more than 12 inches.

e) A competent person must visually inspect all scaffold members before each use. Damaged scaffold members must be removed from service immediately.

f) Access ladders must be provided for each scaffold in accordance with OSHA 1926.450.

g) Adequate mudsills and/or base plates or other rigid footing, capable of withstanding the maximum intended load, must be provided.

h) Scaffolds must be tied off to the building or structure at intervals in accordance with OSHA 1926.450.

i) Scaffolds must not be overloaded. Materials shall be brought up as needed. Excess materials and scrap must be removed from the scaffold when work is completed.

j) Barrels, boxes, kegs, horses, ladders, loose tile blocks, loose piles of bricks, or other unstable objects must not be used as work platforms or mounted on top of other work platforms.

k) Where persons are required to work or pass under a scaffold, a screen of 18 gauges, 1/2-inch wire mesh or equivalent protection is required between the toe boards and the guardrail.

l) Overhead protection is required if employees working on scaffolds are exposed to overhead hazards.

NOTE: An Elevated Work SPA (EXHIBIT J) may be required for scaffolding systems six (6) feet or grater in height or above a lower level.

6.30 Floor and Wall Openings

As defined by OSHA, a hole constitutes as any gap or void two (2) inches or more in its least dimension, in a floor, roof, or other walking/working surface. Hole covers must be capable of supporting without failure, at least twice the weight of employees, equipment, and materials that may be imposed on the cover at any one time.

6.30.1 General

a) All floor holes and openings into which persons can accidentally walk or fall through must be guarded by a physical barrier or cover, secured, and labeled, "HOLE COVER – DO NOT REMOVE", or protected by a standard guardrail system.

b) Wall openings, from which there is a drop of more than 6 feet, and where the bottom of the opening is less than 42 inches above the working surface, must be guarded with a top rail, mid-rail, and toe board.

c) A standard guardrail system or perimeter cable must guard every open-sided floor or platform 6 feet or more above the adjacent floor or ground level.

d) When it is necessary to work inside the barricade around a floor opening, or building edge, workers must wear and use a Personal Fall Arrest System, which must be tied off.

6.30.2 Guardrails

a) Top rails and mid-rails protecting all work areas 4 feet or more in height must be smooth surfaced throughout their length and have a vertical height of 42 inches. Midrails must be halfway between the toprails and the floor, platform, runway, or ramp. Synthetic or natural fiber ropes must not be used as top-rails or mid-rails.

b) Wire rope, when used as top-rails or mid-rails, must be free of sharp edges, burrs, or projections which may be a hazard. The maximum deflection of the top rail when a load of 200 pounds is applied in any direction at any point on the top rail must not exceed 3 inches in one direction, which includes the free hanging sag in the wire rope. Support posts must not be positioned more than eight (8) feet apart.

c) Wood top railing must be at least 2 x 4-inch stock or equivalent. Wood railing posts must be of at least 2 x 4-inch lumber spaced not to exceed 8 feet. Mid-rails must be at least 1 x 6-inch stock or equivalent. Toe boards must be 1 x 4-inch lumber or equivalent and securely fastened.

d) When materials are piled to such a height that a standard toe board does not provide protection, paneling, or screening from the floor to top-rail or mid-rails must be provided.

e) All guardrails and handrails must be inspected daily and repaired immediately, as needed.

6.31 Stairways and Ladders

6.31.1 Ladders

a) Manufactured ladders must be at minimum Type 1A rated (300lb.)

b) Portable aluminum ladders shall be prohibited.

c) All job-made wooden ladders and stairs, regardless of height, must be constructed according to OSHA and ANSI specifications.

d) Extension ladders must not exceed forty-four (44) feet in length.

e) Stepladders must not exceed twenty (20) feet in length.

f) Single cleat ladders must not exceed thirty (30) feet in length.

g) Double cleat ladder must not exceed a maximum length of twenty-four (24) feet.

h) Workers must maintain three points of contact, with the ladder, while ascending or descending and always face the ladder; Hands must be free of tools and materials.

i) Fixed Ladders: Fall protection must be provided for employees climbing or working from fixed ladders above twenty-four (24) feet. A fixed ladder is a ladder that cannot be readily moved or carried because it is an integral part of a building, structure, or scaffolding system.

6.31.2 Stairways

a) Stairs having 4 or more risers must have its sides protected by a standard handrail system.

b) All job-made wooden ladders and stairs, regardless of height, must be constructed according to OSHA and ANSI specifications.

c) On temporary stairways, for every 12 feet of vertical riser, there must be a landing platform, and:

   (1) Stairs must be at least 24 inches wide and equipped with treads and handrails.

   (2) Temporary stairs must have a 30-inch-wide landing for every 12 feet of vertical rise.

   (3) Stairs must be properly illuminated (5 footcandles).

   (4) Stairways, ramps, or ladders must be provided at all points where a break in elevation of 19 inches or more occurs in a frequently traveled passageway, entry, or exit.

d) Where permanent stairways are not installed, concurrently with the construction of each floor, a temporary stairway must be provided to the work level. Joints must be locked together by lock pins, bolts, or equivalent fastenings.

e) Handrails must be of construction similar to a standard guardrail. All handrails and railings must be provided with a clearance of approximately 3 inches between the handrail or railing and any other object.

f) Handrails must be not more than 37 inches or less than 30 inches from upper surface of handrail to surface of tread. Handrails must also be in line with the face of the riser, or to the surface of the ramp.

6.32 Crane Operations

A Crane Operations Safe Plan of Action (SPA) pre-operational meeting is required to review the appropriate lift plan prior to making any Critical lift, Major lift, or Standard lift. It should never be assumed that any member of the crew is aware of all aspects of the lift, and therefore all aspects of the lift plan should be reviewed.

a) The General Contractor must ensure that its Subcontractors meet the requirements set forth by ASME B30.5.2011 and OSHA 29 CFR Subpart CC.

b) The following documentation must be available inside of the cab, before crane is placed into service:

   (1) current monthly inspection

   (2) Manufacturer's load chart

   (3) Manufacturer's operating manual.

c) All cranes must receive regular, thorough, and periodic inspections, in accordance with the manufacturer's recommendations or applicable governing standards. All defects noted during any crane inspection must be corrected, prior to use.

d) All cranes must be used in accordance with manufacturer guidelines.

e) Cranes must never be operated in excess of its rated capacity.

f) Contractors must not use a crane to lift/lower and/or suspend personnel in man baskets or work platforms. Any exception to this rule must be cleared through the Contractor's project manager or superintendent.

g) All rigging equipment (i.e., slings, softeners, bridles, blocking cables, etc.) must be inspected prior to use and documented monthly.

h) The General Contractor must ensure that crane and wire rope inspections are performed and that daily, monthly, quarterly, and annual logs are maintained. Crane Inspection Record is included as EXHIBIT K (equivalent form(s) may be utilized).

i) All rigging must be kept in good condition, working load limit capacities properly identified, and properly stored when not in use.

j) All Rigging work must only be done by qualified riggers.

k) Booms and/or suspended loads must not be allowed to pass over playground or other school property when students and/or staff are present in these areas.

l) Safety hooks must be used on all operations where loads are being handled.

m) All suspended loads must be controlled by tag lines of enough length to control the load.

n) All signal persons must:

   (1) Receive proper signaling training.

   (2) Never allow a suspended load to pass over or come within ten (10) feet of power lines.

   (3) Never allow a suspended load to pass over, nor any individual to pass under, a suspended load.

   (4) Be in constant view and communication with the crane operator. Constant communications include proper hand signals and/or radio communications.

(5) Make daily general inspections of the crane prior to use and maintain a log of these inspections. The Operator, or other qualified person may also conduct the daily inspection.

o) All crane operators must:
   (1) Be thoroughly trained and must have related experience,
   (2) Be familiar with safe crane practices and procedures.
   (3) Have a complete understanding of all manuals, including maintenance and operating instructions provided for the specific crane in use.
   (4) Have no physical, visual, or mental reactions or impairments that will affect the safe operations of the assigned crane.

p) The crane operator and crew must not engage in any practice such as cell phone usage during crane operations that could divert their attention.

q) For all Dallas ISD property that lies within an Airport Control Zone (within 5 miles of any airport) the General Contractor will ensure that the crane's boom lighting, flagging, raising, and lowering comply with FFA rules.

r) To provide clearance for air traffic, all booms must be below 175 feet above ground level (AGL) during the hours of sunset to sunrise. However, if this is not possible and temporary construction cranes are left up during this time period or utilized in support of construction activities, then all cranes must have lighting in accordance with FFA Advisory Circulation 70/7460-1, "Obstruction Marking and Lighting."

6.33 Crane Operations Safe Plan of Action (SPA)

A Crane Operations Safe Plan of Action (SPA) is a site-specific comprehensive crane lift plan which outlines what methods, procedures, and equipment will be used in its plan. This evaluation and program must be in writing and must be submitted to the Owner's Representative prior to any crane activity. Review and acceptance by the General Contractor Safety Manager is required prior to submission.

a) Any changes in site conditions that could affect the safe operation of the crane must be evaluated and included within the SPA; this plan must be approved by a qualified person.

b) General Contractor must coordinate and conduct an on-site Crane Operations SPA pre-work meeting one week prior to any planned crane activity. The Cover Letter (EXHIBIT K) must be submitted along with a Crane Operations SPA. The safety plan must be evaluated and approved by the General Contractor Safety Manager prior to submission.

c) Prior to any crane activity, the General Contractor must submit, to the Bond Program Safety Director, or designee:
   (1) A copy of the crane certification and documentation of the most recent annual inspection prior to crane use.
   (2) Crane certificate of insurance
   (3) A copy of the annual crane inspection as well as current maintenance reports.
   (4) Crane Operator certification
   (5) Crane Operator medical card

(6) Crane Location plan that identifies known hazards for underground and overhead crane operations, and where the crane is approved or not approved to operate.

(7) Any changes in site conditions that could affect the safe operation of the crane; this plan must be approved by a qualified person.

(8) Rigger and/or Signal Person's training records

(9) Job Hazard Analysis

d) To hold a Crane Operations SPA pre-work meeting, at a minimum, the following parties must be present:

(1) Sub-Contractor Competent Person

(2) General Contractor Safety Representative

(3) Owner's Representative [Optional]

6.34 Steel Erection

Structural stability must be maintained at all times during the steel erection process. The General Contractor must ensure the establishment of a written Steel Erection Procedure that adheres to OSHA, Federal, State, and local regulations. A copy of this procedure must be submitted to the Owner's Representative, made part of the Contractor's Construction Project Safety Manual as EXHIBIT L, and maintained on-site.

6.34.1 Site Layout and Construction Sequence

General Contractors must provide erectors with a site layout/map which includes, but is not limited to:

(1) Pre-planned routes for hoisting loads

(2) Pre-planned routes for delivering material, equipment, etc.

(3) Material staging area(s)

(4) Known hazards that may affect underground and/or overhead operations.

6.34.2 Structural Steel Assembly

In addition to the items listed in this section, all contractors of any tier must comply with all federal, state, and local requirements, including those in other sections of this safety manual. All contactors must be required to comply with all parts of these requirements based on their scope of work.

a) Contractors of any tier must not erect steel until receiving a written certification of proper curing of the concrete in the footings, piers, walls, etc. is of sufficient strength to support the loads imposed during steel erection.

b) Prior to the erection of any column, the General Contractor must provide written notification to the steel erector if there has been any repair, replacement, or modification of the anchor rods (anchor bolts) of that column.

6.34.3 Hoisting and Rigging

Contractors of any tier must use qualified riggers during hoisting activities for assembly and disassembly work (29 CFR 1926.1404(r)(1)). Additionally, qualified riggers are required

whenever workers are within the fall zone and hooking, unhooking, or guiding a load, or doing the initial connection of a load to a component or structure (29 CFR 1926.1425(c)).

a) All Rigging and Signal person(s) must be properly trained in accordance with all Federal, State, and local regulations.
b) Free rigging is the practice of attaching ropes, chains, or slings to a telehandler/forklift tine(s) for the purpose of lifting and moving. Free rigging must not be permitted without the telehandler/forklift manufacturer's letter of approval.
c) Exposure to overhead loads must be minimized through pre-planned routes for hoisting loads and/or other contracting personnel who may be transiting the jobsite.
d) Any procedure(s) for multiple rigging lifts (Christmas-treeing) is prohibited.
e) General Contractors must pre-plan site-specific work practices regarding safely landing loads while maintaining proper protection from fall hazards.

6.34.4 Column Anchorage and Double Connections

Columns must be set on level finished floors, pre-grouted leveling plates, leveling nuts, or shim packs which are adequate to transfer the construction loads.

a) All columns must be evaluated by a competent person to determine whether guying or bracing is needed; if guying or bracing is needed, it must be installed.
b) All columns must be anchored by a minimum of 4 anchor rods (anchor bolts).
c) Anchor rods (anchor bolts) must not be repaired, replaced, or field-modified without the approval of the project structural engineer of record.
d) When two structural members on opposite sides of a column web, or a beam web over a column, are connected sharing common connection holes, at least one bolt with its wrench-tight nut must remain connected to the first member unless a shop-attached or field-attached seat or equivalent connection device is supplied with the member to secure the first member and prevent the column from being displaced (See Appendix H of 29 CFR 1926 subpart R for examples of equivalent connection devices).

6.34.5 Falling Object Protection

a) All materials, equipment, and tools, which are not in use while aloft, must be secured against accidental displacement.
b) The General Contractor must bar any construction processes below steel erection activities unless overhead protection for the employees below is provided.

6.34.6 Fall Protection

Each employee engaged in any steel erection activity who is on a walking/working surface with an unprotected side or edge more than six (6) feet above a lower level must be protected from fall hazards by guardrail systems, safety net systems, personal fall arrest systems, positioning device systems, or fall restraint systems.

a) A safety railing of 1/4-inch wire rope, or equal, must be installed approximately 42 inches high, around the periphery of a temporary planked or metal deck floor during structural steel erection. This wire rope must be flagged every six (6) feet.

b) Wire rope should be securely fastened yet allow for temporary removal in order to land materials.

6.34.7 Controlled Decking Zone (CDZ)

A controlled decking zone may be established in the area of the structure over fifteen (15) feet and up to thirty (30) feet above a lower level where metal decking is initially being installed and forms the leading edge of a work area. In each CDZ, the following must apply:

a) Each employee working at the leading edge within a CDZ must be protected from fall hazards six (6) feet or greater above a lower level.
b) Access to a CDZ must be limited to only those employees engaged in leading edge work.
c) The boundaries of a CDZ must be designated and clearly marked. The CDZ must not be more than ninety (90) feet wide and ninety (90) feet deep from any leading edge. The CDZ must be marked by the use of control lines or the equivalent. (Examples of acceptable procedures for demarcating CDZ's can be found in Appendix D of 29 CRF 1926 subpart R).
d) Each employee working in a CDZ must have completed CDZ training in accordance with 29 CFR 1926.761.
e) Unsecured decking in a CDZ must not exceed three thousand (3,000) square feet.
f) Safety deck attachments must be performed in the CDZ from the leading edge back to the control line and must have at least two attachments for each metal decking panel.
g) Final deck attachments and installation of shear connectors must not be performed in the CDZ.

6.34.8 Training

Each employee engaged in any steel erection activity who is on a walking/working surface with an unprotected side or edge more than six (6) feet above a lower level must be trained and instructed, but not limited to, the following areas:

a) Have completed connector training in accordance with 29 CFR 1926.761
b) Each employee working in a CDZ must have completed CDZ training in accordance with 29 CFR 1926.761.
c) The recognition and identification of fall hazards in the work area.
d) The use and operation of protective systems, such as guardrail systems, personal fall-arrest systems, positioning-device systems, fall- restraint systems, safety-net systems, and other protection to be used.
e) The correct procedures for erecting, maintaining, disassembling, and inspecting the fall protection systems to be used.
f) Procedures for protection from falls to lower levels and into holes and openings in walking/working surfaces and walls.

6.35 Steel Erection Safe Plan of Action (SPA)

A Steel Erection Safe Plan of Action (SPA) is a comprehensive site-specific steel erection plan which outlines key erection elements such as methods, procedures, and equipment that will be utilized during all phases of the steel erection operation. This evaluation and plan must be in writing and must be submitted to the Owner's Representative prior to any steel erection activity. Review and acceptance by the General Contractor Safety Manager is required prior to submission, the start of work, or any employee engagement with this activity.

a) General Contractors must coordinate and conduct an on-site Steel Erection SPA pre-work meeting one week prior to any engagement of steel erection activities. The Cover Letter (EXHIBIT L) must be submitted along with a Steel Erection SPA. The safety plan must be evaluated and approved by the General Contractor Safety Manager prior to submission.
b) The Steel Erection SPA pre-meeting agenda must include discussion about the scope and review of any existing and/or potential hazards as it relates to the planned scope of work.
c) To hold a Steel Erection SPA pre-work meeting, at a minimum, the following parties must be present:
    (1) Sub-Contractor Competent Person
    (2) General Contractor Safety Representative
    (3) Owner's Representative [Optional]

6.36 Aerial Crane Operations

The General Contractor must ensure the establishment of a written Aerial Crane Procedure that adheres to all applicable regulations of the Federal Aviation Administration (FAA) 14 CFR – Part 77, and the Occupational Safety and Health Administration (OSHA) 29 CFR 1926.551 – Subpart N, in addition to applicable State and local regulations. A copy of this procedure must be submitted to the Owner's Representative, made part of the Contractor's Construction Project Safety Manual as EXHIBIT M, and maintained on-site.

Every precaution must be taken to provide protection against flying objects in the rotor downwash. All loose objects within one hundred (100) feet of any areas susceptible to rotor downwash must be secured or removed prior to any Aerial Crane Lift.

a) Aerial Crane Operations must not be performed during regular school hours or near occupied areas.
b) No unauthorized person(s) must be allowed to approach within fifty (50) feet of the helicopter when the rotor blades are turning.
c) Open flames, hot work, or any other spark producing activities must not be permitted in an area that could result in fires being spread by the rotor downwash.
d) Ground personnel must be properly trained when required for safe helicopter loading and unloading operations.
e) Constant reliable communication must be provided between the pilot, and a designated employee of the ground crew who acts as a signalman during the period of loading and unloading. This signalman must be distinctly recognizable from other ground personnel.

f) When visibility is reduced by dust or other conditions, ground personnel must exercise special caution to keep clear of main and stabilizing rotors. Precautions must also be taken by the General Contractor to eliminate any conditions of reduced visibility.

g) Personal protective equipment for ground persons receiving the load shall consist of complete eye protection and hard hats secured by chinstraps.

h) The helicopter operator is responsible for size, weight, and manner in which loads are connected to the helicopter. If, for any reason, the helicopter operator believes the lift cannot be made safely, the lift shall not be made. The weight of any external load must not exceed the manufacturer's rating.

i) When Contractors are required to perform work under hovering craft, a safe means of access must be provided for workers to reach the hoist line hook and engage or disengage cargo slings. Employees must not perform work under hovering craft except when necessary to hook or unhook loads.

j) Static charge on the suspended load shall be dissipated with a grounding device before ground personnel touch the suspended load, or protective rubber gloves must be worn by all ground personnel touching the suspended load.

k) Loads shall be properly slung, and tag lines shall be of a length that will not cause them to be drawn up into rotors.

l) Electrically operated cargo hooks must have the electrical activating device designed and installed to prevent inadvertent operation. In addition, these cargo hooks must be equipped with an emergency mechanical control for releasing the load. The hooks must be tested prior to each day's operation to determine that the release functions properly, both electrically and mechanically.

6.37 Aerial Crane Operations Safe Plan of Action (SPA)

An Aerial Crane Operations Safe Plan of Action (SPA) is a site-specific comprehensive aerial lift plan which outlines what methods, procedures, and equipment will be used in its plan. This evaluation and program must be in writing and must be submitted to the Owner's Representative prior to any aerial crane activity. Review and acceptance by the General Contractor Safety Manager is required prior to submission.

a) Any changes in site conditions that could affect the safe operation of the aerial lift must be evaluated and included within the SPA. This plan must be approved by a qualified person.

b) General Contractor must coordinate and conduct an on-site Aerial Crane Operations SPA pre-work meeting one week prior to any planned crane activity. The Cover Letter (EXHIBIT M) must be submitted along with a Crane Operations SPA. The safety plan must be evaluated and approved by the General Contractor Safety Manager prior to submission.

c) This briefing shall set forth the plan of operation for the pilot and ground personnel. A copy of this procedure must be made part of the Contractor's Construction Project Safety Manual as EXHIBIT M and maintained on-site.

d) Prior to any aerial crane activity, the General Contractor must submit, to the Dallas ISD PM and Bond Program Safety Manager the following minimum elements of an Aerial Crane Operations SPA:
    (1) Lift Plan (scope of work, travel path, ground level and ariel hazards or obstructions)
    (2) Site Set-Up (map of staging areas, sequence of operation, primary and alternate emergency area locations, and potential drop zones in relation to occupied areas)
    (3) Material to be lifted (method of attachment, rigging to be used, configuration, and load capacities)
    (4) Roles and responsibilities (communication methods for ground crew, roof crew, and operator)
    (5) Competent Person Designation form (must identify areas of competency along with proof of training)
    (6) Rigger and signal person training records
    (7) JHA (include hazard assessment, equipment, and PPE needed to safely perform this task)
    (8) Emergency Action Plan (including emergency contact information and medical facility)
    (9) Standard Airworthiness Certificate
    (10) Congested Area Plan Request to FAA
    (11) FAA Registry of Aircraft
    (12) FAA Airman Detail Report
    (13) Notification of Dallas City Officials
    (14) Certificate of Aircraft liability insurance (insurance limit must be $10 million, per contract amount)
    (15) Evidence of additional insured and waiver of subrogation endorsement

e) To hold an Aerial Crane Operations SPA pre-work meeting, at a minimum, the following parties must be present:
    (1) Sub-Contractor Competent Person
    (2) General Contractor Safety Representative
    (3) Owner's Representative [Optional]

NOTE: The District's Safety Department must receive acceptance of Certificate of Insurance (COI) from the District's insurer prior to any Aerial Crane Activity.

6.38 Hot Work

All work that includes an open flame, burning, welding, or spark producing of any type must be defined as “hot work” and must require the presence of a fire extinguisher, at least one fire watch, and a Hot Work Permit.

6.38.1 General

In addition to strictly following the provisions of OSHA and NFPA, each Contractor must also comply with the following:

a) No hot work must be conducted during occupied hours
b) A Hot Work Permit issued by the Fire Marshal must be Posted within the General Contractor’s trailer or on-site officing area.
c) A Hot Work Permit must be completed for each task using EXHIBIT N or equivalent.
d) Fire extinguisher(s) used for “Hot Work” must be placed within this immediate vicinity of each task operation and must be of proper size and type for the activity, fully charged, and inspected prior to use. Extinguisher location must be kept clear and accessible at all times.
e) A fire watch must be present during all hot work operations and remain at the work area 30 minutes after work is completed. All fire watch personnel must be trained in fire extinguisher safety.

6.39 Welding and Cutting

a) All welding operations must provide appropriate screening measures, erected in advance, to contain the high energy light. Welding operations must not be allowed to present an opportunity for flash burn exposures to the eyes of any workers in the vicinity.
b) Shielding, or welding curtains must be placed around established work areas to protect other workers from flash and sparks.
c) Ventilation must be provided to adequately remove harmful fumes and gasses.
d) The unused stubs of welding electrodes “rod butts” must be collected and placed in proper disposal containers as soon as each one is expended. Whenever an operation is idle, the welding electrode must be removed from stinger/electrode holder.
e) Workers must receive training on the proper use, inspection, and limitations of all welding and cutting equipment and Personal Protective Equipment, as it pertains to the operation.
f) Regulators for fuel gas and oxygen cylinders must be inspected before each use and be maintained in good working order.
g) Anti-flashback arrestors must be properly installed on all cutting torches so that they prevent ignition of any gas sources upstream from the torch.
h) Acetylene cylinder valve key must be kept with the cylinder at all times. Valve keys must be kept in position while in use.

6.40 Compressed Gas Cylinders

Contractor must store oxygen cylinders separate from fuel gas cylinders. This separation must be either a minimum distance of 20 feet or by a fire resistive wall/partition with a one-half hour fire rating and a minimum of five (5) feet in height. All compressed gas cylinders must be properly secured from movement – in an upright (vertical) position.

a) All cylinders must be stored in the upright position, especially acetylene. When an acetylene cylinder is stored on its side, the acetylene may separate from the acetone, becoming unstable, and cause an internal explosion.
b) Valves of the empty cylinders must be in the closed position.
c) Cylinders must not be moved by tilting and rolling them on their bottom edges.
d) When not in use, cylinders must have their protective caps in place and be hand tightened.
e) Workers must be trained in the safe handling, storage and use of compressed gas cylinders.
f) Workers must be trained in the proper use and handling of fuel gas and O2 cylinders

6.41 Earth Moving Equipment and Powered Industrial Trucks

A Powered Industrial Truck (PIT) is defined by any mobile, power-pulled truck used to carry, push, pull, lift, stack, or tier materials, whether ridden by the operator or controlled by a walking operator.

a) All earth moving equipment and PIT must be maintained in a safe working condition and must be appropriate and adequate for the intended use. Excavation activities must not be conducted during occupied hours.
b) Only authorized personnel must operate equipment. Operators of equipment, machinery, vehicles, or PIT must be qualified and properly authorized for the operation involved.
c) Equipment and PIT operators must perform a pre-shift walk around safety inspection of their equipment, and any conditions that may affect safe operation will be corrected before use.
d) Equipment must not be operated unless all required safety devices are in place and functioning properly.
e) Careless, reckless, or otherwise unsafe operation or use of equipment must result in discipline and may constitute grounds for dismissal.
f) Equipment maintenance is to be performed only by qualified mechanics.
g) When equipment is serviced or repaired the operator must dismount until the service or repair is completed. Prior to remounting, operators must perform a complete walk-around safety inspection of the equipment.
h) Before performing any service or repair work, all equipment must:
    (1) Be stopped and positively secured against movement or operation.
    (2) locked and tagged out of service, unless it is designed to be serviced while running, following the manufacturer's instructions.

i) All bi-directional earth moving equipment, PIT, and motor vehicles with an obstructed view to the rear must be equipped with a warning horn and an automatic back-up (reverse) alarm that can be heard above and distinguished from the surrounding noise level.

j) All off-highway earth moving equipment and trucks such as loaders, dozers, scrapers, motor graders, rock trucks, tractors, rollers, and compactors will be equipped with roll-overprotective structures (ROPS) and seat belts, per OSHA standards.

k) Seat safety belts, when required by the manufacturer, must be used by all operators of equipment.

l) Mobile equipment must not be left unattended unless parked securely to prevent movement, with all ground engaging tools lowered to the ground, brakes set, and the engine off.

m) Equipment parked at night will be illuminated, barricaded, or otherwise clearly marked where exposed to potential traffic.

n) Personnel must not be transported or ride on any equipment or vehicles that are not equipped with seats for passengers.

o) When fueling equipment or vehicles with gasoline or liquefied petroleum gas (LPG) the engine must be shut off.

p) All equipment and vehicles must be equipped with appropriate fire extinguishers or fire suppression system.

q) Equipment, tools, and materials hauled on pickups and flatbed trucks must be secured to prevent them from falling onto the road.

6.42 Haul Routes

Haul roads must be designed, constructed, and maintained for safe operation consistent with the type of haulage equipment in use. Standard traffic control signs must be used where necessary.

a) Elevated roadways must have axle high beams or guards maintained on their outer banks.

b) Equipment, pickups, and passenger vehicles must be parked well away from the work area to reduce congestion and avoid collision.

c) Vehicle and equipment speed limit while traversing school property must be a maximum of five (5) miles per hour during school hours and/or when children are present.

6.43 Traffic Control

a) All General Contractors, Subcontractors, and employees must comply with local city ordinances when work interfaces with traffic of the general public.

b) Vehicle and equipment speed limit while traversing school property must be a maximum of five (5) miles per hour during school hours and/or when children are present.

c) All materials and equipment deliveries should be coordinated with General Contractors as to prevent traffic congestion around peak school hours for children being dropped off or picked up from school.

6.44 Environmental and Hygiene

General Contractors and Subcontractors of any tier must comply with all applicable federal, state, and local statutes, laws, rules, regulations, ordinances, codes, and any amendments relating to the environment, hazardous substances or exposure to hazardous substances, including without limitation the Comprehensive Environmental Response, Compensation and Liability Act of 1980 (CERCLA), the Superfund Amendments and Reauthorization Act of 1986 (SARA), the Hazardous Material Transportation Act (HMT A), Resource Conservation and Recovery Act (RCRA), the Toxic Substances Control Act (TSCA), the Clean Water Act (CWA), the Clean Air Act (CAA), the Oil Pollution Act (OPA) and the Safe Drinking Water Act (SDW A).

The General Contractor is responsible for the implementation and management of its Storm Water Pollution Prevention Plan (SWPPP) and SWPPP Oversight as Attachment VI of this manual.

Where necessary, The General Contractor must provide, and the General Contractor's Safety Representatives must be trained and capable of, properly operating industrial hygiene equipment as required by any Federal, State, and local regulations. Tests must be performed as often as necessary to afford protection to employees and the general public.

6.45 Spill Prevention and Response

When utilizing hazardous and non-hazardous substances that could cause a negative impact when released on land, water, and\or the atmosphere, the General Contractor must exercise extreme caution by developing and implementing a site-specific spill prevention and spill response procedure in accordance with OSHA, Federal, State, and local regulations.

No Contractor must omit or discharge any substance into the environment in violation of the Environmental Protection Agency (EPA), OSHA or other regulatory agencies. Where necessary, the General Contractor's Safety Representative must be responsible for all environmental monitoring and testing.

6.46 Portable Relocation

Prior to commencement of work, the Controlling Contractor is responsible for obtaining the Disconnection Form provided by the Moving Contractor for each portable to be relocated. The Controlling Contractor must provide a completed copy of the Disconnection Form along with applicable safety submittal documentation to the Owner’s Representative prior any relocation, demolition, or disconnection of portables.

a) The relocation of portables must be coordinated around peak hours of school traffic, i.e., morning drop off of children and afternoon pick-ups.
b) All relocation activities (including haul routes) must remain properly separated from occupied areas. Barriers for outdoor areas affected by construction must consist of six (6) foot chain link fencing.
c) Haul routes must be designed, constructed, and maintained for safe operation consistent with the type of haulage equipment in use. Standard traffic control signs must be used where necessary.

d) Equipment, pickups, and passenger vehicles must be parked well away from the work area to reduce congestion and avoid collision.
e) Vehicle and equipment speed limit while traversing school property must be a maximum of five (5) miles per hour during school hours and/or when children are present.
f) The Moving Contractor and/or General Contractor must field verify the safe relocation of portables from site "A" to site "B" and inspect the safe passage of established haul routes.
g) portable classrooms and ADA approved ramps, decks, steps, etc. must meet the specifications contained in the RFP, Contract Award Doc, and applicable Federal, State, and local requirements.

NOTE: Contractors are responsible for submitting moving permit applications to the City and are responsible for communication with the city of Dallas to resolve all action items related to the moving permit.

7. INCIDENT NOTIFICATION GUIDELINES

The District's objective is an injury and incident-free project, with a focus on project safety that must not be compromised to achieve any other business objective. The General Contractor must structure an effective and systematic safety management approach that emphasizes **continuous safety process improvement.**

The District recognizes that the General Contractor and Subcontractors may have existing safety management programs with established safety policies, processes, procedures, and work practices. The District will support these where they prove to be as effective and meet the intent and purpose of this Section.

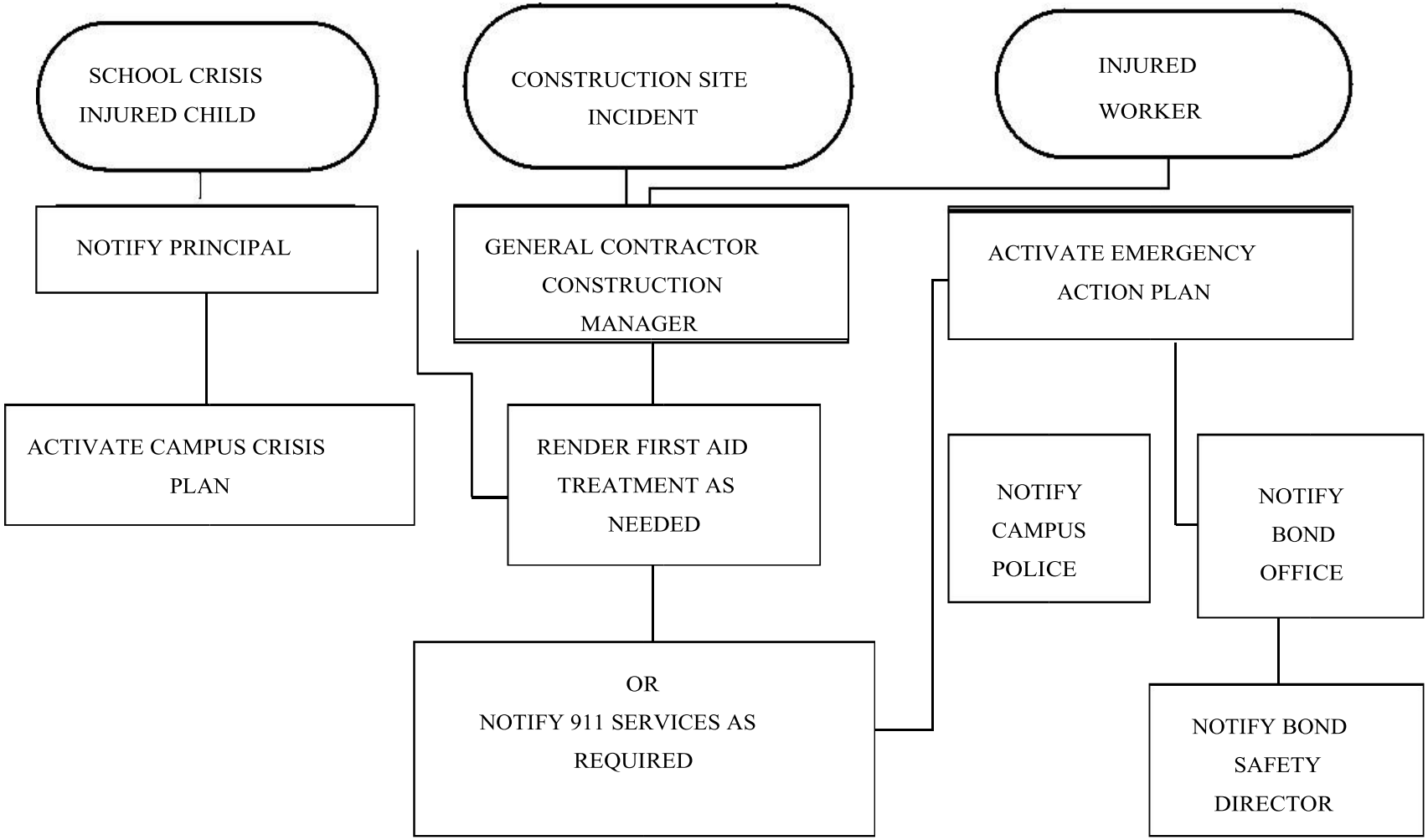
a) General Contractors and Subcontractors of any tier must instruct all workers to immediately report every incident to their supervisor, even if there is no obvious injury or property damage. Supervisors must immediately notify the General Contractor, who must immediately notify the Owner's Representative of any incident.
b) The Bond Program Safety Manager and others as directed must be included in the incident notification process. Depending on potential severity of the incident, notifications may be in written and/or verbal form as directed.
c) Upon request of the Owner's Representative, the General Contractor and/or Subcontractors of any tier must promptly produce and provide copies of any required documents related to project safety or property damage.
d) Where opportunities for improvement are identified, the General Contractor and Subcontractors of any tier must work collaboratively with the Owner's Representative in making appropriate revisions to progress toward an injury and incident-free workplace.
e) The General Contractor's Safety Representative must generate a formal incident report using EXHIBIT O, or equivalent company accident report forms, in the manner and time as directed by the Owner's Representative.
f) The General Contractor's Safety Representative, accompanied by the Owner's Representative, must perform a site inspection immediately following any near miss,

property damage, fire, hazardous chemical spill, or accident involving construction equipment that results in injury to a worker, student, school employee, or visitor to the site.

g) Contractors must review the filed copy of the pre-construction Site-specific Safety Plan and/or Safe Plan of Action (SPA) that was performed prior to commencement of any construction activity.

[Notification Flow Chart is located on the next page]

7.1 DISD Incident/Crisis Notification Flowchart



7.2 Incident Investigations

When an accident or near miss with major potential for a loss occurs, the supervisor of the crew(s) involved must perform an accident investigation. The General Contractor and involved Subcontractors must tailor the magnitude and depth of the investigation effort to correspond to the potential, rather than the actual outcome of the incident.

a) Investigation team members must include safety personnel, project management, line management, affected workers, and consultants as the circumstances dictate. The Owner's Representatives reserves the right to participate in any incident investigation.
b) Upon request of the Owner's Representative, the General Contractor and/or Subcontractors of any tier must provide a Root Cause Analysis as outlined in Section 7.4 of this manual or its equivalent.
c) Once a root cause has been identified and recommendations for corrective action have been determined, a procedure may be implemented to prevent a similar incident from occurring again.

7.3 Incident Follow-up Guidelines

All near miss incidents, first Aid injuries, high risk safety inspection observations, and other such incidents must be investigated. The General Contractor's Safety Manager must lead the efforts and follow a structured incident investigation program that emphasizes **continuous safety process improvement.**

The General Contractor and involved Subcontractors must tailor the magnitude and depth of the investigation effort to correspond to the potential, rather than the actual outcome of the incident. The Bond Program Safety Manager and/or designee reserves the right to participate in any incident investigation.

a) Investigation team members must include, at minimum:
    (1) General Contractor and Subcontractor Safety Representatives
    (2) General Contractor and Subcontractor Project Management
    (3) Designated Competent Person (Front Line Management)
    (4) Affected workers, and consultants as the circumstances dictate.
b) The General Contractor must develop a Root Cause Analysis report that summarizes the incident, identifies the underlying contributing factor(s), determines which process element(s) failed to control the incident, determines which process element(s) will be implemented or improved, and the time needed to take sustainable corrective action(s).
c) The General Contractor must conduct and submit an incident investigation report that supports the Root Cause Analysis in the manner and time as directed by the Owner's Representative. The Bond Program Safety Manager and/or designee reserves the right to determine the acceptability of the findings.
d) The General Contractor must prepare and submit reports that will allow the Bond Program Safety Director, designee, and Subcontractors to understand findings and any planned changes to the operating procedure(s) based on those findings.

7.4 Contributing Factors to Consider

The Root Cause Analysis investigation should thoroughly address the following:

(1) Was the incident controlled and limited so that all workers and the project were made safe post-incident? If so, what was done?
(2) Explain what happened (facts and circumstances) that resulted in the incident.
(3) Are there other work areas or tasks where this type of incident could occur again?
(4) What processes were in place to prevent the incident? (Identify processes that failed)
(5) What processes could've been implemented or improved that might have prevented this incident?
(6) What processes will be improved or implemented to reduce risk of recurrence?

8. CONSTRUCTION SAFETY FOR STUDENTS

8.1 Introduction

The aim of Program Managers, General Contractors, and Subcontractors of any tier is to carry out their work activities in a safe and efficient manner to complete each project in a timely manner.

The safety of the children is of the utmost importance, and every effort must be made to see to it that in those projects that are concurrent with school activities, each job done be evaluated for child safety.

Our children are totally dependent on us to create a safe place for them to learn, study and play. Any work related or work generated condition deemed to be unsafe must be corrected immediately, because children do not see the world as we do. Children are often attracted by what is new and alien to them and will try to gain access to what may seem to be great places to play and have fun.

Therefore, it is the responsibility of everyone to control the potentially dangerous areas that exist on any construction project. All, regardless of the trades involved, must make this effort. In other words, the responsibilities of each person working in occupied areas become that much larger or expanded due to child safety conditions. Remember, it is for the children that construction is underway.

8.2 Separation of Construction Activities

Should any part of an occupied and operational school facility be shut down for construction work, then the General Contractor must erect appropriate construction barricades to completely eliminate access for non-construction personnel to the work area.

General Contractors must ensure safety inspections are conducted in all work areas regularly and periodically throughout the work shift to ensure proper elimination, mitigation, and/or safeguarding of hazards which may result as contributing factors that may lead to any exposure, injury, or property damage. **All unsafe conditions must be corrected immediately.**

a) Construction work areas must be kept segregated from school operations, staff, and students at all times. Separation may include, but is not limited to fencing, privacy fencing, bulkheads, and coordination of planned construction activities.

b) Barriers for indoor construction must be made of 3/4" plywood, and must extend from floor to ceiling, wall to wall. The temporary barrier must have a door that can be locked. This barrier will remain until work in the specified area is completely finished. Proper signage should be displayed near the temporary barrier, according to safety regulations.

c) Barriers for outdoor areas affected by construction must consist of six (6) foot chain link fencing.

d) Doors and/or gates must remain secured/closed when they open directly into occupied areas. A security service may be utilized if necessary.

e) The requirements of NFPA 101, Life Safety Code for Occupied Schools must be maintained during construction. **Separate atmospheres must be maintained between the school areas in full occupancy and the areas under construction**. Construction activities must not interfere or interrupt the normal teaching schedules.

f) Means of egress for the school occupancy must be maintained free of obstructions, clean and properly lighted. While this may be a function of the school custodian, no construction related operations must be allowed to cause an impairment of the normal means of egress.

g) All components and/or combinations of existing life safety systems (smoke detection, fire alarms, fire suppression, communication, alarm systems, intrusion control, etc.) must be maintained during construction.

h) School entrances and exits must not be blocked until school officials have been notified and re-routing has been established.

i) Appropriate warning and directional signage must be maintained at all times.

j) Dust and noise must be properly controlled to ensure the school maintains its teaching schedules without interruptions. General Contractors must respond to complaints and immediately establish control measures.

k) All deliveries (heavy equipment, tools, materials, etc.) must be coordinated around peak hours of school traffic, i.e., morning drop off of children and afternoon pick-ups.

l) Electrical box panels, even during breaks, must not be left exposed. Exposed boxes must be physically covered with the panel cover, and areas must be protected with barricades if necessary.

m) Construction debris and/or material must not be left in areas occupied by students and staff.

n) All construction debris must be removed before the end of each work shift and must not be left overnight.

o) Nails and screws must not be left protruding from lumber or other materials. All nails and screws must be removed or bent over.

p) Compressed gas cylinders must never be left unattended or overnight in occupied areas. Cylinders must remain secured in upright position; caps on and regulators disconnected when not in use.

q) Tools and equipment must not be left unattended.

9. CRISIS COMMUNICATION

A crisis is an emergency event that usually requires police, fire, or EMS response and could attract media or public attention. A crisis on a construction site might involve a fire, hazardous chemical spill, or accident involving construction equipment that results in injury to a worker, student, school employee, or visitor to the site.

a) The General Contractor must instruct all construction employees not to discuss the incident with reporters. All media inquiries must be referred to an official Dallas ISD spokesperson.

b) The Dallas ISD spokesperson must be the only person authorized to release live or pre-recorded video or written statements to the media. All Contractors of any tier must cooperate with the Dallas ISD spokesperson for all media arrangements as directed.

c) Should a crisis, serious emergency, or incident occur (requiring the presence of an ambulance, Fire Department or Police) the Contractor must immediately implement the Crisis Communication Guidelines and contact by phone the Bond Program Safety Director, **including nights, weekends, and holidays.**

9.1 Suggested Steps for Crisis Situations

(1) Evaluate the situation and extent of damage or injuries.

(2) If students are present, immediately contact the principal or school office.

(3) Call **9-1-1** if necessary. Be prepared to give the dispatcher details of the accident and injuries, the exact address and where emergency crews should enter the site.

(4) Assign someone to meet emergency crews at the gate.

(5) Call Dallas ISD Communications at **(972) 925-3917**. Be prepared to provide as much information as possible.

(6) Call Dallas ISD Police at **(214) 932-5627**.

(7) Call Construction Services at **(972) 925-7200**.

(8) Call the Safety Manager at **(214) 435-2204**.

(9) Do not speak to reporters or photographers. Refer them to Dallas ISD Communications.

9.2 EMERGENCY TELEPHONE NUMBERS

Dallas ISD Police	DISD Police	(214) 932-5627
District Spokesperson	Robyn Harris	(972) 925-3917
DISD Bond Safety Manager	William French	(972) 903-7079

9.3 Emergency Planning

On a regular basis, the General Contractor must review and update, when necessary, its Emergency Procedures for maximum effectiveness.

The updated procedures must be submitted to the Owner's Representative for review in accordance with the safety guidelines outlined in this manual and all applicable OSHA, Federal, State, and local regulations and maintained on-site.

The following provisions must be included in the emergency procedure:

a) The highest-ranking supervisor automatically becomes responsible for handling any emergency that occurs during working hours and may call upon the assistance of any available employee.
b) Following an emergency, ranking personnel must:
    (1) Secure the area as expediently as possible.
    (2) Provide access and an account of the emergency to authorized representatives of the District and specific government agencies. Questions from the media must be referred to the Dallas ISD spokesperson.
c) To ensure prompt emergency services, the General Contractor must:
    (1) Determine who is responsible for making emergency calls (preferably the highest-ranking supervisor present).
    (2) Conspicuously post a list of emergency phone numbers, along with information to be transmitted.

10. CONTRACTOR SAFETY AUDITS

10.1 Purpose

The effectiveness of this program depends upon the active participation and cooperation of all Engineers, Project Managers, Inspectors, Supervisors and General Contractors, their employees, and Subcontractors. The primary goals of this program are to increase safety awareness, raise safety standards in the work environment, provide incentives to make the workplace safer, and increase management involvement in the safety process.

General Contractors must ensure safety inspections are conducted in all work areas regularly and periodically throughout the work shift to ensure proper elimination, mitigation, and/or safeguarding of hazards which may result as contributing factors that may lead to any exposure, injury, or property damage. **All unsafe conditions must be corrected immediately.**

10.2 Jobsite Safety Inspections

a) The General Contractor must ensure that its Safety Representative conducts inspections of the project as needed (including storage areas, office areas, barriers, separation of activities, work areas, etc.) to ensure compliance with the District and OSHA requirements.
b) Contractors may utilize the Construction Safety Inspection Checklist EXHIBIT P, or its equivalent. Safety deficiencies that are noted during the inspection must be recorded on

the form and those deficient items must be communicated to his/her project manager/superintendent in a timely manner.

c) The project manager and/or superintendent must be responsible for implementing corrective action.

d) The General Contractor's Safety Representative will follow up and note the status of each safety deficiency until the deficiency has been abated, but until abatement takes place, each previously noted deficiency should be recorded during each subsequent site inspection.

e) In addition to performing jobsite safety inspections, the General Contractor's Safety Representative must cooperate with designated District Representatives who conduct jobsite inspections (i.e., Insurance Carrier Loss Control personnel).

10.3 Inspections by Regulatory Agencies

The General Contractor must immediately notify the Owner's Representative of the arrival of any representative of a Regulatory Agency (OSHA Compliance Officer, TCEQ Representative, Law Enforcement Officer, etc.), and provide the Owner's Representative with a copy of any published findings or citations issued to any employer and must ensure that statutory posting requirements are met. The General Contractor must provide the Owner's Representative with a copy of any employer's response to the same findings or citations. No Contractor of any tier must prohibit the entry of an OSHA Compliance Officer onto Dallas ISD property.

11. GREENFIELD PROJECTS

Greenfield Project must refer to as any DISD property that does not have students and/or Staff present during the duration of the Project. If, during the project, staff or students are present or any District/school operation is active, it is not considered a Greenfield job site.

Property must refer to all land owned by the District, to all property thereon; buildings, structures, facilities, platforms, fixtures, tunnels, installations, and to all project vehicles, stationary or mobile equipment, whether owned or leased. This definition may also include other work locations while in the scope and course of employment on the District's Construction Projects.

Worker must refer to any employee or agent included as example, but not by way of limitation, persons providing services on the project including all persons or entities performing all or part of the services the General Contractor has undertaken to perform on the project regardless of whether that person has employees. This includes, without limitation, independent contractors, Subcontractors, owner-operators, employees of any such entity, or employees of any entity that furnishes persons to provide services on the project.

11.1 Greenfield Shutdown Guidelines

Prior to conducting any type of permanent or temporary shutdown, the General Contractor is responsible for completing the Greenfield Utility Authorization Request Guidelines as outlined in Attachment VII, along with the applicable safety submittal requirements outlined in section 6.15 of this manual.

11.1.1 Permanent Utility Shutdown Guidelines

(1) **10-Day Notice of Shutdown** – The General Contractor must provide Dallas ISD with notification of power or other utility shutdown no less than ten (10) calendar days in advance of shutdown.

(2) The General Contractor must select "**Permanent**" on the top right portion of the Shutdown Authorization Form (EXHIBIT I) prior to submitting for approval (See Attachment VII for reference).

(3) The General Contractor is responsible for providing power for the duration of the project.

(4) Once the project reaches substantial completion, the General Contractor and PMF representative must provide the Dallas ISD Sustainability Department with a copy of the General Contractor's utility bills for transfer of the utility service to Dallas ISD. Should Contractors have questions regarding this process, please reach out to the Dallas ISD Sustainability Department via email at: sg9453@dallasisd.org

NOTE: Before demolishing a portable and/or building, all meter numbers must be provided to the DISD sustainability department to close the account and have meters removed through the Owner provider. It is important ALL Utility Accounts are closed through sustainability to prevent the General Contractor from reimbursing the District. DISD is not responsible for providing General Contractors with utilities at Greenfield Project locations.

11.2 Greenfield Badging

Personnel who are issued a Greenfield Job Site Identification Badge are authorized to work on Greenfield Project **Sites until seven (7) days prior to substantial completion of the project or project site commencing operations** (no longer a Greenfield Project Site), whichever comes first. All other requirements for Non-Greenfield Project Sites (sites where district operations are on-going, or students/staff present) remain in effect.

a) General Contractors must issue/provide all workers with a Greenfield Identification Badge, along with a site-specific safety orientation prior to conducting any construction activity.

b) General Contractors must issue identification badges, at their own expense, for all workers on DISD Greenfield Project Sites.

c) Workers must wear the General Contractor issued identification badge at all times while on DISD Greenfield Project Sites.

d) Greenfield Project Site Identification Badge Requirements: Greenfield Identification Badges issued by the General Contractor must be issued by Dallas ISD's approved third-party badging vendor. Badges must contain the following information:

(1) The issuing/authorizing General Contractor's company logo in lieu of the DISD logo

(2) The issuing/authorizing General Contractor's company name

(3) The authorized Subcontractor or Vendor's company name
(4) The name of the specific project site authorized to work at
(5) A photograph and name of the authorized employee receiving the badge
(6) Badges must be labeled "Greenfield"

12. UNMANNED AIRCRAFT SYSTEM (DRONE) POLICY

The purpose of this Unmanned Aircraft System (UAS) Policy is to establish minimum standards for the safe use and operation of UAS and Small Unmanned Aircraft Systems (SUAS) on any Dallas ISD Bond Projects.

This policy requires that all UAS operations are performed in a manner that mitigates risks to safety, security, and privacy, and ensures compliance with the Federal Aviation Administration (FAA), 14 CFR Part 107 (for commercial purposes) and all applicable laws.

Contractors of any tier that will operate a UAS at a Dallas ISD Project must receive approval in advance in accordance with this Policy.

12.1 Operating Requirements

This Policy sets the minimum requirements for operating UAS. The requirements below must be implemented by the General Contractor, through their respective designated Project Manager. Minimum Requirements for UAS Operations and Operator:

a) Operations of UAS must not be conducted during occupied hours or extracurricular activities.
b) Operators of any UAS must hold a current Remote Pilot Certification.
c) Unmanned Aircraft must be FAA registered.
d) Certificate of Authorization must be in place and all requirements followed. The General Contractor must provide UAS / Drone liability coverage either through endorsement to its General Liability policy or a separate Aircraft Liability policy. The policy must name Dallas ISD as an Additional Insured and provide a waiver of subrogation in favor of Dallas ISD.

12.2 Pre-Operation Procedure

(1) General Contractor must submit a request to the Project Manager and DISD Safety Department **48 hours** prior to fly-through.
(2) Project Manager and DISD Safety Department may accept or reject this request.
(3) The Project Manager must verify with school admin that no activities will be taking place during fly-through.
(4) The Project Manager must notify Dallas ISD Police dispatch and school principal of UAS fly-through.

EXHIBITS

POLICY STATEMENT

It is the Dallas ISD's policy that, prior to work, Contractors are required to submit for review, an acceptable Site-Specific Safety Plan that includes safe and health work practices. The Owner's Representative will evaluate the plan to see that it meets the safety requirements for the Project's scope of work.

It is critical that contractors understand the importance of developing an effectively functioning Site-Specific Safety Plan that is pro-active and addresses the exposures to their employees for the particular work to be done. This should be addressed extensively in the Site-Specific Safety Plan.

The Site-Specific Safety Plan must provide guidelines to implement an accident prevention program on Dallas ISD projects, and fully describes the Contractor's commitments for meeting its obligations to provide safe and healthful working conditions for its employees.

This Document is intended to provide a working, uniform minimal level of program guidelines to assist or provide direction to the Contractors. This Document is not intended to replace the need for each Contractor of any tier to establish and maintain a proper Illness and Injury Prevention Program as required by the Department of Labor, Occupational Safety and Health Act (29 CFR 1926 and 29 CFR 1910) and the State of Texas.

EXHIBITS:

- EXHIBIT A – Campus Readiness Form
- EXHIBIT B – Job Hazard Analysis (JHA)
- EXHIBIT C – Demolition SPA Cover Letter
- EXHIBIT D – Confined Space SPA Cover Letter
- EXHIBIT E – Trenching and Excavation SPA Cover Letter
- EXHIBIT F – Pier Drilling SPA Cover Letter
- EXHIBIT G – Utility Shutdown SPA Cover Letter
- EXHIBIT H – Electrical Shutdown SPA Cover Letter
- EXHIBIT I – Shutdown Authorization Form
- EXHIBIT J – Elevated Work SPA Cover Letter
- EXHIBIT K – Crane Operation SPA Cover Letter
- EXHIBIT L – Steel Erection SPA Cover Letter
- EXHIBIT M – Aerial Crane Operation SPA Cover Letter
- EXHIBIT N – Hot Work Permit
- EXHIBIT O – Incident Investigation Report
- EXHIBIT P – Safety Inspection Checklist
- EXHIBIT Q – Contractor Acknowledgement Statement

EXHIBIT A – Campus Readiness Form

A completed copy of this form, along with **photographs of each area** must be provided to the Owner's Representative one (1) working day prior to the return of staff and students to ensure sustainability of proper separation of all work areas and conditions affected by all construction activities.

General Contractor: _____ Project & ORG Number:_____

Person in Charge:_____ Date and Time of Completion: _____

Column: **A** = Adequate	Column: **B** = Inadequate	Column: **C** = Not Applicable

Focused Areas	A	B	C
Appropriate Barricades to prevent non-construction personnel from entering work areas.			
Proper signage displayed near the temporary barricades.			
Access to school facility clean, orderly, and safe, e.g., sidewalks, building entrances, lobbies, corridors, aisles, stairways, etc.			
Critical systems functional, e.g., life safety systems, air conditioning systems, water systems, electrical systems, etc.			
Laydown and Staging areas neat and orderly.			
Campus EAP not impacted by construction activities, e.g., travel ways, access, emergency exits, and egress points, maintained clear of obstructions.			
Proper Traffic Control with work that interfaces with traffic or public			
Trash Dumpsters maintained			
Excavations, Trenches properly barricaded			
All floor holes and openings into which persons can accidentally walk or fall through are guarded by a physical barrier or cover, secured, and labeled.			
Heavy Equipment inside a fenced area and properly secured to prevent unauthorized access.			
Hydraulic Booms and/or Cranes not suspended over playgrounds or occupied areas.			
Construction work areas are kept segregated from school operations, staff, and students			
Nails, screws, and rebar not protruding from lumber or other materials in occupied areas.			
Means of egress for the school occupancy is maintained, free of obstructions, clean, and properly illuminated.			
Remarks:			

EXHIBIT B – Job Hazard Analysis (JHA)

Project Name:	**Contractor Name:**
Date:	**Competent Person Name:**
Scope of work to be Performed:	

EMERGENCY CONTACT LIST ASSOCIATED WITH THIS ACTIVITY		
Name	**Title**	**Phone Number**
1.	1.	1.
2.	2.	2.
3.	3.	3.

STEPS OF THE ACTIVITY	POTENTIAL HAZARDS	ACTIONS TO ELIMINATE OR MINIMIZE HAZARDS
1.		
2.		
3.		
4.		

STEPS OF THIS ACTIVITY	POTENTIAL HAZARDS	ACTIONS TO ELIMINATE OR MINIMIZE HAZARDS
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		
15.		

Potential Fall Hazards	Potential Struck-By Hazards
1.	1.
2.	2.
3.	3.
4.	4.
5.	5.

Potential Electrical Hazards	Potential Caught In-between Hazards
1.	1.
2.	2.
3.	3.
4.	4.
5.	5.

Required Personal Protected Equipment

☐ Hard Hat	☐ Fall Protection	☐ Welding Hood
☐ Gloves	☐ Life Vest	☐ Welding Leathers
☐ Respirator	☐ Hearing Protection	☐ Welding Gloves
☐ Safety Boots	☐ Face Shield	☐ Safety Vest
☐ Rubber Boots	☐ Cutting Goggles	☐ High Vis Pants
☐ Safety Toed Boots	☐ Safety Glasses	☐ Blasting Hood
☐ Tyvek Suits	☐ Safety Goggles	☐ Other (if checked list PPE in the column spaces above)

List Other Protective Equipment (PPE)	
1.	
2.	
3.	
4.	
5.	

Required Equipment and Tools

☐ Telehandler	☐ Concrete Saw	☐ Welding Machine
☐ Crane	☐ Concrete Bucket	☐ Angle Grinder
☐ Scissor Lift	☐ Ladder	☐ HEPA Filtered Tools
☐ Boom Lift	☐ Generator	☐ LOTO System
☐ Scaffolding System	☐ Hand Tools	☐ GFCI
☐ Excavator	☐ Powder Actuated	☐ Cutting Torch
☐ Roofing Kettle	☐ 4-Gas Meter	☐ Other (list on right side)

Other Equipment & Tooling	
1.	
2.	
3.	
4.	
5.	
6.	
7.	

Required Traffic Control Equipment	
☐ Lane Closure	☐ Pilot Car
☐ Barrier Rail	☐ Signage
☐ Trench Plates	☐ Speed Limit
☐ Flagger Station	☐ 6' Fencing

Utilities Located / Marked	
☐ Gas	☐ Overhead
☐ Electric	☐ Sewer/Water
☐ Fiber	☐ Telecommunications
☐ Irrigation	☐ Other Utilities Located:_____

PERSONNEL PARTICIPATING IN THIS ACTIVITY		
Name (Printed)	**Signature**	**Company**
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

EXHIBIT C – Demolition SPA Cover Letter

The following Demolition requirements have been established for the General Contractor's Safety Manager. The General Contractor's Safety Manager must ensure and approve that its Subcontractor's SPA documentation meet all Federal, State, and local regulations and the requirements outlined in this manual prior to submitting for review.

The General Contractor's Safety Manager must submit this Cover Letter, along with the criteria listed below, to the Owner's Representative 5-7 days of any planned critical phases of work. **Demolition activities must not be performed during regular school hours or near occupied areas.**

To hold an on-site Demolition SPA pre-work meeting, at a minimum, the following parties must be present:

- ✓ Subcontractor Competent Person
- ✓ General Contractor Safety Representative
- ✓ Owner's Representative [Optional]

Campus Name and ORG Number: _____

Subcontractor Name and Competent Person: _____

General Contractor Name and Site-Superintendent: _____

General Contractor Safety Manager Signature of Approval: _____

Anticipated Start Date: _____

Demolition SPA must include but is not limited to the following:

- ☐ Scope of Work (describe methods, safe working procedures, and any critical systems affected by this operation. Critical systems include life safety systems, security systems, etc.)
- ☐ Make Safe (confirm if asbestos, lead, and/or other hazardous materials are present within the immediate work areas, provide LOTO procedure, and engineering survey)
- ☐ Asbestos Awareness Training Records (for all crewmembers performing this task)
- ☐ Competent Person Letter of Designation (include areas of competency and signatures)
- ☐ Competent Person Training Documentation (OSHA 10-hour and First Aid/CPR)
- ☐ Silica Exposure Prevention Plan
- ☐ Existing Utilities (describe safe working practices associated with any known utilities that may be affected by demolition activities)
- ☐ Site Map (identifying areas to be affected by demolition)
- ☐ Emergency Action Plan (including emergency contact information and medical facility)
- ☐ JHA (include hazard assessment, equipment, and PPE needed to safely perform this task)

Note: This Document is **not** intended to replace the need for each Contractor to establish and maintain a proper Illness and Injury Prevention Program as required by the Department of Labor, Occupational Safety and Health Act (29 CFR 1926 and 29 CFR 1910) and the State of Texas.

EXHIBIT D – Confined Space SPA Cover Letter

The following Confined Space Entry requirements have been established for the General Contractor's Safety Manager. The General Contractor's Safety Manager must ensure and approve that its Subcontractor's SPA documentation meet all Federal, State, and local regulations and the requirements outlined in this manual prior to submitting for review.

The General Contractor's Safety Manager must submit this Cover Letter, along with the criteria listed below, to the Owner's Representative 5-7 days of any planned critical phases of work.

To hold an on-site Confined Space SPA pre-work meeting, at a minimum, the following parties must be present:

- ✓ Subcontractor Competent Person
- ✓ General Contractor Safety Representative
- ✓ Owner's Representative [Optional]

Campus Name and ORG Number: _____

Subcontractor Name and Competent Person: _____

General Contractor Name and Site-Superintendent: _____

General Contractor Safety Manager Signature of Approval: _____

Anticipated Entry Date: _____

Confined Space SPA must include but is not limited to the following:

- ☐ Scope of Work (describe methods, operating procedures, and affected work areas)
- ☐ Confined Space Entry Procedure (describe atmospheric testing/monitoring methods, ventilation, communication, and make safe procedures to be taken prior to entry)
- ☐ Site Map (identifying entry points, emergency egress locations, and work areas affected by this operation)
- ☐ Confined Space Training Records (for all crewmembers performing this task)
- ☐ Competent Person Letter of Designation (include areas of competency)
- ☐ Competent Person Training Documentation (OSHA 10-hour and First Aid/CPR)
- ☐ Emergency Action Plan (describe emergency actions to be taken should a worker need rescue, first aid, medical treatment, or emergency contact information)
- ☐ JHA (include hazard assessment, equipment, and PPE needed to safely perform this task)

Note: This Document is **not** intended to replace the need for each Contractor to establish and maintain a proper Illness and Injury Prevention Program as required by the Department of Labor, Occupational Safety and Health Act (29 CFR 1926 and 29 CFR 1910) and the State of Texas.

EXHIBIT E – Trenching and Excavation SPA Cover Letter

The following Trenching and Excavation SPA pre-meeting requirements have been established for the General Contractor's Safety Manager. The General Contractor's Safety Manager must ensure and approve that its Subcontractor's SPA documentation meet all Federal, State, and local regulations and the requirements outlined in this manual prior to submitting for review.

The General Contractor's Safety Manager must submit this Cover Letter, along with the criteria listed below, to the Owner's Representative 5-7 days of any planned critical phases of work. **Trenching and Excavation activities must not be performed during regular school hours or near occupied school areas.**

To hold an on-site Excavation SPA pre-work meeting, at a minimum, the following parties must be present:

- ✓ Subcontractor Competent Person
- ✓ General Contractor Safety Representative
- ✓ Owner's Representative [Optional]

Campus Name and ORG Number: _____

Subcontractor Name and Competent Person: _____

General Contractor Name and Site-Superintendent: _____

General Contractor Safety Manager Signature of Approval: _____

Anticipated Start Date: _____

Trenching and Excavation SPA must include but is not limited to the following:

☐ Scope of Work (describe methods, known utilities in the area, and any affected right-of-way)

☐ Utility Strike Prevention (include GPR report, potholing method, and preventative measures)

☐ Excavation Training Records (for all crewmembers performing this task)

☐ Competent Person Letter of Designation (include areas of competency and signatures)

☐ Competent Person Training Documentation (OSHA 10-hour and First Aid/CPR)

☐ Site Map (identify areas affected by this operation and underground utility shut-off locations)

☐ Emergency Action Plan (including emergency contact information and medical facility)

☐ JHA (include hazard assessment, equipment, and PPE needed to safely perform this task)

Note: This Document is **not** intended to replace the need for each Contractor to establish and maintain a proper Illness and Injury Prevention Program as required by the Department of Labor, Occupational Safety and Health Act (29 CFR 1926 and 29 CFR 1910) and the State of Texas.

EXHIBIT F – Pier Drilling SPA Cover Letter

The following Pier Drilling SPA pre-meeting requirements have been established for the General Contractor's Safety Manager. The General Contractor's Safety Manager must ensure and approve that its Subcontractor's SPA documentation meet all Federal, State, and local regulations and the requirements outlined in this manual prior to submitting for review.

The General Contractor's Safety Manager must submit this Cover Letter, along with the criteria listed below, to the Owner's Representative 5-7 days of any planned critical phases of work. **Pier Drilling activities must not be performed during regular school hours or near occupied school areas.**

To hold an on-site Pier Drilling SPA pre-work meeting, at a minimum, the following parties must be present:

- ✓ Subcontractor Competent Person
- ✓ General Contractor Safety Representative
- ✓ Owner's Representative [Optional]

Campus Name and ORG Number: _____

Subcontractor Name and Competent Person: _____

General Contractor Name and Site-Superintendent: _____

General Contractor Safety Manager Signature of Approval: _____

Anticipated Start Date: _____

Pier Drilling SPA must include but is not limited to the following:

☐ Scope of Work (describe methods, known utilities in the area, and any affected right-of-way)

☐ Utility Strike Prevention (include GPR report, potholing method, and preventative measures)

☐ Competent Person Letter of Designation (include areas of competency and signatures)

☐ Competent Person Training Documentation (OSHA 10-hour and First Aid/CPR)

☐ Site Map (identify areas affected by this operation and underground utility shut-off locations)

☐ Emergency Action Plan (including emergency contact information and medical facility)

☐ JHA (include hazard assessment, equipment, and PPE needed to safely perform this task)

Note: This Document is **not** intended to replace the need for each Contractor to establish and maintain a proper Illness and Injury Prevention Program as required by the Department of Labor, Occupational Safety and Health Act (29 CFR 1926 and 29 CFR 1910) and the State of Texas.

EXHIBIT G – Utility Shutdown SPA Cover Letter

The following Utility Shutdown requirements have been established for the General Contractor's Safety Manager. The General Contractor's Safety Manager must ensure and approve that its Subcontractor's SPA documentation meet all Federal, State, and local regulations and the requirements outlined in this manual prior to submitting for review.

The General Contractor's Safety Manager must submit this Cover Letter, along with the criteria listed below, to the Owner's Representative 5-7 days of any planned critical phases of work. **Contractors of any tier must at no time perform any type of power or other utility shutdown activities during regular school hours**.

To hold an on-site Utility Shutdown SPA pre-work meeting, at a minimum, the following parties must be present:

- ✓ Subcontractor Competent Person
- ✓ General Contractor Safety Representative
- ✓ Owner's Representative [Optional]

Campus Name and ORG Number: _____

Subcontractor Name and Competent Person: _____

General Contractor Name and Site-Superintendent: _____

General Contractor Safety Manager Signature of Approval: _____

Anticipated Shutdown Date: _____

Utility Shutdown SPA must include but is not limited to the following:

- ☐ Shutdown Authorization Form (EXHIBIT I) must be submitted **10 days prior** to any planned shutdown and must contain pre-work notification signatures of approval)
- ☐ Scope of Work (describe methods, operating procedures, and any critical systems affected by this shutdown. Critical systems include life safety systems, security systems, kitchen, etc.)
- ☐ De-energizing System (describe system to be shutdown, methods for controlling hazardous energy, inadvertent release of stored energy, and make safe procedures)
- ☐ Contingency Plan (to prevent any disruptions to school operations, describe emergency actions to be taken for restoring system operations as quickly as possible)
- ☐ Restoring System (describe methods for safely restoring systems, removal of LOTO devices)
- ☐ Competent Person Letter of Designation (include areas of competency and signatures)
- ☐ Competent Person Training Documentation (OSHA 10-hour and First Aid/CPR)
- ☐ Site Map (identifying areas where shutdown is to be performed)
- ☐ Emergency Action Plan (including emergency contact information and medical facility)
- ☐ JHA (include hazard assessment, equipment, and PPE needed to safely perform this task)

Note: This Document is **not** intended to replace the need for each Contractor to establish and maintain a proper Illness and Injury Prevention Program as required by the Department of Labor, Occupational Safety and Health Act (29 CFR 1926 and 29 CFR 1910) and the State of Texas.

EXHIBIT H – Electrical Shutdown SPA Cover Letter

The following Electrical Shutdown requirements have been established for the General Contractor's Safety Manager. The General Contractor's Safety Manager must ensure and approve that its Subcontractor's SPA documentation meet all Federal, State, and local regulations and the requirements outlined in this manual prior to submitting for review.

The General Contractor's Safety Manager must submit this Cover Letter, along with the criteria listed below, to the Owner's Representative 5-7 days of any planned critical phases of work.

To hold an on-site Electrical Shutdown SPA pre-work meeting, at a minimum, the following parties must be present:

- ✓ Subcontractor Competent Person
- ✓ General Contractor Safety Representative
- ✓ Owner's Representative [Optional]

Campus Name and ORG Number: _____

Subcontractor Name and Competent Person: _____

General Contractor Name and Site-Superintendent: _____

General Contractor Safety Manager Signature of Approval: _____

Anticipated Shutdown Date: _____

Electrical Shutdown SPA must include but is not limited to the following:

- ☐ Shutdown Authorization Form (EXHIBIT I) must be submitted **10 days prior** to any planned shutdown and must contain pre-work notification signatures of approval)
- ☐ Scope of Work (describe methods, operating procedures, and any critical systems affected by this shutdown. Critical systems include life safety systems, security systems, kitchen, etc.)
- ☐ De-energizing System (describe system to be shutdown, methods for controlling hazardous energy, inadvertent release of stored energy, and make safe procedures – NFPA 120.2)
- ☐ Contingency Plan (to prevent any disruptions to school operations, describe emergency actions to be taken for restoring system operations as quickly as possible)
- ☐ Restoring System (describe methods for safely restoring systems, removal of LOTO devices)
- ☐ Electrically Qualified Person [NFPA 70 E] Training Records – NFPA 120.2(b)(2)
- ☐ Competent Person Letter of Designation (include areas of competency and signatures)
- ☐ Competent Person Training Documentation (OSHA 10-hour and First Aid/CPR)
- ☐ Site Map (identifying areas where shutdown is to be performed)
- ☐ Emergency Action Plan (including emergency contact information and medical facility)
- ☐ JHA (include hazard assessment equipment, and PPE needed to safely perform this task)

Note: This Document is **not** intended to replace the need for each Contractor to establish and maintain a proper Illness and Injury Prevention Program as required by the Department of Labor, Occupational Safety and Health Act (29 CFR 1926 and 29 CFR 1910) and the State of Texas.

EXHIBIT I – Shutdown Authorization Form

Dallas Independent School District
Bond Program
Scheduled Utility Shutdown Authorization Form: General Contractor(s)

SECTION A. GENERAL INFORMATION: ☐ ***Permanent** ☐ **Temporary**

School Name and Org. #: _____

Bond Program Manager (PM) Name: _____

General Contractor (GC) Person In-Charge: _____ _____

Sub-Contractor (SUB) Person In-Charge: (Name) _____ (Contact No.) _____

SECTION B. PRE-WORK NOTIFICATION:

Utility System(s) to Be Shut down: _____

Utility Meter number _____

Description of Work Performed: _____

Describe Procedure for Shutdown: _____

Safety Measures/ Precautions for Shutdown: _____

Date/ Time **Requested** for Shutdown:

Shutdown Date	Shutdown Time	Restart Date	Restart Time

It is requested that the noted** building system(s) be allowed for "shutdown" **by the General Contractor to allow for our tie-in of services for the Project as enumerated below. We note that** five (5) days advance notice **is required as a minimum. I hereby certify that the required work has been coordinated and scheduled to achieve completion within the requested time-period.

SUB Person-In-Charge: **(Sign)** _____ **(Date)** _____

GC Person-In-Charge: _____ (Sign) _____ (Date)

Bond Program Manager (PM) Approval: _____ (Sign) _____ (Date)

DISD Project Manager Approval: _____ (Sign) _____ (Date)

SECTION C. POST-WORK CERTIFICATION:

Actual Date/ Time for Shutdown:

Shutdown Date	Shutdown Time	Restart Date	Restart Time

GC Person-In-Charge Certification: _____ (Sign) _____ (Date)

Bond Program Manager (PM) Certification: _____ (Sign) _____ (Date)

DISD Project Manager Certification: _____ (Sign) _____ (Date)

DISD Sustainability Certification: _____ (Sign) _____

SECTION D. PROCESS FOR SCHEDULED UTILITY SHUTDOWN AUTHORIZATION

A. The General Contractor is to complete the *Utility Shutdown Request Form*, at least **5 working days** prior to the scheduled utility shutdown, and submit it to the respective Bond Program Manager for approval.

B. The Bond Program Manager (PM) will review and approve submitted *Utility Shutdown Request Form* and forward to the respective Dallas ISD Project Manager for approval.

C. The Dallas ISD Project Manager will review and approve form and return to the PM.

D. PM forwards approved form to Director/Maintenance Solutions and notifies Deputy Chief Director, Emergency Operations and Bond Program Safety Manager.

Note: All scheduled shutdown requests will require a jobsite meeting with the Program Manager and the School staff 48 hours in advance to discuss the outage procedures and status of all District departments involved on the shutdown request.

Note: For electrical shutdowns (Scheduled/ involuntary), when required for building operations, the General contractor must supply a power generator to keep the telephones, data and alarms working at all times.

***Permanent shutdowns are facilities or specific meters that will not require power/ utility to be restored.**

EXHIBIT J – Elevated Work SPA Cover Letter

The following Elevated Work SPA pre-meeting requirements have been established for the General Contractor's Safety Manager. The General Contractor's Safety Manager must ensure and approve that its Subcontractor's SPA documentation meet all Federal, State, and local regulations and the requirements outlined in this manual prior to submitting for review.

The General Contractor's Safety Manager must submit this Cover Letter, along with the criteria listed below, to the Owner's Representative 5-7 days of any planned critical phases of work. **No roof work, regardless of the extent, is to be done over an occupied area/building.**

To hold an on-site Elevated Work SPA pre-work meeting, at a minimum, the following parties must be present:

- ✓ Subcontractor Competent Person
- ✓ General Contractor Safety Representative
- ✓ Owner's Representative [Optional]

Campus Name and ORG Number: _____

Subcontractor Name and Competent Person: _____

General Contractor Name and Site-Superintendent: _____

General Contractor Safety Manager Signature of Approval: _____

Anticipated Start Date: _____

Elevated Work SPA must include but is not limited to the following:

☐ Scope of Work (describe methods, operating procedures, and affected work areas)

☐ Fall Protection (describe systems to be used, methods, anchor point locations, etc.)

☐ Fall Protection Training Records (for all crewmembers performing this task)

☐ Competent Person Letter of Designation (include areas of competency and signatures)

☐ Competent Person Training Documentation (OSHA 10-hour and First Aid/CPR)

☐ Site Map (identifying areas where work is to be performed)

☐ Emergency Action Plan (including emergency contact information and medical facility)

☐ JHA (include hazard assessment, equipment, and PPE needed to safely perform this task)

Note: This Document is **not** intended to replace the need for each Contractor to establish and maintain a proper Illness and Injury Prevention Program as required by the Department of Labor, Occupational Safety and Health Act (29 CFR 1926 and 29 CFR 1910) and the State of Texas.

EXHIBIT K – Crane Operation SPA Cover Letter

The following Crane Operation requirements have been established for the General Contractor's Safety Manager. The General Contractor's Safety Manager must ensure and approve that its Subcontractor's SPA documentation meet all Federal, State, and local regulations and the requirements outlined in this manual prior to submitting for review.

The General Contractor's Safety Manager must submit this Cover Letter, along with the criteria listed below, to the Owner's Representative 5-7 days of any planned critical phases of work. **Booms or suspended loads must not be allowed to pass over playgrounds or other school property when there is a potential for students or staff to be present in these areas and/or within any fall radius.**

To hold an on-site Crane Operations SPA pre-work meeting, at a minimum, the following parties must be present:

- ✓ Subcontractor Competent Person
- ✓ General Contractor Safety Representative
- ✓ Owner's Representative [Optional]

Campus Name and ORG Number: _____

Subcontractor Name and Competent Person: _____

General Contractor Name and Site-Superintendent: _____

General Contractor Safety Manager Signature of Approval: _____

Anticipated Lift Date: _____

Crane Operations SPA must include but is not limited to the following:

☐ Scope of Work (describe methods, operating procedures, and affected work areas)

☐ Crane Location and Logistics Plan (identify underground and overhead crane hazards)

☐ Lift Plan (identify load capacities, means of communication, and rigging/lifting methods)

☐ Site Map (identifying sequence of operation and fall radius in relation to any occupied areas)

☐ Crane Certificate of Insurance and Annual Inspection Records

☐ Competent Person Letter of Designation (include areas of competency and signatures)

☐ Competent Person Training Documentation (OSHA 10-hour and First Aid/CPR)

☐ Crane Operator Certification and Medical Card

☐ Rigger and Signal Person Training Records

☐ Fall Protection (if applicable, describe systems to be used, methods, anchor point locations, etc.)

☐ Fall Protection Training Records (for all crewmembers performing this task)

☐ Emergency Action Plan (including emergency contact information and medical facility)

☐ JHA (include hazard assessment, equipment, and PPE needed to safely perform this task)

Note: This Document is **not** intended to replace the need for each Contractor to establish and maintain a proper Illness and Injury Prevention Program as required by the Department of Labor, Occupational Safety and Health Act (29 CFR 1926 and 29 CFR 1910) and the State of Texas.

EXHIBIT L – Steel Erection SPA Cover Letter

The following Steel Erection requirements have been established for the General Contractor's Safety Manager. The General Contractor's Safety Manager must ensure and approve that its Subcontractor's SPA documentation meet all Federal, State, and local regulations and the requirements outlined in this manual prior to submitting for review.

The General Contractor's Safety Manager must submit this Cover Letter, along with the criteria listed below, to the Owner's Representative 5-7 days of any planned critical phases of work. **Steel Erection must not be allowed when students and/or staff are present in occupied areas and/or within any fall radius.**

To hold an on-site Steel Erection SPA pre-work meeting, at a minimum, the following parties must be present:

- ✓ Subcontractor Competent Person
- ✓ General Contractor Safety Representative
- ✓ Owner's Representative [Optional]

Campus Name and ORG Number: _____

Subcontractor Name and Competent Person: _____

General Contractor Name and Site-Superintendent: _____

General Contractor Safety Manager Signature of Approval: _____

Anticipated Start Date: _____

Steel Erection SPA must include but is not limited to the following:

☐ Scope of Work (describe methods, operating procedures, and affected work areas)

☐ Steel Erection Plan (describe equipment placement, lifting methods, and connection procedures)

☐ Written Notification from the General Contractor confirming concrete footings, piers, and/or walls have been cured to a level that will provide adequate structural strength and stability.

☐ Site Map (identifying sequence of operation and fall radius in relation to any occupied areas)

☐ Fall Protection procedures (describe systems to be used, Controlled Access Zones, etc.)

☐ Fall Protection Training Records (for all crewmembers performing this task)

☐ Rigger and Signal Person Training Records

☐ Competent Person Letter of Designation (include areas of competency and signatures)

☐ Competent Person Training Documentation (OSHA 10-hour and First Aid/CPR)

☐ Emergency Action Plan (including emergency contact information and medical facility)

☐ JHA (include hazard assessment, equipment, and PPE needed to safely perform this task)

Note: This Document is **not** intended to replace the need for each Contractor to establish and maintain a proper Illness and Injury Prevention Program as required by the Department of Labor, Occupational Safety and Health Act (29 CFR 1926 and 29 CFR 1910) and the State of Texas.

EXHIBIT M – Aerial Crane Operation SPA Cover Letter

The following Aerial Crane Operation requirements have been established for the General Contractor's Safety Manager. The General Contractor's Safety Manager must ensure and approve that its Subcontractor's SPA documentation meet all Federal, State, and local regulations and the requirements outlined in this manual prior to submitting for review.

The General Contractor's Safety Manager must submit this Cover Letter, along with the criteria listed below, to the Owner's Representative 5-7 days of any planned critical phases of work. **Aircraft or suspended loads must not be allowed to pass over playgrounds or other school property when there is a potential for students, staff, or public to be present in these areas and/or within any potential drop zones.**

To hold an on-site Aerial Crane Operations SPA pre-work meeting, at a minimum, the following parties must be present:

- ✓ Subcontractor Competent Person
- ✓ General Contractor Safety Representative
- ✓ Owner's Representative [Optional]

Campus Name and ORG Number: _____

Subcontractor Name and Competent Person: _____

General Contractor Name and Site-Superintendent: _____

General Contractor Safety Manager Signature of Approval: _____

Anticipated Lift Date: _____

Aerial Crane Operations SPA must include but is not limited to the following:

☐ Lift Plan (scope of work, travel path, ground level and ariel hazards or obstructions)

☐ Site Set-Up (overhead map of staging areas, sequence of operation, primary and alternate emergency area locations, and potential drop zones in relation to occupied areas)

☐ Material to be lifted (method of attachment, rigging to be used, configuration, and load capacities)

☐ Roles and responsibilities (communication methods for ground crew, roof crew, and operator)

☐ Competent Person Letter of Designation form (include areas of competency and proof of training)

☐ Rigger and signal person training records

☐ JHA (include hazard assessment, equipment, and PPE needed to safely perform this task)

☐ Emergency Action Plan (including emergency contact information and medical facility)

☐ Standard Airworthiness Certificate

☐ Congested Area Plan Request to FAA

☐ FAA Registry of Aircraft

☐ FAA Airman Detail Report

☐ Notification of Dallas City Officials

☐ Certificate of Aircraft liability insurance (insurance limit must be $10 million, per contract amount)

☐ Evidence of additional insured and waiver of subrogation endorsement

EXHIBIT N – Hot Work Permit

All temporary work involving open flames, intense heat, or sparks will require a Hot Work Permit. The permit must be issued by the contractor and authorized by the appropriate supervisor before any hot work (welding, brazing, cutting, grinding, etc.) can begin. Two copies of the Hot Work Permit must be made. One should be filed with the contractor. The second copy should be posted at the site of the hot work until the job is completed.

Issue Date:	Permit Expires:	
Building:	Sub:	Area:
Authorizing Supervisor (GC):	Start Time:	End Time:
Operator:	Fire Watch:	

Checklist

Following items must be checked by the authorizing supervisor and operator/welder. If any item is checked "No", then hot work must not begin until item or area is corrected.

Yes	No	
☐	☐	Work area examined
☐	☐	Equipment inspected, in good repair
☐	☐	PPE inspected, in good repair
☐	☐	Sprinkler system operable
☐	☐	Combustible materials/items moved a radius of 35 feet away from work area.
☐	☐	Explosive atmosphere (s) eliminated
☐	☐	Floor and wall openings covered
☐	☐	Fire watch assigned and required during work and for 30 minutes afterwards* *Fire watch must be at least 30 minutes in duration
☐	☐	Fire watch has ample extinguishing equipment and is trained to properly use it
☐	☐	Work area is considered a confined space (if yes additional confined space will be required. Contact supervisor before proceeding)
☐	☐	Proper ventilation provided for the work area

Other precautions

1._____

2._____

Authorizing Supervisor Signature:_____ Date:_____

Final Checkup: To be completed after hot work is finished and fire watch is over

The work area and all surrounding areas subjected to heat and sparks were monitored during the hot work operations and during the required fire watch period and found to be safe.

Fire Watcher Signature: _____ Title:_____ Date:_____

EXHIBIT O – Incident Investigation Report

CONTRACTOR: _____ACCIDENT DATE: _____TIME: _____LOCATION _____

ACCIDENT LOCATION (SPECIFIC): _____

WHAT HAPPENED? (Describe operation, activity, condition and how accident or loss occurred.

Use separate sheet and diagram if necessary): _____

_____

Recommended correction action:

_____

Equipment involved #: _____Employee involved: _____

Employee Injury (Describe):

_____

Root Cause (Describe): _____

Medical referral? Yes____ No_____

Company Property Damage or Loss

(Describe): _____

DISD Property, Damage, or Injury to Others

(Describe): _____

Witnesses (Name, address, phone): _____

Police Report Number: _____ DISD Police Report Number: _____

Foreman/Supervisor_____ Date: _____

Keep Original in contractor's File and CC: Owner's Representatives

[Attach Photos]

EXHIBIT P – Safety Inspection Checklist

SAFETY INSPECTION CHECKLIST				
Contractor:	Contract No.			
Job-site Location:				
Person in Charge:				
Date: Time:				
Person(s) making inspection:	Column: A= Adequate B= Inadequate N/A = Not Applicable			
PROGRAM ADMINISTRATION:	A	B	N/A	REMARKS
1. Posting OSHA and other job-site warning posters.				
2. Do you have safety meetings?				
3. Job safety training, including first-aid training?				
4. Is first-aid equipment and supplies available?				
5. Are job-site injury records being kept?				
6. Are emergency telephone numbers, such as police department, fire department, doctor, hospital, and ambulance, posted?				
HOUSEKEEPING AND SANITATION:	A	B	N/A	REMARKS
1. General neatness of working areas.				
2. Regular disposal of waste and trash.				
3. Passageways and walkways clear?				
4. Adequate lighting.				
5. Protruding nails removed or bent over?				
6. Oil and grease removed.				
7. Waste containers provided and used.				
8. Sanitary facilities adequate and clean.				
9. Drinking water potable.				
10. Adequate supply of water.				

11. Disposable drinking cups.				
FIRE PREVENTION:	A	B	N/A	REMARKS
1. Fire instructions to personnel.				
2. Fire extinguishers identified, checked, accessible.				
3. Proper fire extinguishers provided.				
4. Hydrants clear, access to public thoroughfare open.				
5. Good housekeeping.				
6. "No Smoking" signage posted and enforced where needed.				
7. Fire brigades.				
ELECTRICAL INSTALLATIONS:	A	B	N/A	REMARKS
1. Adequate wiring, well insulated.				
2. Circuit breakers and GFCI (where required) provided.				
3. Fire hazards checked.				
4. Electrical danger signs posted.				
5. Are terminal boxes equipped with required covers? Are covers used?				
HAND TOOLS:	A	B	N/A	REMARKS
1. Proper tool being used for each job.				
2. Neat storage, safe carrying.				
3. Inspection and maintenance.				
4. Damaged tools repaired or replaced promptly. Are employee's tools inspected and repaired?				

POWER TOOLS:	A	B	N/A	REMARKS
1. Good housekeeping where tools are used.				
2. Tools and cords in good condition.				
3. Proper grounding.				
4. Proper instruction in use.				
5. All mechanical safeguards in use.				
6. Tools neatly stored when not in use.				

7. Right tool being used for the job at hand.				
8. Wiring properly installed.				
POWDER ACTUATED TOOLS:	A	B	N/A	REMARKS
1. Local laws and ordinances complied with.				
2. All operators trained.				
3. Tools and charges protected from unauthorized use.				
4. Competent instruction and supervision.				
5. Tools checked and in good working order.				
6. Tools not used on anything but recommended materials.				
7. Safety goggles or face shields provided and used.				
8. Flying hazard checked by backing up, removal of personnel, or use of captive stud tool.				
LADDERS:	A	B	N/A	REMARKS
1. Ladders inspected and in good condition?				
2. Secured to prevent slipping, sliding, or falling?				
3. Do side rails extend 36" above top of landing?				
4. Rungs or cleats not over 12" on center.				
5. Metal ladders not used around electrical hazards.				
6. Proper maintenance and storage.				
7. Are ladders not painted?				

SCAFFOLDING:	A	B	N/A	REMARKS
1. Is erection properly supervised?				
2. Will all structural members meet the safety factor?				
3. Are all connections secure?				
4. Is scaffold tied into structure where necessary?				
5. Are working areas free of debris, snow, ice, grease?				
6. Are base plates and mud sills provided?				
7. Are workers protected from falling objects?				

8. Is the scaffold plumb and square with cross- bracing?				
9. Are guardrails, intermediate rails, and toe boards in place?				
10. Are hoist ropes and cables in good condition?				
HOISTS, CRANES AND DERRICKS:	A	B	N/A	REMARKS
1. Inspect cables and sheaves.				
2. Check slings and chains, hooks, and eyes.				
3. Equipment firmly supported.				
4. Outriggers used, proper cribbing.				
5. Power lines deactivated, removed or at safe distance				
6. Proper loading for capacity of lifting radius.				
7. All equipment properly lubricated and maintained.				
8. Signalman where needed.				
9. Signals understood and observed.				
10. Are inspection and maintenance logs maintained?				
HEAVY EQUIPMENT:	A	B	N/A	REMARKS
1. Regular inspection and maintenance.				

2. Lubrication and repair of moving parts.				
3. Lights, brakes, warning signals operative.				
4. Wheels chocked when necessary.				
5. Haul roads well maintained and laid out properly.				
6. Protection when equipment is not in use.				
7. Shut-off devices on hose lines in case of failure?				
MOTOR VEHICLES:	A	B	N/A	REMARKS
1. Regular inspection and maintenance.				
2. Qualified operators.				
3. Brakes, lights, warning devices operative.				

4. Weight limits and load sizes controlled.				
5. Is all glass in good condition?				
6. Are back-up (reverse) alarms provided?				
7. Fire extinguishers provided in all vehicles?				
BARRICADES:	A	B	N/A	REMARKS
1. Floor openings planked over and secured, or barricaded.				
2. Roadways and sidewalks effectively protected.				
3. Adequate lighting provided.				
4. Traffic controlled.				
HANDLING AND STORAGE OF MATERIALS:	A	B	N/A	REMARKS
1. Are materials properly stored or stacked?				
2. Are passageways clear?				
3. Stacks on firm footings, not too high.				
4. Proper number of men for each operation.				
5. Are workers lifting loads correctly?				

6. Are materials protected from weather conditions?				
7. Protection against falling.				
8. Is dust protection observed?				
9. Extinguishers and other fire protection provided.				
10. Is traffic controlled in the storage area?				
EXCAVATION AND SHORING:	A	B	N/A	REMARKS
1. Are adjacent structures properly shored?				
2. Is shoring, benching, or sloping used for soil depth or excavation properly sloped?				
3. Are roads and sidewalks supported and protected?				
4. Is material stored at least 2 feet from excavations?				
5. Is excavation barricaded and lighting provided?				
6. Is equipment a safe distance from edge of excavation?				
7. Are ladders provided where needed?				

8. Are equipment ramps adequate?				
9. Is job supervisor on-site during trenching operations?				
DEMOLITION:	A	B	N/A	REMARKS
1. Are operations planned ahead?				
2. Is there shoring of adjacent structures?				
3. Are material chutes used?				
4. Is there sidewalk and other public protection?				
5. Adequate access ladders or stairs.				
FLAMMABLE GASSES AND LIQUIDS:	A	B	N/A	REMARKS
1. All containers U.L. approved meeting OSHA requirements with contents clearly identified.				
2. Proper storage practices observed.				
3. Fire hazards checked.				
4. Proper storage temperatures and protection.				
5. Proper types and number of extinguishers nearby.				
6. Carts for moving cylinders available.				
MASONRY:	A	B	N/A	REMARKS
1. Proper scaffolding.				
2. Saws properly equipped; dust protection provided.				
ROADWAY CONSTRUCTION:	A	B	N/A	REMARKS
1. Laws and ordinances observed.				
2. Flag-person properly dressed, instructed, and posted.				
3. Adequate warning signs and markers.				
4. Equipment not blocking right of way.				
5. Traffic control through construction site.				
6. Adequate marking and maintenance of detours.				
7. Dust control.				
8. Adequate lighting.				
PERSONAL PROTECTIVE EQUIPMENT:	A	B	N/A	REMARKS
1. Eye and Head protection.				
2. Face shields.				
3. Respirators and masks.				
List actions to be taken for all items found non-compliant				

EXHIBIT Q – Contractor Acknowledgement Statement

Campus Name and ORG Number: _____

Contractor Name:_____

Date: _____

By executing this document as an authorized representative of the referenced Company identified above, I acknowledge and confirm that I have read and understand the contents of the Dallas ISD Construction Safety Program Guidelines in its entirety.

I also recognize and acknowledge that the obligation to protect the safety and health of all persons affected by construction activities is not limited to the requirements of the Dallas ISD Construction Safety Program Guidelines only, but also includes all applicable OSHA, Federal, State, and local regulations, and guidelines necessary to provide a safe and healthful working environment for all contractors, campus staff, students, and general public.

The Contracting Company and its employees will comply with all applicable safety requirements while performing work on any Dallas ISD property. The Company will further communicate the requirements of the Dallas ISD Construction Safety Program Guidelines and other applicable OSHA, Federal, State, and local regulations, and guidelines to all tiered Subcontractors that will perform work on the Project and retain a physical signed copy of this Contractor Acknowledgement Statement from each such Subcontractor.

_____
(Name of Authorized Representative)

_____
(Signature of Authorized Representative)

_____
(Date Signed)

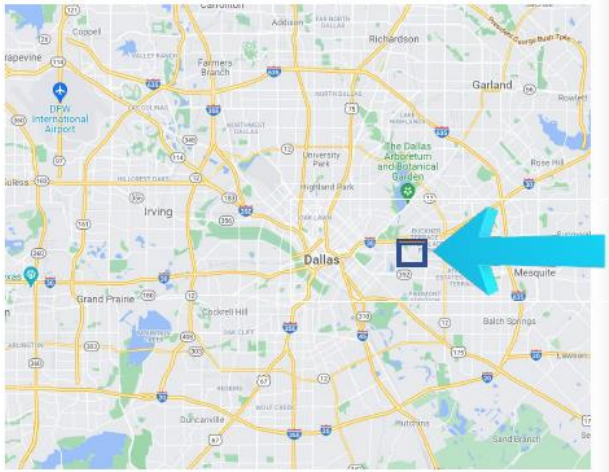
ATTACHMENTS

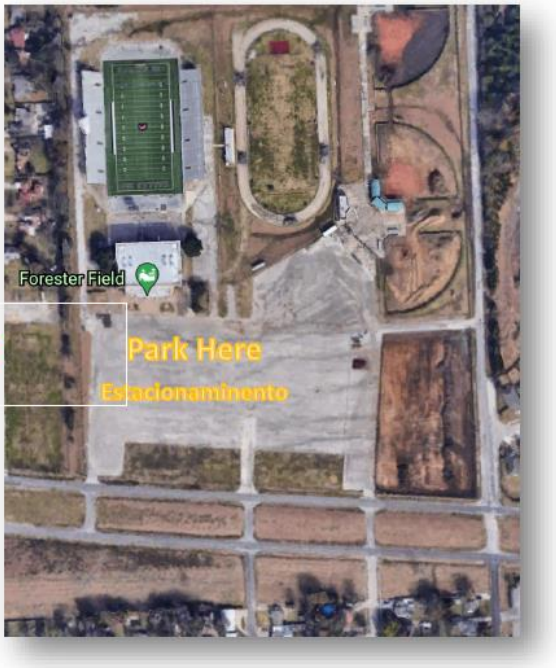
- Attachment I – Dallas ISD Orientation Location and Schedule
- Attachment II – Site-Specific Safety Plan Guidelines
- Attachment III – Crisis Communications Poster
- Attachment IV – Visitor's Release and Hold Harmless Agreement
- Attachment V – Shutdown Notification Guidelines
- Attachment VI – SWPPP Oversight Flowchart
- Attachment VII – Greenfield Shutdown Authorization Request Guidelines
- Attachment VIII – Intruder Detection
- Attachment IX – Campus Security Reminders
- Attachment X – Safety Meeting Sign-in Sheet
- Attachment XI – Geotechnical Soil Sampling Safety Guidelines
- Attachment XII – Inclement Weather Plan of Action

Dallas ISD Orientation Location and Schedule

DALLAS INDEPENDENT SCHOOL DISTRICT

Construction Services





Dallas ISD
Construction Safety Orientation
(Orientacion de Seguridad)

Location/Ubicacion
Forester Field
8233 Military Pkwy
Dallas, TX 75227

Schedule/Horario
7:30am-8:30am
Tuesday and Thursday
Martes y Jueves

You must have your Dallas ISD Badge to attend this orientation.

Usted debe tener su identificacion para poder asistir a esta Orientacion.

CRITERIA FOR DEVELOPING A SITE-SPECIFIC SAFETY PLAN

Prior to work, Contractors are required to submit for review, an acceptable Site-Specific Safety Plan that includes safe and health work practices. The Owner's Representative will evaluate the plan to see that it meets the safety requirements for the Project's scope of work.

A Site-Specific Safety Plan must include but is not limited to the following:

(1) **Scope of Work:** A description of the scope of work is to be included on the front page of the Site-Specific Safety Plan.

(2) **Job Safety Procedures:** Explain in detail and specifically how job safety is to be incorporated into each phase of the scope of work. Use of ladders, scaffolds, flagging, equipment, exposures, special conditions, fall protection, etc., must be included for the plan to be accepted. Generalities will not be accepted to Explain the safety and health conditions employees will be exposed to.

(3) **General Contractor's Site-Specific Safety Orientation:** Each employee who is new to the jobsite must receive a thorough safety and hazard communication orientation, which imparts basic information about the project safety and health program, federal/state regulations, and other safety rules and regulations needed to perform tasks safely. Future safety instructions may be necessary if hazardous work and/or unfamiliar tasks are performed.

(4) **Competent Person Designation(s):** Competent Person Designation Form(s) accompanied by a valid First Aid/CPR and OSHA 30-hour certification (within 5 years of the issuing date) must be provided for all on-site persons designated as competent.

(5) **Supervising for Safety:** Explain how supervisors are going to constantly review the safe practices and procedures. Jobsite inspections are required daily. An inspection checklist should be documented at least weekly.

(6) **Disciplinary Policy:** Contractor must explain disciplinary action for any employee who jeopardizes his health or safety, or the health or safety of others.

(7) **Subcontractor Compliance:** Explain how Subcontractor compliance with your safety program and the Construction Minimum Safety Program Guidelines Manual will be verified and documented. When Subcontractor's programs are deficient, the General Contractor must be responsible for providing them with the necessary training and protection. This must be documented.

(8) **Incident Investigation Procedure:** Explain how the General Contractor and involved Subcontractors will investigate all incidents involving a near miss, injury, and/or property damage. Investigation Procedures must include a Root Cause Analysis and Corrective Action Plan to prevent reoccurrence.

(9) **Emergency Action Plan:** Describe Actions to be taken should an emergency occur. Emergency Action Plans must cover injuries, fires, evacuations, and similar situations. Plans must include designated emergency contact names and telephone numbers, e.g., on-site supervision, police department, fire department, doctor, hospital, and ambulance.

(10) **Personal Protective Equipment:** Describe Personal Protective Equipment (PPE) to be worn, training requirements, and parameters for its use.

(11) **Occupational Health Programs:** Site-specific Occupational Health and Illness Prevention Programs are required to protect employees working on the project, i.e., Asbestos Awareness, Air Monitoring, Silica, Sampling, Special Protective Clothing or Equipment, and Particular Hazards.

(12) **Job Hazard Analysis (JHA):** Explain the formal job hazard analysis process

(13) **Task Training:** Contractors are required to task train employees in the exposures they will be confronted with and the job they are expected to perform. Other situations, however, may arise during the course of the project that will require additional training. Explain how task training will be accomplished, how often it will be conducted, and who will be conducting the training.

(14) **Reporting Unsafe Acts or Conditions:** Explain the program in place that promotes positive feedback to supervision and employees who report unsafe acts and/or conditions.

(15) **Toolbox Talk Safety Meetings:** These must be held and documented at least weekly. Explain who will be responsible for conducting these meetings, when they will be held, and where they will be held.

(16) **Fire Prevention and Protection Plan:** Explain the job-site fire prevention and protection program in detail.

(17) **Hazard Communication Program:** Provide copy of the Site-specific Haz-Com program.

(18) **Lock-out/Tag-out (LOTO) Program**: Provide a copy of the Site-specific LOTO Program

(19) **Confined Space Entry:** Provide a copy of the Site-specific Confined Space Program

(20) **Trenching/Excavation and Utility Strike Prevention**: Provide a copy of the Site-specific Trenching/Excavation Procedures and a Utility Strike Prevention Plan.

(21) **Fall Protection and Prevention Program:** Provide a copy of the Site-specific Fall Protection and Prevention Program

(22) **Traffic Control Plan:** Provide a copy of the Site-specific Traffic Control Plan

(23) **Substance Abuse Policy:** Provide a copy of the Substance Abuse Policy

(24) **Special Instructions and Information:** Provide any special instruction or additional safety information as it relates to the unique conditions and/or environment associated with the project.

Note: The requirements outlined in this Document are intended to provide a working, uniform minimal level of program guidelines to assist or provide direction to Contractors. This Document is **not** intended to replace the need for each Contractor of any tier to establish and maintain a proper Illness and Injury Prevention Program as required by the Department of Labor, Occupational Safety and Health Act (29 CFR 1926 and 29 CFR 1910) and the State of Texas.

CONSTRUCTION SITE Crisis Communications GUIDELINES

SUGGESTED STEPS FOR CRISIS SITUATIONS:

1. Evaluate the situation and extent of damage or injuries.
2. If students are present, immediately contact the principal or school office.
3. Call 9-1-1 if necessary. Be prepared to give the dispatcher details of the accident and injuries, the exact address and where emergency crews should enter the site.
4. Assign someone to meet emergency crews at the gate.
5. Call Dallas ISD Communications at (972) 925-3917. Be prepared to provide as much information as possible.
6. Call Dallas ISD Police at (214) 932-5627.
7. Call Construction Services at (972) 925-7200.
8. Call the Safety Manager at (214) 435-2204.
8. Other than as noted below, *do not speak* to reporters or photographers. Refer them to Dallas ISD Communications.

How to handle reporters who come to the construction site:

There is no such thing as "off the record." Be polite, but firm. Tell reporters and photographers they must wait off-site, outside the main gate, until an authorized Dallas ISD spokesperson arrives. Do not push, shove, block, or attempt to physically restrain a reporter or photographer. When dealing with reporters, photographers or TV crews, always assume that they are recording.

EMERGENCY TELEPHONE NUMBERS:

Dallas ISD Police
(214) 932-5627

Robyn Harris
Dallas ISD Communications/ District Spokesperson
(972) 925-3917

Alvaro Meza
Bond Program Safety Manager
(214) 435-2204

DALLAS INDEPENDENT SCHOOL DISTRICT

Visitor's Release and Hold Harmless Agreement

General Contractor: _____

Project Name: _____ Date: _____

In consideration of being permitted, for my own purposes and interests, to enter upon the premises or construction site of Dallas Independent School District Construction Project, I hereby release, hold harmless, and indemnify the Dallas Independent School District, Consultants, Inspectors, Contractors and Subcontractors from and against, and assume the risk for and on behalf of myself, my heirs, my supervisor and my estate, all damages, losses, injuries and any and all other claims of any type whatsoever for personal injury (including death) and other loss or damage of any nature whatsoever including damage to my personal property, and reasonable attorney's fees and court costs sustained or caused while on such premises or site.

In the event any clause, term, or provision of this agreement must be declared or adjudicated void or invalid, it must in no manner affect the other clauses, terms, and provisions hereof, which must remain in full force and effect, as if the clause, term, or provision so declared or adjudicated invalid was not originally a part hereof.

Visitor's Name: _____

Visitor's Signature: _____

Address: _____

Date: _____

Shutdown Notification Guidelines

The General Contractor must provide Dallas ISD with notification of power or other utility shutdown no less than ten (10) calendar days in advance of the shutdown. Notification includes Dallas ISD Central Maintenance Office, A/E, Program Manager, and the Principal at each affected school.

- Shutdown Authorization Form (EXHIBIT I) must be submitted to the Dallas ISD Bond Program Manager and Dallas ISD Project Manager for signatures of approval **10 days prior** to any planned shutdown.
- Shutdowns to be scheduled during weekends or extended breaks.
- Overtime Code may be needed for Dallas ISD Personnel involved after hours.
- Permanent shutdowns must be field verified by Contractor. If utility service remains active, immediately report to DISD Sustainability via Bond PM.

Water Shut-off Guidelines

Notification To:

- ✓ Dallas ISD Quadrant Supervisor
- ✓ Dallas ISD Department Supervisor
- ✓ Affected Dallas ISD Departments & Confirmation of readiness (Including but not limited to HVAC, Kitchen, Fire Suppression, etc.)
- ✓ Dallas ISD Sustainability Manager and/or Technician

Content of Notification:

- ✓ Signed Authorization form-DISD PM.
- ✓ Type of Shutdown: Emergency, Minor, Complete, Relocation.
- ✓ Meter number (if applicable).
- ✓ Area affected, Duration, and Contingency Plan
- ✓ SPA-Cover Letter Authorized by GC Safety Representative
- ✓ When relocating a utility, DISD Sustainability department must be notified.

Dallas ISD Plumbing Department:

- Department Manager: Bart Braswell
- SE Quad Supervisor: Jesse Rincon
- SW Quad Supervisor: James Baker
- NE Quad Supervisor: Justin Morris
- NW Quad Supervisor: David Martin
- Sustainability Department Manager: Bryant Shaw
- Sustainability Department Technician: Stephanie Garcia

Re-pressurizing:

- ✓ Include City Inspection
- ✓ Contractor to provide post inspection along with photos to DISD Plumbing Manager

Gas Shut-off Guidelines

Notification To:

- ✓ Quadrant Supervisor
- ✓ Department Manager
- ✓ Affected Departments & Confirmation of readiness (Including but not limited to HVAC, Kitchen, etc.)
- ✓ Dallas ISD Sustainability Manager and/or Technician

NOTE: When adding HVAC units, Project AE approval of increased load is expected.

Content of Notification:

- ✓ Signed Authorization form-DISD PM.
- ✓ Type of Shutdown: Emergency, Minor, Complete, Relocation.
- ✓ Meter number (if applicable).
- ✓ Area affected, Duration, and Contingency Plan
- ✓ SPA-Cover Letter Authorized by GC Safety Representative
- ✓ When relocating a utility, DISD Sustainability department must be notified.

Re-pressurizing:

- ✓ Include City Inspection
- ✓ Contractor to provide post inspection along with photos to DISD Plumbing Manager

Sanitary Sewer Guidelines

Notification To:

- ✓ Quadrant Supervisor
- ✓ Department Manager
- ✓ Dallas ISD Sustainability Manager and/or Technician

Content of Notification:

- ✓ Signed Authorization form-DISD PM
- ✓ Type of Shutdown: Emergency, Minor, Complete
- ✓ Meter number (if applicable)
- ✓ Area affected, Duration, and Contingency Plan
- ✓ SPA-Cover Letter Authorized by GC Safety Representative
- ✓ PMF PM to provide a Post Audit to DISD Plumbing Manager
- ✓ Include Pictures of tie-in
- ✓ Include City Inspection for all work.

Tie-In Guidelines:

- ✓ PMF PM to provide post inspection of service to DISD Plumbing Manager.

Electrical Shutdown Guidelines

Notification To: [Prior to Shut down and after restoration of service]

- ✓ ONCOR (if applicable)
- ✓ DISD Electrical Quadrant Supervisor
- ✓ DISD Electrical Department Supervisor
- ✓ MEP Director
- ✓ Dallas ISD Sustainability Manager and/or Technician.
- ✓ Affected Departments & Confirmation of readiness (HVAC, Kitchen, IT, Building Security, Fire Alarm, etc.)

Dallas ISD Electrical Department:

- Department Director: Bart Webster
- Department Manager: George Lakes
- NW Supervisor: Ainsworth, Steven
- NE Supervisor: Kevin T Liles
- SE Supervisor: Douglas Hall
- SW Supervisor: Jim Ward

Dallas ISD Sustainability Department:

- Sustainability Department Manager: Bryant Shaw
- Sustainability Department Technician: Stephanie Garcia

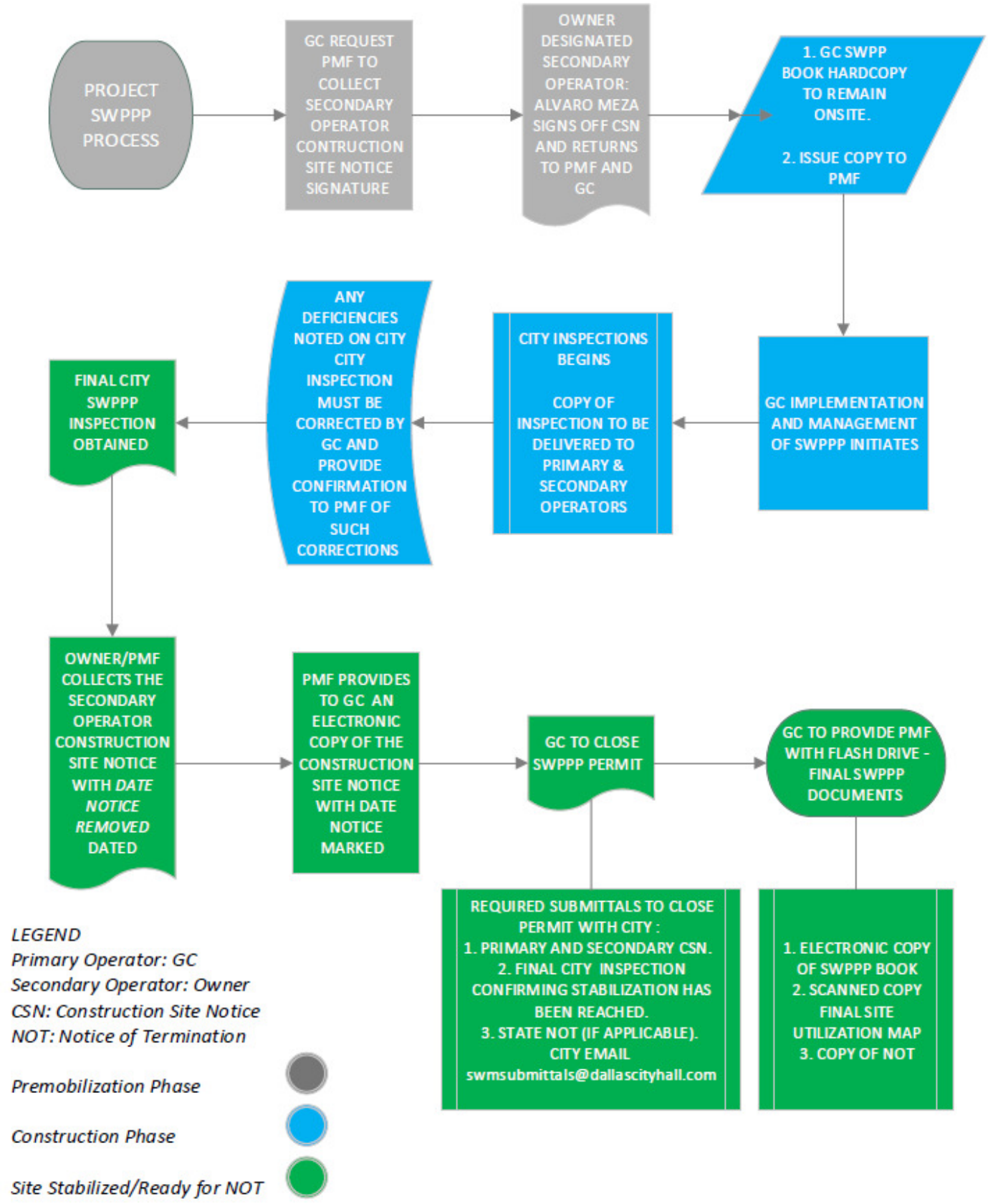
Content of notification:

- ✓ Signed Authorization form-DISD PM
- ✓ Type of Shutdown: Emergency, Minor, Complete
- ✓ Meter number (if applicable)
- ✓ When relocating a utility, DISD Sustainability department must be notified
- ✓ Area affected, Duration, and Contingency Plan
- ✓ SPA-Cover Letter Authorized by GC Safety Representative
- ✓ Complete-Shutdowns-

Re-energizing:

- ✓ Quadrant Supervisor
- ✓ Department Supervisor
- ✓ Affected Departments & Confirmation of readiness (HVAC, Kitchen, IT, Building Security, Fire Alarm, etc.)
- ✓ Electrical Contractor to gradually increase power

SWPPP Oversight Flowchart



Greenfield Shutdown Authorization Request Guidelines

See below set of guidelines for greenfield projects requesting permanent utility shutdown:

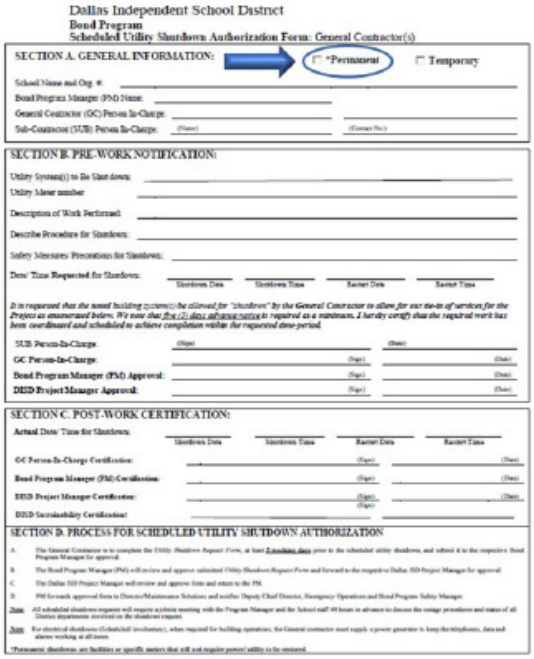
1. **Utility Shutdown request should select PERMANENT on the top right portion of our authorization form. (See below sample)**

2. **General Contractor (GC) responsible to provide power for the duration of the project.**

3. **Once the project reaches substantial completion, the GC/PMF to provide the Dallas ISD Sustainability Department with a copy of the GC utility bills to transfer the utility service to Dallas ISD.**

If you have any questions, please reach out to Dallas ISD Sustainability Department: sg9453@dallasisd.org

Note:
- Before demolishing a portable and/or building all meters numbers should be provided to DISD sustainability department to closed account and have the meters removed through the Owner provider.
- Please be reminded there is a "Minimum of 10-day(s) advance notice" for utilities.
It is very important that ALL Utility Accounts are closed through sustainability to prevent the GC reimbursing the district.
- Lastly, DISD is not responsible to provide GC utilities on Greenfield Locations.



Dallas Independent School District
Bond Program
Scheduled Utility Shutdown Authorization Form: General Contractor(s)

SECTION A. GENERAL INFORMATION: ☐ *Permanent ☐ Temporary

School Name and Org. #:
Bond Program Manager (PM) Name:
General Contractor (GC) Person In-Charge:
Sub-Contractor (SUB) Person In-Charge: (Name) (Contact No.)

SECTION B. PRE-WORK NOTIFICATION:

Utility System(s) to Be Shut down:
Utility Meter number:
Description of Work Performed:
Describe Procedure for Shutdown:
Safety Measures/ Precautions for Shutdown:
Date/ Time Requested for Shutdown: Shutdown Date / Shutdown Time / Restart Date / Restart Time

It is requested that the noted building systems be allowed for "shutdown" by the General Contractor to allow for our tie-in of services for the Project as enumerated below. We note that five (5) days advance notice is required as a minimum. I hereby certify that the required work has been coordinated and scheduled to achieve completion within the requested time-period.

SUB Person-In-Charge: (Sign) (Date)
GC Person-In-Charge: (Sign) (Date)
Bond Program Manager (PM) Approval: (Sign) (Date)
DISD Project Manager Approval: (Sign) (Date)

SECTION C. POST-WORK CERTIFICATION:

Actual Date/ Time for Shutdown: Shutdown Date / Shutdown Time / Restart Date / Restart Time

GC Person-In-Charge Certification: (Sign) (Date)
Bond Program Manager (PM) Certification: (Sign) (Date)
DISD Project Manager Certification: (Sign) (Date)
DISD Sustainability Certification: (Sign)

SECTION D. PROCESS FOR SCHEDULED UTILITY SHUTDOWN AUTHORIZATION

A. The General Contractor is to complete the Utility Shutdown Request Form, at least 2 working days prior to the scheduled utility shutdown, and submit it to the respective Bond Program Manager for approval.
B. The Bond Program Manager (PM) will review and approve submitted Utility Shutdown Request Form and forward to the respective Dallas ISD Project Manager for approval.
C. The Dallas ISD Project Manager will review and approve form and return to the PM.
D. PM forwards approved form to Director/Maintenance Solutions and notifies Deputy Chief Director, Emergency Operations and Bond Program Safety Manager.

Note: All scheduled shutdown requests will require a phone meeting with the Program Manager and the School staff 48 hours in advance to discuss the outage procedures and status of all District departments involved on the shutdown request.

Note: For electrical shutdowns (Scheduled/ involuntary), when required for building operations, the General contractor must supply a power generator to keep the telephones, data and alarm working at all times.

*Permanent shutdowns are facilities or specific meters that will not require power/ utility to be restored.

AGENDA FOR CAMPUS SECURITY MEETING

Sign-in Sheet

- ✓ All personnel in attendance must sign-in

Welcome

- ✓ Purpose of the Meeting – To Review the Requirements Regarding Intruder Detection and Campus Security.

Intruder Detection

- ✓ All visitors must enter through the campus' secured entry point
- ✓ Immediately report any suspicious activity to the Project Management Team
- ✓ Always be alert – See Something, Say Something, Do Something
- ✓ Stop any individuals in your building who do not display a District Badge or Visitor Badge and escort them to the main office.

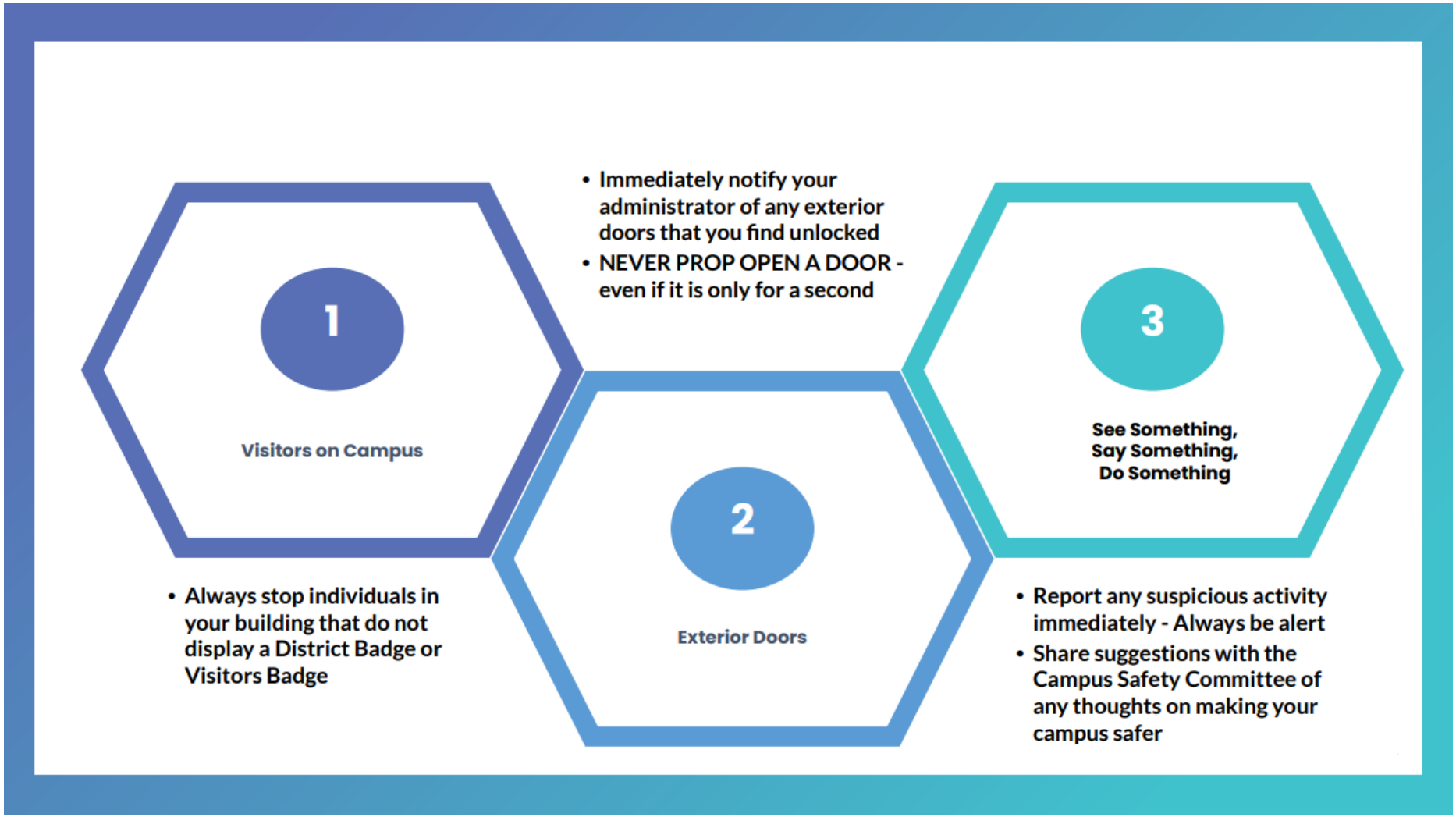
Propped Doors and Secured Areas

- ✓ **NEVER** prop open a door for any reason
- ✓ All exterior doors must remain locked at all times
- ✓ All interior doors leading into construction areas must remain locked at all times
- ✓ Portable doors are considered exterior doors and must be locked at all times
- ✓ Immediately notify the Project Management Team of any exterior door that you may find unlocked or propped open

Questions and Answers:

Note for General Contractors: All locked doors leading into construction areas and/or restricted pathways must be communicated with the campus Principal and Fire Marshal to ensure restrictions and/or physical alterations of any kind do not conflict with Campus Emergency Action Plans, Emergency Egress and NFPA 101 Life Safety Codes.

Campus Security Reminders



Safety Meeting Sign-in Sheet

DATE: _____ PROJECT: _____

CONTRACTOR:_____

Foreman's Signature:_____

Safety Representative:_____

TOPICS DISCUSSED:_____

NAME – PRINTED	SIGNATURE	COMPANY
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		

Geotechnical Soil Sampling Safety Guidelines

General Information:_____

School Name and Org #:_____

Bond Program Manager: _____

Company Name: _____ Supervisor: _____Cell Phone_____

Scope: _____Boring Map Location Attached: [circle] YES or NO

Mobilization Date: _____ Demobilization Date: _____Work Hours: _____

Minimum Drilling Safety Guidelines:

1. ALL crew members must be properly badged.
2. Schedule site access through your Dallas ISD Project Manager
3. [If Applicable] Pre-approved signed forms for custodial overtime may apply. Please confirm with your Dallas ISD PM.
4. During arrival, check in at the front office with badge displayed in the upper body and face cover.
5. Drill Rig must be barricaded and NOT be operated in occupied school areas.
6. Before any excavation is started, should contact 811 DIG-TESS for confirmation, Ground penetrating radar (GPR), review of existing plans, and any other reasonable efforts shall be made to determine if any underground utilities (i.e.: power lines, water lines, fuel lines, etc.) are present within the boundaries of the proposed work area. As the excavation work approaches the location of any known utilities, the lines shall be uncovered, using extreme caution not to disturb the lines, and adequate measures shall be taken to protect the lines from damage while the work progresses.
7. Any disturbed areas must be returned to existing and safe condition prior to departure.
8. Damage to property-Injuries Beyond First Aid must be immediately reported to William French 972-903-7079 and your Dallas ISD Project Manager.

NOTE: This Document is intended to provide a working, uniform minimal level of program guidelines to assist or provide direction to the Contractors. This Document is not intended to replace the need for each Contractor to establish and maintain a proper Illness and Injury Prevention Program as required by the Department of Labor, Occupational Safety and Health Act (29 CFR 1926 and 29 CFR 1910) and the State of Texas.

Inclement Weather Plan of Action

General Guidelines
PMFs are required to notify and coordinate with the GCs to take proactive steps during inclement weather events. •Construction Services may schedule a coordination call prior to any severe weather event with PMF (in a group call or individually- These calls or meetings may be on a regular or impromptu basis as needed) to share information about projects with medium/high probability of damage to property or interruption to school operations. The intent is to provide Construction Services a complete situational awareness of a school's readiness for return of students, and to eliminate or mitigate risk to DISD's facilities.

PRIOR to Inclement Weather Event:
For projects under construction PMF to provide a report to DISD Construction Services any conditions that may impact campus occupancy or function.
Coordination with DISD Maintenance (Managers and Supervisors) and Custodial Services (campus, and supervisors), along with Principals is REQUIRED. Be prepared to report this coordination.

POST Inclement Weather Event:
•PMFs to conduct a field verification and begin the mitigation phase.
•Work with contractors and appropriate maintenance personnel to create a recovery plan
•Provide Construction Services a real time update - by campus- on said issue(s)•Reporting shall continue as needed till mitigation is completed.

Return of Students and Staff
•PMF Leadership or designee to coordinate with campus Principal and Facility Supervisor. iffeasible, PMF Project Manager will be on site for that morning to confirm good working schooloperations.

Sample Reporting
•013-FD Roosevelt – No issues to report
•013-FD Roosevelt- 2. Campus has an issue – Provide detailed description and mitigation.

The intent of this document is to establish a minimum level of proactive steps/reporting, but not be completely inflexible.
After Action Reviews or a Root Cause Analysis may be required. Information should be captured to support these events

[End of Document]

DISD 2020 Bond – General Contractor

Step One: Set up your project account with Field Control Analytics formerly FC Construction Services

- Visit **www.fcbackground.com/clientsignup/**
  (Internet Explorer 5.0 or higher required)
- Enter your Project Pass Code: **DI20SC21**

EXISTING CUSTOMERS: You will be required to provide login credentials to complete signup. If you do not know your login credentials contact Customer Support @ customer.support@fieldca.com

You will be required to provide the following information. You will be unable to complete signup without all.

- Billing address and contact information
- Contact information for all authorized users
- Name and contact information for the company that hired you (Prime Contractor)
- Credit card information for payment

ALLOW TWO FULL BUSINESS DAYS FOR ACCOUNT SETUP COMPLETION AND NOTICE TO CLIENT/EMPLOYER

Step Two: Initiate Project Drug Testing, Background Check, and Badging

DISD 2020 Bond - $74.50 *(see Pricing Agreement for details)*
Replacement Badge Fee – $25.00 * Enrollment Fee - $50.00

1. Upon setup completion, contractor receives **Web Instructions** to download/print **Consent Document**.
2. Consent Document. ($25.00 handling fee for employees without a properly authorized Consent Document. No appointment necessary and maps are available online.)
3. Most results are available within one business day, but may take up to three. Authorized users will receive an e-mail notification when report results are available.
4. DISD badges will be printed and available for pickup at the facility selected during project setup.

Other Important Information

- FCA notifies your General Contractor of all unpaid invoices.
- If a worker fails a drug test, he/she will not be authorized to work for the duration of the project.

Background checks and badging requires one of the following identification sources of a person:

- Current U.S. Driver's License
- U.S. Birth Certificate (along with photo id)
- Current US Passport
- U.S. Citizenship Naturalization
- Foreign Passport
- U.S. issued photo ID Card
- Temporary identification card
- Resident Visa
- Employment Visa

Acceptable forms of ID do not include the non-US issued Matricula Card.

DISD 2020 Bond Badge Qualifications:

- Negative drug test result
- No felony convictions, no open or pending felony cases for crimes against a minor (no time limit)
- No felony convictions, no open or pending felony cases for crimes against a person (25 years)
- No felony convictions, no open or pending felony cases (7 years)
- No misdemeanor crimes (see misdemeanor offenses below). Misdemeanor records are limited to the previous 7-years.
- No registered sex offenders
- No outstanding warrants for crimes that would disqualify an individual from receiving a badge

Misdemeanor Offenses Include the following:

Possession of a Prohibited Weapon
Unlawful Carrying Weapon
Purchase/Furnish Alcohol to Minor
Assault Causes Bodily Injury
Terroristic Threat
Enticing a Child
Harboring Runaway Child
Violation of a Protective Order
Criminal Mischief
Burglary
Shoplifting
Theft
Larceny
Fraud
Forgery
Passing Forgery Writing
Fleeing from Police Officer
Leaving Scene of Accident
Failure to Stop and Give Information
Fail to Identify Giving False/Fictitious Info
Resisting Arrest
Evading Arrest/Detention
Escape from Custody
Interference with Public Duties
Disorderly Conduct
Interference with Emergency Call
Harassment
Prostitution

FCA Client Support Team
Phone: (972) 404-4479
Monday - Friday 6:00am – 6:00pm CST
customer.support@fieldca.com

DISD 2020 Bond – Professional Services

Step One: Set up your project account with Field Control Analytics formerly FC Construction Services

- Visit **www.fcbackground.com/clientsignup/**
  (Internet Explorer 5.0 or higher required)
- Enter your Project Pass Code: **DI20PS21**

EXISTING CUSTOMERS: You will be required to provide login credentials to complete signup. If you do not know your login credentials contact Customer Support @ customer.support@fieldca.com

You will be required to provide the following information. You will be unable to complete signup without all.

- Billing address and contact information
- Contact information for all authorized users
- Name and contact information for the company that hired you (Prime Contractor)
- Credit card information for payment

ALLOW TWO FULL BUSINESS DAYS FOR ACCOUNT SETUP COMPLETION AND NOTICE TO CLIENT/EMPLOYER

Step Two: Initiate Project Drug Testing, Background Check, and Badging

DISD 2020 Bond - $74.50 *(see Pricing Agreement for details)*
Replacement Badge Fee – $25.00 * Enrollment Fee - $50.00

1. Upon setup completion, contractor receives **Web Instructions** to download/print **Consent Document**.
2. Consent Document. ($25.00 handling fee for employees without a properly authorized Consent Document. No appointment necessary and maps are available online.)
3. Most results are available within one business day, but may take up to three. Authorized users will receive an e-mail notification when report results are available.
4. DISD badges will be printed and available for pickup at the facility selected during project setup.

Other Important Information

- FCA notifies your General Contractor of all unpaid invoices.
- If a worker fails a drug test, he/she will not be authorized to work for the duration of the project.

Background checks and badging requires one of the following identification sources of a person:

- Current U.S. Driver's License
- U.S. Birth Certificate (along with photo id)
- Current US Passport
- U.S. Citizenship Naturalization
- Foreign Passport
- U.S. issued photo ID Card
- Temporary identification card
- Resident Visa
- Employment Visa

Acceptable forms of ID do not include the non-US issued Matricula Card.

DISD 2020 Bond Badge Qualifications:

- Negative drug test result
- No felony convictions, no open or pending felony cases for crimes against a minor (no time limit)
- No felony convictions, no open or pending felony cases for crimes against a person (25 years)
- No felony convictions, no open or pending felony cases (7 years)
- No misdemeanor crimes (see misdemeanor offenses below). Misdemeanor records are limited to the previous 7-years.
- No registered sex offenders
- No outstanding warrants for crimes that would disqualify an individual from receiving a badge

Misdemeanor Offenses Include the following:

Possession of a Prohibited Weapon
Unlawful Carrying Weapon
Purchase/Furnish Alcohol to Minor
Assault Causes Bodily Injury
Terroristic Threat
Enticing a Child
Harboring Runaway Child
Violation of a Protective Order
Criminal Mischief
Burglary
Shoplifting
Theft
Larceny
Fraud
Forgery
Passing Forgery Writing
Fleeing from Police Officer
Leaving Scene of Accident
Failure to Stop and Give Information
Fail to Identify Giving False/Fictitious Info
Resisting Arrest
Evading Arrest/Detention
Escape from Custody
Interference with Public Duties
Disorderly Conduct
Interference with Emergency Call
Harassment
Prostitution

FCA Client Support Team
Phone: (972) 404-4479
Monday - Friday 6:00am – 6:00pm CST
customer.support@fieldca.com

DISD 2020 Bond - Subcontractor

Step One: Set up your project account with Field Control Analytics formerly FC Construction Services

- Visit **www.fcbackground.com/clientsignup/**
  (Internet Explorer 5.0 or higher required)
- Enter your Project Pass Code: **DI20SC21**

EXISTING CUSTOMERS: You will be required to provide login credentials to complete signup. If you do not know your login credentials contact Customer Support @ customer.support@fieldca.com

You will be required to provide the following information. You will be unable to complete signup without all.

- Billing address and contact information
- Contact information for all authorized users
- Name and contact information for the company that hired you (Prime Contractor)
- Credit card information for payment

ALLOW TWO FULL BUSINESS DAYS FOR ACCOUNT SETUP COMPLETION AND NOTICE TO CLIENT/EMPLOYER

Step Two: Initiate Project Drug Testing, Background Check, and Badging

DISD 2020 Bond - $74.50 *(see Pricing Agreement for details)*
Replacement Badge Fee – $25.00 * Enrollment Fee - $50.00

1. Upon setup completion, contractor receives **Web Instructions** to download/print **Consent Document**.
2. Consent Document. ($25.00 handling fee for employees without a properly authorized Consent Document. No appointment necessary and maps are available online.)
3. Most results are available within one business day, but may take up to three. Authorized users will receive an e-mail notification when report results are available.
4. DISD badges will be printed and available for pickup at the facility selected during project setup.

Other Important Information

- FCA notifies your General Contractor of all unpaid invoices.
- If a worker fails a drug test, he/she will not be authorized to work for the duration of the project.

Background checks and badging requires one of the following identification sources of a person:

- Current U.S. Driver's License
- U.S. Birth Certificate (along with photo id)
- Current US Passport
- U.S. Citizenship Naturalization
- Foreign Passport
- U.S. issued photo ID Card
- Temporary identification card
- Resident Visa
- Employment Visa

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DISD 2020 Bond Badge Qualifications:

- Negative drug test result
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- No registered sex offenders
- No outstanding warrants for crimes that would disqualify an individual from receiving a badge

Misdemeanor Offenses Include the following:

Possession of a Prohibited Weapon
Unlawful Carrying Weapon
Purchase/Furnish Alcohol to Minor
Assault Causes Bodily Injury
Terroristic Threat
Enticing a Child
Harboring Runaway Child
Violation of a Protective Order
Criminal Mischief
Burglary
Shoplifting
Theft
Larceny
Fraud
Forgery
Passing Forgery Writing
Fleeing from Police Officer
Leaving Scene of Accident
Failure to Stop and Give Information
Fail to Identify Giving False/Fictitious Info
Resisting Arrest
Evading Arrest/Detention
Escape from Custody
Interference with Public Duties
Disorderly Conduct
Interference with Emergency Call
Harassment
Prostitution

FCA Client Support Team
Phone: (972) 404-4479
Monday - Friday 6:00am – 6:00pm CST
customer.support@fieldca.com

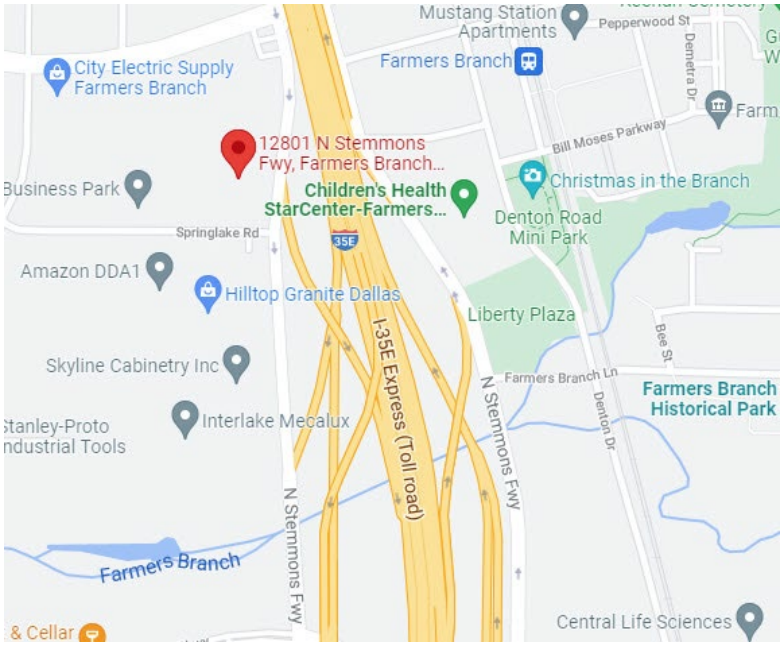
FCA EXPRESS - DALLAS SCREENING & BADGING FACILITY

ADDRESS

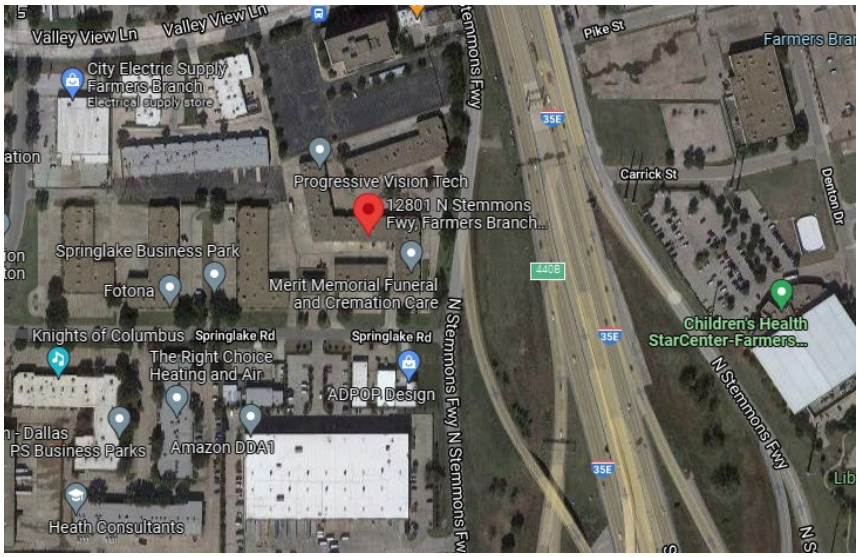
12801 N. Stemmons Frwy.
Ste. 807
Farmers Branch, TX 75234
Phone: 833.227.0637;
option 2
Hours: 7:30am - 4:30pm
Monday - Friday

OPENING FEBRUARY 14, 2022

Scan the QR code for instant directions!



Scan the QR code to contact us!



All FCA Express locations can process screens that require a background, drug test and badge.

www.fieldcontrolanalytics.com | 800-388-88827

SECTION 01 10 00 – SUMMARY OF WORK

PART 1 - GENERAL

1.1 Related Documents

Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 Summary

A. Section includes:
1. Project information
2. Work covered by Contract Documents
3. Phased construction
4. Access to site
5. Coordination with occupants
6. Work restrictions

B. Related Sections:
1. Division 00 Section 00 31 00 Available Project Information
2. Division 00 Section 00 31 18 School Operations Parameters Statement
3. Division 01 Section 01 50 00 "Temporary Facilities and Controls" for limitations and procedures governing temporary use of Owner's facilities
4. Division 01 Section 01 52 14 “Temporary Facilities for Students” for specifications and procedures regarding the use of temporary swing space that the Contractor may furnish and install to accommodate the Work

1.3 Project Information

A. Refer to Section 00 31 00

1.4 Scope of Work. The Work consists of:

ORG 235 – Birdie Alexander Elementary School
The scope of work for this renovation includes the following items:
1. Redesigned Administration Suite, Reception and offices with new secured entry vestibule.
2. Addition to existing kitchen.
3. New storefront window systems, window units.
4. Repaired existing roofing and soffits and New Roofing at addition.
5. New ADA accessible drinking fountains and staff restrooms
6. New flooring and paint finishes and room signage for the building interior.
7. Cleaning of exterior fascade and repainting off painted building elements.
8. New Digital Marquee Sign.
9. New Interior and Exterior LED lighting fixtures and controls.
10. Repaired concrete site paving at food service and covered walkways.
11. New Mechanical systems/components for redesigned portions of interior and kitchen expansion
12. New electrical switchgear and panels.
13. Extended east side fire lane.
14. New plumbing fixtures for the redesigned portions of the interior, waste piping and hose replacement.
15. New access control and cameras for redesigned interior spaces.

16. New south entry walkway coverings.

1.5 Multiple Project Site Representation for Bid Packages. If multiple project sites are identified in the Work, the contractor shall employ and designate one qualified full-time Superintendent who shall oversee the performance on each individual project site within the bid package, for the duration of the project. Any deviation from this will need to be approved by DISD and the Program Manager.

1.6 Schedule of Values for Bid Packages. If multiple project sites are identified in the Work, the contractor shall provide one Schedule of Values for each project site attached to each application for payment. In addition, each school site shall have a separate schedule of values in the CSI format followed in the bid documents, identifying the labor and material components separately. Projects that have both Renovation and Addition scope shall have a sub-total for each of these two categories, within the Schedule of Values.

1.7 Concurrent Construction for Bid Packages. Work (additions and renovations) at each school site will be performed concurrently with the other school sites unless otherwise indicated by DISD.

1.8 Phasing. Since the school buildings will be in use during construction, the Work shall be conducted in such a manner as to not interrupt or disturb school activities. **THE PHASING PLANS ARE GUIDELINES AND ARE USED TO IDENTIFY A POSSIBLE APPROACH TO THE WORK. THE CONTRACTOR MAY SUBMIT A PHASING PLAN. ANY DEVIATION FROM THE SUGGESTED PLAN CONTAINED IN THE CONTRACT DOCUMENTS MUST BE APPROVED BY THE A/E, PROGRAM MANAGER, AND PRINCIPAL PRIOR TO IMPLEMENTATION.**

A. Temporary classroom space (Swing Space) if needed, **shall be provided by the Contractor**. The Contractor will be responsible for all associated planning, permitting, scheduling, installation, removal, site restoration, coordination and costs associated with providing temporary space for classrooms. Temporary classroom space will be in accordance with Section 01 52 14 - TEMPORARY FACILITIES FOR STUDENTS.

B. The Contractor may submit, as part of the proposal, optional phasing plans that can potentially save the District time and money.

C. Some work may need to be performed after normal school operating hours, nights and weekends. A DISD representative must be present at the school during times that the Contractor is working at the school site. The Owner will incur overtime costs for DISD staff presence at the school site outside normal hours of school operation, including weekends and holidays. Such overtime costs incurred will be the financial responsibility of the General Contractor and will be credited to the Owner in a manner to be determined by the DISD and the Program Manager.

D. Refer to the School Operations Parameter Statement Section for details of the regular working hours, holidays and procedures for custodial overtime, etc.

E. Work cannot start in a particular Phase until students/staff have been relocated to the designated Swing Space (either in the existing building or in Temporary Buildings outside) or until there is an arrangement in place for alternate shift work involved.

1. Close coordination with the A/E, Program Manager, and the School Staff, will be required of the Contractor.

F. Certain areas included in the Contractor's scope of work may contain furniture, boxes, etc. Protection of these contents is the responsibility of the Contractor.

G. Refer to Construction Documents for additional Phasing information.

1.9 HVAC and Water Treatment Requirements. Contractor will coordinate with DISD for water treatment and HVAC maintenance. Please refer to the plumbing and mechanical specifications for the contractor's responsibilities related to these requirements.

1.10 Phase Acceptance. Upon certification by the Contractor and recommendation of the A/E, DISD will accept the Work of each individual phase as it is completed. Architectural acceptance shall be called "phase acceptance". The HVAC, electrical, plumbing and roofing systems will be accepted by DISD when the entire project has been completed; at that point, upon completion of all relevant contractual requirements, DISD will issue substantial completion. The contractor will operate and maintain the HVAC, electrical and plumbing systems that are a part of his scope of work until substantial completion. The contractor's warranty for any new HVAC, electrical, plumbing and roofing systems shall commence at substantial completion for each school project. The contractor will install new filters and record date of replacement on each filter upon substantial completion.

1.11 Use of Technology for Project Management. DISD will furnish information related to accessing web-enabled project management applications for this contract. DISD and the Program Manager will implement project management software, that will be easily accessible through the Internet. Contractor will cooperate with the Program Manager for the implementation and use of this tool.

Contractor will be required to create and post several types of documents into the web-enabled project management software via the Internet. Request for Information (RFIs) will be posted by the Contractor and responded to by the A/E(s) in the software via the Internet, thereby facilitating communication among all parties and expediting resolution of issues. A/E responses to RFIs will not be considered official and are still subject to revision until the Program Manager has approved the response in the software . Any meeting minutes and field reports required to be created by the Contractor or A/E(s) will be posted to the software. DISD and the Program Manager reserve the right to require additional documents to be entered into the software at their discretion.

1.12 Permitting. Contractors are responsible for the costs of acquiring the building permit at standard City of Dallas rates.

1.13 Storm Water Pollution Prevention Plan. Once the Notice to Proceed has been issued, the Contractor is obligated to comply with the applicable municipalities and applicable SWPPP codes and protocol. The Contractor assumes full responsibility for any complaints, citations, maintenance and complete management of the SWPPP plan including any and all documentation. For new schools with demolition scope by a separate contractor, Contractor shall coordinate with the separate contractor for a seamless transfer / transition of an existing SWPPP. Contractor will then submit all documentation to the District at closeout.

1.14 Construction Specification Index. All construction documentation will follow the Construction Specification Index format followed by the construction bid documents.

1.15 The contractor shall tag locations of all equipment within the scope of work by securing a plastic tag on the appropriate ceiling grid locations. This will assist easy identification of the equipment to DISD maintenance staff. The contractor will install stickers on all equipment provided indicating the warranty dates/periods and the contact information.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 01 10 00

SECTION 01 21 00 - ALLOWANCES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements governing allowances.

1. Certain items are specified in the Contract Documents by allowances. Allowances have been established in lieu of additional requirements and to defer selection of actual materials and equipment to a later date when direction will be provided to the Contractor. Refer to the AIA 201 General conditions for additional requirements concerning allowances,

2. All lump-sum and Owner Controlled Allowances are within the Contract Sum, and shall be covered by the bonds, insurance, general conditions, overhead, profit and all other costs so that the totals represented by the Allowances are available without additional charge or cost to the Owner.

B. Types of allowances include the following:

1. Lump-sum allowances.
2. Owner Controlled Contingency allowances.

C. Related Sections:
1. Division 00, File 00 41 11 - Proposal Form - Base Bid.
2. Division 01, File 01 22 00 - Unit Prices (for procedures for using unit prices)
3. Divisions 02 through 49 (or as applicable) Sections for items of Work covered by allowances.

1.3 SELECTION AND PURCHASE

A. At the earliest practical date after award of the Contract, Contractor shall advise Architect and Program Manager of the date when final selection and purchase of each product or system described by an allowance must be completed to avoid delaying the Work.

B. At Architect's or Program Manager’s request, obtain proposals for each allowance for use in making final selections. Include recommendations that are relevant to performing the Work.

C. Once the proposal is approved by the Owner, purchase products and systems selected by Architect from the designated supplier.

1.4 SUBMITTALS

A. Submit proposals for purchase of products or systems included in allowances, in the form specified for Allowance Expenditure Request Authorization (AERA).

B. Submit invoices or delivery slips to show actual quantities of materials delivered to the site for use in fulfillment of each allowance.

C. Submit time sheets and other documentation to show labor time and cost for installation of allowance items that include installation as part of the allowance.

D. Coordinate and process submittals for allowance items in same manner as for other portions of the Work.

1.5 COORDINATION

A. Coordinate allowance items with other portions of the Work. Furnish templates as required to coordinate installation.

1.6 ALLOWANCES

A. Allowance shall include cost to Contractor of specific products and materials ordered by Owner or selected by Architect under allowance and shall include freight, insurance, and delivery to Project site.

B. Unless otherwise indicated, Contractor's costs for receiving and handling at Project site, labor, installation, overhead and profit, and similar costs related to products and materials under allowance shall be included as part of the Contract Sum and not part of the allowance.

1.7 ADJUSTMENT OF ALLOWANCES

A. Allowance Adjustment: To adjust allowance amounts, prepare a proposal based on the difference between purchase amount and the allowance.

1. Include installation costs in purchase amount only where indicated as part of the allowance.
2. If requested, prepare explanation and documentation to substantiate distribution of overhead costs and other margins claimed.
3. Owner reserves the right to establish the quantity of work-in-place by independent quantity survey, measure, or count.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 EXAMINATION

A. Examine products covered by an allowance promptly on delivery for damage or defects. Return damaged or defective products to manufacturer for replacement.

3.2 PREPARATION

A. Coordinate materials and their installation for each allowance with related materials and installations to ensure that each allowance item is completely integrated and interfaced with related work.

B. Schedule of Allowances is included in section 00 41 11

END OF SECTION 01 21 00

SECTION 01 22 00 - UNIT PRICES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for unit prices.

B. Related Sections:

1. Division 00 Section 00 41 12 Proposal Form – Alternates and Unit Pricing.
2. Division 01 Section "Contract Modification Procedures" for procedures for submitting and handling Change Orders.
3. Division 01 Section "Quality Requirements" for general testing and inspecting requirements (File: 01 40 00)

1.3 DEFINITIONS

A. Unit price is an amount incorporated in the Agreement, applicable during the duration of the Work as a price per unit of measurement for materials, equipment, or services, or a portion of the Work, added to or deducted from the Contract Sum by appropriate modification, if the scope of Work or estimated quantities of Work required by the Contract Documents are either increased or decreased.

1.4 PROCEDURES

A. Unit prices include all necessary material, plus cost for delivery, installation, insurance, overhead, and profit.

B. Measurement and Payment: Refer to individual Specification Sections for work that requires establishment of unit prices. Methods of measurement and payment for unit prices are specified in those Sections.

C. If the quantities of the items listed in the Schedule of Unit Prices are increased, the Unit Prices set forth by the Contractor in Section 00 41 12 shall apply to such increased quantities. Unit Prices for adjusting the Contract Sum for less work or material installation will be 95% of these amounts.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

3.1 SCHEDULE OF UNIT PRICES

Refer to section 00 41 12 for Schedule of Unit Prices.

END OF SECTION 01 22 00

SECTION 01 23 00 - ALTERNATES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for alternates.

1.3 DEFINITIONS

A. Alternate: An amount proposed by Proposers and stated on the Proposal Form for certain work defined in the Proposal Requirements that may be added to or deducted from the base bid amount if Owner decides to accept a corresponding change either in the amount of construction to be completed or in the products, materials, equipment, systems, or installation methods described in the Contract Documents.

1. Alternates described in this Section are part of the Work only if enumerated in the Agreement.

2. The cost or credit for each alternate is the total addition to or deduction from the Contract Sum to incorporate alternate into the Work. No other adjustments are made to the Contract Sum. Pricing for alternates may not be submitted or listed in the form of an allowance amount on the proposal form.

1.4 PROCEDURES

A. Coordination: Modify or adjust affected adjacent work as necessary to completely integrate work of the alternate into Project.

1. Include as part of each alternate, miscellaneous devices, accessory objects, and similar items incidental to or required for a complete installation whether or not indicated as part of alternate.

2. Cost listed for each Alternate includes cost of related coordination, modification or adjustment.

B. Notification: Immediately following award of the Contract, Contractor shall prepare and distribute to each entity or person to be involved in the performance of the Alternate Work, a notification of the status of each Alternate scheduled herein. Indicate which alternates have been accepted, rejected, or deferred for later consideration. Include a complete description of negotiated modifications to alternates if any.

C. Execute accepted alternates under the same conditions as other work of the Contract.

D. Contractor shall be responsible for any changes in the Work affected by acceptance of Alternates. Claims for additional costs or time extensions resulting from changes to the Work as a result of the Owner’s election of any or all Alternates will not be allowed.

E. Schedule: A schedule of alternates is included at the end of this Section. Specification Sections referenced in schedule contain requirements for materials necessary to achieve the work described under each alternate.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 SCHEDULE OF ALTERNATES

A. Refer to section 00 41 12 for Schedule of Alternates

END OF SECTION 01 23 00

SECTION 01 25 00 - SUBSTITUTION PROCEDURES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for substitutions.

B. Related Sections:

1. Division 01 Section "Allowances" for products selected under an allowance.
2. Division 01 Section "Alternates" for products selected under an alternate.
3. Division 01 Section "Product Requirements" for requirements for submitting comparable product submittals for products by listed manufacturers.
4. Divisions 02 through 49 Sections for specific requirements and limitations for substitutions.

1.3 DEFINITIONS

A. Substitutions: Changes in products, materials, equipment, and methods of construction from those required by the Contract Documents and proposed by Contractor.

1. Substitutions for Cause: Changes proposed by Contractor that are required due to changed Project conditions, such as unavailability of product, regulatory changes, or unavailability of required warranty terms.
2. Substitutions for Convenience: Changes proposed by Contractor or Owner that are not required in order to meet other Project requirements but may offer advantage to Contractor and Owner.

1.4 SUBMITTALS

A. Substitution Requests: Submit five (5) copies of each request for consideration. Identify product or fabrication or installation method to be replaced. Include related Specification Section number and title, Drawing numbers and titles and complete documentation for substitution. Include the following information with each request:
1. Certification by the Contractor to the effect that, in the Contractor’s opinion, after thorough evaluation, the proposed substitution will result in work that in every significant respect is equal to or better than the work required by the Contract Documents, and that it will perform adequately in the application indicated.
a. Include in a certification the Contractor’s waiver of right to additional payment or time, which may subsequently be necessary because of the failure of the substitution to perform adequately.
2. Documentation: Show compliance with requirements for substitutions and the following, as applicable:

a. Statement indicating why specified product or fabrication or installation cannot be provided, if applicable.

b. Coordination information, including a list of changes or modifications needed to other parts of the Work and to construction performed by Owner and separate contractors that will be necessary to accommodate proposed substitution.
c. Detailed comparison of significant qualities of proposed substitution with those of the Work specified. Include annotated copy of applicable specification section. Significant qualities may include attributes such as performance, weight, size, durability, visual effect, sustainable design characteristics, warranties, and specific features and requirements indicated. Indicate deviations, if any, from the Work specified.
d. Product Data, including drawings and descriptions of products and fabrication and installation procedures.
e. Samples, where applicable or requested.
f. Certificates and qualification data, where applicable or requested.
g. List of similar installations for completed projects with project names and addresses and names and addresses of architects and owners.
h. Material test reports from a qualified testing agency indicating and interpreting test results for compliance with requirements indicated.
i. Research reports evidencing compliance with building code in effect for Project, from IBC.
j. Detailed comparison of Contractor's construction schedule using proposed substitution with products specified for the Work, including effect on the overall Contract Time. If specified product or method of construction cannot be provided within the Contract Time, include letter from manufacturer, on manufacturer's letterhead, stating date of receipt of purchase order, lack of availability, or delays in delivery.
k. Cost information, including a proposal of change, if any.

3. Approval: If necessary, Architect will request additional information or documentation for evaluation within a reasonable amount time from receipt of a request for substitution. Architect will recommend to the Program Manager acceptance or rejection of proposed substitution within a reasonable amount of time from receipt of all required documentation. Program Manager will recommend to the District acceptance or rejection of proposed substitution within a reasonable amount of time from receipt of all required documentation. Upon recommendation from the Program Manager, the District will provide acceptance or rejection of proposed substitution within a reasonable amount of time from receipt of all required documentation.
   a. Forms of Acceptance: Change Order, Construction Change Directive, or Architect's Supplemental Instructions for minor changes in the Work with Program Manager and Owner written approval.
   b. Rejection will include a statement giving reason for rejection.

1.5 QUALITY ASSURANCE

A. Compatibility of Substitutions: Investigate and document compatibility of proposed substitution with related products and materials. Engage qualified testing agency to perform compatibility tests recommended by manufacturers.

1.6 PROCEDURES

A. Coordination: Modify or adjust affected work as necessary to integrate work of the approved substitutions.

B. The Owner may not consider the request if the Contractor cannot provide the product or method because of failure to pursue work promptly or coordinate activities properly.

PART 2 - PRODUCTS

2.1 SUBSTITUTIONS

Approval process for both types of substitutions shall be as described above.

A. Substitutions for Cause: Submit requests for substitution immediately upon discovery of need for change, but not later than fifteen (15) days prior to time required for preparation and review of related submittals.

1. Conditions: Architect will consider Contractor's request for substitution when the following conditions are satisfied. If the following conditions are not satisfied, Architect will return requests without action, except to record noncompliance with these requirements:

a. Requested substitution is consistent with the Contract Documents and will produce indicated results.
b. Substitution request is fully documented and properly submitted.
c. Requested substitution will not adversely affect Contractor's construction schedule.
d. Requested substitution has received necessary approvals of authorities having jurisdiction.
e. Requested substitution is compatible with other portions of the Work.
f. Requested substitution has been coordinated with other portions of the Work.
g. Requested substitution provides specified warranty.
h. If requested substitution involves more than one contractor, requested substitution has been coordinated with other portions of the Work, is uniform and consistent, is compatible with other products, and is acceptable to all contractors involved.

B. Substitutions for Convenience: Architect will consider requests for substitution if received within twenty (20) days after the Notice to Proceed. Requests received after that time may be considered or rejected at discretion of Architect, only when there is an advantage to the Owner. The Owner may override rejections made by the Architect and request that the Program Managers make a determination as to whether the substitution shall be considered by the Architect.

1. Conditions: Architect will consider Contractor's request for substitution when the following conditions are satisfied. If the following conditions are not satisfied, Architect will return requests without action, except to record noncompliance with these requirements:

a. Requested substitution offers Owner a substantial advantage in cost, time, energy conservation, or other considerations, after deducting additional responsibilities Owner must assume. Owner's additional responsibilities may include compensation to Architect for redesign and evaluation services, increased cost of other construction by Owner, and similar considerations.
b. Requested substitution does not require extensive revisions to the Contract Documents.
c. Requested substitution is consistent with the Contract Documents and will produce indicated results.
d. Substitution request is fully documented and properly submitted.
e. Requested substitution will not adversely affect Contractor's construction schedule.
f. Requested substitution has received necessary approvals of authorities having jurisdiction.
g. Requested substitution is compatible with other portions of the Work.
h. Requested substitution has been coordinated with other portions of the Work.
i. Requested substitution provides specified warranty.

j. If requested substitution involves more than one contractor, requested substitution has been coordinated with other portions of the Work, is uniform and consistent, is compatible with other products, and is acceptable to all contractors involved.

C. System Substitution: No changes should be anticipated in major building system types or approved manufactures in pricing of schedule; the Owner has standardized materials in place in existing buildings, and will not change for the convenience of the contractor.

PART 3 - EXECUTION (Not Used)

END OF SECTION 01 25 00

SECTION 01 29 00 - PAYMENT PROCEDURES

PART 1 - GENERAL

1.01 RELATED DOCUMENTS

A. Provisions established within the General, Supplementary and Other Conditions of the Contract, Division 1 – General Requirements, and Drawings are collectively applicable to this Section.

1.02 SECTION INCLUDES

A. Procedures for preparation and submittal of Application for Payment.

1.03 RELATED SECTIONS/DOCUMENTS

A. General Conditions: Progress Payment, and Final Payment.

B. Section 01340 – Shop Drawings, Product Data and Samples

C. Section 01370 – Schedule of Values

1.04 FORMAT

A. AIA G702 – Application and Certificate for Payment

B. For continuation sheet, use AIA G703 in format at Section 01 29 73 for schedule of values.

1.05 PREPARTATION OF APPLICATIONS

A. Type required information or use media printout.

B. Execute certification by authorized officer.

C. Use data on accepted Schedule of Values. Provide dollar value in each column for each line item for portion of Work performed and for products.

D. List each authorized Change Order as an extension on continuation sheet, listing Change Order number and dollar amount as for original item of Work.

E. Prepare Application for Final Payment as specified by Program Manager.

F. Prepare one application with a schedule of values for each school with a breakdown in the CSI format followed by the bid documents.

G. Projects that have both Renovation and Addition scope shall have a sub-total for each of these two categories, within the Schedule of Values.

1.06 SUBMITTAL PROCEDURES

A. Schedule meeting (20) days prior to submitting first pay request, to review schedule with Architect, and Project Manager.

B. Submit one (1) original copy of each Application for Payment at times stipulated in Agreement.

C. Submit under transmittal letter.

D. Payment Period: Submit at intervals stipulated in the Agreement.

1.07 SUBSTANTIATING DATA

A. When Architect requires substantiating information, submit data justifying line item amounts in questions. On Owner controlled allowance items, submit actual invoices from supplier of product or service.

B. Provide one (1) copy of data with cover letter for each copy of submittal. Show Application number and date, and line item by number and description.

1.08 FORMAT AND SUBMITTAL REQUIREMENTS

A. Set-up format and submittal requirements include but are not limited to the following:
   a. Contractor must use AIA 702 and AIA 703 forms for Application for Payment.
   b. All values should be taken to the hundredth (penny).
   c. All items must be broken down by school, by addition/renovation (where applicable). This break down must match the breakdown as specified in the GC Contract or established with the Program Manager.
   d. All items must be organized by the CSI division.
   e. All items must be broken down by material and labor.
   f. All applicable CSI divisions must be sub-totaled.
   g. Each addition/renovation (where applicable) and school must be sub-totaled.
   h. The Owner's Contingency Allowance (O.C.A.) should occupy one line item at the bottom of each addition/renovation and match the amount specified in the GC contract. This line item should be separated from any other CSI division.
   i. All other contract allowances (pre-bid or post-bid) should be specified per the GC contract and included in CSI division 1.
   j. Contractor must include a summary by school, by addition/renovation (where applicable), at the end of AIA 703.
   k. General Conditions, P&P Bonds, Insurance, Fee, Building Permit, and Mobilization must be broken out and included in CSI division 1.

B. Post-set-up format and submittal requirements include but are not limited to the following:
   a. Contractor may not change the "scheduled values" after approval of the Schedule of Values (SOV) by the A/E, PM, and DISD (at first Application for Payment).
   b. Include DISD P.O. number on AIA 702.
   c. Include DISD P.O. number in application number. For example, "222123-3" would be the third Application for Payment for P.O. 222123.
   d. Certified by A/E.
   e. Previous invoice totals match previous invoice.
   f. Attach fully executed signature page when billing for any DISD-approved CAEAs.
   g. Attach fully executed signature page when billing for any DISD-approved AERAs.
   h. Attach fully executed signature page when billing for any DISD-approved CAELs.
   i. Attach fully executed signature page when billing for any DISD-approved Change Orders.
   j. Attach an M/WBE Pay Activity Report, signed or acknowledged by e-mail or waiver by all minority subcontractors. (Acknowledgment must include amount paid during current period.)
   k. Attach all Custodian Overtime Approval forms for the billing period, with a summary of OT hours to date for the project.
   l. Attach a complete project schedule for each project, updated for the billing period, with substantial completion dates per GC contract.
   m. Attach a Title Transfer Form insurance/bonding documents for storage facility for any material stored off-site, per GC contract.
   n. Attach "GC Application for Payment Review & Sign-Off" with GC signature signifying review of all Application for Payment elements.

PART 2 – PRODUCTS (Not Applicable)

PART 3 – EXECUTION (Not Applicable)

END OF SECTION 01 29 00

SECTION 01 29 73 - SCHEDULE OF VALUES

PART 1 – GENERAL

1.01 RELATED DOCUMENTS

A. Provisions established within the General, Supplementary and Other Conditions of the Contract, Division 1 – General Requirements, and the Drawings are collectively applicable to this Section.

1.02 REQUIREMENTS INCLUDED

A. Procedures for preparation and submittal of Schedule of Values.

1.03 RELATED SECTIONS/DOCUMENTS

A. General Conditions.

B. Section 01 29 00 – Payment Procedures.

1.04 FORMAT

A. Print schedule on AIA Documents G703 – Continuation Sheet for Application and Certificate for Payment.

B. Follow Table of Contents of Project Manual for listing components parts. Identify each line item by number and title of major Specifications Section.

1.05 CONTENT

A. Using CSI format, each school shall have a separate schedule of values for Renovation Work and for Addition Work, as applicable.

B. In CSI format, list installed value of each major item of Work and each subcontracted item of Work as a separate line item to serve as a basis for computing values for Progress Payments. Do NOT Round off values to nearest dollar. All values should be taken to the hundredth (penny).

C. In CSI format, for each major subcontract, list material and labor of that subcontract as separate line items.

D. List Owner Controlled Contingency Allowance and other allowances with the specified monetary amount for each allowance in separate divisions.

E. Contractor to use separate lines for bonds, insurance, temporary facilities and controls, superintendence, and mobilization. Each item shall include pro rata portion of overhead and profit.

F. The sum of the values listed shall equal total Contract Sum.

1.06 SUBMITTAL

A. Submit electronic copy of Schedule of Values within ten (10) days of award of contract and prior to Pre-Construction Meeting.

B. Transmit under Architect accepted form transmittal letter. Identify Project by title and number.

C. Secure the A/E and Program Manager's (PM) review of the Schedule of Values prior to submitting the first Pay Application.

D. Limit amount of items on the Schedule of Values not to exceed $25,000, unless approved by the Architect and the Program Manager.

E. Break all major equipment costs into equipment and materials/labor at a minimum.

1.07 SUBSTANTIATING DATA

A. When the A/E or the PM requires substantiating information, submit data justifying line item amounts in question.

B. Provide one (1) copy of data with cover letter for each copy of Pay Application. Show Pay Application number and date and line item by number and description.

PART 2 – PRODUCTS (Not Applicable)

PART 3 – EXECUTION (Not Applicable)

END OF SECTION – 01 29 73

SECTION 01 31 00 - PROJECT MANAGEMENT AND COORDINATION

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative provisions for coordinating construction operations on Project including, but not limited to, the following:

1. General project coordination procedures.
2. Administrative and supervisory personnel.
3. Requests for Information (RFIs).
4. Project meetings.

B. Related Sections:
1. Division 01 Section "Construction Progress Documentation" for preparing and submitting Contractor's construction schedule.
2. Division 01 Section "Closeout Procedures" for coordinating closeout of the Contract.

1.3 DEFINITIONS

A. RFI: Request from Owner, Architect, or Contractor seeking information from each other during construction.

1.4 COORDINATION

A. Coordination: Coordinate construction operations included in different Sections of the Specifications to ensure efficient and orderly installation of each part of the Work. Coordinate construction operations, included in different Sections that depend on each other for proper installation, connection, and operation.

1. Schedule construction operations in sequence required to obtain the best results where installation of one part of the Work depends on installation of other components, before or after its own installation.
2. Coordinate installation of different components to ensure maximum performance and accessibility for required maintenance, service, and repair.
3. Make adequate provisions to accommodate items scheduled for later installation.

B. Administrative Procedures: Coordinate scheduling and timing of required administrative procedures with other construction activities to avoid conflicts and to ensure orderly progress of the Work. Such administrative activities include, but are not limited to, the following:

1. Preparation of Contractor's construction schedule.
2. Preparation of the schedule of values.
3. Installation and removal of temporary facilities and controls.
4. Delivery and processing of submittals.
5. Progress meetings.

6. Pre-Installation conferences.
7. Project closeout activities.
8. Startup and adjustment of systems.
9. Shutdown requests
10. Abatement coordination
11. Owner inspections
12. Training

1.5 KEY PERSONNEL

A. Key Personnel Names: Within ten (10) days of starting construction operations, submit a list of key personnel assignments, including superintendent and other personnel in attendance at Project site. Identify individuals and their duties and responsibilities; list addresses and telephone numbers, including home, office, and cellular telephone numbers and email addresses. Provide names, addresses, and telephone numbers of individuals assigned as standbys in the absence of individuals assigned to Project.

1. Post copies of list in project meeting room, in temporary field office, and by each temporary telephone. Keep list current at all times.

1.6 REQUESTS FOR INFORMATION (RFIs)

A. General: Immediately on discovery of the need for additional information or interpretation of the Contract Documents, Contractor shall prepare and submit an RFI in the form specified using the District-specified electronic project management software.

1. Architect will return RFIs submitted to Architect by other entities controlled by Contractor with no response.
2. Coordinate and submit RFIs in a prompt manner so as to avoid delays in Contractor's work or work of subcontractors.

B. Content of the RFI: Include a detailed, legible description of item needing information or interpretation and the following:

1. Project name.
2. Project number.
3. Date.
4. Name of Contractor.
5. Name of Architect.
6. RFI number, numbered sequentially.
7. RFI subject.
8. Specification Section number and title and related paragraphs, as appropriate.
9. Drawing number and detail references, as appropriate.
10. Field dimensions and conditions, as appropriate.
11. If solution(s) impacts the Contract Time, Construction Documents or the Contract Sum, Contractor shall state impact in the RFI. Select importance category from pull down menu.
12. Include e-mail notification to the Architect, Program Manager and District Project Manager for all RFI’s.
13. Attachments: Include sketches, descriptions, measurements, photos, Product Data, shop Drawings, coordination drawings, and other information necessary to fully describe items needing interpretation.

    a. Include dimensions, thicknesses, structural grid references, and details of affected materials, assemblies, and attachments on attached sketches.

C. RFI Forms: Software-generated form generated using District-specified electronic project management software with substantially the same content as indicated above.

D. Architect's Action: Architect will review each RFI, determine action required, and respond. Allow fourteen (14) working days for Architect's response for each RFI. RFIs received by Architect after 1:00 p.m. will be considered as received the following working day.

1. The following RFIs will be returned without action:

    a. Requests for approval of submittals.
    b. Requests for approval of substitutions.
    c. Requests for coordination information already indicated in the Contract Documents.
    d. Requests for adjustments in the Contract Time or the Contract Sum.
    e. Requests for interpretation of Architect's actions on submittals.
    f. Incomplete RFIs or inaccurately prepared RFIs.

2. Architect's action may include a request for additional information, in which case Architect's time for response will date from time of receipt of additional information.
3. Architect's action on RFIs that may result in a change to the Contract Time or the Contract Sum will be administered per the general conditions of contract.

    a. If Contractor believes the RFI response warrants change in the Contract Time or the Contract Sum, notify Architect and Program Manager in writing within seven (7) days of receipt of the RFI response.

E. On receipt of Architect's action, update the RFI log and immediately distribute the RFI response to affected parties. Review response and notify Architect and Program Manager within seven (7) days if Contractor disagrees with response.

F. RFI Log: Prepare, maintain, and submit on a weekly basis a log of RFI's organized by the RFI number. The log should be generated using the District-specified electronic project management software and should contain the following basic information:

1. Project name.
2. Name and address of Contractor.
3. Name and address of Architect.
4. RFI number including RFIs that were dropped and not submitted.
5. RFI description.
6. Date the RFI was submitted.
7. Date Architect's response was received.
8. Identification of related Field Order, Work Change Directive, and Proposal Request, as appropriate.

1.7 PROJECT MEETINGS

A. Preconstruction Conference: Architect will schedule and conduct a preconstruction conference at the earliest possible date after the execution of the Agreement and before starting construction, at a time convenient to Owner, PM and Architect.

1. Purpose of the conference will be to review responsibilities and personnel assignments.
2. Attendees: Authorized representatives of Owner, PM, Architect, and their consultants; Contractor, Contractor's Project Manager and its superintendents; and other concerned parties shall attend the conference. Participants at the conference shall be familiar with Project and authorized to conclude matters relating to the Work.
3. Agenda: Discuss items of significance that could affect progress, including the following:
    a. Introductions
    b. Submission of Post Proposal Information if any outstanding

c. Tentative Construction schedule.
d. Safety
    1) Emergency Contact List
    2) First aid.
    3) Site Security.
    4) Badging requirements
e. Meetings: dates, locations, attendees, types, agendas
f. Communication: District-specified electronic project management software set up and administration procedures, correspondence flow
    1) Lines of communications, decision ladder and escalation procedures.
g. Schedule:
    1) Phasing
    2) Critical work sequencing and long-lead items
h. Designation of key personnel and their duties
i. Procedures for processing field decisions and Change Orders
j. Procedures for RFIs
k. Consultant / Lab Notification Requirements
    1) HazMat
    2) Roofing
    3) Test & Balance
    4) Materials Testing
    5) Inspecting
l. Procedures for processing Applications for Payment
    1) Schedule of Values
    2) Review
    3) M/WBE
m. Distribution of the Contract Documents.
n. Submittal procedures.
o. Preparation of record documents. Use of the premises and existing building Work restrictions.
p. Working hours.
q. After hours work requirements and overtime payment procedures.
r. Owner's occupancy requirements.
s. Responsibility for temporary facilities and controls.
    1) Site access
    2) Signage
    3) Dumpsters
    4) Fencing
    5) SWPPP
    6) Parking availability
    7) Office, work and storage areas
    8) Equipment deliveries and priorities
t. Procedures for shutdowns.
u. Progress cleaning.

4. Minutes: Architect will record and distribute meeting minutes and sign-in sheet using the District-specified electronic project management software.

B. Progress Meetings: The architect will schedule and administer progress meetings at weekly intervals.
1. Contractor shall make physical arrangements at site for the progress meetings.
2. Location of meetings: Contractor’s field office, unless agreed upon mutually by the Architect, Contractor and PM.
    a. Determine at the Pre-construction Meeting if space in the existing facility or facilities is available for meetings.
    b. For multiple school Bid Packages, weekly progress meetings will be held at each school site on a rotating basis. Site specific meetings may be held at the discretion of the PM.

3. Architect will prepare agenda, distribute notice of the meeting, preside at meetings, record minutes and distribute copies within three (3) days after meeting to participants, and to entities affected by decisions at meetings.
4. Coordinate dates of meetings with preparation of payment requests.
5. Attendees: In addition to representatives of Owner, Program Manager, Professional Consultants, as appropriate to the agenda, and Architect, each contractor, job superintendent, subcontractor, supplier, and other entities as appropriate to the agenda shall be represented at these meetings. All participants at the meeting shall be familiar with Project and authorized to conclude matters relating to the Work.
6. Agenda:
    a. Review and correct or approve minutes of previous progress meeting.
    b. Review other items of significance that could affect progress. Include topics for discussion as appropriate to status of Project.
        1) Safety (lost time, accidents, violations, etc.)
        2) Contractor's Construction Schedule: Review progress since the last meeting. Determine whether each activity is on time, ahead of schedule, or behind schedule, in relation to Contractor's construction schedule. Determine how construction behind schedule will be expedited; secure commitments from parties involved to do so. Discuss whether schedule revisions are required to ensure that current and subsequent activities will be completed within the Contract Time.
            a) Review schedule for next period.
        3) New Business (Field observations, problems, decision, identification of problems which impeded planned progress, non-confirming work, etc.)
        4) RFI's and RFI log review
        5) Submittals and submittal log review
        6) RFP's, CAEAs and related log reviews
        7) Review of draft Application for Payment, as necessary.
    c. Review present and future needs of each entity present, including the following:
        1) Interface requirements.
        2) Sequence of operations.
        3) Access.
        4) Site utilization.
        5) Temporary facilities and controls.
        6) Progress cleaning.
        7) Quality and work standards.
        8) Status of correction of deficient items.
        9) Field observations.
        10) Pending claims and disputes.
7. Minutes: Using the District-specified electronic project management software, the entity responsible for conducting the meeting will record and distribute the meeting minutes to each party present and to parties requiring information.
    a. Schedule Updating: Revise Contractor's construction schedule after each progress meeting where revisions to the schedule have been made or recognized. Issue revised schedule concurrently with the report of each meeting.

C. Preinstallation Conferences: Conduct a preinstallation conference at Project site before each construction activity that requires coordination with other construction. These include pre-dig, pre-lift, pre-drill, pre-power shutdown, or pre-roof meetings at the work site prior to commencing the specific construction activity.

1. Attendees: Installer and representatives of manufacturers and fabricators involved in or affected by the installation and its coordination or integration with other materials and installations that have preceded or will follow, shall attend the meeting. Advise Owner, PM, and Architect of scheduled meeting dates, five business (5) days in advance
2. Agenda: Review progress of other construction activities and preparations for the particular activity under consideration, including requirements for the following:

a. Contract Documents.
b. Related RFIs.
c. Approved submittals.
d. Review of mock-ups.
e. Possible conflicts and/or delays
f. Compatibility problems.
g. Time schedules.
h. Safety issues and AHA's
i. Weather limitations.
j. Manufacturer's written recommendations.
k. Warranty requirements.
l. Compatibility of materials.
m. Acceptability of substrates.
n. Space and access limitations.
o. Testing and inspecting requirements.
p. Installation procedures.
q. Coordination with other work.
r. Required performance results.
s. Protection of adjacent work.
t. Protection of construction and personnel.

3. Record significant conference discussions, agreements, and disagreements, including required corrective measures and actions, using the District specified electronic management software
4. Reporting: Distribute minutes of the meeting to each party present and to other parties requiring information.
5. Do not proceed with installation if the conference cannot be successfully concluded. Initiate whatever actions are necessary to resolve impediments to performance of the Work and reconvene the conference at earliest feasible date.

D. Pre-installation Conference: When required in individual Specification Sections, convene a Pre-installation conference at work site prior to commencing work of the section.
1. Require attendance of entities directly affecting or affected by Work of the Section.
2. Notify Owner, PM and Architect at least five (5) business days in advance of meeting date.
3. Prepare agenda, preside at conference, record minutes (using the District specified electronic management software), and distribute copies within two (2) business days after conference to participants.
4. Review conditions of reinstallation, preparation and installation procedures, and coordination with related work.

E. Project Closeout Conference: Schedule and conduct a Project closeout conference, at a time convenient to Owner, Program Manager and Architect, but no later than fourteen (14) days prior to the scheduled date of Substantial Completion.

1. Conduct the conference to review requirements and responsibilities related to Project closeout.
2. Attendees: Authorized representatives of Owner, Program Manager, Architect, and their consultants; Contractor and its superintendent; major subcontractors; suppliers; and other concerned parties shall attend the meeting. Participants at the meeting shall be familiar with Project and authorized to conclude matters relating to the Work.
3. Agenda: Discuss items of significance that could affect or delay Project closeout, including the following:

a. Preparation of record documents.
b. Procedures required prior to inspection for Substantial Completion and for final inspection for acceptance.
c. Submittal of written warranties.

d. Requirements for preparing operations and maintenance data.
e. Requirements for demonstration and training.
f. Preparation of Contractor's punch list.
g. Procedures for processing Applications for Payment at Substantial Completion and for final payment.
h. Submittal procedures.
i. Responsibility for removing temporary facilities and controls.

4. Minutes: Entity conducting meeting will record and distribute meeting minutes using the District-specified electronic project management software.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 01 31 00

SECTION 01 32 00 - CONSTRUCTION PROGRESS DOCUMENTATION

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for documenting the progress of construction during performance of the Work, including the following:
   1. Daily construction reports.
   2. Material and equipment delivery status reports.
   .

B. Related Sections:
   1. Division 01 Section “Construction Progress Schedule”.
   2. Division 01 Section "Submittal Procedures" for submitting schedules and reports.
   3. Division 01 Section "Quality Requirements" for submitting a schedule of tests and inspections.

1.3 INFORMATIONAL SUBMITTALS

A. Format for Submittals: Submit required submittals in the following format:

   1. PDF electronic file uploaded to District’s Project Management software.

B. Daily Construction Reports: Submit at weekly intervals.

C. Material and Equipment Delivery Status Reports: Submit at weekly construction progress meetings.

PART 2 - PRODUCTS

2.1 REPORTS

A. Daily Construction Reports: Prepare a daily construction report using the District-specified Project Management software recording the following information concerning events at Project site:

   1. List of subcontractors at Project site.
   2. Approximate count of personnel at Project site.
   3. Equipment at Project site.
   4. Material deliveries.
   5. High and low temperatures and general weather conditions, including presence of rain or snow.

6. Accidents.
7. Meetings and significant decisions.
8. Unusual events (refer to special reports).
9. Stoppages, delays, shortages, and losses.
10. Meter readings and similar recordings.
11. Emergency procedures.
12. Orders and requests of authorities having jurisdiction.
13. Change Orders received and implemented.
14. Construction Change Directives received and implemented.
15. Services connected and disconnected.
16. Equipment or system tests and startups.
17. Partial completions and occupancies.
18. Substantial Completions authorized.

B. Material and Equipment Delivery Status Reports: At monthly intervals, prepare and submit a comprehensive list of materials delivered to and stored at Project site. List shall be cumulative, showing materials previously reported plus items recently delivered. Include with list a statement of progress on and delivery dates for materials or items of equipment fabricated or stored away from Project site.

PART 3 - EXECUTION – Not Used

END OF SECTION 01 32 00

SECTION 01 32 16 – CONSTRUCTION PROGRESS SCHEDULE

PART 1 GENERAL

1.01 Description

A. Section includes administrative and procedural requirements for developing, submitting and updating a detailed Critical Path Method (CPM) project schedule and related reports. The project schedule is developed by the Contractor and herein referred to initially as the Preliminary CPM Schedule. Subsequent to the Owner, Architect and Contractor acceptance of the Preliminary CPM Schedule, the Contractor completes the development of a more complete and thorough schedule called the Detailed CPM Schedule. Once the Detailed CPM Schedule is accepted by the Program Manager (PM), Architect, and the Contractor, it shall be "baselined" and referred to as the Project Schedule or Detailed CPM Schedule. Monthly progress updates will be compared to the baseline schedule.

B. If the Contractor should desire or intend to complete the Work earlier than any required milestone, completion date, or end period of performance, then the Owner/PM shall not be liable to the Contractor for any costs or other damages should the Contractor be unable to complete the work before such milestone, completion date or end of Period of performance.

1.02 Quality Control and Quality Assurance

A. The Contractor shall develop and maintain a Project Schedule for each project site (School) (referred to as the Preliminary CPM Schedule and ultimately the Project Schedule) in accordance with the requirements of this Section. The requirement for a Project Schedule is included to:

1. Ensure adequate planning before and during the execution and progress of the Work in accordance with the allowable number of working days and milestones.
2. Assure coordination and execution of the work among various trades of the Contractor, subcontractors, suppliers, third party utility companies or other related entities that may be involved in the Project.
3. Assist the Contractor and the Owner in evaluating:
    a. Contract performance relative to the required contract schedule milestones
    b. Monthly progress
    c. Proposed Contract Modifications
    d. Documenting anticipated, requested and or approved time extensions
    e. The documentation of unplanned events, time extensions and other impacts arising from such events

B. The project schedule shall show the sequence and interdependence of activities required for complete performance of the work. The Contractor shall be responsible for assuring all work sequences are logical and show a coordinated plan of the work. The project schedule shall employ computerized CPM planning, scheduling and progress reporting of the work as described in this specification. The Contractor shall create and maintain the schedule using project scheduling software approved by the Owner and PM that utilizes the fundamentals of CPM for scheduling. The observance of the requirements herein is an essential part of the work under the Contract.

C. Within seven (7) calendar days after issuance of Notice to Proceed, the Contractor shall designate in writing a schedule representative in the Contractor's organization who shall be responsible for coordinating with the PM during development and maintenance of the Project Schedule. The Contractor's representative shall have the expertise to operate the CPM software and be capable of rapidly evaluating alternate scenarios to optimize management capabilities. The Contractor has the option to utilize qualified outside scheduling consultation for the assistance of developing and maintaining the Project Schedule, however, the use of an outside consultant does not relieve the Contractor of responsibilities for compliance of this specification. The Contractor's schedule representative shall have complete authority to act for the Contractor in fulfilling the schedule requirements of the Contract, and if such authority is interrupted during the Contract, approval shall be obtained in writing by the PM.

D. All activities shall have at least one predecessor and one successor unless approved by the PM. The exceptions are no predecessor is needed for the Notice To Proceed (NTP) milestone and no successor is needed for the Project Completion milestone.

E. **Contractor shall not use any constraints of any type without prior approval of the Owner.**

F. Each activity's "Activity ID" and "Activity Description" or "Task Name" shall remain unchanged throughout the duration of the project subsequent the baseline acceptance by the Owner.

G. An activity's "Activity Description" may only be revised to clarify an activity's original scope. If the scope of an activity increases or decreases, a replacement activity shall be created.

H. PM acceptance shall be obtained prior to making any changes or revisions to an activity's "Activity Description".

1.03 Submittals

A. All CPM Schedules shall be presented on two (2) copies (preferable 8 ½ x 11) and one electronic copy (accessible format, not pdf). Preliminary CPM Baseline Schedule: Within fourteen (14) calendar days after issuance of Notice to Proceed, but prior to the start of any construction activities, the Contractor shall submit the Preliminary CPM Baseline Schedule deliverable package. The preliminary baseline

schedule shall cover the planned activities for each project site (school) in sufficient level of detail.

B. Detailed CPM Schedule: Within thirty (30) calendar days after Notice to Proceed (NTP), the Contractor shall submit the Detailed CPM Baseline Schedule deliverable package, with a detailed schedule for each project site (school). The substantial completion date in the detailed CPM schedule shall coincide with the substantial completion date in the approved preliminary baseline schedule.

C. Schedule Update: The Contractor shall submit with the payment application a CPM Schedule Update on at least a monthly basis throughout the duration of the Work. The "baselined" Project Schedule, once updated for actual activities, shall be used as the first CPM Schedule Update. All schedule updates shall have a current data date (not older than 5 days). Include a narrative report specifying all changes and modifications made to the CPM schedule.

D. Recovery or Revision to the Detailed CPM Schedule: The Contractor shall provide a Recovery CPM Schedule within seven (7) calendar days of any CPM Schedule Update Meeting if any milestone, completion date or end of Period Performance falls seven (7) calendar days or greater behind (negative float).

E. Schedule Review: All schedules that are to be submitted for review shall be stamped as being reviewed/approved by the General Contractor and key subcontractors.

PART 2 PRELIMINARY CPM SCHEDULE

2.01 Preliminary CPM Schedule

A. The Preliminary CPM Schedule shall be the basis for the sequence of work during the first ninety (90) calendar days of the Contract while the Project Schedule is being developed, submitted, reviewed and accepted. The Preliminary CPM Schedule shall be updated on a monthly basis. If the acceptance of the Project CPM Schedule extends beyond one month, the Preliminary CPM Schedule shall be updated according to the requirements stated in paragraph 3.03.

B. The Preliminary CPM Schedule shall include:

1. The Procurement activities for each project site (school) to be accomplished (either in whole or in part) during the first ninety (90) calendar days of the Contract. The procurement activities shall include mobilization, shop drawing submittal, sample submittal, Architect/Engineer review and approval period, material fabrication and delivery of key and long-lead items. If portable swing space buildings are required for a project, the preliminary CPM schedule shall include milestones for relocation and installation of such swing space buildings.

2. The construction activities for each project site (school) to be accomplished (either in whole or in part) during the first ninety (90) days of the Contract. These activities shall be in units of

whole working days and shall be limited to a maximum of ten (10) work days, unless otherwise approved by the PM, except for non-construction activities including mobilization, procurement and concrete curing activities.

3. The approach to scheduling the remaining work or phases of work beyond the first ninety (90) calendar days of the contract. The work for each phase or milestone must be represented by at least one summary activity for each major item of work such that they cumulatively indicate the entire schedule, with milestones as defined in Paragraph 3.01, B.7. The approximate duration for each summary activity shall include the Contractor's best estimate for the work it represents.

4. Submit a written narrative describing the Contractor's approach to mobilization, procurement, and construction during the first ninety (90) calendar days of the Project. The narrative shall elaborate on the basis for durations, major equipment to be used, and shall identify all major assumptions used to develop and support the schedule. The narrative shall also include the Contractor's description of the critical path work activity as represented in the Preliminary CPM Schedule.

C. The Preliminary CPM Schedule shall be used for review of time extension request(s) until the Project CPM Schedule is accepted. When changes and alterations are initiated, unplanned events or excusable delays are experienced, or the Contractor desires to revise the sequence of work, the Contractor shall submit a written time impact analysis.

D. The final determination of all time extensions requested under the Preliminary CPM Schedule shall be determined and finalized subsequent to the review and acceptance of the Project CPM Schedule.

E. Deliverable: **No later than fourteen (14) calendar days after award of Contract, but prior to the start of any construction activities, the Contractor shall submit the Preliminary CPM Schedule deliverable package**. The deliverable package shall include at a minimum, the following information:

1. Two (2) copies (preferable 8 ½ x 11). The critical path shall be readily discernible in red ink.

2. Two (2) copies of the written narrative as described in paragraph 2.01B.5.

3. One (1) electronic copy (accessible format not pdf).

2.02 Schedule Review and Acceptance

A. The PM, Architect/Engineer and the Contractor shall meet within seven (7) calendar days of receipt of the Preliminary CPM Schedule for joint review. The Contractor shall revise any areas, which, in the opinion of the PM and/or Architect/Engineer, conflict with either the intent of this

specification or the timely completion and acceptable coordination of the Project. In the event the Contractor fails to define any element of work activity or logic currently designed and the PM review does not detect this omission or error, such omission or error, when discovered by the Contractor or the PM, shall be corrected by the Contractor and incorporated into the next schedule submission.

Within seven (5) business days after the joint review between the A/E, Contractor and the PM, the Contractor shall revise the Preliminary CPM Schedule in accordance with agreements reached during the joint review and submit the revised schedule per the deliverable requirements.

Acceptance of the Preliminary CPM Schedule by the A/E, Owner or PM does not relieve the Contractor of any of its responsibility for the accuracy or feasibility of the project schedule. However, to the extent that the accepted Project Schedule is reasonable, it becomes a part of this Contract.

B. Submission and final PM and Contractor acceptance of the Preliminary CPM Schedule will be a condition precedent to the application or payment of any progress payments under the Contract, unless otherwise agreed upon by the Owner. The PM shall notify the Contractor of the Owner acceptance of the Preliminary CPM Schedule in writing.

PART 3 PROJECT CPM SCHEDULE

3.01 Project Schedule

A. The Project Schedule shall begin at the project NTP and incorporate the accepted Preliminary CPM Schedule including all required revisions and applicable progress updating as warranted. The Project Schedule shall indicate a logical sequence of work for each project site (school) and major restrictions from the availability and use of manpower, material and equipment. Utilize the schedule in planning, scheduling, coordinating and performing the work under this Contract (including all activities of subcontractors, equipment vendors and suppliers). The Project Schedule shall indicate the sequence and interdependence of activities required for complete performance of the Work.

Proposed durations assigned to each activity shall be the Contractor's best estimate of time required to complete the activity considering the scope and resources planned for the activity. In developing the Project Schedule, the Contractor shall be responsible for ensuring that subcontractor work scope and sequencing at all tiers, as well as its own work, is included. If a contract for a subcontractor has not yet been awarded for a certain portion of the work, the Contractor is responsible for the development of the schedule for the work as described under this section. After the subcontractor award of contract, the Contractor shall modify the current accepted schedule to reflect any changes or revisions for the subcontractor sequence of work. Under no circumstance or event, shall a schedule modification or revision under

this paragraph extend a milestone. The Project Schedule shall comply with the various limits imposed by the scope of work and by any contractually specified intermediate milestone dates and completion dates. The degree of detail shall be to the satisfaction of the PM the A/E or the Owner.

B. Provide sufficient detail and clarity of form and technique so that all work can be properly controlled and progress monitored by the PM and A/E. The Project Schedule shall consist of, but not be limited to, the following criteria:

1. Full detail of all major procurement activities including the activities and information contained within the Preliminary CPM Schedule. Break up all procurement activities for major components and long lead items to include submittal dates, fabrication duration, and expected delivery dates.

2. Full detail of all major construction activities including the activities and information contained within the Preliminary CPM Schedule. Add column for responsible party for all construction activities.

3. Multiple Calendars shall be used for establishing Holidays and periods of non-work based on the School Operations Parameter Statement in the Project Information Section of Division 0, concrete curing activities, other weather or ambient temperature sensitive construction activities, and or other work requiring overtime or double shift work.

4. Seasonal weather conditions shall be considered and included in the planning and scheduling of all work influenced by high or low ambient temperatures, precipitation and/or saturated soil to ensure recognition, planning and anticipation of intermittent inclement weather throughout the project duration. In addition, activities of similar nature shall be assigned to independent calendars based on this weather data. The software calendars shall be updated monthly to reflect actual days worked.

5. Activity duration in whole working days with a maximum duration of ten (10) working days each, unless otherwise approved by the PM, except for non-construction activities including mobilization, procurement and concrete curing activities.

6. At a minimum, the following guidelines, intermediate and final milestones shall be included in the project schedules for each individual project site (school), except for activities that are specifically identified to be common for all the project sites for a multi-project bundle:

    a. Notice to Proceed

b. Required Periodic Inspections (examples: rebar, utilities, electrical and mechanical rough-in, overhead and architectural
c. Time allotted for coordination with and execution of abatement activities
d. Specific Phase start and finish dates – renovations and additions
e. Preliminary CPM Schedule submission and acceptance
f. Project Schedule submission and acceptance
g. Building dry-in
h. Permanent power
i. Conditioned air available
j. Completed testing and acceptance of Life Safety Systems and other critical building components
k. Completion of ADA upgrades in restrooms
l. Commissioning, when project requires
m. Ten percent (10%) minimum float for the project
n. Substantial Completion
o. Final Completion
p. Owner Turn-Over / Start-Up / Project Closeout Activity / Warranty Period / Owner Testing/Training
q. Earliest Date that Owner can occupy the affected portion of the building (by phase, by complete project, etc.). This shall include all necessary approvals, permits (Fire Marshall Acceptance, Certificate of Occupancy, etc.).

C. The Contractor shall prepare a written narrative explaining the Contractor's approach to construction for the entire Project and include the narrative information as submitted with the Preliminary CPM Schedule deliverable package. The narrative shall elaborate on the basis for durations, major equipment to be used, and shall identify all major assumptions used to develop and support the schedule. The narrative shall also include the Contractor's description of the critical path work activity as represented in the Project Schedule.

D. Deliverable: Within thirty (30) calendar days after the Notice to Proceed, the Detailed CPM Schedule deliverable submitted by the Contractor shall include at a minimum, the following information:

1. Two (2) copies (preferably 8 ½ x 11) of the project schedule. The critical path shall be readily discernible in red ink.
2. Two (2) copies of the written narrative as described in paragraph 3.01, B.5
3. One (1) electronic copy (accessible format not pdf)
3. A list of all rain days occurring over the past month. Each rain day shall be incorporated into the Project Schedule Calendar as record information subsequent to PM review and acceptance.

3.02 Schedule Review and Acceptance

A. Within fourteen (14) calendar days of receipt of the Contractor's proposed Project Schedule, the PM shall evaluate the schedule for compliance with this item and other Contract requirements, and notify the Contractor in writing of its findings.

B. If the PM does not request a revision or justification, The A/E, PM and the Contractor shall meet within seven (7) calendar days on a date selected by the PM and finalize acceptance of the schedule. If a revision or justification is requested by the PM and/or A/E, the Contractor shall re-submit the proposed Project Schedule within seven (7) calendar days and address all issues to the satisfaction of the PM. Any and all disagreements or interpretations of the meaning or intent of this specification shall be solely dictated by the Owner.

C. The PM, A/E and the Contractor shall meet within seven (7) calendar days of receipt of the Contractor's response for joint review, correction or adjustment of the Contractor's proposed Project Schedule. Any area, in the opinion of the PM and/or A/E, conflicts with timely completion of the project, shall be subject to revision by the Contractor. In the event the Contractor fails to define any element of work, activity or logic and the Owner review does not detect this omission or error, when discovered it shall be corrected by the Contractor and amended to the Project Schedule as soon as possible.

D. Within seven (7) calendar days after the joint review meeting, the Contractor shall incorporate revisions as directed by the PM and re-submit the proposed Project Schedule per the deliverable requirement as stated in paragraph 3.01, E. All further review by the PM shall be within seven (7) calendar days of receipt. The PM shall notify the Contractor in writing of final acceptance of the Contractor's Project Schedule.

E. The process of approving Contractor's schedules and updates to Contractor's schedule shall not constitute a warranty by the Owner that any non-Contractor milestones or activities will occur as set out on Contractor's schedule.

3.03 Schedule Updates

A. After the Project Schedule is accepted by the PM and the Contractor, it shall be "baselined" and used as a comparison for future progress updates. The accepted Project Schedule shall be updated on a monthly basis, or as directed by the Owner, throughout the duration of the work until final completion is met. The Contractor shall meet with the PM each month at a Project Progress Meeting to review the work progress update and PM comments regarding the Project Schedule update. The Contractor shall submit a schedule update no later than three (3) working days before the Project Progress Meeting for the PM to review and comment.

B. The percentage of all work shall be calculated by estimating the actual remaining duration of each progressed activity. The data date of each

schedule update shall be determined by the PM each month. Contractor prepared estimates of the percent completion of each scheduled activity and the necessary supporting data shall be submitted on or before the data date referenced above and shall include the following information:

1. One (1) original of the previous month's Schedule Update indicating actual activity start and/or finish dates to date, and revised (current) remaining durations.
2. A narrative report shall be included that indicates in writing those activities the Contractor plans to work on during the following update month and current or anticipated conditions that have delayed or may delay the work in order to discuss remedial action. The Contractor shall also explain, for work that reflects less than satisfactory progress, whether any uncompleted and/or upcoming work will (or will not) be affected in a like manner and the Contractors method of correction. Any additional written information necessary to support the updated schedule including explanations of revisions to activities: logic, durations, resources, etc.

C. In case of disagreements at the project progress meeting concerning actual progress to date, the Owner's determination shall govern. Upon completion of the schedule update meeting, the Contractor shall revise the Schedule Update to reflect progress as of the date of the schedule update meeting and any approved revisions to the Schedule Update and carry out a computer produced calculation to determine the status of the Project Schedule.

D. Each Schedule Update shall be forwarded to the PM within five (5) calendar days after the schedule update meeting and shall include two (2) copies of the narrative report with the following information:

1. Activities that have been added in the month of this Project Schedule Update.
2. Activities that have been deleted in the month of this Project Schedule Update.
3. Activities that have "Actual Starts" prior to the month of this Project Schedule Update and remain unfinished.
4. Activities that have "Actual Starts and Actual Finishes" in the month of this Project Schedule Update.
5. A description of any approved revisions to the activity descriptions, schedule logic, or initial activity durations.
6. One (1) print of the updated CPM Schedule Update indicating the progress made up to the date of the schedule update and indication of any revisions to the CPM Schedule Update.
7. Two (2) prints of the written narrative as described in paragraph 3.03, B.3.

8. A list of all rain days occurring over the past month. Each rain day shall be incorporated into the Project Schedule Calendar.

E. If the Contractor's monthly progress schedule update reflects, or PM determines, that the Contractor is at least ten percent (10%) or at least negative seven (-7) calendar days behind the “baselined” schedule, the Contractor shall provide a revised or recovery schedule. The Contractor’s revised or recovery schedule must incorporate a proposed plan for bringing the work back on schedule and completing the work by the contract completion date at no additional expense to the PM or Owner. The revised or recovery schedule shall be in accordance to paragraph 2.08.

3.04 Revisions to the Project Schedule

A. Revisions to the Schedule Update to reflect actual progress made up to the date of a schedule update shall not be considered as revisions to the Project Schedule. If as a result of the monthly schedule update, it appears the Project Schedule no longer represents the actual execution and progress of the work, PM will request, and the Contractor shall submit, a Revision to the schedule.

B. The Contractor may also request revisions to the Project Schedule in the event the Contractor’s planning for the work is revised. If the Contractor desires to make changes in the Project Schedule to reflect revisions in his method of operating and scheduling of the work, the Contractor shall notify PM in writing, stating the reason for the proposed revision. If revision to the schedule is contemplated, the Contractor or PM shall so advise the other in writing at least seven (7) calendar days prior to the next schedule update meeting, describing the revision and setting forth the reasons thereof.

Contractors must submit a three (3) week look-ahead schedule that will include all lifts, shutdowns, etc.

3.05 Project Float Time

A. Float time is not for the exclusive use or benefit of either the Contractor or the Owner. Contractor’s work shall proceed according to early start dates, and the Owner shall have the right to reserve and apportion float time according to the needs of the Project. The Contractor acknowledges and agrees that actual delays, affecting paths of activities containing float time, will not have any affect upon contract completion times, providing that the actual delay does not exceed the float time associated with those activities.

3.06 Impact Analysis for: Change Orders, Delays, and Contractor Requests

A. When changes are initiated, delays are experienced, or the Contractor desires to revise the Project Schedule, the Contractor shall submit to the PM written time impact analysis illustrating the influence of each change, delay or Contractor request, on any milestone. Each time impact analysis shall include a fragmentary network (network analysis) demonstrating how the Contractor proposed to incorporate the change,

delay or Contractor request into the schedule. The time impact analysis shall demonstrate the time impact to each and every affected activity in the Project Schedule utilizing the most recent schedule update as the basis for the analysis. The date of the most recent schedule update shall be a date prior to the date the change is given to the Contractor, the date the delay occurred or the date the Contractor submits a request for a change. The event times used in the time impact analysis shall include the most recent schedule update or as adjusted by mutual agreement. The time impact analysis shall include a backup copy on CD which shall contain the detail of the change, including but not limited to, added, changed or deleted data for activities and logic restraints. If the Detailed CPM Schedule is revised subsequent to submittal of a time impact analysis but prior to its approval, the Contractor shall promptly indicate in writing to the PM the need for any modification to its time impact analysis.

B. Activity delays shall not automatically mean that an extension of any milestones is warranted or due to the Contractor. A change or delay may not affect existing critical activities or cause non-critical activities to become critical. A change or delay may result in only absorbing a part of the available total float that may exist within an activity chain of the network, thereby not causing any effect on any milestone.

C. A comprehensive narrative of each time impact analysis shall be submitted within seven (7) calendar days after the commencement of a delay or the notice for a change is given to the Contractor.

D. Recommendation to the Owner for the acceptance or rejection of each time impact analysis by the PM and A/E shall be made within seven (7) calendar days after receipt unless subsequent meetings or negotiations are necessary. After a decision has been made by the Owner, a copy of the time impact analysis signed by the PM, A/E, Owner and the Contractor shall be returned to the Contractor and incorporated into the Project Schedule at the next monthly schedule update. The time impact analysis shall be incorporated into and attached to any relevant supplemental agreement (s).

END OF SECTION 01 32 16

SECTION 01 32 33 - PHOTOGRAPHIC DOCUMENTATION

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for the following:

1. Preconstruction photographs.
2. Periodic construction photographs.
3. Final completion construction photographs.
4. Preconstruction video recordings.
5. Periodic construction video recordings.

B. Related Sections:
1. Division 01 Section "Submittal Procedures" for submitting photographic documentation.
2. Division 01 Section "Closeout Procedures" for submitting photographic documentation as project record documents at Project closeout.
3. Division 01 Section "Demonstration and Training" for submitting video recordings of demonstration of equipment and training of Owner's personnel.

1.3 INFORMATIONAL SUBMITTALS

A. Key Plan: Submit key plan of Project site and building with notation of vantage points marked for location and direction of each photograph or video recording. Indicate elevation or story of construction. Include same information as corresponding photographic documentation.

B. Digital Photographs: Submit image files in the quantities and at the intervals described in paragraph 3.1 of this section.

1. Digital Camera: Minimum sensor resolution of at least 8 mega pixels.
2. Format: Unaltered original files, with same aspect ratio as the sensor, uncropped, date and time stamped, in folder named by date of photograph, accompanied by key plan file.
3. Identification: Provide the following information with each image description in file metadata tag:

a. Name of Project.
b. Name and contact information for photographer.
c. Name of Architect.
d. Name of Contractor.
e. Date photograph was taken.
f. Description of vantage point, indicating location, direction (by compass point), and elevation or story of construction.
g. Unique sequential identifier keyed to accompanying key plan.

C. Construction Photographs: The project requires comprehensive documentation of construction progress and post inspection milestones. Submit prints of each photographic view in the quantities and at the intervals described in paragraph 3.1 of this Section.

1. Format: 8-by-10-inch (203-by-254-mm) on photographic paper to allow a 1-inch- (25-mm-) wide margin and enclosed back to back in clear plastic sleeves that are punched for standard three-ring binder.
2. Identification: On back of each print, provide an applied label or rubber-stamped impression with the following information:

    a. Name of Project.
    b. Name and contact information for photographer.
    c. Name of Architect.
    d. Name of Contractor.
    e. Date photograph was taken if not date stamped by camera.
    f. Description of vantage point, indicating location, direction (by compass point), and elevation or story of construction.
    g. Unique sequential identifier keyed to accompanying key plan.

3. “Progression” photo sets are to be performed at pre-determined intervals throughout the duration of construction, as applicable to the scope and as follows:

    a. Site survey (Pre-construction): A onetime shot that provides coverage of site and immediate and immediate surroundings.
    b. Exterior progression shots: Taken from key perspectives along site perimeter and 360 degrees around building envelope, to be performed at monthly intervals.
    c. Interior progression shots: Broadly track the improvements from logical perspectives, to be performed at monthly intervals and coordinated with pace of erection.
    d. Pre-slab/Pre-Chase/Interior record shots: Underground or concealed utilities will be documented post inspection/pre-insulation and prior to pouring slabs, backfilling or closing chases/walls/ceilings.

D. Video Recordings: Submit video recordings in accordance with paragraph 3.2 of this Section.

1. Submit video recordings in digital video disc format.
2. Identification: With each submittal, provide the following information:

    a. Name of Project.
    b. Name and address of photographer.
    c. Name of Architect.
    d. Name of Contractor.
    e. Date video recording was recorded.
    f. Description of vantage point, indicating location, direction (by compass point), and elevation or story of construction.
    g. Weather conditions at time of recording.

E. Aerial Photography
1. On new construction and addition projects, submit monthly aerial photographs of the project. The photos should be taken from 4 different angles and 4 sets of color 8”x10” prints should be submitted.

1.4 QUALITY ASSURANCE

A. Photographer Qualifications: An individual who has the basic skills necessary to record digital photographs and video recordings.

1.5 COORDINATION

A. Auxiliary Services: Provide auxiliary services necessary, including temporary lighting required to produce clear, well-lit photographs.

1.6 USAGE RIGHTS

A. Contractor will transfer copyright usage rights to Owner for unlimited reproduction of photographic documentation.

PART 2 - PRODUCTS

2.1 PHOTOGRAPHIC MEDIA

A. Digital Images: Provide images in JPG format, produced by a digital camera with minimum sensor size of 8 mega pixels. Images shall not have their resolution reduced.

B. Digital Video Recordings: Provide high-resolution, digital video disc.

PART 3 - EXECUTION

3.1 CONSTRUCTION PHOTOGRAPHS

A. General: Take photographs using the maximum range of depth of field, and that are in focus, to clearly show the Work. Photographs with blurry or out-of-focus areas will not be accepted.

1. Maintain key plan with each set of construction photographs that identifies each photographic location.

2. Taking photographs or video recordings with students and schools staff included on the photograph is strictly prohibited.

B. Digital Images: Submit digital images exactly as originally recorded in the digital camera, without alteration, manipulation, editing, or modifications using image-editing software.

1. Date and Time: Include date and time in file name for each image.
2. Field Office Images: Maintain one set of images accessible in the field office at Project site, available at all times for reference. Identify images in the same manner as those submitted to Architect.

C. Preconstruction / Pre-Demo / Pre-Site Clearing Photographs: Before starting demolition or construction, take photographs of Project site and surrounding properties, including existing items to remain during construction, from different vantage points, or as directed by Architect.

1. Take photographs as required to show existing conditions adjacent to property before starting the Work.
2. Take photographs as required of existing buildings either on or adjoining property to accurately record physical conditions at start of construction.
3. Reference Section 017300 Execution for details of documenting and reporting existing conditions.

D. Periodic Construction Photographs: Take a photographs monthly and submit with each Application for Payment. Select vantage points to show status of construction and progress since last photographs were taken. For renovation projects: The location and type of items to be photographed will be determined by the Architect and/or PM based on the specific project conditions not to exceed the number of progress photographs required above.

E. Final Completion Construction Photographs: Take color photographs after date of Substantial Completion for submission as project record documents. Architect will inform photographer of desired vantage points.

3.2 CONSTRUCTION VIDEO RECORDINGS

A. Preconstruction Video Recording: Before starting demolition or construction, record video of Project site and surrounding properties from different vantage points, as directed by Architect.
1. Show existing conditions adjacent to Project site before starting the Work.
2. Show existing buildings either on or adjoining Project site to accurately record physical conditions at the start of demolition or construction].
3. Show protection efforts by Contractor.
4. Narrate all noted conditions on the video.
5. On renovation projects with crawlspace work, record video of these areas before, during and after work is completed.

B. Periodic Construction Video Recordings: Record video monthly and submit with each Application for Payment. Select vantage points to show status of construction and progress since last video recordings were recorded. Minimum recording time shall be 15 minutes and shall include narration of actual conditions and progress made since last recording.

C. Owner’s Training: Record video during the manufacturer’s training session at substantial completion. Minimum recording time shall be 30 minutes per session. Deliver the recordings with the PDF Electronic File of the O&M Manual at Substantial Completion. Video shall be clear with easily understandable audio.

D. Submit videos in DVD format.

END OF SECTION 01 32 33

SECTION 01 33 00 - SUBMITTAL PROCEDURES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes requirements for the submittal schedule and administrative and procedural requirements for submitting Shop Drawings, Product Data, Samples, and other submittals.

B. Related Sections:
1. Division 01 Section "Payment Procedures" for submitting Applications for Payment.
2. Division 01 Section "Schedule of Values" for submitting the schedule of values.
3. Division 01 Section "Construction Progress Documentation" for submitting schedules and reports, including Contractor's construction schedule.
4. Division 01 Section "Operation and Maintenance Data" for submitting operation and maintenance manuals.
5. Division 01 Section "Project Record Documents" for submitting record Drawings, record Specifications, and record Product Data.
6. Division 01 Section "Demonstration and Training" for submitting video recordings of equipment demonstration and training of Owner's personnel.

C. Refer to other Division 1 Sections and other Contract Documents for Specifications on administrative submittals. Such submittals include, but are not limited to the following:
1. Permits.
2. Payment Applications.
3. Inspection and Test Reports.
4. Schedule of Values
5. Progress Reports.
6. Listing of Subcontractors

D. Shop Drawings are technical drawings and data that have been specially prepared for this Project, including but not limited to the following items:
1. Fabrication and installation drawings.
2. Setting diagrams.
3. Shopwork manufacturing instructions.
4. Templates.
5. Patterns.
6. Coordination drawings (for use on-site).
7. Schedules.
8. Design mix formulas.
9. Contractor's engineering calculations.

Standard information prepared with specific reference to a Project is not considered to be shop drawings.

E. Product Data includes standard printed information on manufactured products that has not been specially prepared for this Project, including but not limited to the following items:

1. Manufacturer’s product specifications and installation instructions.
2. Standard color charts.
3. Catalog cuts.
4. Rough-in diagram and templates.
5. Standard wiring diagrams.
6. Printed performance curves.
7. Operational range diagrams.
8. Mill reports.
9. Standard product operating and maintenance manuals.
   Modify standard product data, drawings and diagrams to delete information not applicable to the project, and / or supplement standard information to provide specific data that is applicable to the work.

F. Samples are physical examples of Work, including but not limited to the following items:
1. Partial sections of manufactured or fabricated work.
2. Small cuts or container of materials.
3. Complete units of repetitively used materials.
4. Swatches showing color, texture and pattern.
5. Color range sets.
6. Units of work to be used for independent inspection and testing.

G. Miscellaneous Submittals are work-related, non-administrative submittals that do not fit in the three previous categories, including but not limited to the following:
1. Specially prepared and standard printed warranties.
2. Maintenance agreements.
3. Workmanship bonds.
4. Survey data and reports.
5. Project photographs.
6. Testing and certification reports.
7. Record Drawings.
8. Field measurement data.
9. Operating and maintenance manuals.
10. Keys and other security protection devices.
11. Maintenance tools and spare parts.
12. Overrun stock.

1.3 DEFINITIONS

A. Action Submittals: Written and graphic information and physical samples that require Architect's responsive action. Action submittals are those submittals indicated in individual Specification Sections as action submittals.

B. Informational Submittals: Written and graphic information and physical samples that do not require Architect's responsive action. Submittals may be rejected for not complying with requirements. Informational submittals are those submittals indicated in individual Specification Sections as informational submittals.

C. File Transfer Protocol (FTP): Communications protocol that enables transfer of files to and from another computer over a network and that serves as the basis for standard Internet protocols. An FTP site is a portion of a network located outside of network firewalls within which internal and external users are able to access files.

D. Portable Document Format (PDF): An open standard file format licensed by Adobe Systems used for representing documents in a device-independent and display resolution-independent fixed-layout document format.

1.4 ACTION SUBMITTALS

A. Submittal Schedule: Submit a schedule of submittals, arranged in chronological order by dates required by construction schedule. Include time required for review, ordering, manufacturing, fabrication, and delivery when establishing dates. Include additional time required for making corrections or modifications to submittals noted by the Architect and additional time for handling and reviewing submittals required by those corrections.

1. Coordinate submittal schedule with list of subcontracts, the schedule of values, and Contractor's construction schedule.
2. Initial Submittal: Submit concurrently with start-up construction schedule. Include submittals required during the first 60 days of construction. List those submittals required to maintain orderly progress of the Work and those required early because of long lead time for manufacture or fabrication.
3. Monthly submittal log. Submit at the weekly progress meeting, an updated submittal log indicating status of all project submittals.
4. Final Submittal: Submit concurrently with the first complete submittal of Project schedule.

    a. Submit revised submittal schedule to reflect changes in current status and timing for submittals.

5. Format: Arrange the following information in a tabular format:

    a. Scheduled date for first submittal.
    b. Specification Section number and title.
    c. Submittal category: Action, informational.
    d. Name of subcontractor.
    e. Description of the Work covered.
    f. Scheduled date for Architect's final release or approval.

1.5 SUBMITTAL ADMINISTRATIVE REQUIREMENTS

A. Coordination: Coordinate preparation and processing of submittals with performance of construction activities.

1. Coordinate each submittal with fabrication, purchasing, testing, delivery, other submittals, and related activities that require sequential activity.
2. Submit all submittal items required for each Specification Section concurrently unless partial submittals for portions of the Work are indicated on approved submittal schedule.
3. Submit action submittals and informational submittals required by the same Specification Section as separate packages under separate transmittals.
4. Coordinate transmittal of different types of submittals for related parts of the Work so processing will not be delayed because of need to review submittals concurrently for coordination.

    a. Architect reserves the right to withhold action on a submittal requiring coordination with other submittals until related submittals are received.

B. Processing Time: Allow time for submittal review, including time for resubmittals, as follows. Time for review shall commence on Architect’s receipt of submittal. No extension of the Contract Time will be authorized because of failure to transmit submittals enough in advance of the Work to permit processing, including resubmittals.

1. Initial Review: Allow 14 calendar days for initial review of each submittal. Allow additional time if coordination with subsequent submittals is required. Architect will advise Contractor when a submittal being processed must be delayed for coordination.
2. Intermediate Review: If intermediate submittal is necessary, process it in same manner as initial submittal.
3. Resubmittal Review: Allow 10 calendars days for review of each resubmittal.
4. Concurrent Consultant Review: Where the Contract Documents indicate that submittals may be transmitted simultaneously to Architect and to Architect's consultants, allow 14 calendar days for review of each submittal. Submittal will be returned to Architect before being returned to Contractor.

C. Identification and Information: Place a permanent label or title block on each paper copy submittal item for identification.

1. Indicate name of firm or entity that prepared each submittal on label or title block.
2. Include the following information for processing and recording action taken:

    a. Project name.
    b. Date.
    c. Name of Architect.
    d. Name of Contractor.
    e. Name of subcontractor.
    f. Name of supplier.
    g. Name of manufacturer.
    h. Submittal number or other unique identifier, including revision identifier.
        1) Submittal number shall use Specification Section number followed by a decimal point and then a sequential number (e.g., 061000.01). Resubmittals shall include an alphabetic suffix after another decimal point (e.g., 061000.01.A).
    i. Number and title of appropriate Specification Section.
    j. Drawing number and detail references, as appropriate.
    k. Location(s) where product is to be installed, as appropriate.
    l. Other necessary identification.

D. Identification and Information: Identify and incorporate information in each electronic submittal file as follows:

1. Assemble complete submittal package into a single indexed file with links enabling navigation to each item.
2. Name file with submittal number or other unique identifier, including revision identifier.
    a. File name shall use project identifier and Specification Section number followed by a decimal point and then a sequential number (e.g., LNHS-061000.01). Resubmittals shall include an alphabetic suffix after another decimal point (e.g., LNHS-061000.01.A).
3. Provide means for insertion to permanently record Contractor's review and approval markings and action taken by Architect.
4. Include the following information on an inserted cover sheet:

    a. Project name.
    b. Date.
    c. Name and address of Architect.
    d. Name of Contractor.
    e. Name of firm or entity that prepared submittal.
    f. Name of subcontractor.
    g. Name of supplier.
    h. Name of manufacturer.

i. Number and title of appropriate Specification Section.
j. Drawing number and detail references, as appropriate.
k. Location(s) where product is to be installed, as appropriate.
l. Related physical samples submitted directly.
m. Other necessary identification.

5. Include the following information as keywords in the electronic file metadata:

a. Project name.
b. Number and title of appropriate Specification Section.
c. Manufacturer name.
d. Product name.

E. Options: Identify options requiring selection by the Architect.

F. Deviations: Identify deviations from the Contract Documents on submittals and the transmittal sheet. Failure to note deviation may void action taken on submittal.

G. Transmittal: Assemble each submittal individually and appropriately for transmittal and handling. Transmit each submittal using a transmittal form. Architect will return submittals, without review received from sources other than Contractor.

1. Transmittal Form: Provide locations on form for the following information:

a. Project name.
b. Date.
c. Destination (To:).
d. Source (From:).
e. Names of subcontractor, manufacturer, and supplier.
f. Category and type of submittal.
g. Submittal purpose and description.
h. Specification Section number and title.
i. Indication of full or partial submittal.
j. Drawing number and detail references, as appropriate.
k. Transmittal number, numbered consecutively.
l. Submittal and transmittal distribution record.
m. Remarks.
n. Signature of transmitter.

2. On an attached separate sheet, prepared on Contractor's letterhead, record relevant information, requests for data, revisions other than those requested by Architect on previous submittals, and deviations from requirements in the Contract Documents, including minor variations and limitations. Include same identification information as related submittal.

H. Resubmittals: Make resubmittals in same form and number of copies as initial submittal.

1. Note date and content of previous submittal.
2. Note date and content of revision in label or title block and clearly indicate extent of revision.
3. Resubmit submittals until they are marked with approval notation from Architect’s action stamp.

I. Distribution: Furnish copies of final submittals to manufacturers, subcontractors, suppliers, fabricators, installers, authorities having jurisdiction, and others as necessary for performance of construction activities. Show distribution on transmittal forms.

J. Use for Construction: Use only final submittals that are marked with approval notation from Architect's action stamp.

PART 2 - PRODUCTS

2.1 SUBMITTAL PROCEDURES

A. General Submittal Procedure Requirements: Prepare and submit submittals required by individual Specification Sections. Types of submittals are indicated in individual Specification Sections.

1. Post electronic submittals as PDF electronic files directly to the appropriate location. Defined at the pre-construction meeting.

    a. Architect will return annotated file. Annotate and retain one copy of file as an electronic Project record document file.

2. Submit electronic submittals as PDF electronic files.

    a. Architect will return annotated file. Annotate and retain one copy of file as an electronic Project record document file.
3. Action Submittals: Submit three paper copies of each submittal, unless otherwise indicated. Architect will return two copies.
4. Informational Submittals: Submit two paper copies of each submittal, unless otherwise indicated. Architect will not return copies.
5. Closeout Submittals and Maintenance Material Submittals: Comply with requirements specified in Division 01 Section "Closeout Procedures."
6. Certificates and Certifications Submittals: Provide a statement that includes signature of entity responsible for preparing certification. Certificates and certifications shall be signed by an officer or other individual authorized to sign documents on behalf of that entity.
7. Test and Inspection Reports Submittals: Comply with requirements specified in Division 01 Section "Quality Requirements."

B. Product Data: Collect information into a single submittal for each element of construction and type of product or equipment.

1. If information must be specially prepared for submittal because standard published data are not suitable for use, submit as Shop Drawings, not as Product Data.
2. Mark each copy of each submittal to show which products and options are applicable. Cross out all inapplicable data and information.
3. Include the following information, as applicable:
    a. Manufacturer's catalog cuts.
    b. Manufacturer's product specifications.
    c. Standard color charts.
    d. Statement of compliance with specified referenced standards.
    e. Testing by recognized testing agency.
    f. Application of testing agency labels and seals.
    g. Notation of coordination requirements.
    h. Availability and delivery time information.
4. For equipment, include the following in addition to the above, as applicable:
    a. Wiring diagrams showing factory-installed wiring.
    b. Printed performance curves.
    c. Operational range diagrams.

d. Clearances required to other construction, if not indicated on accompanying Shop Drawings.

5. Submit Product Data before or concurrent with Samples.
6. Submit Product Data in the following format:
   a. PDF electronic file.
   b. Three paper copies of Product Data, unless otherwise indicated. Architect will return two copies.

C. Shop Drawings: Prepare Project-specific information, drawn accurately to scale. Do not base Shop Drawings on reproductions of the Contract Documents or standard printed data, unless submittal based upon Architect's digital data drawing files is otherwise permitted.

1. Preparation: Fully illustrate requirements in the Contract Documents. Include the following information, as applicable:
   a. Identification of products.
   b. Schedules.
   c. Compliance with specified standards.
   d. Notation of coordination and accessibility (maintenance and service) requirements.
   e. Notation of dimensions established by field measurement.
   f. Relationship and attachment to adjoining construction clearly indicated.
   g. Seal and signature of professional engineer if specified.

2. Sheet Size: Except for templates, patterns, and similar full-size drawings, submit Shop Drawings on sheets at least 8-1/2 by 11 inches but no larger than 30 by 42 inches.

3. Submit Shop Drawings in the following format:
   a. PDF electronic file.
   b. Three opaque copies of each submittal. Architect will retain two copies; remainder will be returned.

D. Samples: Submit Samples for review of kind, color, pattern, and texture for a check of these characteristics with other elements and for a comparison of these characteristics between submittal and actual component as delivered and installed.

1. Transmit Samples that contain multiple, related components such as accessories together in one submittal package.
2. Identification: Attach label on unexposed side of Samples that includes the following:
   a. Generic description of Sample.
   b. Product name and name of manufacturer.
   c. Sample source.
   d. Number and title of applicable Specification Section.
3. Disposition: Maintain sets of approved Samples at Project site, available for quality-control comparisons throughout the course of construction activity. Sample sets may be used to determine final acceptance of construction associated with each set.
   a. Samples not incorporated into the Work, or otherwise designated as Owner's property, are the property of Contractor.
4. Samples for Initial Selection: Submit manufacturer's color charts consisting of units or sections of units showing the full range of colors, textures, and patterns available.
   a. Number of Samples: Submit one full set(s) of available choices where color, pattern, texture, or similar characteristics are required to be selected from manufacturer's product line. Architect will return submittal with options selected.
5. Samples for Verification: Submit full-size units or Samples of size indicated, prepared from same material to be used for the Work, cured and finished in manner specified, and

physically identical with material or product proposed for use, and that show full range of color and texture variations expected.

a. Number of Samples: Submit three sets of Samples. Architect will retain one Sample sets; remainder will be returned.
   1) Submit a single Sample where assembly details, workmanship, fabrication techniques, connections, operation, and other similar characteristics are to be demonstrated.
   2) If variation in color, pattern, texture, or other characteristic is inherent in material or product represented by a Sample, submit at least three sets of paired units that show approximate limits of variations.

E. Product Schedule: As required in individual Specification Sections, prepare a written summary indicating types of products required for the Work and their intended location. Include the following information in tabular form:

1. Type of product. Include unique identifier for each product indicated in the Contract Documents.
2. Manufacturer and product name, and model number if applicable.
3. Number and name of room or space.
4. Location within room or space.
5. Submit product schedule in the following format:

   a. PDF electronic file.
   b. Three paper copies of product schedule or list, unless otherwise indicated. Architect will return two copies.

F. Contractor's Construction Schedule: Comply with requirements specified in Division 01 Section "Construction Progress Documentation."

G. Application for Payment: Comply with requirements specified in Division 01 Section "Payment Procedures."

H. Schedule of Values: Comply with requirements specified in Division 01 Section "Schedule of Values."

I. Subcontract List: Prepare a written summary identifying individuals or firms proposed for each portion of the Work, including those who are to furnish products or equipment fabricated to a special design. Include the following information in tabular form:

1. Name, address, and telephone number of entity performing subcontract or supplying products.
2. Number and title of related Specification Section(s) covered by subcontract.
3. Drawing number and detail references, as appropriate, covered by subcontract.
4. Submit subcontract list in the following format:

   a. PDF electronic file.

J. Coordination Drawings: Comply with requirements specified in Division 01 Section "Project Management and Coordination."

K. Qualification Data: Prepare written information that demonstrates capabilities and experience of firm or person. Include lists of completed projects with project names and addresses, contact information of architects and owners, and other information specified.

L. Welding Certificates: Prepare written certification that welding procedures and personnel comply with requirements in the Contract Documents. Submit record of Welding Procedure Specification and Procedure Qualification Record on American Welding Society (AWS) forms. Include names of firms and personnel certified.

M. Installer Certificates: Submit written statements on manufacturer's letterhead certifying that Installer complies with requirements in the Contract Documents and, where required, is authorized by manufacturer for this specific Project.

N. Manufacturer Certificates: Submit written statements on manufacturer's letterhead certifying that manufacturer complies with requirements in the Contract Documents. Include evidence of manufacturing experience where required.

O. Product Certificates: Submit written statements on manufacturer's letterhead certifying that product complies with requirements in the Contract Documents.

P. Material Certificates: Submit written statements on manufacturer's letterhead certifying that material complies with requirements in the Contract Documents.

Q. Material Test Reports: Submit reports written by a qualified testing agency, on testing agency's standard form, indicating and interpreting test results of material for compliance with requirements in the Contract Documents.

R. Product Test Reports: Submit written reports indicating current product produced by manufacturer complies with requirements in the Contract Documents. Base reports on evaluation of tests performed by manufacturer and witnessed by a qualified testing agency, or on comprehensive tests performed by a qualified testing agency.

S. Research Reports: Submit written evidence, from a model code organization acceptable to authorities having jurisdiction, that product complies with building code in effect for Project. Include the following information:

1. Name of evaluation organization.
2. Date of evaluation.
3. Time period when report is in effect.
4. Product and manufacturers' names.
5. Description of product.
6. Test procedures and results.
7. Limitations of use.

T. Schedule of Tests and Inspections: Comply with requirements specified in Division 01 Section "Quality Requirements."

U. Preconstruction Test Reports: Submit reports written by a qualified testing agency, on testing agency's standard form, indicating and interpreting results of tests performed before installation of product, for compliance with performance requirements in the Contract Documents.

V. Compatibility Test Reports: Submit reports written by a qualified testing agency, on testing agency's standard form, indicating and interpreting results of compatibility tests performed before installation of product. Include written recommendations for primers and substrate preparation needed for adhesion.

W. Field Test Reports: Submit reports indicating and interpreting results of field tests performed either during installation of product or after product is installed in its final location, for compliance with requirements in the Contract Documents.

X. Maintenance Data: Comply with requirements specified in Division 01 Section "Operation and Maintenance Data."

Y. Design Data: Prepare and submit written and graphic information, including, but not limited to, performance and design criteria, list of applicable codes and regulations, and calculations. Include list of assumptions and other performance and design criteria and a summary of loads. Include load diagrams if applicable. Provide name and version of software, if any, used for calculations. Include page numbers.

2.2 DELEGATED-DESIGN SERVICES

A. Performance and Design Criteria: Where professional design services or certifications by a design professional are specifically required of Contractor by the Contract Documents, provide products and systems complying with specific performance and design criteria indicated.

1. If criteria indicated are not sufficient to perform services or certification required, submit a written request for additional information to Architect, no later than 30 days after notice to proceed.

B. Delegated-Design Services Certification: In addition to Shop Drawings, Product Data, and other required submittals, submit three paper copies of certificate, signed and sealed by the responsible design professional, for each product and system specifically assigned to Contractor to be designed or certified by a design professional.

1. Indicate that products and systems comply with performance and design criteria in the Contract Documents. Include list of codes, loads, and other factors used in performing these services.

PART 3 - EXECUTION

3.1 CONTRACTOR'S REVIEW

A. Action and Informational Submittals: Review each submittal and check for coordination with other Work of the Contract and for compliance with the Contract Documents. Note corrections and field dimensions. Mark with approval stamp before submitting to Architect.

B. Project Closeout and Maintenance/Material Submittals: Refer to requirements in Division 01 Section "Closeout Procedures."

C. Approval Stamp: Stamp each submittal with a uniform, approval stamp. Include Project name and location, submittal number, Specification Section title and number, name of reviewer, date of Contractor's approval, and statement certifying that submittal has been reviewed, checked, and approved for compliance with the Contract Documents.

3.2 ARCHITECT/ENGINEER’S ACTION

A. General: Architect will not review submittals that do not bear Contractor's approval stamp and will return them without action.

B. Action Submittals: Architect will review each submittal, make marks to indicate corrections or modifications required, and return it. Architect will stamp each submittal with an action stamp and will mark stamp appropriately to indicate action.
   1. Action Stamp: The Architect/Engineer will stamp each submittal to be returned with a uniform, self explanatory stamp, appropriately marked and executed to indicate whether the submittal returned is for unrestricted use, final-but-restricted use (as marked), must be revised and resubmitted (use not permitted) or without action (as explained on the transmittal form).

C. Informational Submittals: Architect will review each submittal and will not return it, or will return it if it does not comply with requirements. Architect will forward each submittal to appropriate party.

D. Partial submittals prepared for a portion of the Work will be reviewed when use of partial submittals has received prior approval from Architect.

E. Incomplete submittals are not acceptable, will be considered nonresponsive, and will be returned without review.

F. Submittals not required by the Contract Documents may not be reviewed and may be discarded.

END OF SECTION 01 33 00

DALLAS INDEPENDENT SCHOOL DISTRICT

MEMORANDUM

To: All General Contractors working on Elementary Schools (and other facilities occupied by children under the age of 6) built before 1978 for Dallas ISD Construction Services Department
From: DISD Executive Director
Construction Services
Date: June 14, 2010

RE: EPA Lead-Based Paint Renovation, Repair, and Painting Program

In April of 2008, the EPA introduced its new Lead-Based Paint Renovation, Repair, and Painting Program Rule, hereafter referred to as the RRP. This new rule requires renovation firms to be EPA-certified. Furthermore, the rule requires workers to be trained to use lead-safe work practices when they disturb painted surfaces in buildings built prior to 1978 and which are occupied by children under age 6. These requirements became fully effective on April 22, 2010.

In addition, pre-renovation education requirements are in effect. These require contractors and others who perform renovations for compensation and that may disturb lead-base paint in child occupied facilities built before 1978 to distribute a lead pamphlet to the users of the facility. The RRP defines renovation broadly to include any activity that disturbs painted surfaces greater than 6 square feet per room on the interior and greater than 20 square feet on the exterior of a facility.

It is the understanding and expectation of Dallas ISD that renovation contractors should be fully aware of and in compliance with this new EPA rule.

IF YOUR FIRM IS CURRENTLY PERFORMING RENOVATION WORK ON A CAPITAL IMPROVEMENT PROGRAM PROJECT, AND YOUR FIRM IS NOT IN FULL COMPLIANCE WITH THE NEW RULE, YOU MUST CEASE ACTIVITIES IMMEDIATELY ON ANY WORK THAT MAY DISTURB MORE THAN 6 SF (20 SF ON EXTERIOR) OF PAINTED SURFACES, OR WINDOW REPLACEMENT IN BUILDINGS BUILT PRIOR TO 1978 AND WHICH ARE OCCUPIED BY CHILDREN UNDER AGE 6.

If you must cease work on any portion of the project as a result of this rule, please contact your Project Manager immediately to discuss the appropriate course of action.

If you are in full compliance with the rule, as should be the case, please submit the following at your earliest convenience:

- EPA firm certification (In the absence of prime's firm certification, the certification from the appropriate sub-contractor and the prime's application for certification will suffice for now)
- Identify who is the certified staff on site
- Evidence of worker training by the certified staff
- Summary of lead-safe work practices to be implemented

In addition, please prepare to attend a meeting with the School Principal, Dallas ISD PM and PM to inform her/him about the rule, share the RRP pamphlet and Notices. Your PM will notify you of date and time of the meeting.

If the scope of work planned or in progress does not require compliance with the training and lead-safe work practices of the RRP, then you may continue on with the construction activities and there is no need for any further action on your part. At the same time, the Owner understands that contractors are responsible for compliance with the rule. Therefore, the Owner's expectation is that you will bring to the PM's attention immediately, any scope of work that may trigger compliance with this rule.

Cc: Dallas ISD PM
Program Director, PM Firm
Construction Manager, PM Firm
Project Manager, PM Firm
PM Firm Document Control

SECTION 01 40 00 - QUALITY REQUIREMENTS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for quality assurance and quality control.

B. Testing and inspecting services are required to verify compliance with requirements specified or indicated. Owner will employ and pay for the service of an Independent Testing Laboratory to perform specified testing and laboratory services.
   1. These services do not relieve Contractor of responsibility for compliance with the Contract Document requirements.
   2. Contractor shall cooperate with the Laboratory to facilitate the execution of its required services.
   3. Contractor shall pay for additional samples and tests required for Contractor's convenience or when initial tests indicate work does not comply with Contract Documents.
   4. Specific quality-assurance and -control requirements for individual construction activities are specified in the Sections that specify those activities. Requirements in those Sections may also cover production of standard products.
   5. Specified tests, inspections, and related actions do not limit Contractor's other quality-assurance and -control procedures that facilitate compliance with the Contract Document requirements.
   6. Requirements for Contractor to provide quality-assurance and -control services required by Architect, Owner, Commissioning Authority, Construction Manager, or authorities having jurisdiction are not limited by provisions of this Section.

C. Related Sections:

   1. Division 01 Section "Allowances" for testing and inspecting allowances.
   2. Division 01 Section "Construction Progress Documentation" for developing a schedule of required tests and inspections.
   3. Division 01 Section "Execution" for cutting and patching.
   4. Divisions 02 through 49 Sections for specific test and inspection requirements.
   5. Division 01 Section "Testing, Adjusting, and Balancing for HVAC" **(FOR INFORMATION ONLY – TAB SERVICES PROVIDED BY OWNER)**

1.3 DEFINITIONS

A. Quality Assurance Services: Activities, actions, and procedures performed before and during execution of the Work to guard against defects and deficiencies and substantiate that proposed construction will comply with requirements.

B. Quality Control Services: Tests, inspections, procedures, and related actions during and after execution of the Work to evaluate that actual products incorporated into the Work and completed construction comply with requirements. Services do not include contract enforcement activities performed by Architect or Construction Manager.

C. Mockups: Full-size physical assemblies that are constructed on-site. Mockups are constructed to verify selections made under Sample submittals; to demonstrate aesthetic effects and, where indicated, qualities of materials and execution; to review coordination, testing, or operation; to show interface between dissimilar materials; and to demonstrate compliance with specified installation tolerances. Mockups are not Samples. Unless otherwise indicated, approved mockups establish the standard by which the Work will be judged.

1. Laboratory Mockups: Full-size physical assemblies constructed at testing facility to verify performance characteristics.
2. Integrated Exterior Mockups: Mockups of the exterior envelope erected separately from the building but on Project site, consisting of multiple products, assemblies, and subassemblies.
3. Room Mockups: Mockups of typical interior spaces complete with wall, floor, and ceiling finishes, doors, windows, millwork, casework, specialties, furnishings and equipment, and lighting.

D. Preconstruction Testing: Tests and inspections performed specifically for Project before products and materials are incorporated into the Work, to verify performance or compliance with specified criteria.

E. Product Testing: Tests and inspections that are performed by an NRTL, an NVLAP, or a testing agency qualified to conduct product testing and acceptable to authorities having jurisdiction, to establish product performance and compliance with specified requirements.

F. Source Quality-Control Testing: Tests and inspections that are performed at the source, i.e., plant, mill, factory, or shop.

G. Field Quality-Control Testing: Tests and inspections that are performed on-site for installation of the Work and for completed Work.

H. Testing Agency: An entity engaged by the Owner to perform specific tests, inspections, or both. Testing laboratory shall mean the same as testing agency.

I. Installer/Applicator/Erector: Contractor or another entity engaged by Contractor as an employee, Subcontractor, or Sub-subcontractor, to perform a particular construction operation, including installation, erection, application, and similar operations.

1. Use of trade-specific terminology in referring to a trade or entity does not require that certain construction activities be performed by accredited or unionized individuals, or that requirements specified apply exclusively to specific trade or trades.

J. Experienced: When used with an entity or individual, "experienced" means having successfully completed a minimum of five previous projects similar in nature, size, and extent to this Project; being familiar with special requirements indicated; and having complied with requirements of authorities having jurisdiction.

1.4 CONFLICTING REQUIREMENTS

A. Referenced Standards: If compliance with two or more standards is specified and the standards establish different or conflicting requirements for minimum quantities or quality levels, comply with

the most stringent requirement. Refer conflicting requirements that are different, but apparently equal, to Architect for a decision before proceeding.

B. Minimum Quantity or Quality Levels: The quantity or quality level shown or specified shall be the minimum provided or performed. The actual installation may comply exactly with the minimum quantity or quality specified, or it may exceed the minimum within reasonable limits. To comply with these requirements, indicated numeric values are minimum or maximum, as appropriate, for the context of requirements. Refer uncertainties to Architect for a decision before proceeding.

C. Conflicts between the specifications and the construction documents. The most stringent requirement will govern.

D. Conflicts on specification requirements. The most stringent requirement will govern.

1.5 ACTION SUBMITTALS

A. Shop Drawings: For [integrated exterior] [laboratory] mockups, provide plans, sections, and elevations, indicating materials and size of mockup construction.
   1. Indicate manufacturer and model number of individual components
   2. Provide axonometric drawings for conditions difficult to illustrate in two dimensions.

1.6 INFORMATIONAL SUBMITTALS

A. Contractor's Quality-Control Plan: For quality-assurance and quality-control activities and responsibilities.

B. Qualification Data: For Contractor's quality-control personnel.

C. Testing Agency Qualifications: For testing agencies specified in "Quality Assurance" Article to demonstrate their capabilities and experience. Include proof of qualifications in the form of a recent report on the inspection of the testing agency by a recognized authority.

D. Schedule of Tests and Inspections: Prepare in tabular form and include the following, as applicable:

   1. Specification Section number and title.
   2. Entity responsible for performing tests and inspections.
   3. Description of test and inspection.
   4. Identification of applicable standards.
   5. Identification of test and inspection methods.
   6. Number of tests and inspections required.
   7. Time schedule or time span for tests and inspections.
   8. Requirements for obtaining samples.
   9. Unique characteristics of each quality-control service.

1.7 CONTRACTOR’S QUALITY CONTROL PLAN

A. Quality-Control Plan, General: Submit quality-control plan within 10 days of Notice of Award, and not less than five days prior to preconstruction conference. Submit in format acceptable to Architect. Identify personnel, procedures, controls, instructions, tests, records, and forms to be used to carry out Contractor's quality-assurance and quality-control responsibilities. Coordinate with Contractor's construction schedule.

B. Quality-Control Personnel Qualifications: Engage qualified full-time personnel trained and experienced in managing and executing quality-assurance and quality-control procedures similar in nature and extent to those required for Project.
   1. Project quality-control manager [may also serve as Project superintendent] [shall not have other Project responsibilities].

C. Submittal Procedure: Describe procedures for ensuring compliance with requirements through review and management of submittal process. Indicate qualifications of personnel responsible for submittal review.

D. Testing and Inspection: In quality-control plan, include a comprehensive schedule of Work requiring testing or inspection, including the following:
   1. Contractor-performed tests and inspections including subcontractor-performed tests and inspections. Include required tests and inspections and Contractor-elected tests and inspections.
   2. Special inspections required by authorities having jurisdiction and indicated on the "Statement of Special Inspections."
   3. Owner-performed tests and inspections indicated in the Contract Documents [, including tests and inspections indicated to be performed by the Commissioning Authority].

E. E. Continuous Inspection of Workmanship: Describe process for continuous inspection during construction to identify and correct deficiencies in workmanship in addition to testing and inspection specified. Indicate types of corrective actions to be required to bring work into compliance with standards of workmanship established by Contract requirements and approved mockups.

F. F. Monitoring and Documentation: Maintain testing and inspection reports including log of approved and rejected results. Include work Architect has indicated as nonconforming or defective. Indicate corrective actions taken to bring nonconforming work into compliance with requirements. Comply with requirements of authorities having jurisdiction.

1.8 REPORTS AND DOCUMENTS

A. Test and Inspection Reports: Prepare and submit certified written reports specified in other Sections. Include the following as applicable:

   1. Date of issue.
   2. Project title and number.
   3. Name, address, and telephone number of testing agency.
   4. Dates and locations of samples and tests or inspections.
   5. Names of individuals making tests and inspections.
   6. Description of the Work and test and inspection method.
   7. Identification of product and Specification Section.
   8. Complete test or inspection data.
   9. Test and inspection results and an interpretation of test results.
   10. Record of temperature and weather conditions at time of sample taking and testing and inspecting.
   11. Comments or professional opinion on whether tested or inspected Work complies with the Contract Document requirements.
   12. Name and signature of laboratory inspector.
   13. Recommendations on retesting and reinspecting.

B. Manufacturer's Technical Representative's Field Reports: Prepare written information documenting manufacturer's technical representative's tests and inspections specified in other Sections. Include the following:

1. Name, address, and telephone number of technical representative making report.
2. Statement on condition of substrates and their acceptability for installation of product.
3. Statement that products at Project site comply with requirements.
4. Summary of installation procedures being followed, whether they comply with requirements and, if not, what corrective action was taken.
5. Results of operational and other tests and a statement of whether observed performance complies with requirements.
6. Statement whether conditions, products, and installation will affect warranty.
7. Other required items indicated in individual Specification Sections.

C. Factory-Authorized Service Representative's Reports: Prepare written information documenting manufacturer's factory-authorized service representative's tests and inspections specified in other Sections. Include the following:

1. Name, address, and telephone number of factory-authorized service representative making report.
2. Statement that equipment complies with requirements.
3. Results of operational and other tests and a statement of whether observed performance complies with requirements.
4. Statement whether conditions, products, and installation will affect warranty.
5. Other required items indicated in individual Specification Sections.

D. Permits, Licenses, and Certificates: For Owner's records, submit copies of permits, licenses, certifications, inspection reports, releases, jurisdictional settlements, notices, receipts for fee payments, judgments, correspondence, records, and similar documents, established for compliance with standards and regulations bearing on performance of the Work.

1.9 QUALITY ASSURANCE

A. General: Qualifications paragraphs in this article establish the minimum qualification levels required; individual Specification Sections specify additional requirements.

B. Manufacturer Qualifications: A firm experienced in manufacturing products or systems similar to those indicated for this Project and with a record of successful in-service performance, as well as sufficient production capacity to produce required units.

C. Fabricator Qualifications: A firm experienced in producing products similar to those indicated for this Project and with a record of successful in-service performance, as well as sufficient production capacity to produce required units.

D. Installer Qualifications: A firm or individual experienced in installing, erecting, or assembling work similar in material, design, and extent to that indicated for this Project, whose work has resulted in construction with a record of successful in-service performance.

E. Professional Engineer Qualifications: A professional engineer who is legally qualified to practice in jurisdiction where Project is located and who is experienced in providing engineering services of the kind indicated. Engineering services are defined as those performed for installations of the system, assembly, or products that are similar to those indicated for this Project in material, design, and extent.

F. Specialists: Certain Specification Sections require that specific construction activities shall be performed by entities who are recognized experts in those operations. Specialists shall satisfy qualification requirements indicated and shall be engaged for the activities indicated.
   1. Requirements of authorities having jurisdiction shall supersede requirements for specialists.

G. Testing Agency Qualifications: An NRTL, an NVLAP, or an independent agency with the experience and capability to conduct testing and inspecting indicated, as documented according to ASTM E 329, 'Standards of Recommended Practices for Inspection and Testing Agencies for Concrete and Steel as Used in Construction'; and with additional qualifications specified in individual Sections; and where required by authorities having jurisdiction, that is acceptable to authorities.

   1. NRTL: A nationally recognized testing laboratory according to 29 CFR 1910.7.
   2. NVLAP: A testing agency accredited according to NIST's National Voluntary Laboratory Accreditation Program.

H. Manufacturer's Technical Representative Qualifications: An authorized representative of manufacturer who is trained and approved by manufacturer to observe and inspect installation of manufacturer's products that are similar in material, design, and extent to those indicated for this Project.

I. Factory-Authorized Service Representative Qualifications: An authorized representative of manufacturer who is trained and approved by manufacturer to inspect installation of manufacturer's products that are similar in material, design, and extent to those indicated for this Project.

J. Mockups: Before installing portions of the Work requiring mockups, build mockups for each form of construction and finish required to comply with the following requirements, using materials indicated for the completed Work:
   1. Build mockups in location and of size indicated or, if not indicated, as directed by Architect [or Construction Manager].
   2. Notify Architect [and Construction Manager] seven days in advance of dates and times when mockups will be constructed.
   3. Employ supervisory personnel who will oversee mockup construction. Employ workers that will be employed during the construction at Project.
   4. Demonstrate the proposed range of aesthetic effects and workmanship.
   5. Obtain Architect's [and Construction Manager's] approval of mockups before starting work, fabrication, or construction.
      a. Allow seven days for initial review and each re-review of each mockup.
   6. Maintain mockups during construction in an undisturbed condition as a standard for judging the completed Work.
   7. Demolish and remove mockups when directed unless otherwise indicated.

K. Integrated Exterior Mockups: Construct integrated exterior mockup [according to approved Shop Drawings] [as indicated on Drawings]. Coordinate installation of exterior envelope materials and products for which mockups are required in individual Specification Sections, along with supporting materials.

L. Room Mockups: Construct room mockups incorporating required materials and assemblies, finished according to requirements. Provide required lighting and additional lighting where required to enable Architect to evaluate quality of the Work. Provide room mockups of the following rooms:
   1. List or rooms requiring mockups.

1.10 QUALITY CONTROL

A. Owner Responsibilities: Where quality-control services are indicated as Owner's responsibility, Owner will engage a qualified testing agency to perform these services.

1. Owner will furnish Contractor with names, addresses, and telephone numbers of testing agencies engaged and a description of types of testing and inspecting they are engaged to perform.
2. Costs for retesting and reinspecting construction that replaces or is necessitated by work that failed to comply with the Contract Documents will be charged to Contractor**,** and the Contract Sum will be adjusted by Change Order.

B. Contractor Responsibilities: Tests and inspections not explicitly assigned to Owner are Contractor's responsibility. Perform additional quality-control activities required to verify that the Work complies with requirements, whether specified or not.
1. Unless otherwise indicated, provide quality-control services specified and those required by authorities having jurisdiction. Perform quality-control services required of Contractor by authorities having jurisdiction, whether specified or not.
2. GC/Contractor will have a quality control program in place to review the installation and serviceability of all field devices and valves.
3. For tests and inspections performed by the Owner’s Testing Laboratories:
    a. Cooperate with Laboratory personnel; provide access to Work and to manufacturer’s operations.
    b. Secure and deliver to the Laboratory adequate quantities of representational samples of materials proposed to be used and which require testing.
    c. Furnish to the Laboratory proposed concrete design mixes, and other material mixes which require evaluation by the Testing Laboratory, a minimum of fourteen (14) days prior to use on the Project.
    d. Furnish incidental labor and facilities
        1) To provide access to Work to be tested.
        2) To obtain and handle samples at the Project site or at the source product to be tested.
        3) To facilitate inspections and tests.
        4) For safe storage and curing of test samples.
        5) Notify Laboratory, PM and Architect sufficiently in advance of operations to allow for Laboratory assignment of personnel and scheduling of tests.
            a) When test or inspections cannot be performed after such notice, reimburse Laboratory for personnel and travel expenses incurred due to Contractor’s negligence.
        6) Make arrangements with Laboratory and pay for additional samples, tests, or inspections as required for the Contractor’s convenience.
        7) Make arrangements with Laboratory and pay for additional samples and tests required when initial test indicate non-compliance with Contract Documents, including load test.

4. Tests and inspections not explicitly assigned to Owner are Contractor's responsibility. Perform additional quality-control activities required to verify that the Work complies with requirements, whether specified or not.
    a. Unless otherwise indicated, provide quality-control services specified and those required by authorities having jurisdiction. Perform quality-control services required of Contractor by authorities having jurisdiction, whether specified or not.
    b. Retain first subparagraph below if some Specification Sections require an independent testing agency to perform certain tests and inspections.
    c. Where services are indicated as Contractor's responsibility, engage a qualified testing agency to perform these quality-control services.
    d. Retain first subparagraph below to assure validity of agencies' reports.

e. Notify testing agencies at least twenty-four (24) hours in advance of time when Work that requires testing or inspecting will be performed.
f. Where quality-control services are indicated as Contractor's responsibility, submit a certified written report, in duplicate, of each quality-control service.

5. Testing and inspecting requested by Contractor and not required by the Contract Documents is Contractor's responsibility.

6. Submit additional copies of each written report directly to authorities having jurisdiction, when they so direct.

C. Manufacturer's Field Services: Where indicated, engage a factory-authorized service representative to inspect field-assembled components and equipment installation, including service connections. Report results in writing as specified in Division 01 Section "Submittal Procedures."

D. Manufacturer's Technical Services: Where indicated, engage a manufacturer's technical representative to observe and inspect the Work. Manufacturer's technical representative's services include participation in preinstallation conferences, examination of substrates and conditions, verification of materials, observation of Installer activities, inspection of completed portions of the Work, and submittal of written reports.

E. Retesting/Reinspecting: Regardless of whether original tests or inspections were Contractor's responsibility, provide quality-control services, including retesting and reinspecting, for construction that replaced Work that failed to comply with the Contract Documents.

F. Testing Agency Responsibilities: Cooperate with Architect, Commissioning Authority, Construction Manager, and Contractor in performance of duties. Provide qualified personnel to perform required tests and inspections.
1. Notify Architect, Commissioning Authority, Construction Manager, and Contractor promptly of irregularities or deficiencies observed in the Work during performance of its services.
2. Determine the location from which test samples will be taken and in which in-situ tests are conducted.
3. Conduct and interpret tests and inspections and state in each report whether tested and inspected work complies with or deviates from requirements.
4. Submit a certified written report, in duplicate, of each test, inspection, and similar quality control service through Contractor.
5. Do not release, revoke, alter, or increase the Contract Document requirements or approve or accept any portion of the Work.
6. Do not perform any duties of Contractor.

G. Associated Services: Cooperate with agencies performing required tests, inspections, and similar quality-control services, and provide reasonable auxiliary services as requested. Notify agency sufficiently in advance of operations to permit assignment of personnel. Provide the following:
1. Access to the Work.
2. Incidental labor and facilities necessary to facilitate tests and inspections.
3. Adequate quantities of representative samples of materials that require testing and inspecting. Assist agency in obtaining samples.
4. Facilities for storage and field curing of test samples.
5. Delivery of samples to testing agencies.
6. Preliminary design mix proposed for use for material mixes that require control by testing agency.
7. Security and protection for samples and for testing and inspecting equipment at Project site.

H. Coordination: Coordinate sequence of activities to accommodate required quality-assurance and -control services with a minimum of delay and to avoid necessity of removing and replacing construction to accommodate testing and inspecting.

1. Schedule times for tests, inspections, obtaining samples, and similar activities.

I. Schedule of Tests and Inspections: Prepare a schedule of tests, inspections, and similar quality-control services required by the Contract Documents. Coordinate and submit concurrently with Contractor's construction schedule. Update as the Work progresses. .

1. Distribution: Distribute schedule to Owner, PM, Architect, Commissioning Authority, Construction Manager, testing agencies, and each party involved in performance of portions of the Work where tests and inspections are required.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 TEST AND INSPECTION LOG

A. Prepare a record of tests and inspections. Include the following:

1. Date test or inspection was conducted.
2. Description of the Work tested or inspected.
3. Date test or inspection results were transmitted to Architect.
4. Identification of testing agency or special inspector conducting test or inspection.

B. Maintain log at Project site. Post changes and modifications as they occur. Provide access to test and inspection log for Architect's, Commissioning Authority’s, Construction Manager’s reference during normal working hours.

3.2 REPAIR AND PROTECTION

A. General: On completion of testing, inspecting, sample taking, and similar services, repair damaged construction and restore substrates and finishes.

1. Provide materials and comply with installation requirements specified in other Specification Sections or matching existing substrates and finishes. Restore patched areas and extend restoration into adjoining areas with durable seams that are as invisible as possible. Comply with the Contract Document requirements for cutting and patching in Division 01 Section "Execution."

B. Protect construction exposed by or for quality-control service activities.

C. Repair and protection are Contractor's responsibility, regardless of the assignment of responsibility for quality-control services.

END OF SECTION 01 40 00

SECTION 01 42 00 - REFERENCES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 DESCRIPTION OF WORK REQUIREMENTS

A. General: This Section specifies procedural and administrative requirements for compliance with governing regulations and codes and standards imposed upon the Work. These requirements include the obtaining of permits, licenses, inspections, releases, and similar statements, as well as payments, associated with regulations, codes, and standards.

B. “Regulations” is defined to include laws, statutes, ordinances, and lawful orders issued by governing authorities, as well as those rules, conventions and agreements within the construction industry which effectively control the performance of the Work regardless of whether they are lawfully imposed by governing authority or not.

C. Governing Regulations: Refer to General and Supplementary Conditions for requirements related to compliance with governing regulations.

1.3 INDUSTRY STANDARDS

A. Applicability of Standards: Unless the Contract Documents include more stringent requirements, applicable construction industry standards have the same force and effect as if bound or copied directly into the Contract Documents to the extent referenced. Such standards are made a part of the Contract Documents by reference. Individual Specification Sections indicate which codes and standards the Contractor must keep available at the project site for reference.

B. Publication Dates: Comply with standards in effect as of date of the Contract Documents unless otherwise indicated.

C. Conflicting Requirements: Where compliance with two or more standards is specified, and where these standards establish different or conflicting requirements for minimum quantities or quality levels, the most stringent requirement will be enforced, unless the Contract Documents specifically indicate a less stringent requirement. Refer requirements that are different, but apparently equal, and uncertainties as to which quality level is more stringent to the Architect/Engineer for a decision before proceeding.

D. Minimum Quantities or Quality Levels: In every instance the quantity or quality level shown or specified is intended to be the minimum for the work to be provided or performed. Unless otherwise indicated, the actual work may either comply exactly, within specified tolerances, with the minimum quantity or quality specified, or may exceed that minimum within reasonable limits. In complying with these requirements, the indicated numeric values are either minimum or maximum values, as noted, or as appropriate for context of the requirements. Refer instances of uncertainty to the Architect/Engineer for decision before proceeding.

1.4 ABBREVIATIONS AND ACRONYMS

A. Industry Organizations: Where abbreviations and acronyms are used in Specifications or other Contract Documents, they shall mean the recognized name of the trade association, standards-producing organization, authorities having jurisdiction or other entity applicable to the context of the text provision.

B. Code Agencies: Where abbreviations and acronyms are used in Specifications or other Contract Documents, they shall mean the recognized name of the.

C. Standards and Regulations: Where abbreviations and acronyms are used in Specifications or other Contract Documents, they shall mean the recognized name of the standards and regulations

1.06 SUBMITTALS

A. Permits, Licenses and Certificates: For the Owner's records, submit copies of permits, licenses, certifications, inspection reports, releases, jurisdictional settlements, notices, receipts for fee payments, judgments, and similar documents, correspondence, and records established in conjunction with compliance with standards and regulations bearing upon performance of the Work.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 01 42 00

SECTION 01 45 23

HVAC TESTING, ADJUSTING, AND BALANCING

PART 1 - GENERAL

1.01 REQUIREMENTS INCLUDED

A. Owner will employ and pay for the service of an Independent Testing Agency for Testing, Adjusting and Balancing (TAB) of HVAC systems.

1. The Testing, Adjusting and Balancing of air conditioning systems will be performed by an impartial Independent Technical Firm whose operations are primarily engaged in the field of professional TAB. TAB work shall be done under direct supervision of a professional engineer, licensed in the State of Texas, a Test and Balance Engineer (TBE, AABC) or TAB Certified Professional (TAB CP, NEBB), or other experienced/certified TAB professional deemed appropriate by the Owner. All personnel performing TAB work shall be fulltime, regular employees of the TAB firm.

2. The Contractor shall cooperate with the Owner provided TAB firm; provide necessary data on design and proper application of system components; furnish labor and materials required to eliminate any deficiencies or mal-performance.

1.2 RELATED WORK

A. Drawings and General Provisions of the Contract, including General, Supplementary and Other Conditions and Division – 1 Specifications Sections, apply to work of this Section.

B. Refer to Division 23 and Division 26 for testing in conjunction with Mechanical and Electrical work.

1.3 QUALIFICATION OF HVAC TESTING, ADJUSTING AND BALANCING FIRM

A. Minimum Qualification of HVAC Testing, Adjusting and Balancing Firm:

1. General:

a. Each professional firm desiring to submit proposals for testing and balancing HVAC systems for Project shall submit necessary brochures describing history of firm and qualifications of personnel to Architect.

b. Each professional firm shall have a minimum of five years of experience.

c. Each submittal shall contain a listing of similar projects.

d. Each professional firm submitting such information on its qualifications and personnel shall keep information current by submitting supplemental data a minimum of once every six (6) months or when professional or technical personnel who shall perform the work may change.

e. Each professional firm warrants by submittal of its personnel qualifications that such personnel shall be used in the performance of the work. In the event of personnel change, professional firm submitting proposal shall submit complete qualifications and experience of new personnel. Owner, upon acceptance of proposal, expects work to be performed by the personnel whose experience is so described.

2. Qualifications of Firm:
    a. Firm shall be one which is licensed to perform professional services of this specified type and as a minimum have one professional engineer (PE), TBE or TAB CP (or equivalent) with current registration/certification to perform such professional services.

    b. Firm shall be capable of performing services at location of facility described within time specified, preparing and submitting the detailed report of actual field work as may be required.

    c. Firm shall be a member in good standing of Associated Air Balance Council (AABC), National Environmental Balancing Bureau (NEBB), or other experienced/certified TAB governing body deemed appropriate by the Owner, and listed in its current relevant directory.

1.4 TAB FIRM DUTIES AND RESPONSIBILITIES

A. HVAC Testing and Balancing:

1. TAB firm shall act as liaison between Owner, Architect, and Contractor and inspect installation of mechanical piping systems, sheet metal work, temperature controls, and other component parts of Heating, Air- Conditioning and Ventilating systems. Inspection of work shall cover that part relating to proper arrangement and adequate provisions for Testing and Balancing.

2. TAB firm, within sixty (60) days of its employment, shall review Drawings and Specifications to identify potential Testing/Balancing problems and to determine if there are adequate provisions for Testing and Balancing systems. Report any problem to Architect or Architect's representative and Program/Project Manager.

3. Upon completion of installation, start-up, and Controls Contractor point to point verification review on mechanical equipment, check, adjust and balance system components to obtain design conditions in each conditioned space in building. Prepare and submit to Owner, or Owner's delegated representative, complete reports on the Test/Balance and operation of systems.

4. Permanent employed technicians or engineers of firm must do measurements and recorded readings of air, water and electricity that appear in reports.

5. Make a total of three (3) inspections within ninety (90) days after occupancy of building to insure that satisfactory conditions are being maintained throughout and to satisfy any unusual conditions.

6. Make an inspection in building during opposite season in which initial adjustments were made, and at that time make any necessary modifications to initial adjustment required to produce optimum operation of system components to produce proper conditions in each conditioned space. At time of opposite season checkout, Owner's representative shall be timely notified before any readings or adjustments.

1.5 CONTRACTOR'S RESPONSIBILITIES

A. HVAC Testing, Adjusting and Balancing

1. Contractor shall add TAB activities to the Project schedule to allow TAB completion prior to the scheduled Substantial Completion date. TAB completion requires fully functioning HVAC, Lighting and Domestic Hot Water Systems, including all necessary controls. The Owner may occupy the completed areas of the site and existing building prior to Substantial Completion. Cooperate with the Owner during TAB operations to minimize conflicts with Owner's operations

2. Have all systems complete in operational readiness prior to notifying TAB firm that Project is ready for their services. Include scheduled testing dates and times requested allowing a minimum of 7 days prior notification and so certify in writing to Owner that such a condition exists.

3. Make any changes in sheaves, belts and dampers or the addition of dampers required for correct balance as required by TAB firm, at no additional cost to the Owner or TAB Firm.

3. Provide and coordinate services of qualified, responsible subcontractors, suppliers and personnel as required to correct, repair or replace any and all deficient items or conditions found during the Testing, Adjusting and Balancing period.

4. In order that systems may be properly Tested, Adjusted and Balanced as required by these specifications and industry standards, operate said systems for length of time necessary to properly verify that the equipment is free from defects and meets the operational requirements outlined in this Specification and the construction documents. Indicate the completion and readiness for TAB and pay costs of operations during TAB period. Contractor's failure to complete the TAB work by the scheduled date of Substantial Completion will not be a reason to extend the Substantial Completion date, the Final Completion date, or for the Contractor to receive additional monies.

5. The costs for the TAB Firm to re-evaluate functionality of systems due to open issues shall be bore by the Contractor.

6. The TAB Firm will be available for two attempts of Testing, Adjusting and Balancing the Systems with minimal follow-up where necessary (due to deficiencies, systems not ready, incomplete work, etc.) in an effort to accomplish the TAB requirements. When additional work or project site visits are required because Systems are not ready or because they do not successfully meet industry standard installation and functionality requirements, the Contractor will be charged for the TAB Firm's additional reasonable re-testing costs. Charges include a flat fee of $300 plus an hourly fee at the TAB Firm's standard rates per employee that mobilized to the project site for each visit. Additional fees will be paid to the TAB Firm by the Owner and shall be reimbursed to the Owner by the Contractor.

7. Complete operational readiness, prior to commencement to TAB services shall include the following:
    a. Construction status of building permits closing of doors, windows and ceilings installed to obtain projected operational conditions.
    b. All Volume damper handles shall be clearly identified with red/orange/yellow vinyl tape to identify locations.

c. A clean/new set of Final Filters shall be installed prior to the commencement of TAB services.

8. Air Distribution Systems:
   a. Verify installation for conformity to design. Supply, return and exhaust ducts terminated and pressure tested for leakage as required by Specifications.

   b. Volume and fire dampers properly located and functional. All dampers shall be left in the fully open position. Dampers serving requirements of minimum and maximum outside air, return and relief, shall provide tight closure and smooth operation.

   c. Supply, return, exhaust and transfer grills, registers, diffusers and terminal units installed, connected and fully functional.

   d. Air handling systems, units and associated apparatus, such as filter sections and access doors, shall be blanked or sealed to eliminate excessive bypass or air leakage.

   e. Fans (supply, return, and exhaust) operating and verified for freedom from vibration, proper fan rotation and belt tension; heater elements shall be proper size and rating; all VFDs shall be fully functional and programmed; record motor amperage and voltage and verify name plate ratings are not exceeded.

9. Water Circulating Systems:
   a. Check and verify pump alignment and rotation.

   b. Position and valves pertinent to system design and require operation to permit full flow of water through system components. Operate hydronic systems under full flow conditions until circulating water is clean. Strainers shall be removed and cleaned as required during this cycle of operation.

   c. Record each pump motor amperage and voltage. Readings shall not exceed nameplate rating.

   d. Verify electrical heater elements to be of proper size and rating or VFD programming complete.

   e. Water circulating systems shall be full of water and free of air, expansion tanks set for proper water level and air vents installed at high points of systems and operating freely. Verify that the Make-up water pressure is set properly. All manual flow control valves shall be left in the fully open position.

   f. Check and set operating temperature of heat exchangers to design requirements.

   g. Submit digital copies of the recorded findings on the above mentioned items to the TAB firm.

10. Automatic Controls:
    a. Verify that control components are installed in accordance with Project requirements and functional, including electrical interlocks, damper sequences, freeze-stats and smoke detectors.

    b. Controlling instruments shall be functional and set for designed operating conditions. Factory pre-calibration of thermostats will not be acceptable.

11. TAB firm will not instruct/direct Contractor in any of the work, but will make such reports as are necessary direct to Owner.

12. For design document required plans and miscellaneous adjustment devices for purpose of adjustment to obtain design conditions; install these devices in a manner that will leave them readily accessible, provide access as required by TAB firm.

13. Provide Plans, Plan Revisions, Architectural Specifications, and Change Orders to TAB firm at least 21 days prior to commencement of TAB work.

14. Provide approved Submittal data on equipment installed and related changes required to accomplish test procedures outlined in this Section of the Specification to the TAB firm at least 21 days prior to commencement of TAB work.

15. Transmit one (1) copy of the following 'Record for Owner' to TAB firm for review and comments at least 21 days before commencement of TAB work:
    a. 'As installed' drawings.

    b. Approved Fixture Brochure.

    c. Approved Wiring Diagrams.

    d. Approved Control Diagrams.

    e. Approved, Implemented and Verified Sequences of Operations

    f. Shop Drawings.

    g. Approved Submittals.

1.6 HVAC TESTING, ADJUSTING AND BALANCING

A. Testing and Balancing Air Systems:
    1. Test and adjust air systems to conditions set forth in Plans and Specifications. Air systems include:

        a. Supply Air Systems.

        b. Return Air Systems.

        c. Exhaust Air Systems.

2. In fan systems, air quantities indicated on Plans may be varied as required to secure a maximum temperature variation of two (2) degrees within each controlled space, but total air quantity indicated for each zone must be obtained.

3. Test and Adjust blowers and fan to deliver CFM required by systems with concurrent recording of RPM, supply voltage and full load amperes. Report any changes of belts and sheaves required.

4. Make Pitot tube traverses of main supply, return and exhaust ducts and adjust fans and dampers to achieve specified air volumes. Patch and cover the Pitot tube holes after air balancing is complete. For Equipment exposed to the sun, metal grommets shall be used.

5. Test and A djust fresh air intake and return air dampers and louvers to conditions scheduled or required.

6. Test and record static pressure on entering and leaving side of each supply fan, exhaust fan filter, coil and balancing dampers and other components of the system.

7. Test and adjust supply air diffusers, grilles, and return air registers to Specification requirements and as shown on Drawings. Adjust supply diffuser pattern blades for proper air distribution in each room or space.

8. A test and balance report shall be completed and submitted to the Owner that includes air flow, temperature and pressure test results for all HVAC equipment/systems included in the project. The systems shall include unit testing that verifies control system correct operation.

B. Testing and Adjusting of Water System:
   1. Flow of water through water coils shall be adjusted by adjusting valves until rated pressure drop across each coil is obtained and water flow verified by Venturi readings. On those with three-way valves, rated pressure drop shall first be adjusted though coils in each of several systems and the temperature differential between inlet and outlet shall be determined to be in accordance with its rating. Bypass valves shall then be adjusted on each coil until an equal pressure drop between supply and return connections is obtained with three-way valves set to bypass all coils in each of the several systems.

   2. Geothermal Heat Pumps TAB shall be performed with a single unit per well field operating. This single unit balancing shall include both the air side, particularly the outside air, and the water side.

C. Testing and Adjusting of Automatic Controls:
   1. Test automatic controls, controlled devices, interlocks, safety devices associated with HVAC system for proper operation and sequence during heating, cooling, intermediate and smoke removal modes of operation. Adjust automatic controls to deliver required quantities of air at temperatures specified or scheduled on Plans and to maintain proper conditions in each room of the building.

   2. Report deficiencies or malfunctions to Owner in the form of a formal, written Deficiency Report.

D. Equipment Settings:
   1. Before final acceptance of reports is made, TAB firm shall furnish Owner the following data:

      a. Summary of main supply, return and exhaust duct Pitot tube traverses and fan settings indicating minimum value required to achieve specified air volumes.

      b. A tabulated record of temperature in all spaces on each separately controlled zone, together with outside temperature at time of measurement.

      c. A list of measured air quantities at each outlet corresponding to temperature tabulation specified above.

      d. Air quantities at each return and exhaust air-handling devices.

      e. Supply pressure readings entering and leaving each supply fan, exhaust fan, filter, balancing dampers and other components of ventilation equipment and systems. These readings shall be quantified using fan curves in terms of CFM handled.

      f. Motor current readings per phase at each equipment motor. Voltage at time of reading shall be listed.

      g. Water pressure reading at gauge connections. Pressure readings at coils and pumps shall be quantified using coil and pump curves in terms of GPM flow through metering stations at each coil if applicable.

      h. Water temperature readings entering and leaving each coil and heat exchanger under maximum load conditions in each case.

      i. Unless specified otherwise in Specification 23 05 93, set HVAC system airflow and water flow rates within the following tolerances:

         A. Supply, Return, Exhaust Fans and Equipment with Fans:

            1. +/- 10 % of Design conditions.

         B. Air Devices

            1. +/-10 % of Design conditions.

         C. Hydronic Flow Rates

            1. +/- 10 % of Design conditions.

   2. The final report shall certify test methods and instrumentation used, final velocity reading obtained, air quantities at each outlet supply, return, exhaust, temperature, pressure drops, RPM of equipment, amperage of motors, air balancing problems encountered, recommendations and uncompleted punch list items.

   3. A summary of actual operating conditions shall be included on each system outlining normal and/or ventilation cycles of operation. The intent of final report will provide a reference of actual operating conditions for Owner's operating personnel

.

4. Certificate of Substantial Completion will not be signed by the Owner unless an acceptable TAB deficiency report has been provided and accepted by the Owner. An acceptable deficiency report shall indicate that the TAB work is completed except for deficiencies that can be resolved within 14 days.

5. Ensure that all systems are balanced at the proper time in the opposite season.

PART 2 – PRODUCTS (Not Applicable)

PART 3 - EXECUTION (Not Applicable)

END OF SECTION 01 45 23

SECTION 01 50 00 - TEMPORARY FACILITIES AND CONTROLS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes requirements for temporary utilities, support facilities, and security and protection facilities.

B. Related Sections:
   1. Division 01 Section "Summary" for work restrictions and limitations on utility interruptions.
   2. Division 32 Section "Concrete Paving" for construction and maintenance of cement concrete pavement for temporary roads and paved areas.

1.3 DESCRIPTION OF REQUIREMENTS.

A. Connections for temporary and permanent utilities and payment for temporary utilities services required for the Work, whether the Work is new construction or renovation of an existing facility, are the responsibility of the Contractor. Cost or use charges for temporary services or facilities will not be accepted as a basis of claims for a Change Order. Temporary utilities services required for use at the project site include but are not limited to the following:
   1. Water service and sewer.
   2. Temporary electric power and light.
   3. Telephone service and internet.
   4. Provide adequate utility capacity at each stage of construction.
   5. Prior to availability of temporary utilities at the site, provide trucked-in-services for start-up of construction operations.

B. Temporary construction and support facilities required for the Project include but are not limited to the following:
   1. Temporary heat.
   2. Field offices and storage sheds.
   3. Sanitary facilities, including drinking water.
   4. Dewatering facilities and drains.
   5. Temporary enclosures.
   6. First aid station.
   7. Project identification, bulletin boards and signs.
   8. Waste disposal services.
   9. Rodent and pest control.
   10. Construction aids and miscellaneous general services and facilities.
   11. Alternate temporary services and facilities, equivalent to those specified, may be used, subject to acceptance by the Architect/Engineer and Program Manager.

C. Security and protection facilities and services required for Project include but are not limited to the following:

1. Temporary protected interior walkway between occupied building areas.
2. Dust barricade between occupied building areas and work areas.
3. Temporary fire protection.
4. Barricades, warning signs, lights.
5. Sidewalk bridge or enclosure fence for the site.
6. Environmental protection.
7. Alternate security and protection methods or facilities, equivalent to those specified, may be used, subject to acceptance by the Architect/Engineer.
8. The Contractor shall provide a temporary barrier whenever a certain area of the school is sealed off for remodeling work for phasing purposes. The barrier shall be made of 3/4" plywood or drywall, and it shall extend from floor to ceiling, wall to wall. The temporary barrier shall have a door which can be locked. This barrier will remain until work in the specified area is completely finished. The barrier may subsequently be moved to a different location, provided that it still meets the requirements. Proper signage should be displayed near the temporary barrier, according to safety regulations. Any temporary barriers will need to be coordinated with the emergency egress plan of the building.
9. Barrier requirements for minor renovation work will be discussed and agreed upon at weekly progress meetings.

1.4 USE CHARGES

A. General: Installation and removal of and use charges for temporary facilities shall be included in the Contract Sum unless otherwise indicated. Allow other entities to use temporary services and facilities without cost, including, but not limited to Owner, Program Manager, Architect, testing agencies, and authorities having jurisdiction.

1.5 INFORMATIONAL SUBMITTALS

A. Site Plan: Show temporary facilities, utility hookups, staging areas (including dumpster, construction trailer, temporary fencing, silt fence, storage units and portable toilets), and parking areas for construction personnel.

B. Erosion- and Sedimentation-Control Plan: Show compliance with requirements of relevant Construction General Permit or authorities having jurisdiction, whichever is more stringent.

C. Moisture-Protection Plan: Describe procedures and controls for protecting materials and construction from water absorption and damage, including delivery, handling, and storage provisions for materials subject to water absorption or water damage, discarding water-damaged materials, protocols for mitigating water intrusion into completed Work, and replacing water damaged Work.
1. Indicate sequencing of work that requires water, such as sprayed fire-resistive materials, plastering, and terrazzo grinding, and describe plans for dealing with water from these operations. Show procedures for verifying that wet construction has dried sufficiently to permit installation of finish materials.

D. Dust-Control and HVAC-Control Plan: Submit coordination drawing and narrative that indicates the dust-control and HVAC-control measures proposed for use, proposed locations, and proposed time frame for their operation. Identify further options if proposed measures are later determined to be inadequate. Include the following:
1. Locations of dust-control partitions at each phase of the work.
2. HVAC system isolation schematic drawing.
3. Other dust-control measures.
4. Waste management plan.

1.6 QUALITY ASSURANCE

A. Regulations: Comply with requirements of local laws and regulations governing construction and local industry standards, in the installation and maintenance of temporary services and facilities, including but not limited to the following:
   1. Building Codes, including local requirements for permits, testing and inspections.
   2. Health and safety regulations.
   3. Utility company regulations and recommendations governing temporary utility services.
   4. Police and Fire Department rules and recommendations.
   5. Environmental protection regulations governing use of water and energy, and the control of dust, noise and other nuisances.
   6. In addition, comply with “Environmental Impact” commitments the Owner or previous Owners of the site may have made to secure approval to proceed with construction of the Project.

B. Standards: Comply with the requirements of NFPA Code 241, "Safeguarding Construction, Alterations, and Demolition Operations", the ANSI A10.6 "Safety Requirements for Construction and Demolition", and the NECA National Joint Guideline NJG-6 "Temporary Job Utilities and Services".

C. Inspections: Inspect and test each service before placing temporary utilities in use. Arrange for require inspections and tests by governing authorities, and obtain required certifications, and permits for use.

D. Electric Service: Comply with NECA, NEMA, and UL standards and regulations for temporary electric service. Install service to comply with NFPA 70.

1.7 PROJECT CONDITIONS

A. General: Provide each temporary service and facility ready for use at each location when the service or facility is first needed to avoid delay in performance of the Work. Maintain, expand as required and modify temporary services or facilities as needed throughout the progress of the Work. Do not remove until services or facilities are no longer needed, or are replaced by the authorized use of completed permanent facilities.

B. Conditions of Use: Operate temporary services and facilities in a safe and efficient manner. Do not overload temporary services of facilities, and do not permit them to interfere with the progress of the Work. Do not allow unsanitary conditions, public nuisances or hazardous conditions to develop or persist on the site.

C. Temporary Utilities: Do not permit the freezing of pipes, flooding or the contamination of water sources.

D. Security and Protection: Maintain site security and protection facilities in a safe, lawful and publicly acceptable manner. Take necessary measures to prevent erosion of the site.

E. The roof removal and new roof installation shall proceed on a phased basis to minimize risk to the School's ongoing operations and its property. The GC shall be responsible for protection of interior spaces from damage during roofing work.

F. Distribute material, debris, and equipment over the roof deck to avoid damage to the structural deck. Not more than two weeks supply of material shall be stored on a roof at any given time. Place materials and equipment to be stored on the roof as nearly direct over structural members as can be determined. Secure equipment, material, and debris on the roof to prevent movement by wind or other elements. Contractor assumes full responsibility for loading on the structural deck or roofing materials during roof replacement operations.

G. Consult with the A/E and the Construction Services PM regarding permission for the use of selected areas with the building. Coordination will also be held with the Principal and / or site staff.

H. Temporary Use of Permanent Facilities: Engage installer of each permanent service to assume responsibility for operation, maintenance, and protection of each permanent service during its use as a construction facility before Owner's acceptance, regardless of previously assigned responsibilities.

I. Areas utilized for temporary facilities, staging area, construction access and controls, shall be reestablished to its original condition at the time of substantial completion or demobilization, whichever comes first.

PART 2 - PRODUCTS

2.1 MATERIALS

A. General: Provide new materials and equipment for temporary services and facilities; used materials and equipment that are undamaged and in serviceable condition may be used, if acceptable to the Architect/Engineer. Provide only materials and equipment that are recognized as being suitable for the intended use, by compliance with appropriate standards.

B. Portable Chain-Link Fencing: Minimum 2-inch 0.148-inch- thick, galvanized steel, chain-link fabric fencing; minimum 6 feet high with galvanized steel pipe posts; minimum 2-3/8-inch OD line posts and 2-7/8-inch- OD corner and pull posts, with 1-5/8-inch- OD top and bottom rails. Provide galvanized steel bases for supporting posts.

C. Polyethylene Sheet: Reinforced, fire-resistive sheet, 10 mils minimum thickness, with flame-spread rating of 15 or less per ASTM E 84.

D. Dust Control Adhesive-Surface Walk-off Mats: Provide mats minimum 36 by 60.

2.2 TEMPORARY FACILITIES

A. Field Offices, General: Prefabricated or mobile units with serviceable finishes, temperature controls, and foundations adequate for normal loading.

B. Common-Use Field Office: Of sufficient size to accommodate needs of Owner, PM, Architect, and construction personnel office activities and to accommodate project meetings specified in other Division 01 Sections. Keep office clean and orderly. Furnish and equip offices as follows:
   1. Furniture required for Project-site documents including file cabinets, plan tables, plan racks, and bookcases. Assign one desk for the Program Manager and/or Architect, with printer and scanner access.
   2. Conference room of sufficient size to accommodate meetings of 8 individuals (minimum). Provide electrical power service and 120-V ac duplex receptacles, with not less than 1 receptacle on each wall. Furnish room with conference table, chairs, and 4-foot-square tack and marker boards.
   3. Coffee maker and supplies.
   4. Heating and cooling equipment necessary to maintain a uniform indoor temperature of 68 to 72 deg F.
   5. Lighting fixtures capable of maintaining average illumination of 20 fc at desk height.

C. Storage and Fabrication Sheds: Provide sheds sized, furnished, and equipped to accommodate materials and equipment for construction operations.

1. These shall be weather tight, structurally sound, compliant with applicable codes and shall be secure
2. Store combustible materials apart from building.

D. Temporary Construction and Support Facilities: Provide facilities that can be maintained properly throughout their use at the Project site.

E. Self-Contained Toilet Units:
1. Sanitary facilities include temporary toilets, with facilities and drinking water fixtures. Comply with governing regulations including safety and health codes for type, number, location, operation, and maintenance of fixtures and facilities; provide not less than specified requirements. Install in locations that will best serve the Project's needs.
2. Provide single-occupant self-contained toilet units of the chemical, aerated recirculation, or combustion type, properly vented and fully enclosed with a glass fiber reinforced polyester shell or similar non-absorbent material. Provide at least one for every thirty (30) employees.
3.

2.3 EQUIPMENT

A. Fire Extinguishers: Portable, UL rated; with class and extinguishing agent as required by locations and classes of fire exposures.

B. HVAC Equipment: Unless Owner authorizes use of permanent HVAC system, provide vented, self-contained, liquid-propane-gas or fuel-oil heaters with individual space thermostatic control.
1. Use of gasoline-burning space heaters, open-flame heaters, or salamander-type heating units is prohibited.
2. Heating Units: Listed and labeled for type of fuel being consumed, by a testing agency acceptable to authorities having jurisdiction, and marked for intended use.
3. Permanent HVAC System: If Owner authorizes use of permanent HVAC system for temporary use during construction, provide filter with MERV of 8 at each return air grille in system and remove at end of construction.

PART 3 - EXECUTION

3.1 INSTALLATION, GENERAL

A. Locate facilities where they will serve Project adequately and result in minimum interference with performance of the Work. Relocate and modify facilities as required by progress of the Work.
1. Locate facilities to limit site disturbance as specified in Division 01 Section "Summary of Work."

B. Provide each facility ready for use when needed to avoid delay. Do not remove until facilities are no longer needed or are replaced by authorized use of completed permanent facilities.

3.2 TEMPORARY UTILITY INSTALLATION

A. General: Install temporary service or connect to existing service.
1. Arrange with utility company, Owner, and existing users for time when service can be interrupted, if necessary, to make connections for temporary services.

B. Sewers and Drainage: Provide temporary utilities to remove effluent lawfully.
1. Connect temporary sewers to municipal system as directed by authorities having jurisdiction.

C. Water Service: Connect to Owner's existing water service facilities. Clean and maintain water service facilities in a condition acceptable to Owner. At Substantial Completion, restore these facilities to condition existing before initial use.

D. Sanitary Facilities: Provide temporary toilets, wash facilities, and drinking water for use of construction personnel. Comply with requirements of authorities having jurisdiction for type, number, location, operation, and maintenance of fixtures and facilities.

E. Heating and Cooling: Provide temporary heating and cooling required by construction activities for curing or drying of completed installations or for protecting installed construction from adverse effects of low temperatures or high humidity. Select equipment that will not have a harmful effect on completed installations or elements being installed.

F. Isolation of Work Areas in Occupied Facilities: Prevent dust, fumes, and odors from entering occupied areas.
   1. Prior to commencing work, isolate the HVAC system in area where work is to be performed in accordance with approved coordination drawings.
      a. Disconnect supply and return ductwork in work area from HVAC systems servicing occupied areas.
      b. Maintain negative air pressure within work area using HEPA-equipped air filtration units, starting with commencement of temporary partition construction, and continuing until removal of temporary partitions is complete.
   2. Maintain dust partitions during the Work. Use vacuum collection attachments on dust-producing equipment. Isolate limited work within occupied areas using portable dust containment devices.
   3. Perform daily construction cleanup and final cleanup using approved, HEPA-filter-equipped vacuum equipment.

G. Ventilation and Humidity Control: Provide temporary ventilation required by construction activities for curing or drying of completed installations or for protecting installed construction from adverse effects of high humidity. Select equipment that will not have a harmful effect on completed installations or elements being installed. Coordinate ventilation requirements to produce ambient condition required and minimize energy consumption.
   1. Provide dehumidification systems when required to reduce substrate moisture levels to level required to allow installation or application of finishes.

H. Electric Power Service: Connect to Owner's existing electric power service. Maintain equipment in a condition acceptable to Owner. Electrical power service to the project office trailer and other elements and areas of the Contractor’s office and staging area is to be provided by the Contractor by means of a temporary power service with a temporary account separate from the facility electrical power service.

I. Lighting: Provide temporary lighting with local switching that provides adequate illumination for construction operations, observations, inspections, and traffic conditions.
   1. Install and operate temporary lighting that fulfills security and protection requirements without operating entire system.

J. Telephone Service: Provide temporary telephone service in common-use facilities for use by all construction personnel. Install one telephone line(s) for each field office.
   1. Provide additional telephone lines for the following:
      a. Provide a dedicated telephone line for each facsimile machine in each field office.
   2. At each telephone, post a list of important telephone numbers.
      a. Police and fire departments.
      b. Ambulance service.
      c. Contractor's home office.
      d. Architect's office.
      e. Engineers' offices.
      f. Program Manager's office.

g. Principal subcontractors' field and home offices.

3. Provide superintendent with cellular telephone.

K. Electronic Communication Service: Provide a desktop computer in the primary field office adequate for use by Architect and Owner to access project electronic documents and maintain electronic communications. The computer should be equipped in a manner that provides effective access of project electronic documents and use of electronic communications (e-mail), printer and scanner. Wireless internet access optional.

3.3 SUPPORT FACILITIES INSTALLATION

A. General: Comply with the following:

1. Provide construction for temporary offices, shops, and sheds located within construction area or within 30 feet of building lines that is noncombustible according to ASTM E 136. Comply with NFPA 241.
2. Maintain support facilities until Architect schedules Substantial Completion inspection. Remove before Substantial Completion. Personnel remaining after Substantial Completion will be permitted to use permanent facilities, under conditions acceptable to Owner.

B. Parking: Provide temporary parking areas for construction personnel.

C. Project Signs: Provide Project signs as indicated. Unauthorized signs are not permitted.

1. Identification Signs: Provide Project identification signs as indicated in this section.
2. Temporary Signs: Provide other signs as indicated and as required to informing the public and individuals seeking entrance to Project.
   a. Provide temporary, directional signs for construction personnel and visitors.
3. Maintain and touchup signs so they are legible at all times.
4. No other signs shall be allowed on site with the exception of those that are safety oriented. No signs serving as advertisement shall be allowed.

D. Existing Elevator Use: Use of Owner's existing elevators will be permitted, provided elevators are cleaned and maintained in a condition acceptable to Owner. At Substantial Completion, restore elevators to condition existing before initial use, including replacing worn cables, guide shoes, and similar items of limited life.

1. Do not load elevators beyond their rated weight capacity.
2. Provide protective coverings, barriers, devices, signs, or other procedures to protect elevator car and entrance doors and frame. If, despite such protection, elevators become damaged, engage elevator Installer to restore damaged work so no evidence remains of correction work. Return items that cannot be refinished in field to the shop, make required repairs and refinish entire unit, or provide new units as required.

E. Existing Stair Usage: Use of Owner's existing stairs will be permitted, provided stairs are cleaned and maintained in a condition acceptable to Owner. At Substantial Completion, restore stairs to condition existing before initial use.

1. Provide protective coverings, barriers, devices, signs, or other procedures to protect stairs and to maintain means of egress. If stairs become damaged, restore damaged areas so no evidence remains of correction work.

F. Temporary Use of Permanent Stairs: Use of new stairs for construction traffic will be permitted, provided stairs are protected and finishes restored to new condition at time of Substantial Completion.

G. Security Enclosure and Lockup: Install temporary enclosure around partially completed areas of construction. Provide lockable entrances to prevent unauthorized entrance, vandalism, theft, and similar violations of security. Lock entrances at end of each work day.

H. Covered Walkway: Erect protective, covered walkway for passage of individuals through or adjacent to Project site. Coordinate with entrance gates, other facilities, and obstructions. Comply with regulations of authorities having jurisdiction and requirements indicated on Drawings.
   1. Construct covered walkways using scaffold or shoring framing.
   2. Provide overhead decking, protective enclosure walls, handrails, barricades, warning signs, exit signs, lights, safe and well-drained walkways, and similar provisions for protection and safe passage.
   3. Paint and maintain appearance of walkway for duration of the Work.

I. Temporary Enclosures: Provide temporary enclosures for protection of construction, in progress and completed, from exposure, foul weather, other construction operations, and similar activities. Provide temporary weather tight enclosure for building exterior.
   1. Where heating or cooling is needed and permanent enclosure is not complete, insulate temporary enclosures.

J. Temporary Partitions: Provide floor-to-ceiling dustproof partitions to limit dust and dirt migration and to separate occupied areas fumes and noise.
   1. Construct dustproof partitions with gypsum wallboard with joints taped on occupied side, and fire-retardant plywood on construction operations side.
   2. Where fire-resistance-rated temporary partitions are indicated or are required by authorities having jurisdiction, construct partitions according to the rated assemblies.
   3. Insulate partitions to control noise transmission to occupied areas.
   4. Seal joints and perimeter. Equip partitions with gasketed dustproof doors and security locks where openings are required.
   5. Protect air-handling equipment.
   6. Provide walk-off mats at each entrance through temporary partition.

K. Temporary Fire Protection: Install and maintain temporary fire-protection facilities of types needed to protect against reasonably predictable and controllable fire losses. Comply with NFPA 241.
   1. Prohibit smoking on school property per State Law.
   2. Supervise welding operations, combustion-type temporary heating units, and similar sources of fire ignition according to requirements of authorities having jurisdiction.
   3. Develop and supervise an overall fire-prevention and -protection program for personnel at Project site. Review needs with local fire department and establish procedures to be followed. Instruct personnel in methods and procedures. Post warnings and information.
   4. Provide temporary standpipes and hoses for fire protection. Hang hoses with a warning sign stating that hoses are for fire-protection purposes only and are not to be removed. Match hose size with outlet size and equip with suitable nozzles.

3.4 MOISTURE AND MOLD CONTROL

A. Contractor's Moisture-Protection Plan: Avoid trapping water in finished work. Document visible signs of mold that may appear during construction.

B. Exposed Construction Phase: Before installation of weather barriers, when materials are subject to wetting and exposure and to airborne mold spores, protect as follows:
   1. Protect porous materials from water damage.
   2. Protect stored and installed material from flowing or standing water.
   3. Keep porous and organic materials from coming into prolonged contact with concrete.
   4. Remove standing water from decks.
   5. Keep deck openings covered or dammed.

3.5 OPERATION, TERMINATION, AND REMOVAL

A. Supervision: Enforce strict discipline in use of temporary facilities. To minimize waste and abuse, limit availability of temporary facilities to essential and intended uses.

B. Maintenance: Maintain facilities in good operating condition until removal.
   1. Maintain operation of temporary enclosures, heating, cooling, humidity control, ventilation, and similar facilities on a 24-hour basis where required to achieve indicated results and to avoid possibility of damage.

C. Temporary Facility Changeover: Do not change over from using temporary security and protection facilities to permanent facilities until Substantial Completion.

D. Termination and Removal: Remove each temporary facility when need for its service has ended, when it has been replaced by authorized use of a permanent facility, or no later than Substantial Completion. Complete or, if necessary, restore permanent construction that may have been delayed because of interference with temporary facility. Repair damaged Work, clean exposed surfaces, and replace construction that cannot be satisfactorily repaired.
   1. Materials and facilities that constitute temporary facilities are property of Contractor. Owner reserves right to take possession of Project identification signs.
   2. At Substantial Completion, repair, renovate, and clean permanent facilities used during construction period. Comply with final cleaning requirements specified in Division 01 Section "Closeout Procedures."
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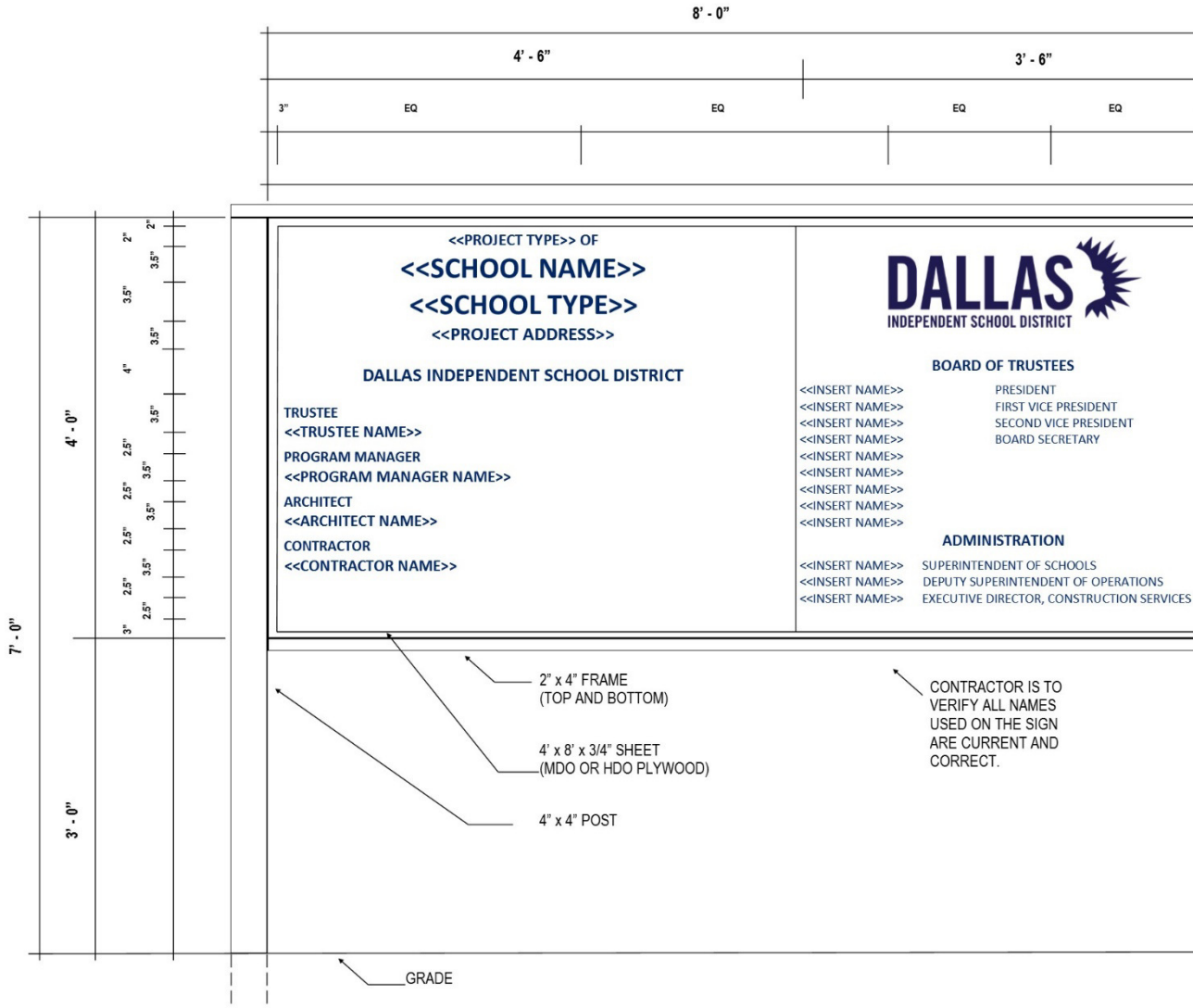
E. TEMPORARY CONSTRUCTION SIGN



SIGN INSTRUCTIONS:

1. BOARD OF TRUSTEES AND ADMINISTRATORS (SUPERINTENDENT, CHIEF FINANCIAL OFFICER, DEPUTY CHIEF OF OPERATIONS) IN PLACE (SEATED) AT THE TIME OF SIGN FABRICATION.
2. PROJECT TYPE:
   - NEW CONSTRUCTION—ADDITION / RENOVATION—EXPANSION / RENOVATION -RENOVATION
3. SCHOOL TYPE:
   - ELEMENTARY SCHOOL—MIDDLE SCHOOL—HIGH SCHOOL
4. PROJECT ADDRESS PER THE PROJECT MANUAL (INCLUDES DR., ST., RD., ETC...)
5. PROGRAM MANAGER:
6. VERIFY TRUSTEE NAME AND ARCHITECT NAME WITH PROJECT MANAGER.
7. SUBMIT SIGN LAYOUT FOR OWNER'S APPROVAL PRIOR TO PRINTING.
8. BLUE FONT IS PANTONE 281C
9. OBTAIN LOGO FROM PROJECT MANAGER.

F.

3.6 GROUNDBREAKING CEREMONY (New Schools Only)

A. At a time designated by the Owner after project award, the Owner will conduct a groundbreaking ceremony on the project site. The General Contractor will provide support and materials to the Owner for purposes of conducting that ceremony. This support will include providing, but may not be limited to, the following;

1. Land movers to be on site as a backdrop to the groundbreaking.
2. Sandpit at a location coordinated with the owner.
3. Collection of shovels and hardhats from the Construction Services office and transport them to the groundbreaking ceremony.
4. Cleaning and transportation of shovels and hardhats to the Construction Services office after the groundbreaking ceremony.
5. Bottled water for participants.
6. Temporary chairs and tables to seat up to one hundred attendees.
7. All weather access to the site and sandpit.

B. Contractor shall not be permitted to have advertising or marketing materials on site above and beyond what is provided by the Owner.

END OF SECTION 01 50 00

SECTION 01 52 14 - TEMPORARY FACILITIES FOR STUDENTS

PART 1 – GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 00 and 01 Specification Sections, apply to this section.

1.2 SUMMARY

A. Section includes requirements for temporary facilities (Swing Space) for the purpose of relocating students to provide temporary classroom facilities during construction activities.

B. Related Sections:
   1. Division 00 Section titled “Technical Proposal”
   2. Division 01 Section title “Temporary Facilities and Controls”

1.3 DESCRIPTION OF REQUIREMENTS

Since the school buildings will be in use during construction, the Work shall be conducted in phases as proposed in the phasing drawings. Contractor will provide temporary classroom buildings for swing space, per the requirements indicated in this section. District will provide moving services to relocate movable classroom furnishings, fixtures and/or equipment in/out of each phased zone. The number of temporary buildings and classrooms which will be made available during the project shall not exceed the numbers summarized below:

SWING SPACE TYPE	**ORG #235 Birdie Alexander Elementary School**			
Maximum External Temporary Swing Space Classrooms (to be provided by Contractor)	Zero (0) Single Classroom Portable Buildings (Existing)			
Maximum Temporary Restrooms	0			
Swing Space Classrooms Provided Within Existing Facilities	0			

The Contractor can submit, as part of the proposal, alternate phasing plans that can potentially save the District time and money.

If no external or internal temporary swing space classrooms are indicated above, then Contractor will be required to schedule work during holidays, weekends, or hours other than regular school hours, and price its work accordingly. A Dallas ISD representative must be present at the school during times that the Contractor is working at the school site. Contractor will be responsible for overtime costs for Dallas ISD staff for presence at the school site outside normal hours of school operation, including holidays.

A. If students must be displaced from classroom areas due to the phasing and execution of the work according to the Contractor's work plan, the Contractor shall be responsible for providing, on a turn-key basis, temporary facilities for those displaced students.
B. If the Contractor elects to utilize Swing Space, they must include all costs associated with the removal, transportation, installation and dismantling, including, but not limited to:
    1. Equipment relocation
    2. Transport and setup
    3. Maintenance of the temporary facilities for the duration of their use (i.e. HVAC, electrical, and other building repair and maintenance needed, not custodial maintenance)
    4. Site work and utilities
    5. ADA/TAS Accessible ramps and sidewalks
    6. Stairs
    7. Skirting
    8. Interior finish-out
    9. Miscellaneous specialties (i.e. marker boards, tack boards, flag holders, map clips, fire extinguishers)
    10. Signage
    11. Wall Clock and bell to interface with the existing system at the school
    12. Coordination with movers for relocation of Furnishings, Fixtures, and Equipment (FF&E)
    13. Breakdown, removal, and transport of the Swing Space at the completion of its use
    14. Restoration of the site following removal of facilities
    15. P.A. to interface with the existing system at the school

1.4 SCOPE OF WORK

The intent of this scope item is for the Contractor to dismantle and remove the District's existing portable building at the site(s) identified in this section, and relocate to the campus requiring swing space as identified in Section 10.7. Contractor shall be responsible for a turnkey dismantling, transportation and setup of these portable buildings.

Schools with existing portables to be utilized for this project and the portable count are as follows:

Name of School	Portable Details (Include ID# and Single/Double)

Removal of Existing Portables from Other Schools. Contractor shall provide an advance notice of at least five (5) days to the School Principal and the Program Manager before the temporary buildings are expected to be dismantled and demobilized from any of the above sites. Scope may also involve demolition of sidewalks, canopies, electrical, technology pathways as identified in the contract documents. Again, the intent of this scope of work is for the contractor to provide turnkey dismantling, and removal of identified portables and associated infrastructure. Refurbish site(s) where portables / sidewalks are removed.

Removal of Existing Portables scheduled for Demolition in the footprint of Construction or Staging. If a portable needs to be demolished because it is in the footprint of construction or staging, any necessary Abatement will be the responsibility of the Contractor. After any necessary Abatement, the GC will be responsible for the demolition and removal/disposal of the debris remaining. Refurbish site(s) where portables / sidewalks are removed.

Removal of Existing Portables Not Scheduled for Demolition in the footprint of Construction or Staging. If it is necessary to remove a portable building due to construction or staging at a campus and it is not scheduled for demolition, the GC will be responsible to

disassemble, disconnect the portable, and deliver it and set it on blocks at a location designated by Dallas ISD Maintenance (this could be another campus). This would only require that the GC set the building in the designated location, set on blocks, level, etc. Maintenance will be responsible for setting the portable up (Skirting, walkways, utilities, fire alarm hookup, etc.) at the new location and Maintenance will also be responsible for picking up the awnings, skirting and other related items that had to be disassembled at the original location. Maintenance will also be responsible for authorizing the disconnect and any re-connect of the utilities with their requested move of portables. Where portables were removed for staging, refurbish site(s) to match existent surrounding conditions.

Portables designated to be relocated into another Dallas ISD Location If there is a Dallas ISD portable that is designated to be moved from a Dallas ISD location to a campus needing Swing Space – The GC (with contract for the campus needing the swing space) would be responsible for the disconnecting of any utilities and cabling for fire and technology. The GC, who is to move the building for swing space, will be responsible for the removal of awnings, porches, skirting, etc. and be responsible for the removal of the debris. The General Contractor would then be responsible for re-grading the area. The General Contractor would then be responsible to pick up the completely disconnected portable(s) and transport it (them) to the campus they are assigned by Dallas ISD Construction Services office and then be responsible for the setup and complete reconnection of all utilities, fire alarm, technology, etc. that would match Dallas ISD requirements. At the point the work is complete and/or the swing space is no longer necessary, the GC would be responsible for the disconnect and moving to a location designated by the Dallas ISD and would have no requirement other than to secure the moving permit and to set the portable(s) securely in place. The General Contractor would have responsibility to remove any debris from that disconnect and removal. The General Contractor is responsible for all permitting required to install the portable buildings.
NOTE: In all cases involving swing space, the Campus Principal and Facilities must be appropriately and timely notified and aware of swing space issues, including determination and disposition of portable contents.

Transportation of Existing Portables from Other Schools to the Project. Contractor shall provide turnkey transportation services, including management of any required permits, for safe transportation of existing portables from any of the above site to the project. Any removal and replacement of any fencing, or other obstacles for relocation of such buildings shall be the responsibility of the Contractor.

Installation of Portables at the Project. Provide turnkey services for delivery, set-up, maintenance, removal, and restoration of the site for temporary classroom buildings to accommodate phased construction for the Dallas ISD Construction Services office

A. Engineering: The Contractor will provide site engineered civil, utility, blocking plan/foundation plan, sidewalk design and deck/ramp design sufficient to receive a Building Permit from the City, for each site for the installation of all temporary classroom buildings. Existing canopies, sidewalks, foundation details, technology, fire alarm etc. at the schools may be used as a guide for the scope expectations also.

B. Location: The locations of the temporary classrooms are as indicated on the site plan drawings.

C. Permits: The Contractor will coordinate and obtain the permits as required by the City for placement of the classroom buildings at each site. This includes the permits required for the transportation of the classroom buildings.

D. Temp. Facilities: Roll off dumpsters will be provided by the Contractor as required for clean-up during installation and removal of swing space.

E. Clean up: Final broom sweep of the building(s) and removal of trash and debris from each site will be provided by the Contractor prior to occupancy of the swing space by the students and staff. Floor waxing or shampooing will be provided be the Contractor prior to occupancy by the students and staff. Provisions for site restoration upon completion of the delivery of the modules and/or completion of the scope of work will be provided by the Contractor. Upon the removal of the buildings all underground utilities and/or structures associated with the temporary classroom buildings will be removed and discarded. The concrete sidewalks will be removed and discarded. Rough grading will be performed and new sod will be placed to restore the area to its original condition.

F. Site Preparation: Dallas ISD has made no provisions for any site preparation and/or demolition as may be required for the delivery and/or installation of the portable buildings. Any site preparation and/or demolition that might be required of for installation of the temporary classrooms will be included in the Contractor's scope.

G. Construction Fencing: The contractor will maintain a clean and safe site environment within the limits of the temporary classroom construction area. Temporary chain link construction fencing 6' high will be installed around the perimeter of the limits of construction.

H. Sodding: Upon the removal of the buildings, the Contractor will provide sod within the limits of construction associated with the temporary classroom scope of work. Any irrigation of the new sod will be provided by Dallas ISD.

I. Site Utilities (if applicable): The Contractor will provide the site utility connections required for the temporary classroom buildings. The Contractor is responsible for consulting with the City regarding requirements for restrooms on school projects that are located in cities other than Dallas. If required by those cities, the Contractor must provide restroom services and utilities as required by local code.

J. Storm: All storm water management and any sedimentation control will be the responsibility of the Contractor. Gutters and downspouts will be installed as needed by the Contractor.

K. Sanitary (if applicable): The Contractor will install all fixtures, stub all sanitary lines below the floor and manifold to one location at the edge of the building(s). All final connections, utility company charges and impact fees that might be required will be included in the Contractor's scope of work. The Contractor is responsible for consulting with the City regarding requirements for restrooms on school projects that are located in cities other than Dallas. If required by those cities, the Contractor must provide restroom services and utilities as required by local code.

L. Water (if applicable): The Contractor will install all fixtures and stub all water lines to one location at the edge of the building(s). All final connections, utility company charges and impact that might be required will be included in the Contractor's scope of work. The Contractor is responsible for consulting with the City regarding requirements for restrooms on school projects that are located in cities other than Dallas. If required by those cities, the Contractor must provide restroom services and utilities as required by local code.

M. Natural Gas: No provisions for any gas service are anticipated at the present time.

N. Life Safety: Building(s) will be approved and inspected by the Texas Department of Licensing and Regulation. Any provisions for fire suppression, fire sprinkler system or fire rated assemblies that might be required will be included in the Contractor's scope of work.

O. Fire Alarm: The contractor will provide and install fire detection systems as required by the building code and the City.

P. Electrical: The contractor will provide and install electrical systems as required by the building code and the City. Installation and electricity consumption costs associated with the swing space will be the financial responsibility of the Contractor.

Q. Mechanical: The Contractor will supply and install the standard end mount HVAC units. The condensate from both HVAC units of a classroom building will harnessed together and discharged into a 24" diameter by 36" deep french drain filled with gravel. All condensate piping will be PVC but will be protected where directly exposed to UV radiation.

R. Internet Access: The Contractor will provide wireless internet access appropriate for the swing space. Portable technology connectivity shall be coordinated with the Technology Department.

S. Skirting: After the modules are installed, the Contractor will install full perimeter skirting around the building(s) using the same material and finish as that of the building siding to provide a consistent finish down to grade. Sections of skirting will be perforated as required for proper crawl space ventilation. Access to the crawl space will be accomplished by removing sections of the skirting.

T. Decks/Stairs: The Contractor will install landings at the exit doors of the building(s) within the limits of construction as required by code and the City. Landings will utilize pressure treated wood construction with slip resistant surface treatment and handrails.

U. Ramps: The Contractor will install handicapped accessible ramps at the exit doors of the building(s) within the limits of construction as required by code and the Local City. Ramps will utilize pressure treated wood construction with slip resistant surface treatment and handrails.

V. Sidewalks: The Contractor will install 4' wide, 4" thick, 3,000 psi concrete sidewalks to service the building(s) within the limits of construction. Sidewalks will receive a light broom finish and be poured on select fill and/or sand bed.

W. Foundation and Anchorage: The swing space facilities should be securely anchored to a foundation system which utilizes some means of structural support, as determined by a certified structural engineer. Provide construction documents that depict the foundation system as designed and certified by a structural engineer.

X. Hitch/Tires/Axles: Hitches will be removed and stored under building while tires and axles are to remain on the modules. Tires and axles will be removed only if necessary to complete the building installation due to site constraints and will also be placed under the modules.

Y. Keys. Contractor shall coordinate with the District for re-keying of all swing space buildings. Provide 10 sets of keys for each building. Doors shall be provided with hardware to enable locking of the buildings from the inside also, and shall have vandal resistant hardware.

Dismantling / Removal of Temporary Buildings upon Completion of Work. Contractor shall demobilize/dismantle/ remove the temporary buildings from site only upon mutual agreement with the Program Manager and Dallas ISD. The temporary buildings shall not be removed from site unless the classrooms that are being renovated under the “Work” of the Contract have been substantially completed and all system upgrades/installation/repairs are

completed to accommodate students. Under no circumstances shall the temporary buildings be demobilized if it is deemed by the Program Manager and Dallas ISD that student safety is a potential issue or if the demobilization is likely to adversely impact the student instruction schedule. Contractor shall provide an advance notice of at least five (5) days to the School Principal and the Program Manager before the temporary buildings are expected to be dismantled and demobilized from the site.

Maintenance and Final Cleaning. Dallas ISD will be responsible for the day-to-day cleaning and janitorial services such as floor cleaning, floor vacuuming, trash removal, etc. Contractor shall be responsible for other maintenance of the temporary buildings, including vandalism. Maintenance of building structure and systems (HVAC, Plumbing, Electrical, Lighting, etc.), for the duration that the buildings are on the School site shall be the responsibility of the Contractor. Contractor shall be responsible for rendering the Project site to its original condition after removal of the temporary buildings, including cleaning and grading and ground cover, termination of the temporary facilities and connections per the requirements of the Owner, the City of Dallas and/or the relevant Government Agency or applicable code. Removal of foundations for the buildings, sidewalks, canopies, ramps etc. will be the responsibility of the Contractor.

Coordination with Project Schedule and Phasing Plan. Contractor shall provide a detailed schedule listing all relevant milestones for the installation and dismantling of swing space buildings as part of the overall project schedule. Activities may include, but are not limited to:
1. Texas Accessibility Standards (TAS) submittals, if required,
2. Procurement of permit to transport the prefabricated buildings from another school to the Project site,
3. Procurement and delivery of the prefabricated temporary buildings,
4. Coordination with the power, water, sanitary sewer and any other applicable utility companies to obtain permits and procure additional primary connections, if required.
5. Installation of canopies, sidewalks, fire alarm systems etc.

Lack of understanding of involved coordination and approval processes, and delays caused thereby shall not be grounds for claim(s) for any contract time extension(s). Contractor shall assume a reasonable time frame from the date of issuance of the Notice To Proceed for the installation of these swing space buildings, and coordinate the timing for the delivery and installation of the temporary classroom buildings with the Project schedule.

END OF SECTION 01 52 14

SECTION 01 60 00 - PRODUCT REQUIREMENTS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for selection of products for use in Project; product delivery, storage, and handling; manufacturers' standard warranties on products; special warranties; and comparable products.

B. Related Sections:

1. Division 01 Section "Allowances" for products selected under an allowance.
2. Division 01 Section "Alternates" for products selected under an alternate.
3. Division 01 Section "Substitution Procedures" for requests for substitutions.
4. Division 01 Section "References" for applicable industry standards for products specified.

1.3 DEFINITIONS

A. Products: Items obtained for incorporating into the Work, whether purchased for Project or taken from previously purchased stock. The term "product" includes the terms "material," "equipment," "system," and terms of similar intent.

1. Named Products: Items identified by manufacturer's product name, including make or model number or other designation shown or listed in manufacturer's published product literature that is current as of date of the Contract Documents.
2. New Products: Items that have not previously been incorporated into another project or facility. Products salvaged or recycled from other projects are not considered new products.
3. Comparable Product: Product that is demonstrated and approved through submittal process to have the indicated qualities related to type, function, dimension, in-service performance, physical properties, appearance, and other characteristics that equal or exceed those of specified product.

B. Basis-of-Design Product Specification: A specification in which a specific manufacturer's product is named and accompanied by the words "basis-of-design product," including make or model number or other designation, to establish the significant qualities related to type, function, dimension, in-service performance, physical properties, appearance, and other characteristics for purposes of evaluating comparable products of additional manufacturers named in the specification.

1.4 ACTION SUBMITTALS

A. Comparable Product Requests: Submit request for consideration of each comparable product. Identify product or fabrication or installation method to be replaced. Include Specification Section number and title and Drawing numbers and titles.

1. Include data to indicate compliance with the requirements specified in "Comparable Products" Article.
2. Architect's Action: If necessary, Architect will request additional information or documentation for evaluation within one week of receipt of a comparable product request. Architect will notify Contractor of approval or rejection of proposed comparable product request within 15 days of receipt of request, or 7 days of receipt of additional information or documentation, whichever is later.

a. Form of Approval: As specified in Division 01 Section "Submittal Procedures."
b. Use product specified if Architect does not issue a decision on use of a comparable product request within time allocated.

B. Basis-of-Design Product Specification Submittal: Comply with requirements in Division 01 Section "Submittal Procedures." Show compliance with requirements.

1.5 QUALITY ASSURANCE

A. Compatibility of Options: If Contractor is given option of selecting between two or more products for use on Project, select product compatible with products previously selected, even if previously selected products were also options.

1.6 PRODUCT DELIVERY, STORAGE, AND HANDLING

A. Deliver, store, and handle products using means and methods that will prevent damage, deterioration, and loss, including theft and vandalism. Comply with manufacturer's written instructions.

B. Delivery and Handling:

1. Schedule delivery to minimize long-term storage at Project site and to prevent overcrowding of construction spaces.
2. Coordinate delivery with installation time to ensure minimum holding time for items that are flammable, hazardous, easily damaged, or sensitive to deterioration, theft, and other losses.
3. Deliver products to Project site in an undamaged condition in manufacturer's original sealed container or other packaging system, complete with labels and instructions for handling, storing, unpacking, protecting, and installing.
4. Inspect products on delivery to determine compliance with the Contract Documents and to determine that products are undamaged and properly protected.

C. Storage:

1. Store products to allow for inspection and measurement of quantity or counting of units.
2. Store materials in a manner that will not endanger Project structure.
3. Store products that are subject to damage by the elements, under cover in a weather tight enclosure above ground, with ventilation adequate to prevent condensation.

4. Store foam plastic from exposure to sunlight, except to extent necessary for period of installation and concealment.
5. Comply with product manufacturer's written instructions for temperature, humidity, ventilation, and weather-protection requirements for storage.
6. Protect stored products from damage and liquids from freezing.

1.7 PRODUCT WARRANTIES

A. Warranties specified in other Sections shall be in addition to, and run concurrent with, other warranties required by the Contract Documents. Manufacturer's disclaimers and limitations on product warranties do not relieve Contractor of obligations under requirements of the Contract Documents.

1. Manufacturer's Warranty: Written warranty furnished by individual manufacturer for a particular product and specifically endorsed by manufacturer to Owner.
2. Special Warranty: Written warranty required by the Contract Documents to provide specific rights for Owner.

B. Special Warranties: Prepare a written document that contains appropriate terms and identification, ready for execution.

1. Specified Form: When specified forms are included with the Specifications, prepare a written document using indicated form properly executed.
2. Refer to Divisions 02 through 49. Sections for specific content requirements and particular requirements for submitting special warranties.

C. Submittal Time: Comply with requirements in Division 01 Section "Closeout Procedures."

PART 2 - PRODUCTS

2.1 PRODUCT SELECTION PROCEDURES

A. General Product Requirements: Provide products that comply with the Contract Documents, are undamaged and, unless otherwise indicated, are new at time of installation.

1. Provide products complete with accessories, trim, finish, fasteners, and other items needed for a complete installation and indicated use and effect.
2. Standard Products: If available, and unless custom products or nonstandard options are specified, provide standard products of types that have been produced and used successfully in similar situations on other projects.
3. Owner reserves the right to limit selection to products with warranties not in conflict with requirements of the Contract Documents.
4. Where products are accompanied by the term "as selected," Architect will make selection.
5. Descriptive, performance, and reference standard requirements in the Specifications establish salient characteristics of products.
6. Or Equal: For products specified by name and accompanied by the term "or equal," or "or approved equal," or "or approved," comply with requirements in "Comparable Products" Article to obtain approval for use of an unnamed product.

B. Product Selection Procedures:

1. Manufacturer/Source: Where Specifications name a single manufacturer or source, provide a product by the named manufacturer or source that complies with requirements. Comparable products or substitutions for Contractor's convenience will not be considered.
2. Products:

    a. Restricted List: Where Specifications include a list of names of both manufacturers and products, provide one of the products listed that complies with requirements. Comparable products or substitutions for Contractor's convenience will be considered, unless otherwise indicated.

3. Manufacturers:

    a. Restricted List: Where Specifications include a list of manufacturers' names, provide a product by one of the manufacturers listed that complies with requirements. Comparable products or substitutions for Contractor's convenience will be considered, unless otherwise indicated.
    b. Non-restricted List: Where Specifications include a list of available manufacturers, provide a product by one of the manufacturers listed, or a product by an unnamed manufacturer, that complies with requirements. Comply with requirements in "Comparable Products" Article for consideration of an unnamed manufacturer's product.

4. Basis-of-Design Product: Where Specifications name a product, or refer to a product indicated on Drawings, and include a list of manufacturers, provide the specified or indicated product or a comparable product by one of the other named manufacturers. Drawings and Specifications indicate sizes, profiles, dimensions, and other characteristics that are based on the product named. Comply with requirements in "Comparable Products" Article for consideration of an unnamed product by one of the other named manufacturers.

2.2 COMPARABLE PRODUCTS

A. Conditions for Consideration: Architect will consider Contractor's request for comparable product when the following conditions are satisfied. If the following conditions are not satisfied, Architect may return requests without action, except to record noncompliance with these requirements:

1. Evidence that the proposed product does not require revisions to the Contract Documents, that it is consistent with the Contract Documents and will produce the indicated results, and that it is compatible with other portions of the Work.
2. Detailed comparison of significant qualities of proposed product with those named in the Specifications. Significant qualities include attributes such as performance, weight, size, durability, visual effect, and specific features and requirements indicated.
3. Evidence that proposed product provides specified warranty.
4. List of similar installations for completed projects with project names and addresses and names and addresses of architects and owners, if requested.
5. Samples, if requested.

PART 3 - EXECUTION (Not Used)

END OF SECTION 01 60 00

SECTION 01 73 00 - EXECUTION

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes general administrative and procedural requirements governing execution of the Work including, but not limited to, the following:

1. Construction layout.
2. Installation of the Work.
3. Cutting and patching.
4. Coordination of Owner-installed products.
5. Progress cleaning.
6. Starting and adjusting.
7. Protection of installed construction.
8. Correction of the Work.

B. Related Sections:

1. Division 01 Section "Submittal Procedures" for submitting surveys.
2. Division 02 Section "Selective Structure Demolition" for demolition and removal of selected portions of the building.
3. Division–07 Section "Penetration Firestopping" for patching penetrations in fire-rated construction.

1.3 DEFINITIONS

A. Cutting: Removal of in-place construction necessary to permit installation or performance of other work.

B. Patching: Fitting and repair work required to restore construction to original conditions after installation of other work.

1.4 INFORMATIONAL SUBMITTALS

A. Cutting and Patching Plan: Submit plan describing procedures at least 5 days prior to the time cutting and patching will be performed. Include the following information:

1. Extent: Describe reason for and extent of each occurrence of cutting and patching.
2. Changes to In-Place Construction: Describe anticipated results. Include changes to structural elements and operating components as well as changes in building appearance and other significant visual elements.

3. Products: List products to be used for patching and firms or entities that will perform patching work.
4. Dates: Indicate when cutting and patching will be performed.
5. Utilities and Mechanical and Electrical Systems: List services and systems that cutting and patching procedures will disturb or affect. List services and systems that will be relocated and those that will be temporarily out of service. Indicate how long services and systems will be disrupted.

1.5 QUALITY ASSURANCE

A. Cutting and Patching: Comply with requirements for and limitations on cutting and patching of construction elements.

1. Structural Elements: When cutting and patching structural elements, notify Architect of locations and details of cutting and await directions from the Architect before proceeding. Shore, brace, and support structural element during cutting and patching. Do not cut and patch structural elements in a manner that could change their load-carrying capacity or increase deflection

2. Operational Elements: Do not cut and patch operating elements and related components in a manner that results in reducing their capacity to perform as intended or that will result in increased maintenance or decreased operational life or safety. Operational elements may include the following:

   a. Primary operational systems and equipment.
   b. Fire separation assemblies.
   c. Air or smoke barriers.
   d. Fire-suppression systems.
   e. Mechanical systems piping and ducts.
   f. Control systems.
   g. Communication systems.
   h. Conveying systems.
   i. Electrical wiring systems.
   j. Operating systems of special construction.

3. Other Construction Elements: Do not cut and patch other construction elements or components in a manner that could change their load-carrying capacity, reduce their capacity to perform as intended, or that will result in increased maintenance or decreased operational life or safety. Other construction elements include but are not limited to the following:

   a. Water, moisture, or vapor barriers.
   b. Membranes and flashings.
   c. Exterior curtain-wall construction.
   d. Equipment supports.
   e. Piping, ductwork, vessels, and equipment.
   f. Noise- and vibration-control elements and systems.

4. Visual Elements: Do not cut and patch construction in a manner that results in visual evidence of cutting and patching. Do not cut and patch exposed construction in a manner that would, in Architect's opinion, reduce the building's aesthetic qualities. Remove and replace construction that has been cut and patched in a visually unsatisfactory manner.

B. Cutting and Patching Conference: Before proceeding, meet at Project site with parties involved in cutting and patching, including mechanical and electrical trades. Review areas of potential interference and conflict. Coordinate procedures and resolve potential conflicts before proceeding.

C. Manufacturer's Installation Instructions: Obtain and maintain on-site manufacturer's written recommendations and instructions for installation of products and equipment.

1.6 WARRANTY

A. Existing Warranties: Remove, replace, patch, and repair materials and surfaces cut or damaged during installation or cutting and patching operations, by methods and with materials so as not to void existing warranties.

PART 2 - PRODUCTS

2.1 MATERIALS

A. General: Comply with requirements specified in other Sections.

B. In-Place Materials: Use materials for patching identical to in-place materials. For exposed surfaces, use materials that visually match in-place adjacent surfaces to the fullest extent possible.

1. If identical materials are unavailable or cannot be used, use materials that, when installed, will provide a match acceptable to the Architect for the visual and functional performance of in-place materials.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Existing Conditions: The existence and location of underground and other utilities and construction indicated as existing are not guaranteed. Before beginning sitework, investigate and verify the existence and location of underground utilities, mechanical and electrical systems and other construction affecting the Work.

1. Before construction, verify the location and invert elevation at points of connection of sanitary sewer, storm sewer, and water-service piping; underground electrical services, and other utilities.
2. Furnish location data for work related to Project that must be performed by public utilities serving Project site.
3. Contractor shall be responsible for locating all underground utility lines that may be affected by the Work, including but not limited to use of technologies such as Ground Penetrating Radar (GPR). Contractor shall provide a report showing location of existing utilities before pre-dig meeting and shall retain a hard color copy of the report on site at all times. Contractor shall maintain the site markings through the duration of the project. Contractor is responsible for protecting all utility lines (underground and above ground) while

performing work. Any damaged utility lines will be replaced by the Contractor at no cost to the Owner.

4. Prior to starting work, Contractor shall review and provide a report that documents operations of existing systems, including but not limited to fire alarm, security, and PA. Contractor shall also record and provide screenshots of all existing mechanical equipment and controls, from the Owner's front end operating system.

B. Examination and Acceptance of Conditions: Before proceeding with each component of the Work, examine substrates, areas, and conditions, with Installer or Applicator present where indicated, for compliance with requirements for installation tolerances and other conditions affecting performance. Record observations.

1. Verify compatibility with and suitability of substrates, including compatibility with existing finishes or primers.
2. Examine roughing-in for mechanical and electrical systems to verify actual locations of connections before equipment and fixture installation.
3. Examine walls, floors, and roofs for suitable conditions where products and systems are to be installed.
4. Proceed with installation only after unsatisfactory conditions have been corrected. Proceeding with the Work indicates acceptance of surfaces and conditions.

3.2 PREPARATION

A. Existing Utility Information: Furnish information to local utility company that is necessary to adjust, move, or relocate existing utility structures, utility poles, lines, services, or other utility appurtenances located in or affected by construction. Coordinate with authorities having jurisdiction.

B. Space Requirements: Verify space requirements and dimensions of items shown diagrammatically on Drawings.

C. Review of Contract Documents and Field Conditions: Immediately on discovery of the need for clarification of the Contract Documents caused by differing field conditions outside the control of the Contractor, submit a request for information to Architect according to requirements in Division 01 Section "Project Management and Coordination."

D. Surface and Substrate Preparation: Comply with manufacturer's recommendations for preparation of substrates to receive subsequent work.

3.3 CONSTRUCTION LAYOUT

A. Verification: Before proceeding to lay out the Work, verify layout information shown on Drawings, in relation to the property survey and existing benchmarks. If discrepancies are discovered, notify Architect promptly.

B. General: Engage a professional engineer to lay out the Work using accepted surveying practices.

1. Establish benchmarks and control points to set lines and levels at each story of construction and elsewhere as needed to locate each element of Project.
2. Establish dimensions within tolerances indicated. Do not scale Drawings to obtain required dimensions.
3. Inform installers of lines and levels to which they must comply.
4. Check the location, level and plumb, of every major element as the Work progresses.

5. Notify Architect when deviations from required lines and levels exceed allowable tolerances.
6. Close site surveys with an error of closure equal to or less than the standard established by authorities having jurisdiction.

C. Site Improvements: Locate and lay out site improvements, including pavements, grading, fill and topsoil placement, utility slopes, and rim and invert elevations.

D. Building Lines and Levels: Locate and lay out control lines and levels for structures, building foundations, column grids, and floor levels, including those required for mechanical and electrical work. Transfer survey markings and elevations for use with control lines and levels. Level foundations and piers from two or more locations.

E. Record Log: Maintain a log of layout control work. Record deviations from required lines and levels. Include beginning and ending dates and times of surveys, weather conditions, name and duty of each survey party member, and types of instruments and tapes used. Make the log available for reference by Architect and Program Manager. Submit log at project completion for project records.

3.4 INSTALLATION

A. General: Locate the Work and components of the Work accurately, in correct alignment and elevation, as indicated.

1. Make vertical work plumb and make horizontal work level.
2. Where space is limited, install components to maximize space available for maintenance and ease of removal for replacement.
3. Conceal pipes, ducts, and wiring in finished areas, unless otherwise indicated.
4. Maintain minimum headroom clearance of **96 inches** in occupied spaces and **90 inches** in unoccupied spaces.

B. Comply with manufacturer's written instructions and recommendations for installing products in applications indicated.

C. Contractor shall provide filters for all mechanical equipment (new and existing) impacted by the Contractor’s scope of work, at minimum, at the following stages of construction;
1. Construction filters at the start of construction, and as needed through-out the project to maintain proper air flow
2. MERV filters at the start of Test & Balance
3. MERV filters at Substantial Completion (filters to be dated and provide photo documentation)

D. Install products at the time and under conditions that will ensure the best possible results. Maintain conditions required for product performance until Substantial Completion.

E. Conduct construction operations so no part of the Work is subjected to damaging operations or loading in excess of that expected during normal conditions of occupancy.

F. Tools and Equipment: Do not use tools or equipment that produces harmful noise levels.

G. Templates: Obtain and distribute to the parties involved templates for work specified to be factory prepared and field installed. Check Shop Drawings of other work to confirm that adequate provisions are made for locating and installing products to comply with indicated requirements.

H. Attachment: Provide blocking and attachment plates and anchors and fasteners of adequate size and number to securely anchor each component in place, accurately located and aligned with other portions of the Work. Where size and type of attachments are not indicated, verify size and type required for load conditions.

1. Mounting Heights: Where mounting heights are not indicated, mount components at heights directed by Architect.
2. Allow for building movement, including thermal expansion and contraction.
3. Coordinate installation of anchorages. Furnish setting drawings, templates, and directions for installing anchorages, including sleeves, concrete inserts, anchor bolts, and items with integral anchors, that are to be embedded in concrete or masonry. Deliver such items to Project site in time for installation.

I. Joints: Make joints of uniform width. Where joint locations in exposed work are not indicated, arrange joints for the best visual effect. Fit exposed connections together to form hairline joints.

J. Hazardous Materials: Use products, cleaners, and installation materials that are not considered hazardous.

3.5 CUTTING AND PATCHING

A. Cutting and Patching, General: Employ skilled workers to perform cutting and patching. Proceed with cutting and patching at the earliest feasible time, and complete without delay.

1. Cut in-place construction to provide for installation of other components or performance of other construction, and subsequently patch as required to restore surfaces to their original condition.

2. Cut the work using methods that are least likely to damage work to be retained or adjoining work. Where possible review proposed procedures with the original installer; comply with the original installer’s recommendations.

B. Temporary Support: Provide temporary support of work to be cut.

C. Protection: Protect in-place construction during cutting and patching to prevent damage. Provide protection from adverse weather conditions for portions of Project that might be exposed during cutting and patching operations.

D. Adjacent Occupied Areas: Where interference with use of adjoining areas or interruption of free passage to adjoining areas is unavoidable, coordinate cutting and patching in accordance with requirements of Division 01 Section "Summary."

E. Existing Utility Services and Mechanical/Electrical Systems: Where existing services/systems are required to be removed, relocated, or abandoned, bypass such services/systems before cutting to minimize interruption to occupied areas.

F. Cutting: Cut in-place construction by sawing, drilling, breaking, chipping, grinding, and similar operations, including excavation, using methods least likely to damage elements retained or adjoining construction. If possible, review proposed procedures with original Installer; comply with original Installer's written recommendations.

1. In general, use hand or small power tools designed for sawing and grinding, not hammering and chopping. Cut holes and slots neatly to minimum size required, and with minimum disturbance of adjacent surfaces. Temporarily cover openings when not in use.

2. Finished Surfaces: Cut or drill from the exposed or finished side into concealed surfaces.
3. Concrete and Masonry: Cut using a cutting machine, such as an abrasive saw or a diamond-core drill.
4. Excavating and Backfilling: Comply with requirements in applicable Division 31 Sections where required by cutting and patching operations.
5. Mechanical and Electrical Services: Cut off pipe or conduit in walls or partitions to be removed. Cap, valve, or plug and seal remaining portion of pipe or conduit to prevent entrance of moisture or other foreign matter after cutting.
6. Proceed with patching after construction operations requiring cutting are complete.

G. Patching: Patch construction by filling, repairing, refinishing, closing up, and similar operations following performance of other work. Patch with durable seams that are as invisible as practicable. Provide materials and comply with installation requirements specified in other Sections, where applicable.

1. Inspection: Where feasible, test and inspect patched areas after completion to demonstrate physical integrity of installation.
2. Exposed Finishes: Restore exposed finishes of patched areas and extend finish restoration into retained adjoining construction in a manner that will minimize evidence of patching and refinishing.

    a. Clean piping, conduit, and similar features before applying paint or other finishing materials.
    b. Restore damaged pipe covering to its original condition.

3. Floors and Walls: Where walls or partitions that are removed extend one finished area into another, patch and repair floor and wall surfaces in the new space. Provide an even surface of uniform finish, color, texture, and appearance. Remove in-place floor and wall coverings and replace with new materials, if necessary, to achieve uniform color and appearance.

    a. Where patching occurs in a painted surface, prepare substrate and apply primer and intermediate paint coats appropriate for substrate over the patch, and apply final paint coat over entire unbroken surface containing the patch. Provide additional coats until patch blends with adjacent surfaces.

4. Ceilings: Patch, repair, or re-hang in-place ceilings as necessary to provide an even-plane surface of uniform appearance.
5. Exterior Building Enclosure: Patch components in a manner that restores enclosure to a weather-tight condition.
6. Cleaning: Clean areas and spaces where cutting and patching are performed. Remove paint, mortar, oils, putty, and similar materials from adjacent finished surfaces. Thoroughly clean piping, conduit and similar features before painting or other finishing is applied. Restore damaged pipe covering to its original condition.

3.6 OWNER-INSTALLED PRODUCTS

A. Site Access: Provide access to Project site for Owner's construction personnel.

B. Coordination: Coordinate construction and operations of the Work with work performed by Owner's construction personnel.

1. Construction Schedule: Inform Owner of Contractor's preferred construction schedule for Owner's portion of the Work. Adjust construction schedule based on a mutually agreeable

timetable. Notify Owner if changes to schedule are required due to differences in actual construction progress.

2. Pre-installation Conferences: Include Owner's construction personnel at pre-installation conferences covering portions of the Work that are to receive Owner's work. Attend pre-installation conferences conducted by Owner's construction personnel if portions of the Work depend on Owner's construction.

3.7 PROGRESS CLEANING

A. General: Clean Project site and work areas daily, including common areas. Enforce requirements strictly. Dispose of materials lawfully.

1. Provide necessary daily cleaning during construction to maintain premises and adjoining public properties free from construction waste, debris and rubbish, and dust caused by operations.
2. At completion of each day, remove waste materials and rubbish; store tools, equipment, machinery and surplus materials; and clean all sight exposed surfaces.
3. If Contractor fails to clean up each day and at the completion of his Work, the Owner may do so and charge the cost thereof to the Contractor. At his next pay application a deductive change order will be processed and there is no appeal for back charges due to clean up.
4. Comply with requirements in NFPA 241 for removal of combustible waste materials and debris.
5. Do not hold waste materials more than seven days during normal weather or three days if the temperature is expected to rise above 80 deg F.
6. Containerize hazardous and unsanitary waste materials separately from other waste. Mark containers appropriately and dispose of legally, according to regulations.
   a. Utilize containers intended for holding waste materials of type to be stored.

B. Site: Maintain Project site free of waste materials and debris.

C. Work Areas: Clean areas where work is in progress to the level of cleanliness necessary for proper execution of the Work.

1. Remove liquid spills promptly.
2. Where dust would impair proper execution of the Work, broom-clean or vacuum the entire work area, as appropriate.

D. Installed Work: Keep installed work clean. Clean installed surfaces according to written instructions of manufacturer or fabricator of product installed, using only cleaning materials specifically recommended. If specific cleaning materials are not recommended, use cleaning materials that are not hazardous to health or property and that will not damage exposed surfaces.

E. Cleaning Materials: Use only cleaning materials recommended by manufacturer of the surface to be cleaned. Use cleaning materials only on surfaces recommended by cleaning material manufacturer.

F. Concealed Spaces: Remove debris from concealed spaces before enclosing the space.

G. Exposed Surfaces in Finished Areas: Clean exposed surfaces and protect as necessary to ensure freedom from damage and deterioration at time of Substantial Completion.

H. Waste Disposal: Do not bury or burn waste materials on-site. Do not wash waste materials down sewers or into waterways.

I. During handling and installation, clean and protect construction in progress and adjoining materials already in place. Apply protective covering where required to ensure protection from damage or deterioration at Substantial Completion.

J. Clean and provide maintenance on completed construction as frequently as necessary through the remainder of the construction period. Adjust and lubricate operable components to ensure operability without damaging effects.

K. Limiting Exposures: Supervise construction operations to assure that no part of the construction, whether completed or in progress, is subject to harmful, dangerous, damaging, or otherwise deleterious exposure during the construction period.

L. During Construction:
1. Oversee cleaning and ensure that building(s) and ground(s) are maintained free from accumulations of waste materials and rubbish.
2. Sprinkle dusty debris with water.
3. During progress of Work, clean-up site and access and dispose off waste materials, rubbish and debris at least once every week.
4. Provide dump containers and locate on site for collection of waste materials, rubbish and debris on a daily basis.
5. Do not allow waste materials, rubbish and debris to accumulate and become an unsightly or hazardous condition.
6. Remove waste materials, rubbish and debris from site and legally dispose off at public or private dumping area.
7. Lower waste materials in controlled manner with as few handlings as possible; do not drop or throw materials from heights.
8. Schedule cleaning operations so that dust and other contaminants resulting from cleaning process will not fall on wet, newly painted surfaces.

3.8 STARTING AND ADJUSTING

A. Start equipment and operating components to confirm proper operation. Remove malfunctioning units, replace with new units, and retest.

B. Adjust equipment for proper operation. Adjust operating components for proper operation without binding.

C. Test each piece of equipment to verify proper operation. Test and adjust controls and safeties. Replace damaged and malfunctioning controls and equipment.

D. Manufacturer's Field Service: Comply with qualification requirements in Division 01 Section "Quality Requirements."

3.9 PROTECTION OF INSTALLED CONSTRUCTION

A. Provide final protection and maintain conditions that ensure installed Work is without damage or deterioration at time of Substantial Completion.

B. Comply with manufacturer's written instructions for temperature and relative humidity.

3.10 CORRECTION OF THE WORK

A. Repair or remove and replace defective construction. Restore damaged substrates and finishes.

1. Repairing includes replacing defective parts, refinishing damaged surfaces, touching up with matching materials, and properly adjusting operating equipment.

B. Restore permanent facilities used during construction to their specified condition.

C. Remove and replace damaged surfaces that are exposed to view if surfaces cannot be repaired without visible evidence of repair.

D. Repair components that do not operate properly. Remove and replace operating components that cannot be repaired.

E. Remove and replace chipped, scratched, and broken glass or reflective surfaces.

END OF SECTION 01 73 00

SECTION 01 77 00 - CLOSEOUT PROCEDURES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for contract closeout, including, but not limited to, the following:

1. Substantial Completion.
2. Final completion.
3. Warranties.
4. Final cleaning.

B. Related Sections:
1. Division 01 Section "Execution" for progress cleaning of Project site.
2. Division 01 Section "Operation and Maintenance Data" for operation and maintenance manual requirements.
3. Division 01 Section "Project Record Documents" for submitting Record Drawings, Record Specifications, and Record Product Data.
4. Division 01 Section "Demonstration and Training" for requirements for instructing Owner's personnel.
5. Divisions 02 through 49 Sections for specific closeout and special cleaning requirements for the Work in those Sections.

1.3 SUBSTANTIAL COMPLETION

A. Preliminary Procedures: Before requesting inspection for determining date of Substantial Completion, complete the following. List items below that are incomplete with request.

1. Prepare a list of items to be completed and corrected (punch list), the value of item on the list, and reasons why the Work is not complete.
2. Advise the Owner of pending insurance changeover requirement.
3. Grant the Owner unrestricted use of the Work and access to services and utilities. Include occupancy permits and similar releases.
4. Complete startup testing of systems.
5. Complete Owner’s Training. Instruct Owner's personnel in operation, adjustment, and maintenance of products, equipment, and systems.
6. Complete final cleaning requirements, including touch-up painting.
7. Submit specific warranties 14 days after Substantial Completion.
8. Submit sign-in sheets from training sessions
9. Submit one (1) electronic copy of Operation & Maintenance (O&M) Manuals

1.4 FINAL COMPLETION – **Please refer to Attached "General Contractor Close out and Hazmat Abatement Close Out checklist" at the end of this section.**

A. Preliminary Procedures: Before requesting final inspection for determining final completion, the items listed in 1.3 of this section must be complete. The Contractor must also complete the following:

1. Submit final certifications, and similar close-out documents.
2. Prepare and submit Project Record Documents, including construction photographs, damage or settlement surveys, property surveys, and similar record information.
3. Submit test/adjust/balance report records.
4. Terminate and remove temporary facilities from project site, along with mockups, construction tools, and similar elements.
5. Complete final cleaning and repair of all areas, including touch-up painting.
6. Submit final close-out submittals.
7. Submit a final Application for Payment according to Division 01 Section "Payment Procedures."
8. Submit certified copy of Architect's Substantial Completion inspection list of items to be completed or corrected (punch list), endorsed and dated by Architect. The certified copy of the list shall state that each item has been completed or otherwise resolved for acceptance.

B. Close-out submittals include, but are not necessarily limited to, as applicable:

1. Project Record Documents described in Section 01 78 39.
2. Certification of Substantial Completion (AIA Form G704)
3. Certificate of Final Completion (Exhibit D – Form of Final Completion Notice)
4. Certificate of Final Acceptance by the Architect (Exhibit H of the A/E Agreement – Form of Final Completion Certification with punch list sign-off)
5. Certificate of Final Completion by the Program Manager (Exhibit C of the PM Agreement – Form of Final Completion Certificate)
6. TEA Certificate of Project Compliance.
7. Final Change Order.
8. Final Acceptance for Payment to include acceptance of Final Change Order and therefore no work or retainage outstanding
9. Consent of Surety to Final Payment
10. City's Certificate of Occupancy
11. Contractor's Final Affidavit of Release of Liens
12. Contractor's Guarantee
13. Letter from Contractor listing all subcontractors and suppliers with contact information.
14. Transmittal listing Keys: Contractor shall prepare an itemized key list in complete detail ending in a statement that the keys were turned over, the Contractor's signature, a line stating that the keys were received and the receiver's signature. Copies of this list should be retained by the Contractor and receiver and a copy sent to the Architect, PM and Owner. Keys should be identified with tags corresponding to the approved room number designation.
15. Operating, Instruction and Maintenance Manuals for Equipment. For records, provide one (1) paper copy of all O&M manuals at final closeout.
16. Verification of training conducted: Provide copy of sign-in sheet. For records, provide one (1) DVD copy of all training sessions at final closeout.
17. Final approved submittals for HVAC Controls System, Data Cabling System, and Fire Alarm System, and Security System.

Refer to Attached "General Contractor Close out checklist" at the end of this section.

1.5 LIST OF INCOMPLETE ITEMS (PUNCH LIST)

A. Organization of List: Include name and identification of each space and area affected by construction operations for incomplete items and items needing correction including, if necessary, areas disturbed by Contractor that are outside the limits of construction.

1. Organize list of spaces in sequential order.
2. Organize items applying to each space by major element, including categories for ceiling, individual walls, floors, equipment, and building systems.
3. Include the following information at the top of each page:

    a. Project name.
    b. Date.
    c. Name of Contractor.
    d. Page number.

4. Submit list of incomplete items in the following format:

    a. PDF electronic file.

1.6 WARRANTIES

A. Submittal Time: All warranties shall commence on the date of substantial completion and copies of the Warranties be submitted no later than 14 days after substantial completion.

B. Organize warranty documents into an orderly sequence based on the table of contents of the Project Manual.

1. Bind warranties and bonds in heavy-duty, three-ring, vinyl-covered, loose-leaf binders, thickness as necessary to accommodate contents, and sized to receive 8-1/2-by-11-inch paper.
2. Provide heavy paper dividers with plastic-covered tabs for each separate warranty. Mark tab to identify the product or installation. Provide a typed description of the product or installation, including the name of the product and the name, address, and telephone number of Installer.
3. Identify each binder on the front and spine with the typed or printed title "WARRANTIES," Project name, and name of Contractor.
4. Scan warranties and bonds and assemble complete warranty and bond submittal package into a single indexed electronic PDF file with links enabling navigation to each item. Provide table of contents at beginning of document. Coordinate paragraph below if Division 01 Section "Operation and Maintenance Data" is used.

C. Provide additional copies of each warranty to include in operation and maintenance manuals.

D. Refer to attached checklist of warranties and close out customized by the Architect for each campus.

PART 2 - PRODUCTS

2.1 MATERIALS

A. Cleaning Agents: Use cleaning materials and agents recommended by manufacturer or fabricator of the surface to be cleaned. Do not use cleaning agents that are potentially hazardous to health or property or that might damage finished surfaces.

PART 3 - EXECUTION

3.1 FINAL CLEANING

A. General: Perform final cleaning. Conduct cleaning and waste-removal operations to comply with local laws and ordinances and Federal and local environmental and antipollution regulations.

B. Cleaning: Employ experienced workers or professional cleaners for final cleaning. Clean each surface or unit to condition expected in an average commercial building cleaning and maintenance program. Comply with manufacturer's written instructions.

1. Complete the following cleaning operations before requesting inspection for certification of Substantial Completion for entire Project or for a portion of Project:

    a. Clean Project site, yard, and grounds, in areas disturbed by construction activities, including landscape development areas, of rubbish, waste material, litter, and other foreign substances.
    b. Sweep paved areas broom clean. Remove petrochemical spills, stains, and other foreign deposits.
    c. Remove tools, construction equipment, machinery, and surplus material from Project site.
    d. Clean exposed exterior and interior hard-surfaced finishes to a dirt-free condition, free of stains, films, and similar foreign substances. Avoid disturbing natural weathering of exterior surfaces. Restore reflective surfaces to their original condition.
    e. Remove debris and surface dust from limited access spaces, including roofs, plenums, shafts, trenches, equipment vaults, manholes, attics, and similar spaces.
    f. Sweep concrete floors broom clean in unoccupied spaces.
    g. Vacuum carpet and similar soft surfaces, removing debris and excess nap; shampoo if visible soil or stains remain.
    h. Clean transparent materials, including mirrors and glass in doors and windows. Remove glazing compounds and other noticeable, vision-obscuring materials. Replace chipped or broken glass and other damaged transparent materials. Polish mirrors and glass, taking care not to scratch surfaces.
    i. Remove labels that are not permanent.
    j. Touch up and otherwise repair and restore marred, exposed finishes and surfaces. Replace finishes and surfaces that cannot be satisfactorily repaired or restored or that already show evidence of repair or restoration.

        1) Do not paint over "UL" and other required labels and identification, including mechanical and electrical nameplates.

    k. Wipe surfaces of mechanical and electrical equipment, elevator equipment, and similar equipment. Remove excess lubrication, paint and mortar droppings, and other foreign substances.
    l. Clean plumbing fixtures to a sanitary condition, free of stains, including stains resulting from water exposure.
    m. Replace disposable air filters and clean permanent air filters. Clean exposed surfaces of diffusers, registers, and grills.
    n. Clean ducts, blowers, and coils if units were operated without filters during construction or that display contamination with particulate matter upon inspection.

        1) Clean HVAC system in compliance with NADCA Standard 1992-01. Provide written report upon completion of cleaning.

o. Clean light fixtures, lamps, globes, and reflectors to function with full efficiency. Replace burned-out bulbs, and those noticeably dimmed by hours of use, and defective and noisy starters in fluorescent and mercury vapor fixtures to comply with requirements for new fixtures.
p. Leave Project clean and ready for occupancy.

C. Construction Waste Disposal: Comply with waste disposal requirements in Division 01 Section "Temporary Facilities and Controls."

General Contractor Close-out Checklist

To:	<<Name>> Project Manager, Dallas ISD	**Date:**	
GC:	<<Name of GC Firm>>	**A/E Firm:**	<<Name of A/E Firm>>
Org#:	xxx	**PM:**	<<Name of PM Firm>>
School Name			
Project Type:	☐ Addition	☐ Renovations	☐ New Construction

Item #	Document Description	Primary Responsibility	Tab #	Check-Off	Remarks
I.	**FINANCIAL RECONCILIATION / FINAL PAYMENT REQUIREMENTS**				
a.	Copies of Reconciliation to Dallas ISD Financial System and Copy of Final Payment	PM			PM will collect for close-out
b.	Certificate(s) of Insurance including General Liability and (Pollution and/or Professional Liability (if applicable)	PM			PM will collect for close-out
c.	Insurance Requirements at Final Completion Statement	PM			PM will collect for close-out
d.	Copy of Final Change Order	PM			PM will collect for close-out
e.	Copies of all executed Change Orders	PM			PM will collect for close-out
f.	Copies of all executed CAEAs and CAELs	PM			PM will collect for close-out with back-up information
g.	Copies of all executed AERAs	PM			PM will collect for close-out with back-up information
h.	Copies of all executed custodian overtime authorizations (Summary Recap (Hrs.)	PM			PM will collect for close-out. Include as deductive CAEA
i.	Confirmation of back charge for Prolog Converge licenses & Custodian Overtime	PM			PM will collect for close-out. Include as deductive CAEA
j.	Confirmation of back charge for technology refund (ERATE), if applicable	PM			PM will collect for close-out. Include as deductive CAEA
k.	MWBE Contract Closeout Evaluation Form	PM			PM will collect for close-out. Include final MWBE payment status report
II.	**PAYMENT AND PERFORMANCE BONDS**				
a.	"Consent of Surety Company to Final Payment"; AIA G707 (Confirm that Power of Attorney is attached to form.)	GC			
III.	**EVIDENCE OF PAYMENT OF DEBTS AND CLAIMS**				
a.	"Contractor's Affidavit of Payment of Debts and Claims" AIA G706	GC			
IV.	**SUBSTANTIAL COMPLETION**				
a.	AIA G704 - Certificate of Substantial Completion	A/E Dallas ISD PM			
b.	Punchlist - Issued at substantial completion	GC			
c.	Exhibit G - Form of Substantial Completion Certification	A/E			This is an Exhibit in the A/E Agreement
V.	**FINAL COMPLETION**				
a.	Exhibit H - Form of Final Competion Certification - with signed off punchlist	A/E			This is an Exhibit in the A/E Agreement
b.	TDLR - RAS report approved or A/E Letter	A/E			If the RAS report shows deficiencies, the A/E will have to confirm/explain and/or justify corrections
c.	Attachment C - Form of Program Manager's Final Completion Certificate	PM			This is an Exhibit in the PM Agreement
d.	Exhibit D - Form of Contractor's Final Completion Notice	GC			
e.	TEA - Certification of Project Compliance	A/E GC Dallas ISD PM			PM will coordinate the sign-off on this document.
VI.	**OPERATIONS AND MAINTENANCE MANUALS AND EVIDENCE OF TRAINING**				
a.	A/E's O&M Manuals confirmation letter.	GC			
b.	O&M Manuals submitted by GC to A/E	GC			Per detailed list developed by GC and reviewed by A/E and PM. One Manual per each school to be split by CSI Divisions
c.	Training Matrix, Sign-In sheet(s) and DVDs.	GC			GC is to provide a sign-in sheet for each system for which training has been provided to indicate the person, title and date of completion of the
VII.	**ATTIC STOCK / SPARE MATERIAL / KEY TRANSFER**				
a.	Signed off Transmittal Attic stock & spare material	GC			Provided by GC and received by Principal or Campus Facility Supervisor or Maintenance, as applicable
b.	Signed off Transmittal Key transfer (Accessory keys)	GC			Provided by GC and received by Principal or Campus Facilities Supervisor, as applicable
VIII.	**WARRANTIES - By SYSTEM (MEP, Fire alarm, Fire sprinkler, Roofing, Security, etc.)**				
a.	Exhibit B - Form of Contractor's Guarantee	GC			
b.	Exhibit B-2- Certification of Compliance with Contract Documents.	GC			
c.	Manufacturer's Warranty(ies)	GC			A separate "Warranties" manual should be provided for guarantees, warranties, etc.
d.	List of Subcontractors and Suppliers	GC			

IX.	**LOCAL AGENCIES APPROVALS (as applicable)**					
a.	City of Dallas - Certificate of Occupancy	GC				
b.	City of Dallas - Final Inspections (Building)	GC			Green tags colored copies	
c.	Storm Water Prevention Polution Plan, SWPPP	GC				
d.	Elevator Inspection Certificate	GC				
e.	Boiler Inspection Certificate	GC				
f.	Health Department Inspection Certificate	GC				
X.	**RECORD DOCUMENTS (DRAWINGS, SPECIFICATIONS, ETC.)**					
a.	Record Documents transmittal from GC to A/E	GC			GC is to update red-lined record drawings on a monthly basis. Final red-line record set to be provided to A/E.	
b.	A/E's receipt of Record Documents Letter	A/E			A/E is to provide a letter indicating that all record documents have been provided by the G.C.	
XI.	**GC DESIGNED DOCUMENTS**					
a.	Fire Alarm drawings	GC			Need Govermental Agency approved documents.	
b.	Security drawings	GC			Need Govermental Agency approved documents.	
c.	HVAC Controls drawings	GC			Need Govermental Agency approved documents.	
d.	Fire Sprinkler System drawings	GC			Need Govermental Agency approved documents.	
e.	Data Cabling drawings	GC			Need Govermental Agency approved documents.	
XII.	**CERTIFICATIONS**					
a.	Certification of Asbestos Free Project: Letter from GC as per AIA A201 13.11.1	GC				
b.	Certification of Lead-Free Potable Water System: Letter from GC as per AIA A201 13.12.1	GC				
XIII.	**FINAL SYSTEM REPORTS**					
a.	Final Test & Balance Report	T&B				
b.	Final Roof Inspection Report	Roof Inspector				
c.	Final HVAC Controls - CMCS Report	Dallas ISD Facilities				
XIV.	**WARRANTY INSPECTIONS**					
a.	6 month inspection shall be conducted no later than: <<Date>>					
b.	11 month inspecton shall be conducted no later than: <<Date>>					
XV.	**ACKNOWLEDGE STATEMENT**					
a.	Project Completion Acknowledgement - Signed and dated by School Principal	PM				
b.	Project Completion Notification to Dallas ISD Facilities.	Dallas ISD Project				

I have submitted the close-out documentation in compliance with applicable contract:

G.C. Firm	Print Name	Signature	Date

I have reviewed and acknowledge receipt of the close-out documentation submitted by the General Contractor and found it complete and in compliance with applicable contracts:

A/E Firm	Print Name	Signature	Date

I have reviewed and acknowledge receipt of the close-out documentation submitted by the General Contractor and the A/E and found it complete and in compliance with applicable contracts:

Program Manager	Print Name	Signature	Date

I have reviewed and acknowledge receipt of the close-out documentation submitted by the General Contractor, A/E and PM and found it complete and in compliance with applicable contracts:

Dallas Independent School District

Owner	Print Name	Signature	Date

HAZMAT CONTRACTOR CLOSE-OUT CHECKLIST

TO:	xxxxxxxxxxxxxxx, Contract Manager, DALLAS ISD	DATE:	
CONTRACTOR:		PM#:	
PROJECT ID / ORG:		EXTENT OF ABATEMENT:	☐ COMPLETE ☐ SPOT ☐ OTHER
CAMPUS:			
PURCHASE ORDER(S):			
PROJECT TYPE:	☐ Abatement of Exist. Bldgs in Acquired Land ☐ Abatement for Renovation Projects		

ITEM/ TAB	DOCUMENT DESCRIPTION	PRIMARY RESP	RECEIVED	REMARKS
I.	**PROJECT DOCUMENTATION and/or EVIDENCE OF COMPLIANCE**			
a.	OSHA Sampling			
b.	Waste Manifest			
c.	Daily work logs			
d.	Daily sign-in sheets			
e.	Asbestos Licensing			
f.	Respirator fit tests			
g.	Accident Report(s)			
h.	Notifications			
i.	Medical Records			
j.	Confirmation of Receipt - Letter of Completion Document	ENVIR DEPT		

I have submitted the close-out documentation in compliance with applicable contract:

JOC HAZMAT CONSTRUCTION FIRM	PRINT NAME	SIGNATURE	DATE
0			

I have reviewed and acknowledge receipt of the close-out documentation submitted by the General Contractor and found it complete and in compliance with applicable contracts:

JOC HAZMAT CONSULTANT FIRM	PRINT NAME	SIGNATURE	DATE

END OF SECTION 01 77 00

SECTION 01 78 23 - OPERATION AND MAINTENANCE DATA

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for preparing operation and maintenance manuals, including the following:

1. Operation and maintenance documentation directory.
2. Operation manuals for systems, subsystems, and equipment.
3. Product maintenance manuals.
4. Systems and equipment maintenance manuals.

B. Related Sections:
1. Division 01 Section "Submittal Procedures" for submitting copies of submittals for operation and maintenance manuals.
2. Division 02 Section “Demonstration and Training” for instructing Owner’s personnel in the maintenance of the products and in the operation of equipment and systems.
3. Divisions 02 through 49 Sections for specific operation and maintenance manual requirements for the Work in those Sections.

1.3 DEFINITIONS

A. System: An organized collection of parts, equipment, or subsystems united by regular interaction.

B. Subsystem: A portion of a system with characteristics similar to a system.

1.4 CLOSEOUT SUBMITTALS

A. Manual Content: Operations and maintenance manual content is specified in individual specification sections to be reviewed at the time of Section submittals. Submit reviewed manual content formatted and organized as required by this Section.

1. Where applicable, clarify and update reviewed manual content to correspond to modifications and field conditions.

B. Format: Submit operations and maintenance manuals in the following format:

1. PDF electronic file. Assemble each manual into a composite electronically-indexed file. Submit on digital media acceptable to Architect and Program Manager.

a. Name each indexed document file in composite electronic index with applicable item name. Include a complete electronically-linked operation and maintenance directory.
b. Enable inserted reviewer comments on draft submittals.

2. For Facilities use, provide one (1) PDF Electronic File of all O&M manuals at substantial completion. For Permanent Records, provide one (1) paper copy of all O&M manuals at final closeout.

3. Include a complete operation and maintenance directory. Enclose title pages and directories in clear plastic sleeves for paper copy. Architect will return PDF Electronic File and paper copy.

C. Initial Manual Submittal: Submit draft PDF copy of each manual at least 30 calendar days before commencing demonstration and training. Architect will comment on whether general scope and content of manual are acceptable.

D. Final Manual Submittal: Submit each manual in final form as a PDF prior to requesting inspection for Substantial Completion and at least 10 calendar days before commencing demonstration and training. Architect will return copy with comments.

1. Correct or modify each manual to comply with Architect and Program Manager's Comments. Submit copy of each corrected manual within 10 days of receipt of Comments and prior to commencing demonstration and training.

PART 2 - PRODUCTS

2.1 OPERATION AND MAINTENANCE DOCUMENTATION DIRECTORY

A. Organization: Include a section in the directory for each of the following:

1. List of documents.
2. List of systems.
3. List of equipment.
4. Table of contents.

B. List of Systems and Subsystems: List systems alphabetically. Include references to operation and maintenance manuals that contain information about each system.

C. List of Equipment: List equipment for each system, organized alphabetically by system. For pieces of equipment not part of system, list alphabetically in separate list.

D. Tables of Contents: Include a table of contents for each emergency, operation, and maintenance manual.

E. Identification: In the documentation directory and in each operation and maintenance manual, identify each system, subsystem, and piece of equipment with same designation used in the Contract Documents. If no designation exists, assign a designation according to ASHRAE Guideline 4, "Preparation of Operating and Maintenance Documentation for Building Systems."

2.2 REQUIREMENTS FOR EMERGENCY, OPERATION, AND MAINTENANCE MANUALS

A. Organization: Unless otherwise indicated, organize each manual into a separate section for each system and subsystem, and a separate section for each piece of equipment not part of a system. Each manual shall contain the following materials, in the order listed:

1. Title page.
2. Table of contents.
3. Manual contents.

B. Title Page: Include the following information:

1. Subject matter included in manual.
2. Name and address of Project.
3. Name and address of Owner.
4. Date of submittal.
5. Name and contact information for Contractor.
6. Name and contact information for Architect.
7. Names and contact information for major consultants to the Architect that designed the systems contained in the manuals.

C. Table of Contents: List each product included in manual, identified by product name, indexed to the content of the volume, and cross-referenced to Specification Section number in Project Manual.

1. If operation or maintenance documentation requires more than one volume to accommodate data, include comprehensive table of contents for all volumes in each volume of the set.

D. Manual Contents: Organize into sets of manageable size. Arrange contents alphabetically by system, subsystem, and equipment. If possible, assemble instructions for subsystems, equipment, and components of one system into a single binder.

E. Manuals, Electronic Files: Submit manuals in the form of a multiple file composite electronic PDF file for each manual type required.

1. Electronic Files: Use electronic files prepared by manufacturer where available. Where scanning of paper documents is required, configure scanned file for minimum readable file size.
2. File Names and Bookmarks: Enable bookmarking of individual documents based upon file names. Name document files to correspond to system, subsystem, and equipment names used in manual directory and table of contents. Group documents for each system and subsystem into individual composite bookmarked files, then create composite manual, so that resulting bookmarks reflect the system, subsystem, and equipment names in a readily navigated file tree. Configure electronic manual to display bookmark panel upon opening file.

F. Manuals, Paper Copy: Submit manual in the form of hard copy, bound and labeled volumes.

1. Binders: Heavy-duty, three-ring, vinyl-covered, loose-leaf binders, in thickness necessary to accommodate contents, sized to hold 8-1/2-by-11-inch paper; with clear plastic sleeve on spine to hold label describing contents and with pockets inside covers to hold folded oversize sheets.

a. If two or more binders are necessary to accommodate data of a system, organize data in each binder into groupings by subsystem and related components. Cross-

reference other binders if necessary to provide essential information for proper operation or maintenance of equipment or system.

b. Identify each binder on front and spine, with printed title "OPERATION AND MAINTENANCE MANUAL," Project title or name, and subject matter of content. Indicate volume number for each of the three required multiple-volume sets.

2. Dividers: Heavy-paper dividers with plastic-covered tabs for each section of the manual. Mark each tab to indicate contents. Include typed list of products and major components of equipment included in the section on each divider, cross-referenced to Specification Section number and title of Project Manual.
3. Protective Plastic Sleeves: Transparent plastic sleeves designed to enclose diagnostic software storage media for computerized electronic equipment.
4. Supplementary Text: Prepared on 8-1/2-by-11-inch white bond paper.
5. Drawings: Attach reinforced, punched binder tabs on drawings and bind with text.

a. If oversize drawings are necessary, fold drawings to same size as text pages and use as foldouts.

b. If drawings are too large to be used as foldouts, fold and place drawings in labeled envelopes and bind envelopes in rear of manual. At appropriate locations in manual, insert typewritten pages indicating drawing titles, descriptions of contents, and drawing locations.

2.3 OPERATION MANUALS

A. Content: In addition to requirements in this Section, include operation data required in individual Specification Sections and the following information:

1. System, subsystem, and equipment descriptions. Use designations for systems and equipment indicated on Contract Documents.
2. Performance and design criteria if Contractor is delegated design responsibility.
3. Operating standards.
4. Operating procedures.
5. Operating logs.
6. Wiring diagrams.
7. Control diagrams.
8. Piped system diagrams.
9. Precautions against improper use.
10. License requirements including inspection and renewal dates.

B. Descriptions: Include the following:

1. Product name and model number. Use designations for products indicated on Contract Documents.
2. Manufacturer's name.
3. Equipment identification with serial number of each component.
4. Equipment function.
5. Operating characteristics.
6. Limiting conditions.
7. Performance curves.
8. Engineering data and tests.
9. Complete nomenclature and number of replacement parts.

C. Operating Procedures: Include the following, as applicable:

1. Startup procedures.
2. Equipment or system break-in procedures.
3. Routine and normal operating instructions.
4. Regulation and control procedures.
5. Instructions on stopping.
6. Normal shutdown instructions.
7. Seasonal and weekend operating instructions.
8. Required sequences for electric or electronic systems.
9. Special operating instructions and procedures.

D. Systems and Equipment Controls: Describe the sequence of operation and diagram controls as installed.

E. Piped Systems: Diagram piping as installed, and identify color-coding where required for identification.

2.4 PRODUCT MAINTENANCE MANUALS

A. Content: Organize manual into a separate section for each product, material, and finish. Include source information, product information, maintenance procedures, repair materials and sources, and warranties and bonds, as described below.

B. Source Information: List each product included in the manual, identify them by product name, and arrange to match manual's table of contents. For each product, list name, address, and telephone number of Installer or supplier and maintenance service agent, and cross-reference Specification Section number and title in Project Manual and drawing or schedule designation or identifier where applicable.

C. Product Information: Include the following, as applicable:

1. Product name and model number.
2. Manufacturer's name.
3. Color, pattern, and texture.
4. Material and chemical composition.
5. Reordering information for specially manufactured products.

D. Maintenance Procedures: Include manufacturer's written recommendations and the following:

1. Inspection procedures.
2. Types of cleaning agents to be used and methods of cleaning.
3. List of cleaning agents and methods of cleaning detrimental to product.
4. Schedule for routine cleaning and maintenance.
5. Repair instructions.

E. Repair Materials and Sources: Include lists of materials and local sources of materials and related services.

F. Warranties and Bonds: Include copies of warranties and bonds and lists of circumstances and conditions that would affect validity of warranties or bonds.

1. Include procedures to follow and required notifications for warranty claims.

2.5 SYSTEMS AND EQUIPMENT MAINTENANCE MANUALS

A. Content: For each system, subsystem, and piece of equipment not part of a system, include source information, manufacturers' maintenance documentation, maintenance procedures, maintenance and service schedules, spare parts list and source information, maintenance service contracts, and warranty and bond information, as described below.

B. Source Information: List each system, subsystem, and piece of equipment included in the manual, identify by product name and arrange to match manual's table of contents. For each product, list name, address, and telephone number of Installer or supplier and maintenance service agent, and cross-reference Specification Section number and title in Project Manual and drawing or schedule designation or identifier where applicable.

C. Manufacturers' Maintenance Documentation: Manufacturers' maintenance documentation including the following information for each component part or piece of equipment:

1. Standard maintenance instructions and bulletins.
2. Drawings, diagrams, and instructions required for maintenance, including disassembly and component removal, replacement, and assembly.
3. Identification and nomenclature of parts and components.
4. List of items recommended to be stocked as spare parts.

D. Maintenance Procedures: Include the following information and items that detail essential maintenance procedures:

1. Test and inspection instructions.
2. Troubleshooting guide.
3. Precautions against improper maintenance.
4. Disassembly; component removal, repair, and replacement; and reassembly instructions.
5. Aligning, adjusting, and checking instructions.
6. Demonstration and training video recording, if available.

E. Maintenance and Service Schedules: Include service and lubrication requirements, list of required lubricants for equipment, and separate schedules for preventive and routine maintenance and service with standard time allotment.

1. Scheduled Maintenance and Service: Tabulate actions for daily, weekly, monthly, quarterly, semiannual, and annual frequencies.
2. Maintenance and Service Record: Include manufacturers' forms for recording maintenance.

F. Spare Parts List and Source Information: Include lists of replacement and repair parts, with parts identified and cross-referenced to manufacturers' maintenance documentation and local sources of maintenance materials and related services.

G. Maintenance Service Contracts: Include copies of maintenance agreements with name and telephone number of service agent.

H. Warranties and Bonds: Include copies of warranties and bonds and lists of circumstances and conditions that would affect validity of warranties or bonds.

1. Include procedures to follow and required notifications for warranty claims.

PART 3 - EXECUTION

3.1 MANUAL PREPARATION

A. Product Maintenance Manual: Assemble a complete set of maintenance data indicating care and maintenance of each product, material, and finish incorporated into the Work.

B. Operation and Maintenance Manuals: Assemble a complete set of operation and maintenance data indicating operation and maintenance of each system, subsystem, and piece of equipment not part of a system.

1. Engage a factory-authorized service representative to assemble and prepare information for each system, subsystem, and piece of equipment not part of a system.
2. Prepare a separate manual for each system and subsystem, in the form of an instructional manual for use by Owner's operating personnel.

C. Manufacturers' Data: Where manuals contain manufacturers' standard printed data, include only sheets pertinent to product or component installed. Mark each sheet to identify each product or component incorporated into the Work. If data include more than one item in a tabular format, identify each item using appropriate references from the Contract Documents. Identify data applicable to the Work and delete references to information not applicable.

1. Prepare supplementary text if manufacturers' standard printed data are not available and where the information is necessary for proper operation and maintenance of equipment or systems.

D. Drawings: Prepare drawings supplementing manufacturers' printed data to illustrate the relationship of component parts of equipment and systems and to illustrate control sequence and flow diagrams. Coordinate these drawings with information contained in record Drawings to ensure correct illustration of completed installation.

1. Do not use original project record documents as part of operation and maintenance manuals.
2. Comply with requirements of newly prepared record Drawings in Division 01 Section "Project Record Documents."

E. Comply with Division 01 Section "Closeout Procedures" for schedule for submitting operation and maintenance documentation.

END OF SECTION 01 78 23

SECTION 01 78 39 - PROJECT AS-BUILTS & RECORD DOCUMENTS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for project record documents, including the following:

1. Record Drawings.
2. Record Specifications.
3. Record Product Data.
4. Miscellaneous record submittals.

B. Related Sections:
1. Division 01 Section "Execution" for final property survey.
2. Division 01 Section "Closeout Procedures" for general closeout procedures.
3. Division 01 Section "Operation and Maintenance Data" for operation and maintenance manual requirements.
4. Divisions 02 through 49 Sections for specific requirements for project record documents of the Work in those Sections.

1.3 CLOSEOUT SUBMITTALS

A. Record Drawings: Comply with the following:

1. Number of Copies: Submit one set(s) of marked-up record prints.
2. Number of Copies: Submit copies of record Drawings as follows:

a. Initial Submittal: Submit two paper copies set as well as PDF electronic files of marked-up record prints and two sets of plots from corrected record digital data files. Architect will indicate whether general scope of changes, additional information recorded, and quality of drafting are acceptable.
b. Final Submittal: Submit two paper copies set as well as PDF electronic files of marked-up record prints. Print each Drawing, whether or not changes and additional information were recorded.

B. Record Specifications: Submit two paper copies as well as PDF electronic files of Project's Specifications, including addenda and contract modifications.

C. Record Product Data: Submit one paper copy set as well as PDF electronic files of each submittal.

1. Where record Product Data are required as part of operation and maintenance manuals, submit duplicate marked-up Product Data as a component of manual.

D. Miscellaneous Record Submittals: Refer to other Specification Sections for miscellaneous record-keeping requirements and submittals in connection with various construction activities. Submit one paper copy set as well as PDF electronic files of each submittal.

E. Reports: Submit written report weekly indicating items incorporated in Project record documents concurrent with progress of the Work, including modifications, concealed conditions, field changes, product selections, and other notations incorporated.

PART 2 - PRODUCTS

2.1 As-Built Drawings

A. As-Built Drawings: Maintain one set of marked-up paper copies of the Contract Drawings and Shop Drawings.

1. Preparation: Mark record prints to show the actual installation where installation varies from that shown originally. Require individual or entity who obtained record data, whether individual or entity is Installer, subcontractor, or similar entity, to provide information for preparation of corresponding marked-up record prints.

    a. Give particular attention to information on concealed elements that would be difficult to identify or measure and record later.
    b. Accurately record information in an acceptable drawing technique.
    c. Record data as soon as possible after obtaining it.
    d. Record and check the markup before enclosing concealed installations.
    e. Cross-reference record prints to corresponding archive photographic documentation.

2. Content: Types of items requiring marking include, but are not limited to, the following:

    a. Dimensional changes to Drawings.
    b. Revisions to details shown on Drawings.
    c. Depths of foundations below first floor.
    d. Locations and depths of underground utilities.
    e. Revisions to routing of piping and conduits.
    f. Revisions to electrical circuitry.
    g. Actual equipment locations.
    h. Duct size and routing.
    i. Locations of concealed internal utilities.
    j. Changes made by Change Order or Construction Change Directive.
    k. Changes made following Architect's written orders.
    l. Details not on the original Contract Drawings.
    m. Field records for variable and concealed conditions.
    n. Record information on the Work that is shown only schematically.

3. Mark the Contract Drawings and Shop Drawings completely and accurately. Utilize personnel proficient at recording graphic information in production of marked-up record prints.
4. Mark record sets with erasable, red-colored pencil. Use other colors to distinguish between changes for different categories of the Work at same location.
5. Mark important additional information that was either shown schematically or omitted from original Drawings.

6. Note Construction Change Directive numbers, alternate numbers, Change Order numbers, and similar identification, where applicable.

B. Record Digital Data Files: Immediately before inspection for Certificate of Substantial Completion, review marked-up as-built prints with Architect. When authorized, submit marked-up to Architect. The Architect will then prepare a full set of corrected digital data files of the Contract Drawings, as follows:

1. Format: Annotated PDF electronic file.
2. Incorporate changes and additional information previously marked on record prints. Delete, redraw, and add details and notations where applicable.
3. Refer instances of uncertainty to Architect for resolution.

C. Format: Identify and date each record Drawing; include the designation "PROJECT RECORD DRAWING" in a prominent location.

1. Record Prints: Organize record prints and newly prepared record Drawings into manageable sets. Bind each set with durable paper cover sheets. Include identification on cover sheets.
2. Identification: As follows:

a. Project name.
b. Date.
c. Designation "PROJECT RECORD DRAWINGS."
d. Name of Architect.
e. Name of Contractor.

2.2 RECORD SPECIFICATIONS

A. Preparation: Mark Specifications to indicate the actual product installation where installation varies from that indicated in Specifications, addenda, and contract modifications.

1. Give particular attention to information on concealed products and installations that cannot be readily identified and recorded later.
2. Mark copy with the proprietary name and model number of products, materials, and equipment furnished, including substitutions and product options selected.
3. Record the name of manufacturer, supplier, Installer, and other information necessary to provide a record of selections made.
4. For each principal product, indicate whether record Product Data has been submitted in operation and maintenance manuals instead of submitted as record Product Data.
5. Note related Change Orders and record Drawings where applicable.

B. Format: Submit record Specifications as a paper copy as well as in scanned PDF electronic file(s) of marked up paper copy.

2.3 RECORD PRODUCT DATA

A. Preparation: Mark Product Data to indicate the actual product installation where installation varies substantially from that indicated in Product Data submittal.

1. Give particular attention to information on concealed products and installations that cannot be readily identified and recorded later.

2. Include significant changes in the product delivered to Project site and changes in manufacturer's written instructions for installation.
3. Note related Change Orders, record Specifications, and record Drawings where applicable.

B. Format: Submit record Product Data as a paper copy as well as scanned PDF electronic file(s) of marked up paper copy.

1. Include record Product Data directory organized by specification section number and title, electronically linked to each item of record Product Data.

PART 3 - EXECUTION

3.1 RECORDING AND MAINTENANCE

A. Recording: Maintain one copy of each submittal during the construction period for project record document purposes. Post changes and modifications to project record documents as they occur; do not wait until the end of Project.

B. Maintenance of Record Documents and Samples: Store record documents and Samples in the field office apart from the Contract Documents used for construction. Do not use project record documents for construction purposes. Maintain record documents in good order and in a clean, dry, legible condition, protected from deterioration and loss. Provide access to project record documents for Architect's reference during normal working hours.

END OF SECTION 01 78 39

SECTION 01 79 00 - DEMONSTRATION AND TRAINING

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for instructing Owner's personnel, including the following:

1. Demonstration of operation of systems, subsystems, and equipment.
2. Training in operation and maintenance of systems, subsystems, and equipment.
3. Demonstration and training video recordings.

B. Related Sections:

1. Divisions 02 through 49 Sections for specific requirements for demonstration and training for products in those Sections.

1.3 INFORMATIONAL SUBMITTALS

A. Instruction Program: Submit outline of instructional program for demonstration and training including a list of training modules and a schedule of proposed dates, times, length of instruction time, and instructors' names for each training module. Include learning objective and outline for each training module.

1. Indicate proposed training modules utilizing manufacturer-produced demonstration and training video recordings for systems, equipment, and products in lieu of video recording of live instructional module.

B. Qualification Data: For instructor.

C. Attendance Record: For each training module, submit list of participants and length of instruction time.

1.4 CLOSEOUT SUBMITTALS

A. Demonstration and Training Video Recordings: Submit two copies within seven days of end of each training module. Needs to match section on Final Completion.

1. Identification: On each copy, provide an applied label with the following information:

a. Name of Project.
b. Name and address of videographer.
c. Name of Architect.

d. Name of Contractor.
e. Date of video recording.

2. At completion of training, submit complete training manual(s) for Owner's use.

1.5 QUALITY ASSURANCE

A. Instructor Qualifications: A factory-authorized service representative, complying with requirements in Division 01 Section "Quality Requirements," experienced in operation and maintenance procedures and training.

1.6 COORDINATION

A. Coordinate instruction schedule with Owner's operations. Adjust schedule as required to minimize disrupting Owner's operations.

B. Coordinate instructors, including providing notification of dates, times, length of instruction time, and course content.

C. Coordinate content of training modules with content of approved emergency, operation, and maintenance manuals. Do not submit instruction program until operation and maintenance data has been reviewed and approved by Architect.

PART 2 - PRODUCTS

2.1 INSTRUCTION PROGRAM

A. Program Structure: Develop an instruction program that includes individual training modules for each system and for equipment not part of a system, as required by individual Specification Sections.

B. Training Modules: Develop a learning objective and teaching outline for each module. Include a description of specific skills and knowledge that participant is expected to master. For each module, include instruction for the following as applicable to the system, equipment, or component:

1. Basis of System Design, Operational Requirements, and Criteria: Include the following:

a. System, subsystem, and equipment descriptions.
b. Performance and design criteria if Contractor is delegated design responsibility.
c. Operating standards.
d. Regulatory requirements.
e. Equipment function.
f. Operating characteristics.
g. Limiting conditions.
h. Performance curves.

2. Documentation: Review the following items in detail:

a. Emergency manuals.
b. Operations manuals.
c. Maintenance manuals.

d. Project record documents.
e. Identification systems.
f. Warranties and bonds.
g. Maintenance service agreements and similar continuing commitments.

3. Emergencies: Include the following, as applicable:

a. Instructions on meaning of warnings, trouble indications, and error messages.
b. Instructions on stopping.
c. Shutdown instructions for each type of emergency.
d. Operating instructions for conditions outside of normal operating limits.
e. Sequences for electric or electronic systems.
f. Special operating instructions and procedures.

4. Operations: Include the following, as applicable:

a. Startup procedures.
b. Equipment or system break-in procedures.
c. Routine and normal operating instructions.
d. Regulation and control procedures.
e. Control sequences.
f. Safety procedures.
g. Instructions on stopping.
h. Normal shutdown instructions.
i. Operating procedures for emergencies.
j. Operating procedures for system, subsystem, or equipment failure.
k. Seasonal and weekend operating instructions.
l. Required sequences for electric or electronic systems.
m. Special operating instructions and procedures.

5. Adjustments: Include the following:

a. Alignments.
b. Checking adjustments.
c. Noise and vibration adjustments.
d. Economy and efficiency adjustments.

6. Troubleshooting: Include the following:

a. Diagnostic instructions.
b. Test and inspection procedures.

7. Maintenance: Include the following:

a. Inspection procedures.
b. Types of cleaning agents to be used and methods of cleaning.
c. List of cleaning agents and methods of cleaning detrimental to product.
d. Procedures for routine cleaning
e. Procedures for preventive maintenance.
f. Procedures for routine maintenance.
g. Instruction on use of special tools.

8. Repairs: Include the following:

a. Diagnosis instructions.

b. Repair instructions.
c. Disassembly; component removal, repair, and replacement; and reassembly instructions.
d. Instructions for identifying parts and components.
e. Review of spare parts needed for operation and maintenance.

PART 3 - EXECUTION

3.1 PREPARATION

A. Assemble educational materials necessary for instruction, including documentation and training module. Assemble training modules into a training manual organized in coordination with requirements in Division 01 Section "Operations and Maintenance Data."

B. Set up instructional equipment at instruction location.

3.2 INSTRUCTION

A. Engage qualified instructors to instruct Owner's personnel to adjust, operate, and maintain systems, subsystems, and equipment not part of a system.
1. Owner will furnish an instructor to describe Owner's operational philosophy.
2. Owner will furnish Contractor with names and positions of participants.

B. Scheduling: Provide instruction at mutually agreed on times. For equipment that requires seasonal operation, provide similar instruction at start of each season.

1. Schedule training with Owner through Program Manager with at least 7 days advance notice.

C. Cleanup: Collect used and leftover educational materials and give to Owner. Remove instructional equipment. Restore systems and equipment to condition existing before initial training use.

3.3 DEMONSTRATION AND TRAINING VIDEO RECORDINGS

A. General: Record each training module separately. Include classroom instructions and demonstrations, board diagrams, and other visual aids, but not student practice.

B. Video Recording Format: Provide high-quality color video recordings with menu navigation in format acceptable to Architect.

C. Recording: Mount camera on tripod before starting recording, unless otherwise necessary to show area of demonstration and training. Display continuous running time.

END OF SECTION 01 79 00

SECTION 01 91 00 – GENERAL COMMISSIONING REQUIREMENTS

PART 1 - GENERAL

1.1 SUMMARY

A. The Owner will perform the Commissioning activities or has retained an independent Commissioning Authority (CxA) to coordinate Commissioning activities for this project. The objective of the Commissioning process is to verify and document that the performance of facilities, systems, and assemblies installed as part of this project meet the project's defined objectives and criteria.

B. This section outlines the general roles and responsibilities of the CxA, Owner, and General Contractor. Divisions 21, 22, 23, and 26 sections define roles and responsibilities applicable to Division 21, 22, 23, and 26 work.

C. The CxA is an independent contractor retained directly by the Owner and will coordinate all Commissioning activities with the Owner's representative.

D. Commissioning requires support from the contractors. The Commissioning Process does not relieve any contractor from their obligation to complete all portions of work in a satisfactory manner. Post contract/construction award, the Contractor shall not use any Commissioning responsibilities/obligations as justification for construction delays or requests for additional monies.

E. The General Contractor is responsible for coordinating all Commissioning activities with their Sub-Contractors.

1.2 RELATED SECTIONS

A. Division 21 Section 21 0800 – Commissioning of Fire Suppression

B. Division 22 Section 22 0800 – Commissioning of Plumbing Systems

C. Division 23 Section 23 0800 – Commissioning of HVAC Systems

D. Division 26 Section 26 0800 – Commissioning of Electrical Systems

E. Individual Division 21, 22, 23, and 26 sections contain requirements related to the Commissioning process, if applicable for that Division.

1.3 DEFINITIONS

A. *Acceptance:* A formal action, taken by a person with appropriate authority (which may/may not be contractually defined) to declare that some aspect of the project meets defined requirements, thus permitting subsequent activities to proceed. The Owner's Representative shall be responsible for evaluating acceptable criteria.

B. *Commissioning Process or Commissioning (Cx):* A quality focused process for enhancing the delivery of a project. The process focuses on verifying and documenting that the facility and all of

its systems and assemblies are planned, designed, installed, tested, operated, and maintained to meet the Owner's Requirements.

C. *Commissioning Process Activity:* A component of the Commissioning Process.

D. *Commissioning Authority (CxA):* An entity identified by the Owner who plans, schedules, and coordinates the Commissioning team to implement the Commissioning Process.

E. *Commissioning Field Report:* A written document that identifies the Commissioning activities completed during a visit to the project site. The report identifies significant findings, results, comments and questions that resulted from the visit. This is typically produced by the CxA per site visit.

F. *Commissioning Photo Log:* A log of photographs that support the items identified in the Commissioning Issues Log. The photo log numbering corresponds to the issue numbers listed in the Cx issues log.

G. *Commissioning Plan:* A document that outlines the organization, schedule, allocation of resources, and documentation requirements of the Commissioning Process. The Cx Plan will be developed by the CxA.

H. *Commissioning Process Activities*: Components of the Commissioning Process.

I. *Commissioning Progress Report*: A written document that details activities completed as part of the Commissioning Process and significant findings from those activities, and is continuously updated during the course of a project.

J. *Commissioning Request for Information (RFI):* Form used by the Commissioning Authority to request information from the design or construction team.

K. *Commissioning Team:* The individuals and agencies who, through coordinated actions, are responsible for implementing the Commissioning Process. The Cx Team shall consist of: CxA, GC, MC, EC, TAB Contractor, Controls Contractor, Owner's Representative, A/E Representatives and equipment suppliers (as needed).

L. *Commissioning Testing*: The evaluation and documentation of the equipment, assemblies, any building/equipment controls, and systems delivery and condition, installation, proper function according to the manufacturer's specifications and project documentation to meet the design criteria.

M. *Construction Team:* The General Contractor, related sub-contractors, and other contractors working for the Owner during the Construction Phase.

N. *Construction Documents*: This includes a wide range of documents, which will vary from project to project, and with the Owner's needs and regulations, laws, and jurisdictional requirements. Construction documents usually include the project manual (specifications), plans (drawings), and general terms and conditions of the contract.

O. *Contract Documents*: This includes a wide range of documents, which will vary from project to project and with the owner's needs, regulations, laws, and jurisdictional requirements. Contract documents frequently include price agreements; construction management process; subcontractor agreements or requirements; requirements and procedures for submittals, changes, and other construction requirements; timeline for completion; and the construction documents.

P. *Commissioning Issues Log:* A formal document, created and maintained by the CxA, and ongoing record of problems or concerns identified through/during the construction phases which deviate from the project's construction documents, applicable codes and/or normal construction industry practices and their resolution. Items on this issues log should be reviewed by the GC and corrected in a timely manner by the applicable trades and contractors.

Q. *Coordination Drawings:* Drawings showing the work of all trades to illustrate that equipment can be installed in the space allocated without compromising equipment function or access for maintenance and replacement. These drawings graphically illustrate and dimension manufacturers' recommended maintenance clearances.

R. *Design Review (Peer)*: An independent and objective technical review of the design of the project or a part thereof, conducted at specified stages of design completion by one or more qualified professionals, for the purpose of enhancing the quality of the design and to determine compliance with regulations, codes, or other standards administered by the Authority having Jurisdiction. The CxA may perform a Design Review during the early stages of design.

S. *Design Review (Commissioning)*: A review of the design documents to determine compliance with the Owner's Requirements and/or Basis of Design, including coordination between systems and assemblies being Commissioned, features and access for testing, Commissioning and maintenance, and other reviews required by the Owner.

T. *Facility Guide*: A basic building systems description and operating plan with general procedures and confirmed facility operating conditions, set points, schedules, and operating procedures for use by facility operations to properly operate the facility.

U. *Final Commissioning Report*: A document that records the activities and results of the Commissioning Process and is developed from the final Commissioning Plan with all of its attached appendices.

V. *Functional Performance Test (FPT):* A written protocol that defines methods, personnel, and expectations, for tests conducted on components, equipment, assembles, systems, and interfaces among systems. These documents shall be developed and provided by the CxA and shall require pre- approval by the Owner's Representative.

W. *Pre-Functional Checklist (PFC):* A form used by the installing contractors to verify that appropriate components are on-site, ready for installation, correctly installed, started up, tested and balanced, in compliance with the owner's project requirements, and is ready for Functional Performance Testing. These documents shall be developed and provided by the CxA and shall require pre-approval by the Owner's Representative.

X. *Submittal Review*: A Commissioning review of the equipment submittals for relevant mechanical, electrical, plumbing and energy consuming equipment and systems.

Y. *Test Procedure*: A written protocol that defines methods, personnel, and expectations for tests conducted on components, equipment, assemblies, systems, and interfaces among systems to verify compliance with the Owner's Project Requirements.

1.4 ROLES AND RESPONSIBILITIES

A. Commissioning Authority (CxA)
   1. Develop a Commissioning Plan outlining the organization, schedule, and documentation requirements of the Commissioning Process.

2. Coordinate and direct the Commissioning activities in a logical, sequential and efficient manner using consistent protocols and forms, centralized documentation, clear and regular communications with the Cx team, and frequently update project timelines and schedules for Cx activities.
3. The CxA is not responsible for the design concept, design criteria, compliance with codes, site safety, construction means and methods, review or approval of change orders, design or general construction scheduling, cost estimating, or construction management.
4. Review contract documents for completeness and quality.
5. Perform focused reviews of the design, drawings and specifications at various stages of development (during schematic design, design development and contract document phases).
6. Develop full Commissioning specifications for all Commissioned equipment (Owner may provide the specifications). Coordinate them with, and integrate into, the specifications of the architect and engineers.
    a. The Commissioning specification will include:
        1) a detailed description of the responsibilities of all parties
        2) details of the Commissioning process
        3) reporting and documentation requirements, including formats
        4) alerts to coordination issues, deficiency resolution
        5) construction checklist and startup requirements
        6) subcontractors' Pre-Functional Checklists (PFC) Forms and responsibilities
        7) the Functional Performance Testing (FPT) Forms and process
        8) specific Functional Performance Test requirements, including testing conditions and acceptance criteria for each piece of equipment to be Commissioned
7. The CxA may assist with problem solving, non-conformance or deficiencies, but ultimately that responsibility resides with the General Contractor (GC) and the Architect/Engineer (A/E). The primary role of the CxA is to oversee the Commissioning process. This includes site observations of installation of Commissioned systems and equipment, development and coordination of the execution of a PFC and FPT testing plan and observation and documentation of performance that systems are functioning in accordance with the Owner's Requirements, design intent and in accordance with the Contract Documents. The Contractors will provide all tools and personnel to start, check-out and test equipment and systems, except as noted in this section.
8. Coordinate the Commissioning work and work with the GC to incorporate Commissioning activities into the master project schedule maintained by the GC.
9. Update and revise the Commissioning Plan as required.
10. Plan and conduct a Commissioning scoping meeting and other Commissioning meetings with the Cx team. The CxA will record meeting minutes for Cx meetings facilitated by the CxA and distribute them to all Cx Team members.
11. Request and review additional information required to perform Commissioning tasks, including installation, operations and maintenance (IOM) manuals and materials, contractor start-up and checkout procedures. Document results and incorporate into the Commissioning plan.
12. Review Contractor submittals applicable to systems being Commissioned, for compliance with the Owner's requirements and for coordination with the Commissioning Process. The CxA review provides information to the Design Team but is not a review for acceptance or rejection of the submitted equipment or system; acceptance or rejection of any submittal remains the responsibility of the Design Team.
13. Conduct periodic construction observations to verify that systems and equipment are installed consistently with Project's requirements. Document deficiencies and distribute to Cx Team members in a timely manner.
14. Attend selected planning and job-site meetings to obtain information on construction progress.

15. With necessary assistance and review from installing contractors, write and distribute the Pre-Functional Checklists and Functional Performance Test procedures for systems and equipment.
16. Approve Pre-Functional Checklists completed by GC by selected site observation visits and spot checking to confirm that systems and equipment are ready for Functional Performance Tests.
17. Review start-up and TAB reports to confirm included systems are ready for Functional Performance Testing.
18. Coordinate, witness and document Functional Performance Testing by installing contractors. Coordinate retesting as necessary until satisfactory performance is achieved per design specifications.
19. Coordinate, witness and document required seasonal or deferred Functional Performance Testing and any deficiency corrections required.
20. Review equipment warranties and confirm that they are project specific and clearly define the Owner's responsibilities if any.
21. Oversee and review the training of the Owner's operating personnel.
22. Review O&M manuals submitted by the GC.
23. Provide a final Commissioning report for review and acceptance by the Owner's Representative.
24. The CxA is not responsible for construction means and methods or for site safety and security.
25. The CxA will not authorize or approve construction cost amendments, changes to the construction schedule, or changes to the contract documents.
26. Participate in the TAB Field verification process using a sampling method. Document the verification using TAB FPTs.

B. General Contractor (GC) and Sub-Contractors
1. The GC is responsible for coordinating all Commissioning activities of the sub-contractors. Commissioning activities may be completed by the Mechanical Contractor (MC), Electrical Contractor (EC), Controls Contractor (CC), or Test and Balance (TAB) contractor, but the GC is ultimately responsible for completion of all Cx related tasks.
2. Facilitate the coordination of the Commissioning work by the CxA and incorporate Commissioning activities into the master schedule.
3. Furnish a copy of all construction documents, addenda, change orders, Requests for Information (RFIs), approved submittals, shop drawings, Architect's Supplemental Instructions (ASIs), and IOMs, related to Commissioned systems and equipment to the CxA.
4. In each purchase order or written subcontract, include any requirements for Commissioning.
5. Ensure that all sub-contractors execute their Commissioning responsibilities according to the Contract Documents, responsibilities and schedule.
6. The GC shall designate a staff member who will be knowledgeable and responsible for the construction of the Commissioned systems (typically the site superintendent) to be their active representative on the Commissioning team. This person shall attend the Commissioning scoping meeting and other necessary meetings scheduled by the CxA to facilitate the Commissioning process.
7. Each sub-contractor shall designate a staff member who will be knowledgeable and responsible for the construction of the Commissioned systems (typically the trade superintendent) to be their active representative on the Commissioning team. This person shall attend the Commissioning scoping meeting and other necessary meetings scheduled by the CxA to facilitate the Commissioning process.
8. Coordinate and share the issues identified on the Cx Issues Log with the appropriate trade sub-contractors. Respond in writing to the CxA and Owner's Representative with the contractor's response, appropriate trade responsible for the corrective action and anticipated completion date for the corrective action.

9. Follow up with the subcontractors as to the status of the corrective actions to the items on the Cx Issues Log, and update the CxA.
10. The GC's designated Cx team staff member shall personally examine, witness and verify that all issues are corrected and complete when the sub-contractor states they have "corrected" an item on the Cx Issues Log.
11. Notify the CxA one week in advance of all equipment start-ups and tests required by the Contract Documents.
12. Submit test results for tests required by the Contract Documents, including (but not limited to) duct leakage tests, hydronic system pressure tests, generator tests, etc. as applicable to the Commissioning scope.
13. Receive the Pre-Functional Checklist forms from the CxA. Create a "master" Pre-Functional Checklist document binder containing all checklists for the project that shall remain at the project site.
14. Coordinate and distribute copies of the Pre-Functional Checklists to all relevant subcontractors.
15. Notify the CxA when Pre-Functional Checklists are completed.
16. Remedy any deficiencies identified in the Pre-Functional Checklists and notify the CxA (in writing) that deficiencies have been addressed.
17. Notify the CxA when TAB activities will be taking place and have been completed. Provide the CxA with TAB report(s).
18. Participate in TAB verification, which may include repeating selected measurements contained in the TAB report(s).
19. Coordinate with subcontractors to ensure qualified technicians are available for performing the Functional Performance Test procedures under direction of the CxA.
20. Coordinate the training of Owner personnel.
21. Verify that subcontractors prepare and submit O&M manuals, according to the Contract Documents, including clarifying and updating the original sequences of operation to as-built conditions.
22. Ensure that subcontractors execute seasonal or deferred Functional Performance Testing, witnessed by the CxA, according to the specifications.
23. Ensure that subcontractors correct deficiencies and make necessary adjustments to O&M manuals and as-built drawings for applicable issues identified in any seasonal testing.
24. Gather and submit all project closeout documentation, including submittals, O&M manuals, as-built drawings, warranties, etc. to CxA for review.

C. Owner
1. Arrange for facility operating and maintenance personnel to attend various field Commissioning activities and field training sessions according to the Commissioning (Cx) Plan.
2. Provide final approval for the completion of the Commissioning requirements.
3. Coordinate site visits and meetings with the CxA.
4. Review and comment on Commissioning documentation such as the Cx plan, field reports, PFC & FPT Forms, and Cx Issue Logs.
5. Provide interpretations and clarifications of the Owner’s Requirements.
6. Provide input and direction on Commissioning-related recommendations that arise from the Commissioning process which may enhance the operation of the building but are not included in the project documents and may be an additional project cost. If the Owner is in agreement with Commissioning recommendations, they are to direct the Design Team to review and issue the appropriate directive to add that scope and maintain the Design Team's responsibility for all construction documents.

D. Design Team (Architect/Engineer)
1. Perform normal submittal review, construction observation, as-built drawing preparation, O&M manual preparation, etc., as contracted with Owner.
2. Fulfill all obligations specified in the contract documents, including reviewing and approving submittals, conducting construction observation, issuing addenda and clarifications,

responding to RFIs, issuing punchlists, and conducting substantial and final completion walkthroughs. Review and provide comments on all recommendations.

3. Provide any design narrative documentation requested by the CxA.
4. Prepare and submit final as-built design intent documentation for inclusion in the Systems Manual.
5. Review and approve the O&M manuals.
6. Coordinate resolution of design non-conformance and design deficiencies identified during the project.
7. Assist (along with the contractors) in clarifying the operation and control of Commissioned equipment in areas where the specifications, control drawings or equipment documentation is not sufficient for writing detailed testing procedures.
8. Participate in the resolution of system deficiencies identified during Commissioning.
9. Notify the CxA of substantive changes to the Contract Documents.
10. Provide clarifications to Contract Documents as required.
11. Review the Design Team Commissioning Issues Log and respond to all items in a timely manner. Update contract documents as required to address Commissioning items identified.
12. Review Commissioning suggestions identified on the Design Team Commissioning Issues Log for impact to the design intent. If the design team is in agreement with the suggestion, they are to assist in reviewing the suggestion with the owner for their review and decision if it should be added to the project.
13. The design team shall review all shop drawing and submittal comments from the CxA.

1.5 SCOPE OF WORK

A. Refer to Section 21 08 00 for listing of fire suppression systems to be Commissioned and requirements.

B. Refer to Section 22 08 00 for listing of plumbing systems to be Commissioned and requirements.

C. Refer to Section 23 08 00 for listing of HVAC systems to be Commissioned and requirements.

D. Refer to Section 26 08 00 for listing of Electrical Systems to be Commissioned and requirements.

1.6 COMMISSIONING DOCUMENTATION

A. General

1. Timely and accurate documentation of Commissioning activities is essential for the Commissioning process to be effective. To this end, all Commissioning activities conducted by the contractors shall be documented as outlined below and in Part 3 Execution of this specification.
2. Contractor Commissioning responsibilities on Project Management Software include the following items:
    a. Commissioning Schedule
    b. Construction Issues
    c. Pre-Functional Checklists
    d. Functional Performance Test Forms
3. The Architect, Engineers, GC, subcontractors, and owner will be responsible for responding within five business days of an inquiry being assigned to them.
    a. The owner(s) or their designated responsible party will be one of the final designated personnel in the approval process that will sign off before an item can be closed out.
    b. All of the aforementioned entities will be responsible for the same response time in the identified field punch software.

c. The punch list and open Commissioning items will be tied to identified retention dollars that will not be paid until all open issues are resolved.
d. Owner-Insite will be the designated software that will be used by all Cx agents and used for MEP items identified by the Cx agent and Owner.

4. The Pre-Functional Checklists shall be completed by each respective trade contractor involved with the installation of any Commissioned systems and equipment.
5. The Functional Performance Tests will be completed by the CxA as they witness the test(s) conducted by the contractors.
6. All Contractor Commissioning Documents prepared by the contractors will be fully completed in a neat and workmanlike manner so as to be fully legible. Documentation which, at the CxA's discretion, is incomplete or less than fully legible shall be deemed unacceptable.
7. Commissioning procedures and tests, which are rejected by the CxA due to incomplete, or illegible contractor documentation shall be repeated by the contractor and new Contractor Commissioning Documents shall be prepared to the Commissioning Team's satisfaction at no additional cost to the Owner.
8. Procedures deemed unacceptable by the Commissioning Team after being repeated due to inadequate documentation may be subject to completion by the CxA, at a cost to the contactor as outlined in item Section 3.8 "Cost of Re-Evaluation" below.
9. All Contractor Commissioning Documents shall be completed on the job-site concurrent with the activities being documented. Remedial documentation of Commissioning activities either off-site or after the procedures have been completed is unacceptable.
10. All Contractor Commissioning Documents will be submitted to the CxA for review and acceptance upon completion.

B. Contractor Commissioning Process Status Tracking
1. Contractors shall be responsible for monitoring the progress of their Commissioning activities. The contractor will update the status of meetings, issues, re-scheduling, checklists and tests.
2. The contractors shall regularly update and upload drawings or pictures as Commissioning activities are completed so as to provide a readily available report to CxA regarding current status of the contractors Commissioning activities.

C. Record Drawings
1. Contractors shall regularly update a 'redlined' set of record drawings showing Commissioned systems as work is being installed so that the drawings remain current with the field work, and as required in Division 01, 21, 22, 23, and 26 of the project specifications.
2. Redlining record drawings at the end of construction shall not be acceptable.
3. The Contractors up-to-date, in-progress redlines shall be kept on-site in the Contractor's field office and available for review by the Cx Team.

D. Access to Contractor Documentation
1. Contractors shall provide the CxA with access to shop drawings, coordination drawings, equipment cut-sheets, schematics, in-progress record drawings, manufacturers installation-operation-maintenance manuals, startup reports, etc. to assist the CxA in execution of the Cx process.

1.7 COORDINATION

A. The CxA shall receive a copy of all construction documents, project schedules, addenda, change orders, and appropriate approved submittals and shop drawings directly from the GC.

B. The CxA shall disseminate written information and documents to all responsible parties relative to the nature and extent of the Cx communication.

C. The CxA is primarily responsible to the Owner and, as such, shall regularly apprise the GC and the Owner of progress, pending problems and/or disputes, and shall provide regular status reports on progress with each system. Any potential change in the contractual and/or financial obligations of the owner (credits, change orders, schedule changes, etc.) shall be identified and quantified as soon as possible.

D. The CxA shall coordinate the schedule of Commissioning activities with the construction schedule. It is possible that some procedures will be completed before the entire system is completed.

1.8 SCHEDULE

A. Commissioning of systems shall proceed per the criteria established in the specific sections that follow, with activities to be performed on a timely basis. The CxA shall be available to respond promptly to avoid construction delays.

B. Start-up and testing of systems may proceed prior to final completion of systems to expedite progress. However, testing and checkout services that are the primary responsibility of the contractor / vendor will not proceed in advance of their testing and checkout.

C. Problems observed shall be addressed immediately, responsible parties notified, and actions to correct deficiencies coordinated in a timely manner.

D. Contractor schedules and scheduling is the responsibility of the GC. The CxA shall provide Commissioning scheduling information to the GC for review and planning activities.

1.9 REFERENCE STANDARDS

A. Industry standards and guidelines are a guide to the Commissioning process and are hereby incorporated and will be applied as appropriate. Reference standards and guidelines include, but are not limited, to the following:

B. References:
1. ASHRAE Standard 202-2013: Commissioning Process for Buildings and Systems
2. ASHRAE Guideline 0-2005: The Commissioning Process
3. ASHRAE Guideline 1.1-2007: HVAC&R Technical Requirements for The Commissioning Process
4. ACG Commissioning Guideline (current version)
5. NEBB Commissioning Standard (current version)
6. BCxA Building Commissioning Handbook (current version)

2.0 SUBSTANTIAL COMPLETION

A. “Certificate of Substantial Completion” will not be signed by the Dallas ISD unless the CxA and the Owner’s Representative are in agreement that all Equipment and Systems to be Commissioned are installed and operational, and any open Cx Issues Log items have been identified as minor. Any open Cx Issues Log items shall be resolvable within 21 days.

PART 2 - PRODUCTS

2.1 TEST EQUIPMENT

A. All industry standard test equipment required for performing the specified tests shall be provided by the applicable contractor (as specified) and shall be approved by the CxA. Any necessary proprietary vendor specific test equipment shall be provided by that vendor or manufacturer.

B. Any portable or hand-held setup / calibration devices required to initialize the control system shall be made available by the control vendor to the CxA (at no additional cost to the Owner or CxA).

C. The instrumentation used in the Commissioning process shall meet the following standards:
   1. Be of sufficient quality and accuracy to test and/or measure system performance within the tolerances required.
   2. Be calibrated at the manufacturer's recommended intervals (typically within the previous 12 months) with calibration tags permanently affixed to the instrument
   3. Be maintained in good repair and operating condition throughout the duration of use on this project.
   4. Be immediately re-calibrated or repaired if dropped and/or damaged in any way during use on this project.

PART 3 - EXECUTION

3.1 COMMISSIONING PLAN AND SCHEDULE

A. The CxA shall generate a project specific Commissioning plan which identifies Cx tasks, roles and responsibilities for the Cx process. The CxA will submit a Cx schedule for the Commissioning process which shall be integrated into the construction schedule by the GC.

3.2 CONSTRUCTION OBSERVATION

A. This is an additional and separate activity from that provided by the design team. Construction observation is required as part of the Commissioning and coordination process to be provided by the CxA. Field Observation reports will be maintained and distributed by the CxA to all Cx Team members.

3.3 COMMISSIONING ISSUES LOGS

A. As part of the Commissioning process, all issues will be recorded on the Project Management Software. The PM Software will divide the issues as follows.

   1. Construction Commissioning Issues
      a. This log is also a part of the Web-Based Project Management Software. It is a formal and ongoing record of problems or concerns pertaining to the installation of the Commissioned systems and equipment which identifies where the contractors have deviated from the OPR, contract documents, applicable codes or normal industry construction practices. It is the GC's responsibility to regularly login and retrieve this log from the Web-Based Project Management Software, follow up and review each item on the list with the appropriate trades, and respond to the CxA with feedback within 5 business days from the issuance of the log from the CxA.
      b. Team members will be given access through the Web Based Project Management Software to comment on issues. This is where the GC should provide feedback which includes the following sections:
         1) Response/Action: This is the contractor's response to the issue identified by the CxA.

2) Trade: This identifies the specific contractor responsible for the correction of the issue. The issue will be assigned to that contractor or subcontractor.
3) Expected Completion Date: This is the date which the GC and subcontractor agree the issue will be resolved by. This provides information back to the CxA as to when items should be corrected by for spot checking the correction of issues.

c. The GC shall provide feedback and updates to the construction Cx issues log to the CxA within 5 business days from its issuance from the CxA.
d. The CxA will maintain the master cx long on the Web Based Project Management Software.

3.4 PRE-FUNCTIONAL CHECKLISTS

A. The Commissioning Authority shall develop the Pre-Functional Checklists (PFCs) and distribute them to the GC for use by the sub-contractors.

B. The sub-contractors shall complete the checklists and submit them to the GC as they are completed or uploaded to the Web Based Project Management Software.

C. PFCs consist of a series of field observations and verification checks conducted by the contractors during the installation of Commissioned equipment to verify the following:
1. Installed equipment matches the specifications and approved submittals
2. Equipment is installed per the specifications, drawings and manufacturer's recommendations.
3. Utility connections to equipment, such as electrical, steam, chilled water, etc. have been successfully completed.
4. Equipment is ready for start-up per manufacturer's guidelines.

D. Contractors should expect to complete one (1) PFC for each piece of equipment covered by the Commissioning process such as pumps, fans, air handling units, terminal units, control panels, and lighting control panels.

E. PFCs for mechanical equipment will include verification of the safety devices intended to stop and/or prevent equipment operation unless minimum safety standards or conditions are met. These may include adequate oil pressure, proof-of-flow, non-freezing conditions, maximum static pressure, maximum head pressure, etc. The CxA shall observe the actual performance of safety shutoffs in a real or closely simulated condition of failure.

F. Systems may include safety devices and components that control a variety of equipment operating as a system. Interlocks may be hard-wired or operate from software. Operation of these interlocks shall be verified by the CxA.

G. Additional checklists will be required to verify installation of distribution systems such as piping, ductwork, electrical wire and conduit, etc. The number of required PFCs will vary from system to system, but will typically be limited to one form per system per floor or zone.

H. The PFC used for this project will be finalized by the CxA after receipt of equipment Installation, Operation & Maintenance (IOM) Manuals from the Contractors.

I. PFCs shall be completed by the contractor and maintained on-site per the requirements of this specification, Section 1.6 "Commissioning Documentation".

3.5 CONTRACTOR STARTUP TESTING

A. The contractors shall conduct all startup testing as required by the specifications, equipment manufacturer, the manufacturer's installation, operations and maintenance manual or as necessary to verify all equipment is properly installed and fully operational.

B. Startup testing shall be documented. Appropriate documentation shall be by the contractor and/or the manufacturer's representative or entity specified in the construction documents.

C. The startup testing shall be documented using the contractors or manufacturer's standard forms and an electronic copy of the form shall be provided to the CxA or uploaded to the Web Based Project Management Software under the appropriate PFC.

3.6 TESTING AND BALANCING

A. Testing, Adjusting, and Balance Contractor (TAB) Requirements
   1. Air and water balance shall be accomplished by an independent test and balance firm. The test and balance firm shall come back after the final balancing report is approved to work with the CxA and spot check this work to verify accuracy of results. Refer to Division 23 for acceptance criteria.
   2. Test and Balance contractor to provide the final balancing report to the CxA.
   3. The TAB contractor shall be responsible for successful completion and documentation of all TAB activities specified in the Division 23.
   4. Prior to the start of TAB activities, the TAB contractor shall submit a proposed TAB plan, procedures and documentation to the CxA and A/E for review. TAB procedures shall be submitted to allow sufficient time for CxA review and approval prior to the start of TAB activities.
   5. After this review, and prior to start of field work, the TAB contractor will attend one or more planning meetings as required with the Commissioning Team to review and discuss outstanding issues relating to TAB procedures and forms, discuss resolution of issues identified during the TAB contractor’s plan review and field inspections, and to coordinate field work.
   6. Prior to the start of fieldwork, the TAB contractor shall issue a final set of TAB procedures and TAB forms which incorporate any comments received during the Commissioning Team review.
   7. The TAB contractor shall have at least one certified field technician on site whenever TAB work is being performed. The certified technician shall be responsible for the quality of the work of any non-certified technicians.
   8. The TAB contractor is responsible to notify the GC, who in turn shall notify the Commissioning Team, a minimum of two (2) weeks in advance of the time for start of TAB work to allow the CxA and A/E time to assess system readiness.
   9. The TAB contractor will work cooperatively with the CxA.
   10. The TAB contractor shall coordinate with the controls contractor to ensure that changes made to the control system during TAB (flow coefficients, duct areas, etc.) are archived and become the default or initial values for these parameters.
   11. The TAB contractor shall provide daily lists of issues and/or problems identified during TAB work to the GC, CxA and A/E for follow-up & resolution with the appropriate contractors.
   12. Participate in verification of the TAB report, which will consist of repeating any selected measurement contained in the TAB report where required by the CxA for verification or diagnostic purposes.
   13. A TAB Final Acceptance Inspection shall be conducted by the A/E, Owner’s Representative and CxA and will include a field verification of at least 5% of the TAB contractor’s field readings.
   14. The TAB contractor will provide technicians, equipment and instrumentation to support the field verification.
   15. Instruments used for the field verification shall be the same instruments (by model and serial number) that were used for the original TAB work.

16. The TAB Contractor shall provide test equipment calibration certifications to the Owner's Representative or the CxA upon request.

3.7 FUNCTIONAL PERFORMANCE TEST PROCEDURES

A. Scope
1. Functional Performance Test (FPT) procedures are executed after Commissioned equipment and systems have been installed, started-up, balanced and are fully operational. The goal of these procedures is to conclusively verify that Commissioned equipment, sub-systems and major systems operate and perform per the design intent, and the project specifications.
2. Equipment-level FPTs will be used to verify operation and capacity of selected equipment such as boilers, chillers cooling towers, pumps, exhaust fans, air handling units, etc.
3. System-level FPTs will verify the following aspects of system operation.
   a. System operation under both normal and alternate operating conditions and modes.
   b. Interactions between equipment and sub-systems.
   c. Operation of safeties and interlocks.
   d. Control system operation, response time, stability and tuning.
   e. System response to abnormal and/or emergency conditions such as fire, equipment failure and power outages, and associated Alarms.
   f. All control sequence of operation strategies, alarm generation and reporting shall also be reviewed and proper operation verified by the CxA.
   g. The central work station graphics, point assignments, alarm messages, and logging functions shall be verified.

B. Functional Performance Test Forms
1. The FPTs used for this project will be created, utilized and finalized by the CxA after receipt of approved contractor submittals.

C. Contractor Requirements
1. The Cx team will, in a joint effort, coordinate and schedule FPT activities.
2. Scheduling of FPTs shall be contingent on notification from the affected contractor(s) to the GC and CxA that equipment and systems are ready for checkout.
3. Other prerequisites for execution of FPTs shall include the following:
   a. All Contractor Startup Procedures and Cx Pre-Functional Checklists have been completed and documented.
   b. TAB has been completed.
   c. All Cx Issues Log items identified as affecting equipment or system performance or operations have been resolved.
4. Prior to claiming readiness for FPT, the Controls Contractor shall ensure that the following items are completed and documented:
   a. Point-to-point checkouts have been verified and documentation has been submitted to the CxA.
   b. Verify that network communication between all devices and systems is established
   c. Sequence of Operation checkouts are completed.
   d. Printed and annotated trend logs and alarm histories establishing acceptable operation including
      1) Stable control
      2) Recovery from upset/changes (e.g., from setback)
      3) Special and/or seasonal modes
      4) Emergency and alarm modes including loss/restoration of power
5. Execution of the FPTs will be conducted by the contractors providing and installing the equipment and systems being Commissioned and shall be witnessed by the CxA. The Controls Contractor shall verify/validate the BAS Sequences of Operations to the satisfaction of the CxA.

6. Typical activities during FPT execution will include the following:
    a. Starting/stopping equipment
    b. Energizing/de-energizing electrical distribution gear
    c. Opening/closing valves and dampers
    d. Manipulating BAS inputs, outputs and set points
    e. Setup, collection and downloading of BAS trend data
    f. Test all modes of operation (normal, failure, backup, emergency, etc.)
    g. Confirmation of required alarms sent to BA
    h. Written verification of equipment set-points (temperatures, flow rates, etc.)
7. The Contractor(s) shall maintain full responsibility for the facility, equipment and systems operated during the FPTs, maintain all guarantees and warranties, and shall repair any damage to the facility caused during the FPTs.
8. Contractors shall conduct seasonal FPTs as necessary. This includes performing FPTs on equipment during the season it is intended to operate (i.e. test cooling equipment during the peak cooling season and test heating equipment during the peak heating season, etc.). All seasonal FPTs shall be witnessed by the CxA.
9. Tools, test equipment and instrumentation required for completion of the FPTs shall be provided by the contractor. All instruments shall meet the requirements of Part 2 of this specification.
10. FPT acceptance shall confirm the performance of systems to the extent of the design intent. When a system is accepted, the Owner shall be assured that the system is complete, works as intended, is correctly documented, and operator training has been performed.

3.8 COST OF RE-EVALUATION

A. The cost for Contractors to re-evaluate any Commissioning Procedures due to open issues shall be bore by the contractors.

B. The CxA will be available for two attempts of the Functional Performance Tests (one initial and one re-try) with minimal follow-up where necessary (due to deficiencies, systems not ready, incomplete work, etc.) to try to accomplish each test as part of the contract. When additional work is required because systems are not ready or because they do not successfully pass the FPT after they have been indicated as ready, the contractor will be charged for the CxA's additional reasonable re-testing costs. Additional fees will be paid to the CxA by the Owner and shall be reimbursed by the Contractor.

C. Any required re-testing by any contractor shall not be allowed as a justified reason for a claim of delay or for a time extension by the contractor or for a request for additional monies.

3.9 SOFTWARE DOCUMENTATION REVIEW

A. Review detailed software documentation for all DDC control systems. This includes review of vendor documentation, their programming approach, and the specific software routines applied to this project. Discrepancies in programming approaches and/or sequences shall be reported and coordinated in order to provide the Owner with the most appropriate, simple, and straightforward approach to software routines.

3.10 OPERATING AND MAINTENANCE (O&M) MANUALS

A. The CxA shall review the draft form of the O&M manuals provided by the Division 21, 22, 23, and 26 contractors. The review process shall verify that O&M instructions meet specifications and are included for all equipment furnished by the contractor, and that the instructions and wiring

diagrams are project specific (edited where necessary) to the actual equipment provided for this project.

1. Published literature shall be specifically oriented to the provided equipment indicating required operation and maintenance procedures, parts lists, assembly/disassembly diagrams, and related information.
2. The contractor shall incorporate the standard technical literature into system specific formats for this facility as designed and as actually installed. The resulting O&M information shall be project and system specific, concise, to the point, and tailored specifically to this facility. The Commissioning Authority shall review and edit these documents as necessary for final corrections by the contractor.

B. The O&M manual review, and coordination efforts MUST be completed prior to Owner training sessions, as these documents are to be utilized in the training sessions.

C. In addition to the O&M manual requirements within specification Division 21, 22, 23, and 26, O&M manuals shall include at a minimum the following:

1. An equipment data sheet with the equipment name tag, model number, serial number and any other relevant information for the equipment.
2. A copy of the approved submittal, indicating the exact make and model of the equipment installed.
3. A copy of the manufacturer's IOM manual
4. A copy of all warranty's
    a. If not included on warranty certificate, provide the start/end dates of warranty period, descriptions of what is and isn’t covered and contact information for warranty claims.

3.11 RECORD DRAWINGS

A. The Commissioning Authority shall review the as-built contract documents to verify incorporation of both design changes and as-built construction details. Discrepancies noted shall be corrected by the appropriate party.

3.12 EXCLUSIONS

A. Responsibility for construction means and methods: The CxA is not responsible for construction means, methods, job safety, or any construction management functions on the job site.

B. Hands-on work by the CxA: The contractors shall provide all services requiring tools or the use of tools to start-up, test, adjust, or otherwise bring equipment and systems into a fully operational state. The CxA shall coordinate and observe these procedures (and may make minor adjustments), but shall not perform construction or technician services other than verification of testing, adjusting, balancing, and control functions.

END OF SECTION 01 9100

DALLAS INDEPENDENT SCHOOL DISTRICT
CONSTRUCTION SERVICES

Project Manual

VOLUME 1 OF 1

CSP 250071

ORG 235 – BIRDIE ALEXANDER ELEMENTARY SCHOOL – RENOVATION AND ADDITION

A/E FIRM
HARRISONKORNBERG ARCHITECTS

MEP: MEP CONSULTING ENGINEERS
CIVIL ENGINEER: JQ INFRASTRUCTURE
STRUCTURAL ENGINEER: JQ INFRASTRUCTURE
IT/SECURITY: TLC (MOYE) CONSULTING

LANDSCAPE: CCA LANDSCAPE ARCHITECTS
ENVELOPE CONSULTANT: PRICE CONSULTING, INC.
FOOD SERVICE: FDP

MARCH 8, 2026

DALLAS INDEPENDENT SCHOOL DISTRICT
CONSTRUCTION SERVICES

Project Manual

VOLUME 1 OF 1

CSP 250071

ORG 235 – BIRDIE ALEXANDER ELEMENTARY SCHOOL – RENOVATION AND ADDITION

A/E FIRM
HARRISONKORNBERG ARCHITECTS

March 8, 2026

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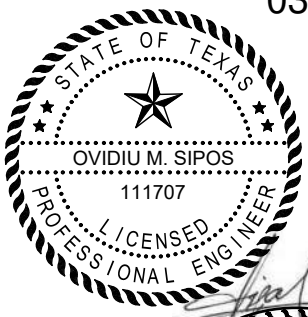

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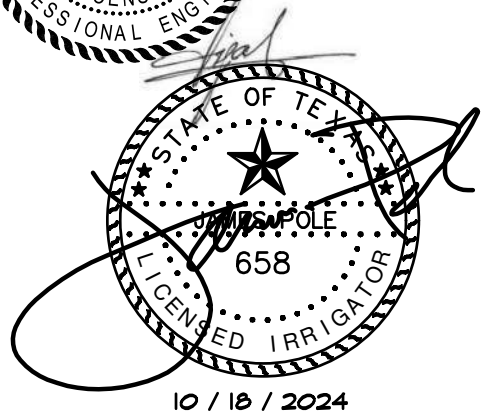

10 / 18 / 2024

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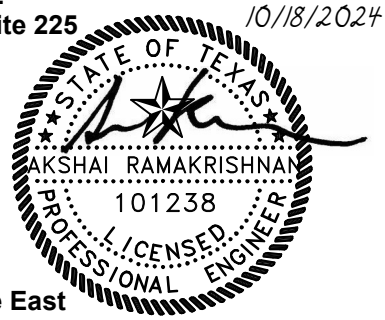

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02/11/2026

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The list below is a description of the documents provided to the contractor as part of this Request for Competitive Sealed Proposal – BID PACKAGE 250071

1.01 Drawing List with Revision Number and Date: 03/08/2026

1.01.A Project Manual List with Revision Number and Date: 03/08/2026

ORG 235 – BIRDIE ALEXANDER ELEMENTARY SCHOOL – RENOVATION AND ADDITION

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G0-03	CODE ANALYSIS
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G0-04	CLEARANCES AND MOUNTING HEIGHTS
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C5.01	GRADING PLAN
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C7.00	POST-DEVELOPMENT DAM
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C9.00	EROSION CONTROL PLAN
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C10.02	CIVIL DETAILS
C10.03	CIVIL DETAILS

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S3-02	TYPICAL CONCRETE SECTIONS & DETAILS
S3-10	CONCRETE SECTIONS & DETAILS
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AD1-33A	LEVEL 3 – AREA A – DEMOLITION PLAN
AD1-33B	LEVEL 3 – AREA B – DEMOLITION PLAN
AD1-61A	LEVEL 1 – AREA A – DEMOLITION RCP
AD1-61B	LEVEL 1 – AREA B – DEMOLITION RCP
AD1-61C	LEVEL 1 – AREA C – DEMOLITION RCP
AD1-61D	LEVEL 1 – AREA D - DEMOLITION RCP
AD1-62A	LEVEL 2– AREA A – DEMOLITION RCP
AD1-62B	LEVEL 2 – AREA B – DEMOLITION RCP
AD1-62C	LEVEL 2 – AREA C – DEMOLITION RCP
AD1-62D	LEVEL 2 – AREA D – DEMOLITION RCP
AD1-63A	LEVEL 3 – AREA A – DEMOLITION RCP
AD1-63B	LEVEL 3 – AREA B – DEMOLITION RCP
A1-11	LEVEL 1 – OVERALL PLAN
A1-12	LEVEL 2 – OVERALL PLAN
A1-13	LEVEL 3 – OVERALL PLAN
A1-20	ROOF LEVEL – OVERALL PLAN
A1-31A	LEVEL 1 – AREA A – FLOOR PLAN
A1-31B	LEVEL 1 – AREA B – FLOOR PLAN
A1-31C	LEVEL 1 – AREA C - FLOOR PLAN

A1-31D	LEVEL 1 – AREA D – FLOOR PLAN
A1-32A	LEVEL 2 – AREA A - FLOOR PLAN
A1-32B	LEVEL 2 – AREA B – FLOOR PLAN
A1-32C	LEVEL 2 – AREA C – FLOOR PLAN
A1-32D	LEVEL 2 – AREA D - FLOOR PLAN
A1-33A	LEVEL 3 – AREA A – FLOOR PLAN
A1-33B	LEVEL 3 – AREA B – FLOOR PLAN
A1-2.1A	OVERALL NEW ROOF PLAN
A2-01	EXTERIOR ELEVATIONS – A & B
A2-02	EXTERIOR ELEVATIONS – A & B
A2-03	EXTERIOR ELEVATIONS – A & B
A2-04	EXTERIOR ELEVATIONS – C & D
A2-05	EXTERIOR ELEVATIONS – C & D
A2-06	EXTERIOR ELEVATIONS – B, C & D
A3-30	NORTH ENTRY CURTAIN WALL
A3-50	ENTRY CANOPY
A3-60	MARQUEE SIGN
A4-01	GROUND FLOOR ENTRY / ADMIN ENLARGED PLANS
A4-02	LEVEL 2 AND 3 ADMIN ENLARGED PLANS
A4-03	ENLARGED RCP – GROUND FLOOR ENTRY / ADMIN SUITE
A4-10	ENLARGED RESTROOM PLANS
A5-01	INTERIOR PLAN DETAILS
A5-03	FLOORING DETAILS
A5-30	ROOF DETAILS
A5-31	ROOF DETAILS
A5-50	MILLWORK
A5-51	MILLWORK – RECEPTION DESK
A5-55	CASEWORK TYPES / DETAILS
A6-00	EXTERIOR WINDOWS AND STOREFRONT
A6-10	INTERIOR DOORS, WINDOWS, AND STOREFRONTS
A6-11	INTERIOR DOOR, WINDOW, AND STOREFRONT DETAILS
A7-01	FINISH SCHEDULE, FINISH LEGEND
A7-21	FLOOR FINISH PLANS – LEVEL 1
A7-22	FLOOR FINISH PLANS – LEVEL 2
A7-23	FLOOR FINISH PLANS – LEVEL 3
A7-30	ENLARGED FLOOR FINISH PLANS
A8-00	ROOM SIGNAGE SCHEDULE
A8-21	LEVEL 1 – ROOM SIGNAGE PLAN
A8-22	LEVEL 2 – ROOM SIGNAGE PLAN
A8-23	LEVEL 3 – ROOM SIGNAGE PLAN
PH0-01	OVERALL SITE PLAN AND PHASING PLAN
PH0-02	LEVEL 2 – OVERALL PHASING PLAN
PH0-03	LEVEL 3 – OVERALL PHASING PLAN
PH0-04	OVERALL SITE PLAN

Plumbing & Fire Protection:

FX001	FIRE PROTECTION GENERAL NOTES AND LEGEND
FX101	FIRE PROTECTION PLAN – LEVEL 1 – AREA A
FX102	FIRE PROTECTION PLAN – LEVEL 1 – AREA B
FX103	FIRE PROTECTION PLAN – LEVEL 2 – AREA C
FX104	FIRE PROTECTION PLAN – LEVEL 3 – AREA D
P-001	PLUMBING GENERAL NOTES AND LEGEND
PD101	PLUMBING DEMO PLAN – LEVEL 1
PJ101	PLUMBING ANNOTATION PLAN – LEVEL 1 – AREA A
PJ102	PLUMBING ANNOTATION PLAN – LEVEL 1 – AREA B
PJ103	PLUMBING ANNOTATION PLAN – LEVEL 1 – AREA C
PJ104	PLUMBING ANNOTATION PLAN – LEVEL 1 – AREA D
PK101	PLUMBING UNDERSLAB PLAN
PP101	PLUMBING WASTE & VENT PLAN – LEVEL 1 AREA A
PP102	PLUMBING WASTE & VENT PLAN – LEVEL 1 AREA B
PP103	PLUMBING WASTE & VENT PLAN – LEVEL 1 AREA C
PP104	PLUMBING WASTE & VENT PLAN – LEVEL 1 AREA D
PS101	PLUMBING SUPPLY PLAN – LEVEL 1 AREA A
PS102	PLUMBING SUPPLY PLAN – LEVEL 1 AREA B
PS103	PLUMBING SUPPLY PLAN – LEVEL 1 AREA C
PS104	PLUMBING SUPPLY PLAN – LEVEL 1 AREA D
PZ501	PLUMBING DETAILS
PZ601	PLUMBING SCHEDULES

Mechanical:

M-001	MECHANICAL GENERAL NOTES AND LEGENDS
MD101	MECHANICAL DEMO PLAN – LEVEL 1 – AREA A
MH101	MECHANICAL HVAC PLAN – LEVEL 1 AREA A
MH102	MECHANICAL HVAC PLAN – LEVEL 1 AREA B
MH103	MECHANICAL HVAC PLAN – LEVEL 1 AREA C
MH104	MECHANICAL HVAC PLAN – LEVEL 1 AREA D
MX105	MECHANICAL ROOF PLAN
MZ401	MECHANICAL ENLARGED PLANS
MZ501	MECHANICAL DETAILS
MZ601	MECHANICAL SCHEDULES
MZ602	MECHANICAL SCHEDULES
MZ801	MECHANICAL CONTROLS
MZ802	MECHANICAL CONTROLS

Electrical:

E-001	ELECTRICAL GENERAL NOTES AND LEGEND
E-002	ELECTRICAL DEMO SITE PLAN
EDL100	ELECTRICAL DEMO LIGHTING OVERALL PLAN – LEVEL 1
EDP100	ELECTRICAL DEMO POWER OVERALL PLAN – LEVEL 1
EDP105	ELECTRICAL DEMO POWER OVERALL PLAN – ROOF
E-003	ELECTRICAL SITE PLAN

EL101	ELECTRICAL LIGHTING PLAN – LEVEL 1 AREA A
EL102	ELECTRICAL LIGHTING PLAN – LEVEL 1 AREA B
EL103	ELECTRICAL LIGHTING PLNA – LEVEL 1 AREA C
EL104	ELECTRICAL LIGHTING PLAN – LEVEL 1 AREA D
EP101	ELECTRICAL POWER PLAN – LEVEL 1 AREA A
EP102	ELECTRICAL POWER PLAN – LEVEL 1 AREA B
EP103	ELECTRICAL POWER PLAN – LEVEL 1 AREA C
EP104	ELECTRICAL POWER PLAN – LEVEL 1 AREA D
EP105	ELECTRICAL POWER PLAN – ROOF
EZ401	ELECTRICAL POWER PLAN – ENLARGED KITCHEN
EZ501	ELECTRICAL DETAILS
EZ502	ELECTRICAL DETAILS
EZ601	ELECTRICAL SCHEDULES
EZ602	ELECTRICAL PANEL SCHEDULES
EZ701	ELECTRICAL DIAGRAMS
FA001	FIRE ALARM GENERAL NOTES AND LEGEND
FA101	FIRE ALARM PLAN – LEVEL 1 AREA A
FA102	FIRE ALARM PLAN – LEVEL 1 AREA B
FA103	FIRE ALARM PLAN – LEVEL 1 AREA C
FA104	FIRE ALARM PLAN – LEVEL 1 AREA D
FA401	FIRE ALARM ENLARGED PLANS
FA501	FIRE ALARM DETAILS

Technology:

TN0-00	TECHNOLOGY ABBREVIATIONS, SYMBOLS, AND NOTES
TN0-01	TECHNOLOGY SYMBOLS AND SYSTEMS MATRIX
TND1-00	LEVEL 1 - OVERALL SITE PLAN
TND1-01	TECHNOLOGY DEMO FLOOR PLAN – SECTOR A
TND1-02	TECHNOLOGY DEMO FLOOR PLAN – SECTOR B
TND1-03	TECHNOLOGY DEMO FLOOR PLAN – SECTOR C
TND1-04	TECHNOLOGY DEMO FLOOR PLAN – SECTOR D
TN0-02	TECHNOLOGY SITE PLAN
TN1-00	TECHNOLOGY FLOOR PLAN – OVERALL
TN1-11	TECHNOLOGY FLOOR PLAN – SECTOR A
TN1-12	TECHNOLOGY FLOOR PLAN – SECTOR B
TN1-13	TECHNOLOGY FLOOR PLAN – SECTOR C
TN1-14	TECHNOLOGY FLOOR PLAN – SECTOR D
TN4-01	TECHNOLOGY ENLARGED PLAN
TN5-00	TECHNOLOGY DETAILS
TN5-01	TECHNOLOGY DOOR DETAILS
TN5-02	TECHNOLOGY CAMERAL DETAILS
TN5-03	TECHNOLOGY SCHEDULES

Food Service:

QF0	FS GENERAL COORDINATION NOTES
QF1.0	FS EQUIPMENT PLAN
QF1.1	FS FACILITY MODEL
QF1.2	FS EQUIPMENT MODEL
QF1.3	FS SPECIAL CONDITIONS & MECHANICAL PLAN
QF1.4	FS PLUMBING PLAN
QF1.5	FS ELECTRICAL PLAN
QF1.6	FS EXHAUST HOODS
QF1.7	FS CONDENSING UNITS

QF1.8	FS ELEVATIONS
QF1.9	FS SECTIONS & DETAILS
QF1.9.1	FS DETAILS
QF1.9.2	FS DETAILS

Procurement Services March 8, 2026

The Dallas Independent School District ("District") is soliciting Competitive Sealed Proposals ("CSP") from qualified sources relative to the provision of the following request For Competitive Sealed Proposals ("CSP"). This procurement will be managed under the Dallas ISD Construction Services department.

For information on how to obtain the CSP documents, go to the District's **Construction Services** website **http://www.dallasisd.org. Click on "Departments;" click on "Construction Services/Bond Office;" click on "Bond Vendor Opportunities;"** then click on the bid package number. Follow the Document Distribution instructions to obtain the CSP documents. The CSP documents contain the necessary information to submit a CSP to the District, including construction documents, selection criteria, estimated budget, project scope, schedule, and other information that contractors may require to respond to the request.

Please return the "Intention to Propose" form (Specification Section 00 11 17) to the Construction Services Procurement Director listed on the form.

CSP #	Description	Closing Date	Buyers Initials
250071	Birdie Alexander Elementary School – Renovation & Addition	4/7/2026	DB

A pre-proposal meeting will be held at 10:00 am CT on 3/3/2026 via Zoom for all interested parties. This meeting is not mandatory, but information discussed will be extremely helpful in preparation of the proposal.

All general contractors and sub-contractors are encouraged to attend this meeting. Contractors will meet A/E(s) and PM at the school to start site tours. The first site tour will take place immediately following the pre-proposal. The following is the schedule for each site tour:

School Org#	School Name	Date	Time	School Address, Location of Meeting
235	Birdie Alexander Elementary School – Renovation & Addition	3/23/2026	4:00PM	1830 Goldwood Dr., Dallas, TX 75232

All Construction Services procurements must be physically delivered to the Construction Services office, at the Linus D. Wright Dallas ISD Administration Building 9400 North Central Expressway, Suite 800 Dallas, TX 75231. (Call 972.925.7200 for directions). Delivery to other locations will result in rejection of a CSP.

Completed CSP Package **Part 1-A, 1-B and 1-C are due on Wednesday, 3/25/2026 at 2:00 PM** (local time).

Completed CSP Package **Part 2 is due on Thursday, 3/26/2026 at 3:00 PM (**local time).

Any materials received after the respective closing dates / times will not be considered.

The District will open and read the names of the proposers and prices submitted in responsive CSPs beginning at 3:30 P.M. local time upon submittal of Part 2 of the Package, via Zoom at Dallas ISD Construction Services, Linus D. Wright Dallas ISD Administration Building 9400 North Central Expressway, Suite 800 Dallas, TX 75231.

No further information will be officially released until after the date the Agenda is publicized for the Board of Trustees briefing.

The right is reserved to reject any or all bids, proposals, CSPs, or statements of qualification and to waive technicalities.

The Dallas Independent School District is committed to the ideals of equal opportunity in all its business endeavors.

The Dallas Independent School District's Construction Services projects have a 30% Small Business Enterprise (SBE) aspirational goal in construction.

RUN TWO TIMES ONLY AS FOLLOWS:
3/8/2026 and 3/15/2026

DALLAS INDEPENDENT SCHOOL DISTRICT

PROCUREMENT SERVICES – CONSTRUCTION SERVICES

DOCUMENT DISTRIBUTION

CONSTRUCTION SERVICES

CSP 250071
Org 235-BIRDIE ALEXANDER ELEMENTARY SCHOOL-RENOVATION AND ADDITION
J235_P0312_1

SOLICITATION TIMELINE:

Issue Date:	3/8/2026
First Advertisement Date	3/8/2026
Second Advertisement Date	3/15/2026
Preproposal Meeting	3/23/2026 at 10:00 AM CT
Question Deadline	3/27/2026
Question Responses from the District	3/31/2026
CSP Response Due Dates Pt 1-A, Pt 1-B, and Pt 1-C	4/7/2026 at 2:00 PM CT
CSP Response Due Date Pt 2	4/8/2026 at 3:00 PM CT
CSP Evaluation	4/13/2026
Anticipated Board Approval	**5/28/2026**

1. DOCUMENT DISTRIBUTION:

   The attached "Document Distribution" page details how documents and addenda will be distributed.

2. ESTIMATED CONSTRUCTION BUDGET INCLUDING ALLOWANCES:

   Total Estimated Construction Budget (CCL + IC+ Allowances) for CSP 250071 $8,281,169.43

3. Scope of Work. The Work consists of:

   ORG 235 – Birdie Alexander Elementary School - Project consists of the following:

   1. Kitchen Addition with new equipment and exterior egress.
   2. Renovated and expanded Administration Suite.

3. New secured vestibule and controlled access, with access control equipment, at the school's main visitor entrance.
4. Replaced exterior windows and storefront systems.
5. New mechanical and fire alarm systems.
6. New LED lighting fixtures throughout the interior and exterior, with new lighting controls.
7. New IDF/MDF air conditioning.
8. New educational casework.
9. New finishes throughout portions of the school (flooring, base, wall paint)
10. New teaching surfaces in the classrooms.
11. New digital marque sign.
12. New exterior hollow metal doors.
13. Replacement of existing damaged wood gym flooring with new.

4. Contact Information:

Technical questions and all other questions related to this solicitation are to be referred to:

Attention:	**Dallas ISD Procurement Services**
Email:	**ProcurementCS@dallasisd.org**

Please notate the solicitation number **250071** in the subject line of your email.

DOCUMENT DISTRIBUTION
CSP PACKAGE 250071

Documents will be distributed as follows:

Hard copy and file distribution are provided, beginning

Printing Company Name:	**Thomas Printworks**
Attention:	**Jon Sauve**
Address:	**P.O. Box 830768**
City, State and Zip	**Richardson, TX 75083**
Phone:	**972-231-7227**
Email:	**jon.sauve@thomasprintworks.com**

Any addendum issued will be listed or posted at the **Dallas ISD Construction Services** website http://www.dallasisd.org/ **Click on "Departments"; click on "Construction Services/Bond Office"; click on "Bond Vendor Opportunities"**; then click on the bid package number. Any and all addenda that are too large in size for the website will not be posted on the District website. However, all such addenda will be listed on the website with the date of issuance of each addendum, and instructions to proposers for procuring such addenda from **Thomas Printworks.**

Documents are available as follows:

- **Full size sets of plans and specifications and USB drives of the same information and details are available for purchase at the Printing Company noted above. Purchase price must be obtained directly from the Printing Company.**

- **The purchases of additional USB drives of proposal documents in PDF format are available only to purchasers of at least one (1) full size plans and specifications. Purchase price must be obtained directly from the Printing Company.**

- **Addenda will be available from the Printing Company for purchase. Purchase price must be obtained directly from the Printing Company.**

Delivery pricing can be obtained from **Thomas Printworks.**

The bidder or proposer is responsible for obtaining all Addenda prior to submitting a bid or proposal to the District.

A list of Plan Rooms and other entities that have documents available for viewing are as follows:

DRAWINGS AND SPECIFICATIONS ARE AVAILABLE AT THE FOLLOWING:

Dallas/Fort Worth Minority Supplier Development Council
Sha'Ron Richardson
construction@dfwmsdc.com
214-630-0747
8828 N. Stemmons Freeway, Ste. 550
Dallas, TX 75247

Regional Hispanic Contractors Association
John H. Martinez
john@regionalhca.org
972-786-0909
3918 North Hampton Rd.
Dallas, TX 75212

Regional Black Contractors Association of North Texas, Inc.
John Proctor
info@blackcontractors.org
214-565-8946
2627 Martin Luther King Jr. Blvd,
Dallas, TX 75215

Fort Worth Hispanic Chamber of Commerce
Gilbert Juarez
gilbert@pic-printing.com
https://www.fwhccplanroom.com/
817-625-5411
1327 N. Main Street
Fort Worth, TX 76164

Greater Dallas Hispanic Chamber of Commerce
Gabriela Carvallo
gabriela@gdhcc.com
214-521-6007
1402 N. Corinth St., Ste 225
Dallas, TX 75215

Construction Connect
Michael Stubbs
Content@ConstructConnect.com
800-364-2059
30 Technology Parkway South, Ste 100
Norcross, GA 30092

Dodge Data & Analytics formerly McGraw-Hill Construction Dodge
support@construction.com
877-784-9556
4300 Beltway Place, Ste. 180
Arlington, TX 76018

Dallas Black Chamber of Commerce
Tigist Solomon
tsolomon@dbcc.org
214-702-6652
2922 Martin Luther King Jr. Blvd., Building A, Ste. 104
Dallas, TX 75215

Fort Worth Metropolitan Black Chamber of Commerce
Jeremiah Anderson
janderson@fwmbcc.org
817-871-6558
1150 South Fwy, Ste. 211
Fort Worth, TX 76104

Virtual Builders Exchange, LLC
Heidi Shaffer
heidi@virtualbx.com
210-564-6900
4047 Naco Perrin, Ste.100
San Antonio, TX 78217

SECTION 00 11 17 – INTENTION TO PROPOSE FORM

Please return this Intention to Propose Form within **Five (5) Days** of receipt of this Request for Competitive Sealed Proposal Package. Doing so will enable us to keep a record of interest in this project. It is your responsibility to continue to monitor the District Website for any modifications or addenda issued prior to the submittal deadline. Email this form to:

ATTN: **Dallas ISD Procurement Services c/o Bond/Construction Services**
Linus D. Wright Dallas ISD Administration Building
9400 North Central Expressway, Suite 800
Dallas, TX 75231
E-mail: ProcurementCS@dallasisd.org

Subject: Dallas ISD Construction Services
CSP 250071

Dear **Procurement Services:**

We hereby acknowledge receipt of the proposal documents for the above referenced COMPETITIVE SEALED PROPOSAL (CSP) Package, and confirm that:

(Check appropriate box)

☐ We do intend to submit a proposal for this work. We understand that this proposal will be prepared by us at no cost or obligation to: HarrisonKornberg Architects or Dallas ISD.

☐ We do not intend to submit a proposal on this work. The reason(s) we decline to offer a proposal is as follows:

_____

_____

_____

Yours sincerely,

_____ _____
Name Signature

_____ _____
Firm Title

_____ _____
Phone Date

_____
Fax

_____
Email Address

SECTION 00 21 13 – INSTRUCTIONS TO PROPOSERS

1.01 GENERAL INFORMATION

1.01.1. Scope

In accordance with the Texas Government Code Chapter 2269 the Dallas ISD is requesting Competitive Sealed Proposals (CSP) from general construction contractors. The following instructions by the Dallas Independent School District are intended to afford proposers an equal opportunity to participate in the proposal process.

1.01.2. Discrepancies and Interpretations

Proposer must notify the Architect/Engineer during procurement, at least ten (10) business days prior to the scheduled Proposal opening date, with any questions arising out of the drawings or specifications or if discrepancies, ambiguities or omissions are found in the Proposal documents, or if further information or interpretation is desired.

Answers to inquiries will be provided in writing to all proposers in addenda form. All provisions and requirements of such addenda will supersede or modify affected portions of the Proposal documents. All addenda will be incorporated into and bound with the Contract Documents. No other explanation or interpretation will be considered binding.

1.01.3. Submittal Procedures

Submit the Proposal in sealed packages of sufficient size to hold all of the copies of the Proposal documents. These should be packaged following the instructions in Specification Section 00 41 10 – Overall Proposal Packaging Checklist.

Provide a properly formatted label, using page one of the advertisement, on the exterior of the Proposal envelope or package providing the proposer's identification including due date and time.

If the Proposal is submitted by mail, place the sealed Proposal package in a mailing envelope addressed as required in this section. Delivery of the Proposal prior to the advertised time set for the Proposal opening is the responsibility of the proposer. Dallas ISD is not responsible for mail delivered from the post office.

1.01.4. Preparation of Competitive Sealed Proposals

The Proposal must be based on conditions at the project site, the project Drawings, the project manual and any addenda issued.

All original Proposal Forms must be authoritatively executed and submitted on the Proposal forms furnished by Dallas ISD.

If the **Technical Proposal** form does not provide sufficient space to adequately respond to a question, the proposer should attach additional 8 1/2" X 11" white paper sheets as required, referencing the page and question numbers to which the response pertains.

A Proposal with omissions, alterations, conditions, or carrying riders or other qualifiers which modify the Proposal form may result in the proposal being deemed as non-responsive.

If the proposer chooses to issue a "No Response" (N/R) to a question on the Proposal, an explanation of this action is required. Failure to do so may be viewed by Dallas ISD as incomplete and may subject the entire Proposal to rejection.

Only one proposal shall be submitted by each proposer. If two or more Proposals are submitted, either in one envelope or in separate envelopes, such multiple Proposals will be deemed as non-responsive. The blank Proposal form bound in the Specification is for the proposer's information reference only.

Facsimile or emailed proposals will not be accepted and modifications are not allowed. Any modifications not inside the proposal envelopes/packages will not be considered part of the Contractor's proposal.

The proposer will receive no compensation or reimbursement of expenses incurred in the preparation of this Proposal.

Dallas ISD reserves the right to reject any or all Proposals. Dallas ISD also reserves the right to waive errors and omissions in any proposal if it deems it in the best interest of Dallas ISD to do so.

1.01.5. Public Information and Notice of Confidentiality

Dallas ISD considers all Proposal information, documentation and supporting materials submitted in response to this Request for Competitive Sealed Proposal to be non-confidential and / or non-proprietary in nature, and therefore, shall be subject to the public disclosure under the Texas Public Information Act (*Texas Government Code*, Sec. 552.001, et seq.) after the award of the contract. Exceptions to this are listed in this Project Manual.

The Proposer must identify and designate those portions of their technical Proposal which contain trade secrets or other proprietary data. If the Proposal includes such data, the proposer shall:

Mark the cover sheet of the Technical Proposal with the following phrase: "This Proposal includes data that shall not be disclosed outside Dallas ISD, and the A/E design team and shall not be duplicated, used or disclosed in whole or in part for any purpose other than to evaluate this Proposal."

Mark each sheet and the specific data on that sheet that the proposer wishes to restrict with the following phrase: "Use or disclosure of this specifically marked data is subject to the restrictions regarding confidentiality cited on the cover sheet of this Proposal."

1.01.6. Proposal Guaranty Bond

A Proposal bond on Dallas ISD Proposal Guarantee Bond Form, from a Surety authorized to transact business in the State of Texas, in the amount of not less than ten percent (10%) of the greatest total amount of the proposed contract amount (Base Price plus all Allowances), payable without recourse to the order of the Dallas ISD Board of Trustees, must accompany the Proposal as a guarantee that, if awarded the Contract, the proposer will promptly enter into and execute the Contract and Performance and Payment Bonds on the forms provided.

The Proposal Guarantee Bond must be accompanied by a properly dated and executed Power of Attorney with a raised Surety seal on each document. Failure to do so will constitute an irregular Proposal which may be deemed as non-responsive. Use of a Surety company's bond form is not acceptable and may result in the Proposal being deemed as non-responsive.

Should the successful proposer fail to execute and return to Dallas ISD, the Contract and Bonds within ten (10) calendar days after the date of transmittal of the Contract Documents for execution, the Proposal Guaranty becomes the property of Dallas ISD.

No cashier's checks, official checks, or other items will be accepted. Only a Proposal Guaranty Bond as described in this paragraph for proposal security.

Deadline for Signing Contract and DALLAS ISD's Rights if Delay

The completion of this Project is crucial and must remain on a timely schedule. In order to keep the Project on a judicious schedule, the selected proposer must:

a. Sign the Contract no later than ten (10) calendar days after the date of Board approval when the selected proposer has been notified that it is the successful proposer, and

b. Provide the safety plan for the Project and all required bonds and insurance no later than five (5) business days after the successful proposer has signed the contract.

If the selected proposer fails to meet the district's specified deadline of ten (10) calendar days, the Dallas ISD has the right to:

a. Award the contract to the next successive responsive proposer subject to the district's ranking and evaluation.

1.01.7. Insurance

Original Certificates of Insurance, as well as copies of the original insurance policies and endorsements as required by the contract documents are due not later than 5 business days after execution of contract by the owner.

1.01.8. Ownership of the Competitive Sealed Proposal and Contractor's Proprietary Information

Submitted Proposals, documentation and supporting materials shall become the property of Dallas ISD.

1.01.9. Site Investigation

It is the responsibility of each proposer to examine the project site, existing improvements, and adjacent property and be familiar with existing conditions, and the full scope of the work before submission of a Proposal. By submitting a proposal, the Proposer certifies his acceptance of this requirement.

After investigating the project site and comparing the Drawings and Project Manual with the existing conditions, the proposer should immediately notify the A/E of any conditions for which requirements are not clear; or about which there is any question regarding the extent of the Work involved.

Should the successful proposer fail to make the required investigations and should a question arise after award of contract as to the extent of the Work arising from existing conditions, the A/E will review the issues and make a recommendation to the Project Manager.

Requests for site visits by individual proposers after the formal Pre-Proposal Meeting for the purpose of evaluating and preparing a proposal, will not be accommodated. State law requires proper background checks and badging or accompaniment by District personnel for site visits. It is not practical for the District to provide such accompaniment for individual proposers outside the prescribed Pre-Proposal and Site Visit parameters. Therefore the only viable and appropriate opportunity for viewing the site prior to the proposal date is to attend the Pre-Proposal Meeting and Site Visits.

1.01.10. Evaluation and Contract Award Process

Proposals will be opened publicly to identify the names of the proposer and their respective proposed contract amount (Base Price which includes all Allowances) beginning at 3:00pm Central time upon submittal of Part 2. Other contents of the Proposals will be afforded security sufficient to preclude disclosure of the contents prior to award.

The Proposal Evaluation Committee will evaluate the Proposals. The criteria for evaluation and selection of the successful proposer for this award will be based upon the factors listed in the Evaluation Criteria herein and in the Request for Competitive Sealed Proposal documents.

The Proposal Evaluation Committee consists of the following:

- Construction Services Staff ("CSS")

- SBE (“SBE”)
  DALLAS ISD SBE Program Manager

- Construction Proposal Evaluators (“CPE”)
  Five (5) Owner Representatives and or other in-house staff (as assigned)

- Safety Manager Consultant (“SM”)

After opening the Proposals, the Proposal Evaluation Committee will evaluate and rank each Proposal with respect to the published selection criteria. This ranking will be used to make an advisory recommendation to the Dallas ISD Board of Trustees and is subject to their approval. Per Texas Government Code Ch. 2269, Dallas ISD may negotiate a contract with the selected proposer offers for cost adjustment and other elements of the Proposal. Other than the data read at the Proposal opening, Dallas ISD will endeavor not to disclose any information derived from the Proposals submitted by competing firms in conducting such discussions. The selected Contractor will be required to sign the Dallas ISD Contract form once the district’s Board of Trustees grant the formal recommendation for award at the particular monthly publicly held Board meeting.

If Dallas ISD determines that it is unable to reach a satisfactory agreement with the first ranked proposer, Dallas ISD will formally and in writing, terminate discussions with that proposer. Dallas ISD will then proceed with negotiations with each successive proposer as they appear in the order of ranking until an agreement is reached, or until Dallas ISD has rejected all Proposals. After termination of discussions with any proposer, Owner will not resume discussions with that proposer.

Following execution of a contract agreement between Dallas ISD and the successful contractor(s), the proposers will be notified about the outcome of the selection process.

The award or rejection action regarding this Proposal is at the sole discretion of Dallas ISD. Dallas ISD makes no warranty regarding that a contract will be awarded to any proposer.

If a Contract is awarded, it will be awarded to the proposer offering the best value to Dallas ISD. Dallas ISD is not bound to accept the lowest priced Proposal, if that Proposal is judged and or determined not to be the best value for Dallas ISD.

1.02.1 RECEIPT OF PROPOSALS

See Specification Section 00 41 10 Overall Proposal Packaging Checklist - for packaging instructions and Section 00 11 13 Advertisement for CSP for proposal receipt instructions and details

1.03.1 ADDENDA, ALLOWANCES, ALTERNATES AND UNIT PRICES

Addenda. Contractors are required to acknowledge receipt of all addenda issued prior to the Proposal due date. Failure to acknowledge all addenda in the Proposal Form will result in the Proposal being deemed as non-responsive.

Allowances. Contractors are required to include the Allowances described in Section 01 21 00 in the Base Proposal. Refer to the General, Supplementary and Other Conditions of the Contract for Construction for other related details on allowances.

Contingency Allowance. All construction contracts shall contain an Owner Controlled Contingency Allowance (OCCA). The contingency allowance is to be used only for expenditures which do not require a change order. The contingency allowance may be used to pay for changes in the work including but not limited to those resulting from hidden or unforeseen conditions.
The contingency allowance may be used to pay claims. Use of the contingency allowance must be authorized in advance by the Owner’s Project Manager. Refer to Specification Section 00 41 11, for the contingency allowance. The contractor shall not be entitled to markups or profit related to use of the Owner Controlled Contingency Allowance.

Alternates. Contractors are required to submit prices for the Alternates described in Section 01 23 00 to add work or to deduct work from the Base Proposal. Contractor shall be responsible for any changes in the Work affected by acceptance of Alternates. Refer to Drawings and Technical Specifications Sections for items of work affected by Alternates. Election of Alternates will be exercised at the option of the Owner. Contractor will include as part of each alternate, miscellaneous devices, accessory objects and similar items incidental to, or required for, a complete installation. The amount shown in Specification Section 00 41 12 for each alternate shall include all plant, labor, material, equipment, overhead, profit, insurance and other costs incidental to the performance under the alternate. Failure to provide this information as an alternate is unacceptable and may result in the Proposal being deemed as non-responsive.

Unit Prices. Contractors are required to submit unit prices for any items that are listed in Spec. Section 01 22 00. The amount shown in Specification Section 00 41 12 for each unit price listed task/item shall include all overhead, profit, insurance and other costs incidental to the performance of the listed task/item. Failure to provide the requested unit pricing may result in the Proposal being deemed as non-responsive.

1.04.1 EVALUATION CRITERIA

Evaluation for ranking of firms submitting proposals will be based on the criteria shown in the following table (the weighting of each item by the points shown indicate the relative importance of each item and shall be utilized in the ranking of Proposal). Carefully review the submittal requirements, as failure to submit a Proposal in the proper format and in proper number may cause that Proposal to be rejected. The selection shall follow the Texas Government Code Chapter 2269, Contracting and Delivery Procedures for Construction Projects. The firm that offers the best value to the district based on published selection criteria and on its ranking evaluation will be selected. The District shall first attempt to negotiate a contract with the selected firm. Should negotiations be unsuccessful, the firm will be notified in writing of the decision to end negotiations, and the District will proceed to the next firm in the order of selection ranking until a contract is reached or all proposals are rejected. Based upon the proposal material submitted, the following criteria will be used to evaluate firms.

Criteria Number	Criteria Description	Category Value
1	**Purchase Price**	
1a	¹ Proposal Price - This section will be scored according to published formula by Construction Services Procurement personnel and provided for all evaluators:	40 points
	Category Total:	**40 points**
2	Reputation of Vendors and of the Vendor's Goods or Services	
2a	References – Designated evaluators will check references to score this section:	5 points
	Category Total:	**5 Points**
3	The Quality of the Vendor's Goods or Service	
3a	Safety Plan, and Insurance Rate Modifier (IRM):	5 points
3b	Proposed Project Team(s) and Management approach to proposed projects:	7 Points
	Category Total:	**12 Points**
4	The Extent to which the Goods or Services Meet the District's Needs	
4a	General Contractor's current/past K-12 new or renovation construction experience:	10 points
4b	Proposed Construction schedule and phasing plan:	5 points
	Category Total:	**15 points**
5	The Vendor's Past Relationship with the District	
5a	Rated based on Past Project Performance, Quality, Compliance with Terms & Regulations.	5 points
	Category Total:	**5 points**
6	The impact on the Ability of the District to Comply with Laws and Rules Relating to Historically Underutilized Businesses (SBE)	
6a	Proposer demonstrated a commitment to the district's SBE program by providing enhancements to the administration of the proposer's contracting process for the work to be done by SBE firms. Examples of this commitment may include any of the following: expedited payments, Mentor Protege Programs, early release of retainage, expanding the pool of diverse subcontractors to firms that have not done business with the district, etc.	3 Points
6b	Proposer submitted a list of two (2) SBE subcontractor references.	2 Points
6c	Proposer is a certified SBE OR Proposer submitted a Joint Venture Agreement with a certified SBE OR Proposer submitted a Prime Subcontractor Teaming Agreement with a certified SBE.	5 Points
6d	Proposer submitted a diverse list of certified SBE subcontractors, sub-consultants or suppliers that meets or exceeds the district's SBE aspirational goal in meaningful and significant roles OR Proposer demonstrated outreach designed to meet the SBE project goals with a diverse SBE team of subcontractors, suppliers and subconsultants.	5 Points
6e	Proposer demonstrated a comprehensive framework and understanding of the district's SBE program by: providing a written and detailed SBE compliance plan, designating a high ranking individual who will be responsible for M/WBE contract compliance, monitoring and reporting, ensuring no unauthorized changes to SBE subcontractors, adhering to the SBE commitment and subcontractor payment terms, executing the SBE subcontracting schedule, complying with the district's SBE Program.	5 Points
	Category Total:	**20 Points**
7	The Total Long-Term Cost to the District to Acquire the Vendor's Goods and Services	
7a	Financial status of the vendor (as rated by Dun & Bradstreet):	3 Points
	Category Total:	**3 Points**
8	Any other Relevant Factor Specifically Listed in the Procurement Document	
8a	N/A	0 points
	Category Total:	**0 points**
	Total	**100 Points Maximum**

[1] Proposed Pricing Formula:

Maximum Score = Forty (40) Minimum Score = Zero (0)

Notes: Low Bidder can only receive the full 40 points if at or under the advertised Construction Budget Estimate (A7)

Notes: Bids that are under budget will only lose 1 point per % from Low Bidder (Column G)

Notes: Bids that are over budget will be penalized 1 point per % from Low Bidder to the Budget & 2 points per % from the Budget

Notes: The low bidder is awarded points up to 20% over budget. If Low bid is 20% or more over Construction Budget Estimate (A7), no bidder shall receive any points for price.

NOTE: If all bidders are 20% or more over budget resulting no points being awarded, Dallas ISD shall use an alternative price evaluation formula to award points for the bids received. Low bidder will be awarded 5 points and each bidder will lose 1 point per percent from the low bid.

Formula = P10-G10*100 P= Max Points Allowed (40) G= % from Low Bid

Step 1- Determine Low Bidder (Column C)

Formula = =IF(Bid=$E$6,"Low Bidder","-")

E6 = Low Bid

Step 2- Calculate Bid Delta ($) from Budget (Column D)

Formula = =Bid-$A$7)

A7 = Construction Budget Estimate

Step 3- Calculate Bid Delta (%) from Budget (Column E)

Formula = =ROUND((Bid-$A$7)/$A$7,2))

A7 = Construction Budget Estimate

Step 4- Determine if Bid is Over or Under Budget (Column F)

Formula = =IF(Bid<=$A$7,"Under Budget","Over Budget"))

A7 = Construction Budget Estimate

Step 5- Calculate Bid Delta (%) from Low Bid (Column G)

Formula = =IF(C10="low bidder",0,ROUND(E10-MIN($E$10:$E$40),2)))

C10 = Low Bidder vs Not Low Bidder

Step 6- Calculate Points Lost for Bids Under Budget. (Column H)

Bid Proposals that are UNDER the Construction Budget Estimate provied will be scored with an escalator of 1. 1 Point Per Percent from low bid will be deducted from max points of 40.

Pricing Formula = =IF(C10="low bidder",0,IF(F10="under budget",ROUND((G10*100)-K10,0),IF(MIN($E$10:$E$40)>0%,0,ROUND(-MIN($E$10:$E$40)*100,0)))))

Under Budget

Step 7- Calculate Points Lost for Bids Over Budget. (Column K)

Bid Proposals that are OVER the Construction Budget Estimate provided will be scored with an escalator of 1 from the Low Bid to the Budget and an Escalator of 2 from the Budget to their bid. 1 Point Per Percent from the low bid will be deducted from low bid to budget & 2 points per percent from budget to their amount from max points of 40.

Pricing Formula = =IF(F10="under budget",0,IF(F10="OVER BUDGET",IF(C10="low bidder",ROUND((E10*100),0),ROUND((E10*100),0)))))

Step 8- Add Multiplier to Points Lost for Bids Over Budget (Column M)

Bid Proposals that are OVER the Construction Budget Estimate provied will be scored with an escalator of 1 from the Low Bid to the Budget & an Escalator or 2 from the Budget to their bid. 1 Point Per Percent from low bid will be deducted from low bid to budget & 2 points per percent from budget to their amount from max points of 40.

Pricing Formula = =IF(C10="low bidder",K10*2,IF(F10="under Budget",0,(E10*100)*2)))

Step 9- Calculate Total Points Lost (Column N)

Add Points Lost from Step 7 (Column J) + Points Lost from Step 8 (Column M)

Pricing Formula = =J10+M10)

Step 10- Calculate Total Points Awarded (Column Q)

Subtract Points Lost from Max Points of 40

Pricing Formula = =IF(C10="low bidder",K10*2,IF(F10="under Budget",0,(E10*100)*2)))

C10 = Low Bidder vs Not Low Bidder

SECTION 00 31 00 - AVAILABLE PROJECT INFORMATION

1.01 PROJECT NAME/ADDRESS

CSP 250071, consisting of improvements to:

Org #	PROJECT NAME	PROJECT TYPE	ADDRESS
235	BIRDIE ALEXANDER ELEMENTARY SCHOOL – RENOVATION AND ADDITION	Renovation and Addition	1830 Goldwood Drive, Dallas, TX 75232

1.02 OWNER

Dallas Independent School District
Construction Services
Linus D. Wright Dallas ISD Administration Building
9400 N. Central Expressway Suite 800
Dallas, TX 75231

State Notification-

- A copy of the 10-day Abatement and/or Demolition notification submitted to the State, must be forwarded to the following departments within reasonable time frame:
- Dallas ISD Environmental-DDANIELS@dallasisd.org
- Bond Safety Department- almeza@dallasisd.org

Guidelines for Facility Owner Section-

- 10-day Abatement and Demolition State Notification, the below information must be included on **the facility owner section:**
- Name: Dallas Independent School District- Construction Services
- Attention: Contract Manager
- Address: 9400 N US 75-Central EXPY, STE 800 Dallas, TX 75231

1.03 OWNER'S PROJECT MANAGER (PM)

Robert Spicer will be the Owner's Project Manager (PM) for the management of planning, design, permitting, construction, and post-construction for this CSP. All correspondence and communication during the contract finalization, construction and post-construction processes shall be directed to the Architect/Engineer firm (A/E) with copy to **Robert Spicer.** During construction, the PM shall have authority to act on behalf of Dallas ISD for Owner related direction.

Robert Spicer, Project Manager
Dallas Independent School District
Construction Services
Linus D. Wright Dallas ISD Administration Building
9400 N. Central Expressway Suite 800
Dallas, TX 75231
Phone: (972) 455-9282
E-mail: **c113808@dallasisd.org**

1.04 ARCHITECT/ENGINEER FIRM (A/E)

HarrisonKornberg Architects has been retained by Dallas ISD as the primary Architect/Engineer (A/E) for this bid package. All Drawings and Specifications have been prepared by the Architect/Engineer (A/E), including those dated **3/8/2026.** All correspondence and communication regarding these documents shall be directed to the Architect/Engineer (A/E) with a copy to Project Manager.

HarrisonKornberg Architects
3302 Canal Street, Suite B
Main Contact: **Ben Sauceda**
Phone: **(713) 422-2028**
Fax: **(713) 229-0692**
Email: bsauceda@harrisonkornberg.com

1.05 Summary of Work. See related Section 01 10 00 Summary of Work

1.06 Project Schedule. The Contractor shall diligently prosecute and achieve Substantial Completion of the Work no later than as shown below.

Org # -SCHOOL NAME and PROJECT TYPE	SUBSTANTIAL COMPLETION	Final COMPLETION
235 – BIRDIE ALEXANDER ELEMENTARY SCHOOL – RENOVATION AND ADDITION	7/12/2027	60 days after Substantial

A Notice to Proceed (NTP) will be required before any work may commence. The NTP will be issued to the contractor when signed contracts, and any other required forms required, are returned to the Owner with valid bonds and insurance

A separate contract will be issued by Dallas ISD for each school. The Contractor will be required to provide Payment and Performance Bonds for each contract. Contractor shall be responsible for all permit costs including plan review fees.

1.07 Estimated Construction Budget (including allowances). The estimated construction budget for each school and total for the package is shown in the table below. The Owner reserves the right to reject any and all proposals if they exceed the estimated construction budget amount. The total base proposal amount for the package, which includes the listed allowances, will be considered in the evaluation of the Contractor's proposal.

For accounting purposes each school construction budget stands alone. In Section 00 41 11 Proposal Form Base – Base Bid (Part 1-A of the CSP), Proposers are required to enter a cost per school breakdown of their proposed Base Bid amount including allowances so that the cost per school can be verified against the per school budget during negotiations. These breakdowns are not for evaluation purposes and will not be read at the proposal opening.

School Org #	School Name and Project Type	Construction Cost Limitation (CCL)	In Contract Owner Controlled Contingency (IC) 5% for Renovation	Total Other Owner Allowances	Estimated Construction Budget (CCL + IC + Allowances)
235	BIRDIE ALEXANDER ELEMENTARY SCHOOL – RENOVATION AND ADDITION	$7,765,183	$414,058.47	$0.00	$8,281,169.43

1.01 **Student Safety is Priority-One**. The General Contractor ("the Contractor") has the duty of care to perform the Work safely. The Dallas ISD Safety Program and School Operational Parameters are incorporated into the Project Contract Documents. **Under the AIA 101 and 201, the Contractor's Superintendent is the person responsible for the daily safe execution of the Work.** The Contractor recognizes the critical need for the safety of all persons involved with the construction project, and most specifically the safety of students and the campus staff, and the need to conduct any and all construction operations in such a way as to NOT endanger the students and to NOT DISRUPT THE SCHOOL OPERATIONS.

The Contractor's Superintendent will plan his work with the students' safety as priority one. **On a daily basis, the Contractor will plan and execute his work (in coordination with the campus Principal, but under DISD Construction Services direction) with the utmost care to not endanger the students' safety or the schools' operations. To this end, for each active project, the Contractor's safety manager and the Contractor's job site specific safety person MUST attend each DISD monthly Safety Committee Meeting. The PMF PM will also attend.**

Daily Contractor Operations:

- Prior to the start of each work shift, daily jobsite specific Job Hazard Analysis (JHAs) will be provided by the Contractors' subs and reviewed by the Contractor.

- Prior to the end of each work shift, the Contractor's Superintendent will walk the site, and take the requisite action, to physically field verify that the campus has been made safe for student occupancy (the following morning), to protect the Work, materials and equipment from vandalism and theft. All gates and doors must be secured, and all warning signs must be posted.

- And at the end of the workday, the Contractor WILL audit the campus life safety systems and then call Central Control at 214.932.5627, to confirm to Central Control that the fire alarm system and security systems are back on normal operations.

- **The Contractor will not rely on DISD ("the Owner") staff, school personnel, or PMF PM to perform his end of shift duties of making the campus safe for occupancy and auditing the life safety systems.**

The Superintendent must have OSHA 30-Hour Training and must be proficient in enforcing the Dallas ISD Safety Program and School Operations Parameters. Each Foreman, that will be working on site, must have the OSHA 10-Hour Training.

2.01 **School Operating Hours.** For Contractor construction purposes, access to school facilities shall be limited during the school's normal working hours. During school operating hours, student occupancy and use is priority one. **And during normal hours, on a daily basis, the Contractor will plan and execute his work (in coordination with the campus Principal, but under DISD Construction Services direction) with the utmost care to not endanger the students' safety or the schools' operations.** To this end, during school operating hours, the Contractor will incorporate student safety as priority one in his daily task specific Job Hazard Analysis ("JHAs") and there will be no digging during normal school operating hours.

3.01 **Normal hours** are defined as the time and days when DISD provides for custodial staff to be on site. The cost for DISD custodial staff, during normal working hours on normal working days, shall NOT be included in the Contractor's proposal. During procurement, the Contractor is free to call the campus to inquire as to the campus normal hours of operation. The DISD School calendar is readily available on the Dallas ISD website with a listing of the campus working days.

4.01 **After Hours Access.** The campus custodian must be on site when the Contractor is working after hours. **The Contractor is responsible for all after-hours custodial costs.** This cost shall be included in the Contractors proposal price. After hours are defined as the time when DISD does not have custodial staff on site. The Contractor will incur custodial overtime costs, at the rate of $30 per hour, for DISD custodial staff presence at the school site. The Contractor will not rely on DISD

("the Owner") staff or school to perform the Contractor's housekeeping duties. Custodial staff will be on site only to allow the Contractor access to the campus. Custodial staff will not perform cleanup work for the Contractor.

The Contractor is responsible for all after-hours custodian costs on days and times including but not limited to nights, weekends, DISD non-working days, and holidays. Any request by the Contractor to enter areas of the school, after normal operating hours, shall be coordinated and approved in advance per the (5) step process outlined on the DISD **'After Hours Access Request Form'**.

The contractor shall utilize the After-Hours Access Request form and submit said form to DISD at least two (2) working days prior to the needed access date. Contractor shall submit copies of each fully executed form(s) to the Project Manager ("PMF") via email each day and during each weekly progress meetings so that they may be attached to the meeting minutes. Upon request, the PMF PM will provide the After-Hours Access Request form to the Contractor in electronic format. **After execution of the Work, the Contractor must email all custodial forms to the PMF prior to leaving the site. Noncompliance will require the Contractor to daily hand deliver (the following morning) the end of the day executed OT form to the bond office.**

5.01 **Holidays, Spring, Summer, Fall, and Winter Break Operations.** The Contractor will explicitly show each holiday, spring, summer, fall, and winter break and each SPA on his schedule. The Contractor will plan the project's construction operations to perform major portions of the Work after hours, during holidays, and at times when the campus is NOT occupied. The heating scope should be performed during the summer and the cooling scope should be performed during the heating season.

The DISD School Calendar is available on the Dallas ISD website with a listing of all the holidays and breaks. Any requirement by the Contractor to enter areas of the school during the evenings, non-working days, and holidays shall follow the (5) step process outlined on the DISD 'After Hours Custodial Request Form' and the area will be made safe for student occupancy (the following morning).

6.01 **Summer School Status**. The Contractor will plan the construction Work to perform major portions of the Work during the summer, after hours, during holidays, and at times when the campus is NOT occupied. The heating scope should be performed during the summer and the cooling scope should be performed during the heating season. The Dallas ISD School Calendar is available on the Dallas ISD website with a listing of all the holidays and breaks.

To the extent feasible, the Owner will plan NOT to have summer school at school sites affected by construction. Select campuses may have summer programs and or early school start dates. **Upon mobilization to the campus, it is the Contractor's responsibility to coordinate with the campus Principal to phase the Work in such a way as to incorporate summer programs and or early campus start dates into the project Work schedule.**

WHEN WORKERS AND DISD TEACHERS/STAFF ARE BOTH WORKING IN THE SAME AREA, THE CONTRACTOR'S SUPERINTENDENT (OR SAFETY MANAGER) WILL HAVE THE STAFF & STUDENTS SAFETY AS PRIORITY ONE. SPECIFICALLY, (2) WEEKS BEFORE THE STUDENTS RETURN FROM SUMMER BREAK, THE CONTRACTOR WILL TRANSITION FROM DAY TO NIGHT WORK. DURING THIS TWO-WEEK PERIOD, IF FOR ANY REASON THE CONTRACTOR HAS TO WORK DURING THE DAY THEN THE CONTRACTOR'S SUPERINTENDENT (OR SAFETY MANAGER) WILL WALK, MONITOR, AND COMMAND AND CONTROL HIS WORKFORCE UNDER THE EXPLICIT SCOPE OF MONITORING TO KEEPING THE STAFF/STUDENTS SAFE.

7.01 **State Testing Dates**. The Contractor will NOT be allowed to perform construction activities during critical achievement test periods. After hours work will NOT be allowed on testing days. During state testing periods, the Contractor's Superintendent will be required be on site prevent his workers from being on site during testing periods. The campus State testing dates are campus specific. **Upon mobilization to the campus, it is the Contractor's responsibility to coordinate**

with the campus Principal to inform himself of the requisite state testing days and to explicitly include said campus testing dates into the project Work schedule.

For each calendar year, Contractor shall allow for a minimum of 11 testing days for Elementary Schools, 18 testing days for Middle Schools and 23 testing days for High Schools. Actual testing days and dates may vary for each school and must be confirmed with the respective school Principal.

The System-wide Testing Schedule may be available under the School Calendar on the Dallas ISD website. The Contractor should consult this calendar to determine the number of testing days that will take place during the duration of the Project and the Contractor shall include those days in his proposal.

8.01 **The Contractor Will Not Disrupt the Campus Utilities, Critical Systems, or Critical Areas of Operation**. The Contractor has the duty of care to perform the Work safely and in a manner to NOT impact the campus Critical systems and to not disrupt school operations. The campus critical systems and areas of operation are areas/systems that are required for campus occupancy. **The campus critical systems include but are not limited to the campus air conditioning systems, the campus utilities (water, sewer, electrical, etc.), the campus life safety systems, the internet, the MDF/IDF rooms, and critical areas such as the kitchen and the campus admin areas.** Any renovation work that would require a shutdown of a critical system or impact an area of operation MUST be accomplished during after hours, weekends, non-working days, holidays, and other times when the school is not in operation. All critical system and areas of operation shutdown SPAs must be shown on the project schedule and planned for in advance so that the campus is ready for student occupancy. To this end, the Contractor must provide DISD with a written Critical System Safe Plan of Action ("Critical System SPA") notification no less than 10 calendar days in advance.

A shutdown of a critical system requires written Owner approval. **The Contractor will not impact a critical system or a critical area of operation without explicit written approval from the Owner.** To this end, the Contractor MUST provide a written Critical Systems and Areas of Operation Safe Plan of Action ("Critical System SPA") and MUST decide for temporary systems or services that are acceptable to the Owner. The Contractor must provide temporary power for the campus life safety systems. During an electrical power shutdown, the life safety and campus security systems must remain operational under temporary power. And during power shutdowns the campus food must be refrigerated under temporary power to prevent spoilage.

9.01 **10-Day Notice of Power Shutdown**. The Contractor has the duty of care to perform the Work safely and in a manner to NOT damage the Owner's equipment. **To this end, the Contractor must provide the Owner with a written proposed Power Shutdown Safe Plan of Action ("Power Shutdown SPA") no less than 10 calendar days in advance of the shutdown.** The COMPLETE proposed SPA will be transmitted via email to both the Project Management Firm PM (PMF) and the DISD Safety Manager. After review by the Owner's Safety Manager (with 10 calendar days in advance notice), the PMF PM will transmit said Power Shutdown SPA to DISD's Contract Manager, DISD Central Maintenance Office, the A/E team, and the campus custodial staff. All utilities shutdowns must be shown on the project schedule.

During electrical power shutdowns, the life safety and campus security systems must remain operational. The Contractor must provide temporary power for the campus life safety systems. And during power shutdowns the campus food must be refrigerated under temporary power to prevent spoilage.

10.01 **Worker Identity Badges**. The Contractor must provide each construction workers with a DISD approved third party issued identification badge, that shall be worn, visibly at all times while the worker is present on the campus construction site. **All workers must undergo a background check via Dallas ISD's approved third party vendor. After badging, prior to being allowed on site, each worker must attend a 2-hour DISD Safety Orientation. The Contractor is responsible for all badging and safety orientation costs.**

11.01 **Construction Fencing, Parking and Staging Areas**. Because the Work is a Phased project, the Contractor SHALL include the cost of all hard barriers and signage in his bid. The Contractor SHALL include the cost of covered walkways in his bid. The Contractor SHALL provide hard barriers and signage at his own cost. No CAEAs or additional funds will be provided to the Contractor for fencing, signage, parking, relocation of the jobsite trailer and or relocation of the staging areas.

Six-foot fencing and privacy cloth SHALL be provided to enclose the Contractor's laydown areas and job site trailer. Contractor site activities, storage offices, and fabrication shall be limited to the areas enclosed by construction fences. Contractor parking SHALL be limited to the area enclosed by the construction fence or other Owner approved areas adjacent to school property. The Contractor SHALL include the cost of offsite parking for his workers in his bid.

Because the Work is a Phased project, the Contractor shall include the cost of all required hard barriers and signage in his bid. The Contractor will incorporate all costs associated with deenergizing and or relocating hard barriers, electrical exit signs, etc. for each phase of the phased Work. The Contractor must coordinate all temporary barriers with the Fire Marshall. As the Contractor shuts down a part of the school, the Contractor SHALL erect, at his own cost, a floor to ceiling barricade to completely separate his work area from the campus occupants. The barrier shall be made of 3/4" plywood, it shall extend from floor to ceiling, wall to wall, shall have a door that can be locked, and shall be painted on the Owner's side. This barrier shall remain in place until the Work is completely finished. Safety warning signage shall be displayed near the temporary barrier. Temporary construction barriers and safety signage must be provided at tie-ins from Additions to existing structures.

12.01 **Fire Alarm System Maintenance, Operation, Removal and Certification**. Life Safety Systems are critical systems for occupancy and may only be disabled under a SPA and WRITTEN Owner approval. The Contractor shall be responsible for all costs and coordination of any disconnection, removal, shunting, reconnection, testing, and re-certification of the fire alarm and security systems as required to accomplish the Work. The Contractor is responsible for maintaining the existing fire alarm system, security system, and life safety systems operational throughout construction duration. If the Contractor requires the temporary or permanent relocation of fire alarm devices in order to complete the Work, then Contractor shall be responsible for notifying the PMF Project Manager and utilizing DISD's Vendor (if the system is under warranty) to disconnect, remove, secure, protect, reinstall, re-test and re-certify said equipment or system. If no vendor is indicated (or it is not under warranty), then the Contractor may select a qualified fire alarm vendor of his choosing. The Contractor is responsible for all costs and coordination of any disconnection, removal, shunting, reconnection, testing, and re-certification of the fire alarm system required to accomplish the Work and to receive the requisite green tag or certificates from the applicable Fire Department.

Anytime an existing fire alarm system or security system is disabled, prior to leaving the site for the day, the Contractor must contact Dallas ISD's Safety and Security Central Control at 214.932.5627. The Contractor will be required to provide his name, company, cell phone number, the reason for placing the system in trouble and how long the system will be disabled. The fire alarm and or the security system will not be left disabled overnight. **At the end of the workday, the Contractor must audit the campus life safety systems and call Central Control at 214.932.5627, to confirm that he has place the fire alarm system and security systems back on normal operations.** The Contractor will not rely on DISD ("the Owner") staff or school security personnel to perform this duty.

Contractor shall comply with the following time restrictions, when scheduling Fire Alarm inspections, and placing the life safety systems on TEST, **that require contact with DISD Central Control**. The Contractor will be responsible for any and all costs associated with said inspections (including but not limited to scheduling the Fire Marshal, City or any other personnel needed for this inspection).

- 7:00 AM - 9:00 AM (Arrival): Fire Inspections can occur before 7:00 AM or after 9:00 AM
- 2:30 PM - 4:00 PM (Dismissal): Fire Inspections can occur before 2:30 PM or after 4:00 PM

13.01 **Technology/Communications**. The Contractor has the duty of care to perform the Work in a manner to NOT damage the Owner's equipment. To this end, the Contractor must provide DISD with a written Power Shutdown Safe Plan of Action ("Power Shutdown SPA") notification of power or other utility shutdown no less than 10 calendar days in advance of the shutdown.

Contractor is responsible for any damages or changes to the existing technology/communication system throughout the duration of the construction and must make any appropriate repairs. If the Contractor requires the temporary or permanent relocation of technology in order to complete his work, then the Contractor is responsible for notifying Dallas ISD and completing all disconnections, removals, temporary facilities, security, protection, re-installation, re-testing and re-certification, etc. to maintain the system. The original warranty will need to be maintained / restored. Contractor is responsible for all costs and coordination.

14.01 **Water and Electrical Utilities.** On new construction projects, the Contractor shall provide and pay for all temporary and permanent utility services necessary for the execution and completion of the Work. On new construction projects, where new utility services are being installed, the Contractor shall establish temporary utility accounts and pay for said temporary utility costs for the duration of the project (until Substantial Completion). Utility costs paid by the Contractor after Substantial Completion shall be reimbursed by the District.

On renovation projects, the contractor is allowed to use temporary power and water from the existing school for the Work inside the building.

15.01 **Off-Limit School Areas**. The Contractor shall provide for hard barriers between his work and the campus occupants. When working in the existing building, the Contractor shall not use the school's cafeteria, telephones, restrooms, vending machines, staff parking lots or any other school facility. The Contractor shall include in his bid, the cost for temporary worker restrooms and the costs for offsite parking.

16.01 **No Overhead Lifting and No Trenching During Normal School Hours**. The Contractor shall NOT perform overhead lifting activities over areas occupied by students, school personnel, or visitors. The Contractor recognizes the critical need for the safety of all persons involved with the construction project, most specifically the students and the campus staff, and the need to conduct any and all construction operations in such a way as to NOT endanger the students and to NOT DISRUPT THE SCHOOL OPERATIONS. **Any Work that would require lifting over an occupied area or excavating MUST be accomplished during after hours, weekends, non-working days, holidays, and other times when the school is NOT in operation.** Roofing kettle operations will not be allowed to commence while the campus is occupied.

The Contractor shall NOT perform any trenching or excavating activities during regular school hours. Prior to digging, the Contractor shall perform a GPR and overlay the utilities finding over the Work areas. One week prior to any planned excavation or trenching, the Contractor shall conduct a Pre-Dig meeting (on site) with all the subs involved. Agenda will include a discussion about the GPR findings, the scope and review of the existing underground utilities as it relates to the planned trenching / excavation. At the pre-dig meeting, Contractor shall present a contingency plan if any utility is struck during execution of such work. The GPR findings overlay will be shared with all subcontractors and will be posted for worker ready reference at the jobsite trailer.

All utilities must first be hand dug, to field verify the depth and location of said line. Only after field verifying the depth and location, may the Contractor use mechanical equipment to excavate.

17.01 **Delivery of Materials and Equipment.** The Contractor shall issue a directive to all of his subcontractors that deliveries for this project shall be made to the Contractor and not to the campus office or to DISD personnel. It will be the Contractor's responsibility to replace, at his own cost, equipment or deliveries that are lost because of noncompliance with said delivery requirements.

The Contractor will also direct his subcontractors to NOT make deliveries during student arrival, student departure and on student testing days.

18.01 **Owner's Right to Salvaged Items**. Dallas ISD reserves the right to salvage any and all materials. The Contractor shall notify the Owner at least 4 weeks prior to the start of demolition (in each area where demolition will be performed). During said 4 weeks, the Owner may furnish a list of items to be salvaged, labeled, logged, and delivered to a place of DISD's choosing. Upon request, the Contractor will provide a receptacle acceptable to DISD for said salvageable items.

19.01 **Equipment Access**. During installation of new chilled water, hot water lines, new VAVs, AHUs, RTUs, Boilers, etc. the Contractor will install the new work in a way where he provides the requisite equipment access at each service side panel in accordance with the manufacturer's recommendation. The Contractor will account for insulation thickness, all existing and new above ceiling MEP and will coordinate his work prior to installation of new equipment. Please refer to the Contract Documents for specific details and preinstall meetings.

20.01 **Removal of Fixed Furnishings, Fixtures or Equipment.** The Contractor is responsible for the cost of removal, cataloguing, protection and the re-installation of fixed furnishings, fixtures or equipment required by the Contractor for the execution of his Work. The Contractor will include in his base bid, the costs to relocate and protect from damage said furniture, equipment, and property within any given room.

21.01 **Moveable Furnishings or Equipment.** This is a phased project. The Contractor will be responsible for any relocation of furniture or school property within any given room as necessary to perform the Work. The Contractor will include in his base bid, the costs to relocate and protect from damage said furniture, equipment, and property within any given room. The Contractor must obtain written approval to relocate furnishings or equipment within the room from the Owner via the PMF PM.

22.01 **I.T. Equipment and Safety/Security Equipment**. The Contractor SHALL coordinate a preinstallation meeting between DISD IT, the Contractor and the PMF PM. The Owner will be responsible for moving I.T. equipment and chemicals from science labs, when necessary. A pre-move meeting will be held at least five (5) days prior to any move requiring the Owner's involvement. If required, to accommodate significant demolition and construction activities, DISD will provide and the PMF will manage a moving services vendor to relocate movable furnishings and equipment out of each phased classroom area and into temporary facilities. The Contractor shall be responsible for coordinating the phasing of the Work with the Owner's moving vendor. Contractor will be responsible for the protection of any furnishing or equipment remaining in the Work areas.

23.01 **Tobacco and Alcohol Products Prohibited.** Use of all tobacco, alcohol and illegal uncontrolled substances is prohibited on Dallas ISD property. The Contractor will take daily action to enforce compliance.

24.01 **The Contractor Will Not Interact with Students/Campus Staff.** This is a phased project. The Contractor will install hard barriers between his Work and the campus occupants. As the Work progresses, the Contractor will move or relocate the hard barriers are required to prevent worker/student/staff interaction. The Contractor shall issue daily instructions to all of his subcontractors to refrain from interactions with students and campus staff.

25.01 **The Contractor Will Not Use Existing School Facilities.** Construction crews MUST stay away from all areas existing school facilities that are not within the limit of the designated work area. When working in the existing building, the Contractor shall not use the school's cafeteria, telephones, restrooms, vending machines, staff parking lots or any other school facility. The Contractor shall include in his bid, the cost for temporary worker restrooms and the costs for offsite parking. The Contractor shall issue instructions to all of his subcontractors to avoid interactions with students and campus staff. The Contractor will not rely on DISD ("the Owner") staff or school security personnel to perform his duties.

26.01 **Pressurized Testing.** Repressurizing of an existing system will be accomplished gradually and methodically and in a way that it does not damage the existing infrastructure. The Contractor has the duty of care to perform the Work safely and in a manner to NOT impact the campus Critical systems. Pressurized testing, on MEP systems, shall be done after hours, weekends, non-working days, holidays, and other times when the school is not in operation by Dallas ISD that occupied areas are not impacted, directly or indirectly, due to the testing.

27.01 **No Roofing Work Activities Allowed Over Occupied Areas.** On a daily basis, the Contractor will plan and execute his work with the utmost care to not endanger the students' safety or the campus operations. Activities that may cause a hazard to the below occupants is restricted. To this end, prior to the start of each work shift, daily jobsite specific Job Hazard Analysis (JHAs) will incorporate this requirement. NO roofing work or hot work is allowed, regardless of the extent, when the campus is occupied. Specifically, roof work not allowed while the campus is occupied includes, but is not limited to roof coring, roof drilling, installation of roofing electrical and plumbing pipes, no installation of roof blocking, no installation of gas lines or equipment curbs, no installation of flashing, no roof demolition activities, no placing materials on the roof, and no maintenance or warranty work that would require changing of a piece of equipment.

Minimal inspections and maintenance activity are allowed. For example, activities that would require a workman to access the roof and make minor adjustments or to change a small blower. Said activity must be coordinate in advance.

28.01 **Demolition Activities Will Be Conducted With Student Safety As Priority One.** On a daily basis, the Contractor will plan and execute his demolition work with the utmost care to not endanger the students' safety or the campus operations. Prior to the start of each work shift, daily jobsite specific Job Hazard Analysis (JHAs) will be provided, and the Asbestos report will be reviewed so as to prevent an asbestos release. And during abatement demolition and containment, the MEP chilled water lines, electrical lines, low voltage, fire suppression lines, etc. will be temporarily supported by the abatement contractor. This cost will be part of the contractor's base scope and will be included in his bid.

29.01 **Phased Project With Student Safety As Priority One.** On a daily basis, the Contractor will plan and execute his work with the utmost care to not endanger the students' safety or the campus operations. Prior to the start of each work shift, daily jobsite specific Job Hazard Analysis (JHAs) will be provided.

Since the school buildings will be in use during construction, the Work shall be conducted in phases as proposed in the Contract Documents phasing drawings. **Phasing proposed by the Contractor during procurement will be deemed proposed and not as accepted.** After the Notice to Proceed ("NTP') is issued to the Contractor, the Contractor's proposed phasing will be reviewed by the PMF Project Manager. The PMF PM will make a recommendation for DISD Contract Manager acceptance or rejection. **If proposed phasing plan is rejected by the PMF PM or DISD Contract Manager, then the phasing plan in the Contract Documents stands**.

Because the Work is a Phased project, the Contractor will include the cost of all required hard barriers and signage in his bid. The Contractor will incorporate all costs associated with demoing and or relocating hard barriers, electrical exit signs, etc. for the phased Work. The Contractor must coordinate all temporary barriers with the Fire Marshall. As the Contractor closes down a part of the school, the Contractor SHALL erect (at his own cost) a floor to ceiling barricade to completely separate his work areas from the campus occupants. Said barrier shall be made of 3/4" plywood, shall extend from floor to ceiling, shall be installed from wall to wall, shall have a door that can be locked, and shall be painted on the Owner's side. Hard barrier will remain in place and be relocated as work progresses until the Work is completely finished. The door will be kept secured to prevent students from entering construction areas.

30.01 **Project Schedule.** The Contractor will plan and execute his work with the utmost care to not endanger the students' safety or the campus operations. The Contractor will explicitly show each holiday, spring, summer, fall, winter break and each SPA on his schedule. The Contractor will plan

the construction Work to perform major work activities after hours, during holidays, and at times when the campus is NOT occupied.

Even though DISD does not operate its HVAC systems as true 4 pipe system, most DISD campuses have a 4-pipe system. Hence, the cooling scope should be performed during the heating season and the heating scope should be performed during the summer. These activities must be planned in advance and shown on the project schedule. The cooling portion of the work that is performed during the summer break must be fully operational by the time the teachers return from their summer break. The heating work that is performed during the winter holidays must be fully operational by the time the students return.

The Project Schedule must show that during the summer break, 2 weeks prior to students' arrival, the contractor will shift to working nights, weekends, DISD non-working days, and holidays. 2 weeks prior to students arrival, the teachers will occupy the campus during the day to prepare their classrooms for student use.

The Contractor must plan in advance and show on the project schedule all Dallas ISD Safety Manual high risk SPAs including but not limited to Pre Crane, Pre-Dig, Pre-Crawlspace, Pre-Dig, and Pre-Utility SPAs.

31.01 **Weekly Owner, Architect, Contractor ("OAC Meetings").** The Contractor's Project Manager and Superintendent MUST attend all weekly OACs. Missing more than 2 OACs will be grounds for replacing the Contractor's Project Manager and or Superintendent.

On a weekly basis the Contractor will organize and host an Owner, Architect, and Contractor ("OAC") progress meeting. At said meeting the Contractor will provide all attendees a hard copy of the project schedule, a copy of the 3 week look ahead, the RFI Log, the ASI Log, the PCO Log, the Submittals Log, and a hard copy of the Equipment Long Lead Items List. After the OAC meeting, the Owner, Architect, and the Contractor will walk the site to review installed work.

32.01 **DISD Monthly Safety Meeting.** For each active project (that has not reached Substantial Completion), the Contractor's Safety Manager and the Contractor's job site Superintendent MUST attend each DISD monthly Safety Committee Meeting. Noncompliance with said requirement will be grounds for replacing the Contractor's Safety Manager and or Contractor's Site Safety Person.

33.01 **Inclement Weather SPAs.** The Contractor will comply with DISD Inclement Weather SPA reporting requirements. The Contractor's Project Manager and Superintendent on a daily basis will monitor the weather to mitigate the damage to DISD property. The Contractor will take proactive action to prevent water intrusion. When HVAC or roofing work is in progress, the Contractor will temp in his Work to prevent water intrusion.

34.01 **Jobsite Trailer Postings.** On a weekly basis, the Contractor will plan and execute his work with the utmost care to not endanger the students' safety and to provide his subcontractors the most up to date project information available. To this end, the below items will be posted immediately adjacent to the job trailer entrance:

- The Project Team's Contact List w/Phone Numbers and Email.
- A Complete Copy of the Operations Parameters.
- A Colored Copy of The Most Recent GPR Report.
- A Site Map Showing the Location of each Utility Shutdown Valve.
- A Copy of the Project Baseline Schedule
- A Copy of the 3 Week Lookahead Schedule.
- A Copy of the Project's Phasing Plan.
- A hard copy of the last OAC Hand Outs.

On a daily basis, the Contractor will plan and execute his work (in coordination with the campus Principal, but under DISD Construction Services direction) with the utmost care to not endanger the students' safety or the campus operations.

Prior to the start of each work shift, daily jobsite specific Job Hazard Analysis (JHAs) will be provided. And, prior to the end of each work shift, the Contractor's Superintendent will walk the site, and take the requisite action, to make the campus safe for student occupancy (the following day), to protect the Work, materials and equipment from vandalism and theft. And at the end of the workday, the Contractor's Superintend will check all the life safety systems and then call Central Control at 214.932.5627, to confirm that the fire alarm and security systems are operational. The Contractor will not rely on DISD ("the Owner") staff or school security personnel to perform his duties.

35.01 **Lessons Learned.** For each active project, the Contractor must incorporate the below lessons learned into the planning and execution of the Work.

1) This is a phased project. The roof, windows, floors, and ceiling demolition and abatement scope will be phased by wing. Demo of the entire campus roof, windows, floors, and ceiling demolition and abatement scope will NOT be allowed at once.

2) The Contractor's Superintendent will plan his work with the students' safety as priority one. If the work endangers campus operations, it must be performed after hours, on weekends, holidays or times when the campus is not occupied.

3) **During the Summer Break, the Contractor PM and Superintendent are not allowed to take vacation. Noncompliance with said requirement will be grounds for replacing the PM and or Superintendent.**

4) All long lead item submittals must be driven to conclusion within 90 days of the Notice to Proceed. The project submittals must be driven to conclusion within 120 days of the notice to proceed.

5) Immediately after mobilizing, the Contractor will audit all of the school's life safety systems (Fire Alarm and Security Panels) and the Contractor will provide DISD will a video of any deficiencies. It will be assumed that all the systems are in perfect condition if the Contractor does not provide said video within 30 days from mobilization. At this point the Contractor will be responsible for any and all costs to repair the life safety systems.

6) For new building additions and or new building construction work any utilities work that would require a shutdown of a critical system or impact an area of operation MUST be accomplished after hours, weekends, non-working days, holidays and other times when the school is not in operation. All utilities must first be hand dug, to field verify the depth and location of said line. Only after field verifying the depth and location, may the Contractor use mechanical equipment to excavate.

7) Jurisdictional inspections shall be coordinated with the campus to not impact campus operations. The Contractor is required to include the costs of all inspection whether during normal of after-hours in his bid.

REIMBURSABLE **Fund Code:** ____

Dallas Independent School District
Construction Services
After Hours-Work, Holidays and/or Holidays Authorization Form: General Contractor(s)

SECTION A. GENERAL INFORMATION

Contract P.O.#: _____ TEA/ORG. #:_____ School Name:_____

Contractor Name: _____ Contractor Person In-Charge: _____

Scope: _____

Name of Dallas ISD Operations Employee: _____ Biometric Code:_____
Cellular Number for Dallas ISD Operations Employee_____

SECTION B. PRE-WORK NOTIFICATION:

Date of **Scheduled** Work: _____Hours of **Scheduled** Work: _____

Time **Scheduled** From _____ To _____

Contractor Person-In-Charge Signature: _____ **Date:** _____

Dallas ISD Program Administrator Approval : _____ **Date:** _____

SECTION C. POST-WORK CERTIFICATION:

Date of **Actual** Work _____

Time **Actually** worked From _____ To _____ Biometric Clock Used – Check 'X' if Yes
If Not Used – See Step 3 below

Hours of **Actual** Work _____

Contractor Person-In-Charge Signature: _____ **Date:** _____

Dallas ISD Operations Employee Signature: _____ **Date:** _____

PROCESS FOR PRE-WORK NOTIFICATION AND POST-WORK CERTIFICATION:

Step 1. At least two (2) working days prior to scheduled access, Contractor shall fill out Sections A & B, sign Section B, and email the form to Program Management Firm who will obtain Dallas ISD Program Administrator Approval. Contractor will be provided name of the Operations employee by the Program Management Firm.

Step 2. Contractor and Operations employee from Dallas ISD will meet at main entry of building at the scheduled start time.
- Contractor must notify Program Management Firm within 24 hours or pre-arranged date if contractor is unable to work.
- In case of work being cancelled for some reason, Contractor shall fill out the actual hours in Section C as "0" and email the form to the Program Management Firm.

Step 3. Upon completion of the scheduled day(s)'s work, Contractor shall complete Section C on the same form; Contractor and the Operations employee shall sign Section C; and Contractor shall send the completed form, no later than one (1) business day after execution of work, (all sections completed and signed off) to Program Management Firm. Please use a cover sheet for this step, which shows your name and contact number.
- Section C – Contractor to verify with Operations employee if Biometric Clock was used. If not used, Operations employee must complete and provide District's Non-Exempt Attendance Report with an explanation why Biometric Clock was not used.

Step 4. Contractor shall submit copies of completed and fully executed form(s) for a given month, with the respective application for payment on a monthly basis.

Step 5. **Dallas ISD shall make payment to the Operations employee(s)** based on the standard compensation procedures for Dallas ISD in accordance with the "Fair Labor Standards" Act. **Final Payment to the Contractor will be reduced by the reimbursement amount.**

Failure to follow all these steps listed above will result in:

- **Pre-Work Notification**: If the Contractor does not obtain the Dallas ISD Program Administrator approval at least two (2) working days prior to the requested scheduled access, overtime will not be worked for the day or days expected.
- **Post-Work Notification:** After the work has been completed the signed off form must be submitted the next day. If the completed form is not submitted timely the District may consider the removal of the Contractor's Person-In-Charge from the project.
- Failure to comply with the District's requirements may have a negative impact on the Contractor's ability to be assigned future work for the District.

Dallas Independent School District
Bond Program
Scheduled Utility Shutdown Authorization Form: General Contractor(s)

SECTION A. GENERAL INFORMATION: ☐ ***Permanent** ☐ **Temporary**

School Name and Org. #: _____

Bond Program Manager (PM) Name: _____

General Contractor (GC) Person In-Charge: _____ _____

Sub-Contractor (SUB) Person In-Charge: (Name) _____ (Contact No.) _____

SECTION B. PRE-WORK NOTIFICATION:

Utility System(s) to Be Shut down: _____

Utility Meter number _____

Description of Work Performed: _____

Describe Procedure for Shutdown: _____

Safety Measures/ Precautions for Shutdown: _____

Date/ Time **Requested** for Shutdown:

Shutdown Date	Shutdown Time	Restart Date	Restart Time

It is requested that the noted** building system(s) be allowed for "shutdown" **by the General Contractor to allow for our tie-in of services for the Project as enumerated below. We note that** five (5) days advance notice **is required as a minimum. I hereby certify that the required work has been coordinated and scheduled to achieve completion within the requested time-period.

SUB Person-In-Charge:	**(Sign)**	**(Date)**
GC Person-In-Charge:	(Sign)	(Date)
Bond Program Manager (PM) Approval:	(Sign)	(Date)
DISD Project Manager Approval:	(Sign)	(Date)

SECTION C. POST-WORK CERTIFICATION:

Actual Date/ Time for Shutdown:

Shutdown Date	Shutdown Time	Restart Date	Restart Time

GC Person-In-Charge Certification:	(Sign)	(Date)
Bond Program Manager (PM) Certification:	(Sign)	(Date)
DISD Project Manager Certification:	(Sign)	(Date)
DISD Sustainability Certification:	(Sign)	

SECTION D. PROCESS FOR SCHEDULED UTILITY SHUTDOWN AUTHORIZATION

A. The General Contractor is to complete the *Utility Shutdown Request Form*, at least **5 working days** prior to the scheduled utility shutdown, and submit it to the respective Bond Program Manager for approval.

B. The Bond Program Manager (PM) will review and approve submitted *Utility Shutdown Request Form* and forward to the respective Dallas ISD Project Manager for approval.

C. The Dallas ISD Project Manager will review and approve form and return to the PM.

D. PM forwards approved form to Director/Maintenance Solutions and notifies Deputy Chief Director, Emergency Operations and Bond Program Safety Manager.

Note: All scheduled shutdown requests will require a jobsite meeting with the Program Manager and the School staff 48 hours in advance to discuss the outage procedures and status of all District departments involved on the shutdown request.

Note: For electrical shutdowns (Scheduled/ involuntary), when required for building operations, the General contractor must supply a power generator to keep the telephones, data and alarms working at all times.

***Permanent shutdowns are facilities or specific meters that will not require power/ utility to be restored.**

SECTION 00 41 10 – OVERALL PROPOSAL PACKAGING CHECKLIST

1.01 Proposers are to package all submittal information as follows. Documents should be bound in 3 ring binders with tabs for each section of the proposal form. Do not spiral or GBC bind the documents.

2.01 Both Parts of the Proposal response shall be labeled as follows:

Proposal for CSP 250071
Org 235 – BIRDIE ALEXANDER ELEMENTARY SCHOOL – RENOVATION AND ADDITION

Due 4/7/2026
Time Due: 2:00pm
Part 1-A, 1-B, 1-C
<<Name of Proposer>>

Please Note: Part 1-C Proposal Form- Alternates & Unit Pricing (Section Div 00 41 12) - Should the solicitation contain an opportunity for alternate pricing, please ensure that the Section Part 1-C Proposal Form – Alternates & Unit Pricing Section 00 41 12 is submitted in an individually sealed envelope labeled accordingly with the specified CSP number, CSP title and Part 1-C Proposal Form – Alternates & Unit Pricing. ***Alternates Pricing will not be opened by the District unless the District engages in negotiations with the vendor submitting the alternate pricing package.***

Due 4/8/2026
Time Due: 3:00pm
Part 2
<<Name of Proposer>>

Proposals will be read at 3:00pm following the receipt of Part 2

3.01 Part 1-A of the Proposal shall contain completed Specification Sections
00 41 11 Proposal Form – Base Bid (with all addenda acknowledged)
00 43 13 Proposal Guarantee Bond Form
00 45 00 Dallas Independent School District Required Forms Package
00 45 20 Certificate of Non-Discrimination
00 45 22 Notification of Hazardous Materials Affidavit Form
00 45 23 Family Conflict of Interest Questionnaire (CIQ)
Submit one (1) original of each Section for Part 1-A.

4.01 Part 1-B of the Proposal shall contain completed Specification Section
00 41 13 Technical Proposal Form
Submit one (1) original, and one (1) copy of each Section for Part 1-B and one (1) soft copy (electronic) via flash drive or USB of each Section for Part 1-B, Section 00 41 13 Technical Proposal Form section.

5.01 Part 1-C of the Proposal shall contain completed Specification Sections
00 41 12 Proposal Form – Alternates and Unit Pricing
Submit one (1) original of each Section for Part 1-C in a separate, sealed envelope marked according to the specifics noted in Section 2.01 on this page.

6.01 Part 2 of the Proposal shall contain completed Specification Sections
00 45 39 SBE Compliance Guidelines and Forms
Submit one (1) original, one (1) copy, and one (1) soft copy (electronic) in either CD Rom or flash drive of each Section for Part 2.

DALLAS INDEPENDENT SCHOOL DISTRICT

Materials Escalation Price Reconciliation Form

The intent of this document is to establish guidelines to reasonably reconcile ONLY the Project's materials cost escalation. No overhead, profit, or insurance costs are to be included. The Contractor has a duty to mitigate Materials Cost Escalation. Therefore, as a condition precedent to any cost adjustments, the Contractor must comply with establishing the Project Baseline Schedule as required under Division 1 of the Project's Contract Documents. All terms shall have the same meaning as defined in the executed AIA Agreement for this project.

1. **DELIVERY METHODS:**
   - Competitively Sealed Proposal (CSP)
   - Construction Manager at Risk (CMAR, CMaR, CM@Risk)

2. **PARTIES**
   - DISD (Owner)
   - Program Management Firm (PMF, Program Manager, PM)
   - Architect or Engineer of Record (A/E)
   - Contractor (GC)

3. **PROJECT**
   a. ORG# _____ PROJECT NAME: _____

   b. Notice to Proceed (NTP) Date: _____

   c. Date City Permits Ready for GC Pick Up: _____

   d. Date of Escalation of Materials Document Submission to Owner: _____

4. **PRICE IMPACTED MATERIALS:** It is understood that vendors providing materials to the Owner's Project may be experiencing industry-wide economic fluctuations that affect the price, availability, delivery, and execution of the Project. The intent of this document is to reasonably reconcile ONLY the Project's materials cost escalation. This form will be used by the Owner to provide a good-faith adjustment of market price-impacted materials.

5. **PROJECT BASELINE:** Compliance with establishing the project baseline will be a condition precedent to requesting Owner approval of a materials cost escalation. The Contract Documents (Drawings, Specs, and Contract) establish the elements required to establish the project baseline. The Contractor has a duty to mitigate Materials Cost Escalation.

6. **PRICE INCREASE:** In the event of a Materials' Price INCREASE, the Contract Price shall be reasonably adjusted to reconcile the Materials' Price INCREASE.

DALLAS INDEPENDENT SCHOOL DISTRICT

Materials Escalation Price Reconciliation Form

7. **PRICE DECREASE:** In the event of a Materials Price DECREASE, the Contract Price shall be reasonably adjusted to reconcile the Materials' Price DECREASE.

8. **LIMITATION ON CONTRACT PRICE ADJUSTMENT:** Regardless of Proposed Materials' Price Increases or Decreases, the Contract Price shall not be adjusted by more than 15% of the original Contract Price or any other restrictions on cost increases found in State law or the terms of the contract between Owner and Contractor.

9. **NO ADJUSTMENT FOR MATERIALS QUANTITIES:** No adjustments will be made for changes in materials quantities. The intent of this document is to reconcile ONLY materials costs.

10. **SCHEDULE OF VALUES & PAYMENT:** Payment for adjustments will be in accordance with the executed AIA Agreement, change orders, or CAEAs for this project. Similar to other Owner Cost/Credits, in accordance with Division 1 of the Specifications, the cost or the credit for materials reconciliation will be shown as a line item in the Project's Pay Application's Schedule of Values.

_____

OWNER (DISD)

_____

CONTRACTOR (GC)

_____

ARCHITECT (A/E)

DALLAS INDEPENDENT SCHOOL DISTRICT

Materials Escalation Price Reconciliation Form

EXHIBIT "MATERIALS ESCALATION" – BASELINE PRICE Matrix

The intent of this document is to establish a Baseline so that the materials escalation costs may be subsequently reconciled. To establish an objective cost baseline, the Contractor must provide the Owner a date stamped copy of the actual materials costs proposal from the materials vendor/manufacturer.

1. Price Impacted Material: _____

   Date of Price: _____

   Baseline Price: _____ (Unit)

   Pricing Method: _____

   Provide a Copy of Manufacturer Docs:

2. Price Impacted Material: _____

   Baseline Price: _____ (Unit)

   Pricing Method: _____

   Provide Copy of Manufacturer Docs:

3. Price Impacted Material: _____

   Baseline Price: _____ (Unit)

   Pricing Method: _____

   Provide Copy of Manufacturer Docs:

4. Price Impacted Material: _____

   Baseline Price: _____ (Unit)

   Pricing Method: _____

   Provide Copy of Manufacturer Docs:

5. Price Impacted Material: _____

   Baseline Price: _____ (Unit)

   Pricing Method: _____

   Provide Copy of Manufacturer Docs:

DALLAS INDEPENDENT SCHOOL DISTRICT

Materials Escalation Price Reconciliation Form

6. Price Impacted Material: _____

   Baseline Price: _____ (Unit)

   Pricing Method: _____

   Provide Copy of Manufacturer Docs:

7. Price Impacted Material: _____

   Baseline Price: _____ (Unit)

   Pricing Method: _____

   Provide Copy of Manufacturer Docs:

8. Price Impacted Material: _____

   Baseline Price: _____ (Unit)

   Pricing Method: _____

   Provide Copy of Manufacturer Docs:

9. Price Impacted Material: _____

   Baseline Price: _____ (Unit)

   Pricing Method: _____

   Provide Copy of Manufacturer Docs:

10. Price Impacted Material: _____

    Baseline Price: _____ (Unit)

    Pricing Method: _____

    Provide Copy of Manufacturer Docs:

11. Price Impacted Material: _____

    Baseline Price: _____ (Unit)

    Pricing Method: _____

    Provide Copy of Manufacturer Docs:

DALLAS INDEPENDENT SCHOOL DISTRICT

Materials Escalation Price Reconciliation Form

12. Price Impacted Material: _____

    Baseline Price: _____ (Unit)

    Pricing Method: _____

    Provide Copy of Manufacturer Docs:

13. Price Impacted Material: _____

    Baseline Price: _____ (Unit)

    Pricing Method: _____

    Provide Copy of Manufacturer Docs:

14. Price Impacted Material: _____

    Baseline Price: _____ (Unit)

    Pricing Method: _____

    Provide Copy of Manufacturer Docs:

15. Price Impacted Material: _____

    Baseline Price: _____ (Unit)

    Pricing Method: _____

    Provide Copy of Manufacturer Docs:

16. Price Impacted Material: _____

    Baseline Price: _____ (Unit)

    Pricing Method: _____

    Provide Copy of Manufacturer Docs:

17. Price Impacted Material: _____

    Baseline Price: _____ (Unit)

    Pricing Method: _____

    Provide Copy of Manufacturer Docs:

DALLAS INDEPENDENT SCHOOL DISTRICT

Materials Escalation Price Reconciliation Form

1454765-v1/12396-124000

SECTION 00 41 11 – PROPOSAL FORM – BASE PROPOSAL

Name of Contractor	

COMPETITIVE SEALED PROPOSAL (Part 1A)
to
DALLAS INDEPENDENT SCHOOL DISTRICT
FOR THE FOLLOWING WORK:

PART 1. General Information

Competitive Sealed Proposal (CSP) 250071, consisting of improvements to:

ORG #	PROJECT NAME	PROJECT TYPE	ADDRESS
235	BIRDIE ALEXANDER ELEMENTARY SCHOOL – RENOVATION AND ADDITION	Renovation and Addition	1830 Goldwood Drive, Dallas, TX 75232

PART 2. Proposal Form

2.01 Agreement of Proposal Submittal

The undersigned, as a designated representative of the proposer, declares such firm is the only entity, as principal, with any interest in this Proposal, and the Proposal is made without collusion with any other entity.

The proposer affirms that the form of Contract, Instructions for Competitive Sealed Proposals, Supplemental Instructions for Competitive Sealed Proposal, Addenda, selection criteria, weighting/scoring system, estimated budget, Specifications, and the Drawings pertaining to this Proposal have been examined and the firm has also examined the locations, conditions, and classes of materials for the proposed Work and agrees to provide all necessary labor, materials, plant and equipment, machinery, tools, apparatus and construction means to accomplish the Work described in the Contract Documents in the manner prescribed.

The proposer agrees the quantities of Work to be performed and materials to be furnished may be increased or decreased as may be considered necessary, in the sole opinion of Dallas ISD's designated representative, to complete the Work as planned and contemplated. Adjustment for changes in Work will be in accordance with the General Conditions.

Proposal amounts must be shown in both words and figures. In case of discrepancy, the amount shown in words will govern.

2.02 Addenda

The proposer acknowledges receipt and incorporation of the following addenda into this Proposal. Proposer is to fill in the Addenda # and date and initial in the box to show receipt.

CSP 250071

Addendum No.	Addendum No.	Addendum No.	Addendum No.

Name of Contractor	

2.03 Withdrawal of Proposals

A Proposal may be withdrawn only upon written request by the proposer or his duly authorized representative, provided such request is received by the Owner at the place designated for receipt of Proposals and prior to the time fixed for the opening of Proposals.

No Proposal may be withdrawn after the time fixed for the opening of Proposals for a period of 90 days.

2.04 Award of Contract

The proposer to whom the award of a Contract is made will be promptly notified following Board action. If a proposer, (a) withdraws his Proposal within 90 days after the date and time fixed for the opening of Proposals in the Advertisement for Proposals, or, (b) fails or refuses to execute the Agreement, or other required forms within ten (10) days after the same are presented to him for signature, or (c) fails or refuses to furnish properly executed Performance and Payment Bonds, and certification of required insurance upon the execution of the Agreement, the Owner may award the Work to another proposer or may re-solicit the contract. The Proposal Bond is forfeited if Proposal is withdrawn after the Proposal opening, or Contract Documents are not executed in accordance with the above requirements.

The Owner reserves the right to reject any or all Proposals and to waive any irregularities in any Proposal received. The Owner further reserves the right to limit the number of contracts awarded and/or to be performed concurrently to any one Contractor if such appears to be in the best interest of the District. Awards will be per published criteria and weights. Price is only 40% of the evaluation criteria, and awards may be made to other than the low dollar proposer.

2.05 Notice To Proceed (NTP) and Notice of Intent to Award (NIA)

The Contractor shall not commence the Work under this Contract until execution of the Notice to Proceed (NTP) duly signed by Dallas ISD's designated representative.

The Contractor shall acknowledge that a Notice of Intent to Award (NIA) may be issued at the Owner's discretion. The purpose of the NIA is to expedite pre-construction activities. Upon receipt of the duly signed NIA, the Contractor shall promptly proceed with the activities listed and authorized by the NIA.

2.06 Collusion, Litigation, Default, Competency

By completing and submitting a Proposal, the proposer agrees to comply with the requirements of the following paragraph. A proposer who subsequently does not agree to comply with these requirements may be disqualified. The responses to the items of the Contractor's Qualification Statement will be used in evaluation of the Proposals on the project.

Proposers may be disqualified, and their proposals not considered for any of the following specific reasons:

1. Reason for believing collusion exists among proposers.
2. Reasonable grounds for believing that any proposer is interested in more than one proposal for the work contemplated.
3. The proposer is involved in any litigation against the Board.

Name of Contractor	

4. The proposer is in arrears on any existing contract with Dallas ISD or has defaulted on a previous contract with Dallas ISD.
5. Lack of competency as revealed by the financial statement, experience and equipment questionnaires, or omission of required proposal submittals.
6. Uncompleted work which, in the judgment of the Board, will prevent or hinder the prompt completion of this Work, if awarded.
7. Inaccurate information or circumstances that establish reasonable grounds for belief that the proposer is not a "responsible proposer" include, but are not limited to the below examples:
    a. Incomplete Bid Submittal – e.g., Missing Base Bid proposal number.
    b. Incorrectly Calculated Total Base Bid - Proposal plus Owner's Controlled Contingency MUST add up to Total Base Bid. Please double check to confirm compliance.

By entering into a contract with Dallas ISD, the proposer agrees that (1) Work on the project will begin upon receipt of the Notice to Proceed, (2) Contractor will participate as a team member in cooperation with the Architect/Engineer (A/E) and Owner, (3) The Work will not interfere with normal instructional and learning programs of the school, (4) The Contractor will assign a full time competent superintendent for each school in the CSP and that same superintendent(s) shall remain for the duration of the contract, contingent upon that person's continued employment with the Contractor, (5)The Contractor will furnish and pay for the Bid, Performance, and Payment Bonds.

- Projects of $25,000 and under: Bid bond is required
- Projects over $25,000 and up to and including $100,000: Bid and Payment Bond is required
- Projects over $100,000: Bid, Performance and Payment Bonds are required

2.07 Ultimate Corporate Ownership

Is proposer a corporation? Check One, Yes ____ No____

Proposer's legal name and address of principal place of business:

_____

_____

Ultimate parent company or majority owner's name and address of principal place of business:

_____

_____

Name of Contractor	

2.08 Contractor's Price (40 Points out of 100 Possible Points in the Selective Criteria)

The Proposer's Price is defined as the total amount, including Cost of the Work and allowances, for the performing or causing to be performed all Work including labor and materials, necessary to build, construct, erect and equip in accordance with the Contract Documents, Drawings, and Specifications.

Contractor agrees to base its price on the proposed completion schedule and the phasing plan presented in the contract documents. The Contractor may, at their option, propose a project duration that is of less duration and indicate this duration in the box below (See **Proposer's Proposed Substantial Completion Date** box below). However, the duration proposed by the Contractor must be based upon the number of phases identified in the contract documents and must not be predicated upon the use of additional temporary swing space other than the swing space identified in the contract documents. Contract documents identify the number of existing classrooms or temporary portable buildings available to the contractor for swing space.

Base proposal is defined as the Cost of the Work not including allowances or alternates.

(Amount shall be shown in both words and numbers; in the event of discrepancies, the words will govern.)

A	**Proposer's Price for all schools in CSP 250071, which includes the Allowances as per item 2.09 below:** _____ **Dollars**	**$**_____

Proposer's Price Breakdown (to be completed by proposer):

Base Proposal minus Allowances:	**$**
2.09 B: Owner Controlled Contingency Allowance (5%of Base Price minus Allowances):	**$414,058.47**
2.09 C: Other Owner Allowances (provided by Owner, see 2.09 C below):	**$15,500.00**
2.09 D: Proposer's Abatement Cost included in 2.08 A (Abatement is to be included in GC Base scope price. The intent of this section is to show the breakout of the abatement cost.)	
2.08 A: Proposer's Base Price plus (+) Allowances (should equal amount in Section 2.08 A above):	**$**

2.09 Allowance Items

The following allowances are further described in Specification Section 01 21 00.

Name of Contractor	

B	Allowance Description: In Contract Owner Controlled Contingency (IC)	Dollar Amount ($) *Proposer to Fill In 5% for renovations
Org#235	**BIRDIE ALEXANDER ELEMENTARY SCHOOL – RENOVATION AND ADDITION**	**$414,058.47**

C	Allowance Description: In Contract Owner Controlled Allowances	
	1. Interior Barrier Graphics 2. Exterior Construction Screening Graphics	1. 7,500.00 2. 8,000.00

2.10 Alternates

This information is to be submitted with section 00 41 12 (Part 1-C of the CSP Package.)

2.11 Unit Pricing

This information is to be submitted with section 00 41 12 (Part 1-C of the CSP Package.)

2.12 Breakout or Separate Pricing

The successful Proposer shall provide a proposed preliminary schedule of values for each school within the CSP 3 days after Board award. In the chart below, the Proposer must provide the cost breakdown per school of the base price provided by the Proposer in paragraph 2.08A of this section

The following information is requested for information and budget verification only and it is not the basis for the quantitative evaluation of this proposal.

School Org #	School Name and Project Type	Estimated Construction Budget	Proposer's Base Bid Proposal Breakdown per School
235	BIRDIE ALEXANDER ELEMENTARY SCHOOL – RENOVATION AND ADDITION	$8,281,169.43	
NOTE: If a project has more than one school, then the proposal MUST be itemized by campus. An Addition/Renovation project MUST have 2 lines (one line for the addition and one line for the renovation scope). The Total Project bid must add up to the sum of all the itemized components.			

Org #	School Name	Owner's Expected Substantial Completion Date	Proposer's Proposed Substantial Completion Date
Org #235	**BIRDIE ALEXANDER ELEMENTARY SCHOOL –**	7/12/2027	

Name of Contractor	

	RENOVATION AND ADDITION		

2.13 Liquidated Damages

Time is of the essence in all Phases of the Work. It is specifically understood and agreed by and between Dallas ISD and Contractor that time is of the essence in the substantial completion of the Project.

The Contractor acknowledges and recognizes that Dallas ISD is entitled to full and beneficial occupancy and use of the completed work immediately following expiration of the Contract time. The Contractor further acknowledges and agrees that, if the Contractor fails to substantially, or cause the Substantial Completion of any portion of the Work within the Contract Time, the Owner will sustain actual damages as a result of such failure. The exact amount of such damages will be difficult to ascertain. Therefore, Dallas ISD and Contractor agree that, if the Contractor shall neglect, fail, or refuse to achieve substantial completion of the Work by the Substantial Completion date, subject to any proper extension granted by Dallas ISD, then Contractor agrees to pay to Dallas ISD the following sum(s) for each day in which such Work is not substantially completed, not as a penalty, but as liquidated damages, for the damages ("Liquidated Damages") that would be suffered by Dallas ISD as a result of delay for each and every calendar day that the Contractor shall have failed to have substantially completed the Work as required herein.

	Liquidated Damages	*** Dollars Per Calendar Day**		
		Addition	**Renovation**	**New**
Org#235	BIRDIE ALEXANDER ELEMENTARY SCHOOL – RENOVATION AND ADDITION	$1,500.00 per Calendar Day	$1,500.00 per Calendar Day	N/A

*** The Dallas ISD's liquidated damages cost formula is 0.025% of the construction budget for the project, up to a maximum of $1,500.00 per calendar day.**

Name of Contractor	

PART 3. Execution

3.01 Proposal Form Execution

Contractor's Firm Name (legal name)	
Federal Tax I. D. Number	
Contractor's Street Address	
Contractor's Phone Number	
Contractor's Fax Number	
Contractor's Email Address	

SUBMITTED BY:

(Corporation, Partnership, Individual, etc.)

Name of President of Corporation *or*
Name of Principal Owner

Name of Secretary of Corporation
(if applicable)

(Corporation, Partnership, etc.,) is organized under the laws of the State of _____.

Firm: _____

By: _____
Printed Name

Title: _____

Signature: _____

Legal Address: _____

_____

Date: _____
Affix Corporation Seal here (if applicable)

SECTION 00 41 12 – PROPOSAL FORM – ALTERNATES AND UNIT PRICING

Name of Contractor	

COMPETITIVE SEALED PROPOSAL (Part 1C)
to
DALLAS INDEPENDENT SCHOOL DISTRICT
FOR THE FOLLOWING WORK:

PART 1. General Information

CSP PACKAGE 250071, consisting of improvements to:

Org #	PROJECT NAME	PROJECT TYPE	ADDRESS
235	BIRDIE ALEXANDER ELEMENTARY SCHOOL – RENOVATION AND ADDITION	Renovation and Addition	1830 Goldwood Drive, Dallas, TX 75232

PART 2. Proposal Form

2.01 through 2.09

Refer to Specification Section 00 41 11.

2.10 Alternate Price Items

The Contractor proposes the following sums as **additions to** or **deductions from** the Base Price amount for alternates. Failure to quote every item may cause the entire Proposal to be considered non-responsive. If there is no cost change in the alternate(s) pricing, the Contractor should enter "$0.00" as the price for the alternate. Do not make an entry of N/A.
All Alternates must be priced. Alternates are not listed in the order of preference.

ORG 235 – BIRDIE ALEXANDER ELEMENTARY SCHOOL – RENOVATION AND ADDITION

No.	Alternate Description	Proposer's Add Price	Proposer's Deduct Price
n/a			

2.11 Unit Prices

The Contractor proposes the following all-inclusive unit prices for the items/tasks. Failure to provide unit pricing for each item may result in the Proposal being deemed as non-responsive. Do not make an entry of N/A. All unit prices must be priced. Unit prices are not listed in order of preference.

ORG 235 – BIRDIE ALEXANDER ELEMENTARY SCHOOL – RENOVATION AND ADDITION

No.	Unit Price Item	Unit of measure	Proposer's Unit Price
1	Carpet	Square Yard	$
2	Resilient Tile	Square Foot	$
3	Rubber Base	Linear Foot	
4	Interior Painting	Square Foot	
5	Exterior Painting	Square Foot	

2.12 through 2.14

Refer to Specification Section 00 41 11.

Name of Contractor	

PART 3. Execution

3.01 Proposal Form Execution (Part 1A)

Contractor's Firm Name (legal name)	
Federal Tax I. D. Number	
Contractor's Street Address	
Contractor's Phone Number	
Contractor's Fax Number	
Contractor's Email Address	

SUBMITTED BY:

_____

(Corporation, Partnership, Individual, etc.)

Name of President of Corporation *or*
Name of Principal Owner

_____

Name of Secretary of Corporation
(if applicable)

_____

(Corporation, Partnership, etc.,) is organized under the laws of the State of _____.

Firm: _____

By: _____

Title: _____

Legal Address: _____

_____

Date: _____

Affix Corporation Seal here (if applicable)

SECTION 00 41 13 – TECHNICAL PROPOSAL FORM

Name of Contractor	

COMPETITIVE SEALED PROPOSAL (Part 1-B)
to
DALLAS INDEPENDENT SCHOOL DISTRICT

PART 1. GENERAL

1.01 Contractor Firm Information

Contractor's Firm Name (Legal Name)	
Contractor's Point of Contact with Signature Authority	
Street Address	
Phone Number	
Point of Contact Email Address	
Type of Business: _____ Corporation, _____ Partnership, _____ Sole proprietorship, _____ Joint Venture	
State of Incorporation	
In continuous business since (Date of Incorporation/ Years in Business):	

List other fully staffed offices or fully staffed branch offices of your organization:

Name	Branch Manager	Telephone Number

Corporate Officers, Partners, or Owners of Organization:

Name	Title	Construction Experience (Years)

Check box(es) corresponding to the nature of your business:
___Large Business (100 or more employees) ____Small Business (fewer than 100 employees)
___Minority Owned Business; Certified with _____
___Women Owned Business; Certified with _____
___Other (Define) _____

Has your organization ever defaulted or failed to complete any work awarded? _____Yes _____ No
If yes, stipulate where and why:

Has your organization ever paid liquidated damages or a penalty for failure to complete a contract on time? ___Yes ___No
If yes, stipulate where and why:

Name of Contractor	

The Contractor is requested to submit a complete response to each of the items listed in this technical proposal form. If the question is not applicable, please provide a response after each question or section with the words: NOT APPLICABLE TO THIS PROJECT. Responses requiring additional space should be brief and submitted as an attachment to this section.

2. Reputation of Vendors and of the Vendor's Goods or Services (5 Points out of 100 Possible Points in the Selective Criteria)

2 a. References (5 Points of the 5 points Possible under Reputation of Vendors and of the Vendor's Goods or Services)

Provide five projects, from five separate organizations, with appropriate references using the attached form. Answer the questions for each relevant project, with emphasis on school, educational, and/or renovation experience, that your organization has in-progress or completed in the last four years, using the format below:

A member of the Evaluation Committee will verify the information with the references provided and may ask additional questions of the references. Contractor should ensure availability of the references after bid opening.

SECTION 00 41 13 – TECHNICAL PROPOSAL FORM

Name of Contractor	

Project No. _____:

Owner / Name and Location of Project:	
Type of Project: (Renovation, Remodeling, Addition, New Construction?)	
Procurement Method: (Competitive Bidding, CSP, CM at Risk, Other)	
Type of Contract: (Lump Sum, Cost Plus, T&M, other)	
Contract Amount: (at time of award)	
Final Contract Amount: (If in progress, contract amount to date)	
Contract Time: (at time of award)	
Percent Complete:	
Projected/Actual Completion Date:	
If completed, was the project completed on time? If in progress, is the project on schedule?	
What kind of delays occurred?	
Did Contractor operate in a safe manner? Was safety a priority to the Contractor?	
Reporting Tools used: (Daily reports, weekly reports, monthly reports)	
Superintendent's Name: Project Manager's Name:	
Owner* or Appropriate Owner's Representative** Reference Contact Name/Telephone/Email/Address: *If reference iPros no longer employed by the Owner indicate current Employer and Title. **Program Managers cannot be used as a reference from a past projects on one of their own current projects.	

Name of Contractor	

Proposer should copy this form for use on 5 past projects.

3. The Quality of the Vendor's Goods or Service (12 Points out of 100 Possible Points in the Selective Criteria)

3 a. Safety Plan and Insurance Rate Modifier (IRM): (5 Points of the 12 points Possible under Criteria 3)

A. List your organization's Insurance Rate Modifier (IRM) for the current year as obtained from your insurance agent. Copy of IRM from insurance agent to be attached as confirmation.

_____current year IRM

B. Complete the matrix for the five past years, as obtained from OSHA No. 300 Log:

	Year _____	Year _____	Year _____	Year _____	Current Year _____
Number of injuries and illnesses					
Number of lost time accidents					
Number of recordable cases					
Number of fatalities					
Number of employee direct hire fixed hours worked (round to 1,000's)					

C. Are regular project safety meetings held by Field Supervisor(s)? _____Yes _____No

If yes, frequency: ___Weekly ___Bi-Weekly ___Monthly ___As Needed

D. Are project safety inspections conducted? _____Yes _____ No

If yes, who performs inspection? _____

How often? ___Weekly ___Bi-Weekly ___ Monthly ___As Needed

E. Does your organization have a written safety program? _____Yes _____No

If yes, two copies of the full safety manual must be provided. Two CD-ROMs, each containing the safety manual in PDF format clearly marked as “Safety Manual” is preferred.

If no, then the contractor may adopt the Dallas ISD Safety manual. Will your organization adopt the DALLAS ISD Safety Manual? _____Yes _____No

Name of Contractor	

F a. Does your organization have a safety orientation program for new employees?

____Yes ____No

For employees promoted to Field Supervisor. ____Yes ____No

If yes, does your Supervisor Safety Program include instructions on the following topics?

	Yes	No
Safety work practices		
Toolbox safety meetings		
First aid procedures		
Accident investigation		
Fire protection		
HazCom Program		
Record keeping		
Emergency response procedures		
New worker orientation		

F b. Provide a resume of the Safety Manager.

G. Does your organization have a written Drug and Alcohol policy in place? ____Yes _____No

If yes, provide a copy of the policy as an attachment.

If no, please note when adopting the Dallas ISD safety manual, the contractor is also adopting the “Drug and Alcohol Policy” included within.

3 b. Proposed Project Team(s) and Management approach to proposed projects and Contractor’s Pending Claims and or Litigation: (7 Points of the 12 points Possible under Criteria 3)

Please note that Dallas ISD requires a full-time superintendent to be assigned to each individual job site while Work is in progress, contingent upon the continued employment of those personnel by the Contractor. Contractor’s staffing approach and organization must reflect this requirement. Contractor may not make any changes to these personnel assignments without the prior approval of the Program Manager and the Owner.

A. Provide a Staff Organization Chart depicting your staff roles, relationships, and responsibilities.

B. Identify the proposed key staff: Project Manager, Superintendent, Assistant Superintendent(s), Cost Estimator, Scheduler, Safety Manager, etc. by name and title and provide the following information for each. Include additional key staff, as necessary. Indicate which staff are assigned either on a full time or part time basis. For part time personnel, identify the percent of full-time participation. For example, Project Manager 50% of Full-time, Safety Manager 75% of Full-Time, Scheduler 25% of Full-Time, etc.

Name of Contractor	

Staff: Project Manager

Name:	
Current Assignment: (Project name, client name and anticipated project completion date.)	
Total years of construction experience:	
Full Time or Part Time (For part time personnel, identify the percent of full-time participation. For example, Project Manager 50% of Full-time, etc.)	
Relevant experience with similar projects: (educational and/or renovations and/or additions as applicable)	
Years with the Organization:	

Staff: Superintendent 1 – School Name:_____

Name:	
Current Assignment: (Project name, client name and anticipated project completion date.)	
Total years of construction experience:	
Relevant experience with similar projects:	
Years with the Organization:	

Staff: Superintendent 2 – School Name:_____

Name:	
Current Assignment: (Project name, client name and anticipated project completion date.)	
Total years of construction experience:	
Relevant experience with similar projects:	
Years with the Organization:	

Name of Contractor	

Staff: Superintendent 3 – School Name:_____

Name:	
Current Assignment: (Project name, client name and anticipated project completion date.)	
Total years of construction experience:	
Relevant experience with similar projects:	
Years with the Organization:	

Staff: Superintendent 4 – School Name:_____

Name:	
Current Assignment: (Project name, client name and anticipated project completion date.)	
Total years of construction experience:	
Relevant experience with similar projects:	
Years with the Organization:	

Staff: Superintendent 5 – School Name:_____

Name:	
Current Assignment: (Project name, client name and anticipated project completion date.)	
Total years of construction experience:	
Relevant experience with similar projects:	
Years with the Organization:	

Proposer should copy this form as needed to present information for all proposed staff.

C. CONTRACTOR'S PENDING CLAIMS AND/OR LITIGATION

Attach a list of pending claims and/or litigation at time of submitting Proposal. (Show project name, owner, and summary explanation.)

Name of Contractor	

4 The Extent to which the Goods or Services Meet the District's needs (15 Points out of 100 Possible Points in the Selective Criteria)

4 a. General Contractor's current/past K-12 new or renovation construction experience: (10 Points of the 15 points Possible under Criteria 4)

Provide below the School District, School Name, Project Type, **Completion Date** and **Final Construction Value** for a **minimum of 5**** K-12 Projects completed by your company **as a prime contractor**.

School District	School Name	Renovation, Addition, or New Const.	Completion Date	Final Construction Contract Value

***A separate sheet may be attached with additional projects.*

4 b. Proposed Construction schedule and phasing plan: (5 Points of the 15 points Possible under Criteria 4)

The Contractor understands that Dallas ISD desires that the Project be completed on or before the duration of the contract. The Contractor shall prepare and submit a proposed construction schedule for each of the schools in the CSP and present this schedule with Section 00 41 13. **Additions and Renovations work within a school must be broken out into two separate items**. This schedule may be as detailed as the Proposer would like but must have a minimum of schedule information (major construction phases, activities, and milestones) as is necessary to facilitate negotiations.

Provide, as an attachment to the Technical Proposal form, a GANTT chart depicting how you anticipate delivering the project in the time frame outlined in this proposal. Describe the scope of work to be completed in each phase of each school.

Note: Contractors may, as a Cost Saving Recommendation, offer for Dallas ISD's consideration, an alternative plan, which may alter the duration in the contract documents. However, any such proposal must be presented as a Cost Saving Recommendation in the Technical Proposal – Part B (Section 00 41 13). The contractor must clearly identify the alternative work schedule, alternative duration, and alternative base price. The evaluation committee will evaluate alternative plans and schedule and determine if the plans may benefit Dallas ISD.

Name of Contractor	

The Contractor's proposed schedule is a vital part of the evaluation process and sufficient information should be provided for Dallas ISD to assess the Contractor's time frame, work plan and approach.

A. Describe the type of software utilized to prepare the construction schedules. **(Attach proposed project schedule)**

5. The Vendor's Past Performance with the District (5 Points out of 100 Possible Points in the Selective Criteria)

5 a. Past Project Performance, Quality, and Compliance with Terms and Regulations (5 Points of the 100 points Possible under Criteria 5).

The District will evaluate the quality of construction and materials used. Check for transparency in reporting and communication. Check for excessive claims or disputes with clients. Contractor's ability to adhere to district directives, procedures, and requirements. Assess adherence to project timelines and budgets. Ensure good business practices (i.e. receivables, payments, deliverables).

6. The contractor is to complete all Small Business Office Compliance forms in Section 00 45 39 for selection criteria 6. (Category Total: 20 Points of the 20 Points possible under Criteria 6.)

6a. Proposer demonstrated a commitment to the district's Small Business Office /WBE program by providing enhancements to the administration of the proposer's contracting process for the work to be done be M/WBE firms. Examples of this commitment may include any of the following: expedited payments, Mentor Protégé Programs, early release of retainage, expanding the pool of diverse subcontractors to firms that have not done business with the district, etc. (3 points)

6b. Proposer submitted a list of two (2) Small Business Office subcontractor references. (2 points)

6c. Proposer is a certified M/WBE, or Proposer submitted a Joint Venture Agreement with a certified M/WBE OR Proposer submitted a Prime Subcontractor Teaming Agreement with a certified M/WBE. (5 points)

6d. Proposer submitted a diverse list of certified M/WE subcontractors, subconsultants or suppliers that meets or exceeds the district's M/WBE aspirational goal in meaningful and significant roles OR Proposer demonstrated outreach designed to meet the M/WBE project goals with a diverse M/WBE team of subcontractors, suppliers and subconsultants. (5 points)

6e. Proposer demonstrated a comprehensive framework and understanding of the district's M/WBE program by: providing a written and detailed M/WBE compliance plan, designating a high ranking individual who will be responsible for M/WBE contract compliance, monitoring and reporting, ensuring no unauthorized changes to M/WBE subcontractors, adhering to the M/WBE commitment and subcontractor payment terms, executing the M/WBE subcontracting schedule, complying with the district's M/WBE Program guidelines, etc. (5 points)

Name of Contractor	

7. The Total Long-Term Cost to the District to Acquire the Vendor's Goods and Services (3 Points out of 100 Possible Points in the Selective Criteria)

7 a. Financial status of the vendor (as rated by Dun & Bradstreet):
Category Total: (3 Points of the 3 points Possible under Criteria 7)

A. Provide the complete corporate or company name of your firm and the D-U-N-S Number as it is recorded with Dun & Bradstreet. This information will allow the owner to confirm that the correct reports are being used for the evaluation.

D-U-N-S Number: _____

Name of Contractor	

C8. ADDITIONAL INFORMATION:
The following information must be provided to complete the evaluation of the Contractor's technical proposal.

A. DISCLOSURE OF INTERESTED PARTIES

1. Disclosure of Interested Parties – In 2015, the Texas Legislature adopted House Bill 1295, which added section 2252.908 of the Government Code. The law states that a governmental entity or state agency may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental entity or state agency. The disclosure requirement applies to a contract entered into on or after January 1, 2016.

After Board of Trustee authorization, the successful Vendor will be required to complete an electronic Form 1295 on the Texas Ethics Commission website (https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm) prior to entering into a contract with the District in accordance with this statute. Additional information is available on the Texas Ethics Commission website at www.ethics.state.tx.us.

Submission of a response to this CSP indicates Respondent's acceptance and intended compliance with this requirement.

Name of Contractor	

PART 3. TECHNICAL PROPOSAL FORM EXECUTION

3.01 Proposal Form Execution

Contractor's Firm Name (legal name)	
Federal Tax I. D. Number	
Contractor's Street Address	
Contractor's Phone Number	
Contractor's Email Address	

SUBMITTED BY:

(Corporation, Partnership, Individual, etc.)

Name of President of Corporation *or*
Name of Principal Owner

Name of Secretary of Corporation
(if applicable)

(Corporation, Partnership, etc.,) is organized under the laws of the State of _____.

Firm: _____

By: _____

Title: _____

Legal Address: _____

_____

Date: _____
Affix Corporation Seal here (if applicable)

SECTION 00 43 13 – PROPOSAL GUARANTEE BOND

Name of Contractor	

KNOW ALL MEN BY THESE PRESENTS, THAT we _____ as Principal, and _____ as Surety, are held and firmly bound unto the Board of Trustees, Dallas Independent School District, Dallas, Dallas County, Texas, hereinafter called the Obligee, in the penal sum of _____ Dollars ($_____), lawful money of the United States, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that whereas the Principal has submitted the accompanying Competitive Sealed Proposal, dated _____, 20_____, being for the construction of _____ with appurtenances thereto, at Dallas, Dallas County, Texas, the kind and extent of work involved being set forth in detail in the proposed Contract Documents;

NOW, THEREFORE, if the Obligee shall accept the proposal of the Principal and the Principal shall enter into a Contract with the Obligee in accordance with the terms of such proposal, and give such bond or bonds as may be specified in the proposal or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said proposal and such larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said proposal, then this obligation shall be null and void, otherwise to remain in full force and effect.

This Proposal Guarantee Bond applies to all contracts in excess of $100,000 involving a contract for construction, alteration or repair of any public building or the completion or prosecution of any public work.

This Proposal Guarantee Bond must be payable to the awarding authority, Dallas Independent School District, as the named Obligee, and it must be approved as to form by such awarding authority.

Surety must be corporate surety duly authorized to do business in Texas.

This Proposal Guarantee Bond must be equal to 10% of the full amount of the contract which it secures.

Power of Attorney from Corporate Surety should be attached to this Proposal Guarantee Bond.

Name of Contractor	

IN WITNESS WHEREOF, the above bounded parties have executed this instrument under their several seals this _____ day of _____, 20_____, the name and Corporate Seal of each corporate party being hereto affixed and these presents duly signed by its undersigned representative, pursuant to authority of its governing body.

(Business Address)	(Individual Principal)
(Business Address)	(Corporate Principal)
ATTEST:	
Secretary	President
Business Address	Corporate Surety
ATTEST: _____	BY: _____

PART 1 GENERAL

Schedule "A"
Building Construction Prevailing Wage Rates 2012
City of Dallas

Building Construction Projects (does not include single-family homes and apartments).

**Use Schedule B - Current Engineering (Highway/Heavy) Construction Wage Determination For Paving and Utilities Incidental to Building Construction.*

Schedule "A"

CLASSIFICATION	PREVAILING RATE	FRINGES
Acoustical Installer	$12.16	---
Backhoe Operator	$10.64	$1.41
Bricklayer	$21.06	$7.18
Brick, Tender	$8.60	$1.30
Carpenter	$23.15	$8.20
Cement Mason/Concrete Finisher	$11.38	---
Drywall Hanger	$11.71	---
Electrician	$24.50	12.25% + 4.70
Electrician, Cable Splicer	$26.41	4.50 + 12.5%
Floor Layer, Carpet	$13.13	---
Front End Loader Operator	$8.77	---
Glazier	$12.26	$1.10
Mechanical Insulator	$10.55	$1.00
Laborer, Unskilled (Excluding Landscape Laborers)	$7.58	$1.30
Painter Brush & Spray	$10.76	$2.20
Painter doing drywall finishing only	$10.42	---
Paperhanger	$11.30	$2.20
Lather	$17.38	$1.04
Hydraulic Crane (35 tons & under)	$23.70	$9.35
Hydraulic over 35 tons, Derricks, Overhead Gentry, Stiffler, Tower, etc., and Cranes with Pile driving or Caisson Attachments	$24.70	$9.35
Plasterer	$15.06	$2.94
Plasterer tender	$9.00	---
Plumber	$12.80	$1.63
Roofer	$9.45	$1.04
Sheet Metal Worker (Including HVAC Duct Work)	$12.80	$2.05
Sprinkler Fitter (Fire Sprinkler)	$25.84	$16.47
Iron Worker, Structural	$21.60	$4.40
Iron Worker, Reinforcing	$10.33	$2.94
Tile Setter	$13.75	--- --

Schedule "B"

CLASSIFICATION	PREVAILING RATE
Asphalt Distributor Operator	$15.32
Asphalt Paving Machine Operator	$13.99
Asphalt Raker	$12.69
Broom or Sweeper Operator	$11.74
Concrete Finisher -Paving and Structures	$14.12
Concrete Paving Finishing Machine	$16.05
Concrete Paving Saw Operator	$14.48
Crane Operator, Lattice Boom 80 Tons or Less	$17.27
Crane Operator, Lattice Boom over 80 Tons	$20.52
Crane, Hydraulic 80 Tons or Less	$18.12
Crawler Tractor	$14.07
Electrician	$19.80
Excavator, 50,000 Pounds or Less	$17.19
Excavator, over 50,000 Pounds	$16.99
Flagger	$10.06
Form Builder/Setter, Structures	$13.84
Form Setter -Paving & Curb	$13.16
Foundation Drill Operator, Crawler Mount	$17.99
Foundation Drill Operator, Truck Mount	$21.07
Front End Loader 3 CY or Less	$13.69
Front End Loader, over 3 CY	$14.72
Laborer -Common	$10.72
Laborer -Utility	$12.32
Loader / Backhoe	$15.18
Mechanic	$17.68
Milling Machine	$14.32
Motor Grader, Fine Grade	$17.19
Motor Grader, Rough	$16.02
Pavement Marking Machine	$13.63
Pipe Layer	$13.24
Reclaimer / Pulverizers	$11.01
Roller, Asphalt	$13.08
Roller, Other	$11.51
Scraper	$12.96
Servicer	$14.58
Small Slipform Machine	$15.96
Spreader Box	$14.73
Steel Worker (Reinforcing)	$16.18
Truck Driver -Lowboy -Float	$16.24
Truck Driver -Off Road Hauler	$12.25
Truck Driver -Single Axle	$12.31
Truck Driver -Single or Tandem Axle Dump Truck	$12.62
Truck Driver -Tandem Axle Tractor with Semi Trailer	$12.86
Truck Driver -Transit Mix	$14.14
Tunnel Boring Machine Operator (greater than 48")	$13.61
Tunneling Machine Operator (48" or less)	$9.16

Welder	$14.84
Work Zone Barricade Servicer	$11.68

If the construction project involves the expenditure of federal funds of $2,000 or more, the minimum wages to be paid various classes of laborers and mechanics will be based upon the wages that will be determined by the Secretary of labor to be prevailing for the corresponding classes of laborers and mechanics employed on the project of a character similar to the contract work in the City of Dallas.

Except for work on legal holidays, the "General Prevailing Rate of Per Diem Wage" for the various crafts or type of workers or mechanics is the product of (A) the number of hours worked per day, except for overtime hours, times (B) the above respective rate per hour.

For legal holidays, the "General Prevailing Rate of Per Diem Wage" for the various crafts or type of workers or mechanics is the product of (A) one and one-half times the above respective rate per hour times (B) the number of hours worked on the legal holiday.

The "General Prevailing Rate for Overtime Work" for the crafts or type of workers or mechanics is one and one-half times the above respective rate per hour.

Under the provisions of Chapter 2258 of the Government Code, the contractor shall forfeit as a penalty to the entity on whose behalf the contract is made or awarded, sixty dollars ($60.00) for each laborer, worker or mechanic employed, for each calendar day, or portion thereof, such laborer, worker or mechanic is paid less than the said stipulated rates for any work under the contract, by him, or by any subcontractor under him.

Solicitation Number: CSP 250071
Solicitation Title: BIRDIE ALEXANDER ELEMENTARY SCHOOL - RENOVATION AND ADDITION

REPRESENTATION AND CERTIFICATION

By submitting this Offer, the Offeror certifies that he/she is a responsible authorized officer of the company and certifies the accuracy of the following statements:

1. Represents that to the best of its knowledge it is not indebted to the District. **Indebtedness** to the District shall be basis for non-award and/or cancellation and/or termination of any award.
2. By signing this bid/proposal, vendor makes the assurance that vendor has not been debarred or suspended from conducting business with the US Government according to Executive Order 12549 entitled "**Debarment and Suspension**."
3. Pursuant to the Texas Education Code, Subchapter B, Section 44.034, "**Notification of Criminal History**", a person or business entity that enters into a contract with a school district must give advance notice to the district if the person and/or an owner or operator of the business entity has been convicted of a felony. The notice must include a general description of the conduct resulting in the conviction of a felony. Subsection (b) states "a school district may terminate a contract with a person or business entity if the district determines that the person or business entity failed to give notice as required by Subsection (a) or misrepresented the conduct resulting in the conviction. The district must compensate the person or business entity for services performed before the termination of the contract." Subsection (c) this notice is not required of a publicly held corporation.
   1.___My firm is a publicly held corporation, therefore, this reporting requirement is not applicable.
   2.___My firm is not owned nor operated by anyone who has been convicted of a felony.
   3.___My firm is owned or operated by the following individual(s) who has/have been convicted of a felony.
   Name of Felon(s):_____
   Details of Conviction(s):_____

4. "**Non-Collusion Statement**" and "**Anti-Lobbying Certification**": "The undersigned affirms that they are duly authorized to execute this Representation and Certification, Offer, and/or Contract and that this company, corporation, firm, partnership, etc., or individual has not prepared this bid in collusion (*An agreement between two or more persons to deceive the school district or defraud the school district of its rights*) with any other bidder, school board member, or school district employee, and that the contents of this bid as to prices, quality of product, terms and/or conditions, etc., have not been communicated by the undersigned nor by any other employee, agent and/or representative of the company, corporation, firm, partnership, etc., or individual to any other person engaged in this type of business prior to the official opening of this bid for the intent or purpose of collusion." In accordance with Title 31, USC Section 1352, no attempt has been or will be made by this company's officers, employees, or agents to lobby, directly or indirectly, with the District's Board of Trustees between bid/proposal submission date and award by the Board.

5. The District promotes, to the maximum extent allowed by law, participation by **economically disadvantaged business enterprises** in all District competitive procurement. Are you a qualified economically disadvantaged business enterprise, historically underutilized business, or minority/women owned business enterprise?
   (check one) _____ **Yes** _____ **No**
   Type of Certification: _____
   Issued by: _____ **Date of Issue:** _____
   Please attach proof of certification to this submittal. **Certified by:** _____

6. "**Conflict of Interest**": No officer, agent, or stockholder of the Offeror is a member of the staff, or related to any employee of the District except as noted herein: _____.
   Texas Statute enacts disclosure requirements if certain school officials or family members receive a gift (other than gifts of food, lodging, transportation, or entertainment accepted as a guest) that had an aggregate value of $250 or more over a twelve-month period that the district is considering or has awarded a contract for the sale or purchase of property, goods, or services. Has your firm, parent firm, subsidiary, and/or affiliate provided a gift (other than gifts of food, lodging, transportation, or entertainment accepted as a guest) that had an aggregate value of $250 or more over a twelve-month period to any District official, administrator, and/or Board member? [ ] Yes [ ] No
   If yes, explain (the gift, name of individual receiving gift, date gift was provided, etc.)._____
   _____ **(COMPLETE THE ATTACHED QUESTIONNAIRE FORM)**

7. Offeror agrees to the attached "**General Terms and Conditions**" and any "**Special Terms and Conditions**" (if applicable) of this solicitation and in case of conflict with other documents provided by Offeror, these General and/or Special Terms and Conditions take precedence and prevail unless specifically identified and changes are signed by both parties.

8. "**Insurance, Bonds**": Insurance and/or bond requirements are enumerated elsewhere in Contract documents. Submission of a certificate of insurance/bond by the undersigned (or an agent/broker on behalf of the undersigned) represents that the coverages and perils covered by the insurance/bond meet or exceed the requirements of the solicitation document and/or subsequent contract. The District may make reasonable reliance on the submitted certificate of insurance/bond. The certificate of insurance/bond must accurately reflect the policy coverages and will become a part of the Contract Documents and incorporated by reference, but the Contract terms/conditions and statement of work take precedence over any and all contents of the certificate of insurance/bond including, but not limited to, disclaimers, qualifications, etc. Failure to provide insurance/bond in accordance with Contract may be cause for termination for default and other remedies allowed by law and/or equity. Offeror must notify the District entity, in writing, by certified mail or personal delivery, within ten days after the vendor knew or should have known of any changes that materially affects the insurance/bond coverage.

9. "**Workers Compensation**": Offeror acknowledges that the District will NOT provide Workers Compensation coverage to the Offeror and Offeror represents to the District that all employees, subcontractors, agents, representatives, etc. of the Offeror who will provide products, goods, or services to the District will be covered by worker's compensation coverage for the duration of the Contract, that the coverage will be based on proper reporting of classification codes and payroll amounts, and that all coverage agreements will be filed with the appropriate insurance carrier or, in the case of a self-insured, with the commission's Division of Self-Insurance regulation. Providing false or misleading information may subject the contractor to administrative penalties, criminal penalties, civil penalties, or other civil actions.

10. "**Criminal Background Checks/Searches**": Offeror represents that criminal background checks/searches have been conducted (or will be conducted prior to start of Work if required) in accordance with the General Terms and Conditions (Criminal Background Check) and "Instructions to School District Contractors Regarding Criminal History Background Searches Under Texas Education Code (TEC) 22.0834" (attached).

11. **"No Boycott of Israel".** Offeror certifies that it (and any of its affiliates or parent company), does not, and will not, boycott Israel during the term of any contractual arrangement with DALLAS ISD. For purposes of any contractual arrangement with DALLAS ISD, "boycott Israel" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes.

12. **"Prohibition of Contracts Engaged in Business with Iran, Sudan, or Foreign Terrorist Organizations"**. Offeror certifies that it is not a company identified by the Texas Comptroller as a company known to have contracts with or provide supplies or services to a foreign terrorist organization.

13. **"Transactions with an Abortion Provider or Affiliate".** Offeror certifies that it is not an abortion provider nor an affiliate of such a provider as noted in Texas SB 22, codified in Texas Government Code Chapter 2273, and effective September 1, 2019. If this provision is violated by Offeror, Agreement and/or taxpayer resource transaction is voidable by Dallas ISD and Offeror agrees to defend and indemnify Dallas ISD against any action brought by the Office of the Attorney General for a violation of Section 2273.003.

I, the undersigned officer or authorized agent for the firm named below, certify that the information provided herein has been reviewed by me and is true to the best of my knowledge.

Company Name: _____ **Submitter's Name/Title:** _____

Email Address: _____

Submitter's Signature: _____ **Telephone No.** _____

Address: _____ **City, State and Zip Code:** _____

Fax No. _____ **Date:** _____

THIS SHEET MUST BE COMPLETED, SIGNED, AND RETURNED WITH FIRM'S OFFER.

Notice to Offerors
Conflict of Interest Disclosure Statements
Texas Local Government Code, Chapter 176

Offerors are required to file a Conflict of Interest Questionnaire with the District if a relationship exists between the Offeror's company and an officer of the District. Offerors are encouraged to review and become familiar with all disclosure requirements of Texas Local Government Code, Chapter 176. Conflicts of interest exist if:

1. the person has employment or other business relationship with the local government officer or a family member resulting in the officer or family member receiving taxable income; or
2. the person has given the local government officer or family member one or more gifts (excluding food, lodging, transportation, and entertainment) that have an aggregate value of more than $250 in the twelve- month period preceding
   the date the officer becomes aware of an executed contract or consideration of the person for a contract to do business with the District.

Disclosure is required from Offerors regarding each affiliation or business relationship between the Offeror and:

1. an officer of the District;
2. an officer of the District that results in the officer or family member receiving taxable income;
3. an officer of the District that results in the Offeror receiving taxable income that does not come from the District;
4. a corporation or other business entity in which an officer of the District serves as an officer or director, or holds an ownership interest of 10% or more;
5. an employee or Offeror of the District who makes recommendations to an officer of the District regarding the expenditure of money;
6. an officer of the District who appoints or employs an officer of the District that is the subject of the questionnaire; and
7. any person or entity that might cause a conflict of interest with the District.

If a conflict exists, forms must be filed:

1. No later than the seventh business day after the date that the person begins contract discussions or negotiations with the government entity, or submits to the entity an application, response to a request for qualification or bid, correspondence, or other writing related to a potential agreement with the entity.

2. The Offeror also shall file an updated questionnaire:
   a. not later than September 1 of each year in which a covered transaction is pending, and
   b. the seventh business day after the date of an event that would make a statement in the questionnaire incomplete or inaccurate.

3. A Offeror is not required to file an updated questionnaire if the person had filed an updated statement on or after June 1, but before September 1 of the year.

Officers of the Dallas Independent School District are:

Lance Currie (District 1)
Sarah Weinberg (District 2)
Dan Micciche (District 3)
Prisma Y. Garcia (District 4)
Byron Sanders (District 5)
Joyce Foreman (District 6)
Ben Mackey (District 7)
Joe Carreon (District 8)
Ed Turner (District 9)
Stephanie Elizalde, Ed.D. Superintendent of Schools

If no conflict of interest exists, you must fill out Box 1 and type N/A on Box 3 of the CIQ form, sign and date it.

If you are required to file, send the completed form to Dallas Independent School District, Procurement Services Department, 9400 North Central Expressway Suite 1510, Dallas, Texas 75231

July 2022

CONFLICT OF INTEREST QUESTIONNAIRE

FORM CIQ

For vendor doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. *See* Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY

Date Received

1 **Name of vendor who has a business relationship with local governmental entity.**

2 ☐ **Check this box if you are filing an update to a previously filed questionnaire.** (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 **Name of local government officer about whom the information is being disclosed.**

_____

Name of Officer

4 **Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.**

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

☐ Yes ☐ No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

☐ Yes ☐ No

5 **Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.**

6 ☐ Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7

_____ _____

Signature of vendor doing business with the governmental entity Date

Form provided by Texas Ethics Commission www.ethics.state.tx.us Revised 11/30/2015

CONFLICT OF INTEREST QUESTIONNAIRE
For vendor doing business with local governmental entity

A complete copy of Chapter 176 of the Local Government Code may be found at http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm. For easy reference, below are some of the sections cited on this form.

Local Government Code § 176.001(1-a): "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

(A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;

(B) a transaction conducted at a price and subject to terms available to the public; or

(C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

Local Government Code § 176.003(a)(2)(A) and (B):

(a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

***

(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds $2,500 during the 12-month period preceding the date that the officer becomes aware that

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than $100 in the 12-month period preceding the date the officer becomes aware that:

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor.

Local Government Code § 176.006(a) and (a-1)

(a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

(1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);

(2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or

(3) has a family relationship with a local government officer of that local governmental entity.

(a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

(1) the date that the vendor:

(A) begins discussions or negotiations to enter into a contract with the local governmental entity; or

(B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

(2) the date the vendor becomes aware:

(A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);

(B) that the vendor has given one or more gifts described by Subsection (a); or

(C) of a family relationship with a local government officer.

Form provided by Texas Ethics Commission www.ethics.state.tx.us Revised 11/30/2015

Solicitation Number: CSP 250071
Solicitation Title: BIRDIE ALEXANDER ELEMENTARY SCHOOL - RENOVATION AND ADDITION

Dallas ISD, 9400 North Central Expressway, Dallas, TX 75231

FELONY CONVICTION NOTICE

Statutory citation covering notification of criminal history of contractor is found in the Texas Education Code #44.034. Following is an example of a felony conviction notice:

FELONY CONVICTION NOTIFICATION

State of Texas Legislative Senate Bill No. 1, Section 44.034, Notification of Criminal History, Subsection (a), states "a person or business entity that enters into a contract with a school district must give advance notice to the district if the person or an owner or operator of the business entity has been convicted of a felony. The notice must include a general description of the conduct resulting in the conviction of a felony."

Subsection (b) states "a school district may terminate a contract with a person or business entity if the district determines that the person or business entity failed to give notice as required by Subsection (a) or misrepresented the conduct resulting in the conviction. The district must compensate the person or business entity for services performed before the termination of the contract."

THIS NOTICE IS NOT REQUIRED OF A PUBLICLY-HELD CORPORATION

I, the undersigned agent for the firm named below, certify that the information concerning notification of felony convictions has been reviewed by me and the following information furnished is true to the best of my knowledge.

A. [ ] My firm is a publicly-held corporation, therefore, this reporting requirement is not applicable.

B. [ ] My firm is not owned nor operated by anyone who has been convicted of a felony:

C. [ ] My firm is owned or operated by the following individual(s) who has/have been convicted of a felony:

Name of Felon(s): _____

Details of Conviction(s): _____

_____

Company Name:_____ Submitter's Name/Title:_____

Address:_____City, State and Zip Code:_____

Email Address: _____

Submitter's Signature:_____Telephone No._____

Fax No._____800 # (if available)_____

Date:_____

Solicitation Number: CSP 250071
Solicitation Title: BIRDIE ALEXANDER ELEMENTARY SCHOOL - RENOVATION AND ADDITION

IDENTIFICATION BADGE(S)

1. Identification Badge: Offeror's employees, agents, and consultants and subcontractors, subject to the criminal history record review requirement shall be identified by a photographic identification badge.

2. If the Offeror is the person or owner or operator of the business entity, that individual may not self-certify regarding the criminal history record information and its review and must submit original evidence acceptable to the District with this Agreement showing compliance.

3. Pursuant to Dallas ISD's Board Policy CJA (LOCAL) Purchasing and Acquisition:

   All contracts must comply with the requirements for criminal background checks. All vendors must give advance notice to the District if the person or an owner or operator of the business entity has been convicted of a felony. The notice must include a general description of the conduct resulting in the conviction of a felony. The District may terminate any resulting agreement if the District determines that the person or business entity failed to provide notice as required by this paragraph or misrepresented the conduct resulting in the conviction.

4. The above requirement is required for all suppliers who will provide a service to Dallas ISD and will be on District property. The background checks and badges must be done through the supplier's company or the District's third-party provider, Field Control Analytics at www.fcbackground.com/clientsignup using project code: VENDISD15 or be issued by the supplier's company.

Company Name:_____ Submitter's Name/Title:_____

Address:_____City, State and Zip Code:_____

Email Address: _____

Submitter's Signature:_____Telephone No._____

Fax No._____800 # (if available)_____

Date:_____

Instructions to School District Contractors
Regarding Criminal History Background Searches
Under TEC 22.0835

TEC 22.0834 directs school district contractors (i.e., Company) to obtain state and national criminal history background searches on their employees who will have direct contact with students, and to receive those results through the DPS criminal history clearinghouse (Fingerprint-based Applicant Clearinghouse of Texas –FACT). In order for contractors to receive the information through FACT, they must first establish an account with the DPS for FACT clearinghouse access. The Company owner must sign a user agreement with the DPS. To obtain the user agreement and more information, Company must contact:

Access and Dissemination Bureau
Texas Department of Public Safety
Crime Records Service
P. O. Box 149322
Austin, Texas 78714-9322

Email: FACT@txdps.state.tx.us
Phone: (512) 424-2365

For fastest service, please email or call. State in the message that Company is a school district contractor and needs to have an account established for DPS FACT clearinghouse access. Please include:

Company Name
Company Address
Company Phone
Name of Company point of contact
Phone of Company point of contact
Company email to be used for notification of FACT records and messages

The information in the DPS FACT Clearinghouse is confidential, and access must be restricted to the least number of persons needed to review the records. The account must include at least one designated supervisor to make necessary changes and to monitor the site's security and the access to the criminal history data retrieved. Additional users must be limited to those who need to request, retrieve, or evaluate data regarding the individual applicants.

PLEASE NOTE: After the Company signs the DPS User Agreement for FACT, DPS will provide the Company with a revised ***FAST Fingerprint Pass*** that Company will have to provide to its employees and applicants. Company's employees and applicants will use that ***FAST Fingerprint Pass*** when scheduling their FAST fingerprinting.

Company Name:_____ Submitter's Name/Title:_____

Address:_____City, State and Zip Code:_____

Email Address: _____

Submitter's Signature:_____Telephone No._____

Fax No._____800 # (if available)_____

Date:_____

Name of Contractor	

DALLAS INDEPENDENT SCHOOL DISTRICT
CERTIFICATE OF NON-DISCRIMINATION

In connection with the execution of this Contract, the Contractor shall fully comply with the District non-discrimination requirement cited below.

"The Dallas Independent School District does not discriminate on the basis of sex, disability, race, religion, color, age, gender, sexual orientation, and/or national origin in the educational programs or activities which it operates, and it is required by Title IX, Section 504, Title VII, and the Americans With Disabilities Act not to discriminate in such a manner. This policy not to discriminate extends to employment in and admission to such programs and activities."

Submittal to District of reasonable evidence of discrimination will be grounds for Termination of the Agreement. This policy does not require the employment of unqualified persons.

By the signing of this Certificate, the Contractor signifies that it does not maintain or provide for its employees any segregated facilities at any of its establishments, and that it does not permit its employees to perform their services at any location, under its control, where segregated facilities are maintained. It certifies further that it will not maintain or provide for its employees any segregated facilities at any of its establishments, and that it will not permit its employees to perform their services at any location, under its control, where segregated facilities are maintained. The undersigned agrees that a breach of this certification is a violation of the Equal Opportunity Clause in this proposed Contract. As used in this certification, the term 'segregated facilities' means any waiting rooms, work areas, rest rooms and wash rooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees which are segregated on the basis of race, creed, color, or national origin, because of habit, local custom, or otherwise. It further agrees that (except where it obtained identical certifications from proposed consultants for specific time period) it will obtain identical certification from proposed Subcontractors prior to the award of a Contract exceeding $10,000.00 which are not exempt from the provisions of the Equal Opportunity Clause; that it will retain such certifications in its files; and that it will forward the following notice to such proposed Subcontractors (except where the proposed Subcontractors have submitted identical certifications for specific time periods): **Notice to Prospective Subcontractors of requirement for certification of non-segregated facilities.** A certification of non-segregated facilities, as required by the May 19, 1967 Order (32 FR. 7439, May 19, 1967) on elimination of segregated facilities, by the Secretary of Labor, must be submitted prior to the award of a Contract exceeding $10,000.00 which is not exempt from the provisions of the Equal Opportunity Clause. The certification may be submitted either for each subcontract or for all subcontracts during a period (i.e., quarterly, semiannually, or annually).

Note: The penalty for making false statements in offers is prescribed in 18 U.S.C. 1001.11."

By: Signature:

_____ _____

(PRINT NAME OF PERSON SIGNING FOR CONTRACTOR) (CONTRACTOR REPRESENTATIVE SIGNATURE)

Date: Contractor:

_____

_____

SECTION 00 45 22 – NOTIFICATION OF HAZARDOUS MATERIALS

Name of Contractor	

STATE OF TEXAS

COUNTY OF DALLAS

Before me, the undersigned authority on this day personally appeared _____, known to me to be the person whose name is subscribed below, who, on oath stated:

"As the appropriate official of the company, contractor, or subcontractor submitting this affidavit in conjunction with a bid submitted to the Dallas Independent School District, I acknowledge that this company, contractor, or subcontractor has been notified that copies of the Asbestos Hazard Emergency Response Act (AHERA) for the school(s) where such company, contractor or subcontractor has contracted to perform work are available at the individual school library and at the Professional Library at the Dallas Independent School District, 9400 N. Central Expressway, Dallas, Texas 75231. I understand that it is our responsibility to familiarize ourselves with such plans and that it is our responsibility to inform every worker that we use on this project as to the availability of these plans.

We also acknowledge that we will be required to obtain written clearance from the Dallas Independent School District, Bureau of Hazardous Materials Management, prior to executing any work on this project."

_____

Name of Company

Signature _____

Name _____

Title _____

STATE OF TEXAS

COUNTY OF DALLAS

Sworn to and subscribed before me at Dallas, Texas this the _____ day of _____, 20 _____, A.D.

_____

Notary Public in and for Dallas County, Texas

FAMILY CONFLICT OF INTEREST QUESTIONNAIRE

This Questionnaire must be completed by every individual or entity that contracts or seeks to contract with the District for the sale or purchase of property, goods, or services.

The questionnaire(s) required by this policy shall be filed with the Director of Procurement Services not later than the seventh (7TH) business day after the date that the individual or entity begins contracts discussions or negotiations with the District or submits to the District an application, response to a request for proposals or bids, correspondence, or other writing related to a potential agreement with the District. If the individual or entity becomes aware of new facts or change of facts that would make the completed questionnaire(s) inaccurate, the individual or entity shall file an amended questionnaire(s) within seven (7) days of the date the individual or entity first learned of the new facts or changes in facts.

Family or family relationship means a member of an individual's immediate family, including spouse, parents, children (whether natural or adopted), aunts, uncles, and siblings.

For individuals who contract or seek to contract with the District for the sale or purchase of any property, goods, or services:

> Identify each and every family relationship between yourself (and any member of your family) and any full-time District Employee (and any member of such employee's family) (please include name and sufficient information that will allow proper identification of any named individual):
>
> _____

For entities that contract or seek to contract with the District for the sale or purchase of property, goods, or services:

> Identify each and every full-time District employee (and any member of the employee's family) who serves as an officer or director of the entity, or holds an ownership interest of 10 per cent or more in the entity (please include name and sufficient information that will allow proper identification of any named individual):
>
> _____

If more space is required please attach a second page. If the answer to any question is none, or not applicable, please write "None" or "Not Applicable" in the space reserved for that answer.

"I certify that the answers contained in this questionnaire are true and correct."

Individual:_____ Date:_____

Entity:_____

By:_____ Date:_____
Signature

Title:_____

Certified this _____ day of _____ , 20_____, by _____
Notary Public

_____
Notary Seal

SBE Compliance Guidelines and Forms

Date Issued:
August 27, 2025

Contact Info:
Small Business Office
9400 N. Central Expressway
Dallas, TX 75231
972-925-7290
Email: sbo-construction@dallasisd.org
Website: www.dallasisd.org
Contact: Wilton Munnings
972-925-7222

Read Carefully: The SBE Program requirements are applicable to any bidder/proposer. These forms should be attached to any bid/proposal totaling $50,000 or more and are due at the time of bid/proposal opening.

Company Name: _____ **Bid/CSP No.:** _____

Small Business Enterprise Program

It is the district's goal to foster the participation of small business enterprises in all facets of the district's contracting and purchasing activities. The district's aspirational small business enterprise (SBE) goal is 30% of the total dollar value of all district contracts for goods, services, and construction. For bond-funded contracts, the district's aspirational SBE goal for construction is 30% and 35% for professional services.

Pursuant to Section 3 of the Small Business Act and Small Business Administration Regulations (13 CFR Part 121), a small business enterprise is defined as a for-profit business that is independently owned and operated and meets the size standards set by the U.S. Small Business Administration (SBA).

For more details, including SBA size standards, please visit the Small Business Office website: www.dallasisd.org/sbo.

SECTION 1. | SMALL BUSINESS CERTIFICATION INFORMATION

Is your company certified as a ☐ 8(a) Certification ☐ Service-Disabled Veteran-Owned Small Business (SDVOSB) ☐ Small Business Enterprise (SBE) ☐ Veteran-Owned Small Business (VOSB) ☐ Woman-Owned Small Business (WOSB) by one of the Dallas ISD approved certification agencies listed below?

☐ No

☐ Yes, *if yes, please provide the information below and attach a copy of your certificate.*

Certification Agency	
Certification Number	
Certification Expiration Date	
Did You Attach Your Certificate?	☐ Yes ☐ No

Approved Certifications:

- 8(a) Certification
- Service-Disabled Veteran-Owned Small Business (SDVOSB)
- Small Business Enterprise (SBE)
- Veteran-Owned Small Business (VOSB)
- Woman-Owned Small Business (WOSB)

Approved Certification Agencies:

- Cherokee Tribal Employment Rights Office
- Chickasaw Nation
- Choctaw Nation of Oklahoma
- City of Austin
- City of Houston
- Corpus Christi Regional Transportation Authority
- Dallas/Fort Worth Business Council
- Muscogee Nation
- National Supplier Development Council
- North Central Texas Regional Certification Agency
- Small Business Administration
- South Central Texas Regional Certification Agency
- Texas Department of Transportation
- Texas Comptroller of Public Accounts
- Women's Business Council Southwest
- Women's Business Enterprise National Council

SECTION 2. | SMALL BUSINESS OFFICE SCORING CRITERIA

The scoring criteria provides guidance on how your submission will be evaluated by the Small Business Office (SBO). Scores are based on the information provided in the compliance guidelines and forms. All master agreements must be signed by all parties and notarized.

A.	**SBE Enhancements and Capacity Building**	**Up to 3 Points**

The proposer demonstrates commitment to the district's Small Business Enterprise (SBE) Program by implementing processes and initiatives that support and build SBE capacity. Responses should describe current strategies and activities that promote SBE growth, development, and long-term participation in district contracts, with supporting documentation provided. Examples may include, but are not limited to:

- Expedited payments to SBEs to support cash flow
- Business development programs, such as coaching, mentoring, or mentor-protégé partnerships
- Early release of retainage to assist SBEs with project sustainability
- Expanding opportunities for certified subcontractors, particularly firms that have not conducted business with the district within the past five (5) years
- Outreach activities designed to strengthen SBE engagement, such as workshops, trainings, networking sessions, or one-on-one consultations

B.	**SBE References**	**Up to 2 Points**

The proposer has provided a list of two (2) SBE subcontractor references (*not required to be certified*) that have previously performed work for them. Please provide the most current information. Only two (2) attempts will be made to contact each reference. Section 5, Page 4

C.	**Certified SBE | Joint Venture /Prime Subcontractor Teaming Agreement**	**Up to 5 Points**

- The proposer is a certified SBE (Section 1, Page 2); **or**
- The proposer has submitted a signed, dated & notarized Dallas ISD Master Joint Venture Agreement **or** Dallas ISD Master Prime Subcontractor Teaming Agreement with a certified SBE

D.	**SBE Subcontractor Utilization**	**Up to 5 Points**

- Proposer has provided a list of certified SBE subcontractors, subconsultants, or suppliers that will be utilized to meet or exceed the district's aspirational SBE goal of 30% for goods, services and construction. Section 7, Page 5 **or**
- Good Faith Effort. Proposer has demonstrated a bona fide good faith effort to engage certified SBEs toward the 30% aspirational goal. Section 10, Page 7

Note: A Change of Subcontractor Form may be found at www.dallasisd.org/sboforms

E.	**SBE Participation Plan**	**Up to 5 Points**

Proposers intending to utilize SBE-certified subcontractors to meet the district's Small Business Enterprise participation goals may submit a detailed SBE Participation Plan. This plan should demonstrate your company's commitment to meaningful utilization of SBEs and provide clear procedures for oversight, compliance, and accountability.

The plan should address how you will implement the following:

- Engage and collaborate with your proposed SBE-certified subcontractors
- Identify the individual responsible for SBE compliance and oversight
- Ensure that all proposed subcontractors are utilized as committed
- Meet or exceed your proposed SBE commitment
- Obtain approval from the Small Business Office prior to making any changes.
- Submit proof of certified SBE subcontractor payments monthly in B2G Compliance Audit Summary

Note: A Change of Subcontractor Form may be found at www.dallasisd.org/sboforms

Total Possible Points	**Up to 20 Points**

SECTION 3. | JOINT VENTURE

Are you bidding as a Joint Venture (JV)?

☐ Yes [Visit www.dallasisd.org/sboforms for instructions on how to bid as a Joint Venture for CSP].
The Dallas ISD Master Joint Venture Agreement must be signed, dated, notarized, and attached with your response.

☐ No

SECTION 4. | PRIME-SUBCONTRACTOR TEAM

Are you bidding as a Prime-Subcontractor Team?

☐ Yes [Visit www.dallasisd.org/sboforms for instructions on how to bid as a Prime-Subcontractor Team for CSP].
The Dallas ISD Master Prime-Subcontractor Teaming Agreement must be signed, dated, notarized, and attached with your response.

☐ No

SECTION 5. | SBE REFERENCES

List two (2) small business enterprise subcontractors *(not required to be certified)* that have performed work for your company. *Provide the most current information. Only two (2) attempts will be made to contact your references.*

Company Name	
Contact Person	
Email	
Phone Number	
Project Name	

Company Name	
Contact Person	
Email	
Phone Number	
Project Name	

SECTION 6. | MENTOR PROTEGE

Does your company participate in a Mentor Protégé Program as a mentor to an SBE company?

☐ Yes [If yes, attach a signed, dated, notarized copy of the Mentor Protégé Agreement, notarized minutes, and any supporting documents. It is the responsibility of the mentor to create and provide the agreement.
The Mentor Protégé Agreement must be attached with your response.]

☐ No

SECTION 7. | SUBCONTRACTOR UTILIZATION

Will you utilize any subcontractors, subconsultants or suppliers as part of this bid/proposal?

☐ Yes [Complete Sections 8 and 9]

☐ No

SECTION 8. | SUBCONTRACTOR COMPLIANCE REPORTING

The Small Business Office utilizes B2G Now, a Contract Compliance System, to monitor monthly compliance reporting. Please identify the individual responsible for entering and maintaining subcontractor payment information in the B2G Now system and who is knowledgeable about Small Business Enterprise (SBE) utilization for this project.

Contact Person:	
Title:	
Email:	
Phone:	

SECTION 9. | SUBCONTRACTOR LISTING

List all subcontractors, suppliers, subconsultants, or sole proprietors that will be utilized in this bid/proposal. Attach a copy of the current certification for each certified subcontractor.

Only certified small business enterprises (SBE) subcontractors, suppliers, subconsultants, or sole proprietors will be counted towards the small business enterprise goals.

Need to include more subcontractors? You may make copies of Page 6 or complete a Subcontractor Utilization Listing Form, available at www.dallasisd.org/sboforms

Subcontractor/Supplier Information | Complete All Fields Below							
Company's Name							
Address							
City				State		Zip	
Contact's Name	First Name		Last Name				
Phone		Email					
SBE	☐ 8(a) ☐ SDVOSB ☐ SBE ☐ OSB ☐ WOSB			Certified SBE	☐ Yes ☐ No		
Certification Agency				Certification #			
Scope of Work							
Contract Amount	$				SBE %	%	

DALLAS INDEPENDENT SCHOOL DISTRICT

Company Name: _____ **Bid/CSP No.:** _____

Subcontractor/Supplier Information | Complete All Fields Below							
Company's Name							
Address							
City			State		Zip		
Contact's Name	First Name		Last Name				
Phone		Email					
SBE	☐ 8(a) ☐ SDVOSB ☐ SBE ☐ VOSB ☐ WOSB			Certified SBE	☐ Yes ☐ No		
Certification Agency				Certification #			
Scope of Work							
Contract Amount	$					SBE %	%

Subcontractor/Supplier Information | Complete All Fields Below							
Company's Name							
Address							
City			State		Zip		
Contact's Name	First Name		Last Name				
Phone		Email					
SBE	☐ 8(a) ☐ SDVOSB ☐ SBE ☐ VOSB ☐ WOSB			Certified SBE	☐ Yes ☐ No		
Certification Agency				Certification #			
Scope of Work							
Contract Amount	$					SBE %	%

Subcontractor/Supplier Information | Complete All Fields Below							
Company's Name							
Address							
City			State		Zip		
Contact's Name	First Name		Last Name				
Phone		Email					
SBE	☐ 8(a) ☐ SDVOSB ☐ SBE ☐ VOSB ☐ WOSB			Certified SBE	☐ Yes ☐ No		
Certification Agency				Certification #			
Scope of Work							
Contract Amount	$					SBE %	%

Failure to complete, sign, date and return these forms will result in a zero numerical SBE score.

SECTION 10. | GOOD FAITH EFFORT

Vendors are not required to submit Good Faith Effort documentation if certified SBE subcontractors are listed in Section 9, Pages 5–6 of these forms.

The Good Faith Effort (GFE) Program provides an opportunity for prime vendors who plan to use only non-certified SBE subcontractors to demonstrate their collaborative efforts to engage and include Small Business Enterprises (SBEs) in the project.

To qualify, the vendor must show that a reasonable and comprehensive effort was made to identify, solicit, and engage qualified SBE subcontractors. The submission should include sufficient documentation supporting these efforts, such as outreach records, communications, or other engagement activities.

The GFE criteria allows Dallas ISD to determine whether a prime vendor has made a bona fide good faith effort to meet SBE aspirational goals. Vendors who do not demonstrate a good faith effort may forfeit up to 5 points, as outlined in Scoring Criteria Section D, Page 3 of the SBE forms.

For additional explanation view the Good Faith Elements and Required Documentation form by visiting www.dallasisd.org/sboforms.

The good faith elements and point assignments are:

Good Faith Element	**Points**
Advertising and marketing opportunities to SBEs	5 Points
Providing outreach opportunity to identify qualified SBEs	15 Points
Participating in the pre-bid meeting to engage potential SBE subcontractors	5 Points
Providing timely written notice to qualified SBEs at least two weeks before bid opening	30 Points
Providing sufficient time for SBEs to prepare and submit competitive bids	10 Points
Soliciting work scopes that are feasible for SBEs to perform	10 Points
Negotiating in good faith with qualified SBEs	15 Points
Offering help with financing, bonding, insurance, certification, or mentoring to SBEs	10 Points
Total	**100 Points**

SECTION 11. | ONLINE RESOURCES

The following forms and information can be found by visiting www.dallasisd.org/sboforms

- Certified SBE Listing Request Form
- Change of Subcontractor Form
- Dallas ISD Master Joint Venture Agreement
- Dallas ISD Master Prime-Subcontractor Teaming Agreement
- Frequently Asked Questions (FAQ)
- Good Faith Effort Explanation and Required Documentation
- Instructions on Completing the SBE Forms
- Letter of Intent to Subcontract Form *(to be submitted after contract is awarded)*
- Pay Activity Report (PAR) *(to be submitted after contract is awarded)*
- SBE Compliance Guidelines and Forms for Goods and Services - Fillable
- Subcontractor Utilization Listing Form (Section 8)

JOINT VENTURE AGREEMENT

BY AND BETWEEN

_____

AND

_____

AS

_____, a Joint Venture JV

FOR

Dallas Independent School District

_____

JOINT VENTURE AGREEMENT

THIS AGREEMENT is made and entered into this _____ day of _____, 20___ (the "Effective Date"), by and between _____Inc. ("NAME"), a _____ ("STATE") corporation, whose business address is _____ ,_____ ("CITY") , _____ ("STATE") _____ ("ZIP"); and _____, Inc. ("NAME"), a _____ ("STATE") corporation, whose business address is_____, _____ ("CITY") , _____ ("STATE") _____ ("ZIP"), hereinafter referred to individually as a "Party" or collectively as the "Parties". The name of the Joint Venture shall be called _____. All business of the Joint Venture shall be conducted under this name.

Recitals

A. The Parties have agreed to enter into a joint venture for the purpose of submitting a proposal, bid, solicitation or otherwise (the "Proposal") to provide owners representative services or work to the Dallas Independent School District in response to Bid/RFP/RFQ No. _____ entitled _____ (the "Solicitation"), which to the extent the Proposal is successful, will result in a contract with the Owner.

B. The Parties desire to enter into this Agreement to fix and define between themselves their respective interests and responsibilities for the purposes of providing the requisite Services, Work, or both.

C. The Parties affirm and agree that they shall participate in the preparation of the Proposal and pursue the Contract with each other, that no Party shall submit a competitive proposal or otherwise seek the award of the Contract contemplated herein either alone or with others without notice to the Parties to this Agreement and entering into a Non-Disclosure Agreement, and in reliance thereon have entered into this Agreement.

D. The Parties agree and affirm to register the Joint Venture with the State and forward the Certificate of Filing and Tax Identification Number to the Dallas Independent School District, if the Joint Venture is awarded a Project with the Owner.

E. The Parties affirm and agree the joint venture participation split represented in this Agreement and no employee or former employee [of less than one year], relative, affiliate or subsidiary company is listed or included as a joint venture partner.

F. In the event the Parties agree to pursue other DISD projects as a joint venture, they will enter into an addendum to this Agreement, subject to District approval, identifying that project and any modified terms of this Agreement, if any, in connection with the pursuit or award of same.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, it is agreed as follows:

Agreement

Article 1: Definitions and Interpretation

1.1 Capitalized terms used in this Agreement shall have the meaning set forth below or as defined elsewhere in this Agreement.

1.1.1 "Agreement" means this document.

1.2

1.2.1 "Managing Business Party" the Joint venture partner designated to provide the accounting and financial services, on behalf of the Joint Venture required to reflect the conduct of the Joint Venture's affairs

1.2.2 "Owner" means Dallas Independent School District.

1.2.3 "Contract" means any contract (together with any amendments, supplements or modifications thereto) awarded to the Joint Venture by the Owner for the performance of the Services, Work, or both, for the Project

1.2.4 "Deputy Project Manager" means the individual specifically designated pursuant to Article 3 of and charged with assisting the Project manager and Senior Project manager in the overall responsibility to direct the Joint Venture's performance under the Contract.

1.2.5 "IRC" means the Internal Revenue Code of 1986 as amended as of the date of this contract.

1.2.6 "Joint Venture" means an association between _____, Inc., and _____, Inc. engaged in a solitary business enterprise for profit.

1.2.7 "Management Committee" means the group formed pursuant to Article 4 as the final authority of the Joint Venture and having the powers and duties as provided herein.

1.2.8 "Project" means the "DALLAS ISD" Construction" project the subject of the solicitation.

1.2.9 "Project Manager" or "Senior Project Manager" means the individual specifically designated pursuant to Article 3 of and charged with overall responsibility to direct the Joint Venture's performance under the Contract.

1.2.10 "Proposal" means the proposal(s) submitted by the Joint Venture to the Owner to secure the award of the Contract for the Project. The Proposal shall include, but not limited to, all pursuit efforts, including any presentation or other interview. The term "Proposal" does not include task order specific proposals.

1.2.11 "Services" or "Work" means services or work under the Contract to be performed by the Joint Venture in furtherance of the Project.

1.2.12 "Task Order Contract" means a contract for services that does not procure or specify a firm quantity of services (other than a minimum or maximum quantity) and that provides for the issuance of orders for the performance of tasks during the period of the contract. 1.2. Terms importing the singular include the plural and vice versa where the context requires.

1.3. The headings used in this Agreement are included for ease of reference only and shall not affect the construction or interpretation hereof.

Article 2: Association of the Parties

2.1 Formation. The Parties hereby agree to form the Joint Venture pursuant to the provisions hereof for the limited purpose and scope set forth in this Agreement. The Parties hereby further agree to perform the Joint Venture's responsibilities and obligations as an integrated team, providing staffing (including key

personnel) and resources generally in proportion to their respective interests in the Joint Venture as set forth in Article 5.

2.2 Purpose. This Joint Venture is entered into solely for the purpose of submitting the Proposal and, if the Contract is awarded to the Joint Venture, the performance of the Services, Work, or both, as identified in the Solicitation. The Parties agree that the Joint Venture is a temporary association and that it will not place any limitation or liability on the Parties beyond the specific undertakings contained in this Agreement.

2.3 Name. The Joint Venture shall operate under the name _____, a Joint Venture.

2.4 Duration. The Joint Venture will continue until dissolved in accordance with this Agreement. Subject to the foregoing, the Joint Venture shall:

2.4.1 dissolve automatically (i) should the Parties fail to agree as to the form, terms or conditions of the Proposal, (ii) if the Project is cancelled prior to award, or (iii) if the Contract is not awarded to the Joint Venture, but only after any challenge to the award of the Contract, by administrative protest or litigation (or appeal of a decision on such protest or litigation), is fully concluded without an award of the Contract to the Joint Venture, or

2.4.2 if awarded the Contract, be dissolved upon completion of all Services, Work, or both, required to be performed under the Contract, receipt of full payment of all sums for which the Joint Venture is entitled under the Contract, the settlement of all disputes and final accounting, and the expiration of all warranties and all other obligations arising in connection with the Contract.

2.43 if awarded the Contract, the Joint Venture shall not be dissolved, without thirty (30) days written notice and the prior written consent of the Dallas Independent School District

2.5 In the event the Contract is terminated, the Joint Venture shall conclude its affairs in an orderly manner at the earliest practicable date, subject to the requirements of Section 2.4 above. However, should the Services, Work, or both, be only suspended, the Joint Venture shall remain in effect during the period of such suspension.

2.6 The Parties agree that they shall cause the Joint Venture to sign the Contract promptly upon its being tendered for signature in a form mutually agreed upon by the Parties and the Owner.

2.7 Scope of Services or Work. The Services, Work, or both, to be performed by the Joint Venture shall generally be of the type and nature described in Exhibit A.

Article 3: Operation of the Joint Venture

3.1 If required by applicable law or regulation, the Joint Venture shall be registered and licensed as a business in the jurisdiction where the Joint Venture's principal office is located.

3.2 The principal business address of the Joint Venture shall be _____. Services may be performed in the Owner's offices, in the Joint Venture office, in the respective offices of the Parties or DALLAS ISD as authorized, at the project site or at such locations as the Parties may mutually agree upon.

3.3 All correspondence from the Owner regarding the Contract shall be sent to the Project Manager and/or _____ at the principal business address of the Joint Venture, with a copy provided to each of the Joint Venture members.

3.4 Initial Proposal Effort. Each Party will participate in preparing the Proposal required for the Contract under the direction of the Project Manager. Each Party will bear its own labor and travel costs associated

with this effort. Third party direct costs for expenses and other services such as video imaging, photography, document development, technical writing and editing, graphics, printing, and reproduction, as well as any specialty sub-consultant services, shall be shared between the Parties in proportion to each Party's Agreed Percentage of Participation as specified in Article 5; provided, however, that all Parties must pre-authorize any such expenditure.

3.5 Integrated Services. During the construction and pre-construction phase of the project, the Parties intend to perform the Services as an integrated organization with each Party providing competent personnel to the Joint Venture consistent with the staffing resource plan set forth in Exhibit B and as necessary to enable the Joint Venture to successfully perform the Services, Work, or both, in accordance with the terms of the Contract. In addition, and at the direction of the Management Committee, Services may be performed, in whole or in part, by consultants retained by the Joint Venture, one or more of the Parties, or both, and Work may be performed, in whole or in part, by subcontractors retained by the Joint Venture, one or more of the Parties, or both. Notwithstanding the foregoing, personnel assigned to the Joint Venture shall remain on the payroll of the assigning Party. The staffing resource plan may be amended from time to time as may be deemed necessary by the Management Committee. A Party may not remove from the Project or reassign to another project any "key personnel" listed on Exhibit B without the prior consent of the Management Committee and notice to the Director of the MWBE Department or his/her designee within five (5) business days from the date of removal or reassignment.

3.6 Subject to the limitation noted above with respect to key personnel, in the event that an individual assigned to the Project is unable or unwilling to perform the Services, the Work, or both, in a professional and timely manner, or if the Owner directs the Joint Venture to remove a particular individual from the Project, or if the Project Manager, in the good faith exercise of his/her discretion, determines that an individual should be removed from the Project, then the assigning Party shall replace such individual with a qualified employee reasonably acceptable to the Management Committee and, if applicable, the Owner. If the assigning Party cannot furnish a qualified substitute candidate within a reasonable period of time after the vacancy arises, then the vacancy shall be filled by an individual employed by the other Party.

3.7 Project Manager. Subject to the authority of the Management Committee and any limitations set forth herein, the Project Manager is the individual charged with responsibility to direct the Joint Venture's performance under the Contract. Subject to Owner approval (if required), _____ shall serve as the Project Manager during the term of the Contract, subject to the continuing approval of the Management Committee. If this individual, as determined by the Owner or the unanimous consent of the Management Committee, is unable to satisfactorily perform his duties as Project Manager, the Management Committee will nominate an employee of _____- to serve as the successor Project Manager. In performing his duties, the Project Manager shall treat both Parties fairly and shall not discriminate in favor of either Party.

3.8 In addition to the other duties set forth herein, the Project Manager is to:

3.8.1 Serve as the primary interface between the Joint Venture and the Owner;

3.8.2 Ensure compliance with the DALLAS ISD MWBE Program requirements

3.8.3 Submit Change Orders to the Owner;

3.8.4 Report monthly, or as requested, to the Management Committee;

3.8.5 Oversee the Services, Work, or both, of the Joint Venture;

3.8.6 Prepare and maintain Project schedules;

3.8.7 Consult and confer with the Deputy Project Manager; and

3.8.8 Perform such additional duties as directed by the Management Committee.

3.9 Deputy Project Manager. The Deputy Project Manager shall be designated by the MWBE partner and will support and assist the Project Manager in the performance of his/her duties as set forth above. Subject to Owner approval (if required), _____ shall serve as the Deputy Project Manager during the term of the Contract, subject to the continuing approval of the Management Committee. If this individual, as determined by the Owner or the unanimous consent of the Management Committee, is unable to satisfactorily perform his duties as Deputy Project
3.10 Manager, the Management Committee will nominate an employee of _____ MWBE Joint Venture Partner to serve as the successor Deputy Project Manager.

Article 4: Joint Venture Organization

4.1 _____ shall be responsible for the fiscal and administrative tasks of managing the business operations of the Joint Venture (the "Managing Business Party") and shall appoint an individual responsible for these tasks. As the Managing Business Party, _____will appoint one of its Management Committee Members to act in the role of Chairperson of the Management Committee commencing on the effective date of this Agreement.

4.2 The Project Management Committee ("Management Committee") will be comprised of two or three (___) representative from _____, and one (_) representative from _____. The Parties individual representatives designated to comprise the Management Committee are referred to herein as the primary representative(s). The Managing Business Party shall designate an individual on the Committee as the Chairperson to manage the administrative and management functions of the Committee. In addition to its primary representatives or representative, each Party shall also name an alternative representative for its primary representatives or representative. A Party's alternative representative shall act in the capacity of its primary representative should its primary representative be unable to fulfill his or her duties as described herein. If not identified below, representatives shall be designated within thirty (30) days of the date of this Agreement by written notice to the other Party. A Party may change its designated representative(s) or alternate representative upon ten (10) days written notice to the other Party. No proxies shall be permitted. Each Party's designated primary and alternate representative(s) shall have full power and authority to act for and on behalf of the Party so appointing them with respects to all matters coming before the Management Committee.

4.3 Meetings of the Management Committee shall not be held unless each Party is represented. If the Parties representatives are not all available, the meeting shall stand adjourned and will be re-scheduled to the next earliest date acceptable to all Parties. While the Management Committee will always attempt to meet in person, telephonic or online meetings shall be allowed. The Parties shall endeavor to provide five (5) days written notice to each Party of scheduled meetings (in person, online or by telephone), except in the event of an emergency or immediate need. A Party's refusal or repeated failure to attend any scheduled Management Committee meeting shall at the other Party's sole discretion, constitute of default under this Agreement subject to the review and approval of the MWBE Director or his/her designee.

4.4 _____ representative(s) shall each have one (1) vote on matters coming before the Management Committee. The primary representative(s) from _____shall each have one (1) vote each on matters coming before the Management Committee. A vote shall not be taken until each representative of a Party has communicated its position and expressed its questions, concerns, approval or disapproval of a matter. Each party agrees to work collaboratively to make decisions and solve problems in the best interest of the Joint Venture. In the event the Management Committee members cannot reach a unanimous decision on the business and operational matter(s) at hand requiring a Management Committee vote or resolution, the Chairperson will make the decision as majority partner, taking into account the risks and financial impacts to all parties and the Joint Venture. The final decision is applicable for all matters except for scope changes made by the Owner or settlement of claims and disputes. In these cases, if the Management Committee cannot develop a mutually agreeable solution, they shall submit any dispute to the Chief Executive Officer of the Joint Venture partners as provided for in Article 16. If, in the Project Manager's good faith judgment, immediate action is required in order to meet the Joint Venture's obligations under the Contract, the Project Manager may act without waiting for the resolution of the dispute,

subject to written notice and each Party's reservation of their respective right to seek recovery for the financial consequences arising from such action pending final resolution of the dispute. If any Party is in default (as defined in Article 12) under this Agreement, during the time of such default, its representative(s) shall not vote upon any issue, and such representative(s) shall not be included in the computation of eligible votes. Within one week of the Management Committee meeting, written meeting minutes regarding items discussed and actions taken at the meeting shall be prepared and distributed by the Chairperson of the Management Committee.

4.5 The Project Management Committee shall meet with the Project Manager or Senior Project Manager) and the Deputy Project Manager or Assistant Project Manager (and other project staff as mutually agreed upon by the Management Committee) quarterly or more frequently if deemed necessary.

4.6 The Project Manager shall have authority to conduct the business of the Joint Venture in accordance with the terms of this Agreement, but shall not have authority to, and shall not directly or indirectly without the unanimous consent and prior written approval of the Management Committee:

4.6.1. Enter into on behalf of the Joint Venture any third-party contractual arrangements or cause the Joint Venture to assume, incur, or become liable for any other obligations;

4.6.2. Make any investment in any other person or entity; make loans or guarantees, or otherwise extend or pledge credit to others;

4.6.3. Confess any judgment against the Joint Venture or compromise any debt due the Joint Venture except upon receipt of full payment;

4.6.4. Make any election for the Joint Venture under the then-current Internal Revenue Code, as amended, or any other applicable income tax legislation from time to time in force;

4.6.5 Commence any claim against the Owner with respect to amounts due under the Contract;

4.6.6 Commence any litigation; defend any action or claim against the Joint Venture by a third party; appeal any judgment or decision; or settle any litigation, action or claim to which the Joint Venture is a party;

4.6.7 Cause to be organized or acquired in whole or in part by the Joint Venture any corporation to carry out any activities of the Joint Venture; or

4.6.8 Exercise any of the authority vested in the Management Committee pursuant to Section 4.9 below.

4.7 In case it is necessary to settle a matter prior to the next scheduled or specially called meeting, the representatives may agree on a decision by notice to each other in accordance with the provisions of Article 23. Such decision will be included in the minutes of the next meeting of the Management Committee.

4.8 The representatives shall be deemed to be acting on behalf of his or her respective Party and no representative shall be liable to the Parties by reason of his or her actions as a member of the Management Committee, except where such representative's action constitutes gross negligence or actual fraudulent or dishonest conduct.

4.9 The Management Committee may delegate, in writing, such of its responsibilities and duties as it deems appropriate to the Project Manager, Senior Project Manager or the Managing Business Party, except that the Management Committee must act, *inter alia*, on the following matters of major consequence:

4.9.1 Timing and amount of distribution of Joint Venture profits and the Management Committee's right to demand additional cash reserves to cover potential losses;

4.9.2 Amount of revenue reserves, cash reserves, and contingent cost reserves to be retained by the Joint Venture;

4.9.3 Voluntary liquidation of the Joint Venture;

4.9.4 Third Party contractual arrangements or the incurring of other obligations in excess of $10,000 by or on behalf of the Joint Venture;

4.9.5 Designation of a successor Project Manager or Deputy Project Manager;

4.9.6 Resolution of a dispute first referred to the Management Committee pursuant to the provisions of Article 16;

4.9.7 Review and approve all contractual transactions between the Parties (and their affiliates) and the Joint Venture; and

4.9.8 Take such other action and exercise such other authority as the Management Committee deems necessary to cause the Joint Venture to achieve its purposes consistent with good business practices and in compliance with all applicable laws and regulations.

4.10 The Joint Venture shall not have employees. The Parties shall provide all necessary personnel. A Party, at its own cost and expense, may retain necessary staff on an independent consultant basis to meet its personnel needs.

Article 5: Interests of the Parties

5.1 Except to the extent that this Agreement expressly provides to the contrary, the interests of the Parties in (i) any and all gains, losses, and liabilities that may result from the performance of the Contract or the Agreement, or both, (ii) any and all property, equipment, and other assets acquired by the Joint Venture, and (iii) any and all monies received in connection with the Contract, shall be determined proportionately in accordance with the Party's Agreed Percentage of Participation as set forth below.

Agreed Percentage of Participation

_____ ____ _%

_____ _____ %

_____ _____ %

5.2 The Parties acknowledge and agree that all liabilities and risks associated with the Project shall be shared pro rata according to the Agreed Percentage of Participation unless otherwise provided for herein. The MWBE Joint Venture partners proportionate share in the ownership shall be commensurate with their capital contribution, control, management, risks and ownership interest. For the avoidance of doubt, a Party's profits and losses arising out of the performance of self-performed subcontracting services, work, or both, for which it is responsible under this Agreement shall not be considered profits and losses of the Joint Venture.

5.3 The Parties shall appoint a Project Manager or Senior Project Manager to maintain and oversee the day to day work under the Contract. The Parties shall jointly select any necessary additional Project Managers, the Assistant Project Manager (the "APM") and/or Superintendents. The selected Project Managers and Superintendents shall be available at the Project site daily to supervise the work under the Contract. The MWBE Joint Venture Partner shall be assigned staff under the Contract in proportionate share of their respective ownership interest in the Joint venture. The Project manager shall submit the final staffing matrix confirming compliance with this section including all Project managers, Assistant Project managers and Superintendents to DALLAS ISD's MWBE office within 30 days of the Notice to Proceed.

5.4 The clear and distinct portion of the Scope of Work to be performed by _____, the MWBE Joint Venture partner and the estimated value of those services commensurate with the percentage ownership interest is as follows:

A detailed delineation of the Joint Ventures duties is outlined in Exhibit "A".

[Please note that if the MWBE's scope of work is described as "participate in", "advise about", "assist in" or "consult", the work shall not be considered distinct or clearly defined for the purpose of analyzing the joint venture participation]

Article 6: Execution of Bonding and/or Guarantees

6.1 Each of the Parties agrees to execute all applications and indemnity agreements required by its sureties upon any bond or bonds required in connection with the Proposal and/or the Contract. Failure of a Party to execute any documentation necessary to effectuate the intent of this Article 6 shall constitute a default in accordance with Article 12 and entitle the non-Defaulting Party(ies) to appropriate relief as provided therein.

6.2 The Joint Venture partner(s) may provide co-surety bond or bonds in proportionate percentage to their ownership in the Joint Venture and to other Parties are applicable in a form acceptable to the Owner. The Joint Venture may also provide in a form acceptable to the Owner any bond or bonds in the name of the Joint Venture in lieu of the co-surety arrangement; provide an Up Front Joint Agreement (SAA Form #1), and an executed copy of the indemnity agreement signed by all of the Parties associated with the SAA Form #1.

Article 7: Working Capital

7.1 All necessary working capital, when and as required for the performance and prosecution of the Contract or operation of the Joint Venture as determined by the Project Manager and approved by the Management Committee, shall be furnished by the Parties in a timely manner and proportionately in accordance with their respective interests as set forth in Article 5. Each of the Parties recognizes that the failure of any Party to contribute its full proportionate share of working capital will have serious adverse consequences for the Joint Venture and imposes an unfair burden upon the other Party(ies). As to such working capital contribution, each of the Parties waives any rights of set-off it might otherwise possess and agrees to make the working capital contributions without set-off or deduction of any type. If any Party borrows funds to meet its obligation hereunder, such borrowing shall be the sole and separate obligation of the Party and shall not be the debt or obligation of the Joint Venture. No Party or its representatives shall have the power to pledge the credit of any other Party.

7.2 Any capital contributions requested by the Project Manager from the Parties shall be subject to the approval of the Management Committee. If such request is approved, the Management Committee shall give written approval thereof, with the manner of computation, to each Party. If, within thirty (30) days of receipt of such notice, either Party fails or is unable to provide its proportionate share of the funds required by the Joint Venture, such non-contributing Party shall be in default of this Agreement. In the event the non-contributing Party fails to cure its default within seven (7) days of the date of receipt of notice, the contributing Party shall be reimbursed from any profit due the non-contributing Party for the total amount of the funds contributed, but the ownership interest of the Joint Venture shall not be adjusted or changed unless the non-contributing Party is determined to be in default and fails to cure. The Management Committee has the discretion to waive a default under this Section.

Article 8: Books and Records, Accounting and Bank Accounts

8.1 Books and Records. The Parties acknowledge and agree that _____ will be the Managing Business Party and will provide at no additional costs the accounting and financial services required of the Joint Venture as approved and determined by the Management Committee. The Managing

Business Party, on behalf of the Joint Venture, shall keep proper books, records and accounts in which full, true and correct entries will be made of its transactions, on an accrual basis, in accordance with generally accepted accounting principles, showing all costs, expenditures, sales, receipts, assets and liabilities, and profits and losses of the Joint Venture, and all other records required appropriately to reflect the conduct of the Joint Venture's affairs and the distributions provided for in Article 5. Each of the Parties shall be entitled to have its representatives examine and make copies (at its own expense) of any of the books or records of the Joint Venture at any reasonable time and without notice. The Joint Venture shall permit the use of electronic copies of its books and records. The books and records of the Joint Venture are to be retained after dissolution of the Joint Venture for such period or periods as may be required by law or the Contract, whichever is greater. The costs associated with accounting and record keeping for the Joint Venture (including federal reporting under Section 9.2 and tax matters under Section 17.6) shall be a Joint Venture cost.

8.2 Fiscal Year. The fiscal year of the Joint Venture shall commence on _____ and end on _____.

8.3 Audit. If required by the Management Committee or the Owner, the Managing Business Party shall employ, at the expense of the Joint Venture, an independent auditor acceptable to the Management Committee to conduct an audit of the financial statements, including the balance sheet and statements of income and cash flows and disclosures required under generally accepted accounting principles, of the Joint Venture each year and report to the Parties within ninety (90) days after the expiration of the fiscal year its opinion on such financial statements. Further, each Party may at its option and sole expense perform an annual audit of the Joint Venture books and records.

8.4 Reports. The Managing Business Party shall deliver to each Party:

8.4.1 Within thirty (30) days after each month period, a balance sheet and statement of income of the Joint Venture for the month;

8.4.2 Within thirty (30) days after the end of each fiscal quarter, a statement of cash flow for the Joint Venture;

8.4.3 At least two (2) weeks prior to each quarterly Management Committee meeting, a summary of the monthly financial information for the most recent completed months, and projections for the next three (3) quarters; and

8.4.4 With reasonable promptness, all such other information, reports, and projections as from time to time may reasonably be requested by either Party.

8.5 Bank Accounts. A separate bank account in the name of the Joint Venture will be established by the Joint Venture. The bank account will require the signature of an authorized representative of each Party or his or her designee for withdrawal by check or documented approval of an authorized representative of each Party or his or her designee for withdrawal by electronic means. All payments due the Joint Venture for performance of the Contract will be deposited in the account and all expenses incurred under the Contract will be paid from the account. All capital contributions made in cash and all of the Parties' other cash receipts shall be deposited in such account under such terms as directed by the Management Committee. No petty cash accounts for the Joint Venture are authorized. The Managing Business Party shall reconcile the bank account monthly and deliver a report to the Management Committee.

8.6 Disbursements from Bank Accounts. All withdrawals from the Joint Venture account will require written invoices, receipts, vouchers, or other acceptable documentation. All checks, drafts, or other orders of the payment of money, and all notes or other evidence of indebtedness issued in the name of the Joint Venture shall be signed by two (2) persons, each representing one of the Parties. Each Party shall designate an individual or individuals authorized on its behalf to provide such signatures.

8.7 Closing of Bank Account in Event of Default. In case of a material default by one of the Parties

under Article 12 of this Agreement, the then-existing Joint Venture account may be closed by the non-Defaulting Party(ies) and a new account opened in the name of the Joint Venture, but under the sole direction and control of the non-Defaulting Party(ies). Funds from the closed account shall be transferred to the new account and the then-existing account shall be closed. In such an event, the defaulting Party(ies) will no longer have any rights to the operation of the new bank account, unless and until it cures its default to the satisfaction of the non-Defaulting Party(ies).

8.8 Loans. Without the prior written consent of all Parties, the Joint Venture, the Management Committee, or any Party shall not:

8.8.1 directly or indirectly, borrow money or become otherwise obligated upon, or liable for, any monies borrowed in the name of the Joint Venture or the other Party(ies);

8.8.2 guarantee or act as surety for any obligation or liability (whether for borrowed money or otherwise), for any other person, firm or corporation.

8.9 Accounting Decisions. Subject to Section 8.1 above, all decisions for the Joint Venture as to accounting principles shall be made by the Management Committee consistent with Generally Accepted Accounting Principles ("GAAP") with the concurrence of accounting or tax experts from each Party.

8.10 Final Accounting. Upon completion of the Project, payment of all sums due under any contract pertaining to the Project, and settlement of all outstanding obligations and liabilities on the part of the Joint Venture and their respective affiliated subcontractors, the Management Committee shall arrange for a final account to be prepared showing the total net profit earned, or loss incurred, by the Joint Venture. Unless otherwise agreed by the Parties, such final account shall be audited by a firm of accountants and agreed to by the Management Committee.

Article 9: Additional Obligations of the Parties

9.1 The Joint Venture shall, in good faith, commit to achieve the minority and women owned business subcontracting goals as set forth within the Contract. The Joint Venture also agrees to comply with the MWBE Program guidance, rules and regulations.

9.2 Each Party shall use good faith efforts to provide and make available its expertise, technical resources, and information to the Joint Venture to effectuate the intent herein and in furtherance of satisfying the Joint Venture's obligations to the Owner.

9.3 Contracting and Procurement. The Management Committee or its designee shall administer and manage all contracting, procurement, and financial activities for the Joint Venture and periodically update the Parties on the status of such activities. For the avoidance of doubt, the foregoing activities relate solely to the contracting, procurement, and financial activities of the Joint Venture and not such activities as undertaken by the Parties in furtherance of the Services, Work, or both, for which they are responsible under a Task Order Agreement.

9.4 Ownership Interest. Subject to the prior written approval of the District's M/WBE Department, each Party's Ownership interest may be adjusted from time to time as provided in this Agreement. For purposes of this Agreement, the term "Pro Rata" means the ratio determined by dividing the Ownership interest of a Party to whom a particular provision of this Agreement is stated to apply by the aggregate Ownership interest of all the Parties.

9.5 Reporting Requirements. The Management Committee or its designee shall administer and manage all required state, local, and federal reporting activities for the Joint Venture, including MWBE goals, all in accordance with applicable DALLAS ISD regulations and guidelines. Each Party will be responsible for providing any required reporting information to the Managing Business Party in a timely manner to allow the timely submission of the combined data from each Party to the appropriate federal agency and/or electronic reporting system.

9.6 The Parties agree that, during the term of this Contract and for a period of one year thereafter, no Party to this Contract shall in any way intentionally induce or persuade an employee of another Party to this Contract to become an employee or agent of such Party.

Article 10: Provision of Materials, Equipment, Supplies and Services

10.1 The Parties intend that all materials, equipment, supplies, and services required in connection with the Contract will be provided by the Parties and that the Joint Venture will not acquire any materials, equipment, supplies, or services directly. In the event the Joint Venture shall procure any such materials, equipment, supplies, or services, such procurement shall be in accordance with any procurement guidelines, directives, and procedures issued or approved by the Management Committee. In addition, and to the extent applicable, any procurement activities by the Parties, Joint Venture, or both shall be conducted in accordance with applicable laws and regulations, as implemented through the Contract.

10.2 If any Party provides equipment or temporary facilities to the Joint Venture, the Party shall insure or self-insure such equipment or temporary facilities and the cost of such insurance or self-insurance shall be included in the equipment or facilities rate quoted to the Joint Venture. The Joint Venture and the other Parties will be identified as an additional insured on any such insurance when appropriate, as determined by the Management Committee.

Article 11: Compensation

11.1 In accordance with the billing period provided in the Contract, unless otherwise approved by the Management Committee, each Party shall prepare and submit by the tenth (10th) of each month, for Work performed during the prior month, invoices to the Joint Venture.

11.2 Each Party shall submit invoices in the manner required under the Contract. Each invoice shall be subject to the terms of the Contract.

11.3 The Project Manager, on behalf of the Joint Venture, will in turn prepare and submit invoices to the Owner in accordance with the provisions of the Contract and any applicable task order. Unless expressly agreed to by the Parties and permitted pursuant to the terms of the Contract, the Joint Venture shall not add any profit, fee, or other amounts to the invoices submitted by the Parties. The Parties may invoice the monthly staff costs for personnel incurred directly in the management and administration of the project subject to any restrictions in the terms of the Contract.

11.4 Subject to the provisions of Section 4.6, the Joint Venture will, upon receipt of payment from the Owner, deposit same in the Joint Venture bank account and within five (5) business days issue payments against such account to each Party for the amount(s) invoiced by each Party to the Joint Venture and allowed by the Owner, less any withholdings authorized by this Agreement and directed by the Management Committee. In the event the Owner pays less than the full amount due with respect to any invoice, such shortfall shall be allocated to the Party responsible for performing the specific Services, Work, or both, for which payment was withheld or, in the absence of information reasonably sufficient to determine the basis for such short payment, any shortfall shall be allocated between the Parties in proportion to their respective shares of the applicable invoice. No Party will unreasonably restrain or refuse to authorize withdrawal of funds for payment of proper invoices relating to performance of the Services, Work, or both.

11.6 Expenses incurred by the Parties in self performing Work under a Subcontract or Task Order Agreement shall not be considered Joint Venture expenses and, to the extent allowed under the Contract, may be included by the Parties in their respective invoices to the Joint Venture for Services provided, Work performed, or both. Unless stated otherwise in this Agreement or authorized in writing by the Management Committee, personnel expenses not directly related to the performance of the Project including but not limited to back office functions such as human resources, legal counseling and tax compliance of the Parties shall not be considered a Joint Venture expense.

11.7 Each Party shall have full and sole responsibility for the payment of any taxes, duties, fees, or assessments of any nature whatsoever levied upon it individually in connection with its Services, Work, or both, under a Task Order Agreement, including any personal income taxes levied or imposed on any of its employees or personnel or any of its subcontractor's employees or personnel.

11.8 All personnel involved in the performance of the Services, Work, or both, shall be employed by the Parties and shall remain in the employ of the respective Party. Each Party shall advance and pay all payroll costs and expenses incurred by reason of their respective personnel working in connection with the performance of the Services, Work, or both, and each Party agrees to indemnify and hold the Joint Venture and each other Party harmless from any claims and liabilities arising out of the responsibilities of that Party toward its employees, any of its related companies, and any of their personnel under all applicable laws, including labor and tax laws.

11.9 If a Party, with the prior written approval of the Management Committee, maintains a Joint Venture office dedicated exclusively for the management and administration of the DISD project independent of the Parties primary business office(s) and any of the other Party's(ies) personnel are located at the office during the duration of the project, the host Party may issue a quarterly invoice directly to the visiting Party(ies) for the pro rata cost of office space and furnishings utilized by visiting Party's(ies) personnel during the time they are engaged in the performance of Services, Work, or both, for this Joint Venture at such Joint Venture office.

11.10 The basis for the calculations of such invoices under Section 11.9 above shall be determined by the Management Committee. Such invoices shall not constitute a billing to, or on behalf of, the Joint Venture, but rather a billing directly between the Parties. The visiting Party shall pay such invoices within thirty (30) days of receipt of such invoice.

11.11 When Joint Venture funds are in excess of the needs of working capital required for the operation of the Joint Venture (as determined by the Management Committee), such excess funds, if any, shall be first applied to the return of funds advanced until such advances shall have been entirely repaid, and the balance of such excess shall be distributed as provided in Section 11.13 below, to each Party in accordance with such Party's Agreed Percentage of Participation as reflected in Article 5.

11.12 The Management Committee shall quarterly review the progress of the Services, Work, or both, and the Joint Venture's financial condition to determine whether Joint Venture profits, if any, should be distributed. If the Management Committee determines that earned profits and reserves for contingencies, including cash contributions, are adequate to meet the Joint Venture's needs, it may direct the Managing Business Party to distribute earned Joint Venture profit to the Parties based upon their respective Agreed Percentage of Participation. For the avoidance of doubt, payments to a Party for self-performed services related to the construction project, Work performed, or both, pursuant to a Task Order Agreement shall not be considered distributions of Joint Venture capital or profits.

11.13 The Management Committee shall establish cash reserves and revenue reserve funds to be retained by the Joint Venture from time to time in order to assure adequate funding for all Joint Venture obligations as they relate to future profits, losses, liabilities, and contract performance. At the direction of the Management Committee, the Project Manager shall invoice each of the Parties for approved reserves and capital contributions.

Article 12: Default and Insolvency

12.1 If a Party shall be in default hereunder (as specified in Sections 4.3 (Management Committee meetings), 7.2 (capital contributions), 9.4 (Owner-issued notice of default), 25.8 (breach of covenants), or 25.9 (anti-bribery laws), or Article 15 (assignment and change of control)), and fail to promptly (but in no event more than seven (7) days thereafter) cure such default after written notice or demand; cease or otherwise fail to timely pay for goods or services (including labor), and fail to promptly (but in no event more than seven (7) days thereafter) cure such default after written notice or demand; cease to operate or terminate its business affairs; institute an insolvency proceeding under applicable law; permit the entry of

any order for relief under Chapter 7 of the Bankruptcy Code; or fail to cure a default hereunder after entry of an order for relief under Chapter 11 of the Bankruptcy Code, (such Party being hereinafter referred to as "Defaulting or Insolvent Party"), then from and after such date:

12.1.1 All acts, consents and decisions with respect to the performance of the Contract or the management of the Joint Venture shall thereafter be taken solely by the remaining Party without considering the Defaulting or Insolvent Party.

12.1.2 The participation of the Defaulting or Insolvent Party in the profits of the Joint Venture shall be limited to that proportion which the Defaulting or Insolvent Party's contributions to the working fund of the Joint Venture bear to the total of such contributions as same may be modified by and subject to the provisions of Section 7.2, but the Defaulting or Insolvent Party shall be charged with, and shall be liable for, any and all losses that may be suffered by the Joint Venture under the Contract, or any additions or supplements thereto or modifications thereof, to the full extent of the Defaulting or Insolvent Party's Percentage of Participation, set forth in Article 5.

12.1.3 The non-Defaulting Parties shall have the right to take over and complete the Services, Work, or both. Without limiting the generality of the foregoing, the non-Defaulting Parties may, for the purpose of completing the Work, enter upon the site and take possession of all materials, equipment, scaffolds, tools, appliances and other items thereon, which have been purchased or provided for the performance of the Work, all of which the Defaulting or Insolvent Party hereby transfers, assigns and sets over to the non-Defaulting Parties for such purpose, and to employ any person or persons to complete the Work and provide all of the required labor, services, materials, equipment and other items. The non-Defaulting Parties may complete the Services in whatever fashion it deems most efficient and shall have the right to use the existing work product for purposes of completing the Project. In such event, the non-Defaulting Parties shall receive any and all payments, including fees, which would otherwise be due for such Services, Work, or both, and apply the proceeds thereof (i) to cover all expenses incurred by the non-Defaulting Parties in taking over and completing (by use of its own forces, subcontracting or otherwise) such Services, Work, or both and (ii) to establish a contingency fund to cover any and all outstanding warranties or other obligations of the non-Defaulting Parties with respect to such Services, Work, or both, or any other uncured defect or deficiency for which the non-Defaulting Parties are responsible.

12.1.4 The non-Defaulting Party shall have the right to establish a new Joint Venture bank account in accordance with Section 8.7 of this Agreement.

12.2 If a Party is in material default of the requirements of the Contract, including (i) failure to perform or progress the Services within the timeframe specified in the Contract; (ii) serious or repeated breaches of the safety requirements; or (iii) is in breach of the requirements of the Services to be provided, the Work to be performed, or both, by that Party and fails to cure such breach within seven (7) days after written notice or demand, then from and after such date, the non-breaching Party shall have the rights afforded it under Subsections 12.1.1 through 12.1.3 above. Nothing in this Agreement shall be interpreted or construed to relieve the defaulting Party from their obligations under this Agreement or their obligations under the Contract with the Owner.

12.3 In the event of a default of this Agreement, the non-Defaulting Parties shall additionally be entitled to exercise all applicable remedies available to it, whether at law, in equity or otherwise, including an action to recover the losses sustained in excess of its proportionate share hereunder, specific performance, and the right to declare the Joint Venture dissolved and terminated without the necessity for judicial determination. Upon such dissolution, the non-Defaulting Parties shall immediately commence to wind up the Joint Venture's affairs, including completion of the aforesaid Contract, and shall liquidate the assets of the Joint Venture as promptly as reasonably possible.

Article 13: Liabilities

13.1 The liability of the Parties under this Agreement shall be joint and several. Notwithstanding the foregoing, as between the Parties, any liability (whether to the Owner or any third party) that the Joint Venture or any Party (including its parental guarantor, if any) may incur arising from or relating to the Contract or the performance of Services, Work, or both, under the Contract or this Agreement shall be allocated as between the Parties in proportion to the Agreed Percentage of Participation of each Party, except as set forth below:

13.1.1 Liability or related losses caused by the negligence, gross negligence, willful misconduct, fraud, or violation of legislation, laws, ordinances, codes or regulations of a Party (including its officers, employees, agents, representatives, and subconsultants and subcontractors at any tier), shall be assumed by such Party;

13.1.2 In the event of a default by a Party, liability or losses sustained by the Joint Venture or the non-Defaulting Parties shall be assumed solely by the defaulting Party;

13.1.3 Liability or related losses resulting from claims made by an employee of a Party against the Joint Venture or each other Party based on the employee-employer relationship, including the payment of unemployment taxes, withholding taxes, and employment benefits, will be solely assumed by the Party by whom such person is employed;

13.1.4 Liability or related losses traceable directly to and caused by a Party (including its officers, employees, agents, representatives, and subconsultants and subcontractors at any tier) shall be assumed by that Party;

13.1.5 In the event of a breach by a Party in the performance of its obligations under this Agreement, liability or losses sustained by the Joint Venture, the non-breaching Party, or both, as a result of such breach shall be assumed solely by the breaching Party; and

13.1.6 Liabilities or related losses relating to third-party claims resulting from Services provided, Work performed, or both, jointly by the Parties (including their respective officers, employees, agents, representatives, and subconsultants and subcontractors at any tier) shall be allocated to each Party in accordance with each Party's respective, relative degree of fault or responsibility, as determined by an allocation of fault pursuant to either an agreement between the Parties or a finding made by the trier-of-fact in a judicial proceeding.

13.2 With respect to the liabilities allocated in Subsections 13.1.1 through 13.1.5 above, the Party to whom such liability is allocated shall defend, indemnify, and hold harmless the Joint Venture and each other Party from any and all such claims, losses, or liabilities set forth in such subsections (including reasonable attorneys' fees). With respect to the liabilities allocated in Subsection 13.1.6 above, each Party agrees to defend, indemnify, and hold harmless the Joint Venture and each other Party from any and all such claims, losses, and liabilities (including reasonable attorneys' fees) that are in excess of such other Party's relative degree of fault or responsibility, as determined by an allocation of fault pursuant to either an agreement between the Parties or a finding made by the trier-of-fact in a judicial proceeding.

13.3 With respect to any claims, losses, and liabilities not covered by Sections 13.1.1 through 13.1.6 above, each Party agrees to defend, indemnify, and hold harmless the Joint Venture and each other Party from any and all such claims, losses, and liabilities (including reasonable attorneys' fees) arising from or related to the Contract or the performance of the Work, Services, or both, under the Contract, or this Agreement that are in excess of such other Party's Agreed Percentage of Participation, irrespective of the contributory fault, negligence, or strict liability of the indemnified Party(ies).

13.4 If a dispute arises between the Parties as to the allocation of liability and/or related losses each Party should bear, each Party shall provisionally assume a share of such liability in proportion to its Agreed

Percentage of Participation until the dispute is resolved.

13.5 For any such claims, losses, and liabilities, the indemnifying Party's obligations regarding any defense thereof include only the reimbursement of the indemnified Party's(ies) reasonable defense costs incurred to the extent of the indemnifying Party's actual indemnity obligations hereunder.

Article 14: Insurance

14.1 The Parties agree that they will acquire all necessary insurance in connection with the award and performance of a Dallas ISD Contract, including but not limited to general liability or professional liability, builder's risk, worker's compensation or any other insurance required under the Contract. [Optional provisions in the alternative, the Parties agree to provide the specific operational insurance coverage as follows:

14.1.1 Workers' Compensation for statutory limits in compliance with the applicable state and federal laws;

14.1.2 Employer's Liability with a limit of $_____;

14.1.3 Commercial General Liability, including Products and Completed Operations, Contractual Liability, and Broad Form Property and Personal Injury Liability, with a combined single limit of $_____ per occurrence and in the aggregate;

14.1.4 Automobile Liability Insurance with a combined single limit of _____ for bodily injury and property damage with respect to vehicles either owned, non-owned, and leased by a Party in the performance of Services under the Contract or this Agreement;

14.1.5 Commercial General Liability Insurance in the amount of _____ per claim and in the aggregate_____.;

14.1.6 Umbrella Liability in excess of (.2), (.3) and (.4) above, with an aggregate limit of _____ if required by the Contract. (Note: limit requirements can be satisfied by any combination of Primary and Excess coverage); and

14.17 Any insurance written on a "claims made" basis shall (a) have a retroactive date of no later than the earlier of the date of this Agreement or the earliest commencement of the Party's Services or Work in relation to the Project and (b) be maintained for at least 3 years after the latest completion of the Services or Work, or termination of the Contract, whichever is later.

14.1.8 Each Party shall endorse its Commercial General Liability, Automobile Liability, Contractor's Pollution Liability and, if applicable, Umbrella insurance policies to provide that the Joint Venture is an additional insured under its policies for that Party's interest in the Joint Venture. The other Party and, if required by the Contract, the Owner, shall also be included as an additional insured. Each Party's Professional Liability insurance policy shall, if necessary, be endorsed to include the liability of the insured arising out of the insured's interest in the Joint Venture.]

14.2 The policies and limits specified by Dallas ISD in the Contract represent the minimum coverage to be carried by each of the Parties hereunder. Notwithstanding the foregoing, if the Contract requires the Joint Venture and/or the Parties to maintain additional coverage and/or increased limits, the Parties shall be required to procure such additional insurance in accordance with the terms of the Contract.

14.3 Each Party hereby waives and shall obtain from all of its Commercial General Liability, Automobile Liability, Contractor's Pollution Liability and, if applicable, Umbrella insurance carriers a waiver of any rights of subrogation against each other Party and their directors, agents, employees, and assignees, with respect

to risks associated with the Services provided, Work performed, or both, pursuant to the Contract.

14.4 Unless noted otherwise or with the written approval of the Management Committee, the cost of any insurance required herein (including any deductibles and self-insured-retention amounts) shall be the responsibility of the Party procuring such coverage.

14.5 The Management Committee, in its discretion, shall be responsible for obtaining insurance for the Joint Venture for management risks such as Directors & Officers Liability, Fiduciary Liability, and any other insurance coverage deemed appropriate by the Management Committee, the cost of which shall be an expense of the Joint Venture.

14.6 Absent written approval from the Management Committee, all lower-tier subcontractors, whether retained directly by the Joint Venture or by a Party to the Joint Venture, shall be required to comply with the provisions of this Article 14.

Article 15: Assignment or Change in Control

15.1 Each Party is entering into this Agreement in reliance upon each other Party being and remaining a party to this Agreement. No Party to this Agreement shall, directly or indirectly, sell, assign, transfer, dispose of, pledge or hypothecate its rights, interest or obligations hereunder, or any part thereof, whether directly or by merger with or acquisition by another entity, in this Agreement, the Joint Venture, the Contract, or in any property or monies of the Joint Venture, except with the prior written consent of each other Party, and, if required by the Contract, with the prior written consent of the Owner. A "Change in Control" shall mean the sale of all or substantially all the assets of a Party; any merger, consolidation or acquisition of a Party with, by or into another corporation, entity or person; or any change in the ownership of more than fifty percent (50%) of the voting capital stock of a Party.

15.2 No Party shall, without the written consent of each other Party, assign, transfer or sublet any claims, causes of action or rights against each other Party arising from or under this Agreement; or any proceeds from claims arising from or under this Agreement or the Contract as security, collateral or the source of payment for any notes or liabilities to any third party; or any control of any claims or causes of action arising from or under this Agreement or the Contract without the written consent of each other Party.

15.3 Any such attempted sell, assignment, transfer, disposal, pledge, hypothecation, or sublet without the written consent of each other Party shall be void and confer no rights upon any third person and shall constitute a default hereunder. The provisions of this Article shall survive the completion or termination of this Agreement for any reason and shall remain enforceable between the Parties.

Article 16: Disputes

16.1 The Parties shall attempt in an amicable manner to adjust and settle any disagreement that may arise between them under or in connection with this Agreement. Any controversy or claim arising out of or relating to this Agreement will first be referred in writing to the Management Committee for its decision.

16.2 In the event any dispute between the Parties is not resolved by the Management Committee, either Party may submit such dispute to the Chief Executive Officer of each Party. Submittal of the dispute shall be in writing and summarize in detail the dispute or contested issues. Upon receipt of the dispute, the receiving Party shall designate within ten (10) days a responsible executive with authority to negotiate a settlement or resolution of any dispute. The Parties designated responsible executives for all Parties shall convene within thirty (30) days of the submittal at such location as the Parties may agree. The responsible executives shall hear such dispute at a time, place, and under such procedural rules as they may specify, and shall act only by unanimous consent. It is the intention of the Parties that the responsible parties shall mutually resolve disputes without litigation. However, nothing herein shall be deemed to require any Party to exhaust this procedure prior to exercising whatever rights it might have at law or equity and any litigation shall be stayed pending exhaustion of this dispute resolution procedure. The Parties recognize the possibility of deadlock from elevating the dispute or controversy to the Chief Executive Officer but intend

that through this mechanism, disputes may be discussed and resolved without the need of litigation.

16.3 If the dispute is not resolved in accordance with Section 16.2 above, the Parties shall submit their disputes to mediation within seven (7) days thereafter or as soon thereafter as may be arranged with the mediator. The Parties shall mutually agree to one mediator. In the event they cannot mutually agree to such a mediator, the mediator shall be selected under the Construction Industry Rules of the American Arbitration Association, unless otherwise agreed between the Parties.

16.4 If mediation is unsuccessful in resolving all disputes between the Parties or the dispute cannot be settled by mediation within sixty (60) days, then the Parties agree to consider the use of binding arbitration to resolve their dispute in the following manner or either Party may file a claim in a court of competent jurisdiction with venue in Dallas County. In the event the Parties agree to resolve their dispute by means of binding arbitration, the Parties shall mutually agree to one arbitrator. In the event they cannot mutually agree to such an arbitrator, one arbitrator shall be selected in accordance with the Construction Industry Rules of the American Arbitration Association, unless otherwise agreed between the Parties. The arbitrator thus selected shall thereafter proceed to ascertain the facts relating to such dispute and to make a determination thereof; the determination of the arbitrator shall be final, binding and conclusive upon the Parties and enforceable at law in a court having jurisdiction over the Party against whom enforcement of the arbitrator's decision is sought to be enforced. The then-current Construction Industry Rules of the American Arbitration Association will be applied.

16.5 Notwithstanding the foregoing, if and to the extent that a dispute between the Parties relates to a claim, controversy or dispute involving the Owner and/or the Contract (such that in the interest of judicial economy and to avoid the possibility of inconsistent judgments, a single dispute resolution proceeding is warranted), then the Parties agree that the dispute resolution provisions in the Contract, if any, shall apply and take precedence over the provisions of this Article 16.

16.6 The Parties shall not allow any dispute to affect or threaten the progress and completion of the Services, Work, or both. Each Party shall remain responsible for the performance of its obligations under this Agreement and the Contract and shall continue to perform and prosecute the Services, Work, or both, as directed by the Project Manager during any dispute resolution process notwithstanding any such dispute.

Article 17: Distributions and Tax Allocations

17.1 Subject to the terms and conditions of this Agreement, including Articles 11 and 12, distributions may be made to the Parties during the term of this Agreement at such times, in such amounts, and subject to such conditions as the Management Committee may from time to time determine.

17.2 Should the Joint Venture make any advances or loans to either Party, then distributions to be made pursuant to Section 17.1 above shall be applied in repayment of such advances or loans, together with interest, until repaid in full, notwithstanding the fact that such advances or loans may not then be due and payable according to the terms of any instrument evidencing such advance or loan.

17.3 No distribution shall be made pursuant to this Agreement if the making of such distribution would create an event of default under any loan agreement, any mortgage, or other security instrument to which the Joint Venture is subject, or otherwise materially adversely affect the ability of the Joint Venture to perform its obligations under any other agreement to which the Joint Venture is subject. Any distribution pursuant to this Article, to the extent not permitted by the previous sentence, shall be deferred until such time as it will not create an event of default or materially adversely affect the ability of the Joint Venture to perform its obligations. If any such distribution can at any time only be made in part, it shall be made to the Parties in proportion to the amounts that would have been paid to them but for this Article 17.

17.4 Except as provided in Section 17.1 above, and except for distributions upon termination or withdrawal as provided herein, the Joint Venture shall make no further distributions.

17.5 Tax Allocations. All gross income, gains, losses, deductions, and credits of the Joint Venture, as

determined for US federal income tax purposes, shall be allocated for such purposes among the Parties in the same proportions as the corresponding items of revenue, gains, losses, and expenses are allocated pursuant to Article 5 above.

17.6 Designation of Tax Matters Partner/Partnership Representative

17.6.1. Designation. The Management Committee shall designated an individual as the Tax Matters Partner within the meaning of IRC §6231(a)(7) as in effect for taxable years beginning on or before December 31, 2017 and the Partnership Representative within the meaning of IRC §6223(a) as in effect for taxable years beginning after December 31, 2017 and shall act in any similar capacity under applicable state, local, or foreign law (in such capacity and hereinafter, the "Tax Matters Partner").

17.6.2. Elections. Except as otherwise expressly provided to the contrary in this Agreement, all tax elections, including federal, state, local, and foreign tax elections, shall be made by the Tax Matters Partner in its sole discretion. To the extent applicable, the Tax Matters Partner will make the small partnership election as described in IRC §6221(b) as in effect for taxable years beginning after December 31, 2017.

17.6.3. Expenses of Tax Matters Partner; Indemnification. The Tax Matters Partner shall be reimbursed for all reasonable expenses, including legal and accounting fees, claims, liabilities, losses, and damages, incurred in connection with any administrative or judicial proceeding with respect to the tax liability of the Parties attributable to this Agreement. The payment of any and all such then-existing expenses shall be made before any distributions are made to each Party. Neither the Tax Matters Partner nor any Party shall have any obligation to provide funds for such purpose.

17.7 Requirement to Prepare and File Tax Return. The Tax Matters Partner shall cause the preparation and timely filing of all tax and information returns required to be filed pursuant to the Internal Revenue Code and all other tax returns deemed necessary and required in each jurisdiction in which the Joint Venture does business. Copies of the returns, or pertinent information from the returns, shall be furnished to the Parties no later than two months before the extended due date of the Joint Venture's federal income tax return. The Tax Matters Partner will direct that any tax imposed upon the partnership be paid by the partnership to federal, state, city or other municipalities as required by law.

17.8 Capital Structure of Joint Venture

Names of Party	Percentage Interests	Capital Contribution
_____	___ %	$_____
_____	___%	$_____
_____	___%	$_____

17.9 Amounts Withheld. All amounts withheld pursuant to the Internal Revenue Code or any provision of any state, local, or foreign tax law with respect to any payment, distribution, or allocation to the Parties shall be treated as amounts paid or distributed, as the case may be, to the Parties. The Joint Venture is authorized to withhold from payments and distributions, or with respect to allocations to the Parties, and to pay over to any federal, state, local, or foreign government, any amounts required to be so withheld

pursuant to the Internal Revenue Code or any provisions of any other federal, state, local, or foreign law, and shall allocate any such amounts to the Parties with respect to which such amount was withheld and shall offset amounts otherwise distributable to such Party.

Article 18: Completion of Project, Division of Profit

Upon completion of the Project, after providing for and paying all costs disbursed or incurred for its performance, and all other costs and charges required by the Contract and ordinarily and usually charged as costs in performance of such a Contract, including payment of all claims not secured by insurance, or by providing proper reserves for any such claims, which shall have either been brought against the Parties or may be reasonably anticipated, and after providing adequate reserves for any other contingency, if any, that shall be determined by the Management Committee to be reasonably necessary; and after repaying all sums advanced by the Parties for working capital, any undistributed profits thereafter remaining, resulting from the performance of the Contract, shall be distributed and divided between the Parties in accordance with their ratable proportion as determined under Articles 5, 7, and 12. Any reserves, when no longer required, or so much thereof as shall remain, shall be similarly distributed.

Article 19: Successors and Assigns

Subject to the foregoing provisions herein contained, this Agreement shall inure to the benefit of, and be binding upon the Parties, their successors, trustees, permitted assigns, receivers, and legal representatives, but shall not inure to the benefit of any other person, firm or corporation.

Article 20: Entire Agreement

20.1 This Agreement constitutes the entire understanding and Agreement between the Parties with respect to the subject matter hereof and supersedes all prior or contemporaneous representations, understandings or agreements of any kind, whether verbal or written.

20.2 This Agreement shall not be modified except by written amendment duly executed by authorized representatives of the Parties. Any such written amendments shall be forwarded to the district for review and approval. Each Party has had the opportunity to avail itself of legal advice and counsel. No Party shall be deemed to be the drafter or author of this Agreement. In the event this Agreement is subject to interpretation or construction by a court of law or panel of arbitration, such court or panel shall not construe this Agreement or any portion hereof against either Party as the drafter of this Agreement.

20.3 Failure of a Party to insist upon strict and punctual performance of any terms or conditions of this Agreement shall not be construed to constitute a waiver of, or estoppel against, any other Party later asserting the right to require such performance. Neither shall a waiver or estoppel in one instance constitute a waiver or estoppel with respect to a later default, whether similar or dissimilar in nature.

20.4 If any provision of this Agreement is held invalid or unenforceable by any court of competent jurisdiction, the other provisions of this Agreement will remain in full force and effect.

Article 21: Confidential Information

21.1 Subject to any applicable requirements of the Contract, 1) information relating to this Agreement or the Contract which is gathered, exchanged, or otherwise obtained by the Parties during the term of this Agreement shall be maintained in confidence and shall not be utilized except for purposes in furtherance of this Agreement and the exercise of rights, obligations, duties, and privileges set forth herein; and 2) such information will not be disclosed to any third parties or to a Party's own personnel except where there is good faith need to know; provided however, that no Party shall be liable for any utilization or disclosure if the information falls into any of the following categories:

21.1.1. Information which at the time of disclosure is or thereafter becomes within the public

domain other than by reason of the disclosing Party's breach of this Agreement.

21.1.2. Information that prior to disclosure hereunder was already in the recipient's possession and was not the subject of any confidentiality obligation of the disclosing Party.

21.1.3. Information which, subsequent to disclosure hereunder, is obtained by the disclosing Party from a third party lawfully in possession of such information and which information is not subject to a confidentiality obligation.

21.2 For the purposes of this Agreement, specific information disclosed shall not be deemed to be in the public domain or in the prior possession of the disclosing Party merely because it is embraced by more general information in the public domain or by more general information in the prior possession of the Party.

21.3 Nothing herein shall be construed as giving a Party any right, title, interest in, or ownership of information, or any portion thereof, that is now or is hereafter covered by any patent or license. The Parties' rights in respect thereof shall be subject to all rights of the patent owner and/or licensor.

21.4 A Party shall not be restricted in releasing information in response to a subpoena, court order, or similar legal process, but shall, if not restricted under a subpoena, court order, or similar legal process, promptly notify each other Party of the request or order for information before responding to same and provide each other Party with a copy thereof so that each other Party may take such action as it deems appropriate to protect its information.

21.5 Except as otherwise provided herein or in the Contract, engineering documents, drawings, and specifications prepared by a Party as part of the Services, Work, or both, shall be the property of the Party preparing same. A Party shall retain all right, title, and interest in its standard drawings and details, designs, specifications, databases, computer software and any other proprietary property ("Party Data"). To the extent the work product contains or requires the use of Party Data by any other Party, the owning Party hereby grants to the other Party(ies) a non-exclusive, non-transferrable and royalty free license to use such Party Data solely for the purposes for which the work product was developed under the Contract.

21.6 The confidentiality obligations provided in this Article 21 shall survive the termination or expiration of this Agreement and remain binding upon the Parties for two (2) years following the termination of this Agreement or completion of the Contract, whichever is later.

21.7 No news release, including photographs and films, public announcement, denial, or confirmation shall be made by a Party concerning the subject matter of this Agreement without first obtaining the consent of each other Party and, if applicable, the Owner.

Article 22: Applicable Law

This Agreement shall be governed and construed in accordance with the laws of the State of Texas, without reference to its conflict of laws principles.

Article 23: Miscellaneous

23.1 Records; Generally. Each Party agrees to keep accurate and complete cost, correspondence, and other records related to this Agreement. Each Party further agrees to make such records available to each other Party upon ten (10) calendar days' written notice. The joint venture parties agree to maintain records showing the subcontractor/supplier awards, subcontractor payment history, efforts to identify and award contracts to M/WBEs, and copies of executed contracts with M/WBEs. The joint venture parties agree to provide access to books, records and accounts to authorized district, state and federal officials for the purpose of verifying M/WBE participation and good faith efforts.

23.2 Financial Records.

23.2.1 All financial records and proprietary or confidential information of each Party to which the Joint Venture or the other Party(ies) has/have access shall be held and retained by the Joint Venture and such other Party(ies) in strict confidence and not be disclosed without the prior written consent of the Party to whom such records or information belong.

23.3 Other Business Activities. During the term of this Joint Venture, each of the Parties may, and shall be free to, participate and engage in any other business activities, subject to any applicable organizational and personal conflict of interest rules or regulations. Nothing in this Agreement shall restrict, or be construed as a limitation of the powers or rights of any Party hereto to pursue other unrelated opportunities or Projects at the District or enter into other joint venture arrangements for its sole benefit independent of the solicitation the subject of this Agreement.

23.4 Notice. Any notice required or permitted to be given under this Agreement shall be deemed served if sent by registered mail, personal delivery, or other means whereby receipt is acknowledged to the following addresses or such other addresses as the Parties may designate:

For _____ _____
_____
Attention: _____
Telephone: _____

For _____: _____
_____
Attention: _____
Telephone: _____

For _____: _____
_____
Attention: _____
Telephone: _____

23.5 Waiver of Consequential Damages. No Party shall be liable to the other Parties for any special, indirect, punitive, exemplary, incidental, or consequential damages of any nature, including loss of actual or anticipated profits or revenues, loss of opportunity, loss by reason of shutdown, non-operation, increased expense of manufacturing or operation, loss of use, cost of capital, damage to or loss of property or equipment, or claims of customers, regardless of whether due to or based upon contract, tort, negligence, or strict liability. The foregoing limitation of liability shall not apply to third party claims for which a Party is otherwise entitled to indemnity under this Agreement.

23.6 Nothing in this Agreement shall be deemed to create any right in anyone not a party and this Agreement shall not be construed in any respect to be a contract in whole or in part for the benefit of anyone not a party.

23.7 Counterparts. This Agreement may be executed in one or more counterparts, each of which will be deemed to be an original copy of this Agreement and all of which, when taken together, will be deemed to constitute one and the same agreement.

23.8. Recruitment of Employees. The Parties acknowledge the value of team performance and trust, both of which could be adversely impacted by movement of employees from one Party to another Party. Accordingly, the Parties agree that they will not initiate efforts aimed at hiring the other Parties personnel that are actively engaged in activities covered by this Agreement without prior consent of the other Party. Should an employee of one Party become an employee of another Party, that individual shall be barred from working on activities covered by the Agreement for a period of not less than twenty-four (24) months. The Management Committee may waive the 24-month period at its discretion. This section shall not restrict

the right of a Party to solicit generally in the media or other sources for required personnel nor prevent the hiring of an employee of one Party who independently seeks employment with another Party without personal solicitation by the other Party.

23.9 Representations, Warranties, and Covenants. Each Party represents, warrants, and covenants to each other Party, as of the Effective Date, as follows:

23.9.1 It is a duly organized and validly existing corporation in good standing under the laws of the state in which it is incorporated or formed; it is duly qualified to do business in each jurisdiction in which the nature of the business transacted by it requires such qualifications; it has all corporate powers as may be required to conduct its business and carry out the transactions contemplated hereby;

23.9.2 The execution and delivery of this Agreement and the performance by it of the transactions contemplated hereby have been duly authorized by all necessary corporate action and this Agreement constitutes a legal, valid, and binding obligation enforceable in accordance with its terms;

23.9.3 It has, and at all times during the term hereof shall maintain, all governmental authorizations necessary to perform its obligations under this Agreement and the Contract; and

23.9.4 There is no action, suit, proceeding, claim, or dispute pending or, to its knowledge, threatened against or affecting it or its assets before any governmental body that is reasonably expected to have a material adverse effect on it or its ability to perform its obligations under this Agreement or the Contract.

23.10 Marketing Efforts. The Parties acknowledge that marketing efforts related to the Contract need to be coordinated by and between the Parties. The Project Manager will be responsible for coordinating any such efforts. All marketing efforts directly associated with the Contract or this Agreement shall be coordinated through the Project Manager, who will decide whether a proposed Owner visit, or other marketing effort is necessary or appropriate.

23.11 Survival. The provisions of this Agreement which by their nature are intended to survive the termination or dissolution of the Joint Venture, including indemnities and any expressed limitations of or releases from liability, shall continue as valid and enforceable obligations of the Parties notwithstanding any such termination or dissolution.

Article 24: Compliance

24.1 Management Systems. Each Party shall use its own management systems to conduct and record its business for the Joint Venture. Such systems shall, at a minimum, include the following components: financial management, accounting, MWBE subcontractor payment tracking, procurement, property control, estimating, and contract administration. All management systems must comply with any applicable Contract requirements.

Article 25: Anti-Bribery and Anti-Corruption Laws

25.1 No Party shall, directly or indirectly, undertake nor cause nor permit to be undertaken any activity that:

25.1.1 is illegal under applicable law or regulation; or

25.1.2 would have the effect of causing the Joint Venture or the Parties or their respective subsidiaries or affiliates to be in violation of the applicable laws or regulations, including the U.S. Foreign Corrupt Practices Act or the UK Bribery Act, as applicable.

25.2 In connection with this Agreement, no Party shall give, offer, promise, or authorize, directly or indirectly, anything of value to:

25.2.1 an official, officer, employee or any other person acting in an official capacity for or on behalf of any government (including any department, agency, or instrumentality thereof), state-owned enterprise, international organization, or any subdivisions, agents or advisors thereto, whether paid or unpaid (any such person referred to collectively as "Official"), including the government(s) of the territories in which work will be performed hereunder;

25.2.2 any person(s) or party(s) while knowing or having reason to know that such thing of value is to be given, offered, or promised to an Official in order to:

25.2.2.1 influence any official act or decision, or;

25.2.2.2 induce an Official to do or omit to do any act in violation of his or her lawful duty, or;

25.2.2.3 induce an Official to use his or her influence to affect or influence a decision or act of any government, instrumentality, or international organization, or;

25.2.2.4 assist the joint venture or the Parties hereto or any other person in obtaining or retaining business for or with, or in directing business to the Parties or any other person, or;

25.2.2.5 obtain or secure an unfair or improper advantage for the joint venture or the Parties in any respect.

25.3 In connection with this Agreement, no Party shall make a contribution or give, offer, promise or authorize, directly or indirectly, anything of value to any political party, official of a political party or candidate for office on behalf of or associated with the joint venture or the Parties or in connection with the purpose of this Agreement or the contract with the Owner.

25.4 In connection with this Agreement, no Party shall engage in any acts of bribery, kickback or other improper inducement, including bribery of a person in the private sector. Without limiting the generality of the foregoing, no Party shall give, offer, promise or authorize, either directly or indirectly, a financial or other advantage to any person to induce a person to perform improperly a relevant function or activity or to reward such improper performance or where the Party knows or believes that the acceptance of the advantage in itself constitutes the improper performance of a relevant function or activity.

25.5 No Party shall subcontract any part of the Services nor retain or engage a consultant to carry out sales or marketing obligations in connection with the scope of this Agreement without obtaining the JV Management Committee's prior written consent. The Joint Venture Management Committee shall have the right, in accordance with this Agreement, to reject a request to engage or retain any such consultant.

25.6 The Parties hereby covenant that neither they nor any of their respective officers, directors, agents or representatives or employees assigned to the Project an employee of the Owner or any governing body having jurisdiction over the Project. The Parties further covenant that no Official, political party official, or candidate for political office is deriving any benefit, directly or indirectly, from this JV Agreement. The Parties agrees to notify the Joint Venture Management Committee immediately of any changes to this covenant.

25.7 In no case shall any Party be obligated to take any action or make any payment to any other Party or anyone else that would cause the Joint Venture or the Parties to suffer a penalty or contravene applicable laws or regulations, including the laws of the territories in which work will be performed and those of the United States.

25.8 Notwithstanding any other provisions of this Agreement, if any Party breaches any of the covenants contained in this section, the other Parties shall have the right to immediately terminate this Agreement without penalty. In such instance, the breaching Party shall indemnify the other Parties and the Joint Venture for any penalties, losses, and expenses resulting from such breach of the provisions of this section.

25.9 Each Party agrees to promptly notify the Management Committee and the other Parties in the event it becomes aware of or discloses any potential violation of Anti-Bribery Laws in connection with this Agreement. In addition, a Party shall be in default of this Agreement if such Party is (i) found to have violated Anti-Bribery Laws by a governmental body empowered to make such a finding, or (ii) the subject of a governmental investigation involving violations of Anti-Bribery Laws in connection with this Agreement and the other Parties (that are not a target of such investigation), in their reasonable discretion, believe that the on-going investigation materially impairs the ability of the Joint Venture to provide the Services, perform the Work, or both, and/or complete the Contract.

[SIGNATURES ON THE FOLLOWING PAGE]

NOTARY REQUIRED

IN WITNESS WHEREOF, the Parties have caused this Agreement to be signed by their duly authorized representatives, in duplicate counterparts, each having the same effect, as of the date and year first above written.

Signature: _____

Name: _____

Title: _____

Date: _____

Signature: _____

Name: _____

Title: _____

Date: _____

Signature: _____

Name: _____

Title: _____

Date: _____

EXHIBIT A

Scope of Services

Identify the distinct, clearly defined portion of the work provided by each M/WBE joint venture partner. The work must be separate, clear and distinguishable. Specify the nature of the work and what it will entail. Describe the portion of the work or elements controlled by the M/WBE joint venture partner. Provide the estimated value of those services commensurate with the percentage ownership interest.

(1) General Description of Work to be Performed by the Joint Venture:

(2) Division of Work and Allocation of Responsibilities:

EXHIBIT B

Project Management Staffing Plan

Provide a staffing plan to be determined per the established participation percentages. Provide information relating to the approximate number of employees that will be required to perform the scope of work. Specify the number of employees to be provided by the M/WBE joint venture partner(s), titles, resumes and job responsibilities.

EXHIBIT C

Letter from Financial Institution or Bonding Surety Company

6.3 Provide documentation to substantiate the financial strength or bonding capacity of each M/WBE joint venture partner(s). This document should be commensurate of each M/WBE joint venture partner(s) percentage split. *Or* Provide an Up-Front Joint Agreement (SAA Form #1), and an executed copy of the indemnity agreement signed by all Parties associated with the SAA Form #1.

STANDARD FORM OF AGREEMENT BETWEEN OWNER AND CONTRACTOR

A101

DRAFT

AIA® Document A101™ – 2017

Standard Form of Agreement Between Owner and Contractor

where the basis of payment is a Stipulated Sum

AGREEMENT made as of the XX day of XXXXX in the year 20XX
(In words, indicate day, month and year)

BETWEEN the Owner:
(Name, , address and other information)

The Dallas Independent School District, a political subdivision of the State of Texas
Dallas, Texas
9400 North Central Expressway
Dallas, Texas 75231

and the Contractor:
(Name, , address and other information)

<<GC Company Name>>
<<GC Address>>
<<GC City/State/Zip>>
(###) ###-#### Phone

The Work, unless otherwise expressly stated, shall be considered as a single project (whether one or more campuses or facilities) and is generally described as follows:(Name and location)

<<BP# XXX:>>
<<ORG #XXX XX Elementary School>>
<<ORG Address>>
<<Dallas, Texas 75XXX>>

The Architect is:
(Name, address and other information)

<<A/E Company Name>>
<<A/E Address>>
<<A/E City/State/Zip>>
(###) ###-#### Phone

The Program Manager is:
(Name, address and other information)
<<Insert PMF Company Name>>
3801 Herschel Avenue
Dallas, TX 75219

The Owner and Contractor agree as follows.

Version 3/25/2022 FINAL

ADDITIONS AND DELETIONS: The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

The parties should complete A101™–2017, Exhibit A, Insurance and Bonds, contemporaneously with this Agreement. AIA Document A201™–2017, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

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ARTICLE 1 THE CONTRACT DOCUMENTS

§ 1.1 The Contract Documents consist of this Agreement between Owner and Contractor, A101-2017, as amended (hereinafter the "Agreement"); Conditions of the Contract, as amended (General, Supplementary, and other Conditions, including but not limited to A201-2017, as amended); Contractor's proof of Payment and Performance Bonds and proof of insurance; all sections of the Project Manual and Construction Documents, Drawings, Specifications, Geotechnical Reports, Addenda issued prior to receipt of bids or proposals; other documents listed in this Agreement, and Modifications issued after execution of this Agreement. The Contract Documents form the Contract for Construction (the "Contract"), and are as fully a part of the Contract as if attached to this Agreement or repeated herein. The Contract represents the entire and integrated written agreement between the parties hereto and supersedes prior negotiations, representations, or agreements, either written or oral. An enumeration of the Contract Documents, other thanModifications, appears in Article 9. Any reference to Contract Documents or any documents included in the Contract Documents and/or supplemented for this Project, shall refer to the Contract Documents as amended for this Project. This Agreement may not be amended or revised except by written agreement signed by the Owner and Contractor.

"Construction Documents" means: all Drawings, specifications, submittals, transmittals, deliverables, instructions to Contractors, and other documents, including those in electronic form, prepared by the Architect and the Architect's consultants and which set forth in detail the requirements for construction of the Project.

§ 1.2 This Agreement represents the entire and integrated agreement between the Owner and the Contractor and supersedes all prior negotiations, representations or agreements, either written or oral. Any revision, amendment, or modification to the Standard Form of this Agreement shall be valid, binding, and enforceable only if said revision, amendment or modification is made conspicuous by being underlined, lined-through, or highlighted in this Agreement signed by Contractor and the authorized representative of Owner's Board of Trustees. In the event of conflict, terms and conditions contained in the Agreement shall take precedence over terms and conditions contained in the General Conditions and the terms and conditions in the General Conditions shall take precedence over all other terms and conditions contained in the other Contract Documents. If the Request for Proposals and the Proposal are included in the Contract Documents, then the Request for Proposals shall take precedence over the Proposal, unless specifically agreed otherwise herein.

§ 1.3 The Board of Trustees, by majority vote, is the only representative of the Owner, an independent school district, having the power to enter into or amend a contract, to approve changes in the scope of the Work, to approve and execute a Change Order or Construction Change Directive modifying the Contract Sum, or to agree to an extension to the date of Substantial or Final Completion or to terminate a contract. The Owner designates the following as the individual authorized to sign documents on behalf of the Board of Trustees, following appropriate Board action: *(insert name and title of designee)* _____, or other Board designee.

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§ 1.4 The Board designates the authorized representatives identified in Paragraph 8.3 to act on its behalf in other respects.

ARTICLE 2 THE WORK OF THIS CONTRACT

Unless otherwise provided in these Contract Documents, the Contractor shall be responsible for performing or causing to be performed all Work including labor and materials, necessary to build, construct, erect and equip in accordance with the Contract Documents except to the extent specifically indicated in the Contract Documents to be the responsibility of others.

ARTICLE 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ 3.1 The date of commencement of the Work shall be:
(Check one of the following boxes.)

[« »] The date of this Agreement.

[« X »] A date set forth in a notice to proceed issued by the Owner.

The Agreement, including Conditions of the Contract, as well as all other Contract Documents that require signature of the Parties, including the A201-2017, as amended, must be signed first by the Contractor's representative. The Contractor shall have five days from receipt of the documents requiring signature from the Owner to sign the Agreement and all other Contracts requiring signature to return to the Owner the signed documents along with proof of insurance and the Payment and Performance bonds. Once Owner has approved of the Contracts and the proof of insurance and the Payment and Performance bonds, Owner shall sign the Agreement and all other Contract Documents requiring signature of the parties. When Owner has signed and approved all required documents, District shall issue a Notice to Proceed to Contractor.

[« »] Established as follows:
(Insert a date or a means to determine the date of commencement of the Work.)

»

§ 3.2 The Contract Time shall be measured from the date of commencement of the Work.

§ 3.3 Substantial Completion

§ 3.3.1 Subject to adjustments of the Contract Time as provided in the Contract Documents, the Contractor shall diligently prosecute and achieve Substantial Completion of the entire Worknot later than the Substantial Completion Date. The period for reaching the Substantial Completion Date shall begin to run from the Commencement Date and shall not include the Commencement Date. For additions and renovations the Substantial Calculation Date shall be established with the number of calendar days required to substantially complete the work, unless otherwise provided. For new schools the Substantial Completion Date shall be a specific date, unless otherwise provided.

§ 3.3.2 Subject to adjustments of the Contract Time as provided in the Contract Documents,

Portion of Work	Substantial Completion Date
Full	<<NTP + X CALENDAR DAYS>>

§ 3.3.3 If the Contractor fails to achieve Substantial Completion as provided in this Section 3.3, liquidated damages, if any, shall be assessed as set forth in Section 4.5.

ARTICLE 4 CONTRACT SUM

§ 4.1 Subject to additions and deletions and other provisions in the Contract Documents, the Owner agrees to pay the Contractor for the Contractor's performance of the contract the following amount for construction and completion of the Work: **XXXXX DOLLARS AND XX CENTS** ($ 0.00).

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§ 4.2 Alternates

§ 4.2.1 Alternates, if any, included in the Contract Sum:

Item	Price
See Exhibit "A" attached	

§ 4.2.2 [Paragraph Deleted].

§ 4.3 Allowances, if any, included in the Contract Sum:
(Identify each allowance.)

Item	Price
See Exhibit "C" attached	

§ 4.3.1 Owner Controlled Contingency Allowance:
All construction contracts shall contain a contingency allowance. The Owner Controlled Contingency Allowance is to be used only for expenditures which do not require a Change Order. The Owner Controlled Contingency Allowance may be used to pay for changes in the Work, including but not limited to those resulting from hidden or unforeseen conditions. The Owner Controlled Contingency Allowance may be used to pay claims. Use of the Owner Controlled Contingency Allowance must be authorized in advance by the Superintendent of Schools or designee.
XXXXX DOLLARS AND XX CENTS ($ 0.00).

§ 4.4 Unit prices, if any:
(Identify the item and state the unit price and quantity limitations, if any, to which the unit price will be applicable.)

Item	Units and Limitations	Price per Unit ($0.00)
See Exhibit "B" attached		

§ 4.5 Liquidated damages, if any:
(Insert terms and conditions for liquidated damages, if any.)« **§ 4.5.1 Substantial Completion.** Time is of the essence in all phases of the Work. It is specifically understood and agreed by and between Owner and Contractor that time is of the essence in the Substantial Completion of the Project and Owner shall sustain damages as a result of Contractor's failure, neglect or refusal to achieve said deadlines. Such damages are, and will continue to be, impracticable and extremely difficult to determine. Execution of this Agreement under these specifications shall constitute agreement by Owner and Contractor that the amounts stated below are the minimum value of the costs and damages caused by failure of Contractor to complete the Work within the allotted or agreed extended times of Substantial Completion, that such sums are liquidated damages and shall not be construed as a penalty, and that such sums may be deducted from payments due Contractor if such delay occurs. It is expressly understood that the said sum per day is agreed upon as a fair estimate of the pecuniary damages which will be sustained by the Owner in the event that the Work is not completed within the agreed time, or within the agreed extended time, if any, otherwise provided for herein. Said sum shall be considered as liquidated damages only and in no sense shall be considered a penalty, said damages being caused by, but not limited to, additional compensation for personnel, attorneys fees, architectural fees, engineering fees, program management fees, inspection fees, storage costs, food service costs, transportation costs, utilities costs, costs of temporary facilities, loss of interest on money, and other increased costs, all of which are difficult to exactly ascertain. Failure to complete the Work within the designated or agreed extended dates of Substantial Completion, shall be construed as a breach of this Agreement. It is expressly agreed as a part of the consideration inducing the Owner to execute this Agreement that the Owner may deduct from any Payment made to the Contractor a sum equal to

XXXXX DOLLARS AND XX CENTS ($ 0.00) **/ Day)**

per day for each and every additional calendar day beyond the agreed date of Substantial Completion.

§ 4.5.2. Final Completion. Timely final completion is an essential condition of this contract. Contractor agrees to achieve final completion of the Work within 60 days of the designated or extended substantial completion date. Final completion means actual completion of the Work, including any extras or Change Orders reasonably required

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or contemplated under the Contract Documents other than warranty work as further defined in the Form of Contractor's Final Completion Notice attached hereto and incorporated herein as **Exhibit "D"**.

»

§ 4.6 Other Allowances, if any, are as follows:
(Insert provisions for bonus or other incentives, if any, that might result in a change to the Contract Sum.)

See Exhibit "C" attached

ARTICLE 5 PAYMENTS

§ 5.1 Progress Payments

§ 5.1.1 Based upon Applications for Payment submitted to the Architect by the Contractor and Certificates for Payment issued by the Architect, the Owner shall make progress payments on account of the Contract Sum to the Contractor as provided below and elsewhere in the Contract Documents.

§ 5.1.2 The period covered by each Application for Payment shall be one calendar month.

« »

§ 5.1.3 The Contractor shall concurrently submit monthly Applications for Payment to the Architect and Program Manager on AIA Form G702 for approval. Continuation sheets shall be submitted on AIA Form G703. If the Architect and Program Manager approve the application, then Architect shall submit a Certificate for Payment to the Owner. The Architect and Program Manager may require any additional information deemed necessary and appropriate to substantiate the Application for Payment. Materials that are verified to be on the jobsite or other approved location for use in the Project may also be incorporated into the Application for Payment. The Architect shall have seven (7) days from date of receipt from the Contractor of an Application for Payment to approve or reject all or any part of the Application for Payment. The Owner shall pay the undisputed amounts certified by the Architect and approved by the Program Manager and Owner to the Contractor within _____ (_30__) days of receipt of the Certificate for Payment from the Architect unless otherwise provided in the Contract Documents. Undisputed amounts unpaid after the date on which payment is due shall bear interest pursuant to Texas Government Code Section 2251.025.

§ 5.1.4 Each Application for Payment shall be based on the most recent schedule of values submitted by the Contractor in accordance with the Contract Documents. The schedule of values shall allocate the entire Contract Sum, less any unused Owner's contingency, among the various portions of the Work. The schedule of values shall be prepared in such form, and supported by such data to substantiate its accuracy, as the Architect and Program Manager may require. This schedule of values, unless objected to by the Architect and Program Manager,shall be used as a basis for reviewing the Contractor's Applications for Payment.

§ 5.1.5 Applications for Payment shall indicate the percentage of completion of each portion of the Work as of the end of the period covered by the Application for Payment.

§ 5.1.6 In accordance with AIA Document A201™–2017, as amended, General Conditions of the Contract for Construction, and subject to other provisions of the Contract Documents, the amount of each progress payment shall be computed as follows:

§ 5.1.6.1 The amount of each progress payment shall first include:

.1 That portion of the Contract Sum properly allocable to completed Work as determined by multiplying the percentage completion of each portion of the Work by the share of the Contract Sum allocated to that portion of the Work in the schedule of values; and

.2 That portion of the Contract Sum properly allocable to materials and equipment delivered and suitably stored at the site for subsequent incorporation in the completed construction, or, if approved in advance by the Owner, suitably stored off the site at a location agreed upon in writing.

.3

§ 5.1.6.2 The amount of each progress payment shall then be reduced by:

.1 The aggregate of any amounts previously paid by the Owner;

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.2 The amount, if any, for Work that remains uncorrected and for which the Architect and Program Manager has previously withheld a Certificate for Payment as provided in Article 9 of AIA Document A201–2017, as amended;

.3 Any amount for which the Contractor does not intend to pay a Subcontractor or material supplier, unless the Work has been performed by others the Contractor intends to pay;

.4 For Work performed or defects discovered since the last payment application, any amount for which the Architect may withhold payment, or nullify a Certificate of Payment in whole or in part, as provided in Article 9 of AIA Document A201–2017, as amended, or amounts certified by the Architect and disputed by the Owner; and

.5 Retainage withheld pursuant to Section 5.1.7.

§ 5.1.7 Retainage

§ 5.1.7.1 For each progress payment made prior to Substantial Completion of the Work, the Owner shall withhold the following amount, as retainage, from the payment otherwise due:

(Insert a percentage or amount to be withheld as retainage from each Application for Payment. The amount of retainage may be limited by governing law.)

«_Five Percent (__5__%) »

If Owner is entitled to deduct liquidated damages, or any other damages or amounts provided in the Contract Documents, including clean-up fees, then Owner shall be entitled to deduct such liquidated damages, amounts and fees at any time. If Contractor fails or refuses to complete the Work, or has unsettled claims with Owner, any payment to Contractor shall be subject to deduction for such amounts as the Architect, if applicable, shall determine as the cost for completing incomplete Work and the value of unsettled claims.

§ 5.1.7.1.1 [Paragraph Deleted.]

§ 5.1.7.2 Reduction or limitation of retainage, if any, shall be as follows:

(If the retainage established in Section 5.1.7.1 is to be modified prior to Substantial Completion of the entire Work, including modifications for Substantial Completion of portions of the Work as provided in Section 3.3.2, insert provisions for such modifications.)

«NONE. »

§ 5.1.7.3 Except as set forth in this Section 5.1.7.3, upon Final Completion of the Work, the Contractor may submit an Application for Payment that includes the retainage withheld from prior Applications for Payment pursuant to this Section 5.1.7.

§ 5.1.8 [Paragraph Deleted.]

§ 5.1.9 Except with the Owner's prior written approval, ~~or as otherwise provided in Section 9.3.2 of the AIA Document A201-2017,~~ the Contractor shall not make advance payments to suppliers for materials or equipment which have not been delivered and stored at the site.

§ 5.1.10 If Contractor fails or refuses to complete the Work, or has unsettled claims with Owner, any payment to Contractor shall be subject to deduction for such amounts as the Architect if applicable, shall determine as the cost for completing incomplete Work and the value of unsettled claims.

§ 5.2 Final Payment

§ 5.2.1 Final payment, constituting the entire unpaid balance of the Contract Sum, minus disputed sums, authorized deductions and liquidated damages, shall be made by the Owner to the Contractor after

.1 the Contractor has fully performed the Contract except for the Contractor's responsibility to correct nonconforming Work as provided in Article 12 of AIA Document A201–2017 as amended, and to satisfy other requirements, if any, which extend beyond final payment;

.2

.3 a final Certificate for Payment has been issued by the Architect and approved by the Program Manager; and

4. Dallas ISD Board of Trustees has voted to accept the Work and approve the Final Payment.

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§ 5.2.2 The Owner's final payment of undisputed sums to the Contractor shall be made no later than 30 days after Dallas ISD Board of Trustees' vote approving Final Payment.

§ 5.3 Interest
Payments due and unpaid under the Contract shall bear interest pursuant to Texas Government Code Section 2251.025.

ARTICLE 6 DISPUTE RESOLUTION
§ 6.1
All disputes relating to this Agreement shall be resolved pursuant to the terms of Article 15 of the AIA Document A201~~2017~~, as amended.

§ 6.2 [Paragraph Deleted]

ARTICLE 7 TERMINATION OR SUSPENSION
§ 7.1 The Contract may be terminated by the Owner or the Contractor as provided in Article 14 of AIA DocumentA201-2017 as amended.

§ 7.1.1 [Paragraph Deleted]

§ 7.2 The Work may be suspended by the Owner as provided in Article 14 of AIA Document A201- 2017 as amended.

ARTICLE 8 MISCELLANEOUS PROVISIONS
§ 8.1 Where reference is made in this Agreement to a provision of AIA Document A201-2017 as amended or another Contract Document, the reference refers to that provision as amended or supplemented by other provisions of the Contract Documents.

§ 8.2 The Owner's representative is the Superintendent of Schools or the Superintendent's designee:
(Name, address, and other information)

<<Insert DPM Name>>
Dallas Independent School District
3801 Herschel Avenue
Dallas, Texas 75219
(###) ###-#### (Phone)
<<Email: XXXXXXX @dallasisd.org>>

§ 8.3 The Contractor's representative:
(Name, address, email address, and other information)

<<GC Representative Name>>
<<GC Representative Title>>
<<GC Company Name>>
<<GC Address>>
<<GC City/State/Zip>>
(###) ###-#### (Phone)
<<Email: XXXX@XXX>>

§ 8.4 The Contractor's representative may not be changed without written consent of the District, which shall not be unreasonably withheld.

§ 8.5 Insurance and Bonds
§ 8.5.1 The Contractor shall purchase and maintain insurance as set forth in Article 11 of AIA Document A201™–2017 as amended, ~~Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum, Exhibit A, Insurance and Bonds,~~ and elsewhere in the Contract Documents.

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§ 8.5.2 The Contractor shall provide bonds as set forth in AIA Document ~~A101™–2017 Exhibit A~~ A201™–2017 as amended, and elsewhere in the Contract Documents.

§ 8.6 [Paragraph Deleted]

« »

§ 8.7 Other provisions:

«**§ 8.7.1** This Agreement, in its entirety, is deemed performable in Dallas County, Texas. Any litigation to construe or enforce any term or condition of the Contract Documents shall be brought in the State Courts of Dallas County, Texas. In the event of such litigation, the prevailing party shall be entitled to recover reasonable attorney fees and cost of court.

§ 8.7.2 As a material consideration of the making of this Agreement, the modifications to this Agreement shall not be construed against the maker of said modifications.

§ 8.7.3 Notwithstanding anything to the contrary in this Agreement, or in any document forming a part hereof, there shall be no mandatory arbitration for any dispute arising hereunder

§ 8.7.4 Articles 1.5 and 1.6 of AIA Document A201-2017 as amended shall govern Contractor's use of the Construction Documents

§ 8.7.5 The Contractor shall be responsible to the Owner for acts and omissions of the Contractor's employees, Subcontractors and their agents and employees, and other persons or entities performing portions of the Work for, or on behalf of, the Contractor or any of its Subcontractors. As part of that responsibility, Contractor shall enforce the Owner's alcohol-free, drug-free, tobacco-free, harassment-free and weapon-free policies and zones, which will require compliance with those policies and zones by Contractor's employees, subcontractors, and all other persons carrying out the Contract

§ 8.7.6 Contractor shall require all construction workers, whether Contractor's own forces or the forces of Contractor's subcontractors, to wear identification badges on the front of their persons during all times that they are on Owner's property. Such identification badges shall contain a current photograph and the worker's full name in a typeface large enough to be seen from a reasonable distance

§ 8.7.7 Contractor shall require all construction workers, whether Contractor's own forces or the forces of Contractor's subcontractors, to park their personal motor vehicles on Owner's property only in the parking places designated by the Owner. Any vehicles not parked in the appropriate locations shall be towed at the vehicle owner's sole expense.

§ 8.7.8 Contractor shall follow, and shall require all employees, agents or subcontractors to follow, applicable ordinances of the municipality in which the Project is located. In addition, if not covered by the municipality's tree ordinance, Contractor shall barricade and protect all trees on the Project

§ 8.7.9 Contractor shall institute a theft deterrence program designed to restrict construction worker access to properties of Owner that are currently in use, to maintain supervision of Contractor's and Contractor's subcontractor's forces, and to reimburse the Owner or those persons suffering a theft loss which results from Contractor's forces or Contractor's subcontractor's forces' actions, omissions, or failure to secure the Work or connecting or adjacent property of Owner.

§ 8.7.10 The Contractor may not assign its responsibilities, duties, obligations and rights under this Agreement, without the express written consent of the Owner. This does not prevent Contractor from engaging subcontractors to perform various phases of the Project, but Contractor shall be fully responsible to Owner for the work, actions and omissions of all such subcontractors

§ 8.7.11 This Agreement, in its entirety, shall be binding upon all the parties hereto, their respective successors, heirs, executors, administrators or assigns.

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§ 8.7.12 Execution of this Agreement shall constitute approval and acceptance of all terms, covenants and conditions as modified and contained in the Contract Documents.

§ 8.7.13 This Agreement is subject to all applicable federal and state laws, rules, and regulations. Invalidity of any portion of this Agreement under the laws of the State of Texas or of the United States shall not affect the validity of the remainder of this Agreement.

§ 8.7.14 By signing this Agreement, the undersigned certifies as follows: "Under Section 231.006, Texas Family Code, the vendor or applicant certifies that the individual or business entity named in the contract, bid, or application is not ineligible to receive the specified grant, loan, or payment and acknowledges that this contract may be terminated, and payment may be withheld if this certification is inaccurate."

§ 8.7.15 Unless otherwise noted, terms in this Agreement shall have the same meaning as those in the edition of AIA Document A201-2017, General Conditions of the Contract for Construction, as amended for the Project.

§ 8.7.16 To the extent that any portion of the Work requires a trench excavation exceeding five (5) feet in depth, in accordance with Texas Health and Safety Code Section 756.023(a), the Contractor shall fully comply, and shall require any applicable subcontractor to comply, with:

.1 The Occupational Safety and Health Administration standards for trench safety in effect for the construction of the Work;

.2 The special shoring requirements, if any, of the Owner; and

.3 Any geotechnical information obtained by Owner for use by the Contractor in the design of the trench safety system.

.4 Trench excavation safety protection shall be a separate pay item, and shall be based on linear feet of trench excavated. Special shoring requirements shall also be a separate pay item, and shall be based on the square feet of shoring used. Said cost shall be included within the Contract Sum.

§ 8.7.17 No delay or omission by Owner in exercising any right or power accruing upon the noncompliance or failure of performance by Contractor of any of the provisions of this Agreement shall impair any such right or power or be construed to be a waiver thereof. A waiver by Owner of any of the covenants, conditions or agreements hereof to be performed by Contractor shall not be construed to be a waiver of any subsequent breach thereof or of any other covenant, condition or agreement herein contained.

§8.7.18 Contractor stipulates that Owner is a political subdivision of the State of the Texas, and, as such, enjoys immunities from suit and liability as provided by the constitution and laws of the State of Texas. By entering into this Agreement, Owner does not waive any of its immunities from suit and/or liability, except as otherwise specifically provided herein, and as specifically authorized by law.

§ 8.7.19 By executing this Agreement, Contractor verifies that it does not boycott Israel, and it will not boycott Israel during the terms of this Contract.

§ 8.7.20 Contractor verifies and affirms that it is not a foreign terrorist organization as identified on the list prepared and maintained by the Texas Comptroller of Public Accounts. If Contractor has misrepresented its inclusion on the Comptroller's list, such omission or misrepresentation will void this Contract »

§ 8.7.21 All sums due hereunder are payable in Dallas, Dallas County, Texas.

§ 8.7.22 This Agreement, in its entirety, shall be binding on all the parties hereto, their respective successors, heirs, executors, administrators or assigns.

§ 8.7.23 Execution of this Agreement shall constitute approval and acceptance of all terms, covenants and conditions as modified and contained in the Contract Documents.

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ARTICLE 9 ENUMERATION OF CONTRACT DOCUMENTS

§ 9.1 This Agreement is comprised of the following documents:

.1 ~~AIA Document A101™–2017,~~ This executed 2017 edition of the Standard Form of Agreement Between Owner and Contractor, AIA Document A101™–2017, as amended.

.2 ~~AIA Document A101™–2017, Exhibit A, Insurance and Bonds~~

.3 ~~AIA Document A201™–2017,~~ The General and Supplementary Conditions are the 2017 edition of the General Conditions of the Contract for Construction, AIA Document A201™–2017, as amended and attached to this Agreement.

« »

.5 Drawings are as follows and are dated MMMM DD, 20YY unless a different date is shown below:

See Exhibit "F" attached

~~Number~~	~~Title~~	~~Date~~

.6 Specifications are those contained in the Project Manual dated as in subparagraph 9.1.8, and are as follows:

See Exhibit "E" attached

~~Section~~	~~Title~~	~~Date~~	~~Pages~~

.7 Addenda, if any:

Number	Date	Pages
Addendum #1 with associated attachments	MMMM DD, 20YY	1 through XX
Addendum #2 with associated attachments	MMMM DD, 20YY	1 through XX
Addendum #3 with associated attachments	MMMM DD, 20YY	1 through XX

Portions of Addenda relating to bidding or proposal requirements are not part of the Contract Documents unless the bidding or proposal requirements are also enumerated in this Article 9.

.8 Other Exhibits:
(Check all boxes that apply and include appropriate information identifying the exhibit where required.)

[« »] AIA Document E204™–2017, Sustainable Projects Exhibit, dated as indicated below:
(Insert the date of the E204-2017 incorporated into this Agreement.)

« »

[« »] The Sustainability Plan:

Title	Date	Pages

[« »] Supplementary and other Conditions of the Contract are those contained in the Project Manual dated:

Document	Title	Date	Pages
Project Manual	Volumes X & X of X	MMMM DD, 20YY	1 through XX

.9 Other documents, if any, listed below:

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User Notes: Error! Unknown document property name. (1263290179)

(List here any additional documents that are intended to form part of the Contract Documents. AIA Document ~~A201™–2017~~ A201™–2017 as amended provides that the advertisement or invitation to bid, Instructions to Bidders, sample forms, the Contractor's bid or proposal, portions of the Addenda relating to bidding or proposal requirements, and other information furnished by the Owner in anticipation of receiving bids or proposals, are not part of the Contract Documents unless enumerated in this Agreement. Any such documents should be listed here only if intended to be part of the Contract Documents.)

See Exhibit "G" attached

ARTICLE 10 INSURANCE AND BONDS

The Contractor shall purchase and maintain insurance and provide bonds as set forth in Article 11 of AIA Document A201™–2017 as amended.

This Agreement is entered into as of the day and year first written ~~above.~~ above and shall be executed by the parties in one original document. The original document shall be retained by the Owner. One copy of the original shall be provided to the Contractor and one copy shall be provided to the Program Manager.

DALLAS INDEPENDENT SCHOOL DISTRICT

OWNER *(Signature)*

<<Insert DISD Signer Name & Title>>

(Printed name and title)

<INSERT CONTRACTOR LEGAL NAME>

CONTRACTOR *(Signature)*

<<Insert GC's Signer Name & Title>>

(Printed name and title)

Approved As To Form:

_____

DALLAS ISD LEGAL COUNSEL*(Signature)*_____Date____

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AIA® Document A101™ – 2017 Exhibit A

Insurance and Bonds

This Insurance and Bonds Exhibit is part of the Agreement, between the Owner and the Contractor, dated the « » day of « » in the year « 2022 »
(In words, indicate day, month and year.)

for the following **PROJECT**:
(Name and location or address)

« »
« »

THE OWNER:
(Name, legal status and address)

«Dallas Independent School District, a political subdivision of the State of Texas »
«9400 North Central Expressway »
«Dallas, Texas 75231 »

THE CONTRACTOR:
(Name, legal status and address)

« »
« »
« »

The Architect:
(Name, legal status, address and other information)

« »
« »
« »
« »
« »

TABLE OF ARTICLES

A.1 GENERAL

A.2 OWNER'S INSURANCE

A.3 CONTRACTOR'S INSURANCE AND BONDS

A.4 SPECIAL TERMS AND CONDITIONS

Version 10/27/2022

ADDITIONS AND DELETIONS: The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

This document is intended to be used in conjunction with AIA Document A201™–2017, General Conditions of the Contract for Construction. Article 11 of A201™–2017 contains additional insurance provisions.

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ARTICLE A.1 GENERAL

The Owner and Contractor shall purchase and maintain insurance, and provide bonds, as set forth in this Exhibit. As used in this Exhibit, the term General Conditions refers to AIA Document A201™–2017, General Conditions of the Contract for Construction.

ARTICLE A.2 OWNER'S INSURANCE

§ A.2.1 General

Prior to commencement of the Work, the Owner shall secure the insurance, and provide evidence of the coverage, required under this Article A.2. The copy of the policy or policies provided shall contain all applicable conditions, definitions, exclusions, and endorsements.

§ A.2.2 Liability Insurance

The Owner shall be responsible for purchasing and maintaining the Owner's usual general liability insurance.

§ A.2.3 Required Property Insurance

§ A.2.3.1 Contractor shall provide builder's risk insurance as required in A.3.3.2.1.

§ A.2.3.1.1 -

*(**NOT USED** Indicate below the cause of loss and any applicable sub-limit.)*

Causes of Loss	Sub-Limit
«N/A »	

§ A.2.3.1.2

*(**NOT USED** Indicate below type of coverage and any applicable sub-limit for specific required coverages.)*

Coverage	Sub-Limit
«N/A »	

§ A.2.3.1.3

§ A.2.3.1.4

§ A.2.3.2 Occupancy or Use Prior to Substantial Completion. The Owner's occupancy or use of any completed or partially completed portion of the Work prior to Substantial Completion shall not commence until the insurance company or companies providing the insurance under Section A.3.3.2.1 have consented in writing to continuance or replacement of coverage. The Owner and the Contractor shall take no action with respect to partial occupancy or use that would cause cancellation, lapse, or reduction of insurance, unless they agree otherwise in writing.

§ A.2.3.3 Insurance for Existing Structures

If the Work involves remodeling an existing structure or constructing an addition to an existing structure, the Owner may purchase and maintain, until the expiration of the period for correction of Work as set forth in Section 12.2.2 of the General Conditions, property insurance, on a replacement cost basis, protecting the existing structure against direct physical loss or damage from the causes of loss identified in Section A.3.3.2, notwithstanding the undertaking of the Work. The Owner shall be responsible for all co-insurance penalties.

§ A.2.4

*(**NOT USED** Select the types of insurance the Owner is required to purchase and maintain by placing an X in the box(es) next to the description(s) of selected insurance. For each type of insurance selected, indicate applicable limits of coverage or other conditions in the fill point below the selected item.)*

[« »] **§ A.2.4.1**

« »

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[« »] **§ A.2.4.2**

« »

[« »] **§ A.2.4.3**

« »

[« »] **§ A.2.4.4**

« »

[« »] **§ A.2.4.5**

« »

[« »] **§ A.2.4.6**

« »

[« »] **§ A.2.4.7**

« »

§ A.2.5 Other Optional Insurance.

The Owner may purchase and maintain the insurance selected below.

(Select the types of insurance the Owner is required to purchase and maintain by placing an X in the box(es) next to the description(s) of selected insurance.)

[« »] **§ A.2.5.1 Cyber Security Insurance** for loss to the Owner due to data security and privacy breach, including costs of investigating a potential or actual breach of confidential or private information. *(Indicate applicable limits of coverage or other conditions in the fill point below.)*

« »

[« »] **§ A.2.5.2 Other Insurance**

(List below any other insurance coverage to be provided by the Owner and any applicable limits.)

Coverage	Limits
« »	

ARTICLE A.3 CONTRACTOR'S INSURANCE AND BONDS

§ A.3.1 General

§ A.3.1.1 Certificates of Insurance. The Contractor shall provide certificates of insurance acceptable to the Owner evidencing compliance with the requirements in this Article A.3 at the following times: (1) at least five business days after execution of the Contract documents and prior to commencement of the Work; (2) upon renewal or replacement of each required policy of insurance; and (3) upon the Owner's written request. An additional certificate evidencing continuation of commercial liability coverage, including coverage for completed operations, shall be submitted with the final Application for Payment and thereafter upon renewal or replacement of such coverage until the expiration of the periods required by Section A.3.2.1 and Section A.3.3.1. The certificates will show the Owner as an additional insured on all of Contractor's insurance policies, except Contractor's workers compensation insurance. These certificates and the insurance policies required by this Article shall contain a provision that coverages afforded under the policies will not be canceled, reduced, or restricted for any reason, other than nonpayment of premium, until at least 30 days' prior written notice of such cancellation, reduction, or restriction has been given to the Owner and Contractor. An additional certificate, policy, and endorsement evidencing continuation of liability coverage, including coverage for completed operations, shall be submitted with the final Application for Payment as required by Section 9.10.2 of the AIA A201-2017 General Conditions as amended for the Project, and thereafter upon renewal or replacement of such coverage. Information concerning reduction or restriction of

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coverage on account of revised limits or claims paid under the General Aggregate, or cancellation or expiration of the insurance shall be furnished by written notice to the Owner from the Contractor within three business days of the date Contractor knew or should have known of the cancellation, reduction, or restriction. At least 30 calendar days prior to the date of expiration of any required insurance policy. Contractor shall provide Owner written notice of the impending expiration. In addition, Contractor shall also provide copies of all policies, declarations, and endorsements for such insurance to Owner as required by Section 11.0.2 of the 2017 AIA A201 General Conditions as amended for this Project.

§ A.3.1.2 Deductibles and Self-Insured Retentions. The Contractor shall disclose to the Owner any deductible or self-insured retentions applicable to any insurance required to be provided by the Contractor. If the insurance required by this Section A.3.1 is subject to deductibles or self-insured retentions, the Contractor shall be responsible for all loss not covered because of such deductibles or retentions. For any claim made against the Contractor's policies of insurance, the deducible shall not exceed $2,500 for Contract Sum (or Guaranteed Maximum Price, if the Project is a Construction Manager at Risk project) of less than $4 million. For a Contract Sum (or Guaranteed Maximum Price, if the Project is a Construction Manager at Risk project), of $4 million or more, the deductible shall not exceed $5,000.

§ A.3.1.3 Additional Insured Obligations. To the fullest extent permitted by law, the Contractor shall cause the commercial general liability coverage and any other insurance required by the Agreement, with the exception of Workers' Compensation insurance, to be endorsed to include (1) the Owner, the Architect, and the Architect's consultants as additional insureds for claims caused in whole or in part by the Contractor's negligent acts or omissions during the Contractor's operations; and (2) the Owner as an additional insured for claims caused in whole or in part by the Contractor's negligent acts or omissions for which loss occurs during completed operations. The additional insured coverage shall be primary and non-contributory to any of the Owner's general liability insurance policies and shall apply to both ongoing and completed operations. To the extent commercially available, the additional insured coverage shall be no less than that provided by Insurance Services Office, Inc. (ISO) forms CG 20 10 07 04, CG 20 37 07 04, and, with respect to the Architect and the Architect's consultants, CG 20 32 07 04.

§ A.3.2 Contractor's Required Insurance Coverage

§ A.3.2.1 The Contractor and the Contractor's subcontractors shall purchase and maintain such insurance as will protect them and the Owner from claims which may arise out of, or result from, the Contractor's operations under the Contract whether such operations be by Contractor or by any Subcontractor, or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them maybe liable, in the following types and limits of insurance from an insurance company or insurance companies lawfully authorized to issue insurance in the jurisdiction where the Project is located. *(See also the insurance requirements included in Article 11 of the AIA A201-2017 General Conditions as amended for this Project).* The Contractor shall maintain the required insurance until the expiration of the period for correction of Work as set forth in Section 12.2.2 of the General Conditions.

*(**DO NOT USE** If the Contractor is required to maintain insurance for a duration other than the expiration of the period for correction of Work, state the duration.)*

The insurance required by this Section shall be written for not less than the limits of liability specified in the Contract Documents or required by law, whichever coverage is greater. Coverages, whether written on an occurrence or claims-made basis, shall be maintained without interruption from the date of commencement of the Work until the date of final payment and termination of any coverage required to be maintained after final payment, and, with respect to the Contractor's completed operations coverage, until the expiration of the period for correction of Work or for such other period for maintenance of completed operations coverage as specified in the Contract Documents. The limits of liability for such insurance shall be in at least the following amounts as specified below.

*(NOTE: Amounts of insurance coverage have been left blank so that Districts can enter the appropriate amounts for their Projects. **DO NOT LEAVE ANY BLANK UNFILLED IF THAT COVERAGE IS REQUIRED OR CHOSEN FOR THE PROJECT**. If a particular coverage will not be used for the Project, delete the unused section. If the District has questions on the appropriate amounts or types of coverage, it is strongly suggested that the District contact its legal counsel and insurance agent.)*

« »

§ A.3.2.2 Commercial General Liability

§ A.3.2.2.1 Commercial General Liability insurance for the Project written on an occurrence form with policy limits of not less than « One Million Dollars and no/100» ($ « 1,000,000 ») each occurrence, « Two Million Dollars and no/100 » ($ « 2,000,000 ») general aggregate, and « Two Million Dollars and no/100 » ($ « 2,000,000 ») aggregate for products-completed operations hazard, providing coverage for claims including

.1 damages because of bodily injury, sickness or disease, including occupational sickness or disease, and death of any person, with a sublimit not less than $5,000 for medical expenses per person for bodily injury, included within the limits noted above;

.2 personal injury and advertising injury with a limit not less than $1,000,000, $2,000,000 aggregate;

.3 damages because of physical damage to or destruction of tangible property, including the loss of use of such property;

.4 bodily injury or property damage arising out of the Work and out of completed operations, said coverage to be maintained for five years after Final Completion (to be maintained for a period of five years after Final Payment; Contractor shall continue to provide evidence of such coverage to Owner on an annual basis during this period and Owner shall be named by endorsement as an Additional Insured for such coverage) and must include Completed Operations coverage for Contractor, its sub-contractors, and Owner;

.5 the Contractor's contractual liability, including but not limited to, indemnity obligations under Section 3.18 of the General Conditions; and

.6 General Aggregate per Project endorsement.

§ A.3.2.2.2 The Contractor's Commercial General Liability policy under this Section A.3.2.2 shall not contain an exclusion or restriction of coverage for the following:

.1 Claims by one insured against another insured, if the exclusion or restriction is based solely on the fact that the claimant is an insured, and there would otherwise be coverage for the claim.

.2 Claims for property damage to the Contractor's Work arising out of the products-completed operations hazard where the damaged Work or the Work out of which the damage arises was performed by a Subcontractor.

.3 Claims for bodily injury other than to employees of the insured.

.4 Claims for indemnity under Section 3.18 of the General Conditions arising out of injury to employees of the insured.

.5 Claims or loss excluded under a prior work endorsement or other similar exclusionary language.

.6 Claims or loss due to physical damage under a prior injury endorsement or similar exclusionary language.

.7 Claims related to residential, multi-family, or other habitational projects, if the Work is to be performed on such a project.

.8 Claims related to roofing, if the Work involves roofing.

.9 Claims related to exterior insulation finish systems (EIFS), synthetic stucco or similar exterior coatings or surfaces, if the Work involves such coatings or surfaces.

.10 Claims related to earth subsidence or movement, where the Work involves such hazards.

.11 Claims related to explosion, collapse and underground hazards, where the Work involves such hazards.

A.3.2.2.3 Coverage will include:

Independent Contractors
Premise operations
Defense costs in addition to the limits
X, C, and U coverage
Broad form property damage including products/completed operations.

Contractual Liability sufficient to cover indemnity requirements in Section 3.18.1, subject to, policy terms and conditions

Contractor's Professional Liability endorsement CG 22 79 or equivalent (policy shall not contain a professional liability exclusion for "means and methods")

Additional insured, primary and non-contributing

If the additional insured endorsement maintained by the Contractor does not include completed operations coverage then the Contractor must purchase this coverage using form CG-20-37 (latest edition) or an equivalent form providing additional insureds with coverage for "completed operations".

Waiver of subrogation in favor of Owner, Program Manager and Architect

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A standard ISO CGL 2001 occurrence coverage form or equivalent
No modification or restriction of the standard ISO CGL coverage form Paragraph I – "damage to your work" exclusion. The "subcontractor exception" will not be removed via CG 22 94.
If there is work within fifty (50) feet of a railroad, endorse with CG 2417.

§ A.3.2.3 Automobile Liability covering vehicles owned, and non-owned, hired, or any other vehicles used, by the Contractor, with policy limits of not less than « » ($ « ») than those stated below per accident, for bodily injury, death of any person, and property damage arising out of the ownership, maintenance and use of those motor vehicles along with any other statutorily required automobile coverage. (*Note: Texas statutory minimum for school districts is $100,000 per person, $300,000 per occurrence, and $100,000 property damage.)* Such minimum limits shall be stated as follows, or in a combined single limit policy in the amount of at least $1,000,000.

.1	Bodily Injury (per person)	$300,000
.2	Bodily Injury (per accident)	$300,000
.3	Property Damage	$300,000

Business Automobile Liability (including owned, non-owned, hired, or borrowed vehicles);

Combined single limit $300,000

Coverage will include:
Contractual Liability
Additional insured, primary and non-contributing
Waiver of subrogation in favor of Owner, Program manager, and Architect
Pollution liability which includes upset, overturn, and collision
Motor Carrier Act Endorsement (MCS 90), if applicable.

§ A.3.2.4 The Contractor may not achieve the required limits and coverage for Commercial General Liability and Automobile Liability through a combination of primary and excess or umbrella liability insurance In no event shall any excess or umbrella liability insurance provide narrower coverage than the primary policy. The excess policy shall not require the exhaustion of the underlying limits only through the actual payment by the underlying insurers.

A.3.2.4.1 Umbrella Excess Liability coverages shall be in at least the following amounts:

.1	$	each occurrence
.2	$	aggregate
.3	Aggregate Per Project Endorsement	

Limits as follows:

If Contract Sum is $1,000,000 or less
$1,000,000 each occurrence and $2,000,000 annual aggregate

If Contract Sum is greater than $1,000,000 up to $5,000,000
$5,000,000 each occurrence and annual aggregate

If Contract Sum is greater than $5,000,000 up to $10,000,000
$10,000,000 each occurrence and annual aggregate

If Contract Sum is greater than $10,000,000 to $25,000,000
$25,000,000 each occurrence and annual aggregate

If Contract Sum is greater than $25,000,000
$50,000,000 each occurrence and annual aggregate

Coverage will include:
Occurrence based form

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Follow form of the primary coverage (commercial general liability, employer's liability, auto liability) except for per project aggregate
Pay on behalf wording
Completed Operations
Waiver of subrogation to follow form of the primary
Additional insured to follow form of the primary
Annual aggregate limit
A drop down feature

§ A.3.2.5 Workers' Compensation .

.1	State:	Statutory Benefits
.2	Employer's Liability	$500,000 per accident $500,000 disease, policy limit $ 500,000 disease, each employee

Coverage will include:

Waiver of subrogation in favor of Owner, Program Manager and Architect
Alternate Employers Endorsement, if applicable
Voluntary Compensation endorsement
All States coverage on an "if any" basis

A.3.2.5.1 Texas Workers' Compensation Insurance. A copy of a certificate of insurance, a certificate of authority to self-insure issued by the Texas Department of Insurance (TDI), or a coverage agreement (DWC-81, DWC-82, DWC-83, or DWC-84), showing statutory worker's compensation insurance coverage for the Contractor's employees providing services on a Project is required for the duration of the Project.

A.3.2.5.1.1 Duration of the Project include the time from the beginning of the Work on the project until the Contractor's Work on the Project has been completed and accepted by the Owner.

A.3.2.5.1.2 Persons providing services on the Project ("subcontractor" in Texas Labor Code Section 406.096) include all persons or entities performing all or part of the services the Contractor has undertaken to perform on the Project, regardless of whether that person has employees. This includes, without limitation, independent contractors, subcontractors, leasing companies, motor carriers, owner-operations, employees of any such entity, or employees of any entity that furnishes persons to provide services on the Project.

A.3.2.5.1.3 Services include, without limitation, providing, hauling or delivering equipment or materials, or providing labor, transportation, or other services related to the Project. Services do not include activities unrelated to the Project, such as food/beverage vendors, office supply deliveries, and delivery of portable toilets.

A.3.2.5.1.4 The Contractor shall provide coverage, based on proper reporting of classification codes and payroll amounts and filing of any coverage agreements, which meets the statutory requirements of Texas Labor Code 401.011(44) for all employees of the Contractor providing services on the Project for the duration of the Project.

A.3.2.5.1.5 The Contractor must provide a certificate of coverage to the Owner prior to being awarded the Contract.

A.3.2.5.1.6 If the coverage period shown on the Contractor's current certificate of coverage ends during the duration of the Project, the Contractor must, prior to the end of the coverage period, file a new certificate of coverage with the Owner showing that coverage has been extended.

A.3.2.5.1.7 The Contractor shall obtain from each person providing services on the Project, and provide to the Owner:

.1 A certificate of coverage, prior to that person beginning work on the Project, so the Owner will have, on file, certificates of coverage showing coverage for all persons providing services on the Project; and

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.2 No later than seven days after receipt by the Contractor, a new certificate of coverage showing extension of coverage, if the coverage period shown on the current certificate of coverage ends during the duration of the Project.

A.3.2.5.1.8 The Contractor shall retain all required certificates of coverage for the duration of the Project and for five year thereafter.

A.3.2.5.1.9 The Contractor shall notify the Owner, in writing by certified mail or personal delivery, within ten (10) days after Contractor knew or should have known, of any change that materially affects the provision of coverage of any person providing services on the Project.

A.3.2.5.1.10 The Contractor shall post on each Project site a notice, in the text form and manner prescribed by the TDI, informing all persons providing services on the Project that they are required to be covered, and stating how a person may verify coverage and report lack of coverage.

A.3.2.5.1.11 The Contractor shall contractually require each person with whom it contracts to provide services on the Project to:

.1 Provide coverage, based on proper reporting of classification codes and payroll amounts and filing of any coverage agreements, which meets the stator requirements of Texas Labor Code 401.011(44) for all of its employees providing services on the Project for the duration of the Project:

.2 Provide to the Contractor, prior to that person beginning work on the Project, a certificate of coverage showing that coverage is being provided for all employees of the person providing services on the project for the duration of the Project;

.3 Provide the Contractor, prior to the end of the coverage period, a new certificate of coverage showing extension of coverage, if the coverage period shown on the current certificate of coverage ends during the duration of the Project;

.4 Obtain from each other person with who it contracts, and provide to the Contractor:

.1 A certificate of coverage, prior to the other person beginning work on the Project; and
.2 A new certificate of coverage showing extension of coverage, prior to the end of the coverage period, if the coverage period shown on the current certificate of coverage ends during the duration of the Project.

.5 Retain all required certificates of coverage on file for the duration of the Project and for five years thereafter;

.6 Notify the Owner in writing by certified mail or persona delivery, within ten (10) days after the person knew or should have known, of any change that materially affects the provision of coverage of any person providing services on the Project; and

.7 Contractually require each person with whom it contracts to perform as required by items 1 - 6, with the certificates of coverage to be provided to the person for whom they are providing services.

A.3.2.5.1.12 By signing this Contract or providing or causing to be provided a certificate of coverage, the Contractor is representing to the Owner that all employees of the Contractor who will provide services on the Project will be covered by worker's compensation coverage for the duration of the Project, that the coverage will be based on proper reporting of classification codes and payroll amounts, and that all coverage agreements will be filed with the appropriate insurance carrier, or, in the case of a self-insured, with the TDI's Division of Self-Insurance Regulation. Providing false or misleading information may subject the Contractor to administrative penalties, criminal penalties, civil penalties, or other civil actions.

A.3.2.5.1.13 The Contractor's failure to comply with any of these provisions is a breach of contract by the Contractor that entitles the Owner to declare the Contract void if the Contractor does not remedy the breach within ten (10) days after receipt of notice of breach from the Owner.

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A.3.2.5.1.14 The coverage requirement recited above does not apply to sole proprietors, partners, and corporate officers who are excluded from coverage in an insurance policy or certificate of authority to self-insure that is delivered, issued or delivery, or renewed on or after January 1, 1996.

28 TAC § 110.110(i).

§ A.3.2.6 Employers' Liability with policy limits not less than « Five Hundred Thousand Dollars and no/100» ($ « 500,000 ») each accident, « Five Hundred Thousand Dollars and no/100 » ($ « 500,000 ») each employee, and « Five Hundred Thousand Dollars and no/100» ($ « 500,000») policy limit.

§ A.3.2.7

§ A.3.2.8 If the Contractor is required to furnish professional services as part of the Work, the Contractor shall procure Professional Liability insurance covering performance of the professional services, with policy limits of not less than « One Million Dollars and no/100 » ($ « 1,000,000 ») per claim and « One MIllion Dollars and no/100 » ($ « 1,000,000 ») in the aggregate. Contractor's Professional Liability, if applicable:

If the Work performed by the Contractor or its subcontractors will include some responsibility for design, the Contractor will purchase or cause to be purchased and maintained a professional liability policy. The limits of coverage will not be less than:

Coverage will include:

A waiver of subrogation in favor of Owner, Program Manager and Architect
A retroactive date that is the earlier of the start of design or the Work
Coverage for negligent acts, errors or omissions arising out of design or engineering services
An extended reporting period of 5 years after final completion

§ A.3.2.9 If the Work involves the transport, dissemination, use, or release of pollutants, the Contractor shall procure Pollution Liability insurance, with policy limits of not less than « Three Million Dollars and no/100 » ($ « 3,000,000 ») per claim and « Three Million Dollars and no/100 » ($ « 3,000,000 ») in the aggregate

Contractors Pollution Liability, if applicable Contractor will purchase a policy covering third-party bodily injury, property damage, and loss of use claims, including clean-up costs, as a result of pollution conditions arising from contractor's operations and completed operations. Completed operations coverage will remain in effect through annual renewal for no less than 5 years after final completion of the Work. The limits of coverage will be not less than:

Coverage will include:

Mold and other fungi and bacteria
No exclusion for EIFS, if applicable
Additional insured, primary and non-contributing
A waiver of subrogation in favor of Owner, Program Manager and Architect
A retroactive date no later than the start of the Work, if applicable.
Occurrence form, if available.

§ A.3.2.10 Coverage under Sections A.3.2.8 and A.3.2.9 may be procured through a Combined Professional Liability and Pollution Liability insurance policy, with combined policy limits of not less than « Four Million Dollars and no/100 » ($ « 4,000,000 ») per claim and « Four Million Dollars and no/100 » ($ « 4,000,000 ») in the aggregate.

§ A.3.2.11 « » ($ « ») « » ($ « »)

§ A.3.2.12 Insurance for the use or operation of manned or unmanned aircraft, if the Work requires such activities, with policy limits of not less than « Ten Million Dollars and no/100 » ($ « 10,000,000 ») per claim and « Ten Million Dollars and no/100 » ($ « 10,000,000 ») in the aggregate.

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§ A.3.3 Contractor's Other Insurance Coverage

§ A.3.3.1 Insurance selected and described in this Section A.3.3 shall be purchased from an insurance company or insurance companies lawfully authorized to issue insurance in the jurisdiction where the Project is located. Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability. The Contractor shall maintain the required insurance until the expiration of the period for correction of Work as set forth in Section 12.2.2 of the General Conditions, unless a different duration is stated below:

(If the Contractor is required to maintain any of the types of insurance selected below for a duration other than the expiration of the period for correction of Work, state the duration.)

« »

§ A.3.3.2 The Contractor shall purchase and maintain the following types and limits of insurance in accordance with Section A.3.3.1.

(Select the types of insurance the Contractor is required to purchase and maintain by placing an X in the box(es) next to the description(s) of selected insurance. Where policy limits are provided, include the policy limit in the appropriate fill point.)

[« X »] **§ A.3.3.2.1** Builder's Risk Property insurance in the amount of the Contract Sum which, if selected in this section A.3.3.2.1, relieves the Owner of the responsibility to purchase and maintain such insurance except insurance required by Section A.2.3.1.3 and Section A.2.3.3. The Contractor shall disclose to the Owner the amount of any deductible, and the Contractor shall be responsible for losses within the deductible. The Contractor shall provide the Owner with a copy of the property insurance policy or policies required. The Owner shall adjust and settle the loss with the insurer and be the trustee of the proceeds of the property insurance in accordance with Article 11 of the General Conditions unless otherwise set forth below:

*(**DO NOT USE**) Where the Contractor's obligation to provide property insurance differs from the Owner's obligations as described under Section A.2.3, indicate such differences in the space below. Additionally, if a party other than the Owner will be responsible for adjusting and settling a loss with the insurer and acting as the trustee of the proceeds of property insurance in accordance with Article 11 of the General Conditions, indicate the responsible party below.)*

.1 **Builder's Risk.** Unless otherwise provided, Contractor shall purchase and maintain, from an insurance company or insurance companies lawfully authorized to issue insurance in the state of Texas, a property insurance written on builder's risk "all-risks" completed value or equivalent policy form and sufficient to cover the total value of the entire Project on a replacement cost basis, including boiler and machinery insurance, Coverage, if not included in the base coverage, shall include coverage against the perils of fire, (with extended coverage) and physical loss or damage including, without limitation or duplication of coverage, lightning, collapse, earthquake, flood, wind storm, hurricane, hail, explosion, riot, civil commotion, smoke, aircraft, land vehicles, theft, vandalism, malicious mischief, falsework, testing and start-up, temporary buildings, debris removal including demolition occasioned by enforcement of any applicable legal requirements, and all other perils, and shall include materials stored on-site, off-site, and in transit. The Contractor's property insurance coverage shall be no less than the amount of the initial Contract Sum, plus the value of subsequent Modifications and labor performed and materials or equipment supplied by others. The property insurance shall be maintained until Final Completion, unless otherwise provided in the Contract Documents or otherwise agreed in writing by the parties to this Agreement. This insurance shall include the interests of the Owner, Contractor, Subcontractors, and Sub-subcontractors in the Project as insureds. This insurance shall include the interests of mortgagees as loss payees. Such coverage shall be primary coverage.

.2 **Causes of Loss.** The insurance required by this Section A.3.3.2.1 shall provide coverage for direct physical loss or damage, and shall not exclude the risks of fire, explosion, theft, vandalism, malicious mischief, collapse, earthquake, flood, or windstorm. The insurance shall also provide coverage for ensuing loss or resulting damage from error, omission, or deficiency in construction methods, design, specifications, workmanship, or materials. Sub-limits, if any, are as follows:

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(*Indicate below the cause of loss and any applicable sub-limit.*)

.3 Causes of Loss Sub-Limit. Specific Required Coverages. The insurance required by this Section A.3.3.2.1 shall provide coverage for loss or damage to falsework and other temporary structures, and to building systems from testing and startup. The insurance shall also cover debris removal, including demolition, occasioned by enforcement of any applicable legal requirements, and reasonable compensation for the Architect's and Contractor's services and expenses required as a result of such insured loss, including claim preparation expenses. Sub-limits, if any, are as follows: (*Indicate below type of coverage and any applicable sub-limit for specific required coverages.*)

.4 Adjustment of Loss. The Owner, as a fiduciary, shall have power to adjust and settle any loss arising out of the Work, with insured, regardless of the purchaser of the insurance policy. The Contractor, upon receipt of proceeds, shall as fiduciary, pay all subcontractors their just shares of insurance proceeds received by the Contractor, and, by appropriate agreements, shall require subcontractors to make payment to their sub-subcontractors in similar manner. The Owner shall deposit, in a separate account, proceeds so received, which the Owner shall distribute in accordance with such agreement as the parties in interest may reach. If after such loss no other special agreement is made and unless the Owner terminates the Contract for convenience, then replacement of damaged property shall be performed by the Contractor with the insurance proceeds upon issuance of a Notice to Proceeds from the Owner.

.5 Occupancy or Use Prior to Substantial Completion. The Owner's occupancy or use of any completed or partially completed portion of the Work prior to Substantial Completion shall not commence until the insurance company or companies providing the insurance under Section A.3.3.2.1 have consented, in writing, to the continuance of coverage. The Owner and the Contractor shall take no action with respect to partial occupancy or use that would cause cancellation, lapse, or reduction of insurance, unless they agree otherwise in writing.

.6 Employee Theft or Dishonesty. If this Builder's Risk policy excludes Employee Theft or Dishonesty coverage, including Third Parties, Contractor shall obtain separate coverage sufficient to protect Owner's interest and in an amount agreeable to Owner.

.7 Cancellation. The insurance policies required by this Section A.3.3.2 shall contain a provision that coverages afforded under the policies will not be canceled for any reason, other than nonpayment of premium, or reduced or restricted due to a material change in coverage until at least 30 days prior written notice of such cancellation or material change has been given to the Owner. Contractor shall provide Owner 30 days prior written notice of the expiration of any policy required by Section A.3.1.1.

.8 Construction Manager at Risk. If Contractor is a Construction Manager at Risk. Then, as specified in each AIA A133 Exhibit A Amendment, the amount of Builder's Risk insurance coverage shall be an amount equal to the Guaranteed Maximum Price; otherwise, in the total amount of the Contract Sum.

.9 Deductibles. For any claim made against the builder's risk insurance, the deductible shall not exceed $2,500 for a Contract Sum (or Guaranteed Maximum Price, if the Project is a Construction Manager at Risk project), of less than $4 million. For a Contract Sum (or Guaranteed Maximum Price, if the project is a Construction Manager at Risk project), of $4 million or more, the deductible shall not exceed $5,000. Contractor shall be responsible for losses within such deductible amounts.

« »

[« »] **§ A.3.3.2.2** « » ($ « ») « » ($ « »)

[« »] **§ A.3.3.2.3** « » ($ « ») « » ($ « »)

[« »] **§ A.3.3.2.4** Insurance for physical damage to property while it is in storage and in transit to the

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construction site on an "all-risks" completed value form.

[« »] **§ A.3.3.2.5**

[« »] **§ A.3.3.2.6 Other Insurance**
(List below any other insurance coverage to be provided by the Contractor and any applicable limits.)

Coverage	**Limits**
« »	

§ A.3.4 Performance Bond and Payment Bond
The Contractor shall provide surety bonds, from a company or companies lawfully authorized to issue surety bonds in the jurisdiction where the Project is located, subject to the requirements of A201-2017, Article 11.1.2.1, as follows:
(Specify type and penal sum of bonds.)

Type	Penal Sum ($0.00)
Payment Bond	«$ or 100% of the Contract Sum as amended
Performance Bond	$ or 100% of the Contract Sum as amended»

The form of Payment and Performance Bonds shall be subject to the requirements of Texas law, current as of the date of this Agreement.

ARTICLE A.4 SPECIAL TERMS AND CONDITIONS
Special terms and conditions that modify this Insurance and Bonds Exhibit, if any, are as follows:

« See A201-2017, Article 11 »

This Agreement entered into as of the day and year first written above.

_____	_____
OWNER	CONTRACTOR
Dallas Independent School District	

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GENERAL AND SUPPLEMENTARY CONDITIONS OF THE CONTRACT FOR CONSTRUCTION

A201

DRAFT

AIA® Document A201™ – 2017

General Conditions of the Contract for Construction

for the following PROJECT:
(Name and location or address)

BP# XXX: ORG #XXX XX Elementary School
School Address
Dallas, Texas 75XXX

THE OWNER:
(Name, legal status and address)

The Dallas Independent School District, a political subdivision of the State of Texas
9400 North Central Expressway
Dallas, Texas 75231

THE PROGRAM MANAGER:
(Name, legal status and address)

PMF Name
PMF Address
PMF City/State/Zip

THE ARCHITECT:
(Name, legal status and address)

A/E Name
A/E Address
A/E City/State/Zip

TABLE OF ARTICLES

1 GENERAL PROVISIONS

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10 PROTECTION OF PERSONS AND PROPERTY

ADDITIONS AND DELETIONS: The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

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11 INSURANCE AND BONDS

12 UNCOVERING AND CORRECTION OF WORK

13 MISCELLANEOUS PROVISIONS

14 TERMINATION OR SUSPENSION OF THE CONTRACT

15 CLAIMS AND DISPUTES

Version 10/27/2022

DRAFT

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ARTICLE 1 GENERAL PROVISIONS

§ 1.1 Basic Definitions

§ 1.1.1 The Contract Documents

The Contract Documents consist of the Contract between Owner and Contractor, A101- 2017, as amended, OR the Contract between the Owner and Construction Manager at Risk A133-2019, as amended, and the A133-2019 Exhibit A (hereinafter the ~~Agreement~~Contract); Conditions of the Contract as amended (General, Supplementary and other Conditions, including but not limited to A201-2017, as amended); Contractor's proof of Payment and Performance Bonds and proof of insurance, ~~are enumerated in the Agreement between the Owner and Contractor (hereinafter the Agreement) and consist of the Agreement, Conditions of the Contract (General, Supplementary and other Conditions), all sections of the Project Manual and Construction Documents (as defined in Section 1.1.3 below) including~~ Drawings, Specifications, and Addenda issued prior to receipt of bids or proposals, ~~to execution of the Contract,~~ other documents listed in the ~~Agreement~~Contract, and Modifications issued after execution of the Contract. A Modification is (1) a written amendment to the Contract signed by both parties, (2) a Change Order, (3) a Construction Change Directive, or (4) a written order for a minor change in the Work issued by the Architect. Unless specifically enumerated in the ~~Agreement~~Contract, the Contract Documents do not include other documents such as bidding requirements (advertisement or invitation to bid, Instructions to Bidders, sample forms, Contractor's bid or portions of Addenda relating to bidding requirements). All sections of the Project Manual shall be a part of the ~~Agreement~~Contract. In the event of conflict, terms and conditions contained in the ~~Agreement~~Contract, as amended, shall take precedence over terms and conditions contained in the General Conditions, as amended. The terms and conditions in the General Conditions, as amended, shall take precedence over all other terms and conditions contained in the other Contract Documents. ~~Unless specifically enumerated in the Agreement, the Contract Documents do not include the advertisement or invitation to bid, Instructions to Bidders, sample forms, other information furnished by the Owner in anticipation of receiving bids or proposals, the Contractor's bid or proposal, or portions of Addenda relating to bidding or proposal requirements.~~

1.1.1.1 The Contract, represents the entire and integrated agreement between the Owner and the Contractor and supersedes all prior negotiations, representations, or agreements, either written or oral. Any revision, amendment, or modification to the Standard Form of the Contract shall be valid, binding, and enforceable only if said revision, amendment, or modification is made conspicuous by being underlined, lined-through, or highlighted in this Contract signed by Contractor and the authorized representative of Owner's Board of Trustees.

§ 1.1.2 The Contract

The Contract Documents form the Contract for ~~Construction~~Construction (the "Contract"). The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations, or agreements, either written or oral. The Contract may be amended or modified only by a written Modification signed by the Contractor, approved by Owner's Board of Trustees, and signed by the representative of the Owner's Board of Trustees who is authorized to sign contracts. As a material consideration for the making of the Contract, modifications to the Contract shall not be constructed against the maker of said modifications. The Contract Documents shall not be construed to create a contractual relationship of any kind (1) between the Contractor and the Architect or the Architect's consultants, (2) between the Owner and a Subcontractor or a Sub-subcontractor of the Contractor;~~,~~ (3) between the Program Manager and the Contractor~~between the Owner and the Architect or the Architect's consultants~~, or (4) between any persons or entities other than the Owner and the Contractor. ~~The Architect shall, however, be entitled to performance and enforcement of obligations under the Contract intended to facilitate performance of the Architect's duties.~~

The Program Manager and/or Architect shall, however, be entitled to performance and enforcement of obligations of the Contractor under the Contract intended to facilitate performance of the duties of the Architect and/or the Program Manager.

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1.1.2.1 To be effective, all Contract Documents including the A201-2017, as amended requiring signatures must be signed first by the Contractor representative and then by the Owner's authorized representative, after approval by Owner's Board of Trustees. If an approved Contact Document requiring Contractor's signature has not been signed, then the missing signature shall be provided within a reasonable period of time. Failure of Contractor to sign an approved Contract Document after notice and a reasonable opportunity to sign, shall be considered a material breach of the Contract by Contractor.

§ 1.1.3 The Work; Construction Documents

The term "Work" means the construction and services required by the Contract Documents, whether completed or partially completed, and includes all other labor, materials, equipment, and services provided or to be provided by the Contractor to fulfill the Contractor's obligations. The Work may constitute the whole or a part of the Project. The Work includes all labor, parts, supplies, skill, supervision, transportation, services, and other facilities and things necessary, proper or incidental to the carrying out and completion of the terms of the Contract Documents and all other items of cost or value needed to produce, construct and fully complete the public Work identified by the Contract Documents.

"Construction Documents" means: all Drawings, Specifications, geotechnical reports, Addenda, submittals, transmittals, deliverables, instructions to Contractors, and other documents, including those in electronic form, prepared by the Architect and the Architect's consultants and which set forth in detail the requirements for construction of the Project. The Construction Documents shall include Drawings and Specifications that establish, in detail, the quality levels of materials and systems required for the Project. The Construction Documents shall reflect all agreements between Owner and Architect concerning Owner's budgetary constraints, programmatic needs and expectations as to quality, functionality of systems, maintenance costs, and usable life of equipment and facilities. Said Construction Documents shall reflect the Owner's educational program and educational specifications, the State educational adequacy standards in 19 TAC § 61.104036, and the standards set forth in the Owner's architect agreement Section 3.1.4 of AIA document B101-2017. The Architect shall provide Construction Documents which are sufficient for Owner to complete construction of the Project, are free from material defects or omissions, and which shall comply with all applicable laws, ordinances, codes, rules, and regulations, as of the date of issuance of Construction Documents.

§ 1.1.4 The Project

The Project is the total construction of which the Work performed under the Contract Documents may be the whole or a part and which may include construction by the Owner and or by Separate Contractors.

§ 1.1.5 The Drawings

The Drawings are the graphic and pictorial portions of the Contract Documents showing the design, location and dimensions of the Work, generally including plans, elevations, sections, details, schedules, and diagrams.

§ 1.1.6 The Specifications

The Specifications are that portion of the Contract Documents consisting of the written requirements for materials, equipment, systems, standards and workmanship for the Work, and performance of related services.

§ 1.1.7 Instruments PROJECT MANUAL of Service

Construction InstruDocuments of Service are include representations, in any medium of expression now known or later developed, of the tangible and intangible creative work performed by the Architect and the Architect's consultants under their respective professional services agreements. Construction InstruDocuments of Service may include, without limitation, studies, surveys, models, sketches, drawings, specifications, and other similar materials. The Project Manual is a volume assembled for the Work which may include the bidding requirements, sample forms, Conditions of the Contract and Specifications.

§ 1.1.8 PROGRAM MANAGERSInitial Decision Maker

The Owner may use Program Managers to carry out some of the functions of administration of the Owner's construction program. The Contractor, Architect, and Program Manager (when applicable) shall cooperate with each other in the performance of their respective functions. The management and reporting systems used by the Owner and/or Program Manager, including the assignment of the Program Manager, may be changed by Owner during the Project.

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~~The Initial Decision Maker is the person identified in the Agreement to render initial decisions on Claims in accordance with Section 15.2. The Initial Decision Maker shall not show partiality to the Owner or Contractor and shall not be liable for results of interpretations or decisions rendered in good faith.~~

1.1.9 Addenda

Addenda are written or graphic instrument issued by the Owner ~~prior to the execution of the Contract~~, which modify or interpret the bidding or proposal documents, including Drawings and Specifications, by additions, deletions, clarifications, or corrections. Addenda will become part of the Contract Documents and Construction Documents when the Contract is executed. The Contractor and subcontractors shall include all addenda items on their copies of the Drawings and Specifications.

1.1.10 All references to "Contractor" shall include "Construction Manager at Risk" as appropriate.

1.1.11 ~~The Owner may retain Program Manager(s) to carry out some of the functions of the administration of the Owner's construction program. The Contractor, Architect, and Program Manager(s) (when applicable) shall cooperate with each other in the performance of their respective functions. The management and reporting systems used by the Owner and/or Program Manager(s) including the assignment of the Program Manager, may be changed by Owner during the Project.~~[Omitted]

1.1.11 Approved, Approved Equal, Approved Equivalents, Or Equal

The terms "Approved" and "Approved Equal" relate to the substitution of materials, equipment, or procedure in writing by the Architect prior to receipt of bids.

1.1.12 Abbreviations

AIA:	American Institute of Architects. (All references to AIA documents refer to AIA's trademarked documents. Each reference to a specific document shall refer to the documents as amended for this Project.)
AIEE:	American Institute of Electrical Engineers
ACI:	American Concrete Institute
AHERA:	Asbestos Hazardous Emergency Response Act
AISI:	American Iron and Steel Institute
AISC:	American Institute of Steel Construction
ANSI:	American National Standards Institute
ASA:	American Standards Association
ASTM:	American Society of Testing Materials
AWSC:	American Welding Society Code
CERCLA:	Comprehensive Environmental Response, Compensation, and Liability Act
EPA:	Environmental Protection Agency
FS:	Federal Specification
NEC:	National Electrical Code
OSHA:	Occupational Safety and Health Administration
SPR:	Simplified Practice Recommendation
TAS:	Texas Accessibility Standards
UL:	Underwriters Laboratories, Inc.

1.1.13 Bids or Bidding The term "Bids" or "Bidding" shall include any kind of competitive purchasing under Texas Government Code Chapter 2269.

1.1.14 Miscellaneous Other Words

1.1.14.1 Business Day

The term "business day" is a day that Owner's Administration Building is scheduled to be open for normal business purposes, unless closed by the Owner's Superintendent of Schools for inclement weather or other reason. Days on which the Administration Building is normally closed are: Thanksgiving Break, Winter Break, Spring Break, and Summer Break, as well as other federal, state, or local days specified in the calendar approved by the Owner's Board of Trustees on an annual basis. A business day does not include a day on which the Owner's Administration Building is open only for the purposes of conducting candidate filing, early voting, elections, or other special events.

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1.1.14.2 Calendar Day
A calendar day is a day on the Gregorian Calendar. The Contract Time is established in calendar days. Extensions of time granted, if any, will be converted to calendar days.

1.1.14.3 Holidays
Owner-approved holidays for Contractor's Work are limited to: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day.

1.1.14.4 Work Day
Work days are all calendar days except Holidays.

1.1.14.5 Anticipated Weather Days
An allowance of regular Work Days, established as anticipated Work Days lost due to weather delays; said allowance shall be included in Contractor's proposed completion time. Only lost weather days in excess of Anticipated Weather Days shall be considered by Owner for time extensions based upon weather. ~~Section 15.1.5.3 lists required Anticipated Weather Days.~~

1.1.15 Contract Sum
"Contract Sum" shall have the same meaning as in Section 5.1 of the Contract (A133-20~~09~~), for the Project when the Project is a Construction Manager at Risk Project OR the same meaning as in Article 4 of the Contract (A101-2017) for the Project.

§ 1.2 Correlation and Intent of the Contract Documents

§ 1.2.1 The intent of the Contract Documents is to include all items necessary for the proper execution and completion of the Work by the Contractor. The Contract Documents are complementary, and what is required by one shall be as binding as if required by all; performance by the Contractor shall be required only to the extent consistent with the Contract Documents and reasonably inferable from them as being necessary to produce the indicated results.

§ 1.2.1.1 ~~The invalidity of any provision of the Contract Documents shall not invalidate the Contract or its remaining provisions. If it is determined that any provision of the Contract Documents violates any law, or is otherwise invalid or unenforceable, then that provision shall be revised to the extent necessary to make that provision legal and enforceable. In such case the Contract Documents shall be construed, to the fullest extent permitted by law, to give effect to the parties' intentions and purposes in executing the Contract.~~ The most recently issued contract document takes precedence over previously issued forms of the same document. Figures given on Drawings govern scale management, and large-scale details govern smaller scale Drawings. If an item is shown one place in the Drawings, but not another, or called for in a schedule or the specifications but not shown on the Drawings or shown on the Drawings but not in a schedule, it is to be included. Existing conditions take precedence over Drawings and Specifications for dimensions.

1.2.1.2 During the course of the Work, should any conflict be found in or between the Contract Documents, the Contractor shall be deemed to have estimated the Work on the basis of the greater quantity or better quality, or the most stringent requirement, unless he shall have obtained an interpretation in writing from the Architect as to what shall govern before the submission of his Proposal. The Architect, in case of such conflict, may interpret or construe the documents so as to obtain the most substantial and complete performance of the Work consistent with the Contract Documents and reasonably inferable therefrom, in the best interest of Owner, and the Architect's interpretation shall be final. The terms and conditions of this clause shall not relieve any part of any other obligation under the Contract Documents.

§ 1.2.2 Organization of the Specifications into divisions, sections and articles, and arrangement of Drawings shall not control the Contractor in dividing the Work among Subcontractors or in establishing the extent of Work to be performed by any trade.

§ 1.2.3 Unless otherwise stated in the Contract Documents, words that have well-known technical or construction industry meanings are used in the Contract Documents in accordance with such recognized meanings.

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1.2.4 Relation of Specifications And Drawings

General Requirements in the Specifications govern the execution of all Specifications. Summary paragraphs present a brief indication of the Work, but do not limit the Work as later detailed. The Drawings and Specifications are correlative and have equal authority and priority. Should the Drawings and Specifications have internal inconsistencies, then the Contractor shall base the bids and construction on the more expensive combination of quality and quantity of work indicated. For purposes of construction, the Architect shall determine the appropriate Work, after the Contractor brings the inconsistency to the Architect's attention. Failure to report an inconsistency shall be evidence that Contractor has elected to proceed in the more expensive manner.

1.2.5 ~~Optional Materials, Equipment and Processes~~Materials, Equipment, and Processes

Exact location and arrangement of the various pieces of equipment specified shall be determined with the approval of the Architect after equipment has been selected and/or as the Work progresses. All equipment shall, insofar as possible, be installed in such a manner as will not interfere with architectural or structural portions of the building. Should changes become necessary because of a failure of the Contractor to comply with the Contract Documents which results in equipment requiring more area than shown on the Contract Documents, the Contractor shall be fully responsible for completing any required modifications or eliminating any interferences. Where in the Drawings and Specifications, certain products, manufacturer's trade names, or catalog numbers are specified, it is done for the express purpose of establishing a standard of function, dimension, appearance, and quality of design in harmony with the Work, and is not intended for the purpose of limiting competition. Materials or equipment shall not be substituted unless the Architect has specifically accepted such substitution for use on this Project. When more than one material, process, or brand is specified for a particular item of Work, the choice shall be the Contractor's. The final selection of color and pattern will be made by the Owner from the range available within the option selected by the Contractor, unless the item is specified to match a specific color or sample furnished. Where particular items are specified, products of those named manufacturers are required unless Contractor submits for consideration proposed substitutions of materials equipment, or processes from those set out in the Contract Documents. Submittals of proposed substitutions should contain sufficient information to allow the Architect and Owner to determine if the proposed substitution is in fact equal to or better than the requirements in the Contract Documents. The Architect shall review and respond to proposed substitutions within fifteen (15) days of receipt. Contractor shall bear all risk caused by submitting substitutions, including all costs. The Owner may approve substitutions only when the substitution is clearly provided by the Contract to be equal in performance characteristics to the requirements of the Contract Documents, equally compatible with the existing installations and complementary to the architectural design for the Work. Contractor shall bear all related costs associated with the substitution. Certain special construction and equipment details may not be regularly included as part of the named manufacturer's standard catalog equipment, but shall be obtained by the Contractor from the manufacturer as required for the proper evaluation and/or function of the equipment. Reasonable minor variations in equipment are expected and will be acceptable, if approved by the Architect and Owner, however, indicated and specified performance and material requirements are the minimum. The Owner and the Architect reserve the right to determine the quality of equipment and materials that deviate from any of the indicated and specified requirements.

~~1.2.5.1Product and Reference Standards~~

~~When specific products, systems or items of equipment are referred to in the Contract Documents, any ancillary devices which the Contractor knows, or in accordance with the standard of care for a General Contractor should have known, is necessary for proper functioning shall also be provided. When standards, codes, manufacturer's instructions and guarantees are required and no edition is specified by the Contract Documents, the current edition at the time of Contract execution shall apply whether or not the proper edition was set out in the Contract Documents. References to standards, codes, manufacturer's instructions and guarantees shall apply in full, except:~~

~~.1 They do not supersede more stringent standards set out in the Contract Documents, and~~
~~.2 Any exclusions or waivers that are inconsistent with the Contract Documents do not apply.~~

1.2.6 Standards And Requirements

When the Contract Documents refer to standards, building codes, manufacturers' instructions, or other documents, unless otherwise specified, then the current edition as of the date of execution of the Contract by the last party to execute said Contract shall apply. It shall be the responsibility of the Architect to address revisions or amendments to applicable codes or standards which arise after the date of execution of the Contract and until Final Completion, pursuant to the terms of the Contract between Owner and Architect. Requirements of public authorities apply as minimum requirements only and do not supersede more stringent specified requirements.

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General Requirements in the Specifications govern the execution of all Work. Summary paragraphs present a brief indication of the Work, but do not limit the Work as later detailed. Should the Drawings and Specifications have internal inconsistencies, then the Contractor shall base the bids and construction on the most expensive combination of quality and quantity of work indicated. For purposes of construction, the Architect shall determine the appropriate Work, after the Contractor brings the inconsistency to the Architect's attention. Failure to report an inconsistency shall be evidence that Contractor has elected to proceed in the more expensive manner.

§ 1.3 Capitalization

Terms capitalized in these General Conditions include those that are (1) specifically defined, (2) the titles of numbered articles and identified references to Paragraphs, Subparagraphs, and Clauses in the documents., or (3) the titles of other documents published by the American Institute of Architects.

§ 1.4 Interpretation

In the interest of brevity the Contract Documents frequently omit modifying words such as "all" and "any" and articles such as "the" and "an," but the fact that a modifier or an article is absent from one statement and appears in another is not intended to affect the interpretation of either statement.

§ 1.5 Ownership and Use of Drawings, Specifications, and Other Instruments of Service

§ 1.5.1 All ownership rights, whether common law, statutory, or other reserved rights, including copyright ownership of the Construction Documents, are controlled by the Contract between the Owner and ~~T~~the Architect ~~and the Architect's consultants shall be deemed the authors and owners of their respective Instruments of Service, including the Drawings and Specifications, and retain all common law, statutory, and other reserved rights in their Instruments of Service, including copyrights~~. The Contractor, Subcontractors, Sub-subcontractors, and suppliers shall not own or claim a copyright in the ~~Instruments of Service~~Construction Documents. Submittal or distribution to meet official regulatory requirements or for other purposes in connection with the Project is not to be construed as publication in derogation of any~~the Architect's or Architect's consultants'~~ reserved rights.

§ 1.5.2 The Contractor, Subcontractors, Sub-subcontractors, and suppliers are granted a limited license~~authorized~~ to use and reproduce the Construction Documents~~Instruments of Service~~ provided to them, subject to any protocols established pursuant to Section~~s~~ 1.7 ~~and 1.8~~, solely and exclusively for execution of the Work. All copies made under this authorization shall bear the copyright notice, if any, shown on the Construction Documents~~Instruments of Service~~. The Contractor, Subcontractors, Sub-subcontractors, and suppliers may not use the ~~Instruments of Service~~Construction Documents on other projects or for additions to the Project outside the scope of the Work without the specific written consent of the Owner, Architect, and the Architect's consultants. All copies of the Construction Documents, except the Contractor's record set, shall be returned or suitably accounted for to the copyright holder upon completion of the Work.

1.5.3 The Drawings, Specifications and other Documents, including those in electronic form, prepared by the Architect and the Architect's consultants are Instruments of Service through which the Work to be executed by the Contractor is described. The Contractor may retain one record set. Neither the Contractor nor any Subcontractor, Sub-subcontractor or material or equipment supplier shall own or claim copyright in the Drawings, Specifications and other documents prepared by the Architect or Architect's consultants, and unless otherwise indicated the Architect and the Architect's consultants shall be deemed the authors of them and will retain all common law, statutory and other reserved rights, in addition to the copyrights. All copies of Instruments of Service, except the Contractor's record set, shall be returned or suitably accounted for to the Architect, on request, upon completion of the Work. The Drawings, Specifications and other documents prepared by the Architect and the Architect's consultants, and copies thereof furnished to the Contractor, are for use solely with respect to this Project. They are not to be used by the Contractor or any Subcontractor, Sub-subcontractor or material or equipment supplier on other projects or for additions to this Project outside the scope of the Work without the written consent of the Owner, Architect and Architect's consultants. The Contractor, Subcontractors, Sub-subcontractors and material or equipment suppliers are authorized to use and reproduce applicable portions of the Drawings, Specifications and other documents prepared by the Architect and Architect's consultants appropriate to and for use in the execution of their Work under the Contract Documents. All copies made under this authorization shall bear the statutory copyright notice, if any, shown on the Drawings, Specifications and other documents prepared by the Architect and Architect's consultants. Submittal or distribution to meet official regulatory requirements or for other purposes in connection with this Project is not to be construed as publication in derogation of the Architect's or Architect's consultants copyrights or other reserved rights.

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§ 1.6 Notice

§ 1.6.1 ~~Except as otherwise provided in Section 1.6.2, where the Contract Documents require one party to notify or give notice to the other party, such notice shall be provided in writing to the designated representative of the party to whom the notice is addressed and shall be deemed to have been duly served if delivered in person, by mail, by courier, or by electronic transmission if a method for electronic transmission is set forth in the Agreement~~Written notice shall be deemed to have been duly served if delivered in person to the individual, to a member of the firm or entity, or to an officer of the corporation for which it was intended; if delivered at, or sent by registered or certified mail, or by courier service providing proof of delivery to the last business address known to the party giving notice, or if sent by electronic facsimile transmission, to the last business number known to the party giving notice, with electronic confirmation of receipt; or, if sent by electronic mail, to the email address of the Owner's or Contractor's designated representative, with electronic confirmation of receipt.

§ 1.6.2 ~~Notice of Claims as provided in Section 15.1.3 shall be provided in writing and shall be deemed to have been duly served only if delivered to the designated representative of the party to whom the notice is addressed by certified or registered mail, or by courier providing proof of delivery.~~

§ 1.7 Digital Data Use and Transmission

If ~~T~~the parties intend to transmit Construction Documents or any other information or documentation in digital form, they shall endeavor to establish necessary~~shall agree upon~~ protocols governing such~~the~~ transmissions, unless otherwise already provided in the Contract or the Contract Documents ~~and use of Instruments of Service or any other information or documentation in digital form. The parties will use AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, to establish the protocols for the development, use, transmission, and exchange of digital data~~.

§ 1.8 EXECUTION OF CONTRACT DOCUMENTS

1.8.1 The Contract Documents must be signed by the Owner and Contractor. The ~~Agreement~~Contract between Owner and Contractor, as amended, including Conditions of the Contract, as amended, as well as all other Contract Documents that required signature of the Parties, including the A201-2017, as amended, must be signed first by the Contractor's representative. . After signing the ~~Agreement~~Contract and all other Contract Documents requiring signature, Contractor shall return the Contract Documents along with proof of insurance and payment and performance bonds to Owner. Once Owner has approved of the Contract Documents and the proof of insurance and payment and performance bonds, Owner shall sign the ~~Agreement~~Contract and all other Contract Documents requiring signature of the parties. When Owner has signed and approved all required documents, District shall issue a Notice to Proceed to Contractor.

1.8.2 Execution of the Contract by the Contractor is a representation that the Contractor has visited the site, become generally familiar with local conditions under which the Work is to be performed and correlated personal observations with requirements of the Contract Documents. Should the Contractor find discrepancies, omissions or conflicts within the Contract Documents, or be in doubt as to their meaning, the Contractor shall at once notify in writing the Architect, the Program Manager and Owner, and Architect will issue a written Architect's Supplemental Instruction to all parties that is consistent with the Owner's Scope of the Work.

~~**Building Information Models Use and Reliance**~~

~~**Any use of, or reliance on, all or a portion of a building information model without agreement to protocols governing the use of, and reliance on, the information contained in the model and without having those protocols set forth in AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, and the requisite AIA Document G202™–2013, Project Building Information Modeling Protocol Form, shall be at the using or relying party's sole risk and without liability to the other party and its contractors or consultants, the authors of, or contributors to, the building information model, and each of their agents and employees.**~~

ARTICLE 2 OWNER

§ 2.1 General

§ 2.1.1 The Owner is the independent school district ~~oe enity~~ ~~person or entity~~ identified ~~as such in the Agreement and is referred to throughout~~ in the Contract Documents ~~as if singular in number~~. The Board of Trustees, by majority vote, is the only representative of the Owner, an independent school district, having the power to: enter into a contract; amend a contract, including but not limited to, AIA Document A133 Exhibit A; approve changes in the scope of the Work; approve and execute a Change Order or Construction Change Directive modifying the Contract Sum or Guaranteed Maximum Price; agree to an extension to the date of Substantial or Final Completion; or terminate a contract. The Board will act as soon as reasonably possible to avoid undue delays. The Board ~~shall~~

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designates authorized representatives to act on its behalf for day-to-day operations under the Contract. Unless otherwise designated in the Contract Documents, Owner's authorized ~~in writing a~~ representative ~~who~~ shall be the Superintendent of Schools, who may delegate responsibilities as appropriate. ~~have express authority to bind the Owner~~ Except as otherwise provided in the Contract Documents, the Architect does not have such authority. Neither Architect nor Contractor may rely upon the direction of any employee of Owner who has not been designated in writing by the Superintendent or Board of Trustees; Owner shall not be financially responsible for actions taken by the Architect or Contractor in reliance upon direction from unauthorized persons ~~with respect to all matters requiring the Owner's approval or authorization. Except as otherwise provided in Section 4.2.1, the Architect does not have such authority~~. ~~The term "Owner" means the Owner or the Owner's authorized representative.~~

§ 2.1.2 ~~The Owner shall furnish to the Contractor, within fifteen days after receipt of a written request, information necessary and relevant for the Contractor to evaluate, give notice of, or enforce mechanic's lien rights. Such information shall include a correct statement of the record legal title to the property on which the Project is located, usually referred to as the site, and the Owner's interest therein~~ It shall be distinctly understood that by virtue of this Contract, no mechanic, contractor, material person, artisan, or laborer, skilled or unskilled, shall ever in any manner have, claim, or acquire any lien upon the buildings or any of the improvements of whatsoever nature or kind so erected or to be erected by virtue of this Contract or upon any of the land on which said buildings of any of the improvements are so erected, built, or situated, such property belonging to a political subdivision of the State of Texas. It shall be further understood that this Contract is not written for the benefit of their parties.

2.1.3 The Owner shall require the Contractor and the Architect to meet periodically at mutually-agreed-upon intervals, for the purpose of establishing procedures to facilitate cooperation, communication, and timely responses among the participants. By participating in this arrangement, the parties do not intend to create additional contractual obligations or modify the legal relationship which may otherwise exist.

2.1.4 The Owner may require that the Contractor use and/or respond to certain Owner-furnished forms or inquiries during the course of the Project. From time to time, there may be future revisions, changes, additions, or deletions to these forms. The fact that the Owner modifies and increases reasonable reporting requirements shall not serve as the basis for a claim for additional time or compensation by the Contractor.

2.1.5 The Contractor stipulates and agrees that the Owner has no duty to discover any design errors or omissions in the Drawings, Plans, Specifications, and other Construction Documents, and has no duty to notify Contractor of same. By entering into the Contract Documents or any Contract with any Architect, Owner does not warrant the adequacy and accuracy of any Drawings, Plans, Specifications, or other Construction Documents.

§ 2.2 ~~Evidence of the~~ Owner's Financial Arrangements

§ 2.2.1 ~~Prior to commencement of the Work and upon written request by the Contractor, t~~The Owner, being a public body under the laws of the State of Texas, must have adequate funds and/or financing as provided by law prior to award and execution of ~~shall furnish to~~ the Contract~~or~~ Documents~~reasonable evidence that the Owner has made financial arrangements to fulfill the Owner's obligations under the Contract. The Contractor shall have no obligation to commence the Work until the Owner provides such evidence. If commencement of the Work is delayed under this Section 2.2.1, the Contract Time shall be extended appropriately~~.

§ 2.2.2 At any time prior to the Owner's receipt of the executed ~~Agreement~~Contract with the required bonds and insurance, the Owner may, at its sole option and without cause, reject the offer described in this ~~Agreement~~Contract by delivering to the Contractor a written notice stating so. Such notice shall be signed by the Owner's Director of Purchasing or designee and shall be effective on receipt by the Contractor. The rejection of the offer described in this ~~Agreement~~Contract shall cause no obligation or duty to the District save return of bid or proposal security, if any, if rejection is without cause. This paragraph does not pertain to rejection for cause by the Owner, or for the Contractor's failure to provide required bonds or insurance ~~Following commencement of the Work and upon written request by the Contractor, the Owner shall furnish to the Contractor reasonable evidence that the Owner has made financial arrangements to fulfill the Owner's obligations under the Contract only if (1) the Owner fails to make payments to the Contractor as the Contract Documents require; (2) the Contractor identifies in writing a reasonable concern regarding the Owner's ability to make payment when due; or (3) a change in the Work materially changes the Contract Sum. If the Owner fails to provide such evidence, as required, within fourteen days of the Contractor's request, the Contractor may immediately stop the Work and, in that event, shall notify the Owner that the Work has stopped. However, if the request is made because a change in the Work materially changes the Contract Sum under (3) above, the Contractor may immediately stop only that portion of the Work affected by the change until~~

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~~reasonable evidence is provided. If the Work is stopped under this Section 2.2.2, the Contract Time shall be extended appropriately and the Contract Sum shall be increased by the amount of the Contractor's reasonable costs of shutdown, delay and start-up, plus interest as provided in the Contract Documents.~~

§ 2.2.3 ~~After the Owner furnishes evidence of financial arrangements under this Section 2.2, the Owner shall not materially vary such financial arrangements without prior notice to the Contractor.~~

§ 2.2.4 ~~Where the Owner has designated information furnished under this Section 2.2 as "confidential," the Contractor shall keep the information confidential and shall not disclose it to any other person. However, the Contractor may disclose "confidential" information, after seven (7) days' notice to the Owner, where disclosure is required by law, including a subpoena or other form of compulsory legal process issued by a court or governmental entity, or by court or arbitrator(s) order. The Contractor may also disclose "confidential" information to its employees, consultants, sureties, Subcontractors and their employees, Sub-subcontractors, and others who need to know the content of such information solely and exclusively for the Project and who agree to maintain the confidentiality of such information.~~

§ 2.3 Information and Services Required of the Owner

§ 2.3.1 Except for permits and fees that are the responsibility of the Contractor under the Contract Documents, including those required under Section 3.7.1, the Owner shall secure and pay for necessary approvals, easements, assessments and charges required for construction, use or occupancy of permanent structures or for permanent changes in existing facilities.

§ 2.3.2 The "Architect" is the person ~~Owner shall retain an architect~~ lawfully licensed to practice architecture, or an entity lawfully practicing architecture, ~~in the jurisdiction where the Project is located. That person or entity is identified as the Architect~~ identified as such in the ~~Agreement~~Contract and is referred to throughout the Contract Documents as if singular in number.

§ 2.3.3 If the employment of the Architect terminates, the Owner shall employ a successor ~~to whom the Contractor has no reasonable objection and~~ whose status under the Contract Documents shall be that of the Architect. Owner shall notify Contractor if successor architect has been employed by Owner. The term "Architect" means the Architect or the Architect's authorized representative.

§ 2.3.4 If requested to do so, in writing, by Contractor, prior to start of the Work, ~~T~~the Owner shall furnish surveys describing physical characteristics, legal limitations and utility locations for the site of the Project, and a legal description of the site. ~~The Contractor shall be entitled to rely on the accuracy of information furnished by the Owner but shall exercise proper precautions relating to the safe performance of the Work.~~ The survey shall not relieve Contractor from its obligations to examine the site, or exercise proper precautions relating to the safe performance of the Work.

§ 2.3.5 Information or services reasonably necessary for the Work and under the Owner's control shall be furnished by the Owner with reasonable promptness where requested in writing by the Contractor. Under normal circumstances, fourteen (14) District Business days will be considered a reasonable time for Owner response. In any circumstance where information or services from the Owner, Program Manager or Architect is required, Contractor shall promptly notify in writing the Architect, with copy to the Program Manager, of the particular need. Absent such notification, any Claim based upon lack of such information or services shall be waived.~~The Owner shall furnish information or services required of the Owner by the Contract Documents with reasonable promptness. The Owner shall also furnish any other information or services under the Owner's control and relevant to the Contractor's performance of the Work with reasonable promptness after receiving the Contractor's written request for such information or services. Absent such timely notification, any Claim based upon lack of such information or services shall be waived.~~

§ 2.3.6 Unless otherwise provided in the Contract Documents, the Owner shall furnish to the Contractor one copy of the Construction~~act~~ Documents, as provided for in the Project Manual, for purposes of making reproductions pursuant to Section 1.5.2.

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§ 2.4 Owner's Right to Stop the Work

If the Contractor fails to fails to correct non-conforming or defective Work, fails to correct Work which is not in accordance with Contract Documents, or ~~correct defective Work, fails to correct Work that is not in accordance with the requirements of the Contract Documents or the Construction Documents as required by Section 12.2 or repeatedly~~ fails to carry out Work in accordance with the Contract Documents, the Owner may issue a written order to the Contractor to stop the Work, or any portion thereof, until the cause for such order has been eliminated; however, the right of the Owner to stop the Work shall not give rise to a duty on the part of the Owner to exercise this right for the benefit of the Contractor or any other person or entity~~, except to the extent required by Section 6.1.3~~. The authorized Owner's representative having the legal right to stop the Work shall be limited to the Owner's Superintendent of Schools or designee.

§ 2.5 Owner's Right to Carry Out the Work

If the Contractor defaults or neglects to carry out the Work in accordance with the Contract Documents and fails within a ten-day period after receipt of written notice from the Owner to commence and continue correction of such default or neglect with diligence and promptness, the Owner may, without prejudice to other remedies the Owner may have, correct such default or neglect. ~~Such action by the Owner and amounts charged to the Contractor are both subject to prior approval of the Architect and t~~The Architect ~~may~~shall, pursuant to Section 9.5.1, withhold or nullify a Certificate for Payment in whole or in part, to the extent reasonably necessary to reimburse the Owner for the reasonable cost of correcting such deficiencies, including Owner's expenses and compensation for the Architect's, Program Manager and other consultants' additional services, if any, made necessary by such default, neglect, or failure. If current and future payments are not sufficient to cover such amounts, then the Contractor shall pay the difference to the Owner. If the Contractor disagrees with the actions of the Owner or the Architect, or the amounts claimed as costs to the Owner, then the Contractor may file a Claim pursuant to Article 15.

2.5.1 After the Work is complete the Owner may make emergency repairs to the Work if necessary to prevent further damage, or if the Contractor does not promptly respond to a notice of a condition requiring repairs. Contractor shall be responsible to Owner for this cost if the reason for the repairs is defects in Contractor's Work. If payments then or thereafter due the Contractor are not sufficient to cover such costs, the Contractor shall pay the difference to the Owner.

2.6 OWNER'S OCCUPANCY

Contractor agrees that the Owner may place and install as much equipment and furnishings during the progress of the building as is possible before completion of various parts of the Work, or may occupy portions of the Work before substantial completion of the entire Work, and further agrees that such placing and installing of equipment and furnishings or occupancy of portions of the Work shall not in any way evidence the substantial completion of the entire Work, or signify Owner's acceptance of the Work, nor does it affect claims for liquidated damages in case Substantial Completion is not achieved as required unless the failure to reach Substantial Completion is the result of the early move-in or occupancy. Owner will accept the responsibility for any damages to the Work caused by such occupancy.

ARTICLE 3 CONTRACTOR

§ 3.1 General

§ 3.1.1 The Contractor is the person or entity identified as such in the ~~Agreement~~Contract and is referred to throughout the Contract Documents as if singular in number. ~~The Contractor shall be lawfully licensed, if required in the jurisdiction where the Project is located. The Contractor shall designate in writing a representative who shall have express authority to bind the Contractor with respect to all matters under this Contract.~~ The term "Contractor" means the Contractor or the Contractor's authorized representative, and includes the Construction Manager at Risk, if applicable.

§ 3.1.2 The Contractor shall perform the Work in accordance with the Contract Documents.

§ 3.1.3 The Contractor shall not be relieved of its obligations to perform the Work in accordance with the Contract Documents either by activities or duties of the Architect or Program Manager in the ~~Architect's~~ administration of the Contract, activities of the Owner (or Owner's Program Manager, if applicable), or by tests, inspections or approvals required or performed by persons or entities other than the Contractor.

3.1.4 The Contractor represents and warrants the following to the Owner (in addition to the other representations and warranties contained in the Contract Documents), as an inducement to the Owner to execute this Contract, which

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representations and warranties shall survive the execution and delivery of the Contract and the Final Completion of the Work:

.1 that it is financially solvent, able to pay its debts as they mature, and possessed of sufficient working capital to complete the Work and perform its obligations under the Contract Documents;

.2 that it is able to furnish the tools, materials, supplies, equipment, and labor required to timely complete the Work and perform its obligation hereunder and has sufficient experience and competence to do so;

.3 that it is authorized to do business in the State where the Project is located and properly licensed by all necessary governmental, public, and quasi-public authorities having jurisdiction over it, the Work, or the site of the Project; and

.4 that the execution of the Contract and its performance thereof are within its duly-authorized powers.

§ 3.2 Review of Contract Documents and Field Conditions by Contractor

§ 3.2.1 ~~Execution of the Contract by the Contractor is a representation that the Contractor has visited the site, become generally familiar with local conditions under which the Work is to be performed, and correlated personal observations with requirements of the Contract Documents.~~ The Contractor represents and warrants by submission of a Proposal that he has carefully examined the Contract Documents, any soil test reports, drainage studies, geotechnical or other reports, and the site of the Work, and that, from his own investigations, he has satisfied himself as to the nature and location of the Work, the character, quality and quantity of surface and subsurface materials likely to be encountered, the character of equipment and other facilities needed for the performance of the Work, the general and local conditions and all other materials which may in any way affect the Work or its performance. Should the Contractor find discrepancies, omissions or conflicts within the Contract Documents, or be in doubt as to their meaning, the Contractor shall at once notify in writing the Architect and Owner, and Architect will issue a written addendum to all parties that is consistent with the Owner's Scope of the Work The Contractor shall not be entitled to any additional time or compensation for any additional work caused by the Contractor's fault, improper construction, or by Contractor's failure to carefully study and compare the Contract Documents to actual observable site conditions prior to execution of the Work.

§ 3.2.2 Because the Contract Documents are complementary, the Contractor shall, before starting each portion of the Work, carefully study and compare the various Drawings and other Contract Documents relative to that portion of the Work, as well as the information furnished by the Owner pursuant to Section 2.3.4, shall take field measurements of any existing conditions related to that portion of the Work, and shall observe any conditions at the site affecting it. These obligations are for the purpose of facilitating coordination and construction by the Contractor and are ~~not~~ for the purpose of discovering errors, omissions, or inconsistencies in the Contract Documents; ~~however,~~ the Contractor shall promptly report to the Architect any errors, inconsistencies or omissions discovered by or made known to the Contractor as a request for information in such form as the Architect may require. ~~It is recognized that the Contractor's review is made in the Contractor's capacity as a contractor and not as a licensed design professional, unless otherwise specifically provided in the Contract Documents.~~ Contractor shall not perform any Work involving an error, inconsistency, or omission without further instructions to Contractor or revised Construction Documents from the Architect.

§ 3.2.3 Neither the Owner nor ~~T~~the Contractor is ~~not~~ required to ascertain that the Contract Documents are in accordance with applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities, but the Contractor shall promptly report to the Architect any nonconformity discovered by or made known to the Contractor as a request for information in such form as the Architect may require.

3.2.3.1 Any design errors or omissions noted by the Contractor during this review shall be reported promptly to the Architect, but it is recognized that the Contractor's review is made in the Contractor's capacity as a contractor and not as a licensed design professional, unless otherwise specifically provided in the Contract Documents

§ 3.2.4 If the Contractor has knowledge that any of the products or systems specified will perform in a manner that will limit the Contractor's ability to satisfactorily perform the Work or to honor his warranty, or will result in a limitation of or interference with the Owner's intended use, then the Contractor shall promptly notify the Architect and Owner in writing, providing substantiation for his position. Any necessary changes, including substitution of

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materials, shall be accomplished by appropriate Modification. If the Contractor believes that additional cost or time is involved because of clarifications or instructions the Architect issues in response to the Contractor's notices or requests for information pursuant to Sections 3.2.2, ~~or~~ 3.2.3, or 3.2.3.1, the Contractor shall submit Claims as provided in Article 15. If the Contractor fails to perform the obligations of Sections 3.2.2, ~~or~~ 3.2.3, or 3.2.3.1, the Contractor shall pay such costs and damages to the Owner, subject to Section 15.1.7, as would have been avoided if the Contractor had performed such obligations. Contractor shall take field measurements, verify field conditions, and shall carefully compare them to the Construction Documents. ~~If t~~The Contractor ~~performs those obligations, the Contractor~~ shall ~~not~~ be liable to the Owner or Architect for damages resulting from errors, inconsistencies or omissions in the Contract Documents, for differences between field measurements or conditions and the Contract Documents, or for nonconformities of the Contract Documents to applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities when the Contractor recognized or should have recognized such error, inconsistency, omissions or difference, and failed to report it to the Architect. Contractor shall not be entitled to additional compensation or additional Work caused by Contractor's failure to carefully study and compare the Construction Documents prior to the execution of the Work.

3.2.5 Prior to performing any Work, and only if applicable, Contractor shall locate all utility lines as shown and located on the plans and specifications, including the telephone company lines and cables, sewer lines, water pipes, gas lines, electrical lines, including, but not limited to, all buried pipelines and buried telephone cables, and shall perform any Work in such a manner so as to avoid damaging any such lines, cables, pipes, and pipelines. In addition, Contractor shall independently determine the location of same. Contractor shall be responsible for any damage done to such utility lines, cables, pipes, and pipelines during its Work, and shall be responsible for any loss, damage, or extra expense resulting from such damage. Repairs shall be made immediately to restore all service. Any delay for such break shall be attributable to Contractor. In addition, and only if applicable, Contractor shall review the appropriate AHERA and hazardous materials surveys for the particular campuses involved in the Project, and shall notify all Subcontractors and Sub-subcontractors of the necessity to review said surveys. Contractor shall perform any Work in such a manner as to avoid damaging, exposing, or dislodging any asbestos-containing materials that are clearly identified and located in AHERA and other hazardous material surveys. Before performing any portion of the Work, the Contractor shall fully investigate all physical aspects of the Project Site and verify all dimensions, measurements, property lines, grades and elevations, existing improvements, and general suitability of existing conditions at the Project site. If applicable, Contractor shall comply with U.S. Environmental Protection Agency rules concerning renovating, repairing, or painting work in schools built prior to 1978 involving lead-based paint.

3.2.6 The Owner shall be entitled to deduct from the Contract Sum, amounts paid to the Architect for the Architect to evaluate and respond to the Contractor's requests for information, where such information was available to the Contractor from a careful study and comparison of the Contract Documents, field conditions, Owner provided information, Contractor-prepared coordination drawings, or prior Project correspondence or documentation. If, in the reasonable opinion of the Architect, the Contractor does not make reasonable effort to comply with any of the above requirements of the Contract Documents, and this causes Architect or his Consultants to expend an unreasonable amount of time in the discharge of the duties imposed by the Contract Documents, then the Contractor shall bear the cost of compensation for the Architect's additional services made necessary by such failure.

3.2.7 The Contractor shall arrange meetings prior to commencement of the Work of all major Subcontractors to allow the Subcontractors to demonstrate an understanding of the Construction and Contract Documents to the Architect and to allow the Subcontractors to ask for interpretations, when necessary. The Contractor and each Subcontractor shall be evaluated and satisfy themselves as to the conditions and limitations under which the Work is to be performed, including:

.1 The location, condition, layout, drainage, and nature of the Project site and surrounding areas;
.2 Generally prevailing climatic conditions;
.3 Anticipated labor supply and costs;
.4 Availability and cost of materials, tools, and equipment; and
.5 Other similar issues.

§ 3.3 Supervision and Construction Procedures

§ 3.3.1 The Contractor shall supervise and direct the Work, using the Contractor's best skill and attention. The Contractor shall be solely responsible for, and have control over, construction means, methods, techniques, sequences, and procedures, and for coordinating all portions of the Work under the Contract. If the Contract

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Documents give specific instructions concerning construction means, methods, techniques, sequences, or procedures, the Contractor shall evaluate the jobsite safety thereof and shall be solely responsible for the jobsite safety of such means, methods, techniques, sequences, or procedures. If the Contractor determines that such means, methods, techniques, sequences or procedures may not be safe, the Contractor shall give timely written notice to the Owner and Architect, and shall propose alternative means, methods, techniques, sequences, or procedures. The Architect shall evaluate the proposed alternative solely for conformance with the design intent for the completed construction. Unless the Architect objects, in writing, to the Contractor's proposed alternative, the Contractor shall perform the Work using its alternative means, methods, techniques, sequences, or procedures.

Contractor shall attend weekly, or as otherwise directed by Owner, job site progress meetings. Program Manager shall conduct such meetings; and, shall manage Architect's recording, transcribing and distributing minutes to attendees, Architect, and other appropriate parties

§ 3.3.2 The Contractor shall be responsible to the Owner for acts and omissions of the Contractor's employees, Subcontractors and their agents and employees, and other persons or entities performing portions of the Work for, or on behalf of, the Contractor or any of its Subcontractors. It is understood and agreed that the relationship of Contractor to Owner shall be that of an independent Contractor. Nothing contained herein or inferable here from shall be deemed or construed to (1) make Contractor the agent, servant or employee of the Owner, or (2) to create any partnership, joint venture, or other association between the Owner and Contractor. Any direction or instruction by Owner or any of its authorized representatives in respect to the Work shall relate to the results the Owner desires to obtain from the Work, and shall in no way affect Contractor's independent Contractor status described herein. As part of that responsibility, Contractor shall enforce the Owner's alcohol-free, drug-free, tobacco-free, harassment-free, and weapon-free policies and zones, which will require compliance with those policies and zones by Contractor's employees, subcontractors, and all other persons carrying out the Contract. Contractor shall require all construction workers, whether Contractor's own forces or the forces of Contractor's subcontractors, while on Owner's property to refrain from committing any criminal conduct, using tobacco products, possessing or drinking alcoholic beverages, possessing or using illegal drugs or controlled substances, carrying or possessing weapons, speaking profane and/or offensive language, or engaging in any inappropriate interactions of any nature whatsoever with students and employees, including talking, touching, staring or otherwise contributing to a hostile or offensive environment for Owner's students and employees. All areas of campus, other than the defined construction area, shall be off limits to Contractor's forces, unless their work assignment specifies otherwise. Contractor shall also require adequate and appropriate dress and identification of Contractor's employees, subcontractors, and all other persons carrying out the Work. Contractor shall require all construction workers, whether Contractor's own forces or the forces of Contractor's subcontractors, to wear identification tags on the front of their persons during all times that they are on Owner's property. Such identification tags shall contain a current photograph and the worker's full name in a typeface large enough to be seen from a reasonable distance. The Contractor shall further ensure that no on-site fraternization shall occur between personnel under the Contractor's and Subcontractor's direct or indirect supervision and Owner's students or employees and the general public. Failure of an individual to adhere to these standards of conduct shall result in the immediate removal of the offending employee from all construction on any of Owner's property. Repeated removal of Contractor's or Contractor's subcontractor's forces, or one serious infraction, shall constitute a substantial breach of the Contract justifying the immediate termination by Owner pursuant to Article 14. Contractor shall require all construction workers, whether Contractor's own forces or the forces of Contractor's subcontractor, to park their personal motor vehicles on Owner's property only in the parking places designated by the Owner's campus principal. Any vehicles not parked in the appropriate locations shall be towed at the vehicle owner's sole expense. Contractor shall follow, and shall require all employees, agents, or subcontractors to follow, the tree ordinance of the municipality in which the Project is located. In addition, if not covered by the municipal tree ordinance, Contractor shall barricade and protect all trees on the Project, which shall be included in the Cost of the Work. Contractor shall institute a theft deterrence program designed to restrict construction worker access to properties of Owner that are currently in use, to maintain supervision of Contractor's and Contractor's subcontractor's forces, and to reimburse the Owner or those persons suffering a theft loss which results from Contractor's forces or Contractor's subcontractor's forces' actions, omissions, or failure to secure the Work connecting or adjacent to property of Owner.

§ 3.3.3 The Contractor shall be responsible for inspection of portions of Work already performed to determine that such portions are in proper condition to receive subsequent Work. Contractor shall execute the Work in a good and workmanlike manner, continuously and diligently in accordance with generally accepted standards of construction practice for construction of projects similar to the Project, using qualified, careful and efficient workers and in conformity with the provisions of the Contract Documents.

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3.3.4 The Contractor shall properly and efficiently coordinate the timing, scheduling, and routing of all Work performed by all sub-contractors and sub-subcontractors.

3.3.5 To the extent that any portion of the Work requires a trench excavation exceeding five (5') feet in depth, in accordance with Texas Health and Safety Code § 756.023(a), Contractor shall fully comply, and shall require any applicable subcontractor to comply, with:

.1 The Occupational Safety and Health Administration standards for trench safety in effect for the Construction of the Work;
.2 The special shoring requirements, if any, of the Owner;
.3 Any geotechnical information obtained by Owner for use by the Contractor in the design of the trench safety system; and
.4 Trench excavation safety protection shall be a separate pay item, and shall be based on linear feet of trench excavated. Special shoring requirements shall also be a separate pay item, and shall be based on the square feet of shoring use.

3.3.6 The Contractor shall review Subcontractor safety programs, procedures, and precautions in connection with performance of the Work. However, the Contractor's duties shall not relieve any Subcontractor(s) or any other person or entity (e.g. a supplier), including any person or entity with whom the Contractor does not have a contractual relationship, of their responsibility or liability relative to compliance with all applicable federal, state, and local laws, rules, regulations, and ordinances which shall include the litigation to provide for the safety of their employees, persons, and property and their requirements to maintain a work environment free of recognized hazards. The foregoing notwithstanding, the requirements of this Paragraph are not intended to impose upon the Contractor any additional obligations that the Contractor would not have under any applicable state or federal laws, including, but not limited to, any rules, regulations, or statutes pertaining to the Occupations Safety and Health Administration.

3.3.7 It is understood and agreed that the relationship of Contractor to Owner shall be that of an independent contractor. Nothing contained in this Contract or inferable from this Contract shall be deemed or construed to: 1) make Contractor the agent, servant or employee of the Owner; or 2) create any partnership, joint venture, or other association between Owner and Contractor. Any direction or instruction by Owner or any of its authorized representatives in respect of the Work, shall relate to the result the Owner desires to obtain from the Work, and shall in no way affect Contractor's independent contractor status. Pursuant to Texas Labor Code § 214.008, the Contractor and any subcontractor on the Project, shall properly classify, as an employee or an independent contractor, in accordance with Texas Labor Code Chapter 201, any individual the Contractor or subcontractor directly retains and compensates for services performed in connection with this Contract. Any Contractor or subcontractor who fails to properly classify such an individual, may be subject to penalties of Texas Labor Code § 214.008(c).

§ 3.4 Labor and Materials

§ 3.4.1 These Contract Documents shall not be construed to deny or diminish the right of any person to work because of the person's membership or other relationship status with respect to any organization. Texas Government Code § 2269.054. These Contract Documents shall also not prohibit, require, discourage or encourage a person, or discriminate against a person bidding on this contract from entering into or declining to enter into, or adhering to, an agreement with a collective bargaining organization relating to this Project. Texas Government Code § 2269.0541. Unless otherwise provided in the Contract Documents, the Contractor shall provide and pay for qualified, careful, and efficient workers and labor, eligible to work in accordance with state and federal law. Contractor shall appropriately classify all workers in accordance with the Fair Labor Standards Act, its implementing regulations, and Texas Labor Code § 214.008. In addition, unless otherwise provided in the Contract Documents, the Contractor shall provide and pay for materials, equipment, tools, construction equipment and machinery, water, heat, utilities, transportation, and other facilities and services necessary for proper execution and completion of the Work, whether temporary or permanent and whether or not incorporated or to be incorporated in the Work. Before ordering any material or doing any Work, Contractor shall verify all dimensions and check all conditions in order to assure Contractor that they are the same as those in Drawings, Specifications, and other Construction Documents. Any inconsistency shall be brought to the attention of the Architect. In the event that discrepancies occur between ordered material and actual conditions and Architect was not notified beforehand, then costs to correct such discrepancies shall be borne by Contractor.

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§ 3.4.2 Except in the case of minor changes in the Work approved by the Architect in accordance with Section 3.12.8 or ordered by the Architect in accordance with Section 7.4, the Contractor may make substitutions only with the prior written consent of the Owner, after evaluation by the Architect and Program Manager ~~and~~ in accordance with a Change Order or Construction Change Directive.

3.4.2.1 After evaluation by the Architect, substitutions and alternates may be rejected by the Architect or Program Manager without explanation and will be considered only under one or more of the following conditions: (i) the proposal is required for compliance with interpretation of code requirements or insurance regulations then existing; (ii) specified products are unavailable through no fault of the Contractor; (iii) and when, in the judgment of the Architect, a substitution would be substantially in the Owner's best interests, in terms of cost, time, or other considerations.

3.4.2.2 The Contractor must submit to the Architect: (i) a full explanation of the proposed substitution and submittals of all supporting data, including technical information, catalog cuts, warranties, test results, installation instructions, operating procedures, and other like information necessary for a complete evaluation for the substitution: (ii) a written explanation of the reasons the substitution should be considered, including the benefits to the Owner and the Work in the event the substitution is acceptable; (iii) the adjustment, if any, in the Contract Sum; (iv) the adjustment, if any, in the time of completion of the Contract and the construction schedule; and (v) an affidavit stating (a) the proposed substitution conforms to and meets all requirements of the pertinent Specifications and the requirements shown on the Drawings, and (b) the Contractor accepts the warranty and will coordinate the Work to be complete in all respects, as if originally specified by the Architect. Proposals for substitution shall be submitted in writing to the Architect in sufficient time to allow the Architect no less than fifteen (15) working days for review. No substitutions will be considered or allowed without the Contractor's submittals of complete substantiating data and information.

3.4.2.3 Whether or not the Architect accepts any proposed substitution, the Contractor shall reimburse the Owner for any fees charged by the Architect or other consultants for evaluating each proposed substitution.

§ 3.4.3 The Contractor shall enforce strict discipline and good order among the Contractor's employees and other persons carrying out the Work. The Contractor shall not permit employment of unfit persons or persons not properly skilled in tasks assigned to them. THE CONTRACTOR RELEASES, INDEMNIFIES AND HOLDS HARMLESS THE OWNER FOR CONTRACTOR'S FORCES' NON-COMPLIANCE WITH OWNER'S DRUG-FREE, ALCOHOL-FREE, WEAPON-FREE, HARASSMENT-FREE, AND TOBACCO-FREE ZONES, CONTRACTOR'S FORCES' NON-COMPLIANCE WITH CRIMINAL LAW, OR CONTRACTOR'S OR CONTRACTOR'S FORCES' NON-COMPLIANCE WITH IMMIGRATION LAW OR REGULATIONS. Any individual found by Owner to have violated these restrictions is subject to permanent removal from the Project, at the Owner's request. Contractor shall place similar language in its subcontract agreements, requiring the Subcontractors and Sub-subcontractors to be responsible for their own forces, and Contractor shall cooperate with the Owner to ensure Subcontractor and Sub-subcontractor compliance.

3.4.4 Including, but not limited to, the specific requirement of Article 10, Contractor, its subcontractors and vendors shall bear responsibility for compliance with all federal, state, and local laws, regulations, guidelines, and ordinances pertaining to work safety and applicable to the Work. Contractor further recognizes that the Owner and Architect do not owe the Contractor any duty to supervise or direct his work so as to protect the Contractor from the consequences of his own conduct.

3.4.5 Pursuant to Texas Education Code § 44.034, Contractor must give advance written notice to the Owner if the Contractor or an owner or operator of the Contractor has been convicted of a felony. The notice must include a general description of the conduct resulting in the conviction of a felony. The Owner may terminate this Contract if the Owner determines that the Contractor failed to give such notice or misrepresented the conduct resulting in the conviction. This paragraph requiring advance notice does not apply to a publicly-held corporation.

3.4.6 CRIMINAL HISTORY CHECKS

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3.4.6.1 So that Owner can obtain the national criminal history record information required by Texas Education Code Section 22.08341 on all "covered employees" (as defined in Section 3.4.6.3) of Contractor, its subcontractors, or any subcontracting entities who will perform the Work, Contractor shall submit to Owner the name and all necessary identifying information necessary to enable Owner to obtain the national criminal history information on those covered employees before they begin the Work. Contractor's submission will include the employee's written authorization for Owner to obtain such criminal history information. Owner may, in its sole discretion, prohibit the use of any employee to perform the Work after its review of the criminal history information, but cannot disclose the criminal history information to Contractor. Contractor shall reimburse Owner for Owner's costs incurred in obtaining the criminal history information. Contractor's violation of this section shall constitute a substantial failure under Article 14.

3.4.6.2 Contractor will not assign any "covered employee" with a "disqualifying criminal history," as those terms are defined below, to work on the Project. If Contractor receives information that a covered employee has a reported disqualifying criminal history, then Contractor will immediately remove the covered employee from the Project and notify the Owner in writing within three (3) business days. If the Owner objects to the assignment of any covered employee on the basis of the covered employee's criminal history record information, then Contractor agrees to discontinue using that covered employee to provide services on Owner's Project. If Contractor has taken precautions or imposed conditions to ensure that the employees of Contractor and any subcontractor will not become covered employees, Contractor will ensure that these precautions or conditions continue throughout the time the contracted services are provided.

3.4.6.3 For the purposes of this Section, "covered employees" means employees, agents, or applicants of Contractor who has or will have continuing duties related to the services to be performed on Owner's Project and has or will have direct contact with Owner's students. The Owner will decide what constitutes direct contact with Owner's students. "Disqualifying criminal history" means: any conviction or other criminal history information designated by the Owner; any felony or misdemeanor conviction that would disqualify a person from obtaining educator certification under Texas Education Code § 21.060, and 19 Texas Administrative Code § 249.16; or one of the following offenses, if at the time of the offense, the victim was under 18 years of age or enrolled in a public school; a felony offense under Texas Penal Code Title 5 Offense Against Persons; an offense for which a defendant is required to register as a sex offender under Texas Code of Criminal Procedure Chapter 62; or an equivalent offense under federal law or the laws of another state.

3.4.7 OWNER'S ADDITIONAL REQUIREMENTS RELATED TO CRIMINAL HISTORIES

In addition, as provided in Section 3.4.6.1 above, Owner or Contractor will at least annually obtain criminal history record information that relates to any employee, agent, or applicant of the Contractor, if the person has or will have duties related to the Project, and the duties are or will be performed on Owner's Project, or at another location where students are likely to be present. Contractor shall assume all expenses associated with the background checks and shall immediately remove any employee, agent, or subcontractor who was convicted of a felony or a misdemeanor involving moral turpitude from Owner's property, or other location where students are likely to be present. Owner shall determine what constitutes "moral turpitude" or a "location where students are likely to be present."

3.4.7.1 If the Contractor is the person or owner or operator of the business entity, that individual may not self-certify regarding the criminal history record information and its review, and must submit original evidence acceptable to the Owner with this ~~Agreement~~Contract showing compliance

3.4.8 PREVAILING WAGE RATES

3.4.8.1 Contractor, Contractor's Subcontractors and Sub-subcontractors shall pay all workers not less than the general prevailing rate of per diem wages for work of a similar character where the project is located as detailed in the "Minimum Wage Schedule" attached to this Contract. Wages listed are minimum rates only. However, no claims for additional compensation above the Contract Sum shall be considered by the Owner because of payments of wage rates in excess of the applicable rate provided herein. Texas Government Code § 2258.001 *et seq*.

3.4.8.2 Contractor shall forfeit, as a penalty to the Owner, $60 for each laborer, worker, or mechanic, employed for each calendar day or part of the day that the worker is paid less than the wage rates stipulated in the Contract Documents.

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3.4.8.3 Owner reserves the right to receive and review payroll records, payment records, and earning statements of employees of Contractor, and of Contractor's Subcontractors and Sub-subcontractors.

3.4.8.4 In executing the Work under the Contract Documents, Contractor shall comply with all applicable state and federal laws, including but not limited to, laws concerned with labor, equal employment opportunity, safety and minimum wages.

3.4.8.5 If no schedule is attached to the Contract, Contractor shall use the wage rates contained in the Project Manual for the Project. If no wage rates are in the Project Manual, then the parties shall use the wage rate determined by the U.S. Department of Labor in accordance with the Davis-Bacon Act, 40 U.S.C. § 276a, (which can be accessed on the internet at https://www.wdol.gov/or https://beta.sam.gov/) effective as of the date of this Contract.

§ 3.5 Warranty

§ 3.5.1 The Contractor warrants to the Owner and Architect that materials and equipment furnished under the Contract will be of good quality and new unless the Contract Documents require or permit otherwise. The Contractor further warrants that the Work will conform to the requirements of the Contract Documents and will be free from defects, except for those inherent in the quality of the Work the Contract Documents require, ~~or permit~~ and that the Work will conform to the requirements of the Contract Documents.~~permit~~. The Contractor further warrants that Contractor shall perform the Work in a good and workmanlike manner, continuously and diligently in accordance with generally accepted standards of construction practice for construction of projects similar to the Project, except to the extent the Contract Documents expressly specify a higher degree of finish or workmanship, in which case the standard shall be the higher standard. All material shall be installed in a true and straight alignment, level and plumb; patterns shall be uniform; and jointing of materials shall be flush and level, unless otherwise directed in writing by the Architect. Work, materials, or equipment not conforming to these requirements may be considered defective. The Contractor's warranty excludes remedy for damage or defect caused by abuse, alterations to the Work not executed by the Contractor, improper or insufficient maintenance (unless such maintenance is Contractor's responsibility), improper operation, or normal wear and tear and normal usage, but such exclusions shall only apply after Owner has taken occupancy of the damaged or defective portion of the Project. If required by the Architect, the Contractor shall furnish satisfactory evidence as to the kind and quality of materials and equipment. Notwithstanding anything in the Contract Documents to the contrary, Owner and Contractor expressly agree that the warranties stated herein shall mean the individual warranties associated with each particular Work within the Project, and each such individual warranty shall run from the applicable Work's Final Completion date (unless otherwise expressly provided in the applicable Contract Documents for that particular Work.) Contractor's express warranty is in addition to, and not in lieu of, Owner's other available remedies. All required warranties on equipment, machinery, materials, or components shall be submitted to the Architect on the manufacturer's or supplier's approved forms for delivery to the Owner. The warranties set out in this Subparagraph are not exclusive of any other warranties or guarantees set out in other places in the Contract Documents or expressed or implied under applicable law.

§ 3.5.2 ~~All material, equipment, or other special warranties required by the Contract Documents shall be issued in the name of the Owner, or shall be transferable to the Owner, and shall commence in accordance with Section 9.8.4~~Contractor shall certify that the ~~Project~~Work has been constructed in general conformance with the Architect's or Engineer's plans, specifications, and Construction Documents, as modified from time to time pursuant to the terms of the Contract Documents. Contractor shall fully complete a "Certification of Project Completion" as required by 19 Texas Administrative Code § 61.1040~~36~~.

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3.5.3 In the event of failure of materials, products, or workmanship, either during construction or the warranty period, the Contractor shall take appropriate measures to ensure correction of defective Work or replacement of the defective items, without cost to the Owner. Such warranty shall be maintained notwithstanding that certain systems may be activated prior to Substantial Completion as required for the satisfactory completion of the Project. Upon written notice from the Owner or Architect, the Contractor shall promptly remedy defects as covered by Contractor's warranty. If Contractor does not respond to the written notice, either by beginning corrective work or notifying Owner in writing regarding when corrective work will begin, within ten (10) days of Contractor's receipt of the written notice, then the Owner may take measures to correct the Work and Contractor will be obligated to reimburse Owner's costs. The provisions of this subparagraph shall be in addition to, and not in lieu of, any other rights and remedies available to the Owner.

3.5.3.1 All required warranties on equipment, machinery, materials, or components shall be submitted to the Architect on the manufacturer's or supplier's approved forms at the time of Substantial Completion

3.5.4 When deemed necessary by the Owner and prior to installation of any item specifically made subject to a performance standard or regulatory agency standard under any provision of the Contract Documents, Contractor shall furnish proof of conformance to the Architect. Proof of conformance shall be in the form of:

.1 an affidavit from the manufacturer certifying that the item is in conformance with the applicable standards; or

.2 an affidavit from a testing laboratory certifying that the product has been tested within the past year and is in conformance with the applicable standards; or

.3 such further reasonable proof as is required by the Architect.

3.5.5 The Contractor agrees to issue the warranty (or warranties) in the name of the Owner, or assign the warranty (or warranties) to the Owner at Final Completion of the Work, such assignment to be effective no later than Final Completion, for any and all material, equipment, fixtures, and furniture (if supplied or installed by Contractor or its subcontractor), or other special warranties, and manufacturers' warranties relating to materials and labor used in the Work. Contractor further agrees to perform the Work in such manner so as to preserve any and all manufacturer's warranties. All forms will be required to be submitted prior to Final Payment.

3.5.6 The warranties of Contractor provided in Section 3.5 shall in no way limit or abridge the warranties of the suppliers of equipment and systems which are to comprise a portion of the Work and all such warranties shall be in form and substance as required by the Contract Documents. Contractor shall take no action or fail to act in any way which results in the termination or expiration of such third party warranties or which otherwise results in prejudice to the rights of Owner under such warranties. Contractor agrees to provide all notices required for the effectiveness of such warranties and shall include provisions in the contracts with the providers and manufacturers of such systems and equipment whereby Owner shall have a direct right, but not a duty, of enforcement of such warranty obligations.

3.5.7 Contractor shall maintain a complete and accurate schedule of the date(s) of Substantial Completion, the date(s) of Final Completion, and the dates upon which the warranty under Section 12.2 herein on each phase or building will expire. Contractor shall provide a copy of such schedules to Owner and Architect. Prior to termination of the warranty period under Section 12.2 herein, Contractor shall accompany Owner and Architect on re-inspection of each Work in the Project and Contractor shall be responsible from correcting any warranty items which are observed or reported during the warranty period under Section 12.2 herein. Contractor shall prosecute such warranty work under Section 12.2 herein without interruption until accepted by Owner and Architect, even though such work shall extend beyond the warranty period under Section 12.2 herein. If Contractor fails to provide the schedules to Owner and Architect, Contractor's warranty obligation described herein shall continue until such inspection is conducted and deficiencies are corrected.

3.5.8 Prior to receipt of Final Payment, Contractor shall:

.1 Obtain duplicate original warranties, executed by all subcontractors, making the dates of beginning of the warranties the Date of Final Completion; and the warranties of suppliers and manufacturers, making the dates of beginning of the warranties no later than the Date of Final Completion;

.2 Verify that the documents are in proper form and contain full information;

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.3 Co-sign warranties when required;

.4 Bind all warranties in commercial quality 8-1/2 X 11 inch three-ring binder, with hardback, cleanable, plastic covers;

.5 Label the cover of each binder with a typed or printed title labeled "WARRANTIES", along with the title of the Project, name, address, and telephone number of Contactor, and name of its responsible principal;

.6 Include a Table of Contents, with each item identified by the number and title of the specification section under which the product is specified;

.7 Separate each warranty with index tab sheets keyed to the Table of Contents listing; and

.8 Deliver warranties and bonds in the form described above, to the Architect who will review same prior to submission to the Owner.

3.5.8.1 Contractor and Owner acknowledge that the Project may involve construction work on more than one school building for the Owner. Each building, or approved phase of each building, shall have its own, separate, and independent date of substantial completion, dates upon which the one-year warranty on each phase or building, which is substantially complete, will expire, and dates of final completion. Contractor agrees to provide notice of the warranty expiration date to Owner and Architect at least one month prior to the expiration of the one (1) year warranty period on each building or each phase of the building that has been substantially completed. If Owner, Architect or Program Manager discovers during the warranty period, deficiencies not previously reported, Contractor shall accompany the Owner, Architect and Program Manager on an inspection of such deficiencies and Contractor shall be responsible for correcting any such deficiencies not caused by the Owner or the use of the building. For extended warranties required by various sections, i.e., roofing, compressors, mechanical equipment, Owner will notify the Contractor of deficiencies and Contractor shall start remedying these defects within fifteen (15 days of initial notification from Owner. Contractor shall prosecute the work without interruption until accepted by the Owner and the Architect, even though such prosecution should extend beyond the limit of the warranty period. If Contractor fails to provide notice of the expiration of the one (1) year warranty period at least one month prior to the expiration date, Contractor's warranty obligation described in this paragraph shall continue until such inspection is conducted and any deficiencies found in the inspection corrected Contractor shall certify that the Work has been constructed in accordance with the Contract Documents. Any work performed by the Contractor that is not in accordance with the Contract Documents is defective and a breach of this agreement unless the Owner has agreed in writing to waive the defect. The Contractor shall provide all reasonable assistance in achieving compliance with building code specifications, accessibility standards, and Texas Education Agency Commissioner's rules in the Work.

§ 3.6 Taxes

The Contractor shall pay sales, consumer, use and similar taxes for the Work provided by the Contractor that are legally enacted when bids are received or negotiations concluded, whether or not yet effective or merely scheduled to go into effect. Owner is an exempt entity under the tax laws of the State of Texas. Texas Tax Code § 151.309; 34 TAC § 3.322. The Owner represents that this Project is eligible for exemption from the State Sales Tax on tangible personal property and material incorporated in the Project, provided that the Contractor fulfills the requirements of the Texas Tax Code § 151.309; § 151.310; § 151.311, and 34 TAC § 3.291 and § 3.287. For the purpose of establishing exemptions, it is understood and agreed that the Contractor may be required to segregate materials and labor costs at the time a Contract is awarded. Contractor will accept a Certificate of Exemption from the Owner, pursuant to Texas Tax Code § 151.054(e), § 151.155, and 34 TAC § 3.287. Contractor shall obtain Certificates of Resale from Contractor's suppliers. Texas Tax Code § 151.154; 34 TAC § 3.285. Failure of Contractor or any Sub-Contractor to obtain Certificates of Resale from their suppliers shall make the Contractor or Sub-Contractor responsible for absorbing the tax without compensation from Owner. Contractor shall pay all necessary local, county, and state taxes, income tax, compensation tax, social security, and withholding payments, as required by law. CONTRACTOR HEREBY RELEASES, INDEMNIFIES, AND HOLDS HARMLESS OWNER FROM ANY AND ALL CLAIMS AND DEMANDS MADE AS A RESULT OF THE FAILURE OF CONTRACTOR OR ANY SUBCONTRACTOR TO COMPLY WITH THE PROVISIONS OF ANY OR ALL SUCH LAWS AND REGULATIONS.

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3.6.2 ~~1~~ The Dallas Independent School District is an exempt organization as defined by the Limited Sales and Excise Use Tax Act of Texas. The Contractor may issue an exemption certificate in lieu of sales tax on the purchase, rental or lease of all materials, supplies, equipment used or consumed and other tangible personal property incorporated into the property being improved by virtue of this Contract, as well as all materials, supplies, equipment and other tangible personal property used or consumed by the Contractor in performing this Contract with the Dallas Independent School District. The Contractor may issue exemption certificate(s) to its suppliers in lieu of said sales tax for all of said materials and supplies. The uses of said materials and supplies for which an exemption from the said sales tax is claimed and any such exemption certificate(s), shall comply with the applicable rulings of the State Comptroller.

3.6.3 ~~2~~ The Contractor shall be held to have studied all tax laws for the State of Texas, the County of Dallas, Texas and the City of Dallas, Texas, and shall pay all taxes for which he may be liable as a consumer or user of goods, or otherwise without addition to the contract price. The Contractor shall pay all sales, consumer, use and other similar taxes required by law.

3.6.4 ~~3~~ Title to all goods or materials purchased under a~~s~~ resale certificate shall vest in the District at the time of initial possession by the Program Manager and shall be used only in performance of Services under this ~~Agreement~~Contract. Program Manager shall cause such items to promptly be marked, labeled or otherwise physically identified as the District's property. Program Manager shall cause items purchased under a resale certificate to send the receiving ticket to the District to be added to inventory before use by the Program Manager. Any tangible personal property purchased under a resale certificate as described above not fully used up in the Services shall remain with the District

§ 3.7 Permits, Fees, Notices and Compliance with Laws

§ 3.7.1 ~~Unless otherwise provided in the Contract Documents, the Contractor shall secure and pay for the building permit as well as for other permits, fees, licenses, and inspections by government agencies necessary for proper execution and completion of the Work that are customarily secured after execution of the Contract and legally required at the time bids are received or negotiations concluded~~After Architect has filed the plans and specifications with the Texas Department of Licensing and Regulation, Architect shall notify Contractor that Contractor may make and submit the applications for the building permit. The ~~Owner~~Contractor shall pay the municipality directly for the building permit and all other development "impact" fees, if any. The Contractor shall continue to be responsible for payment of other permits, governmental fees, licenses and inspections necessary for proper execution of the Contract and which are legally required when bids or proposals are received. Such fees and expenses shall only be reimbursable to Contractor if expressly agreed to herein.

Architect shall assist Contractor in obtaining an Occupancy Permit by accompanying governing officials during inspections, including the architectural barrier inspection and correction, of the Project, if requested to do so by the Program Manager or the Owner. Architect shall assist the Contractor in obtaining the Certificate of Occupancy prior to the issuance of the Certificate of Substantial Completion.

3.7.1.1 The Owner shall pay directly to the governing authority the cost of all permanent property utility assessments and similar connection charges.

3.7.1.2 The Contractor shall pay directly all temporary utility charges, tap charges, and water meter charges, without reimbursement from Owner. After consultation with the Owner, the Contractor shall also obtain all permits and approvals, and pay all fees and expenses, if any, associated with National Pollutant Discharge Elimination System (NPDES) regulations administered by the Environmental Protection Agency (EPA) and local authorities, if applicable, that require completion of documentation and/or acquisition of a "Land Disturbing Activities Permit" for the Project. Also after consultation with the Owner, the Contractor shall obtain all permits and approvals, and pay all fees and expenses, if any, associated with Storm Water Pollution Prevention and Pollution Control Plan (SWPPP) regulations administered by the Texas Commission on Environmental Quality (TCEQ) and local authorities. Contractor's obligations under this Section may or may not require it to obtain or perform engineering services during the pre-construction phase to prepare proper drainage for the construction sites. Any drainage alterations made by Contractor during the construction process, which require the issuance of a permit, shall be at Contractor's sole cost. Reimbursable expenses shall not include any fines or penalties assessed against the Contractor, Contractor's subcontractors, the Project, or the Owner.

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§ 3.7.2 The Contractor shall comply with and give notices required by applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities applicable to performance of the Work. In addition, Contractor shall authorize posting of any notices required of Owner pursuant to Texas Business and Commerce Code, Section 116.0001, or any notices concerning the Workers Compensation insurance carried by other parties involved in the Project, including without limitation, Architect, at the same location where Contractor posts notices regarding Workers Compensation. If applicable, the Contractor shall procure and obtain all bonds required of the Owner or the Contractor by the municipality in which the Project is located or by any other public or private body with jurisdiction over the Project. In connection with such bonds, the Contractor shall prepare all applications, supply all necessary back-up material, and furnish the surety with any required personal undertakings. The Contractor shall also obtain and pay all charges for all approvals for street closings, traffic control, parking meter removal, and other similar matters as may be necessary or appropriate from time to time for the performance of the Work.

§ 3.7.3 If the Contractor performs Work when Contractor knows~~ing~~ or reasonably should have known it to be contrary to applicable laws, statutes, ordinances, codes, rules and regulations, the Contract Documents, or lawful orders of public authorities, the Contractor shall assume appropriate responsibility for such Work and shall bear the costs attributable to correction.

§ 3.7.4 [*Intentionally deleted*] ~~Concealed or Unknown Conditions~~

~~If the Contractor encounters conditions at the site that are (1) subsurface or otherwise concealed physical conditions that differ materially from those indicated in the Contract Documents or (2) unknown physical conditions of an unusual nature that differ materially from those ordinarily found to exist and generally recognized as inherent in construction activities of the character provided for in the Contract Documents, the Contractor shall promptly provide notice to the Owner and the Architect before conditions are disturbed and in no event later than three 14(3) business days after first observance of the conditions. Contractor agrees that this is a reasonable notice requirement. The Architect will promptly investigate such conditions and, if the Architect determines that they differ materially, report findings and a recommended resolution in writing to Owner and Contractor. If Owner's Board of Trustees and Contractor cannot agree on an equitable adjustment to the Contract Sum or Contract Time, then either party may pursue alternative dispute resolution as provided for in Article 15, within ninety (90) days of the Architect's recommendation. If such conditions will cause an increase or decrease in the Contractor's cost of, or time required for, performance of any part of the Work, the Architect will recommend that an equitable adjustment be made in the Contract Sum or Contract Time, or both. If the Architect determines that the conditions at the site are not materially different from those indicated in the Contract Documents and that no change in the terms of the Contract is justified, the Architect shall promptly notify the Owner and Contractor, stating the reasons. If either party disputes the Architect's determination or recommendation, that party may submit a Claim as provided in Article 15.~~

§ 3.7.5 If, in the course of the Work, the Contractor encounters human remains or recognizes the existence of burial markers, archaeological sites or wetlands not indicated in the Contract Documents, the Contractor shall immediately suspend any operations that would affect them and shall notify the Owner and Architect in writing. Upon receipt of such notice, the Owner shall promptly take any action necessary to obtain governmental authorization required to resume the operations. The Contractor shall continue to suspend such operations until otherwise instructed by the Owner but shall continue with all other operations that do not affect those remains or features. Requests for adjustments in the Contract Sum and Contract Time arising from the existence of such remains or features may be made as provided in Article 15.

3.7.6 The Contractor shall be responsible for timely notification to and coordination with all utility companies regarding the provision of services to the Project. The Contractor shall inform the Architect and Program ~~at~~Manager at once when the Owner's participation is required, and the Architect shall immediately notify the Owner. Connections for temporary and permanent utilities and payment for temporary utilities services required for the Work, whether the Work is new construction or renovation of an existing facility, are the responsibility of the Contractor unless otherwise agreed. If the Work is new construction, the payment for temporary and/or permanent utility services shall be the responsibility of the Contractor until Substantial Completion.

3.7.6.1 The Owner shall pay directly to the relevant jurisdiction those fees presently called "Storm Water Disposal Fees" to the water and sewage departments. Contractor shall ascertain amounts and advise Architect. Water meter charges shall be paid by the Contractor

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§ 3.8 Allowances

§ 3.8.1 The Contractor shall include in the Contract Sum all allowances stated in the Contract Documents. Items covered by allowances shall be supplied for such amounts and by such persons or entities as the Owner may direct, unless required to do so by the terms of the Construction Documents.

§ 3.8.2 Unless otherwise provided in the Contract Documents,

- **.1** allowances shall cover the cost to the Contractor of materials and equipment delivered at the site ~~and all required taxes~~, less applicable trade discounts;
- **.2** Contractor's costs for unloading and handling at the site, labor, installation costs, overhead, profit, bonds, insurance, and other expenses contemplated for stated allowance amounts shall be included in the Contract Sum but not in the allowances; and
- **.3** whenever costs are more than or less than allowances, the Contract Sum or the Owner's Contingency, at Owner's discretion, unless required to do so by the terms of the Construction Documents, shall be adjusted accordingly ~~by Change Order~~. The amount of the adjustment~~Change Order~~ shall reflect (1) the difference between actual costs and the allowances under Section 3.8.2.1 and (2) changes in Contractor's costs under Section 3.8.2.2.

§ 3.8.3 Materials and equipment under an allowance shall be selected by the Owner ~~with reasonable promptness~~ , to avoid delay in the Work, provided that if a decision is needed to avoid delay, Contractor shall notify Architect and Program Manager in writing sufficiently in advance of needed date to allow reasonable time for selections to be made

3.8.4 When performing Work under allowances, Contractor shall solicit and receive not less than three (3) written proposals and shall provide the Work as directed by the Architect, upon Owner's written approval, on the basis of the best value to the District.

§ 3.9 Superintendent

§ 3.9.1 The Contractor shall employ a competent superintendent and necessary assistants who shall be in attendance at the Project site during performance of the Work. In addition, the Contractor may employ a project manager and necessary assistants who may supervise several Project sites. The superintendent shall represent the Contractor, and communications given to the superintendent shall be as binding as if given to the Contractor. Important communication shall be similarly confirmed in writing. Other communications shall be similarly confirmed on written request in each case. Questions about plan interpretation or directions shall be submitted to the Architect in the form of a written request for information and the Architect shall respond to such request for information in a reasonable and timely fashion. Contractor's selection of project manager or superintendent(s) shall be approved by Owner, and Contractor shall not replace the project manager or superintendent(s) without Owner's consent or until a replacement project manager or superintendent(s) has been selected in accordance with this Section. The Owner may reject or require removal of any job superintendent, project manager, or employee of the Contractor, Subcontractor, or Sub-Subcontractor involved in the Project. Contractor shall provide an adequate staff for the proper coordination and expedition of the Work. Owner reserves the right to require Contractor to dismiss from the Work any employee or employees that Owner may deem incompetent, careless, insubordinate, or in violation of any provision in these Contract Documents. This provision is applicable to Subcontractor, Sub-Subcontractor, and their employees.

§ 3.9.2 ~~The Contractor, as soon as practicable after award of the Contract, shall notify the Owner and Architect of the name and qualifications of a proposed superintendent. Within 14 days of receipt of the information, the Architect may notify the Contractor, stating whether the Owner or the Architect (1) has reasonable objection to the proposed superintendent or (2) requires additional time for review. Failure of the Architect to provide notice within the 14-day period shall constitute notice of no reasonable objection.~~

§ 3.9.3 ~~The~~ Contractor's superintendent shall be present full-time on the site as soon as possible after commencement of the Work, and shall remain~~ed~~ assigned to this Work and present on the site during performance of the Work, throughout the course of the Work, until items requiring completion or correction, identified at Substantial Completion pursuant to Section 9.8, have been completed or corrected. From Substantial Completion until Final Completion, the superintendent shall be on the site as necessary to ensure that Final Completion occurs within 30 days of Substantial Completion~~not employ a proposed superintendent to whom the Owner or Architect has made reasonable and timely objection. The Contractor shall not change the superintendent without the Owner's consent, which shall not unreasonably be withheld or delayed~~.

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3.9.4 Owner shall be notified not less than 24 hours before any time that superintendent will not be present at the site for any reason except periodic illness. If the reason is due to illness, then Owner shall be notified at the beginning of that day. Owner shall be notified of the identity of the acting superintendent. In the event the superintendent is absent from the site and notice has not been provided nor has an acting superintendent been assigned to the Work, then an amount equal to the superintendent's daily rate shall be deducted for the amount owed to the Contractor under general conditions for such day.

§ 3.10 Contractor's Construction and Submittal Schedules

§ 3.10.1 The Contractor, promptly after being awarded the Contract, shall prepare for and submit for the Owner's and Architect's information a Contractor's construction schedule for the Work. The schedule shall contain detail appropriate for the Project, including (1) the date of commencement of the Work, interim schedule milestone dates, and the date of Substantial Completion; (2) an apportionment of the Work by construction activity; and (3) the time required for completion of each portion of the Work. The schedule shall provide for the orderly progression of the Work to completion and shall not exceed time limits current under the Contract Documents. The schedule shall be revised at appropriate intervals as required by the conditions of the Work and Project. The schedule shall not interfere with the operation of Owner's existing facilities and operations without Owner's prior written approval.

3.10.1.2 In the event that the Contractor is entitled to an extension of the Substantial Completion Date or any required interim completion date under the Contract Documents, Owner shall be entitled to direct the acceleration or re-sequencing of the Work in order to achieve the prior scheduled Substantial Completion Date or interim completion dates, and Contractor shall be reimbursed for the amount of the premium portion of overtime actually incurred in respect thereto and shall be entitled to an increase adjustment to the Contract Sum to the extent of the premium portion of overtime so incurred. Before proceeding with any such Owner-directed acceleration plan under this subparagraph, the Contractor shall have received the Owner's prior written approval of the plan and its anticipated not-to-exceed cost.

§ 3.10.2 The Contractor, promptly after being awarded the Contract and thereafter as necessary to maintain a current submittal schedule, shall prepare and submit a submittal schedule for the Architect's approval. The Architect's approval shall not be unreasonably delayed or withheld. The submittal schedule shall (1) be coordinated with the Contractor's construction schedule, and (2) allow the Architect and Program Manager reasonable time to review submittals. If the Contractor fails to submit a submittal schedule, or fails to provide submittals in accordance with the approved submittal schedule, the Contractor shall not be entitled to any increase in Contract Sum or extension of Contract Time based on the time required for review of submittals.

§ 3.10.3 The Contractor shall perform the Work in ~~general~~ accordance with the most recent schedules submitted to the Owner and Architect.

3.10.4 The Contractor shall hold weekly progress meetings at the Project Site, or at such other time and frequency as are acceptable to the Owner. Program Manager shall conduct such meetings; and, shall manage Architect's recording, transcribing and distributing minutes to attendees, Architect, and other appropriate parties. Progress of the Work shall be reported at said meeting with reference to Contractor's construction schedule. The Contractor shall submit to the Architect, with each monthly application for payment, a copy of the progress schedule showing all modifications required, and shall take whatever corrective action is necessary to assure that the project completion schedule is met at no additional cost to Owner, except as allowed herein. In the event that Contractor shall fall behind schedule at any time, Contractor shall develop and deliver a recovery plan to the Owner with a recovery schedule and a program describing the additional manpower, overtime, material expediting, resequencing of the Work, and other steps Contractor shall take to meet the requirements of the Contract. Contractor shall not be entitled to compensation from the Owner or any increase in the Contract Sum for the schedule recovery efforts. No approval or consent by the Owner of any plan for resequencing or acceleration of the Work submitted by Contractor shall constitute a waiver by Owner of any damages or losses which Owner may suffer by reason of such resequencing or the failure of Contractor to meet the Substantial Completion Date or the Final Completion Date.

3.10.5 The process of approving Contractor's schedules and updates to Contractor's schedule shall not constitute a warranty by the Owner that any non-Contractor milestones or activities will occur as set out on Contractor's schedule. Approval of a Contractor's schedule does not constitute a commitment by the Owner to furnish any Owner-furnished information or material any earlier than Owner would otherwise be obligated to furnish that information or material under the Contract Documents. Failure of the Work to proceed in the sequence scheduled by

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Contractor shall not alone serve as the basis for a Claim for additional compensation or time. In the event there is interference with the Work, which is beyond its control, Contractor shall attempt to reschedule the Work in a manner that will hold resulting additional time and costs to a minimum. The construction schedule shall be in a detailed format satisfactory to the Owner, the Architect and Program Manager. If not accepted, the construction schedule shall be promptly revised by the Contractor in accordance with the recommendations of the Owner, Program Manager and Architect and re-submitted for acceptance. The Contractor shall monitor the progress of the Work for conformance with the requirements of the construction schedule and shall promptly advise the Owner of any delays or potential delays. The accepted construction schedule shall be updated to reflect actual conditions (sometimes referred to in these Supplementary Conditions as progress reports) as set forth in Subparagraph 3.10.1 or if requested by either the Owner or the Architect.

3.10.6 The Owner shall have the right to reschedule the time of day for the performance of any part of the Work that may interfere with the operation of the Owner's premises or any tenants or invitees thereof. The Contractor shall, upon the Owner's request, reschedule any portion of the Work affecting operation of the premises during hours when the premises are not in operation. Any rescheduling of performance of the Work under this Subparagraph 3.10.6 may be grounds for an extension of the Contract Time, if permitted under Subparagraph 8.3.1, and an equitable adjustment in the Contract Sum, if: 1) the performance of the Work was properly scheduled by the Contractor in compliance with the requirements of the Contract Documents, 2) such rescheduling is required for the convenience of the Owner and is not attributable to any act or omission of Contractor.

3.10.7 The Owner's need for delivery of completed work, or portions thereof, is largely controlled by the necessities of the school calendar and operations of school programs within that calendar. These needs are reflected in any scheduled completion dates and milestone dates set out in the Contract Documents. The Contractor shall perform the work in such a way as to not interfere with school operations, the importance of meeting milestones and completion dates, and Contractor acknowledges and agrees that if these dates are not met, there may be a relaxation in the needed delivery dates because of the school calendar. When it appears to Owner or Contractor that a Contract milestone or completion date cannot be met for reasons not the fault of the Contractor, Contractor will develop with the Owner, Program Manager and Architect a plan and a budget under the Change Order provision of the Contract Documents to meet such a situation either (at Owner's option) by accelerating the Work to overcome the delays, or suspending or otherwise slowing the Work to efficiently take advantage of any relaxation in Owner's need for the completed Work.

§ 3.11 Documents and Samples at the Site

The Contractor shall maintain and make available, at all times, at the Project site, the Construction~~act~~ Documents, including Change Orders, Construction Change Directives, field test records (including environmental inspection and test records), inspection certificates or records, manufacturers' certificates, and other Modifications, in good order and marked currently to indicate field changes and selections made during construction, and the approved Shop Drawings, Product Data, Samples, and similar required submittals. These shall be in electronic form or paper copy, available to the Architect and Owner at all times, and delivered to the Architect for completion of record drawings.

3.11.2 In addition to any other requirement in the Contract Documents and prior to installation, Contractor shall furnish or cause a subcontractor to furnish for the Owner's and Architect's written approval, a physical sample of each specified item, product, fixture, or device which is visible by the general public and/or attached to an architecturally-finished surface. Samples shall be suitably labeled, adequately protected, and properly stored at the site. Samples which are approved and undamaged will be considered to be suitable for incorporation into the Work.

§ 3.12 Shop Drawings, Product Data and Samples

§ 3.12.1 Shop Drawings are drawings, diagrams, schedules, and other data specially prepared for the Work by the Contractor or a Subcontractor, Sub-subcontractor, manufacturer, supplier, or distributor to illustrate some portion of the Work.

§ 3.12.2 Product Data are illustrations, standard schedules, performance charts, instructions, brochures, diagrams, and other information furnished by the Contractor to illustrate materials or equipment for some portion of the Work.

§ 3.12.3 Samples are physical examples that illustrate materials, equipment, or workmanship, and establish standards by which the Work will be judged.

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§ 3.12.4 Shop Drawings, Product Data, Samples, and similar submittals are not Contract Documents. The purpose of their submittal is to demonstrate for those portions of the Work for which submittals are required by the Contract Documents and ~~Their purpose is to demonstrate~~ how the Contractor proposes to conform to the ~~information given and the design concept expressed in the~~ Contract Documents for those portions of the Work for which the Contract Documents require submittals. Review by the Architect is subject to the limitations of Section 4.2.7. Informational submittals upon which the Architect is not expected to take responsive action may be so identified in the Contract Documents. Submittals that are not required by the Contract Documents may be returned by the Architect without action.

§ 3.12.5 The Contractor shall review for compliance with the Contract Documents, approve, and submit to the Architect, Shop Drawings, Product Data, Samples, and similar submittals required by the Contract Documents~~, in accordance with the submittal schedule approved by the Architect or, in the absence of an approved submittal schedule~~, with reasonable promptness and in such sequence as to cause no delay in the Work or in the activities of the Owner or of Separate Contractors.

§ 3.12.6 By approving and submitting Shop Drawings, Product Data, Samples, and similar submittals, the Contractor represents ~~to the Owner and Architect~~ that the Contractor has ~~(1) reviewed and approved them, (2)~~ determined and verified materials, field measurements and field construction criteria related thereto, or will do so, and ~~(3)~~ checked and coordinated the information contained within such submittals with the requirements of the Work and of the Contract Documents. Specific dimensions, quantities, installation and performance of equipment and systems in compliance with the Construction Documents and the Contract Documents remain the Contractor's responsibility.

§ 3.12.7 The Contractor shall perform no portion of the Work for which the Contract Documents require submittal and review of Shop Drawings, Product Data, Samples, or similar submittals, until the respective submittal has been approved by the Architect.

§ 3.12.8 The Work shall be in accordance with approved submittals except that the Contractor shall not be relieved of responsibility for deviations from the requirements of the Contract Documents by the Architect's approval of Shop Drawings, Product Data, Samples, or similar submittals, unless the Contractor has specifically notified the Architect in writing of such deviation at the time of submittal and (1) the Architect has given written approval to the specific deviation as a minor change in the Work, or (2) a Change Order or Construction Change Directive has been issued authorizing the deviation. The Contractor shall not be relieved of responsibility for errors or omissions in Shop Drawings, Product Data, Samples, or similar submittals, by the Architect's approval thereof.

§ 3.12.9 The Contractor shall direct specific attention, in writing or on resubmitted Shop Drawings, Product Data, Samples, or similar submittals, to revisions other than those requested by the Architect on previous submittals. In the absence of such written notice, the Architect's approval of a resubmission shall not apply to such revisions.

§ 3.12.10 The Contractor shall not be required to provide professional services that constitute the practice of architecture or engineering unless such services are specifically required by the Contract Documents for a portion of the Work or unless the Contractor needs to provide such services in order to carry out the Contractor's responsibilities for construction means, methods, techniques, sequences, and procedures. The Contractor shall not be required to provide professional services in violation of applicable law.

§ 3.12.10.1 If professional design services or certifications by a design professional related to systems, materials, or equipment are specifically required of the Contractor by the Contract Documents, the Owner and the Architect will specify all performance and design criteria that such services must satisfy. ~~The Contractor shall be entitled to rely upon the adequacy and accuracy of the performance and design criteria provided in the Contract Documents.~~ The Contractor shall cause such services or certifications to be provided by an appropriately licensed design professional, whose signature and seal shall appear on all drawings, calculations, specifications, certifications, Shop Drawings, and other submittals prepared by such professional. Shop Drawings, and other submittals related to the Work, designed or certified by such professional, if prepared by others, shall bear such professional's written approval when submitted to the Architect. The Owner and the Architect shall be entitled to rely upon the adequacy, completeness, and accuracy of the services, certifications, and approvals performed or provided by such design professionals~~, provided the Owner and Architect have specified to the Contractor the performance and design criteria that such services must satisfy~~. Pursuant to this Section 3.12.10, the Architect will review and approve or take other appropriate action on submittals only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. A registered architect must prepare

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plans and specifications for all the Work, as governed by the Texas Occupations Code Chapter 1051; and a registered engineer must prepare plans, specifications, and estimates for all Work governed by Texas Occupations Code Chapter 1001. In the event that Contractor retains a licensed design professional under the terms of this paragraph, Contractor shall require that the licensed design professional carry commercial general liability and errors and omissions insurance coverage in the same amounts and forms as required by the Architect on this Project. In the event that the licensed design professional retained by the Contractor will be conducting on-site services or observations, the licensed design professional shall also carry worker's compensation insurance and comprehensive automobile liability in the same amounts and form as required of the Architect to this Project.

§ 3.12.10.2 If the Contract Documents require the Contractor's design professional to certify that the Work has been performed in accordance with the design criteria, the Contractor shall furnish such certifications to the Architect at the time and in the form specified by the Architect.

3.12.11 The Contractor shall submit complete drawings, data, and samples to the Architect at least fifteen (15) days prior to the date the Contractor needs the reviewed submittals and samples returned. The Contractor shall be prepared to submit color samples on any key items (such as quarry tile, vinyl wall covering, etc.) within fifteen (15) days of the award of Subcontract(s). All color samples required for the Work shall be received within sixty (60) days of the date of the approval of the Contract Sum, if the Project is an A101 project; or Guaranteed Maximum Price, if the Project is an A133 project. Once samples of all key items are received, the Architect will finalize color selections.

3.12.12 The Contractor shall submit the number of copies of product data and samples which the Contractor and subcontractors need for their use, plus two (2) additional sets for the Architect, one (1) additional set for the Owner, and one (1) additional set for each of the Architect's consultants involved with the particular section of Work. Where shop drawings are involved, the Contractor shall submit one (1) high quality reproducible transparency, and one (1) opaque print of the shop drawing for the Architect, plus one (1) additional opaque print for each of the Architect's consultants involved with the particular section of Work. The reproducible transparency will be marked by the Architect and/or his consultants. After final review and correction of the submittal, the Contractor shall send one corrected set to the Architect and each of the Architect's consultants involved with the particular section of the Work.

3.12.13 The Architect's review of Contractor's submittals shall be limited to examination of an initial submittal and one (1) re-submittal. The Architect's review of additional submittals will be made only with the consent of the Owner after notification by the Architect. The Owner shall be entitled to reimbursement from the Contractor of amounts paid to the Architect for evaluation of such additional re-submittals.

3.1.2.14 The Contractor represents and warrants that all shop drawings shall be prepared by persons and entities possessing expertise and experience in the trade for which the shop drawings are prepared and, if required by the Architect or applicable law, by a licensed engineer.

§ 3.13 Use of Site

3.13.1 The Contractor shall confine operations at the site to areas permitted by applicable laws, statutes, ordinances, codes, rules and regulations, lawful orders of public authorities, and the Contract Documents and shall not unreasonably encumber the site with materials or equipment. When the Work is to be performed at an existing school location, Contractor shall schedule and perform the Work in a manner that does not compromise the safety to school students, faculty and staff, and does not unreasonably disrupt or interfere with the continuing normal routine of the school. If a School Operations Parameters Statement is a part of the Contract Documents, Contractor will comply with its terms, at no increase in price.

3.13.2 Only materials and equipment which are to be used directly in the Work shall be brought to and stored on the Project site by the Contractor. After equipment is no longer required for the Work, it shall be properly removed from the Project site. Protection of construction material and equipment stored at the Project site from weather, theft, damage, and all other adversity is solely the responsibility of the Contractor.

3.13.3 The Contractor and its subcontractor shall not erect any sign on the Project site without the prior written consent of the Owner.

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3.13.4 Contractor shall ensure that the Work, at all times, is performed in a manner that affords Owner reasonable access, both vehicular and pedestrian, to the site of the Work and all adjacent areas. The Work shall be performed in such a manner that the public area adjacent to the Site of the Work shall be free from all debris, building material, and equipment likely to cause hazardous conditions. Without limitation of any other provision of the Construction Documents, Contractor shall use its best efforts to minimize any interference with the occupancy or beneficial use of any area or building adjacent to the site of the Work, or the building, in the event of partial occupancy.

3.13.5 Without prior approval of the Owner, the Contractor shall not permit any workers to use any existing facilities at the Project site, including, without limitation, lavatories, toilets, entrance and parking areas other than those designated by the Owner. The Contractor shall comply with all rules and regulations promulgated by the Owner in connection with the use and occupancy of the Project site and the Building.

§ 3.14 Cutting and Patching

§ 3.14.1 The Contractor shall be responsible for cutting, fitting, or patching required to complete the Work or to make its parts fit together properly provided, however, that any such cutting, fitting, or patching can only be performed if the cutting, fitting, or patching results in Work that is in accordance with the Construction Documents and Contract Documents. ~~All areas requiring cutting, fitting, or patching shall be restored to the condition existing prior to the cutting, fitting, or patching, unless otherwise required by the Contract Documents.~~

§ 3.14.2 The Contractor shall not damage or endanger a portion of the Work or fully or partially completed construction of the Owner or Separate Contractors by cutting, patching, or otherwise altering such construction, or by excavation. The Contractor shall not cut or otherwise alter construction by the Owner or a Separate Contractor except with written consent of the Owner and of the Separate Contractor. Consent shall not be unreasonably withheld. The Contractor shall not unreasonably withhold, from the Owner or a Separate Contractor, its consent to cutting or otherwise altering the Work.

3.14.3 No cutting of structural elements will be permitted unless specifically approved in writing by Architect. Fitting and patching shall only be done with new products, and shall only be performed by those skilled in performing the original Work.

§ 3.15 Cleaning Up

§ 3.15.1 The Contractor shall, on a daily basis, keep the premises and surrounding area free from accumulation of waste materials and rubbish caused by operations under the Contract. Contractor shall provide on-site containers for the collection of waste materials, debris and rubbish, and shall periodically remove waste materials, debris and rubbish from the Work and dispose of all such materials at legal disposal areas away from the site. All cleaning operations shall be scheduled so as to ensure that contaminants resulting from the cleaning process will not fall on newly-coated or newly-painted surfaces. Immediately after unpacking materials, all packing case lumber or other packing materials, wrapping or other like flammable waste shall be collected and removed from the building and premises. At completion of the Work, the Contractor shall remove waste materials, rubbish, the Contractor's tools, construction equipment, machinery, and surplus materials from and about the Project. Care shall be taken by all workers not to mark, soil, or otherwise deface any finish. In the event that any finish becomes defaced in any way by mechanics or workers, the Contractor or any of his Subcontractors shall clean and restore such surfaces to their original condition.

§ 3.15.2 If the Contractor fails to clean up as provided in the Contract Documents, the Owner may do so and the ~~Owner shall be entitled to reimbursement from~~from the cost thereof shall be charged to the Contractor.

3.15.3 The Contractor shall be responsible for the protection of the Work. Prior to the Architect's inspection for Substantial Completion, the Contractor shall clean exterior and interior surfaces exposed to view; remove temporary labels, stains, putty, soil, paint and foreign substances from all surfaces, including glass and painted surfaces; polish transparent and glossy surfaces; clean equipment and fixtures to a sanitary condition; replace air filters in mechanical equipment; clean roofs, gutters, and downspouts; remove obstructions and flush debris from drainage systems; clean site; sweep paved areas, and rake clean other surfaces; remove trash and surplus materials from the site; clean and polish all floors; clean and polish all hardware; and repair all Work damaged during cleaning.

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3.15.4 After construction is complete, Contractor shall: (1) employ skilled workers for final cleaning; (2) remove grease, mastic adhesive, dust, dirt, stains, fingerprints, labels and other foreign materials from all sight-exposed interior and exterior surfaces; (3) wash and shine glazing and mirrors; (4) polish glossy surfaces to a clear shine; (5) vacuum clean carpet and similar soft surfaces; (6) clean (damp mop with clean mop and water) resilient and hard surface floors, repeating as necessary until no visible residue remains on floors; (7) clean plumbing fixtures to a sanitary condition; (8) clean surfaces of all equipment and remove excess lubrication; (9) clean permanent filters and replace disposable filters in ventilating system if units are operated during construction and clean ducts, blowers, and coils; (10) clean light fixtures; (11) remove waste, foreign matter, and debris from roofs, gutters, area ways, and drainage ways; (12) remove waste, debris, and surplus materials from the site; (13) remove stains, spills, and foreign substances from paved areas; and (14) broom clean exterior concrete and paved surfaces, and rake clean the grounds.

§ 3.16 Access to Work

The Contractor shall provide the Owner, Program Manager and Architect and their designated representatives with access to the Work in preparation and progress wherever located. The presence of the Owner, Program Manager or Architect at the Work site does not imply acceptance or approval of the Work. ~~The presence of the Owner, Architect, or their representatives does not constitute acceptance or approval of the Work.~~

§ 3.17 Royalties, Patents and Copyrights

The Contractor shall pay all royalties and license fees. THE CONTRACTOR SHALL DEFEND SUITS OR CLAIMS FOR INFRINGEMENT OF COPYRIGHTS AND PATENT RIGHTS AND SHALL WAIVE AND RELEASE CLAIMS AGAINST THE OWNER, PROGRAM MANAGER AND ARCHITECT, AND SHALL INDEMNIFY AND HOLD HARMLESS THE OWNER AND ARCHITECT ~~HARMLESS~~ FROM ~~LOSS~~ ON ACCOUNT THEREOF, PROVIDED, HOWEVER, CONTRACTOR ~~BUT~~ SHALL NOT BE RESPONSIBLE TO ARCHITECT FOR SUCH DEFENSE OR LOSS WHEN A PARTICULAR DESIGN, PROCESS, OR PRODUCT OF A PARTICULAR MANUFACTURER OR MANUFACTURERS IS REQUIRED BY THE CONTRACT DOCUMENTS, OR WHERE THE COPYRIGHT VIOLATIONS ARE CONTAINED IN DRAWINGS, SPECIFICATIONS, OR OTHER DOCUMENTS PREPARED BY THE ~~OWNER OR~~ ARCHITECT, AND SHALL NOT BE RESPONSIBLE TO OWNER IF OWNER REQUIRES A PARTICULAR DESIGN, PROCESS, OR PRODUCT THAT CONSTITUTES A COPYRIGHT VIOLATION. However, if the Contractor has reason to believe that the required design, process, or product is an infringement of a copyright or patent ~~is discovered by, or made known to, the Contractor,~~ the Contractor shall be responsible for ~~the~~such loss unless such~~the~~ information is promptly furnished to the Owner and Architect in writing.

§ 3.18 Indemnification

§ 3.18.1 TO THE FULLEST EXTENT PERMITTED BY LAW, THE CONTRACTOR SHALL WAIVE AND RELEASE CLAIMS AGAINST AND SHALL INDEMNIFY AND HOLD HARMLESS THE OWNER, ARCHITECT, ARCHITECT'S CONSULTANTS, OWNER'S TRUSTEES, CONSULTANTS, -PROGRAM MANAGER, AND OFFICERS, AGENTS AND EMPLOYEES OF ANY OF THEM FROM AND AGAINST CLAIMS, DAMAGES, LOSSES, CAUSES OF ACTION, SUITS, JUDGMENTS AND EXPENSES, INCLUDING BUT NOT LIMITED TO ATTORNEYS' FEES, ARISING OUT OF OR RESULTING FROM PERFORMANCE OF THE WORK, PROVIDED THAT SUCH CLAIM, DAMAGE, LOSS, OR EXPENSE IS ATTRIBUTABLE TO BODILY INJURY, SICKNESS, DISEASE OR DEATH, OR TO INJURY TO OR DESTRUCTION OF TANGIBLE PROPERTY (INCLUDING THE WORK ITSELF), INCLUDING LOSS OF USE RESULTING THEREFROM, BUT ONLY TO THE EXTENT CAUSED IN WHOLE OR IN PART BY THE WILLFUL OR NEGLIGENT ACTS OR OMISSIONS OF THE CONTRACTOR, A SUBCONTRACTOR, ANYONE DIRECTLY OR INDIRECTLY EMPLOYED BY THEM, ANYONE THEY CONTROL OR EXERCISE CONTROL OVER OR ANYONE FOR WHOSE ACTS THEY MAY BE LIABLE, REGARDLESS OF WHETHER OR NOT SUCH CLAIM, DAMAGE, LOSS, OR EXPENSE IS CAUSED IN PART BY A PARTY BY ANY WILLFUL OR NEGLIGENT ACTS OR OMISSIONS OF OWNER OR OWNER'S CONSULTANTS OR OTHER INDEMNIFIED PARTIES. SUCH OBLIGATION SHALL NOT BE CONSTRUED TO NEGATE, ABRIDGE, OR REDUCE OTHER RIGHTS OR OBLIGATIONS OF INDEMNITY THAT WOULD OTHERWISE EXIST AS TO A PARTY OR PERSON DESCRIBED IN THIS SECTION 3.18. ALL COSTS AND EXPENSES SO INCURRED BY ANY OF THE INDEMNIFIED PARTIES IN THAT EVENT SHALL BE REIMBURSED BY CONTRACTOR TO THE INDEMNIFIED PARTIES, AND ANY COST AND EXPENSES SO INCURRED BY INDEMNIFIED PARTIES SHALL BEAR INTEREST UNTIL REIMBURSED BY CONTRACTOR, AT THE RATE OF INTEREST PROVIDED TO BE PAID BY THE JUDGMENT UNDER THE LAWS OF THE STATE OF TEXAS.

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3.18.2 IN CLAIMS AGAINST ANY PERSON OR ENTITY INDEMNIFIED UNDER THIS SECTION 3.18 BY AN EMPLOYEE OF THE CONTRACTOR, A SUBCONTRACTOR, ANYONE DIRECTLY OR INDIRECTLY EMPLOYED BY THEM, OR ANYONE FOR WHOSE ACTS THEY MAY BE LIABLE, THE INDEMNIFICATION OBLIGATION UNDER SECTION 3.18.1 SHALL NOT BE LIMITED BY A LIMITATION ON AMOUNT OR TYPE OF DAMAGES, COMPENSATION, OR BENEFITS PAYABLE BY OR FOR THE CONTRACTOR OR A SUBCONTRACTOR UNDER INSURANCE POLICIES, WORKERS' COMPENSATION ACTS, DISABILITY BENEFIT ACTS, OR OTHER EMPLOYEE BENEFIT ACTS.

3.18.3 THE OBLIGATIONS OF THE CONTRACTOR UNDER THIS SECTION 3.18 SHALL NOT EXTEND TO THE LIABILITY OF THE ARCHITECT. THE ARCHITECT'S CONSULTANTS, AND AGENTS, AND EMPLOYEES OF ANY OF THEM, CAUSED BY OR RESULTING FROM: (1) DEFECTS IN PLANS, DESIGNS, OR SPECIFICATIONS PREPARED, APPROVED, OR USED BY THE ARCHITECT OR ENGINEER; OR (2) NEGLIGENCE OF THE ARCHITECT OR ENGINEER IN THE RENDITION OR CONDUCT OF PROFESSIONAL DUTIES CALLED FOR OR ARISING OUT OF THE CONSTRUCTION CONTRACT AND THE PLANS, DESIGNS, OR SPECIFICATIONS THAT ARE A PART OF THE CONSTRUCTION CONTRACT; AND (3) ARISING FROM: (A) PERSONAL INJURY OR DEATH; (B) PROPERTY DAMAGE; OR (C) ANY OTHER EXPENSES THAT ARISE FROM PERSONAL INJURY, DEATH, OR PROPERTY DAMAGE OR AS OTHERWISE LIMITED BY TEXAS CIVIL PRACTICE & REMEDIES CODE SECTION 130.001 ET SEQ.

3.18.4 THE OWNER MAY CAUSE ANY OTHER CONTRACTOR WHO MAY HAVE A CONTRACT WITH THE OWNER TO PERFORM CONSTRUCTION OR INSTALLATION WORK IN THE AREAS WHERE WORK WILL BE PERFORMED UNDER THIS AGREEMENT, TO AGREE TO INDEMNIFY AND TO HOLD THE OWNER AND THE CONTRACTOR HARMLESS FROM ALL CLAIMS FOR BODILY INJURY AND PROPERTY DAMAGE TO THE SAME EXTENT AS IS PROVIDED IN SECTION 3.18.1 ABOVE. LIKEWISE, CONTRACTOR AGREES TO INDEMNIFY AND TO HOLD THE OWNER'S OTHER CONTRACTORS HARMLESS FROM ALL CLAIMS FOR BODILY INJURY AND PROPERTY DAMAGE TO THE SAME EXTENT AS PROVIDED IN SECTION 3.18.1 ABOVE.

3.18.5 THE PROVISIONS OF SECTION 3.18 IN ITS ENTIRETY SHALL SURVIVE THE COMPLETION, TERMINATION, OR EXPIRATION OF THIS CONTRACT.

3.18.6 It is agreed with respect to any legal limitations now or hereafter in effect and affecting the validity or enforceability of the indemnification obligations under Paragraph 3.18, such legal limitations are made a part of the indemnification obligation and shall operate to amend the indemnification obligation to the minimum extent necessary to bring the provision into conformity with the requirements of such limitations, and as so modified, the indemnification obligations shall continue in full force and effect.

3.18.7 It is understood and agreed that Subparagraph 3.18.1 above is subject to, and expressly limited by, the terms and conditions of Texas Civ. Prac. & Rem. Code Ann. Sec. 130.001 to 130.005, as amended.

3.18.8 THE OWNER MAY CAUSE ANY OTHER CONTRACTOR WHO MAY HAVE A CONTRACT WITH THE OWNER TO PERFORM CONSTRUCTION OR INSTALLATION WORK IN THE AREAS WHERE WORK WILL BE PERFORMED UNDER THIS AGREEMENT, TO AGREE TO INDEMNIFY AND TO HOLD THE OWNER AND THE CONTRACTOR HARMLESS FROM ALL CLAIMS ATTRIBUTABLE TO BODILY INJURY, SICKNESS, DISEASE, OR DEATH OR TO INJURY TO, OR DESTRUCTION OF TANGIBLE PROPERTY (INCLUDING THE WORK ITSELF) INCLUDING LOSS OF USE, TO THE SAME EXTENT AS PROVIDED IN SUBPARAGRAPH 3.18.1 ABOVE.

3.19 ANTITRUST VIOLATION. To permit the Owner to recover damages suffered in antitrust violations, Contractor hereby assigns to Owner any and all claims for overcharges associated with this Contract which violate the antitrust laws of the United States, 15 U.S.C.A. Section 1 *et seq*. The Contractor shall include this provision in its agreements with each subcontractor and supplier. Each subcontractor shall include such provisions in agreements with sub-subcontractors and suppliers.

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ARTICLE 4 ARCHITECT

§ 4.1 General

§ 4.1.1 The Architect is the person or entity retained by the Owner pursuant to Section 2.3.2 and identified as such in the ~~Agreement~~Contract.

§ 4.1.2 Owner shall notify Contractor when the duties, responsibilities or limitation of authority of the Architect have been modified

4.1.3 Except as expressly provided herein, the Contractor shall not be relieved of Contractor's obligation to perform the Work in strict accordance with the Construction Documents and the Contract Documents by the duties, responsibilities, or activities of the Architect.

§ 4.2 Administration of the Contract

§ 4.2.1 Certain portions of the administration of the Contract will be performed by the Architect, others by the Program Manager. Both the Architect and the Program Manager will be treated as the Owner's representatives to the extent set out in the Contract Documents. Neither the Architect nor the Program Manager shall have the authority to act on behalf of ~~the Owner only to the extent provided in the Contract Documents.~~ Owner unless such authority is expressly granted in the Contract Documents, nor shall such authority be implied from any act or representation of the Architect or Program Manager. ~~The Architect will provide administration of the Contract as described in the Contract Documents and will be an Owner's representative during construction, until the date the Architect issues the final~~ This period shall extend until payment is due, and, with the Owner's concurrence, from time to time during the one-year period for correction of Work described in Section 12.2.2~~Certificate for Payment~~. ~~The Architect will have authority to act on behalf of the Owner only to the extent provided in the Contract Documents, or as they may be amended in the future.~~

§ 4.2.2 The Architect, as a representative of the Owner, ~~will~~shall visit the site at least twice per week (or more per week when deemed necessary by the Owner's Superintendent or when necessary to protect Owner's interests) and at any other intervals appropriate to the stage of construction, to inspect ~~or as otherwise agreed with the Owner, to become generally familiar with~~ the progress, ~~and~~ quantity and quality of the ~~portion of the~~ Work completed, to reject any observed nonconforming Work, and to determine ~~in general~~ if the Work ~~observed~~ is being performed in a manner indicating that the Work, when ~~fully~~ completed, will be in accordance with the Construction Documents and the Contract Documents and on time. Furthermore, a minimum of two job site meetings per month from commencement of construction through Final Completion will be initiated by the Architect and attended by the Contractor. Attendees will include Owner, the Contractor's project manager and/or superintendent, Architect's project representative, and Architect. The Architect, Owner and their representatives shall at all times have access to the Work. Architect, or its structural consultant will provide on-site observation prior to and during all concrete pours that contribute to the structural integrity of the building, including all pours of concrete piers, footings, grade beams, floor slabs, and concrete superstructure components, if applicable. In addition, Architect or its structural consultant will provide on-site observation prior to covering up or closing up of portions of the construction, which if covered, would conceal problems with the structural integrity of the Project. Contractor shall not close or cover said Work until said observations have occurred. Contractor or Architect will advise Owner of the need for any third party laboratory or testing services to assist the Architect and Owner. On the basis of the on-site observations by Architect, Architect shall keep Owner and Contractor informed of the progress and the quality of the Work, through Architect's field reports, and shall guard Owner against defects and deficiencies in the Work. Architect shall promptly notify Owner and Contractor, orally, regarding any defect or nonconforming Work, which shall be followed by notice in writing of defects or nonconforming Work noted and corrective action taken or recommended. ~~However, the Architect will not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work.~~ The Architect, however, ~~will~~shall not have control over~~, charge of~~, or responsibility for the Contractor's construction means, methods, techniques, sequences, ~~or~~ procedures, or ~~for the~~ safety ~~precautions and~~ programs, but this does not relieve Architect of Architect's responsibilities under this Contract. Any services by Contractor made necessary by Contractor's construction defect or nonconforming Work, shall be performed at no additional cost to Owner ~~in connection with the Work, since these are solely the Contractor's rights and responsibilities under the Contract Documents~~.

§ 4.2.3 ~~On the basis of the site visits, the Architect will keep the Owner reasonably informed about the progress and quality of the portion of the Work completed, and promptly report to the Owner (1) known deviations from the Contract Documents, (2) known deviations from the most recent construction schedule submitted by the Contractor, and (3) defects and deficiencies observed in the Work.~~ The Architect will not be responsible for the Contractor's

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failure to perform the Work in accordance with the requirements of the Contract Documents. The Architect will not have control over or charge of, and will not be responsible for acts or omissions of, the Contractor, Subcontractors, or their agents or employees, or any other persons or entities performing portions of the Work. The Contractor shall reimburse the Owner for compensation paid to the Architect for additional site visits made necessary by the fault, neglect, or request of the Contractor.

§ 4.2.4 Communications

~~Except as otherwise provided in the Contract Documents or when direct communications have been specially authorized, T~~the Owner and Contractor shall ~~endeavor to communicate with each other through the Architect about matters arising out of or relating to the Contract. However, Owner reserves the right to communicate directly with Contractor and Subcontractors include the Architect in all communications that relate to or affect the Architect's services or professional responsibilities. The Owner shall promptly notify the Architect of the substance of any direct communications between the Owner and the Contractor otherwise relating to the Project.~~ Communications by and with the Architect's consultants shall be through the Architect. Communications by and with Subcontractors and suppliers shall be through the Contractor. Communications by and with Separate Contractors shall be through the Owner. ~~The Contract Documents may specify other communication protocols.~~

§ 4.2.5 As further provided in the Contract Documents, ~~B~~based on the Architect's evaluations of the Contractor's Applications for Payment, the Architect will review and certify the amounts due the Contractor and will issue Certificates for Payment in such amounts.

§ 4.2.6 The Architect ~~has authority to~~ shall reject Work that does not conform to the Construction Documents and the Contract Documents. Whenever the Architect considers it necessary or advisable, the Architect will ~~have~~recommend to Owner additional ~~authority to require~~ inspection or testing of the Work in accordance with ~~Sections 13.4.2 and 13.4.3~~the provision of the Contract Documents, whether or not the Work is fabricated, installed or completed. However, neither this authority of the Architect nor a decision made in good faith either to exercise or not to exercise such authority shall give rise to a duty or responsibility of the Architect or the Owner to the Contractor, Subcontractors, suppliers, their agents or employees, or other persons or entities performing portions of the Work. Architect and/or Contractor shall promptly notify, orally and in writing, the other party and Owner of any fault or defect in the Project or nonconformance with Construction Documents or the Contract Documents they may respectively discover, and each, upon discovery of the defect or nonconformance, shall be responsible for notifying the other party and Owner of those corrective actions they respectively take; provided, however, Contractor shall have no duty to notify Owner of discoveries made or actions taken by Architect. Testing or inspection required by this subparagraph shall be conducted subject to the requirements of Chapter 2269 of the Texas Government Code.

§ 4.2.7 The Architect will review and approve, or take other appropriate action upon, the Contractor's submittals such as Shop Drawings, Product Data, and Samples, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Construction Documents and the Contract Documents. The Architect's action will be taken ~~in accordance~~ with ~~the submittal schedule approved by the Architect or, in the absence of an approved submittal schedule, with~~ reasonable promptness as to cause no delay in the Work or in the activities of the Owner, Contractor, or Separate Contractors, while allowing sufficient time in the Architect's professional judgment to permit adequate review. Review of such submittals is not conducted for the purpose of determining the accuracy and completeness of other details such as dimensions and quantities, or for substantiating instructions for installation ~~or performance~~ of equipment or systems, ~~all of which~~ remain the responsibility of the Contractor as required by the Construction Documents and the Contract Documents. The Architect's review of the Contractor's submittals shall not relieve the Contractor of the obligations under Sections 3.3, 3.5, and 3.12. The Architect's review shall not constitute approval of safety precautions or, unless otherwise specifically stated by the Architect, of any construction means, methods, techniques, sequences, or procedures. The Architect's approval of a specific item shall not indicate approval of an assembly of which the item is a component. If any submittal does not comply with the requirements of the Construction Documents or the Contract Documents, then Architect shall require Contractor to come into compliance. The Architect shall promptly report, in writing, to the Contractor, Program Manager and Owner any errors, inconsistencies, and omissions discovered by the Architect in the Shop Drawings, Product Data, and Samples.

§ 4.2.8 The Architect ~~will~~shall review, prepare, and make recommendations to Owner regarding all Change Orders and Construction Change Directives for the Owner's approval and execution in accordance with the Construction Documents and the Contract Documents, accompanied by all supporting documentation. The Architect~~, and~~ may ~~order~~authorize minor changes in the Work not involving any adjustment in Contract Sum or Guaranteed Maximum

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Price, or an extension of the Contract Time which are consistent with the intent of the Contract Documents. If necessary, the Architect shall prepare, reproduce, and distribute Drawings and Specifications to describe Work to be added, deleted, or modified, as provided in Section 7.4. The Architect shall accept requests by the Owner, and Owner shall review properly prepared, timely requests by the Contractor for change in the Work, including adjustments to the Contract Sum or Guaranteed Maximum Price, or Contract Time. A properly prepared request for a change in the Work by the Contractor shall be accompanied by sufficient supporting data and information to permit the Architect ~~will investigate and~~to make a reasonable determination~~s~~ without extensive investigation or preparation of additional drawings or specifications. If the Architect determines that requested changes in the Work are not materially different from the requirements of the Construction Documents or the Contract Documents, and do not change the Contract Sum or Guaranteed Maximum Price, or Contact Time, then the Architect may issue an order for a minor change in the Work, with prior written notice to the Owner or recommend to the Owner that the requested change be denied. The Architect is not authorized to approve changes involving major system such as: Heating, Ventilation and Air Conditioning ("HVAC"); roof, foundation; outward appearance, color scheme, floor plans, building materials; drainage or mechanical equipment with Owner's prior written consent ~~and recommendations regarding concealed and unknown conditions as provided in Section 3.7.4~~.

§ 4.2.9 The Architect will conduct inspections to determine the date or dates of Substantial Completion and the date of final completion; ~~issue Certificates of Substantial Completion pursuant to Section 9.8;~~ will receive and forward to the Owner, for the Owner's review and records, written warranties and related documents required by the Contract and assembled by the Contractor ~~pursuant to Section 9.10~~; and will issue a final Certificate for Payment ~~pursuant to Section 9.10~~upon compliance with the requirements of the Contract Documents.

§ 4.2.10 If the Owner and Architect agree, the Architect will provide one or more Project representatives to assist in carrying out the Architect's responsibilities at the site. The Owner shall notify the Contractor of any change in the duties, responsibilities and limitations of authority of the ~~Project representatives~~ Architect have been ,modified.

§ 4.2.11 The Architect will interpret and ~~decide matters~~make recommendations concerning performance under, and requirements of, the Contract Documents on written request of either the Owner or Contractor. The Architect's response to such requests will be made in writing within any time limits agreed upon or otherwise with reasonable promptness. If no agreement is made concerning the time within which interpretations required of the Architect shall be furnished in compliance with this Paragraph 4.2, then delay shall not be recognized on account of failure by the Architect to furnish such interpretations until 15 days after written request is made for them.

§ 4.2.12 Interpretations ~~and decisions~~or recommendations of the Architect will be consistent with the intent of, and reasonably inferable from, the Contract Documents and will be in writing or in the form of drawings. When making such interpretations and ~~decisions~~recommendations, the Architect will endeavor to secure faithful performance by both Owner and Contractor~~, will not show partiality to either, and will not be liable for results of interpretations or decisions rendered in good faith~~.

§ 4.2.13 The ~~Architect's~~ Owner's decisions on matters relating to aesthetic effect ~~wi~~shall be final ~~if consistent with the intent expressed in the Contract Documents~~.

§ 4.2.14 The Architect will review and respond to requests for information about the Construction Documents and the Contract Documents. The Architect's response to such requests will be made in writing within any time limits agreed upon or otherwise with reasonable promptness. If appropriate, the Architect will prepare and issue supplemental Drawings and Specifications in response to the requests for information, at no additional cost to the Owner.

ARTICLE 5 SUBCONTRACTORS

§ 5.1 Definitions

§ 5.1.1 A Subcontractor is a person or entity who has a direct contract with the Contractor to perform a portion of the Work at the site. The term "Subcontractor" is referred to throughout the Contract Documents as if singular in number and means a Subcontractor or an authorized representative of the Subcontractor. The term "Subcontractor" does not include a Separate Contractor or the subcontractors of a Separate Contractor.

§ 5.1.2 A Sub-subcontractor is a person or entity who has a direct or indirect contract with a Subcontractor to perform a portion of the Work at the site. The term "Sub-subcontractor" is referred to throughout the Contract

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Documents as if singular in number and means a Sub-subcontractor or an authorized representative of the Sub-subcontractor.

§ 5.2 Award of Subcontracts and Other Contracts for Portions of the Work

§ 5.2.1 Unless otherwise stated in the Contract Documents, the Contractor, as soon as practicable after award of the Contract, shall notify the Owner, ~~and~~ Architect and Program Manager, in writing, of the persons or entities proposed for each principal portion of the Work, including those who are to furnish materials or equipment fabricated to a special design. Within 14 days of receipt of the information, the Architect ~~ma~~or ~~ys~~Program Manager shall notify, in writing, the Contractor whether the Owner or the Architect (1) has reasonable objection to any such proposed person or entity or (2) requires additional time for review. Failure of the Owner or Architect to provide notice ~~within the 14-day period~~promptly shall constitute notice of no reasonable objection. All subcontractors shall be procured in accordance with Texas Education Code Chapter 44, Subchapter B, and Texas Government Code Chapter 2269, as applicable. A notice of no reasonable objection shall in no way relieve the Contractor from full responsibility for performance and completion of the Work and its obligations under the Contract Documents. The Contractor shall be fully responsible for the performance of its subcontractors, including those recommended or approved by the Owner.

§ 5.2.2 The Contractor shall not contract with a proposed person or entity to whom the Owner, Program Manager or Architect has made reasonable and timely objection. The Contractor shall not be required to contract with anyone to whom the Contractor has made reasonable objection.

§ 5.2.3 If the Owner, Program Manager ~~-~~or Architect has reasonable objection to a person or entity proposed by the Contractor, the Contractor shall propose another to whom the Owner or Architect has no reasonable objection. When~~If~~ the parties agree on a proposed substitute ~~but rejected~~ Subcontractor ~~was reasonably capable of performing the Work~~, then the Contract Sum and Contract Time ~~sh~~may~~ll~~ be increased or decreased by the difference, if any, occasioned by such change, and an appropriate Change Order shall be issued before commencement of the substitute Subcontractor's Work. However, no increase in the Contract Sum or Contract Time shall be allowed for such change unless the Contractor has acted promptly and responsively in submitting names as required.

§ 5.2.4 The Contractor shall not change a Subcontractor, person, or entity for one previously selected if the Owner or Architect makes reasonable objection to such substitute.

5.2.5 Each Contractor or Subcontractor shall be required to completely familiarize itself with the plans and specifications, to visit the Work site to completely familiarize itself with existing conditions, and to conduct any other appropriate investigations, inspections, or inquiries prior to submission of a bid or proposal. No increases in Contract Sums or Guaranteed Maximum Price shall be allowed for failure to so inspect or investigate.

The Contractor shall disclose to the Owner any ownership interest or affiliation between the Contractor and any potential subcontractor prior to entering into a subcontract and the Owner shall have the right, in its sole discretion and pursuant to 5.2.3., to reject any such affiliated subcontractor. Further, Contractor shall not subcontract the work as a whole.

The approval of Subcontractors in no way relieves the Contractor from full responsibility for performance and completion of the Work and its obligations under the Contract Documents. The Contractor shall be fully responsible for the performance of its Subcontractors, including those recommended or approved by the Owner

5.2.6 The Contractor agrees to utilize Subcontractors that are historically underutilized businesses in accordance with the Minority and Women Owned Business Enterprise (M/WBE) forms and guidelines attached hereto as Exhibit "C".

No changes to the Plan may be made unless approved in writing by the Owner. The Contractor, prior to the execution of this Contract, shall report their M/WBE participation goal as a percent of the Contract Sum. During the performance of all Work under this ~~Agreement~~Contract, the Contractor and its agents shall comply with all M/WBE policies of the Owner. The information shall be identified per firm, discipline and participation. While this ~~Agreement~~Contract is in effect and until the expiration of one year after final completion, the Owner may require information from the Contractor, and may conduct audits, to assure that the Plan is being, and was, followed,. With each Contractor's application for payment, the Contractor shall report their updated M/WBE Plan and actual M/WBE participation information.

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5.2.7 Contractor shall promptly notify the Owner, Architect and Program Manager of any material defaults by any subcontractor

§ 5.3 Subcontractual Relations

By appropriate written agreement, the Contractor shall require each Subcontractor, to the extent of the Work to be performed by the Subcontractor, to be bound to the Contractor by terms of the Contract Documents, and to assume toward the Contractor all the obligations and responsibilities, including the responsibility for safety of the Subcontractor's Work that the Contractor, by these Contract Documents, assumes toward the Owner and Architect. The terms and conditions of the Contract Documents shall be incorporated by reference into each subcontract agreement, included as provided below. Each subcontract agreement shall preserve and protect the rights of the Owner and Architect under the Contract Documents with respect to the Work to be performed by the Subcontractor so that subcontracting thereof will not prejudice such rights. ~~,~~ Where appropriate, the Contractor shall require each Subcontractor to enter into similar agreements with Sub-subcontractors. The Contractor shall make available to each proposed Subcontractor, prior to the execution of the subcontract agreement, copies of the Contract Documents to which the Subcontractor will be bound, and, upon written request of the Subcontractor, identify to the Subcontractor terms and conditions of the proposed subcontract agreement that may be at variance with the Contract Documents. Subcontractors will similarly make copies of applicable portions of such documents available to their respective proposed Sub-subcontractors. Each subcontractor shall provide proof of insurance to Contractor consistent with the Contractor's insurance to Owner and in an amount commensurate with the Work to be performed by the Subcontractor.

5.3.2 Neither the Owner nor the Architect shall be obligated to pay or to ensure the payment of any monies to subcontractors due to any non-payment to the Contractor or non-payment of subcontractors by the Contractor.

5.3.3 The Contractor shall require any potential subcontractor to disclose to the Contractor any ownership interest or familial relationship between the Contractor, the Architect, or the Owner, and the potential subcontractor prior to entering into a subcontract. Contractor shall report to Owner all such disclosures and the Owner shall have the right, in its sole discretion, to reject any such affiliated subcontractor.

§ 5.4 Contingent Assignment of Subcontracts

§ 5.4.1 Each subcontract agreement for any unperformed portion of the Work is assigned by the Contractor to the Owner, provided that

.1 assignment is effective only after termination of the Contract by the Owner for cause pursuant to ~~Section~~Article 14~~.2~~ or abandonment of the Project by the Contractor; and only for those subcontract agreements that the Owner accepts by notifying the Subcontractor and Contractor in writing; and

.2 assignment is subject to the prior rights and obligations of the surety, if any, obligated under bond relating to the Contract; and

.3 The Subcontractor provides bonds as required by law of prime contractors and by Owner.

~~When the Owner accepts the assignment of a subcontract agreement, the Owner assumes the Contractor's rights and obligations under the subcontract.~~

§ 5.4.2 ~~Upon~~ ~~s~~Such assignment shall not constitute a waiver by Owner of its rights against Contractor, including, but not limited to, claims for defaults, delays or defects for which a subcontractor or material vendor may also be liable~~, if the Work has been suspended for more than 30 days, the Subcontractor's compensation shall be equitably adjusted for increases in cost resulting from the suspension~~.

§ 5.4.3 ~~Upon assignment to the Owner under this Section 5.4, the Owner may further assign the subcontract to a successor contractor or other entity. If the~~ Owner shall only be ~~assigns the subcontract to a successor contractor or other entity, the Owner shall nevertheless remain legally~~ responsible for compensating subcontractors for Work performed or materials furnished from and after the date on which the Owner gives written notice of its acceptance of the subcontract agreement. Owner shall not be responsible for any Work performed or materials furnished by subcontractors prior to the date of Owner's written notice of acceptance.~~all of the successor contractor's obligations under the subcontract~~.

5.4.4 Each subcontract shall specifically provide that the Owner shall only be responsible to the Subcontractor after written notice for undisputed amounts not previously paid to Contractor subsequent to the Owner's exercise of any rights under this conditional assignment.

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5.4.5 Contractor shall be fully responsible for the performance of its Subcontractors, including those selected or approved by the Owner

5.5 NOTICE OF SUBCONTRACTOR DEFAULT

Contractor shall promptly notify Owner and Architect of any material defaults by any Subcontractor or Sub-subcontractor. Notwithstanding any provision contained in Article 5 to the contrary, it is hereby acknowledged and agreed that Owner has in no way agreed, expressly or implicitly, nor will Owner agree, to allow any Subcontractor, Sub-subcontractor or other materialman or worker employed by Contractor the right to obtain a personal judgment or to create a mechanic's or materialman's lien against Owner for the amount due from the Owner or the Contractor.

ARTICLE 6 CONSTRUCTION BY OWNER OR BY SEPARATE CONTRACTORS

§ 6.1 Owner's Right to Perform Construction and to Award Separate Contracts

§ 6.1.1 The term "Separate Contractor(s)" shall mean other contractors retained by the Owner under separate agreements. The Owner reserves the right to perform construction or operations related to the Project with the Owner's own forces, and with Separate Contractors retained under Conditions of the Contract substantially similar to those of this Contract, including those provisions of the Conditions of the Contract related to insurance and waiver of subrogation. The Owner reserves the right to perform other non-Project-related construction work, maintenance and repair work, and school program operations at the site and near the site during the time period of the Work. Owner shall have access to the building on the site at all times.

§ 6.1.2 When separate contracts are awarded for different portions of the Project or other construction or operations on the site, the term "Contractor" in the Contract Documents in each case shall mean the Contractor who executes each separate Owner-Contractor ~~Agreement~~Contract.

§ 6.1.3 The ~~Owner~~ Contractor shall ~~provide for~~ coordinat~~ion of~~e the activities of the Owner's own forces and of each Separate Contractor with the Work of the Contractor to ensure that the Work remains on schedule~~, who shall cooperate with them~~. The Contractor shall participate with any Separate Contractors and the Owner in reviewing their construction schedules. The Contractor shall make any revisions to its construction schedule deemed necessary after a joint review and mutual agreement between the Owner and Contractor. The construction schedules shall then constitute the schedules to be used by the Contractor, Separate Contractors, and the Owner until subsequently revised.

§ 6.1.4 It shall be the responsibility of the Contractor to assist, review, coordinate, and schedule work performed by any of Owner's separate contractors including the hazardous materials abatement contractor. Contractor shall not be required to contract directly with the hazardous materials abatement contractor or Owner's separate contractor's however, Contractor shall coordinate all aspects of the hazardous materials abatement contractor's and Owner's separate contractor's work, including required monitoring, testing and inspections by independent firms, with the Work under this ~~Agreement~~Contract. The Contractor shall be totally responsible for coordination between its Subcontractors and the hazardous materials abatement contractor and any other Owner's separate contractors. Contractor will cooperate with the Owner to allow site access and staging areas for hazardous materials abatement contractor and Owner's separate contractors and consultants. Contractor shall review Owner's contract with the hazardous materials abatement contractor and Owner's separate contractors and become familiar with the requirements and scope of services contained therein. Contractor shall continually review the work performed by the hazardous materials abatement contractor and Owner's separate contractors and immediately notify the Owner and Program Manager if at any time during the performance of Contractor's work, the hazardous materials abatement contractor or any of Owner's separate contractors fail, in any way, to provide sufficient, competent manpower or timely perform its services. In addition, the Contractor shall be responsible for coordinating and providing all construction administration necessary for the Work and the work of the hazardous materials abatement contractor and any of Owner's separate contractors ~~Unless otherwise provided in the Contract Documents, when the Owner performs construction or operations related to the Project with the Owner's own forces or with Separate Contractors, the Owner or its Separate Contractors shall have the same obligations and rights that the Contractor has under the Conditions of the Contract, including, without excluding others, those stated in Article 3, this Article 6, and Articles 10, 11, and 12.~~

§ 6.2 ~~Mutual~~Contractor's Responsibility

§ 6.2.1 It shall be the responsibility of the Contractor to assist, review, and coordinate the scheduling of work performed by any of the Owner's Separate Contractors including the hazardous materials abatement contractor.

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Contractor shall not be required to contract directly with the hazardous materials abatement contractor or Owner's separate contractor's however, Contractor shall coordinate all aspects of the hazardous materials abatement contractor's and Owner's separate contractor's work, including required monitoring, testing and inspections by independent firms, with the Work under this ~~Agreement~~Contract. The Contractor shall be totally responsible for coordination between its Subcontractors and the hazardous materials abatement contractor and any other Owner's separate contractors. Contractor will cooperate with the Owner to allow site access and staging areas for hazardous materials abatement contractor and Owner's separate contractors and consultants. Contractor shall review Owner's contract with the hazardous materials abatement contractor and Owner's separate contractors and become familiar with the requirements and scope of services contained therein. Contractor shall continually review the work performed by the hazardous materials abatement contractor and Owner's separate contractors and immediately notify the Owner and Program Manager if at any time during the performance of Contractor's work, the hazardous materials abatement contractor or any of Owner's separate contractors fail, in any way, to provide sufficient, competent manpower or timely perform its services In addition, the Contractor shall be responsible for coordinating and providing all construction administration necessary for the Work and the work of any of Owner's Separate Contractors. The Contractor shall afford the Owner and Separate Contractors reasonable opportunity for introduction and storage of their materials and equipment and performance of their activities, and shall connect and coordinate the Contractor's construction and operations with theirs as required by the Contract Documents. Contractor shall be responsible for coordination between Contractor's subcontractors and Owner's Separate Contractors. Contractor shall review Owner's contract with Owner's Separate Contractors and become familiar with the requirements and scope of services contained therein.

§ 6.2.2 If part of the Contractor's Work depends for proper execution or results upon construction or operations by the Owner or a Separate Contractor, the Contractor shall, prior to proceeding with that portion of the Work, promptly notify, in writing, the Architect and Owner of apparent discrepancies or defects in the construction or operations by the Owner or Separate Contractor that would render it unsuitable for proper execution and results of the Contractor's Work, and shall promptly report, in writing, to the Architect and Owner if Owner's Separate Contractors fail in any way to timely perform their services or negatively impact Contractor's schedule or ability to perform the Work. Failure of the Contractor to notify, in writing, the Architect and Owner of apparent discrepancies or defects prior to proceeding with the Work shall constitute an acknowledgment that the Owner's or Separate Contractor's completed or partially completed construction is fit and proper, and is performed in a timely manner, to receive the Contractor's Work. The Contractor shall not be responsible for latent discrepancies or defects in the construction or operations by the Owner or Separate Contractor ~~that are not apparent~~.

§ 6.2.3 The Contractor shall reimburse the Owner for costs the Owner incurs that are payable to a Separate Contractor because of the Contractor's delays, improperly timed activities or defective construction. ~~The Owner shall be responsible to the Contractor for costs the Contractor incurs because of a Separate Contractor's delays, improperly timed activities, damage to the Work or defective construction.~~

6.2.3.1 If the Architect or Program Manager is required to provide additional services, as provided in the Contract between the Owner or Program Manager ~~-~~and the Architect, specifically relating to additional compensation for the Architect for evaluating an excessive number of claims submitted by the Contractor or others in connection with the Work in accordance with Owner's Contract with the Architect, then such services shall be paid for by the Contractor through the Owner, unless the additional services result from negligence of or an omission by the Architect and Program Manager.~~-~~

6.2.3.2 If the Architect provides services in connection with a legal proceeding, except when the Architect is a party thereto, and the Owner requests the Architect, in writing, to provide such services, then the cost of such services shall be paid for by the party whose act or omission was a proximate cause of the problem that led to the requirement to provide such services. Such services shall be paid for by such party through Owner, who upon receipt of same shall reimburse the Architect.

6.2.3.3 All construction costs resulting from the Contractor's negligence, lack of oversight, inattention to details, failure to investigate, or failure to follow the Construction Documents or Contract Documents, will be borne by the Contractor.

§ 6.2.4 The Contractor shall promptly remedy damage wrongfully caused by ~~that~~ the Contractor ~~wrongfully causes~~ to completed or partially completed construction or to property of the Owner or Separate Contractor as provided in Section 10.2.5.

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§ 6.2.5 The Owner and each Separate Contractor shall have the same responsibilities for cutting and patching as are described for the Contractor in Section 3.14.

§ 6.3 Owner's Right to Clean Up

If a dispute arises among the Contractor, Separate Contractors, and the Owner as to the responsibility under their respective contracts for maintaining the premises and surrounding area free from waste materials and rubbish, the Owner may clean up and the Owner~~Architect~~ will allocate the cost among those responsible.

6.3.1 Job site cleanup will be performed on a daily basis. The Owner and/or Program Manager will periodically check the site to see that all construction areas, nearby roads, walkways and/or grounds are maintained in a clean and safe manner. The cost to clean up the site will be assessed to the Contractor each time the Owner is required to clean the area due to failure of the Contractor or his designee to satisfactorily perform or enforce this site clean-up requirements. The Owner will assess the cost. Before assessing the cost, the Contractor shall be given notice of the failure to clean the site and one business day after the date of the notice to clean up the site. If the Contractor fails to clean up the site, after notice, the Owner may assess the cost for cleanup.

ARTICLE 7 CHANGES IN THE WORK

§ 7.1 General

§ 7.1.1 Changes in the Work may be accomplished after execution of the Contract, and without invalidating the Contract, by Change Order, Construction Change Directive, Contingency Authorization or order for a minor change in the Work~~.~~. A properly prepared written request for a change in the Work by Contractor shall be accompanied by sufficient supporting data and information to permit the Architect to make a recommendation to Owner. The Contract Sum and/or Contract Time may be increased for changes in the Work if the provisions of Article 7 have been met.

Architect shall review properly prepared, timely requests by Contractor for a proposed change in the Work, including but not limited to adjustments to the Contract Sum or Contract Time. A properly prepared request for a proposed change shall be accompanied by sufficient supporting data and information to permit Architect to make a reasonable determination without extensive investigation or preparation of additional drawings or specifications

§ 7.1.1.1 No changes in the Contract Sum and/or Contract Time will be allowed for a change in the Work unless prior to performing the changed Work the Contractor has provided the Owner in writing with a proposal for any change in price and/or change in Contract Time caused by the change in Work, and a Change Order is subsequently executed. A field directive or field order shall not be recognized as having any impact upon the Contract Sum or the Contract Time, and Contractor shall have no Claim therefore, unless it shall, prior to complying with the directive and in any event within ten (10) days of receiving the directive, submit a change proposal to the Owner, and a Change Order is subsequently executed, or Contractor satisfies the requirements of Paragraph 15

§ 7.1.2 A Change Order shall be based upon agreement among the Owner, Contractor, and Architect. A Construction Change Directive requires agreement by the Owner and Architect and may or may not be agreed to by the Contractor. An order for a minor change in the Work may be issued by the Architect alone. A change in the work that does not require a change in Contract Sum or Contract Time may be paid from the Contingency Allowance. A Contingency Allowance Expenditure Authorization (CAEA) is a written order prepared by the Architect and signed by the Owner, Contractor and Program Manager directing a change in the Work. A CAEA shall not be used for minor changes in the Work. Note: If the Construction Manager Percentage Fee was not previously included in the approved GMP, the approved additions or deductions for authorized amounts for Contingency Expenditures will also include an appropriate adjustment for the Construction Manager Fee at the percentage approved in Article 5.1.1 and 5.1.2 of the modified AIA Document A133.

7.1.2.1 Contractor shall make no change in the materials used or in the specified manner of constructing and/or installing the Work or supply additional labor, services, or materials beyond that actually required by the terms of the Contract Documents, unless made pursuant to a written order from Owner authorizing Contractor to proceed with the change. No claim for an adjustment of the contract price will be valid unless so ordered.

§ 7.1.3 Changes in the Work shall be performed under applicable provisions of the Construction Documents or the Contract Documents. The Contractor shall proceed promptly with changes in the Work, unless otherwise provided in the Change Order, Construction Change Directive, or order for a minor change in the Work. Except as permitted in

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Paragraph 7.3 or 15, a change in the Contract Sum or the Contract Time shall be accomplished only by Change Order. -Contractor shall not make any claim for an adjustment to time, Contract Sum, or Guaranteed Maximum Price due to: a change in the materials used; a change in the specified manner of constructing and/or installing the Work; or additional labor, services, or materials beyond that actually required by the terms of the Construction Documents or the Contract Documents, unless made pursuant to a written order or directive from Owner authorizing Contractor to proceed with a change in the Work. No claim for an adjustment to time, Contract Sum, or Guaranteed Maximum Price shall be valid unless so ordered or directed.

7.1.4 The total Contractor mark-up for overhead, profit, or fee for work performed by the Contractor's own forces shall not exceed 10% of the cost of the change in the Work. The total Contractor mark-up for overhead, profit, or fee for supervision of work performed by subcontractors' forces shall not exceed 4% of the cost of the change in the Work. The total subcontractor mark-up for overhead, profit, or fee for work performed by the subcontractor's forces shall not exceed 10% of the cost of the change in the Work. In no event shall total mark-up for overhead, profit, or fee in any work which involves a subcontractor or one or more sub-subcontractors, regardless of who performs the Work, exceed 14% of the total cost of the change in the Work.

7.1.5 The Contractor, upon receipt of written notification by the Architect of a proposed item of change in the Work, shall prepare as soon as possible a Change Proposal in such form or forms as directed by the Architect.

.1 Each separate Change Proposal shall be numbered consecutively and shall include materials, costs, labor costs, fees, overhead and profit. The Proposal shall specify all cost related to the proposed Change in the Work, including any disruption or impact on performance;

.2 The Subcontractor's itemized accounting shall be included with the Change Proposal;

.3 If a Change Proposal is returned to the Contractor for additional information or if the scope of the proposed change in the Work is modified by additions, deletions or other revisions, the Contractor shall revise the Change Proposal accordingly and resubmit the revised Change Proposal to the Architect and Program Manager;

.4 A revised Change Proposal shall bear the original Change Proposal number suffixed by the letter "R" to designate a revision in the original Change Proposal. If additional revisions to a revised Change Proposal are necessary, each subsequent revision shall be identified by an appropriate numeral suffix immediately following the "R" suffix;

.5 Upon written approval of a Change Proposal by the Owner, the Architect and the Program Manager; the Architect will prepare a Change Order authorizing such change in the Work; and

.6 The Contractor shall request extensions of Contract Time due to changes in the Work only at the time of submitting its Change Proposal. Contractor's failure to do so shall represent a waiver of any right to request a time extension

7.1.5.1 The combined overhead and profit included in the total cost to the Owner of a change in the Work shall be based on the following schedule:

.1 For approved additions or deductions to the Cost of the Work (not including preconstruction or general condition costs), the Construction Manager's Fee will be increased or decreased at the same percentage approved in Section 5.1.1 and 5.1.2 in the approved A133 contract document.

.2 For approved additions or deductions to any of the Construction Manager's subcontracts for self-performed work paid in accordance with the Section 2.3.2.2 of the A133 contract document, the self-performed work fee will be the same as approved in Section 2.3.2.2 of the A133 contract document.

.3 For approved additions or deductions to approved Subcontracts, the maximum markup on changed Work performed by the Subcontractor's own forces will be ten (10%) percent of the approved allowable Change Order costs.

.4 For approved additions or deductions to approved Subcontracts, the maximum markup on changes for Work performed by the Subcontractor's Sub-subcontractors will be four (4%) percent of the amount due the Sub-subcontractor.

.5 Cost to which overhead and profit is to be applied shall be determined in accordance with Subparagraph 7.3.7

.6 In order to facilitate checking of quotations for extras or credits, all proposals except those so minor that their propriety can be seen by inspection, shall be accompanied by a complete itemization of costs including labor, materials, and Subcontracts. Labor and materials shall be itemized in the manner prescribed above. Where major cost items are Subcontracts, they shall be itemized also.

7.1.6 ~~5~~ Allowance balances may be used to fund changes in the Work. The Contractor will not be allowed an

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overhead, profit, or fee mark-up when changes in the Work are funded by one of the Allowances. The combined overhead and profit included in the total cost to the Owner of a change in the Work shall be based on the following schedule:

.1 For the Contractor, for Work performed by the Contractor's own forces, ten (10%) percent of the cost.

.2 For the Contractor, for Work performed by the Contractor's Subcontractor's, four (4%) percent of the amount due the subcontractors.

.3 For each Subcontractor involved, for Work performed by that Subcontractor's own forces, ten (10%) percent of the cost.

.4 For each Subcontractor involved, for Work performed by the Subcontractor's Sub-subcontractors, four (4%) percent of the amount due the Sub-subcontractor.

.5 Cost to which overhead and profit is to be applied shall be determined in accordance with Subparagraph 7.3.76.

.6 In order to facilitate checking of quotations for extras or credits, all proposals except those so minor that their propriety can be seen by inspection, shall be accompanied by a complete itemization of costs including labor, materials and Subcontracts. Labor and materials shall be itemized in the manner prescribed above. Where major cost items are Subcontracts, they shall be itemized also

7.1.7 ~~6~~ If the Contract Sum is $1,000,000.00 or more, or if the Contract Sum is less than $1,000,000.00, and any Change Order, Construction Change Directives, or other Changes in the Work would increase the Contract Sum to $1,000,000.00 or more, the total of all Change Orders, Construction Change Directives, or other Changes in the Work, may not increase the Contract Sum by more than 25% of the original Contract Sum. Any Change Order, Construction Change Directive, or other Change in the Work that would exceed that limit is void and of no effect. Texas Education Code § 44.0411.

§ 7.2 Change Orders

§ 7.2.1 A Change Order is a written instrument prepared by the Architect and signed by the Owner, Contractor, and Architect stating their agreement upon all of the following:

.1 The change in the Work;

.2 The amount of the adjustment, if any, in the Contract Sum or Guaranteed Maximum Price; and

.3 The extent of the adjustment, if any, in the Contract Time.

7.2.2 Methods used in determining adjustments to the Contract Sum or Guaranteed Maximum Price may include those listed in Section 7.3.3.

.1 Mutual acceptance of a lump sum properly itemized and supported by sufficient substantiating data to permit evaluation. Sufficient substantiating data shall include a proposal itemized for the various components of work added or deleted, segregated by labor, material and equipment. Details to be submitted will include detailed line item estimates showing detailed material quality takeoffs, material prices by item, and of related labor hour pricing information and extension by line item by drawings as applicable);

.2 Unit prices stated in the Contract Documents or subsequently agreed upon and supported by sufficient substantiating data to permit evaluation;

.3 Cost to be determined in a manner agreed upon by the parties and a mutually-acceptable fixed or percentage fee or the percentage fee established at 7.1.5; or;

.4 As provided in Subparagraph 7.3.7.

7.2.3 Contractor stipulates that acceptance of a Change Order by the Contractor constitutes full accord and satisfaction for any and all Claims, whether direct or indirect, arising from the subject matter of the Change Order.

7.2.4 In no event shall a single change, or the aggregate of all changes, result in the total costs, reimbursements, and fees exceeding the Contract Sum or the Guaranteed Maximum Price, unless agreed to in writing by Owner prior to the commencement of such modified or changed Work.

7.2.5 Agreement on any Change Order shall constitute a final settlement of all claims by the Contractor directly or indirectly arising out of or relating to the change in the Work which is the subject of the Change Order, including, but not limited to, all direct and indirect costs and impact costs associated with such change and any and all adjustments to the Contract Sum and the Contract Time

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§ 7.3 Construction Change Directives

§ 7.3.1 A Construction Change Directive is a written order prepared by the Architect and signed by the Owner and Architect, directing a change in the Work prior to agreement on adjustment, if any, in the Contract Sum or Guaranteed Maximum Price, or Contract Time, or both. The Owner may by Construction Change Directive, without invalidating the Contract, order changes in the Work within the general scope of the Contract consisting of additions, deletions, or other revisions, the Contract Sum or Guaranteed Maximum Price, and Contract Time being adjusted accordingly.

§ 7.3.2 A Construction Change Directive shall be used in the absence of total agreement on the terms of a Change Order.

§ 7.3.3 The Construction Change Directive shall include a unilateral change in the Contract Sum and/or Contract Time reflecting the Owner's reasonable view of the appropriate change in the Contract Sum and/or Contract Time for the change in the work covered by the Construction Change Directive. Until agreement is reached by the Owner and Contractor on these issues, the change in Contract Sum and Contract Time set out in the Construction Change Directive shall be used for schedule of values, payment, and scheduling purposes.

~~If the Construction Change Directive provides for an adjustment to the Contract Sum, the adjustment shall be based on one of the following methods:~~

- ~~.1 Mutual acceptance of a lump sum properly itemized and supported by sufficient substantiating data to permit evaluation; Sufficient substantiating data shall include a proposal itemized for the various components of work added or deleted, segregated by labor, material and equipment. Details to be submitted will include detailed line item estimates showing detailed material quality takeoffs, material prices by item and of related labor hour pricing information and extension (by line item by drawings as applicable.~~
- ~~.2 Unit prices stated in the Contract Documents or subsequently agreed upon; and supported by sufficient substantiating data to permit evaluation.~~
- ~~.3 Cost to be determined in a manner agreed upon by the parties and a mutually acceptable fixed or percentage fee; or~~
- ~~.4 As provided in Section 7.3.4.~~

§ 7.3.4 [*Not used*] ~~If the Contractor does not respond promptly or disagrees with the method for adjustment in the Contract Sum, the Architect shall determine the adjustment on the basis of reasonable expenditures and savings of those performing the Work attributable to the change, including, in case of an increase in the Contract Sum, an amount for overhead and profit as set forth in the Agreement, or if no such amount is set forth in the Agreement, a reasonable amount. In such case, and also under Section 7.3.3.3, the Contractor shall keep and present, in such form as the Architect may prescribe, an itemized accounting together with appropriate supporting data. Unless otherwise provided in the Contract Documents, costs for the purposes of this Section 7.3.4 shall be limited to the following:~~

~~.1 Costs of labor, including applicable payroll taxes, fringe benefits required by agreement or custom, workers' compensation insurance, and other employee costs approved by the Architect;~~

~~.2 Costs of materials, supplies, and equipment, including cost of transportation, whether incorporated or consumed;~~

~~.3 Rental costs of machinery and equipment, exclusive of hand tools, whether rented from the Contractor or others;~~

~~.4 Costs of premiums for all bonds and insurance, permit fees, and sales, use, or similar taxes, directly related to the change; and~~

~~.5 Costs of supervision and field office personnel directly attributable to the change.~~

§ 7.3.5 ~~If the Contractor disagrees with the adjustment in the Contract Time, the Contractor may make a Claim in accordance with applicable provisions of Article 15.~~

§ 7.3.6 Upon receipt of a Construction Change Directive, the Contractor shall promptly proceed with the change in the Work involved and advise the Architect of the Contractor's agreement or disagreement with the method, if any, provided in the Construction Change Directive for determining the proposed adjustment in the Contract Sum or Guaranteed Maximum Price, or Contract Time.

§ 7.3.7 In the absence of agreement between Owner and Contractor on the proper change to the Contract Sum or Contract Time because of a change in the Work, Contractor may treat the matter as a Claim under Paragraph 15. In

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such event, the Contractor shall be entitled to recover only the amount by which its direct costs have been reasonably increased over the direct cost of performing the Work without the change in the work, plus three percent (3%) on Subcontractor's Work) of direct cost to cover home office overhead, profit, and all other costs. Direct costs shall be limited to the following:
~~A Construction Change Directive signed by the Contractor indicates the Contractor's agreement therewith, including adjustment in Contract Sum and Contract Time or the method for determining them. Such agreement shall be effective immediately and shall be recorded as a Change Order.~~

.1 Reasonable Cost of Labor, including Social Security, old age and unemployment insurance, fringe benefits required by agreement or custom, and workers' compensation insurance;
.2 Materials, supplies and equipment, equipment including cost of transportation, whether incorporated or consumed;
.3 Rental cost of machinery and equipment, exclusive of hand tools, whether rented from the Contractor or others at rates that are no greater than market rates in the locale of the Work at the time of the Work. Unless otherwise established in the Contract, the rental value of the Contractor's own equipment shall not be more than normal local rental rates for contractor-owned equipment;
.4 Premiums for all bonds and insurance permit fees and sales, use or similar taxes related to the Work; and
.5 Cost of Subcontractor for performing the change in the Work. The amount allowable for Subcontractors shall be calculated using the same standards set out herein for direct Work by the Contractor.
.6 Additional cost of supervision and field office personnel directly attributable to the change.

Contractor and each Subcontractor involved shall furnish evidence of costs such as copies of original invoices for materials, payroll vouchers for labor, etc., upon request by the Architect, Owner, or Program Manager. Any increase in Contract Time shall be limited to the amount of time by which activities critical to overall completion of the Project are delayed by the change in the Work. If it is reasonably possible to perform the change in the Work concurrently with Work that is critical to overall completion, no time extension shall be granted by reason of a change in the Work.

§ 7.3.8 [*Not Used*] ~~The amount of credit to be allowed by the Contractor to the Owner for a deletion or change that which results in a net decrease in the Contract Sum shall be actual net cost of the work deleted, including all profit and overhead, plus the Contractor's allocated percentage of three (3%) percent on Subcontractor's work of direct cost to cover supervision, field office and home office overhead, profit and all other costs cost When both additions and credits covering related Work or substitutions are involved in a change, the allowance for overhead and profit shall be figured on the basis of net increase, if any, with respect to that change.~~

§ 7.3.9 [Not Used] ~~Pending final determination of the total cost of a Construction Change Directive to the Owner, the Contractor may request payment for Work completed under the Construction Change Directive in Applications for Payment. The Architect will make an interim determination for purposes of monthly certification for payment for those costs and certify for payment the amount that the Architect determines, in the Architect's professional judgment, to be reasonably justified. The Architect's interim determination of cost shall adjust the Contract Sum on the same basis as a Change Order, subject to the right of either party to disagree and assert a Claim in accordance with Article 15.~~

§ 7.3.10 ~~When the Owner and Contractor agree with a determination made by the Architect concerning the adjustments in the Contract Sum and Contract Time, or otherwise reach agreement upon the adjustments, such agreement shall be effective immediately and the Architect will prepare a Change Order. Change Orders may be issued for all or any part of a Construction Change Directive.~~

§ 7.4 Minor Changes in the Work

With prior written notice to the Owner's representative, ~~T~~the Architect may order minor changes in the Work that are consistent with the ~~intent of the~~ Construction Documents or the Contract Documents and do not involve an adjustment in the Contract Sum or Guaranteed Maximum Price, or an extension of the Contract Time, nor requiring any payment from the Contingency Allowance. The Architect's order for minor changes shall be in writing. If the Contractor believes that the proposed minor change in the Work will affect the Contract Sum or Guaranteed Maximum Price, or Contract Time, or requiring a payment from the Contingency Allowance, the Contractor shall notify the Architect and shall not proceed to implement the change in the Work. If the Contractor performs the Work set forth in the Architect's order for a minor change without prior notice to the Architect that such change will affect

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the Contract Sum or Guaranteed Maximum Price, or Contract Time, or the Contingency Allowance, the Contractor waives any adjustment to the Contract Sum or Guaranteed Maximum Price, or extension of the Contract Time or the Contingency Allowance. The Contractor shall carry out such written orders promptly. Minor changes in the Work shall not include changes that involve the outward appearance of the structure, color schemes, floor plans, building materials, landscaping, or mechanical equipment

ARTICLE 8 TIME

§ 8.1 Definitions

§ 8.1.1 Unless otherwise provided, Contract Time is the period of time, including authorized adjustments, allotted in the Contract Documents for ~~Substant~~Final Completion of the Work.

§ 8.1.2 The date of commencement of the Work is the ~~date established in the Agreement~~ first business day after Contractor's receipt of the written Notice to Proceed. The Notice to Proceed shall not be issued by Architect until the Contract (or Amendment, if Contractor is a Construction Manager at Risk) has been signed by the Contractor, approved by Owner's Board of Trustees, signed by the Owner's authorized representative, and Owner and Architect have received, and approved as to form, all required payment and performance bonds and insurance, in compliance with Article 11. Issuance of the Notice to Proceed shall not relieve the Contractor of its responsibility to comply with Article 11.

8.1.2.1 If the Notice to Proceed is delayed due to delays in issuance of the building permit by municipal authorities or other unanticipated delays, *and* if building materials are expected to increase in price due to that delay, Contractor may, if Owner expressly agrees in writing, purchase such materials before receiving the Notice to Proceed from Owner. Contractor shall store and insure such building materials until use. In the event the project is cancelled, Contractor's contract is terminated, or the materials are not used (in whole or in part) on the Project, Contractor shall sell the unused materials to Owner at Contractor's actual cost, or reduce its billing to Owner in that amount, if Contractor retains the material.

§ 8.1.3 The date of Substantial Completion is the date certified by the Architect in accordance with Section 9.8. The date of Final Completion is the date certified by the Architect in accordance with Paragraph 9.10. Unless otherwise agreed in writing by Owner, Contractor agrees that Final Completion shall occur not more than 30 days after the date of Substantial Completion.

§ 8.1.4 The term "day" as used in the Contract Documents shall mean calendar day unless otherwise specifically defined.

§ 8.2 Progress and Completion

§ 8.2.1 Time limits stated in the Contract Documents are of the essence of the Contract. By executing the ~~Agreement~~Contract, the Contractor ~~confirm~~stipulates that the Contract Time is a reasonable period for performing the Work.

If Contractor fails to achieve Substantial Completion of the Work on or before the date(s) specified for Substantial Completion in this Contract and the other Contract Documents, Contractor shall pay to the Owner, as liquidated damages, the sum set out in the Contract between Owner and Contractor for each calendar day that Substantial Completion is delayed after the date(s) specified for Substantial Completion. The total liquidated damage claim is determined by multiplying daily-liquidated damage amounts stated in the Contract by the number of days late. A fraction of a day shall be counted as a full day. It is hereby agreed that the actual damages which Owner will suffer by reason of late completion would be difficult to ascertain, and the liquidated damages to which Owner is entitled hereunder are a reasonable forecast of just compensation for the harm that would be caused by Contractor's failure to achieve Substantial Completion of the Work on or before the date(s) specified for Substantial Completion, and not a penalty. Liquidated damages shall be paid as they accrue and may be adjusted from any progress payment due.

§ 8.2.2 The Contractor shall not knowingly, except by agreement or instruction of the Owner in writing, ~~,~~ prematurely commence operations on the site or elsewhere prior to the effective date of insurance required by Article 11 to be furnished by the Contractor and Owner. The date of commencement of the Work shall not be changed by the effective date of such insurance. Unless the date of commencement is established by the Contract Documents or a Notice to Proceed given by the Owner, the Contractor shall notify the Owner in writing not less than five (5) days or other agreed period.

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§ 8.2.3 The Contractor shall proceed expeditiously with adequate forces and shall achieve Substantial and Final Completion within the Contract Time.

8.2.4 The Contractor is subject to liquidated damages, as specified in the Contract, if the Work is not completed by the date of Substantial Completion or the date of Final Completion.

§ 8.3 Delays and Extensions of Time

§ 8.3.1 If the Contractor is delayed at any time in the commencement or progress in performing work that is critical to overall completion of the Work by (1) an act or neglect of the Owner or Architect, of an employee of either, or of or Program Manager, or a Separate Contractor; (2) by changes ordered in the Work; (3) by ~~labor disputes,~~ fire, governmental actions~~unusual delay in deliveries~~, ~~unavoidable casualties,~~ or adverse weather conditions documented in accordance with Section 15.1.6.2~~, or other causes beyond the Contractor's control~~; (4) by delay authorized, in writing, by the Owner ~~pending mediation and binding dispute resolution~~; or (5) by other causes that the Contractor asserts, and the Owner and Architect determine~~s~~, may justify delay, then the Contract Time ~~sh~~may~~ll~~ be extended for such reasonable time as the Owner, ~~and~~ Architect or Program Manager may determine. Adjustments in the Contract Time will be permitted for a delay only to the extent such delay is not caused or could not have reasonably been anticipated by the Contractor, and could not be limited or avoided by the Contractor's timely notice to the Owner of the delay, and only if Contractor satisfies the conditions of this Paragraph 8.3. Contractor has the burden to prove that any of the foregoing alleged causes of delay significantly impacted construction progress on the critical path, as a condition precedent to any extension of the Contract Time.

The Contractor shall anticipate and include in the construction schedule lost time due to adverse weather conditions in accordance with the number of Lost Time Workdays per month in the Dallas area in accordance with the following schedule:

January – 5
February – 4
March – 5
April – 6
May – 6
June – 4
July – 4
August – 4
September – 5
October – 4
November – 4
December – 4

A request for a time extension based on unusually adverse weather conditions will not be permitted unless the cumulative actual days of Lost Time Workdays for the period when the critical path of the project is subject to impact from Lost Time Workdays exceeds the cumulative number of expected Lost Time Workdays for the same period. The final calculation of entitlement to a time extension cannot be made until at least sixty (60) days prior to the agreed date for Substantial Completion of the Project ~~is completed~~ and the time extensions for unusually adverse weather may not be made until that time. However, Contractor will submit claimed Lost Time Workdays in accordance with the submission times provided in 8.3.2. No day on which substantial Contractor forces are able to perform the work on the Project for more than fifty percent (50%) of the usual workday will be counted as a Lost Time Workday. Lost Time Workdays will not be calculated for any period when the critical path of the project is not subject to impact from adverse weather conditions.

§ 8.3.2 ~~Claims relating to time shall be made in accordance with applicable provisions of Article 15.~~ On or before the fifteenth (15th) day of each month of the Work, Contractor shall submit in writing a request for all time extensions to which it believes itself to be entitled for the preceding month, other than time extensions for changes in the Work, which are to be submitted in accordance with the requirements of Article 7. If Contractor's request for time extension for Changes in the Work is denied and Contractor wishes to pursue the matter, Contractor shall submit in writing a request for that extension by the fifteenth (15th) day of the month following the denial. Any claim for time extension not submitted under the terms of this Subparagraph shall be waived.

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8.3.2.1 Owner, after consultation with the Architect and Program Manager, shall grant time extensions to the extent it believes them to be proper. Time extensions granted by the Owner may be incorporated into schedules for completion of the Work. In the event that Contractor believes that it is entitled to additional time extensions beyond those granted by the Owner, it may make a claim for them provided it can meet the requirements of Paragraph 15.1.

§ 8.3.3 This Contract ~~Section 8.3~~ does not permit~~reclude~~ the recovery of damages, including, without limitation, extended home office overhead expenses, general conditions, or other consequential damages, by the Contractor for delay or disruption or for extensions of time due to bad weather or acts of God. Contractor agrees that the only possible compensation for any delay is an extension of time ~~by either party under other provisions of the Contract Documents~~.

ARTICLE 9 PAYMENTS AND COMPLETION

§ 9.1 Contract Sum

§ 9.1.1 The Contract Sum is stated in the ~~Agreement~~Contract and, including authorized adjustments, is the total amount payable by the Owner to the Contractor for performance of the Work under the Contract Documents. In the event that the Project is a Construction Management at Risk Project, the Contract Sum shall not exceed the Guaranteed Maximum Price.

§ 9.1.2 If unit prices are stated in the Contract Documents or subsequently agreed upon, and if quantities originally contemplated are materially changed so that application of such unit prices to the actual quantities causes substantial inequity to the Owner or Contractor, the applicable unit prices ~~shm~~ay~~ll~~ be equitably adjusted by prior written agreement.

§ 9.2 Schedule of Values

9.2.1 Before the first Application for Payment, ~~,~~ the Contractor shall submit a schedule of values to the Architect and Program Manager before the first Application for Payment, allocating the entire Contract Sum or, in the case of a Guaranteed Maximum Price, within 15 days after establishing the Guaranteed Maximum Price, to the various portions of the Work. The schedule of values shall be prepared in the form, and supported by the data to substantiate its accuracy, required by the Architect. This schedule, unless objected to by the Architect, shall be used as a basis for reviewing the Contractor's Applications for Payment. Any changes to the schedule of values shall be submitted to the Architect and supported by such data to substantiate its accuracy as the Architect or Program Manager may require, and unless objected to by the Architect, shall be used as a basis for reviewing the Contractor's subsequent Applications for Payment. The schedule of values shall be prepared in such a manner that each major item of work, whether done by Contractor's own forces or subcontracted, is shown as a single line item on AIA Document G702 and G703, Application and Certificate for Payment and Continuation Sheet. If the Contractor is a Construction Manager at Risk, then the Contractor's fee and general conditions shall be specifically shown, and AIA Documents G702CMa and G703 shall be used.

9.2.2 ~~.~~If the Project is a Construction Manager at Risk project, in order to facilitate the review of Applicants for Payment, the Schedule of Values shall be submitted on AIA Documents G702 and G703, and shall include the following:

.1 Contractor's cost for Contractor's fee (if applicable) bonds and insurance, mobilization, or general conditions, etc. shall be listed as individual line item.

.2 Contractor's costs for various construction items shall be detailed. For example, concrete work shall be subdivide into footings, grade beams, floor slabs, or paving, etc.

.3 On major subcontracts, such as mechanical, electrical, and plumbing, the schedule shall indicate line items and amounts in detail (for example: underground, major equipment, fixtures, installation fixtures, or start-up, etc.)

.4 Costs for subcontract work shall be listed without any additional mark-up of Contractor's costs for overhead, profit, or supervision.

.5 If payment for stored materials is requested prior to installation, then material and labor shall be listed as separate line items.

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.6 Contractor shall provide a report of actual versus projected reimbursable expenses (general conditions), updated monthly.

§ 9.3 Applications for Payment

§ 9.3.1 At ~~least ten days before the date established for each progress payment~~, the time specified in the Contract, the Contractor shall submit to the Architect and Program Manager an itemized Application for Payment for operations completed prepared in accordance with the schedule of values~~, if required under Section 9.2, for completed portions of the Work~~. The application shall be notarized, if required, and supported by all data substantiating the Contractor's right to payment that the Owner or Architect require, such as copies of requisitions, and releases and waivers of liens from Subcontractors and suppliers, and shall reflect retainage ~~if provided for in the Contract Documents~~.

§ 9.3.1.1 As provided in Section 7.3.8, such applications may include requests for payment on account of changes in the Work that have been properly authorized by Construction Change Directives, but not yet included in Change Orders. Contractor agrees that, for purposes of Texas Government Code Sections 2251 and 2251.042, receipt of the Application for Payment by the Architect shall not be construed as receipt of an invoice by the Owner. Contractor further agrees that Owner's receipt of the Certificate for Payment shall be construed as receipt of an invoice by the Owner, for purposes of Texas Government Code Sections 251.021 and 2251.042~~As provided in Section 7.3.9, such applications may include requests for payment on account of changes in the Work that have been properly authorized by Construction Change Directives, or by interim determinations of the Architect, but not yet included in Change Orders~~.

§ 9.3.1.2 Applications for Payment shall not include requests for payment for portions of the Work for which the Contractor ~~does~~has not ~~intend~~ been invoiced by~~to pay~~ a Subcontractor or supplier, unless ~~such~~Contractor has self-performed the Work ~~has been performed by others whom the Contractor intends to pay~~.

9.3.1.3 Until Final Completion of the Work, the Owner shall withhold retainage as provided in the Contract Documents, except that Owner shall not pay amounts for which the Architect refuses to certify payment, or the Owner refuses to pay, as provided herein Section 9.4 or 9.5 as amended. The remaining retainage shall be paid with the Final Payment, unless there is a bona fide dispute between Owner and Contractor and the reason for the dispute is that labor, services, or materials provided by Contractor, or a person under Contractor's direction or control, failed to comply with the express terms of the Contract, or if the surety on any surety bond does not agree to the release of retainage. Written notice of the basis for withholding retainage under Texas Government Code Sections 2252.031 – 2252.032 must be provided to Contractor. If there is no bona fide dispute and neither party is in default, Contractor may cure any noncompliant labor, services, or materials, or offer Owner reasonable compensation for such noncompliant labor, services, or materials that cannot promptly be cured. Owner is not required to accept such offer.

§ 9.3.2 ~~Unless otherwise provided in the Contract Documents, p~~Payments ~~shaw~~ill be made on the basis of invoices for specific ~~account of~~ materials ~~and~~or equipment ~~delivered and suitably stored at the site for subsequent~~ incorporated~~ion~~ in the Work, and ~~. If approved in advance by the Owner, payment may similarly be made for~~ specific materials ~~and~~or equipment (1) suitably stored the site or (2) suitably stored at some off~~-the~~ site ~~at a~~ location, provided the following conditions are met for ~~agreed upon in writing. Payment for materials and equipment stored on or off the site shall be conditioned upon compliance by the Contractor with procedures satisfactory to the Owner to establish the Owner's title to such materials and equipment or otherwise protect the Owner's interest, and shall include the costs of applicable insurance, storage, and transportation to the site, for such materials and equipment stored~~ off~~-the~~ site storage:

.1 The location must be agreed to, in writing, by Owner and Surety.
.2 The location must be a bonded warehouse.
.3 The Contractor's Surety must agree, in writing, to the amounts included in each Application for Payment.
.4 The Contractor must bear the cost of the Owner's and Architect's expenses related to visiting the off-site storage area and reviewing the stored contents. Contractor acknowledges that Architect's time may be an Additional Service and shall compensate Architect directly for same upon request.
.5 Payment shall not include any charges for overhead or profit on stored materials.
.6 Payments for materials or equipment stored on or off the site shall be conditioned upon submission by the Contractor of bills of sale or such other documentation satisfactory to the Owner to establish the

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Owner's title to such materials or equipment or otherwise protect the Owner's interest, including applicable insurance (naming the Owner as insured and naming the specific materials or equipment stored and their location) and proof of delivery to the site for those materials and equipment stored off the site. Under no circumstances will the Owner reimburse the Contractor for down payment, deposits, or other advance payment for materials or equipment until the materials or equipment are delivered to Owner's site or the agreed-upon off-site storage. Failure to follow these procedures shall result in nonpayment for storage of or insurance on stored materials and equipment. Failure to follow these procedures shall also result in nonpayment of materials and equipment until said materials and equipment are incorporated into the Work.

CONTRACTOR AGREES TO INDEMNIFY OWNER FROM ANY LOSS RESULTING FROM A BREACH OF THIS SECTION. Any off-site storage shall be in a bonded warehouse, suitably marked for the individual project, in addition to the requirements above

§ 9.3.3 The Contractor warrants that title to all Work covered by an Application for Payment will pass to the Owner no later than the time of payment. The Contractor further warrants that upon submittal of an Application for Payment all Work for which Certificates for Payment have been previously issued and payments received from the Owner shall, to the best of the Contractor's knowledge, information, and belief, be free and clear of liens, claims, security interests, or encumbrances, in favor of the Contractor, Subcontractors, suppliers, or other persons or entities that provided labor, materials, and equipment relating to the Work. Neither Contractor nor any of its materialmen, laborers, or Subcontractors shall have any lien rights against the Owner's lands, building funds, materials or other property. No materialmen, laborers or Subcontractor of the Contractor shall have any enforceable rights against the Owner of this Contract. Materialmen, laborers and Subcontractors of the Contractor may have rights under any Payment Bond provided by the Contractor, but cannot look to the Owner for any help in enforcement of those rights. CONTRACTOR SHALL WAIVE, RELEASE, INDEMNIFY, AND HOLD OWNER HARMLESS FROM ANY LIENS, CLAIMS, SECURITY INTERESTS OR ENCUMBRANCES FILED BY THE CONTRACTOR, SUBCONTRACTORS, OR ANYONE CLAIMING BY, THROUGH, OR UNDER THE CONTRACTOR OR SUBCONTRACTOR FOR ITEMS COVERED BY PAYMENTS MADE BY THE OWNER TO CONTRACTOR.

9.3.4 Contractor shall submit Applications for Payment, in quadruplicate, using AIA Documents G702 and G703 Application and Certificate of Payment (or G702CMa, if applicable) and Continuation Sheet or electronically, if acceptable to Owner. All blanks in the form must be completed and signatures of Contractor and Notary Public must be original on each form. Incomplete or inaccurate Applications for Payment shall be returned to the Contractor by the Architect for completion and/or correction. Owner shall have no responsibility for payment of same if the Application for Payment is incomplete or inaccurate.

9.3.5 By signing each Application for Payment, the Contractor stipulates and certifies to the following; that the information presented is true, correct, accurate, and complete; that the Contractor has made the necessary detailed examinations, audits, and arithmetic verifications; that the submitted Work has been completed to the extent represented in the Applications for Payment; that the materials and supplies identified in the Applications for Payment have been purchased, paid for, and received; that the subcontractors have been paid as identified in the Applications for Payment or that Contractor has been invoiced for same; that Contactor has made the necessary on-site inspections to confirm the accuracy of the Applications for Payment; that there are no known mechanics' or materialmens' liens outstanding at the date of the Applications for Payment; that all due and payable bills with respect to the Work have been paid to date or are included in the amount requested in the current Payment Application; that, except for such bills not paid but so included, there is no known basis for the filing of any mechanics' or materialmens' liens on the Work; that the Payment Application includes only Work self-performed by Contractor or for which Contractor has been invoiced; and that releases from all Subcontractors and materialmen have been obtained in such form as to constitute an effective release of lien under the laws of the State of Texas, covering all Work performed and for which payment has been made by the Owner to the Contractor. Contractor understands that documents submitted to Owner become government documents under the laws of the State of Texas. Contractor further understands that falsification of Contractor's Applications for Payment may constitute a violation of the penal laws of the State of Texas, including, but not limited to, Texas Penal Code Sections 32.46; 37.09, and 37.10, and may justify termination of Contractor's Contract with Owner. Contractor further understands and agrees that falsification of documents may entitle Owner to restitution as permitted by Texas law and these Contract Documents.

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§ 9.4 Certificates for Payment

§ 9.4.1 The Architect will, within seven days after receipt of the Contractor's Application for Payment, carefully evaluate and review the Applications for Payment and, when appropriate, return the Applications for Payment to the Contractor as provided in Section 9.3.4. If the Applications for Payment are complete, then the Architect shall sign and either (1) certify and issue to the Owner a Certificate for Payment in the full amount of the Applications for Payment, with a copy to the Contractor; or (2) certify and issue to the Owner a Certificate for Payment for such amount as the Architect and Program Manager determines is properly due, and notify the Contractor and Owner in writing of the Architect's or Program Manager reasons for withholding certification and disputing in part certification as provided in Section 9.5.1; or (3) withhold certification of the entire Applications for Payment, and notify the Contractor and Owner in writing with a detailed statement of the Architect's reason for withholding certification in whole in accordance with Texas Government Code Section 2251.042(a), and as provided in Section 9.5.1. Architect's written reason for withholding certification shall be submitted in accordance with, and construed as the notice required by Texas Government Code Section 2251.042 *et. seq.* Owner may not withhold from payments more than 110% of the disputed amount.

§ 9.4.2 The issuance of a Certificate for Payment will constitute a representation by the Architect or Program Manager to the Owner, ~~based on the Architect's evaluation of the Work and the data in the Application for Payment,~~ that the Architect has observed the progress of the Work and determined that, in the Architect's professional opinion, ~~to the best of the Architect's knowledge, information, and belief,~~ the Work has progressed to the point indicated, and the quality of the Work is in accordance with the Contract Documents. Further, the issuance of the Certificate for Payment will constitute a representation by the Architect or Program Manager to the Owner that the Architect or Program Manager has carefully evaluated and certified that the amounts requested in the Applications for Payment are valid and correct and that the Contractor is entitled to payment in the amount certified. The foregoing representations are subject to an evaluation of the Work for conformance with the Contract Documents upon Substantial Completion, to results of subsequent tests and inspections, to correction of minor deviations from the Contract Documents prior to completion, and to specific qualifications expressed by the Architect or Program Manager in writing to the Owner. However, the issuance of a Certificate for Payment will not be a representation that the Architect and Program Manager has (1) made exhaustive or continuous on-site inspections to check the quality or quantity of the Work; (2) reviewed construction means, methods, techniques, sequences, or procedures; (3) reviewed copies of requisitions received from Subcontractors and suppliers and other data unless requested by the Owner to substantiate the Contractor's right to payment; or (4) made examination to ascertain how or for what purpose the Contractor has used money previously paid on account of the Contract Sum. Examinations, audits, and verifications, if required by the Owner, will be performed by the Owner's accountants or other representatives of the Owner acting in the sole interest of the Owner.

9.4.3 The issuance of a Certificate for Payment shall constitute a recommendation to the Owner regarding the amount to be paid. This recommendation is not binding on the Owner if Owner knows of other reasons under the Contract Documents why payment should be withheld.

§ 9.5 Decisions to Withhold Certification

§ 9.5.1 The Architect or Program Manager may withhold a Certificate for Payment in whole or in part, to the extent reasonably necessary to protect the Owner, if in the Architect's or Program Manager's opinion the representations to the Owner ~~required by Section 9.4.2 cannot be made~~. If the Architect or Program Manager is unable to certify payment in the amount of the Application, the Architect or Program Manager will notify the Contractor and Owner as provided in Section 9.4.1. If the Contractor and Architect or Program Manager cannot agree on a revised amount, the Architect or Program Manager will promptly issue a Certificate for Payment for the amount for which the Architect is able to make such representations to the Owner. The Architect ~~t~~ or Program Manager may also withhold a Certificate for Payment or, because of subsequently discovered evidence, may nullify the whole or a part of a Certificate for Payment previously issued, to such extent as may be necessary in the Architect's or Program Manager's opinion to protect the Owner from loss for which the Contractor is responsible, including loss resulting from acts and omissions described in Section 3.3.2, because of

- **.1** defective Work not remedied;
- **.2** third party claims filed or reasonable evidence indicating probable filing of such claims, unless security acceptable to the Owner is provided by the Contractor;
- **.3** failure of the Contractor to make payments properly to Subcontractors or suppliers for labor, materials or equipment;
- **.4** reasonable evidence that the Work cannot be completed for the unpaid balance of the Contract Sum;
- **.5** damage to the Owner or a Separate Contractor;

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.6 reasonable evidence that the Work will not be completed within the Contract Time, and that the unpaid balance would not be adequate to cover actual or liquidated damages for the anticipated delay; ~~or~~

.7 repeated failure to carry out the Work in accordance with the Contract Documents; or

.8 failure to submit a written plan indicating action by the Contractor to regain the time schedule for completion of Work within the Contract time.

§ 9.5.2 When ~~either party~~the Contractor disputes the Architect's decision regarding a Certificate for Payment under Section 9.5.1, in whole or in part, ~~that party~~the Contractor may submit a Claim in accordance with Article 15.

§ 9.5.3 Architect's written reason for withholding certification shall be construed as the notice required by Texas Government Code Section 2251.042 *et seq*~~When the reasons for withholding certification are removed, certification will be made for amounts previously withheld~~.

§ 9.5.4 Notwithstanding any provision contained within this Article, if the Work has not attained Substantial Completion or Final Completion by the required dates, subject to extensions of time allowed under the Contract Documents, ~~If~~ then Architect or Program Manager may withhold~~s~~ any further ~~c~~Certificate~~ion~~ for ~~p~~Payment ~~under Section 9.5.1.3, the Owner may, at its sole option, issue joint checks to the Contractor and to any Subcontractor or supplier to whom the~~ from Contractor to the extent necessary to preserve sufficient funds to complete construction of the Project and to cover liquidated damages. ~~failed to make payment for Work properly performed or material or equipment suitably delivered. If t~~The Owner shall not be deemed in default by reason of withholding ~~makes~~ payment~~s~~ as provided in Sections 9.3.4, 9.4.3, 9.5.1, or this Section ~~by joint check, the Owner shall notify the Architect and the Contractor shall reflect such payment on its next Application for Payment~~.

§ 9.6 Progress Payments

§ 9.6.1 After the Architect has issued a Certificate for Payment, the Owner shall make payment for undisputed amounts in the manner and within the time provided in the Contract Documents, and shall so notify the Architect. Owner shall notify Contractor within 21 days if Owner disputes the Architect's Certificate of Payment pursuant to Texas Government Code Section 2251.042 *et seq*, listing the specific reason for nonpayment. Payments to the Contractor shall not be construed as releasing the Contractor or his Surety from any obligations under the Contract Documents.

§ 9.6.2 The Contractor shall pay each Subcontractor, no later than ~~seven~~ ten days after receipt of payment from the Owner, the amount to which the Subcontractor is entitled, reflecting percentages actually retained from payments to the Contractor on account of the Subcontractor's portion of the Work. The Contractor shall, by appropriate agreement with each Subcontractor, require each Subcontractor to make payments to Sub-subcontractors in a similar manner. In compliance with Texas Government Code Section 2251.022, the Contractor shall, within ten (10) days following receipt of payment from the Owner, pay all bills for labor and materials performed and furnished by others in connection with the Work, and shall, if requested, provide the Owner with evidence of such payment. Contractor shall include a provision in each of its subcontracts imposing the same payment obligations on its Subcontractors as are applicable to the Contractor hereunder, and if the Owner so requests, shall provide to the Owner copies of such Subcontractor payments. If the Contractor has failed to make payments promptly to the Contractor's Subcontractors or for materials or labor used in the Work for which the Owner has made payment to the Contractor, then the Owner shall be entitled to withhold payment to the Contractor, in part or in whole, to the extent necessary to protect the Owner. This Section is subject to the provisions of Texas Business and Commerce Code Chapter 56.

§ 9.6.3 The Architect will, on request, furnish to a Subcontractor, if practicable, information regarding percentages of completion or amounts applied for by the Contractor and action taken thereon by the Architect and Owner on account of portions of the Work done by such Subcontractor.

§ 9.6.4 The Owner has the right to request written evidence from the Contractor that the Contractor has properly paid Subcontractors and suppliers amounts paid by the Owner to the Contractor for subcontracted Work. If the Contractor fails to furnish such evidence within seven days, the Owner shall have the right to contact Subcontractors and suppliers to ascertain whether they have been properly paid. Neither the Owner, Program Manager nor Architect shall have an obligation to pay, or to see to the payment of money to, a Subcontractor or supplier~~, except as may otherwise be required by law~~. Any action taken by Owner to require the Contractor to pay a Subcontractor shall not impose any liability on Owner to the Subcontractor or supplier.

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§ 9.6.5 The Contractor's payments to suppliers shall be treated in a manner similar to that provided in Sections 9.6.2, 9.6.3 and 9.6.4.

§ 9.6.6 A Certificate for Payment, a progress payment, or partial or entire use or occupancy of the Project by the Owner shall not constitute acceptance of Work not in accordance with the Contract Documents.

§ 9.6.7 ~~Unless the Contractor provides the Owner with a payment bond in the full penal sum of the Contract Sum, payments received by the Contractor for Work properly performed by Subcontractors or provided by suppliers shall be held by the Contractor for those Subcontractors or suppliers who performed Work or furnished materials, or both, under contract with the Contractor for which payment was made by the Owner. Nothing contained herein shall require money to be placed in a separate account and not commingled with money of the Contractor, create any fiduciary liability or tort liability on the part of the Contractor for breach of trust, or entitle any person or entity to an award of punitive damages against the Contractor for breach of the requirements of this provision~~. Payments received by the Contractor from the Owner for Work properly performed by Subcontractors, or materials properly provided by suppliers, shall be held in trust by the Contractor for the benefit of those Subcontractors or suppliers who performed Work or furnished materials, or both, under contract with the Contractor. Texas Property Code § 162.001.

§ 9.6.8 ~~Provided the Owner has fulfilled its payment obligations under the Contract Documents, t~~THE CONTRACTOR SHALL DEFEND AND INDEMNIFY THE OWNER FROM ALL LOSS, LIABILITY, DAMAGE OR EXPENSE, INCLUDING REASONABLE ATTORNEY'S FEES AND LITIGATION EXPENSES, ARISING OUT OF ANY LIEN CLAIM OR OTHER CLAIM FOR PAYMENT BY ANY SUBCONTRACTOR OR SUPPLIER OF ANY TIER. UPON RECEIPT OF NOTICE OF A LIEN CLAIM OR OTHER CLAIM FOR PAYMENT, THE OWNER SHALL NOTIFY THE CONTRACTOR. IF APPROVED BY THE APPLICABLE COURT, WHEN REQUIRED, THE CONTRACTOR MAY SUBSTITUTE A SURETY BOND FOR THE PROPERTY AGAINST WHICH THE LIEN OR OTHER CLAIM FOR PAYMENT HAS BEEN ASSERTED.

9.6.9 Contractor shall not withhold as retainage a greater percentage from Subcontractors or materialmen than the percentage that Owner withheld as retainage from payments to Contractor.

§ 9.7 Failure of Payment

9.7.1 ~~If the Architect does not issue a Certificate for Payment, through no fault of the Contractor, within seven days after receipt of the Contractor's Application for Payment, or~~ Pursuant to Texas Government Code Section 2251.051, if the Owner does not pay the Contractor any payment certified by the Architect and Program Manager, which is undisputed, due and owing ~~within seven days~~ after the date the payment is due under the Contract Documents ~~established in the Contract Documents, the amount certified by the Architect or awarded by binding dispute resolution~~, then the Contractor ~~may~~, upon ~~s~~ten~~ven~~ (10) additional days' written notice to the Owner, Program Manager and Architect, that payment has not been made and the Contractor intends to suspend performance for nonpayment, may stop the Work until payment of the amount owing has been received. ~~The Contract Time shall be extended appropriately and the Contract Sum shall be increased by the amount of the Contractor's reasonable costs of shutdown, delay and start-up, plus interest as provided for in the Contract Documents~~If the Owner provides written notice to the Contractor that: 1) payment has been made; or 2) a bona fide dispute for payment exists, listing the specific reasons for nonpayment, then Contractor shall be liable for damages resulting from suspension of the Work. If a reason specified is that labor, services, or materials provided by the Contractor are not provided in compliance with the Contract Documents, then the Contractor shall be provided a reasonable opportunity to cure the noncompliance or to compensate Owner for any failure to cure the noncompliance. No amount shall be added to the Contract Sum as a result of a dispute between Owner and Contractor unless and until such dispute is resolved in Contractor's favor.

9.7.2 ~~If the Architect does not issue a Certificate for Payment within seven (7) days after receipt of the Contractor's Application for Payment, through no fault of the Contractor, then the Contractor shall provide written notice to the Owner, and the Owner shall have fourteen (14) business days after receipt of such notice to provide or obtain a Certificate for Payment. If Owner fails to provide or obtain the Certificate for Payment, then the Contractor may, upon fourteen (14) additional business days' written notice to the Owner and Architect, stop the Work until payment of the undisputed amount owing has been received.~~[*Intentionally deleted*]

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9.7.3 If the Owner is entitled to reimbursement or payment from the Contractor under or pursuant to the Contract Documents, then such payment shall be made promptly upon demand by the Owner. Notwithstanding anything contained in the Contract Documents to the contrary, if the Contractor fails to promptly make any payment due to Owner, pursuant to the Contractor, or if the Owner incurs any costs and expenses to cure any default of the Contractor or to correct defective Work, then the Owner shall have an absolute right to offset such amount against the Contract Sum and, in the Owner's sole discretion and without waiving any other remedies, may elect either to:

.1 deduct an amount equal to that which the Owner is entitled from any payment then or thereafter due to Contractor form the Owner, or

.2 issue a written notice to the Contractor reducing the Contract Sum by an amount equal to that which the Owner is entitled.

§ 9.8 Substantial Completion

§ 9.8.1 Substantial Completion is the stage in the progress of the Work when the Work or designated portion thereof is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use; all Project systems included in the Work or designated portion thereof have been successfully tested and are fully operational; all required governmental inspections and certifications required by the Work have been made, approved, and posted; designated initial instruction of Owner's personnel in the operation of Project systems has been completed; and all the required finishes set out in the Construction Documents are in place. The only remaining Work shall be minor in nature so that the Owner can occupy the Work or the applicable portion of the Work for all of its intended purposes on that date; and the completion of the Work by the Contractor will not materially interfere with or hamper Owner's, or Owners' tenant normal school operations, or other intended use. As a further condition of a determination of Substantial Completion, the Contractor shall certify that all remaining Work with respect thereto will be completed within the time specified by the Contract Documents for Final Completion. As provided in the Contract Documents, Owner may occupy a portion of the facility prior to Substantial Completion.

§ 9.8.2 When the Contractor considers that the Work, or a portion thereof which the Owner agrees to accept separately, is substantially complete, the Architect and Program Manager shall prepare ~~shall prepare~~ and a comprehensive list of items to be completed or corrected prior to final payment. Failure to include an item on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents.

§ 9.8.3 Upon receipt of the Contractor's list, the Architect and Program Manager will make an inspection to determine whether the Work or designated portion thereof is substantially complete. If the Architect's inspection discloses any item, whether or not included on the Contractor's list, which is not sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work or designated portion thereof for its intended use, then the Architect shall so notify the Contractor, Program Manager and Owner in writing, and the Contractor shall, before issuance of the Certificate of Substantial Completion, complete or correct such item upon notification by the Architect. In such case, the Contractor shall then submit a request for another inspection by the Architect to determine Substantial Completion. Except with the consent of the Owner, the Architect shall perform no more than five (5) inspections to determine whether the Work or a designated portion thereof has attained Substantial Completion in accordance with the Contract Documents. The Owner shall be entitled to reimbursement from the Contractor for amounts paid to the Architect for any additional inspections.

§ 9.8.4 When the Work or designated portion thereof is substantially complete, the Architect will timely prepare, sign and issue Owner's ~~a~~ Certificate of Substantial Completion that shall establish the date of Substantial Completion; establish responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work and insurance; and fix the time within which the Contractor shall finish all items on the list accompanying the Certificate. Warranties required by the Contract Documents shall commence on the date of ~~Substantial~~ Final Completion of the Work or designated portion ~~thereof unless otherwise provided in the Certificate of Substantial Completion~~.

§ 9.8.5 The Certificate of Substantial Completion shall be submitted to the Owner and Contractor for their written acceptance of responsibilities assigned to them in the Certificate. ~~Upon such acceptance, and consent of surety if any, the Owner shall make payment of retainage applying to the Work or designated portion thereof. Such payment shall be adjusted for Work that is incomplete or not in accordance with the requirements of the Contract Documents.~~

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9.8.6 The Contractor shall keep all required insurance in full force, and utilities on, until the Certificate of Substantial Completion is issued, and accepted by the Owner in writing, regardless of the stated date of Substantial Completion, subject to 11.2.2. Acceptance shall not be unreasonably withheld.

§ 9.9 Partial Occupancy or Use

§ 9.9.1 The Owner may occupy or use any completed or partially completed portion of the Work at any stage when ~~such portion is designated by separate agreement with~~agreed to by the Owner and the Contractor ~~in writing, provided such occupancy or use is consented to by the insurer and~~ authorized by public authorities having jurisdiction over the ~~Project~~Work. Such partial occupancy or use may commence whether or not the portion is substantially complete, provided that the Owner and Contractor have accepted in writing the responsibilities assigned to each of them for payments, retainage, if any, security, maintenance, heat, utilities, damage to the Work resulting from such occupancy, use or installation, and property and liability insurance, ~~and have agreed in writing concerning the period for correction of the Work and commencement of warranties required by the Contract Documents. When the Contractor considers a portion substantially complete, the Contractor shall prepare and submit a list to the Architect as provided under Section 9.8.2.~~ Consent of the Contractor to partial occupancy or use shall not be unreasonably withheld. The stage of the progress of the Work shall be determined by written agreement between the Owner and Contractor or, if no agreement is reached, by decision of the Architect. Contractor agrees that the Owner may place and install as much equipment and furnishings as is possible before completion or partial completion of portions of the Work.

§ 9.9.2 Immediately prior to such partial occupancy, ~~or~~ use, or installation, the Owner, Contractor, and Architect shall jointly inspect the area to be occupied or portion of the Work to be used in order to determine and record the condition of the Work.

§ 9.9.3 Unless ~~otherwise~~ expressly agreed upon in writing, partial occupancy or use of a portion or portions of the Work or installation of furnishings and equipment shall not constitute acceptance of Work not complying with the requirements of the Contract Documents, nor shall it constitute evidence of Substantial Completion or Final Completion.

9.9.4 In the event that Owner takes partial occupancy or installs furnishings and equipment prior to Substantial Completion of the Project. Contractor shall obtain an endorsement to Contractor's Builder's Risk Policy to provide extended coverage for partial occupancy if Contractor's Builder's Risk Coverage required by Article 11 would not otherwise provide such coverage.

§ 9.10 Final Completion and Final Payment

§ 9.10.1 Upon receipt of the Contractor's written notice that the Work is ready for final inspection and acceptance and upon receipt of a final Application for Payment, the Architect will promptly make such inspection. When the Architect and the Program Manager finds the Work acceptable under the Contract Documents and the Contract fully performed, the Architect and the Program Manager will promptly prepare, sign, and issue Owner's Certificate of Final Completion and a final Certificate for Payment ~~stating that to the best of the Architect's knowledge, information and belief,~~ certifying to the Owner that, ~~and~~ on the basis of the Architect's and the Program Manager's on-site visits and inspections, the Work has been completed in accordance with the Contract Documents and that the entire balance, including all retainages, found to be due the Contractor and noted in the final Certificate is due and payable. The Architect's and the Program Manager final Certificate for Payment will constitute a further representation that conditions listed in Section 9.10.2 as precedent to the Contractor's being entitled to final payment have been fulfilled. Final payment shall be made by the Owner in accordance with Owner's regular schedule for payments. Architect is not required to perform more than two inspections to determine whether a designated portion of the Work has attained Final Completion in accordance with the Contract Documents. One inspection may require multiple visits and more than one day to complete The Owner shall be entitled to reimbursement from the Contractor for amounts paid to the Architect for any additional inspections cause by act or commission of Contractor.

9.10.1.1 Final Completion means actual completion of the Work, including any extras or Change Orders reasonably required or contemplated under the Contract Documents other than warranty work as further defined in the Form of Contractor's Final Completion Notice attached hereto and incorporated herein as Exhibit "D

§ 9.10.2 Neither final payment nor any remaining retained percentage shall become due until the Contractor submits to the Architect (1) using AIA Document G706, an affidavit that payrolls, bills for materials and equipment, and

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other indebtedness connected with the Work for which the Owner or the Owner's property might be responsible or encumbered (less amounts withheld by Owner) have been paid or otherwise satisfied, (2) ~~a certificate~~ evidencing satisfactory to Owner that insurance required by the Contract Documents to remain in force after final payment is currently in effect, (3) a written statement that the Contractor knows of no reason that the insurance will not be renewable to cover the period required by the Contract Documents, (4) using AIA Document G707, consent of surety, if any, to final payment, (5) documentation of any special warranties, such as manufacturers' warranties or specific Subcontractor warranties, and (6) ~~if required by the Owner,~~ except for amounts previously withheld by the Owner, other data establishing payment or satisfaction of obligations, such as AIA Document G706A, notarized subcontractor's lien releases, receipts and releases and waivers of liens, claims, security interests, or encumbrances arising out of the Contract, to the extent and in such form as may be designated by the Owner. If a Subcontractor refuses to furnish a release or waiver required by the Owner, the Contractor may furnish a bond satisfactory to the Owner to indemnify the Owner against such lien, claim, security interest, or encumbrance. If a lien, claim, security interest, or encumbrance remains unsatisfied after payments are made, the Contractor shall refund to the Owner all money that the Owner may be compelled to pay in discharging the lien, claim, security interest, or encumbrance, including all costs and reasonable attorneys' fees. In addition, the following items must be completed and received by the Owner before Final Payment will be due:

.1 Written certifications required by Sections 10.5, 10.6, and 10.7;
.2 Final list of subcontractors (AIA Document G705);
.3 Contractor's certification in Texas Education Agency's Certification of Project Compliance, located at www.tea.state.tx.us/school.finance/facilities/cert_2004.pdf;
.4 Contractor's warranties, organized as required elsewhere in the Contract Documents;
.5 Maintenance and Instruction Manuals;
.6 Owner's Final Completion Certificate; and
.7 "As-constructed record drawings." At the completion of the Project, the Contractor shall submit one (1) complete set of "as-constructed" record drawings, with all changes made during construction, including concealed mechanical, electrical, and plumbing items. The Contractor shall submit these as electronic, sepia, or other acceptable medium, in the discretion of the Owner. The "as-constructed" record drawings shall delete the seal of the Architect and/or the Engineer and any reference to those firms providing professional services to the Owner, except for historical or reference purposes.

Documents identified as affidavits must be notarized. All manuals will contain an index listing the information submitted. The Index section will be divided and identified by tabbing each section as listed in the index. Upon request, the Architect will furnish the Contractor with blank copies of the forms listed above. Final payment shall be paid by the Owner to the Contractor within thirty (30) days after Owner's Board of Trustees has voted to accept the Work and approve Final Payment.

§ 9.10.3 If, after Substantial Completion of the Work, final completion thereof is materially delayed through no fault of the Contractor or by issuance of Change Orders affecting final completion, and the Architect so confirms, the Owner shall, upon application by the Contractor and certification by the Architect, and without terminating the Contract, make payment of the balance due for that portion of the Work fully completed, corrected, and accepted. If the remaining balance for Work not fully completed or corrected is less than retainage stipulated in the Contract Documents, and if bonds have been furnished, the written consent of the surety to payment of the balance due for that portion of the Work fully completed and accepted shall be submitted by the Contractor to the Architect prior to certification of such payment. Such payment shall be made under terms and conditions governing final payment, ~~except that~~and it shall not constitute a waiver of Claims.

§ 9.10.4 The making of final payment shall not constitute a waiver of any Claims by the Owner~~, except those arising from~~

~~.1 liens, Claims, security interests, or encumbrances arising out of the Contract and unsettled;~~
~~.2 failure of the Work to comply with the requirements of the Contract Documents;~~
~~.3 terms of special warranties required by the Contract Documents; or~~
~~.4 audits performed by the Owner, if permitted by the Contract Documents, after final payment.~~

§ 9.10.5 Acceptance of final payment by the Contractor, a Subcontractor, or a supplier, shall constitute a waiver of claims by that payee except those previously asserted pursuant to Article 15~~made in writing~~ and identified by that payee as unsettled at the time of final Application for Payment.

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ARTICLE 10 PROTECTION OF PERSONS AND PROPERTY

§ 10.1 Safety Precautions and Programs

The Contractor shall be responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with the performance of the Contract and shall conform to all provisions of the "Manual of Accident Prevention in Construction," published by the Associated General Contractors of America, Inc., latest edition, and the Contractor further agrees to fully comply with all safety standards required by the Occupational Safety and Health Administration ("OSHA") 29 U.S.C. Section 651 *et seq*., and all amendments thereto. However, the Contractor's duties herein shall not relieve any Subcontractor or any other person or entity, including any person or entity required to comply with all applicable federal, state, and local laws, rules, regulations, and ordinances from the obligation to provide for the safety of their employees, persons, and property and their requirements to maintain a work environment free of recognized hazards. Contractor shall provide reasonable fall protection safeguards and provide approved fall protection safety equipment for use by all exposed Contractor employees.

10.1.2 Contractor's employees, agents, Subcontractors, anyone directly or indirectly employed by any of them, or anyone for whose acts any of them may be liable, shall not perform any service for Owner while under the influence of any amount of alcohol or any illegal controlled substance; or use, possess, distribute, or sell alcoholic beverages while on Owner's premises. No person shall: use, possess, distribute, or sell illegal or nonprescribed controlled drugs or drug paraphernalia; misuse legitimate prescription or over-the-counter drugs; or act in contravention of warnings on medications while performing the Work or while on Owner's premises. Contractor's employees, agents, Subcontractors, or anyone directly or indirectly employed by any of them, shall not distribute or sell alcohol or drugs of any kind to Owner's students or staff, regardless of the location of the distribution or sale.

10.1.3 Contractor will comply with all applicable federal, state, and local drug and alcohol-related laws and regulations (e.g., Department of Transportation regulations, Drug-Free Workplace Act). Contractor has adopted or will adopt its own policy to assure a drug-free and alcohol-free workplace while on Owner's premises or performing the Work. Contractor will remove any of its employees, agents, subcontractors, anyone directly or indirectly employed by any of them, or anyone for whose acts any of them may be liable, from performing the Work any time there is suspicion of alcohol and/or drug use, possession, or impairment involving such person, and at any time an incident occurs where drug or alcohol use could have been a contributing factor. Owner has the right to require Contractor to remove any person from performing the Work any time cause exists to suspect alcohol or drug use. In such cases, the person so removed may only be considered for return to work after the Contractor certifies, as a result of a for-cause test, conducted immediately following removal, that said person was in compliance with this Contract. Contractor will not use any person to perform the Work who fails or refuses to take, or tests positive on, any for-cause alcohol or drug test.

10.1.4 Owner has also banned the presence of all weapons on the Project site, whether or not the owner thereof has a permit for a weapon, and Contractor agrees that Contractor's representatives, employees, agents, and subcontractors will abide by same. Weapons may only be permitted in Owner's parking lots if weapons are locked in personal vehicles in Owner's parking lot.

§ 10.2 Safety of Persons and Property

§ 10.2.1 The Contractor shall take reasonable precautions for safety of, and shall provide reasonable protection to prevent damage, injury, or loss to

- **.1** employees on the Work, school personnel, students, and other persons on Owner's premises, and other persons who may be affected thereby, including the installation of fencing between the Work site and any connecting or adjacent property of Owner, when required by Texas Education Code Section 22.08341;
- **.2** the Work and materials and equipment to be incorporated therein, whether in storage on or off the site, under care, custody, or control of the Contractor, a Subcontractor, or a Sub-subcontractor; and
- **.3** other property at the site or adjacent thereto, such as other buildings, and their contents, fencing, trees, shrubs, lawns, walks, athletic fields, facilities and tracks, pavements, roadways, structures, and utilities not designated for removal, relocation, or replacement in the course of construction.

§ 10.2.2 The Contractor shall comply with, and give notices required by applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities, bearing on safety of persons or property or their protection from damage, injury, or loss.

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§ 10.2.3 The Contractor shall implement, erect, and maintain, as required by existing conditions and performance of the Contract, reasonable safeguards for safety and protection, including installing fencing, posting danger signs and other warnings against hazards; promulgating safety regulations; and notifying the owners and users of adjacent sites and utilities of the safeguards. The Contractor shall also be responsible, at the Contractor's sole cost and expense, for all measures necessary to protect any personal or real property adjacent to the project and improvements therein. Any damage to such property or improvements shall be promptly repaired by the Contractor.

§ 10.2.4 When use or storage of ~~explosives or other~~ hazardous materials or equipment, or unusual methods are necessary for execution of the Work, the Contractor shall exercise utmost care and carry on such activities under supervision of properly qualified personnel and shall only conduct such activities after giving reasonable advance written notice of the presence or use of such materials, equipment, or methods to Owner and ~~Architect~~. The storage of explosives on Owner's property is prohibited. The use of explosive materials on Owner's property is prohibited unless expressly approved in advance in advance by authorities having jurisdiction, in writing, by Owner and Architect. When use or storage of hazardous materials or equipment or unusual construction methods are necessary, the Contractor shall give the Owner, Program Manager and the Architect reasonable advance notice of the presence or use of such materials, equipment or methods.

§ 10.2.5 The Contractor shall promptly remedy damage and loss (other than damage or loss insured under property insurance required by the Contract Documents) to property referred to in Sections 10.2.1.2 and 10.2.1.3 caused in whole or in part by the Contractor, a Subcontractor, a Sub-subcontractor, or anyone directly or indirectly employed by any of them, or by anyone for whose acts they may be liable and for which the Contractor is responsible under Sections 10.2.1.2 and 10.2.1.3, ~~,~~ except damage or loss attributable to acts or omissions of the Owner or Architect or anyone directly or indirectly employed by either of them, or by anyone for whose acts either of them may be liable, and not attributable to the fault or negligence of the Contractor. ~~The Contractor may make a Claim for the cost to remedy the damage or loss to the extent such damage or loss is attributable to acts or omissions of the Owner or Architect or anyone directly or indirectly employed by either of them, or by anyone for whose acts either of them may be liable, and not attributable to the fault or negligence of the Contractor.~~ The foregoing obligations of the Contractor are in addition to the Contractor's obligations under Section 3.18.

§ 10.2.6 The Contractor shall designate a responsible member of the Contractor's organization at the site whose duty shall be the prevention of accidents. This person shall be the Contractor's superintendent unless otherwise designated by the Contractor in writing to the Owner and Architect. Additionally, Contractor shall submit a Safety Plan for the Owner's approval prior to commencing the Work.

Unless otherwise specified in the Contract Documents, Contractor shall be responsible for initiating, maintaining, supervising, and enforcing all safety precautions and programs in connection with the Work. It shall be the duty and responsibility of the Contractor and all of its Subcontractors to be familiar and comply with all requirements of ~~Public Law 91-596,~~ 29 U.S.C. §§ 651 *et. Sseq.*, the Occupational Safety and Health Act of 1970, (OSHA) and all amendments thereto, and to enforce and comply with all of the provisions of the Act. Contractor shall comply with all applicable laws and regulations of any public body having jurisdiction for safety of persons or property to protect them from damage, injury or loss and shall erect and maintain all necessary safeguards for such safety and protection. However, the Contractor's duties shall not relieve any subcontractor(s) or any other person or entity (e.g., a supplier) including any person or entity with liability relative to compliance with all applicable federal, state and local laws, rules, regulations, and ordinances which shall include the obligation to provide for the safety of their employees, persons, and property and their requirements to maintain a work environment free of recognized hazards.

§ 10.2.7 The Contractor shall not load or permit any part of the construction or site to be loaded so as to cause damage or create an unsafe condition.

10.2.8 The Contractor shall do all things reasonably necessary to protect the Owner's premises and all persons from damage and injury when all or a portion of the Work is suspended for any reason.

10.2.9 The Contractor shall promptly report, in writing, to the Owner, Program Manager and Architect all accidents arising out of or in connection with the Work which causes death, bodily injury, or property damage, giving full details and statements of any witnesses. In addition, if death, serious bodily injuries, or serious property damages are caused, then the accident shall be reported immediately by any means necessary to give actual notice to the Owner's representative, Program Manager and the Architect.

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10.2.10 Contractor's obligations under Section 10.2 as to each portion of the Project shall continue until Owner takes possession of and occupies that portion of the Project.

§ 10.2.11~~8~~ Injury or Damage to Person or Property

If either party to the Contract suffers injury or damage to person or property because of an act or omission of the other party, or of others for whose acts such party is legally responsible, written notice of the injury or damage, whether or not insured, shall be given to the other party within a reasonable time not exceeding 21 days after discovery. The written notice shall provide sufficient detail to enable the other party to investigate the matter. Contractor understands and acknowledges that, under Texas law, Owner has sovereign and/or governmental immunity as to all torts except as to the Owner's permitted use or operation of Owner's motor vehicles, subject to any defenses under law.

§ 10.3 Hazardous Materials and Substances

§ 10.3.1 The Contractor is responsible for compliance with any requirements included in the Contract Documents regarding hazardous materials or substances. If the Contractor encounters a hazardous material or substance not addressed in the Contract Documents and if reasonable precautions will be inadequate to prevent foreseeable bodily injury or death to persons resulting from a material or substance, including but not limited to asbestos or polychlorinated biphenyl (PCB), encountered on the site by the Contractor, the Contractor shall, upon recognizing the condition, immediately stop Work in the affected area and notify, in writing, the Owner and Architect of the condition. In the event the Contractor encounters polychlorinated biphenyl (PCB), and the specifications require the PCB's removal, the Contractor shall remove the PCB and store it in marked containers at the jobsite provided by the Owner. If PCBs are found which are leaking, then Contractor shall stop work on the affected fixture and shall contact Owner for removal and disposal of the leaking PCBs.

10.3.1.1 In the event Contractor encounters on the Project site any Hazardous Substance, or what Contractor may reasonably believe to be a Hazardous Substance, and which is being introduced to the Work, or exists on the Project site, in a manner in violation of any applicable Environmental Laws, Contractor shall immediately stop work in the area affected and report the condition to Owner, Program Manager and Architect in writing

§ 10.3.2 The Work in the affected area shall not thereafter be resumed except by written authorization of Owner if in fact a Hazardous Substance has been encountered and has not been rendered harmless. Contractor shall be responsible for the consequences of any failure to stop work under this Subparagraph 10.3. ~~Upon receipt of the Contractor's written notice, the Owner shall obtain the services of a licensed laboratory to verify the presence or absence of the material or substance reported by the Contractor and, in the event such material or substance is found to be present, to cause it to be rendered harmless. Unless otherwise required by the Contract Documents, the Owner shall furnish in writing to the Contractor and Architect the names and qualifications of persons or entities who are to perform tests verifying the presence or absence of the material or substance or who are to perform the task of removal or safe containment of the material or substance. The Contractor and the Architect will promptly reply to the Owner in writing stating whether or not either has reasonable objection to the persons or entities proposed by the Owner. If either the Contractor or Architect has an objection to a person or entity proposed by the Owner, the Owner shall propose another to whom the Contractor and the Architect have no reasonable objection. When the material or substance has been rendered harmless, Work in the affected area shall resume upon written agreement of the Owner and Contractor. By Change Order, the Contract Time shall be extended appropriately and the Contract Sum shall be increased by the amount of the Contractor's reasonable additional costs of shutdown, delay, and start-up~~The Contractor may be entitled to an equitable adjustment regarding the Date of Substantial Completion and/or Final Completion.

§ 10.3.3 IF THE CONTRACTOR IMPORTS HAZARDOUS MATERIALS ONTO THE PROJECT SITE, THEN CONTRACTOR HEREBY ~~TO THE FULLEST EXTENT PERMITTED BY LAW, THE OWNER SHALL~~ INDEMNIFIES~~Y~~ AND HOLD HARMLESS THE OWNER, ITS ~~CONTRACTOR, SUBCONTRACTORS, ARCHITECT, ARCHITECT'S~~ CONSULTANTS, TRUSTEES, OFFICERS, ~~AND~~ PROGRAM MANAGER, AGENTS AND EMPLOYEES ~~OF ANY OF THEM FROM AND~~ AGAINST ANY CLAIMS~~, DAMAGES, LOSSES, AND EXPENSES, INCLUDING BUT NOT LIMITED TO ATTORNEYS' FEES~~, ARISING OUT OF OR RELATING TO ~~RESULTING FROM~~SUCH IMPORTATION, INCLUDING BUT NOT LIMITED TO ~~PERFORMANCE OF THE WORK IN THE AFFECTED AREA IF IN FACT THE MATERIAL OR SUBSTANCE PRESENTS THE RISK OF BODILY INJURY OR DEATH AS DESCRIBED IN SECTION 10.3.1 AND HAS NOT BEEN RENDERED HARMLESS, PROVIDED THAT SUCH CLAIM, DAMAGE, LOSS, OR EXPENSE IS~~

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~~ATTRIBUTABLE TO BODILY INJURY, SICKNESS, DISEASE OR DEATH, OR TO INJURY TO OR DESTRUCTION OF TANGIBLE PROPERTY (OTHER THAN THE WORK ITSELF), EXCEPT TO THE EXTENT THAT SUCH DAMAGE, LOSS, OR EXPENSE IS DUE TO THE FAULT OR NEGLIGENCE OF THE PARTY SEEKING INDEMNITY~~COSTS AND EXPENSES THE OWNER INCURS FOR REMEDIATION OF A MATERIAL OR SUBSTANCE THE CONTRACTOR BRINGS TO THE SITE, AS PROVIDED FOR IN SUBPARAGRAPH 3.18.

~~For purposes of this Agreement, the term "Hazardous Substance" shall mean and include any element, constituent, chemical, substance, compound, or mixture, which are defined as a hazardous substance by any applicable local, state or federal law, rule, ordinance, by-law, or regulation pertaining to environmental regulation, contamination, clean-up or disclosure, including, without limitation, The Comprehensive Environmental Response, Compensation and Liability Act of 1980 ("CERCLA"), The Resource Conservation and Recovery Act ("RCRA"), The Toxic Substance Control Act ("TSCA"), The Clean Water Act ("CWA"), The Clean Air Act ("CAA"), and the Marine Protection Research and Sanctuaries Act ("MPRSA"). The Occupational Safety and Health Act ("OSHA"), The Superfund Amendments and Reauthorization Act of 1986 ("SARA"), or other state superlien or environmental clean-up or disclosure statutes including all state and local counterparts of such laws (all such laws, rules and regulations being referred to collectively as "Environmental Laws"). It is the Contractor's responsibility to comply with this Paragraph 10.3 based on the law in effect at the time its services are rendered and to comply with any amendments to those laws for all services rendered after the effective date of any such amendments.~~

§ 10.3.4 The Owner shall not be responsible under this Section 10.3 for hazardous materials or substances the Contractor brings to the site ~~unless such materials or substances are required by the Contract Documents. The Owner shall be responsible for hazardous materials or substances required by the Contract Documents, except to the extent of the Contractor's fault or negligence in the use and handling of such materials or substances~~.

§ 10.3.5 For purposes of this ~~Agreement~~Contract, the term "Hazardous Substance" shall mean and include any element, constituent, chemical, substance, compound, or mixture, which are defined as a hazardous substance by any applicable local, state or federal law, rule, ordinance, by-law, or regulation pertaining to environmental regulation, contamination, clean-up or disclosure, including, without limitation, The Comprehensive Environmental Response, Compensation and Liability Act of 1980 ("CERCLA"), The Resource Conservation and Recovery Act ("RCRA"), The Toxic Substance Control Act ("TSCA"), The Clean Water Act ("CWA"), The Clean Air Act ("CAA"), and the Marine Protection Research and Sanctuaries Act ("MPRSA"). The Occupational Safety and Health Act ("OSHA"), The Superfund Amendments and Reauthorization Act of 1986 ("SARA"), or other state superlien or environmental clean-up or disclosure statutes including all state and local counterparts of such laws (all such laws, rules and regulations being referred to collectively as "Environmental Laws"). It is the Contractor's responsibility to comply with this Paragraph 10.3 based on the law in effect at the time its services are rendered and to comply with any amendments to those laws for all services rendered after the effective date of any such amendments.~~The Contractor shall reimburse the Owner for the cost and expense the Owner incurs (1) for remediation of hazardous materials or substances the Contractor brings to the site and negligently handles, or (2) where the Contractor fails to perform its obligations under Section 10.3.1, except to the extent that the cost and expense are due to the Owner's fault or negligence.~~

§ 10.3.6 In those instances in which the presence of a Hazardous Substance was set forth in the AHERA documents or In which the Contractor has other written notice of such through information given to Contractor by Owner or its representative prior to execution of the ~~Agreement~~Contract, Contractor shall not be entitled to a Claim for any delays, disruption or interference it encounters. In those instances of Work stoppage due to the existence of such Hazardous Substances which were not set forth in the AHERA plans and of which the Contractor has no other prior notice, Contractor may be entitled to a Claim for delay or Work stoppage if the requirements of Article 15 are not met. ~~If, without negligence on the part of the Contractor, the Contractor is held liable by a government agency for the cost of remediation of a hazardous material or substance solely by reason of performing Work as required by the Contract Documents, the Owner shall reimburse the Contractor for all cost and expense thereby incurred.~~

§ 10.4 Emergencies

10.4.1 In an emergency affecting safety of persons or property, the Contractor shall act, at the Contractor's discretion, to prevent threatened damage, injury, or loss. Additional compensation or extension of time claimed by the Contractor on account of an emergency shall be determined as provided in Article 15 and Article 7.~~Additional compensation or extension of time claimed by the Contractor on account of an emergency shall be determined as provided in Article 15 and Article 7.~~

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10.4.2 The performance of the foregoing services by the Contractor shall not relieve the subcontractors of their responsibility for the safety of persons and property and or compliance with all federal, state, and local statutes, rules, regulations, and orders of any governmental authority applicable to the conduct of the Work.

10.5 ASBESTOS OR ASBESTOS-CONTAINING MATERIALS

10.5.1 Contractor shall submit to the Architect a written certification addressed to the Owner that all materials used in the construction of this Project contain less than 0.10% by weight of asbestos and for which it can be demonstrated that, under reasonably foreseeable job site conditions, will not release asbestos fibers in excess of 0.1 fibers per cubic centimeter. The written certification shall further state that, should asbestos fibers be found at this Project in concentrations greater than 0.1 fibers per cubic centimeter, then Contractor shall be responsible for determining which materials contain asbestos fibers and shall take all necessary corrective action to remove those materials from the Project, at no additional cost to the Owner. The written certification shall be dated, shall reference this specific Project, and shall be signed by not less than two (2) officers of the Contractors.

10.5.2 Final Payment shall not be made until this written certification has been received.

10.6 LEAD-FREE MATERIAL IN POTABLE WATER SYSTEM

10.6.1 Prior to payment of retainage and final payment, the Contractor and each subcontractor involved with the potable water system, shall furnish a written certification that the potable water system is "lead-free."

10.6.2 The written certification shall further state that should lead be found in the potable water system built under this Project, then Contractor shall be responsible for determining which materials contain lead and shall take all necessary corrective action to remove lead from the Project, at no additional cost to the Owner. The written certification shall be dated, shall reference this specific Project, and shall be signed by not less than two (2) officers of the Contractor.

10.7 HAZARDOUS MATERIALS CERTIFICATION

The Contractor shall provide written certification that no materials used in the Work contain lead or asbestos materials in them in excess of amounts allowed by federal, state, or local standards, laws, codes, rules and regulations; the Federal Environmental Protection Agency (EPA) standards; and/or the Federal Occupational Safety and Health Administration (OSHA) standards, whichever is most restrictive. The Contractor shall provide this written certification as part of submittals under the Section in the Project Manual related to Contract Closeout.

ARTICLE 11 INSURANCE AND BONDS

11.0.1 No Work will be commenced, and no equipment or materials can be shipped, until all requirements of this Article have been satisfied, satisfactory evidence of insurance has been provided, and all insurance is in full force and effect. Contractor shall notify Owner, Program Manager and Architect, in writing, of any proposed nonconformity with these requirements, and shall notify Owner, Program Manager and Architect, in writing, of any insurance changes which occur during the terms required under the Contract Documents. Any deviation from these requirements can only be approved by Owner's Board of Trustees. Any nonconformity may be grounds for termination or modification of the Contract. To the extent that Contractor is unable to procure the insurance designated herein because the insurance is not reasonably available or is cost-prohibitive, then Contractor shall provide written notice to Owner's Board of Trustees. Said lack of insurance may then be grounds for termination or modification of this Contract.

11.0.2 Satisfactory evidence of insurance required by this Article shall be provided to Owner, Program Manager and Architect not later than five (5) business days after execution of the Contract by Contractor. Satisfactory evidence shall include copies of all required insurance policies, declarations, and endorsements themselves. In addition, Contractor shall also provide a duly-executed ACORD Form 25 Certificate of Liability Insurance naming Owner as a certificate holder and additional insured (except as noted in Section 11.0.4) and attaching all endorsements required herein. The Contractor shall furnish Owner all insurance amendments, renewals, notices, cancellations, and additional endorsements, as they are provided to Contractor.

11.0.3 All insurance required herein shall be obtained from a company licensed to do business with the State of Texas by the Texas Department of Insurance, and shall be underwritten by a company rated no less than "A-" X in A.M. Best's Key Rating Guide, Property-Casualty, according to the latest posted ratings available on A.M. Best's website, www.ambest.com, and that permits waivers of subrogation.

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11.0.4 ~~All insurance required herein shall name the Owner, its officers, employees, representatives, or agents, as an additional insured, except Contractor's Worker's Compensation insurance.~~ All liability insurance required herein shall name Dallas ISD, it's officers, employees, volunteers, elected officials, Program Managers, Architects and their officers, employees, representatives, risk management consultants, or agents, as additional insureds, except Contractor's Worker's Compensation insurance and Professional Liability insurance.

11.0.5 ~~All insurance required herein shall, by endorsement, be primary and non-contributory insurance with respect to the Owner, its officers, employees, representatives, or agents. All insurance shall be written on an occurrence basis, if available, and shall contain a waiver of subrogation in favor of Owner as provided for in Section 11.3.~~ All insurance required herein shall be primary insurance as respects the additional insured required by 11.0.4. Any insurance maintained by an additional insured shall be in excess of such insurance and shall not contribute with such primary insurance. All insurance shall be written on an occurrence basis where reasonably available, with the exception of professional liability policies, and shall contain a waiver of subrogation in favor of- the Owner, Program Manager, and Architect on all claims arising out of the Project. The policies shall provide such waivers of subrogation by endorsement or otherwise. A waiver of subrogation shall be effective as to a person or entity even though that person or entity would otherwise have a duty of indemnification, contractual or otherwise, or did not pay the insurance premium directly or indirectly; and whether or not the person or entity had an insurable interest in the property damaged.

11.0.6 Any failure of Contractor to comply with the reporting provision of the policies shall not affect the coverage provided to the Owner, its officers, employees, representatives, or agents.

11.0.7 All workers on the Project must be covered by the required insurance policies of the Contractor or a Subcontractor. Contractor shall be responsible for all policy deductibles and self-insured retentions.

11.0.8 Nothing contained in this Article shall limit or waive Contractor's legal or contractual responsibilities to Owner or others. Contractor will cooperate with Owner or its designated representative to expeditiously resolve claims involving injuries to third parties, damage to the Work, or project delays. This cooperation will include providing Owner with monthly insurance carrier summary reports of builder's risk, general liability, professional liability and pollution liability claims pertaining to the Owner's projects. Contractor will provide Owner with Contractor and insurance carrier contact names and phone numbers. Contractor will be responsible for timely reporting of all claims and regulatory requirements, including MMSEA Section 111.

11.0.9. Maximum Allowable Charges for CMAR CCIP Programs

In the event that the Contractor elects to utilize a Contractor Controlled Insurance Program (CCIP) the maximum to be considered reimbursable costs under this Contract will be 2% of the final Cost of the Work (including general conditions costs) but not including Contractor Fee or CCIP charges and not including the costs of any subcontracts that included the cost of insurance covered by CCIP.

This 2% cost factor will cover all insurance required to be carried by the prime contractor and all applicable subcontractors covered by this Contract (specifically 1% for worker's compensation insurance, and 1% total for general liability insurance, excess liability insurance, and umbrella liability insurance combined).

Any contractor costs incurred in connection with the Contractor's elected CCIP program that exceeds the amount reimbursed by the Owner under the formula in this section, will be considered to be covered by the Contractor's Fee. Note: Contractor will not be reimbursed for any deductible stated in the CCIP policy. The deductible is considered covered by the CCIP percent and/or the Contractor Fee.

11.0.10 Maximum Allowable Charges for CMAR Liability Insurance Required by Contract

For jobs not covered by Owner Controlled Insurance Programs (OCIP) or Contractor Controlled Insurance Programs (CCIP), the amount to be reimbursed to the Contractor for all contractually required liability insurance (professional liability, general liability, umbrella liability, excess liability, and auto liability will be actual costs not to exceed a total of .~~65~~% of the net reimbursable Cost of Work (not including liability insurance and not including Contractor Fee.) If the Contractor's cost of contractually required liability insurance is greater than the amount agreed to be reimbursed per this Contract provision, the difference shall be considered to be covered by the Contractor's Fee. For

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jobs covered by CCIP or OCIP, the costs of any other liability insurance will be considered to be covered by the Contractor's Fee.

11.0.11 Maximum Allowable Charges for Subcontract Default Insurance provided by CMAR in lieu of Subcontract Performance Bonds

In the event that Contractor elects to utilize a subcontractor default insurance program (sometimes referred to as SUBGUARD), the maximum amount to be considered reimbursable costs under this Contract will be .75% of the total amount of subcontracts enrolled in such an insurance program. Reimbursement for enrollment in any such program will be limited to subcontracts in excess of $~~2~~500,000.

Any Contractor costs incurred in connection with the Contractor's elected subcontractor default insurance program that exceeds the amount reimbursed by the Owner under the formula in this section, will be considered to be covered by the Contractor's Fee. In the event that Contractor elects to bond selected subcontractors rather than enroll them in the subcontractor default insurance program, the net cost to purchase any such bonds will be reimbursed in lieu of the .75%. Note: Contractor will not be reimbursed for any deductible stated in the Subguard policy. The deductible is considered covered by the .75% and/or the Contractor Fee.

In the event that the Contractor elects to provide Subguard or a similar program of subcontractor default insurance, then the program and the coverage provided by the Contractor shall extend to any additional costs incurred by the Contractor to replace or supplement the forces of a subcontractor to provide the Work, and such circumstances shall include, but not be limited to, any partial or full termination of the contract of a subcontractor for convenience or otherwise, unless the Owner specifically directs the Contractor, in writing, to terminate the contract of a subcontractor for convenience.

§ 11.1 Contractor's Insurance and Bonds

§ 11.1.1 The Contractor and the Contractor's Subcontractors shall purchase and maintain, in a company or companies with a "Best Rating" of "A minus" or better, and licensed to do business in the State of Texas, such insurance as will protect, the Contractor, them and the Owner, Program Manager and Architect~~the Owner~~, from claims that may arise out of, or result from, the Contractor's operations under the Contract, whether such operations be by Contractor or by any Subcontractor, or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable, at a minimum of the types and limits of liability, containing the endorsements, and subject to the terms and conditions, as described in this Section 11.1, in the ~~Agreement~~Contract or elsewhere in the Contract Documents. ~~The Contractor shall purchase and maintain the required~~ Such insurance shall include the following:~~from an insurance company or insurance companies lawfully authorized to issue insurance in the jurisdiction where the Project is located. The Owner, Architect, and Architect's consultants shall be named as additional insureds under the Contractor's commercial general liability policy or as otherwise described in the Contract Documents.~~

.1 Claims under workers' compensation, disability benefit, and other similar employee benefit acts that are applicable to the Work to be performed, including private entities performing work at the site, and exempt from the coverage on account of number of employees or occupation, which entities shall maintain voluntary compensation coverage at the same limit specified for mandatory coverage for the duration of the Project (see Exhibit A).

.2 Claims for damages because of bodily injury, occupational sickness or disease, or death of the Contractor's employees;

.3 Claims for damages because of bodily injury, sickness or disease, or death of any person other than the Contractor's employees;

.4 Claims for damages insured by usual personal injury liability coverage;

.5 Claims for damages, other than to the Work itself, because of injury to or destruction of tangible property, including loss of use resulting therefrom;

.6 Claims for damages because of bodily injury, death of a person, or property damages arising out of ownership, maintenance, or use of a motor vehicle;

.7 Claims for bodily injury or property damage arising out of completed operations;

.8 Claims involving contractual liability insurance applicable to the Contractor's obligations under the Contract Documents, including under Section 3.18;

.9 Claims for Products, Premises and Operations; and

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.10 Claims for damages to the Work itself, through builder's risk insurance, pursuant to AIA A101-2017, Exhibit A, or AIA A133-2019, Exhibit ~~B~~A.

§ 11.1.2 The insurance required by Subparagraph 11.1.1 shall be written for not less than limits of liability specified in the Contract Documents or required by law, whichever coverage is greater. Coverages, whether written on an occurrence or claims-made basis, shall be maintained without interruption from date of commencement of the Work until date of final payment and termination of any coverage required to be maintained after final payment, and with respect to the Contractor's completed operations coverage, until the expiration of the period for correction of Work or for such other period for maintenance of completed operations coverage as specified in the Contract Documents.~~The Contractor shall provide surety bonds of the types, for such penal sums, and subject to such terms and conditions as required by the Contract Documents. The Contractor shall purchase and maintain the required bonds from a company or companies lawfully authorized to issue surety bonds in the jurisdiction where the Project is located.~~

~~8. Contractor's Professional Liability, if applicable~~

~~If the Work performed by the Contractor or its subcontractors will include some responsibility for design, the Contractor will purchase or cause to be purchased and maintained a professional liability policy. The limits of coverage will not be less than:~~

~~$1,000,000 each claim and annual aggregate~~

~~Coverage will include:~~
~~A waiver of subrogation in favor of Owner, Program Manager and Architect~~
~~A retroactive date that is the earlier of the start of design or the Work~~
~~Coverage for negligent acts, errors or omissions arising out of design or engineering services~~
~~An extended reporting period of 5 years after final completion~~

9. All Risk Builder's Risk Insurance, if applicable

If Contractor is a Construction Manager-at-Risk, then, as specified in Amendment Number One, in a total amount equal to the Guaranteed Maximum Price; otherwise, in the total amount of the Contract Sum. See Section 11.4 for Builder's Risk Insurance requirements.

11.1.2.1 The Contractor shall furnish separate payment and performance bonds covering faithful performance of the Contract and payment of obligations arising thereunder, each bond to be in a total amount equal to 100% of the Contract Sum or Guaranteed Maximum Price, if the Project is a Construction Manager at Risk project, whichever is applicable. Provided, however, no limitation herein shall limit Contractor's liability under the Contract Documents. Except as provided below, such bond shall be furnished to Owner before any work begins and not later than five (5) business days after execution of the Contract by Owner. (If the Guaranteed Maximum Price is not known at the time that a Construction Manager at Risk contracts is awarded, then the sum of the payment and performance bonds must each be in an amount equal to the Project budget. The Construction Manager at Risk shall deliver the bonds not later than the tenth (10^{th}) day after the date of the Construction Manager at Risk executes the Contract, unless the Construction Manager at Risk furnished a bid bond or other financial security acceptable to the Owner to the District to ensure that the Construction Manager will furnish the required payment and performance bonds when the Guaranteed Maximum Price is established.) All bond shall be issued by a surety company licensed, listed and authorized to issue bonds in the State of Texas by the Texas Department of Insurance, and shall fully comply with Texas Insurance Code Section 3503.001 *et seq*. and Texas Government Code Chapter 2253, or their successors. The surety company shall have a rating of not less than "A-"X according to the latest posted ratings on the A.M. Best website, www.ambest.com. The surety company shall provide, if requested, information on bonding capacity and other projects under coverage and shall provide proof to establish adequate financial capacity for this Project. Should the bond amount be in excess of ten (10%) percent of the surety company's capital and surplus, then the surety company issuing the bond shall certify that the surety company has acquired reinsurance, in a form and amount acceptable to the Owner, to reinsure the portion of the risk that exceeds ten (10%) percent of the surety company's capital and surplus with one or more insurers who are duly authorized and admitted to do business in Texas and that amount reinsured by a reinsurer does not exceed ten (10%) percent of the reinsurer's capitals and surplus. Contractor shall immediately notify the Owner and Architect in writing if there is any change in: the rating; insolvency or receivership in any State; bankruptcy; right to do business in the State; or status of Contractor's sureties at any time until Final Completion.

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If the Contract amount is $100,000 or more, the Contractor shall furnish a Performance Bond equal to one hundred percent (100%) of the Contract Sum. If the Contract amount is $25,000 or more, the Contractor shall furnish a Payment Bond equal to one hundred percent (100%) of the Contract Sum. There shall be separate bonds, the terms of which and the sureties of which are satisfactory to the Owner and which comply with Chapter 2253, Texas Government Code, Title 10 (Vernon Supp. 1999), and all other applicable law. Contractor shall furnish a copy of the Payment Bond to each of its Subcontractors upon request. Upon the request of any person or entity appearing to be a potential beneficiary of bonds covering payment of obligations arising under the Contract, the Contractor shall promptly furnish a copy of the bonds or shall permit a copy to be furnished.

11.1.2.2 Certificates of insurance acceptable to the Owner, Program Manager and Architect shall be filed with the Owner and Architect prior to commencement of the Work. These certificates and the insurance policies required by this Paragraph 11.1 shall contain a provision that coverages afforded under the policies will not be canceled or allowed to expire until at least thirty (30) days' prior written notice has been given to the Owner. If any of the foregoing insurance coverages are required to remain in force after final payment and are reasonably available, an additional certificate evidencing continuation of such coverage shall be submitted with the final Application for Payment as required by Subparagraph 9.10.2. Information concerning a fifty percent or greater reduction of coverage on account of revised limits or claims paid under the General Aggregate, or both shall be furnished by the Contractor to the Owner, Program Manager and Architect in writing within five (5) business days of Contractor's information and belief.

Contractor's insurance shall apply separately to each insured against whose claim is made or suit is brought, except with respect to the limits of the insurer's liability

11.1.2.3 ~~2~~ The Contractor shall deliver the required bonds to the Owner and Architect not later than five (5) business days after execution of the Contract by Owner. All bonds will be reviewed by the Architect for compliance with the Contract Documents. In the event that the Architect has any questions concerning the sufficiency of the bonds, the bonds will be referred to the Owner or the Owner's representative with Architect's recommendation.

11.1.2.3 4 All bonds shall be originals. The Contractor shall require the attorney-in-fact who executes the required Bonds on behalf of the Surety to affix thereto a certified and current copy of the power-of-attorney. The name, address, and telephone number of a contact person for the bonding company shall be provided.

11.1.2.5 4 Bonds shall guarantee the faithful performance of all of the covenants, stipulations, and agreements of the Contract. Bonds shall be signed by an agent, resident in the State of Texas. If at any time during the continuance of the Contract, the Owner determines that the Contractor is unable to complete the Work in accordance with the Contract Documents, any of the Contractor's bonds become insufficient, the surety becomes insolvent, or the surety's rating drops below the required level, then the Owner shall have the right to require from the Contractor additional and sufficient sureties or other security acceptable to the Owner, which the Contractor shall furnish to the satisfaction of the Owner within ten (10) days after notice to do so. These contractual remedies are in addition to all remedies available by law. In default thereof, all payment or money due to the Contactor may be withheld until the Contractor provides additional surety or security.

11.1.2. -5 TEXAS WORKERS' COMPENSATION INSURANCE

A copy of a Certificate of insurance, a certificate of authority to self-insure issued by the commission, or a coverage agreement (TWCC-81, TWCC-83, or TWCC-84), showing statutory worker's compensation insurance coverage for the person's or entity's employees providing services on a project is required for the duration of the Project.

Duration of the Project includes the time from the beginning of the Work on the Project until the Contractor's/person's work on the Project is required for the duration of the Project, including any Warranty Period.

Persons providing services on the Project ("subcontractor") in Texas Labor Code 406.096:
includes all persons or entities performing all or part of the services the Contractor has undertaken to perform on the Project, regardless of whether that person contracted directly with the Contractor and regardless of whether that person has employees. This includes, without limitation, independent contractors, subcontractors, leasing companies, motor carriers, owner-operators, employees of any such entity, or employees of any entity that furnished persons to provide services on the Project.

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Services include, without limitation, providing, hauling, or delivering equipment or materials, or providing labor, transportation, or other service related to a project. Services do not include activities unrelated to the Project, such as food/beverage vendors, office supply deliveries, and delivery of portable toilets.

The contractor shall provide coverage, based on proper reporting of classification codes and payroll amount and filing of any coverage agreements, which meets the statutory requirements of Texas Code 401.011 (44) for all employees of the contractor providing services on the project for the duration of the Project.

The Contractor must provide a certificate of coverage to the governmental entity prior to being awarded the contract.

If the coverage period shown on the contactor's current certificate of coverage ends during the duration of the project, the contractor must, prior to the end of the coverage period, file a new certificate of coverage with the governmental entity showing that coverage has been extended. The contractor shall obtain from each person providing services on a project, and provide to the governmental entity:

1. A certificate of coverage, prior to that person beginning work on the project, so the governmental entity will have on file certificates of coverage showing coverage for all persons providing services on the project; and

2. No later than seven (7) days after receipt by the Contractor, a new certificate of coverage showing extension of coverage, if the coverage period shown on the current certificate of coverage ends during the duration of the project.

The Contractor shall retain all required certificate of coverage for the duration of the project and for five (5) years thereafter.

The Contractor shall notify the governmental entity in writing by certified mail or personal delivery, within ten (10) days after the contractor knew or should have known, of any change that materially affects the provision of coverage of any person providing services on the project.

The Contractor shall post on each project site a notice, in the text, form, and manner prescribed by the Texas Workers' Compensation Commission, informing all persons providing services on the project that they are required to be covered, and stating how a person may verify coverage and report lack of coverage.

The Contractor shall contractually require each person with whom it contracts to provide services on a project, to:

1. Provide coverage, based on proper reporting of classification codes and payroll amounts and filing of any coverage agreements, which meets the statutory requirements of Texas Labor Code 401.011 (44) for all its employees providing services on the project for the duration of the project.

2. Provide to the contractor, prior to that person beginning work on the project, a certificate of coverage showing that coverage is being provided for all employees of the person providing services on the project for the duration of the project;

3. Provide the contractor, prior to the end of the coverage period, a new certificate of coverage showing extension of coverage, if the coverage period shown on the current certificate of coverage ends during the duration of the project:

4. Obtain from each other person with whom it contracts, and provide to the contractor:

   a. A certificate of coverage, prior to the other person beginning work on the project; and

   b. A new certificate of coverage showing extension of coverage, prior to the end of the coverage period, if the coverage period shown on the current certificate of coverage ends during the duration of the project:

5. Retain all required certificates of coverage on file for the duration of the project and for five years

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thereafter;

6. Notify the governmental entity in writing by certified mail or personal delivery, within ten (10) days
after the person knew or should have known, of any change that materially affects the provision of coverage of any person providing services on the Project; and

7. Contractually require each person with whom it contracts to perform as required by items 1-6, with the
Certificates of coverage to be provided to the person for whom they are providing services.

By signing this contract or providing or causing to be provided a certificate of coverage, the contractor is representing to the governmental entity that all employees of the contractor who will provide services on the project will be covered by workers' compensation coverage for the duration of the project, that the coverage will be based on proper reporting of classification codes and payroll amounts, and that all coverage agreements will be filed with the appropriate insurance carrier or, in the case of a self-insured, with the commission's Division of Self-Insurance Regulation. Providing false or misleading information may subject the contractor to administrative penalties, criminal penalties, civil penalties, or other civil actions. The contractor's failure to comply with any of these provisions is a breach of contract by the contractor that entitles the governmental entity to declare the contract void if the contractor does not remedy the breach within ten (10) days after receipt of notice of breach from the governmental entity.

The coverage requirement recited above does not apply to sole proprietors, partners, and corporate officers who are excluded from coverage in an insurance policy or certificate of authority to self-insure that is delivered, issued for delivery, or renewed on or after January 1, 1996.

28 T.A.C. Section 110.110(i).

11.1.2.6 BUILDER'S RISK INSURANCE

Contractor shall obtain, at its expense, a builder's risk "all-risk" or equivalent insurance policy, including boiler and machinery insurance if applicable, In the amount of the initial Contract Sum, or if applicable, Guaranteed Maximum Price, plus value of subsequent Contract modifications and cost of materials supplied or installed by others, comprising total value for the entire Work at the site on a replacement cost basis. Policy shall contain no co-insurance clause. Coverage shall insure against the perils of fire, lightning, wind storm, hurricane, hail, explosion, riot, civil commotion, smoke, aircraft, land vehicles, vandalism, malicious mischief, flood, earthquake, cold testing, collapse, subsidence, sinkhole, damage resulting from faulty workmanship or faulty materials, terrorism for certified and non-certified acts, law and ordinance coverage for renovations, and all other perils, and shall include materials stored on-site, off-site, and in transit. Owner shall be a named insured under the policy, and the insurance shall also include the interests of the Contractor, subcontractors, and sub-contractors. Contractor shall be responsible for maintaining said builder's risk insurance until the date of Substantial Completion

§ 11.1.2.7 ~~.3~~ Upon the request of any person or entity appearing to be a potential beneficiary of bonds covering payment of obligations arising under the Contract, the Contractor shall promptly furnish a copy of the bonds or shall authorize a copy to be furnished.

§ 11.1.2.8 ~~.4~~ Notice of Cancellation or Expiration of Contractor's Required Insurance. Within three (3) business days of the date the Contractor ~~becomes aware~~knows or should know of an impending or actual cancellation ~~or expiration~~ of any insurance required by the Contract Documents, the Contractor shall provide written notice to the Owner of such impending or actual cancellation ~~or expiration~~. Upon receipt of written notice from the Contractor, the Owner shall, unless the lapse in coverage arises from an act or omission of the Owner, have the right to stop the Work until the lapse in coverage has been cured by the procurement of replacement coverage by the Contractor. The furnishing of written notice by the Contractor shall not relieve the Contractor of any contractual obligation to provide any required coverage. At least 30 calendar days prior to the date of expiration of any policy required by Section 11.1.1, Contractor shall provide Owner written notice of the impending expiration.

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§ 11.2 Owner's and Architect's InsuranceOwner's Insurance

§ 11.2.1 The Owner shall be responsible for purchasing and maintaining the Owner's usual liability insurance. The Owner shall be responsible for purchasinge and maintaining property and casualty insurance no later than the date of Substantial Completion and such dates of Owner responsibility shall be documented in the Certificate of Substantial Completion. of the types and limits of liability, containing the endorsements, and subject to the terms and conditions, as described in the Agreement or elsewhere in the Contract Documents. TheIf Owner occupies or uses any completed or partially-completed potion of the Work at any stage, then such occupancy or use must be consented to by the insurer and authorized by public authorities having jurisdiction over the Work. To the extent of overlap between Owner's property insurance and Contractor's builder's risk insurance, if any, Contractor's builder's risk shall be primary and non-contributory.shall purchase and maintain the required insurance from an insurance company or insurance companies lawfully authorized to issue insurance in the jurisdiction where the Project is located.

§ 11.2.2 Failure to Purchase Required Property Insurance. If the Owner fails to purchase and maintain the required property insurance, with all of the coverages and in the amounts described in the Agreement or elsewhere in the Contract Documents, the Owner shall inform the Contractor in writing prior to commencement of the Work. Upon receipt of notice from the Owner, the Contractor may delay commencement of the Work and may obtain insurance that will protect the interests of the Contractor, Subcontractors, and Sub-Subcontractors in the Work. When the failure to provide coverage has been cured or resolved, the Contract Sum and Contract Time shall be equitably adjusted. In the event the Owner fails to procure coverage, the Owner waives all rights against the Contractor, Subcontractors, and Sub-subcontractors to the extent the loss to the Owner would have been covered by the insurance to have been procured by the Owner. The cost of the insurance shall be charged to the Owner by a Change Order. If the Owner does not provide written notice, and the Contractor is damaged by the failure or neglect of the Owner to purchase or maintain the required insurance, the Owner shall reimburse the Contractor for all reasonable costs and damages attributable thereto. Partial occupancy or use shall not commence until the insurance company providing this insurance has consented, in writing, by endorsement or otherwise. Owner and Contractor shall take reasonable steps to obtain such consent and shall take no action without written mutual consent that would cause cancellation, lapse, or reduction of this insurance.

§ 11.2.3 Architect shall be responsible for purchasing and maintaining the Architect's liability insurance, worker's compensation insurance, and errors and omissions insurance as provided in the Owner-Architect AgreementContract

Notice of Cancellation or Expiration of Owner's Required Property Insurance. Within three (3) business days of the date the Owner becomes aware of an impending or actual cancellation or expiration of any property insurance required by the Contract Documents, the Owner shall provide notice to the Contractor of such impending or actual cancellation or expiration. Unless the lapse in coverage arises from an act or omission of the Contractor: (1) the Contractor, upon receipt of notice from the Owner, shall have the right to stop the Work until the lapse in coverage has been cured by the procurement of replacement coverage by either the Owner or the Contractor; (2) the Contract Time and Contract Sum shall be equitably adjusted; and (3) the Owner waives all rights against the Contractor, Subcontractors, and Sub-subcontractors to the extent any loss to the Owner would have been covered by the insurance had it not expired or been cancelled. If the Contractor purchases replacement coverage, the cost of the insurance shall be charged to the Owner by an appropriate Change Order. The furnishing of notice by the Owner shall not relieve the Owner of any contractual obligation to provide required insurance.

§ 11.3 Waivers of Subrogation

§ 11.3.1 The Owner and Contractor waive all rights against (1) each other and any of their subcontractors, sub-subcontractors, agents, and employees, each of the other; (2) the Architect and Architect's consultants; and (3) Separate Contractors, if any, and any of their subcontractors, sub-subcontractors, agents, and employees, for damages caused by fire, or other causes of loss, to the extent those losses are covered by property insurance required by the Agreement or other property insurance applicable to the Project, except such rights as they have to proceeds of such insurance. The Owner or Contractor, as appropriate, shall require similar written waivers in favor of the individuals and entities identified above from the Architect, Architect's consultants, Separate Contractors, subcontractors, and sub-subcontractors. The policies of insurance purchased and maintained by each person or entity agreeing to waive claims pursuant to this section 11.3.1 shall not prohibit this waiver of subrogation. This waiver of subrogation shall be effective as to a person or entity (1) even though that person or entity would otherwise have a duty of indemnification, contractual or otherwise, (2) even though that person or entity did not pay the insurance premium directly or indirectly, or (3) whether or not the person or entity had an insurable interest in the damaged property. All insurance required herein shall contain a waiver of subrogation in favor of Owner, Program Manager

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and Architect on all claims arising out of the Project. The policies shall provide such waivers of subrogation by endorsement or otherwise.

§ 11.3.2 ~~If during the Project construction period the Owner insures properties, real or personal or both, at or adjacent to the site by property insurance under policies separate from those insuring the Project, or if after final payment property insurance is to be provided on the completed Project through a policy or policies other than those insuring the Project during the construction period, to the extent permissible by such policies, the Owner waives all rights in accordance with the terms of Section 11.3.1 for damages caused by fire or other causes of loss covered by this separate property insurance.~~ The Owner, as fiduciary, shall have power to adjust and settle any loss arising out of the Work, with insurers regardless of the purchaser of the insurance policy. The Contractor upon receipt of proceeds shall, as a fiduciary, pay all subcontractors their just shares of insurance proceeds received by the Contractor, and by appropriate agreements shall require subcontractors to make payment to their sub-subcontractors in similar manner. The Owner shall deposit in a separate account proceeds so received, which the Owner shall distribute in accordance with such agreement as the parties in interest may reach. If after such loss no other special agreement is made and unless the Owner terminates the Contract for convenience, replacement of damaged property shall be performed by the Contractor with the insurance proceeds upon issuance of a Notice to Proceed from the Owner.

11.3.3 Partial occupancy or use shall not commence until the insurance company providing this insurance has consented in writing, by endorsement or otherwise. Owner and Contractor shall take reasonable steps to obtain such consent and shall take no action without written mutual consent that would cause cancellation, lapse, or reduction of this insurance.

§ 11.4 Loss of Use~~,~~ and Business Interruption~~, and Delay in Completion~~ Insurance

The Owner, at the Owner's option, may purchase and maintain insurance that will protect the Owner against loss of use of the Owner's property, or the inability to conduct normal operations, due to fire or other causes of loss. ~~The Owner waives all rights of action against the Contractor and Architect for loss of use of the Owner's property, due to fire or other hazards however caused.~~

~~**11.4.3 WAIVERS OF SUBROGATION**~~

~~The Owner and Contractor waive all rights against (1) each other and any of their subcontractors, sub-subcontractors, agents and employees, each of the other, and (2) the Architect, Architect's consultants, separate contractors, if any, and any of their subcontractors, sub-subcontractors, agents and employees, and (3) Program Manager for damages caused by fire or other perils to the extent covered by property insurance obtained pursuant to this Section 11.4, except such rights as they have to proceeds of such insurance held by the Owner as fiduciary. The foregoing waiver afforded the Architect, his agents, and employees, shall not extend the liability imposed by Section 3.18.3. The Owner or Contractor, as appropriate, shall require of the Architect, Separate Contractors, Subcontractors, Sub-subcontractors, by appropriate agreements, written where legally required for validity, similar waivers each in favor of other parties enumerated in this Section 11.4.3. The Owner or Contractor, as appropriate, shall require of the Architect, Architect's consultants, any separate contractors, subcontractors, sub-subcontractors, agents, and employees of any of them by appropriate agreements, similar waivers each in favor of the other parties enumerated herein.~~

~~11.4.4 The Contractor shall pay all subcontractors their just shares of insurance proceeds received by the Contractor, and by appropriate agreements shall require subcontractors to make payment to their sub-subcontractors in similar manner.~~

~~11.4.5 Contractor's builder's risk insurance shall be endorsed to allow partial occupancy (permission to occupy) by Owner. Contractor shall ensure that such partial occupancy will not cause cancellation, lapse, or reduction of this insurance.~~

§11.5 Adjustment and Settlement of Insured Loss

§ 11.5.1 A loss insured under the property insurance required by the ~~Agreement~~Contract shall be adjusted by the Owner as fiduciary and made payable to the Owner as fiduciary for the insureds, as their interests may appear, subject to requirements of ~~any applicable mortgagee clause and of~~ Section 11.5.2. The Owner shall pay the Architect and Contractor their just shares of insurance proceeds received by the Owner, and by appropriate agreements the Architect and Contractor shall make payments to their consultants and Subcontractors in similar manner.

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§ 11.5.2 Prior to settlement of an insured loss, the Owner shall notify the Contractor and Architect of the terms of the proposed settlement as well as the proposed allocation of the insurance proceeds. The Contractor and the Architect shall have 14 days from receipt of notice to object to the proposed settlement or allocation of the proceeds. If the Contractor and/or the Architect do~~es~~ not object, the Owner shall settle the loss and the Contractor and Architect shall be bound by the settlement and allocation. Upon receipt, the Owner shall deposit the insurance proceeds in a separate account and make the appropriate distributions. Thereafter, if no other agreement is made or the Owner does not terminate the Contract for convenience, the Owner and Contractor shall execute a Change Order for reconstruction of the damaged or destroyed Work in the amount allocated for that purpose. If the Contractor and/or Architect timely objects to either the terms of the proposed settlement or the allocation of the proceeds, the Owner may proceed to settle the insured loss, and any dispute between the Owner and Contractor arising out of the settlement or allocation of the proceeds shall be resolved pursuant to Article 15. Pending resolution of any dispute, the Owner may issue a Construction Change Directive for the reconstruction of the damaged or destroyed Work.

ARTICLE 12 UNCOVERING AND CORRECTION OF WORK

§ 12.1 Uncovering of Work

§ 12.1.1 If a portion of the Work is covered contrary to the Architect's or Owner's request or to requirements specifically expressed in the Contract Documents, it must, if requested in writing by the Architect or Owner, be uncovered for the Architect's examination and be replaced at the Contractor's expense without change in the Contract Time.

§ 12.1.2 If a portion of the Work has been covered that the Architect has not specifically requested to examine prior to its being covered, the Architect or Owner may request to see such Work and it shall be uncovered by the Contractor. If such Work is in accordance with the Contract Documents, the Contractor ~~sh~~may~~ll~~ be entitled to an equitable adjustment to the Contract Sum and Contract Time as may be appropriate. If such Work is not in accordance with the Contract Documents, the costs of uncovering the Work, and the cost of correction, shall be at the Contractor's expense.

§ 12.2 CORRECTION OF WORK

12.2.1 Before Or After Substantial Completion

The Contractor shall promptly correct Work rejected by the Architect or failing to conform to the requirements of the Contract Documents, whether discovered before or after Substantial Completion and whether or not fabricated, installed or completed. Costs of correcting such rejected Work, including additional testing and inspections, ~~the cost of uncovering and replacement,~~ and compensation for the Architect's and Program Manager's services and expenses made necessary thereby, shall be at the Contractor's expense.

12.2.1.1 The Owner may make emergency repairs to the Work or take such other measures necessary under the circumstances, if the Contractor does not promptly respond to a Notice of Defect or nonconforming Work. Contractor shall be responsible to Owner for this cost if the reason for the repairs is attributable to the Contractor. If payments then or thereafter due to the Contractor are not sufficient to cover such costs, then the Contractor shall pay the difference to the Owner on demand

§ 12.2.2 After Substantial Completion

§ 12.2.2.1 In addition to the Contractor's obligations under Section 3.5, if, within one year after the date of Substantial Completion of the Work or designated portion thereof ~~or after the date for commencement of warranties established under Section 9.9.1,~~ or by terms of any applicable special warranty required by the Contract Documents, any of the Work is found to be not in accordance with the requirements of the Contract Documents, the Contractor shall correct it promptly after receipt of written notice from the Owner to do so, unless the Owner has previously given the Contractor a written acceptance of such condition. The Owner shall give such written notice promptly after discovery of the condition. ~~During the one-year period for correction of Work, if the Owner fails to notify the Contractor and give the Contractor an opportunity to make the correction, the Owner waives the rights to require correction by the Contractor and to make a claim for breach of warranty.~~ If the Contractor fails to correct nonconforming Work within a reasonable time during that period after receipt of written notice from the Owner or Architect, the Owner may correct the Work as provided in 12.2.2.1.1. Nothing contained in this Section 12.2 is intended to limit or modify any obligations under the law or under the Contract Documents, including any warranty obligations, expressed or implied~~it in accordance with Section 2.5~~.

12.2.2.1.1 If the Contractor fails to perform the corrective Work, then Owner may perform corrective Work, at Contractor's cost. If Owner performs corrective Work, then Owner may also remove nonconforming Work and store

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the salvageable materials or equipment at Contractor's expense. If the Contractor does not pay all costs incurred by Owner within ten (10) days after written notice, then Owner may, upon ten (10) additional days' written notice, sell the removed materials and equipment in accordance with Owner's policies, and shall account for the proceeds thereof, after deducting costs and damages that should have been borne by the Contractor, including compensation for the Architect's services and expenses made necessary thereby. If such proceeds of sale do not cover costs which the Contactor should have borne, then the Contractor shall pay the difference to the Owner.

§ 12.2.2.2 The one-year period for correction of Work shall be extended with respect to portions of Work first performed after Substantial Completion by the period of time between Substantial Completion and the actual performance of the Work.

§ 12.2.2.3 The one-year period for correction of Work shall be extended by corrective Work performed by the Contractor pursuant to this Section 12.2, but only as to the corrected Work. Any corrective work performed or to be performed under or pursuant to Paragraph 12.2 shall be warranted to the same extent as the Work is warranted hereunder for the greater of the remainder of the applicable warranty (corrective) period or ninety (90) days from the date such corrective work has been completed.

§ 12.2.3 The Contractor shall remove from the site portions of the Work that are not in accordance with the requirements of the Contract Documents and are neither corrected by the Contractor nor accepted by the Owner.

§ 12.2.4 The Contractor shall bear the cost of correcting destroyed or damaged construction by the Owner or Separate Contractors, whether completed or partially completed, caused by the Contractor's correction or removal of Work that is not in accordance with the requirements of the Contract Documents.

12.2.4.1 Where nonconforming Work is found, the entire area of Work involved shall be corrected unless the Contractor can completely define the limits to the Architect's satisfaction. Additional testing, sampling, or inspecting needed to define nonconforming work shall be at the Contractor's expense, and performed by the Owner's testing laboratory if such services are reasonably required by the Architect. All corrected work shall be retested at the Contractor's expense. Reasonable Architectural or Program Manager Services required to analyze nonconforming Work shall be paid for by the Contractor.

§ 12.2.5 Nothing contained in this Section 12.2 shall be construed to establish a period of limitation with respect to other obligations the Contractor has under the Contract Documents. Establishment of the one-year period for correction of Work as described in Section 12.2.2 relates only to the specific obligation of the Contractor to correct the Work, and has no relationship to the time within which the obligation to comply with the Contract Documents may be sought to be enforced, nor to the time within which proceedings may be commenced to establish the Contractor's liability with respect to the Contractor's obligations other than specifically to correct the Work. Nothing contained in this Paragraph 12.2 is intended to limit or modify any obligations under the law or under the Contract Documents, including any warranty obligations, expressed or implied.

12.2.6 Contractor shall replace, repair, or restore any parts of the Project or furniture, fixtures, equipment, or other items placed therein (whether by Owner or another party) that are destroyed or damaged by any such parts of the Work that do not conform to the requirements of the Contract Documents or by defects in the Work.

12.2.7 The provisions of this Section 12.2 apply to Work done by Subcontractors of the Contractor as well as Work done directly by employees of the Contractor. The provision for this Section 12.2.7 shall not apply to corrective work attributable solely to the acts or omissions of any separate contractor of Owner (unless Contractor is acting in such capacities). The cost to Contractor for performing any of its obligations under this Section 12.2.7 to the extent not covered by insurance shall be borne by Contractor.

12.2.8 If, however, Owner and Contractor deem it inexpedient to require the correction of Work damaged or not done in accordance with the Contract Documents, then an equitable deduction from the Contract Sum shall be made by written agreement between Contractor and Owner. Until such settlement, Owner may withhold such sums as Owner deems just and reasonable from moneys, if any, due Contractor. The settlement shall not be unreasonably delayed by the Owner and the amount of money withheld shall be based on estimated actual cost of the correction to Owner.

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§ 12.3 Acceptance of Nonconforming Work

If the Owner prefers to accept Work that is not in accordance with the requirements of the Contract Documents, the Owner may do so instead of requiring its removal and correction, in which case the Contract Sum will be reduced as appropriate and equitable. Such adjustment shall be effected whether or not final payment has been made.

ARTICLE 13 MISCELLANEOUS PROVISIONS

§ 13.1 Governing Law

13.1.1 ~~The Contract shall be governed by the laws of the State of Texas, and any litigation shall be conducted in state district court. Mandatory and exclusive venue for any disputes shall be in Dallas , county in place whichere the Project is located, excluding that jurisdiction's choice of law rules. If the parties have selected arbitration as the method of binding dispute resolution, the Federal Arbitration Act shall govern Section 15.4.~~ The Contract and any disputes related to the Work shall be governed by the laws of the State of Texas. The Contract is deemed performable entirely in Dallas, Dallas County, Texas. Any litigation to enforce or interpret any terms of the Contract, or any other litigation arising out of or as a result of the Contract or the Work, shall be brought in the State District courts of Dallas County, Texas. In the event of litigation, the substantially prevailing party shall be entitled to its reasonable and necessary attorney's fees that are equitable and just.

§ 13.2 Successors and Assigns

§ 13.2.1 The Owner and Contractor respectively bind themselves, their partners, successors, assigns, and legal representatives to the other party hereto and to partners, successors, assigns, and legal representatives of such other party in respect to covenants, agreements, and obligations contained in the Contract Documents. ~~Except as provided in Section 13.2.2, Nneither party to the Contract shall assign the Contract, as ain whole or in part, without written consent of the other. If either party attempts to make an assignment without such consent, that party shall nevertheless remain legally responsible for all obligations under the Contract.~~ The Contractor shall not assign the Contract as a whole, or in part, without written consent of the Owner.

§ 13.2.2 The invalidity of any part or provision of the ~~Owner may, without consent of the Contractor, assign the Contract to a lender providing construction financing for the Project, if the lender assumes the Owner's rights and obligations under the~~ Contract Documents shall not impair or affect in any manner whatsoever the validity, enforceability, or effect of the remainder of the Contract Documents. The Owner may, without consent of the Contractor, assign the Contract in whole or in part. In such event, the assignee shall assume the Owner's rights and obligations under the Contract Documents. The Contractor shall execute all consents reasonably required to facilitate such assignments. ~~The Contractor shall execute all consents reasonably required to facilitate the assignment.~~

§ 13.3 Rights and Remedies

§ 13.3.1 Written notice shall be deemed to have been duly served only if the writing is delivered in person to the office of the party set out ~~O~~on the first page of the Standard Form of ~~Agreement~~Contract Between Owner and Contractor, or to such other address as has been previously clearly identified in writing by the addressee, or sent by registered or certified mail to that address. Duties and obligations imposed by the Contract Documents and rights and remedies available thereunder shall be in addition to and not a limitation of duties, obligations, rights, and remedies otherwise imposed or available by law.

§ 13.3.2 No action or failure to act by the Owner~~,~~ or Architect~~, or Contractor~~ shall constitute a waiver of a right or duty afforded them under the Contract, nor shall such action or failure to act constitute approval of or acquiescence in a breach thereunder, except as may be specifically agreed upon in writing. The application of a time-is-of-the-essence clause as to any action or duty required of Contractor by the Contract Documents shall not be waived by course of performance or course of dealing by Contractor.

13.3.3 ~~4~~ Neither Contractor nor any of its materialmen, laborers or Subcontractors shall have any lien rights against the Owner's lands, building funds, materials or other property. No materialmen, laborers or Subcontractors of the Contractor shall have any enforceable rights against the Owner on this Contract. Materialmen, laborers and Subcontractors of the Contractor may have rights under any Payment Bond provided by the Contractor, but cannot look to the Owner for any help in enforcement of those rights.

13.3.4 The invalidity of any part or provision of the Contract Documents shall not impair or affect in any manner whatsoever the validity, enforceability or effect of the remainder of the Contract Documents.

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§ 13.4 Tests and Inspections

§ 13.4.1 Tests, inspections, and approvals of portions of the Work shall be made at appropriate times as required by the Contract Documents and by applicable laws, statutes, ordinances, codes, rules, and regulations or lawful orders of public authorities having jurisdiction. Unless otherwise provided, the Contractor shall make arrangements for such tests, inspections, and approvals with an independent testing laboratory or entity employed by the Owner for this purpose ~~acceptable to the Owner,~~ or with the appropriate public authority, and shall bear all related costs of tests, inspections, and approvals which shall be included in the Cost of the Work. Provided, however, per Texas Government Code Chapter 2269, Owner shall bear all costs of construction materials, engineering, testing, and inspection services, and the verification testing services necessary for acceptance of the facility by the Owner. Owner shall bear the normal costs of these services, but not any excess costs attributable to Contractor caused scheduling problems, other Contractor error or retesting. The Contractor shall give the Architect timely notice of when and where tests and inspections are to be made so that the Architect may observe be present for such procedures. ~~The Owner shall bear costs of tests, inspections, or approvals that do not become requirements until after bids are received or negotiations concluded.~~ The Owner shall directly arrange and pay for tests, inspections, or approvals where building codes or applicable laws or regulations so require.

§ 13.4.2 If the Architect, Owner, or public authorities having jurisdiction determine that portions of the Work require additional testing, inspection, or approval not included under Section 13.4.1, the Owner shall provide or contract ~~the Architect will, upon written authorization from the Owner, instruct the Contractor to make arrangements~~ for such additional testing, inspection, or approval~~, by an entity acceptable to the Owner, and the Contractor shall give timely notice to the Architect of when and where tests and inspections are to be made so that the Architect may be present for such procedures.~~ Such costs, except as provided in Section 13.4.3, shall be at the Owner's expense. Architect, Owner, and Contractor shall cooperate for the timely scheduling of such tests and inspections.

§ 13.4.3 If such procedures for testing, inspection, or approval under Sections 13.4.1 and 13.4.2 reveal failure of the portions of the Work to comply with requirements established by the Contract Documents, all costs made necessary by such failure, including, but not limited to, those of repeated procedures and compensation for the Architect's services and expenses, shall be at the Contractor's expense.

§ 13.4.4 Required certificates of testing, inspection, or approval shall, unless otherwise required by the Contract Documents, be secured by the Contractor and promptly delivered to the Architect, with a copy to the Owner.

§ 13.4.5 If the Architect is to observe tests, inspections, or approvals required by the Contract Documents, the Architect will do so promptly and, where practicable, at the normal place of testing.

§ 13.4.6 Tests or inspections conducted pursuant to the Contract Documents shall be made promptly to avoid unreasonable delay in the Work.

§ 13.5 Interest

Undisputed ~~P~~payments due and unpaid under the Contract Documents shall bear interest from the date payment is overdue at the rate provided by Texas Government Code Section 2251.025~~the parties agree upon in writing or, in the absence thereof, at the legal rate prevailing from time to time at the place where the Project is located.~~ Any such payment shall be deemed overdue on the thirty-first (31st) day after Owner received Architect's invoice or Contractor's completed Application for Payment for the Architect, whichever is later, if Owner's Board of Trustees meet more than once per month. Any such payment shall be deemed overdue on the forty-sixth (46th) day after Owner receives Architect's invoice or Contractor's Certificate for Payment from the Architect, if Owner's Board of Trustees meet once a month or less frequently. No interest shall be due on sums properly retained by Owner, except ~~expect~~ as provided by law, or on disputed sums unpaid by Owner.

13.6 EQUAL OPPORTUNITY IN EMPLOYMENT

13.6.1 The Contractor and the Contractor's Subcontractors shall not discriminate against any employee or applicant for employment because of race, religion, age, disability, sex, national origin, or any class otherwise protected by District policy or law. The Contractor agrees to post in conspicuous places, available to employees and applicants, notices setting forth the Contractor's nondiscrimination policies.

13.6.2 The Contractor and the Contractor's Subcontractors shall, in all solicitations or advertisements for employees placed by them or on their behalf, state that all qualified applicants will receive consideration for employment

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without regard to race, religion, age, disability, sex, national origin, or any class otherwise protected by District policy or law.

13.7 RECORDS

13.7.1 Contractor shall at all times through the date of Final Completion, maintain Job Records, including, but not limited to, invoices, Construction Documents, payment records, payroll records, daily reports, diaries, logs, instructions, drawings, receipts, subcontracts, purchase orders, vouchers, memoranda, other financial data and job meeting minutes applicable to the Project, in a manner which maintains the integrity of the documents. Job Records must be retained by Contractor for a least twelve (12) years, after the date of Final Completion of the Project. Within five (5) days of Owner's request, Contractor shall make such Job Records available for inspection, copying, and auditing by the Owner, Architect, or other respective representatives, at Owner's central office.

13.7.2 If Contractor is a Construction Manager at Risk, then Contractor shall also maintain, in accordance with the provisions of Section 13.7.1, the following: subcontract files, including proposals of successful and unsuccessful bidders, bid recaps, and subcontractor payments; original estimates; estimating work sheets; general ledger entries detailing cash and trade discounts received; insurance rebates and dividends; and any other supporting evidence deemed necessary by the Owner to substantiate charges related to the Contract.

13.7.3 Contractor shall keep a full and detailed financial accounting system and shall exercise such controls as may be necessary for property financial management under this Contract; the accounting and control systems shall be satisfactory to the Owner and shall be subject to the provisions of Section 13.7.1.

13.7.4 Contractor shall keep all Contract Documents related to the Project, subject to the provisions of Section 13.7.1, provided, however, Contractor shall not destroy said documents until Contractor has confirmed with Owner in writing, that Owner has obtained a copy of all as-built drawings.

13.7.5 In the event that an audit by the Owner reveals any errors/overpayments by the Owner, then the Contractor shall refund to the Owner the full amount of such overpayments within thirty (30) days of such audit findings, or the Owner, at its option, reserves the right to deduct such amounts owed to the Owner from any payments due to the Contractor.

13.7.6 Commencement of Statutory Limitation Period, As between the Owner and Contractor; after Final Certificate for Payment.

13.7.7 At any time during the term of this ~~Agreement~~Contract and for a period of ten ~~four~~ (~~4~~10) years thereafter, the Owner or a duly authorized audit representative of the Owner, or the State of Texas, at its expense and at reasonable times, reserves the right to audit the Contractor's records and books relevant to all services provided under this ~~Agreement~~Contract. In the event such an audit by the Owner reveals any errors/overpayments by the Owner, the Contractor shall refund the Owner the full amount of such overpayments within thirty (30) day of such audit findings, or the Owner, at its option, reserves the right to deduct such amounts owing the Owner from any payments due the Contractor.

13.8 NONDISCRIMINATORY EMPLOYMENT

13.8.1 In connection with the execution of this Contract, the Contractor shall fully comply with the District non-discrimination requirement cited below.

"The Dallas Independent School District, as an equal opportunity educational provider and employer, does not discriminate on the basis of race, color, religion, sex, national origin, disability, sexual orientation and/or age in educational programs or activities that it operates or in employment decisions. The District is required by Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act, and the Age Discrimination Act of 1975, as amended, as well as board policy not to discriminate in such a manner. (Not all prohibited bases apply to all programs.)"

During the performance of this Contract, the Contractor further agrees as follows:

.1 The Contractor will not discriminate against any employee or applicant for employment because of race, color, sex, religion, national origin or age;

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.2 The Contractor will take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, sex, religion, national origin or age. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the requirements of these non-discrimination provisions.

Submittal to Owner of reasonable evidence of discrimination will be grounds for termination of the ~~Agreement~~Contract.
This policy does not require the employment of unqualified persons.

13.9 CERTIFICATION OF NONSEGREGATED FACILITY

13.9.1 This Subparagraph is applicable to Contracts and Subcontracts exceeding $10,000.00 which are not exempt from the provisions of the Equal Opportunity Clause.

13.9.2 By the signing of this Contract, the Contractor signifies that it does not maintain or provide for its employees any segregated facilities at any of its establishments, and that it does not permit its employees to perform their services at any location, under its control, where segregated facilities are maintained. It certifies further that it will not maintain or provide for its employees any segregated facilities at any of its establishments, and that it will not permit its employees to perform their services at any location, under its control, where segregated facilities are maintained. The undersigned agrees that a breach of this certification is a violation of the Equal Opportunity Clause in this proposed Contract. As used in this certification, the term 'segregated facilities' means any waiting rooms, work areas, rest rooms and wash rooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees which are segregated on the basis of race, creed, color, or national origin, because of habit, local custom, or otherwise. It further agrees that (except where it obtained identical certifications from proposed consultants for specific time period), it will obtain identical certification from proposed Subcontractors prior to the award of a Contract exceeding $10,000.00 which are not exempt from the provisions of the Equal Opportunity Clause; that it will retain such certifications in its files; and that it will forward the following notice to such proposed Subcontractors (except where the proposed Subcontractors have submitted identical certifications for specific time periods): Notice to Prospective Subcontractors of requirement for certification of non-segregated facilities, as required by the May 19, 1967 Order (32 FR.7439, May 19, 1967) on elimination of segregated facilities, by the Secretary of Labor, must be submitted prior to the award of a Contract exceeding $10,000.00 which is not exempt from the provisions of the Equal Opportunity Clause. The certification may be submitted either for each subcontract or for all subcontracts during a period (i.e., quarterly, semiannually, or annually).

Note: The penalty for making false statements in offers is prescribed in 18 U.S.C. 1001.11.

13.10 PREVAILING WAGE RATES

13.10.1 In compliance with laws of the State of Texas relating to labor Texas Government Code Section 2258.001 *et seq.* the building construction wage rates listed in the Contract Documents have been ascertained and determined by the Owner as the general prevailing rates in the locality of Dallas Independent School District for the classifications listed. The Contractor and each Subcontractor shall pay to all laborers, workers and mechanics employed by them in the execution of this Contract not less than such rates for each craft or type of worker or mechanic needed to execute the Contract. If it becomes necessary to employ any person in a trade or occupation not herein listed, such person shall be paid not less than an hourly rate fairly comparable to the rates shown hereinafter.

13.10.2 This determination of prevailing wages shall not be construed to prohibit the payment of more than the rates named.

13.10.3 In compliance with the above cited law the Contractor shall forfeit, as a penalty to the Owner, Sixty Dollars ($60.00) for each laborer, worker or mechanic employed, for each calendar day, or portion thereof, such laborer, worker or mechanic is paid less than the rates stipulated hereinafter for any work done under this Contract by him or any Subcontractor under him.

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13.10.4 Owner reserves the right to receive and review payroll records, payment records, and earning statements of employees of Contractor, and of Contractor's Subcontractors and Sub-subcontractors.

13.10.5 In executing the Work under the Contract Documents, Contractor shall comply with all applicable state and federal laws, including but not limited to, laws concerned with labor, equal employment opportunity, safety and minimum wages.

13.11 CERTIFICATION OF ASBESTOS-FREE PROJECT

13.11.1 Contractor shall submit to the Architect a letter addressed to the Owner certifying that all materials used in the construction shall be asbestos free. The General Contractor shall provide certification for himself, all subcontractors, vendors, suppliers, and other entities, stating that materials and/or equipment used in the construction of the project do not contain asbestos in any form or concentration. Certification letters shall be dated, shall reference this specific Project, and shall be signed by not less than two officers of the construction company.

13.11.2 Final Payment shall not be made until this letter of certification has been received.

13.12 CERTIFICATION OF LEAD-FREE POTABLE WATER SYSTEM

13.12.1 Contractor shall submit to the Architect a letter, addressed to the Owner, stating that any components of the potable water system installed by the Contractor are lead-free as defined by the Safe Drinking Water Act Amendment of 1986 and the Lead Contamination Control Act of 1988.

13.13 Responsibility For Contractor's Forces. The Contractor shall be responsible for the actions of Contractor's forces, and Subcontractor's forces to enforce the Owner's drug-free, alcohol-free, and tobacco-free zone. Contractor agrees to abide by Owner's policies prohibiting the use of tobacco, alcohol or illegal drugs in any form on any property owned, operated, or maintained by the Owner. Contractor agrees to require all subcontractors and sub-subcontractors to abide by these policies,. Violation of this provision shall constitute a material breach of this agreement.

13.14 FAMILY CODE CHILD SUPPORT CERTIFICATION

By signing this ~~Agreement~~Contract, the Contractor certifies as follows: "Under Section 321.006, Texas Family Code, the vendor or applicant certifies that the individual or business entity named in this contract, bid, or application is not ineligible to receive the specified grant, loan, or payment and acknowledges that this contract may be terminated and payment may be withheld if this certification is inaccurate.

13.15 NON-COMPENSATION REQUIREMENT

The Owner may not accept a bid or award a contract that includes proposed financial participation by a person who received compensation from the Owner to participate in preparing the specifications or request for proposals on which the bid or contract is based. The Contractor is described as vendor in the statutory quote below:

"Under Section 2155.004, Government Code, the vendor certifies that the individual or business entity named in this bid or contract is not ineligible to receive the specified contract and acknowledges that this contract may be terminated and payment withheld if this certification is inaccurate."

13.16 ~~8~~ PROPRIETARY INTERESTS AND CONFIDENTIAL INFORMATION

13.16.1 ~~8~~ Neither Architect nor Contractor shall use the image or likeness of Owner's Project or Owner's official logo or emblem and any other trademark, service mark, or copyrighted or otherwise protected information of Owner, without Owner's prior written consent. Contractor and Architect shall not have any authority to advertise or claim that Owner endorses Architect or Contractor's services, without Owner's prior written consent.

13.16.2 Neither Architect nor Contractor shall disclose any confidential information of Owner which comes into the possession of Architect or Contractor at any time during the Project, including but not limited to: pending real estate purchases, exchange, lease, or value; information related to litigation; the location and employment of security devices, security access codes; student likenesses; student record information; employee information; or any other information deemed confidential by law.

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13.16.3 The parties acknowledge that, as a public entity in the State of Texas, Owner is subject to, and must comply with, the provisions of the Texas Public Information Act, Texas Government Code Section 552.001, *et seq.*, and the Texas Open Meetings Act, Texas Government Code, Section 551.001. *et seq.*

13.16.4 All information owned, possessed, or used by Owner which is communicated to, learned, developed or otherwise acquired by Contractor in the performance of services for Owner, which is not generally known to the public, shall be confidential and Contractor shall not, beginning on the date of first association or communication between Owner and Contractor and continuing through the term of this ~~Agreement~~Contract and at any time thereafter, disclose, communicate or divulge, or permit disclosure, communication or divulgence, to another or use for Contractor's own benefit or the benefit of another, any such confidential information, unless required by law. Except when defined as part of the Project, Contractor shall not make any press releases, public statements, or advertisement referring to the Project or the engagement of Contractor as an independent contractor of Owner in connection with the Project, or release any information relative to the Project for publications, advertisement or any other purpose without prior written approval of Owner. Contractor shall obtain assurances similar to those contained in this Subparagraph from persons, agents, and subcontractors retained by Contractor. Contractor acknowledges and agrees that a breach by Contractor of the provisions hereof will cause Owner irreparable injury and damage. Contractor, therefore, expressly agrees that Owner shall be entitled to injunctive and/or other equitable relief to prevent or otherwise restrain a breach of this ~~Agreement~~Contract.

.1 Contractor acknowledges and agrees that the Owner has an interest in maintaining and otherwise protecting the image and reputation of the Owner's official logo or emblem and any other trademarks, copyrighted or otherwise protected materials of the Owner (hereinafter referred to as the "Owner's Protected Materials"), and that in order to accomplish this purpose, the Owner must in all cases assure itself that the Owner's Protected Materials are at all times used in a manner consistent with the Owner's policies, administrative regulations, and this ~~Agreement~~Contract.

.2 Contractor agrees that the Owner must, therefore, have the right to examine and approve or disapprove such use in writing in advance of use, the contents, appearance and presentation of any and all advertising, promotional or other similar materials proposed by the Contractor to be used in connection with any advertising or promotion utilizing Owner's Protected Materials.

13.17 ~~8~~ The Contractor shall ~~have~~ bear full responsibility for utilizing means and methods that may result in an overstress of any structure or any part or member of it during construction. The Contractor shall fully check the effect of his
operations in this regard, and shall provide all temporary support and connections required.

13.18 ~~9~~ The Contractor shall protect and be responsible for any damage to or loss of its (his/her) work, tools, equipment, or material, from the date of the Contract until the acceptance of the Work and shall make good without cost to the Owner, any damage or loss that may occur during this period. All material affected by weather shall be covered and protected to keep it from damage while being transported to the site, as well as when it is stored on the site. The Contractor at its (his/her) own expense and option shall employ watchmen or erect fencing at such time as necessary to protect his work, tools, equipment or material by the Contractor and the fact that the Owner has a watchman, if any, shall not mean that the Owner has undertaken, nor does the Owner undertake, to protect work, tools, equipment and materials from theft or mysterious disappearance.

13.19 The Contractor should only take direction on any issues regarding the Project when provided by the Owner's Office of Construction Services or the Program Manager or Architect.

13.20 The Contractor and subcontractor shall ensure that on-site fraternization shall not occur between personnel under the Contractor's or subcontractor's direct or indirect supervision and students, school employees and the general public.

13.21 PARTNERING
Contractor will participate in a partnering process if requested by Owner.

13.22 AS-BUILT DRAWINGS
Prior to issuance of the Certificate of Final Completion by Architect and Program Manager, the Contractor shall submit to Architect a complete set of as-built drawings, with all changes made during construction, including

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concealed mechanical, electrical and plumbing items clearly shown. The Contractor shall submit these drawings in a medium acceptable to the Architect. Based upon the as-built drawings received from Contractor, Architect shall, within thirty days after receipt of the as-built drawings from Contractor, complete Record Drawings.

ARTICLE 14 TERMINATION OR SUSPENSION OF THE CONTRACT

§ 14.1 Termination by the Contractor

§ 14.1.1 The Contractor may terminate the Contract if the Work is stopped for a period of ninety ~~3~~90 consecutive days through no act or fault of the Contractor, a Subcontractor, a Sub-subcontractor, their agents or employees, or any other persons or entities performing portions of the Work, under direct or indirect contract with the Contractor, for any of the following reasons, which are the sole grounds for termination under this Subparagraph 14.1.1.~~:~~;

.1 Issuance of an order of a court or other public authority having jurisdiction that requires all Work to be stopped;

.2 An act of government, such as a declaration of national emergency, that requires all Work to be stopped; or

.3 ~~Because the Architect has not issued a Certificate for Payment and has not notified the Contractor of the reason for withholding certification as provided in Section 9.4.1, or because the~~ Owner has not made payment of undisputed sums due on an approved Certificate for Payment within the time stated in the Contract Documents. ~~; or~~

~~.4 The Owner has failed to furnish to the Contractor reasonable evidence as required by Section 2.2.~~

§ 14.1.2 The Contractor may terminate the Contract if, through no act or fault of the Contractor, a Subcontractor, a Sub-subcontractor, their agents or employees, or any other persons or entities performing portions of the Work, under direct or indirect contract with the Contractor, repeated suspensions, delays, or interruptions of the entire Work by the Owner as described in Section 14.3, constitute in the aggregate more than 100 percent of the total number of days scheduled for completion, or 120 days in any 365-day period, whichever is less.

§ 14.1.3 ~~If one of the reasons described in Section 14.1.1 or 14.1.2 exists, then, after the applicable time period, the Contractor may, upon seven (10) days' written notice to the Owner and Architect, terminate the Contract and recover from the Owner payment for Work executed, and for proven unrecoverable loss with respect to materials, equipment, tools, and construction equipment and machinery incurred to the date of termination as well as reasonable overhead and profit on Work not executed, and costs incurred by reason of such termination~~If the Work is stopped for ninety (90) consecutive days for any reason described in Subparagraphs 14.1.1 or 14.1.2, the Contractor may, upon fourteen (14) days written notice to the Owner and Architect, terminate the Contract and recover from the Owner payment for Work executed, and for proven loss with respect to materials, equipment, tools, and construction equipment and machinery, including reasonable overhead, profit and damages to date of termination.

14.1.4 If the Work is stopped for a period of ninety (~~6~~90) consecutive days through no act or fault of the Contractor, or a Subcontractor, a Sub-subcontractor, or their agents or employees or any other persons or entities performing portions of the Work because the Owner has ~~repeatedly~~ persistently failed to fulfill the Owner's obligations under the Contract Documents with respect to matters important to the progress of the Work, the Contractor may, upon ~~twenty~~ fourteen (~~20~~14) additional days' written notice to the Owner and the Architect, terminate the Contract and recover from the Owner as provided in Section 14.1.3.

14.1.5 Notwithstanding anything to the contrary contained herein or in the other Contract Documents, neither the Owner or any other party shall be responsible for damages for loss of anticipated profits on Work not performed on account of any termination described in Subparagraphs 14.1.1, 14.1.2 and 14.1.3.

14.2 Termination by the Owner for Cause

14.2.1 The Owner may terminate the Contract if the Contractor

.1 persistently or repeatedly refuses or fails to supply enough properly skilled workers or proper materials;

.2 fails to make payment to Subcontractors or ~~s~~Suppliers in accordance with the respective agreements between the Contractor and the Subcontractors or ~~s~~Suppliers;

.3 ~~repeatedly disregards applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of a public authority; or~~ persistently disregards laws, ordinances, or rules, regulations or orders of a public authority having jurisdiction; or

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.4 otherwise is guilty of ~~substantial breach of a provision of~~ a material breach of provision of the Contract Documents;

.5 fails to furnish the Owner, upon written request, with assurances satisfactory to the Owner, evidencing the Contractor's ability to complete the Work in compliance with all the requirements of the Contract Documents; ~~or~~

.6 engages in serious or repeated worker misconduct in violation of Article 3.3.2;

.7 engages in conduct that would constitute a violation of state or federal criminal law, including but not limited to, the laws prohibiting certain gifts to public servants, or engages in conduct that would constitute a violation of the Owner's ethics or conflict of interest policies; or

.8 fails to proceed continuously and diligently with the construction and completion of the Work, except as permitted under the Contact Documents.

§ 14.2.2 When any of the reasons described in Section 14.2.1 exist, subject to any prior rights of the surety, ~~and upon certification by the Architect that sufficient cause exists to justify such action,~~ the Owner may, without prejudice to any other rights or remedies of the Owner and after giving the Contractor and the Contractor's surety, if any, seven days' written notice, terminate employment of the Contractor and may, subject to any prior rights of the surety:

.1 ~~Exclude the Contractor from the site and t~~Take possession of the site and of all materials, equipment, tools, and construction equipment and machinery thereon owned by the Contractor;

.2 Accept assignment of subcontracts pursuant to Section 5.4; and

.3 Finish the Work by whatever reasonable method the Owner may deem expedient. Upon written request of the Contractor, the Owner shall furnish to the Contractor a detailed accounting of the costs incurred by the Owner in finishing the Work.

§ 14.2.3 When the Owner terminates the Contract for one of the reasons stated in Section 14.2.1, the Contractor shall not be entitled to receive further payment until the Work is finished. Any further payment shall be limited to amounts earned to the date of Contractor's removal.

§ 14.2.4 If the ~~unpaid balance of the Contract Sum exceeds~~ costs of finishing the Work, including compensation for the Architect's and Program Manager's services and expenses made necessary thereby, and other damages incurred by the Owner and not expressly waived, exceed the unpaid balance of the Contract Sum or Guaranteed Maximum Price (if the Project is a Construction Manager at Risk project), ~~such excess shall be paid to~~ then the Contractor and/or its Surety shall pay the difference to the Owner. ~~If such costs and damages exceed the unpaid balance, the Contractor shall pay the difference to the Owner.~~ The amount to be paid to the ~~Contractor or~~ Owner, ~~as the case may be,~~ shall be certified by the Architect ~~the Initial Decision Maker~~, upon application, and this obligation for payment shall survive termination of the Contract.

14.2.5 The parties hereby agree that: 1) if an order for relief is entered on behalf of the Contractor, pursuant to Chapter 11 of the U.S. Bankruptcy Code; 2) if any other similar order is entered under any debtor relief laws; 3) if Contractor makes assignments for the benefit of one or more of its creditors; 4) if a receiver is appointed for the benefit of its creditors; or 5) if a receiver is appointed on account of its insolvency, any such event could impair or frustrate Contractor's performance of the Contract Documents. Accordingly, it is agreed that upon occurrence of any such event, Owner shall be entitled to request of Contractor or its successor in interest, adequate assurance of future performance in accordance with the terms and conditions of the Contract Documents. Failure to comply with such request within ten (10) days of delivery of the request shall entitle Owner to terminate the Contract and to the accompanying rights set forth in Subparagraphs 14.2.1 through 14.2.6. In all events, pending receipt of adequate assurance of performance and actual performance in accordance with the Contract Documents, Owner shall be entitled to proceed with the Work with Owner's own forces or with other Contractors on a time and material or other appropriate basis, the cost of which will be charged against the Contract Sum.

If a Performance Bond has been furnished and the Contractor is declared by the Owner to be in default under the Contract, the Surety shall promptly remedy the default by completing the Contract in accordance with its terms and conditions, or by obtaining a bid or bids in accordance with its terms and conditions. At Owner's election, upon determination by the Owner and the Surety of the lowest responsible bidder, the Surety will complete the Work or will arrange for a Contract between such bidder and the Owner, and make available as Work progresses sufficient funds to pay the cost of completion less the balance of the Contract Sum, but not exceeding the Penal Sum of the bond and other costs and damages for which the Surety may be liable under the bond. The phrase 'balance of the Contract Sum' as used herein shall mean the total amount payable by the Owner to the Contractor under the Contract and amendments thereto less the amount previously paid by the Owner to the Contractor.

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14.2.6 As required by Texas Government Code Chapter 2253, if a Performance Bond has been furnished and the Contractor is declared by the Owner to be in default under the Contract, then the Surety shall promptly perform the Work, in full accordance with the plans, specifications, and Contract Documents. Unless otherwise agreed in writing between the Surety and the Owner, the Surety shall complete the Work by the Surety entering into a Contract acceptable to Owner, with a Contractor acceptable to Owners, and shall obtain new Payment and Performance Bonds as required by law.

§ 14.3 Suspension by the Owner for Convenience

§ 14.3.1 The Owner may, without cause, order the Contractor in writing to suspend, delay or interrupt the Work, in whole or in part for such period of time as the Owner may determine.

§ 14.3.2 ~~The Contract Sum, Guaranteed Maximum Price, and Contract Time shmayll be adjusted, by mutual written agreement, for increases in the cost and time caused by suspension, delay, or interruption under Section 14.3.1. Adjustment of the Contract Sum shall include profit~~. An adjustment shall be made to the Contract Sum calculated under Article 7. No adjustment shall be made to the extent

.1 that performance is, was, or would have been, so suspended, delayed, or interrupted, by another cause for which the Contractor is responsible; or

.2 that an equitable adjustment is made or denied under another provision of the Contract.

§ 14.4 Termination by the Owner for Convenience

§ 14.4.1 The Owner may, at any time, terminate the Contract for the Owner's convenience and without cause. Furthermore, if this Contract is a multi-year contract funded through Owner's current general funds that are not bond funds, then the Owner's Board of Trustees has the right to not appropriate adequate monies for the next fiscal year and to terminate this Contract at the end of each fiscal year during the term of the Contract, without the Owner incurring any further liability to Contractor as a result of such termination.

§ 14.4.2 Upon receipt of written notice from the Owner of such termination for the Owner's convenience, the Contractor shall

.1 cease operations as directed by the Owner in the notice;

.2 take actions necessary, or that the Owner may direct, for the protection and preservation of the Work; and

.3 except for Work directed to be performed prior to the effective date of termination stated in the notice, terminate all existing subcontracts and purchase orders and enter into no further subcontracts and purchase orders.

§ 14.4.3 In case of such termination for the Owner's convenience, the Owner shall pay the Contractor for Work properly executed; and for proven unrecoverable loss with respect to materials, equipment, tools, and construction equipment and machinery incurred to the date ~~costs incurred by reason~~ of ~~the~~ termination~~, including costs attributable to termination of Subcontracts; and the termination fee, if any, set forth in the Agreement~~. Such payment shall not cause the Contract Sum, or Guaranteed Maximum Price, if the Project is a Construction Manager at Risk Project, to be exceeded. Such payment shall not include overhead and profit for Work not executed.

14.4.4 Upon determination by a Court of competent jurisdiction that termination of the Contractor pursuant to Section 14.2 was wrongful, such termination will be deemed converted to a termination for convenience pursuant to Section 14.4, and Contractor's remedy for wrongful termination shall be limited to the recovery of the payments permitted for termination for convenience as set forth in Section 14.4.

ARTICLE 15 CLAIMS AND DISPUTES

§ 15.1 Claims

§ 15.1.1 Definition

A Claim is ~~any demand or assertion by one of the Contractor parties seeking, as a matter of right, payment of additional compensation under the Contract Documentsmoney, interpretation of the Contract Document terms, a change in the Contract Time;, or other relief with respect to the terms of the Contract. The term "Claim" also includes other disputes and matters in question between the Owner and Contractor arising out of or relating to the Contract. The responsibility to substantiate Claims shall rest with the partyContractor making the Claim. This Section 15.1.1 does not require the Owner to file a Claim in order to impose liquidated damages in accordance with the Contract Documents.~~ any demand or assertion by the Contractor that it should be paid more money than the

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Contract Sum or granted more contract time by the Owner because of action or inaction on the part of Owner, any Owner representative, Architect, or any party for whom Owner is responsible, or any party with whom Owner has separately contracted for other portions of the Project, including, but not limited to, any demand or assertion that Contractor's performance has been delayed, interrupted or interfered with, that Contractor's performance has been accelerated, constructively accelerated, or suspended, that Contractor's performance has been wrongfully terminated, that there has been a failure of payment, that Contractor has encountered concealed or unknown conditions, that Contractor has encountered hazardous materials, that actions or omissions of the Owner have been wrongful related in any way to the Work, that a time extension grant was inadequate, that there has been a breach of contract, or that Contractor is entitled to any other relief, on any legal or equitable theory, related to the Work or the Contract. This definition of Claim is not intended to create any right of action where the right of action does not otherwise exist under applicable law or other provisions of this Contract.

§ 15.1.2 Notice Requirement ~~Time Limits on Litigation~~Claims

~~The Owner and Contractor shall commence all Claims~~litigation and causes of action against the other and arising out of or related to the Contract, whether in contract, tort, breach of warranty or otherwise, in accordance with the requirements of the binding dispute resolution method selected in the Agreement and within the period specified by applicable law, but in anythe case of the Owner, not more than 120 years after the date of Final~~Substantial~~ Completion of the Work. The Owner and Contractor waive all Claims and causes of action not commenced in accordance with this Section 15.1.2. Within fourteen (14) calendar days of the first occurrence of an event that Contractor has any reason to believe might result in a Claim, or within fourteen (14) calendar days of Contractor's discovery of the first occurrence of an event that Contractor has any reason to believe might result in a Claim if the first occurrence of the event was willfully hidden from the Contractor, the Contractor shall file a written document clearly captioned "Notice of Claim" with Owner, Program Manager and the Architect. The Notice shall clearly set out the specific matter of complaint, and the impact or damages, which may occur or have occurred as a result thereof, to the extent the impact or damages can be assessed at the time of the Notice. If the impact or damages cannot be assessed as of the date of the Notice, the Notice shall be amended at the earliest date that is reasonably possible. It is imperative that Owner have timely, specific Notice of a potential problem in order that the problem can be mitigated promptly.

15.1.2.1 In addition to the Notice required by Subparagraph 15.1.2, the Contractor shall also file a document captioned "Claim" with the Owner, Program Manager and Architect within ninety-one (91), days of occurrence of any event resulting in a Claim for damages, giving notice of the Claim. Contractor agrees that this is a reasonable Notice requirement. Any Claim or portion of a Claim that has not been made the specific subject of a Notice strictly in accordance with the requirements of this section is waived.

§ 15.1.3 ~~Notice of Claims~~ Continuing Contract Performance

After receipt of a Notice of Claim, the Architect shall have fourteen (14) calendar days to render a decision, which shall be stated in writing and delivered to the Contractor, the Owner and the Program Manager via facsimile, regular mail or hand delivery. If the Architect fails to render a decision in writing with the fourteen (14) days, the Claim shall be deemed accepted. Within five (5) calendar days of receipt of the Architect's written decision, Contractor may file a written appeal of the decision to the Program Manager. The Program Manager shall have ten (10) calendar days to render a decision, which shall be stated in writing and delivered to the Contractor, Architect and the Owner via facsimile, regular mail or hand delivery. If the Program Manager fails to render a decision in writing within the ten (10) days, the claim shall be deemed accepted. Within five (5) calendar days of receipt of the Program Manager's written decision, Contractor may file a written appeal of the decision with the Deputy Superintendent of Business Services. Within fourteen (14) calendar days of the receipt of an appeal, an Appeals Board consisting of the Deputy Superintendent of Business Services, Chief Operations Officer, and a representative of the offices of Legal Services shall render a written decision. Any Claim determination requiring a Change Order must be approved by the Board of Trustees. The filing, or rejection of a Claim does not entitle Contractor to stop performance of the Work. The Contractor shall proceed diligently with performance of the Contract during the pendency of any Claim, excepting termination or under Owner's direction to stop the Work. Any Claim that would require expenditure in excess of $10,000.00, or that would require a Change Order, must be reviewed by the Program Manager and the Appeals Board using the appeals process described in this section.

15.1.3.1 Claims by ~~either~~ the ~~Owner or~~ Contractor, where the condition giving rise to the Claim is first discovered prior to expiration of the period for correction of the Work set forth in Section 12.2.2, shall be initiated by written notice to the ~~other party~~Owner and to the ~~Initial Decision Maker with a copy sent to the~~ Architect~~, if the Architect is not serving as the Initial Decision Maker~~. Claims by Contractor~~either party~~ under this Section 15.1.3.1 ~~shall~~must be

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initiated within 21 calendar days after occurrence of the event giving rise to such Claim or within 21 calendar days after the ~~e~~Contractor~~laimant~~ first knew or should have known~~recognizes~~ the condition giving rise to the Claim, whichever is ~~lat~~earlier. Claims must be initiated by written notice titled: "Notice of Claim" ("Notice") and sent to the Architect and Owner's designated representatives. The Notice shall clearly set out the specific matter of complaint, and the impact which may occur or have occurred as result thereof, to the extent that the impact can be assessed at the time of the Notice. If the impact cannot be assessed as of the date of the Notice, then the Notice shall be amended at the earliest date that is reasonably possible. It is imperative that Owner receive timely specific Notice of any potential problem identified by Contractor in order that the problem can be mitigated or resolved promptly. Claims not filed as required by this Section shall be waived.

§ 15.1.3.2 Claims by ~~either~~ the ~~Owner or~~ Contractor, where the condition giving rise to the Claim is first discovered after expiration of the period for correction of the Work set forth in Section 12.2.2, shall be initiated by written notice to the other party. In such event, no decision by the Initial Decision Maker is required.

15.1.3.3 When Owner has an applicable claim for construction defects, Owner shall comply with the provisions of Texas Government Code Chapter 2272 related to the provision of notice of defects and the Contractor's or Architect's opportunity to cure.

§ 15.1.4 ~~Continuing Contract Performance~~ Claims Handling Following Construction

The acceptance of final payment shall constitute a waiver of Claims by the Contractor, which have not previously been identified in a Notice of Claim under 15.1.2 and a Claim under 15.1.2.1 and specifically reserved in the final Application for Payment.

§ 15.1.4.1 Time Limits on Litigation. The Owner and Contractor shall commence all litigation whether in contract, tort, breach of warranty or otherwise, in accordance with the requirements of the dispute resolution method selected in the Contract and within the period specified by applicable law, but in the case of the Owner, not more than eight (8) years after the date of Final ~~Substantial~~ Completion of the Work, unless extended in accordance with Texas Civil Practice and Remedies Code Section 16.009. The Owner and Contractor waive all Claims and causes of action not commenced in accordance with this Section 15.1.2.

15.1.4.2 Pre-Litigation Mediation

~~.1 Pending final resolution of a Claim, except as otherwise agreed in writing or as provided in Section 9.7, as amended, and Article 14, as amended, the Contractor shall proceed diligently with performance of the Contract and the Owner shall continue to make undisputed payments for Work performed in accordance with the Contract Documents.~~ Except as to claims for injunctive relief, neither party may commence litigation relating to any Claim arising under this ~~Agreement~~Contract without first submitting the Claim to Mediation. The parties shall share the mediator's fee and any filing fees equally, and the mediation shall be held in Dallas, Texas. ~~Agreement~~Contracts reached in mediation must be approved by the Board of Trustees and shall thereafter be enforceable as settlement agreements in any court having jurisdiction thereof. Mediation shall be conducted by a mediator selected jointly by the Owner and Contractor.

15.1.4.3 ~~The Contract Sum and Contract Time shall be adjusted in accordance with the Initial Decision Maker's decision, subject to the right of either party to proceed in accordance with this Article 15. The Architect will issue Certificates for Payment in accordance with the decision of the Initial Decision Maker.~~

§ 15.1.5 Claims For Concealed Or Unknown Conditions. Only if conditions are encountered at the site which are (a) subsurface or otherwise concealed physical conditions which differ materially from those indicated in the Contract Documents, (b) unknown physical conditions of an unusual nature, which differ materially from those ordinarily found to exist and generally recognized as inherent in construction activities of the character provided for in the Contract Documents or (c) in the case of renovation Work, any condition of the pre-existing construction to be renovated, that is materially different from any of the conditions that could reasonably have been expected to be present in preexisting construction of the age and type encountered on the Project, then Contractor shall be entitled to make a Claim if it can satisfy all of the requirements of Paragraph 15.1.

15.1.5.1 No adjustment in the Contract Time or Contract Sum shall be permitted, however, in connection with a concealed or unknown condition which does not differ materially from those conditions disclosed or which reasonably should have been disclosed by Contractor's (1) prior inspections, tests, reviews and preconstruction services for the Project, or (2) inspections, tests, review and preconstruction services which were given to Contractor

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by Owner, Architect or Owner's representative or which Contractor had the opportunity to make or should have performed in connection with the Project.

15.1.6 Calculating Claim Amount

In calculating the amount of any Claim, the following standards will apply:

.1 No indirect or consequential damages will be allowed;

.2 No recovery shall be based on a comparison of planned expenditures to total actual expenditures, or on; Estimated losses of labor efficiency, or on a comparison of planned man loading to actual man loading, or any other analysis that is used to show damages indirectly;

.3 Damages are limited to extra costs specifically shown to have been directly caused by a proven wrong;

.4 The maximum daily limit on any recovery for delay shall be the amount originally estimated by the Contractor for job overhead costs divided by the total number of calendar days of Contract Time called for in the original Contract;

.5 No damages will be allowed for home office overhead or other home office charges, or any Eichlay formula calculation; and

.6 No profit will be allowed on any Claim.

§ 15.1.6.1 If the Contractor wishes to make a Claim for an increase in the Contract Time, written notice as provided herein shall be given. The Contractor's Claim shall include an estimate of ~~cost and of~~ probable effect of delay on progress of the Work. In the case of a continuing delay, only one Claim is necessary.

§ 15.1.6.2 If adverse weather conditions are the basis for a Claim for additional time, such Claim shall be documented by data substantiating that weather conditions were abnormal for the period of time, could not have been reasonably anticipated, and prevented the execution of major items of work on normal working days ~~had an adverse effect on the scheduled construction~~.

15.1.6.3 4 Time extensions may be granted for rain days in any month when the cumulative number of rain days during that month exceeds the number scheduled, provided that the rainfall prevented the execution of major items of work on normal working days. No day will be counted as a rain day when substantial Contractor forces are able to perform Work on the Project for more than fifty percent (50%) of the usual workday or when the stage of the Work on the Project is not adversely impacted. The number of rain days shown in the above schedule for the first and last months of the Contract will be prorated in determining the total number of rain days expected during the period of the Contract. No delays or extensions shall be granted for mud conditions.

15.1.6.4 ~~5~~ No extension of time shall be made to the Contractor because of hindrances or delays from any cause which is the fault of Contractor or Contractor's Subcontractors or under Contractor's control. Claims for extension of time may only be considered because of rain delays, or because of hindrances or delays which are the fault of Owner and/or under Owner's control, but only to the extent that Substantial Completion of the Project is adjusted beyond the original Substantial Completion date. Only claims for extension of time shall be considered because of hindrances or delays not the fault of either Contractor or Owner, but only to the extent that Substantial Completion of the Project exceeds the Substantial Completion date established for the Work. Board approval shall be required for any extension of time. No damages shall be paid for delays. Contractor shall only be entitled to time extensions per the terms of the Contract Documents.

15.1.6.5 6 Requests for time extension shall be submitted on a monthly basis and shall specify the time delay, the cause of the delay, and the responsible party for the delay, whether Contractor, Owner, rain day, or other. No claims for damages for delay shall be made by Contractor. Any claim not submitted under the terms of this Section shall be waived.

§ 15.1.7 Waiver of Claims for Consequential Damages

~~The Contractor and Owner waives all Claims against Ownereach other for consequential damages arising out of or relating to this Contract, including, but not limited to, any amount owed as compensation for the increased cost to perform the Work as a direct result of Owner-caused delays or acceleration. This mutual waiver includes~~

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.1 damages incurred by the Owner for rental expenses, for losses of use, income, profit, financing, business and reputation, and for loss of management or employee productivity or of the services of such persons; and

.2 damages incurred by the Contractor for principal office expenses including the compensation of personnel stationed there, for losses of financing, business and reputation, and for loss of profit, except anticipated profit arising directly from the Work.

This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination in accordance with Article 14. Nothing contained in this Section 15.1.7 shall be deemed to preclude assessment of liquidated damages, when applicable, in accordance with the requirements of the Contract Documents.

15.1.8 Injury Or Damage To Person Or Property

If either party to the Contract suffers injury or damage to persons or property because of an act or omission of the other party, or of others for whose acts such party is legally responsible, written notice of such injury or damage, whether or not insured, shall be given to the other party as provided herein. The Notice shall provide sufficient detail to enable the other party to investigate the matter.

§ 15.2 ~~Initial Decision~~ Resolution of Claims and Disputes

§ 15.2.1 ~~Claims by the Contractor against the Owner, including~~excluding those alleging an error or omission by the Architect, where the condition giving rise to the Claim is first discovered after expiration of the period for correction of the Work set forth in Section 12.2.2 or arising under Sections 10.3, 10.4, and 11.5, shall be referred to the ~~I~~initially Decision Maker for initial decision. to ~~t~~The Architect for written recommendation~~will serve as the Initial Decision Maker, unless otherwise indicated in the Agreement. Except for those Claims excluded by this Section 15.2.1, an initial decision shall be required as a condition precedent to mediation of any Claim. If An initial recommendation by the Architect shall be required as a condition precedent to mediation or litigation of all Claims by the Contractor arising prior to the date final payment is due, unless decision has not been rendered within 30 days have passed after the Claim has been referred to the Architect with no recommendation having been rendered by the Architectafter the Claim has been referred to the Initial Decision Maker, the party asserting the Claim may demand mediation and binding dispute resolution without a decision having been rendered. Unless the Initial Decision Maker and all affected parties agree, the Initial Decision Maker will not decide disputes between the Contractor and persons or entities other than the Owner.~~

§ 15.2.2 ~~The Architect shall Initial Decision Maker will review Claims and within ten (10) days of the receipt of a Claim take one or more of the following actions: (1) request additional supporting data from the Contractor~~claimant ~~or a response with supporting data from the other party, or (2) make a written recommendation to the Owner, with a copy to the Contractor. reject the Claim in whole or in part, (3) approve the Claim, (4) suggest a compromise, or (5) advise the parties that the Initial Decision Maker is unable to resolve the Claim if the Initial Decision Maker lacks sufficient information to evaluate the merits of the Claim or if the Initial Decision Maker concludes that, in the Initial Decision Maker's sole discretion, it would be inappropriate for the Initial Decision Maker to resolve the Claim.~~

§ 15.2.3 ~~In evaluating Claims, the Architect~~Initial Decision Maker ~~may, but shall not be obligated to, consult with or seek information from either party or from persons with special knowledge or expertise who may assist the Architect~~Initial Decision Maker ~~in making a written recommendation~~rendering a decision. ~~The Initial Decision Maker may request the Owner to authorize retention of such persons at the Owner's expense.~~

§ 15.2.4 ~~Owner, Architect, or their respective agents, within five (5) working days of request by Owner, Architect, or their respective agents. Job records must be retained by Contractor and all subcontractors for a least twelve (12) years after the date of Final Completion of the Project. If the Architect~~Initial Decision Maker ~~requests a party to provide a response to a Claim or to furnish additional supporting data, such party shall respond, within ten days after receipt of the request, and shall either (1) provide a response on the requested supporting data, (2) advise the Architect~~Initial Decision Maker ~~1when the response or supporting data will be furnished, or (3) advise the Architect~~Initial Decision Maker ~~that no supporting data will be furnished. Upon receipt of the response or supporting data, if any, the Initial Decision Maker will either reject or approve the Claim in whole or in part.~~

§ 15.2.5 ~~The Initial Decision Maker will render an initial decision approving or rejecting the Claim, or indicating that the Initial Decision Maker is unable to resolve the Claim. This initial decision shall (1) be in writing; (2) state the reasons therefor; and (3) notify the parties and the Architect, if the Architect is not serving as the Initial Decision~~

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~~Maker, of any change in the Contract Sum or Contract Time or both. The initial decision shall be final and binding on the parties but subject to mediation and, if the parties fail to resolve their dispute through mediation, to binding dispute resolution~~ Following receipt of the Architect's written recommendation regarding a Claim, the Owner and Contractor shall attempt to reach agreement as to any adjustments to the Contract Sum or Guaranteed Maximum Price and/or Contract Time. If no agreement can be reached, then either party may request mediation of the dispute pursuant to Section 15.3.

§ 15.2.6 Upon receipt of a Claim against the Contractor or at any time thereafter, the Architect or the Owner may, but is not obligated to, notify the surety, if any, of the nature and amount of the Claim. If the Claim relates to a possibility of a Contractor's default, the Architect or the Owner may, but is not obligated to, notify the surety and request the surety's assistance in resolving the controversy ~~Either party may file for mediation of an initial decision at any time, subject to the terms of Section 15.2.6.1.~~

§ 15.2.6.1 ~~Either party may, within 30 days from the date of receipt of an initial decision, demand in writing that the other party file for mediation. If such a demand is made and the party receiving the demand fails to file for mediation within 30 days after receipt thereof, then both parties waive their rights to mediate or pursue binding dispute resolution proceedings with respect to the initial decision.~~

§ 15.2.7 ~~In the event of a Claim against the Contractor, the Owner may, but is not obligated to, notify the surety, if any, of the nature and amount of the Claim. If the Claim relates to a possibility of a Contractor's default, the Owner may, but is not obligated to, notify the surety and request the surety's assistance in resolving the controversy.~~

§ 15.2.8 ~~If a Claim relates to or is the subject of a mechanic's lien, the party asserting such Claim may proceed in accordance with applicable law to comply with the lien notice or filing deadlines.~~

§ 15.3 ~~Mediation~~Alternative Dispute Resolution

§ 15.3.1 ~~Claims arising out of or related to the Contract, except those waived shall, be subject to mediation~~ Owner and Contractor expressly agree that mediation shall be a condition precedent to the initiation of any litigation out of such Claims. Claims for injunctive relief shall not be subject to this Section.

§ 15.3.2 ~~The parties shall endeavor to resolve their Claims by mediation Requests for mediation shall be filed in writing, with the other party to the Contract.Mediation shall be subject to and in accordance with Chapter 154 of the Texas Civil Practice & Remedies Code. Mediation shall be conducted by a mutually-agreed-upon mediator. In the event that the parties are unable to agree on a mediator, then the parties shall jointly request the appointment of a neutral mediator by a District Judge in the county in which the Project is located~~

§ 15.3.3 ~~The parties shall share the mediator's fee equally and, if any filing fee is required, shall share said fee equally. Mediation shall be held within the county where the Owner's main administrative office is located, unless another location is mutually agreed upon by the parties. Agreements reached in mediation shall be reduced to writing, considered for approval by the Owner's Board of Trustees, signed by the parties, if approved by the Board of Trustees, and if signed, shall thereafter be enforceable as provided by the laws of the State of Texas.~~

§ 15.3.4 Any claim not resolved in mediation shall be subject to litigation pursuant to Section 13.1.

§ 15.4 No Arbitration

§ 15.4.1 Notwithstanding anything to the contrary in the Contract Documents or in any document forming a part hereof, there shall be no mandatory arbitration for any dispute arising hereunder.

§ 15.4.1.1 ~~A demand for arbitration shall be made no earlier than concurrently with the filing of a request for mediation, but in no event shall it be made after the date when the institution of legal or equitable proceedings based on the Claim would be barred by the applicable statute of limitations. For statute of limitations purposes, receipt of a written demand for arbitration by the person or entity administering the arbitration shall constitute the institution of legal or equitable proceedings based on the Claim.~~

§ 15.4.2 ~~The award rendered by the arbitrator or arbitrators shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.~~

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§ 15.4.3 ~~The foregoing agreement to arbitrate and other agreements to arbitrate with an additional person or entity duly consented to by parties to the Agreement, shall be specifically enforceable under applicable law in any court having jurisdiction thereof.~~

§ 15.4.4 ~~**Consolidation or Joinder**~~

§ 15.4.4.1 ~~Subject to the rules of the American Arbitration Association or other applicable arbitration rules, either party may consolidate an arbitration conducted under this Agreement with any other arbitration to which it is a party provided that (1) the arbitration agreement governing the other arbitration permits consolidation, (2) the arbitrations to be consolidated substantially involve common questions of law or fact, and (3) the arbitrations employ materially similar procedural rules and methods for selecting arbitrator(s).~~

§ 15.4.4.2 ~~Subject to the rules of the American Arbitration Association or other applicable arbitration rules, either party may include by joinder persons or entities substantially involved in a common question of law or fact whose presence is required if complete relief is to be accorded in arbitration, provided that the party sought to be joined consents in writing to such joinder. Consent to arbitration involving an additional person or entity shall not constitute consent to arbitration of any claim, dispute or other matter in question not described in the written consent.~~

§ 15.4.4.3 ~~The Owner and Contractor grant to any person or entity made a party to an arbitration conducted under this Section 15.4, whether by joinder or consolidation, the same rights of joinder and consolidation as those of the Owner and Contractor under this Agreement.~~

15.5 Contractor stipulates that Owner is a political subdivision of the State of Texas, and, as such, enjoys immunities from suit and liability provided by the Constitution and laws of the State of Texas. By entering into this Contract, Owner does not waive any of its immunities from suit and/or liability, except as otherwise specifically provided herein and as specifically authorized by law.

15.6 In any adjudication under this Contract, reasonable and necessary attorneys' fees may be awarded to the prevailing party.

ARTICLE 16 CONTRACTOR ACCOUNTS, RECORDS, AND INSPECTION

16.1 Contractor, and all subcontractors, shall at all times maintain job records, including, but not limited to, invoices, payment records, payroll records, daily reports, logs, diaries, and job meeting minutes, applicable to the project. Contractor, and all subcontractors, shall make sure reports and records available to inspection by the Owner, Architect, or their respective agents, within five (5) working days of request by Owner, Architect, or their respective agents. Job Records must be retained by Contractor and all subcontractors for at least twelve (12) years after the date of Final Completion of the Project.

16.2 Contractor~~'s~~ and all subcontractors' records, which shall include but not be limited to accounting records (hard copy, as well as computer readable data if it can be made available), written policies and procedures; subcontract files (including proposals of successful and unsuccessful bidders, bid recaps, etc.); original estimates; estimating work sheets; correspondence; back charge logs and supporting documentation; general ledger entries detailing cash and trade discounts earned; bond and insurance rebates and dividends; and any other supporting evidence deemed necessary by the Owner to substantiate charges related to any matters related to the Contract (including interviews with Contractor's personnel and Subcontractor's personnel) shall be open to inspection and subject to audit and/or reproduction by Owner's agent or its authorized representative to the extent necessary to adequately permit evaluation and verification of (a) Contractor compliance with Contract requirements, (b) compliance with Owner's business ethics policies, and (c) compliance with provisions for pricing or claims submitted by the Contractor or any of its payees. The Owner or its designee shall be afforded access to all of the Contractor and all subcontractors'~~s~~ records pursuant to the provisions of this Article throughout the term of this Contract and for a period of twelve (12) years after final payment or longer if required by law.

ARTICLE 17 BUSINESS ETHICS

17.1 During the course of pursuing contracts, and the course of Contract performance, Contractor and its Subcontractors and vendors will maintain business ethics standards aimed at avoiding real or apparent impropriety or conflicts of interest. No substantial gifts, entertainment, payments, loans or other considerations beyond that which would be collectively categorized as incidental shall be made to any personnel of the Owner, its Program Managers, or its Architects, or to family members of any of them. At any time Contractor believes there may have

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been a violation of this obligation, Contractor shall notify Owner of the possible violation. Owner is entitled to request a representation letter from Contractor, its Subcontractors or vendors at any time to disclose all things of value passing from Contractor, its Subcontractors or vendors to Owner's personnel, its Program Managers and its Architects

17.2 The Owner may, by written notice to the Contractor, cancel the Contract for Construction without liability to the Contractor if it is determined by the Owner that gratuities, in the form of entertainment, gifts, or anything of monetary value, were offered or given by the Contractor, or any agent, or representative of the Contractor, to any officer or employee of the Dallas Independent School District with a view toward securing a contract or securing favorable treatment with respect to the awarding, amending, or making of any determinations with the respect to the performing of such a contract. In the event the Construction ~~Agreement~~Contract is cancelled by the Owner pursuant to this provision, Owner shall be entitled, in addition to any other rights and remedies, to recover or withhold the amount of the cost incurred by the Contractor in providing such gratuities.

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Executed this day of , .

OWNER:	CONTRACTOR:
	By:
Title:	Title:
DALLAS INDEPENDENT SCHOOL DISTRICT	GENERAL CONTRACTOR NAME
OWNER *(Signature)*	CONTRACTOR *(Signature)*
Dwayne Thompson, Chief Business Officer	GC Signer's Printed Name, Title
(Printed name and title) Date	*(Printed name and title)* Date

Approved As To Form:

SCHOOL ATTORNEY *(Signature)* Date

DRAFT

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SECTION 00 55 00 – NOTICE TO PROCEED FORM

Name of Contractor	

The following form will be used by the District as a formal notice to proceed with pre-construction and construction activities, respectively.

The “Notice to Proceed” is the authorization to proceed with the work in accordance with said Construction Contract and the Contract Documents. This form shall be executed after issuance of the executed contract and purchase order.

NOTICE TO PROCEED

Date

GENERAL CONTRACTOR FULL NAME OF COMPANY
General Contractor Rep.
Address
City, State Zip

PROJECT: School Name, TEA Org#, associated with CSP Package #

OWNER: Dallas Independent School District

ATTENTION:

This notice shall be your authorization to proceed with the work in accordance with the terms and conditions as referenced in the Construction Contract and the Contract documents as enumerated therein.

Furthermore, the date of <<NTP Date>> is hereby established as day “0” (zero) of the Construction Schedule and establishes the date of Substantial Completion (Full NTP Date + XXX Calendar Days) unless modified in accordance with the General and Supplementary Conditions of the Contract.

FOR DALLAS INDEPENDENT SCHOOL DISTRICT

By _____

Title _____

cc: Chief Brent Alfred
cc: E.D. Michael Garcia
cc: Dir. Jaime Garcia
cc: Dir. Tara Lott

BOND NO. _____

TEXAS STATUTORY PERFORMANCE BOND
(PUBLIC WORKS)

THE STATE OF TEXAS)
COUNTY OF DALLAS)

KNOW ALL BY THESE PRESENTS

That, _____
(Legal Name of Contractor)

(hereinafter called the Principal), as Principal, and

_____
(Legal Name of Surety)

a corporation organized and existing under the laws of the State of _____, with its principal office in the city of _____, licensed to do business in the State of Texas and admitted to write bonds, as surety, (hereinafter called the Surety), are held and firmly bound unto the Dallas Independent School District, (hereinafter called the Obligee), in the amount of

$_____
(Numeric)

(_____**)**
(Words)

for the payment whereof, the said Principal and Surety bind themselves, and their heirs, administrators, executors, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has entered into a certain written contract with the Obligee, dated the

_____ of _____, 20____, generally described as:

_____

_____

_____

_____

_____

(List Project Description From Agreement)

to do and perform certain construction work as provided in said contract and the related plans, specifications, general conditions and other contract documents, all of which are by reference made a part hereof as fully and to the same extent as if copied at length herein.

NOW, THEREFORE, the conditions of this Obligation is such that if the Principal shall faithfully perform all of the work in accordance with the plans, specifications, general conditions and contract documents, and shall faithfully perform each, every and all other obligations incumbent upon him under the terms of said written contract referred to, and shall fully indemnify and save harmless the Obligee from all costs, expense and damage which it may suffer or incur because of Principal's default, or failure so to do, then this obligation shall be void, otherwise it shall remain in full force and effect.

BOND NO. _____

In the event Principal shall default in the faithful performance of the work called for by said written contract, plans, specifications and contract documents, the Surety shall within 15 days of the determination of default (determined as provided in said contract, general conditions and contract documents) take over and assume completion of said contract, or within such 15 day period make other arrangements satisfactory with the Obligee for completion of the contract, and said Surety shall become entitled thereupon to the payment or benefit of the balance of the contract price as the same matures according to its terms.

The Surety, for the protection of the Obligee herein, waives notice of, and hereby consents to any subsequent modification or alteration both in the work to be performed by the Principal, and the consequent price or sums to be paid by the Obligee, as well as any other change, or amendment, addition or deletion in the contract documents during the progress of the work, including but not limited to all extensions of time or other indulgences permitted the Principal.

Notwithstanding any other provision; the liability of the Surety on this bond shall never exceed the penal sum stated in first paragraph.

This Performance Bond is given in compliance with the terms and provisions of Chapter 2253 of the Texas Government Code as amended by the Acts of Legislature, and all liabilities on this bond shall be determined in accordance with the provisions of said Chapter, to the same extent as if it were copied at length herein. This bond and all of the provisions herein contained shall be solely for the protection of the named Obligee which has awarded the contract referred to.

The undersigned, corporate Surety, does by the execution of this Bond solemnly warrant and represent that it is duly authorized to do business in Texas.

IN WITNESS WHEREOF, the said Principal and Surety have signed and sealed this instrument this ____ day of _____, 20_____.

CONTRACTOR AS PRINCIPAL:

_____
Name of Company (Please print or type)

Seal: *(if any)*

_____
Signature of Authorized Company Representative

_____
Name & Title of Authorized Company Representative (Please print or type)

_____
Witness

_____
Attest

SURETY:

_____
Name of Company (Please print or type)

_____
Signature of Attorney-In-Fact

_____
Name & Title (Please print or type)

BOND NO. _____

(Performance Bond Continued from Page 2)

NOTE:

1) This Performance Bond applies to all contracts in excess of $100,000.00 involving a contract for construction, alteration or repair of any public building or the completion or prosecution of any public work.

2) This bond must be payable to the awarding authority, Dallas Independent School District, as the named Obligee, and it must be approved as to form by such awarding authority.

3) This bond must be furnished before any work is commenced.

4) Surety must be a corporate surety duly authorized to do business in Texas.

5) This PERFORMANCE BOND must be in the full amount of the contract which it secures.

6) Power of Attorney from Corporate Surety must be attached to this Performance Bond.

BOND NO. _____

TEXAS STATUTORY PAYMENT BOND
(PUBLIC WORKS)

THE STATE OF TEXAS)
COUNTY OF DALLAS)

KNOW ALL BY THESE PRESENTS

That, _____
(Legal Name of Contractor)

(hereinafter called the Principal), as Principal, and

_____
(Legal Name of Surety)

a corporation organized and existing under the laws of the State of _____, with its principal office in the city of _____, licensed to do business in the State of Texas and admitted to write bonds, as surety, (hereinafter called the Surety), are held and firmly bound unto the Dallas Independent School District, (hereinafter called the Obligee), in the amount of

$_____
(Numeric)

(_____**)**
(Words)

for the payment whereof, the said Principal and Surety bind themselves, and their heirs, administrators, executors, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has entered into a certain written contract with the Obligee, dated the

_____ of _____, 20____, generally described as:

_____

_____

_____

_____

_____

(List Project Description From Agreement)

to do and perform certain construction work as provided in said contract and the related plans, specifications, general conditions and other contract documents, all of which are by reference made a part hereof as fully and to the same extent as if copied at length herein.

NOW, THEREFORE, the conditions of this Obligation is such that if the Principal shall promptly make payment to all claimants supplying labor and material (as hereafter defined) in the prosecution of the work provided in said contract, the related plans, specifications, general conditions and contract documents, then this obligation shall be void, otherwise it shall remain in full force and effect.

BOND NO. _____

This Payment Bond is given in compliance with the terms and provisions of Chapter 2253 of the Texas Government Code as amended by the Acts of Legislature, and all liabilities on this bond shall be determined in accordance with the provisions of said Chapter, to the same extent as if it were copied at length herein. The claimants referred to in this bond are those defined by such Chapter 2253, and this bond shall be solely for the protection of all such claimants supplying labor and material as defined in such Chapter, in the prosecution of the work provided for in said contract, and shall be for the use of such claimant and none other.

The undersigned, corporate Surety, does by the execution of this Bond solemnly warrant and represent that it is duly authorized to do business in Texas.

IN WITNESS WHEREOF, the said Principal and Surety have signed and sealed this instrument this _____ day of _____, 20_____.

CONTRACTOR AS PRINCIPAL:

_____
Name of Company (Please print or type)

Seal: *(if any)*

_____
Signature of Authorized Company Representative

_____
Name & Title of Authorized Company Representative (Please print or type)

_____
Witness

_____
Attest

SURETY:

_____
Name of Company (Please print or type)

_____
Signature of Attorney-In-Fact

_____
Name & Title (Please print or type)

(Payment Bond Continued from Page 2)

NOTE:

1) This Payment Bond applies to all contracts in excess of $25,000.00 involving a contract for construction, alteration or repair of any public building or the completion or prosecution of any public work.

2) This bond must be payable to the awarding authority, Dallas Independent School District, as the named Obligee, and it must be approved as to form by such awarding authority.

3) This bond must be furnished before any work is commenced.

4) Surety must be a corporate surety duly authorized to do business in Texas.

5) This PAYMENT BOND must be in the FULL amount of the contract which it secures.

6) Power of Attorney from Corporate Surety must be attached to this Payment Bond.

DALLAS INDEPENDENT SCHOOL DISTRICT CONSTRUCTION MINIMUM SAFETY PROGRAM GUIDELINES MANUAL

Construction Services
Minimum Safety Program Guidelines

2023 Revision

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DALLAS ISD DISCLAIMER

The purpose of the Construction Minimum Safety Program Guidelines Manual, developed for the Dallas Independent School District, is to assist in the development and implementation of appropriate safety standards. This manual is prepared for use as a minimum guideline for safety during the construction, renovation, and expansion activities to be completed by independent contractors. The program is based on applicable government regulations; insurance related safety/risk management requirements, accepted safety practices within the construction industry and common sense.

The maintenance of safe premises, operations and equipment, protection of the faculty, students, and community, and the avoidance of unsafe conditions and practices (during all construction phases) are the responsibility of the General Contractors and Subcontractors performing the construction work. The Program Manager will provide safety oversight of the Contractor's Safety Program. While mandatory, compliance with the provisions of this Construction Minimum Safety Program Guidelines Manual will not guarantee or ensure compliance with the requirements of the Department of Labor, Occupational Safety and Health Act (29 CFR 1926 and 29 CFR 1910). This manual is intended to provide a working, uniform minimal level of program guidelines to assist or provide direction to the Contractors. This manual is not intended to replace the need for each Contractor to establish and maintain a proper Illness and Injury Prevention Program as required by the Department of Labor, Occupational Safety and Health Act (29 CFR 1926 and 29 CFR 1910) and the State of Texas.

The Dallas Independent School District, and its Agents, Consultants, etc., assume no liability for the manual's contents or for any safety related service(s) that may be provided during the course of the project.

This Manual is intended to provide a working, uniform minimal level of program guidelines to assist or provide direction to Contractors. This Manual is not intended to replace the need for each Contractor to establish and maintain a proper Illness and Injury Prevention Program as required by the Department of Labor, Occupational Safety and Health Act (29 CFR 1926 and 29 CFR 1910) and the State of Texas.

References to "Bond Program" must refer to the Dallas Independent School District 2020 and 2015 Bond Programs and other projects managed by the Dallas Independent School District's Construction Services Department as appropriate for the project for which work is to be performed.

Note: If a situation arises that is not covered by the Contractor's Safety Manual or the Construction Minimum Safety Guidelines Manual, please discuss it with your project manager and/or call the Owner's Representative. For additional information regarding the guidelines set forth within this manual, please contact:

Dallas ISD Bond Program Safety Manager, Alvaro Meza
Direct (972) 925-7219 | Mobile (214) 435-2204 | Email almeza@dallasisd.org

2. FOREWORD

This Manual has been compiled to present Loss Control activities and guidelines. Contractors are expected to meet or exceed these minimum guidelines.

The information and suggestions summarized in this Manual were compiled from sources believed to be reliable. It cannot be assumed that this material includes every loss potential, code violation or exception to good practice and, therefore, we cannot guarantee its completeness.

It is solely the Contractor's responsibility to conform to the provisions of this Manual and standards set forth under the William-Steiger Occupational Safety and Health Act of 1970 and, as amended, other Federal Regulations, Environmental Nuisances Considered Hazardous as they apply to state, and local regulations. The General Contractor must ensure that each of its Subcontractors comply with the requirements of this Manual.

We should also emphasize that, as with all other aspects of the work, the Contractor's selection of means and methods is his own, and that any and all suggestions contained in this Manual are only representative of the types of techniques and practices which the Contractor may choose to employ on this project.

3. POLICY STATEMENT

The principles of safety and loss control reflect a determination by Dallas Independent School District to prevent injuries to the general public and workers, as well as to prevent damage to property and equipment.

The District considers no phase of construction or administration of greater importance than accident prevention and asserts that accidents which result in personal injury and damage to property and equipment represent needless waste and loss. It must be the policy of the District for Contractors to conduct all operations safely and thereby prevent injuries to persons and damage to property.

Planning for safety must start with the design and continue through purchasing, fabrication, and construction in all phases of the Bond Program. All practical steps must be taken to maintain a safe place to work. The Contractor must accept the responsibility for safety and loss prevention and must be responsible for thorough safety and loss control training and instruction of its employees.

The objective of this policy is to establish throughout the entire Dallas Independent School District Bond Program Construction Projects the concept that the prevention of accidents and protection of property is most important and, therefore, must receive top priority, support, and participation.

4. PROGRAM OBJECTIVES

The Dallas Independent School District Construction Minimum Safety Program Guidelines Manual has been created to supplement the General Contractor's own program to eliminate or reduce hazards and risks associated with the construction projects, prevent accidents, reduce employee injury, prevent damage to property, promote maximum efficiency and effective savings by the reduction of unplanned business interruption.

4.1 Active Participation of All Contractors

Supervisory staff and employees must make the program not only effective, but also successful by coordinating the participants' efforts in performing the following tasks:

a) Provide a safe environment for employees to perform high quality work.
b) Use safety planning as a tool to reduce bodily injury and property damage.
c) Provide inspections to locate and abate unsafe conditions and practices.
d) Protect the public and property immediately adjacent to all construction sites.
e) Educate and train employees through:
    (1) New hire orientation
    (2) Safety meetings
    (3) Safety training, i.e., hazard communication, trenching safety, confined space, etc.
    (4) Mandatory personal protective equipment programs
    (5) Injury reporting and record keeping up to date
    (6) Incident tracking and trends analysis
    (7) Using accident investigation information to abate deficiencies and eliminate any additional losses
f) Contractors of any tier must comply with all Federal, State, and local laws, ordinances, regulations, and the National Fire Protection Association (NFPA) Standards including the Life Safety Code.

NOTE: The Construction Minimum Safety Program Guidelines Manual is to work in conjunction with the Contractor's individual Safety Program. All Contractors are required to implement their own written Safety Program and/or the Construction Minimum Safety Program Guidelines Manual prior to construction activities.

5. LOSS CONTROL RESPONSABILITIES

The effectiveness of this program depends upon the active participation and cooperation of all Engineers, Project Managers, Inspectors, Supervisors, General Contractors, their employees, and Subcontractors. The primary goals of this program are to increase safety awareness, raise safety standards in the work environment, and increase management involvement in the safety process.

5.1 Local Laws and Requirements

Each contractor and each Subcontractor of any tier must comply with the most stringent OSHA, City, County, or Federal regulations governing where the project site resides.

NO FELONY CONVICTION REPRESENTATION

All contractors of any tier must comply with the following:

Sec 44.034, Subsection (a) of the Texas Education Code subparagraph (a) requires that a person or business entity that enters a contract with a school district must give advance notice to the district if the person or an owner or operator of the business entity has been convicted of a felony. The notice must include a general description of the conduct resulting in the conviction of a felony.

A school district may terminate a contract with a person or business entity if the district determines that the person or business entity failed to give notice as required by Subsection (a) or misrepresented the conduct resulting in the conviction. The district must compensate the person or business entity for services performed before the termination of the contract. This section does not apply to a publicly held corporation.

All contracts must comply with the requirements for criminal background checks. All vendors must give advance notice to the District if the person or an owner or operator of the business entity has been convicted of a felony. The notice must include a general description of the conduct resulting in the conviction of a felony. The district may terminate any resulting agreement if the District determines that the person or business entity failed to provide notice as required by this paragraph or misrepresented the conduct resulting in the conviction. This paragraph requiring advance notice does not apply to a publicly held corporation. This paragraph is required by state law, and exceptions permitted in this advance notice do not limit the following requirements.

All vendors will obtain criminal background history record of information that relates to an employee, applicant for employment, or agent of the contractor or consultant if the employee, applicant, or agent has or will have continuing duties related to the contracted services: and the duties are or will be performed on school property or at another location where students are regularly present. The General Contractor or consultant must certify to the District before beginning work and at no less than an annual basis thereafter that criminal history record information has been obtained. General Contractors or consultants must assume all expenses associated with the background checks and must immediately remove any employee or agent who was convicted of a felony, or misdemeanor involving moral turpitude, as defined by Texas law, from District property or other location where students are regularly present.

The District must be the final decider of what constitutes a "location where students are regularly present." General Contractors' or consultants' violation of this section must constitute a substantial failure under any resulting agreement and be grounds for termination.

Unless waived in writing by the Superintendent of Schools or designee, all District vendors must be identified by a photographic identification badge, issued by a District-approved third-party company at the vendor's expense. The third-party company, as detailed in the Purchasing and Financial Activities Manual, must verify the criminal record history information, and may be used to verify compliance with the federal Drug Free Workplace Act of 1988 or its successor, and the federal Education Department General Administrative Regulations, current edition, in its testing and review process.

Employee or agent includes as example, but not by way limitation, persons providing services on the project including all persons or entities performing all or part of the services the General Contractor has undertaken to perform on the project regardless of whether that person has employees. This includes, without limitation, independent contractors, Subcontractors, owner-operators, employees of any such entity, or employees of any entity that furnishes persons to provide services on the project.

Services include, without limitation, providing the hauling, or delivering equipment or materials, or providing labor, transportation, or other service related to a project. Services do not include activities unrelated to the project, such as food/beverage vendors, office supply deliveries, and delivery of portable toilets. The District must have sole discretion to determine what constitutes a "location where students are regularly present." General Contractor's violation of this section must constitute a default under the General Terms and Conditions of the contract.

5.2 Dallas ISD Safety Orientation and Badging

Prior to working on any Dallas ISD property/project, all General Contractors and Subcontractor employees of any tier must obtain a Dallas ISD Bond Program Photographic Identification badge issued by a District approved third-party company at the General Contractor's or Subcontractor's expense. Any replacement for a lost badge should be obtained by the issuing third-party company.

A Dallas ISD Bond Program Safety Orientation Sticker (to be placed on the I.D. badge) required prior to working on any Dallas ISD property/project. The Safety Orientation sticker is obtained after completion of the required Dallas ISD Bond Program's Safety Orientation provided by the Bond Program's Safety Department. Replacement of the safety orientation sticker must be requested through the Dallas ISD Bond Safety Director or designee. Please see Attachment I for the Dallas ISD Orientation location and schedule.

5.3 Campus Readiness

Campus Readiness is a checkpoint/documented safety inspection that must be completed prior to the start and/or return of campus staff and students to ensure the sustainability of proper separation of all areas and conditions affected by construction activities.

The effectiveness of this checkpoint depends heavily upon the active participation and cooperation of all General Contractors, their employees, engineers, project managers, inspectors, supervisors, and Subcontractors of any tier.

The General Contractor must submit a completed copy of the Campus Readiness Form as EXHIBIT A to the Owner's Representative one (1) working day prior to the return or arrival of campus staff and students, as made part of the Construction Minimum Safety Program Guidelines. Campus Readiness Forms must include photographs as confirmation of existing site-conditions. Guidelines for ensuring a consistent approach to this checkpoint are as follows:

(1) Ensure all areas affected by construction are properly separated from staff, students, and the general public.

(2) A completed copy of the Campus Readiness Form, along with photographs of each affected area must be provided to the Owner's Representative one (1) working day prior to the return of staff and students.

(3) Communicate the significance of adequate separation of construction activities to all contractors of any tier.

(4) A follow-up inspection must be conducted to ensure proper separation of construction activities remain constant.

5.4 Protecting the General Public

Every precaution must be taken to prevent injury to pedestrians or damage to the property of others. The public must be considered as any person not employed by the General Contractor or Subcontractor of any tier.

Among the precautions to be taken are the following:

a) Work must be performed in a public area only when specified by the Contract or the District in writing

b) Every step necessary must be taken to protect and maintain work areas that interface with public sidewalks, building entrances (lobbies, corridors, aisles, etc.), stairways, and roadways.

c) This protection must include but not be limited to installing and maintaining the appropriate barricades, fences, guardrails, overhead protection, partitions, signs, shields, which must be adequately visible. Protection against any additional harmful exposure must also be provided.

d) All travel ways, access, emergency exits, and egress points must always be maintained clear of obstructions.

e) Warning signs are to be conspicuously positioned and a flag person must be assigned when moving equipment that may encounter pedestrians or private vehicles.

f) Overhead protection must be in accordance with the laws of the jurisdiction where the project resides.

g) Each project work area must be protected by a fence constructed of wood or metal and stand at least six (6) feet high to prevent incidental public entry.

h) Fences from construction areas should separate all playgrounds.

i) All fencing must be inspected daily, and repairs made where necessary to prevent unauthorized access.

j) Guardrails must be made of rigid materials and comply with OSHA regulations.

k) Barricades for the general public and/or public roadways must always be secured against accidental displacement and in place, except when temporary removal is required. At such times, a trained flag person must be assigned to control the unprotected area.

l) Should a permanent sidewalk require obstruction or removal, a temporary alternative pedestrian walkway must be provided. Guardrails must be installed on both sides of any temporary walkway that has a fall exposure.

m) When emergency exits must be re-routed, the General Contractor must provide the necessary signs, maps etc. that will show where the nearest emergency exits are located.

5.5 Work Performed Near Existing District Right-of-Way

For any construction equipment (such as cranes, concrete pump trucks, and back hoes) that could encroach on the District's operating right-of-way, the General Contractor must submit and obtain approval from the District for a plan describing the use of such equipment, and the necessary precautions to be taken to preclude any accidental encroachment on the right-of-way.

5.6 General Contractors

The Contractor is responsible for accident prevention and job-site safety. The extent to which these program objectives are met depends upon active management promotion and support of the Construction Minimum Safety Program Guidelines and the complete cooperation of Subcontractors, job site supervisors, and construction personnel in carrying out the following basic procedures:

a) All work must be pre-planned to minimize personal injury, property damage, and loss of production time.

b) General Contractors must maintain a system of prompt detection and correction of unsafe practices and conditions.

c) All Contractor and Subcontractor employees of any tier must successfully complete a site-specific orientation and indoctrination program as described in Section 5.9 of this manual.

d) Site records must be maintained to assure compliance with all OSHA, Federal, and State Regulations and the Construction Minimum Safety Program Guidelines. Site records must include, but not be limited to, the following:

(1) Weekly Toolbox Talk Meeting Agenda/Sign-in Sheets
(2) Incident Investigations
(3) Corrective Action Plan
(4) Worker Training Documentation
(5) Hazard Communication Program
(6) Fire Prevention Plan
(7) Silica Control Plan
(8) Campus Readiness
(9) OSHA 300 Logs
(10) Safety Inspection Reports
(11) Substance abuse program
(12) Site-Specific Orientation
(13) Daily Job hazard analysis (JHA)
(14) Daily Sign-in Sheets

e) General Contractor and Subcontractor safety representatives of any tier must attend at minimum one (1) documented monthly safety committee meeting.

f) Each General Contractor must send a company representative to attend monthly safety committee meetings, or more frequently, as may be required for unusual circumstances and situations.

g) General Contractors must ensure all Subcontractors of any tier comply with the established policies and procedures to ensure adequate compliance with all applicable Federal and/or State Laws and Standards.

h) The General Contractor must maintain a paper copy of the "Construction Minimum Safety Program Guidelines Manual" at each project site.

i) In the event of a conflict and/or ambiguity between various statutes or safety provisions, the stricter provision must apply.

j) The General Contractor must provide additional training when necessary for all its employees and must assure that each Subcontractor provides additional training when necessary for all of its employees. All training must be documented.

k) General Contractors must maintain a Daily Sign-in Sheet for the tracking of its construction workers in and out of the project each day.

NOTE: No requested advice from the representatives of Marsh Inc., Architect, Engineer, or the District must in any way relieve, alter, change, or amend any of the General Contractor's expressed, implied, or inherent legal and/or contractual obligations. Furthermore, the authority vested in the District and its designated representatives, including Marsh Inc. to act on matters regarding safety, must not in any way reduce the General Contractor's responsibility for safety and accident prevention. The District and its representatives, including Marsh Inc. are obligated only to notify the General Contractor of observed instances in which the General Contractor failed to fulfill their own obligations.

5.7 Site-Specific Safety Plan

Within fourteen calendar (14) days after the Notice of Award, but not later than the Preconstruction Conference, the General Contractor must submit a copy of the Site-Specific Safety Plan together with a letter of Management's Statement of Policy, signed by an officer of the company in relation to its contract, to the Owner's Representative and include all applicable criteria as listed in Attachment II (Site-Specific Safety Plan Guidelines) of this manual.

5.8 Work Areas

The General Contractor must provide a safe work area for its employees, Subcontractors of any tier, campus occupants, and the general public. The General Contractor may seek the District's assistance to resolve complex construction safety problems.

5.9 Site-Specific Safety Orientation

Prior to the start of work, each General Contractor and Subcontractor employee of any tier must receive a Site-Specific Safety Orientation. This orientation must be conducted by the General Contractor's Safety Representative and include project-specific safety requirements, protection of school children, public safety, proper use of personal protective equipment, and safe work practices.

a) Site-specific orientations must be no less than thirty **(30) minutes**.
b) To verify that the employee has received and understands this indoctrination, the employee must sign a "sign-in sheet", which the General Contractor must keep on file.
c) It is the responsibility of the General Contractor to ensure that non-English speaking employees receive these same instructions in a language they understand.

5.10 Jobsite Trailer Postings

On a weekly basis, the General Contractor must plan and execute its work with the utmost care and in coordination with the campus principal to not endanger the students' safety and to provide its Subcontractors with the most up to date project information available. To this end, the below items must be updated weekly and posted for Subcontractor's ready reference:

(1) The number of weeks remaining until Substantial Completion must be posted on the door.
(2) The Project Team's Contact List (phone numbers and email) must be posted on the door.
(3) A complete copy of the Operations Parameters must be posted on the wall.
(4) A colored copy of the General Contractor's GPR Report must be Posted on the wall and redlined anytime changes to utility locations are made.
(5) A Site Map showing the location of each utility shutdown valve must be posted on the wall.
(6) A copy of the project 's Baseline Schedule must be posted on the wall.
(7) A copy of the Three (3) Week Lookahead Schedule must be posted on the wall.
(8) A copy of the project's Phasing Plan must be posted on the wall.
(9) A hard copy of the last OAC Hand Outs must be posted on the wall.

(10) The Construction Drawings must be posted at the jobsite trailer and red lined weekly.

(11) A copy of the DISD Crisis Communication Guidelines Poster (Attachment III) must be posted on the wall.

5.11 General Contractor Project Manager

Responsibilities of the Project Manager must include, but are not limited to:

a) Plan and execute all work to comply with the stated objectives of the Construction Minimum Safety Program Guidelines Manual.

b) Comply with all the provisions of the contract dealing with safety and accident prevention requirements.

c) Require project and job superintendents, safety representatives, and project foremen to enforce the federal, state, and local safety codes and regulations.

d) Cooperate with the Owner's Representative.

e) Authorize necessary action to correct sub-standard safety conditions reported or observed.

f) Review and take necessary action with respect to safety matters through directives or personal interviews with superintendents, project foreman, and/or Subcontractors' management.

g) Share project related experiences (i.e., insight, questions, incidents, etc.) with other participants and attendees present at monthly Bond Safety Committee Meetings.

5.12 General Contractor Safety Representative

At the General Contractor's discretion, the Site-Superintendent or Project Foreman may serve in the capacity of Safety Representative if the individual selected to serve can perform the minimum criteria listed below for Safety Representative.

The designated Site Safety Representative must hold an OSHA 30hr (within five (5) years of completion) and a valid First Aid/CPR certification, and minimum of 3 years of experience managing on site safety responsibilities. The Site Safety Representative must not have any other duties than monitor all Subcontractor's compliancy with Federal, State, Local ordinances, in addition to the Minimum Construction Safety Guidelines and the Contractor's Safety Manual. Moreover, the Site-safety Representative must ensure all non-compliant conditions or unsafe behavior is immediately corrected.

NOTE: If the person designated is not able to successfully perform the minimum criteria listed for safety representative, an on-site full-time site safety may be required.

Responsibilities of the designated Safety Representative must include, but are not limited to:

a) Ensure that the Construction Minimum Safety Program Guidelines are carried out.
b) Monitor employee compliance with all jobsite rules and regulations and ensuring that the rules are improved as necessary.
c) Make daily safety inspections of jobsites and take necessary immediate corrective action to eliminate unsafe acts and conditions.
d) Ensure the OSHA 300 Form Accident Report is properly completed and distributed.
e) Review and assist when necessary, accidents and incidents to ensure that injured employees follow proper reporting procedures, and that Accident Investigation Reports are completed accurately. Where appropriate, recommend immediate corrective action to the project manager or superintendent.
f) Provide project foremen with appropriate material for use in conducting weekly "toolbox" safety meetings.
g) Periodically attend project foreman's "toolbox" safety meetings and evaluate their effectiveness.
h) Implement safety-training programs, for supervisors and employees as they apply to their specific responsibilities where the Safety Representative identifies a need.
i) Encourage programs for recognition of individual employee's safety efforts and their contribution toward improved work methods.
j) Responsible for the control and availability of the necessary safety equipment, including employee's personal protective equipment.
k) Coordinate safety activities with those of the District's personnel, the Safety Representatives of Subcontractors, and the Owner's Representative.
l) Share project related experiences (i.e., insight, questions, incidents, etc.) with other participants and attendees present at monthly Bond Safety Committee Meetings.

5.13 General Contractor Site-Superintendent

It is the responsibility of superintendents to provide constant and thorough supervision of ongoing activities including safety of its employees and the employees of all Subcontractors. The Contractor's Superintendent must hold an OSHA 30hr (within five (5) years of completion) and a valid First Aid/CPR certification.

Responsibilities of the Superintendent include, but are not limited to:

a) At minimum, one General Contractor representative who has been designated as Competent Person must be present while contractors of any tier are on-site.
b) Planning and executing all work as to comply with stated objectives of the Minimum Safety Program Guidelines Manual, and work with the Safety Representative to assure the effectiveness of the program.
c) Plan all work far enough in advance so that proper safety procedures and equipment can be provided before work begins.

d) Ensure that no unsafe conditions are created, i.e., poor housekeeping, removal of guardrails, etc.
e) Take immediate action to eliminate, correct, or resolve any unsafe conditions or unsafe acts, which are observed or discovered.
f) Ensure that periodic inspections of safety equipment and personal protective equipment is conducted and enforce the use of such equipment.
g) Ensure that injured employees obtain prompt medical attention.
h) Participate in the completion of supervisory accident investigation of all accidents and suggest ways to prevent similar accidents.
i) Periodically attend foreman's weekly “toolbox” safety meetings and evaluate their effectiveness.
j) Share project related experiences (i.e., insight, questions, incidents, etc.) with other participants and attendees present at monthly Bond Safety Committee Meetings.

5.14 Subcontractor Competent Person

Subcontractor Foremen/Competent Person(s) are an integral part of an effective safety program and the amount of effort they put into accident prevention on their daily assignments helps determine whether or not a good accident record is maintained. The Subcontractor’s designated Competent Person must hold an OSHA 10hr (within five (5) years of completion) and a valid First Aid/CPR certification.

In accordance with 29 CFR 1926.32(f), a "Competent Person" is defined as "one who is capable of identifying existing and predictable hazards in the surroundings or working conditions which are unsanitary, hazardous, or dangerous to employees, and who has **authorization** to take prompt corrective measures to eliminate them."

Responsibilities of the Subcontractor Competent Person shall include, but are not limited to:

a) At minimum, one Subcontractor representative who has been designated as Competent Person must be present while work is being performed (work includes self-performing and/or its contractors of any tier).
b) Instruct employees, under their supervision, on safe work practices and work methods at the time of work assignments.
c) Competent Person(s) must be trained and certified in First Aid/CPR and possess an OSHA 10-hour certification within 5 years of the issuing date.
d) Report immediately to the Safety Representative and superintendent of any violations of project safety that cannot be immediately corrected.
e) Supply and enforce the use of proper protective equipment and suitable tools for the project.
f) Verify that no unsafe practices or conditions are allowed on any part of their job.
g) Acquaint their workers with all applicable safety requirements and enforce them.
h) Set a good example for their workers. Lead by example.

i) Participate in the investigation of accidents and incidents to determine facts necessary to take corrective action.

j) Supply information for completion of the Accident Report and Investigation Form (directed by the General Contractor's Safety Representative and/or project Superintendent).

k) See that prompt first aid is administered to injured employees.

l) Hold weekly "Toolbox Talk" safety meetings with their employees

m) Weekly "toolbox" safety meetings must include:

   (1) Discuss observed unsafe work practices or conditions and corrective action taken to prevent a similar incident or condition.

   (2) Review the accident experience of their crew.

   (3) Encourage safety suggestions from their employees and report them to the Safety Representative.

   (4) All safety meetings are to be documented and kept in job trailer for review if requested.

n) Share project related experiences (i.e., insight, questions, incidents, etc.) with other participants and attendees present at monthly Bond Safety Committee Meetings.

5.15 Safety Committee

Under the direction of the District, a safety committee will be appointed from the selected company safety representatives and management. This committee will meet on a monthly basis for review of any safety issues needing attention as well as for investigation of serious accidents that result in loss of life, injury to several workers or pedestrians, or a major property loss. All employees of any tier must cooperate when necessary with any safety committee investigation. The committee will submit a report to the District at the conclusion of the investigation.

5.16 Bond Safety Committee Meeting

Bond Safety Committee Meetings are held monthly at the Dallas ISD Bond Office and must consist of the General Contractor's Project Manager, Superintendent, Safety Representative, Insurance Carriers' Representative (when available), and a Safety Representative from each Program Manager and Contractor currently working on the Bond Program.

The purpose of the meetings must be to create awareness, improve communications, encourage feedback, and solve problems. The Contractor's Safety Representative must share project related experiences (i.e., insight, questions, incidents, etc.) with other participants and attendees present at such meetings.

5.17 Weekly Site-Safety "Toolbox Talk" Meetings

Toolbox talks are weekly project safety meetings used to reinforce safety basics, focus on high-risk scenarios, and to inform workers about changes to the jobsite and working conditions that may have occurred. General Contractors must discuss any near miss, accidents, or injuries that have occurred and how they could have been prevented.

a) The General Contractor and all Subcontractors are required to hold a minimum of **one 15-minute site-safety Toolbox Talk meeting per week**.
b) All workers on the project site, including site Project Management team members, must attend a weekly safety Toolbox Talks, which must be presented in English and all other languages that are natively spoken at the project.
c) The General Contractor's safety representative may deliver each talk to the entire project population or each Subcontractor's safety representative may deliver individual meetings to their specific trade and/or group.
d) The General Contractor's safety representative must periodically participate and review individual meetings to ensure effectiveness.
e) The General Contractor must collect and maintain copies of all sign-in sheets for every meeting.
f) Meetings must address appropriate topics for the current and future work operations and current site conditions. In addition, the General Contractor must communicate information discussed during the Monthly Bond Safety Committee Meeting, inspection results, and other project safety-related topics.

5.18 First Aid and Medical Treatment

Emergency "911" telephone number must be used for all accidents requiring the response of Emergency Medical Services, Fire Department or Police.

"First Aid" can be defined as the immediate or temporary care given to a person who is ill or who has been injured. Any person trained in first aid should be able to recognize life (or other physical) threatening conditions and take some effective action to help keep the victim alive and in the best possible condition until professional medical help arrives. CFR-1926.50

For each shift of operation, all General Contractors must have on-site supervisors who are formally trained and current on basic first aid and CPR. These supervisors will be expected to provide emergency medical first aid on their jobs for all employees but in no case will be designated as the "First Responder" for the project

a) First aid supplies must be readily accessible on each project site. The first aid cabinet/kit must always be adequately stocked.
b) All injuries are to be reported to the immediate supervisor, no matter how minor. Treatment will be administered, and a report made of the injury. The employee's supervisor is responsible for making arrangements to transport the employee to and from the closest medical clinic/hospital.

c) Under no circumstances must the employee be allowed to drive him or herself to the medical clinic/hospital. All seriously injured personnel will be transported by ambulance to the nearest hospital.
d) All employees must notify their supervisor prior to leaving the site because of illness or injury.
e) If any employee obtains medical treatment without prior notification to the superintendent, the employee must notify the superintendent at the start of the next scheduled workday.
f) Prior to returning to work after treatment by a physician for a work-related injury, the employee must present a return-to-work form from the treating physician.

5.19 Incident Investigations

When an accident or near miss with major potential for a loss occurs, the supervisor of the crew(s) involved must perform an accident investigation. After the root cause has been identified and recommendations for corrective action have been determined, a procedure may be implemented to prevent a similar incident from occurring again.

5.20 Substance Abuse

Dallas Independent School District (Dallas ISD) is committed to the establishment and maintenance of a safe and efficient work environment for all personnel, free from the effects of alcohol, illegal drugs, and other controlled substances.

5.20.1 Policy:

District prohibits on their property, the use, possession, concealment, transportation, promotion, or sale of any of the following:

(1) Alcoholic beverages.
(2) Marijuana and other illegal drugs
(3) Look-a-likes and designer drugs
(4) Drug paraphernalia
(5) Controlled substances such as medications when usage is abused or when the substance is possessed without proper prescription labeling.

All person(s) directly or indirectly involved with the 2015 or 2020 Bond program, must not be under the influence of any of the above substances while on Dallas ISD property or to use, possess, conceal, transport, promote or sell any of the above substances will be grounds for disciplinary action, up to and including removal from the Bond program.

5.20.2 Other Controlled Items

Dallas ISD prohibits the use, possession, concealment, transportation, promotion, or sale of the following controlled items:

(1) Firearms, weapons, and ammunition (except when authorized for security reasons)
(2) Switchblades

(3) Unauthorized explosives including fireworks

(4) Stolen Property

5.20.3 General Contractor Requirements

General Contractors, including its Subcontractors of any tier, must employ a workforce free of the influence or possession of illegal drugs or alcohol while on District's property.

a) As a condition of employment, employees must submit to substance abuse screening (five-panel drug screening) and breath alcohol testing for Pre-employment, Post-accident/Incident, Just-cause, Random selection, and Return to work.

b) The Contractor must pay for all costs associated with a NIDA-approved laboratory to conduct substance abuse testing and breath alcohol testing.

c) All General Contractors and Subcontractors are responsible for reporting to the Bond Program Safety Manager any incidents in violation of the substance abuse program and the disposition of the violation. The Owner or its designee must reserve the right, but not the obligation, to order the Contractor to send a worker home for the day, or to remove a worker from any Bond Program Project, for his/her failure to comply with anti-substance abuse policies, and the Contractor must promptly comply with all such orders.

d) General Contractors and Subcontractors of any tier must declare one (1) or more employees to be its designated Competent Person.

e) The designated Competent Person must be dedicated to the Project for on-site safety responsibilities and must be on the project site when any part of the applicable General Contractor's or Subcontractor's work is being performed.

5.20.4 Definitions:

Property must refer to all land owned by the District, to all property thereon; buildings, structures, facilities, platforms, fixtures, tunnels, installations, and to all project vehicles, stationary or mobile equipment, whether owned or leased. This definition may also include other work locations while in the scope and course of employment on the District's Construction Projects.

5.21 Site Visitors and Group Tours

Normally there are no tours during a construction project. However, it is particularly important that a high degree of protection be afforded to all persons on authorized tours of construction worksites.

In the event a tour is authorized, the following instructions must be complied with, as applicable, by the General Contractor and those responsible for arranging such tours:

a) Tours must be scheduled prior to the start or after the end of the workday.

b) In all cases, the Program Manager and the Owner's Representative must be advised of any tour in a timely manner prior to the tour taking place.

c) Group tours must be cleared through the District, allowing maximum advance notice and in compliance with the District's policies and procedures. The District will coordinate the tour arrangements.

d) The General Contractor will coordinate the following with the individual or organization requesting the tour:

(1) Clothing: Visitors will be required to wear pants or slacks, shirt or blouse, and leather or work shoes. Sneakers, high-heeled shoes, and open toed shoes are prohibited.

(2) Minors: Persons under 18 years of age are not permitted on project tours.

(3) Protective Equipment: Hard hats, eye protection, earplugs, and other protective devices will be required, as necessary.

(4) Release and Hold Harmless Agreement: Each visitor must be required to sign a release and hold harmless agreement prior to the commencement of the tour. A sample Visitor's Release and Hold Harmless Agreement is contained in this Manual as Attachment IV.

(5) All visitors must comply with Contractor safety requirements.

(6) All visitors must be escorted by the job-site superintendent, Bond Program Safety Director, or their designated representatives.

e) Designated escorts must familiarize their group(s) with the hazards to be encountered on the tour prior to entering the project site.

f) District representatives, who visit or escort technical and official visitors in hazardous work areas, must notify the General Contractor in advance and must comply with all established construction safety procedures.

6. MINIMUM CONSTRUCTION SAFETY GUIDELINES

6.1 Safe Plan of Action (SPA) Guidelines

A Safe Plan of Action (SPA) is a site-specific comprehensive safety program which outlines what methods, procedures, and equipment will be used when engaged in any of the following nine (9) critical phases of work:

(1) Excavation
(2) Elevated Work
(3) Crane Operations
(4) Steel Erection
(5) Confined Space
(6) Pier Drilling
(7) Demolition
(8) Utility Shutdown
(9) Electrical Shutdown

It is critical that Contractors understand the importance of developing an effectively functioning Safe Plan of Action (SPA) that is pro-active and addresses the potential hazards and exposures to their employees, campus occupants, the public, and other trades within the affected areas.

a) SPA Documentation must be submitted to the Owner's Representative within **5-7 days** of any planned critical phases of work.
b) The General Contractor must assemble all criteria as listed on the SPA Cover Letter checklist for all critical phases of work.
c) The SPA Cover Letter checklist and its supporting documentation must be combined into a single PDF so that it is an exact electronic version of the physical document that must kept on-site.
d) The General Contractor Safety Manager must review, evaluate, and approve of the SPA for adherence to all applicable federal regulations and the DISD Construction Safety Program Guidelines prior to submitting a copy to the Owner's Representative and the commencement of work.
e) The Owner's Representative may review and respond. Any issues or deficiencies will require the General Contractor to revise and resubmit the document. If no deficiencies are noted, The General Contractor must then schedule the Pre-Work SPA Meeting.
f) The Pre-Work SPA Meeting will be a final review of the complete Cover Letter checklist criteria before proceeding with any planned work. SPA Pre-Work Meetings must be held in-person and on-site. At a minimum, the following persons must be present:
    (1) Sub-Contractor Competent Person
    (2) General Contractor Safety Representative
    (3) Owner's Representative [Optional]

6.2 Repeating Scopes of Work

For repeating types of work that have already gone through the SPA review process, a separate submittal and review will not be required **ONLY** if **ALL** the following conditions have been met:

(1) The General Contractor Safety Manager has reviewed and approved the safety plan
(2) The work performed will be substantially similar to the scope of work as previously approved
(3) The Competent Person(s) listed on the documents has not changed
(4) The Sub Contractor crew list, training records, and certifications have not changed or expired

6.3 Job Hazard Analysis

Planning for the safety of personnel and equipment being used must begin with each phase of construction and continue through project completion. Contractors must plan the safety procedures to be followed for each phase of construction.

a) JHA's must be implemented on any task which may cause bodily injury, damage to property, or equipment e.g., crane lifts, redirecting of foot and or vehicle traffic, use of scaffolding, use of mobile aerial work platforms, and or any other task which pose a high risk.
b) A Job Hazard Analysis (JHA) is required prior of starting any work shift, equipment, or procedure that poses a significant potential for bodily injury and/or property damage.
c) The Job Hazard Analysis must be written by the performing Contractor and submitted to the General Contractor for approval.
d) Contractors must use EXHIBIT B (Job Hazard Analysis Worksheet) or its approved equivalent.
e) The General Contractor's Safety Representative in conjunction with the job site Supervisor is directly responsible for the development and implementation of Job Hazard Analysis (JHA).
f) Daily JHA Meetings must include the General Contractor and/or Subcontractors, their responsible job site supervisors (including the craft supervisor and craft Safety Representative), and any other responsible party who may contribute to the safety of the operation.
g) Employees involved with the project must be instructed of the hazards involved and methods required in eliminating those hazards, including emergency actions to be taken in the event of an accident.
h) Employees must be made aware of the procedures to be used and requirements of the JHA.
i) The JHA serves as an operating procedure and living documents that must be available to all personnel performing the work.
j) The General Contractor and Subcontractor's Safety Representative must retain a copy of all JHAs.

6.4 Personal Protective Equipment

Personal Protective Equipment (PPE) must be required for all persons on any construction site. The construction site is defined as any area within the project perimeter fence and interior renovation areas, excluding offices and office trailers.

PPE includes but is not limited to:

6.4.1 Hard Hats

All persons working, walking, or transiting the construction site must always wear an ANZI-Z-89 approved hardhat. Bump caps are prohibited. Any operation that requires an employee to wear face protection does not preclude the use of head protection. The face protection must be selected so that it can be used in conjunction with the required head protection.

6.4.2 Safety Vest

High visibility vests or high visibility upper body clothing (equivalent to ANSI Class 2 or greater as applicable) must be worn in the construction area. Primary work activities such as traffic control, excavations, rigging from ground level, exterior work at ground level or sub-ground level, earth moving operations, may require ANSI Class 3.

6.4.3 Eye Protection

Employees must wear ANZI Z-87 approved eye protection must be required when construction activities present a potential eye injury from flying debris, physical, chemical, or radiation agents.

6.4.4 Face protection

Face protection must be required when construction activities present a potential face injury from flying debris, physical, chemical, or radiation agents. Any operation that requires an employee to wear face protection does not preclude the use of eye protection. The eye protection must be selected so that it can be used in conjunction with the required face protection.

Any person working near or observing operations requiring additional or specialty eye protection must be equipped with the same type of eye protection that is required for that operation.

6.4.5 Hearing Protection

All contractors of any tier must implement a hearing conservation program when noise exposure is at or above 85 decibels averaged over 8 working hours, or an 8-hour time-weighted average.

6.4.6 Footwear

All employees and vendors in active work areas must wear substantial leather work shoes or work boots. Tennis shoes, sneakers, or other athletic footwear, flipflops, heels (1" +) or any open toe shoes are not acceptable footwear.

6.4.7 Clothing

All employees must be required to wear such additional protective clothing or equipment as required by the hazards involved with the tasks being performed.

a) All clothing should be in good repair, and not loose fitting or dragging in such a manner to pose a hazard from becoming entangled in equipment or machinery.
b) All button shirts will be buttoned or t-shirts with at least 4" sleeves must be worn at all times while on the jobsite. Tank tops, mesh shirts, sweatpants, shorts nor clothing displaying pornographic, or profanity will be allowed.
c) Long hair will be neatly kept under a hardhat as to prevent serious injury caused by entanglement.

6.4.8 Jewelry

No dangling jewelry must be permitted on work sites. Necklaces will be kept inside shirts to prevent possible entanglement in moving equipment and rotating machinery.

6.5 Hazard Communication

The General Contractor's Hazard Communication (Haz-Com) Program must be submitted to the Owner's Representative and made part of the General Contractor's Construction Safety Program and maintained on-site.

a) Contractors must provide all required training, control methods, personal protective equipment, and medical surveillance for its employees as required by OSHA 1926 Subpart Z. Training programs must ensure all employees can at a minimum:
   (1) Understand the program and can identify with hazardous chemicals.
   (2) Understand product-warning labels.
   (3) Know where Safety Data Sheets (SDS) are kept and can interpret them.
b) The General Contractor must maintain copies of Safety Data Sheets (SDS) for all chemicals to be used, stored, and/or maintained on any DISD Project prior to arrival or use.
c) All hazardous materials must be properly labeled per GHS and stored in accordance with applicable laws.
d) Contractors are responsible for proper disposal of hazardous waste in accordance with applicable laws and Environmental Requirements.
e) The General Contractor is responsible for ensuring work zones and potentially affected occupied areas are properly monitored for exposure to toxic and hazardous substances that workers or building occupants may be exposed to. Some examples include but are not limited to the following:
   (1) Asbestos
   (2) Lead
   (3) Hexavalent chromium
   (4) Beryllium
   (5) Silica
   (6) Mold

NOTE: It is the General Contractor's responsibility to monitor for these substances and to communicate with and protect building occupants if exposure is possible.

6.6 Respiratory Protection

When respirators are deemed necessary, the Contractor must have a respiratory program that complies with OSHA regulations. A copy of the Contractor's Respiratory Program must be submitted to the Owner's Representative and made part of the General Contractor's Construction Safety Program and maintained on-site.

a) Contractors of any tier must take all actions necessary to ensure air quality standards are met on the project and in its work areas. The employer shall evaluate emissions caused by their work processes (e.g., welding, running vehicles, etc.) and/or by the materials used.
b) When deemed necessary, employees must be fitted for and instructed in the proper use of respirators that will afford them the maximum protection for the environmental hazard in which they are working. Because of the extensive use of waterproofing, fireproofing, paints and welding processes, these areas may require constant monitoring

6.7 Fire Prevention

All Dallas ISD Schools Are Smoke and Tobacco Free.

The Fire Prevention and Protection Program will be determined for each project by the size and conditions at each project. The project superintendent must be responsible for the proper implementation and administration of the program giving due consideration to the availability of public Fire Departments and the type of work to be performed on the job.

The General Contractor's Site Fire Prevention and Protection Program must be submitted to the Owner's Representative made part of the General Contractor's Construction Safety Program and maintained on-site.

a) Ignition sources are not permitted in areas where flammable or explosives are stored or may be present and must be conspicuously posted: "NO SMOKING, MATCHES OR OPEN FLAMES."
b) Examples of ignition sources include, but are not limited to:
    (1) Smoking
    (2) Electrical cords that are damaged
    (3) Welding, torch cutting, and brazing
    (4) Vehicle engines and electric motors
    (5) Asphalt kettles
    (6) Hotplates
c) Fire Extinguishers of the appropriate type (A: B: C) must be provided, be placed conspicuously and sign posted.
d) Fire extinguishers will be maintained and inspected as required by Federal, State, and local regulations.

e) Fires and open flame devices must not be left unattended. Open burning for personal warming or trash disposal is prohibited.
f) All temporary heating devices must comply with all requirements of CFR 1926.154
g) All flammable liquids, e.g., gasoline, diesel, mixed gas, etc., must be labeled, stored, and dispensed from U.L. approved safety cans. The use or storge of plastic fuel containers is strictly prohibited.
h) Compressed gas cylinders, when not in use, will be secured in an upright position. Fuel and nonfuel cylinders must be separated by a minimum of 20 feet.
i) Flammables or Combustible liquids must not be stored in areas used for exits, stairways, or normally used for the safe passage of people.
j) Outdoor Flammable Storage areas must not be within 20 feet of any building. Minimum distance will also be maintained between storage areas, property lines, streets, alleys, or public ways.
k) Outdoor Portable Tanks must not be stored within 20 feet of any building.
l) Each tank must be labeled: "(Contents of Tank) – Flammable, No Smoking"
m) At least one portable fire extinguisher will be located no less than 25 feet, and no further than 75 feet, from any flammable liquid storage area located outside.
n) All areas of the project must be kept free of accumulations of wood scraps, paper, and other combustible debris.
o) Trash dumpsters must be maintained a minimum of 50 feet away from buildings or other structures.
p) In areas where welding, torching, or any open flame activity is being conducted, a trained fire watch will be posted, and he/she will have no other duties. The fire watch will remain in the hot work location for a minimum of 30 minutes after hot work activities are completed to ensure that no hot areas are present.

6.8 Housekeeping

Housekeeping is a basic requirement to construction safety and must be of primary concern to every superintendent, supervisor, and foreman on the project. The maintenance of a safe, clean work area contributes not only to worker safety, and the elimination of fire hazards, but also to efficient low-cost production.

a) All General Contractor and Subcontractor employees of any tier must collect trash, construction debris, and dispose of daily.
b) All trash and debris must be placed in proper containers, properly stacked, or removed from the jobsite daily.
c) Walking aisles, roadways, and high foot-traffic areas must be kept clear at all times.
d) All welding leads, electrical cords, and torch hoses must be strung a minimum of 7 feet high or positioned so as not to create a tripping hazard.
e) Oily rags and any flammable debris must be placed in closed covered containers at the end of each shift, or otherwise properly disposed of.
f) Tools and materials must not be left where they will create a hazard for others.

g) Spilled liquids should be cleaned up immediately.
h) Toilets, wash-up facilities, and drinking water dispensers are to be kept clean and sanitary.
i) Protruding nails must be bent down or removed from boards, plywood, construction materials, etc.
j) Surplus materials must be returned to storage areas.

6.9 Silica Control

Contractors must reduce unacceptable dust levels either through engineering controls or other means. In either case, the Contractor must provide maximum protection for those exposed to dust. Contractors of any tier are responsible for controlling dust that:

(1) Might endanger the health of children, school staff, and employees.

(2) Creates a nuisance to the general public

6.10 Sanitation

The General Contractor is responsible for obtaining and maintaining an adequate number of portable toilets on the project, as well as areas for hand washing.

a) The total number and gender of all employees working on the jobsite must determine the number of portable toilets required.
b) The General Contractor must also provide or require its Subcontractors to provide potable water.
c) Toilets, wash-up facilities, and drinking water dispensers are to be kept clean and sanitary at all times.

6.11 Demolition and Site Clearance

The General Contractor must ensure the establishment of a written Demolition Procedure that adheres to OSHA, Federal, State, and local regulations. A copy of this procedure must be submitted to the Owner's Representative, made part of the Contractor's Construction Project Safety Manual as EXHIBIT C, and maintained on-site.

a) Prior to commencement of work, a competent person must conduct an engineering survey. This written survey will be considered the basis for an operational work plan.
b) All structures needing support must be braced.
c) All utilities including gas, water, electricity, etc. must be shut down. All pipe work must be purged of any hazardous materials, e.g., flammable, explosive, toxic, etc.
d) All debris chutes will be manufactured of appropriate materials and must be adequately guarded and/or protected.
e) Removal of asbestos, lead, and PCBs must only be conducted by licensed contractors.
f) Remediation activities must adhere to all OSHA, Federal, State, and local regulations.

6.12 Demolition Safe Plan of Action (SPA)

A Demolition Safe Plan of Action (SPA) is a site-specific comprehensive Demolition Program which outlines what methods, procedures, and equipment will be used in its program. This evaluation and program must be in writing and must be submitted to the Owner's Representative prior to any demolition activity. Review and acceptance by the General Contractor Safety Manager is required prior to submission, the start of work, or any demolition activity.

a) General Contractor must coordinate and conduct an on-site Demolition SPA pre-work meeting one week prior to any planned demolition activity. The Cover Letter (EXHIBIT C) must be submitted along with a Safe Plan of Action (SPA). The safety plan must be evaluated and approved by the General Contractor Safety Manager prior to submission.
b) The Demolition SPA pre-work meeting agenda must include discussion about the scope and review of any conditions that may pose a hazard to workers and/or campus occupants as it relates to the planned demolition activity.
c) To hold a Demolition SPA pre-work meeting, at a minimum, the following parties must be present:
    (1) Sub-Contractor Competent Person
    (2) General Contractor Safety Representative
    (3) Owner's Representative [Optional]

6.13 Confined Space Entry

General Contractors must ensure the establishment of a written Confined Space Entry Procedure (when applicable) that adheres to OSHA Regulations. A copy of this procedure (when applicable) must be submitted to the Owner's Representative, made part of the Contractor's Construction Project Safety Manual as EXHIBIT D, and maintained on-site.

a) All personnel connected with any confined space operation must be adequately trained and confirmation of this training must be documented.
b) Confined Space Entry Permits must be used where necessary.
c) Air monitors, rescue tripods, full body harnesses, ventilation equipment, etc. must be available and used when deemed necessary by the General Contractor.

6.14 Confined Space Safe Plan of Action (SPA)

A Confined Space Safe Plan of Action (SPA) is a site-specific comprehensive Confined Space Entry Program which outlines what methods, procedures, and equipment will be used in its program. This evaluation and program must be in writing and must be submitted to the Owner's Representative prior to any confined space entry. Review and acceptance by the General Contractor Safety Manager is required prior to submission, the start of work, or any confined space entry.

a) The General Contractor must coordinate and conduct an on-site Confined Space SPA pre-work meeting 5-7 days prior to any planned confined space entry. The Cover Letter (EXHIBIT D) must be submitted along with a Safe Plan of Action (SPA). The safety

plan must be evaluated and approved by the General Contractor Safety Manager prior to submission.

b) The Confined Space SPA pre-work meeting agenda must include discussion about the scope and review of any conditions that may pose a hazard to workers and/or campus occupants as it relates to the planned confined space work.

c) To hold a Confined Space SPA pre-work meeting, at a minimum, the following parties must be present:

   (1) Sub-Contractor Competent Person

   (2) General Contractor Safety Representative

   (3) Owner's Representative [Optional]

6.15 Trenching and Excavations

The General Contractor must ensure the establishment of a written Trenching and Excavation Procedure that adheres to OSHA Regulations. A copy of this procedure must be submitted to the Owner's Representative, made part of the Contractor's Construction Project Safety Manual as EXHIBIT E, and maintained on-site.

a) The General Contractor must ensure trenching and/or excavation activities are not performed during regular school hours or near occupied school areas.

b) Prior to any excavation activity, the General Contractor Safety Representative or Superintendent must ensure the following:

   (1) Contact Texas811 (1-800-344-8377) for confirmation number.

   (2) Ground penetrating radar (GPR) **and** review of exiting plans must be performed as part of the underground utility locating methods. GPR reports must include an Underground Utility Location Survey/Utility Map which shows the positioning and identification of underground utilities in relation to any planned excavation activity.

   (3) Potholing/hand digging is required within three (3) horizontal feet of "located" centerlines, and in areas where knowledge is lacking.

c) The review of existing plans and any other reasonable efforts must be made to determine if any underground utilities (power lines, water lines, fuel lines, etc.) are present within the boundaries of the proposed work area.

d) As the excavation work approaches the location of any known utilities, the lines must be uncovered, using extreme caution not to disturb the lines, and adequate measures must be taken to protect the lines from damage while the work progresses.

e) All utilities known but not identified must be exposed by hand.

f) All excavation must be inspected daily by a competent person, or after heavy rain, or other change that may have caused a change in ground stability conditions. Any excavation greater than 20 feet must be designed by an engineer and a copy forwarded to the Bond Program Safety Manager for review.

g) Any personnel at the edge of a well, pit, shaft, and similar excavation six (6) feet or more in depth must be protected from falling by guardrail systems, barricades, or covers.

h) Where a guardrail system or barricade is infeasible, the use of personal fall arrest systems are required.

i) Any disturbed areas must be returned to existing and safe condition prior to departure.

j) If the Contractor must make a cut, cavity, trench, or depression in the Earth's surface formed by earth removal, it must comply with the applicable OSHA Regulations.

k) General Contractors must train, or require to be trained, those employees who will work in and around the excavation about the hazards, as required by OSHA, in the areas of daily inspections, soil testing, soil classifications, and protective or support systems.

6.16 Trenching and Excavation Safe Plan of Action (SPA)

A Trenching and Excavation Safe Plan of Action (SPA) is a site-specific comprehensive Trenching/Excavation Program which outlines what methods, procedures, and utility strike prevention efforts will be used in its program. This evaluation and program must be in writing and must be submitted to the Owner's Representative prior to any Trenching/Excavation work. Review and acceptance by the Contractor Safety Manager is required prior to submission and the start of work.

a) General Contractor must coordinate and conduct an on-site Trenching and Excavation SPA pre-dig meeting one week prior to any planned excavation or trenching (hand digging included). The Cover Letter (EXHIBIT E) must be submitted along with a Safe Plan of Action (SPA). The safety plan must be evaluated and approved by the General Contractor Safety Manager prior to submission.

b) The Trenching and Excavation SPA pre-work meeting agenda must include discussion about the scope and review of the existing underground utilities as it relates to the planned trenching/excavation. At the pre-dig meeting, the General Contractor must present a contingency plan regarding any utility struck during execution of such work.

c) To hold a Trenching and Excavation SPA pre-work meeting, at a minimum, the following parties must be present:

   (1) Sub-Contractor Competent Person

   (2) General Contractor Safety Representative

   (3) Owner's Representative [Optional]

NOTE: As defined by OSHA, an excavation as any man-made cut, cavity, trench, or depression in the Earth's surface formed by earth removal. A trench is defined as a narrow excavation (in relation to its length) made below the surface of the ground.

6.17 Pier Drilling

The General Contractor must ensure the establishment of a written Pier Drilling Procedure that adheres to OSHA Regulations. A copy of this procedure must be submitted to the Owner's Representative, made part of the Contractor's Construction Project Safety Manual as EXHIBIT F, and maintained on-site.

a) The Contractor must at no time perform any pier drilling activities during regular school hours or near occupied school areas.

b) Prior to any pier drilling activity, the General Contractor Safety Representative or Superintendent must ensure the following:

   (1) Contact Texas811 (1-800-344-8377) for confirmation number.

   (2) Ground penetrating radar (GPR) **and** review of exiting plans must be performed as part of the underground utility locating methods. GPR reports must include an Underground Utility Location Survey/Utility Map which shows the positioning and identification of underground utilities in relation to any planned excavation activity.

   (3) Potholing/hand digging is required within three (3) horizontal feet of "located" centerlines, and in areas where knowledge is lacking.

c) The review of existing plans and any other reasonable efforts must be made to determine if any underground utilities (power lines, water lines, fuel lines, etc.) are present within the boundaries of the proposed work area.

d) As the excavation work approaches the location of any known utilities, the lines must be uncovered, using extreme caution not to disturb the lines, and adequate measures must be taken to protect the lines from damage while the work progresses.

e) All utilities known but not identified must be exposed by hand.

f) Any personnel at the edge of a well, pit, shaft, and similar excavation six (6) feet or more in depth must be protected from falling by guardrail systems, barricades, or covers.

g) Where a guardrail system or barricade is infeasible, use of personal fall arrest systems are required.

h) Pier Drilling equipment must remain barricaded at all times and NOT be operated in occupied school areas.

i) Any disturbed areas must be returned to existing and safe condition prior to departure.

j) If the Contractor must make a cut, cavity, trench, or depression in the Earth's surface formed by earth removal, it must comply with the applicable OSHA Regulations.

k) General Contractors must train, or require to be trained, those employees who will work in and around the pier drilling operation about the hazards, as required by OSHA, in the areas of daily inspections, soil testing, soil classifications, and protective or support systems.

6.18 Pier Drilling Safe Plan of Action (SPA)

A Pier Drilling Safe Plan of Action (SPA) is a site-specific comprehensive Pier Drilling Program which outlines what methods, procedures, and utility strike prevention efforts will be used in its program. This evaluation and program must be in writing and must be submitted to the Owner's Representative prior to any Pier Drilling work. Review and acceptance by the General Contractor Safety Manager is required prior to submission and the start of work.

a) When working adjacent to any Pier six (6) feet in depth or greater, an appropriate means of fall protection must be provided.
b) General Contractor must coordinate and conduct an on-site Pier Drilling SPA pre-work meeting one week prior to any planned pier drilling. The Cover Letter (EXHIBIT F) must be submitted along with a Safe Plan of Action (SPA). The safety plan must be evaluated and approved by the General Contractor Safety Manager prior to submission.
c) The Pier Drilling SPA pre-work meeting agenda must include discussion about the scope and review of the existing underground utilities as it relates to the planned pier drilling operation. At the pre-work meeting, the General Contractor must present a contingency plan regarding any utility struck during the pier drilling of such work.
d) To hold a Pier Drilling SPA pre-work meeting, at a minimum, the following parties must be present:
    (1) Sub-Contractor Competent Person
    (2) General Contractor Safety Representative
    (3) Owner's Representative [Optional]

6.19 Locating Utilities

Prior to any underground work being performed, all utilities within the area of work must be located. Safety representative must ensure that Texas811 (1-800-344-8377) has been notified, and Ground Penetrating Radar (GPR) **and** review of exiting plans is be performed as part of the underground utility locating methods and a confirmation number has been issued prior to any excavation.

a) The General Contractor must coordinate with the Program Manager Network or the Architect to have all utilities within the area of work located.
b) The contract specifications and drawings must be reviewed by the General Contractor for notations of utility companies that may not be a member of an underground service alert group. Those not members of an underground service alert group must be contacted directly.
c) All calls to the utility companies must be logged and retained by the General Contractor.
d) The General Contractor must visually check the area for signs indicating the possibility of recent underground relocation work by an outside entity.
e) The General Contractor must take all necessary steps to protect the utilities from damage.
f) Ground penetrating radar (GPR) must be performed as part of the underground utility locating methods prior to any excavation activity.

g) GPR reports must include an Underground Utility Location Survey or Utility Map which shows the positioning and identification of underground utilities in relation to any planned excavation activity.

h) "Potholing" and/or hand digging must be required within three (3) horizontal feet of "located" centerlines, and in areas where knowledge is lacking, prior to any planned excavation activity.

6.20 Utility and Electrical Shutdowns

Prior to any type of shutdown, re-energizing, re-pressurizing, or tie-in activities, the General Contractor is responsible for completing the Shutdown Notification Guidelines as outlined in Attachment V, along with the applicable safety submittal requirements outlines in this section.

a) The General Contractor or Subcontractor of any tier must at no time perform any type of power or other utility shutdown activities during regular school hours. Shutdowns are to be scheduled during weekends or extended breaks.

b) **10-Day Notice of Shutdown** – General Contractor must provide Dallas ISD with notification of power or other utility shutdown no less than ten (10) calendar days in advance of the shutdown. Notification includes Dallas ISD Central Maintenance Office, A/E, Program Manager, and the Principal at each affected school.

c) Shutdown Authorization Form (EXHIBIT I) must be submitted to the Dallas ISD Bond Program Manager and Dallas ISD Project Manager for signatures of approval.

d) The General Contractor must ensure confirmation of readiness from affected Dallas ISD Departments (Including but not limited to HVAC, Kitchen, Fire Suppression, etc.) prior to any power or other utility shutdown activities.

e) When adding HVAC units, the General Contractor must notify the Project AE for approval of increased load

f) Prior to relocating any utility, Dallas ISD Sustainability Department must be notified.

6.21 Utility and Electric Shutdown Safe Plan of Action (SPA)

A Utility or Electrical Shutdown Safe Plan of Action (SPA) is a site-specific comprehensive Shutdown Program which outlines what methods, procedures, and contingency efforts will be used in its program. This evaluation and program must be in writing and must be submitted to the Owner's Representative prior to any power or other utility shutdown activities. Review and acceptance by the General Contractor Safety Manager is required prior to submission, and utility shutdown activities.

a) General Contractor must coordinate and conduct an on-site Shutdown pre-work meeting prior to any planned Utility or Electrical Shutdown. The applicable Cover Letter (EXHIBIT G **or** EXHIBIT H) must be submitted along with a Utility or Electrical Shutdown SPA. The safety plan must be evaluated and approved by the General Contractor Safety Manager prior to submission.

b) The Utility or Electrical Shutdown SPA pre-work meeting agenda must include discussion about the scope and review of any existing or potential hazards and contingency efforts as it relates to the planned shutdown.

c) To hold an Electrical or Utility Shutdown SPA pre-work meeting, at a minimum, the following parties must be present:
    (1) Sub-Contractor Competent Person
    (2) General Contractor Safety Representative
    (3) Owner's Representative [Optional]

6.22 Electrical Work

All electrical work for and throughout the course of any construction project must be provided and performed in accordance with the National Electric Code (NEC), and OSHA, 29 CFR 1926 Subpart K, 29 CFR 1926 Subpart V, NFPA 70E and NFPA 70.

a) All 120-volt single-phase 15 and 20 ampere receptacle outlets on construction sites, which are not a part of the permanent wiring of the building or structure and which are in use by employees, must have approved ground fault circuit interrupters (GFCI) for personal protection.
b) Receptacles on a two-wire single-phase portable or vehicle-mounted generator rated not more than 5 kw, when the circuit conductors are insulated from the generator frame and all other grounded surfaces, need not be protected with ground fault circuit interrupters.
c) Employees must be instructed to visually inspect each cord set, plug, and receptacle of cord sets, temporary lighting and all equipment connected by the cord and plug before each day's use for external defects and/or damage. When there is evidence of damage, the damaged item must be taken out of service, tagged until tested, and required repairs made or the item is replaced.
d) No work must not be performed on any energized electrical circuit, busbars, equipment, or panels unless an approved written work plan in accordance with NFPA 70E and submittal for review prior to performance of work. If energized work is required during commissioning, troubleshooting, and/or maintenance work must be performed under an energized electrical permit and the requirements of NFPA 70E.
e) Panel Covers must be kept in place whenever any panel is energized.
f) All Electrical Systems must be inspected and maintained on a regular basis.

6.23 Lockout/Tagout (LOTO)

A Lockout/Tagout procedure must be in place in accordance with OSHA 29 CFR 1926.417 and 1910.147 whenever performing inspections, maintenance, repairs, and modifications to equipment, machinery or electrical systems where unexpected release of energy or stored energy could create an injury. A Site LOTO log must be maintained and posted within the GC trailer and/or jobsite officing area.

Electrical box panels, even during breaks, must not be left exposed. Exposed boxes must be physically covered with the panel cover, and areas must be protected with barricades if necessary.

6.24 Electrical Power Lines

All electrical power line must be considered energized until the person owning such line or operating official of the electrical utility supplying the line assures that it is not energized, and it has been visibly grounded.

a) Operations adjacent to power lines are prohibited unless at least one of the following conditions is satisfied:
   (1) Power has been shut off and positive means taken to prevent the lines from being energized (Lock out/Tag out).
   (2) Equipment, or any part, should not have the capability of coming within the minimum clearance of energized overhead lines. As specified in OSHA Regulations, the equipment must be positioned and blocked to ensure no part, including cables, can come within the minimum clearances. A notice of the minimum required clearance must be posted at the operator's position.

6.25 Fall Prevention and Protection

General Contractors are responsible for implementing the requirements to achieve fall protection in accordance with all OSHA, Federal, State, and local regulations, this Manual, and must ensure each Subcontractor meets those requirements. A copy of this procedure must be submitted to the Owner's Representative, made part of the Contractor's Construction Project Safety Manual as, EXHIBIT J and maintained on-site.

a) All personnel regardless of craft working at a height of six (6) feet or greater above a lower level, and not protected by standard guardrails or other means must use an appropriate means of fall protection. The fall protection system selected should provide the employees the best means of protection while allowing the employees as much mobility as possible.
b) All employees working where there is a danger of falling must use approved fall protection equipment or devices. Fall protection is required.
c) The employer must prepare a written training program to ensure that each employee who might be exposed to a fall hazard is knowledgeable of the Fall Protection Program requirements. Training documentation must be retained and kept on file at the jobsite.
d) The Fall Protection Program must detail in writing when fall protection is required and exactly how this protection is to be provided. Sketches may be used to assist in the fall protection definition. This written program is required for any General Contractor or Subcontractor of any tier exposing workers to falls six (6) feet or greater above a lower level.
e) Employees must also be trained on the proper wearing, use, and limitations of personal Fall Protection and Arresting Device Systems. Training documentation must be retained and kept on file at the jobsite.
f) Fall arrest systems must be rigged such that an employee can neither free fall more than six (6) feet, nor contact any lower level.
g) Connecting two snap hooks together, as the possibility of a "roll-out" exists, must not be used to lengthen lanyards.

h) All harnesses and lanyards must be inspected frequently by the General Contractor and/or Subcontractor Competent Person. Regular inspections for wear, damage, or corrosion is a daily requirement. Damaged or defective equipment must be removed from service by the responsible Contractor or General Contractor and be destroyed to eliminate the possibility of using at a later date.

i) The employer must assure that a Competent Person, qualified in the following areas, has trained each employee as necessary:

   (1) Complete understanding of all Federal, State, and Local Fall Protection Regulations.

   (2) The nature of fall hazards in the work area.

   (3) The correct procedures for erecting, maintaining, disassembling, and inspecting fall protection systems to be used.

   (4) The use and operation of guardrail systems, personal fall arrest systems, safety net systems, warning line systems, safety monitoring systems, controlled access zones, and other protection to be used.

   (5) The role of each employee in the safety monitoring system (when this system is used).

6.26 Elevated Work Safe Plan of Action (SPA)

An Elevated Work Safe Plan of Action (SPA) is a site-specific comprehensive Fall Protection Program which outlines what methods, procedures, and equipment will be used in its program. This evaluation and program must be in writing and must be submitted to the Owner's Representative prior to any employee exposure at an elevation of six (6) feet or greater. Review and acceptance by the General Contractor Safety Manager is required prior to submission, the start of work, or employee exposure.

a) General Contractors must coordinate and conduct an on-site Elevated Work SPA pre-work meeting one week prior to any planned elevated work six (6) feet or more from a lower level. The Cover Letter (EXHIBIT J) must be submitted along with an Elevated Work SPA. The safety plan must be evaluated and approved by the General Contractor Safety Manager prior to submission.

b) The Elevated Work SPA pre-meeting agenda must include discussion about the scope and review of any existing and/or potential fall hazards as it relates to the planned elevated work.

c) To hold an Elevated Work SPA pre-work meeting, at a minimum, the following parties must be present:

   (1) Sub-Contractor Competent Person

   (2) General Contractor Safety Representative

   (3) Owner's Representative [Optional]

6.27 Roofing

No roofing work, regardless of the extent, is to be done over an occupied area. No other work will be allowed over an occupied area if it requires access to the roof. This includes, but is not limited to coring, drilling, or installation of electrical and plumbing pipe, Roof blocking, curb construction or reconstruction, flashing etc.

The intent is to restrict the activity that may cause a hazard to the occupants below. Inspections and maintenance activities are allowed as long as it does not involve significant work that might fall into the realm of the aforementioned hazard.

NOTE: An Elevated Work SPA (EXHIBIT J) may be required for roof work six (6) feet or grater in height or above a lower level.

6.28 Melting Kettles

Before firing a kettle (following the manufacturer's instructions), employees must check hoses, gauges, fuel tanks, bumpers, and other equipment for defects and make sure the lid fits tightly. Burners should not be ignited near fuel or flammable materials. All kettles must be equipped with after-burner devices.

a) Other workers who may be working on the roof should keep clear of the kettle workers and their equipment.
b) Work areas where melting kettles are in use will be barricaded off at a minimum distance of twenty-five (25) feet from other work areas.
c) No combustible materials, including insulation and bitumen, should be stored near the kettle.
d) Kettles should not be placed directly on combustible roofs. When it is necessary to place a kettle on such roofs, noncombustible surfaces must be placed under the kettle.
e) Heating devices or melting kettles should be placed on a level, firm foundation and protected against traffic, accidental tipping, or similar hazards.
f) A minimum of three (3) 20 lb. (A: B:C) dry chemical fire extinguishers must be provided for each kettle and tanker operation, each open flame torching operation, and each work crew using mechanical equipment, power tools, hot bitumen, or flammable liquids.
g) Travel distance from the kettle work area to the nearest fire extinguisher must be located within twenty-five (25) feet, on opposite sides of the kettle. These extinguishers shall be readily accessible at all times in case of an emergency.
h) Hot kettles should never be left unattended, **even during lunch periods**. The kettle covers should be readily available and fit tightly. All kettle workers should know how to put out a kettle fire.
i) Before refueling, burners and engines must be safely shut down and allowed to cool.
j) A non-combustible surface must be available on which to put a burner when removed from the kettle.
k) Enclosed areas in which hot substances are being heated or applied should be properly ventilated.

l) Hoisting equipment should be used to raise bitumen to the roof. Hot bitumen should never be carried up ladders. The hoisting equipment must be strong enough to hoist the load and be properly secured.

m) Employees must know the proper way to pick up a bucket and not jerk or kick a bucket that is stuck to a roof.

n) At the conclusion of work, roofing mops should be “fanned out” onto a noncombustible surface to minimize the chance of spontaneous ignition.

6.29 Scaffolding

The erection, alteration or moving, of any scaffolding system or work platform must be performed under the direction of a designated "Competent Person."

a) Guardrails, mid-rails, and toe-boards must be installed on all open sides of scaffolds. This guardrail system should be constructed from components furnished by the manufacturer.

b) Unauthorized personnel must not alter scaffolds or work platforms.

c) Guardrails are required for all scaffolding greater than six (6) feet in height. All employees working on scaffolds 6 ft. or higher must have adequate means of fall protection.

d) Where uplift may occur, scaffold planks must be cleated or secured and must extend over the end supports by at least 6 inches but not by more than 12 inches.

e) A competent person must visually inspect all scaffold members before each use. Damaged scaffold members must be removed from service immediately.

f) Access ladders must be provided for each scaffold in accordance with OSHA 1926.450.

g) Adequate mudsills and/or base plates or other rigid footing, capable of withstanding the maximum intended load, must be provided.

h) Scaffolds must be tied off to the building or structure at intervals in accordance with OSHA 1926.450.

i) Scaffolds must not be overloaded. Materials shall be brought up as needed. Excess materials and scrap must be removed from the scaffold when work is completed.

j) Barrels, boxes, kegs, horses, ladders, loose tile blocks, loose piles of bricks, or other unstable objects must not be used as work platforms or mounted on top of other work platforms.

k) Where persons are required to work or pass under a scaffold, a screen of 18 gauges, 1/2-inch wire mesh or equivalent protection is required between the toe boards and the guardrail.

l) Overhead protection is required if employees working on scaffolds are exposed to overhead hazards.

NOTE: An Elevated Work SPA (EXHIBIT J) may be required for scaffolding systems six (6) feet or grater in height or above a lower level.

6.30 Floor and Wall Openings

As defined by OSHA, a hole constitutes as any gap or void two (2) inches or more in its least dimension, in a floor, roof, or other walking/working surface. Hole covers must be capable of supporting without failure, at least twice the weight of employees, equipment, and materials that may be imposed on the cover at any one time.

6.30.1 General

a) All floor holes and openings into which persons can accidentally walk or fall through must be guarded by a physical barrier or cover, secured, and labeled, "HOLE COVER – DO NOT REMOVE", or protected by a standard guardrail system.

b) Wall openings, from which there is a drop of more than 6 feet, and where the bottom of the opening is less than 42 inches above the working surface, must be guarded with a top rail, mid-rail, and toe board.

c) A standard guardrail system or perimeter cable must guard every open-sided floor or platform 6 feet or more above the adjacent floor or ground level.

d) When it is necessary to work inside the barricade around a floor opening, or building edge, workers must wear and use a Personal Fall Arrest System, which must be tied off.

6.30.2 Guardrails

a) Top rails and mid-rails protecting all work areas 4 feet or more in height must be smooth surfaced throughout their length and have a vertical height of 42 inches. Midrails must be halfway between the toprails and the floor, platform, runway, or ramp. Synthetic or natural fiber ropes must not be used as top-rails or mid-rails.

b) Wire rope, when used as top-rails or mid-rails, must be free of sharp edges, burrs, or projections which may be a hazard. The maximum deflection of the top rail when a load of 200 pounds is applied in any direction at any point on the top rail must not exceed 3 inches in one direction, which includes the free hanging sag in the wire rope. Support posts must not be positioned more than eight (8) feet apart.

c) Wood top railing must be at least 2 x 4-inch stock or equivalent. Wood railing posts must be of at least 2 x 4-inch lumber spaced not to exceed 8 feet. Mid-rails must be at least 1 x 6-inch stock or equivalent. Toe boards must be 1 x 4-inch lumber or equivalent and securely fastened.

d) When materials are piled to such a height that a standard toe board does not provide protection, paneling, or screening from the floor to top-rail or mid-rails must be provided.

e) All guardrails and handrails must be inspected daily and repaired immediately, as needed.

6.31 Stairways and Ladders

6.31.1 Ladders

a) Manufactured ladders must be at minimum Type 1A rated (300lb.)

b) Portable aluminum ladders shall be prohibited.

c) All job-made wooden ladders and stairs, regardless of height, must be constructed according to OSHA and ANSI specifications.

d) Extension ladders must not exceed forty-four (44) feet in length.

e) Stepladders must not exceed twenty (20) feet in length.

f) Single cleat ladders must not exceed thirty (30) feet in length.

g) Double cleat ladder must not exceed a maximum length of twenty-four (24) feet.

h) Workers must maintain three points of contact, with the ladder, while ascending or descending and always face the ladder; Hands must be free of tools and materials.

i) Fixed Ladders: Fall protection must be provided for employees climbing or working from fixed ladders above twenty-four (24) feet. A fixed ladder is a ladder that cannot be readily moved or carried because it is an integral part of a building, structure, or scaffolding system.

6.31.2 Stairways

a) Stairs having 4 or more risers must have its sides protected by a standard handrail system.

b) All job-made wooden ladders and stairs, regardless of height, must be constructed according to OSHA and ANSI specifications.

c) On temporary stairways, for every 12 feet of vertical riser, there must be a landing platform, and:

   (1) Stairs must be at least 24 inches wide and equipped with treads and handrails.

   (2) Temporary stairs must have a 30-inch-wide landing for every 12 feet of vertical rise.

   (3) Stairs must be properly illuminated (5 footcandles).

   (4) Stairways, ramps, or ladders must be provided at all points where a break in elevation of 19 inches or more occurs in a frequently traveled passageway, entry, or exit.

d) Where permanent stairways are not installed, concurrently with the construction of each floor, a temporary stairway must be provided to the work level. Joints must be locked together by lock pins, bolts, or equivalent fastenings.

e) Handrails must be of construction similar to a standard guardrail. All handrails and railings must be provided with a clearance of approximately 3 inches between the handrail or railing and any other object.

f) Handrails must be not more than 37 inches or less than 30 inches from upper surface of handrail to surface of tread. Handrails must also be in line with the face of the riser, or to the surface of the ramp.

6.32 Crane Operations

A Crane Operations Safe Plan of Action (SPA) pre-operational meeting is required to review the appropriate lift plan prior to making any Critical lift, Major lift, or Standard lift. It should never be assumed that any member of the crew is aware of all aspects of the lift, and therefore all aspects of the lift plan should be reviewed.

a) The General Contractor must ensure that its Subcontractors meet the requirements set forth by ASME B30.5.2011 and OSHA 29 CFR Subpart CC.

b) The following documentation must be available inside of the cab, before crane is placed into service:

   (1) current monthly inspection

   (2) Manufacturer's load chart

   (3) Manufacturer's operating manual.

c) All cranes must receive regular, thorough, and periodic inspections, in accordance with the manufacturer's recommendations or applicable governing standards. All defects noted during any crane inspection must be corrected, prior to use.

d) All cranes must be used in accordance with manufacturer guidelines.

e) Cranes must never be operated in excess of its rated capacity.

f) Contractors must not use a crane to lift/lower and/or suspend personnel in man baskets or work platforms. Any exception to this rule must be cleared through the Contractor's project manager or superintendent.

g) All rigging equipment (i.e., slings, softeners, bridles, blocking cables, etc.) must be inspected prior to use and documented monthly.

h) The General Contractor must ensure that crane and wire rope inspections are performed and that daily, monthly, quarterly, and annual logs are maintained. Crane Inspection Record is included as EXHIBIT K (equivalent form(s) may be utilized).

i) All rigging must be kept in good condition, working load limit capacities properly identified, and properly stored when not in use.

j) All Rigging work must only be done by qualified riggers.

k) Booms and/or suspended loads must not be allowed to pass over playground or other school property when students and/or staff are present in these areas.

l) Safety hooks must be used on all operations where loads are being handled.

m) All suspended loads must be controlled by tag lines of enough length to control the load.

n) All signal persons must:

   (1) Receive proper signaling training.

   (2) Never allow a suspended load to pass over or come within ten (10) feet of power lines.

   (3) Never allow a suspended load to pass over, nor any individual to pass under, a suspended load.

   (4) Be in constant view and communication with the crane operator. Constant communications include proper hand signals and/or radio communications.

(5) Make daily general inspections of the crane prior to use and maintain a log of these inspections. The Operator, or other qualified person may also conduct the daily inspection.

o) All crane operators must:
   (1) Be thoroughly trained and must have related experience,
   (2) Be familiar with safe crane practices and procedures.
   (3) Have a complete understanding of all manuals, including maintenance and operating instructions provided for the specific crane in use.
   (4) Have no physical, visual, or mental reactions or impairments that will affect the safe operations of the assigned crane.

p) The crane operator and crew must not engage in any practice such as cell phone usage during crane operations that could divert their attention.

q) For all Dallas ISD property that lies within an Airport Control Zone (within 5 miles of any airport) the General Contractor will ensure that the crane's boom lighting, flagging, raising, and lowering comply with FFA rules.

r) To provide clearance for air traffic, all booms must be below 175 feet above ground level (AGL) during the hours of sunset to sunrise. However, if this is not possible and temporary construction cranes are left up during this time period or utilized in support of construction activities, then all cranes must have lighting in accordance with FFA Advisory Circulation 70/7460-1, "Obstruction Marking and Lighting."

6.33 Crane Operations Safe Plan of Action (SPA)

A Crane Operations Safe Plan of Action (SPA) is a site-specific comprehensive crane lift plan which outlines what methods, procedures, and equipment will be used in its plan. This evaluation and program must be in writing and must be submitted to the Owner's Representative prior to any crane activity. Review and acceptance by the General Contractor Safety Manager is required prior to submission.

a) Any changes in site conditions that could affect the safe operation of the crane must be evaluated and included within the SPA; this plan must be approved by a qualified person.

b) General Contractor must coordinate and conduct an on-site Crane Operations SPA pre-work meeting one week prior to any planned crane activity. The Cover Letter (EXHIBIT K) must be submitted along with a Crane Operations SPA. The safety plan must be evaluated and approved by the General Contractor Safety Manager prior to submission.

c) Prior to any crane activity, the General Contractor must submit, to the Bond Program Safety Director, or designee:
   (1) A copy of the crane certification and documentation of the most recent annual inspection prior to crane use.
   (2) Crane certificate of insurance
   (3) A copy of the annual crane inspection as well as current maintenance reports.
   (4) Crane Operator certification
   (5) Crane Operator medical card

(6) Crane Location plan that identifies known hazards for underground and overhead crane operations, and where the crane is approved or not approved to operate.

(7) Any changes in site conditions that could affect the safe operation of the crane; this plan must be approved by a qualified person.

(8) Rigger and/or Signal Person's training records

(9) Job Hazard Analysis

d) To hold a Crane Operations SPA pre-work meeting, at a minimum, the following parties must be present:

(1) Sub-Contractor Competent Person

(2) General Contractor Safety Representative

(3) Owner's Representative [Optional]

6.34 Steel Erection

Structural stability must be maintained at all times during the steel erection process. The General Contractor must ensure the establishment of a written Steel Erection Procedure that adheres to OSHA, Federal, State, and local regulations. A copy of this procedure must be submitted to the Owner's Representative, made part of the Contractor's Construction Project Safety Manual as EXHIBIT L, and maintained on-site.

6.34.1 Site Layout and Construction Sequence

General Contractors must provide erectors with a site layout/map which includes, but is not limited to:

(1) Pre-planned routes for hoisting loads

(2) Pre-planned routes for delivering material, equipment, etc.

(3) Material staging area(s)

(4) Known hazards that may affect underground and/or overhead operations.

6.34.2 Structural Steel Assembly

In addition to the items listed in this section, all contractors of any tier must comply with all federal, state, and local requirements, including those in other sections of this safety manual. All contactors must be required to comply with all parts of these requirements based on their scope of work.

a) Contractors of any tier must not erect steel until receiving a written certification of proper curing of the concrete in the footings, piers, walls, etc. is of sufficient strength to support the loads imposed during steel erection.

b) Prior to the erection of any column, the General Contractor must provide written notification to the steel erector if there has been any repair, replacement, or modification of the anchor rods (anchor bolts) of that column.

6.34.3 Hoisting and Rigging

Contractors of any tier must use qualified riggers during hoisting activities for assembly and disassembly work (29 CFR 1926.1404(r)(1)). Additionally, qualified riggers are required

whenever workers are within the fall zone and hooking, unhooking, or guiding a load, or doing the initial connection of a load to a component or structure (29 CFR 1926.1425(c)).

a) All Rigging and Signal person(s) must be properly trained in accordance with all Federal, State, and local regulations.
b) Free rigging is the practice of attaching ropes, chains, or slings to a telehandler/forklift tine(s) for the purpose of lifting and moving. Free rigging must not be permitted without the telehandler/forklift manufacturer's letter of approval.
c) Exposure to overhead loads must be minimized through pre-planned routes for hoisting loads and/or other contracting personnel who may be transiting the jobsite.
d) Any procedure(s) for multiple rigging lifts (Christmas-treeing) is prohibited.
e) General Contractors must pre-plan site-specific work practices regarding safely landing loads while maintaining proper protection from fall hazards.

6.34.4 Column Anchorage and Double Connections

Columns must be set on level finished floors, pre-grouted leveling plates, leveling nuts, or shim packs which are adequate to transfer the construction loads.

a) All columns must be evaluated by a competent person to determine whether guying or bracing is needed; if guying or bracing is needed, it must be installed.
b) All columns must be anchored by a minimum of 4 anchor rods (anchor bolts).
c) Anchor rods (anchor bolts) must not be repaired, replaced, or field-modified without the approval of the project structural engineer of record.
d) When two structural members on opposite sides of a column web, or a beam web over a column, are connected sharing common connection holes, at least one bolt with its wrench-tight nut must remain connected to the first member unless a shop-attached or field-attached seat or equivalent connection device is supplied with the member to secure the first member and prevent the column from being displaced (See Appendix H of 29 CFR 1926 subpart R for examples of equivalent connection devices).

6.34.5 Falling Object Protection

a) All materials, equipment, and tools, which are not in use while aloft, must be secured against accidental displacement.
b) The General Contractor must bar any construction processes below steel erection activities unless overhead protection for the employees below is provided.

6.34.6 Fall Protection

Each employee engaged in any steel erection activity who is on a walking/working surface with an unprotected side or edge more than six (6) feet above a lower level must be protected from fall hazards by guardrail systems, safety net systems, personal fall arrest systems, positioning device systems, or fall restraint systems.

a) A safety railing of 1/4-inch wire rope, or equal, must be installed approximately 42 inches high, around the periphery of a temporary planked or metal deck floor during structural steel erection. This wire rope must be flagged every six (6) feet.

b) Wire rope should be securely fastened yet allow for temporary removal in order to land materials.

6.34.7 Controlled Decking Zone (CDZ)

A controlled decking zone may be established in the area of the structure over fifteen (15) feet and up to thirty (30) feet above a lower level where metal decking is initially being installed and forms the leading edge of a work area. In each CDZ, the following must apply:

a) Each employee working at the leading edge within a CDZ must be protected from fall hazards six (6) feet or greater above a lower level.
b) Access to a CDZ must be limited to only those employees engaged in leading edge work.
c) The boundaries of a CDZ must be designated and clearly marked. The CDZ must not be more than ninety (90) feet wide and ninety (90) feet deep from any leading edge. The CDZ must be marked by the use of control lines or the equivalent. (Examples of acceptable procedures for demarcating CDZ's can be found in Appendix D of 29 CRF 1926 subpart R).
d) Each employee working in a CDZ must have completed CDZ training in accordance with 29 CFR 1926.761.
e) Unsecured decking in a CDZ must not exceed three thousand (3,000) square feet.
f) Safety deck attachments must be performed in the CDZ from the leading edge back to the control line and must have at least two attachments for each metal decking panel.
g) Final deck attachments and installation of shear connectors must not be performed in the CDZ.

6.34.8 Training

Each employee engaged in any steel erection activity who is on a walking/working surface with an unprotected side or edge more than six (6) feet above a lower level must be trained and instructed, but not limited to, the following areas:

a) Have completed connector training in accordance with 29 CFR 1926.761
b) Each employee working in a CDZ must have completed CDZ training in accordance with 29 CFR 1926.761.
c) The recognition and identification of fall hazards in the work area.
d) The use and operation of protective systems, such as guardrail systems, personal fall-arrest systems, positioning-device systems, fall- restraint systems, safety-net systems, and other protection to be used.
e) The correct procedures for erecting, maintaining, disassembling, and inspecting the fall protection systems to be used.
f) Procedures for protection from falls to lower levels and into holes and openings in walking/working surfaces and walls.

6.35 Steel Erection Safe Plan of Action (SPA)

A Steel Erection Safe Plan of Action (SPA) is a comprehensive site-specific steel erection plan which outlines key erection elements such as methods, procedures, and equipment that will be utilized during all phases of the steel erection operation. This evaluation and plan must be in writing and must be submitted to the Owner's Representative prior to any steel erection activity. Review and acceptance by the General Contractor Safety Manager is required prior to submission, the start of work, or any employee engagement with this activity.

a) General Contractors must coordinate and conduct an on-site Steel Erection SPA pre-work meeting one week prior to any engagement of steel erection activities. The Cover Letter (EXHIBIT L) must be submitted along with a Steel Erection SPA. The safety plan must be evaluated and approved by the General Contractor Safety Manager prior to submission.
b) The Steel Erection SPA pre-meeting agenda must include discussion about the scope and review of any existing and/or potential hazards as it relates to the planned scope of work.
c) To hold a Steel Erection SPA pre-work meeting, at a minimum, the following parties must be present:
    (1) Sub-Contractor Competent Person
    (2) General Contractor Safety Representative
    (3) Owner's Representative [Optional]

6.36 Aerial Crane Operations

The General Contractor must ensure the establishment of a written Aerial Crane Procedure that adheres to all applicable regulations of the Federal Aviation Administration (FAA) 14 CFR – Part 77, and the Occupational Safety and Health Administration (OSHA) 29 CFR 1926.551 – Subpart N, in addition to applicable State and local regulations. A copy of this procedure must be submitted to the Owner's Representative, made part of the Contractor's Construction Project Safety Manual as EXHIBIT M, and maintained on-site.

Every precaution must be taken to provide protection against flying objects in the rotor downwash. All loose objects within one hundred (100) feet of any areas susceptible to rotor downwash must be secured or removed prior to any Aerial Crane Lift.

a) Aerial Crane Operations must not be performed during regular school hours or near occupied areas.
b) No unauthorized person(s) must be allowed to approach within fifty (50) feet of the helicopter when the rotor blades are turning.
c) Open flames, hot work, or any other spark producing activities must not be permitted in an area that could result in fires being spread by the rotor downwash.
d) Ground personnel must be properly trained when required for safe helicopter loading and unloading operations.
e) Constant reliable communication must be provided between the pilot, and a designated employee of the ground crew who acts as a signalman during the period of loading and unloading. This signalman must be distinctly recognizable from other ground personnel.

f) When visibility is reduced by dust or other conditions, ground personnel must exercise special caution to keep clear of main and stabilizing rotors. Precautions must also be taken by the General Contractor to eliminate any conditions of reduced visibility.

g) Personal protective equipment for ground persons receiving the load shall consist of complete eye protection and hard hats secured by chinstraps.

h) The helicopter operator is responsible for size, weight, and manner in which loads are connected to the helicopter. If, for any reason, the helicopter operator believes the lift cannot be made safely, the lift shall not be made. The weight of any external load must not exceed the manufacturer's rating.

i) When Contractors are required to perform work under hovering craft, a safe means of access must be provided for workers to reach the hoist line hook and engage or disengage cargo slings. Employees must not perform work under hovering craft except when necessary to hook or unhook loads.

j) Static charge on the suspended load shall be dissipated with a grounding device before ground personnel touch the suspended load, or protective rubber gloves must be worn by all ground personnel touching the suspended load.

k) Loads shall be properly slung, and tag lines shall be of a length that will not cause them to be drawn up into rotors.

l) Electrically operated cargo hooks must have the electrical activating device designed and installed to prevent inadvertent operation. In addition, these cargo hooks must be equipped with an emergency mechanical control for releasing the load. The hooks must be tested prior to each day's operation to determine that the release functions properly, both electrically and mechanically.

6.37 Aerial Crane Operations Safe Plan of Action (SPA)

An Aerial Crane Operations Safe Plan of Action (SPA) is a site-specific comprehensive aerial lift plan which outlines what methods, procedures, and equipment will be used in its plan. This evaluation and program must be in writing and must be submitted to the Owner's Representative prior to any aerial crane activity. Review and acceptance by the General Contractor Safety Manager is required prior to submission.

a) Any changes in site conditions that could affect the safe operation of the aerial lift must be evaluated and included within the SPA. This plan must be approved by a qualified person.

b) General Contractor must coordinate and conduct an on-site Aerial Crane Operations SPA pre-work meeting one week prior to any planned crane activity. The Cover Letter (EXHIBIT M) must be submitted along with a Crane Operations SPA. The safety plan must be evaluated and approved by the General Contractor Safety Manager prior to submission.

c) This briefing shall set forth the plan of operation for the pilot and ground personnel. A copy of this procedure must be made part of the Contractor's Construction Project Safety Manual as EXHIBIT M and maintained on-site.

d) Prior to any aerial crane activity, the General Contractor must submit, to the Dallas ISD PM and Bond Program Safety Manager the following minimum elements of an Aerial Crane Operations SPA:
    (1) Lift Plan (scope of work, travel path, ground level and ariel hazards or obstructions)
    (2) Site Set-Up (map of staging areas, sequence of operation, primary and alternate emergency area locations, and potential drop zones in relation to occupied areas)
    (3) Material to be lifted (method of attachment, rigging to be used, configuration, and load capacities)
    (4) Roles and responsibilities (communication methods for ground crew, roof crew, and operator)
    (5) Competent Person Designation form (must identify areas of competency along with proof of training)
    (6) Rigger and signal person training records
    (7) JHA (include hazard assessment, equipment, and PPE needed to safely perform this task)
    (8) Emergency Action Plan (including emergency contact information and medical facility)
    (9) Standard Airworthiness Certificate
    (10) Congested Area Plan Request to FAA
    (11) FAA Registry of Aircraft
    (12) FAA Airman Detail Report
    (13) Notification of Dallas City Officials
    (14) Certificate of Aircraft liability insurance (insurance limit must be $10 million, per contract amount)
    (15) Evidence of additional insured and waiver of subrogation endorsement

e) To hold an Aerial Crane Operations SPA pre-work meeting, at a minimum, the following parties must be present:
    (1) Sub-Contractor Competent Person
    (2) General Contractor Safety Representative
    (3) Owner's Representative [Optional]

NOTE: The District's Safety Department must receive acceptance of Certificate of Insurance (COI) from the District's insurer prior to any Aerial Crane Activity.

6.38 Hot Work

All work that includes an open flame, burning, welding, or spark producing of any type must be defined as “hot work” and must require the presence of a fire extinguisher, at least one fire watch, and a Hot Work Permit.

6.38.1 General

In addition to strictly following the provisions of OSHA and NFPA, each Contractor must also comply with the following:

a) No hot work must be conducted during occupied hours
b) A Hot Work Permit issued by the Fire Marshal must be Posted within the General Contractor’s trailer or on-site officing area.
c) A Hot Work Permit must be completed for each task using EXHIBIT N or equivalent.
d) Fire extinguisher(s) used for “Hot Work” must be placed within this immediate vicinity of each task operation and must be of proper size and type for the activity, fully charged, and inspected prior to use. Extinguisher location must be kept clear and accessible at all times.
e) A fire watch must be present during all hot work operations and remain at the work area 30 minutes after work is completed. All fire watch personnel must be trained in fire extinguisher safety.

6.39 Welding and Cutting

a) All welding operations must provide appropriate screening measures, erected in advance, to contain the high energy light. Welding operations must not be allowed to present an opportunity for flash burn exposures to the eyes of any workers in the vicinity.
b) Shielding, or welding curtains must be placed around established work areas to protect other workers from flash and sparks.
c) Ventilation must be provided to adequately remove harmful fumes and gasses.
d) The unused stubs of welding electrodes “rod butts” must be collected and placed in proper disposal containers as soon as each one is expended. Whenever an operation is idle, the welding electrode must be removed from stinger/electrode holder.
e) Workers must receive training on the proper use, inspection, and limitations of all welding and cutting equipment and Personal Protective Equipment, as it pertains to the operation.
f) Regulators for fuel gas and oxygen cylinders must be inspected before each use and be maintained in good working order.
g) Anti-flashback arrestors must be properly installed on all cutting torches so that they prevent ignition of any gas sources upstream from the torch.
h) Acetylene cylinder valve key must be kept with the cylinder at all times. Valve keys must be kept in position while in use.

6.40 Compressed Gas Cylinders

Contractor must store oxygen cylinders separate from fuel gas cylinders. This separation must be either a minimum distance of 20 feet or by a fire resistive wall/partition with a one-half hour fire rating and a minimum of five (5) feet in height. All compressed gas cylinders must be properly secured from movement – in an upright (vertical) position.

a) All cylinders must be stored in the upright position, especially acetylene. When an acetylene cylinder is stored on its side, the acetylene may separate from the acetone, becoming unstable, and cause an internal explosion.
b) Valves of the empty cylinders must be in the closed position.
c) Cylinders must not be moved by tilting and rolling them on their bottom edges.
d) When not in use, cylinders must have their protective caps in place and be hand tightened.
e) Workers must be trained in the safe handling, storage and use of compressed gas cylinders.
f) Workers must be trained in the proper use and handling of fuel gas and O2 cylinders

6.41 Earth Moving Equipment and Powered Industrial Trucks

A Powered Industrial Truck (PIT) is defined by any mobile, power-pulled truck used to carry, push, pull, lift, stack, or tier materials, whether ridden by the operator or controlled by a walking operator.

a) All earth moving equipment and PIT must be maintained in a safe working condition and must be appropriate and adequate for the intended use. Excavation activities must not be conducted during occupied hours.
b) Only authorized personnel must operate equipment. Operators of equipment, machinery, vehicles, or PIT must be qualified and properly authorized for the operation involved.
c) Equipment and PIT operators must perform a pre-shift walk around safety inspection of their equipment, and any conditions that may affect safe operation will be corrected before use.
d) Equipment must not be operated unless all required safety devices are in place and functioning properly.
e) Careless, reckless, or otherwise unsafe operation or use of equipment must result in discipline and may constitute grounds for dismissal.
f) Equipment maintenance is to be performed only by qualified mechanics.
g) When equipment is serviced or repaired the operator must dismount until the service or repair is completed. Prior to remounting, operators must perform a complete walk-around safety inspection of the equipment.
h) Before performing any service or repair work, all equipment must:
    (1) Be stopped and positively secured against movement or operation.
    (2) locked and tagged out of service, unless it is designed to be serviced while running, following the manufacturer's instructions.

i) All bi-directional earth moving equipment, PIT, and motor vehicles with an obstructed view to the rear must be equipped with a warning horn and an automatic back-up (reverse) alarm that can be heard above and distinguished from the surrounding noise level.

j) All off-highway earth moving equipment and trucks such as loaders, dozers, scrapers, motor graders, rock trucks, tractors, rollers, and compactors will be equipped with roll-overprotective structures (ROPS) and seat belts, per OSHA standards.

k) Seat safety belts, when required by the manufacturer, must be used by all operators of equipment.

l) Mobile equipment must not be left unattended unless parked securely to prevent movement, with all ground engaging tools lowered to the ground, brakes set, and the engine off.

m) Equipment parked at night will be illuminated, barricaded, or otherwise clearly marked where exposed to potential traffic.

n) Personnel must not be transported or ride on any equipment or vehicles that are not equipped with seats for passengers.

o) When fueling equipment or vehicles with gasoline or liquefied petroleum gas (LPG) the engine must be shut off.

p) All equipment and vehicles must be equipped with appropriate fire extinguishers or fire suppression system.

q) Equipment, tools, and materials hauled on pickups and flatbed trucks must be secured to prevent them from falling onto the road.

6.42 Haul Routes

Haul roads must be designed, constructed, and maintained for safe operation consistent with the type of haulage equipment in use. Standard traffic control signs must be used where necessary.

a) Elevated roadways must have axle high beams or guards maintained on their outer banks.

b) Equipment, pickups, and passenger vehicles must be parked well away from the work area to reduce congestion and avoid collision.

c) Vehicle and equipment speed limit while traversing school property must be a maximum of five (5) miles per hour during school hours and/or when children are present.

6.43 Traffic Control

a) All General Contractors, Subcontractors, and employees must comply with local city ordinances when work interfaces with traffic of the general public.

b) Vehicle and equipment speed limit while traversing school property must be a maximum of five (5) miles per hour during school hours and/or when children are present.

c) All materials and equipment deliveries should be coordinated with General Contractors as to prevent traffic congestion around peak school hours for children being dropped off or picked up from school.

6.44 Environmental and Hygiene

General Contractors and Subcontractors of any tier must comply with all applicable federal, state, and local statutes, laws, rules, regulations, ordinances, codes, and any amendments relating to the environment, hazardous substances or exposure to hazardous substances, including without limitation the Comprehensive Environmental Response, Compensation and Liability Act of 1980 (CERCLA), the Superfund Amendments and Reauthorization Act of 1986 (SARA), the Hazardous Material Transportation Act (HMT A), Resource Conservation and Recovery Act (RCRA), the Toxic Substances Control Act (TSCA), the Clean Water Act (CWA), the Clean Air Act (CAA), the Oil Pollution Act (OPA) and the Safe Drinking Water Act (SDW A).

The General Contractor is responsible for the implementation and management of its Storm Water Pollution Prevention Plan (SWPPP) and SWPPP Oversight as Attachment VI of this manual.

Where necessary, The General Contractor must provide, and the General Contractor's Safety Representatives must be trained and capable of, properly operating industrial hygiene equipment as required by any Federal, State, and local regulations. Tests must be performed as often as necessary to afford protection to employees and the general public.

6.45 Spill Prevention and Response

When utilizing hazardous and non-hazardous substances that could cause a negative impact when released on land, water, and\or the atmosphere, the General Contractor must exercise extreme caution by developing and implementing a site-specific spill prevention and spill response procedure in accordance with OSHA, Federal, State, and local regulations.

No Contractor must omit or discharge any substance into the environment in violation of the Environmental Protection Agency (EPA), OSHA or other regulatory agencies. Where necessary, the General Contractor's Safety Representative must be responsible for all environmental monitoring and testing.

6.46 Portable Relocation

Prior to commencement of work, the Controlling Contractor is responsible for obtaining the Disconnection Form provided by the Moving Contractor for each portable to be relocated. The Controlling Contractor must provide a completed copy of the Disconnection Form along with applicable safety submittal documentation to the Owner’s Representative prior any relocation, demolition, or disconnection of portables.

a) The relocation of portables must be coordinated around peak hours of school traffic, i.e., morning drop off of children and afternoon pick-ups.
b) All relocation activities (including haul routes) must remain properly separated from occupied areas. Barriers for outdoor areas affected by construction must consist of six (6) foot chain link fencing.
c) Haul routes must be designed, constructed, and maintained for safe operation consistent with the type of haulage equipment in use. Standard traffic control signs must be used where necessary.

d) Equipment, pickups, and passenger vehicles must be parked well away from the work area to reduce congestion and avoid collision.
e) Vehicle and equipment speed limit while traversing school property must be a maximum of five (5) miles per hour during school hours and/or when children are present.
f) The Moving Contractor and/or General Contractor must field verify the safe relocation of portables from site "A" to site "B" and inspect the safe passage of established haul routes.
g) portable classrooms and ADA approved ramps, decks, steps, etc. must meet the specifications contained in the RFP, Contract Award Doc, and applicable Federal, State, and local requirements.

NOTE: Contractors are responsible for submitting moving permit applications to the City and are responsible for communication with the city of Dallas to resolve all action items related to the moving permit.

7. INCIDENT NOTIFICATION GUIDELINES

The District's objective is an injury and incident-free project, with a focus on project safety that must not be compromised to achieve any other business objective. The General Contractor must structure an effective and systematic safety management approach that emphasizes **continuous safety process improvement.**

The District recognizes that the General Contractor and Subcontractors may have existing safety management programs with established safety policies, processes, procedures, and work practices. The District will support these where they prove to be as effective and meet the intent and purpose of this Section.

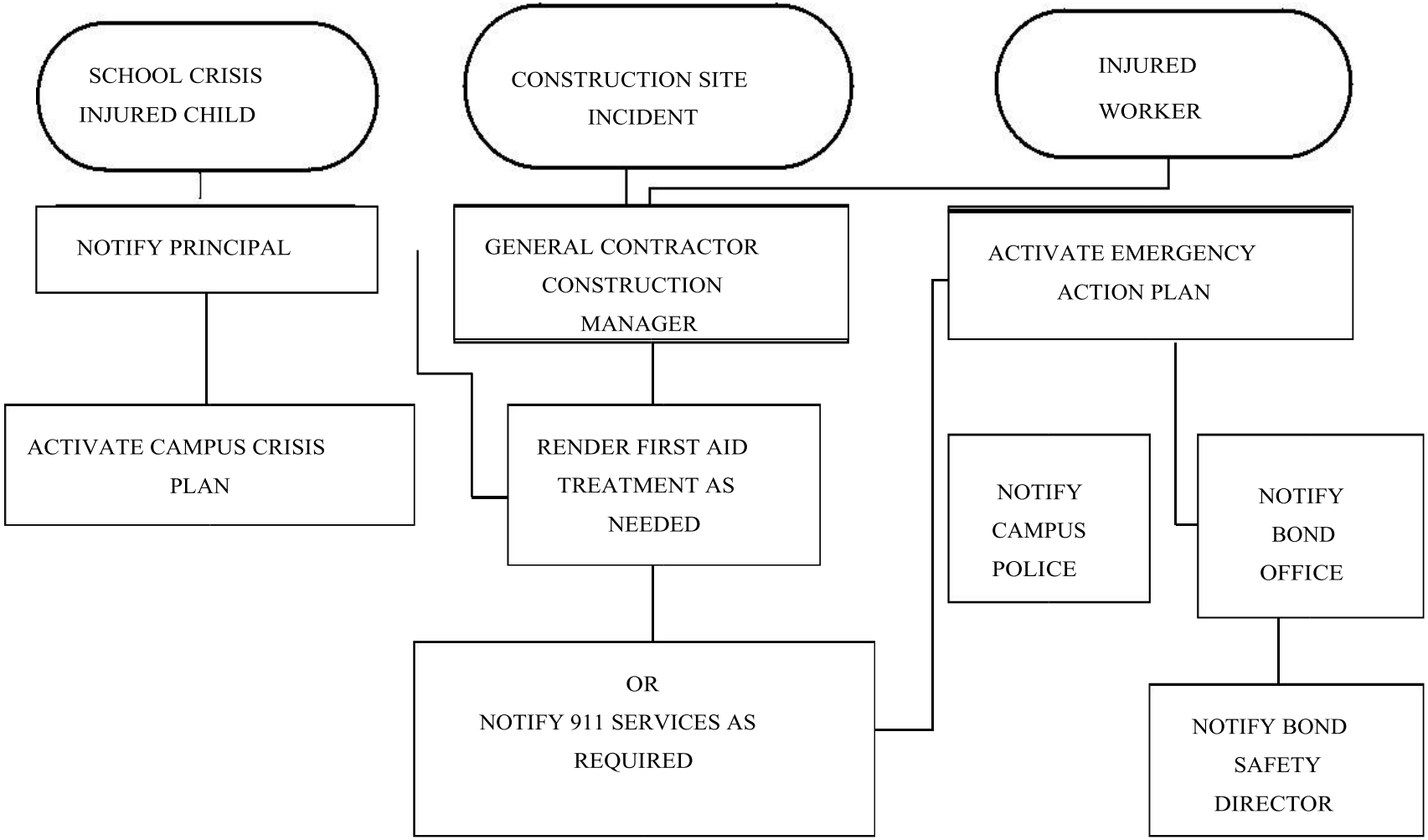
a) General Contractors and Subcontractors of any tier must instruct all workers to immediately report every incident to their supervisor, even if there is no obvious injury or property damage. Supervisors must immediately notify the General Contractor, who must immediately notify the Owner's Representative of any incident.
b) The Bond Program Safety Manager and others as directed must be included in the incident notification process. Depending on potential severity of the incident, notifications may be in written and/or verbal form as directed.
c) Upon request of the Owner's Representative, the General Contractor and/or Subcontractors of any tier must promptly produce and provide copies of any required documents related to project safety or property damage.
d) Where opportunities for improvement are identified, the General Contractor and Subcontractors of any tier must work collaboratively with the Owner's Representative in making appropriate revisions to progress toward an injury and incident-free workplace.
e) The General Contractor's Safety Representative must generate a formal incident report using EXHIBIT O, or equivalent company accident report forms, in the manner and time as directed by the Owner's Representative.
f) The General Contractor's Safety Representative, accompanied by the Owner's Representative, must perform a site inspection immediately following any near miss,

property damage, fire, hazardous chemical spill, or accident involving construction equipment that results in injury to a worker, student, school employee, or visitor to the site.

g) Contractors must review the filed copy of the pre-construction Site-specific Safety Plan and/or Safe Plan of Action (SPA) that was performed prior to commencement of any construction activity.

[Notification Flow Chart is located on the next page]

7.1 DISD Incident/Crisis Notification Flowchart



7.2 Incident Investigations

When an accident or near miss with major potential for a loss occurs, the supervisor of the crew(s) involved must perform an accident investigation. The General Contractor and involved Subcontractors must tailor the magnitude and depth of the investigation effort to correspond to the potential, rather than the actual outcome of the incident.

a) Investigation team members must include safety personnel, project management, line management, affected workers, and consultants as the circumstances dictate. The Owner's Representatives reserves the right to participate in any incident investigation.
b) Upon request of the Owner's Representative, the General Contractor and/or Subcontractors of any tier must provide a Root Cause Analysis as outlined in Section 7.4 of this manual or its equivalent.
c) Once a root cause has been identified and recommendations for corrective action have been determined, a procedure may be implemented to prevent a similar incident from occurring again.

7.3 Incident Follow-up Guidelines

All near miss incidents, first Aid injuries, high risk safety inspection observations, and other such incidents must be investigated. The General Contractor's Safety Manager must lead the efforts and follow a structured incident investigation program that emphasizes **continuous safety process improvement.**

The General Contractor and involved Subcontractors must tailor the magnitude and depth of the investigation effort to correspond to the potential, rather than the actual outcome of the incident. The Bond Program Safety Manager and/or designee reserves the right to participate in any incident investigation.

a) Investigation team members must include, at minimum:
    (1) General Contractor and Subcontractor Safety Representatives
    (2) General Contractor and Subcontractor Project Management
    (3) Designated Competent Person (Front Line Management)
    (4) Affected workers, and consultants as the circumstances dictate.
b) The General Contractor must develop a Root Cause Analysis report that summarizes the incident, identifies the underlying contributing factor(s), determines which process element(s) failed to control the incident, determines which process element(s) will be implemented or improved, and the time needed to take sustainable corrective action(s).
c) The General Contractor must conduct and submit an incident investigation report that supports the Root Cause Analysis in the manner and time as directed by the Owner's Representative. The Bond Program Safety Manager and/or designee reserves the right to determine the acceptability of the findings.
d) The General Contractor must prepare and submit reports that will allow the Bond Program Safety Director, designee, and Subcontractors to understand findings and any planned changes to the operating procedure(s) based on those findings.

7.4 Contributing Factors to Consider

The Root Cause Analysis investigation should thoroughly address the following:

(1) Was the incident controlled and limited so that all workers and the project were made safe post-incident? If so, what was done?
(2) Explain what happened (facts and circumstances) that resulted in the incident.
(3) Are there other work areas or tasks where this type of incident could occur again?
(4) What processes were in place to prevent the incident? (Identify processes that failed)
(5) What processes could've been implemented or improved that might have prevented this incident?
(6) What processes will be improved or implemented to reduce risk of recurrence?

8. CONSTRUCTION SAFETY FOR STUDENTS

8.1 Introduction

The aim of Program Managers, General Contractors, and Subcontractors of any tier is to carry out their work activities in a safe and efficient manner to complete each project in a timely manner.

The safety of the children is of the utmost importance, and every effort must be made to see to it that in those projects that are concurrent with school activities, each job done be evaluated for child safety.

Our children are totally dependent on us to create a safe place for them to learn, study and play. Any work related or work generated condition deemed to be unsafe must be corrected immediately, because children do not see the world as we do. Children are often attracted by what is new and alien to them and will try to gain access to what may seem to be great places to play and have fun.

Therefore, it is the responsibility of everyone to control the potentially dangerous areas that exist on any construction project. All, regardless of the trades involved, must make this effort. In other words, the responsibilities of each person working in occupied areas become that much larger or expanded due to child safety conditions. Remember, it is for the children that construction is underway.

8.2 Separation of Construction Activities

Should any part of an occupied and operational school facility be shut down for construction work, then the General Contractor must erect appropriate construction barricades to completely eliminate access for non-construction personnel to the work area.

General Contractors must ensure safety inspections are conducted in all work areas regularly and periodically throughout the work shift to ensure proper elimination, mitigation, and/or safeguarding of hazards which may result as contributing factors that may lead to any exposure, injury, or property damage. **All unsafe conditions must be corrected immediately.**

a) Construction work areas must be kept segregated from school operations, staff, and students at all times. Separation may include, but is not limited to fencing, privacy fencing, bulkheads, and coordination of planned construction activities.

b) Barriers for indoor construction must be made of 3/4" plywood, and must extend from floor to ceiling, wall to wall. The temporary barrier must have a door that can be locked. This barrier will remain until work in the specified area is completely finished. Proper signage should be displayed near the temporary barrier, according to safety regulations.

c) Barriers for outdoor areas affected by construction must consist of six (6) foot chain link fencing.

d) Doors and/or gates must remain secured/closed when they open directly into occupied areas. A security service may be utilized if necessary.

e) The requirements of NFPA 101, Life Safety Code for Occupied Schools must be maintained during construction. **Separate atmospheres must be maintained between the school areas in full occupancy and the areas under construction**. Construction activities must not interfere or interrupt the normal teaching schedules.

f) Means of egress for the school occupancy must be maintained free of obstructions, clean and properly lighted. While this may be a function of the school custodian, no construction related operations must be allowed to cause an impairment of the normal means of egress.

g) All components and/or combinations of existing life safety systems (smoke detection, fire alarms, fire suppression, communication, alarm systems, intrusion control, etc.) must be maintained during construction.

h) School entrances and exits must not be blocked until school officials have been notified and re-routing has been established.

i) Appropriate warning and directional signage must be maintained at all times.

j) Dust and noise must be properly controlled to ensure the school maintains its teaching schedules without interruptions. General Contractors must respond to complaints and immediately establish control measures.

k) All deliveries (heavy equipment, tools, materials, etc.) must be coordinated around peak hours of school traffic, i.e., morning drop off of children and afternoon pick-ups.

l) Electrical box panels, even during breaks, must not be left exposed. Exposed boxes must be physically covered with the panel cover, and areas must be protected with barricades if necessary.

m) Construction debris and/or material must not be left in areas occupied by students and staff.

n) All construction debris must be removed before the end of each work shift and must not be left overnight.

o) Nails and screws must not be left protruding from lumber or other materials. All nails and screws must be removed or bent over.

p) Compressed gas cylinders must never be left unattended or overnight in occupied areas. Cylinders must remain secured in upright position; caps on and regulators disconnected when not in use.

q) Tools and equipment must not be left unattended.

9. CRISIS COMMUNICATION

A crisis is an emergency event that usually requires police, fire, or EMS response and could attract media or public attention. A crisis on a construction site might involve a fire, hazardous chemical spill, or accident involving construction equipment that results in injury to a worker, student, school employee, or visitor to the site.

a) The General Contractor must instruct all construction employees not to discuss the incident with reporters. All media inquiries must be referred to an official Dallas ISD spokesperson.

b) The Dallas ISD spokesperson must be the only person authorized to release live or pre-recorded video or written statements to the media. All Contractors of any tier must cooperate with the Dallas ISD spokesperson for all media arrangements as directed.

c) Should a crisis, serious emergency, or incident occur (requiring the presence of an ambulance, Fire Department or Police) the Contractor must immediately implement the Crisis Communication Guidelines and contact by phone the Bond Program Safety Director, **including nights, weekends, and holidays.**

9.1 Suggested Steps for Crisis Situations

(1) Evaluate the situation and extent of damage or injuries.

(2) If students are present, immediately contact the principal or school office.

(3) Call **9-1-1** if necessary. Be prepared to give the dispatcher details of the accident and injuries, the exact address and where emergency crews should enter the site.

(4) Assign someone to meet emergency crews at the gate.

(5) Call Dallas ISD Communications at **(972) 925-3917**. Be prepared to provide as much information as possible.

(6) Call Dallas ISD Police at **(214) 932-5627**.

(7) Call Construction Services at **(972) 925-7200**.

(8) Call the Safety Manager at **(214) 435-2204**.

(9) Do not speak to reporters or photographers. Refer them to Dallas ISD Communications.

9.2 EMERGENCY TELEPHONE NUMBERS

Dallas ISD Police	DISD Police	(214) 932-5627
District Spokesperson	Robyn Harris	(972) 925-3917
DISD Bond Safety Manager	Alvaro Meza	(214) 435-2204

9.3 Emergency Planning

On a regular basis, the General Contractor must review and update, when necessary, its Emergency Procedures for maximum effectiveness.

The updated procedures must be submitted to the Owner's Representative for review in accordance with the safety guidelines outlined in this manual and all applicable OSHA, Federal, State, and local regulations and maintained on-site.

The following provisions must be included in the emergency procedure:

a) The highest-ranking supervisor automatically becomes responsible for handling any emergency that occurs during working hours and may call upon the assistance of any available employee.
b) Following an emergency, ranking personnel must:
    (1) Secure the area as expediently as possible.
    (2) Provide access and an account of the emergency to authorized representatives of the District and specific government agencies. Questions from the media must be referred to the Dallas ISD spokesperson.
c) To ensure prompt emergency services, the General Contractor must:
    (1) Determine who is responsible for making emergency calls (preferably the highest-ranking supervisor present).
    (2) Conspicuously post a list of emergency phone numbers, along with information to be transmitted.

10. CONTRACTOR SAFETY AUDITS

10.1 Purpose

The effectiveness of this program depends upon the active participation and cooperation of all Engineers, Project Managers, Inspectors, Supervisors and General Contractors, their employees, and Subcontractors. The primary goals of this program are to increase safety awareness, raise safety standards in the work environment, provide incentives to make the workplace safer, and increase management involvement in the safety process.

General Contractors must ensure safety inspections are conducted in all work areas regularly and periodically throughout the work shift to ensure proper elimination, mitigation, and/or safeguarding of hazards which may result as contributing factors that may lead to any exposure, injury, or property damage. **All unsafe conditions must be corrected immediately.**

10.2 Jobsite Safety Inspections

a) The General Contractor must ensure that its Safety Representative conducts inspections of the project as needed (including storage areas, office areas, barriers, separation of activities, work areas, etc.) to ensure compliance with the District and OSHA requirements.
b) Contractors may utilize the Construction Safety Inspection Checklist EXHIBIT P, or its equivalent. Safety deficiencies that are noted during the inspection must be recorded on

the form and those deficient items must be communicated to his/her project manager/superintendent in a timely manner.

c) The project manager and/or superintendent must be responsible for implementing corrective action.

d) The General Contractor's Safety Representative will follow up and note the status of each safety deficiency until the deficiency has been abated, but until abatement takes place, each previously noted deficiency should be recorded during each subsequent site inspection.

e) In addition to performing jobsite safety inspections, the General Contractor's Safety Representative must cooperate with designated District Representatives who conduct jobsite inspections (i.e., Insurance Carrier Loss Control personnel).

10.3 Inspections by Regulatory Agencies

The General Contractor must immediately notify the Owner's Representative of the arrival of any representative of a Regulatory Agency (OSHA Compliance Officer, TCEQ Representative, Law Enforcement Officer, etc.), and provide the Owner's Representative with a copy of any published findings or citations issued to any employer and must ensure that statutory posting requirements are met. The General Contractor must provide the Owner's Representative with a copy of any employer's response to the same findings or citations. No Contractor of any tier must prohibit the entry of an OSHA Compliance Officer onto Dallas ISD property.

11. GREENFIELD PROJECTS

Greenfield Project must refer to as any DISD property that does not have students and/or Staff present during the duration of the Project. If, during the project, staff or students are present or any District/school operation is active, it is not considered a Greenfield job site.

Property must refer to all land owned by the District, to all property thereon; buildings, structures, facilities, platforms, fixtures, tunnels, installations, and to all project vehicles, stationary or mobile equipment, whether owned or leased. This definition may also include other work locations while in the scope and course of employment on the District's Construction Projects.

Worker must refer to any employee or agent included as example, but not by way of limitation, persons providing services on the project including all persons or entities performing all or part of the services the General Contractor has undertaken to perform on the project regardless of whether that person has employees. This includes, without limitation, independent contractors, Subcontractors, owner-operators, employees of any such entity, or employees of any entity that furnishes persons to provide services on the project.

11.1 Greenfield Shutdown Guidelines

Prior to conducting any type of permanent or temporary shutdown, the General Contractor is responsible for completing the Greenfield Utility Authorization Request Guidelines as outlined in Attachment VII, along with the applicable safety submittal requirements outlined in section 6.15 of this manual.

11.1.1 Permanent Utility Shutdown Guidelines

(1) **10-Day Notice of Shutdown** – The General Contractor must provide Dallas ISD with notification of power or other utility shutdown no less than ten (10) calendar days in advance of shutdown.

(2) The General Contractor must select "**Permanent**" on the top right portion of the Shutdown Authorization Form (EXHIBIT I) prior to submitting for approval (See Attachment VII for reference).

(3) The General Contractor is responsible for providing power for the duration of the project.

(4) Once the project reaches substantial completion, the General Contractor and PMF representative must provide the Dallas ISD Sustainability Department with a copy of the General Contractor's utility bills for transfer of the utility service to Dallas ISD. Should Contractors have questions regarding this process, please reach out to the Dallas ISD Sustainability Department via email at: sg9453@dallasisd.org

NOTE: Before demolishing a portable and/or building, all meter numbers must be provided to the DISD sustainability department to close the account and have meters removed through the Owner provider. It is important ALL Utility Accounts are closed through sustainability to prevent the General Contractor from reimbursing the District. DISD is not responsible for providing General Contractors with utilities at Greenfield Project locations.

11.2 Greenfield Badging

Personnel who are issued a Greenfield Job Site Identification Badge are authorized to work on Greenfield Project **Sites until seven (7) days prior to substantial completion of the project or project site commencing operations** (no longer a Greenfield Project Site), whichever comes first. All other requirements for Non-Greenfield Project Sites (sites where district operations are on-going, or students/staff present) remain in effect.

a) General Contractors must issue/provide all workers with a Greenfield Identification Badge, along with a site-specific safety orientation prior to conducting any construction activity.

b) General Contractors must issue identification badges, at their own expense, for all workers on DISD Greenfield Project Sites.

c) Workers must wear the General Contractor issued identification badge at all times while on DISD Greenfield Project Sites.

d) Greenfield Project Site Identification Badge Requirements: Greenfield Identification Badges issued by the General Contractor must be issued by Dallas ISD's approved third-party badging vendor. Badges must contain the following information:

(1) The issuing/authorizing General Contractor's company logo in lieu of the DISD logo

(2) The issuing/authorizing General Contractor's company name

(3) The authorized Subcontractor or Vendor's company name
(4) The name of the specific project site authorized to work at
(5) A photograph and name of the authorized employee receiving the badge
(6) Badges must be labeled "Greenfield"

12. UNMANNED AIRCRAFT SYSTEM (DRONE) POLICY

The purpose of this Unmanned Aircraft System (UAS) Policy is to establish minimum standards for the safe use and operation of UAS and Small Unmanned Aircraft Systems (SUAS) on any Dallas ISD Bond Projects.

This policy requires that all UAS operations are performed in a manner that mitigates risks to safety, security, and privacy, and ensures compliance with the Federal Aviation Administration (FAA), 14 CFR Part 107 (for commercial purposes) and all applicable laws.

Contractors of any tier that will operate a UAS at a Dallas ISD Project must receive approval in advance in accordance with this Policy.

12.1 Operating Requirements

This Policy sets the minimum requirements for operating UAS. The requirements below must be implemented by the General Contractor, through their respective designated Project Manager. Minimum Requirements for UAS Operations and Operator:

a) Operations of UAS must not be conducted during occupied hours or extracurricular activities.
b) Operators of any UAS must hold a current Remote Pilot Certification.
c) Unmanned Aircraft must be FAA registered.
d) Certificate of Authorization must be in place and all requirements followed. The General Contractor must provide UAS / Drone liability coverage either through endorsement to its General Liability policy or a separate Aircraft Liability policy. The policy must name Dallas ISD as an Additional Insured and provide a waiver of subrogation in favor of Dallas ISD.

12.2 Pre-Operation Procedure

(1) General Contractor must submit a request to the Project Manager and DISD Safety Department **48 hours** prior to fly-through.
(2) Project Manager and DISD Safety Department may accept or reject this request.
(3) The Project Manager must verify with school admin that no activities will be taking place during fly-through.
(4) The Project Manager must notify Dallas ISD Police dispatch and school principal of UAS fly-through.

EXHIBITS

POLICY STATEMENT

It is the Dallas ISD's policy that, prior to work, Contractors are required to submit for review, an acceptable Site-Specific Safety Plan that includes safe and health work practices. The Owner's Representative will evaluate the plan to see that it meets the safety requirements for the Project's scope of work.

It is critical that contractors understand the importance of developing an effectively functioning Site-Specific Safety Plan that is pro-active and addresses the exposures to their employees for the particular work to be done. This should be addressed extensively in the Site-Specific Safety Plan.

The Site-Specific Safety Plan must provide guidelines to implement an accident prevention program on Dallas ISD projects, and fully describes the Contractor's commitments for meeting its obligations to provide safe and healthful working conditions for its employees.

This Document is intended to provide a working, uniform minimal level of program guidelines to assist or provide direction to the Contractors. This Document is not intended to replace the need for each Contractor of any tier to establish and maintain a proper Illness and Injury Prevention Program as required by the Department of Labor, Occupational Safety and Health Act (29 CFR 1926 and 29 CFR 1910) and the State of Texas.

EXHIBITS:

- EXHIBIT A – Campus Readiness Form
- EXHIBIT B – Job Hazard Analysis (JHA)
- EXHIBIT C – Demolition SPA Cover Letter
- EXHIBIT D – Confined Space SPA Cover Letter
- EXHIBIT E – Trenching and Excavation SPA Cover Letter
- EXHIBIT F – Pier Drilling SPA Cover Letter
- EXHIBIT G – Utility Shutdown SPA Cover Letter
- EXHIBIT H – Electrical Shutdown SPA Cover Letter
- EXHIBIT I – Shutdown Authorization Form
- EXHIBIT J – Elevated Work SPA Cover Letter
- EXHIBIT K – Crane Operation SPA Cover Letter
- EXHIBIT L – Steel Erection SPA Cover Letter
- EXHIBIT M – Aerial Crane Operation SPA Cover Letter
- EXHIBIT N – Hot Work Permit
- EXHIBIT O – Incident Investigation Report
- EXHIBIT P – Safety Inspection Checklist
- EXHIBIT Q – Contractor Acknowledgement Statement

EXHIBIT A – Campus Readiness Form

A completed copy of this form, along with **photographs of each area** must be provided to the Owner's Representative one (1) working day prior to the return of staff and students to ensure sustainability of proper separation of all work areas and conditions affected by all construction activities.

General Contractor: _____ Project & ORG Number:_____

Person in Charge:_____ Date and Time of Completion: _____

Column: **A** = Adequate	Column: **B** = Inadequate	Column: **C** = Not Applicable

Focused Areas	A	B	C
Appropriate Barricades to prevent non-construction personnel from entering work areas.			
Proper signage displayed near the temporary barricades.			
Access to school facility clean, orderly, and safe, e.g., sidewalks, building entrances, lobbies, corridors, aisles, stairways, etc.			
Critical systems functional, e.g., life safety systems, air conditioning systems, water systems, electrical systems, etc.			
Laydown and Staging areas neat and orderly.			
Campus EAP not impacted by construction activities, e.g., travel ways, access, emergency exits, and egress points, maintained clear of obstructions.			
Proper Traffic Control with work that interfaces with traffic or public			
Trash Dumpsters maintained			
Excavations, Trenches properly barricaded			
All floor holes and openings into which persons can accidentally walk or fall through are guarded by a physical barrier or cover, secured, and labeled.			
Heavy Equipment inside a fenced area and properly secured to prevent unauthorized access.			
Hydraulic Booms and/or Cranes not suspended over playgrounds or occupied areas.			
Construction work areas are kept segregated from school operations, staff, and students			
Nails, screws, and rebar not protruding from lumber or other materials in occupied areas.			
Means of egress for the school occupancy is maintained, free of obstructions, clean, and properly illuminated.			
Remarks:			

EXHIBIT B – Job Hazard Analysis (JHA)

Project Name:	**Contractor Name:**
Date:	**Competent Person Name:**
Scope of work to be Performed:	

EMERGENCY CONTACT LIST ASSOCIATED WITH THIS ACTIVITY		
Name	**Title**	**Phone Number**
1.	1.	1.
2.	2.	2.
3.	3.	3.

STEPS OF THE ACTIVITY	POTENTIAL HAZARDS	ACTIONS TO ELIMINATE OR MINIMIZE HAZARDS
1.		
2.		
3.		
4.		

STEPS OF THIS ACTIVITY	POTENTIAL HAZARDS	ACTIONS TO ELIMINATE OR MINIMIZE HAZARDS
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		
15.		

Potential Fall Hazards	Potential Struck-By Hazards
1.	1.
2.	2.
3.	3.
4.	4.
5.	5.

Potential Electrical Hazards	Potential Caught In-between Hazards
1.	1.
2.	2.
3.	3.
4.	4.
5.	5.

Required Personal Protected Equipment

☐ Hard Hat	☐ Fall Protection	☐ Welding Hood
☐ Gloves	☐ Life Vest	☐ Welding Leathers
☐ Respirator	☐ Hearing Protection	☐ Welding Gloves
☐ Safety Boots	☐ Face Shield	☐ Safety Vest
☐ Rubber Boots	☐ Cutting Goggles	☐ High Vis Pants
☐ Safety Toed Boots	☐ Safety Glasses	☐ Blasting Hood
☐ Tyvek Suits	☐ Safety Goggles	☐ Other (if checked list PPE in the column spaces above)

List Other Protective Equipment (PPE)	
1.	
2.	
3.	
4.	
5.	

Required Equipment and Tools

☐ Telehandler	☐ Concrete Saw	☐ Welding Machine
☐ Crane	☐ Concrete Bucket	☐ Angle Grinder
☐ Scissor Lift	☐ Ladder	☐ HEPA Filtered Tools
☐ Boom Lift	☐ Generator	☐ LOTO System
☐ Scaffolding System	☐ Hand Tools	☐ GFCI
☐ Excavator	☐ Powder Actuated	☐ Cutting Torch
☐ Roofing Kettle	☐ 4-Gas Meter	☐ Other (list on right side)

Other Equipment & Tooling	
1.	
2.	
3.	
4.	
5.	
6.	
7.	

Required Traffic Control Equipment	
☐ Lane Closure	☐ Pilot Car
☐ Barrier Rail	☐ Signage
☐ Trench Plates	☐ Speed Limit
☐ Flagger Station	☐ 6' Fencing

Utilities Located / Marked	
☐ Gas	☐ Overhead
☐ Electric	☐ Sewer/Water
☐ Fiber	☐ Telecommunications
☐ Irrigation	☐ Other Utilities Located:_____

PERSONNEL PARTICIPATING IN THIS ACTIVITY		
Name (Printed)	**Signature**	**Company**
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

EXHIBIT C – Demolition SPA Cover Letter

The following Demolition requirements have been established for the General Contractor's Safety Manager. The General Contractor's Safety Manager must ensure and approve that its Subcontractor's SPA documentation meet all Federal, State, and local regulations and the requirements outlined in this manual prior to submitting for review.

The General Contractor's Safety Manager must submit this Cover Letter, along with the criteria listed below, to the Owner's Representative 5-7 days of any planned critical phases of work. **Demolition activities must not be performed during regular school hours or near occupied areas.**

To hold an on-site Demolition SPA pre-work meeting, at a minimum, the following parties must be present:

- ✓ Subcontractor Competent Person
- ✓ General Contractor Safety Representative
- ✓ Owner's Representative [Optional]

Campus Name and ORG Number: _____

Subcontractor Name and Competent Person: _____

General Contractor Name and Site-Superintendent: _____

General Contractor Safety Manager Signature of Approval: _____

Anticipated Start Date: _____

Demolition SPA must include but is not limited to the following:

- ☐ Scope of Work (describe methods, safe working procedures, and any critical systems affected by this operation. Critical systems include life safety systems, security systems, etc.)
- ☐ Make Safe (confirm if asbestos, lead, and/or other hazardous materials are present within the immediate work areas, provide LOTO procedure, and engineering survey)
- ☐ Asbestos Awareness Training Records (for all crewmembers performing this task)
- ☐ Competent Person Letter of Designation (include areas of competency and signatures)
- ☐ Competent Person Training Documentation (OSHA 10-hour and First Aid/CPR)
- ☐ Silica Exposure Prevention Plan
- ☐ Existing Utilities (describe safe working practices associated with any known utilities that may be affected by demolition activities)
- ☐ Site Map (identifying areas to be affected by demolition)
- ☐ Emergency Action Plan (including emergency contact information and medical facility)
- ☐ JHA (include hazard assessment, equipment, and PPE needed to safely perform this task)

Note: This Document is **not** intended to replace the need for each Contractor to establish and maintain a proper Illness and Injury Prevention Program as required by the Department of Labor, Occupational Safety and Health Act (29 CFR 1926 and 29 CFR 1910) and the State of Texas.

EXHIBIT D – Confined Space SPA Cover Letter

The following Confined Space Entry requirements have been established for the General Contractor's Safety Manager. The General Contractor's Safety Manager must ensure and approve that its Subcontractor's SPA documentation meet all Federal, State, and local regulations and the requirements outlined in this manual prior to submitting for review.

The General Contractor's Safety Manager must submit this Cover Letter, along with the criteria listed below, to the Owner's Representative 5-7 days of any planned critical phases of work.

To hold an on-site Confined Space SPA pre-work meeting, at a minimum, the following parties must be present:

- ✓ Subcontractor Competent Person
- ✓ General Contractor Safety Representative
- ✓ Owner's Representative [Optional]

Campus Name and ORG Number: _____

Subcontractor Name and Competent Person: _____

General Contractor Name and Site-Superintendent: _____

General Contractor Safety Manager Signature of Approval: _____

Anticipated Entry Date: _____

Confined Space SPA must include but is not limited to the following:

- ☐ Scope of Work (describe methods, operating procedures, and affected work areas)
- ☐ Confined Space Entry Procedure (describe atmospheric testing/monitoring methods, ventilation, communication, and make safe procedures to be taken prior to entry)
- ☐ Site Map (identifying entry points, emergency egress locations, and work areas affected by this operation)
- ☐ Confined Space Training Records (for all crewmembers performing this task)
- ☐ Competent Person Letter of Designation (include areas of competency)
- ☐ Competent Person Training Documentation (OSHA 10-hour and First Aid/CPR)
- ☐ Emergency Action Plan (describe emergency actions to be taken should a worker need rescue, first aid, medical treatment, or emergency contact information)
- ☐ JHA (include hazard assessment, equipment, and PPE needed to safely perform this task)

Note: This Document is **not** intended to replace the need for each Contractor to establish and maintain a proper Illness and Injury Prevention Program as required by the Department of Labor, Occupational Safety and Health Act (29 CFR 1926 and 29 CFR 1910) and the State of Texas.

EXHIBIT E – Trenching and Excavation SPA Cover Letter

The following Trenching and Excavation SPA pre-meeting requirements have been established for the General Contractor's Safety Manager. The General Contractor's Safety Manager must ensure and approve that its Subcontractor's SPA documentation meet all Federal, State, and local regulations and the requirements outlined in this manual prior to submitting for review.

The General Contractor's Safety Manager must submit this Cover Letter, along with the criteria listed below, to the Owner's Representative 5-7 days of any planned critical phases of work. **Trenching and Excavation activities must not be performed during regular school hours or near occupied school areas.**

To hold an on-site Excavation SPA pre-work meeting, at a minimum, the following parties must be present:

- ✓ Subcontractor Competent Person
- ✓ General Contractor Safety Representative
- ✓ Owner's Representative [Optional]

Campus Name and ORG Number: _____

Subcontractor Name and Competent Person: _____

General Contractor Name and Site-Superintendent: _____

General Contractor Safety Manager Signature of Approval: _____

Anticipated Start Date: _____

Trenching and Excavation SPA must include but is not limited to the following:

☐ Scope of Work (describe methods, known utilities in the area, and any affected right-of-way)

☐ Utility Strike Prevention (include GPR report, potholing method, and preventative measures)

☐ Excavation Training Records (for all crewmembers performing this task)

☐ Competent Person Letter of Designation (include areas of competency and signatures)

☐ Competent Person Training Documentation (OSHA 10-hour and First Aid/CPR)

☐ Site Map (identify areas affected by this operation and underground utility shut-off locations)

☐ Emergency Action Plan (including emergency contact information and medical facility)

☐ JHA (include hazard assessment, equipment, and PPE needed to safely perform this task)

Note: This Document is **not** intended to replace the need for each Contractor to establish and maintain a proper Illness and Injury Prevention Program as required by the Department of Labor, Occupational Safety and Health Act (29 CFR 1926 and 29 CFR 1910) and the State of Texas.

EXHIBIT F – Pier Drilling SPA Cover Letter

The following Pier Drilling SPA pre-meeting requirements have been established for the General Contractor's Safety Manager. The General Contractor's Safety Manager must ensure and approve that its Subcontractor's SPA documentation meet all Federal, State, and local regulations and the requirements outlined in this manual prior to submitting for review.

The General Contractor's Safety Manager must submit this Cover Letter, along with the criteria listed below, to the Owner's Representative 5-7 days of any planned critical phases of work. **Pier Drilling activities must not be performed during regular school hours or near occupied school areas.**

To hold an on-site Pier Drilling SPA pre-work meeting, at a minimum, the following parties must be present:

- ✓ Subcontractor Competent Person
- ✓ General Contractor Safety Representative
- ✓ Owner's Representative [Optional]

Campus Name and ORG Number: _____

Subcontractor Name and Competent Person: _____

General Contractor Name and Site-Superintendent: _____

General Contractor Safety Manager Signature of Approval: _____

Anticipated Start Date: _____

Pier Drilling SPA must include but is not limited to the following:

☐ Scope of Work (describe methods, known utilities in the area, and any affected right-of-way)

☐ Utility Strike Prevention (include GPR report, potholing method, and preventative measures)

☐ Competent Person Letter of Designation (include areas of competency and signatures)

☐ Competent Person Training Documentation (OSHA 10-hour and First Aid/CPR)

☐ Site Map (identify areas affected by this operation and underground utility shut-off locations)

☐ Emergency Action Plan (including emergency contact information and medical facility)

☐ JHA (include hazard assessment, equipment, and PPE needed to safely perform this task)

Note: This Document is **not** intended to replace the need for each Contractor to establish and maintain a proper Illness and Injury Prevention Program as required by the Department of Labor, Occupational Safety and Health Act (29 CFR 1926 and 29 CFR 1910) and the State of Texas.

EXHIBIT G – Utility Shutdown SPA Cover Letter

The following Utility Shutdown requirements have been established for the General Contractor's Safety Manager. The General Contractor's Safety Manager must ensure and approve that its Subcontractor's SPA documentation meet all Federal, State, and local regulations and the requirements outlined in this manual prior to submitting for review.

The General Contractor's Safety Manager must submit this Cover Letter, along with the criteria listed below, to the Owner's Representative 5-7 days of any planned critical phases of work. **Contractors of any tier must at no time perform any type of power or other utility shutdown activities during regular school hours**.

To hold an on-site Utility Shutdown SPA pre-work meeting, at a minimum, the following parties must be present:

- ✓ Subcontractor Competent Person
- ✓ General Contractor Safety Representative
- ✓ Owner's Representative [Optional]

Campus Name and ORG Number: _____

Subcontractor Name and Competent Person: _____

General Contractor Name and Site-Superintendent: _____

General Contractor Safety Manager Signature of Approval: _____

Anticipated Shutdown Date: _____

Utility Shutdown SPA must include but is not limited to the following:

- ☐ Shutdown Authorization Form (EXHIBIT I) must be submitted **10 days prior** to any planned shutdown and must contain pre-work notification signatures of approval)
- ☐ Scope of Work (describe methods, operating procedures, and any critical systems affected by this shutdown. Critical systems include life safety systems, security systems, kitchen, etc.)
- ☐ De-energizing System (describe system to be shutdown, methods for controlling hazardous energy, inadvertent release of stored energy, and make safe procedures)
- ☐ Contingency Plan (to prevent any disruptions to school operations, describe emergency actions to be taken for restoring system operations as quickly as possible)
- ☐ Restoring System (describe methods for safely restoring systems, removal of LOTO devices)
- ☐ Competent Person Letter of Designation (include areas of competency and signatures)
- ☐ Competent Person Training Documentation (OSHA 10-hour and First Aid/CPR)
- ☐ Site Map (identifying areas where shutdown is to be performed)
- ☐ Emergency Action Plan (including emergency contact information and medical facility)
- ☐ JHA (include hazard assessment, equipment, and PPE needed to safely perform this task)

Note: This Document is **not** intended to replace the need for each Contractor to establish and maintain a proper Illness and Injury Prevention Program as required by the Department of Labor, Occupational Safety and Health Act (29 CFR 1926 and 29 CFR 1910) and the State of Texas.

EXHIBIT H – Electrical Shutdown SPA Cover Letter

The following Electrical Shutdown requirements have been established for the General Contractor's Safety Manager. The General Contractor's Safety Manager must ensure and approve that its Subcontractor's SPA documentation meet all Federal, State, and local regulations and the requirements outlined in this manual prior to submitting for review.

The General Contractor's Safety Manager must submit this Cover Letter, along with the criteria listed below, to the Owner's Representative 5-7 days of any planned critical phases of work.

To hold an on-site Electrical Shutdown SPA pre-work meeting, at a minimum, the following parties must be present:

- ✓ Subcontractor Competent Person
- ✓ General Contractor Safety Representative
- ✓ Owner's Representative [Optional]

Campus Name and ORG Number: _____

Subcontractor Name and Competent Person: _____

General Contractor Name and Site-Superintendent: _____

General Contractor Safety Manager Signature of Approval: _____

Anticipated Shutdown Date: _____

Electrical Shutdown SPA must include but is not limited to the following:

- ☐ Shutdown Authorization Form (EXHIBIT I) must be submitted **10 days prior** to any planned shutdown and must contain pre-work notification signatures of approval)
- ☐ Scope of Work (describe methods, operating procedures, and any critical systems affected by this shutdown. Critical systems include life safety systems, security systems, kitchen, etc.)
- ☐ De-energizing System (describe system to be shutdown, methods for controlling hazardous energy, inadvertent release of stored energy, and make safe procedures – NFPA 120.2)
- ☐ Contingency Plan (to prevent any disruptions to school operations, describe emergency actions to be taken for restoring system operations as quickly as possible)
- ☐ Restoring System (describe methods for safely restoring systems, removal of LOTO devices)
- ☐ Electrically Qualified Person [NFPA 70 E] Training Records – NFPA 120.2(b)(2)
- ☐ Competent Person Letter of Designation (include areas of competency and signatures)
- ☐ Competent Person Training Documentation (OSHA 10-hour and First Aid/CPR)
- ☐ Site Map (identifying areas where shutdown is to be performed)
- ☐ Emergency Action Plan (including emergency contact information and medical facility)
- ☐ JHA (include hazard assessment equipment, and PPE needed to safely perform this task)

Note: This Document is **not** intended to replace the need for each Contractor to establish and maintain a proper Illness and Injury Prevention Program as required by the Department of Labor, Occupational Safety and Health Act (29 CFR 1926 and 29 CFR 1910) and the State of Texas.

EXHIBIT I – Shutdown Authorization Form

Dallas Independent School District
Bond Program
Scheduled Utility Shutdown Authorization Form: General Contractor(s)

SECTION A. GENERAL INFORMATION: ☐ ***Permanent** ☐ **Temporary**

School Name and Org. #: _____

Bond Program Manager (PM) Name: _____

General Contractor (GC) Person In-Charge: _____ _____

Sub-Contractor (SUB) Person In-Charge: (Name) _____ (Contact No.) _____

SECTION B. PRE-WORK NOTIFICATION:

Utility System(s) to Be Shut down: _____

Utility Meter number _____

Description of Work Performed: _____

Describe Procedure for Shutdown: _____

Safety Measures/ Precautions for Shutdown: _____

Date/ Time **Requested** for Shutdown:

Shutdown Date	Shutdown Time	Restart Date	Restart Time

It is requested that the noted** building system(s) be allowed for "shutdown" **by the General Contractor to allow for our tie-in of services for the Project as enumerated below. We note that** five (5) days advance notice **is required as a minimum. I hereby certify that the required work has been coordinated and scheduled to achieve completion within the requested time-period.

SUB Person-In-Charge: **(Sign)** _____ **(Date)** _____

GC Person-In-Charge: _____ (Sign) _____ (Date)

Bond Program Manager (PM) Approval: _____ (Sign) _____ (Date)

DISD Project Manager Approval: _____ (Sign) _____ (Date)

SECTION C. POST-WORK CERTIFICATION:

Actual Date/ Time for Shutdown:

Shutdown Date	Shutdown Time	Restart Date	Restart Time

GC Person-In-Charge Certification: _____ (Sign) _____ (Date)

Bond Program Manager (PM) Certification: _____ (Sign) _____ (Date)

DISD Project Manager Certification: _____ (Sign) _____ (Date)

DISD Sustainability Certification: _____ (Sign) _____

SECTION D. PROCESS FOR SCHEDULED UTILITY SHUTDOWN AUTHORIZATION

A. The General Contractor is to complete the *Utility Shutdown Request Form*, at least **5 working days** prior to the scheduled utility shutdown, and submit it to the respective Bond Program Manager for approval.

B. The Bond Program Manager (PM) will review and approve submitted *Utility Shutdown Request Form* and forward to the respective Dallas ISD Project Manager for approval.

C. The Dallas ISD Project Manager will review and approve form and return to the PM.

D. PM forwards approved form to Director/Maintenance Solutions and notifies Deputy Chief Director, Emergency Operations and Bond Program Safety Manager.

Note: All scheduled shutdown requests will require a jobsite meeting with the Program Manager and the School staff 48 hours in advance to discuss the outage procedures and status of all District departments involved on the shutdown request.

Note: For electrical shutdowns (Scheduled/ involuntary), when required for building operations, the General contractor must supply a power generator to keep the telephones, data and alarms working at all times.

***Permanent shutdowns are facilities or specific meters that will not require power/ utility to be restored.**

EXHIBIT J – Elevated Work SPA Cover Letter

The following Elevated Work SPA pre-meeting requirements have been established for the General Contractor's Safety Manager. The General Contractor's Safety Manager must ensure and approve that its Subcontractor's SPA documentation meet all Federal, State, and local regulations and the requirements outlined in this manual prior to submitting for review.

The General Contractor's Safety Manager must submit this Cover Letter, along with the criteria listed below, to the Owner's Representative 5-7 days of any planned critical phases of work. **No roof work, regardless of the extent, is to be done over an occupied area/building.**

To hold an on-site Elevated Work SPA pre-work meeting, at a minimum, the following parties must be present:

- ✓ Subcontractor Competent Person
- ✓ General Contractor Safety Representative
- ✓ Owner's Representative [Optional]

Campus Name and ORG Number: _____

Subcontractor Name and Competent Person: _____

General Contractor Name and Site-Superintendent: _____

General Contractor Safety Manager Signature of Approval: _____

Anticipated Start Date: _____

Elevated Work SPA must include but is not limited to the following:

☐ Scope of Work (describe methods, operating procedures, and affected work areas)

☐ Fall Protection (describe systems to be used, methods, anchor point locations, etc.)

☐ Fall Protection Training Records (for all crewmembers performing this task)

☐ Competent Person Letter of Designation (include areas of competency and signatures)

☐ Competent Person Training Documentation (OSHA 10-hour and First Aid/CPR)

☐ Site Map (identifying areas where work is to be performed)

☐ Emergency Action Plan (including emergency contact information and medical facility)

☐ JHA (include hazard assessment, equipment, and PPE needed to safely perform this task)

Note: This Document is **not** intended to replace the need for each Contractor to establish and maintain a proper Illness and Injury Prevention Program as required by the Department of Labor, Occupational Safety and Health Act (29 CFR 1926 and 29 CFR 1910) and the State of Texas.

EXHIBIT K – Crane Operation SPA Cover Letter

The following Crane Operation requirements have been established for the General Contractor's Safety Manager. The General Contractor's Safety Manager must ensure and approve that its Subcontractor's SPA documentation meet all Federal, State, and local regulations and the requirements outlined in this manual prior to submitting for review.

The General Contractor's Safety Manager must submit this Cover Letter, along with the criteria listed below, to the Owner's Representative 5-7 days of any planned critical phases of work. **Booms or suspended loads must not be allowed to pass over playgrounds or other school property when there is a potential for students or staff to be present in these areas and/or within any fall radius.**

To hold an on-site Crane Operations SPA pre-work meeting, at a minimum, the following parties must be present:

- ✓ Subcontractor Competent Person
- ✓ General Contractor Safety Representative
- ✓ Owner's Representative [Optional]

Campus Name and ORG Number: _____

Subcontractor Name and Competent Person: _____

General Contractor Name and Site-Superintendent: _____

General Contractor Safety Manager Signature of Approval: _____

Anticipated Lift Date: _____

Crane Operations SPA must include but is not limited to the following:

☐ Scope of Work (describe methods, operating procedures, and affected work areas)

☐ Crane Location and Logistics Plan (identify underground and overhead crane hazards)

☐ Lift Plan (identify load capacities, means of communication, and rigging/lifting methods)

☐ Site Map (identifying sequence of operation and fall radius in relation to any occupied areas)

☐ Crane Certificate of Insurance and Annual Inspection Records

☐ Competent Person Letter of Designation (include areas of competency and signatures)

☐ Competent Person Training Documentation (OSHA 10-hour and First Aid/CPR)

☐ Crane Operator Certification and Medical Card

☐ Rigger and Signal Person Training Records

☐ Fall Protection (if applicable, describe systems to be used, methods, anchor point locations, etc.)

☐ Fall Protection Training Records (for all crewmembers performing this task)

☐ Emergency Action Plan (including emergency contact information and medical facility)

☐ JHA (include hazard assessment, equipment, and PPE needed to safely perform this task)

Note: This Document is **not** intended to replace the need for each Contractor to establish and maintain a proper Illness and Injury Prevention Program as required by the Department of Labor, Occupational Safety and Health Act (29 CFR 1926 and 29 CFR 1910) and the State of Texas.

EXHIBIT L – Steel Erection SPA Cover Letter

The following Steel Erection requirements have been established for the General Contractor's Safety Manager. The General Contractor's Safety Manager must ensure and approve that its Subcontractor's SPA documentation meet all Federal, State, and local regulations and the requirements outlined in this manual prior to submitting for review.

The General Contractor's Safety Manager must submit this Cover Letter, along with the criteria listed below, to the Owner's Representative 5-7 days of any planned critical phases of work. **Steel Erection must not be allowed when students and/or staff are present in occupied areas and/or within any fall radius.**

To hold an on-site Steel Erection SPA pre-work meeting, at a minimum, the following parties must be present:

- ✓ Subcontractor Competent Person
- ✓ General Contractor Safety Representative
- ✓ Owner's Representative [Optional]

Campus Name and ORG Number: _____

Subcontractor Name and Competent Person: _____

General Contractor Name and Site-Superintendent: _____

General Contractor Safety Manager Signature of Approval: _____

Anticipated Start Date: _____

Steel Erection SPA must include but is not limited to the following:

☐ Scope of Work (describe methods, operating procedures, and affected work areas)

☐ Steel Erection Plan (describe equipment placement, lifting methods, and connection procedures)

☐ Written Notification from the General Contractor confirming concrete footings, piers, and/or walls have been cured to a level that will provide adequate structural strength and stability.

☐ Site Map (identifying sequence of operation and fall radius in relation to any occupied areas)

☐ Fall Protection procedures (describe systems to be used, Controlled Access Zones, etc.)

☐ Fall Protection Training Records (for all crewmembers performing this task)

☐ Rigger and Signal Person Training Records

☐ Competent Person Letter of Designation (include areas of competency and signatures)

☐ Competent Person Training Documentation (OSHA 10-hour and First Aid/CPR)

☐ Emergency Action Plan (including emergency contact information and medical facility)

☐ JHA (include hazard assessment, equipment, and PPE needed to safely perform this task)

Note: This Document is **not** intended to replace the need for each Contractor to establish and maintain a proper Illness and Injury Prevention Program as required by the Department of Labor, Occupational Safety and Health Act (29 CFR 1926 and 29 CFR 1910) and the State of Texas.

EXHIBIT M – Aerial Crane Operation SPA Cover Letter

The following Aerial Crane Operation requirements have been established for the General Contractor's Safety Manager. The General Contractor's Safety Manager must ensure and approve that its Subcontractor's SPA documentation meet all Federal, State, and local regulations and the requirements outlined in this manual prior to submitting for review.

The General Contractor's Safety Manager must submit this Cover Letter, along with the criteria listed below, to the Owner's Representative 5-7 days of any planned critical phases of work. **Aircraft or suspended loads must not be allowed to pass over playgrounds or other school property when there is a potential for students, staff, or public to be present in these areas and/or within any potential drop zones.**

To hold an on-site Aerial Crane Operations SPA pre-work meeting, at a minimum, the following parties must be present:

- ✓ Subcontractor Competent Person
- ✓ General Contractor Safety Representative
- ✓ Owner's Representative [Optional]

Campus Name and ORG Number: _____

Subcontractor Name and Competent Person: _____

General Contractor Name and Site-Superintendent: _____

General Contractor Safety Manager Signature of Approval: _____

Anticipated Lift Date: _____

Aerial Crane Operations SPA must include but is not limited to the following:

☐ Lift Plan (scope of work, travel path, ground level and ariel hazards or obstructions)

☐ Site Set-Up (overhead map of staging areas, sequence of operation, primary and alternate emergency area locations, and potential drop zones in relation to occupied areas)

☐ Material to be lifted (method of attachment, rigging to be used, configuration, and load capacities)

☐ Roles and responsibilities (communication methods for ground crew, roof crew, and operator)

☐ Competent Person Letter of Designation form (include areas of competency and proof of training)

☐ Rigger and signal person training records

☐ JHA (include hazard assessment, equipment, and PPE needed to safely perform this task)

☐ Emergency Action Plan (including emergency contact information and medical facility)

☐ Standard Airworthiness Certificate

☐ Congested Area Plan Request to FAA

☐ FAA Registry of Aircraft

☐ FAA Airman Detail Report

☐ Notification of Dallas City Officials

☐ Certificate of Aircraft liability insurance (insurance limit must be $10 million, per contract amount)

☐ Evidence of additional insured and waiver of subrogation endorsement

EXHIBIT N – Hot Work Permit

All temporary work involving open flames, intense heat, or sparks will require a Hot Work Permit. The permit must be issued by the contractor and authorized by the appropriate supervisor before any hot work (welding, brazing, cutting, grinding, etc.) can begin. Two copies of the Hot Work Permit must be made. One should be filed with the contractor. The second copy should be posted at the site of the hot work until the job is completed.

Issue Date:	Permit Expires:	
Building:	Sub:	Area:
Authorizing Supervisor (GC):	Start Time:	End Time:
Operator:	Fire Watch:	

Checklist

Following items must be checked by the authorizing supervisor and operator/welder. If any item is checked "No", then hot work must not begin until item or area is corrected.

Yes	No	
☐	☐	Work area examined
☐	☐	Equipment inspected, in good repair
☐	☐	PPE inspected, in good repair
☐	☐	Sprinkler system operable
☐	☐	Combustible materials/items moved a radius of 35 feet away from work area.
☐	☐	Explosive atmosphere (s) eliminated
☐	☐	Floor and wall openings covered
☐	☐	Fire watch assigned and required during work and for 30 minutes afterwards* *Fire watch must be at least 30 minutes in duration
☐	☐	Fire watch has ample extinguishing equipment and is trained to properly use it
☐	☐	Work area is considered a confined space (if yes additional confined space will be required. Contact supervisor before proceeding)
☐	☐	Proper ventilation provided for the work area

Other precautions

1._____

2._____

Authorizing Supervisor Signature:_____ Date:_____

Final Checkup: To be completed after hot work is finished and fire watch is over

The work area and all surrounding areas subjected to heat and sparks were monitored during the hot work operations and during the required fire watch period and found to be safe.

Fire Watcher Signature: _____ Title:_____ Date:_____

EXHIBIT O – Incident Investigation Report

CONTRACTOR: _____ACCIDENT DATE: _____TIME: _____LOCATION _____

ACCIDENT LOCATION (SPECIFIC): _____

WHAT HAPPENED? (Describe operation, activity, condition and how accident or loss occurred.

Use separate sheet and diagram if necessary): _____

_____

Recommended correction action:

_____

Equipment involved #: _____Employee involved: _____

Employee Injury (Describe):

_____

Root Cause (Describe): _____

Medical referral? Yes____ No_____

Company Property Damage or Loss

(Describe): _____

DISD Property, Damage, or Injury to Others

(Describe): _____

Witnesses (Name, address, phone): _____

Police Report Number: _____ DISD Police Report Number: _____

Foreman/Supervisor_____ Date: _____

Keep Original in contractor's File and CC: Owner's Representatives

[Attach Photos]

EXHIBIT P – Safety Inspection Checklist

SAFETY INSPECTION CHECKLIST				
Contractor:	Contract No.			
Job-site Location:				
Person in Charge:				
Date: Time:				
Person(s) making inspection:	Column: A= Adequate B= Inadequate N/A = Not Applicable			
PROGRAM ADMINISTRATION:	A	B	N/A	REMARKS
1. Posting OSHA and other job-site warning posters.				
2. Do you have safety meetings?				
3. Job safety training, including first-aid training?				
4. Is first-aid equipment and supplies available?				
5. Are job-site injury records being kept?				
6. Are emergency telephone numbers, such as police department, fire department, doctor, hospital, and ambulance, posted?				
HOUSEKEEPING AND SANITATION:	A	B	N/A	REMARKS
1. General neatness of working areas.				
2. Regular disposal of waste and trash.				
3. Passageways and walkways clear?				
4. Adequate lighting.				
5. Protruding nails removed or bent over?				
6. Oil and grease removed.				
7. Waste containers provided and used.				
8. Sanitary facilities adequate and clean.				
9. Drinking water potable.				
10. Adequate supply of water.				

11. Disposable drinking cups.				
FIRE PREVENTION:	A	B	N/A	REMARKS
1. Fire instructions to personnel.				
2. Fire extinguishers identified, checked, accessible.				
3. Proper fire extinguishers provided.				
4. Hydrants clear, access to public thoroughfare open.				
5. Good housekeeping.				
6. "No Smoking" signage posted and enforced where needed.				
7. Fire brigades.				
ELECTRICAL INSTALLATIONS:	A	B	N/A	REMARKS
1. Adequate wiring, well insulated.				
2. Circuit breakers and GFCI (where required) provided.				
3. Fire hazards checked.				
4. Electrical danger signs posted.				
5. Are terminal boxes equipped with required covers? Are covers used?				
HAND TOOLS:	A	B	N/A	REMARKS
1. Proper tool being used for each job.				
2. Neat storage, safe carrying.				
3. Inspection and maintenance.				
4. Damaged tools repaired or replaced promptly. Are employee's tools inspected and repaired?				

POWER TOOLS:	A	B	N/A	REMARKS
1. Good housekeeping where tools are used.				
2. Tools and cords in good condition.				
3. Proper grounding.				
4. Proper instruction in use.				
5. All mechanical safeguards in use.				
6. Tools neatly stored when not in use.				

7. Right tool being used for the job at hand.				
8. Wiring properly installed.				
POWDER ACTUATED TOOLS:	A	B	N/A	REMARKS
1. Local laws and ordinances complied with.				
2. All operators trained.				
3. Tools and charges protected from unauthorized use.				
4. Competent instruction and supervision.				
5. Tools checked and in good working order.				
6. Tools not used on anything but recommended materials.				
7. Safety goggles or face shields provided and used.				
8. Flying hazard checked by backing up, removal of personnel, or use of captive stud tool.				
LADDERS:	A	B	N/A	REMARKS
1. Ladders inspected and in good condition?				
2. Secured to prevent slipping, sliding, or falling?				
3. Do side rails extend 36" above top of landing?				
4. Rungs or cleats not over 12" on center.				
5. Metal ladders not used around electrical hazards.				
6. Proper maintenance and storage.				
7. Are ladders not painted?				

SCAFFOLDING:	A	B	N/A	REMARKS
1. Is erection properly supervised?				
2. Will all structural members meet the safety factor?				
3. Are all connections secure?				
4. Is scaffold tied into structure where necessary?				
5. Are working areas free of debris, snow, ice, grease?				
6. Are base plates and mud sills provided?				
7. Are workers protected from falling objects?				

8. Is the scaffold plumb and square with cross- bracing?				
9. Are guardrails, intermediate rails, and toe boards in place?				
10. Are hoist ropes and cables in good condition?				
HOISTS, CRANES AND DERRICKS:	A	B	N/A	REMARKS
1. Inspect cables and sheaves.				
2. Check slings and chains, hooks, and eyes.				
3. Equipment firmly supported.				
4. Outriggers used, proper cribbing.				
5. Power lines deactivated, removed or at safe distance				
6. Proper loading for capacity of lifting radius.				
7. All equipment properly lubricated and maintained.				
8. Signalman where needed.				
9. Signals understood and observed.				
10. Are inspection and maintenance logs maintained?				
HEAVY EQUIPMENT:	A	B	N/A	REMARKS
1. Regular inspection and maintenance.				

2. Lubrication and repair of moving parts.				
3. Lights, brakes, warning signals operative.				
4. Wheels chocked when necessary.				
5. Haul roads well maintained and laid out properly.				
6. Protection when equipment is not in use.				
7. Shut-off devices on hose lines in case of failure?				
MOTOR VEHICLES:	A	B	N/A	REMARKS
1. Regular inspection and maintenance.				
2. Qualified operators.				
3. Brakes, lights, warning devices operative.				

4. Weight limits and load sizes controlled.				
5. Is all glass in good condition?				
6. Are back-up (reverse) alarms provided?				
7. Fire extinguishers provided in all vehicles?				
BARRICADES:	A	B	N/A	REMARKS
1. Floor openings planked over and secured, or barricaded.				
2. Roadways and sidewalks effectively protected.				
3. Adequate lighting provided.				
4. Traffic controlled.				
HANDLING AND STORAGE OF MATERIALS:	A	B	N/A	REMARKS
1. Are materials properly stored or stacked?				
2. Are passageways clear?				
3. Stacks on firm footings, not too high.				
4. Proper number of men for each operation.				
5. Are workers lifting loads correctly?				

6. Are materials protected from weather conditions?				
7. Protection against falling.				
8. Is dust protection observed?				
9. Extinguishers and other fire protection provided.				
10. Is traffic controlled in the storage area?				
EXCAVATION AND SHORING:	A	B	N/A	REMARKS
1. Are adjacent structures properly shored?				
2. Is shoring, benching, or sloping used for soil depth or excavation properly sloped?				
3. Are roads and sidewalks supported and protected?				
4. Is material stored at least 2 feet from excavations?				
5. Is excavation barricaded and lighting provided?				
6. Is equipment a safe distance from edge of excavation?				
7. Are ladders provided where needed?				

8. Are equipment ramps adequate?				
9. Is job supervisor on-site during trenching operations?				
DEMOLITION:	A	B	N/A	REMARKS
1. Are operations planned ahead?				
2. Is there shoring of adjacent structures?				
3. Are material chutes used?				
4. Is there sidewalk and other public protection?				
5. Adequate access ladders or stairs.				
FLAMMABLE GASSES AND LIQUIDS:	A	B	N/A	REMARKS
1. All containers U.L. approved meeting OSHA requirements with contents clearly identified.				
2. Proper storage practices observed.				
3. Fire hazards checked.				
4. Proper storage temperatures and protection.				
5. Proper types and number of extinguishers nearby.				
6. Carts for moving cylinders available.				
MASONRY:	A	B	N/A	REMARKS
1. Proper scaffolding.				
2. Saws properly equipped; dust protection provided.				
ROADWAY CONSTRUCTION:	A	B	N/A	REMARKS
1. Laws and ordinances observed.				
2. Flag-person properly dressed, instructed, and posted.				
3. Adequate warning signs and markers.				
4. Equipment not blocking right of way.				
5. Traffic control through construction site.				
6. Adequate marking and maintenance of detours.				
7. Dust control.				
8. Adequate lighting.				
PERSONAL PROTECTIVE EQUIPMENT:	A	B	N/A	REMARKS
1. Eye and Head protection.				
2. Face shields.				
3. Respirators and masks.				
List actions to be taken for all items found non-compliant				

EXHIBIT Q – Contractor Acknowledgement Statement

Campus Name and ORG Number: _____

Contractor Name:_____

Date: _____

By executing this document as an authorized representative of the referenced Company identified above, I acknowledge and confirm that I have read and understand the contents of the Dallas ISD Construction Safety Program Guidelines in its entirety.

I also recognize and acknowledge that the obligation to protect the safety and health of all persons affected by construction activities is not limited to the requirements of the Dallas ISD Construction Safety Program Guidelines only, but also includes all applicable OSHA, Federal, State, and local regulations, and guidelines necessary to provide a safe and healthful working environment for all contractors, campus staff, students, and general public.

The Contracting Company and its employees will comply with all applicable safety requirements while performing work on any Dallas ISD property. The Company will further communicate the requirements of the Dallas ISD Construction Safety Program Guidelines and other applicable OSHA, Federal, State, and local regulations, and guidelines to all tiered Subcontractors that will perform work on the Project and retain a physical signed copy of this Contractor Acknowledgement Statement from each such Subcontractor.

_____
(Name of Authorized Representative)

_____
(Signature of Authorized Representative)

_____
(Date Signed)

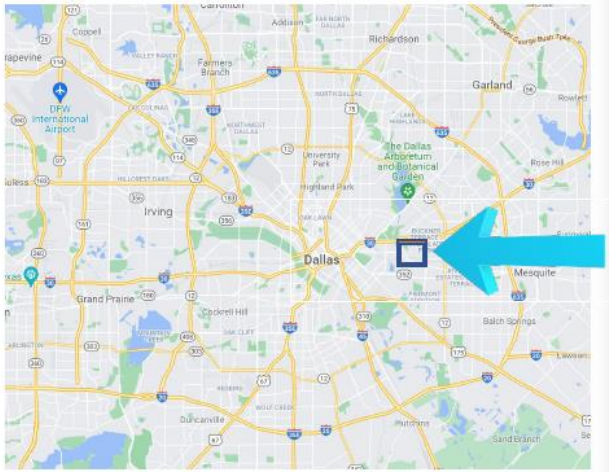
ATTACHMENTS

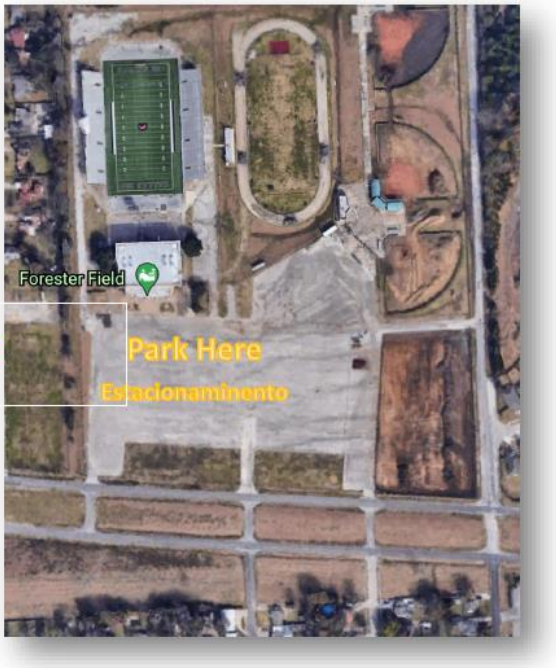
- Attachment I – Dallas ISD Orientation Location and Schedule
- Attachment II – Site-Specific Safety Plan Guidelines
- Attachment III – Crisis Communications Poster
- Attachment IV – Visitor's Release and Hold Harmless Agreement
- Attachment V – Shutdown Notification Guidelines
- Attachment VI – SWPPP Oversight Flowchart
- Attachment VII – Greenfield Shutdown Authorization Request Guidelines
- Attachment VIII – Intruder Detection
- Attachment IX – Campus Security Reminders
- Attachment X – Safety Meeting Sign-in Sheet
- Attachment XI – Geotechnical Soil Sampling Safety Guidelines
- Attachment XII – Inclement Weather Plan of Action

Dallas ISD Orientation Location and Schedule

DALLAS INDEPENDENT SCHOOL DISTRICT

Construction Services





Dallas ISD
Construction Safety Orientation
(Orientacion de Seguridad)

Location/Ubicacion
Forester Field
8233 Military Pkwy
Dallas, TX 75227

Schedule/Horario
7:30am-8:30am
Tuesday and Thursday
Martes y Jueves

You must have your Dallas ISD Badge to attend this orientation.

Usted debe tener su identificacion para poder asistir a esta Orientacion.

CRITERIA FOR DEVELOPING A SITE-SPECIFIC SAFETY PLAN

Prior to work, Contractors are required to submit for review, an acceptable Site-Specific Safety Plan that includes safe and health work practices. The Owner's Representative will evaluate the plan to see that it meets the safety requirements for the Project's scope of work.

A Site-Specific Safety Plan must include but is not limited to the following:

(1) **Scope of Work:** A description of the scope of work is to be included on the front page of the Site-Specific Safety Plan.

(2) **Job Safety Procedures:** Explain in detail and specifically how job safety is to be incorporated into each phase of the scope of work. Use of ladders, scaffolds, flagging, equipment, exposures, special conditions, fall protection, etc., must be included for the plan to be accepted. Generalities will not be accepted to Explain the safety and health conditions employees will be exposed to.

(3) **General Contractor's Site-Specific Safety Orientation:** Each employee who is new to the jobsite must receive a thorough safety and hazard communication orientation, which imparts basic information about the project safety and health program, federal/state regulations, and other safety rules and regulations needed to perform tasks safely. Future safety instructions may be necessary if hazardous work and/or unfamiliar tasks are performed.

(4) **Competent Person Designation(s):** Competent Person Designation Form(s) accompanied by a valid First Aid/CPR and OSHA 30-hour certification (within 5 years of the issuing date) must be provided for all on-site persons designated as competent.

(5) **Supervising for Safety:** Explain how supervisors are going to constantly review the safe practices and procedures. Jobsite inspections are required daily. An inspection checklist should be documented at least weekly.

(6) **Disciplinary Policy:** Contractor must explain disciplinary action for any employee who jeopardizes his health or safety, or the health or safety of others.

(7) **Subcontractor Compliance:** Explain how Subcontractor compliance with your safety program and the Construction Minimum Safety Program Guidelines Manual will be verified and documented. When Subcontractor's programs are deficient, the General Contractor must be responsible for providing them with the necessary training and protection. This must be documented.

(8) **Incident Investigation Procedure:** Explain how the General Contractor and involved Subcontractors will investigate all incidents involving a near miss, injury, and/or property damage. Investigation Procedures must include a Root Cause Analysis and Corrective Action Plan to prevent reoccurrence.

(9) **Emergency Action Plan:** Describe Actions to be taken should an emergency occur. Emergency Action Plans must cover injuries, fires, evacuations, and similar situations. Plans must include designated emergency contact names and telephone numbers, e.g., on-site supervision, police department, fire department, doctor, hospital, and ambulance.

(10) **Personal Protective Equipment:** Describe Personal Protective Equipment (PPE) to be worn, training requirements, and parameters for its use.

(11) **Occupational Health Programs:** Site-specific Occupational Health and Illness Prevention Programs are required to protect employees working on the project, i.e., Asbestos Awareness, Air Monitoring, Silica, Sampling, Special Protective Clothing or Equipment, and Particular Hazards.

(12) **Job Hazard Analysis (JHA):** Explain the formal job hazard analysis process

(13) **Task Training:** Contractors are required to task train employees in the exposures they will be confronted with and the job they are expected to perform. Other situations, however, may arise during the course of the project that will require additional training. Explain how task training will be accomplished, how often it will be conducted, and who will be conducting the training.

(14) **Reporting Unsafe Acts or Conditions:** Explain the program in place that promotes positive feedback to supervision and employees who report unsafe acts and/or conditions.

(15) **Toolbox Talk Safety Meetings:** These must be held and documented at least weekly. Explain who will be responsible for conducting these meetings, when they will be held, and where they will be held.

(16) **Fire Prevention and Protection Plan:** Explain the job-site fire prevention and protection program in detail.

(17) **Hazard Communication Program:** Provide copy of the Site-specific Haz-Com program.

(18) **Lock-out/Tag-out (LOTO) Program**: Provide a copy of the Site-specific LOTO Program

(19) **Confined Space Entry:** Provide a copy of the Site-specific Confined Space Program

(20) **Trenching/Excavation and Utility Strike Prevention**: Provide a copy of the Site-specific Trenching/Excavation Procedures and a Utility Strike Prevention Plan.

(21) **Fall Protection and Prevention Program:** Provide a copy of the Site-specific Fall Protection and Prevention Program

(22) **Traffic Control Plan:** Provide a copy of the Site-specific Traffic Control Plan

(23) **Substance Abuse Policy:** Provide a copy of the Substance Abuse Policy

(24) **Special Instructions and Information:** Provide any special instruction or additional safety information as it relates to the unique conditions and/or environment associated with the project.

Note: The requirements outlined in this Document are intended to provide a working, uniform minimal level of program guidelines to assist or provide direction to Contractors. This Document is **not** intended to replace the need for each Contractor of any tier to establish and maintain a proper Illness and Injury Prevention Program as required by the Department of Labor, Occupational Safety and Health Act (29 CFR 1926 and 29 CFR 1910) and the State of Texas.

CONSTRUCTION SITE Crisis Communications GUIDELINES

SUGGESTED STEPS FOR CRISIS SITUATIONS:

1. Evaluate the situation and extent of damage or injuries.
2. If students are present, immediately contact the principal or school office.
3. Call 9-1-1 if necessary. Be prepared to give the dispatcher details of the accident and injuries, the exact address and where emergency crews should enter the site.
4. Assign someone to meet emergency crews at the gate.
5. Call Dallas ISD Communications at (972) 925-3917. Be prepared to provide as much information as possible.
6. Call Dallas ISD Police at (214) 932-5627.
7. Call Construction Services at (972) 925-7200.
8. Call the Safety Manager at (214) 435-2204.
8. Other than as noted below, *do not speak* to reporters or photographers. Refer them to Dallas ISD Communications.

How to handle reporters who come to the construction site:

There is no such thing as "off the record." Be polite, but firm. Tell reporters and photographers they must wait off-site, outside the main gate, until an authorized Dallas ISD spokesperson arrives. Do not push, shove, block, or attempt to physically restrain a reporter or photographer. When dealing with reporters, photographers or TV crews, always assume that they are recording.

EMERGENCY TELEPHONE NUMBERS:

Dallas ISD Police
(214) 932-5627

Robyn Harris
Dallas ISD Communications/ District Spokesperson
(972) 925-3917

Alvaro Meza
Bond Program Safety Manager
(214) 435-2204

DALLAS INDEPENDENT SCHOOL DISTRICT

Visitor's Release and Hold Harmless Agreement

General Contractor: _____

Project Name: _____ Date: _____

In consideration of being permitted, for my own purposes and interests, to enter upon the premises or construction site of Dallas Independent School District Construction Project, I hereby release, hold harmless, and indemnify the Dallas Independent School District, Consultants, Inspectors, Contractors and Subcontractors from and against, and assume the risk for and on behalf of myself, my heirs, my supervisor and my estate, all damages, losses, injuries and any and all other claims of any type whatsoever for personal injury (including death) and other loss or damage of any nature whatsoever including damage to my personal property, and reasonable attorney's fees and court costs sustained or caused while on such premises or site.

In the event any clause, term, or provision of this agreement must be declared or adjudicated void or invalid, it must in no manner affect the other clauses, terms, and provisions hereof, which must remain in full force and effect, as if the clause, term, or provision so declared or adjudicated invalid was not originally a part hereof.

Visitor's Name: _____

Visitor's Signature: _____

Address: _____

Date: _____

Shutdown Notification Guidelines

The General Contractor must provide Dallas ISD with notification of power or other utility shutdown no less than ten (10) calendar days in advance of the shutdown. Notification includes Dallas ISD Central Maintenance Office, A/E, Program Manager, and the Principal at each affected school.

- Shutdown Authorization Form (EXHIBIT I) must be submitted to the Dallas ISD Bond Program Manager and Dallas ISD Project Manager for signatures of approval **10 days prior** to any planned shutdown.
- Shutdowns to be scheduled during weekends or extended breaks.
- Overtime Code may be needed for Dallas ISD Personnel involved after hours.
- Permanent shutdowns must be field verified by Contractor. If utility service remains active, immediately report to DISD Sustainability via Bond PM.

Water Shut-off Guidelines

Notification To:

- ✓ Dallas ISD Quadrant Supervisor
- ✓ Dallas ISD Department Supervisor
- ✓ Affected Dallas ISD Departments & Confirmation of readiness (Including but not limited to HVAC, Kitchen, Fire Suppression, etc.)
- ✓ Dallas ISD Sustainability Manager and/or Technician

Content of Notification:

- ✓ Signed Authorization form-DISD PM.
- ✓ Type of Shutdown: Emergency, Minor, Complete, Relocation.
- ✓ Meter number (if applicable).
- ✓ Area affected, Duration, and Contingency Plan
- ✓ SPA-Cover Letter Authorized by GC Safety Representative
- ✓ When relocating a utility, DISD Sustainability department must be notified.

Dallas ISD Plumbing Department:

- Department Manager: Bart Braswell
- SE Quad Supervisor: Jesse Rincon
- SW Quad Supervisor: James Baker
- NE Quad Supervisor: Justin Morris
- NW Quad Supervisor: David Martin
- Sustainability Department Manager: Bryant Shaw
- Sustainability Department Technician: Stephanie Garcia

Re-pressurizing:

- ✓ Include City Inspection
- ✓ Contractor to provide post inspection along with photos to DISD Plumbing Manager

Gas Shut-off Guidelines

Notification To:

- ✓ Quadrant Supervisor
- ✓ Department Manager
- ✓ Affected Departments & Confirmation of readiness (Including but not limited to HVAC, Kitchen, etc.)
- ✓ Dallas ISD Sustainability Manager and/or Technician

NOTE: When adding HVAC units, Project AE approval of increased load is expected.

Content of Notification:

- ✓ Signed Authorization form-DISD PM.
- ✓ Type of Shutdown: Emergency, Minor, Complete, Relocation.
- ✓ Meter number (if applicable).
- ✓ Area affected, Duration, and Contingency Plan
- ✓ SPA-Cover Letter Authorized by GC Safety Representative
- ✓ When relocating a utility, DISD Sustainability department must be notified.

Re-pressurizing:

- ✓ Include City Inspection
- ✓ Contractor to provide post inspection along with photos to DISD Plumbing Manager

Sanitary Sewer Guidelines

Notification To:

- ✓ Quadrant Supervisor
- ✓ Department Manager
- ✓ Dallas ISD Sustainability Manager and/or Technician

Content of Notification:

- ✓ Signed Authorization form-DISD PM
- ✓ Type of Shutdown: Emergency, Minor, Complete
- ✓ Meter number (if applicable)
- ✓ Area affected, Duration, and Contingency Plan
- ✓ SPA-Cover Letter Authorized by GC Safety Representative
- ✓ PMF PM to provide a Post Audit to DISD Plumbing Manager
- ✓ Include Pictures of tie-in
- ✓ Include City Inspection for all work.

Tie-In Guidelines:

- ✓ PMF PM to provide post inspection of service to DISD Plumbing Manager.

Electrical Shutdown Guidelines

Notification To: [Prior to Shut down and after restoration of service]

- ✓ ONCOR (if applicable)
- ✓ DISD Electrical Quadrant Supervisor
- ✓ DISD Electrical Department Supervisor
- ✓ MEP Director
- ✓ Dallas ISD Sustainability Manager and/or Technician.
- ✓ Affected Departments & Confirmation of readiness (HVAC, Kitchen, IT, Building Security, Fire Alarm, etc.)

Dallas ISD Electrical Department:

- Department Director: Bart Webster
- Department Manager: George Lakes
- NW Supervisor: Ainsworth, Steven
- NE Supervisor: Kevin T Liles
- SE Supervisor: Douglas Hall
- SW Supervisor: Jim Ward

Dallas ISD Sustainability Department:

- Sustainability Department Manager: Bryant Shaw
- Sustainability Department Technician: Stephanie Garcia

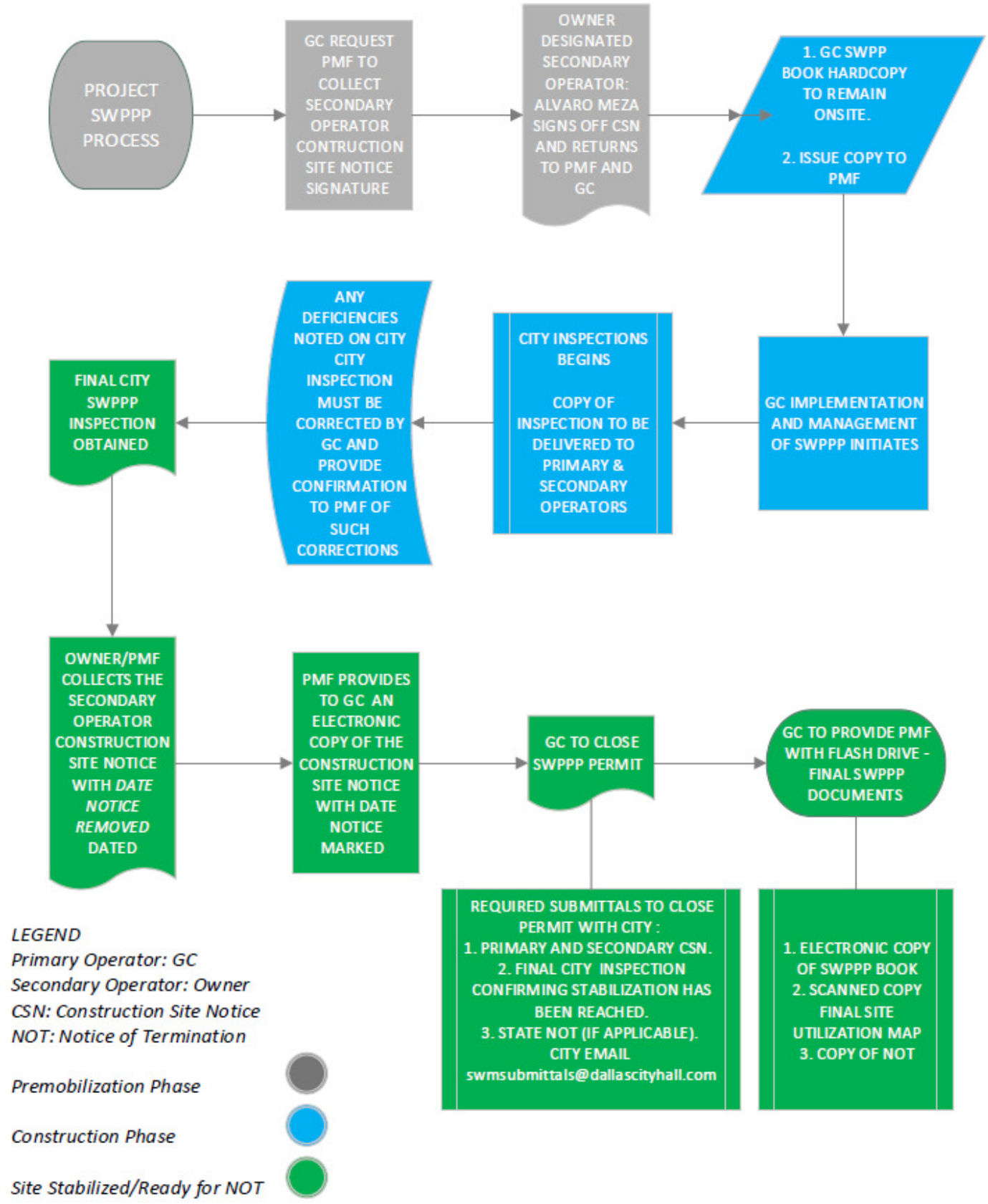
Content of notification:

- ✓ Signed Authorization form-DISD PM
- ✓ Type of Shutdown: Emergency, Minor, Complete
- ✓ Meter number (if applicable)
- ✓ When relocating a utility, DISD Sustainability department must be notified
- ✓ Area affected, Duration, and Contingency Plan
- ✓ SPA-Cover Letter Authorized by GC Safety Representative
- ✓ Complete-Shutdowns-

Re-energizing:

- ✓ Quadrant Supervisor
- ✓ Department Supervisor
- ✓ Affected Departments & Confirmation of readiness (HVAC, Kitchen, IT, Building Security, Fire Alarm, etc.)
- ✓ Electrical Contractor to gradually increase power

SWPPP Oversight Flowchart



Greenfield Shutdown Authorization Request Guidelines

See below set of guidelines for greenfield projects requesting permanent utility shutdown:

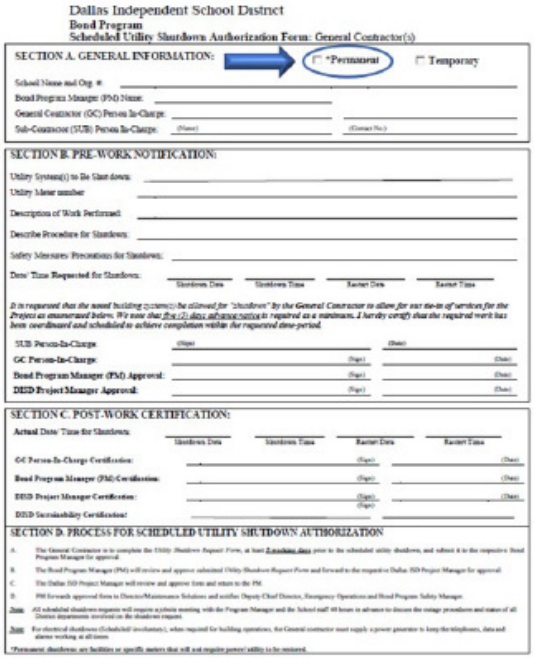
1. **Utility Shutdown request should select PERMANENT on the top right portion of our authorization form. (See below sample)**

2. **General Contractor (GC) responsible to provide power for the duration of the project.**

3. **Once the project reaches substantial completion, the GC/PMF to provide the Dallas ISD Sustainability Department with a copy of the GC utility bills to transfer the utility service to Dallas ISD.**

If you have any questions, please reach out to Dallas ISD Sustainability Department: sg9453@dallasisd.org

Note:
- Before demolishing a portable and/or building all meters numbers should be provided to DISD sustainability department to closed account and have the meters removed through the Owner provider.
- Please be reminded there is a "Minimum of 10-day(s) advance notice" for utilities.
It is very important that ALL Utility Accounts are closed through sustainability to prevent the GC reimbursing the district.
- Lastly, DISD is not responsible to provide GC utilities on Greenfield Locations.



Dallas Independent School District
Bond Program
Scheduled Utility Shutdown Authorization Form: General Contractor(s)

SECTION A. GENERAL INFORMATION: ☐ *Permanent ☐ Temporary

School Name and Org. #:
Bond Program Manager (PM) Name:
General Contractor (GC) Person In-Charge:
Sub-Contractor (SUB) Person In-Charge: (Name) (Contact No.)

SECTION B. PRE-WORK NOTIFICATION:

Utility System(s) to Be Shut down:
Utility Meter number:
Description of Work Performed:
Describe Procedure for Shutdown:
Safety Measures/ Precautions for Shutdown:
Date/ Time Requested for Shutdown: Shutdown Date / Shutdown Time / Restart Date / Restart Time

It is requested that the noted building systems be allowed for "shutdown" by the General Contractor to allow for our tie-in of services for the Project as enumerated below. We note that five (5) days advance notice is required as a minimum. I hereby certify that the required work has been coordinated and scheduled to achieve completion within the requested time-period.

SUB Person-In-Charge: (Sign) (Date)
GC Person-In-Charge: (Sign) (Date)
Bond Program Manager (PM) Approval: (Sign) (Date)
DISD Project Manager Approval: (Sign) (Date)

SECTION C. POST-WORK CERTIFICATION:

Actual Date/ Time for Shutdown: Shutdown Date / Shutdown Time / Restart Date / Restart Time

GC Person-In-Charge Certification: (Sign) (Date)
Bond Program Manager (PM) Certification: (Sign) (Date)
DISD Project Manager Certification: (Sign) (Date)
DISD Sustainability Certification: (Sign)

SECTION D. PROCESS FOR SCHEDULED UTILITY SHUTDOWN AUTHORIZATION

A. The General Contractor is to complete the Utility Shutdown Request Form, at least 2 working days prior to the scheduled utility shutdown, and submit it to the respective Bond Program Manager for approval.
B. The Bond Program Manager (PM) will review and approve submitted Utility Shutdown Request Form and forward to the respective Dallas ISD Project Manager for approval.
C. The Dallas ISD Project Manager will review and approve form and return to the PM.
D. PM forwards approved form to Director/Maintenance Solutions and notifies Deputy Chief Director, Emergency Operations and Bond Program Safety Manager.

Note: All scheduled shutdown requests will require a phone meeting with the Program Manager and the School staff 48 hours in advance to discuss the outage procedures and status of all District departments involved on the shutdown request.

Note: For electrical shutdowns (Scheduled/ involuntary), when required for building operations, the General contractor must supply a power generator to keep the telephones, data and alarm working at all times.

*Permanent shutdowns are facilities or specific meters that will not require power/ utility to be restored.

AGENDA FOR CAMPUS SECURITY MEETING

Sign-in Sheet

- ✓ All personnel in attendance must sign-in

Welcome

- ✓ Purpose of the Meeting – To Review the Requirements Regarding Intruder Detection and Campus Security.

Intruder Detection

- ✓ All visitors must enter through the campus' secured entry point
- ✓ Immediately report any suspicious activity to the Project Management Team
- ✓ Always be alert – See Something, Say Something, Do Something
- ✓ Stop any individuals in your building who do not display a District Badge or Visitor Badge and escort them to the main office.

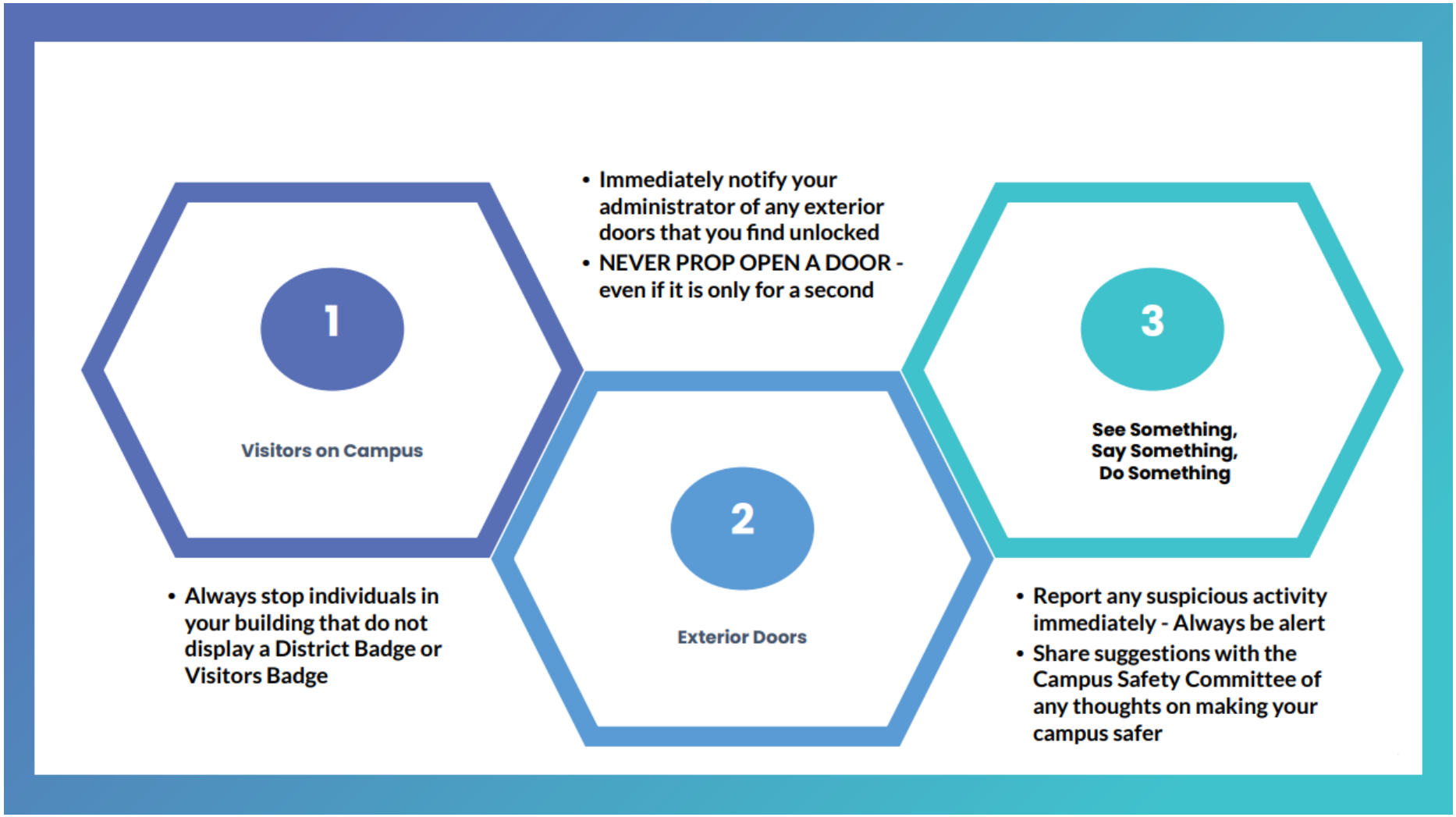
Propped Doors and Secured Areas

- ✓ **NEVER** prop open a door for any reason
- ✓ All exterior doors must remain locked at all times
- ✓ All interior doors leading into construction areas must remain locked at all times
- ✓ Portable doors are considered exterior doors and must be locked at all times
- ✓ Immediately notify the Project Management Team of any exterior door that you may find unlocked or propped open

Questions and Answers:

Note for General Contractors: All locked doors leading into construction areas and/or restricted pathways must be communicated with the campus Principal and Fire Marshal to ensure restrictions and/or physical alterations of any kind do not conflict with Campus Emergency Action Plans, Emergency Egress and NFPA 101 Life Safety Codes.

Campus Security Reminders



Safety Meeting Sign-in Sheet

DATE: _____ PROJECT: _____

CONTRACTOR:_____

Foreman's Signature:_____

Safety Representative:_____

TOPICS DISCUSSED:_____

NAME – PRINTED	SIGNATURE	COMPANY
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		

Geotechnical Soil Sampling Safety Guidelines

General Information:_____

School Name and Org #:_____

Bond Program Manager: _____

Company Name: _____ Supervisor: _____Cell Phone_____

Scope: _____Boring Map Location Attached: [circle] YES or NO

Mobilization Date: _____ Demobilization Date: _____Work Hours: _____

Minimum Drilling Safety Guidelines:

1. ALL crew members must be properly badged.
2. Schedule site access through your Dallas ISD Project Manager
3. [If Applicable] Pre-approved signed forms for custodial overtime may apply. Please confirm with your Dallas ISD PM.
4. During arrival, check in at the front office with badge displayed in the upper body and face cover.
5. Drill Rig must be barricaded and NOT be operated in occupied school areas.
6. Before any excavation is started, should contact 811 DIG-TESS for confirmation, Ground penetrating radar (GPR), review of existing plans, and any other reasonable efforts shall be made to determine if any underground utilities (i.e.: power lines, water lines, fuel lines, etc.) are present within the boundaries of the proposed work area. As the excavation work approaches the location of any known utilities, the lines shall be uncovered, using extreme caution not to disturb the lines, and adequate measures shall be taken to protect the lines from damage while the work progresses.
7. Any disturbed areas must be returned to existing and safe condition prior to departure.
8. Damage to property-Injuries Beyond First Aid must be immediately reported to Alvaro Meza 214-435-2204 and your Dallas ISD Project Manager.

NOTE: This Document is intended to provide a working, uniform minimal level of program guidelines to assist or provide direction to the Contractors. This Document is not intended to replace the need for each Contractor to establish and maintain a proper Illness and Injury Prevention Program as required by the Department of Labor, Occupational Safety and Health Act (29 CFR 1926 and 29 CFR 1910) and the State of Texas.

Inclement Weather Plan of Action

General Guidelines
PMFs are required to notify and coordinate with the GCs to take proactive steps during inclement weather events. •Construction Services may schedule a coordination call prior to any severe weather event with PMF (in a group call or individually- These calls or meetings may be on a regular or impromptu basis as needed) to share information about projects with medium/high probability of damage to property or interruption to school operations. The intent is to provide Construction Services a complete situational awareness of a school's readiness for return of students, and to eliminate or mitigate risk to DISD's facilities.

PRIOR to Inclement Weather Event:
For projects under construction PMF to provide a report to DISD Construction Services any conditions that may impact campus occupancy or function.
Coordination with DISD Maintenance (Managers and Supervisors) and Custodial Services (campus, and supervisors), along with Principals is REQUIRED. Be prepared to report this coordination.

POST Inclement Weather Event:
•PMFs to conduct a field verification and begin the mitigation phase.
•Work with contractors and appropriate maintenance personnel to create a recovery plan
•Provide Construction Services a real time update - by campus- on said issue(s)•Reporting shall continue as needed till mitigation is completed.

Return of Students and Staff
•PMF Leadership or designee to coordinate with campus Principal and Facility Supervisor. iffeasible, PMF Project Manager will be on site for that morning to confirm good working schooloperations.

Sample Reporting
•013-FD Roosevelt – No issues to report
•013-FD Roosevelt- 2. Campus has an issue – Provide detailed description and mitigation.

The intent of this document is to establish a minimum level of proactive steps/reporting, but not be completely inflexible.
After Action Reviews or a Root Cause Analysis may be required. Information should be captured to support these events

[End of Document]

DISD 2020 Bond – General Contractor

Step One: Set up your project account with Field Control Analytics formerly FC Construction Services

- Visit **www.fcbackground.com/clientsignup/**
  (Internet Explorer 5.0 or higher required)
- Enter your Project Pass Code: **DI20SC21**

EXISTING CUSTOMERS: You will be required to provide login credentials to complete signup. If you do not know your login credentials contact Customer Support @ customer.support@fieldca.com

You will be required to provide the following information. You will be unable to complete signup without all.

- Billing address and contact information
- Contact information for all authorized users
- Name and contact information for the company that hired you (Prime Contractor)
- Credit card information for payment

ALLOW TWO FULL BUSINESS DAYS FOR ACCOUNT SETUP COMPLETION AND NOTICE TO CLIENT/EMPLOYER

Step Two: Initiate Project Drug Testing, Background Check, and Badging

DISD 2020 Bond - $74.50 *(see Pricing Agreement for details)*
Replacement Badge Fee – $25.00 * Enrollment Fee - $50.00

1. Upon setup completion, contractor receives **Web Instructions** to download/print **Consent Document**.
2. Consent Document. ($25.00 handling fee for employees without a properly authorized Consent Document. No appointment necessary and maps are available online.)
3. Most results are available within one business day, but may take up to three. Authorized users will receive an e-mail notification when report results are available.
4. DISD badges will be printed and available for pickup at the facility selected during project setup.

Other Important Information

- FCA notifies your General Contractor of all unpaid invoices.
- If a worker fails a drug test, he/she will not be authorized to work for the duration of the project.

Background checks and badging requires one of the following identification sources of a person:

- Current U.S. Driver's License
- U.S. Birth Certificate (along with photo id)
- Current US Passport
- U.S. Citizenship Naturalization
- Foreign Passport
- U.S. issued photo ID Card
- Temporary identification card
- Resident Visa
- Employment Visa

Acceptable forms of ID do not include the non-US issued Matricula Card.

DISD 2020 Bond Badge Qualifications:

- Negative drug test result
- No felony convictions, no open or pending felony cases for crimes against a minor (no time limit)
- No felony convictions, no open or pending felony cases for crimes against a person (25 years)
- No felony convictions, no open or pending felony cases (7 years)
- No misdemeanor crimes (see misdemeanor offenses below). Misdemeanor records are limited to the previous 7-years.
- No registered sex offenders
- No outstanding warrants for crimes that would disqualify an individual from receiving a badge

Misdemeanor Offenses Include the following:

Possession of a Prohibited Weapon
Unlawful Carrying Weapon
Purchase/Furnish Alcohol to Minor
Assault Causes Bodily Injury
Terroristic Threat
Enticing a Child
Harboring Runaway Child
Violation of a Protective Order
Criminal Mischief
Burglary
Shoplifting
Theft
Larceny
Fraud
Forgery
Passing Forgery Writing
Fleeing from Police Officer
Leaving Scene of Accident
Failure to Stop and Give Information
Fail to Identify Giving False/Fictitious Info
Resisting Arrest
Evading Arrest/Detention
Escape from Custody
Interference with Public Duties
Disorderly Conduct
Interference with Emergency Call
Harassment
Prostitution

FCA Client Support Team
Phone: (972) 404-4479
Monday - Friday 6:00am – 6:00pm CST
customer.support@fieldca.com

DISD 2020 Bond – Professional Services

Step One: Set up your project account with Field Control Analytics formerly FC Construction Services

- Visit **www.fcbackground.com/clientsignup/**
  (Internet Explorer 5.0 or higher required)
- Enter your Project Pass Code: **DI20PS21**

EXISTING CUSTOMERS: You will be required to provide login credentials to complete signup. If you do not know your login credentials contact Customer Support @ customer.support@fieldca.com

You will be required to provide the following information. You will be unable to complete signup without all.

- Billing address and contact information
- Contact information for all authorized users
- Name and contact information for the company that hired you (Prime Contractor)
- Credit card information for payment

ALLOW TWO FULL BUSINESS DAYS FOR ACCOUNT SETUP COMPLETION AND NOTICE TO CLIENT/EMPLOYER

Step Two: Initiate Project Drug Testing, Background Check, and Badging

DISD 2020 Bond - $74.50 *(see Pricing Agreement for details)*
Replacement Badge Fee – $25.00 * Enrollment Fee - $50.00

1. Upon setup completion, contractor receives **Web Instructions** to download/print **Consent Document**.
2. Consent Document. ($25.00 handling fee for employees without a properly authorized Consent Document. No appointment necessary and maps are available online.)
3. Most results are available within one business day, but may take up to three. Authorized users will receive an e-mail notification when report results are available.
4. DISD badges will be printed and available for pickup at the facility selected during project setup.

Other Important Information

- FCA notifies your General Contractor of all unpaid invoices.
- If a worker fails a drug test, he/she will not be authorized to work for the duration of the project.

Background checks and badging requires one of the following identification sources of a person:

- Current U.S. Driver's License
- U.S. Birth Certificate (along with photo id)
- Current US Passport
- U.S. Citizenship Naturalization
- Foreign Passport
- U.S. issued photo ID Card
- Temporary identification card
- Resident Visa
- Employment Visa

Acceptable forms of ID do not include the non-US issued Matricula Card.

DISD 2020 Bond Badge Qualifications:

- Negative drug test result
- No felony convictions, no open or pending felony cases for crimes against a minor (no time limit)
- No felony convictions, no open or pending felony cases for crimes against a person (25 years)
- No felony convictions, no open or pending felony cases (7 years)
- No misdemeanor crimes (see misdemeanor offenses below). Misdemeanor records are limited to the previous 7-years.
- No registered sex offenders
- No outstanding warrants for crimes that would disqualify an individual from receiving a badge

Misdemeanor Offenses Include the following:

Possession of a Prohibited Weapon
Unlawful Carrying Weapon
Purchase/Furnish Alcohol to Minor
Assault Causes Bodily Injury
Terroristic Threat
Enticing a Child
Harboring Runaway Child
Violation of a Protective Order
Criminal Mischief
Burglary
Shoplifting
Theft
Larceny
Fraud
Forgery
Passing Forgery Writing
Fleeing from Police Officer
Leaving Scene of Accident
Failure to Stop and Give Information
Fail to Identify Giving False/Fictitious Info
Resisting Arrest
Evading Arrest/Detention
Escape from Custody
Interference with Public Duties
Disorderly Conduct
Interference with Emergency Call
Harassment
Prostitution

FCA Client Support Team
Phone: (972) 404-4479
Monday - Friday 6:00am – 6:00pm CST
customer.support@fieldca.com

DISD 2020 Bond - Subcontractor

Step One: Set up your project account with Field Control Analytics formerly FC Construction Services

- Visit **www.fcbackground.com/clientsignup/**
  (Internet Explorer 5.0 or higher required)
- Enter your Project Pass Code: **DI20SC21**

EXISTING CUSTOMERS: You will be required to provide login credentials to complete signup. If you do not know your login credentials contact Customer Support @ customer.support@fieldca.com

You will be required to provide the following information. You will be unable to complete signup without all.

- Billing address and contact information
- Contact information for all authorized users
- Name and contact information for the company that hired you (Prime Contractor)
- Credit card information for payment

ALLOW TWO FULL BUSINESS DAYS FOR ACCOUNT SETUP COMPLETION AND NOTICE TO CLIENT/EMPLOYER

Step Two: Initiate Project Drug Testing, Background Check, and Badging

DISD 2020 Bond - $74.50 *(see Pricing Agreement for details)*
Replacement Badge Fee – $25.00 * Enrollment Fee - $50.00

1. Upon setup completion, contractor receives **Web Instructions** to download/print **Consent Document**.
2. Consent Document. ($25.00 handling fee for employees without a properly authorized Consent Document. No appointment necessary and maps are available online.)
3. Most results are available within one business day, but may take up to three. Authorized users will receive an e-mail notification when report results are available.
4. DISD badges will be printed and available for pickup at the facility selected during project setup.

Other Important Information

- FCA notifies your General Contractor of all unpaid invoices.
- If a worker fails a drug test, he/she will not be authorized to work for the duration of the project.

Background checks and badging requires one of the following identification sources of a person:

- Current U.S. Driver's License
- U.S. Birth Certificate (along with photo id)
- Current US Passport
- U.S. Citizenship Naturalization
- Foreign Passport
- U.S. issued photo ID Card
- Temporary identification card
- Resident Visa
- Employment Visa

Acceptable forms of ID do not include the non-US issued Matricula Card.

DISD 2020 Bond Badge Qualifications:

- Negative drug test result
- No felony convictions, no open or pending felony cases for crimes against a minor (no time limit)
- No felony convictions, no open or pending felony cases for crimes against a person (25 years)
- No felony convictions, no open or pending felony cases (7 years)
- No misdemeanor crimes (see misdemeanor offenses below). Misdemeanor records are limited to the previous 7-years.
- No registered sex offenders
- No outstanding warrants for crimes that would disqualify an individual from receiving a badge

Misdemeanor Offenses Include the following:

Possession of a Prohibited Weapon
Unlawful Carrying Weapon
Purchase/Furnish Alcohol to Minor
Assault Causes Bodily Injury
Terroristic Threat
Enticing a Child
Harboring Runaway Child
Violation of a Protective Order
Criminal Mischief
Burglary
Shoplifting
Theft
Larceny
Fraud
Forgery
Passing Forgery Writing
Fleeing from Police Officer
Leaving Scene of Accident
Failure to Stop and Give Information
Fail to Identify Giving False/Fictitious Info
Resisting Arrest
Evading Arrest/Detention
Escape from Custody
Interference with Public Duties
Disorderly Conduct
Interference with Emergency Call
Harassment
Prostitution

FCA Client Support Team
Phone: (972) 404-4479
Monday - Friday 6:00am – 6:00pm CST
customer.support@fieldca.com

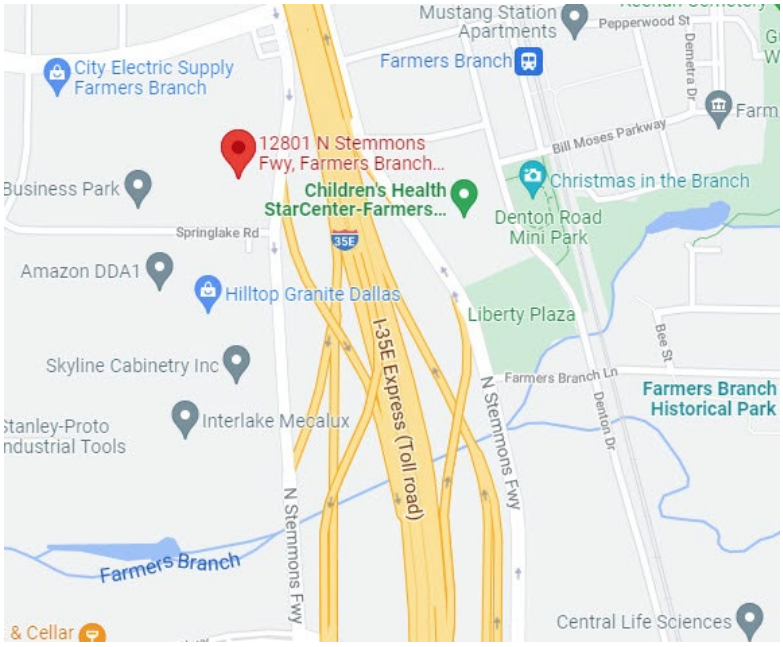
FCA EXPRESS - DALLAS SCREENING & BADGING FACILITY

ADDRESS

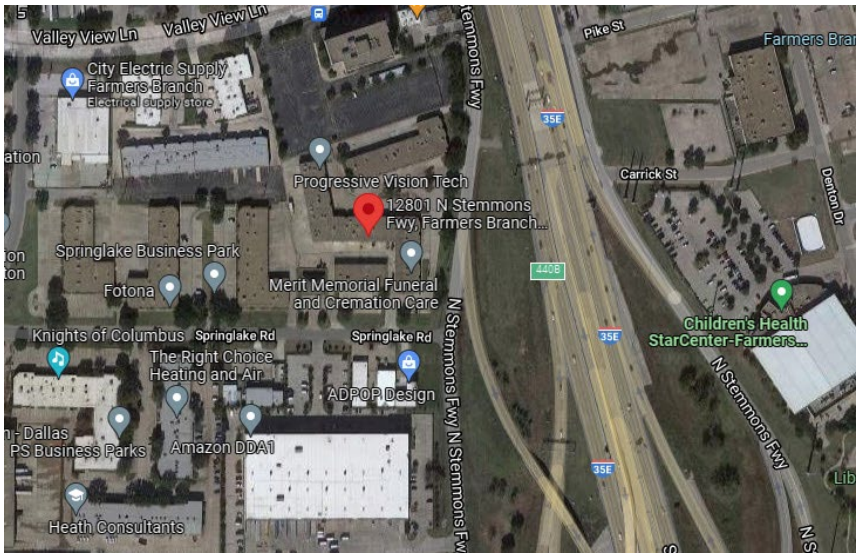
12801 N. Stemmons Frwy.
Ste. 807
Farmers Branch, TX 75234
Phone: 833.227.0637;
option 2
Hours: 7:30am - 4:30pm
Monday - Friday

OPENING FEBRUARY 14, 2022

Scan the QR code for instant directions!



Scan the QR code to contact us!



All FCA Express locations can process screens that require a background, drug test and badge.

www.fieldcontrolanalytics.com | 800-388-88827

SECTION 01 10 00 – SUMMARY OF WORK

PART 1 - GENERAL

1.1 Related Documents

Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 Summary

A. Section includes:
1. Project information
2. Work covered by Contract Documents
3. Phased construction
4. Access to site
5. Coordination with occupants
6. Work restrictions

B. Related Sections:
1. Division 00 Section 00 31 00 Available Project Information
2. Division 00 Section 00 31 18 School Operations Parameters Statement
3. Division 01 Section 01 50 00 "Temporary Facilities and Controls" for limitations and procedures governing temporary use of Owner's facilities
4. Division 01 Section 01 52 14 “Temporary Facilities for Students” for specifications and procedures regarding the use of temporary swing space that the Contractor may furnish and install to accommodate the Work

1.3 Project Information

A. Refer to Section 00 31 00

1.4 Scope of Work. The Work consists of:

ORG 235 – Birdie Alexander Elementary School
The scope of work for this renovation includes the following items:
1. Redesigned Administration Suite, Reception and offices with new secured entry vestibule.
2. Addition to existing kitchen.
3. New storefront window systems, window units.
4. Repaired existing roofing and soffits and New Roofing at addition.
5. New ADA accessible drinking fountains and staff restrooms
6. New flooring and paint finishes and room signage for the building interior.
7. Cleaning of exterior fascade and repainting off painted building elements.
8. New Digital Marquee Sign.
9. New Interior and Exterior LED lighting fixtures and controls.
10. Repaired concrete site paving at food service and covered walkways.
11. New Mechanical systems/components for redesigned portions of interior and kitchen expansion
12. New electrical switchgear and panels.
13. Extended east side fire lane.
14. New plumbing fixtures for the redesigned portions of the interior, waste piping and hose replacement.
15. New access control and cameras for redesigned interior spaces.

16. New south entry walkway coverings.

1.5 Multiple Project Site Representation for Bid Packages. If multiple project sites are identified in the Work, the contractor shall employ and designate one qualified full-time Superintendent who shall oversee the performance on each individual project site within the bid package, for the duration of the project. Any deviation from this will need to be approved by DISD and the Program Manager.

1.6 Schedule of Values for Bid Packages. If multiple project sites are identified in the Work, the contractor shall provide one Schedule of Values for each project site attached to each application for payment. In addition, each school site shall have a separate schedule of values in the CSI format followed in the bid documents, identifying the labor and material components separately. Projects that have both Renovation and Addition scope shall have a sub-total for each of these two categories, within the Schedule of Values.

1.7 Concurrent Construction for Bid Packages. Work (additions and renovations) at each school site will be performed concurrently with the other school sites unless otherwise indicated by DISD.

1.8 Phasing. Since the school buildings will be in use during construction, the Work shall be conducted in such a manner as to not interrupt or disturb school activities. **THE PHASING PLANS ARE GUIDELINES AND ARE USED TO IDENTIFY A POSSIBLE APPROACH TO THE WORK. THE CONTRACTOR MAY SUBMIT A PHASING PLAN. ANY DEVIATION FROM THE SUGGESTED PLAN CONTAINED IN THE CONTRACT DOCUMENTS MUST BE APPROVED BY THE A/E, PROGRAM MANAGER, AND PRINCIPAL PRIOR TO IMPLEMENTATION.**

A. Temporary classroom space (Swing Space) if needed, **shall be provided by the Contractor**. The Contractor will be responsible for all associated planning, permitting, scheduling, installation, removal, site restoration, coordination and costs associated with providing temporary space for classrooms. Temporary classroom space will be in accordance with Section 01 52 14 - TEMPORARY FACILITIES FOR STUDENTS.

B. The Contractor may submit, as part of the proposal, optional phasing plans that can potentially save the District time and money.

C. Some work may need to be performed after normal school operating hours, nights and weekends. A DISD representative must be present at the school during times that the Contractor is working at the school site. The Owner will incur overtime costs for DISD staff presence at the school site outside normal hours of school operation, including weekends and holidays. Such overtime costs incurred will be the financial responsibility of the General Contractor and will be credited to the Owner in a manner to be determined by the DISD and the Program Manager.

D. Refer to the School Operations Parameter Statement Section for details of the regular working hours, holidays and procedures for custodial overtime, etc.

E. Work cannot start in a particular Phase until students/staff have been relocated to the designated Swing Space (either in the existing building or in Temporary Buildings outside) or until there is an arrangement in place for alternate shift work involved.

1. Close coordination with the A/E, Program Manager, and the School Staff, will be required of the Contractor.

F. Certain areas included in the Contractor's scope of work may contain furniture, boxes, etc. Protection of these contents is the responsibility of the Contractor.

G. Refer to Construction Documents for additional Phasing information.

1.9 HVAC and Water Treatment Requirements. Contractor will coordinate with DISD for water treatment and HVAC maintenance. Please refer to the plumbing and mechanical specifications for the contractor's responsibilities related to these requirements.

1.10 Phase Acceptance. Upon certification by the Contractor and recommendation of the A/E, DISD will accept the Work of each individual phase as it is completed. Architectural acceptance shall be called "phase acceptance". The HVAC, electrical, plumbing and roofing systems will be accepted by DISD when the entire project has been completed; at that point, upon completion of all relevant contractual requirements, DISD will issue substantial completion. The contractor will operate and maintain the HVAC, electrical and plumbing systems that are a part of his scope of work until substantial completion. The contractor's warranty for any new HVAC, electrical, plumbing and roofing systems shall commence at substantial completion for each school project. The contractor will install new filters and record date of replacement on each filter upon substantial completion.

1.11 Use of Technology for Project Management. DISD will furnish information related to accessing web-enabled project management applications for this contract. DISD and the Program Manager will implement project management software, that will be easily accessible through the Internet. Contractor will cooperate with the Program Manager for the implementation and use of this tool.

Contractor will be required to create and post several types of documents into the web-enabled project management software via the Internet. Request for Information (RFIs) will be posted by the Contractor and responded to by the A/E(s) in the software via the Internet, thereby facilitating communication among all parties and expediting resolution of issues. A/E responses to RFIs will not be considered official and are still subject to revision until the Program Manager has approved the response in the software . Any meeting minutes and field reports required to be created by the Contractor or A/E(s) will be posted to the software. DISD and the Program Manager reserve the right to require additional documents to be entered into the software at their discretion.

1.12 Permitting. Contractors are responsible for the costs of acquiring the building permit at standard City of Dallas rates.

1.13 Storm Water Pollution Prevention Plan. Once the Notice to Proceed has been issued, the Contractor is obligated to comply with the applicable municipalities and applicable SWPPP codes and protocol. The Contractor assumes full responsibility for any complaints, citations, maintenance and complete management of the SWPPP plan including any and all documentation. For new schools with demolition scope by a separate contractor, Contractor shall coordinate with the separate contractor for a seamless transfer / transition of an existing SWPPP. Contractor will then submit all documentation to the District at closeout.

1.14 Construction Specification Index. All construction documentation will follow the Construction Specification Index format followed by the construction bid documents.

1.15 The contractor shall tag locations of all equipment within the scope of work by securing a plastic tag on the appropriate ceiling grid locations. This will assist easy identification of the equipment to DISD maintenance staff. The contractor will install stickers on all equipment provided indicating the warranty dates/periods and the contact information.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 01 10 00

SECTION 01 21 00 - ALLOWANCES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements governing allowances.

1. Certain items are specified in the Contract Documents by allowances. Allowances have been established in lieu of additional requirements and to defer selection of actual materials and equipment to a later date when direction will be provided to the Contractor. Refer to the AIA 201 General conditions for additional requirements concerning allowances,

2. All lump-sum and Owner Controlled Allowances are within the Contract Sum, and shall be covered by the bonds, insurance, general conditions, overhead, profit and all other costs so that the totals represented by the Allowances are available without additional charge or cost to the Owner.

B. Types of allowances include the following:

1. Lump-sum allowances.
2. Owner Controlled Contingency allowances.

C. Related Sections:
1. Division 00, File 00 41 11 - Proposal Form - Base Bid.
2. Division 01, File 01 22 00 - Unit Prices (for procedures for using unit prices)
3. Divisions 02 through 49 (or as applicable) Sections for items of Work covered by allowances.

1.3 SELECTION AND PURCHASE

A. At the earliest practical date after award of the Contract, Contractor shall advise Architect and Program Manager of the date when final selection and purchase of each product or system described by an allowance must be completed to avoid delaying the Work.

B. At Architect's or Program Manager’s request, obtain proposals for each allowance for use in making final selections. Include recommendations that are relevant to performing the Work.

C. Once the proposal is approved by the Owner, purchase products and systems selected by Architect from the designated supplier.

1.4 SUBMITTALS

A. Submit proposals for purchase of products or systems included in allowances, in the form specified for Allowance Expenditure Request Authorization (AERA).

B. Submit invoices or delivery slips to show actual quantities of materials delivered to the site for use in fulfillment of each allowance.

C. Submit time sheets and other documentation to show labor time and cost for installation of allowance items that include installation as part of the allowance.

D. Coordinate and process submittals for allowance items in same manner as for other portions of the Work.

1.5 COORDINATION

A. Coordinate allowance items with other portions of the Work. Furnish templates as required to coordinate installation.

1.6 ALLOWANCES

A. Allowance shall include cost to Contractor of specific products and materials ordered by Owner or selected by Architect under allowance and shall include freight, insurance, and delivery to Project site.

B. Unless otherwise indicated, Contractor's costs for receiving and handling at Project site, labor, installation, overhead and profit, and similar costs related to products and materials under allowance shall be included as part of the Contract Sum and not part of the allowance.

1.7 ADJUSTMENT OF ALLOWANCES

A. Allowance Adjustment: To adjust allowance amounts, prepare a proposal based on the difference between purchase amount and the allowance.

1. Include installation costs in purchase amount only where indicated as part of the allowance.
2. If requested, prepare explanation and documentation to substantiate distribution of overhead costs and other margins claimed.
3. Owner reserves the right to establish the quantity of work-in-place by independent quantity survey, measure, or count.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 EXAMINATION

A. Examine products covered by an allowance promptly on delivery for damage or defects. Return damaged or defective products to manufacturer for replacement.

3.2 PREPARATION

A. Coordinate materials and their installation for each allowance with related materials and installations to ensure that each allowance item is completely integrated and interfaced with related work.

B. Schedule of Allowances is included in section 00 41 11

END OF SECTION 01 21 00

SECTION 01 22 00 - UNIT PRICES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for unit prices.

B. Related Sections:

1. Division 00 Section 00 41 12 Proposal Form – Alternates and Unit Pricing.
2. Division 01 Section "Contract Modification Procedures" for procedures for submitting and handling Change Orders.
3. Division 01 Section "Quality Requirements" for general testing and inspecting requirements (File: 01 40 00)

1.3 DEFINITIONS

A. Unit price is an amount incorporated in the Agreement, applicable during the duration of the Work as a price per unit of measurement for materials, equipment, or services, or a portion of the Work, added to or deducted from the Contract Sum by appropriate modification, if the scope of Work or estimated quantities of Work required by the Contract Documents are either increased or decreased.

1.4 PROCEDURES

A. Unit prices include all necessary material, plus cost for delivery, installation, insurance, overhead, and profit.

B. Measurement and Payment: Refer to individual Specification Sections for work that requires establishment of unit prices. Methods of measurement and payment for unit prices are specified in those Sections.

C. If the quantities of the items listed in the Schedule of Unit Prices are increased, the Unit Prices set forth by the Contractor in Section 00 41 12 shall apply to such increased quantities. Unit Prices for adjusting the Contract Sum for less work or material installation will be 95% of these amounts.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

3.1 SCHEDULE OF UNIT PRICES

Refer to section 00 41 12 for Schedule of Unit Prices.

END OF SECTION 01 22 00

SECTION 01 23 00 - ALTERNATES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for alternates.

1.3 DEFINITIONS

A. Alternate: An amount proposed by Proposers and stated on the Proposal Form for certain work defined in the Proposal Requirements that may be added to or deducted from the base bid amount if Owner decides to accept a corresponding change either in the amount of construction to be completed or in the products, materials, equipment, systems, or installation methods described in the Contract Documents.

1. Alternates described in this Section are part of the Work only if enumerated in the Agreement.

2. The cost or credit for each alternate is the total addition to or deduction from the Contract Sum to incorporate alternate into the Work. No other adjustments are made to the Contract Sum. Pricing for alternates may not be submitted or listed in the form of an allowance amount on the proposal form.

1.4 PROCEDURES

A. Coordination: Modify or adjust affected adjacent work as necessary to completely integrate work of the alternate into Project.

1. Include as part of each alternate, miscellaneous devices, accessory objects, and similar items incidental to or required for a complete installation whether or not indicated as part of alternate.

2. Cost listed for each Alternate includes cost of related coordination, modification or adjustment.

B. Notification: Immediately following award of the Contract, Contractor shall prepare and distribute to each entity or person to be involved in the performance of the Alternate Work, a notification of the status of each Alternate scheduled herein. Indicate which alternates have been accepted, rejected, or deferred for later consideration. Include a complete description of negotiated modifications to alternates if any.

C. Execute accepted alternates under the same conditions as other work of the Contract.

D. Contractor shall be responsible for any changes in the Work affected by acceptance of Alternates. Claims for additional costs or time extensions resulting from changes to the Work as a result of the Owner’s election of any or all Alternates will not be allowed.

E. Schedule: A schedule of alternates is included at the end of this Section. Specification Sections referenced in schedule contain requirements for materials necessary to achieve the work described under each alternate.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 SCHEDULE OF ALTERNATES

A. Refer to section 00 41 12 for Schedule of Alternates

END OF SECTION 01 23 00

SECTION 01 25 00 - SUBSTITUTION PROCEDURES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for substitutions.

B. Related Sections:

1. Division 01 Section "Allowances" for products selected under an allowance.
2. Division 01 Section "Alternates" for products selected under an alternate.
3. Division 01 Section "Product Requirements" for requirements for submitting comparable product submittals for products by listed manufacturers.
4. Divisions 02 through 49 Sections for specific requirements and limitations for substitutions.

1.3 DEFINITIONS

A. Substitutions: Changes in products, materials, equipment, and methods of construction from those required by the Contract Documents and proposed by Contractor.

1. Substitutions for Cause: Changes proposed by Contractor that are required due to changed Project conditions, such as unavailability of product, regulatory changes, or unavailability of required warranty terms.
2. Substitutions for Convenience: Changes proposed by Contractor or Owner that are not required in order to meet other Project requirements but may offer advantage to Contractor and Owner.

1.4 SUBMITTALS

A. Substitution Requests: Submit five (5) copies of each request for consideration. Identify product or fabrication or installation method to be replaced. Include related Specification Section number and title, Drawing numbers and titles and complete documentation for substitution. Include the following information with each request:
1. Certification by the Contractor to the effect that, in the Contractor’s opinion, after thorough evaluation, the proposed substitution will result in work that in every significant respect is equal to or better than the work required by the Contract Documents, and that it will perform adequately in the application indicated.
a. Include in a certification the Contractor’s waiver of right to additional payment or time, which may subsequently be necessary because of the failure of the substitution to perform adequately.
2. Documentation: Show compliance with requirements for substitutions and the following, as applicable:

a. Statement indicating why specified product or fabrication or installation cannot be provided, if applicable.

b. Coordination information, including a list of changes or modifications needed to other parts of the Work and to construction performed by Owner and separate contractors that will be necessary to accommodate proposed substitution.
c. Detailed comparison of significant qualities of proposed substitution with those of the Work specified. Include annotated copy of applicable specification section. Significant qualities may include attributes such as performance, weight, size, durability, visual effect, sustainable design characteristics, warranties, and specific features and requirements indicated. Indicate deviations, if any, from the Work specified.
d. Product Data, including drawings and descriptions of products and fabrication and installation procedures.
e. Samples, where applicable or requested.
f. Certificates and qualification data, where applicable or requested.
g. List of similar installations for completed projects with project names and addresses and names and addresses of architects and owners.
h. Material test reports from a qualified testing agency indicating and interpreting test results for compliance with requirements indicated.
i. Research reports evidencing compliance with building code in effect for Project, from IBC.
j. Detailed comparison of Contractor's construction schedule using proposed substitution with products specified for the Work, including effect on the overall Contract Time. If specified product or method of construction cannot be provided within the Contract Time, include letter from manufacturer, on manufacturer's letterhead, stating date of receipt of purchase order, lack of availability, or delays in delivery.
k. Cost information, including a proposal of change, if any.

3. Approval: If necessary, Architect will request additional information or documentation for evaluation within a reasonable amount time from receipt of a request for substitution. Architect will recommend to the Program Manager acceptance or rejection of proposed substitution within a reasonable amount of time from receipt of all required documentation. Program Manager will recommend to the District acceptance or rejection of proposed substitution within a reasonable amount of time from receipt of all required documentation. Upon recommendation from the Program Manager, the District will provide acceptance or rejection of proposed substitution within a reasonable amount of time from receipt of all required documentation.
   a. Forms of Acceptance: Change Order, Construction Change Directive, or Architect's Supplemental Instructions for minor changes in the Work with Program Manager and Owner written approval.
   b. Rejection will include a statement giving reason for rejection.

1.5 QUALITY ASSURANCE

A. Compatibility of Substitutions: Investigate and document compatibility of proposed substitution with related products and materials. Engage qualified testing agency to perform compatibility tests recommended by manufacturers.

1.6 PROCEDURES

A. Coordination: Modify or adjust affected work as necessary to integrate work of the approved substitutions.

B. The Owner may not consider the request if the Contractor cannot provide the product or method because of failure to pursue work promptly or coordinate activities properly.

PART 2 - PRODUCTS

2.1 SUBSTITUTIONS

Approval process for both types of substitutions shall be as described above.

A. Substitutions for Cause: Submit requests for substitution immediately upon discovery of need for change, but not later than fifteen (15) days prior to time required for preparation and review of related submittals.

1. Conditions: Architect will consider Contractor's request for substitution when the following conditions are satisfied. If the following conditions are not satisfied, Architect will return requests without action, except to record noncompliance with these requirements:

a. Requested substitution is consistent with the Contract Documents and will produce indicated results.
b. Substitution request is fully documented and properly submitted.
c. Requested substitution will not adversely affect Contractor's construction schedule.
d. Requested substitution has received necessary approvals of authorities having jurisdiction.
e. Requested substitution is compatible with other portions of the Work.
f. Requested substitution has been coordinated with other portions of the Work.
g. Requested substitution provides specified warranty.
h. If requested substitution involves more than one contractor, requested substitution has been coordinated with other portions of the Work, is uniform and consistent, is compatible with other products, and is acceptable to all contractors involved.

B. Substitutions for Convenience: Architect will consider requests for substitution if received within twenty (20) days after the Notice to Proceed. Requests received after that time may be considered or rejected at discretion of Architect, only when there is an advantage to the Owner. The Owner may override rejections made by the Architect and request that the Program Managers make a determination as to whether the substitution shall be considered by the Architect.

1. Conditions: Architect will consider Contractor's request for substitution when the following conditions are satisfied. If the following conditions are not satisfied, Architect will return requests without action, except to record noncompliance with these requirements:

a. Requested substitution offers Owner a substantial advantage in cost, time, energy conservation, or other considerations, after deducting additional responsibilities Owner must assume. Owner's additional responsibilities may include compensation to Architect for redesign and evaluation services, increased cost of other construction by Owner, and similar considerations.
b. Requested substitution does not require extensive revisions to the Contract Documents.
c. Requested substitution is consistent with the Contract Documents and will produce indicated results.
d. Substitution request is fully documented and properly submitted.
e. Requested substitution will not adversely affect Contractor's construction schedule.
f. Requested substitution has received necessary approvals of authorities having jurisdiction.
g. Requested substitution is compatible with other portions of the Work.
h. Requested substitution has been coordinated with other portions of the Work.
i. Requested substitution provides specified warranty.

j. If requested substitution involves more than one contractor, requested substitution has been coordinated with other portions of the Work, is uniform and consistent, is compatible with other products, and is acceptable to all contractors involved.

C. System Substitution: No changes should be anticipated in major building system types or approved manufactures in pricing of schedule; the Owner has standardized materials in place in existing buildings, and will not change for the convenience of the contractor.

PART 3 - EXECUTION (Not Used)

END OF SECTION 01 25 00

SECTION 01 29 00 - PAYMENT PROCEDURES

PART 1 - GENERAL

1.01 RELATED DOCUMENTS

A. Provisions established within the General, Supplementary and Other Conditions of the Contract, Division 1 – General Requirements, and Drawings are collectively applicable to this Section.

1.02 SECTION INCLUDES

A. Procedures for preparation and submittal of Application for Payment.

1.03 RELATED SECTIONS/DOCUMENTS

A. General Conditions: Progress Payment, and Final Payment.

B. Section 01340 – Shop Drawings, Product Data and Samples

C. Section 01370 – Schedule of Values

1.04 FORMAT

A. AIA G702 – Application and Certificate for Payment

B. For continuation sheet, use AIA G703 in format at Section 01 29 73 for schedule of values.

1.05 PREPARTATION OF APPLICATIONS

A. Type required information or use media printout.

B. Execute certification by authorized officer.

C. Use data on accepted Schedule of Values. Provide dollar value in each column for each line item for portion of Work performed and for products.

D. List each authorized Change Order as an extension on continuation sheet, listing Change Order number and dollar amount as for original item of Work.

E. Prepare Application for Final Payment as specified by Program Manager.

F. Prepare one application with a schedule of values for each school with a breakdown in the CSI format followed by the bid documents.

G. Projects that have both Renovation and Addition scope shall have a sub-total for each of these two categories, within the Schedule of Values.

1.06 SUBMITTAL PROCEDURES

A. Schedule meeting (20) days prior to submitting first pay request, to review schedule with Architect, and Project Manager.

B. Submit one (1) original copy of each Application for Payment at times stipulated in Agreement.

C. Submit under transmittal letter.

D. Payment Period: Submit at intervals stipulated in the Agreement.

1.07 SUBSTANTIATING DATA

A. When Architect requires substantiating information, submit data justifying line item amounts in questions. On Owner controlled allowance items, submit actual invoices from supplier of product or service.

B. Provide one (1) copy of data with cover letter for each copy of submittal. Show Application number and date, and line item by number and description.

1.08 FORMAT AND SUBMITTAL REQUIREMENTS

A. Set-up format and submittal requirements include but are not limited to the following:
   a. Contractor must use AIA 702 and AIA 703 forms for Application for Payment.
   b. All values should be taken to the hundredth (penny).
   c. All items must be broken down by school, by addition/renovation (where applicable). This break down must match the breakdown as specified in the GC Contract or established with the Program Manager.
   d. All items must be organized by the CSI division.
   e. All items must be broken down by material and labor.
   f. All applicable CSI divisions must be sub-totaled.
   g. Each addition/renovation (where applicable) and school must be sub-totaled.
   h. The Owner's Contingency Allowance (O.C.A.) should occupy one line item at the bottom of each addition/renovation and match the amount specified in the GC contract. This line item should be separated from any other CSI division.
   i. All other contract allowances (pre-bid or post-bid) should be specified per the GC contract and included in CSI division 1.
   j. Contractor must include a summary by school, by addition/renovation (where applicable), at the end of AIA 703.
   k. General Conditions, P&P Bonds, Insurance, Fee, Building Permit, and Mobilization must be broken out and included in CSI division 1.

B. Post-set-up format and submittal requirements include but are not limited to the following:
   a. Contractor may not change the "scheduled values" after approval of the Schedule of Values (SOV) by the A/E, PM, and DISD (at first Application for Payment).
   b. Include DISD P.O. number on AIA 702.
   c. Include DISD P.O. number in application number. For example, "222123-3" would be the third Application for Payment for P.O. 222123.
   d. Certified by A/E.
   e. Previous invoice totals match previous invoice.
   f. Attach fully executed signature page when billing for any DISD-approved CAEAs.
   g. Attach fully executed signature page when billing for any DISD-approved AERAs.
   h. Attach fully executed signature page when billing for any DISD-approved CAELs.
   i. Attach fully executed signature page when billing for any DISD-approved Change Orders.
   j. Attach an M/WBE Pay Activity Report, signed or acknowledged by e-mail or waiver by all minority subcontractors. (Acknowledgment must include amount paid during current period.)
   k. Attach all Custodian Overtime Approval forms for the billing period, with a summary of OT hours to date for the project.
   l. Attach a complete project schedule for each project, updated for the billing period, with substantial completion dates per GC contract.
   m. Attach a Title Transfer Form insurance/bonding documents for storage facility for any material stored off-site, per GC contract.
   n. Attach "GC Application for Payment Review & Sign-Off" with GC signature signifying review of all Application for Payment elements.

PART 2 – PRODUCTS (Not Applicable)

PART 3 – EXECUTION (Not Applicable)

END OF SECTION 01 29 00

SECTION 01 29 73 - SCHEDULE OF VALUES

PART 1 – GENERAL

1.01 RELATED DOCUMENTS

A. Provisions established within the General, Supplementary and Other Conditions of the Contract, Division 1 – General Requirements, and the Drawings are collectively applicable to this Section.

1.02 REQUIREMENTS INCLUDED

A. Procedures for preparation and submittal of Schedule of Values.

1.03 RELATED SECTIONS/DOCUMENTS

A. General Conditions.

B. Section 01 29 00 – Payment Procedures.

1.04 FORMAT

A. Print schedule on AIA Documents G703 – Continuation Sheet for Application and Certificate for Payment.

B. Follow Table of Contents of Project Manual for listing components parts. Identify each line item by number and title of major Specifications Section.

1.05 CONTENT

A. Using CSI format, each school shall have a separate schedule of values for Renovation Work and for Addition Work, as applicable.

B. In CSI format, list installed value of each major item of Work and each subcontracted item of Work as a separate line item to serve as a basis for computing values for Progress Payments. Do NOT Round off values to nearest dollar. All values should be taken to the hundredth (penny).

C. In CSI format, for each major subcontract, list material and labor of that subcontract as separate line items.

D. List Owner Controlled Contingency Allowance and other allowances with the specified monetary amount for each allowance in separate divisions.

E. Contractor to use separate lines for bonds, insurance, temporary facilities and controls, superintendence, and mobilization. Each item shall include pro rata portion of overhead and profit.

F. The sum of the values listed shall equal total Contract Sum.

1.06 SUBMITTAL

A. Submit electronic copy of Schedule of Values within ten (10) days of award of contract and prior to Pre-Construction Meeting.

B. Transmit under Architect accepted form transmittal letter. Identify Project by title and number.

C. Secure the A/E and Program Manager's (PM) review of the Schedule of Values prior to submitting the first Pay Application.

D. Limit amount of items on the Schedule of Values not to exceed $25,000, unless approved by the Architect and the Program Manager.

E. Break all major equipment costs into equipment and materials/labor at a minimum.

1.07 SUBSTANTIATING DATA

A. When the A/E or the PM requires substantiating information, submit data justifying line item amounts in question.

B. Provide one (1) copy of data with cover letter for each copy of Pay Application. Show Pay Application number and date and line item by number and description.

PART 2 – PRODUCTS (Not Applicable)

PART 3 – EXECUTION (Not Applicable)

END OF SECTION – 01 29 73

SECTION 01 31 00 - PROJECT MANAGEMENT AND COORDINATION

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative provisions for coordinating construction operations on Project including, but not limited to, the following:

1. General project coordination procedures.
2. Administrative and supervisory personnel.
3. Requests for Information (RFIs).
4. Project meetings.

B. Related Sections:
1. Division 01 Section "Construction Progress Documentation" for preparing and submitting Contractor's construction schedule.
2. Division 01 Section "Closeout Procedures" for coordinating closeout of the Contract.

1.3 DEFINITIONS

A. RFI: Request from Owner, Architect, or Contractor seeking information from each other during construction.

1.4 COORDINATION

A. Coordination: Coordinate construction operations included in different Sections of the Specifications to ensure efficient and orderly installation of each part of the Work. Coordinate construction operations, included in different Sections that depend on each other for proper installation, connection, and operation.

1. Schedule construction operations in sequence required to obtain the best results where installation of one part of the Work depends on installation of other components, before or after its own installation.
2. Coordinate installation of different components to ensure maximum performance and accessibility for required maintenance, service, and repair.
3. Make adequate provisions to accommodate items scheduled for later installation.

B. Administrative Procedures: Coordinate scheduling and timing of required administrative procedures with other construction activities to avoid conflicts and to ensure orderly progress of the Work. Such administrative activities include, but are not limited to, the following:

1. Preparation of Contractor's construction schedule.
2. Preparation of the schedule of values.
3. Installation and removal of temporary facilities and controls.
4. Delivery and processing of submittals.
5. Progress meetings.

6. Pre-Installation conferences.
7. Project closeout activities.
8. Startup and adjustment of systems.
9. Shutdown requests
10. Abatement coordination
11. Owner inspections
12. Training

1.5 KEY PERSONNEL

A. Key Personnel Names: Within ten (10) days of starting construction operations, submit a list of key personnel assignments, including superintendent and other personnel in attendance at Project site. Identify individuals and their duties and responsibilities; list addresses and telephone numbers, including home, office, and cellular telephone numbers and email addresses. Provide names, addresses, and telephone numbers of individuals assigned as standbys in the absence of individuals assigned to Project.

1. Post copies of list in project meeting room, in temporary field office, and by each temporary telephone. Keep list current at all times.

1.6 REQUESTS FOR INFORMATION (RFIs)

A. General: Immediately on discovery of the need for additional information or interpretation of the Contract Documents, Contractor shall prepare and submit an RFI in the form specified using the District-specified electronic project management software.

1. Architect will return RFIs submitted to Architect by other entities controlled by Contractor with no response.
2. Coordinate and submit RFIs in a prompt manner so as to avoid delays in Contractor's work or work of subcontractors.

B. Content of the RFI: Include a detailed, legible description of item needing information or interpretation and the following:

1. Project name.
2. Project number.
3. Date.
4. Name of Contractor.
5. Name of Architect.
6. RFI number, numbered sequentially.
7. RFI subject.
8. Specification Section number and title and related paragraphs, as appropriate.
9. Drawing number and detail references, as appropriate.
10. Field dimensions and conditions, as appropriate.
11. If solution(s) impacts the Contract Time, Construction Documents or the Contract Sum, Contractor shall state impact in the RFI. Select importance category from pull down menu.
12. Include e-mail notification to the Architect, Program Manager and District Project Manager for all RFI’s.
13. Attachments: Include sketches, descriptions, measurements, photos, Product Data, shop Drawings, coordination drawings, and other information necessary to fully describe items needing interpretation.

    a. Include dimensions, thicknesses, structural grid references, and details of affected materials, assemblies, and attachments on attached sketches.

C. RFI Forms: Software-generated form generated using District-specified electronic project management software with substantially the same content as indicated above.

D. Architect's Action: Architect will review each RFI, determine action required, and respond. Allow fourteen (14) working days for Architect's response for each RFI. RFIs received by Architect after 1:00 p.m. will be considered as received the following working day.

1. The following RFIs will be returned without action:

   a. Requests for approval of submittals.
   b. Requests for approval of substitutions.
   c. Requests for coordination information already indicated in the Contract Documents.
   d. Requests for adjustments in the Contract Time or the Contract Sum.
   e. Requests for interpretation of Architect's actions on submittals.
   f. Incomplete RFIs or inaccurately prepared RFIs.

2. Architect's action may include a request for additional information, in which case Architect's time for response will date from time of receipt of additional information.
3. Architect's action on RFIs that may result in a change to the Contract Time or the Contract Sum will be administered per the general conditions of contract.

   a. If Contractor believes the RFI response warrants change in the Contract Time or the Contract Sum, notify Architect and Program Manager in writing within seven (7) days of receipt of the RFI response.

E. On receipt of Architect's action, update the RFI log and immediately distribute the RFI response to affected parties. Review response and notify Architect and Program Manager within seven (7) days if Contractor disagrees with response.

F. RFI Log: Prepare, maintain, and submit on a weekly basis a log of RFI's organized by the RFI number. The log should be generated using the District-specified electronic project management software and should contain the following basic information:

1. Project name.
2. Name and address of Contractor.
3. Name and address of Architect.
4. RFI number including RFIs that were dropped and not submitted.
5. RFI description.
6. Date the RFI was submitted.
7. Date Architect's response was received.
8. Identification of related Field Order, Work Change Directive, and Proposal Request, as appropriate.

1.7 PROJECT MEETINGS

A. Preconstruction Conference: Architect will schedule and conduct a preconstruction conference at the earliest possible date after the execution of the Agreement and before starting construction, at a time convenient to Owner, PM and Architect.

1. Purpose of the conference will be to review responsibilities and personnel assignments.
2. Attendees: Authorized representatives of Owner, PM, Architect, and their consultants; Contractor, Contractor's Project Manager and its superintendents; and other concerned parties shall attend the conference. Participants at the conference shall be familiar with Project and authorized to conclude matters relating to the Work.
3. Agenda: Discuss items of significance that could affect progress, including the following:
   a. Introductions
   b. Submission of Post Proposal Information if any outstanding

c. Tentative Construction schedule.
d. Safety
    1) Emergency Contact List
    2) First aid.
    3) Site Security.
    4) Badging requirements
e. Meetings: dates, locations, attendees, types, agendas
f. Communication: District-specified electronic project management software set up and administration procedures, correspondence flow
    1) Lines of communications, decision ladder and escalation procedures.
g. Schedule:
    1) Phasing
    2) Critical work sequencing and long-lead items
h. Designation of key personnel and their duties
i. Procedures for processing field decisions and Change Orders
j. Procedures for RFIs
k. Consultant / Lab Notification Requirements
    1) HazMat
    2) Roofing
    3) Test & Balance
    4) Materials Testing
    5) Inspecting
l. Procedures for processing Applications for Payment
    1) Schedule of Values
    2) Review
    3) M/WBE
m. Distribution of the Contract Documents.
n. Submittal procedures.
o. Preparation of record documents. Use of the premises and existing building Work restrictions.
p. Working hours.
q. After hours work requirements and overtime payment procedures.
r. Owner's occupancy requirements.
s. Responsibility for temporary facilities and controls.
    1) Site access
    2) Signage
    3) Dumpsters
    4) Fencing
    5) SWPPP
    6) Parking availability
    7) Office, work and storage areas
    8) Equipment deliveries and priorities
t. Procedures for shutdowns.
u. Progress cleaning.

4. Minutes: Architect will record and distribute meeting minutes and sign-in sheet using the District-specified electronic project management software.

B. Progress Meetings: The architect will schedule and administer progress meetings at weekly intervals.
1. Contractor shall make physical arrangements at site for the progress meetings.
2. Location of meetings: Contractor’s field office, unless agreed upon mutually by the Architect, Contractor and PM.
    a. Determine at the Pre-construction Meeting if space in the existing facility or facilities is available for meetings.
    b. For multiple school Bid Packages, weekly progress meetings will be held at each school site on a rotating basis. Site specific meetings may be held at the discretion of the PM.

3. Architect will prepare agenda, distribute notice of the meeting, preside at meetings, record minutes and distribute copies within three (3) days after meeting to participants, and to entities affected by decisions at meetings.
4. Coordinate dates of meetings with preparation of payment requests.
5. Attendees: In addition to representatives of Owner, Program Manager, Professional Consultants, as appropriate to the agenda, and Architect, each contractor, job superintendent, subcontractor, supplier, and other entities as appropriate to the agenda shall be represented at these meetings. All participants at the meeting shall be familiar with Project and authorized to conclude matters relating to the Work.
6. Agenda:
    a. Review and correct or approve minutes of previous progress meeting.
    b. Review other items of significance that could affect progress. Include topics for discussion as appropriate to status of Project.
        1) Safety (lost time, accidents, violations, etc.)
        2) Contractor's Construction Schedule: Review progress since the last meeting. Determine whether each activity is on time, ahead of schedule, or behind schedule, in relation to Contractor's construction schedule. Determine how construction behind schedule will be expedited; secure commitments from parties involved to do so. Discuss whether schedule revisions are required to ensure that current and subsequent activities will be completed within the Contract Time.
            a) Review schedule for next period.
        3) New Business (Field observations, problems, decision, identification of problems which impeded planned progress, non-confirming work, etc.)
        4) RFI’s and RFI log review
        5) Submittals and submittal log review
        6) RFP’s, CAEAs and related log reviews
        7) Review of draft Application for Payment, as necessary.
    c. Review present and future needs of each entity present, including the following:
        1) Interface requirements.
        2) Sequence of operations.
        3) Access.
        4) Site utilization.
        5) Temporary facilities and controls.
        6) Progress cleaning.
        7) Quality and work standards.
        8) Status of correction of deficient items.
        9) Field observations.
        10) Pending claims and disputes.
7. Minutes: Using the District-specified electronic project management software, the entity responsible for conducting the meeting will record and distribute the meeting minutes to each party present and to parties requiring information.
    a. Schedule Updating: Revise Contractor's construction schedule after each progress meeting where revisions to the schedule have been made or recognized. Issue revised schedule concurrently with the report of each meeting.

C. Preinstallation Conferences: Conduct a preinstallation conference at Project site before each construction activity that requires coordination with other construction. These include pre-dig, pre-lift, pre-drill, pre-power shutdown, or pre-roof meetings at the work site prior to commencing the specific construction activity.

1. Attendees: Installer and representatives of manufacturers and fabricators involved in or affected by the installation and its coordination or integration with other materials and installations that have preceded or will follow, shall attend the meeting. Advise Owner, PM, and Architect of scheduled meeting dates, five business (5) days in advance
2. Agenda: Review progress of other construction activities and preparations for the particular activity under consideration, including requirements for the following:

a. Contract Documents.
b. Related RFIs.
c. Approved submittals.
d. Review of mock-ups.
e. Possible conflicts and/or delays
f. Compatibility problems.
g. Time schedules.
h. Safety issues and AHA's
i. Weather limitations.
j. Manufacturer's written recommendations.
k. Warranty requirements.
l. Compatibility of materials.
m. Acceptability of substrates.
n. Space and access limitations.
o. Testing and inspecting requirements.
p. Installation procedures.
q. Coordination with other work.
r. Required performance results.
s. Protection of adjacent work.
t. Protection of construction and personnel.

3. Record significant conference discussions, agreements, and disagreements, including required corrective measures and actions, using the District specified electronic management software
4. Reporting: Distribute minutes of the meeting to each party present and to other parties requiring information.
5. Do not proceed with installation if the conference cannot be successfully concluded. Initiate whatever actions are necessary to resolve impediments to performance of the Work and reconvene the conference at earliest feasible date.

D. Pre-installation Conference: When required in individual Specification Sections, convene a Pre-installation conference at work site prior to commencing work of the section.
1. Require attendance of entities directly affecting or affected by Work of the Section.
2. Notify Owner, PM and Architect at least five (5) business days in advance of meeting date.
3. Prepare agenda, preside at conference, record minutes (using the District specified electronic management software), and distribute copies within two (2) business days after conference to participants.
4. Review conditions of reinstallation, preparation and installation procedures, and coordination with related work.

E. Project Closeout Conference: Schedule and conduct a Project closeout conference, at a time convenient to Owner, Program Manager and Architect, but no later than fourteen (14) days prior to the scheduled date of Substantial Completion.

1. Conduct the conference to review requirements and responsibilities related to Project closeout.
2. Attendees: Authorized representatives of Owner, Program Manager, Architect, and their consultants; Contractor and its superintendent; major subcontractors; suppliers; and other concerned parties shall attend the meeting. Participants at the meeting shall be familiar with Project and authorized to conclude matters relating to the Work.
3. Agenda: Discuss items of significance that could affect or delay Project closeout, including the following:

a. Preparation of record documents.
b. Procedures required prior to inspection for Substantial Completion and for final inspection for acceptance.
c. Submittal of written warranties.
d. Requirements for preparing operations and maintenance data.

e. Requirements for demonstration and training.
f. Preparation of Contractor's punch list.
g. Procedures for processing Applications for Payment at Substantial Completion and for final payment.
h. Submittal procedures.
i. Responsibility for removing temporary facilities and controls.

4. Minutes: Entity conducting meeting will record and distribute meeting minutes using the District-specified electronic project management software.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 01 31 00

SECTION 01 32 00 - CONSTRUCTION PROGRESS DOCUMENTATION

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for documenting the progress of construction during performance of the Work, including the following:
   1. Daily construction reports.
   2. Material and equipment delivery status reports.
   .

B. Related Sections:
   1. Division 01 Section “Construction Progress Schedule”.
   2. Division 01 Section "Submittal Procedures" for submitting schedules and reports.
   3. Division 01 Section "Quality Requirements" for submitting a schedule of tests and inspections.

1.3 INFORMATIONAL SUBMITTALS

A. Format for Submittals: Submit required submittals in the following format:

   1. PDF electronic file uploaded to District’s Project Management software.

B. Daily Construction Reports: Submit at weekly intervals.

C. Material and Equipment Delivery Status Reports: Submit at weekly construction progress meetings.

PART 2 - PRODUCTS

2.1 REPORTS

A. Daily Construction Reports: Prepare a daily construction report using the District-specified Project Management software recording the following information concerning events at Project site:

   1. List of subcontractors at Project site.
   2. Approximate count of personnel at Project site.
   3. Equipment at Project site.
   4. Material deliveries.
   5. High and low temperatures and general weather conditions, including presence of rain or snow.

6. Accidents.
7. Meetings and significant decisions.
8. Unusual events (refer to special reports).
9. Stoppages, delays, shortages, and losses.
10. Meter readings and similar recordings.
11. Emergency procedures.
12. Orders and requests of authorities having jurisdiction.
13. Change Orders received and implemented.
14. Construction Change Directives received and implemented.
15. Services connected and disconnected.
16. Equipment or system tests and startups.
17. Partial completions and occupancies.
18. Substantial Completions authorized.

B. Material and Equipment Delivery Status Reports: At monthly intervals, prepare and submit a comprehensive list of materials delivered to and stored at Project site. List shall be cumulative, showing materials previously reported plus items recently delivered. Include with list a statement of progress on and delivery dates for materials or items of equipment fabricated or stored away from Project site.

PART 3 - EXECUTION – Not Used

END OF SECTION 01 32 00

SECTION 01 32 16 – CONSTRUCTION PROGRESS SCHEDULE

PART 1 GENERAL

1.01 Description

A. Section includes administrative and procedural requirements for developing, submitting and updating a detailed Critical Path Method (CPM) project schedule and related reports. The project schedule is developed by the Contractor and herein referred to initially as the Preliminary CPM Schedule. Subsequent to the Owner, Architect and Contractor acceptance of the Preliminary CPM Schedule, the Contractor completes the development of a more complete and thorough schedule called the Detailed CPM Schedule. Once the Detailed CPM Schedule is accepted by the Program Manager (PM), Architect, and the Contractor, it shall be "baselined" and referred to as the Project Schedule or Detailed CPM Schedule. Monthly progress updates will be compared to the baseline schedule.

B. If the Contractor should desire or intend to complete the Work earlier than any required milestone, completion date, or end period of performance, then the Owner/PM shall not be liable to the Contractor for any costs or other damages should the Contractor be unable to complete the work before such milestone, completion date or end of Period of performance.

1.02 Quality Control and Quality Assurance

A. The Contractor shall develop and maintain a Project Schedule for each project site (School) (referred to as the Preliminary CPM Schedule and ultimately the Project Schedule) in accordance with the requirements of this Section. The requirement for a Project Schedule is included to:

1. Ensure adequate planning before and during the execution and progress of the Work in accordance with the allowable number of working days and milestones.
2. Assure coordination and execution of the work among various trades of the Contractor, subcontractors, suppliers, third party utility companies or other related entities that may be involved in the Project.
3. Assist the Contractor and the Owner in evaluating:
    a. Contract performance relative to the required contract schedule milestones
    b. Monthly progress
    c. Proposed Contract Modifications
    d. Documenting anticipated, requested and or approved time extensions
    e. The documentation of unplanned events, time extensions and other impacts arising from such events

B. The project schedule shall show the sequence and interdependence of activities required for complete performance of the work. The Contractor shall be responsible for assuring all work sequences are logical and show a coordinated plan of the work. The project schedule shall employ computerized CPM planning, scheduling and progress reporting of the work as described in this specification. The Contractor shall create and maintain the schedule using project scheduling software approved by the Owner and PM that utilizes the fundamentals of CPM for scheduling. The observance of the requirements herein is an essential part of the work under the Contract.

C. Within seven (7) calendar days after issuance of Notice to Proceed, the Contractor shall designate in writing a schedule representative in the Contractor's organization who shall be responsible for coordinating with the PM during development and maintenance of the Project Schedule. The Contractor's representative shall have the expertise to operate the CPM software and be capable of rapidly evaluating alternate scenarios to optimize management capabilities. The Contractor has the option to utilize qualified outside scheduling consultation for the assistance of developing and maintaining the Project Schedule, however, the use of an outside consultant does not relieve the Contractor of responsibilities for compliance of this specification. The Contractor's schedule representative shall have complete authority to act for the Contractor in fulfilling the schedule requirements of the Contract, and if such authority is interrupted during the Contract, approval shall be obtained in writing by the PM.

D. All activities shall have at least one predecessor and one successor unless approved by the PM. The exceptions are no predecessor is needed for the Notice To Proceed (NTP) milestone and no successor is needed for the Project Completion milestone.

E. **Contractor shall not use any constraints of any type without prior approval of the Owner.**

F. Each activity's "Activity ID" and "Activity Description" or "Task Name" shall remain unchanged throughout the duration of the project subsequent the baseline acceptance by the Owner.

G. An activity's "Activity Description" may only be revised to clarify an activity's original scope. If the scope of an activity increases or decreases, a replacement activity shall be created.

H. PM acceptance shall be obtained prior to making any changes or revisions to an activity's "Activity Description".

1.03 Submittals

A. All CPM Schedules shall be presented on two (2) copies (preferable 8 ½ x 11) and one electronic copy (accessible format, not pdf). Preliminary CPM Baseline Schedule: Within fourteen (14) calendar days after issuance of Notice to Proceed, but prior to the start of any construction activities, the Contractor shall submit the Preliminary CPM Baseline Schedule deliverable package. The preliminary baseline

schedule shall cover the planned activities for each project site (school) in sufficient level of detail.

B. Detailed CPM Schedule: Within thirty (30) calendar days after Notice to Proceed (NTP), the Contractor shall submit the Detailed CPM Baseline Schedule deliverable package, with a detailed schedule for each project site (school). The substantial completion date in the detailed CPM schedule shall coincide with the substantial completion date in the approved preliminary baseline schedule.

C. Schedule Update: The Contractor shall submit with the payment application a CPM Schedule Update on at least a monthly basis throughout the duration of the Work. The "baselined" Project Schedule, once updated for actual activities, shall be used as the first CPM Schedule Update. All schedule updates shall have a current data date (not older than 5 days). Include a narrative report specifying all changes and modifications made to the CPM schedule.

D. Recovery or Revision to the Detailed CPM Schedule: The Contractor shall provide a Recovery CPM Schedule within seven (7) calendar days of any CPM Schedule Update Meeting if any milestone, completion date or end of Period Performance falls seven (7) calendar days or greater behind (negative float).

E. Schedule Review: All schedules that are to be submitted for review shall be stamped as being reviewed/approved by the General Contractor and key subcontractors.

PART 2 PRELIMINARY CPM SCHEDULE

2.01 Preliminary CPM Schedule

A. The Preliminary CPM Schedule shall be the basis for the sequence of work during the first ninety (90) calendar days of the Contract while the Project Schedule is being developed, submitted, reviewed and accepted. The Preliminary CPM Schedule shall be updated on a monthly basis. If the acceptance of the Project CPM Schedule extends beyond one month, the Preliminary CPM Schedule shall be updated according to the requirements stated in paragraph 3.03.

B. The Preliminary CPM Schedule shall include:

1. The Procurement activities for each project site (school) to be accomplished (either in whole or in part) during the first ninety (90) calendar days of the Contract. The procurement activities shall include mobilization, shop drawing submittal, sample submittal, Architect/Engineer review and approval period, material fabrication and delivery of key and long-lead items. If portable swing space buildings are required for a project, the preliminary CPM schedule shall include milestones for relocation and installation of such swing space buildings.

2. The construction activities for each project site (school) to be accomplished (either in whole or in part) during the first ninety (90) days of the Contract. These activities shall be in units of

whole working days and shall be limited to a maximum of ten (10) work days, unless otherwise approved by the PM, except for non-construction activities including mobilization, procurement and concrete curing activities.

3. The approach to scheduling the remaining work or phases of work beyond the first ninety (90) calendar days of the contract. The work for each phase or milestone must be represented by at least one summary activity for each major item of work such that they cumulatively indicate the entire schedule, with milestones as defined in Paragraph 3.01, B.7. The approximate duration for each summary activity shall include the Contractor's best estimate for the work it represents.

4. Submit a written narrative describing the Contractor's approach to mobilization, procurement, and construction during the first ninety (90) calendar days of the Project. The narrative shall elaborate on the basis for durations, major equipment to be used, and shall identify all major assumptions used to develop and support the schedule. The narrative shall also include the Contractor's description of the critical path work activity as represented in the Preliminary CPM Schedule.

C. The Preliminary CPM Schedule shall be used for review of time extension request(s) until the Project CPM Schedule is accepted. When changes and alterations are initiated, unplanned events or excusable delays are experienced, or the Contractor desires to revise the sequence of work, the Contractor shall submit a written time impact analysis.

D. The final determination of all time extensions requested under the Preliminary CPM Schedule shall be determined and finalized subsequent to the review and acceptance of the Project CPM Schedule.

E. Deliverable: **No later than fourteen (14) calendar days after award of Contract, but prior to the start of any construction activities, the Contractor shall submit the Preliminary CPM Schedule deliverable package**. The deliverable package shall include at a minimum, the following information:

1. Two (2) copies (preferable 8 ½ x 11). The critical path shall be readily discernible in red ink.

2. Two (2) copies of the written narrative as described in paragraph 2.01B.5.

3. One (1) electronic copy (accessible format not pdf).

2.02 Schedule Review and Acceptance

A. The PM, Architect/Engineer and the Contractor shall meet within seven (7) calendar days of receipt of the Preliminary CPM Schedule for joint review. The Contractor shall revise any areas, which, in the opinion of the PM and/or Architect/Engineer, conflict with either the intent of this

specification or the timely completion and acceptable coordination of the Project. In the event the Contractor fails to define any element of work activity or logic currently designed and the PM review does not detect this omission or error, such omission or error, when discovered by the Contractor or the PM, shall be corrected by the Contractor and incorporated into the next schedule submission.

Within seven (5) business days after the joint review between the A/E, Contractor and the PM, the Contractor shall revise the Preliminary CPM Schedule in accordance with agreements reached during the joint review and submit the revised schedule per the deliverable requirements.

Acceptance of the Preliminary CPM Schedule by the A/E, Owner or PM does not relieve the Contractor of any of its responsibility for the accuracy or feasibility of the project schedule. However, to the extent that the accepted Project Schedule is reasonable, it becomes a part of this Contract.

B. Submission and final PM and Contractor acceptance of the Preliminary CPM Schedule will be a condition precedent to the application or payment of any progress payments under the Contract, unless otherwise agreed upon by the Owner. The PM shall notify the Contractor of the Owner acceptance of the Preliminary CPM Schedule in writing.

PART 3 PROJECT CPM SCHEDULE

3.01 Project Schedule

A. The Project Schedule shall begin at the project NTP and incorporate the accepted Preliminary CPM Schedule including all required revisions and applicable progress updating as warranted. The Project Schedule shall indicate a logical sequence of work for each project site (school) and major restrictions from the availability and use of manpower, material and equipment. Utilize the schedule in planning, scheduling, coordinating and performing the work under this Contract (including all activities of subcontractors, equipment vendors and suppliers). The Project Schedule shall indicate the sequence and interdependence of activities required for complete performance of the Work.

Proposed durations assigned to each activity shall be the Contractor's best estimate of time required to complete the activity considering the scope and resources planned for the activity. In developing the Project Schedule, the Contractor shall be responsible for ensuring that subcontractor work scope and sequencing at all tiers, as well as its own work, is included. If a contract for a subcontractor has not yet been awarded for a certain portion of the work, the Contractor is responsible for the development of the schedule for the work as described under this section. After the subcontractor award of contract, the Contractor shall modify the current accepted schedule to reflect any changes or revisions for the subcontractor sequence of work. Under no circumstance or event, shall a schedule modification or revision under

this paragraph extend a milestone. The Project Schedule shall comply with the various limits imposed by the scope of work and by any contractually specified intermediate milestone dates and completion dates. The degree of detail shall be to the satisfaction of the PM the A/E or the Owner.

B. Provide sufficient detail and clarity of form and technique so that all work can be properly controlled and progress monitored by the PM and A/E. The Project Schedule shall consist of, but not be limited to, the following criteria:

1. Full detail of all major procurement activities including the activities and information contained within the Preliminary CPM Schedule. Break up all procurement activities for major components and long lead items to include submittal dates, fabrication duration, and expected delivery dates.

2. Full detail of all major construction activities including the activities and information contained within the Preliminary CPM Schedule. Add column for responsible party for all construction activities.

3. Multiple Calendars shall be used for establishing Holidays and periods of non-work based on the School Operations Parameter Statement in the Project Information Section of Division 0, concrete curing activities, other weather or ambient temperature sensitive construction activities, and or other work requiring overtime or double shift work.

4. Seasonal weather conditions shall be considered and included in the planning and scheduling of all work influenced by high or low ambient temperatures, precipitation and/or saturated soil to ensure recognition, planning and anticipation of intermittent inclement weather throughout the project duration. In addition, activities of similar nature shall be assigned to independent calendars based on this weather data. The software calendars shall be updated monthly to reflect actual days worked.

5. Activity duration in whole working days with a maximum duration of ten (10) working days each, unless otherwise approved by the PM, except for non-construction activities including mobilization, procurement and concrete curing activities.

6. At a minimum, the following guidelines, intermediate and final milestones shall be included in the project schedules for each individual project site (school), except for activities that are specifically identified to be common for all the project sites for a multi-project bundle:

   a. Notice to Proceed

b. Required Periodic Inspections (examples: rebar, utilities, electrical and mechanical rough-in, overhead and architectural
c. Time allotted for coordination with and execution of abatement activities
d. Specific Phase start and finish dates – renovations and additions
e. Preliminary CPM Schedule submission and acceptance
f. Project Schedule submission and acceptance
g. Building dry-in
h. Permanent power
i. Conditioned air available
j. Completed testing and acceptance of Life Safety Systems and other critical building components
k. Completion of ADA upgrades in restrooms
l. Commissioning, when project requires
m. Ten percent (10%) minimum float for the project
n. Substantial Completion
o. Final Completion
p. Owner Turn-Over / Start-Up / Project Closeout Activity / Warranty Period / Owner Testing/Training
q. Earliest Date that Owner can occupy the affected portion of the building (by phase, by complete project, etc.). This shall include all necessary approvals, permits (Fire Marshall Acceptance, Certificate of Occupancy, etc.).

C. The Contractor shall prepare a written narrative explaining the Contractor's approach to construction for the entire Project and include the narrative information as submitted with the Preliminary CPM Schedule deliverable package. The narrative shall elaborate on the basis for durations, major equipment to be used, and shall identify all major assumptions used to develop and support the schedule. The narrative shall also include the Contractor's description of the critical path work activity as represented in the Project Schedule.

D. Deliverable: Within thirty (30) calendar days after the Notice to Proceed, the Detailed CPM Schedule deliverable submitted by the Contractor shall include at a minimum, the following information:

1. Two (2) copies (preferably 8 ½ x 11) of the project schedule. The critical path shall be readily discernible in red ink.
2. Two (2) copies of the written narrative as described in paragraph 3.01, B.5
3. One (1) electronic copy (accessible format not pdf)
3. A list of all rain days occurring over the past month. Each rain day shall be incorporated into the Project Schedule Calendar as record information subsequent to PM review and acceptance.

3.02 Schedule Review and Acceptance

A. Within fourteen (14) calendar days of receipt of the Contractor's proposed Project Schedule, the PM shall evaluate the schedule for compliance with this item and other Contract requirements, and notify the Contractor in writing of its findings.

B. If the PM does not request a revision or justification, The A/E, PM and the Contractor shall meet within seven (7) calendar days on a date selected by the PM and finalize acceptance of the schedule. If a revision or justification is requested by the PM and/or A/E, the Contractor shall re-submit the proposed Project Schedule within seven (7) calendar days and address all issues to the satisfaction of the PM. Any and all disagreements or interpretations of the meaning or intent of this specification shall be solely dictated by the Owner.

C. The PM, A/E and the Contractor shall meet within seven (7) calendar days of receipt of the Contractor's response for joint review, correction or adjustment of the Contractor's proposed Project Schedule. Any area, in the opinion of the PM and/or A/E, conflicts with timely completion of the project, shall be subject to revision by the Contractor. In the event the Contractor fails to define any element of work, activity or logic and the Owner review does not detect this omission or error, when discovered it shall be corrected by the Contractor and amended to the Project Schedule as soon as possible.

D. Within seven (7) calendar days after the joint review meeting, the Contractor shall incorporate revisions as directed by the PM and re-submit the proposed Project Schedule per the deliverable requirement as stated in paragraph 3.01, E. All further review by the PM shall be within seven (7) calendar days of receipt. The PM shall notify the Contractor in writing of final acceptance of the Contractor's Project Schedule.

E. The process of approving Contractor's schedules and updates to Contractor's schedule shall not constitute a warranty by the Owner that any non-Contractor milestones or activities will occur as set out on Contractor's schedule.

3.03 Schedule Updates

A. After the Project Schedule is accepted by the PM and the Contractor, it shall be "baselined" and used as a comparison for future progress updates. The accepted Project Schedule shall be updated on a monthly basis, or as directed by the Owner, throughout the duration of the work until final completion is met. The Contractor shall meet with the PM each month at a Project Progress Meeting to review the work progress update and PM comments regarding the Project Schedule update. The Contractor shall submit a schedule update no later than three (3) working days before the Project Progress Meeting for the PM to review and comment.

B. The percentage of all work shall be calculated by estimating the actual remaining duration of each progressed activity. The data date of each

schedule update shall be determined by the PM each month. Contractor prepared estimates of the percent completion of each scheduled activity and the necessary supporting data shall be submitted on or before the data date referenced above and shall include the following information:

1. One (1) original of the previous month's Schedule Update indicating actual activity start and/or finish dates to date, and revised (current) remaining durations.
2. A narrative report shall be included that indicates in writing those activities the Contractor plans to work on during the following update month and current or anticipated conditions that have delayed or may delay the work in order to discuss remedial action. The Contractor shall also explain, for work that reflects less than satisfactory progress, whether any uncompleted and/or upcoming work will (or will not) be affected in a like manner and the Contractors method of correction. Any additional written information necessary to support the updated schedule including explanations of revisions to activities: logic, durations, resources, etc.

C. In case of disagreements at the project progress meeting concerning actual progress to date, the Owner's determination shall govern. Upon completion of the schedule update meeting, the Contractor shall revise the Schedule Update to reflect progress as of the date of the schedule update meeting and any approved revisions to the Schedule Update and carry out a computer produced calculation to determine the status of the Project Schedule.

D. Each Schedule Update shall be forwarded to the PM within five (5) calendar days after the schedule update meeting and shall include two (2) copies of the narrative report with the following information:

1. Activities that have been added in the month of this Project Schedule Update.
2. Activities that have been deleted in the month of this Project Schedule Update.
3. Activities that have "Actual Starts" prior to the month of this Project Schedule Update and remain unfinished.
4. Activities that have "Actual Starts and Actual Finishes" in the month of this Project Schedule Update.
5. A description of any approved revisions to the activity descriptions, schedule logic, or initial activity durations.
6. One (1) print of the updated CPM Schedule Update indicating the progress made up to the date of the schedule update and indication of any revisions to the CPM Schedule Update.
7. Two (2) prints of the written narrative as described in paragraph 3.03, B.3.

8. A list of all rain days occurring over the past month. Each rain day shall be incorporated into the Project Schedule Calendar.

E. If the Contractor's monthly progress schedule update reflects, or PM determines, that the Contractor is at least ten percent (10%) or at least negative seven (-7) calendar days behind the “baselined” schedule, the Contractor shall provide a revised or recovery schedule. The Contractor’s revised or recovery schedule must incorporate a proposed plan for bringing the work back on schedule and completing the work by the contract completion date at no additional expense to the PM or Owner. The revised or recovery schedule shall be in accordance to paragraph 2.08.

3.04 Revisions to the Project Schedule

A. Revisions to the Schedule Update to reflect actual progress made up to the date of a schedule update shall not be considered as revisions to the Project Schedule. If as a result of the monthly schedule update, it appears the Project Schedule no longer represents the actual execution and progress of the work, PM will request, and the Contractor shall submit, a Revision to the schedule.

B. The Contractor may also request revisions to the Project Schedule in the event the Contractor’s planning for the work is revised. If the Contractor desires to make changes in the Project Schedule to reflect revisions in his method of operating and scheduling of the work, the Contractor shall notify PM in writing, stating the reason for the proposed revision. If revision to the schedule is contemplated, the Contractor or PM shall so advise the other in writing at least seven (7) calendar days prior to the next schedule update meeting, describing the revision and setting forth the reasons thereof.

Contractors must submit a three (3) week look-ahead schedule that will include all lifts, shutdowns, etc.

3.05 Project Float Time

A. Float time is not for the exclusive use or benefit of either the Contractor or the Owner. Contractor’s work shall proceed according to early start dates, and the Owner shall have the right to reserve and apportion float time according to the needs of the Project. The Contractor acknowledges and agrees that actual delays, affecting paths of activities containing float time, will not have any affect upon contract completion times, providing that the actual delay does not exceed the float time associated with those activities.

3.06 Impact Analysis for: Change Orders, Delays, and Contractor Requests

A. When changes are initiated, delays are experienced, or the Contractor desires to revise the Project Schedule, the Contractor shall submit to the PM written time impact analysis illustrating the influence of each change, delay or Contractor request, on any milestone. Each time impact analysis shall include a fragmentary network (network analysis) demonstrating how the Contractor proposed to incorporate the change,

delay or Contractor request into the schedule. The time impact analysis shall demonstrate the time impact to each and every affected activity in the Project Schedule utilizing the most recent schedule update as the basis for the analysis. The date of the most recent schedule update shall be a date prior to the date the change is given to the Contractor, the date the delay occurred or the date the Contractor submits a request for a change. The event times used in the time impact analysis shall include the most recent schedule update or as adjusted by mutual agreement. The time impact analysis shall include a backup copy on CD which shall contain the detail of the change, including but not limited to, added, changed or deleted data for activities and logic restraints. If the Detailed CPM Schedule is revised subsequent to submittal of a time impact analysis but prior to its approval, the Contractor shall promptly indicate in writing to the PM the need for any modification to its time impact analysis.

B. Activity delays shall not automatically mean that an extension of any milestones is warranted or due to the Contractor. A change or delay may not affect existing critical activities or cause non-critical activities to become critical. A change or delay may result in only absorbing a part of the available total float that may exist within an activity chain of the network, thereby not causing any effect on any milestone.

C. A comprehensive narrative of each time impact analysis shall be submitted within seven (7) calendar days after the commencement of a delay or the notice for a change is given to the Contractor.

D. Recommendation to the Owner for the acceptance or rejection of each time impact analysis by the PM and A/E shall be made within seven (7) calendar days after receipt unless subsequent meetings or negotiations are necessary. After a decision has been made by the Owner, a copy of the time impact analysis signed by the PM, A/E, Owner and the Contractor shall be returned to the Contractor and incorporated into the Project Schedule at the next monthly schedule update. The time impact analysis shall be incorporated into and attached to any relevant supplemental agreement (s).

END OF SECTION 01 32 16

SECTION 01 32 33 - PHOTOGRAPHIC DOCUMENTATION

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for the following:

1. Preconstruction photographs.
2. Periodic construction photographs.
3. Final completion construction photographs.
4. Preconstruction video recordings.
5. Periodic construction video recordings.

B. Related Sections:
1. Division 01 Section "Submittal Procedures" for submitting photographic documentation.
2. Division 01 Section "Closeout Procedures" for submitting photographic documentation as project record documents at Project closeout.
3. Division 01 Section "Demonstration and Training" for submitting video recordings of demonstration of equipment and training of Owner's personnel.

1.3 INFORMATIONAL SUBMITTALS

A. Key Plan: Submit key plan of Project site and building with notation of vantage points marked for location and direction of each photograph or video recording. Indicate elevation or story of construction. Include same information as corresponding photographic documentation.

B. Digital Photographs: Submit image files in the quantities and at the intervals described in paragraph 3.1 of this section.

1. Digital Camera: Minimum sensor resolution of at least 8 mega pixels.
2. Format: Unaltered original files, with same aspect ratio as the sensor, uncropped, date and time stamped, in folder named by date of photograph, accompanied by key plan file.
3. Identification: Provide the following information with each image description in file metadata tag:

a. Name of Project.
b. Name and contact information for photographer.
c. Name of Architect.
d. Name of Contractor.
e. Date photograph was taken.
f. Description of vantage point, indicating location, direction (by compass point), and elevation or story of construction.
g. Unique sequential identifier keyed to accompanying key plan.

C. Construction Photographs: The project requires comprehensive documentation of construction progress and post inspection milestones. Submit prints of each photographic view in the quantities and at the intervals described in paragraph 3.1 of this Section.

1. Format: 8-by-10-inch (203-by-254-mm) on photographic paper to allow a 1-inch- (25-mm-) wide margin and enclosed back to back in clear plastic sleeves that are punched for standard three-ring binder.
2. Identification: On back of each print, provide an applied label or rubber-stamped impression with the following information:

    a. Name of Project.
    b. Name and contact information for photographer.
    c. Name of Architect.
    d. Name of Contractor.
    e. Date photograph was taken if not date stamped by camera.
    f. Description of vantage point, indicating location, direction (by compass point), and elevation or story of construction.
    g. Unique sequential identifier keyed to accompanying key plan.

3. “Progression” photo sets are to be performed at pre-determined intervals throughout the duration of construction, as applicable to the scope and as follows:

    a. Site survey (Pre-construction): A onetime shot that provides coverage of site and immediate and immediate surroundings.
    b. Exterior progression shots: Taken from key perspectives along site perimeter and 360 degrees around building envelope, to be performed at monthly intervals.
    c. Interior progression shots: Broadly track the improvements from logical perspectives, to be performed at monthly intervals and coordinated with pace of erection.
    d. Pre-slab/Pre-Chase/Interior record shots: Underground or concealed utilities will be documented post inspection/pre-insulation and prior to pouring slabs, backfilling or closing chases/walls/ceilings.

D. Video Recordings: Submit video recordings in accordance with paragraph 3.2 of this Section.

1. Submit video recordings in digital video disc format.
2. Identification: With each submittal, provide the following information:

    a. Name of Project.
    b. Name and address of photographer.
    c. Name of Architect.
    d. Name of Contractor.
    e. Date video recording was recorded.
    f. Description of vantage point, indicating location, direction (by compass point), and elevation or story of construction.
    g. Weather conditions at time of recording.

E. Aerial Photography
1. On new construction and addition projects, submit monthly aerial photographs of the project. The photos should be taken from 4 different angles and 4 sets of color 8”x10” prints should be submitted.

1.4 QUALITY ASSURANCE

A. Photographer Qualifications: An individual who has the basic skills necessary to record digital photographs and video recordings.

1.5 COORDINATION

A. Auxiliary Services: Provide auxiliary services necessary, including temporary lighting required to produce clear, well-lit photographs.

1.6 USAGE RIGHTS

A. Contractor will transfer copyright usage rights to Owner for unlimited reproduction of photographic documentation.

PART 2 - PRODUCTS

2.1 PHOTOGRAPHIC MEDIA

A. Digital Images: Provide images in JPG format, produced by a digital camera with minimum sensor size of 8 mega pixels. Images shall not have their resolution reduced.

B. Digital Video Recordings: Provide high-resolution, digital video disc.

PART 3 - EXECUTION

3.1 CONSTRUCTION PHOTOGRAPHS

A. General: Take photographs using the maximum range of depth of field, and that are in focus, to clearly show the Work. Photographs with blurry or out-of-focus areas will not be accepted.

1. Maintain key plan with each set of construction photographs that identifies each photographic location.

2. Taking photographs or video recordings with students and schools staff included on the photograph is strictly prohibited.

B. Digital Images: Submit digital images exactly as originally recorded in the digital camera, without alteration, manipulation, editing, or modifications using image-editing software.

1. Date and Time: Include date and time in file name for each image.
2. Field Office Images: Maintain one set of images accessible in the field office at Project site, available at all times for reference. Identify images in the same manner as those submitted to Architect.

C. Preconstruction / Pre-Demo / Pre-Site Clearing Photographs: Before starting demolition or construction, take photographs of Project site and surrounding properties, including existing items to remain during construction, from different vantage points, or as directed by Architect.
1. Take photographs as required to show existing conditions adjacent to property before starting the Work.

2. Take photographs as required of existing buildings either on or adjoining property to accurately record physical conditions at start of construction.
3. Reference Section 017300 Execution for details of documenting and reporting existing conditions.

D. Periodic Construction Photographs: Take a photographs monthly and submit with each Application for Payment. Select vantage points to show status of construction and progress since last photographs were taken. For renovation projects: The location and type of items to be photographed will be determined by the Architect and/or PM based on the specific project conditions not to exceed the number of progress photographs required above.

E. Final Completion Construction Photographs: Take color photographs after date of Substantial Completion for submission as project record documents. Architect will inform photographer of desired vantage points.

3.2 CONSTRUCTION VIDEO RECORDINGS

A. Preconstruction Video Recording: Before starting demolition or construction, record video of Project site and surrounding properties from different vantage points, as directed by Architect.
1. Show existing conditions adjacent to Project site before starting the Work.
2. Show existing buildings either on or adjoining Project site to accurately record physical conditions at the start of demolition or construction].
3. Show protection efforts by Contractor.
4. Narrate all noted conditions on the video.
5. On renovation projects with crawlspace work, record video of these areas before, during and after work is completed.

B. Periodic Construction Video Recordings: Record video monthly and submit with each Application for Payment. Select vantage points to show status of construction and progress since last video recordings were recorded. Minimum recording time shall be 15 minutes and shall include narration of actual conditions and progress made since last recording.

C. Owner's Training: Record video during the manufacturer's training session at substantial completion. Minimum recording time shall be 30 minutes per session. Deliver the recordings with the PDF Electronic File of the O&M Manual at Substantial Completion. Video shall be clear with easily understandable audio.

D. Submit videos in DVD format.

END OF SECTION 01 32 33

SECTION 01 33 00 - SUBMITTAL PROCEDURES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes requirements for the submittal schedule and administrative and procedural requirements for submitting Shop Drawings, Product Data, Samples, and other submittals.

B. Related Sections:
1. Division 01 Section "Payment Procedures" for submitting Applications for Payment.
2. Division 01 Section "Schedule of Values" for submitting the schedule of values.
3. Division 01 Section "Construction Progress Documentation" for submitting schedules and reports, including Contractor's construction schedule.
4. Division 01 Section "Operation and Maintenance Data" for submitting operation and maintenance manuals.
5. Division 01 Section "Project Record Documents" for submitting record Drawings, record Specifications, and record Product Data.
6. Division 01 Section "Demonstration and Training" for submitting video recordings of equipment demonstration and training of Owner's personnel.

C. Refer to other Division 1 Sections and other Contract Documents for Specifications on administrative submittals. Such submittals include, but are not limited to the following:
1. Permits.
2. Payment Applications.
3. Inspection and Test Reports.
4. Schedule of Values
5. Progress Reports.
6. Listing of Subcontractors

D. Shop Drawings are technical drawings and data that have been specially prepared for this Project, including but not limited to the following items:
1. Fabrication and installation drawings.
2. Setting diagrams.
3. Shopwork manufacturing instructions.
4. Templates.
5. Patterns.
6. Coordination drawings (for use on-site).
7. Schedules.
8. Design mix formulas.
9. Contractor's engineering calculations.

Standard information prepared with specific reference to a Project is not considered to be shop drawings.

E. Product Data includes standard printed information on manufactured products that has not been specially prepared for this Project, including but not limited to the following items:

1. Manufacturer’s product specifications and installation instructions.
2. Standard color charts.
3. Catalog cuts.
4. Rough-in diagram and templates.
5. Standard wiring diagrams.
6. Printed performance curves.
7. Operational range diagrams.
8. Mill reports.
9. Standard product operating and maintenance manuals.
   Modify standard product data, drawings and diagrams to delete information not applicable to the project, and / or supplement standard information to provide specific data that is applicable to the work.

F. Samples are physical examples of Work, including but not limited to the following items:
1. Partial sections of manufactured or fabricated work.
2. Small cuts or container of materials.
3. Complete units of repetitively used materials.
4. Swatches showing color, texture and pattern.
5. Color range sets.
6. Units of work to be used for independent inspection and testing.

G. Miscellaneous Submittals are work-related, non-administrative submittals that do not fit in the three previous categories, including but not limited to the following:
1. Specially prepared and standard printed warranties.
2. Maintenance agreements.
3. Workmanship bonds.
4. Survey data and reports.
5. Project photographs.
6. Testing and certification reports.
7. Record Drawings.
8. Field measurement data.
9. Operating and maintenance manuals.
10. Keys and other security protection devices.
11. Maintenance tools and spare parts.
12. Overrun stock.

1.3 DEFINITIONS

A. Action Submittals: Written and graphic information and physical samples that require Architect's responsive action. Action submittals are those submittals indicated in individual Specification Sections as action submittals.

B. Informational Submittals: Written and graphic information and physical samples that do not require Architect's responsive action. Submittals may be rejected for not complying with requirements. Informational submittals are those submittals indicated in individual Specification Sections as informational submittals.

C. File Transfer Protocol (FTP): Communications protocol that enables transfer of files to and from another computer over a network and that serves as the basis for standard Internet protocols. An FTP site is a portion of a network located outside of network firewalls within which internal and external users are able to access files.

D. Portable Document Format (PDF): An open standard file format licensed by Adobe Systems used for representing documents in a device-independent and display resolution-independent fixed-layout document format.

1.4 ACTION SUBMITTALS

A. Submittal Schedule: Submit a schedule of submittals, arranged in chronological order by dates required by construction schedule. Include time required for review, ordering, manufacturing, fabrication, and delivery when establishing dates. Include additional time required for making corrections or modifications to submittals noted by the Architect and additional time for handling and reviewing submittals required by those corrections.

1. Coordinate submittal schedule with list of subcontracts, the schedule of values, and Contractor's construction schedule.
2. Initial Submittal: Submit concurrently with start-up construction schedule. Include submittals required during the first 60 days of construction. List those submittals required to maintain orderly progress of the Work and those required early because of long lead time for manufacture or fabrication.
3. Monthly submittal log. Submit at the weekly progress meeting, an updated submittal log indicating status of all project submittals.
4. Final Submittal: Submit concurrently with the first complete submittal of Project schedule.

    a. Submit revised submittal schedule to reflect changes in current status and timing for submittals.

5. Format: Arrange the following information in a tabular format:

    a. Scheduled date for first submittal.
    b. Specification Section number and title.
    c. Submittal category: Action, informational.
    d. Name of subcontractor.
    e. Description of the Work covered.
    f. Scheduled date for Architect's final release or approval.

1.5 SUBMITTAL ADMINISTRATIVE REQUIREMENTS

A. Coordination: Coordinate preparation and processing of submittals with performance of construction activities.

1. Coordinate each submittal with fabrication, purchasing, testing, delivery, other submittals, and related activities that require sequential activity.
2. Submit all submittal items required for each Specification Section concurrently unless partial submittals for portions of the Work are indicated on approved submittal schedule.
3. Submit action submittals and informational submittals required by the same Specification Section as separate packages under separate transmittals.
4. Coordinate transmittal of different types of submittals for related parts of the Work so processing will not be delayed because of need to review submittals concurrently for coordination.

    a. Architect reserves the right to withhold action on a submittal requiring coordination with other submittals until related submittals are received.

B. Processing Time: Allow time for submittal review, including time for resubmittals, as follows. Time for review shall commence on Architect’s receipt of submittal. No extension of the Contract Time will be authorized because of failure to transmit submittals enough in advance of the Work to permit processing, including resubmittals.

1. Initial Review: Allow 14 calendar days for initial review of each submittal. Allow additional time if coordination with subsequent submittals is required. Architect will advise Contractor when a submittal being processed must be delayed for coordination.
2. Intermediate Review: If intermediate submittal is necessary, process it in same manner as initial submittal.
3. Resubmittal Review: Allow 10 calendars days for review of each resubmittal.
4. Concurrent Consultant Review: Where the Contract Documents indicate that submittals may be transmitted simultaneously to Architect and to Architect's consultants, allow 14 calendar days for review of each submittal. Submittal will be returned to Architect before being returned to Contractor.

C. Identification and Information: Place a permanent label or title block on each paper copy submittal item for identification.

1. Indicate name of firm or entity that prepared each submittal on label or title block.
2. Include the following information for processing and recording action taken:

    a. Project name.
    b. Date.
    c. Name of Architect.
    d. Name of Contractor.
    e. Name of subcontractor.
    f. Name of supplier.
    g. Name of manufacturer.
    h. Submittal number or other unique identifier, including revision identifier.
        1) Submittal number shall use Specification Section number followed by a decimal point and then a sequential number (e.g., 061000.01). Resubmittals shall include an alphabetic suffix after another decimal point (e.g., 061000.01.A).
    i. Number and title of appropriate Specification Section.
    j. Drawing number and detail references, as appropriate.
    k. Location(s) where product is to be installed, as appropriate.
    l. Other necessary identification.

D. Identification and Information: Identify and incorporate information in each electronic submittal file as follows:

1. Assemble complete submittal package into a single indexed file with links enabling navigation to each item.
2. Name file with submittal number or other unique identifier, including revision identifier.
    a. File name shall use project identifier and Specification Section number followed by a decimal point and then a sequential number (e.g., LNHS-061000.01). Resubmittals shall include an alphabetic suffix after another decimal point (e.g., LNHS-061000.01.A).
3. Provide means for insertion to permanently record Contractor's review and approval markings and action taken by Architect.
4. Include the following information on an inserted cover sheet:

    a. Project name.
    b. Date.
    c. Name and address of Architect.
    d. Name of Contractor.
    e. Name of firm or entity that prepared submittal.
    f. Name of subcontractor.
    g. Name of supplier.
    h. Name of manufacturer.

i. Number and title of appropriate Specification Section.
j. Drawing number and detail references, as appropriate.
k. Location(s) where product is to be installed, as appropriate.
l. Related physical samples submitted directly.
m. Other necessary identification.

5. Include the following information as keywords in the electronic file metadata:

a. Project name.
b. Number and title of appropriate Specification Section.
c. Manufacturer name.
d. Product name.

E. Options: Identify options requiring selection by the Architect.

F. Deviations: Identify deviations from the Contract Documents on submittals and the transmittal sheet. Failure to note deviation may void action taken on submittal.

G. Transmittal: Assemble each submittal individually and appropriately for transmittal and handling. Transmit each submittal using a transmittal form. Architect will return submittals, without review received from sources other than Contractor.

1. Transmittal Form: Provide locations on form for the following information:

a. Project name.
b. Date.
c. Destination (To:).
d. Source (From:).
e. Names of subcontractor, manufacturer, and supplier.
f. Category and type of submittal.
g. Submittal purpose and description.
h. Specification Section number and title.
i. Indication of full or partial submittal.
j. Drawing number and detail references, as appropriate.
k. Transmittal number, numbered consecutively.
l. Submittal and transmittal distribution record.
m. Remarks.
n. Signature of transmitter.

2. On an attached separate sheet, prepared on Contractor's letterhead, record relevant information, requests for data, revisions other than those requested by Architect on previous submittals, and deviations from requirements in the Contract Documents, including minor variations and limitations. Include same identification information as related submittal.

H. Resubmittals: Make resubmittals in same form and number of copies as initial submittal.

1. Note date and content of previous submittal.
2. Note date and content of revision in label or title block and clearly indicate extent of revision.
3. Resubmit submittals until they are marked with approval notation from Architect’s action stamp.

I. Distribution: Furnish copies of final submittals to manufacturers, subcontractors, suppliers, fabricators, installers, authorities having jurisdiction, and others as necessary for performance of construction activities. Show distribution on transmittal forms.

J. Use for Construction: Use only final submittals that are marked with approval notation from Architect's action stamp.

PART 2 - PRODUCTS

2.1 SUBMITTAL PROCEDURES

A. General Submittal Procedure Requirements: Prepare and submit submittals required by individual Specification Sections. Types of submittals are indicated in individual Specification Sections.

1. Post electronic submittals as PDF electronic files directly to the appropriate location. Defined at the pre-construction meeting.

    a. Architect will return annotated file. Annotate and retain one copy of file as an electronic Project record document file.

2. Submit electronic submittals as PDF electronic files.

    a. Architect will return annotated file. Annotate and retain one copy of file as an electronic Project record document file.
3. Action Submittals: Submit three paper copies of each submittal, unless otherwise indicated. Architect will return two copies.
4. Informational Submittals: Submit two paper copies of each submittal, unless otherwise indicated. Architect will not return copies.
5. Closeout Submittals and Maintenance Material Submittals: Comply with requirements specified in Division 01 Section "Closeout Procedures."
6. Certificates and Certifications Submittals: Provide a statement that includes signature of entity responsible for preparing certification. Certificates and certifications shall be signed by an officer or other individual authorized to sign documents on behalf of that entity.
7. Test and Inspection Reports Submittals: Comply with requirements specified in Division 01 Section "Quality Requirements."

B. Product Data: Collect information into a single submittal for each element of construction and type of product or equipment.

1. If information must be specially prepared for submittal because standard published data are not suitable for use, submit as Shop Drawings, not as Product Data.
2. Mark each copy of each submittal to show which products and options are applicable. Cross out all inapplicable data and information.
3. Include the following information, as applicable:
    a. Manufacturer's catalog cuts.
    b. Manufacturer's product specifications.
    c. Standard color charts.
    d. Statement of compliance with specified referenced standards.
    e. Testing by recognized testing agency.
    f. Application of testing agency labels and seals.
    g. Notation of coordination requirements.
    h. Availability and delivery time information.
4. For equipment, include the following in addition to the above, as applicable:
    a. Wiring diagrams showing factory-installed wiring.
    b. Printed performance curves.
    c. Operational range diagrams.

d. Clearances required to other construction, if not indicated on accompanying Shop Drawings.

5. Submit Product Data before or concurrent with Samples.
6. Submit Product Data in the following format:
   a. PDF electronic file.
   b. Three paper copies of Product Data, unless otherwise indicated. Architect will return two copies.

C. Shop Drawings: Prepare Project-specific information, drawn accurately to scale. Do not base Shop Drawings on reproductions of the Contract Documents or standard printed data, unless submittal based upon Architect's digital data drawing files is otherwise permitted.

1. Preparation: Fully illustrate requirements in the Contract Documents. Include the following information, as applicable:
   a. Identification of products.
   b. Schedules.
   c. Compliance with specified standards.
   d. Notation of coordination and accessibility (maintenance and service) requirements.
   e. Notation of dimensions established by field measurement.
   f. Relationship and attachment to adjoining construction clearly indicated.
   g. Seal and signature of professional engineer if specified.

2. Sheet Size: Except for templates, patterns, and similar full-size drawings, submit Shop Drawings on sheets at least 8-1/2 by 11 inches but no larger than 30 by 42 inches.

3. Submit Shop Drawings in the following format:
   a. PDF electronic file.
   b. Three opaque copies of each submittal. Architect will retain two copies; remainder will be returned.

D. Samples: Submit Samples for review of kind, color, pattern, and texture for a check of these characteristics with other elements and for a comparison of these characteristics between submittal and actual component as delivered and installed.

1. Transmit Samples that contain multiple, related components such as accessories together in one submittal package.
2. Identification: Attach label on unexposed side of Samples that includes the following:
   a. Generic description of Sample.
   b. Product name and name of manufacturer.
   c. Sample source.
   d. Number and title of applicable Specification Section.
3. Disposition: Maintain sets of approved Samples at Project site, available for quality-control comparisons throughout the course of construction activity. Sample sets may be used to determine final acceptance of construction associated with each set.
   a. Samples not incorporated into the Work, or otherwise designated as Owner's property, are the property of Contractor.
4. Samples for Initial Selection: Submit manufacturer's color charts consisting of units or sections of units showing the full range of colors, textures, and patterns available.
   a. Number of Samples: Submit one full set(s) of available choices where color, pattern, texture, or similar characteristics are required to be selected from manufacturer's product line. Architect will return submittal with options selected.
5. Samples for Verification: Submit full-size units or Samples of size indicated, prepared from same material to be used for the Work, cured and finished in manner specified, and

physically identical with material or product proposed for use, and that show full range of color and texture variations expected.

a. Number of Samples: Submit three sets of Samples. Architect will retain one Sample sets; remainder will be returned.
   1) Submit a single Sample where assembly details, workmanship, fabrication techniques, connections, operation, and other similar characteristics are to be demonstrated.
   2) If variation in color, pattern, texture, or other characteristic is inherent in material or product represented by a Sample, submit at least three sets of paired units that show approximate limits of variations.

E. Product Schedule: As required in individual Specification Sections, prepare a written summary indicating types of products required for the Work and their intended location. Include the following information in tabular form:

1. Type of product. Include unique identifier for each product indicated in the Contract Documents.
2. Manufacturer and product name, and model number if applicable.
3. Number and name of room or space.
4. Location within room or space.
5. Submit product schedule in the following format:

   a. PDF electronic file.
   b. Three paper copies of product schedule or list, unless otherwise indicated. Architect will return two copies.

F. Contractor's Construction Schedule: Comply with requirements specified in Division 01 Section "Construction Progress Documentation."

G. Application for Payment: Comply with requirements specified in Division 01 Section "Payment Procedures."

H. Schedule of Values: Comply with requirements specified in Division 01 Section "Schedule of Values."

I. Subcontract List: Prepare a written summary identifying individuals or firms proposed for each portion of the Work, including those who are to furnish products or equipment fabricated to a special design. Include the following information in tabular form:

1. Name, address, and telephone number of entity performing subcontract or supplying products.
2. Number and title of related Specification Section(s) covered by subcontract.
3. Drawing number and detail references, as appropriate, covered by subcontract.
4. Submit subcontract list in the following format:

   a. PDF electronic file.

J. Coordination Drawings: Comply with requirements specified in Division 01 Section "Project Management and Coordination."

K. Qualification Data: Prepare written information that demonstrates capabilities and experience of firm or person. Include lists of completed projects with project names and addresses, contact information of architects and owners, and other information specified.

L. Welding Certificates: Prepare written certification that welding procedures and personnel comply with requirements in the Contract Documents. Submit record of Welding Procedure Specification and Procedure Qualification Record on American Welding Society (AWS) forms. Include names of firms and personnel certified.

M. Installer Certificates: Submit written statements on manufacturer's letterhead certifying that Installer complies with requirements in the Contract Documents and, where required, is authorized by manufacturer for this specific Project.

N. Manufacturer Certificates: Submit written statements on manufacturer's letterhead certifying that manufacturer complies with requirements in the Contract Documents. Include evidence of manufacturing experience where required.

O. Product Certificates: Submit written statements on manufacturer's letterhead certifying that product complies with requirements in the Contract Documents.

P. Material Certificates: Submit written statements on manufacturer's letterhead certifying that material complies with requirements in the Contract Documents.

Q. Material Test Reports: Submit reports written by a qualified testing agency, on testing agency's standard form, indicating and interpreting test results of material for compliance with requirements in the Contract Documents.

R. Product Test Reports: Submit written reports indicating current product produced by manufacturer complies with requirements in the Contract Documents. Base reports on evaluation of tests performed by manufacturer and witnessed by a qualified testing agency, or on comprehensive tests performed by a qualified testing agency.

S. Research Reports: Submit written evidence, from a model code organization acceptable to authorities having jurisdiction, that product complies with building code in effect for Project. Include the following information:

1. Name of evaluation organization.
2. Date of evaluation.
3. Time period when report is in effect.
4. Product and manufacturers' names.
5. Description of product.
6. Test procedures and results.
7. Limitations of use.

T. Schedule of Tests and Inspections: Comply with requirements specified in Division 01 Section "Quality Requirements."

U. Preconstruction Test Reports: Submit reports written by a qualified testing agency, on testing agency's standard form, indicating and interpreting results of tests performed before installation of product, for compliance with performance requirements in the Contract Documents.

V. Compatibility Test Reports: Submit reports written by a qualified testing agency, on testing agency's standard form, indicating and interpreting results of compatibility tests performed before installation of product. Include written recommendations for primers and substrate preparation needed for adhesion.

W. Field Test Reports: Submit reports indicating and interpreting results of field tests performed either during installation of product or after product is installed in its final location, for compliance with requirements in the Contract Documents.

X. Maintenance Data: Comply with requirements specified in Division 01 Section "Operation and Maintenance Data."

Y. Design Data: Prepare and submit written and graphic information, including, but not limited to, performance and design criteria, list of applicable codes and regulations, and calculations. Include list of assumptions and other performance and design criteria and a summary of loads. Include load diagrams if applicable. Provide name and version of software, if any, used for calculations. Include page numbers.

2.2 DELEGATED-DESIGN SERVICES

A. Performance and Design Criteria: Where professional design services or certifications by a design professional are specifically required of Contractor by the Contract Documents, provide products and systems complying with specific performance and design criteria indicated.

1. If criteria indicated are not sufficient to perform services or certification required, submit a written request for additional information to Architect, no later than 30 days after notice to proceed.

B. Delegated-Design Services Certification: In addition to Shop Drawings, Product Data, and other required submittals, submit three paper copies of certificate, signed and sealed by the responsible design professional, for each product and system specifically assigned to Contractor to be designed or certified by a design professional.

1. Indicate that products and systems comply with performance and design criteria in the Contract Documents. Include list of codes, loads, and other factors used in performing these services.

PART 3 - EXECUTION

3.1 CONTRACTOR'S REVIEW

A. Action and Informational Submittals: Review each submittal and check for coordination with other Work of the Contract and for compliance with the Contract Documents. Note corrections and field dimensions. Mark with approval stamp before submitting to Architect.

B. Project Closeout and Maintenance/Material Submittals: Refer to requirements in Division 01 Section "Closeout Procedures."

C. Approval Stamp: Stamp each submittal with a uniform, approval stamp. Include Project name and location, submittal number, Specification Section title and number, name of reviewer, date of Contractor's approval, and statement certifying that submittal has been reviewed, checked, and approved for compliance with the Contract Documents.

3.2 ARCHITECT/ENGINEER’S ACTION

A. General: Architect will not review submittals that do not bear Contractor's approval stamp and will return them without action.

B. Action Submittals: Architect will review each submittal, make marks to indicate corrections or modifications required, and return it. Architect will stamp each submittal with an action stamp and will mark stamp appropriately to indicate action.
   1. Action Stamp: The Architect/Engineer will stamp each submittal to be returned with a uniform, self explanatory stamp, appropriately marked and executed to indicate whether the submittal returned is for unrestricted use, final-but-restricted use (as marked), must be revised and resubmitted (use not permitted) or without action (as explained on the transmittal form).

C. Informational Submittals: Architect will review each submittal and will not return it, or will return it if it does not comply with requirements. Architect will forward each submittal to appropriate party.

D. Partial submittals prepared for a portion of the Work will be reviewed when use of partial submittals has received prior approval from Architect.

E. Incomplete submittals are not acceptable, will be considered nonresponsive, and will be returned without review.

F. Submittals not required by the Contract Documents may not be reviewed and may be discarded.

END OF SECTION 01 33 00

DALLAS INDEPENDENT SCHOOL DISTRICT

MEMORANDUM

To: All General Contractors working on Elementary Schools (and other facilities occupied by children under the age of 6) built before 1978 for Dallas ISD Construction Services Department
From: DISD Executive Director
Construction Services
Date: June 14, 2010

RE: EPA Lead-Based Paint Renovation, Repair, and Painting Program

In April of 2008, the EPA introduced its new Lead-Based Paint Renovation, Repair, and Painting Program Rule, hereafter referred to as the RRP. This new rule requires renovation firms to be EPA-certified. Furthermore, the rule requires workers to be trained to use lead-safe work practices when they disturb painted surfaces in buildings built prior to 1978 and which are occupied by children under age 6. These requirements became fully effective on April 22, 2010.

In addition, pre-renovation education requirements are in effect. These require contractors and others who perform renovations for compensation and that may disturb lead-base paint in child occupied facilities built before 1978 to distribute a lead pamphlet to the users of the facility. The RRP defines renovation broadly to include any activity that disturbs painted surfaces greater than 6 square feet per room on the interior and greater than 20 square feet on the exterior of a facility.

It is the understanding and expectation of Dallas ISD that renovation contractors should be fully aware of and in compliance with this new EPA rule.

IF YOUR FIRM IS CURRENTLY PERFORMING RENOVATION WORK ON A CAPITAL IMPROVEMENT PROGRAM PROJECT, AND YOUR FIRM IS NOT IN FULL COMPLIANCE WITH THE NEW RULE, YOU MUST CEASE ACTIVITIES IMMEDIATELY ON ANY WORK THAT MAY DISTURB MORE THAN 6 SF (20 SF ON EXTERIOR) OF PAINTED SURFACES, OR WINDOW REPLACEMENT IN BUILDINGS BUILT PRIOR TO 1978 AND WHICH ARE OCCUPIED BY CHILDREN UNDER AGE 6.

If you must cease work on any portion of the project as a result of this rule, please contact your Project Manager immediately to discuss the appropriate course of action.

If you are in full compliance with the rule, as should be the case, please submit the following at your earliest convenience:

- EPA firm certification (In the absence of prime's firm certification, the certification from the appropriate sub-contractor and the prime's application for certification will suffice for now)
- Identify who is the certified staff on site
- Evidence of worker training by the certified staff
- Summary of lead-safe work practices to be implemented

In addition, please prepare to attend a meeting with the School Principal, Dallas ISD PM and PM to inform her/him about the rule, share the RRP pamphlet and Notices. Your PM will notify you of date and time of the meeting.

If the scope of work planned or in progress does not require compliance with the training and lead-safe work practices of the RRP, then you may continue on with the construction activities and there is no need for any further action on your part. At the same time, the Owner understands that contractors are responsible for compliance with the rule. Therefore, the Owner's expectation is that you will bring to the PM's attention immediately, any scope of work that may trigger compliance with this rule.

Cc: Dallas ISD PM
Program Director, PM Firm
Construction Manager, PM Firm
Project Manager, PM Firm
PM Firm Document Control

SECTION 01 40 00 - QUALITY REQUIREMENTS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for quality assurance and quality control.

B. Testing and inspecting services are required to verify compliance with requirements specified or indicated. Owner will employ and pay for the service of an Independent Testing Laboratory to perform specified testing and laboratory services.
   1. These services do not relieve Contractor of responsibility for compliance with the Contract Document requirements.
   2. Contractor shall cooperate with the Laboratory to facilitate the execution of its required services.
   3. Contractor shall pay for additional samples and tests required for Contractor's convenience or when initial tests indicate work does not comply with Contract Documents.
   4. Specific quality-assurance and -control requirements for individual construction activities are specified in the Sections that specify those activities. Requirements in those Sections may also cover production of standard products.
   5. Specified tests, inspections, and related actions do not limit Contractor's other quality-assurance and -control procedures that facilitate compliance with the Contract Document requirements.
   6. Requirements for Contractor to provide quality-assurance and -control services required by Architect, Owner, Commissioning Authority, Construction Manager, or authorities having jurisdiction are not limited by provisions of this Section.

C. Related Sections:

   1. Division 01 Section "Allowances" for testing and inspecting allowances.
   2. Division 01 Section "Construction Progress Documentation" for developing a schedule of required tests and inspections.
   3. Division 01 Section "Execution" for cutting and patching.
   4. Divisions 02 through 49 Sections for specific test and inspection requirements.
   5. Division 01 Section "Testing, Adjusting, and Balancing for HVAC" **(FOR INFORMATION ONLY – TAB SERVICES PROVIDED BY OWNER)**

1.3 DEFINITIONS

A. Quality Assurance Services: Activities, actions, and procedures performed before and during execution of the Work to guard against defects and deficiencies and substantiate that proposed construction will comply with requirements.

B. Quality Control Services: Tests, inspections, procedures, and related actions during and after execution of the Work to evaluate that actual products incorporated into the Work and completed construction comply with requirements. Services do not include contract enforcement activities performed by Architect or Construction Manager.

C. Mockups: Full-size physical assemblies that are constructed on-site. Mockups are constructed to verify selections made under Sample submittals; to demonstrate aesthetic effects and, where indicated, qualities of materials and execution; to review coordination, testing, or operation; to show interface between dissimilar materials; and to demonstrate compliance with specified installation tolerances. Mockups are not Samples. Unless otherwise indicated, approved mockups establish the standard by which the Work will be judged.

1. Laboratory Mockups: Full-size physical assemblies constructed at testing facility to verify performance characteristics.
2. Integrated Exterior Mockups: Mockups of the exterior envelope erected separately from the building but on Project site, consisting of multiple products, assemblies, and subassemblies.
3. Room Mockups: Mockups of typical interior spaces complete with wall, floor, and ceiling finishes, doors, windows, millwork, casework, specialties, furnishings and equipment, and lighting.

D. Preconstruction Testing: Tests and inspections performed specifically for Project before products and materials are incorporated into the Work, to verify performance or compliance with specified criteria.

E. Product Testing: Tests and inspections that are performed by an NRTL, an NVLAP, or a testing agency qualified to conduct product testing and acceptable to authorities having jurisdiction, to establish product performance and compliance with specified requirements.

F. Source Quality-Control Testing: Tests and inspections that are performed at the source, i.e., plant, mill, factory, or shop.

G. Field Quality-Control Testing: Tests and inspections that are performed on-site for installation of the Work and for completed Work.

H. Testing Agency: An entity engaged by the Owner to perform specific tests, inspections, or both. Testing laboratory shall mean the same as testing agency.

I. Installer/Applicator/Erector: Contractor or another entity engaged by Contractor as an employee, Subcontractor, or Sub-subcontractor, to perform a particular construction operation, including installation, erection, application, and similar operations.

1. Use of trade-specific terminology in referring to a trade or entity does not require that certain construction activities be performed by accredited or unionized individuals, or that requirements specified apply exclusively to specific trade or trades.

J. Experienced: When used with an entity or individual, "experienced" means having successfully completed a minimum of five previous projects similar in nature, size, and extent to this Project; being familiar with special requirements indicated; and having complied with requirements of authorities having jurisdiction.

1.4 CONFLICTING REQUIREMENTS

A. Referenced Standards: If compliance with two or more standards is specified and the standards establish different or conflicting requirements for minimum quantities or quality levels, comply with

the most stringent requirement. Refer conflicting requirements that are different, but apparently equal, to Architect for a decision before proceeding.

B. Minimum Quantity or Quality Levels: The quantity or quality level shown or specified shall be the minimum provided or performed. The actual installation may comply exactly with the minimum quantity or quality specified, or it may exceed the minimum within reasonable limits. To comply with these requirements, indicated numeric values are minimum or maximum, as appropriate, for the context of requirements. Refer uncertainties to Architect for a decision before proceeding.

C. Conflicts between the specifications and the construction documents. The most stringent requirement will govern.

D. Conflicts on specification requirements. The most stringent requirement will govern.

1.5 ACTION SUBMITTALS

A. Shop Drawings: For [integrated exterior] [laboratory] mockups, provide plans, sections, and elevations, indicating materials and size of mockup construction.
   1. Indicate manufacturer and model number of individual components
   2. Provide axonometric drawings for conditions difficult to illustrate in two dimensions.

1.6 INFORMATIONAL SUBMITTALS

A. Contractor's Quality-Control Plan: For quality-assurance and quality-control activities and responsibilities.

B. Qualification Data: For Contractor's quality-control personnel.

C. Testing Agency Qualifications: For testing agencies specified in "Quality Assurance" Article to demonstrate their capabilities and experience. Include proof of qualifications in the form of a recent report on the inspection of the testing agency by a recognized authority.

D. Schedule of Tests and Inspections: Prepare in tabular form and include the following, as applicable:

   1. Specification Section number and title.
   2. Entity responsible for performing tests and inspections.
   3. Description of test and inspection.
   4. Identification of applicable standards.
   5. Identification of test and inspection methods.
   6. Number of tests and inspections required.
   7. Time schedule or time span for tests and inspections.
   8. Requirements for obtaining samples.
   9. Unique characteristics of each quality-control service.

1.7 CONTRACTOR’S QUALITY CONTROL PLAN

A. Quality-Control Plan, General: Submit quality-control plan within 10 days of Notice of Award, and not less than five days prior to preconstruction conference. Submit in format acceptable to Architect. Identify personnel, procedures, controls, instructions, tests, records, and forms to be used to carry out Contractor's quality-assurance and quality-control responsibilities. Coordinate with Contractor's construction schedule.

B. Quality-Control Personnel Qualifications: Engage qualified full-time personnel trained and experienced in managing and executing quality-assurance and quality-control procedures similar in nature and extent to those required for Project.
   1. Project quality-control manager [may also serve as Project superintendent] [shall not have other Project responsibilities].

C. Submittal Procedure: Describe procedures for ensuring compliance with requirements through review and management of submittal process. Indicate qualifications of personnel responsible for submittal review.

D. Testing and Inspection: In quality-control plan, include a comprehensive schedule of Work requiring testing or inspection, including the following:
   1. Contractor-performed tests and inspections including subcontractor-performed tests and inspections. Include required tests and inspections and Contractor-elected tests and inspections.
   2. Special inspections required by authorities having jurisdiction and indicated on the "Statement of Special Inspections."
   3. Owner-performed tests and inspections indicated in the Contract Documents [, including tests and inspections indicated to be performed by the Commissioning Authority].

E. E. Continuous Inspection of Workmanship: Describe process for continuous inspection during construction to identify and correct deficiencies in workmanship in addition to testing and inspection specified. Indicate types of corrective actions to be required to bring work into compliance with standards of workmanship established by Contract requirements and approved mockups.

F. F. Monitoring and Documentation: Maintain testing and inspection reports including log of approved and rejected results. Include work Architect has indicated as nonconforming or defective. Indicate corrective actions taken to bring nonconforming work into compliance with requirements. Comply with requirements of authorities having jurisdiction.

1.8 REPORTS AND DOCUMENTS

A. Test and Inspection Reports: Prepare and submit certified written reports specified in other Sections. Include the following as applicable:

   1. Date of issue.
   2. Project title and number.
   3. Name, address, and telephone number of testing agency.
   4. Dates and locations of samples and tests or inspections.
   5. Names of individuals making tests and inspections.
   6. Description of the Work and test and inspection method.
   7. Identification of product and Specification Section.
   8. Complete test or inspection data.
   9. Test and inspection results and an interpretation of test results.
   10. Record of temperature and weather conditions at time of sample taking and testing and inspecting.
   11. Comments or professional opinion on whether tested or inspected Work complies with the Contract Document requirements.
   12. Name and signature of laboratory inspector.
   13. Recommendations on retesting and reinspecting.

B. Manufacturer's Technical Representative's Field Reports: Prepare written information documenting manufacturer's technical representative's tests and inspections specified in other Sections. Include the following:

1. Name, address, and telephone number of technical representative making report.
2. Statement on condition of substrates and their acceptability for installation of product.
3. Statement that products at Project site comply with requirements.
4. Summary of installation procedures being followed, whether they comply with requirements and, if not, what corrective action was taken.
5. Results of operational and other tests and a statement of whether observed performance complies with requirements.
6. Statement whether conditions, products, and installation will affect warranty.
7. Other required items indicated in individual Specification Sections.

C. Factory-Authorized Service Representative's Reports: Prepare written information documenting manufacturer's factory-authorized service representative's tests and inspections specified in other Sections. Include the following:

1. Name, address, and telephone number of factory-authorized service representative making report.
2. Statement that equipment complies with requirements.
3. Results of operational and other tests and a statement of whether observed performance complies with requirements.
4. Statement whether conditions, products, and installation will affect warranty.
5. Other required items indicated in individual Specification Sections.

D. Permits, Licenses, and Certificates: For Owner's records, submit copies of permits, licenses, certifications, inspection reports, releases, jurisdictional settlements, notices, receipts for fee payments, judgments, correspondence, records, and similar documents, established for compliance with standards and regulations bearing on performance of the Work.

1.9 QUALITY ASSURANCE

A. General: Qualifications paragraphs in this article establish the minimum qualification levels required; individual Specification Sections specify additional requirements.

B. Manufacturer Qualifications: A firm experienced in manufacturing products or systems similar to those indicated for this Project and with a record of successful in-service performance, as well as sufficient production capacity to produce required units.

C. Fabricator Qualifications: A firm experienced in producing products similar to those indicated for this Project and with a record of successful in-service performance, as well as sufficient production capacity to produce required units.

D. Installer Qualifications: A firm or individual experienced in installing, erecting, or assembling work similar in material, design, and extent to that indicated for this Project, whose work has resulted in construction with a record of successful in-service performance.

E. Professional Engineer Qualifications: A professional engineer who is legally qualified to practice in jurisdiction where Project is located and who is experienced in providing engineering services of the kind indicated. Engineering services are defined as those performed for installations of the system, assembly, or products that are similar to those indicated for this Project in material, design, and extent.

F. Specialists: Certain Specification Sections require that specific construction activities shall be performed by entities who are recognized experts in those operations. Specialists shall satisfy qualification requirements indicated and shall be engaged for the activities indicated.
   1. Requirements of authorities having jurisdiction shall supersede requirements for specialists.

G. Testing Agency Qualifications: An NRTL, an NVLAP, or an independent agency with the experience and capability to conduct testing and inspecting indicated, as documented according to ASTM E 329, 'Standards of Recommended Practices for Inspection and Testing Agencies for Concrete and Steel as Used in Construction'; and with additional qualifications specified in individual Sections; and where required by authorities having jurisdiction, that is acceptable to authorities.

   1. NRTL: A nationally recognized testing laboratory according to 29 CFR 1910.7.
   2. NVLAP: A testing agency accredited according to NIST's National Voluntary Laboratory Accreditation Program.

H. Manufacturer's Technical Representative Qualifications: An authorized representative of manufacturer who is trained and approved by manufacturer to observe and inspect installation of manufacturer's products that are similar in material, design, and extent to those indicated for this Project.

I. Factory-Authorized Service Representative Qualifications: An authorized representative of manufacturer who is trained and approved by manufacturer to inspect installation of manufacturer's products that are similar in material, design, and extent to those indicated for this Project.

J. Mockups: Before installing portions of the Work requiring mockups, build mockups for each form of construction and finish required to comply with the following requirements, using materials indicated for the completed Work:
   1. Build mockups in location and of size indicated or, if not indicated, as directed by Architect [or Construction Manager].
   2. Notify Architect [and Construction Manager] seven days in advance of dates and times when mockups will be constructed.
   3. Employ supervisory personnel who will oversee mockup construction. Employ workers that will be employed during the construction at Project.
   4. Demonstrate the proposed range of aesthetic effects and workmanship.
   5. Obtain Architect's [and Construction Manager's] approval of mockups before starting work, fabrication, or construction.
      a. Allow seven days for initial review and each re-review of each mockup.
   6. Maintain mockups during construction in an undisturbed condition as a standard for judging the completed Work.
   7. Demolish and remove mockups when directed unless otherwise indicated.

K. Integrated Exterior Mockups: Construct integrated exterior mockup [according to approved Shop Drawings] [as indicated on Drawings]. Coordinate installation of exterior envelope materials and products for which mockups are required in individual Specification Sections, along with supporting materials.

L. Room Mockups: Construct room mockups incorporating required materials and assemblies, finished according to requirements. Provide required lighting and additional lighting where required to enable Architect to evaluate quality of the Work. Provide room mockups of the following rooms:
   1. List or rooms requiring mockups.

1.10 QUALITY CONTROL

A. Owner Responsibilities: Where quality-control services are indicated as Owner's responsibility, Owner will engage a qualified testing agency to perform these services.

1. Owner will furnish Contractor with names, addresses, and telephone numbers of testing agencies engaged and a description of types of testing and inspecting they are engaged to perform.
2. Costs for retesting and reinspecting construction that replaces or is necessitated by work that failed to comply with the Contract Documents will be charged to Contractor**,** and the Contract Sum will be adjusted by Change Order.

B. Contractor Responsibilities: Tests and inspections not explicitly assigned to Owner are Contractor's responsibility. Perform additional quality-control activities required to verify that the Work complies with requirements, whether specified or not.
1. Unless otherwise indicated, provide quality-control services specified and those required by authorities having jurisdiction. Perform quality-control services required of Contractor by authorities having jurisdiction, whether specified or not.
2. GC/Contractor will have a quality control program in place to review the installation and serviceability of all field devices and valves.
3. For tests and inspections performed by the Owner’s Testing Laboratories:
    a. Cooperate with Laboratory personnel; provide access to Work and to manufacturer’s operations.
    b. Secure and deliver to the Laboratory adequate quantities of representational samples of materials proposed to be used and which require testing.
    c. Furnish to the Laboratory proposed concrete design mixes, and other material mixes which require evaluation by the Testing Laboratory, a minimum of fourteen (14) days prior to use on the Project.
    d. Furnish incidental labor and facilities
        1) To provide access to Work to be tested.
        2) To obtain and handle samples at the Project site or at the source product to be tested.
        3) To facilitate inspections and tests.
        4) For safe storage and curing of test samples.
        5) Notify Laboratory, PM and Architect sufficiently in advance of operations to allow for Laboratory assignment of personnel and scheduling of tests.
            a) When test or inspections cannot be performed after such notice, reimburse Laboratory for personnel and travel expenses incurred due to Contractor’s negligence.
        6) Make arrangements with Laboratory and pay for additional samples, tests, or inspections as required for the Contractor’s convenience.
        7) Make arrangements with Laboratory and pay for additional samples and tests required when initial test indicate non-compliance with Contract Documents, including load test.

4. Tests and inspections not explicitly assigned to Owner are Contractor's responsibility. Perform additional quality-control activities required to verify that the Work complies with requirements, whether specified or not.
    a. Unless otherwise indicated, provide quality-control services specified and those required by authorities having jurisdiction. Perform quality-control services required of Contractor by authorities having jurisdiction, whether specified or not.
    b. Retain first subparagraph below if some Specification Sections require an independent testing agency to perform certain tests and inspections.
    c. Where services are indicated as Contractor's responsibility, engage a qualified testing agency to perform these quality-control services.
    d. Retain first subparagraph below to assure validity of agencies' reports.

e. Notify testing agencies at least twenty-four (24) hours in advance of time when Work that requires testing or inspecting will be performed.
f. Where quality-control services are indicated as Contractor's responsibility, submit a certified written report, in duplicate, of each quality-control service.

5. Testing and inspecting requested by Contractor and not required by the Contract Documents is Contractor's responsibility.

6. Submit additional copies of each written report directly to authorities having jurisdiction, when they so direct.

C. Manufacturer's Field Services: Where indicated, engage a factory-authorized service representative to inspect field-assembled components and equipment installation, including service connections. Report results in writing as specified in Division 01 Section "Submittal Procedures."

D. Manufacturer's Technical Services: Where indicated, engage a manufacturer's technical representative to observe and inspect the Work. Manufacturer's technical representative's services include participation in preinstallation conferences, examination of substrates and conditions, verification of materials, observation of Installer activities, inspection of completed portions of the Work, and submittal of written reports.

E. Retesting/Reinspecting: Regardless of whether original tests or inspections were Contractor's responsibility, provide quality-control services, including retesting and reinspecting, for construction that replaced Work that failed to comply with the Contract Documents.

F. Testing Agency Responsibilities: Cooperate with Architect, Commissioning Authority, Construction Manager, and Contractor in performance of duties. Provide qualified personnel to perform required tests and inspections.
1. Notify Architect, Commissioning Authority, Construction Manager, and Contractor promptly of irregularities or deficiencies observed in the Work during performance of its services.
2. Determine the location from which test samples will be taken and in which in-situ tests are conducted.
3. Conduct and interpret tests and inspections and state in each report whether tested and inspected work complies with or deviates from requirements.
4. Submit a certified written report, in duplicate, of each test, inspection, and similar quality control service through Contractor.
5. Do not release, revoke, alter, or increase the Contract Document requirements or approve or accept any portion of the Work.
6. Do not perform any duties of Contractor.

G. Associated Services: Cooperate with agencies performing required tests, inspections, and similar quality-control services, and provide reasonable auxiliary services as requested. Notify agency sufficiently in advance of operations to permit assignment of personnel. Provide the following:
1. Access to the Work.
2. Incidental labor and facilities necessary to facilitate tests and inspections.
3. Adequate quantities of representative samples of materials that require testing and inspecting. Assist agency in obtaining samples.
4. Facilities for storage and field curing of test samples.
5. Delivery of samples to testing agencies.
6. Preliminary design mix proposed for use for material mixes that require control by testing agency.
7. Security and protection for samples and for testing and inspecting equipment at Project site.

H. Coordination: Coordinate sequence of activities to accommodate required quality-assurance and -control services with a minimum of delay and to avoid necessity of removing and replacing construction to accommodate testing and inspecting.

1. Schedule times for tests, inspections, obtaining samples, and similar activities.

I. Schedule of Tests and Inspections: Prepare a schedule of tests, inspections, and similar quality-control services required by the Contract Documents. Coordinate and submit concurrently with Contractor's construction schedule. Update as the Work progresses. .

1. Distribution: Distribute schedule to Owner, PM, Architect, Commissioning Authority, Construction Manager, testing agencies, and each party involved in performance of portions of the Work where tests and inspections are required.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 TEST AND INSPECTION LOG

A. Prepare a record of tests and inspections. Include the following:

1. Date test or inspection was conducted.
2. Description of the Work tested or inspected.
3. Date test or inspection results were transmitted to Architect.
4. Identification of testing agency or special inspector conducting test or inspection.

B. Maintain log at Project site. Post changes and modifications as they occur. Provide access to test and inspection log for Architect's, Commissioning Authority’s, Construction Manager’s reference during normal working hours.

3.2 REPAIR AND PROTECTION

A. General: On completion of testing, inspecting, sample taking, and similar services, repair damaged construction and restore substrates and finishes.

1. Provide materials and comply with installation requirements specified in other Specification Sections or matching existing substrates and finishes. Restore patched areas and extend restoration into adjoining areas with durable seams that are as invisible as possible. Comply with the Contract Document requirements for cutting and patching in Division 01 Section "Execution."

B. Protect construction exposed by or for quality-control service activities.

C. Repair and protection are Contractor's responsibility, regardless of the assignment of responsibility for quality-control services.

END OF SECTION 01 40 00

SECTION 01 42 00 - REFERENCES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 DESCRIPTION OF WORK REQUIREMENTS

A. General: This Section specifies procedural and administrative requirements for compliance with governing regulations and codes and standards imposed upon the Work. These requirements include the obtaining of permits, licenses, inspections, releases, and similar statements, as well as payments, associated with regulations, codes, and standards.

B. “Regulations” is defined to include laws, statutes, ordinances, and lawful orders issued by governing authorities, as well as those rules, conventions and agreements within the construction industry which effectively control the performance of the Work regardless of whether they are lawfully imposed by governing authority or not.

C. Governing Regulations: Refer to General and Supplementary Conditions for requirements related to compliance with governing regulations.

1.3 INDUSTRY STANDARDS

A. Applicability of Standards: Unless the Contract Documents include more stringent requirements, applicable construction industry standards have the same force and effect as if bound or copied directly into the Contract Documents to the extent referenced. Such standards are made a part of the Contract Documents by reference. Individual Specification Sections indicate which codes and standards the Contractor must keep available at the project site for reference.

B. Publication Dates: Comply with standards in effect as of date of the Contract Documents unless otherwise indicated.

C. Conflicting Requirements: Where compliance with two or more standards is specified, and where these standards establish different or conflicting requirements for minimum quantities or quality levels, the most stringent requirement will be enforced, unless the Contract Documents specifically indicate a less stringent requirement. Refer requirements that are different, but apparently equal, and uncertainties as to which quality level is more stringent to the Architect/Engineer for a decision before proceeding.

D. Minimum Quantities or Quality Levels: In every instance the quantity or quality level shown or specified is intended to be the minimum for the work to be provided or performed. Unless otherwise indicated, the actual work may either comply exactly, within specified tolerances, with the minimum quantity or quality specified, or may exceed that minimum within reasonable limits. In complying with these requirements, the indicated numeric values are either minimum or maximum values, as noted, or as appropriate for context of the requirements. Refer instances of uncertainty to the Architect/Engineer for decision before proceeding.

1.4 ABBREVIATIONS AND ACRONYMS

A. Industry Organizations: Where abbreviations and acronyms are used in Specifications or other Contract Documents, they shall mean the recognized name of the trade association, standards-producing organization, authorities having jurisdiction or other entity applicable to the context of the text provision.

B. Code Agencies: Where abbreviations and acronyms are used in Specifications or other Contract Documents, they shall mean the recognized name of the.

C. Standards and Regulations: Where abbreviations and acronyms are used in Specifications or other Contract Documents, they shall mean the recognized name of the standards and regulations

1.06 SUBMITTALS

A. Permits, Licenses and Certificates: For the Owner's records, submit copies of permits, licenses, certifications, inspection reports, releases, jurisdictional settlements, notices, receipts for fee payments, judgments, and similar documents, correspondence, and records established in conjunction with compliance with standards and regulations bearing upon performance of the Work.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 01 42 00

SECTION 01 45 23

HVAC TESTING, ADJUSTING, AND BALANCING

PART 1 - GENERAL

1.01 REQUIREMENTS INCLUDED

A. Owner will employ and pay for the service of an Independent Testing Agency for Testing, Adjusting and Balancing (TAB) of HVAC systems.

1. The Testing, Adjusting and Balancing of air conditioning systems will be performed by an impartial Independent Technical Firm whose operations are primarily engaged in the field of professional TAB. TAB work shall be done under direct supervision of a professional engineer, licensed in the State of Texas, a Test and Balance Engineer (TBE, AABC) or TAB Certified Professional (TAB CP, NEBB), or other experienced/certified TAB professional deemed appropriate by the Owner. All personnel performing TAB work shall be fulltime, regular employees of the TAB firm.

2. The Contractor shall cooperate with the Owner provided TAB firm; provide necessary data on design and proper application of system components; furnish labor and materials required to eliminate any deficiencies or mal-performance.

1.2 RELATED WORK

A. Drawings and General Provisions of the Contract, including General, Supplementary and Other Conditions and Division – 1 Specifications Sections, apply to work of this Section.

B. Refer to Division 23 and Division 26 for testing in conjunction with Mechanical and Electrical work.

1.3 QUALIFICATION OF HVAC TESTING, ADJUSTING AND BALANCING FIRM

A. Minimum Qualification of HVAC Testing, Adjusting and Balancing Firm:

1. General:

a. Each professional firm desiring to submit proposals for testing and balancing HVAC systems for Project shall submit necessary brochures describing history of firm and qualifications of personnel to Architect.

b. Each professional firm shall have a minimum of five years of experience.

c. Each submittal shall contain a listing of similar projects.

d. Each professional firm submitting such information on its qualifications and personnel shall keep information current by submitting supplemental data a minimum of once every six (6) months or when professional or technical personnel who shall perform the work may change.

e. Each professional firm warrants by submittal of its personnel qualifications that such personnel shall be used in the performance of the work. In the event of personnel change, professional firm submitting proposal shall submit complete qualifications and experience of new personnel. Owner, upon acceptance of proposal, expects work to be performed by the personnel whose experience is so described.

2. Qualifications of Firm:
    a. Firm shall be one which is licensed to perform professional services of this specified type and as a minimum have one professional engineer (PE), TBE or TAB CP (or equivalent) with current registration/certification to perform such professional services.

    b. Firm shall be capable of performing services at location of facility described within time specified, preparing and submitting the detailed report of actual field work as may be required.

    c. Firm shall be a member in good standing of Associated Air Balance Council (AABC), National Environmental Balancing Bureau (NEBB), or other experienced/certified TAB governing body deemed appropriate by the Owner, and listed in its current relevant directory.

1.4 TAB FIRM DUTIES AND RESPONSIBILITIES

A. HVAC Testing and Balancing:

1. TAB firm shall act as liaison between Owner, Architect, and Contractor and inspect installation of mechanical piping systems, sheet metal work, temperature controls, and other component parts of Heating, Air- Conditioning and Ventilating systems. Inspection of work shall cover that part relating to proper arrangement and adequate provisions for Testing and Balancing.

2. TAB firm, within sixty (60) days of its employment, shall review Drawings and Specifications to identify potential Testing/Balancing problems and to determine if there are adequate provisions for Testing and Balancing systems. Report any problem to Architect or Architect's representative and Program/Project Manager.

3. Upon completion of installation, start-up, and Controls Contractor point to point verification review on mechanical equipment, check, adjust and balance system components to obtain design conditions in each conditioned space in building. Prepare and submit to Owner, or Owner's delegated representative, complete reports on the Test/Balance and operation of systems.

4. Permanent employed technicians or engineers of firm must do measurements and recorded readings of air, water and electricity that appear in reports.

5. Make a total of three (3) inspections within ninety (90) days after occupancy of building to insure that satisfactory conditions are being maintained throughout and to satisfy any unusual conditions.

6. Make an inspection in building during opposite season in which initial adjustments were made, and at that time make any necessary modifications to initial adjustment required to produce optimum operation of system components to produce proper conditions in each conditioned space. At time of opposite season checkout, Owner's representative shall be timely notified before any readings or adjustments.

1.5 CONTRACTOR'S RESPONSIBILITIES

A. HVAC Testing, Adjusting and Balancing

1. Contractor shall add TAB activities to the Project schedule to allow TAB completion prior to the scheduled Substantial Completion date. TAB completion requires fully functioning HVAC, Lighting and Domestic Hot Water Systems, including all necessary controls. The Owner may occupy the completed areas of the site and existing building prior to Substantial Completion. Cooperate with the Owner during TAB operations to minimize conflicts with Owner's operations

2. Have all systems complete in operational readiness prior to notifying TAB firm that Project is ready for their services. Include scheduled testing dates and times requested allowing a minimum of 7 days prior notification and so certify in writing to Owner that such a condition exists.

3. Make any changes in sheaves, belts and dampers or the addition of dampers required for correct balance as required by TAB firm, at no additional cost to the Owner or TAB Firm.

3. Provide and coordinate services of qualified, responsible subcontractors, suppliers and personnel as required to correct, repair or replace any and all deficient items or conditions found during the Testing, Adjusting and Balancing period.

4. In order that systems may be properly Tested, Adjusted and Balanced as required by these specifications and industry standards, operate said systems for length of time necessary to properly verify that the equipment is free from defects and meets the operational requirements outlined in this Specification and the construction documents. Indicate the completion and readiness for TAB and pay costs of operations during TAB period. Contractor's failure to complete the TAB work by the scheduled date of Substantial Completion will not be a reason to extend the Substantial Completion date, the Final Completion date, or for the Contractor to receive additional monies.

5. The costs for the TAB Firm to re-evaluate functionality of systems due to open issues shall be bore by the Contractor.

6. The TAB Firm will be available for two attempts of Testing, Adjusting and Balancing the Systems with minimal follow-up where necessary (due to deficiencies, systems not ready, incomplete work, etc.) in an effort to accomplish the TAB requirements. When additional work or project site visits are required because Systems are not ready or because they do not successfully meet industry standard installation and functionality requirements, the Contractor will be charged for the TAB Firm's additional reasonable re-testing costs. Charges include a flat fee of $300 plus an hourly fee at the TAB Firm's standard rates per employee that mobilized to the project site for each visit. Additional fees will be paid to the TAB Firm by the Owner and shall be reimbursed to the Owner by the Contractor.

7. Complete operational readiness, prior to commencement to TAB services shall include the following:
    a. Construction status of building permits closing of doors, windows and ceilings installed to obtain projected operational conditions.
    b. All Volume damper handles shall be clearly identified with red/orange/yellow vinyl tape to identify locations.

c. A clean/new set of Final Filters shall be installed prior to the commencement of TAB services.

8. Air Distribution Systems:
   a. Verify installation for conformity to design. Supply, return and exhaust ducts terminated and pressure tested for leakage as required by Specifications.

   b. Volume and fire dampers properly located and functional. All dampers shall be left in the fully open position. Dampers serving requirements of minimum and maximum outside air, return and relief, shall provide tight closure and smooth operation.

   c. Supply, return, exhaust and transfer grills, registers, diffusers and terminal units installed, connected and fully functional.

   d. Air handling systems, units and associated apparatus, such as filter sections and access doors, shall be blanked or sealed to eliminate excessive bypass or air leakage.

   e. Fans (supply, return, and exhaust) operating and verified for freedom from vibration, proper fan rotation and belt tension; heater elements shall be proper size and rating; all VFDs shall be fully functional and programmed; record motor amperage and voltage and verify name plate ratings are not exceeded.

9. Water Circulating Systems:
   a. Check and verify pump alignment and rotation.

   b. Position and valves pertinent to system design and require operation to permit full flow of water through system components. Operate hydronic systems under full flow conditions until circulating water is clean. Strainers shall be removed and cleaned as required during this cycle of operation.

   c. Record each pump motor amperage and voltage. Readings shall not exceed nameplate rating.

   d. Verify electrical heater elements to be of proper size and rating or VFD programming complete.

   e. Water circulating systems shall be full of water and free of air, expansion tanks set for proper water level and air vents installed at high points of systems and operating freely. Verify that the Make-up water pressure is set properly. All manual flow control valves shall be left in the fully open position.

   f. Check and set operating temperature of heat exchangers to design requirements.

   g. Submit digital copies of the recorded findings on the above mentioned items to the TAB firm.

10. Automatic Controls:
    a. Verify that control components are installed in accordance with Project requirements and functional, including electrical interlocks, damper sequences, freeze-stats and smoke detectors.

    b. Controlling instruments shall be functional and set for designed operating conditions. Factory pre-calibration of thermostats will not be acceptable.

11. TAB firm will not instruct/direct Contractor in any of the work, but will make such reports as are necessary direct to Owner.

12. For design document required plans and miscellaneous adjustment devices for purpose of adjustment to obtain design conditions; install these devices in a manner that will leave them readily accessible, provide access as required by TAB firm.

13. Provide Plans, Plan Revisions, Architectural Specifications, and Change Orders to TAB firm at least 21 days prior to commencement of TAB work.

14. Provide approved Submittal data on equipment installed and related changes required to accomplish test procedures outlined in this Section of the Specification to the TAB firm at least 21 days prior to commencement of TAB work.

15. Transmit one (1) copy of the following 'Record for Owner' to TAB firm for review and comments at least 21 days before commencement of TAB work:
    a. 'As installed' drawings.

    b. Approved Fixture Brochure.

    c. Approved Wiring Diagrams.

    d. Approved Control Diagrams.

    e. Approved, Implemented and Verified Sequences of Operations

    f. Shop Drawings.

    g. Approved Submittals.

1.6 HVAC TESTING, ADJUSTING AND BALANCING

A. Testing and Balancing Air Systems:
    1. Test and adjust air systems to conditions set forth in Plans and Specifications. Air systems include:

        a. Supply Air Systems.

        b. Return Air Systems.

        c. Exhaust Air Systems.

2. In fan systems, air quantities indicated on Plans may be varied as required to secure a maximum temperature variation of two (2) degrees within each controlled space, but total air quantity indicated for each zone must be obtained.

3. Test and Adjust blowers and fan to deliver CFM required by systems with concurrent recording of RPM, supply voltage and full load amperes. Report any changes of belts and sheaves required.

4. Make Pitot tube traverses of main supply, return and exhaust ducts and adjust fans and dampers to achieve specified air volumes. Patch and cover the Pitot tube holes after air balancing is complete. For Equipment exposed to the sun, metal grommets shall be used.

5. Test and A djust fresh air intake and return air dampers and louvers to conditions scheduled or required.

6. Test and record static pressure on entering and leaving side of each supply fan, exhaust fan filter, coil and balancing dampers and other components of the system.

7. Test and adjust supply air diffusers, grilles, and return air registers to Specification requirements and as shown on Drawings. Adjust supply diffuser pattern blades for proper air distribution in each room or space.

8. A test and balance report shall be completed and submitted to the Owner that includes air flow, temperature and pressure test results for all HVAC equipment/systems included in the project. The systems shall include unit testing that verifies control system correct operation.

B. Testing and Adjusting of Water System:
   1. Flow of water through water coils shall be adjusted by adjusting valves until rated pressure drop across each coil is obtained and water flow verified by Venturi readings. On those with three-way valves, rated pressure drop shall first be adjusted though coils in each of several systems and the temperature differential between inlet and outlet shall be determined to be in accordance with its rating. Bypass valves shall then be adjusted on each coil until an equal pressure drop between supply and return connections is obtained with three-way valves set to bypass all coils in each of the several systems.

   2. Geothermal Heat Pumps TAB shall be performed with a single unit per well field operating. This single unit balancing shall include both the air side, particularly the outside air, and the water side.

C. Testing and Adjusting of Automatic Controls:
   1. Test automatic controls, controlled devices, interlocks, safety devices associated with HVAC system for proper operation and sequence during heating, cooling, intermediate and smoke removal modes of operation. Adjust automatic controls to deliver required quantities of air at temperatures specified or scheduled on Plans and to maintain proper conditions in each room of the building.

   2. Report deficiencies or malfunctions to Owner in the form of a formal, written Deficiency Report.

D. Equipment Settings:

1. Before final acceptance of reports is made, TAB firm shall furnish Owner the following data:

    a. Summary of main supply, return and exhaust duct Pitot tube traverses and fan settings indicating minimum value required to achieve specified air volumes.

    b. A tabulated record of temperature in all spaces on each separately controlled zone, together with outside temperature at time of measurement.

    c. A list of measured air quantities at each outlet corresponding to temperature tabulation specified above.

    d. Air quantities at each return and exhaust air-handling devices.

    e. Supply pressure readings entering and leaving each supply fan, exhaust fan, filter, balancing dampers and other components of ventilation equipment and systems. These readings shall be quantified using fan curves in terms of CFM handled.

    f. Motor current readings per phase at each equipment motor. Voltage at time of reading shall be listed.

    g. Water pressure reading at gauge connections. Pressure readings at coils and pumps shall be quantified using coil and pump curves in terms of GPM flow through metering stations at each coil if applicable.

    h. Water temperature readings entering and leaving each coil and heat exchanger under maximum load conditions in each case.

    i. Unless specified otherwise in Specification 23 05 93, set HVAC system airflow and water flow rates within the following tolerances:

        A. Supply, Return, Exhaust Fans and Equipment with Fans:

            1. +/- 10 % of Design conditions.

        B. Air Devices

            1. +/-10 % of Design conditions.

        C. Hydronic Flow Rates

            1. +/- 10 % of Design conditions.

2. The final report shall certify test methods and instrumentation used, final velocity reading obtained, air quantities at each outlet supply, return, exhaust, temperature, pressure drops, RPM of equipment, amperage of motors, air balancing problems encountered, recommendations and uncompleted punch list items.

3. A summary of actual operating conditions shall be included on each system outlining normal and/or ventilation cycles of operation. The intent of final report will provide a reference of actual operating conditions for Owner's operating personnel

.

4. Certificate of Substantial Completion will not be signed by the Owner unless an acceptable TAB deficiency report has been provided and accepted by the Owner. An acceptable deficiency report shall indicate that the TAB work is completed except for deficiencies that can be resolved within 14 days.

5. Ensure that all systems are balanced at the proper time in the opposite season.

PART 2 – PRODUCTS (Not Applicable)

PART 3 - EXECUTION (Not Applicable)

END OF SECTION 01 45 23

SECTION 01 50 00 - TEMPORARY FACILITIES AND CONTROLS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes requirements for temporary utilities, support facilities, and security and protection facilities.

B. Related Sections:
1. Division 01 Section "Summary" for work restrictions and limitations on utility interruptions.
2. Division 32 Section "Concrete Paving" for construction and maintenance of cement concrete pavement for temporary roads and paved areas.

1.3 DESCRIPTION OF REQUIREMENTS.

A. Connections for temporary and permanent utilities and payment for temporary utilities services required for the Work, whether the Work is new construction or renovation of an existing facility, are the responsibility of the Contractor. Cost or use charges for temporary services or facilities will not be accepted as a basis of claims for a Change Order. Temporary utilities services required for use at the project site include but are not limited to the following:
1. Water service and sewer.
2. Temporary electric power and light.
3. Telephone service and internet.
4. Provide adequate utility capacity at each stage of construction.
5. Prior to availability of temporary utilities at the site, provide trucked-in-services for start-up of construction operations.

B. Temporary construction and support facilities required for the Project include but are not limited to the following:
1. Temporary heat.
2. Field offices and storage sheds.
3. Sanitary facilities, including drinking water.
4. Dewatering facilities and drains.
5. Temporary enclosures.
6. First aid station.
7. Project identification, bulletin boards and signs.
8. Waste disposal services.
9. Rodent and pest control.
10. Construction aids and miscellaneous general services and facilities.
11. Alternate temporary services and facilities, equivalent to those specified, may be used, subject to acceptance by the Architect/Engineer and Program Manager.

C. Security and protection facilities and services required for Project include but are not limited to the following:

1. Temporary protected interior walkway between occupied building areas.
2. Dust barricade between occupied building areas and work areas.
3. Temporary fire protection.
4. Barricades, warning signs, lights.
5. Sidewalk bridge or enclosure fence for the site.
6. Environmental protection.
7. Alternate security and protection methods or facilities, equivalent to those specified, may be used, subject to acceptance by the Architect/Engineer.
8. The Contractor shall provide a temporary barrier whenever a certain area of the school is sealed off for remodeling work for phasing purposes. The barrier shall be made of 3/4" plywood or drywall, and it shall extend from floor to ceiling, wall to wall. The temporary barrier shall have a door which can be locked. This barrier will remain until work in the specified area is completely finished. The barrier may subsequently be moved to a different location, provided that it still meets the requirements. Proper signage should be displayed near the temporary barrier, according to safety regulations. Any temporary barriers will need to be coordinated with the emergency egress plan of the building.
9. Barrier requirements for minor renovation work will be discussed and agreed upon at weekly progress meetings.

1.4 USE CHARGES

A. General: Installation and removal of and use charges for temporary facilities shall be included in the Contract Sum unless otherwise indicated. Allow other entities to use temporary services and facilities without cost, including, but not limited to Owner, Program Manager, Architect, testing agencies, and authorities having jurisdiction.

1.5 INFORMATIONAL SUBMITTALS

A. Site Plan: Show temporary facilities, utility hookups, staging areas (including dumpster, construction trailer, temporary fencing, silt fence, storage units and portable toilets), and parking areas for construction personnel.

B. Erosion- and Sedimentation-Control Plan: Show compliance with requirements of relevant Construction General Permit or authorities having jurisdiction, whichever is more stringent.

C. Moisture-Protection Plan: Describe procedures and controls for protecting materials and construction from water absorption and damage, including delivery, handling, and storage provisions for materials subject to water absorption or water damage, discarding water-damaged materials, protocols for mitigating water intrusion into completed Work, and replacing water damaged Work.
1. Indicate sequencing of work that requires water, such as sprayed fire-resistive materials, plastering, and terrazzo grinding, and describe plans for dealing with water from these operations. Show procedures for verifying that wet construction has dried sufficiently to permit installation of finish materials.

D. Dust-Control and HVAC-Control Plan: Submit coordination drawing and narrative that indicates the dust-control and HVAC-control measures proposed for use, proposed locations, and proposed time frame for their operation. Identify further options if proposed measures are later determined to be inadequate. Include the following:
1. Locations of dust-control partitions at each phase of the work.
2. HVAC system isolation schematic drawing.
3. Other dust-control measures.
4. Waste management plan.

1.6 QUALITY ASSURANCE

A. Regulations: Comply with requirements of local laws and regulations governing construction and local industry standards, in the installation and maintenance of temporary services and facilities, including but not limited to the following:
   1. Building Codes, including local requirements for permits, testing and inspections.
   2. Health and safety regulations.
   3. Utility company regulations and recommendations governing temporary utility services.
   4. Police and Fire Department rules and recommendations.
   5. Environmental protection regulations governing use of water and energy, and the control of dust, noise and other nuisances.
   6. In addition, comply with “Environmental Impact” commitments the Owner or previous Owners of the site may have made to secure approval to proceed with construction of the Project.

B. Standards: Comply with the requirements of NFPA Code 241, "Safeguarding Construction, Alterations, and Demolition Operations", the ANSI A10.6 "Safety Requirements for Construction and Demolition", and the NECA National Joint Guideline NJG-6 "Temporary Job Utilities and Services".

C. Inspections: Inspect and test each service before placing temporary utilities in use. Arrange for require inspections and tests by governing authorities, and obtain required certifications, and permits for use.

D. Electric Service: Comply with NECA, NEMA, and UL standards and regulations for temporary electric service. Install service to comply with NFPA 70.

1.7 PROJECT CONDITIONS

A. General: Provide each temporary service and facility ready for use at each location when the service or facility is first needed to avoid delay in performance of the Work. Maintain, expand as required and modify temporary services or facilities as needed throughout the progress of the Work. Do not remove until services or facilities are no longer needed, or are replaced by the authorized use of completed permanent facilities.

B. Conditions of Use: Operate temporary services and facilities in a safe and efficient manner. Do not overload temporary services of facilities, and do not permit them to interfere with the progress of the Work. Do not allow unsanitary conditions, public nuisances or hazardous conditions to develop or persist on the site.

C. Temporary Utilities: Do not permit the freezing of pipes, flooding or the contamination of water sources.

D. Security and Protection: Maintain site security and protection facilities in a safe, lawful and publicly acceptable manner. Take necessary measures to prevent erosion of the site.

E. The roof removal and new roof installation shall proceed on a phased basis to minimize risk to the School's ongoing operations and its property. The GC shall be responsible for protection of interior spaces from damage during roofing work.

F. Distribute material, debris, and equipment over the roof deck to avoid damage to the structural deck. Not more than two weeks supply of material shall be stored on a roof at any given time. Place materials and equipment to be stored on the roof as nearly direct over structural members as can be determined. Secure equipment, material, and debris on the roof to prevent movement by wind or other elements. Contractor assumes full responsibility for loading on the structural deck or roofing materials during roof replacement operations.

G. Consult with the A/E and the Construction Services PM regarding permission for the use of selected areas with the building. Coordination will also be held with the Principal and / or site staff.

H. Temporary Use of Permanent Facilities: Engage installer of each permanent service to assume responsibility for operation, maintenance, and protection of each permanent service during its use as a construction facility before Owner's acceptance, regardless of previously assigned responsibilities.

I. Areas utilized for temporary facilities, staging area, construction access and controls, shall be reestablished to its original condition at the time of substantial completion or demobilization, whichever comes first.

PART 2 - PRODUCTS

2.1 MATERIALS

A. General: Provide new materials and equipment for temporary services and facilities; used materials and equipment that are undamaged and in serviceable condition may be used, if acceptable to the Architect/Engineer. Provide only materials and equipment that are recognized as being suitable for the intended use, by compliance with appropriate standards.

B. Portable Chain-Link Fencing: Minimum 2-inch 0.148-inch- thick, galvanized steel, chain-link fabric fencing; minimum 6 feet high with galvanized steel pipe posts; minimum 2-3/8-inch OD line posts and 2-7/8-inch- OD corner and pull posts, with 1-5/8-inch- OD top and bottom rails. Provide galvanized steel bases for supporting posts.

C. Polyethylene Sheet: Reinforced, fire-resistive sheet, 10 mils minimum thickness, with flame-spread rating of 15 or less per ASTM E 84.

D. Dust Control Adhesive-Surface Walk-off Mats: Provide mats minimum 36 by 60.

2.2 TEMPORARY FACILITIES

A. Field Offices, General: Prefabricated or mobile units with serviceable finishes, temperature controls, and foundations adequate for normal loading.

B. Common-Use Field Office: Of sufficient size to accommodate needs of Owner, PM, Architect, and construction personnel office activities and to accommodate project meetings specified in other Division 01 Sections. Keep office clean and orderly. Furnish and equip offices as follows:
   1. Furniture required for Project-site documents including file cabinets, plan tables, plan racks, and bookcases. Assign one desk for the Program Manager and/or Architect, with printer and scanner access.
   2. Conference room of sufficient size to accommodate meetings of 8 individuals (minimum). Provide electrical power service and 120-V ac duplex receptacles, with not less than 1 receptacle on each wall. Furnish room with conference table, chairs, and 4-foot-square tack and marker boards.
   3. Coffee maker and supplies.
   4. Heating and cooling equipment necessary to maintain a uniform indoor temperature of 68 to 72 deg F.
   5. Lighting fixtures capable of maintaining average illumination of 20 fc at desk height.

C. Storage and Fabrication Sheds: Provide sheds sized, furnished, and equipped to accommodate materials and equipment for construction operations.

1. These shall be weather tight, structurally sound, compliant with applicable codes and shall be secure
2. Store combustible materials apart from building.

D. Temporary Construction and Support Facilities: Provide facilities that can be maintained properly throughout their use at the Project site.

E. Self-Contained Toilet Units:
1. Sanitary facilities include temporary toilets, with facilities and drinking water fixtures. Comply with governing regulations including safety and health codes for type, number, location, operation, and maintenance of fixtures and facilities; provide not less than specified requirements. Install in locations that will best serve the Project's needs.
2. Provide single-occupant self-contained toilet units of the chemical, aerated recirculation, or combustion type, properly vented and fully enclosed with a glass fiber reinforced polyester shell or similar non-absorbent material. Provide at least one for every thirty (30) employees.
3.

2.3 EQUIPMENT

A. Fire Extinguishers: Portable, UL rated; with class and extinguishing agent as required by locations and classes of fire exposures.

B. HVAC Equipment: Unless Owner authorizes use of permanent HVAC system, provide vented, self-contained, liquid-propane-gas or fuel-oil heaters with individual space thermostatic control.
1. Use of gasoline-burning space heaters, open-flame heaters, or salamander-type heating units is prohibited.
2. Heating Units: Listed and labeled for type of fuel being consumed, by a testing agency acceptable to authorities having jurisdiction, and marked for intended use.
3. Permanent HVAC System: If Owner authorizes use of permanent HVAC system for temporary use during construction, provide filter with MERV of 8 at each return air grille in system and remove at end of construction.

PART 3 - EXECUTION

3.1 INSTALLATION, GENERAL

A. Locate facilities where they will serve Project adequately and result in minimum interference with performance of the Work. Relocate and modify facilities as required by progress of the Work.
1. Locate facilities to limit site disturbance as specified in Division 01 Section "Summary of Work."

B. Provide each facility ready for use when needed to avoid delay. Do not remove until facilities are no longer needed or are replaced by authorized use of completed permanent facilities.

3.2 TEMPORARY UTILITY INSTALLATION

A. General: Install temporary service or connect to existing service.
1. Arrange with utility company, Owner, and existing users for time when service can be interrupted, if necessary, to make connections for temporary services.

B. Sewers and Drainage: Provide temporary utilities to remove effluent lawfully.
1. Connect temporary sewers to municipal system as directed by authorities having jurisdiction.

C. Water Service: Connect to Owner's existing water service facilities. Clean and maintain water service facilities in a condition acceptable to Owner. At Substantial Completion, restore these facilities to condition existing before initial use.

D. Sanitary Facilities: Provide temporary toilets, wash facilities, and drinking water for use of construction personnel. Comply with requirements of authorities having jurisdiction for type, number, location, operation, and maintenance of fixtures and facilities.

E. Heating and Cooling: Provide temporary heating and cooling required by construction activities for curing or drying of completed installations or for protecting installed construction from adverse effects of low temperatures or high humidity. Select equipment that will not have a harmful effect on completed installations or elements being installed.

F. Isolation of Work Areas in Occupied Facilities: Prevent dust, fumes, and odors from entering occupied areas.
   1. Prior to commencing work, isolate the HVAC system in area where work is to be performed in accordance with approved coordination drawings.
      a. Disconnect supply and return ductwork in work area from HVAC systems servicing occupied areas.
      b. Maintain negative air pressure within work area using HEPA-equipped air filtration units, starting with commencement of temporary partition construction, and continuing until removal of temporary partitions is complete.
   2. Maintain dust partitions during the Work. Use vacuum collection attachments on dust-producing equipment. Isolate limited work within occupied areas using portable dust containment devices.
   3. Perform daily construction cleanup and final cleanup using approved, HEPA-filter-equipped vacuum equipment.

G. Ventilation and Humidity Control: Provide temporary ventilation required by construction activities for curing or drying of completed installations or for protecting installed construction from adverse effects of high humidity. Select equipment that will not have a harmful effect on completed installations or elements being installed. Coordinate ventilation requirements to produce ambient condition required and minimize energy consumption.
   1. Provide dehumidification systems when required to reduce substrate moisture levels to level required to allow installation or application of finishes.

H. Electric Power Service: Connect to Owner's existing electric power service. Maintain equipment in a condition acceptable to Owner. Electrical power service to the project office trailer and other elements and areas of the Contractor’s office and staging area is to be provided by the Contractor by means of a temporary power service with a temporary account separate from the facility electrical power service.

I. Lighting: Provide temporary lighting with local switching that provides adequate illumination for construction operations, observations, inspections, and traffic conditions.
   1. Install and operate temporary lighting that fulfills security and protection requirements without operating entire system.

J. Telephone Service: Provide temporary telephone service in common-use facilities for use by all construction personnel. Install one telephone line(s) for each field office.
   1. Provide additional telephone lines for the following:
      a. Provide a dedicated telephone line for each facsimile machine in each field office.
   2. At each telephone, post a list of important telephone numbers.
      a. Police and fire departments.
      b. Ambulance service.
      c. Contractor's home office.
      d. Architect's office.
      e. Engineers' offices.
      f. Program Manager's office.

g. Principal subcontractors' field and home offices.

3. Provide superintendent with cellular telephone.

K. Electronic Communication Service: Provide a desktop computer in the primary field office adequate for use by Architect and Owner to access project electronic documents and maintain electronic communications. The computer should be equipped in a manner that provides effective access of project electronic documents and use of electronic communications (e-mail), printer and scanner. Wireless internet access optional.

3.3 SUPPORT FACILITIES INSTALLATION

A. General: Comply with the following:

1. Provide construction for temporary offices, shops, and sheds located within construction area or within 30 feet of building lines that is noncombustible according to ASTM E 136. Comply with NFPA 241.
2. Maintain support facilities until Architect schedules Substantial Completion inspection. Remove before Substantial Completion. Personnel remaining after Substantial Completion will be permitted to use permanent facilities, under conditions acceptable to Owner.

B. Parking: Provide temporary parking areas for construction personnel.

C. Project Signs: Provide Project signs as indicated. Unauthorized signs are not permitted.

1. Identification Signs: Provide Project identification signs as indicated in this section.
2. Temporary Signs: Provide other signs as indicated and as required to informing the public and individuals seeking entrance to Project.
   a. Provide temporary, directional signs for construction personnel and visitors.
3. Maintain and touchup signs so they are legible at all times.
4. No other signs shall be allowed on site with the exception of those that are safety oriented. No signs serving as advertisement shall be allowed.

D. Existing Elevator Use: Use of Owner's existing elevators will be permitted, provided elevators are cleaned and maintained in a condition acceptable to Owner. At Substantial Completion, restore elevators to condition existing before initial use, including replacing worn cables, guide shoes, and similar items of limited life.

1. Do not load elevators beyond their rated weight capacity.
2. Provide protective coverings, barriers, devices, signs, or other procedures to protect elevator car and entrance doors and frame. If, despite such protection, elevators become damaged, engage elevator Installer to restore damaged work so no evidence remains of correction work. Return items that cannot be refinished in field to the shop, make required repairs and refinish entire unit, or provide new units as required.

E. Existing Stair Usage: Use of Owner's existing stairs will be permitted, provided stairs are cleaned and maintained in a condition acceptable to Owner. At Substantial Completion, restore stairs to condition existing before initial use.

1. Provide protective coverings, barriers, devices, signs, or other procedures to protect stairs and to maintain means of egress. If stairs become damaged, restore damaged areas so no evidence remains of correction work.

F. Temporary Use of Permanent Stairs: Use of new stairs for construction traffic will be permitted, provided stairs are protected and finishes restored to new condition at time of Substantial Completion.

G. Security Enclosure and Lockup: Install temporary enclosure around partially completed areas of construction. Provide lockable entrances to prevent unauthorized entrance, vandalism, theft, and similar violations of security. Lock entrances at end of each work day.

H. Covered Walkway: Erect protective, covered walkway for passage of individuals through or adjacent to Project site. Coordinate with entrance gates, other facilities, and obstructions. Comply with regulations of authorities having jurisdiction and requirements indicated on Drawings.
   1. Construct covered walkways using scaffold or shoring framing.
   2. Provide overhead decking, protective enclosure walls, handrails, barricades, warning signs, exit signs, lights, safe and well-drained walkways, and similar provisions for protection and safe passage.
   3. Paint and maintain appearance of walkway for duration of the Work.

I. Temporary Enclosures: Provide temporary enclosures for protection of construction, in progress and completed, from exposure, foul weather, other construction operations, and similar activities. Provide temporary weather tight enclosure for building exterior.
   1. Where heating or cooling is needed and permanent enclosure is not complete, insulate temporary enclosures.

J. Temporary Partitions: Provide floor-to-ceiling dustproof partitions to limit dust and dirt migration and to separate occupied areas fumes and noise.
   1. Construct dustproof partitions with gypsum wallboard with joints taped on occupied side, and fire-retardant plywood on construction operations side.
   2. Where fire-resistance-rated temporary partitions are indicated or are required by authorities having jurisdiction, construct partitions according to the rated assemblies.
   3. Insulate partitions to control noise transmission to occupied areas.
   4. Seal joints and perimeter. Equip partitions with gasketed dustproof doors and security locks where openings are required.
   5. Protect air-handling equipment.
   6. Provide walk-off mats at each entrance through temporary partition.

K. Temporary Fire Protection: Install and maintain temporary fire-protection facilities of types needed to protect against reasonably predictable and controllable fire losses. Comply with NFPA 241.
   1. Prohibit smoking on school property per State Law.
   2. Supervise welding operations, combustion-type temporary heating units, and similar sources of fire ignition according to requirements of authorities having jurisdiction.
   3. Develop and supervise an overall fire-prevention and -protection program for personnel at Project site. Review needs with local fire department and establish procedures to be followed. Instruct personnel in methods and procedures. Post warnings and information.
   4. Provide temporary standpipes and hoses for fire protection. Hang hoses with a warning sign stating that hoses are for fire-protection purposes only and are not to be removed. Match hose size with outlet size and equip with suitable nozzles.

3.4 MOISTURE AND MOLD CONTROL

A. Contractor's Moisture-Protection Plan: Avoid trapping water in finished work. Document visible signs of mold that may appear during construction.

B. Exposed Construction Phase: Before installation of weather barriers, when materials are subject to wetting and exposure and to airborne mold spores, protect as follows:
   1. Protect porous materials from water damage.
   2. Protect stored and installed material from flowing or standing water.
   3. Keep porous and organic materials from coming into prolonged contact with concrete.
   4. Remove standing water from decks.
   5. Keep deck openings covered or dammed.

3.5 OPERATION, TERMINATION, AND REMOVAL

A. Supervision: Enforce strict discipline in use of temporary facilities. To minimize waste and abuse, limit availability of temporary facilities to essential and intended uses.

B. Maintenance: Maintain facilities in good operating condition until removal.
   1. Maintain operation of temporary enclosures, heating, cooling, humidity control, ventilation, and similar facilities on a 24-hour basis where required to achieve indicated results and to avoid possibility of damage.

C. Temporary Facility Changeover: Do not change over from using temporary security and protection facilities to permanent facilities until Substantial Completion.

D. Termination and Removal: Remove each temporary facility when need for its service has ended, when it has been replaced by authorized use of a permanent facility, or no later than Substantial Completion. Complete or, if necessary, restore permanent construction that may have been delayed because of interference with temporary facility. Repair damaged Work, clean exposed surfaces, and replace construction that cannot be satisfactorily repaired.
   1. Materials and facilities that constitute temporary facilities are property of Contractor. Owner reserves right to take possession of Project identification signs.
   2. At Substantial Completion, repair, renovate, and clean permanent facilities used during construction period. Comply with final cleaning requirements specified in Division 01 Section "Closeout Procedures."
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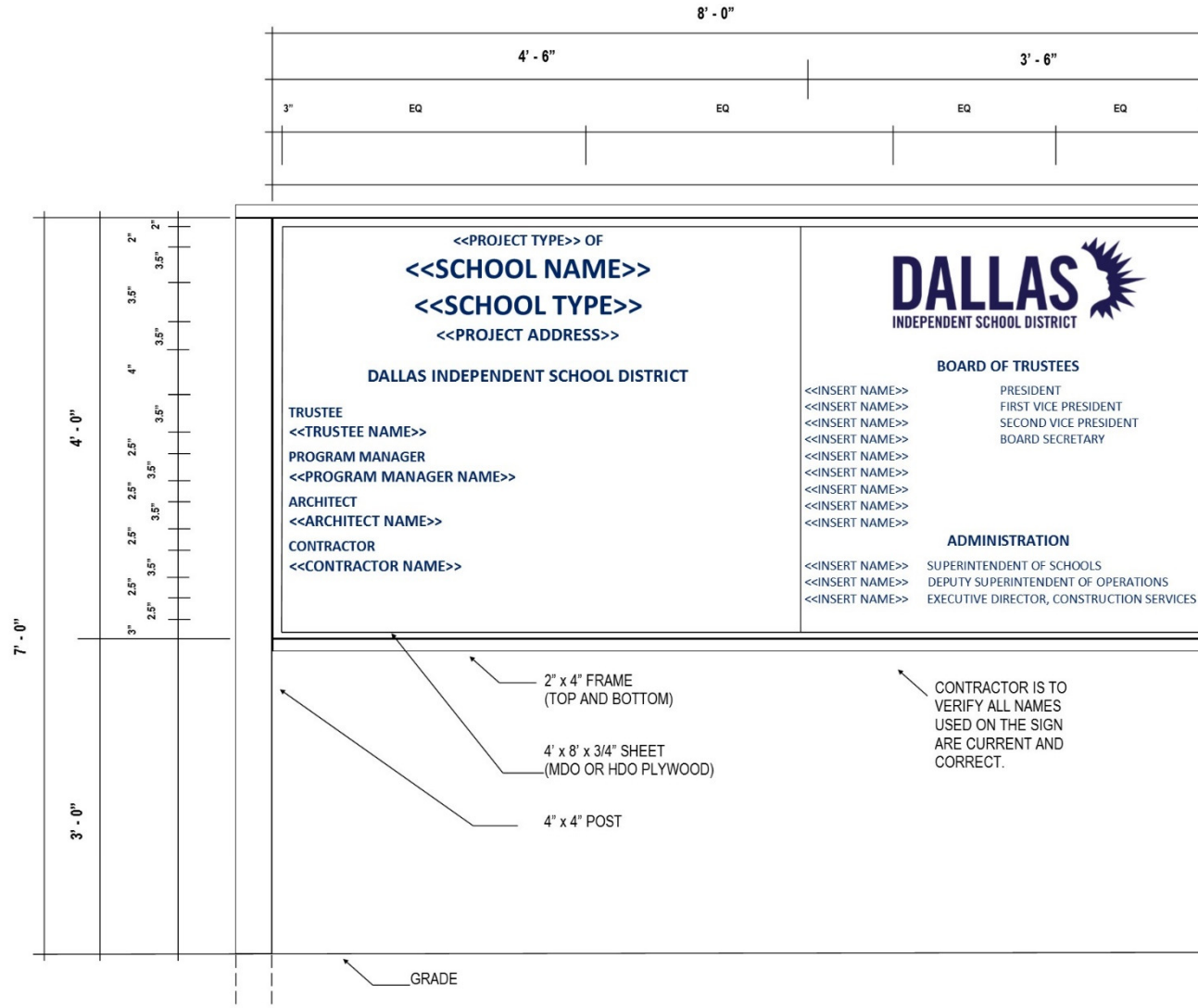
E. TEMPORARY CONSTRUCTION SIGN



SIGN INSTRUCTIONS:

1. BOARD OF TRUSTEES AND ADMINISTRATORS (SUPERINTENDENT, CHIEF FINANCIAL OFFICER, DEPUTY CHIEF OF OPERATIONS) IN PLACE (SEATED) AT THE TIME OF SIGN FABRICATION.
2. PROJECT TYPE:
   - NEW CONSTRUCTION—ADDITION / RENOVATION—EXPANSION / RENOVATION -RENOVATION
3. SCHOOL TYPE:
   - ELEMENTARY SCHOOL—MIDDLE SCHOOL—HIGH SCHOOL
4. PROJECT ADDRESS PER THE PROJECT MANUAL (INCLUDES DR., ST., RD., ETC...)
5. PROGRAM MANAGER:
6. VERIFY TRUSTEE NAME AND ARCHITECT NAME WITH PROJECT MANAGER.
7. SUBMIT SIGN LAYOUT FOR OWNER'S APPROVAL PRIOR TO PRINTING.
8. BLUE FONT IS PANTONE 281C
9. OBTAIN LOGO FROM PROJECT MANAGER.

F.

3.6 GROUNDBREAKING CEREMONY (New Schools Only)

A. At a time designated by the Owner after project award, the Owner will conduct a groundbreaking ceremony on the project site. The General Contractor will provide support and materials to the Owner for purposes of conducting that ceremony. This support will include providing, but may not be limited to, the following;

1. Land movers to be on site as a backdrop to the groundbreaking.
2. Sandpit at a location coordinated with the owner.
3. Collection of shovels and hardhats from the Construction Services office and transport them to the groundbreaking ceremony.
4. Cleaning and transportation of shovels and hardhats to the Construction Services office after the groundbreaking ceremony.
5. Bottled water for participants.
6. Temporary chairs and tables to seat up to one hundred attendees.
7. All weather access to the site and sandpit.

B. Contractor shall not be permitted to have advertising or marketing materials on site above and beyond what is provided by the Owner.

END OF SECTION 01 50 00

SECTION 01 52 14 - TEMPORARY FACILITIES FOR STUDENTS

PART 1 – GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 00 and 01 Specification Sections, apply to this section.

1.2 SUMMARY

A. Section includes requirements for temporary facilities (Swing Space) for the purpose of relocating students to provide temporary classroom facilities during construction activities.

B. Related Sections:
   1. Division 00 Section titled “Technical Proposal”
   2. Division 01 Section title “Temporary Facilities and Controls”

1.3 DESCRIPTION OF REQUIREMENTS

Since the school buildings will be in use during construction, the Work shall be conducted in phases as proposed in the phasing drawings. Contractor will provide temporary classroom buildings for swing space, per the requirements indicated in this section. District will provide moving services to relocate movable classroom furnishings, fixtures and/or equipment in/out of each phased zone. The number of temporary buildings and classrooms which will be made available during the project shall not exceed the numbers summarized below:

SWING SPACE TYPE	**ORG #235 Birdie Alexander Elementary School**			
Maximum External Temporary Swing Space Classrooms (to be provided by Contractor)	Zero (0) Single Classroom Portable Buildings (Existing)			
Maximum Temporary Restrooms	0			
Swing Space Classrooms Provided Within Existing Facilities	0			

The Contractor can submit, as part of the proposal, alternate phasing plans that can potentially save the District time and money.

If no external or internal temporary swing space classrooms are indicated above, then Contractor will be required to schedule work during holidays, weekends, or hours other than regular school hours, and price its work accordingly. A Dallas ISD representative must be present at the school during times that the Contractor is working at the school site. Contractor will be responsible for overtime costs for Dallas ISD staff for presence at the school site outside normal hours of school operation, including holidays.

A. If students must be displaced from classroom areas due to the phasing and execution of the work according to the Contractor's work plan, the Contractor shall be responsible for providing, on a turn-key basis, temporary facilities for those displaced students.
B. If the Contractor elects to utilize Swing Space, they must include all costs associated with the removal, transportation, installation and dismantling, including, but not limited to:
    1. Equipment relocation
    2. Transport and setup
    3. Maintenance of the temporary facilities for the duration of their use (i.e. HVAC, electrical, and other building repair and maintenance needed, not custodial maintenance)
    4. Site work and utilities
    5. ADA/TAS Accessible ramps and sidewalks
    6. Stairs
    7. Skirting
    8. Interior finish-out
    9. Miscellaneous specialties (i.e. marker boards, tack boards, flag holders, map clips, fire extinguishers)
    10. Signage
    11. Wall Clock and bell to interface with the existing system at the school
    12. Coordination with movers for relocation of Furnishings, Fixtures, and Equipment (FF&E)
    13. Breakdown, removal, and transport of the Swing Space at the completion of its use
    14. Restoration of the site following removal of facilities
    15. P.A. to interface with the existing system at the school

1.4 SCOPE OF WORK

The intent of this scope item is for the Contractor to dismantle and remove the District's existing portable building at the site(s) identified in this section, and relocate to the campus requiring swing space as identified in Section 10.7. Contractor shall be responsible for a turnkey dismantling, transportation and setup of these portable buildings.

Schools with existing portables to be utilized for this project and the portable count are as follows:

Name of School	Portable Details (Include ID# and Single/Double)

Removal of Existing Portables from Other Schools. Contractor shall provide an advance notice of at least five (5) days to the School Principal and the Program Manager before the temporary buildings are expected to be dismantled and demobilized from any of the above sites. Scope may also involve demolition of sidewalks, canopies, electrical, technology pathways as identified in the contract documents. Again, the intent of this scope of work is for the contractor to provide turnkey dismantling, and removal of identified portables and associated infrastructure. Refurbish site(s) where portables / sidewalks are removed.

Removal of Existing Portables scheduled for Demolition in the footprint of Construction or Staging. If a portable needs to be demolished because it is in the footprint of construction or staging, any necessary Abatement will be the responsibility of the Contractor. After any necessary Abatement, the GC will be responsible for the demolition and removal/disposal of the debris remaining. Refurbish site(s) where portables / sidewalks are removed.

Removal of Existing Portables Not Scheduled for Demolition in the footprint of Construction or Staging. If it is necessary to remove a portable building due to construction or staging at a campus and it is not scheduled for demolition, the GC will be responsible to

disassemble, disconnect the portable, and deliver it and set it on blocks at a location designated by Dallas ISD Maintenance (this could be another campus). This would only require that the GC set the building in the designated location, set on blocks, level, etc. Maintenance will be responsible for setting the portable up (Skirting, walkways, utilities, fire alarm hookup, etc.) at the new location and Maintenance will also be responsible for picking up the awnings, skirting and other related items that had to be disassembled at the original location. Maintenance will also be responsible for authorizing the disconnect and any re-connect of the utilities with their requested move of portables. Where portables were removed for staging, refurbish site(s) to match existent surrounding conditions.

Portables designated to be relocated into another Dallas ISD Location If there is a Dallas ISD portable that is designated to be moved from a Dallas ISD location to a campus needing Swing Space – The GC (with contract for the campus needing the swing space) would be responsible for the disconnecting of any utilities and cabling for fire and technology. The GC, who is to move the building for swing space, will be responsible for the removal of awnings, porches, skirting, etc. and be responsible for the removal of the debris. The General Contractor would then be responsible for re-grading the area. The General Contractor would then be responsible to pick up the completely disconnected portable(s) and transport it (them) to the campus they are assigned by Dallas ISD Construction Services office and then be responsible for the setup and complete reconnection of all utilities, fire alarm, technology, etc. that would match Dallas ISD requirements. At the point the work is complete and/or the swing space is no longer necessary, the GC would be responsible for the disconnect and moving to a location designated by the Dallas ISD and would have no requirement other than to secure the moving permit and to set the portable(s) securely in place. The General Contractor would have responsibility to remove any debris from that disconnect and removal. The General Contractor is responsible for all permitting required to install the portable buildings.
NOTE: In all cases involving swing space, the Campus Principal and Facilities must be appropriately and timely notified and aware of swing space issues, including determination and disposition of portable contents.

Transportation of Existing Portables from Other Schools to the Project. Contractor shall provide turnkey transportation services, including management of any required permits, for safe transportation of existing portables from any of the above site to the project. Any removal and replacement of any fencing, or other obstacles for relocation of such buildings shall be the responsibility of the Contractor.

Installation of Portables at the Project. Provide turnkey services for delivery, set-up, maintenance, removal, and restoration of the site for temporary classroom buildings to accommodate phased construction for the Dallas ISD Construction Services office

A. Engineering: The Contractor will provide site engineered civil, utility, blocking plan/foundation plan, sidewalk design and deck/ramp design sufficient to receive a Building Permit from the City, for each site for the installation of all temporary classroom buildings. Existing canopies, sidewalks, foundation details, technology, fire alarm etc. at the schools may be used as a guide for the scope expectations also.

B. Location: The locations of the temporary classrooms are as indicated on the site plan drawings.

C. Permits: The Contractor will coordinate and obtain the permits as required by the City for placement of the classroom buildings at each site. This includes the permits required for the transportation of the classroom buildings.

D. Temp. Facilities: Roll off dumpsters will be provided by the Contractor as required for clean-up during installation and removal of swing space.

E. Clean up: Final broom sweep of the building(s) and removal of trash and debris from each site will be provided by the Contractor prior to occupancy of the swing space by the students and staff. Floor waxing or shampooing will be provided be the Contractor prior to occupancy by the students and staff. Provisions for site restoration upon completion of the delivery of the modules and/or completion of the scope of work will be provided by the Contractor. Upon the removal of the buildings all underground utilities and/or structures associated with the temporary classroom buildings will be removed and discarded. The concrete sidewalks will be removed and discarded. Rough grading will be performed and new sod will be placed to restore the area to its original condition.

F. Site Preparation: Dallas ISD has made no provisions for any site preparation and/or demolition as may be required for the delivery and/or installation of the portable buildings. Any site preparation and/or demolition that might be required of for installation of the temporary classrooms will be included in the Contractor's scope.

G. Construction Fencing: The contractor will maintain a clean and safe site environment within the limits of the temporary classroom construction area. Temporary chain link construction fencing 6' high will be installed around the perimeter of the limits of construction.

H. Sodding: Upon the removal of the buildings, the Contractor will provide sod within the limits of construction associated with the temporary classroom scope of work. Any irrigation of the new sod will be provided by Dallas ISD.

I. Site Utilities (if applicable): The Contractor will provide the site utility connections required for the temporary classroom buildings. The Contractor is responsible for consulting with the City regarding requirements for restrooms on school projects that are located in cities other than Dallas. If required by those cities, the Contractor must provide restroom services and utilities as required by local code.

J. Storm: All storm water management and any sedimentation control will be the responsibility of the Contractor. Gutters and downspouts will be installed as needed by the Contractor.

K. Sanitary (if applicable): The Contractor will install all fixtures, stub all sanitary lines below the floor and manifold to one location at the edge of the building(s). All final connections, utility company charges and impact fees that might be required will be included in the Contractor's scope of work. The Contractor is responsible for consulting with the City regarding requirements for restrooms on school projects that are located in cities other than Dallas. If required by those cities, the Contractor must provide restroom services and utilities as required by local code.

L. Water (if applicable): The Contractor will install all fixtures and stub all water lines to one location at the edge of the building(s). All final connections, utility company charges and impact that might be required will be included in the Contractor's scope of work. The Contractor is responsible for consulting with the City regarding requirements for restrooms on school projects that are located in cities other than Dallas. If required by those cities, the Contractor must provide restroom services and utilities as required by local code.

M. Natural Gas: No provisions for any gas service are anticipated at the present time.

N. Life Safety: Building(s) will be approved and inspected by the Texas Department of Licensing and Regulation. Any provisions for fire suppression, fire sprinkler system or fire rated assemblies that might be required will be included in the Contractor's scope of work.

O. Fire Alarm: The contractor will provide and install fire detection systems as required by the building code and the City.

P. Electrical: The contractor will provide and install electrical systems as required by the building code and the City. Installation and electricity consumption costs associated with the swing space will be the financial responsibility of the Contractor.

Q. Mechanical: The Contractor will supply and install the standard end mount HVAC units. The condensate from both HVAC units of a classroom building will harnessed together and discharged into a 24" diameter by 36" deep french drain filled with gravel. All condensate piping will be PVC but will be protected where directly exposed to UV radiation.

R. Internet Access: The Contractor will provide wireless internet access appropriate for the swing space. Portable technology connectivity shall be coordinated with the Technology Department.

S. Skirting: After the modules are installed, the Contractor will install full perimeter skirting around the building(s) using the same material and finish as that of the building siding to provide a consistent finish down to grade. Sections of skirting will be perforated as required for proper crawl space ventilation. Access to the crawl space will be accomplished by removing sections of the skirting.

T. Decks/Stairs: The Contractor will install landings at the exit doors of the building(s) within the limits of construction as required by code and the City. Landings will utilize pressure treated wood construction with slip resistant surface treatment and handrails.

U. Ramps: The Contractor will install handicapped accessible ramps at the exit doors of the building(s) within the limits of construction as required by code and the Local City. Ramps will utilize pressure treated wood construction with slip resistant surface treatment and handrails.

V. Sidewalks: The Contractor will install 4' wide, 4" thick, 3,000 psi concrete sidewalks to service the building(s) within the limits of construction. Sidewalks will receive a light broom finish and be poured on select fill and/or sand bed.

W. Foundation and Anchorage: The swing space facilities should be securely anchored to a foundation system which utilizes some means of structural support, as determined by a certified structural engineer. Provide construction documents that depict the foundation system as designed and certified by a structural engineer.

X. Hitch/Tires/Axles: Hitches will be removed and stored under building while tires and axles are to remain on the modules. Tires and axles will be removed only if necessary to complete the building installation due to site constraints and will also be placed under the modules.

Y. Keys. Contractor shall coordinate with the District for re-keying of all swing space buildings. Provide 10 sets of keys for each building. Doors shall be provided with hardware to enable locking of the buildings from the inside also, and shall have vandal resistant hardware.

Dismantling / Removal of Temporary Buildings upon Completion of Work. Contractor shall demobilize/dismantle/ remove the temporary buildings from site only upon mutual agreement with the Program Manager and Dallas ISD. The temporary buildings shall not be removed from site unless the classrooms that are being renovated under the “Work” of the Contract have been substantially completed and all system upgrades/installation/repairs are

completed to accommodate students. Under no circumstances shall the temporary buildings be demobilized if it is deemed by the Program Manager and Dallas ISD that student safety is a potential issue or if the demobilization is likely to adversely impact the student instruction schedule. Contractor shall provide an advance notice of at least five (5) days to the School Principal and the Program Manager before the temporary buildings are expected to be dismantled and demobilized from the site.

Maintenance and Final Cleaning. Dallas ISD will be responsible for the day-to-day cleaning and janitorial services such as floor cleaning, floor vacuuming, trash removal, etc. Contractor shall be responsible for other maintenance of the temporary buildings, including vandalism. Maintenance of building structure and systems (HVAC, Plumbing, Electrical, Lighting, etc.), for the duration that the buildings are on the School site shall be the responsibility of the Contractor. Contractor shall be responsible for rendering the Project site to its original condition after removal of the temporary buildings, including cleaning and grading and ground cover, termination of the temporary facilities and connections per the requirements of the Owner, the City of Dallas and/or the relevant Government Agency or applicable code. Removal of foundations for the buildings, sidewalks, canopies, ramps etc. will be the responsibility of the Contractor.

Coordination with Project Schedule and Phasing Plan. Contractor shall provide a detailed schedule listing all relevant milestones for the installation and dismantling of swing space buildings as part of the overall project schedule. Activities may include, but are not limited to:
1. Texas Accessibility Standards (TAS) submittals, if required,
2. Procurement of permit to transport the prefabricated buildings from another school to the Project site,
3. Procurement and delivery of the prefabricated temporary buildings,
4. Coordination with the power, water, sanitary sewer and any other applicable utility companies to obtain permits and procure additional primary connections, if required.
5. Installation of canopies, sidewalks, fire alarm systems etc.

Lack of understanding of involved coordination and approval processes, and delays caused thereby shall not be grounds for claim(s) for any contract time extension(s). Contractor shall assume a reasonable time frame from the date of issuance of the Notice To Proceed for the installation of these swing space buildings, and coordinate the timing for the delivery and installation of the temporary classroom buildings with the Project schedule.

END OF SECTION 01 52 14

SECTION 01 60 00 - PRODUCT REQUIREMENTS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for selection of products for use in Project; product delivery, storage, and handling; manufacturers' standard warranties on products; special warranties; and comparable products.

B. Related Sections:

1. Division 01 Section "Allowances" for products selected under an allowance.
2. Division 01 Section "Alternates" for products selected under an alternate.
3. Division 01 Section "Substitution Procedures" for requests for substitutions.
4. Division 01 Section "References" for applicable industry standards for products specified.

1.3 DEFINITIONS

A. Products: Items obtained for incorporating into the Work, whether purchased for Project or taken from previously purchased stock. The term "product" includes the terms "material," "equipment," "system," and terms of similar intent.

1. Named Products: Items identified by manufacturer's product name, including make or model number or other designation shown or listed in manufacturer's published product literature that is current as of date of the Contract Documents.
2. New Products: Items that have not previously been incorporated into another project or facility. Products salvaged or recycled from other projects are not considered new products.
3. Comparable Product: Product that is demonstrated and approved through submittal process to have the indicated qualities related to type, function, dimension, in-service performance, physical properties, appearance, and other characteristics that equal or exceed those of specified product.

B. Basis-of-Design Product Specification: A specification in which a specific manufacturer's product is named and accompanied by the words "basis-of-design product," including make or model number or other designation, to establish the significant qualities related to type, function, dimension, in-service performance, physical properties, appearance, and other characteristics for purposes of evaluating comparable products of additional manufacturers named in the specification.

1.4 ACTION SUBMITTALS

A. Comparable Product Requests: Submit request for consideration of each comparable product. Identify product or fabrication or installation method to be replaced. Include Specification Section number and title and Drawing numbers and titles.

1. Include data to indicate compliance with the requirements specified in "Comparable Products" Article.
2. Architect's Action: If necessary, Architect will request additional information or documentation for evaluation within one week of receipt of a comparable product request. Architect will notify Contractor of approval or rejection of proposed comparable product request within 15 days of receipt of request, or 7 days of receipt of additional information or documentation, whichever is later.

a. Form of Approval: As specified in Division 01 Section "Submittal Procedures."
b. Use product specified if Architect does not issue a decision on use of a comparable product request within time allocated.

B. Basis-of-Design Product Specification Submittal: Comply with requirements in Division 01 Section "Submittal Procedures." Show compliance with requirements.

1.5 QUALITY ASSURANCE

A. Compatibility of Options: If Contractor is given option of selecting between two or more products for use on Project, select product compatible with products previously selected, even if previously selected products were also options.

1.6 PRODUCT DELIVERY, STORAGE, AND HANDLING

A. Deliver, store, and handle products using means and methods that will prevent damage, deterioration, and loss, including theft and vandalism. Comply with manufacturer's written instructions.

B. Delivery and Handling:

1. Schedule delivery to minimize long-term storage at Project site and to prevent overcrowding of construction spaces.
2. Coordinate delivery with installation time to ensure minimum holding time for items that are flammable, hazardous, easily damaged, or sensitive to deterioration, theft, and other losses.
3. Deliver products to Project site in an undamaged condition in manufacturer's original sealed container or other packaging system, complete with labels and instructions for handling, storing, unpacking, protecting, and installing.
4. Inspect products on delivery to determine compliance with the Contract Documents and to determine that products are undamaged and properly protected.

C. Storage:

1. Store products to allow for inspection and measurement of quantity or counting of units.
2. Store materials in a manner that will not endanger Project structure.
3. Store products that are subject to damage by the elements, under cover in a weather tight enclosure above ground, with ventilation adequate to prevent condensation.

4. Store foam plastic from exposure to sunlight, except to extent necessary for period of installation and concealment.
5. Comply with product manufacturer's written instructions for temperature, humidity, ventilation, and weather-protection requirements for storage.
6. Protect stored products from damage and liquids from freezing.

1.7 PRODUCT WARRANTIES

A. Warranties specified in other Sections shall be in addition to, and run concurrent with, other warranties required by the Contract Documents. Manufacturer's disclaimers and limitations on product warranties do not relieve Contractor of obligations under requirements of the Contract Documents.

1. Manufacturer's Warranty: Written warranty furnished by individual manufacturer for a particular product and specifically endorsed by manufacturer to Owner.
2. Special Warranty: Written warranty required by the Contract Documents to provide specific rights for Owner.

B. Special Warranties: Prepare a written document that contains appropriate terms and identification, ready for execution.

1. Specified Form: When specified forms are included with the Specifications, prepare a written document using indicated form properly executed.
2. Refer to Divisions 02 through 49. Sections for specific content requirements and particular requirements for submitting special warranties.

C. Submittal Time: Comply with requirements in Division 01 Section "Closeout Procedures."

PART 2 - PRODUCTS

2.1 PRODUCT SELECTION PROCEDURES

A. General Product Requirements: Provide products that comply with the Contract Documents, are undamaged and, unless otherwise indicated, are new at time of installation.

1. Provide products complete with accessories, trim, finish, fasteners, and other items needed for a complete installation and indicated use and effect.
2. Standard Products: If available, and unless custom products or nonstandard options are specified, provide standard products of types that have been produced and used successfully in similar situations on other projects.
3. Owner reserves the right to limit selection to products with warranties not in conflict with requirements of the Contract Documents.
4. Where products are accompanied by the term "as selected," Architect will make selection.
5. Descriptive, performance, and reference standard requirements in the Specifications establish salient characteristics of products.
6. Or Equal: For products specified by name and accompanied by the term "or equal," or "or approved equal," or "or approved," comply with requirements in "Comparable Products" Article to obtain approval for use of an unnamed product.

B. Product Selection Procedures:

1. Manufacturer/Source: Where Specifications name a single manufacturer or source, provide a product by the named manufacturer or source that complies with requirements. Comparable products or substitutions for Contractor's convenience will not be considered.
2. Products:

    a. Restricted List: Where Specifications include a list of names of both manufacturers and products, provide one of the products listed that complies with requirements. Comparable products or substitutions for Contractor's convenience will be considered, unless otherwise indicated.

3. Manufacturers:

    a. Restricted List: Where Specifications include a list of manufacturers' names, provide a product by one of the manufacturers listed that complies with requirements. Comparable products or substitutions for Contractor's convenience will be considered, unless otherwise indicated.
    b. Non-restricted List: Where Specifications include a list of available manufacturers, provide a product by one of the manufacturers listed, or a product by an unnamed manufacturer, that complies with requirements. Comply with requirements in "Comparable Products" Article for consideration of an unnamed manufacturer's product.

4. Basis-of-Design Product: Where Specifications name a product, or refer to a product indicated on Drawings, and include a list of manufacturers, provide the specified or indicated product or a comparable product by one of the other named manufacturers. Drawings and Specifications indicate sizes, profiles, dimensions, and other characteristics that are based on the product named. Comply with requirements in "Comparable Products" Article for consideration of an unnamed product by one of the other named manufacturers.

2.2 COMPARABLE PRODUCTS

A. Conditions for Consideration: Architect will consider Contractor's request for comparable product when the following conditions are satisfied. If the following conditions are not satisfied, Architect may return requests without action, except to record noncompliance with these requirements:

1. Evidence that the proposed product does not require revisions to the Contract Documents, that it is consistent with the Contract Documents and will produce the indicated results, and that it is compatible with other portions of the Work.
2. Detailed comparison of significant qualities of proposed product with those named in the Specifications. Significant qualities include attributes such as performance, weight, size, durability, visual effect, and specific features and requirements indicated.
3. Evidence that proposed product provides specified warranty.
4. List of similar installations for completed projects with project names and addresses and names and addresses of architects and owners, if requested.
5. Samples, if requested.

PART 3 - EXECUTION (Not Used)

END OF SECTION 01 60 00

SECTION 01 73 00 - EXECUTION

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes general administrative and procedural requirements governing execution of the Work including, but not limited to, the following:

1. Construction layout.
2. Installation of the Work.
3. Cutting and patching.
4. Coordination of Owner-installed products.
5. Progress cleaning.
6. Starting and adjusting.
7. Protection of installed construction.
8. Correction of the Work.

B. Related Sections:

1. Division 01 Section "Submittal Procedures" for submitting surveys.
2. Division 02 Section "Selective Structure Demolition" for demolition and removal of selected portions of the building.
3. Division–07 Section "Penetration Firestopping" for patching penetrations in fire-rated construction.

1.3 DEFINITIONS

A. Cutting: Removal of in-place construction necessary to permit installation or performance of other work.

B. Patching: Fitting and repair work required to restore construction to original conditions after installation of other work.

1.4 INFORMATIONAL SUBMITTALS

A. Cutting and Patching Plan: Submit plan describing procedures at least 5 days prior to the time cutting and patching will be performed. Include the following information:

1. Extent: Describe reason for and extent of each occurrence of cutting and patching.
2. Changes to In-Place Construction: Describe anticipated results. Include changes to structural elements and operating components as well as changes in building appearance and other significant visual elements.

3. Products: List products to be used for patching and firms or entities that will perform patching work.
4. Dates: Indicate when cutting and patching will be performed.
5. Utilities and Mechanical and Electrical Systems: List services and systems that cutting and patching procedures will disturb or affect. List services and systems that will be relocated and those that will be temporarily out of service. Indicate how long services and systems will be disrupted.

1.5 QUALITY ASSURANCE

A. Cutting and Patching: Comply with requirements for and limitations on cutting and patching of construction elements.

1. Structural Elements: When cutting and patching structural elements, notify Architect of locations and details of cutting and await directions from the Architect before proceeding. Shore, brace, and support structural element during cutting and patching. Do not cut and patch structural elements in a manner that could change their load-carrying capacity or increase deflection

2. Operational Elements: Do not cut and patch operating elements and related components in a manner that results in reducing their capacity to perform as intended or that will result in increased maintenance or decreased operational life or safety. Operational elements may include the following:

    a. Primary operational systems and equipment.
    b. Fire separation assemblies.
    c. Air or smoke barriers.
    d. Fire-suppression systems.
    e. Mechanical systems piping and ducts.
    f. Control systems.
    g. Communication systems.
    h. Conveying systems.
    i. Electrical wiring systems.
    j. Operating systems of special construction.

3. Other Construction Elements: Do not cut and patch other construction elements or components in a manner that could change their load-carrying capacity, reduce their capacity to perform as intended, or that will result in increased maintenance or decreased operational life or safety. Other construction elements include but are not limited to the following:

    a. Water, moisture, or vapor barriers.
    b. Membranes and flashings.
    c. Exterior curtain-wall construction.
    d. Equipment supports.
    e. Piping, ductwork, vessels, and equipment.
    f. Noise- and vibration-control elements and systems.

4. Visual Elements: Do not cut and patch construction in a manner that results in visual evidence of cutting and patching. Do not cut and patch exposed construction in a manner that would, in Architect's opinion, reduce the building's aesthetic qualities. Remove and replace construction that has been cut and patched in a visually unsatisfactory manner.

B. Cutting and Patching Conference: Before proceeding, meet at Project site with parties involved in cutting and patching, including mechanical and electrical trades. Review areas of potential interference and conflict. Coordinate procedures and resolve potential conflicts before proceeding.

C. Manufacturer's Installation Instructions: Obtain and maintain on-site manufacturer's written recommendations and instructions for installation of products and equipment.

1.6 WARRANTY

A. Existing Warranties: Remove, replace, patch, and repair materials and surfaces cut or damaged during installation or cutting and patching operations, by methods and with materials so as not to void existing warranties.

PART 2 - PRODUCTS

2.1 MATERIALS

A. General: Comply with requirements specified in other Sections.

B. In-Place Materials: Use materials for patching identical to in-place materials. For exposed surfaces, use materials that visually match in-place adjacent surfaces to the fullest extent possible.

1. If identical materials are unavailable or cannot be used, use materials that, when installed, will provide a match acceptable to the Architect for the visual and functional performance of in-place materials.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Existing Conditions: The existence and location of underground and other utilities and construction indicated as existing are not guaranteed. Before beginning sitework, investigate and verify the existence and location of underground utilities, mechanical and electrical systems and other construction affecting the Work.

1. Before construction, verify the location and invert elevation at points of connection of sanitary sewer, storm sewer, and water-service piping; underground electrical services, and other utilities.
2. Furnish location data for work related to Project that must be performed by public utilities serving Project site.
3. Contractor shall be responsible for locating all underground utility lines that may be affected by the Work, including but not limited to use of technologies such as Ground Penetrating Radar (GPR). Contractor shall provide a report showing location of existing utilities before pre-dig meeting and shall retain a hard color copy of the report on site at all times. Contractor shall maintain the site markings through the duration of the project. Contractor is responsible for protecting all utility lines (underground and above ground) while performing work. Any damaged utility lines will be replaced by the Contractor at no cost to the Owner.

4. Prior to starting work, Contractor shall review and provide a report that documents operations of existing systems, including but not limited to fire alarm, security, and PA. Contractor shall also record and provide screenshots of all existing mechanical equipment and controls, from the Owner's front end operating system.

B. Examination and Acceptance of Conditions: Before proceeding with each component of the Work, examine substrates, areas, and conditions, with Installer or Applicator present where indicated, for compliance with requirements for installation tolerances and other conditions affecting performance. Record observations.

1. Verify compatibility with and suitability of substrates, including compatibility with existing finishes or primers.
2. Examine roughing-in for mechanical and electrical systems to verify actual locations of connections before equipment and fixture installation.
3. Examine walls, floors, and roofs for suitable conditions where products and systems are to be installed.
4. Proceed with installation only after unsatisfactory conditions have been corrected. Proceeding with the Work indicates acceptance of surfaces and conditions.

3.2 PREPARATION

A. Existing Utility Information: Furnish information to local utility company that is necessary to adjust, move, or relocate existing utility structures, utility poles, lines, services, or other utility appurtenances located in or affected by construction. Coordinate with authorities having jurisdiction.

B. Space Requirements: Verify space requirements and dimensions of items shown diagrammatically on Drawings.

C. Review of Contract Documents and Field Conditions: Immediately on discovery of the need for clarification of the Contract Documents caused by differing field conditions outside the control of the Contractor, submit a request for information to Architect according to requirements in Division 01 Section "Project Management and Coordination."

D. Surface and Substrate Preparation: Comply with manufacturer's recommendations for preparation of substrates to receive subsequent work.

3.3 CONSTRUCTION LAYOUT

A. Verification: Before proceeding to lay out the Work, verify layout information shown on Drawings, in relation to the property survey and existing benchmarks. If discrepancies are discovered, notify Architect promptly.

B. General: Engage a professional engineer to lay out the Work using accepted surveying practices.

1. Establish benchmarks and control points to set lines and levels at each story of construction and elsewhere as needed to locate each element of Project.
2. Establish dimensions within tolerances indicated. Do not scale Drawings to obtain required dimensions.
3. Inform installers of lines and levels to which they must comply.
4. Check the location, level and plumb, of every major element as the Work progresses.
5. Notify Architect when deviations from required lines and levels exceed allowable tolerances.

6. Close site surveys with an error of closure equal to or less than the standard established by authorities having jurisdiction.

C. Site Improvements: Locate and lay out site improvements, including pavements, grading, fill and topsoil placement, utility slopes, and rim and invert elevations.

D. Building Lines and Levels: Locate and lay out control lines and levels for structures, building foundations, column grids, and floor levels, including those required for mechanical and electrical work. Transfer survey markings and elevations for use with control lines and levels. Level foundations and piers from two or more locations.

E. Record Log: Maintain a log of layout control work. Record deviations from required lines and levels. Include beginning and ending dates and times of surveys, weather conditions, name and duty of each survey party member, and types of instruments and tapes used. Make the log available for reference by Architect and Program Manager. Submit log at project completion for project records.

3.4 INSTALLATION

A. General: Locate the Work and components of the Work accurately, in correct alignment and elevation, as indicated.

1. Make vertical work plumb and make horizontal work level.
2. Where space is limited, install components to maximize space available for maintenance and ease of removal for replacement.
3. Conceal pipes, ducts, and wiring in finished areas, unless otherwise indicated.
4. Maintain minimum headroom clearance of **96 inches** in occupied spaces and **90 inches** in unoccupied spaces.

B. Comply with manufacturer's written instructions and recommendations for installing products in applications indicated.

C. Contractor shall provide filters for all mechanical equipment (new and existing) impacted by the Contractor’s scope of work, at minimum, at the following stages of construction;
1. Construction filters at the start of construction, and as needed through-out the project to maintain proper air flow
2. MERV filters at the start of Test & Balance
3. MERV filters at Substantial Completion (filters to be dated and provide photo documentation)

D. Install products at the time and under conditions that will ensure the best possible results. Maintain conditions required for product performance until Substantial Completion.

E. Conduct construction operations so no part of the Work is subjected to damaging operations or loading in excess of that expected during normal conditions of occupancy.

F. Tools and Equipment: Do not use tools or equipment that produces harmful noise levels.

G. Templates: Obtain and distribute to the parties involved templates for work specified to be factory prepared and field installed. Check Shop Drawings of other work to confirm that adequate provisions are made for locating and installing products to comply with indicated requirements.

H. Attachment: Provide blocking and attachment plates and anchors and fasteners of adequate size and number to securely anchor each component in place, accurately located and aligned with

other portions of the Work. Where size and type of attachments are not indicated, verify size and type required for load conditions.

1. Mounting Heights: Where mounting heights are not indicated, mount components at heights directed by Architect.
2. Allow for building movement, including thermal expansion and contraction.
3. Coordinate installation of anchorages. Furnish setting drawings, templates, and directions for installing anchorages, including sleeves, concrete inserts, anchor bolts, and items with integral anchors, that are to be embedded in concrete or masonry. Deliver such items to Project site in time for installation.

I. Joints: Make joints of uniform width. Where joint locations in exposed work are not indicated, arrange joints for the best visual effect. Fit exposed connections together to form hairline joints.

J. Hazardous Materials: Use products, cleaners, and installation materials that are not considered hazardous.

3.5 CUTTING AND PATCHING

A. Cutting and Patching, General: Employ skilled workers to perform cutting and patching. Proceed with cutting and patching at the earliest feasible time, and complete without delay.

1. Cut in-place construction to provide for installation of other components or performance of other construction, and subsequently patch as required to restore surfaces to their original condition.

2. Cut the work using methods that are least likely to damage work to be retained or adjoining work. Where possible review proposed procedures with the original installer; comply with the original installer’s recommendations.

B. Temporary Support: Provide temporary support of work to be cut.

C. Protection: Protect in-place construction during cutting and patching to prevent damage. Provide protection from adverse weather conditions for portions of Project that might be exposed during cutting and patching operations.

D. Adjacent Occupied Areas: Where interference with use of adjoining areas or interruption of free passage to adjoining areas is unavoidable, coordinate cutting and patching in accordance with requirements of Division 01 Section "Summary."

E. Existing Utility Services and Mechanical/Electrical Systems: Where existing services/systems are required to be removed, relocated, or abandoned, bypass such services/systems before cutting to minimize interruption to occupied areas.

F. Cutting: Cut in-place construction by sawing, drilling, breaking, chipping, grinding, and similar operations, including excavation, using methods least likely to damage elements retained or adjoining construction. If possible, review proposed procedures with original Installer; comply with original Installer's written recommendations.

1. In general, use hand or small power tools designed for sawing and grinding, not hammering and chopping. Cut holes and slots neatly to minimum size required, and with minimum disturbance of adjacent surfaces. Temporarily cover openings when not in use.
2. Finished Surfaces: Cut or drill from the exposed or finished side into concealed surfaces.

3. Concrete and Masonry: Cut using a cutting machine, such as an abrasive saw or a diamond-core drill.
4. Excavating and Backfilling: Comply with requirements in applicable Division 31 Sections where required by cutting and patching operations.
5. Mechanical and Electrical Services: Cut off pipe or conduit in walls or partitions to be removed. Cap, valve, or plug and seal remaining portion of pipe or conduit to prevent entrance of moisture or other foreign matter after cutting.
6. Proceed with patching after construction operations requiring cutting are complete.

G. Patching: Patch construction by filling, repairing, refinishing, closing up, and similar operations following performance of other work. Patch with durable seams that are as invisible as practicable. Provide materials and comply with installation requirements specified in other Sections, where applicable.

1. Inspection: Where feasible, test and inspect patched areas after completion to demonstrate physical integrity of installation.
2. Exposed Finishes: Restore exposed finishes of patched areas and extend finish restoration into retained adjoining construction in a manner that will minimize evidence of patching and refinishing.

    a. Clean piping, conduit, and similar features before applying paint or other finishing materials.
    b. Restore damaged pipe covering to its original condition.

3. Floors and Walls: Where walls or partitions that are removed extend one finished area into another, patch and repair floor and wall surfaces in the new space. Provide an even surface of uniform finish, color, texture, and appearance. Remove in-place floor and wall coverings and replace with new materials, if necessary, to achieve uniform color and appearance.

    a. Where patching occurs in a painted surface, prepare substrate and apply primer and intermediate paint coats appropriate for substrate over the patch, and apply final paint coat over entire unbroken surface containing the patch. Provide additional coats until patch blends with adjacent surfaces.

4. Ceilings: Patch, repair, or re-hang in-place ceilings as necessary to provide an even-plane surface of uniform appearance.
5. Exterior Building Enclosure: Patch components in a manner that restores enclosure to a weather-tight condition.
6. Cleaning: Clean areas and spaces where cutting and patching are performed. Remove paint, mortar, oils, putty, and similar materials from adjacent finished surfaces. Thoroughly clean piping, conduit and similar features before painting or other finishing is applied. Restore damaged pipe covering to its original condition.

3.6 OWNER-INSTALLED PRODUCTS

A. Site Access: Provide access to Project site for Owner's construction personnel.

B. Coordination: Coordinate construction and operations of the Work with work performed by Owner's construction personnel.

1. Construction Schedule: Inform Owner of Contractor's preferred construction schedule for Owner's portion of the Work. Adjust construction schedule based on a mutually agreeable

timetable. Notify Owner if changes to schedule are required due to differences in actual construction progress.

2. Pre-installation Conferences: Include Owner's construction personnel at pre-installation conferences covering portions of the Work that are to receive Owner's work. Attend pre-installation conferences conducted by Owner's construction personnel if portions of the Work depend on Owner's construction.

3.7 PROGRESS CLEANING

A. General: Clean Project site and work areas daily, including common areas. Enforce requirements strictly. Dispose of materials lawfully.

1. Provide necessary daily cleaning during construction to maintain premises and adjoining public properties free from construction waste, debris and rubbish, and dust caused by operations.
2. At completion of each day, remove waste materials and rubbish; store tools, equipment, machinery and surplus materials; and clean all sight exposed surfaces.
3. If Contractor fails to clean up each day and at the completion of his Work, the Owner may do so and charge the cost thereof to the Contractor. At his next pay application a deductive change order will be processed and there is no appeal for back charges due to clean up.
4. Comply with requirements in NFPA 241 for removal of combustible waste materials and debris.
5. Do not hold waste materials more than seven days during normal weather or three days if the temperature is expected to rise above 80 deg F.
6. Containerize hazardous and unsanitary waste materials separately from other waste. Mark containers appropriately and dispose of legally, according to regulations.
   a. Utilize containers intended for holding waste materials of type to be stored.

B. Site: Maintain Project site free of waste materials and debris.

C. Work Areas: Clean areas where work is in progress to the level of cleanliness necessary for proper execution of the Work.

1. Remove liquid spills promptly.
2. Where dust would impair proper execution of the Work, broom-clean or vacuum the entire work area, as appropriate.

D. Installed Work: Keep installed work clean. Clean installed surfaces according to written instructions of manufacturer or fabricator of product installed, using only cleaning materials specifically recommended. If specific cleaning materials are not recommended, use cleaning materials that are not hazardous to health or property and that will not damage exposed surfaces.

E. Cleaning Materials: Use only cleaning materials recommended by manufacturer of the surface to be cleaned. Use cleaning materials only on surfaces recommended by cleaning material manufacturer.

F. Concealed Spaces: Remove debris from concealed spaces before enclosing the space.

G. Exposed Surfaces in Finished Areas: Clean exposed surfaces and protect as necessary to ensure freedom from damage and deterioration at time of Substantial Completion.

H. Waste Disposal: Do not bury or burn waste materials on-site. Do not wash waste materials down sewers or into waterways.

I. During handling and installation, clean and protect construction in progress and adjoining materials already in place. Apply protective covering where required to ensure protection from damage or deterioration at Substantial Completion.

J. Clean and provide maintenance on completed construction as frequently as necessary through the remainder of the construction period. Adjust and lubricate operable components to ensure operability without damaging effects.

K. Limiting Exposures: Supervise construction operations to assure that no part of the construction, whether completed or in progress, is subject to harmful, dangerous, damaging, or otherwise deleterious exposure during the construction period.

L. During Construction:
1. Oversee cleaning and ensure that building(s) and ground(s) are maintained free from accumulations of waste materials and rubbish.
2. Sprinkle dusty debris with water.
3. During progress of Work, clean-up site and access and dispose off waste materials, rubbish and debris at least once every week.
4. Provide dump containers and locate on site for collection of waste materials, rubbish and debris on a daily basis.
5. Do not allow waste materials, rubbish and debris to accumulate and become an unsightly or hazardous condition.
6. Remove waste materials, rubbish and debris from site and legally dispose off at public or private dumping area.
7. Lower waste materials in controlled manner with as few handlings as possible; do not drop or throw materials from heights.
8. Schedule cleaning operations so that dust and other contaminants resulting from cleaning process will not fall on wet, newly painted surfaces.

3.8 STARTING AND ADJUSTING

A. Start equipment and operating components to confirm proper operation. Remove malfunctioning units, replace with new units, and retest.

B. Adjust equipment for proper operation. Adjust operating components for proper operation without binding.

C. Test each piece of equipment to verify proper operation. Test and adjust controls and safeties. Replace damaged and malfunctioning controls and equipment.

D. Manufacturer's Field Service: Comply with qualification requirements in Division 01 Section "Quality Requirements."

3.9 PROTECTION OF INSTALLED CONSTRUCTION

A. Provide final protection and maintain conditions that ensure installed Work is without damage or deterioration at time of Substantial Completion.

B. Comply with manufacturer's written instructions for temperature and relative humidity.

3.10 CORRECTION OF THE WORK

A. Repair or remove and replace defective construction. Restore damaged substrates and finishes.

1. Repairing includes replacing defective parts, refinishing damaged surfaces, touching up with matching materials, and properly adjusting operating equipment.

B. Restore permanent facilities used during construction to their specified condition.

C. Remove and replace damaged surfaces that are exposed to view if surfaces cannot be repaired without visible evidence of repair.

D. Repair components that do not operate properly. Remove and replace operating components that cannot be repaired.

E. Remove and replace chipped, scratched, and broken glass or reflective surfaces.

END OF SECTION 01 73 00

SECTION 01 77 00 - CLOSEOUT PROCEDURES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for contract closeout, including, but not limited to, the following:

1. Substantial Completion.
2. Final completion.
3. Warranties.
4. Final cleaning.

B. Related Sections:
1. Division 01 Section "Execution" for progress cleaning of Project site.
2. Division 01 Section "Operation and Maintenance Data" for operation and maintenance manual requirements.
3. Division 01 Section "Project Record Documents" for submitting Record Drawings, Record Specifications, and Record Product Data.
4. Division 01 Section "Demonstration and Training" for requirements for instructing Owner's personnel.
5. Divisions 02 through 49 Sections for specific closeout and special cleaning requirements for the Work in those Sections.

1.3 SUBSTANTIAL COMPLETION

A. Preliminary Procedures: Before requesting inspection for determining date of Substantial Completion, complete the following. List items below that are incomplete with request.

1. Prepare a list of items to be completed and corrected (punch list), the value of item on the list, and reasons why the Work is not complete.
2. Advise the Owner of pending insurance changeover requirement.
3. Grant the Owner unrestricted use of the Work and access to services and utilities. Include occupancy permits and similar releases.
4. Complete startup testing of systems.
5. Complete Owner’s Training. Instruct Owner's personnel in operation, adjustment, and maintenance of products, equipment, and systems.
6. Complete final cleaning requirements, including touch-up painting.
7. Submit specific warranties 14 days after Substantial Completion.
8. Submit sign-in sheets from training sessions
9. Submit one (1) electronic copy of Operation & Maintenance (O&M) Manuals

1.4 FINAL COMPLETION – **Please refer to Attached "General Contractor Close out and Hazmat Abatement Close Out checklist" at the end of this section.**

A. Preliminary Procedures: Before requesting final inspection for determining final completion, the items listed in 1.3 of this section must be complete. The Contractor must also complete the following:

1. Submit final certifications, and similar close-out documents.
2. Prepare and submit Project Record Documents, including construction photographs, damage or settlement surveys, property surveys, and similar record information.
3. Submit test/adjust/balance report records.
4. Terminate and remove temporary facilities from project site, along with mockups, construction tools, and similar elements.
5. Complete final cleaning and repair of all areas, including touch-up painting.
6. Submit final close-out submittals.
7. Submit a final Application for Payment according to Division 01 Section "Payment Procedures."
8. Submit certified copy of Architect's Substantial Completion inspection list of items to be completed or corrected (punch list), endorsed and dated by Architect. The certified copy of the list shall state that each item has been completed or otherwise resolved for acceptance.

B. Close-out submittals include, but are not necessarily limited to, as applicable:

1. Project Record Documents described in Section 01 78 39.
2. Certification of Substantial Completion (AIA Form G704)
3. Certificate of Final Completion (Exhibit D – Form of Final Completion Notice)
4. Certificate of Final Acceptance by the Architect (Exhibit H of the A/E Agreement – Form of Final Completion Certification with punch list sign-off)
5. Certificate of Final Completion by the Program Manager (Exhibit C of the PM Agreement – Form of Final Completion Certificate)
6. TEA Certificate of Project Compliance.
7. Final Change Order.
8. Final Acceptance for Payment to include acceptance of Final Change Order and therefore no work or retainage outstanding
9. Consent of Surety to Final Payment
10. City's Certificate of Occupancy
11. Contractor's Final Affidavit of Release of Liens
12. Contractor's Guarantee
13. Letter from Contractor listing all subcontractors and suppliers with contact information.
14. Transmittal listing Keys: Contractor shall prepare an itemized key list in complete detail ending in a statement that the keys were turned over, the Contractor's signature, a line stating that the keys were received and the receiver's signature. Copies of this list should be retained by the Contractor and receiver and a copy sent to the Architect, PM and Owner. Keys should be identified with tags corresponding to the approved room number designation.
15. Operating, Instruction and Maintenance Manuals for Equipment. For records, provide one (1) paper copy of all O&M manuals at final closeout.
16. Verification of training conducted: Provide copy of sign-in sheet. For records, provide one (1) DVD copy of all training sessions at final closeout.
17. Final approved submittals for HVAC Controls System, Data Cabling System, and Fire Alarm System, and Security System.

Refer to Attached "General Contractor Close out checklist" at the end of this section.

1.5 LIST OF INCOMPLETE ITEMS (PUNCH LIST)

A. Organization of List: Include name and identification of each space and area affected by construction operations for incomplete items and items needing correction including, if necessary, areas disturbed by Contractor that are outside the limits of construction.

1. Organize list of spaces in sequential order.
2. Organize items applying to each space by major element, including categories for ceiling, individual walls, floors, equipment, and building systems.
3. Include the following information at the top of each page:

    a. Project name.
    b. Date.
    c. Name of Contractor.
    d. Page number.

4. Submit list of incomplete items in the following format:

    a. PDF electronic file.

1.6 WARRANTIES

A. Submittal Time: All warranties shall commence on the date of substantial completion and copies of the Warranties be submitted no later than 14 days after substantial completion.

B. Organize warranty documents into an orderly sequence based on the table of contents of the Project Manual.

1. Bind warranties and bonds in heavy-duty, three-ring, vinyl-covered, loose-leaf binders, thickness as necessary to accommodate contents, and sized to receive 8-1/2-by-11-inch paper.
2. Provide heavy paper dividers with plastic-covered tabs for each separate warranty. Mark tab to identify the product or installation. Provide a typed description of the product or installation, including the name of the product and the name, address, and telephone number of Installer.
3. Identify each binder on the front and spine with the typed or printed title "WARRANTIES," Project name, and name of Contractor.
4. Scan warranties and bonds and assemble complete warranty and bond submittal package into a single indexed electronic PDF file with links enabling navigation to each item. Provide table of contents at beginning of document. Coordinate paragraph below if Division 01 Section "Operation and Maintenance Data" is used.

C. Provide additional copies of each warranty to include in operation and maintenance manuals.

D. Refer to attached checklist of warranties and close out customized by the Architect for each campus.

PART 2 - PRODUCTS

2.1 MATERIALS

A. Cleaning Agents: Use cleaning materials and agents recommended by manufacturer or fabricator of the surface to be cleaned. Do not use cleaning agents that are potentially hazardous to health or property or that might damage finished surfaces.

PART 3 - EXECUTION

3.1 FINAL CLEANING

A. General: Perform final cleaning. Conduct cleaning and waste-removal operations to comply with local laws and ordinances and Federal and local environmental and antipollution regulations.

B. Cleaning: Employ experienced workers or professional cleaners for final cleaning. Clean each surface or unit to condition expected in an average commercial building cleaning and maintenance program. Comply with manufacturer's written instructions.

1. Complete the following cleaning operations before requesting inspection for certification of Substantial Completion for entire Project or for a portion of Project:

    a. Clean Project site, yard, and grounds, in areas disturbed by construction activities, including landscape development areas, of rubbish, waste material, litter, and other foreign substances.
    b. Sweep paved areas broom clean. Remove petrochemical spills, stains, and other foreign deposits.
    c. Remove tools, construction equipment, machinery, and surplus material from Project site.
    d. Clean exposed exterior and interior hard-surfaced finishes to a dirt-free condition, free of stains, films, and similar foreign substances. Avoid disturbing natural weathering of exterior surfaces. Restore reflective surfaces to their original condition.
    e. Remove debris and surface dust from limited access spaces, including roofs, plenums, shafts, trenches, equipment vaults, manholes, attics, and similar spaces.
    f. Sweep concrete floors broom clean in unoccupied spaces.
    g. Vacuum carpet and similar soft surfaces, removing debris and excess nap; shampoo if visible soil or stains remain.
    h. Clean transparent materials, including mirrors and glass in doors and windows. Remove glazing compounds and other noticeable, vision-obscuring materials. Replace chipped or broken glass and other damaged transparent materials. Polish mirrors and glass, taking care not to scratch surfaces.
    i. Remove labels that are not permanent.
    j. Touch up and otherwise repair and restore marred, exposed finishes and surfaces. Replace finishes and surfaces that cannot be satisfactorily repaired or restored or that already show evidence of repair or restoration.

        1) Do not paint over "UL" and other required labels and identification, including mechanical and electrical nameplates.

    k. Wipe surfaces of mechanical and electrical equipment, elevator equipment, and similar equipment. Remove excess lubrication, paint and mortar droppings, and other foreign substances.
    l. Clean plumbing fixtures to a sanitary condition, free of stains, including stains resulting from water exposure.
    m. Replace disposable air filters and clean permanent air filters. Clean exposed surfaces of diffusers, registers, and grills.
    n. Clean ducts, blowers, and coils if units were operated without filters during construction or that display contamination with particulate matter upon inspection.

        1) Clean HVAC system in compliance with NADCA Standard 1992-01. Provide written report upon completion of cleaning.

o. Clean light fixtures, lamps, globes, and reflectors to function with full efficiency. Replace burned-out bulbs, and those noticeably dimmed by hours of use, and defective and noisy starters in fluorescent and mercury vapor fixtures to comply with requirements for new fixtures.
p. Leave Project clean and ready for occupancy.

C. Construction Waste Disposal: Comply with waste disposal requirements in Division 01 Section "Temporary Facilities and Controls."

General Contractor Close-out Checklist

To:	<<Name>> Project Manager, Dallas ISD	**Date:**	
GC:	<<Name of GC Firm>>	**A/E Firm:**	<<Name of A/E Firm>>
Org#:	xxxx	**PM:**	<<Name of PM Firm>>
School Name			
Project Type:	☐ Addition	☐ Renovations	☐ New Construction

Item #	Document Description	Primary Responsibility	Tab #	Check-Off	Remarks
I.	**FINANCIAL RECONCILIATION / FINAL PAYMENT REQUIREMENTS**				
a.	Copies of Reconciliation to Dallas ISD Financial System and Copy of Final Payment	PM			PM will collect for close-out
b.	Certificate(s) of Insurance including General Liability and (Pollution and/or Professional Liability if applicable)	PM			PM will collect for close-out
c.	Insurance Requirements at Final Completion Statement	PM			PM will collect for close-out
d.	Copy of Final Change Order	PM			PM will collect for close-out
e.	Copies of all executed Change Orders	PM			PM will collect for close-out
f.	Copies of all executed CAEAs and CAELs	PM			PM will collect for close-out with back-up information
g.	Copies of all executed AERAs	PM			PM will collect for close-out with back-up information
h.	Copies of all executed custodian overtime authorizations (Summary Recap (Hrs.)	PM			PM will collect for close-out. Include as deductive CAEA
i.	Confirmation of back charge for Prolog Converge licenses & Custodian Overtime	PM			PM will collect for close-out. Include as deductive CAEA
j.	Confirmation of back charge for technology refund (ERATE), if applicable	PM			PM will collect for close-out. Include as deductive CAEA
k.	MWBE Contract Closeout Evaluation Form	PM			PM will collect for close-out. Include final MWBE payment status report
II.	**PAYMENT AND PERFORMANCE BONDS**				
a.	"Consent of Surety Company to Final Payment"; AIA G707 (Confirm that Power of Attorney is attached to form.)	GC			
III.	**EVIDENCE OF PAYMENT OF DEBTS AND CLAIMS**				
a.	"Contractor's Affidavit of Payment of Debts and Claims" AIA G706	GC			
IV.	**SUBSTANTIAL COMPLETION**				
a.	AIA G704 - Certificate of Substantial Completion	A/E Dallas ISD PM			
b.	Punchlist - Issued at substantial completion	GC			
c.	Exhibit G - Form of Substantial Completion Certification	A/E			This is an Exhibit in the A/E Agreement
V.	**FINAL COMPLETION**				
a.	Exhibit H - Form of Final Competion Certification - with signed off punchlist	A/E			This is an Exhibit in the A/E Agreement
b.	TDLR - RAS report approved or A/E Letter	A/E			If the RAS report shows deficiencies, the A/E will have to confirm/explain and/or justify corrections
c.	Attachment C - Form of Program Manager's Final Completion Certificate	PM			This is an Exhibit in the PM Agreement
d.	Exhibit D - Form of Contractor's Final Completion Notice	GC			
e.	TEA - Certification of Project Compliance	A/E GC Dallas ISD PM			PM will coordinate the sign-off on this document.
VI.	**OPERATIONS AND MAINTENANCE MANUALS AND EVIDENCE OF TRAINING**				
a.	A/E's O&M Manuals confirmation letter.	GC			
b.	O&M Manuals submitted by GC to A/E	GC			Per detailed list developed by GC and reviewed by A/E and PM. One Manual per each school to be split by CSI Divisions
c.	Training Matrix, Sign-In sheet(s) and DVDs.	GC			GC is to provide a sign-in sheet for each system for which training has been provided to indicate the person, title and date of completion of the
VII.	**ATTIC STOCK / SPARE MATERIAL / KEY TRANSFER**				
a.	Signed off Transmittal Attic stock & spare material	GC			Provided by GC and received by Principal or Campus Facility Supervisor or Maintenance, as applicable
b.	Signed off Transmittal Key transfer (Accessory keys)	GC			Provided by GC and received by Principal or Campus Facilities Supervisor, as applicable
VIII.	**WARRANTIES - By SYSTEM (MEP, Fire alarm, Fire sprinkler, Roofing, Security, etc.)**				
a.	Exhibit B - Form of Contractor's Guarantee	GC			
b.	Exhibit B-2- Certification of Compliance with Contract Documents.	GC			
c.	Manufacturer's Warranty(ies)	GC			A separate "warranties" manual should be provided for guarantees, warranties, etc.
d.	List of Subcontractors and Suppliers	GC			

IX.	**LOCAL AGENCIES APPROVALS (as applicable)**					
a.	City of Dallas - Certificate of Occupancy	GC				
b.	City of Dallas - Final Inspections (Building)	GC			Green tags colored copies	
c.	Storm Water Prevention Polution Plan, SWPPP	GC				
d.	Elevator Inspection Certificate	GC				
e.	Boiler Inspection Certificate	GC				
f.	Health Department Inspection Certificate	GC				
X.	**RECORD DOCUMENTS (DRAWINGS, SPECIFICATIONS, ETC.)**					
a.	Record Documents transmittal from GC to A/E	GC			GC is to update red-lined record drawings on a monthly basis. Final red-line record set to be provided to A/E.	
b.	A/E's receipt of Record Documents Letter	A/E			A/E is to provide a letter indicating that all record documents have been provided by the G.C.	
XI.	**GC DESIGNED DOCUMENTS**					
a.	Fire Alarm drawings	GC			Need Govermental Agency approved documents.	
b.	Security drawings	GC			Need Govermental Agency approved documents.	
c.	HVAC Controls drawings	GC			Need Govermental Agency approved documents.	
d.	Fire Sprinkler System drawings	GC			Need Govermental Agency approved documents.	
e.	Data Cabling drawings	GC			Need Govermental Agency approved documents.	
XII.	**CERTIFICATIONS**					
a.	Certification of Asbestos Free Project: Letter from GC as per AIA A201 13.11.1	GC				
b.	Certification of Lead-Free Potable Water System: Letter from GC as per AIA A201 13.12.1	GC				
XIII.	**FINAL SYSTEM REPORTS**					
a.	Final Test & Balance Report	T&B				
b.	Final Roof Inspection Report	Roof Inspector				
c.	Final HVAC Controls - CMCS Report	Dallas ISD Facilities				
XIV.	**WARRANTY INSPECTIONS**					
a.	6 month inspection shall be conducted no later than: <<Date>>					
b.	11 month inspecton shall be conducted no later than: <<Date>>					
XV.	**ACKNOWLEDGE STATEMENT**					
a.	Project Completion Acknowledgement - Signed and dated by School Principal	PM				
b.	Project Completion Notification to Dallas ISD Facilities.	Dallas ISD Project				

I have submitted the close-out documentation in compliance with applicable contract:

G.C. Firm	Print Name	Signature	Date

I have reviewed and acknowledge receipt of the close-out documentation submitted by the General Contractor and found it complete and in compliance with applicable contracts:

A/E Firm	Print Name	Signature	Date

I have reviewed and acknowledge receipt of the close-out documentation submitted by the General Contractor and the A/E and found it complete and in compliance with applicable contracts:

Program Manager	Print Name	Signature	Date

I have reviewed and acknowledge receipt of the close-out documentation submitted by the General Contractor, A/E and PM and found it complete and in compliance with applicable contracts:

Dallas Independent School District

Owner	Print Name	Signature	Date

HAZMAT CONTRACTOR CLOSE-OUT CHECKLIST

TO:	xxxxxxxxxxxxxxx, Contract Manager, DALLAS ISD	DATE:	
CONTRACTOR:		PMF:	
PROJECT ID / ORG:		EXTENT OF ABATEMENT:	☐ COMPLETE ☐ SPOT ☐ OTHER
CAMPUS:			
PURCHASE ORDER(S):			
PROJECT TYPE:	☐ Abatement of Exist. Bldgs in Acquired Land ☐ Abatement for Renovation Projects		

ITEM/ TAB	DOCUMENT DESCRIPTION	PRIMARY RESP	RECEIVED	REMARKS
I.	**PROJECT DOCUMENTATION and/or EVIDENCE OF COMPLIANCE**			
a.	OSHA Sampling			
b.	Waste Manifest			
c.	Daily work logs			
d.	Daily sign-in sheets			
e.	Asbestos Licensing			
f.	Respirator fit tests			
g.	Accident Report(s)			
h.	Notifications			
i.	Medical Records			
j.	Confirmation of Receipt - Letter of Completion Document	ENVIR DEPT		

I have submitted the close-out documentation in compliance with applicable contract:

JOC HAZMAT CONSTRUCTION FIRM	PRINT NAME	SIGNATURE	DATE
0			

I have reviewed and acknowledge receipt of the close-out documentation submitted by the General Contractor and found it complete and in compliance with applicable contracts:

JOC HAZMAT CONSULTANT FIRM	PRINT NAME	SIGNATURE	DATE

END OF SECTION 01 77 00

SECTION 01 78 23 - OPERATION AND MAINTENANCE DATA

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for preparing operation and maintenance manuals, including the following:

1. Operation and maintenance documentation directory.
2. Operation manuals for systems, subsystems, and equipment.
3. Product maintenance manuals.
4. Systems and equipment maintenance manuals.

B. Related Sections:
1. Division 01 Section "Submittal Procedures" for submitting copies of submittals for operation and maintenance manuals.
2. Division 02 Section “Demonstration and Training” for instructing Owner’s personnel in the maintenance of the products and in the operation of equipment and systems.
3. Divisions 02 through 49 Sections for specific operation and maintenance manual requirements for the Work in those Sections.

1.3 DEFINITIONS

A. System: An organized collection of parts, equipment, or subsystems united by regular interaction.

B. Subsystem: A portion of a system with characteristics similar to a system.

1.4 CLOSEOUT SUBMITTALS

A. Manual Content: Operations and maintenance manual content is specified in individual specification sections to be reviewed at the time of Section submittals. Submit reviewed manual content formatted and organized as required by this Section.

1. Where applicable, clarify and update reviewed manual content to correspond to modifications and field conditions.

B. Format: Submit operations and maintenance manuals in the following format:

1. PDF electronic file. Assemble each manual into a composite electronically-indexed file. Submit on digital media acceptable to Architect and Program Manager.

a. Name each indexed document file in composite electronic index with applicable item name. Include a complete electronically-linked operation and maintenance directory.
b. Enable inserted reviewer comments on draft submittals.

2. For Facilities use, provide one (1) PDF Electronic File of all O&M manuals at substantial completion. For Permanent Records, provide one (1) paper copy of all O&M manuals at final closeout.

3. Include a complete operation and maintenance directory. Enclose title pages and directories in clear plastic sleeves for paper copy. Architect will return PDF Electronic File and paper copy.

C. Initial Manual Submittal: Submit draft PDF copy of each manual at least 30 calendar days before commencing demonstration and training. Architect will comment on whether general scope and content of manual are acceptable.

D. Final Manual Submittal: Submit each manual in final form as a PDF prior to requesting inspection for Substantial Completion and at least 10 calendar days before commencing demonstration and training. Architect will return copy with comments.

1. Correct or modify each manual to comply with Architect and Program Manager's Comments. Submit copy of each corrected manual within 10 days of receipt of Comments and prior to commencing demonstration and training.

PART 2 - PRODUCTS

2.1 OPERATION AND MAINTENANCE DOCUMENTATION DIRECTORY

A. Organization: Include a section in the directory for each of the following:

1. List of documents.
2. List of systems.
3. List of equipment.
4. Table of contents.

B. List of Systems and Subsystems: List systems alphabetically. Include references to operation and maintenance manuals that contain information about each system.

C. List of Equipment: List equipment for each system, organized alphabetically by system. For pieces of equipment not part of system, list alphabetically in separate list.

D. Tables of Contents: Include a table of contents for each emergency, operation, and maintenance manual.

E. Identification: In the documentation directory and in each operation and maintenance manual, identify each system, subsystem, and piece of equipment with same designation used in the Contract Documents. If no designation exists, assign a designation according to ASHRAE Guideline 4, "Preparation of Operating and Maintenance Documentation for Building Systems."

2.2 REQUIREMENTS FOR EMERGENCY, OPERATION, AND MAINTENANCE MANUALS

A. Organization: Unless otherwise indicated, organize each manual into a separate section for each system and subsystem, and a separate section for each piece of equipment not part of a system. Each manual shall contain the following materials, in the order listed:

1. Title page.
2. Table of contents.
3. Manual contents.

B. Title Page: Include the following information:

1. Subject matter included in manual.
2. Name and address of Project.
3. Name and address of Owner.
4. Date of submittal.
5. Name and contact information for Contractor.
6. Name and contact information for Architect.
7. Names and contact information for major consultants to the Architect that designed the systems contained in the manuals.

C. Table of Contents: List each product included in manual, identified by product name, indexed to the content of the volume, and cross-referenced to Specification Section number in Project Manual.

1. If operation or maintenance documentation requires more than one volume to accommodate data, include comprehensive table of contents for all volumes in each volume of the set.

D. Manual Contents: Organize into sets of manageable size. Arrange contents alphabetically by system, subsystem, and equipment. If possible, assemble instructions for subsystems, equipment, and components of one system into a single binder.

E. Manuals, Electronic Files: Submit manuals in the form of a multiple file composite electronic PDF file for each manual type required.

1. Electronic Files: Use electronic files prepared by manufacturer where available. Where scanning of paper documents is required, configure scanned file for minimum readable file size.
2. File Names and Bookmarks: Enable bookmarking of individual documents based upon file names. Name document files to correspond to system, subsystem, and equipment names used in manual directory and table of contents. Group documents for each system and subsystem into individual composite bookmarked files, then create composite manual, so that resulting bookmarks reflect the system, subsystem, and equipment names in a readily navigated file tree. Configure electronic manual to display bookmark panel upon opening file.

F. Manuals, Paper Copy: Submit manual in the form of hard copy, bound and labeled volumes.

1. Binders: Heavy-duty, three-ring, vinyl-covered, loose-leaf binders, in thickness necessary to accommodate contents, sized to hold 8-1/2-by-11-inch paper; with clear plastic sleeve on spine to hold label describing contents and with pockets inside covers to hold folded oversize sheets.

a. If two or more binders are necessary to accommodate data of a system, organize data in each binder into groupings by subsystem and related components. Cross-

reference other binders if necessary to provide essential information for proper operation or maintenance of equipment or system.

b. Identify each binder on front and spine, with printed title "OPERATION AND MAINTENANCE MANUAL," Project title or name, and subject matter of content. Indicate volume number for each of the three required multiple-volume sets.

2. Dividers: Heavy-paper dividers with plastic-covered tabs for each section of the manual. Mark each tab to indicate contents. Include typed list of products and major components of equipment included in the section on each divider, cross-referenced to Specification Section number and title of Project Manual.
3. Protective Plastic Sleeves: Transparent plastic sleeves designed to enclose diagnostic software storage media for computerized electronic equipment.
4. Supplementary Text: Prepared on 8-1/2-by-11-inch white bond paper.
5. Drawings: Attach reinforced, punched binder tabs on drawings and bind with text.

a. If oversize drawings are necessary, fold drawings to same size as text pages and use as foldouts.

b. If drawings are too large to be used as foldouts, fold and place drawings in labeled envelopes and bind envelopes in rear of manual. At appropriate locations in manual, insert typewritten pages indicating drawing titles, descriptions of contents, and drawing locations.

2.3 OPERATION MANUALS

A. Content: In addition to requirements in this Section, include operation data required in individual Specification Sections and the following information:

1. System, subsystem, and equipment descriptions. Use designations for systems and equipment indicated on Contract Documents.
2. Performance and design criteria if Contractor is delegated design responsibility.
3. Operating standards.
4. Operating procedures.
5. Operating logs.
6. Wiring diagrams.
7. Control diagrams.
8. Piped system diagrams.
9. Precautions against improper use.
10. License requirements including inspection and renewal dates.

B. Descriptions: Include the following:

1. Product name and model number. Use designations for products indicated on Contract Documents.
2. Manufacturer's name.
3. Equipment identification with serial number of each component.
4. Equipment function.
5. Operating characteristics.
6. Limiting conditions.
7. Performance curves.
8. Engineering data and tests.
9. Complete nomenclature and number of replacement parts.

C. Operating Procedures: Include the following, as applicable:

1. Startup procedures.
2. Equipment or system break-in procedures.
3. Routine and normal operating instructions.
4. Regulation and control procedures.
5. Instructions on stopping.
6. Normal shutdown instructions.
7. Seasonal and weekend operating instructions.
8. Required sequences for electric or electronic systems.
9. Special operating instructions and procedures.

D. Systems and Equipment Controls: Describe the sequence of operation and diagram controls as installed.

E. Piped Systems: Diagram piping as installed, and identify color-coding where required for identification.

2.4 PRODUCT MAINTENANCE MANUALS

A. Content: Organize manual into a separate section for each product, material, and finish. Include source information, product information, maintenance procedures, repair materials and sources, and warranties and bonds, as described below.

B. Source Information: List each product included in the manual, identify them by product name, and arrange to match manual's table of contents. For each product, list name, address, and telephone number of Installer or supplier and maintenance service agent, and cross-reference Specification Section number and title in Project Manual and drawing or schedule designation or identifier where applicable.

C. Product Information: Include the following, as applicable:

1. Product name and model number.
2. Manufacturer's name.
3. Color, pattern, and texture.
4. Material and chemical composition.
5. Reordering information for specially manufactured products.

D. Maintenance Procedures: Include manufacturer's written recommendations and the following:

1. Inspection procedures.
2. Types of cleaning agents to be used and methods of cleaning.
3. List of cleaning agents and methods of cleaning detrimental to product.
4. Schedule for routine cleaning and maintenance.
5. Repair instructions.

E. Repair Materials and Sources: Include lists of materials and local sources of materials and related services.

F. Warranties and Bonds: Include copies of warranties and bonds and lists of circumstances and conditions that would affect validity of warranties or bonds.

1. Include procedures to follow and required notifications for warranty claims.

2.5 SYSTEMS AND EQUIPMENT MAINTENANCE MANUALS

A. Content: For each system, subsystem, and piece of equipment not part of a system, include source information, manufacturers' maintenance documentation, maintenance procedures, maintenance and service schedules, spare parts list and source information, maintenance service contracts, and warranty and bond information, as described below.

B. Source Information: List each system, subsystem, and piece of equipment included in the manual, identify by product name and arrange to match manual's table of contents. For each product, list name, address, and telephone number of Installer or supplier and maintenance service agent, and cross-reference Specification Section number and title in Project Manual and drawing or schedule designation or identifier where applicable.

C. Manufacturers' Maintenance Documentation: Manufacturers' maintenance documentation including the following information for each component part or piece of equipment:

1. Standard maintenance instructions and bulletins.
2. Drawings, diagrams, and instructions required for maintenance, including disassembly and component removal, replacement, and assembly.
3. Identification and nomenclature of parts and components.
4. List of items recommended to be stocked as spare parts.

D. Maintenance Procedures: Include the following information and items that detail essential maintenance procedures:

1. Test and inspection instructions.
2. Troubleshooting guide.
3. Precautions against improper maintenance.
4. Disassembly; component removal, repair, and replacement; and reassembly instructions.
5. Aligning, adjusting, and checking instructions.
6. Demonstration and training video recording, if available.

E. Maintenance and Service Schedules: Include service and lubrication requirements, list of required lubricants for equipment, and separate schedules for preventive and routine maintenance and service with standard time allotment.

1. Scheduled Maintenance and Service: Tabulate actions for daily, weekly, monthly, quarterly, semiannual, and annual frequencies.
2. Maintenance and Service Record: Include manufacturers' forms for recording maintenance.

F. Spare Parts List and Source Information: Include lists of replacement and repair parts, with parts identified and cross-referenced to manufacturers' maintenance documentation and local sources of maintenance materials and related services.

G. Maintenance Service Contracts: Include copies of maintenance agreements with name and telephone number of service agent.

H. Warranties and Bonds: Include copies of warranties and bonds and lists of circumstances and conditions that would affect validity of warranties or bonds.

1. Include procedures to follow and required notifications for warranty claims.

PART 3 - EXECUTION

3.1 MANUAL PREPARATION

A. Product Maintenance Manual: Assemble a complete set of maintenance data indicating care and maintenance of each product, material, and finish incorporated into the Work.

B. Operation and Maintenance Manuals: Assemble a complete set of operation and maintenance data indicating operation and maintenance of each system, subsystem, and piece of equipment not part of a system.

1. Engage a factory-authorized service representative to assemble and prepare information for each system, subsystem, and piece of equipment not part of a system.
2. Prepare a separate manual for each system and subsystem, in the form of an instructional manual for use by Owner's operating personnel.

C. Manufacturers' Data: Where manuals contain manufacturers' standard printed data, include only sheets pertinent to product or component installed. Mark each sheet to identify each product or component incorporated into the Work. If data include more than one item in a tabular format, identify each item using appropriate references from the Contract Documents. Identify data applicable to the Work and delete references to information not applicable.

1. Prepare supplementary text if manufacturers' standard printed data are not available and where the information is necessary for proper operation and maintenance of equipment or systems.

D. Drawings: Prepare drawings supplementing manufacturers' printed data to illustrate the relationship of component parts of equipment and systems and to illustrate control sequence and flow diagrams. Coordinate these drawings with information contained in record Drawings to ensure correct illustration of completed installation.

1. Do not use original project record documents as part of operation and maintenance manuals.
2. Comply with requirements of newly prepared record Drawings in Division 01 Section "Project Record Documents."

E. Comply with Division 01 Section "Closeout Procedures" for schedule for submitting operation and maintenance documentation.

END OF SECTION 01 78 23

SECTION 01 78 39 - PROJECT AS-BUILTS & RECORD DOCUMENTS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for project record documents, including the following:

1. Record Drawings.
2. Record Specifications.
3. Record Product Data.
4. Miscellaneous record submittals.

B. Related Sections:
1. Division 01 Section "Execution" for final property survey.
2. Division 01 Section "Closeout Procedures" for general closeout procedures.
3. Division 01 Section "Operation and Maintenance Data" for operation and maintenance manual requirements.
4. Divisions 02 through 49 Sections for specific requirements for project record documents of the Work in those Sections.

1.3 CLOSEOUT SUBMITTALS

A. Record Drawings: Comply with the following:

1. Number of Copies: Submit one set(s) of marked-up record prints.
2. Number of Copies: Submit copies of record Drawings as follows:

a. Initial Submittal: Submit two paper copies set as well as PDF electronic files of marked-up record prints and two sets of plots from corrected record digital data files. Architect will indicate whether general scope of changes, additional information recorded, and quality of drafting are acceptable.
b. Final Submittal: Submit two paper copies set as well as PDF electronic files of marked-up record prints. Print each Drawing, whether or not changes and additional information were recorded.

B. Record Specifications: Submit two paper copies as well as PDF electronic files of Project's Specifications, including addenda and contract modifications.

C. Record Product Data: Submit one paper copy set as well as PDF electronic files of each submittal.

1. Where record Product Data are required as part of operation and maintenance manuals, submit duplicate marked-up Product Data as a component of manual.

D. Miscellaneous Record Submittals: Refer to other Specification Sections for miscellaneous record-keeping requirements and submittals in connection with various construction activities. Submit one paper copy set as well as PDF electronic files of each submittal.

E. Reports: Submit written report weekly indicating items incorporated in Project record documents concurrent with progress of the Work, including modifications, concealed conditions, field changes, product selections, and other notations incorporated.

PART 2 - PRODUCTS

2.1 As-Built Drawings

A. As-Built Drawings: Maintain one set of marked-up paper copies of the Contract Drawings and Shop Drawings.

1. Preparation: Mark record prints to show the actual installation where installation varies from that shown originally. Require individual or entity who obtained record data, whether individual or entity is Installer, subcontractor, or similar entity, to provide information for preparation of corresponding marked-up record prints.

    a. Give particular attention to information on concealed elements that would be difficult to identify or measure and record later.
    b. Accurately record information in an acceptable drawing technique.
    c. Record data as soon as possible after obtaining it.
    d. Record and check the markup before enclosing concealed installations.
    e. Cross-reference record prints to corresponding archive photographic documentation.

2. Content: Types of items requiring marking include, but are not limited to, the following:

    a. Dimensional changes to Drawings.
    b. Revisions to details shown on Drawings.
    c. Depths of foundations below first floor.
    d. Locations and depths of underground utilities.
    e. Revisions to routing of piping and conduits.
    f. Revisions to electrical circuitry.
    g. Actual equipment locations.
    h. Duct size and routing.
    i. Locations of concealed internal utilities.
    j. Changes made by Change Order or Construction Change Directive.
    k. Changes made following Architect's written orders.
    l. Details not on the original Contract Drawings.
    m. Field records for variable and concealed conditions.
    n. Record information on the Work that is shown only schematically.

3. Mark the Contract Drawings and Shop Drawings completely and accurately. Utilize personnel proficient at recording graphic information in production of marked-up record prints.
4. Mark record sets with erasable, red-colored pencil. Use other colors to distinguish between changes for different categories of the Work at same location.
5. Mark important additional information that was either shown schematically or omitted from original Drawings.

6. Note Construction Change Directive numbers, alternate numbers, Change Order numbers, and similar identification, where applicable.

B. Record Digital Data Files: Immediately before inspection for Certificate of Substantial Completion, review marked-up as-built prints with Architect. When authorized, submit marked-up to Architect. The Architect will then prepare a full set of corrected digital data files of the Contract Drawings, as follows:

1. Format: Annotated PDF electronic file.
2. Incorporate changes and additional information previously marked on record prints. Delete, redraw, and add details and notations where applicable.
3. Refer instances of uncertainty to Architect for resolution.

C. Format: Identify and date each record Drawing; include the designation "PROJECT RECORD DRAWING" in a prominent location.

1. Record Prints: Organize record prints and newly prepared record Drawings into manageable sets. Bind each set with durable paper cover sheets. Include identification on cover sheets.
2. Identification: As follows:

a. Project name.
b. Date.
c. Designation "PROJECT RECORD DRAWINGS."
d. Name of Architect.
e. Name of Contractor.

2.2 RECORD SPECIFICATIONS

A. Preparation: Mark Specifications to indicate the actual product installation where installation varies from that indicated in Specifications, addenda, and contract modifications.

1. Give particular attention to information on concealed products and installations that cannot be readily identified and recorded later.
2. Mark copy with the proprietary name and model number of products, materials, and equipment furnished, including substitutions and product options selected.
3. Record the name of manufacturer, supplier, Installer, and other information necessary to provide a record of selections made.
4. For each principal product, indicate whether record Product Data has been submitted in operation and maintenance manuals instead of submitted as record Product Data.
5. Note related Change Orders and record Drawings where applicable.

B. Format: Submit record Specifications as a paper copy as well as in scanned PDF electronic file(s) of marked up paper copy.

2.3 RECORD PRODUCT DATA

A. Preparation: Mark Product Data to indicate the actual product installation where installation varies substantially from that indicated in Product Data submittal.

1. Give particular attention to information on concealed products and installations that cannot be readily identified and recorded later.

2. Include significant changes in the product delivered to Project site and changes in manufacturer's written instructions for installation.
3. Note related Change Orders, record Specifications, and record Drawings where applicable.

B. Format: Submit record Product Data as a paper copy as well as scanned PDF electronic file(s) of marked up paper copy.

1. Include record Product Data directory organized by specification section number and title, electronically linked to each item of record Product Data.

PART 3 - EXECUTION

3.1 RECORDING AND MAINTENANCE

A. Recording: Maintain one copy of each submittal during the construction period for project record document purposes. Post changes and modifications to project record documents as they occur; do not wait until the end of Project.

B. Maintenance of Record Documents and Samples: Store record documents and Samples in the field office apart from the Contract Documents used for construction. Do not use project record documents for construction purposes. Maintain record documents in good order and in a clean, dry, legible condition, protected from deterioration and loss. Provide access to project record documents for Architect's reference during normal working hours.

END OF SECTION 01 78 39

SECTION 01 79 00 - DEMONSTRATION AND TRAINING

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for instructing Owner's personnel, including the following:

1. Demonstration of operation of systems, subsystems, and equipment.
2. Training in operation and maintenance of systems, subsystems, and equipment.
3. Demonstration and training video recordings.

B. Related Sections:

1. Divisions 02 through 49 Sections for specific requirements for demonstration and training for products in those Sections.

1.3 INFORMATIONAL SUBMITTALS

A. Instruction Program: Submit outline of instructional program for demonstration and training including a list of training modules and a schedule of proposed dates, times, length of instruction time, and instructors' names for each training module. Include learning objective and outline for each training module.

1. Indicate proposed training modules utilizing manufacturer-produced demonstration and training video recordings for systems, equipment, and products in lieu of video recording of live instructional module.

B. Qualification Data: For instructor.

C. Attendance Record: For each training module, submit list of participants and length of instruction time.

1.4 CLOSEOUT SUBMITTALS

A. Demonstration and Training Video Recordings: Submit two copies within seven days of end of each training module. Needs to match section on Final Completion.

1. Identification: On each copy, provide an applied label with the following information:

a. Name of Project.
b. Name and address of videographer.
c. Name of Architect.

d. Name of Contractor.
e. Date of video recording.

2. At completion of training, submit complete training manual(s) for Owner's use.

1.5 QUALITY ASSURANCE

A. Instructor Qualifications: A factory-authorized service representative, complying with requirements in Division 01 Section "Quality Requirements," experienced in operation and maintenance procedures and training.

1.6 COORDINATION

A. Coordinate instruction schedule with Owner's operations. Adjust schedule as required to minimize disrupting Owner's operations.

B. Coordinate instructors, including providing notification of dates, times, length of instruction time, and course content.

C. Coordinate content of training modules with content of approved emergency, operation, and maintenance manuals. Do not submit instruction program until operation and maintenance data has been reviewed and approved by Architect.

PART 2 - PRODUCTS

2.1 INSTRUCTION PROGRAM

A. Program Structure: Develop an instruction program that includes individual training modules for each system and for equipment not part of a system, as required by individual Specification Sections.

B. Training Modules: Develop a learning objective and teaching outline for each module. Include a description of specific skills and knowledge that participant is expected to master. For each module, include instruction for the following as applicable to the system, equipment, or component:

1. Basis of System Design, Operational Requirements, and Criteria: Include the following:

a. System, subsystem, and equipment descriptions.
b. Performance and design criteria if Contractor is delegated design responsibility.
c. Operating standards.
d. Regulatory requirements.
e. Equipment function.
f. Operating characteristics.
g. Limiting conditions.
h. Performance curves.

2. Documentation: Review the following items in detail:

a. Emergency manuals.
b. Operations manuals.
c. Maintenance manuals.

d. Project record documents.
e. Identification systems.
f. Warranties and bonds.
g. Maintenance service agreements and similar continuing commitments.

3. Emergencies: Include the following, as applicable:

a. Instructions on meaning of warnings, trouble indications, and error messages.
b. Instructions on stopping.
c. Shutdown instructions for each type of emergency.
d. Operating instructions for conditions outside of normal operating limits.
e. Sequences for electric or electronic systems.
f. Special operating instructions and procedures.

4. Operations: Include the following, as applicable:

a. Startup procedures.
b. Equipment or system break-in procedures.
c. Routine and normal operating instructions.
d. Regulation and control procedures.
e. Control sequences.
f. Safety procedures.
g. Instructions on stopping.
h. Normal shutdown instructions.
i. Operating procedures for emergencies.
j. Operating procedures for system, subsystem, or equipment failure.
k. Seasonal and weekend operating instructions.
l. Required sequences for electric or electronic systems.
m. Special operating instructions and procedures.

5. Adjustments: Include the following:

a. Alignments.
b. Checking adjustments.
c. Noise and vibration adjustments.
d. Economy and efficiency adjustments.

6. Troubleshooting: Include the following:

a. Diagnostic instructions.
b. Test and inspection procedures.

7. Maintenance: Include the following:

a. Inspection procedures.
b. Types of cleaning agents to be used and methods of cleaning.
c. List of cleaning agents and methods of cleaning detrimental to product.
d. Procedures for routine cleaning
e. Procedures for preventive maintenance.
f. Procedures for routine maintenance.
g. Instruction on use of special tools.

8. Repairs: Include the following:

a. Diagnosis instructions.

b. Repair instructions.
c. Disassembly; component removal, repair, and replacement; and reassembly instructions.
d. Instructions for identifying parts and components.
e. Review of spare parts needed for operation and maintenance.

PART 3 - EXECUTION

3.1 PREPARATION

A. Assemble educational materials necessary for instruction, including documentation and training module. Assemble training modules into a training manual organized in coordination with requirements in Division 01 Section "Operations and Maintenance Data."

B. Set up instructional equipment at instruction location.

3.2 INSTRUCTION

A. Engage qualified instructors to instruct Owner's personnel to adjust, operate, and maintain systems, subsystems, and equipment not part of a system.
1. Owner will furnish an instructor to describe Owner's operational philosophy.
2. Owner will furnish Contractor with names and positions of participants.

B. Scheduling: Provide instruction at mutually agreed on times. For equipment that requires seasonal operation, provide similar instruction at start of each season.

1. Schedule training with Owner through Program Manager with at least 7 days advance notice.

C. Cleanup: Collect used and leftover educational materials and give to Owner. Remove instructional equipment. Restore systems and equipment to condition existing before initial training use.

3.3 DEMONSTRATION AND TRAINING VIDEO RECORDINGS

A. General: Record each training module separately. Include classroom instructions and demonstrations, board diagrams, and other visual aids, but not student practice.

B. Video Recording Format: Provide high-quality color video recordings with menu navigation in format acceptable to Architect.

C. Recording: Mount camera on tripod before starting recording, unless otherwise necessary to show area of demonstration and training. Display continuous running time.

END OF SECTION 01 79 00

SECTION 01 91 00 – GENERAL COMMISSIONING REQUIREMENTS

PART 1 - GENERAL

1.1 SUMMARY

A. The Owner will perform the Commissioning activities or has retained an independent Commissioning Authority (CxA) to coordinate Commissioning activities for this project. The objective of the Commissioning process is to verify and document that the performance of facilities, systems, and assemblies installed as part of this project meet the project's defined objectives and criteria.

B. This section outlines the general roles and responsibilities of the CxA, Owner, and General Contractor. Divisions 21, 22, 23, and 26 sections define roles and responsibilities applicable to Division 21, 22, 23, and 26 work.

C. The CxA is an independent contractor retained directly by the Owner and will coordinate all Commissioning activities with the Owner's representative.

D. Commissioning requires support from the contractors. The Commissioning Process does not relieve any contractor from their obligation to complete all portions of work in a satisfactory manner. Post contract/construction award, the Contractor shall not use any Commissioning responsibilities/obligations as justification for construction delays or requests for additional monies.

E. The General Contractor is responsible for coordinating all Commissioning activities with their Sub-Contractors.

1.2 RELATED SECTIONS

A. Division 21 Section 21 0800 – Commissioning of Fire Suppression

B. Division 22 Section 22 0800 – Commissioning of Plumbing Systems

C. Division 23 Section 23 0800 – Commissioning of HVAC Systems

D. Division 26 Section 26 0800 – Commissioning of Electrical Systems

E. Individual Division 21, 22, 23, and 26 sections contain requirements related to the Commissioning process, if applicable for that Division.

1.3 DEFINITIONS

A. *Acceptance:* A formal action, taken by a person with appropriate authority (which may/may not be contractually defined) to declare that some aspect of the project meets defined requirements, thus permitting subsequent activities to proceed. The Owner's Representative shall be responsible for evaluating acceptable criteria.

B. *Commissioning Process or Commissioning (Cx):* A quality focused process for enhancing the delivery of a project. The process focuses on verifying and documenting that the facility and all of

its systems and assemblies are planned, designed, installed, tested, operated, and maintained to meet the Owner's Requirements.

C. *Commissioning Process Activity:* A component of the Commissioning Process.

D. *Commissioning Authority (CxA):* An entity identified by the Owner who plans, schedules, and coordinates the Commissioning team to implement the Commissioning Process.

E. *Commissioning Field Report:* A written document that identifies the Commissioning activities completed during a visit to the project site. The report identifies significant findings, results, comments and questions that resulted from the visit. This is typically produced by the CxA per site visit.

F. *Commissioning Photo Log:* A log of photographs that support the items identified in the Commissioning Issues Log. The photo log numbering corresponds to the issue numbers listed in the Cx issues log.

G. *Commissioning Plan:* A document that outlines the organization, schedule, allocation of resources, and documentation requirements of the Commissioning Process. The Cx Plan will be developed by the CxA.

H. *Commissioning Process Activities*: Components of the Commissioning Process.

I. *Commissioning Progress Report*: A written document that details activities completed as part of the Commissioning Process and significant findings from those activities, and is continuously updated during the course of a project.

J. *Commissioning Request for Information (RFI):* Form used by the Commissioning Authority to request information from the design or construction team.

K. *Commissioning Team:* The individuals and agencies who, through coordinated actions, are responsible for implementing the Commissioning Process. The Cx Team shall consist of: CxA, GC, MC, EC, TAB Contractor, Controls Contractor, Owner's Representative, A/E Representatives and equipment suppliers (as needed).

L. *Commissioning Testing*: The evaluation and documentation of the equipment, assemblies, any building/equipment controls, and systems delivery and condition, installation, proper function according to the manufacturer's specifications and project documentation to meet the design criteria.

M. *Construction Team:* The General Contractor, related sub-contractors, and other contractors working for the Owner during the Construction Phase.

N. *Construction Documents*: This includes a wide range of documents, which will vary from project to project, and with the Owner's needs and regulations, laws, and jurisdictional requirements. Construction documents usually include the project manual (specifications), plans (drawings), and general terms and conditions of the contract.

O. *Contract Documents*: This includes a wide range of documents, which will vary from project to project and with the owner's needs, regulations, laws, and jurisdictional requirements. Contract documents frequently include price agreements; construction management process; subcontractor agreements or requirements; requirements and procedures for submittals, changes, and other construction requirements; timeline for completion; and the construction documents.

P. *Commissioning Issues Log:* A formal document, created and maintained by the CxA, and ongoing record of problems or concerns identified through/during the construction phases which deviate from the project's construction documents, applicable codes and/or normal construction industry practices and their resolution. Items on this issues log should be reviewed by the GC and corrected in a timely manner by the applicable trades and contractors.

Q. *Coordination Drawings:* Drawings showing the work of all trades to illustrate that equipment can be installed in the space allocated without compromising equipment function or access for maintenance and replacement. These drawings graphically illustrate and dimension manufacturers' recommended maintenance clearances.

R. *Design Review (Peer)*: An independent and objective technical review of the design of the project or a part thereof, conducted at specified stages of design completion by one or more qualified professionals, for the purpose of enhancing the quality of the design and to determine compliance with regulations, codes, or other standards administered by the Authority having Jurisdiction. The CxA may perform a Design Review during the early stages of design.

S. *Design Review (Commissioning)*: A review of the design documents to determine compliance with the Owner's Requirements and/or Basis of Design, including coordination between systems and assemblies being Commissioned, features and access for testing, Commissioning and maintenance, and other reviews required by the Owner.

T. *Facility Guide*: A basic building systems description and operating plan with general procedures and confirmed facility operating conditions, set points, schedules, and operating procedures for use by facility operations to properly operate the facility.

U. *Final Commissioning Report*: A document that records the activities and results of the Commissioning Process and is developed from the final Commissioning Plan with all of its attached appendices.

V. *Functional Performance Test (FPT):* A written protocol that defines methods, personnel, and expectations, for tests conducted on components, equipment, assembles, systems, and interfaces among systems. These documents shall be developed and provided by the CxA and shall require pre- approval by the Owner's Representative.

W. *Pre-Functional Checklist (PFC):* A form used by the installing contractors to verify that appropriate components are on-site, ready for installation, correctly installed, started up, tested and balanced, in compliance with the owner's project requirements, and is ready for Functional Performance Testing. These documents shall be developed and provided by the CxA and shall require pre-approval by the Owner's Representative.

X. *Submittal Review*: A Commissioning review of the equipment submittals for relevant mechanical, electrical, plumbing and energy consuming equipment and systems.

Y. *Test Procedure*: A written protocol that defines methods, personnel, and expectations for tests conducted on components, equipment, assemblies, systems, and interfaces among systems to verify compliance with the Owner's Project Requirements.

1.4 ROLES AND RESPONSIBILITIES

A. Commissioning Authority (CxA)
   1. Develop a Commissioning Plan outlining the organization, schedule, and documentation requirements of the Commissioning Process.

2. Coordinate and direct the Commissioning activities in a logical, sequential and efficient manner using consistent protocols and forms, centralized documentation, clear and regular communications with the Cx team, and frequently update project timelines and schedules for Cx activities.
3. The CxA is not responsible for the design concept, design criteria, compliance with codes, site safety, construction means and methods, review or approval of change orders, design or general construction scheduling, cost estimating, or construction management.
4. Review contract documents for completeness and quality.
5. Perform focused reviews of the design, drawings and specifications at various stages of development (during schematic design, design development and contract document phases).
6. Develop full Commissioning specifications for all Commissioned equipment (Owner may provide the specifications). Coordinate them with, and integrate into, the specifications of the architect and engineers.
    a. The Commissioning specification will include:
        1) a detailed description of the responsibilities of all parties
        2) details of the Commissioning process
        3) reporting and documentation requirements, including formats
        4) alerts to coordination issues, deficiency resolution
        5) construction checklist and startup requirements
        6) subcontractors' Pre-Functional Checklists (PFC) Forms and responsibilities
        7) the Functional Performance Testing (FPT) Forms and process
        8) specific Functional Performance Test requirements, including testing conditions and acceptance criteria for each piece of equipment to be Commissioned
7. The CxA may assist with problem solving, non-conformance or deficiencies, but ultimately that responsibility resides with the General Contractor (GC) and the Architect/Engineer (A/E). The primary role of the CxA is to oversee the Commissioning process. This includes site observations of installation of Commissioned systems and equipment, development and coordination of the execution of a PFC and FPT testing plan and observation and documentation of performance that systems are functioning in accordance with the Owner's Requirements, design intent and in accordance with the Contract Documents. The Contractors will provide all tools and personnel to start, check-out and test equipment and systems, except as noted in this section.
8. Coordinate the Commissioning work and work with the GC to incorporate Commissioning activities into the master project schedule maintained by the GC.
9. Update and revise the Commissioning Plan as required.
10. Plan and conduct a Commissioning scoping meeting and other Commissioning meetings with the Cx team. The CxA will record meeting minutes for Cx meetings facilitated by the CxA and distribute them to all Cx Team members.
11. Request and review additional information required to perform Commissioning tasks, including installation, operations and maintenance (IOM) manuals and materials, contractor start-up and checkout procedures. Document results and incorporate into the Commissioning plan.
12. Review Contractor submittals applicable to systems being Commissioned, for compliance with the Owner's requirements and for coordination with the Commissioning Process. The CxA review provides information to the Design Team but is not a review for acceptance or rejection of the submitted equipment or system; acceptance or rejection of any submittal remains the responsibility of the Design Team.
13. Conduct periodic construction observations to verify that systems and equipment are installed consistently with Project's requirements. Document deficiencies and distribute to Cx Team members in a timely manner.
14. Attend selected planning and job-site meetings to obtain information on construction progress.

15. With necessary assistance and review from installing contractors, write and distribute the Pre-Functional Checklists and Functional Performance Test procedures for systems and equipment.
16. Approve Pre-Functional Checklists completed by GC by selected site observation visits and spot checking to confirm that systems and equipment are ready for Functional Performance Tests.
17. Review start-up and TAB reports to confirm included systems are ready for Functional Performance Testing.
18. Coordinate, witness and document Functional Performance Testing by installing contractors. Coordinate retesting as necessary until satisfactory performance is achieved per design specifications.
19. Coordinate, witness and document required seasonal or deferred Functional Performance Testing and any deficiency corrections required.
20. Review equipment warranties and confirm that they are project specific and clearly define the Owner's responsibilities if any.
21. Oversee and review the training of the Owner's operating personnel.
22. Review O&M manuals submitted by the GC.
23. Provide a final Commissioning report for review and acceptance by the Owner's Representative.
24. The CxA is not responsible for construction means and methods or for site safety and security.
25. The CxA will not authorize or approve construction cost amendments, changes to the construction schedule, or changes to the contract documents.
26. Participate in the TAB Field verification process using a sampling method. Document the verification using TAB FPTs.

B. General Contractor (GC) and Sub-Contractors
1. The GC is responsible for coordinating all Commissioning activities of the sub-contractors. Commissioning activities may be completed by the Mechanical Contractor (MC), Electrical Contractor (EC), Controls Contractor (CC), or Test and Balance (TAB) contractor, but the GC is ultimately responsible for completion of all Cx related tasks.
2. Facilitate the coordination of the Commissioning work by the CxA and incorporate Commissioning activities into the master schedule.
3. Furnish a copy of all construction documents, addenda, change orders, Requests for Information (RFIs), approved submittals, shop drawings, Architect's Supplemental Instructions (ASIs), and IOMs, related to Commissioned systems and equipment to the CxA.
4. In each purchase order or written subcontract, include any requirements for Commissioning.
5. Ensure that all sub-contractors execute their Commissioning responsibilities according to the Contract Documents, responsibilities and schedule.
6. The GC shall designate a staff member who will be knowledgeable and responsible for the construction of the Commissioned systems (typically the site superintendent) to be their active representative on the Commissioning team. This person shall attend the Commissioning scoping meeting and other necessary meetings scheduled by the CxA to facilitate the Commissioning process.
7. Each sub-contractor shall designate a staff member who will be knowledgeable and responsible for the construction of the Commissioned systems (typically the trade superintendent) to be their active representative on the Commissioning team. This person shall attend the Commissioning scoping meeting and other necessary meetings scheduled by the CxA to facilitate the Commissioning process.
8. Coordinate and share the issues identified on the Cx Issues Log with the appropriate trade sub-contractors. Respond in writing to the CxA and Owner's Representative with the contractor's response, appropriate trade responsible for the corrective action and anticipated completion date for the corrective action.

9. Follow up with the subcontractors as to the status of the corrective actions to the items on the Cx Issues Log, and update the CxA.
10. The GC's designated Cx team staff member shall personally examine, witness and verify that all issues are corrected and complete when the sub-contractor states they have "corrected" an item on the Cx Issues Log.
11. Notify the CxA one week in advance of all equipment start-ups and tests required by the Contract Documents.
12. Submit test results for tests required by the Contract Documents, including (but not limited to) duct leakage tests, hydronic system pressure tests, generator tests, etc. as applicable to the Commissioning scope.
13. Receive the Pre-Functional Checklist forms from the CxA. Create a "master" Pre-Functional Checklist document binder containing all checklists for the project that shall remain at the project site.
14. Coordinate and distribute copies of the Pre-Functional Checklists to all relevant subcontractors.
15. Notify the CxA when Pre-Functional Checklists are completed.
16. Remedy any deficiencies identified in the Pre-Functional Checklists and notify the CxA (in writing) that deficiencies have been addressed.
17. Notify the CxA when TAB activities will be taking place and have been completed. Provide the CxA with TAB report(s).
18. Participate in TAB verification, which may include repeating selected measurements contained in the TAB report(s).
19. Coordinate with subcontractors to ensure qualified technicians are available for performing the Functional Performance Test procedures under direction of the CxA.
20. Coordinate the training of Owner personnel.
21. Verify that subcontractors prepare and submit O&M manuals, according to the Contract Documents, including clarifying and updating the original sequences of operation to as-built conditions.
22. Ensure that subcontractors execute seasonal or deferred Functional Performance Testing, witnessed by the CxA, according to the specifications.
23. Ensure that subcontractors correct deficiencies and make necessary adjustments to O&M manuals and as-built drawings for applicable issues identified in any seasonal testing.
24. Gather and submit all project closeout documentation, including submittals, O&M manuals, as-built drawings, warranties, etc. to CxA for review.

C. Owner
1. Arrange for facility operating and maintenance personnel to attend various field Commissioning activities and field training sessions according to the Commissioning (Cx) Plan.
2. Provide final approval for the completion of the Commissioning requirements.
3. Coordinate site visits and meetings with the CxA.
4. Review and comment on Commissioning documentation such as the Cx plan, field reports, PFC & FPT Forms, and Cx Issue Logs.
5. Provide interpretations and clarifications of the Owner’s Requirements.
6. Provide input and direction on Commissioning-related recommendations that arise from the Commissioning process which may enhance the operation of the building but are not included in the project documents and may be an additional project cost. If the Owner is in agreement with Commissioning recommendations, they are to direct the Design Team to review and issue the appropriate directive to add that scope and maintain the Design Team's responsibility for all construction documents.

D. Design Team (Architect/Engineer)
1. Perform normal submittal review, construction observation, as-built drawing preparation, O&M manual preparation, etc., as contracted with Owner.
2. Fulfill all obligations specified in the contract documents, including reviewing and approving submittals, conducting construction observation, issuing addenda and clarifications,

responding to RFIs, issuing punchlists, and conducting substantial and final completion walkthroughs. Review and provide comments on all recommendations.
3. Provide any design narrative documentation requested by the CxA.
4. Prepare and submit final as-built design intent documentation for inclusion in the Systems Manual.
5. Review and approve the O&M manuals.
6. Coordinate resolution of design non-conformance and design deficiencies identified during the project.
7. Assist (along with the contractors) in clarifying the operation and control of Commissioned equipment in areas where the specifications, control drawings or equipment documentation is not sufficient for writing detailed testing procedures.
8. Participate in the resolution of system deficiencies identified during Commissioning.
9. Notify the CxA of substantive changes to the Contract Documents.
10. Provide clarifications to Contract Documents as required.
11. Review the Design Team Commissioning Issues Log and respond to all items in a timely manner. Update contract documents as required to address Commissioning items identified.
12. Review Commissioning suggestions identified on the Design Team Commissioning Issues Log for impact to the design intent. If the design team is in agreement with the suggestion, they are to assist in reviewing the suggestion with the owner for their review and decision if it should be added to the project.
13. The design team shall review all shop drawing and submittal comments from the CxA.

1.5 SCOPE OF WORK

A. Refer to Section 21 08 00 for listing of fire suppression systems to be Commissioned and requirements.

B. Refer to Section 22 08 00 for listing of plumbing systems to be Commissioned and requirements.

C. Refer to Section 23 08 00 for listing of HVAC systems to be Commissioned and requirements.

D. Refer to Section 26 08 00 for listing of Electrical Systems to be Commissioned and requirements.

1.6 COMMISSIONING DOCUMENTATION

A. General
1. Timely and accurate documentation of Commissioning activities is essential for the Commissioning process to be effective. To this end, all Commissioning activities conducted by the contractors shall be documented as outlined below and in Part 3 Execution of this specification.
2. Contractor Commissioning responsibilities on Project Management Software include the following items:
    a. Commissioning Schedule
    b. Construction Issues
    c. Pre-Functional Checklists
    d. Functional Performance Test Forms
3. The Architect, Engineers, GC, subcontractors, and owner will be responsible for responding within five business days of an inquiry being assigned to them.
    a. The owner(s) or their designated responsible party will be one of the final designated personnel in the approval process that will sign off before an item can be closed out.
    b. All of the aforementioned entities will be responsible for the same response time in the identified field punch software.

c. The punch list and open Commissioning items will be tied to identified retention dollars that will not be paid until all open issues are resolved.
d. Owner-Insite will be the designated software that will be used by all Cx agents and used for MEP items identified by the Cx agent and Owner.

4. The Pre-Functional Checklists shall be completed by each respective trade contractor involved with the installation of any Commissioned systems and equipment.
5. The Functional Performance Tests will be completed by the CxA as they witness the test(s) conducted by the contractors.
6. All Contractor Commissioning Documents prepared by the contractors will be fully completed in a neat and workmanlike manner so as to be fully legible. Documentation which, at the CxA's discretion, is incomplete or less than fully legible shall be deemed unacceptable.
7. Commissioning procedures and tests, which are rejected by the CxA due to incomplete, or illegible contractor documentation shall be repeated by the contractor and new Contractor Commissioning Documents shall be prepared to the Commissioning Team's satisfaction at no additional cost to the Owner.
8. Procedures deemed unacceptable by the Commissioning Team after being repeated due to inadequate documentation may be subject to completion by the CxA, at a cost to the contactor as outlined in item Section 3.8 "Cost of Re-Evaluation" below.
9. All Contractor Commissioning Documents shall be completed on the job-site concurrent with the activities being documented. Remedial documentation of Commissioning activities either off-site or after the procedures have been completed is unacceptable.
10. All Contractor Commissioning Documents will be submitted to the CxA for review and acceptance upon completion.

B. Contractor Commissioning Process Status Tracking
1. Contractors shall be responsible for monitoring the progress of their Commissioning activities. The contractor will update the status of meetings, issues, re-scheduling, checklists and tests.
2. The contractors shall regularly update and upload drawings or pictures as Commissioning activities are completed so as to provide a readily available report to CxA regarding current status of the contractors Commissioning activities.

C. Record Drawings
1. Contractors shall regularly update a 'redlined' set of record drawings showing Commissioned systems as work is being installed so that the drawings remain current with the field work, and as required in Division 01, 21, 22, 23, and 26 of the project specifications.
2. Redlining record drawings at the end of construction shall not be acceptable.
3. The Contractors up-to-date, in-progress redlines shall be kept on-site in the Contractor's field office and available for review by the Cx Team.

D. Access to Contractor Documentation
1. Contractors shall provide the CxA with access to shop drawings, coordination drawings, equipment cut-sheets, schematics, in-progress record drawings, manufacturers installation-operation-maintenance manuals, startup reports, etc. to assist the CxA in execution of the Cx process.

1.7 COORDINATION

A. The CxA shall receive a copy of all construction documents, project schedules, addenda, change orders, and appropriate approved submittals and shop drawings directly from the GC.

B. The CxA shall disseminate written information and documents to all responsible parties relative to the nature and extent of the Cx communication.

C. The CxA is primarily responsible to the Owner and, as such, shall regularly apprise the GC and the Owner of progress, pending problems and/or disputes, and shall provide regular status reports on progress with each system. Any potential change in the contractual and/or financial obligations of the owner (credits, change orders, schedule changes, etc.) shall be identified and quantified as soon as possible.

D. The CxA shall coordinate the schedule of Commissioning activities with the construction schedule. It is possible that some procedures will be completed before the entire system is completed.

1.8 SCHEDULE

A. Commissioning of systems shall proceed per the criteria established in the specific sections that follow, with activities to be performed on a timely basis. The CxA shall be available to respond promptly to avoid construction delays.

B. Start-up and testing of systems may proceed prior to final completion of systems to expedite progress. However, testing and checkout services that are the primary responsibility of the contractor / vendor will not proceed in advance of their testing and checkout.

C. Problems observed shall be addressed immediately, responsible parties notified, and actions to correct deficiencies coordinated in a timely manner.

D. Contractor schedules and scheduling is the responsibility of the GC. The CxA shall provide Commissioning scheduling information to the GC for review and planning activities.

1.9 REFERENCE STANDARDS

A. Industry standards and guidelines are a guide to the Commissioning process and are hereby incorporated and will be applied as appropriate. Reference standards and guidelines include, but are not limited, to the following:

B. References:
1. ASHRAE Standard 202-2013: Commissioning Process for Buildings and Systems
2. ASHRAE Guideline 0-2005: The Commissioning Process
3. ASHRAE Guideline 1.1-2007: HVAC&R Technical Requirements for The Commissioning Process
4. ACG Commissioning Guideline (current version)
5. NEBB Commissioning Standard (current version)
6. BCxA Building Commissioning Handbook (current version)

2.0 SUBSTANTIAL COMPLETION

A. “Certificate of Substantial Completion” will not be signed by the Dallas ISD unless the CxA and the Owner’s Representative are in agreement that all Equipment and Systems to be Commissioned are installed and operational, and any open Cx Issues Log items have been identified as minor. Any open Cx Issues Log items shall be resolvable within 21 days.

PART 2 - PRODUCTS

2.1 TEST EQUIPMENT

A. All industry standard test equipment required for performing the specified tests shall be provided by the applicable contractor (as specified) and shall be approved by the CxA. Any necessary proprietary vendor specific test equipment shall be provided by that vendor or manufacturer.

B. Any portable or hand-held setup / calibration devices required to initialize the control system shall be made available by the control vendor to the CxA (at no additional cost to the Owner or CxA).

C. The instrumentation used in the Commissioning process shall meet the following standards:
   1. Be of sufficient quality and accuracy to test and/or measure system performance within the tolerances required.
   2. Be calibrated at the manufacturer's recommended intervals (typically within the previous 12 months) with calibration tags permanently affixed to the instrument
   3. Be maintained in good repair and operating condition throughout the duration of use on this project.
   4. Be immediately re-calibrated or repaired if dropped and/or damaged in any way during use on this project.

PART 3 - EXECUTION

3.1 COMMISSIONING PLAN AND SCHEDULE

A. The CxA shall generate a project specific Commissioning plan which identifies Cx tasks, roles and responsibilities for the Cx process. The CxA will submit a Cx schedule for the Commissioning process which shall be integrated into the construction schedule by the GC.

3.2 CONSTRUCTION OBSERVATION

A. This is an additional and separate activity from that provided by the design team. Construction observation is required as part of the Commissioning and coordination process to be provided by the CxA. Field Observation reports will be maintained and distributed by the CxA to all Cx Team members.

3.3 COMMISSIONING ISSUES LOGS

A. As part of the Commissioning process, all issues will be recorded on the Project Management Software. The PM Software will divide the issues as follows.

   1. Construction Commissioning Issues
      a. This log is also a part of the Web-Based Project Management Software. It is a formal and ongoing record of problems or concerns pertaining to the installation of the Commissioned systems and equipment which identifies where the contractors have deviated from the OPR, contract documents, applicable codes or normal industry construction practices. It is the GC's responsibility to regularly login and retrieve this log from the Web-Based Project Management Software, follow up and review each item on the list with the appropriate trades, and respond to the CxA with feedback within 5 business days from the issuance of the log from the CxA.
      b. Team members will be given access through the Web Based Project Management Software to comment on issues. This is where the GC should provide feedback which includes the following sections:
         1) Response/Action: This is the contractor's response to the issue identified by the CxA.

2) Trade: This identifies the specific contractor responsible for the correction of the issue. The issue will be assigned to that contractor or subcontractor.
3) Expected Completion Date: This is the date which the GC and subcontractor agree the issue will be resolved by. This provides information back to the CxA as to when items should be corrected by for spot checking the correction of issues.

c. The GC shall provide feedback and updates to the construction Cx issues log to the CxA within 5 business days from its issuance from the CxA.
d. The CxA will maintain the master cx long on the Web Based Project Management Software.

3.4 PRE-FUNCTIONAL CHECKLISTS

A. The Commissioning Authority shall develop the Pre-Functional Checklists (PFCs) and distribute them to the GC for use by the sub-contractors.

B. The sub-contractors shall complete the checklists and submit them to the GC as they are completed or uploaded to the Web Based Project Management Software.

C. PFCs consist of a series of field observations and verification checks conducted by the contractors during the installation of Commissioned equipment to verify the following:
1. Installed equipment matches the specifications and approved submittals
2. Equipment is installed per the specifications, drawings and manufacturer's recommendations.
3. Utility connections to equipment, such as electrical, steam, chilled water, etc. have been successfully completed.
4. Equipment is ready for start-up per manufacturer's guidelines.

D. Contractors should expect to complete one (1) PFC for each piece of equipment covered by the Commissioning process such as pumps, fans, air handling units, terminal units, control panels, and lighting control panels.

E. PFCs for mechanical equipment will include verification of the safety devices intended to stop and/or prevent equipment operation unless minimum safety standards or conditions are met. These may include adequate oil pressure, proof-of-flow, non-freezing conditions, maximum static pressure, maximum head pressure, etc. The CxA shall observe the actual performance of safety shutoffs in a real or closely simulated condition of failure.

F. Systems may include safety devices and components that control a variety of equipment operating as a system. Interlocks may be hard-wired or operate from software. Operation of these interlocks shall be verified by the CxA.

G. Additional checklists will be required to verify installation of distribution systems such as piping, ductwork, electrical wire and conduit, etc. The number of required PFCs will vary from system to system, but will typically be limited to one form per system per floor or zone.

H. The PFC used for this project will be finalized by the CxA after receipt of equipment Installation, Operation & Maintenance (IOM) Manuals from the Contractors.

I. PFCs shall be completed by the contractor and maintained on-site per the requirements of this specification, Section 1.6 "Commissioning Documentation".

3.5 CONTRACTOR STARTUP TESTING

A. The contractors shall conduct all startup testing as required by the specifications, equipment manufacturer, the manufacturer's installation, operations and maintenance manual or as necessary to verify all equipment is properly installed and fully operational.

B. Startup testing shall be documented. Appropriate documentation shall be by the contractor and/or the manufacturer's representative or entity specified in the construction documents.

C. The startup testing shall be documented using the contractors or manufacturer's standard forms and an electronic copy of the form shall be provided to the CxA or uploaded to the Web Based Project Management Software under the appropriate PFC.

3.6 TESTING AND BALANCING

A. Testing, Adjusting, and Balance Contractor (TAB) Requirements
   1. Air and water balance shall be accomplished by an independent test and balance firm. The test and balance firm shall come back after the final balancing report is approved to work with the CxA and spot check this work to verify accuracy of results. Refer to Division 23 for acceptance criteria.
   2. Test and Balance contractor to provide the final balancing report to the CxA.
   3. The TAB contractor shall be responsible for successful completion and documentation of all TAB activities specified in the Division 23.
   4. Prior to the start of TAB activities, the TAB contractor shall submit a proposed TAB plan, procedures and documentation to the CxA and A/E for review. TAB procedures shall be submitted to allow sufficient time for CxA review and approval prior to the start of TAB activities.
   5. After this review, and prior to start of field work, the TAB contractor will attend one or more planning meetings as required with the Commissioning Team to review and discuss outstanding issues relating to TAB procedures and forms, discuss resolution of issues identified during the TAB contractor’s plan review and field inspections, and to coordinate field work.
   6. Prior to the start of fieldwork, the TAB contractor shall issue a final set of TAB procedures and TAB forms which incorporate any comments received during the Commissioning Team review.
   7. The TAB contractor shall have at least one certified field technician on site whenever TAB work is being performed. The certified technician shall be responsible for the quality of the work of any non-certified technicians.
   8. The TAB contractor is responsible to notify the GC, who in turn shall notify the Commissioning Team, a minimum of two (2) weeks in advance of the time for start of TAB work to allow the CxA and A/E time to assess system readiness.
   9. The TAB contractor will work cooperatively with the CxA.
   10. The TAB contractor shall coordinate with the controls contractor to ensure that changes made to the control system during TAB (flow coefficients, duct areas, etc.) are archived and become the default or initial values for these parameters.
   11. The TAB contractor shall provide daily lists of issues and/or problems identified during TAB work to the GC, CxA and A/E for follow-up & resolution with the appropriate contractors.
   12. Participate in verification of the TAB report, which will consist of repeating any selected measurement contained in the TAB report where required by the CxA for verification or diagnostic purposes.
   13. A TAB Final Acceptance Inspection shall be conducted by the A/E, Owner’s Representative and CxA and will include a field verification of at least 5% of the TAB contractor’s field readings.
   14. The TAB contractor will provide technicians, equipment and instrumentation to support the field verification.
   15. Instruments used for the field verification shall be the same instruments (by model and serial number) that were used for the original TAB work.

16. The TAB Contractor shall provide test equipment calibration certifications to the Owner's Representative or the CxA upon request.

3.7 FUNCTIONAL PERFORMANCE TEST PROCEDURES

A. Scope
   1. Functional Performance Test (FPT) procedures are executed after Commissioned equipment and systems have been installed, started-up, balanced and are fully operational. The goal of these procedures is to conclusively verify that Commissioned equipment, sub-systems and major systems operate and perform per the design intent, and the project specifications.
   2. Equipment-level FPTs will be used to verify operation and capacity of selected equipment such as boilers, chillers cooling towers, pumps, exhaust fans, air handling units, etc.
   3. System-level FPTs will verify the following aspects of system operation.
      a. System operation under both normal and alternate operating conditions and modes.
      b. Interactions between equipment and sub-systems.
      c. Operation of safeties and interlocks.
      d. Control system operation, response time, stability and tuning.
      e. System response to abnormal and/or emergency conditions such as fire, equipment failure and power outages, and associated Alarms.
      f. All control sequence of operation strategies, alarm generation and reporting shall also be reviewed and proper operation verified by the CxA.
      g. The central work station graphics, point assignments, alarm messages, and logging functions shall be verified.

B. Functional Performance Test Forms
   1. The FPTs used for this project will be created, utilized and finalized by the CxA after receipt of approved contractor submittals.

C. Contractor Requirements
   1. The Cx team will, in a joint effort, coordinate and schedule FPT activities.
   2. Scheduling of FPTs shall be contingent on notification from the affected contractor(s) to the GC and CxA that equipment and systems are ready for checkout.
   3. Other prerequisites for execution of FPTs shall include the following:
      a. All Contractor Startup Procedures and Cx Pre-Functional Checklists have been completed and documented.
      b. TAB has been completed.
      c. All Cx Issues Log items identified as affecting equipment or system performance or operations have been resolved.
   4. Prior to claiming readiness for FPT, the Controls Contractor shall ensure that the following items are completed and documented:
      a. Point-to-point checkouts have been verified and documentation has been submitted to the CxA.
      b. Verify that network communication between all devices and systems is established
      c. Sequence of Operation checkouts are completed.
      d. Printed and annotated trend logs and alarm histories establishing acceptable operation including
         1) Stable control
         2) Recovery from upset/changes (e.g., from setback)
         3) Special and/or seasonal modes
         4) Emergency and alarm modes including loss/restoration of power
   5. Execution of the FPTs will be conducted by the contractors providing and installing the equipment and systems being Commissioned and shall be witnessed by the CxA. The Controls Contractor shall verify/validate the BAS Sequences of Operations to the satisfaction of the CxA.

6. Typical activities during FPT execution will include the following:
    a. Starting/stopping equipment
    b. Energizing/de-energizing electrical distribution gear
    c. Opening/closing valves and dampers
    d. Manipulating BAS inputs, outputs and set points
    e. Setup, collection and downloading of BAS trend data
    f. Test all modes of operation (normal, failure, backup, emergency, etc.)
    g. Confirmation of required alarms sent to BA
    h. Written verification of equipment set-points (temperatures, flow rates, etc.)
7. The Contractor(s) shall maintain full responsibility for the facility, equipment and systems operated during the FPTs, maintain all guarantees and warranties, and shall repair any damage to the facility caused during the FPTs.
8. Contractors shall conduct seasonal FPTs as necessary. This includes performing FPTs on equipment during the season it is intended to operate (i.e. test cooling equipment during the peak cooling season and test heating equipment during the peak heating season, etc.). All seasonal FPTs shall be witnessed by the CxA.
9. Tools, test equipment and instrumentation required for completion of the FPTs shall be provided by the contractor. All instruments shall meet the requirements of Part 2 of this specification.
10. FPT acceptance shall confirm the performance of systems to the extent of the design intent. When a system is accepted, the Owner shall be assured that the system is complete, works as intended, is correctly documented, and operator training has been performed.

3.8 COST OF RE-EVALUATION

A. The cost for Contractors to re-evaluate any Commissioning Procedures due to open issues shall be bore by the contractors.

B. The CxA will be available for two attempts of the Functional Performance Tests (one initial and one re-try) with minimal follow-up where necessary (due to deficiencies, systems not ready, incomplete work, etc.) to try to accomplish each test as part of the contract. When additional work is required because systems are not ready or because they do not successfully pass the FPT after they have been indicated as ready, the contractor will be charged for the CxA's additional reasonable re-testing costs. Additional fees will be paid to the CxA by the Owner and shall be reimbursed by the Contractor.

C. Any required re-testing by any contractor shall not be allowed as a justified reason for a claim of delay or for a time extension by the contractor or for a request for additional monies.

3.9 SOFTWARE DOCUMENTATION REVIEW

A. Review detailed software documentation for all DDC control systems. This includes review of vendor documentation, their programming approach, and the specific software routines applied to this project. Discrepancies in programming approaches and/or sequences shall be reported and coordinated in order to provide the Owner with the most appropriate, simple, and straightforward approach to software routines.

3.10 OPERATING AND MAINTENANCE (O&M) MANUALS

A. The CxA shall review the draft form of the O&M manuals provided by the Division 21, 22, 23, and 26 contractors. The review process shall verify that O&M instructions meet specifications and are included for all equipment furnished by the contractor, and that the instructions and wiring

diagrams are project specific (edited where necessary) to the actual equipment provided for this project.

1. Published literature shall be specifically oriented to the provided equipment indicating required operation and maintenance procedures, parts lists, assembly/disassembly diagrams, and related information.
2. The contractor shall incorporate the standard technical literature into system specific formats for this facility as designed and as actually installed. The resulting O&M information shall be project and system specific, concise, to the point, and tailored specifically to this facility. The Commissioning Authority shall review and edit these documents as necessary for final corrections by the contractor.

B. The O&M manual review, and coordination efforts MUST be completed prior to Owner training sessions, as these documents are to be utilized in the training sessions.

C. In addition to the O&M manual requirements within specification Division 21, 22, 23, and 26, O&M manuals shall include at a minimum the following:

1. An equipment data sheet with the equipment name tag, model number, serial number and any other relevant information for the equipment.
2. A copy of the approved submittal, indicating the exact make and model of the equipment installed.
3. A copy of the manufacturer's IOM manual
4. A copy of all warranty's
    a. If not included on warranty certificate, provide the start/end dates of warranty period, descriptions of what is and isn’t covered and contact information for warranty claims.

3.11 RECORD DRAWINGS

A. The Commissioning Authority shall review the as-built contract documents to verify incorporation of both design changes and as-built construction details. Discrepancies noted shall be corrected by the appropriate party.

3.12 EXCLUSIONS

A. Responsibility for construction means and methods: The CxA is not responsible for construction means, methods, job safety, or any construction management functions on the job site.

B. Hands-on work by the CxA: The contractors shall provide all services requiring tools or the use of tools to start-up, test, adjust, or otherwise bring equipment and systems into a fully operational state. The CxA shall coordinate and observe these procedures (and may make minor adjustments), but shall not perform construction or technician services other than verification of testing, adjusting, balancing, and control functions.

END OF SECTION 01 9100

SECTION 02 07 20
MINOR DEMOLITION AND RENOVATION WORK

PART 1 - GENERAL

1.01 SECTION INCLUDES

A. Repairs to existing roofing, insulation, flashing, and sheet metal.

B. Modifying existing roof penetrations, equipment supports, curbs, reglets, piping, utility services, and exterior wall finishes to provide proper flashing height and flashing detail.

C. Installing new nailers, blocking, and sheathing at designated locations.

D. Performing other miscellaneous and incidental work required to repair existing roof, install/modify existing roof curbs to install new HVAC units, install/replace supports beneath piping and conduit on roof surface, painting existing equipment and sheet metal, and install complete roofing system as specified and to obtain specified manufacturer's warranty.

1.02 RELATED SECTIONS

A. 06 01 10 - Rough Carpentry

B. 07 22 16 - Roof Board Insulation.

C. 07 52 00 - Modified Bitumen Membrane Roofing.

D. 07 62 00 - Sheet Metal Flashing and Trim.

E. 07 92 00 - Joint Sealants.

F. 09 91 00 - Painting.

1.03 REFERENCES

A. American Society for Testing and Materials (ASTM).

B. Corps of Engineers (CRD).

1.04 PROJECT CONDITIONS

A. Environmental Requirements:

1. Do not remove existing roofing and flashing in inclement weather or when rain is predicted with 30 percent possibility or greater.
2. When ambient temperature is below 60 degrees Fahrenheit (15 degrees Celsius), expose only enough temperature sensitive materials required within four hour period.
3. Do not expose materials to constant temperature in excess of 180 degrees Fahrenheit (82 degrees Celsius).

B. Emergency Equipment: Maintain on-site adequate materials necessary to apply emergency temporary weather protection of incomplete work area in event of sudden storms or inclement weather.

C. Smoking is prohibited on roof areas, in existing building, and Owner's property except at designated locations.

1.05 SEQUENCING AND SCHEDULING

A. Sequence demolition and renovation with sequence of new work to maintain facility in dry, watertight condition on daily basis.

B. Coordinate roof work so that no more existing items are removed in one day than can be replaced with new materials in same day.

C. Coordinate work with Owner's operational requirements.

D. Coordinate demolition work and removal with roofing work to maintain facility in dry, watertight condition on a daily basis.

1.06 WARRANTY

A. Provide Contractor's warranty covering defects in installed materials and workmanship for period of two years from date of final acceptance.

1.07 EXISTING ROOF

A. Existing roof is coated modified bitumen granulated top ply over 2-ply built-up roofing over 1/2-inch thick perlite insulation over tapered polyisocyanurate insulation board mechanically fastened to metal roof deck. Roof system is by Johns Manville and is still under warranty. All roof repairs/modifications must be approved by Johns Manville and included under their warranty.

PART 2 - PRODUCTS

2.01 MATERIALS

A. Wood Members, Nailers, and Blocking Lumber: Noncombustible Standard Grade Fir or No. 2 Southern Yellow Pine bearing UL label, Kiln-dried after treatment, complying with American Lumber Standards of manufacturer’s association under whose rules lumber is produced, minimum size 2-inches (50mm) by 6-inches (150mm), nominal.

B. Treatment for Wood Members: Pressure-preservative treated in accordance with AWPA C2, C9 standards, Above Ground Contact Alkaline Copper Quat Type C (ACQ-C) or Copper Azole Type A (CBA-A) at 0.25 pounds per cubic foot for (ACQ-C) or 0.20 pcf for (CBA-A) wood.

C. Plywood:

1. Exterior Sheathing:
   a. Thickness: 1/2-inch, nominal.
   b. Grade: CDX.
   c. Exterior grade.

D. Gypsum Sheathing/Roof Board: 1/2-inch (13mm) thick moisture resistant gypsum core such as "Dens-Deck Prime" by Georgia Pacific or “SecuRock” by U.S. Gypsum.

E. Fasteners:

1. Wood Substrate:

a. Securement of metal flanged items such as flashing pans, metal edge/fascia, cleats, etc., shall be nails, No. 11 gauge, double hot-dipped galvanized, ASTM A153, steel or stainless steel wire with 3/8-inch (9mm) diameter head and ring shank fasteners for anchoring flanges of sheet metal fabrications shall be of sufficient length to achieve a minimum 1-1/4-inch embedment into solid wood substrate such as "R-103-A Stormguard Asphalt and Fiberglass Shingle Nail" by Maze Nails (800/435-5949).

b. Securement of wood to wood shall be nails, No. 11 gauge, double hot-dipped galvanized steel or stainless steel wire nail with ring shank and 9/32-inch (7mm) diameter head such as "Stormguard PTL Anchor-Down Nail" by Maze Nails (800/435-5949); 10d or length required to provide 1-inch (25mm) penetration minimum into substrate.

c. Securement of exposed items to wood substrate shall be No. 14 stainless steel screw with stainless steel washer and integral rubber seal; length required to provide 1-inch (25mm) penetration minimum into substrate.

d. Fasteners for securing roofing materials to wood substrate shall be a hardened stainless steel nail with a 1-inch (25mm) diameter round head and ring shank; length to provide 1-inch (25mm) penetration into substrate, as manufactured by Simplex Nail Co.

e. Fasteners for securing steel to wood substrate shall be No. 10 stainless steel wood screw with stainless steel washer and integral rubber seal, length to achieve 1-inch embedment into wood.

f. Fasteners for securing wood nailer to wood nailer in vertical position shall be 20 gauge galvanized steel plate, 2-inches wide by 4-inches long such as “MP 24 Mending Plate” by Simpson Strong-Tie Co., Inc. and “A34 Framing Anchor” by Simpson Strong-Tie Co., Inc. for corner connections.

2. Concrete Substrate:

a. Fasteners for securing sheet metal items such as surface-mounted counterflashings, termination/compression bars, etc., to concrete substrate shall be a pre-assembled drive anchor with a coated steel or steel alloy drive screw, a lead/zinc alloy expansion anchor body (1/4-inch (6mm) diameter, 1-1/2-inch [38mm] length) and a stainless steel washer with integral rubber seal (1-1/8-inch diameter) such as "Zamac Hammer-Screw" as manufactured by Powers Fasteners, Inc., or “Coated Drive Pin Fastener” by Firestone Specialty Products.

b. Fasteners for securing wood blocking to concrete substrate at roof perimeters shall be stainless steel sleeved stud expansion bolt, 1/2-inch (13mm) diameter (minimum), with 3/4-inch diameter stainless steel washer such as "Kwik Bolt II" by Hilti, "Tru Bolt Wedge" by ITW Ramset, or "Lok/Bolt" by Powers Fasteners, Inc. Fasteners for securing wood blocking to concrete substrate for miscellaneous applications shall be 1/4-inch diameter, 2-3/4-inch long coated screw with hex head such as "Tapcon" by ITW Buildex.

3. Masonry Substrate:
   a. Fasteners for securing wood to solid masonry at roof perimeters shall be stainless steel expansion anchor, 3/8-inch (9mm) diameter (minimum), with 3/4-inch diameter steel washer such as "Countersunk Kwik Bolt II" by Hilti. Fasteners for securing wood to solid masonry for miscellaneous applications shall be 1/4-inch diameter, 2-3/4-inch long coated screw with hex head such as "Tapcon" by ITW Buildex.
   b. Fasteners for securing wood to hollow base masonry shall be 3/8-inch (9mm) diameter (minimum), stainless steel threaded rod, with 3/4-inch diameter stainless steel washer, nut, and screen tube such as "HIT C-20 Adhesive Anchor" by Hilti.
   c. Fasteners for securing sheet metal items to concrete substrate shall be a pre-assembled drive anchor with a coated steel or steel alloy drive screw, a lead/zinc alloy expansion anchor body (1/4-inch (6mm) diameter, 1-1/2-inch [38mm] length) and a stainless steel washer with integral rubber seal (1-1/8-inch diameter) such as "Zamac Hammer-Screw" as manufactured by Powers Fasteners, Inc., or “Coated Drive Pin Fastener” by Firestone Specialty Products.
4. Steel Substrate:
   a. Fasteners for securing plywood to steel substrate shall be self-drilling, 1-1/2-inch long coated No. 10 screw with wafer head such as "Traxx Wood to Metal Fastener" by ITW Buildex. Fasteners for securing wood nailers/blocking to steel substrate shall be self-drilling coated heavy duty screw, 1/4-inch (6mm) diameter (minimum), with 5/8-inch (16mm) diameter washer such as "No. 14 Heavy Duty Screw" by OMG Roof Products.
   b. Fasteners for securing steel to steel substrate shall be self-tapping No. 14, 1-1/2-inch long stainless steel screw with stainless steel washer and bonded integral rubber seal.
5. Plywood Clip: 20 gauge galvanized steel H-clip such as "PSCL Panel Sheathing Clip" by Simpson Strong-Tie Co., Inc. (800/999-5099).
6. Receiver in Reglet: Soft, malleable lead sheet, size and shape to fit in joint and maintain compression against receiver.

F. Rust Inhibitive Primer: 100 percent acrylic resin primer such as “Metalclad Interior-Exterior Acrylic Latex Flat Primer & Finish #41702”, Devoe & Raynolds Co.

G. Piping/Conduit Supports: Pre-manufactured assembly with molded plastic/rubber base, 10-inches by 16-inches (250mm by 400mm); 1/2-inch (13mm) threaded rods and accessory bar, "Type PP-10 with Strut” for conduit/condensate or “Type PP-10 with Roller” for steel/gas piping as manufactured by PHP System/Design, Houston, Texas (800/797-6585) or Models 48-R-AH and 24-R-AH by Miro Industries, Inc. (800/768-9678).

H. Pipe Hanger: Pre-manufactured pipe supports constructed from 1-7/8-inch by 1-7/8-inch (47mm by 47mm) 12 gauge channel steel with rectangular support bases. Use roller pipe hangers for supporting steel pipes and clevice (saddle) type hanger for supporting insulated pipe such as Models "Type PS-1-2", “Type PSE-2-2”, and “Type PS-E-Custom" as manufactured by PHP System/Design, Houston, Texas (800/797-6585).

I. Equipment Supports: Pre-manufactured supports constructed from 1-7/8-inch by 1-7/8-inch (47mm by 47mm) 12 gauge channel steel with rectangular support bases and steel angle supports. Provide threaded rod to connect supports such as "Type RTU-20" as manufactured by PHP System/Design, Houston, Texas (800/797-6585).

J. Duct Support: Pre-manufactured supports constructed from 1-7/8-inch by 1-7/8-inch (47mm by 47mm) 12 gauge tube steel with rectangular molded plastic/rubber support bases such as Model "Type PPH-D" as manufactured by PHP System/Design, Houston, Texas (800/797-6585).

K. Splash Blocks: Pre-cast concrete; minimum size of 2-inches (50mm) thick by 18-inches (450mm) by 30-inches (750mm).

L. Deck Repair Material:

1. Metal Roof Deck Material: 22 gauge galvanized metal deck to match existing profile.

PART 3 - EXECUTION

3.01 EXAMINATION

A. Examine existing building and existing roofing to determine existing physical conditions that affect repair of existing roofing and tie in of new roofing.

B. Verify that required barricades and other protective measures are in place.

3.02 PREPARATION

A. Take measures to maintain watertight conditions during term of Contract.

B. Install interior protection and dust partitions where deck penetrations shall be removed or replaced.

C. Protect adjacent surfaces.

D. Roof Drains:

1. Examine existing drain lines for debris or blockage.
2. Clean drains and drain lines, removing debris, excessive bitumen, or aggregate. Flush with water to ensure that drains flow freely.

3.03 MINOR DEMOLITION OPERATIONS

A. Execute demolition in careful and orderly manner with least possible disturbance or damage to adjoining surfaces and structure.

B. Avoid excessive vibrations in demolition procedures that would be transmitted through existing structure and finish materials.

C. Roof Repair:

1. Remove damaged/deteriorated existing roofing, insulation, and metal flashings, vents, curbs, and other such items.
2. Trim existing counterflashing as required for installation of new materials.

3. Do not stockpile debris on roof surface. Promptly dispose of obsolete equipment and debris at authorized disposal site each day. Use chutes to transfer debris from roof surface to dumpsters.
4. Provide protective method, such as plywood set on minimum 1-inch (25mm) EPS insulation, when hauling debris over existing roof membrane.
5. Properly remove and dispose of asbestos containing materials.

D. Existing Roof Modification:

1. Remove existing roofing, insulation, and metal flashings, and other such items on South side of roof Area "L" as necessary to install new cricket and expansion joint adjacent to new addition, Area "M".
2. Remove existing gutters along South side of roof Area "L" adjacent to new addition, Area "M".
3. Remove existing gutters and downspouts on the West side of roof Area "L".
4. Remove existing canopy roof, roofing, insulation, and metal flashings, and other such items on West side of roof Area "L" as necessary repair existing adjacent roof system.

3.04 MINOR RENOVATION WORK

A. Prepare substrates in accordance with roofing manufacturer's recommendations.

B. Nailers:

1. Replace wood nailers and curbs with new nailers and curbs as required.
2. Install wood nailers to match height of new insulation board.
3. Secure 2X base nailer into structure and/or substrate for anchorage of cleats and/or fascias of sheet metal fabrications, width as necessary to extend beyond horizontal flange of sheet metal fabrication.
4. Clean and prepare existing surfaces to receive wood nailers and curbs.
5. Install wood nailers and curbs continuously with 1/4-inch (6mm) gap between each section. Set level and true. Pre-drill nailers prior to attachment. Countersink fastener in base nailer so that washer and head of fastener or nut are recessed below top of nailer.
6. Securely fasten to structure with appropriate fasteners to resist minimum 175 pounds per linear foot (780N per 300mm) force in any direction and spaced 12-inches on-center. Use of powder-actuated fasteners is prohibited. Place a fastener within 3-inches (75mm) of each end of each section of wood blocking.
7. Secure nailers to concrete deck with appropriate fasteners spaced 24-inches (600mm) on-center. Secure nailer with a minimum of two fasteners per nailer.
8. Stagger joints in subsequent layers of nailers from joints in underlying layer of nailers a minimum of 12-inches (300mm).
9. Install nailers so that ends and sides of adjoining nailers are aligned to form right angles (nominal) at corners.
10. Weave ends of subsequent layers of nailers at corners so that ends of nailers do not align.

11. Secure nailers to wood substrate using nails 24-inches (600mm) on-center, staggered. Install nails on an angle.
12. Secure nailers with self-tapping steel fastener to structural steel with self-drilling screw or through-bolt spaced 12-inches on-center.
13. If attaching wood nailer to concrete masonry block, install stainless steel threaded rod spaced 12-inches (300mm) on-center in fully grouted cell/core of CMU.
14. Reduce fastener spacing 50 percent at a distance of 10 feet (3m) from each corner.
15. Secure new nailer to existing nailer or curb when increasing curb height utilizing appropriate fasteners, gusset plates, and framing anchors.

C. Plywood/Gypsum Sheathing:
   1. Install new sheathing at walls, curbs, and over unsuitable substrates to receive new roofing repairs. Replace damaged, deteriorated, or non-salvageable existing sheathing.
   2. Secure sheathing to substrate with flat head fasteners (type appropriate for substrate) spaced 12-inches (300mm) on-center.
   3. Secure sheathing to wood substrate with nails spaced 6-inches (150mm) on-center.
   4. Install new sheathing at metal curbs. Secure sheathing to substrate with flat head fasteners (type appropriate for substrate) spaced 12-inches (300mm) on-center. Trim exposed ends of screws on inside of hatch/curb.

D. Equipment and Curb Renovation:
   1. Remove, retain, and reinstall existing equipment as required to facilitate new flashing.
   2. Securely fasten equipment on curbs after new flashing is installed with grommetted screws spaced 12-inches on-center, minimum, two per each side of equipment.
   3. Curb flashing height shall be 8-inches (200mm) minimum above newly finished roof surface.
   4. Include raising of curb flashing to provide minimum 8-inch (200mm) height in Base Bid cost.

E. Rooftop Equipment:
   1. Elevate curbs for new rooftop equipment in accordance with plans and specifications.
   2. When units or equipment are to be moved, disconnect and move to protected area to prevent damage to parts or components. Reset and reconnect at Contractor's expense.
   3. Disconnection and reconnection shall be performed by mechanical and/or electrical company licensed to perform such work and approved by Owner's Representative.

4. Install equipment on top of curb or pre-manufactured support. Secure equipment to curb with grommetted fasteners spaced 12-inches (300mm) on-center, minimum two fasteners per side. Set equipment on top of pre-manufactured support and secure to support. Install support on a layer of heavy-duty protection pad on top of a cut section of modified bitumen protection pad.
5. Install sheet metal strapping over top of equipment housing and secure into side of curb.

F. Curbs and Ducts:

1. Seal joints in sheet metal ducts and vent hoods with reinforcing fabric and elastomeric coating. Apply coating to exposed surfaces of ducts and vent hoods.

G. Condensate Lines: Raise and reroute existing condensate lines and supports as required. Provide positive drainage of piping. Reinstall existing and install new condensate lines at existing or new units where discharge is directed onto roof. Route lines to discharge into nearest drainage medium (i.e. drain, gutter, etc.).

H. Piping and Conduit Modifications:

1. Schedule piping and unit downtime for equipment modifications to coordinate with Owner's operations. Switchover time shall be limited to meet Owner's requirements.
2. Replace existing supports for units and associated piping with new supports.
3. Provide temporary supports to maintain unit and piping in operational condition except during switchover.
4. Furnish new fittings, piping, and accessories to match existing to replace deteriorated, damaged, or non-functional components or to accommodate new unit elevation, where necessary.
5. Provide auxiliary make-up air units to supply HVAC needs during equipment downtime, when required.
6. Upon completion of roof installation, paint steel piping and replace or clean aluminum jacketing of insulated pipe.

I. Piping Supports:

1. Furnish and install new supports for piping (conduit, gas, water, condensate, etc.).
2. Install supports at maximum spacing of 10 feet (3m) on-center and within 2 feet (600mm) of changes in plane or direction. Space supports for piping 10-inches (250mm) in diameter or larger and multiple pipes 8 feet (2.4m) on-center.
3. Install over a layer of heavy-duty protection pad set on top of a layer of modified bitumen protection pad adhered to roof surface.

J. Roof Drains and Sleeves to Remain:

1. Verify drain bowls and pipes are properly secured and sealed.
2. Replace damaged, missing, or otherwise non-salvageable drain components with new components. Replace plastic strainers with cast iron units.

3. Drill and tap existing drain bowls as required for complete assembly of drain. Secure clamp rings with stainless steel bolts and washers. Clamp rings to be secured throughout project. Wire brush, clean, and paint existing cast iron clamp rings and strainers to be reinstalled.
4. Paint new strainers and clamp rings prior to installation.
5. Water test each roof drain with inflatable plug. Position plug in leader so test will cover connection of pipe to bowl. Extend "test" water on top of roof membrane beyond clamping ring. Maintain "test" water for one hour while performing interior observations for water leakage. Replace drain bowl assemblies that cannot be made watertight during leak test.

K. Plumbing Vents:
1. Provide pipe extensions and no-hub couplings where necessary to achieve minimum 8-inch (200mm) height above top of newly finished roof surface.
2. Utilize same material type and size as existing for new extension.

L. Sheet Metal Fabrications:
1. Repair and renovate non-ferrous rooftop and drainage system sheet metal fabrications as required for permanent watertight installation.
2. Paint sheet metal with metal primer.

M. Duct Vent Supports: Install supports at minimum spacing of 5 feet (2.4m) on-center.

N. Decking:
1. Replace damaged metal deck with like metal deck material.
2. Extend section of new metal decking between underlying structures and minimum 6-inches beyond edge of existing sound metal deck.
3. Attach new metal deck material to structure on two sides and to existing sound metal deck on remaining two sides.
4. Prime cut edges of metal deck and welds.
5. Remove loose rust, bitumen, or other foreign material from existing deck that would prohibit proper installation of new materials.
6. Remove rust by wire brushing or other appropriate method. Apply rust inhibitor over prepared areas of metal deck.

O. Existing Roof Repairs/Modifications:
1. Repair/modify existing roof as outlined in specification Sections 06 01 10 Rough Carpentry, 07 22 16 Roof Board Insulation, 07 52 00 Modified Bitumen Membrane Roofing, and 07 62 00 Sheet Metal Flashing and Trim.
2. Repairs and modifications to existing roof system are to be manufactured by Johns Manville and be included in their existing NDL Roof System. Warranty.

3.05 EQUIPMENT ATTACHMENT

Curb Size and Equipment Type	Equipment Attachment	Number of No.14 Screws Each Side of Curb or Flange
12-inch X 12-inch curb with relief air hood	Hood screwed to wood curb	2
12-inch X 12-inch relief air hood with flange	Flange screwed to 22 gauge steel deck roof onto 15/32-inch OSB roof deck	3
24-inch X 24-inch curb with relief air hood	Hood screwed to wood curb	5
24-inch X 24-inch relief air hood with flange	Flange screwed to 22 gauge steel deck roof onto 15/32-inch OSB roof deck	8
24-inch X 24-inch curb with exhaust fan	Fan screwed to wood curb	3
36-inch X 36-inch curb with exhaust fan	Fan screwed to wood curb	3
5’-9” X 3’-8” curb with 2’-8” high HVAC unit	HVAC unit screwed to wood curb	5

3.06 CLEANING

A. Materials, equipment, and debris resulting from demolition operations shall become property of Contractor. Remove and dispose of demolition debris in accordance with applicable city, state, and federal laws at authorized disposal site.

B. Leave substrate clean and dry, ready to receive roofing system.

END OF SECTION

SECTION 02 41 19
SELECTIVE DEMOLITION

PART 1 - GENERAL

1.01 SUMMARY

A. Section includes:
   1. Demolition and removal of selected portions of building or structure.
   2. Salvage of existing items to be reused or recycled.

B. Related Sections include:
   1. Division 01 Section “Summary” for restrictions on use of the premises, Owner-occupancy requirements, and phasing requirements.
   2. Division 01 Section “Execution” for cutting and patching procedures.

1.02 DEFINITIONS

A. Remove: Detach items from existing construction and dispose of them off-site unless indicated to be salvaged or reinstalled.

B. Remove and Reinstall: Detach items from existing construction, in a manner to prevent damage, prepare for reuse, and reinstall where indicated.

C. Existing to Remain: Leave existing items that are not to be removed and that are not otherwise indicated to be salvaged or reinstalled.

D. Dismantle: To remove by disassembling or detaching an item from a surface, using gentle methods and equipment to prevent damage to the item and surfaces; disposing of items unless indicated to be salvaged or reinstalled.

1.03 MATERIALS OWNERSHIP

A. Unless otherwise indicated, demolition waste becomes property of Contractor.

1.04 COORDINATION

A. Arrange selective demolition schedule so as not to interfere with Owner's operations.

1.05 PREINSTALLATION MEETINGS

A. Predemolition Conference: Conduct conference at Project site.
   1. Inspect and discuss condition of construction to be selectively demolished.
   2. Review structural load limitations of existing structure.
   3. Review and finalize selective demolition schedule and verify availability of materials, demolition personnel, equipment, and facilities needed to make progress and avoid delays.
   4. Review requirements of work performed by other trades that rely on substrates exposed by selective demolition operations.
   5. Review areas where existing construction is to remain and requires protection.
   6. Review and finalize protection requirements.

7. Review procedures for noise control and dust control.
8. Review storage, protection, and accounting for items to be removed for salvage or reinstallation.

1.06 INFORMATIONAL SUBMITTALS

A. Qualificaiton Data: For refrigerant recovery technician.

B. Engineering Survey: Submit engineering survey of condition of building.

C. Proposed Protection Measures: Submit report, including Drawings, that indicates the measures proposed for protecting individuals and property, for environmental protection, for dust control and, for noise control. Indicate proposed locations and construction of barriers.

D. Schedule of Selective Demolition Activities: Indicate the following:
   1. Detailed sequence of selective demolition and removal work, with starting and ending dates for each activity. Ensure Owner's on-site operations are uninterrupted.
   2. Interruption of utility services. Indicate how long utility services will be interrupted.
   3. Coordination for shutoff, capping, and continuation of utility services.
   4. Use of elevator and stairs.
   5. Coordination of Owner's continuing occupancy of portions of existing building and of Owner's partial occupancy of completed Work.

E. Predemolition Photographs or Video: Show existing conditions of adjoining construction, including finish surfaces, that might be misconstrued as damage caused by demolition operations. Comply with Division 01 Section “Photographic Documentation.” Submit before Work begins.

F. Statement of Refrigerant Recovery: Signed by refrigerant recovery technician responsible for recovering refrigerant, stating that all refrigerant that was present was recovered and that recovery was performed according to EPA regulations. Include name and address of technician and date refrigerant was recovered.

G. Warranties: Documentation indicating that existing warranties are still in effect after completion of selective demolition.

1.07 CLOSEOUT SUBMITTALS

A. Inventory: Submit a list of items that have been removed and salvaged.

1.08 QUALITY ASSURANCE

A. Refrigerant Recovery Technician Qualifications: Certified by an EPA-approved certification program.

1.09 FIELD CONDITIONS

A. Owner will occupy portions of building immediately adjacent to selective demolition area. Conduct selective demolition so Owner's operations will not be disrupted.

B. Conditions existing at time of inspection for bidding purpose will be maintained by Owner as far as practical.

C. Notify Architect of discrepancies between existing conditions and Drawings before proceeding with selective demolition.

D. Hazardous Materials: It is not expected that hazardous materials will be encountered in the Work.
   1. If materials suspected of containing hazardous materials are encountered, do not disturb; immediately notify Architect and Owner. Hazardous materials will be removed by Owner under a separate contract.
      a. On-site sale of removed items or materials is not permitted.

1.10 WARRANTY

A. Existing Warranties: Remove, replace, patch, and repair materials and surfaces cut or damaged during selective demolition, by methods and with materials and using approved contractors so as not to void existing warranties. Notify warrantor before proceeding. Existing warranties include the following:

B. Notify warrantor on completion of selective demolition, and obtain documentation verifying that existing system has been inspected and warranty remains in effect. Submit documentation at Project closeout.

1.11 COORDINATION

A. Arrange selective demolition schedule so as not to interfere with Owner's operations.

PART 2 - PRODUCTS

2.01 PERFORMANCE REQUIREMENTS

A. Regulatory Requirements: Comply with governing EPA notification regulations before beginning selective demolition. Comply with hauling and disposal regulations of authorities having jurisdiction.

B. Standards: Comply with ASSE A10.6 and NFPA 241.

PART 3 - EXECUTION

3.01 EXAMINATION

A. Verify that utilities have been disconnected and capped before starting selective demolition operations.

B. Review Project Record Documents of existing construction or other existing condition and hazardous material information provided by Owner. Owner does not guarantee that existing conditions are same as those indicated in Project Record Documents.

C. Perform an engineering survey of condition of building to determine whether removing any element might result in structural deficiency or unplanned collapse of any portion of structure or adjacent structures during selective building demolition operations.

D. Survey of Existing Conditions: Record existing conditions by use of preconstruction photographs or video.

3.02 PREPARATION

A. Temporary Protection: Provide temporary barricades and other protection required to prevent injury to people and damage to adjacent buildings and facilities to remain.
   1. Provide protection to ensure safe passage of people around selective demolition area and to and from occupied portions of building.
   2. Provide temporary weather protection, during interval between selective demolition of existing construction on exterior surfaces and new construction, to prevent water leakage and damage to structure and interior areas.
   3. Protect walls, ceilings, floors, and other existing finish work that are to remain or that are exposed during selective demolition operations.
   4. Cover and protect furniture, furnishings, and equipment that have not been removed.
   5. Comply with requirements for temporary enclosures, dust control, heating, and cooling specified in Division 01 Section "Temporary Facilities and Controls."

B. Existing Items to Remain: Protect construction indicated to remain against damage and soiling during selective demolition. When permitted by Architect, items may be removed to a suitable, protected storage location and cleaned and reinstalled in their original locations after selective demolition operations are complete.

C. Refrigerant: Before starting demolition, remove refrigerant from mechanical equipment according to 40 CFR 82 and regulations of authorities having jurisdiction.

3.03 UTILITY SERVICES AND MECHANICAL/ELECTRICAL SYSTEMS

A. Existing Services/Systems to Remain: Maintain utilities and building systems and equipment to remain and protect against damage during selective demolition operations.

B. Existing Services/Systems to Be Removed, Relocated, or Abandoned: Locate, identify, disconnect, and seal or cap off utility services and mechanical/electrical systems serving areas to be selectively demolished.
   1. Owner will arrange to shut off indicated services/systems when requested by Contractor.
   2. If services/systems are required to be removed, relocated, or abandoned, provide temporary services/systems that bypass area of selective demolition and that maintain continuity of services/systems to other parts of building.
   3. Disconnect, demolish, and remove fire-suppression systems, plumbing, and HVAC systems, equipment, and components indicated on Drawings to be removed.
      a. Piping to Be Removed: Remove portion of piping indicated to be removed and cap or plug remaining piping with same or compatible piping material.
      b. Piping to Be Abandoned in Place: Drain piping and cap or plug piping with same or compatible piping material and leave in place.
      c. Equipment to Be Removed: Disconnect and cap services and remove equipment.
      d. Equipment to Be Removed and Reinstalled: Disconnect and cap services and remove, clean, and store equipment; when appropriate, reinstall, reconnect, and make equipment operational.
      e. Ducts to Be Removed: Remove portion of ducts indicated to be removed and plug remaining ducts with same or compatible ductwork material.

f. Ducts to Be Abandoned in Place: Cap or plug ducts with same or compatible ductwork material and leave in place.

3.04 SELECTIVE DEMOLITION, GENERAL

A. General: Demolish and remove existing construction only to the extent required by new construction and as indicated. Use methods required to complete the Work within limitations of governing regulations and as follows:

1. Proceed with selective demolition systematically, from higher to lower level. Complete selective demolition operations above each floor or tier before disturbing supporting members on the next lower level.
2. Neatly cut openings and holes plumb, square, and true to dimensions required. Use cutting methods least likely to damage construction to remain or adjoining construction. Use hand tools or small power tools designed for sawing or grinding, not hammering and chopping. Temporarily cover openings to remain.
3. Cut or drill from the exposed or finished side into concealed surfaces to avoid marring existing finished surfaces.
4. Do not use cutting torches until work area is cleared of flammable materials. At concealed spaces, such as duct and pipe interiors, verify condition and contents of hidden space before starting flame-cutting operations. Maintain portable fire-suppression devices during flame-cutting operations.
5. Maintain adequate ventilation when using cutting torches.
6. Remove decayed, vermin-infested, or otherwise dangerous or unsuitable materials and promptly dispose of off-site.
7. Remove structural framing members and lower to ground by method suitable to avoid free fall and to prevent ground impact or dust generation.
8. Locate selective demolition equipment and remove debris and materials so as not to impose excessive loads on supporting walls, floors, or framing.
9. Dispose of demolished items and materials promptly.

B. Site Access and Temporary Controls: Conduct selective demolition and debris-removal operations to ensure minimum interference with roads, streets, walks, walkways, and other adjacent occupied and used facilities.

C. Removed and Reinstalled Items:

1. Clean and repair items to functional condition adequate for intended reuse.
2. Pack or crate items after cleaning and repairing. Identify contents of containers.
3. Protect items from damage during transport and storage.
4. Reinstall items in locations indicated. Comply with installation requirements for new materials and equipment. Provide connections, supports, and miscellaneous materials necessary to make item functional for use indicated.

D. Existing Items to Remain: Protect construction indicated to remain against damage and soiling during selective demolition and cleaned. When permitted by Architect, items may be removed to a suitable, protected storage location during selective demolition and cleaned and reinstalled in their original locations after selective demolition operations are complete.

3.05 DISPOSAL OF DEMOLISHED MATERIALS

A. Remove demolition waste materials from Project site and dispose of them in an EPA-approved construction and demolition waste landfill acceptable to authorities having jurisdiction.
   1. Do not allow demolished materials to accumulate on-site.
   2. Remove and transport debris in a manner that will prevent spillage on adjacent surfaces and areas.
   3. Remove debris from elevated portions of building by chute, hoist, or other device that will convey debris to grade level in a controlled descent.

B. Burning: Do not burn demolished materials.

3.06 CLEANING

A. Clean adjacent structures and improvements of dust, dirt, and debris caused by selective demolition operations. Return adjacent areas to condition existing before selective demolition operations began.

END OF SECTION

SECTION 02 41 19
SELECTIVE DEMOLITION OF EXISTING COMMUNICATIONS SYSTEMS

PART 1 - GENERAL

1.01 SUMMARY

A. This section includes the minimum requirements for the selective demolition of existing communications systems at Birdie Alexander Elementary School

B. Because Birdie Elementary School will continue to remain in operation during the construction project, some if not all work must be performed during off-peak hours in order to minimize interference with existing operations. The work schedule must be coordinated with, and approved by, the Owner's Authorized Representative (OAR).

C. The following activities must be completed prior to the commencement of asbestos abatement and primary demolition activities.

1. Identification and labeling of selected existing communications backbone cabling.
2. Completing a cabling spreadsheet

D. The following activities are to be performed during the course of general demolition.

1. Demolition and removal of abandoned communications cabling
2. Salvaging existing items to be reused or recycled

1.02 DEFINITIONS AND TERMS

A. Backbone Cabling: Cabling (either copper or fiber optic) that interconnects telecommunications spaces such as MCRs, CRs, telephone termination closets, etc.

B. Remove: Detach items from existing construction and legally dispose of them off-site unless indicated to be removed and salvaged or removed and reinstalled.

C. Remove and Salvage: Carefully detach from existing construction, in a manner to prevent damage, and deliver to Owner.

D. Remove and Reinstall: Detach items from existing construction, prepare for reuse, and reinstall where indicated.

E. Existing to Remain: Existing items of construction that are not to be permanently removed, and that are not otherwise indicated to be removed, removed and salvaged, or removed and reinstalled.

F. Owner's Authorized Representative (OAR): Individual designated and possessing the authority to act on behalf of the Owner. The Owner's Authorized Representative may be the Owner, the Architect, the Design Consultant, or other designated individuals.

1.03 MATERIALS OWNERSHIP

A. Unless otherwise indicated, demolition waste, including communications cabling, becomes the property of Contractor. Any demolition waste suitable for recycling shall be recycled through a properly licensed facility.

B. Drawings may indicate the removal of items other than cabling. Please refer to Key Notes for the disposition of these items.

C. Historic items, relics, antiques, and similar objects including, but not limited to, cornerstones and their contents, commemorative plaques and tablets, and other items of interest or value to Owner that may be uncovered during demolition remain the property of Owner.

1. Carefully salvage in a manner to prevent damage and promptly return to Owner.

1.04 COORDINATION OF WORK

A. Project Kickoff: A project kickoff meeting will be required and scheduled by the OAR.

B. Meeting must be coordinated and scheduled with the OAR.

C. The following attendees are required:

1. Contractor
2. DISD I.T
3. OAR

D. Required meeting agenda items:

1. Review progress reporting requirements.
2. Review of work schedule and acceptable working hours.
3. Review communications infrastructure labeling requirements.
4. Review and finalize selective demolition schedule and verify availability of materials, demolition personnel, equipment, and facilities needed to make progress and avoid delays.
5. Review requirements of work performed by other trades that affect labeling and selective cable demolition operations.

E. Pre-Activity Meetings: A pre-activity meeting must take place prior to the commencement of each phase of field work outlined in this scope.

1. The following attendees are required:
   a. Contractor
   b. DISD IT
   c. OAR
2. Required meeting agenda items:
   a. Identify areas work will be performed in.
   b. Identify working hours.
   c. Identify potential outages.
   d. Identify any scheduled and coordinated outages.
   e. Identify onsite contact person name and telephone number.
   f. Report on any accidents or unplanned outages that occurred in the previous work period.

3. In the event that a power outage or network disruption must be performed, a completed Power Outage Request form must be submit to DISD I.T and the OAR at least 7 days in advance of the requested utility disruption.
4. Other projects: OAR may require the contractor to attend project meetings for any projects that are running concurrently or may impact the labeling and selective cable demo activities outlined in this scope.

1.05 INFORMATIONAL SUBMITTALS

A. Unless otherwise agreed to by OAR, all informational submittals must be reviewed and accepted prior to commencement of work.

B. A work plan must be submitted to the OAR each week prior to commencement of any work. Work plan must include the following:
1. Identify areas work will be performed in.
2. Identify working hours.
3. Identify potential outages.
4. Identify any scheduled and coordinated outages.
5. Identify onsite contact person name and telephone number.
6. Report on any accidents or unplanned outages that occurred in the previous work period.

C. Qualification Data: All labeling and selective demolition work must be performed under the direct (on-site) supervision of a qualified communications technician. This technician must possess detailed knowledge of the building and existing conditions within each work area. Submit a report detailing Communications Technician overall industry experience and experience and familiarity with each work area within scope for this project.

D. Proposed Protection Measures: Submit report, including drawings, that indicates the measures proposed for protecting individuals and property, for environmental protection, for dust control and noise control. Indicate proposed locations and construction of barriers.

E. Schedule of Selective Demolition Activities: Indicate the following:
1. Detailed sequence of selective demolition and removal work, with starting and ending dates for each activity. Ensure Owner's on-site operations are uninterrupted.
2. Interruption of utility services. Indicate how long utility services will be interrupted.
3. Coordination for shutoff, capping, and continuation of utility services.
4. Use of elevator and stairs.
5. Coordination of Owner's continuing occupancy of portions of existing building and of Owner's partial occupancy of completed Work.

F. Pre-demolition Photographs or Video: Submit before Work begins.

1.06 CLOSEOUT SUBMITTALS

A. Inventory: Submit a list of any items such as equipment racks, enclosures, ladder rack, etc. that have been removed and returned to the owner.

B. Complete Cabling List: Submit completed "CIRCUIT IDENTIFICATION" spreadsheet upon completion of each phase of the project. This spreadsheet catalogs the circuit identification assigned to each backbone cable that was labeled during this project.

1.07 QUALITY ASSURANCE

A. This project must be supervised by an experienced telecom technician who demonstrates:

1. Proven and verifiable knowledge of telecom industry practices.
2. Detailed knowledge of DISD systems

1.08 FIELD CONDITIONS

A. This is an operational school. Conduct labeling and selective cable demolition, so Owner's operations will not be disrupted.

B. Some if not all work must be performed during off-peak hours in order to minimize interference with school operations. Work schedule must be coordinated with and approved by the Owner's Authorized Representative (OAR).

C. Conditions existing at time of inspection for bidding purpose will be maintained by Owner as far as practical.

1. Before selective demolition, Owner will remove the following items:

a. Network electronics to be removed by Owner.

D. Notify OAR of discrepancies between existing conditions and Drawings before proceeding with labeling and selective cable demolition.

E. Hazardous Materials: Hazardous materials are present in buildings and structures to be selectively demolished. A report on the presence of hazardous materials is on file for review and use. Examine report to become aware of locations where hazardous materials are present.

F. Storage or sale of removed items or materials on-site is not permitted.

G. Utility Service: Maintain existing utilities indicated to remain in service and protect them against damage during selective demolition operations.

1. Maintain fire-protection facilities in service during selective demolition operations.

PART 2 - PRODUCTS

2.01 PEFORMANCE REQUIREMENTS

A. Regulatory Requirements: Comply with governing EPA notification regulations before beginning selective demolition. Comply with hauling and disposal regulations of authorities having jurisdiction.

B. Standards:

1. NEC 2002, Article 770.3(B) and 800.52(B)

PART 3 - EXECUTION

3.01 EXAMINATION

A. Review record documents of existing construction provided by Owner. Owner does not guarantee that existing conditions are same as those indicated in record documents.

B. Survey existing conditions and correlate with requirements indicated to determine extent of communications conduit and cabling labeling.

C. Survey existing conditions and correlate with requirements indicated to determine extent of selective cable demolition required.

D. When unanticipated conditions occur or structural elements that conflict with intended labeling or selective cable demolition are encountered, investigate and measure the nature and extent of conflict. Promptly submit a written report with recommendation for resolution to OAR.

PART 4 - PREPARATION

A. Site Access and Temporary Controls: Conduct backbone cable labeling and selective cable-removal operations to ensure minimum interference with school operations including roads, corridors, walks, walkways, and other adjacent occupied and used facilities.

B. Temporary Facilities: Provide temporary barricades and other protection required to prevent injury to people and damage to adjacent buildings and facilities to remain.

1. Provide protection to ensure safe passage of people around selective demolition area and to and from occupied portions of building.
2. Protect walls, ceilings, floors, and other existing finish work that are to remain or that are exposed during selective demolition operations.
3. Cover and protect furniture, furnishings, and equipment that have not been removed.

4.02 SELECTIVE CABLE REMOVAL, GENERAL

A. General: Demolish and remove existing abandoned communications cabling as indicated. Use methods required to complete the Work within limitations of governing regulations and as follows:

1. Remove raceway where possible to make way for hazardous materials abatement.
2. Remove and dispose of demolished items and materials promptly.
3. It is the contractor's responsibility to verify that cabling is not in use prior to its removal.
4. Each work area must be returned to its pre-work condition at the conclusion of each work day.
5. When disturbing building elements such as ceiling tile or fire stopping in a fire rated enclosure/space during the course of labeling or selective cable removal

these elements must be replaced/returned to a condition that maintains the fire rating for that space. This must be done at the end of each work day.

6. Proceed with selective cable removal systematically, from higher level to lower level. Complete work above each floor or tier before disturbing cabling systems on the next lower level.

B. Outages: If active cabling is cut, damaged, or otherwise rendered inoperable it is the contractor's responsibility to IMMEDIATELY NOTIFY the emergency contacts listed below. The cable owner will instruct the contractor on next steps.

1. DISD I.T
2. Contractor Emergency Contact:
3. Superintendent
4. Cable Owner:

C. Mitigation:

1. Contractor is responsible to repair or replace damaged cable in a manner which meets or exceeds cable owner's requirements within the following parameters:

a. Cable owner determines type of repair that is acceptable:

(1) Generally, if damaged cable is permanent, backbone cable splicing will not be accepted and new cable must be installed per owner's requirements.

(2) Generally, if damaged cable is temporary, splicing will be permissible.

D. Removed and Salvaged Items:

1. Pack or crate items after removal. Identify contents of containers.
2. Store items in a secure area until delivery to Owner.
3. Transport items to Owner's storage area as designated by OAR.
4. Protect items from damage during transport and storage.

E. Existing Items to Remain: Protect construction indicated to remain against damage and soiling during selective demolition. When permitted by OAR, items may be removed to a suitable, protected storage location during selective demolition, cleaned and reinstalled in their original locations after selective demolition operations are complete.

4.03 SELECTIVE ABANDONED CABLE REMOVAL PROCEDURES

A. General: The general scope includes removal of only clearly abandoned cable that is obviously not in use. It is common to encounter bundles of cable that have been cut at one end and left in the cable trays or left coiled up in plenum spaces. A more exhaustive cable demolition effort will be pursued under a different work package.

B. Optical Fiber: Once contractor has verified that the optical fiber is abandoned and should be removed it is up the contractor to remove optical fiber with care as not to damage any other active cabling system components. Contractor should begin on termination end and work back to point of origin cutting 3-to-5-foot sections of cable at a time until cable has been demolished back to the point of origin.

C. Copper Cabling: Once contractor has verified that the copper communications cabling is abandoned and should be removed it is up the contractor to remove the copper cabling with care as not to damage any other active cabling. If there is any question as to the status of cabling the contractor should consult with the OAR prior to its removal. Contractor should begin on termination end and work back to point of origin cutting 3-to-5-foot sections of cable at a time until cable has been demolished back to the point of origin.

D. Raceway: Contractor should remove raceway (conduit or cable tray) that is abandoned taking care not to damage raceway that is to remain in service. If there is any question as to the intent to reuse raceway the OAR should be consulted prior to its removal.

E. Active Communications Rooms: If abandoned cable originates or terminates in an active communications room contractor should demo all cables back to room location and coordinate access to active room with appropriate party (DFW ITS or American Airlines). Contractor should make every effort to minimize need for access to active rooms.

4.04 DISPOSAL OF DEMOLISHED MATERIALS

A. General: Except for items or materials indicated to be recycled, reused, salvaged, reinstalled, or otherwise indicated to remain Owner's property, remove demolished materials from Project site.

1. Do not allow demolished materials to accumulate on-site.
2. Remove and transport debris in a manner that will prevent damage to adjacent surfaces and areas.
3. Remove debris from elevated portions of building by chute, hoist, or other device that will convey debris to grade level in a controlled descent. Removal method must be approved by the construction manager.

B. Burning: Do not burn demolished materials.

C. Disposal: Transport demolished materials off Owner's property and legally dispose of them.

4.05 CLEANING

A. Clean adjacent structures and improvements of dust, dirt, and debris caused by labeling and selective cable demolition operations. Return adjacent areas to condition existing before selective demolition operations began.

END OF SECTION

SECTION 03 30 00
CAST-IN-PLACE CONCRETE

PART 1 - GENERAL

1.01 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 1 Specification Sections, apply to this Section.

1.02 SUMMARY

A. This Section specifies cast-in place concrete, including formwork, reinforcement, concrete materials, mixture design, placement procedures, and finishes, for the following:

1. Footings.
2. Suspended slabs.
3. Concrete toppings.
4. Building frame members.
5. Drilled Piers

B. WORK INCLUDED

1. Design, fabrication, erection, and stripping of formwork for cast-in-place concrete including shoring, reshoring, falsework, bracing, proprietary forming systems, prefabricated forms, void forms, permanent metal forms, bulkheads, keys, blockouts, sleeves, pockets, and accessories. Erection shall include installation in formwork of items furnished by other trades.
2. Furnish all labor and materials required to fabricate, deliver and install reinforcement and embedded metal assemblies for cast-in-place concrete, including steel bars, welded steel wire fabric, ties and supports.
3. Furnish all labor and materials required to perform the following:
   a. Cast-in-place concrete
   b. Concrete mix designs
   c. Grouting structural steel baseplates
   d. Concrete for drilled piers

C. Related Sections include the following:
1. Division 31 Section “Drilled Piers” for drilled concrete piers.
2. Division 32 Section “Concrete Paving” for concrete pavement and walks.

1.03 DEFINITIONS

A. Cementitious Materials: Portland cement alone or in combination with one or more of the following: blended hydraulic cement, fly ash and other pozzolans, Slag Cement, and silica fume; subject to compliance with requirements.

1.04 SUBMITTALS

A. Product Data: For each type of product indicated.

B. Design Mixtures: For each concrete mixture, submit proposed mix designs in accordance with ACI 318 requirements. Each proposed mix design shall be accompanied by a record of past performance.

1. Submit alternate design mixtures when characteristics of materials, Project conditions, weather, test results, or other circumstances warrant adjustments.
2. Indicate amounts of mixing water to be withheld for later addition at Project site.

C. Steel Reinforcement Shop Drawings: Placing drawings that detail fabrication, bending, and placement. Include bar sizes, lengths, material, grade, bar schedules, stirrup spacing, bent bar diagrams, bar arrangement, splices and laps, mechanical connections, tie spacing, hoop spacing, and supports for concrete reinforcement.

1. Do not reproduce the structural drawings for use as shop drawings.
2. Embedded metal assemblies: Submit shop drawings for fabrication and placement. Use standard AWS welding symbols.This is good to add for warehouse projects.
3. Include construction joint dowels, baskets.

D. Steel Reinforcement Submittals for Information: Mill test certificates of supplied concrete reinforcing, indicating physical and chemical analysis.

E. Formwork Shop Drawings: Prepared and sealed by a qualified professional engineer, licensed in the State where the project is located, detailing fabrication, assembly, and support of formwork.

1. Shoring and Reshoring: Indicate proposed schedule and sequence of stripping formwork, shoring removal, and installing and removing reshoring.

F. Welding certificates.

G. Material Test Reports: For the following, from a qualified testing agency, indicating compliance with requirements:

1. Aggregates.

H. Material Certificates: For each of the following, signed by manufacturers:

1. Cementitious materials
2. Admixtures
3. Form materials and form-release agents
4. Steel reinforcement and accessories
5. Waterstops
6. Curing compounds
7. Floor and slab treatments
8. Bonding agents

9. Adhesives
10. Vapor retarders
11. Joint-filler strips
12. Repair materials

I. Submit manufacturer's certification of maximum chloride ion content in admixtures.

J. Fly ash: Submit certification attesting to carbon content and compliance with ASTM C618.

K. Construction Joint Layout: Submit a diagram of proposed construction joint locations for horizontal framing that exceed the limits of a single placement as stated in the structural notes, other than those indicated on the Drawings.

L. Floor surface flatness and levelness measurements to determine compliance with specified tolerances.

M. Field quality-control test and inspection reports.

N. Minutes of preinstallation conference.

1.05 QUALITY ASSURANCE

A. Installer Qualifications: A qualified installer who employs on Project personnel qualified as ACI-certified Flatwork Technician and Finisher and a supervisor who is an ACI-certified Concrete Flatwork Technician.

B. Manufacturer Qualifications: A firm experienced in manufacturing ready-mixed concrete products and that complies with ASTM C 94/C 94M requirements for production facilities and equipment.

1. Manufacturer certified according to NRMCA's "Certification of Ready Mixed Concrete Production Facilities."

C. Testing Agency Qualifications: An independent agency, qualified according to ASTM C 1077 and ASTM E 329 for testing indicated.

1. Personnel conducting field tests shall be qualified as ACI Concrete Field Testing Technician, Grade 1, according to ACI CP-01 or an equivalent certification program.
2. Personnel performing laboratory tests shall be ACI-certified Concrete Strength Testing Technician and Concrete Laboratory Testing Technician - Grade I. Testing Agency laboratory supervisor shall be an ACI-certified Concrete Laboratory Testing Technician - Grade II.

D. Source Limitations: Obtain each type or class of cementitious material of the same brand from the same manufacturer's plant, obtain aggregate from one source, and obtain admixtures through one source from a single manufacturer.

E. Welding: Qualify procedures and personnel according to AWS D1.4, "Structural Welding Code--Reinforcing Steel."

F. ACI Publications: Comply with the following unless modified by requirements in the Contract Documents:

1. ACI 301, "Specification for Structural Concrete,"

2. ACI 117, "Specifications for Tolerances for Concrete Construction and Materials."

G. Concrete Testing Service: Owner may engage a qualified independent testing agency to perform material evaluation tests.

H. Preinstallation Conference: Conduct conference at Project site to comply with requirements in Division 1 Section "Project Management and Coordination."

1. Before submitting design mixtures, review concrete design mixture and examine procedures for ensuring quality of concrete materials. Require representatives of each entity directly concerned with cast-in-place concrete to attend, including the following:

a. Contractor's superintendent.
b. Independent testing agency responsible for concrete design mixtures.
c. Ready-mix concrete manufacturer.
d. Concrete subcontractor.
a.

2. Review special inspection and testing and inspecting agency procedures for field quality control, concrete finishes and finishing, cold- and hot-weather concreting procedures, curing procedures, construction contraction and isolation joints, and joint-filler strips, forms and form removal limitations, shoring and reshoring procedures, vapor-retarder installation, anchor rod and anchorage device installation tolerances, steel reinforcement installation, floor and slab flatness and levelness measurement, concrete repair procedures, and concrete protection.

1.06 DELIVERY, STORAGE, AND HANDLING

A. Steel Reinforcement: Deliver, store, and handle steel reinforcement to prevent bending and damage.

B. Waterstops: Store waterstops under cover to protect from moisture, sunlight, dirt, oil, and other contaminants.

C. Store all proprietary materials in accordance with manufacturer’s recommendations.

PART 2 - PRODUCTS

2.01 CONCRETE, GENERAL

A. ACI Publications: Comply with the following unless modified by requirements in the Contract Documents:

1. ACI 301 (ACI 301M).
2. ACI 117 (ACI 117M).

2.02 FORM-FACING MATERIALS

A. Smooth-Formed Finished Concrete: Form-facing panels that will provide continuous, true, and smooth concrete surfaces. Furnish in largest practicable sizes to minimize number of joints.

1. Plywood, metal, or other approved panel materials.
2. Exterior-grade plywood panels, suitable for concrete forms, complying with DOC PS 1, and as follows:

    a. High-density overlay, Class 1 or better.
3. Steel Forms

B. Rough-Formed Finished Concrete: Plywood, lumber, metal, or another approved material. Provide lumber dressed on at least two edges and one side for tight fit.

C. Forms for Cylindrical Columns, Pedestals, and Supports: Metal, glass-fiber-reinforced plastic, paper, or fiber tubes that will produce surfaces with gradual or abrupt irregularities not exceeding specified formwork surface class. Provide units with sufficient wall thickness to resist plastic concrete loads without detrimental deformation.

D. Pan-Type Forms: Glass-fiber-reinforced plastic or formed steel, stiffened to resist plastic concrete loads without detrimental deformation.

1. Pans shall be free of dents, irregularities, sag, or other deterioration.
2. In areas permanently exposed to view, provide one-piece units, manufactured to length between beams or ribs, or segmented units with reinforced butt-joint splices.

E. Void Forms: Shall be the product of a reputable manufacturer regularly engaged in the commercial production of void forms.

1. Void form composition shall be of corrugated paper material with a moisture resistant exterior and an interior fabrication of a uniform cellular configuration, composed of components constructed of double-faced wax-impregnated (partially or fully), corrugated fiberboard that is laminated with moisture resistant adhesive.
2. Design and maintain void forms to support all vertical and lateral loads that might be applied during construction until such loads can be supported by the concrete structure.
3. Form material shall be designed to lose its strength under prolonged contact with the moisture which normally accumulates beneath slabs and beams on grade.
4. Void forms shall be used around the circular edges of all drilled piers at the intersection of the grade beams and/or structural slabs by using premanufactured, non-field cut, sealed void forms with curved edges adjacent to drilled piers.
5. Subject to compliance with requirements, products that may be incorporated into the Work include, but are not limited to, VoidForm Products, Inc., Englewood, Colorado.

F. Protection Board: For use over void forms under structural slabs. Hard-pressed cellulose fiber board, 1/8 inch minimum thickness.

G. Chamfer Strips: Wood, metal, PVC, or rubber strips, 3/4 by 3/4 inch, minimum.

H. Rustication Strips: Wood, metal, PVC, or rubber strips, kerfed for ease of form removal.

I. Form-Release Agent: Commercially formulated form-release agent that will not bond with, stain, or adversely affect concrete surfaces and will not impair subsequent treatments of concrete surfaces.

1. Formulate form-release agent with rust inhibitor for steel form-facing materials.

J. Form Ties: Factory-fabricated, removable or snap-off metal or glass-fiber-reinforced plastic form ties designed to resist lateral pressure of fresh concrete on forms and to prevent spalling of concrete on removal.

1. Furnish units that will leave no corrodible metal closer than 1 inch to the plane of exposed concrete surface.
2. Furnish ties that, when removed, will leave holes no larger than 1 inch in diameter in concrete surface.
3. Furnish ties with integral water-barrier plates to walls indicated to receive dampproofing or waterproofing.

K. Soil Retainers: Shall be provided where specified and shown on the drawings to prevent migration of backfill under suspended foundation elements:

1. Retainers shall be composed of high density polypropylene materials that are not adversely affected by moisture. They must be flexible, impact resistant and have sufficient strength to resist lateral loads applied by soil.

a. Thickness: 3/8" for void spaces of 8" or less **[1/2" for void spaces greater than 8", but less than 12", inclusive].**
b. Soil retainers shall extend six inches above the void forms and a minimum of 3 inches below the void forms.

1. Retainers shall be ribbed and made from high density polyethylene. Refer to the Drawings for additional information. Soil retainers shall be Motzblock by M&M Construction Specialties or SureRetainer by VoidForm Products, Inc.

2.03 STEEL REINFORCEMENT

A. Source of Steel Producers: In accordance with Section 2252.202 of the Texas Government Code steel shall be produced in the United States.

B. Recycled Content of Steel Products: Provide products with an average recycled content of steel products so postconsumer recycled content plus one-half of preconsumer recycled content is not less than 60 percent.

C. Reinforcing Bars: ASTM A 615/A 615M, Grade 60, deformed.

D. Low-Alloy-Steel Reinforcing Bars: ASTM A 706/A 706M, deformed.

E. Deformed-Bar Anchor: ASTM A1064/ A1064M.

F. Plain-Steel Welded-Wire Reinforcement: ASTM A1064/A1064M, plain, fabricated from as-drawn steel wire into flat sheets.

2.04 REINFORCEMENT ACCESSORIES

A. Joint Dowel Bars: ASTM A 615/A 615M, Grade 60, plain-steel bars, cut bars true to length with ends square and free of burrs.

B. Bar Supports: Bolsters, chairs, spacers, and other devices for spacing, supporting, and fastening reinforcing bars and welded wire reinforcement in place. Manufacture bar supports from steel wire, plastic, or precast concrete according to CRSI's "Manual of Standard Practice," of greater compressive strength than concrete and as follows:

1. For concrete surfaces exposed to view where legs of wire bar supports contact forms, use CRSI Class 1 plastic-protected steel wire or CRSI Class 2 stainless-steel bar supports.
2. For slabs on grade and slabs on void forms, provide sand plates, horizontal runners, or precast concrete blocks on bottom where base material will not support chair legs or where vapor barrier has been specified.

2.05 MECHANICAL SPLICES

A. Provide mechanical splices designed to develop, in tension and compression, 125 percent of the minimum ASTM specified yield strength of the smaller bar being spliced. The following splicing systems are acceptable:

1. Erico "Cadweld T-Series"
2. Erico "Lenton"
3. Dayton Barsplice "Bar-Grip"
4. Dayton Barsplice "Grip-Twist"

2.06 DOWEL BAR ANCHORS

A. Provide dowel bar anchors and threaded dowels designed to develop, in tension and compression, 125 percent of the minimum ASTM specified yield strength of the dowel bars. Unless otherwise indicated, anchors shall be furnished with ACI standard 90 degree hooks. Dowels shall be furnished by the anchor supplier. The following dowel splicing systems are acceptable:

1. Richmond Screw Anchor "Dowel Bar Splicer"
2. Erico "Lenton Form Saver"
3. Dayton Barsplice "Grip-Twist"

2.07 EMBEDDED METAL ASSEMBLIES

A. Steel Shapes and Plates: ASTM A36

B. Headed Studs: Heads welded by full-fusion process, as furnished by TRW Nelson Stud Welding Division.

C. Welded Deformed Bar Anchors: ASTM A1064/ A1064M: Welded by full fusion process, as furnished by TRW Nelson Stud Welding Division.

D. Reinforcing Bars to be Welded: ASTM A706.

E. Coatings

1. Epoxy coating for metal assemblies shall be "Hi-Build Epoxoline," as manufactured by the Tnemec Company, Kansas City, Missouri, applied in accordance with manufacturer's recommendations.

2.08 CONCRETE MATERIALS

A. Cementitious Material: Use the following cementitious materials, of the same type, brand, and source, throughout Project:

1. Portland Cement: ASTM C 150, Type I/II, gray. Supplement with the following:

a. Fly Ash: ASTM C 618, Class F or C.
b. Slag Cement: ASTM C 989, Grade 100 or 120.

B. Normal-Weight Aggregates: ASTM C 33, Class 3M coarse aggregate or better, graded. Provide aggregates from a single source.

1. Maximum Coarse-Aggregate Size: As indicated on drawings.
2. Fine Aggregate: Free of materials with deleterious reactivity to alkali in cement.

C. Water: ASTM C 1602/C 1602M and potable.

2.09 ADMIXTURES

A. Air-Entraining Admixture: ASTM C 260.

B. Chemical Admixtures: Provide admixtures certified by manufacturer to be compatible with other admixtures and that will not contribute water-soluble chloride ions exceeding those permitted in hardened concrete. Do not use calcium chloride or admixtures containing calcium chloride.

1. Water-Reducing Admixture: ASTM C 494/C 494M, Type A.
2. Retarding Admixture: ASTM C 494/C 494M, Type B.
3. Water-Reducing and Retarding Admixture: ASTM C 494/C 494M, Type D.
4. High-Range, Water-Reducing Admixture: ASTM C 494/C 494M, Type F.
5. High-Range, Water-Reducing and Retarding Admixture: ASTM C 494/C 494M, Type G.
6. Plasticizing and Retarding Admixture: ASTM C 1017/C 1017M, Type II.

2.10 WATERSTOPS

A. Waterstops: At all construction joints below grade. "Synko-Flex" Preformed Plastic Waterstop by the Henry Company, Inc., meeting the requirements of Federal Specification SSS-210.

B. VAPOR RETARDERS

C. Plastic Vapor Retarder: ASTM E 1745, Class A.

1. Membrane shall have the following properties:

a. Minimum 15 mils thickness.
b. Permeance Rating: ASTM E96, 0.01 Perms [grains/(ft^2 * hr *- in Hg)] or lower as tested after mandatory conditioning (ASTM E 154 sections 8, 11, 12, 13)
c. Installation shall be in accordance with ASTM E1643 and manufacturer's instructions.

2. Products:

a. Carlisle Coatings & Waterproofing, Inc.: Blackline 400.
b. Epro; Ecoshield-E 15 mil.
c. Inteplast Group; Barrier Bac VBC-350 Composite Vapor Retarder
d. Reef Industries; Vaporguard.

e. Stego Wrap 15 mil, by Stego.
f. W.R. Meadows, Inc.: Perminator 15 mil.

3. Accessories

a. Perimeter/seam sealing tape for use with membranes that are not self-adhering to the underside of concrete slabs on void forms:
(1) Crete Claw detail tape by Stego Industries, LLC, for adhering vapor retarder membrane to the underside of concrete surface at slabs on carton void forms, 3-inch and 6-inch widths as noted in Part 3.
(2) StegoTack double-sided adhesive tape by Stego Industries, LLC, for adhering membrane to concrete at gradebeams.
b. Manufacturer's recommended standard adhesive or pressure sensitive tape for general use.

D. Plastic Vapor Retarder: ASTM E 1745, Class A.

1. Membrane shall have the following properties:

a. Minimum 10 mils thickness.
b. Permeance Rating: ASTM E 96, 0.03 Perms [grains/(ft^2 * hr *- in Hg)] or lower as tested after mandatory conditioning (ASTM E 154 sections 8, 11, 12, 13)
c. Installation shall be in accordance with ASTM E 1643 and manufacturer's instructions.

2. Products:

a. Epro; Ecoshield-E 10 mi.
b. Fortifiber Building Systems Group; Moistop Ultra 10.
c. Inteplast Group; Barrier Bac VB-250 Vapor Retarder, 11 mil.
d. Insulation Solutions, Inc. Viper VaporCheck II 10.
e. Raven Industries Inc. Vapor Block 10.
f. Reef Industries, Inc.; Griffolyn 10 mil Green.
g. Stego Wrap 10 mil, by Stego.
h. W.R. Meadows, Inc. Perminator 10 mil.

3. Accessories

a. Perimeter/seam sealing detail tape:
(1) Crete-Claw detail tape by Stego Industries, LLC, for adhering vapor retarder membrane to the underside of concrete surface at slabs on carton void forms, 3-inch and 6-inch widths as noted in Part 3.
(2) StegoTack double sided adhesive tape by Stego Industries, LLC, for adhering vapor retarder membrane to concrete at gradebeams.

b. Manufacturer's recommended standard adhesive or pressure sensitive tape for general use

2.11 CURING MATERIALS

A. Evaporation Retarder: Waterborne, monomolecular film forming, manufactured for application to fresh concrete.

1. Products:

a. Axim Concrete Technologies; CATEXOL Cimfilm.
b. BASF Construction Chemicals – Building Systems; Confilm.
c. ChemMasters; Spray-Film.
d. Conspec by Dayton Superior; Aquafilm.
e. Dayton Superior Corporation; Sure Film (J-74).
f. Edoco by Dayton Superior; BurkeFilm.
g. Euclid Chemical Company (The), an RPM company; Eucobar.
h. Kaufman Products, Inc.; Vapor Aid.
i. Lambert Corporation; LAMBCO Skin.
j. L&M Construction Chemicals, Inc.; E-Con.
k. Meadows, W. R., Inc.; EVAPRE.
l. Metalcrete Industries; Waterhold.
m. Nox-Crete Products Group; Monofilm.
n. Sika Corporation, Inc.; SikaFilm.
o. SpecChem, LLC; Spec Film.
p. Symons by Dayton Superior; Finishing Aid.
q. TK Products, Division of Sierra Corporation; TK-2120 TRI-FILM.
r. Unitex; Pro-Film.
s. Vexcon Chemicals, Inc.; Certi-Vex Envio Set.

B. Absorptive Cover: AASHTO M 182, Class 2, burlap cloth made from jute or kenaf, weighing approximately 9 oz./sq. yd. when dry.

C. Moisture-Retaining Cover: ASTM C 171, polyethylene film or white burlap-polyethylene sheet.

D. Water: Potable.

E. Clear, Waterborne, Membrane-Forming Curing Compound: ASTM C 309, Type 1, Class B, dissipating.

1. Products:

a. Anti-Hydro International, Inc.; AH Curing Compound #2 DR WB.
b. BASF Construction Chemicals – Building Systems; Kure 200.
c. ChemMasters; Safe-Cure Clear.

d. Conspec by Dayton Superior; W.B. Resin Cure.
e. Dayton Superior Corporation; Day Chem Rez Cure (J-11-W).
f. Edoco by Dayton Superior; Res X Cure WB.
g. Euclid Chemical Company (The), an RPM company; Kurez W VOX; TAMMSCURE WB 30C.
h. Kaufman Products, Inc.; Thinfilm 420.
i. Lambert Corporation; Aqua Kure-Clear.
j. L&M Construction Chemicals, Inc.; L&M Cure R.
k. Meadows, W. R., Inc.; 1100 Clear.
l. Nox-Crete Products Group; Resin Cure E.
m. Right Pointe; Clear Water Resin.
n. SpecChem, LLC; Spec Rez Clear.
o. Symons by Dayton Superior; Resi-Chem Clear.
p. TK Products, Division of Sierra Corporation; TK-2519 DC WB.
q. Vexcon Chemicals, Inc.; Certi-Vex Enviocure 100.

F. Clear, Waterborne, Membrane-Forming Curing Compound: ASTM C 309, Type 1, Class B, nondissipating, certified by curing compound manufacturer to not interfere with bonding of floor covering.

1. Products:

a. Anti-Hydro International, Inc.; AH Clear Cure WB.
b. BASF Construction Chemicals – Building Systems; Kure-N-Seal WB.
c. ChemMasters; Safe-Cure & Seal 20.
d. Conspec by Dayton Superior; Cure and Seal WB.
e. Cresset Chemical Company; Crete-Trete 309-VOC Cure & Seal.
f. Dayton Superior Corporation; Safe Cure and Seal (J-18).
g. Edoco by Dayton Superior; Spartan Cote WB II.
h. Euclid Chemical Company (The), an RPM company; Aqua Cure VOX; Clearseal WB 150.
i. Kaufman Products, Inc.; Cure & Seal 309 Emulsion.
j. Lambert Corporation; Glazecote Sealer-20.
k. L&M Construction Chemicals, Inc.; Dress & Seal WB.
l. Meadows, W. R., Inc.; Vocomp-20.
m. Metalcrete Industries; Metcure.
n. Nox-Crete Products Group; Cure & Seal 150E.
o. Symons by Dayton Superior; Cure & Seal 18 Percent E.
p. TK Products, Division of Sierra Corporation; TK-2519 WB.
q. Vexcon Chemicals, Inc.; Starseal 309.

G. Clear, Waterborne, Membrane-Forming Curing Compound: ASTM C 309, Type 1, Class B, 18 to 25 percent solids, nondissipating**,** certified by curing compound manufacturer to not interfere with bonding of floor covering.

1. Products:

a. BASF Construction Chemicals – Building Systems; Kure-N-Seal W.
b. ChemMasters; Safe-Cure Clear.
c. Conspec by Dayton Superior; High Seal.
d. Dayton Superior Corporation; Safe Cure and Seal (J-19).
e. Edoco by Dayton Superior; Spartan Cote WB II 20 Percent.
f. Euclid Chemical Company (The), an RPM Company; Diamond Clear VOX; Clearseal WB STD.
g. Kaufman Products, Inc.; SureCure Emulsion.
h. Lambert Corporation; Glazecote Sealer-20.
i. L&M Construction Chemicals, Inc.; Dress & Seal WB.
j. Meadows, W. R., Inc.; Vocomp-20.
k. Metalcrete Industries; Metcure 0800.
l. Nox-Crete Products Group; Cure & Seal 200E.
m. Symons by Dayton Superior; Cure & Seal 18 Percent E.
n. Vexcon Chemicals, Inc.; Starseal 0800.

H. Clear, Waterborne, Membrane-Forming Curing and Sealing Compound: ASTM C 1315, Type 1, Class A.

1. Products:

a. BASF Construction Chemicals – Building Systems; Kure 1315.
b. ChemMasters; Polyseal WB.
c. Conspec by Dayton Superior; Sealcure 1315 WB.
d. Edoco by Dayton Superior; Cureseal 1315 WB.
e. Euclid Chemical Company (The), an RPM company; Super Diamond Clear VOX; LusterSeal WB 300.
f. Kaufman Products, Inc.; Sure Cure 25 Emulsion.
g. Lambert Corporation; UV Safe Seal.
h. L&M Construction Chemicals, Inc.; Lumiseal WB Plus.
i. Meadows, W. R., Inc.; Vocomp-30.
j. Metalcrete Industries; Metcure 30.
k. Right Pointe; Right Sheen WB30.
l. Symons by Dayton Superior; Cure & Seal 31 Percent E.
m. Vexcon Chemicals, Inc.; Vexcon Starseal 1315.

2. VOC Content: Curing and sealing compounds shall have a VOC content of 200 g/L or less when calculated according to 40 CFR 59, Subpart D (EPA Method 24)

2.12 RELATED MATERIALS

A. Expansion- and Isolation-Joint-Filler Strips: ASTM D 1751, asphalt-saturated cellulosic fiber.

B. Bonding Agent: ASTM C 1059, Type II, non-redispersible, acrylic emulsion or styrene butadiene.

C. Sleeves and Blockouts: Formed with galvanized metal, galvanized pipe, polyvinyl chloride pipe, fiber tubes, or wood.

D. Nails, Spikes, Lag Bolts, Through Bolts, Anchorages: Sized as required; of strength and character to maintain formwork in place while placing concrete.

2.13 REPAIR MATERIALS

A. Repair Mortar – Hand-Applied: Pre-packaged, cement-based, two-component, polymer-modified, trowel-grade mortar, enhanced with penetrating corrosion inhibitor.

1. Compressive Strength: 1200 psi minimum at 1 day; 6000 psi minimum at 28 days when tested according to ASTM C 109.
2. Bond Strength: 1800 psi minimum at 28 days when tested according to ASTM C 882 (Modified).
3. Product / Manufacturer: SikaTop 122 Plus or SikaTop 123 Plus, Sika Corporation, or approved equal.

B. Repair Mortar – Form and Pour or Pump: Pre-packaged, cement-based, single-component, polymer-modified, silica-fume-enhanced, cementitious mortar.

1. Compressive Strength: 3000 psi minimum at 1 day; 6500 psi at 28 days when tested according to ASTM C 109.
2. Bond Strength: 2200 psi at 28 days when tested according to ASTM C 882 (modified).
3. Product / Manufacturer: Sika MonoTop 611, Sika Corporation, or approved equal.

2.14 CONCRETE MIXTURES, GENERAL

A. Prepare design mixtures for each type and strength of concrete, proportioned on the basis of laboratory trial mixture or field test data, or both, according to ACI 301.

1. Use a qualified independent testing agency for preparing and reporting proposed mixture designs based on laboratory trial mixtures.

2. Required average strength above specified strength:

a. Based on a record of past performance: Determination of required average strength above specified strength shall be based on the standard deviation record of the results of at least 30 consecutive strength tests in accordance with ACI 318, Chapter 5.3 by the larger amount defined by formulas 5-1 and 5-2.

b. Based on laboratory trial mixtures: Proportions shall be selected on the basis of laboratory trial batches prepared in accordance with ACI 318, Chapter 5.3.3.2 to produce

an average strength greater than the specified strength f'c by the amount defined in table 5.3.2.2.

(1) Proportions of ingredients for concrete mixes shall be determined by an independent testing laboratory or qualified concrete supplier.

(2) For each proposed mixture, at least three compressive test cylinders shall be made and tested for strength at the specified age. Additional cylinders may be made for testing for information at earlier ages.

B. Cementitious Materials: Limit percentage, by weight, of cementitious materials other than portland cement in concrete as follows:

1. Fly Ash: 20 percent.
2. Combined Fly Ash and Pozzolan: 25 percent.
3. Slag Cement: 50 percent.
4. Combined Fly Ash or Pozzolan and Slag Cement: 50 percent portland cement minimum, with fly ash or pozzolan not exceeding 25 percent.

C. Limit water-soluble, chloride-ion content in hardened concrete to 0.30 percent by weight of cement.

D. Admixtures: Use admixtures according to manufacturer's written instructions.

1. Do not use admixtures which have not been incorporated and tested in accepted mixes.
2. Use water-reducing admixture in concrete, as required, for placement and workability.
3. Use water-reducing and retarding admixture when required by high temperatures, low humidity, or other adverse placement conditions.
4. Use water-reducing admixture in pumped concrete, and concrete with a water-cementitious materials ratio below 0.50.

2.15 CONCRETE MIXTURES FOR BUILDING ELEMENTS

A. Proportion normal-weight concrete mixture as indicated on drawings.

2.16 FABRICATING REINFORCEMENT

A. Fabricate steel reinforcement according to CRSI's "Manual of Standard Practice."

2.17 FABRICATION OF EMBEDDED METAL ASSEMBLIES

A. Fabricate metal assemblies in the shop. Holes shall be made by drilling or punching. Holes shall not be made by or enlarged by burning. Welding shall be in accordance with AWS D1.1.

B. Welding of deformed bar anchors and headed stud anchors shall be done by full fusion process equal to that of TRW Nelson Stud Welding Division. A minimum of two headed studs shall be tested at the start of each production period for proper quality control. The studs shall be capable of being bent 45 degrees without failure.

C. Welding of reinforcement shall be done in accordance with AWS D1.4, using the recommended preheat temperature and electrode for the type of reinforcement being welded. Bars larger than no. 9 shall not be welded. Welding shall be subject to the observance and testing of the Testing Laboratory.

D. Metal assemblies exposed to earth, weather or moisture shall be hot dip galvanized. All other metal assemblies shall be either hot dip galvanized or painted with an epoxy paint. Repair galvanizing after welding with a Cold Galvanizing compound installed in accordance with the manufacturer's instructions. Repair painted assemblies after welding with same type of paint.

2.18 CONCRETE MIXING

A. Ready-Mixed Concrete: Measure, batch, mix, and deliver concrete according to ASTM C 94 and furnish batch ticket information.

1. When air temperature is between 85 and 95 deg F, reduce mixing and delivery time from 1-1/2 hours to 75 minutes; when air temperature is above 95 deg F, reduce mixing and delivery time to 60 minutes.

PART 3 - EXECUTION

3.01 FORMWORK

A. Design, erect, shore, brace, and maintain formwork, according to ACI 301, to support vertical, lateral, static, and dynamic loads, and construction loads that might be applied, until structure can support such loads.

B. Construct formwork so concrete members and structures are of size, shape, alignment, elevation, and position indicated, within tolerance limits of ACI 117.

1. Vertical alignment:

   a. Lines, surfaces and arises less than 100 feet in height - 1 inch.
   b. Outside corner of exposed corner columns and control joints in concrete exposed to view less than 100 feet in height - 1/2 inch.

2. Lateral alignment:

   a. Members - 1 inch.
   b. Centerline of openings 12 inches or smaller and edge location of larger openings in slabs - 1/2 inch.
   c. Sawcuts, joints, and weakened plane embedments in slabs - 3/4 inch.

3. Level alignment:

   a. Elevation of slabs-on-grade - 3/4 inch.
   b. Elevation of top surfaces of formed slabs before removal of shores - 3/4 inch.
   c. Elevation of formed surfaces before removal of shores - 3/4 inch.
   d. Lintels, sills, parapets, horizontal grooves, and other lines exposed to view - 1/2 inch.

4. Cross-sectional dimensions: Overall dimensions of beams, joists, and columns and thickness of walls and slabs.

a. 12 inch dimension or less - plus 3/8 inch to minus 1/4 inch.
b. Greater than 12 inch to 3 foot dimension - plus 1/2 inch to minus 3/8 inch.
c. Greater than 3 foot dimension - plus 1 inch to minus 3/4 inch.

5. Relative alignment:

a. Stairs:

(1) Difference in height between adjacent risers - 1/8 inch.
(2) Difference in width between adjacent treads - 1/4 inch.
(3) Maximum difference in height between risers in a flight of stairs - 3/8 inch.
(4) Maximum difference in width between treads in a flight of stairs - 3/8 inch.

b. Grooves:

(1) Specified width 2 inches or less - 1/8 inch.
(2) Specified width between 2 inches and 12 inches - 1/4 inch.

c. Vertical alignment of outside corner of exposed corner columns and control joint grooves in concrete exposed to view - 1/4 inch in 10 feet.
d. All other conditions - 3/8 inch in 10 feet.

C. Limit concrete surface irregularities, designated by ACI 347R as abrupt or gradual, as follows:

1. [**Class A, 1/8 inch**] **<Insert dimension>** for smooth-formed finished surfaces.
2. [**Class B, 1/4 inch**] [**Class C, 1/2 inch**] [**Class D, 1 inch**] **<Insert dimension>** for rough-formed finished surfaces.
3. Class D, 1 inch for pan-formed finished surfaces.

D. Construct forms tight enough to prevent loss of concrete mortar.

E. Fabricate forms for easy removal without hammering or prying against concrete surfaces. Provide crush or wrecking plates where stripping may damage cast concrete surfaces. Provide top forms for inclined surfaces steeper than 1.5 horizontal to 1 vertical.

1. Install keyways, reglets, recesses, and the like, for easy removal.
2. Do not use rust-stained steel form-facing material.

F. Set edge forms, bulkheads, and intermediate screed strips for slabs to achieve required elevations and slopes in finished concrete surfaces. Provide and secure units to support screed strips; use strike-off templates or compacting-type screeds.

G. Provide elevation or camber in formwork as required for anticipated formwork deflections due to weight and pressures of concrete and construction loads.

H. Foundation Elements: The sides of all below grade portions of beams, pier caps, walls, and columns shall be formed straight and to the lines and grades specified. Foundation elements shall not be earth formed unless specifically indicated on the Drawings.

I. Provide temporary openings for cleanouts and inspection ports where interior area of formwork is inaccessible. Close openings with panels tightly fitted to forms and securely braced to prevent loss of concrete mortar. Locate temporary openings in forms at inconspicuous locations.

J. Chamfer exterior corners and edges of permanently exposed concrete.

K. Form openings, chases, offsets, sinkages, keyways, reglets, blocking, screeds, and bulkheads required in the Work. Determine sizes and locations from trades providing such items.

L. Clean forms and adjacent surfaces to receive concrete. Remove chips, wood, sawdust, dirt, and other debris just before placing concrete.

M. Retighten forms and bracing before placing concrete, as required, to prevent mortar leaks and maintain proper alignment.

N. Coat contact surfaces of forms with form-release agent, according to manufacturer's written instructions, before placing reinforcement, anchoring devices, and embedded items.

1. Do not apply form release agent where concrete surfaces are scheduled to receive subsequent finishes which may be affected by agent. Soak contact surfaces of untreated forms with clean water. Keep surfaces wet prior to placing concrete.

3.02 EMBEDDED ITEMS

A. Place and secure anchorage devices and other embedded items required for adjoining work that is attached to or supported by cast-in-place concrete. Use setting drawings, templates, diagrams, instructions, and directions furnished with items to be embedded.

1. Install anchor rods, accurately located, to elevations required and complying with tolerances in Section 7.5 of AISC's "Code of Standard Practice for Steel Buildings and Bridges."

a.	Spacing within a bolt group:	1/8"
b.	Location of bolt group (center):	1/2"
c.	Rotation of bolt group:	5 degrees
d.	Angle off vertical:	5 degrees
e.	Bolt projection:	± 3/8"

2. Headed Studs: Heads welded by full-fusion process, as furnished by TRW Nelson Stud Welding Division.

3. Welded Deformed Bar Anchors: ASTM A1064/ A1064M: Welded by full fusion process, as furnished by TRW Nelson Stud Welding Division.

3.03 VOID FORMS

A. Install void forms in all locations shown on the Drawings. In general, void forms shall be placed below all structural elements supported by piers to separate these elements from the earth.

B. Seal discontinuous ends of void forms and tape all joints with waterproof tape so that concrete will not enter the void space during placement of concrete. Do not leave gaps between void form sections.

C. Premanufactured void forms with circular edges shall be used around all drilled piers. Field fabrication of pier void forms is not permitted.

D. Do not allow any portion of void forms to fall within the circumference of piers causing a reduction in the bearing area.

E. Protect void forms from water. Do not install void forms during wet weather or on wet ground. Void forms which become saturated prior to placement of concrete shall be removed and replaced. Void forms shall not be wrapped in plastic, or other similar material to protect from moisture when installed.

F. Exercise care in placement of concrete to avoid collapse of void form. If void forms collapse, soil beneath the concrete shall be dug out and a proper void space shall be created by installing soil retainers on each side of element.

G. Void forms under slabs shall be protected by a layer of one-eighth inch thick protection board followed by a vapor barrier or retarder per the specifications. Do not install void forms under soil supported slabs on grade.

3.04 SOIL RETAINERS

A. Install soil retainers in straight, clean trenches at sides of void forms prior to concrete placement. The gaps between the trench and retainers must be properly positioned or backfilled prior to the placement of concrete. Do not cast the sides of concrete beams directly against the soil.

B. Affix the soil retainers to the concrete beam with adhesive, pin/washer/load, or concrete hard nails spaced on 24 inch centers.

3.05 REMOVING AND REUSING FORMS

A. General: Formwork for sides of beams, walls, columns, and similar parts of the Work that does not support weight of concrete may be removed after cumulatively curing at not less than 50 deg F for 24 hours after placing concrete, if concrete is hard enough to not be damaged by form-removal operations and curing and protection operations are maintained.

1. Leave formwork for beam soffits, joists, slabs, and other structural elements that supports weight of concrete in place until concrete has achieved at least 70 percent of its 28-day design compressive strength.
2. Formwork supporting conventionally reinforced concrete shall not be removed until concrete has attained 85 percent of its specified 28 day compressive strength as established by tests of field cured cylinders. In the absence of cylinder tests, supporting formwork shall remain in place until the concrete has cured at a temperature of at least 50 degrees Fahrenheit (10 degrees Celsius) for the minimum cumulative time periods given in ACI 347, Section 3.7.2.3. When the surrounding air temperature is below 50 degrees Fahrenheit (10 degrees Celsius), that time period shall be added to the minimum listed time period. Formwork for two-way conventionally reinforced slabs shall remain in place for at least the minimum cumulative time periods specified for one-way slabs of the same maximum span.
3. Two-way conventionally reinforced slabs shall be immediately reshored after formwork removal. Reshores shall remain until the concrete has attained the specified 28 day compressive strength.

4. Minimum cumulative curing times may be reduced by the use of high-early strength cement or forming systems which allow form removal without disturbing shores, but only after the Contractor has demonstrated to the satisfaction of the Architect that the early removal of forms will not cause excessive sag, distortion or damage to the concrete elements.
5. Forms for post-tensioned concrete shall not be removed until tensioning operations have been completed.
6. Wood forms shall be completely removed. Provide temporary openings if required.
7. Provide adequate methods of curing and thermal protection of exposed concrete if forms are removed prior to completion of specified curing time.
8. Areas required to support construction loads in excess of 20 psf shall be reshored to properly distribute construction loading. Construction loads up to the rated live load capacity may be placed on unshored construction provided the concrete has attained the specified 28 day compressive strength.
9. Obtaining concrete compressive strength tests for the purposes of form removal shall be the responsibility of the Contractor.
10. Remove forms only if shores have been arranged to permit removal of forms without loosening or disturbing shores.

B. Clean and repair surfaces of forms to be reused in the Work. Split, frayed, delaminated, or otherwise damaged form-facing material will not be acceptable for exposed surfaces. Apply new form-release agent.

C. When forms are reused, clean surfaces, remove fins and laitance, and tighten to close joints. Align and secure joints to avoid offsets. Do not use patched forms for exposed concrete surfaces unless approved by Architect.

3.06 SHORES AND RESHORES

A. The Contractor shall be solely responsible for proper shoring and reshoring.

B. Comply with ACI 318 and ACI 301 for design, installation, and removal of shoring and reshoring.

1. Do not remove shoring or reshoring until measurement of slab tolerances is complete.

C. In multistory construction, extend shoring or reshoring over a sufficient number of stories to distribute loads in such a manner that no floor or member will be excessively loaded or will induce tensile stress in concrete members without sufficient steel reinforcement.

1. All structural framing required to support one or more subsequent levels of construction shall be reshored. Reshores shall be located in the same position on each floor. No construction loads shall be placed on the new construction until all supporting reshores have been installed.
2. Extend shores or reshored from ground to top level in structure three stories or less in height, unless noted otherwise.
3. In structures over three stories in height, extend reshores at least three levels under the level being placed. Extend shores beyond the minimum number of levels if required to ensure proper distribution of loads throughout the structure.

4. In crawl spaces or basements, shores or reshores shall extend to mud pads seated firmly on the soil or to on-grade construction.
5. Bottom tier of reshores shall remain in place until the supported concrete (at the uppermost level) has attained at least 85 percent of the specified 28 day compressive strength and construction loads in excess of 20 psf have been removed.
6. Conventionally reinforced uppermost floors do not need to be reshored provided forms supporting concrete are not removed until concrete has attained 85 percent of its specified 28 day compressive strength as established by tests of field cured cylinders.
7. All levels of reshores may be removed after formwork for the uppermost floor has been removed in accordance with these specifications.

D. Plan sequence of removal of shores and reshore to avoid damage to concrete. Locate and provide adequate reshoring to support construction without excessive stress or deflection.

3.07 VAPOR RETARDERS

A. Plastic Vapor Retarders: Place, protect, and repair vapor retarders according to ASTM E 1643 and manufacturer's written instructions.

B. Lap joints 6 inches and seal with tape as noted below.

1. Vapor retarder membrane seal at slabs on void forms for use with membranes that are not self-adhering to the underside of concrete slabs: Seal vapor retarder membrane to underside of slab using perimeter/seam seal tape applied continuously to perimeter of vapor retarder membrane at grade beams (3in. tape) and at the seams at interior conditions (6in. tape).
   a. Apply double-sided adhesive tape top surface of grade beam and adhere membrane to tape. Refer to the drawings for detail.
   b. Remove any dirt or debris from membrane prior to application of sealing tape.
2. General sealing and at slabs on grade: Use manufacturer’s standard adhesive or pressure sensitive tape for sealing membrane at seams, pipe penetrations, tears, etc.

3.08 STEEL REINFORCEMENT

A. General: Comply with CRSI's "Manual of Standard Practice" for placing reinforcement.

1. Do not cut or puncture vapor retarder. Repair damage and reseal vapor retarder before placing concrete.

B. Clean reinforcement of loose rust and mill scale, earth, ice, and other foreign materials that would reduce bond to concrete.

C. Accurately position, support, and secure reinforcement against displacement. Locate and support reinforcement with bar supports to maintain minimum concrete cover. Do not tack weld crossing reinforcing bars.

1. Weld reinforcing bars according to AWS D1.4, where indicated. Only steel conforming to ASTM A706 may be welded.

D. Installation tolerances:

1. Top and bottom bars in structured slabs, girders, beams and joists:

    a. Members 8" deep or less: ±3/8"
    b. Members more than 8" deep: ±1/2"

2. Concrete Cover to Formed or Finished Surfaces: ±3/8" for members 8" deep or less; ±1/2" for members over 8" deep, except that tolerance for cover shall not exceed 1/3 of the specified cover.

E. Concrete Cover: Refer to the Structural Notes.

F. Splices: Provide standard reinforcement splices by lapping and tying ends. Comply with ACI 318 for minimum lap of spliced bars where not specified on the documents.

G. Mechanical Splices: Use for splicing of bars larger than no. 11 or where no. 11 bars are spliced to larger size bars and where indicated on the drawings. Comply with manufacturer's instructions for preparation of bars and installation procedures.

H. Field Welding of Embedded Metal Assemblies: All paint and galvanizing shall be removed in areas to receive field welds. All areas where paint or galvanizing has been removed shall be field repaired with the specified paint or cold galvanizing compound, respectively.

I. Set wire ties with ends directed into concrete, not toward exposed concrete surfaces.

J. Install welded wire reinforcement in longest practicable lengths on bar supports spaced to minimize sagging. Lap edges and ends of adjoining sheets at least one mesh spacing. Offset laps of adjoining sheet widths to prevent continuous laps in either direction. Lace overlaps with wire.

3.09 JOINTS

A. General: Construct joints true to line with faces perpendicular to surface plane of concrete.

B. Construction Joints: Install so strength and appearance of concrete are not impaired, at locations indicated or as approved by Architect.

1. Place joints perpendicular to main reinforcement. Continue reinforcement across construction joints, unless otherwise indicated. Do not continue reinforcement through sides of strip placements of floors and slabs unless otherwise indicated.
2. Form keyed joints as indicated. Embed keys at least 1-1/2 inches into concrete.
3. Locate joints for beams, slabs, joists, and girders in the middle third of spans. Offset joints in girders a minimum distance of twice the beam width from a beam-girder intersection.
4. Locate horizontal joints in walls and columns at underside of floors, slabs, beams, and girders and at the top of footings or floor slabs.
5. Space vertical joints in walls as indicated. Locate joints beside piers integral with walls, near corners, and in concealed locations where possible.
6. Use a bonding agent at locations where fresh concrete is placed against hardened or partially hardened concrete surfaces.
7. Use epoxy-bonding adhesive at locations where fresh concrete is placed against hardened or partially hardened concrete surfaces.

C. Contraction Joints in Slabs-on-Grade: Form weakened-plane contraction joints, sectioning concrete into areas as indicated.

D. Isolation Joints in Slabs-on-Grade: After removing formwork, install joint-filler strips at slab junctions with vertical surfaces, such as column pedestals, foundation walls, grade beams, and other locations, as indicated.

1. Extend joint-filler strips full width and depth of joint, terminating flush with finished concrete surface, unless otherwise indicated.
2. Terminate full-width joint-filler strips not less than 1/2 inch or more than 1 inch below finished concrete surface where joint sealants, specified in Division 7 Section "Joint Sealants," are indicated.
3. Install joint-filler strips in lengths as long as practicable. Where more than one length is required, lace or clip sections together.

E. Doweled Joints: Install dowel bars and support assemblies at joints where indicated. Lubricate or asphalt coat one-half of dowel length to prevent concrete bonding to one side of joint.

3.10 WATERSTOPS

A. Flexible Waterstops: Install in construction joints and at other joints indicated to form a continuous diaphragm. Install in longest lengths practicable. Support and protect exposed waterstops during progress of the Work. Field fabricate joints in waterstops according to manufacturer's written instructions.

3.11 CONCRETE PLACEMENT

A. Before placing concrete, verify that installation of formwork, reinforcement, and embedded items is complete and that required inspections have been performed.

B. Before test sampling and placing concrete, water may be added at Project site, subject to limitations of ACI 301, and only if specifically noted as withheld on the batch ticket.

1. Do not add water to concrete after adding high-range water-reducing admixtures to mixture.
2. Water content shall not exceed the maximum specified water/cement ratio for the mix.

C. Deposit concrete continuously in one layer or in horizontal layers of such thickness that no new concrete will be placed on concrete that has hardened enough to cause seams or planes of weakness. If a section cannot be placed continuously, provide construction joints as indicated. Deposit concrete to avoid segregation.

1. Deposit concrete in horizontal layers of depth to not exceed formwork design pressures and in a manner to avoid inclined construction joints.
2. Consolidate placed concrete with mechanical vibrating equipment according to ACI 301.
3. Do not use vibrators to transport concrete inside forms. Insert and withdraw vibrators vertically at uniformly spaced locations to rapidly penetrate placed layer and at least 6 inches into preceding layer. Do not insert vibrators into lower layers of concrete that have begun to lose plasticity. At each insertion, limit duration of vibration to time necessary to consolidate concrete and complete embedment of reinforcement and other embedded items without causing mixture constituents to segregate.
4. Do not permit concrete to drop freely any distance greater than 20'-0" for concrete containing a high range water reducing admixture (superplasticizer) or 5'-0" for other concrete. Provide chute or tremie to place concrete where longer drops are necessary. Do not place concrete

into excavations with standing water. If place of deposit cannot be pumped dry, pour concrete through a tremie with its outlet near the bottom of the place of deposit.

5. Pump priming grout shall be discarded and not used in the structure.

D. Deposit and consolidate concrete for floors and slabs in a continuous operation, within limits of construction joints, until placement of a panel or section is complete.

1. Consolidate concrete during placement operations so concrete is thoroughly worked around reinforcement and other embedded items and into corners.
2. Maintain reinforcement in position on chairs during concrete placement.
3. Screed slab surfaces with a straightedge and strike off to correct elevations.
4. Slope surfaces uniformly to drains where required.
5. Begin initial floating using bull floats or darbies to form a uniform and open-textured surface plane, before excess bleedwater appears on the surface. Do not further disturb slab surfaces before starting finishing operations.

E. Cold-Weather Placement: Comply with ACI 306.1 and as follows. Protect concrete work from physical damage or reduced strength that could be caused by frost, freezing actions, or low temperatures.

1. When average high and low temperature is expected to fall below 40 deg F for three successive days, maintain delivered concrete mixture temperature within the temperature range required by ACI 301.
2. Do not use frozen materials or materials containing ice or snow. Do not place concrete on frozen subgrade or on subgrade containing frozen materials.
3. Do not use calcium chloride, salt, or other materials containing antifreeze agents or chemical accelerators unless otherwise specified and approved in mixture designs.

F. Hot-Weather Placement: Comply with ACI 305.1 and as follows:

1. Maintain concrete temperature below 95 deg F at time of placement. Chilled mixing water or chopped ice may be used to control temperature, provided water equivalent of ice is calculated to total amount of mixing water. Using liquid nitrogen to cool concrete is Contractor's option.
2. Fog-spray forms, steel reinforcement, and subgrade just before placing concrete. Keep subgrade uniformly moist without standing water, soft spots, or dry areas.

3.12 FINISHING FORMED SURFACES

A. Rough-Formed Finish: As-cast concrete texture imparted by form-facing material with tie holes and defects repaired and patched. Remove fins and other projections that exceed specified limits on formed-surface irregularities.

1. Apply to concrete surfaces [**not exposed to public view**] <**Insert locations**>.

B. Smooth-Formed Finish: As-cast concrete texture imparted by form-facing material, arranged in an orderly and symmetrical manner with a minimum of seams. Repair and patch tie holes and defects. Remove fins and other projections that exceed specified limits on formed-surface irregularities.

1. Apply to concrete surfaces [**exposed to public view,**] [**to receive a rubbed finish,**] [**to be covered with a coating or covering material applied directly to concrete**] <**Insert locations**>.

C. Related Unformed Surfaces: At tops of walls, horizontal offsets, and similar unformed surfaces adjacent to formed surfaces, strike off smooth and finish with a texture matching adjacent formed surfaces. Continue final surface treatment of formed surfaces uniformly across adjacent unformed surfaces, unless otherwise indicated.

3.13 MISCELLANEOUS CONCRETE ITEMS

A. Filling In: Fill in holes and openings left in concrete structures, unless otherwise indicated, after work of other trades is in place. Mix, place, and cure concrete, as specified, to blend with in-place construction. Provide other miscellaneous concrete filling indicated or required to complete the Work.

B. Curbs: Provide monolithic finish to interior curbs by stripping forms while concrete is still green and by steel-troweling surfaces to a hard, dense finish with corners, intersections, and terminations slightly rounded.

C. Equipment Bases and Foundations: Provide machine and equipment bases and foundations as shown on Drawings. Set anchor bolts for machines and equipment at correct elevations, complying with diagrams or templates from manufacturer furnishing machines and equipment.

1. Housekeeping pads: Concrete fill shall be normal weight concrete (3000 psi), reinforced with 4x4-W2.1xW2.1 welded wire mesh set at middepth of pad. Trowel concrete to a dense, smooth finish. Set anchor bolts for securing mechanical or electrical equipment during pouring of concrete fill.

D. Steel Pan Stairs: Provide concrete fill for steel pan stair treads, landings, and associated items. Cast-in inserts and accessories as shown on Drawings. Screed, tamp, and trowel-finish concrete surfaces.

1. Mix one part Portland Cement and two parts crushed stone or gravel passing 3/8" sieve and retained on a 1/8" sieve, measured by volume with only sufficient water to produce a dry consistency for proper placing and finishing.
2. Placing: Place fill and reinforcement in all steel pan treads and landings. Reinforcement shall be 4x4-W2.1xW2.1 welded wire mesh extending over the area of each tread and landings. Support reinforcement 3/4" above bottom of steel pans. After sufficient hardening of the concrete fill, steel trowel the exposed surface to a smooth finish.
3. Abrasive aggregate: Sprinkle abrasive aggregate into the troweled concrete fill in two shakes at the rate of 1/4 pound per square foot and trowel lightly into the surface.

E. Protective slabs ("Mud slabs"): Concrete fill shall be normal weight concrete (2500 psi minimum) with a minimum thickness of 3 1/2". Reinforce protective slabs with 6x6-W2.9xW2.9 welded wire mesh reinforcing. Finish slab to a wood float finish.

3.14 INSTALLATION OF NON-SHRINK GROUT UNDER BASEPLATES

A. Grout under all bearing and baseplates. Comply with manufacturer's instructions. Do not dry pack.

B. Mixing: Use a mechanical mixer. Add only enough water to make grout placeable. Do not mix more grout than can be used in 20 minutes. Under no circumstances shall grout be retempered.

3.15 CONCRETE PROTECTING AND CURING

A. General: Protect freshly placed concrete from premature drying and excessive cold or hot temperatures. Comply with ACI 306.1 for cold-weather protection and ACI 305.1 for hot-weather protection during curing.

B. Evaporation Retarder: Apply evaporation retarder to unformed concrete surfaces if hot, dry, or windy conditions cause moisture loss approaching 0.2 lb/sq. ft. x h before and during finishing operations. Apply according to manufacturer's written instructions after placing, screeding, and bull floating or darbying concrete, but before float finishing.

C. Formed Surfaces: Cure formed concrete surfaces, including underside of beams, supported slabs, and other similar surfaces. If forms remain during curing period, moist cure after loosening forms. If removing forms before end of curing period, continue curing for the remainder of the curing period.

D. Unformed Surfaces: Begin curing immediately after finishing concrete. Cure unformed surfaces, including floors and slabs, concrete floor toppings, and other surfaces.

E. Cure concrete according to ACI 308.1, by one or a combination of the following methods:

1. Moisture Curing: Keep surfaces continuously moist for not less than seven days with the following materials:

    a. Water.
    b. Continuous water-fog spray.
    c. Absorptive cover, water saturated, and kept continuously wet. Cover concrete surfaces and edges with 12-inch lap over adjacent absorptive covers.

2. Moisture-Retaining-Cover Curing: Cover concrete surfaces with moisture-retaining cover for curing concrete, placed in widest practicable width, with sides and ends lapped at least 12 inches, and sealed by waterproof tape or adhesive. Cure for not less than seven days. Immediately repair any holes or tears during curing period using cover material and waterproof tape.

    a. Moisture cure or use moisture-retaining covers to cure concrete surfaces to receive floor coverings.
    b. Moisture cure or use moisture-retaining covers to cure concrete surfaces to receive penetrating liquid floor treatments.
    c. Cure concrete surfaces to receive floor coverings with either a moisture-retaining cover or a curing compound that the manufacturer certifies will not interfere with bonding of floor covering used on Project.

3. Curing Compound: Apply uniformly in continuous operation by power spray or roller according to manufacturer's written instructions. Recoat areas subjected to heavy rainfall within three hours after initial application. Maintain continuity of coating and repair damage during curing period.

a. After curing period has elapsed, remove curing compound without damaging concrete surfaces by method recommended by curing compound manufacturer.

4. Curing and Sealing Compound: Apply uniformly to floors and slabs indicated in a continuous operation by power spray or roller according to manufacturer's written instructions. Recoat areas subjected to heavy rainfall within three hours after initial application. Repeat process 24 hours later and apply a second coat. Maintain continuity of coating and repair damage during curing period.

3.16 CONCRETE SURFACE REPAIRS

A. Surface Defects in Concrete: Repair and patch defective areas when approved by Engineer. Remove and replace concrete that cannot be repaired and patched to Owner's approval.

B. Contractor shall submit a detailed, descriptive procedure listing proposed pre-packaged repair materials and methods for the repair of surface defects prior to the start of repair work.

C. Patching Mortar: Mix, place and finish pre-packaged repair mortar in accordance with manufacturer's instructions.

D. Repairing Formed Surfaces: Surface defects include color and texture irregularities, cracks, spalls, air bubbles, minor honeycombs and rock pockets with no exposed reinforcement, fins and other projections on the surface, and stains and other discolorations that cannot be removed by cleaning.

1. Immediately after form removal, cut out minor honeycombs, rock pockets, and voids more than 1/2 inch in any dimension in solid concrete, but not less than 1 inch in depth. Make edges of cuts perpendicular to concrete surface, 1/4 inch deep minimum. Clean, dampen with water, and brush-coat holes and voids with bonding agent. Fill and compact with patching mortar before bonding agent has dried. Fill form-tie voids with patching mortar or cone plugs secured in place with bonding agent.
2. Repair defects on surfaces exposed to view using pre-packaged repair mortar so that, when dry, patching mortar will match surrounding color. Patch a test area at inconspicuous locations to verify mixture and color match before proceeding with patching. Compact mortar in place and strike off slightly higher than surrounding surface.

E. Repairing Unformed Surfaces: Test unformed surfaces, such as floors and slabs, for finish and verify surface tolerances specified for each surface. Correct low and high areas. Test surfaces sloped to drain for trueness of slope and smoothness; use a sloped template.

1. Repair finished surfaces containing defects. Surface defects include minor spalls, pop outs, honeycombs and rock pockets with no exposed reinforcement, crazing and cracks in excess of 0.01 inch wide that do not penetrate to reinforcement, and other objectionable conditions.
2. After concrete has cured at least 14 days, correct high areas by grinding.
3. Correct localized low areas during or immediately after completing surface finishing operations by cutting out low areas and replacing with patching mortar. Finish repaired areas to blend into adjacent concrete.
4. Correct other low areas scheduled to receive floor coverings with a repair underlayment. Prepare, mix, and apply repair underlayment and primer according to manufacturer's written

instructions to produce a smooth, uniform, plane, and level surface. Feather edges to match adjacent floor elevations.

5. Correct other low areas scheduled to remain exposed with a repair topping. Cut out low areas to ensure a minimum repair topping depth of 1/4 inch to match adjacent floor elevations. Prepare, mix, and apply repair topping and primer according to manufacturer's written instructions to produce a smooth, uniform, plane, and level surface.
6. Repair defective areas, except random cracks and single holes 1 inch or less in diameter, by cutting out and replacing with patching mortar. Remove defective areas with clean, square cuts, ¼" deep minimum. Dampen concrete surfaces in contact with patching concrete and apply bonding agent. Place, compact, and finish patching mortar to blend with adjacent finished concrete. Cure in same manner as adjacent concrete.
7. Repair random cracks and single holes 1 inch or less in diameter with patching mortar. Groove top of cracks and cut out holes to sound concrete and clean off dust, dirt, and loose particles. Dampen cleaned concrete surfaces and apply bonding agent. Place patching mortar before bonding agent has dried. Compact patching mortar and finish to match adjacent concrete. Keep patched area continuously moist for at least 72 hours.
8. Unapproved and defective repairs shall be removed and replaced in accordance with requirements provided by the Engineer at no additional cost to the Owner.

3.17 STRUCTURAL REPAIRS

A. Structurally Defective Concrete: Structural defects include spalls, honeycombs or rock pockets with exposed reinforcement, hollow-sounding concrete, cracks that penetrate to the reinforcement or completely through concrete elements, inadequate cover over reinforcement, and other conditions that affect the structural performance or durability of the concrete as determined by the Engineer.

B. Repair structural defects in concrete in accordance with plans, specifications, details, etc. provided by the Engineer.

1. The cost of the additional services provided by the Engineer to prepare the repair documents, and to oversee the repair work shall be borne by the Contractor.

C. Unapproved and defective repairs shall be removed and replaced in accordance with requirements provided by the Engineer at no additional cost to the Owner.

3.18 CLEANUP

A. Imperfect or damaged work or any material damaged or determined to be defective before final completion and acceptance of the entire job shall be satisfactorily replaced at the Contractor's expense, and in conformity with all of the requirements of the Drawings and Specifications. Removal and replacement of concrete work shall be done in such manner as not to impair the appearance or strength of the structure in any way.

B. Cleaning: Upon completion of the work all forms, equipment, protective coverings and any rubbish resulting therefrom shall be removed from the site. After sweeping floors, wash floors with clean water. Finished concrete surfaces shall be left in a clean condition, satisfactory to the Owner.

3.19 FIELD QUALITY CONTROL

A. Testing and Inspecting: Owner may engage a special inspector and/or a qualified testing and inspecting agency to perform field tests and inspections and prepare test reports.

B. Inspections may include:

1. Steel reinforcement placement.
2. Steel reinforcement welding.
3. Headed bolts and studs.
4. Verification of use of required design mixture.
5. Concrete placement, including conveying and depositing.
6. Curing procedures and maintenance of curing temperature.
7. Verification of concrete strength before removal of shores and forms from beams and slabs.

C. Concrete Tests: Testing of composite samples of fresh concrete obtained according to ASTM C 172 shall be performed according to the following requirements:

1. Testing Frequency: Obtain one composite sample for each day's pour of each concrete mixture exceeding 5 cu. yd., but less than 25 cu. yd., plus one set for each additional 50 cu. yd. or fraction thereof.
2. Testing Frequency: Obtain at least one composite sample for each 100 cu. yd. or fraction thereof of each concrete mixture placed each day.

    a. When frequency of testing will provide fewer than five compressive-strength tests for each concrete mixture, testing shall be conducted from at least five randomly selected batches or from each batch if fewer than five are used.

3. Slump: ASTM C 143/C 143M; one test at point of placement for each composite sample, but not less than one test for each day's pour of each concrete mixture. Perform additional tests when concrete consistency appears to change.
4. Air Content: ASTM C 231, pressure method, for normal-weight concrete; one test for each composite sample, but not less than one test for each day's pour of each concrete mixture.
5. Concrete Temperature: ASTM C 1064/C 1064M; one test hourly when air temperature is 40 deg F and below and when 80 deg F and above, and one test for each composite sample.
6. Compression Test Specimens: ASTM C 31/C 31M.

    a. Cast and laboratory cure four cylinders for each composite sample.

        1) Do not transport field-cast cylinders until they have cured for a minimum of 24 hours.

7. Compressive-Strength Tests: ASTM C 39/C 39M;

    a. Test one cylinder at 7 days
    b. Test two cylinders at 28 days
    c. Test one cylinder at 56 days

d. If 4" by 8" cylinders are used, provide 1 additional cylinder at each stage

8. Strength of each concrete mixture will be satisfactory if every average of any three consecutive compressive-strength tests equals or exceeds specified compressive strength and no compressive-strength test value falls below specified compressive strength by more than 500 psi.
9. Test results shall be reported in writing to Architect, concrete manufacturer, and Contractor within 48 hours of testing. Reports of compressive-strength tests shall contain Project identification name and number, date of concrete placement, name of concrete testing and inspecting agency, location of concrete batch in Work, design compressive strength at 28 days, concrete mixture proportions and materials, compressive breaking strength, and type of break for both 7- and 28-day tests.
10. Nondestructive Testing: Impact hammer, sonoscope, or other nondestructive device may be permitted by Architect but will not be used as sole basis for approval or rejection of concrete.
11. Additional Tests: Testing and inspecting agency shall make additional tests of concrete when test results indicate that slump, air entrainment, compressive strengths, or other requirements have not been met, as directed by Architect. Testing and inspecting agency may conduct tests to determine adequacy of concrete by cored cylinders complying with ASTM C 42/C 42M or by other methods as directed by Architect.

    a. When the strength level of the concrete for any portion of the structure, as indicated by cylinder tests, falls below the specified requirements, the Contractor shall provide improved curing conditions and/or adjustments to the mix design as required to obtain the required strength. If the average strength of the laboratory control cylinders falls so low as to be deemed unacceptable, the Contractor shall follow the core test procedure set forth in ACI 301, Section 1.6. Locations of core tests shall be approved by the Architect. Core sampling and testing shall be at Contractors expense.
    b. If the results of the core tests indicate that the strength of the structure is inadequate, any replacement, load testing, or strengthening as may be ordered by the Architect shall be provided by the Contractor without cost to the Owner.

12. Additional testing and inspecting, at Contractor's expense, will be performed to determine compliance of replaced or additional work with specified requirements.
13. Correct deficiencies in the Work that test reports and inspections indicate does not comply with the Contract Documents.

END OF SECTION 03 30 00

SECTION 03 62 00
NON-METALLIC NON-SHRINK GROUTING

PART 1 - GENERAL

1.01 SUMMARY

A. Section includes non-shrink grout materials and placement procedures.

1.02 ACTION SUBMITTALS

A. Product Data: For each type of product.

PART 2 - PRODUCTS

2.01 GROUT MATERIALS

A. Shrinkage-Resistant Grout: Factory-packaged, nonmetallic, rapid-strengthening, nonstaining, noncorrosive, nongaseous grout complying with ASTM C1107, ASTM C928, and ASTM C387. Provide grout specifically recommended by manufacturer for interior and exterior applications.

1. Basis of Design: Design is based on CTS Cement Manufacturing Corp. Cement All Multi-Purpose Repair Material & Non-Shrink Grout. Subject to compliance with requirements, provide named product or comparable product approved by Architect.

B. Water: ASTM C 94/C 94M.

2.02 CURING MATERIALS

A. Water: Potable.

2.03 MIXES

A. Mix grout according to manufacturer's instructions to produce grout with the following characteristics:

1. Set Time:
   a. Initial Set: 15 minutes.
   b. Final Set: 35 minutes.
2. Minimum Compressive Strength: Provide grout with the following compressive strength when tested according to ASTM C109.
   a. 1 Hour after Final Set: 3000 psi.
   b. 24 Hours: 6000 psi.
   c. 7 Days: 7000 psi.
   d. 28 Days: 9000 psi.
3. Minimum Flexural Strength: Provide grout with the following compressive strength when tested according to ASTM C78.
   a. 7 Days: 600 psi.
   b. 28 Days: 800 psi.

B. Mix products, in clean containers, according to manufacturer's written instructions.
   1. Follow manufacturer's recommendations for mixing in cold or hot conditions.
   2. Do not add water, thinners, or additives unless recommended by manufacturer.
   3. When practical, use manufacturer's premeasured packages to ensure that materials are mixed in proper proportions. When premeasured packages are not used, measure ingredients using graduated measuring containers; do not estimate quantities or use shovel or trowel as unit of measure.
   4. Add water to the mixing container. While mixing with a power-driven mechanical mixer, such as a mortar mixer or a drill mounted mixer, add repair material.
   5. Mix for 1 to 3 minutes to achieve a uniform, lump-free consistency.
   6. Do not mix more materials than can be used within time limits recommended by manufacturer. Discard materials that have begun to set.
   7. Do not re-temper grout.

PART 3 - EXECUTION

3.01 PROTECTION

A. Protect persons and surrounding surfaces of building areas being repaired from harm resulting from grouting work.
   1. Comply with each product manufacturer's written instructions for protections and precautions. Protect against adverse effects of products and procedures on people and adjacent materials, components, and vegetation.
   2. Protect adjacent surfaces and equipment by covering them with heavy polyethylene film and waterproof masking tape. If practical, remove items, store, and reinstall after potentially damaging operations are complete.
   3. Dispose of debris and runoff from operations by legal means and in a manner that prevents soil erosion, undermining of paving and foundations, damage to landscaping, and water penetration into building interiors.

3.02 SURFACE PREPARATION

A. Remove a minimum of 1/16 inch from the application surface.

B. Concrete must be free of materials such as paint, oil, curing compound, bond breaker, or any material that will inhibit bonding. Mechanically remove loose, unsound, contaminated concrete.

C. Thoroughly clean extraneous material such as dirt, loose chips, and dust from concrete surface. If compressed air is used, it shall be free of oil.

D. Saturate concrete surface with potable water. Remove standing water from surface to achieve a saturated-surface-dry {SSD) condition.

3.03 PLACEMENT

A. Place repair material to 4 inches thick immediately after mixing.

B. Place grout material only if surface and ambient temperatures are above 45 deg F and rising.

C. Place the mixed repair material on the saturated-surface-dry substrate.

D. Work the mixed repair material firmly into all application surfaces to achieve good bond. Consolidate to remove air voids.

E. Do not wait for bleed water. Apply final finish as soon as possible.

3.04 FINISHING UNFORMED SURFACES

A. General: Comply with ACI 302.1R for screeding, restraightening, and finishing operations for concrete surfaces. Do not wet concrete surfaces.

B. Screed surfaces with a straightedge and strike off.

1. Do not further disturb surfaces before starting finishing operations.

C. Float Finish: Apply float finish to surfaces indicated, to surfaces to receive trowel finish,

D. Trowel Finish: Apply a hard trowel finish to surfaces indicated and to floor and slab surfaces exposed to view or to be covered with resilient flooring or carpet.

3.05 CURING

A. General: Protect freshly placed grout from premature drying and excessive cold or hot temperatures.

B. Begin water cure when repair area begins to lose its moist sheen and keep continuously wet for 1 hour or until final set, whichever is longer.

3.06 CLEAN UP

A. Clean excess material from surrounding areas and equipment immediately.

END OF SECTION

SECTION 04 01 20
MAINTENANCE OF UNIT MASONRY

PART 1 - GENERAL

1.01 SUMMARY

A. Section includes:
   1. Cleaning unit masonry surfaces.
   2. Replacing damaged or missing unit masonry.
   3. Repoint cracked joints in unit masonry with grout to match existing color.

1.02 DEFINITIONS

A. Low-Pressure Spray: 100 to 400 psi; 4 to 6 gpm.

B. Medium-Pressure Spray: 400 to 800 psi; 4 to 6 gpm.

1.03 PREINSTALLATION MEETINGS

A. Preinstallation Conference: Conduct conference at Project site.
   1. Review methods and procedures related to cleaning masonry including, but not limited to, the following:
      a. Verify masonry-cleaning equipment and facilities needed to make progress and avoid delays.
      b. Materials, material application, and sequencing.
   2. Review methods and procedures related to brick masonry repair including, but not limited to, the following:
      a. Verify repair personnel, equipment, and facilities needed to make progress and avoid delays.
      b. Materials, material application, sequencing, tolerances, and required clearances.
   3. Review methods and procedures related to repointing brick masonry including, but not limited to, the following:
      a. Verify unit masonry repointing personnel, equipment, and facilities needed to make progress and avoid delays.
      b. Materials, material application, sequencing, tolerances, and required clearances.

1.04 SEQUENCING AND SCHEDULING

A. Work Sequence: Perform masonry maintenance in the following sequence:
   1. Remove plant growth.
   2. Inspect for open mortar joints. Where repairs are required, delay further cleaning work until after repairs are completed, cured, and dried to prevent the intrusion of water and other cleaning materials into the wall.
   3. Clean masonry surfaces.

4. Rake out mortar from joints surrounding masonry to be replaced and from joints adjacent to masonry repairs along joints.
5. Repair masonry, including replacing existing masonry with new masonry materials.
6. Rake out mortar from joints to be repointed.
7. Point mortar and sealant joints.
8. After repairs and repointing have been completed and cured, perform a final cleaning to remove residues from this work.

1.05 ACTION SUBMITTALS

A. Product Data: For each type of product. Include material descriptions and application instructions.
   1. Include construction details, material descriptions, dimensions of individual components and profiles, and finishes.

B. Shop Drawings:
   1. Repointing Work: Include plans, elevations, sections, and locations of repointing work on the structure.
   2. Unit Masonry Replacement: Include plans, elevations, sections, and locations of replacement masonry units on the structure, showing relation of existing and new or relocated units.
   3. Show provisions for expansion joints or other sealant joints.
   4. Show provisions for flashing, lighting fixtures, conduits, and weep holes as required.

C. Samples for Verification: For the following:
   1. Each type of brick unit to be used for replacing existing units. Include sets of Samples to show the full range of shape, color, and texture to be expected. For each brick type, provide straps or panels containing at least four bricks. Include multiple straps for brick with a wide range.
   2. Each type, color, and texture of pointing mortar in the form of sample mortar strips, 6 inches long by 1/4 inch wide, set in aluminum or plastic channels.
   3. Sealant materials.
   4. Accessories: Each type of accessory and miscellaneous support.

1.06 QUALITY ASSURANCE

A. Unit Masonry Repair Specialist Qualifications: Engage an experienced masonry repair firm to perform work of this Section. Firm shall have completed work similar in material, design, and extent to that indicated for this Project with a record of successful in-service performance. Experience in only installing masonry is insufficient experience for masonry repair work.

B. Unit Masonry Repointing Specialist Qualifications: Engage an experienced masonry repointing firm to perform work of this Section. Firm shall have completed work similar in material, design, and extent to that indicated for this Project with a record of successful in-service performance. Experience in only installing masonry is insufficient experience for masonry repointing work.

C. Mockups: Prepare mockups of cleaning on existing surfaces to demonstrate aesthetic effects and to set quality standards for materials and execution.
   1. Cleaning: Clean an area approximately 25 sq. ft. for each type of masonry and surface condition.
      a. Test cleaners and methods on samples of adjacent materials for possible adverse reactions. Do not test cleaners and methods known to have deleterious effect.
      b. Allow a waiting period of not less than seven days after completion of sample cleaning to permit a study of sample panels for negative reactions.
   2. Approval of mockups does not constitute approval of deviations from the Contract Documents contained in mockups unless Architect specifically approves such deviations in writing.

1.07 DELIVERY, STORAGE, AND HANDLING

A. Deliver new masonry units to Project site strapped together in suitable packs or pallets or in heavy-duty cartons and protected against impact and chipping.

B. Deliver packaged materials to Project site in manufacturer's original and unopened containers, labeled with manufacturer's name and type of products.

C. Store cementitious materials on elevated platforms, under cover, and in a dry location. Do not use cementitious materials that have become damp.

D. Store hydrated lime in manufacturer's original and unopened containers. Discard lime if containers have been damaged or have been opened for more than two days.

E. Store sand where grading and other required characteristics can be maintained and contamination avoided.

F. Handle masonry units to prevent overstressing, chipping, defacement, and other damage.

1.08 FIELD CONDITIONS

A. Weather Limitations: Proceed with installation only when existing and forecasted weather conditions permit masonry-cleaning work to be performed according to product manufacturers' written instructions and specified requirements.

B. Clean masonry surfaces only when air temperature is 40 deg F and above and is predicted to remain so for at least seven days after completion of cleaning.

PART 2 - PRODUCTS

2.01 CLEANING MATERIALS

A. Water: Potable.

B. Hot Water: Water heated to a temperature of 140 to 160 deg F.

C. Mold, Mildew, and Algae Remover, Job Mixed: Solution prepared by mixing 2 cups of tetrasodium pyrophosphate (TSPP), 5 quarts of 5 percent sodium hypochlorite (bleach), and 15 quarts of hot water for every 5 gal. of solution required.

2.02 MASONRY MATERIALS

A. Source Limitations: Obtain each type of material for repairing unit masonry (brick, CMU, cement, sand, etc.) from single source with resources to provide materials of consistent quality in appearance and physical properties.

B. Face Brick: As required to complete brick masonry repair work.

1. Salvaged Brick: Re-use salvaged brick whenever possible.
2. Brick Matching Existing: Units with colors, color variation within units, surface texture, size, and shape that match existing brickwork as approved by Architect.
3. Special Shapes:
   a. Provide molded, 100 percent solid shapes for applications where core holes or "frogs" could be exposed to view or weather when in final position and where shapes produced by sawing would result in sawed surfaces being exposed to view.
   b. Mechanical chopping or breaking brick, or bonding pieces of brick together by adhesive, are unacceptable procedures for fabricating special shapes.

2.03 MORTAR MATERIALS

A. Provide mortar materials specified in Division 04 Section "Unit Masonry."

B. Color to match adjacent existing mortar.

2.04 MANUFACTURED REPAIR MATERIALS

A. Brick Patching Compound: Factory-mixed cementitious product that is custom manufactured for patching brick masonry.

1. Use formulation that is vapor and water permeable (equal to or more than the masonry unit), exhibits low shrinkage, has lower modulus of elasticity than masonry units being repaired, and develops high bond strength to all types of masonry.
2. Use formulation having working qualities and retardation control to permit forming and sculpturing where necessary.
3. Formulate patching compound in colors and textures to match each masonry unit being patched. Provide sufficient number of colors to enable matching of the color, texture, and variation of each unit.

2.05 ACCESSORY MATERIALS

A. Setting Buttons and Shims: Resilient plastic, nonstaining to masonry, sized to suit joint thicknesses and bed depths of masonry units, less the required depth of pointing materials unless removed before pointing.

B. Sealant Materials:

1. Sealant manufacturer's standard elastomeric sealant(s) of base polymer and characteristics indicated below and according to applicable requirements in Division 07 Section "Joint Sealants."
   a. Type: Nonstaining silicone joint sealant.
2. Colors: Provide colors of exposed sealants to match colors of mortar adjoining installed sealant unless otherwise indicated.

C. Joint-Sealant Backing:
   1. Cylindrical Sealant Backings: ASTM C 1330, Type C (closed-cell material with a surface skin) or Type B (bicellular material with a surface skin), and of size and density to control sealant depth and otherwise contribute to producing optimum sealant performance.
   2. Bond-Breaker Tape: Polyethylene tape or other plastic tape recommended in writing by sealant manufacturer for preventing sealant from adhering to rigid, inflexible, joint-filler materials or joint surfaces at back of joint where such adhesion would result in sealant failure. Provide self-adhesive tape where applicable.

D. Masking Tape: Nonstaining, nonabsorbent material; compatible with mortar, joint primers, sealants, and surfaces adjacent to joints; and that easily comes off entirely, including adhesive.

2.06 MORTAR MIXES

A. Measurement and Mixing: As specified in Division 04 Section "Unit Masonry."

PART 3 - EXECUTION

3.01 PROTECTION

A. Dispose of runoff from operations by legal means and in a manner that prevents soil erosion, undermining of paving and foundations, damage to landscaping, and water penetration into building interiors.

B. Prevent mortar from staining face of surrounding masonry and other surfaces.
   1. Cover sills, ledges, and other projecting items to protect them from mortar droppings.
   2. Keep wall area wet below pointing work to discourage mortar from adhering.
   3. Immediately remove mortar splatters in contact with exposed masonry and other surfaces.

C. Remove gutters and downspouts and associated hardware adjacent to masonry and store during masonry repointing. Reinstall when repointing is complete.
   1. Provide temporary rain drainage during work to direct water away from building.

3.02 CLEANING MASONRY, GENERAL

A. Cleaning Appearance Standard: Cleaned surfaces are to have a uniform appearance as viewed from 30 feet away by Architect.

B. Proceed with cleaning in an orderly manner; work from top to bottom of wall and from one end of each elevation to the other. Ensure that dirty residues and rinse water do not wash over dry, cleaned surfaces.

C. Use only those cleaning methods indicated for each masonry material and location.
   1. Brushes: Do not use wire brushes.
   2. Spray Equipment: Use spray equipment that provides controlled application at volume and pressure indicated, measured at nozzle. Adjust pressure and volume to ensure that cleaning methods do not damage surfaces, including joints.
      a. Equip units with pressure gages.
      b. For water-spray application, use fan-shaped spray that disperses water at an angle of 25 to 50 degrees.

c. For heated water-spray application, use equipment capable of maintaining temperature between 140 and 160 deg F at flow rates indicated.

D. Perform each cleaning method indicated in a manner that results in uniform coverage of all surfaces, including corners, moldings, and interstices, and that produces an even effect without streaking or damaging masonry surfaces. Keep wall wet below area being cleaned to prevent streaking from runoff.

E. Perform additional general cleaning, paint and stain removal, and spot cleaning of small areas that are noticeably different when viewed according to the "Cleaning Appearance Standard" Paragraph, so that cleaned surfaces blend smoothly into surrounding areas.

F. Water Application Methods:

1. Water-Spray Applications: Unless otherwise indicated, hold spray nozzle at least 6 inches from masonry surface and apply water in horizontal back-and-forth sweeping motion, overlapping previous strokes to produce uniform coverage.

G. After cleaning is complete, remove protection no longer required. Remove tape and adhesive marks.

3.03 PRELIMINARY CLEANING

A. Preliminary Cleaning: Before beginning general cleaning, remove extraneous substances that are resistant to planned cleaning methods.

3.04 CLEANING MASONRY

A. Mold, Mildew, and Algae Removal:

1. Wet surface with hot water applied by low-pressure spray.
2. Apply mold, mildew, and algae remover by brush or low-pressure spray.
3. Scrub surface with medium-soft brushes until mold, mildew, and algae are thoroughly dislodged and can be removed by rinsing. Use small brushes for mortar joints and crevices. Dip brush in mold, mildew, and algae remover often to ensure that adequate fresh cleaner is used and that surface remains wet.
4. Rinse with hot water applied by medium-pressure spray to remove mold, mildew, and algae remover and soil.
5. Repeat cleaning procedure above where required to produce cleaning effect established by mockup.

3.05 UNIT MASONRY REMOVAL AND REPLACEMENT

A. At locations indicated, remove brick units that are damaged, spalled, or deteriorated. Carefully remove entire units from joint to joint, without damaging surrounding masonry, in a manner that permits replacement with full-size units.

1. When removing single masonry units, remove material from center of masonry unit and work toward outside edges.

B. Support and protect remaining masonry that surrounds removal area.

C. Maintain flashing, reinforcement, lintels, and adjoining construction in an undamaged condition.

D. Notify Architect of unforeseen detrimental conditions including voids, cracks, bulges, and loose units in existing masonry backup, rotted wood, rusted metal, and other deteriorated items.

E. Clean masonry surrounding removal areas by removing mortar, dust, and loose particles in preparation for brick replacement.

F. Replace removed damaged masonry units with other removed masonry units in good condition, where possible, or with new masonry units matching existing masonry units. Do not use broken units unless they can be cut to usable size.

G. Install replacement masonry units into bonding and coursing pattern of existing masonry units. If cutting is required, use a motor-driven saw designed to cut masonry units with clean, sharp, unchipped edges.
   1. Maintain joint width for replacement units to match existing joints.
   2. Use setting buttons or shims to set units accurately spaced with uniform joints.

H. Lay replacement masonry units with mortar and with completely filled bed, head, and collar joints. Butter ends with enough mortar to fill head joints and shove into place.
   1. Tool exposed mortar joints in repaired areas to match joints of surrounding existing masonry work.
   2. Rake out mortar used for laying brick before mortar sets. Point at same time as repointing of surrounding area.
   3. When mortar is hard enough to support units, remove shims and other devices interfering with pointing of joints.

I. Curing: Cure mortar by maintaining in thoroughly damp condition for at least 72 consecutive hours, including weekends and holidays.
   1. Hairline cracking within the mortar or mortar separation at edge of a joint is unacceptable. Completely remove such mortar and repoint.

3.06 REPOINTING MASONRY

A. Rake out and repoint joints to the following extent:
   1. All joints in areas indicated.
   2. Joints indicated as sealant-filled joints.
   3. Joints at locations of the following defects:
      a. Holes and missing mortar.
      b. Cracks that can be penetrated 1/4 inch or more by a knife blade 0.027 inch thick.
      c. Cracks 1/16 inch or more in width and of any depth.
      d. Hollow-sounding joints when tapped by metal object.
      e. Eroded surfaces 1/4 inch or more deep.
      f. Deterioration to point that mortar can be easily removed by hand, without tools.
      g. Joints filled with substances other than mortar.

B. Do not rake out and repoint joints where not required.

C. Rake out joints as follows, according to procedures demonstrated in approved mockup:
   1. Remove mortar from joints to depth of 2 times joint width, but not less than 1/2 inch or not less than that required to expose sound, unweathered mortar. Do not remove unsound mortar more than 2 inches deep; consult Architect for direction.

2. Remove mortar from masonry surfaces within raked-out joints to provide reveals with square backs and to expose masonry for contact with pointing mortar. Brush, vacuum, or flush joints to remove dirt and loose debris.
3. Do not spall edges of masonry units or widen joints. Replace or patch damaged masonry units as directed by Architect.

D. Notify Architect of unforeseen detrimental conditions including voids in mortar joints, cracks, loose masonry units, rotted wood, rusted metal, and other deteriorated items.

E. Pointing with Mortar:
1. Rinse joint surfaces with water to remove dust and mortar particles. Time rinsing application so, at time of pointing, joint surfaces are damp but free of standing water. If rinse water dries, dampen joint surfaces before pointing.
2. Apply pointing mortar first to areas where existing mortar was removed to depths greater than surrounding areas. Apply in layers not greater than 3/8 inch until a uniform depth is formed. Fully compact each layer, and allow it to become thumbprint hard before applying next layer.
3. After deep areas have been filled to same depth as remaining joints, point joints by placing mortar in layers not greater than 3/8 inch. Fully compact each layer and allow to become thumbprint hard before applying next layer. Where existing masonry units have worn or rounded edges, slightly recess finished mortar surface below face of masonry to avoid widened joint faces. Take care not to spread mortar beyond joint edges onto exposed masonry surfaces or to featheredge the mortar.
4. When mortar is thumbprint hard, tool joints to match original appearance of joints as demonstrated in approved mockup. Remove excess mortar from edge of joint by brushing.
5. Cure mortar by maintaining in thoroughly damp condition for at least 72 consecutive hours, including weekends and holidays.
6. Hairline cracking within mortar or mortar separation at edge of a joint is unacceptable. Completely remove such mortar and repoint.

F. Pointing with Sealant: Comply with Division 07 Section “Joint Sealants.” and as follows:
1. After raking out, keep joints dry and free of mortar and debris.
2. Clean and prepare joint surfaces. Prime joint surfaces unless sealant manufacturer recommends against priming. Do not allow primer to spill or migrate onto adjoining surfaces.
3. Fill sealant joints with specified joint sealant.
   a. Install cylindrical sealant backing beneath the sealant. Where space is insufficient for cylindrical sealant backing, install bond-breaker tape.
   b. Install sealant using only proven installation techniques that ensure that sealant is deposited in a uniform, continuous ribbon, without gaps or air pockets, and with complete wetting of the joint bond surfaces equally on both sides. Fill joint flush with surrounding masonry and matching the contour of adjoining mortar joints.
   c. Install sealant as recommended in writing by sealant manufacturer but within the following general limitations, measured at the center (thin) section of the bead:
      (1) Fill joints to a depth equal to joint width, but not more than 1/2 inch deep or less than 1/4 inch deep.

d. Tool sealant to form smooth, uniform beads, slightly concave. Remove excess sealant from surfaces adjacent to joint.

e. Do not allow sealant to overflow or spill onto adjoining surfaces, or to migrate into the voids of adjoining surfaces, particularly rough textures. Remove excess and spillage of sealant promptly as the work progresses. Clean adjoining surfaces by the means necessary to eliminate evidence of spillage, without damage to adjoining surfaces or finishes, as demonstrated in an approved mockup.

G. Where repointing work precedes cleaning of existing masonry, allow mortar to harden at least 30 days before beginning cleaning work.

3.07 FINAL CLEANING

A. Clean adjacent nonmasonry surfaces of spillage and debris. Use detergent and soft brushes or cloths.

B. Remove masking materials, leaving no residues that could trap dirt.

END OF SECTION

SECTION 04 20 00
UNIT MASONRY

PART 1 - GENERAL

1.01 SUMMARY

A. Section includes:
   1. Concrete masonry units.
   2. Brick.
   3. Mortar and grout materials.
   4. Reinforcement.
   5. Ties and anchors.
   6. Embedded flashing.
   7. Accessories.
   8. Mortar and grout mixes.

B. Products Installed but not Furnished under This Section:
   1. Steel lintels in unit masonry.

C. Related Sections include Division 04 Section “Maintenance of Unit Masonry” for cleaning, repointing, and replacing existing brick masonry.

1.02 PREINSTALLATION MEETINGS

A. Preinstallation Conference: Conduct conference at Project site.

1.03 ACTION SUBMITTALS

A. Product Data: For each type of product.

B. Shop Drawings: For the following:
   1. Masonry Units: Indicate sizes, profiles, coursing, and locations of special shapes.
   2. Reinforcing Steel: Indicate bending, lap lengths, and placement of unit masonry reinforcing bars. Comply with ACI 315R. Indicate elevations of reinforced walls.
   3. Fabricated Flashing: Detail corner units, end-dam units, and other special applications.

C. Samples:
   1. Clay face brick, in the form of strap of five or more bricks.
   2. Colored mortar.
   3. Weep/cavity vents.
   4. Cavity drainage material.
   5. Accessories embedded in masonry.

1.04 INFORMATIONAL SUBMITTALS

A. Material Certificates: For each type of the following:
   1. Masonry units: Include material test reports substantiating compliance with requirements.
   2. Cementitious materials. Include name of manufacturer, brand name, and type.
   3. Mortar admixtures.
   4. Preblended, dry mortar mixes. Include description of type and proportions of ingredients.
   5. Grout mixes. Include description of type and proportions of ingredients.
   6. Reinforcing bars.
   7. Anchors, ties, and metal accessories.

B. Mix Designs: For each type of mortar and grout. Include description of type and proportions of ingredients.
   1. Include test reports for mortar mixes required to comply with property specification. Test in accordance with ASTM C109/C109M for compressive strength, ASTM C1506 for water retention, and ASTM C91/C91M for air content.
   2. Include test reports, in accordance with ASTM C1019, for grout mixes required to comply with compressive strength requirement.

C. Cold-Weather and Hot-Weather Procedures: Detailed description of methods, materials, and equipment to be used to comply with requirements.

1.05 MOCKUPS

A. Wall Mockups: Build mockups to demonstrate aesthetic effects, to set quality standards for materials, and execution and to set quality standards for installation.
   1. Build mockups for typical exterior wall in sizes approximately 48 inches long by 48 inches high by full thickness, including face and backup wythes and accessories.
      a. Include lower corner of window opening at upper corner of exterior wall mockup. Make opening approximately 12 inches wide by 16 inches high.
      b. Include through-wall flashing installed for a 24-inch length in corner of exterior wall mockup approximately 16 inches down from top of mockup, with a 12-inch length of flashing left exposed to view (omit masonry above half of flashing).
   2. Where masonry is to match existing, erect mockups adjacent and parallel to existing surface.
   3. Clean exposed faces of mockups with masonry cleaner as indicated.
   4. Protect accepted mockups from the elements with weather-resistant membrane.
   5. Approval of mockups does not constitute approval of deviations from the Contract Documents contained in mockups unless Architect specifically approves such deviations by Change Order.
   6. Subject to compliance with requirements, approved mockups may become part of the completed Work if undisturbed at time of Substantial Completion.

1.06 DELIVERY, STORAGE, AND HANDLING

A. Store masonry units on elevated platforms in a dry location. If units are not stored in an enclosed location, cover tops and sides of stacks with waterproof sheeting, securely tied. If units become wet, do not install until they are dry.

B. Store cementitious materials on elevated platforms, under cover, and in a dry location. Do not use cementitious materials that have become damp.

C. Store aggregates where grading and other required characteristics can be maintained and contamination avoided.

D. Deliver preblended, dry mortar mix in moisture-resistant containers. Store preblended, dry mortar mix in delivery containers on elevated platforms in a dry location or in covered weatherproof dispensing silos.

E. Store masonry accessories, including metal items, to prevent corrosion and accumulation of dirt and oil.

1.07 FIELD CONDITIONS

A. Protection of Masonry: During construction, cover tops of walls, projections, and sills with waterproof sheeting at end of each day's work. Cover partially completed masonry when construction is not in progress.

1. Extend cover a minimum of 24 inches down both sides of walls, and hold cover securely in place.

B. Do not apply uniform floor or roof loads for at least 12 hours and concentrated loads for at least three days after building masonry walls or columns.

C. Stain Prevention: Prevent grout, mortar, and soil from staining the face of masonry to be left exposed or painted. Immediately remove grout, mortar, and soil that come in contact with such masonry.

1. Protect base of walls from rain-splashed mud and from mortar splatter by spreading coverings on ground and over wall surface.
2. Protect sills, ledges, and projections from mortar droppings.
3. Protect surfaces of window and door frames, as well as similar products with painted and integral finishes, from mortar droppings.
4. Turn scaffold boards near the wall on edge at the end of each day to prevent rain from splashing mortar and dirt onto completed masonry.

D. Cold-Weather Requirements: Do not use frozen materials or materials mixed or coated with ice or frost. Do not build on frozen substrates. Remove and replace unit masonry damaged by frost or by freezing conditions. Comply with cold-weather construction requirements contained in TMS 602.

1. Cold-Weather Cleaning: Use liquid cleaning methods only when air temperature is 40 deg F and higher and will remain so until masonry has dried, but not less than seven days after completing cleaning.

E. Hot-Weather Requirements: Comply with hot-weather construction requirements contained in TMS 602.

PART 2 - PRODUCTS

2.01 SOURCE LIMITATIONS

A. Source Limitations for Masonry Units: Obtain exposed masonry units of a uniform texture and color, or a uniform blend within the ranges accepted for these characteristics, from single source from single manufacturer for each product required.

B. Source Limitations for Mortar Materials: Obtain mortar ingredients of a uniform quality, including color for exposed masonry, from single manufacturer for each cementitious component and from single source or producer for each aggregate.

2.02 UNIT MASONRY, GENERAL

A. Masonry Standard: Comply with TMS 602, except as modified by requirements in the Contract Documents.

B. Defective Units: Referenced masonry unit standards may allow a certain percentage of units to contain chips, cracks, or other defects exceeding limits stated. Do not use units where such defects are exposed in the completed Work.

2.03 CONCRETE MASONRY UNITS

A. Shapes: Provide shapes indicated and as follows, with exposed surfaces matching exposed faces of adjacent units unless otherwise indicated.

1. Provide special shapes for lintels, corners, jambs, sashes, movement joints, headers, bonding, and other special conditions.
2. Provide square-edged units for outside corners unless otherwise indicated.

B. CMUs: ASTM C90, medium weight unless otherwise indicated.

1. Size (Width): Manufactured to dimensions 3/8 inch less than nominal dimensions.

2.04 BRICK

A. General: Provide shapes indicated and as follows, with exposed surfaces matching finish and color of exposed faces of adjacent units:

1. For ends of sills and caps and for similar applications that would otherwise expose unfinished brick surfaces, provide units without cores or frogs and with exposed surfaces finished.
2. Provide special shapes for applications where shapes produced by sawing would result in sawed surfaces being exposed to view.

B. Clay Face Brick: Facing brick complying with ASTM C216, Grade SW, Type FBS.

1. Initial Rate of Absorption: Less than 30 g/30 sq. in. per minute when tested in accordance with ASTM C67/C67M.
2. Efflorescence: Provide brick that has been tested in accordance with ASTM C67/C67M and is rated “not effloresced.”
3. Application: Use where brick is exposed unless otherwise indicated.
4. Where shown to “match existing,” provide face brick matching color range, texture, and size of existing adjacent brickwork.

2.05 MORTAR AND GROUT MATERIALS

A. Portland Cement: ASTM C150/C150M, Type I or II, except Type III may be used for cold-weather construction. Provide natural color or white cement as required to produce mortar color indicated.
   1. Alkali content will not be more than 0.1 percent when tested in accordance with ASTM C114.

B. Hydrated Lime: ASTM C207, Type S.

C. Portland Cement-Lime Mix: Packaged blend of portland cement and hydrated lime containing no other ingredients.

D. Colored Cement Products: Packaged blend made from portland cement and hydrated lime and mortar pigments, all complying with specified requirements, and containing no other ingredients.
   1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
      a. Continental Building Products, LLC.
      b. Holcim (US) Inc.
      c. Lehigh Hanson; HeidelbergCement Group.
   2. Formulate blend as required to produce color indicated.
   3. Pigments do not exceed 10 percent of portland cement by weight.

E. Aggregate for Mortar: ASTM C144.
   1. For mortar that is exposed to view, use washed aggregate consisting of natural sand or crushed stone.
   2. For joints less than 1/4 inch thick, use aggregate graded with 100 percent passing the No. 16 sieve.

F. Aggregate for Grout: ASTM C404.

G. Water: Potable.

2.06 REINFORCEMENT

A. Uncoated-Steel Reinforcing Bars: ASTM A615/A615M or ASTM A996/A996M, Grade 60.

B. Reinforcing Bar Positioners: Wire units designed to fit into mortar bed joints spanning masonry unit cells and to hold reinforcing bars in center of cells. Units are formed from 0.148-inch steel wire, hot-dip galvanized after fabrication. Provide units designed for number of bars indicated.

C. Masonry-Joint Reinforcement, General: ASTM A951/A951M.
   1. Exterior Walls: Hot-dip galvanized carbon steel.
   2. Wire Size for Side Rods: 0.148-inch diameter.
   3. Wire Size for Cross Rods: 0.148-inch diameter.
   4. Wire Size for Veneer Ties: 0.148-inch diameter.
   5. Spacing of Cross Rods, Tabs, and Cross Ties: Not more than 16 inches o.c.
   6. Provide in lengths of not less than 10 ft., with prefabricated corner and tee units.

2.07 TIES AND ANCHORS

A. General: Ties and anchors extend at least 1-1/2 inches into veneer but with at least a 5/8-inch cover on outside face.

B. Materials: Provide ties and anchors specified in this article that are made from materials that comply with the following unless otherwise indicated:

1. Hot-Dip Galvanized, Carbon-Steel Wire: ASTM A1064/A1064M, with ASTM A153/A153M, Class B-2 coating.
2. Steel Sheet, Galvanized after Fabrication: ASTM A1008/A1008M, Commercial Steel, with ASTM A153/A153M, Class B coating.

C. Adjustable Masonry-Veneer Anchors:

1. General: Provide anchors that allow vertical adjustment but resist a 100 lbf load in both tension and compression perpendicular to plane of wall without deforming or developing play in excess of 1/16 inch.
2. Fabricate sheet metal anchor sections and other sheet metal parts from 0.0785-inch-thick steel sheet, galvanized after fabrication.
3. Fabricate wire ties from 0.187-inch- diameter, hot-dip galvanized-steel wire unless otherwise indicated.
4. Screw Attached, Masonry-Veneer Anchors; Wire tie and a rib-stiffened, sheet metal anchor section with screw holes at top and bottom, with projecting horizontal leg with slots for inserting vertical legs of wire tie formed to fit anchor section.
   a. Products: Subject to compliance with requirements, available products that may be incorporated into the Work include, but are not limited to, the following:
      (1) Heckmann Building Products, Inc.; 213 with 282.
      (2) Hohmann & Barnard, Inc; HB-200/DA-213.
      (3) Wire-Bond; RJ-711 (#2401).
5. Polymer-Coated, Steel Drill Screws for Steel Studs: ASTM C954 except manufactured with hex washer head and neoprene or EPDM washer, No. 10 diameter by length required to penetrate steel stud flange with not less than three exposed threads, and with organic polymer coating with salt-spray resistance to red rust of more than 800 hours in accordance with ASTM B117.

2.08 EMBEDDED FLASHING

A. Metal Flashing: Provide metal flashing complying with SMACNA's “Architectural Sheet Metal Manual” and as follows:

1. Stainless Steel: ASTM A240/A240M or ASTM A666, [Type 304] [Type 316], 0.016 inch thick.
2. Fabricate continuous flashings in sections 96 inches long minimum, but not exceeding 12 ft.. Provide splice plates at joints of formed, smooth metal flashing.
3. Solder metal items at corners.

B. Flexible Flashing: Use the following unless otherwise indicated:
   1. Self-Adhering, Stainless Steel Fabric Flashing: Composite, flashing product consisting of 2 mil of Type 304 stainless steel sheet, bonded to a layer of polymeric fabric with a butyl adhesive.
      a. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
         (1) STS Coatings, Inc.
         (2) VaproShield LLC.
         (3) Wire-Bond.
         (4) York Manufacturing, Inc.
      b. Applications: Use 10-mil-thick flashing at windows, doors, and small wall penetrations; not at base of walls. Use 40-mil-thick flashing at base of walls.

C. Solder and Sealants for Sheet Metal Flashings:
   1. Solder for Stainless Steel: ASTM B32, Grade Sn60, with acid flux of type recommended by stainless steel sheet manufacturer.
   2. Elastomeric Sealant: ASTM C920, chemically curing silicone sealant; of type, grade, class, and use classifications required to seal joints in sheet metal flashing and remain watertight.

D. Adhesives, Primers, and Seam Tapes for Flashings: Flashing manufacturer's standard products or products recommended by flashing manufacturer for bonding flashing sheets to each other and to substrates.

E. Termination Bars for Flexible Flashing: Stainless steel bars 0.075 inch by 1 inch.

2.09 ACCESSORIES

A. Compressible Filler: Premolded filler strips complying with ASTM D1056, Grade 2A1; compressible up to 35 percent; of width and thickness indicated; formulated from urethane or PVC.

B. Weep/Cavity Vents: Use one of the following unless otherwise indicated:
   1. Wicking Material: Absorbent rope, made from cotton, 1/4 to 3/8 inch in diameter, in length required to produce 2-inch exposure on exterior and 18 inches in cavity. Use only for weeps.
   2. Cellular Plastic Weep/Vent: One-piece, flexible extrusion made from UV-resistant polypropylene copolymer, full height and width of head joint and depth 1/8 inch less than depth of outer wythe, in color selected from manufacturer's standard.
      a. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
         (1) Advanced Building Products Inc.
         (2) Heckmann Building Products, Inc.
         (3) Hohmann & Barnard, Inc.
         (4) Mortar Net Solutions.
         (5) Wire-Bond.

C. Cavity Drainage Material: Free-draining mesh, made from polymer strands that will not degrade within the wall cavity.

1. Rainscreen Drainage Mat: Sheets or strips not less than full depth of cavity thick and installed to full height of cavity, with additional strips 4 inches high at weep holes and thick enough to fill entire depth of cavity to prevent weep holes from clogging with mortar.

a. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:

(1) Advanced Building Products Inc.

(2) CavClear; a division of Archovations, Inc.

(3) Keene Building Products.

(4) Mortar Net Solutions.

(5) Wire-Bond.

2.10 MORTAR AND GROUT MIXES

A. General: Do not use admixtures, including pigments, air-entraining agents, accelerators, retarders, water-repellent agents, antifreeze compounds, or other admixtures unless otherwise indicated.

1. Do not use calcium chloride in mortar or grout.

2. Use portland cement-lime mortar unless otherwise indicated.

B. Preblended, Dry Mortar Mix: Furnish dry mortar ingredients in form of a preblended mix. Measure quantities by weight to ensure accurate proportions, and thoroughly blend ingredients before delivering to Project site.

C. Mortar for Unit Masonry: Comply with ASTM C270, Proportion Specification. Provide the following types of mortar for applications stated unless another type is indicated.

1. For masonry below grade or in contact with earth, use Type M.

2. For exterior, above-grade, load-bearing, nonload-bearing walls, and parapet walls; for interior load-bearing walls; for interior nonload-bearing partitions; and for other applications where another type is not indicated, use Type N.

D. Pigmented Mortar: Use colored cement product.

1. Pigments do not exceed 10 percent of portland cement by weight.

2. Application: Use pigmented mortar for exposed mortar joints, match existing.

E. Grout for Unit Masonry: Comply with ASTM C476.

1. Use grout of type indicated or, if not otherwise indicated, of type (fine or coarse) that will comply with TMS 602 for dimensions of grout spaces and pour height.

2. Provide grout with a slump of 8 to 11 inches as measured in accordance with ASTM C143/C143M.

PART 3 - EXECUTION

3.01 EXAMINATION

A. Examine conditions, with Installer present, for compliance with requirements for installation tolerances and other conditions affecting performance of the Work.

1. For the record, prepare written report, endorsed by Installer, listing conditions detrimental to performance of the Work.
2. Verify that foundations are within tolerances specified.
3. Verify that reinforcing dowels are properly placed.
4. Verify that substrates are free of substances that impair mortar bond.

B. Before installation, examine rough-in and built-in construction for piping systems to verify actual locations of piping connections.

C. Proceed with installation only after unsatisfactory conditions have been corrected.

3.02 INSTALLATION, GENERAL

A. Thickness: Build cavity and composite walls and other masonry construction to full thickness shown. Build single-wythe walls to actual widths of masonry units, using units of widths indicated.

B. Build chases and recesses to accommodate items specified in this and other Sections.

C. Leave openings for equipment to be installed before completing masonry. After installing equipment, complete masonry to match construction immediately adjacent to opening.

D. Use full-size units without cutting if possible. If cutting is required to provide a continuous pattern or to fit adjoining construction, cut units with motor-driven saws; provide clean, sharp, unchipped edges. Allow units to dry before laying unless wetting of units is specified. Install cut units with cut surfaces and, where possible, cut edges concealed.

E. Select and arrange units for exposed unit masonry to produce a uniform blend of colors and textures. Mix units from several pallets or cubes as they are placed.

F. Matching Existing Masonry: Match coursing, bonding, color, and texture of existing masonry.

3.03 TOLERANCES

A. Dimensions and Locations of Elements:

1. For dimensions in cross section or elevation, do not vary by more than plus 1/2 inch or minus 1/4 inch.
2. For location of elements in plan, do not vary from that indicated by more than plus or minus 1/2 inch.
3. For location of elements in elevation, do not vary from that indicated by more than plus or minus 1/4 inch in a story height or 1/2 inch total.

B. Lines and Levels:

1. For bed joints and top surfaces of bearing walls, do not vary from level by more than 1/4 inch in 10 ft., or 1/2-inch maximum.
2. For conspicuous horizontal lines, such as lintels, sills, parapets, and reveals, do not vary from level by more than 1/8 inch in 10 ft., 1/4 inch in 20 ft., or 1/2-inch maximum.

3. For vertical lines and surfaces, do not vary from plumb by more than 1/4 inch in 10 ft., 3/8 inch in 20 ft., or 1/2-inch maximum.
4. For conspicuous vertical lines, such as external corners, door jambs, reveals, and expansion and control joints, do not vary from plumb by more than 1/8 inch in 10 ft., 1/4 inch in 20 ft., or 1/2-inch maximum.
5. For lines and surfaces, do not vary from straight by more than 1/4 inch in 10 ft., 3/8 inch in 20 ft., or 1/2-inch maximum.
6. For vertical alignment of exposed head joints, do not vary from plumb by more than 1/4 inch in 10 ft., or 1/2-inch maximum.
7. For faces of adjacent exposed masonry units, do not vary from flush alignment by more than 1/16 inch except due to warpage of masonry units within tolerances specified for warpage of units.

C. Joints:
1. For bed joints, do not vary from thickness indicated by more than plus or minus 1/8 inch, with a maximum thickness limited to 1/2 inch.
2. For exposed bed joints, do not vary from bed-joint thickness of adjacent courses by more than 1/8 inch.
3. For head and collar joints, do not vary from thickness indicated by more than plus 3/8 inch or minus 1/4 inch.
4. For exposed head joints, do not vary from thickness indicated by more than plus or minus 1/8 inch. Do not vary from adjacent bed-joint and head-joint thicknesses by more than 1/8 inch.
5. For exposed bed joints and head joints of stacked bond, do not vary from a straight line by more than 1/16 inch from one masonry unit to the next.

3.04 LAYING MASONRY WALLS

A. Lay out walls in advance for accurate spacing of surface bond patterns with uniform joint thicknesses and for accurate location of openings, movement-type joints, returns, and offsets. Avoid using less-than-half-size units, particularly at corners, jambs, and, where possible, at other locations.

B. Bond Pattern for Exposed Masonry: Unless otherwise indicated, lay exposed masonry in bond pattern indicated on Drawings; do not use units with less-than-nominal 4-inch horizontal face dimensions at corners or jambs.

C. Stopping and Resuming Work: Stop work by stepping back units in each course from those in course below; do not tooth. When resuming work, clean masonry surfaces that are to receive mortar, remove loose masonry units and mortar, and wet brick if required before laying fresh masonry.

D. Built-in Work: As construction progresses, build in items specified in this and other Sections. Fill in solidly with masonry around built-in items.

E. Where built-in items are to be embedded in cores of hollow masonry units, place a layer of metal lath, wire mesh, or plastic mesh in the joint below, and rod mortar or grout into core.

F. Fill cores in hollow CMUs with grout 24 inches under bearing plates, beams, lintels, posts, and similar items unless otherwise indicated.

3.05 MORTAR BEDDING AND JOINTING

A. Lay CMUs as follows:
   1. Bed face shells in mortar and make head joints of depth equal to bed joints.
   2. Bed webs in mortar in all courses of piers, columns, and pilasters.
   3. Bed webs in mortar in grouted masonry, including starting course on footings.
   4. Fully bed entire units, including areas under cells, at starting course on footings where cells are not grouted.
   5. Fully bed units and fill cells with mortar at anchors and ties as needed to fully embed anchors and ties in mortar.

B. Lay solid masonry units with completely filled bed and head joints; butter ends with sufficient mortar to fill head joints and shove into place. Do not deeply furrow bed joints or slush head joints.

C. Tool exposed joints slightly concave when thumbprint hard, using a jointer larger than joint thickness unless otherwise indicated.

3.06 ANCHORED MASONRY VENEERS

A. Anchor masonry veneers to wall framing and concrete and masonry backup with masonry-veneer anchors to comply with the following requirements:
   1. Fasten screw-attached anchors through sheathing to wall framing and to concrete and masonry backup with metal fasteners of type indicated. Use two fasteners unless anchor design only uses one fastener.
   2. Embed tie sections in masonry joints.
   3. Locate anchor sections to allow maximum vertical differential movement of ties up and down.
   4. Space anchors as indicated, but not more than 18 inches o.c. vertically and 24 inches o.c. horizontally, with not less than one anchor for each 2 sq. ft. of wall area. Install additional anchors within 12 inches of openings and at intervals, not exceeding 8 inches, around perimeter.

B. Provide airspace as indicaed on Drawings between back of masonry veneer and face of sheathing or insulation.
   1. Keep airspace clean of mortar droppings and other materials during construction. Bevel beds away from airspace, to minimize mortar protrusions into airspace. Do not attempt to trowel or remove mortar fins protruding into airspace.

3.07 MASONRY-JOINT REINFORCEMENT

A. General: Install entire length of longitudinal side rods in mortar with a minimum cover of 5/8 inch on exterior side of walls, 1/2 inch elsewhere. Lap reinforcement a minimum of 6 inches.
   1. Space reinforcement not more than 16 inches o.c.
   2. Provide reinforcement not more than 8 inches above and below wall openings and extending 12 inches beyond openings in addition to continuous reinforcement.

B. Interrupt joint reinforcement at control and expansion joints unless otherwise indicated.

C. Provide continuity at wall intersections by using prefabricated T-shaped units.

D. Provide continuity at corners by using prefabricated L-shaped units.

3.08 CONTROL AND EXPANSION JOINTS

A. General: Install control- and expansion-joint materials in unit masonry as masonry progresses. Do not allow materials to span control and expansion joints without provision to allow for in-plane wall or partition movement.

B. Form expansion joints in brick as follows:

1. Form open joint full depth of brick wythe and of width indicated, but not less than 3/8 inch for installation of sealant and backer rod specified in Division 07 Section "Joint Sealants."

3.09 LINTELS

A. Install steel lintels where indicated.

B. Provide minimum bearing of 8 inches at each jamb unless otherwise indicated.

3.10 FLASHING, WEEP HOLES, AND CAVITY VENTS

A. General: Install embedded flashing and weep holes in masonry at shelf angles, lintels, ledges, other obstructions to downward flow of water in wall, and where indicated. Install cavity vents at shelf angles, ledges, and other obstructions to upward flow of air in cavities, and where indicated.

B. Install flashing as follows unless otherwise indicated:

1. Prepare masonry surfaces so they are smooth and free from projections that could puncture flashing. Where flashing is within mortar joint, place through-wall flashing on sloping bed of mortar and cover with mortar. Before covering with mortar, seal penetrations in flashing with adhesive, sealant, or tape as recommended by flashing manufacturer.
2. At masonry-veneer walls, extend flashing through veneer, across airspace behind veneer, and up face of sheathing at least 8 inches. Fasten upper edge of flexible flashing to sheathing through termination bar.
3. At lintels and shelf angles, extend flashing 6 inches minimum at each end. At heads and sills, extend flashing 6 inches minimum and turn ends up not less than 2 inches to form end dams.
4. Interlock end joints of sawtooth sheet metal flashing by overlapping ribs not less than 1-1/2 inches or as recommended by flashing manufacturer, and seal lap with elastomeric sealant complying with requirements in Division 07 Section "Joint Sealants" for application indicated.
5. Install metal drip edges with sawtooth sheet metal flashing by interlocking hemmed edges to form hooked seam. Seal seam with elastomeric sealant complying with requirements in Division 07 Section "Joint Sealants" for application indicated.
6. Install metal drip edges beneath flexible flashing at exterior face of wall. Stop flexible flashing 1/2 inch back from outside face of wall, and adhere flexible flashing to top of metal drip edge.
7. Cut flexible flashing off flush with face of wall after masonry wall construction is completed.

C. Install reglets and nailers for flashing and other related construction where they are indicated to be built into masonry.

D. Install weep holes in exterior wythes and veneers in head joints of first course of masonry immediately above embedded flashing.
   1. Use specified weep/cavity vent products to form weep holes.
   2. Space weep holes 24 inches o.c. unless otherwise indicated.

E. Place cavity drainage material in airspace behind veneers to comply with configuration requirements for cavity drainage material in "Accessories" Article.

F. Install cavity vents in head joints in exterior wythes at spacing indicated. Use specified weep/cavity vent products to form cavity vents.
   1. Close cavities off vertically and horizontally with blocking in manner indicated. Install through-wall flashing and weep holes above horizontal blocking.

3.11 REINFORCED UNIT MASONRY

A. Temporary Formwork and Shores: Construct formwork and shores as needed to support reinforced masonry elements during construction.
   1. Construct formwork to provide shape, line, and dimensions of completed masonry as indicated. Make forms sufficiently tight to prevent leakage of mortar and grout. Brace, tie, and support forms to maintain position and shape during construction and curing of reinforced masonry.
   2. Do not remove forms and shores until reinforced masonry members have hardened sufficiently to carry their own weight and that of other loads that may be placed on them during construction.

B. Placing Reinforcement: Comply with requirements in TMS 602.

C. Grouting: Do not place grout until entire height of masonry to be grouted has attained enough strength to resist grout pressure.
   1. Comply with requirements in TMS 602 for cleanouts and for grout placement, including minimum grout space and maximum pour height.
   2. Limit height of vertical grout pours to not more than 60 inches.

3.12 FIELD QUALITY CONTROL

A. Testing Agency: Owner will engage a qualified testing agency to perform tests and inspections. Allow inspectors access to scaffolding and work areas as needed to perform tests and inspections. Retesting of materials that fail to comply with specified requirements will be at Contractor's expense.

B. Inspections: Special inspections in accordance with Level 2 in TMS 402.
   1. Begin masonry construction only after inspectors have verified proportions of site-prepared mortar.
   2. Place grout only after inspectors have verified proportions of site-prepared grout.

C. Testing Prior to Construction: One set of tests.

D. Clay Masonry Unit Test: For each type of unit provided, in accordance with ASTM C67/C67M for compressive strength.

E. Concrete Masonry Unit Test: For each type of unit provided, in accordance with ASTM C140/C140M for compressive strength.

F. Mortar Aggregate Ratio Test (Proportion Specification): For each mix provided, in accordance with ASTM C780.

G. Grout Test (Compressive Strength): For each mix provided, in accordance with ASTM C1019.

3.13 REPAIRING, POINTING, AND CLEANING

A. Remove and replace masonry units that are loose, chipped, broken, stained, or otherwise damaged or that do not match adjoining units. Install new units to match adjoining units; install in fresh mortar, pointed to eliminate evidence of replacement.

B. Pointing: During the tooling of joints, enlarge voids and holes, except weep holes, and completely fill with mortar. Point up joints, including corners, openings, and adjacent construction, to provide a neat, uniform appearance. Prepare joints for sealant application, where indicated.

C. In-Progress Cleaning: Clean unit masonry as work progresses by dry brushing to remove mortar fins and smears before tooling joints.

D. Final Cleaning: After mortar is thoroughly set and cured, clean exposed masonry as follows:

1. Remove large mortar particles by hand with wooden paddles and nonmetallic scrape hoes or chisels.
2. Test cleaning methods on sample wall panel; leave one-half of panel uncleaned for comparison purposes. Obtain Architect's approval of sample cleaning before proceeding with cleaning of masonry.
3. Protect adjacent stone and nonmasonry surfaces from contact with cleaner by covering them with liquid strippable masking agent or polyethylene film and waterproof masking tape.
4. Wet wall surfaces with water before applying cleaners; remove cleaners promptly by rinsing surfaces thoroughly with clear water.
5. Clean masonry with a proprietary acidic masonry cleaner applied according to manufacturer's written instructions.

3.14 MASONRY WASTE DISPOSAL

A. Salvageable Materials: Unless otherwise indicated, excess masonry materials are Contractor's property. At completion of unit masonry work, remove from Project site.

B. Excess Masonry Waste: Remove excess clean masonry waste that cannot be used as fill, as described above or recycled, and other masonry waste, and legally dispose of off Owner's property.

END OF SECTION

SECTION 04 72 00
CAST STONE MASONRY

PART 1 - GENERAL

1.01 SUMMARY

A. Section includes cast stone trim.

1.02 ACTION SUBMITTALS

A. Product Data: For each type of product.
   1. For cast stone units, include construction details, material descriptions, dimensions of individual components and profiles, and finishes.

B. Shop Drawings: Show fabrication and installation details for cast stone units. Include dimensions, details of reinforcement and anchorages if any, and indication of finished faces.

C. Samples:
   1. For each color and texture of cast stone required, 4 inches square in size.
   2. For colored mortar, make Samples using same sand and mortar ingredients to be used on Project.

1.03 INFORMATIONAL SUBMITTALS

A. Material Test Reports: For each mix required to produce cast stone, based on testing according to ASTM C1364.

1.04 QUALITY ASSURANCE

A. Manufacturer Qualifications: A qualified manufacturer of cast stone units similar to those indicated for this Project, that has sufficient production capacity to manufacture required units, and is a plant certified by the Cast Stone Institute.

B. Mockups: Provide cast stone units, mortar, anchors, flashing, sealants, and accessories required to construct integrated exterior mockup specified in Division 01 Section “Mockups.”

1.05 DELIVERY, STORAGE, AND HANDLING

A. Coordinate delivery of cast stone with unit masonry work to avoid delaying the Work and to minimize the need for on-site storage.

B. Pack, handle, and ship cast stone units in suitable packs or pallets.
   1. Lift with wide-belt slings; do not use wire rope or ropes that might cause staining. Move cast stone units if required, using dollies with wood supports.
   2. Store cast stone units on wood skids or pallets with nonstaining, waterproof covers, securely tied. Arrange to distribute weight evenly and to prevent damage to units. Ventilate under covers to prevent condensation.

C. Store cementitious materials on elevated platforms, under cover, and in a dry location. Do not use cementitious materials that have become damp.

D. Store mortar aggregates where grading and other required characteristics can be maintained and contamination can be avoided.

1.06 PROJECT CONDITIONS

A. Cold-Weather Requirements: Do not use frozen materials or materials mixed or coated with ice or frost. Do not build on frozen substrates. Comply with cold-weather construction requirements in TMS 602.

1. Cold-Weather Cleaning: Use liquid cleaning methods only when air temperature is 40 deg F and above and will remain so until cast stone has dried, but no fewer than seven days after completing cleaning.

B. Hot-Weather Requirements: Comply with hot-weather construction requirements in TMS 602.

PART 2 - PRODUCTS

2.01 MANUFACTURERS

A. Manufacturers Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:

1. Advanced Architectural Stone
2. AHI Supply, LP
3. CSCS / Stone Legends / Stone Magic
4. Dallas Cast Stone Company
5. Siteworks Inc.
6. Stone Castle Industries, Inc.

B. Source Limitations for Cast Stone: Obtain cast stone units from single source from single manufacturer.

C. Source Limitations for Mortar Materials: Obtain mortar ingredients of a uniform quality, including color, from one manufacturer for each cementitious component and from one source or producer for each aggregate.

2.02 CAST-STONE MATERIALS

A. General: Comply with ASTM C 1364.

B. Color Pigment: ASTM C 979/C 979M, synthetic mineral-oxide pigments or colored water-reducing admixtures; color stable, free of carbon black, nonfading, and resistant to lime and other alkalis.

C. Admixtures: Use only admixtures specified or approved in writing by Architect.

1. Do not use admixtures that contain more than 0.1 percent water-soluble chloride ions by mass of cementitious materials. Do not use admixtures containing calcium chloride.
2. Use only admixtures that are certified by manufacturer to be compatible with cement and other admixtures used.
3. Air-Entraining Admixture: ASTM C 260/C 260M. Add to mixes for units exposed to the exterior at manufacturer's prescribed rate to result in an air content of 4 to 6 percent, except do not add to zero-slump concrete mixes.
4. Water-Reducing Admixture: ASTM C 494/C 494M, Type A.

5. Water-Reducing, Retarding Admixture: ASTM C 494/C 494M, Type D.
6. Water-Reducing, Accelerating Admixture: ASTM C 494/C 494M, Type E.

D. Reinforcement: Deformed steel bars complying with ASTM A 615/A 615M, Grade 60. Use galvanized or epoxy-coated reinforcement when covered with less than 1-1/2 inches of cast-stone material.
   1. Galvanized Coating: ASTM A 767/A 767M.

E. Embedded Anchors and Other Inserts: Fabricated from steel complying with ASTM A 36/A 36M and hot-dip galvanized to comply with ASTM A 123/A 123M.

2.03 CAST STONE UNITS

A. Cast Stone Units: Comply with ASTM C1364.
   1. Units are manufactured using the vibrant dry tamp method.
   2. Trim units including items as indicated on Drawings.

B. Fabricate units with sharp arris and accurately reproduced details, with indicated texture on all exposed surfaces unless otherwise indicated.
   1. Slope exposed horizontal surfaces 1:12 to drain unless otherwise indicated.
   2. Provide raised fillets at backs of sills and at ends indicated to be built into jambs.
   3. Provide drips on projecting elements unless otherwise indicated.

C. Fabrication Tolerances:
   1. Variation in Cross Section: Do not vary from indicated dimensions by more than 1/8 inch.
   2. Variation in Length: Do not vary from indicated dimensions by more than 1/360 of the length of unit or 1/8 inch, whichever is greater, but in no case by more than 1/4 inch.
   3. Warp, Bow, and Twist: Not to exceed 1/360 of the length of unit or 1/8 inch, whichever is greater.
   4. Location of Grooves, False Joints, Holes, Anchorages, and Similar Features: Do not vary from indicated position by more than 1/8 inch on formed surfaces of units and 3/8 inch on unformed surfaces.

D. Cure Units as Follows:
   1. Cure units in enclosed, moist curing room at 95 percent relative humidity and temperature of 100 deg F for 12 hours or 70 deg F for 16 hours.
   2. Keep units damp and continue curing to comply with one of the following:
      a. No fewer than five days at mean daily temperature of 70 deg F or above.
      b. No fewer than seven days at mean daily temperature of 50 deg F or above.

E. Acid etch units after curing to remove cement film from surfaces to be exposed to view.

F. Colors and Textures: As selected by Architect from manufacturer's full range.

2.04 MORTAR MATERIALS

A. Provide mortar materials that comply with Division 04 sections “Anchored Stone Masonry Veneer.”

2.05 ACCESSORIES

A. Anchors: Type and size indicated, fabricated from Type 304 stainless steel complying with ASTM A240/A240M, ASTM A276/A276M, or ASTM A666.

B. Dowels: 1/2-inch-diameter round bars, fabricated from Type 304 stainless steel complying with ASTM A240/A240M, ASTM A276/A276M, or ASTM A666.

C. Proprietary Acidic Cleaner: Manufacturer's standard-strength cleaner designed for removing mortar/grout stains, efflorescence, and other new construction stains from new masonry without discoloring or damaging masonry surfaces. Use product expressly approved for intended use by cast stone manufacturer and expressly approved by cleaner manufacturer for use on cast stone and adjacent masonry materials.

1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
   a. Diedrich Technologies, Inc.; a division of Sandell Construction Solutions.
   b. EaCo Chem, Inc.
   c. PROSOCO, Inc.

2.06 MORTAR

A. Comply with requirements in Division 04 sections “Unit Masonry” for mortar mixes.

1. For setting mortar, use Type S.
2. For pointing mortar, use Type N.

2.07 SOURCE QUALITY CONTROL

A. Engage a qualified independent testing agency to sample and test cast stone units according to ASTM C1364.

PART 3 - EXECUTION

3.01 EXAMINATION

A. Examine substrates and conditions, with Installer present, for compliance with requirements for installation tolerances and other conditions affecting performance of the Work.

B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.02 SETTING CAST STONE IN MORTAR

A. Set cast stone as indicated in TMS 604.

B. Install cast stone units to comply with requirements in Division 04 sections “Unit Masonry.”

C. Set cast stone as indicated on Drawings. Set units accurately in locations indicated, with edges and faces aligned according to established relationships and indicated tolerances.

1. Install anchors, supports, fasteners, and other attachments indicated or necessary to secure units in place.
2. Coordinate installation of cast stone with installation of flashing specified in other Sections.

D. Wet joint surfaces thoroughly before applying mortar or setting in mortar.

E. Set units in full bed of mortar with full head joints unless otherwise indicated.
   1. Set units with joints 1/4 to 3/8 inch wide unless otherwise indicated.
   2. Build anchors and ties into mortar joints as units are set.
   3. Fill dowel holes and anchor slots with mortar.
   4. Fill collar joints solid as units are set.
   5. Build concealed flashing into mortar joints as units are set.
   6. Keep head joints in copings and between other units with exposed horizontal surfaces open to receive sealant.
   7. Keep joints at shelf angles open to receive sealant.

F. Rake out joints for pointing with mortar to depths of not less than 3/4 inch. Rake joints to uniform depths with square bottoms and clean sides. Scrub faces of units to remove excess mortar as joints are raked.

G. Point mortar joints by placing and compacting mortar in layers not greater than 3/8 inch. Compact each layer thoroughly and allow it to become thumbprint hard before applying next layer.

H. Tool exposed joints slightly concave when thumbprint hard. Use a smooth plastic jointer larger than joint thickness.

I. Rake out joints for pointing with sealant to depths of not less than 3/4 inch. Scrub faces of units to remove excess mortar as joints are raked.

J. Point joints with sealant to comply with applicable requirements in Division 07 Section “Joint Sealants.”
   1. Prime cast stone surfaces to receive sealant and install compressible backer rod in joints

K. Provide sealant joints at head joints of copings and other horizontal surfaces; at expansion, control, and pressure-relieving joints; and at locations indicated.
   1. Keep joints free of mortar and other rigid materials.
   2. Build in compressible foam-plastic joint fillers where indicated.
   3. Form joint of width indicated, but not less than 3/8 inch.
   4. Prime cast stone surfaces to receive sealant and install compressible backer rod in joints before applying sealant unless otherwise indicated.
   5. Prepare and apply sealant of type and at locations indicated to comply with applicable requirements in Division 07 Section “Joint Sealants.”

3.03 SETTING ANCHORED CAST STONE WITH SEALANT-FILLED JOINTS

A. Set cast stone as indicated in TMS 604.

B. Set cast stone as indicated on Drawings. Set units accurately in locations indicated, with edges and faces aligned according to established relationships and indicated tolerances.
   1. Install anchors, supports, fasteners, and other attachments indicated or necessary to secure units in place.
   2. Shim and adjust anchors, supports, and accessories to set cast stone in locations indicated with uniform joints.

C. Keep cavities open where unfilled space is indicated between back of cast stone units and backup wall; do not fill cavities with mortar or grout.

D. Fill anchor holes with sealant.
   1. Where dowel holes occur at pressure-relieving joints, provide compressible material at ends of dowels.

E. Set cast stone supported on clip or continuous angles on resilient setting shims. Use material of thickness required to maintain uniform joint widths. Hold shims back from face of cast stone a distance at least equal to width of joint.

F. Keep joints free of mortar and other rigid materials. Remove temporary shims and spacers from joints after anchors and supports are secured in place and cast stone units are anchored. Do not begin sealant installation until temporary shims and spacers are removed.
   1. Form open joint of width indicated, but not less than 3/8 inch.

G. Prime cast stone surfaces to receive sealant and install compressible backer rod in joints before applying sealant unless otherwise indicated.

H. Prepare and apply sealant of type and at locations indicated to comply with applicable requirements in Division 07 Section “Joint Sealants.”

3.04 INSTALLATION TOLERANCES

A. Variation from Plumb: Do not exceed 1/8 inch in 10 ft., 1/4 inch in 20 ft., or 1/2 inch maximum.

B. Variation from Level: Do not exceed 1/8 inch in 10 ft., 1/4 inch in 20 ft., or 1/2 inch maximum.

C. Variation in Joint Width: Do not vary joint thickness more than 1/8 inch in 36 inches or one-fourth of nominal joint width, whichever is less.

D. Variation in Plane between Adjacent Surfaces (Lipping): Do not vary from flush alignment with adjacent units or adjacent surfaces indicated to be flush with units by more than 1/16 inch, except where variation is due to warpage of units within tolerances specified.

3.05 ADJUSTING AND CLEANING

A. Remove and replace stained and otherwise damaged units and units not matching approved Samples. Cast stone may be repaired if methods and results are approved by Architect.

B. Replace units in a manner that results in cast stone matching approved Samples, complying with other requirements, and showing no evidence of replacement.

C. In-Progress Cleaning: Clean cast stone as work progresses.
   1. Remove mortar fins and smears before tooling joints.
   2. Remove excess sealant immediately, including spills, smears, and spatter.

D. Final Cleaning: After mortar is thoroughly set and cured, clean exposed cast stone as follows:
   1. Remove large mortar particles by hand with wooden paddles and nonmetallic scrape hoes or chisels.
   2. Test cleaning methods on sample; leave one sample uncleaned for comparison purposes. Obtain Architect's approval of sample cleaning before proceeding with cleaning of cast stone.
   3. Protect adjacent surfaces from contact with cleaner by covering them with liquid strippable masking agent or polyethylene film and waterproof masking tape.

4. Wet surfaces with water before applying cleaners; remove cleaners promptly by rinsing thoroughly with clear water.
5. Clean cast stone with proprietary acidic cleaner applied according to manufacturer's written instructions.

END OF SECTION

SECTION 05 12 00
STRUCTURAL STEEL

PART 1 - GENERAL

1.01 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 1 Specification Sections, apply to this Section.

1.02 SUMMARY

A. This Section includes the following:

1. Structural steel framing members and connections.
2. Deck support angles.
3. Shop prime painting and touch up painting in the field.
4. Temporary construction bracing.
5. Fabrication and erection inspection and testing.

B. Related Sections include the following:

1. Division 1 Section "Quality Requirements" for independent testing agency procedures and administrative requirements.
2. Division 1 Section “Submittals” for administrative requirements for the submission of shop drawings and other submittals.
3. Division 5 Section “Architecturally Exposed Structural Steel.
4. Division 5 Section "Steel Deck" for field installation of shear connectors.
5. Division 5 Section "Metal Fabrications" for [**steel lintels or shelf angles not attached to structural-steel frame**] [**miscellaneous steel fabrications**] [**and**] [**other metal items**] not defined as structural steel.
6. Division 5 Section “Metal Stairs”.

1.03 DEFINITIONS

A. Structural Steel: Elements of structural-steel frame, as classified by AISC's "Code of Standard Practice for Steel Buildings and Bridges," that support design loads.

1.04 PERFORMANCE REQUIREMENTS

A. Connections: Provide details of simple shear connections required by the Contract Documents to be selected or completed by structural-steel fabricator to withstand LRFDfactored loads indicated and comply with other information and restrictions indicated.

1. Select and complete connections using schematic details indicated and AISC's " Steel Construction Manual, edition as referenced in the Building Code.
2. Engineering Responsibility: Fabricator's responsibilities include using a qualified professional engineer to prepare structural analysis data for structural-steel connections.

B. Construction: Type PR, partially restrained.

1.05 SUBMITTALS

A. Submit in accordance with Division 1 Section “Submittals”.

B. Submittals for Review

1. Provide complete details and schedules for fabrication and shop assembly of members, erection plans, details, procedures, and diagrams showing sequence of erection of structural steel components.

    a. Include details of cuts, connections, splices, camber, holes, and other pertinent data.
    b. Include embedment drawings.
    c. Indicate welds by standard AWS symbols, distinguishing between shop and field welds, and show size, length, and type of each weld.
    d. Indicate type, size, and length of bolts, distinguishing between shop and field bolts.

2. Shop drawings and erection drawings shall not be made by using reproductions of Contract Drawings.

3. Structural steel members for which shop drawings have not been reviewed shall not be fabricated. Engineer's review shall cover general locations, spacings, and details of design. Omission from shop drawings of any materials required by the Contract Documents shall not relieve the Contractor of the responsibility of furnishing and installing such materials, even though such shop drawings may have been reviewed and returned.

C. Submittals for Information:

1. Product Data: For each type of product indicated.
2. For structural-steel connections indicated to comply with design loads, include structural analysis data signed and sealed by the qualified professional engineer responsible for their preparation.
3. Connection Calculations: Contractor shall design all connections not specifically detailed on the Drawings under direct supervision of a Professional Structural Engineer experienced in design of this work and licensed in the State of Texas. Submit design calculations for the connections designed by the contractor, prior to or with the steel shop drawings. Shop drawings containing connections for which calculations have not been received shall be returned unchecked as an incomplete submittal. Calculations shall be retained for the Engineer's file and will not be approved or returned.

    a. Connections shall be designed in accordance with the requirements specified in the Structural Drawings and Specifications.
    b. Beam connections: Submit a complete calculation for each different beam connection used and detailed on the shop drawings. Conditions which are similar may be grouped together so as to utilize a single connection design.

c. Submit complete connection calculations for wind brace connections, truss connections, moment connections and other connections where specified on the Contract Drawings. Each calculation shall identify the location or locations for which the connection applies, the member mark(s) from the Contract Documents, the piece mark(s) from the shop drawings, the member size, the design loading(s), member size, and the end of the member to which the connection applies.

d. The unit of measurement for the connection calculations must follow the United States customary system (USCS).

4. Welding certificates.
5. Qualification Data: For Installer, fabricator, and testing agency.
6. Mill Test Reports: Signed by manufacturers certifying that the following products comply with requirements:

   a. Structural steel including chemical and physical properties.
   b. Bolts, nuts, and washers including mechanical properties and chemical analysis.
   c. Shear stud connectors.
   d. Shop primers.
   e. Nonshrink grout.

7. Source quality-control test reports.

D. Submittal for LEED:

1. Product Data for Credit MR 4.1[**and Credit MR 4.2**]: For products having recycled content, documentation indicating percentages by weight of postconsumer and preconsumer recycled content. Include statement indicating costs for each product having recycled content.

1.06 QUALITY ASSURANCE

A. **A**Installer Qualifications: Company specializing in performing the work of this section with minimum 5 years documented experience.

B. Fabricator Qualifications: Company specializing in performing the work of this section with minimum 10 years of documented experience.

C. Fabricator Qualifications: A qualified fabricator who participates in the AISC Quality Certification Program and is designated an AISC-Certified Plant, Category [**BU**] [**SBR**] [CBR] at the time of bid.

D. Fabricator Qualifications: A qualified fabricator that participates in a nationally accepted inspections program acceptable to the registered design professional in responsible charge.

E. Fabricator Qualifications: The special inspector shall verify that the fabricator maintains detailed fabrication and quality control of the workmanship and the fabricator's ability to conform to approved construction documents and referenced standards. The special inspector shall review the procedures for completeness and adequacy relative to the code requirements for the fabricators scope of work

1. Exception: Special inspections shall not be required where the work is done on the premises of a fabricator that is enrolled in a nationally accepted inspections program acceptable to the registered design professional in responsible charge. At completion of fabrication, the approved fabricator shall submit a certificate of compliance to building official upon request and to the registered design professional in responsible charge stating that the work was performed in accordance with the approved construction documents.

F. Welding: Qualify procedures and personnel according to AWS D1.1, "Structural Welding Code--Steel."

G. The latest adopted edition of all standards referenced in this Section shall apply unless noted otherwise. In case of conflict between these Contract Documents and the referenced standard, the Contract Documents shall govern. In case of conflict between these Contract Documents and the Building Code, the more stringent shall govern.

H. The Contractor shall furnish fabrication and erection inspection and testing of all welds in accordance with AWS D1.1, Chapter 6. Submit records of inspections and tests to the Owner's testing laboratory for their review. The fabrication and erection inspectors shall be AWS certified welding inspectors.

I. All materials, fabrication procedures and field erection are subject to verification inspection and testing by the Owner's testing laboratory in both the shop and field. Such inspections and tests will not relieve the Contractor of the responsibility for providing materials and fabrication procedures in compliance with specified requirements.

J. Qualifications for Welding Work: Contractor shall be responsible for qualifying welding operators in accordance with the AWS "Standard Qualification Procedure." Provide certification to Owner's testing laboratory that welders to be employed in the work have satisfactorily passed AWS qualification tests. Recertification of welders shall be Contractor's responsibility.

K. Qualification of Welding Procedures: Contractor shall provide the testing laboratory with welding procedures which are to be used. Welding procedures shall be qualified prior to use in accordance with AWS D1.1, Part B.

L. Comply with applicable provisions of the following specifications and documents:

1. AISC's "Code of Standard Practice for Steel Buildings and Bridges”
2. AISC's "Specification for Structural Steel Buildings."
3. ASTM A6 "Specifications for General Requirements for Delivery of Rolled Steel Plates, Shapes, Sheet Piling, and Bars for Structural Use."
4. AISC's "Specification for the Design of Steel Hollow Structural Sections."
5. RCSC's "Specification for Structural Joints Using High Strength Bolts."
6. AWS D1.1 "Structural Welding Code"
7. SSPC (Society for Protective Coatings), standards as noted.

M. Preinstallation Conference: Conduct conference at Project site to comply with requirements in Division 1 Section "Project Management and Coordination."

1.07 DELIVERY, STORAGE, AND HANDLING

A. Store materials to permit easy access for inspection and identification. Keep steel members off ground and spaced by using pallets, dunnage, or other supports and spacers. Protect steel members and packaged materials from erosion and deterioration.

1. Store fasteners in a protected place. Clean and relubricate bolts and nuts that become dry or rusty before use.
2. Do not store materials on structure in a manner that might cause distortion, damage, or overload to members or supporting structures. Repair or replace damaged materials or structures as directed.

1.08 COORDINATION

A. Furnish anchorage items to be embedded in or attached to other construction without delaying the Work. Provide setting diagrams, sheet metal templates, instructions, and directions for installation.

PART 2 - PRODUCTS

2.01 STRUCTURAL-STEEL MATERIALS

A. Source of Steel Producers: In accordance with Section 2252.202 of the Texas Government Code steel shall be produced in the United States.

B. Recycled Content of Steel Products: Provide products with an average recycled content of steel products so postconsumer recycled content plus one-half of preconsumer recycled content is not less than [**25**] [**50**] **<Insert number>** percent.

C. W-Shapes: ASTM A 992.

D. Channels, Angles: ASTM A 36.

E. Plate and Bar: ASTM A 36.

F. Cold-Formed Hollow Structural Sections: ASTM A 500, Grade C, structural tubing.

G. Steel Pipe: ASTM A 53, Type E or S, Grade B.

1. Weight Class: As indicated.
2. Finish: Black, except where indicated to be galvanized.

H. Welding Electrodes: Comply with AWS requirements.

2.02 BOLTS, CONNECTORS, AND ANCHORS

A. High-Strength Bolts, Nuts, and Washers: ASTM F3125, grade A 325, Type 1, heavy hex steel structural bolts; ASTM A 563 heavy hex carbon-steel nuts; and ASTM F 436 hardened carbon-steel washers.

1. Finish: Plain.

B. High-Strength Bolts, Nuts, and Washers: ASTM A 490, Type 1, heavy hex steel structural bolts; ASTM A 563 heavy hex carbon-steel nuts; and ASTM F 436 hardened carbon-steel washers, plain.

C. Shear Connectors: ASTM A 108, Grades 1015 through 1020, headed-stud type, cold-finished carbon steel; AWS D1.1, Type B.

D. Unheaded Anchor Rods: ASTM F 1554, Grade 36.

1. Configuration: Straight.
2. Nuts: ASTM A 563 hex carbon steel.
3. Plate Washers: ASTM A 36/A 36M carbon steel.
4. Washers: ASTM F 436 hardened carbon steel.
5. Finish: Plain.

E. Threaded Rods: ASTM A 193.

1. Nuts: ASTM A 563hex carbon steel.
2. Washers: ASTM A 36 carbon steel.
3. Finish: Plain.

2.03 PRIMER

A. Primer: Fabricator's standard lead- and chromate-free, nonasphaltic, rust-inhibiting primer.

B. Galvanizing Repair Paint: ASTM A 780.

C. Cold Galvanizing Compound shall be "ZRC" cold galvanizing compound as manufactured by ZRC Worldwide, Marshfield, Massachusetts.

2.04 GROUT

A. Nonmetallic, Shrinkage-Resistant Grout: ASTM C 1107, Grade B, factory-packaged, nonmetallic aggregate grout, noncorrosive, nonstaining, mixed with water to consistency suitable for application and a 30-minute working time, capable of developing a minimum compressive strength of 5,000 psi at 28 days.

2.05 FABRICATION

A. Structural Steel: Fabricate and assemble in shop to greatest extent possible. Comply with fabrication requirements, including tolerance limits, of AISC's "Code of Standard Practice for Steel Buildings and Bridges", AISC's "Specification for Structural Steel Buildings", and as indicated on accepted shop drawings.

1. Camber structural-steel members where indicated.
2. Mill tolerances shall conform to ASTM A6. Identify high-strength structural steel according to ASTM A 6/ A 6M and maintain markings until structural steel has been erected.
3. Mark and match-mark materials for field assembly.
4. Plates shall be free of gross discontinuities such as ruptures and delaminations. Plates shall comply with ASTM A578, Level 1.
5. Complete structural-steel assemblies, including welding of units, before starting shop-priming operations.

B. Thermal Cutting: Perform thermal cutting by machine to greatest extent possible.

1. Plane thermally cut edges to be welded to comply with requirements in AWS D1.1.

C. Bolt Holes: Cut, drill, mechanically thermal cut, or punch standard bolt holes perpendicular to metal surfaces.

D. Finishing: Accurately finish ends of columns and other members transmitting bearing loads. Members in compression joints which depend on contact bearing shall have the bearing surfaces milled to a common plane. Members to be milled shall be completely assembled before milling.

E. Base Plates: Oversize anchor bolt holes in base plates to facilitate erection as specified in Table 14-2 in AISC 360-10.

F. Cleaning: Clean and prepare steel surfaces that are to remain unpainted according to SSPC-SP 1, "Solvent Cleaning, SSPC-SP 2, "Hand Tool Cleaning, or SSPC-SP 3, "Power Tool Cleaning."

G. Shear Connectors: Prepare steel surfaces as recommended by manufacturer of shear connectors. Use automatic end welding of headed-stud shear connectors according to AWS D1.1 and manufacturer's written instructions.

H. Holes: Provide holes required for securing other work to structural steel and for passage of other work through steel framing members.

1. Cut, drill, or punch holes perpendicular to steel surfaces. Do not thermally cut bolt holes or enlarge holes by burning.
2. Base-Plate Holes: Cut, drill, mechanically thermal cut, or punch holes perpendicular to steel surfaces.
3. Weld threaded nuts to framing and other specialty items indicated to receive other work.

2.06 SHOP CONNECTIONS

A. High-Strength Bolts: Shop install high-strength bolts according to RCSC's "Specification for Structural Joints Using ASTM F3125, grade A 325 or grade A 490 Bolts" for type of bolt and type of joint specified.

1. Joint Type: Snug tightened.

2. Provide washers over all slotted holes in an outer ply.

B. Weld Connections: Comply with AWS D1.1 for welding procedure specifications, tolerances, appearance, and quality of welds and for methods used in correcting welding work. Welds not specified shall be continuous fillet welds designed to develop the full strength of the member. A combination of welds and bolts shall not be used to transmit stress at the same face of any connections. Clean completed welds prior to inspection. Slag shall be removed from all completed welds.

2.07 SHOP PRIMING

A. Shop prime steel surfaces except the following:

1. Surfaces embedded in concrete or mortar. Extend priming of partially embedded members to a depth of 2 inches.
2. Surfaces to be field welded.

3. Surfaces to be high-strength bolted with slip-critical connections.
4. Galvanized surfaces.
5. Top surfaces of beams which support composite metal floor deck.
6. Headed shear studs, although overspray is acceptable.

B. Surface Preparation: Clean surfaces to be painted. Remove loose rust and mill scale and spatter, slag, or flux deposits. Prepare surfaces according to the following specifications and standards:

1. SSPC-SP 2, "Hand Tool Cleaning."
2. SSPC-SP 3, "Power Tool Cleaning."

C. Priming: Immediately after surface preparation, apply primer according to manufacturer's written instructions and at rate recommended by SSPC to provide a dry film thickness of not less than 1.5 mils. Use priming methods that result in full coverage of joints, corners, edges, and exposed surfaces.

2.08 GALVANIZING

A. Hot-Dip Galvanized Finish: Apply zinc coating by the hot-dip process to structural steel according to ASTM A 123/ A 123M.

1. Fill vent holes and grind smooth after galvanizing.

B. Galvanizing: The following steel shall be hot-dip galvanized (including any associated fasteners):

1. Lintels and shelf angles attached to structural-steel frame and located in exterior walls.
2. Railing exposed to weather.

2.09 SOURCE QUALITY CONTROL

A. Owner will engage an independent testing and inspecting agency to perform shop tests and inspections and prepare test reports.

1. Provide testing agency with access to places where structural-steel work is being fabricated or produced to perform tests and inspections.

B. Correct deficiencies in Work that test reports and inspections indicate does not comply with the Contract Documents.

C. Bolted Connections: Shop-bolted connections will be tested and inspected according to RCSC's "Specification for Structural Joints Using ASTM F3125, grade A 325 or grade A 490 Bolts."

D. Welded Connections: In addition to visual inspection, shop-welded connections will be tested and inspected according to AWS D1.1 and the following inspection procedures, at testing agency's option:

1. Liquid Penetrant Inspection: ASTM E 165.
2. Magnetic Particle Inspection: ASTM E 709; performed on root pass and on finished weld. Cracks or zones of incomplete fusion or penetration will not be accepted.
3. Ultrasonic Inspection: ASTM E 164.

4. Radiographic Inspection: ASTM E 94.

E. In addition to visual inspection, shop-welded shear connectors will be tested and inspected according to requirements in AWS D1.1 for stud welding and as follows:

1. Bend tests will be performed if visual inspections reveal either a less-than- continuous 360-degree flash or welding repairs to any shear connector.
2. Tests will be conducted on additional shear connectors if weld fracture occurs on shear connectors already tested, according to requirements in AWS D1.1.

PART 3 - EXECUTION

3.01 EXAMINATION

A. Verify elevations of concrete- and masonry-bearing surfaces and locations of anchor rods, bearing plates, and other embedments, with steel erector present, for compliance with requirements.

B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.02 PREPARATION

A. Provide temporary shores, guys, braces, and other supports during erection to keep structural steel secure, plumb, and in alignment against temporary construction loads and loads equal in intensity to design loads. Design of temporary bracing and supports shall be the responsibility of the Contractor. Remove temporary supports when permanent structural steel, connections, and bracing are in place, unless otherwise indicated.

3.03 ERECTION

A. Set structural steel accurately in locations and to elevations indicated and according to AISC's "Code of Standard Practice for Steel Buildings and Bridges" and "Specification for Structural Steel Buildings--Allowable Stress Design and Plastic Design," unless closer tolerances are required for proper fitting of adjoining or enclosing materials, in which case the more stringent shall apply.

B. Base and Bearing Plates: Clean concrete- and masonry-bearing surfaces of bond-reducing materials, and roughen surfaces prior to setting base and bearing plates. Clean bottom surface of base and bearing plates.

1. Set base and bearing plates for structural members on wedges, shims, or setting nuts as required.
2. Weld plate washers to top of base plate.
3. Snug-tighten anchor rods after supported members have been positioned and plumbed. Do not remove wedges or shims but, if protruding, cut off flush with edge of base or bearing plate before packing with grout.
4. Promptly pack grout solidly between bearing surfaces and base or bearing plates so no voids remain. Neatly finish exposed surfaces; protect grout and allow to cure. Comply with manufacturer's written installation instructions for shrinkage-resistant grouts.
5. Grout under baseplates in accordance with Section 033000.

C. Maintain erection tolerances of structural steel within AISC's "Code of Standard Practice for Steel Buildings and Bridges," Unless adjoining materials dictate a tighter tolerance.

D. Align and adjust various members forming part of complete frame or structure before permanently fastening. Before assembly, clean bearing surfaces and other surfaces that will be in permanent contact with members. Perform necessary adjustments to compensate for discrepancies in elevations and alignment.

1. Level and plumb individual members of structure.
2. Make allowances for difference between temperature at time of erection and mean temperature when structure is completed and in service.

E. Splice members only where indicated. Any member having a splice not shown and detailed on the accepted shop drawings shall be rejected.

F. Do not field cut or alter structural members without approval of Architect/Engineer. Do not use thermal cutting during erection unless approved by Architect/Engineer. Finish thermally cut sections within smoothness limits in AWS D1.1.

G. Gas Cutting: Do not use gas cutting torches in the field to correct fabrication errors in structural framing.

H. Do not enlarge unfair holes in members by burning or using drift pins. Ream holes that must be enlarged to admit bolts.

I. Shear Connectors: Prepare steel surfaces as recommended by manufacturer of shear connectors. Use automatic end welding of headed-stud shear connectors according to AWS D1.1 and manufacturer's written instructions.

3.04 FIELD CONNECTIONS

A. High-Strength Bolts: Install high-strength bolts according to RCSC's "Specification for Structural Joints Using ASTM F3125, grade A 325 or grade A 490 Bolts" for type of bolt and type of joint specified.

1. Joint Type: Snug tightened.

2. A307 bolts and high-strength (ASTM F3125, grade A325 and grade A490) bolts noted to be "snug-tight" shall be tightened using a few impacts of an impact wrench or the full effort of a man using an ordinary spud wrench, bringing the plies into contact.

3. High-strength bolts which are not specifically designated to be "snug-tight" shall be tightened to provide at least the minimum tension shown in Table 4 of the "Specification for Structural Joints using ASTM F3125, grade A325 and grade A490 Bolts." Tightening shall be done by the turn-of-the-nut method, with direct tension indicators, or by properly calibrated wrenches.

4. Bolts tightened with a calibrated wrench or by torque control shall have a hardened washer under the element (nut or bolt head) turned in tightening.

5. Hardened washers shall be placed over slotted holes in an outer ply. Hardened beveled washers shall be used where the outer face of the bolted parts has a slope greater than 1:20 with respect to the bolt axis.

B. Weld Connections: Comply with AWS D1.1 for welding procedure specifications, tolerances, appearance, and quality of welds and for methods used in correcting welding work. Welds not specified shall be continuous fillet welds designed to develop the full strength of the member. A combination of welds and bolts shall not be used to transmit stress at the same face of any connections. Clean completed welds prior to inspection. Slag shall be removed from all completed welds.

1. Comply with AISC's "Code of Standard Practice for Steel Buildings and Bridges" and "Specification for Structural Steel Buildings" for bearing, adequacy of temporary connections, alignment, and removal of paint on surfaces adjacent to field welds.

3.05 FIELD QUALITY CONTROL

A. Testing Agency: Owner will engage a qualified independent testing and inspecting agency to inspect field welds and high-strength bolted connections.

B. Bolted Connections: Shop-bolted connections will be tested and inspected according to RCSC's "Specification for Structural Joints Using ASTM F3125, grade A 325 or grade A 490 Bolts."

C. Welded Connections: Field welds will be visually inspected according to AWS D1.1.

1. In addition to visual inspection, field welds will be tested according to AWS D1.1 and the following inspection procedures, at testing agency's option:

   a. Liquid Penetrant Inspection: ASTM E 165.
   b. Magnetic Particle Inspection: ASTM E 709; performed on root pass and on finished weld. Cracks or zones of incomplete fusion or penetration will not be accepted.
   c. Ultrasonic Inspection: ASTM E 164.
   d. Radiographic Inspection: ASTM E 94.

D. In addition to visual inspection, test and inspect field-welded shear connectors according to requirements in AWS D1.1 for stud welding and as follows:

1. Perform bend tests if visual inspections reveal either a less-than- continuous 360-degree flash or welding repairs to any shear connector.
2. Conduct tests on additional shear connectors if weld fracture occurs on shear connectors already tested, according to requirements in AWS D1.1.

E. Correct deficiencies in Work that test reports and inspections indicate does not comply with the Contract Documents.

3.06 REPAIRS AND PROTECTION

A. Repair damaged galvanized coatings on galvanized items with galvanized repair paint according to ASTM A 780 and manufacturer's written instructions.

B. Touch-up Cold Galvanizing: Touch up areas of hot dip galvanized members where galvanizing has been abraded during shipping and erection and areas where galvanizing has been removed or damaged due to welding. Apply cold galvanizing compound in accordance with the manufacturer's instructions to a minimum dry film thickness of 2.0 mils.

END OF SECTION 05 12 00

SECTION 05 21 00
STEEL JOISTS

PART 1 - GENERAL

1.01 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 1 Specification Sections, apply to this Section.

1.02 SUMMARY

A. Furnish all labor and materials required to fabricate, deliver, and erect steel joists and joist girders, including all bridging, ceiling extensions, bearing plates, side wall anchors, and extended ends.

B. This Section includes the following:

1. K-series steel joists.
2. KCS-type K-series steel joists.
3. K-series steel joist substitutes.
4. Long-span steel joists.

C. Related Sections include the following:

1. Division 3 Section "Cast-in-Place Concrete" for installing bearing plates in concrete.
2. Division 4 Section "Unit Masonry Assemblies" for installing bearing plates in unit masonry.

1.03 DEFINITIONS

A. SJI "Specifications": Steel Joist Institute's "Standard Specifications, Load Tables and Weight Tables for Steel Joists and Joist Girders."

B. Special Joists: Steel joists or joist girders requiring modification by manufacturer to support nonuniform, unequal, or special loading conditions that invalidate load tables in SJI's "Specifications."

1.04 PERFORMANCE REQUIREMENTS

A. Structural Performance: Provide special joists and connections capable of withstanding design loads indicated.

B. Design special joists to withstand design loads with live load deflections no greater than the following:

1. Roof Joists: Vertical deflection of 1/360 of the span.

1.05 SUBMITTALS

A. Submit in accordance with Division 1 Section “Submittals.”

B. Submittals for Review:

1. Shop Drawings: Show layout, designation, number, type, location, and spacings of joists. Include joining and anchorage details, bracing, bridging, camber, coatings, material properties, configuration, joist accessories; splice and connection locations and details; and attachments to other construction.

C. Submittals for Information:

1. Design calculations for all joists for which the standard load tables are not applicable. Submit prior to, or with the shop drawings. Calculations shall bear the seal of a Registered Professional Engineer, licensed in the State that the project is being constructed . Shop drawings submitted without corresponding calculations will be returned unchecked as an incomplete submittal. Calculations will be reviewed for loading conditions and deflection criteria. Any exceptions will be noted and the applicable pages will be returned to the manufacturer for correction or clarification.

2. Welders Certificates: Submit certificates to Owner's Testing Laboratory, certifying that welders to be employed on the project have passed AWS qualification tests within the previous 12 months. If recertification of welders is required, recertification shall be contractor's responsibility.

3. Product Data: For each type of joist, accessory, and product indicated.
   a. Indicate locations and details of bearing plates to be embedded in other construction.
4. Manufacturer Certificates: Signed by manufacturers certifying that joists comply with requirements.

5. Mill Certificates: Signed by bolt manufacturers certifying that bolts comply with requirements.
6. Field quality-control test and inspection reports.

D. LEED Submittal:

1. Product Data for Credit MR 4.1 and Credit MR 4.2: For products having recycled content, documentation indicating percentages by weight of postconsumer and preconsumer recycled content.

1.06 QUALITY ASSURANCE

A. Manufacturer Qualifications: A manufacturer certified by SJI to manufacture joists, including headers and other supplemental framing, complying with applicable standard specifications and load tables of SJI "Specifications." Manufacturer shall have a minimum of five years documented experience in the design and fabrication of open-web joists and joist girders

1. Manufacturer's responsibilities include providing professional engineering services for designing special joists to comply with performance requirements.

B. SJI Specifications: Comply with standard specifications in SJI's "Specifications" that are applicable to types of joists indicated.

C. Welding: Qualify procedures and personnel according to AWS D1.1/D1.1M, "Structural Welding Code - Steel."

1.07 DELIVERY, STORAGE, AND HANDLING

A. Deliver, store, and handle joists as recommended in SJI's "Specifications."

B. Protect joists from corrosion, deformation, and other damage during delivery, storage, and handling.

1.08 SEQUENCING

A. Deliver steel bearing plates to be built into cast-in-place concrete and/or masonry construction.

PART 2 - PRODUCTS

2.01 MATERIALS

A. Source of Steel Producers: In accordance with Section 2252.202 of the Texas Government Code steel shall be produced in the United States.

B. Steel: Comply with SJI's "Specifications" for web and steel-angle chord members.

C. Structural Steel For Supplementary Framing and Joist Leg Extensions: ASTM A36, minimum

D. Steel Bearing Plates: ASTM A 36/A 36M.

E. Carbon-Steel Bolts and Threaded Fasteners: ASTM A 307, Grade A, carbon-steel, hex-head bolts and threaded fasteners; carbon-steel nuts; and flat, unhardened steel washers.7

1. Finish: Plain, uncoated.

F. High-Strength Bolts, Nuts, and Washers: ASTM F3125, grade A 325, Type 1, heavy hex steel structural bolts; ASTM A 563 heavy hex carbon-steel nuts; and ASTM F 436 hardened carbon-steel washers.

1. Finish: Plain.

G. Welding Electrodes: Comply with AWS standards.

2.02 PRIMERS

A. Primer: SSPC-Paint 15, Type 1 red oxide , or manufacturer's standard shop primer complying with performance requirements in SSPC-Paint 15.

2.03 K-SERIES STEEL JOISTS

A. Manufacture steel joists of type indicated according to "Standard Specifications for Open Web Steel Joists, K-Series" in SJI's "Specifications," with steel-angle top- and bottom-chord members, underslung ends, and parallel top chord.

1. Joist Type: K-series steel joists and KCS-type K-series steel joists.

B. Comply with AWS requirements and procedures for shop welding, appearance, quality of welds, and methods used in correcting welding work. Refer to Section 2.7 C. for additional welding requirements.

C. Top-Chord Extensions: Extend top chords of joists with SJI's Type S top-chord extensions where indicated, complying with SJI's "Specifications."

D. Extended Ends: Extend bearing ends of joists with SJI's Type R extended ends where indicated, complying with SJI's "Specifications."

E. Camber joists according to SJI's "Specifications."Equip bearing ends of joists with manufacturer's standard beveled ends or sloped shoes if joist slope exceeds 1/4 inch per 12 inches.

2.04 LONG-SPAN STEEL JOISTS

A. Manufacture steel joists according to "Standard Specifications for Longspan Steel Joists, LH-Series and Deep Longspan Steel Joists, DLH-Series" in SJI's "Specifications," with steel-angle top- and bottom-chord members; of joist type and end and top-chord arrangements as follows:

1. Joist Type: LH-series steel joists and DLH-series steel joists.
2. End Arrangement: Underslung.
3. Top-Chord Arrangement: Parallel.

B. Comply with AWS requirements and procedures for shop welding, appearance, quality of welds, and methods used in correcting welding work. Refer to Section 2.7 C. for additional welding requirements.

C. Camber long-span steel joists according to SJI's "Specifications."Equip bearing ends of joists with manufacturer's standard beveled ends or sloped shoes if joist slope exceeds 1/4 inch per 12 inches.

2.05 JOIST ACCESSORIES

A. Bridging: Provide bridging anchors and number of rows of horizontal or diagonal bridging of material, size, and type required by SJI's "Specifications" for type of joist, chord size, spacing, and span. Furnish additional erection bridging if required for stability.

B. Fabricate steel bearing plates with integral anchorages of sizes and thicknesses indicated. Shop prime paint.

C. Supply ceiling extensions, either extended bottom-chord elements or a separate extension unit of enough strength to support ceiling construction. Extend ends to within 1/2 inch of finished wall surface, unless otherwise indicated.

D. Supply miscellaneous accessories, including splice plates and bolts required by joist manufacturer to complete joist installation.

2.06 FABRICATION

A. Splices: Shop splices may occur in chord or web members. Members containing a butt weld splice shall develop an ultimate tensile force of at least 57,000 psi times the full design area of the chord or web.

B. Holes shall not be made or enlarged by burning with a torch.

C. Welds shall meet the following criteria for acceptance:

1. Remove slag from welds prior to inspection.
2. Cracked welds are not acceptable and must be repaired.

3. Thorough fusion shall exist between the weld and base metal, as determined by visual inspection.
4. Unfilled weld craters shall not be included in the design length of the weld.
5. Undercut shall not exceed 1/16" provided that it is oriented parallel to the principal stress.
6. The sum of surface (piping) porosity diameters shall not exceed 1/16" in any 1" of design weld length.
7. Weld spatter that does not interfere with paint coverage is acceptable.

2.07 CLEANING AND SHOP PAINTING

A. Clean and remove loose scale, heavy rust, and other foreign materials from fabricated joists and accessories by hand-tool cleaning, SSPC-SP 2 or power-tool cleaning, SSPC-SP 3.

B. Apply 1 coat of shop primer to joists and joist accessories to be primed to provide a continuous, dry paint film not less than 1 mil thick.

PART 3 - EXECUTION

3.01 EXAMINATION

A. Examine supporting substrates, embedded bearing plates, and abutting structural framing for compliance with requirements for installation tolerances and other conditions affecting performance.

1. Proceed with installation only after unsatisfactory conditions have been corrected.

3.02 INSTALLATION

A. Do not install joists until supporting construction is in place and secured.

B. Install joists and accessories plumb, square, and true to line; securely fasten to supporting construction according to SJI's "Specifications," joist manufacturer's written recommendations, and requirements in this Section.

1. Before installation, splice joists delivered to Project site in more than one piece.
2. Space, adjust, and align joists accurately in location before permanently fastening.
3. Minimum bearings and anchorage shall conform to referenced SJI standards and the Drawings.
4. Allow for erection loads. Install temporary bracing and erection bridging, connections, and anchors to ensure that joists are stabilized during construction. Construction loads shall not be applied until joists are permanently fastened to supports and all bridging has been installed.

C. Field weld joists to supporting steel bearing plates and framework. Coordinate welding sequence and procedure with placement of joists. Comply with AWS requirements and procedures for welding, appearance and quality of welds, and methods used in correcting welding work.

D. Bolt joists to supporting steel framework using ASTM A 307 carbon-steel bolts.

E. F3125, gradegrade Bridging shall conform to SJI standards and the shop drawings. Provide and install extra bridging, where indicated or where required due to loading, in addition to the minimum SJI requirements. Install and connect bridging concurrently with joist erection, before

construction loads are applied. Anchor ends of bridging lines at top and bottom chords if terminating at walls or beams.

3.03 FIELD QUALITY CONTROL

A. Testing Agency: Owner will engage a qualified independent testing and inspecting agency to inspect field welds and bolted connections and to perform field tests and inspections and prepare test and inspection reports.

B. Field welds will be visually inspected according to AWS D1.1/D1.1M.

C. In addition to visual inspection, field welds will be tested according to AWS D1.1/D1.1M and the following procedures, as applicable:

1. Radiographic Testing: ASTM E 94.
2. Magnetic Particle Inspection: ASTM E 709.
3. Ultrasonic Testing: ASTM E 164.
4. Liquid Penetrant Inspection: ASTM E 165.

D. Bolted connections will be visually inspected.

E. High-strength, field-bolted connections will be tested and verified according to procedures in RCSC's "Specification for Structural Joints Using ASTM F3125, grade A 325 or grade ASTM A 490 Bolts."

F. Correct deficiencies in Work that test and inspection reports have indicated are not in compliance with specified requirements.

G. Additional testing will be performed to determine compliance of corrected Work with specified requirements.

3.04 REPAIRS AND PROTECTION

A. Provide final protection and maintain conditions, in a manner acceptable to manufacturer and Installer, that ensure that joists and accessories are without damage or deterioration at time of Substantial Completion.

END OF SECTION 05 21 00

SECTION 05 31 00
STEEL DECK

PART 1 - GENERAL

1.01 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 1 Specification Sections, apply to this Section.

1.02 SUMMARY

A. This Section includes the following:

1. Roof deck.

B. Work Included

1. Furnish all labor and materials required to fabricate, deliver and install steel roof deck and accessories including formed steel cant strips, eave strips, valley strips, sump pans, edge closures, pour stops, reinforcing plates and related accessories.
2. Furnish all labor and materials required to fabricate, deliver and install steel floor deck and accessories including formed steel end closures, edge forms, flashings, and reinforcing plates, headed shear studs, and related accessories.

C. Related Sections include the following:

1. Division 5 Section "Structural Steel" for shop- and field-welded shear connectors.
2. Division 5 Section "Metal Fabrications" for framing deck openings with miscellaneous steel shapes.

1.03 SUBMITTALS

A. Submittals for Review:

1. Shop Drawings: Show layout and types of deck panels, anchorage details, reinforcing channels, pans, cut deck openings, special jointing, accessories, and attachments to other construction.
2. Product Data: For each type of deck, accessory, and product indicated. Provide deck dimensions, sectional properties, uplift resistance and diaphragm capacity for specified fastener layout and support spacing, and finishes.

B. Submittals for Information:

1. Product Certificates: For each type of steel deck, signed by product manufacturer. Certify that products comply with SDI, UL and ICC standards as specified.
2. Manufacturer’s installation instructions.
3. Welding certificates: For each welder employed on the Work.
4. Field quality-control test and inspection reports.

5. Product Test Reports: Based on evaluation of comprehensive tests performed by a qualified testing agency, indicating that each of the following complies with requirements:

   a. Power-actuated mechanical fasteners.

6. ICC Evaluation Service Reports: Deck units shall be approved by the International Code Council and shall have a corresponding report from ICC.
7. Deck units shall be classified by Underwriter's Laboratory, Inc. and shall be labeled and marked as required by UL, indicating manufacturer testing and inspection.

C. LEED Submittal:

1. Product Data for Credit MR 4.1[**and Credit MR 4.2**]: For products having recycled content, documentation indicating percentages by weight of postconsumer and preconsumer recycled content.
   a. Include statement indicating costs for each product having recycled content.

1.04 QUALITY ASSURANCE

A. Installer: Company specializing in performing the work of this Section with minimum 5 years documented experience.

B. Testing Agency Qualifications: An independent agency qualified according to ASTM E 329 for testing indicated.

C. Welding: Qualify procedures and personnel according to AWS D1.3, "Structural Welding Code - Sheet Steel."

D. Fire-Test-Response Characteristics: Where indicated, provide steel deck units identical to those tested for fire resistance per ASTM E 119 by a testing and inspecting agency acceptable to authorities having jurisdiction.

1. Fire-Resistance Ratings: Indicated by design designations of applicable testing and inspecting agency.
2. Steel deck units shall be identified with appropriate markings of applicable testing and inspecting agency.

E. Comply with applicable provisions of the following specifications and documents.

1. AISI Specifications: Comply with calculated structural characteristics of steel deck according to AISI's "North American Specification for the Design of Cold-Formed Steel Structural Members."
2. FM Global Listing: Provide steel roof deck evaluated by FM Global and listed in its "Approval Guide, Building Materials" for Class 1 fire rating and Class 1-90 windstorm ratings.
3. SDI (Steel Deck Institute) - Design Manual for Composite Decks, Form Decks, Roof Decks.
4. UL - Fire Resistance Directory.

F. Recycled Content of Steel Products: Provide products with an average recycled content of steel products so postconsumer recycled content plus one-half of preconsumer recycled content is not less than [**25**] **<Insert number>** percent.

1.05 DELIVERY, STORAGE, AND HANDLING

A. Protect steel deck from corrosion, deformation, and other damage during delivery, storage, and handling.

B. Stack steel deck on platforms or pallets and slope to provide drainage. Protect with a waterproof covering and ventilate to avoid condensation.

PART 2 - PRODUCTS

2.01 MANUFACTURERS

A. Source of Steel Producers: In accordance with Section 2252.202 of the Texas Government Code steel shall be produced in the United States.

B. Available Manufacturers: Subject to compliance with requirements, manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:

C. Manufacturers: Subject to compliance with requirements, provide products by one of the following:

1. Steel Deck:
   a. Canam Steel Corp.;The Canam Manac Group.
   b. Consolidated Systems, Inc.
   c. Epic Metals Corporation.
   d. New Millennium Building Systems, LLC.
   e. Nucor Corp.; Vulcraft Division.
   f. Verco Manufacturing Co.

2.02 ROOF DECK

A. Steel Roof Deck: Fabricate panels, without top-flange stiffening grooves, to comply with "SDI Specifications and Commentary for Steel Roof Deck," in SDI Publication No. 30, and with the following:

1. Galvanized Steel Sheet: ASTM A 653/A, Structural Steel (SS), Grade as indicated, G60 zinc coating.
2. Deck Profile: As indicated.
3. Profile Depth: As indicated.
4. Design Uncoated-Steel Thickness: As indicated.
5. Span Condition: As indicated.
6. Side Laps: Overlapped.

2.03 COMPOSITE FLOOR DECK

A. Composite Steel Floor Deck: Fabricate panels, with integrally embossed or raised pattern ribs and interlocking side laps, to comply with "SDI Specifications and Commentary for Composite Steel Floor Deck," in SDI Publication No. 30, with the minimum section properties indicated, and with the following:

1. Galvanized Steel Sheet: ASTM A 653/A, Structural Steel (SS), Grade as indicated, G30 zinc coating.
2. Profile Depth: As indicated.
3. Design Uncoated-Steel Thickness: As indicated.
4. Span Condition: As indicated.

2.04 NONCOMPOSITE FORM DECK

A. Noncomposite Steel Form Deck: Fabricate ribbed-steel sheet noncomposite form-deck panels to comply with "SDI Specifications and Commentary for Noncomposite Steel Form Deck," in SDI Publication No. 30, with the minimum section properties indicated, and with the following:

1. Uncoated Steel Sheet: ASTM A 1008/A, Structural Steel (SS), Grade as indicated.
2. Galvanized Steel Sheet: ASTM A 653/A, Structural Steel (SS), Grade as indicated, G60 zinc coating.
3. Profile Depth: As indicated.
4. Design Uncoated-Steel Thickness: As indicated.
5. Span Condition: As indicated.
6. Side Laps: Overlapped.

2.05 ACCESSORIES

A. General: Provide manufacturer's standard accessory materials for deck that comply with requirements indicated.

B. Mechanical Fasteners: Corrosion-resistant, low-velocity, power-actuated or pneumatically driven carbon-steel fasteners; or self-drilling, self-threading screws.

1. Mechanical Fasteners: Galvanized hardened steel, self-tapping "Teks" screws, manufactured by Illinois Tool Works, Inc., Buildex Division, or equal. Size shall be #10 minimum, unless noted otherwise.
2. Powder Actuated Fasteners: Zinc coated fastener with .145 inch shank diameter and 1 1/4 inch shank length. X-ENP-19 pin as manufacturer by Hilti, or equal.

C. Side-Lap Fasteners: Corrosion-resistant, hexagonal washer head; self-drilling, carbon-steel screws, No. 10 minimum diameter.

D. Flexible Closure Strips: Vulcanized, closed-cell, synthetic rubber.

E. Miscellaneous Sheet Metal Deck Accessories: Steel sheet, minimum yield strength of 33,000 psi, not less than 0.0359-inch design uncoated thickness, of same material and finish as deck; of profile indicated or required for application.

F. Pour Stops and Girder Fillers: Steel sheet, minimum yield strength of 33,000 psi, of same material and finish as deck, and of thickness and profile recommended by SDI Publication No. 30 for overhang and slab depth.

G. Column Closures, End Closures, Z-Closures, and Cover Plates: Steel sheet, of same material, finish, and thickness as deck, unless otherwise indicated.

H. Piercing Hanger Tabs: Piercing steel sheet hanger attachment devices for use with floor deck.

I. Flat Sump Plate: Single-piece steel sheet, 0.0747 inch thick, of same material and finish as deck, sealed watertight. For drains, cut holes in the field.

J. Galvanizing Repair Paint: ASTM A780.

PART 3 - EXECUTION

3.01 EXAMINATION

A. Examine supporting frame and field conditions for compliance with requirements for installation tolerances and other conditions affecting performance.

3.02 INSTALLATION, GENERAL

A. Install deck panels and accessories according to applicable specifications and commentary in SDI Publication No. 30, manufacturer's written instructions, and requirements in this Section.

B. Locate deck bundles to prevent overloading of supporting members.

C. Place deck panels on supporting frame and adjust to final position with ends accurately aligned and bearing on supporting frame before being permanently fastened. Do not stretch or contract side-lap interlocks.

D. Place deck panels flat and square and fasten to supporting frame without warp or deflection.

E. Cut and neatly fit deck panels and accessories around openings and other work projecting through or adjacent to deck.

F. Provide additional reinforcement and closure pieces at openings as required for strength, continuity of deck, and support of other work.

G. Comply with AWS requirements and procedures for manual shielded metal arc welding, appearance and quality of welds, and methods used for correcting welding work.

H. Mechanical fasteners may be used in lieu of welding to fasten deck. Locate mechanical fasteners and install according to deck manufacturer's written instructions.

3.03 ROOF-DECK INSTALLATION

A. Fasten roof-deck panels to steel supporting members by arc spot (puddle) welds of the surface diameter indicated or arc seam welds with an equal perimeter that is not less than 1-1/2 inches long, and as follows:

1. Weld Diameter: As indicated.
2. Weld Spacing: Weld edge and interior ribs of deck units with a minimum of two welds per deck unit at each support. Space welds as indicated.

B. Side-Lap and Perimeter Edge Fastening: Fasten side laps and perimeter edges of panels between supports, at intervals not exceeding the lesser of 1/2 of the span or [**18 inches**] [**36 inches**], and as follows:

1. Mechanically fasten with self-drilling, No. 10 diameter or larger, carbon-steel screws.
2. Mechanically clinch or button punch.

3. Fasten with a minimum of 1-1/2-inch- long welds.

C. End Bearing: Install deck ends over supporting frame with a minimum end bearing of 1-1/2 inches, with end joints as follows:

1. End Joints: Lapped 2 inches minimum.

D. Miscellaneous Roof-Deck Accessories: Install ridge and valley plates, finish strips, end closures, and reinforcing channels according to deck manufacturer's written instructions. Weld or mechanically fasten to substrate to provide a complete deck installation.

1. Weld cover plates at changes in direction of roof-deck panels, unless otherwise indicated.

E. Flexible Closure Strips: Install flexible closure strips over partitions, walls, and where indicated. Install with adhesive according to manufacturer's written instructions to ensure complete closure.

F. Architectural finishes and mechanical, electrical, and plumbing equipment shall not be hung directly from the metal deck.

3.04 FLOOR-DECK INSTALLATION

A. Fasten floor-deck panels to steel supporting members by arc spot (puddle) welds of the surface diameter indicated and as follows:

1. Weld Diameter: As indicated.
2. Weld Spacing: As indicated.
3. Welds may be omitted if stud shear connectors are provided at same or closer spacing.

B. Fasten deck to concrete support members at ends and intermediate supports with powder actuated fasteners at 12 inches maximum spacing if deck spans parallel to the supporting member and at every other flute if the deck spans perpendicular to the supporting member.

C. Side-Lap and Perimeter Edge Fastening: Fasten side laps and perimeter edges of panels between supports, at intervals not exceeding the lesser of half of the span or 36 inches, and as follows:

1. Mechanically fasten with self-drilling, No. 10 diameter or larger, carbon-steel screws.
2. Mechanically clinch or button punch.
3. Fasten with a minimum of 1-1/2-inch- long welds.

D. End Bearing: Install deck ends over supporting steel frame with a minimum end bearing of 1-1/2 inches. Install deck on masonry and concrete support surfaces with 3 inch minimum bearing Provide end joints as follows:

1. End Joints: Lapped.

E. Pour Stops and Girder Fillers: Weld steel sheet pour stops and girder fillers to supporting structure according to SDI recommendations, unless otherwise indicated.

1. Install wet concrete stops at floor edges and around openings and penetrations upturned to top surface of slab, to contain wet concrete. If size of stop is not shown on the Drawings, provide stops of sufficient strength to deflect no more than 1/8 inch vertically or horizontally.

F. Install 6 inch minimum wide sheet steel cover plates, of same thickness as deck, where deck changes direction. Fusion weld or mechanically fasten plate to deck at 12 inches maximum spacing.

G. Floor-Deck Closures: Weld steel sheet column closures, cell closures, and Z-closures to deck, according to SDI recommendations, to provide tight-fitting closures at open ends of ribs and sides of deck.

H. Position floor drain pans with flange bearing on top surface of deck. Fusion weld at each deck flute.

3.05 FIELD QUALITY CONTROL

A. Testing Agency: Owner will engage a qualified independent testing and inspecting agency to perform field tests and inspections and prepare test reports.

B. Field welds will be subject to inspection.

C. Testing agency will report inspection results promptly and in writing to Contractor and Architect.

D. Remove and replace work that does not comply with specified requirements.

E. Additional inspecting, at Contractor's expense, will be performed to determine compliance of corrected work with specified requirements.

3.06 REPAIRS AND PROTECTION

A. Galvanizing Repairs: Prepare and repair damaged galvanized coatings on both surfaces of deck with galvanized repair paint according to ASTM A 780 and manufacturer's written instructions.

B. Provide final protection and maintain conditions to ensure that steel deck is without damage or deterioration at time of Substantial Completion.

END OF SECTION 05 31 00

SECTION 05 40 00
COLD-FORMED METAL FRAMING

PART 1 - GENERAL

1.01 SUMMARY

A. Section includes exterior non-load-bearing wall framing.

B. Related Sections include Division 09 Section "Non-Structural Metal Framing" for standard, interior non-load-bearing, metal-stud framing, with height limitations and ceiling-suspension assemblies.

1.02 REINSTALLATION MEETINGS

A. Preinstallation Conference: Conduct conference at Project site.

1.03 ACTION SUBMITTALS

A. Product Data: For each type of product.

B. Sustainable Design Submittals:

1. Product Data: For recycled content, indicating postconsumer and preconsumer recycled content and cost.

C. Shop Drawings:

1. Include layout, spacings, sizes, thicknesses, and types of cold-formed steel framing; fabrication; and fastening and anchorage details, including mechanical fasteners.
2. Indicate reinforcing channels, opening framing, supplemental framing, strapping, bracing, bridging, splices, accessories, connection details, and attachment to adjoining work.

D. Delegated-Design Submittal: For cold-formed steel framing for non-load bearing exterior stud walls.

1.04 INFORMATIONAL SUBMITTALS

A. Welding certificates.

B. Product certificates.

C. Evaluation Reports: For post-installed anchors and power-actuated fasteners, from ICC-ES or other qualified testing agency acceptable to authorities having jurisdiction.

1.05 QUALITY ASSURANCE

A. Code-Compliance Certification of Studs and Tracks: Provide documentation that framing members are certified according to the product-certification program of the Certified Steel Stud Association, the Steel Framing Industry Association, or the Steel Stud Manufacturers Association.

B. Welding Qualifications: Qualify procedures and personnel according to the following:

1. AWS D1.1/D1.1M, "Structural Welding Code - Steel."
2. AWS D1.3/D1.3M, "Structural Welding Code - Sheet Steel."

C. Mockups: Provide cold-formed metal framing and accessories required to construct integrated exterior mockup specified in Division 01 Section "Mockups."

PART 2 - PRODUCTS

2.01 MANUFACTURERS

A. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:

1. AllSteel & Gypsum Products, Inc.
2. ClarkDietrich Building Systems.
3. MarinoWARE.
4. SCAFCO Steel Stud Company.
5. Steel Network, Inc. (The).
6. Steeler, Inc.

2.02 PERFORMANCE REQUIREMENTS

A. Delegated Design: Engage a qualified professional engineer, as defined in Division 01 Section "Quality Requirements," to design cold-formed steel framing.

B. Structural Performance: Provide cold-formed steel framing capable of withstanding design loads within limits and under conditions indicated.

1. Design Loads: As indicated on Drawings.
2. Deflection Limits: Design framing systems to withstand design loads without deflections greater than the following:
   a. Exterior Non-Load-Bearing Framing: Horizontal deflection of 1/240 of the wall height.
3. Design framing systems to provide for movement of framing members located outside the insulated building envelope without damage or overstressing, sheathing failure, connection failure, undue strain on fasteners and anchors, or other detrimental effects when subject to a maximum ambient temperature change of 120 deg F.
4. Design framing system to maintain clearances at openings, to allow for construction tolerances, and to accommodate live load deflection of primary building structure as follows:
   a. Upward and downward movement of 3/4 inch.
5. Design exterior non-load-bearing wall framing to accommodate horizontal deflection without regard for contribution of sheathing materials.

C. Cold-Formed Steel Framing Standards: Unless more stringent requirements are indicated, framing shall comply with AISI S100, AISI S200, and the following:

1. Wall Studs: AISI S211.
2. Lateral Design: AISI S213.

2.03 COLD-FORMED STEEL FRAMING MATERIALS

A. Steel Sheet: ASTM A1003/A1003M, Structural Grade, Type H, metallic coated, of grade and coating designation as follows:

1. Grade: As required by structural performance.

2. Coating: G90 or equivalent.

B. Steel Sheet for Vertical Deflection Clips: ASTM A653/A653M, structural steel, zinc coated, of grade and coating as follows:

1. Grade: As required by structural performance.
2. Coating: G90.

2.04 EXTERIOR NON-LOAD-BEARING WALL FRAMING

A. Steel Studs: Manufacturer's standard C-shaped steel studs, of web depths indicated, punched, with stiffened flanges, and as follows:

1. Minimum Base-Metal Thickness: 0.0428 inch.
2. Flange Width: 1-3/8 inches.

B. Steel Track: Manufacturer's standard U-shaped steel track, of web depths indicated, unpunched, with unstiffened flanges, and as follows:

1. Minimum Base-Metal Thickness: Matching steel studs.
2. Flange Width: 1-1/4 inches.

C. Vertical Deflection Clips: Manufacturer's standard bypass or head clips, capable of accommodating upward and downward vertical displacement of primary structure through positive mechanical attachment to stud web.

1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
   a. AllSteel & Gypsum Products, Inc.
   b. ClarkDietrich Building Systems.
   c. MarinoWARE.
   d. SCAFCO Steel Stud Company.
   e. Steel Network, Inc. (The).
   f. Steeler, Inc.

D. Single Deflection Track: Manufacturer's single, deep-leg, U-shaped steel track; unpunched, with unstiffened flanges, of web depth to contain studs while allowing free vertical movement, with flanges designed to support horizontal loads and transfer them to the primary structure, and as follows:

1. Minimum Base-Metal Thickness: 0.0428 inch.
2. Flange Width: 1 inch plus the design gap for one-story structures.

E. Double Deflection Tracks: Manufacturer's double, deep-leg, U-shaped steel tracks, consisting of nested inner and outer tracks; unpunched, with unstiffened flanges.

1. Outer Track: Of web depth to allow free vertical movement of inner track, with flanges designed to support horizontal loads and transfer them to the primary structure, and as follows:
   a. Minimum Base-Metal Thickness: 0.0329 inch.
   b. Flange Width: 1 inch plus the design gap for one-story structures.
2. Inner Track: Of web depth indicated, and as follows:
   a. Minimum Base-Metal Thickness: 0.0428 inch.

b. Flange Width: Dimension equal to sum of outer deflection track flange width plus 1 inch.

2.05 FRAMING ACCESSORIES

A. Fabricate steel-framing accessories from ASTM A 1003/A 1003M, Structural Grade, Type H, metallic coated steel sheet, of same grade and coating designation used for framing members.

B. Provide accessories of manufacturer's standard thickness and configuration, unless otherwise indicated.

2.06 ANCHORS, CLIPS, AND FASTENERS

A. Steel Shapes and Clips: ASTM A 6/A36M, zinc coated by hot-dip process according to ASTM A123/A123M.

B. Anchor Bolts: ASTM F1554, Grade 36, threaded carbon-steel hex-headed bolts or headless, hooked bolts, carbon-steel nuts, and flat, hardened-steel washers; zinc coated by mechanically deposition according to ASTM B695, Class 50.

C. Post-Installed Anchors: Fastener systems with bolts of same basic metal as fastened metal, if visible, unless otherwise indicated; with working capacity greater than or equal to the design load, according to an evaluation report acceptable to authorities having jurisdiction, based on ICC-ES AC01 or ICC-ES AC193 as appropriate for the substrate.

1. Uses: Securing cold-formed steel framing to structure.

D. Power-Actuated Anchors: Fastener systems with working capacity greater than or equal to the design load, according to an evaluation report acceptable to authorities having jurisdiction, based on ICC-ES AC70.

E. Mechanical Fasteners: ASTM C 513, corrosion-resistant-coated, self-drilling, self-tapping, steel drill screws.

1. Head Type: Low-profile head beneath sheathing; manufacturer's standard elsewhere.

2.07 MISCELLANEOUS MATERIALS

A. Galvanizing Repair Paint: ASTM A 80/A780M.

B. Cement Grout: Portland cement, ASTM C150/C150M, Type I; and clean, natural sand, ASTM C 404. Mix at ratio of 1 part cement to 2-1/2 parts sand, by volume, with minimum water required for placement and hydration.

C. Nonmetallic, Nonshrink Grout: Factory-packaged, nonmetallic, noncorrosive, nonstaining grout, complying with ASTM C 1107/C 1107M, and with a fluid consistency and 30-minute working time.

D. Shims: Load-bearing, high-density, multimonomer, nonleaching plastic; or cold-formed steel of same grade and metallic coating as framing members supported by shims.

PART 3 - EXECUTION

3.01 EXAMINATION

A. Examine substrates, areas, conditions, and abutting structural framing for compliance with requirements for installation tolerances and other conditions affecting performance of the Work.

B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.02 PREPARATION

A. Before sprayed fire-resistive materials are applied, attach continuous angles, supplementary framing, or tracks to structural members indicated to receive sprayed fire-resistive materials.

B. After applying sprayed fire-resistive materials, remove only as much of these materials as needed to complete installation of cold-formed framing without reducing thickness of fire-resistive materials below that required to obtain fire-resistance ratings indicated. Protect remaining fire-resistive materials from damage.

3.03 INSTALLATION, GENERAL

A. Install cold-formed steel framing according to AISI S200, AISI S202, and manufacturer's written instructions unless more stringent requirements are indicated.

B. Install cold-formed framing and securely anchor to supporting structure.

1. Screw, bolt, or weld wall panels at horizontal and vertical junctures to produce flush, even, true-to-line joints with maximum variation in plane and true position between fabricated panels not exceeding 1/16 inch.

C. Install cold-formed steel framing and accessories plumb, square, and true to line, and with connections securely fastened.

1. Cut framing members by sawing or shearing; do not torch cut.
2. Fasten cold-formed steel framing members by welding, screw fastening, clinch fastening, or riveting. Wire tying of framing members is not permitted.
    a. Comply with AWS D1.3/D1.3M requirements and procedures for welding, appearance and quality of welds, and methods used in correcting welding work.
    b. Locate mechanical fasteners, install according to Shop Drawings, and comply with requirements for spacing, edge distances, and screw penetration.

D. Install framing members in one-piece lengths unless splice connections are indicated for track or tension members.

E. Install temporary bracing and supports to secure framing and support loads equal to those for which structure was designed. Maintain braces and supports in place, undisturbed, until entire integrated supporting structure has been completed and permanent connections to framing are secured.

F. Do not bridge building expansion joints with cold-formed steel framing. Independently frame both sides of joints.

G. Install insulation, specified in Division 07 Section “Thermal Insulation,” in framing-assembly members, such as headers, sills, boxed joists, and multiple studs at openings, that are inaccessible on completion of framing work.

H. Fasten hole-reinforcing plate over web penetrations that exceed size of manufacturer's approved or standard punched openings.

3.04 EXTERIOR NON-LOAD-BEARING WALL INSTALLATION

A. Install continuous tracks sized to match studs. Align tracks accurately and securely anchor to supporting structure.

B. Fasten both flanges of studs to bottom track unless otherwise indicated. Space studs as follows:
   1. Stud Spacing: As indicated on Drawings.

C. Set studs plumb, except as needed for diagonal bracing or required for nonplumb walls or warped surfaces and similar requirements.

D. Isolate non-load-bearing steel framing from building structure to prevent transfer of vertical loads while providing lateral support.
   1. Install single deep-leg deflection tracks and anchor to building structure.
   2. Install double deep-leg deflection tracks and anchor outer track to building structure.
   3. Connect vertical deflection clips to bypassing studs and anchor to building structure.

E. Install horizontal bridging in wall studs, spaced vertically in rows indicated on Shop Drawings but not more than 48 inches apart. Fasten at each stud intersection.
   1. Channel Bridging: Cold-rolled steel channel, welded or mechanically fastened to webs of punched studs.
   2. Strap Bridging: Combination of flat, taut, steel sheet straps of width and thickness indicated and stud-track solid blocking of width and thickness to match studs. Fasten flat straps to stud flanges and secure solid blocking to stud webs or flanges.
   3. Bar Bridging: Proprietary bridging bars installed according to manufacturer's written instructions.

F. Top Bridging for Single Deflection Track: Install row of horizontal bridging within 18 inches of single deflection track. Install a combination of bridging and stud or stud-track solid blocking of width and thickness matching studs, secured to stud webs or flanges.
   1. Install solid blocking at centers indicated on Shop Drawings.

G. Install miscellaneous framing and connections, including stud kickers, web stiffeners, clip angles, continuous angles, anchors, and fasteners, to provide a complete and stable wall-framing system.

3.05 ERECTION TOLERANCES

A. Install cold-formed steel framing level, plumb, and true to line to a maximum allowable tolerance variation of 1/8 inch in 10 feet and as follows:
   1. Space individual framing members no more than plus or minus 1/8 inch from plan location. Cumulative error shall not exceed minimum fastening requirements of sheathing or other finishing materials.

3.06 FIELD QUALITY CONTROL

A. Testing: Owner will engage a qualified independent testing and inspecting agency to perform field tests and inspections and prepare test reports.

B. Field and shop welds will be subject to testing and inspecting.

C. Testing agency will report test results promptly and in writing to Contractor and Architect.

D. Cold-formed steel framing will be considered defective if it does not pass tests and inspections.

E. Additional testing and inspecting, at Contractor's expense, will be performed to determine compliance of replaced or additional work with specified requirements.

3.07 REPAIRS AND PROTECTION

A. Galvanizing Repairs: Prepare and repair damaged galvanized coatings on fabricated and installed cold-formed steel framing with galvanized repair paint according to ASTM A 780/A 780M and manufacturer's written instructions.

B. Provide final protection and maintain conditions, in a manner acceptable to manufacturer and Installer, that ensure that cold-formed steel framing is without damage or deterioration at time of Substantial Completion.

END OF SECTION

SECTION 05 50 00
METAL FABRICATIONS

PART 1 - GENERAL

1.01 SUMMARY

A. Section includes:

1. Steel framing and supports for applications where framing and supports are not specified in other Sections.
2. Metal bollards.

B. Products furnished, but not installed, under this Section include loose steel lintels.

C. Related Sections include Division 04 Section “Unit Masonry” for isntalling loose lintels, anchor bolts, and other items built into unit masonry.

1.02 COORDINATION

A. Coordinate selection of shop primers with topcoats to be applied over them. Comply with paint and coating manufacturers' written recommendations to ensure that shop primers and topcoats are compatible with one another.

B. Coordinate installation of metal fabrications that are anchored to or that receive other work. Furnish setting drawings, templates, and directions for installing anchorages, including sleeves, concrete inserts, anchor bolts, and items with integral anchors, that are to be embedded in concrete or masonry. Deliver such items to Project site in time for installation.

1.03 ACTION SUBMITTALS

A. Product Data: For the following:

1. Paint products.
2. Grout.

B. Shop Drawings: Show fabrication and installation details. Include plans, elevations, sections, and details of metal fabrications and their connections. Show anchorage and accessory items.

1.04 INFORMATIONAL SUBMITTALS

A. Welding certificates.

B. Paint Compatibility Certificates: From manufacturers of topcoats applied over shop primers, certifying that shop primers are compatible with topcoats.

1.05 QUALITY ASSURANCE

A. Welding Qualifications: Qualify procedures and personnel according to AWS D1.1/D1.1M, “Structural Welding Code - Steel.”

1.06 FIELD CONDITIONS

A. Field Measurements: Verify actual locations of walls and other construction contiguous with metal fabrications by field measurements before fabrication.

PART 2 - PRODUCTS

2.01 PERFORMANCE REQUIREMENTS

A. Thermal Movements: Allow for thermal movements from ambient and surface temperature changes acting on exterior metal fabrications by preventing buckling, opening of joints, overstressing of components, failure of connections, and other detrimental effects.

1. Temperature Change: 120 deg F, ambient; 180 deg F, material surfaces.

2.02 METALS

A. Metal Surfaces, General: Provide materials with smooth, flat surfaces unless otherwise indicated. For metal fabrications exposed to view in the completed Work, provide materials without seam marks, roller marks, rolled trade names, or blemishes.

B. Steel Plates, Shapes, and Bars: ASTM A 36/A 36M.

C. Steel Tubing: ASTM A 500/A 500M, cold-formed steel tubing.

D. Steel Pipe: ASTM A 53/A 53M, Standard Weight (Schedule 40) unless otherwise indicated.

E. Slotted Channel Framing: Cold-formed metal box channels (struts) complying with MFMA-4.

1. Size of Channels: 1-5/8 by 1-5/8 inches unless otherwise indicated.
2. Material: Cold-rolled steel, ASTM A 1008/A 1008M, commercial steel, Type B; 0.0677-inch minimum thickness; coated with rust-inhibitive, baked-on, acrylic enamel.

2.03 FASTENERS

A. General: Unless otherwise indicated, provide Type 304 stainless-steel fasteners for exterior use and zinc-plated fasteners with coating complying with ASTM B 633 or ASTM F 1941, Class Fe/Zn 5, at exterior walls. Select fasteners for type, grade, and class required.

B. Steel Bolts and Nuts: Regular hexagon-head bolts, ASTM A 307, Grade A; with hex nuts, ASTM A 563; and, where indicated, flat washers.

C. Stainless-Steel Bolts and Nuts: Regular hexagon-head annealed stainless-steel bolts, ASTM F 593; with hex nuts, ASTM F 594; and, where indicated, flat washers; Alloy Group 1.

D. Anchor Bolts: ASTM F 1554, Grade 36, of dimensions indicated; with nuts, ASTM A 563; and, where indicated, flat washers.

1. Hot-dip galvanize or provide mechanically deposited, zinc coating where item being fastened is indicated to be galvanized.

E. Anchors, General: Anchors capable of sustaining, without failure, a load equal to six times the load imposed when installed in unit masonry and four times the load imposed when installed in concrete, as determined by testing according to ASTM E 488/E 488M, conducted by a qualified independent testing agency.

F. Post-Installed Anchors: Torque-controlled expansion anchors or chemical anchors.

1. Material for Interior Locations: Carbon-steel components zinc plated to comply with ASTM B 633 or ASTM F 1941, Class Fe/Zn 5, unless otherwise indicated.
2. Material for Exterior Locations and Where Stainless Steel Is Indicated: Alloy Group 1 stainless-steel bolts, ASTM F 593, and nuts, ASTM F 594.

2.04 MISCELLANEOUS MATERIALS

A. Universal Shop Primer: Fast-curing, lead- and chromate-free, universal modified-alkyd primer complying with MPI#79 and compatible with topcoat.

1. Use primer containing pigments that make it easily distinguishable from zinc-rich primer.

B. Galvanizing Repair Paint: High-zinc-dust-content paint complying with SSPC-Paint 20 and compatible with paints specified to be used over it.

C. Nonshrink, Nonmetallic Grout: Factory-packaged, nonstaining, noncorrosive, nongaseous grout complying with ASTM C 1107/C 1107M. Provide grout specifically recommended by manufacturer for interior and exterior applications.

D. Concrete: Comply with requirements in Division 03 Section "Cast-in-Place Concrete" for normal-weight, air-entrained, concrete with a minimum 28-day compressive strength of 3000 psi.

2.05 FABRICATION, GENERAL

A. Shop Assembly: Preassemble items in the shop to greatest extent possible. Disassemble units only as necessary for shipping and handling limitations. Use connections that maintain structural value of joined pieces. Clearly mark units for reassembly and coordinated installation.

B. Cut, drill, and punch metals cleanly and accurately. Remove burrs and ease edges to a radius of approximately 1/32 inch unless otherwise indicated. Remove sharp or rough areas on exposed surfaces.

C. Form bent-metal corners to smallest radius possible without causing grain separation or otherwise impairing work.

D. Form exposed work with accurate angles and surfaces and straight edges.

E. Weld corners and seams continuously to comply with the following:

1. Use materials and methods that minimize distortion and develop strength and corrosion resistance of base metals.
2. Obtain fusion without undercut or overlap.
3. Remove welding flux immediately.
4. At exposed connections, finish exposed welds and surfaces smooth and blended so no roughness shows after finishing.

F. Form exposed connections with hairline joints, flush and smooth, using concealed fasteners or welds where possible. Where exposed fasteners are required, use Phillips flat-head (countersunk) fasteners unless otherwise indicated. Locate joints where least conspicuous.

G. Fabricate seams and other connections that are exposed to weather in a manner to exclude water. Provide weep holes where water may accumulate.

H. Cut, reinforce, drill, and tap metal fabrications as indicated to receive finish hardware, screws, and similar items.

I. Provide for anchorage of type indicated; coordinate with supporting structure. Space anchoring devices to secure metal fabrications rigidly in place and to support indicated loads.

J. Where units are indicated to be cast into concrete or built into masonry, equip with integrally welded steel strap anchors, 1/8 by 1-1/2 inches, with a minimum 6-inch embedment and 2-inch

hook, not less than 8 inches from ends and corners of units and 24 inches o.c., unless otherwise indicated.

2.06 MISCELLANEOUS FRAMING AND SUPPORTS

A. General: Provide steel framing and supports not specified in other Sections as needed to complete the Work.

B. Fabricate units from steel shapes, plates, and bars of welded construction unless otherwise indicated. Fabricate to sizes, shapes, and profiles indicated and as necessary to receive adjacent construction.

1. Fabricate units from slotted channel framing where indicated.
2. Furnish inserts for units installed after concrete is placed.

C. Galvanize miscellaneous framing and supports where indicated.

2.07 LOOSE STEEL LINTELS

A. Fabricate loose steel lintels from steel angles and shapes of size indicated for openings and recesses in masonry walls and partitions at locations indicated. Fabricate in single lengths for each opening unless otherwise indicated. Weld adjoining members together to form a single unit where indicated.

B. Size loose lintels to provide bearing length at each side of openings equal to 1/12 of clear span, but not less than 8 inches unless otherwise indicated.

C. Galvanize loose steel lintels located in exterior walls.

2.08 METAL BOLLARDS

A. Fabricate metal bollards from Schedule 80 steel pipe.

B. Fabricate bollards with 3/8-inch-thick, steel baseplates for bolting to concrete slab. Drill baseplates at all four corners for 3/4-inch anchor bolts.

C. Fabricate sleeves for bollard anchorage from steel or stainless steel pipe or tubing with 1/4-inch-thick, steel or stainless steel plate welded to bottom of sleeve. Make sleeves not less than 8 inches deep and 3/4 inch larger than OD of bollard.

D. Prime steel bollards with zinc-rich primer.

2.09 FINISHES

A. General:

1. Finish metal fabrications after assembly.
2. Finish exposed surfaces to remove tool and die marks and stretch lines, and to blend into surrounding surface.

B. Steel and Iron Finishes:

1. Galvanizing: Hot-dip galvanize items as indicated to comply with ASTM A 153/A 153M for steel and iron hardware and with ASTM A 123/A 123M for other steel and iron products.
   a. Do not quench or apply post galvanizing treatments that might interfere with paint adhesion.
2. Preparation for Shop Priming Galvanized Items: After galvanizing, thoroughly clean railings of grease, dirt, oil, flux, and other foreign matter, and treat with metallic phosphate process.

3. Shop prime iron and steel items not indicated to be galvanized unless they are to be embedded in concrete, sprayed-on fireproofing, or masonry, or unless otherwise indicated.
   a. Shop prime with universal shop primer unless indicated.
4. Preparation for Shop Priming: Prepare surfaces to comply with SSPC-SP 6/NACE No. 3, "Commercial Blast Cleaning."
5. Shop Priming: Apply shop primer to comply with SSPC-PA 1, "Paint Application Specification No. 1: Shop, Field, and Maintenance Painting of Steel," for shop painting.
   a. Stripe paint corners, crevices, bolts, welds, and sharp edges.

PART 3 - EXECUTION

3.01 INSTALLATION, GENERAL

A. Cutting, Fitting, and Placement: Perform cutting, drilling, and fitting required for installing metal fabrications. Set metal fabrications accurately in location, alignment, and elevation; with edges and surfaces level, plumb, true, and free of rack; and measured from established lines and levels.

B. Fit exposed connections accurately together to form hairline joints. Weld connections that are not to be left as exposed joints but cannot be shop welded because of shipping size limitations. Do not weld, cut, or abrade surfaces of exterior units that have been hot-dip galvanized after fabrication and are for bolted or screwed field connections.

C. Field Welding: Comply with the following requirements:
   1. Use materials and methods that minimize distortion and develop strength and corrosion resistance of base metals.
   2. Obtain fusion without undercut or overlap.
   3. Remove welding flux immediately.
   4. At exposed connections, finish exposed welds and surfaces smooth and blended so no roughness shows after finishing and contour of welded surface matches that of adjacent surface.

D. Fastening to In-Place Construction: Provide anchorage devices and fasteners where metal fabrications are required to be fastened to in-place construction. Provide threaded fasteners for use with concrete and masonry inserts, toggle bolts, through bolts, lag screws, wood screws, and other connectors.

E. Provide temporary bracing or anchors in formwork for items that are to be built into concrete, masonry, or similar construction.

3.02 INSTALLING MISCELLANEOUS FRAMING AND SUPPORTS

A. General: Install framing and supports to comply with requirements of items being supported, including manufacturers' written instructions and requirements indicated on Shop Drawings.

3.03 INSTALLATION OF METAL BOLLARDS

A. Anchor bollards to existing construction with anchor bolts. Provide four 3/4-inch bolts at each bollard unless otherwise indicated.
   1. Embed anchor bolts at least 4 inches in concrete.

B. Anchor bollards in concrete with pipe sleeves preset and anchored into concrete. Fill annular space around bollard solidly with shrinkage-resistant grout; mixed and placed to comply with grout manufacturer's written instructions. Slope grout up approximately 1/8 inch toward bollard.

C. Fill bollards solidly with concrete, mounding top surface to shed water.

3.04 ADJUSTING AND CLEANING

A. Touchup Painting: Immediately after erection, clean field welds, bolted connections, and abraded areas. Paint uncoated and abraded areas with the same material as used for shop painting to comply with SSPC-PA 1 for touching up shop-painted surfaces.

1. Apply by brush or spray to provide a minimum 2.0-mil dry film thickness.

B. Galvanized Surfaces: Clean field welds, bolted connections, and abraded areas and repair galvanizing to comply with ASTM A 780/A 780M.

END OF SECTION

SECTION 06 01 10
ROUGH CARPENTRY

PART 1 - GENERAL

1.01 SECTION INCLUDES

A. Installation of wood nailers at curbs, perimeters, penetrations, walls, and as necessary to install new systems.

B. Exterior sheathing.

1.02 RELATED SECTIONS

A. 02 07 20 - Minor Demolition and Renovation Work.

B. 07 52 00 - Modified Bitumen Membrane Roofing.

C. 07 62 00 - Sheet Metal Flashing and Trim.

1.03 QUALITY ASSURANCE

A. Provide sufficient workmen and supervisors who shall be present at all times during execution of this portion of the work and who shall be thoroughly familiar with the type of construction involved and the materials and techniques specified.

B. All work shall conform to pertinent standards.

1.04 DELIVERY, STORAGE, AND HANDLING

A. Store all materials up, off the ground and cover with a weatherproof covering anchored sufficiently so as to resist wind blow-off.

B. Keep all materials clearly identified with all grade marks legible. Keep all damaged material clearly identified as damaged and store separately to prevent its inadvertent use.

C. Do not allow installation of damaged or otherwise non-complying material.

D. In the event of damage, immediately make all necessary repairs and replacements to the approval of Owner and at no additional cost to Owner.

PART 2 - PRODUCTS

2.01 MATERIALS

A. Wood Members, Nailers, and Blocking Lumber: Noncombustible Standard Grade Fir or No. 2 Southern Yellow Pine bearing UL label, Kiln-dried after treatment, complying with American Lumber Standards of manufacturer's association under whose rules lumber is produced, minimum size 2-inches (50mm) by 6-inches (150mm), nominal.

B. Treatment for Wood Members: Pressure-preservative treated in accordance with AWPA C2, C9 standards, Above Ground Contact Alkaline Copper Quat Type C (ACQ-C) or Copper Azole Type A (CBA-A) at 0.25 pounds per cubic foot for (ACQ-C) or 0.20 pcf for (CBA-A) wood.

C. Plywood:
   1. Exterior Sheathing:
      a. Thickness: 1/2-inch and 3/4-inch, nominal.
      b. Grade: C - D.
      c. Exterior grade

D. Fasteners:
   1. Wood Substrate:
      a. Securement of metal flanged items such as flashing pans, metal edge/fascia, cleats, etc., shall be nails, No. 11 gauge, stainless steel wire with 3/8-inch (9mm) diameter head and ring shank fasteners for anchoring flanges of sheet metal fabrications shall be of sufficient length to achieve a minimum 1-inch embedment into solid wood substrate such as "R-103-A Stormguard Asphalt and Fiberglass Shingle Nail" by Maze Nails (800/435-5949).
      b. Securement of wood to wood shall be nails, No. 11 gauge, stainless steel wire nail with ring shank and 9/32-inch (7mm) diameter head such as "Stormguard PTL Anchor-Down Nail" by Maze Nails (800/435-5949); 10d or length required to provide 1-inch (25mm) penetration minimum into substrate.
      c. Securement of exposed items to wood substrate shall be No. 14 stainless steel screw with stainless steel washer and integral rubber seal; length required to provide 1-inch (25mm) penetration minimum into substrate.
      d. Fasteners for securing roofing materials to wood substrate shall be a hardened stainless steel nail with a 1-inch (25mm) diameter round head and ring shank; length to provide 1-inch (25mm) penetration into substrate, as manufactured by Simplex Nail Co.
   2. Plywood Clip: 20 gauge galvanized steel H-clip such as "PSCL Panel Sheathing Clip" by Simpson Strong-Tie Co., Inc. (800/999-5099).

PART 3 - EXECUTION

3.01 INSTALLATION

A. Nailers:
   1. Replace wood nailers and curbs with new nailers and curbs as required.
   2. Install wood nailers to match height of new insulation board.
   3. Secure 2X base nailer into structure and/or substrate for anchorage of cleats and/or fascias of sheet metal fabrications, width as necessary to extend beyond horizontal flange of sheet metal fabrication.
   4. Clean and prepare existing surfaces to receive wood nailers and curbs.
   5. Install wood nailers and curbs continuously with 1/4-inch (6mm) gap between each section. Set level and true. Pre-drill nailers prior to attachment. Countersink fastener in base nailer so that washer and head of fastener or nut are recessed below top of nailer.
   6. Securely fasten to structure with appropriate fasteners to resist minimum 175 pounds per linear foot (780N per 300mm) force in any direction and spaced 12-inches on-center. Use of powder-actuated fasteners is prohibited. Place a fastener within 3-inches (75mm) of each end of each section of wood blocking.

7. Secure nailers to concrete deck with appropriate fasteners spaced 24-inches (600mm) on-center. Secure nailer with a minimum of two fasteners per nailer.
8. Stagger joints in subsequent layers of nailers from joints in underlying layer of nailers a minimum of 12-inches (300mm).
9. Install nailers so that ends and sides of adjoining nailers are aligned to form right angles (nominal) at corners.
10. Weave ends of subsequent layers of nailers at corners so that ends of nailers do not align.
11. Secure nailers to metal deck with screws spaced 12-inches (300mm) on-center, 6-inches (150mm) on-center, 10 foot (3m) from each corner.
12. Secure nailers to wood substrate using nails 24-inches (600mm) on-center, staggered. Install nails on an angle.
13. Secure nailers with self-tapping steel fastener to structural steel with self-drilling screw or through-bolt spaced 12-inches on-center.
14. If attaching wood nailer to concrete masonry block, install stainless steel threaded rod spaced 12-inches (300mm) on-center in fully grouted cell/core of CMU.
15. Reduce fastener spacing 50 percent at a distance of 10 feet (3m) from each corner.
16. Secure new nailer to existing nailer or curb when increasing curb height utilizing appropriate fasteners, gusset plates, and framing anchors.

B. Plywood/Gypsum Sheathing:

1. Install new sheathing at walls, curbs, and over unsuitable substrates to receive new roofing. Replace damaged, deteriorated, or non-salvageable existing sheathing.
2. Secure sheathing to substrate with flat head fasteners (type appropriate for substrate) spaced 12-inches (300mm) on-center.
3. Secure sheathing to wood substrate with nails spaced 6-inches (150mm) on-center.
4. Install new sheathing at roof hatches and metal curbs. Secure sheathing to substrate with flat head fasteners (type appropriate for substrate) spaced 12-inches (300mm) on-center. Trim exposed ends of screws on inside of hatch/curb.

3.02 CLEAN UP

A. Premises shall be kept in a neat and orderly condition.

B. After installation of all rough carpentry, contractor shall remove all construction debris and equipment from job site.

END OF SECTION

SECTION 06 10 53
MISCELLANEOUS ROUGH CARPENTRY

PART 1 - GENERAL

1.01 SUMMARY

A. Section includes wood blocking and nailers.

1.02 ACTION SUBMITTALS

A. Product Data: For each type of process and factory-fabricated product. Indicate component materials and dimensions and include construction and application details.
   1. Include data for wood-preservative treatment from chemical treatment manufacturer and certification by treating plant that treated materials comply with requirements. Indicate type of preservative used and net amount of preservative retained.
   2. Include data for fire-retardant treatment from chemical treatment manufacturer and certification by treating plant that treated materials comply with requirements. Include physical properties of treated materials based on testing by a qualified independent testing agency.
      a. For fire-retardant treatments, include physical properties of treated lumber both before and after exposure to elevated temperatures, based on testing by a qualified independent testing agency according to ASTM D 5664.
   3. For products receiving a waterborne treatment, include statement that moisture content of treated materials was reduced to levels specified before shipment to Project site.

1.03 INFORMATIONAL SUBMITTALS

A. Evaluation Reports: For the following, from ICC-ES:
   1. Preservative-treated wood.
   2. Fire-retardant-treated wood.
   3. Power-driven fasteners.
   4. Powder-actuated fasteners.
   5. Metal framing anchors.

1.04 DELIVERY, STORAGE, AND HANDLING

A. Stack lumber flat with spacers beneath and between each bundle to provide air circulation. Protect lumber from weather by covering with waterproof sheeting, securely anchored. Provide for air circulation around stacks and under coverings.

PART 2 - PRODUCTS

2.01 WOOD PRODUCTS, GENERAL

A. Lumber: DOC PS 20 and applicable rules of grading agencies indicated. If no grading agency is indicated, provide lumber that complies with the applicable rules of any rules-writing agency

certified by the ALSC Board of Review. Provide lumber graded by an agency certified by the ALSC Board of Review to inspect and grade lumber under the rules indicated.

1. Factory mark each piece of lumber with grade stamp of grading agency.
2. Dress lumber, S4S, unless otherwise indicated.

B. Maximum Moisture Content of Lumber: 19 percent unless otherwise indicated.

2.02 WOOD-PRESERVATIVE-TREATED MATERIALS

A. Preservative Treatment by Pressure Process: AWPA U1; Use Category UC2.

1. Preservative Chemicals: Acceptable to authorities having jurisdiction and containing no arsenic or chromium.

B. Kiln-dry lumber after treatment to a maximum moisture content of 19 percent. Do not use material that is warped or does not comply with requirements for untreated material.

C. Mark lumber with treatment quality mark of an inspection agency approved by the ALSC Board of Review.

D. Application: Treat items indicated on Drawings, and the following:

1. Wood nailers, curbs, equipment support bases, blocking, stripping, and similar members in connection with roofing, flashing, air barriers, and waterproofing.
2. Wood blocking and similar concealed members in contact with masonry or concrete.

2.03 FIRE-RETARDANT-TREATED MATERIALS

A. General: Where fire-retardant-treated materials are indicated, materials shall comply with requirements in this article, that are acceptable to authorities having jurisdiction, and with fire-test-response characteristics specified as determined by testing identical products per test method indicated by a qualified testing agency.

B. Fire-Retardant-Treated Lumber and Plywood by Pressure Process: Products with a flame-spread index of 25 or less when tested according to ASTM E 84, and with no evidence of significant progressive combustion when the test is extended an additional 20 minutes, and with the flame front not extending more than 10.5 feet beyond the centerline of the burners at any time during the test.

1. Treatment shall not promote corrosion of metal fasteners.
2. Exterior Type: Treated materials shall comply with requirements specified above for fire-retardant-treated lumber and plywood by pressure process after being subjected to accelerated weathering according to ASTM D 2898. Use for exterior locations and where indicated.
3. Interior Type A: Treated materials shall have a moisture content of 28 percent or less when tested according to ASTM D 3201 at 92 percent relative humidity. Use where exterior type is not indicated.

C. Kiln-dry lumber after treatment to a maximum moisture content of 19 percent. Kiln-dry plywood after treatment to a maximum moisture content of 15 percent.

D. Identify fire-retardant-treated wood with appropriate classification marking of qualified testing agency.

E. Application: Treat items indicated on Drawings and as required by authorities having jurisdiction.

2.04 MISCELLANEOUS LUMBER

A. General: Provide miscellaneous lumber indicated and lumber for support or attachment of other construction, including the following:
   1. Blocking.
   2. Nailers.

B. Dimension Lumber Items: Standard, Stud, or No. 3 grade lumber of any species.

C. Concealed Boards: 19 percent maximum moisture content of the following species and grades:
   1. Mixed southern pine or southern pine, No. 3 grade; SPIB.
   2. Western woods, Standard or No. 3 Common grade; WCLIB or WWPA.

D. For blocking and nailers used for attachment of other construction, select and cut lumber to eliminate knots and other defects that will interfere with attachment of other work.

2.05 FASTENERS

A. General: Provide fasteners of size and type indicated that comply with requirements specified in this article for material and manufacture.
   1. Where carpentry is exposed to weather, in ground contact, pressure-preservative treated, or in area of high relative humidity, provide fasteners of Type 304 stainless steel.

B. Nails, Brads, and Staples: ASTM F 1667.

C. Screws for Fastening to Metal Framing: ASTM C 1002, length as recommended by screw manufacturer for material being fastened.

D. Power-Driven Fasteners: Fastener systems with an evaluation report acceptable to authorities having jurisdiction, based on ICC-ES AC70.

E. Bolts: Steel bolts complying with ASTM A 307, Grade A, with ASTM A 563 hex nuts and, where indicated, flat washers.

F. Post-Installed Anchors: Fastener systems with an evaluation report acceptable to authorities having jurisdiction, based on ICC-ES AC01, ICC-ES AC58, ICC-ES AC193, or ICC-ES AC308 as appropriate for the substrate.
   1. Material for Interior Applications Unless otherwise indicated: Carbon-steel components, zinc plated to comply with ASTM B 633, Class Fe/Zn 5.
   2. Material for Exterior Applications: Stainless steel with bolts and nuts complying with ASTM F 593 and ASTM F 594, Alloy Group 1 or 2.

2.06 MISCELLANEOUS MATERIALS

A. Flexible Flashing: Composite, self-adhesive, flashing product consisting of a pliable, butyl rubber compound, bonded to a high-density polyethylene film, aluminum foil, or spunbonded polyolefin to produce an overall thickness of not less than 0.025 inch.

PART 3 - EXECUTION

3.01 INSTALLATION, GENERAL

A. Framing Standard: Comply with AF&PA's WCD 1, “Details for Conventional Wood Frame Construction,” unless otherwise indicated.

B. Set carpentry to required levels and lines, with members plumb, true to line, cut, and fitted. Fit carpentry accurately to other construction. Locate nailers, blocking, and similar supports to comply with requirements for attaching other construction.

C. Provide blocking and framing as indicated and as required to support facing materials, fixtures, specialty items, and trim.

1. Provide metal clips for fastening gypsum board or lath at corners and intersections where framing or blocking does not provide a surface for fastening edges of panels. Space clips not more than 16 inches o.c.

D. Provide fire blocking in furred spaces, stud spaces, and other concealed cavities as indicated and as follows:

1. Fire block furred spaces of walls, at each floor level, at ceiling, and at not more than 96 inches o.c. with solid wood blocking or noncombustible materials accurately fitted to close furred spaces.

E. Sort and select lumber so that natural characteristics do not interfere with installation or with fastening other materials to lumber. Do not use materials with defects that interfere with function of member or pieces that are too small to use with minimum number of joints or optimum joint arrangement.

F. Comply with AWPA M4 for applying field treatment to cut surfaces of preservative-treated lumber.

1. Use inorganic boron for items that are continuously protected from liquid water.
2. Use copper naphthenate for items not continuously protected from liquid water.

G. Where wood-preservative-treated lumber is installed adjacent to metal decking, install continuous flexible flashing separator between wood and metal decking.

H. Securely attach carpentry work to substrate by anchoring and fastening as indicated, complying with the following:

1. Table 2304.9.1, “Fastening Schedule,” in ICC's International Building Code.
2. ICC-ES evaluation report for fastener.

I. Use steel common nails unless otherwise indicated. Select fasteners of size that will not fully penetrate members where opposite side will be exposed to view or will receive finish materials. Make tight connections between members. Install fasteners without splitting wood. Drive nails snug but do not countersink nail heads unless otherwise indicated.

3.02 WOOD BLOCKING AND NAILER INSTALLATION

A. Install where indicated and where required for attaching other work. Form to shapes indicated and cut as required for true line and level of attached work. Coordinate locations with other work involved.

B. Attach items to substrates to support applied loading. Recess bolts and nuts flush with surfaces unless otherwise indicated.

3.03 PROTECTION

A. Protect miscellaneous rough carpentry from weather. If, despite protection, miscellaneous rough carpentry becomes wet, apply EPA-registered borate treatment. Apply borate solution by spraying to comply with EPA-registered label.

END OF SECTION

SECTION 06 16 00
SHEATHING

PART 1 - GENERAL

1.01 SUMMARY

A. Section includes:
   1. Wall sheathing.
   2. Sheathing joint and penetration treatment.

1.02 PREINSTALLATION MEETINGS

A. Preinstallation Conference: Conduct conference at Project site.

1.03 ACTION SUBMITTALS

A. Product Data: For each type of process and factory-fabricated product. Indicate component materials and dimensions and include construction and application details.

1.04 QUALITY ASSURANCE

A. Mockups: Provide sheathing and accessories required to construct integrated exterior mockup specified in Division 01 Section "Mockups."

1.05 DELIVERY, STORAGE, AND HANDLING

A. Stack panels flat with spacers beneath and between each bundle to provide air circulation. Protect sheathing from weather by covering with waterproof sheeting, securely anchored. Provide for air circulation around stacks and under coverings.

PART 2 - PRODUCTS

2.01 WALL SHEATHING

A. Glass-Mat Gypsum Sheathing: ASTM C 1177/1177M.
   1. Products: Subject to compliance with requirements, available products that may be incorporated into the Work include, but are not limited to the following:
      a. CertainTeed Corporation; GlasRoc.
      b. Georgia-Pacific Gypsum LLC; Dens-Glass Gold.
      c. National Gypsum Company; Gold Bond eXP Extended Exposure Sheathing.
      d. USG Corporation; Securock.
   2. Type and Thickness: Regular, 1/2 inch thick.

2.02 FASTENERS

A. General: Provide fasteners of size and type indicated that comply with requirements specified in this article for material and manufacture.
   1. For wall sheathing, provide fasteners with hot-dip zinc coating complying with ASTM A 153/A 153M.

B. Nails, Brads, and Staples: ASTM F 1667.

C. Power-Driven Fasteners: Fastener systems with an evaluation report acceptable to authorities having jurisdiction, based on ICC-ES AC70.

D. Screws for Fastening Gypsum Sheathing to Cold-Formed Metal Framing: Steel drill screws, in length recommended by sheathing manufacturer for thickness of sheathing to be attached.

1. For steel framing less than 0.0329 inch thick, use screws that comply with ASTM C 1002.
2. For steel framing from 0.033 to 0.112 inch thick, use screws that comply with ASTM C 954.

2.03 SHEATHING JOINT-AND-PENETRATION TREATMENT MATERIALS

A. Sealant for Glass-Mat Gypsum Sheathing: Silicone emulsion sealant complying with ASTM C 834, compatible with sheathing tape and sheathing and recommended by tape and sheathing manufacturers for use with glass-fiber sheathing tape and for covering exposed fasteners.

1. Sheathing Tape: Self-adhering glass-fiber tape, minimum 2 inches wide, 10 by 10 or 10 by 20 threads/inch, of type recommended by sheathing and tape manufacturers for use with silicone emulsion sealant in sealing joints in glass-mat gypsum sheathing and with a history of successful in-service use.

PART 3 - EXECUTION

3.01 INSTALLATION, GENERAL

A. Do not use materials with defects that impair quality of sheathing or pieces that are too small to use with minimum number of joints or optimum joint arrangement. Arrange joints so that pieces do not span between fewer than three support members.

B. Cut panels at penetrations, edges, and other obstructions of work; fit tightly against abutting construction unless otherwise indicated.

C. Securely attach to substrate by fastening as indicated, complying with the following:

1. Table 2304.9.1, “Fastening Schedule,” in the ICC's International Building Code.
2. ICC-ES evaluation report for fastener.

D. Coordinate wall sheathing installation with flashing and joint-sealant installation so these materials are installed in sequence and manner that prevent exterior moisture from passing through completed assembly.

E. Do not bridge building expansion joints; cut and space edges of panels to match spacing of structural support elements.

F. Coordinate sheathing installation with installation of materials installed over sheathing so sheathing is not exposed to precipitation or left exposed at end of the workday when rain is forecast.

3.02 GYPSUM SHEATHING INSTALLATION

A. Comply with GA-253 and with manufacturer's written instructions.

1. Fasten gypsum sheathing to cold-formed metal framing with screws.
2. Install panels with a 3/8-inch gap where non-load-bearing construction abuts structural elements.

3. Install panels with a 1/4-inch gap where they abut masonry or similar materials that might retain moisture, to prevent wicking.

B. Apply fasteners so heads bear tightly against face of sheathing, but do not cut into facing.

C. Seal sheathing joints according to sheathing manufacturer's written instructions.
   1. Apply elastomeric sealant to joints and fasteners and trowel flat. Apply sufficient amount of sealant to completely cover joints and fasteners after troweling. Seal other penetrations and openings.
   2. Apply glass-fiber sheathing tape to glass-mat gypsum sheathing joints and apply and trowel sealant to embed entire face of tape in sealant. Apply sealant to exposed fasteners with a trowel so fasteners are completely covered. Seal other penetrations and openings.
   3. Joint treatment may be omitted upon written recommendation of manufacturer of air barrier materials.

END OF SECTION

SECTION 06 41 16
PLASTIC-LAMINATE-CLAD ARCHITECTURAL CABINETS

PART 1 - GENERAL

1.01 SUMMARY

A. Section includes:

1. Plastic-laminate-faced architectural cabinets.
2. Wood furring, blocking, shims, and hanging strips for installing plastic-laminate-faced architectural cabinets that are not concealed within other construction.

B. Related Sections include:

1. Division 06 Section "Miscellaneous Rough Carpentry" for wood furring, blocking, shims, and hanging strips required for installing cabinets that are concealed within other construction before cabinet installation.
2. Division 12 countertop sections for countertops installed on plastic-laminate-faced architectural cabinets.

1.02 COORDINATION

A. Coordinate sizes and locations of framing, blocking, furring, reinforcements, and other related units of Work specified in other Sections to support loads imposed by installed and fully loaded cabinets.

1.03 PREINSTALLATION MEETINGS

A. Preinstallation Conference: Conduct conference at Project site.

1.04 ACTION SUBMITTALS

A. Product Data: For each type of product.

B. Shop Drawings: For plastic-laminate-faced architectural cabinets.

1. Include plans, elevations, sections, and attachment details.
2. Show large-scale details.
3. Show locations and sizes of furring, blocking, and hanging strips, including concealed blocking and reinforcement specified in other Sections.
4. Show locations and sizes of cutouts and holes for items installed in plastic-laminate architectural cabinets.

C. Samples for Verification: For the following:

1. Plastic Laminates: 8 by 10 inches, for each type, color, pattern, and surface finish required.
   a. Provide one sample applied to core material with specified edge material applied to one edge.
   b. Provide edge banding on one edge.
2. Exposed Cabinet Hardware and Accessories: One full-size unit for each type and finish.

1.05 INFORMATIONAL SUBMITTALS

A. Qualification Data: For fabricator.

B. Quality Standard Compliance Certificates: AWI Quality Certification Program.

1.06 QUALITY ASSURANCE

A. Fabricator Qualifications: Shop that employs skilled workers who custom fabricate products similar to those required for this Project and whose products have a record of successful in-service performance.

B. Installer Qualifications: Fabricator of products.

1.07 DELIVERY, STORAGE, AND HANDLING

A. Do not deliver cabinets until painting and similar finish operations that might damage architectural cabinets have been completed in installation areas. Store cabinets in installation areas or in areas where environmental conditions comply with requirements specified in "Field Conditions" Article.

1.08 FIELD CONDITIONS

A. Environmental Limitations: Do not deliver or install cabinets until building is enclosed, wet-work is complete, and HVAC system is operating and maintaining temperature and relative humidity at levels planned for building occupants during the remainder of the construction period.

B. Established Dimensions: Where cabinets are indicated to fit to other construction, establish dimensions for areas where cabinets are to fit. Provide allowance for trimming at site, and coordinate construction to ensure that actual dimensions correspond to established dimensions.

PART 2 - PRODUCTS

2.01 PLASTIC-LAMINATE-FACED ARCHITECTURAL CABINETS

A. Quality Standard: Unless otherwise indicated, comply with the "Architectural Woodwork Standards" for grades of cabinets indicated for construction, finishes, installation, and other requirements.

1. The Contract Documents contain requirements that are more stringent than the referenced quality standard. Comply with requirements of Contract Documents in addition to those of the referenced quality standard.

B. Grade: Premium.

C. Type of Construction: As indicated on Drawings.

D. Door and Drawer-Front Style: As indicated on Drawings.

E. High-Pressure Decorative Laminate: NEMA LD 3, grades as indicated or if not indicated, as required by quality standard.

1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
   a. Abet Laminati Inc.
   b. Formica Corporation.

c. Lamin-Art, Inc.
d. Pionite; a Panolam Industries International, Inc. brand.
e. Wilsonart.

F. Laminate Cladding for Exposed Surfaces:
1. Horizontal Surfaces: Grade HGS.
2. Vertical Surfaces: Grade HGS.
3. Edges: PVC edge banding, 0.12 inch thick, matching laminate in color, pattern, and finish.

G. Materials for Semiexposed Surfaces:
1. Surfaces Other Than Drawer Bodies: High-pressure decorative laminate, NEMA LD 3, Grade VGS.
a. Edges of Plastic-Laminate Shelves: PVC edge banding, 0.12 inch thick, matching laminate in color, pattern, and finish.
b. For semiexposed backs of panels with exposed plastic-laminate surfaces, provide surface of high-pressure decorative laminate, NEMA LD 3, Grade VGS.
2. Drawer Sides and Backs: Solid-hardwood lumber.
3. Drawer Bottoms: Hardwood plywood.

H. Concealed Backs of Panels with Exposed Plastic-Laminate Surfaces: High-pressure decorative laminate, NEMA LD 3, Grade BKL.

I. Drawer Construction: Fabricate with exposed fronts fastened to subfront with mounting screws from interior of body.
1. Join subfronts, backs, and sides with glued rabbeted joints supplemented by mechanical fasteners or glued dovetail joints.

J. Colors, Patterns, and Finishes: Provide materials and products that result in colors and textures of exposed laminate surfaces as indicated by laminate manufacturer's designations or if not indicated as selected by Architect from laminate manufacturer's full range in the following categories:

2.02 WOOD MATERIALS

A. Wood Products: Provide materials that comply with requirements of referenced quality standard for each type of architectural cabinet and quality grade specified unless otherwise indicated.
1. Wood Moisture Content: 8 to 13 percent.

B. Composite Wood Products: Provide materials that comply with requirements of referenced quality standard for each type of architectural cabinet and quality grade specified unless otherwise indicated.
1. Medium-Density Fiberboard (MDF): ANSI A208.2, Grade 130.
2. Particleboard: Not permitted.
3. Softwood Plywood: DOC PS 1, medium-density overlay.

2.03 CABINET HARDWARE AND ACCESSORIES

A. General: Provide cabinet hardware and accessory materials associated with architectural cabinets except for items specified in Division 08 Section "Door Hardware."

1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
   a. Accuride International.
   b. Blum, Julius & Co., Inc.
   c. C.R. Laurence Co,. Inc.
   d. CompX International, Inc.
   e. Grass America.
   f. Hafele.
   g. Knape & Vogt Manufacturing Company.
   h. Stanley Manufacturing Co.

B. Butt Hinges: 2-3/4-inch, five-knuckle steel hinges made from 0.095-inch-thick metal, and as follows:

1. Semiconcealed Hinges for Flush Doors: BHMA A156.9, B01361.
2. Semiconcealed Hinges for Overlay Doors: BHMA A156.9, B01521.

C. Back-Mounted Pulls: BHMA A156.9, B02011.

D. Wire Pulls: Back mounted, solid metal, 4 inches long, 5/16 inch in diameter.

E. Catches: Roller catches, BHMA A156.9, B03071.

F. Shelf Rests: BHMA A156.9, B04013; plastic, two-pin type with shelf hold-down clip.

G. Drawer Slides: BHMA A156.9.

1. Grade 1 and Grade 2: Side mounted and extending under bottom edge of drawer.
   a. Type: Full extension.
   b. Material: Epoxy-coated steel with polymer rollers.
2. Grade 1HD-100 and Grade 1HD-200: Side mounted; full-extension type; zinc-plated-steel ball-bearing slides.
3. For drawers not more than 3 inches high and not more than 24 inches wide, provide Grade 2.
4. For drawers more than 3 inches high, but not more than 6 inches high and not more than 24 inches wide, provide Grade 1.
5. For drawers more than 6 inches high or more than 24 inches wide, provide Grade 1HD-100.

H. Door Locks: BHMA A156.11, E07121.

I. Drawer Locks: BHMA A156.11, E07041.

J. Door and Drawer Silencers: BHMA A156.16, L03011.

K. Grommets for Cable Passage: 1-1/4-inch OD, molded-plastic grommets and matching plastic caps with slot for wire passage.

1. Color: Black unless otherwise indicated.

L. Exposed Hardware Finishes: For exposed hardware, provide finish that complies with BHMA A156.18 for BHMA finish number indicated.
   1. Satin Chromium Plated: BHMA 626 for brass or bronze base; BHMA 652 for steel base.
   2. Satin Stainless Steel: BHMA 630.

M. For concealed hardware, provide manufacturer's standard finish that complies with product class requirements in BHMA A156.9.

2.04 MISCELLANEOUS MATERIALS

A. Furring, Blocking, Shims, and Hanging Strips: Softwood or hardwood lumber, kiln-dried to less than 15 percent moisture content.

B. Anchors: Select material, type, size, and finish required for each substrate for secure anchorage. Provide metal expansion sleeves or expansion bolts for post-installed anchors. Use nonferrous-metal or hot-dip galvanized anchors and inserts at inside face of exterior walls and at floors.

2.05 FABRICATION

A. Fabricate architectural cabinets to dimensions, profiles, and details indicated.

B. Complete fabrication, including assembly and hardware application, to maximum extent possible before shipment to Project site. Disassemble components only as necessary for shipment and installation. Where necessary for fitting at site, provide ample allowance for scribing, trimming, and fitting.
   1. Notify Architect seven days in advance of the dates and times architectural cabinet fabrication will be complete.
   2. Trial fit assemblies at fabrication shop that cannot be shipped completely assembled. Install dowels, screws, bolted connectors, and other fastening devices that can be removed after trial fitting. Verify that various parts fit as intended and check measurements of assemblies against field measurements before disassembling for shipment.

C. Shop-cut openings to maximum extent possible to receive hardware, appliances, electrical work, and similar items. Locate openings accurately and use templates or roughing-in diagrams to produce accurately sized and shaped openings. Sand edges of cutouts to remove splinters and burrs.

PART 3 - EXECUTION

3.01 PREPARATION

A. Before installation, condition cabinets to humidity conditions in installation areas for not less than 72 hours.

3.02 INSTALLATION

A. Grade: Install cabinets to comply with quality standard grade of item to be installed.

B. Assemble cabinets and complete fabrication at Project site to extent that it was not completed in the shop.

C. Anchor cabinets to anchors or blocking built in or directly attached to substrates. Secure with wafer-head cabinet installation screws.

D. Install cabinets level, plumb, and true in line to a tolerance of 1/8 inch in 96 inches using concealed shims.
   1. Scribe and cut cabinets to fit adjoining work, refinish cut surfaces, and repair damaged finish at cuts.
   2. Install cabinets without distortion so doors and drawers fit openings and are accurately aligned. Adjust hardware to center doors and drawers in openings and to provide unencumbered operation. Complete installation of hardware and accessory items as indicated.
   3. Fasten wall cabinets through back, near top and bottom, and at ends not more than 16 inches o.c. with No. 10 wafer-head sheet metal screws through metal backing or metal framing behind wall finish.

3.03 ADJUSTING AND CLEANING

A. Repair damaged and defective cabinets, where possible, to eliminate functional and visual defects. Where not possible to repair, replace architectural cabinets. Adjust joinery for uniform appearance.

B. Clean, lubricate, and adjust hardware.

C. Clean cabinets on exposed and semiexposed surfaces.

END OF SECTION

SECTION 06 64 00
PLASTIC PANELING

PART 1 - GENERAL

1.01 SUMMARY

A. Section includes plastic sheet paneling.

1.02 ACTION SUBMITTALS

A. Product Data: For each type of product.

B. Samples: For plastic paneling, in manufacturer's standard sizes.

1.03 PROJECT CONDITIONS

A. Environmental Limitations: Do not deliver or install plastic paneling until spaces are enclosed and weathertight and temporary HVAC system is operating and maintaining ambient temperature and humidity conditions at occupancy levels during the remainder of the construction period.

PART 2 - PRODUCTS

2.01 MANUFACTURERS

A. Source Limitations: Obtain plastic paneling and trim accessories from single manufacturer.

2.02 PLASTIC SHEET PANELING

A. Glass-Fiber-Reinforced Plastic Paneling: Gelcoat-finished, glass-fiber-reinforced plastic panels complying with ASTM D 5319.

1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
   a. Crane Composites, Inc.
   b. Glasteel.
   c. Marlite.
   d. Newcourt, Inc.
   e. Nudo Products, Inc.
   f. Parkland Plastics, Inc.
2. Surface-Burning Characteristics: As follows when tested by a qualified testing agency according to ASTM E 84. Identify products with appropriate markings of applicable testing agency.
   a. Flame-Spread Index: 25 or less.
   b. Smoke-Developed Index: 450 or less.
3. Nominal Thickness: Not less than 0.075 inch.
4. Surface Finish: Smooth.

5. Color: White.

2.03 ACCESSORIES

A. Adhesive: As recommended by plastic paneling manufacturer.

B. Sealant: Mildew-resistant, single-component, neutral-curing silicone sealant recommended by plastic paneling manufacturer and complying with requirements in Division 07 Section "Joint Sealants."

PART 3 - EXECUTION

3.01 EXAMINATION

A. Examine substrates and conditions, with Installer present, for compliance with requirements for installation tolerances and other conditions affecting performance of the Work.

B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.02 PREPARATION

A. Remove loose or soluble paint, and other materials that might interfere with adhesive bond.

B. Prepare substrate by sanding high spots and filling low spots as needed to provide flat, even surface for panel installation.

C. Clean substrates of substances that could impair adhesive bond, including oil, grease, dirt, and dust.

D. Condition panels by unpacking and placing in installation space before installation according to manufacturer's written recommendations.

E. Lay out paneling before installing. Locate panel joints to provide equal panels at ends of walls not less than half the width of full panels unless otherwise indicated.

1. Mark plumb lines on substrate at panel joint locations for accurate installation.
2. Locate panel joints to allow clearance at panel edges according to manufacturer's written instructions.

3.03 INSTALLATION

A. Install plastic paneling according to manufacturer's written instructions.

B. Install panels in a full spread of adhesive.

C. Maintain uniform space between adjacent panels and between panels and floors, ceilings, and fixtures. Fill space with sealant.

D. Remove excess sealant and smears as paneling is installed. Clean with solvent recommended by sealant manufacturer and then wipe with clean dry cloths until no residue remains.

END OF SECTION

SECTION 07 21 00
THERMAL INSULATION

PART 1 - GENERAL

1.01 SUMMARY

A. Section includes:
   1. Polyisocyanurate foam-plastic board.
   2. Glass-fiber blanket.

B. Related Sections include Division 09 Section “Gypsum Board” for sound attenuation blanket used as acoustic insulation.

1.02 ACTION SUBMITTALS

A. Product Data: For each type of product.

1.03 INFORMATIONAL SUBMITTALS

A. Evaluation Reports: For foam-plastic insulation, from ICC-ES.

1.04 QUALITY ASSURANCE

A. Mockups: Provide thermal insulation required to construct integrated exterior mockup specified in Division 01 Section “Mockups.”

1.05 DELIVERY, STORAGE, AND HANDLING

A. Protect insulation materials from physical damage and from deterioration due to moisture, soiling, and other sources. Store inside and in a dry location. Comply with manufacturer's written instructions for handling, storing, and protecting during installation.

B. Protect foam-plastic board insulation as follows:
   1. Do not expose to sunlight except to necessary extent for period of installation and concealment.
   2. Protect against ignition at all times. Do not deliver foam-plastic board materials to Project site until just before installation time.
   3. Quickly complete installation and concealment of foam-plastic board insulation in each area of construction.

PART 2 - PRODUCTS

2.01 POLYISOCYANURATE FOAM-PLASTIC BOARD

A. Polyisocyanurate Board, Foil Faced: ASTM C 1289, foil faced, Type I, Class 1 or 2.
   1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
      a. Atlas Roofing Corporation.
      b. Carlisle Coatings & Waterproofing Inc.

c. Dow Chemical Company (The).
d. Firestone Building Products.
e. Hunter Panels.
f. Johns Manville; a Berkshire Hathaway company.
g. Rmax, Inc.

2. R-Value: As indicated on Drawings.
3. Fire Propagation Characteristics: Passes NFPA 285 testing as part of an approved assembly.

2.02 GLASS-FIBER BLANKET

A. Glass-Fiber Blanket, Unfaced: ASTM C 665, Type I; with maximum flame-spread and smoke-developed indexes of 25 and 50, respectively, per ASTM E 84; passing ASTM E 136 for combustion characteristics.

1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
   a. CertainTeed Corporation.
   b. Guardian Building Products, Inc.
   c. Johns Manville; a Berkshire Hathaway company.
   d. Knauf Insulation.
   e. Owens Corning.
2. R-Value: As indicated on Drawings.
3. Weight: 2 to 3 pcf.

2.03 ACCESSORIES

A. Insulation for Miscellaneous Voids: Glass-fiber insulation complying with ASTM C 764, Type II, loose fill; with maximum flame-spread and smoke-developed indexes of 5, per ASTM E 84.

B. Adhesive for Bonding Insulation: Product compatible with insulation and air and water barrier materials, and with demonstrated capability to bond insulation securely to substrates without damaging insulation and substrates.

PART 3 - EXECUTION

3.01 PREPARATION

A. Clean substrates of substances that are harmful to insulation, including removing projections capable of puncturing insulation or vapor retarders, or that interfere with insulation attachment.

3.02 INSTALLATION, GENERAL

A. Comply with insulation manufacturer's written instructions applicable to products and applications.

B. Install insulation that is undamaged, dry, and unsoiled and that has not been left exposed to ice, rain, or snow at any time.

C. Extend insulation to envelop entire area to be insulated. Fit tightly around obstructions and fill voids with insulation. Remove projections that interfere with placement.

D. Provide sizes to fit applications and selected from manufacturer's standard thicknesses, widths, and lengths. Apply single layer of insulation units unless multiple layers are otherwise shown or required to make up total thickness or to achieve R-value.

3.03 INSTALLATION OF CAVITY-WALL INSULATION

A. Foam-Plastic Board Insulation: Install pads of adhesive spaced approximately 24 inches o.c. both ways on inside face and as recommended by manufacturer. Fit courses of insulation between wall ties and other obstructions, with edges butted tightly in both directions. Press units firmly against inside substrates.

3.04 INSTALLATION OF INSULATION IN FRAMED CONSTRUCTION

A. Blanket Insulation: Install in cavities formed by framing members according to the following requirements:
   1. Use insulation widths and lengths that fill the cavities formed by framing members. If more than one length is required to fill the cavities, provide lengths that will produce a snug fit between ends.
   2. Place insulation in cavities formed by framing members to produce a friction fit between edges of insulation and adjoining framing members.
   3. Maintain 3-inch clearance of insulation around recessed lighting fixtures not rated for or protected from contact with insulation.
   4. For metal-framed wall cavities where cavity heights exceed 96 inches, support unfaced blankets mechanically and support faced blankets by taping flanges of insulation to flanges of metal studs.

B. Miscellaneous Voids: Install insulation in miscellaneous voids and cavity spaces where required to prevent gaps in insulation using the following materials:
   1. Glass-Fiber Insulation: Compact to approximately 40 percent of normal maximum volume equaling a density of approximately 2.5 lb/cu. ft.

3.05 PROTECTION

A. Protect installed insulation from damage due to harmful weather exposures, physical abuse, and other causes. Provide temporary coverings or enclosures where insulation is subject to abuse and cannot be concealed and protected by permanent construction immediately after installation.

END OF SECTION

SECTION 07 22 16
ROOF BOARD INSULATION

PART 1 - GENERAL

1.01 SECTION INCLUDES

A. Installation of tapered insulation, secondary/cover board insulation, and crickets with low-rise foam adhesive and mechanically attached insulation on steel deck.

1.02 RELATED SECTIONS

A. 02 07 20 - Minor Demolition and Renovation.

B. 07 52 00 - Modified Bitumen Membrane Roofing.

C. 07 62 00 - Sheet Metal Flashing & Trim.

1.03 REFERENCES

A. American Society for Testing and Materials (ASTM).

B. Standards:

1. FM Global Approval Guide.
2. Underwriters Laboratories: Building Materials Directory.
3. National Roofing Contractors Association (NRCA): The NRCA Roofing and Waterproofing Manual.
4. ASCE 7-16: "Minimum Design Loads for Buildings and Other Structures."
5. Polyisocyanurate Insulation Manufacturer's Association: Technical Bulletin 109 – "Storage and Handling Recommendations for Polyisocyanurate".

1.04 QUALITY ASSURANCE

A. Regulatory Requirements:

1. Classified by Underwriters Laboratories Inc. as Class A rated material.
2. Follow local, state, and federal regulations, safety standards, and codes. When conflict exists, the more restrictive document shall govern.

B. Installation:

1. Install in accordance with manufacturer's current published application procedures, general requirements of NRCA, and as supplemented by these documents.
2. Consider roof system manufacturer's technical specifications part of this Specification and use as reference for specific application procedures.
3. Install roof system in manner to resist minimum wind uplift pressures as follows:

a. Roof Area "M": -37.5psf for the Zone 1' of the roof, -60.0psf for the Zone 1 (field) of the roof at 24-feet from edge, -75.0psf in Zone 2 at 24-feet wide perimeter zones, and -97.5psf in Zone 3 at 8-feet by 24-feet corner zones.

b. Zones 1 and 2 have width equal to 0.6 of building height and Zone 3 is "L" shaped with a length equal to 0.6 building height and a width 0.2 of building height. Pressures are based on ASCE 7-16 and following criteria: 111 mph wind speeds; Exposure B; Risk Category III; Partially Enclosed.

1.05 DELIVERY, STORAGE, AND HANDLING

A. Store materials in accordance with manufacturer's recommendations.

B. Outdoor Storage:
   1. Tarp and shield insulation from moisture and exposure to sun.
   2. Elevate insulation above substrate 4-inches minimum.
   3. Secure insulation to resist high winds.
   4. Do not use insulation which has been determined "wet" or which has been wet and has dried.
   5. Distribute insulation stored on roof deck to prevent concentrated loads that would impose excessive stress or strain on deck or structural members, or impede drainage.
   6. Remove manufacturer plastic shrink wrapping from materials prior to covering with protective tarps/canvas.

1.06 SEQUENCING AND SCHEDULING

A. Plan roof layout with respect to roof deck slope to prevent rainwater drainage into completed roofing.

B. Do not install more insulation than can be made watertight in same day.

1.07 PROJECT CONDITIONS

A. Environmental Recommendations:
   1. Apply roofing and insulation in dry weather.
   2. Do not proceed with roof construction during inclement weather or when precipitation is predicted with 30 percent or more possibility.
   3. Do not apply insulation over wet or moist deck or in foggy conditions.
   4. Consider days when wind speeds are 30 mph or greater as "inclement weather" days.

B. Maintain on site equipment and material necessary to apply emergency temporary weather protection to incomplete work in event of sudden precipitation.

PART 2 - PRODUCTS

2.01 ROOF INSULATION

A. Flat Stock Base Layer Insulation: Rigid, closed cell polyisocyanurate rigid board insulation utilizing non-chlorine/non-ozone depleting blowing agent, bonded to non-asphaltic coated fiberglass facers, ASTM C 1289, Type II, Class 2, Grade 2 (20 psi); two layers 2-inch + 2.5-inch or total of 4.5-inches; maximum board size 4 feet by 8 feet; minimum 2-inch thick base layer mechanically attached and 4-feet by 4-feet adhered applications; such as "ACFoam-III" by Atlas Roofing Corp, "ENRGY 3 CGF" by Johns Manville, “Resista” by Firestone, "DerbiBoard CA" by Performance, "Paratherm CA" by Siplast, or approved equal.

B. Tapered Insulation: Rigid, closed cell polyisocyanurate foam core bonded to coated fiberglass facers suitable to receive cold process adhesive; thickness at low point tapered at 1/4-inch per linear foot; such as “Tapered AC Foam III” by Atlas, "Tapered Resista" by Elevate, or approved equal.

C. Cover Board: Moisture-resistant, 1/2-inch thick gypsum core roof board such as "Dens Deck Prime" by Georgia Pacific or “SecuRock” by US Gypsum.

D. Tapered Perlite Insulation: Perlite complying with ASTM C-728 to be used for crickets, saddles, tapered edge strips, and drain sumps such as “Tapered Fesco Edge Strip” by Johns Manville.

2.02 RELATED MATERIALS

A. Heat Resistant Insulation: Molded hydrous calcium silicate-based or perlite-based heat resistant rigid pipe insulation, 2-inches in thickness and sized for installation around circular/tubular element such as “Sproule Pipe Insulation” or “Thermo-12 Gold” by Industrial Insulation Group, 800/334-7997.

B. Compressible Fill Insulation: Foil or paper faced compressible fiberglass batten roll insulation of proper size and thickness to insert at openings at penetrations, perimeters, and curbs such as manufactured by Owens Corning.

C. Insulation Adhesive:

1. Low-Rise Foam Adhesive:
    a. Single-component Moisture-cured Adhesive: ASTM D-2126, dispensed from portable pressurized containers, such as "Insta-Stik Professional Roofing Adhesive" by Dow Chemical Co. or "I.S.O. Fix Adhesive" by Elevate.
    b. Dual-component Reaction-cure Adhesive: Two-part spray-applied low-rise urethane foam adhesive such as "OlyBond 500" by OMG, “JM 2-Part UIA” by Johns Manville, “Twin Jet” by Elevate, or approved equal.

PART 3 - EXECUTION

3.01 EXAMINATION

A. Roof system manufacturer's representative shall inspect roof deck and associated substrates and provide written acceptance of conditions.

B. Manufacturer's approved roofing contractor shall inspect and approve deck and substrates.

C. Roofing contractor shall examine roof deck and related substrates and verify that there are no conditions that would prevent roof system manufacturer's approved application of roof system. These conditions include, but are not limited to, the following:
   1. Inadequate support or anchorage of decking or substrates to structure.
   2. Accumulations of moisture.
   3. Tears, holes, cracks, or punctures.
   4. Ridges, uneven conditions, or gaps.
   5. Rust or other forms of deterioration.
   6. Presence of foreign materials.

D. Start of work constitutes acceptance of substrate and site conditions.

3.02 PROTECTION

A. Provide special protection from traffic on yet to be removed roofing and newly installed roof materials.

3.03 PREPARATION

A. Do not install insulation until defects in roof deck and substrates are corrected in order to meet roof system manufacturer's requirements and to ensure that deck conditions will not restrict roof drainage.

B. Broom sweep and clean areas to receive new insulation.

3.04 APPLICATION

A. General:
   1. Stagger end joints of insulation boards 1/2 of overall length of board.
   2. Butt joints tightly allowing no more than 1/4-inch (6mm) wide gaps between units. Fill joints between adjacent boards with like insulation or foam adhesive.
   3. Do not use warped, bent, or otherwise damaged insulation boards.
   4. Field cut and fit insulation at penetrations, curbs, and walls.
   5. After installation of initial layer of insulation, install subsequent layers of insulation directly over preceding layer.
   6. Stagger all joints (side and end) between layers of insulation.
   7. Install tapered insulation in field of roof to achieve a resulting 1/4-inch per foot (minimum) slope on designated roof areas.
   8. Field cut tapered insulation boards to create crickets at upslope sides of curbs, along walls, and between drains and to form sumps at drains to direct water to drainage medium.

B. Mechanically Attached Insulation Layer:
   1. Mechanically attach insulation layers to deck.
   2. Install specified base insulation layers on top of deck with end joints and side joints staggered from previous layer installed.
   3. Mechanically fasten insulation layers to roof deck in strict accordance with manufacturer's criteria to achieve specified wind uplift resistance.
   4. Fully engage and seat fasteners. Do not overtighten or strip threads. Bent, deformed, or unseated fasteners or plates are unacceptable.

5. Fasteners must penetrate through the deck. Do not overdrive fasteners. Remove and replace overdriven, stripped, or non-engaged fasteners.
6. Properly seat mechanical fasteners and keep heads flush with plates. Cupped plates or unseated screw heads are not acceptable.
7. Do not rupture or deform surface of the insulation by mechanical fastening.

C. Adhered Layers of Insulation:

1. Adhere secessive layers of insulation to base layer insulation. Stagger end joints of insulation boards 1/2 of overall length of board. Stagger joints of subsequent insulation layers from underlying insulation layer.
2. Butt joints of insulation layers tightly allowing no more than 1/4-inch (6mm) wide gaps between units. Fill joints or gaps greater than 1/8-inch between adjacent boards with low-rise foam adhesive.
3. Do not use warped, bent, or otherwise damaged insulation boards. Discard damaged boards.
4. Field cut and fit insulation boards at penetrations, curbs, and walls. Field cut tapered insulation boards to create crickets at upslope sides of curbs and to form crickets between drains.
5. Install and adhere cover board over base and tapered insulation layers to serve as substrate to receive roof membrane in accordance with manufacturer's guidelines and as specified herein.
6. Ribbon Application of Low-rise Foam Adhesive: Dispense 3/4-inch to 1-inch (19mm to 25mm) diameter continuous ribbon of adhesive placed 3-inches (75mm) inside each edge/side of the insulation board in picture-frame fashion. Dispense remaining ribbons of adhesive between “picture-frame” placed adhesive ribbons spaced 12-inches (300mm) on-center in the field of the roof, spaced 6-inches (150mm) on-center within an 8-feet wide area along the roof perimeters, and spaced 3-inches on-center within an 8-feet by 8-feet area at corners of roof.
7. Firmly set insulation boards in the ribbons of foam adhesive following application of the adhesive when adhesive has risen to proper height and walk-in the insulation to spread the adhesive ribbons, ensuring maximum contact. Do not push or slide insulation into position. Set weighted objects on sides, ends, and corners of boards until insulation is firmly attached (approximately 20 to 45 minutes).
8. On additional insulation layers, dispense ribbons of adhesive in direction perpendicular to the direction of the beads that were dispensed on the underlying layer.
9. Fill voids or open joints in top layer of insulation and cover board with spray-foam adhesive to provide monolithic surface to receive new membrane.
10. Adhere partial boards and tapered edge strips with adhesive ribbon positioned in picture-frame fashion along perimeter of board and remaining adhesive ribbons spaced in accordance with location on roof (field, perimeter, or corner).

D. Heat Exhaust Vents:

1. Install heat resistant insulation around existing heat exhaust flue, vent pipes, or other penetrations that experience elevated operation temperature.
2. Install new sheet metal base around insulation and strip flange into new roof.

E. Insulation Filler: Install compressible fiberglass insulation at openings in deck at penetrations, perimeters, expansion joints, and/or curbs.

3.05 CLEANING

A. Remove debris and material wrappers from roof to dumpster daily. Leave insulation clean, dry, and ready to receive new roofing.

3.06 ADJUSTING

A. Remove damaged insulation and install acceptable new units before installation of roof system.

3.07 PROTECTION

A. Provide special protection from traffic on completed work.

END OF SECTION

SECTION 07 26 00
VAPOR RETARDERS

PART 1 - GENERAL

1.01 SUMMARY

A. Section includes reinforced-polyethylene vapor retarders.

1.02 ACTION SUBMITTALS

A. Product Data: Include manufacturer's written instructions for installation, seaming, of vapor retarder.

B. Shop Drawings: Show locations and extents of crawl space vapor retarders.

C. Samples: For each product specified.

1.03 INFORMATIONAL SUBMITTALS

A. Qualification Data: For Installer.

B. Product Test Reports: For each product, for tests performed by a qualified testing agency.

1.01 QUALITY ASSURANCE

A. Installer Qualifications: A firm experienced in installing under-slab vapor retarder materials similar in material, design, and extent to those indicated for this Project, whose work has resulted in applications with a record of successful in-service performance.

1.02 DELIVERY, STORAGE, AND HANDLING

A. Store rolls according to manufacturer's written instructions.

B. Protect stored materials from direct sunlight.

1.03 PROJECT CONDITIONS

A. Environmental Limitations: Apply vapor retarder materials within the range of ambient and substrate temperatures recommended by manufacturer of vapor retarder materials. Protect substrates from environmental conditions that affect performance of vapor retarder.

PART 2 - PRODUCTS

2.01 REINFORCED-POLYETHYLENE VAPOR RETARDERS

A. Reinforced-Polyethylene Vapor Retarders: Sheet with outer layers of polyethylene film laminated to an inner reinforcing layer consisting of either nylon cord or polyester scrim and weighing not less than 20 lb/1000 sq. ft., with maximum permeance rating of 0.1 perm.

1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
   a. Raven Industries, Inc.
   b. Reef Industries, Inc.

c. W.R. Meadows, Inc.

2.02 ACCESSORIES

A. Vapor-Retarder Tape: Pressure-sensitive tape of type recommended by vapor-retarder manufacturer for sealing joints and penetrations in vapor retarder.

B. Adhesive for Vapor Retarders: Product recommended by vapor-retarder manufacturer and has demonstrated capability to bond vapor retarders securely to substrates indicated.

PART 3 - EXECUTION

3.01 PREPARATION

A. Clean substrates of substances that are harmful to vapor retarders, including removing projections capable of puncturing vapor retarders.

3.02 INSTALLATION OF VAPOR RETARDERS IN CRAWL SPACES

A. Install vapor retarders over prepared grade. Lap joints a minimum of 12 inches and seal with manufacturer's recommended tape. Install second layer over pathways to equipment.

B. Extend vapor retarder over footings and seal to foundation wall or grade beam with manufacturer's recommended tape.

1. Extend vapor retarder vertically above top of footing as required by vapor retarder manufacturer installation instructions.

C. Seal around penetrations such as utilities and columns in order to create a monolithic, airtight membrane at grade surface, perimeter, and all vertical penetrations.

3.03 PROTECTION

A. Protect vapor retarders from damage until concealed by permanent construction.

END OF SECTION

SECTION 07 27 26
FLUID-APPLIED MEMBRANE AIR BARRIERS

PART 1 - GENERAL

1.01 SUMMARY

A. Section includes vapor-permeable, fluid-applied air barriers.

B. Related Sections include Division 06 Section "Sheathing" for glass-mat sheathing to receive air barriers.

1.02 PREINSTALLATION MEETINGS

A. Preinstallation Conference: Conduct conference at Project site.

1.03 ACTION SUBMITTALS

A. Product Data: For each type of product.

B. Shop Drawings: For air-barrier assemblies. Include details for substrate joints and cracks, counterflashing strips, penetrations, inside and outside corners, terminations, and tie-ins with adjoining construction.

1.04 INFORMATIONAL SUBMITTALS

A. Field quality-control reports.

1.05 QUALITY ASSURANCE

A. Installer Qualifications: An entity that employs installers and supervisors who are trained and approved by manufacturer.

1.06 DELIVERY, STORAGE, AND HANDLING

A. Remove and replace liquid materials that cannot be applied within their stated shelf life.

B. Protect stored materials from direct sunlight.

1.07 FIELD CONDITIONS

A. Environmental Limitations: Apply air barrier within the range of ambient and substrate temperatures recommended in writing by air-barrier manufacturer.

1. Protect substrates from environmental conditions that affect air-barrier performance.
2. Do not apply air barrier to a damp or wet substrate or during snow, rain, fog, or mist.

PART 2 - PRODUCTS

2.01 PERFORMANCE REQUIREMENTS

A. Air-Barrier Performance: Air-barrier assembly and seals with adjacent construction shall be capable of performing as a continuous air barrier and as a liquid-water drainage plane flashed to discharge to the exterior incidental condensation or water penetration. Air-barrier assemblies shall be capable of accommodating substrate movement and of sealing substrate expansion and

control joints, construction material changes, penetrations, and transitions at perimeter conditions without deterioration and air leakage exceeding specified limits.

B. Air-Barrier Assembly Air Leakage: Maximum 0.04 cfm/sq. ft. of surface area at 1.57 lbf/sq. ft., when tested according to ASTM E 2357.

2.02 HIGH-BUILD AIR BARRIERS, VAPOR PERMEABLE

A. High-Build, Vapor-Permeable Air Barrier: Synthetic polymer membrane with an installed dry film thickness, according to manufacturer's written instructions, of 35 mils or thicker over smooth, void-free substrates.

1. Synthetic Polymer Type:
   a. Products: Subject to compliance with requirements, available products that may be incorporated into the Work include, but are not limited to the following:
      (1) GCP Applied Technologies Inc. (formerly Grace Construction Products); Perm-A-Barrier VP.
      (2) Henry Company; Air-Bloc 31MR or Air-Bloc 33MR.
      (3) Tremco Incorporated; ExoAir 220.
2. Physical and Performance Properties:
   a. Air Permeance: Maximum 0.004 cfm/sq. ft. of surface area at 1.57-lbf/sq. ft. pressure difference; ASTM E 2178.
   b. Vapor Permeance: Minimum 10 perms; ASTM E 96/E 96M, Desiccant Method, Procedure A.
   c. Ultimate Elongation: Minimum 200 percent; ASTM D 412, Die C.
   d. Adhesion to Substrate: Minimum 16 lbf/sq. in. when tested according to ASTM D 4541.
   e. Fire Propagation Characteristics: Passes NFPA 285 testing as part of an approved assembly.
   f. UV Resistance: Can be exposed to sunlight for 90 days according to manufacturer's written instructions.

2.03 ACCESSORY MATERIALS

A. Requirement: Provide primers, transition strips, termination strips, joint reinforcing fabric and strips, joint sealants, counterflashing strips, flashing sheets and metal termination bars, termination mastic, substrate patching materials, adhesives, tapes, foam sealants, lap sealants, and other accessory materials that are recommended in writing by air-barrier manufacturer to produce a complete air-barrier assembly and that are compatible with primary air-barrier material and adjacent construction to which they may seal.

PART 3 - EXECUTION

3.01 SURFACE PREPARATION

A. Clean, prepare, treat, fill, and seal substrate and joints and cracks in substrate according to manufacturer's written instructions and details. Provide clean, dust-free, and dry substrate for air-barrier application.

B. Mask off adjoining surfaces not covered by air barrier to prevent spillage and overspray affecting other construction.

C. Remove fins, ridges, mortar, and other projections and fill honeycomb, aggregate pockets, holes, and other voids in concrete with substrate-patching material.

D. Remove excess mortar from masonry ties, shelf angles, and other obstructions.

E. At changes in substrate plane, apply sealant or termination mastic beads at sharp corners and edges to form a smooth transition from one plane to another.

F. Bridge isolation joints and discontinuous wall-to-wall, deck-to-wall, and deck-to-deck joints with air-barrier accessory material that accommodates joint movement according to manufacturer's written instructions and details.

3.02 INSTALLATION

A. Install materials according to air-barrier manufacturer's written instructions and details to form a seal with adjacent construction and ensure continuity of air and water barrier.

1. Coordinate the installation of air barrier with installation of roofing membrane and base flashing to ensure continuity of air barrier with roofing membrane.
2. Install transition strip on roofing membrane or base flashing so that a minimum of 3 inches of coverage is achieved over each substrate.
3. Unless manufacturer recommends in writing against priming, apply primer to substrates at required rate and allow it to dry.
4. Apply primer to substrates at required rate and allow it to dry. Limit priming to areas that will be covered by air-barrier material on same day. Reprime areas exposed for more than 24 hours.

B. Connect and seal exterior wall air-barrier material continuously to roofing-membrane air barrier, concrete below-grade structures, floor-to-floor construction, exterior glazing and window systems, glazed curtain-wall systems, storefront systems, exterior louvers, exterior door framing, and other construction used in exterior wall openings, using accessory materials.

C. Wall Openings: Prime concealed, perimeter frame surfaces of windows, curtain walls, storefronts, and doors. Apply transition strip so that a minimum of 3 inches of coverage is achieved over each substrate. Maintain 3 inches of full contact over firm bearing to perimeter frames, with not less than 1 inch of full contact.

D. Seal strips and transition strips around masonry reinforcing or ties and penetrations with termination mastic.

E. Seal top of through-wall flashings to air barrier with an additional 6-inch-wide, transition strip.

F. Seal exposed edges of strips at seams, cuts, penetrations, and terminations not concealed by metal counterflashings or ending in reglets with termination mastic.

G. Repair punctures, voids, and deficient lapped seams in strips and transition strips. Slit and flatten fishmouths and blisters. Patch with transition strips extending 6 inches beyond repaired areas in strip direction.

H. High-Build Air Barriers: Apply continuous unbroken air-barrier material to substrates according to the following thickness. Apply air-barrier material in full contact around protrusions such as masonry ties.

1. Vapor-Permeable, High-Build Air Barrier: Total dry film thickness as recommended in writing by manufacturer to comply with performance requirements, but not less than 35 mils, applied in one or more equal coats.

I. Do not cover air barrier until it has been tested and inspected by testing agency.

J. Correct deficiencies in or remove air barrier that does not comply with requirements; repair substrates and reapply air-barrier components.

3.03 FIELD QUALITY CONTROL

A. Testing Agency: Owner will engage a qualified testing agency to perform tests and inspections.

B. Tests: As determined by testing agency from among the following tests:

1. Air-barrier dry film thickness.
2. Adhesion Testing: Air-barrier assemblies will be tested for required adhesion to substrate according to ASTM D 4541 for each 600 sq. ft. of installed air barrier or part thereof.

C. Air barriers will be considered defective if they do not pass tests and inspections.

1. Apply additional air-barrier material, according to manufacturer's written instructions, where inspection results indicate insufficient thickness.
2. Remove and replace deficient air-barrier components for retesting as specified above.

D. Repair damage to air barriers caused by testing; follow manufacturer's written instructions.

3.04 CLEANING AND PROTECTION

A. Protect air-barrier system from damage during application and remainder of construction period, according to manufacturer's written instructions.

B. Remove masking materials after installation.

END OF SECTION

SECTION 07 42 13.13
FORMED METAL WALL PANELS

PART 1 - GENERAL

1.01 SUMMARY

A. Section includes concealed fastener, lap-seam metal wall panels.

1.02 PREINSTALLATION MEETINGS

A. Preinstallation Conference: Conduct conference at Project site.

1. Meet with Owner, Architect, Owner's insurer if applicable, metal panel Installer, metal panel manufacturer's representative, structural-support Installer, and installers whose work interfaces with or affects metal panels, including installers of doors, windows, and louvers.
2. Review and finalize construction schedule and verify availability of materials, Installer's personnel, equipment, and facilities needed to make progress and avoid delays.
3. Review methods and procedures related to metal panel installation, including manufacturer's written instructions.
4. Examine support conditions for compliance with requirements, including alignment between and attachment to structural members.
5. Review flashings, special siding details, wall penetrations, openings, and condition of other construction that affect metal panels.
6. Review governing regulations and requirements for insurance, certificates, and tests and inspections if applicable.
7. Review temporary protection requirements for metal panel assembly during and after installation.
8. Review of procedures for repair of metal panels damaged after installation.
9. Document proceedings, including corrective measures and actions required, and furnish copy of record to each participant.

1.03 ACTION SUBMITTALS

A. Product Data: For each type of product.

1. Include construction details, material descriptions, dimensions of individual components and profiles, and finishes for each type of panel and accessory.

B. Shop Drawings:

1. Include fabrication and installation layouts of metal panels; details of edge conditions, joints, panel profiles, corners, anchorages, attachment system, trim, flashings, closures, and accessories; and special details.
2. Accessories: Include details of the flashing, trim, and anchorage systems, at a scale of not less than 1-1/2 inches per 12 inches.

C. Samples: For each type of exposed finish, prepared on Samples of size indicated below:
   1. Metal Panels: 12 inches long by actual panel width. Include fasteners, closures, and other metal panel accessories.

1.04 INFORMATIONAL SUBMITTALS

A. Qualification Data: For Installer.

B. Sample Warranties: For special warranties.

1.05 CLOSEOUT SUBMITTALS

A. Maintenance Data: For metal panels to include in maintenance manuals.

1.06 QUALITY ASSURANCE

A. Installer Qualifications: An entity that employs installers and supervisors who are trained and approved by manufacturer.

B. Mockups: Build mockups to verify selections made under Sample submittals and to demonstrate aesthetic effects and set quality standards for fabrication and installation.
   1. Build mockup of typical metal panel assembly, including corner, supports, attachments, and accessories.
   2. Approval of mockups does not constitute approval of deviations from the Contract Documents contained in mockups unless Architect specifically approves such deviations in writing.
   3. Subject to compliance with requirements, approved mockups may become part of the completed Work if undisturbed at time of Substantial Completion.

1.07 DELIVERY, STORAGE, AND HANDLING

A. Deliver components, metal panels, and other manufactured items so as not to be damaged or deformed. Package metal panels for protection during transportation and handling.

B. Unload, store, and erect metal panels in a manner to prevent bending, warping, twisting, and surface damage.

C. Stack metal panels horizontally on platforms or pallets, covered with suitable weathertight and ventilated covering. Store metal panels to ensure dryness, with positive slope for drainage of water. Do not store metal panels in contact with other materials that might cause staining, denting, or other surface damage.

D. Retain strippable protective covering on metal panels during installation.

1.08 FIELD CONDITIONS

A. Weather Limitations: Proceed with installation only when existing and forecasted weather conditions permit assembly of metal panels to be performed according to manufacturers' written instructions and warranty requirements.

1.09 COORDINATION

A. Coordinate metal panel installation with rain drainage work, flashing, trim, construction of soffits, and other adjoining work to provide a leakproof, secure, and noncorrosive installation.

1.10 WARRANTY

A. Special Warranty: Manufacturer's standard form in which manufacturer agrees to repair or replace components of metal panel systems that fail in materials or workmanship within specified warranty period.
   1. Failures include, but are not limited to, the following:
      a. Structural failures including rupturing, cracking, or puncturing.
      b. Deterioration of metals and other materials beyond normal weathering.
   2. Warranty Period: Two years from date of Substantial Completion.

B. Special Warranty on Panel Finishes: Manufacturer's standard form in which manufacturer agrees to repair finish or replace metal panels that show evidence of deterioration of factory-applied finishes within specified warranty period.
   1. Exposed Panel Finish: Deterioration includes, but is not limited to, the following:
      a. Color fading more than 5 Hunter units when tested according to ASTM D 2244.
      b. Chalking in excess of a No. 8 rating when tested according to ASTM D 4214.
      c. Cracking, checking, peeling, or failure of paint to adhere to bare metal.
   2. Finish Warranty Period: 20 years from date of Substantial Completion.

PART 2 - PRODUCTS

2.01 PERFORMANCE REQUIREMENTS

A. Structural Performance: Provide metal panel systems capable of withstanding the effects of the following loads, based on testing according to ASTM E 1592:
   1. Wind Loads: Determine positive and negative wind pressures according to ASCE/SEI 7 using wind speed criteria indicated on Structural Drawings.
   2. Other Design Loads: As indicated on Drawings.
   3. Deflection Limits: For wind loads, no greater than 1/180 of the span.

B. Air Infiltration: Air leakage of not more than 0.06 cfm/sq. ft. when tested according to ASTM E 283 at the following test-pressure difference:
   1. Test-Pressure Difference: 6.24 lbf/sq. ft.

C. Water Penetration under Static Pressure: No water penetration when tested according to ASTM E 331 at the following test-pressure difference:
   1. Test-Pressure Difference: 6.24 lbf/sq. ft.

D. Thermal Movements: Allow for thermal movements from ambient and surface temperature changes by preventing buckling, opening of joints, overstressing of components, failure of joint sealants, failure of connections, and other detrimental effects. Base calculations on surface temperatures of materials due to both solar heat gain and nighttime-sky heat loss.
   1. Temperature Change (Range): 120 deg F, ambient; 180 deg F, material surfaces.

2.02 CONCEALED-FASTENER, LAP-SEAM METAL WALL PANELS – FASCIA PANEL

A. General: Provide factory-formed metal panels designed to be field assembled by lapping side edges of adjacent panels and mechanically attaching panels to supports using exposed fasteners in side laps. Include accessories required for weathertight installation.

B. Flush-Profile, Concealed-Fastener Metal Wall Panels: Formed with vertical panel edges and intermediate stiffening ribs symmetrically spaced between panel edges; with flush joint between panels.

1. Basis of Design: Design is based on Berridge Manufacturing Co. FW-12 Metal Wall Panel. Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:

C. ATAS International, Inc.

a. MBCI; Cornerstone Building Brands.

2. Metallic-Coated Steel Sheet: Zinc-coated (galvanized) steel sheet complying with ASTM A653/A653M, G90 coating designation, or aluminum-zinc alloy-coated steel sheet complying with ASTM A792/A792M, Class AZ50 coating designation; structural quality. Prepainted by the coil-coating process to comply with ASTM A755/A755M.

a. Nominal Thickness: 0.034 inch.

b. Exterior Finish: Two-coat fluoropolymer.

c. Color: As selected by Architect from manufacturer's full range.

3. Panel Coverage: 12 inches.

4. Panel Height: 1-1/2 inches.

2.03 MISCELLANEOUS MATERIALS

A. Miscellaneous Metal Subframing and Furring: ASTM C 645, cold-formed, metallic-coated steel sheet, ASTM A 653/A 653M, G90 coating designation or ASTM A 792/A 792M, Class AZ50 aluminum-zinc-alloy coating designation unless otherwise indicated. Provide manufacturer's standard sections as required for support and alignment of metal panel system.

B. Panel Accessories: Provide components required for a complete, weathertight panel system including trim, copings, fasciae, mullions, sills, corner units, clips, flashings, sealants, gaskets, fillers, closure strips, and similar items. Match material and finish of metal panels unless otherwise indicated.

1. Closures: Provide closures at eaves and rakes, fabricated of same metal as metal panels.

2. Backing Plates: Provide metal backing plates at panel end splices, fabricated from material recommended by manufacturer.

3. Closure Strips: Closed-cell, expanded, cellular, rubber or crosslinked, polyolefin-foam or closed-cell laminated polyethylene; minimum 1-inch-thick, flexible closure strips; cut or premolded to match metal panel profile. Provide closure strips where indicated or necessary to ensure weathertight construction.

C. Flashing and Trim: Provide flashing and trim formed from same material as metal panels as required to seal against weather and to provide finished appearance. Locations include, but are not limited to, bases, drips, sills, jambs, corners, endwalls, framed openings, rakes, fasciae, parapet caps, soffits, reveals, and fillers. Finish flashing and trim with same finish system as adjacent metal panels.

D. Panel Fasteners: Self-tapping screws designed to withstand design loads. Provide exposed fasteners with heads matching color of metal panels by means of plastic caps or factory-applied coating. Provide EPDM or PVC sealing washers for exposed fasteners.

E. Panel Sealants: Provide sealant type recommended by manufacturer that are compatible with panel materials, are nonstaining, and do not damage panel finish.
   1. Sealant Tape: Pressure-sensitive, 100 percent solids, gray polyisobutylene compound sealant tape with release-paper backing. Provide permanently elastic, nonsag, nontoxic, nonstaining tape 1/2 inch wide and 1/8 inch thick.
   2. Joint Sealant: ASTM C 920; elastomeric polyurethane or silicone sealant; of type, grade, class, and use classifications required to seal joints in metal panels and remain weathertight; and as recommended in writing by metal panel manufacturer.
   3. Butyl-Rubber-Based, Solvent-Release Sealant: ASTM C 1311.

2.04 FABRICATION

A. General: Fabricate and finish metal panels and accessories at the factory, by manufacturer's standard procedures and processes, as necessary to fulfill indicated performance requirements demonstrated by laboratory testing. Comply with indicated profiles and with dimensional and structural requirements.

B. Provide panel profile, including major ribs, for full length of panel.

C. Fabricate metal panel joints with factory-installed captive gaskets or separator strips that provide a weathertight seal and prevent metal-to-metal contact, and that minimize noise from movements.

D. Sheet Metal Flashing and Trim: Fabricate flashing and trim to comply with manufacturer's recommendations and recommendations in SMACNA's "Architectural Sheet Metal Manual" that apply to design, dimensions, metal, and other characteristics of item indicated.
   1. Form exposed sheet metal accessories that are without excessive oil canning, buckling, and tool marks and that are true to line and levels indicated, with exposed edges folded back to form hems.
   2. Seams for Galvanized Steel: Fabricate nonmoving seams in accessories with flat-lock seams. Tin edges to be seamed, form seams, and solder.
   3. Sealed Joints: Form nonexpansion, but movable, joints in metal to accommodate sealant and to comply with SMACNA standards.
   4. Conceal fasteners and expansion provisions where possible. Exposed fasteners are not allowed on faces of accessories exposed to view.
   5. Fabricate cleats and attachment devices from same material as accessory being anchored or from compatible, noncorrosive metal recommended in writing by metal panel manufacturer.
      a. Size: As recommended by SMACNA's "Architectural Sheet Metal Manual" or metal wall panel manufacturer for application but not less than thickness of metal being secured.

2.05 FINISHES

A. Protect mechanical and painted finishes on exposed surfaces from damage by applying a strippable, temporary protective covering before shipping.

B. Appearance of Finished Work: Variations in appearance of abutting or adjacent pieces are acceptable if they are within one-half of the range of approved Samples. Noticeable variations in same piece are not acceptable. Variations in appearance of other components are acceptable

if they are within the range of approved Samples and are assembled or installed to minimize contrast.

C. Steel Panels and Accessories:
   1. Two-Coat Fluoropolymer: AAMA 621. Fluoropolymer finish containing not less than 70 percent polyvinylidene fluoride (PVDF) resin by weight in color coat. Prepare, pretreat, and apply coating to exposed metal surfaces to comply with coating and resin manufacturers' written instructions.
   2. Concealed Finish: Apply pretreatment and manufacturer's standard white or light-colored acrylic or polyester backer finish consisting of prime coat and wash coat with a minimum total dry film thickness of 0.5 mil.

PART 3 - EXECUTION

3.01 EXAMINATION

A. Examine substrates, areas, and conditions, with Installer present, for compliance with requirements for installation tolerances, metal panel supports, and other conditions affecting performance of the Work.
   1. Examine wall framing to verify that girts, angles, channels, studs, and other structural panel support members and anchorage have been installed within alignment tolerances required by metal wall panel manufacturer.
   2. Examine wall sheathing to verify that sheathing joints are supported by framing or blocking and that installation is within flatness tolerances required by metal wall panel manufacturer.
      a. Verify that air- or water-resistive barriers have been installed over sheathing or backing substrate to prevent air infiltration or water penetration.

B. Examine roughing-in for components and systems penetrating metal panels to verify actual locations of penetrations relative to seam locations of metal panels before installation.

C. Proceed with installation only after unsatisfactory conditions have been corrected.

3.02 PREPARATION

A. Miscellaneous Supports: Install subframing, furring, and other miscellaneous panel support members and anchorages according to ASTM C 754 and metal panel manufacturer's written recommendations.

3.03 METAL PANEL INSTALLATION

A. General: Install metal panels according to manufacturer's written instructions in orientation, sizes, and locations indicated. Install panels perpendicular to supports unless otherwise indicated. Anchor metal panels and other components of the Work securely in place, with provisions for thermal and structural movement.
   1. Shim or otherwise plumb substrates receiving metal panels.
   2. Flash and seal metal panels at perimeter of all openings. Fasten with self-tapping screws. Do not begin installation until air- or water-resistive barriers and flashings that will be concealed by metal panels are installed.
   3. Install screw fasteners in predrilled holes.
   4. Locate and space fastenings in uniform vertical and horizontal alignment.

5. Install flashing and trim as metal panel work proceeds.
6. Locate panel splices over, but not attached to, structural supports. Stagger panel splices and end laps to avoid a four-panel lap splice condition.
7. Align bottoms of metal panels and fasten with blind rivets, bolts, or self-tapping screws. Fasten flashings and trim around openings and similar elements with self-tapping screws.
8. Provide weathertight escutcheons for pipe- and conduit-penetrating panels.

B. Fasteners for Steel Panels: Use stainless steel fasteners for surfaces exposed to the exterior; use galvanized-steel fasteners for surfaces exposed to the interior.

C. Metal Protection: Where dissimilar metals contact each other or corrosive substrates, protect against galvanic action as recommended in writing by metal panel manufacturer.

D. Lap-Seam Metal Panels: Fasten metal panels to supports with fasteners at each lapped joint at location and spacing recommended by manufacturer.
1. Lap ribbed or fluted sheets one full rib. Apply panels and associated items true to line for neat and weathertight enclosure.
2. Provide metal-backed washers under heads of exposed fasteners bearing on weather side of metal panels.
3. Locate and space exposed fasteners in uniform vertical and horizontal alignment. Use proper tools to obtain controlled uniform compression for positive seal without rupture of washer.
4. Install screw fasteners with power tools having controlled torque adjusted to compress washer tightly without damage to washer, screw threads, or panels. Install screws in predrilled holes.
5. Flash and seal panels with weather closures at perimeter of all openings.

E. Watertight Installation:
1. Apply a continuous ribbon of sealant or tape to seal lapped joints of metal panels, using sealant or tape as recommend by manufacturer on side laps of nesting-type panels; and elsewhere as needed to make panels watertight.
2. Provide sealant or tape between panels and protruding equipment, vents, and accessories.
3. At panel splices, nest panels with minimum 6-inch end lap, sealed with sealant and fastened together by interlocking clamping plates.

F. Accessory Installation: Install accessories with positive anchorage to building and weathertight mounting, and provide for thermal expansion. Coordinate installation with flashings and other components.
1. Install components required for a complete metal panel system including trim, copings, corners, seam covers, flashings, sealants, gaskets, fillers, closure strips, and similar items. Provide types indicated by metal wall panel manufacturer; or, if not indicated, provide types recommended by metal panel manufacturer.

G. Flashing and Trim: Comply with performance requirements, manufacturer's written installation instructions, and SMACNA's “Architectural Sheet Metal Manual.” Provide concealed fasteners

where possible, and set units true to line and level as indicated. Install work with laps, joints, and seams that are permanently watertight.

1. Install exposed flashing and trim that is without buckling and tool marks, and that is true to line and levels indicated, with exposed edges folded back to form hems. Install sheet metal flashing and trim to fit substrates and achieve waterproof performance.
2. Expansion Provisions: Provide for thermal expansion of exposed flashing and trim. Space movement joints at a maximum of 10 feet with no joints allowed within 24 inches of corner or intersection. Where lapped expansion provisions cannot be used or would not be sufficiently waterproof, form expansion joints of intermeshing hooked flanges, not less than 1 inch deep, filled with mastic sealant (concealed within joints).

3.04 FIELD QUALITY CONTROL

A. Testing Agency: Owner will engage a qualified testing agency to perform tests and inspections.

B. Water-Spray Test: After installation, test area of assembly as directed by Architect for water penetration according to AAMA 501.2.

C. Manufacturer's Field Service: Engage a factory-authorized service representative to test and inspect completed metal wall panel installation, including accessories.

D. Remove and replace metal wall panels where tests and inspections indicate that they do not comply with specified requirements.

E. Additional tests and inspections, at Contractor's expense, are performed to determine compliance of replaced or additional work with specified requirements.

F. Prepare test and inspection reports.

3.05 CLEANING AND PROTECTION

A. Remove temporary protective coverings and strippable films, if any, as metal panels are installed, unless otherwise indicated in manufacturer's written installation instructions. On completion of metal panel installation, clean finished surfaces as recommended by metal panel manufacturer. Maintain in a clean condition during construction.

B. After metal panel installation, clear weep holes and drainage channels of obstructions, dirt, and sealant.

C. Replace metal panels that have been damaged or have deteriorated beyond successful repair by finish touchup or similar minor repair procedures.

END OF SECTION

SECTION 07 52 00
MODIFIED BITUMEN MEMBRANE ROOFING

PART 1 - GENERAL

1.01 SECTION INCLUDES

A. Installation of two-ply modified bitumen roof membrane and related flashings.

1.02 RELATED SECTIONS

A. 02 07 20 - Minor Demolition and Renovation Work.

B. 07 22 16 - Roof Board Insulation.

C. 07 62 00 - Sheet Metal Flashing and Trim.

D. 07 92 00 - Joint Sealants.

1.03 REFERENCES

A. American Society for Testing and Materials (ASTM).

B. Underwriters Laboratories (UL): Building Materials Directory.

C. National Roofing Contractors Association (NRCA): The NRCA Roofing and Waterproofing Manual, latest edition.

D. ASCE 7-16: "Minimum Design Loads for Buildings and Other Structures."

E. SPRI: Application Guidelines for Modified Bitumen Roofing Systems.

F. Cool Roof Rating Council (CRRC).

G. FM Global Property Loss Prevention Data Sheets

1. DS 1-28 “Wind Design”.
2. DS 1-29 “Roof Deck Securement and Above-deck Roof Components”.
3. DS 1-33 “Safeguarding Torch-applied Roof Installations”
4. DS 1-49 “Perimeter Flashing”.

1.04 QUALITY ASSURANCE

A. Application:

1. Approved by manufacturer of accepted roofing system.
2. A single applicator with a minimum of five years previous successful experience in installations of similar systems.

B. Manufacturer Requirements:

1. Roof Membrane Assembly: Classified by Underwriters' Laboratories, Inc. as a Class A roof covering with no slope limitations.
2. Roof Membrane Assembly: Classified by FM Global as a Class 1, approved assembly and Class 1-VSH (Very Severe Hail) exposure.

3. Manufacturer to have direct actual in-house experience in the manufacturing of the specified or similar products for a period of a minimum of twenty years.
4. Manufacturer to have documented project history of installation of the specified or similar products in the United States for a period of a minimum of twenty years.
5. Manufacturer to provide authorized documentation of the physical/ mechanical properties from the testing laboratory of Manufacturer of the actual materials utilized for the project indicating compliance with applicable ASTM standards D 5147 and D 6298.
6. Manufacturer's top membrane ply product shall be tested and meet the following requirements: Solar Reflectance of 0.70 (minimum) and Thermal Emittance of 0.75 (minimum).
7. Manufacturer's products shall comply with the following standards:
   a. Polyester/Fiberglass composite reinforcement SBS modified bitumen sheet, ASTM D 6162, Grade S or G, Type 1 – 3.
   b. Fiberglass-reinforced SBS modified bitumen sheet, ASTM D 6163, Type 1 – 3, Grade S or G.
   c. Polyester-reinforced SBS modified bitumen sheet, ASTM D 6164, Type 1 – 3, Grade S or G.
   d. Polyester-reinforced APP modified bitumen sheet, ASTM D 6222, Type 1 or 2, Grade S or G.
8. Proposed roof membrane system meets the requirements of ASTM D 5849 Resistance to Cyclic Joint Displacement (fatigue) at 14 degrees Fahrenheit (-10 degrees Celsius). Passing results shall show no signs of membrane cracking or interply delamination after 500 cycles in an unaged specimen and 200 cycles in a specimen after heat conditioning.

C. Regulatory Requirements:
1. Classified by Underwriters' Laboratories, Inc. as a Class A roof covering.
2. Classified by FM Global as a Class 1A assembly.
3. Follow local, state, and federal regulations, safety standards and codes.
4. Install roof system in manner to resist minimum wind uplift pressures as follows:
   a. Roof Area "M": -37.5psf for the Zone 1’ of the roof, -60.0psf for the Zone 1 (field) of the roof at 24-feet from edge, -75.0psf in Zone 2 at 24-feet wide perimeter zones, and -97.5psf in Zone 3 at 8-feet by 24-feet corner zones.
   b. Zones 1 and 2 have width equal to 0.6 of building height and Zone 3 is “L” shaped with a length equal to 0.6 building height and a width 0.2 of building height. Pressures are based on ASCE 7-16 and following criteria: 111 mph wind speeds; Exposure B; Risk Category III; Partially Enclosed.
5. Refer to applicable building codes for roofing system installation requirements and limitations. When a conflict exists, the more restrictive document will govern.

D. Laboratory Testing and Samples:
   1. At Owner's request, obtain field samples of the completed roof membrane, laps, and/or assembly.
   2. Take samples at locations designated by Owner's Representative and test for compliance with the requirements of the Contract Documents and with manufacturer's published performance criteria.
   3. Assume all costs for extraction and patching of all samples. Owner shall assume all costs for testing of field samples.
   4. Correct all deficiencies in accordance with the manufacturer's recommended procedures at no cost to Owner.
   5. If for any reason, areas that are tested by Owner fail to meet manufacturer's requirements, then all subsequent expense for retesting of those areas will be borne by Contractor.

E. Installation:
   1. Install in accordance with the manufacturer's current published application procedures, the general recommendations of the National Roofing Contractor's Association, and as supplemented by these documents.
   2. Follow Underwriters Laboratories requirements acceptable for use with specified products or systems.
   3. Upon completion of installation, an inspection shall be conducted by a technical representative of the manufacturer to certify that roofing system has been installed according to manufacturer's most current published specifications and details.
   4. All roofing shall be as described in this Section and shall be provided and/or approved by roof system manufacturer.
   5. Obtain written approval from the manufacturer for any materials not manufactured or provided by manufacturer stating that materials are acceptable and are compatible with other materials and systems required.
   6. Install in accordance with the manufacturer's current published application procedures, the general recommendations of the National Roofing Contractor's Association, ARMA, and as supplemented by these documents.
   7. Personnel designated to utilized propane torching equipment to install roofing materials must have current CERTA safety certification issued by MRCA.

F. Make no deviations from this Specification or the approved shop drawings without the prior written approval of Owner’s Representative and roof membrane manufacturer.

G. Perform entire work of this Section in accordance with the best standards of practice relating to the trades involved.

1.05 DELIVERY, STORAGE AND HANDLING

A. Deliver materials in manufacturer's original, unopened containers or packages with labels intact and legible.

B. Store materials in accordance with manufacturer's recommendations. Store rolled goods on end on clean raised platforms. Store other materials in dry area, protected from water and direct sunlight, and maintain at a temperature of 60 to 80 degrees Fahrenheit (16 to 27 degrees Celsius).

C. Provide continuous protection of materials against deterioration.

D. Materials Stored on Roof Levels:

1. Distribute materials stored on roof to prevent concentrated loads that would impose excessive strain on deck or structural members or impede drainage. Position materials stored on roof over structural support beams and/or columns.
2. Positively secure materials and protective covers to prevent displacement by wind.
3. Tarp for protection from exposure.
4. Cut and remove manufacturer's plastic "shrink wrapping" from materials during storage.

1.06 SUBMITTAL

A. General:

1. Applicator’s License Certificate: Copy of the roofing material manufacturer’s agreement/ contract indicating date application was approved.
2. Material manufacturer’s written approval/acceptance of specified roof system and issuance of specified warranty for project.
3. Shop drawings of details, if proposed different from project drawings.
4. Manufacturer’s product data sheets with Safety Data Sheets (SDS) on each material proposed for usage.
5. Sample of warranty that is to be issued upon project completion.
6. Samples of products proposed for use.

B. Shop Drawings:

1. Shop drawings which illustrate the Work, showing fabrication, layout, setting, or installation details.
2. Prepare shop drawings for those details that are proposed different than the project drawings. Indicate on a roof plan, the proposed location of detail presented on shop drawing.
3. Indicate joints, types, and locations of fasteners, shapes, sizes, expansion joints, special conditions, and installation procedures for each flashing condition. Note critical dimensions, gauge, and finish of sheet metal for each flashing condition.
4. Submit shop drawings showing layout, joining, profiles, and anchorages of fabricated work, including counterflashings, fascia, gutters, downspouts, scuppers, and expansion joint systems.
5. Provide drawings depicting base sheet and/or insulation board attachment for field, perimeter, and corner zones.

C. Product Data: Submit manufacturer's catalog sheets, providing descriptive data for each material proposed for use in construction of roof assembly and related flashings and components.

D. Samples: Provide physical examples of materials/components proposed for use to comprise the specified roof system.

1.07 PROJECT CONDITIONS

A. Existing Conditions: Examine existing building and existing roofing and decking to determine physical conditions that affect removal of existing roofing and installation of new roofing and decking.

B. Environmental Requirements:

1. Apply roofing in dry weather.
2. Do not remove existing roofing and flashing in inclement weather or when rain is predicted (30% or more possibility).
3. Do not apply materials when ambient temperature is below 40 degrees Fahrenheit (5 degrees Celsius).
4. Do not expose material to a constant temperature in excess of 180 degrees Fahrenheit (82 degrees Celsius).

C. Protection:

1. Provide special protection or avoid heavy traffic on completed work when ambient temperature is above 80 degrees Fahrenheit (27 degrees Celsius).
2. Restore to original condition or replace work or materials damaged during handling or roofing materials.

D. Emergency Equipment: Maintain on-site equipment necessary to apply emergency temporary edge seal in the event of sudden storms or inclement weather.

1.08 SEQUENCING AND SCHEDULING

A. Do not remove more existing roofing in one day than can be replaced with new roofing and flashing in same day.

1.09 WARRANTY

A. Contractor shall submit to Owner prior to final payment, two copies of the following warranties:

1. Roofing Material Manufacturer's Warranty: Project shall be installed in such a manner that the roof system manufacturer will furnish a written full-system (including, but not limited to, insulation layers, fasteners, adhesives, flashing sheets, etc.), no dollar limitation, labor and material warranty agreeing to replace/repair defective materials and workmanship, including leakage of water, abnormal aging or deterioration of materials, and other failures of the materials to perform for a warranty period of twenty-years after date of written final acceptance by Owner.

2. Contractor's Warranty: In addition, Contractor shall furnish a written warranty agreeing to repair/replace defective installation and workmanship causing leakage of water, deterioration of materials, and other failures of the installed system, sealants, painting coatings and related work on this project, to perform for a warranty period of two-years after date of written final acceptance by Owner.

PART 2 - PRODUCTS

2.01 MANUFACTURER

A. Acceptable SBS Modified Bitumen Roofing Manufacturers:
   1. Siplast
   2. Soprema
   3. Elevate
   4. Johns Manville
   5. Or approved equal

B. Acceptable APP Modified Bitumen Roofing Manufacturers:
   1. Performance
   2. Elevate
   3. Certainteed
   4. Or approved equal

2.02 SHEET MATERIALS

A. SBS Membrane System:
   1. Membrane Base Ply: Smooth-surfaced, polyester-reinforced, SBS modified bitumen sheet, suitable for application with cold-adhesive and/or heat-welding/torching methods such as "Paradiene 20 PR TG" or "Paradiene 20 PR" by Siplast, "Sopralene Flam 180" or "Sopralene 180 PS" by Soprema, "SBS Poly Torch Base" or "SBS Poly Base" by Elevate, or "DynaWeld 180S" or "DynaBase PR" by Johns Manville, or approved equal.
   2. Membrane Top Ply: White-colored granule-surfaced, fiberglass/polyester reinforced, SBS modified bitumen sheet suitable for application with torch-application/heat welding such as "Parafor 30 TG FR BW" by Siplast, "Sopralene 180 FR GR (SG)" by Soprema, "SBS FR Torch UltraWhite" by Elevate, "DynaWeld Cap 180 CR FR G" by Johns Manville.
   3. Base Flashing System: One-ply of specified membrane base ply and one ply of specified top ply or other white-colored granule surfaced polyester-reinforced SBS modified bitumen flashing sheet such as "Parafor 30 TG BW" by Siplast.

B. APP Membrane System:
   1. Membrane Base Ply: Smooth-surfaced, polyester-reinforced APP modified bitumen sheet suitable for application with cold adhesive and/or heat welding/torching such as "DerbiGum GP" by Performance, "Flintlastic STA" by Certainteed, or "APP 160" by Firestone.

2. Membrane Top Ply: White-colored surfacing, polyester-reinforced, APP modified bitumen sheet suitable for application with cold adhesive and/or heat welding/torching methods such as "DerbiColor P CR FR" by Performance, "Flintlastic GTA-FR with Cool Star" by Certainteed, or "APP 180 FR UltraWhite" by Firestone.
3. Base Flashing System: Base Ply: One ply of specified membrane base ply and one ply of specified membrane top ply.

2.03 RELATED MATERIALS

A. Asphalt Primer: ASTM D 41.

B. Edge Sealant: Rubberized asphaltic plastic roof cement that is gun-grade version for sealing terminations of cap sheet such as "Elastomastic 209" by Henry Co, "FlintBond Caulk" by Certainteed, or "#19 Ultra Rubberized Flashing Cement" by Karnak.

C. Elastomeric Plastic Roof Cement: Rubberized plastic roof cement such as "PerFlash" by Performance, "Matrix System Pro SBS Cement 201" by BMCA, or "#19 Ultra Rubberized Flashing Cement" by Karnak to be used for temporary seals of flashings, embedding flanged sheet metal flashings, and three coursing of seams, termination bars, and cuts in modified bitumen sheets.

D. Cold Process Adhesive: Low VOC or solvent free asphaltic or polymeric based adhesive suitable for use with modified bitumen sheets such as "COLPLY EF Adhesive" by Soprema, "SFT Adhesive" by Siplast, "MBR Bonding Adhesive" by Johns Manville, or approved equal.

E. Cant Strip: 3-5/8-inches (92mm) by 1-1/2-inches (38mm) composite cant strips of perlite such as "FesCant Plus" by Johns Manville or "Energy Guard Perlite Cant Strip" by GAF with field-cut strips of cover board with chamfered ends.

F. Walk Pads/Protection Pads: Pre-manufactured sheet or cut sections of granule surfaced polyester-reinforced modified bitumen sheet, extending minimum 2-inches (50mm) beyond edge of overlying element, with rounded corners and to have contrasting granule color from top ply such as "ParaTred" by Siplast, "DynaTred" by Johns Manville, or approved equal.

G. Heavy-duty Protection Pad: Asphaltic composite board with mineral surfacing, 3/4-inch thick, (3' X 3') (3' X 5') size to suit application, such as "Whitewalk" by W.R. Meadows (2555 N.E. 33rd Street, Fort Worth, Texas 76111, 817/834-1969) or panel composed of recycled rubber particles such as "Roof-Gard Pads" by Humane Manufacturing, LLC (805 Moore Street, Baraboo, Wisconsin 53913, 800/369-6263), "Duo-Pad" by W.R. Meadows (1/2-inch by 30-inch by 4 foot) (3/4-inch by 33-inch by 4-foot), or "Walkway Roof Pads" by RB Rubber Products, Inc. (904 N.E. 10th Avenue, Portland, Oregon 97128, 503/472-4691).

H. Liquid Flashing System: Fluid-applied reinforced flashing system to apply around roof penetrations, low-profile flashing substrates, or other suitable locations that would be included in the warranty coverage for the roof membrane system such as "JM PMMA" by Johns Manville, "Parapro" by Siplast", "DerbiFlash" by Performance, "Alsan" by Soprema, "SmartFlash" by Certainteed, or approved equal.

2.04 MISCELLANEOUS MATERIALS

A. Best grade or quality approved by the manufacturer for the specific application.

PART 3 - EXECUTION

3.01 EXAMINATION OF SURFACES

A. Examine substrate, roof deck, and related surfaces, and verify that there are no conditions such as inadequate anchorage, foreign materials, moisture, ridges, or other conditions that would prevent satisfactory installation of the roofing system.

B. Correct or complete any condition requiring correction or completion prior to installation of the roofing system. Notify Owner's Representative in writing of unacceptable conditions.

C. Verify the location of all interior ducts, electrical lines, piping, conduit, and/or similar obstructions. Perform all work in such a manner as to avoid contact with the above-mentioned items.

D. Verify insulation is installed correctly.

E. Start of work under this Part Three constitutes acceptance of deck substrate and site conditions.

3.02 PREPARATION

A. Do not stockpile debris on roof surface.

B. Promptly remove debris each day. Use chutes, hoists, or other equipment to transfer debris from roof surface to disposal container.

C. Cleaning:

1. Verify that debris has been completely removed.
2. Clean roof insulation with stiff bristle broom and forced-air blower immediately prior to base ply application.

3.03 APPLICATION

A. Prior to roof membrane installation, seal all openings, projections, and penetrations in the substrate to prevent material or debris entry into the building. Correct damage to the building or interior components caused by work at Contractor’s sole expense.

B. Membrane Installation - General:

1. Apply roofing in accordance with roofing system manufacturer's instructions and the following requirements. Apply roofing immediately following application of insulation as a continuous operation.
2. The overall appearance of the finished roof application is a standard requirement for this project. Make necessary preparations, utilize recommended application techniques, apply specified materials, and exercise care to ensure finished application is acceptable to Consultant and Owner.
3. When applicable, install sheet materials using adhesives applied to substrate for adhering the field of the sheet. Side laps and end laps shall be fused together using electric-operated hot-air welding equipment suitable for use with modified bitumen materials such as provided by Cadillac Products, Leister, or other suitable equipment.

4. Prime top and bottom of metal surfaces, concrete surfaces, and masonry surfaces to receive roofing with a uniform coating of asphalt primer, at a nominal rate of one-gallon (3.8 liters) per 100 square feet (9.29 square meters).
5. Place cant strips on top of substrate to form continuous monolithic substrate at walls and curbs. Nail wood cants to nailer and to wall or vertical nailer, where possible. Secure fibrous cants by embedding in ribbons of low-rise foam adhesive. Miter cut cant strips to form continuous substrate at corners. Adhere cut piece of roof cover board in low-rise foam adhesive over top of fibrous cant.
6. Lay all layers of roofing free of wrinkles, creases, or fishmouths. Exert sufficient pressure on the roll during application to ensure prevention of air pockets.
7. Lay layers of roofing perpendicular or parallel to the slope of the deck as recommended by manufacturer.
8. Install roof system configuration and components as required to meet the requirements of the testing assembly for the respective proposed roof material manufacturer. Provide additional ply of polyester-reinforced base ply mechanically-attached with insulation board to steel deck as required to meet wind uplift criteria.

C. Membrane Application - Base Ply:

1. Cold Adhesive Application Option: Apply two plies of modified bitumen base ply over substrate in uniform continuous application of cold process adhesive. Apply adhesive at a nominal rate of 1-1/2 gallons to 2-1/2 gallons (5.71 liters to 9.5 liters) per 100 square feet (9.29 square meters), depending on the substrate (base sheet or insulation). Keep the adhesive applicator in close proximity to the material roll, maximum 2 feet (.7m). Exert sufficient pressure on roll during application. Roll field of sheet after initial installation of base ply with weighted lawn/linoleum roller. Heat-fuse the side and end lap seams of base ply with controlled hot-air equipment.
2. Heat-Fusing Application Option: Apply two plies of modified bitumen base ply over substrate using heat-fusing methods with hot-air gun equipment suitable for modified bitumen sheets. Apply heat evenly across the front face and full width of the roll while pulling roll forward and unrolling roll uniformly with an even downward pressure. Apply heat to roll until the bitumen back coating reaches the desired application temperature, resulting in complete melting of the burn-off film, a glossy appearance of the back coating, and an approximate 1/4-inch (6mm) to 1/2-inch (13mm) bitumen flow from edge of sheet. Exert sufficient pressure on roll during application. Do not stand on the subject sheet during the installation process.
3. Fully adhere membrane base ply to base sheet or insulation and have a minimum of 3-inch (75mm) side laps and 6-inch (150mm) end laps. Stagger end laps of adjacent sheets of membrane base ply a minimum of 3 feet. Extend field sheet of membrane base ply to top edge of cant.
4. Complete membrane base ply application over respective roof area prior to application of membrane top ply. Apply additional ply of membrane base ply in low areas or areas that may be subjected to ponding water or to promote positive drainage.
5. Apply a patch over areas of base ply with areas of physical damage or other defects. Patch to be the full width of membrane base ply and extend a minimum of 2-inches (50mm) beyond the defect in each direction.

6. Check lap seams and seal unbonded or discontinuous seams using a heated steel trowel.

D. Base Flashing Application - Base Ply:
   1. Install and complete application of base ply of flashing each day base ply of membrane is installed.
   2. Install first ply of base flashing extending horizontally 4-inches (100mm) beyond edge of cant or sheet metal flashing flange and vertically to top edge of curb, wall, or minimum 4-inches (100mm) above the top of the cant.
   3. Length of base flashings shall be maximum 6-feet (2m). Lap ends of base flashings 4-inches (100mm), minimum. Seal top edge of base flashing on a daily basis with a continuous troweling of elastomeric roof cement.
   4. Check lap seams and seal unbonded or discontinuous seams using a heated steel trowel.
   5. For wood substrate, mechanically attach a base sheet 8-inches (200mm) on-center in all directions and along lap seams, overlapping adjacent sheets 4-inches (100mm), minimum. Adhere modified bitumen flashing to base sheet.
   6. Where existing substrate is deemed unacceptable to install new materials, attached plywood or acceptable gypsum sheathing to serve as new substrate for flashing membrane.

E. Strip-in Flashing:
   1. Prime top and bottom of metal flanges and other sheet metal components completely and allow to dry prior to installation.
   2. After membrane base ply has been applied, install metal flange flashings according to Section 07 62 00 - Sheet Metal Flashing and Trim. Strip-in flange/metal with strips of base flashing (base ply) concealing entire flange or horizontal surface of metal flashing and extending a minimum of 4-inches (100mm) beyond edge of flange/metal and heat-fusing strip-in to base ply.

F. Membrane Application - Top Ply:
   1. Unroll top ply and cut roll length in half approximately 15-foot lengths. Lay cut sections of top ply with underside exposed to allow the sheet to relax prior to application. Prior to application, re-roll "relaxed" sheet using insert provided with roll.
   2. Beginning at the low point on the roof, fully adhere membrane top ply to membrane base ply with minimum of 3-inch (100mm) side laps or width of selvage edge and 6-inch (150mm) end laps. Extend membrane top ply to top edge of cant. Apply each sheet directly behind applicator. Stagger side laps of top ply a minimum of 12-inches (300mm) from side laps of base ply.
   3. Cold Adhesive Application: Apply modified bitumen top ply in uniform continuous application of cold process adhesive. Apply adhesive at a nominal rate of 1-1/2 gallons to 2-1/2 gallons (5.71 liters to 9.5 liters) per 100 square feet (9.29 square meters. Keep the adhesive applicator in close proximity to the material roll, maximum 2 feet (.7m). Exert sufficient pressure on roll during application. Roll field of sheet after initial installation of top ply. Heat-fuse the side and end lap seams of the cap sheet with hot-air gun equipment.

4. Heat-Welding/Fusing Application: Apply heat evenly across the face and full width of the roll while unrolling roll uniformly with an even downward pressure. Apply heat to roll using hot-air equipment until the bitumen back coating reaches the design application temperature, resulting in complete melting of the burn-off film, a glossy appearance of the back coating, and an approximate 1/4-inch (6mm) to 1/2-inch (13mm) bitumen flow from edge of sheet. Roll lap seams with steel roller immediately upon fusing/ mating of the sheets.
5. While installing membrane top ply, provide proper protection or method during application to prevent contamination, soiling, charring, or marring the finish surfacing of previously installed sheet. Exert sufficient downward pressure on roll during application.
6. During end lap application, trim the inside corner along the selvage edge of the underlying sheet at the end of the roll. The trimmed area shall be the width of the selvage edge and extend downward from the end of the roll to the outer side of the roll in a linear direction approximately 5-1/2-inches (138mm) from end of roll. Trim outside corner of membrane top ply at end laps to provide rounded finished corner. Remove surfacing or de-granulate areas of underlying top ply to receive overlapped portion of adjacent sheet. Pre-heat the subject area of the underlying sheet so that surfacing material can be removed or that granules can be "depressed" or sunk into the compound and the bitumen compound exudes up through the granules to result in a bituminous material-to-bituminous material contact.
7. On colored-granulated sheet, embed colored granules into bituminous bleed-out along edges of cap sheet to provide monolithic surface color.
8. Install membrane top ply so that end laps of every other sheet are aligned.
9. Apply a patch over areas of membrane with displaced/dislodged granules/ surfacing or other surface discoloration or defects. Patch shall be the full width of membrane top ply and extend a minimum of 2-inches (50mm) beyond the defect in each direction. Round corners of membrane patches.
10. Apply additional finish material, color to match top ply, over stains, soiling, and other areas of the top ply with displaced or discolored surfacing.
11. Check lap seams and seal unbonded or discontinuous seams using a heated steel trowel.
12. Apply membrane top ply and terminate at the rise in the metal component. Apply a continuous bead of edge sealant along edge terminations of modified bitumen sheet (i.e. flashing flanges, exhaust vents, metal edge, etc.). Bead of edge sealant shall match height of top sheet surfacing and shall be "canted" to shed water. Embed loose granules or coat with elastomeric coating, color to match top ply, into newly installed edge sealant.

G. Base Flashing Application - Top Ply:
1. Apply top ply of flashings only after membrane top ply is in place.
2. Remove surfacing or de-granulate granulated surfaces on top ply sheet of membrane and flashings to receive flashing top ply. Pre-heat the subject area of the underlying surfaced sheet so that surfacing can be removed or so that granules can be "depressed" or sunk into the compound and the bitumen compound exudes up through the granules to result in a bituminous material-to-bituminous material contact.

3. Cut modified bitumen flashing membrane to extend a minimum of 4-inches (100mm) above the top of the membrane top ply covering the cant. The overall minimum height of the top of the flashing membrane above the top of the roof surface is 8-inches (200mm). Extend flashings to full height of vertical substrate.
4. Extend the flashing membrane horizontally 4-inches (100mm) onto the field of the roof surface beyond the bottom edge of the cant strip.
5. Cut flashing from roll using selvage edge as lap seam for adjacent sheets, resulting in sheet lengths of nominal 3 feet (1m). Lap ends a minimum of 4-inches (100mm) and stagger laps from laps of underlying plies.
6. Fully adhere and conform top ply of flashing to substrate. Extend bleed-out of applied base flashing a minimum of 1/2-inch (13mm) beyond the side or end lap. Embed granules in bleed-out and coat with elastomeric coating, to match finish surfacing.
7. Walls: Mechanically attach top edge of modified bitumen membrane flashing with termination bar and appropriate fasteners spaced 6-inches (150mm) on-center. Apply three-coursing consisting of an initial continuous troweling of elastomeric plastic roof cement, embedded reinforcing fabric, and a secondary application of elastomeric plastic roof cement along and concealing the top edge of base flashing and termination bar. Utilize duct/masking tape, or similar tape, to provide line of demarcation for three-coursing located parallel and 2-inches below termination bar.
8. For wall substrates greater than 12-inches (300mm) in height, install base flashing to a height of 12-inches (300mm) as specified. For remaining wall height, Adhere modified bitumen flashing to substrate and overlap wall flashing on top edge of base flashing a minimum of 4-inches (100mm). Install appropriate fasteners in vertical lap seams spaced 6-inches (150mm) on-center. Apply three-coursing over completed lap seams.
9. Apply cut section of modified bitumen over corners of curb flashings to conceal cuts in flashing material at corner laps.
10. Install flashing sheets on adjoining perpendicular sides (outside corners) of curbs or walls so that outside corners of flashing sheet align and are rounded.
11. Curbs: For curbs with non-removable hoods/covers/units, extend flashing to full height of curb, secure with termination bar and appropriate fastener, and apply three-coursing of plastic cement and reinforcing fabric over top edge of sheet. Utilize duct/masking tape, or similar tape, to provide line of demarcation for three-coursing located parallel and 2-inches below termination bar. For curbs with removable hoods/covers/units, wrap flashing sheet over top of curb and secure to top or inside of curb with angle termination bar and appropriate fasteners spaced 6-inches (150mm) on-center.

H. Metal Flange Flashing:
1. Apply membrane top ply and terminate at the rise in the metal component.
2. Apply a target around penetrations or utilize flashing method to conceal cuts in the membrane top ply.
3. Apply a continuous bead of edge sealant along edge terminations of modified bitumen sheet (i.e. flashing flanges, exhaust vents, metal edge, etc.). “Cant” bead of edge sealant to shed water. Embed loose granules in newly installed edge sealant and apply coating to match finish of top ply, where applicable.

I. Liquid-Flashings

1. Apply liquid flashing systems in accordance with the manufacturer's application guidelines at select locations where conventional flashings cannot be installed to meet manufacturer's warranty requirements.
2. Clean penetrating element or approved substrate to receive liquid flashing system.
3. Apply masking tape on substrate to create straight-edge terminations of the liquid flashing system.
4. Embed reinforcing fabric in the liquid flashing system to form monolithic flashing with the finished roofing membrane. Apply finish surfacing on the liquid flashing system to match the color of the finished top ply of the roof membrane.
5. Apply reinforced liquid flashing system on top of cap sheet in an area 3-feet X 3-feet around each primary drain. Embed granules, color to match cap sheet, in surface of liquid flashing.
6. Extend liquid flashing minimum 1/2-inch beyond edge of reinforcing fabric.

J. Daily Seal:

1. Install temporary seal at completion of each day's work.
2. Ensure that water does not flow beneath any completed sections of the membrane system. This will include completion of all flashings, terminations, and daily seals. When possible, install starting at the highest point of the project area, working to the lowest point.
3. Temporarily seal membrane edge with plastic roof cement. Exercise caution to ensure that membrane is not temporarily sealed near drains in such a way to promote water migration below the membrane or impede drainage.
4. Install primary night seal beneath daily night seal in such a manner to seal both new and existing roof system to roof deck to prevent moisture migration from or into either old roof or new roof.
5. Install daily night seals by extending the new roof membrane beyond the insulation and sealing to the existing roof surface using plastic roof cement, sealant, self-adhering membrane or other material/method to achieve watertight seal.
6. When work is resumed, remove and dispose of portion of membrane where materials were applied to achieve night seal.

K. Daily Fire Watch: Contractor personnel to perform daily "Fire Watch" a minimum of two-hours upon completion of heat-fusing installation methods. Contractor to utilize an infrared-sensing thermometer or similar equipment that can provide instant detection of elevated and/or different temperatures of roofing materials. If elevated or suspect temperatures or underlying conditions are detected, contractor to remove necessary materials and perform necessary actions to alleviate the noted condition.

3.04 PROTECTION PADS

A. Install equipment and pipe supports over layer of heavy-duty protection pad loose laid on top of cut section of modified bitumen protection pad adhered to roof surface. Size of protection layers shall be minimum 2-inches longer in each direction through base of support with rounded corners.

B. Install protection pads, adhered to capsheet, in locations where lightning protection air terminals and cable holders are to be installed on roof surface.

3.05 WALK PADS

A. Install walkpads around serviced equipment, at roof access points, in areas where water is discharged onto roof surface from adjacent/higher roof area, highly trafficked areas, and as required by Owner. Install adjacent walkpads with approximate 4-inch space between ends and/or sides. Apply walkpads on top of membrane top ply.

3.06 FIELD QUALITY CONTROL

A. Inspections:
   1. During installation on individual roof areas, provide for one on-site inspection by a technical representative of roof membrane manufacturer.
   2. Upon completion of installation, provide a final inspection by a technical representative of roof membrane manufacturer to confirm that roofing system has been installed in accordance with manufacturer's requirements.

3.07 CLEANING

A. Remove debris, adhesives, and sealants from surfaces.

B. Remove debris and material waste from project site.

END OF SECTION

SECTION 07 54 19
POLYVINYL-CHLORIDE (PVC) ROOFING

PART 1 - GENERAL

1.01 SUMMARY

A. Section includes:
   1. Adhered polyvinyl chloride (PVC) roofing system.
   2. Roof insulation.
   3. Cover board.
   4. Walkways.

B. Related Sections include:
   1. Division 06 Section “Miscellaneous Rough Carpentry” for wood nailers, curbs, and blocking; and for wood-based, structural-use roof deck panels.
   2. Division 07 Section “Sheet Metal Flashing and Trim” for metal roof flashings and counterflashings.
   3. Division 07 Section “Joint Sealants” for joint sealants, joint fillers, and joint preparation.

1.02 DEFINITIONS

A. Roofing Terminology: Definitions in ASTM D1079 and glossary in NRCA's “The NRCA Roofing Manual: Membrane Roof Systems” apply to work of this Section.

1.03 PREINSTALLATION MEETINGS

A. Preinstallation Roofing Conference: Conduct conference at Project site.
   1. Meet with Owner, Architect, Owner's insurer if applicable, testing and inspecting agency representative, roofing Installer, roofing system manufacturer's representative, deck Installer, air barrier Installer, and installers whose work interfaces with or affects roofing, including installers of roof accessories and roof-mounted equipment.
   2. Review methods and procedures related to roofing installation, including manufacturer's written instructions.
   3. Review and finalize construction schedule, and verify availability of materials, Installer's personnel, equipment, and facilities needed to make progress and avoid delays.
   4. Examine deck substrate conditions and finishes for compliance with requirements, including flatness and fastening.
   5. Review structural loading limitations of roof deck during and after roofing.
   6. Review base flashings, special roofing details, roof drainage, roof penetrations, equipment curbs, and condition of other construction that affects roofing system.
   7. Review governing regulations and requirements for insurance and certificates if applicable.
   8. Review temporary protection requirements for roofing system during and after installation.
   9. Review roof observation and repair procedures after roofing installation.

1.04 ACTION SUBMITTALS

A. Product Data: For each type of product.

B. Shop Drawings: Include roof plans, sections, details, and attachments to other work, including the following:

1. Layout and thickness of insulation.
2. Base flashings and membrane terminations.
3. Flashing details at penetrations.
4. Tapered insulation thickness and slopes.
5. Roof plan showing orientation of steel roof deck and orientation of roof membrane, fastening spacings, and patterns for mechanically fastened roofing system.
6. Insulation fastening patterns for corner, perimeter, and field-of-roof locations.
7. Tie-in with air barrier.

C. Samples for Verification: For the following products:

1. Roof membrane and flashing, of color required.
2. Walkway pads or rolls, of color required.

D. Wind Uplift Resistance Submittal: For roofing system, indicating compliance with wind uplift performance requirements.

1.05 INFORMATIONAL SUBMITTALS

A. Qualification Data: For Installer and manufacturer.

B. Manufacturer Certificates:

1. Performance Requirement Certificate: Signed by roof membrane manufacturer, certifying that roofing system complies with requirements specified in “Performance Requirements” Article.
   a. Submit evidence of compliance with performance requirements.
2. Special Warranty Certificate: Signed by roof membrane manufacturer, certifying that all materials supplied under this Section are acceptable for special warranty.

C. Product Test Reports: For roof membrane and insulation, tests performed by independent qualified testing agency indicating compliance with specified requirements.

D. Evaluation Reports: For components of roofing system, from ICC-ES.

E. Sample Warranties: For manufacturer's special warranties.

1.06 CLOSEOUT SUBMITTALS

A. Maintenance Data: For roofing system to include in maintenance manuals.

B. Certified statement from existing roof membrane manufacturer stating that existing roof warranty has not been affected by Work performed under this Section.

1.07 QUALITY ASSURANCE

A. Manufacturer Qualifications: A qualified manufacturer that is UL listed and listed in FM Approvals' RoofNav for roofing system identical to that used for this Project.

B. Installer Qualifications: A qualified firm that is approved, authorized, or licensed by roofing system manufacturer to install manufacturer's product and that is eligible to receive manufacturer's special warranty.

1.08 DELIVERY, STORAGE, AND HANDLING

A. Deliver roofing materials to Project site in original containers with seals unbroken and labeled with manufacturer's name, product brand name and type, date of manufacture, approval or listing agency markings, and directions for storing and mixing with other components.

B. Store liquid materials in their original undamaged containers in a clean, dry, protected location and within the temperature range required by roofing system manufacturer. Protect stored liquid material from direct sunlight.

1. Discard and legally dispose of liquid material that cannot be applied within its stated shelf life.

C. Protect roof insulation materials from physical damage and from deterioration by sunlight, moisture, soiling, and other sources. Store in a dry location. Comply with insulation manufacturer's written instructions for handling, storing, and protecting during installation.

D. Handle and store roofing materials, and place equipment in a manner to avoid permanent deflection of deck.

1.09 FIELD CONDITIONS

A. Weather Limitations: Proceed with installation only when existing and forecasted weather conditions permit roofing system to be installed according to manufacturer's written instructions and warranty requirements.

1.10 WARRANTY

A. Special Warranty: Manufacturer agrees to repair or replace components of roofing system that fail in materials or workmanship within specified warranty period.

1. Special warranty includes roof membrane, base flashings, roof insulation, fasteners, cover boards, and other components of roofing system.
2. Warranty Period: 20 years from date of Substantial Completion.

B. Special Project Warranty: Submit roofing Installer's warranty, on warranty form acceptable to the Owner, signed by Installer, covering the Work of this Section, including all components of roofing system such as roof membrane, base flashing, roof insulation, fasteners, cover boards, and walkway products, for the following warranty period:

1. Warranty Period: Two years from date of Substantial Completion.

PART 2 - PRODUCTS

2.01 PERFORMANCE REQUIREMENTS

A. General Performance: Installed roofing and base flashings shall withstand specified uplift pressures, thermally induced movement, and exposure to weather without failure due to defective manufacture, fabrication, installation, or other defects in construction. Roof system and flashings shall remain watertight.

1. Accelerated Weathering: Roof membrane shall withstand 2000 hours of exposure when tested according to ASTM G152, ASTM G154, or ASTM G155.

2. Impact Resistance: Roof membrane shall resist impact damage when tested according to ASTM D3746, ASTM D4272/D4272M, or the "Resistance to Foot Traffic Test" in FM Approvals 4470.

B. Material Compatibility: Roofing materials shall be compatible with one another and adjacent materials under conditions of service and application required, as demonstrated by roof membrane manufacturer based on testing and field experience.

C. Wind Uplift Resistance: Design roofing system to resist uplift pressures indicated on Structural Drawings when tested according to FM Approvals 4474, UL 580, or UL 1897:

2.02 POLYVINYL CHLORIDE (PVC) ROOFING

A. PVC Sheet: ASTM D4434/D4434M, Type III, fabric reinforced and fabric backed.

1. Basis of Design: Design is based on products manufactured by Soprema US. Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
   a. Carlisle SynTec Incorporated.
   b. Johns Manville; a Berkshire Hathaway company.
   c. Versico Roofing Systems.
2. Membrane Thickness: 60 mils.
3. Exposed Face Color: White.

B. Source Limitations: Obtain components for roofing system from roof membrane manufacturer or manufacturers approved by roof membrane manufacturer.

2.03 AUXILIARY ROOFING MATERIALS

A. General: Auxiliary materials recommended by roofing system manufacturer for intended use and compatible with other roofing components.

B. Sheet Flashing: Manufacturer's standard sheet flashing of same material, type, reinforcement, thickness, and color as PVC sheet.

C. Prefabricated Pipe Flashings: As recommended by roof membrane manufacturer.

D. Bonding Adhesive: Manufacturer's standard adhesive formulated for compatibility and use with fabric-backed membrane roofing.

E. Metal Termination Bars: Manufacturer's standard, predrilled stainless steel or aluminum bars, approximately 1 by 1/8 inch thick; with anchors.

F. Metal Battens: Manufacturer's standard, aluminum-zinc-alloy-coated or zinc-coated steel sheet, approximately 1 inch wide by 0.05 inch thick, prepunched.

G. Fasteners: Factory-coated steel fasteners and metal or plastic plates complying with corrosion-resistance provisions in FM Approvals 4470, designed for fastening roofing components to substrate, and acceptable to roofing system manufacturer.

H. Miscellaneous Accessories: Provide pourable sealers, preformed cone and vent sheet flashings, preformed inside and outside corner sheet flashings, T-joint covers, lap sealants, termination reglets, and other accessories.

2.04 ROOF INSULATION

A. General: Preformed roof insulation boards manufactured or approved by PVC roof membrane manufacturer, approved for use in FM Approvals' RoofNav listed roof assemblies.

B. Polyisocyanurate Board Insulation: ASTM C1289, Type II, Class 2, Grade 2, felt or glass-fiber mat facer on both major surfaces.

1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
   a. Atlas Roofing Corporation.
   b. Carlisle SynTec Incorporated.
   c. Firestone Building Products.
   d. GAF.
   e. Hunter Panels.
   f. Insulfoam - a division of Carlisle Construction Materials Inc.
   g. Johns Manville; a Berkshire Hathaway company.
2. Compressive Strength: 20 psi.
3. Size: 48 by 48 inches.
4. Thickness:
   a. Base Layer: 2 inches.
   b. Upper Layer: As required to achieve thickness indicated.

C. Tapered Insulation: Provide factory-tapered insulation boards.

1. Material: Match roof insulation.
2. Minimum Thickness: 1/4 inch.
3. Slope:
   a. Roof Field: 1/4 inch per foot unless otherwise indicated on Drawings.
   b. Saddles and Crickets: 1/2 inch per foot unless otherwise indicated on Drawings.

2.05 INSULATION ACCESSORIES

A. General: Roof insulation accessories recommended by insulation manufacturer for intended use and compatibility with other roofing system components.

B. Fasteners: Factory-coated steel fasteners and metal or plastic plates complying with corrosion-resistance provisions in FM Approvals 4470, designed for fastening roof insulation and cover boards to substrate, and acceptable to roofing system manufacturer.

C. Insulation Adhesive: Insulation manufacturer's recommended adhesive formulated to attach roof insulation to substrate or to another insulation layer. Provide one of the following:

1. Bead-applied, low-rise, one-component or multicomponent urethane adhesive.
2. Full-spread, spray-applied, low-rise, two-component urethane adhesive.

D. Cover Board: ASTM C1177/C1177M, glass-mat, water-resistant gypsum board or ASTM C1278/C1278M fiber-reinforced gypsum board.
   1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
      a. Georgia-Pacific Gypsum LLC.
      b. National Gypsum Company.
      c. USG Corporation.
   2. Thickness: 1/2 inch.
   3. Surface Finish: Factory primed.

2.06 WALKWAYS

A. Flexible Walkways: Factory-formed, nonporous, heavy-duty, slip-resisting, surface-textured walkway pads, approximately 3/16-inch thick and acceptable to roofing system manufacturer.
   1. Size: Approximately 36 by 60 inches.
   2. Color: Contrasting with roof membrane.

PART 3 - EXECUTION

3.01 EXAMINATION

A. Examine substrates, areas, and conditions, with Installer present, for compliance with requirements and other conditions affecting performance of the Work.
   1. Verify that roof openings and penetrations are in place, curbs are set and braced, and roof-drain bodies are securely clamped in place.
   2. Verify that wood blocking, curbs, and nailers are securely anchored to roof deck at penetrations and terminations and that nailers match thicknesses of insulation.
   3. Verify that surface plane flatness and fastening of steel roof deck complies with requirements in Division 05 Section “Steel Decking.”

B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.02 PREPARATION

A. Clean substrate of dust, debris, moisture, and other substances detrimental to roofing system installation according to roofing system manufacturer's written instructions. Remove sharp projections.

B. Prevent materials from entering and clogging roof drains and conductors and from spilling or migrating onto surfaces of other construction. Remove roof-drain plugs when no work is taking place or when rain is forecast.

3.03 INSTALLATION OF ROOFING, GENERAL

A. Complete terminations and base flashings and provide temporary seals to prevent water from entering completed sections of roofing system at end of workday or when rain is forecast. Remove and discard temporary seals before beginning work on adjoining roofing.

B. Coordinate installation and transition of roofing system component serving as an air barrier with air barrier specified under Division 07 Section “Fluid-Applied Membrane Air Barriers.”

3.04 INSTALLATION OF INSULATION

A. Coordinate installing roofing system components so insulation is not exposed to precipitation or left exposed at end of workday.

B. Comply with roofing system and insulation manufacturer's written instructions for installing roof insulation.

C. Installation Over Metal Decking:

1. Install base layer of insulation with joints staggered not less than 24 inches in adjacent rows and with long joints continuous at right angle to flutes of decking.
   a. Locate end joints over crests of decking.
   b. Trim insulation neatly to fit around penetrations and projections, and to fit tight to intersecting sloping roof decks.
   c. Make joints between adjacent insulation boards not more than 1/4 inch in width.
   d. At internal roof drains, slope insulation to create a square drain sump with each side equal to the diameter of the drain bowl plus 24 inches.
      (1) Trim insulation so that water flow is unrestricted.
   e. Fill gaps exceeding 1/4 inch with insulation.
   f. Cut and fit insulation within 1/4 inch of nailers, projections, and penetrations.
   g. Mechanically attach base layer of insulation using mechanical fasteners specifically designed and sized for fastening specified board-type roof insulation to metal decks.
      (1) Fasten insulation to resist specified uplift pressure at corners, perimeter, and field of roof.
2. Install upper layers of insulation and tapered insulation with joints of each layer offset not less than 12 inches from previous layer of insulation.
   a. Staggered end joints within each layer not less than 24 inches in adjacent rows.
   b. Install with long joints continuous and with end joints staggered not less than 12 inches in adjacent rows.
   c. Trim insulation neatly to fit around penetrations and projections, and to fit tight to intersecting sloping roof decks.
   d. Make joints between adjacent insulation boards not more than 1/4 inch in width.
   e. At internal roof drains, slope insulation to create a square drain sump with each side equal to the diameter of the drain bowl plus 24 inches.
   f. Trim insulation so that water flow is unrestricted.
   g. Fill gaps exceeding 1/4 inch with insulation.
   h. Cut and fit insulation within 1/4 inch of nailers, projections, and penetrations.
   i. Loosely lay each layer of insulation units over substrate.
   j. Adhere each layer of insulation to substrate using adhesive recommended by manufacturer to resist specified wind uplift.

3.05 INSTALLATION OF COVER BOARDS

A. Install cover boards over insulation with long joints in continuous straight lines with end joints staggered between rows. Offset joints of insulation below a minimum of 6 inches in each direction.
   1. Trim cover board neatly to fit around penetrations and projections, and to fit tight to intersecting sloping roof decks.
   2. At internal roof drains, conform to slope of drain sump.
      a. Trim cover board so that water flow is unrestricted.
   3. Cut and fit cover board tight to nailers, projections, and penetrations.
   4. Adhere cover board to substrate using adhesive using adhesive recommended by manufacturer to resist specified wind uplift.

3.06 INSTALLATION OF ADHERED ROOFING

A. Adhere roof membrane over area to receive roofing according to roofing system manufacturer's written instructions.

B. Unroll roof membrane and allow to relax before installing.

C. Start installation of roofing in presence of roofing system manufacturer's technical personnel Owner's testing and inspection agency.

D. Accurately align roof membrane, and maintain uniform side and end laps of minimum dimensions required by manufacturer. Stagger end laps.

E. Fabric-Backed Roof Membrane Adhesive: Apply to substrate at rate required by manufacturer, and install fabric-backed roof membrane.

F. In addition to adhering, mechanically fasten roof membrane securely at terminations, penetrations, and perimeter of roofing.

G. Apply roof membrane with side laps shingled with slope of roof deck where possible.

H. Seams: Clean seam areas, overlap roofing, and hot-air weld side and end laps of roof membrane and sheet flashings to ensure a watertight seam installation.
   1. Test lap edges with probe to verify seam weld continuity. Apply lap sealant to seal cut edges of roof membrane and sheet flashings.
   2. Verify field strength of seams a minimum of twice daily, and repair seam sample areas.
   3. Repair tears, voids, and lapped seams in roof membrane that do not comply with requirements.

I. Spread sealant bed over deck-drain flange at roof drains, and securely seal roof membrane in place with clamping ring.

3.07 INSTALLATION OF BASE FLASHING

A. Install sheet flashings and preformed flashing accessories, and adhere to substrates according to roofing system manufacturer's written instructions.

B. Apply bonding adhesive to substrate and underside of sheet flashing at required rate, and allow to partially dry. Do not apply to seam area of flashing.

C. Flash penetrations and field-formed inside and outside corners with cured or uncured sheet flashing.

D. Clean seam areas, overlap, and firmly roll sheet flashings into the adhesive. Hot-air weld side and end laps to ensure a watertight seam installation.

E. Terminate and seal top of sheet flashings and mechanically anchor to substrate through termination bars.

3.08 INSTALLATION OF WALKWAYS

A. Flexible Walkways: Install walkway products according to manufacturer's written instructions.

1. Install flexible walkways at the following locations:
   a. Perimeter of each rooftop unit.
   b. Between each rooftop unit location, creating a continuous path connecting rooftop unit locations.
   c. Between each roof hatch and each rooftop unit location or path connecting rooftop unit locations.
   d. Top and bottom of each roof access ladder.
   e. Between each roof access ladder and each rooftop unit location or path connecting rooftop unit locations.
   f. Locations indicated on Drawings.
   g. As required by roof membrane manufacturer's warranty requirements.
2. Provide 6-inch clearance between adjoining pads.
3. Heat weld to substrate or adhere walkway products to substrate with compatible adhesive according to roofing system manufacturer's written instructions.

3.09 FIELD QUALITY CONTROL

A. Testing Agency: Owner will engage a qualified testing agency to inspect substrate conditions, surface preparation, roof membrane application, sheet flashings, protection, and drainage components, and to furnish reports to Architect.

B. Final Roof Inspection: Arrange for roofing system manufacturer's technical personnel to inspect roofing installation on completion, in presence of Architect, and to prepare inspection report.

C. Repair or remove and replace components of roofing system where inspections indicate that they do not comply with specified requirements.

D. Additional testing and inspecting, at Contractor's expense, will be performed to determine if replaced or additional work complies with specified requirements.

3.10 PROTECTING AND CLEANING

A. Protect roofing system from damage and wear during remainder of construction period. When remaining construction does not affect or endanger roofing, inspect roofing system for deterioration and damage, describing its nature and extent in a written report, with copies to Architect and Owner.

B. Correct deficiencies in or remove roofing system that does not comply with requirements, repair substrates, and repair or reinstall roofing system to a condition free of damage and deterioration at time of Substantial Completion and according to warranty requirements.

C. Clean overspray and spillage from adjacent construction using cleaning agents and procedures recommended by manufacturer of affected construction.

END OF SECTION

SECTION 07 56 50

MISCELLANEOUS ROOF REPAIRS

PART 1 - GENERAL

1.01 SECTION INCLUDES:

A. Perform miscellaneous roof repairs.

B. Repairs consist of the following:

1. Installing new supports for utility piping.
2. Repairing existing or installing new base flashings at existing or new curbs.
3. Repairing cap sheet.
4. Applying elastomeric coating to existing cap sheet membrane.
5. Repairing strip-in along metal edge flashing.
6. Cleaning and painting existing steel elements.
7. Installing new walk pads at roof access points, and to and around roof top equipment.
8. Revising/repairing existing gutters.

1.02 REFERENCES:

A. American Society for Testing and Materials (ASTM).

B. National Roofing Contractors Association (NRCA): NRCA Roofing and Waterproofing Manual.

1.03 SUBMITTALS:

A. Product Data and MSDS: Submit for each material and product proposed for use to complete the specified work.

1.04 QUALITY ASSURANCE:

A. Applicator:

1. Single applicator with minimum of five years documented previous successful experience in repairs of similar systems.
2. Approved by manufacturer for application of manufacturer's products.

B. Installation:

1. Install materials in accordance with procedures and standards set forth by respective industry association.
2. Install roofing materials in accordance with manufacturer's current published application procedures and general recommendations of National Roofing Contractors Association.

1.05 DELIVERY, STORAGE, AND HANDLING:

A. Deliver materials in manufacturer's original, unopened containers or packages with labels intact and legible.

B. Store materials in accordance with manufacturer's recommendations.

C. Store goods on clean, raised platforms. Store other materials in dry area, protected from water and direct sunlight.

D. Provide continuous protection of materials against deterioration for duration of project.

E. Distribute materials stored on roof levels for immediate use to prevent concentrated loads on deck or structural members.

F. Positively secure materials to prevent displacement by wind.

G. Tarp for protection from exposure.

1.06 PROJECT CONDITIONS:

A. Environmental Requirements:

1. Apply materials in dry weather.

2. Unless directed by Owner's Representative, do not install materials in inclement weather or when rain is predicted (40 percent or more possibility) or when ambient temperature is below 40 degrees Fahrenheit (4 degrees Celsius).

3. Do not expose stored roofing materials and accessories to constant temperature in excess of 180 degrees Fahrenheit (82 degrees Celsius).

B. Restore to original condition or replace work and materials damaged during handling.

C. Maintain on-site equipment and material necessary to apply emergency temporary seals in event of sudden storms or inclement weather.

1.07 WARRANTY:

A. Contractor's Warranty: Furnish written warranty agreeing to maintain repaired areas in watertight condition for period of one year after date of acceptance by Owner.

PART 2 - PRODUCTS

2.01 MATERIALS:

A. Modified Bitumen Ply Sheet: SBS/APP fiberglass/polyester-reinforced modified bitumen sheet that is suitable for application with cold-adhesive or heat-fusing/torching to the substrate such as “Dynalastic 180” by Johns Manville, or approved equal.

B. Granule-surfaced Modified Bitumen Sheet: Granule-surfaced polyester-reinforced torch-applied APP or SBS modified bitumen sheet material to be used for repairing/ replacing cap sheet, such as “APPeX 4.5M” by Johns Manville, or approved equal.

C. Asphalt Primer: Cut-back asphalt primer, ASTM D 41.

D. Elastomeric Plastic Roof Cement: Rubberized plastic roof cement/adhesive such as "#19 Ultra Rubberized Flashing Cement" by Karnak.

E. Insulation Board:

1. High-density perlite insulation board with polymerized asphalt emulsion top coating to allow for direct application of torch-grade products such as “DuraBoard” by Johns Manville.

2. Polyisocyanurate Rigid Board insulation, thickness to match existing.

F. Insulation Adhesive:

1. Cold-applied, one-part rubberized asphalt adhesive such as “MBR Insulation Adhesive” by Johns Manville.

2. Low-rise foam adhesive such as “OlyBond 500” by OMG.

G. Glass Fabric Reinforcement: Fiberglass mesh suitable for intended use, minimum 6-inches wide.

H. Pitch Pan Filler: Pourable pitch pan sealer, such as "1-Part Pourable Sealer" by ChemLink.

I. Aluminum Coating: Aluminum-pigmented, fibrated, asbestos free, asphalt roof coating; ASTM D 2824, Type III; UL Class A, such as "97AF Fibered Aluminum Roof Coating" as manufactured by Karnak, or approved equal.

J. Sheet Metal Items:

1. Roof Penetration Bonnets and Extensions: Minimum 24 gauge galvanized sheet metal.

2. Plumbing Vent Pipe: 2-1/2 pound lead. Provide proper size to fold down inside of pipe a minimum of 1-inch (25mm).

3. Pipe Box Hood and Face Plate: 24 gauge galvanized sheet metal.

4. Counterflashing: 24 gauge galvanized sheet metal.

5. Gutter Repairs/Revisions: 24 gauge pre-finished galvanized sheet metal (color to match existing).

6. Screws: Self-tapping stainless steel screw with steel washers with bonded rubber sealing gasket.

K. Paint:

1. Prime Coat: Semi-gloss alkyd enamel, red lead pigmented primer such as “1710 Kel-Guard Zinc Chromate Red Oxide Primer” by Kelly-Moore.

2. Finish Coat: Semi-gloss alkyd enamel such as “1275 Alkyd Semi-gloss Enamel” by Kelly Moore.

L. Elastomeric Roof Coating:

1. Base Coat: One-part acrylic elastomeric base coating such as “Topgard Base Coat” by Johns Manville.

2. Top Coat: One-part acrylic elastomeric base coating such as “Topgard 5000” by Johns Manville.

M. Mineral granules: Loose mineral granules, color to match cap sheet.

2.02 ASBESTOS CONTAINING MATERIALS:

A. No asbestos containing materials may be used on jobsite or incorporated into work.

2.03 CLEANING MATERIALS:

A. Use only cleaning materials recommended by manufacturer of surface to be cleaned.

B. Use cleaning materials only on surfaces recommended by cleaning material manufacturer.

C. Contractor to furnish all cleaning materials.

PART 3 - EXECUTION

3.01 DURING CONSTRUCTION:

A. Keep work area and all occupied property in neat and orderly condition at all times. Oversee cleaning and ensure that building and grounds are maintained free from accumulations of waste materials and rubbish. Sprinkle dusty debris with very fine water mist to control accumulation of dust. Do not use water in quantity so as to puddle. Do not allow waste and other materials such as rubbish, debris, wrappers, etc., to accumulate and become unsightly or hazardous. Promptly remove equipment and excess materials, as they become no longer needed for the progress of the work. At not less than every day during progress of work, clean up work areas and access areas and dispose of waste materials, rubbish, and debris. Legally dispose of at public or private dumping areas off Owner's property. At the completion of work, restore work area to its original condition. Lower waste materials in a controlled manner with as few handlings as possible; do not drop or throw materials from heights. Keep street and access to site free of rubbish and debris.

B. Contractor shall be responsible for damage to or destruction of property of any character resulting from the work or caused by defective work, or the use of unsatisfactory materials or workmanship.

C. Contractor shall be responsible for the preservation of all private property, trees, fences, etc., along the adjacent street, right-of-way, etc., and shall use every precaution necessary to prevent damage or injury thereto. He shall use suitable precautions to prevent damage to pipes, conduits, and other structures.

D. If damage to any structures, utilities, or other improvement occurs by reason of Contractor's operations, even though special precautions have been employed, Contractor shall be entirely responsible for such damage and shall make all repairs as required to the satisfaction of Owner.

E. Contractor shall not injure, destroy, or trim landscaping without authorization by Owner. Landscaping damage will be replaced by Contractor with new stock or with other stock satisfactory to Owner at the expense of Contractor.

3.02 EXAMINATION OF SURFACES:

A. Verify that substrates are smooth and clean to extent needed for work.

B. Correct conditions requiring correction or completion prior to installation of roofing system. Notify Owner's Representative of unacceptable conditions.

C. Do not proceed until defects are corrected.

D. Verify location of interior ducts, electrical lines, piping, conduit, and similar obstructions. Perform work in manner to avoid contact with above-mentioned items.

E. Verify debris has been removed.

F. Start of work under this Part Three constitutes acceptance of deck substrate and site conditions by roofing contractor.

3.03 PREPARATION:

A. Existing Roofing: Minimize traffic and take precautions to protect existing roof membrane.

B. Seal openings, projections, and penetrations in substrate to prevent damage to building. Damage to building or interior caused by work shall be corrected by Contractor at his expense.

C. Carefully broom clean substrate immediately prior to roofing application.

D. Clean and prepare existing roof surfaces as required by elastomeric coating manufacturer.

E. Protect adjacent surfaces.

3.04 GENERAL:

A. Do not apply roofing materials when water in any form (i.e. rain, dew, ice, frost, snow, etc.) is present on substrates.

B. Consider material manufacturer's technical specifications part of this specification and use as reference for specific application procedures and recommendations.

3.05 MINOR DEMOLITION OPERATIONS:

A. Execute demolition in careful and orderly manner with least possible disturbance or damage to adjoining surfaces and structure.

B. Avoid excessive vibrations in demolition procedures that would be transmitted through existing structure and finish materials.

C. Remove only portion of existing roof system to install new tapered insulation and crickets.

3.06 REPAIR PROCEDURES:

A. Cap Sheet Repair:

1. Repair areas of cap sheet with loose lap seams and/or blisters.
2. Using stiff bristle brush/broom, sweep clean subject areas to remove loose granules and dirt to receive new materials.
3. Cut out and remove loose/disbonded material. Clean and prime subject area to receive repair.
4. Apply one ply of granule-surfaced cap sheet material over prepared area. Smooth ends of modified bitumen sheet with heated trowel to provide transition.
5. Embed granules into exposed bituminous bleed-out along sides and ends of sheets to achieve uniform monolithic surfacing.
6. Apply elastomeric plastic cement and embedded granules at terminations of the cap sheet at penetrations and metal edge flashings.

B. Penetration Flashing Repair:

1. Remove existing loose and/or deteriorated pitch pan filler and sheet metal flashings.

2. Install new sheet metal flashing pan around penetrating element. Fill pans to the top with new grout and pourable sealer.
3. Install sheet metal bonnet or hood over existing penetrating element. Secure bonnet to penetrating element with adjustable draw band. Apply sealant along top edge of new bonnets and along top edge of existing bonnets at vents.
4. Install sheet metal pipe box cover securing to pan with grommetted screws. Install face plate to provide cover to opening of hood.

C. Base flashing Repairs:

1. Repair base flashings where material is split, fractured, damaged, loose/disbonded from substrate, and areas with entrapped water along rise walls, curbs, and parapet walls.
2. Remove and retain existing equipment hood, sheet metal counterflashing, and/or coping to expose subject flashing material.
3. Sweep and clean area to be repaired. Remove dirt, dust, and debris.
4. Remove delaminated, disbonded and/or wet material.
5. Prime existing surfaces that will come into contact with new materials using quick drying asphalt primer.
6. Set new cant in continuous troweling of plastic roof cement, where necessary.
7. Fully adhere mineral surfaced modified bitumen sheet to substrate, lapping sides and ends a minimum of a 4-inches (100mm) or width of manufactured selvage edge. Extend modified bitumen sheet a minimum of 4-inches (100mm) horizontally beyond toe of cant and vertically to full height of substrate.
8. Lay layers of roofing free of wrinkles, creases, or fishmouths.
9. Fasten top edge of flashing using termination bar and appropriate fastener for substrate. Apply three-coursing concealing the top edge of the base flashing.
10. Embed granules into exposed bituminous bleed-out along sides and ends of sheets to achieve uniform monolithic surfacing.
11. Reinstall coping, counterflashing, and/or equipment hood and secure to substrate with grommetted screw fasteners.
12. Vertical Lap Seams: Apply a three-coursing of elastomeric plastic roof cement and glass fabric reinforcement over open vertical laps, open terminations, and corner lap seams in baseflashings along curbs, parapet walls, and rise walls. Seal and secure loose and/or disbonded material.

D. Plumbing Vents:

1. Install molded sheet lead flashing cap over existing plumbing vents where existing lead is damaged on the top edge or is not folded down inside the vent pipe.
2. Cut and remove lead flashing sleeve that cannot be repaired. Set new lead flashing in bed of plastic roof cement and apply one ply of smooth-surfaced modified bitumen and one ply of granule-surfaced modified bitumen strip-in ply.
3. Apply sealant between existing lead flashing and new cap.

E. Walk Pad Installation:

1. Remove walk pads that are deteriorated, disbanded, curled upward, or otherwise non-functional.
2. Adhere one-ply of cut section of granule-surfaced modified bitumen flashing material to prepared roof surface in subject area. Install walk pads with 4-inch space between ends of adjacent pads.

F. Strip-in Flashing Repair:

1. Sweep and clean area along metal edge and/or scuppers. Remove aggregate, dirt, dust, and debris.
2. Remove delaminated ply sheet. Spud an area 18-inches (450mm) wide minimum along the subject repair area, where applicable.
3. Prime prepared roof surface using quick drying asphalt based primer.
4. Apply one-ply of granule surfaced modified bitumen sheet 12-inches wide over prepared area.
5. Embed gravel into troweling of plastic roof cement along edge of new strip-in material to conceal prepared area, where applicable.
6. Install edge sealant with embedded granules at cap sheet termination along metal edge.

G. Roof Drains::

1. Remove loose, deteriorated, and/or disbonded material.
2. Replace lead flashing where damaged.
3. Apply one ply of granule-surfaced modified bitumen sheet in cold adhesive or torching methods.
4. Replace broken clamp rings and strainers.
5. Replace existing bolts at roof drain clamp rings with new stainless steel bolts or threaded rods, nuts, and washers.

H. Painting Corroded Sheet Metal Items:

1. Using rotary wire wheel or hand-held wire brush, remove corrosion on sheet metal surfaces down to bare sound metal.
2. Clean prepared areas and adjacent surfaces to receive new paint.
3. Apply paint to prepared and cleaned surfaces in adequate coverage to achieve monolithic finish appearance. Utilize heat resistant paint at heat exhaust vent.
4. Reference specification Section 09 91 00 Painting.

I. Modifications to Existing Roof:

1. Remove granules and loose existing modified bitumen cap sheet at areas where new tapered insulation and crickets to be installed.
2. Cut “vent” holes in existing membrane prior to installation of new insulation, size and spacing as required by manufacturer.
3. Adhere new tapered insulation and/or crickets, and cover board with low-rise foam adhesive.

4. Install new base-ply over new cover board, extending minimum 6-inches onto existing cap sheet; install new cap sheet over base ply, extending minimum 6-inches onto existing cap sheet.
5. Reference specification Section 07 52 00 Modified Bitumen Membrane Roofing

J. Elastomeric Roof Coating:

1. Base Coat:
   a. Perform repairs to roof prior to installation of elastomeric coating.
   b. Perform pull test mock-up of coating prior to installation.
   c. All surfaces are to be clean, dry and free of dirt, grease, oil, or other debris that may interfere with proper adhesion.
   d. Apply at temperatures 50°F and rising, but not above 110°F ambient temperature.
   e. Apply at minimum 20 wet film thickness.
   f. Install reinforcing fabric at joints/cracks more than 1/8-inch to 1/4-inch wide; repair roof membrane at joints/cracks wider than 1/4-inch.
   g. Do not install if rain anticipated within 24 hours of application.
2. Top Coat:
   a. All surfaces are to be clean, dry and free of dirt, grease, oil, or other debris that may interfere with proper adhesion.
   b. Allow Base Coat to dry completely prior to installation of Top Coat.
   c. Apply at temperatures 50°F and rising, but not above 110°F ambient temperature.
   d. Apply at minimum 20 wet film thickness.
   e. Do not install if rain anticipated within 24 hours of application.

J. Miscellaneous Repairs:

1. Secure existing exhaust fans and equipment hoods with grommetted fasteners, two per side of unit.
2. Remove existing corroded screws and rivets in counterflashings and install new stainless steel fasteners.
3. Install sheet metal face plates over opening in pipe boxes. Secure face plate with grommetted screws. Install sealant around pipe configuration at interface of face plate.
4. Secure sheet metal coping and cap flashings with new screw fasteners installed through existing and/or new holes on interior fascia spaced 12-inches on-center.
5. Remove and dispose of miscellaneous debris located on the roof including, but not limited to, the following: tree debris (pine needles, leaves, branches, etc.), sheet metal, paper, glass, nails, screws, and other construction related items.
6. Replace deteriorated or damaged utility line supports (reference specification Section 02 07 20 Minor Demolition and Renovation Work).

3.07 GENERAL CLEANING:

A. Remove trash and debris from jobsite as well as that generated by repair operations from roof to dumpster daily.

B. Dispose of demolition debris in accordance with applicable city, state, and federal laws at authorized disposal site.

C. Materials, equipment, and debris resulting from demolition operations shall become property of Contractor.

3.08 FINAL CLEANING:

A. Employ skilled workmen for final cleaning.

B. Remove grease, mastics, adhesives, dust, dirt, stains, labels, fingerprints, and other foreign materials resulting from repair work from sight-exposed interior and exterior surfaces.

C. Repair, patch, and touch up marred surfaces to match adjacent finishes.

D. Broom clean paved surfaces; rake clean other surfaces of grounds.

E. Prior to final completion or Owner occupancy, conduct an inspection of sight-exposed interior and exterior surfaces and all work areas to verify that entire Work area is clean.

F. At completion of Work, remove waste materials, rubbish, tools, equipment, machinery, and surplus materials.

3.09 PROTECTION:

A. Provide special protection or avoid traffic on completed work.

END OF SECTION

SECTION 07 62 00
SHEET METAL FLASHING AND TRIM

PART 1 - GENERAL

1.01 SUMMARY

A. Section includes:
   1. Roof-drainage sheet metal fabrications.
   2. Low-slope roof sheet metal fabrications.
   3. Wall sheet metal fabrications.

B. Related Sections include:
   1. Division 06 Section “Miscellaneous Rough Carpentry” for wood nailers, curbs, and blocking.
   2. Division 07 Section “Formed Metal Wall Panels” for metal flashing and trim associated with the metal wall panel system.

1.02 COORDINATION

A. Coordinate sheet metal flashing and trim layout and seams with sizes and locations of penetrations to be flashed, and joints and seams in adjacent materials.

B. Coordinate sheet metal flashing and trim installation with adjoining roofing and wall materials, joints, and seams to provide leakproof, secure, and noncorrosive installation.

1.03 PREINSTALLATION MEETINGS

A. Preinstallation Conference: Conduct conference at Project site.
   1. Review construction schedule. Verify availability of materials, Installer's personnel, equipment, and facilities needed to make progress and avoid delays.
   2. Review special roof details, roof drainage, roof-penetration flashing, equipment curbs, and condition of other construction that affect sheet metal flashing and trim.
   3. Review requirements for insurance and certificates if applicable.
   4. Review sheet metal flashing observation and repair procedures after flashing installation.

1.04 ACTION SUBMITTALS

A. Product Data: For each type of product.
   1. Include construction details, material descriptions, dimensions of individual components and profiles, and finishes for each manufactured product and accessory.

B. Shop Drawings: For sheet metal flashing and trim.
   1. Include plans, elevations, sections, and attachment details.
   2. Detail fabrication and installation layouts, expansion-joint locations, and keyed details. Distinguish between shop- and field-assembled Work.
   3. Include identification of material, thickness, weight, and finish for each item and location in Project.

4. Include details for forming, including profiles, shapes, seams, and dimensions.
5. Include details for joining, supporting, and securing, including layout and spacing of fasteners, cleats, clips, and other attachments. Include pattern of seams.
6. Include details of termination points and assemblies.
7. Include details of expansion joints and expansion-joint covers, including showing direction of expansion and contraction from fixed points.
8. Include details of special conditions.
9. Include details of connections to adjoining work.
10. Detail formed flashing and trim at scale of not less than 1-1/2 inches per 12 inches.

C. Samples: For each exposed product and for each color and texture specified, 12 inches long by actual width.

1.05 INFORMATIONAL SUBMITTALS

A. Qualification Data: For fabricator.

B. Sample Warranty: For special warranty.

1.06 CLOSEOUT SUBMITTALS

A. Maintenance Data: For sheet metal flashing and trim, and its accessories, to include in maintenance manuals.

B. Special warranty.

1.07 QUALITY ASSURANCE

A. Fabricator Qualifications: Employs skilled workers who custom fabricate sheet metal flashing and trim similar to that required for this Project and whose products have a record of successful in-service performance.

1. For copings and roof edge flashings that are ANSI/SPRI/FM 4435/ES-1 tested, shop is to be listed as able to fabricate required details as tested and approved.

B. Mockups: Provide sheet metal flashing and trim, underlayment, and accessories required to construct integrated exterior mockup specified in Division 01 Section “Mockups.”

1.08 DELIVERY, STORAGE, AND HANDLING

A. Do not store sheet metal flashing and trim materials in contact with other materials that might cause staining, denting, or other surface damage.

1. Store sheet metal flashing and trim materials away from uncured concrete and masonry.
2. Protect stored sheet metal flashing and trim from contact with water.

B. Protect strippable protective covering on sheet metal flashing and trim from exposure to sunlight and high humidity, except to extent necessary for period of sheet metal flashing and trim installation.

1.09 WARRANTY

A. Special Warranty on Finishes: Manufacturer agrees to repair finish or replace sheet metal flashing and trim that shows evidence of deterioration of factory-applied finishes within specified warranty period.
   1. Exposed Panel Finish: Deterioration includes, but is not limited to, the following:
      a. Color fading more than 5 Delta E units when tested in accordance with ASTM D2244.
      b. Chalking in excess of a No. 8 rating when tested in accordance with ASTM D4214.
      c. Cracking, checking, peeling, or failure of paint to adhere to bare metal.
   2. Finish Warranty Period: 20 years from date of Substantial Completion.

PART 2 - PRODUCTS

2.01 PERFORMANCE REQUIREMENTS

A. Sheet metal flashing and trim assemblies, including cleats, anchors, and fasteners, are to withstand wind loads, structural movement, thermally induced movement, and exposure to weather without failure due to defective manufacture, fabrication, installation, or other defects in construction. Completed sheet metal flashing and trim are not to rattle, leak, or loosen, and are to remain watertight.

B. Sheet Metal Standard for Flashing and Trim: Comply with NRCA's "The NRCA Roofing Manual: Architectural Metal Flashing, Condensation and Air Leakage Control, and Reroofing" and SMACNA's "Architectural Sheet Metal Manual" requirements for dimensions and profiles shown unless more stringent requirements are indicated.

C. SPRI Wind Design Standard: Manufacture and install roof edge flashings tested in accordance with ANSI/SPRI/FM 4435/ES-1 and capable of resisting the following design pressure:
   1. Design Pressure: As indicated on Drawings.

D. Thermal Movements: Allow for thermal movements from ambient and surface temperature changes to prevent buckling, opening of joints, overstressing of components, failure of joint sealants, failure of connections, and other detrimental effects. Base calculations on surface temperatures of materials due to both solar heat gain and nighttime-sky heat loss.
   1. Temperature Change: 120 deg F, ambient; 180 deg F, material surfaces.

2.02 SHEET METALS

A. Protect mechanical and other finishes on exposed surfaces from damage by applying strippable, temporary protective film before shipping.

B. Stainless Steel Sheet: ASTM A240/A240M, Type 304, dead soft, fully annealed; with smooth, flat surface.
   1. Finish: ASTM A480/A480M, No. 2D (dull, cold rolled) or ASTM A480/A480M, No. 2B (bright, cold rolled).
      a. Surface Preparation: Remove tool and die marks and stretch lines, or blend into finish.

C. Metallic-Coated Steel Sheet: Provide zinc-coated (galvanized) steel sheet in accordance with ASTM A653/A653M, G90 coating designation or aluminum-zinc alloy-coated steel sheet in

accordance with ASTM A792/A792M, Class AZ50 coating designation, Grade 40; prepainted by coil-coating process to comply with ASTM A755/A755M.

1. Surface: Smooth, flat.
2. Exposed Coil-Coated Finish:
   a. Two-Coat Fluoropolymer: AAMA 621. Fluoropolymer finish containing not less than 70 percent polyvinylidene fluoride (PVDF) resin by weight in color coat. Prepare, pretreat, and apply coating to exposed metal surfaces to comply with coating and resin manufacturers' written instructions.
3. Color: As selected by Architect from manufacturer's full range.
4. Concealed Finish: Pretreat with manufacturer's standard white or light-colored acrylic or polyester backer finish, consisting of prime coat and wash coat with minimum total dry film thickness of 0.5 mil.

2.03 UNDERLAYMENT MATERIALS

A. Self-Adhering, High-Temperature Sheet Underlayment: Minimum 30 mils thick, consisting of a slip-resistant polyethylene- or polypropylene-film top surface laminated to a layer of butyl- or SBS-modified asphalt adhesive, with release-paper backing; specifically designed to withstand high metal temperatures beneath metal roofing. Provide primer in accordance with underlayment manufacturer's written instructions.

1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
   a. Carlisle WIP Products; a brand of Carlisle Construction Materials.
   b. GCP Applied Technologies Inc.
   c. Henry Company; a Carlisle company.
   d. Polyglass U.S.A., Inc.
   e. Protecto Wrap Company.
2. Source Limitations: Obtain underlayment from single source from single manufacturer.
3. Low-Temperature Flexibility: ASTM D1970/D1970M; passes after testing at minus 20 deg F or lower.

2.04 MISCELLANEOUS MATERIALS

A. Provide materials and types of fasteners, solder, protective coatings, sealants, and other miscellaneous items as required for complete sheet metal flashing and trim installation and as recommended by manufacturer of primary sheet metal or manufactured item unless otherwise indicated.

B. Fasteners: Wood screws, annular threaded nails, self-tapping screws, self-locking rivets and bolts, and other suitable fasteners designed to withstand design loads and recommended by manufacturer of primary sheet metal or manufactured item.

1. General: Blind fasteners or self-drilling screws, gasketed, with hex-washer head.
   a. Exposed Fasteners: Heads matching color of sheet metal using plastic caps or factory-applied coating. Provide metal-backed EPDM or PVC sealing washers under heads of exposed fasteners bearing on weather side of metal.

b. Blind Fasteners: High-strength aluminum or stainless steel rivets suitable for metal being fastened.

2. Fasteners for Stainless Steel Sheet: Series 300 stainless steel.
3. Fasteners for Zinc-Coated (Galvanized) or Aluminum-Zinc Alloy-Coated Steel Sheet: Series 300 stainless steel or hot-dip galvanized steel in accordance with ASTM A153/A153M or ASTM F2329/F2329M.

C. Solder:

1. For Stainless Steel: ASTM B32, Grade Sn60, with acid flux of type recommended by stainless steel sheet manufacturer.
2. For Zinc-Coated (Galvanized) Steel: ASTM B32, Grade Sn50, 50 percent tin and 50 percent lead or Grade Sn60, 60 percent tin and 40 percent lead.

D. Sealant Tape: Pressure-sensitive, 100 percent solids, polyisobutylene compound sealant tape with release-paper backing. Provide permanently elastic, nonsag, nontoxic, nonstaining tape 1/2 inch wide and 1/8 inch thick.

E. Elastomeric Sealant: ASTM C920, elastomeric silicone polymer sealant; of type, grade, class, and use classifications required to seal joints in sheet metal flashing and trim and remain watertight.

F. Butyl Sealant: ASTM C1311, single-component, solvent-release butyl rubber sealant; polyisobutylene plasticized; heavy bodied for hooked-type expansion joints with limited movement.

G. Epoxy Seam Sealer: Two-part, noncorrosive, aluminum seam-cementing compound, recommended by aluminum manufacturer for exterior nonmoving joints, including riveted joints.

H. Asphalt Roofing Cement: ASTM D4586/D4586M, asbestos free, of consistency required for application.

I. Reglets: Units of type, material, and profile required, formed to provide secure interlocking of separate reglet and counterflashing pieces, and compatible with flashing indicated with factory-mitered and -welded corners and junctions and with interlocking counterflashing on exterior face, of same metal as reglet.

1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
   a. Cheney Flashing Company.
   b. Fry Reglet Corporation.
   c. Heckmann Building Products, Inc.
   d. Hohmann & Barnard, Inc.
   e. Metal-Era, Inc.
2. Source Limitations: Obtain reglets from single source from single manufacturer.
3. Material: Glavanized steel, 0.022 inch thick.
4. Surface-Mounted Type: Provide with slotted holes for fastening to substrate, with neoprene or other suitable weatherproofing washers, and with channel for sealant at top edge.

5. Accessories:
   a. Flexible-Flashing Retainer: Provide resilient plastic or rubber accessory to secure flexible flashing in reglet where clearance does not permit use of standard metal counterflashing or where Drawings show reglet without metal counterflashing.
   b. Counterflashing Wind-Restraint Clips: Provide clips to be installed before counterflashing to prevent wind uplift of counterflashing's lower edge.
6. Finish: With manufacturer's standard color coating.

2.05 FABRICATION, GENERAL

A. Custom fabricate sheet metal flashing and trim to comply with details indicated and recommendations in cited sheet metal standard that apply to design, dimensions, geometry, metal thickness, and other characteristics of item required.
   1. Fabricate sheet metal flashing and trim in shop to greatest extent possible.
   2. Fabricate sheet metal flashing and trim in thickness or weight needed to comply with performance requirements, but not less than that specified for each application and metal.
   3. Verify shapes and dimensions of surfaces to be covered and obtain field measurements for accurate fit before shop fabrication.
   4. Form sheet metal flashing and trim to fit substrates without excessive oil-canning, buckling, and tool marks; true to line, levels, and slopes; and with exposed edges folded back to form hems.
   5. Conceal fasteners and expansion provisions where possible. Do not use exposed fasteners on faces exposed to view.

B. Fabrication Tolerances:
   1. Fabricate sheet metal flashing and trim that is capable of installation to a tolerance of 1/4 inch in 20 feet on slope and location lines indicated on Drawings and within 1/8-inch offset of adjoining faces and of alignment of matching profiles.

C. Expansion Provisions: Form metal for thermal expansion of exposed flashing and trim.
   1. Form expansion joints of intermeshing hooked flanges, not less than 1 inch deep, filled with butyl sealant concealed within joints.
   2. Use lapped expansion joints only where indicated on Drawings.

D. Sealant Joints: Where movable, nonexpansion-type joints are required, form metal in accordance with cited sheet metal standard to provide for proper installation of elastomeric sealant.

E. Fabricate cleats and attachment devices from same material as accessory being anchored or from compatible, noncorrosive metal.

F. Fabricate cleats and attachment devices of sizes as recommended by cited sheet metal standard for application, but not less than thickness of metal being secured.

G. Seams:
   1. Seams for Stainless Steel: Fabricate nonmoving seams with flat-lock seams. Tin edges to be seamed, form seams, and solder.
   2. Seams for Galvanized Steel: Fabricate nonmoving seams with flat-lock seams. Form seams and seal with elastomeric sealant unless otherwise recommended by sealant manufacturer for intended use. Rivet joints where necessary for strength.

H. Do not use graphite pencils to mark metal surfaces.

2.06 ROOF-DRAINAGE SHEET METAL FABRICATIONS

A. Downspouts: Fabricate rectangular downspouts to dimensions indicated on Drawings, complete with mitered elbows. Furnish with metal hangers from same material as downspouts and anchors. Shop fabricate elbows. Fabricate from aluminum-zinc alloy-coated steel: 0.022 inch thick.

B. Parapet Scuppers: Fabricate scuppers to dimensions required, with closure flange trim to exterior, 4-inch-wide wall flanges to interior, and base extending 4 inches beyond cant or tapered strip into field of roof. Fabricate from galvanized steel, 0.028 inch thick.

2.07 LOW-SLOPE ROOF SHEET METAL FABRICATIONS

A. Copings: Fabricate in minimum 96-inch-long, but not exceeding 12-foot-long, sections. Fabricate joint plates of same thickness as copings. Furnish with continuous cleats to support edge of external leg and drill elongated holes for fasteners on interior leg. Miter corners, fasten and seal watertight. Shop fabricate interior and exterior corners.

1. Joint Style: Butted with expansion space and 6-inch-wide, concealed backup plate.
2. Fabricate from galvanized steel, 0.040 inch thick.

B. Flashing Receivers: Fabricate from galvanized steel, 0.022 inch thick.

C. Roof-Penetration Flashing: Fabricate from galvanized steel, 0.028 inch thick.

2.08 WALL SHEET METAL FABRICATIONS

A. Opening Flashings in Frame Construction: Fabricate head, sill, jamb, and similar flashings to extend 4 inches beyond wall openings. Form head and sill flashing with 2-inch-high, end dams. Fabricate from stainless steel, 0.0156 inch thick.

PART 3 - EXECUTION

3.01 EXAMINATION

A. Examine substrates, areas, and conditions, with installer present, for compliance with requirements for installation tolerances, substrate, and other conditions affecting performance of the Work.

1. Verify compliance with requirements for installation tolerances of substrates.
2. Verify that substrate is sound, dry, smooth, clean, sloped for drainage, and securely anchored.
3. Verify that air- or water-resistant barriers have been installed over sheathing or backing substrate to prevent air infiltration or water penetration.

B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.02 INSTALLATION OF UNDERLAYMENT

A. Self-Adhering, High-Temperature Sheet Underlayment:

1. Install self-adhering, high-temperature sheet underlayment; wrinkle free.
2. Prime substrate if recommended by underlayment manufacturer.
3. Comply with temperature restrictions of underlayment manufacturer for installation; use primer for installing underlayment at low temperatures.

4. Apply in shingle fashion to shed water, with end laps of not less than 6 inches staggered 24 inches between courses.
5. Overlap side edges not less than 3-1/2 inches. Roll laps and edges with roller.
6. Roll laps and edges with roller.
7. Cover underlayment within 14 days.

3.03 INSTALLATION, GENERAL

A. Install sheet metal flashing and trim to comply with details indicated and recommendations of cited sheet metal standard that apply to installation characteristics required unless otherwise indicated on Drawings.
   1. Install fasteners, solder, protective coatings, separators, sealants, and other miscellaneous items as required to complete sheet metal flashing and trim system.
   2. Install sheet metal flashing and trim true to line, levels, and slopes. Provide uniform, neat seams with minimum exposure of solder and sealant.
   3. Anchor sheet metal flashing and trim and other components of the Work securely in place, with provisions for thermal and structural movement.
   4. Install sheet metal flashing and trim to fit substrates and to result in watertight performance.
   5. Space individual cleats not more than 12 inches apart. Attach each cleat with at least two fasteners. Bend tabs over fasteners.
   6. Install exposed sheet metal flashing and trim with limited oil-canning, and free of buckling and tool marks.
   7. Do not field cut sheet metal flashing and trim by torch.
   8. Do not use graphite pencils to mark metal surfaces.

B. Metal Protection: Where dissimilar metals contact each other, or where metal contacts pressure-treated wood or other corrosive substrates, protect against galvanic action or corrosion by painting contact surfaces with bituminous coating or by other permanent separation as recommended by sheet metal manufacturer or cited sheet metal standard.
   1. Coat concealed side of uncoated stainless steel sheet metal flashing and trim with bituminous coating where flashing and trim contact wood, ferrous metal, or cementitious construction.
   2. Underlayment: Where installing sheet metal flashing and trim directly on cementitious or wood substrates, install underlayment and cover with slip sheet.

C. Expansion Provisions: Provide for thermal expansion of exposed flashing and trim.
   1. Space movement joints at maximum of 10 feet with no joints within 24 inches of corner or intersection.
   2. Form expansion joints of intermeshing hooked flanges, not less than 1 inch deep, filled with sealant concealed within joints.
   3. Use lapped expansion joints only where indicated on Drawings.

D. Fasteners: Use fastener sizes that penetrate substrate not less than recommended by fastener manufacturer to achieve maximum pull-out resistance.

E. Conceal fasteners and expansion provisions where possible in exposed work and locate to minimize possibility of leakage. Cover and seal fasteners and anchors as required for a tight installation.

F. Seal joints as required for watertight construction.
   1. Use sealant-filled joints unless otherwise indicated.
      a. Embed hooked flanges of joint members not less than 1 inch into sealant.
      b. Form joints to completely conceal sealant.
      c. When ambient temperature at time of installation is between 40 and 70 deg F, set joint members for 50 percent movement each way.
      d. Adjust setting proportionately for installation at higher ambient temperatures.
         (1) Do not install sealant-type joints at temperatures below 40 deg F.
   2. Prepare joints and apply sealants to comply with requirements in Division 07 Section "Joint Sealants."

G. Soldered Joints: Clean surfaces to be soldered, removing oils and foreign matter.
   1. Pretin edges of sheets with solder to width of 1-1/2 inches; however, reduce pretinning where pretinned surface would show in completed Work.
   2. Do not solder metallic-coated steel sheet.
   3. Do not use torches for soldering.
   4. Heat surfaces to receive solder, and flow solder into joint.
      a. Fill joint completely.
      b. Completely remove flux and spatter from exposed surfaces.
   5. Stainless Steel Soldering:
      a. Tin edges of uncoated sheets, using solder for stainless steel and acid flux.
      b. Promptly remove acid-flux residue from metal after tinning and soldering.
      c. Comply with solder manufacturer's recommended methods for cleaning and neutralization.

3.04 INSTALLATION OF ROOF-DRAINAGE SYSTEM

A. Install sheet metal flashing and trim to comply with performance requirements, sheet metal manufacturer's written installation instructions, and cited sheet metal standard.
   1. Provide concealed fasteners where possible, and set units true to line, levels, and slopes.
   2. Install work with laps, joints, and seams that are permanently watertight and weather resistant.

B. Downspouts:
   1. Join sections with 1-1/2-inch telescoping joints.
   2. Provide hangers with fasteners designed to hold downspouts securely to walls.
   3. Locate hangers at top and bottom and at approximately 60 inches o.c.
   4. Provide elbows at base of downspout to direct water away from building.

C. Parapet Scuppers:
   1. Continuously support scupper, set to correct elevation, and seal flanges to interior wall face, over cants or tapered edge strips, and under roofing membrane.
   2. Anchor scupper closure trim flange to exterior wall and seal with elastomeric sealant to scupper.

3. Loosely lock front edge of scupper with conductor head.
4. Seal with elastomeric sealant exterior wall scupper flanges into back of conductor head.

3.05 INSTALLATION OF ROOF FLASHINGS

A. Install sheet metal flashing and trim to comply with performance requirements, sheet metal manufacturer's written installation instructions, and cited sheet metal standard.
   1. Provide concealed fasteners where possible, and set units true to line, levels, and slopes.
   2. Install work with laps, joints, and seams that are permanently watertight and weather resistant.

B. Copings: Install roof edge flashings in accordance with ANSI/SPRI/FM 4435/ES-1.

C. Counterflashing: Coordinate installation of counterflashing with installation of base flashing.
   1. Insert counterflashing in reglets or receivers and fit tightly to base flashing.
   2. Extend counterflashing 4 inches over base flashing.
   3. Lap counterflashing joints minimum of 4 inches.
   4. Secure in waterproof manner by means of snap-in installation and sealant or lead wedges and sealant unless otherwise indicated.

D. Roof-Penetration Flashing: Coordinate installation of roof-penetration flashing with installation of roofing and other items penetrating roof. Seal with elastomeric sealant and clamp flashing to pipes that penetrate roof.

3.06 INSTALLATION OF WALL FLASHINGS

A. Install sheet metal wall flashing to intercept and exclude penetrating moisture in accordance with cited sheet metal standard unless otherwise indicated. Coordinate installation of wall flashing with installation of wall-opening components such as windows, doors, and louvers.

B. Opening Flashings in Frame Construction: Install continuous head, sill, jamb, and similar flashings to extend 4 inches beyond wall openings.

3.07 INSTALLATION TOLERANCES

A. Installation Tolerances: Shim and align sheet metal flashing and trim within installed tolerance of 1/4 inch in 20 feet on slope and location lines indicated on Drawings and within 1/8-inch offset of adjoining faces and of alignment of matching profiles.

3.08 CLEANING

A. Clean exposed metal surfaces of substances that interfere with uniform oxidation and weathering.

B. Clean and neutralize flux materials. Clean off excess solder.

C. Clean off excess sealants.

3.09 PROTECTION

A. Remove temporary protective coverings and strippable films as sheet metal flashing and trim are installed unless otherwise indicated in manufacturer's written installation instructions.

B. On completion of sheet metal flashing and trim installation, remove unused materials and clean finished surfaces as recommended in writing by sheet metal flashing and trim manufacturer.

C. Maintain sheet metal flashing and trim in clean condition during construction.

D. Replace sheet metal flashing and trim that have been damaged or that have deteriorated beyond successful repair by finish touchup or similar minor repair procedures, as determined by Architect.

END OF SECTION

SECTION 07 62 00
SHEET METAL FLASHING AND TRIM

PART 1 - GENERAL

1.01 SECTION INCLUDES

A. Shop or field-formed sheet metal work for moisture protection.

B. Types of work specified in this Section include:

1. Roof penetration sleeves and bonnets.
2. Metal counterflashing.
3. Expansion joint.
4. Scuppers.
5. Coping.
6. Metal edge.
7. Gutters.
8. Downspouts.
9. Metal gravity vents.
10. Metal heat exhaust vents.
11. Sanitary vent pipes.
12. Pipe box.
13. Through-wall flashing.
14. Miscellaneous sheet metal accessories.

1.02 RELATED SECTIONS

A. 02 07 20 - Minor Demolition and Renovation Work.

B. 07 52 00 - Modified Bitumen Membrane Roofing.

C. 07 92 00 - Joint Sealants.

1.03 REFERENCES

A. American Society for Testing and Materials (ASTM).

B. Federal Specifications (FS).

C. National Roofing Contractor's Association (NRCA): NRCA Roofing and Waterproofing Manual, latest edition.

D. Sheet Metal and Air Conditioning Contractor's National Association, Inc. (SMACNA): Architectural Sheet Metal Manual, latest edition.

E. ANSI/SPRI ES-1: "Wind Design Standard for Edge Systems Used With Low Slope Roofing Systems."

1.04 WARRANTY

A. Contractor's Warranty: Provide Owner a written warranty which shall warrant sheet metal work to be free of leaks and defects in materials and workmanship for two years after date of final acceptance by Owner.

B. For pre-finished metal, provide manufacturer's twenty-year guarantee covering deterioration or failure of the fluoropolymer finish.

1.05 PERFORMANCE REQUIREMENTS

A. Fabricate and install sheet metal edge flashings to comply with requirements of ANSI/SPRI ES-1 for 111 mph wind speed.

PART 2 - PRODUCTS

2.01 MANUFACTURERS

A. Acceptable Pre-finished Sheet Metal Manufacturers:

1. Berridge Manufacturing Company.
2. Peterson Aluminum Corporation (PAC CLAD).
3. McElroy Metals, Inc.
4. Metal Building Components, Inc. (MBCI).
5. Elevate Products (Una-Clad).
6. Or approved equal.

2.02 SHEET METAL MATERIAL

A. Pre-finished Metal: "Kynar 500" or "Hylar 5000" fluoropolymer pre-finished G90 galvanized/galvalume sheet metal, minimum 24 gauge. "Kynar 500" or "Hylar 5000" finish shall consist of a two coat Polyvinyladine flouride, minimum 70 percent by weight in coatings, dry film thickness 1 mil, factory applied by metal manufacturer or supplier. Color selected by Owner from manufacturer's standard color chart.

B. Zinc-coated (Galvanized) Sheet Metal: Commercial quality with 0.20 percent copper, in accordance with ASTM A 526 except ASTM A 527 for lock forming; coating designation G90 hot-dip galvanized, 24 gauge minimum.

C. Sheet Lead: FS QQ-L-201, Grade B; 2-1/2 pounds per square foot ($120n/m^2$) 0.0391-inches (1mm) thick minimum as used for sanitary vent flashing.

D. Stainless Steel Sheet Metal: ASTM A240, Type 304, ASTM A480, No. 2B/2D Mill Finish, gauge as scheduled.

2.03 FASTENERS

A. Fasteners shall be same metal as flashing and sheet metal being joined.

B. Exposed fasteners shall be self-sealing or gasketed for watertight installation.

C. Heads of fasteners, including but not limited to, rivets, screws, and bolts, that are exposed or visible shall have same manufactured finishes as item being secured; color to match when applicable.

D. Mechanical Fasteners:

1. Refer to Section 02 07 20 – Minor Demolition and Renovation Work.
2. Washers: Steel washers with bonded rubber sealing gasket.
3. Screws: Self-tapping sheet metal type compatible with material fastened.
4. Rivets: Stainless steel material for the head and stem, closed end, color to match sheet metal items being adjoined.

2.04 RELATED MATERIALS

A. Solder:

1. ASTM B 32, alloy grade 58, 50 percent tin, 50 percent lead.
2. For Use with Stainless Steel: 60-40 tin/lead solder, ASTM B 32.

B. Flux:

1. Phosphoric acid type, manufacturer's standard.
2. For Use with Steel or Copper: Rosin flux.
3. For Use with Stainless Steel: Acid-chloride type flux, except use rosin flux over tinned surfaces.

C. Adhesives: Type recommended by flashing sheet manufacturer for waterproof and weather resistant seaming and adhesive application of flashing sheet.

D. Metal Accessories: Sheet metal clips, straps, anchoring devices, and similar accessory units as required for installation of work, matching or compatible with material being installed, noncorrosive, size and gauge required for performance.

E. Sealant:

1. Type A: One component polyurethane sealant such as "Sikaflex 1a" by Sika Corp. or “Sonolastic NP1” by BASF, color to match finish of metal.
2. Type B: Medium/low modulus silicone sealant for sealing metal-to-metal surface (i.e. metal edge, cover plates) such as “Sikasil WS-290” or “Sikasil WS-295” by Sika Corp., “795 Silicone Building Sealant” or “790 Silicone Building Sealant” by Dow Corning, or “GE Silpruf 2000” by Momentive; color to match finish of metal.
3. Type C: Self-adhering elastomeric butyl tape, 1/8-inch (3mm) by 3/8-inch (9mm), such as "Extru-Seal" by Pecora Corp.
4. Type D: One-part gun grade polyether sealant such as “925 BES Sealant” by Henry.
5. Type E: One-part gun grade butyl rubber sealant such as "BC-158" by Pecora.

F. Base Material for Flashing Pans:

1. Flashing Pans 12-inch by 12-inch and Smaller: Quick-setting grout formula meeting Corps of Engineers specification CRD-C-621, Type D and ASTM C-1107, Grade C, such as “Five Star Instant Grout” by Five Star Products, Inc., “Sika Grout 212” by Sika Corp., or approved equal.

2. Flashing Pans Larger than 12-inch by 12-inch: Spray-foam such as “FrothPak” by InstaFoam.

G. Pourable Sealer: Pourable polyurethane sealer such as "Pourable Sealer S-10" by Firestone, "1-Part Pourable Sealer" by Chem-Link, or “Millenium Hurricane Force Universal Sealer” by ADCO Roofing Products.

H. Termination Bar: 1/8-inch (3mm) thick, 1-inch (25mm) wide extruded aluminum bar with flat profile, factory punched oval holes (1/4-inch by 3/8-inch [6mm by 9mm]) spaced 6-inches (150mm) on-center, such as "TB 125" by The TruFast Corp. or “Heavy Flat Bar” by OMG.

I. Stainless Steel Clamp: Stainless steel banding with worm-drive tightening, sized for application such as "Make-A-Clamp Kit" by Dynamic Fastener, 800/821-5448.

J. Flexible Through-wall Flashing Membrane: Self-adhering rubberized asphalt sheet suitable for high temperature application such as "Vycor Plus Self-adhering Flashing" by Grace Construction Products.

2.05 FABRICATION - GENERAL

A. Fabricate work in accordance with SMACNA Architectural Sheet Metal Manual and other recognized industry practices and reviewed shop drawings.

B. Comply with material manufacturer's instructions and recommendations for forming material.

C. Shop fabricate work to greatest extent possible. Fabricate inside and outside corners for metal edges, counterflashing, and coping caps. Fabricate corners with equal length legs, minimum 2 feet (1.2m).

D. Fabricate for waterproof and weather resistant performance with expansion provisions for running work sufficient to permanently prevent leakage, damage, or deterioration of work. Form work to fit substrates.

E. Make angle bends and folds for interlocking metal with full regard for expansion and contraction to avoid buckling or fullness in metal after installation.

F. Form materials with straight lines, sharp angles, smooth curves, and true levels. Avoid tool marks, buckling, and oil canning.

G. Fold back edges on concealed side of exposed edge to form hem.

H. Lap joints 1-inch (25mm) minimum. Rivet and solder joints on parts that are to be permanently and rigidly assembled for copper, stainless, aluminum, and galvanized steel sheet metal. Install rivets, spaced 1-inch (25mm) on-center and apply solder to secure and seal exposed edge of sheet metal in a uniform continuous bead with smooth top finish. Clean residue upon completion of soldering process. Fabricate sheet metal assemblies so that adjoining sections are nested to achieve continuous metal-to-metal contact.

I. Seams:

1. Fabricate non-moving seams in sheet metal with flat-lock seams.
2. Pre-finished Galvanized Steel: Seal pre-finished metal seams with rivets, spaced 1-inch (25mm) on-center, and silicone sealant, color to match metal finish.
3. Metal Other than Aluminum: Tin edges to be seamed, form seams, and solder.

J. Expansion Provisions: Where lapped or bayonet type expansion provisions in work cannot be used or would not be sufficiently waterproof or weatherproof, form expansion joints of intermeshing hooked flanges, not less than 1-inch deep, filled with mastic sealant concealed within joints.

K. Sealant Joints: Where movable, non-expansion type joints are indicated or required for proper performance of work, form metal to provide for proper installation of elastomeric sealant.

2.06 FABRICATED ITEMS

A. Receivers and Counterflashings: Minimum 24 gauge prefinished or stainless steel sheet metal formed in maximum 10 foot (3m) lengths; fabricate "S"-shaped receiver to engage counterflashing a minimum of 1-inch; fabricate counterflashing with broken fascia of length to extend over top edge of base flashing a minimum of 4-inches with 1/2-inch hemmed drip edge.

B. Wind Clips: Minimum 24 gauge prefinished sheet metal, 1-inch (25mm) wide, length to engage counterflashing a minimum of 1/2-inch (13mm).

C. Roof Penetration Flashing Pan and Bonnet: Minimum 24 gauge stainless steel sheet metal. Fabricate pan with 1/4-inch (6mm) hem at top edge, 4-inch (100mm) wide horizontal flanges with rounded corners; to provide installed minimum clear inside perimeter dimension of 2-inches (50mm) on each side of penetrating element and 6-inch height. Fabricate bonnet in two-piece adjustable construction with 1/2-inch caulk trough along top edge and a skirt, with hemmed edge, of length to extend over top edge of pan a minimum of 2-inches (50mm).

D. Metal Edge/Fascia System:

1. Premanufactured Option: Continuous 24 gauge prefinished Kynar 500 coated galvanized sheet metal canted gravel stop with fascia extender meeting ANSI/SPRI ES-1 for 111 mph wind speed such as "MBED Style G" by Hickman, "EdgeSystem One Gravel Stop" by Metal Era or approved equal.
2. Shop-fabricated Option: 24 gauge pre-finished sheet metal with 4-inch (100mm) wide nailing flange and 6-inch (150mm) fascia with 3/4-inch (19mm) drips with 5/8-inch (16mm) returns at 30-degree angle with vertical wall at bottom end formed in 10-foot lengths with 6-inch (150mm) wide back-up plates of same profile.

E. Fascia Extender: 24 gauge prefinished steel sheet metal.

F. Expansion Joint Cover: 24 gauge stainless steel sheet metal with 1-inch high standing seam.

G. Cleats/Clips:

1. Concealed Cleats/Clips: Continuous strips, 22 gauge prefinished sheet metal, same fascia profile as adjacent metal item with 3/4-inch drip edge formed at a 30 degree angle with vertical wall.
2. Exposed Cleats/Clips: 24 gauge stainless steel sheet metal.

H. Gravity and Heat Vents: Minimum 24 gauge galvanized steel with 4-inch (100mm) wide horizontal nailing flanges with rounded corners.

I. Angle Termination Bar: 1-inch by 1-inch (25mm by 25mm) 24 gauge galvanized sheet metal.

J. Sanitary/Plumbing Vent Pipe: 2-1/2 pound lead with 4-inch flanges. Provide proper size to fold down inside of pipe a minimum of 1-inch (25mm).

K. Penetration Flashing Pans: 24 gauge stainless steel. Fabricate with 1/4-inch (6mm) hem at top edge and with 4-inch (100mm) flanges with rounded corners. Fabricate to provide installed minimum clear inside perimeter dimension of 2-inches (50mm) on each side of penetrating element and 6-inch height.

L. Coping:
   1. Shop Fabricated Option: 24 gauge prefinished sheet metal with 6-inch (150mm) wide cover plates of same profile. Form 3/4-inch (19mm) drips with 5/8-inch (16mm) returns at 30-degree angle with vertical wall at bottom of both interior and exterior fascias complying with ANSI/SPRI ES-1 Standard.
   2. Pre-manufactured Option: Pre-manufactured pre-finished sheet metal coping of designated dimensions and meeting ANSI/SPRI ES-1 requirements for 140 mph with continuous cleat installed over sloped substrate such as "Sloped Formed Coping" by Hickman Engineered Systems, "One Coping" by Metal Era, or approved equal complying with ANSI/SPRI ES-1 Standard.

A. Scupper: Minimum 24 gauge stainless steel with 4-inch prefinished sheet metal flange face plate extending 4-inches beyond edges of scupper opening.

B. Gutters, Brackets, Spacers, and Downspouts:
   1. Gutter dimension shall be as follows: 6-inch (150mm) face height; 6-inch (150mm) width; 10-inch (250mm) back with 24-gauge prefinished metal.
   2. Downspout shall be 4-inches (100mm) by 4-inches (100mm) with seam located on back of downspout with 24-gauge prefinished metal.
   3. Bracket shall be 1-inch (25mm) wide and 1/8-inch (3mm) thick galvanized steel wrapped with 24-gauge prefinished metal cover.
   4. Downspout straps and gutter spacers shall be 1-inch wide double-hemmed with 24-gauge prefinished sheet metal.
   5. Stainless Steel Screen: Type 304 stainless steel mesh screen with 1/2-inch (13mm) wide openings (mesh); wrap edges with 24-gauge stainless steel sheet metal

C. Pipe Box (Base, Hood, and Face Plate): 24 gauge stainless steel sheet metal. Base shall be 8-inches in height, 4-inch wide flanges with rounded corners and sized to provide minimum 2-inch clearance between pipes and box.

D. Through-wall Flashing: 24 gauge stainless steel with 4-inch vertical back flange and "S"-shaped receiver to engage counterflashing a minimum of 1-inch.

E. Curb Cap Flashing: 24 gauge stainless steel sheet metal with 4-inch vertical fascias.

PART 3 - EXECUTION

3.01 EXAMINATION

A. Verify that substrates are smooth and clean to extent needed for sheet metal work.

B. Verify that reglets, nails, cants, and blocking to receive sheet metal are installed and free of concrete and soil.

C. Do not start sheet metal work until conditions are satisfactory.

3.02 INSTALLATION

A. Install sheet metal with lines, arises, and angles sharp and true, and plane surfaces free from objectionable wave, warp, or buckle. Exposed edges of sheet metal shall be folded back to form 1/4-inch (6mm) hem on concealed side from view. Finished work shall be free from water retention and leakage under all weather conditions. Install prefabricated corners or transitions at changes in direction, elevation or plane, and at intersections. Locate field joints not less than 12-inches (300mm), nor more than 3 feet (1m) from actual corner. Laps for all metals, except for prefinished metal, shall be 1-inch (25mm) wide, fastened with rivets spaced 1-inch (25mm) on-center and soldered.

B. Anchor units of work securely in place to prevent damage or distortion from wind or buckling. Provide for thermal expansion of metal units; conceal fasteners where possible; and set units true to line and level as indicated. Install work with laps, joints, and seams permanently watertight and weatherproof.

C. Install fabricated sheet metal items in accordance with SMACNA Architectural Sheet Metal Manual recommendations.

D. Separations: Provide for separation of metal from non-compatible metal or corrosive substrates by coating concealed surfaces with zinc chromate, self-adhering sheet, or other permanent separation at locations of contact as recommended by manufacturer or fabricator. Do not use materials incompatible with roofing system.

E. Continuous Cleat: At exposed edges of metal edge flashings, fascias, copings, and where required, attach continuous cleat at 6-inches (150mm) on-center with appropriate fasteners positioned on the vertical face and fastened into 2X blocking, concrete/masonry substrate, or metal/steel substrate. At a distance of 10 feet (3m) from each direction of corner, install fasteners 3-inches (75mm) on-center. Install cleat so fascia extends a minimum of 1-inch (25mm) below top of exterior wall finish.

F. Metal Edge:

1. Apply uniform continuous bed of plastic roof cement on subject roof membrane.
2. Extend modified bitumen sheet to minimum 1-inch (25mm) below bottom edge of nailer or top of exterior wall finish.
3. Prime bottom side of metal edge and set in heat softened APP membrane or bed of plastic roof cement over SBS membrane and lock to cleat. Install adjacent section of metal edge with approximate 1/4-inch (6mm) space between sections.
4. Secure horizontal flange of metal edge to wood nailer with appropriate fasteners spaced 3-inches (75mm) on-center, staggered.
5. Install covers at joints, locking onto cleat. Embed flange into plastic roof cement and install continuous beads of sealant, Type B, placed on each side of joint on fascia. Fasten joint cover with appropriate fastener centered in joint.
6. Abrade surface of pre-finished metal as necessary and prime top metal surface of flange to receive strip-in membrane.
7. At rise walls, extend horizontal flange up onto cant strip and install sheet metal cover/closure that conceals end of cant and base flashing, extending a minimum of 4-inches beyond edge of wall.

G. Counterflashings:
   1. Install new counterflashings under equipment housing flanges and existing and/or new receivers along rise or parapet walls to extend a minimum of 4-inches below top edge of base flashing.
   2. Secure counterflashing at 6-inches (150mm) on-center with self-tapping screws.
   3. Surface-mounted Assemblies: Secure two-piece surface-mounted receiver and counterflashing assemblies along concrete substrates. Install sealant tape, Type C, between receiver and substrate. Secure receiver to substrate with termination bar and appropriate fasteners spaced 12-inches on-center. Install a continuous bead of sealant, Type B, along caulk trough/top edge of receiver and tool sealant to provide outward sloping finished surface. Secure counterflashing to receiver utilizing grommetted self-tapping screws spaced 6-inches (150mm) on-center.
   4. Install new receivers extending behind metal wall panels and secure vertical flange of receive 6-inches on-center.
   5. Lap adjacent sections of receivers and counterflashings a minimum of 4-inches (100mm). Apply a continuous bead of sealant, Type B in lap.
   6. Trim existing counterflashings at curbs and walls that are to remain to receive new flashings. Secure new counterflashing to trimmed existing flashing utilizing self-tapping screws spaced 6-inches (150mm) on-center.
   7. Secure new counterflashing to new receiver or trimmed existing flashing utilizing self-tapping screws spaced 6-inches (150mm) on-center.
   8. Install wind clips to termination bar spaced 24-inches (600mm) on-center and engage drip edge of counterflashing a minimum of 1/2-inch (13mm).
   9. Fabricate the counterflashing to form an integral closure at terminations.

H. Penetration Pans:
   1. Install compressible fill insulation between penetrating element and deck.
   2. Prime top and bottom of flanges.
   3. Pop rivet and fully solder joints in pan and flanges.
   4. Install with flanges set in heat-softened APP membrane uniform troweling of plastic roof cement on membrane base ply secure flange with appropriate fasteners spaced 6-inches on-center, staggered, and strip-in flanges.
   5. Fill penetration pan to within 1-inch (25mm) of top of pan with non-shrink grout. Fill remainder of pan with pourable sealer.
   6. Install sheet metal bonnet or hood to conceal the top of pan.

I. Roof Penetration Hoods and Umbrella/Bonnet:
   1. Install watertight hood or bonnet at penetration locations.
   2. Round or Pipe Penetrations:
      a. Set bonnet in sealant, Type B.
      b. Install draw band and tighten to secure bonnet to penetrating element.
      c. Seal top of bonnet with sealant, Type B.

3. Square Penetration:
   a. Secure bonnet to penetration with termination bar and self-drilling screws.
   b. Set bonnet in sealant, Type C.
   c. Seal top of bonnet with sealant, Type B.
4. Angle or Structural Steel Penetration:
   a. Attach umbrella/bonnet to structural steel member by welding.
   b. Paint assembly after installation.

J. Coping:
1. Install new 2X wood nailers and/or 2X wood nailers and plywood to provide substrate on top of wall to have a resulting positive slope (minimum 1-inch per foot) toward roof.
2. Install and adhere underlayment or flashing membrane over the wood substrate extending a minimum of 1-inch below top of wall system. Lap ends minimum of 3-inches (75mm) and secure membrane in place on exterior vertical face.
3. Install metal coping allowing 1/2-inch (13mm) spaces between segments. Lock coping onto cleat and install appropriate fasteners through the interior fascia spaced 24-inches (600mm) on-center in enlarged holes.
4. Install cover plate centered over coping joint in continuous beads of sealant, Type B, placed approximately 1-inch (25mm) from cover edges.
5. Install appropriate fastener through neoprene washer and cover plate between coping segments.
6. Accommodate building wall expansion joints by terminating coping joints and cleats either side of expansion joint. Do not run coping or cleats continuous across joints. Install coping cover plate to span across joint and lap coping on each side of joint a minimum of 4-inches (100mm). Fasten cover plate on one side of joint only.
7. Fabricate transitions of changes in direction, wall size, or elevation from one-piece with sealed and riveted lap seams.
8. Install cap bead of sealant, Type “B”, over lap seam in coping at corners. Apply tape on coping to provide straight edges of tooled cap bead. Remove tape upon completion of tooling.
9. At terminations occurring at rise walls, install end coping section with upward vertical flange (4-inch height) and fascias that extend minimum 4-inches onto wall. Install counterflashing/closure set in saw cut reglet and extend over flanges.

K. Scupper:
1. After field membrane is installed, install metal scupper insert into wall opening. Set scupper in bed of plastic roof cement on SBS membrane or heat-softened APP membrane and secure flanges of scupper to wall and deck with appropriate fasteners.
2. Strip-in flanges of scupper with appropriate flashing membrane ply sheet.
3. Install sealant, Type “A”, around exterior opening of scupper between metal insert and wall.
4. Attach metal face plate or collector head to scupper insert. Secure face plate to wall and apply sealant around perimeter of face plate.
5. Install new downspouts plumb and level, attached to columns or wall with straps located at top and bottom of downspout and 10 feet (3m) on-center, maximum.
6. Install splash block under discharge port of downspouts. Install splash block over a protection pad for downspouts located at roof level.

L. Pipe Box:
   5. Pop rivet and fully solder joints and seams in sheet metal base.
   6. Prime top and bottom of flanges of base.
   7. Install with flanges set in heat-softened APP membrane or bed of plastic roof cement on SBS base ply, secure flanges with appropriate fasteners spaced 6-inches on-center, staggered, and strip-in.
   8. Fill base with grout or spray foam to a height of 3/4 of the total pan height.
   9. Fill remaining height of base with pourable sealer.
   10. Install hood over base, securing to each side with self-tapping screws.
   11. Install face plate to cover box opening around pipe penetrations and apply sealant, Type B, around pipe configuration at face plate.

M. Sanitary/Plumbing Vent Pipe:
   1. Prime top and bottom flanges of lead flashing sleeve. Set flange in heat-softened APP membrane or uniform troweling of plastic roof cement on SBS membrane. Prime top side of flange to receive strip-in membrane.
   2. Fold lead sleeve down inside pipe a minimum of 1-inch (25mm). Apply a continuous bead of sealant on inside of pipe prior to folding lead sleeve. Paint exposed lead flashing with elastomeric coating to match color of membrane top ply.

N. Expansion Joint:
   1. For roof-to-roof expansion joints, construct new curbs utilizing wood blocking and/or sheet metal. Secure insulation layers and wood nailers to sheet metal curb.
   2. Install new elastic underlayment and form envelope within joint between curb and/or joint between structure. Secure the underlayment to the top of the curb/substrate and fill envelope with new compressible insulation.
   3. Sheet Metal Expansion Joint Cover: Secure sheet metal retaining clips to outer edges of curb with grommetted screws spaced at 6-inches on-center. Install new sheet metal expansion joint cover hemmed onto the retaining clips providing a minimum of 1-inch of movement between cover and clips. Form 1-inch high hemmed standing seam joint at adjoining sections of the cover.
   4. Taper expansion joint down at the metal edge. At roof edge, install two-piece sheet metal cover/closure engaged onto drip edge of metal edge flashing and hemmed into cover. Provide sheet metal counterflashings at walls to conceal the expansion joint terminations.

O. Gutter/Downspout:
   1. Support gutter with brackets spaced 3 feet (1m) on-center. Secure bracket to substrate with appropriate fastener, two per bracket.
   2. Install gutter spacer spaced 3 feet (1m) on-center attached to front and back of gutter with pop rivets. Stagger spacer from location of brackets.
   3. Lap joints in gutters 2-inches (50mm). Apply a continuous bead of sealant, Type "A", between lap and install two rows of rivets spaced on 1-inch (25mm) centers, staggered. Lap joints in direction of flow of water within gutter.

4. Install downspouts at designated locations or locations matching existing. Install downspouts within 50 linear feet of gutter length, within expansion joints, or within section of gutter installed along each roof edge length of less than 50 feet.
5. Install new downspouts plumb and level, attached to columns or wall with straps located at top and bottom of downspout and 10 feet (3m) on-center, located at joints in downspouts. Install downspouts to conform to wall or substrate configuration.
6. Extend downspouts into inlet or pipe. Install splash block under downspouts that discharge onto the ground or roof surface. Install sheet metal splash pans on protection pads beneath downspouts that discharge onto lower level roof.
7. Install gutter screen over installed gutter. Secure screen to spacer with self-tapping screw.
8. Provide expansion joints on ends of gutters spaced at 50 feet (16m) on-center, maximum. Install snapped-on cover over expansion joint.
9. Attach stainless steel screens to front edge of gutters with self-drilling stainless steel pancake head fasteners at minimum 12-inches on center; secure back of screen to gutter strap with self-drilling stainless steel pancake head fasteners at each strap; Butt adjacent sections of screen with gaps not more than 1/2-inch (13mm) wide.

P. Heat Exhaust/Gravity Vent:
1. Prime top and bottom of flanges of base.
2. Install with flanges set in heat-softened APP base ply or embed in plastic roof cement on SBS base ply, secure flanges with appropriate fasteners spaced 6-inches on-center, staggered, and strip-in.
3. At heat exhaust vents, install sheet metal bonnet secured to vent pipe with stainless steel draw band and apply sealant, Type B, along top edge of bonnet and tool sealant to provide outward sloping finished surface.

Q. Through-wall Counterflashing:
1. Remove and retain brick in accordance with Section 02 07 20 - Minor Demolition and Renovation Work.
2. Install new through-wall counterflashing and fasten to back-up substrate.
3. Strip-in top of through-wall counterflashing with a three course application of roof cement and fabric.
4. Overlap adjacent sections of through-wall flashing a minimum of 4-inches (100mm), sandwich sealant in lap, pop rivet, and solder.
5. Provide continuous through-wall flashing in stair-step configuration when installed in sloping fashion parallel to face of brick.
6. Adhere flexible through-wall flashing membrane to sheet metal through-wall flashing and seal top edge with three-coursing.
7. Install end dams, extend vertically upward a minimum of 1-inch (25mm) at terminations and penetrations in through-wall flashing.
8. Reinstall brick in accordance with Section 02 07 20 - Minor Demolition and Renovation Work.

9. Install new 24 gauge stainless steel counterflashings into through-wall flashing receiver; overlap 4-inches (100mm) on base flashing, lap ends at 3-inches (75mm) and secure with stainless steel self-tapping grommetted screws spaced at 6-inches (150mm) on-center.
10. Miter cut counterflashing to form continuous lapped fabrication at inside and outside corners.

R. Curb Cap Flashing:

1. Install new wood nailers on top of curb to provide substrate to receive cap flashing.
2. Install and adhere underlayment/modified bitumen flashing over top of curb extending a minimum 4-inches below top of curb and overlapping top edge of base flashing.
3. Install metal cap flashing over curb. Install appropriate fasteners through the fascia spaced 12-inches on-center.
4. Reinstall equipment on top of cap flashing on top of vibration isolator pads.

3.03 CLEANING

A. Remove flux and residual acid immediately by neutralizing with baking soda and washing with clean water. Leave work clean and free of stains, scrap, and debris.

B. Clean exposed metal surfaces, removing substances which might cause corrosion of metal or deterioration/damage of finishes. Paint (color to match) areas of prefinished metal where finish is damaged. Replace sheet metal items when damaged finish can not be repaired to an acceptable condition.

C. Prime soldered area of phosphatized metal after cleaning to prevent rusting.

D. Paint with aluminized paint, metal flashings that have been soiled with bitumen. Use medium nap roller to apply paint to surfaces to achieve monolithic finished color.

END OF SECTION

SECTION 07 65 00
FLEXIBLE FLASHING

PART 1 - GENERAL

1.01 SUMMARY

A. Section includes self-adhered butyl sheet flashing.

1.02 ACTION SUBMITTALS

A. Product Data: For each type of product indicated.

B. Samples: For flashing sheet, 8 inches by 12 inches.

1.03 QUALITY ASSURANCE

A. Source Limitations for Flashing: Obtain flexible flashing sheets through one source from a single manufacturer for each product required.

PART 2 - PRODUCTS

2.01 PERFORMANCE

A. Provide flexible flashing products compatible with specified air barrier systems.

B. Fire-Resistance Characteristics: For flexible flashing to be installed as a part of continuously-insulated exterior wall assembly, provide products that have been tested according NFPA 285 in similar wall assemblies. Identify products with appropriate markings of applicable testing agency.

2.02 FLEXIBLE FLASHING

A. Butyl Flashing: Composite flashing product consisting of a polyethylene-film-reinforced top surface laminated to layer of butyl adhesive with release liner backing to produce an overall thickness of not less than 0.030 inch.

1. Products: Subject to compliance with requirements, available products that may be incorporated into the Work include, but are not limited to the following:
   a. DuPont Building Innovations: E. I. du Pont de Nemours and Company; DuPont Flashing Tape.
   b. Grace Construction Products; W.R. Grace & Co. -- Conn.; Vycor Butyl Self Adhered Flashing.
   c. Protecto Wrap Company; BT-25 XL.
   d. Raven Industries, Inc; Fortress Flashshield.

B. Adhesives, Primers, and Seam Tapes for Flashings: Flashing manufacturer's standard products or products recommended by flashing manufacturer for bonding flashing sheets to each other and to substrates.

PART 3 - EXECUTION

3.01 EXAMINATION

A. Examine conditions, with Installer present, for compliance with requirements for installation tolerances and other conditions affecting performance of work.

B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.02 INSTALLATION

A. General: Apply flexible flashing where indicated to comply with manufacturers written instructions.

B. Install flexible flashing at ledges and other obstructions to downward flow of water in wall, and where indicated.

C. Prepare concrete surfaces so they are smooth and free from projections that could puncture flashing. Before covering flashing sheet, seal penetrations in flashing with adhesive, sealant, or tape as recommended by flashing manufacturer.

D. Prime substrates as recommended by flashing manufacturer.

E. Lap seams and junctures with other materials at least 4 inches, except that at flashing flanges of other construction, laps need not exceed flange width.

F. After flashing has been applied, roll surfaces with a hard rubber or metal roller to ensure that flashing is completely adhered to substrates.

END OF SECTION

SECTION 07 91 00
PREFORMED JOINT SEALS

PART 1 - GENERAL

1.01 SUMMARY

A. Section includes preformed, foam joint seals.

B. Related Sections include:

1. Division 07 Section “Joint Sealants” for liquid sealants applied over preformed seals in dual seal systems.
2. Division 07 Section “Interior Expansion Joint Cover Assemblies” for gap coverage on the interior of the building.

1.02 ACTION SUBMITTALS

A. Product Data: For each preformed joint seal product.

B. Samples for Initial Selection: Manufacturer's color charts showing the full range of colors available for each product exposed to view.

C. Samples for Verification: For each type and color of preformed joint seal required, provide Samples with joint seals in 1/2-inch-wide joints formed between two 6-inch-long strips of material matching the appearance of exposed surfaces adjacent to joint seals.

D. Preformed Joint Seal Schedule: Include the following information:

1. Joint seal location and designation.
2. Joint width and movement capability.
3. Joint seal manufacturer and product name.
4. Joint seal color.

1.03 INFORMATIONAL SUBMITTALS

A. Warranties: For special warranties.

1.04 QUALITY ASSURANCE

A. Mockups: Install mockups of assemblies specified in other Sections that are indicated to receive preformed joint seals specified in this Section. Use materials and installation methods specified in this Section.

1.05 WARRANTY

A. Special Warranty: Installer agrees to repair or replace preformed joint seals that do not comply with performance and other requirements specified in this Section within specified warranty period.

1. Warranty Period: Two years from date of Substantial Completion.

B. Special Manufacturer's Warranty: Manufacturer agrees to furnish preformed joint seals to repair or replace those that do not comply with performance and other requirements specified in this Section within specified warranty period.

1. Warranty Period: Five years from date of Substantial Completion.

PART 2 - PRODUCTS

2.01 PREFORMED, FOAM JOINT SEALS

A. Preformed, Foam Joint Seals: Manufacturer's standard joint seal manufactured from urethane or EVA (ethylene vinyl acetate) foam with minimum density of 10 lb/cu. ft. and impregnated with a nondrying, water-repellent agent. Factory produce in precompressed sizes in roll or stick form to fit joint widths based on design criteria indicated, with factory- or field-applied adhesive for bonding to substrates.

1. Basis of Design: Design is based on EMSEAL Joint Systems, Ltd. Subject to compliance with requirements, provide named product or comparable product approved by Architect by one of the following:
   a. LymTal International Inc.
   b. Nystrom, Inc.
   c. Watson Bowman Acme Corp.
2. Design Criteria:
   a. Nominal Joint Width: As indicated on Drawings.
   b. Movement Capability: -25 percent/+25 percent.
3. Joint Seal Color: As indicated by manufacturer's designations or if not indicated as selected by Architect from full range of industry colors.

2.02 MISCELLANEOUS MATERIALS

A. Primer: Material recommended by preformed-joint-seal manufacturer for joint substrates indicated.

B. Cleaners for Nonporous Surfaces: Chemical cleaners acceptable to preformed joint seal manufacturer, free of oily residues or other substances capable of staining or harming joint substrates and adjacent nonporous surfaces, and formulated to promote best adhesion to joint substrates.

C. Masking Tape: Nonstaining, nonabsorbent material compatible with preformed joint seals and surfaces adjacent to joints.

PART 3 - EXECUTION

3.01 EXAMINATION

A. Examine joints indicated to receive preformed joint seals, with Installer present, for compliance with requirements for joint configuration, installation tolerances, and other conditions affecting preformed-joint seal performance.

B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.02 PREPARATION

A. Surface Cleaning of Joints: Clean out joints immediately before installing preformed joint seals to comply with preformed joint seal manufacturer's written instructions and the following requirements:

1. Remove all foreign material from joint substrates that could interfere with adhesion of preformed joint seal, including dust, paints (except for permanent protective coatings tested and approved for seal adhesion and compatibility by seal manufacturer), old joint sealants, oil, grease, waterproofing, water repellents, water, surface dirt, and frost.
2. Clean porous joint substrate surfaces by brushing, grinding, mechanical abrading, or a combination of these methods to produce a clean, sound substrate capable of developing optimal bond with preformed joint seals. Remove loose particles remaining after cleaning operations above by vacuuming or blowing out joints with oil-free compressed air. Porous joint substrates include the following:
    a. Concrete.
    b. Masonry.
    c. Unglazed surfaces of ceramic tile.
3. Remove laitance and form-release agents from concrete.
4. Clean nonporous joint substrate surfaces with chemical cleaners or other means that do not stain, harm substrates, or leave residues capable of interfering with adhesion of joint seals. Nonporous joint substrates include the following:
    a. Metal.
    b. Glass.

B. Joint Priming: Prime joint substrates where recommended by preformed joint seal manufacturer or as indicated by tests or prior experience. Apply primer to comply with joint seal manufacturer's written instructions. Confine primers to areas of joint seal bond; do not allow spillage or migration onto adjoining surfaces.

C. Masking Tape: Use masking tape where required to prevent contact of adhesive or primer with adjoining surfaces that otherwise would be permanently stained or damaged by such contact or by cleaning methods required to remove smears. Remove tape immediately after tooling without disturbing joint seal.

3.03 INSTALLATION

A. General: Comply with preformed joint seal manufacturer's written installation instructions for products and applications indicated unless more stringent requirements apply.

B. Installation of Preformed, Foam Joint Seals:

1. Install each length of seal immediately after removing protective wrapping.
2. Firmly secure compressed joint seals to joint gap side to obtain full bond using exposed pressure-sensitive adhesive or field-applied adhesive as recommended by manufacturer.
3. Do not pull or stretch material. Produce seal continuity at splices, ends, turns, and intersections of joints.
4. For applications at low ambient temperatures, heat foam joint seal material in compliance with manufacturer's written instructions.

3.04 PROTECTION

A. Protect preformed joint seals from damage resulting from construction operations or other causes so seals are without deterioration or damage at time of Substantial Completion. If, despite such protection, damage or deterioration occurs, cut out, remove, and repair damaged or deteriorated seals immediately so installations with repaired areas are indistinguishable from original work.

END OF SECTION

SECTION 07 92 00
JOINT SEALANTS

PART 1 - GENERAL

1.01 SUMMARY

A. Section includes:
   1. Silicone joint sealants.
   2. Nonstaining silicone joint sealants.
   3. Urethane joint sealants.
   4. Mildew-resistant joint sealants.
   5. Latex joint sealants.

B. Related Sections include Division 07 Section “Acoustical Joint Sealants” for sealing joints in sound-rated construction.

1.02 PREINSTALLATION MEETINGS

A. Preinstallation Conference: Conduct conference at Project site.

1.03 ACTION SUBMITTALS

A. Product Data: For each joint-sealant product.

B. Samples for Initial Selection: Manufacturer's color charts consisting of strips of cured sealants showing the full range of colors available for each product exposed to view.

C. Samples for Verification: For each kind and color of joint sealant required, provide Samples with joint sealants in 1/2-inch-wide joints formed between two 6-inch-long strips of material matching the appearance of exposed surfaces adjacent to joint sealants.

D. Joint-Sealant Schedule: Include the following information:
   1. Joint-sealant application, joint location, and designation.
   2. Joint-sealant manufacturer and product name.
   3. Joint-sealant formulation.
   4. Joint-sealant color.

1.04 INFORMATIONAL SUBMITTALS

A. Field-Adhesion-Test Reports: For each sealant application tested.

B. Sample Warranties: For special warranties.

1.05 QUALITY ASSURANCE

A. Installer Qualifications: An authorized representative who is trained and approved by manufacturer.

B. Mockups: Install sealant in mockups of assemblies specified in other Sections that are indicated to receive joint sealants specified in this Section. Use materials and installation methods specified in this Section.

1.06 FIELD CONDITIONS

A. Do not proceed with installation of joint sealants under the following conditions:

1. When ambient and substrate temperature conditions are outside limits permitted by joint-sealant manufacturer or are below 40 deg F.
2. When joint substrates are wet.
3. Where joint widths are less than those allowed by joint-sealant manufacturer for applications indicated.
4. Where contaminants capable of interfering with adhesion have not yet been removed from joint substrates.

1.07 WARRANTY

A. Special Installer's Warranty: Installer agrees to repair or replace joint sealants that do not comply with performance and other requirements specified in this Section within specified warranty period.

1. Warranty Period: Two years from date of Substantial Completion.

B. Special Manufacturer's Warranty:

1. Silicone Joint Sealants: Manufacturer agrees to furnish silicone joint sealants to repair or replace those joint sealants that do not comply with performance and other requirements specified in this Section within specified warranty period.
   a. Warranty Period: Ten years from date of Substantial Completion.

C. Special warranties specified in this article exclude deterioration or failure of joint sealants from the following:

1. Movement of the structure caused by stresses on the sealant exceeding sealant manufacturer's written specifications for sealant elongation and compression.
2. Disintegration of joint substrates from causes exceeding design specifications.
3. Mechanical damage caused by individuals, tools, or other outside agents.
4. Changes in sealant appearance caused by accumulation of dirt or other atmospheric contaminants.

PART 2 - PRODUCTS

2.01 JOINT SEALANTS, GENERAL

A. Compatibility: Provide joint sealants, backings, and other related materials that are compatible with one another and with joint substrates under conditions of service and application, as demonstrated by joint-sealant manufacturer, based on testing and field experience.

B. Colors of Exposed Joint Sealants: As selected by Architect from manufacturer's full range.

2.02 SILICONE JOINT SEALANTS

A. Silicone, S, NS, 50, NT: Single-component, nonsag, plus 50 percent and minus 50 percent movement capability, nontraffic-use, neutral-curing silicone joint sealant; ASTM C 920, Type S, Grade NS, Class 50, Use NT.

1. Products: Subject to compliance with requirements, available products that may be incorporated into the Work include, but are not limited to the following:
   a. Dow Corning Corporation; 791.
   b. GE Construction Sealants; Momentive Performance Materials Inc.; SCS2000 SilPruf.
   c. Pecora Corporation PCS.
   d. Sika Corporation; Sikasil WS-295.

2.03 NONSTAINING SILICONE JOINT SEALANTS

A. Nonstaining Joint Sealants: No staining of substrates when tested according to ASTM C 1248.

B. Silicone, Nonstaining, S, NS, 50, NT: Nonstaining, single-component, nonsag, plus 50 percent and minus 50 percent movement capability, nontraffic-use, neutral-curing silicone joint sealant; ASTM C 920, Type S, Grade NS, Class 50, Use NT.

1. Products: Subject to compliance with requirements, available products that may be incorporated into the Work include, but are not limited to the following:
   a. Dow Corning Corporation;795.
   b. GE Construction Sealants; Momentive Performance Materials Inc.; Silpruf NB.
   c. Pecora Corporation; 895NST.
   d. Tremco Incorporated; Spectrem 3.

2.04 URETHANE JOINT SEALANTS

A. Urethane, S, P, 25, T, NT: Single-component, pourable, plus 25 percent and minus 25 percent movement capability, traffic- and nontraffic-use, urethane joint sealant; ASTM C920, Type S, Grade P, Class 25, Uses T and NT.

1. Products: Subject to compliance with requirements, available products that may be incorporated into the Work include, but are not limited to the following:
   a. BASF Corporation-Construction Systems; MasterSeal SL 1 (Pre-2014: Sonolastic SL1).
   b. Pecora Corporation; NR-201.

2.05 MILDEW-RESISTANT JOINT SEALANTS

A. Mildew-Resistant Joint Sealants: Formulated for prolonged exposure to humidity with fungicide to prevent mold and mildew growth.

B. Silicone, Mildew Resistant, Acid Curing, S, NS, 25, NT: Mildew-resistant, single-component, nonsag, plus 25 percent and minus 25 percent movement capability, nontraffic-use, acid-curing silicone joint sealant; ASTM C 920, Type S, Grade NS, Class 25, Use NT.

1. Products: Subject to compliance with requirements, available products that may be incorporated into the Work include, but are not limited to the following:
   a. Dow Corning Corporation; Dow Corning 786 Silicone Sealant.
   b. GE Construction Sealants; Momentive Performance Materials Inc.; SCS1700
   c. Pecora Corporation; Pecora 860.
   d. Tremco Incorporated; Tremsil 200.

2.06 LATEX JOINT SEALANTS

A. Acrylic Latex: Acrylic latex or siliconized acrylic latex, ASTM C 834, Type OP, Grade NF.

1. Products: Subject to compliance with requirements, available products that may be incorporated into the Work include, but are not limited to the following:
   a. Franklin International; Titebond Painter's Plus Caulk.
   b. May National Associates, Inc.; a subsidiary of Sika Corporation; Bondaflex 600.
   c. Pecora Corporation; Tilt-Seal.
   d. Sherwin-Williams Company (The); 850A Siliconized Acrylic Latex Caulk.
   e. Tremco Incorporated; Tremflex 834.

2.07 JOINT-SEALANT BACKING

A. Sealant Backing Material, General: Nonstaining; compatible with joint substrates, sealants, primers, and other joint fillers; and approved for applications indicated by sealant manufacturer based on field experience and laboratory testing.

B. Cylindrical Sealant Backings: ASTM C 1330, of size and density to control sealant depth and otherwise contribute to producing optimum sealant performance.

1. Provide any of the following types, as approved in writing by joint-sealant manufacturer for joint application indicated:
   a. Type C (closed-cell material with a surface skin).
   b. Type O (open-cell material).
   c. Type B (bicellular material with a surface skin).

C. Bond-Breaker Tape: Polyethylene tape or other plastic tape recommended by sealant manufacturer for preventing sealant from adhering to rigid, inflexible joint-filler materials or joint surfaces at back of joint. Provide self-adhesive tape where applicable.

2.08 MISCELLANEOUS MATERIALS

A. Primer: Material recommended by joint-sealant manufacturer where required for adhesion of sealant to joint substrates indicated, as determined from preconstruction joint-sealant-substrate tests and field tests.

B. Cleaners for Nonporous Surfaces: Chemical cleaners acceptable to manufacturers of sealants and sealant backing materials, free of oily residues or other substances capable of staining or harming joint substrates and adjacent nonporous surfaces in any way, and formulated to promote optimum adhesion of sealants to joint substrates.

C. Masking Tape: Nonstaining, nonabsorbent material compatible with joint sealants and surfaces adjacent to joints.

PART 3 - EXECUTION

3.01 EXAMINATION

A. Examine joints indicated to receive joint sealants, with Installer present, for compliance with requirements for joint configuration, installation tolerances, and other conditions affecting performance of the Work.

B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.02 PREPARATION

A. Surface Cleaning of Joints: Clean out joints immediately before installing joint sealants to comply with joint-sealant manufacturer's written instructions and the following requirements:

1. Remove all foreign material from joint substrates that could interfere with adhesion of joint sealant, including dust, paints (except for permanent, protective coatings tested and approved for sealant adhesion and compatibility by sealant manufacturer), old joint sealants, oil, grease, waterproofing, water repellents, water, surface dirt, and frost.
2. Clean porous joint substrate surfaces by brushing, grinding, mechanical abrading, or a combination of these methods to produce a clean, sound substrate capable of developing optimum bond with joint sealants. Remove loose particles remaining after cleaning operations above by vacuuming or blowing out joints with oil-free compressed air. Porous joint substrates include the following:
    a. Concrete.
    b. Masonry.
3. Remove laitance and form-release agents from concrete.
4. Clean nonporous joint substrate surfaces with chemical cleaners or other means that do not stain, harm substrates, or leave residues capable of interfering with adhesion of joint sealants. Nonporous joint substrates include the following:
    a. Metal.
    b. Glass.
    c. Glazed surfaces of ceramic tile.

B. Joint Priming: Prime joint substrates where recommended by joint-sealant manufacturer or as indicated by preconstruction joint-sealant-substrate tests or prior experience. Apply primer to

comply with joint-sealant manufacturer's written instructions. Confine primers to areas of joint-sealant bond; do not allow spillage or migration onto adjoining surfaces.

C. Masking Tape: Use masking tape where required to prevent contact of sealant or primer with adjoining surfaces that otherwise would be permanently stained or damaged by such contact or by cleaning methods required to remove sealant smears. Remove tape immediately after tooling without disturbing joint seal.

3.03 INSTALLATION OF JOINT SEALANTS

A. General: Comply with joint-sealant manufacturer's written installation instructions for products and applications indicated, unless more stringent requirements apply.

B. Sealant Installation Standard: Comply with recommendations in ASTM C 1193 for use of joint sealants as applicable to materials, applications, and conditions indicated.

C. Install sealant backings of kind indicated to support sealants during application and at position required to produce cross-sectional shapes and depths of installed sealants relative to joint widths that allow optimum sealant movement capability.

1. Do not leave gaps between ends of sealant backings.
2. Do not stretch, twist, puncture, or tear sealant backings.
3. Remove absorbent sealant backings that have become wet before sealant application, and replace them with dry materials.

D. Install bond-breaker tape behind sealants where sealant backings are not used between sealants and backs of joints.

E. Install sealants using proven techniques that comply with the following and at the same time backings are installed:

1. Place sealants so they directly contact and fully wet joint substrates.
2. Completely fill recesses in each joint configuration.
3. Produce uniform, cross-sectional shapes and depths relative to joint widths that allow optimum sealant movement capability.

F. Tooling of Nonsag Sealants: Immediately after sealant application and before skinning or curing begins, tool sealants according to requirements specified in subparagraphs below to form smooth, uniform beads of configuration indicated; to eliminate air pockets; and to ensure contact and adhesion of sealant with sides of joint.

1. Remove excess sealant from surfaces adjacent to joints.
2. Use tooling agents that are approved in writing by sealant manufacturer and that do not discolor sealants or adjacent surfaces.
3. Provide concave joint profile per Figure 8A in ASTM C 1193 unless otherwise indicated.
4. Provide flush joint profile at locations indicated on Drawings according to Figure 8B in ASTM C 1193.
5. Provide recessed joint configuration of recess depth and at locations indicated on Drawings according to Figure 8C in ASTM C 1193.
    a. Use masking tape to protect surfaces adjacent to recessed tooled joints.

3.04 FIELD QUALITY CONTROL

A. Field-Adhesion Testing: Field test joint-sealant adhesion to joint substrates as follows:
   1. Extent of Testing: Test completed and cured sealant joints as follows:
      a. Perform 10 Insert number tests for the first 1000 feet of joint length for each kind of sealant and joint substrate.
      b. Perform one test for each 1000 feet of joint length thereafter or one test per each floor per elevation.
   2. Test Method: Test joint sealants according to Method A, Field-Applied Sealant Joint Hand Pull Tab, in Appendix X1 in ASTM C 1193 or Method A, Tail Procedure, in ASTM C 1521.
      a. For joints with dissimilar substrates, verify adhesion to each substrate separately; extend cut along one side, verifying adhesion to opposite side. Repeat procedure for opposite side.
   3. Inspect tested joints and report on the following:
      a. Whether sealants filled joint cavities and are free of voids.
      b. Whether sealant dimensions and configurations comply with specified requirements.
      c. Whether sealants in joints connected to pulled-out portion failed to adhere to joint substrates or tore cohesively. Include data on pull distance used to test each kind of product and joint substrate. Compare these results to determine if adhesion complies with sealant manufacturer's field-adhesion hand-pull test criteria.
   4. Record test results in a field-adhesion-test log. Include dates when sealants were installed, names of persons who installed sealants, test dates, test locations, whether joints were primed, adhesion results and percent elongations, sealant material, sealant configuration, and sealant dimensions.
   5. Repair sealants pulled from test area by applying new sealants following same procedures used originally to seal joints. Ensure that original sealant surfaces are clean and that new sealant contacts original sealant.

B. Evaluation of Field-Adhesion-Test Results: Sealants not evidencing adhesive failure from testing or noncompliance with other indicated requirements will be considered satisfactory. Remove sealants that fail to adhere to joint substrates during testing or to comply with other requirements. Retest failed applications until test results prove sealants comply with indicated requirements.

3.05 CLEANING

A. Clean off excess sealant or sealant smears adjacent to joints as the Work progresses by methods and with cleaning materials approved in writing by manufacturers of joint sealants and of products in which joints occur.

3.06 PROTECTION

A. Protect joint sealants during and after curing period from contact with contaminating substances and from damage resulting from construction operations or other causes so sealants are without deterioration or damage at time of Substantial Completion. If, despite such protection, damage or deterioration occurs, cut out, remove, and repair damaged or deteriorated joint sealants immediately so installations with repaired areas are indistinguishable from original work.

3.07 JOINT-SEALANT SCHEDULE

A. Joint-Sealant Application: Exterior joints in vertical surfaces and horizontal nontraffic surfaces where one surface is porous.
   1. Joint Locations:
      a. Control and expansion joints in masonry veneer.
      b. Perimeter joints between materials listed above and frames of doors, windows, and louvers.
      c. Other joints as indicated on Drawings.
   2. Joint Sealant: Silicone, nonstaining, S, NS, 50, NT.
   3. Joint-Sealant Color: As selected by Architect from manufacturer's full range of colors.

B. Interior joints in horizontal traffic surfaces.
   1. Joint Locations:
      a. Isolation joints in cast-in-place concrete slabs.
      b. Control and expansion joints in tile flooring.
      c. Other joints as indicated on Drawings.
   2. Joint Sealant: Urethane, S, P, 25, T, NT.
   3. Joint-Sealant Color: As selected by Architect from manufacturer's full range of colors.

C. Joint-Sealant Application: Exterior joints in vertical surfaces and horizontal nontraffic surfaces where neither surface is nonporous.
   1. Joint Locations:
      a. Joints between metal flashing.
      b. Perimeter joints between materials listed above and frames of doors, windows, and louvers.
      c. Other joints as indicated on Drawings.
   2. Joint Sealant: Silicone, S, NS, 50, NT.
   3. Joint-Sealant Color: As selected by Architect from manufacturer's full range of colors.

D. Joint-Sealant Application: Interior joints in vertical surfaces and horizontal nontraffic surfaces not subject to significant movement.
   1. Joint Locations:
      a. Control joints on exposed interior surfaces of exterior walls.
      b. Perimeter joints between interior wall surfaces and frames of interior doors and windows.
      c. Other joints as indicated on Drawings.
   2. Joint Sealant: Acrylic latex.
   3. Joint-Sealant Color: As selected by Architect from manufacturer's full range of colors.

E. Joint-Sealant Application: Mildew-resistant interior joints in vertical surfaces and horizontal nontraffic surfaces.
   1. Joint Locations:
      a. Joints between plumbing fixtures and adjoining walls, floors, and counters.
      b. Tile control and expansion joints where indicated.

c. Other joints as indicated on Drawings.

2. Joint Sealant: Silicone, mildew resistant, acid curing, S, NS, 25, NT.
3. Joint-Sealant Color: As selected by Architect from manufacturer's full range of colors.

F. Joint-Sealant Application: Concealed mastics.

1. Joint Locations:
   a. Aluminum thresholds.
   b. Other joints as indicated on Drawings.
2. Joint Sealant: Silicone, S, NS, 50, NT.

END OF SECTION

SECTION 07 92 00
JOINT SEALANTS

PART 1 - GENERAL

1.01 SECTION INCLUDES:

A. Sealant application to counterflashing, reglets, roofing related sheet metal, and additional sealant application as required to provide complete watertight roofing system.

1.02 RELATED SECTIONS:

A. 02 07 20 - Minor Demolition and Renovation Work.

B. 07 52 00 - Modified Bitumen Membrane Roofing.

C. 07 62 00 - Sheet Metal Flashing and Trim.

1.03 REFERENCES:

A. American Society for Testing and Materials (ASTM).

B. Federal Specifications (FS).

1.04 SUBMITTALS:

A. Product Data: Submit manufacturer's product data, joint preparation and installation instructions, and color charts for each product required.

B. Submit manufacturer's certification that products meet specified requirements and are appropriate for project applications.

C. Samples for Initial Selection Purposes: Submit manufacturer's standard bead samples consisting of strips of actual products showing full range of colors available for each product exposed to view.

1.05 QUALITY ASSURANCE:

A. Product Labels: Include manufacturer's name, type of sealant, and color on labels of containers.

B. Single Source Responsibility for Joint Sealer Materials:

1. Obtain joint sealer materials from single manufacturer for each different product required.
2. Provide primers, joint sealers, joint fillers, and other related materials that are compatible with one another and with joint substrates under conditions of service and application, as demonstrated by testing and field experience as supplied and warranted by one manufacturer.
3. Provide joint sealers that have been produced and installed to establish and maintain watertight and airtight continuous seals.

C. Installer Qualifications: Installer having not less than five years successful experience in comparable projects and employing personnel skilled in operations required for project.

D. Field Sample: Upon directions of Owner, prepare 12-inch (300mm) samples in presence of Owner demonstrating removal and cleaning process and application of sealant.

E. Use test methods standard with manufacturer to determine if priming and other specific joint preparation techniques are required to obtain rapid, optimum adhesion of joint sealers to joint substrates under environmental conditions that will exist during actual installation.

F. Installer to perform field adhesion in peel testing using hand pull method. Perform a minimum of one test on every type of substrate and joint condition.

1. Test Method: Test joint sealers by hand pull method described below:
   a. Install joint sealants in 4 feet joint lengths using same materials and methods for joint preparation and joint sealant installation required for complete work. Allow sealants to cure fully before testing.
   b. Make knife cuts as follows: A horizontal cut from one side of joint to the other followed by two vertical cuts approximately 2-inches (50mm) long at side of joint and meeting horizontal cut at top of 2-inch (50mm) cuts. Place a mark 1-inch (25mm) from top of 2-inch (50mm) piece.
   c. Use fingers to grasp 2-inch (50mm) piece of sealant just above 1-inch (25mm) mark; pull firmly down at a 90 degree angle or more while holding a ruler along side of sealant. Pull sealant out of joint to the distance recommended by sealant manufacturer for testing adhesive capability, but not less than that equaling specified maximum movement capability in extension; hold this position for ten seconds.
2. Report whether or not sealant in joint connected to pulled-out portion failed to adhere to joint substrates or tore cohesively. Include data on pull distance used to test each type of product and joint substrate.
3. Evaluation of Field Test Results: Sealants not evidencing adhesive failure from testing, in absence of other indications of non-compliance with requirements, will be considered satisfactory. Do not use sealants which fail to adhere to joint substrate during testing.
4. Repair test cut areas immediately after completion of testing work.
5. Notify in advance and conduct adhesion testing in presence of Consultant.

1.06 DELIVERY, STORAGE, AND HANDLING:

A. Deliver materials in original containers with seals unbroken and labels intact.

B. Store materials in a single lockable area of project site.

C. Protect materials from extreme temperatures and exposure. Store in accordance with manufacturer's recommendations.

1.07 PROJECT CONDITIONS:

A. Environment: Comply with sealant manufacturer's recommended minimum and maximum installation temperatures and other weather protection.

1.08 SEQUENCING AND SCHEDULING:

A. Do not remove more sealant than can be replaced in same day.

1.09 WARRANTY:

A. Manufacturer's Warranty: Provide manufacturer's standard warranty for type of sealant specified.

B. Contractor's Warranty: Provide written warranty against leakage and defects in workmanship for a period of two years from date of final acceptance by Owner.

PART 2 - PRODUCTS

2.01 SEALANT:

A. Sealant:

1. Type A: One component polyurethane sealant such as "Sikaflex 1a" by Sika Corp. or “Sonolastic NP1” by BASF, color to match finish of metal.
2. Type B: Medium/low modulus silicone sealant for sealing metal-to-metal surface (i.e. metal edge, cover plates) such as “Sikasil WS-290” or “Sikasil WS-295” by Sika Corp., “795 Silicone Building Sealant” or “790 Silicone Building Sealant” by Dow Corning, or “GE Silpruf 2000” by Momentive; color to match finish of metal.
3. Type C: Self-adhering elastomeric butyl tape, 1/8-inch (3mm) by 3/8-inch (9mm), such as "Extru-Seal" by Pecora Corp.
4. Type D: One-part gun grade polyether sealant such as “925 BES Sealant” by Henry.
5. Type E: One-part gun grade butyl rubber sealant such as "BC-158" by Pecora.

2.02 RELATED MATERIALS:

A. Cleaner: Noncorrosive, nonstaining type, compatible with joint forming materials as recommended by sealant manufacturer.

B. Backer Rod:

1. Closed cell non-gassing polyethylene foam rod, over-sized 30 to 50 percent for joint size, compatible with sealant, sized and shaped to provide proper compression upon insertion in accordance with manufacturer's recommendations.
2. Acceptable Products:
   a. “Sonolastic Soft Backer-Rod” by BASF.
   b. “SofRod” by Namaco.
   c. Or approved equal products.

C. Bond Breaker Tape: Pressure sensitive adhesive polyethylene strip recommended by sealant manufacturer to suit application.

D. Primer: Nonstaining type as recommended by sealant manufacturer to suit application.

E. Masking Tape: Nonstaining, nonabsorbent type compatible with sealant and surfaces adjacent to joints.

2.03 MIXING:

A. Mix multi-component products as directed by manufacturer.

PART 3 - EXECUTION

3.01 PREPARATION:

A. Removing Existing Sealants:

1. Cut out and remove existing sealants, backer rods, bond breaker tapes, and other loose materials to depth as required by sealant manufacturer or to 1/2-inch (13mm) minimum.
2. Remove foreign matter from joint substrates which could interfere with adhesion of joint sealant. Remove dust, oil, grease, waterproofing, water repellent, surface dirt, and paints, except for permanent protective coatings tested and approved for sealant adhesion and compatibility by sealant manufacturer.
3. Remove debris from jobsite.

B. Cleaning:

1. Clean joints receiving sealant and adjacent surfaces in manner not to damage existing materials. Perform cleaning of joints the same day sealant is to be installed in cleaned joint.
2. Remove dust and debris by blowing clean with high pressure air.
3. Wipe nonporous surfaces clean with toluene or xylene and clean cloths.

C. Priming:

1. Prime joint substrates where indicated or where recommended by sealant manufacturer based upon preconstruction sealant substrate tests or prior experience.
2. Apply primer to comply with joint sealer manufacturer's recommendations. Apply primer to surfaces the same day sealant is to be installed onto primed surfaces.
3. Confine primers to area of joint sealer bond. Do not allow spillage or migration onto adjoining surfaces.

D. Masking: Mask areas adjacent to joints to prevent sealant contact with surfaces which would be permanently stained or damaged by sealant or by cleaning methods required to remove excess sealant.

3.02 APPLICATION:

A. Joint Backing:

1. To achieve required joint depths, restrict depth of joints by use of joint backer rod.
2. Size backer rod to allow for 30 percent minimum compression of the backer rod when installed.
3. Where installation of proper size backer rod is not feasible due to insufficient clearance or depth, install bond breaker tape in joint.
4. Three-sided adhesion of sealant is not permitted.

B. Sealant:

1. Install sealants by proven techniques that result in sealants directly contacting and fully wetting joint substrates.
2. Apply sealant in uniform continuous bead without gaps or air pockets, following manufacturer's instructions for each specific type of sealant.

3. Provide uniform cross-sectional shapes and depths relative to joint widths which allow optimum sealant movement capability.

C. Tooling:
   1. Tool joints to required configuration in accordance with manufacturer's recommendations.
   2. Sealant Tape:
      a. Provide continuous uniform bed of sealant tape on horizontal bearing surfaces. Butt adjacent sections end-to-end.
      b. Prior to mating surfaces, remove backing paper from the installed tape.
      c. Firmly press or clamp assembly upon removal of backing paper.
   3. Tooling Non-sag Sealants:
      a. Immediately after sealant application and prior to time skinning or curing begins, tool sealants to form smooth, uniform beads of configuration required.
      b. Eliminate air pockets and ensure contact and adhesion of sealant with sides of joint.
      c. Remove excess sealant from surfaces adjacent to joint.
      d. Do not use tooling agents which discolor sealants or adjacent surfaces or are not approved by manufacturer.

D. Remove masking immediately after tooling without disturbing joint sealant.

3.03 ADJUSTING:

A. If damage or deterioration occurs, cut out and remove damaged or deteriorated joint sealants immediately and reseal joints with new materials to produce joint sealer installations with repaired areas indistinguishable from original work.

3.04 CLEANING:

A. Remove excess sealant from adjacent surfaces immediately after contact with xylene or toluene.

B. Remove debris and containers from jobsite.

3.05 PROTECTION:

A. Protect joint sealants during and after curing period from contact with contaminating substances or from damage resulting from construction operations or other causes so that they are without deterioration or damage at time of Substantial Completion.

3.06 SCHEDULE:

A. Sealant A:
   1. Sealant work in conjunction with roofing.

B. Sealant B:
   1. Metal-to-metal joints (coping cover plates, counterflashing lap joints, etc.).
   2. Heat sensitive applications.
   3. Counterflashings.
   4. Penetration bonnet caulk troughs.

C. Sealant C:
   1. Between bonnet and penetrating element.
   2. Surface-mounted counterflashings

D. Sealant D:
   1. Edges and termination of rubberized asphalt self-adhering membranes.

END OF SECTION

SECTION 07 92 19
ACOUSTICAL JOINT SEALANTS

PART 1 - GENERAL

1.01 SUMMARY

A. Section includes acoustical joint sealants.

1.02 ACTION SUBMITTALS

A. Product Data: For each acoustical joint sealant.

B. Samples for Initial Selection: Manufacturer's color charts consisting of strips of cured sealants showing the full range of colors available for each product exposed to view.

C. Samples for Verification: For each kind and color of acoustical joint sealant required, provide Samples with joint sealants in 1/2-inch-wide joints formed between two 6-inch-long strips of material matching the appearance of exposed surfaces adjacent to joint sealants.

D. Acoustical-Joint-Sealant Schedule: Include the following information:

1. Joint-sealant application, joint location, and designation.
2. Joint-sealant manufacturer and product name.
3. Joint-sealant formulation.
4. Joint-sealant color.

1.03 INFORMATIONAL SUBMITTALS

A. Sample Warranties: For special warranties.

1.04 WARRANTY

A. Special Installer's Warranty: Installer agrees to repair or replace acoustical joint sealants that do not comply with performance and other requirements specified in this Section within specified warranty period.

1. Warranty Period: Two years from date of Substantial Completion.

B. Special Manufacturer's Warranty: Manufacturer agrees to furnish acoustical joint sealants to repair or replace those joint sealants that do not comply with performance and other requirements specified in this Section within specified warranty period.

1. Warranty Period: Five years from date of Substantial Completion.

PART 2 - PRODUCTS

2.01 PERFORMANCE REQUIREMENTS

A. Provide acoustical joint-sealant products that effectively reduce airborne sound transmission through perimeter joints and openings in building construction, as demonstrated by testing representative assemblies according to ASTM E 90.

2.02 ACOUSTICAL JOINT SEALANTS

A. Acoustical Sealant for Exposed and Concealed Joints: Manufacturer's standard nonsag, paintable, nonstaining latex acoustical sealant complying with ASTM C 834.

1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
   a. Accumetric LLC.
   b. Franklin International.
   c. GE Construction Sealants; Momentive Performance Materials Inc.
   d. Grabber Construction Products.
   e. Hilti, Inc.
   f. Pecora Corporation.
   g. Tremco Incorporated.
   h. United States Gypsum Company.
2. Colors of Exposed Acoustical Joint Sealants: As selected by Architect from manufacturer's full range of colors.

2.03 MISCELLANEOUS MATERIALS

A. Primer: Material recommended by acoustical-joint-sealant manufacturer where required for adhesion of sealant to joint substrates.

B. Cleaners for Nonporous Surfaces: Chemical cleaners acceptable to manufacturers of sealants and sealant backing materials, free of oily residues or other substances capable of staining or harming joint substrates and adjacent nonporous surfaces in any way, and formulated to promote optimum adhesion of sealants to joint substrates.

C. Masking Tape: Nonstaining, nonabsorbent material compatible with joint sealants and surfaces adjacent to joints.

PART 3 - EXECUTION

3.01 EXAMINATION

A. Examine joints indicated to receive acoustical joint sealants, with Installer present, for compliance with requirements for joint configuration, installation tolerances, and other conditions affecting performance of the Work.

B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.02 PREPARATION

A. Surface Cleaning of Joints: Clean out joints immediately before installing acoustical joint sealants to comply with joint-sealant manufacturer's written instructions.

B. Joint Priming: Prime joint substrates where recommended by acoustical-joint-sealant manufacturer. Apply primer to comply with joint-sealant manufacturer's written instructions. Confine primers to areas of joint-sealant bond; do not allow spillage or migration onto adjoining surfaces.

C. Masking Tape: Use masking tape where required to prevent contact of sealant or primer with adjoining surfaces that otherwise would be permanently stained or damaged by such contact or

by cleaning methods required to remove sealant smears. Remove tape immediately after tooling without disturbing joint seal.

3.03 INSTALLATION OF ACOUSTICAL JOINT SEALANTS

A. Comply with acoustical joint-sealant manufacturer's written installation instructions unless more stringent requirements apply.

B. STC-Rated Assemblies: Seal construction at perimeters, behind control joints, and at openings and penetrations with a continuous bead of acoustical joint sealant. Install acoustical joint sealants at both faces of partitions, at perimeters, and through penetrations. Comply with ASTM C 919, ASTM C 1193, and manufacturer's written recommendations for closing off sound-flanking paths around or through assemblies, including sealing partitions to underside of floor slabs above acoustical ceilings.

C. Acoustical Ceiling Areas: Apply acoustical joint sealant at perimeter edge moldings of acoustical ceiling areas in a continuous ribbon concealed on back of vertical legs of moldings before they are installed.

3.04 CLEANING

A. Clean off excess sealant or sealant smears adjacent to joints as the Work progresses by methods and with cleaning materials approved in writing by manufacturers of acoustical joint sealants and of products in which joints occur.

3.05 PROTECTION

A. Protect acoustical joint sealants during and after curing period from contact with contaminating substances and from damage resulting from construction operations or other causes so sealants are without deterioration or damage at time of Substantial Completion. If, despite such protection, damage or deterioration occurs, cut out, remove, and repair damaged or deteriorated acoustical joint sealants immediately so installations with repaired areas are indistinguishable from original work.

END OF SECTION

SECTION 07 95 13.13
INTERIOR EXPANSION JOINT COVER ASSEMBLIES

PART 1 - GENERAL

1.01 SUMMARY

A. Section includes interior expansion joint cover assemblies.

1.02 ACTION SUBMITTALS

A. Product Data: For each type of product.
   1. Include construction details, material descriptions, dimensions of individual components and profiles, and finishes for expansion joint cover assemblies.

B. Samples: For each type of expansion joint cover assembly, full width by 6 inches long in size.

C. Expansion Joint Cover Assembly Schedule: Prepared by or under the supervision of the supplier. Include the following information in tabular form:
   1. Manufacturer and model number for each expansion joint cover assembly.
   2. Expansion joint cover assembly location cross-referenced to Drawings.
   3. Nominal, minimum, and maximum joint width.
   4. Movement direction.
   5. Materials, colors, and finishes.
   6. Product options.

1.03 QUALITY ASSURANCE

A. Mockups: Build mockups to demonstrate aesthetic effects and to set quality standards for materials and execution.
   1. Build mockup of typical expansion joint cover assembly as directed by Architect.
   2. Approval of mockups does not constitute approval of deviations from the Contract Documents contained in mockups unless Architect specifically approves such deviations in writing.
   3. Subject to compliance with requirements, approved mockups may become part of the completed Work if undisturbed at time of Substantial Completion.

PART 2 - PRODUCTS

2.01 ASSEMBLY DESCRIPTION

A. Furnish units in longest practicable lengths to minimize field splicing.

B. Include factory-fabricated closure materials and transition pieces, T-joints, corners, curbs, cross-connections, and other accessories as required to provide continuous expansion joint cover assemblies.

2.02 PERFORMANCE REQUIREMENTS

A. Expansion Joint Design Criteria:
   1. Type of Movement: Thermal.
      a. Nominal Joint Width: [**2 inches**].
      b. Minimum Joint Width: 1-1/2 inches.
      c. Maximum Joint Width: 2-1/2 inches.

2.03 FLOOR EXPANSION JOINT COVERS

A. Elastomeric-Seal Floor Joint Cover: Assembly consisting of elastomeric seal anchored to frames fixed to sides of joint gap.
   1. Basis of Design: Design is based on Construction Specialties, Inc. [**Model GFS-200**]. Subject to compliance with requirements, provide named product or comparable product manufactured by one of the following:
      a. Balco; a CSW Industrials Company.
      b. Inpro Corporation.
      c. MM Systems Corporation.
   2. Application: Floor to floor.
   3. Installation: Surface mounted.
   4. Load Capacity:
      a. Uniform Load: 50 lb/sq. ft..
      b. Concentrated Load: 300 lb.
      c. Maximum Deflection: 0.0625 inch.
   5. Exposed Metal:
      a. Aluminum: Clear anodic, Class II.
   6. Seal: Preformed elastomeric extrusion.
      a. Color: Black.

2.04 WALL EXPANSION JOINT COVERS

A. Elastomeric-Seal Wall Joint Cover: Assembly consisting of elastomeric seal anchored to frames fixed to sides of joint gap.
   1. Basis of Design: Design is based on Construction Specialties, Inc. [**Model GWF-200**]. Subject to compliance with requirements, provide named product or comparable product manufactured by one of the following:
      a. Balco; a CSW Industrials Company.
      b. Inpro Corporation.
      c. MM Systems Corporation.
   2. Application: Wall to wall and ceiling to ceiling.
   3. Exposed Metal:
      a. Aluminum: Clear anodic, Class II.
   4. Seal: Preformed elastomeric extrusions.
      a. Color: As selected by Architect from manufacturer's full range.

2.05 CEILING EXPANSION JOINT COVERS

A. Elastomeric-Seal Ceiling Joint Cover: Assembly consisting of elastomeric seal anchored to frames fixed to sides of joint gap.

1. Basis of Design: Design is based on Construction Specialties, Inc. [**Model GWF-200**]. Subject to compliance with requirements, provide named product or comparable product manufactured by one of the following:
   a. Balco; a CSW Industrials Company.
   b. Inpro Corporation.
   c. MM Systems Corporation.
2. Application: Wall to wall and ceiling to ceiling.
3. Exposed Metal:
   a. Aluminum: Clear anodic, Class II.
4. Seal: Preformed elastomeric extrusions.
   a. Color: As selected by Architect from manufacturer's full range.

2.06 MATERIALS

A. Aluminum: ASTM B 221, Alloy 6063-T5 for extrusions; ASTM B 209, Alloy 6061-T6 for sheet and plate.

1. Apply manufacturer's standard protective coating on aluminum surfaces to be placed in contact with cementitious materials.

B. Elastomeric Seals: Manufacturer's standard preformed elastomeric membranes or extrusions to be installed in metal frames.

2.07 ALUMINUM FINISHES

A. Clear Anodic Finish: AAMA 611, AA-M12C22A31, Class II, 0.010 mm or thicker.

2.08 ACCESSORIES

A. Manufacturer's stainless-steel attachment devices. Include anchors, clips, fasteners, set screws, spacers, and other accessories compatible with material in contact, as indicated or required for complete installations.

PART 3 - EXECUTION

3.01 EXAMINATION

A. Examine surfaces where expansion joint cover assemblies will be installed for installation tolerances and other conditions affecting performance of the Work.

B. Notify Architect where discrepancies occur that will affect proper expansion joint cover assembly installation and performance.

C. Proceed with installation only after unsatisfactory conditions have been corrected.

3.02 PREPARATION

A. Prepare substrates according to expansion joint cover assembly manufacturer's written instructions.

B. Coordinate and furnish anchorages, setting drawings, and instructions for installing expansion joint cover assemblies. Provide fasteners of metal, type, and size to suit type of construction indicated and to provide for secure attachment of expansion joint cover assemblies.

3.03 INSTALLATION

A. Comply with manufacturer's written instructions for storing, handling, and installing expansion joint cover assemblies and materials unless more stringent requirements are indicated.

B. Metal Frames: Perform cutting, drilling, and fitting required to install expansion joint cover assemblies.

1. Install frames in continuous contact with adjacent surfaces.
   a. Shimming is not permitted.
2. Install in true alignment and proper relationship to joints and adjoining finished surfaces measured from established lines and levels.
3. Adjust for differences between actual structural gap and nominal design gap due to ambient temperature at time of installation.
4. Cut and fit ends to accommodate thermal expansion and contraction of metal without buckling of frames.
5. Locate anchors at interval recommended by manufacturer, but not less than 3 inches from each end and not more than 24 inches o.c.

C. Seals: Install elastomeric seals and membranes in frames to comply with manufacturer's written instructions. Install with minimum number of end joints.

1. Provide in continuous lengths for straight sections.
2. Seal transitions. Vulcanize or heat-weld field-spliced joints as recommended by manufacturer.
3. Installation: Mechanically lock seals into frames or adhere to frames with adhesive or pressure-sensitive tape as recommended by manufacturer.

D. Install with hairline mitered corners where expansion joint cover assemblies change direction or abut other materials.

E. Terminate exposed ends of expansion joint cover assemblies with field- or factory-fabricated termination devices.

3.04 PROTECTION

A. Do not remove protective covering until finish work in adjacent areas is complete. When protective covering is removed, clean exposed metal surfaces to comply with manufacturer's written instructions.

B. Protect the installation from damage by work of other Sections. Where necessary due to heavy construction traffic, remove and properly store cover plates or seals and install temporary protection over expansion joint cover assemblies. Reinstall cover plates or seals prior to Substantial Completion.

END OF SECTION

SECTION 08 11 13
HOLLOW METAL DOORS AND FRAMES

PART 1 - GENERAL

1.01 SUMMARY

A. Section includes:
   1. Interior hollow-metal door and frame units.
   2. Exterior hollow-metal door and frame units.
   3. Interior balistics-resistant hollow-metal doors and frame units.

B. Related Sections include:
   1. Division 09 Section “Flush Wood Doors” for doors that use frames specified in this Section.
   2. Division 08 Section “Door Hardware for door hardware for hollow-metal doors.
   3. Division 08 sections “Glazing” and “Security Glazing” for glazing units used in doors specified in this Section.

1.02 DEFINITIONS

A. Minimum Thickness: Minimum thickness of base metal without coatings according to NAAMM-HMMA 803 or SDI A250.8.

1.03 COORDINATION

A. Coordinate anchorage installation for hollow-metal frames. Furnish setting drawings, templates, and directions for installing anchorages, including sleeves, concrete inserts, anchor bolts, and items with integral anchors. Deliver such items to Project site in time for installation.

B. Coordinate requirements for installation of door hardware, electrified door hardware, and access control and security systems.

1.04 ACTION SUBMITTALS

A. Product Data: For each type of product.

B. Shop Drawings: Include the following:
   1. Elevations of each door type.
   2. Details of doors, including vertical- and horizontal-edge details and metal thicknesses.
   3. Frame details for each frame type, including dimensioned profiles and metal thicknesses.
   4. Locations of reinforcement and preparations for hardware.
   5. Details of each different wall opening condition.
   6. Details of electrical raceway and preparation for electrified hardware, access control systems, and security systems.
   7. Details of anchorages, joints, field splices, and connections.
   8. Details of accessories.
   9. Details of moldings, removable stops, and glazing.

10. Details of ballistics resistance where applicable.

C. Schedule: Prepared by or under the supervision of supplier, using same reference numbers for details and openings as those on Drawings.

1.05 INFORMATIONAL SUBMITTALS

A. Product Test Reports: For each type of for tests performed by a qualified testing agency indicating compliance with performance requirements.

1.06 DELIVERY, STORAGE, AND HANDLING

A. Deliver hollow-metal doors and frames palletized, packaged, or crated to provide protection during transit and Project-site storage. Do not use nonvented plastic.
   1. Provide additional protection to prevent damage to factory-finished units.

B. Deliver welded frames with two removable spreader bars across bottom of frames, tack welded to jambs and mullions.

C. Store hollow-metal doors and frames vertically under cover at Project site with head up. Place on minimum 4-inch-high wood blocking. Provide minimum 1/4-inch space between each stacked door to permit air circulation.

PART 2 - PRODUCTS

2.01 MANUFACTURERS

A. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
   1. Ambico, Limited.
   2. Armortex.
   3. Ceco Door Products; an Assa Abloy Group company.
   4. Curries Company; an Assa Abloy Group company.
   5. DCI Hollow Metal.
   6. Pearland Industries, Inc.
   7. Republic Doors and Frames.
   8. Steelcraft; an Ingersoll-Rand company.

2.02 PERFORMANCE REQUIREMENTS

A. Construct hollow-metal doors and frames to comply with standards indicated for materials, fabrication, hardware locations, hardware reinforcement, tolerances, and clearances, and as specified.

B. Thermally Rated Door Assemblies: Provide door assemblies with U-factor of not more than 0.50 deg Btu/F x h x sq. ft. when tested in accordance with ASTM C1363 or ASTM E1423.

2.03 INTERIOR STANDARD STEEL DOORS AND FRAMES

A. Extra-Heavy-Duty Doors and Frames: ANSI/SDI A250.8, Level 3; ANSI/SDI A250.4, Level A.
   1. Doors:
      a. Type: As indicated in the Door and Frame Schedule on Drawings.

b. Thickness: 1-3/4 inches.
c. Face: Uncoated steel sheet, minimum thickness of 0.053 inch.
d. Edge Construction: Model 2, Seamless.
e. Core: Manufacturer's standard.

2. Frames:
a. Materials: Uncoated steel sheet, minimum thickness of 0.053 inch.
b. Sidelite and Transom Frames: Fabricated from same thickness material as adjacent door frame.
c. Construction: Full profile welded.

3. Exposed Finish: Prime.

2.04 EXTERIOR HOLLOW-METAL DOORS AND FRAMES

A. Extra-Heavy-Duty Doors and Frames: ANSI/SDI A250.8, Level 3; ANSI/SDI A250.4, Level A..

1. Doors:
a. Type: As indicated in the Door and Frame Schedule on Drawings.
b. Thickness: 1-3/4 inches.
c. Face: Metallic-coated steel sheet, minimum thickness of 0.053 inch, with minimum A40 coating.
d. Edge Construction: Model 2, Seamless.
e. Core: Manufacturer's standard.

2. Frames:
a. Materials: Metallic-coated steel sheet, minimum thickness of 0.053 inch, with minimum A40 coating.
b. Construction: Full profile welded.

3. Exposed Finish: Prime.

2.05 BALLISTICS-RESISTANT INTERIOR STANDARD STEEL DOORS AND FRAMES

A. Ballistics-Resistant Doors and Frames: Listed and labeled as Level 3 in accordance with UL 752.

1. Doors:
a. Type: As indicated in the Door and Frame Schedule on Drawings.
b. Thickness: 1-3/4 inches.
c. Face: Uncoated steel sheet, minimum 16 gauge.
d. Edge Construction: Model 2, Seamless.
e. Core: UL-listed ballistics resistant composite of UL level equal to specified door and frame ballistic protection level.

2. Frames:
a. Materials: Uncoated steel sheet, minimum 16 gauge.
b. Construction: Full profile welded.
c. Ballistics-Resistance: Same protection level as door.

3. Exposed Finish: Prime.

2.06 BORROWED LITES

A. Fabricate of uncoated steel sheet, minimum thickness of 0.053 inch.

B. Construction: Full profile welded.

C. Fabricate in one piece except where handling and shipping limitations require multiple sections. Where frames are fabricated in sections due to shipping or handling limitations, provide alignment plates or angles at each joint, fabricated of metal of same or greater thickness as metal as frames.

D. Provide countersunk, flat- or oval-head exposed screws and bolts for exposed fasteners unless otherwise indicated.

2.07 FRAME ANCHORS

A. Jamb Anchors:

1. Masonry Type: Adjustable strap-and-stirrup or T-shaped anchors to suit frame size, not less than 0.042 inch thick, with corrugated or perforated straps not less than 2 inches wide by 10 inches long; or wire anchors not less than 0.177 inch thick.
2. Stud-Wall Type: Designed to engage stud, welded to back of frames; not less than 0.042 inch thick.

B. Floor Anchors: Formed from same material as frames, minimum thickness of 0.042 inch, and as follows:

1. Monolithic Concrete Slabs: Clip-type anchors, with two holes to receive fasteners.

2.08 MATERIALS

A. Cold-Rolled Steel Sheet: ASTM A 1008/A 1008M, Commercial Steel (CS), Type B; suitable for exposed applications.

B. Hot-Rolled Steel Sheet: ASTM A 1011/A 1011M, Commercial Steel (CS), Type B; free of scale, pitting, or surface defects; pickled and oiled.

C. Metallic-Coated Steel Sheet: ASTM A 653/A 653M, Commercial Steel (CS), Type B.

D. Frame Anchors: ASTM A 879/A 879M, Commercial Steel (CS), 04Z coating designation; mill phosphatized.

1. For anchors built into exterior walls, steel sheet complying with ASTM A 1008/A 1008M or ASTM A 1011/A 1011M, hot-dip galvanized according to ASTM A 153/A 153M, Class B.

E. Inserts, Bolts, and Fasteners: Hot-dip galvanized according to ASTM A 153/A 153M.

F. Power-Actuated Fasteners in Concrete: From corrosion-resistant materials.

G. Grout: ASTM C 476, except with a maximum slump of 4 inches, as measured according to ASTM C 143/C 143M.

H. Bituminous Coating: Cold-applied asphalt mastic, compounded for 15-mil dry film thickness per coat.

I. Glazing: Comply with requirements in Division 08 sections “Glazing” and “Security Glazing.”

2.09 FABRICATION

A. Fabricate hollow-metal work to be rigid and free of defects, warp, or buckle. Accurately form metal to required sizes and profiles, with minimum radius for metal thickness. Where practical, fit and assemble units in manufacturer's plant. To ensure proper assembly at Project site, clearly identify work that cannot be permanently factory assembled before shipment.

B. Hollow-Metal Doors:

1. Exterior Doors: Provide weep-hole openings in bottoms of exterior doors to permit moisture to escape. Seal joints in top edges of doors against water penetration.

C. Hollow-Metal Frames: Where frames are fabricated in sections due to shipping or handling limitations, provide alignment plates or angles at each joint, fabricated of same thickness metal as frames.

1. Frames: Provide closed tubular members with no visible face seams or joints, fabricated from same material as door frame. Fasten members at crossings and to jambs by butt welding.
2. Sidelite and Transom Bar Frames: Provide closed tubular members with no visible face seams or joints, fabricated from same material as door frame. Fasten members at crossings and to jambs by welding.
3. Provide countersunk, flat- or oval-head exposed screws and bolts for exposed fasteners unless otherwise indicated.
4. Grout Guards: Weld guards to frame at back of hardware mortises in frames to be grouted.
5. Floor Anchors: Weld anchors to bottoms of jambs with at least four spot welds per anchor; however, for slip-on drywall frames, provide anchor clips or countersunk holes at bottoms of jambs.
6. Jamb Anchors: Provide number and spacing of anchors as follows:
   a. Masonry Type: Locate anchors not more than 16 inches from top and bottom of frame. Space anchors not more than 32 inches o.c., to match coursing, and as follows:
      (1) Two anchors per jamb up to 60 inches high.
      (2) Three anchors per jamb from 60 to 90 inches high.
      (3) Four anchors per jamb from 90 to 120 inches high.
      (4) Four anchors per jamb plus one additional anchor per jamb for each 24 inches or fraction thereof above 120 inches high.
   b. Stud-Wall Type: Locate anchors not more than 18 inches from top and bottom of frame. Space anchors not more than 32 inches o.c. and as follows:
      (1) Three anchors per jamb up to 60 inches high.
      (2) Four anchors per jamb from 60 to 90 inches high.
      (3) Five anchors per jamb from 90 to 96 inches high.
      (4) Five anchors per jamb plus one additional anchor per jamb for each 24 inches or fraction thereof above 96 inches high.
7. Door Silencers: Except on weather-stripped frames, drill stops to receive door silencers.
   a. Single-Door Frames: Drill stop in strike jamb to receive three door silencers.
   b. Double-Door Frames: Drill stop in head jamb to receive two door silencers.

D. Hardware Preparation: Factory prepare hollow-metal work to receive templated mortised hardware; include cutouts, reinforcement, mortising, drilling, and tapping according to SDI A250.6, the Door Hardware Schedule, and templates.
   1. Reinforce doors and frames to receive nontemplated, mortised, and surface-mounted door hardware.
   2. Comply with applicable requirements in SDI A250.6 and BHMA A156.115 for preparation of hollow-metal work for hardware.

E. Glazed Lites: Provide stops and moldings around glazed lites where indicated. Form corners of stops and moldings with mitered hairline joints.
   1. Provide stops and moldings flush with face of door, and with square stops unless otherwise indicated.
   2. Multiple Glazed Lites: Provide fixed and removable stops and moldings so that each glazed lite is capable of being removed independently.
   3. Provide fixed frame moldings on outside of exterior and on secure side of interior doors and frames. Provide loose stops and moldings on inside of hollow-metal doors and frames.
   4. Coordinate rabbet width between fixed and removable stops with glazing and installation types indicated.
   5. Provide stops for installation with countersunk flat- or oval-head machine screws spaced uniformly not more than 9 inches o.c. and not more than 2 inches o.c. from each corner.

2.10 STEEL FINISHES

A. Prime Finish: Clean, pretreat, and apply manufacturer's standard primer.
   1. Shop Primer: SDI A250.10.

2.11 ACCESSORIES

A. Grout Guards: Formed from same material as frames, not less than 0.016 inch thick.

B. Ballistic-Resistant Door Hinges: Continuous gear type.

PART 3 - EXECUTION

3.01 INSTALLATION

A. Install hollow-metal doors and frames plumb, rigid, properly aligned, and securely fastened in place. Comply with approved Shop Drawings and with manufacturer's written instructions.

B. Hollow-Metal Frames: Install hollow-metal frames of size and profile indicated. Comply with SDI A250.11 or NAAMM-HMMA 840 as required by standards specified.
   1. Set frames accurately in position; plumbed, aligned, and braced securely until permanent anchors are set. After wall construction is complete, remove temporary braces, leaving surfaces smooth and undamaged.
      a. Where frames are fabricated in sections because of shipping or handling limitations, field splice at approved locations by welding face joint continuously; grind, fill, dress, and make splice smooth, flush, and invisible on exposed faces.
      b. Install frames with removable stops located on secure side of opening.
      c. Install door silencers in frames before grouting.

d. Remove temporary braces necessary for installation only after frames have been properly set and secured.

e. Check plumb, square, and twist of frames as walls are constructed. Shim as necessary to comply with installation tolerances.

f. Field apply bituminous coating to backs of frames that will be filled with grout containing antifreezing agents.

2. Floor Anchors: Provide floor anchors for each jamb and mullion that extends to floor, and secure with postinstalled expansion anchors.

a. Floor anchors may be set with power-actuated fasteners instead of postinstalled expansion anchors if so indicated and approved on Shop Drawings.

3. Masonry Walls: Coordinate installation of frames to allow for solidly filling space between frames and masonry with grout.

4. Installation Tolerances: Adjust hollow-metal door frames for squareness, alignment, twist, and plumb to the following tolerances:

a. Squareness: Plus or minus 1/16 inch, measured at door rabbet on a line 90 degrees from jamb perpendicular to frame head.

b. Alignment: Plus or minus 1/16 inch, measured at jambs on a horizontal line parallel to plane of wall.

c. Twist: Plus or minus 1/16 inch, measured at opposite face corners of jambs on parallel lines, and perpendicular to plane of wall.

d. Plumbness: Plus or minus 1/16 inch, measured at jambs at floor.

C. Hollow-Metal Doors: Fit hollow-metal doors accurately in frames, within clearances specified below. Shim as necessary.

1. Non-Fire-Rated Steel Doors:

a. Between Door and Frame Jambs and Head: 1/8 inch plus or minus 1/32 inch.

b. Between Edges of Pairs of Doors: 1/8 inch to 1/4 inch plus or minus 1/32 inch.

c. At Bottom of Door: 5/8 inch plus or minus 1/32 inch.

d. Between Door Face and Stop: 1/16 inch to 1/8 inch plus or minus 1/32 inch.

D. Glazing: Comply with installation requirements in Division 08 sections “Glazing” and “Security Glazing” and with hollow-metal manufacturer's written instructions.

3.02 ADJUSTING AND CLEANING

A. Final Adjustments: Check and readjust operating hardware items immediately before final inspection. Leave work in complete and proper operating condition. Remove and replace defective work, including hollow-metal work that is warped, bowed, or otherwise unacceptable.

B. Remove grout and other bonding material from hollow-metal work immediately after installation.

C. Prime-Coat Touchup: Immediately after erection, sand smooth rusted or damaged areas of prime coat and apply touchup of compatible air-drying, rust-inhibitive primer.

D. Metallic-Coated Surface Touchup: Clean abraded areas and repair with galvanizing repair paint according to manufacturer's written instructions.

END OF SECTION

SECTION 08 14 16
FLUSH WOOD DOORS

PART 1 - GENERAL

1.01 SUMMARY

A. Section includes:
   1. Solid-core doors with wood-veneer faces.
   2. Light frames.
   3. Factory finishing flush wood doors.
   4. Factory fitting flush wood doors to frames and factory machining for hardware.

B. Related Sections include:
   1. Division 08 Section “Hollow Metal Frames” for the frames doors from this Section will be installed in.
   2. Division 08 Section “Door Hardware” for door hardware for the doors from this Section.
   3. Division 08 sections "Glazing” and “Security Glazing” for glass panels in wood doors.

1.02 PREINSTALLATION MEETINGS

A. Preinstallation Conference: Conduct conference at Project site.

1.03 ACTION SUBMITTALS

A. Product Data: For each type of door. Include details of core and edge construction and trim for openings. Include factory-finishing specifications.

B. Shop Drawings: Indicate location, size, and hand of each door; elevation of each kind of door; construction details not covered in Product Data; and the following:
   1. Dimensions and locations of blocking.
   2. Dimensions and locations of mortises and holes for hardware.
   3. Dimensions and locations of cutouts.
   4. Undercuts.
   5. Requirements for veneer matching.
   6. Doors to be factory finished and finish requirements.
   7. Details of ballistics-resistance as required.

C. Samples for Initial Selection: For factory-finished doors.

D. Samples for Verification:
   1. Factory finishes applied to actual door face materials, approximately 8 by 10 inches, for each material and finish.
   2. Corner sections of doors, approximately 8 by 10 inches, with door faces and edges representing actual materials to be used.
      a. Provide Samples for each species of veneer and solid lumber required.

b. Provide Samples for each color, texture, and pattern of plastic laminate required.
c. Finish veneer-faced door Samples with same materials proposed for factory-finished doors.

3. Frames for light openings, 6 inches long, for each material, type, and finish required.

1.04 INFORMATIONAL SUBMITTALS

A. Sample Warranty: For special warranty.

1.01 CLOSEOUT SUBMITTALS

A. Special warranties.

1.02 DELIVERY, STORAGE, AND HANDLING

A. Comply with requirements of referenced standard and manufacturer's written instructions.

B. Package doors individually in cardboard cartons and wrap bundles of doors in plastic sheeting.

C. Mark each door on bottom rail with opening number used on Shop Drawings.

1.03 FIELD CONDITIONS

A. Environmental Limitations: Do not deliver or install doors until spaces are enclosed and weathertight, wet work in spaces is complete and dry, and HVAC system is operating and maintaining ambient temperature and humidity conditions at occupancy levels during remainder of construction period.

1.04 WARRANTY

A. A. Special Warranty: Manufacturer agrees to repair or replace doors that fail in materials or workmanship within specified warranty period.

1. Failures include, but are not limited to, the following:
   a. Warping (bow, cup, or twist) more than 1/4 inch in a 42-by-84-inch section.
   b. Telegraphing of core construction in face veneers exceeding 0.01 inch in a 3-inch span.
2. Warranty shall also include installation and finishing that may be required due to repair or replacement of defective doors.
3. Warranty Period for Solid-Core Interior Doors: Life of installation.

PART 2 - PRODUCTS

2.01 MANUFACTURERS

A. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:

1. Algoma Hardwoods, Inc.
2. Eggers Industries.
3. Marshfield DoorSystems, Inc.
4. VT Industries Inc.

B. Source Limitations: Obtain flush wood doors from single manufacturer.

2.02 FLUSH WOOD DOORS, GENERAL

A. Quality Standard: In addition to requirements specified, comply with AWI's, AWMAC's, and WI's "Architectural Woodwork Standards."

1. Contract Documents contain selections chosen from options in quality standard and additional requirements beyond those of quality standard. Comply with those selections and requirements in addition to quality standard.

B. Structural-Composite-Lumber-Core Doors:

1. Structural Composite Lumber: WDMA I.S.10.
   a. Screw Withdrawal, Face: 700 lbf.
   b. Screw Withdrawal, Edge: 400 lbf.

C. Mineral-Core Doors:

1. Core: Noncombustible mineral product complying with requirements of referenced quality standard and testing and inspecting agency for fire-protection rating indicated.
2. Blocking: Provide composite blocking with improved screw-holding capability approved for use in doors of fire-protection ratings indicated as follows:
   a. 5-inch top-rail blocking.
   b. 5-inch bottom-rail blocking, in doors indicated to have protection plates.
   c. 5-inch midrail blocking, in doors indicated to have exit devices or armor plates.
3. Edge Construction: At hinge stiles, provide laminated-edge construction with improved screw-holding capability and split resistance. Comply with specified requirements for exposed edges.
   a. Screw-Holding Capability: 475 lbf per WDMA T.M.-10.

2.03 VENEER-FACED DOORS FOR TRANSPARENT FINISH

A. Interior Solid-Core Doors:

1. Grade: Premium, with Grade A faces.
2. Species: Match veneer species and cut on existing doors as approved by Architect.
3. Exposed Vertical Edges: Same species as faces - edge Type A.
4. Core:
   a. Non-Ballistics-Resistant Doors: Structural composite lumber.
   b. Ballistics-Resistant Doors: UL-listed ballistics-resistant composite of UL Level 3 in accordance with UL 752.
5. Construction: Five plies. Stiles and rails are bonded to core, then entire unit is abrasive planed before veneering. Faces are bonded to core using a hot press.

2.04 LIGHT FRAMES

A. Wood Beads for Light Openings in Wood Doors: Provide manufacturer's standard wood beads unless otherwise indicated.

1. Wood Species: Same species as door faces.
2. Profile: Manufacturer's standard shape.

2.05 FABRICATION

A. Factory fit doors to suit frame-opening sizes indicated. Comply with clearance requirements of referenced quality standard for fitting unless otherwise indicated.
   1. Comply with NFPA 80 requirements for fire-rated doors.

B. Factory machine doors for hardware that is not surface applied. Locate hardware to comply with DHI-WDHS-3. Comply with final hardware schedules, door frame Shop Drawings, BHMA-156.115-W, and hardware templates.
   1. Coordinate with hardware mortises in metal frames to verify dimensions and alignment before factory machining.

C. Openings: Factory cut and trim openings through doors.
   1. Light Openings: Trim openings with moldings of material and profile indicated.
   2. Glazing: Factory install glazing in doors indicated to be factory finished. Comply with applicable requirements in Division 08 section “Glazing” and “Security Glazing.”

2.06 FACTORY FINISHING

A. General: Comply with referenced quality standard for factory finishing. Complete fabrication, including fitting doors for openings and machining for hardware that is not surface applied, before finishing.
   1. Finish faces, all four edges, edges of cutouts, and mortises. Stains and fillers may be omitted on top and bottom edges, edges of cutouts, and mortises.

B. Factory finish doors.

C. Transparent Finish:
   1. Grade: Premium.
   2. Finish: AWI's, AWMAC's, and WI's “Architectural Woodwork Standards” System 9, UV curable, acrylated epoxy, polyester, or urethane; System 10, UV curable, water based; or System 11, catalyzed polyurethane.
   3. Staining: Match stain on existing doors as approved by Architect.
   4. Sheen: Satin.

PART 3 - EXECUTION

3.01 EXAMINATION

A. Examine doors and installed door frames, with Installer present, before hanging doors.
   1. Verify that installed frames comply with indicated requirements for type, size, location, and swing characteristics and have been installed with level heads and plumb jambs.
   2. Reject doors with defects.

B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.02 INSTALLATION

A. Hardware: For installation, see Division 08 Section “Door Hardware.”

B. Installation Instructions: Install doors to comply with manufacturer's written instructions and referenced quality standard, and as indicated.

C. Factory-Fitted Doors: Align in frames for uniform clearance at each edge.

D. Factory-Finished Doors: Restore finish before installation if fitting or machining is required at Project site.

3.03 ADJUSTING

A. Operation: Rehang or replace doors that do not swing or operate freely.

B. Finished Doors: Replace doors that are damaged or that do not comply with requirements. Doors may be repaired or refinished if Work complies with requirements and shows no evidence of repair or refinishing.

END OF SECTION

SECTION 08 31 13
ACCESS DOORS AND FRAMES

1.01 SUMMARY

A. Section includes access doors and frames for walls and ceilings.

B. Related Sections include Division 08 Section "Floor Doors" for access doors in the floor.

1.02 ACTION SUBMITTALS

A. Product Data: For each type of product.

1. Include construction details material descriptions, dimensions of individual components and profiles, and finishes.

B. Samples: For each type of access door and frame and for each finish specified, complete assembly minimum 6 by 6 inches in size.

C. Product Schedule: For access doors and frames. Use same designations indicated on Drawings.

PART 2 - PRODUCTS

2.01 MANUFACTURERS

A. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:

1. Acudor Products, Inc.
2. JL Industries, Inc.; a division of the Activar Construction Products Group.
3. Karp Associates, Inc.
4. Larsens Manufacturing Company.
5. MIFAB, Inc.
6. Milcor; Commercial Products Group of Hart & Cooley, Inc.
7. Nystrom, Inc.
8. Williams Bros. Corporation of America (The).

2.02 ACCESS DOORS AND FRAMES

A. Flush Access Doors with Exposed Flanges for Typical Applications:

1. Description: Face of door flush with frame, with exposed flange and concealed hinge.
2. Locations: Wall and ceiling.
3. Door Size: As required to access and operate valve or damper, but not less than 12 inches.
4. Metallic-Coated Steel Sheet for Door: Nominal 0.064 inch, 16 gage, factory primed.
5. Frame Material: Same material, thickness, and finish as door.
6. Latch and Lock: Cam latch, pinned-hex-head wrench operated or spanner-head wrench operated.

B. Flush Access Doors with Exposed Flanges for Applications at Restrooms, Toilets, and Similar Service Areas:

1. Description: Face of door flush with frame, with exposed flange and concealed hinge.
2. Locations: Wall.
3. Door Size: As required to access and operate valve or damper, but not less than 12 inches.
4. Stainless-Steel Sheet for Door: Nominal 0.062 inch, 16 gage Insert thickness, No. 4 finish.
5. Frame Material: Same material, thickness, and finish as door.
6. Latch and Lock: Cam latch, pinned-hex-head wrench operated or spanner-head wrench operated.

2.03 MATERIALS

A. Steel Plates, Shapes, and Bars: ASTM A36/A36M.

B. Metallic-Coated Steel Sheet: ASTM A653/A653M, Commercial Steel (CS), Type B; with minimum G60 or A60 metallic coating.

C. Stainless-Steel Sheet, Strip, Plate, and Flat Bars: ASTM A 666, Type 304. Remove tool and die marks and stretch lines, or blend into finish.

D. Stainless Steel Flat Bars: ASTM A666, Type 304. Remove tool and die marks and stretch lines, or blend into finish.

E. Frame Anchors: Same material as door face.

F. Inserts, Bolts, and Anchor Fasteners: Hot-dip galvanized steel according to ASTM A 153/A 153M or ASTM F 2329.

2.04 FABRICATION

A. General: Provide access door and frame assemblies manufactured as integral units ready for installation.

B. Metal Surfaces: For metal surfaces exposed to view in the completed Work, provide materials with smooth, flat surfaces without blemishes. Do not use materials with exposed pitting, seam marks, roller marks, rolled trade names, or roughness.

C. Doors and Frames: Grind exposed welds smooth and flush with adjacent surfaces. Furnish mounting holes, attachment devices and fasteners of type required to secure access doors to types of supports indicated.

D. Latch Hardware Quantity: Furnish number of latches and locks required to hold doors tightly closed.

2.05 FINISHES

A. Comply with NAAMM's “Metal Finishes Manual for Architectural and Metal Products” for recommendations for applying and designating finishes.

B. Protect mechanical finishes on exposed surfaces from damage by applying a strippable, temporary protective covering before shipping.

C. Appearance of Finished Work: Noticeable variations in same piece are not acceptable. Variations in appearance of adjoining components are acceptable if they are within the range of approved Samples and are assembled or installed to minimize contrast.

D. Painted Finishes: Comply with coating manufacturer's written instructions for cleaning, conversion coating, and applying and baking finish.
   1. Factory Primed: Apply manufacturer's standard, lead- and chromate-free, universal primer immediately after surface preparation and pretreatment.

E. Stainless-Steel Finishes:
   1. Surface Preparation: Remove tool and die marks and stretch lines, or blend into finish.
   2. Polished Finish: No. 4 finish. Grind and polish surfaces to produce uniform finish, free of cross scratches.
      a. Run grain of directional finishes with long dimension of each piece.
      b. When polishing is completed, passivate and rinse surfaces. Remove embedded foreign matter and leave surfaces chemically clean.

PART 3 - EXECUTION

3.01 EXAMINATION

A. Examine substrates for compliance with requirements for installation tolerances and other conditions affecting performance of the Work.

B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.02 INSTALLATION

A. Comply with manufacturer's written instructions for installing access doors and frames.

3.03 ADJUSTING

A. Adjust doors and hardware, after installation, for proper operation.

END OF SECTION

SECTION 08 31 23
FLOOR DOORS

PART 1 - GENERAL

1.01 SUMMARY

A. Section includes:
   1. Aluminum floor doors.
   2. Steel floor doors.
   3. Stainless steel floor doors.

B. Related Sections include Division 08 Section "Access Doors and Frames" for wall- and ceiling-mounted access doors and frames.

1.02 ACTION SUBMITTALS

A. Product Data: For each type of product.
   1. Include construction details materials, individual components and profiles, and finishes.

B. Product Schedule: For floor doors.

PART 2 - PRODUCTS

2.01 ALUMINUM FLOOR DOORS

A. Gutter Channel Frame Aluminum Floor Door:
   1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
      a. ACUDOR Products, Inc.
      b. Babcock-Davis.
      c. Karp Associates, Inc.
      d. Nystrom, Inc.
   2. Frame: Mill finish aluminum, gutter profile, with integral drainage coupling and perimeter gasket.
   3. Door: Single leaf; 1/4-inch-thick, diamond-pattern mill-finish aluminum plate.
   4. Loading Capacity: 300 lbf/sq. ft. pedestrian live load.
   5. Options: Debris gasket.
   6. Hardware:
      a. Material and Finish: Type 316 stainless steel, including latch and lifting mechanism assemblies, hold-open arms, and brackets, hinges, pins, and fasteners.
      b. Hinges: Heavy-duty butt hinges with stainless steel pins.
      c. Operating Mechanism: Adjustable counterbalancing springs, heavy-duty hold-open arm that automatically locks door open at 90 degrees, release handle with vinyl grip that allows for one-handed closure, and recessed lift handle.

d. Latch: Stainless steel slam latch.
e. Lock: Latch with removable handle.

2.02 MATERIALS

A. Rolled-Stainless Steel Floor Plate: ASTM A793, manufacturer's standard finish.

B. Stainless Steel Sheet, Strip, Plate, and Flat Bars: ASTM A666. Remove tool and die marks and stretch lines, or blend into finish.

C. Aluminum Extrusions: ASTM B221, Alloy 6063-T6.

D. Aluminum-Alloy Rolled Tread Plate: ASTM B632/B632M, Alloy 6061-T6.

E. Aluminum Sheet: ASTM B209, alloy and temper recommended by aluminum producer and finisher for type of use and finish indicated.

F. Frame Anchors: Same material as door face.

G. Inserts, Bolts, and Anchor Fasteners: Hot-dip galvanized steel according to ASTM A153/A153M or ASTM F2329.

2.03 FABRICATION

A. General: Provide floor doors manufactured as integral units ready for installation.

B. Metal Surfaces: For metal surfaces exposed to view in the completed Work, provide materials with smooth, flat surfaces without blemishes. Do not use materials with exposed pitting, seam marks, roller marks, rolled trade names, or roughness.

C. Grind exposed welds smooth and flush with adjacent surfaces. Furnish attachment devices and fasteners of type required to secure floor doors to types of supports indicated.

D. Latching Mechanisms: Furnish number required to hold doors in flush, smooth plane when closed.

E. Aluminum: After fabrication, apply manufacturer's standard protective coating on aluminum that comes in contact with concrete.

2.04 FINISHES

A. Comply with NAAMM's “Metal Finishes Manual for Architectural and Metal Products” for recommendations for applying and designating finishes.

B. Protect mechanical finishes on exposed surfaces from damage by applying a strippable, temporary protective covering before shipping.

C. Appearance of Finished Work: Noticeable variations in same piece are not acceptable. Variations in appearance of adjoining components are acceptable if they are within the range of approved Samples and are assembled or installed to minimize contrast.

D. Stainless Steel Finish: Bright, cold-rolled, unpolished ASTM A480/A480M No. 2B finish.

PART 3 - EXECUTION

3.01 EXAMINATION

A. Examine substrates for compliance with requirements for installation tolerances and other conditions affecting performance of the Work.

B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.02 INSTALLATION, GENERAL

A. Comply with manufacturer's written instructions for installing floor doors.

3.03 ADJUSTING

A. Adjust doors and hardware, after installation, for proper operation.

END OF SECTION

SECTION 08 33 13
COILING COUNTER DOORS

PART 1 - GENERAL

1.01 SUMMARY

A. Section includes coiling counter doors.

1.02 ACTION SUBMITTALS

A. Product Data: For each type and size of coiling counter door and accessory.
   1. Include construction details, material descriptions, dimensions of individual components, profiles for slats, and finishes.
   2. Include rated capacities, operating characteristics, electrical characteristics, and furnished accessories.

B. Shop Drawings: For each installation and for special components not dimensioned or detailed in manufacturer's product data.
   1. Include plans, elevations, sections, and mounting details.
   2. Include details of equipment assemblies, and indicate dimensions, required clearances, method of field assembly, components, and location and size of each field connection.
   3. Include points of attachment and their corresponding static and dynamic loads imposed on structure.
   4. Show locations of controls, locking devices, and other accessories.
   5. Include diagrams for power, signal, and control wiring.

C. Samples for Verification: For each type of exposed finish on the following components, in manufacturer's standard sizes:
   1. Curtain slats.
   2. Bottom bar with sensor edge.
   3. Include similar Samples of accessories involving color selection.

1.03 INFORMATIONAL SUBMITTALS

A. Qualification Data: For Installer.

1.04 CLOSEOUT SUBMITTALS

A. Maintenance Data: For coiling counter doors to include in maintenance manuals.

1.05 QUALITY ASSURANCE

A. Installer Qualifications: An entity that employs installers and supervisors who are trained and approved by manufacturer for both installation and maintenance of units required for this Project.
   1. Maintenance Proximity: Not more than two hours' normal travel time from Installer's place of business to Project site.

1.06 WARRANTY

A. Special Warranty: Manufacturer agrees to repair or replace components of coiling counter doors that fail in materials or workmanship within specified warranty period.
   1. Failures include, but are not limited to, the following:
      a. Structural failures including, but not limited to, excessive deflection.
      b. Faulty operation of operators, controls, and hardware.
      c. Deterioration of metals, metal finishes, and other materials beyond normal use.
   2. Warranty Period: Two years from date of Substantial Completion.

PART 2 - PRODUCTS

2.01 MANUFACTURERS, GENERAL

A. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
   1. Clopay Building Products.
   2. Cookson Company.
   3. Cornell.
   4. Overhead Door Corporation.
   5. Raynor.
   6. Wayne-Dalton Corp.

B. Source Limitations: Obtain coiling counter doors from single source from single manufacturer.
   1. Obtain operators and controls from coiling counter door manufacturer.

2.02 COUNTER DOOR ASSEMBLY

A. Operation Cycles: Door components and operators capable of operating for not less than 10,000. One operation cycle is complete when a door is opened from the closed position to the fully open position and returned to the closed position.

B. Door Curtain Material: Aluminum.

C. Door Curtain Slats: Flat profile slats of 1-1/4-inch to 1-1/2-inch center-to-center height.

D. Bottom Bar: Manufacturer's standard continuous channel or tubular shape, fabricated aluminum extrusion and finished to match door.

E. Curtain Jamb Guides: Aluminum with exposed finish matching curtain slats. Provide continuous integral wear strips to prevent metal-to-metal contact and to minimize operational noise.

F. Hood: Match curtain material and finish.
   1. Shape: Manufacturer’s standard.
   2. Mounting: As shown on Drawings.

G. Sill Configuration: No sill.

H. Locking Devices: Equip door locking device assembly.
   1. Locking Device Assembly: Single-jamb side locking bars, operable from inside and outside with cylinders.

I. Electric Door Operator:
   1. Usage Classification: Medium duty, up to 12 cycles per hour and up to 50 cycles per day.
   2. Operator Location: Manufacturer's standard location for application and configuration indicated on Drawings.
   3. Motor Exposure: Interior.
   4. Emergency Manual Operation: Push-up type.
   5. Obstruction-Detection Device: Automatic electric sensor edge on bottom bar.
      a. Sensor Edge Bulb Color: Black.
   6. Control Station(s): Interior-side mounted.

J. Curtain Accessories: Equip door with push/pull handles.

K. Door Finish: Clean anodized.

2.01 MATERIALS, GENERAL

A. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, by a qualified testing agency, and marked for intended location and application.

2.02 DOOR CURTAIN MATERIALS AND CONSTRUCTION

A. Door Curtains: Fabricate coiling counter-door curtain of interlocking metal slats in a continuous length for width of door without splices. Unless otherwise indicated, provide slats of thickness and mechanical properties recommended by door manufacturer for performance, size, and type of door indicated, and as follows:
   1. Aluminum Door Curtain Slats: ASTM B 209 sheet or ASTM B 221 extrusions, alloy and temper standard with manufacturer for type of use and finish indicated; thickness of 0.050 inch; and as required.
   2. Metal Interior Curtain-Slat Facing: Match metal of exterior curtain-slat face.

B. Curtain Jamb Guides: Manufacturer's standard angles or channels and angles of same material and finish as curtain slats unless otherwise indicated, with sufficient depth and strength to retain curtain, to allow curtain to operate smoothly, and to withstand loading. Slot bolt holes for guide adjustment. Provide removable stops on guides to prevent overtravel of curtain.

2.03 HOODS

A. General: Form sheet metal hood to entirely enclose coiled curtain and operating mechanism at opening head. Contour to fit end brackets to which hood is attached. Roll and reinforce top and bottom edges for stiffness. Form closed ends for surface-mounted hoods and fascia for any portion of between-jamb mounting that projects beyond wall face. Equip hood with intermediate support brackets as required to prevent sagging.
   1. Aluminum: 0.040-inch-thick aluminum sheet complying with ASTM B 209, of alloy and temper recommended by manufacturer and finisher for type of use and finish indicated.

2.04 LOCKING DEVICES

A. Locking Device Assembly: Fabricate with cylinder lock, spring-loaded dead bolt, operating handle, cam plate, and adjustable locking bars to engage through slots in tracks.
   1. Lock Cylinders: As specified in Division 08 Section “Door Hardware”.
   2. Keys: Three for each cylinder.

B. Safety Interlock Switch: Equip power-operated doors with safety interlock switch to disengage power supply when door is locked.

2.05 CURTAIN ACCESSORIES

A. Push/Pull Handles: Equip each push-up-operated or emergency-operated door with lifting handles on each side of door, finished to match door.

2.06 COUNTERBALANCING MECHANISM

A. General: Counterbalance doors by means of manufacturer's standard mechanism with an adjustable-tension, steel helical torsion spring mounted around a steel shaft and contained in a spring barrel connected to top of curtain with barrel rings. Use grease-sealed bearings or self-lubricating graphite bearings for rotating members.

B. Counterbalance Barrel: Fabricate spring barrel of manufacturer's standard hot-formed, structural-quality, seamless carbon-steel pipe, of sufficient diameter and wall thickness to support rolled-up curtain without distortion of parts and to limit barrel deflection to not more than 0.03 in./ft. of span under full load.

C. Counterbalance Spring: One or more oil-tempered, heat-treated steel helical torsion springs. Size springs to counterbalance weight of curtain, with uniform adjustment accessible from outside barrel. Secure ends of springs to barrel and shaft with cast-steel barrel plugs.

D. Torsion Rod for Counterbalance Shaft: Fabricate of manufacturer's standard cold-rolled steel, sized to hold fixed spring ends and carry torsional load.

E. Brackets: Manufacturer's standard mounting brackets of either cast iron or cold-rolled steel plate.

2.01 ELECTRIC DOOR OPERATORS

A. General: Electric door operator assembly of size and capacity recommended and provided by door manufacturer for door and operation-cycles requirement specified, with electric motor and factory-prewired motor controls, starter, gear-reduction unit, solenoid-operated brake, clutch, control stations, control devices, integral gearing for locking door, and accessories required for proper operation.
   1. Comply with NFPA 70.

B. Usage Classification: Electric operator and components capable of operating for not less than number of cycles per hour indicated for each door.

C. Door Operator Location(s): Operator location indicated for each door.
   1. Top-of-Hood Mounted: Operator is mounted to the right or left door head plate with the operator on top of the door-hood assembly and connected to the door drive shaft with drive chain and sprockets. Headroom is required for this type of mounting.

2. Front-of-Hood Mounted: Operator is mounted to the right or left door head plate with the operator on coil side of the door-hood assembly and connected to the door drive shaft with drive chain and sprockets. Front clearance is required for this type of mounting.
3. Wall Mounted: Operator is mounted to the inside front wall on the left or right side of door and connected to door drive shaft with drive chain and sprockets. Side room is required for this type of mounting. Wall-mounted operator can also be mounted above or below shaft; if above shaft, headroom is required.

D. Motors: Reversible-type motor for motor exposure indicated for each door assembly.
1. Electrical Characteristics: Minimum as indicated for each door assembly. If not indicated, large enough to start, accelerate, and operate door in either direction from any position, at a speed not less than 8 in./sec. and not more than 12 in./sec., without exceeding nameplate ratings or service factor.
2. Operating Controls, Controllers, Disconnect Switches, Wiring Devices, and Wiring: Manufacturer's standard unless otherwise indicated.
3. Coordinate wiring requirements and electrical characteristics of motors and other electrical devices with building electrical system and each location where installed.

E. Limit Switches: Equip each motorized door with adjustable switches interlocked with motor controls and set to automatically stop door at fully opened and fully closed positions.

F. Obstruction-Detection Devices: External entrapment protection consisting of indicated automatic safety sensor capable of protecting full width of door opening. For non-fire-rated doors, activation of device immediately stops and reverses downward door travel.
1. Electric Sensor Edge: Automatic safety sensor edge, located within astragal mounted to bottom bar. Contact with sensor activates device. Connect to control circuit using manufacturer's standard take-up reel or self-coiling cable.

G. Control Station: Three-button control station in fixed location with momentary-contact push-button controls labeled “Open” and “Stop” and sustained- or constant-pressure push-button control labeled “Close.”
1. Interior-Mounted Units: Full-guarded, surface-mounted, heavy-duty type, with general-purpose NEMA ICS 6, Type 1 enclosure.

H. Emergency Manual Operation: Equip each electrically powered door with capability for emergency manual operation. Design manual mechanism so required force for door operation does not exceed 25 lbf.

I. Emergency Operation Disconnect Device: Equip operator with hand-operated disconnect mechanism for automatically engaging manual operator and releasing brake for emergency manual operation while disconnecting motor without affecting timing of limit switch. Mount mechanism so it is accessible from floor level. Include interlock device to automatically prevent motor from operating when emergency operator is engaged.

J. Motor Removal: Design operator so motor may be removed without disturbing limit-switch adjustment and without affecting emergency manual operation.

K. Self-Opening Mechanism: Automatic release mechanism triggered by smoke detector, fire alarm or power failure. When activated, the grille self-opens by means of a fail-safe operator to the fully open position without the need for power operation or battery backup systems. When the alarm is cleared and power is restored, the grille will operate normally.

2.02 FINISH REQUIREMENTS

A. General:

1. Comply with NAAMM/NOMMA's "Metal Finishes Manual for Architectural and Metal Products (AMP 500-06)" for recommendations for applying and designating finishes.
2. Appearance of Finished Work: Noticeable variations in same piece are not acceptable. Variations in appearance of adjoining components are acceptable if they are within the range of approved Samples and are assembled or installed to minimize contrast.

2.03 ALUMINUM FINISHES

A. Clear Anodic Finish: AAMA 611, AA-M12C22A41, Class I, 0.018 mm or thicker.

PART 3 - EXECUTION

3.01 EXAMINATION

A. Examine substrates areas and conditions, with Installer present, for compliance with requirements for substrate construction and other conditions affecting performance of the Work.

B. Examine locations of electrical connections.

C. Proceed with installation only after unsatisfactory conditions have been corrected.

3.02 INSTALLATION

A. Install coiling counter doors and operating equipment complete with necessary hardware, anchors, inserts, hangers, and equipment supports; according to manufacturer's written instructions and as specified.

B. Install coiling counter doors, hoods, controls, and operators at the mounting locations indicated for each door.

3.03 STARTUP SERVICE

A. Engage a factory-authorized service representative to perform startup service.

1. Complete installation and startup checks according to manufacturer's written instructions.
2. After electrical circuitry has been energized, operate doors to confirm proper motor rotation and door performance.
3. Test and adjust controls and safety devices. Replace damaged and malfunctioning controls and equipment.

3.04 ADJUSTING

A. Adjust hardware and moving parts to function smoothly so that doors operate easily, free of warp, twist, or distortion.

B. Lubricate bearings and sliding parts as recommended by manufacturer.

C. Adjust seals to provide tight fit around entire perimeter.

3.05 MAINTENANCE SERVICE

A. Initial Maintenance Service: Beginning at Substantial Completion, maintenance service shall include twelve months' full maintenance by skilled employees of coiling-door Installer. Include monthly preventive maintenance, repair or replacement of worn or defective components,

lubrication, cleaning, and adjusting as required for door operation. Parts and supplies shall be manufacturer's authorized replacement parts and supplies.

1. Perform maintenance, including emergency callback service, during normal working hours.
2. Include 24-hour-per-day, seven-day-per-week, emergency callback service.

3.06 DEMONSTRATION

A. Engage a factory-authorized service representative to train Owner's maintenance personnel to adjust, operate, and maintain coiling counter doors.

END OF SECTION

SECTION 08 33 26
OVERHEAD COILING GRILLES

PART 1 - GENERAL

1.01 SUMMARY

A. Section includes open-curtain overhead coiling grilles.

B. Related Sections include Division 08 Section “Coiling Counter Doors” for non-full length coiling doors.

1.02 ACTION SUBMITTALS

A. Product Data: For each type and size of overhead coiling grille and accessory.

B. Shop Drawings: For each installation and for special components not dimensioned or detailed in manufacturer's product data.

1. Include plans, elevations, sections, and mounting details.
2. Include details of equipment assemblies. Indicate dimensions, required clearances, method of field assembly, components, and location and size of each field connection.
3. Include points of attachment and their corresponding static and dynamic loads imposed on structure.
4. Show locations of controls, locking devices, and other accessories.
5. Include diagrams for power, signal, and control wiring.

C. Samples for Verification: For each type of exposed finish on the following components, in manufacturer's standard sizes:

1. Open-curtain grille with full-size components consisting of rods, spacers, and links as required to illustrate each assembly.

1.03 INFORMATIONAL SUBMITTALS

A. Qualification Data: For Installer.

B. Sample Warranty: For special warranty.

1.04 CLOSEOUT SUBMITTALS

A. Maintenance Data: For overhead coiling grilles to include in maintenance manuals.

1.05 QUALITY ASSURANCE

A. Installer Qualifications: An entity that employs installers and supervisors who are trained and approved by manufacturer for both installation and maintenance of units required for this Project.

B. Accessibility Standard: Comply with applicable provisions in ‘the TDLR “2012 Texas Accessibility Standards” (TAS).

1.06 WARRANTY

A. Special Warranty: Manufacturer agrees to repair or replace components of grilles that fail in materials or workmanship within specified warranty period.
   1. Warranty Period: Two years from date of Substantial Completion.

PART 2 - PRODUCTS

2.01 MANUFACTURERS

A. Source Limitations: Obtain overhead coiling grilles from single source from single manufacturer.
   1. Obtain operators and controls from overhead coiling-grille manufacturer.

2.02 OPEN-CURTAIN GRILLE ASSEMBLY

A. Open-Curtain Grille: Overhead coiling grille with a curtain having a network of horizontal rods that interconnect with vertical links.
   1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
      a. Clopay Building Products.
      b. Cookson Company.
      c. Cornell.
      d. McKeon Rolling Steel Door Company, Inc.
      e. Overhead Door Corporation.

B. Operation Cycles: Grille components and operators capable of operating for not less than 10,000. One operation cycle is complete when a grille is opened from the closed position to the fully open position and returned to the closed position.
   1. Include tamperproof cycle counter.

C. Grille Curtain Material: Aluminum.
   1. Rod Spacing: Approximately [1-1/2 inches] [2 inches] [3 inches] o.c.
   2. Link Spacing: Approximately [3 inches] [6 inches] [9 inches] apart in a [straight in-line] [brick (staggered)] pattern.

D. Bottom Bar: Manufacturer's standard continuous channel or tubular shape, fabricated aluminum extrusion and finished to match door.

E. Curtain Jamb Guides: Aluminum with exposed finish matching curtain slats. Provide continuous integral wear strips to prevent metal-to-metal contact and to minimize operational noise.

F. Hood: Match curtain material and finish.
   1. Shape: Manufacturer’s standard.
   2. Mounting: As indicated on Drawings.

G. Locking Devices: Equip grille with locking device assembly.
   1. Locking Device Assembly: Single-jamb side locking bars, operable from inside and outside with cylinders.

H. Electric Grille Operator:
   1. Usage Classification: Medium duty, up to 12 cycles per hour and up to 50 cycles per day.
   2. Operator Location: Manufacturer's standard location for application and configuration indicated on Drawings.
   3. Motor Exposure: Interior.
   4. Emergency Manual Operation: Push-up type.
   5. Obstruction-Detection Device: Automatic electric sensor edge on bottom bar.
      a. Sensor Edge Bulb Color: Black.
   6. Control Station: Interior mounted.

I. Curtain Accessories: Equip grille with push/pull handles.

J. Grille Finish:
   1. Aluminum Finish: Clear anodized.

2.03 MATERIALS, GENERAL

A. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, by a qualified testing agency, and marked for intended location and application.

2.04 GRILLE CURTAIN MATERIALS AND CONSTRUCTION

A. Open-Curtain Grilles: Fabricate metal grille curtain as an open network of horizontal rods, spaced at regular intervals, that are interconnected with vertical links, which are formed and spaced as indicated and are free to rotate on the rods.
   1. Aluminum Grille Curtain: ASTM B 221, alloy and temper recommended by aluminum producer and finisher for type of use and finish indicated.

B. Bottom Bar: Manufacturer's standard continuous shape unless otherwise indicated, finished to match grille.

C. Grille Curtain Jamb Guides: Manufacturer's standard shape having curtain groove with return lips or bars to retain curtain. Provide continuous integral wear strips to prevent metal-to-metal contact and to minimize operational noise; with removable stops on guides to prevent overtravel of curtain.

2.05 HOODS AND ACCESSORIES

A. General: Form sheet metal hood to entirely enclose coiled curtain and operating mechanism at opening head. Contour to fit end brackets to which hood is attached. Roll and reinforce top and bottom edges for stiffness. Form closed ends for surface-mounted hoods and fascia for any portion of between-jamb mounting that projects beyond wall face. Equip hood with intermediate support brackets as required to prevent sagging.
   1. Aluminum: 0.040-inch-thick aluminum sheet, complying with ASTM B 209, of alloy and temper recommended by manufacturer and finisher for type of use and finish indicated.

B. Push/Pull Handles: Equip push-up-operated or emergency-operated grille with lifting handles on each side of grille, finished to match grille.

2.06 LOCKING DEVICES

A. Locking Device Assembly: Fabricate with cylinder lock, spring-loaded dead bolt, operating handle, cam plate, and adjustable locking bars to engage through slots in tracks.
   1. Lock Cylinders: As specified in Division 08 Section “Door Hardware”.
   2. Keys: Three for each cylinder.

B. Safety Interlock Switch: Equip power-operated grilles with safety interlock switch to disengage power supply when grille is locked.

2.07 COUNTERBALANCE MECHANISM

A. General: Counterbalance grilles by means of manufacturer's standard mechanism with an adjustable-tension, steel helical torsion spring mounted around a steel shaft and contained in a spring barrel connected to top of curtain with barrel rings. Use grease-sealed bearings or self-lubricating graphite bearings for rotating members.

B. Counterbalance Barrel: Fabricate spring barrel of manufacturer's standard hot-formed, structural-quality, seamless carbon-steel pipe, of sufficient diameter and wall thickness to support rolled-up curtain without distortion of parts and to limit barrel deflection to not more than 0.03 in./ft. of span under full load.

C. Counterbalance Spring: One or more oil-tempered, heat-treated steel helical torsion springs. Size springs to counterbalance weight of curtain, with uniform adjustment accessible from outside barrel. Secure ends of springs to barrel and shaft with cast-steel barrel plugs.

D. Torsion Rod for Counterbalance Shaft: Fabricate of manufacturer's standard cold-rolled steel, sized to hold fixed spring ends and carry torsional load.

E. Brackets: Manufacturer's standard mounting brackets of either cast iron or cold-rolled steel plate.

2.08 ELECTRIC GRILLE OPERATORS

A. General: Electric grille operator assembly of size and capacity recommended and provided by grille manufacturer for grille and operation cycles requirement specified, with electric motor and factory-prewired motor controls, starter, gear-reduction unit, solenoid-operated brake, clutch, control stations, control devices, integral gearing for locking grille, and accessories required for proper operation.
   1. Comply with NFPA 70.

B. Usage Classification: Electric operator and components capable of operating for not less than number of cycles per hour indicated for each grille.

C. Grille Operator Location(s): Operator location indicated for each grille.
   1. Top-of-Hood Mounted: Operator is mounted to the right or left grille head plate, with the operator on top of the grille-hood assembly and connected to the grille drive shaft with drive chain and sprockets. Headroom is required for this type of mounting.
   2. Front-of-Hood Mounted: Operator is mounted to the right or left grille head plate, with the operator on coil side of the grille-hood assembly and connected to the grille drive shaft with drive chain and sprockets. Front clearance is required for this type of mounting.
   3. Wall Mounted: Operator is mounted to the inside front wall on the left or right side of grille and connected to grille drive shaft with drive chain and sprockets. Side room is required for

this type of mounting. Wall-mounted operator can also be mounted above or below shaft; if above shaft, headroom is required.

D. Motors: Reversible-type motor for motor exposure indicated for each grille assembly.
   1. Electrical Characteristics: Minimum as indicated for each grille assembly. If not indicated, large enough to start, accelerate, and operate grille in either direction from any position, at a speed not less than 8 in./sec. and not more than 12 in./sec., without exceeding nameplate ratings or service factor.
   2. Operating Controls, Controllers (Disconnect Switches), Wiring Devices, and Wiring: Manufacturer's standard unless otherwise indicated.
   3. Coordinate wiring requirements and electrical characteristics of motors and other electrical devices with building electrical system and each location where installed.

E. Limit Switches: Equip each motorized grille with adjustable switches interlocked with motor controls and set to automatically stop grille at fully opened and fully closed positions.

F. Obstruction-Detection Devices: External entrapment protection consisting of indicated automatic safety sensor capable of protecting full width of grille opening. Activation of sensor immediately stops and reverses downward grille travel.
   1. Electric Sensor Edge: Automatic safety sensor edge, located within astragal or weather stripping mounted to bottom bar. Contact with sensor activates device. Connect to control circuit using manufacturer's standard take-up reel or self-coiling cable.

G. Control Station: Three-button control station in fixed location with momentary-contact push-button controls labeled “Open” and “Stop” and sustained- or constant-pressure push-button control labeled “Close.”
   1. Interior-Mounted Units: Full-guarded, surface-mounted, heavy-duty type, with general-purpose NEMA ICS 6, Type 1 enclosure.

H. Emergency Manual Operation: Equip electrically powered grille with capability for emergency manual operation. Design manual mechanism so required force for grille operation does not exceed 25 lbf.

I. Emergency Operation Disconnect Device: Equip operator with hand-operated disconnect mechanism for automatically engaging manual operator and releasing brake for emergency manual operation while disconnecting motor without affecting timing of limit switch. Mount mechanism so it is accessible from floor level. Include interlock device to automatically prevent motor from operating when emergency operator is engaged.

J. Motor Removal: Design operator so motor may be removed without disturbing limit-switch adjustment and without affecting emergency manual operation.

K. Self-Opening Mechanism: Automatic release mechanism triggered by smoke detector, fire alarm or power failure. When activated, the grille self-opens by means of a fail-safe operator to the fully open position without the need for power operation or battery backup systems. When the alarm is cleared and power is restored, the grille will operate normally.

2.09 GENERAL FINISH REQUIREMENTS

A. Comply with NAAMM/NOMMA 500 for recommendations for applying and designating finishes.

B. Appearance of Finished Work: Noticeable variations in same piece are not acceptable. Variations in appearance of adjoining components are acceptable if they are within the range of approved Samples and are assembled or installed to minimize contrast.

2.10 ALUMINUM FINISHES

A. Clear Anodic Finish: AAMA 611, AA-M12C22A41, Class I, 0.018 mm or thicker.

PART 3 - EXECUTION

3.01 EXAMINATION

A. Examine substrates, areas, and conditions, with Installer present, for compliance with requirements for substrate construction and other conditions affecting performance of the Work.

B. Examine locations of electrical connections.

C. Proceed with installation only after unsatisfactory conditions have been corrected.

3.02 INSTALLATION

A. Install overhead coiling grilles and operating equipment complete with necessary hardware, anchors, inserts, hangers, and equipment supports, according to manufacturer's written instructions and as specified.

B. Install overhead coiling grilles, hoods, controls, and operators at the mounting locations indicated for each grille.

C. Accessibility: Install overhead coiling grilles, switches, and controls along accessible routes in compliance with the accessibility standard.

D. Power-Operated Grilles: Install according to UL 325.

3.03 STARTUP SERVICE

A. Engage a factory-authorized service representative to perform startup service.

1. Complete installation and startup checks according to manufacturer's written instructions.
2. Test and adjust controls and safety devices. Replace damaged and malfunctioning controls and equipment.
3. Test grille opening when activated by detector, fire-alarm system, emergency-egress release, or self-opening mechanism as required. Reset grille-opening mechanism after successful test.

3.04 ADJUSTING

A. Adjust hardware and moving parts to function smoothly, so that grilles operate easily, free of warp, twist, or distortion.

B. Lubricate bearings and sliding parts as recommended by manufacturer.

3.05 DEMONSTRATION

A. Engage a factory-authorized service representative to train Owner's maintenance personnel to adjust, operate, and maintain overhead coiling grilles.

END OF SECTION

SECTION 08 41 13
ALUMINUM-FRAMED ENTRANCES AND STOREFRONTS

PART 1 - GENERAL

1.01 SUMMARY

A. Section includes:
   1. Exterior and interior storefront framing.
   2. Storefront framing for punched openings.
   3. Exterior and interior manual-swing entrance doors.

1.02 PREINSTALLATION MEETINGS

A. Preinstallation Conference: Conduct conference at Project site.

1.03 ACTION SUBMITTALS

A. Product Data: For each type of product.
   1. Include construction details, material descriptions, dimensions of individual components and profiles, and finishes.

B. Shop Drawings: For aluminum-framed entrances and storefronts. Include plans, elevations, sections, full-size details, and attachments to other work.
   1. Include details of provisions for assembly expansion and contraction and for draining moisture occurring within the assembly to the exterior.
   2. Include full-size isometric details of each vertical-to-horizontal intersection of aluminum-framed entrances and storefronts, showing the following:
      a. Joinery, including concealed welds.
      b. Anchorage.
      c. Expansion provisions.
      d. Glazing.
      e. Flashing and drainage.
   3. Show connection to and continuity with adjacent thermal, weather, air, and vapor barriers.

C. Samples for Verification: For each type of exposed finish required, in manufacturer's standard sizes.

D. Fabrication Sample: Of each vertical-to-horizontal intersection of assemblies, made from 12-inch lengths of full-size components and showing details of the following:
   1. Joinery, including concealed welds.
   2. Anchorage.
   3. Expansion provisions.
   4. Glazing.
   5. Flashing and drainage.

1.04 INFORMATIONAL SUBMITTALS

A. Qualification Data: For Installer.

B. Energy Performance Certificates: For exterior aluminum-framed entrances and storefronts, accessories, and components, from manufacturer.

1. Basis for Certification: NFRC-certified energy performance values for each aluminum-framed entrance and storefront.

C. Sample Warranties: For special warranties.

1.05 CLOSEOUT SUBMITTALS

A. Maintenance Data: For aluminum-framed entrances and storefronts to include in maintenance manuals.

1.06 QUALITY ASSURANCE

A. Installer Qualifications: An entity that employs installers and supervisors who are trained and approved by manufacturer.

B. Product Options: Information on Drawings and in Specifications establishes requirements for aesthetic effects and performance characteristics of assemblies. Aesthetic effects are indicated by dimensions, arrangements, alignment, and profiles of components and assemblies as they relate to sightlines, to one another, and to adjoining construction.

1. Do not change intended aesthetic effects, as judged solely by Architect, except with Architect's approval. If changes are proposed, submit comprehensive explanatory data to Architect for review.

1.07 MOCKUPS

A. Build mockups to verify selections made under Sample submittals, to demonstrate aesthetic effects, and to set quality standards for fabrication and installation.

1. Build mockup of typical wall area as shown on Drawings.
2. Testing shall be performed on mockups in accordance with requirements in “Field Quality Control” Article.
3. Approval of mockups does not constitute approval of deviations from the Contract Documents contained in mockups unless Architect specifically approves such deviations in writing.
4. Subject to compliance with requirements, approved mockups may become part of the completed Work if undisturbed at time of Substantial Completion.

1.08 WARRANTY

A. Special Warranty: Manufacturer agrees to repair or replace components of aluminum-framed entrances and storefronts that do not comply with requirements or that fail in materials or workmanship within specified warranty period.

1. Failures include, but are not limited to, the following:
   a. Structural failures including, but not limited to, excessive deflection.
   b. Noise or vibration created by wind and thermal and structural movements.
   c. Deterioration of metals, metal finishes, and other materials beyond normal weathering.

d. Water penetration through fixed glazing and framing areas.

2. Warranty Period: Five years from date of Substantial Completion.

B. Special Finish Warranty, Anodized Finishes: Standard form in which manufacturer agrees to repair finishes or replace aluminum that shows evidence of deterioration of anodized finishes within specified warranty period.

1. Deterioration includes, but is not limited to, the following:
   a. Color fading more than 5 Delta E units when tested in accordance with ASTM D 2244.
   b. Chalking in excess of a No. 8 rating when tested in accordance with ASTM D 4214.
   c. Cracking, peeling, or chipping.
2. Warranty Period: Five years from date of Substantial Completion.

PART 2 - PRODUCTS

2.01 PERFORMANCE REQUIREMENTS

A. General Performance: Comply with performance requirements specified, as determined by testing of aluminum-framed entrances and storefronts representing those indicated for this Project without failure due to defective manufacture, fabrication, installation, or other defects in construction.

1. Aluminum-framed entrances and storefronts shall withstand movements of supporting structure including, but not limited to, story drift, twist, column shortening, long-term creep, and deflection from uniformly distributed and concentrated live loads.
2. Failure also includes the following:
   a. Thermal stresses transferring to building structure.
   b. Glass breakage.
   c. Noise or vibration created by wind and thermal and structural movements.
   d. Loosening or weakening of fasteners, attachments, and other components.

B. Structural Loads:

1. Wind Loads for Exterior Systems: Determine positive and negative wind pressures according to ASCE/SEI 7 using wind speed criteria indicated on Structural Drawings.

C. Deflection of Framing Members: At design wind pressure, as follows:

1. Deflection Normal to Wall Plane: Limited to edge of glass in a direction perpendicular to glass plane not exceeding 1/175 of the glass edge length for each individual glazing lite or an amount that restricts edge deflection of individual glazing lites to 3/4 inch, whichever is less.
2. Deflection Parallel to Glazing Plane: Limited to amount not exceeding that which reduces glazing bite to less than 75 percent of design dimension and that which reduces edge clearance between framing members and glazing or other fixed components to less than 1/8 inch.

D. Structural: Test according to ASTM E 330 as follows:

1. When tested at positive and negative wind-load design pressures, assemblies do not evidence deflection exceeding specified limits.

2. When tested at 150 percent of positive and negative wind-load design pressures, assemblies, including anchorage, do not evidence material failures, structural distress, or permanent deformation of main framing members exceeding 0.2 percent of span.
3. Test Durations: As required by design wind velocity, but not less than 10 seconds.

E. Air Infiltration: Test according to ASTM E 283 for infiltration as follows:
1. Fixed Framing and Glass Area:
   a. Maximum air leakage of 0.06 cfm/sq. ft. at a static-air-pressure differential of 6.24 lbf/sq. ft.
2. Entrance Doors:
   a. Pair of Doors: Maximum air leakage of 1.0 cfm/sq. ft. at a static-air-pressure differential of 1.57 lbf/sq. ft.
   b. Single Doors: Maximum air leakage of 0.5 cfm/sq. ft. at a static-air-pressure differential of 1.57 lbf/sq. ft.

F. Water Penetration under Static Pressure: Test according to ASTM E 331 as follows:
1. No evidence of water penetration through fixed glazing and framing areas when tested according to a minimum static-air-pressure differential of 20 percent of positive wind-load design pressure, but not less than 10 lbf/sq. ft.

G. Water Penetration under Dynamic Pressure: Test according to AAMA 501.1 as follows:
1. No evidence of water penetration through fixed glazing and framing areas when tested at dynamic pressure equal to 20 percent of positive wind-load design pressure, but not less than 10 lbf/sq. ft.
2. Maximum Water Leakage: No uncontrolled water penetrating assemblies or water appearing on assemblies' normally exposed interior surfaces from sources other than condensation. Water leakage does not include water controlled by flashing and gutters, or water that is drained to exterior.

H. Energy Performance: Certify and label energy performance according to NFRC as follows:
1. Thermal Transmittance (U-factor): Fixed glazing and framing areas shall have U-factor of not more than 0.45 Btu/sq. ft. x h x deg F as determined according to NFRC 100.
2. Solar Heat Gain Coefficient: Fixed glazing and framing areas shall have a solar heat gain coefficient of no greater than 0.25 as determined according to NFRC 200.

I. Thermal Movements: Allow for thermal movements resulting from ambient and surface temperature changes:
1. Temperature Change: 120 deg F, ambient; 180 deg F, material surfaces.
2. Thermal Cycling: No buckling; stress on glass; sealant failure; excess stress on framing, anchors, and fasteners; or reduction of performance when tested according to AAMA 501.5.
   a. High Exterior Ambient-Air Temperature: That which produces an exterior metal-surface temperature of 180 deg F.
   b. Low Exterior Ambient-Air Temperature: 0 deg F.
   c. Interior Ambient-Air Temperature: 75 deg F.

2.02 MANUFACTURERS

A. Basis of Design: Design is based on specified products manufactured by Kawneer an Arconic Company. Subject to compliance with requirements, provide named product or comparable product approved by Architect by one of the following:
   1. EFCO Corporation.
   2. Oldcastle BuildingEnvelope™.
   3. Tubelite Inc.
   4. United States Aluminum.

B. Source Limitations: Obtain all components of aluminum-framed entrance and storefront system, including framing spandrel panels and accessories, from single manufacturer.

2.03 FRAMING

A. Basis of Design Products: Kawneer Trifab VersaGlaze 451T.

B. Framing Members: Manufacturer's extruded- or formed-aluminum framing members of thickness required and reinforced as required to support imposed loads.
   1. Construction:
      a. Exterior: Thermally broken.
      b. Interior: Non-thermal.
   2. Glazing System: Retained mechanically with gaskets on four sides.
   3. Glazing Plane: As indicated.
   4. Finish: Clear anodized.
   5. Fabrication Method: Field-fabricated stick system.

C. Backer Plates: Manufacturer's standard, continuous backer plates for framing members, if not integral, where framing abuts adjacent construction.

D. Brackets and Reinforcements: Manufacturer's standard high-strength aluminum with nonstaining, nonferrous shims for aligning system components.

E. Materials:
   1. Aluminum: Alloy and temper recommended by manufacturer for type of use and finish indicated.
      a. Recycled Content of Aluminum Products: Postconsumer recycled content plus one-half of preconsumer recycled content not less than 25 percent.
      b. Sheet and Plate: ASTM B 209.
      c. Extruded Bars, Rods, Profiles, and Tubes: ASTM B 221.
      d. Extruded Structural Pipe and Tubes: ASTM B 429/B 429M.
      e. Structural Profiles: ASTM B 308/B 308M.
   2. Steel Reinforcement: Manufacturer's standard zinc-rich, corrosion-resistant primer complying with SSPC-PS Guide No. 12.00; applied immediately after surface preparation

and pretreatment. Select surface preparation methods according to recommendations in SSPC-SP COM, and prepare surfaces according to applicable SSPC standard.

a. Recycled Content of Steel Products: Postconsumer recycled content plus one-half of preconsumer recycled content not less than 25 percent.
b. Structural Shapes, Plates, and Bars: ASTM A 36/A 36M.
c. Cold-Rolled Sheet and Strip: ASTM A 1008/A 1008M.
d. Hot-Rolled Sheet and Strip: ASTM A 1011/A 1011M.

2.04 ENTRANCE DOOR SYSTEMS

A. Basis of Design Products: Kawneer Insulpour Thermal Entrances.

B. Entrance Doors: Manufacturer's standard glazed entrance doors for manual-swing operation.

1. Construction: 24-inch overall thickness, with minimum 0.125-inch-thick, extruded-aluminum tubular rail and stile members. Mechanically fasten corners with reinforcing brackets that are deeply penetrated and fillet welded or that incorporate concealed tie rods.
2. Door Design: Medium stile; 3-1/2-inch nominal width.
3. Glazing Stops and Gaskets: Square, snap-on, extruded-aluminum stops and preformed gaskets.
   a. Provide nonremovable glazing stops on outside of door.

2.05 ENTRANCE DOOR HARDWARE

A. Entrance Door Hardware: Hardware not specified in this Section is specified in Division 08 Section “Door Hardware.”

B. General: Provide entrance door hardware for each entrance door to comply with requirements in this Section.

1. Entrance Door Hardware Sets: Provide quantity, item, size, finish or color indicated, and products complying with BHMA standard referenced.

C. Designations: Requirements for design, grade, function, finish, size, and other distinctive qualities of each type of entrance door hardware are indicated in “Entrance Door Hardware Sets” Article. Products are identified by using entrance door hardware designations as follows:

1. References to BHMA Standards: Provide products complying with these standards and requirements for description, quality, and function.

D. Strikes: Provide strike with black-plastic dust box for each latch or lock bolt; fabricated for aluminum framing.

E. Weather Stripping: Manufacturer's standard replaceable components.

1. Compression Type: Made of ASTM D 2000, molded neoprene, or ASTM D 2287, molded PVC.
2. Sliding Type: AAMA 701/702, made of wool, polypropylene, or nylon woven pile with nylon-fabric or aluminum-strip backing.

F. Weather Sweeps: Manufacturer's standard exterior-door bottom sweep with concealed fasteners on mounting strip.

G. Thresholds: BHMA A156.21, raised thresholds beveled with a slope of not more than 1:2, with maximum height of 1/2 inch.

2.06 GLAZING

A. Glazing: Comply with Division 08 Section "Glazing."

B. Glazing Gaskets: Manufacturer's standard sealed-corner pressure-glazing system of black, resilient elastomeric glazing gaskets, setting blocks, and shims or spacers.

C. Glazing Sealants: As recommended by manufacturer.

2.07 ACCESSORIES

A. Fasteners and Accessories: Manufacturer's standard corrosion-resistant, nonstaining, nonbleeding fasteners and accessories compatible with adjacent materials.

1. Use self-locking devices where fasteners are subject to loosening or turning out from thermal and structural movements, wind loads, or vibration.
2. Reinforce members as required to receive fastener threads.
3. Use exposed fasteners with countersunk Phillips screw heads, fabricated from 300 series stainless steel.

B. Anchors: Three-way adjustable anchors with minimum adjustment of 1 inch that accommodate fabrication and installation tolerances in material and finish compatible with adjoining materials and recommended by manufacturer.

C. Concealed Flashing: Dead-soft, 0.018-inch-thick stainless steel, ASTM A 240/A 240M of type recommended by manufacturer.

D. Bituminous Paint: Cold-applied asphalt-mastic paint complying with SSPC-Paint 12 requirements except containing no asbestos, formulated for 30-mil thickness per coat.

2.08 FABRICATION

A. Form or extrude aluminum shapes before finishing.

B. Weld in concealed locations to greatest extent possible to minimize distortion or discoloration of finish. Remove weld spatter and welding oxides from exposed surfaces by descaling or grinding.

C. Fabricate components that, when assembled, have the following characteristics:

1. Profiles that are sharp, straight, and free of defects or deformations.
2. Accurately fitted joints with ends coped or mitered.
3. Physical and thermal isolation of glazing from framing members.
4. Accommodations for thermal and mechanical movements of glazing and framing to maintain required glazing edge clearances.
5. Provisions for field replacement of glazing from interior for vision glass and exterior for spandrel glazing or metal panels.
6. Fasteners, anchors, and connection devices that are concealed from view to greatest extent possible.

D. Mechanically Glazed Framing Members: Fabricate for flush glazing without projecting stops.

E. Entrance Door Frames: Reinforce as required to support loads imposed by door operation and for installing entrance door hardware.

1. At exterior doors, provide compression weather stripping at fixed stops.

F. Entrance Doors: Reinforce doors as required for installing entrance door hardware.
   1. At pairs of exterior doors, provide sliding-type weather stripping retained in adjustable strip and mortised into door edge.
   2. At exterior doors, provide weather sweeps applied to door bottoms.

G. Entrance Door Hardware Installation: Factory install entrance door hardware to the greatest extent possible. Cut, drill, and tap for factory-installed entrance door hardware before applying finishes.

H. After fabrication, clearly mark components to identify their locations in Project according to Shop Drawings.

2.09 ALUMINUM FINISHES

A. Clear Anodic Finish: AAMA 611, AA-M12C22A41, Class I, 0.018 mm or thicker.

PART 3 - EXECUTION

3.01 EXAMINATION

A. Examine areas, with Installer present, for compliance with requirements for installation tolerances and other conditions affecting performance of the Work.

B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.02 PREPARATION

A. Prepare surfaces that are in contact with structural sealant according to sealant manufacturer's written instructions to ensure compatibility and adhesion. Preparation includes, but is not limited to, cleaning and priming surfaces.

3.03 INSTALLATION

A. General:
   1. Comply with manufacturer's written instructions.
   2. Do not install damaged components.
   3. Fit joints to produce hairline joints free of burrs and distortion.
   4. Rigidly secure nonmovement joints.
   5. Install anchors with separators and isolators to prevent metal corrosion and electrolytic deterioration and to prevent impeding movement of moving joints.
   6. Seal perimeter and other joints watertight unless otherwise indicated.

B. Metal Protection:
   1. Where aluminum is in contact with dissimilar metals, protect against galvanic action by painting contact surfaces with materials recommended by manufacturer for this purpose or by installing nonconductive spacers.
   2. Where aluminum is in contact with concrete or masonry, protect against corrosion by painting contact surfaces with bituminous paint.

C. Set continuous sill members and flashing in full sealant bed as specified in Division 07 Section “Joint Sealants” to produce weathertight installation.

D. Install components plumb and true in alignment with established lines and grades.

E. Install glazing as specified in Division 08 Section "Glazing."

F. Entrance Doors: Install doors to produce smooth operation and tight fit at contact points.

1. Install to produce weathertight enclosure and tight fit at weather stripping.
2. Field-Installed Entrance Door Hardware: Install surface-mounted entrance door hardware according to entrance door hardware manufacturers' written instructions using concealed fasteners to greatest extent possible.

3.04 ERECTION TOLERANCES

A. Erection Tolerances: Install aluminum-framed entrances and storefronts to comply with the following maximum tolerances:

1. Plumb: 1/8 inch in 10 feet; 1/4 inch in 40 feet.
2. Level: 1/8 inch in 20 feet; 1/4 inch in 40 feet.
3. Alignment:
   a. Where surfaces abut in line or are separated by reveal or protruding element up to 1/2 inch-wide, limit offset from true alignment to 1/16 inch.
   b. Where surfaces are separated by reveal or protruding element from 1/2 to 1 inch wide, limit offset from true alignment to 1/8 inch.
   c. Where surfaces are separated by reveal or protruding element of 1 inch wide or more, limit offset from true alignment to 1/4 inch.
4. Location: Limit variation from plane to 1/8 inch in 12 feet; 1/2 inch over total length.

3.05 FIELD QUALITY CONTROL

A. Testing Agency: Owner will engage a qualified testing agency to perform tests and inspections.

B. Field Quality-Control Testing: Perform the following test on representative areas of aluminum-framed storefront installations.

1. Water-Spray Test: Before installation of interior finishes has begun, areas designated by Architect shall be tested according to AAMA 501.2 and shall not evidence water penetration.
   a. Perform a minimum of five tests in areas as directed by Architect.

C. Aluminum-framed storefronts will be considered defective if they do not pass tests and inspections.

END OF SECTION

SECTION 087100 - DOOR HARDWARE

PART 1 - GENERAL

1.01 SUMMARY

A. Section includes:

1. Mechanical and electrified door hardware
2. Electronic access control system components

B. Section excludes:

1. Windows
2. Cabinets (casework), including locks in cabinets
3. Signage
4. Toilet accessories
5. Overhead doors

C. Related Sections:

1. Division 01 Section "Alternates" for alternates affecting this section.
2. Division 06 Section "Rough Carpentry"
3. Division 06 Section "Finish Carpentry"
4. Division 07 Section "Joint Sealants" for sealant requirements applicable to threshold installation specified in this section.
5. Division 08 Sections:
   a. "Metal Doors and Frames"
   b. "Flush Wood Doors"
   c. "Stile and Rail Wood Doors"
   d. "Interior Aluminum Doors and Frames"
   e. "Aluminum-Framed Entrances and Storefronts"
   f. "Stainless Steel Doors and Frames"
   g. "Special Function Doors"
   h. "Entrances"
6. Division 26 "Electrical" sections for connections to electrical power system and for low-voltage wiring.
7. Division 28 "Electronic Safety and Security" sections for coordination with other components of electronic access control system and fire alarm system.

1.02 REFERENCES

A. UL LLC

1. UL 10B - Fire Test of Door Assemblies
2. UL 10C - Positive Pressure Test of Fire Door Assemblies
3. UL 1784 - Air Leakage Tests of Door Assemblies
4. UL 305 - Panic Hardware

B. DHI - Door and Hardware Institute

1. Sequence and Format for the Hardware Schedule

2. Recommended Locations for Builders Hardware
3. Keying Systems and Nomenclature
4. Installation Guide for Doors and Hardware

C. NFPA – National Fire Protection Association

1. NFPA 70 – National Electric Code
2. NFPA 80 – 2016 Edition – Standard for Fire Doors and Other Opening Protectives
3. NFPA 101 – Life Safety Code
4. NFPA 105 – Smoke and Draft Control Door Assemblies
5. NFPA 252 – Fire Tests of Door Assemblies

D. ANSI - American National Standards Institute

1. ANSI A117.1 - 2017 Edition - Accessible and Usable Buildings and Facilities
2. ANSI/BHMA A156.1 - A156.29, and ANSI/BHMA A156.31 - Standards for Hardware and Specialties
3. ANSI/BHMA A156.28 - Recommended Practices for Keying Systems
4. ANSI/WDMA I.S. 1A - Interior Architectural Wood Flush Doors
5. ANSI/SDI A250.8 - Standard Steel Doors and Frames
6. T.A.S. - Texas Accessibility Standards

1.03 SUBMITTALS

A. General:

1. Submit in accordance with Conditions of Contract and Division 01 Submittal Procedures.
2. Prior to forwarding submittal:
   a. Review drawings and Sections from related trades to verify compatibility with specified hardware.
   b. Highlight, encircle, or otherwise specifically identify on submittals: deviations from Contract Documents, issues of incompatibility or other issues which may detrimentally affect the Work.

B. Action Submittals:

1. Product Data: Submit technical product data for each item of door hardware, installation instructions, maintenance of operating parts and finish, and other information necessary to show compliance with requirements.
2. Riser and Wiring Diagrams: After final approval of hardware schedule, submit details of electrified door hardware, indicating:
   a. Wiring Diagrams: For power, signal, and control wiring and including:
      1) Details of interface of electrified door hardware and building safety and security systems.
      2) Schematic diagram of systems that interface with electrified door hardware.
      3) Point-to-point wiring.
      4) Risers.

3. Samples for Verification: If requested by Architect, submit production sample of requested door hardware unit in finish indicated and tagged with full description for coordination with schedule.
   a. Samples will be returned to supplier. Units that are acceptable to Architect may, after final check of operations, be incorporated into Work, within limitations of key coordination requirements.

4. Door Hardware Schedule:
   a. Submit concurrent with submissions of Product Data, Samples, and Shop Drawings. Coordinate submission of door hardware schedule with scheduling requirements of other work to facilitate fabrication of other work critical in Project construction schedule.
   b. Submit under direct supervision of a Door Hardware Institute (DHI) certified Architectural Hardware Consultant (AHC) or Door Hardware Consultant (DHC) with hardware sets in vertical format as illustrated by Sequence of Format for the Hardware Schedule published by DHI.
   c. Indicate complete designations of each item required for each opening, include:
      1) Door Index: door number, heading number, and Architect's hardware set number.
      2) Quantity, type, style, function, size, and finish of each hardware item.
      3) Name and manufacturer of each item.
      4) Fastenings and other pertinent information.
      5) Location of each hardware set cross-referenced to indications on Drawings.
      6) Explanation of all abbreviations, symbols, and codes contained in schedule.
      7) Mounting locations for hardware.
      8) Door and frame sizes and materials.
      9) Degree of door swing and handing.
      10) Operational Description of openings with electrified hardware covering egress, ingress (access), and fire/smoke alarm connections.

5. Key Schedule:
   a. After Keying Conference, provide keying schedule that includes levels of keying, explanations of key system's function, key symbols used, and door numbers controlled.
   b. Use ANSI/BHMA A156.28 "Recommended Practices for Keying Systems" as guideline for nomenclature, definitions, and approach for selecting optimal keying system.
   c. Provide 3 copies of keying schedule for review prepared and detailed in accordance with referenced DHI publication. Include schematic keying diagram and index each key to unique door designations.
   d. Index keying schedule by door number, keyset, hardware heading number, cross keying instructions, and special key stamping instructions.
   e. Provide one complete bitting list of key cuts and one key system schematic illustrating system usage and expansion. Forward bitting list, key cuts and key system schematic directly to Owner, by means as directed by Owner.
   f. Prepare key schedule by or under supervision of supplier, detailing Owner's final keying instructions for locks.

C. Informational Submittals:

1. Provide Qualification Data for Supplier, Installer and Architectural Hardware Consultant.
2. Provide Product Data:
   a. Certify that door hardware approved for use on types and sizes of labeled fire-rated doors complies with listed fire-rated door assemblies.
   b. Include warranties for specified door hardware.

D. Closeout Submittals:

1. Operations and Maintenance Data: Provide in accordance with Division 01 and include:
   a. Complete information on care, maintenance, and adjustment; data on repair and replacement parts, and information on preservation of finishes.
   b. Catalog pages for each product.
   c. Final approved hardware schedule edited to reflect conditions as installed.
   d. Final keying schedule

e. Copy of warranties including appropriate reference numbers for manufacturers to identify project.
f. As-installed wiring diagrams for each opening connected to power, both low voltage and 110 volts.

E. Inspection and Testing:

1. Submit written reports to the Owner and Authority Having Jurisdiction (AHJ) of the results of functional testing and inspection for:
   a. Fire door assemblies, in compliance with NFPA 80.
   b. Required egress door assemblies, in compliance with NFPA 101.

1.04 QUALITY ASSURANCE

A. Qualifications and Responsibilities:

1. Supplier: Recognized architectural hardware supplier with a minimum of 5 years documented experience supplying both mechanical and electromechanical door hardware similar in quantity, type, and quality to that indicated for this Project. Supplier to be recognized as a factory direct distributor by the manufacturer of the primary materials with a warehousing facility in the Project's vicinity. Supplier to have on staff, a certified Architectural Hardware Consultant (AHC) or Door Hardware Consultant (DHC) available to Owner, Architect, and Contractor, at reasonable times during the Work for consultation.
2. Installer: Qualified tradesperson skilled in the application of commercial grade hardware with experience installing door hardware similar in quantity, type, and quality as indicated for this Project.
3. Architectural Hardware Consultant: Person who is experienced in providing consulting services for door hardware installations that are comparable in material, design, and extent to that indicated for this Project and meets these requirements:
   a. For door hardware: DHI certified AHC or DHC.
   b. Can provide installation and technical data to Architect and other related subcontractors.
   c. Can inspect and verify components are in working order upon completion of installation.
   d. Capable of producing wiring diagram and coordinating installation of electrified hardware with Architect and electrical engineers.

4. Single Source Responsibility: Obtain each type of door hardware from single manufacturer.

B. Certifications:

1. Fire-Rated Door Openings:
   a. Provide door hardware for fire-rated openings that complies with NFPA 80 and requirements of authorities having jurisdiction.
   b. Provide only items of door hardware that are listed products tested by UL LLC, Intertek Testing Services, or other testing and inspecting organizations acceptable to authorities having jurisdiction for use on types and sizes of doors indicated, based on testing at positive pressure and according to NFPA 252 or UL 10C and in compliance with requirements of fire-rated door and door frame labels.

2. Smoke and Draft Control Door Assemblies:
   a. Provide door hardware that meets requirements of assemblies tested according to UL 1784 and installed in compliance with NFPA 105

b. Comply with the maximum air leakage of 0.3 cfm/sq. ft. (3 cu. m per minute/sq. m) at tested pressure differential of 0.3-inch wg (75 Pa) of water.

3. Electrified Door Hardware
   a. Listed and labeled as defined in NFPA 70, Article 100, by testing agency acceptable to authorities having jurisdiction.

4. Accessibility Requirements:
   a. Comply with governing accessibility regulations cited in "REFERENCES" article 087100, 1.02.D3 herein for door hardware on doors in an accessible route. This project must comply with all Federal Americans with Disability Act regulations and all Local Accessibility Regulations.

C. Pre-Installation Meetings

1. Keying Conference
   a. Incorporate keying conference decisions into final keying schedule after reviewing door hardware keying system including:
      1) Function of building, flow of traffic, purpose of each area, degree of security required, and plans for future expansion.
      2) Preliminary key system schematic diagram.
      3) Requirements for key control system.
      4) Requirements for access control.
      5) Address for delivery of keys.

2. Pre-installation Conference
   a. Review and finalize construction schedule and verify availability of materials, Installer's personnel, equipment, and facilities needed to make progress and avoid delays.
   b. Inspect and discuss preparatory work performed by other trades.
   c. Inspect and discuss electrical roughing-in for electrified door hardware.
   d. Review sequence of operation for each type of electrified door hardware.
   e. Review required testing, inspecting, and certifying procedures.
   f. Review questions or concerns related to proper installation and adjustment of door hardware.

3. Electrified Hardware Coordination Conference:
   a. Prior to ordering electrified hardware, schedule and hold meeting to coordinate door hardware with security, electrical, doors and frames, and other related suppliers.

1.05 DELIVERY, STORAGE, AND HANDLING

A. Inventory door hardware on receipt and provide secure lock-up for hardware delivered to Project site. Promptly replace products damaged during shipping.

B. Tag each item or package separately with identification coordinated with final door hardware schedule, and include installation instructions, templates, and necessary fasteners with each item or package. Deliver each article of hardware in manufacturer's original packaging.

C. Maintain manufacturer-recommended environmental conditions throughout storage and installation periods.

D. Provide secure lock-up for door hardware delivered to Project. Control handling and installation of hardware items so that completion of Work will not be delayed by hardware losses both before and after installation.

E. Handle hardware in manner to avoid damage, marring, or scratching. Correct, replace or repair products damaged during Work. Protect products against malfunction due to paint, solvent, cleanser, or any chemical agent.

F. Deliver keys to manufacturer of key control system for subsequent delivery to Owner.

1.06 COORDINATION

A. Coordinate layout and installation of floor-recessed door hardware with floor construction. Cast anchoring inserts into concrete.

B. Installation Templates: Distribute for doors, frames, and other work specified to be factory or shop prepared. Check Shop Drawings of other work to confirm that adequate provisions are made for locating and installing door hardware to comply with indicated requirements.

C. Security: Coordinate installation of door hardware, keying, and access control with Owner's security consultant.

D. Electrical System Roughing-In: Coordinate layout and installation of electrified door hardware with connections to power supplies and building safety and security systems.

1.07 WARRANTY

A. Manufacturer's standard form in which manufacturer agrees to repair or replace components of door hardware that fail in materials or workmanship within published warranty period.

1. Warranty does not cover damage or faulty operation due to improper installation, improper use or abuse.
2. Warranty Period: Beginning from date of Substantial Completion, for durations indicated in manufacturer's published listings.
    a. Mechanical Warranty
        1) Locks
            a) Schlage L Series: 10 years
        2) Exit Devices
            a) Von Duprin: 10 years
        3) Closers
            a) LCN 4000 Series: 30 years
    b. Electrical Warranty
        1) Locks
            a) Schlage: 3 year
        2) Exit Devices
            a) Von Duprin: 3 year
        3) Closers
            a) LCN: 2 years

1.08 MAINTENANCE

A. Furnish complete set of special tools required for maintenance and adjustment of hardware, including changing of cylinders.

B. Turn over unused materials to Owner for maintenance purposes.

PART 2 - PRODUCTS

2.01 MANUFACTURERS

A. The Owner requires use of certain products for their unique characteristics and project suitability to ensure continuity of existing and future performance and maintenance standards. After investigating available product offerings, the Awarding Authority has elected to prepare proprietary specifications. These products are specified with the notation: "No Substitute."

1. Where "No Substitute" is noted, submittals and substitution requests for other products will not be considered.

B. Approval of alternate manufacturers and/or products other than those listed as ''Scheduled Manufacturer'' or ''Acceptable Manufacturers'' in the individual article for the product category are only to be considered by official substitution request in accordance with section 01 25 00.

C. Approval of products from manufacturers indicated in ''Acceptable Manufacturers'' is contingent upon those products providing all functions and features and meeting all requirements of scheduled manufacturer's product.

D. Where specified hardware is not adaptable to finished shape or size of members requiring hardware, furnish suitable types having same operation and quality as type specified, subject to Architect's approval.

2.02 MATERIALS

A. Fabrication

1. Provide door hardware manufactured to comply with published templates generally prepared for machine, wood, and sheet metal screws. provide screws according to manufacturer’s recognized installation standards for application intended.
2. Finish exposed screws to match hardware finish, or, if exposed in surfaces of other work, to match finish of this other work including prepared for paint surfaces to receive painted finish.
3. Provide concealed fasteners wherever possible for hardware units exposed when door is closed. Coordinate with “Metal Doors and Frames”, “Flush Wood Doors”, “Stile and Rail Wood Doors” to ensure proper reinforcements. Advise the Architect where visible fasteners, such as thru bolts, are required.

B. Provide screws, bolts, expansion shields, drop plates and other devices necessary for hardware installation.

1. Where fasteners are exposed to view: Finish to match adjacent door hardware material.

C. Cable and Connectors:

1. Where scheduled in the hardware sets, provide each item of electrified hardware and wire harnesses with number and gage of wires enough to accommodate electric function of specified hardware.
2. Provide Molex connectors that plug directly into connectors from harnesses, electric locking and power transfer devices.

3. Provide through-door wire harness for each electrified locking device installed in a door and wire harness for each electrified hinge, electrified continuous hinge, electrified pivot, and electric power transfer for connection to power supplies.

2.03 HINGES

A. Manufacturers and Products:

1. Scheduled Manufacturer and Product:
   a. Ives 5BB series

2. Acceptable Manufacturers:
   a. No Substitute

B. Requirements:

1. Provide hinges conforming to ANSI/BHMA A156.1.
2. Provide five knuckle, ball bearing hinges.
3. 1-3/4 inch (44 mm) thick doors, up to and including 36 inches (914 mm) wide:
   a. Exterior: Standard weight, bronze or stainless steel, 4-1/2 inches (114 mm) high
   b. Interior: Standard weight, steel, 4-1/2 inches (114 mm) high

4. 1-3/4 inch (44 mm) thick doors over 36 inches (914 mm) wide:
   a. Exterior: Heavy weight, bronze/stainless steel, 5 inches (127 mm) high
   b. Interior: Heavy weight, steel, 5 inches (127 mm) high

5. 2 inches or thicker doors:
   a. Exterior: Heavy weight, bronze or stainless steel, 5 inches (127 mm) high
   b. Interior: Heavy weight, steel, 5 inches (127 mm) high

6. Adjust hinge width for door, frame, and wall conditions to allow proper degree of opening.
7. Provide three hinges per door leaf for doors 90 inches (2286 mm) or less in height, and one additional hinge for each 30 inches (762 mm) of additional door height.
8. Hinge Pins: Except as otherwise indicated, provide hinge pins as follows:
   a. Steel Hinges: Steel pins
   b. Non-Ferrous Hinges: Stainless steel pins
   c. Out-Swinging Exterior Doors: Non-removable pins
   d. Out-Swinging Interior Lockable Doors: Non-removable pins
   e. Interior Non-lockable Doors: Non-rising pins

9. Provide hinges with electrified options as scheduled in the hardware sets. Provide with number and gage of wires enough to accommodate electric function of specified hardware. Locate electric hinge at second hinge from bottom or nearest to electrified locking component. Provide mortar guard for each electrified hinge specified.

2.04 CONTINUOUS HINGES

A. Manufacturers:

1. Scheduled Manufacturer:
   a. Ives

2. Acceptable Manufacturers:
   a. Zero

B. Requirements:

1. Provide aluminum geared continuous hinges conforming to ANSI/BHMA A156.26, Grade 1.
2. Provide aluminum geared continuous hinges, where specified in the hardware sets, fabricated from 6063-T6 aluminum.
3. Provide split nylon bearings at each hinge knuckle for quiet, smooth, self-lubricating operation.
4. Provide hinges capable of supporting door weights up to 450 pounds, and successfully tested for 1,500,000 cycles.
5. On fire-rated doors, provide aluminum geared continuous hinges classified for use on rated doors by testing agency acceptable to authority having jurisdiction.
6. Provide aluminum geared continuous hinges with electrified option scheduled in the hardware sets. Provide with number and gage of wires enough to accommodate electric function of specified hardware.
7. Provide hinges 1 inch (25 mm) shorter in length than nominal height of door, unless otherwise noted or door details require shorter length and with symmetrical hole pattern.

2.05 ELECTRIC POWER TRANSFER

A. Manufacturers:

1. Scheduled Manufacturer and Product:
   a. Von Duprin EPT-10

2. Acceptable Manufacturers:
   a. No Substitute

B. Requirements:

1. Provide power transfer with electrified options as scheduled in the hardware sets. Provide with number and gage of wires enough to accommodate electric function of specified hardware.
2. Locate electric power transfer per manufacturer's template and UL requirements, unless interference with operation of door or other hardware items.

2.06 FLUSH BOLTS

A. Manufacturers:

1. Scheduled Manufacturer:
   a. Ives

2. Acceptable Manufacturers:
   a. No Substitute

B. Requirements:

1. Provide automatic, constant latching, and manual flush bolts with forged bronze or stainless-steel face plates, extruded brass levers, and with wrought brass guides and strikes. Provide 12 inch (305 mm) steel or brass rods at doors up to 90 inches (2286 mm) in height. For doors over 90 inches (2286 mm) in height increase top rods by 6 inches (152 mm) for each additional 6 inches (152 mm) of door height. Provide dust-proof strikes at each bottom flush bolt.

2.07 COORDINATORS

A. Manufacturers:

1. Scheduled Manufacturer:
   a. Ives

2. Acceptable Manufacturers:
   a. No Substitute

B. Requirements:

1. Where pairs of doors are equipped with automatic flush bolts, an astragal, or other hardware that requires synchronized closing of the doors, provide bar-type coordinating device, surface applied to underside of stop at frame head.
2. Provide filler bar of correct length for unit to span entire width of opening, and appropriate brackets for parallel arm door closers, surface vertical rod exit device strikes, or other stop mounted hardware. Factory-prepared coordinators for vertical rod devices as specified.

2.08 MORTISE LOCKS

A. Manufacturers and Products:

1. Scheduled Manufacturer and Product:
   a. Schlage L9000 series

2. Acceptable Manufacturers:
   a. No Substitute

B. Requirements:

1. Provide mortise locks conforming to ANSI/BHMA A156.13 Series 1000, Grade 1, and UL Listed for 3-hour fire doors.
2. Indicators: Where specified, provide indicator window measuring a minimum 2-inch x 1/2 inch with 180-degree visibility. Provide messages color-coded with full text and/or symbols, as scheduled, for easy visibility.
3. Provide locks manufactured from heavy gauge steel, containing components of steel with a zinc dichromate plating for corrosion resistance.
4. Provide lock case that is multi-function and field reversible for handing without opening case. Cylinders: Refer to "KEYING" article, herein.
5. Provide locks with standard 2-3/4 inches (70 mm) backset with full 3/4 inch (19 mm) throw stainless steel mechanical anti-friction latchbolt. Provide deadbolt with full 1-inch (25 mm) throw, constructed of stainless steel.
6. Provide standard ASA strikes unless extended lip strikes are necessary to protect trim. Provide electrified options as scheduled in the hardware sets. Where scheduled, provide switches and sensors integrated into the locks and latches.
7. Provide motor based electrified locksets that comply with the following requirements:
   a. Universal input voltage – single chassis accepts 12 or 24VDC to allow for changes in the field without changing lock chassis.
   b. Fail Safe/Fail Secure – changing mode between electrically locked (fail safe) and electrically unlocked (fail secure) is field selectable without opening the lock case.
   c. Low maximum current draw – maximum 0.4 amps to allow for multiple locks on a single power supply.

d. Low holding current – maximum 0.01 amps to produce minimal heat, eliminate “hot levers” in electrically locked applications, and to provide reliable operation in wood doors that provide minimal ventilation and air flow.
e. Connections – provide quick-connect Molex system standard.

8. Lever Trim: Solid brass, bronze, or stainless steel, cast or forged in design specified, with wrought roses and external lever spring cages. Provide thru-bolted levers with 2-piece spindles.
a. Lever Design: 17N.

2.09 DEADBOLTS

A. Manufacturers and Products:

1. Scheduled Manufacturer and Product:
a. Schlage B600/B700/B800 Series

2. Acceptable Manufacturers:
a. No Substitute

B. Requirements:

1. Provide grade 1 deadbolt series conforming to ANSI/BHMA A156.
2. Cylinders: Refer to "KEYING" article, herein.
3. Provide deadbolts with standard 2-3/4 inches (70 mm) backset. Provide 2-3/8 inches (60 mm) where noted or if door or frame detail requires. Provide deadbolt with full 1-inch (25 mm) throw, constructed of steel alloy.
4. Provide manufacturer's standard strike.

2.10 EXIT DEVICES

A. Manufacturers and Products:

1. Scheduled Manufacturer and Product:
a. Von Duprin 99 series

2. Acceptable Manufacturers:
a. No Substitute

B. Requirements:

1. Provide exit devices tested to ANSI/BHMA A156.3 Grade 1 and UL listed for Panic Exit or Fire Exit Hardware.
2. Cylinders: Refer to "KEYING" article, herein.
3. Provide grooved touchpad type exit devices, fabricated of brass, bronze, stainless steel, or aluminum, plated to standard architectural finishes to match balance of door hardware.
4. Touchpad must extend a minimum of one half of door width. No plastic inserts are allowed in touchpads.
5. Provide exit devices with deadlatching feature for security and for future addition of alarm kits and/or other electrified requirements.
6. Provide exit devices with weather resistant components that can withstand harsh conditions of various climates and corrosive cleaners used in outdoor pool environments.
7. Provide flush end caps for exit devices.
8. Provide exit devices with manufacturer's approved strikes.

9. Provide exit devices cut to door width and height. Install exit devices at height recommended by exit device manufacturer, allowable by governing building codes, and approved by Architect.
10. Mount mechanism case flush on face of doors or provide spacers to fill gaps behind devices. Where glass trim or molding projects off face of door, provide glass bead kits.
11. Provide cylinder or hex-key dogging as specified at non fire-rated openings.
12. Removable Mullions: 2 inches (51 mm) x 3 inches (76 mm) steel tube. Where scheduled as keyed removable mullion, provide type that can be removed by use of a keyed cylinder, which is self-locking when re-installed.
13. Provide factory drilled weep holes for exit devices used in full exterior application, highly corrosive areas, and where noted in hardware sets.
14. Provide electrified options as scheduled.
15. Top latch mounting: double- or single-tab mount for steel doors, face mount for aluminum doors eliminating requirement of tabs, and double tab mount for wood doors.
16. Provide exit devices with optional trim designs to match other lever and pull designs used on the project.
17. Special Options:
    a. SI
        1) Provide dogging indicators for visible indication of dogging status.
    b. XP
        1) Rim Exit Devices: where specified provide devices with non-tapered smart latchbolt with 90° latchbolt to strike engagement under stress and Static Load Resistance of 2000 pounds.

2.11 ACCESS CONTROL WIRELESS MORTISE LOCK

A. Manufacturer and Products:

1. Scheduled Manufacturer and Product:
    a. Schlage LEB Series

2. Acceptable Manufacturers and Products:
    a. No Substitute

B. Requirements: Provide wireless electronic locksets that comply with the following requirements.

1. Provide mortise locks conforming to ANSI/BHMA A156.13 Series 1000, Grade 1 Operational, Grade 1 Security at locks with non-interchangeable cores, and manufactured from heavy gauge steel, containing components of steel with a zinc dichromate plating for corrosion resistance. Cylinders: Refer to "KEYING" article, herein.
2. Provide heavy-duty, handed, field-reversible mortise locks.
3. Backset: 2-3/4-inch (70 mm).
4. Latchbolt: 3/4-inch (19 mm) throw stainless steel latch bolt with anti-friction tongue.
5. Chassis: Provide standard A115.1 preparation for mortise locks for 1-3/4-inch (44 mm) doors.
6. Applicable Standards:
    a. Listed, UL 294 - Standard of Safety for Access Control System Units.
    b. Compliant with ANSI Standard A156.25 and A156.13 Series 1000, Grade 1 strength and operational requirements.
    c. Compliant with ANSI/BHMA A156.25 Grade 1 Operation and Security Requirement.
    d. Certified to UL10C, FCC Part15, IC RSS-210, ADA, RoHS, ICC ANSI A117.1
    e. Compliant with FBC TAS 201, TAS 202, TAS 203 for door assemblies.
    f. Certified to FBC 3905, 12400 and 14482

7. Lockset Functions: Provide locks in functions as specified in hardware groups.
8. Emergency Override: Provide mechanical key override; cylinders: Refer to "KEYING" article, herein.
9. Levers:
   a. Provide levers operating independently of each other.
   b. Lever Design: Schlage 17 ADD.

10. Power Supply:
    a. Provide lockset powered by four AA batteries.
    b. Provide locksets with the ability to communicate battery status and battery voltage level by means of an application on mobile device, at the door, and remotely by integrated software.

11. Features: Provide locksets with the following features.
    a. Ability to communicate unit's communication status via LED
    b. Capable of being programmed via Mobile or Web based App to lock via BLE or via integrated SW partner system via BLE Gateway or existing building Wi-Fi
    c. Visual tri-colored LED indicator that indicate activation, operational systems status, system error conditions and low power conditions as determined by integrated software partner.
    d. Audible feedback that can be enabled or disabled.
    e. Tamper-resistant screws: Single tamper-resistant torx screw on inside escutcheon.
    f. Capable of reacting to a lockdown command in under 5 seconds when used with a software partner that has integrated this feature.
    g. Suitable for both interior and exterior deployment.
    h. Employ Wi-Fi communications to permit remote view of audits and alerts, as well as provide automatic daily updates to lock configuration and user access rights.

12. Adaptability:
    a. Open Architecture: Provide locksets manufactured with open architecture characteristics capable of handling new and existing access control software and credential reading technology. Can be supported by cloud-based web and mobile apps without the need for an integrated software partner.

13. Switches: Provide locksets with the following built-in switches:
    a. Door Position Switch
    b. Interior Cover Tamper Guard
    c. Request to Exit
    d. Interior Push Button where listed in the hardware sets.

14. Records: Subject to the limitations of the attached access control system, the wireless locks possess enough storage capacity to support 5000 users and 2000 audits.
15. Verification time: less than or equal to 1 second for smart cards and proximity cards
16. Coordinate with Division 01 and 281300 Access Control.

2.12 ACCESS CONTROL READER

A. Manufacturers and Products:

1. Scheduled Manufacturer and Product:
   a. Schlage MT Series

2. Acceptable Manufacturers and Products:
   a. No Substitute

B. Requirements:

1. Provide access control card readers manufactured by a global company who is a recognized leader in the production of access control devices. Card reader manufactured for non-access control applications are not acceptable
2. Provide multi-technology contactless readers complying with ISO 14443.

2.13 ACCESS CONTROL PLATFORM

A. Manufacturers and Products:

1. Scheduled Manufacturer:
   a. Section by Div 28

2. Acceptable Manufacturers and Products:
   a. No Substitute

2.14 POWER SUPPLIES

A. Manufacturers and Products:

1. Scheduled Manufacturer and Product:
   a. Section by Div 28

B. Requirements:

1. Provide power supplies approved by manufacturer of supplied electrified hardware.
2. Provide appropriate quantity of power supplies necessary for proper operation of electrified locking components as recommended by manufacturer of electrified locking components with consideration for each electrified component using power supply, location of power supply, and approved wiring diagrams. Locate power supplies as directed by Architect.
3. Provide regulated and filtered 24 VDC power supply, and UL class 2 listed.
4. Provide power supplies with the following features:
   a. 12/24 VDC Output, field selectable.
   b. Class 2 Rated power limited output.
   c. Universal 120-240 VAC input.
   d. Polarized connector for distribution boards.
   e. Fused primary input.
   f. AC input and DC output monitoring circuit w/LED indicators.
   g. Cover mounted AC Input indication.
   h. Tested and certified to meet UL294.
   i. NEMA 1 enclosure.
   j. Hinged cover w/lock down screws.
   k. High voltage protective cover.

2.15 CYLINDERS

A. Manufacturers:

1. Scheduled Manufacturer:
   a. Best

2. Acceptable Manufacturers:
   a. No Substitute

B. Requirements:

1. Cams and tailpieces must be coordinated with locking mechanism.
2. Provide blocking rings as required to adapt cylinder housing to the locking mechanism.
3. Provide cylinders/cores compliant with ANSI/BHMA A156.5; latest revision; cylinder face finished to match lockset; manufacturer's series as indicated. Refer to "KEYING" article, herein.
4. Provide cylinders in the below-listed configuration(s), distributed throughout the Project as indicated.
   a. Patented Restricted Small Format: cylinder with small format interchangeable cores (SFIC) with restricted, patented keyway.

2.16 KEYING

A. Scheduled System:

1. Existing factory registered system:
   a. Provide cylinders/cores keyed into Owner's existing factory registered keying system. Comply with guidelines in ANSI/BHMA A156.28, incorporating decisions made at keying conference.

B. Requirements:

1. Construction Keying:
   a. Replaceable Construction Cores.
      1) Furnish keyed brass construction cores installed in every cylinder and cylinder housing included in the project.
      2) All temporary construction cores shall have a minimum of two levels such that a pass key can be issued to individual users limiting access to a single space with a second level "master" of all construction cores that can be issued to school principal and DISD Lock Department.
      3) Provide temporary construction cores replaceable by permanent cores, furnished in accordance with the following requirements.
         a) 1 construction keys for each core.
   b. Manufacturers and Products:
      1) Scheduled Manufacturer:
         a) Falcon
      2) Acceptable Manufacturers:
         a) No Substitute

2. Permanent Keying:
   a. Furnish combinated cores so as not to breach security of existing system.
   b. CORMAX keying system must be guaranteed of no duplication of existing change keys, master keys or grandmaster keys located in this project.
   c. Provide new permanent cores for all new cylinder housings and locks as well as any existing locks that have been modified.
   d. Manufacturers:
      1) Scheduled Manufacturer:
         a) Best
      2) Acceptable Manufacturers:
         a) No Substitute

e. Provide permanent cylinders/cores keyed by the manufacturer according to the following key system.
   1) Master Keying system as directed by the Owner.
f. Forward bitting list and keys separately from cylinders, by means as directed by Owner. Failure to comply with forwarding requirements will be cause for replacement of cylinders/cores involved at no additional cost to Owner.
g. Identification:
   1) Mark permanent cylinders/cores and keys with applicable key set symbols for identification. Do not provide key set symbols marks with bitting codes.
   2) Identification stamping provisions must be approved by the Architect and Owner.
   3) Stamp cylinders/cores and keys with Owner's unique key system facility code as established by the manufacturer; Stamp permanent keys "DO NOT DUPLICATE" along with the "PATENTED" or patent number to enforce the patent protection. Do not include bitting within visual key control marks or codes.
   4) Failure to comply with stamping requirements will be cause for replacement of keys involved at no additional cost to Owner.
   5) Forward permanent cylinders/cores to Owner, separately from keys, by means as directed by Owner.
   6) Provide key collection envelopes, receipt cards, and index cards in quantity suitable to manage number of keys.
   7) Deliver keys with identifying tags to Owner by security shipment direct from manufacturer.
      a) Contact Lock Supervisor, David Davis.
      b) Phone: 214-762-3579
      c) Address: 3701 South Lamar Street, Dallas, TX 75215
h. Quantity: Furnish in the following quantities.
   1) Permanent Control Keys: 2.
   2) Master Keys to include all levels: 4 each.
   3) Change (Day) Keys: 3 per cylinder/core that is keyed differently
   4) Key Blanks: Quantity as determined in the keying meeting.

2.17 KEY CONTROL SYSTEM

A. Manufacturers:

1. Acceptable Manufacturers:
   a. Key Control
   b. Lund
   c. Telkee

B. Requirements:

1. Provide key control system, including envelopes, labels, tags with self-locking key clips, receipt forms, 3-way visible card index, temporary markers, permanent markers, and standard metal cabinet, all as recommended by system manufacturer, with capacity for 150% of number of locks required for Project.
   a. Provide complete cross index system set up by hardware supplier, and place keys on markers and hooks in cabinet as determined by final key schedule.
   b. Provide hinged-panel type cabinet for wall mounting.

2.18 DOOR CLOSERS

A. Manufacturers and Products:

1. Scheduled Manufacturer and Product:
   a. LCN 4040XP series

2. Acceptable Manufacturers:
   a. No Substitute

B. Requirements:

1. Provide door closers conforming to ANSI/BHMA A156.4 Grade 1 requirements by BHMA certified independent testing laboratory. ISO 9000 certify closers. Stamp units with date of manufacture code.
2. Provide door closers with fully hydraulic, full rack and pinion action with high strength cast iron cylinder, and full complement bearings at shaft.
3. Cylinder Body: 1-1/2-inch (38 mm) diameter piston with 5/8-inch (16 mm) diameter double heat-treated pinion journal. QR code with a direct link to maintenance instructions.
4. Hydraulic Fluid: Fireproof, passing requirements of UL10C, and requiring no seasonal closer adjustment for temperatures ranging from 120 degrees F to -30 degrees F.
5. Spring Power: Continuously adjustable over full range of closer sizes, and providing reduced opening force as required by accessibility codes and standards. Provide snap-on cover clip, with plastic covers, that secures cover to spring tube.
6. Hydraulic Regulation: By tamper-proof, non-critical valves, with separate adjustment for latch speed, general speed, and backcheck. Provide graphically labelled instructions on the closer body adjacent to each adjustment valve. Provide positive stop on reg valve that prevents reg screw from being backed out.
7. Provide closers with solid forged steel main arms and factory assembled heavy-duty forged forearms for parallel arm closers.
8. Pressure Relief Valve (PRV) Technology: Not permitted.
9. Finish for Closer Cylinders, Arms, Adapter Plates, and Metal Covers: Powder coating finish which has been certified to exceed 100 hours salt spray testing as described in ANSI Standard A156.4 and ASTM B117, or has special rust inhibitor (SRI).
10. Provide special templates, drop plates, mounting brackets, or adapters for arms as required for details, overhead stops, and other door hardware items interfering with closer mounting.

2.19 DOOR TRIM

A. Manufacturers:

1. Scheduled Manufacturer:
   a. Ives

2. Acceptable Manufacturers:
   a. No Substitute

B. Requirements:

1. Provide push plates, push bars, pull plates, pulls, and hands-free reversible door pulls with diameter and length as scheduled.

2.20 PROTECTION PLATES

A. Manufacturers:

1. Scheduled Manufacturer:

a. Ives

2. Acceptable Manufacturers:
   a. No Substitute

B. Requirements:

1. Provide protection plates with a minimum of 0.050 inch (1 mm) thick, beveled four edges as scheduled. Furnish with sheet metal or wood screws, finished to match plates.
2. Sizes plates 2 inches (51 mm) less width of door on single doors, pairs of doors with a mullion, and doors with edge guards. Size plates 1 inch (25 mm) less width of door on pairs without a mullion or edge guards.
3. At fire rated doors, provide protection plates over 16 inches high with UL label.

2.21 OVERHEAD STOPS AND OVERHEAD STOP/HOLDERS

A. Manufacturers:

1. Scheduled Manufacturers:
   a. Glynn-Johnson 900/100 Series

2. Acceptable Manufacturers:
   a. No Substitute

B. Requirements:

1. Provide overhead stop at any door where conditions do not allow for a wall stop or floor stop presents tripping hazard.

2.22 DOOR STOPS AND HOLDERS

A. Manufacturers:

1. Scheduled Manufacturer:
   a. Ives

2. Acceptable Manufacturers:
   a. No Substitute

B. Provide door stops at each door leaf:

1. Provide wall stops wherever possible. Provide concave type where lockset has a push button of thumbturn.
2. Where a wall stop cannot be used, provide universal floor stops.
3. Where wall or floor stop cannot be used, provide overhead stop.
4. Provide roller bumper where doors open into each other and overhead stop cannot be used.

2.23 THRESHOLDS, SEALS, DOOR SWEEPS, AUTOMATIC DOOR BOTTOMS, AND GASKETING

A. Manufacturers:

1. Scheduled Manufacturer:
   a. Zero International

2. Acceptable Manufacturers:
   a. No Substitute

B. Requirements:

1. Provide thresholds, weather-stripping, and gasketing systems as specified and per architectural details. Match finish of other items.
2. Smoke- and Draft-Control Door Assemblies: Where smoke- and draft-control door assemblies are required, provide door hardware that meets requirements of assemblies tested according to UL 1784 and installed in compliance with NFPA 105.
3. Provide door sweeps, seals, astragals, and auto door bottoms only of type where resilient or flexible seal strip is easily replaceable and readily available.
4. Size thresholds 1/2 inch (13 mm) high by 5 inches (127 mm) wide by door width unless otherwise specified in the hardware sets or detailed in the drawings.

2.24 SILENCERS

A. Manufacturers:

1. Scheduled Manufacturer:
   a. Ives

2. Acceptable Manufacturers:
   a. No Substitute

B. Requirements:

1. Provide "push-in" type silencers for hollow metal or wood frames.
2. Provide one silencer per 30 inches (762 mm) of height on each single frame, and two for each pair frame.
3. Omit where gasketing is specified.

2.25 DOOR POSITION SWITCHES

A. Manufacturers:

1. Scheduled Manufacturer:
   a. Schlage

2. Acceptable Manufacturers:
   a. No Substitute

B. Requirements:

1. Provide recessed or surface mounted type door position switches as specified.
2. Coordinate door and frame preparations with door and frame suppliers. If switches are being used with magnetic locking device, provide minimum of 4 inches (102 mm) between switch and magnetic locking device.

2.26 COAT HOOKS

A. Manufacturers:

1. Scheduled Manufacturer:
   a. Ives

2. Acceptable Manufacturers:
   a. No Substitute

B. Provide coat hooks as specified.

2.27 FINISHES

A. FINISH: BHMA 626/652 (US26D); EXCEPT:

1. Hinges at Exterior Doors: BHMA 630 (US32D)
2. Aluminum Geared Continuous Hinges: BHMA 628 (US28)
3. Push Plates, Pulls, and Push Bars: BHMA 630 (US32D)
4. Protection Plates: BHMA 630 (US32D)
5. Overhead Stops and Holders: BHMA 630 (US32D)
6. Door Closers: Powder Coat to Match
7. Wall Stops: BHMA 630 (US32D)
8. Latch Protectors: BHMA 630 (US32D)
9. Weatherstripping: Clear Anodized Aluminum
10. Thresholds: Mill Finish Aluminum

PART 3 - EXECUTION

3.01 EXAMINATION

A. Prior to installation of hardware, examine doors and frames, with Installer present, for compliance with requirements for installation tolerances, labeled fire-rated door assembly construction, wall and floor construction, and other conditions affecting performance. Verify doors, frames, and walls have been properly reinforced for hardware installation.

B. Examine roughing-in for electrical power systems to verify actual locations of wiring connections before electrified door hardware installation.

C. Submit a list of deficiencies in writing and proceed with installation only after unsatisfactory conditions have been corrected.

3.02 INSTALLATION

A. Mount door hardware units at heights to comply with the following, unless otherwise indicated or required to comply with governing regulations.

1. Standard Steel Doors and Frames: ANSI/SDI A250.8.
2. Custom Steel Doors and Frames: HMMA 831.
3. Interior Architectural Wood Flush Doors: ANSI/WDMA I.S. 1A
4. Installation Guide for Doors and Hardware: DHI TDH-007-20

B. Install door hardware in accordance with NFPA 80, NFPA 101 and provide post-install inspection, testing as specified in section 1.03.E unless otherwise required to comply with governing regulations.

C. Install each hardware item in compliance with manufacturer's instructions and recommendations, using only fasteners provided by manufacturer.

D. Do not install surface mounted items until finishes have been completed on substrate. Protect all installed hardware during painting.

E. Set units level, plumb and true to line and location. Adjust and reinforce attachment substrate as necessary for proper installation and operation.

F. Drill and countersink units that are not factory prepared for anchorage fasteners. Space fasteners and anchors according to industry standards.

G. Install operating parts so they move freely and smoothly without binding, sticking, or excessive clearance.

H. Hinges: Install types and in quantities indicated in door hardware schedule but not fewer than quantity recommended by manufacturer for application indicated.

I. Exit Devices: Install exit devices with sex, nuts and bolts through all doors.

J. Lock Cylinders:

1. Install construction cores to secure building and areas during construction period.
2. Replace construction cores with permanent cores as indicated in keying section.
3. Furnish permanent cores to Owner for installation.

K. Wiring: Coordinate with Division 26, ELECTRICAL and Division 28 ELECTRONIC SAFETY AND SECURITY sections for:

1. Conduit, junction boxes and wire pulls.
2. Connections to and from power supplies to electrified hardware.
3. Connections to fire/smoke alarm system and smoke evacuation system.
4. Connection of wire to door position switches and wire runs to central room or area, as directed by Architect.
5. Connections to panel interface modules, controllers, and gateways.
6. Testing and labeling wires with Architect's opening number.

L. Key Control System: Tag keys and place them on markers and hooks in key control system cabinet, as determined by final keying schedule.

M. Door Closers & Auto Operators: Mount closers/operators on room side of corridor doors, inside of exterior doors, and stair side of stairway doors from corridors. Mount closers/operators so they are not visible in corridors, lobbies and other public spaces unless approved by Architect.

N. Overhead Stops/Holders: Mount overhead stops/holders on room side of corridor doors, inside of exterior doors, and stair side of stairway doors.

O. Power Supplies: Locate power supplies as indicated or, if not indicated, above accessible ceilings or in equipment room, or alternate location as directed by Architect.

P. Thresholds: Set thresholds in full bed of exterior grade caulk complying with requirements specified in Division 07 Section "Joint Sealants."

Q. Stops: Provide floor stops for doors unless wall or other type stops are indicated in door hardware schedule. Do not mount floor stops where they may impede traffic or present tripping hazard.

R. Perimeter Gasketing: Apply to head and jamb, forming seal between door and frame.

S. Meeting Stile Gasketing: Fasten to meeting stiles, forming seal when doors are closed.

T. Door Bottoms and Sweeps: Apply to bottom of door, forming seal with threshold when door is closed.

3.03 ADJUSTING

A. Initial Adjustment: Adjust and check each operating item of door hardware and each door to ensure proper operation or function of every unit. Replace units that cannot be adjusted to operate as intended. Adjust door control devices to compensate for final operation of heating and ventilating equipment and to comply with referenced accessibility requirements.

1. Spring Hinges: Adjust to achieve positive latching when door can close freely from an open position of 30 degrees.
2. Electric Strikes: Adjust horizontal and vertical alignment of keeper to properly engage lock bolt.
3. Door Closers: Adjust sweep period to comply with accessibility requirements and requirements of authorities having jurisdiction. Install all door closers with thru-bolts and adjust after HVAC is in operation.

B. Occupancy Adjustment: Approximately three to six months after date of Substantial Completion, examine and readjust each item of door hardware, including adjusting operating forces, as necessary to ensure function of doors and door hardware.

3.04 CLEANING AND PROTECTION

A. Clean adjacent surfaces soiled by door hardware installation.

B. Clean operating items per manufacturer's instructions to restore proper function and finish.

C. Provide final protection and maintain conditions that ensure door hardware is without damage or deterioration at time of Substantial Completion.

3.05 DOOR HARDWARE SCHEDULE

A. The intent of the hardware specification is to specify the hardware for interior and exterior doors, and to establish a type, continuity, and standard of quality. However, it is the door hardware supplier's responsibility to thoroughly review existing conditions, schedules, specifications, drawings, and other Contract Documents to verify the suitability of the hardware specified.

B. Discrepancies, conflicting hardware, and missing items are to be brought to the attention of the architect with corrections made prior to the bidding process. Omitted items not included in a hardware set should be scheduled with the appropriate additional hardware required for proper application.

C. Hardware items are referenced in the following hardware schedule. Refer to the above specifications for special features, options, cylinders/keying, and other requirements.

D. Hardware Sets:

98254 OPT0385954 VERSION 2
HARDWARE GROUP NO. 001L

QTY		DESCRIPTION	CATALOG NUMBER	FINISH	MFR
1	EA	MORTISE CYLINDER	1E74	626	BES
1	EA	SFIC PERMANENT CORE	1C7 (VERIFY WITH OWNER) (MATCH EXISTING CORE TYPE & KEY SYSTEM)	626	BES
1	EA	SFIC CONST. CORE	C607CCA	622	FAL
		NOTE	REMAINDER OF HARDWARE BY DOOR MFR		

-COORDINATE ALL HARDWARE REQUIREMENTS WITH DOOR MANUFACTURER PRIOR TO SUBMITTAL.
-REMOVE CYLINDER AND CORE IF NOT REQUIRED.

HARDWARE GROUP NO. C201-LE

QTY		DESCRIPTION	CATALOG NUMBER	FINISH	MFR
3	EA	HINGE	5BB1 4.5 X 4.5 (PROVIDE NRP @ OUTSWING, LOCKABLE DOORS)	652	IVE
1	EA	WIRELESS STOREROOM LOCK W/LED INDICATOR	LEBMS-ADDBD-17 BATTERY OPERATED (BY DIV 28)	626	SCE
1	EA	SFIC PERMANENT CORE	1C7 (VERIFY WITH OWNER) (MATCH EXISTING CORE TYPE & KEY SYSTEM)	626	BES
1	EA	SFIC CONST. CORE	C607CCA	622	FAL
1	EA	SURFACE CLOSER	4040XP RW/PA X TBWMS X MTG BRKT, SPCR & PLATE AS REQ (EDA @ 180 DEGREE SWING)	689	LCN
1	EA	KICK PLATE	8400 10" X 2" LDW B-CS	630	IVE
1	EA	WALL STOP	WS406/407CCV	630	IVE
1	EA	GASKETING	488S PSA H & J (USE SILENCERS @ NON-RATED DOORS) (PERIMETER SEAL BY ALF MFR @ ALF)	BK	ZER

-INGRESS BY THE WIRELESS CREDENTIAL READER OR KEY OVERRIDE.
-FREE EGRESS BY LEVER.
-COORDINATE ALL ELECTRIFIED HARDWARE REQUIREMENTS/GATEWAYS WITH DIVISION 28. PROVIDE GATEWAYS AS REQUIRED.

HARDWARE GROUP NO. C201CH-LE

QTY		DESCRIPTION	CATALOG NUMBER	FINISH	MFR
3	EA	HINGE	5BB1 4.5 X 4.5 (PROVIDE NRP @ OUTSWING, LOCKABLE DOORS)	652	IVE
1	EA	WIRELESS STOREROOM LOCK W/LED INDICATOR	LEBMS-ADDBD-17 BATTERY OPERATED (BY DIV 28)	626	SCE
1	EA	SFIC PERMANENT CORE	1C7 (VERIFY WITH OWNER) (MATCH EXISTING CORE TYPE & KEY SYSTEM)	626	BES
1	EA	SFIC CONST. CORE	C607CCA	622	FAL
1	EA	SURFACE CLOSER WITH HOLD OPEN	4040XP SHCUSH X TBWMS X MTG BRKT, SPCR & PLATE AS REQ	689	LCN
1	EA	KICK PLATE	8400 10" X 2" LDW B-CS	630	IVE
1	EA	GASKETING	488S PSA H & J (USE SILENCERS @ NON-RATED DOORS) (PERIMETER SEAL BY ALF MFR @ ALF)	BK	ZER

-INGRESS BY THE WIRELESS CREDENTIAL READER OR KEY OVERRIDE.
-FREE EGRESS BY LEVER.
-COORDINATE ALL ELECTRIFIED HARDWARE REQUIREMENTS/GATEWAYS WITH DIVISION 28. PROVIDE GATEWAYS AS REQUIRED.

HARDWARE GROUP NO. C201E-LE

QTY		DESCRIPTION	CATALOG NUMBER	FINISH	MFR
3	EA	HINGE	5BB1 4.5 X 4.5 (PROVIDE NRP @ OUTSWING, LOCKABLE DOORS)	652	IVE
1	EA	WIRELESS STOREROOM LOCK W/LED INDICATOR	LEBMS-ADDBD-17 BATTERY OPERATED (BY DIV 28)	626	SCE
1	EA	SFIC PERMANENT CORE	1C7 (VERIFY WITH OWNER) (MATCH EXISTING CORE TYPE & KEY SYSTEM)	626	BES
1	EA	SFIC CONST. CORE	C607CCA	622	FAL
1	EA	SURFACE CLOSER	4040XP EDA X MTG BRKT, SPCR & PLATE AS REQ (TBSRT @ HMD)	689	LCN
1	EA	KICK PLATE	8400 10" X 2" LDW B-CS	630	IVE
1	EA	WALL STOP	WS406/407CCV	630	IVE
1	EA	GASKETING	488S PSA H & J (USE SILENCERS @ NON-RATED DOORS) (PERIMETER SEAL BY ALF MFR @ ALF)	BK	ZER

-DOOR TO SWING 180 DEGREES.
-INGRESS BY THE WIRELESS CREDENTIAL READER OR KEY OVERRIDE.
-FREE EGRESS BY LEVER.
-COORDINATE ALL ELECTRIFIED HARDWARE REQUIREMENTS/GATEWAYS WITH DIVISION 28. PROVIDE GATEWAYS AS REQUIRED.

HARDWARE GROUP NO. C203-LE

QTY		DESCRIPTION	CATALOG NUMBER	FINISH	MFR
3	EA	HINGE	5BB1 4.5 X 4.5 (PROVIDE NRP @ OUTSWING, LOCKABLE DOORS)	652	IVE
1	EA	WIRELESS STOREROOM LOCK W/LED INDICATOR	LEBMS-ADDBD-17 BATTERY OPERATED (BY DIV 28)	626	SCE
1	EA	SFIC PERMANENT CORE	1C7 (VERIFY WITH OWNER) (MATCH EXISTING CORE TYPE & KEY SYSTEM)	626	BES
1	EA	SFIC CONST. CORE	C607CCA	622	FAL
1	EA	WALL STOP	WS406/407CCV	630	IVE
1	EA	GASKETING	488S PSA H & J (USE SILENCERS @ NON-RATED DOORS) (PERIMETER SEAL BY ALF MFR @ ALF)	BK	ZER

-INGRESS BY THE WIRELESS CREDENTIAL READER OR KEY OVERRIDE.
-FREE EGRESS BY LEVER.
-COORDINATE ALL ELECTRIFIED HARDWARE REQUIREMENTS/GATEWAYS WITH DIVISION 28. PROVIDE GATEWAYS AS REQUIRED.

HARDWARE GROUP NO. C205

QTY		DESCRIPTION	CATALOG NUMBER	FINISH	MFR
1	EA	CONT. HINGE	112XY EPT	628	IVE
1	EA	POWER TRANSFER	EPT10 CON	689	VON
1	EA	EU MORTISE LOCK	LV9092BDEU 17N RX CON (FAIL SECURE)	626	SCH
1	EA	SFIC PERMANENT CORE	1C7 (VERIFY WITH OWNER) (MATCH EXISTING CORE TYPE & KEY SYSTEM)	626	BES
1	EA	SFIC CONST. CORE	C607CCA	622	FAL
1	EA	SURFACE CLOSER	4040XP SCUSH X TBWMS X MTG BRKT, SPCR & PLATE AS REQ	689	LCN
1	EA	KICK PLATE	8400 10" X 2" LDW B-CS	630	IVE
1	EA	RAIN DRIP	142AA DW + 4" (OMIT @ COVERED OPENINGS)	AA	ZER
1	SET	SEALS	328AA H & J	AA	ZER
1	EA	DOOR SWEEP	8198AA	AA	ZER
1	EA	THRESHOLD	65A	A	ZER
1	EA	WIRE HARNESS (IN DOOR)	ALLEGION CONNECT TYPE & LENGTH AS REQ		SCH
1	EA	WIRE HARNESS (TO POWER SUPPLY)	CON-6W		SCH
1	EA	MULTITECH READER	MT SERIES READER BY DIV 28 (COORDINATE WITH SECURITY CONTRACTOR PRIOR TO SUBMITTALS)	BLK	SCE
1	EA	DOOR CONTACT	679-05 TYPE AS REQ (COORDINATE WITH SECURITY CONTRACTOR PRIOR TO SUBMITTALS)	WHT	SCE
1	EA	POWER SUPPLY	POWER SUPPLY BY SECURITY CONTRACTOR	LGR	SCE

-INGRESS BY THE CREDENTIAL READER OR KEY OVERRIDE.
-EGRESS BY THE LEVER.

HARDWARE GROUP NO. C207

QTY		DESCRIPTION	CATALOG NUMBER	FINISH	MFR
3	EA	HINGE	5BB1 4.5 X 4.5 (PROVIDE NRP @ OUTSWING, LOCKABLE DOORS)	652	IVE
1	EA	POWER TRANSFER	EPT10 CON	689	VON
1	EA	EU MORTISE LOCK	L9092BDEU 17N RX CON (FAIL SECURE)	626	SCH
1	EA	SFIC PERMANENT CORE	1C7 (VERIFY WITH OWNER) (MATCH EXISTING CORE TYPE & KEY SYSTEM)	626	BES
1	EA	SFIC CONST. CORE	C607CCA	622	FAL
1	EA	SURFACE OH STOP	900S SERIES X SIZE & MOUNTING AS REQ	630	GLY
1	EA	SURFACE CLOSER	4040XP RW/PA X TBWMS X MTG BRKT, SPCR & PLATE AS REQ (EDA @ 180 DEGREE SWING)	689	LCN
1	EA	KICK PLATE	8400 10" X 2" LDW B-CS	630	IVE
1	EA	GASKETING	488S PSA H & J (USE SILENCERS @ NON-RATED DOORS) (PERIMETER SEAL BY ALF MFR @ ALF)	BK	ZER
1	EA	WIRE HARNESS (IN DOOR)	ALLEGION CONNECT TYPE & LENGTH AS REQ		SCH
1	EA	WIRE HARNESS (TO POWER SUPPLY)	CON-6W		SCH
1	EA	MULTITECH READER	MT SERIES READER BY DIV 28 (COORDINATE WITH SECURITY CONTRACTOR PRIOR TO SUBMITTALS)	BLK	SCE
1	EA	DOOR CONTACT	679-05 TYPE AS REQ (COORDINATE WITH SECURITY CONTRACTOR PRIOR TO SUBMITTALS)	WHT	SCE
1	EA	POWER SUPPLY	POWER SUPPLY BY SECURITY CONTRACTOR	LGR	SCE

-INGRESS BY THE CREDENTIAL READER OR KEY OVERRIDE.
-EGRESS BY THE LEVER.

HARDWARE GROUP NO. C207-LE

QTY		DESCRIPTION	CATALOG NUMBER	FINISH	MFR
3	EA	HINGE	5BB1 4.5 X 4.5 (PROVIDE NRP @ OUTSWING, LOCKABLE DOORS)	652	IVE
1	EA	WIRELESS STOREROOM LOCK W/LED INDICATOR	LEBMS-ADDBD-17 BATTERY OPERATED (BY DIV 28)	626	SCE
1	EA	SFIC PERMANENT CORE	1C7 (VERIFY WITH OWNER) (MATCH EXISTING CORE TYPE & KEY SYSTEM)	626	BES
1	EA	SFIC CONST. CORE	C607CCA	622	FAL
1	EA	SURFACE OH STOP	900S SERIES X SIZE & MOUNTING AS REQ	630	GLY
1	EA	SURFACE CLOSER	4040XP RW/PA X TBWMS X MTG BRKT, SPCR & PLATE AS REQ (EDA @ 180 DEGREE SWING)	689	LCN
1	EA	KICK PLATE	8400 10" X 2" LDW B-CS	630	IVE
1	EA	GASKETING	488S PSA H & J (USE SILENCERS @ NON-RATED DOORS) (PERIMETER SEAL BY ALF MFR @ ALF)	BK	ZER

-INGRESS BY THE WIRELESS CREDENTIAL READER OR KEY OVERRIDE.
-FREE EGRESS BY LEVER.
-COORDINATE ALL ELECTRIFIED HARDWARE REQUIREMENTS/GATEWAYS WITH DIVISION 28. PROVIDE GATEWAYS AS REQUIRED.

HARDWARE GROUP NO. C341-LE

QTY		DESCRIPTION	CATALOG NUMBER	FINISH	MFR
3	EA	HINGE	5BB1 4.5 X 4.5 (PROVIDE NRP @ OUTSWING, LOCKABLE DOORS)	652	IVE
1	EA	WIRELESS PRIVACY LOCK W/PUSH BUTTON & LED INDICATOR	LEBMB-ADDHD-17 BATTERY OPERATED (BY DIV 28)	626	SCE
1	EA	SFIC PERMANENT CORE	1C7 (VERIFY WITH OWNER) (MATCH EXISTING CORE TYPE & KEY SYSTEM)	626	BES
1	EA	SFIC CONST. CORE	C607CCA	622	FAL
1	EA	SURFACE CLOSER	4040XP RW/PA X TBWMS X MTG BRKT, SPCR & PLATE AS REQ (EDA @ 180 DEGREE SWING)	689	LCN
1	EA	KICK PLATE	8400 10" X 2" LDW B-CS	630	IVE
1	EA	WALL STOP	WS406/407CCV	630	IVE
1	EA	GASKETING	488S PSA H & J (USE SILENCERS @ NON-RATED DOORS) (PERIMETER SEAL BY ALF MFR @ ALF)	BK	ZER

-INGRESS BY THE WIRELESS CREDENTIAL READER OR KEY OVERRIDE.
-FREE EGRESS BY LEVER.
-COORDINATE ALL ELECTRIFIED HARDWARE REQUIREMENTS/GATEWAYS WITH DIVISION 28. PROVIDE GATEWAYS AS REQUIRED.

HARDWARE GROUP NO. C341C-LE

QTY		DESCRIPTION	CATALOG NUMBER	FINISH	MFR
3	EA	HINGE	5BB1 4.5 X 4.5 (PROVIDE NRP @ OUTSWING, LOCKABLE DOORS)	652	IVE
1	EA	WIRELESS PRIVACY LOCK W/PUSH BUTTON & LED INDICATOR	LEBMB-ADDHD-17 BATTERY OPERATED (BY DIV 28)	626	SCE
1	EA	SFIC PERMANENT CORE	1C7 (VERIFY WITH OWNER) (MATCH EXISTING CORE TYPE & KEY SYSTEM)	626	BES
1	EA	SFIC CONST. CORE	C607CCA	622	FAL
1	EA	SURFACE CLOSER	4040XP SCUSH X TBWMS X MTG BRKT, SPCR & PLATE AS REQ	689	LCN
1	EA	KICK PLATE	8400 10" X 2" LDW B-CS	630	IVE
1	EA	GASKETING	488S PSA H & J (USE SILENCERS @ NON-RATED DOORS) (PERIMETER SEAL BY ALF MFR @ ALF)	BK	ZER

-INGRESS BY THE WIRELESS CREDENTIAL READER OR KEY OVERRIDE.
-FREE EGRESS BY LEVER.
-COORDINATE ALL ELECTRIFIED HARDWARE REQUIREMENTS/GATEWAYS WITH DIVISION 28. PROVIDE GATEWAYS AS REQUIRED.

HARDWARE GROUP NO. C710AMV

QTY		DESCRIPTION	CATALOG NUMBER	FINISH	MFR
2	EA	CONT. HINGE	112XY EPT	628	IVE
2	EA	POWER TRANSFER	EPT10 CON	689	VON
1	EA	KEYED REMOVABLE MULLION	KR4954 STAB HEIGHT AS REQ	689	VON
1	EA	ELEC PANIC HARDWARE	LD-RX-99-EO-CON-SNB LENGTH AS REQ	626	VON
1	EA	ELEC PANIC HARDWARE	RX-QEL-99-NL-OP-CON-SNB LENGTH AS REQ	626	VON
1	EA	RIM CYLINDER	1E72	626	BES
1	EA	MORTISE CYLINDER	1E74	626	BES
2	EA	SFIC PERMANENT CORE	1C7 (VERIFY WITH OWNER) (MATCH EXISTING CORE TYPE & KEY SYSTEM)	626	BES
2	EA	SFIC CONST. CORE	C607CCA	622	FAL
1	EA	DOOR PULL	VR910 DT	630	IVE
1	EA	DOOR PULL	VR910 NL	630	IVE
2	EA	SURFACE CLOSER	4040XP SCUSH X TBWMS X MTG BRKT, SPCR & PLATE AS REQ	689	LCN
1	EA	MULLION SEAL	8780N PSA HEIGHT AS REQ	BK	ZER
1	SET	SEAL	PERIMETER SEAL BY FRAME MFR		
1	SET	ASTRAGAL	MEETING STILE SEAL BY DOOR MFR		
2	EA	WIRE HARNESS (IN DOOR)	ALLEGION CONNECT TYPE & LENGTH AS REQ		SCH
2	EA	WIRE HARNESS (TO POWER SUPPLY)	CON-6W		SCH
1	EA	MULTITECH READER	MT SERIES READER BY DIV 28 (COORDINATE WITH SECURITY CONTRACTOR PRIOR TO SUBMITTALS)	BLK	SCE
2	EA	DOOR CONTACT	679-05 TYPE AS REQ (COORDINATE WITH SECURITY CONTRACTOR PRIOR TO SUBMITTALS)	WHT	SCE
1	EA	POWER SUPPLY	POWER SUPPLY BY SECURITY CONTRACTOR (OMIT 2RS BOARD WHERE NOT REQ)		VON

-INGRESS BY THE CREDENTIAL READER OR KEY OVERRIDE.
-EGRESS BY THE PUSH PADS.
-VERIFY ALUMINUM DOOR IS WIDE STILE.
-5" STILE IS REQUIRED FOR THE SPECIFIED HARDWARE, COORDINATE WITH DOOR MFR./SUPPLIER.

HARDWARE GROUP NO. C714AM

QTY		DESCRIPTION	CATALOG NUMBER	FINISH	MFR
2	EA	CONT. HINGE	112XY EPT	628	IVE
2	EA	POWER TRANSFER	EPT10 CON	689	VON
1	EA	KEYED REMOVABLE MULLION	KR4954XP STAB HEIGHT AS REQ	689	VON
1	EA	ELEC PANIC HARDWARE	LD-RX-XP99-EO-CON-SNB LENGTH AS REQ	626	VON
1	EA	ELEC PANIC HARDWARE	RX-QEL-XP99-NL-OP-CON-SNB LENGTH AS REQ	626	VON
1	EA	RIM CYLINDER	1E72	626	BES
1	EA	MORTISE CYLINDER	1E74	626	BES
2	EA	SFIC PERMANENT CORE	1C7 (VERIFY WITH OWNER) (MATCH EXISTING CORE TYPE & KEY SYSTEM)	626	BES
2	EA	SFIC CONST. CORE	C607CCA	622	FAL
1	EA	DOOR PULL	VR910 DT	630	IVE
1	EA	DOOR PULL	VR910 NL	630	IVE
2	EA	SURFACE CLOSER	4040XP SCUSH X TBWMS X MTG BRKT, SPCR & PLATE AS REQ	689	LCN
1	EA	RAIN DRIP	142AA DW + 4" (OMIT @ COVERED OPENINGS)	AA	ZER
1	SET	SEAL	PERIMETER SEAL BY FRAME MFR		
1	SET	ASTRAGAL	MEETING STILE SEAL BY DOOR MFR		
2	EA	DOOR SWEEP	8198AA	AA	ZER
1	EA	THRESHOLD	65A	A	ZER
2	EA	WIRE HARNESS (IN DOOR)	ALLEGION CONNECT TYPE & LENGTH AS REQ		SCH
2	EA	WIRE HARNESS (TO POWER SUPPLY)	CON-6W		SCH
1	EA	MULTITECH READER	MT SERIES READER BY DIV 28 (COORDINATE WITH SECURITY CONTRACTOR PRIOR TO SUBMITTALS)	BLK	SCE
2	EA	DOOR CONTACT	679-05 TYPE AS REQ (COORDINATE WITH SECURITY CONTRACTOR PRIOR TO SUBMITTALS)	WHT	SCE
1	EA	POWER SUPPLY	POWER SUPPLY BY SECURITY CONTRACTOR		VON

-INGRESS BY THE CREDENTIAL READER OR KEY OVERRIDE.
-EGRESS BY THE PUSH PADS.
-VERIFY ALUMINUM DOOR IS WIDE STILE.
-5" STILE IS REQUIRED FOR THE SPECIFIED HARDWARE, COORDINATE WITH DOOR MFR./SUPPLIER.

HARDWARE GROUP NO. C714M

QTY		DESCRIPTION	CATALOG NUMBER	FINISH	MFR
2	EA	CONT. HINGE	112XY EPT	628	IVE
2	EA	POWER TRANSFER	EPT10 CON	689	VON
1	EA	KEYED REMOVABLE MULLION	KR4954XP STAB HEIGHT AS REQ	689	VON
1	EA	ELEC PANIC HARDWARE	LD-RX-XP99-EO-CON-SNB LENGTH AS REQ	626	VON
1	EA	ELEC PANIC HARDWARE	RX-QEL-XP99-NL-OP-CON-SNB LENGTH AS REQ	626	VON
1	EA	RIM CYLINDER	1E72	626	BES
1	EA	MORTISE CYLINDER	1E74	626	BES
2	EA	SFIC PERMANENT CORE	1C7 (VERIFY WITH OWNER) (MATCH EXISTING CORE TYPE & KEY SYSTEM)	626	BES
2	EA	SFIC CONST. CORE	C607CCA	622	FAL
1	EA	DOOR PULL	VR910 DT	630	IVE
1	EA	DOOR PULL	VR910 NL	630	IVE
2	EA	SURFACE CLOSER	4040XP SCUSH X TBWMS X MTG BRKT, SPCR & PLATE AS REQ	689	LCN
2	EA	KICK PLATE	8400 10" X 2" LDW B-CS	630	IVE
1	EA	RAIN DRIP	142AA DW + 4" (OMIT @ COVERED OPENINGS)	AA	ZER
1	SET	SEALS	328AA H & J	AA	ZER
1	EA	MEETING STILE	8193AA (2 PCS - 1 SET)	AA	ZER
1	EA	MULLION SEAL	8780N PSA HEIGHT AS REQ	BK	ZER
2	EA	DOOR SWEEP	8198AA	AA	ZER
1	EA	THRESHOLD	65A	A	ZER
2	EA	WIRE HARNESS (IN DOOR)	ALLEGION CONNECT TYPE & LENGTH AS REQ		SCH
2	EA	WIRE HARNESS (TO POWER SUPPLY)	CON-6W		SCH
1	EA	MULTITECH READER	MT SERIES READER BY DIV 28 (COORDINATE WITH SECURITY CONTRACTOR PRIOR TO SUBMITTALS)	BLK	SCE
2	EA	DOOR CONTACT	679-05 TYPE AS REQ (COORDINATE WITH SECURITY CONTRACTOR PRIOR TO SUBMITTALS)	WHT	SCE
1	EA	POWER SUPPLY	POWER SUPPLY BY SECURITY CONTRACTOR		VON

-INGRESS BY THE CREDENTIAL READER OR KEY OVERRIDE.
-EGRESS BY THE PUSH PADS.

HARDWARE GROUP NO. C715

QTY		DESCRIPTION	CATALOG NUMBER	FINISH	MFR
1	EA	CONT. HINGE	112XY EPT	628	IVE
1	EA	POWER TRANSFER	EPT10 CON	689	VON
1	EA	ELEC PANIC HARDWARE	RX-QEL-XP99-NL-OP-CON-SNB LENGTH AS REQ	626	VON
1	EA	RIM CYLINDER	1E72	626	BES
1	EA	SFIC PERMANENT CORE	1C7 (VERIFY WITH OWNER) (MATCH EXISTING CORE TYPE & KEY SYSTEM)	626	BES
1	EA	SFIC CONST. CORE	C607CCA	622	FAL
1	EA	DOOR PULL	VR910 NL	630	IVE
1	EA	SURFACE CLOSER	4040XP SCUSH X TBWMS X MTG BRKT, SPCR & PLATE AS REQ	689	LCN
1	EA	KICK PLATE	8400 10" X 2" LDW B-CS	630	IVE
1	EA	RAIN DRIP	142AA DW + 4" (OMIT @ COVERED OPENINGS)	AA	ZER
1	SET	SEALS	328AA H & J	AA	ZER
1	EA	DOOR SWEEP	8198AA	AA	ZER
1	EA	THRESHOLD	65A	A	ZER
1	EA	WIRE HARNESS (IN DOOR)	ALLEGION CONNECT TYPE & LENGTH AS REQ		SCH
1	EA	WIRE HARNESS (TO POWER SUPPLY)	CON-6W		SCH
1	EA	MULTITECH READER	MT SERIES READER BY DIV 28 (COORDINATE WITH SECURITY CONTRACTOR PRIOR TO SUBMITTALS)	BLK	SCE
1	EA	DOOR CONTACT	679-05 TYPE AS REQ (COORDINATE WITH SECURITY CONTRACTOR PRIOR TO SUBMITTALS)	WHT	SCE
1	EA	POWER SUPPLY	POWER SUPPLY BY SECURITY CONTRACTOR		VON

-INGRESS BY THE CREDENTIAL READER OR KEY OVERRIDE.
-EGRESS BY THE PUSH PAD.

HARDWARE GROUP NO. C715GHPV

QTY		DESCRIPTION	CATALOG NUMBER	FINISH	MFR
1	EA	CONT. HINGE	112XY EPT	628	IVE
1	EA	POWER TRANSFER	EPT10 CON	689	VON
1	EA	ELEC PANIC HARDWARE	RX-QEL-XP99-NL-OP-CON-SNB LENGTH AS REQ	626	VON
1	EA	RIM CYLINDER	1E72	626	BES
1	EA	SFIC PERMANENT CORE	1C7 (VERIFY WITH OWNER) (MATCH EXISTING CORE TYPE & KEY SYSTEM)	626	BES
1	EA	SFIC CONST. CORE	C607CCA	622	FAL
1	EA	DOOR PULL	VR910 NL	630	IVE
1	EA	SURFACE CLOSER WITH HOLD OPEN	4040XP SHCUSH X TBWMS X MTG BRKT, SPCR & PLATE AS REQ	689	LCN
1	EA	ARMOR PLATE	8400 32" X 2" LDW B-CS	630	IVE
1	EA	RAIN DRIP	142AA DW + 4" (OMIT @ COVERED OPENINGS)	AA	ZER
1	SET	SEALS	328AA H & J	AA	ZER
1	EA	HEAVY DUTY DOOR BOTTOM	355AA/364AA-Z49 TYPE AS REQ	AA	ZER
1	EA	DOOR SWEEP	8198AA	AA	ZER
1	EA	THRESHOLD	65A	A	ZER
2	EA	VIEWER	U698	626	IVE
1	EA	WIRE HARNESS (IN DOOR)	ALLEGION CONNECT TYPE & LENGTH AS REQ		SCH
1	EA	WIRE HARNESS (TO POWER SUPPLY)	CON-6W		SCH
1	EA	MULTITECH READER	MT SERIES READER BY DIV 28 (COORDINATE WITH SECURITY CONTRACTOR PRIOR TO SUBMITTALS)	BLK	SCE
1	EA	DOOR CONTACT	679-05 TYPE AS REQ (COORDINATE WITH SECURITY CONTRACTOR PRIOR TO SUBMITTALS)	WHT	SCE
1	EA	POWER SUPPLY	POWER SUPPLY BY SECURITY CONTRACTOR		VON

-INGRESS BY THE CREDENTIAL READER OR KEY OVERRIDE.
-EGRESS BY THE PUSH PAD.
-VIEWERS INSTALLED AT TYP. HEIGHT & ADA ACCESSIBLE HEIGHT.

HARDWARE GROUP NO. CR201AC

QTY		DESCRIPTION	CATALOG NUMBER	FINISH	MFR
1	EA	CONT. HINGE	112XY EPT	628	IVE
1	EA	POWER TRANSFER	EPT10 CON	689	VON
1	EA	EU MORTISE LOCK	L9092BDEU 17N RX CON (FAIL SECURE)	626	SCH
1	EA	SFIC PERMANENT CORE	1C7 (VERIFY WITH OWNER) (MATCH EXISTING CORE TYPE & KEY SYSTEM)	626	BES
1	EA	SFIC CONST. CORE	C607CCA	622	FAL
1	EA	SURFACE CLOSER	4040XP SCUSH X TBWMS X MTG BRKT, SPCR & PLATE AS REQ	689	LCN
1	SET	SEAL	PERIMETER SEAL BY FRAME MFR		
1	EA	WIRE HARNESS (IN DOOR)	ALLEGION CONNECT TYPE & LENGTH AS REQ		SCH
1	EA	WIRE HARNESS (TO POWER SUPPLY)	CON-6W		SCH
1	EA	MULTITECH READER	MT SERIES READER BY DIV 28 (COORDINATE WITH SECURITY CONTRACTOR PRIOR TO SUBMITTALS)	BLK	SCE
1	EA	DESK MOUNT BUTTON	660-PB	628	SCE
1	EA	DOOR CONTACT	679-05 TYPE AS REQ (COORDINATE WITH SECURITY CONTRACTOR PRIOR TO SUBMITTALS)	WHT	SCE
1	EA	POWER SUPPLY	POWER SUPPLY BY SECURITY CONTRACTOR	LGR	SCE

-INGRESS BY THE CREDENTIAL READER, REMOTE RELEASE, OR KEY OVERRIDE.
-EGRESS BY THE LEVER.

HARDWARE GROUP NO. D214

QTY		DESCRIPTION	CATALOG NUMBER	FINISH	MFR
2	EA	CONT. HINGE	112XY	628	IVE
2	EA	MANUAL FLUSH BOLT	FB458-12"	626	IVE
1	EA	DUST PROOF STRIKE	DP2	626	IVE
1	EA	STOREROOM LOCK	LV9080BD 17N	626	SCH
1	EA	SFIC PERMANENT CORE	1C7 (VERIFY WITH OWNER) (MATCH EXISTING CORE TYPE & KEY SYSTEM)	626	BES
1	EA	SFIC CONST. CORE	C607CCA	622	FAL
1	EA	SURFACE OH STOP	900S SERIES X SIZE & MOUNTING AS REQ	630	GLY
1	EA	SURFACE CLOSER	4040XP SCUSH X TBWMS X MTG BRKT, SPCR & PLATE AS REQ	689	LCN
2	EA	KICK PLATE	8400 10" X 1" LDW B-CS	630	IVE
1	EA	RAIN DRIP	142AA DW + 4" (OMIT @ COVERED OPENINGS)	AA	ZER
1	SET	SEALS	328AA H & J	AA	ZER
1	EA	MEETING STILE	8193AA (2 PCS - 1 SET)	AA	ZER
2	EA	DOOR SWEEP	8198AA	AA	ZER
1	EA	THRESHOLD	65A	A	ZER
2	EA	DOOR CONTACT	679-05 TYPE AS REQ (COORDINATE WITH SECURITY CONTRACTOR PRIOR TO SUBMITTALS)	WHT	SCE

-DOORS MONITORED ONLY.

HARDWARE GROUP NO. DE770AMV

QTY		DESCRIPTION	CATALOG NUMBER	FINISH	MFR
2	EA	CONT. HINGE	112XY EPT	628	IVE
2	EA	POWER TRANSFER	EPT10 CON	689	VON
1	EA	KEYED REMOVABLE MULLION	KR4954 STAB HEIGHT AS REQ	689	VON
1	EA	ELEC PANIC HARDWARE	LD-RX-99-EO-CON-SNB LENGTH AS REQ	626	VON
1	EA	ELEC PANIC HARDWARE	RX-QEL-99-EO-CON-SNB LENGTH AS REQ	626	VON
1	EA	MORTISE CYLINDER	1E74	626	BES
1	EA	SFIC PERMANENT CORE	1C7 (VERIFY WITH OWNER) (MATCH EXISTING CORE TYPE & KEY SYSTEM)	626	BES
1	EA	SFIC CONST. CORE	C607CCA	622	FAL
2	EA	DOOR PULL	VR910 DT	630	IVE
2	EA	SURFACE CLOSER	4040XP SCUSH X TBWMS X MTG BRKT, SPCR & PLATE AS REQ	689	LCN
1	EA	MULLION SEAL	8780N PSA HEIGHT AS REQ	BK	ZER
1	SET	SEAL	PERIMETER SEAL BY FRAME MFR		
1	SET	ASTRAGAL	MEETING STILE SEAL BY DOOR MFR		
2	EA	WIRE HARNESS (IN DOOR)	ALLEGION CONNECT TYPE & LENGTH AS REQ		SCH
2	EA	WIRE HARNESS (TO POWER SUPPLY)	CON-6W		SCH
2	EA	DOOR CONTACT	679-05 TYPE AS REQ (COORDINATE WITH SECURITY CONTRACTOR PRIOR TO SUBMITTALS)	WHT	SCE
1	EA	POWER SUPPLY	POWER SUPPLY BY SECURITY CONTRACTOR (OMIT 2RS BOARD WHERE NOT REQ)		VON

-DOORS MONITORED ONLY.
-NO KEYED ENTRY.
-VERIFY ALUMINUM DOOR IS WIDE STILE.
-5" STILE IS REQUIRED FOR THE SPECIFIED LOCK, COORDINATE WITH DOOR MFR./SUPPLIER.

HARDWARE GROUP NO. DER774AM

QTY		DESCRIPTION	CATALOG NUMBER	FINISH	MFR
2	EA	CONT. HINGE	112XY EPT	628	IVE
2	EA	POWER TRANSFER	EPT10 CON	689	VON
1	EA	KEYED REMOVABLE MULLION	KR4954XP STAB HEIGHT AS REQ	689	VON
1	EA	ELEC PANIC HARDWARE	LD-RX-XP99-EO-CON-SNB LENGTH AS REQ	626	VON
1	EA	ELEC PANIC HARDWARE	RX-QEL-XP99-EO-CON-SNB LENGTH AS REQ	626	VON
1	EA	MORTISE CYLINDER	1E74	626	BES
1	EA	SFIC PERMANENT CORE	1C7 (VERIFY WITH OWNER) (MATCH EXISTING CORE TYPE & KEY SYSTEM)	626	BES
1	EA	SFIC CONST. CORE	C607CCA	622	FAL
2	EA	DOOR PULL	VR910 DT	630	IVE
2	EA	SURFACE CLOSER	4040XP SCUSH X TBWMS X MTG BRKT, SPCR & PLATE AS REQ	689	LCN
1	EA	RAIN DRIP	142AA DW + 4" (OMIT @ COVERED OPENINGS)	AA	ZER
1	EA	MULLION SEAL	8780N PSA HEIGHT AS REQ	BK	ZER
1	SET	SEAL	PERIMETER SEAL BY FRAME MFR		
1	SET	ASTRAGAL	MEETING STILE SEAL BY DOOR MFR		
2	EA	DOOR SWEEP	8198AA	AA	ZER
1	EA	THRESHOLD	65A	A	ZER
2	EA	WIRE HARNESS (IN DOOR)	ALLEGION CONNECT TYPE & LENGTH AS REQ		SCH
2	EA	WIRE HARNESS (TO POWER SUPPLY)	CON-6W		SCH
1	EA	DESK MOUNT BUTTON	660-PB	628	SCE
2	EA	DOOR CONTACT	679-05 TYPE AS REQ (COORDINATE WITH SECURITY CONTRACTOR PRIOR TO SUBMITTALS)	WHT	SCE
1	EA	POWER SUPPLY	POWER SUPPLY BY SECURITY CONTRACTOR (OMIT 2RS BOARD WHERE NOT REQ)		VON

-DOORS MONITORED ONLY.
-ENTRY BY REMOTE RELEASE.
-NO KEYED ENTRY.
-VERIFY ALUMINUM DOOR IS WIDE STILE.
-5" STILE IS REQUIRED FOR THE SPECIFIED LOCK, COORDINATE WITH DOOR MFR./SUPPLIER.

HARDWARE GROUP NO. ER207A

QTY		DESCRIPTION	CATALOG NUMBER	FINISH	MFR
1	EA	CONT. HINGE	112XY EPT	628	IVE
1	EA	POWER TRANSFER	EPT10 CON	689	VON
1	EA	EU MORTISE LOCK	L9092BDEU 17N RX CON (FAIL SECURE)	626	SCH
1	EA	SFIC PERMANENT CORE	1C7 (VERIFY WITH OWNER) (MATCH EXISTING CORE TYPE & KEY SYSTEM)	626	BES
1	EA	SFIC CONST. CORE	C607CCA	622	FAL
1	EA	OH STOP	100S SERIES X SIZE & MOUNTING AS REQ	630	GLY
1	EA	SURFACE CLOSER	4040XP RW/PA X TBWMS X MTG BRKT, SPCR & PLATE AS REQ (EDA @ 180 DEGREE SWING)	689	LCN
1	SET	SEAL	PERIMETER SEAL BY FRAME MFR		
1	EA	WIRE HARNESS (IN DOOR)	ALLEGION CONNECT TYPE & LENGTH AS REQ		SCH
1	EA	WIRE HARNESS (TO POWER SUPPLY)	CON-6W		SCH
1	EA	DESK MOUNT BUTTON	660-PB	628	SCE
1	EA	DOOR CONTACT	679-05 TYPE AS REQ (COORDINATE WITH SECURITY CONTRACTOR PRIOR TO SUBMITTALS)	WHT	SCE
1	EA	POWER SUPPLY	POWER SUPPLY BY SECURITY CONTRACTOR	LGR	SCE

-INGRESS BY THE REMOTE RELEASE, OR KEY OVERRIDE.
-EGRESS BY THE LEVER.

HARDWARE GROUP NO. S221

QTY		DESCRIPTION	CATALOG NUMBER	FINISH	MFR
1	SET	CAM LIFT HINGE	AS REQ - BY DOOR MFR		UNK
1	EA	INSTITUTION LOCK	L9082BD 17N	626	SCH
2	EA	SFIC PERMANENT CORE	1C7 (VERIFY WITH OWNER) (MATCH EXISTING CORE TYPE & KEY SYSTEM)	626	BES
1	EA	SURFACE CLOSER	4040XP RW/PA X TBWMS X MTG BRKT, SPCR & PLATE AS REQ (EDA @ 180 DEGREE SWING)	689	LCN
1	EA	WALL STOP	WS406/407CCV (REINFORCED BLOCKING REQ)	630	IVE
1	EA	CLOSER MOUNTING BRACKET	770SPB (COORDINATE MTG BRKT REQUIREMENTS WITH STC DOOR MFR)		ZER
		NOTE	BALANCE OF HARDWARE PROVIDED BY STC DOOR MFR (SEE NOTES BELOW)		

HARDWARE SET IS A GUIDELINE
-VERIFY AND COORDINATE ALL HARDWARE WITH DOOR/FRAME MANUFACTURER PRIOR TO SUBMITTALS.
-A STANDARD STC UNIT IS SUPPLIED WITH NECESSARY HINGES, PERIMETER GASKETING AND RETAINER, DOOR BOTTOM, LOOSE STOPS, STOP OFFSET HARDWARE BRACKETS AND ALL REQUIRED FASTENERS.
-CLOSERS WITH EDA/CUSH (RIGID TYPE ARMS) NOT ALLOWED WITH CAM-LIFT HINGES.
-CONFIRM IF MORTISE LOCK IS APPROVED WITH STC DOOR MFR. OR IF A CYLINDRICAL LOCK IS REQUIRED.
-NOT AN EGRESS DOOR IN EITHER DIRECTION.

END OF SECTION

SECTION 08 71 13
POWER DOOR OPERATORS

PART 1 - GENERAL

1.01 SUMMARY

A. Section includes low-energy door operators for swinging doors.

1.02 DEFINITIONS

A. AAADM: American Association of Automatic Door Manufacturers.

B. Activation Device: A control that, when actuated, sends an electrical signal to the door operator to open the door.

C. Safety Device: A control that, to avoid injury, prevents a door from opening or closing.

D. For automatic door terminology, see BHMA A156.19 for definitions of terms.

1.03 COORDINATION

A. Coordinate sizes and locations of recesses in concrete floors for recessed control mats that control power door operators. Concrete, reinforcement, and formwork requirements are specified elsewhere.

B. Templates: Distribute for doors, frames, and other work specified to be factory prepared and reinforced for installing power door operators.

C. Coordinate hardware for doors with operators to ensure proper size, thickness, hand, function, and finish.

D. Electrical System Roughing-in: Coordinate layout and installation of power door operators with connections to the following:

1.04 PREINSTALLATION MEETINGS

A. Preinstallation Conference: Conduct conference at Project site.

1.05 ACTION SUBMITTALS

A. Product Data: For each type of product.

1. Include construction details, material descriptions, dimensions of individual components and profiles, and finishes for power door operators.
2. Include rated capacities, operating characteristics, electrical characteristics, and furnished specialties and accessories.

B. Shop Drawings: For power door operators.

1. Include plans, elevations, sections, hardware mounting heights, and attachment details.
2. Indicate dimensions, weights, loads, required clearances, method of field assembly, components, and location and size of each field connection.
3. Indicate locations of activation and safety devices.
4. Include diagrams for power, signal, and control wiring.

5. Include plans, elevations, sections, and attachment details for guide rails.

C. Samples: For each exposed product and for each color and texture specified, manufacturer's standard size.

1.06 INFORMATIONAL SUBMITTALS

A. Qualification Data: For Certified Inspector.

B. Field quality-control reports.

C. Sample Warranties: For manufacturer's special warranties.

1.07 CLOSEOUT SUBMITTALS

A. Maintenance Data: For power door operators, safety devices, and control systems, to include in maintenance manuals.

1.08 QUALITY ASSURANCE

A. Installer Qualifications: An authorized representative who is trained and approved by manufacturer for installation and maintenance of units required for this Project and who employs a Certified Inspector.

1. Maintenance Proximity: Not more than two hours' normal travel time from Installer's place of business to Project site.

B. Certified Inspector Qualifications: Certified by AAADM.

1.09 WARRANTY

A. Special Warranty: Manufacturer agrees to repair or replace components of power door operators that fail in materials or workmanship within specified warranty period.

1. Failures include, but are not limited to, the following:
   a. Faulty or sporadic operation of power door operator, including controls.
   b. Deterioration of metals, metal finishes, and other materials beyond normal weathering or use.
2. Warranty Period: Two years from date of Substantial Completion.

PART 2 - PRODUCTS

2.01 MANUFACTURERS

A. Manufacturers: Subject to compliance with requirements available manufacturers offering products that may be incorporated into the Work include but are not limited to the following:

1. Besam Entrance Solutions; ASSA ABLOY.
2. Horton Automatics.
3. LCN; an Ingersoll-Rand brand.
4. Stanley Access Technologies.

B. Source Limitations: Obtain power door operators, including activation and safety devices, from single source from single manufacturer.

2.02 POWER DOOR OPERATORS, GENERAL

A. General: Provide operators of size recommended by manufacturer for door size, weight, and movement; for condition of exposure; and for long-term, maintenance-free operation under normal traffic load for occupancy type indicated; and in accordance with UL 325. Coordinate operator mechanisms with door operation, hinges, and activation and safety devices.

B. Electromechanical Operating System: Self-contained unit powered by permanent-magnet dc motor; with closing speed controlled mechanically by gear train and dynamically by braking action of electric motor, connections for power and activation- and safety-device wiring, and manual operation, including spring closing when power is off.

C. Cover for Surface-Mounted Operators: Fabricated from 0.125-inch-thick, extruded or formed aluminum; manufacturer's standard width; with enclosed end caps, provision for maintenance access, and fasteners concealed when door is in closed position.

D. Brackets and Reinforcements: Fabricated from aluminum with nonstaining, nonferrous shims for aligning system components.

E. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, by a qualified testing agency, and marked for intended location and application.

2.03 LOW-ENERGY DOOR OPERATORS FOR SWINGING DOORS

A. Standard: BHMA A156.19.

B. Performance Requirements:

1. Opening Force if Power Fails: Not more than 15 lbf required to release latch if provided, not more than 30 lbf required to manually set door in motion, and not more than 15 lbf required to fully open door.
2. Entrapment-Prevention Force: Not more than 15 lbf required to prevent stopped door from closing or opening.

C. Configuration: Operator to control single swinging door.

1. Traffic Pattern: Two way.
2. Operator Mounting: Surface.

D. Operation: Power opening and power-assisted spring closing. Provide time delay for door to remain open before initiating closing cycle as required by BHMA A156.19. When not in automatic mode, door operator shall function as manual door closer, with or without electrical power.

E. Operating System: Electromechanical.

F. Microprocessor Control Unit: Solid-state controller.

G. Features:

1. Adjustable opening and closing speed.
2. Adjustable opening and closing force.
3. Adjustable backcheck.
4. Adjustable hold-open time from zero to 30 seconds.
5. Adjustable time delay.
6. Adjustable acceleration.

7. Obstruction recycle.
8. On-off/hold-open switch to control electric power to operator; key operated.

H. Activation Device: Push-plate switch on each side of door to activate door operator.

I. Exposed Finish: Finish matching door and frame.

2.04 MATERIALS

A. Aluminum: Alloy and temper recommended by manufacturer for type of use and finish indicated.
1. Extrusions: ASTM B221.
2. Sheet: ASTM B209.

B. Fasteners and Accessories: Corrosion-resistant, nonstaining, nonbleeding fasteners and accessories compatible with adjacent materials.

2.05 CONTROLS

A. General: Provide controls, including activation and safety devices, in accordance with BHMA standards; for condition of exposure; and for long-term, maintenance-free operation under normal traffic load for occupancy type indicated. Coordinate activation and safety devices with door operation and door operator mechanisms.

B. Presence Sensors: Self-contained, active-infrared scanner units; adjustable to provide detection field sizes and functions required by BHMA A156.10. Sensors shall remain active at all times.

C. Push-Plate Switch: Momentary-contact door control switch with flat push-plate actuator with contrasting-colored, engraved message.
1. Configuration:
a. Square push plate with 4-by-4-inch junction box.
(1) Mounting: As indicated on Drawings.
2. Push-Plate Material: Stainless steel as selected by Architect from manufacturer's full range.
3. Message: “Push to Open.”

D. Electrical Interlocks: Unless units are equipped with self-protecting devices or circuits, provide electrical interlocks to prevent activation of operator when door is locked, latched, or bolted.

2.06 ACCESSORIES

A. Signage: As required by cited BHMA standard for type of door and its operation.
1. Application Process: Operator manufacturer's standard process.
2. Provide sign materials with instructions for field application when operators are installed.

2.07 FABRICATION

A. Factory fabricate power door operators to comply with indicated standards.

B. Form aluminum shapes before finishing.

C. Fabricate exterior components to drain condensation and water-passing joints within operator enclosure to the exterior.

D. Use concealed fasteners to greatest extent possible. Where exposed fasteners are required, use countersunk Phillips flat-head machine screws, finished to match operator.

2.08 GENERAL FINISH REQUIREMENTS

A. Protect mechanical finishes on exposed surfaces from damage by applying strippable, temporary, protective covering before shipping.

B. Apply organic and anodic finishes to formed metal after fabrication unless otherwise indicated.

C. Appearance of Finished Work: Noticeable variations in same piece are unacceptable. Variations in appearance of adjoining components are acceptable if they are within range of approved Samples and are assembled or installed to minimize contrast.

PART 3 - EXECUTION

3.01 EXAMINATION

A. Examine conditions, with Installer present, for compliance with requirements for installation tolerances, door and frame preparation and reinforcements, and other conditions affecting performance of power door operators.

B. Examine roughing-in for electrical systems to verify actual locations of power connections before power door operator installation.

C. Proceed with installation only after unsatisfactory conditions have been corrected.

3.02 INSTALLATION, GENERAL

A. Install power door operators in accordance with manufacturer's written instructions and cited BHMA standard for type of door operation and direction of pedestrian travel, including signage, controls, wiring, remote power units if any, and connection to building's power supply.

1. Do not install damaged components. Fit joints to produce hairline joints free of burrs and distortion.
2. Install operators true in alignment with established lines and door geometry without warp or rack. Anchor securely in place.

B. Signage: Apply on both sides of each door as required by cited BHMA standard for type of door operator and direction of pedestrian travel.

3.03 FIELD QUALITY CONTROL

A. Certified Inspector: Engage a Certified Inspector to test and inspect components, assemblies, and installations, including connections.

B. Perform the following tests and inspections with the assistance of a factory-authorized service representative:

1. Test and inspect each power door operator installation, using AAADM inspection forms, to determine compliance of installed systems with applicable BHMA standards.

C. Power door operators will be considered defective if they do not pass tests and inspections.

D. Prepare test and inspection reports.

3.04 ADJUSTING

A. Adjust power door operators to function smoothly, and lubricate as recommended by manufacturer; comply with requirements of applicable BHMA standards.

1. Adjust operators on exterior doors for tight closure.

B. After completing installation of power door operators, inspect exposed finishes on doors and operators. Repair damaged finish to match original finish.

C. Readjust power door operators and controls after repeated operation of completed installation equivalent to three days' use by normal traffic (100 to 300 cycles).

D. Occupancy Adjustment: When requested within 12 months of date of Substantial Completion, provide on-site assistance in adjusting system to suit actual occupied conditions. Provide up to two visits to Project during other-than-normal occupancy hours for this purpose.

3.05 MAINTENANCE SERVICE

A. Initial Maintenance Service: Beginning at Substantial Completion, maintenance service shall include 12 months' full maintenance by skilled employees of power door operator Installer. Include quarterly preventive maintenance, repair or replacement of worn or defective components, lubrication, cleaning, and adjusting as required for proper door operation. Parts and supplies shall be manufacturer's authorized replacement parts and supplies.

1. Engage a Certified Inspector to perform safety inspection after each adjustment or repair and at end of maintenance period. Furnish completed inspection reports to Owner.
2. Perform maintenance, including emergency callback service, during normal working hours.
3. Include 24-hour-per-day, seven-day-per-week, emergency callback service.

3.06 DEMONSTRATION

A. Engage a factory-authorized service representative to train Owner's maintenance personnel to adjust, operate, and maintain power door operators.

END OF SECTION

SECTION 08 80 00
GLAZING

PART 1 - GENERAL

1.01 SUMMARY

A. Section includes:
   1. Glazing for:
      a. Doors.
      b. Interior borrowed lites.
      c. Storefront framing.
   2. Glazing includes:
      a. Monolithic uncoated glass.
      b. Insulated glazing units with low-e coating.
   3. Glazing sealants and accessories.

1.02 DEFINITIONS

A. Glass Manufacturers: Firms that produce primary glass, fabricated glass, or both, as defined in referenced glazing publications.

B. Glass Thicknesses: Indicated by thickness designations in millimeters in accordance with ASTM C1036.

C. Interspace: Space between lites of an insulating-glass unit.

1.03 COORDINATION

A. Coordinate glazing channel dimensions to provide necessary bite on glass, minimum edge and face clearances, and adequate sealant thicknesses, with reasonable tolerances.

1.04 PREINSTALLATION MEETINGS

A. Preinstallation Conference: Conduct conference at Project site.
   1. Review and finalize construction schedule and verify availability of materials, Installer's personnel, equipment, and facilities needed to make progress and avoid delays.
   2. Review temporary protection requirements for glazing during and after installation.

1.05 ACTION SUBMITTALS

A. Product Data: For each type of product.

B. Glass Samples: For each type of the following products; 12 inches square.
   1. Tinted glass.
   2. Insulating glass.

C. Glazing Accessory Samples: For sealants and colored spacers, in 12-inch lengths. Install sealant Samples between two strips of material representative in color of adjoining framing system.

D. Glazing Schedule: List glass types and thicknesses for each size opening and location. Use same designations indicated on Drawings.

E. Delegated-Design Submittal: For glass indicated to comply with performance requirements and design criteria, including analysis data signed and sealed by qualified professional engineer responsible for their preparation.

1.06 INFORMATIONAL SUBMITTALS

A. Qualification Data: For manufacturers of fabricated glass units.

B. Sample Warranties: For special warranties.

1.07 QUALITY ASSURANCE

A. Fabricated-Glass Manufacturer Qualifications: A qualified manufacturer of fabricated glass units who is approved and certified by primary glass manufacturer.

B. Mockups: Provide glazing products required to construct integrated exterior mockup specified in Division 01 Section “Mockups.”

1.08 DELIVERY, STORAGE, AND HANDLING

A. Protect glazing materials in accordance with manufacturer's written instructions. Prevent damage to glass and glazing materials from condensation, temperature changes, direct exposure to sun, or other causes.

B. Comply with insulating-glass manufacturer's written instructions for venting and sealing units to avoid hermetic seal ruptures due to altitude change.

1.09 FIELD CONDITIONS

A. Environmental Limitations: Do not proceed with glazing when ambient and substrate temperature conditions are outside limits permitted by glazing material manufacturers and when glazing channel substrates are wet from rain, frost, condensation, or other causes.

1. Do not install glazing sealants when ambient and substrate temperature conditions are outside limits permitted by sealant manufacturer or are below 40 deg F.

1.10 WARRANTY

A. Manufacturer's Special Warranty for Coated-Glass Products: Manufacturer agrees to replace coated-glass units that deteriorate within specified warranty period. Deterioration of coated glass is defined as defects developed from normal use that are not attributed to glass breakage or to maintaining and cleaning coated glass contrary to manufacturer's written instructions. Defects include peeling, cracking, and other indications of deterioration in coating.

1. Warranty Period: 10 years from date of Substantial Completion.

B. Manufacturer's Special Warranty for Insulating Glass: Manufacturer agrees to replace insulating-glass units that deteriorate within specified warranty period. Deterioration of insulating glass is defined as failure of hermetic seal under normal use that is not attributed to glass breakage or to maintaining and cleaning insulating glass contrary to manufacturer's written instructions. Evidence of failure is obstruction of vision by dust, moisture, or film on interior surfaces of glass.

1. Warranty Period: 10 years from date of Substantial Completion.

PART 2 - PRODUCTS

2.01 MANUFACTURERS

A. Source Limitations for Glass: Obtain coated glass from single source from single manufacturer.

B. Source Limitations for Glazing Accessories: For each product and installation method, obtain from single source from single manufacturer.

2.02 PERFORMANCE REQUIREMENTS

A. General: Installed glazing systems shall withstand normal thermal movement and wind and impact loads (where applicable) without failure, including loss or glass breakage attributable to defective manufacture, fabrication, or installation; failure of sealants or gaskets to remain watertight and airtight; deterioration of glazing materials; or other defects in construction.

B. Structural Performance: Glazing shall withstand the following design loads within limits and under conditions indicated determined in accordance with the IBC and ASTM E1300:

1. Design Wind Pressures: As indicated on Structural Drawings.
2. Maximum Lateral Deflection: For glass supported on all four edges, limit center-of-glass deflection at design wind pressure to not more than 1/50 times the short-side length or 1 inch, whichever is less.

C. Safety Glazing: Where safety glazing is indicated, provide glazing that complies with 16 CFR 1201, Category II.

D. Thermal and Optical Performance Properties: Provide glass with performance properties specified, as indicated in manufacturer's published test data, based on procedures indicated below:

1. For monolithic-glass lites, properties are based on units with lites 6 mm thick.
2. For laminated-glass lites, properties are based on products of construction indicated.
3. For insulating-glass units, properties are based on units of thickness indicated for overall unit and for each lite.
4. U-Factors: Center-of-glazing values, in accordance with NFRC 100 and based on LBL's WINDOW 7 computer program, expressed as Btu/sq. ft. x h x deg F.
5. SHGC and Visible Transmittance: Center-of-glazing values, in accordance with NFRC 200 and based on LBL's WINDOW 7 computer program.

2.03 GLASS PRODUCTS, GENERAL

A. Glazing Publications: Comply with published recommendations of glass product manufacturers and organizations below unless more stringent requirements are indicated. See these publications for glazing terms not otherwise defined in this Section or in referenced standards.

1. NGA Publications: “Glazing Manual.”
2. IGMA Publication for Insulating Glass: SIGMA TM-3000, “North American Glazing Guidelines for Sealed Insulating Glass Units for Commercial and Residential Use.”

B. Safety Glazing Labeling: Where safety glazing is indicated, permanently mark glazing with certification label of the SGCC or another certification agency acceptable to authorities having jurisdiction. Label shall indicate manufacturer's name, type of glass, thickness, and safety glazing standard with which glass complies.

C. Thickness: Where glass thickness is indicated, it is a minimum. Provide glass that complies with performance requirements and is not less than thickness indicated.
   1. Minimum Glass Thickness for Exterior Lites: 6 mm.

D. Strength:
   1. Where annealed float glass is indicated, provide annealed float glass, heat-strengthened float glass, or fully tempered float glass as needed to comply with "Performance Requirements" Article.
   2. Where heat-strengthened float glass is indicated, provide heat-strengthened float glass or fully tempered float glass as needed to comply with "Performance Requirements" Article.
   3. Where fully tempered float glass is indicated, provide fully tempered float glass.

2.04 GLASS PRODUCTS

A. Clear Annealed Float Glass: ASTM C1036, Type I, Class 1 (clear), Quality-Q3.

B. Fully Tempered Float Glass: ASTM C1048, Kind FT (fully tempered), Condition A (uncoated) unless otherwise indicated, Type I, Class 1 (clear) or Class 2 (tinted) as indicated, Quality-Q3.
   1. Fabrication Process: By horizontal (roller-hearth) process with roll-wave distortion parallel to bottom edge of glass as installed unless otherwise indicated.

C. Heat-Strengthened Float Glass: ASTM C1048, Kind HS (heat strengthened), Type I, Condition A (uncoated) unless otherwise indicated, Type I, Class 1 (clear) or Class 2 (tinted) as indicated, Quality-Q3.
   1. Fabrication Process: By horizontal (roller-hearth) process with roll-wave distortion parallel to bottom edge of glass as installed unless otherwise indicated.

D. Ceramic-Coated Vision Glass: ASTM C1048, Condition C, Type I, Class 1 (clear) or Class 2 (tinted) as indicated, Quality-Q3; and complying with Specification No. 95-1-31 in NGA's "Engineering Standards Manual."

2.05 INSULATING GLASS

A. Insulating-Glass Units: Factory-assembled units consisting of sealed lites of glass separated by a dehydrated interspace, qualified in accordance with ASTM E2190.
   1. Sealing System: Dual seal, with manufacturer's standard primary and secondary sealants.
   2. Perimeter Spacer: Aluminum with mill or clear anodic finish.
   3. Desiccant: Molecular sieve or silica gel, or a blend of both.

2.06 GLAZING SEALANTS

A. General:
   1. Compatibility: Compatible with one another and with other materials they contact, including glass products, seals of insulating-glass units, and glazing channel substrates, under conditions of service and application, as demonstrated by sealant manufacturer based on testing and field experience.
   2. Suitability: Comply with sealant and glass manufacturers' written instructions for selecting glazing sealants suitable for applications indicated and for conditions existing at time of installation.

3. Colors of Exposed Glazing Sealants: As selected by Architect from manufacturer's full range of industry colors.

B. Neutral-Curing Silicone Glazing Sealant, Class 50: Complying with ASTM C920, Type S, Grade NS, Use NT.

2.07 GLAZING TAPES

A. Back-Bedding Mastic Glazing Tapes: Preformed, butyl-based, 100 percent solids elastomeric tape; nonstaining and nonmigrating in contact with nonporous surfaces; with or without spacer rod as recommended in writing by tape and glass manufacturers for application indicated; and complying with ASTM C1281 and AAMA 800 for products indicated below:

1. AAMA 806.3 tape, for glazing applications in which tape is subject to continuous pressure.
2. AAMA 807.3 tape, for glazing applications in which tape is not subject to continuous pressure.

B. Expanded Cellular Glazing Tapes: Closed-cell, PVC foam tapes; factory coated with adhesive on both surfaces; and complying with AAMA 800 for the following types:

1. AAMA 810.1, Type 1, for glazing applications in which tape acts as primary sealant.
2. AAMA 810.1, Type 2, for glazing applications in which tape is used in combination with a full bead of liquid sealant.

2.08 MISCELLANEOUS GLAZING MATERIALS

A. General: Provide products of material, size, and shape complying with referenced glazing standard, recommended in writing by manufacturers of glass and other glazing materials for application indicated, and with a proven record of compatibility with surfaces contacted in installation.

B. Cleaners, Primers, and Sealers: Types recommended by sealant or gasket manufacturer.

C. Setting Blocks: Type recommended in writing by sealant or glass manufacturer.

D. Spacers: Type recommended in writing by sealant or glass manufacturer.

E. Edge Blocks: Type recommended in writing by sealant or glass manufacturer.

F. Cylindrical Glazing Sealant Backing: ASTM C1330, Type O (open-cell material), of size and density to control glazing sealant depth and otherwise produce optimum glazing sealant performance.

2.09 FABRICATION OF GLAZING UNITS

A. Fabricate glazing units in sizes required to fit openings indicated for Project, with edge and face clearances, edge and surface conditions, and bite complying with written instructions of product manufacturer and referenced glazing publications, to comply with system performance requirements.

1. Allow for thermal movements from ambient and surface temperature changes acting on glass framing members and glazing components.
   a. Temperature Change: 120 deg F, ambient; 180 deg F, material surfaces.

B. Clean-cut or flat-grind vertical edges of butt-glazed monolithic lites to produce square edges with slight chamfers at junctions of edges and faces.

PART 3 - EXECUTION

3.01 EXAMINATION

A. Examine framing, glazing channels, and stops, with Installer present, for compliance with the following:
   1. Manufacturing and installation tolerances, including those for size, squareness, and offsets at corners.
   2. Presence and functioning of weep systems.
   3. Minimum required face and edge clearances.
   4. Effective sealing between joints of glass-framing members.

B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.02 PREPARATION

A. Clean glazing channels and other framing members receiving glass immediately before glazing. Remove coatings not firmly bonded to substrates.

B. Examine glazing units to locate exterior and interior surfaces. Label or mark units as needed so that exterior and interior surfaces are readily identifiable. Do not use materials that leave visible marks in the completed Work.

3.03 GLAZING, GENERAL

A. Comply with combined written instructions of manufacturers of glass, sealants, gaskets, and other glazing materials, unless more stringent requirements are indicated, including those in referenced glazing publications.

B. Protect glass edges from damage during handling and installation. Remove damaged glass from Project site and legally dispose of off Project site. Damaged glass includes glass with edge damage or other imperfections that, when installed, could weaken glass, impair performance, or impair appearance.

C. Apply primers to joint surfaces where required for adhesion of sealants, as determined by preconstruction testing.

D. Install setting blocks in sill rabbets, sized and located to comply with referenced glazing publications, unless otherwise required by glass manufacturer. Set blocks in thin course of compatible sealant suitable for heel bead.

E. Do not exceed edge pressures stipulated by glass manufacturers for installing glass lites.

F. Provide spacers for glass lites where length plus width is larger than 50 inches.
   1. Locate spacers directly opposite each other on both inside and outside faces of glass. Install correct size and spacing to preserve required face clearances, unless gaskets and glazing tapes are used that have demonstrated ability to maintain required face clearances and to comply with system performance requirements.
   2. Provide 1/8-inch-minimum bite of spacers on glass and use thickness equal to sealant width. With glazing tape, use thickness slightly less than final compressed thickness of tape.

G. Provide edge blocking where indicated or needed to prevent glass lites from moving sideways in glazing channel, as recommended in writing by glass manufacturer and in accordance with requirements in referenced glazing publications.

H. Set glass lites in each series with uniform pattern, draw, bow, and similar characteristics.

I. Set glass lites with proper orientation so that coatings face exterior or interior as specified.

J. Where wedge-shaped gaskets are driven into one side of channel to pressurize sealant or gasket on opposite side, provide adequate anchorage so gasket cannot walk out when installation is subjected to movement.

K. Square cut wedge-shaped gaskets at corners and install gaskets in a manner recommended by gasket manufacturer to prevent corners from pulling away; seal corner joints and butt joints with sealant recommended in writing by gasket manufacturer.

3.04 TAPE GLAZING

A. Position tapes on fixed stops so that, when compressed by glass, their exposed edges are flush with or protrude slightly above sightline of stops.

B. Install tapes continuously, but not necessarily in one continuous length. Do not stretch tapes to make them fit opening.

C. Cover vertical framing joints by applying tapes to heads and sills first, then to jambs. Cover horizontal framing joints by applying tapes to jambs, then to heads and sills.

D. Place joints in tapes at corners of opening with adjoining lengths butted together, not lapped. Seal joints in tapes with compatible sealant approved by tape manufacturer.

E. Do not remove release paper from tape until right before each glazing unit is installed.

F. Apply heel bead of elastomeric sealant.

G. Center glass lites in openings on setting blocks, and press firmly against tape by inserting dense compression gaskets formed and installed to lock in place against faces of removable stops. Start gasket applications at corners and work toward centers of openings.

3.05 GASKET GLAZING (DRY)

A. Cut compression gaskets to lengths recommended by gasket manufacturer to fit openings exactly, with allowance for stretch during installation.

B. Insert soft compression gasket between glass and frame or fixed stop so it is securely in place with joints miter cut and bonded together at corners.

C. Installation with Drive-in Wedge Gaskets: Center glass lites in openings on setting blocks, and press firmly against soft compression gasket by inserting dense compression gaskets formed and installed to lock in place against faces of removable stops. Start gasket applications at corners and work toward centers of openings. Compress gaskets to produce a weathertight seal without developing bending stresses in glass. Seal gasket joints with sealant recommended in writing by gasket manufacturer.

D. Installation with Pressure-Glazing Stops: Center glass lites in openings on setting blocks, and press firmly against soft compression gasket. Install dense compression gaskets and pressure-glazing stops, applying pressure uniformly to compression gaskets. Compress gaskets to produce a weathertight seal without developing bending stresses in glass. Seal gasket joints with sealant recommended in writing by gasket manufacturer.

E. Install gaskets so they protrude past face of glazing stops.

3.06 SEALANT GLAZING (WET)

A. Install continuous spacers, or spacers combined with cylindrical sealant backing, between glass lites and glazing stops to maintain glass face clearances and to prevent sealant from extruding into glass channel and blocking weep systems until sealants cure. Secure spacers or spacers and backings in place and in position to control depth of installed sealant relative to edge clearance for optimum sealant performance.

B. Force sealants into glazing channels to eliminate voids and to ensure complete wetting or bond of sealant to glass and channel surfaces.

C. Tool exposed surfaces of sealants to provide a substantial wash away from glass.

3.07 CLEANING AND PROTECTION

A. Immediately after installation, remove nonpermanent labels and clean surfaces.

B. Protect glass from contact with contaminating substances resulting from construction operations. Examine glass surfaces adjacent to or below exterior concrete and other masonry surfaces at frequent intervals during construction, but not less than once a month, for buildup of dirt, scum, alkaline deposits, or stains.

1. If, despite such protection, contaminating substances do contact with glass, remove substances immediately as recommended in writing by glass manufacturer. Remove and replace glass that cannot be cleaned without damage to coatings.

C. Remove and replace glass that is damaged during construction period.

D. Wash glass on both exposed surfaces not more than four days before date scheduled for inspections that establish date of Substantial Completion. Wash glass as recommended in writing by glass manufacturer.

3.08 MONOLITHIC GLASS SCHEDULE

A. Clear Glass Type for Applications where Safety Glazing is Not Required: Annealed float glass.

1. Minimum Thickness: 6 mm.

B. Clear Glass Type for Applications where Safety Glazing is Required: :Fully tempered float glass.

1. Minimum Thickness: 6 mm.
2. Safety glazing required.

3.09 INSULATING GLASS SCHEDULE

A. Low-E-Coated, Insulating Glass Type Where Safety Glazing Is Not Required:

1. Basis-of-Design Product: Vitro Optigray with Solarban 70 Low-E #2.
2. Overall Unit Thickness: 1 inch.
3. Minimum Thickness of Each Glass Lite: 6 mm.
4. Outdoor Lite: Heat-strengthened tinted float glass.
   a. Tint: Gray.
5. Interspace Content: Air.
6. Indoor Lite: Heat-strengthened clear float glass.
7. Low-E Coating: Sputtered on second surface.

8. Transmission:
   a. Visible Light Transmittance: 46 percent minimum.
   b. UV Transmittance: 4 percent minimum.
9. Thermal Performance:
   a. Winter Nighttime U-Factor: 0.28 maximum.
   b. SGHC: 0.23 maximum.

B. Low-E-Coated, Insulating Glass Type Where Safety Glazing is Required:
1. Basis-of-Design Product: Vitro Optigray with Solarban 70 Low-E #2.
2. Overall Unit Thickness: 1 inch.
3. Minimum Thickness of Each Glass Lite: 6 mm.
4. Outdoor Lite: Fully tempered tinted float glass.
   a. Tint: Gray.
5. Interspace Content: Air.
6. Indoor Lite: Heat-strengthened clear float glass.
7. Low-E Coating: Sputtered on second surface.
8. Transmission:
   a. Visible Light Transmittance: 46 percent minimum.
   b. UV Transmittance: 4 percent minimum.
9. Thermal Performance:
   a. Winter Nighttime U-Factor: 0.28 maximum.
   b. SGHC: 0.23 maximum.
10. Safety glazing required.

END OF SECTION

SECTION 08 87 00
GLAZING SURFACE FILMS

PART 1 - GENERAL

1.01 SUMMARY

A. Section includes bullet resistant film overlay applied to interior glass surfaces.

B. Related Sections include Division 08 “Glazing” for glass to receive glazing film.

1.02 SUBMITTALS

A. Product Data: Include application instructions and use requirements.

B. Samples for Verification Purposes: For each type glazing film, submit 8 inch by 10 inch Sample. Mount on specified glazing.

C. Maintenance and Cleaning Instructions: List cleaning solutions recommended by the manufacturer and describe proper cleaning procedures.

1.03 QUALITY ASSURANCE

A. Applicator: Firm with not less than 5 years successful experience applying specified film to glass in commercial applications.

1.04 SEQUENCING

A. Apply glazing film after storefront and glazing installation are completed and just before Substantial Completion.

PART 2 - PRODUCTS

2.01 MANUFACTURERS

A. Manufacturers: Subject to compliance with requirements, provide product approved by the Architect manufactured by one of the following:

1. 3M.
2. Avery Dennison Graphics.
3. FDC Graoguc Fuknsm Inc.

2.02 MATERIALS

A. Bullet Resistant Glazing Film:

1. Glazing film design for application to interior glazing.
2. Type: Cast PVC film, dimensionally stable.
   a. Color: Clear.
3. Thickness: 2 mm minimum.
4. Pressure-sensitive, clear adhesive back for adhering to glass and releasable protective backing.

PART 3 - EXECUTION

3.01 PREPARATION

A. Clean glass in accordance with manufacturer's instructions.

3.02 INSTALLATION

A. Apply glazing film to face of interior glazing in accordance with manufacturer's instructions. Glazing film to be applied as single sheet completely overlaying back face of clean glass on each glazing unit to receive film.

B. Provide installation free of streaks, bubbles, cracks, and other noticeable imperfections.

3.03 FIELD QUALITY CONTROL

A. Comply with "Visual Inspection Standard" published by IWFA.

3.04 PROTECTION AND CLEANING

A. Protect installed glazing film from damage in accordance with manufacturer's instructions until Substantial Completion. Replace glazing film damaged by construction activities so that repaired installation cannot be distinguished from undamaged installation.

B. Immediately prior to Substantial Completion, clean glazing film in accordance with manufacturer's instructions.

END OF SECTION

SECTION 08 88 53
SECURITY GLAZING

PART 1 - GENERAL

1.01 SUMMARY

A. Section includes polycarbonate security glazing.

1.02 DEFINITIONS

A. Glazing Manufacturers: Firms that produce primary glass, monolithic plastic glazing, or fabricated security glazing, as defined in referenced glazing publications.

B. Interspace: Space between lites of air-gap security glazing or insulating security glazing.

1.03 COORDINATION

A. Coordinate glazing channel dimensions to provide necessary bite on security glazing, minimum edge and face clearances, and adequate sealant thicknesses, with reasonable tolerances.

1.04 PREINSTALLATION MEETINGS

A. Preinstallation Conference: Conduct conference at Project site.

1. Review and finalize construction schedule, and verify availability of materials, Installer's personnel, equipment, and facilities needed to make progress and avoid delays.
2. Review temporary protection requirements for security glazing during and after installation.

1.05 ACTION SUBMITTALS

A. Product Data: For each type of product.

B. Samples for Verification:

1. Glazing: Actual sample of finished products for each type of security glazing.
   a. Size: Manufacturers' standard size.
2. Glazing Accessories: Actual sample of sealants.
   a. Size: Manufacturers' standard size.

C. Security Glazing Schedule: List security glazing types and thicknesses for each size opening and location. Use same designations indicated on Drawings. Indicate coordinated dimensions of security glazing and construction that receives security glazing, including clearances and glazing channel dimensions.

1.06 INFORMATIONAL SUBMITTALS

A. Sample warranties.

1.07 QUALITY ASSURANCE

A. Qualifications:

1. Installers: Entity that employs installers and supervisors who are trained and approved by manufacturer.

1.08 DELIVERY, STORAGE, AND HANDLING

A. Protect security glazing and glazing materials according to manufacturer's written instructions. Prevent damage from condensation, temperature changes, direct exposure to sun, or other causes.

1.09 FIELD CONDITIONS

A. Environmental Limitations: Do not proceed with glazing when ambient and substrate temperature conditions are outside limits permitted by glazing material manufacturers and when glazing channel substrates are wet from rain, frost, condensation, or other causes.

1. Do not install glazing sealants when ambient and substrate temperature conditions are outside limits permitted by sealant manufacturer or below 40 deg F.

1.10 WARRANTY

A. Special Warranty, Laminated-Glass and -Polycarbonate Security Glazing: Manufacturer agrees to replace laminated-glass and -polycarbonate security glazing that fails in materials or workmanship within specified warranty period.

1. Failures include, but are not limited to, the following:
2. Defects developed from normal use that are not attributed to glass breakage or to maintaining and cleaning laminated-glass and -polycarbonate security glazing contrary to manufacturer's written instructions. Defects include edge separation, delamination materially obstructing vision through glazing, blemishes exceeding those allowed by referenced polycarbonate standard, yellowing, and loss of light transmission.
3. Warranty Period: Five years from date of Substantial Completion.

PART 2 - PRODUCTS

2.01 SOURCE LIMITATIONS

A. Obtain each type of security glazing from single source from single manufacturer.

B. Obtain glazing sealants and gaskets from single source from single manufacturer for each product and installation method.

2.02 PERFORMANCE REQUIREMENTS

A. General: Installed security glazing will withstand security-related loads and forces without damage to the glazing beyond that allowed by referenced standards.

B. Structural Performance: Glazing will withstand the following design loads within limits and under conditions indicated.

1. Design Procedure for Glass: ASTM E1300 and the IBC.

C. Safety Glazing: Where safety glazing is indicated, provide glazing that complies with 16 CFR 1201, Category II.

2.03 SECURITY GLAZING, GENERAL

A. Glazing Publications: Comply with published recommendations of security glazing and glazing material manufacturers and organizations below unless more stringent requirements are

indicated. Refer to these publications for glazing terms not otherwise defined in this Section or in referenced standards.

1. AAMA Publications: AAMA GDSG-1 and AAMA TIR-A7.
2. NGA Publications: "Laminated Glazing Reference Manual" and "GANA Glazing Manual."

B. Plastic Glazing Labeling: Identify plastic sheets with appropriate markings of applicable testing and inspecting agency, indicating compliance with required fire-test-response characteristics.

C. Safety Glazing Labeling: Where safety glazing is indicated, permanently mark glazing with certification label of the Safety Glazing Certification Council or another certification agency acceptable to authorities having jurisdiction. Label will indicate manufacturer's name, type of glazing, glass thickness, and safety glazing standard with which glazing complies.

D. Fire-Test-Response Characteristics of Polycarbonate Sheets: As determined by testing polycarbonate sheets identical to those used in security glazing products by a qualified testing agency acceptable to authorities having jurisdiction.

1. Self-ignition temperature of 650 deg F or more when tested in accordance with ASTM D1929 on plastic sheets in thicknesses indicated for the Work.
2. Smoke-Developed Index of 450 or less when tested in accordance with ASTM E84 or UL 723, or smoke density of 75 or less when tested in accordance with ASTM D2843 on plastic sheets in thicknesses indicated for the Work.
3. Burning extent of 1 inch or less when tested in accordance with ASTM D635 at a nominal thickness of 0.060 inch or thickness indicated for the Work.

2.04 GLASS PRODUCTS

A. Float Glass: ASTM C1036, Type I, Quality-Q3, Class I (clear) unless otherwise indicated.

B. Heat-Treated Float Glass: ASTM C1048; Type I; Quality-Q3; Class I (clear) unless otherwise indicated; of kind and condition indicated.

1. Fabrication Process: By horizontal (roller-hearth) process with roll-wave distortion parallel to bottom edge of glass as installed unless otherwise indicated.
2. For heat-strengthened float glass, comply with requirements for Kind HS.
3. For fully tempered float glass, comply with requirements for Kind FT.
4. For uncoated glass, comply with requirements for Condition A.

2.05 POLYCARBONATE SECURITY GLAZING

A. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:

1. Dlubak Specialty Glass Corporation; Consolidated Glass Holdings, Inc.
2. Global Security Glazing; Consolidated Glass Holdings, Inc.
3. McGrory Glass, Inc.
4. Plaskolite.
5. Total Security Solutions.

B. Laminated Glass and Polycarbonate: ASTM C1349. Two or more glass lites and polycarbonate bonded with interlayer. Use materials that have a proven record of no tendency to bubble, discolor, or lose physical and mechanical properties after fabrication and installation.

2.06 GLAZING SEALANTS

A. General:

1. Compatibility: Provide glazing sealants that are compatible with one another and with other materials they contact, including security glazing, seals of insulating security glazing and air-gap security glazing, and glazing channel substrates, under conditions of service and application, as demonstrated by sealant manufacturer based on testing and field experience.
2. Suitability: Comply with sealant and security glazing manufacturers' written instructions for selecting glazing sealants suitable for applications indicated and for conditions existing at time of installation.

2.07 GLAZING TAPES

A. Back-Bedding Mastic Glazing Tapes: Preformed, butyl-based, 100 percent solids elastomeric tape; nonstaining and nonmigrating in contact with nonporous surfaces; with or without spacer rod as recommended in writing by tape and security glazing manufacturers for application indicated; and complying with ASTM C1281 and AAMA 800 for products indicated below:

1. AAMA 806.3 tape, for glazing applications in which tape is subject to continuous pressure.

B. Expanded Cellular Glazing Tapes: Closed-cell, PVC foam tapes; factory coated with adhesive on both surfaces; and complying with AAMA 800 for the following types:

1. AAMA 810.1, Type 1, for glazing applications in which tape acts as the primary sealant.
2. AAMA 810.1, Type 2, for glazing applications in which tape is used in combination with a full bead of liquid sealant.

2.08 MISCELLANEOUS GLAZING MATERIALS

A. General: Provide products of material, size, and shape complying with referenced glazing standard, recommended in writing by manufacturers of security glazing and other glazing materials for application indicated, and with a proven record of compatibility with surfaces contacted in installation.

B. Cleaners, Primers, and Sealers: Types recommended by sealant or gasket manufacturer.

C. Setting Blocks:

1. EPDM with Shore A durometer hardness of 85, plus or minus 5.
2. Type recommended in writing by sealant or glass manufacturer.

D. Spacers:

1. Neoprene blocks or continuous extrusions of hardness required by security glazing manufacturer to maintain security glazing lites in place for installation indicated.
2. Type recommended in writing by sealant or security glazing manufacturer.

E. Edge Blocks:

1. EPDM with Shore A durometer hardness in accordance with manufacturer's written instructions.
2. Type recommended in writing by sealant or security glazing manufacturer.

F. Cylindrical Glazing Sealant Backing: ASTM C1330, Type O (open-cell material), of size and density to control glazing sealant depth and otherwise produce optimum glazing sealant performance.

2.09 FABRICATION OF SECURITY GLAZING

A. Fabricate security glazing in sizes required to fit openings indicated for Project, with edge and face clearances, edge and surface conditions, and bite complying with written instructions of product manufacturer and referenced glazing publications, to comply with system performance requirements.

B. Grind smooth and polish exposed security glazing edges and corners.

PART 3 - EXECUTION

3.01 EXAMINATION

A. Examine framing for security glazing, with Installer present, for compliance with the following:

1. Manufacturing and installation tolerances, including those for size, squareness, and offsets at corners.
2. Presence and functioning of weep system.
3. Minimum required face or edge clearances.
4. Minimum required bite.
5. Effective sealing between joints of framing members.

B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.02 PREPARATION

A. Clean glazing channels and other framing members receiving security glazing immediately before glazing. Remove coatings not firmly bonded to substrates.

B. Examine glazing units to locate exterior and interior surfaces. Label or mark units as needed so that exterior and interior surfaces are readily identifiable. Do not use materials that will leave visible marks in the completed work.

3.03 GLAZING, GENERAL

A. Comply with combined written instructions of manufacturers of security glazing, sealants, gaskets, and other glazing materials unless more stringent requirements are indicated, including those in referenced glazing publications.

B. Protect edges of security glazing from damage during handling and installation. Remove damaged security glazing from Project site and legally dispose of it off Project site. Damaged security glazing includes units with edge or face damage or other imperfections that, when installed, could weaken security glazing and impair performance and appearance.

C. Apply primers to joint surfaces where required for adhesion of sealants, as determined by preconstruction testing.

D. Install setting blocks in sill rabbets, sized and located to comply with referenced glazing publications unless otherwise required by glazing unit manufacturer. Set blocks in thin course of compatible sealant suitable for heel bead.

E. Do not exceed edge pressures stipulated by security glazing manufacturers for installing lites.

F. Provide spacers for security glazing lites where the length plus width is larger than 50 inches.
   1. Locate spacers directly opposite each other on both inside and outside faces of security glazing. Install correct size and spacing to preserve required face clearances unless gaskets and glazing tapes are used that have demonstrated ability to maintain required face clearances and to comply with performance requirements.
   2. Provide 1/8-inch minimum bite of spacers on glazing lites and use thickness equal to sealant width. With glazing tape, use thickness of slightly less than final compressed thickness of tape.

G. Provide edge blocking where indicated or needed to prevent security glazing from moving sideways in glazing channel, as recommended in writing by security glazing manufacturer and in accordance with requirements in referenced glazing publications.

H. Set security glazing in each series with uniform pattern, draw, bow, and similar characteristics.

I. Square cut wedge-shaped gaskets at corners and install gaskets in a manner recommended by gasket manufacturer to prevent corners from pulling away; seal corner joints and butt joints with sealant recommended in writing by gasket manufacturer.

3.04 TAPE GLAZING

A. Position tapes on fixed stops so that, when compressed by security glazing, their exposed edges are flush with or protrude slightly above sightline of stops.

B. Install tapes continuously, but not necessarily in one continuous length. Do not stretch tapes to make them fit opening.

C. Cover vertical framing joints by applying tapes to heads and sills first and then to jambs. Cover horizontal framing joints by applying tapes to jambs and then to heads and sills.

D. Place joints in tapes at corners of opening with adjoining lengths butted together, not lapped. Seal joints in tapes with compatible sealant approved by tape manufacturer.

E. Do not remove release paper from tape until just before each glazing unit is installed.

F. Apply heel bead of elastomeric sealant.

G. Center security glazing in openings on setting blocks and press firmly against tape by inserting dense compression gaskets formed and installed to lock in place against faces of removable stops. Start gasket applications at corners and work toward centers of openings.

3.05 GASKET GLAZING (DRY)

A. Cut compression gaskets to lengths recommended in writing by gasket manufacturer to fit openings exactly, with allowance for stretch during installation.

B. Insert soft compression gasket between glazing unit and frame or fixed stop, so it is securely in place with joints miter cut and bonded together at corners.

C. Installation with Drive-in Wedge Gaskets: Center security glazing in openings on setting blocks and press firmly against soft compression gasket by inserting dense compression gaskets formed and installed to lock in place against faces of removable stops. Start gasket applications at corners and work toward centers of openings. Compress gaskets to produce a weathertight seal without developing bending stresses in security glazing. Seal gasket joints with sealant recommended in writing by gasket manufacturer.

D. Installation with Pressure-Glazing Stops: Center security glazing in openings on setting blocks and press firmly against soft compression gasket. Install dense compression gaskets and pressure-glazing stops, applying pressure uniformly to compression gaskets. Compress gaskets to produce a weathertight seal without developing bending stresses in security glazing. Seal gasket joints with sealant recommended in writing by gasket manufacturer.

E. Install gaskets so they protrude past face of glazing stops.

3.06 SEALANT GLAZING (WET)

A. Install continuous spacers, or spacers combined with cylindrical sealant backing, between security glazing and glazing stops to maintain face clearances and to prevent sealant from extruding into glazing channel and blocking weep systems. Secure spacers, or spacers and backings, in place and in position to control depth of installed sealant relative to edge clearance for optimum sealant performance.

B. Force sealants into glazing channels to eliminate voids and to ensure complete wetting or bond of sealant to security glazing and channel surfaces.

C. Tool exposed surfaces of sealants to provide a substantial wash away from security glazing.

3.07 CLEANING AND PROTECTION

A. Immediately after installation remove nonpermanent labels and clean surfaces.

B. Protect security glazing from contact with contaminating substances resulting from construction operations, including weld splatter. Examine security glazing surfaces adjacent to or below exterior concrete and other masonry surfaces at frequent intervals during construction, but not less than once a month, for buildup of dirt, scum, alkaline deposits, or stains.

1. If, despite such protection, contaminating substances do contact with security glazing, remove substances immediately as recommended in writing by security glazing manufacturer. Remove and replace security glazing that cannot be cleaned without damage.

C. Wash security glazing on both exposed surfaces not more than four days before date scheduled for inspections that establish date of Substantial Completion. Wash security glazing as recommended in writing by security glazing manufacturer.

3.08 LAMINATED-GLASS AND -POLYCARBONATE SECURITY GLAZING SCHEDULE

A. Security Glazing Type SG-6: Nonsymmetrical clear laminated glass and polycarbonate with glass plies on the attack or threat side and polycarbonate plies on the witness side.

1. Ballistic Resistance, UL 752: Level 3 in accordance with UL 752.
2. Maximum Overall Unit Thickness: <Insert dimension>.
3. Makeup:
   a. Outer Glass Ply: [3 mm] <Insert dimension> heat-strengthened float glass.
      (1) Interlayer Thickness: [0.025 inch] [0.050 inch] <Insert dimension>.
   b. First Inner Glass Ply: [12 mm] <Insert dimension> float glass.
      (1) Interlayer Thickness: [0.025 inch] [0.050 inch] <Insert dimension>.
   c. Second Inner Glass Ply: [10 mm] <Insert dimension> float glass.
      (1) Interlayer Thickness: [0.025 inch] [0.050 inch] <Insert dimension>.

d. Inner Polycarbonate Ply: [0.118-inch] [0.177-inch] [0.236-inch] Type I (standard, UV-stabilized) polycarbonate.

(1) Interlayer Thickness: [0.025 inch] [0.050 inch] <Insert dimension>.

e. Outer Polycarbonate Ply: [0.118-inch] [0.177-inch] [0.236-inch] Type II (coated, mar-resistant, UV-stabilized) polycarbonate.

4. Provide safety glazing labeling.

END OF SECTION

SECTION 08 91 19
FIXED LOUVERS

PART 1 - GENERAL

1.01 SUMMARY

A. Section includes fixed, extruded-aluminum louvers.

1.02 ACTION SUBMITTALS

A. Product Data: For each type of product.

B. Shop Drawings: For louvers and accessories. Include plans, elevations, sections, details, and attachments to other work. Show frame profiles and blade profiles, angles, and spacing.

C. Samples: For each type of metal finish required.

D. Delegated-Design Submittal: For louvers indicated to comply with structural performance requirements, including analysis data signed and sealed by the qualified professional engineer responsible for their preparation.

1.03 FIELD CONDITIONS

A. Field Measurements: Verify actual dimensions of openings by field measurements before fabrication.

1.04 WARRANTY

A. Special Finish Warranty: Manufacturer agrees to repair or replace components on which finishes fail in materials or workmanship within specified warranty period.

1. Deterioration includes, but is not limited to, the following:
   a. Color fading more than 5 Hunter units when tested according to ASTM D 2244.
   b. Chalking in excess of a No. 8 rating when tested according to ASTM D 4214.
   c. Cracking, checking, peeling, or failure of paint to adhere to bare metal.
2. Warranty Period: 10 years from date of Substantial Completion.

PART 2 - PRODUCTS

2.01 PERFORMANCE REQUIREMENTS

A. Delegated Design: Design louvers, including comprehensive engineering analysis by a qualified professional engineer, using structural performance requirements and design criteria indicated.

B. Structural Performance: Louvers shall withstand the effects of gravity loads and the following loads and stresses within limits and under conditions indicated without permanent deformation of louver components, noise or metal fatigue caused by louver-blade rattle or flutter, or

permanent damage to fasteners and anchors. Wind pressures shall be considered to act normal to the face of the building.

1. Design Wind Pressures: Determine positive and negative wind pressures according to ASCE/SEI 7 using wind speed criteria indicated on Structural Drawings but not less than 30 lbs./sq. ft.

C. Louver Performance Ratings: Provide louvers complying with requirements specified, as demonstrated by testing manufacturer's stock units identical to those provided, except for length and width according to AMCA 500-L.

D. Thermal Movements: Allow for thermal movements from ambient and surface temperature changes.

1. Temperature Change (Range): 120 deg F, ambient; 180 deg F, material surfaces.

E. SMACNA Standard: Comply with recommendations in SMACNA's "Architectural Sheet Metal Manual" for fabrication, construction details, and installation procedures.

2.02 FIXED, EXTRUDED-ALUMINUM LOUVERS

A. Horizontal, Wind-Driven-Rain-Resistant Louver:

1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
   a. Airolite Company, LLC (The).
   b. Construction Specialties, Inc.
   c. Industrial Louvers Inc.
   d. NCA Manufacturing, Inc.
   e. Nystrom, Ic.
   f. Ruskin Company.
2. Louver Depth: Not less than 4 inches.
3. Frame and Blade Nominal Thickness: Not less than 0.080 inch.
4. Louver Performance Ratings:
   a. Free Area: Not less than 6.0 sq. ft. for 48-inch-wide by 48-inch-high louver.
   b. Air Performance: Not more than 0.10-inch wg static pressure drop at 600-fpm free-area intake velocity.
   c. Wind-Driven Rain Performance: Not less than 95 percent effectiveness when subjected to a rainfall rate of 8 inches per hour and a wind speed of 50 mph at a core-area intake velocity of 300 fpm.
5. AMCA Seal: Mark units with AMCA Certified Ratings Seal.

2.03 LOUVER SCREENS

A. General: Provide screen at each exterior louver.

1. Screen Location for Fixed Louvers: Interior face.
2. Screening Type: Bird screening.

B. Louver Screen Frames: Same type and form of metal as indicated for louver to which screens are attached.

C. Louver Screening for Aluminum Louvers:
   1. Bird Screening: Aluminum, 1/2-inch-square mesh, 0.063-inch wire.

2.04 MATERIALS

A. Aluminum Extrusions: ASTM B 221, Alloy 6063-T5, T-52, or T6.

B. Aluminum Sheet: ASTM B 209, Alloy 3003 or 5005 with temper as required for forming, or as otherwise recommended by metal producer for required finish.

C. Fasteners: Use types and sizes to suit unit installation conditions.
   1. Use Phillips flat-head screws for exposed fasteners unless otherwise indicated.
   2. For fastening aluminum, use aluminum or 300 series stainless-steel fasteners.
   3. For color-finished louvers, use fasteners with heads that match color of louvers.

D. Bituminous Paint: Cold-applied asphalt emulsion complying with ASTM D 1187.

2.05 FABRICATION

A. Factory assemble louvers to minimize field splicing and assembly. Disassemble units as necessary for shipping and handling limitations. Clearly mark units for reassembly and coordinated installation.

B. Fabricate frames, including integral sills, to fit in openings of sizes indicated, with allowances made for fabrication and installation tolerances, adjoining material tolerances, and perimeter sealant joints.

C. Include supports, anchorages, and accessories required for complete assembly.

D. Join frame members to each other and to fixed louver blades with fillet welds concealed from view, threaded fasteners, or both, as standard with louver manufacturer unless otherwise indicated or size of louver assembly makes bolted connections between frame members necessary.

2.06 ALUMINUM FINISHES

A. High-Performance Organic Finish: Three-coat fluoropolymer finish complying with AAMA 2605 and containing not less than 70 percent PVDF resin by weight in both color coat and clear topcoat. Prepare, pretreat, and apply coating to exposed metal surfaces to comply with coating and resin manufacturers' written instructions.
   1. Color and Gloss: As selected by Architect from manufacturer's full range.

PART 3 - EXECUTION

3.01 EXAMINATION

A. Examine substrates and openings, with Installer present, for compliance with requirements for installation tolerances and other conditions affecting performance of the Work.

B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.02 INSTALLATION

A. Locate and place louvers level, plumb, and at indicated alignment with adjacent work.

B. Use concealed anchorages where possible. Provide brass or lead washers fitted to screws where required to protect metal surfaces and to make a weathertight connection.

C. Provide perimeter reveals and openings of uniform width for sealants and joint fillers, as indicated.

D. Protect unpainted galvanized and nonferrous-metal surfaces that are in contact with concrete, masonry, or dissimilar metals from corrosion and galvanic action by applying a heavy coating of bituminous paint or by separating surfaces with waterproof gaskets or nonmetallic flashing.

E. Install concealed gaskets, flashings, joint fillers, and insulation as louver installation progresses, where weathertight louver joints are required. Comply with Division 07 Section "Joint Sealants" for sealants applied during louver installation.

3.03 ADJUSTING

A. Clean exposed louver surfaces that are not protected by temporary covering, to remove fingerprints and soil during construction period. Do not let soil accumulate during construction period.

B. Before final inspection, clean exposed surfaces with water and a mild soap or detergent not harmful to finishes. Thoroughly rinse surfaces and dry.

C. Restore louvers damaged during installation and construction so no evidence remains of corrective work. If results of restoration are unsuccessful, as determined by Architect, remove damaged units and replace with new units.

END OF SECTION

SECTION 08 95 16
WALL VENTS

PART 1 - GENERAL

1.01 SUMMARY

A. Section includes wall vents.

1.02 ACTION SUBMITTALS

A. Product Data: For each type of product.

B. Samples: For each type of metal finish required.

1.03 INFORMATIONAL SUBMITTALS

A. Sample Warranties: For manufacturer's special warranties.

1.04 WARRANTY

A. Special Finish Warranty: Manufacturer agrees to repair or replace components on which finishes fail in materials or workmanship within specified warranty period.

1. Deterioration includes, but is not limited to, the following:

   a. Color fading more than 5 Hunter units when tested according to ASTM D 2244.
   b. Chalking in excess of a No. 8 rating when tested according to ASTM D 4214.
   c. Cracking, checking, peeling, or failure of paint to adhere to bare metal.

2. Warranty Period: 10 years from date of Substantial Completion.

PART 2 - PRODUCTS

2.01 MANUFACTURERS

A. Source Limitations: Obtain vents from single source from single manufacturer.

2.02 WALL VENTS (BRICK VENTS)

A. Extruded-Aluminum Wall Vents:

1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:

   a. Airolite Company, LLC (The).
   b. Arrow United Industries.
   c. Construction Specialties, Inc.
   d. Greenheck Fan Corporation.
   e. Hohmann & Barnard, Inc.

f. Nystrom.
g. Ruskin Company.

2. Extruded-aluminum louvers and frames, not less than 0.125-inch nominal thickness, assembled by welding; with 18-by-14-mesh, aluminum insect screening on inside face; incorporating weep holes, continuous drip at sill, and integral waterstop on inside edge of sill; of load-bearing design and construction.
3. Dampers: Aluminum blades and frames mounted on inside of wall vents; operated from exterior with Allen wrench in socket-head cap screw. Fabricate operating mechanism from Type 304 stainless-steel components.
4. Finish: Mill.

2.03 MATERIALS

A. Aluminum Extrusions: ASTM B 221, Alloy 6063-T5, T-52, or T6.

B. Aluminum Sheet: ASTM B 209, Alloy 3003 or 5005 with temper as required for forming, or as otherwise recommended by metal producer for required finish.

C. Aluminum Castings: ASTM B 26/B 26M, Alloy 319.

D. Stainless Steel Sheet, Strip, Plate, and Flat Bars: ASTM A666 or ASTM A240/A240M, austenitic stainless steel, Type 304 or 316 as indicated.

E. Bituminous Paint: Cold-applied asphalt emulsion complying with ASTM D 1187.

2.04 ALUMINUM FINISHES

A. High-Performance Organic Finish: Two-coat fluoropolymer finish complying with AAMA 2605 and containing not less than 70 percent PVDF resin by weight in color coat. Prepare, pretreat, and apply coating to exposed metal surfaces to comply with coating and resin manufacturers' written instructions.

1. Color and Gloss: As selected by Architect from manufacturer's full range.

PART 3 - EXECUTION

3.01 INSTALLATION

A. Install according to manufacturer's written instructions.

B. Locate and place vents level, plumb, and at indicated alignment with adjacent work.

C. Attach vents securely in place using fasteners supplied or approved by manufacturer.

D. Protect unpainted surfaces that are in contact with concrete, masonry, or dissimilar metals from corrosion and galvanic action by applying a heavy coating of bituminous paint or by separating surfaces with waterproof gaskets or nonmetallic flashing.

E. Build vents into masonry work as construction progresses; comply with requirements in Division 04 Section “Unit Masonry.”

3.02 ADJUSTING AND CLEANING

A. Before final inspection, clean exposed surfaces with water and a mild soap or detergent not harmful to finishes. Thoroughly rinse surfaces and dry.

B. Restore vents damaged during installation and construction, so no evidence remains of corrective work. If results of restoration are unsuccessful, as determined by Architect, remove damaged units and replace with new units.

END OF SECTION

SECTION 09 22 16
NON-STRUCTURAL METAL FRAMING

PART 1 - GENERAL

1.01 SUMMARY

A. Section includes non-load-bearing steel framing systems for interior partitions, ceilings, and soffits.

1.02 ACTION SUBMITTALS

A. Product Data: For each type of product. Include data indicating compliance with performance standards. Clearly indicate on Product Data size and thickness of framing required for each condition.

1.03 QUALITY ASSURANCE

A. Code-Compliance Certification of Studs and Tracks: Provide documentation that framing members are certified according to the product-certification program of the Certified Steel Stud Association, the Steel Framing Industry Association, or the Steel Stud Manufacturers Association.

PART 2 - PRODUCTS

2.01 PERFORMANCE REQUIREMENTS

A. Fire-Test-Response Characteristics: For fire-resistance-rated assemblies that incorporate non-load-bearing steel framing, provide materials and construction identical to those tested in assembly indicated, according to ASTM E 119 by an independent testing agency.

B. STC-Rated Assemblies: For STC-rated assemblies, provide materials and construction identical to those tested in assembly indicated on Drawings, according to ASTM E 90 and classified according to ASTM E 413 by an independent testing agency.

C. Steel Framing: Metal thicknesses indicated are minimum thickness selected to meet structural design criteria for non-structural, interior partitions. Where metal framing manufacturer's published Product Data recommends a greater thickness for the condition indicated, provide metal framing in recommended thickness.

1. Lateral Load: 5 lbs/sq. ft.
2. Maximum Allowable Deflection:
    a. Typical Partitions: L/240.
    b. Partitions with Tile Finishes: L/480.

2.02 FRAMING SYSTEMS

A. Framing Members, General: Comply with ASTM C 754 for conditions indicated.

1. Steel Sheet Components: Comply with ASTM C 645 requirements for metal unless otherwise indicated.

2. Protective Coating: ASTM A 653, G40, hot-dip galvanized unless otherwise indicated.

B. Studs and Runners: ASTM C 645.
   1. Steel Studs and Tracks:
      a. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
         (1) ClarkDietrich.
         (2) MarinoWARE.
         (3) SCAFCO Steel Stud Company.
         (4) Telling Industries.
         (5) The Steel Network, Inc.
      b. Minimum Base-Metal Thickness: 0.018 inch.
      c. Depth: As indicated on Drawings.

C. Slip-Type Head Joints: Where indicated, provide one of the following:
   1. Single Long-Leg Runner System: ASTM C 645 top runner with 2-inch-deep flanges in thickness not less than indicated for studs, installed with studs friction fit into top runner and with continuous bridging located within 12 inches of the top of studs to provide lateral bracing.
   2. Double-Runner System: ASTM C 645 top runners, inside runner with 2-inch-deep flanges in thickness not less than indicated for studs and fastened to studs, and outer runner sized to friction fit inside runner.
   3. Deflection Track: Steel sheet top runner manufactured to prevent cracking of finishes applied to interior partition framing resulting from deflection of structure above; in thickness not less than indicated for studs and in width to accommodate depth of studs.
      a. Products: Subject to compliance with requirements, provide one of the following:
         (1) Dietrich Metal Framing; SLP-TRK Slotted Deflection Track.
         (2) MBA Building Supplies; FlatSteel Deflection Track Slotted Deflecto Track.
         (3) Steel Network Inc. (The); VertiClip SLD VertiTrack VTD Series.
         (4) Superior Metal Trim; Superior Flex Track System (SFT).
         (5) Telling Industries; Vertical Slip Track II.

D. Firestop Tracks: Top track manufactured to allow partition heads to expand and contract with movement of structure while maintaining continuity of fire-resistance-rated assembly indicated; in thickness not less than indicated for studs and in width to accommodate depth of studs.
   1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
      a. ClarkDietrich.
      b. Fire Trak Corp.
      c. MarinoWARE.
      d. SCAFCO Steel Stud Company.
      e. The Steel Network, Inc.

E. Flat Strap and Backing Plate: Steel sheet for blocking and bracing in length and width indicated.
   1. Minimum Base-Metal Thickness: 0.018 inch.

F. Cold-Rolled Channel Bridging: Steel, 0.053-inch minimum base-metal thickness, with minimum 1/2-inch-wide flanges.
   1. Depth: As indicated on Drawings.
   2. Clip Angle: Not less than 1-1/2 by 1-1/2 inches, 0.068-inch-thick, galvanized steel.

G. Hat-Shaped, Rigid Furring Channels: ASTM C 645.
   1. Minimum Base-Metal Thickness: 0.018 inch.
   2. Depth: As indicated on Drawings.

H. Cold-Rolled Furring Channels: 0.053-inch uncoated-steel thickness, with minimum 1/2-inch-wide flanges.
   1. Depth: As indicated on Drawings.
   2. Furring Brackets: Adjustable, corrugated-edge type of steel sheet with minimum uncoated-steel thickness of 0.033 inch.
   3. Tie Wire: ASTM A 641, Class 1 zinc coating, soft temper, 0.062-inch-diameter wire, or double strand of 0.048-inch-diameter wire.

2.03 AUXILIARY MATERIALS

A. General: Provide auxiliary materials that comply with referenced installation standards.
   1. Fasteners for Metal Framing: Of type, material, size, corrosion resistance, holding power, and other properties required to fasten steel members to substrates.

B. Isolation Strip at Exterior Walls: Provide adhesive-backed, closed-cell vinyl foam strips that allow fastener penetration without foam displacement, 1/8 inch thick, in width to suit steel stud size.

PART 3 - EXECUTION

3.01 EXAMINATION

A. Examine areas and substrates, with Installer present, and including welded hollow-metal frames, cast-in anchors, and structural framing, for compliance with requirements and other conditions affecting performance of the Work.

B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.02 INSTALLATION, GENERAL

A. Installation Standard: ASTM C 754.
   1. Gypsum Board Assemblies: Also comply with requirements in ASTM C 840 that apply to framing installation.

B. Install framing and accessories plumb, square, and true to line, with connections securely fastened.

C. Install supplementary framing, and blocking to support fixtures, equipment services, heavy trim, grab bars, toilet accessories, furnishings, or similar construction.

D. Install bracing at terminations in assemblies.

E. Do not bridge building control and expansion joints with non-load-bearing steel framing members. Frame both sides of joints independently.

3.03 INSTALLING FRAMED ASSEMBLIES

A. Install framing system components according to spacings indicated, but not greater than spacings required by referenced installation standards for assembly types.

B. Where studs are installed directly against exterior masonry walls or dissimilar metals at exterior walls, install isolation strip between studs and exterior wall.

C. Install studs so flanges within framing system point in same direction.

D. Install tracks (runners) at floors and overhead supports. Extend framing full height to structural supports or substrates above suspended ceilings except where partitions are indicated to terminate at suspended ceilings. Continue framing around ducts penetrating partitions above ceiling.

1. Slip-Type Head Joints: Where framing extends to overhead structural supports, install to produce joints at tops of framing systems that prevent axial loading of finished assemblies.
2. Door Openings: Screw vertical studs at jambs to jamb anchor clips on door frames; install runner track section (for cripple studs) at head and secure to jamb studs.
    a. Install two studs at each jamb unless otherwise indicated.
    b. Install cripple studs at head adjacent to each jamb stud, with a minimum 1/2-inch clearance from jamb stud to allow for installation of control joint in finished assembly.
    c. Extend jamb studs through suspended ceilings and attach to underside of overhead structure.
3. Other Framed Openings: Frame openings other than door openings the same as required for door openings unless otherwise indicated. Install framing below sills of openings to match framing required above door heads.
4. Fire-Resistance-Rated Partitions: Install framing to comply with fire-resistance-rated assembly indicated and support closures and to make partitions continuous from floor to underside of solid structure.
    a. Firestop Track: Where indicated, install to maintain continuity of fire-resistance-rated assembly indicated.
5. Sound-Rated Partitions: Install framing to comply with sound-rated assembly indicated.

E. Installation Tolerance: Install each framing member so fastening surfaces vary not more than 1/8 inch from the plane formed by faces of adjacent framing.

END OF SECTION

SECTION 09 24 00
CEMENT PLASTERING

PART 1 - GENERAL

1.01 SUMMARY

A. Section includes exterior horizontal plasterwork (stucco).

1.02 ACTION SUBMITTALS

A. Product Data: For each type of product.

B. Samples: For each type of factory-prepared finish coat and for each color and texture specified.

1.03 QUALITY ASSURANCE

A. TBLP Standards: Comply with TBLP's "Lath and Plaster Systems Manual" and with written recommendations for plaster type indicated unless more stringent requirements are specified.

B. Mockups: Build mockups to verify selections made under Sample submittals, to demonstrate aesthetic effects, and to set quality standards for materials and execution.

1. Build mockups for each substrate and finish texture indicated for cement plastering, including accessories.
2. Approval of mockups does not constitute approval of deviations from the Contract Documents contained in mockups unless Architect specifically approves such deviations in writing.
3. Subject to compliance with requirements, approved mockups may become part of the completed Work if undisturbed at time of Substantial Completion.

1.04 DELIVERY, STORAGE, AND HANDLING

A. Store materials inside under cover, and keep them dry and protected against damage from weather, moisture, direct sunlight, contamination, corrosion, construction traffic, and other causes.

1.05 FIELD CONDITIONS

A. Comply with ASTM C926 requirements.

B. Exterior Plasterwork:

1. Apply and cure plaster to prevent plaster drying out during curing period. Use procedures required by climatic conditions, including moist curing, providing coverings, and providing barriers to deflect sunlight and wind.
2. Apply plaster when ambient temperature is greater than 40 deg F.
3. Protect plaster coats from freezing for not less than 48 hours after set of plaster coat has occurred.

C. Factory-Prepared Finishes: Comply with manufacturer's written recommendations for environmental conditions for applying finishes.

PART 2 - PRODUCTS

2.01 METAL LATH

A. Expanded-Metal Lath: ASTM C 847, cold-rolled carbon-steel sheet with ASTM A 653/A 653M, G60, hot-dip galvanized-zinc coating.
   1. Diamond-Mesh Lath: Self-furring, 3.4 lb/sq. yd.

B. Paper Backing: FS UU-B-790a, Type I, Grade D, Style 2 vapor-permeable paper.
   1. Provide paper-backed lath unless otherwise indicated.

2.02 ACCESSORIES

A. General: Comply with ASTM C 1063, and coordinate depth of trim and accessories with thicknesses and number of plaster coats required.

B. Metal Accessories:
   1. Casing Beads: Fabricated from zinc; square-edged style; with expanded flanges.
   2. Control Joints: Fabricated from zinc; one-piece-type, folded pair of unperforated screeds in M-shaped configuration; with perforated flanges and removable protective tape on plaster face of control joint.
   3. Expansion Joints: Fabricated from zinc; folded pair of unperforated screeds in M-shaped configuration; with expanded flanges.

2.03 MISCELLANEOUS MATERIALS

A. Water for Mixing and Finishing Plaster: Potable and free of substances capable of affecting plaster set or of damaging plaster, lath, or accessories.

B. Fiber for Base Coat: Alkaline-resistant glass or polypropylene fibers, 1/2 inch long, free of contaminants, manufactured for use in cement plaster.

C. Fasteners for Attaching Metal Lath to Substrates: ASTM C 1063.

2.04 PLASTER MATERIALS

A. Portland Cement: ASTM C 150/C 150M, Type I or Type II.

B. Lime: ASTM C 206, Type S; or ASTM C 207, Type S.

C. Sand Aggregate: ASTM C 897.

D. Acrylic-Based Finish Coatings: Factory-mixed acrylic-emulsion coating systems formulated with colorfast mineral pigments and fine aggregates; for use over cement plaster base coats. Include manufacturer's recommended primers and sealing topcoats for acrylic-based finishes.
   1. Products: Subject to compliance with requirements, available products that may be incorporated into the Work include, but are not limited to the following:
      a. Dryvit Systems, Inc.
      b. El Rey Stucco Solutions; a Parex USA, Inc. brand.
      c. SonoWall, BASF Corp
      d. Sto Corp.
   2. Color: As selected by Architect from manufacturer's full range.

2.05 PLASTER MIXES

A. General: Comply with ASTM C 926 for applications indicated.

1. Fiber Content: Add fiber to base-coat mixes after ingredients have mixed at least two minutes. Comply with fiber manufacturer's written instructions for fiber quantities in mixes, but do not exceed 1 lb of fiber/cu. yd. of cementitious materials.

B. Base-Coat Mixes for Use over Metal Lath: Scratch and brown coats for three-coat plasterwork as follows:

1. Portland Cement Mixes for Scratch and Brown Coats: For cementitious material, mix 1 part portland cement and 1/4 to 1/2 parts lime. Use 3-1/2 to 4-1/2 parts aggregate per part of cementitious material (sum of separate volumes of each component material).

C. Factory-Prepared Finish-Coat Mixes: For acrylic-based finish coatings, comply with manufacturer's written instructions.

PART 3 - EXECUTION

3.01 EXAMINATION

A. Examine substrates and conditions, with Installer present, for compliance with requirements for installation tolerances and other conditions affecting performance of the Work.

B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.02 PREPARATION

A. Protect adjacent work from soiling, spattering, moisture deterioration, and other harmful effects caused by plastering.

B. Prepare smooth, solid substrates for plaster according to ASTM C926.

3.03 INSTALLING METAL LATH

A. Metal Lath: Install according to ASTM C 1063.

3.04 INSTALLING ACCESSORIES

A. Install according to ASTM C 1063 and at locations indicated on Drawings.

B. Control Joints: Locate as indicated on Drawings.

3.05 PLASTER APPLICATION

A. General: Comply with ASTM C 926.

B. Ceilings; Base-Coat Mixes for Use over Metal Lath: For scratch and brown coats, for three-coat plasterwork and having 3/4-inch total thickness for metal lath on concrete, as follows:

1. Portland cement mixes.

C. Acrylic-Based Finish Coatings: Apply coating system, including primers, finish coats, and sealing topcoats, according to manufacturer's written instructions.

3.06 PLASTER REPAIRS

A. Repair or replace work to eliminate cracks, dents, blisters, buckles, crazing and check cracking, dry outs, efflorescence, sweat outs, and similar defects and where bond to substrate has failed.

3.07 CLEANING AND PROTECTION

A. Remove temporary protection and enclosure of other work after plastering is complete. Promptly remove plaster from door frames, windows, and other surfaces not indicated to be plastered. Repair floors, walls, and other surfaces stained, marred, or otherwise damaged during plastering.

END OF SECTION

SECTION 09 29 00
GYPSUM BOARD

PART 1 - GENERAL

1.01 SUMMARY

A. Section includes:
   1. Interior gypsum board.
   2. Tile backing panels.
   3. Bullet-resistant laminated glass fiber panels.

B. Related Sections include:
   1. Division 06 Section "Sheathing" for gypsum sheathing for exterior walls.
   2. Division 09 Section "Non-Structural Metal Framing" for non-structural steel framing and suspension systems that support gypsum board panels.

1.02 ACTION SUBMITTALS

A. Product Data: For each type of product.

B. Samples: For the following products:
   1. Bullet-resistant panels.
   2. Trim accessories; full-size Sample in 12-inch- long length for each trim accessory indicated.

1.03 QUALITY ASSURANCE

A. Mockups: Before beginning gypsum board installation, install mockups of at least 100 sq. ft in surface area to demonstrate aesthetic effects and set quality standards for materials and execution.
   1. Install mockups for the following:
      a. Each level of gypsum board finish indicated for use in exposed locations.
      b. Each texture finish indicated.
   2. Apply or install final decoration indicated, including painting and wallcoverings, on exposed surfaces for review of mockups.
   3. Simulate finished lighting conditions for review of mockups.
   4. Subject to compliance with requirements, approved mockups may become part of the completed Work if undisturbed at time of Substantial Completion.

1.04 DELIVERY, STORAGE AND HANDLING

A. Store materials inside under cover and keep them dry and protected against weather, condensation, direct sunlight, construction traffic, and other potential causes of damage. Stack panels flat and supported on risers on a flat platform to prevent sagging.

1.05 FIELD CONDITIONS

A. Environmental Limitations: Comply with ASTM C 840 requirements or gypsum board manufacturer's written recommendations, whichever are more stringent.

B. Do not install paper-faced gypsum panels until installation areas are enclosed and conditioned.

C. Do not install panels that are wet, those that are moisture damaged, and those that are mold damaged.

1. Indications that panels are wet or moisture damaged include, but are not limited to, discoloration, sagging, or irregular shape.
2. Indications that panels are mold damaged include, but are not limited to, fuzzy or splotchy surface contamination and discoloration.

PART 2 - PRODUCTS

2.01 PERFORMANCE REQUIREMENTS

A. Fire-Resistance-Rated Assemblies: For fire-resistance-rated assemblies, provide materials and construction identical to those tested in assembly indicated according to ASTM E 119 by an independent testing agency.

B. STC-Rated Assemblies: For STC-rated assemblies, provide materials and construction identical to those tested in assembly indicated according to ASTM E 90 and classified according to ASTM E 413 by an independent testing agency.

C. Bullet-Resistant Assemblies: Provide panels listed and labeled by a qualified testing agency for bullet-resistant rating of Level 1, based on testing according to UL 752. Install as recommended by panel manufacturer to result in a bullet-resistant assembly.

2.02 GYPSUM BOARD, GENERAL

A. Size: Provide maximum lengths and widths available that will minimize joints in each area and that correspond with support system indicated.

2.03 INTERIOR GYPSUM BOARD

A. Gypsum Board, Type X: ASTM C 1396/C 1396M.

1. Products: Subject to compliance with requirements, available products that may be incorporated into the Work include, but are not limited to the following:
   a. American Gypsum; 5/8" FireBloc Type X Gypsum Wallboard.
   b. CertainTeed Corporation; ProRoc Type X.
   c. Continental Building Products, LLC; Firecheck Type X.
   d. Georgia-Pacific Building Products; ToughRockFireguard X.
   e. National Gypsum Company; Gold Bond Brand Fire-Shield Wallboard.
   f. United States Gypsum Company; USG Sheetrock Brand Firecode X Gypsum Panels.
2. Thickness: 5/8 inch.
3. Long Edges: Tapered and featured (rounded or beveled) for prefilling.

2.04 TILE BACKING PANELS

A. Cementitious Backer Units: ANSI A118.9 and ASTM C 1288 or ASTM C 1325, with manufacturer's standard edges.
   1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
      a. C-Cure.
      b. CertainTeed Corporation.
      c. Custom Building Products.
      d. National Gypsum Company.
      e. USG Corporation.
   2. Thickness: 5/8 inch.
   3. Mold Resistance: ASTM D 3273, score of 10 as rated according to ASTM D 3274.

2.05 BULLET-RESISTANT PANELS

A. Panels composed of glass fibers laminated with manufacturer’s proprietary resin to produce a bullet-resistant panel.
   1. Products: Subject to compliance with requirements, products that may be incorporated into the Work include, but are not limited to the following:
      a. Armortex Armortex Fiberglass Composite Panels.
      b. Waco Composites ArmorCore.
      c. C.R. Laurence Company Co., Inc. Bullet Resistant Fiberglass Panels.
   2. Thickness: As required to meet specified performance requirements for bullet-resistance.

2.06 TRIM ACCESSORIES

A. Interior Trim: ASTM C 1047.
   1. Material: Galvanized or aluminum-coated steel sheet or rolled zinc.
   2. Shapes:
      a. Cornerbead.
      b. LC-Bead: J-shaped; exposed long flange receives joint compound.
      c. L-Bead: L-shaped; exposed long flange receives joint compound.
      d. Expansion (control) joint.
      e. Curved-Edge Cornerbead: With notched or flexible flanges.

B. Aluminum Trim: Extruded accessories of profiles and dimensions indicated.
   1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
      a. Fry Reglet Corp.
      b. Gordon, Inc.
      c. Pittcon Industries.
   2. Aluminum: Alloy and temper with not less than the strength and durability properties of ASTM B 221, Alloy 6063-T5.

3. Finish: Corrosion-resistant primer compatible with joint compound and finish materials specified.

2.07 JOINT TREATMENT MATERIALS

A. General: Comply with ASTM C 475/C 475M.

B. Joint Tape:
   1. Interior Gypsum Board: Paper.
   2. Tile Backing Panels: As recommended by panel manufacturer.

C. Joint Compound for Interior Gypsum Board: For each coat use formulation that is compatible with other compounds applied on previous or for successive coats.
   1. Prefilling: At open joints, rounded or beveled panel edges, and damaged surface areas, use setting-type taping compound.
   2. Embedding and First Coat: For embedding tape and first coat on joints, fasteners, and trim flanges, use setting-type taping compound.
      a. Use setting-type compound for installing paper-faced metal trim accessories.
   3. Fill Coat: For second coat, use setting-type, sandable topping compound.
   4. Finish Coat: For third coat, use setting-type, sandable topping compound.

D. Joint Compound for Tile Backing Panels:
   1. Cementitious Backer Units: As recommended by backer unit manufacturer.

2.08 AUXILIARY MATERIALS

A. General: Provide auxiliary materials that comply with referenced installation standards and manufacturer's written recommendations.

B. Steel Drill Screws: ASTM C 1002, unless otherwise indicated.
   1. Use screws complying with ASTM C 954 for fastening panels to steel members from 0.033 to 0.112 inch thick.
   2. For fastening cementitious backer units, use screws of type and size recommended by panel manufacturer.

C. Sound Attenuation Blankets: ASTM C 665, Type I (blankets without membrane facing) produced by combining thermosetting resins with mineral fibers manufactured from glass, slag wool, or rock wool.
   1. Fire-Resistance-Rated Assemblies: Comply with mineral-fiber requirements of assembly.

D. Acoustical Joint Sealant: As specified in Division 07 Section “Acoustical Joint Sealants.”

PART 3 - EXECUTION

3.01 EXAMINATION

A. Examine areas and substrates including welded hollow-metal frames and framing, with Installer present, for compliance with requirements and other conditions affecting performance.

B. Examine panels before installation. Reject panels that are wet, moisture damaged, and mold damaged.

C. Proceed with installation only after unsatisfactory conditions have been corrected.

3.02 APPLYING AND FINISHING PANELS, GENERAL

A. Comply with ASTM C 840.

B. Install ceiling panels across framing to minimize the number of abutting end joints and to avoid abutting end joints in central area of each ceiling. Stagger abutting end joints of adjacent panels not less than one framing member.

C. Install panels with face side out. Butt panels together for a light contact at edges and ends with not more than 1/16 inch of open space between panels. Do not force into place.

D. Locate edge and end joints over supports, except in ceiling applications where intermediate supports or gypsum board back-blocking is provided behind end joints. Do not place tapered edges against cut edges or ends. Stagger vertical joints on opposite sides of partitions. Do not make joints other than control joints at corners of framed openings.

E. Form control and expansion joints with space between edges of adjoining gypsum panels.

F. Cover both faces of support framing with gypsum panels in concealed spaces (above ceilings, etc.), except in chases braced internally.

1. Unless concealed application is indicated or required for sound, fire, air, or smoke ratings, coverage may be accomplished with scraps of not less than 8 sq. ft. in area.
2. Fit gypsum panels around ducts, pipes, and conduits.
3. Where partitions intersect structural members projecting below underside of floor/roof slabs and decks, cut gypsum panels to fit profile formed by structural members; allow 1/4- to 3/8-inch- wide joints to install sealant.

G. Isolate perimeter of gypsum board applied to non-load-bearing partitions at structural abutments, except floors. Provide 1/4- to 1/2-inch- wide spaces at these locations and trim edges with edge trim where edges of panels are exposed. Seal joints between edges and abutting structural surfaces with acoustical sealant.

H. Attachment to Steel Framing: Attach panels so leading edge or end of each panel is attached to open (unsupported) edges of stud flanges first.

I. STC-Rated Assemblies: Seal construction at perimeters, behind control joints, and at openings and penetrations with a continuous bead of acoustical sealant. Install acoustical sealant at both faces of partitions at perimeters and through penetrations. Comply with ASTM C 919 and with manufacturer's written recommendations for locating edge trim and closing off sound-flanking paths around or through assemblies, including sealing partitions above acoustical ceilings.

J. Install sound attenuation blankets before installing gypsum panels unless blankets are readily installed after panels have been installed on one side.

3.03 APPLYING INTERIOR GYPSUM BOARD

A. Install interior gypsum board in the following locations:

1. Wallboard Type: Provide Type X for horizontal and vertical surfaces unless otherwise indicated.

B. Single-Layer Application:
   1. On ceilings, apply gypsum panels before wall/partition board application to greatest extent possible and at right angles to framing unless otherwise indicated.
   2. On partitions/walls, apply gypsum panels horizontally (perpendicular to framing) unless otherwise indicated or required by fire-resistance-rated assembly, and minimize end joints.
      a. Stagger abutting end joints not less than one framing member in alternate courses of panels.
   3. Fastening Methods: Apply gypsum panels to supports with steel drill screws.

C. Multilayer Application:
   1. On partitions/walls, apply gypsum board indicated for base layers and face layers vertically (parallel to framing) with joints of base layers located over stud or furring member and face-layer joints offset at least one stud or furring member with base-layer joints, unless otherwise indicated or required by fire-resistance-rated assembly. Stagger joints on opposite sides of partitions.
   2. Fastening Methods: Fasten base layers and face layers separately to supports with screws.

3.04 APPLYING TILE BACKING PANELS

A. Cementitious Backer Units: ANSI A108.11, at locations to receive tile.

B. Where tile backing panels abut other types of panels in same plane, shim surfaces to produce a uniform plane across panel surfaces.

3.05 APPLYING BULLET-RESISTANT PANELS

A. Install bullet-resistant panels where indicated on the Drawings according to manufacturer’s instructions.

3.06 INSTALLING TRIM ACCESSORIES

A. General: For trim with back flanges intended for fasteners, attach to framing with same fasteners used for panels. Otherwise, attach trim according to manufacturer's written instructions.

B. Control Joints: Install control joints according to ASTM C 840 and in specific locations approved by Architect for visual effect.

C. Interior Trim: Install in the following locations:
   1. Cornerbead: Use at outside corners unless otherwise indicated.
   2. LC-Bead: Use at exposed panel edges.
   3. L-Bead: Use where indicated.
   4. Curved-Edge Cornerbead: Use at curved openings.

D. Aluminum Trim: Install in locations indicated on Drawings.

3.07 FINISHING GYPSUM BOARD

A. General: Treat gypsum board joints, interior angles, edge trim, control joints, penetrations, fastener heads, surface defects, and elsewhere as required to prepare gypsum board surfaces for decoration. Promptly remove residual joint compound from adjacent surfaces.

B. Prefill open joints, rounded or beveled edges, and damaged surface areas.

C. Apply joint tape over gypsum board joints, except for trim products specifically indicated as not intended to receive tape.

D. Gypsum Board Finish Levels: Finish panels to levels indicated below and according to ASTM C 840:

1. Level 1: Ceiling plenum areas, concealed areas, and where indicated.
2. Level 2: Panels that are substrate for tile Where indicated on Drawings.
3. Level 4: At panel surfaces that will be exposed to view unless otherwise indicated.
    a. Primer and its application to surfaces are specified in Section 09 91 23 “Interior Painting.”

E. Cementitious Backer Units: Finish according to manufacturer's written instructions.

3.08 PROTECTION

A. Protect adjacent surfaces from drywall compound and promptly remove from floors and other non-drywall surfaces. Repair surfaces stained, marred, or otherwise damaged during drywall application.

B. Protect installed products from damage from weather, condensation, direct sunlight, construction, and other causes during remainder of the construction period.

C. Remove and replace panels that are wet, moisture damaged, and mold damaged.

1. Indications that panels are wet or moisture damaged include, but are not limited to, discoloration, sagging, or irregular shape.
2. Indications that panels are mold damaged include, but are not limited to, fuzzy or splotchy surface contamination and discoloration.

END OF SECTION

SECTION 09 30 13
CERAMIC TILING

PART 1 - GENERAL

1.01 SUMMARY

A. Section includes:
   1. Ceramic tile.
   2. Quarry tile.
   3. Waterproofing membrane.
   4. Metal edge strips.

B. Related Sections include:
   1. Division 07 Section "Joint Sealants" for sealing of expansion, contraction, control, and isolation joints in tile surfaces.
   2. Division 09 Section "Gypsum Board" for cementitious backer units and glass-mat, water-resistant backer board.

1.02 DEFINITIONS

A. General: Definitions in the ANSI A108 series of tile installation standards and in ANSI A137.1 apply to Work of this Section unless otherwise specified.

B. ANSI A108 Series: ANSI A108.01, ANSI A108.02, ANSI A108.1A, ANSI A108.1B, ANSI A108.1C, ANSI A108.4, ANSI A108.5, ANSI A108.6, ANSI A108.8, ANSI A108.9, ANSI A108.10, ANSI A108.11, ANSI A108.12, ANSI A108.13, ANSI A108.14, ANSI A108.15, ANSI A108.16, and ANSI A108.17, which are contained in its "Specifications for Installation of Ceramic Tile."

C. Ceramic Tile: Includes porcelain tile, pressed floor tile, ceramic mosaic tile, quarry tile, and glazed wall tile.

1.03 PREINSTALLATION MEETINGS

A. Preinstallation Conference: Conduct conference at Project site. Review requirements in ANSI A108.01 for substrates and for preparation by other trades.

1.04 ACTION SUBMITTALS

A. Product Data: For each type of product.

B. Shop Drawings: Show locations of each type of tile and tile pattern. Show widths, details, and locations of expansion, contraction, control, and isolation joints in tile substrates and finished tile surfaces.

C. Samples for Initial Selection: For tile, grout, and accessories involving color selection.

D. Samples for Verification:
   1. Full-size units of each type and composition of tile and for each color and finish required.

2. Assembled samples mounted on a rigid panel, with grouted joints, for each type and composition of tile and for each color and finish required. Make samples at least 16 inches square, but not fewer than four tiles. Use grout of type and in color or colors approved for completed Work.
3. Full-size units of each type of trim and accessory for each color and finish required.
4. Metal edge strips in 6-inch lengths.

1.05 MAINTENANCE MATERIAL SUBMITTALS

A. Furnish extra materials that match and are from same production runs as products installed and that are packaged with protective covering for storage and identified with labels describing contents.

1. Tile and Trim Units: Furnish quantity of full-size units equal to 3 percent of amount installed for each type, composition, color, pattern, and size indicated.

1.06 QUALITY ASSURANCE

A. Mockups: Build mockups to verify selections made under Sample submittals and to demonstrate aesthetic effects and set quality standards for materials and execution.

1. Build mockup of each type of floor tile installation.
2. Build mockup of each type of wall tile installation.
3. Subject to compliance with requirements, approved mockups may become part of the completed Work if undisturbed at time of Substantial Completion.

1.07 WARRANTY

A. Special Warranty: Installer agrees to repair or replace ceramic tile installations that fail in materials or workmanship within specified warranty period.

1. Failures include, but are not limited to, tiles that fail to remain fully bonded to substrate.
2. Warranty shall not cover damage caused by intentional abuse.
3. Warranty Period: 10 years from date of Substantial Completion.

1.08 DELIVERY, STORAGE, AND HANDLING

A. Deliver and store packaged materials in original containers with seals unbroken and labels intact until time of use. Comply with requirements in ANSI A137.1 for labeling tile packages.

B. Store tile and cementitious materials on elevated platforms, under cover, and in a dry location.

C. Store aggregates where grading and other required characteristics can be maintained and contamination can be avoided.

D. Store liquid materials in unopened containers and protected from freezing.

1.09 FIELD CONDITIONS

A. Environmental Limitations: Do not install tile until construction in spaces is complete and ambient temperature and humidity conditions are maintained at the levels indicated in referenced standards and manufacturer's written instructions.

PART 2 - PRODUCTS

2.01 MANUFACTURERS

A. Source Limitations for Tile: Obtain tile of each type from single source or producer.

1. Obtain tile of each type and color or finish from same production run and of consistent quality in appearance and physical properties for each contiguous area.

B. Source Limitations for Setting and Grouting Materials: Obtain ingredients of a uniform quality for each mortar, adhesive, and grout component from single manufacturer and each aggregate from single source or producer.

2.02 PRODUCTS, GENERAL

A. ANSI Ceramic Tile Standard: Provide tile that complies with ANSI A137.1 for types, compositions, and other characteristics indicated.

1. Provide tile complying with Standard grade requirements unless otherwise indicated.

B. ANSI Standards for Tile Installation Materials: Provide materials complying with ANSI A108.02, ANSI standards referenced in other Part 2 articles, ANSI standards referenced by TCNA installation methods specified in tile installation schedules, and other requirements specified.

C. Factory Blending: For tile exhibiting color variations within ranges, blend tile in factory and package so tile units taken from one package show same range in colors as those taken from other packages and match approved Samples.

2.03 TILE PRODUCTS

A. Basis of Design: Design is based on products scheduled on Drawings. Subject to compliance with requirements, provide named products or comparable products approved by Architect.

2.04 WATERPROOF MEMBRANE

A. General: Manufacturer's standard product that complies with ANSI A118.10 and is recommended by the manufacturer for the application indicated. Include reinforcement and accessories recommended by manufacturer.

B. Fabric-Reinforced, Fluid-Applied Membrane: System consisting of liquid-latex rubber or elastomeric polymer and continuous fabric reinforcement.

1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
   a. Custom Building Products.
   b. LATICRETE SUPERCAP, LLC.
   c. MAPEI Corporation.
   d. Merkrete; a Parex USA, Inc. brand.

2.05 SETTING MATERIALS

A. Modified Dry-Set Mortar (Thinset): ANSI A118.4.

1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
   a. ARDEX Americas.

b. C-Cure.
c. Custom Building Products.
d. LATICRETE SUPERCAP, LLC.
e. MAPEI Corporation.
f. Merkrete; a Parex USA, Inc. brand.

2. Provide prepackaged, dry-mortar mix combined with acrylic resin or styrene-butadiene-rubber liquid-latex additive at Project site.
3. For wall applications, provide mortar that complies with requirements for nonsagging mortar in addition to the other requirements in ANSI A118.4.

2.06 GROUT MATERIALS

A. Water-Cleanable Epoxy Grout: ANSI A118.3.
1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
a. ARDEX Americas.
b. C-Cure.
c. Custom Building Products.
d. H.B. Fuller Construction Products Inc. / TEC.
e. LATICRETE SUPERCAP, LLC.
f. MAPEI Corporation.
2. Provide product capable of withstanding continuous and intermittent exposure to temperatures of up to 140 and 212 deg F, respectively, and certified by manufacturer for intended use.

B. Grout for Pregrouted Tile Sheets: Same product used in factory to pregrout tile sheets.

2.07 MISCELLANEOUS MATERIALS

A. Trowelable Underlayments and Patching Compounds: Latex-modified, portland cement-based formulation provided or approved by manufacturer of tile-setting materials for installations indicated.

B. Metal Edge Strips: Angle or L-shaped, height to match tile and setting-bed thickness, metallic or combination of metal and PVC or neoprene base, designed specifically for flooring applications; stainless-steel, ASTM A666, 300 Series exposed-edge material.
1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
a. Blanke Corporation.
b. Ceramic Tool Company, Inc.
c. Schluter Systems L.P.

C. Tile Cleaner: A neutral cleaner capable of removing soil and residue without harming tile and grout surfaces, specifically approved for materials and installations indicated by tile and grout manufacturers.

2.08 MIXING MORTARS AND GROUT

A. Mix mortars and grouts to comply with referenced standards and mortar and grout manufacturers' written instructions.

B. Add materials, water, and additives in accurate proportions.

C. Obtain and use type of mixing equipment, mixer speeds, mixing containers, mixing time, and other procedures to produce mortars and grouts of uniform quality with optimum performance characteristics for installations indicated.

PART 3 - EXECUTION

3.01 EXAMINATION

A. Examine substrates, areas, and conditions where tile will be installed, with Installer present, for compliance with requirements for installation tolerances and other conditions affecting performance of the Work.

1. Verify that substrates for setting tile are firm; dry; clean; free of coatings that are incompatible with tile-setting materials, including curing compounds and other substances that contain soap, wax, oil, or silicone; and comply with flatness tolerances required by ANSI A108.01 for installations indicated.
2. Verify that concrete substrates for tile floors installed with thinset mortar comply with surface finish requirements in ANSI A108.01 for installations indicated.
    a. Verify that surfaces that received a steel trowel finish have been mechanically scarified.
    b. Verify that protrusions, bumps, and ridges have been removed by sanding or grinding.
3. Verify that installation of grounds, anchors, recessed frames, electrical and mechanical units of work, and similar items located in or behind tile has been completed.
4. Verify that joints and cracks in tile substrates are coordinated with tile joint locations; if not coordinated, adjust joint locations in consultation with Architect.

B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.02 PREPARATION

A. Fill cracks, holes, and depressions in concrete substrates for tile floors installed with thinset mortar with trowelable leveling and patching compound specifically recommended by tile-setting material manufacturer.

B. Where indicated, prepare substrates to receive waterproof membrane by applying a reinforced mortar bed that complies with ANSI A108.1A and is sloped 1/4 inch per foot toward drains.

C. Blending: For tile exhibiting color variations, verify that tile has been factory blended and packaged so tile units taken from one package show same range of colors as those taken from other packages and match approved Samples. If not factory blended, either return to manufacturer or blend tiles at Project site before installing.

3.03 INSTALLATION OF CERAMIC TILE

A. Comply with TCNA's “Handbook for Ceramic, Glass, and Stone Tile Installation” for TCNA installation methods specified in tile installation schedules. Comply with parts of the ANSI A108 series “Specifications for Installation of Ceramic Tile” that are referenced in TCNA

installation methods, specified in tile installation schedules, and apply to types of setting and grouting materials used.

1. For the following installations, follow procedures in the ANSI A108 series of tile installation standards for providing 95 percent mortar coverage:
   a. Tile floors in wet areas.
   b. Tile floors consisting of tiles 8 by 8 inches or larger.
   c. Tile floors consisting of rib-backed tiles.

B. Extend tile work into recesses and under or behind equipment and fixtures to form complete covering without interruptions unless otherwise indicated. Terminate work neatly at obstructions, edges, and corners without disrupting pattern or joint alignments.

C. Accurately form intersections and returns. Perform cutting and drilling of tile without marring visible surfaces. Carefully grind cut edges of tile abutting trim, finish, or built-in items for straight aligned joints. Fit tile closely to electrical outlets, piping, fixtures, and other penetrations so plates, collars, or covers overlap tile.

D. Provide manufacturer's standard trim shapes where necessary to eliminate exposed tile edges.

E. Where accent tile differs in thickness from field tile, vary setting-bed thickness so that tiles are flush.

F. Jointing Pattern: Lay tile in grid pattern unless otherwise indicated. Lay out tile work and center tile fields in both directions in each space or on each wall area. Lay out tile work to minimize the use of pieces that are less than half of a tile. Provide uniform joint widths unless otherwise indicated.

1. Where adjoining tiles on floor, base, walls, or trim are specified or indicated to be same size, align joints.
2. Where tiles are specified or indicated to be whole integer multiples of adjoining tiles on floor, base, walls, or trim, align joints unless otherwise indicated.

G. Joint Widths: Unless otherwise indicated, install tile with joint widths recommended by tile manufacturer.

H. Lay out tile wainscots to dimensions indicated or to next full tile beyond dimensions indicated.

I. Expansion Joints: Provide expansion joints and other sealant-filled joints, including control, contraction, and isolation joints, where indicated. Form joints during installation of setting materials, mortar beds, and tile. Do not saw-cut joints after installing tiles.

1. Where joints occur in concrete substrates, locate joints in tile surfaces directly above them or apply strip of crack suppression membrane over joints in concrete substrate according to tile manufacturer’s recommendations and adjust exposed joint location as required and as approved by Architect.
2. Prepare joints and apply sealants to comply with requirements in Division 07 Section “Joint Sealants.”

J. Metal Edge Strips: Install at locations indicated.

3.04 INSTALLATION OF WATERPROOF MEMBRANES

A. Install waterproof membrane to comply with ANSI A108.13 and manufacturer's written instructions to produce waterproof membrane of uniform thickness that is bonded securely to substrate.

B. Allow waterproof membrane to cure and verify by testing that it is watertight before installing tile or setting materials over it.

3.05 ADJUSTING AND CLEANING

A. Remove and replace tile that is damaged or that does not match adjoining tile. Provide new matching units, installed as specified and in a manner to eliminate evidence of replacement.

B. Cleaning: On completion of placement and grouting, clean all ceramic tile surfaces so they are free of foreign matter.

1. Remove grout residue from tile as soon as possible.
2. Clean grout smears and haze from tile according to tile and grout manufacturer's written instructions but no sooner than 10 days after installation. Use only cleaners recommended by tile and grout manufacturers and only after determining that cleaners are safe to use by testing on samples of tile and other surfaces to be cleaned. Protect metal surfaces and plumbing fixtures from effects of cleaning. Flush surfaces with clean water before and after cleaning.

3.06 PROTECTION

A. Protect installed tile work with kraft paper or other heavy covering during construction period to prevent staining, damage, and wear. If recommended by tile manufacturer, apply coat of neutral protective cleaner to completed tile walls and floors.

B. Prohibit foot and wheel traffic from tiled floors for at least seven days after grouting is completed.

C. Before final inspection, remove protective coverings and rinse neutral protective cleaner from tile surfaces.

3.07 INTERIOR CERAMIC TILE INSTALLATION SCHEDULE

A. Interior Floor Installations, Concrete Subfloor:

1. TCNA F113: Thinset mortar.
   a. Ceramic Tile Type: As indicated on Drawings.
   b. Thinset Mortar: Modified dry-set mortar.
   c. Grout: Water-cleanable epoxy grout.
2. TCNA F122: Thinset mortar on waterproof membrane.
   a. Ceramic Tile Type: As indicated on Drawings.
   b. Thinset Mortar: Modified dry-setmortar.
   c. Grout: Water-cleanable epoxy grout.
3. Floor Joints: Movement joint design in walls and perimeter joints over interior concrete substrates; TCNA EJ171.

B. Interior Wall Installations, Metal Studs or Furring:
   1. TCNA W244C: Thinset mortar on cementitious backer units.
      a. Ceramic Tile Type: As indicated on Drawings.
      b. Thinset Mortar: Modified dry-set mortar.
      c. Grout: Water-cleanable epoxy grout.

END OF SECTION

SECTION 09 51 13
ACOUSTICAL PANEL CEILINGS

PART 1 - GENERAL

1.01 SUMMARY

A. Section includes acoustical panels and exposed suspension systems for interior ceilings.

1.02 PREINSTALLATION MEETINGS

A. Preinstallation Conference: Conduct conference at Project site.

1.03 ACTION SUBMITTALS

A. Product Data: For each type of product.

B. Samples for Verification: For each component indicated and for each exposed finish required, prepared on Samples of sizes indicated below:

1. Acoustical Panels: Set of 6-inch-square Samples of each type, color, pattern, and texture.
2. Exposed Suspension-System Members, Moldings, and Trim: Set of 6-inch- long Samples of each type, finish, and color.

1.04 INFORMATIONAL SUBMITTALS

A. Coordination Drawings: Reflected ceiling plans, drawn to scale, on which the following items are shown and coordinated with each other, using input from installers of the items involved:

1. Ceiling suspension-system members.
2. Structural members to which suspension systems will be attached.
3. Method of attaching hangers to building structure.
4. Carrying channels or other supplemental support for hanger-wire attachment where conditions do not permit installation of hanger wires at required spacing.
5. Size and location of initial access modules for acoustical panels.
6. Items penetrating finished ceiling and ceiling-mounted items including the following:
    a. Lighting fixtures.
    b. Diffusers.
    c. Grilles.
    d. Speakers.
    e. Sprinklers.
    f. Access panels.
    g. Perimeter moldings.
7. Minimum Drawing Scale: 1/8 inch = 1 foot.

1.05 CLOSEOUT SUBMITTALS

A. Maintenance Data: For finishes to include in maintenance manuals.

1.06 MAINTENANCE MATERIAL SUBMITTALS

A. Furnish extra materials that match products installed and that are packaged with protective covering for storage and identified with labels describing contents.

1. Acoustical Ceiling Units: Full-size panels equal to 2 percent of quantity installed.
2. Suspension-System Components: Quantity of each exposed component equal to 2 percent of quantity installed.

1.07 QUALITY ASSURANCE

A. Mockups: Build mockups to verify selections made under Sample submittals, to demonstrate aesthetic effects, and to set quality standards for materials and execution.

1. Build mockup of typical ceiling area as directed by Architect.
2. Approval of mockups does not constitute approval of deviations from the Contract Documents contained in mockups unless Architect specifically approves such deviations in writing.
3. Subject to compliance with requirements, approved mockups may become part of the completed Work if undisturbed at time of Substantial Completion.

1.08 DELIVERY, STORAGE, AND HANDLING

A. Deliver acoustical panels, suspension-system components, and accessories to Project site and store them in a fully enclosed, conditioned space where they will be protected against damage from moisture, humidity, temperature extremes, direct sunlight, surface contamination, and other causes.

B. Before installing acoustical panels, permit them to reach room temperature and a stabilized moisture content.

1.09 FIELD CONDITIONS

A. Environmental Limitations: Do not install acoustical panel ceilings until spaces are enclosed and weathertight, wet-work in spaces is complete and dry, work above ceilings is complete, and ambient temperature and humidity conditions are maintained at the levels indicated for Project when occupied for its intended use.

PART 2 - PRODUCTS

2.01 MANUFACTURERS

A. Source Limitations: Obtain each type of acoustical ceiling panel and its supporting suspension system from single source from single manufacturer.

2.02 PERFORMANCE REQUIREMENTS

A. Surface-Burning Characteristics: Comply with ASTM E 84; testing by a qualified testing agency. Identify products with appropriate markings of applicable testing agency.

1. Flame-Spread Index: Class A according to ASTM E 1264.
2. Smoke-Developed Index: 50 or less.

2.03 ACOUSTICAL PANELS, GENERAL

A. Basis of Design: Design is based on existing products currently installed. Subject to compliance with requirements, provide existing product or comparable product approved by Architect by on of the following:
   1. Armstrong World Industries, Inc.
   2. CertainTeed Corporation.
   3. Rockfon (Roxul Inc.).
   4. USG Corporation.

B. Acoustical Panel Standard: Provide manufacturer's standard panels according to ASTM E 1264 and designated by type, form, pattern, acoustical rating, and light reflectance unless otherwise indicated.

2.04 METAL SUSPENSION SYSTEM

A. Basis of Design: Design is based on existing products currently installed. Subject to compliance with requirements, provide existing product or comparable product approved by Architect by on of the following:
   1. Armstrong World Industries, Inc.
   2. CertainTeed Corporation.
   3. Chicago Metallic Corporation.
   4. USG Corporation.

B. Metal Suspension-System Standard: Provide manufacturer's standard, direct-hung, metal suspension system and accessories according to ASTM C 635/C 635M and designated by type, structural classification, and finish indicated.

2.05 ACCESSORIES

A. Attachment Devices: Size for five times the design load indicated in ASTM C 635/C 635M, Table 1, “Direct Hung,” unless otherwise indicated.

B. Wire Hangers, Braces, and Ties: Provide wires as follows:
   1. Zinc-Coated, Carbon-Steel Wire: ASTM A 641/A 641M, Class 1 zinc coating, soft temper.
   2. Size: Wire diameter sufficient for its stress at three times hanger design load (ASTM C 635/C 635M, Table 1, “Direct Hung”) will be less than yield stress of wire, but not less than 0.106-inch- diameter wire.

2.06 METAL EDGE MOLDINGS AND TRIM

A. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
   1. Armstrong World Industries, Inc.
   2. CertainTeed Corporation.
   3. Chicago Metallic Corporation.
   4. Fry Reglet Corporation.
   5. Gordon, Inc.
   6. USG Corporation.

B. Roll-Formed, Sheet-Metal Edge Moldings and Trim: Type and profile indicated or, if not indicated, manufacturer's standard moldings for edges and penetrations that comply with seismic design requirements; formed from sheet metal of same material, finish, and color as that used for exposed flanges of suspension-system runners.
   1. Edge moldings shall fit acoustical panel edge details and suspension systems indicated and match width and configuration of exposed runners unless otherwise indicated.
   2. For circular penetrations of ceiling, provide edge moldings fabricated to diameter required to fit penetration exactly.

C. Extruded-Aluminum Edge Moldings and Trim: Where indicated, provide manufacturer's extruded-aluminum edge moldings and trim of profile indicated or referenced by manufacturer's designations, including splice plates, corner pieces, and attachment and other clips, complying with seismic design requirements.
   1. Baked-Enamel or Powder-Coat Finish: Minimum dry film thickness of 1.5 mils. Comply with ASTM C 635/C 635M and coating manufacturer's written instructions for cleaning, conversion coating, and applying and baking finish.

2.07 ACOUSTICAL SEALANT

A. Acoustical Sealant: As specified in Division 07 Section “Acoustical Joint Sealants.”

PART 3 - EXECUTION

3.01 EXAMINATION

A. Examine substrates, areas, and conditions, including structural framing to which acoustical panel ceilings attach or abut, with Installer present, for compliance with requirements specified in this and other Sections that affect ceiling installation and anchorage and with requirements for installation tolerances and other conditions affecting performance of acoustical panel ceilings.

B. Examine acoustical panels before installation. Reject acoustical panels that are wet, moisture damaged, or mold damaged.

C. Proceed with installation only after unsatisfactory conditions have been corrected.

3.02 PREPARATION

A. Measure each ceiling area and establish layout of acoustical panels to balance border widths at opposite edges of each ceiling. Avoid using less-than-half-width panels at borders unless otherwise indicated, and comply with layout shown on reflected ceiling plans.

B. Layout openings for penetrations centered on the penetrating items.

3.03 INSTALLATION

A. Install acoustical panel ceilings according to ASTM C 636/C 636M and manufacturer's written instructions.

B. Suspend ceiling hangers from building's structural members and as follows:
   1. Install hangers plumb and free from contact with insulation or other objects within ceiling plenum that are not part of supporting structure or of ceiling suspension system.
   2. Splay hangers only where required to miss obstructions; offset resulting horizontal forces by bracing, countersplaying, or other equally effective means.

3. Where width of ducts and other construction within ceiling plenum produces hanger spacings that interfere with location of hangers at spacings required to support standard suspension-system members, install supplemental suspension members and hangers in form of trapezes or equivalent devices.
4. Secure wire hangers to ceiling-suspension members and to supports above with a minimum of three tight turns. Connect hangers directly to structure or to inserts, eye screws, or other devices that are secure and appropriate for substrate and that will not deteriorate or otherwise fail due to age, corrosion, or elevated temperatures.
5. Secure flat, angle, channel, and rod hangers to structure, including intermediate framing members, by attaching to inserts, eye screws, or other devices that are secure and appropriate for both the structure to which hangers are attached and the type of hanger involved. Install hangers in a manner that will not cause them to deteriorate or fail due to age, corrosion, or elevated temperatures.
6. Do not support ceilings directly from permanent metal forms or floor deck. Fasten hangers to cast-in-place hanger inserts, postinstalled mechanical or adhesive anchors, or power-actuated fasteners that extend through forms into concrete.
7. When steel framing does not permit installation of hanger wires at spacing required, install carrying channels or other supplemental support for attachment of hanger wires.
8. Do not attach hangers to steel roof deck. Attach hangers to structural members.
9. Space hangers not more than 48 inches o.c. along each member supported directly from hangers unless otherwise indicated; provide hangers not more than 8 inches from ends of each member.
10. Size supplemental suspension members and hangers to support ceiling loads within performance limits established by referenced standards.

C. Secure bracing wires to ceiling suspension members and to supports with a minimum of four tight turns. Suspend bracing from building's structural members as required for hangers, without attaching to permanent metal forms, steel deck, or steel deck tabs. Fasten bracing wires into concrete with cast-in-place or postinstalled anchors.

D. Install edge moldings and trim of type indicated at perimeter of acoustical ceiling area and where necessary to conceal edges of acoustical panels.
   1. Apply acoustical sealant in a continuous ribbon concealed on back of vertical legs of moldings before they are installed.
   2. Screw attach moldings to substrate at intervals not more than 16 inches o.c. and not more than 3 inches from ends. Miter corners accurately and connect securely.
   3. Do not use exposed fasteners, including pop rivets, on moldings and trim.

E. Install suspension-system runners so they are square and securely interlocked with one another. Remove and replace dented, bent, or kinked members.

F. Install acoustical panels with undamaged edges and fit accurately into suspension-system runners and edge moldings. Scribe and cut panels at borders and penetrations to provide precise fit.
   1. For square-edged panels, install panels with edges fully hidden from view by flanges of suspension-system runners and moldings.

2. Paint cut edges of panel remaining exposed after installation; match color of exposed panel surfaces using coating recommended in writing for this purpose by acoustical panel manufacturer.

G. New ceiling tiles to be isntalled together in same space, not to be mixed with re-used existing ceiling tiles.

3.04 ERECTION TOLERANCES

A. Suspended Ceilings: Install main and cross runners level to a tolerance of 1/8 inch in 12 feet, non-cumulative.

B. Moldings and Trim: Install moldings and trim to substrate and level with ceiling suspension system to a tolerance of 1/8 inch in 12 feet, non-cumulative.

3.05 CLEANING

A. Clean exposed surfaces of acoustical panel ceilings, including trim, edge moldings, and suspension-system members. Comply with manufacturer's written instructions for cleaning and touchup of minor finish damage.

B. Remove and replace ceiling components that cannot be successfully cleaned and repaired to permanently eliminate evidence of damage.

END OF SECTION

SECTION 09 64 66
WOOD ATHLETIC FLOORING

PART 1 - GENERAL

1.01 SUMMARY

A. This Section includes wood athletic flooring.

1.02 COORDINATION

A. Coordinate layout and installation of slab depressions to accommodate layout and height of wood athletic flooring assembly.

B. Coordinate layout and installation of flooring with floor inserts for gymnasium equipment.

1.03 ACTION SUBMITTALS

A. Product Data: For each type of product.

1. Include construction details, material descriptions, dimensions of individual components and profiles, and finishes for wood athletic flooring.

B. Shop Drawings: For each type of floor assembly, include the following:

1. Plans, sections, and attachment details.
2. Details of concrete-slab depressions.
3. Expansion provisions and trim details.
4. Layout, colors, widths, and dimensions of game lines and markers.
5. Locations of floor inserts for athletic equipment installed through flooring assembly.

C. Samples: For each exposed product and for each color and texture specified, approximately 12 inches long in size.

1. Include Sample sets showing the full range of normal color and texture variations expected in wood flooring.
2. Include Sample sets showing finishes and game-line and marker paints applied to wood flooring.

1.04 INFORMATIONAL SUBMITTALS

A. Product Test Reports: For each wood athletic flooring system, for tests performed by a qualified testing agency.

1.05 CLOSEOUT SUBMITTALS

A. Maintenance Data: For wood athletic flooring and finish systems to include in maintenance manuals.

1.06 QUALITY ASSURANCE

A. Installer Qualifications: A firm or individual that has been approved by MFMA as an accredited Installer according to the MFMA Accreditation Program.
   1. Installer responsibilities include installation and field finishing of wood athletic flooring components and accessories, and application of game lines and markers.

B. Mockups: Build mockups to verify selections made under Sample submittals, to demonstrate aesthetic effects, and to set quality standards for installation.
   1. Approval of mockups does not constitute approval of deviations from the Contract Documents contained in mockups unless Architect specifically approves such deviations in writing.
   2. Subject to compliance with requirements, approved mockups may become part of the completed Work if undisturbed at time of Substantial Completion.

1.07 DELIVERY, STORAGE, AND HANDLING

A. Deliver floor assembly materials in unopened cartons or bundles.

B. Protect wood from exposure to moisture. Do not deliver wood components until after concrete, masonry, plaster, ceramic tile, and similar wet-work is complete and dry.

C. Store wood components in a dry, warm, well-ventilated, weathertight location and in a horizontal position.

1.08 FIELD CONDITIONS

A. Conditioning period begins not less than seven days before wood athletic flooring installation, is continuous through installation, and continues not less than seven days after installation.
   1. Environmental Conditioning: Maintain ambient temperature between 65 and 75 deg F and relative humidity planned for building occupants, but not less than 35 percent or more than 50 percent, in spaces to receive wood athletic flooring during the conditioning period.
   2. Wood Conditioning: Move wood components into spaces where they will be installed, no later than beginning of the conditioning period.
      a. Do not install wood athletic flooring until wood components adjust to relative humidity of, and are at same temperature as, spaces where they are to be installed.
      b. Open sealed packages to allow wood components to acclimatize immediately on moving wood components into spaces in which they will be installed.

B. After conditioning period, maintain relative humidity and ambient temperature planned for building occupants.

C. Install wood athletic flooring after other finishing operations, including painting, have been completed.

PART 2 - PRODUCTS

2.01 MANUFACTURERS

A. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:

2.02 SYSTEM DESCRIPTION

A. System Type: Fixed.

B. Overall System Height: As indicated on Drawings.

2.03 FLOORING MATERIALS

A. Maple Flooring: Comply with MFMA grading rules for species, grade, and cut.

B. Random-Length Strip Flooring: Northern hard maple (Acer saccharum), kiln dried, random length, tongue and groove, and end matched.

1. Grade: MFMA-RL Second and Better.
2. Thickness: 25/32 inch.
3. Face Width: 2-1/2 inches.

2.04 SUBFLOOR MATERIALS

A. Plywood Underlayment Strips: APA rated, C-D plugged, exterior glue, tongue and groove, minimum 15/32 inch thick.

B. Wood Sleepers: Standard grade; 48 inches long; kiln-dried Eastern hemlock, fir, pine, or spruce.

1. Size: Manufacturer’s standard.
2. Sleeper Anchors: Manufacturer's standard drive pins recommended by anchor manufacturer to achieve minimum 900-lbf pullout strength in 3000-psi concrete.
3. Sleeper Shims: In size and type recommended in writing by flooring manufacturer for application indicated.

C. Resilient Pads: With air voids for resiliency and installed at manufacturer's standard spacing for product designation indicated above.

1. Type: Manufacturer’s standard.

2.05 FINISHES

A. Floor-Finish System: System of compatible components recommended in writing by flooring manufacturer, and MFMA approved.

1. Floor-Sealer Formulation: Pliable, penetrating type. MFMA Group 1, Sealers.
2. Finish-Coat Formulation: Formulated for gloss finish indicated and multicoat application.
3. Game-Line and Marker Paint: Industrial enamel compatible with finish coats and recommended in writing by manufacturers of finish coats, and paint for this use.

2.06 ACCESSORIES

A. Vapor Retarder: ASTM D 4397, polyethylene sheet not less than 6 mils thick.

B. Resilient Wall Base: Molded, vented, rubber or vinyl cove base; 4 by 3 by 48 inches; with premolded outside corners.

1. Color: Black.

C. Thresholds: As specified in Division 08 Section “Door Hardware.”

D. Fasteners: Type and size recommended by manufacturer, but not less than those recommended by MFMA for application indicated.

E. Trowelable Leveling and Patching Compound: Latex-modified, hydraulic-cement-based formulation approved by wood athletic flooring manufacturer.

F. Adhesives: Manufacturer's standard for application indicated.

PART 3 - EXECUTION

3.01 EXAMINATION

A. Examine substrates, areas, and conditions, with Installer present, for compliance with requirements for maximum moisture content, installation tolerances, and other conditions affecting performance of the Work.

B. Proceed with installation only after unsatisfactory conditions have been corrected.

C. Concrete Slabs: Verify that concrete substrates are dry and moisture-vapor emissions are within acceptable levels according to manufacturer's written instructions.

1. Moisture Testing: Perform tests so that each test area does not exceed 200 sq. ft., and perform no fewer than three tests in each installation area and with test areas evenly spaced in installation areas.
    a. Relative Humidity Test: Using in situ probes, ASTM F 2170. Proceed with installation only after substrates have a maximum 85 percent relative humidity level measurement.
    b. Perform additional moisture tests recommended by manufacturer. Proceed with installation only after substrates pass testing.

3.02 PREPARATION

A. Concrete Slabs:

1. Grind high spots and fill low spots on concrete substrates to produce a maximum 1/8-inch deviation in any direction when checked with a 10-foot straight edge.
2. Use trowelable leveling and patching compounds, according to manufacturer's written instructions, to fill cracks, holes, and depressions in substrates.
3. Remove coatings including curing compounds and other substances on substrates that are incompatible with installation adhesives and that contain soap, wax, oil, or silicone; use mechanical methods recommended by manufacturer. Do not use solvents.

B. Broom and vacuum clean substrates to be covered immediately before product installation. After cleaning, examine substrates for moisture, alkaline salts, carbonation, or dust. Proceed with installation only after unsatisfactory conditions have been corrected.

3.03 INSTALLATION

A. Comply with wood athletic flooring manufacturer's written instructions, but not less than written recommendations of MFMA applicable to flooring type indicated.

B. Pattern: Lay flooring parallel with long dimension of space to be floored unless otherwise indicated.

C. Expansion Spaces: Provide as indicated, but not less than that required by manufacturer's written instructions and MFMA's written recommendations at walls and other obstructions, and at interruptions and terminations of flooring.

1. Cover expansion spaces with base molding, trim, and saddles, as indicated on Drawings.

D. Vapor Retarder: Cover entire slab area beneath wood flooring. Install with joints lapped a minimum of 6 inches and sealed.

E. Sleepers:
   1. Install sleepers perpendicular to direction of flooring, staggering end joints a minimum of 24 inches.
   2. Space at spacing recommended by manufacturer for system components indicated.
   3. Shim and level sleepers and install anchors at spacing recommended by manufacturer, but not less than 30 inches o.c.
   4. Anchor predrilled sleepers through resilient pads.

F. Strip Flooring: Mechanically fasten perpendicular to supports.

G. Installation Tolerances: 1/8 inch in 10 feet of variance from level.

3.04 SANDING AND FINISHING

A. Allow installed flooring to acclimate to ambient conditions before sanding.

B. Follow applicable recommendations in MFMA's "Industry Recommendations for Sanding, Sealing, Court Lining, Finishing, and Resurfacing of Maple Gym Floors."

C. Machine sand with coarse, medium, and fine grades of sandpaper to achieve a level, smooth, uniform surface without ridges or cups. Remove sanding dust by tack or vacuum.

D. Finish: Apply seal and finish coats of finish system according to finish manufacturer's written instructions. Provide no fewer than four coats total and no fewer than two finish coats.
   1. Game-Line and Marker Paint: Apply game-line and marker paint between final seal coat and first finish coat according to paint manufacturer's written instructions.
      a. Mask flooring at game lines and markers, and apply paint to produce lines and markers with sharp edges.
      b. Where game lines cross, break minor game line at intersection; do not overlap lines.
      c. Apply game lines and markers in widths and colors according to requirements indicated on Drawings.
      d. Apply finish coats after game-line and marker paint is fully cured.

3.05 PROTECTION

A. Protect wood athletic flooring during remainder of construction period to allow finish to cure and to ensure that flooring and finish are without damage or deterioration at time of Substantial Completion.
   1. Do not cover flooring after finishing until finish reaches full cure and not before seven days after applying last finish coat.
   2. Do not move heavy and sharp objects directly over flooring. Protect fully cured floor finishes and surfaces with plywood or hardboard panels to prevent damage from storing or moving objects over flooring.

END OF SECTION

SECTION 09 65 13
RESILIENT BASE AND ACCESSORIES

PART 1 - GENERAL

1.01 SUMMARY

A. Section includes:

1. Thermoset-rubber base.
2. Resilient molding accessories.

1.02 ACTION SUBMITTALS

A. Product Data: For each type of product.

B. Samples: For each exposed product and for each color and texture specified, not less than 12 inches long.

C. Product Schedule: For resilient base and accessory products. Use same designations indicated on Drawings.

1.03 MAINTENANCE MATERIAL SUBMITTALS

A. Furnish extra materials that match products installed and that are packaged with protective covering for storage and identified with labels describing contents.

1. Furnish not less than 10 linear feet for every 500 linear feet or fraction thereof, of each type, color, pattern, and size of resilient product installed.

1.04 QUALITY ASSURANCE

A. Mockups: Build mockups to verify selections made under Sample submittals, to demonstrate aesthetic effects, and to set quality standards for materials and execution.

1. Coordinate mockups in this Section with mockups specified in other Sections.
2. Approval of mockups does not constitute approval of deviations from the Contract Documents contained in mockups unless Architect specifically approves such deviations in writing.
3. Subject to compliance with requirements, approved mockups may become part of the completed Work if undisturbed at time of Substantial Completion.

1.05 DELIVERY, STORAGE, AND HANDLING

A. Store resilient products and installation materials in dry spaces protected from the weather, with ambient temperatures maintained within range recommended by manufacturer, but not less than 50 deg F or more than 90 deg F.

1.06 FIELD CONDITIONS

A. Maintain ambient temperatures within range recommended by manufacturer, but not less than 70 deg F or more than 95 deg F, in spaces to receive resilient products during the following periods:
   1. 48 hours before installation.
   2. During installation.
   3. 48 hours after installation.

B. After installation and until Substantial Completion, maintain ambient temperatures within range recommended by manufacturer, but not less than 55 deg F or more than 95 deg F.

C. Install resilient products after other finishing operations, including painting, have been completed.

PART 2 - PRODUCTS

2.01 THERMOSET-RUBBER BASE

A. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
   1. Burke Mercer Flooring Products; a division of Burke Industries Inc.
   2. Flexco.
   3. Johnsonite; a Tarkett company.
   4. Roppe Corporation, USA.

B. Product Standard: ASTM F 1861, Type TS (rubber, vulcanized thermoset), Group I (solid, homogeneous), Style B, Cove.

C. Thickness: 0.125 inch.

D. Height: 4 inches.

E. Lengths: Coils in manufacturer's standard length.

F. Outside Corners: Job formed or preformed.

G. Inside Corners: Preformed.

H. Colors: As indicated by manufacturer's designations.

2.02 RESILIENT MOLDING ACCESSORY

A. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
   1. Armstrong World Industries, Inc.
   2. Burke Mercer Flooring Products; a division of Burke Industries Inc.
   3. Flexco.
   4. Johnsonite; a Tarkett company.
   5. Roppe Corporation, USA.

B. Description: Resilient reducer strip for resilient floor covering, joiner for tile and carpet, transition strips.

C. Profile and Dimensions: As indicated.

D. Locations: Provide resilient molding accessories in areas indicated.

E. Colors and Patterns: As indicated by manufacturer's designations or if not indicated as selected by Architect.

2.03 INSTALLATION MATERIALS

A. Trowelable Leveling and Patching Compounds: Latex-modified, portland-cement-based or blended hydraulic-cement-based formulation provided or approved by resilient-product manufacturer for applications indicated.

B. Adhesives: Water-resistant type recommended by resilient-product manufacturer for resilient products and substrate conditions indicated.

PART 3 - EXECUTION

3.01 EXAMINATION

A. Examine substrates, with Installer present, for compliance with requirements for maximum moisture content and other conditions affecting performance of the Work.

1. Verify that finishes of substrates comply with tolerances and other requirements specified in other Sections and that substrates are free of cracks, ridges, depressions, scale, and foreign deposits that might interfere with adhesion of resilient products.

B. Proceed with installation only after unsatisfactory conditions have been corrected.

1. Installation of resilient products indicates acceptance of surfaces and conditions.

3.02 PREPARATION

A. Prepare substrates according to manufacturer's written instructions to ensure adhesion of resilient products.

B. Fill cracks, holes, and depressions in substrates with trowelable leveling and patching compound; remove bumps and ridges to produce a uniform and smooth substrate.

C. Do not install resilient products until materials are the same temperature as space where they are to be installed.

1. At least 48 hours in advance of installation, move resilient products and installation materials into spaces where they will be installed.

D. Immediately before installation, sweep and vacuum clean substrates to be covered by resilient products.

3.03 RESILIENT BASE INSTALLATION

A. Comply with manufacturer's written instructions for installing resilient base.

B. Apply resilient base to walls, columns, pilasters, casework and cabinets in toe spaces, and other permanent fixtures in rooms and areas where base is required.

C. Install resilient base in lengths as long as practical without gaps at seams and with tops of adjacent pieces aligned.

D. Tightly adhere resilient base to substrate throughout length of each piece, with base in continuous contact with horizontal and vertical substrates.

E. Do not stretch resilient base during installation.

F. On masonry surfaces or other similar irregular substrates, fill voids along top edge of resilient base with manufacturer's recommended adhesive filler material.

G. Preformed Corners: Install preformed corners before installing straight pieces.

H. Job-Formed Corners:

1. Outside Corners: Use straight pieces of maximum lengths possible and form with returns not less than 3 inches in length.
    a. Form without producing discoloration (whitening) at bends.

3.04 RESILIENT ACCESSORY INSTALLATION

A. Comply with manufacturer's written instructions for installing resilient accessories.

B. Resilient Molding Accessories: Butt to adjacent materials and tightly adhere to substrates throughout length of each piece. Install reducer strips at edges of floor covering that would otherwise be exposed.

3.05 CLEANING AND PROTECTION

A. Comply with manufacturer's written instructions for cleaning and protecting resilient products.

B. Perform the following operations immediately after completing resilient-product installation:

1. Remove adhesive and other blemishes from surfaces.

C. Protect resilient products from mars, marks, indentations, and other damage from construction operations and placement of equipment and fixtures during remainder of construction period.

D. Cover resilient products subject to wear and foot traffic until Substantial Completion.

END OF SECTION

SECTION 09 65 19
RESILIENT TILE FLOORING

PART 1 - GENERAL

1.01 SUMMARY

A. Section includes vinyl composition floor tile.

1.02 ACTION SUBMITTALS

A. Product Data: For each type of product.

B. Shop Drawings: For each type of resilient floor tile.

1. Include floor tile layouts, edges, columns, doorways, enclosing partitions, built-in furniture, cabinets, and cutouts.
2. Show details of special patterns.

C. Samples: Full-size units of each color, texture, and pattern of floor tile required.

D. Product Schedule: For floor tile. Use same designations indicated on Drawings.

1.03 CLOSEOUT SUBMITTALS

A. Maintenance Data: For each type of floor tile to include in maintenance manuals.

1.04 MAINTENANCE MATERIAL SUBMITTALS

A. Furnish extra materials that match products installed and that are packaged with protective covering for storage and identified with labels describing contents.

1. Floor Tile: Furnish one box for every 50 boxes or fraction thereof, of each type, color, and pattern of floor tile installed.

1.05 QUALITY ASSURANCE

A. Mockups: Build mockups to verify selections made under Sample submittals, to demonstrate aesthetic effects, and to set quality standards for materials and execution.

1. Coordinate mockups in this Section with mockups specified in other Sections.
   a. Size: Minimum 100 sq. ft. for each type, color, and pattern in locations directed by Architect.
2. Approval of mockups does not constitute approval of deviations from the Contract Documents contained in mockups unless Architect specifically approves such deviations in writing.
3. Subject to compliance with requirements, approved mockups may become part of the completed Work if undisturbed at time of Substantial Completion.

1.06 DELIVERY, STORAGE, AND HANDLING

A. Store floor tile and installation materials in dry spaces protected from the weather, with ambient temperatures maintained within range recommended by manufacturer, but not less than 50 deg F or more than 90 deg F. Store floor tiles on flat surfaces.

1.07 FIELD CONDITIONS

A. Maintain ambient temperatures within range recommended by manufacturer, but not less than 70 deg F or more than 95 deg F, in spaces to receive floor tile during the following periods:
   1. 48 hours before installation.
   2. During installation.
   3. 48 hours after installation.

B. After installation and until Substantial Completion, maintain ambient temperatures within range recommended by manufacturer, but not less than 55 deg F or more than 95 deg F.

C. Close spaces to traffic during floor tile installation.

D. Close spaces to traffic for 48 hours after floor tile installation.

E. Install floor tile after other finishing operations, including painting, have been completed.

PART 2 - PRODUCTS

2.01 VINYL COMPOSITION FLOOR TILE

A. Basis of Design: Design is based on products scheduled on the Drawings. Subject to compliance with requirements provide named product or comparable product approved by the Architect.

2.02 INSTALLATION MATERIALS

A. Trowelable Leveling and Patching Compounds: Latex-modified, portland-cement-based or blended hydraulic-cement-based formulation provided or approved by floor tile manufacturer for applications indicated.

B. Adhesives: Water-resistant type recommended by floor tile and adhesive manufacturers to suit floor tile and substrate conditions indicated.

C. Floor Polish: Provide protective, liquid floor-polish products recommended by floor tile manufacturer.

PART 3 - EXECUTION

3.01 EXAMINATION

A. Examine substrates, with Installer present, for compliance with requirements for maximum moisture content and other conditions affecting performance of the Work.
   1. Verify that finishes of substrates comply with tolerances and other requirements specified in other Sections and that substrates are free of cracks, ridges, depressions, scale, and foreign deposits that might interfere with adhesion of floor tile.

B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.02 PREPARATION

A. Prepare substrates according to floor tile manufacturer's written instructions to ensure adhesion of resilient products.

B. Concrete Substrates: Prepare according to ASTM F 710.
   1. Verify that substrates are dry and free of curing compounds, sealers, and hardeners.

2. Remove substrate coatings and other substances that are incompatible with adhesives and that contain soap, wax, oil, or silicone, using mechanical methods recommended by floor tile manufacturer. Do not use solvents.
3. Alkalinity and Adhesion Testing: Perform tests recommended by floor tile manufacturer. Proceed with installation only after substrate alkalinity falls within range on pH scale recommended by manufacturer in writing, but not less than 5 or more than 9 pH.
4. Moisture Testing: Perform tests so that each test area does not exceed 1000 sq. ft., and perform no fewer than three tests in each installation area and with test areas evenly spaced in installation areas.
   a. Anhydrous Calcium Chloride Test: ASTM F 1869. Proceed with installation only after substrates have maximum moisture-vapor-emission rate of 3 lb of water/1000 sq. ft. in 24 hours.
   b. Relative Humidity Test: Using in-situ probes, ASTM F 2170. Proceed with installation only after substrates have a maximum 75 percent relative humidity level measurement.

C. Fill cracks, holes, and depressions in substrates with trowelable leveling and patching compound; remove bumps and ridges to produce a uniform and smooth substrate.

D. Do not install floor tiles until materials are the same temperature as space where they are to be installed.
   1. At least 48 hours in advance of installation, move resilient floor tile and installation materials into spaces where they will be installed.

E. Immediately before installation, sweep and vacuum clean substrates to be covered by resilient floor tile.

3.03 FLOOR TILE INSTALLATION

A. Comply with manufacturer's written instructions for installing floor tile.

B. Lay out floor tiles from center marks established with principal walls, discounting minor offsets, so tiles at opposite edges of room are of equal width. Adjust as necessary to avoid using cut widths that equal less than one-half tile at perimeter.
   1. Lay tiles square with room axis unless otherwise indicated.

C. Match floor tiles for color and pattern by selecting tiles from cartons in the same sequence as manufactured and packaged, if so numbered. Discard broken, cracked, chipped, or deformed tiles.

D. Scribe, cut, and fit floor tiles to butt neatly and tightly to vertical surfaces and permanent fixtures including built-in furniture, cabinets, pipes, outlets, and door frames.

E. Extend floor tiles into toe spaces, door reveals, closets, and similar openings. Extend floor tiles to center of door openings.

F. Maintain reference markers, holes, and openings that are in place or marked for future cutting by repeating on floor tiles as marked on substrates. Use chalk or other nonpermanent marking device.

G. Adhere floor tiles to substrates using a full spread of adhesive applied to substrate to produce a completed installation without open cracks, voids, raising and puckering at joints, telegraphing of adhesive spreader marks, and other surface imperfections.

3.04 CLEANING AND PROTECTION

A. Comply with manufacturer's written instructions for cleaning and protecting floor tile.

B. Perform the following operations immediately after completing floor tile installation:
   1. Remove adhesive and other blemishes from surfaces.
   2. Sweep and vacuum surfaces thoroughly.
   3. Damp-mop surfaces to remove marks and soil.

C. Protect floor tile from mars, marks, indentations, and other damage from construction operations and placement of equipment and fixtures during remainder of construction period.

D. Floor Polish: Remove factory applied finish, soil, adhesive, and blemishes from floor tile surfaces before applying liquid floor polish.
   1. Apply number of coats recommended by manufacturer, but not less than three coats.

E. Cover floor tile until Substantial Completion.

END OF SECTION

SECTION 09 68 13
TILE CARPETING

PART 1 - GENERAL

1.01 SUMMARY

A. Section includes modular carpet tile.

1.02 PREINSTALLATION MEETINGS

A. Preinstallation Conference: Conduct conference at Project site.
   1. Review methods and procedures related to carpet tile installation including, but not limited to, the following:
      a. Review delivery, storage, and handling procedures.
      b. Review ambient conditions and ventilation procedures.
      c. Review subfloor preparation procedures.

1.03 ACTION SUBMITTALS

A. Product Data: For each type of product.
   1. Include manufacturer's written data on physical characteristics, durability, and fade resistance.
   2. Include manufacturer's written installation recommendations for each type of substrate.

B. Shop Drawings: For carpet tile installation, plans showing the following:
   1. Columns, doorways, enclosing walls or partitions, built-in cabinets, and locations where cutouts are required in carpet tiles.
   2. Carpet tile type, color, and dye lot.
   3. Type of subfloor.
   4. Type of installation.
   5. Pattern of installation.
   6. Pattern type, location, and direction.
   7. Pile direction.
   8. Type, color, and location of insets and borders, if any.
   9. Type, color, and location of edge, transition, and other accessory strips.
   10. Transition details to other flooring materials.

C. Samples: For each of the following products and for each color and texture required. Label each Sample with manufacturer's name, material description, color, pattern, and designation indicated on Drawings and in schedules.
   1. Carpet Tile: Full-size Sample.
   2. Exposed Edge, Transition, and Other Accessory Stripping: 12-inch-long Samples.

D. Product Schedule: For carpet tile. Use same designations indicated on Drawings.

1.04 INFORMATIONAL SUBMITTALS

A. Sample Warranty: For special warranty.

1.05 CLOSEOUT SUBMITTALS

A. Maintenance Data: For carpet tiles to include in maintenance manuals. Include the following:
   1. Methods for maintaining carpet tile, including cleaning and stain-removal products and procedures and manufacturer's recommended maintenance schedule.
   2. Precautions for cleaning materials and methods that could be detrimental to carpet tile.

1.06 MAINTENANCE MATERIAL SUBMITTALS

A. Furnish extra materials, from the same product run, that match products installed and that are packaged with protective covering for storage and identified with labels describing contents.
   1. Carpet Tile: Full-size units equal to 5 percent of amount installed for each type indicated, but not less than 10 sq. yd.

1.07 QUALITY ASSURANCE

A. Mockups: Build mockups to verify selections made under Sample submittals, to demonstrate aesthetic effects, and to set quality standards for fabrication and installation.
   1. Build mockups at locations and in sizes as directed by Architect.
   2. Subject to compliance with requirements, approved mockups may become part of the completed Work if undisturbed at time of Substantial Completion.

1.08 DELIVERY, STORAGE, AND HANDLING

A. Comply with CRI's “CRI Carpet Installation Standard.”

1.09 FIELD CONDITIONS

A. Comply with CRI's “CRI Carpet Installation Standard” for temperature, humidity, and ventilation limitations.

B. Environmental Limitations: Do not deliver or install carpet tiles until spaces are enclosed and weathertight, wet-work in spaces is complete and dry, and ambient temperature and humidity conditions are maintained at levels planned for building occupants during the remainder of the construction period.

C. Do not install carpet tiles over concrete slabs until slabs have cured and are sufficiently dry to bond with adhesive and concrete slabs have pH range recommended by carpet tile manufacturer.

D. Where items are indicated for installation on top of carpet tiles, install carpet tiles before installing these items.

1.10 WARRANTY

A. Special Warranty for Carpet Tiles: Manufacturer agrees to repair or replace components of carpet tile installation that fail in materials or workmanship within specified warranty period.
   1. Warranty does not include deterioration or failure of carpet tile due to unusual traffic, failure of substrate, vandalism, or abuse.
   2. Failures include, but are not limited to, the following:
      a. More than 10 percent edge raveling, snags, and runs.

b. Dimensional instability.
c. Excess static discharge.
d. Loss of tuft-bind strength.
e. Loss of face fiber.
f. Delamination.

3. Warranty Period: 10 years from date of Substantial Completion.

PART 2 - PRODUCTS

2.01 CARPET TILE

A. Basis of Design: Design is based on products scheduled on Drawings. Subject to compliance with requirements, provide named product or comparable product approved by Architect.

2.02 INSTALLATION ACCESSORIES

A. Trowelable Leveling and Patching Compounds: Latex-modified, hydraulic-cement-based formulation provided or recommended by carpet tile manufacturer.

B. Adhesives: Water-resistant, mildew-resistant, nonstaining, pressure-sensitive type to suit products and subfloor conditions indicated, that comply with flammability requirements for installed carpet tile, and are recommended by carpet tile manufacturer for releasable installation.

PART 3 - EXECUTION

3.01 EXAMINATION

A. Examine substrates, areas, and conditions, with Installer present, for compliance with requirements for maximum moisture content, alkalinity range, installation tolerances, and other conditions affecting carpet tile performance.

B. Examine carpet tile for type, color, pattern, and potential defects.

C. Concrete Slabs: Verify that surfaces are free of cracks, ridges, depressions, scale, and foreign deposits.

1. Moisture Testing: Perform tests so that each test area does not exceed 200 sq. ft., and perform no fewer than three tests in each installation area and with test areas evenly spaced in installation areas.
   a. Anhydrous Calcium Chloride Test: ASTM F 1869. Proceed with installation only after substrates have maximum moisture-vapor-emission rate of 3 lb of water/1000 sq. ft. in 24 hours.
   b. Perform additional moisture tests recommended in writing by adhesive and carpet tile manufacturers. Proceed with installation only after substrates pass testing.

D. Proceed with installation only after unsatisfactory conditions have been corrected.

3.02 PREPARATION

A. General: Comply with CRI's “Carpet Installation Standards” and with carpet tile manufacturer's written installation instructions for preparing substrates indicated to receive carpet tile.

B. Use trowelable leveling and patching compounds, according to manufacturer's written instructions, to fill cracks, holes, depressions, and protrusions in substrates. Fill or level cracks, holes and depressions 1/8-inch wide or wider, and protrusions more than 1/32 inch unless more stringent requirements are required by manufacturer's written instructions.

C. Concrete Substrates: Remove coatings, including curing compounds, and other substances that are incompatible with adhesives and that contain soap, wax, oil, or silicone, without using solvents. Use mechanical methods recommended in writing by adhesive and carpet tile manufacturers.

D. Broom and vacuum clean substrates to be covered immediately before installing carpet tile.

3.03 INSTALLATION

A. General: Comply with CRI's "CRI Carpet Installation Standard," Section 18, "Modular Carpet" and with carpet tile manufacturer's written installation instructions.

B. Installation Method: As recommended in writing by carpet tile manufacturer.

C. Maintain dye-lot integrity. Do not mix dye lots in same area.

D. Maintain pile-direction patterns recommended in writing by carpet tile manufacturer.

E. Cut and fit carpet tile to butt tightly to vertical surfaces, permanent fixtures, and built-in furniture including cabinets, pipes, outlets, edgings, thresholds, and nosings. Bind or seal cut edges as recommended by carpet tile manufacturer.

F. Extend carpet tile into toe spaces, door reveals, closets, open-bottomed obstructions, removable flanges, alcoves, and similar openings.

G. Maintain reference markers, holes, and openings that are in place or marked for future cutting by repeating on carpet tile as marked on subfloor. Use nonpermanent, nonstaining marking device.

H. Install pattern parallel to walls and borders.

3.04 CLEANING AND PROTECTION

A. Perform the following operations immediately after installing carpet tile:

1. Remove excess adhesive and other surface blemishes using cleaner recommended by carpet tile manufacturer.
2. Remove yarns that protrude from carpet tile surface.
3. Vacuum carpet tile using commercial machine with face-beater element.

B. Protect installed carpet tile to comply with CRI's "Carpet Installation Standard," Section 20, "Protecting Indoor Installations."

C. Protect carpet tile against damage from construction operations and placement of equipment and fixtures during the remainder of construction period. Use protection methods indicated or recommended in writing by carpet tile manufacturer.

END OF SECTION

SECTION 09 91 13
EXTERIOR PAINTING

PART 1 - GENERAL

1.01 SUMMARY

A. Section includes surface preparation and the application of paint systems on the following exterior substrates:

1. Steel and iron.
2. Galvanized metal.

1.02 DEFINITIONS

A. MPI Gloss Level 5: 35 to 70 units at 60 degrees, according to ASTM D 523.

1.03 ACTION SUBMITTALS

A. Product Data: For each type of product. Include preparation requirements and application instructions.

1. Include printout of current "MPI Approved Products List" for each product category specified, with the proposed product highlighted.

B. Product List: Cross-reference to paint system and locations of application areas. Use same designations indicated on Drawings and in schedules. Include color designations.

1.04 MAINTENANCE MATERIAL SUBMITTALS

A. Furnish extra materials that match products installed and that are packaged with protective covering for storage and identified with labels describing contents.

1. Paint: 5 percent, but not less than 1 gal. of each material and color applied.

1.05 QUALITY ASSURANCE

A. Mockups: Apply mockups of each paint system indicated and each color and finish selected to verify preliminary selections made under Sample submittals and to demonstrate aesthetic effects and set quality standards for materials and execution.

1. Architect will select one surface to represent surfaces and conditions for application of each paint system.
   a. Vertical and Horizontal Surfaces: Provide samples of at least 100 sq. ft.
   b. Other Items: Architect will designate items or areas required.
2. Final approval of color selections will be based on mockups.
   a. If preliminary color selections are not approved, apply additional mockups of additional colors selected by Architect at no added cost to Owner.
3. Approval of mockups does not constitute approval of deviations from the Contract Documents contained in mockups unless Architect specifically approves such deviations in writing.

4. Subject to compliance with requirements, approved mockups may become part of the completed Work if undisturbed at time of Substantial Completion.

1.06 DELIVERY, STORAGE, AND HANDLING

A. Store materials not in use in tightly covered containers in well-ventilated areas with ambient temperatures continuously maintained at not less than 45 deg F.
   1. Maintain containers in clean condition, free of foreign materials and residue.
   2. Remove rags and waste from storage areas daily.

1.07 FIELD CONDITIONS

A. Apply paints only when temperature of surfaces to be painted and ambient air temperatures are between 50 and 95 deg F.

B. Do not apply paints in snow, rain, fog, or mist; when relative humidity exceeds 85 percent; at temperatures less than 5 deg F above the dew point; or to damp or wet surfaces.

PART 2 - PRODUCTS

2.01 MANUFACTURERS

A. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
   1. Behr Paint Company; Behr Process Corporation.
   2. Benjamin Moore & Co.
   3. PPG Paints.
   4. Sherwin-Williams Company (The).

2.02 PAINT, GENERAL

A. MPI Standards: Products shall comply with MPI standards indicated and shall be listed in its "MPI Approved Products Lists."

B. Material Compatibility:
   1. Materials for use within each paint system shall be compatible with one another and substrates indicated, under conditions of service and application as demonstrated by manufacturer, based on testing and field experience.
   2. For each coat in a paint system, products shall be recommended in writing by topcoat manufacturers for use in paint system and on substrate indicated.

C. Colors: Match existing as approved by Architect.

2.03 SOURCE QUALITY CONTROL

A. Testing of Paint Materials: Owner reserves the right to invoke the following procedure:
   1. Owner will engage the services of a qualified testing agency to sample paint materials. Contractor will be notified in advance and may be present when samples are taken. If paint materials have already been delivered to Project site, samples may be taken at Project site. Samples will be identified, sealed, and certified by testing agency.
   2. Testing agency will perform tests for compliance with product requirements.

3. Owner may direct Contractor to stop applying paints if test results show materials being used do not comply with product requirements. Contractor shall remove noncomplying paint materials from Project site, pay for testing, and repaint surfaces painted with rejected materials. Contractor will be required to remove rejected materials from previously painted surfaces if, on repainting with complying materials, the two paints are incompatible.

PART 3 - EXECUTION

3.01 EXAMINATION

A. Examine substrates and conditions, with Applicator present, for compliance with requirements for maximum moisture content and other conditions affecting performance of the Work.

B. Verify suitability of substrates, including surface conditions and compatibility, with existing finishes and primers.

C. Proceed with coating application only after unsatisfactory conditions have been corrected.

1. Application of coating indicates acceptance of surfaces and conditions.

3.02 PREPARATION

A. Comply with manufacturer's written instructions and recommendations in “MPI Architectural Painting Specification Manual” and “MPI Maintenance Repainting Manual” applicable to substrates and paint systems indicated.

B. Remove hardware, covers, plates, and similar items already in place that are removable and are not to be painted. If removal is impractical or impossible because of size or weight of item, provide surface-applied protection before surface preparation and painting.

1. After completing painting operations, use workers skilled in the trades involved to reinstall items that were removed. Remove surface-applied protection.

C. Clean substrates of substances that could impair bond of paints, including dust, dirt, oil, grease, and incompatible paints and encapsulants.

1. Remove incompatible primers and reprime substrate with compatible primers or apply tie coat as required to produce paint systems indicated.

D. Steel Substrates: Remove rust, loose mill scale, and shop primer if any. Clean using methods recommended in writing by paint manufacturer.

E. Shop-Primed Steel Substrates: Clean field welds, bolted connections, and areas where shop paint is abraded. Paint exposed areas with the same material as used for shop priming to comply with SSPC-PA 1 for touching up shop-primed surfaces.

F. Galvanized-Metal Substrates: Remove grease and oil residue from galvanized sheet metal by mechanical methods to produce clean, lightly etched surfaces that promote adhesion of subsequently applied paints.

3.03 APPLICATION

A. Apply paints according to manufacturer's written instructions and recommendations in “MPI Architectural Painting Specification Manual.”

1. Use applicators and techniques suited for paint and substrate indicated.

2. Paint surfaces behind movable items same as similar exposed surfaces. Before final installation, paint surfaces behind permanently fixed items with prime coat only.
3. Paint both sides and edges of exterior doors and entire exposed surface of exterior door frames.
4. Do not paint over labels of independent testing agencies or equipment name, identification, performance rating, or nomenclature plates.
5. Primers specified in painting schedules may be omitted on items that are factory primed or factory finished if acceptable to topcoat manufacturers.

B. If undercoats or other conditions show through topcoat, apply additional coats until cured film has a uniform paint finish, color, and appearance.

C. Apply paints to produce surface films without cloudiness, spotting, holidays, laps, brush marks, roller tracking, runs, sags, ropiness, or other surface imperfections. Cut in sharp lines and color breaks.

D. Painting Fire Suppression, Plumbing, HVAC, Electrical, Communication, and Electronic Safety and Security Work:
1. Paint the following work where exposed to view:
a. Equipment, including panelboards and switch gear.
b. Uninsulated metal piping.
c. Uninsulated plastic piping.
d. Pipe hangers and supports.
e. Metal conduit.
f. Plastic conduit.
g. Tanks that do not have factory-applied final finishes.

3.04 FIELD QUALITY CONTROL

A. Dry Film Thickness Testing: Owner may engage the services of a qualified testing and inspecting agency to inspect and test paint for dry film thickness.
1. Contractor shall touch up and restore painted surfaces damaged by testing.
2. If test results show that dry film thickness of applied paint does not comply with paint manufacturer's written recommendations, Contractor shall pay for testing and apply additional coats as needed to provide dry film thickness that complies with paint manufacturer's written recommendations.

3.05 CLEANING AND PROTECTION

A. At end of each workday, remove rubbish, empty cans, rags, and other discarded materials from Project site.

B. After completing paint application, clean spattered surfaces. Remove spattered paints by washing, scraping, or other methods. Do not scratch or damage adjacent finished surfaces.

C. Protect work of other trades against damage from paint application. Correct damage to work of other trades by cleaning, repairing, replacing, and refinishing, as approved by Architect, and leave in an undamaged condition.

D. At completion of construction activities of other trades, touch up and restore damaged or defaced painted surfaces.

3.06 EXTERIOR PAINTING SCHEDULE

A. Steel and Iron Substrates, Typical Substrates:
   1. Quick-Dry Enamel System MPI EXT 5.1A:
      a. Prime Coat: Primer, alkyd, quick dry, for metal, MPI #76.
      b. Intermediate Coat: Alkyd, quick dry, matching topcoat.
      c. Topcoat: Alkyd, quick dry, semi-gloss (MPI Gloss Level 5), MPI #81.

B. Steel and Iron Substrates; Exterior Steel Doors and Frames:
   1. Water-Based Light Industrial Coating System MPI EXT 5.1C:
      a. Prime Coat: Primer, alkyd, anti-corrosive for metal, MPI #79.
      b. Intermediate Coat: Light industrial coating, exterior, water based, matching topcoat.
      c. Topcoat: Light industrial coating, exterior, water based, semi-gloss (MPI Gloss Level 5), MPI #163.

C. Galvanized-Metal Substrates; Typical Substrates:
   1. Latex System MPI EXT 5.3H:
      a. Prime Coat: Primer, galvanized, water based, MPI #134.
      b. Intermediate Coat: Latex, exterior, matching topcoat.
      c. Topcoat: Latex, exterior, semi-gloss (MPI Gloss Level 5), MPI #11.

D. Galvanized-Metal Substrates; Bollards and Doors and Frames:
   1. Water-Based Light Industrial Coating System MPI EXT 5.3J:
      a. Prime Coat: Primer, galvanized, water based, MPI #134.
      b. Intermediate Coat: Light industrial coating, exterior, water based, matching topcoat.
      c. Topcoat: Light industrial coating, exterior, water based, semi-gloss (MPI Gloss Level 5), MPI #163.

END OF SECTION

SECTION 09 91 23
INTERIOR PAINTING

PART 1 - GENERAL

1.01 SUMMARY

A. Section includes surface preparation and the application of paint systems on the following interior substrates:

1. Concrete.
2. Steel and iron.
3. Galvanized metal.
4. Wood.
5. Gypsum board.

1.02 DEFINITIONS

A. MPI Gloss Level 5: 35 to 70 units at 60 degrees, according to ASTM D 523.

1.03 ACTION SUBMITTALS

A. Product Data: For each type of product. Include preparation requirements and application instructions.

1. Include Printout of current “MPI Approved Products List” for each product category specified, with the proposed product highlighted.
2. Indicate VOC content.

B. Samples for Initial Selection: For each type of topcoat product.

C. Samples for Verification: For each type of paint system and in each color and gloss of topcoat.

1. Submit Samples on rigid backing, 8 inches square.
2. Apply coats on Samples in steps to show each coat required for system.
3. Label each coat of each Sample.
4. Label each Sample for location and application area.

D. Product List: Cross-reference to paint system and locations of application areas. Use same designations indicated on Drawings and in schedules. Include color designations.

1.04 MAINTENANCE MATERIAL SUBMITTALS

A. Furnish extra materials that match products installed and that are packaged with protective covering for storage and identified with labels describing contents.

1. Paint: 5 percent, but not less than 1 gal. of each material and color applied.

1.05 QUALITY ASSURANCE

A. Mockups: Apply mockups of each paint system indicated and each color and finish selected to verify preliminary selections made under Sample submittals and to demonstrate aesthetic effects and set quality standards for materials and execution.
   1. Architect will select one surface to represent surfaces and conditions for application of each paint system.
      a. Vertical and Horizontal Surfaces: Provide samples of at least 100 sq. ft.
      b. Other Items: Architect will designate items or areas required.
   2. Final approval of color selections will be based on mockups.
      a. If preliminary color selections are not approved, apply additional mockups of additional colors selected by Architect at no added cost to Owner.
   3. Approval of mockups does not constitute approval of deviations from the Contract Documents contained in mockups unless Architect specifically approves such deviations in writing.
   4. Subject to compliance with requirements, approved mockups may become part of the completed Work if undisturbed at time of Substantial Completion.

1.06 DELIVERY, STORAGE, AND HANDLING

A. Store materials not in use in tightly covered containers in well-ventilated areas with ambient temperatures continuously maintained at not less than 45 deg F.
   1. Maintain containers in clean condition, free of foreign materials and residue.
   2. Remove rags and waste from storage areas daily.

1.07 FIELD CONDITIONS

A. Apply paints only when temperature of surfaces to be painted and ambient air temperatures are between 50 and 95 deg F.

B. Do not apply paints when relative humidity exceeds 85 percent; at temperatures less than 5 deg F above the dew point; or to damp or wet surfaces.

PART 2 - PRODUCTS

2.01 MANUFACTURERS

A. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
   1. Behr Paint Company; Behr Process Corporation.
   2. Benjamin Moore & Co.
   3. PPG Paints.
   4. Sherwin-Williams Company (The).

2.02 PAINT, GENERAL

A. MPI Standards: Products shall comply with MPI standards indicated and shall be listed in its "MPI Approved Products Lists."

B. Material Compatibility:
   1. Materials for use within each paint system shall be compatible with one another and substrates indicated, under conditions of service and application as demonstrated by manufacturer, based on testing and field experience.
   2. For each coat in a paint system, products shall be recommended in writing by topcoat manufacturers for use in paint system and on substrate indicated.

C. Colors: As indicated in a color schedule or if not indicated, as selected by Architect from manufacturer's full range.

2.03 SOURCE QUALITY CONTROL

A. Testing of Paint Materials: Owner reserves the right to invoke the following procedure:
   1. Owner will engage the services of a qualified testing agency to sample paint materials. Contractor will be notified in advance and may be present when samples are taken. If paint materials have already been delivered to Project site, samples may be taken at Project site. Samples will be identified, sealed, and certified by testing agency.
   2. Testing agency will perform tests for compliance with product requirements.
   3. Owner may direct Contractor to stop applying paints if test results show materials being used do not comply with product requirements. Contractor shall remove noncomplying paint materials from Project site, pay for testing, and repaint surfaces painted with rejected materials. Contractor will be required to remove rejected materials from previously painted surfaces if, on repainting with complying materials, the two paints are incompatible.

PART 3 - EXECUTION

3.01 EXAMINATION

A. Examine substrates and conditions, with Applicator present, for compliance with requirements for maximum moisture content and other conditions affecting performance of the Work.

B. Maximum Moisture Content of Substrates: When measured with an electronic moisture meter as follows:
   1. Concrete: 12 percent.
   2. Wood: 15 percent.
   3. Gypsum Board: 12 percent.

C. Gypsum Board Substrates: Verify that finishing compound is sanded smooth.

D. Verify suitability of substrates, including surface conditions and compatibility, with existing finishes and primers.

E. Proceed with coating application only after unsatisfactory conditions have been corrected.
   1. Application of coating indicates acceptance of surfaces and conditions.

3.02 PREPARATION

A. Comply with manufacturer's written instructions and recommendations in “MPI Architectural Painting Specification Manual” and “MPI Maintenance Repainting Manual” applicable to substrates and paint systems indicated.

B. Remove hardware, covers, plates, and similar items already in place that are removable and are not to be painted. If removal is impractical or impossible because of size or weight of item, provide surface-applied protection before surface preparation and painting.
   1. After completing painting operations, use workers skilled in the trades involved to reinstall items that were removed. Remove surface-applied protection if any.

C. Clean substrates of substances that could impair bond of paints, including dust, dirt, oil, grease, and incompatible paints and encapsulants.
   1. Remove incompatible primers and reprime substrate with compatible primers or apply tie coat as required to produce paint systems indicated.

D. Concrete Substrates: Remove release agents, curing compounds, efflorescence, and chalk. Do not paint surfaces if moisture content or alkalinity of surfaces to be painted exceeds that permitted in manufacturer's written instructions.

E. Steel Substrates: Remove rust, loose mill scale, and shop primer, if any. Clean using methods recommended in writing by paint manufacturer.

F. Shop-Primed Steel Substrates: Clean field welds, bolted connections, and areas where shop paint is abraded. Paint exposed areas with the same material as used for shop priming to comply with SSPC-PA 1 for touching up shop-primed surfaces.

G. Galvanized-Metal Substrates: Remove grease and oil residue from galvanized sheet metal by mechanical methods to produce clean, lightly etched surfaces that promote adhesion of subsequently applied paints.

H. Wood Substrates:
   1. Scrape and clean knots, and apply coat of knot sealer before applying primer.
   2. Sand surfaces that will be exposed to view, and dust off.
   3. Prime edges, ends, faces, undersides, and backsides of wood.
   4. After priming, fill holes and imperfections in the finish surfaces with putty or plastic wood filler. Sand smooth when dried.

3.03 APPLICATION

A. Apply paints according to manufacturer's written instructions and to recommendations in “MPI Manual.”
   1. Use applicators and techniques suited for paint and substrate indicated.
   2. Paint surfaces behind movable equipment and furniture same as similar exposed surfaces. Before final installation, paint surfaces behind permanently fixed equipment or furniture with prime coat only.
   3. Paint front and backsides of access panels, removable or hinged covers, and similar hinged items to match exposed surfaces.
   4. Do not paint over labels of independent testing agencies or equipment name, identification, performance rating, or nomenclature plates.
   5. Primers specified in painting schedules may be omitted on items that are factory primed or factory finished if acceptable to topcoat manufacturers.

B. If undercoats or other conditions show through topcoat, apply additional coats until cured film has a uniform paint finish, color, and appearance.

C. Apply paints to produce surface films without cloudiness, spotting, holidays, laps, brush marks, roller tracking, runs, sags, ropiness, or other surface imperfections. Cut in sharp lines and color breaks.

D. Painting Fire Suppression, Plumbing, HVAC, Electrical, Communication, and Electronic Safety and Security Work:

1. Paint the following work where exposed in occupied spaces:
   a. Equipment, including panelboards.
   b. Uninsulated metal piping.
   c. Uninsulated plastic piping.
   d. Pipe hangers and supports.
   e. Metal conduit.
   f. Plastic conduit.
   g. Duct, equipment, and pipe insulation having cotton or canvas insulation covering or other paintable jacket material.
   h. Other items as directed by Architect.
2. Paint portions of internal surfaces of metal ducts, without liner, behind air inlets and outlets that are visible from occupied spaces.

3.04 FIELD QUALITY CONTROL

A. Dry Film Thickness Testing: Owner may engage the services of a qualified testing and inspecting agency to inspect and test paint for dry film thickness.

1. Contractor shall touch up and restore painted surfaces damaged by testing.
2. If test results show that dry film thickness of applied paint does not comply with paint manufacturer's written recommendations, Contractor shall pay for testing and apply additional coats as needed to provide dry film thickness that complies with paint manufacturer's written recommendations.

3.05 CLEANING AND PROTECTION

A. At end of each workday, remove rubbish, empty cans, rags, and other discarded materials from Project site.

B. After completing paint application, clean spattered surfaces. Remove spattered paints by washing, scraping, or other methods. Do not scratch or damage adjacent finished surfaces.

C. Protect work of other trades against damage from paint application. Correct damage to work of other trades by cleaning, repairing, replacing, and refinishing, as approved by Architect, and leave in an undamaged condition.

D. At completion of construction activities of other trades, touch up and restore damaged or defaced painted surfaces.

3.06 INTERIOR PAINTING SCHEDULE

A. Concrete Substrates, Nontraffic Surfaces:

1. Latex System MPI INT 3.1E:
   a. Prime Coat: Latex, interior, matching topcoat.

b. Intermediate Coat: Latex, interior, matching topcoat.
c. Topcoat: Latex, interior, semi-gloss (MPI Gloss Level 5), MPI #54.

B. Steel Substrates; Typical Applications:
1. Latex System, Alkyd Primer MPI INT 5.1Q:
a. Prime Coat: Primer, alkyd, quick dry, for metal, MPI #76.
b. Intermediate Coat: Latex, interior, matching topcoat.
c. Topcoat: Latex, interior, semi-gloss (MPI Gloss Level 5), MPI #54.

C. Steel Substrates; Handrails and Steel Doors and Frames:
1. Water-Based Light Industrial Coating System MPI INT 5.1B:
a. Prime Coat: Primer, rust-inhibitive, water based MPI #107.
b. Intermediate Coat: Light industrial coating, interior, water based, matching topcoat.
c. Topcoat: Light industrial coating, interior, water based, semi-gloss (MPI Gloss Level 5), MPI #153.

D. Galvanized-Metal Substrates; Typical Applications:
1. Latex System MPI INT 5.3J:
a. Prime Coat: Primer, galvanized, water based, MPI #134.
b. Intermediate Coat: Latex, interior, matching topcoat.
c. Topcoat: Latex, interior, semi-gloss (MPI Gloss Level 5), MPI #54.

E. Galvanized-Metal Substrates: Doors and Frames:
1. Water-Based Light Industrial Coating System MPI INT 5.3K:
a. Prime Coat: Primer, galvanized, water based, MPI #134.
b. Intermediate Coat: Light industrial coating, interior, water based, matching topcoat.
c. Topcoat: Light industrial coating, interior, water based, semi-gloss (MPI Gloss Level 5), MPI #153.

F. Metal Sprinkler Pipes Substrates: Within Light Wells:
1. Alcohol-Based Metallic Paint:
a. Product: Green Stuff World Chrome Paint, No. 8436574508130ES.
(1) Color: 2454-Chrome Metal.

G. Wood Substrates: Wood trim and architectural woodwork.
1. Latex over Latex Primer System MPI INT 6.3T:
a. Prime Coat: Primer, latex, for interior wood, MPI #39.
b. Intermediate Coat: Latex, interior, matching topcoat.
c. Topcoat: Latex, interior, semi-gloss (MPI Gloss Level 5), MPI #54.

H. Gypsum Board Substrates; Typical Wall and Ceiling Surfaces:
1. Latex over Latex Sealer System MPI INT 9.2A:
a. Prime Coat: Primer sealer, latex, interior, MPI #50.
b. Intermediate Coat: Latex, interior, matching topcoat.
c. Topcoat: Latex, interior, semi-gloss (MPI Gloss Level 5), MPI #54.

I. Gypsum Board Substrates; Walls at Kitchen, Restroom, Toilets, and Similar Service Areas:
   1. High-Performance Architectural Latex System MPI INT 9.2B:
      a. Prime Coat: Epoxy primer recommended by manufacture for application indicated.
      b. Intermediate Coat: Latex, interior, high performance architectural, matching topcoat.
      c. Topcoat: Latex, interior, high performance architectural, semi-gloss (MPI Gloss Level 5), MPI #141.

END OF SECTION

SECTION 09 97 24
PENETRATING LIQUID FLOOR TREATMENT

PART 1 - GENERAL

1.01 SUMMARY

A. Section includes penetrating liquid floor treatment applied to cured concrete where “sealed concrete” is indicated on Drawings.

1.02 PREINSTALLATION MEETINGS

A. Preinstallation Conference: Conduct conference at Project site.

1.03 ACTION SUBMITTALS

A. Product Data: For each type of product indicated.

1.04 QUALITY ASSURANCE

A. Source Limitations: Obtain penetrating liquid floor treatment materials through one source from a single manufacturer.

PART 2 - PRODUCTS

2.01 FLOOR AND SLAB TREATMENTS

A. Penetrating Liquid Floor Treatment: Clear, chemically reactive, waterborne solution of inorganic silicate or siliconate materials and proprietary components; odorless; colorless; that penetrates, hardens, and densifies concrete surfaces.

1. Products: Subject to compliance with requirements, products that may be incorporated into the Work include, but are not limited to, the following:
   a. Burke by Edoco; Titan Hard.
   b. Curecrete Distribution Inc.; Ashford Formula.
   c. Dayton Superior Corporation; Day-Chem Sure Hard.
   d. Euclid Chemical Company (The); Euco Diamond Hard.
   e. Meadows, W. R., Inc.; Liqui-Hard.
   f. Symons Corporation, a Dayton Superior Company; Buff Hard.
2. Penetrating liquid floor treatment products shall comply with the testing and product requirements of the California Department of Public Health's "Standard Method for the Testing and Evaluation of Volatile Organic Chemical Emissions from Indoor Sources Using Environmental Chambers."

PART 3 - EXECUTION

3.01 PREPARATION

A. Concrete Substrates: Remove release agents, curing compounds, efflorescence, and chalk. Do not coat surfaces if moisture content of surfaces exceeds that permitted in manufacturer's written instructions.

3.02 LIQUID FLOOR TREATMENTS

A. Penetrating Liquid Floor Treatment: Prepare, apply, and finish penetrating liquid floor treatment according to manufacturer's written instructions.

1. Apply to concrete that is fully cured; do not apply to concrete that is less than 28 days' old.
2. Apply liquid until surface is saturated, scrubbing into surface until a gel forms; rewet; and repeat brooming or scrubbing. Rinse with water; remove excess material until surface is dry. Apply a second coat in a similar manner if surface is rough or porous.

3.03 CLEANING AND PROTECTION

A. At end of each workday, remove rubbish, empty cans, rags, and other discarded materials from Project site.

B. Protect work of other trades against damage from floor treatment application. Correct damage to work of other trades by cleaning, repairing, replacing, and refinishing, as approved by Architect, and leave in an undamaged condition.

END OF SECTION

SECTION 10 11 00
VISUAL DISPLAY UNITS

PART 1 - GENERAL

1.01 SUMMARY

A. Section includes visual display board assemblies which include:
   1. Markerboards
   2. Tackboards.

1.02 PREINSTALLATION MEETINGS

A. Preinstallation Conference: Conduct conference at Project site.

1.03 ACTION SUBMITTALS

A. Product Data: For each type of product.
   1. Include construction details, material descriptions, dimensions of individual components and profiles, finishes, and accessories for visual display units.

B. Shop Drawings: For visual display units.
   1. Include plans, elevations, sections, details, and attachment to other work.
   2. Show locations of panel joints. Show locations of field-assembled joints for factory-fabricated units too large to ship in one piece.
   3. Include sections of typical trim members.

C. Samples for Initial Selection: For each type of visual display unit indicated, for units with factory-applied color finishes, and as follows:
   1. Samples of facings for each visual display panel type, indicating color and texture.
   2. Actual factory-finish color samples, applied to aluminum substrate.
   3. Include accessory Samples to verify color selected.

D. Samples for Verification: For each type of visual display unit indicated.
   1. Visual Display Panel: Not less than 8-1/2 by 11 inches, with facing, core, and backing indicated for final Work. Include one panel for each type, color, and texture required.
   2. Trim: 6-inch-long sections of each trim profile.
   3. Accessories: Full-size Sample of each type of accessory.

E. Product Schedule: For visual display units. Use same designations indicated on Drawings.

1.04 INFORMATIONAL SUBMITTALS

A. Qualification Data: For Installer.

B. Sample Warranties: For manufacturer's special warranties.

1.05 CLOSEOUT SUBMITTALS

A. Maintenance Data: For visual display units to include in maintenance manuals.

1.06 QUALITY ASSURANCE

A. Installer Qualifications: An entity that employs installers and supervisors who are trained and approved by manufacturer.

B. Mockups: Build mockups to verify selections made under Sample submittals, to demonstrate aesthetic effects, and to set quality standards for fabrication and installation.

1. Build mockup of typical visual display unit as shown on Drawings. Include accessories.
2. Approval of mockups does not constitute approval of deviations from the Contract Documents contained in mockups unless Architect specifically approves such deviations in writing.
3. Subject to compliance with requirements, approved mockups may become part of the completed Work if undisturbed at time of Substantial Completion.

1.07 DELIVERY, STORAGE, AND HANDLING

A. Deliver factory-fabricated visual display units completely assembled in one piece. If dimensions exceed maximum manufactured unit size, or if unit size is impracticable to ship in one piece, provide two or more pieces with joints in locations indicated on approved Shop Drawings.

1.08 FIELD CONDITIONS

A. Environmental Limitations: Do not deliver or install visual display units until spaces are enclosed and weathertight, wet-work in spaces is complete and dry, work above ceilings is complete, and temporary HVAC system is operating and maintaining ambient temperature and humidity conditions at occupancy levels during the remainder of the construction period.

1.09 WARRANTY

A. Special Warranty for Porcelain-Enamel Face Sheets: Manufacturer agrees to repair or replace porcelain-enamel face sheets that fail in materials or workmanship within specified warranty period.

1. Failures include, but are not limited to, the following:
   a. Surfaces lose original writing and erasing qualities.
   b. Surfaces exhibit crazing, cracking, or flaking.
2. Warranty Period: Life of the building.

PART 2 - PRODUCTS

2.01 PERFORMANCE REQUIREMENTS

A. Surface-Burning Characteristics: Comply with ASTM E 84; testing by a qualified testing agency. Identify products with appropriate markings of applicable testing agency.

1. Flame-Spread Index: 25 or less.
2. Smoke-Developed Index: 450 or less.

2.02 VISUAL DISPLAY BOARD ASSEMBLY

A. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:

1. Architectural School Products Ltd.

2. Claridge Products and Equipment, Inc.
3. Marsh Industries, Inc.

B. Visual Display Board Assembly: Factory fabricated.
1. Assembly: Markerboard and tackboard.
2. Corners: Square.
3. Width: As indicated on Drawings.
4. Height: As indicated on Drawings.
5. Mounting Method: Direct to wall.

C. Markerboard Panel: Porcelain-enamel-faced markerboard panel on core indicated.
1. Color: White.

D. Tackboard Panel: Plastic-impregnated-cork tackboard panel on core indicated.
1. Color and Pattern: As indicated by manufacturer's designations or if not indicated as selected by Architect from full range of industry colors.

E. Aluminum Frames and Trim: Fabricated from not less than 0.062-inch-thick, extruded aluminum; slim size and standard shape.
1. Field-Applied Trim: Manufacturer's standard, snap-on trim with no visible screws or exposed joints or slip-on trim.
2. Aluminum Finish: Clear anodic finish.

F. Joints: Make joints only where total length exceeds maximum manufactured length. Fabricate with minimum number of joints, as indicated on approved Shop Drawings.

G. Combination Assemblies: Provide manufacturer's standard exposed trim between abutting sections of visual display panels.

H. Chalktray: Manufacturer's standard; continuous.
1. Solid Type: Extruded aluminum with ribbed section and smoothly curved exposed ends.
2. Aluminum Color: Match finish of visual display assembly trim.

I. Starter Kits: Provide starter kits for each markerboard, visual display conference unit, and installation of visual display wall covering consisting of the following:
1. Not less than six markers in assorted colors.
2. Markerboard cleaner in spray bottle, not less than 4 fl. oz.
3. One eraser for each markerboard surface, but not less than 2 per room.

2.03 MARKERBOARD PANELS

A. Porcelain-Enamel Markerboard Panels: Balanced, high-pressure, factory-laminated markerboard assembly of three-ply construction, consisting of moisture-barrier backing, core material, and porcelain-enamel face sheet with low-gloss finish. Laminate panels under heat and pressure with manufacturer's standard, flexible waterproof adhesive.
1. MDF Core: 7/16-inch-thick; with manufacturer's standard moisture-barrier backing.
2. Laminating Adhesive: Manufacturer's standard moisture-resistant thermoplastic type.

2.04 TACKBOARD PANELS

A. Tackboard Panels:

1. Facing: Vinyl fabric factory laminated to 1/4-inch- thick, self-healing cork sheet.
2. Core: 1/4-inch-thick hardboard.

2.05 MATERIALS

A. Porcelain-Enamel Face Sheet: PEI-1002, with three-coat process.

B. Vinyl Fabric: Mildew resistant, washable, complying with ASTM F 793/F 793M, Type II,; weighing not less than 13 oz./sq. yd.; with surface-burning characteristics indicated.

C. Hardboard: ANSI A135.4, tempered.

D. MDF: ANSI A208.2, Grade 130.

E. Extruded Aluminum: ASTM B 221, Alloy 6063, with T5 tempering.

F. Adhesives for Field Application: Mildew-resistant, nonstaining adhesive for use with specific type of panels, sheets, or assemblies; and for substrate application; as recommended in writing by visual display unit manufacturer.

G. Primer/Sealer: Mildew-resistant primer/sealer complying with requirements in Division 09 Section “Interior Painting” and recommended in writing by visual display unit manufacturer for intended substrate.

2.06 GENERAL FINISH REQUIREMENTS

A. Comply with NAAMM/NOMMA 500 for recommendations for applying and designating finishes.

B. Protect mechanical finishes on exposed surfaces from damage by applying a strippable, temporary protective covering before shipping.

C. Appearance of Finished Work: Noticeable variations in same piece are unacceptable. Variations in appearance of adjoining components are acceptable if they are within the range of approved Samples and are assembled or installed to minimize contrast.

2.07 ALUMINUM FINISHES

A. Clear Anodic Finish: AAMA 611, AA-M12C22A31, Class II, 0.010 mm or thicker.

PART 3 - EXECUTION

3.01 EXAMINATION

A. Examine substrates and conditions, with Installer present, for compliance with requirements for installation tolerances, surface conditions of wall, and other conditions affecting performance of the Work.

B. Examine walls and partitions for proper preparation and backing for visual display units.

C. Proceed with installation only after unsatisfactory conditions have been corrected.

3.02 PREPARATION

A. Comply with manufacturer's written instructions for surface preparation.

B. Clean substrates of substances, such as dirt, mold, and mildew, that could impair the performance of and affect the smooth, finished surfaces of visual display boards.

C. Prepare surfaces to achieve a smooth, dry, clean surface free of flaking, unsound coatings, cracks, defects, projections, depressions, and substances that will impair bond between visual display units and wall surfaces.

D. Prime wall surfaces indicated to receive visual display units and as recommended in writing by primer/sealer manufacturer and visual display unit manufacturer.

3.03 INSTALLATION

A. General: Install visual display surfaces in locations and at mounting heights indicated on Drawings, or if not indicated, at heights indicated below. Keep perimeter lines straight, level, and plumb. Provide grounds, clips, backing materials, adhesives, brackets, anchors, trim, and accessories necessary for complete installation.

B. Visual Display Board Assembly Mounting Heights: Install visual display units at mounting heights indicated on Drawings.

3.04 CLEANING AND PROTECTION

A. Clean visual display units in accordance with manufacturer's written instructions. Attach one removable cleaning instructions label to visual display unit in each room.

B. Touch up factory-applied finishes to restore damaged or soiled areas.

C. Cover and protect visual display units after installation and cleaning.

D. Deliver starter kits to Owner’s representative before Substantial Completion,

END OF SECTION

SECTION 10 14 19
DIMENSIONAL LETTER SIGNAGE

PART 1 - GENERAL

1.01 SUMMARY

A. Section includes cutout dimensional characters.

1.02 ACTION SUBMITTALS

A. Product Data: For each type of product.

B. Shop Drawings: For signs.

1. Include fabrication and installation details and attachments to other work.
2. Show sign mounting heights, locations of supplementary supports to be provided by other installers, and accessories.
3. Show message list, typestyles, graphic elements, and layout for each sign at least half size.

C. Samples for Verification: For each type of sign assembly showing all components and with the required finish(es), in manufacturer's standard size unless otherwise indicated and as follows:

1. Dimensional Characters: Half-size Sample of each type of dimensional character.
2. Exposed Accessories: Full-size Sample of each accessory type.

D. Product Schedule: For dimensional letter signs. Use same designations indicated on Drawings or specified.

1.03 INFORMATIONAL SUBMITTALS

A. Qualification Data: For Installer.

B. Sample Warranty: For special warranty.

1.04 CLOSEOUT SUBMITTALS

A. Maintenance Data: For signs to include in maintenance manuals.

1.05 QUALITY ASSURANCE

A. Installer Qualifications: An entity that employs installers and supervisors who are trained and approved by manufacturer.

1.06 WARRANTY

A. Special Warranty: Manufacturer agrees to repair or replace components of signs that fail in materials or workmanship within specified warranty period.

1. Failures include, but are not limited to, the following:
   a. Deterioration of finishes beyond normal weathering.
   b. Separation or delamination of sheet materials and components.
2. Warranty Period: Five years from date of Substantial Completion.

PART 2 - PRODUCTS

2.01 PERFORMANCE REQUIREMENTS

A. Structural Performance: Signs and supporting elements shall withstand the effects of gravity and other loads within limits and under conditions indicated.

1. Uniform Wind Load: As indicated on Drawings.

2.02 DIMENSIONAL CHARACTERS

A. Cutout Characters: Characters with uniform faces; square-cut, smooth, eased edges; precisely formed lines and profiles; and as follows:

1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
   a. APCO Graphics, Inc.
   b. ASI Sign Systems, Inc.
   c. Inpro Corporation.
   d. Metal Arts.
   e. Metallic Arts.
   f. Southwell Company (The).
2. Character Material: Sheet or plate aluminum.
3. Character Height: As indicated on Drawings.
4. Thickness: Manufacturer's standard for size of character.
5. Finishes:
   a. Baked-Enamel or Powder-Coat Finish: Manufacturer's standard, in color as selected by Architect from manufacturer's full range.
6. Mounting: As indicated on Drawings.
7. Typeface: As selected by Architect.

2.03 DIMENSIONAL CHARACTER MATERIALS

A. Aluminum Sheet and Plate: ASTM B209, alloy and temper recommended by aluminum producer and finisher for type of use and finish indicated.

B. Aluminum Extrusions: ASTM B221, alloy and temper recommended by aluminum producer and finisher for type of use and finish indicated.

C. Paints and Coatings for Sheet Materials: Inks, dyes, and paints that are recommended by manufacturer for optimum adherence to surface and are UV and water resistant for colors and exposure indicated.

2.04 ACCESSORIES

A. Fasteners and Anchors: Manufacturer's standard as required for secure anchorage of signs, noncorrosive and compatible with each material joined, and complying with the following:

1. Use concealed fasteners and anchors unless indicated to be exposed.
2. For exterior exposure, furnish stainless steel devices unless otherwise indicated.

3. Exposed Metal-Fastener Components, General:
   a. Fabricated from same basic metal and finish of fastened metal unless otherwise indicated.
   b. Fastener Heads: For nonstructural connections, use flathead screws and bolts with tamper-resistant spanner-head slots unless otherwise indicated.
4. Sign Mounting Fasteners:
   a. Concealed Studs: Concealed (blind), threaded studs welded or brazed to back of sign material, screwed into back of sign assembly, or screwed into tapped lugs cast integrally into back of cast sign material, unless otherwise indicated.

B. Bituminous Paint: Cold-applied asphalt emulsion complying with ASTM D1187/D1187M.

2.05 FABRICATION

A. General: Provide manufacturer's standard sign assemblies according to requirements indicated.
1. Preassemble signs and assemblies in the shop to greatest extent possible. Disassemble signs and assemblies only as necessary for shipping and handling limitations. Clearly mark units for reassembly and installation; apply markings in locations concealed from view after final assembly.
2. Mill joints to a tight, hairline fit. Form assemblies and joints exposed to weather to resist water penetration and retention.
3. Comply with AWS for recommended practices in welding and brazing. Provide welds and brazes behind finished surfaces without distorting or discoloring exposed side. Clean exposed welded and brazed connections of flux, and dress exposed and contact surfaces.
4. Conceal connections if possible; otherwise, locate connections where they are inconspicuous.
5. Internally brace dimensional characters for stability, to meet structural performance loading without oil-canning or other surface deformation, and for securing fasteners.
6. Provide rabbets, lugs, and tabs necessary to assemble components and to attach to existing work. Drill and tap for required fasteners. Use concealed fasteners where possible; use exposed fasteners that match sign finish.

B. Brackets: Fabricate brackets, fittings, and hardware for bracket-mounted signs to suit sign construction and mounting conditions indicated. Modify manufacturer's standard brackets as required.
1. Aluminum Brackets: Factory finish brackets with baked-enamel or powder-coat finish to match sign-background color color unless otherwise indicated.

2.06 GENERAL FINISH REQUIREMENTS

A. Protect mechanical finishes on exposed surfaces from damage by applying a strippable, temporary protective covering before shipping.

B. Appearance of Finished Work: Noticeable variations in same piece are not acceptable. Variations in appearance of adjoining components are acceptable if they are within the range of approved Samples and are assembled or installed to minimize contrast.

2.07 ALUMINUM FINISHES

A. Baked-Enamel or Powder-Coat Finish: AAMA 2603 except with a minimum dry film thickness of 1.5 mils. Comply with coating manufacturer's written instructions for cleaning, conversion coating, and applying and baking finish.

PART 3 - EXECUTION

3.01 EXAMINATION

A. Examine substrates, areas, and conditions, with Installer present, for compliance with requirements for installation tolerances and other conditions affecting performance.

B. Verify that sign-support surfaces are within tolerances to accommodate signs without gaps or irregularities between backs of signs and support surfaces unless otherwise indicated.

C. Proceed with installation only after unsatisfactory conditions have been corrected.

3.02 INSTALLATION OF DIMENSIONAL CHARACTERS

A. General: Install signs using mounting methods indicated and according to manufacturer's written instructions.

1. Install signs level, plumb, true to line, and at locations and heights indicated, with sign surfaces free of distortion and other defects in appearance.
2. Before installation, verify that sign surfaces are clean and free of materials or debris that would impair installation.
3. Corrosion Protection: Coat concealed surfaces of exterior aluminum in contact with grout, concrete, masonry, wood, or dissimilar metals, with a heavy coat of bituminous paint.

B. Mounting Methods:

1. Concealed Studs: Using a template, drill holes in substrate aligning with studs on back of sign. Remove loose debris from hole and substrate surface.
   a. Thin or Hollow Surfaces: Place sign in position and flush to surface, install washers and nuts on studs projecting through opposite side of surface, and tighten.

3.03 ADJUSTING AND CLEANING

A. Remove and replace damaged or deformed characters and signs that do not comply with specified requirements. Replace characters with damaged or deteriorated finishes or components that cannot be successfully repaired by finish touchup or similar minor repair procedures.

B. Remove temporary protective coverings and strippable films as signs are installed.

C. On completion of installation, clean exposed surfaces of signs according to manufacturer's written instructions, and touch up minor nicks and abrasions in finish. Maintain signs in a clean condition during construction and protect from damage until acceptance by Owner.

END OF SECTION

SECTION 10 14 23
PANEL SIGNAGE

PART 1 - GENERAL

1.01 SUMMARY

A. Section includes:
   1. Wayfinding signage.
   2. Panel signage for each door.

1.02 DEFINITIONS

A. Accessible: In accordance with the accessibility standard.

1.03 ACTION SUBMITTALS

A. Product Data: For each type of product.

B. Shop Drawings: For panel signs.
   1. Include fabrication and installation details and attachments to other work.
   2. Show sign mounting heights, locations of supplementary supports to be provided by other installers, and accessories.
   3. Show message list, typestyles, graphic elements, including raised characters and Braille, and layout for each sign at least half size.

C. Samples for Verification: For each type of sign assembly showing all components and with the required finish(es), in manufacturer's standard size unless otherwise indicated and as follows:
   1. Panel Signs: Full-size Sample.

D. Product Schedule: For panel signs. Use same designations indicated on Drawings or specified.

1.04 INFORMATIONAL SUBMITTALS

A. Sample Warranty: For special warranty.

1.05 CLOSEOUT SUBMITTALS

A. Maintenance Data: For signs to include in maintenance manuals.

1.06 WARRANTY

A. Special Warranty: Manufacturer agrees to repair or replace components of signs that fail in materials or workmanship within specified warranty period.
   1. Failures include, but are not limited to, the following:
      a. Deterioration of finishes beyond normal weathering.
      b. Deterioration of embedded graphic image.
      c. Separation or delamination of sheet materials and components.
   2. Warranty Period: Five years from date of Substantial Completion.

PART 2 - PRODUCTS

2.01 PERFORMANCE REQUIREMENTS

A. Regulatory Requirements: Comply with applicable provisions in the TDLR "2012 Texas Accessibility Standards" (TAS).

2.02 PANEL SIGNS

A. Panel Sign: Sign with smooth, uniform surfaces; with message and characters having uniform faces, sharp corners, and precisely formed lines and profiles; and as follows:

1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
   a. APCO Graphics, Inc.
   b. ASI Sign Systems, Inc.
   c. Inpro Corporation.
   d. Vomar Products, Inc.
2. Laminated-Sheet Sign: Photopolymer, polycarbonate, or plastic laminate face sheet with raised graphics laminated to acrylic or phenolic backing sheet to produce composite sheet.
   a. Composite-Sheet Thickness: Manufacturer's standard for size of sign.
3. Sign-Panel Perimeter: Finish edges smooth.
4. Mounting: Manufacturer's standard method for substrates indicated with two-face tape.
   a. Back-Up Plates: Provide where shown or required, for signage mounted on glass.
5. Text and Typeface: Accessible raised characters and Braille. Finish raised characters to contrast with background color, and finish Braille to match background color.
6. Flatness Tolerance: Sign shall remain flat or uniformly curved under installed conditions as indicated on Drawings and within a tolerance of plus or minus 1/16 inch measured diagonally from corner to corner.

2.03 PANEL-SIGN MATERIALS

A. Acrylic Sheet: ASTM D 4802, category as standard with manufacturer for each sign, Type UVF (UV filtering).

B. Polycarbonate Sheet: ASTM C 1349, Appendix X1, Type II (coated, mar-resistant, UV-stabilized polycarbonate), with coating on both sides.

C. Plastic-Laminate Sheet: NEMA LD 3, general-purpose HGS grade, 0.048-inch nominal thickness.

D. Vinyl Film: UV-resistant vinyl film of nominal thickness indicated, with pressure-sensitive, permanent adhesive on back; die cut to form characters or images as indicated on Drawings and suitable for exterior applications.

E. Paints and Coatings for Sheet Materials: Inks, dyes, and paints that are recommended by manufacturer for optimum adherence to surface and are UV and water resistant for colors and exposure indicated.

2.04 ACCESSORIES

A. Adhesive: Silicone sealant as recommended by sign manufacturer.

B. Two-Face Tape: Manufacturer's standard high-bond, foam-core tape, 0.045 inch thick, with adhesive on both sides.

2.05 FABRICATION

A. General: Provide manufacturer's standard sign assemblies according to requirements indicated.
   1. Preassemble signs in the shop to greatest extent possible. Disassemble signs and assemblies only as necessary for shipping and handling limitations. Clearly mark units for reassembly and installation; apply markings in locations concealed from view after final assembly.
   2. Mill joints to a tight, hairline fit. Form assemblies and joints exposed to weather to resist water penetration and retention.
   3. Conceal connections if possible; otherwise, locate connections where they are inconspicuous.

B. Shop- and Subsurface-Applied Vinyl: Align vinyl film in final position and apply to surface. Firmly press film from the middle outward to obtain good bond without blisters or fishmouths.

2.06 GENERAL FINISH REQUIREMENTS

A. Appearance of Finished Work: Noticeable variations in same piece are not acceptable. Variations in appearance of adjoining components are acceptable if they are within the range of approved Samples and are assembled or installed to minimize contrast.

PART 3 - EXECUTION

3.01 EXAMINATION

A. Examine substrates, areas, and conditions, with Installer present, for compliance with requirements for installation tolerances and other conditions affecting performance of the Work.

B. Verify that sign-support surfaces are within tolerances to accommodate signs without gaps or irregularities between backs of signs and support surfaces unless otherwise indicated.

C. Proceed with installation only after unsatisfactory conditions have been corrected.

3.02 INSTALLATION

A. General: Install signs using mounting methods indicated and according to manufacturer's written instructions.
   1. Install signs level, plumb, true to line, and at locations and heights indicated, with sign surfaces free of distortion and other defects in appearance.
   2. Install signs so they do not protrude or obstruct according to the accessibility standard.
   3. Before installation, verify that sign surfaces are clean and free of materials or debris that would impair installation.
   4. Corrosion Protection: Coat concealed surfaces of exterior aluminum in contact with grout, concrete, masonry, wood, or dissimilar metals, with a heavy coat of bituminous paint.

B. Accessible Signage: Install in locations on walls as indicated on approved Shop Drawings and according to the accessibility standard.

C. Mounting Methods:
   1. Adhesive: Clean bond-breaking materials from substrate surface and remove loose debris. Apply linear beads or spots of adhesive symmetrically to back of sign and of suitable quantity

to support weight of sign after cure without slippage. Keep adhesive away from edges to prevent adhesive extrusion as sign is applied and to prevent visibility of cured adhesive at sign edges. Place sign in position, and push to engage adhesive. Temporarily support sign in position until adhesive fully sets.

2. Two-Face Tape: Clean bond-breaking materials from substrate surface and remove loose debris. Apply tape strips symmetrically to back of sign and of suitable quantity to support weight of sign without slippage. Keep strips away from edges to prevent visibility at sign edges. Place sign in position, and push to engage tape adhesive.

D. Signs Mounted on Glass: Provide opaque sheet matching sign material and finish onto opposite side of glass to conceal back of sign.

3.03 ADJUSTING AND CLEANING

A. Remove and replace damaged or deformed signs and signs that do not comply with specified requirements. Replace signs with damaged or deteriorated finishes or components that cannot be successfully repaired by finish touchup or similar minor repair procedures.

B. Remove temporary protective coverings and strippable films as signs are installed.

C. On completion of installation, clean exposed surfaces of signs according to manufacturer's written instructions, and touch up minor nicks and abrasions in finish. Maintain signs in a clean condition during construction and protect from damage until acceptance by Owner.

END OF SECTION

SECTION 10 14 63
ELECTRONIC MESSAGE SIGNAGE

1.01 SUMMARY

A. Section includes exterior electronic marquee sign.

B. Related Sections include:

1. Division 04 Section "Unit Masonry" for brick masonry on CMU base.
2. Division 26 Sections for electrical service and connections for illuminated characters and for access to remote transformers.

1.02 ACTION SUBMITTALS

A. Product Data: Include construction details, material descriptions, dimensions of individual components and profiles, and finishes for each type of sign.

B. Shop Drawings: Include plans, elevations, and large-scale sections of typical members and other components. Show mounting methods, grounds, mounting heights, layout, spacing, reinforcement, accessories, and installation details.

1. Wiring Diagrams: For signs with illuminated characters and electronic marque signs.

C. Samples for Initial Selection: For each type of sign material indicated that involves color selection.

1. Color Chart: Manufacturer's standard chart with a minimum of 12 colors.

1.03 INFORMATIONAL SUBMITTALS

A. Qualification Data: For exterior electronic marquee sign Installer.

1.04 CLOSEOUT SUBMITTALS

A. Operation and Maintenance Data: For signage to include in maintenance manuals. Include operating instructions and cleaning recommendations.

1.05 QUALITY ASSURANCE

A. Installer Qualifications for Exterior Electronic Marquee Sign: An authorized representative of signage manufacturer for installation and maintenance of units required for this Project.

1.06 COORDINATION

A. For signs supported by or anchored to permanent construction, advise installers of anchorage devices about specific requirements for placement of anchorage devices and similar items to be used for attaching signs.

B. Coordinate location of remote transformers with building construction. Ensure that transformers are accessible after completion of Work.

1.07 WARRANTY

A. Manufacturer's Warranty for Electronic Message Signage: Manufacturer agrees to replace electronic message signage that deteriorates within specified warranty period. Deterioration of

electronic message signage is defined as a material variance from the design specifications that prohibit the Equipment from operating for its intended use.

1. Warranty Period: Five years from date of Substantial Completion.

PART 2 - PRODUCTS

2.01 MANUFACTURERS

A. Source Limitations: Obtain each sign type through one source from a single manufacturer.

B. Product Options: Drawings indicate size, profiles, and dimensional requirements electronic marquee signs, and are based on the specific system indicated. Refer to Division 01 Section "Product Requirements."

1. Do not modify intended aesthetic effects, as judged solely by Architect, except with Architect's approval. If modifications are proposed, submit comprehensive explanatory data to Architect for review.

2.02 PERFORMANCE

A. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, Article 100, by a testing agency acceptable to authorities having jurisdiction, and marked for intended use.

2.03 ELECTRONIC MARQUEE SIGN

A. General: Provide marquee sign consisting of a hollow-box type sign with applied graphics containing a color LED display. Message will be displayed on both sides. Make provisions for servicing and concealing connections to message control system and building electrical system.

B. Hollow-Box-Type Panel Signs: Frame message panel with formed aluminum sheet or extruded hollow-box-type frame with ends flanged to engage slots in posts or attached to posts with extruded-aluminum fittings. Close top and bottom edges of panels with manufacturer's standard welded seams or extrusions.

1. Message Panel Materials:
   a. Aluminum Sheet: 0.080 inch thick.
      (1) Panel Finish: Baked enamel.
      (2) Color: As selected by Architect from manufacturer's full range.
2. Hollow-Box Depth: Provide panel same depth required to house electronics.
   a. Corner Condition: Square.
   b. Finish: Baked enamel.
   c. Color: As selected by Architect from manufacturer's full range.
3. Mounting: As indicated.
   a. Manufacturer's standard noncorroding anchors for substrates encountered.
   b. Provide clips welded to panels for installation without visible fasteners.
4. Graphics: Screen facility name and logo graphics provided by Owner onto panel faces using UV-resistant aliphatic urethane paint using not less than 6 colors.

C. LED Display:
   1. Basis of Design: Design is based on [**Daktronics Galaxy GS6**], 2-sided, monochrome LED signe. Subject to compliance with requirements, provide named product or comparable product approved by the Architect.
   2. Active area: 16.3 square feet.
   3. Number of Lines in Display: 3.
   4. Provide with software for controlling message from a microcomputer (NIC) located in the administrative area of the facility.

2.04 ACCESSORIES

A. Mounting Methods: Use concealed fasteners or silicone adhesive fabricated from materials that are not corrosive to sign material and mounting surface.

B. Anchors and Inserts: Provide nonferrous-metal or hot-dip galvanized anchors and inserts for exterior installations and elsewhere as required for corrosion resistance. Use toothed steel or lead expansion-bolt devices for drilled-in-place anchors. Furnish inserts, as required, to be set into concrete or masonry work.

2.05 FINISHES

A. Comply with NAAMM's "Metal Finishes Manual for Architectural and Metal Products" for recommendations for applying and designating finishes.

B. Protect mechanical finishes on exposed surfaces from damage by applying strippable, temporary protective covering before shipping.

C. Appearance of Finished Work: Variations in appearance of abutting or adjacent pieces are acceptable if they are within one-half of range of approved Samples. Noticeable variations in same piece are not acceptable. Variations in appearance of other components are acceptable if they are within range of approved Samples and are assembled or installed to minimize contrast.

PART 3 - EXECUTION

3.01 EXAMINATION

A. Examine substrates, areas, and conditions, with Installer present, for compliance with requirements for installation tolerances and other conditions affecting performance of work.
   1. Verify that items, including anchor inserts, and electrical power provided under other sections of Work are sized and located to accommodate signs.
   2. Examine supporting members to ensure that surfaces are at elevations indicated or required to comply with authorities having jurisdiction and are free from dirt and other deleterious matter.

B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.02 INSTALLATION

A. General: Locate signs and accessories where indicated, using mounting methods of types described and in compliance with manufacturer's written instructions.
   1. Install signs level, plumb, and at heights indicated, with sign surfaces free from distortion and other defects in appearance.

B. Electronic Marquee Sign:

1. General: Install in compliance with manufacturer's instructions and approved Shop Drawings.
2. Install control software on computer designated by the Architect.

3.03 CLEANING AND PROTECTION

A. After installation, clean soiled sign surfaces according to manufacturer's written instructions. Protect signs from damage until acceptance by Owner.

END OF SECTION

SECTION 10 26 00
WALL AND DOOR PROTECTION

PART 1 - GENERAL

1.01 SUMMARY

A. Section includes stainless steel corner guards.

1.02 ACTION SUBMITTALS

A. Product Data: For each type of product.

1. Include construction and installation details, material descriptions, impact strength, dimensions of individual components and profiles, and finishes.

B. Shop Drawings: For each type of wall and door protection showing locations and extent.

C. Samples: For each type of corner guard, 12 inches long.

1.03 INFORMATIONAL SUBMITTALS

A. Sample Warranty: For special warranty.

1.04 CLOSEOUT SUBMITTALS

A. Maintenance Data.

1.05 DELIVERY, STORAGE, AND HANDLING

A. Store wall and door protection in original undamaged packages and containers inside well-ventilated area protected from weather, moisture, soiling, extreme temperatures, and humidity.

PART 2 - PRODUCTS

2.01 MANUFACTURERS

A. Source Limitations: Obtain corner guards from single source from single manufacturer.

2.02 CORNER GUARDS

A. Flush-Mounted, Metal Corner Guards: Fabricated as one piece from formed or extruded metal with formed edges; with 90- or 135-degree turn to match wall condition.

1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
   a. Boston Retail Products.
   b. Construction Specialties, Inc.
   c. InPro Corporation (IPC).
   d. Korogard Wall Protection Systems; a division of RJF International Corporation.
   e. Nystrom, Inc.
   f. Pawling Corporation.

2. Material: Stainless-steel sheet, Type 304.
   a. Thickness: Minimum 0.0625 inch.
   b. Finish: Directional satin, No. 4.
3. Wing Size: Nominal 2- by 2-inches.
4. Corner Radius: 1/8 inch.
5. Mounting: Adhesive.

2.03 MATERIALS

A. Fasteners: Aluminum, nonmagnetic stainless-steel, or other noncorrosive metal screws, bolts, and other fasteners compatible with items being fastened. Use security-type fasteners where exposed to view.

2.04 FABRICATION

A. Fabricate wall and door protection according to requirements indicated for design, performance, dimensions, and member sizes, including thicknesses of components.

2.05 FINISHES

A. Protect finishes on exposed surfaces from damage by applying a strippable, temporary protective covering before shipping.

B. Appearance of Finished Work: Noticeable variations in same piece are not acceptable. Variations in appearance of adjoining components are acceptable if they are within the range of approved Samples and are assembled or installed to minimize contrast.

PART 3 - EXECUTION

3.01 EXAMINATION

A. Examine substrates and wall areas, with Installer present, for compliance with requirements for installation tolerances and other conditions affecting performance of the Work.

B. Examine walls to which wall and door protection will be attached for blocking, grounds, and other solid backing that have been installed in the locations required for secure attachment of support fasteners.
   1. For wall and door protection attached with adhesive, verify compatibility with and suitability of substrates, including compatibility with existing finishes or primers.

C. Proceed with installation only after unsatisfactory conditions have been corrected.

3.02 PREPARATION

A. Before installation, clean substrate to remove dust, debris, and loose particles.

3.03 INSTALLATION

A. Install corner guards before applying gypsum board by fastening to metal framing.

B. Installation Quality: Install wall protection according to manufacturer's written instructions, level, plumb, and true to line without distortions. Do not use materials with chips, cracks, voids, stains, or other defects that might be visible in the finished Work.

C. Mounting Heights: Install wall protection in locations and at mounting heights indicated on Drawings. If not indicated on Drawings, install at heights as directed by Architect.

END OF SECTION

SECTION 10 43 13
DEFIBRILLATOR CABINETS

PART 1 - GENERAL

1.01 SUMMARY

A. Section includes semirecessed cabinets to receive AED furnished by the Owner.

1.02 DEFINITION

A. Automatic External Defibrillator (AED): Device used to automatically treat a patient with cardiac arrest whose heart is beating irregularly (fibrillating).

1.03 PREINSTALLATION CONFERENCE

A. Preinstallation Conference: Conduct conference at Project site.

1.04 ACTION SUBMITTALS

A. Product Data: For each type of product indicated.

B. Shop Drawings: For AED cabinets. Include plans, elevations, sections, details, and attachments to other work.

1.05 CLOSEOUT SUBMITTALS

A. Maintenance data.

1.06 COORDINATION

A. Coordinate size of AED cabinets to ensure that AEDs manufactured by Zoll Medical Corporation are accommodated.

B. Coordinate sizes and locations of AED cabinets with wall depths.

PART 2 - PRODUCTS

2.01 MATERIALS

A. Cold-Rolled Steel Sheet: ASTM A 1008/A 1008M, Commercial Steel (CS), Type B.

B. Aluminum: Alloy and temper recommended by aluminum producer and manufacturer for type of use and finish indicated, and as follows:

1. Sheet: ASTM B 209.
2. Extruded Shapes: ASTM B 221.

C. Tempered Float Glass: ASTM C 1048, Kind FT, Condition A, Type I, Quality q3, 3 mm thick, Class 1 (clear).

2.02 AED CABINET

A. Basis of Design: Design is based on Zoll Medical Corporation Part No. 8000-0814 and Part No. 8000-0817. Subject to compliance with requirements, provide named product or comparable product approved by Architect by one of the following:
   1. J. L. Industries, Inc., a division of Activar Construction Products Group.
   2. Modern Metal Products, Division of Technico Inc.

B. Cabinet Type: Suitable for AED.

C. Cabinet Construction: Nonrated.

D. Cabinet Material: Steel sheet.

E. Semirecessed Cabinet: Cabinet box partially recessed in walls of sufficient depth to suit style of trim indicated; with one-piece combination trim and perimeter door frame overlapping surrounding wall surface with exposed trim face and wall return at outer edge (backbend). Provide where walls are of insufficient depth for recessed cabinets but are of sufficient depth to accommodate semirecessed cabinet installation.
   1. Square-Edge Trim: 1-1/4- to 1-1/2-inch backbend depth.
   2. Protrusion Limit: Installed unit protrudes maximum 4 inches from wall surface.

F. Cabinet Trim Material: Steel sheet.

G. Door Material: Steel sheet.

H. Door Style: Center glass panel with frame.

I. Door Glazing: Tempered glass.

J. Door Hardware: Manufacturer's standard door-operating hardware of proper type for cabinet type, trim style, and door material and style indicated.

K. Accessories:
   1. Identification: Lettering complying with authorities having jurisdiction for letter style, size, spacing, and location. Locate as indicated.
      a. Identify AED in cabinet with the words “Automated External Defibrillator” or “Emergency Defibrillator.”
         (1) Location: Applied to cabinet door or glazing.
         (2) Application Process: Decal or factory painted.
         (3) Lettering Color: Red.
         (4) Orientation: Horizontal.

L. Finishes for Steel: Manufacturer's standard white, baked enamel.

2.03 FABRICATION

A. AED Cabinets: Provide manufacturer's standard box (tub), with trim, frame, door, and hardware to suit cabinet type, trim style, and door style indicated. Miter and weld joints and grind smooth.

PART 3 - EXECUTION

3.01 INSTALLATION

A. Examine walls and partitions for suitable framing depth and blocking where recessed cabinets will be installed and prepare recesses as required by type and size of cabinet and trim style.

B. AED Cabinets:

1. Install AED cabinets at mounting heights indicated or, if not indicated, at heights acceptable to authorities having jurisdiction.
2. Fasten cabinets to structure, square and plumb.
3. Adjust AED cabinet doors to operate easily without binding. Verify that integral locking devices operate properly.
4. Replace AED cabinets that have been damaged or have deteriorated beyond successful repair by finish touchup or similar minor repair procedures.

END OF SECTION

SECTION 10 44 13
FIRE PROTECTION CABINETS

PART 1 - GENERAL

1.01 SUMMARY

A. Section includes fire-protection cabinets for portable fire extinguishers.

B. Related Sections include Division 10 Section “Fire Extinguishers.”

1.02 PREINSTALLATION CONFERENCE

A. Preinstallation Conference: Conduct conference at Project site.

1. Review methods and procedures related to fire-protection cabinets including, but not limited to, schedules and coordination requirements.

1.03 ACTION SUBMITTALS

A. Product Data: For each type of product. Show door hardware, cabinet type, trim style, and panel style. Include roughing-in dimensions and details showing semirecessed-mounting method and relationships of box and trim to surrounding construction.

B. Shop Drawings: For fire-protection cabinets. Include plans, elevations, sections, details, and attachments to other work.

C. Samples: For each type of exposed finish required.

D. Product Schedule: For fire-protection cabinets. Indicate whether recessed, semirecessed, or surface mounted. Coordinate final fire-protection cabinet schedule with fire-extinguisher schedule to ensure proper fit and function. Use same designations indicated on Drawings.

1.04 CLOSEOUT SUBMITTALS

A. Maintenance Data: For fire-protection cabinets to include in maintenance manuals.

1.05 COORDINATION

A. Coordinate size of fire-protection cabinets to ensure that type and capacity of fire extinguishers indicated are accommodated.

B. Coordinate sizes and locations of fire-protection cabinets with wall depths.

1.06 SEQUENCING

A. Apply vinyl lettering on field-painted fire-protection cabinets after painting is complete.

PART 2 - PRODUCTS

2.01 FIRE-PROTECTION CABINET

A. Cabinet Type: Suitable for fire extinguisher.
   1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
      a. Babcock-Davis.
      b. Guardian Fire Equipment, Inc.
      c. JL Industries, Inc.; a division of the Activar Construction Products Group.
      d. Larsens Manufacturing Company.
      e. Nystrom, Inc.
      f. Potter Roemer LLC.

B. Cabinet Construction: Nonrated.

C. Cabinet Material: Cold-rolled steel sheet.

D. Semirecessed Cabinet: One-piece combination trim and perimeter door frame overlapping surrounding wall surface with exposed trim face and wall return at outer edge (backbend).
   1. Square-Edge Trim: 1-1/4- to 1-1/2-inch backbend depth.

E. Surface-Mounted Cabinet: Cabinet box fully exposed and mounted directly on wall with no trim.

F. Cabinet Door and Trim Material: Steel sheet.

G. Door Style: Solid opaque panel with frame.

H. Door Hardware: Manufacturer's standard door-operating hardware of proper type for cabinet type, trim style, and door material and style indicated.
   1. Provide projecting lever handle with cam-action latch.
   2. Provide continuous hinge, of same material and finish as trim, permitting door to open 180 degrees.

I. Accessories:
   1. Door Lock: Cam lock that allows door to be opened during emergency by pulling sharply on door handle.
   2. Identification: Lettering complying with authorities having jurisdiction for letter style, size, spacing, and location. Locate as indicated or if not indicated as directed by Architect.
      a. Identify fire extinguisher in fire-protection cabinet with the words “FIRE EXTINGUISHER.”
         (1) Location: Applied to cabinet door.
         (2) Application Process: Pressure-sensitive vinyl letters.
         (3) Lettering Color: Red.
         (4) Orientation: Horizontal.

J. Materials:
   1. Cold-Rolled Steel: ASTM A 1008/A 1008M, Commercial Steel (CS), Type B.
      a. Finish: Factory primed for field painting.

2.02 FABRICATION

A. Fire-Protection Cabinets: Provide manufacturer's standard box (tub) with trim, frame, door, and hardware to suit cabinet type, trim style, and door style indicated.
   1. Weld joints and grind smooth.
   2. Provide factory-drilled mounting holes.
   3. Prepare doors and frames to receive locks.
   4. Install door locks at factory.

B. Cabinet Doors: Fabricate doors according to manufacturer's standards, from materials indicated and coordinated with cabinet types and trim styles.
   1. Fabricate door frames with tubular stiles and rails and hollow-metal design, minimum 1/2 inch thick.
   2. Fabricate door frames of one-piece construction with edges flanged.
   3. Miter and weld perimeter door frames.

C. Cabinet Trim: Fabricate cabinet trim in one piece with corners mitered, welded, and ground smooth.

2.03 GENERAL FINISH REQUIREMENTS

A. Comply with NAAMM's AMP 500, “Metal Finishes Manual for Architectural and Metal Products,” for recommendations for applying and designating finishes.

B. Protect mechanical finishes on exposed surfaces of fire-protection cabinets from damage by applying a strippable, temporary protective covering before shipping.

C. Finish fire-protection cabinets after assembly.

D. Appearance of Finished Work: Noticeable variations in same piece are not acceptable. Variations in appearance of adjoining components are acceptable if they are within the range of approved Samples and are assembled or installed to minimize contrast.

PART 3 - EXECUTION

3.01 EXAMINATION

A. Examine walls and partitions for suitable framing depth and blocking where semirecessed cabinets will be installed.

B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.02 PREPARATION

A. Prepare recesses for semirecessed fire-protection cabinets as required by type and size of cabinet and trim style.

3.03 INSTALLATION

A. General: Install fire-protection cabinets in locations and at mounting heights indicated or, if not indicated, at heights acceptable to authorities having jurisdiction.

B. Fire-Protection Cabinets: Fasten cabinets to structure, square and plumb.
   1. Unless otherwise indicated, provide semirecessed fire-protection cabinets.

C. Identification: Apply vinyl lettering at locations indicated.

3.04 ADJUSTING AND CLEANING

A. Remove temporary protective coverings and strippable films, if any, as fire-protection cabinets are installed unless otherwise indicated in manufacturer's written installation instructions.

B. Adjust fire-protection cabinet doors to operate easily without binding. Verify that integral locking devices operate properly.

C. On completion of fire-protection cabinet installation, clean interior and exterior surfaces as recommended by manufacturer.

D. Touch up marred finishes, or replace fire-protection cabinets that cannot be restored to factory-finished appearance. Use only materials and procedures recommended or furnished by fire-protection cabinet and mounting bracket manufacturers.

E. Replace fire-protection cabinets that have been damaged or have deteriorated beyond successful repair by finish touchup or similar minor repair procedures.

END OF SECTION

SECTION 10 44 16
FIRE EXTINGUISHERS

PART 1 - GENERAL

1.01 SUMMARY

A. Section includes portable, hand-carried fire extinguishers.

B. Related Sections include Division 10 Section “Fire Protection Cabinets.”

1.02 PREINSTALLATION MEETINGS

A. Preinstallation Conference: Conduct conference at Project site.

1. Review methods and procedures related to fire extinguishers including, but not limited to, the following:
    a. Schedules and coordination requirements.

1.03 ACTION SUBMITTALS

A. Product Data: For each type of product. Include rating and classification, material descriptions, dimensions of individual components and profiles, and finishes for fire extinguisher.

B. Product Schedule: For fire extinguishers. Coordinate final fire-extinguisher schedule with fire-protection cabinet schedule to ensure proper fit and function. Use same designations indicated on Drawings.

1.04 INFORMATIONAL SUBMITTALS

A. Warranty: Sample of special warranty.

1.05 CLOSEOUT SUBMITTALS

A. Operation and Maintenance Data: For fire extinguishers to include in maintenance manuals.

1.06 COORDINATION

A. Coordinate type and capacity of fire extinguishers with fire-protection cabinets to ensure fit and function.

1.07 WARRANTY

A. Special Warranty: Manufacturer's standard form in which manufacturer agrees to repair or replace fire extinguishers that fail in materials or workmanship within specified warranty period.

1. Failures include, but are not limited to, the following:
    a. Failure of hydrostatic test according to NFPA 10.
    b. Faulty operation of valves or release levers.
2. Warranty Period: Six years from date of Substantial Completion.

PART 2 - PRODUCTS

2.01 PERFORMANCE REQUIREMENTS

A. NFPA Compliance: Fabricate and label fire extinguishers to comply with NFPA 10, "Portable Fire Extinguishers."

B. Fire Extinguishers: Listed and labeled for type, rating, and classification by an independent testing agency acceptable to authorities having jurisdiction.

2.02 PORTABLE, HAND-CARRIED FIRE EXTINGUISHERS

A. Fire Extinguishers: Type, size, and capacity for each fire-protection cabinet indicated.

1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
    a. Guardian Fire Equipment, Inc.
    b. JL Industries, Inc.; a division of the Activar Construction Products Group.
    c. Kidde Residential and Commercial Division.
    d. Larsens Manufacturing Company.
    e. Potter Roemer LLC.
2. Valves: Manufacturer's standard.
3. Handles and Levers: Manufacturer's standard.
4. Instruction Labels: Include pictorial marking system complying with NFPA 10, Appendix B, and bar coding for documenting fire-extinguisher location, inspections, maintenance, and recharging.

B. Multipurpose Dry-Chemical Type in Steel Container: UL-rated 4-A:60-B:C, 10-lb nominal capacity, with monoammonium phosphate-based dry chemical in enameled-steel container.

PART 3 - EXECUTION

3.01 EXAMINATION

A. Examine fire extinguishers for proper charging and tagging.

1. Remove and replace damaged, defective, or undercharged fire extinguishers.

B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.02 INSTALLATION

A. General: Install fire extinguishers in locations indicated and in compliance with requirements of authorities having jurisdiction.

END OF SECTION

SECTION 10 51 13
METAL LOCKERS

PART 1 - GENERAL

1.01 SUMMARY

A. Section includes standard steel lockers.

1.02 PREINSTALLATION MEETINGS

A. Preinstallation Conference: Conduct conference at Project site.

1.03 ACTION SUBMITTALS

A. Product Data: For each type of product.

B. Shop Drawings: For metal lockers. Include plans, elevations, sections, and attachment details.

C. Samples: For each color specified, in manufacturer's standard size.

1.04 INFORMATIONAL SUBMITTALS

A. Sample Warranty: For special warranty.

1.05 CLOSEOUT SUBMITTALS

A. Maintenance Data: For adjusting, repairing, and replacing locker doors and latching mechanisms to include in maintenance manuals.

1.06 DELIVERY, STORAGE, AND HANDLING

A. Do not deliver metal lockers until spaces to receive them are clean, dry, and ready for their installation.

1.07 FIELD CONDITIONS

A. Field Measurements: Verify actual dimensions of recessed openings by field measurements before fabrication.

1.08 COORDINATION

A. Coordinate sizes and locations of framing, blocking, furring, reinforcements, and other related units of work specified in other Sections to ensure that metal lockers can be supported and installed as indicated.

1.09 WARRANTY

A. Special Warranty: Manufacturer agrees to repair or replace components of metal lockers that fail in materials or workmanship, excluding finish, within specified warranty period.

1. Failures include, but are not limited to, the following:
   a. Structural failures.
   b. Faulty operation of latches and other door hardware.
2. Damage from deliberate destruction and vandalism is excluded.

3. Warranty Period for Knocked-Down Metal Lockers: Two years from date of Substantial Completion.

PART 2 - PRODUCTS

2.01 MANUFACTURERS

A. Source Limitations: Obtain metal lockers and accessories from single source from single locker manufacturer.

2.02 PERFORMANCE REQUIREMENTS

A. Accessibility Standard: For lockers indicated to be accessible, comply with applicable provisions in the TDLR's "2012 Texas Accessibility Standards" (TAS).

2.03 MATERIALS

A. Cold-Rolled Steel Sheet: ASTM A 1008/A 1008M, Commercial Steel (CS), Type B, suitable for exposed applications.

B. Steel Tube: ASTM A 500, cold rolled.

C. Fasteners: Zinc- or nickel-plated steel, slotless-type, exposed bolt heads; with self-locking nuts or lock washers for nuts on moving parts.

D. Anchors: Material, type, and size required for secure anchorage to each substrate.

1. Provide nonferrous-metal or hot-dip galvanized anchors and inserts on inside face of exterior walls, and elsewhere as indicated, for corrosion resistance.
2. Provide toothed-steel or lead expansion sleeves for drilled-in-place anchors.

2.04 STANDARD METAL LOCKERS

A. Available Manufacturers: Subject to compliance with requirements, manufacturers offering products that comply with requirements include, but are not limited to the following:

1. Art Metal Products.
2. DeBourgh Mfg. Co.
3. List Industries Inc.
4. Lyon Workspace Products, LLC.
5. Penco Products, Inc.
6. Republic Storage Systems Company.

B. Locker Arrangement: As indicated on Drawings.

C. Material: Cold-rolled steel sheet.

D. Body and Shelves: Assembled by riveting or bolting body components together. Fabricate from unperforated 0.024-inch nominal-thickness steel sheet.

E. Frames: Channel formed; fabricated from 0.060-inch nominal-thickness steel sheet; lapped and factory welded at corners; with top and bottom main frames factory welded into vertical main frames. Form continuous, integral door strike full height on vertical main frames.

F. Doors: One piece; fabricated from 0.060-inch nominal-thickness steel sheet; formed into channel shape with double bend at vertical edges and with right-angle single bend at horizontal edges.
   1. Doors less than 12 inches wide may be fabricated from 0.048-inch nominal-thickness steel sheet.
   2. Reinforcement: Manufacturer's standard reinforcing angles, channels, or stiffeners for doors more than 15 inches wide; welded to inner face of doors.
   3. Stiffeners: Manufacturer's standard full-height stiffener fabricated from 0.048-inch nominal-thickness steel sheet; welded to inner face of doors.
   4. Door Style: Louvered vents at top and bottom.

G. Hinges: Welded to door and attached to door frame with no fewer than two factory-installed rivets per hinge that are completely concealed and tamper resistant when door is closed; fabricated to swing 180 degrees.
   1. Knuckle Hinges: Steel, full loop, five or seven knuckles, tight pin; minimum 2 inches high. Provide no fewer than three hinges for each door more than 42 inches high.
   2. Continuous Hinges: Manufacturer's standard, steel, full height.

H. Projecting Door Handle and Latch: Finger-lift latch control designed for use with either built-in combination locks or padlocks; positive automatic latching, chromium plated; pry and vandal resistant.
   1. Latch Hooks: Equip doors less than 48 inches high with two latch hooks; fabricated from 0.105-inch nominal-thickness steel sheet; welded or riveted to full-height door strikes; with resilient silencer on each latch hook.
   2. Latching Mechanism: Manufacturer's standard, rattle-free latching mechanism and moving components isolated to prevent metal-to-metal contact, and incorporating a prelocking device that allows locker door to be locked while door is open and then closed without unlocking or damaging lock or latching mechanism.

I. Equipment: Equip each metal locker with identification plate and the following unless otherwise indicated:
   1. Double-Tier Units: One double-prong ceiling hook and two single-prong wall hooks.

J. Accessories:
   1. Continuous Sloping Tops: Fabricated from manufacturer's standard thickness, but not less than 0.036-inch nominal-thickness steel sheet.
      a. Closures: Vertical-end type.
   2. Recess Trim: Fabricated from 0.048-inch nominal-thickness steel sheet.
   3. Filler Panels: Fabricated from manufacturer's standard thickness, but not less than 0.036-inch nominal-thickness steel sheet.
   4. Finished End Panels: Fabricated from 0.024-inch nominal-thickness steel sheet.

K. Finish: Baked enamel or powder coat.
   1. Color(s): As selected by Architect from manufacturer's full range.

2.05 FABRICATION

A. Fabricate metal lockers square, rigid, without warp, and with metal faces flat and free of dents or distortion. Make exposed metal edges safe to touch and free of sharp edges and burrs.
   1. Form body panels, doors, shelves, and accessories from one-piece steel sheet unless otherwise indicated.
   2. Provide fasteners, filler plates, supports, clips, and closures as required for complete installation.

B. Fabricate each metal locker with an individual door and frame; individual top, bottom, and back; and common intermediate uprights separating compartments.

C. Knocked-Down Construction: Fabricate metal lockers using nuts, bolts, screws, or rivets for nominal assembly at Project site.

D. Equipment: Provide each locker with an identification plate and the following equipment:
   1. Double-Tier Units: One double-prong ceiling hook and two single-prong wall hooks.

E. Accessible Lockers: Fabricate as follows:
   1. Locate bottom shelf no lower than 15 inches above the floor.
   2. Where hooks, coat rods, or additional shelves are provided, locate no higher than 48 inches above the floor.

F. Continuous Zee Base: Fabricated in lengths as long as practical to enclose base and base ends; finished to match lockers.

G. Continuous Sloping Tops: Fabricated in lengths as long as practical, without visible fasteners at splice locations; finished to match lockers.

H. Filler Panels: Fabricated in an unequal leg angle shape; finished to match lockers. Provide slip-joint filler angle formed to receive filler panel.

I. Finished End Panels: Fabricated to conceal unused penetrations and fasteners, except for perimeter fasteners, at exposed ends of nonrecessed metal lockers; finished to match lockers.
   1. Provide one-piece panels for double-row (back-to-back) locker ends.

2.06 STEEL SHEET FINISHES

A. Baked-Enamel Finish: Immediately after cleaning, pretreating, and phosphatizing, apply manufacturer's standard thermosetting baked-enamel finish. Comply with paint manufacturer's written instructions for application, baking, and minimum dry film thickness.

B. Powder-Coat Finish: Immediately after cleaning and pretreating, electrostatically apply manufacturer's standard, baked-polymer, thermosetting powder finish. Comply with resin manufacturer's written instructions for application, baking, and minimum dry film thickness.

PART 3 - EXECUTION

3.01 EXAMINATION

A. Examine walls and floors or support bases, with Installer present, for compliance with requirements for installation tolerances and other conditions affecting performance of the Work.

B. Prepare written report, endorsed by Installer, listing conditions detrimental to performance of the Work.

C. Proceed with installation only after unsatisfactory conditions have been corrected.

3.02 INSTALLATION

A. Install lockers level, plumb, and true; shim as required, using concealed shims.

1. Anchor locker runs at ends and at intervals recommended by manufacturer, but not more than 36 inches o.c. Using concealed fasteners, install anchors through backup reinforcing plates, channels, or blocking as required to prevent metal distortion.
2. Anchor single rows of metal lockers to walls near top and bottom of lockers.
3. Anchor back-to-back metal lockers to floor.

B. Knocked-Down Metal Lockers: Assemble with standard fasteners, with no exposed fasteners on door faces or face frames.

C. Equipment:

1. Attach hooks with at least two fasteners.
2. Attach door locks on doors using security-type fasteners.
3. Identification Plates: Identify metal lockers with identification indicated on Drawings.
   a. Attach plates to each locker door, near top, centered, with at least two aluminum rivets.

D. Trim: Fit exposed connections of trim, fillers, and closures accurately together to form tight, hairline joints, with concealed fasteners and splice plates.

1. Attach sloping-top units to metal lockers, with closures at exposed ends.
2. Attach finished end panels using fasteners only at perimeter to conceal exposed ends of nonrecessed metal lockers.

3.03 ADJUSTING

A. Clean, lubricate, and adjust hardware. Adjust doors and latches to operate easily without binding. Verify that integral locking devices operate properly.

3.04 PROTECTION

A. Protect metal lockers from damage, abuse, dust, dirt, stain, or paint. Do not permit use during construction.

B. Touch up marred finishes, or replace metal lockers that cannot be restored to factory-finished appearance. Use only materials and procedures recommended or furnished by locker manufacturer.

END OF SECTION

SECTION 10 73 00
PROTECTIVE COVERS

PART 1 - GENERAL

1.01 SUMMARY

A. Section includes excluded aluminum canopies.

B. Related Sections include Division 03 "Cast-In-Place Concrete" for cast-in-place reinforced concrete columns, footings, and piers.

1.02 DEFINITIONS

A. Canopy: An architectural projection supported by the building to which it is attached and may be supported at the outer end by not less than one stanchion.

1.03 PREINSTALLATION MEETINGS

A. Preinstallation Conference: Conduct conference at Project site.

1.04 ACTION SUBMITTALS

A. Product Data.

B. Shop Drawings: Plans and elevations for protective covers.

1. Include layout, spacings of columns and supports, sizes, thicknesses, and types of aluminum framing and decking; fabrication; provisions for drainage, and fastening and anchorage details, including mechanical fasteners.

C. Samples: For each type of finish and color selections.

D. Delegated-Design Submittal: For protective covers indicated to comply with performance requirements and design criteria, including analysis data signed and sealed by the qualified professional engineer responsible for their preparation.

1.05 INFORMATIONAL SUBMITTALS

A. Warranties: Samples of special warranties.

1.06 CLOSEOUT SUBMITTALS

A. Maintenance Data: For protective covers to include in maintenance manuals.

1.07 QUALITY ASSURANCE

A. Manufacturer Qualifications: A manufacturer capable of fabricating extruded aluminum protective covers meet or exceed specified performance requirements.

B. Installer Qualifications: Manufacturer of protective covers.

C. Welding Qualifications: Qualify procedures and personnel according to AWS D1.2/D1.2M, "Structural Welding Code - Aluminum."

1.08 PROJECT CONDITIONS

A. Field Measurements: Verify actual locations of structural supports for protective covers by field measurements before fabrication and indicate measurements on Shop Drawings.

1.09 WARRANTY

A. Special Assembly Warranty: Standard form in which manufacturer agrees to repair or replace components of extruded aluminum protective covers that do not comply with requirements or that fail in materials or workmanship within specified warranty period.
   1. Failures include, but are not limited to, the following:
      a. Structural failures including, but not limited to, excessive deflection.
      b. Noise or vibration created by wind and thermal and structural movements.
      c. Deterioration of metals and other materials beyond normal weathering.
      d. Water penetration through decking areas or drainage components.
   2. Warranty Period: Two years from date of Substantial Completion.

B. Special Finish Warranty: Standard form in which manufacturer agrees to repair finishes or replace aluminum that shows evidence of deterioration of factory-applied finishes within specified warranty period.
   1. Deterioration includes, but is not limited to, the following:
      a. Color fading more than 5 Hunter units when tested according to ASTM D 2244.
      b. Chalking in excess of a No. 8 rating when tested according to ASTM D 4214.
      c. Cracking, checking, peeling, or failure of paint to adhere to bare metal.
   2. Warranty Period: 20 years from date of Substantial Completion.

PART 2 - MATERIALS

2.01 PERFORMANCE REQUIREMENTS

A. General Performance: Extruded aluminum protective covers shall comply with performance requirements without failure due to defective manufacture, fabrication, installation, or other defects in construction.

B. Delegated Design: Design extruded aluminum protective covers, including comprehensive engineering analysis by a qualified professional engineer, using performance requirements and design criteria indicated.

C. Structural Performance: Extruded aluminum protective covers shall withstand the effects of gravity loads and the following loads and stresses within limits and under conditions indicated.
   1. Dead and Live Loads: As required by local authorities having jurisdiction.
   2. Wind Loads: Determine lateral loads and uplift loads according to ASCE/SEI 7 using wind speed criteria indicated on Structural Drawings.

2.02 MANUFACTURERS

A. Basis of Design: Design is based on products manufactured by AVAdek. Subject to compliance with requirements, provide products by named manufacturer or comparable products approved by the Architect manufactured by one of the following:

1. Canopy Solutions, LLC.
2. Dittmer Architectural Aluminum.
3. East Texas Canopy, Inc.
4. Mapes Architectural Products
5. Mason Corporation
6. Peachtree Protective Covers.
7. Superior Metal Products.

B. Product Options: Information on Drawings and in Specifications establishes requirements for aesthetic effects and performance characteristics of protective cover assemblies. Aesthetic effects are indicated by dimensions, arrangements, alignment, and profiles of components and assemblies as they relate to sightlines, to one another, and to adjoining construction.

1. Do not revise intended aesthetic effects, as judged solely by Architect, except with Architect's approval. If revisions are proposed, submit comprehensive explanatory data to Architect for review.

2.03 MATERIALS

A. Aluminum: Alloy and temper recommended by manufacturer for type of use and finish indicated.

1. Extruded Bars, Rods, Profiles, and Tubes: ASTM B 221.
2. Extruded Structural Pipe and Tubes: ASTM B 429.
3. Welding Rods and Bare Electrodes: AWS A5.10/A5.10M.

2.04 COMPONENTS

A. Sizes indicated on Drawings for beams and deck are minimum. Use larger or heavier component sizes where required to meet performance requirements.

B. Fasteners and Accessories: Manufacturer's standard corrosion-resistant, nonstaining, nonbleeding fasteners and accessories compatible with adjacent materials.

1. Reinforce members as required to receive fastener threads.
2. Where exposed fasteners are required provide countersunk Phillips screw heads, finished to match framing system, fabricated from 300 series stainless steel.

C. Concealed Flashing: Unless otherwise indicated, provide manufacturer's standard corrosion-resistant, nonstaining, nonbleeding flashing compatible with adjacent materials.

2.05 FABRICATION

A. Form or extruded aluminum shapes before finishing.

B. Weld in concealed locations to greatest extent possible to minimize distortion or discoloration of finish. Remove weld spatter and welding oxides from exposed surfaces by descaling or grinding.

C. Fabricate components that, when assembled, have the following characteristics:
   1. Profiles that are sharp, straight, and free of defects or deformations.
   2. Accurately fitted joints with ends coped or mitered.
   3. Physical and thermal isolation of glazing from framing members.
   4. Accommodations for thermal and mechanical movements of framing and decking.
   5. Fasteners, anchors, and connection devices that are concealed from view to greatest extent possible.
   6. Components curved to indicated radii.
   7. Have an internal drainage system through columns and connect to underground drainage system.
   8. Provide welded end closures at the deck terminations.

D. After fabrication, clearly mark components to identify their locations in Project according to Shop Drawings.

2.06 ALUMINUM FINISHES

A. High-Performance Organic Finish: Two-coat fluoropolymer finish complying with AAMA 2605 and containing not less than 70 percent PVDF resin by weight in color coat. Prepare, pretreat, and apply coating to exposed metal surfaces to comply with coating and resin manufacturers' written instructions.
   1. At the Contractor’s option, provide power coated finish complying with AAMA 2605 and containing not less than 70 percent PVDF resin by weight in color coat.
   2. Color and Gloss: As indicated by manufacturer's designations or if not indicated as selected by Architect from manufacturer's full range.

PART 3 - EXECUTION

3.01 EXAMINATION

A. Examine areas, with Installer present, for compliance with requirements for installation tolerances and other conditions affecting performance of the Work.

B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.02 PREPARATION

A. Erect protective covers after concrete and masonry work in vicinity is completed and cleaned.

3.03 INSTALLATION

A. General:
   1. Comply with manufacturer's written instructions and appoved Shop Drawings.
   2. Do not install damaged components.
   3. Fit joints to produce hairline joints free of burrs and distortion.
   4. Rigidly secure nonmovement joints.
   5. Install anchors with separators and isolators to prevent metal corrosion and electrolytic deterioration and to prevent impeding movement of moving joints.
   6. Seal joints watertight unless otherwise indicated.

B. Install flashing as required.

C. Metal Protection:

1. Where aluminum will contact dissimilar metals, protect against galvanic action by painting contact surfaces with primer or by applying sealant or tape or installing nonconductive spacers as recommended by manufacturer for this purpose.
2. Where aluminum will contact concrete or masonry, protect against corrosion by painting contact surfaces with bituminous paint.

D. Install components to drain water passing joints, condensation occurring within framing members, and moisture migrating within glazed aluminum curtain wall to exterior.

1. Install raincaps over draining sections of the deck.
2. Connect downspout columns to underground storm sewer system.

3.04 ERECTION TOLERANCES

A. Erection Tolerances: Install protective covers to comply with the following maximum tolerances:

1. Plumb: 1/8 inch in 10 feet; 1/4 inch over total height.
2. Level: 1/4 inch in 20 feet; 1/2 inch in 40 feet.
3. Alignment:
   a. Where surfaces are separated by reveal or protruding element from 1/2 to 1 inch wide, limit offset from true alignment to 1/8 inch.
   b. Where surfaces are separated by reveal or protruding element of 1 inch wide or more, limit offset from true alignment to 1/4 inch.
4. Location: Limit variation from plane to 1/2 inch in 12 feet; 1 inch over total length.

3.05 CLEANING AND PROTECTION

A. Remove temporary protective coverings and strippable films, if any, as framing and decking are installed, unless otherwise indicated in manufacturer's written installation instructions. On completion of installation, clean finished surfaces as recommended by manufacturer of components. Maintain in a clean condition during construction.

B. After installation, clear drainage channels of obstructions, dirt, and sealant.

C. Replace protective cover components that have been damaged or have deteriorated beyond successful repair by finish touchup or similar minor repair procedures.

END OF SECTION

SECTION 11 40 00
FOODSERVICE EQUIPMENT

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. The general provisions of the Contract, including General and Supplementary Conditions and General Documents, apply to the Work specified in this Section.

1.2 SUMMARY OF THE WORK

A. Project Name and Location: Org045 and Birdie Alexander ES Renovation
Dallas, TEXAS

B. Approval of Working Surface: any contractor performing work over the work of other contractors shall notify the Architect of any unsatisfactory conditions. Beginning of work by any contractor shall constitute acceptance of the previous work.

C. Checking Dimensions at Site: before ordering any materials or doing any work, verify all measurements of the building and be responsible for the accuracy of them. No extras will be allowed for variations from drawings in existing conditions or for work performed under this contract. Any discrepancies found shall be submitted to the Architect or Foodservice Consultant for instructions before proceeding.

D. Cutting and Patching: No excessive cutting will be permitted, nor shall any structural members be cut without the written approval of the Architect. Each Contractor shall leave all chases and openings straight, true and of the proper size in his work as may be necessary for the proper installation of his and other contractors' work. After such work has been installed, he shall carefully fit around, close up, repair, patch and point up same as directed, to the entire satisfaction of the Architect.

E. Cooperation: The General Contractor, all other contractors and all subcontractors shall coordinate their work with all adjacent work and shall cooperate with all other trades to facilitate the general progress of the work. Each trade shall afford all the other trades every reasonable opportunity for installation of their work and storage of their material.

F. Inspection and Tests: Architect, Owner, Foodservice Consultant and their representative shall at all times have access to the work whether it is in preparation or progress. Provide proper and safe facilities for such access and inspection.

G. Fees, Permits and Inspections: secure and pay fees for all permits, licenses and inspections as required by all authorities having jurisdiction. Give all notices and comply with all laws, ordinances, codes, rules, regulations and contract requirements bearing on the work.

1.3 SCOPE

A. Include the Work specified, shown or reasonably inferable as part of Foodservice Equipment. Portions of this Work may be subcontracted to those qualified to do such work, as may be necessary because of jurisdictional trade agreements and restrictions.

B. The General Contractor is responsible for Related Work specified in other Sections: i.e. final plumbing, electrical and mechanical connections. The Foodservice Equipment Contractor is responsible for all internal connections when specified.

C. Specifications and drawings have been prepared to form the basis for procurement, erection, startup and adjustment of all equipment in this contract. Plans and specifications shall be considered as mutually explanatory and work required by one, but not by the other, shall be performed as though required by both. Items required by one, but not by the other shall be provided as though required by both. Work shall be accomplished as called for in specifications and shown on drawings, so that all items of equipment shall be completely functional for purpose for which they were designed. Provide all necessary material, tools, equipment and labor required for the complete installation. When there is any discrepancy between drawings and specifications, bidders should seek clarification of any discrepancies from the Architect/Consultant prior to bidding.

D. Should the drawings disagree in themselves, or the specifications with the drawings, the better quality, more stringent, and/or greater quantity of the work or materials shall be completed without additional costs to the Owner.

1.4 OTHER DIVISIONS/CONTRACTORS RELATED WORK

A. Division 03 (Concrete) is responsible for but not limited to:

1. Slab depressions reinforced concrete wearing bed at prefabricated cold storage assemblies.
2. Concrete or masonry platforms (with a finished top and coved base at the perimeter) for the raised setting of food service equipment.
3. Slab depressions to receive stainless steel drain trench liner/grate assemblies (provided under this Section).

B. Division 09 (Finishes) responsible for but not limited to:

1. Interior finished floor with a coved base at prefabricated cold storage assemblies.

C. Division 10 (Specialties) responsible for but not limited to:

1. S/S Corner Guards throughout the kitchen (unless specified otherwise).
2. Lockers.

D. Division 22 (Plumbing) is responsible for but not limited to:

1. All connections shall follow local codes and national standards, except where plans and specifications exceed those codes and standards.
2. Empty PVC and wide-sweep bends for refrigerant piping to beverage lines, Co2 lines, and remote food service equipment refrigeration systems.
3. Rough-in and final connection of plumbing systems to food service equipment and between components (including materials and labor). Accessories provided loose with food service equipment by Section 11 40 00 to be field installed by Division 22. This includes but is not limited to the installation of all faucets (water fill faucets, pre-rinse faucets, etc.), hoses, gas disconnects, and drains from the equipment point of connection to building plumbing systems.

    a. Kitchen Equipment Contractor is responsible for providing all faucets (water fill faucets, pre-rinse faucets, etc.), drain fittings, mixing valves, control valves, water pressure regulators, vacuum breakers, and all accessories for equipment specified under 11 40 00. Division 22 is responsible for installation.

4. Indirect drain line runs from the equipment to the nearest drain or floor sink—lines to be type 'K' Copper.

5. If any plumbing accessories or fittings are provided loose with equipment by 11 40 00, Div. 22 is to attach to equipment and provide final connection.
6. Gas Supply Systems with all components and fittings required for a complete system.
7. Water Supply Systems with all components and fittings required for a complete system.
8. Compressed Air Systems with all components and fittings required for a complete system.
9. Piping and Drainage Systems (Sanitary and grease laden). Systems are to be cleaned before the final connection with food service equipment.
10. Floor Sinks (Provide and Install). Flange and grates to be flush with the finished floor.
11. Floor Drains (Provide and Install). Flange and grates to be flush with the finished floor.
12. Trench Drains (Provide and Install). Trench Liners provided by 11 40 00. Flange and liners to be flush with the finished floor.
13. Grease Traps as required (Size, Provide, Locate, and Install). Verify with local codes to bypass or pipe thru Grease Trap and/or Interceptor.
14. P-Traps as required (including all disposers).
15. Interconnect water thru Water Filter (Filter provided by 11 40 00 unless otherwise specified) to equipment.
16. Gas Quick Disconnect Installation (Quick Disconnect provided by 11 40 00).
17. Safety Restraint Cable Installation (Safety Restraint Cable Provided by 11 40 00).
18. Specified couplings and piping to all equipment furnished by 11 40 00.
19. Air Compressors (Size, Provide, and Install unless otherwise specified).
20. Water Softeners (Size, Provide, and Install unless otherwise specified).
21. Pressure Boilers (Size, Provide, and Install unless otherwise specified).
22. Hand Sinks (Provide (unless otherwise specified) and Install). Provide a hot water tempering valve if required. Water temperature to be at least 100 degrees and flow for at least 20 seconds.
23. Ice Bin Drain Insulation (Provide and Install).
24. Unions at disposer solenoid valves (Provide and Install).
25. Back Flow Prevention as required (Provide and Install - including all disposers). Back- Siphonage shall be installed at all fixtures and equipment where backflow and/or back-siphonage may occur and where a minimum air gap cannot be provided between the water to the fixture or equipment at its flood/level rim. When furnished with equipment, vacuum breakers shall override the above if acceptable with applicable codes. Division 22 is responsible for verifying requirements with local codes.
26. Janitor Sink with Faucet (Provide and Install).
27. Freeze Proof Hose Bibb at the exterior of the building by receiving door (Provide and Install - unless otherwise specified).
28. Reverse Osmosis Systems (Size, Provide (unless otherwise specified), Locate, and Install).
29. All piping within the counter body or under fabricated counters must be run to a connection point below the counter body by Section 11 40 00—final connection by Division 22.
30. Exhaust Hood condensate drain connections (Provide and Install).
31. Interconnection of ½" CW to Pre-Rinse and Disposers cone/body inlets piped through the solenoid and vacuum breaker.
32. Fire System Piping. The exposed piping is to be chrome plated.
33. Pipe ½" cold water to swirl inlets at disposers.
34. Water Treatment for Ice Builders (Non-Chlorinated water with a PH Level of 10 or Higher) and any drains and overflows. Piping from Ice Builders to Tumble Chillers by Div. 23.
35. Refer to Section 2.2 PLUMBING / MECHANICAL REQUIREMENTS for additional information.

E. Division 23 (Mechanical) responsible for but not limited to:

1. All connections shall follow local codes and national standards, except where plans and specifications exceed those codes and standards.
2. Empty EMT Conduit with pull-wire and wide-sweep bends for refrigerant piping to remote food service equipment refrigeration systems.
3. Rough-in and final connection of mechanical systems to food service equipment, cold storage assemblies, and between components (including materials and labor).
4. A mechanical contractor will test and balance rooms and exhaust hoods. **Balance report for food service Exhaust Hoods to be provided to Foodservice Design Professionals (FDP) immediately upon completion (send to Dallas.Submittal@fdp.org) and must be submitted with O&M manuals.**
5. Exhaust Hoods, Condensate Hoods, Fire Suppression Systems, connections, and controls (Provide and Install – unless otherwise specified). Provide tempered air at all supply ducts.

a. If Exhaust/Condensate Hoods and Fire Suppression Systems are specified under Section 11 40 00, Division 23 is responsible for all Exhaust and Condensate Hood connections (Provide and Install).

6. VFD System and controllers when required by code (Provide and Install).
7. Provide and install all ventilation (direct or indirect), air conditioning, and heating systems (unless otherwise specified).
8. Coordinate Supply and Return ducts above Serving Counters. Cold air is not to blow directly on hot food counters or open-air refrigerated merchandisers.
9. Coordinate Supply and Return ducts away from equipment with top-mounted refrigeration. Air is not to blow directly on compressors.
10. Mechanical Contractor to locate temperature monitors within return ducts.
11. Circulating air above cold storage assemblies (Provide and Install).
12. Circulating air above and in air gaps at Warehouse cold storage assemblies (Provide and Install).
13. Water Chillers as required (Provide, Size, and Locate).
14. Piping from Ice Builders to Tumble Chillers (Size, Provide and Install).
15. Refer to Section 2.2 PLUMBING / MECHANICAL REQUIREMENTS for additional information.

F. Division 26 (Electrical) responsible for but not limited to:

1. Rough-in and final connection of electrical systems to food service equipment, cold storage assemblies, and between components (including materials and labor). Accessories provided loose with food service equipment by Section 11 40 00 to be field installed by Division 26.
2. Empty EMT Conduit with pull-wire and wide-sweep bends for refrigerant piping to remote food service equipment refrigeration systems.
3. Empty EMT Conduit with pull-wire and wide-sweep bends for interconnect cables between LAN and POS terminals, change-makers, pre-check units, printers, CPUs, etc. Division 26 to verify where the conduit will run for POS System (i.e., Manager's Office or IDF Room).
4. Empty EMT Conduit with pull-wire and wide-sweep bends for fire suppression systems. Interconnect the Fire Protection System to panel box shunt trips and building alarms.
5. Cold Storage Assembly Light Fixture Installation (Provided loose by Section 11 40 00).
6. Table Limit Switch Installation (Provided loose by Section 11 40 00).
7. Electrical Materials and Devices (Shunt-trip breakers, surge protectors, lighting control devices, conduit, wire, etc.).
8. Switches and Stainless Steel Disconnects as required (Provide, Locate, and Install – to be in an accessible location).

9. Charging Stations for Forklifts, Pallet Stackers, and Pallet Jacks (Size, Provide, Locate, and Install).
10. Interconnection between Condensate Fan and Dishmachine control panel.
11. Interconnection between Exhaust Hood fans and switch.
12. Interconnection between Exhaust Hood lights and switch.
13. Door Heaters, Lights, Coils, and Heated Pressure Relief Ports pre-wired to the junction box at the top of cold storage assemblies provided by Section 11 40 00—final connection by Div. 26.
14. If any electrical accessories, fittings, and cord/plugs are provided loose with equipment by 11 40 00, Div. 26 is to attach to equipment and provide final connection.
15. Provide waterproof receptacles in wet areas.
16. All electrical connections beneath Exhaust Hoods to extend to shunt trip breakers with electrical panel box for shutdown during fire mode.
17. Receptacles will be pre-wired to Junction Box or Load Center for final connection by Division 26.
18. All electrical lighting, power, and distribution systems.
19. Do not interconnect more than three (3) convenience outlets on one (1) breaker.
20. Other than convenience outlets, all electrical connections on food service plans are dedicated breakers.
21. Doorbell at receiving door (Provide and Install –audible throughout Kitchen, Office, and Dry Storage room).
22. Adequate lighting at receiving door.
23. Dedicated circuit for heated drain line connection in Walk-In Freezer (120/1/16.0 Amp) at each coil.
24. Provide and install (2) Edwards 860 Series (or equal) red lens, surface-mounted Xenon Emergency Strobe Beacons. One (1) to be located in the Kitchen above Walk-In Freezer door (or Cooler door when Freezer is within Cooler in an 'inline' assembly), and One (1) to be located in the Cafetorium (Coordinate location with Owners). Provide all conduit and wiring required, and interconnect the illuminated Push Button Panic Alarm in the Walk-In Freezer to both Strobe Beacons (Critical). Coordinate with Division 27.
25. Refer to Section 2.5, ELECTRICAL REQUIREMENTS, for additional information.

G. Division 27 (Communication) responsible for but not limited to:

1. Data line coordination for food service equipment.
2. Time clocks.
3. Video cameras for learning assistance in food service areas as required (Provide, Locate, and Install).
4. Provide conduit, data line, and interconnect the illuminated Push Button Panic Alarm inside the Walk-In Freezer to the Building Automation System (BAS). When activated, facility personnel are to be notified - coordinate notification requirements with the Owner (Critical). Coordinate with Division 26.

H. Division 28 (Electronic Safety and Security) is responsible for but not limited to:

1. Security Cameras as required (Provide, Locate, and Install).
2. Interconnection of Entrapment Panic Alarm for Cold Storage Assembly to the main Building Alarm System that will notify the person designated by the Owner that the Entrapment Panic Alarm has been activated (***Critical***).

I. General Contractor responsible for but not limited to:

1. Any wall penetration required for food service equipment utilities. Escutcheon plates or S/S sleeves are to be provided and installed as needed.

2. Bulk Freezer Ventilation Pipe (Provide and Install unless otherwise specified).
3. Core drilling for Guide Rails.
4. Refrigeration Roof Curbs / Roof Jack.
5. Interior Bollards – to be epoxy painted per local codes (Provide and Install).
6. Provide and Install ¾" Plywood blocking in the wall for mounting equipment furnished by Section 11 40 00 as required.
7. Cold Storage Assembly Depressions (to be dead level) and sand leveling bed.
8. Structural bracing for Bulk Cold Storage Assembly ceiling panels if required.
9. Menu System Video Monitors in Servery (unless otherwise specified).
10. Structural bracing for Menu System Video Monitors if required.
11. Interior/Exterior refrigeration penetrations and sleeves at building penetrations.
12. Door Scope viewer (peephole) with wide viewing angle at receiving door.
13. Canopy at receiving door. Coordinate height with the height of Receiving Door (8') and the mounting height of Air Screen above the door.
14. Soap and towel dispenser provided by Owner. G.C. is responsible for installation.
15. Washer and Dryer (Provide and Install, unless otherwise specified).
16. Dwarf wall at exposed front/ends of cafeteria serving counters with the finish as selected by the Architect.
17. Final cleaning of all equipment before demonstrations.

1.5 QUALITY ASSURANCE

A. In addition to complying with all applicable laws, statutes, building codes and regulations of public authorities, comply with the following:

1. National Sanitation Foundation (all equipment to bear label).
2. National Electric Code.
3. Underwriters' Laboratories, Inc. (all applicable equipment to bear label).
4. CSA certified (all applicable equipment to bear label)
5. American Gas Association Laboratories.
6. National Fire Protection Association.
7. Americans with Disabilities Act.
8. Food and Drug Administration HAACP Guidelines.
9. International Energy Conservation Code(IECC).
10. Department of Energy.
11. Environmental Protection Agency

B. Furnish certification of regularly manufactured equipment listing or classification by Underwriter's Laboratories, Inc. with initial submittal.

C. Furnish list of equipment and components (internal and external) that are not of domestic origin. All equipment and components (internal and external) should be of domestic origin when possible. This information should be provided with the initial submittal.

D. Projects outside the continental United States shall adhere to all local authorities having jurisdiction over that project.

1.6 SUBSTITUTIONS

A. Equipment items or components specified are intended to be the Basis of Bid. All other brands, including any additional names, which may be cer as "Alternates" or "Approved Equal," must conform with the specifications, size, accessories, function, etc. of the first-named brand and be subject to Paragraph C-03 of this Article.

B. Proposed Substitutions:

1. Submitted no less than 14 calendar days prior to Bid Date.
2. Submit proposed substitutions with catalog data and/or manufacturer's shop details indicating all modifications required to conform with specified brand.
3. List of deviations must include listing of equipment name, model number, accessories and features with deviation(s) noted for both specified and proposed alternate equipment. Equipment without listed deviation(s) will be considered to be furnished as specified.

C. Substitutions with prior approval:

1. Submitted on Bidder's letterhead attached to Proposal Form with individual additive/deductive amounts stipulated and the documentation required in Paragraph B02.
2. Owner reserves the right to accept or reject any or all substitution proposals before execution of Contract.
3. Provide all design/engineering services required to make adjustments in space, systems, utilities, etc. and pay all additional costs of utilities, construction or professional services that may be incurred due to the acceptance of any substitution.

D. All appliances within common group or category (e.g., refrigerators, kettles, ovens, etc.): same manufacturer.

1.7 INTERPRETATION OF DOCUMENTS

A. During Bidding: contractor's, supplier's or vendor's questions and comments pertaining to Construction Document's clarity or intent will be addressed by addendum.

B. Subsequent to Award:

1. Confirmation of Construction Document requirements will be provided by Clarification Bulletin.
2. Request for Information Bulletins submitted by Contractor: contain Contractor's proposed resolution.

1.8 WARRANTY

A. Provide a written warranty for a period of one year from the date of Substantial Completion, including extended four-year replacement warranty on compressor bodies.

B. Components of equipment subject to replacement prior to one-year's use (such as refrigerator door gaskets) and those items which may fail due to improper or inadequate periodic maintenance by the Owner/Operator (such as an uncleaned refrigeration system condenser) are not intended to be included within the scope of the Warranty.

C. Refrigeration Systems/Equipment: one-year free service available within twenty-four hours of notification.

D. Furnish three copies of a list of all equipment and their respective local service agencies, indicating the address, telephone number and name of person to contact. Whenever possible, the service agencies selected shall be factory-authorized for the equipment assigned.

E. Provide following for refrigeration systems/equipment, unless specified otherwise:

1. One (1) year free service available within twenty-four hours of notification, for refrigeration systems.

2. Provide five (5) year manufacturer's registered written replacement, warranty certificate, covering compressor bodies. Warranty to cover labor costs for first year.
3. Provide ten (10) year manufacturer's registered written replacement/repair, warranty certificate, covering walk-in panels. Warranty to cover defects in material and workmanship. Warranty to cover labor costs for first year.
4. Provide two (2) year parts and labor warranty for ***all parts/components (including third-party components that may be utilized)*** of the refrigeration system(s) ***(including freon)***, cold storage cooler(s), and freezer(s) not otherwise covered herein.

F. ***All above-stated warranty periods are from the date of Substantial Completion***. All replacement parts due to a warranty call should be the same quality as the original, or better if the original were defective. Replacement parts should be of a domestic origin where possible.

1.9 SUBMITTAL DATA

A. Special Requirements: the following are in addition to any general requirements given elsewhere in the Documents.

B. Submittal Requirements:

1. Kitchen Equipment Contractor to furnish all submittals via PDF, drawings to be scaled per General Specifications and provided in Three (3) submittal packages.
2. Foodservice Design Professionals requires the below listed business days for each package submitted. Packages to be submitted with 14 days between each issued package.

a. Package One: 10 Business Days

i. Equipment rough-in
ii. Equipment Brochure

b. Package Two: 10 Business Days

i. Exhaust Hood
ii. Cold Storage Assembly
iii. Refrigeration

c. Package Three: 15 Business Days

i. Custom Fabrication
ii. Serving Counter
iii. Merchandising Equipment
iv. Miscellaneous submittals

C. Submittals to be identified with the below listed file name structure:

i. 11 4000-1 EQUIPMENT BROCHURE
ii. 11 4000-2 EQUIPMENT ROUGH-IN PLANS
iii. 11 4000-3 CUSTOM FABRICATION
iv. 11 4000-4 SERVING COUNTER
v. 11 4000-5 EXHAUST HOODS
vi. 11 4000-6 COLD STORAGE ASSEMBLY
vii. 11 4000-7 REFRIGERATION
viii. 11 4000-8 BEVERAGE MERCHANDISER

D. Package One (1) requires both submittals-Brochure and Rough-in plans. If not sent together, submittal will be rejected.

E. All submittals will be notated in RED, architect, and general contractor to be colored per their direction.

F. If hard copy submittals are required, kitchen contractor to furnish all hard copies as required to the specified trades.

G. If discrepancies, missing information, or incorrect information occur within the documents, kitchen contractor to seek clarification or clearly notate on submittals the need for further direction. Kitchen contractor is to bid the higher of the discrepancy. Per General specifications (Section 1.3. Scope subparagraph D)..

H. Brochure Format (for regularly-manufactured equipment and components):

1. Front and rear protective cover with labeled project name.
2. Brochure index: indicate functional Area/Room number, item number, quantity, description and manufacturer.
3. A separate flysheet for each component or item of equipment, indicating: item number, name, quantity, manufacturer, optional equipment, modifications, special instructions and utility requirements. An item of equipment or assembly containing more than one buyout sub-assembly or component shall have the secondary item listed in parenthesis beside the primary item name. For example: Serving Counter (hot food well).
4. Catalog specification sheet and manufacturer's drawing.

I. Shop Drawings (Rough-In Drawings):

1. Separate drawing sheets: same size as Contract Drawings (Contract Drawings are not to be traced or reproduced). Submittal drawings are to be provided by Kitchen Equipment Contractor and not reproduced from Contract Documents. Any reproduced submittal drawings will be rejected.
2. ¼" scale drawing of fixed/movable Foodservice Equipment and pre-fabricated Cold Storage Assemblies with itemized schedules.
3. Special Conditions Drawings, sizing and locating the following conditions:

    a. Slab depressions, cores, sleeves or block-outs (cold storage assemblies, drain trenches, piping, etc.).
    b. Concrete or masonry platforms.
    c. Pipe sleeves or roof jacks.
    d. Wall-openings or block-outs for pass-through equipment, recessed control panels, in-wall fire-protection system components, etc.
    e. Blocking grounds or anchor plates required in walls for equipment support/attachment.
    f. Above-ceiling hanger assemblies for support of exhaust hoods, utensil-racks, etc.
    g. Access panels in walls or ceiling for service of equipment.
    h. Ceiling pockets or recesses for unusually high equipment.
    i. In-wall carriers for wall-hung or cantilevered equipment.

4. Electrical rough-in drawing.
5. Plumbing/mechanical rough-in drawing.
6. Required information:

    a. All fixed and movable Foodservice Equipment shown on Contract Drawings.

b. All prefabricated Cold Storage Assemblies and Conveyor/Dishtable Assemblies shown on Contract Drawings.
c. All general-use and convenience utilities or services indicated on Contract Drawings, including those required by or connected to equipment or devices not in this Section.
d. All rough-in drawings: fully dimensioned from engineering benchmark (column lines, when provided) and finished-room surface to point of stub-up through floor and stub-out through wall or ceiling for all mechanical, electrical and plumbing services.
e. Connection number/tag system and symbols: identical to Contract Drawings.

J. Shop Drawings (Manufacturer's and Fabricator's):

1. Sheet Size: identical to Contract Drawings, drawn or plotted at ¾" scale for plan view and elevations; 1½" scale for sections and construction details.
2. Included information: item number, name and quantity.
3. Construction details, sections and elevations to reflect requirements of the Specifications and Drawings.
2. Indicate adjacent walls, columns and equipment.
3. Indicate plumbing and electrical schematic drawings for equipment such as: conveyors, waste systems, self-cleaning exhaust hoods, exhaust hood fire protection systems and fabricated fixtures with single electrical or plumbing connection.
4. Mechanical or electrical operating components or products integrated into a fabricated fixture: ventilation and service access required or recommended by the manufacturer, including panel size and location to permit easy lubrication, adjustment or replacement of all moving parts.

K. All equipment and engineering rough-in plans sheet numbers are to match the contract documents. All equipment item no.'s and engineer item no.'s located on the schedules are to match the contract documents. All engineering requirements are to be updated as required to accommodate the provided equipment and/or match the contract documents. The Kitchen Contractor is responsible for the coordination of any MEP revisions to accommodate the provided and proposed equipment. The kitchen contractor is responsible for any costs associated with equipment substitution.

L. FDP drawings and schedules are not to be copied in anyway. Any replicated drawings of FDP will be rejected.

1.10 SERVICE MANUAL

A. Three copies bound in 1½" hardback, three-ring binders (as many volumes as required by scope of project) with same data as brochure at completion of installation (Refer to "Submittal Data"). Provide separate service manuals as required for each independent area within the project scope (Main Kitchen, Culinary, Concession, etc.).

B. Each Volume: section for maintenance of finish materials (e.g., stainless steel, plastic laminates, FRP, Plexiglas, etc.).

C. Catalog specification sheet and/or manufacturer's shop drawings.

D. Each Volume: index of items, manufacturer's operating/maintenance information, replacement parts data and price lists. Provide the name, title and address of personnel at each respective manufacturer to be contacted for spare/replacement parts after warranty period.

E. To the extent possible, provide two copies of manufacturer's video instructional cassettes for operating, maintenance and service of equipment.

F. Internally subdivide binder contents with permanent page dividers, logically organized by equipment item number or manufacturer name, with tab titling clearly printed under reinforced laminated plastic tabs.

G. Electronically submitted manuals are required to follow the same formatting requirements listed above.

1.11 VERIFICATION AND COORDINATION OF PROJECT / DATA

A. Utilities Rough-in Drawings and Field-Services within four weeks after receipt of notice-to-proceed, review Contract Drawings and Submittal Data for accuracy and completeness and notify Architect of conflicts and proposed adjustments. Coordinate work with other sub-contractors.

a. KEC to provide on-site field verification of all underground utilities prior to pouring of concrete for capacity and location, coordinate with General Contractor. Submit review to Architect and General Contractor.
b. KEC to provide on-site field verification of all other utility connections and locations, coordinate with General Contractor. Submit review to Architect and General Contractor.

B. ON-SITE INSPECTION REPORTS

a. Prior to concrete pour. (KEC to submit a copy of the report below to the Architect, General Contractor and Foodservice Consultant within 24 hours of the inspection.)
b. Prior to delivery of equipment. (KEC to submit a copy of the report below to the Architect, General Contractor, and Foodservice Consultant with-in 24 hours of the inspection.)

0n - Site Inspection Report
Prior to Concrete Pour

Inspection Date_____ **Project Name**_____

Project Location_____

Inspector's Name_____ **Company**_____

Inspector's Contact Number_____ **Email** _____

Architectural Firm_____ **Project Architect**_____

Architect's Contact Number_____ **Email** _____

General Contractor_____ **Project Manager**_____

G.C. Contact Number_____ **Email** _____

Foodservice Consultant **FDP** **Project Manager**_____
Consultant Number - Dallas **972-245-5300**
Consultant Number - Houston **281-350-2323** **Email** _____

An on-site Inspection to verify the location of underground utilities was conducted on this date. The following conditions were observed and brought to the attention of the General Contractor. (KEC is to provide a written description and copy of the Utility Plan indicating the corrective action required).

1. What difficulties were encountered?

Inspector's Initials _____

This Inspection Report is the responsibility of the Kitchen Equipment Supplier and the General Contractor. Coordination between the two parties is mandatory. *Neither the Architect nor the Kitchen Consultant need to be present at any of the inspections*.

EMAIL A COPY OF THIS REPORT AND ANY ADDITIONAL INFORMATION TO THE ARCHITECT, GENERAL CONTRACTOR AND FOODSERVICE CONSULTANT.

On - Site Inspection Report
Prior to Delivery of Equipment

Inspection Date_____ **Project Name**_____

Project Location_____

Inspector's Name_____ **Company**_____

Inspector's Contact Number_____ **Email** _____

Architectural Firm_____ **Project Architect**_____

Architect's Contact Number_____ **Email** _____

General Contractor_____ **Project Manager**_____

G.C. Contact Number_____ **Email** _____

Foodservice Consultant **FDP** **Project Manager**_____
Consultant Number - Dallas **972-245-5300**
Consultant Number - Houston **281-350-2323** **Email** _____

An on-site Inspection to verify the location of installed utilities was conducted on this date. The following conditions were observed and brought to the attention of the General Contractor. (KEC is to provide a written description and copy of the Utility Plan indicating the corrective action required).

1. What difficulties were encountered?

Inspector's Initials _____

This Inspection Report is the responsibility of the Kitchen Equipment Supplier and the General Contractor. Coordination between the two parties is mandatory. *Neither the Architect nor the Kitchen Consultant need to be present at any of the inspections.*

EMAIL A COPY OF THIS REPORT AND ANY ADDITIONAL INFORMATION TO THE ARCHITECT, GENERAL CONTRACTOR AND FOODSERVICE CONSULTANT.

C. Review critical systems/components for application, performance and capacity and submit calculation worksheets with initial submission of brochure/rough-in drawings, with all proposed adjustments noted, including:

1. Exhaust hood removal/supply air volume, velocity, static pressure, duct collar sizes and locations.
2. Refrigeration Systems (compressor, condenser and evaporator) capacities/sizes, quantities and refrigerant piping distances/sizes.
3. Exhaust Hood Fire Suppression Systems (nozzle locations, air handler and fuel interlocks, piping/distance limitations).
4. Locations of Vacuum Breakers.
5. Conformance of Refrigerated Components/Equipment with HACCP Guidelines (e.g., salad/sandwich pans, upright/open refrigerator cabinets, salad bars) with HACCP Guidelines.
6. Gas, water line sizes and manifold configurations.
7. Diameter and length of flexible connector lines for fixed/movable gas appliances.
8. Fabricated Equipment load center panels (individual and total amperage calculations and circuit balance).
9. ADA compliance of workstations, service positions, passageways, etc.

D. Ceiling mounted appliances/fixtures: verify and coordinate dimensions/location of support framing/hangers with General Contractor. All material and installation below 12'-0" aff.: Section 11 4000.

E. Dimension Responsibility: obtain actual or guaranteed measurements for proper fit of equipment. All dimensions indicated in Contract Documents are approximate and are as accurate as can be determined at the time. Field-check all horizontal/vertical measurements and conditions at the building prior to fabrication or delivery of equipment and notify the Architect of all conflicts or deviation from the dimensions shown.

F. Checking Dimensions at Site: before ordering any materials or doing any work, verify all measurements of the building and be responsible for the correctness of them. No extras will be allowed for variations from drawings in existing conditions or for work performed under this contract. Any discrepancies found shall be submitted to the Architect for instructions before proceeding.

G. Scheduling to Fit Openings: Should it become necessary to schedule the construction of walls or partitions before delivery of fixed equipment, the equipment must be fabricated for passage through finished openings. Maintain close contact with the project and be cognizant of all conditions, including vertical handling limitations within the building (elevator cabs or openings, stairs, etc.) and possible hoisting requirements. Coordinate all procedures with General Contractor and Project Team.

H. Refrigerated and Dry Storage Areas: verify and coordinate dimensions to accommodate scheduled modular shelf sections. Notify Architect of variance between the Contract Documents and actual conditions.

I. Color/Pattern Selections: submit selection samples of solid polymer products, plastic laminate, paint or stain finishes and vinyl-coated surface material of equipment as selected by Owner.

J. Movable Equipment Interface: rolling stock (pan racks, carts, dollies, dish/tray/rack dispensers) required to fit through or into fixed equipment (roll-in refrigerators, counter bodies, etc.) is to be reviewed and coordinated for compatibility at time initial of shop drawing submittal. Indicate conflicts and proposed adjustments.

K. Relocation of Work: relocate or re-route work as required to coordinate related items free of charge if no extra work is involved.

L. Contractor must provide an Itemized Schedule of Values that correlates with the foodservice equipment item numbers for verification prior to submittals being submitted.

1.12 EQUIPMENT FURNISHED / INSTALLED BY OTHERS

A. Obtain and coordinate utility requirements of Owner-Furnished/Owner-Installed (OF/OI) equipment with the building utilities and roughing-in drawings/provisions.

B. Coordinate physical data of OF/OI appliances or equipment and incorporate information into Submittal Drawings. Vendor- or Purveyor-Furnished equipment (e.g., coffee/tea equipment): same as OF/OI.

1.13 WORK INSTALLED BUT FURNISHED BY OTHERS

A. Coordinate delivery/installation schedule of Owner-Furnished/Contractor-Installed (OF/CI) equipment with Owner not less than ninety (90) days before equipment requirement.

B. Obtain and coordinate utility requirements of OF/CI equipment with the building utilities and roughing-in drawings/provisions.

C. Receive at job-site and fully incorporate into installation procedures as if furnished under this Section.

PART 2 - PRODUCTS

2.1 FABRICATED FIXTURES MATERIAL / COMPONENTS

A. Stainless steel sheets or shapes: 18-8, Type 302, polished to 180 grit No. 4 finish.

1. Stainless steel joints and seams: heli-arc welded, free of pits and flaws, ground smooth and polished to No. 4 finish.
2. The “grain” direction of horizontal stainless-steel surfaces: longitudinal, including the backsplash. The polishing procedure at right-angle corners of fixtures shall provide a mitered appearance.

B. Galvanized Iron Sheets: Armco copper bearing Zinc Grip or Zinc Grip/Paint Grip.

1. Galvanized iron joints and seams: arc-welded, free of pits and flaws and ground smooth.
2. Galvanized sheets or shapes: washed with mineral spirits and painted with Rustoleum gray semi-gloss enamel.

C. Sound Deadening: Schnee Butyl Sealant ½” wide rope positioned continuously between all frame-members or contact material and underside of stainless steel surface (sinks, table tops, food wells, overshelves and undershelves). Tighten stud-bolts for maximum compression of sealant and trim excess.

D. Plastic Laminates: color/pattern selected by Architect, in 1/16” thickness for flat surfaces: 1/32” thickness for radiused surfaces. Plastic laminates and adhesives must be N.S.F. approved (Standard No. 35).

E. Solid Polymer products: color/pattern/material as selected by Architect in thickness as specified. Solid Polymer and adhesives must be N.S.F. approved (Standard No. 51).

F. Casters.

1. Fabricated fixtures with "Open Base" construction: Jarvis and Jarvis Model No. 5-405-113P-NSF swivel casters with grease seals on forks and wheels; Zerk fitting in swivel; two casters: Model No. E-75 Vertilock brakes. All casters: B-7" rolling bumpers with stainless steel top discs.

G. Cutting Boards: 1/2" thick Read Products, Inc. "Richlite" cutting board, size as indicated.

H. Identification Plates, Labels, Tags:

1. Prohibited Information: names of suppliers, fabricators and contractors.
3. NSF Labels: required on all pieces of equipment.
4. Required Information: function or purpose of controls such as display light switches, food warmer controls, etc.
5. Plate Construction: engraved phenolic plastic, secured to equipment with epoxy cement or stainless-steel screws. Furnish samples.

2.2 PLUMBING / MECHANICAL REQUIREMENTS

A. Plumbing Fittings and Components: furnished under this Section as follows:

Note: Fitting and components described in Items 1, 2, 3,4 and 5 are furnished loose for installation by Division 22.

1. Control valves, appliance pressure regulators for water, gas and steam, and vacuum breakers: wherever required on Foodservice Equipment (chrome-plated where exposed).
2. Faucets and drains without connected overflows (unless otherwise indicated) for all sinks.
3. Specialty Foodservice water-fill faucets or hose assemblies indicated in drawings/specifications.
4. Wade Model No. W-10 Shock-Stop shock absorbers for all Foodservice Equipment with quick-opening or solenoid-operated water valves.
5. Dormont Stainless Steel Water Quick Disconnect hose, diameter per water connection size requirements, with SafetyQuick safety fitting, w/coiled restraining device, full port ball valve, antimicrobial coating, lifetime warranty.
6. Extensions of indirect waste fittings to open-sight floor sink or floor drains from sinks, under bar equipment, and food-holding components of serving counters (e.g. cold pans, hot food wells, refrigerator/freezer coils not equipped with condensate evaporators) furnished and installed by Division 22. Drains: painted with aluminum paint where exposed, type "K" copper where concealed.
7. Piping brackets and supports beneath/within fabricated equipment.
8. Closed Base Bodies: removable 18-gauge stainless steel closure panel at plumbing penetrations, under top.
9. Control valves on Open Base fixtures: mounted on 14-gauge stainless steel gusset-shaped panel with 3½" setback from counter top edge/rim to face of control handle.
10. Fill hose/faucet at support pedestals or Closed Base Body: installed in a 15" x 18" x 5" deep recessed mounting panel. Panel bottom: sloped on a 60o angle, with 3/8" stainless steel rod hanger-bracket for hose.
11. In-line water filter system:

a. 3M or Everpure System filters for coffee/tea brewers, icemakers, water chillers, convection steamers and beverage systems. Sized per manufacturer recommendation.

B. Gas-Heated Equipment Fittings and Components: furnished under this Section as follows:

1. Fixed Equipment: Dormont MFG brand "KITCF" Series gas hose kit with Quick Disconnect fitting at appliance. Approved equal: T&S Brass. Diameter per fuel volume/connection size requirements. Gas valve diameter size per fuel volume/connection size requirements.
   a. Restraining device: heavy duty steel cable, fastened to equipment and walls, 3" to 6" shorter than equipment connector length.

C. Final Plumbing Connections Provisions.

1. Fabricated equipment containing components, fittings and/or devices indicated on Foodservice Connection Drawings to be connected to the building systems: each component, fitting or group thereof pre-piped to a utility compartment for final connection by Division 22. Refer to drawings for capacities.
2. Field-assembled equipment (e.g., prefabricated walk-in refrigerator/freezers, exhaust hoods, warewash machines, convection ovens, etc.): plumbing components completely interconnected under this Section for final connection arrangements indicated on Utility Connection Drawings.
3. All plumbing final connection points of equipment shall be tagged, indicating:
   a. Item number.
   b. Name of devices or components.
   c. Type of utility (water, gas, steam, drain, chilled water).

D. Ducts and Vents.

1. Exhaust hoods which are furred-in to ceiling: 2" high duct collar for final connection to duct system.
2. Warewash machines equipped with integral vent cowls or extended hoods: furnished with 18-gauge stainless steel seamless duct risers to 6" above finish ceiling for final connection. The duct: trimmed at ceiling with 16-gauge stainless steel angle flange with all corners welded.

2.3 FOODSERVICE EQUIPMENT REFRIGERATION SYSTEMS

A. Install complete with all refrigerant, oil, dials, dehydrators, gauges, controls required for the proper operation of the system.

B. Self-contained or factory-installed compressors: check and adjust to proper operating temperature prescribed by FDA/HACCP.

2.4 PLUMBING TRIM

A. Faucets: furnished for all sinks or equipment requiring open water supply.

B. Fill Faucets: furnished for appliances requiring open water supply.

C. Drain Fittings: furnished for all sinks or equipment requiring removal of liquids. Install specified chrome-plated or stainless-steel fittings in die-stamped openings with washers

and locknuts. Solder may be used as a sealer but shall not be applied to the top surface of the drain fittings.

2.5 ELECTRICAL REQUIREMENTS

A. All electrical systems, components and accessories within the work of this Section: certified to be in accordance with NEC 70.

B. Electrical Fittings and Components: furnished under this Section as follows. Coordinate foodservice equipment loads, voltage and phase with building system and confirm any existing or OF/OI equipment requirements.

C. Cord and Caps.

1. Coordinate all Foodservice Equipment cord/caps with related receptacles.
2. All 120 volt "plug-in" equipment shall have Type SO or SJO cord and plug with ground wire fastened to frame/body of item.
3. Cord lengths for fixed equipment: adjusted to eliminate loose-hanging excess.
4. All non-fixed plug-in "buy-out" equipment: Hubbell configuration, ratings as required.
5. All mobile electrical support equipment (heated cabinets, dish carts, etc.) and counter appliances mounted on mobile stands (mixers, food cutters, toasters, coffee makers, microwave ovens, etc.): 8'-0" cord length with cord-hanger strap secured to rear of equipment or mobile stand.

D. Switches and Controls.

1. Each motor-driven appliance or electrically heated unit: equipped with control switch or starter per Underwriters' Laboratories, Inc. with low-voltage and overload protection.
2. Disposer controls recess-mounted in wall: external fittings and accessories removed from enclosure and furnished with 16-gauge stainless steel perimeter angle flange with welded corners. Install control at 4'-0" aff to bottom of enclosure.
3. Disposer controls recess-mounted in counter-splash risers: external fittings and accessories removed from NEMA 4 enclosure and furnished with 16-gauge stainless steel perimeter angle flange with welded corners. Install control at 3'-0" aff to bottom of enclosure. Provide panel with 60" long coil of Seal-Tite electrical conduit, from bottom of control panel for final field connections under Division 26.
4. Equipment which is not provided with built-in circuit breakers or fused terminal block and is indicated on Utility Connections Drawings to be directly-connected to the building electrical system: a NEMA 4 stainless steel disconnect switch furnished and installed by Division 26.
5. All remote manual starters, disconnect switches, magnetic contactors or starters and push-button stations: NEMA Type 4 enclosure; NEMA Type 1 enclosure only when installed in a Closed Base Body.

E. Heating Elements.

1. Electrically-heated equipment: thermostatic controls.
2. Water heating equipment: equipped with positive low water shut-off.

    a. Receptacles and Switches.

3. Receptacles installed in vertical panels of support pedestals or Closed Base Bodies: installed in 12" x 8½" x 3" deep recessed mounting panel sloped on 60o angle and turned up to top of opening.

4. Pre-wire receptacles in closed base fixtures to a junction box installed within 6" from bottom of utility or compressor compartments.
5. Receptacles mounted on Open Base fixtures: installed on 12" x 10½" x 4½" deep 14-gauge stainless steel panel with returned ends and sloping recess. Secure panel to underframe of fixture top.
6. Pre-wire receptacles on open base fixtures to a junction box secured to a leg or mounted on underside of lower shelf. Vertical runs of wiring: made in rigid conduit or within the tubular leg.
7. Receptacles installed in/on-fabricated equipment: Hubbell, Inc. assemblies horizontally-mounted in a metal box with stainless steel cover plate.
8. Switches installed in/on-fabricated equipment: Hubbell, Inc. with metal box and stainless-steel cover plate. Switches: pre-wired to the controlled device and to a junction box installed within 6" from bottom of utility or compressor compartment. All refrigeration system switches: installed within the compressor compartment near the door opening.
9. Load centers installed in/on fabricated equipment to have all fixture components pre-wired to load center with balanced phase loading. Load center: ready for final connection by Division 26 and flush-mounted within utility compartment rear panel, set back 8" from access door. All breaker/device information: typewritten on circuit schedule in load center door (number corresponding breaker/device) with enclosed schematic wiring diagram of fixture components.
10. All receptacles to be pre-wired to cord and plug assembly and routed through overshelf post at all island equipment locations, unless specified otherwise.

F. Light Fixtures.

1. Light fixtures with lamps installed in/on fabricated or field-assembled equipment: pre-wired to a junction box for final connection (continuous-run fixtures when indicated).
2. LED Display Light: install light fixtures full-length of Display Stand and Serving Shelf with stud bolts and pre-wire through support posts to an apron-mounted switch.
3. Heat Lamps: installed to underside of serving shelf assemblies. When multiple 24" heat lamps are specified, provide maximum length heat lamp chassis. Install all switches remote from lamps.
4. Cold Storage Light Fixtures: Furnished by Section 11 4000 and installed by Div. 26. All electrical wiring and conduit provided by Div. 26. electrically connected through the Vapor proof light fixture base connection, located on the interior door header. Door frame wiring stubs out top of panels 8" in flexible conduit for final connection by electrical contractor. All horizontal conduit: above ceiling panels. Install plastic sleeve through ceiling panels for electrical conduit. Seal sleeved penetrations airtight at both sides of panel. All penetrations to be sealed by Kitchen Equipment Contractor. All Cold Storage light fixtures to be LED.

G. Final Electrical Connection Provisions.

1. Fabricated equipment containing electrically-operated components or fittings indicated on Utility Connections Drawings: direct-connected, with each component, fitting or group pre-wired to a junction box for final connection by Division 26. Refer to drawings for circuit loading.
2. Fabricated equipment containing electrically-operated components and/or devices indicated: circuit-breaker load center with each component or device pre-wired to a separate circuit breaker for balanced phase loading and single final connection by Division 26.
3. Field-assembled equipment (e.g., prefabricated cold storage assemblies, exhaust hoods, warewash machines, etc.) shall have electrical components completely

interconnected in this Section for final connection arrangements as indicated on Utility Connection Drawings by Division 26.

4. Pre-wire the following groups of cold storage assembly electrical devices to a top-mounted junction box for final connection by Division 26 per compartment grouping (unless otherwise indicated).

b. Light fixtures and switches; heated pressure-relief vent.

c. Door/jamb heaters.

d. Evaporator fans, defrost elements and drain line heaters.

2. All electrical final connection points of equipment shall be tagged, indicating:

a. Item number.

b. Name of devices on circuit.

c. Total electrical load.

d. Voltage and phase.

H. Lamps: in all Foodservice Equipment containing light fixtures. Refrigerator or heated cabinets: All exposed LED lamps above or within a food zone: Shat-R-Shield lamps or standard lamps, sleeved with end caps.

2.6 CUSTOM - FABRICATED / ASSEMBLED UNITS

A. Mechanical or electrical operating components or products integrated into a fabricated fixture: ventilation and service access required or recommended by the manufacturer. The service access panel(s) size and placement is to permit easy lubrication, adjustment or replacement of all moving parts and is to be indicated on fabrication shop drawings.

2.7 BAKER TABLE TOPS (Unless specified otherwise)

A. 14-gauge 304 S/S top with 2" square turn down at front, 6" high enclosed splash at three (3) sides and rear. Brace same as "Counter/Table tops".

B. 1¼" x 6" high integral coved riser at rear and ends unless indicated otherwise on drawings.

C. 16-gauge stainless steel flour-trough at free long sides, secured to underside of top. Trough: 3" diameter with eased edges/corners.

2.8 COUNTER / TABLE TOPS

A. 14-gauge stainless steel; all free edges turned down 2" with ¾" tight hem at bottom. Free corners: rounded on ¾" radius.

B. Marine edges: turned up ½" on 45º angle and turned down 2" with ¾" tight hem at bottom.

C. Cafeteria serving counter tops at hot food stations: full-length x 3½" x ½" high raised rail at (customer's) front side with 45º integral turndown to counter surface.

D. Tops abutting high fixtures or walls: cove up specified height and slope back 1½" at top on 45º angle; 2½" slope where piping occurs. Turn down 1" at rear of splash and close ends to bottom of top turndown. Secure splash turndown to wall with 4" long 14-gauge stainless steel "Z" clip anchored to wall, 36" o.c.

E. Freestanding tables and all serving counter splash-risers: turned back on 90º angle with 1" turndown at rear.

F. Brace tops with rigid-welded 1½" x 1½" x 1/8" galvanized steel angle frame at perimeter with cross bracing 2'-0" o.c. maximum. Provide 4" x 4" x 12-gauge stainless steel triangular pads where leg gusset welds to frame. Paint entire frame with Rustoleum gray

semi-gloss enamel. Angle frames: secured to underside of top surfaces with ¼" studs welded 9" o.c. maximum with chrome-plated washer, lock washer and capnut. Studs: such length that cap nuts can be made-up tight, bringing top down snugly on angle frame eliminating all vibrations or "oil-canning".

G. Tops: 1½" overhang at free sides of underframe or Closed Base Body.

H. Mockett Model No. SG5-26 chrome-plated/plastic grommet assembly or integrally-welded stainless-steel flange or inverted gusset where service utilities or support posts penetrate or abut tops, ground and polished to match top. When conditions permit, provide a 1" x 1½" rectangular opening in the backsplash for service utilities in lieu of piercing the horizontal surface. Install stainless steel split-tubing at raw-edge of opening.

I. Extend underbracing members to wall, turn down 6" and anchor to wall when specified to be mounted on leg/bracket assembly.

J. All openings in tops: 3/16" high raised die-formed edges.

K. All top openings for pans or inserts: 20-gauge stainless steel, watertight liners, 8½" deep, secured to underside of counter top.

L. All "built-in" and "drop-in" counter equipment/appliances: with framing members at perimeter of opening.

M. Scrap Container: 18-gauge stainless steel construction 6½" x 6½" x 21¾" long. Top of container: 5/8" wide x ¼" high full perimeter flange with ¼" diameter stainless steel rod bail handle. Interior vertical corners coved on ½" radius. Counter top: fitted with 6¾" square die-stamped opening.

2.9 COLD PANS

A. 14-gauge stainless steel with ¾" coved interior welded integrally to counter top with 3/16" raised edge at perimeter of opening. Depth of Cold Pan: NSF 7 compliance.

B. Slope bottom to required quantity of Component Hardware Model No. E16-4021 drain fittings at 48" o.c. maximum. Sleeve through insulation at drain fittings and extend common drain line into utility compartment for indirect waste connection.

C. ½" o.d. copper refrigerant lines in serpentine patter, 1½" o.c. flattened for maximum contact. Secure tubing to underside of ¼" thick aluminum "distribution plate" installed tight to underside of frost plate area and apply cold-conductive mastic to all surfaces.

D. Component Hardware Model No. E16-4021 drain fittings at 48" o.c. maximum, sleeved through insulation with common drain line extended into utility compartment.

E. Heat Cable: low-wattage, full-perimeter, below counter top at edge of depression. Secure with "Z" clips, 9" o.c. and interwire with compressor switch for simultaneous operation.

F. Enclose sides and bottom of pans with airtight 18-gauge galvanized jacket and pack with 2" fiberglass insulation set in mastic.

G. Compressor: size as indicated or required to accommodate size of cold pan. Locate compressor in compressor compartment below unit or as indicated on drawings.

H. Sectional 16-gauge stainless steel perforated false bottom (¼" holes, @ ¾" o.c.). Turn down 1½" all sides, weld corners and provide finger rings. False bottom sections: 24" long maximum.

2.10 DRAWERS

A. Liners: Component Hardware Model No. S81-2020C (20" x 20") S/S liner, easily removable with drawer in fully extended position.

B. Drawer Frame: 16-gauge stainless steel flanged out at top. Weld the frame to double-paneled 16-gauge stainless steel drawer front with full-length recessed pull at top (similar profile as Garcy Model No. R-1060) with closed ends.

C. Channel-formed horizontal pull: ¾" turndown at front and ends with ½" tight hem. Front edge of pull: flush with face of drawer. Recess behind pull: sloped up on 60o angle, terminating 1" below bottom edge of pull.

D. Mount drawer frame on Component Hardware Model No. S52-2020 self-closing slides, with Delrin bearings, full-depth of fixture. Secure slides to body or brackets to eliminate lateral movement in extended position. Refrigerator drawers: Component Hardware Model No. S52-2024 stainless steel slides with Delrin bearings.

E. Drawer enclosure in an Open Base Fixture: 18-gauge stainless steel flanged out at top for attachment to underside of table top. Lower edge of enclosure is flanged in toward open bottom. Mount drawer slides to enclosure and brace as required. Face of enclosure is to be same length and height of drawer face. Provide ¾" deep offset in front of enclosure and 2½" from underside of table top for flush-fitting appearance. Drawer enclosure on freestanding fixture: full-depth of table framing.

F. Drawer enclosure in a Closed Base Fixture: completely partitioned from adjoining area. Drawer front: flush-fitting with face of body.

G. Drawer Liners other than tool/utility: **Bread Drawer:** S/S drawer liners sized to fit drawer; **Refrigerated Drawer:** S/S drawer liners sized to fit drawer.

H. Cash Drawer: integral stainless steel body, 3" deep.

2.11 FOOD WELLS (UNLESS SPECIFIED OTHERWISE)

A. Food Warmer Controls: remote-mounted in sloping recessed apron panel. Control panel is recessed 2½" from bodyline at top of 60o slope, 1" at lower edge. Terminate slope angle 2½" below counter top. Mount panel on concealed piano hinge at bottom edge; secure with screws at upper corners.

B. Manifold all warmer drains and extend to within utility compartment for indirect waste connection. Install valve in drain line and extend handle through compartment door.

C. Removable 18-gauge stainless steel closure panel at underside of warmers.

D. 14-gauge stainless steel plate/utensil shelf full-length of hot food station unless noted otherwise: 10" below counter top x 9" deep, with rear panel coved up to underside of counter top; end panels turned up square. Front of shelf: turned down 1½" and returned under for closure panel attachment.

E. Food wells: Hatco Model No. HWBIBRT-FULD insulated food warmer (1200 watts, 208 volts, single phase) secured to underside of 12" x 20" die-stamped counter top openings with thermal breaker mastic rope applied at perimeter of food well flange.

F. F. Soup Warmers: Hatco Model No. HWB-11QTD soup warmer secured to underside of 11" diameter die stamped counter top opening with thermal breaker mastic rope applied at perimeter of soup well flange. Maximum allowable temperature of counter top at contact surface: 120oF. Each warmer: equipped with one 11-quart stainless steel round insert and slotted cover.

G. When specified: 5/8" deep recess in counter top full-length of pan-opening or as shown, with equal-length removable ¾" thick Read Products "Richlite" cutting board sections, 42" long maximum. Recess and board: spaced 2" from front edge of pan opening and extended to leading edge of counter top.

2.12 SINKS

A. 14-gauge stainless steel; all interior corners (horizontal/vertical) coved on ¾" radius. 1½" wide double-walled partitions with flat tops between compartments.

B. Continuous exterior panels of multiple-compartment sinks: 14-gauge stainless steel filler panel welded, ground and polished between compartments.

C. Sinks (with overflow): score and slope sink bottom ½" to die-stamped opening fitted with Fisher 22306 twist waste valve 3 ½" x 2" with overflow and tailpiece. 14-gauge stainless steel bracket: welded to sink bottom for drain stem with 1½" handle clearance.

D. Where sinks are installed in fixture with Closed Base Body, provide a Fisher 22306 twist waste valve 3 ½" x 2" with overflow and tailpiece. (Sinks with dimension larger than 20" x 20" in Closed Base Body will not have overflow fitting.) 14-gauge stainless steel bracket: welded to sink bottom with T & S Model No. BL-4740-1 guide bushing. Install on shortened drain stem, one T & S Model No. BL-4710-1 remote control stem assembly only (length as required) with Model No. 113-L universal joint and white blank button. Set drain control handle in Cambro Model PSB-6 bowl with bottom omitted (dress raw edge) to permit passage of drain handle. Secure bowl in utility compartment door or body panel with clear silicone.

E. When single-hole deck-mounted faucets are specified, install overflow fitting in sidewall of sink compartment and provide ell-fitting in connecting tubing.

F. Flush Covers when specified: 1/2" thick Read Products, Inc. "Richlite" cutting board, size as indicated. Support clips: ¼" stainless steel rod 2" long, formed at 45º with two ¾" leg ends (¼" long threaded ends). Insert rod-clips through tight-clearance holes in sink, seal watertight and secure with stainless steel acorn-nuts or tack-weld at exterior of sink wall. Set support clips ½" below top. Provide 14-gauge stainless steel channel or angle support frame to store covers when not in use. Cover holder: adjacent to sink compartment, below counter top or under drawer assembly.

2.13 TRAYSLIDES (UNLESS OTHERWISE SPECIFIED)

A. Trayslides: 12" wide, solid 16-gauge stainless steel turned up 2" at rear behind counter top turndown; turned down 4" at front and free ends, unless otherwise indicated.

B. Three ¼" high die-formed inverted "vee" ridges at 4" o.c., 2" from leading edge, terminating 2" from ends of trayslide with tapered ridge-ends.

C. Ridges formed on radius: equal-length segments with 2" separation between chords.

D. Secure trayslides to counter-top/body frame, same as "Counter Tops." Enclose exposed underside of trayslide with 18-gauge stainless steel.

E. When indicated, project trayslides 2" beyond serving counter top and return the full-width of serving counter at free ends.

F. All trayslides to be provided and mounted per ADA requirements.

2.14 DISHTABLES

A. Soiled/clean dishtable: 14-gauge stainless steel; free edges coved up 3" with 1½" diameter rolled rim and bullnosed corners.

B. Edge of dishtables next to high fixtures or walls: coved up 10" and sloped back 1½" on 45º angle; 2½" slope where piping occurs. Turn down 1" at rear of splash and secure to wall with 4" long 14-gauge stainless steel "Z" clips anchored to wall, @ 36" o.c.

C. Exposed rear splash: 16-gauge stainless steel finish panel from top of splash to bottom edge of rolled rim with welded vertical joint at end. Secure panel with concealed attachment and install bracing 24" o.c.

D. Cove all interior corners (horizontal/vertical) on ¾" radius and slope tables 1/8" per foot to sinks, scuppers or warewash machines, maintaining level crown/splash.

E. Brace dishtables with 1" x 4" 12-gauge stainless steel channels down centerline of top and between each pair of legs, with closed ends. Bracing: secured to underside of dishtable with ¼" studs welded 6" o.c. maximum, with chrome-plated washer, lock washer and cap nut. Studs: such length that the cap nuts can be made up tight, bringing the dishtable down on the channel-members, eliminating all vibration and "oil-canning."

F. Integrally-welded stainless steel flange or inverted gusset where service utilities or support posts penetrate or abut tops; ground and polished to match top.

G. Hose Bibb: Chicago Model No. 305VBRCF; mounted on 12-gauge stainless steel flange or inverted gusset bracket with 3/8" stainless steel rod hose hanger.

H. Extend underbracing members to wall, turn down 6" and anchor to wall when specified to be mounted on leg/bracket assembly.

I. Paper-Drop Opening: 9" square with 4" integral chute having hemmed bottom edge. Slope dishtable top 1" toward opening, forming a 16" square tapered deposit point.

J. Accessible Tray-Drop Opening: 10" x 18" with integral 16-gauge stainless steel seamless chute sloped on 45º angle toward center of mobile soak sink position.

2.15 DISH / TRAY DEPOSIT ASSEMBLY

A. 14-gauge stainless steel deposit shelf, size as indicated. Extend shelf through opening, flush with public side of partition, height as required by local code authorities. Turn shelf down 1" at front with ¾" return at bottom (either scribed into partition or forming reveal). Shelf: 1" square turndown at rear long side, integral with conveyor slider pan, tray-accumulator or dishtable. Extend rear/end splash to align with head of deposit station

opening. Modify rolled rim at the operator's side of the tray drop window to have a 3" rolled rim.

B. 18-gauge stainless steel window frame with perimeter flange channel-formed 1" x ¾" at both sides of wall. Weld all corners of frame and install with concealed attachment. Align/abut one jamb of frame with end splash of conveyor slider pan or dishtable whenever adjacent.

2.16 UTENSIL - WASH COUNTERS

A. 14-gauge stainless steel; all free edges coved up 3" with 1½" diameter rolled rim and bullnosed corners.

B. Edges of utensil-wash counters next to high fixtures or walls: coved up 10" and sloped back 1½" on 45º angle; 2½" slope where piping occurs. Turn down 1" at rear of splash and secure back splash to wall with 4" long 14-gauge stainless steel "Z" clip anchored to wall @ 36" o.c. Vacuum breaker pockets: 4" long square turnback sections, aligned with slope breakline.

C. Exposed Rear Splash: 16-gauge stainless steel finished panel from top of splash to bottom edge of rolled rim with welded vertical joint at end of splash and ½" turnback at bottom of panel. Secure panel with concealed attachment and install bracing 24" o.c.

D. Cove all interior corners (horizontal/vertical) on ¾" radius and slope tables 1/8" per foot, maintaining level crown.

E. Brace utensil-wash counters with 1" x 4" 12-gauge stainless steel channels down centerline of top and between each pair of legs, with closed ends. Bracing: secured to underside of dishtable with ¼" studs welded 6" o.c. maximum, with chrome-plated washer, lock washer and cap nut. Studs: such length that the cap nuts can be made up tight, bringing the dishtable down on the channel-members, eliminating all vibration and "oil-canning."

F. Integrally welded stainless steel flange or inverted gusset where service utilities or support posts penetrate or abut tops: ground and polished to match top.

G. Extend underbracing members to wall, turn down 6" and anchor to wall when specified to be mounted on a leg/bracket assembly.

H. Hose Bibb: Chicago Model No. 305VBRCF; mounted on 12-gauge stainless steel flange or inverted gusset bracket with 3/8" stainless steel rod hose-hanger.

2.17 DOORS

A. 18-gauge x 1" stainless steel double pan-formed welded construction, insulated with 1" thick polyurethane boards. Seal perimeter joint of pans. Offset lower horizontal framing member of Closed Base Body to align flush access door with bottom of Body.

B. Channel-formed full-length horizontal recessed pull: ¾" turndown at front and ends with ½" tight hem. Front edge of pull: flush with face of door. Recess behind pull: sloped up on 60o angle and terminated 1" below bottom edge of pull.

C. Door Hardware:

1. Two Component Hardware Model No. M75-1002 stainless steel hinges (notch door/jamb at hinge location).
2. Component Hardware Model No. 35-2000 concealed Magnetic Catch.

3. Component Hardware Model No. D30-4780 lock in upper free corner of door.

D. Louvered opening: cutout opening size as indicated, turn in 1" and weld. All corners: ground and polished.

1. Full-height 18-gauge stainless steel louver with 1" vanes at 45º, ½" spacing. Perimeter channel-formed frame: 1½" x 1".
2. 45º x 1" x ½" x opening width plus ½" 18-gauge stainless steel louver.
3. Tack weld tab of louver flange to back panel of door.

E. Drain handle opening: 6" diameter hole through double pan to accommodate Cambro Model No. PSB-6 Bowl.

1. Secure bowl to door panel with clear silicone.
2. Omit bottom of bowl. Dress raw edges of opening for passage of drain handle.
3. Exposed insulation at penetration of door pan: painted black.

F. Sliding Doors: fabricate same as Paragraph "A."

1. Aluminum Sliding Door Track: Component Hardware Model No. B57-0000 Series, length as required. Secure to angle frame at top of underside.
2. Front/rear door sheaves: stainless steel ¾" side mounted door hangers; two (2) required per door.
4. Recessed Vertical Pull at Upper Corner of Door: Component Hardware Model No. P63-1012.
5. By-Passing Door Guides secured to bottom shelf: Component Hardware Model No. B62-1093.
6. Door Stop at bottom edge of door: Component Hardware Model No. B60-1086.

G. Offset lower horizontal framing member of Closed Base Body/utility compressor compartment to align door flush with bottom of Body.

2.18 CLOSED BASE BODIES

A. Frame: rigid-welded 1½" x 1½" x 1/8" galvanized steel angle forming a continuous structure around the top and bottom perimeters of the fixture, a post at each corner, studs spaced 48" o.c. maximum. Top of frame is cross-braced with 1½" angles, 2'-0" o.c. maximum.

B. 18-gauge stainless steel panels and trim with concealed attachment. All seams: welded, ground and polished.

C. Exposed Vertical Corners: rounded on ¾" radius. Closed Base Bodies adjacent to walls or fixtures: square corners.

D. Vertical and horizontal channel members at shelf interior or drawer enclosures, such as corners and center mullions: closed and sealed

E. Closed Base Bodies set on finished masonry platforms: closed and caulked at underside of equipment overhang and bolted to platform. Body overhang of platform: 1" at free ends 2" at front and exposed rear sides.

F. Closed Base Bodies not set on platform: Component Hardware Model No. A54-2-6, 6" legs spaced 5'-0" o.c. maximum.

2.19 COMPRESSOR COMPARTMENTS

A. Same material as Closed Base Bodies with back and end partitions; omit bottoms only.

B. 10-gauge steel slide out support: channel frame on full extension slides with 125 lb. minimum capacity secured to fixture frame with anti-vibration mountings for maximum sound deadening. Closed Base Body on solid platform: front-to-back slide out support channels set 4" above bottom for air circulation.

C. Access Door: 18-gauge stainless steel double-pan type with channel formed horizontal recessed pull full length of top (similar profile as Garcy Model No. R-1060) with closed ends. Channel-formed horizontal pull: ¾" turndown at front and face of door. Recess behind pull slopes up on 60o angle, terminating 1" below bottom edge of pull. Offset lower horizontal framing member of Closed Base Body to align flush access door with bottom of body. Door hardware: two Component Hardware Model No. M75-1002 stainless steel hinges (notch door/jamb at hinge locations) and Component Hardware Model No. 35-2000 concealed magnetic catch.

D. Access Doors Louver: full-height, with 1½" x 1" x 18-gauge stainless steel channel-formed frame with welded corners. 18-gauge stainless steel louver. Submit sample of design for approval.

2.20 UTILITY COMPARTMENTS

A. Closed Base Bodies or Pedestal Supports: fitted with utility compartments wherever piping or wiring is required in/on the fixture.

B. Same material as Closed Base Bodies with full-height back and end partitions. Omit bottoms except at hose-reel locations.

C. Access Doors: 18-gauge stainless steel double-pan type with channel formed horizontal recessed pull full-length of top (similar profile to Garcy Model No. R-1060) with closed ends. Channel-formed horizontal pull: ¾" turn down at front of door, recess behind pull slopes up on 60o angle, terminating 1" below bottom edge of pull. Offset the lower horizontal framing member of the Closed Base Fixture to permit flush alignment of door with face and bottom edge of body. Door hardware: two Component Hardware Model No. M75-1002 stainless steel hinges (notch door/jamb at hinge locations) and one Component Hardware Model No. 35-2000 concealed magnetic catch.

D. No shelves of Closed Base Fixtures are to be penetrated.

2.21 UTENSIL RACKS

A. Rack: ¼" x 2" 300 series stainless steel flat bar with No. 4 finish, fully welded and formed to match shape shown on drawings. Lowest band: 7-6 aff, unless otherwise indicated.

B. Ceiling Mount Supports: 1-5/8" diameter 16-gauge stainless steel tubing from band to 18" above ceiling. Anti-sway bracing above ceiling: 1½" unistrut members. Tubing penetrations at ceiling: Component Hardware Model No. A16-0206 stainless steel gussets.

C. Table Mount Supports: 1-5/8" diameter 16-gauge stainless steel tubing extended thru counter top. Secure to closed base framing or crossrail/undershelf on open base fixture. Tubing penetrations of counter tops: integrally welded stainless steel inverted gusset.

D. Utensil Rack Hooks: Component Hardware Model No. J77-4401 stainless steel hooks spaced 8" o.c. maximum.

E. Electrical Receptacle: NEMA No. 5-20-R or as noted. Mount in fully welded 3½" x 5½" x 3" 14-gauge stainless steel enclosure with ½" radius corners. Stainless steel cover plate to fit specified receptacle. Pre-wire thru tubular support for final connection above ceiling by Division 26.

2.22 CASHIER / SERVING COUNTERS

A. Exterior Body Panels when specified: ¾" thick marine grade hardwood plywood with plastic laminate or solid polymer in Architect's selection of color/pattern at all exposed surfaces; backing sheet where concealed.

B. Position, size and finish horizontal or vertical reveal as directed by Architect.

C. Secure panels to counter body framing in concealed manner. Install removable panels with "Z" clips overlapping body framing members.

D. Hinged doors in exterior body panel(s): Grass Model No. 1200VZ or 1200VZ8 self-closing hinges. Three (3) required per door; Grass Model No. G/HRZ base plate at each hinge; Ives Model No. TM820 concealed push latch at each door. Confirm Model No. and provide samples with submittal.

F. Cashier counter to have 16-gauge s/s intermediate shelf, turned down 1 1/2" with tight hem at front. Cove up 2" at rear and sides. Brace undershelf with 1" x 4" 14-gauge stainless steel channel at longitudinal centerline. Provide outlet for power/data within body located above intermediate shelf. Provide cash drawer inserts per district standards.

2.23 OPEN BASE STRUCTURES

A. 1-5/8" o.d. x 16-gauge seamless stainless-steel tubing legs beveled at bottom. 1¼" o.d. crossrails fully-welded (360o smooth and polished) to legs at 10" aff, o.c.

B. Top of Leg: inserted in Component Hardware Model No. A20-0206 gusset fully-welded to table frame or sink bottom.

C. Bullet Foot: Component Hardware Model No. A10-0851.

D. Freestanding fixtures requiring utility connections: Component Hardware Model No. A10-0854 flanged feet at the fixture corners, anchored to floor with non-corrosive bolts.

E. Table Bases: maximum leg spacing of 6'-0" o.c.; dishtable and utensil wash counter bases at 5'-0" o.c.

G. Open Base equipment specified to be supported by brackets at the rear side only (not completely cantilevered): tubular legs at front side only with Component Hardware Model No. A10-0854 flanged feet anchored to floor with non-corrosive bolts. Front-to-back crossrail: fitted into Component Hardware Model No. A20-0406 circular gusset secured to wall with non-corrosive bolts.

2.24 UNDERSHELVES

A. Open Base Structures: 16-gauge stainless steel turned down 1½" with tight hem at bottom. Notch all corners to fit tubular legs and weld from underside to completely fill gap; grind and polish. Cove up 2" at rear or ends adjacent to wall, columns, refrigerators, etc. The

turn up at freestanding fixtures is to be hemmed tight to bottom of turndown. Brace undershelf with 1" x 4" 14-gauge stainless steel channel at longitudinal centerline and at each intermediate pair of legs.

B. Open Base Structure specified to be supported by brackets at rear side only (not completely cantilevered): 16-gauge stainless steel turned down 1 ½" at free sides with tight hem at bottom edge. Notch all corners to fit tubular legs as required and weld from underside to completely fill gap; grind and polish. Cove up 2" at rear ends, as indicated. Fill gap at front to back rail, grind and polish. Brace undershelf with 1" x 4" x 1" 14-gauge stainless steel channel at longitudinal centerline between front to back rails.

C. Closed Base Fixtures: 16-gauge stainless steel turned down 1½" at front. Front edge of bottom shelf: turned back and sealed to finished masonry platform or boxed for leg application. Center shelf has ¾" tight hem.

1. Shelves: turn up square at ends (coved up at rear only) to the shelf above or counter top flanged out for attachment with no open spaces at interior.
2. All shelf partitions at exposed ends of cabinet bodies or interiors: free of exposed framing members.
3. Reinforce shelves with full-length 1" x 4" x 14-gauge stainless steel closed hat channel.
4. Unless otherwise noted, all closed base undershelves are to be 22" deep, clear.
5. Fully weld smooth and polish, the vertical seam of shelf turndown/turn up with face of body partition.
6. Seal the vertical seam of square turn-in at exposed interior of open shelf sections.

2.25 ANCHOR PLATES / WOOD GROUNDS

A. Behind finish surface wherever building wall, partitions or ceiling construction will not accommodate direct attachment of equipment such as overshelves, wall cabinets, hose reels, utensil racks, exhaust hoods, display cases, etc. Material and installation by General Contractor. Location and coordination with trades by Section 11 4000.

B. Anchor Plates: not less than 12" x 12" x ¼" thick steel, secured to the structure above or behind the finished surface, positioned at attachment points.

D. Wood Grounds: length required by fixture, component or device, 24" wide x ¾" thick plywood secured to partition system prior to gypsum board installation.

E. Above ceiling supports: structural shapes (4" x 8.0 lb. channel) suspended from structure. Maximum height 15'-0" aff. size: width of equipment x length of equipment plus 6'-0". Cross bracing at 6'-0" on center maximum.

2.26 OVERSHELVES

A. 16-gauge stainless steel with free edges turned down 1" with ½" tight hem at bottom. ¾" radius at free corners.

B. Turn up 2" raw at walls and sides with horizontal coved corner at rear. Round front corners of turn up on ¾" radius.

C. Where shelf width exceeds 12" width, reinforce with ½" x 4" x 14-gauge stainless steel closed hat channel full-length of shelf.

D. Wall-Mounted Shelves: 16-gauge stainless steel brackets 48" o.c. maximum, set in 6" from ends.

E. Freestanding Shelves: where splash is required at free overshelves, turn up square 2" at ends, cove up at rear and hem tight to lower edge of front turndown. Weld exposed corners.

1. Freestanding overshelves: 16-gauge stainless steel cantilevered brackets at rear of table; double-cantilevered brackets at center of table. Posts for cantilevered overshelves are 1-5/8" o.d. x 16-gauge stainless steel secured to underframe, 4'-0" o.c. Ends of shelves: secured to adjacent wall/fixture or mounted on 1¼" diameter stainless steel posts.
2. Freestanding overshelves not on cantilevered brackets: 1¼" o.d. x 16-gauge stainless steel posts, each pair at 4'-0" o.c., maximum.

F. Baker Table Overshelves: supported at 18" above top with 1¼" o.d. stainless steel tubular supports with channel shoe secured to risers.

G. Glass/Cup Rack Overshelf at Dishtables: 14-gauge stainless steel with 1½" deep "vee" trough at free long sides with 1" tight hem at inside of trough. Provide a ½" marine edge at free ends; 4" splash at wall. Suspend shelf at 18" above dishtable surface on posts/brackets anchored to dishtable frame/wall at rear; 1" o.d. stainless steel tubing supports from structure above ceiling at front edge, 60" o.c./each end.

1. Install at both ends, ½" stainless steel drain-tube (connecting both vee-troughs) extended to dishtable surface through splash turnback.
2. Rack-rest: horizontal full-length 1-5/8" o.d. stainless steel tubing supported at 10" o.c. above shelf (8" o.c. for double service shelf) by 1¼" o.d. stainless steel tubing with closed ends. Support tubing: welded, ground and polished, spaced 60" o.c.
3. Rack-rest supports to wall: 4" x 4" x 10-gauge stainless steel flange plates welded to support tubing. Anchor flanged plates to blocking ground with non-corrosive bolts.

2.27 DRAIN TRENCH LINER / GRATING

A. Liners: 14-gauge stainless steel in sizes as indicated.

B. Interior of liners: 6" deep with all interior corners (horizontal/vertical) coved on ¾" radius; sloped and scored 1" to integrally welded Component Hardware Model No. D34-Y011 basket drain assemblies @ 48" o.c., fitted with 6" long welded tailpiece. Stainless steel safety chain: connected to basket strainer assembly and top of liner wall.

C. Liners: 1" wide perimeter shoulder at the top, turned up flush with finished floor, tight-hemmed back down to the shoulder level and flanged out 2" for attachment to the slab.

D. Underside of sloping portion of liner: 2" long "Z" clips.

F. Grating: IMC-TEDDY PFG-ADA removable fiberglass grating.

1. 1" deep "I" bearing bars with 0.6" wide top flange.
2. Full perimeter frame, section quantities and sizes indicated.
3. Maximum of 2'-0" sections.
4. Grating bars to be spaced 0.4" apart per ADA requirements.
5. Grating to be two (2) equal sizes.

2.28 WALL PANELS

A. Wall Panels: 18-gauge stainless steel, double pan-formed ½" thick with internal stiffener members. Fill with USDA approved thermal insulation, full height and width of panels, attach to interior with mastic. Maximum allowable temperature at rear side of panel: 120oF.

1. Height of panels as required: top of tile base to underside of hood, top of tile base to top cap of stub wall or top of splash to underside of hood.
2. Level and square lower edge and sides.
3. Butt joint all panels.

2.29 EXHAUST HOOD (Surface - Mounted Condensate)

A. Hoods: size/shape as indicated: 18" high at interior.

B. Body: 16-gauge stainless steel, with all seams welded, ground and polished.

C. Continuous condensate trough at perimeter: 3" x 1".

D. Frame top of hood with 1½" angle iron assembly and suspend from structure above ceiling by ½" diameter steel rods, drawn tight against finished ceiling surface.

E. Duct opening/collar as specified with stainless steel louvered grille over opening.

G. Div. 22 to extend drain line to floor sink. Drain line to be silver painted.

H. ½" diameter steel hanger rods at 4'-0" O.C. maximum to be by Kitchen Equipment Supplier, but they are to be anchored to supporting structure (or slab) by the General Contractor in the locations required by exhaust hood shop detail.

2.30 EXHAUST HOOD (UNLESS SPECIFIED OTHERWISE)

A. Exhaust to be provided to meet local jurisdiction code requirements. Kitchen Equipment Contractor to verify code requirements and coordinate with Division 23 and 26. Hoods over production equipment to be Type 1 with continuous capture. All Type 1 hoods to be 6' deep to ensure smoke/steam capture unless notated otherwise

B. Install fire suppression system(s) in all ventilators, specified in this section. Install in accordance with manufacturer's recommendations and applicable codes or standards. Submit installation certification form to Architect.

C. Locate chemical cylinders as indicated on drawings and install piping to exhaust hood(s) in totally-concealed manner. Set cylinders and cabinets at 7"-0" clear AFF unless noted otherwise. Provide polished chrome plated tubing piping/fittings, where exposed at cylinder location and at interior of exhaust ventilator. Exposed pipe threads in/above food zone not allowed. Submit schematic diagram of installation and confirm critical distances from cylinders to nozzles.

D. Remote manual release located in path of egress from protected exhaust hood area. Kitchen Equipment Contractor to coordinate location with local Fire Marshal requirements prior to submittal review. All conduits to be recessed within wall, SURFACE MOUNTING WILL NOT BE ACCEPTED.

E. Provide one (1) handheld Type 'K' 6-liter fire extinguisher per Ansul system, surface wall mounted.

F. Required quantity and sizes of mechanically-operated gas valves.

G. Confirm interconnection of all equipment as required to ensure exhaust hood and fire suppression systems are completely operational and meet local jurisdiction code requirements.

H. ½" diameter steel hanger rods at 4'-0" O.C. maximum to be by Kitchen Equipment Supplier, but they are to be anchored to supporting structure (or slab) by the General Contractor in the locations required by exhaust hood shop detail.

I. Provide appropriate quantity of fire suppression systems as required by local jurisdiction code requirements.

2.31 HIGHLIGHTING

A. Polish the following vertical surfaces to a No. 8 finish:

1. Serving and display shelf turndowns.
2. Conveyor and dish/tray deposit station turndowns/frame.
3. Trayslide turndowns.

2.32 SHOP / FIELD JOINTS

A. Field joints: least possible number, used only when equipment size must be limited for access into building or interior space.

B. Stainless steel tops (including edges and splashes): fully welded, ground and polished to match adjacent surface.

C. Vertical field joints of fixture backsplashes that are inaccessible from the back: terminate 1" above the horizontal coved corner. The remaining height of field joint: hairline butt joint with offset draw-angle behind. All horizontal/vertical draw-joints: located and noted on shop drawings.

D. Hairline butt joint: 1½" x 1½" x 1/8" steel angles welded to back/underside of counter top/shelf. Offset angle beyond joining metal edge ½" (min.) to provide flat backing surface for joint with angle of other joining metal edge, set for ½" space between vertical legs of angles. Bolt sections together with 5/16" machine bolts, lock washers, acorn head cap nuts, set 3" o.c.

E. Closed Base Bodies: draw-type with hairline seam fully field-welded.

F. Millwork: plastic laminated material joints shall be doweled, glued and draw-bolted with fasteners.

G. Solid Polymer: surfaces drawn tight, filled, sanded and finished to match adjacent surface.

2.33 PREFABRICATED COLD STORAGE ASSEMBLIES

A. Assembly to be installed by Factory Authorized Installers only.

B. KEC to provide a 1-year walk-in panel installation warranty. Panel installation warranty to cover labor and part replacement issues resulting from a failure to adequately complete the following during installation:

1. Walk-in panels to be installed in a square, plumb and level manner.
2. Ceiling panels to be installed flush and tight to wall panels with the gasket material undamaged and to create a proper seal. Any signs of condensation at joints or walk-in walls should be reported to FDP and addressed immediately. Caulk at panel seams will not be an acceptable solution.
3. All cam-locks should be engaged and button holes in place.
4. Any gaps under floor angle (due to shimming) must be sealed completely to the slab.
5. All penetrations in ceiling or wall panels should be insulated and sealed.
6. Proper installation of the door systems should allow for the door to self-close and seal around the perimeter of the door opening and at the floor threshold.
7. Final operation of the IC/IC+ control, door heaters and light switches should be confirmed upon completion of the electrical connections.
8. Service issues, resulting from faulty installation will be covered under the walk-in panel installation warranty.

C. KEC is responsible for overall install accuracy/quality and quality control of work performed regardless of installer or any field modifications due to building/construction conditions. KEC to provide Letter of Install Approval to FDP upon completed install verifying that all items above have been inspected by the KEC for completeness. This letter will be required as part of the completion of the contract.

D. Sectional Assemblies: size/shape indicated on drawings; 9'-6" interior clearance unless otherwise specified. Door locations/size: exactly as shown.

E. Sandwich Panel Insulation: Class 1 Urethane with a vapor barrier, 4" thickness (unless specified otherwise) with mature "U" factor of .030 or lower. Finished panels shall be UL-listed and demonstrate a flame spread rating of 20 or less. Panels must meet performance standards as outlined in U.S. Government legislation.

F. Wherever compartment dimension exceeds clear-span ability of ceiling panels, provide I-beam support on exterior of ceiling or spline-hangers. Install ½" diameter steel rods through beam/hangers and secure to structure above. Beams or posts within compartments are not acceptable.

G. Reinforce prefabricated wall panels to rigidly support the door assemblies. The perimeter of the door and frame shall be built of a fiberglass reinforced polymer (FRP) pultrusion. All pultrusions shall be non-conductive, non-corrosive, rust proof and NSF listed. All doors shall be furnished with a replaceable aluminum braided heater wire, electronically monitored, and controlled as to initiation temperature, termination temperature and percentage of operation time as required. Install 2" x 4" 16-gauge stainless steel hat-channel full-width of the jamb with 1/8" stainless steel removable flush sill, secured with stainless steel screws and sealed watertight to channel.

H. Reinforcement as required to be provided above Freezer door (exterior) and panel next to door (handle side – interior) for mounting of Emergency Strobe Beacon, Push Button Panic Alarm and Release Knob. Emergency Strobe Beacons are by Division 26.

I. Provide aluminum cove base at interior and exterior of exposed panels for all floor assemblies.

J. Floor Installations:

1. 4" Recessed Exposed Factory Floor Installation (if required):

a. Six mil polyethylene sheets in slab recess with all joints lapped 6 inches and sealed to form a watertight seal.
b. Level and square prefabricated perimeter and partition wall panels anchored to slab recess. Protect the exposed surface of panels.
c. 4" commercial grade manufacturer's dura floor with diamond treadplate surface and marine grade plywood subfloor.
d. 15# felt slip sheet over insulation with 6" lapped joints flashed up the height of the finished floor base.
e. 1/2" sand leveling bed by G.C.

2. 8-1/2" Recessed Floor Installation (if required):

a. Six mil polyethylene sheets in slab recess with all joints lapped 6 inches and sealed to form a watertight seal.
b. Level and square prefabricated perimeter and partition wall panels anchored to slab recess. Protect the exposed surface of panels.
c. 4" manufacturer's floor.
d. 15# felt slip sheet over insulation with 6" lapped joints flashed up the height of the finished floor base.
e. 1/2" sand leveling bed by G.C.
f. Concrete flooring and tile over insulation by Divisions 03/09.

3. 12" Recessed Floor Installation (if required):

a. Six mil polyethylene sheets in slab recess with all joints lapped 6 inches and sealed to form a watertight seal.
b. Level and square prefabricated perimeter and partition wall panels anchored to slab recess. Protect the exposed surface of panels.
c. 4" manufacturer's floor.
d. 15# felt slip sheet over insulation with 6" lapped joints flashed up the height of the finished floor base.
e. 1/2" sand leveling bed by G.C.
f. Concrete flooring over insulation by Division 03:

    i. Concrete mix: 5000 psi @ Freezers and 3000 psi @ Coolers.
    ii. No limestone or fly ash; fiberglass reinforced.
    iii. #3 rebar, set on 12" centers in both directions.
    iv. Center rebar vertically in wearing bed.
    v. 10" high concrete 45° angled wall curb at interior perimeter per food service details.

g. Diamond treadplate wall panels on the interior and exposed exterior by 11 40 00. Refer to drawings for height. Coordinate diamond treadplate wall covering at the interior with angled wall curb.
h. Ventilation Pipe Requirements by G.C.:

    i. Bottom perforated vent pipes to be #40 PVC on six ft. max centers open on both ends with the thermostatically controlled fan on (1) end and perforated mesh on the opposite end of the fan at the exterior of the building.
    ii. Vent pipes to turn parallel with exterior wall - 180°turn down.
    iii. Vent pipe openings to be held at 24" above grade or roof per design.
    iv. Fans to be Grainger Manufacturer and sized per airflow needs. Airflow is to be sized based on the length and number of bends.
    v. If no exterior wall is adjacent, vent pipes will route up and extend past the roof. Roof penetrations by Division 07.

4. Surface Mounted Factory Floor Installation (if required):

a. 4" commercial grade manufacturer's dura floor with diamond treadplate surface and marine grade plywood subfloor.
b. 36" reinforced diamond treadplate internal ramp.
c. 10-gauge stainless steel threshold to provide a smooth transition to the interior cold storage assembly floor.

K. Integrated, flush-mounted temperature monitor/alarm with sensor and probe-cord length required to extend from the exterior front of the assembly to a mounting position of the sensor within the evaporator return airstream. System to have an easy-to-read LCD with high and low alarm set points with audible and visual alerts for alarm conditions. System to include Adaptive Programming for automatic set point control. Wi-Fi connectivity is included for remote notifications of alarms such as power failure, high and low temperatures, entrapment, and door open. System to include a built-in panic alarm. The system is to be interconnected to the Building Automation System (BAS) or the Owner's Network (by Division 27) and to notify facility personnel of the district/owner choosing when activated.

L. Heated and illuminated Push Button Panic Alarm with protective cover located inside Walk-In Freezer on panel next to door (handle side) – ADA mounting height. Pre-pipe conduit in panels from Panic Alarm to above the freezer door (or Cooler door if 'inline' assembly) for installation of strobes. Panic Alarm to interconnect to external Strobe Lights by Division 26 and BAS by Division 27. Refer to Section 1.4: OTHER DIVISIONS/CONTRACTORS RELATED WORK; Subsections F. Division 26 (**Electrical**) and G. Division 27 (**Communication**) for additional information.

M. KE2 Smart Access (unless otherwise specified). Confirm all component model numbers for complete installation and operation.

N. LED surface-mounted light fixture, in quantity/arrangement shown on drawings—light fixtures to be perpendicular to coils. Light fixtures wired to interior and exterior temperature control panel. Light fixtures are to be provided by Section 11 40 00 and installed by Division 26. Division 26 is to seal all conduit penetrations at light fixtures. KEC to verify that penetrations are sealed.

O. Penetrations of Panels: To be sealed by factory installer and appropriate trade contractors, with Dow Corning 3-6548 silicone RTV foam, total depth of the panel. Trim excess flush. KEC to verify that all penetrations are sealed.

P. Install closure panels and trim strips to building walls and ceiling with concealed attachment. Closure material: same as wall panels unless noted otherwise.

Q. Compartment Entrance Doors: 36" x 78" nominal clearance unless otherwise noted.

1. Mount hinged doors on two Kason Model No. 1346; polished chrome-plated nylon cam-lift hinges.
2. Hinge doors as indicated on drawings.
3. Defrost heater: Thermostatically controlled and replaceable at the entire perimeter of all doors, except when using clear Lexan doors (in addition to door jambs). Defrost heaters to be wired for continuous service.
4. 36" high x full-length diamond aluminum treadplate at front and rear of all hinged doors.
5. 12" x 2" engraved phenolic plastic compartment identification sign in Architect's color selection with 1" letters, mounted above door window.

6. 14" x 24" four-panel glass view window with heater and molded non-metallic inner and outer frame. The heater is to be wired and controlled via the door monitor for continuous service.
7. Padlock/key provisions in the door latch with safety release mechanisms as listed below.
8. Kason 1826 Intelli-Vent LED Heated Pressure Relief Ports with Dual Port Vent and Security Light. Locate One (1) 12" below ceiling on Cooler/Freezer common wall panel and One (1) 12" below ceiling on Cooler wall panel. If Cooler and Freezer are separate units, locate one on the Freezer wall panel as well, 12" below ceiling and mounted in the door frame assembly. All ports to have separate dedicated electrical connections and be wired for continuous service. Located and installed by Manufacturer.
9. Kason Model No. 0487 (unless specified otherwise) Frost Free inside release with fiberglass rod and plastic flange with safety flow plastic knob – ADA compliant.
10. Manual backup vacuum release mechanism to punch hole in Freezer door panel assembly to release vacuum within Freezer assembly. Mechanism to include a pull-down handle with freeze- proof hand grip. Handle to have the ability to penetrate and/or punch hole in panel accordingly to assist with opening of door in the event of entrapment (and failure of frost-free inside release button). Door panel to include knock-out section to assist with requirements. Release mechanism assembly to be built-in/mounted to the door assembly structural frame to minimize mechanism tear-out and/or failure. Handle to be painted yellow with phenolic label "Vacuum Pressure Release."

R. Provide refrigeration calculations and refrigeration alarm to meet local jurisdiction code requirements.

S. If air screens or air shields are specified above doors or on the interior of the assembly, the manufacturer must provide adequate blocking in panels to support these components and pre-wired electrical connections. Installer to coordinate location of door closure to not interfere with air screens or air shields. Clear-VU swinging door assemblies are not required if air shields are specified.

T. S/S trim above cold storage assembly to conceal manufacturers ceiling grid.

U. Field-check all horizontal/vertical measurements and conditions at the building before fabrication or delivery of equipment.

V. Cold Storage Assemblies to be installed by Manufacturer pre-approved installers.

W. Installer to seal all holes in Cold Storage Assembly.

2.34 COLD STORAGE REFRIGERATION SYSTEMS

A. Unit Coolers: specified quantity and model, ceiling-hung by ½" o.d. nylon bolts with stainless steel washers and nuts. Insert hanger bolts through plastic sleeve and seal penetration airtight.

1. Unit cooler drain fittings: positioned as indicated on drawings. Installation of cast tee-fittings on drain pan outlet with union and cleanout plug and extension of 1" Type K copper drain line through wall panel to air-gap fitting or floor drain under this Section.
2. Slope drain line ½" per foot, trap at exterior of assembly and turn down into drain. Manifold drain lines of adjacent compartments wherever possible.
3. Install drain line plastic sleeve through compartment wall, seal around drain line and install stainless steel escutcheon with setscrews.

4. Electric drain line heater cable (self-regulating 7 watts): on all unit coolers operating below 36oF., installed from coil drain line fitting to wall penetration under this Section. Heater cables: minimum rating of 15 watts/lineal foot, 208 volts, single phase. Wrap drain line with maximum 2" loop spacing and interwire to unit cooler for continuous operation.
5. Mounted, pre-piped and pre-wired evaporator components:
   a. Sporlan thermostatic expansion valve with external equalizer.
   b. Shut-off valve at evaporator suction and liquid lines.
   c. Sporlan "Catch-All" refrigerant filter/dehydrator on liquid line.
   d. White Rogers 1609-101 adjustable thermostat with remote bulb positioned in return air-stream of evaporator.
   e. Electrical disconnect switch in NEMA 4 enclosure.
   f. **For any facility within 20 miles of a salt air environment:** Condenser and Evaporators to be built with Electrofin coating to retard salt air deterioration. Coils are to be coated with Technicoat 10-2 coating for protection against a salt air environment.

B. Refrigerant System Installation.

1. Refrigerant Lines; Type "L" hard copper tubing. Fittings: wrought copper or brass designed for use with high temperature solder. Piping joints: made with silver solder (Sil-Fos). Piping: properly suspended from and anchored to the structure with adjustable hangers 6' o.c. maximum. Suction lines: sized to have maximum pressure drop of two pounds in medium temperature systems; one pound in low temperature system. Liquid lines: sized to give maximum pressure to prevent trapping of oil. Insulation on all suction lines: Armaflex insulation by Armstrong. ¾" thick at medium temp 1" thick at low-temp. Refrigerant lines in PVC or EMT conduit: sealed at both ends with Dow Corning 3-6548 silicone RTV foam. Exterior Refrigerant Lines to be wrapped by refrigeration system installer in self-fastening jacket of Type 3003-H14 aluminum alloy 0.016-inch thick. Provide aluminum strapping and seals for applying aluminum jacket and covers according to manufacturer's recommendations to provide completely weather-tight covering.

C. Evacuation and Charging.

1. After completion of the pressure test, the system shall be evacuated using an approved auxiliary vacuum pump. Connections for evacuation: in accordance with manufacturer's recommendations.
2. Charging subsequent to the initial charge, which is contained in the condensing unit (Type of Refrigerant to meet District Standards, Industry Standards and Codes.) - Non- CFC Ozone Depletion Refrigerant on low temp units) – (Refrigerant must meet local codes): given through the charging valve in the high side passing all of the liquid refrigerant through a charging dehydrator. All charging lines and gauges: purged of air prior to connection with system. Refrigerant: unused and shall be delivered in clean containers. After the system is fully charged: start and place in full operation.

2.35 PRE-APPROVED KITCHEN SUPPLIERS

A. Only the following named Subcontractors and those approved later, if any, are approved for inclusion in the Contractor's Bid.

B. Any supplier requesting for inclusion within this bid will be required to submit AIA form 305 minimum 14 days prior to bid date for review, or as required by Architect.

1. Ed Don & Company, Mr. Scott Jost, 3501 Plano Parkway, The Colony, Texas 75056, Phone: (972) 624-7460, Fax: (972) 624-7762, E-mail: scottjost@don.com
2. Kirby Restaurant Supply, Mr. Brian Kernan, 809 S. Eastman Road, Longview, Texas 75602, Phone: (903) 757-2723, Fax: (903) 757-9519, Email: briank@kirbyrestaurantsup.com
3. Oswalt Restaurant Supply, Mrs. Lindsay Reece, 4532 Enterprise Dr, Oklahoma City, OK 73128, Phone: (405) 843-9000, Email: lindsay.reece@oswalt.biz
4. Supreme Fixture Co. Inc., Mr. Tim Hampel, 11900 Vinny Ridge Road, P.O. Box 193655 Little Rock, Arkansas 72219, Phone (501) 455-2552, Fax: (501) 455-0802, Email: tim@supremefixture.com

PART 3 - EXECUTION

3.1 DELIVERY AND INSTALLATION

A. Supervision: provide a competent foreman or supervisor who shall remain on the job during the entire installation.

B. Delivery: coordinate with progress of construction and Owner's operation schedules. Unless otherwise instructed and documented by Owner or General Contractor, the following procedures apply:

1. Field-Assembled Fixed Equipment integrated into the structure (e.g., cold storage assemblies, exhaust hoods, drain trench/grate assemblies, conveyor systems, ceiling-mounted utensil racks, etc.) are to be sent to the jobsite when directed by the General Contractor and installed/protected accordingly.
2. All other Fixed Equipment: delivered after completion of work on adjacent finished ceilings, lighting, finished floor and wall systems, including painting.
3. Major Movable Equipment: delivered when possible to inventory in secured area for interim job-site storage or, if secured area is not available, when fixed equipment installation/clean-up has been completed.
4. Minor appliances and loose items (e.g., pans, covers, flatware containers, etc.) delivered only when Owner is prepared to receive and inventory such items.

C. Installation: performed by manufacturer of custom fabricated fixtures.

1. Assemble, square, level and make ready all items for the final utility's connections.
2. Cut neatly around obstructions to provide sanitary conditions.
3. Where gaps of ¼" or less occur adjacent to or between equipment, insert rope backing and smoothly-applied General Electric construction sealant Series SE-1200 silicone mastic (white color). Mask both sides of gap for neat application of sealant and remove excess. If space exceeds ¼", neatly install 18-gauge stainless steel trim molding of proper shape with concealed attachment. Use epoxy cement or "Z" clips wherever possible to secure stainless steel trim. Exposed edges or corners of trim: eased and smooth.
4. Refrigeration coil drain line runs to indirect drain connection greater than 2" from face of wall or panel: either of the following field procedures.
   a. Trench the floor and provide 6" wide x 2" deep 16-gauge stainless steel sloping (-1" to -2") trough from face of cooler/freezer wall to body of floor sink/floor drain. Trough: turned up 4" at wall; ¾" flange with ½" turndown at both long sides. Set trough in waterproof mastic and seal 1" o.d. drain tube penetration into floor sink/floor drain at -2½" bff. Patch the floor to match adjacent material/surface.
   b. Provide 12" x 6" x 2" deep 16-gauge stainless steel condensate pan mounted to cooler/freezer wall at 6" aff clear. Trench the floor and install 1" o.d. drain line from bottom of pan to body of floor sink/drain. Slope drain line ¼" per foot and seal all connections watertight. Patch the floor to match adjacent material/surface.

D. Protection of Work:

1. Fabricated fixtures: fiberboard or plywood taped to tops and exposed body panels/components.
2. Manufactured Equipment: fiberboard or plywood taped as required by equipment shape and installation-access requirements.
3. Prohibited use of equipment: tool and materials storage, workbench, scaffold, stacking area, etc.
4. Damaged Equipment: immediately documented and submitted to Owner with Contractor's recommendation of action for repair or replacement and its impact on the Project Schedule and Contract Amount, if any.

3.2 CLEAN AND ADJUST

A. Clean up and remove from the job site, all debris resulting from this Work as the installation progresses.

B. Thoroughly clean and polish interior/exterior of all Foodservice Equipment, prior to demonstration and final observation, ready for Owner's use.

C. Lubricate and adjust drawer slides, hinges, casters.

D. Adjust pressure regulating valves, timed-delay relays, thermostatic controls, temperature sensors, exhaust hood grilles, etc.

E. Clean or replace faucet aerators, line strainers.

F. Touch-up damage to painted finishes.

G. G. Start up and check operation of all refrigeration systems for at least 72 hours prior to acceptance.

3.3 EQUIPMENT START-UP/DEMONSTRATION

A. Carefully test, adjust and regulate all equipment in accordance with the manufacturer's instructions and certify in writing to the Owner that the installation, adjustments and performance are in full compliance.

B. Provide the Owner or Foodservice Operators with a thorough operational demonstration of all equipment and furnish instructions for general and specific care and maintenance. Coordinate and schedule selected items of equipment and attendees with Owner at least two weeks in advance of demonstration periods.

3.4 FINAL OBSERVATION

A. Final observation will be made when the Contractor will certify that he has completed his work, made a thorough review of the installation/operation of each item in the contract and found it to be in compliance with the Construction Documents.

B. Repetitive final observations (more than two) and all costs associated thereto which may be incurred due to the Contractor's failure to comply with the requirements of this Article will be invoiced to this Contractor on a $70.00/hr. and expense basis.

PART 4 - EQUIPMENT SCHEDULE

4.1 REGULARLY-MANUFACTURED EQUIPMENT/COMPONENTS: Standard finishes and accessories unless specifically deleted or superseded by the Contract Documents.

4.2 FABRICATED AND FIELD-ASSEMBLED EQUIPMENT: Arrangement and configuration as shown on Plans, Elevations, Detail Drawings and outlined in Specifications.

4.3 REFER TO DRAWINGS: For unit quantities and electrical or mechanical provisions required, including manufacturer's optional voltages, wattages, burner capacities, etc.

4.4 REFER TO PART 2 – PRODUCTS: For accessories, fittings, requirements and procedures related to the listed buy-out and fabricated equipment.

4.5 ALTERNATE MANUFACTURER REQUIREMENTS: A specific product manufactured by the listed pre-approved equals shown under Section 4.7 Foodservice Equipment are acceptable only if the specific product can evidence compliance with the specified line items and the contract documents.

4.6 RE-USED EXISTING EQUIPMENT IF SHOWN

A. Existing equipment scheduled for re-use is to be inventoried and documented that equipment is in operating condition once Kitchen Contractor has taken ownership.

B. Provide pictures of all equipment once inventoried and issue to the architect to ensure that equipment has not been damaged.

C. Verify locations of all equipment with owner.

D. Existing equipment that is to be reused may be missing parts or accessories for proper and complete operation. Submit report listing all items with pricing for approval to allow complete installation.

E. Utility disconnection and re-connection: under Divisions 22 and 26. Kitchen Contractor to verify utility requirements of existing equipment and coordinate with Kitchen Consultant as required. All utilities not scheduled for re-use to be capped and covered by required disciplines.

F. Disassembly, removal, transportation and relocation: under this Section and scheduled with General Contractor. Owner's representative must be present, coordinate date / time with owner.

G. Thoroughly clean inside and out prior to relocation.

H. Review functional parts (e.g., doors, controls, heating elements, compressors, etc.) and submit report of required repairs and estimate of cost. Any finishes or equipment damaged due to construction to be repaired as required.

I. Existing equipment not scheduled for reuse is to be carefully removed/relocated by the Kitchen Contractor per the Owner's direction. Kitchen Contractor to coordinate date / time with General Contractor and Owner.

J. Removal or replacement of existing equipment is to be scheduled for times of least interruption and inconvenience to the foodservice operation. Submit proposed schedule of time frame, task sequence and operation for approval prior to starting work.

K. Kitchen Contractor to verify size and shape for all existing equipment being re-used and coordinate with Foodservice Consultant as required.

L. Any modification(s) required/desired for re-used existing equipment to be verified by the Kitchen Contractor. All modifications must be approved by the Owner and Foodservice Consultant prior to the modifications being made.

M. The KEC is to verify and coordinate all of the utility requirements with the construction documents as required. Refer to the general specifications re: conflicts.

4.7 FOODSERVICE EQUIPMENT

A. All equipment to have a performance check from factory authorized personnel. Warranties will begin on the day of performance check.

B. All equipment and internal components should be of domestic origin where possible.

C. Architectural coordination items for potential Food Service color or material selections.
1. Countertops: Stone (stainless steel is provided unless otherwise specified)
2. Tray slides: Corian or Stone (stainless steel is provided unless otherwise specified)
3. Counter fronts: Ceramic tile, 3 Form, Plastic Laminate
4. Sneeze Guards: Stone insets.
5. General color/graphic selections:

    a. Display Air Screen Merchandisers - Color selection: Powder coat or Plastic Laminate (stainless steel is provided unless otherwise specified)
    b. Bakery Display Cases - Color selection: Powder coat or Plastic Laminate (stainless steel is provided unless otherwise specified)
    c. Pass Thru or Reach-in Holding Cabinets – Color selection: Powder coat (Mfg: True) or Plastic Laminate (Mfg: Traulsen). (Stainless steel is provided unless otherwise specified).
    d. Hanging Heat Lamps, track and fixture colors.
    e. Heated Merchandisers
    f. Color of Portable Guide rails, stanchions and belt
    g. Popcorn machine: signage
    h. Bottle Cooler: signage
    i. Graphic package information
    j. Hot food well covers

D. General Architectural finishes:

1. Walls: Ceramic Tile, Flat FRP, Molded FRP, (as approved by local jurisdiction).
2. Ceilings: Removable Vinyl Face Tile (easily cleanable as approved by local jurisdiction).
3. Floors – Tile, Epoxy, Rubberized flooring system (coordinate floor tile transition at serving lines)
4. Floors – Cold Storage assembly. Extend kitchen floor flush into walk-in assembly with coved base.
6. Furr downs above Serving Counters

EQUIPMENT LIST

ITEM NO. 101 AIR SCREEN

QUANTITY 1

Manufacturer:	Mars
Model:	STD248-1UA-OB standard
Size and Shape:	Refer to drawings
Alternate:	Berner

1. Air curtain, STD2 series model, unheated, obsidian black exterior. Size unit to fit door.
2. Air Curtain to include Model #J0705 Controller Kit. Controller kit to come complete with plastic magnetic reed switch, surface mounted, 1 HP max, 115v/1-ph limit switch. The magnet to be mounted on the surface of the door jamb and the door.
3. Confirm clearance above door prior to installation. Air Curtain to accommodate door width.
4. 114000 to provide magnetic reed switch kit loose to General Contractor for installation by Division 26. Division 26 to route flexible conduit to j-box on cabinet. Routing to be clean and secured to building.
5. Provide Harsh Weather Cover if no awning or recessed door is provided.

ITEM NO. 102 COLD STORAGE ASSEMBLY

QUANTITY 1

Manufacturer:	American Panel
Model:	---
Size and Shape:	Refer to drawings
Alternate:	Thermokool, Kolpak

1. Installation to be completed by Jack Horton or Approved Authorized Installer.
2. Manufacturer to review final installation and provide a letter confirming installation meets manufacturer requirements.
3. Assembly to have 9'-6” interior clearance.
4. 304 #3 finish 20 gauge stainless steel finish where exposed, 20 gauge galvanized steel where concealed.
5. Factory floor with smooth aluminum finish, recessed in slab 8 1/2". Secure floor to wall assembly with cam-lock assembly. KEC to ensure the floor assembly is level prior to the wearing bed installation. Kitchens finished floor to extend to walk-in.
6. Threshold to be smooth and level with finished floor. **- Critical.**
7. Interior walls to be .040” aluminum, white embossed texture on walls.
8. Ceiling to be embossed textured .040” aluminum baked white enamel.
9. Two (2) 36" doors. Doors to be 18-gauge stainless steel, type 304 (18-8), #3 finish, with heated perimeter / door jambs / windows and threshold heaters. Each door to be equipped with 3'-0" high diamond tread kick plate on both sides of doors. Mount hinged doors on two (2) Kason model no. 1346 (or equal); polished chrome plated nylon cam-lift hinges.
10. Provide heated illuminated Push Button Panic Alarm with protective cover and Phenolic Label “PANIC ALARM” for entrapment within Freezer (ADA mounting height). Panic Alarm Encasing is to be stainless steel (not plastic). Manufacturer to pre-run conduit within panel from Panic Alarm to panel above Freezer door (or Cooler door if ‘inline’ assembly) for installation of Emergency Strobe/Horn. Division 26 will provide (2) external Emergency Strobe/Horn Beacons and interconnect the Push Button Panic Alarm to external Beacons (One above the Freezer door and

One in the Cafetorium). Division 27 will interconnect the Push Button Panic Alarm to the Building Automation System for Owner notification.

11. Reinforcement as required to be provided above Freezer door (exterior) and panel next to door (handle side - interior) for mounting of Emergency Strobe Beacon, Push Button Panic Alarm and Release Knob.
12. The Cooler will have the standard control panel with standard panic button tied into the Owner's network for notification.
13. Provide Kason model no. 0487 Frost Free Inside release (or equal) for each cold storage door assembly. Fiberglass rod and plastic flange, with safety glow plastic knob, ADA compliant.
14. Manual backup vacuum release mechanism to punch hole in wall assembly to release vacuum within freezer assembly. Mechanism to include a pull-down handle with freeze-proof hand grip. Handle to have the ability to penetrate and/or punch hole in wall accordingly to assist with opening of door assembly in the event of entrapment (and failure of Frost free inside release button). Wall panel to include a knockout section to assist with requirements. Release mechanism assembly to be built-in/mounted to the door assembly structural frame to minimize mechanism tear-out and/or failure. Handle to be painted yellow with phenolic label “Vacuum Pressure Release”.
15. 18-gauge stainless steel, type 304 (18-8), #3 finish trim where adjacent to walls and enclosure panels that extend to 2" above finished ceiling.
16. Freezer One (1) lot LED light fixtures to operate in temperatures to -20 F. Lights to be installed perpendicular to coils.
17. Refrigerator- One (1) lot LED light fixtures. Lights to be installed perpendicular to coils.
18. 3’-0” high diamond tread plate at exposed exterior surfaces. Fasten to wall with stainless steel fasteners.
19. Provide door bumper at doors.
20. Compartments to have all electrical concealed within the walls or located above the ceiling.
21. Provide Manufacturers alarm/control system that includes hi/low limits . Route temperature sensor to be located to the side of evaporator coil.
22. Doors to be provided with CCI Industries, Inc., Clear-VU swinging door assemblies, Alternate: Kason.
23. K.E.C. to provide aluminum coved base to interior of assembly. Provide sealant between floor and wall panels.
24. All holes in assembly to be sealed by factory installer.
25. Kason 1826 Intelli-Vent LED Heated Pressure Relief Ports with Dual Port Vent and Security Light. Locate One (1) 12” below ceiling on cooler/freezer common wall panel and One (1) 12” below ceiling on exterior cooler wall. All ports to have separate dedicated electrical circuits. Pressure relief ports to be wired for continuous service. Relief port to be located and installed by Walk-in Manufacturer.
26. KEC to field verify all horizontal/vertical measurements and conditions at the building prior to fabrication or delivery of equipment.
27. KEC to provide 1-year walk-in panel installation warranty. KEC is responsible for overall install accuracy/quality and quality control of work performed regardless of installer or any field modifications due to building/construction conditions. KEC to provide Letter of Install Approval to FDP upon completed install.
28. Manufacturer to provide One Year Parts and Labor Warranty.
29. Interwiring of temperature monitor panel to master building alarm system or to the Owner’s network. Technology department to provide all interfacing of alarm system and with the building alarm system. Conduit from refrigeration system to monitor by Division 26. Temperature Monitor

installation at 4'-0" above finished floor. All conduit to be located above walk-in cooler/freezer ceiling. Exposed electrical conduit is not acceptable.

30. Manufacturer Representative to provide training on controls and inside emergency release mechanisms.

ITEM NO. 103 COLD STORAGE REFRIGERATION SYSTEM

QUANTITY 1

Manufacturer: RDT
Model: ZS1-2 EcoSmart
Size and Shape: Refer to drawings
Alternate:

1. Air cooled system.
2. Cooler temperature to be +35 degrees.
3. Freezer temperature to be -10 degrees.
4. EcoSmart system on demand defrost system.
5. S/S covered housing mounted to a 24" tall enclosed base frame.
6. Provide Copeland scroll compressors only.
7. All exterior piping to be aluminum wrapped.
8. System to be located on roof. Coordinate location with architectural plans.
9. Mount condensing unit on common exterior rack. Refer to Architectural and Engineering drawings for exact location of remote unit. Coordinate routing or refrigeration lines and conduit with appropriate trades. Heat tape and insulate all drain lines. General Contractor to seal all building penetrations at refrigeration lines.

ITEM NO. 104 COLD STORAGE SHELVING

QUANTITY 2

Manufacturer: Owner Furnished/Owner Installed
Model:
Size and Shape: Refer to drawings
Alternate:

ITEM NO. 107 DRY STORAGE SHELVING

QUANTITY 1

Manufacturer: Owner Furnished/Owner Installed
Model:
Size and Shape: Refer to drawings
Alternate:

ITEM NO. 107P PAPER STORAGE SHELVING

QUANTITY 1

Manufacturer: Owner Furnished/Owner Installed
Model:
Size and Shape: Refer to drawings
Alternate:

ITEM NO. 108 CAN RACK

QUANTITY 1

Manufacturer: Owner Furnished/Owner Installed
Model:
Size and Shape: Refer to drawings
Alternate:

ITEM NO. 109 ICE MACHINE W/BIN

QUANTITY 1

Manufacturer: Owner Furnished/Owner Installed
Model:
Size and Shape: Refer to drawings
Alternate:

ITEM NO. 110B STACKED WASHER/DRYER

QUANTITY 1

Manufacturer: Kenmore
Model: Residential
Size and Shape: Refer to drawings
Alternate: Whirlpool

1. Washer:
2. 2.0 cubic ft. capacity.
3. Straight vane agitator.
4. 7 cycles, 2-speed.
5. 4 water temperatures.
6. "Quick pak" sound insulation.
7. Color to be white.
8. Water and drain hoses.
9. Dryer:
10. 3.4 cubic ft. capacity.
11. 4 cycles plus Air only.
12. Auto dry.
13. Wrinkle Guard 1.
14. Color to be white.
15. To include dryer cord and vent kit.
16. Units to include model stationary assembly including: white stack stand, dryer wall mount kit,door latch kit.
17. **Special Instruction:**Verify utility requirements with owner/operator. Models at time of delivery shall be the current models numbers.

ITEM NO. 111 CHEMICAL SHELF

QUANTITY 1

Manufacturer: Owner Furnished/Owner Installed
Model:
Size and Shape: Refer to drawings
Alternate:

ITEM NO. 121 TWO COMPARTMENT SINK WSCRAP COLLECTOR

QUANTITY 1

Manufacturer: Custom Fabricated
Model: ---
Size and Shape: Refer to drawings
Alternate:

1. Open base construction.
2. 10" high splash where adjacent to walls/fixtures.
3. Two (2) 24" x 26" x 15" deep sink compartments.
4. One (1) T&S model no. B-0291, splash mount faucet, 18" swing nozzle,LL inlets, for ¾" hot and cold water connections.
5. Two (2) T&S B-3952-01 twist waste valve 3 1/2" x 2" with overflow and tailpiece. Provide 18 gauge S/S bracket for drain handle welded to sink bottom.
6. 16 gauge S/S undershelf per drawings.
7. S914 Scrap Collector - installed in top integrally welded. Notch and punch splash turn back for vacuum breaker. 12 gauge S/S bracket mounted below counter top for scrap collector control panel ground and polished to match top.
8. Provide One (1) T&S model no. B-0133-EE pre-rinse, w/ Add-A-Faucet assembly, B-0108-C spray head, two(2) B-0109-04 18" long wall bracket (dealer to cut to correct length), one (1) additional spray face model no. 108SFRK with ceramic cartridges.
9. 12" deep single post mounted overshelf at 18" above counter top, punched to accommodate spray rinse.
10. Post mounted utensil rack, extend 1-5/8" diameter S/S post from back splash, turn forward 12" and weld full length x 2" x ¼" S/S bar with Component Hardware model no. V-77-4401 S/S sliding hooks at 8" on center. Verify height with owner.
11. When shown, provide One (1) Chicago model no. 305-VBR hose bibb and rack mounted on 12 gauge S/S flanged ground and polished to match top. Hose and spray nozzle by owner.
12. Omit rear rail at sink compartments and scrap collector. Omit front rail at hose bibb.
13. Two (2) "Richlite" ½" thick removable sink covers installed at each sink. Weld ¼" bar stock, set 5/8" below work surface at all four corners for support of sink covers. Two (2) finger holes per board.
14. Provide top and bottom c-channel support storage for sink covers at right or left end of counter.
15. One (1) Edlund model no. S-11 Manual can opener, mounted on raised platform.
16. Flanged feet at front only.
17. Seal at all splash penetrations.

ITEM NO. 128 UTILITY CART

QUANTITY 2

Manufacturer: Owner Furnished/Owner Installed
Model:
Size and Shape: Refer to drawings
Alternate:

ITEM NO. 130 WORKTABLE

QUANTITY 1

Manufacturer: Custom Fabricated
Model: ---
Size and Shape: Refer to drawings
Alternate:

1. Top: 14 gauge type 304 S/S, 6" splash adjacent walls or fixtures, 2" turndown at free sides.

2. Open base construction.
3. 16 gauge S/S undershelf.
4. Two (2) 20" W x 20" L drawer assemblies, 200 lb. drawer slides per drawings. Provide S81-2020-C S/S drawer pans.
5. Close back of splash when exposed.
6. Post mounted utensil rack, extend 1-5/8" diameter S/S post from back splash, turn forward 12" and weld full length x 2" x ¼" S/S bar with Component Hardware model no. V-77-4401 S/S sliding hooks at 8" on center.
7. Coordinate table with Item No. 695 Induction Range.

ITEM NO. 138 PAN RACK

QUANTITY 2

Manufacturer: Owner Furnished/Owner Installed
Model:
Size and Shape: Refer to drawings
Alternate:

ITEM NO. 139 INSUL MOBILE PROOFER

QUANTITY 1

Manufacturer: Owner Furnished/Owner Installed
Model:
Size and Shape: Refer to drawings
Alternate:

ITEM NO. 145 WORKTABLE W-SINK-DBL BAR UT RACK

QUANTITY 2

Manufacturer: Custom Fabricated
Model: ---
Size and Shape: Refer to drawings
Alternate: ---

1. Top: 14 gauge type 304 S/S, 2" turn down at all sides.
2. Provide table in two (2) sections-one (1) 27" and one (1) 33" section. Refer to detail.
3. Open base construction.
4. Full length 16 gauge S/S undershelf.
5. Four (4) 20" W x 20" L drawer assemblies. Component Hardware #S52-2020 drawer slides with delrin bearings - 200lb capacity. Provide S81-2020-C S/S drawer pans.
6. One (1) 15" x 20" x 10" deep sink compartment. Coordinate location with drain overflow.
7. One (1) T&S model no. B-0320-BB-CR, rigid gooseneck, ceramic cartridges, deck faucet for ¾" hot and cold water connections.
8. One (1) Fisher 22306 twist waste valve 3 1/2" x 2" with overflow and tailpiece. Provide 18 gauge S/S bracket for drain handle welded to sink bottom.
9. Post mounted double bar utensil rack, extend 1-5/8" diameter S/S posts from cross rail thru top and weld Two (2) full length 2" x 1/4" S/S bars with 12" radiused outside ends and One (1) additional bar between post with Component Hardware model no. V-77-4401 sliding hooks at 8" on center. Provide gussets for posts at countertop penetrations. Verify height with Owner. 48" max. upright post spacing.

10. Provide a duplex receptacle and housing mounted below countertop per drawings. Interconnect and prewire a 5'-0" cord and plug out of receptacle housing for plugging into ceiling drop cord receptacle. 114000 and Div. 26 to coordinate location of drop cord receptacle.
11. Omit rear cross rail at sink section.
12. Flanged feet.

ITEM NO. 151 FIRE PROTECTION SYSTEM

QUANTITY 2

Manufacturer: Ansul
Model: R102
Size and Shape: Refer to drawings
Alternate:

1. Duct and plenum protection to exhaust hood.
2. Surface protection for cooking equipment.
3. Locate remote fire pulls as indicated on plan.
4. One (1) lot Mechanical gas valve (maximum diameter as required). Size as required. Furnished by Section 114000, installed by Division 23.
5. System to meet U.L. 300 requirements.
6. Two (2) hand held Type 'K' fire extinguisher, wall mounted.
7. Exposed pipe threads are unacceptable.
8. All exposed piping to be chrome plated.
9. All hood penetrations to have U.L. listed "Quick Seal".
10. Provide phenolic I.D. labels for exhaust hood, remote fire pull, light/fan switches and fire protection system.
11. Provide a manufacturer performance test and report that verifies this system is fully operational.
12. Provide s/s cabinet as shown on plan.
13. Install hand held extinguishers, maximum of 3'-2" A.F.F. to top of unit.

ITEM NO. 152 EXHAUST HOOD

QUANTITY 1

Manufacturer: Mod-U-Serve
Model: W-CPB
Size and Shape: Refer to drawings
Alternate: ---

1. Size and shape as per plan.
2. Supply Air. Ceiling mounted supply plenum (with light fixtures), coordinate conditioned/tempered air with engineer. Locate supply plenum in ceiling, coordinate location with GC as required.
3. U.L. Listed and fire rated 48” recessed LED lights located within the hood canopy. To meet minimum requirements of 50’ candles of illumination.
4. Simple on/off switches for hood fans and lights to be provided by Division 26. Control panels will not be accepted.
5. Hood to meet requirements of ALL current local Mechanical and local Energy Codes.
6. Collars to be field installed. Coordinate with existing conditions and install as approved by Hood manufacturer.
7. All 18 gauge S/S construction. S/S finish where exposed.
8. For extended cooking line-ups provide Continuous Capture canopies without partitions between hoods.

9. Hood to have insulated front face and ends to allow for ceiling grid attachment where ceiling grid meets hood capture area.
10. S/S filters and grease cup. Provide filter removal tool.
11. ½" diameter steel hanger rods at 4'-0" O.C. maximum to be by Kitchen Equipment Supplier, but they are to be anchored to supporting structure (or slab) by the General Contractor in the locations required by exhaust hood shop detail.
12. All hood penetration to be fire rated and U.L. Listed and sealed with s/s escutcheons.
13. S/S c-channel closure panel from top of hood to ceiling.
14. S/S filler panel between hoods if back-to-back.
15. 4" air space at rear of hood. Provide S/S finished back where rear air space would otherwise be exposed.
16. Ductwork and final connection to hood above ceiling to be by the Mechanical Contractor.
17. Clearance requirement: Where any exterior surface of a hood is installed less than 18" from a combustible or semi-combustible surface, provide a minimum of 4" air space containing a code approved fire resistant material to that surface in a manner as prescribed by the manufacturer of that fire-resistant material. Protective materials provided by 3M Fire Barrier Duct Wrap 615+ and Fry Ware Elite are compliant with state and local mechanical codes. In addition, both systems meet the requirements of the testing standards of ASTM E2336 AND ARE THEREFORE APPROVED TO BE USED IN CLEARANCE REDUCTION APPLICATIONS.
18. Provide Mod-U-Serve model number ASTS-90 pre-set temperature sensor for automatic start of exhaust fan when the condition exists where the exhaust fan is not initiated at the wall switch and the temperature in the exhaust canopy reaches 110 degrees F. At the end of the cooking day when the fan is disengaged at the wall switch the thermostat (temperature sensor) will keep the exhaust fan on until the temperature in the exhaust canopy drops below 110 degrees F.
19. Provide minimum 18-gauge stainless steel insulated wall panel 5/8" pan formed, filled with USDA Approved insulation. Extend from top of cove base to underside of hood. **PM: USE ONLY IF WALLS ARE NOT CMU.**
20. Refer to individual hood lengths as shown on drawings for each assembly required. Install at 6'-10" A.F.F. to bottom of hood, coordinate duct and fan requirements with Mechanical Contractor. Interconnect to wall mounted light switch by Division 26. Bulbs for light fixtures to be furnished and installed by Kitchen Equipment Contractor.
21. Mechanical contractor to test and balance exhaust hoods. Balance report to be provided to FDP upon completion.
22. **Special Instruction:** Refer to individual hood and plenum box lengths as shown on drawings for each assembly required. Install bottom of hood at 6'-10" A.F.F. Install pelenum boxes recessed and interconnect to wall mounted light switch by Division 26.

ITEM NO. 153 EXHAUST HOOD

QUANTITY 1

Manufacturer:	Mod-U-Serve
Model:	W-CPB
Size and Shape:	Refer to drawings
Alternate:	---

1. Size and shape as per plan.
2. Supply Air. Ceiling mounted supply plenum (with light fixtures), coordinate conditioned/tempered air with engineer. Locate supply plenum in ceiling, coordinate location with GC as required.
3. U.L. Listed and fire rated 48” recessed LED lights located within the hood canopy. To meet minimum requirements of 50’ candles of illumination.

4. Simple on/off switches for hood fans and lights to be provided by Division 26. Control panels will not be accepted.
5. Hood to meet requirements of ALL current local Mechanical and local Energy Codes.
6. Collars to be field installed. Coordinate with existing conditions and install as approved by Hood manufacturer.
7. All 18 gauge S/S construction. S/S finish where exposed.
8. For extended cooking line-ups provide Continuous Capture canopies without partitions between hoods.
9. Hood to have insulated front face and ends to allow for ceiling grid attachment where ceiling grid meets hood capture area.
10. S/S filters and grease cup. Provide filter removal tool.
11. ½" diameter steel hanger rods at 4'-0" O.C. maximum to be by Kitchen Equipment Supplier, but they are to be anchored to supporting structure (or slab) by the General Contractor in the locations required by exhaust hood shop detail.
12. All hood penetration to be fire rated and U.L. Listed and sealed with s/s escutcheons.
13. S/S c-channel closure panel from top of hood to ceiling.
14. S/S filler panel between hoods if back-to-back.
15. 4" air space at rear of hood. Provide S/S finished back where rear air space would otherwise be exposed.
16. Ductwork and final connection to hood above ceiling to be by the Mechanical Contractor.
17. Clearance requirement: Where any exterior surface of a hood is installed less than 18" from a combustible or semi-combustible surface, provide a minimum of 4" air space containing a code approved fire resistant material to that surface in a manner as prescribed by the manufacturer of that fire-resistant material. Protective materials provided by 3M Fire Barrier Duct Wrap 615+ and Fry Ware Elite are compliant with state and local mechanical codes. In addition, both systems meet the requirements of the testing standards of ASTM E2336 AND ARE THEREFORE APPROVED TO BE USED IN CLEARANCE REDUCTION APPLICATIONS.
18. Provide Mod-U-Serve model number ASTS-90 pre-set temperature sensor for automatic start of exhaust fan when the condition exists where the exhaust fan is not initiated at the wall switch and the temperature in the exhaust canopy reaches 110 degrees F. At the end of the cooking day when the fan is disengaged at the wall switch the thermostat (temperature sensor) will keep the exhaust fan on until the temperature in the exhaust canopy drops below 110 degrees F.
19. Provide minimum 18-gauge stainless steel insulated wall panel 5/8" pan formed, filled with USDA Approved insulation. Extend from top of cove base to underside of hood. **PM: USE ONLY IF WALLS ARE NOT CMU.**
20. Refer to individual hood lengths as shown on drawings for each assembly required. Install at 6'-10" A.F.F. to bottom of hood, coordinate duct and fan requirements with Mechanical Contractor. Interconnect to wall mounted light switch by Division 26. Bulbs for light fixtures to be furnished and installed by Kitchen Equipment Contractor.
21. Mechanical contractor to test and balance exhaust hoods. Balance report to be provided to FDP upon completion.
22. **Special Instruction:** Refer to individual hood and plenum box lengths as shown on drawings for each assembly required. Install bottom of hood at 6'-10" A.F.F. Install pelenum boxes recessed and interconnect to wall mounted light switch by Division 26.

ITEM NO. 161 CONVECTION OVEN

QUANTITY 2

Manufacturer: Owner Furnished/Owner Installed
Model:

Size and Shape: Refer to drawings
Alternate:

ITEM NO. 162 DBL CONVECTION STEAMER - GAS

QUANTITY 1

Manufacturer: Owner Furnished/Owner Installed
Model:
Size and Shape: Refer to drawings
Alternate:

ITEM NO. 164 40 GA. TILT BRAISING PAN - MANUAL TILT

QUANTITY 1

Manufacturer: Owner Furnished/Owner Installed
Model:
Size and Shape: Refer to drawings
Alternate:

ITEM NO. 164A TRENCH LINER

QUANTITY 1

Manufacturer: Custom or IMC Teddy
Model:
Size and Shape: Refer to drawings
Alternate:

1. Trench Liner to consist of:
2. S/S trench liner by 114000. Installation by G.C.
3. Custom Fabricated or IMC/Teddy
4. Fibergrate: Gray #2 1" Thick, 1 1/2" squares mesh, Quartz grit top. Provide in two (2) equal sections, all ends to be finished ends.
5. 14 gauge s/s liner
6. Klein no. 1834-1010-100 basket drain.
7. Klein no. 1870-1001-3251 safety chain.
8. Location of trench liner is critical. G.C. and 114000 to verify location prior to concrete pour. Oversize trench liner block out to accommodate equipment pour path.

ITEM NO. 167 MOBILE WORKTABLE

QUANTITY 1

Manufacturer: Custom Fabricated
Model: ---
Size and Shape: Refer to drawings
Alternate:

1. Top: 14 gauge type 304 S/S with 2" turndown at all sides.
2. Open base construction.
3. 16 gauge S/S undershelf per drawings.
4. Two (2) 20" W x 20" L drawer assemblies, 200 lb. drawer slides. Provide S81-2020-C S/S drawer pans.
5. 5" N.S.F. approved non-marking swivel casters, two with brakes.

ITEM NO. 169 S/S CORNER GUARDS

QUANTITY 1

Manufacturer: Custom Fabricated
Model:
Size and Shape: Refer to drawings
Alternate:

1. Quantity (1) equals One Lot, located on every outside corner within kitchen.
2. 18 ga. stainless steel corner guards located at all exposed corners of kitchen. 48" tall. Located at all corners within the kitchen area. Secure to wall with hidden fasteners.

ITEM NO. 187 PASS-THRU HEATED CABINET - 2DR

QUANTITY 1

Manufacturer: Owner Furnished/Owner Installed
Model:
Size and Shape: Refer to drawings
Alternate:

ITEM NO. 188 PASS-THRU REFRIGERATOR - 1 DR

QUANTITY 2

Manufacturer: Owner Furnished/Owner Installed
Model:
Size and Shape: Refer to drawings
Alternate:

ITEM NO. 211 DROP FRONT MILK COOLER - 12 CASE

QUANTITY 1

Manufacturer: Owner Furnished/Owner Installed
Model:
Size and Shape: Refer to drawings
Alternate:

ITEM NO. 214 CASH REGISTER

QUANTITY 2

Manufacturer: Owner Furnished/Owner Installed
Model:
Size and Shape: Refer to drawings
Alternate:

ITEM NO. 216 MENU BOARD

QUANTITY 1

Manufacturer: Owner Furnished
Model:
Size and Shape: Refer to drawings
Alternate:

ITEM NO. 255 MOBILE DRYING RACK

QUANTITY 1

Manufacturer: Owner Furnished/Owner Installed
Model:

Size and Shape: Refer to drawings
Alternate:

ITEM NO. 256 POWERWASH SINK

QUANTITY 1

Manufacturer: Power Soak
Model: PSU-6
Size and Shape: Refer to drawings
Alternate: NO ALTERNATE

1. Refer to reviewed shop drawings for final review.
2. #14 gauge sinks, drain boards, splashes and channel rims.
3. One low-profile wash jet per every six inches of wash sink length.
4. All wetted parts, including pump housing and impeller are to be stainless steel.
5. 7000-watt heater located in wash sink.
6. Stainless steel Powered Utensil Basket.
7. Two (2) T&S model no. B-0291, splash mount faucet, 18" swing nozzle, LL inlets, for ¾" hot and cold water connections. Faucets to have antimicrobial finishes. Provide ceramic valves with inline check valves.
8. One (1) Component Hardware KN60-1000BS pre-rinse assembly, 18" long wall bracket (dealer to cut to correct length), one (1) additional spray face with ceramic cartridges. Faucets to have antimicrobial finishes. Provide ceramic valves with inline check valves.
9. Two (2) Fisher model no. 22314-lever handle drain with connected overflow and tailpiece. Provide 18 gauge stainless steel bracket for drain handle welded to sink bottom.
10. Solid state controller and control components.
11. Universal Programming Module completely encapsulated and waterproof.
12. Motor horsepower 2 hp.
13. Zero retained water in the pump or manifold when system is drained
14. Modular design to allow easy access to motor and all major components.
15. 16-gauge stainless steel overshelf per plans. Shelf to be located to accommodate removal of sheet pans.
16. Single bar post mounted utensil rack per plans, extend 1 5/8" diameter stainless steel post from back splash, turn forward 12" and weld full length x 2" x 1/4" stainless steel bar with Component Hardware model no. J-77-4401 stainless steel sliding hooks at 8" on center.
17. Chemical Soap dispenser/pumps.
18. Salavajor P914 Scrap Collector integrally welded into top.
19. Omit front rail at hose bibb.

ITEM NO. 262 HAND SINK

QUANTITY 3

Manufacturer: Aero
Model: HSF Modified
Size and Shape: Refer to drawings
Alternate: Advance Tabco

1. Hand Sink, wall model, 14" wide x 10" front-to-back x 5" deep bowl.
2. 3 1/2" gooseneck splash mount faucet with wrist blade operation.
3. Basket drain and wall bracket.
4. P-Trap assembly, delete open/close drain valve.
5. Soap and Towel Dispensers by Owner.

6. Custom fabricated removable end splashes, height to be equal with back splash, to be located on sides as required by Health code.

ITEM NO. 264 REVERSE OSMOSIS SYSTEM & RACK ASSEMBLY

QUANTITY 1

Manufacturer:	3M/Metro
Model:	SCALEGARD HP Reverse Osmosis/Super Erecta
Size and Shape:	Refer to drawings
Alternate:	---

1. Manufacturer to size system to accommodate equipment as required.
2. Metro Super Erecta green epoxy-coated Microban, RO rack assembly 86" high posts.. Size as required. 24" x 30" (for 20 gallon) or 24" x 36" (for 40 gallon)
3. RO Rack assembly to include one (1) Super Erecta Dunnage shelf located at bottom and one (1) Super Erecta wire shelf located on the top of assembly. . Size as required. 24" x 30" (for 20 gallon) or 24" x 36" (for 40 gallon)
4. RO Rack to include hanger rail for mounting of filter assembly.
5. RO Rack assembly to include Smart wall wall grid on ends. Hardware for attaching wall grid to hanger rails by installer.
6. 3M Purification Model No. SCALEGARD HP 120V Reverse Osmosis System.
7. Four (4) 3M Purification Model No. CFS22
8. SCALEGARD Install Kit.
9. Provide two sets of replacement filters.
10. Factory to submit shop drawings for review and approval.
11. To be interconnected to any/all cold water equipment, including; Ice Machines, Combi Ovens, Convection Steamers or Beverage Equipment.
12. Factory to perform startup and confirm all equipment interconnections are piped correctly. Provide letter with warranty confirming installation meets manufacturer requirements.
13. Special Instructions: Division 22 to provide and install all interconnection tubing and components required by system.

ITEM NO. 300 HOT / COLD WELLS

QUANTITY 1

Manufacturer:	ModuServe
Model:	HCT-HF Dallas
Size and Shape:	Refer to drawings
Alternate:	CounterCraft

1. Refer to drawings for size and shape.
2. Serving counters to consist of the below items and to meet Dallas I.S.D. district standards
3. 14 ga S/S countertop located at 34" a.f.f., recess countertop at hot food counter to accommodate sheet pans.
4. Four (4) hot food wells and two (2) dual hot/cold food well. Refer to drawing for location. Single pantry faucet located to accommodate all wells, prepiped within counter for single point connection below undershelf. S/S water flex hose length to be provided to accommodate all wells.
5. Adjustable single tier sneeze guard with mirror finish, led lights, three (3) sections of heat lamps to accommodate each area, 3/8" tempered glass.
6. Counter to be prewired for a single point connection.
7. Corian trayslide with s/s runners, locate at 30" a.f.f. verify color with architect.

8. Counterfronts to include substrate to accommodate tile by General Contractor.
9. S/S adjustable legs.
10. S/S adjustable kickplates.

ITEM NO. 301 ELEVATED FROST TOP

QUANTITY 2

Manufacturer: ModuServe
Model: Custom
Size and Shape: Refer to drawings
Alternate: CounterCraft

1. Refer to drawings for size and shape.
2. Serving counters to consist of the below items and to meet Dallas I.S.D. district standards
3. 14 ga S/S countertop located at 30" a.f.f., to be level with trayslide.
4. Post mounted raised frost tops with drain. Frost tops to be self contained, slanted top to display owners product, refer to drawings for location. Size to accommodate 18" x 26" sheet pan. Locate 19 1/2" above countertop. 2 CM stone inset, submit/verify color with architect.
5. Counter to be prewired for a single point connection.
6. Convenience outlet located in skirt of counter.
7. Corian trayslide with s/s runners, locate at 30" a.f.f. verify color with architect.
8. Counterfronts to include substrate to accommodate tile by General Contractor.
9. S/S adjustable legs.
10. S/S adjustable kickplates.

ITEM NO. 302 HEATED TOP

QUANTITY 2

Manufacturer: ModuServe
Model: Custom
Size and Shape: Refer to drawings
Alternate: CounterCraft

1. Refer to drawings for size and shape.
2. Serving counters to consist of the below items and to meet Dallas I.S.D. district standards
3. 14 ga S/S countertop located at 30" a.f.f., to be level with trayslide.
4. Heated top to accommodate 18" x 26" sheet pan with 2 CM stone inset, submit/verify color with architect.
5. Adjustable sneeze guards with heated top located in top glass sneeze guard, s/s mirror finish at posts, LED lights with heat lamps at hot food wells, 3/8" tempered polished tempered glass. LED lights at both levels, 3/8" tempered polished glass.
6. Counter to be prewired for a single point connection.
7. Convenience outlet located in skirt of counter.
8. Corian trayslide with s/s runners, locate at 30" a.f.f.
9. Counterfronts to include substrate to accommodate tile by General Contractor.
10. S/S adjustable legs.
11. S/S adjustable kickplates.

ITEM NO. 303 FROST TOP

QUANTITY 2

Manufacturer:	ModuServe
Model:	Custom
Size and Shape:	Refer to drawings
Alternate:	CounterCraft

1. Refer to drawings for size and shape.
2. Serving counters to consist of the below items and to meet Dallas I.S.D. district standards
3. 14 ga S/S countertop located at 30" a.f.f.
4. Frost top to accommodate 18" x 26" sheet pan with 2 CM stone inset, submit/verify color with architect.
5. Counter to be prewired for a single point connection.
6. Convenience outlet located in skirt of counter.
7. Corian trayslide with s/s runners, locate at 30" a.f.f.
8. Counterfronts to include substrate to accommodate tile by General Contractor.
9. S/S adjustable legs.
10. S/S adjustable kickplates.

ITEM NO. 304 CASHIER COUNTER

QUANTITY 2

Manufacturer:	ModuServe
Model:	Custom
Size and Shape:	Refer to drawings
Alternate:	CounterCraft

1. Refer to drawings for size and shape.
2. Cashiers station to accommodate owners POS System and built-in cashiers drawer per districts standards.
3. Serving counters to consist of the below items and to meet Dallas I.S.D. district standards
4. 14 ga S/S countertop located at 34" a.f.f.
5. Counter to be prewired for a single point connection.
6. Convenience outlet located in skirt of counter.
7. Corian trayslide with s/s runners, locate at 30" a.f.f.
8. Counterfronts to include substrate to accommodate tile by General Contractor.
9. S/S adjustable legs.
10. S/S adjustable kickplates.

ITEM NO. 614 FILL FAUCET

QUANTITY 1

Manufacturer:	T & S
Model:	B-0610
Size and Shape:	Refer to drawings
Alternate:	---

1. Pot Filler Faucet, splash-mounted, 8" centers, vacuum breaker, flexible S/S hose, 60" long, hooked nozzle with self-closing valve, ½" IPS female inlets, built-in check valves.
2. 12" square 12 ga. S/S wall plate with hose rack with radius corners.
3. Install at 48" A.F.F. by Division 15. Coordinate height of backflow preventor with highest water level of associated equipment.

ITEM NO. 695 INDUCTION RANGE

QUANTITY 1

Manufacturer: Owner Furnished/Owner Installed
Model:
Size and Shape: Refer to drawings
Alternate:

ITEM NO. 708 SCRAP COLLECTOR

QUANTITY 2

Manufacturer: Salvajor
Model: P914/S914
Size and Shape: Refer to drawings
Alternate:

1. Scrap Collector to be scrapping, pre-flushing and food waste collecting system with re-circulating water.3/4 HP motor.
2. Pot/Pan Scrap basin. Fully welded to soiled dishtable.
3. Provide additional scrap basket.
4. Provide all associated valves and connections for a complete and operational system.
5. Backflow prevention device.
6. Model no. MSS-LD remote control panel with mounting bracket.
7. Utilities provided as shown in Contract Documents.
8. Salvajor P914 to be integrally welded into Item No. 256 Powersoak Sink
9. Salvajor S914 to be integrally welded into Item No. 121 Two Compartment Sink

ITEM NO. 801 GRAPHICS PACKAGE

QUANTITY 1

Manufacturer: EduSource
Model: Custom
Size and Shape: Refer to drawings
Alternate:

1. Graphics package to include the following: Two(2) ceiling mounted soffits, menu monitor case, wall painting.
2. Provide monitor case to accommodate Item No. 216 Menu Monitor. Verify color, size, and pattern with owner as required.
3. Provide wall painting on the four (4) servery walls, floor to ceiling. Verify color selection with owner, provide chip samples for owner's review.
4. Provide two (2) ceiling mounted soffits, verify all graphics with owner. Suspend from the ceiling and provide additional support as required.
5. KEC to coordinate installation with the any cameras, the graphics should not block any of the camera views.
6. Contractor to properly remove or protect all equipment as required.
7. Graphics package to meet all DISD standards verify with Owner.

END OF EQUIPMENT LIST

SECTION 11 66 23
GYMNASIUM EQUIPMENT

PART 1 - GENERAL

1.01 SUMMARY

A. Section includes safety pads.

1.02 ACTION SUBMITTALS

A. Product Data: For each type of product.

B. Shop Drawings: For gymnasium equipment.

1. Include plans, elevations, sections, details, and attachments to other work.

C. Samples: For the following products:

1. Pad Fabric: Wall padding not less than 3 inches square, and corner and column Samples not less than 3 inches long, with specified treatments applied. Mark face of material.

1.03 INFORMATIONAL SUBMITTALS

A. Sample Warranty: For special warranty.

1.04 CLOSEOUT SUBMITTALS

A. Operation and Maintenance Data: For gymnasium equipment to include in emergency, operation, and maintenance manuals.

1.05 FIELD CONDITIONS

A. Environmental Limitations: Do not install gymnasium equipment until spaces are enclosed and weatherproof, wet work in spaces is complete and dry, and ambient temperature and humidity conditions are maintained at the levels indicated for Project when occupied for its intended use.

B. Field Measurements: Verify position and elevation of floor inserts and layout for gymnasium equipment.

PART 2 - PRODUCTS

2.01 SAFETY PADS

A. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:

1. AALCO Manufacturing.
2. Arizona Courtlines, Inc.
3. Bison Inc.
4. P. W. Athletic Mfg. Co.
5. Performance Sports Systems.

B. Pad Coverings: Provide safety pad fabric covering that is fabricated from puncture- and tear-resistant, PVC-coated polyester or nylon-reinforced PVC fabric, minimum 14-oz./sq. yd. and treated with fungicide for mildew resistance; with surface-burning characteristics indicated, and lined with fire-retardant liner.

C. Wall Safety Pads: Padded wall wainscot panels designed to be attached in a continuous row; each panel section consisting of fill laminated to backer board, with visible surfaces fully covered by seamless fabric covering, free of sag and wrinkles and firmly attached to back of backer board.

1. Backer Board: Minimum 3/8-inch-thick plywood, mat formed, or composite panel.
2. Fill: Multiple-impact-resistant foam, minimum 2-inch-thick bonded polyurethane, 6.0-lb/cu. ft. density.
3. Size: Each panel section 24 inches wide by minimum 72 inches long.
4. Number of Modular Panel Sections: As indicated on Drawings.
5. Installation Method: 1-inch top and bottom fabric attachment flange with exposed fasteners.
6. Fabric Covering Color(s): Match school colors for color(s).

D. Cutout Trim: Manufacturer's standard flanged cutout trim kits for fitting pads around switches, receptacles, and other obstructions.

1. Color: Black.

2.02 MATERIALS

A. Softwood Plywood: DOC PS 1, exterior.

B. Anchors, Fasteners, Fittings, and Hardware: Manufacturer's standard corrosion-resistant or noncorrodible units; concealed; tamperproof, vandal- and theft-resistant design.

PART 3 - EXECUTION

3.01 EXAMINATION

A. Examine substrates, areas, and conditions, with Installer present, for compliance with requirements for play court layout, alignment of mounting substrates, installation tolerances, operational clearances, accurate locations of connections to building electrical system, and other conditions affecting performance of the Work.

1. Verify critical dimensions.
2. Examine wall assemblies, where reinforced to receive anchors and fasteners, to verify that locations of concealed reinforcements are clearly marked. Locate reinforcements and mark locations.

B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.02 INSTALLATION, GENERAL

A. General: Comply with manufacturer's written installation instructions and competition rules indicated for each type of gymnasium equipment. Complete equipment field assembly where required.

B. Unless otherwise indicated, install gymnasium equipment after other finishing operations, including painting, are completed.

C. Wall Safety Pads: Mount with bottom edge at 4 inches above finished floor.
   1. Cut-out Trim: Limit cuts in face of padding from trim unit's corner-to-corner outside dimensions. Install with ends of cuts concealed behind trim flange.

3.03 CLEANING

A. After completing gymnasium equipment installation, inspect components. Remove spots, dirt, and debris and touch up damaged shop-applied finishes according to manufacturer's written instructions.

B. Replace gymnasium equipment and finishes that cannot be cleaned and repaired, in a manner approved by Architect, before time of Substantial Completion.

END OF SECTION

SECTION 12 21 13
HORIZONTAL LOUVER BLINDS

PART 1 - GENERAL

1.01 SUMMARY

A. Section includes horizontal louver blinds with aluminum slats.

1.02 ACTION SUBMITTALS

A. Product Data: For each type of product.

B. Shop Drawings: For horizontal louver blinds, include fabrication and installation details.

C. Samples for Initial Selection: For each type and color of horizontal louver blind.
   1. Include Samples of accessories involving color selection.

D. Samples for Verification: For each type and color of horizontal louver blind indicated.
   1. Slat: Not less than 12 inches long.

E. Product Schedule: For horizontal louver blinds. Use same designations indicated on Drawings.

1.03 CLOSEOUT SUBMITTALS

A. Maintenance Data: For horizontal louver blinds to include in maintenance manuals.

1.04 MAINTENANCE MATERIAL SUBMITTALS

A. Furnish extra materials that match products installed and that are packaged with protective covering for storage and identified with labels describing contents.
   1. Horizontal Louver Blinds: Full-size units equal to 5 percent of quantity installed for each size, color, texture, pattern, and gloss indicated, but no fewer than two units.

1.05 QUALITY ASSURANCE

A. Mockups: Build mockups to verify selections made under Sample submittals, to demonstrate aesthetic effects, and to set quality standards for fabrication and installation.
   1. Approval of mockups does not constitute approval of deviations from the Contract Documents contained in mockups unless Architect specifically approves such deviations in writing.
   2. Subject to compliance with requirements, approved mockups may become part of the completed Work if undisturbed at time of Substantial Completion.

1.06 DELIVERY, STORAGE, AND HANDLING

A. Deliver horizontal louver blinds in factory packages, marked with manufacturer, product name, and location of installation using same designations indicated on Drawings.

1.07 FIELD CONDITIONS

A. Environmental Limitations: Do not install horizontal louver blinds until construction and wet-work and finish work in spaces, including painting, is complete and dry and ambient temperature

and humidity conditions are maintained at the levels indicated for Project when occupied for its intended use.

B. Field Measurements: Where horizontal louver blinds are indicated to fit to other construction, verify dimensions of other construction by field measurements before fabrication and indicate measurements on Shop Drawings. Allow clearances for operating hardware of operable glazed units through entire operating range. Notify Architect of installation conditions that vary from Drawings. Coordinate fabrication schedule with construction progress to avoid delaying the Work.

PART 2 - PRODUCTS

2.01 MANUFACTURERS

A. Source Limitations: Obtain horizontal louver blinds from single source from single manufacturer.

2.02 HORIZONTAL LOUVER BLINDS, ALUMINUM SLATS

A. Products: Subject to compliance with requirements, provide products by the following manufacturers or comparable product approved by Architect:
   1. Hunter Douglas.
   2. Levolor.
   3. Springs Window Fashions; SWFcontract.

B. Slats: Aluminum; alloy and temper recommended by producer for type of use and finish indicated; with crowned profile and radius corners.
   1. Width: 1 inch.
   2. Thickness: Not less than 0.008 inch.
   3. Spacing: Manufacturer's standard.
   4. Finish: Ionized antistatic, dust-repellent, baked polyester finish.
   5. Features:
      a. Lift-Cord Rout Holes: Minimum size required for lift cord and located near back (outside) edge of slat to maximize slat overlap and minimize light gaps between slats.

C. Headrail: Formed steel or extruded aluminum; long edges returned or rolled. Headrails fully enclose operating mechanisms on three sides.
   1. Capacity: One blind(s) per headrail unless otherwise indicated.
   2. Ends: Manufacturer's standard.
   3. Manual Lift Mechanism:
      a. Lift-Cord Lock: Variable; stops lift cord at user-selected position within blind full operating range.
      b. Operator: Extension of lift cord(s) through lift-cord lock mechanism to form cord pull.
   4. Manual Tilt Mechanism: Enclosed worm-gear mechanism and linkage rod that adjusts ladders.
      a. Tilt: Full.
      b. Operator: Clear-plastic wand.

c. Over-Rotation Protection: Manufacturer's detachable operator or slip clutch to prevent over rotation of gear.

5. Manual Lift-Operator and Tilt-Operator Locations: Manufacturer's standard unless otherwise indicated.

D. Bottom Rail: Formed-steel or extruded-aluminum tube that secures and protects ends of ladders and lift cords and has plastic- or metal-capped ends.

1. Type: Manufacturer's standard.

E. Lift Cords: Manufacturer's standard braided cord.

F. Mounting Brackets: With spacers and shims required for blind placement and alignment indicated.

1. Type: End.

G. Colors, Textures, Patterns, and Gloss:

1. Slats: As selected by Architect from manufacturer's full range.
2. Components: Provide rails, cords, ladders, and materials exposed to view matching or coordinating with slat color unless otherwise indicated.

2.03 HORIZONTAL LOUVER BLIND FABRICATION

A. Product Safety Standard: Fabricate horizontal louver blinds to comply with WCMA A 100.1 including requirements for corded, flexible, looped devices; lead content of components; and warning labels.

B. Unit Sizes: Fabricate units in sizes to fill window and other openings as follows, measured at 74 deg F:

1. Between (Inside) Jamb Installation: Width equal to jamb-to-jamb dimension of opening in which blind is installed less 1/4 inch per side or 1/2 inch total, plus or minus 1/8 inch. Length equal to head-to-sill dimension of opening in which blind is installed less 1/4 inch, plus or minus 1/8 inch.

C. Mounting and Intermediate Brackets: Designed for removal and reinstallation of blind without damaging blind and adjacent surfaces, for supporting blind components, and for bracket positions and blind placement indicated.

D. Installation Fasteners: No fewer than two fasteners per bracket, fabricated from metal noncorrosive to brackets and adjoining construction; type designed for securing to supporting substrate; and supporting blinds and accessories under conditions of normal use.

E. Color-Coated Finish:

1. Metal: For components exposed to view, apply manufacturer's standard baked finish complying with manufacturer's written instructions for surface preparation including pretreatment, application, baking, and minimum dry film thickness.

PART 3 - EXECUTION

3.01 EXAMINATION

A. Examine substrates, areas, and conditions, with Installer present, for compliance with requirements for installation tolerances, operational clearances, and other conditions affecting performance of the Work.

B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.02 INSTALLATION

A. Install horizontal louver blinds level and plumb, aligned and centered on openings, and aligned with adjacent units according to manufacturer's written instructions.

1. Locate so exterior slat edges are not closer than 1 inch from interior faces of glass and not closer than 1/2 inch from interior faces of glazing frames through full operating ranges of blinds.
2. Install mounting and intermediate brackets to prevent deflection of headrails.
3. Install with clearances that prevent interference with adjacent blinds, adjacent construction, and operating hardware of glazed openings, other window treatments, and similar building components and furnishings.

3.03 ADJUSTING

A. Adjust horizontal louver blinds to operate free of binding or malfunction through full operating ranges.

3.04 CLEANING AND PROTECTION

A. Clean horizontal louver blind surfaces after installation according to manufacturer's written instructions.

B. Provide final protection and maintain conditions in a manner acceptable to manufacturer and Installer that ensures that horizontal louver blinds are without damage or deterioration at time of Substantial Completion.

C. Replace damaged horizontal louver blinds that cannot be repaired in a manner approved by Architect before time of Substantial Completion.

END OF SECTION

SECTION 12 36 23.13
PLASTIC-LAMINATE-CLAD COUNTERTOPS

PART 1 - GENERAL

1.01 SUMMARY

A. Section includes plastic-laminate countertops.

1.02 ACTION SUBMITTALS

A. Product Data: For each type of product, including panel products and high-pressure decorative laminate.

B. Shop Drawings: Show location of each item, dimensioned plans and elevations, large-scale details, attachment devices, and other components.

C. Samples: Plastic laminates, 8 by 10 inches, for each type, color, pattern, and surface finish, with one sample applied to core material.

1.03 INFORMATIONAL SUBMITTALS

A. Qualification Data: For Installer.

1.04 QUALITY ASSURANCE

A. Fabricator Qualifications: Shop that employs skilled workers who custom fabricate products similar to those required for this Project and whose products have a record of successful in-service performance.

B. Installer Qualifications: Fabricator of products.

1.05 DELIVERY, STORAGE, AND HANDLING

A. Do not deliver countertops until painting and similar operations that could damage countertops have been completed in installation areas. If countertops must be stored in other than installation areas, store only in areas where environmental conditions comply with requirements specified in “Field Conditions” Article.

1.06 FIELD CONDITIONS

A. Environmental Limitations: Do not deliver or install countertops until building is enclosed, wet work is complete, and HVAC system is operating and maintaining temperature between 60 and 90 deg F and relative humidity between 43 and 70 percent during the remainder of the construction period.

B. Established Dimensions: Where countertops are indicated to fit to other construction, establish dimensions for areas where countertops are to fit. Provide allowance for trimming at site, and coordinate construction to ensure that actual dimensions correspond to established dimensions.

PART 2 - PRODUCTS

2.01 PLASTIC-LAMINATE COUNTERTOPS

A. Quality Standard: Unless otherwise indicated, comply with the "Architectural Woodwork Standards" for grades indicated for construction, installation, and other requirements.

B. The Contract Documents contain selections chosen from options in the quality standard and additional requirements beyond those of the quality standard. Comply with those selections and requirements in addition to the quality standard.

C. Grade: Premium.

D. High-Pressure Decorative Laminate: NEMA LD 3, Grade HGS.

E. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:

1. Formica Corporation.
2. Nevamar; a Panolam Industries International, Inc. brand.
3. Pionite; a Panolam Industries International, Inc. brand.
4. Wilsonart International Holdings, Inc.

F. Colors, Patterns, and Finishes: Provide materials and products that result in colors and textures of exposed laminate surfaces as indicated by manufacturer's designations or if not indicated as selected by Architect from manufacturer's full range of solid colors, matte finish.

G. Edge Treatment: Same as laminate cladding on horizontal surfaces.

H. Core Material:

1. Medium-density fiberboard.
2. Lumber edge for transparent finish matching wood species and cut on cabinet surfaces.

I. Core Material at Sinks: Exterior-grade plywood.

J. Core Thickness: 3/4 inch.

K. Build up countertop thickness to 1-1/2 inches at front, back, and ends with additional layers of core material laminated to top.

L. Paper Backing: Provide paper backing on underside of countertop substrate.

2.02 WOOD MATERIALS

A. Wood Products: Provide materials that comply with requirements of referenced quality standard unless otherwise indicated.

B. Wood Moisture Content: 8 to 13 percent.

C. Composite Wood Products: Provide materials that comply with requirements of referenced quality standard for each type of woodwork and quality grade specified unless otherwise indicated.

1. Medium-Density Fiberboard: ANSI A208.2, Grade 130, made with binder containing no urea formaldehyde.
2. Particleboard: Not permitted.
3. Softwood Plywood: DOC PS 1.

2.03 FABRICATION

A. Fabricate countertops to dimensions, profiles, and details indicated. Provide front and end overhang of 1 inch over base cabinets.

B. Complete fabrication, including assembly, to maximum extent possible before shipment to Project site. Disassemble components only as necessary for shipment and installation. Where necessary for fitting at site, provide ample allowance for scribing, trimming, and fitting.

C. Trial fit assemblies at fabrication shop that cannot be shipped completely assembled. Install dowels, screws, bolted connectors, and other fastening devices that can be removed after trial fitting. Verify that various parts fit as intended and check measurements of assemblies against field measurements before disassembling for shipment.

D. Shop cut openings to maximum extent possible to receive appliances, plumbing fixtures, electrical work, and similar items. Locate openings accurately and use templates or roughing-in diagrams to produce accurately sized and shaped openings. Sand edges of cutouts to remove splinters and burrs.

E. Seal edges of openings in countertops with a coat of varnish.

PART 3 - EXECUTION

3.01 PREPARATION

A. Before installation, condition countertops to average prevailing humidity conditions in installation areas.

B. Before installing countertops, examine shop-fabricated work for completion and complete work as required, including removal of packing and backpriming.

3.02 INSTALLATION

A. Grade: Install countertops to comply with same grade as item to be installed.

B. Assemble countertops and complete fabrication at Project site to the extent that it was not completed in the shop.

C. Provide cutouts for appliances, plumbing fixtures, electrical work, and similar items.

1. Seal edges of cutouts by saturating with varnish.

D. Field Jointing: Where possible, make in the same manner as shop jointing, using dowels, splines, adhesives, and fasteners recommended by manufacturer. Prepare edges to be joined in shop so Project-site processing of top and edge surfaces is not required. Locate field joints where shown on Shop Drawings.

E. Secure field joints in plastic-laminate countertops with concealed clamping devices located within 6 inches of front and back edges and at intervals not exceeding 24 inches. Tighten according to manufacturer's written instructions to exert a constant, heavy-clamping pressure at joints.

F. Install countertops level, plumb, true, and straight. Shim as required with concealed shims. Install level and plumb to a tolerance of 1/8 inch in 96 inches.

G. Scribe and cut countertops to fit adjoining work, refinish cut surfaces, and repair damaged finish at cuts.

H. Countertops: Anchor securely by screwing through corner blocks of base cabinets or other supports into underside of countertop.

I. Install countertops with no more than 1/8 inch in 96-inch sag, bow, or other variation from a straight line.

1. Seal junctures of tops, splashes, and walls with mildew-resistant silicone sealant or another permanently elastic sealing compound recommended by countertop material manufacturer.

3.03 ADJUSTING AND CLEANING

A. Repair damaged and defective countertops, where possible, to eliminate functional and visual defects; where not possible to repair, replace woodwork. Adjust joinery for uniform appearance.

B. Clean countertops on exposed and semiexposed surfaces. Touch up shop-applied finishes to restore damaged or soiled areas.

END OF SECTION

SECTION 21 05 00 - COMMON WORK RESULTS FOR FIRE SUPPRESSION

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. This Section includes the following:

1. Piping materials and installation instructions common to most piping systems.
2. Mechanical sleeve seals.
3. Sleeves.
4. Escutcheons.
5. Grout.
6. Fire-suppression equipment and piping demolition.
7. Equipment installation requirements common to equipment sections.
8. Painting and finishing.
9. Concrete bases.
10. Supports and anchorages.

1.3 DEFINITIONS

A. Finished Spaces: Spaces other than mechanical and electrical equipment rooms, furred spaces, pipe chases, unheated spaces immediately below roof, spaces above ceilings, unexcavated spaces, crawlspaces, and tunnels.

B. Exposed, Interior Installations: Exposed to view indoors. Examples include finished occupied spaces and mechanical equipment rooms.

C. Exposed, Exterior Installations: Exposed to view outdoors or subject to outdoor ambient temperatures and weather conditions. Examples include rooftop locations.

D. Concealed, Interior Installations: Concealed from view and protected from physical contact by building occupants. Examples include above ceilings and in chases.

E. Concealed, Exterior Installations: Concealed from view and protected from weather conditions and physical contact by building occupants but subject to outdoor ambient temperatures. Examples include installations within unheated shelters.

F. The following are industry abbreviations for plastic materials:

1. CPVC: Chlorinated polyvinyl chloride plastic.

G. The following are industry abbreviations for rubber materials:

1. EPDM: Ethylene-propylene-diene terpolymer rubber.
2. NBR: Acrylonitrile-butadiene rubber.

1.4 SUBMITTALS

A. Product Data: For the following:

1. Mechanical sleeve seals.
2. Escutcheons.

B. Welding certificates.

1.5 QUALITY ASSURANCE

A. Steel Support Welding: Qualify processes and operators according to AWS D1.1, "Structural Welding Code--Steel."

B. Steel Pipe Welding: Qualify processes and operators according to ASME Boiler and Pressure Vessel Code: Section IX, "Welding and Brazing Qualifications."

1. Comply with provisions in ASME B31 Series, "Code for Pressure Piping."
2. Certify that each welder has passed AWS qualification tests for welding processes involved and that certification is current.

C. Electrical Characteristics for Fire-Suppression Equipment: Equipment of higher electrical characteristics may be furnished provided such proposed equipment is approved in writing and connecting electrical services, circuit breakers, and conduit sizes are appropriately modified. If minimum energy ratings or efficiencies are specified, equipment shall comply with requirements.

1.6 DELIVERY, STORAGE, AND HANDLING

A. Deliver pipes and tubes with factory-applied end caps. Maintain end caps through shipping, storage, and handling to prevent pipe end damage and to prevent entrance of dirt, debris, and moisture.

B. Store plastic pipes protected from direct sunlight. Support to prevent sagging and bending.

1.7 COORDINATION

A. Arrange for pipe spaces, chases, slots, and openings in building structure during progress of construction, to allow for fire-suppression installations.

B. Coordinate installation of required supporting devices and set sleeves in poured-in-place concrete and other structural components as they are constructed.

C. Coordinate requirements for access panels and doors for fire-suppression items requiring access that are concealed behind finished surfaces. Access panels and doors are specified in Division 08 Section "Access Doors and Frames."

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. In other Part 2 articles where subparagraph titles below introduce lists, the following requirements apply for product selection:

1. Available Manufacturers: Subject to compliance with requirements, manufacturers offering products that may be incorporated into the Work include, but are not limited to, the manufacturers specified.
2. Manufacturers: Subject to compliance with requirements, provide products by the manufacturers specified.

2.2 PIPE, TUBE, AND FITTINGS

A. Refer to individual Division 21 piping Sections for pipe, tube, and fitting materials and joining methods.

B. Pipe Threads: ASME B1.20.1 for factory-threaded pipe and pipe fittings.

2.3 JOINING MATERIALS

A. Refer to individual Division 21 piping Sections for special joining materials not listed below.

B. Pipe-Flange Gasket Materials: Suitable for chemical and thermal conditions of piping system contents.

1. ASME B16.21, nonmetallic, flat, asbestos-free, 1/8-inch maximum thickness unless thickness or specific material is indicated.

   a. Full-Face Type: For flat-face, Class 125, cast-iron and cast-bronze flanges.
   b. Narrow-Face Type: For raised-face, Class 250, cast-iron and steel flanges.

2. AWWA C110, rubber, flat face, 1/8 inch thick, unless otherwise indicated; and full-face or ring type, unless otherwise indicated.

C. Flange Bolts and Nuts: ASME B18.2.1, carbon steel, unless otherwise indicated.

D. Plastic, Pipe-Flange Gasket, Bolts, and Nuts: Type and material recommended by piping system manufacturer, unless otherwise indicated.

E. Solder Filler Metals: ASTM B 32, lead-free alloys. Include water-flushable flux according to ASTM B 813.

F. Brazing Filler Metals: AWS A5.8, BCuP Series, copper-phosphorus alloys for general-duty brazing, unless otherwise indicated; and AWS A5.8, BAg1, silver alloy for refrigerant piping, unless otherwise indicated.

G. Welding Filler Metals: Comply with AWS D10.12 for welding materials appropriate for wall thickness and chemical analysis of steel pipe being welded.

H. Solvent Cements for Joining CPVC Plastic Piping: ASTM F 493.

2.4 MECHANICAL SLEEVE SEALS

A. Description: Modular sealing element unit, designed for field assembly, to fill annular space between pipe and sleeve.

1. Available Manufacturers:

   a. Advance Products & Systems, Inc.
   b. Calpico, Inc.
   c. Metraflex Co.
   d. Pipeline Seal and Insulator, Inc.

2. Sealing Elements: EPDM interlocking links shaped to fit surface of pipe. Include type and number required for pipe material and size of pipe.
3. Pressure Plates: Stainless steel. Include two for each sealing element.
4. Connecting Bolts and Nuts: Stainless steel of length required to secure pressure plates to sealing elements. Include one for each sealing element.

2.5 SLEEVES

A. Galvanized-Steel Sheet: 0.0239-inch minimum thickness; round tube closed with welded longitudinal joint.

B. Steel Pipe: ASTM A 53, Type E, Grade B, Schedule 40, galvanized, plain ends.

C. Cast Iron: Cast or fabricated "wall pipe" equivalent to ductile-iron pressure pipe, with plain ends and integral waterstop, unless otherwise indicated.

D. Stack Sleeve Fittings: Manufactured, cast-iron sleeve with integral clamping flange. Include clamping ring and bolts and nuts for membrane flashing.

1. Underdeck Clamp: Clamping ring with set screws.

E. Molded PVC: Permanent, with nailing flange for attaching to wooden forms.

F. PVC Pipe: ASTM D 1785, Schedule 40.

G. Molded PE: Reusable, PE, tapered-cup shaped, and smooth-outer surface with nailing flange for attaching to wooden forms.

2.6 ESCUTCHEONS

A. Description: Manufactured wall and ceiling escutcheons and floor plates, with an ID to closely fit around pipe, tube, and insulation of insulated piping and an OD that completely covers opening.

B. One-Piece, Deep-Pattern Type: Deep-drawn, box-shaped brass with polished chrome-plated finish.

C. One-Piece, Cast-Brass Type: With set screw.

1. Finish: Polished chrome-plated.

D. Split-Casting, Cast-Brass Type: With concealed hinge and set screw.

1. Finish: Polished chrome-plated.

E. One-Piece, Stamped-Steel Type: With set screw or spring clips and chrome-plated finish.

F. Split-Plate, Stamped-Steel Type: With exposed-rivet hinge, set screw or spring clips, and chrome-plated finish.

G. One-Piece, Floor-Plate Type: Cast-iron floor plate.

H. Split-Casting, Floor-Plate Type: Cast brass with concealed hinge and set screw.

2.7 GROUT

A. Description: ASTM C 1107, Grade B, nonshrink and nonmetallic, dry hydraulic-cement grout.

1. Characteristics: Post-hardening, volume-adjusting, nonstaining, noncorrosive, nongaseous, and recommended for interior and exterior applications.
2. Design Mix: 5000-psi 28-day compressive strength.
3. Packaging: Premixed and factory packaged.

PART 3 - EXECUTION

3.1 FIRE-SUPPRESSION DEMOLITION

A. Refer to Division 01 Section "Cutting and Patching" and Division 02 Section "Selective Structure Demolition" for general demolition requirements and procedures.

B. Disconnect, demolish, and remove fire-suppression systems, equipment, and components indicated to be removed.

1. Piping to Be Removed: Remove portion of piping indicated to be removed and cap or plug remaining piping with same or compatible piping material.
2. Piping to Be Abandoned in Place: Drain piping and cap or plug piping with same or compatible piping material.
3. Equipment to Be Removed: Disconnect and cap services and remove equipment.
4. Equipment to Be Removed and Reinstalled: Disconnect and cap services and remove, clean, and store equipment; when appropriate, reinstall, reconnect, and make equipment operational.
5. Equipment to Be Removed and Salvaged: Disconnect and cap services and remove equipment and deliver to Owner.

C. If pipe, insulation, or equipment to remain is damaged in appearance or is unserviceable, remove damaged or unserviceable portions and replace with new products of equal capacity and quality.

3.2 PIPING SYSTEMS - COMMON REQUIREMENTS

A. Install piping according to the following requirements and Division 21 Sections specifying piping systems.

B. Drawing plans, schematics, and diagrams indicate general location and arrangement of piping systems. Indicated locations and arrangements were used to size pipe and calculate friction loss, expansion, pump

sizing, and other design considerations. Install piping as indicated unless deviations to layout are approved on Coordination Drawings.

C. Install piping in concealed locations, unless otherwise indicated and except in equipment rooms and service areas.

D. Install piping indicated to be exposed and piping in equipment rooms and service areas at right angles or parallel to building walls. Diagonal runs are prohibited unless specifically indicated otherwise.

E. Install piping above accessible ceilings to allow sufficient space for ceiling panel removal.

F. Install piping to permit valve servicing.

G. Install piping at indicated slopes.

H. Install piping free of sags and bends.

I. Install fittings for changes in direction and branch connections.

J. Install piping to allow application of insulation.

K. Select system components with pressure rating equal to or greater than system operating pressure.

L. Install escutcheons for penetrations of walls, ceilings, and floors according to the following:

1. New Piping:

    a. Piping with Fitting or Sleeve Protruding from Wall: One-piece, deep-pattern type.
    b. Chrome-Plated Piping: One-piece, cast-brass type with polished chrome-plated finish.
    c. Insulated Piping: One-piece, stamped-steel type with spring clips.
    d. Bare Piping at Wall and Floor Penetrations in Finished Spaces: One-piece, cast-brass type with polished chrome-plated finish.
    e. Bare Piping at Wall and Floor Penetrations in Finished Spaces: One-piece, stamped-steel type.
    f. Bare Piping at Ceiling Penetrations in Finished Spaces: One-piece cast-brass type with polished chrome-plated finish.
    g. Bare Piping in Unfinished Service Spaces: One-piece, stamped-steel type with concealed or exposed-rivet hinge and set screw or spring clips.
    h. Bare Piping in Equipment Rooms: One-piece, stamped-steel type with set screw or spring clips.
    i. Bare Piping at Floor Penetrations in Equipment Rooms: One-piece, floor-plate type.

2. Existing Piping: Use the following:

    a. Chrome-Plated Piping: Split-casting, cast-brass type with chrome-plated finish.
    b. Insulated Piping: Split-plate, stamped-steel type with concealed or exposed-rivet hinge and spring clips.
    c. Bare Piping at Wall and Floor Penetrations in Finished Spaces: Split-plate, stamped-steel type with concealed hinge and spring clips.
    d. Bare Piping at Ceiling Penetrations in Finished Spaces: Split-plate, stamped-steel type with concealed hinge and set screw.
    e. Bare Piping in Unfinished Service Spaces: Split-plate, stamped-steel type with concealed or exposed-rivet hinge and set screw or spring clips.
    f. Bare Piping in Equipment Rooms: Split-casting, cast-brass type.

g. Bare Piping in Equipment Rooms: Split-plate, stamped-steel type with set screw or spring clips.
h. Bare Piping at Floor Penetrations in Equipment Rooms: Split-casting, floor-plate type.

M. Install sleeves for pipes passing through concrete and masonry walls and concrete floor and roof slabs.

N. Install sleeves for pipes passing through concrete and masonry walls, gypsum-board partitions, and concrete floor and roof slabs.

1. Cut sleeves to length for mounting flush with both surfaces.

a. Exception: Extend sleeves installed in floors of mechanical equipment areas or other wet areas 2 inches above finished floor level. Extend cast-iron sleeve fittings below floor slab as required to secure clamping ring if ring is specified.

2. Install sleeves in new walls and slabs as new walls and slabs are constructed.
3. Install sleeves that are large enough to provide 1/4-inch annular clear space between sleeve and pipe or pipe insulation. Use the following sleeve materials:

a. Steel Pipe Sleeves: For pipes smaller than NPS 6.
b. Steel Sheet Sleeves: For pipes NPS 6 and larger, penetrating gypsum-board partitions.
c. Stack Sleeve Fittings: For pipes penetrating floors with membrane waterproofing. Secure flashing between clamping flanges. Install section of cast-iron soil pipe to extend sleeve to 2 inches above finished floor level. Refer to Division 07 Section "Sheet Metal Flashing and Trim" for flashing.

1) Seal space outside of sleeve fittings with grout.

4. Except for underground wall penetrations, seal annular space between sleeve and pipe or pipe insulation, using joint sealants appropriate for size, depth, and location of joint. Refer to Division 07 Section "Joint Sealants" for materials and installation.

O. Aboveground, Exterior-Wall Pipe Penetrations: Seal penetrations using sleeves and mechanical sleeve seals. Select sleeve size to allow for 1-inch annular clear space between pipe and sleeve for installing mechanical sleeve seals.

1. Install steel pipe for sleeves smaller than 6 inches in diameter.
2. Install cast-iron "wall pipes" for sleeves 6 inches and larger in diameter.
3. Mechanical Sleeve Seal Installation: Select type and number of sealing elements required for pipe material and size. Position pipe in center of sleeve. Assemble mechanical sleeve seals and install in annular space between pipe and sleeve. Tighten bolts against pressure plates that cause sealing elements to expand and make watertight seal.

P. Underground, Exterior-Wall Pipe Penetrations: Install cast-iron "wall pipes" for sleeves. Seal pipe penetrations using mechanical sleeve seals. Select sleeve size to allow for 1-inch annular clear space between pipe and sleeve for installing mechanical sleeve seals.

1. Mechanical Sleeve Seal Installation: Select type and number of sealing elements required for pipe material and size. Position pipe in center of sleeve. Assemble mechanical sleeve seals and install in annular space between pipe and sleeve. Tighten bolts against pressure plates that cause sealing elements to expand and make watertight seal.

Q. Fire-Barrier Penetrations: Maintain indicated fire rating of walls, partitions, ceilings, and floors at pipe penetrations. Seal pipe penetrations with firestop materials. Refer to Division 07 Section "Penetration Firestopping" for materials.

R. Verify final equipment locations for roughing-in.

S. Refer to equipment specifications in other Sections of these Specifications for roughing-in requirements.

3.3 PIPING JOINT CONSTRUCTION

A. Join pipe and fittings according to the following requirements and Division 21 Sections specifying piping systems.

B. Ream ends of pipes and tubes and remove burrs. Bevel plain ends of steel pipe.

C. Remove scale, slag, dirt, and debris from inside and outside of pipe and fittings before assembly.

D. Soldered Joints: Apply ASTM B 813, water-flushable flux, unless otherwise indicated, to tube end. Construct joints according to ASTM B 828 or CDA's "Copper Tube Handbook," using lead-free solder alloy complying with ASTM B 32.

E. Brazed Joints: Construct joints according to AWS's "Brazing Handbook," "Pipe and Tube" Chapter, using copper-phosphorus brazing filler metal complying with AWS A5.8.

F. Threaded Joints: Thread pipe with tapered pipe threads according to ASME B1.20.1. Cut threads full and clean using sharp dies. Ream threaded pipe ends to remove burrs and restore full ID. Join pipe fittings and valves as follows:

1. Apply appropriate tape or thread compound to external pipe threads unless dry seal threading is specified.
2. Damaged Threads: Do not use pipe or pipe fittings with threads that are corroded or damaged. Do not use pipe sections that have cracked or open welds.

G. Welded Joints: Construct joints according to AWS D10.12, using qualified processes and welding operators according to Part 1 "Quality Assurance" Article.

H. Flanged Joints: Select appropriate gasket material, size, type, and thickness for service application. Install gasket concentrically positioned. Use suitable lubricants on bolt threads.

I. Plastic Piping Solvent-Cement Joints: Clean and dry joining surfaces. Join pipe and fittings according to the following:

1. Comply with ASTM F 402 for safe-handling practice of cleaners, primers, and solvent cements.
2. CPVC Piping: Join according to ASTM D 2846/D 2846M Appendix.

J. Plastic Pressure Piping Gasketed Joints: Join according to ASTM D 3139.

3.4 PAINTING

A. Painting of fire-suppression systems, equipment, and components is specified in Division 09 Sections "Interior Painting" and "Exterior Painting."

B. Damage and Touchup: Repair marred and damaged factory-painted finishes with materials and procedures to match original factory finish.

3.5 CONCRETE BASES

A. Concrete Bases: Anchor equipment to concrete base according to equipment manufacturer's written instructions and according to seismic codes at Project.

1. Construct concrete bases of dimensions indicated, but not less than 4 inches larger in both directions than supported unit.
2. Install dowel rods to connect concrete base to concrete floor. Unless otherwise indicated, install dowel rods on 18-inch centers around the full perimeter of the base.
3. Install epoxy-coated anchor bolts for supported equipment that extend through concrete base, and anchor into structural concrete floor.
4. Place and secure anchorage devices. Use supported equipment manufacturer's setting drawings, templates, diagrams, instructions, and directions furnished with items to be embedded.
5. Install anchor bolts to elevations required for proper attachment to supported equipment.
6. Install anchor bolts according to anchor-bolt manufacturer's written instructions.
7. Use 3000-psi, 28-day compressive-strength concrete and reinforcement as specified in Division 03 Section "Cast-in-Place Concrete or Miscellaneous Cast-in-Place Concrete."

3.6 ERECTION OF METAL SUPPORTS AND ANCHORAGES

A. Refer to Division 05 Section "Metal Fabrications" for structural steel.

B. Cut, fit, and place miscellaneous metal supports accurately in location, alignment, and elevation to support and anchor fire-suppression materials and equipment.

C. Field Welding: Comply with AWS D1.1.

3.7 ERECTION OF WOOD SUPPORTS AND ANCHORAGES

A. Cut, fit, and place wood grounds, nailers, blocking, and anchorages to support, and anchor fire-suppression materials and equipment.

B. Select fastener sizes that will not penetrate members if opposite side will be exposed to view or will receive finish materials. Tighten connections between members. Install fasteners without splitting wood members.

C. Attach to substrates as required to support applied loads.

3.8 GROUTING

A. Mix and install grout for fire-suppression equipment base bearing surfaces, pump and other equipment base plates, and anchors.

B. Clean surfaces that will come into contact with grout.

C. Provide forms as required for placement of grout.

D. Avoid air entrapment during placement of grout.

E. Place grout, completely filling equipment bases.

F. Place grout on concrete bases and provide smooth bearing surface for equipment.

G. Place grout around anchors.

H. Cure placed grout.

END OF SECTION 21 05 00

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SECTION 21 00 00 - WATER BASED FIRE SUPPRESSION SYSTEMS

PART 1 - GENERAL

1.01 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.02 SUMMARY

A. This Section includes the following fire-suppression piping inside the building:
   1. Wet-pipe sprinkler systems.

1.03 SYSTEM DESCRIPTIONS

A. Wet-Pipe Sprinkler System: Automatic sprinklers are attached to piping containing water and that is connected to water supply. Water discharges immediately from sprinklers when they are opened. Sprinklers open when heat melts fusible link or destroys frangible device. Hose connections are included if indicated.

1.04 PERFORMANCE REQUIREMENTS

A. Standard Piping System Component Working Pressure: Listed for at least 175 psig.

B. Fire-suppression sprinkler system design shall be approved by authorities having jurisdiction.
   1. Margin of Safety for Available Water Flow and Pressure: 10 percent, including losses through water-service piping, valves, and backflow preventers.
   2. Sprinkler Occupancy Hazard Classifications: As per NFPA.
   3. Minimum Density for Automatic-Sprinkler Piping Design: As per NFPA.
   4. Maximum Protection Area per Sprinkler: Per UL listing and/or NFPA.
   5. Total Combined Hose-Stream Demand Requirement: According to NFPA 13, unless otherwise indicated.

1.05 SUBMITTALS

A. Product Data: For the following:
   1. Piping materials, including dielectric fittings, flexible connections, and sprinkler specialty fittings.
   2. Pipe hangers and supports.
   3. Valves, including listed fire-protection valves and specialty valves and trim.
   4. Sprinklers, escutcheons, and guards. Include sprinkler flow characteristics, mounting, finish, and other pertinent data.
   5. Hose connections, including size, type, and finish.
   6. Fire department connections, including type; number, size, and arrangement of inlets; caps and chains; size and direction of outlet; escutcheon and marking; and finish.
   7. Alarm devices, including electrical data.

B. Shop Drawings: Diagram power, signal, and control wiring.

C. Fire-hydrant flow test report. Report shall be no older than six (6) months from test.

D. Approved Sprinkler Piping Drawings: Working plans, prepared according to NFPA 13, that have been approved by authorities having jurisdiction, including hydraulic calculations, if applicable.

E. Field Test Reports and Certificates: Indicate and interpret test results for compliance with performance requirements and as described in NFPA 13 and NFPA 14. Include "Contractor's Material and Test Certificate for Aboveground Piping" and "Contractor's Material and Test Certificate for Underground Piping."

F. Welding certificates.
G. Field quality-control test reports.
H. Operation and Maintenance Data: For sprinkler specialties to include in emergency, operation, and maintenance manuals.

1.06 QUALITY ASSURANCE

A. Installer Qualifications:
   1. Installer's responsibilities include designing, fabricating, and installing fire-suppression systems and providing professional services needed to assume responsibility. Base calculations on results of fire-hydrant flow test.
      a. Professional Responsibility: Preparation of working plans, calculations, and field test reports by a qualified Texas currently licensed R.M.E.
B. Welding: Qualify processes and operators according to ASME Boiler and Pressure Vessel Code: Section IX.
C. NFPA Standards: Fire-suppression-system equipment, specialties, accessories, installation, and testing shall comply with the following:
   1. NFPA 13, "Installation of Sprinkler Systems."
   2. NFPA 14, "Installation of Standpipe, Private Hydrant, and Hose Systems."
   3. NFPA 24, "Installation of Private Fire Service Mains and Their Appurtenances."

1.07 COORDINATION

A. Coordinate layout and installation of sprinklers with other construction that penetrates ceilings, including light fixtures, HVAC equipment, and partition assemblies.
B. Coordinate sprinkler head locations closely with architectural. Notably sidewall sprinklers and sprinklers located in wood ceilings.
C. Note that the Sprinkler Contractor’s work starts at the top of the riser spigot in the riser room, usually 2 feet above finish floor. Detector check valves 5’ or more from the building are by others.

1.08 EXTRA MATERIALS

A. Furnish extra materials described below that match products installed and that are packaged with protective covering for storage and identified with labels describing contents.
   1. Sprinkler Cabinets: Finished, wall-mounting, steel cabinet with hinged cover, with space for minimum of six spare sprinklers plus sprinkler wrench. Include number of sprinklers required by NFPA 13 and sprinkler wrench. Include separate cabinet with sprinklers and wrench for each type of sprinkler on Project.
   2. For each style and temperature range required, furnish an additional two (2) fire sprinklers and concealed covers for every 100 units installed, but not less than six (6) fire sprinklers and twelve (12) concealed sprinkler covers of each type.

PART 2 - PRODUCTS

2.01 MANUFACTURERS

A. In other Part 2 articles where titles below introduce lists, the following requirements apply to product selection:
B. Manufacturers: All valves, retarding chambers, sprinkler heads, alarms, and similar items shall be furnished by one manufacturer for the entire project. The selected manufacturer shall be one of the following, unless otherwise indicated or approved.
   a. Reliable.
   b. Viking.
   c. Grinnell.

2.02 DUCTILE-IRON PIPE AND FITTINGS (for use at underground building entrance only)

A. Mechanical-Joint, Ductile-Iron Pipe: AWWA C151, with mechanical-joint bell end and plain end.
   1. Mechanical-Joint, Ductile-Iron Fittings: AWWA C110, ductile- or gray-iron standard pattern or AWWA C153, ductile-iron compact pattern.
   2. Glands, Gaskets, and Bolts: AWWA C111, ductile- or gray-iron gland, rubber gasket, and steel bolts and nuts.

B. Push-on-Joint, Ductile-Iron Pipe: AWWA C151, with push-on-joint bell end and plain end.
   1. Push-on-Joint, Ductile-Iron Fittings: AWWA C110, ductile- or gray-iron standard pattern or AWWA C153, ductile-iron compact pattern.
   2. Gaskets: AWWA C111, rubber.

C. Grooved-End, Ductile-Iron Pipe: AWWA C151, with factory- or field-formed, radius-cut-grooved ends according to AWWA C606.
   1. Grooved-Joint Piping Systems:
      a. Manufacturers:
         1) Victaulic Co. of America.
         2) Viking
         3) Argco
         4) Star
      b. Grooved-End Fittings: ASTM A 536, ductile-iron casting with OD matching ductile-iron-pipe OD.
      c. Grooved-End-Pipe Couplings: AWWA C606, gasketed fitting matching ductile-iron-pipe OD. Include ductile-iron housing with keys matching ductile-iron-pipe and fitting grooves, prelubricated rubber gasket with center leg, and steel bolts and nuts.
      d. Grooved-End-Pipe Transition Coupling: UL 213 and AWWA C606, gasketed fitting with end matching ductile-iron-pipe OD and end matching steel-pipe OD. Include ductile-iron housing with key matching ductile-iron-pipe groove and key matching steel-pipe groove, prelubricated rubber gasket listed for use with housing, and steel bolts and nuts.
      e. Grooved-End Transition Flange: UL 213, gasketed fitting with key for ductile-iron-pipe dimensions. Include flange-type, ductile-iron housing with rubber gasket listed for use with housing and steel bolts and nuts.

2.03 STEEL PIPE AND FITTINGS

A. All sprinkler piping shall be schedule 40 black steel pipe unless otherwise indicated or approved.

B. Threaded-End, Standard-Weight Steel Pipe: ASTM A 53/A 53M, ASTM A 135, or ASTM A 795, hot-dip galvanized where indicated and with factory- or field-formed threaded ends.
   1. Cast-Iron Threaded Flanges: ASME B16.1.
   2. Malleable-Iron Threaded Fittings: ASME B16.3.
   3. Gray-Iron Threaded Fittings: ASME B16.4.
   4. Steel Threaded Pipe Nipples: ASTM A 733, made of ASTM A 53/A 53M or ASTM A 106, seamless steel pipe hot-dip galvanized where indicated. Include ends matching joining method.
   5. Steel Threaded Couplings: ASTM A 865 hot-dip galvanized-steel pipe where indicated.

C. Plain-End, Standard-Weight Steel Pipe: ASTM A 53/A 53M, ASTM A 135, or ASTM A 795 hot-dip galvanized-steel pipe where indicated.
   1. Locking-Lug Fittings: UL 213, ductile-iron body with retainer lugs that require one-quarter turn to secure pipe in fitting.
      a. Manufacturers:
         1) Anvil International, Inc.
         2) Victaulic Co. of America.
         3) Ward Manufacturing.

D. Plain-End, Standard-Weight Steel Pipe: ASTM A 53/A 53M, ASTM A 135, or ASTM A 795 hot-dip galvanized-steel pipe where indicated.
   1. Steel Welding Fittings: ASTM A 234/A 234M, and ASME B16.9 or ASME B16.11.
   2. Steel Flanges and Flanged Fittings: ASME B16.5.

E. Grooved-End, Standard-Weight Steel Pipe: ASTM A 53/A 53M, ASTM A 135, or ASTM A 795, hot-dip galvanized where indicated and with factory- or field-formed, square-cut- or roll-grooved ends.
   1. Grooved-Joint Piping Systems:
      a. Manufacturers:
         1) Anvil International, Inc.
         2) Central Sprinkler Corp.
         3) National Fittings, Inc.
         4) Southwestern Pipe, Inc.
         5) Star Pipe Products; Star Fittings Div.
         6) Victaulic Co. of America.
         7) Ward Manufacturing.
      b. Grooved-End Fittings: UL-listed, ASTM A 536, ductile-iron casting with OD matching steel-pipe OD.
      c. Grooved-End-Pipe Couplings: UL 213 and AWWA C606, rigid pattern, unless otherwise indicated; gasketed fitting matching steel-pipe OD. Include ductile-iron housing with keys matching steel-pipe and fitting grooves, prelubricated rubber gasket listed for use with housing, and steel bolts and nuts.

2.04 DIELECTRIC FITTINGS

A. Assembly shall be copper alloy, ferrous, and insulating materials with ends matching piping system.

B. Dielectric Unions: Factory-fabricated assembly, designed for 250-psig minimum working pressure at 180 deg F. Include insulating material that isolates dissimilar materials and ends with inside threads according to ASME B1.20.1.
   1. Manufacturers:
      a. Capitol Manufacturing Co.
      b. Central Plastics Company.
      c. Epco Sales, Inc.
      d. Hart Industries International, Inc.
      e. Watts Industries, Inc.; Water Products Div.
      f. Zurn Industries, Inc.; Wilkins Div.

C. Dielectric Flanges: Factory-fabricated companion-flange assembly, for 175-psig minimum working-pressure rating as required for piping system.
   1. Manufacturers:
      a. Capitol Manufacturing Co.
      b. Central Plastics Company.
      c. Epco Sales, Inc.
      d. Watts Industries, Inc.; Water Products Div.

D. Dielectric Flange Insulation Kits: Components for field assembly shall include CR or phenolic gasket, PE or phenolic bolt sleeves, phenolic washers, and steel backing washers.
   1. Manufacturers:
      a. Advance Products and Systems, Inc.
      b. Calpico, Inc.
      c. Central Plastics Company.
      d. Pipeline Seal and Insulator, Inc.

E. Dielectric Couplings: Galvanized steel with inert and noncorrosive thermoplastic lining and threaded ends and 300-psig working-pressure rating at 225 deg F.

1. Manufacturers:
   a. Calpico, Inc.
   b. Lochinvar Corp.

F. Dielectric Nipples: Electroplated steel with inert and noncorrosive thermoplastic lining, with combination of plain, threaded, or grooved ends and 300-psig working-pressure rating at 225 deg F.
1. Manufacturers:
   a. Perfection Corporation.
   b. Precision Plumbing Products, Inc.
   c. Victaulic Co. of America.

2.05 FLEXIBLE CONNECTORS

A. Flexible connectors shall have materials suitable for system fluid. Include 175-psig minimum working-pressure rating and ends according to the following:
1. NPS 2 and Smaller: Threaded.
2. NPS 2-1/2 and Larger: Flanged.
3. Option for NPS 2-1/2 and Larger: Grooved for use with grooved-end-pipe couplings.

B. Manufacturers:
1. Anamet Inc.
2. Flex-Hose Co., Inc.
3. Flexicraft Industries.
4. Flex-Pression, Ltd.
5. Flex-Weld, Inc.
6. Hyspan Precision Products, Inc.
7. Mercer Rubber Co.
8. Metraflex, Inc.
9. Proco Products, Inc.
10. Unaflex Inc.

C. Bronze-Hose, Flexible Connectors: Corrugated, bronze, inner tubing covered with bronze wire braid. Include copper-tube ends or bronze flanged ends, braze welded to hose.

D. Stainless-Steel-Hose/Steel Pipe, Flexible Connectors: Corrugated, stainless-steel, inner tubing covered with stainless-steel wire braid. Include steel nipples or flanges, welded to hose.

E. Stainless-Steel-Hose/Stainless-Steel Pipe, Flexible Connectors: Corrugated, stainless-steel, inner tubing covered with stainless-steel wire braid. Include stainless-steel nipples or flanges, welded to hose.

2.06 CORROSION-PROTECTIVE ENCASEMENT FOR PIPING

A. Encasement for Underground Metal Piping: ASTM A 674 or AWWA C105, PE film, 0.008-inch minimum thickness, tube or sheet.

2.07 SPRINKLER SPECIALTY FITTINGS

A. Sprinkler specialty fittings shall be UL listed or FMG approved, with 175-psig minimum working-pressure rating, and made of materials compatible with piping. Sprinkler specialty fittings shall have 250-psig minimum working-pressure rating if fittings are components of high-pressure piping system.

B. Outlet Specialty Fittings:
1. Manufacturers:
   a. Anvil International, Inc.
   b. Central Sprinkler Corp.
   c. Ductilic, Inc.
   d. JDH Pacific, Inc.
   e. National Fittings, Inc.
   f. Shurjoint Piping Products, Inc.

g. Southwestern Pipe, Inc.
h. Star Pipe Products; Star Fittings Div.
i. Victaulic Co. of America.
j. Ward Manufacturing.

2. Mechanical-T and -Cross Fittings: UL 213, ductile-iron housing with gaskets, bolts and nuts, and threaded, locking-lug, or grooved outlets.
3. Snap-On and Strapless Outlet Fittings: UL 213, ductile-iron housing or casting with gasket and threaded outlet.

C. Sprinkler Drain and Alarm Test Fittings: Cast- or ductile-iron body; with threaded or locking-lug inlet and outlet, test valve, and orifice and sight glass.
1. Manufacturers:
a. Central Sprinkler Corp.
b. Fire-End and Croker Corp.
c. Viking Corp.
d. Victaulic Co. of America.

D. Sprinkler Branch-Line Test Fittings: Brass body with threaded inlet, capped drain outlet, and threaded outlet for sprinkler.
1. Manufacturers:
a. Elkhart Brass Mfg. Co., Inc.
b. Fire-End and Croker Corp.
c. Potter-Roemer; Fire-Protection Div.

E. Sprinkler Inspector's Test Fitting: Cast- or ductile-iron housing with threaded inlet and drain outlet and sight glass.
1. Manufacturers:
a. AGF Manufacturing Co.
b. Central Sprinkler Corp.
c. G/J Innovations, Inc.
d. Triple R Specialty of Ajax, Inc.

F. Drop-Nipple Fittings: UL 1474, adjustable with threaded inlet and outlet, and seals.
1. Manufacturers:
a. CECA, LLC.
b. Merit.

2.08 LISTED FIRE-PROTECTION VALVES

A. Valves shall be UL listed or FMG approved, with 175-psig minimum pressure rating. Valves shall have 250-psig minimum pressure rating if valves are components of high-pressure piping system.

B. Gate Valves with Wall Indicator Posts:
1. Gate Valves: UL 262, cast-iron body, bronze mounted, with solid disc, nonrising stem, operating nut, and flanged ends.
2. Indicator Posts: UL 789, horizontal-wall type, cast-iron body, with hand wheel, extension rod, locking device, and cast-iron barrel.

C. Ball Valves: Comply with UL 1091, except with ball instead of disc.
1. NPS 1-1/2 and Smaller: Bronze body with threaded ends.
2. NPS 2 and NPS 2-1/2: Bronze body with threaded ends or ductile-iron body with grooved ends.
3. NPS 3: Ductile-iron body with grooved ends.

D. Butterfly Valves: UL 1091.
1. NPS 2 and Smaller: Bronze body with threaded ends.
2. NPS 2-1/2 and Larger: Bronze, cast-iron, or ductile-iron body; wafer type or with flanged or grooved ends.

E. Check Valves NPS 2 and Larger: UL 312, swing type, cast-iron body with flanged or grooved ends.

F. Gate Valves: UL 262, OS&Y type.
   1. NPS 2 and Smaller: Bronze body with threaded ends.
   2. NPS 2-1/2 and Larger: Cast-iron body with flanged ends.

G. Indicating Valves: UL 1091, with integral indicating device and ends matching connecting piping.
   1. Supervised valves shall have tamper switches. Supervised switches shall be prewired, double pole, single throw, with cast aluminum housing and tamperproof cover.
   2. NPS 2 and Smaller: Ball or butterfly valve with bronze body and threaded ends.
   3. NPS 2-1/2 and Larger: Butterfly valve with cast- or ductile-iron body; wafer type or with flanged or grooved ends.

2.09 SPECIALTY VALVES

A. Sprinkler System Control Valves: UL listed or FMG approved, cast- or ductile-iron body with flanged or grooved ends, and 175-psig minimum pressure rating. Control valves shall have 250-psig minimum pressure rating if valves are components of high-pressure piping system.
   1. Alarm Check Valves: UL 193, designed for horizontal or vertical installation, with bronze grooved seat with O-ring seals, single-hinge pin, and latch design. Include trim sets for bypass, drain, electrical sprinkler alarm switch, pressure gages, retarding chamber, and fill-line attachment with strainer.
      a. Drip Cup Assembly: Pipe drain without valves and separate from main drain piping.
      b. Drip Cup Assembly: Pipe drain with check valve to main drain piping.

B. Pressure-Regulating Valves: UL 1468, brass or bronze, NPS 1-1/2 and NPS 2-1/2, 400-psig minimum rating. Include female NPS inlet and outlet, adjustable setting feature, and straight or 90-degree-angle pattern design as indicated.
   1. Finish: Rough metal.

C. Automatic Drain Valves: UL 1726, NPS 3/4, ball-check device with threaded ends.
   1. Manufacturers:
      a. AFAC Inc.
      b. Grinnell Fire Protection.

2.010 MANUAL CONTROL STATIONS

A. Manual Control Stations: UL listed or FMG approved, hydraulic operation, with union, NPS 1/2 pipe nipple, and bronze ball valve. Include metal enclosure labeled "MANUAL CONTROL STATION" with operating instructions and cover held closed by breakable strut to prevent accidental opening.

2.011 SPRINKLERS

A. Sprinklers shall be UL listed or FMG approved, with 175-psig minimum pressure rating. Sprinklers shall have 250-psig minimum pressure rating if sprinklers are components of high-pressure piping system.

B. Automatic Sprinklers: With heat-responsive element complying with the following:
   1. UL 199, for nonresidential applications.
   2. UL 1626, for residential applications.
   3. UL 1767, for early-suppression, fast-response applications.

C. Sprinkler types, features, and options as follows:
   1. Concealed ceiling sprinklers, including cover plate (typical of all lay-in ceilings).
   2. Extended-coverage sprinklers.
   3. Flow-control sprinklers, with automatic open and shutoff feature.
   4. Flush ceiling sprinklers, including escutcheon.
   5. High-pressure sprinklers.
   6. Institution sprinklers, made with a small, breakaway projection (refer to plans for required areas).
   7. Open sprinklers.
   8. Pendent sprinklers.

9. Pendent, dry-type sprinklers.
10. Quick-response sprinklers.
11. Recessed sprinklers, including escutcheon.
12. Concealed sidewall sprinklers (typical of all sidewall sprinkler heads).
13. Sidewall, dry-type sprinklers.
14. Upright sprinklers.

D. Sprinkler Finishes: Chrome plated, bronze, and painted (unless noted otherwise on plans). Paint color must be approved by architect prior to order.

E. Special Coatings: Wax, lead, and corrosion-resistant paint.

F. Sprinkler Escutcheons: Materials, types, and finishes for the following sprinkler mounting applications. Escutcheons for concealed, flush, and recessed-type sprinklers are specified with sprinklers.
1. Ceiling Mounting: Chrome-plated steel, 2 piece, with 1-inch vertical adjustment.
2. Sidewall Mounting: Chrome-plated steel, one piece, flat.

G. Sprinkler Guards: Wire-cage type, including fastening device for attaching to sprinkler. Guards shall be provided in all gymnasium areas and/or as shown on drawings.

2.012 HOSE CONNECTIONS

A. Manufacturers:
1. AFAC Inc.
2. Central Sprinkler Corp.
3. Elkhart Brass Mfg. Co., Inc.
4. Fire-End and Croker Corp.
5. Fire Protection Products, Inc.
6. GMR International Equipment Corporation.
7. Grinnell Fire Protection.
8. Guardian Fire Equipment Incorporated.
9. McWane, Inc.; Kennedy Valve Div.
10. Mueller Company.
11. Potter-Roemer; Fire-Protection Div.
12. United Brass Works, Inc.

B. Description: UL 668, brass or bronze, 300-psig minimum pressure rating, hose valve for connecting fire hose. Include angle or gate pattern design; female NPS inlet and male hose outlet; and lugged cap, gasket, and chain. Include NPS 1-1/2 or NPS 2-1/2 as indicated, and hose valve threads according to NFPA 1963 and matching local fire department threads.
1. Valve Operation: Nonadjustable type, unless pressure-regulating type is indicated.
2. Finish: Rough metal or chrome-plated.

2.013 FIRE DEPARTMENT CONNECTIONS

A. Manufacturers:
1. AFAC Inc.
2. Central Sprinkler Corp.
3. Elkhart Brass Mfg. Co., Inc.
4. Fire-End and Croker Corp.
5. Fire Protection Products, Inc.
6. GMR International Equipment Corporation.
7. Guardian Fire Equipment Incorporated.
8. Potter-Roemer; Fire-Protection Div.
9. Reliable Automatic Sprinkler Co., Inc.
10. United Brass Works, Inc.

B. Exposed, Freestanding-Type, Fire Department Connection: UL 405, 175-psig minimum pressure rating; with corrosion-resistant-metal body, brass inlets with threads according to NFPA 1963 and matching local fire department sizes and threads, and bottom outlet with pipe threads. Include brass lugged caps, gaskets, and brass chains; brass lugged swivel connection and drop clapper for each hose-connection inlet; 18-inch- high, brass sleeve; and round, floor, brass escutcheon plate with marking "AUTO SPKR & STANDPIPE."
   1. Finish Including Sleeve: Rough chrome-plated

2.014 ALARM DEVICES

A. Alarm-device types shall match piping and equipment connections.
B. Water-Motor-Operated Alarm: UL 753, mechanical-operation type with pelton-wheel operator with shaft length, bearings, and sleeve to suit wall construction and 10-inch- diameter, cast-aluminum alarm gong with red-enamel factory finish. Include NPS 3/4 inlet and NPS 1 drain connections.
C. Electrically Operated Alarm: UL 464, with 8-inch- minimum - diameter, vibrating-type, metal alarm bell with red-enamel factory finish and suitable for outdoor use.
   1. Manufacturers:
      a. Potter Electric Signal Company.
      b. System Sensor.
D. Water-Flow Indicator: UL 346, electrical-supervision, paddle-operated-type, water-flow detector with 250-psig pressure rating and designed for horizontal or vertical installation. Include two single-pole, double-throw circuit switches for isolated alarm and auxiliary contacts, 7 A, 125-V ac and 0.25 A, 24-V dc; complete with factory-set, field-adjustable retard element to prevent false signals and tamperproof cover that sends signal if removed.
E. Pressure Switch: UL 753, electrical-supervision-type, water-flow switch with retard feature. Include single-pole, double-throw, normally closed contacts and design that operates on rising pressure and signals water flow.
F. Valve Supervisory Switch: UL 753, electrical, single-pole, double-throw switch with normally closed contacts. Include design that signals controlled valve is in other than fully open position.
G. Indicator-Post Supervisory Switch: UL 753, electrical, single-pole, double-throw switch with normally closed contacts. Include design that signals controlled indicator-post valve is in other than fully open position.

2.015 PRESSURE GAGES

A. Manufacturers:
   1. AGF Manufacturing Co.
   2. AMETEK, Inc.; U.S. Gauge.
   3. Brecco Corporation.
   4. Dresser Equipment Group; Instrument Div.
   5. Marsh Bellofram.
   6. WIKA Instrument Corporation.
B. Description: UL 393, 3-1/2- to 4-1/2-inch- diameter, dial pressure gage with range of 0 to 250 psig minimum.
   1. Water System Piping: Include caption "WATER" or "AIR/WATER" on dial face.
   2. Air System Piping: Include retard feature and caption "AIR" or "AIR/WATER" on dial face.

PART 3 - EXECUTION

3.01 PREPARATION

A. Perform fire-hydrant flow test according to NFPA 13, NFPA 14, and NFPA 291. Use results for system design calculations required in Part 1 "Quality Assurance" Article.

B. Report test results promptly and in writing. Sprinkler Flow calculations shall be done within 6 months (or sooner if required by local AHJ) of the date of the flow test.

3.02 EARTHWORK

A. Refer to Division 31 Section "Earth Moving" for excavating, trenching, and backfilling.

3.03 EXAMINATION

A. Examine roughing-in for hose connections and stations to verify actual locations of piping connections before installation.

B. Examine walls and partitions for suitable thicknesses, fire- and smoke-rated construction, framing for hose-station cabinets, and other conditions where hose connections and stations are to be installed.

C. Proceed with installation only after unsatisfactory conditions have been corrected.

3.04 PIPING APPLICATIONS, GENERAL

A. Shop weld pipe joints where welded piping is indicated.

B. Do not use welded joints for galvanized-steel pipe.

C. Flanges, flanged fittings, unions, nipples, and transition and special fittings with finish and pressure ratings same as or higher than system's pressure rating may be used in aboveground applications, unless otherwise indicated.

D. Piping between Fire Department Connections and Check Valves: Galvanized, standard-weight steel pipe with grooved ends; grooved-end fittings; grooved-end-pipe couplings; and grooved joints.

E. Underground Service-Entrance Piping: Ductile-iron, grooved-end pipe and fittings; grooved-end-pipe couplings; and grooved joints. Include corrosion-protective encasement.

3.05 SPRINKLER SYSTEM PIPING APPLICATIONS Note: All materials used must have approval from local AHJ.

A. Standard-Pressure, Wet-Pipe Sprinkler System, 175-psig Maximum Working Pressure:

1. NPS 2 and Smaller: Pipe smaller than 2 ½" shall have malleable iron threaded fittings.
2. NPS 2-1/2 and Larger: Pipe larger than 2 ½" shall be welded or cut groove (no pressed groove) with style 77 heavy duty clamps.

3.06 VALVE APPLICATIONS

A. Drawings indicate valve types to be used. Where specific valve types are not indicated, the following requirements apply:

1. Listed Fire-Protection Valves: UL listed and FMG approved for applications where required by NFPA 13 and NFPA 14.
   a. Shutoff Duty: Use ball, butterfly, or gate valves.

3.07 JOINT CONSTRUCTION

A. Refer to Division 21 Section "Common Work Results for Fire Suppression" for basic piping joint construction.

B. Threaded Joints: Comply with NFPA 13 for pipe thickness and threads. Do not thread pipe smaller than NPS 8 with wall thickness less than Schedule 40 unless approved by authorities having jurisdiction and threads are checked by a ring gage and comply with ASME B1.20.1.

C. Twist-Locked Joints: Insert plain-end piping into locking-lug fitting and rotate retainer lug one-quarter turn.

D. Pressure-Sealed Joints: Use UL-listed tool and procedure. Include use of specific equipment, pressure-sealing tool, and accessories.

E. Grooved Joints: Assemble joints with listed coupling and gasket, lubricant, and bolts.

1. Ductile-Iron Pipe: Radius-cut-groove ends of piping. Use grooved-end fittings and grooved-end-pipe couplings.

2. Steel Pipe: Square-cut or roll-groove piping as indicated. Use grooved-end fittings and rigid, grooved-end-pipe couplings, unless otherwise indicated.
3. Copper Tube: Roll-groove tubing. Use grooved-end fittings and grooved-end-tube couplings.
4. Dry-Pipe Systems: Use fittings and gaskets listed for dry-pipe service.

F. Dissimilar-Metal Piping Joints: Construct joints using dielectric fittings compatible with both piping materials.
1. NPS 2 and Smaller: Use dielectric unions, couplings, or nipples.
2. NPS 2-1/2 to NPS 4: Use dielectric flanges.
3. NPS 5 and Larger: Use dielectric flange insulation kits.

3.08 SERVICE-ENTRANCE PIPING

A. Connect fire-suppression piping to water-service piping of size and in location indicated for service entrance to building.

B. Install shutoff valve, backflow preventer, pressure gage, drain, and other accessories indicated at connection to water-service piping.

C. Install shutoff valve, check valve, pressure gage, and drain at connection to water service.

3.09 WATER-SUPPLY CONNECTION

A. Connect fire-suppression piping to building's water supply. See plans for point of connection. Refer to Division 22 Section "Domestic Water Piping" for interior piping.

B. Install shutoff valve, backflow preventer, pressure gage, drain, and other accessories indicated at connection to water supply piping. Refer to Division 22 Section "Domestic Water Piping Specialties" for backflow preventers.

C. Install shutoff valve, check valve, pressure gage, and drain at connection to water supply.

3.010 PIPING INSTALLATION

A. Refer to Division 21 Section "Common Work Results for Fire Suppression" for basic piping installation.

B. Fire suppressions systems must have their own supports directly from the structure above and not from any other building element. Run piping at or near the bottom chord of structural framing to be free of other systems.

C. Locations and Arrangements: Drawing plans, schematics, and diagrams indicate general location and arrangement of piping. Install piping as indicated, as far as practical.
1. Deviations from approved working plans for piping require written approval from authorities having jurisdiction. File written approval with Architect before deviating from approved working plans.

D. Install underground ductile-iron service-entrance piping according to NFPA 24 and with restrained joints. Encase piping in corrosion-protective encasement.

E. Use approved fittings to make changes in direction, branch takeoffs from mains, and reductions in pipe sizes.

F. Install unions adjacent to each valve in pipes NPS 2 and smaller. Unions are not required on flanged devices or in piping installations using grooved joints.

G. Install flanges or flange adapters on valves, apparatus, and equipment having NPS 2-1/2 and larger connections.

H. Install "Inspector's Test Connections" in sprinkler system piping, complete with shutoff valve, sized and located according to NFPA 13.

I. Install sprinkler piping with drains for complete system drainage.

J. Install sprinkler zone control valves, test assemblies, and drain risers adjacent to standpipes when sprinkler piping is connected to standpipes.

K. Install drain valves on standpipes.

L. Install ball drip valves to drain piping between fire department connections and check valves. Drain to floor drain/sink.

M. Install alarm devices in piping systems.
N. Hangers and Supports: Comply with NFPA 13 for hanger materials.
O. Install pressure gages on riser or feed main, at each sprinkler test connection, and at top of each standpipe. Include pressure gages with connection not less than NPS 1/4 and with soft metal seated globe valve, arranged for draining pipe between gage and valve. Install gages to permit removal, and install where they will not be subject to freezing.
P. Fill wet-pipe sprinkler system piping with water.

3.011 VALVE INSTALLATION

A. Install listed fire-protection shutoff valves supervised-open, located to control sources of water supply except from fire department connections. Install permanent identification signs indicating portion of system controlled by each valve.
B. Valves for Wall-Type Fire Hydrants: Install nonrising-stem gate valve in water-supply pipe.
C. Install check valve in each water-supply connection. Install backflow preventers instead of check valves in potable-water supply sources.
D. Specialty Valves:
   1. Alarm Check Valves: Install in vertical position for proper direction of flow, including bypass check valve and retarding chamber drain-line connection.
E. All valves shall be color coded and over-painted to identify each zone controlled.

3.012 SPRINKLER APPLICATIONS

A. Drawings indicate sprinkler types to be used. Where specific types are not indicated, use the following sprinkler types:
   1. Rooms without Ceilings: Upright sprinklers.
   2. Rooms with Suspended Ceilings: Concealed sprinklers.
   3. Wall Mounting: Concealed sidewall sprinklers.
   4. Special Applications: Extended-coverage, flow-control, and quick-response sprinklers where indicated.
   5. Sprinkler Finishes:
      a. Upright, Pendent, and Sidewall Sprinklers: Chrome plated in finished spaces exposed to view; rough bronze in unfinished spaces not exposed to view; wax coated where exposed to acids, chemicals, or other corrosive fumes.
      b. Concealed Sprinklers: Rough brass, with factory-painted cover plate. Coordinate cover plate cover with architect.
      c. Flush Sprinklers: Bright chrome, with painted white escutcheon.
      d. Recessed Sprinklers: Bright chrome, with bright chrome escutcheon.
      e. Residential Sprinklers: Dull chrome.

3.013 SPRINKLER INSTALLATION

A. Install sprinklers in suspended ceilings in center of acoustical ceiling panels and tiles.

3.014 FIRE DEPARTMENT CONNECTION INSTALLATION

A. Install freestanding-type, fire department connections in level surface.
   1. Install protective pipe bollards on three sides of each fire department connection. Refer to Division 05 Section "Metal Fabrications" for pipe bollards.
B. Install ball drip valve at each check valve for fire department connection.

3.015 CONNECTIONS

A. Drawings indicate general arrangement of piping, fittings, and specialties.
B. Install piping adjacent to equipment to allow service and maintenance.

C. Connect water-supply piping to fire-suppression piping. Include backflow preventer between potable-water piping and fire-suppression piping. Refer to Division 22 Section "Domestic Water Piping Specialties" for backflow preventers.
D. Install ball drip valves at each check valve for fire department connection. Drain to floor drain/sink.
E. Connect piping to specialty valves, hose valves, specialties, fire department connections, and accessories.
F. Electrical Connections: Power wiring is specified in Division 26.
G. Connect alarm devices to fire alarm.
H. Ground equipment according to Division 26 Section "Grounding and Bonding for Electrical Systems."
I. Connect wiring according to Division 26 Section "Low-Voltage Electrical Power Conductors and Cables."
J. Tighten electrical connectors and terminals according to manufacturer's published torque-tightening values. If manufacturer's torque values are not indicated, use those specified in UL 486A and UL 486B.

3.016 LABELING AND IDENTIFICATION

A. Install labeling and pipe markers on equipment and piping according to requirements in NFPA 13 and NFPA 14.

3.017 FIELD QUALITY CONTROL

A. Perform the following field tests and inspections and prepare test reports:
   1. Leak Test: After installation, charge system and test for leaks. Repair leaks and retest until no leaks exist.
   2. Test and adjust controls and safeties. Replace damaged and malfunctioning controls and equipment.
   3. Energize circuits to electrical equipment and devices.
   4. Flush, test, and inspect sprinkler systems according to NFPA 13, "Systems Acceptance" Chapter.
   5. Verify that equipment hose threads are same as local fire department equipment.
B. Report test results promptly and in writing to Architect and authorities having jurisdiction.

3.018 CLEANING AND PROTECTION

A. Clean dirt and debris from sprinklers.
B. Remove and replace sprinklers with paint other than factory finish.
C. Protect sprinklers from damage until Substantial Completion.

3.019 DEMONSTRATION

A. Engage a factory-authorized service representative to train Owner's maintenance personnel to adjust, operate, and maintain specialty valves. Refer to Division 01 Section "Demonstration and Training."

END OF SECTION 21 10 00

SECTION 23 01 25
TEMPORARY MECHANICAL DISCONNECTS

PART 1 - GENERAL

1.01 SECTION INCLUDES

A. Pre-testing of mechanical units, temporary raising, disconnects of mechanical units, and reinstallation of units as shown on the drawings, and re-testing and correction of deficiencies caused by the Work.

1.02 QUALITY ASSURANCE

A. The Contractor shall employ mechanics proficient in the trades involved.

B. The Contractor shall disconnect mechanical equipment only as scheduled in the approved construction schedule and when performing roofing work in the immediate area of the equipment.

C. Each unit shall be fully operational immediately after reinstallation. Shut-down time for each unit shall be limited to a four hour period unless otherwise agreed in writing by Owner's Representative.

D. Prior to commencing any disconnections, the Owner shall be given forty-eight hours notice.

1.03 TESTING

A. Prior to commencing work, the Contractor shall test mechanical units in the presence of the Owner's Representative.

B. Deficiencies in operation including unusual noises will be noted in writing and shall become a matter of record.

C. Upon completion of the reinstallation of each unit, it shall be retested by the Contractor in the presence of the Owner's Representative.

D. Any deficiencies which were not noted in the initial testing shall be corrected by the Contractor at his expense.

PART 2 - PRODUCTS

2.01 MATERIALS

A. Any replacement parts or additional materials needed due to changes in curb or pre-manufactured support heights shall be as recommended by the manufacturers of the mechanical unit or as required by governing codes, and shall match the existing materials as to type, size, thickness, and quality.

PART 3 - EXECUTION

3.01 INSTALLATION

A. After disconnection, move units sufficient distance to permit the installation of the new supports and new ducts and new roofing and flashing materials.

B. Units shall be moved onto existing roofing to the maximum extent possible.

C. Provide plywood traffic ways for moving units, including under equipment used for moving units for its full route of movement.

D. Under no circumstances shall any mechanical units be stored on completed sections of the new roof.

E. After installation of equipment support (if required), the unit shall be reset on the support. Reconnecting of pipe, conduit, wiring, and reactivation of the unit to its original condition shall be provided by Contractor. All conduit modifications, extension of ductwork, etc., shall be provided by Contractor at no additional cost to Owner.

F. Units shall be installed level, plumb, and free of vibration and in accordance with unit manufacturer's original installation practices.

END OF SECTION

SECTION 23 05 00 - COMMON WORK RESULTS FOR HVAC

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

B. Chapter 55: 2015 International Mechanical Code with Dallas Amendments.

1.2 SUMMARY

A. This Section includes the following:

1. Piping materials and installation instructions common to most piping systems.
2. Transition fittings.
3. Dielectric fittings.
4. Mechanical sleeve seals.
5. Sleeves.
6. Escutcheons.
7. Grout.
8. HVAC demolition.
9. Equipment installation requirements common to equipment sections.
10. Painting and finishing.
11. Concrete bases.
12. Supports and anchorages.

1.3 DEFINITIONS

A. Finished Spaces: Spaces other than mechanical and electrical equipment rooms, furred spaces, pipe and duct chases, unheated spaces immediately below roof, spaces above ceilings, unexcavated spaces, crawlspaces, and tunnels.

B. Exposed, Interior Installations: Exposed to view indoors. Examples include finished occupied spaces and mechanical equipment rooms.

C. Exposed, Exterior Installations: Exposed to view outdoors or subject to outdoor ambient temperatures and weather conditions. Examples include rooftop locations.

D. Concealed, Interior Installations: Concealed from view and protected from physical contact by building occupants. Examples include above ceilings and chases.

E. Concealed, Exterior Installations: Concealed from view and protected from weather conditions and physical contact by building occupants but subject to outdoor ambient temperatures. Examples include installations within unheated shelters.

F. The following are industry abbreviations for plastic materials:

1. CPVC: Chlorinated polyvinyl chloride plastic.
2. PE: Polyethylene plastic.
3. PVC: Polyvinyl chloride plastic.

G. The following are industry abbreviations for rubber materials:

1. EPDM: Ethylene-propylene-diene terpolymer rubber.
2. NBR: Acrylonitrile-butadiene rubber.

1.4 SUBMITTALS

A. Product Data: For the following:

1. Transition fittings.
2. Dielectric fittings.
3. Mechanical sleeve seals.
4. Escutcheons.

B. Welding certificates.

1.5 QUALITY ASSURANCE

A. Steel Support Welding: Qualify processes and operators according to AWS D1.1, "Structural Welding Code--Steel."

B. Steel Pipe Welding: Qualify processes and operators according to ASME Boiler and Pressure Vessel Code: Section IX, "Welding and Brazing Qualifications."

1. Comply with provisions in ASME B31 Series, "Code for Pressure Piping."
2. Certify that each welder has passed AWS qualification tests for welding processes involved and that certification is current.

C. Electrical Characteristics for HVAC Equipment: Equipment of higher electrical characteristics may be furnished provided such proposed equipment is on the “Alternate Manufacturer Evaluation Form”, subsequently approved in writing and connecting electrical services, circuit breakers, and conduit sizes are appropriately modified. If minimum energy ratings or efficiencies are specified, equipment shall comply with requirements.

1.6 DELIVERY, STORAGE, AND HANDLING

A. Deliver pipes and tubes with factory-applied end caps. Maintain end caps through shipping, storage, and handling to prevent pipe end damage and to prevent entrance of dirt, debris, and moisture.

B. Store plastic pipes protected from direct sunlight. Support to prevent sagging and bending.

1.7 COORDINATION

A. Arrange for pipe spaces, chases, slots, and openings in building structure during progress of construction, to allow for HVAC installations.

B. Coordinate installation of required supporting devices and set sleeves in poured-in-place concrete and other structural components as they are constructed.

C. Coordinate requirements for access panels and doors for HVAC items requiring access that are concealed behind finished surfaces. Access panels and doors are specified in Division 08 Section "Access Doors and Frames."

1.8 AS-BUILT DRAWINGS

A. DEFINITIONS
1. Contractor Markups – Drawings that are marked and annotated to show the project As-Built and constructed by the contractor. They are part of the working as-built set.
2. As-Built Drawings – The amended “As-designed” drawing revised to show the project as the contractor built and constructed it. The revisions from Contractor Markups and field inspection notes are transferred to the Final as-built set of drawings. The final as-built drawings include modifications during construction, field requested changes, shop drawing modifications, and contractor designs, MEPCE will not provide CAD mechanical files to the Contractor.

B. DESCRIPTION OF WORK

Section includes: Administrative and procedural requirements for as-built process for contractor to follow.

C. RECORD DOCUMENT SUBMITTALS

Record As-Built Drawings: General Contractor shall maintain on-site 2 sets of as-built Contract Drawings, in Contractor Field Office. Working as-built drawings shall be kept current on a weekly basis and at least one paper set of as-built drawings shall be available on the jobsite at all times. Note that MEPCE WILL NOT accept our own drawings back with a different title block as shop drawings.

a. Changes to Drawings, including those that involve only narrative, shall be clearly and neatly marked in red pen or pencil, and shall be noted on appropriate drawings. Changes to the Contract Drawings include:

b.
1. Changes to material or equipment for substitutions approved through the Architect/Engineer’s submittal process.
2. Where contract drawings or specifications show options or alternates, only the option selected for construction shall be shown on the final as-built prints. Cross out such words and phrases as “approved equal” and list specifically the material provided. This shall include actual make and model number of equipment installed, as well as voltage and MCA.
3. Shop drawing information.
4. RFIs and Change Order information.
5. Changes made by the Inspector to accommodate field conditions.
6. Actual location, kinds and sizes of all existing and new utility lines, especially underground lines within the construction area. Measurements shall be shown for all change of direction points and all surface or underground components such as valves, manholes, drop inlets, clean outs, meters, etc.
7. Changes in location of equipment and architectural features.
8. Systems designed or enhanced by the Contractor, such as HVAC controls, fire alarm, fire sprinkler and irrigation systems.
9. All construction changes that result from the final inspection.

c. General Contractor shall note each entry with a notation referencing source of information (Example: RFI #94, CO #3, or field notes of same).
   1. As-built record drawings shall be updated no less frequently than once per week.
   2. Verification of current as-built record drawing status is included in the monthly payment approval process that shall be noted in the inspector's log notes.
   3. Individual(s) responsible for the verification of the as-built process shall be identified to the Architect/Engineer.

d. When completed, scanned pdf copies of the as-built drawings shall be sent to the Owner and Architect/Engineer for final approval. Compliance and delivery of the final as-built drawings will be enforced through the approval of progress payments. The quality of the final as-built drawings will be reflected in the construction contractor's performance evaluation.

D. MARK-UP GUIDELINE

The following information is provided to improve the quality of the marked-up prints and thereby facilitate preparation of final as-built drawings. The most important guideline is that the marked-up changes on the prints shall be complete and understandable.

1. Frequently use written explanation on As-Built drawings to describe changes. Do not rely totally on graphic means to convey the revision.
2. Legibility of lettering and digit values shall be clean and clear and readable from a scanned copy.
3. Whenever a revision is made, make changes to affect related section views, details, legend, plans and elevation view, schedules, notes and call-out designations, and mark accordingly to avoid conflicting data on all other sheets.
4. When changes are required on small-scale drawings or on drawings with limited area available, large-scale inserts shall be drawn or sketched, with leaders to the location where applicable.
5. When attached prints (or sketches) are provided with marked-up print, indicate whether:
   a. Entire drawing shall be added to contract drawings or
   b. Whether the contract drawings shall be changed to agree, or
   c. For reference only to further details not required for initial design.
6. Make the comments on the drawing complete without reference to letters, memo's or materials that are not also a part of the As-Built. For instance, do not just say, "As per Change Order #12", when the actual change order states, "Changed water pipe from 2-1/2" to 3". This also applies for changes as per the Architect/Engineer, Owner or Inspector.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. In other Part 2 articles where subparagraph titles below introduce lists, the following requirements apply for product selection:
   1. Manufacturers: Subject to compliance with requirements, provide products by the manufacturers specified.

2.2 PIPE, TUBE, AND FITTINGS

A. Refer to individual Division 23 piping Sections for pipe, tube, and fitting materials and joining methods.

B. Pipe Threads: ASME B1.20.1 for factory-threaded pipe and pipe fittings.

2.3 JOINING MATERIALS

A. Refer to individual Division 23 piping Sections for special joining materials not listed below.

B. Pipe-Flange Gasket Materials: Suitable for chemical and thermal conditions of piping system contents.

1. ASME B16.21, nonmetallic, flat, asbestos-free, 1/8-inch maximum thickness unless thickness or specific material is indicated.

a. Full-Face Type: For flat-face, Class 125, cast-iron and cast-bronze flanges.
b. Narrow-Face Type: For raised-face, Class 250, cast-iron and steel flanges.

2. AWWA C110, rubber, flat face, 1/8 inch thick, unless otherwise indicated; and full-face or ring type, unless otherwise indicated.

C. Flange Bolts and Nuts: ASME B18.2.1, carbon steel, unless otherwise indicated.

D. Plastic, Pipe-Flange Gasket, Bolts, and Nuts: Type and material recommended by piping system manufacturer, unless otherwise indicated.

E. Solder Filler Metals: ASTM B 32, lead-free alloys. Include water-flushable flux according to ASTM B 813.

F. Brazing Filler Metals: AWS A5.8, BCuP Series, copper-phosphorus alloys for general-duty brazing, unless otherwise indicated; and AWS A5.8, BAg1, silver alloy for refrigerant piping, unless otherwise indicated.

G. Welding Filler Metals: Comply with AWS D10.12 for welding materials appropriate for wall thickness and chemical analysis of steel pipe being welded.

H. Solvent Cements for Joining Plastic Piping:

1. CPVC Piping: ASTM F 493.
2. PVC Piping: ASTM D 2564. Include primer according to ASTM F 656.

I. Fiberglass Pipe Adhesive: As furnished or recommended by pipe manufacturer.

2.4 TRANSITION FITTINGS

A. AWWA Transition Couplings: Same size as, and with pressure rating at least equal to and with ends compatible with, piping to be joined.
1. Manufacturers:

a. Cascade Waterworks Mfg. Co.
b. Dresser Industries, Inc.; DMD Div.
c. Ford Meter Box Company, Incorporated (The); Pipe Products Div.
d. JCM Industries.
e. Smith-Blair, Inc.

2. Underground Piping NPS 1-1/2 and Smaller: Manufactured fitting or coupling.
3. Underground Piping NPS 2 and Larger: AWWA C219, metal sleeve-type coupling.
4. Aboveground Pressure Piping: Pipe fitting.

B. Flexible Transition Couplings for Underground Non-pressure Drainage Piping: ASTM C 1173 with elastomeric sleeve, ends same size as piping to be joined, and corrosion-resistant metal band on each end.
   1. Manufacturers:
      a. Cascade Waterworks Mfg. Co.
      b. Fernco, Inc.
      c. Mission Rubber Company.
      d. Plastic Oddities, Inc.

2.5 DIELECTRIC FITTINGS

A. Description: Combination fitting of copper alloy and ferrous materials with threaded, solder-joint, plain, or weld-neck end connections that match piping system materials.

B. Insulating Material: Suitable for system fluid, pressure, and temperature.

C. Dielectric Unions: Factory-fabricated, union assembly, for 250-psig minimum working pressure at 180 deg F.

   1. Available Manufacturers:

      a. Capitol Manufacturing Co.
      b. Watts Industries, Inc.; Water Products Div.
      c. Zurn Industries, Inc.; Wilkins Div.

D. Dielectric Flanges: Factory-fabricated, companion-flange assembly, for 150- or 300-psig minimum working pressure as required to suit system pressures.

   1. Available Manufacturers:

      a. Capitol Manufacturing Co.
      b. Epco Sales, Inc.
      c. Watts Industries, Inc.; Water Products Div.

E. Dielectric-Flange Kits: Companion-flange assembly for field assembly. Include flanges, full-face- or ring-type neoprene or phenolic gasket, phenolic or polyethylene bolt sleeves, phenolic washers, and steel backing washers.

   1. Available Manufacturers:

      a. Advance Products & Systems, Inc.
      b. Central Plastics Company.
      c. Pipeline Seal and Insulator, Inc.

   2. Separate companion flanges and steel bolts and nuts shall have 150- or 300-psig minimum working pressure where required to suit system pressures.

F. Dielectric Couplings: Galvanized-steel coupling with inert and noncorrosive, thermoplastic lining; threaded ends; and 300-psig minimum working pressure at 225 deg F.

   1. Available Manufacturers:

      a. Calpico, Inc.

b. Lochinvar Corp.

G. Dielectric Nipples: Electroplated steel nipple with inert and noncorrosive, thermoplastic lining; plain, threaded, or grooved ends; and 300-psig minimum working pressure at 225 deg F.

1. Available Manufacturers:

a. Perfection Corp.
b. Precision Plumbing Products, Inc.

2.6 MECHANICAL SLEEVE SEALS

A. Description: Modular sealing element unit, designed for field assembly, to fill annular space between pipe and sleeve.

1. Available Manufacturers:

a. Advance Products & Systems, Inc.
b. Metraflex Co.
c. Pipeline Seal and Insulator, Inc.

2. Sealing Elements: EPDM interlocking links shaped to fit surface of pipe. Include type and number required for pipe material and size of pipe.
3. Pressure Plates: Carbon steel. Include two for each sealing element.
4. Connecting Bolts and Nuts: Carbon steel with corrosion-resistant coating of length required to secure pressure plates to sealing elements. Include one for each sealing element.

2.7 SLEEVES

A. Galvanized-Steel Sheet: 0.0239-inch minimum thickness; round tube closed with welded longitudinal joint.

B. Steel Pipe: ASTM A 53, Type E, Grade B, Schedule 40, galvanized, plain ends.

C. Cast Iron: Cast or fabricated "wall pipe" equivalent to ductile-iron pressure pipe, with plain ends and integral waterstop, unless otherwise indicated.

D. Stack Sleeve Fittings: Manufactured, cast-iron sleeve with integral clamping flange. Include clamping ring and bolts and nuts for membrane flashing.

1. Underdeck Clamp: Clamping ring with set screws.

2.8 ESCUTCHEONS

A. Description: Manufactured wall and ceiling escutcheons and floor plates, with an ID to closely fit around pipe, tube, and insulation of insulated piping and an OD that completely covers opening.

B. Split-Casting, Deep pattern: With concealed hinge, set screw or spring clips, and chrome-plated finish.

C. Split-Casting, Cast-Brass Type: With concealed hinge and set screw.

1. Finish: Polished chrome-plated.

D. Split-Plate, Stamped-Steel Type: With concealed hinge, set screw or spring clips, and chrome-plated finish.

E. Split-Casting, Floor-Plate Type: Cast brass with concealed hinge and set screw.

2.9 GROUT

A. Description: ASTM C 1107, Grade B, nonshrink and nonmetallic, dry hydraulic-cement grout.

1. Characteristics: Post-hardening, volume-adjusting, nonstaining, noncorrosive, nongaseous, and recommended for interior and exterior applications.
2. Design Mix: 5000-psi, 28-day compressive strength.
3. Packaging: Premixed and factory packaged.

PART 3 - EXECUTION

3.1 HVAC DEMOLITION

A. Refer to Divisions 2 and 23 for general demolition requirements and procedures.

B. Disconnect, demolish, and remove HVAC systems, equipment, and components indicated to be removed.

1. Piping to Be Removed: Remove portion of piping indicated to be removed and cap or plug remaining piping with same or compatible piping material.
2. Piping to Be Abandoned in Place: Drain piping and cap or plug piping with same or compatible piping material.
3. Ducts to Be Removed: Remove portion of ducts indicated to be removed and plug remaining ducts with same or compatible ductwork material.
4. Ducts to Be Abandoned in Place: Cap or plug ducts with same or compatible ductwork material.
5. Equipment to Be Removed: Disconnect and cap services and remove equipment.
6. Equipment to Be Removed and Reinstalled: Disconnect and cap services and remove, clean, and store equipment; when appropriate, reinstall, reconnect, and make equipment operational.
7. Equipment to Be Removed and Salvaged: Disconnect and cap services and remove equipment and deliver to Owner.

C. If pipe, insulation, or equipment to remain is damaged in appearance or is unserviceable, remove damaged or unserviceable portions and replace with new products of equal capacity and quality.

3.2 PIPING SYSTEMS - COMMON REQUIREMENTS

A. Install piping according to the following requirements and Division 23 Sections specifying piping systems.

B. Drawing plans, schematics, and diagrams indicate general location and arrangement of piping systems. Indicated locations and arrangements were used to size pipe and calculate friction loss, expansion, pump sizing, and other design considerations. Install piping as indicated unless deviations to layout are approved on Coordination Drawings.

C. Install piping in concealed locations, unless otherwise indicated and except in equipment rooms and service areas.

D. Install piping indicated to be exposed and piping in equipment rooms and service areas at right angles or parallel to building walls. Diagonal runs are prohibited unless specifically indicated otherwise.

E. Install piping above accessible ceilings to allow sufficient space for ceiling panel removal.

F. Install piping to permit valve servicing.

G. Install piping at indicated slopes.

H. Install piping free of sags and bends.

I. Install fittings for changes in direction and branch connections.

J. Install piping to allow application of insulation.

K. Select system components with pressure rating equal to or greater than system operating pressure.

L. Install escutcheons for penetrations of walls, ceilings, and floors according to the following:

1. New Piping:

    a. Piping with Fitting or Sleeve Protruding from Wall: Split-case, deep-pattern type.
    b. Chrome-Plated Piping: Split case, cast-brass type with polished chrome-plated finish.
    c. Insulated Piping: Split-case, stamped-steel type with spring clips.
    d. Bare Piping at Wall and Floor Penetrations in Finished Spaces: Split-casting, cast-brass type with polished chrome-plated finish.
    e. Bare Piping at Wall and Floor Penetrations in Finished Spaces: Split case, stamped-steel type.
    f. Bare Piping at Ceiling Penetrations in Finished Spaces: Split-case, cast-brass type with polished chrome-plated finish.
    g. Bare Piping in Unfinished Service Spaces: Split-case, stamped-steel type with exposed-rivet hinge and set screw.
    h. Bare Piping in Equipment Rooms: Split-case, stamped-steel type with set screw or spring clips.
    i. Bare Piping at Floor Penetrations in Equipment Rooms: Split-case, floor-plate type.

2. Existing Piping: Use the following:

    a. Chrome-Plated Piping: Split-casting, cast-brass type with chrome-plated finish.
    b. Insulated Piping: Split-plate, stamped-steel type with concealed hinge and spring clips.
    c. Bare Piping at Wall and Floor Penetrations in Finished Spaces: Split-casting, cast-brass type with chrome-plated finish.
    d. Bare Piping at Wall and Floor Penetrations in Finished Spaces: Split-plate, stamped-steel type with concealed hinge and spring clips.
    e. Bare Piping at Ceiling Penetrations in Finished Spaces: Split-casting, cast-brass type with chrome-plated finish.
    f. Bare Piping at Ceiling Penetrations in Finished Spaces: Split-plate, stamped-steel type with concealed hinge and set screw.
    g. Bare Piping in Unfinished Service Spaces: Split-plate, stamped-steel type with concealed or exposed-rivet hinge and set screw or spring clips.
    h. Bare Piping in Equipment Rooms: Split-plate, stamped-steel type with set screw or spring clips.
    i. Bare Piping at Floor Penetrations in Equipment Rooms: Split-casting, floor-plate type.

M. Install sleeves for pipes passing through concrete and masonry walls, and concrete floor and roof slabs.

1. Cut sleeves to length for mounting flush with both surfaces.

    a. Exception: Extend sleeves installed in floors of mechanical equipment areas or other wet areas 2 inches above finished floor level. Extend cast-iron sleeve fittings below floor slab as required to secure clamping ring if ring is specified.

2. Install sleeves in new walls and slabs as new walls and slabs are constructed.
3. Install sleeves that are large enough to provide 1/4-inch annular clear space between sleeve and pipe or pipe insulation. Use the following sleeve materials:

    a. Steel Pipe Sleeves: For pipes smaller than NPS 6.
    b. Steel Sheet Sleeves: For pipes NPS 6 and larger, penetrating gypsum-board partitions.
    c. Stack Sleeve Fittings: For pipes penetrating floors with membrane waterproofing. Secure flashing between clamping flanges. Install section of cast-iron soil pipe to extend sleeve to 2 inches above finished floor level. Refer to Division 07 Section "Sheet Metal Flashing and Trim" for flashing.

        1) Seal space outside of sleeve fittings with grout.

4. Except for underground wall penetrations, seal annular space between sleeve and pipe or pipe insulation, using joint sealants appropriate for size, depth, and location of joint. Refer to Division 07 Section "Joint Sealants" for materials and installation.

N. Aboveground, Exterior-Wall Pipe Penetrations: Seal penetrations using sleeves and mechanical sleeve seals. Select sleeve size to allow for 1-inch annular clear space between pipe and sleeve for installing mechanical sleeve seals.

1. Install steel pipe for sleeves smaller than 6 inches in diameter.
2. Install cast-iron "wall pipes" for sleeves 6 inches and larger in diameter.
3. Mechanical Sleeve Seal Installation: Select type and number of sealing elements required for pipe material and size. Position pipe in center of sleeve. Assemble mechanical sleeve seals and install in annular space between pipe and sleeve. Tighten bolts against pressure plates that cause sealing elements to expand and make watertight seal.

O. Underground, Exterior-Wall Pipe Penetrations: Install cast-iron "wall pipes" for sleeves. Seal pipe penetrations using mechanical sleeve seals. Select sleeve size to allow for 1-inch annular clear space between pipe and sleeve for installing mechanical sleeve seals.

1. Mechanical Sleeve Seal Installation: Select type and number of sealing elements required for pipe material and size. Position pipe in center of sleeve. Assemble mechanical sleeve seals and install in annular space between pipe and sleeve. Tighten bolts against pressure plates that cause sealing elements to expand and make watertight seal.

P. Fire-Barrier Penetrations: Maintain indicated fire rating of walls, partitions, ceilings, and floors at pipe penetrations. Seal pipe penetrations with firestop materials. Refer to Division 07 Section "Penetration Firestopping" for materials.

Q. Verify final equipment locations for roughing-in.

R. Refer to equipment specifications in other Sections of these Specifications for roughing-in requirements.

3.3 PIPING JOINT CONSTRUCTION

A. Join pipe and fittings according to the following requirements and Division 23 Sections specifying piping systems.

B. Ream ends of pipes and tubes and remove burrs. Bevel plain ends of steel pipe.

C. Remove scale, slag, dirt, and debris from inside and outside of pipe and fittings before assembly.

D. Soldered Joints: Apply ASTM B 813, water-flushable flux, unless otherwise indicated, to tube end. Construct joints according to ASTM B 828 or CDA's "Copper Tube Handbook," using lead-free solder alloy complying with ASTM B 32.

E. Brazed Joints: Construct joints according to AWS's "Brazing Handbook," "Pipe and Tube" Chapter, using copper-phosphorus brazing filler metal complying with AWS A5.8.

F. Threaded Joints: Thread pipe with tapered pipe threads according to ASME B1.20.1. Cut threads full and clean using sharp dies. Ream threaded pipe ends to remove burrs and restore full ID. Join pipe fittings and valves as follows:

1. Apply appropriate tape or thread compound to external pipe threads unless dry seal threading is specified.
2. Damaged Threads: Do not use pipe or pipe fittings with threads that are corroded or damaged. Do not use pipe sections that have cracked or open welds.

G. Welded Joints: Construct joints according to AWS D10.12, using qualified processes and welding operators according to Part 1 "Quality Assurance" Article.

H. Flanged Joints: Select appropriate gasket material, size, type, and thickness for service application. Install gasket concentrically positioned. Use suitable lubricants on bolt threads.

3.4 PIPING CONNECTIONS

A. Make connections according to the following, unless otherwise indicated:

1. Install unions, in piping NPS 2 and smaller, adjacent to each valve and at final connection to each piece of equipment.
2. Install flanges, in piping NPS 2-1/2 and larger, adjacent to flanged valves and at final connection to each piece of equipment.
3. Dry Piping Systems: Install dielectric unions and flanges to connect piping materials of dissimilar metals.
4. Wet Piping Systems: Install dielectric coupling and nipple fittings to connect piping materials of dissimilar metals.

3.5 EQUIPMENT INSTALLATION - COMMON REQUIREMENTS

A. Install equipment to allow maximum possible headroom unless specific mounting heights are not indicated.

B. Install equipment level and plumb, parallel and perpendicular to other building systems and components in exposed interior spaces, unless otherwise indicated.

C. Install HVAC equipment to facilitate service, maintenance, and repair or replacement of components. Connect equipment for ease of disconnecting, with minimum interference to other installations. Extend grease fittings to accessible locations.

D. Install equipment to allow right of way for piping installed at required slope.

3.6 PAINTING

A. Damage and Touchup: Repair marred and damaged factory-painted finishes with materials and procedures to match original factory finish.

3.7 CONCRETE BASES

A. Concrete Bases: Anchor equipment to concrete base according to equipment manufacturer's written instructions and according to seismic codes at Project. Coordinate with Structural Engineer.

1. Construct concrete bases shall be at least 3” larger than mounted equipment on all sides.
2. Install dowel rods to connect concrete base to concrete floor. Unless otherwise indicated, install dowel rods on 18-inch centers around the full perimeter of the base.
3. Install epoxy-coated anchor bolts for supported equipment that extend through concrete base, and anchor into structural concrete floor.
4. Place and secure anchorage devices. Use supported equipment manufacturer's setting drawings, templates, diagrams, instructions, and directions furnished with items to be embedded.
5. Install anchor bolts to elevations required for proper attachment to supported equipment.
6. Install anchor bolts according to anchor-bolt manufacturer's written instructions.
7. Use 3000-psi, 28-day compressive-strength concrete and reinforcement as specified in Division 03 Section "Cast-in-Place Concrete” or “Miscellaneous Cast-in-Place Concrete."

3.8 ERECTION OF METAL SUPPORTS AND ANCHORAGES

A. Refer to Division 05 Section "Metal Fabrications" for structural steel.

B. Cut, fit, and place miscellaneous metal supports accurately in location, alignment, and elevation to support and anchor HVAC materials and equipment.

C. Field Welding: Comply with AWS D1.1.

3.9 GROUTING

A. Mix and install grout for HVAC equipment base bearing surfaces, pump and other equipment base plates, and anchors.

B. Clean surfaces that will come into contact with grout.

C. Provide forms as required for placement of grout.

D. Avoid air entrapment during placement of grout.

E. Place grout, completely filling equipment bases.

F. Place grout on concrete bases and provide smooth bearing surface for equipment.

G. Place grout around anchors.

H. Cure placed grout.

END OF SECTION 23 05 00

SECTION 23 05 23 - GENERAL DUTY VALVES FOR HVAC PIPING

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. This Section includes the following general-duty valves:

1. Bronze angle valves.
2. Copper-alloy ball valves.
3. Ferrous-alloy butterfly valves.
4. Bronze check valves.
5. Spring-loaded, lift-disc check valves.
6. Bronze gate valves.
7. Cast-iron plug valves.
8. Resilient-seated, cast-iron, eccentric plug valves.

B. Related Sections include the following:

1. Division 21 fire-suppression piping and fire pump Sections for fire-protection valves.
2. Division 23 piping Sections for specialty valves applicable to those Sections only.
3. Division 23 Section "Identification for HVAC Piping and Equipment" for valve tags and charts.
4. Division 23 Section "Instrumentation and Control for HVAC" for control valves and actuators.

1.3 DEFINITIONS

A. The following are standard abbreviations for valves:

1. CWP: Cold working pressure.
2. EPDM: Ethylene-propylene-diene terpolymer rubber.
3. PTFE: Polytetrafluoroethylene plastic.
4. SWP: Steam working pressure.
5. TFE: Tetrafluoroethylene plastic.

1.4 SUBMITTALS

A. Product Data: For each type of valve indicated. Include body, seating, and trim materials; valve design; pressure and temperature classifications; end connections; arrangement; dimensions; and required clearances. Include list indicating valve and its application. Include rated capacities; shipping, installed, and operating weights; furnished specialties; and accessories.

1.5 QUALITY ASSURANCE

A. ASME Compliance: ASME B31.9 for building services piping valves.

B. ASME Compliance for Ferrous Valves: ASME B16.10 and ASME B16.34 for dimension and design criteria.

C. NSF Compliance: NSF 61 for valve materials for potable-water service.

1.6 DELIVERY, STORAGE, AND HANDLING

A. Prepare valves for shipping as follows:

1. Protect internal parts against rust and corrosion.
2. Protect threads, flange faces, grooves, and weld ends.
3. Set angle, gate, and globe valves closed to prevent rattling.
4. Set ball and plug valves open to minimize exposure of functional surfaces.
5. Set butterfly valves closed or slightly open.
6. Block check valves in either closed or open position.

B. Use the following precautions during storage:

1. Maintain valve end protection.
2. Store valves indoors and maintain at higher than ambient dew-point temperature. If outdoor storage is necessary, store valves off the ground in watertight enclosures.

C. Use sling to handle large valves; rig sling to avoid damage to exposed parts. Do not use handwheels or stems as lifting or rigging points.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. In other Part 2 articles where subparagraph titles below introduce lists, the following requirements apply for product selection:
1. Manufacturers: Subject to compliance with requirements, provide products by the manufacturers specified.

2.2 VALVES, GENERAL

A. Refer to Part 3 "Valve Applications" Article for applications of valves.

B. Bronze Valves: NPS 2 and smaller with threaded ends, unless otherwise indicated.

C. Ferrous Valves: NPS 2-1/2 and larger with flanged ends, unless otherwise indicated.

D. Valve Pressure and Temperature Ratings: Not less than indicated and as required for system pressures and temperatures.

E. Valve Sizes: Same as upstream pipe, unless otherwise indicated.

F. Valve Actuators:

1. Chainwheel: For attachment to valves, of size and mounting height, as indicated in the "Valve Installation" Article in Part 3.
2. Gear Drive: For quarter-turn valves NPS 8 and larger.
3. Handwheel: For valves other than quarter-turn types.
4. Lever Handle: For quarter-turn valves NPS 6 and smaller, except plug valves.
5. Wrench: For plug valves with square heads. Furnish Owner with 1 wrench for every 10 plug valves, for each size square plug head.

G. Extended Valve Stems: On insulated valves.

H. Valve Flanges: ASME B16.1 for cast-iron valves, ASME B16.5 for steel valves, and ASME B16.24 for bronze valves.

I. Valve Grooved Ends: AWWA C606.

J. Solder Joint: With sockets according to ASME B16.18. Note: soldering temperature must be at least 50 Deg.F lower than maximum temperature rating of valve seat/seals.

K. Threaded: With threads according to ASME B1.20.1.

L. Valve Bypass and Drain Connections: MSS SP-45.

2.3 BRONZE ANGLE VALVES

A. Available Manufacturer47s:

B. Manufacturers:

1. Type 2, Bronze Angle Valves with Nonmetallic Disc:

a. American Valve, Inc.
b. Cincinnati Valve Co.
c. Crane Co.; Crane Valve Group; Crane Valves.
d. Crane Co.; Crane Valve Group; Jenkins Valves.
e. Crane Co.; Crane Valve Group; Stockham Div.
f. Grinnell Corporation.
g. Hammond Valve.
h. NIBCO INC.
i. Powell, Wm. Co.

C. Bronze Angle Valves, General: MSS SP-80, with ferrous-alloy handwheel.

D. Type 2, Class 125, Bronze Angle Valves: Bronze body with PTFE or TFE disc and union-ring bonnet.

E. Type 2, Class 150, Bronze Angle Valves: Bronze body with PTFE or TFE disc and union-ring bonnet.

F. Type 2, Class 200, Bronze Angle Valves: Bronze body with PTFE or TFE disc and union-ring bonnet.

2.4 COPPER-ALLOY BALL VALVES

A. Available Manufacturers:

B. Manufacturers:

1. One-Piece, Copper-Alloy Ball Valves:

   a. American Valve, Inc.
   b. Conbraco Industries, Inc.; Apollo Div.
   c. Crane Co.; Crane Valve Group; Jenkins Valves.
   d. Crane Co.; Crane Valve Group; Stockham Div.
   e. DynaQuip Controls.
   f. Grinnell Corporation.
   g. Jamesbury, Inc.
   h. Kitz Corporation of America.
   i. Legend Valve & Fitting, Inc.
   j. NIBCO INC.
   k. Watts Industries, Inc.; Water Products Div.

2. Two-Piece, Copper-Alloy Ball Valves:

   a. Conbraco Industries, Inc.; Apollo Div.
   b. Crane Co.; Crane Valve Group; Crane Valves.
   c. Crane Co.; Crane Valve Group; Jenkins Valves.
   d. Crane Co.; Crane Valve Group; Stockham Div.
   e. DynaQuip Controls.
   f. Flow-Tek, Inc.
   g. Grinnell Corporation.
   h. Hammond Valve.
   i. Honeywell Braukmann.
   j. Jamesbury, Inc.
   k. Jomar International, LTD.
   l. Kitz Corporation of America.
   m. Legend Valve & Fitting, Inc.
   n. Milwaukee Valve Company.
   o. Nexus Valve Specialties.
   p. NIBCO INC.
   q. R & M Energy Systems (Borger, TX).
   r. Red-White Valve Corp.
   s. Richards Industries; Marwin Ball Valves.
   t. Watts Industries, Inc.; Water Products Div.

3. Three-Piece, Copper-Alloy Ball Valves:

   a. Conbraco Industries, Inc.; Apollo Div.
   b. DynaQuip Controls.
   c. Grinnell Corporation.
   d. Hammond Valve.
   e. Jamesbury, Inc.
   f. Kitz Corporation of America.
   g. NIBCO INC.
   h. PBM, Inc.
   i. Red-White Valve Corp.
   j. Worcester Controls.

4. Safety-Exhaust, Copper-Alloy Ball Valves:

    a. Conbraco Industries, Inc.; Apollo Div.
    b. DynaQuip Controls.
    c. Grinnell Corporation.
    d. Hammond Valve.
    e. Jamesbury, Inc.
    f. Milwaukee Valve Company.
    g. NIBCO INC.

C. Copper-Alloy Ball Valves, General: MSS SP-110.

D. One-Piece, Copper-Alloy Ball Valves: Brass or bronze body with chrome-plated bronze ball, PTFE or TFE seats, and 600-psig CWP rating.

E. Two-Piece, Copper-Alloy Ball Valves: Forged-brass body with full-port, chrome-plated bronze ball; PTFE or TFE seats; and 600-psig minimum CWP rating and blowout-proof stem.

F. Three-Piece, Copper-Alloy Ball Valves: Forged-brass body with full-port, chrome-plated bronze ball; PTFE or TFE seats; and 600-psig minimum CWP rating and blowout-proof stem.

G. Safety-Exhaust, Copper-Alloy Ball Valves: Two-piece bronze body with exhaust vent opening, chrome-plated ball with vent, blowout-proof stem, locking handle, and working pressure rating of 600-psig CWP.

2.5 FERROUS-ALLOY BUTTERFLY VALVES

A. Available Manufacturers:

B. Manufacturers:

1. Flangeless, Ferrous-Alloy Butterfly Valves:

    a. American Valve, Inc.
    b. Bray International, Inc.
    c. Cooper Cameron Corp.; Cooper Cameron Valves Div.
    d. Crane Co.; Crane Valve Group; Center Line.
    e. Crane Co.; Crane Valve Group; Stockham Div.
    f. Dover Corp.; Dover Resources Company; Norriseal Div.
    g. General Signal; DeZurik Unit.
    h. Grinnell Corporation.
    i. Hammond Valve.
    j. Kitz Corporation of America.
    k. Legend Valve & Fitting, Inc.
    l. Metraflex Co.
    m. Milwaukee Valve Company.
    n. Mueller Steam Specialty.
    o. NIBCO INC.
    p. Process Development & Control.
    q. Red-White Valve Corp.
    r. Techno Corp.
    s. Tyco International, Ltd.; Tyco Valves & Controls.
    t. Watts Industries, Inc.; Water Products Div.

2. Single-Flange, Ferrous-Alloy Butterfly Valves:

a. American Valve, Inc.
b. Bray International, Inc.
c. Cooper Cameron Corp.; Cooper Cameron Valves Div.
d. Crane Co.; Crane Valve Group; Center Line.
e. Crane Co.; Crane Valve Group; Jenkins Valves.
f. Crane Co.; Crane Valve Group; Stockham Div.
g. Dover Corp.; Dover Resources Company; Norriseal Div.
h. General Signal; DeZurik Unit.
i. Grinnell Corporation.
j. Hammond Valve.
k. Kitz Corporation of America.
l. Legend Valve & Fitting, Inc.
m. Metraflex Co.
n. Milwaukee Valve Company.
o. Mueller Steam Specialty.
p. NIBCO INC.
q. Process Development & Control.
r. Red-White Valve Corp.
s. Techno Corp.
t. Tyco International, Ltd.; Tyco Valves & Controls.
u. Watts Industries, Inc.; Water Products Div.

3. Flanged, Ferrous-Alloy Butterfly Valves:

a. Bray International, Inc.
b. Cooper Cameron Corp.; Cooper Cameron Valves Div.
c. Grinnell Corporation.
d. Mueller Steam Specialty.
e. Tyco International, Ltd.; Tyco Valves & Controls.

4. Grooved-End, Ductile-Iron Butterfly Valves:

a. Central Sprinkler Co.; Central Grooved Piping Products.
b. Grinnell Corporation.
c. Hammond Valve.
d. McWane, Inc.; Kennedy Valve Div.
e. Milwaukee Valve Company.
f. Mueller Steam Specialty.
g. NIBCO INC.
h. Victaulic Co. of America.

C. Ferrous-Alloy Butterfly Valves, General: MSS SP-67, Type I, for tight shutoff, with disc and lining suitable for potable water, unless otherwise indicated.

D. Single-Flange, 150-psig CWP Rating, Ferrous-Alloy Butterfly Valves: Wafer-lug type with one- or two-piece stem.

E. Flanged, 150-psig CWP Rating, Ferrous-Alloy Butterfly Valves: Flanged-end type with one- or two- piece stem.

F. Grooved-End, 175-psig CWP Rating, Ferrous-Alloy Butterfly Valves: Ductile-ironor steel body with grooved or shouldered ends.

2.6 BRONZE CHECK VALVES

A. Available Manufacturers:

B. Manufacturers:

1. Type 2, Bronze, Horizontal Lift Check Valves with Nonmetallic Disc:

   a. Cincinnati Valve Co.
   b. Crane Co.; Crane Valve Group; Crane Valves.
   c. Crane Co.; Crane Valve Group; Jenkins Valves.
   d. Crane Co.; Crane Valve Group; Stockham Div.
   e. Walworth Co.

2. Type 2, Bronze, Vertical Lift Check Valves with Nonmetallic Disc:

   a. Grinnell Corporation.
   b. Kitz Corporation of America.
   c. Milwaukee Valve Company.

3. Type 4, Bronze, Swing Check Valves with Nonmetallic Disc:

   a. Cincinnati Valve Co.
   b. Crane Co.; Crane Valve Group; Crane Valves.
   c. Crane Co.; Crane Valve Group; Jenkins Valves.
   d. Crane Co.; Crane Valve Group; Stockham Div.
   e. Grinnell Corporation.
   f. Hammond Valve.
   g. McWane, Inc.; Kennedy Valve Div.
   h. Milwaukee Valve Company.
   i. NIBCO INC.
   j. Red-White Valve Corp.
   k. Walworth Co.
   l. Watts Industries, Inc.; Water Products Div.

C. Bronze Check Valves, General: MSS SP-80.

D. Class 125, Bronze, Horizontal Lift Check Valves: Bronze body with bronze disc and seat.

E. Class 125, Bronze, Vertical Lift Check Valves: Bronze body with bronze disc and seat.

F. Class 125, Bronze, Swing Check Valves: Bronze body with bronze disc and seat.

2.7 SPRING-LOADED, LIFT-DISC CHECK VALVES

A. Manufacturers:

1. Wafer Lift-Disc Check Valves:
   a. Durabla Fluid Technology, Inc.
   b. Flomatic Valves.
   c. GA Industries, Inc.
   d. Grinnell Corporation.
   e. Hammond Valve.
   f. Metraflex Co.

g. Milwaukee Valve Company.
h. Mueller Steam Specialty.
i. Multiplex Manufacturing Co.
j. NIBCO INC.
k. SSI Equipment, Inc.
l. Val-Matic Valve & Mfg. Corp.
m. Valve and Primer Corp.

B. Lift-Disc Check Valves, General: FCI 74-1, with spring-loaded bronze or alloy disc and bronze or alloy seat.

C. Class 125, Wafer, Lift-Disc Check Valves: Wafer style with cast-iron shell with diameter made to fit within bolt circle.

2.8 BRONZE GATE VALVES

A. Available Manufacturers:

B. Manufacturers:

1. Type 2, Bronze, Rising-Stem, Solid-Wedge Gate Valves:

a. American Valve, Inc.
b. Cincinnati Valve Co.
c. Crane Co.; Crane Valve Group; Crane Valves.
d. Crane Co.; Crane Valve Group; Jenkins Valves.
e. Crane Co.; Crane Valve Group; Stockham Div.
f. Grinnell Corporation.
g. Hammond Valve.
h. Kitz Corporation of America.
i. Milwaukee Valve Company.
j. NIBCO INC.
k. Powell, Wm. Co.
l. Red-White Valve Corp.
m. Walworth Co.

2. Type 3, Bronze, Rising-Stem, Split-Wedge Gate Valves:

a. Cincinnati Valve Co.
b. Crane Co.; Crane Valve Group; Jenkins Valves.
c. Grinnell Corporation.
d. NIBCO INC.

C. Bronze Gate Valves, General: MSS SP-80, with ferrous-alloy handwheel.

D. Class 125, Bronze Gate Valves: Bronze body with nonrising stem and bronze solid wedge and union- ring bonnet.

E. Class 125, Bronze Gate Valves: Bronze body with rising stem and bronze solid or split wedge and union-ring bonnet.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Examine piping system for compliance with requirements for installation tolerances and other conditions affecting performance.

1. Proceed with installation only after unsatisfactory conditions have been corrected.

B. Examine valve interior for cleanliness, freedom from foreign matter, and corrosion. Remove special packing materials, such as blocks, used to prevent disc movement during shipping and handling.

C. Operate valves in positions from fully open to fully closed. Examine guides and seats made accessible by such operations.

D. Examine threads on valve and mating pipe for form and cleanliness.

E. Examine mating flange faces for conditions that might cause leakage. Check bolting for proper size, length, and material. Verify that gasket is of proper size, that its material composition is suitable for service, and that it is free from defects and damage.

F. Do not attempt to repair defective valves; replace with new valves.

3.2 VALVE APPLICATIONS

A. Refer to piping Sections for specific valve applications. If valve applications are not indicated, use the following:
1. Equipment isolation Service: Ball, butterfly, gate, or plug valves.

2. Shutoff Service (This means main line shutoff. Slow gate vales prevent water hammer.) Gate valves.
3. Throttling Service: Angle, ball, butterfly, or globe valves.
4. Pump Discharge: Spring-loaded, lift-disc check valves.

B. If valves with specified SWP classes or CWP ratings are not available, the same types of valves with higher SWP class or CWP ratings may be substituted.

C. Chilled-, Condenser-, and Heating Hot-Water Piping: Use the following types of valves:
1. Ball Valves, NPS 2 and Smaller: Two or Three-piece, 600-psig CWP rating, copper alloy.
2. Ball Valves, NPS 2-1/2 and Larger: Class 150, ferrous alloy.
3. Butterfly Valves, NPS 2-1/2 and Larger: Single-flange or Flanged, 150-psig CWP rating for dead-end service, ferrous alloy, with EPDM liner.
4. Grooved-End, Ductile-Iron Butterfly Valves, NPS 2-1/2 and Larger:175-psig CWP rating.
5. Lift Check Valves, NPS 2 and Smaller: Class 125 or 150, horizontal or vertical, bronze.
6. Swing Check Valves, NPS 2 and Smaller: Class 125 or 150, bronze.
7. Swing Check Valves, NPS 2-1/2 and Larger: Class 125, gray iron.
8. Grooved-End, Ductile-Iron, Swing Check Valves, NPS 2-1/2 and Larger: 175-psig CWP rating.
9. Wafer Check Valves, NPS 2-1/2 and Larger: Dual-plate, wafer-lug or double-flanged, Class 125 or 150 ferrous alloy.
10. Spring-Loaded, Lift-Disc Check Valves: Class 125 or 250, cast iron.
11. Gate Valves, NPS 2 and Smaller: Class 125 or 150, bronze.
12. Gate Valves, NPS 2-1/2 and Larger: Class 125, NRS or OS&Y, bronze-mounted cast iron.

D. Select valves, except wafer and flangeless types, with the following end connections:
   1. For Copper Tubing, NPS 2 and Smaller: Threaded ends.
   2. For Copper Tubing, NPS 2-1/2 to NPS 4: Flanged or threaded ends.
   3. For Copper Tubing, NPS 5 and Larger: Flanged ends.
   4. For Steel Piping, NPS 2 and Smaller: Threaded ends.
   5. For Steel Piping, NPS 2-1/2 and larger: Flanged, grooved, or threaded ends.

3.3 VALVE INSTALLATION

A. Piping installation requirements are specified in other Division 23 Sections. Drawings indicate general arrangement of piping, fittings, and specialties.

B. Install valves with unions or flanges at each piece of equipment arranged to allow service, maintenance, and equipment removal without system shutdown.

C. Locate valves for easy access and provide separate support where necessary.

D. Install valves in horizontal piping with stem at or above center of pipe.

E. Install valves in position to allow full stem movement.

F. Install chainwheel operators on valves NPS 4 and larger and more than 96 inches above floor. Extend chains to 60 inches above finished floor elevation.

G. Install check valves for proper direction of flow and as follows:

   1. Swing Check Valves: In horizontal position with hinge pin level.
   2. Dual-Plate Check Valves: In horizontal or vertical position, between flanges.
   3. Lift Check Valves: With stem upright and plumb.

3.4 JOINT CONSTRUCTION

A. Refer to Division 23 Section "Common Work Results for HVAC" for basic piping joint construction.

B. Grooved Joints: Assemble joints with keyed coupling housing, gasket, lubricant, and bolts according to coupling and fitting manufacturer's written instructions.

C. Soldered Joints: Use ASTM B 813, water-flushable, lead-free flux; ASTM B 32, lead-free-alloy solder; and ASTM B 828 procedure, unless otherwise indicated.

3.5 ADJUSTING

A. Adjust or replace valve packing after piping systems have been tested and put into service but before final adjusting and balancing. Replace valves if persistent leaking occurs.

END OF SECTION 23 05 23

SECTION 23 05 29 - HANGERS AND SUPPORTS FOR HVAC PIPING AND EQUIPMENT

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 1 Specification Sections, apply to this Section.

1.2 SUMMARY

A. This Section includes the following hangers and supports for HVAC system piping and equipment:

1. Steel pipe hangers and supports.
2. Trapeze pipe hangers.
3. Fiberglass pipe hangers.
4. Metal framing systems.
5. Fiberglass strut systems.
6. Thermal-hanger shield inserts.
7. Fastener systems.
8. Pipe stands.
9. Equipment supports.

B. Related Sections include the following:

1. Division 05 Section "Metal Fabrications" for structural-steel shapes and plates for trapeze hangers for pipe and equipment supports.
2. Division 21 Section "Water-Based Fire-Suppression Systems" for pipe hangers for fire-protection piping.
3. Division 23 Section(s) "Metal Ducts" and "Nonmetal Ducts" for duct hangers and supports.

1.3 DEFINITIONS

A. MSS: Manufacturers Standardization Society for The Valve and Fittings Industry Inc.

B. Terminology: As defined in MSS SP-90, "Guidelines on Terminology for Pipe Hangers and Supports."

1.4 PERFORMANCE REQUIREMENTS

A. Design supports for multiple pipes, including pipe stands, capable of supporting combined weight of supported systems, system contents, and test water.

B. Design equipment supports capable of supporting combined operating weight of supported equipment and connected systems and components.

1.5 SUBMITTALS

A. Product Data: For the following:

1. Steel pipe hangers and supports.
2. Fiberglass pipe hangers.
3. Thermal-hanger shield inserts.
4. Powder-actuated fastener systems.

B. Welding certificates.

1.6 QUALITY ASSURANCE

A. Welding: Qualify procedures and personnel according to AWS D1.1, "Structural Welding Code--Steel."

B. Welding: Qualify procedures and personnel according to the following:

1. AWS D1.1, "Structural Welding Code--Steel."

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. In other Part 2 articles where titles below introduce lists, the following requirements apply to product selection:
1. Manufacturers: Subject to compliance with requirements, provide products by one of the manufacturers specified:
   a. Pipe Hangers:
      1) AAA Technology and Specialties Co., Inc.
      2) B-Line Systems, Inc.
      3) Grinnell Corp.
      4) National Pipe Hanger Corp.
      5) B. PHD Manufacturing, Inc.
   b. Channel Support Systems:
      1) B-Line Systems, Inc.
      2) Grinnell Corp.; Power-Strut Unit.
      3) National Pipe Hanger Corp.
      4) Unistrut Corp.
   c. Thermal-Hanger Shield Inserts:
      1) Carpenter & Patterson, Inc.
      2) Michigan Hanger Co., Inc.
      3) PHS Industries, Inc.
      4) Pipe Shields, Inc.

2.2 STEEL PIPE HANGERS AND SUPPORTS

A. Description: MSS SP-58, Types 1 through 58, factory-fabricated components. Refer to Part 3 "Hanger and Support Applications" Article for where to use specific hanger and support types.

B. Galvanized, Metallic Coatings: Pregalvanized or hot dipped.

C. Nonmetallic Coatings: Plastic coating, jacket, or liner.

D. Padded Hangers: Hanger with fiberglass or other pipe insulation pad or cushion for support of bearing surface of piping.

2.3 TRAPEZE PIPE HANGERS

A. Description: MSS SP-69, Type 59, shop- or field-fabricated pipe-support assembly made from structural-steel shapes with MSS SP-58 hanger rods, nuts, saddles, and U-bolts.

2.4 FIBERGLASS PIPE HANGERS

A. Clevis-Type, Fiberglass Pipe Hangers: Similar to MSS Type 1, steel pipe hanger except hanger is made of fiberglass and continuous-thread rod and nuts are made of polyurethane or stainless steel.

B. Strap-Type, Fiberglass Pipe Hangers: Made of fiberglass loop with stainless-steel continuous-thread rod, nuts, and support hook.

2.5 METAL FRAMING SYSTEMS

A. Description: MFMA-3, shop- or field-fabricated pipe-support assembly made of steel channels and other components.

B. Coatings: Manufacturer's standard finish, unless bare metal surfaces are indicated.

C. Nonmetallic Coatings: Plastic coating, jacket, or liner.

2.6 FIBERGLASS STRUT SYSTEMS

A. Description: Shop- or field-fabricated pipe-support assembly, similar to MFMA-3, made of fiberglass channels and other components.

2.7 THERMAL-HANGER SHIELD INSERTS

A. Description: 100-psig- minimum, compressive-strength insulation insert encased in sheet metal shield.

B. For Trapeze or Clamped Systems: Insert and shield shall cover entire circumference of pipe.

C. For Clevis or Band Hangers: Insert and shield shall cover lower 180 degrees of pipe.

D. Insert Length: Extend 2 inches beyond sheet metal shield for piping operating below ambient air temperature.

2.8 FASTENER SYSTEMS

A. Powder-Actuated Fasteners: Threaded-steel stud, for use in hardened portland cement concrete with pull-out, tension, and shear capacities appropriate for supported loads and building materials where used. Note that written permission must be obtained from Architect, Owner or Structural Engineer if this method is used on structural members.
1. Available Manufacturers:

a. Hilti, Inc.
b. ITW Ramset/Red Head.
c. Masterset Fastening Systems, Inc.
d. MKT Fastening, LLC.
e. Powers Fasteners.

B. Mechanical-Expansion Anchors: Insert-wedge-type stainless steel, for use in hardened portland cement concrete with pull-out, tension, and shear capacities appropriate for supported loads and building materials where used. Note that written permission must be obtained from Architect, Owner or Structural Engineer if this method is used on structural members
1. Available Manufacturers:

a. B-Line Systems, Inc.; a division of Cooper Industries.
b. Empire Industries, Inc.
c. Hilti, Inc.
d. ITW Ramset/Red Head.
e. MKT Fastening, LLC.
f. Powers Fasteners.

2.9 PIPE STAND FABRICATION

A. Pipe Stands, General: Shop or field-fabricated assemblies made of manufactured corrosion-resistant components to support roof-mounted piping.

B. Compact Pipe Stand: One-piece plastic unit with integral-rod-roller, pipe clamps, or V-shaped cradle to support pipe, for roof installation without membrane penetration.
1. Available Manufacturers:

a. ERICO/Michigan Hanger Co.
b. MIRO Industries.

C. Low-Type, Single-Pipe Stand: One-piece stainless-steel base unit with plastic roller, for roof installation without membrane penetration.
1. Available Manufacturers:

a. MIRO Industries.

D. High-Type, Single-Pipe Stand: Assembly of base, vertical and horizontal members, and pipe support, for roof installation without membrane penetration.
1. Available Manufacturers:

a. ERICO/Michigan Hanger Co.
b. MIRO Industries.
c. Portable Pipe Hangers.
2. Base: Stainless steel.
3. Vertical Members: Two or more cadmium-plated-steel or stainless-steel, continuous-thread rods.
4. Horizontal Member: Cadmium-plated-steel or stainless-steel rod with plastic or stainless-steel, roller-type pipe support.

E. High-Type, Multiple-Pipe Stand: Assembly of bases, vertical and horizontal members, and pipe supports, for roof installation without membrane penetration.
   1. Available Manufacturers:
      a. Portable Pipe Hangers.
   2. Bases: One or more plastic.
   3. Vertical Members: Two or more protective-coated-steel channels.
   4. Horizontal Member: Protective-coated-steel channel.
   5. Pipe Supports: Galvanized-steel, clevis-type pipe hangers.

F. Curb-Mounting-Type Pipe Stands: Shop- or field-fabricated pipe support made from structural-steel shape, continuous-thread rods, and rollers for mounting on permanent stationary roof curb.

2.10 EQUIPMENT SUPPORTS

A. Description: Welded, shop- or field-fabricated equipment support made from structural-steel shapes.

2.11 MISCELLANEOUS MATERIALS

A. Structural Steel: ASTM A 36/A 36M, steel plates, shapes, and bars; black and galvanized.

B. Grout: ASTM C 1107, factory-mixed and -packaged, dry, hydraulic-cement, nonshrink and nonmetallic grout; suitable for interior and exterior applications.
   1. Properties: Nonstaining, noncorrosive, and nongaseous.
   2. Design Mix: 5000-psi, 28-day compressive strength.

PART 3 - EXECUTION

3.1 HANGER AND SUPPORT APPLICATIONS

A. Specific hanger and support requirements are specified in Sections specifying piping systems and equipment.

B. Comply with MSS SP-69 for pipe hanger selections and applications that are not specified in piping system Sections.

C. Use hangers and supports with galvanized, metallic coatings for piping and equipment that will not have field-applied finish.

D. Use nonmetallic coatings on attachments for electrolytic protection where attachments are in direct contact with copper tubing.

E. Use padded hangers for piping that is subject to scratching.

F. Horizontal-Piping Hangers and Supports: Unless otherwise indicated and except as specified in piping system Sections, install the following types:

1. Adjustable, Steel Clevis Hangers (MSS Type 1): For suspension of noninsulated or insulated stationary pipes, NPS 1/2 to NPS 30.
2. Yoke-Type Pipe Clamps (MSS Type 2): For suspension of 120 to 450 deg F pipes, NPS 4 to NPS 16, requiring up to 4 inches of insulation.
3. Carbon- or Alloy-Steel, Double-Bolt Pipe Clamps (MSS Type 3): For suspension of pipes, NPS 3/4 to NPS 24, requiring clamp flexibility and up to 4 inches of insulation.
4. Steel Pipe Clamps (MSS Type 4): For suspension of cold and hot pipes, NPS 1/2 to NPS 24, if little or no insulation is required.
5. Pipe Hangers (MSS Type 5): For suspension of pipes, NPS 1/2 to NPS 4, to allow off-center closure for hanger installation before pipe erection.
6. Adjustable, Swivel Split- or Solid-Ring Hangers (MSS Type 6): For suspension of noninsulated stationary pipes, NPS 3/4 to NPS 8.
7. Adjustable, Steel Band Hangers (MSS Type 7): For suspension of noninsulated stationary pipes, NPS 1/2 to NPS 8.
8. Adjustable Band Hangers (MSS Type 9): For suspension of noninsulated stationary pipes, NPS 1/2 to NPS 8.
9. Adjustable, Swivel-Ring Band Hangers (MSS Type 10): For suspension of noninsulated stationary pipes, NPS 1/2 to NPS 2.
10. Split Pipe-Ring with or without Turnbuckle-Adjustment Hangers (MSS Type 11): For suspension of noninsulated stationary pipes, NPS 3/8 to NPS 8.
11. Extension Hinged or 2-Bolt Split Pipe Clamps (MSS Type 12): For suspension of noninsulated stationary pipes, NPS 3/8 to NPS 3.
12. U-Bolts (MSS Type 24): For support of heavy pipes, NPS 1/2 to NPS 30.
13. Clips (MSS Type 26): For support of insulated pipes not subject to expansion or contraction.
14. Pipe Saddle Supports (MSS Type 36): For support of pipes, NPS 4 to NPS 36, with steel pipe base stanchion support and cast-iron floor flange.
15. Pipe Stanchion Saddles (MSS Type 37): For support of pipes, NPS 4 to NPS 36, with steel pipe base stanchion support and cast-iron floor flange and with U-bolt to retain pipe.
16. Adjustable, Pipe Saddle Supports (MSS Type 38): For stanchion-type support for pipes, NPS 2-1/2 to NPS 36, if vertical adjustment is required, with steel pipe base stanchion support and cast-iron floor flange.
17. Single Pipe Rolls (MSS Type 41): For suspension of pipes, NPS 1 to NPS 30, from 2 rods if longitudinal movement caused by expansion and contraction might occur.
18. Adjustable Roller Hangers (MSS Type 43): For suspension of pipes, NPS 2-1/2 to NPS 20 (DN 65 to DN 500), from single rod if horizontal movement caused by expansion and contraction might occur.
19. Complete Pipe Rolls (MSS Type 44): For support of pipes, NPS 2 to NPS 42, if longitudinal movement caused by expansion and contraction might occur but vertical adjustment is not necessary.
20. Pipe Roll and Plate Units (MSS Type 45): For support of pipes, NPS 2 to NPS 24, if small horizontal movement caused by expansion and contraction might occur and vertical adjustment is not necessary.
21. Adjustable Pipe Roll and Base Units (MSS Type 46): For support of pipes, NPS 2 to NPS 30, if vertical and lateral adjustment during installation might be required in addition to expansion and contraction.

G. Vertical-Piping Clamps: Unless otherwise indicated and except as specified in piping system Sections, install the following types:

1. Extension Pipe or Riser Clamps (MSS Type 8): For support of pipe risers, NPS 3/4 to NPS 20.
2. Carbon- or Alloy-Steel Riser Clamps (MSS Type 42): For support of pipe risers, NPS 3/4 to NPS 20, if longer ends are required for riser clamps.

H. Hanger-Rod Attachments: Unless otherwise indicated and except as specified in piping system Sections, install the following types:

1. Steel Turnbuckles (MSS Type 13): For adjustment up to 6 inches for heavy loads.
2. Steel Clevises (MSS Type 14): For 120 to 450 deg F piping installations.
3. Swivel Turnbuckles (MSS Type 15): For use with MSS Type 11, split pipe rings.
4. Malleable-Iron Sockets (MSS Type 16): For attaching hanger rods to various types of building attachments.
5. Steel Weldless Eye Nuts (MSS Type 17): For 120 to 450 deg F piping installations.

I. Building Attachments: Unless otherwise indicated and except as specified in piping system Sections, install the following types:

1. Steel or Malleable Concrete Inserts (MSS Type 18): For upper attachment to suspend pipe hangers from concrete ceiling.
2. Top-Beam C-Clamps (MSS Type 19): For use under roof installations with bar-joist construction to attach to top flange of structural shape.
3. Side-Beam or Channel Clamps (MSS Type 20): For attaching to bottom flange of beams, channels, or angles.
4. Center-Beam Clamps (MSS Type 21): For attaching to center of bottom flange of beams.
5. Welded Beam Attachments (MSS Type 22): For attaching to bottom of beams if loads are considerable and rod sizes are large.
6. C-Clamps (MSS Type 23): For structural shapes.
7. Top-Beam Clamps (MSS Type 25): For top of beams if hanger rod is required tangent to flange edge.
8. Side-Beam Clamps (MSS Type 27): For bottom of steel I-beams.
9. Steel-Beam Clamps with Eye Nuts (MSS Type 28): For attaching to bottom of steel I-beams for heavy loads.
10. Linked-Steel Clamps with Eye Nuts (MSS Type 29): For attaching to bottom of steel I-beams for heavy loads, with link extensions.
11. Malleable Beam Clamps with Extension Pieces (MSS Type 30): For attaching to structural steel.
12. Welded-Steel Brackets: For support of pipes from below, or for suspending from above by using clip and rod. Use one of the following for indicated loads:

    a. Light (MSS Type 31): 750 lb.
    b. Medium (MSS Type 32): 1500 lb.
    c. Heavy (MSS Type 33): 3000 lb.

13. Side-Beam Brackets (MSS Type 34): For sides of steel or wooden beams.
14. Plate Lugs (MSS Type 57): For attaching to steel beams if flexibility at beam is required.
15. Horizontal Travelers (MSS Type 58): For supporting piping systems subject to linear horizontal movement where headroom is limited.

J. Saddles and Shields: Unless otherwise indicated and except as specified in piping system Sections, install the following types:

1. Steel Pipe-Covering Protection Saddles (MSS Type 39): To fill interior voids with insulation that matches adjoining insulation.
2. Protection Shields (MSS Type 40): Of length recommended in writing by manufacturer to prevent crushing insulation.
3. Thermal-Hanger Shield Inserts: For supporting insulated pipe.

K. Spring Hangers and Supports: Unless otherwise indicated and except as specified in piping system Sections, install the following types:

1. Restraint-Control Devices (MSS Type 47): Where indicated to control piping movement.
2. Spring Cushions (MSS Type 48): For light loads if vertical movement does not exceed 1-1/4 inches.
3. Spring-Cushion Roll Hangers (MSS Type 49): For equipping Type 41 roll hanger with springs.

4. Spring Sway Braces (MSS Type 50): To retard sway, shock, vibration, or thermal expansion in piping systems.
5. Variable-Spring Hangers (MSS Type 51): Preset to indicated load and limit variability factor to 25 percent to absorb expansion and contraction of piping system from hanger.
6. Variable-Spring Base Supports (MSS Type 52): Preset to indicated load and limit variability factor to 25 percent to absorb expansion and contraction of piping system from base support.
7. Variable-Spring Trapeze Hangers (MSS Type 53): Preset to indicated load and limit variability factor to 25 percent to absorb expansion and contraction of piping system from trapeze support.
8. Constant Supports: For critical piping stress and if necessary to avoid transfer of stress from one support to another support, critical terminal, or connected equipment. Include auxiliary stops for erection, hydrostatic test, and load-adjustment capability. These supports include the following types:

    a. Horizontal (MSS Type 54): Mounted horizontally.
    b. Vertical (MSS Type 55): Mounted vertically.
    c. Trapeze (MSS Type 56): Two vertical-type supports and one trapeze member.

L. Comply with MSS SP-69 for trapeze pipe hanger selections and applications that are not specified in piping system Sections.

M. Comply with MFMA-102 for metal framing system selections and applications that are not specified in piping system Sections.

N. Use (with permission) powder-actuated fasteners or mechanical-expansion anchors instead of building attachments where required in concrete construction.

3.2 HANGER AND SUPPORT INSTALLATION

A. Steel Pipe Hanger Installation: Comply with MSS SP-69 and MSS SP-89. Install hangers, supports, clamps, and attachments as required to properly support piping from building structure.

B. Trapeze Pipe Hanger Installation: Comply with MSS SP-69 and MSS SP-89. Arrange for grouping of parallel runs of horizontal piping and support together on field-fabricated trapeze pipe hangers.

1. Pipes of Various Sizes: Support together and space trapezes for smallest pipe size or install intermediate supports for smaller diameter pipes as specified above for individual pipe hangers.
2. Field fabricate from ASTM A 36/A 36M, steel shapes selected for loads being supported. Weld steel according to AWS D1.1.

C. Fiberglass Pipe Hanger Installation: Comply with applicable portions of MSS SP-69 and MSS SP-89. Install hangers and attachments as required to properly support piping from building structure.

D. Metal Framing System Installation: Arrange for grouping of parallel runs of piping and support together on field-assembled metal framing systems.

E. Fiberglass Strut System Installation: Arrange for grouping of parallel runs of piping and support together on field-assembled fiberglass struts.

F. Thermal-Hanger Shield Installation: Install in pipe hanger or shield for insulated piping.

G. Fastener System Installation:

1. Install powder-actuated fasteners for use in lightweight concrete or concrete slabs less than 4 inches thick in concrete after concrete is placed and completely cured. Use operators that are licensed by powder-actuated tool manufacturer. Install fasteners according to powder-actuated tool manufacturer's operating manual.

2. Install mechanical-expansion anchors in concrete after concrete is placed and completely cured. Install fasteners according to manufacturer's written instructions.

H. Pipe Stand Installation:

1. Pipe Stand Types except Curb-Mounting Type: Assemble components and mount on smooth roof surface. Do not penetrate roof membrane.
2. Curb-Mounting-Type Pipe Stands: Assemble components or fabricate pipe stand and mount on permanent, stationary roof curb. Refer to Division 07 Section "Roof Accessories" for curbs.

I. Install hangers and supports complete with necessary inserts, bolts, rods, nuts, washers, and other accessories.

J. Equipment Support Installation: Fabricate from welded-structural-steel shapes.

K. Install hangers and supports to allow controlled thermal and seismic movement of piping systems, to permit freedom of movement between pipe anchors, and to facilitate action of expansion joints, expansion loops, expansion bends, and similar units.

L. Install lateral bracing with pipe hangers and supports to prevent swaying.

M. Install building attachments within concrete slabs or attach to structural steel. Install additional attachments at concentrated loads, including valves, flanges, and strainers, NPS 2-1/2 and larger and at changes in direction of piping. Install concrete inserts before concrete is placed; fasten inserts to forms and install reinforcing bars through openings at top of inserts.

N. Load Distribution: Install hangers and supports so piping live and dead loads and stresses from movement will not be transmitted to connected equipment.

O. Pipe Slopes: Install hangers and supports to provide indicated pipe slopes and so maximum pipe deflections allowed by ASME B31.1 (for power piping) and ASME B31.9 (for building services piping) are not exceeded.

P. Insulated Piping: Comply with the following:

1. Attach clamps and spacers to piping.

   a. Piping Operating above Ambient Air Temperature: Clamp may project through insulation.
   b. Piping Operating below Ambient Air Temperature: Use thermal-hanger shield insert with clamp sized to match OD of insert.
   c. Do not exceed pipe stress limits according to ASME B31.1 for power piping and ASME B31.9 for building services piping.

2. Install MSS SP-58, Type 39, protection saddles if insulation without vapor barrier is indicated. Fill interior voids with insulation that matches adjoining insulation.

   a. Option: Thermal-hanger shield inserts may be used. Include steel weight-distribution plate for pipe NPS 4 and larger if pipe is installed on rollers.

3. Install MSS SP-58, Type 40, protective shields on cold piping with vapor barrier. Shields shall span an arc of 180 degrees.

a. Option: Thermal-hanger shield inserts may be used. Include steel weight-distribution plate for pipe NPS 4 and larger if pipe is installed on rollers.

4. Shield Dimensions for Pipe: Not less than the following:

   a. NPS 1/4 to NPS 3-1/2: 12 inches long and 0.048 inch thick.
   b. NPS 4: 12 inches long and 0.06 inch thick.
   c. NPS 5 and NPS 6: 18 inches long and 0.06 inch thick.
   d. NPS 8 to NPS 14: 24 inches long and 0.075 inch thick.
   e. NPS 16 to NPS 24: 24 inches long and 0.105 inch thick.

5. Pipes NPS 8 and Larger: Include wood inserts.
6. Insert Material: Length at least as long as protective shield.
7. Thermal-Hanger Shields: Install with insulation same thickness as piping insulation.

3.3 EQUIPMENT SUPPORTS

A. Fabricate structural-steel stands to suspend equipment from structure overhead or to support equipment above floor.

B. Grouting: Place grout under supports for equipment and make smooth bearing surface.

C. Provide lateral bracing, to prevent swaying, for equipment supports.

3.4 METAL FABRICATIONS

A. Cut, drill, and fit miscellaneous metal fabrications for trapeze pipe hangers and equipment supports.

B. Fit exposed connections together to form hairline joints. Field weld connections that cannot be shop welded because of shipping size limitations.

C. Field Welding: Comply with AWS D1.1 procedures for shielded metal arc welding, appearance and quality of welds, and methods used in correcting welding work, and with the following:

1. Use materials and methods that minimize distortion and develop strength and corrosion resistance of base metals.
2. Obtain fusion without undercut or overlap.
3. Remove welding flux immediately.
4. Finish welds at exposed connections so no roughness shows after finishing and contours of welded surfaces match adjacent contours.

3.5 ADJUSTING

A. Hanger Adjustments: Adjust hangers to distribute loads equally on attachments and to achieve indicated slope of pipe.

B. Trim excess length of continuous-thread hanger and support rods to 1-1/2 inches.

3.6 PAINTING

A. Touch Up: Clean field welds and abraded areas of shop paint. Paint exposed areas immediately after erecting hangers and supports. Use same materials as used for shop painting. Comply with SSPC-PA 1 requirements for touching up field-painted surfaces.

1. Apply paint by brush or spray to provide minimum dry film thickness of 2.0 mils.

B. Touch Up: Cleaning and touchup painting of field welds, bolted connections, and abraded areas of shop paint on miscellaneous metal are specified in Division 09 painting Sections or Section "High-Performance Coatings."

C. Galvanized Surfaces: Clean welds, bolted connections, and abraded areas and apply galvanizing-repair paint to comply with ASTM A 780.

END OF SECTION 23 05 29

SECTION 23 05 53 - IDENTIFICATION FOR HVAC PIPING AND EQUIPMENT

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section Includes:
1. Equipment nameplates.
2. Equipment markers.
3. Access panel and door markers.
4. Pipe markers.
5. Stencils.
6. Valve Tags
7. Valve Schedules
8. Warning tags.

1.3 SUBMITTALS

A. Product Data: For each type of product indicated.

B. Samples: For color, letter style, and graphic representation required for each identification material and device.

C. Equipment Label Schedule: Include a listing of all equipment to be labeled with the proposed content for each label.

1.4 QUALITY ASSURANCE

A. ASME Compliance: Comply with ASME A13.1, "Scheme for the Identification of Piping Systems," for letter size, length of color field, colors, and viewing angles of identification devices for piping.

1.5 COORDINATION

A. Coordinate installation of identifying devices with completion of covering and painting of surfaces where devices are to be applied.

B. Coordinate installation of identifying devices with locations of access panels and doors.

C. Install identifying devices before installing acoustic ceilings and similar concealment.

PART 2 - PRODUCTS

2.1 EQUIPMENT IDENTIFICATION DEVICES

A. Equipment Nameplates: Metal, with data engraved or stamped, for permanent attachment on equipment.

1. Data:
   a. Manufacturer, product name, model number, and serial number.
   b. Capacity, operating and power characteristics, and essential data.
2. Location: Accessible and visible.
3. Fasteners: As required to mount on equipment.

B. Equipment Markers: ASTM D 709, Type I, cellulose, paper-base, phenolic-resin-laminate engraving stock; Grade ES-2. Fabricate in sizes required for message

1. Terminology: Match schedules as closely as possible.
2. Data:
   a. Name and plan number.
   b. Equipment service.
   c. Design capacity.
   d. Other design parameters such as pressure drop, entering and leaving conditions, and speed.
3. Size: 2-1/2 by 4 inches for control devices, dampers, and valves; 4-1/2 by 6 inches for equipment.
4. Fasteners: Self-tapping, stainless-steel screws.

C. Access Panel and Door Markers: 1/16-inch- thick, engraved laminated plastic, with abbreviated terms and numbers corresponding to identification. Provide 1/8-inch center hole for attachment.

1. Fasteners: Self-tapping, stainless-steel screws.

2.2 PIPE IDENTIFICATION DEVICES

A. Manufactured Pipe Markers, General: Preprinted, color-coded, with lettering indicating service, and showing direction of flow.
1. Colors: Comply with ASME A13.1, unless otherwise indicated.
2. Lettering: Use piping system terms indicated and abbreviate only as necessary for each application length.
3. Pipes with OD, Including Insulation, Less Than 6 Inches: Full-band pipe markers extending 360 degrees around pipe at each location.
4. Pipes with OD, Including Insulation, 6 Inches and Larger: Either full-band or strip-type pipe markers at least three times letter height and of length required for label.
5. Arrows: Integral with piping system service lettering to accommodate both directions; or as separate unit on each pipe marker to indicate direction of flow.

B. Pretensioned Pipe Markers: Precoiled semirigid plastic formed to cover full circumference of pipe and to attach to pipe without adhesive.

2.3 STENCILS

A. Stencils: Prepared with letter sizes according to ASME A13.1 for piping; minimum letter height of 1-1/4 inches for ducts; and minimum letter height of 3/4 inch for access panel and door markers, equipment markers, equipment signs, and similar operational instructions.

1. Stencil Material: Fiberboard or metal.
2. Stencil Paint: Exterior, gloss, alkyd enamel or acrylic enamel black unless otherwise indicated. Paint may be in pressurized spray-can form.
3. Identification Paint: Exterior, alkyd enamel or acrylic enamel in colors according to ASME A13.1 unless otherwise indicated.

2.4 VALVE TAGS

1. Valve Tags: Stamped or engraved with 1/4-inch letters for piping system abbreviation and 1/2- inch numbers, with numbering scheme approved by Architect or Engineer. Provide 5/32-inch hole for fastener.
   a. Material: 0.032-inch- thick brass or aluminum.
   b. Valve-Tag Fasteners: Brass wire-link or beaded chain; or S-hook.

2.5 VALVE SCHEDULES

1. Valve Schedules: For each piping system, on standard-size bond paper. Tabulate valve number, piping system, system abbreviation (as shown on valve tag), location of valve (room or space), normal- operating position (open, closed, or modulating), and variations for identification. Mark valves for emergency shutoff and similar special uses.
   a. Valve-Schedule Frames: 30”x42” display frame for mounting on masonry walls for each page of valve schedule. Include mounting screws.
   b. Provide one each for every mechanical equipment room.
   c. Frame: Extruded aluminum.
   d. Glazing: ASTM C 1036, Type I, Class 1, Glazing Quality B, 2.5-mm, single-thickness glass.

2.6 WARNING TAGS

A. Warning Tags: Preprinted or partially preprinted, accident-prevention tags, of plasticized card stock with matte finish suitable for writing.

1. Size: 3 by 5-1/4 inches minimum.
2. Fasteners: Brass grommet and wire.
3. Nomenclature: Large-size primary caption such as "DANGER," "CAUTION," or "DO NOT OPERATE."
4. Color: Yellow background with black lettering.

PART 3 - EXECUTION

3.1 APPLICATIONS, GENERAL

A. Products specified are for applications referenced in other Division 15 Sections. If more than single-type material, device, or label is specified for listed applications, selection is installer’s option.

3.2 EQUIPMENT IDENTIFICATION

A. Install and permanently fasten equipment nameplates on each major item of mechanical equipment that does not have nameplate or has nameplate that is damaged or located where not easily visible. Locate nameplates where accessible and visible. Include nameplates for the following general categories of equipment:

1. Fuel-burning units, including boilers, furnaces, heaters, stills, and absorption units.
2. Pumps, compressors, chillers, condensers, and similar motor-driven units.
3. Heat exchangers, coils, evaporators, cooling towers, heat recovery units, and similar equipment.
4. Fans, blowers, primary balancing dampers, and mixing boxes.
5. Packaged HVAC central-station and zone-type units.

B. Install equipment markers with mechanical fasteners on or near each major item of mechanical equipment. Data required for markers may be included on signs, and markers may be omitted if both are indicated.

1. Letter Size: Minimum 1/4 inch for name of units if viewing distance is less than 24inches, 1/2 inch for viewing distances up to 72 inches, and proportionately larger lettering for greater viewing distances. Include secondary lettering two-thirds to three-fourths the size of principal lettering.
2. Each rooftop unit shall have an identification tag indicating the unit number shown on the construction drawings, the room number that the unit serves and the circuit number serving the rooftop unit. The tag shall be plastic laminate, black background with 1.0” tall white letters for the unit number and 0.5” tall white letters for the other information, refer to example below. The tag shall be attached to the unit using sheet metal screws on each corner. If the unit number shown on the construction drawings conflicts with an existing unit number the contractor shall be instructed to coordinate with DISD for a revised unit numbering scheme.
3. Data: Distinguish among multiple units, indicate operational requirements, indicate safety and emergency precautions, warn of hazards and improper operations, and identify units.
4. Locate markers where accessible and visible. Include markers for the following general categories of equipment:
   a. Main control and operating valves, including safety devices and hazardous units such as gas outlets
   b. Fire department hose valves and hose stations.
   c. Meters, gages, thermometers, and similar units.
   d. Fuel-burning units, including boilers, furnaces, heaters, stills, and absorption units.
   e. Pumps, compressors, chillers, condensers, and similar motor-driven units.
   f. Heat exchangers, coils, evaporators, cooling towers, heat recovery units, and similar equipment.
   g. Fans, blowers, primary balancing dampers, and mixing boxes.
   h. Packaged HVAC central-station and zone-type units.
   i. Tanks and pressure vessels.
   j. Strainers, filters, humidifiers, water-treatment systems, and similar equipment.
5. For all HVAC equipment located above ceilings, provide laminated identification tags on ceiling grid below to identify unit name and number as defined by the construction documents. Tags should be laminated plastic and fastened to ceiling grid with rivets and not adhesive.

C. Stenciled Equipment Marker Option: Stenciled markers may be provided instead of laminated p lastic equipment markers, at Installer's option, if lettering larger than 1 inch high is needed for proper identification because of distance from normal location of required identification.

D. Install access panel markers with screws on equipment access panels.

3.3 WARNING-TAG INSTALLATION

A. Write required message on, and attach warning tags to, equipment and other items where required.

3.4 ADJUSTING

A. Relocate mechanical identification materials and devices that have become visually blocked by other work.

3.5 CLEANING

A. Clean faces of mechanical identification devices and glass frames of valve schedules.

END OF SECTION 23 05 53

SECTION 230593 - TESTING, ADJUSTING AND BALANCING FOR HVAC

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. This Section includes TAB to produce design objectives for the following:

1. Air Systems:

    a. Constant-volume air systems.
    b. Variable-air-volume systems.

2. Hydronic Piping Systems:
    a. Variable-flow systems.
    b. Primary-secondary systems.
3. Kitchen hood airflow balancing.
4. Exhaust hood airflow balancing.
5. Sound level measuring.
6. Existing systems TAB.
7. Verifying that automatic control devices are functioning properly.
8. Reporting results of activities and procedures specified in this Section.

1.3 DEFINITIONS

A. Adjust: To regulate fluid flow rate and air patterns at the terminal equipment, such as to reduce fan speed or adjust a damper.

B. Balance: To proportion flows within the distribution system, including submains, branches, and terminals, according to indicated quantities.

C. Barrier or Boundary: Construction, either vertical or horizontal, such as walls, floors, and ceilings that are designed and constructed to restrict the movement of airflow, smoke, odors, and other pollutants.

D. Draft: A current of air, when referring to localized effect caused by one or more factors of high air velocity, low ambient temperature, or direction of airflow, whereby more heat is withdrawn from a person's skin than is normally dissipated.

E. NC: Noise criteria.

F. Procedure: An approach to and execution of a sequence of work operations to yield repeatable results.

G. RC: Room criteria.

H. Report Forms: Test data sheets for recording test data in logical order.

I. Smoke-Control System: An engineered system that uses fans to produce airflow and pressure differences across barriers to limit smoke movement.

J. Smoke-Control Zone: A space within a building that is enclosed by smoke barriers and is a part of a zoned smoke-control system.

K. Stair Pressurization System: A type of smoke-control system that is intended to positively pressurize stair towers with outdoor air by using fans to keep smoke from contaminating the stair towers during an alarm condition.

L. Static Head: The pressure due to the weight of the fluid above the point of measurement. In a closed system, static head is equal on both sides of the pump.

M. Suction Head: The height of fluid surface above the centerline of the pump on the suction side.

N. System Effect: A phenomenon that can create undesired or unpredicted conditions that cause reduced capacities in all or part of a system.

O. System Effect Factors: Allowances used to calculate a reduction of the performance ratings of a fan when installed under conditions different from those presented when the fan was performance tested.

P. TAB: Testing, adjusting, and balancing.

Q. Terminal: A point where the controlled medium, such as fluid or energy, enters or leaves the distribution system.

R. Test: A procedure to determine quantitative performance of systems or equipment.

S. Testing, Adjusting, and Balancing (TAB) Firm: The entity responsible for performing and reporting TAB procedures.

1.4 SUBMITTALS

A. Qualification Data: Within 15 days from Contractor's Notice to Proceed, submit 2 copies of evidence that TAB firm and this Project's TAB team members meet the qualifications specified in "Quality Assurance" Article.

B. Contract Documents Examination Report: Within 45 days from Contractor's Notice to Proceed, submit 2 copies of the Contract Documents review report as specified in Part 3.

C. Strategies and Procedures Plan: Within 30 days from Contractor's Notice to Proceed, submit 2 copies of TAB strategies and step-by-step procedures as specified in Part 3 "Preparation" Article. Include a complete set of report forms intended for use on this Project.

D. Certified TAB Reports: Submit two copies of reports prepared, as specified in this Section, on approved forms certified by TAB firm.

E. Sample Report Forms: Submit two sets of sample TAB report forms.

F. Warranties specified in this Section.

1.5 QUALITY ASSURANCE

A. TAB Firm Qualifications: Engage a TAB firm certified by AABC.

B. TAB Conference: Meet with Owner's and Architect's representatives on approval of TAB strategies and procedures plan to develop a mutual understanding of the details. Ensure the participation of TAB team members, equipment manufacturers' authorized service representatives, HVAC controls installers, and other support personnel. Provide seven days' advance notice of scheduled meeting time and location.

1. Agenda Items: Include at least the following:

a. Submittal distribution requirements.
b. The Contract Documents examination report.
c. TAB plan.
d. Work schedule and Project-site access requirements.
e. Coordination and cooperation of trades and subcontractors.
f. Coordination of documentation and communication flow.

C. Certification of TAB Reports: Certify TAB field data reports. This certification includes the following:

1. Review field data reports to validate accuracy of data and to prepare certified TAB reports.
2. Certify that TAB team complied with approved TAB plan and the procedures specified and referenced in this Specification.

D. TAB Report Forms: Use standard forms from AABC's "National Standards for Testing and Balancing Heating, Ventilating, and Air Conditioning Systems."

E. Instrumentation Type, Quantity, and Accuracy: As described in AABC's "National Standards for Testing and Balancing Heating, Ventilating, and Air Conditioning Systems".

F. Instrumentation Calibration: Calibrate instruments at least every six months or more frequently if required by instrument manufacturer.

1. Keep an updated record of instrument calibration that indicates date of calibration and the name of party performing instrument calibration.

1.6 PROJECT CONDITIONS

A. Partial Owner Occupancy: Owner may occupy completed areas of building before Substantial Completion. Cooperate with Owner during TAB operations to minimize conflicts with Owner's operations.

1.7 COORDINATION

A. Coordinate the efforts of factory-authorized service representatives for systems and equipment, HVAC controls installers, and other mechanics to operate HVAC systems and equipment to support and assist TAB activities.

B. Notice: Provide seven days' advance notice for each test. Include scheduled test dates and times.

C. Perform TAB after leakage and pressure tests on air and water distribution systems have been satisfactorily completed.

1.8 WARRANTY

A. National Project Performance Guarantee: Provide a guarantee on AABC's "National Standards for Testing and Balancing Heating, Ventilating, and Air Conditioning Systems" forms stating that AABC will assist in completing requirements of the Contract Documents if TAB firm fails to comply with the Contract Documents. Guarantee includes the following provisions:

B. Special Guarantee: Provide a guarantee on NEBB forms stating that NEBB will assist in completing requirements of the Contract Documents if TAB firm fails to comply with the Contract Documents. Guarantee shall include the following provisions:

1. The certified TAB firm has tested and balanced systems according to the Contract Documents.
2. Systems are balanced to optimum performance capabilities within design and installation limits.

PART 2 - PRODUCTS (Not Applicable)

PART 3 - EXECUTION

3.1 EXAMINATION

A. Examine the Contract Documents to become familiar with Project requirements and to discover conditions in systems' designs that may preclude proper TAB of systems and equipment.

1. Contract Documents are defined in the General and Supplementary Conditions of Contract.
2. Verify that balancing devices, such as test ports, gage cocks, thermometer wells, flow-control devices, balancing valves and fittings, and manual volume dampers, are required by the Contract Documents. Verify that quantities and locations of these balancing devices are accessible and appropriate for effective balancing and for efficient system and equipment operation.

B. Examine approved submittal data of HVAC systems and equipment.

C. Examine Project Record Documents described in Division 01 Section "Project Record Documents."

D. Examine design data, including HVAC system descriptions, statements of design assumptions for environmental conditions and systems' output, and statements of philosophies and assumptions about HVAC system and equipment controls.

E. Examine equipment performance data including fan and pump curves. Relate performance data to Project conditions and requirements, including system effects that can create undesired or unpredicted conditions that cause reduced capacities in all or part of a system. Calculate system effect factors to reduce performance ratings of HVAC equipment when installed under conditions different from those presented when the equipment was performance tested at the factory. To calculate system effects for air systems, use tables and charts found in AMCA 201, "Fans and Systems," Sections 7 through 10; or in SMACNA's "HVAC Systems--Duct Design," Sections 5 and 6. Compare this data with the design data and installed conditions.

F. Examine system and equipment installations to verify that they are complete and that testing, cleaning, adjusting, and commissioning specified in individual Sections have been performed.

G. Examine system and equipment test reports.

H. Examine HVAC system and equipment installations to verify that indicated balancing devices, such as test ports, gage cocks, thermometer wells, flow-control devices, balancing valves and fittings, and manual volume dampers, are properly installed, and that their locations are accessible and appropriate for effective balancing and for efficient system and equipment operation.

I. Examine systems for functional deficiencies that cannot be corrected by adjusting and balancing.

J. Examine HVAC equipment to ensure that clean filters have been installed, bearings are greased, belts are aligned and tight, and equipment with functioning controls is ready for operation.

K. Examine terminal units, such as variable-air-volume boxes, to verify that they are accessible and their controls are connected and functioning.

L. Examine plenum ceilings used for supply air to verify that they are airtight. Verify that pipe penetrations and other holes are sealed.

M. Examine strainers for clean screens and proper perforations.

N. Examine three-way valves for proper installation for their intended function of diverting or mixing fluid flows.

O. Examine heat-transfer coils for correct piping connections and for clean and straight fins.

P. Examine system pumps to ensure absence of entrained air in the suction piping.

Q. Examine equipment for installation and for properly operating safety interlocks and controls.

R. Examine automatic temperature system components to verify the following:

1. Dampers, valves, and other controlled devices are operated by the intended controller.
2. Dampers and valves are in the position indicated by the controller.
3. Integrity of valves and dampers for free and full operation and for tightness of fully closed and fully open positions. This includes dampers in multizone units, mixing boxes, and variable-air-volume terminals.
4. Automatic modulating and shutoff valves, including two-way valves and three-way mixing and diverting valves, are properly connected.
5. Thermostats and humidistats are located to avoid adverse effects of sunlight, drafts, and cold walls.
6. Sensors are located to sense only the intended conditions.
7. Sequence of operation for control modes is according to the Contract Documents.
8. Controller set points are set at indicated values.
9. Interlocked systems are operating.
10. Changeover from heating to cooling mode occurs according to indicated values.

S. Report deficiencies discovered before and during performance of TAB procedures. Observe and record system reactions to changes in conditions. Record default set points if different from indicated values.

3.2 PREPARATION

A. Prepare a TAB plan that includes strategies and step-by-step procedures.

B. Complete system readiness checks and prepare system readiness reports. Verify the following:

1. Permanent electrical power wiring is complete.

2. Hydronic systems are filled, clean, and free of air.
3. Automatic temperature-control systems are operational.
4. Equipment and duct access doors are securely closed.
5. Balance, smoke, and fire dampers are open.
6. Isolating and balancing valves are open and control valves are operational.
7. Ceilings are installed in critical areas where air-pattern adjustments are required and access to balancing devices is provided.
8. Windows and doors can be closed so indicated conditions for system operations can be met.

3.3 GENERAL PROCEDURES FOR TESTING AND BALANCING

A. Perform testing and balancing procedures on each system according to the procedures contained in AABC's "National Standards for Testing and Balancing Heating, Ventilating, and Air Conditioning Systems" and this Section.

B. Cut insulation, ducts, pipes, and equipment cabinets for installation of test probes to the minimum extent necessary to allow adequate performance of procedures. After testing and balancing, close probe holes and patch insulation with new materials identical to those removed. Restore vapor barrier and finish according to insulation Specifications for this Project.

C. Mark equipment and balancing device settings with paint or other suitable, permanent identification material, including damper-control positions, valve position indicators, fan-speed-control levers, and similar controls and devices, to show final settings.

D. Take and report testing and balancing measurements in inch-pound (IP) units.

3.4 GENERAL PROCEDURES FOR BALANCING AIR SYSTEMS

A. Prepare test reports for both fans and outlets. Obtain manufacturer's outlet factors and recommended testing procedures. Crosscheck the summation of required outlet volumes with required fan volumes.

B. Prepare schematic diagrams of systems' "as-built" duct layouts.

C. For variable-air-volume systems, develop a plan to simulate diversity.

D. Determine the best locations in main and branch ducts for accurate duct airflow measurements.

E. Check airflow patterns from the outside-air louvers and dampers and the return- and exhaust-air dampers, through the supply-fan discharge and mixing dampers.

F. Locate start-stop and disconnect switches, electrical interlocks, and motor starters.

G. Verify that motor starters are equipped with properly sized thermal protection.

H. Check dampers for proper position to achieve desired airflow path.

I. Check for airflow blockages.

J. Check condensate drains for proper connections and functioning.

K. Check for proper sealing of air-handling unit components.

L. Check for proper sealing of air duct system.

3.5 PROCEDURES FOR CONSTANT-VOLUME AIR SYSTEMS

A. Adjust fans to deliver total indicated airflows within the maximum allowable fan speed listed by fan manufacturer.

1. Measure fan static pressures to determine actual static pressure as follows:

a. Measure outlet static pressure as far downstream from the fan as practicable and upstream from restrictions in ducts such as elbows and transitions.
b. Measure static pressure directly at the fan outlet or through the flexible connection.
c. Measure inlet static pressure of single-inlet fans in the inlet duct as near the fan as possible, upstream from flexible connection and downstream from duct restrictions.
d. Measure inlet static pressure of double-inlet fans through the wall of the plenum that houses the fan.

2. Measure static pressure across each component that makes up an air-handling unit, rooftop unit, and other air-handling and -treating equipment.

a. Simulate dirty filter operation and record the point at which maintenance personnel must change filters.

3. Measure static pressures entering and leaving other devices such as sound traps, heat recovery equipment, and air washers, under final balanced conditions.
4. Compare design data with installed conditions to determine variations in design static pressures versus actual static pressures. Compare actual system effect factors with calculated system effect factors to identify where variations occur. Recommend corrective action to align design and actual conditions.
5. Obtain approval from Architect for adjustment of fan speed higher or lower than indicated speed. Make required adjustments to pulley sizes, motor sizes, and electrical connections to accommodate fan-speed changes.
6. Do not make fan-speed adjustments that result in motor overload. Consult equipment manufacturers about fan-speed safety factors. Modulate dampers and measure fan-motor amperage to ensure that no overload will occur. Measure amperage in full cooling, full heating, economizer, and any other operating modes to determine the maximum required brake horsepower.

B. Adjust volume dampers for main duct, submain ducts, and major branch ducts to indicated airflows within specified tolerances.

1. Measure static pressure at a point downstream from the balancing damper and adjust volume dampers until the proper static pressure is achieved.

a. Where sufficient space in submain and branch ducts is unavailable for Pitot-tube traverse measurements, measure airflow at terminal outlets and inlets and calculate the total airflow for that zone.

2. Remeasure each submain and branch duct after all have been adjusted. Continue to adjust submain and branch ducts to indicated airflows within specified tolerances.

C. Measure terminal outlets and inlets without making adjustments.

1. Measure terminal outlets using a direct-reading hood or outlet manufacturer's written instructions and calculating factors.

D. Adjust terminal outlets and inlets for each space to indicated airflows within specified tolerances of indicated values. Make adjustments using volume dampers rather than extractors and the dampers at air terminals.

1. Adjust each outlet in same room or space to within specified tolerances of indicated quantities without generating noise levels above the limitations prescribed by the Contract Documents.
2. Adjust patterns of adjustable outlets for proper distribution without drafts.

3.6 PROCEDURES FOR VARIABLE-AIR-VOLUME SYSTEMS

A. Compensating for Diversity: When the total airflow of all terminal units is more than the indicated airflow of the fan, place a selected number of terminal units at a maximum set-point airflow condition until the total airflow of the terminal units equals the indicated airflow of the fan. Select the reduced airflow terminal units so they are distributed evenly among the branch ducts.

B. Pressure-Independent, Variable-Air-Volume Systems: After the fan systems have been adjusted, adjust the variable-air-volume systems as follows:

1. Set outside-air dampers at minimum, and return- and exhaust-air dampers at a position that simulates full-cooling load.
2. Select the terminal unit that is most critical to the supply-fan airflow and static pressure. Measure static pressure. Adjust system static pressure so the entering static pressure for the critical terminal unit is not less than the sum of terminal-unit manufacturer's recommended minimum inlet static pressure plus the static pressure needed to overcome terminal-unit discharge system losses.
3. Measure total system airflow. Adjust to within indicated airflow.
4. Set terminal units at maximum airflow and adjust controller or regulator to deliver the designed maximum airflow. Use terminal-unit manufacturer's written instructions to make this adjustment. When total airflow is correct, balance the air outlets downstream from terminal units as described for constant-volume air systems.
5. Set terminal units at minimum airflow and adjust controller or regulator to deliver the designed minimum airflow. Check air outlets for a proportional reduction in airflow as described for constant-volume air systems.

    a. If air outlets are out of balance at minimum airflow, report the condition but leave outlets balanced for maximum airflow.

6. Remeasure the return airflow to the fan while operating at maximum return airflow and minimum outside airflow. Adjust the fan and balance the return-air ducts and inlets as described for constant-volume air systems.
7. Measure static pressure at the most critical terminal unit and adjust the static-pressure controller at the main supply-air sensing station to ensure that adequate static pressure is maintained at the most critical unit.
8. Record the final fan performance data.

C. Pressure-Dependent, Variable-Air-Volume Systems without Diversity: After the fan systems have been adjusted, adjust the variable-air-volume systems as follows:

1. Balance systems similar to constant-volume air systems.
2. Set terminal units and supply fan at full-airflow condition.

3. Adjust inlet dampers of each terminal unit to indicated airflow and verify operation of the static-pressure controller. When total airflow is correct, balance the air outlets downstream from terminal units as described for constant-volume air systems.
4. Readjust fan airflow for final maximum readings.
5. Measure operating static pressure at the sensor that controls the supply fan, if one is installed, and verify operation of the static-pressure controller.
6. Set supply fan at minimum airflow if minimum airflow is indicated. Measure static pressure to verify that it is being maintained by the controller.
7. Set terminal units at minimum airflow and adjust controller or regulator to deliver the designed minimum airflow. Check air outlets for a proportional reduction in airflow as described for constant-volume air systems.

    a. If air outlets are out of balance at minimum airflow, report the condition but leave the outlets balanced for maximum airflow.

8. Measure the return airflow to the fan while operating at maximum return airflow and minimum outside airflow. Adjust the fan and balance the return-air ducts and inlets as described for constant-volume air systems.

D. Pressure-Dependent, Variable-Air-Volume Systems with Diversity: After the fan systems have been adjusted, adjust the variable-air-volume systems as follows:

1. Set system at maximum indicated airflow by setting the required number of terminal units at minimum airflow. Select the reduced airflow terminal units so they are distributed evenly among the branch ducts.
2. Adjust supply fan to maximum indicated airflow with the variable-airflow controller set at maximum airflow.
3. Set terminal units at full-airflow condition.
4. Adjust terminal units starting at the supply-fan end of the system and continuing progressively to the end of the system. Adjust inlet dampers of each terminal unit to indicated airflow. When total airflow is correct, balance the air outlets downstream from terminal units as described for constant-volume air systems.
5. Adjust terminal units for minimum airflow.
6. Measure static pressure at the sensor.
7. Measure the return airflow to the fan while operating at maximum return airflow and minimum outside airflow. Adjust the fan and balance the return-air ducts and inlets as described for constant-volume air systems.

3.7 GENERAL PROCEDURES FOR HYDRONIC SYSTEMS

A. Prepare test reports with pertinent design data and number in sequence starting at pump to end of system. Check the sum of branch-circuit flows against approved pump flow rate. Correct variations that exceed plus or minus 5 percent.

B. Prepare schematic diagrams of systems' "as-built" piping layouts.

C. Prepare hydronic systems for testing and balancing according to the following, in addition to the general preparation procedures specified above:

1. Open all manual valves for maximum flow.
2. Check expansion tank liquid level.
3. Check makeup-water-station pressure gage for adequate pressure for highest vent.
4. Check flow-control valves for specified sequence of operation and set at indicated flow.

5. Set differential-pressure control valves at the specified differential pressure. Do not set at fully closed position when pump is positive-displacement type unless several terminal valves are kept open.
6. Set system controls so automatic valves are wide open to heat exchangers.
7. Check pump-motor load. If motor is overloaded, throttle main flow-balancing device so motor nameplate rating is not exceeded.
8. Check air vents for a forceful liquid flow exiting from vents when manually operated.

3.8 PROCEDURES FOR HYDRONIC SYSTEMS

A. Measure water flow at pumps. Use the following procedures, except for positive-displacement pumps:

1. Verify impeller size by operating the pump with the discharge valve closed. Read pressure differential across the pump. Convert pressure to head and correct for differences in gage heights. Note the point on manufacturer's pump curve at zero flow and verify that the pump has the intended impeller size.
2. Check system resistance. With all valves open, read pressure differential across the pump and mark pump manufacturer's head-capacity curve. Adjust pump discharge valve until indicated water flow is achieved.
3. Verify pump-motor brake horsepower. Calculate the intended brake horsepower for the system based on pump manufacturer's performance data. Compare calculated brake horsepower with nameplate data on the pump motor. Report conditions where actual amperage exceeds motor nameplate amperage.
4. Report flow rates that are not within plus or minus 5 percent of design.

B. Set calibrated balancing valves, if installed, at calculated presettings.

C. Measure flow at all stations and adjust, where necessary, to obtain first balance.

1. System components that have Cv rating or an accurately cataloged flow-pressure-drop relationship may be used as a flow-indicating device.

D. Measure flow at main balancing station and set main balancing device to achieve flow that is 5 percent greater than indicated flow.

E. Adjust balancing stations to within specified tolerances of indicated flow rate as follows:

1. Determine the balancing station with the highest percentage over indicated flow.
2. Adjust each station in turn, beginning with the station with the highest percentage over indicated flow and proceeding to the station with the lowest percentage over indicated flow.
3. Record settings and mark balancing devices.

F. Measure pump flow rate and make final measurements of pump amperage, voltage, rpm, pump heads, and systems' pressures and temperatures including outdoor-air temperature.

G. Measure the differential-pressure control valve settings existing at the conclusions of balancing.

3.9 PROCEDURES FOR VARIABLE-FLOW HYDRONIC SYSTEMS

A. Balance systems with automatic two- and three-way control valves by setting systems at maximum flow through heat-exchange terminals and proceed as specified above for hydronic systems.

3.10 PROCEDURES FOR PRIMARY-SECONDARY-FLOW HYDRONIC SYSTEMS

A. Balance the primary system crossover flow first, then balance the secondary system.

3.11 PROCEDURES FOR MOTORS

A. Motors, 1/2 HP and Larger: Test at final balanced conditions and record the following data:

1. Manufacturer, model, and serial numbers.
2. Motor horsepower rating.
3. Motor rpm.
4. Efficiency rating.
5. Nameplate and measured voltage, each phase.
6. Nameplate and measured amperage, each phase.
7. Starter thermal-protection-element rating.

B. Motors Driven by Variable-Frequency Controllers: Test for proper operation at speeds varying from minimum to maximum. Test the manual bypass for the controller to prove proper operation. Record observations, including controller manufacturer, model and serial numbers, and nameplate data.

3.12 PROCEDURES FOR CHILLERS

A. Balance water flow through each evaporator and condenser to within specified tolerances of indicated flow with all pumps operating. With only one chiller operating in a multiple chiller installation, do not exceed the flow for the maximum tube velocity recommended by the chiller manufacturer. Measure and record the following data with each chiller operating at design conditions:

1. Evaporator-water entering and leaving temperatures, pressure drop, and water flow.
2. If water-cooled chillers, condenser-water entering and leaving temperatures, pressure drop, and water flow.
3. Evaporator and condenser refrigerant temperatures and pressures, using instruments furnished by chiller manufacturer.
4. Power factor if factory-installed instrumentation is furnished for measuring kilowatt.
5. Kilowatt input if factory-installed instrumentation is furnished for measuring kilowatt.
6. Capacity: Calculate in tons of cooling.
7. If air-cooled chillers, verify condenser-fan rotation and record fan and motor data including number of fans and entering- and leaving-air temperatures.

3.13 PROCEDURES FOR CONDENSING UNITS

A. Verify proper rotation of fans.

B. Measure entering- and leaving-air temperatures.

C. Record compressor data.

3.14 PROCEDURES FOR BOILERS

A. If hydronic, measure entering- and leaving-water temperatures and water flow.

B. If steam, measure entering-water temperature and flow and leaving steam pressure, temperature, and flow.

3.15 PROCEDURES FOR HEAT-TRANSFER COILS

A. Water Coils: Measure the following data for each coil:

1. Entering- and leaving-water temperature.
2. Water flow rate.
3. Water pressure drop.
4. Dry-bulb temperature of entering and leaving air.
5. Wet-bulb temperature of entering and leaving air for cooling coils.
6. Airflow.
7. Air pressure drop.

B. Electric-Heating Coils: Measure the following data for each coil:

1. Nameplate data.
2. Airflow.
3. Entering- and leaving-air temperature at full load.
4. Voltage and amperage input of each phase at full load and at each incremental stage.
5. Calculated kilowatt at full load.
6. Fuse or circuit-breaker rating for overload protection.

C. Refrigerant Coils: Measure the following data for each coil:

1. Dry-bulb temperature of entering and leaving air.
2. Wet-bulb temperature of entering and leaving air.
3. Airflow.
4. Air pressure drop.
5. Refrigerant suction pressure and temperature.

3.16 PROCEDURES FOR TEMPERATURE MEASUREMENTS

A. During TAB, report the need for adjustment in temperature regulation within the automatic temperature-control system.

B. Measure indoor wet- and dry-bulb temperatures every other hour for a period of two successive eight-hour days, in each separately controlled zone, to prove correctness of final temperature settings. Measure when the building or zone is occupied.

C. Measure outside-air, wet- and dry-bulb temperatures.

3.17 PROCEDURES FOR COMMERCIAL KITCHEN HOODS

A. Measure, adjust, and record the airflow of each kitchen hood. For kitchen hoods designed with integral makeup air, measure and adjust the exhaust and makeup airflow. Measure airflow by duct Pitot-tube traverse. If a duct Pitot-tube traverse is not possible, provide an explanation in the report of the reason(s) why and also the reason why the method used was chosen.

1. Install welded test ports in the sides of the exhaust duct for the duct Pitot-tube traverse. Install each test port with a threaded cap that is liquid tight.

B. After balancing is complete, do the following:

1. Measure and record the static pressure at the hood exhaust-duct connection.
2. Measure and record the hood face velocity. Make measurements at multiple points across the face of the hood. Perform measurements at a maximum of 12 inches between points and between any point and the perimeter. Calculate the average of the measurements recorded. Verify that the hood average face velocity complies with the Contract Documents and governing codes.
3. Check the hood for capture and containment of smoke using a smoke emitting device. Observe the smoke pattern. Make adjustments to room airflow patterns to achieve optimum results.

C. Visually inspect the hood exhaust duct throughout its entire length in compliance with authorities having jurisdiction. Begin at the hood connection and end at the point it discharges outdoors. Report findings.

1. Check duct slopes as required.
2. Verify that duct access is installed as required.
3. Verify that point of termination is as required.
4. Verify that duct air velocity is within the range required.
5. Verify that duct is within a fire-rated enclosure.

D. Report deficiencies.

3.18 PROCEDURES FOR EXHAUST HOODS

A. Measure, adjust, and record the airflow of each exhaust hood. Measure airflow by duct Pitot-tube traverse. If a duct Pitot-tube traverse is not possible, explain why, in the report, and explain the test method used.

B. After balancing is complete, do the following:

1. Measure and record the static pressure at the hood exhaust-duct connection.
2. Check the hood for capture and containment of smoke using a smoke emitting device. Observe the smoke pattern. Make adjustments to achieve optimum results.

3.19 PROCEDURES FOR SOUND-LEVEL MEASUREMENTS

A. Perform sound-pressure-level measurements with an octave-band analyzer complying with ANSI S1.4 for Type 1 sound-level meters and ANSI S1.11 for octave-band filters. Comply with requirements in ANSI S1.13, unless otherwise indicated.

B. Calibrate sound meters before each day of testing. Use a calibrator provided with the sound meter complying with ANSI S1.40 and that has NIST certification.

C. Use a microphone that is suitable for the type of sound levels measured. For areas where air velocities exceed 100 fpm, use a windscreen on the microphone.

D. Perform sound-level testing after air and water balancing and equipment testing are complete.

E. Close windows and doors to the space.

F. Perform measurements when the space is not occupied and when the occupant noise level from other spaces in the building and outside are at a minimum.

G. Clear the space of temporary sound sources so unrelated disturbances will not be measured. Position testing personnel during measurements to achieve a direct line-of-sight between the sound source and the sound-level meter.

H. Take sound measurements at a height approximately 48 inches above the floor and at least 36 inches from a wall, column, and other large surface capable of altering the measurements.

I. Take sound measurements in dBA and in each of the 8 unweighted octave bands in the frequency range of 63 to 8000 Hz.

J. Take sound measurements with the HVAC systems off to establish the background sound levels and take sound measurements with the HVAC systems operating.

1. Calculate the difference between measurements. Apply a correction factor depending on the difference and adjust measurements.

K. Perform sound testing at locations on Project for each of the following space types. For each space type tested, select a measurement location that has the greatest sound level. If testing multiple locations for each space type, select at least one location that is near and at least one location that is remote from the predominant sound source.

1. Auditoriums or Lecture halls.
2. Drama, Blackbox, or Performing Arts spaces.
3. Library or Media Room spaces.
4. Band or Music Classrooms.
5. Each space with a noise criterion of RC or NC 25 or lower.
6. Each space with an indicated noise criterion of RC or NC 35 and lower that is adjacent to a mechanical equipment room or roof mounted equipment.

3.20 PROCEDURES FOR INDOOR-AIR QUALITY MEASUREMENTS

A. After air balancing is complete and with HVAC systems operating at indicated conditions, perform indoor-air quality testing.

B. Observe and record the following conditions for each HVAC system:

1. The distance between the outside-air intake and the closest exhaust fan discharge, cooling tower, flue termination, or vent termination.
2. Specified filters are installed. Check for leakage around filters.
3. Cooling coil drain pans have a positive slope to drain.
4. Cooling coil condensate drain trap maintains an air seal.
5. Evidence of water damage.
6. Insulation in contact with the supply, return, and outside air is dry and clean.

C. Measure and record indoor conditions served by each HVAC system. Make measurements at multiple locations served by the system if required to satisfy the following:

1. Most remote area.
2. One location per floor.
3. One location for every 5000 sq. ft..

D. Measure and record the following indoor conditions for each location two times at two-hour intervals, and in accordance with ASHRAE 113:

1. Temperature.
2. Relative humidity.
3. Air velocity.
4. Concentration of carbon dioxide (ppm).
5. Concentration of carbon monoxide (ppm).
6. Nitrogen oxides (ppm).
7. Formaldehyde (ppm).

3.21 PROCEDURES FOR TESTING, ADJUSTING, AND BALANCING EXISTING SYSTEMS

A. Perform a preconstruction inspection of existing equipment that is to remain and be reused.

1. Measure and record the operating speed, airflow, and static pressure of each fan.
2. Measure motor voltage and amperage. Compare the values to motor nameplate information.
3. Check the refrigerant charge.
4. Check the condition of filters.
5. Check the condition of coils.
6. Check the operation of the drain pan and condensate drain trap.
7. Check bearings and other lubricated parts for proper lubrication.
8. Report on the operating condition of the equipment and the results of the measurements taken. Report deficiencies.

B. Before performing testing and balancing of existing systems, inspect existing equipment that is to remain and be reused to verify that existing equipment has been cleaned and refurbished.

1. New filters are installed.
2. Coils are clean and fins combed.
3. Drain pans are clean.
4. Fans are clean.
5. Bearings and other parts are properly lubricated.
6. Deficiencies noted in the preconstruction report are corrected.

C. Perform testing and balancing of existing systems to the extent that existing systems are affected by the renovation work.

1. Compare the indicated airflow of the renovated work to the measured fan airflows and determine the new fan, speed, filter, and coil face velocity.
2. Verify that the indicated airflows of the renovated work result in filter and coil face velocities and fan speeds that are within the acceptable limits defined by equipment manufacturer.
3. If calculations increase or decrease the airflow and water flow rates by more than 5 percent, make equipment adjustments to achieve the calculated airflow and water flow rates. If 5 percent or less, equipment adjustments are not required.
4. Air balance each air outlet.

3.22 TEMPERATURE-CONTROL VERIFICATION

A. Verify that controllers are calibrated and commissioned.

B. Check transmitter and controller locations and note conditions that would adversely affect control functions.

C. Record controller settings and note variances between set points and actual measurements.

D. Check the operation of limiting controllers (i.e., high- and low-temperature controllers).

E. Check free travel and proper operation of control devices such as damper and valve operators.

F. Check the sequence of operation of control devices. Note air pressures and device positions and correlate with airflow and water flow measurements. Note the speed of response to input changes.

G. Check the interaction of electrically operated switch transducers.

H. Check the interaction of interlock and lockout systems.

I. Check main control supply-air pressure and observe compressor and dryer operations.

J. Record voltages of power supply and controller output. Determine whether the system operates on a grounded or nongrounded power supply.

K. Note operation of electric actuators using spring return for proper fail-safe operations.

3.23 TOLERANCES

A. Set HVAC system airflow and water flow rates within the following tolerances:

1. Supply, Return, and Exhaust Fans and Equipment with Fans: Plus 5 to plus 10 percent.
2. Air Outlets and Inlets: 0 to minus 10 percent.
3. Heating-Water Flow Rate: 0 to minus 10 percent.
4. Cooling-Water Flow Rate: 0 to minus 5 percent.

3.24 REPORTING

A. Initial Construction-Phase Report: Based on examination of the Contract Documents as specified in "Examination" Article, prepare a report on the adequacy of design for systems' balancing devices. Recommend changes and additions to systems' balancing devices to facilitate proper performance measuring and balancing. Recommend changes and additions to HVAC systems and general construction to allow access for performance measuring and balancing devices.

B. Status Reports: As Work progresses, prepare reports to describe completed procedures, procedures in progress, and scheduled procedures. Include a list of deficiencies and problems found in systems being tested and balanced. Prepare a separate report for each system and each building floor for systems serving multiple floors.

3.25 FINAL REPORT

A. General: Typewritten, or computer printout in letter-quality font, on standard bond paper, in three-ring binder, tabulated and divided into sections by tested and balanced systems.

B. Include a certification sheet in front of binder signed and sealed by the certified testing and balancing engineer.

1. Include a list of instruments used for procedures, along with proof of calibration.

C. Final Report Contents: In addition to certified field report data, include the following:

1. Pump curves.
2. Fan curves.
3. Manufacturers' test data.
4. Field test reports prepared by system and equipment installers.
5. Other information relative to equipment performance, but do not include Shop Drawings and Product Data.

D. General Report Data: In addition to form titles and entries, include the following data in the final report, as applicable:

1. Title page.
2. Name and address of TAB firm.
3. Project name.
4. Project location.
5. Architect's name and address.
6. Engineer's name and address.
7. Contractor's name and address.
8. Report date.
9. Signature of TAB firm who certifies the report.
10. Table of Contents with the total number of pages defined for each section of the report. Number each page in the report.
11. Summary of contents including the following:

    a. Indicated versus final performance.
    b. Notable characteristics of systems.
    c. Description of system operation sequence if it varies from the Contract Documents.

12. Nomenclature sheets for each item of equipment.
13. Data for terminal units, including manufacturer, type size, and fittings.
14. Notes to explain why certain final data in the body of reports varies from indicated values.
15. Test conditions for fans and pump performance forms including the following:

    a. Settings for outside-, return-, and exhaust-air dampers.
    b. Conditions of filters.
    c. Cooling coil, wet- and dry-bulb conditions.
    d. Face and bypass damper settings at coils.
    e. Fan drive settings including settings and percentage of maximum pitch diameter.
    f. Inlet vane settings for variable-air-volume systems.
    g. Settings for supply-air, static-pressure controller.
    h. Other system operating conditions that affect performance.

E. System Diagrams: Include schematic layouts of air and hydronic distribution systems. Present each system with single-line diagram and include the following:

1. Quantities of outside, supply, return, and exhaust airflows.
2. Water and steam flow rates.
3. Duct, outlet, and inlet sizes.
4. Pipe and valve sizes and locations.
5. Terminal units.
6. Balancing stations.
7. Position of balancing devices.

F. Air-Handling Unit Test Reports: For air-handling units with coils, include the following:

1. Unit Data: Include the following:

    a. Unit identification.
    b. Location.
    c. Make and type.
    d. Model number and unit size.
    e. Manufacturer's serial number.
    f. Unit arrangement and class.
    g. Discharge arrangement.
    h. Sheave make, size in inches and bore.
    i. Sheave dimensions, center-to-center, and amount of adjustments in inches.
    j. Number of belts, make, and size.
    k. Number of filters, type, and size.

2. Motor Data:

    a. Make and frame type and size.
    b. Horsepower and rpm.
    c. Volts, phase, and hertz.
    d. Full-load amperage and service factor.
    e. Sheave make, size in inches, and bore.
    f. Sheave dimensions, center-to-center, and amount of adjustments in inches.

3. Test Data (Indicated and Actual Values):

    a. Total airflow rate in cfm.
    b. Total system static pressure in inches wg.
    c. Fan rpm.
    d. Discharge static pressure in inches wg.
    e. Filter static-pressure differential in inches wg.
    f. Preheat coil static-pressure differential in inches wg.
    g. Cooling coil static-pressure differential in inches wg.
    h. Heating coil static-pressure differential in inches wg.
    i. Outside airflow in cfm.
    j. Return airflow in cfm.
    k. Outside-air damper position.
    l. Return-air damper position.
    m. Vortex damper position.

G. Apparatus-Coil Test Reports:

1. Coil Data:

    a. System identification.
    b. Location.
    c. Coil type.
    d. Number of rows.
    e. Fin spacing in fins per inch o.c.
    f. Make and model number.
    g. Face area in sq. ft..
    h. Tube size in NPS.
    i. Tube and fin materials.
    j. Circuiting arrangement.

2. Test Data (Indicated and Actual Values):

a. Airflow rate in cfm.
b. Average face velocity in fpm.
c. Air pressure drop in inches wg.
d. Outside-air, wet- and dry-bulb temperatures in deg F.
e. Return-air, wet- and dry-bulb temperatures in deg F.
f. Entering-air, wet- and dry-bulb temperatures in deg F.
g. Leaving-air, wet- and dry-bulb temperatures in deg F.
h. Water flow rate in gpm.
i. Water pressure differential in feet of head or psig.
j. Entering-water temperature in deg F.
k. Leaving-water temperature in deg F.
l. Refrigerant expansion valve and refrigerant types.
m. Refrigerant suction pressure in psig.
n. Refrigerant suction temperature in deg F.
o. Inlet steam pressure in psig.

H. Gas- and Oil-Fired Heat Apparatus Test Reports: In addition to manufacturer's factory startup equipment reports, include the following:

1. Unit Data:

a. System identification.
b. Location.
c. Make and type.
d. Model number and unit size.
e. Manufacturer's serial number.
f. Fuel type in input data.
g. Output capacity in Btuh.
h. Ignition type.
i. Burner-control types.
j. Motor horsepower and rpm.
k. Motor volts, phase, and hertz.
l. Motor full-load amperage and service factor.
m. Sheave make, size in inches, and bore.
n. Sheave dimensions, center-to-center, and amount of adjustments in inches.

2. Test Data (Indicated and Actual Values):

a. Total airflow rate in cfm.
b. Entering-air temperature in deg F.
c. Leaving-air temperature in deg F.
d. Air temperature differential in deg F.
e. Entering-air static pressure in inches wg.
f. Leaving-air static pressure in inches wg.
g. Air static-pressure differential in inches wg.
h. Low-fire fuel input in Btuh.
i. High-fire fuel input in Btuh.
j. Manifold pressure in psig.
k. High-temperature-limit setting in deg F.
l. Operating set point in Btuh.
m. Motor voltage at each connection.
n. Motor amperage for each phase.
o. Heating value of fuel in Btuh.

I. Electric-Coil Test Reports: For electric furnaces, duct coils, and electric coils installed in central-station air-handling units, include the following:

1. Unit Data:

    a. System identification.
    b. Location.
    c. Coil identification.
    d. Capacity in Btuh.
    e. Number of stages.
    f. Connected volts, phase, and hertz.
    g. Rated amperage.
    h. Airflow rate in cfm.
    i. Face area in sq. ft..
    j. Minimum face velocity in fpm.

2. Test Data (Indicated and Actual Values):

    a. Heat output in Btuh.
    b. Airflow rate in cfm.
    c. Air velocity in fpm.
    d. Entering-air temperature in deg F.
    e. Leaving-air temperature in deg F.
    f. Voltage at each connection.
    g. Amperage for each phase.

J. Fan Test Reports: For supply, return, and exhaust fans, include the following:

1. Fan Data:

    a. System identification.
    b. Location.
    c. Make and type.
    d. Model number and size.
    e. Manufacturer's serial number.
    f. Arrangement and class.
    g. Sheave make, size in inches, and bore.
    h. Sheave dimensions, center-to-center, and amount of adjustments in inches.

2. Motor Data:

    a. Make and frame type and size.
    b. Horsepower and rpm.
    c. Volts, phase, and hertz.
    d. Full-load amperage and service factor.
    e. Sheave make, size in inches, and bore.
    f. Sheave dimensions, center-to-center, and amount of adjustments in inches.
    g. Number of belts, make, and size.

3. Test Data (Indicated and Actual Values):

    a. Total airflow rate in cfm.
    b. Total system static pressure in inches wg.
    c. Fan rpm.
    d. Discharge static pressure in inches wg.
    e. Suction static pressure in inches wg.

K. Round, Flat-Oval, and Rectangular Duct Traverse Reports: Include a diagram with a grid representing the duct cross-section and record the following:

1. Report Data:

   a. System and air-handling unit number.
   b. Location and zone.
   c. Traverse air temperature in deg F.
   d. Duct static pressure in inches wg.
   e. Duct size in inches.
   f. Duct area in sq. ft..
   g. Indicated airflow rate in cfm.
   h. Indicated velocity in fpm.
   i. Actual airflow rate in cfm.
   j. Actual average velocity in fpm.
   k. Barometric pressure in psig.

L. Air-Terminal-Device Reports:

1. Unit Data:

   a. System and air-handling unit identification.
   b. Location and zone.
   c. Test apparatus used.
   d. Area served.
   e. Air-terminal-device make.
   f. Air-terminal-device number from system diagram.
   g. Air-terminal-device type and model number.
   h. Air-terminal-device size.
   i. Air-terminal-device effective area in sq. ft..

2. Test Data (Indicated and Actual Values):

   a. Airflow rate in cfm.
   b. Air velocity in fpm.
   c. Preliminary airflow rate as needed in cfm.
   d. Preliminary velocity as needed in fpm.
   e. Final airflow rate in cfm.
   f. Final velocity in fpm.
   g. Space temperature in deg F.

M. System-Coil Reports: For reheat coils and water coils of terminal units, include the following:

1. Unit Data:

   a. System and air-handling unit identification.
   b. Location and zone.
   c. Room or riser served.
   d. Coil make and size.
   e. Flowmeter type.

2. Test Data (Indicated and Actual Values):

   a. Airflow rate in cfm.
   b. Entering-water temperature in deg F.

c. Leaving-water temperature in deg F.
d. Water pressure drop in feet of head or psig.
e. Entering-air temperature in deg F.
f. Leaving-air temperature in deg F.

N. Packaged Chiller Reports:

1. Unit Data:

a. Unit identification.
b. Make and model number.
c. Manufacturer's serial number.
d. Refrigerant type and capacity in gal.
e. Starter type and size.
f. Starter thermal protection size.
g. Compressor make and model number.
h. Compressor manufacturer's serial number.

2. Water-Cooled Condenser Test Data (Indicated and Actual Values):

a. Refrigerant pressure in psig.
b. Refrigerant temperature in deg F.
c. Entering-water temperature in deg F.
d. Leaving-water temperature in deg F.
e. Entering-water pressure in feet of head or psig.
f. Water pressure differential in feet of head or psig.

3. Air-Cooled Condenser Test Data (Indicated and Actual Values):

a. Refrigerant pressure in psig.
b. Refrigerant temperature in deg F.
c. Entering- and leaving-air temperature in deg F.

4. Evaporator Test Reports (Indicated and Actual Values):

a. Refrigerant pressure in psig.
b. Refrigerant temperature in deg F.
c. Entering-water temperature in deg F.
d. Leaving-water temperature in deg F.
e. Entering-water pressure in feet of head or psig.
f. Water pressure differential in feet of head or psig.

5. Compressor Test Data (Indicated and Actual Values):

a. Suction pressure in psig.
b. Suction temperature in deg F.
c. Discharge pressure in psig.
d. Discharge temperature in deg F.
e. Oil pressure in psig.
f. Oil temperature in deg F.
g. Voltage at each connection.
h. Amperage for each phase.
i. Kilowatt input.
j. Crankcase heater kilowatt.
k. Chilled-water control set point in deg F.

l. Condenser-water control set point in deg F.
m. Refrigerant low-pressure-cutoff set point in psig.
n. Refrigerant high-pressure-cutoff set point in psig.

6. Refrigerant Test Data (Indicated and Actual Values):

a. Oil level.
b. Refrigerant level.
c. Relief valve setting in psig.
d. Unloader set points in psig.
e. Percentage of cylinders unloaded.
f. Bearing temperatures in deg F.
g. Vane position.
h. Low-temperature-cutoff set point in deg F.

O. Compressor and Condenser Reports: For refrigerant side of unitary systems, stand-alone refrigerant compressors, air-cooled condensing units, or water-cooled condensing units, include the following:

1. Unit Data:

a. Unit identification.
b. Location.
c. Unit make and model number.
d. Compressor make.
e. Compressor model and serial numbers.
f. Refrigerant weight in lb.
g. Low ambient temperature cutoff in deg F.

2. Test Data (Indicated and Actual Values):

a. Inlet-duct static pressure in inches wg.
b. Outlet-duct static pressure in inches wg.
c. Entering-air, dry-bulb temperature in deg F.
d. Leaving-air, dry-bulb temperature in deg F.
e. Condenser entering-water temperature in deg F.
f. Condenser leaving-water temperature in deg F.
g. Condenser-water temperature differential in deg F.
h. Condenser entering-water pressure in feet of head or psig.
i. Condenser leaving-water pressure in feet of head or psig.
j. Condenser-water pressure differential in feet of head or psig.
k. Control settings.
l. Unloader set points.
m. Low-pressure-cutout set point in psig.
n. High-pressure-cutout set point in psig.
o. Suction pressure in psig.
p. Suction temperature in deg F.
q. Condenser refrigerant pressure in psig.
r. Condenser refrigerant temperature in deg F.
s. Oil pressure in psig.
t. Oil temperature in deg F.
u. Voltage at each connection.
v. Amperage for each phase.
w. Kilowatt input.
x. Crankcase heater kilowatt.
y. Number of fans.
z. Condenser fan rpm.

aa. Condenser fan airflow rate in cfm.
bb. Condenser fan motor make, frame size, rpm, and horsepower.
cc. Condenser fan motor voltage at each connection.
dd. Condenser fan motor amperage for each phase.

P. Pump Test Reports: Calculate impeller size by plotting the shutoff head on pump curves and include the following:

1. Unit Data:

a. Unit identification.
b. Location.
c. Service.
d. Make and size.
e. Model and serial numbers.
f. Water flow rate in gpm.
g. Water pressure differential in feet of head or psig.
h. Required net positive suction head in feet of head or psig.
i. Pump rpm.
j. Impeller diameter in inches.
k. Motor make and frame size.
l. Motor horsepower and rpm.
m. Voltage at each connection.
n. Amperage for each phase.
o. Full-load amperage and service factor.
p. Seal type.

2. Test Data (Indicated and Actual Values):

a. Static head in feet of head or psig.
b. Pump shutoff pressure in feet of head or psig.
c. Actual impeller size in inches.
d. Full-open flow rate in gpm.
e. Full-open pressure in feet of head or psig.
f. Final discharge pressure in feet of head or psig.
g. Final suction pressure in feet of head or psig.
h. Final total pressure in feet of head or psig.
i. Final water flow rate in gpm.
j. Voltage at each connection.
k. Amperage for each phase.

Q. Boiler Test Reports:

1. Unit Data:

a. Unit identification.
b. Location.
c. Service.
d. Make and type.
e. Model and serial numbers.
f. Fuel type and input in Btuh.
g. Number of passes.
h. Ignition type.
i. Burner-control types.
j. Voltage at each connection.
k. Amperage for each phase.

2. Test Data (Indicated and Actual Values):

    a. Operating pressure in psig.
    b. Operating temperature in deg F.
    c. Entering-water temperature in deg F.
    d. Leaving-water temperature in deg F.
    e. Number of safety valves and sizes in NPS.
    f. Safety valve settings in psig.
    g. High-limit setting in psig.
    h. Operating-control setting.
    i. High-fire set point.
    j. Low-fire set point.
    k. Voltage at each connection.
    l. Amperage for each phase.
    m. Draft fan voltage at each connection.
    n. Draft fan amperage for each phase.
    o. Manifold pressure in psig.

R. Sound Measurement Reports: Record sound measurements on octave band and dBA test forms and on an NC or RC chart indicating the decibel level measured in each frequency band for both "background" and "HVAC system operating" readings. Record each tested location on a separate NC or RC chart. Record the following on the forms:

1. Date and time of test. Record each tested location on its own NC curve.
2. Sound meter manufacturer, model number, and serial number.
3. Space location within the building including floor level and room number.
4. Diagram or color photograph of the space showing the measurement location.
5. Time weighting of measurements, either fast or slow.
6. Description of the measured sound: steady, transient, or tonal.
7. Description of predominant sound source.

S. Indoor-Air Quality Measurement Reports for Each HVAC System:

1. HVAC system designation.
2. Date and time of test.
3. Outdoor temperature, relative humidity, wind speed, and wind direction at start of test.
4. Room number or similar description for each location.
5. Measurements at each location.
6. Observed deficiencies.

T. Instrument Calibration Reports:

1. Report Data:

    a. Instrument type and make.
    b. Serial number.
    c. Application.
    d. Dates of use.
    e. Dates of calibration.

3.26 INSPECTIONS

A. Initial Inspection:

1. After testing and balancing are complete, operate each system and randomly check measurements to verify that the system is operating according to the final test and balance readings documented in the Final Report.
2. Randomly check the following for each system:

    a. Measure airflow of at least 10 percent of air outlets.
    b. Measure water flow of at least 5 percent of terminals.
    c. Measure room temperature at each thermostat/temperature sensor. Compare the reading to the set point.
    d. Measure sound levels at two locations.
    e. Measure space pressure of at least 10 percent of locations.
    f. Verify that balancing devices are marked with final balance position.
    g. Note deviations to the Contract Documents in the Final Report.

B. Final Inspection:
1. After initial inspection is complete and evidence by random checks verifies that testing and balancing are complete and accurately documented in the final report, request that a final inspection be made by Architect.
2. TAB firm test and balance engineer shall conduct the inspection in the presence of Architect.
3. Architect shall randomly select measurements documented in the final report to be rechecked. The rechecking shall be limited to either 10 percent of the total measurements recorded, or the extent of measurements that can be accomplished in a normal 8-hour business day.
4. If the rechecks yield measurements that differ from the measurements documented in the final report by more than the tolerances allowed, the measurements shall be noted as "FAILED."
5. If the number of "FAILED" measurements is greater than 10 percent of the total measurements checked during the final inspection, the testing and balancing shall be considered incomplete and shall be rejected.
6. TAB firm shall recheck all measurements and make adjustments. Revise the final report and balancing device settings to include all changes and resubmit the final report.
7. Request a second final inspection. If the second final inspection also fails, Owner shall contract the services of another TAB firm to complete the testing and balancing in accordance with the Contract Documents and deduct the cost of the services from the final payment.

3.27 ADDITIONAL TESTS

A. Within 90 days of completing TAB, perform additional testing and balancing to verify that balanced conditions are being maintained throughout and to correct unusual conditions.

B. Seasonal Periods: If initial TAB procedures were not performed during near-peak summer and winter conditions, perform additional testing, inspecting, and adjusting during near-peak summer and winter conditions.

END OF SECTION 230593

SECTION 23 07 00 - HVAC INSULATION

PART 1 GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of Contract, including General and Supplementary Conditions, Division 01 Specifications and Section 23 00 00, apply to this Section.

1.2 SUMMARY

A. It is the intent of this specification to describe the basic architecture and performance requirements of the Energy Management Control System (EMCS). The turn-key EMCS shall include all software including operator software, programming tools, graphics editor, all other available software programs, modules, or plug-ins offered by the DDC manufacturers, hardware, Control Units, Distributed Controllers, Unitary Controllers, Local Area Networks (LANs), sensors, modems, wiring, connectors, control devices, actuators, installation and calibration, supervision, adjustments and fine tuning necessary for a complete and fully operational system.

B. All systems shall be complete true stand-alone systems.

C. System protocol shall be BACnet IP. LonWorks, BACnet MS/TP or proprietary protocol software is not allowed.

D. Everything shall be reprogrammed through software without change of any hardware. The owner shall have all the tools necessary to reprogram without any additional costs.

E. EMCS shall have backward and forward compatibility.

F. Systems shall be furnished and installed complete in all respects, including any and all equipment, controls, wiring, instrumentation, enclosures, labor, engineering, training, commissioning, programming, supervision, calibration, coordination with other trades, etc. No information given in (or omitted from) these specifications shall relieve the contractor of this absolute requirement. Include all associated electrical work except as noted. Work includes furnishing of all labor, superintendence, materials, tools, equipment and sources necessary for the complete installation or modification of the following systems as herein specified. It is the intent of these specifications that the Contractor shall furnish and install the systems complete in every respect and ready to operate. All equipment, miscellaneous items and accessories required for such installation and for the correct and convenient operation of the entire installation whether or not each such item or accessory is shown on the plans or mentioned in these specifications shall be furnished and installed.

G. Should discrepancies or ambiguities arise within these specifications, the most stringent condition with regard to cost shall govern the bid. Obtain clarification from the Engineer prior to purchasing equipment and proceeding with the work.

H. Where drawings are provided as part of or supplement to these specifications, such drawings are inherently schematic only and not intended to convey all controls, wiring, installation, details, etc. It shall be the responsibility of the EMCS contractor to verify that control

approaches presented are appropriate for the HVAC systems involved, and that bids include all work described, specified, or otherwise necessary for a complete and functioning system.

I. Schedule: Contractor acknowledges that submission of bid constitutes agreement with and conformance to the completion dates.

J. Codes, Permits, and Fees: This contractor shall comply with all local, state and national codes, and shall secure and pay or all applicable costs, fees, permits, and licenses. No additional costs shall be allowed for these items.

K. Other Conditions:
   1. Safety: Execute all work with the highest regard to safety. Comply with all laws governing safety, including the "Occupational Safety and Health Standards" and the "Safety and Health Regulations for Construction", State and federal. All applicable power tools used during construction shall have current approval under an approved Equipment Grounding Program, and shall bear the tag relating such. Contractor is solely responsible for all means and methods.
   2. Coordination and Supervision: Each bid shall include the necessary detail and interconnection work to coordinate his work with the work of other trades. Contractor shall keep competent supervisory personnel on the job whenever work is being performed which affects his trade.
   3. Storage of Materials: Each Contractor shall provide temporary storage facilities suitable for equipment stored at the job site. Storage facilities shall be weatherproof and lockable as required.
   4. Protection of Building and Materials: Each Contractor shall take necessary precautions to prevent damage to existing buildings and to work of other trades.
   5. Observations: Site observation by Owner or Engineer is for express purpose of verifying compliance by Contractor with Contract Documents, and shall not be construed as construction supervision nor indication of approval of manner or location in which work is being performed as being safe practice or place.
   6. Contractor is reminded that he shall also comply with all respects to the Invitation to Bid, General Conditions, Supplementary Conditions, Notice of Bidders, Instructions to Bidders, and all other governing parts of these specifications and the contract documents. These sections are included as part of the contract.
   7. Where the term "Contractor" is used within these specifications, it shall be understood to mean an approved controls manufacturer/contractor, and facility management systems contractor.

L. Equipment and Software Updates/Upgrades:
   1. Equipment: All equipment, components, parts, materials, etc. provided throughout the period of Work (as governed in the Agreement) shall be fully compatible with all other equipment, etc. provided at any other time throughout the period of Work. Should updated versions of equipment be provided which are not fully compatible with earlier equipment provided, Contractor shall replace earlier equipment with the later version at no cost to Owner.
   2. Software: All software upgrades applicable to system and offered by the manufacturer/contractor for this system shall be provided at no cost to the Owner throughout the period of work. This no cost upgrade shall include installation, programming, modifications to field equipment, data base revisions, training, etc. as appropriate.

M. The Engineer shall reserve all authority regarding approval, conditional approval, or rejection of systems not fully complying with these specifications.

1.3 WORK INCLUDED

A. The EMCS shall be a totally Native BACnet IP based system, based on a distributed control system in accordance with this specification. All building controllers, application controllers, and all input/output devices shall communicate using the protocols and network standards as defined by the latest ANSI/ASHRAE Standard 135, BACnet. In other words, all controllers, including unitary controllers, shall be Native BACnet IP devices. No gateways shall be used for communication to controllers installed under this section. Gateways may be used for communication to existing systems or to systems installed under other sections.

B. The owner will provide reserved DHCP addresses and any other network configuration information necessary to each control contractor for the purpose of configuring each JACE on the owner network. The controls contractor shall coordinate the IP addressed for each JACE. It shall be the responsibility of each control contractor to coordinate with the owner for network connectivity.

C. Contractor is responsible for taking screenshots of existing controls system to document condition of existing system before additional work is performed.

D. The controls contactors shall supply, install, configure and program at least one JACE for each building. It shall be the control contractor's responsibility to determine how many JACE controllers will be required to limit congestion and to maintain system reliability and stability. No JACE shall be overloaded past 80% memory, CPU and/or space. Contractor to provide an additional JACE and rework communication trunks as needed to unload JACE. The JACE or JACEs will be the primary operator interface for the building. All JACEs must be supplied with open licenses and be configured to work with any other Niagara JACE or N4 Supervisor. Configure each JACE with all User Interface, Connectivity, and Embedded Workbench tools and licenses to allow for standalone operation as well as integration into a future enterprise system. All JACEs shall also be supplied with UPS, battery backup or with SRAM Data Recovery Service with provisions for automatic restart and database backup in case of power failure. Additionally, all drivers necessary and required to function with the installed control components within the scope of work for each building shall be the responsibility of the control contractor.

E. The Energy Management Control System (EMCS) application program shall be written to communicate specifically utilizing BACnet IP protocols. Software shall include password protection, alarming, logging of historical data, full graphics including animation, full suite of field engineering tools including graphical programming and applications. Systems using operating systems other than that described above are strictly prohibited.

F. When replacing existing AHUs that have 3-way valves and the hydronic piping is to remain, provide new 3-way valves. This is only applicable to renovation work with existing piping, all new construction to utilize 2-way pressure independent valves.

G. This system is to control all mechanical equipment, including all unitary equipment such as VAV boxes, heat pumps, fan-coils, AC units, etc. and all air handlers, boilers, chillers, and any other listed equipment. All application controllers for every terminal unit (VAV, HP, UV, etc.) air handler, all central plant equipment, and any other piece of controlled equipment shall be fully programmable.

H. Provide all necessary BACnet-compliant hardware and software to meet the system's functional specifications. Provide Protocol Implementation Conformance Statement (PICS) for

Windows-based control software and every controller in system, including unitary controllers.

I. Incorporate and integrate all new JACEs, controllers, graphics and software into Owner's supervisory system and dashboard.

J. Prepare individual hardware layouts, interconnection drawings, and software configuration from project design data.

K. Implement the detailed design for all analog and binary objects, system databases, graphic displays, logs, and management reports based on control descriptions, logic drawings, configuration data, and bid documents.

L. Design, provide, and install all equipment cabinets, panels, data communication network cables needed, and all associated hardware.

M. Provide and install all interconnecting cables between supplied cabinets, application controllers, and input/output devices.

N. Provide and install all interconnecting cables between all operator's terminals and peripheral devices (such as printers, etc.) supplied under this section.

O. Provide complete manufacturer's specifications for all items that are supplied. Include vendor name of every item supplied.

P. Provide supervisory specialists and technicians at the job site to assist in all phases of system installation, startup, and commissioning.

Q. Provide a comprehensive operator and technician training program as described herein.

R. Provide as-built documentation, operator's terminal software, diagrams, and all other associated project operational documentation (such as technical manuals) on approved media, the sum total of which accurately represents the final system.

S. Provide new sensors, dampers, valves, and install only new electronic actuators. No used components shall be used as any part or piece of installed system.

T. Unless otherwise specified, all products shall be of single manufacturer where possible with substitutions approved by Engineer/Owner.

U. Provide all indicating devices, interface equipment, and other apparatus required to operate mechanical system and to perform functions specified and to operate other items specified.

V. Workmanship:
   1. Contractor shall use only thoroughly trained and experienced workmen completely familiar with the items required and with the manufacturers recommended methods of installation. In all respects, the workmanship shall be of the highest grade, and all construction shall be done according to the best practice of the trade. Unless otherwise noted, conduit shall be concealed and installed square to the building lines. Any work not meeting these requirements shall be replaced or rebuilt without extra expense to the Owner.
   2. Bidder shall perform sufficient site investigations to include all requirements described in the construction documents. Bids shall include, at Bidder's discretion, costs related to site verifications for renovation projects. No additional costs shall be allowed for such items.

1.4 N4 SUPERVISOR STRUCTURE

A. The N4 Supervisor shall be utilized for aggregation of the campuses within this contract and in the future for further campuses.

B. The Campus Wide N4 Supervisor shall be responsible for the following services:
1. Campus Wide Login information such as Users, Navigation
2. Graphics Files necessary for central login and navigation
3. Graphics files necessary for aggregation of information from the district wide system.
4. Critical alarm console for display of critical alarms from the district wide system.
5. Uploaded histories, data storage and retrieval
6. Automatic back-up of each Site N4 Supervisor or JACE.

C. For campuses where multiple JACE controllers are needed, a Site N4 Supervisor or a JACE configured as a Supervisor for the subordinate JACE controllers shall be provided at each campus.

D. The Site N4 Supervisor shall be responsible for the following services:
1. Site Login information such as Users, Navigation
2. Campus-specific graphics files and user interface graphics.
3. Local alarm console for display of campus specific alarms.
4. Uploaded histories, data storage and retrieval of campus specific trends.
5. Email service for alarm notification of critical alarms.
6. Automatic back-up of each JACE at the campus.
7. Scheduling of equipment at the campus.

E. For campuses where multiple JACE controllers are needed, the JACEs shall be responsible for the following services:
1. Generation of alarms
2. Generation of data history on monitored points.
3. All DDC logic. Field controllers would still contain their associated logic.

F. For campuses where a single JACE controller is needed, the JACE shall be responsible for the following services:
1. Site Login information such as Users, Navigation
2. Campus-specific graphics files and user interface graphics.
3. Local alarm console for display of campus specific alarms.
4. Uploaded histories, data storage and retrieval of campus specific trends.
5. Email service for alarm notification of critical alarms.
6. Scheduling of equipment at the campus.

1.5 SUBMITTALS

A. Drawings
1. The system supplier shall submit detailed complete, engineered drawings, control sequence, and bill of materials for approval.
2. Drawings shall be submitted in the following standard sizes: 11” x 17” (ANSI B).
3. Complete sets (copies) of submittal drawings shall be provided.
4. Drawings shall be available on CD, flash drive or digital copy.

B. System Documentation
1. Include the following in submittal package:

a. Data sheets for all pieces of equipment.
b. System configuration diagrams in simplified block format.
c. All input/output object listings and an alarm point summary listing.
d. Electrical drawings that show all system internal and external connection points, terminal block layouts, and terminal identification.
e. Complete bill of materials, valve schedule and damper schedule.
f. Manufacturer's instructions and drawings for installation, maintenance, and operation of all purchased items.
g. Overall system operation and maintenance instructions including preventive maintenance and troubleshooting instructions.

C. For all system elements - operator's workstation(s), building controller(s), application controllers, routers, and repeaters, provide BACnet Protocol Implementation Conformance Statements (PICS.

D. Provide complete description and documentation of any proprietary (non-BACnet) services and/or objects used in the system.

E. Drawings and Manuals:
1. Upon completion of the work, the Contractor shall provide the Owner with "record" layouts for the system. Layouts shall indicate all equipment and the function of each item shall be indicated.
2. Operating instructions and as-built system flow diagrams and drawings shall be prepared, bound and delivered to the Owner. Each sensor, relay, switch, motor, controller, indicator (when inside panel), and item of equipment, etc., shall be identified with a number or mark identical to one which shall be tagged on each item. Large items of equipment may be identified by a suitable symbol listed in a legend on the control diagram.

1.6 EMCS CONTRACTOR QUALIFICATION REQUIREMENTS

A. The Energy Management Control System Manufacturer/Contractor, to be acceptable to this project, must have had an established engineering and service office serving the Owner's area for a minimum of five years prior to bid date of this project and be the authorized installing contractor for the manufacturer of the BACnet components. This office shall have a staff of factory trained technicians fully capable of rendering training, instruction, calibration procedures and routine and emergency maintenance service on all system components furnished.

B. Installers shall have not less than five years' experience with electronic and pneumatic controls.

C. The entire system shall be provided by a qualified and approved Controls Manufacturer/Contractor. It shall be designed by engineers and installed by competent technicians, all of which are regularly employed by the manufacturer of the control equipment. The Manufacturer/Contractor shall maintain permanent local facilities for engineering, installation, and 24 hour maintenance and service. Submit required Qualifications Form as specified. The manufacturer shall provide evidence of the ability to support and service the work in the Owner's facilities.

D. The Bidder/Contractor shall be certified by the manufacturer of the equipment and have factory trained installers

E. Equipment and performance are intended as a standard of quality, but not as a means of

excluding other approved Manufacturers/Control Contractors.

1.7 GRAPHICS

A. EMCS contractor is responsible for coordinating with owner and setting up the correct graphic templates for each building and piece of equipment. If contractor fails to do so, contractor shall make all changes needed to meet graphic template at no extra cost to owner

B. All graphical interfaces shall use standard Tridium devices that are available with the JACE. No proprietary graphics shall be utilized on these projects.

C. The graphics provided shall be part of the Control Contractor's proposal. The purchase of additional licenses or graphics shall not be required for a complete and working graphical interface including dashboard or control panels, trends, alarms, etc.

1.8 WARRANTY

A. The temperature control contractor shall guarantee all workmanship and material in the installed temperature regulation system for a period of one (1) year, such guarantee dating from the date of final acceptance of the entire air conditioning system by the Architect/Engineer.

B. This warranty shall cover the repair or replacement without additional costs to the Owner of any defective materials, parts, etc. of facility workmanship.

C. During the warranty period, the temperature controls contractor shall respond to calls for warranty service within eight (8) working hours. Emergency service shall be obtainable within four (4) hours of notification by the Owner. Emergency service shall be obtainable on a 24 hour basis, seven (7) days per week.

D. The temperature control contractor's office shall be within a 150-mile radius of the job site.

E. Warranty Access:
1. The Owner shall grant to the Contractor, reasonable access to the EMCS system during the warranty period. The owner shall provide, at no cost to the contractor, remote software access to an on-site computer or VPN access for the following functions:
   a. Access to the entire facility control system by the contractor to provide service and diagnostic support.

F. Service:
1. All service of the system shall be furnished by the Contractor, at no cost to the Owner, for a period of one (1) year, concurrent with the warranty period specified above.

PART 2 PRODUCTS

2.1 ACCEPTABLE EMCS VENDORS

A. Distech by JMS

B. Distech by TD Industries

2.2 MATERIALS

A. General: All materials and equipment used shall be standard components, of regular

manufacture for this application. All systems and components shall have been thoroughly tested and proven in actual use.

B. Exceptions to the specification will qualify bid as unacceptable.

2.3 OPERATOR'S SERVER AND WORKSTATION

A. The new graphics, hardware and software shall be fully integrated to the owners front end system and workstation. Floor plan and interactive color graphics shall be provided for the school with each zone providing color indication of the zone comfort level. In addition to the floor plan graphic, each piece of controlled equipment shall be represented by a graphic that is accessible by clicking on the zone or indicated piece of equipment. All points shall be available on the graphic.

B. Software:
   1. EMS software shall be provided as an all-inclusive package. Software package shall allow the owner to have all the software modules/software tools that the controls contractor has for installation. The district shall have the software tools to be 100% self-sufficient when it comes to programming the systems, modifying DDC and graphics, creating reports and trends, etc. Provisions to provide software at each school campus at no additional charge in the future must be included as a part of this bid.

C. Software shall include the following, but not be limited to:
   1. DDC Programming tool
   2. All points binding and interoperability software to make the system truly open
   3. Graphic editing tools
   4. Energy management tools
   5. Trending tools

D. Graphics:
   1. Graphics pages shall consist of the following graphics at a minimum:
   2. District Map
   3. Floor plans (typical of every school for both space temperature and humidity)
   4. Animated Unit Summary Pages (one per piece of HVAC equipment)
   5. Text Summary Pages (one per piece HVAC equipment)
   6. Time Schedule Pages
   7. Run times Page
   8. Graphics Editing Mode
   9. Trendlog Page

E. General structure of workstation interaction shall be a standard client/server relationship. Server shall be used to archive data and store system database. Clients shall access server for all archived data. Each client shall include flexibility to access graphics from server or local drive. Server shall support a minimum of 50 clients simultaneously. Provide software licenses for server and 20 clients.

F. Displays:
   1. Operator's workstation shall display all data associated with project as called out on drawings and/or object type list supplied. Graphic files shall be created using digital, full color photographs of system installation, AutoCAD or Visio drawing files of field installation drawings and wiring diagrams from as-built drawings. Operator's workstation shall display all data using three-dimensional graphic representations of all mechanical equipment. System shall be capable of displaying graphic file, text, and dynamic object

data together on each display and shall include animation. Information shall be labeled with descriptors and shall be shown with the appropriate engineering units.
2. All displays and programming shall be generated and customized by the local EMCS supplier and installer. Systems requiring factory programming for graphics or DDC logic are specifically prohibited.
3. Analog objects may also be assigned to an area of a system graphic, where the color of the defined area changes based on the analog object's value. For example, an area of a floor-plan graphic served by a single control zone would change color with respect to the temperature of the zone or its deviation from setpoint.

G. Password Protection:
1. Provide security system that prevents unauthorized use unless operator is logged on. Access shall be limited to operator's assigned functions when user is logged on. This includes displays as outlined above.
2. Each operator's terminal shall provide security for 200 users minimum. Each user shall have an individual User ID, User Name and Password.

H. Operator Activity Log:
1. Operator Activity Log shall be included with system that tracks all operator changes and activities. System shall track what is changed in the system, who performed this change, date and time of system activity and value of the change before and after operator activity. Operator shall be able to display all activity, sort the changes by user and also by operation.
2. Log shall be gathered and archived to hard drive on operator workstation as needed. Operator shall be able to export data for display and sorting in a spreadsheet.
3. Any displayed data, that is changeable by the operator, may be selected using the right mouse button and the operator activity log shall then be selectable on the screen. Selection of the operator activity log using this method shall show all operator changes of just that displayed data.

I. Scheduling:
1. Operator's workstation shall show all information in easy-to-read daily format including calendar of this month and next. All schedules shall show actual ON/OFF times for day based on scheduling priority. Priority for scheduling shall be events, holidays and daily with events being the highest.
2. Holiday and special event schedules shall display data in calendar format. Operator shall be able to schedule holidays and special events directly from these calendars.
3. Operator shall be able to change all information for a given weekly or exception schedule if logged on with the appropriate security access.

J. Alarm Indication and Handling:
1. Operator's workstation shall provide audible, visual, and printed means of alarm indication. The alarm dialog box shall always become the top dialog box regardless of the application(s), currently running.
2. System shall provide log of alarm messages. Alarm log shall be archived to the hard disk of the system operator's terminal. Each entry shall include a description of the event-initiating object generating the alarm.
3. Alarm messages shall be in user-definable text (English or other specified language) and shall be entered either at the operator's terminal or via remote communication.

K. Trendlog Information:
1. System server shall periodically gather historically recorded data stored in the building controllers and field controllers and archive the information Archived files shall be

appended with new sample data, allowing samples to be accumulated. Systems that write over archived data shall not be allowed, unless limited file size is specified. Samples may be viewed at the operator's workstation. Operator shall be able to scroll through all trended data. All trendlog information shall be displayed in standard engineering units.
2. Software shall be included that is capable of graphing the trend logged object data. Software shall be capable of creating two-axis (x, y) graphs that display up to ten object types at the same time in different colors.
3. Operator shall be able to change trend log setup information. This includes the information to be logged as well as the interval at which it is to be logged. All input, output, and value object types in the system may be logged.

L. Field Engineering Tools:
1. Operator's workstation software shall include field-engineering tools for programming all controllers supplied. All controllers shall be programmed using graphical tools that allow the user to connect function blocks on screen that provide sequencing of all control logic. Function blocks shall be represented by graphical displays that are easily identified and distinct from other types of blocks. Graphical programming that uses simple rectangles and squares is not acceptable.

2.4 NETWORK AREA CONTROLLER (NAC)

A. Network Area Controller (NAC) shall be equal to a Tridium Niagara N4 JACE 8000 or greater. The NAC shall be provided with the necessary BACnet hardware and software for complete integration and functionality.

B. The Network Area Controller (NAC) shall provide the interface between the WAN and the field control devices, and provide global supervisory control functions over the control devices connected to the NAC. It shall be capable of executing application control programs to provide:
1. Calendar functions
2. Scheduling
3. Trending
4. Alarm monitoring and routing
5. Time synchronization
6. Integration of BACnet controller data
7. Network Management functions for all BACnet based devices

C. The NAC must provide or be provided with the following hardware features as a minimum:
1. Two Ethernet Ports - 10/100 Mbps
2. One RS-232 Port
3. One RS-485 Port
4. One Interface Port - 78 KB FTT-10A
5. Battery Backup or UPS
6. Flash memory for long term data backup (If battery backup or flash memory is not supplied, the controller must contain a hard disk with at least 1 gigabyte storage capacity)
7. The NAC must be capable of operation over a temperature range of 0 to 55°C
8. The NAC must be capable of withstanding storage temperatures of between 0 and 70°C
9. The NAC must be capable of operating over a humidity range of 5 to 95% RH, non-condensing

D. Event Alarm Notification Actions
1. The NAC shall provide alarm recognition, storage; routing, management, and analysis to supplement distributed capabilities of equipment or application specific controllers.
2. The NAC shall be able to route any alarm condition to any defined user location whether

connected to a local network or remote via dial-up telephone connection, or wide-area network.
3. Provide for the creation of a minimum of eight of alarm classes for the purpose of routing types and or classes of alarms, i.e.: Critical, HVAC, Energy, etc.
4. Provide timed (schedule) routing of alarms by class, object, group, or node.
5. Provide alarm generation from binary object “runtime” and /or event counts for equipment maintenance. The user shall be able to reset runtime or event count values with appropriate password control.

E. The EMCS contractor shall coordinate with owner and setup alarms for each HVAC system type.

F. Control equipment and network failures shall be treated as alarms and annunciated.

G. Alarms shall be annunciated in any of the following manners as defined by the user:
1. Screen message text
2. Email of the complete alarm message to multiple recipients. Provide the ability to route and email alarms based on:
   a. Day of week
   b. Time of day
   c. Recipient
3. Pagers via paging services that initiate a page on receipt of email message
4. Graphic with flashing alarm object(s)
5. Printed message, routed directly to a dedicated alarm printer

H. Alarm actions may be initiated by user defined programmable objects created for that purpose.

I. Defined users shall be given proper access to acknowledge any alarm, or specific types or classes of alarms defined by the user.

2.5 SOFTWARE LICENSE AGREEMENT

A. The controls contractor shall sign a copy of the manufacturer’s standard software and firmware licensing agreement as a condition of this contract. Such license shall grant use of all programs and application software as defined by the manufacturer’s license agreement, but shall protect the manufacturer’s rights to disclosure of trade secrets contained within such software.

B. The open license must contain the following statements:
1. accept.station.in=”*”
2. accept.station.out=”*”
3. accept.wb.in=”*”
4. accept.wb.out=”*”

C. Provide a printed copy of the license agreement as part of the submittal package.

2.6 WEB BROWSER CLIENTS

A. The system shall be capable of supporting an unlimited number of clients using a standard Web browser such as Internet Explorer™ or Mozilla Firefox™. Systems requiring additional software (to enable a standard Web browser) to be resident on the client machine, or manufacture-specific browsers shall not be acceptable.

B. The Web browser software shall run on any operating system and system configuration that

is supported by the Web browser. Systems that require specific machine requirements in terms of processor speed, memory, etc., in order to allow the Web browser to function with the EMCS, shall not be acceptable.

C. The Web browser shall provide the same view of the system, in terms of graphics, schedules, calendars, logs, etc., and provide the same interface methodology as is provided by the Graphical User Interface. Systems that require different views or that require different means of interacting with objects such as schedules, or logs, shall not be permitted.

2.7 SYSTEM PROGRAMMING

A. The Graphical User Interface software (GUI) shall provide the ability to perform system programming and graphic display engineering as part of a complete software package. Access to the programming functions and features of the GUI shall be through password access as assigned by the system administrator.

B. Programming Methods
   1. Provide the capability to copy objects from the supplied libraries, or from a user-defined library to the user's application. Objects shall be linked by a graphical linking scheme by dragging a link from one object to another. Object links will support one-to-one, many-to-one, or one-to-many relationships. Linked objects shall maintain their connections to other objects regardless of where they are positioned on the page and shall show link identification for links to objects on other pages for easy identification. Links will vary in color depending on the type of link, i.e., internal, external, hardware, etc.
   2. Configuration of each object will be done through the object's property sheet using fill-in the blank fields, list boxes, and selection buttons. Use of custom programming, scripting language, or a manufacturer-specific procedural language for configuration will not be accepted.
   3. The software shall provide the ability to view the logic in a monitor mode. When on-line, the monitor mode shall provide the ability to view the logic in real time for easy diagnosis of the logic execution. When off-line (debug), the monitor mode shall allow the user to set values to inputs and monitor the logic for diagnosing execution before it is applied to the system.
   4. All programming shall be done in real-time. Systems requiring the uploading, editing, and downloading of database objects shall not be allowed.
   5. The system shall support object duplication within a customer's database. An application, once configured, can be copied and pasted for easy re-use and duplication. All links, other than to the hardware, shall be maintained during duplication.

2.8 CENTRAL PLANT AND AIR HANDLER APPLICATION CONTROLLERS

A. General:
   1. Provide one or more Native BACnet IP application controllers for each air handler and central plant control that adequately cover all objects listed in object list. All controllers shall interface to building controller via BACnet IP protocol. No gateways shall be used. Controllers shall include input, output and self-contained logic program as needed for complete control of units. Controllers shall be fully programmable using graphical programming blocks. Programming tool shall be resident on operator workstation or JACE. No auxiliary or non-BACnet controllers shall be used.

B. All program sequences shall be stored on board application controller in EEPROM. No batteries shall be needed to retain logic program. Programming of application controller shall

be completely modifiable in the field over installed BACnet LANs or remotely via Ethernet connection.

2.9 EXPANDABLE APPLICATION CONTROLLERS

A. General:
1. Expandable application controller shall be capable of providing control strategies for the system based on information from any or all connected inputs. The program that implements these strategies shall be completely flexible and user definable. Any systems utilizing factory pre-programmed global strategies that cannot be modified by field personnel on-site via simple download are not acceptable. Changing global strategies via firmware changes is also unacceptable. Program execution of controller shall be a minimum of once per second.
2. Each and every analog and binary value shall support standard BACnet priority arrays. All flowcharts shall be generated and automatically downloaded to controller. No re-entry of database information shall be necessary.
3. The onboard, battery-backed real time clock must support schedule operations and trendlogs.

2.10 TERMINAL UNIT APPLICATION CONTROLLERS (ROOFTOPS, HEAT PUMPS, AC UNITS, FAN COILS)

A. General:
1. Provide one Native BACnet application controller for each piece of unitary mechanical equipment that adequately covers all objects listed in object list for unit. All controllers shall interface to building controller via BACnet IP protocol. No gateways shall be used. Controllers shall include input, output and self-contained logic program as needed for complete control of unit.

2.11 VAV BOX CONTROLLERS

A. General:
1. Provide one Native BACnet application controller for each VAV box that adequately covers all objects listed in object list for unit. All controllers shall interface to building controller via BACnet IP protocol. No gateways shall be used. Controllers shall include on board CFM flow sensor, inputs, outputs and programmable, self-contained logic program as needed for control of units.

2.12 ELECTRONIC ACTUATORS

A. General:
1. Shall be Electric unless otherwise specified. Shall be manufactured by Belimo. Five-year manufacturer's warranty. Two-year unconditional and three-year product defect from date of installation.
2. Furnish a Freeze-stat and install "Hard Wire" interlock to disconnect the mechanical spring return actuator power circuit for fail-safe operation. Use of the control signal to drive the actuators closed is not acceptable.
3. VAV box damper actuation shall be Floating type or Analog (2-10vdc) and provide to VAV box manufactured for factory installation.
4. Booster-heat valve actuation shall be Floating type or Analog (2-10vdc).

5. Primary valve control shall be Analog (2-10vdc).
6. UL Listed Standard 873 and Canadian Standards association Class 481302 shall certify Actuators.
7. Mechanical spring shall be provided when specified. Capacitors or other non-mechanical forms of fail-safe are not acceptable.
8. Position indicator device shall be installed and made visible to the exposed side of the Actuator. For damper short shaft mounting, a separate indicator shall be provided to the exposed side of the Actuator.
9. Overload Protection: Actuators shall provide protection against actuator burnout by using an internal current limiting circuit or digital motor rotation sensing circuit. Circuit shall insure that actuators cannot burn out due to stalled damper or mechanical and electrical paralleling. End switches to deactivate the actuator at the end of rotation are acceptable only for Butterfly Valve actuators.
10. A push button gearbox release shall be provided for all non-spring actuators.
11. Modulating actuators shall be 24VAC and consume 10VA power or less.
12. Conduit connectors are required when specified and when code requires it.

B. Damper Actuators:
1. Electronic damper actuators shall be direct-coupled rotary type, suitable for mounting directly on the damper end shaft. Electronic damper actuators shall be properly sized to provide sufficient torque to position the damper throughout its operating range. Damper actuators used on economizer and/or outside air dampers shall be spring return.
2. Terminal unit damper actuators shall be electric, low voltage, utilizing floating control.
3. Outside Air and Exhaust Air Damper Actuators shall be Mechanical Spring Return. Capacitors or other non-mechanical forms of fail-safe are not acceptable. The actuator mounting arrangement and spring return feature shall permit normally open or normally closed positions of the damper as required.
4. Economizer Actuators shall be provided and installed by EMCS contractor. Actuators shall utilize Analog control 2-10 VDC and shall give position feedback for FDD monitoring. Floating control is not acceptable. Actuators shall be Mechanical Spring Return. Equal to Belimo LF-24-SR.
5. Electric damper actuators (including VAV box actuators) shall be direct shaft mounted and use a V-bolt and toothed V-clamp causing a cold weld effect for positive gripping. Single bolt or setscrew type fasteners are not acceptable.
6. One electronic actuator shall be direct shaft mounted per damper section. No connecting rods or jackshafts shall be needed. Small outside air and return air economizer dampers may be mechanically linked together if one actuator has sufficient torque to drive both and damper drive shafts are both horizontal installed.
7. Multi-section dampers with electric actuators shall be arranged so that each damper section operates individually. One electronic actuator shall be direct shaft mounted per damper section.

C. Valve Actuators ½" to 6":
1. Electronic valve actuators shall be suitable for direct-coupled mounting to the valve bonnet. Valve actuators shall be properly sized to provide sufficient torque to position the valve throughout its operating range. Where butterfly valves are specified, double acting non-spring return actuators may be used. Unless otherwise stated, provide normally open valves for heating water applications and normally closed valves for chilled water applications.
2. Terminal unit reheat valve actuators shall be suitable for direct-coupled mounting to the valve bonnet. Valve actuators shall be properly sized to provide sufficient torque to position the valve throughout its operating range. Non-spring return tri-state floating valve actuators may be used on terminal units where the valve is less than 1 inch.

3. Mechanical spring shall be provided on all actuators for pre-heat coil and actuators for AHU heating or cooling coil when units are mounted outside. Capacitors or other non-mechanical forms of fail-safe are not acceptable.
4. All zone service actuators shall be non-spring return unless otherwise specified.
5. The valve actuator shall be capable of providing the minimum torque required for proper valve close off for the required application.
6. All control valves actuators shall have an attached 3-foot cable for easy installation to a junction box.
7. Override handle and gearbox release shall be provided for all non-spring return valve actuators.

D. Butterfly Valve Industrial Actuators:
1. Bray or Belimo are acceptable manufacturers.
2. Actuators shall be approved under Canadian Standards Association or other Nationally Recognized Testing Laboratory to UL standards. CSA Class 4813 02 or equal. Enclosure shall be NEMA 4 (weatherproof) enclosure and will have an industrial quality coating.
3. Actuator shall have a motor rated for continuous duty. The motor shall be fractional horsepower; permanent split capacitor type designed to operate on a 120 VAC, 1-phase, 60 Hz supply. Two adjustable cam actuated end travel limit switches shall be provided to control direction of travel. A self-resetting thermal switch shall be imbedded in the motor for overload protection.
4. Reduction gearing shall be designed to withstand the actual motor stall torque. Gears shall be hardened alloy steel, permanently lubricated. A self-locking gear assembly or a brake shall be supplied.
5. Actuator shall have a 6 ft wiring harness provided for ease in field wiring (above 1500 in-lbs). Two adjustable SPDT cam-actuated auxiliary switches, rated at 250 VAC shall be provided for indication of open and closed position. Actuator shall have heater and thermostat to minimize condensation within the actuator housing.
6. Actuator shall be equipped with a hand wheel for manual override to permit operation of the valve in the event of electrical power failure or system malfunction. Hand wheel must be permanently attached to the actuator and when in manual operation electrical power to the actuator will be permanently interrupted. The hand wheel will not rotate while the actuator is electrically driven.
7. The actuator shall be Analog, floating, or two position as called out in the control sequence of operation. All Analog valves shall be positive positioning and respond to a 0-10 VDC or 2-10 VDC or adjustable signal as required. Analog actuators shall have a digital control card allowing any voltage input for control and any DC voltage feedback signal for position indication.
8. Control loops shall cause productive actuation with each movement of the actuator and actuators shall modulate at a rate which is stable and responsive. Actuator movement shall not occur before the effects of previous movement have affected the sensor.
9. Actuator shall have capability of signaling a trouble alarm when the actuator Stop-Go Ratio exceeds 30%.

2.13 DAMPERS AND VALVES

A. Control Dampers:
1. Control Air dampers shall be parallel blade for two-position control and opposed blade for modulating control applications. Dampers shall be galvanized with nylon bearings. Blade edge and tip seals shall be included for all dampers. Leakage through the damper shall not exceed **4 CFM per square foot at 1" w.c.** Blades shall be 16-gauge minimum and 10" wide maximum and frame shall be of welded channel iron. Dampers over 48" wide shall be equipped with a jackshaft to provide sufficient force throughout the intended

operating range.

2. All dampers used for modulating service shall be opposed blade type arrange for normally open or normally closed operation as required. The damper is to be sized so that when wide open the pressure drop is a sufficient amount of its close-off pressure drop for effective throttling.
3. All dampers used for two-position or open-close control shall be parallel blade type arranged for normally open or closed operation as required.
4. Damper linkage hardware shall be constructed of aluminum or corrosion resistant zinc and nickel-plated steel and furnished as follows:
   a. Bearing support bracket and drive blade pin extension shall be provided for each damper section. Sheet metal contractor shall install bearing support bracket and drive blade pin extension. Sheet metal contractor shall provide permanent indication of blade position by scratching or marking the visible end of the drive blade pin extension.
   b. Drive pin may be round only if V-bolt and toothed V-clamp is used to cause a cold weld effect for positive gripping. For single bolt or set-screw type actuator fasteners, round damper pin shafts must be milled with at least one side flat to avoid slippage.

B. Multiple Section Dampers:
   1. Size damper sections based on actuator manufacturers specific recommendations for face velocity, differential pressure and damper type. In general:
      a. Damper section shall not exceed 24 ft-sq. with face velocity £ 1500 FPM.
      b. Damper section shall not exceed 18 ft-sq. with face velocity £ 2500 FPM.
      c. Damper section shall not exceed 13 ft-sq. with face velocity £ 3000 FPM.
   2. Damper manufacturer shall supply alignment plates for all multi-section dampers.
   3. Multiple section dampers of two or more shall be arranged to allow actuators to be direct shaft mounted on the outside of the duct.
   4. Multiple section dampers of three or more sections wide shall be arranged with a 3-sided vertical channel (8'' wide by 6" deep) within the duct or fan housing and between adjacent damper sections. Vertical channel shall be anchored at the top and bottom to the fan housing or building structure for support. The sides of each damper frame shall be connected to the channels. Holes in the channel shall allow damper drive blade shafts to pass through channel for direct shaft mounting of actuators. Open side of channel shall be faced down stream of the airflow, except for exhaust air dampers.
   5. Multiple section dampers to be mounted flush within a wall or housing opening shall receive either vertical channel supports as described above or sheet metal standout collars. Sheet metal collars (12" minimum) shall bring each damper section out of the wall to allow direct shaft mounting of the actuator on the side of the collar.

C. Control Valves:
   1. Manufacturer:
      a. Belimo
   2. Control Valves
      a. Factory fabricated of type, body material, and pressure class based on maximum pressure and temperature rating of piping system, unless otherwise indicated.
   3. Pressure Independent Characterized Control Valve (PICCV)
      a. Forged brass body rated at no less than 600 psi, chrome plated brass ball and stem, female, NPT union ends. No P/T ports required; however, P/T ports on both sides of the valve shall be coordinated with the mechanical contractor.
      b. The modulating control valves shall be pressure independent.

c. The control valve shall accurately control the flow from 0 to 100% full rated flow with an equal percentage flow characteristic. The flow shall not vary more than +/- 5% due to system pressure fluctuations across the valve with a minimum of 5 PSID and a maximum of 50 PSID across the valve.
d. Combination of actuator and valve shall provide a minimum close off pressure rating of 200 psi.
e. The application of multiple control valves piped in parallel to achieve the rated coil flow shall be permitted. Actuators shall be electronically programmed to permit sequencing of the flow with a single control input signal.
f. The control valve shall require no maintenance and shall not include replaceable cartridges.
g. The EMCS Contractor shall provide services of Belimo factory technician for commissioning all pressure independent characterized control valves. Note that timing of valve commissioning is critical to the commissioning process and shall be coordinated with the commissioning agent. Belimo factory technician should be scheduled to work after valves and controllers are active but prior to commencing commissioning. Controls programming and commissioning are dependent upon having a completed Belimo PICCV Commissioning Report.
h. The manufacturer shall warrant all components for a period of 5 years from the date of substantial completion with the first two years unconditional.
i. **PICC valves are required on all hot and cold water HVAC control applications (VAVs, AHUs, fan coils, etc.)**

4. Electronic Pressure Independent Valve (EPIV)
   a. 2-way electronic pressure independent flow control valve with an integrated electronic flow meter and control algorithm.

D. Control Valves ½" to 6":
1. Control valves shall be globe type constructed for tight shutoff and shall operate satisfactorily against system pressures and differentials. Provide two way or three way pattern as shown on the plans. Valves with size up to and including 2-1/2" shall be "screwed". 3" and larger valves shall be “flanged” configuration. Valves larger than 4” shall be butterfly. Water control valves shall be sized for a maximum pressure drop of 5.0 psig at rated flow (except as noted). Two-way control valves shall exhibit equal percentage characteristics. Two-position control valves shall be line size. Ball valves are acceptable for floating or two-position operation where valve size is less than 1 inch.
2. The controls contractor shall furnish all specified motorized control valves and actuators. Controls contractor shall furnish all control wiring to actuators. The Plumbing contractor shall install all valves. Equal Percentage control characteristic shall be provided for all water coil control valves. Linear valve characteristic is acceptable for 3-way valves 2½ inch and above.
3. Characterized Control Valves shall be used for hydronic heating or cooling applications and small to medium AHU water coil applications to 100 GPM. Actuators are non-spring return for terminal unit coil control unless otherwise noted. If the coil is exposed to the Outside Air stream then see plans for Spring Return requirement.
4. Leakage is Zero percent, Close-off is 200 psi, maximum differential is 30 psi. Rangeability is 500:1.
5. Valves 1/2 inch through 2 inches shall be nickel-plated forged brass body, NPT screw type connections.
6. Valves 1/2 inch through 1-1/4 inches shall be rated for ANSI Class 600 working pressure. Valves 1-1/2 inch and 2 inches shall be rated for ANSI Class 400 working pressure.
7. The operating temperature range shall be 0° to 250° F.
8. Stainless steel ball & stem shall be furnished on all modulating valves.
9. Seats shall be fiberglass reinforced Teflon.

10. Two-way and three-way valves shall have an equal percentage control port. Full stem rotation is required for maximum flow to insure stable BTU control of the coil.
11. Three-way valve shall be applicable for both mixing and diverting.
12. The characterizing disc is made of TEFZEL and shall be keyed and held secure by a retaining ring.
13. The valves shall have a blowout proof stem design.
14. The stem packing shall consist of 2 lubricated O-rings designed for on-off or modulating service and require no maintenance.
15. The valves shall have an ISO type, 4-bolt flange, for mounting actuator in any orientation parallel or perpendicular to the pipe.
16. A non-metallic thermal isolation adapter shall separate valve flange from actuator.
17. One fastening screw shall secure the direct coupling of the thermal isolation adapter between the actuator and the valve. This will prevent all lateral or rotational forces from affecting the stem and its packing O-rings.

E. Globe valves ½" to 2":
1. Shall be used for steam control or water flow applications.
2. Valves shall be bronze body, NPT screw type, and shall be rated for ANSI Class 250 working pressure.
3. Valves 1/2 inch (DN15) through 2 inches (DN50) with spring return actuators shall close off against 50 psi pressure differential with Class III leakage (0.1%).
4. The operating temperature range shall be 20° to 280° F.
5. Spring loaded TFE packing shall protect against leakage at the stem.
6. Two-way valves shall have an equal percentage control port.
7. Three-way valves shall a linear control and bypass port.
8. Mixing and diverting valves must be installed specific to the valve design.

F. Globe Valve 2 ½ to 6":
1. Valves 2-1/2 inch (DN65) through 6 inches (DN50) shall be iron body, 125 lb. flanged with Class III (0.1%) close-off leakage at 50 psi differential.
2. Valves with spring return actuators shall close off against 50 psi pressure differential with Class III leakage (0.1%).
3. Flow type for two-way valves shall be equal percentage. Flow type for three-way valves shall be linear.
4. Mixing and diverting valves must be installed specific to the valve design.

G. Butterfly Valves:
1. Butterfly valves shall be sized for modulating service at 60-70 degree stem rotation. Isolation valves shall be line-size. Design velocity shall be less than 12 feet per second when used with standard EPDM seats.
2. Body is Cast Iron.
3. Disc is Aluminum Bronze standard.
4. Seat is EPDM Standard.
5. Body Pressure is 200 psi, -30°F to 275°F.
6. Flange is ANSI 125/250.
7. Media Temperature Range is -22°F to 240°F.
8. Maximum Differential Pressure is 200 psi for 2" to 6" size.

H. Actuator mounting for damper and valve arrangements shall comply to the following:
1. Damper Actuators: Shall not be installed in the air stream
2. A weather shield shall be used if actuators are located outside. For Damper Actuators use clear plastic enclosure.
3. Damper or valve actuator ambient temperature shall not exceed 122°F through any

combination of medium temperature or surrounding air. Appropriate air gaps, thermal isolation washers or spacers, standoff legs, or insulation shall be provided as necessary.

4. Actuator cords or conduit shall incorporate a drip leg if condensation is possible. Water shall not be allowed to contact actuator or internal parts. Location of conduits in temperatures dropping below dew point shall be avoided to prevent water from condensing in conduit and running into actuator.
5. Damper mounting arrangements shall comply to the following:
6. The ventilation subcontractor shall furnish and install damper channel supports and sheet metal collars.
7. No jack shafting of damper sections shall be allowed.
8. Multi-section dampers shall be arranged so that each damper section operates individually. One electronic actuator shall be direct shaft mounted per section.

I. Valve Sizing for Water Coil:
   1. On/Off Control Valves shall be line size.
   2. Modulating Control Valve Body Size may be reduced at most two pipe sizes from the line size or not less than ½ the pipe size. The BAS contractor shall size all water coil control valves for the application as follows:
      a. Booster-heat valves shall be sized not to exceed 5 psi differential pressure. Size valve for 50% Valve Authority. Valve design pressure drop is equal to the sum of coil drop plus the balance valve drop.
      b. Primary valves shall be sized not to exceed 5 psi differential pressure. Size valve for 50% Valve Authority. Valve design pressure drop is equal to the sum of coil drop plus the balance valve drop.
      c. Butterfly valves shall be sized for modulating service at 60-70 degree rotation. Design velocity shall be 12 feet per second or less when used with standard EPDM seats.

J. Valve mounting arrangements shall comply to the following:
   1. Unions shall be provided on all ports of two-way and three-way valves.
   2. Install three-way equal percentage Characterized Control valves in a mixing configuration with the “A” port piped to the coil.
   3. Install 2½ inch and above, Three-Way globe valves, as manufactured for mixing or diverting service to the coil.
   4. Two-way valve shall be piped in the return side of the coil in order to minimize ambient heat at the coil.

2.14 ENCLOSURES

A. NEMA 2 rated enclosures for inside mounting, provide with weather shield for outside mounting.

B. All controllers, power supplies and relays shall be mounted in enclosures.

C. Enclosures may be NEMA 1 when located in a clean, dry, indoor environment. Indoor enclosures shall be NEMA 12 when installed in other than a clean environment.

D. Enclosures shall have hinged, locking doors.

E. Provide laminated plastic nameplates for all enclosures in any mechanical room or electrical room. Include location and unit served on nameplate. Laminated plastic shall be 1/8” thick sized appropriately to make label easy to read.

F. All direct digital controllers located indoors shall be installed in NEMA 1 enclosures. All direct digital controllers located outdoors shall be installed in NEMA 3R enclosures. Enclosures shall be of suitable size to accommodate all power supplies, relays and accessories required for the application. Each enclosure shall include a perforated subpanel for direct mounting of the enclosed devices. Include matched key locks for all enclosures provided.

2.15 SENSORS, SWITCHES, CONTROLLERS, TRANSDUCERS, AND MISCELLANEOUS DEVICES

A. Temperature Sensors:
1. All temperature sensors to be solid state electronic, factory-calibrated to within 0.5°F, totally interchangeable with housing appropriate for application. Wall sensors to be installed as indicated on drawings. Mount 48 inches above finished floor. Duct sensors to be installed such that the sensing element is in the main air stream. Immersion sensors to be installed in wells provided by control contractor, but installed by mechanical contractor. Immersion wells shall be filled with thermal compound before installation of immersion sensors. Outside air sensors shall be installed away from exhaust or relief vents, not in an outside air intake and in a location that is in the shade most of the day.

B. Wall Temperature Sensor
1. Temperature sensors for DX RTU serving areas such as Administration, Gyms, Auditoriums, Cafeterias, Kitchens, Choir, Dance and Band shall have LCD screen with occupancy override and setpoint adjustment. These sensors shall have tamper proof protective covers.
2. Temperature sensors for DX single zone RTU serving a classroom shall have a blank face with occupancy override button.
3. Temperature sensors for hydronic single zone AHU’s and VAV boxes shall have a blank face.

C. Differential Pressure Switches (Air):
1. Provide differential pressure switches across fans and filters for status indication. Differential pressure switches shall have an adjustable setpoint from 0.05” w.c. to 2” w.c. with a switch differential that progressively increases from 0.02” w.c. at minimum to 0.8” w.c. at maximum. Switch shall be SPDT rated for 15A (non-inductive) at 277VAC.

D. Differential Pressure Switches (Liquid):
1. Provide differential pressure switches across pumps and chillers to prove flow. Differential pressure switches shall have a 0-150 psig working differential pressure and have an adjustable setpoint from 4” w.c. to 43.5” w.c. on a fall and 5.5” w.c. to 45” w.c. on a rise. Liquid differential pressure switch enclosure shall carry a NEMA 4 rating. Switch shall be SPDT rated for 5A (inductive) at 125VAC.

E. Float Switches:
1. Provide float switches in condensate drain pans as required by code. Float switches shall utilize a magnetically actuated dry reed switch. Float shall be constructed of seamless polypropylene. Switch shall be SPDT rated for 16A (non-inductive) at 120VAC.

F. Mixed Air Low Limit Controllers (Freezestats):
1. Mixed air low limit controllers shall be manual reset, adjustable setpoint with 20-foot element serpentined across the entering air face of center cooling coil. Control shall be responsive only to the lowest temperature along the element.

G. Static High Limit Controllers:
1. Discharge static high limit controllers shall be provided on all VAV AHU systems. When

discharge static pressure exceeds setpoint, the supply fan shall be de-energized. Manual reset shall be required.

H. Static Pressure Transducers (Air):
   1. Provide static pressure transducers for monitoring supply duct static pressure. Static pressure transducers shall be 100% solid state and shall include glass on silicon, ultra-stable capacitance sensors. Each static pressure transducer shall incorporate short circuit and reverse polarity protection. Transmitter output shall be either 0-10VDC or 4-20mA. Static pressure transducers are to be provided in an enclosure that is suitable for duct mounting. The desired setpoint is to be in the top 50% of the transmitter's operating range.

I. Differential Pressure Transducers (Air):
   1. Provide differential pressure transducers for monitoring air system and airflow measuring station differential pressures. Differential pressure transducers shall be 100% solid state and shall include glass on silicon, ultra-stable capacitance sensors. Each differential pressure transducer shall incorporate short circuit and reverse polarity protection. Transducer output shall be either 0-10VDC or 4-20mA. Differential pressure transducers are to be provided in an enclosure that is suitable for duct mounting. The desired setpoint is to be in the top 50% of the transducer's operating range.

J. Line Pressure Transducers (Liquid):
   1. Provide Rosemount 3051 line pressure transducers for monitoring hydronic system line pressure. Pressure transducers shall be 100% solid state with accuracy of +/- 1% of calibration range. Factory calibrated and have zero and span trimmers for field calibration. Range shall be selected to match the medium being monitored. Transducer output shall be either 0-10VDC or 4-20mA. Differential pressure transducers are to be provided in a field mounted enclosure and all wetted parts shall be constructed from materials that are suitable for operation in the measured medium. LCD display.

K. Differential Pressure Transducers (Liquid):
   1. Provide Rosemount 3051 pressure differential transducers for monitoring hydronic system differential pressure. Differential pressure transducers shall be 100% solid state with accuracy of +/- 1% of calibration range and shall include dual silicon water type sensors. Factory calibrated and have zero and span trimmers for field calibration. Pressure snubbers to protect from pressure pulses and a 3-way bypass / valve assembly to protect the transducer from overpressure damage during start-up. Range shall be selected to match the medium being monitored. Transducer output shall be either 0-10VDC or 4-20mA. Differential pressure transducers are to be provided in a field mounted enclosure and all wetted parts shall be constructed from materials that are suitable for operation in the measured medium. LCD display.

L. Airflow Measuring Stations:
   1. Where shown on the plans, provide airflow measuring stations utilizing multiple point averaging sensors for total pressure measurement and bullet-nose probes for static pressure measurement. Airflow measuring stations shall be factory assembled units with a sheet metal casing of at least 16 gauge galvanized steel. Airflow measuring stations shall be equipped with 3/8" aluminum hexagon cell straightening vanes. Pressure drop across airflow measuring station shall be less than 0.13" w.c. at 2000 FPM with the straightening vanes installed. Accuracy of airflow measurement shall be +/- 2% at 6000 FPM inlet velocity and +/- 0.5% at 2000 FPM inlet velocity.

M. Liquid Flow Meters:

1. Provide insertion type flow meters for monitoring system hydronic system flow. Flow meters shall be 100% solid state and shall include paddle type non-magnetic, non-photoelectric sensors. Flow meters shall be provided with “hot tap” isolation valves and all accessories for bi-directional flow. Flow meter transmitter supply voltage to be 24VAC unregulated. Flow meter output shall have either a 4-20mA or pulse output that is linear with the flow rate.

N. Current Sensing Relays:
1. Provide current switches for indication of equipment status. Amperage ratings shall be adjustable with the desired setpoint to be in the top 50% of the current relay’s operating range. Current sensing relays shall incorporate trip indication LED’s and shall be sized for proper operation with the equipment served.

O. Relative Humidity Sensors:
1. Relative humidity sensors shall have an accuracy of +/-3% from 5 to 95% RH. Output signal shall be either be 0-10VDC or 4-20mA. Humidity transmitters shall be factory calibrated and require no field setting.

P. CO2 Sensors:
1. CO2 sensors shall be space or duct mounted carbon dioxide sensors as required by the application. Space CO2 sensors shall be mounted next to space temperature sensors. The sensor shall have a range of 0-2000 ppm with an accuracy of ±5%. The response time for the sensor shall be less than one minute. The sensor shall be capable of providing an analog signal proportional to the CO2 level sensed. The signal shall be either 0-10VDC or 4-20mA.

Q. Duct/Well Sensors:
1. Sensors for duct and water temperature sensing shall incorporate either RTD or Thermistor sensing devices. Sensing element accuracy shall be 0.1% over the sensor span or better. Where the element is being used for sensing mixed air or coil discharge temperatures and/or the duct cross sectional area is in excess of 14 square feet, the element shall be of the averaging type. Averaging duct sensors shall utilize a 6, 12 or 24 foot sensing element. Immersion sensors shall use matched 316 stainless steel bulb wells. All duct and immersion sensors shall be provided with conduit connection housings. Sensors shall be provided with adequate standoffs for insulation installation.

R. Selector Switches:
1. Selector switches shall be 2 or 3-position, knob or key type as required by the sequence of operation. Selector switches shall feature oil tight construction and be fitted with snap-fit contact blocks rated for 10A, 600VAC/DC operation. Labels shall be provided indicating switch position.

S. Pushbutton Switches:
1. Pushbutton switches shall be either maintained or momentary as required by the sequence of operation. Pushbutton switches shall feature oil tight construction and be fitted with snap-fit contact blocks rated for 10A, 600VAC/DC operation. Labels shall be provided indicating switch function.

PART 3 EXECUTION

3.1 EXAMINATION

A. Prior to starting work, carefully inspect installed work of other trades and verify that such work

is complete to the point where work of this Section may properly commence.

B. Notify the owners' representative in writing of conditions detrimental to the proper and timely completion of the work.

C. Do not begin work until all unsatisfactory conditions are resolved.

D. Each bid must include all costs associated with providing wiring, conduit, concrete trenching, and earth trenching.

3.2 OPERATION

A. BACnet Object List:
1. Each point will be checked out by the Contractor and the Owner's Representative will inspect each point with the bidder prior to acceptance. Provide complete written documented inspections, test and checkout report. Calibrate all equipment.

3.3 INSTALLATION

A. General:
1. Install in accordance with manufacturer's instructions.
2. Provide all miscellaneous devices, hardware, software, interconnections installation and programming required to ensure a complete operating system in accordance with the sequences of operation and point schedules.
3. Provide a complete and operational temperature control and building automation system based on the following points and sequence of operation. The system shall be complete as to sequences and standard control practices. The determined point list is the minimum amount of points that are to be provided. If additional points are required to meet the sequence of operation, they will be provided.

B. Location and Installation of Components:
1. Locate and install components for easy accessibility; in general, mount 48 inches above floor with minimum 3'-0" clear access space in front of units. Obtain approval on locations from owner’s representative prior to installation.
2. Enclosures and hardware or wiring shall not block or limit accessibility to service compartments of any other equipment.
3. The work shall be coordinated fully, as it pertains to the fire protection system, fire alarm system, and electrical power system. All items shall be terminated in the DDC controllers in a predetermined order as indicated in the submittal drawings.
4. All instruments, switches, transmitters, etc., shall be suitably wired and mounted to protect them from vibration, moisture and high or low temperatures.
5. Identify all equipment and panels. Provide permanently mounted tags for all panels.
6. Provide stainless steel or brass thermowells suitable for respective application and for installation under other sections - sized to suit pipe diameter without restricting flow.

C. Interlocking and Control Wiring:
1. Provide all interlock and control wiring. All wiring shall be installed neatly and professionally, in accordance with Specification Division 16 and all national, state and local electrical codes.
2. Provide wiring as required by functions as specified and as recommended by equipment manufacturers, to serve specified control functions. Provide shielded low capacitance wire for all communications trunks. Communication shall be per manufacturer’s specifications.

3. Control wiring shall not be installed in power circuit raceways. Magnetic starters and disconnect switches shall not be used as junction boxes. Provide auxiliary junction boxes as required. Coordinate location and arrangement of all control equipment with the owner's representative prior to rough-in.
4. Provide auxiliary pilot duty relays on motor starters as required for control function.
5. Provide power for all control components from nearest electrical control panel or as indicated on the electrical drawings. Coordinate with electrical contractor.
6. All control wiring in the mechanical, electrical, telephone and boiler rooms to be installed in conduit. All other wiring to be installed neatly and inconspicuously per local code requirements. If local code allows, control wiring above accessible ceiling spaces may be run with plenum rated cable (without conduit).

D. Installation Requirements:
1. Any panels associated with the control system shall be furnished and installed under this section of the work. Panel wiring shall be terminated by connecting to numbered terminals strips. Wire nut connections shall not be allowed. All wiring shall be color coded and shall be tagged for future identification.
2. Unless otherwise specified, all devices, panels, etc., furnished and/or installed by the Contractor shall be located where they can be calibrated and maintained from the floor without use of a ladder. These items shall be identified by means of plates made of plastic suitably engraved, embossed or punched, plastic tape will not be acceptable. At completion of job, the Contractor shall submit record drawings of any changes made during construction. This submittal shall be a condition of final payment.
3. Any conduit on roof shall be absolute minimum and shall have prior written approval.
4. All conduit used indoor and outdoor shall be metal and shall be of type and fittings to minimize corrosion and moisture entry.

E. Cable Installation and Attachments:
1. Control System wiring and equipment installation shall be in accordance with good engineering practices as established by the TIA/EIA and the NEC. Wiring shall meet all state and local electrical codes. All wiring shall test free from all grounds and shorts. All cable shall be supported from the building structure and bundled.
2. The support system shall provide a protective pathway to eliminate stress that could damage the cabling. The cable shall not be crushed, deformed, skinned, crimped, twisted, or formed into tight radius bends that could compromise the integrity of the cabling. Controls cables shall not be run loose on ceiling grid or ceiling tiles. Support shall be provided by mounting appropriate fasteners which may be loaded with multiple cables. Provided that the weight load is carried by the support rod or wire, the support assembly may attach to the ceiling grid for lateral stabilization. The required support wires for the ceiling grid or light fixtures shall not be utilized. Any fastener attached to the ceiling grid shall not interfere with inserting or removing ceiling tiles. All cabling and supports must be positioned at least 12 inches above the ceiling grid.
3. Controls cables shall be run in bundles above accessible ceilings and supported from building structure. Cabling shall be loosely bundled with wire wraps randomly spaced at 30 to 48 inches on center, wire wraps shall not be tight enough to deform cabling and shall not be used to support the cabling.
4. Attachments for cabling support shall be spaced at 48 to 60 inches on center. The cable bundle shall not be allowed to sag more than 12 inches mid-span between attachments. Attachments shall be sized as follows:

Bundles up to 1/2" dia. (Ten 1/4" cables)	2" bridle ring, Caddy #4BRT32 or equivalent
Bundles up to 3/4" dia. (Sixteen 1/4" cables)	3/4" J-Hook, Caddy #CAT12 or equivalent

Bundles up to 1-5/16" dia. (Fifty 1/4" cables)	1-5/16" J-Hook, Caddy #CAT21 or equivalent
Bundles up to 2" dia. (Eighty 1/4" cables)	2" J-Hook, Caddy #CAT21 or equivalent
Split bundles greater than 2" dia. or provide cable tray.	

5. Do not mix different signal strength cables on the same J-Hook (i.e. fire alarm, 25 volt speaker cable). Multiple J-Hooks can be on the same attachment point up to the rated weight of the attachment device.
6. Controls cables shall be run in conduit stubs, where stubs are provided, from wall mounted devices to above accessible ceilings. Conduit shall be required only within walls and concealed spaces to provide access. Provide a plastic snap bushing or sleeve on the end of each conduit stub such as Thomas & Betts Catalog no. 443 - 3/4", 424 - 1", 425 - 1 1/4", 427 - 2" or equivalent.
7. Conduit, duct or track shall be used for controls cable in exposed areas.
8. All conduit, ducts, track and raceways shall be supported from the structure at industry standard intervals for the size specified, utilizing proper anchoring devices and techniques for each type of cable used.
9. All penetrations through fire rated walls or floors shall feature a short length of metal conduit. The hole shall be neatly cut, not oversize or irregular. Seal the interior of the conduit sleeve around the cables and around the outside of the sleeve on each side of the penetration with fire-stop caulk or putty, such as Minnesota Mining & Mfg. Co. (3M) - CP 25WB+ caulk, MPS-2+ putty, or equivalent. Install according to the manufacturers' instructions.
10. All cable shall have a label on both ends utilizing self-laminating, flexible vinyl film and non-smear nylon marking pens. Utilize Tyton Corporation Part No. RO175 Rite-On labels and Part No. FTP1 nylon marking pens or equivalent.
11. Each cable run shall include a three foot service loop with wire tie located in the ceiling above the control unit panel. This is to allow for future re-termination or repair.
12. No terminations or splices shall be installed in or above ceilings. Cable shall be continuous from one device termination to the next.
13. Mount all equipment firmly in place. Route cable in a professional, neat and orderly installation.
14. All cabling shall be placed with regard to the environment, EMI/RFI (interference) and its effect on communication signal transmission.
15. Do not route any controls cable within two feet of any light fixture, HVAC unit service access area, electric panel, or any device containing a motor or transformer.
16. Low voltage controls cable will not be installed in the same conduit, duct or track with line voltage electrical cable.
17. Maximum pulling tension should not exceed 25 lb/ft. or manufactures recommendation, whichever is less.
18. Any pulling compounds utilized must be approved by the cable manufacturer and shall not degrade the strength or electrical characteristics of the cable.
19. Cable bends shall not exceed the manufacturers' suggested bend radius.
20. Provide for adequate ventilation in all equipment panels.
21. Provide wire mold where wiring must run exposed. Obtain advance approval from Architect and Owner before running exposed. Coordinate with Owner and Architect.
22. For all wiring, provide numbering on all terminations (both ends).
23. Label all panels, cans, enclosures, controllers and correlate with air conditioning units served. Labeling shall relate to shop drawings and equipment served. Provide wiring diagram inside each enclosure.
24. Provide a rain-tight enclosure for each rooftop unit controller.
25. Locate outdoor air sensors shielded and on northern exposure.

F. Termination practices:

1. Strip back only as much cable jacket as required to terminate.
2. Preserve wire twists as closely as possible to point of termination (0.5" maximum) to keep signal impairment to a minimum.
3. Avoid twisting cable during installation.
4. Electrical Interlocks:
   a. All electrical interlocks shall be provided as specified. All electrical interlocks shall be made by means of motor starters or shall be accomplished by separate relays. No motor power lead shall be utilized in an interlock circuit.

3.4 SERVICES

A. Field Services:
1. Prepare and start logic control system under provisions of this section.
2. Start-up and commission systems. Allow sufficient time for start-up and commissioning prior to placing control systems in permanent operation.
3. Provide the capability for off-site monitoring at control contractor's local or main office. At a minimum, off-site facility shall be capable of system diagnostics and software download. Owner shall provide remote access via Internet for this service for 1 year or as specified.
4. Provide Owner's Representative with spare parts list. Identify equipment critical to maintaining the integrity of the operating system.
5. Provide all interface devices and computer cards required.
6. Contractor responsible for verifying all quantities of air conditioning units, etc. on existing and new construction.
7. Provide Owner with CD or flash drive with graphic diagrams and drawings. Include map of Campus with buildings located and floor plan of each building with equipment located.
8. This Contractor shall provide a Project Manager with a minimum of 3 years' experience with installation and set-up of the equipment of the Bidder/Manufacturer they represent.

B. HVAC Training:
1. Provide application engineer to instruct owner in operation of systems and equipment.
2. Provide system operator's training to include (but not limited to) such items as the following: modification of data displays, alarm and status descriptors, requesting data, execution of commands and request of logs. Provide this training to a minimum of 3 persons.
3. Provide on-site training above as required, up to 16 hours as part of this contract.

C. Demonstration:
1. Demonstrate complete operating system to owner's representative.
2. Provide certificate stating that control system has been tested and adjusted for proper operation.

D. Programming:
1. Prior to completion of the control installation, schedule time with Owner's designated representatives to evaluate and select programming options and requirements. Contractor shall provide engineer for such meetings and consultations on an as-needed basis. Preparation time for the conference shall be in addition to the "in conference" time, and shall be provided on an as-needed basis without additional cost to the Owner.
2. The Contractor shall also provide additional coordination as needed with the Owner's representative and Engineer to formulate and determine functions, reports, graphics, and alarms most desirable and suitable for the school district and writing the software capability. Programming of these items shall be provided. The Contractor shall program the system using coordinated Owner provided schedules for time of day and holidays.
3. No hardware change shall be required for program changes.

E. Documentation:
   1. The Contractor shall provide a complete documentation package to the owner which shall include floor plans indicating location of EMCS equipment, wiring diagrams, bill of materials, data base information, and sequences of operation. The sequences of operation shall be submitted and approved by the owner in writing prior to installation and programming.

F. Coordination:
   1. For construction project installations where electrical and mechanical contractors are responsible for their respective trade, the electrical contractor is to provide line voltage to required equipment and the mechanical contractor is to install any devices that are to be included in piping systems. It is the controls contractor responsibility to provide all devices with diagrams for location and coordinate with mechanical contractor prior to mechanical contractor starting installations. For installations where controls only, work is provided, all necessary work shall be performed by the controls contractor. Controls contractor shall coordinate and provide all required work and wiring for duct mounted smoke detectors, control relays for unit shutdown, and interface with any fire alarm system. For installations where controls only work is provided, all necessary work shall be performed by the controls contractor.

PART 4 SEQUENCE OF OPERATION

4.1 SEQUENCE OF OPERATION

A. The following are sequences of operations which will be accomplished by the EMCS. Coordinate with Owner in operating equipment to maximize comfort and economy. All points required to accomplish the sequences will be provided and connected to the EMCS.

B. All chillers, boilers, pumps and AHU's shall be supplied with a RIB relay with manual HOA switches. This is to allow owner to turn on and run equipment locally. The activation of the switch shall notify the Building Automation System (BAS) that the unit is in manual override. The equipment on the BAS graphic shall change color to red to alert that that equipment has been locally manually overridden.

C. Provide one outside air relative humidity sensor and temperature sensor per campus. It is also acceptable to obtain outside air ambient conditions from a nearby weather station.

Note to Specifier:
1. It is the engineer's responsibility to edit/delete/modify/add control points and sequences as needed to fit their design. There are additional editor notes and highlighted portions that engineer needs to review.
2. New construction and major MEP renovations to include building electrical, domestic water main and gas main monitoring.
3. When economizer exemption is being taken, delete all economizer/fdd sequences.

Building Electrical Metering/Monitoring
GENERAL:

1. Provide digital monitoring of building MSB. The FMCS shall monitor the electrical energy consumption at the buildings main electric feed. Coordinate with switchgear manufacturer and/or electrical contractor.

2. Provide dashboard with daily, weekly, monthly, and yearly usage totals

CONTROL POINTS:

Description	Type
KVA	AI
KWH	AI
Demand	AI
Power Factor	AI
Voltage	AI

Domestic Water Main Supply Metering/Monitoring

D. GENERAL:

1. The FMCS contractor shall provide a flow meter (Omni Compound C2 water flow meter or equivalent) to be installed on the main domestic water line. Coordinate with plumbing contractor.

2. The FMCS shall monitor flow from the primary water supply to the building. When the amount of flow is greater than programmed (adj.) the FMCS shall send an alarm. Provide all flow meters and controls points for a complete system.

3. Provide dashboard with daily, weekly, monthly and yearly usage totals

E. CONTROL POINTS:

Description	Type
Flow Meter	AI

Natural Gas Main Supply Metering/Monitoring

F. GENERAL:

1. The FMCS contractor shall provide a flow meter to be installed on the main gas line. Coordinate with plumbing contractor.

2. The FMCS shall monitor gas from the primary gas supply to the building. When the amount of flow is greater than programmed (adj.) the FMCS shall send an alarm. Provide all gas meters and controls points for a complete system. Coordinate with plumbing contractor.

3. Provide dashboard with daily, weekly, monthly, and yearly usage totals

G. CONTROL POINTS:

Description	Type
Gas Flow Meter	AI

Ambient Conditions

A. GENERAL:

1. The FMCS shall monitor the ambient outside conditions at the building. Sensors shall be located outside the building for northern exposure.

B. CONTROL POINTS:

Description	Type
Outside Temperature	AI
Outside Humidity	AI
Outside CO2	AI

Sump Pumps

A. GENERAL:

1. Sump Pumps shall be monitored by FMCS. The FMCS shall generate an alarm should the pump lose power, stop operating or secondary float switch above designated level for 30 minutes.

B. CONTROL POINTS:

Description	Type
Pump Amps/Status (Each Pump)	AI
Secondary Float Switch (Each Pump)	DI

Electrical Room Exhaust Fans

A. GENERAL:

1. The FMCS to monitor space temperature for all electrical rooms with exhaust fans. The electrical room exhaust fans are to operate continuously when the space above 80° F (adj.).

B. CONTROL POINTS:

Description	Type
Fan Amps/Status (Each Fan)	AI
Space Temperature (Each Room)	AI
Fan Start/Stop Command (Each Fan)	DO

Crawlspace Exhaust Fans

A. GENERAL:

1. The FMCS to measure crawlspace temperature and humidity. Calculations are to be done to find dewpoint of crawlspace and ambient dewpoint. The crawlspace fans are to operate continuously when the crawlspace dewpoint is above 60° F (adj.) and ambient dewpoint is less than crawlspace dewpoint.

B. CONTROL POINTS:

Description	Type
Crawlspace Temperature	AI
Crawlspace Humidity	AI
Fan Amps/Status (Each Fan)	AI
Fan Start/Stop Command (Each Fan)	DO

Relief Fans

A. GENERAL:

1. The FMCS to measure building pressure. The relief fans are to operate to maintain a positive pressure setpoint of .05” In. W.C. (adj.).

B. CONTROL POINTS:

Description	Type
Building Pressure (Each Sensor)	AI
Fan Amps/Status (Each Fan)	AI
Fan Start/Stop Command (Each Fan)	DO
Fan VFD Speed (Each Fan)	AO

Kitchen Hood Exhaust Fans and Makeup Air Units

A. GENERAL:

1. Kitchen hood, exhaust fans and makeup air units to have standalone kitchen system controls.
2. Kitchen hood exhaust fans shall be hardwired interlocked with associated makeup air units.
3. Kitchen hood exhaust fans and makeup air units shall be monitored by FMCS.

B. CONTROL POINTS:

Description	Type
Fan Amps/Status (Each Kitchen Fan)	AI
Fan Amps/Status (Each Makeup Air Unit)	AI

Variable Frequency Drives

A. GENERAL:

1. The FMCS shall interface and monitor points from the VFDs.
2. VFD interfaces shall be achieved via communication link.
3. VFD data to be shown on associated unitary graphic.
4. Provide dashboard with daily, weekly, monthly, and yearly usage totals for KWH and Runtime

B. CONTROL POINTS:

Description	Type
Start/Stop (Each VFD)	DI
Alarm (Each VFD)	DI
Percent Output (Each VFD)	AI
Frequency Output (Each VFD)	AI
Amperage (Each VFD)	AI
KWH (Each VFD)	AI
Runtime (Each VFD)	AI

MDF / IDF Rooms

A. GENERAL:

1. Units to have standalone thermostat. Units to operate continuously.
2. The FMCS shall monitor space temperature for all MDF/IDF rooms. The FMCS shall generate an alarm should the space temperature exceed or drop below its assigned alarm limits (adj.).

B. CONTROL POINTS:

Description	Type
Space Temperature (Each Room)	AI

Kiln Hoods and Exhaust Fans

A. GENERAL:

1. Kiln hood(s) and exhaust fan(s) to have standalone controls. Each hood and associated fan shall be hardwired interlocked with each other.

2. When kiln is turned on, exhaust fan is to come on and run continuously during kiln running time and for two hours after kiln turns off.

3. Kiln hood exhaust fans shall be monitored by FMCS.

B. CONTROL POINTS:

Description	Type
Fan Amps/Status (Each Kiln Fan)	AI

Variable Primary Chilled Water System

A. GENERAL:

1. There are two chillers with motorized isolation valves. The pumping system will be variable primary type with two pumps. The pump(s) will have a minimum flow condition equal to the minimum flow allowed by the chiller manufacturer. There will also be a bypass line with an automated control valve to allow the minimum flow of chillers. Minimum flow to be specified by the chiller manufacturer.

B. CENTRAL PLANT SYSTEM ENABLING/DISABLING:

2. The occupied/unoccupied mode of operation shall be defined by the EMCS optimum start/stop schedule.

3. The EMCS shall enable the chilled water system based on an ambient temperature above 50° F (adj.) and requests for cooling. The number of requests shall be adjustable. This system enable will assign the lead/lag chillers and lead/lag pumps. Equipment will operate on a lead-lag and equal run time basis.

4. The lead chillers slow stroking, motorized isolation valve (120 seconds) shall open.

5. After a time delay allowing the motorized isolation valve to fully open, the lead chilled water pump shall start. If lead pump fails to start and flow not proven, system shall be able to auto rotate and start lag pump.

6. Once a chilled water pump has started and water flow has been proven, the lead chiller shall be enabled. If lead chiller fails to start, system shall be able to auto rotate and start lag chiller. The motorized isolation valve shall be opened/closed with the enabling/disabling of its corresponding chiller.

7. Upon each start of the chilled water system, it will activate a lag chiller enable delay of 1 hour (adj.) in order for the system loop and the lead chiller to stabilize.

C. CHILLED WATER TEMPERATURE CONTROL:

1. The chilled water setpoint will be controlled by EMCS by sending a setpoint signal 42°F (adj.) to each chiller control panel (UCP).

2. There shall be a linear chilled water supply temperature reset algorithm in between:
    a. 42°F (adj.) chilled water supply when outside air temperature is at or above 70°F (adj.)
    b. 46°F (adj.) chilled water supply when outside air temperature is at or below 50°F (adj.)

D. CHILLER DEMAND LIMIT:

1. Chiller demand limiting will be used at least 120 seconds (adj.) prior to the sequencing and staging up of lag chillers.
2. The chiller demand limit signal of 40% (adj.) will be sent by EMCS to chillers.
3. Once the staging up of lag chiller has occurred, the chiller limit signal shall stay active for an additional 300 seconds (adj.) to allow system to stabilize. After time delay is over, the chiller demand limiting signal shall be disabled

E. STAGING OF CHILLER:

1. Staging Up (The lag chiller shall be enabled when any of the following conditions occur):
    a. When the chilled water supply temperature exceeds the set point by 2°F (adj.) and a 5°F differential from return water temperature for a 15 minute period (adj.). the EMCS will enable the second chiller. The bypass automatic control valve shall be reset to allow total minimum GPM of both chillers to flow through the bypass.
    b. When lead chiller load is at 85% (adj.) or more for 15 minutes (adj.).
    c. When lead chiller fails or is in alarm.
2. Staging Down (The lag chiller shall be disabled when any of the following conditions occur):
    a. When the chilled water supply temperature is at or below the set point and there is at least a 6°F differential from return water temperature for a 15 minute period (adj.). the EMCS will disable the second chiller. The bypass automatic control valve shall be reset to allow total minimum GPM of one chiller to bypass.
    b. When chiller loads are at 40% (adj.) or less for 15 minutes (adj.).

F. CHILLED WATER PUMPING SYSTEM:

1. Variable Primary Chilled Pumping System:
    a. One variable primary pump will be started when system is enabled. If lead pump fails to start and flow not proven, system shall be able to auto rotate and start lag pump.
    b. The speed of the pumps shall not drop below minimum output to maintain minimum flow through enabled chillers.
    c. Anytime a there is a call for two chillers to run simultaneously, there shall be a call for two pumps to run simultaneously.
    d. The pump VFD will be controlled by differential pressure transducer (s) across the supply and return piping at locations as shown on the drawings or as directed by the engineer. If the pressure is below setpoint, the pump speed will be increased. If the differential pressure is above setpoint, the pump speed will be decreased.

e. The lag pump will activate whenever the speed of the first pump is at or above 90% (adj.) for 15 minutes (adj.). The lag pump shall turn on and operate in unison with the lead pump to maintain building load. Once both pumps are operating at 40% (adj.), for 15 minutes (adj.) the lag pump shall turn off and the lead pump shall remain on to maintain building load.

f. The differential pressure setpoint for the pumping system shall be reset based on maximum chilled water valve position. If the maximum valve position is above 90% (adj.), then the differential set point will be set to maximum pressure as determined by the temperature control system contractor. If the maximum valve position is below 50% (adj.), then the differential pressure setpoint will be set to minimum pressure as determined by the temperature control system contractor. If the maximum valve position is between 90%-50% (adj.), then the differential pressure setpoint will modulate linearly between the minimum and maximum pressure setpoints.

G. CHILLED WATER BYPASS:

1. Minimum Flow:

a. The chilled water bypass valve shall be initially closed and open as necessary to provide minimum flow to enabled chillers.

b. Bypass valve shall monitor chiller flow meter to ensure minimum flow is being met by modulating bypass control valve open as necessary.

c. As a failsafe backup to the flow meter, bypass valve shall also monitor the chilled water pressure drop across each chiller evaporator when a chiller is enabled. As the sensed differential pressure falls below the pressure drop associated with the chiller recommended flow rate, as provided by the chiller manufacturer, modulate the bypass control valve to maintain minimum flow. Initial default chiller evaporator pressure drop of 3 psi (adj.).

H. SAFETIES:

1. Freeze Protection:

a. When the outside air (OA) temperature drops below 36°F (adj.), a primary pump will be started and all associated isolation valves opened. All building chilled water valves will be open to 20%.

b. When the OA temperature rises 2°F above freeze protection setpoint for one hour, the reverse shall occur.

I. Control Points:

Description	Type
Outside Air Temperature	AI
Building Common Chilled Water Supply Temperature	AI
Building Common Chilled Water Return Temperature	AI
Chiller Supply Water Temperature (Each Chiller)	AI
Chiller Return Water Temperature (Each Chiller)	AI
Chilled Water Bypass Temperature	AI
Chiller Evaporator Differential Pressure (Each Chiller)	AI
Building Flow	AI
Chiller Flow	AI
Makeup Water Flow	AI

Building Chilled Water Differential Pressure (Each Sensor)	AI
Chiller Amps/Status (Each Chiller)	AI
Chiller Alarm (Each Chiller)	AI
Pump Amps/Status (Each Pump)	AI
Motorized Valve Feedback Position (Each Valve)	AI
Chiller Start/Stop Command (Each Chiller)	DO
Pump Start/Stop Command (Each Pump)	DO
Pump VFD Speed (Each Pump)	AO
Chiller Supply Setpoint (Each Chiller)	AO
Chiller Capacity Limit (Each Chiller)	AO
Chiller Isolation Valve (Each Chiller)	AO
Chilled Water Bypass Valve	AO

Cooling Tower and Condenser Water Pumps

A. GENERAL:

1. There are two cooling towers with VFD's and motorized isolation valves. The associated condenser pumping system consists of two pumps and VFD's.

B. CENTRAL PLANT SYSTEM ENABLING/DISABLING:

1. The cooling tower system shall be enabled any time there is a call for cooling from the associated water cooled chillers occupied/unoccupied mode of operation.

2. This system enable will assign the lead/lag cooling towers and lead/lag pumps. Equipment will operate on a lead-lag and equal run time basis.

3. The lead cooling tower slow stroking, motorized isolation valve (120 seconds) shall open.

4. After the time delay allowing the motorized isolation valve to fully open, the lead condenser water pump shall start. If lead pump fails to start and flow not proven, system shall be able to auto rotate and start lag pump.

5. Once a condenser water pump has started and water flow has been proven, the lead cooling tower shall operate. If lead cooling tower fails to start, system shall be able to auto rotate and start lag cooling tower. The motorized isolation valve shall be opened/closed with the enabling/disabling of its corresponding cooling tower.

C. CONDENSOR WATER TEMPERATURE CONTROL:

1. The system will incorporate an algorithm based on ambient wetbulb temperature and cooling tower approach to modulate and maintain a leaving condenser water temperature setpoint (adj.). Initial default setpoint shall be 75°F

2. Condenser water temperature setpoint (adj.) shall be equal to *current ambient* ***wetbulb*** *temperature + tower approach*

3. Upper limit for condenser water temperature setpoint is 85°F (adj.)

4. Lower limit for condenser water temperature setpoint is 55°F (adj.)

D. COOLING TOWER BYPASS:

1. When condenser water going back to tower(s) is 55°F or below (adj.), the three way bypass valve shall modulate to maintain a minimum cooling tower leaving water temperature of 55°F (adj.), and the cooling tower fans shall remain off

E. CONTROL POINTS:

Description	Type
Outside Air Temperature	AI
Outside Air Humidity	AI
Common Condenser Water Supply Temperature	AI
Common Condenser Water Return Temperature	AI
Chiller Condenser Water Temperature (Each Chiller)	AI
Chiller Condenser Return Water Temperature (Each Chiller)	AI
Makeup Water Flow	AI
Cooling Tower Fan Amps/Status (Each Fan)	AI
Pump Amps/Status (Each Pump)	AI
Motorized Valve Feedback Position (Each Valve)	AI
Vibration Alarm (Each Tower)	DI
Cooling Tower Fan Start/Stop Command (Each Fan)	DO
Pump Start/Stop Command (Each Pump)	DO
Cooling Tower Fan VFD Speed (Each Pump)	AO
Pump VFD Speed (Each Pump)	AO
Cooling Tower Isolation Valves (Each Tower)	AO
Cooling Tower Bypass Valve	AO

Condensing Primary/Secondary Heating Water System (Oem Boiler Sequencer)

A. GENERAL:

1. There are two boilers with circulating primary pumps and two building hot water pumps.

B. HEATING SYSTEM ENABLING/DISABLING:

1. The occupied/unoccupied mode of operation shall be defined by the EMCS optimum start/stop schedule.

2. The EMCS shall enable the hot water system based on an ambient temperature below 60° F (adj.) and requests for heating. The number of requests shall be adjustable. This system enable will enable the boiler sequencer that is provided by boiler manufacturer. Building pumps will operate on a lead-lag and equal run time basis.

C. HOT WATER PUMPING:

1. Building Pumping System:

a. One variable building pump will be started when system is enabled. If lead pump fails to start and flow not proven, system shall be able to auto rotate and start lag pump.

b. The pump VFD will be controlled by differential pressure transducer (s) across the supply and return piping at locations as shown on the drawings or as directed by the engineer. If the pressure is below setpoint, the pump speed will be increased. If the differential pressure is above setpoint, the pump speed will be decreased.

c. The lag pump will activate whenever the speed of the first pump is at or above 90% (adj.) for 15 minutes (adj.). The lag pump shall turn on and operate in unison with the lead pump to maintain building load. Once both pumps are operating at 40% (adj.), for 15 minutes (adj.) the lag pump shall turn off and the lead pump shall remain on to maintain building load.

d. The differential pressure setpoint for the pumping system shall be reset based on

maximum hot water valve position. If the maximum valve position is above 90% (adj.), then the differential set point will be set to maximum pressure as determined by as determined by TAB contractor. If the maximum valve position is below 50% (adj.), then the differential pressure setpoint will be set to minimum pressure as determined by TAB contractor. If the maximum valve position is between 90%-50% (adj.), then the differential pressure setpoint will modulate linearly between the minimum and maximum pressure setpoints.

D. BOILER CONTROL:

1. Sequencing:

a. The EMCS will enable the manufacturer provided boiler sequencer. The sequencer will modulate boilers.

2. Primary Circulating Pumps:

a. Primary circulating pumps shall be hardwired interlocked with boiler.

b. Primary circulating pumps shall run continuously anytime there is a call for its associated boiler.

E. HOT WATER TEMPERATURE CONTROL:

1. The hot water setpoint will be sent by EMCS to sequencer and sequencer will modulate boilers to meet setpoint.

2. There shall be a linear hot water supply temperature reset algorithm in between:

a. 100°F (adj.) hot water supply when outside air temperature is at or above 60°F (adj.)

b. 130°F (adj.) hot water supply when outside air temperature is at or below 45°F (adj.)

F. SAFETIES:

1. Freeze Protection:

a. When the outside air (OA) temperature drops below 36°F (adj.), a building pump will be started. All building hot water valves will be open to 20%.

b. When the OA temperature rises 2°F above freeze protection setpoint for one hour, the reverse shall occur.

2. CO Monitoring:

a. A carbon monoxide sensor shall be installed in boiler room.

b. Carbon monoxide sensor shall be hardwired interlocked with boiler(s) and shutdown boiler(s) when carbon monoxide rises above 50 ppm.

c. Carbon monoxide alarm shall disable any supply fans in boiler room and enable all exhaust fans in boiler room.

G. Control Points:

Description	Type
Outside Air Temperature	AI
Building Common Hot Water Supply Temperature	AI
Building Common Hot Water Return Temperature	AI

Boiler Supply Water Temperature (Each Boiler)	AI
Boiler Return Water Temperature (Each Boiler)	AI
Building Flow	AI
Makeup Water Flow	AI
Building Hot Water Differential Pressure (Each Sensor)	AI
Boiler Amps/Status (Each Boiler)	AI
Boiler Alarm (Each Boiler)	AI
Circulation Pump Amps/Status (Each Pump)	AI
Building Pump Amps/Status (Each Pump)	AI
CO Monitoring Alarm	DI
Boiler Sequencer System Enable	DO
Boiler Sequencer Hot Water Setpoint	AO
Building Pump Start/Stop Command (Each Pump)	DO
Building Pump VFD Speed (Each Pump)	AO

Non-Condensing Primary/Secondary Heating Water System (Oem Boiler Sequencer)

A. GENERAL:

1. There are two boilers with circulating primary pumps and two building hot water pumps.

B. HEATING SYSTEM ENABLING/DISABLING:

1. The occupied/unoccupied mode of operation shall be defined by the EMCS optimum start/stop schedule.

2. The EMCS shall enable the hot water system based on an ambient temperature below 60° F (adj.) and requests for heating. The number of requests shall be adjustable. This system enable will enable the boiler sequencer that is provided by boiler manufacturer. Building pumps will operate on a lead-lag and equal run time basis.

C. HOT WATER PUMPING:

1. Building Pumping System:

a. One variable building pump will be started when system is enabled. If lead pump fails to start and flow not proven, system shall be able to auto rotate and start lag pump.

b. The pump VFD will be controlled by differential pressure transducer (s) across the supply and return piping at locations as shown on the drawings or as directed by the engineer. If the pressure is below setpoint, the pump speed will be increased. If the differential pressure is above setpoint, the pump speed will be decreased.

c. The lag pump will activate whenever the speed of the first pump is at or above 90% (adj.) for 15 minutes (adj.). The lag pump shall turn on and operate in unison with the lead pump to maintain building load. Once both pumps are operating at 40% (adj.), for 15 minutes (adj.) the lag pump shall turn off and the lead pump shall remain on to maintain building load.

d. The differential pressure setpoint for the pumping system shall be reset based on maximum hot water valve position. If the maximum valve position is above 90% (adj.), then the differential set point will be set to maximum pressure as determined by TAB contractor. If the maximum valve position is below 50% (adj.), then the differential pressure setpoint will be set to minimum pressure as determined by TAB contractor. If the maximum valve position is between 90%-50% (adj.), then the differential pressure setpoint will modulate linearly between the minimum and maximum

pressure setpoints.

D. BOILER CONTROL:

1. Sequencing:

   a. The EMCS will enable the manufacturer provided boiler sequencer. The sequencer will modulate boilers.

2. Primary Circulating Pumps:

   a. Primary circulating pumps shall be hardwired interlocked with boiler.

   b. Primary circulating pumps shall run continuously anytime there is a call for its associated boiler.

3. Mixing Valve

   a. Each boiler is to have a 3-way mixing valve provided by boiler manufacturer.

   b. Mixing valve is to limit low water temperatures from entering boiler.

E. HOT WATER TEMPERATURE CONTROL:

1. The hot water setpoint will be sent by EMCS to sequencer and sequencer will modulate boilers to meet setpoint.

2. There shall be a linear hot water supply temperature reset algorithm in between:

   a. 140°F (adj.) hot water supply when outside air temperature is at or above 60°F (adj.)

   b. 160°F (adj.) hot water supply when outside air temperature is at or below 45°F (adj.)

F. SAFETIES:

1. Freeze Protection:

   a. When the outside air (OA) temperature drops below 36°F (adj.), a building pump will be started. All building hot water valves will be open to 20%.

   b. When the OA temperature rises 2°F above freeze protection setpoint for one hour, the reverse shall occur.

2. CO Monitoring:

   a. A carbon monoxide sensor shall be installed in boiler room.

   b. Carbon monoxide sensor shall be hardwired interlocked with boiler(s) and shutdown boiler(s) when carbon monoxide rises above 50 ppm.

   c. Carbon monoxide alarm shall disable any supply fans in boiler room and enable all exhaust fans in boiler room.

G. CONTROL POINTS:

Description	Type
Outside Air Temperature	AI
Building Common Hot Water Supply Temperature	AI
Building Common Hot Water Return Temperature	AI
Boiler Supply Water Temperature (Each Boiler)	AI

Boiler Return Water Temperature (Each Boiler)	AI
Building Flow	AI
Makeup Water Flow	AI
Building Hot Water Differential Pressure (Each Sensor)	AI
Boiler Amps/Status (Each Boiler)	AI
Boiler Alarm (Each Boiler)	AI
Boiler Circulation Pump Amps/Status (Each Pump)	AI
Building Pump Amps/Status (Each Pump)	AI
CO Monitoring Alarm	DI
Boiler Sequencer System Enable	DO
Boiler Sequencer Hot Water Setpoint	AO
Building Pump Start/Stop Command (Each Pump)	DO
Building Pump VFD Speed (Each Pump)	AO

Single Zone Variable Air Volume Air Handling Unit (Preheat/Chilled Water/ Hot Water Reheat)

A. GENERAL:

1. The unit shall have supply fan, hot water coil, chilled water coil and outside air damper. The control system contractor shall provide a dedicated stand-alone DDC controller for each unit.

B. UNIT ENABLING/DISABLING:

1. The occupied/unoccupied mode of operation shall be defined by the EMCS optimum start/stop schedule.

2. During unoccupied times, as required to maintain the unoccupied heating and cooling setpoints 55°F (adj.) heating and 85°F (adj.) cooling as sensed by the space temperature sensor.

C. FAN CONTROL:

1. During cooling mode, the unit supply air fan shall run continuously, the VFD shall modulate the supply air fan to maintain space setpoint, and the chilled water valve shall modulate to maintain cooling supply air temperature setpoint. Minimum fan speed shall be set at 20Hz (adj.).

2. During heating mode, the unit supply air fan shall run continuously, the VFD shall modulate the supply air fan to maintain space setpoint, and the hot water valve shall modulate to maintain space temperature setpoint. Minimum fan speed shall be set at 35Hz (adj.).

D. TEMPERATURE CONTROL:

1. Warm-up or Cool-down:

a. The EMCS shall determine the required warm-up or cool-down period based on the optimized start algorithm.

b. Upon enabling the unit, the unit shall heat and cool as required to maintain the occupied heating and cooling setpoints (initially 70°F heating, 74°F cooling) as sensed by a space temperature sensor.

c. During warm-up, the supply air discharge temperature shall be 90°F (adj.). During cool-down, the supply air temperature shall be 55°F (adj.).

d. Once the occupied setpoint temperature threshold has been reached, the EMCS shall switch the unit to the occupied mode.

2. Occupied Mode:

a. Preheat Coil:

(1) The preheat valve will modulate to maintain precool discharge air temperature of 50°F (adj.).

b. Heating Mode:

(1) When space temperature is below heating setpoint, the unit is in heating mode. The reheat valve will modulate to maintain space temperature and discharge temperature of no more than 90°F (adj.).

a. Cooling Mode:

(1) When space temperature is above cooling setpoint, the unit is in cooling mode. The chilled water valve will modulate to maintain a scheduled cooling supply air setpoint at all times during cooling mode. Initially unit discharge supply air temperature of 55°F (adj.). There shall be a linear supply air temperature reset algorithm in between:

i. 55°F (adj.) supply air temperature supply when outside air temperature is at or above 80°F (adj.)

ii. 60°F (adj.) supply air temperature supply when outside air temperature is at or above 50°F (adj.)

2. Unoccupied Mode:

The EMCS shall enable the unit as required to maintain the unoccupied heating and cooling setpoints (initially 55°F heating and 85°F cooling) as sensed by the space temperature sensor.

E. OUTSIDE AIR DAMPER CONTROL:

1. Warm-up or Cool-down:

a. The outside air damper shall be closed.

2. Occupied Mode:

a. EMCS shall monitor the CO2 level in the space:

(1) When CO2 levels are below 1100 ppm (adj.), the outside air damper shall be at the minimum position (adj.) as set by TAB. Reference scheduled CFM.

(2) When CO2 levels are above 1200 ppm (adj.), the outside air damper shall be at the maximum position (adj.) as set by TAB. Reference scheduled CFM.

3. Unoccupied mode:

a. The outside air damper shall be closed.

F. DRY BULB ECONOMIZER MODE: (Utilize when economizer exemption cannot be taken)

a. In occupied or unoccupied mode, when space temperature is above space setpoint, outside air temperature is 60°F (adj.) or below and there is a call for cooling, the unit shall be in economizer mode. Outside air damper is to open 100% and to provide free cooling to the space until the space temperature setpoint is satisfied. If space is not satisfied within 10 min (adj.), mechanical cooling will be enabled.

G. DEHUMIDIFICATION MODE:

1. Dehumidification mode shall be activated when space temperature is satisfied, and the space relative humidity is above 60% (adj.).

2. Dehumidification mode shall temporarily disable the cooling supply air temperature reset and maintain cooling coil to a constant discharge air temperature at 53°F (adj.). Reheat valve shall modulate to maintain neutral discharge air temperature to prevent overcooling.

3. Fan speed shall be at minimum.

4. Dehumidification shall disable when return air relative humidity is 2% (adj.) below humidity setpoint or if there is a call for cooling/heating.

H. SAFETIES:

1. Freeze Protection:

a. When the outside air (OA) temperature drops below 36°F (adj.), chilled water and hot water valves will be open to 20% if not already open.

b. When the OA temperature rises 2°F above freeze protection setpoint for one hour, the reverse shall occur.

2. Freeze Stat:

a. A temperature low limit switch shall be provided to disable the unit and close all dampers when it senses that the air temperature is below 36°F (adj.)

I. CONTROL POINTS:

Description	Type
Fan Amps/Status	AI
Filter Alarm	DI
Space Temperature	AI
Mixed Air Temperature	AI
Return Air Temperature	AI
Space Humidity	AI
Space CO2	AI
Pre-Heat Supply Temperature (Pre Cool)	AI
Cooling Supply Air Temperature	AI
Unit Discharge Air temperature (Re Heat)	AI
Freeze Status Alarm	DI
Fan Start/Stop Command	DO
Fan VFD Speed	AO
Chilled Water Valve	AO
Pre-Heat Hot Water Valve	AO
Re-Heat Hot Water Valve	AO
Outside Air Damper	AO

Variable Air Volume Air Handling Unit (Chilled Water/ Hot Water Preheat)

A. GENERAL:

1. The unit shall have supply fan, hot water coil, chilled water coil and outside air damper. The control system contractor shall provide a dedicated stand-alone DDC controller for each unit.

B. UNIT ENABLING/DISABLING:

1. The occupied/unoccupied mode of operation shall be defined by the EMCS optimum start/stop schedule.

2. During unoccupied times, a minimum number of associated VAV boxes, 40% (adj.), shall request the AHU before AHU is allowed to operate.

C. FAN CONTROL:

1. The unit shall operate when the associated VAV boxes it serves are in occupied mode and operational.

2. The supply fan VFD will be controlled by static pressure transducer 2/3rds of the way down the longest supply duct run. If the static pressure is below setpoint, the supply fan speed will be increased. If the static pressure is above setpoint, the supply fan speed will be decreased.

3. A static pressure reset algorithm shall be used with minimum and maximum limits of .5" to 1.2" (adj.). VAV boxes shall be polled for damper position. Static pressure shall be slowly decreased until 25% (adj.) of the VAV box damper positions are at least 90% open.

D. TEMPERATURE CONTROL:

1. Warm-up or Cool-down:

a. The EMCS shall determine the required warm-up or cool-down period based on the optimized start algorithm.

b. Upon enabling the unit, the unit shall heat or cool as required to satisfy the occupied heating or cooling setpoints of 60% (adj.) of the VAV boxes (initially 70°F heating, 74°F cooling) as sensed by a space temperature sensor.

c. During warm-up, the supply air discharge temperature shall be 90°F (adj.). During cool-down, the supply air temperature shall be 55°F (adj.).

d. Once the occupied setpoint temperature threshold has been reached, the EMCS shall switch the unit to the occupied mode.

2. Occupied Mode:

a. Preheat Coil:

(1) The preheat valve will modulate to maintain precool discharge air temperature of 50°F (adj.). Preheat coil shall be disabled when ambient outside air temperature is above 55°F (adj.).

b. Cooling Coil:

(1) The chilled water valve will modulate to initially maintain unit discharge supply air temperature of 55°F (adj.). There shall be a linear supply air temperature reset algorithm in between:

iii. 55°F (adj.) supply air temperature supply when outside air temperature is at or above 80°F (adj.)

iv. 60°F(adj.) supply air temperature supply when outside air temperature is at or below 50°F (adj.)

3. Unoccupied Mode:

a. The EMCS shall enable the unit as required to maintain the unoccupied heating and cooling setpoints (initially 55°F heating and 85°F cooling) as sensed by the VAV box space temperature sensors. A minimum number of associated VAV boxes, 40% (adj.), shall request the AHU before AHU is allowed to operate.

E. OUTSIDE AIR DAMPER CONTROL:

1. Warm-up or Cool-down:

a. The outside air damper shall be closed.

2. Occupied Mode:

a. EMCS shall monitor the CO2 level at return air duct/plenum:

(1) When CO2 levels are below 1100 ppm (adj.), the outside air damper shall be at the minimum position (adj.) as set by TAB. Reference scheduled CFM.

(2) When CO2 levels are above 1200 ppm (adj.), the outside air damper shall be at the maximum position (adj.) as set by TAB. Reference scheduled CFM.

3. Unoccupied mode:

a. The outside air damper shall be closed.

F. DRY BULB ECONOMIZER MODE: (Utilize when economizer exemption cannot be taken)

1. In occupied or unoccupied mode, outside air temperature is 60°F (adj.) or below and there is a call for cooling, the unit shall be in economizer mode. Outside air damper is to open 100% and to provide free cooling. If cold deck setpoint is not meet within 10 min (adj.), mechanical cooling will be enabled.

G. DEHUMIDIFICATION MODE:

1. Dehumidification mode shall be activated when the return air relative humidity is above 60% (adj.).

2. Dehumidification mode shall temporarily disable the cooling supply air temperature reset and maintain constant discharge air temperature at 53°F (adj.).

3. Dehumidification shall disable when return air relative humidity is 2% (adj.) below humidity setpoint.

H. SAFETIES:

1. Freeze Protection:

a. When the outside air (OA) temperature drops below 36°F (adj.), chilled water and hot water valves will be open to 20% if not already open.

b. When the OA temperature rises 2°F above freeze protection setpoint for one hour, the reverse shall occur.

2. Freeze Stat:

    a. A temperature low limit switch shall be provided to disable the unit and close all dampers when it senses that the air temperature is below 36°F (adj.)

3. Static Pressure Switch

    a. A high static pressure switch shall be provided to disable the unit and close all dampers when pressure switch is activated.

I. CONTROL POINTS:

Description	Type
Fan Amps/Status	AI
Filter Alarm	DI
Mixed Air Temperature	AI
Return Air Temperature	AI
Return Air Humidity	AI
Return Air CO2	AI
Preheat Supply Air Temperature (PreCool)	AI
Unit Discharge Air temperature	AI
Static Pressure Sensor	AI
Freeze Status Alarm	DI
High Static Alarm	DI
Fan Start/Stop Command	DO
Fan VFD Speed	AO
Chilled Water Valve	AO
Hot Water Valve	AO
Outside Air Damper	AO

Vav Terminal Unit with Hot Water Reheat

A. GENERAL:

1. The variable air volume (VAV) terminal unit with hot water reheat shall serve intended spaces. The control system contractor shall provide a dedicated stand-alone DDC controller for each unit.

B. UNIT ENABLING/DISABLING:

1. The occupied/unoccupied mode of operation shall be defined by the EMCS schedule.

2. During unoccupied times, as required to maintain the unoccupied heating and cooling setpoints 55°F (adj.) heating and 85°F (adj.) cooling as sensed by the space temperature sensor.

C. TEMPERATURE CONTROL:

1. Warm-up or Cool-down:

    a. The EMCS shall determine the required warm-up or cool-down period based on the optimized start algorithm.

    b. Upon enabling the unit, the unit shall heat and cool as required to maintain the occupied heating and cooling setpoints (initially 70°F heating, 74°F cooling) as sensed by a space temperature sensor.

c. During warm-up, the VAV box shall modulate to max heating CFM and the hot water valve shall be closed. Once the occupied setpoint temperature threshold has been reached, the EMCS shall switch the VAV box to the occupied mode.

d. During cool-down, the VAV box shall modulate to max cooling CFM and the hot water valve shall be closed. Once the occupied setpoint temperature threshold has been reached, the EMCS shall switch the VAV box to the occupied mode.

2. Occupied Mode:

a. The unit shall heat and cool as required to maintain the occupied heating and cooling setpoints (initially 70°F heating, 74°F cooling) as sensed by a space temperature sensor.

b. On a rise in space temperature, the unit will modulate to provide max cooling CFM. As space temperature decreases, the box will modulate down to its minimum cooling CFM. As the space temperature continues to fall to below the spaces heating set point, the VAV terminal shall modulate its heating minimum heating CFM. At this point, the hot water valve will modulate to maintain heating leaving air temperature setpoint of 90°F (adj.). The VAV box shall modulate CFM to maintain space temperature setpoint.

c. The unit shall not enter heating mode unless outside air temperature is below 60° F (adj.).

3. Unoccupied Mode:

a. The VAV box shall modulate CFM and hot water valve as needed to maintain unoccupied space temperature setpoints.

D. CONTROL POINTS:

Description	Type
Space Temperature	AI
Discharge Air Temperature	AI
Discharge Air CFM Flow	AI
Damper Position	AO
Hot Water Valve	AO

Single Zone Dx Rtu

A. GENERAL:

1. System consists of a direct expansion (DX) cooling section, heating section, supply fan section and an outside air damper.

2. Temperature sensors for DX single zone RTU serving a classroom shall have a blank face with occupancy override button.

3. Temperature sensors for DX RTU serving areas such as Administration, Gyms, Auditoriums, Cafeterias, Kitchens, Choir, Dance and Band shall have a blank face with occupancy override button.

B. UNIT ENABLING/DISABLING:

1. The occupied/unoccupied mode of operation shall be defined by the EMCS optimum start/stop schedule.

2. During unoccupied times, as required to maintain the unoccupied heating and cooling setpoints 55°F (adj.) heating and 85°F (adj.) cooling as sensed by the space temperature sensor.

3. When the override pushbutton is depressed, the unit shall be indexed to the occupied mode for an adjustable period of time (initially 1 hour). After the override time period has expired, the unit shall revert back to the unoccupied mode.

C. FAN CONTROL:

1. Fan speed shall be controlled by the unit's internal controls. If unit requires fan speed to be controlled by external source, contractor to provide everything necessary to achieve fan control as noted below.

   a. Fan shall run in low speed during first stage heating or cooling as set by TAB.

   b. Fan shall run in high speed during second stage heating or cooling as set by TAB.

D. OUTSIDE AIR DAMPER CONTROL:

1. Warm-up or Cool-down:

   a. The outside air damper shall be closed.

2. Occupied Mode:

   a. EMCS shall monitor the CO2 level in the space:

      (1) When CO2 levels are below 1100 ppm (adj.), the outside air damper shall be at the minimum position (adj.) as set by TAB. Reference scheduled CFM.

      (2) When CO2 levels are above 1200 ppm (adj.), the outside air damper shall be at the maximum position (adj.) as set by TAB. Reference scheduled CFM.

3. Unoccupied Mode:

   a. The outside air damper shall be closed.

E. TEMPERATURE CONTROL:

1. Warm-up or Cool-down:

   a. The EMCS shall determine the required warm-up or cool-down period based on the optimized start algorithm.

   b. Upon enabling the unit, the unit shall heat and cool as required to maintain the occupied heating and cooling setpoints (initially 70°F heating, 74°F cooling) as sensed by a space temperature sensor.

   c. Once the occupied setpoint temperature has been reached, the EMCS shall switch the unit to the occupied mode.

2. Occupied Mode:

   a. Space set point shall be user adjustable within ±2°F (adj.).

   b. In the occupied mode of operation, the unit supply fan shall cycle with a call for heating or cooling.

c. The unit shall heat and cool as required to maintain the occupied heating and cooling setpoints (initially 70°F heating, 74°F cooling) as sensed by a space temperature sensor.

d. When space temperature rises above occupied cooling setpoint, the DDC controller shall energize the first stage of mechanical cooling. When space temperature continues to rise 2°F (adj.) above occupied cooling setpoint, the DDC controller shall energize the second stage of mechanical cooling.

(1) First stage cooling – Low speed supply CFM and first stage of compressor(s)

(2) Second stage cooling – High speed supply CFM and second stage of compressor(s)

Unit shall run in second stage cooling until space temperature drops to occupied space cooling setpoint. Unit shall then run in first stage of cooling until space temperature drops 1°F (adj.) below space temperature setpoint and then cycle off.

e. When space temperature drops below occupied heating setpoint, the DDC controller shall energize the first stage of heating. When space temperature continues to drop 2°F (adj.) below occupied heating setpoint, the DDC controller shall energize the second stage of heating.

(1) First stage heating – Low speed supply CFM and first stage of heating.

(2) Second stage heating – High speed supply CFM and second stage of heating.

Unit shall run in second stage heating until space temperature rises to occupied space heating setpoint. Unit shall then run in first stage heating until space temperature rises 1°F (adj.) above space temperature setpoint and then cycle off.

3. Unoccupied Mode:

a. The EMCS shall enable the unit as required to maintain the unoccupied heating and cooling setpoints (initially 55°F heating and 85°F cooling) as sensed by the space temperature sensor.

b. When override button is pushed, the unit shall index to occupied mode for one (1) hour (adj.). After the override time has expired, the unit shall revert to unoccupied mode.

F. DRY BULB ECONOMIZER MODE: (Utilize when economizer exemption cannot be taken)

a. In occupied or unoccupied mode, when space temperature is above space setpoint, outside air temperature is 60°F (adj.) or below and there is a call for cooling, the unit shall be in economizer mode. Outside air damper is to open 100% and to provide free cooling to the space until the space temperature setpoint is satisfied. If space is not satisfied within 10 min (adj.), mechanical cooling will be enabled.

b. Units equipped with a powered exhaust fan, the fan is to be enabled any time the unit is in economizer mode.

c. All sensors necessary for economizer mode operation and FDD shall be provided and fully controlled by EMCS contractor.

G. FAULT DETECTION AND DIAGNOSTICS (FDD) (Utilize when economizer exemption cannot be taken)

1. Each DX rooftop unit shall have its economizer status monitored by the EMCS. The unit's fault detection and diagnostics shall be capable of generating a visible alarm to be seen by the EMCS should the unit be in economizer when conditions are not met, or vice versa.

H. CONTROL POINTS:

Description	Type
Supply Fan Amps/Status	AI
Compressor Amps/Status (Each Compressor)	AI
Mixed Air Temperature	AI
Supply Air Temperature	AI
Outside Air Temperature (Global)	AI
Space Temperature	AI
Space CO2 Concentration	AI
Outside Air Damper Feedback	AI
Fan Start/Stop Command (Each Fan)	DO
Fan Speed (Only If Required by Unit)	AO
Compressor Cooling Command (Each Stage)	DO
Heating Command (Each Stage)	DO
Outside Air Damper	AO

END OF SECTION

SECTION 233113 - METAL DUCTS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section Includes:

1. Ducts and fittings.
2. Sheet metal materials.
3. Duct liner.
4. Sealants and gaskets.
5. Hangers and supports.

B. Related Sections:

1. Section 230593 "Testing, Adjusting, and Balancing for HVAC" for testing, adjusting, and balancing requirements for metal ducts.
2. Section 233116 "Nonmetal Ducts" for fibrous-glass ducts, thermoset fiber-reinforced plastic ducts, thermoplastic ducts, PVC ducts, and concrete ducts.
3. Section 233119 "HVAC Casings" for factory- and field-fabricated casings for mechanical equipment.
4. Section 233300 "Air Duct Accessories" for dampers, sound-control devices, duct-mounting access doors and panels, turning vanes, and flexible ducts.

1.3 DEFINITIONS

A. OSHPD: Office of Statewide Health Planning and Development (State of California).

1.4 ACTION SUBMITTALS

A. Product Data: For each type of the following products:

1. Liners and adhesives.
2. Sealants and gaskets.

B. Sustainable Design Submittals:

1. Product Data: For adhesives, indicating VOC content.
2. Laboratory Test Reports: For adhesives, indicating compliance with requirements for low-emitting materials.
3. Product Data: For sealants, indicating VOC content.
4. Laboratory Test Reports: For sealants, indicating compliance with requirements for low-emitting materials.
5. Laboratory Test Reports: For antimicrobial coatings, indicating compliance with requirements for low-emitting materials.

C. Shop Drawings:

1. Fabrication, assembly, and installation, including plans, elevations, sections, components, and attachments to other work.
2. Factory- and shop-fabricated ducts and fittings.
3. Duct layout indicating sizes, configuration, liner material, and static-pressure classes.
4. Elevation of top and bottom of ducts.
5. Dimensions of main duct runs from building grid lines.
6. Fittings.
7. Reinforcement and spacing.
8. Seam and joint construction.
9. Penetrations through fire-rated and other partitions.
10. Equipment installation based on equipment being used on Project.
11. Locations for duct accessories, including dampers, turning vanes, and access doors and panels.
12. Hangers and supports, including methods for duct and building attachment, and vibration isolation.

D. Coordination Drawings: Reflected ceiling plans, drawn to scale, on which the following items are shown and coordinated with each other, based on input from installers of the items involved:

1. Ceiling suspension assembly members.
2. Other systems installed in same space as ducts.
3. Ceiling- and wall-mounting access doors and panels required to provide access to dampers and other operating devices.
4. Ceiling-mounting items, including lighting fixtures, diffusers, grilles, speakers, sprinklers, access panels, and special moldings.

1.5 INFORMATIONAL SUBMITTALS

A. Coordination Drawings: A single set of plans, drawn to scale, showing the items described in this Section, and coordinated with all building trades based on input from installers of the items involved:

1. Ceiling suspension assembly members.

2. Other systems installed in same space as ducts.
3. Ceiling- and wall-mounting access doors and panels required to provide access to dampers and other operating devices.
4. Ceiling-mounting items, including lighting fixtures, diffusers, grilles, speakers, sprinklers, access panels, and special moldings.

B. Welding certificates.

C. Field quality-control reports.

1.6 QUALITY ASSURANCE

A. Welding Qualifications: Qualify procedures and personnel in accordance with the following:

1. AWS D1.1/D1.1M, "Structural Welding Code - Steel," for hangers and supports.
2. AWS D1.2/D1.2M, "Structural Welding Code - Aluminum," for aluminum supports.
3. AWS D9.1/D9.1M, "Sheet Metal Welding Code," for duct joint and seam welding.

PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS

A. Delegated Duct Design: Duct construction, including sheet metal thicknesses, seam and joint construction, reinforcements, and hangers and supports, shall comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible" and with performance requirements and design criteria indicated in "Duct Schedule" Article.

B. Structural Performance: Duct hangers and supports shall withstand the effects of gravity loads and stresses within limits and under conditions described in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible"

C. Airstream Surfaces: Surfaces in contact with airstream shall comply with requirements in ASHRAE 62.1.

D. ASHRAE Compliance: Applicable requirements in ASHRAE 62.1, Section 5 - "Systems and Equipment," and Section 7 - "Construction and System Startup."

E. ASHRAE/IES Compliance: Applicable requirements in ASHRAE/IES 90.1, Section 6.4.4 - "HVAC System Construction and Insulation."

F. Duct Dimensions: Unless otherwise indicated, all duct dimensions indicated on Drawings are inside clear dimensions and do not include insulation or duct wall thickness.

2.2 DUCTS AND FITTINGS

A. Single Wall Ductwork: Single wall, externally insulated, ductwork shall be provided only in interior spaces concealed from view.

B. Double Wall Ductwork: Double wall, interior insulated, ductwork shall be provided in all exterior locations and in all interior areas where ductwork is exposed to view.
   1. Dimensions: Fabricate ducts with indicated dimensions for clear internal dimensions of the inner duct.
   2. Color and Finish: Provide finish for exposed ductwork as directed by architect or owner.
   3. Outer Duct: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible" based on indicated static-pressure class unless otherwise indicated.
      a. Construct ducts of galvanized sheet steel unless otherwise indicated.
      b. For ducts exposed to weather, construct outer duct of Type 316 stainless steel indicated by manufacturer to be suitable for outdoor installation.
   4. Inner Duct: Minimum 24-gauge solid galvanized sheet steel.
      a. In sound sensitive spaces such as auditoriums, libraries, band/music classrooms, etc or other areas where duct lining is recommended for sound attenuation, inner duct shall be perforated galvanized sheet steel having 3/32-inch- diameter perforations, with overall open area of 23 percent.
   5. Interstitial Insulation: Flexible elastomeric duct liner complying with ASTM C534/C534M, Type II for sheet materials, and with NFPA 90A or NFPA 90B.
      a. Maximum Thermal Conductivity: 0.25 Btu x in./h x sq. ft. x deg F at 75 deg F mean temperature.
      b. Furnish insulation with antimicrobial protection.
      c. Install spacers that position the inner duct at uniform distance from outer duct without compressing insulation.

C. General Fabrication Requirements: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible" based on indicated static-pressure class unless otherwise indicated.

   1. Construct ducts of galvanized sheet steel unless otherwise indicated.
   2. For ducts exposed to weather, construct of Type 316 stainless steel indicated by manufacturer to be suitable for outdoor installation.

D. Transverse Joints: Fabricate joints in accordance with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 2-1, "Rectangular Duct/Transverse Joints," and Figure 3-1, "Round Duct Transverse Joints," for static-pressure class, applicable sealing requirements, materials involved, duct-support intervals, and other provisions in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible."

   1. For rectangular ducts with longest side less than 36 inches, select joint types in accordance with Figure 2-1.
   2. For rectangular ducts with longest side 36 inches or greater, use flange joint connector Type T-22, T-24, T-24A, T-25a, or T-25b. Factory-fabricated flanged duct connection system may be used if submitted and approved by engineer of record.

3. For Transverse Joints in Round Ducts Larger Than 60 Inches in Diameter: Flanged

E. Longitudinal Seams: Select seam types and fabricate in accordance with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 2-2, "Rectangular Duct/Longitudinal Seams," and Figure 3-2, "Round Duct Longitudinal Seams," for static-pressure class, applicable sealing requirements, materials involved, duct-support intervals, and other provisions in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible."

1. All rectangular duct longitudinal seams shall be Pittsburgh lock seams unless otherwise specified for specific application
2. Fabricate round ducts larger than 90 inches in diameter with butt-welded longitudinal seams.
3. Fabricate flat-oval ducts larger than 72 inches in width (major dimension) with butt-welded longitudinal seams.

F. Rectangular Duct Elbows, Transitions, Offsets, Branch Connections, and Other Duct Construction: Select types and fabricate in accordance with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Ch. 4, "Fittings and Other Construction," for static-pressure class, applicable sealing requirements, materials involved, duct-support intervals, and other provisions in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible."

G. Round Duct Tees and Laterals: Select types and fabricate in accordance with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 3-5, "90 Degree Tees and Laterals," and Figure 3-6, "Conical Tees," for static-pressure class, applicable sealing requirements, materials involved, duct-support intervals, and other provisions in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible."

H. Flat-Oval Ducts: Indicated dimensions are the duct width (major dimension) and diameter of the round sides connecting the flat portions of the duct (minor dimension) of the inner duct.

2.3 SHEET METAL MATERIALS

A. General Material Requirements: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible" for acceptable materials, material thicknesses, and duct construction methods unless otherwise indicated. Sheet metal materials shall be free of pitting, seam marks, roller marks, stains, discolorations, and other imperfections.

B. Galvanized Sheet Steel: Comply with ASTM A653/A653M.

1. Galvanized Coating Designation: G90.
2. Finishes for Surfaces Exposed to View: Mill phosphatized.

C. Carbon-Steel Sheets: Comply with ASTM A1008/A1008M, with oiled, matte finish for exposed ducts.

D. Stainless-Steel Sheets: Comply with ASTM A480/A480M, Type 304 or 316, as indicated in "Duct Schedule" Article; cold rolled, annealed, sheet. Exposed surface finish shall be No. 2B, No. 2D, No. 3, or No. 4 as indicated in "Duct Schedule" Article.

E. Aluminum Sheets: Comply with ASTM B209 Alloy 3003, H14 temper; with mill finish for concealed ducts, and standard, one-side bright finish for duct surfaces exposed to view.

F. Factory- or Shop-Applied Antimicrobial Coating:

1. Apply to the surface of sheet metal that will form the interior surface of the duct. An untreated clear coating shall be applied to the exterior surface.
2. Antimicrobial compound shall be tested for efficacy by an NRTL and registered by the EPA for use in HVAC systems.
3. Coating containing the antimicrobial compound shall have a hardness of 2H, minimum, when tested in accordance with ASTM D3363.
4. Surface-Burning Characteristics: Maximum flame-spread index of 25 and maximum smoke-developed index of 50 when tested in accordance with UL 723; certified by an NRTL.
5. Shop-Applied Coating Color: Black.
6. Antimicrobial coating on sheet metal is not required for duct containing liner treated with antimicrobial coating.

G. Reinforcement Shapes and Plates: ASTM A36/A36M, steel plates, shapes, and bars; black and galvanized.

1. Where black- and galvanized-steel shapes and plates are used to reinforce aluminum ducts, isolate the different metals with butyl rubber, neoprene, or EPDM gasket materials.

H. Tie Rods: Galvanized steel, 1/4-inch- minimum diameter for lengths 36 inches or less; 3/8-inch- minimum diameter for lengths longer than 36 inches.

2.4 DUCT LINER

A. Duct lining (internal insulation) shall be provided for the entire length of both the supply and return ductwork for the following:
1. In sound sensitive spaces within the facility such as auditoriums, libraries, band/music classrooms, etc or other areas where duct lining is recommended for sound attenuation.
2. In all occupied areas where ductwork is exposed to view.

B. Duct lining (internal insulation) shall additionally be installed on the supply and return ductwork for the following areas:
1. The first (10) feet of the supply and return duct from roof mounted equipment through the roof for sound mitigation.
2. The first (25) feet of the supply and return duct from air handling units interior to the building for sound mitigation.

3. In mechanical rooms or similar areas where exposed insulation below 8'-0" AFF may be subject to incidental damage.

C. Flexible Elastomeric Duct Liner: Preformed, cellular, closed-cell, sheet materials complying with ASTM C534/C534M, Type II, Grade 1; and with NFPA 90A or NFPA 90B with integral anti-microbial agent.

1. Available Manufacturers:
   a. Armstrong World Industries, Inc.
   b. Armacell
   c. K-Flex
   d. Aeroflex
   e. Johns-Mansville
2. Surface-Burning Characteristics: Maximum flame-spread index of 25 and maximum smoke-developed index of 50 when tested in accordance with UL 723; certified by an NRTL.
3. Liner Adhesive: As recommended by insulation manufacturer and complying with NFPA 90A or NFPA 90B.

   a. Adhesive shall have a VOC content of 80 g/L or less.
   b. Adhesive shall comply with the testing and product requirements of the California Department of Public Health's "Standard Method for the Testing and Evaluation of Volatile Organic Chemical Emissions from Indoor Sources Using Environmental Chambers."
4. Anti-microbial agent: Integral EPA-registered anti-microbial agent free of CFC's, HFC's, HCFC's, PBDE's formaldehyde and fibers.

D. Application of Duct Liner: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 7-11, "Flexible Duct Liner Installation."

1. Follow manufacturer's instructions first as that has precedence over this specification.
2. Adhere a single layer of indicated thickness of duct liner with at least 90 percent adhesive coverage at liner contact surface area. Attaining indicated thickness with multiple layers of duct liner is prohibited.
3. Apply adhesive to transverse edges of liner facing upstream that do not receive metal nosing.
4. Butt transverse joints without gaps, and coat joint with adhesive.
5. Fold and compress liner in corners of rectangular ducts or cut and fit to ensure butted-edge overlapping.
6. Do not apply liner in rectangular ducts with longitudinal joints, except at corners of ducts, unless duct size and dimensions of standard liner make longitudinal joints necessary.
7. Apply adhesive coating on longitudinal seams in ducts with air velocity of 2500 fpmor greater.
8. Secure liner with mechanical fasteners 4 inches from corners and at intervals not exceeding 12 inches transversely; at 3 inches from transverse joints and at intervals not exceeding 18 inches longitudinally.

9. Secure transversely oriented liner edges facing the airstream with metal nosings that have either channel or "Z" profiles or are integrally formed from duct wall. Fabricate edge facings at the following locations:

    a. Fan discharges.
    b. Intervals of lined duct preceding unlined duct.
    c. Upstream edges of transverse joints in ducts where air velocities are higher than 2500 fpm or where indicated.

10. Secure insulation between perforated sheet metal inner duct of same thickness as specified for outer shell. Use mechanical fasteners that maintain inner duct at uniform distance from outer shell without compressing insulation.

    a. Sheet Metal Inner Duct Perforations: 3/32-inch diameter, with an overall open area of 23 percent.

11. Terminate inner ducts with buildouts attached to fire-damper sleeves, dampers, turning vane assemblies, or other devices. Fabricated buildouts (metal hat sections) or other buildout means are optional; when used, secure buildouts to duct walls with bolts, screws, rivets, or welds.

2.5 SEALANT AND GASKETS

A. General Sealant and Gasket Requirements: Surface-burning characteristics for sealants and gaskets shall be a maximum flame-spread index of 25 and a maximum smoke-developed index of 50 when tested in accordance with UL 723; certified by an NRTL.

B. Two-Part Tape Sealing System:

1. Tape: Woven cotton fiber impregnated with mineral gypsum and modified acrylic/silicone activator to react exothermically with tape to form hard, durable, airtight seal.
2. Sealant: Modified styrene acrylic.
3. Water resistant.
4. Mold and mildew resistant.
5. Maximum Static-Pressure Class: 10 inch wg, positive and negative.
6. Service: Indoor and outdoor.
7. Service Temperature: Minus 40 to plus 200 deg F.
8. Substrate: Compatible with galvanized sheet steel, stainless steel, or aluminum.
9. Sealant shall have a VOC content of 420 g/L or less.
10. Sealant shall comply with the testing and product requirements of the California Department of Public Health's "Standard Method for the Testing and Evaluation of Volatile Organic Chemical Emissions from Indoor Sources Using Environmental Chambers."

C. Water-Based Joint and Seam Sealant:

1. Application Method: Brush on.
2. Solids Content: Minimum 65 percent.
3. Shore A Hardness: Minimum 20.
4. Water resistant.
5. Mold and mildew resistant.
6. VOC: Maximum 75 g/L (less water).
7. Maximum Static-Pressure Class: 10 inch wg, positive and negative.
8. Service: Indoor or outdoor.
9. Substrate: Compatible with galvanized sheet steel, stainless steel, or aluminum sheets.

D. Solvent-Based Joint and Seam Sealant:

1. Application Method: Brush on.
2. Base: Synthetic rubber resin.
3. Solvent: Toluene and heptane.
4. Solids Content: Minimum 60 percent.
5. Shore A Hardness: Minimum 60.
6. Water resistant.
7. Mold and mildew resistant.
8. Sealant shall have a VOC content of 420 g/L or less.
9. Sealant shall comply with the testing and product requirements of the California Department of Public Health's "Standard Method for the Testing and Evaluation of Volatile Organic Chemical Emissions from Indoor Sources Using Environmental Chambers."
10. Maximum Static-Pressure Class: 10-inch wg, positive or negative.
11. Service: Indoor or outdoor.
12. Substrate: Compatible with galvanized sheet steel (both PVC coated and bare), stainless steel, or aluminum sheets.

E. Flanged Joint Sealant: Comply with ASTM C920.

1. General: Single-component, acid-curing, silicone, elastomeric.
2. Type: S.
3. Grade: NS.
4. Class: 25.
5. Use: O.
6. Sealant shall have a VOC content of 420 g/L or less.
7. Sealant shall comply with the testing and product requirements of the California Department of Public Health's "Standard Method for the Testing and Evaluation of Volatile Organic Chemical Emissions from Indoor Sources Using Environmental Chambers."

F. Flange Gaskets: Butyl rubber, neoprene, or EPDM polymer with polyisobutylene plasticizer.

G. Round Duct Joint O-Ring Seals:

1. Seal shall provide maximum leakage class of 3 cfm/100 sq. ft. at 1-inch wg and shall be rated for10-inch wg static-pressure class, positive or negative.
2. EPDM O-ring to seal in concave bead in coupling or fitting spigot.
3. Double-lipped, EPDM O-ring seal, mechanically fastened to factory-fabricated couplings and fitting spigots.

2.6 HANGERS AND SUPPORTS

A. Hanger Rods for Noncorrosive Environments: Galvanized-steel rods and nuts.

B. Hanger Rods for Corrosive Environments: Electrogalvanized, all-thread rods or galvanized rods with threads painted with zinc-chromate primer after installation.

C. Strap and Rod Sizes: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Table 5-1, "Rectangular Duct Hangers Minimum Size," and Table 5-2, "Minimum Hanger Sizes for Round Duct."

D. Steel Cables for Galvanized-Steel Ducts: Galvanized steel complying with ASTM A603.

E. Steel Cables for Stainless-Steel Ducts: Stainless steel complying with ASTM A492.

F. Steel Cable End Connections: Galvanized-steel assemblies with brackets, swivel, and bolts designed for duct hanger service; with an automatic-locking and clamping device.

G. Building Attachments: Concrete inserts, powder-actuated fasteners, or structural-steel fasteners appropriate for construction materials to which hangers are being attached. Obtain written permission from Architect or Owner before fastening to concrete structural members.

1. Use powder-actuated concrete fasteners for standard-weight aggregate concretes or for slabs more than 4 inches thick.
2. Exception: Do not use powder-actuated concrete fasteners for lightweight-aggregate concretes or for slabs less than 4 inches thick.

H. Duct Attachments: Sheet metal screws, blind rivets, or self-tapping metal screws; compatible with duct materials.

I. Trapeze and Riser Supports:

1. Supports for Galvanized-Steel Ducts: Galvanized-steel shapes and plates.
2. Supports for Stainless-Steel Ducts: Stainless-steel shapes and plates.
3. Supports for Aluminum Ducts: Aluminum or galvanized steel coated with zinc chromate.

PART 3 - EXECUTION

3.1 DUCT INSTALLATION

A. Drawing plans, schematics, and diagrams indicate general location and arrangement of duct system. Indicated duct locations, configurations, and arrangements were used to size ducts and calculate friction loss for air-handling equipment sizing and for other design considerations. Install duct systems as indicated unless deviations to layout are approved on Shop Drawings and coordination drawings.

B. Install ducts in accordance with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible" unless otherwise indicated.

C. Install ducts in maximum practical lengths with fewest possible joints.

D. Install factory- or shop-fabricated fittings for changes in direction, size, and shape and for branch connections.

E. Unless otherwise indicated, install ducts vertically and horizontally, and parallel and perpendicular to building lines.

F. Install ducts close to walls, overhead construction, columns, and other structural and permanent enclosure elements of building.

G. Install ducts with a clearance of 1 inch, plus allowance for insulation thickness.

H. Route ducts to avoid passing through transformer vaults and electrical equipment rooms and enclosures.

I. Where ducts pass through non-fire-rated interior partitions and exterior walls and are exposed to view, cover the opening between the partition and duct or duct insulation with sheet metal flanges of same metal thickness as the duct. Overlap openings on four sides by at least 1-1/2 inches.

J. Install fire, combination fire/smoke, and smoke dampers where indicated on Drawings and as required by code, and by local authorities having jurisdiction. Comply with requirements in Section 233300 "Air Duct Accessories" for fire and smoke dampers and specific installation requirements of the damper UL listing.

   1. Provide ductwork openings with access panels appropriate for accessing and maintaining fire, combination fire/smoke, and smoke dampers. Provide insulated panels for insulated or lined duct. Patch insulation and liner as recommended by duct liner manufacturer. Comply with Section 233300 "Air Duct Accessories" for access panels and doors.

K. Install heating coils, cooling coils, air filters, dampers, and all other duct-mounted accessories in air ducts where indicated on Drawings.

L. Protect duct interiors from moisture, construction debris and dust, and other foreign materials both before and after installation. Comply with SMACNA's "IAQ Guidelines for Occupied Buildings Under Construction," Appendix G, "Duct Cleanliness for New Construction Guidelines."

M. Elbows: Use long-radius elbows wherever they fit.

1. Fabricate 90-degree rectangular mitered elbows to include turning vanes.
2. Fabricate 90-degree round elbows with a minimum of three segments for 12 inches and smaller and a minimum of five segments for 14 inches and larger.

N. Branch Connections: Use lateral or conical branch connections.

3.2 INSTALLATION OF EXPOSED DUCTWORK

A. Protect ducts exposed in finished spaces from being dented, scratched, or damaged.

B. Trim duct sealants flush with metal. Create a smooth and uniform exposed bead. Do not use two-part tape sealing system.

C. Grind welds to provide smooth surface free of burrs, sharp edges, and weld splatter. When welding stainless steel with a No. 3 or 4 finish, grind the welds flush, polish the exposed welds, and treat the welds to remove discoloration caused by welding.

D. Maintain consistency, symmetry, and uniformity in arrangement and fabrication of fittings, hangers and supports, duct accessories, and air outlets.

E. Repair or replace damaged sections and finished work that does not comply with these requirements.

3.3 ADDITIONAL INSTALLATION REQUIREMENTS FOR TYPE 1 COMMERCIAL KITCHEN GREASE HOOD EXHAUST DUCT

A. Install ducts in accordance with NFPA 96, "Ventilation Control and Fire Protection of Commercial Cooking Operation"; SMACNA's "HVAC Duct Construction Standards - Metal and Flexible"; and SMACNA's "Kitchen Ventilation Systems and Food Service Equipment Fabrication and Installation Guidelines" unless otherwise indicated.

B. Install all ducts without dips and traps that may hold grease, and sloped a minimum of 2 percent to drain grease back to the hood.

C. All ducts exposed to view shall be constructed of stainless steel as per "Duct Schedule" Article. All ducts concealed from view shall be stainless steel as per "Duct Schedule" Article.

D. All joints shall be welded and shall be telescoping, bell, or flange joint as per NFPA 96.

E. Install fire-rated access panel assemblies at each change in direction and at maximum intervals of 20 feet in horizontal ducts, and at every floor for vertical ducts, or as indicated on Drawings.

F. Do not penetrate fire-rated assemblies except as allowed by applicable building codes and authorities having jurisdiction.

3.4 ADDITIONAL INSTALLATION REQUIREMENTS FOR EXHAUST DUCTS SERVING COMMERCIAL DISHWASHERS AND OTHER HIGH-HUMIDITY LOCATIONS

A. Install dishwasher exhaust ducts and other exhaust ducts from wet, high-humidity locations without dips and traps that may hold water. Slope ducts a minimum of 2 percent back to dishwasher or toward drain.

B. Provide a drain pocket at each low point and at the base of each riser with a 1-inchtrapped copper drain from each drain pocket to open site floor drain.

C. Minimize number of transverse seams.

D. Do not locate longitudinal seams on bottom of duct.

3.5 ADDITIONAL INSTALLATION REQUIREMENTS FOR LABORATORY EXHAUST AND FUME HOOD EXHAUST DUCTS

A. Install ducts in accordance with NFPA 45, "Fire Protection for Laboratories Using Chemicals."

B. Install exhaust ducts without dips and traps that may hold water. Slope ducts a minimum of 2 percent back to hood or inlet. Where indicated on Drawings, install trapped drain piping.

C. Connect duct to fan, fume hood, and other equipment indicated on Drawings.

3.6 DUCTWORK EXPOSED TO WEATHER

A. All external joints are to be welded. Seal all openings to provide weatherproof construction.

B. Construct ductwork to resist external loads of wind, snow, ice, and other effects of weather. Provide necessary supporting structures.

C. Single Wall:

1. Ductwork shall be Type 316 stainless steel.
2. Ductwork shall be galvanized steel.

a. If duct outer surface is uninsulated, protect outer surface with suitable paint. Paint materials and application requirements are specified in Section 099113 "Exterior Painting."

3. Where ducts have external insulation, provide weatherproof aluminum jacket. See Section 230713 "Duct Insulation."

D. Double Wall:

1. Ductwork shall comply with requirements in "Double-Wall Rectangular Ducts and Fittings" or "Double-Wall Round and Flat-Oval Ducts and Fittings" Article.
2. Ductwork outer wall shall be Type 316 stainless steel indicated by manufacturer to be suitable for outdoor installation.
3. Provide interstitial insulation.

3.7 DUCT SEALING

A. Seal ducts for duct static-pressure, seal classes, and leakage classes specified in "Duct Schedule" Article in accordance with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible."

B. Seal ducts at a minimum to the following seal classes in accordance with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible":

1. Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible."
2. Outdoor, Supply-Air Ducts: Seal Class A.
3. Outdoor, Exhaust Ducts: Seal Class C.
4. Outdoor, Return-Air Ducts: Seal Class C.
5. Unconditioned Space, Supply-Air Ducts in Pressure Classes 2-Inch wg and Lower: Seal Class B.
6. Unconditioned Space, Supply-Air Ducts in Pressure Classes Higher Than 2-Inch wg: Seal Class A.
7. Unconditioned Space, Exhaust Ducts: Seal Class C.
8. Unconditioned Space, Return-Air Ducts: Seal Class B.
9. Conditioned Space, Supply-Air Ducts in Pressure Classes 2-Inch wg and Lower: Seal Class C.
10. Conditioned Space, Supply-Air Ducts in Pressure Classes Higher Than 2-Inch wg: Seal Class B.
11. Conditioned Space, Exhaust Ducts: Seal Class B.
12. Conditioned Space, Return-Air Ducts: Seal Class C.

3.8 HANGER AND SUPPORT INSTALLATION

A. Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Chapter 5, "Hangers and Supports."

B. Building Attachments: Concrete inserts, powder-actuated fasteners, or structural-steel fasteners appropriate for construction materials to which hangers are being attached.

1. Where practical, install concrete inserts before placing concrete.
2. Install powder-actuated concrete fasteners after concrete is placed and completely cured.
3. Use powder-actuated concrete fasteners for standard-weight aggregate concretes or for slabs more than 4 inches thick.
4. Do not use powder-actuated concrete fasteners for lightweight-aggregate concretes or for slabs less than 4 inches thick.

C. Hanger Spacing: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Table 5-1, "Rectangular Duct Hangers Minimum Size," and Table 5-2, "Minimum Hanger Sizes for Round Duct," for maximum hanger spacing; install hangers and supports within 24 inches of each elbow and within 48 inches of each branch intersection.

D. Hangers Exposed to View: Threaded rod and angle or channel supports.

E. Support vertical ducts with steel angles or channel secured to the sides of the duct with welds, bolts, sheet metal screws, or blind rivets; support at each floor and at a maximum intervals of 16 feet.

F. Install upper attachments to structures. Select and size upper attachments with pull-out, tension, and shear capacities appropriate for supported loads and building materials where used.

3.9 CONNECTIONS

A. Make connections to equipment with flexible connectors complying with Section 233300 "Air Duct Accessories."

B. Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible" for branch, outlet and inlet, and terminal unit connections.

3.10 PAINTING

A. Paint interior of metal ducts that are visible through registers and grilles and that do not have duct liner. Apply one coat of flat, black, latex paint over a compatible galvanized-steel primer. Paint materials and application requirements are specified in Section 099113 "Exterior Painting" and Section 099123 "Interior Painting."

B. Paint or apply appropriate finish the the outside wall of any ductwork exposed to view as directed by architect or owner.

3.11 FIELD QUALITY CONTROL

A. Perform tests and inspections.

B. Leakage Tests:

1. Comply with SMACNA's "HVAC Air Duct Leakage Test Manual." Submit a test report for each test.
2. Maximum Allowable Leakage: Comply with requirements for Leakage Class 3 for round and flat-oval ducts, Leakage Class 12 for rectangular ducts in pressure classes lower than and equal to 2-inch wg (both positive and negative pressures), and Leakage Class 6 for pressure classes from 2- to 10-inch wg (both positive and negative pressures).
3. Disassemble, reassemble, and seal segments of systems to accommodate leakage testing and for compliance with test requirements.
4. Testing of each duct section is to be performed with access doors, coils, filters, dampers, and other duct-mounted devices in place as designed. No devices are to be removed or blanked off so as to reduce or prevent additional leakage.
5. Test for leaks before applying external insulation.
6. Conduct tests at static pressures equal to maximum design pressure of system or section being tested. If static-pressure classes are not indicated, test system at maximum system design pressure. Do not pressurize systems above maximum design operating pressure.
7. Give seven days' advance notice for testing.

C. Duct System Cleanliness Tests:

1. Visually inspect duct system to ensure that no visible contaminants are present.
2. Test sections of metal duct system, chosen randomly by Owner, for cleanliness in accordance with "Description of Method 3 - NADCA Vacuum Test" in NADCA ACR, "Assessment, Cleaning and Restoration of HVAC Systems."

    a. Acceptable Cleanliness Level: Net weight of debris collected on the filter media shall not exceed 0.75 mg/100 sq. cm.

D. Duct system will be considered defective if it does not pass tests and inspections.

E. Prepare test and inspection reports.

3.12 STARTUP

A. Air Balance: Comply with requirements in Section 230593 "Testing, Adjusting, and Balancing for HVAC."

3.13 DUCT SCHEDULE

A. Fabricate ducts with galvanized sheet steel except as otherwise indicated and as follows:

1. Fabricate all ducts to achieve the minimum SMACNA pressure class, seal class, and leakage class as indicated below or 1” greater than the static pressure rating of the scheduled equipment (whichever is greater).
2. Underground Ducts: Concrete-encased, galvanized sheet steel.

B. Supply Ducts:

1. Low pressure ducts connected to Fan Coil Units, Terminal Units or other equipment:

   a. Pressure Class: Positive 2-inch wg.

2. Medium pressure ducts connected to Air-Handling Units:

   a. Pressure Class: Positive 4-inch wg.

C. Return Ducts:

1. Ducts Connected to Fan Coil Units, Furnaces, Heat Pumps, or other equipment:

   a. Pressure Class: Positive or negative 2-inch wg.

2. Ducts Connected to Air-Handling Units:

   a. Pressure Class: Positive or negative 4-inch wg.

D. Exhaust Ducts:

1. Ducts Connected to Fans Exhausting (ASHRAE 62.1, Class 1 and 2) Air:

   a. Pressure Class: Negative 3-inch wg.

2. Ducts Connected to Air-Handling Units:

   a. Pressure Class: Positive or negative 4-inch wg.

3. Ducts Connected to Commercial Kitchen Hoods: Comply with NFPA 96.

   a. Exposed to View: Type 316, stainless-steel sheet, No. 3 finish.
   b. Concealed: Type 316, stainless-steel sheet, No. 2D finish.
   c. Welded seams and joints.
   d. Pressure Class: Positive or negative 4-inch wg.
   e. Airtight/watertight.

4. Ducts Connected to Dishwashers, Dishwasher Hoods, and Other High-Humidity Locations:

   a. Type 316, stainless-steel sheet.
   b. Exposed to View: No. 3 finish.
   c. Concealed: No. 2D finish.
   d. Welded longitudinal seams; welded or flanged transverse joints with watertight EPDM gaskets.
   e. Pressure Class: Positive or negative 3-inch wg.
   f. Airtight/watertight.

5. Ducts Connected to Fans Exhausting Fume Hood, Laboratory, and Process (ASHRAE 62.1, Class 3 and Class 4) Air:

    a. Type 316, stainless-steel sheet.

        1) Exposed to View: No. 4 finish.
        2) Concealed: No. 2D finish.

    b. PVC-coated, galvanized sheet steel with thicker coating on duct interior.
    c. Pressure Class: Positive or negative 4-inch wg.
    d. Minimum SMACNA Seal Class A.
    e. SMACNA Leakage Class 2.
    f. Airtight/watertight.

6. Ducts Connected to Equipment Not Listed above:

    a. Pressure Class: Positive or negative 2-inch wg.
    b. Minimum SMACNA Seal Class: A if negative pressure; A if positive pressure.
    c. SMACNA Leakage Class for Rectangular: 8.
    d. SMACNA Leakage Class for Round and Flat Oval: 8.

E. Outdoor-Air (Not Filtered, Heated, or Cooled) Ducts:

1. Pressure Class: Positive or negative 2-inch wg.

F. Intermediate Reinforcement:

1. Galvanized-Steel Ducts: Galvanized steel.
2. PVC-Coated Ducts:
    a. Exposed to Airstream: Match duct material.
    b. Not Exposed to Airstream: Galvanized.
3. Stainless-Steel Ducts:
    a. Exposed to Airstream: Match duct material.
    b. Not Exposed to Airstream: Galvanized.
4. Aluminum Ducts: Aluminum.

G. Liner:

1. Match pressure class rating of ductwork systems.

H. Double-Wall Duct Interstitial Insulation:

1. Match pressure class rating of ductwork systems.

I. Elbow Configuration:

1. Rectangular Duct: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 4-2, "Rectangular Elbows."

    a. Velocity 1000 fpm or Lower:

        1) Radius Type RE 1 with minimum 0.5 radius-to-diameter ratio.
        2) Mitered Type RE 4 without vanes.

    b. Velocity 1000 to 1500 fpm:

        1) Radius Type RE 1 with minimum 1.0 radius-to-diameter ratio.
        2) Radius Type RE 3 with minimum 0.5 radius-to-diameter ratio and two vanes.
        3) Mitered Type RE 2 with vanes complying with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 4-3, "Vanes and Vane Runners," and Figure 4-4, "Vane Support in Elbows."

    c. Velocity 1500 fpm or Higher:

        1) Radius Type RE 1 with minimum 1.5 radius-to-diameter ratio.
        2) Radius Type RE 3 with minimum 1.0 radius-to-diameter ratio and two vanes.
        3) Mitered Type RE 2 with vanes complying with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 4-3, "Vanes and Vane Runners," and Figure 4-4, "Vane Support in Elbows."

2. Rectangular Duct: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 4-2, "Rectangular Elbows."

    a. Radius Type RE 1 with minimum 1.5 radius-to-diameter ratio.
    b. Radius Type RE 3 with minimum 1.0 radius-to-diameter ratio and two vanes.
    c. Mitered Type RE 2 with vanes complying with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 4-3, "Vanes and Vane Runners," and Figure 4-4, "Vane Support in Elbows."

3. Round Duct: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 3-4, "Round Duct Elbows."

    a. Minimum Radius-to-Diameter Ratio and Elbow Segments: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Table 3-1, "Mitered Elbows." Elbows with less than 90-degree change of direction have proportionately fewer segments.

        1) Velocity 1000 fpm or Lower: 0.5 radius-to-diameter ratio and three segments for 90-degree elbow.
        2) Velocity 1000 to 1500 fpm: 1.0 radius-to-diameter ratio and four segments for 90-degree elbow.

3) Velocity 1500 fpm or Higher: 1.5 radius-to-diameter ratio and five segments for 90-degree elbow.
4) Radius-to Diameter Ratio: 1.5.

b. Round Elbows, 12-Inches and Smaller in Diameter: Stamped or pleated.
c. Round Elbows, 14-Inches and Larger in Diameter: Standing seam or Welded.

J. Branch Configuration:

1. Rectangular Duct: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 4-6, "Branch Connection."

   a. Rectangular Main to Rectangular Branch: 45-degree entry.
   b. Rectangular Main to Round Branch: Conical spin in.

2. Round and Flat Oval: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 3-5, "90 Degree Tees and Laterals," and Figure 3-6, "Conical Tees." Saddle taps are permitted in existing duct.

   a. Velocity 1000 fpm or Lower: 90-degree tap.
   b. Velocity 1000 to 1500 fpm: Conical tap.
   c. Velocity 1500 fpm or Higher: 45-degree lateral.

END OF SECTION 233113

SECTION 23 33 00 - AIR DUCT ACCESSORIES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. This Section includes the following:

1. Backdraft dampers.
2. Volume dampers.
3. Motorized control dampers
4. Fire dampers.
5. Smoke dampers
6. Combination fire and smoke dampers
7. Turning vanes.
8. Duct-mounting access doors.
9. Flexible connectors.
10. Flexible ducts.
11. Duct accessory hardware.

B. Related Sections include the following:

1. Division 23 Section "Instrumentation and Control for HVAC" for electric and pneumatic damper actuators.
2. Division 28 Section "Fire Detection and Alarm" for duct-mounting fire and smoke detectors.

1.3 SUBMITTALS

A. Product Data: For the following:
1. Backdraft dampers.
2. Volume dampers.
3. Motorized control dampers
4. Fire dampers.
5. Smoke dampers
6. Combination fire and smoke dampers
7. Turning vanes.

8. Duct-mounting access doors.
9. Flexible connectors.
10. Flexible ducts.
11. Duct accessory hardware.

B. Shop Drawings: Detail equipment assemblies and indicate dimensions, weights, loads, required clearances, method of field assembly, components, and location and size of each field connection.

1. Special fittings.
2. Manual-volume damper installations.
3. Motorized-control damper installations.
4. Fire-damper, smoke-damper, and combination fire- and smoke-damper installations, including sleeves and duct-mounting access doors.
5. Wiring Diagrams: Power, signal, and control wiring.

C. Coordination Drawings: Reflected ceiling plans, drawn to scale and coordinating penetrations and ceiling-mounting items. Show ceiling-mounting access panels and access doors required for access to duct accessories.

1.4 QUALITY ASSURANCE

A. Comply with NFPA 90A, "Installation of Air Conditioning and Ventilating Systems," and NFPA 90B, "Installation of Warm Air Heating and Air Conditioning Systems."

1.5 EXTRA MATERIALS

A. Furnish extra materials described below that match products installed and that are packaged with protective covering for storage and identified with labels describing contents.

1. Fusible Links: Furnish quantity equal to 10 percent of amount installed.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. In other Part 2 articles where titles below introduce lists, the following requirements apply to product selection:
1. Manufacturers: Subject to compliance with requirements, provide products by one of the manufacturers specified.

2.2 SHEET METAL MATERIALS

A. Comply with SMACNA's "HVAC Duct Construction Standards--Metal and Flexible" for acceptable materials, material thicknesses, and duct construction methods, unless otherwise indicated.

B. Galvanized Sheet Steel: Lock-forming quality; complying with ASTM A 653/A 653M and having G90 coating designation; ducts shall have mill-phosphatized finish for surfaces exposed to view.

C. Stainless Steel: ASTM A 480/A 480M.

D. Aluminum Sheets: ASTM B 209, alloy 3003, temper H14; with mill finish for concealed ducts and standard, 1-side bright finish for exposed ducts.

E. Extruded Aluminum: ASTM B 221, alloy 6063, temper T6.

F. Reinforcement Shapes and Plates: Galvanized-steel reinforcement where installed on galvanized sheet metal ducts; compatible materials for aluminum and stainless-steel ducts.

G. Tie Rods: Galvanized steel, 1/4-inch minimum diameter for lengths 36 inches or less; 3/8-inch minimum diameter for lengths longer than 36 inches.

2.3 BACKDRAFT DAMPERS

A. Manufacturers:

1. Air Balance, Inc.
2. American Warming and Ventilating.
3. CESCO Products.
4. Duro Dyne Corp.
5. Greenheck.
6. Penn Ventilation Company, Inc.
7. Prefco Products, Inc.
8. Ruskin Company.
9. Vent Products Company, Inc.

B. Description: Multiple-blade, parallel action gravity balanced, with center-pivoted blades of maximum 6-inch width, with sealed edges, assembled in rattle-free manner with 90-degree stop, steel ball bearings, and axles; adjustment device to permit setting for varying differential static pressure.

C. Low-Leakage Gravity Dampers: Gravity dampers shall have an air leakage rate of less than or equal to the following values as determined at 1.0-inch water gauge when tested in accordance with AMCA 500D. Dampers shall be labeled by and approved agency.

1. For dampers greater than or equal to 24-inches in either direction: 20 cfm/ft²
2. For dampers less than 24-inches in either direction: 40 cfm/ft²

D. Frame: 0.052-inch thick galvanized sheet steel, with welded corners and mounting flange.

E. Blades: 0.025-inch thick, roll-formed aluminum.

F. Blade Seals: Neoprene.

G. Blade Axles: Galvanized Steel.

H. Tie Bars and Brackets: Galvanized Steel.

I. Return Spring: Adjustable tension.

2.4 VOLUME DAMPERS

A. Available Manufacturers:

1. Air Balance, Inc.
2. American Warming and Ventilating.
3. Flexmaster U.S.A., Inc.
4. McGill AirFlow Corporation.
5. METALAIRE, Inc.
6. Nailor Industries Inc.
7. Penn Ventilation Company, Inc.
8. Ruskin Company.
9. Vent Products Company, Inc.

B. General Description: Factory fabricated, with required hardware and accessories. Stiffen damper blades for stability. Include locking device to hold single-blade dampers in a fixed position without vibration. Close duct penetrations for damper components to seal duct consistent with pressure class.

1. Pressure Classes of 3-Inch wg or Higher: End bearings or other seals for ducts with axles full length of damper blades and bearings at both ends of operating shaft.

C. Standard Volume Dampers: Multiple- or single-blade, parallel- or opposed-blade design as indicated, standard leakage rating, with linkage outside airstream, and suitable for horizontal or vertical applications.

1. Steel Frames: Hat-shaped, galvanized sheet steel channels, minimum of 0.064 inch thick, with mitered and welded corners; frames with flanges where indicated for attaching to walls and flangeless frames where indicated for installing in ducts.
2. Roll-Formed Steel Blades: 0.064-inch-thick, galvanized sheet steel.

3. Aluminum Frames: Hat-shaped, 0.10-inch-thick, aluminum sheet channels; frames with flanges where indicated for attaching to walls; and flangeless frames where indicated for installing in ducts.
4. Roll-Formed Aluminum Blades: 0.10-inch-thick aluminum sheet.
5. Extruded-Aluminum Blades: 0.050-inch-thick extruded aluminum.
6. Blade Axles: Galvanized steel.
7. Bearings: Oil-impregnated bronze.
8. Tie Bars and Brackets: Aluminum.
9. Tie Bars and Brackets: Galvanized steel.

D. Low-Leakage Volume Dampers: Multiple- or single-blade, parallel- or opposed-blade design as indicated, low-leakage rating, with linkage outside airstream, and suitable for horizontal or vertical applications.

1. Steel Frames: Hat-shaped, galvanized steel channels, minimum of 0.064 inch thick, with mitered and welded corners; frames with flanges where indicated for attaching to walls and flangeless frames where indicated for installing in ducts.
2. Roll-Formed Steel Blades: 0.064-inch-thick, galvanized sheet steel.
3. Aluminum Frames: Hat-shaped, 0.125-inch-thick, aluminum sheet channels; frames with flanges where indicated for attaching to walls and flangeless frames where indicated for installing in ducts.
4. Roll-Formed Aluminum Blades: 0.10-inch-thick aluminum sheet.
5. Extruded-Aluminum Blades: 0.125-inch-thick extruded aluminum.
6. Blade Axles: Galvanized steel.
7. Bearings: Oil-impregnated bronze or Molded synthetic or Stainless-steel sleeve thrust or ball.
8. Blade Seals: Vinyl or Neoprene.
9. Jamb Seals: Cambered aluminum.
10. Tie Bars and Brackets: Galvanized steel.

E. Jackshaft: 1-inch-diameter, galvanized-steel pipe rotating within pipe-bearing assembly mounted on supports at each mullion and at each end of multiple-damper assemblies.

1. Length and Number of Mountings: Appropriate to connect linkage of each damper in multiple-damper assembly.

F. Damper Hardware: Zinc-plated, die-cast core with dial and handle made of 3/32-inch-thick zinc-plated steel, and a 3/4-inch hexagon locking nut. Include center hole to suit damper operating-rod size. Include elevated platform for insulated duct mounting.

2.5 MOTORIZED CONTROL DAMPERS

A. Manufacturers:

1. Air Balance, Inc.
2. American Warming and Ventilating.

3. CESCO Products.
4. Duro Dyne Corp.
5. Greenheck.
6. McGill AirFlow Corporation.
7. METALAIRE, Inc.
8. Nailor Industries Inc.
9. Penn Ventilation Company, Inc.
10. Ruskin Company.
11. Vent Products Company, Inc.

B. General Description: AMCA-rated, opposed-blade design; minimum of 0.1084-inch thick, galvanized-steel frames with holes for duct mounting; minimum of 0.0635-inch thick, galvanized-steel damper blades with maximum blade width of 8 inches.

1. Secure blades to 1/2-inch diameter, zinc-plated axles using zinc-plated hardware, with nylon blade bearings, blade-linkage hardware of zinc-plated steel and brass, ends sealed against spring-stainless-steel blade bearings, and thrust bearings at each end of every blade.
2. Operating Temperature Range: From minus 40 to plus 200 deg F.
3. Provide opposed-blade design with inflatable seal blade edging, or replaceable rubber seals, rated for leakage at less than 4 cfm per sq. ft. of damper area, at differential pressure of 1.0-inch wg when tested according to AMCA 500D.

2.6 FIRE DAMPERS

A. Manufacturers:

1. Air Balance, Inc.
2. CESCO Products.
3. Greenheck.
4. McGill AirFlow Corporation.
5. METALAIRE, Inc.
6. Nailor Industries Inc.
7. Penn Ventilation Company, Inc.
8. Prefco Products, Inc.
9. Ruskin Company.
10. Vent Products Company, Inc.
11. Ward Industries, Inc.

B. Fire dampers shall be labeled according to UL 555.

C. Fire Rating: 2 hours.

D. Frame: Curtain type with blades outside airstream; fabricated with roll-formed, 0.034-inch- thick galvanized steel; with mitered and interlocking corners.

E. Mounting Sleeve: Factory- or field-installed, galvanized sheet steel.

1. Minimum Thickness: 0.052 or 0.138 inch thick as indicated and of length to suit application.
2. Exceptions: Omit sleeve where damper frame width permits direct attachment of perimeter mounting angles on each side of wall or floor, and thickness of damper frame complies with sleeve requirements.

F. Mounting Orientation: Vertical or horizontal as indicated.

G. Blades: Roll-formed, interlocking, 0.034-inch-thick, galvanized sheet steel. In place of interlocking blades, use full-length, 0.034-inch-thick, galvanized-steel blade connectors.

H. Horizontal Dampers: Include blade lock and stainless-steel closure spring.

I. Fusible Links: Replaceable, 165 deg F rated.

2.7 COMBINATION FIRE AND SMOKE DAMPERS

A. Manufacturers:

1. Air Balance, Inc.
2. CESCO Products.
3. Greenheck.
4. Nailor Industries Inc.
5. Penn Ventilation Company, Inc.
6. Ruskin Company.

B. General Description: Labeled according to UL 555S. Combination fire and smoke dampers shall be labeled according to UL 555 for 1-1/2-hour rating.

C. Fusible Links: Replaceable, 165 deg F rated.

D. Frame and Blades: 0.064-inch thick, galvanized sheet steel.

E. Mounting Sleeve: Factory-installed, 0.052-inch thick, galvanized sheet steel; length to suit wall or floor application.

F. Damper Motors: Modulating and two-position action.

1. Comply with requirements in Division 23 Section "Common Motor Requirements for HVAC Equipment."
2. Permanent-Split-Capacitor or Shaded-Pole Motors: With oil-immersed and sealed gear trains.
3. Spring-Return Motors: Equip with an integral spiral-spring mechanism where indicated. Enclose entire spring mechanism in a removable housing designed for service or

adjustments. Size for running torque rating of 150 in. x lbf and breakaway torque rating of 150 in. x lbf .

4. Outdoor Motors and Motors in Outside-Air Intakes: Equip with O-ring gaskets designed to make motors weatherproof. Equip motors with internal heaters to permit normal operation at minus 40 deg F.
5. Nonspring-Return Motors: For dampers larger than 25 sq. ft., size motor for running torque rating of 150 in. x lbf and breakaway torque rating of 300 in. x lbf.
6. Electrical Connection: 115 V, single phase, 60 Hz.

2.8 TURNING VANES

A. Fabricate to comply with SMACNA's "HVAC Duct Construction Standards--Metal and Flexible" for vanes and vane runners. Vane runners shall automatically align vanes.

B. Manufactured Turning Vanes: Fabricate 1-1/2-inch-wide, single-vane, curved blades of galvanized sheet steel set 3/4 inch o.c.; support with bars perpendicular to blades set 2 inches o.c.; and set into vane runners suitable for duct mounting.

1. Manufacturers:

    a. Ductmate Industries, Inc.
    b. Duro Dyne Corp.
    c. METALAIRE, Inc.
    d. Ward Industries, Inc.

C. Acoustic Turning Vanes: Fabricate airfoil-shaped aluminum extrusions with perforated faces and fibrous-glass fill.

2.9 DUCT-MOUNTING ACCESS DOORS

A. General Description: Fabricate doors airtight and suitable for duct pressure class.

B. Door: Double wall, duct mounting, and rectangular; fabricated of galvanized sheet metal with insulation fill and thickness as indicated for duct pressure class. Include vision panel where indicated. Include 1-by-1-inch butt or piano hinge and cam latches. Provide air tight gasketing all around door opening.

1. Manufacturers:

    a. American Warming and Ventilating.
    b. CESCO Products.
    c. Ductmate Industries, Inc.
    d. Flexmaster U.S.A., Inc.
    e. Greenheck.
    f. McGill AirFlow Corporation.

g. Nailor Industries Inc.
h. Ventfabrics, Inc.
i. Ward Industries, Inc.

2. Frame: Galvanized sheet steel, with bend-over tabs and foam gaskets.
3. Provide number of hinges and locks as follows:

a. Less Than 12 Inches Square: Secure with two sash locks.
b. Up to 18 Inches Square: Two hinges and two sash locks.
c. Up to 24 by 48 Inches: Three hinges and two compression latches with outside and inside handles.
d. Sizes 24 by 48 Inches and Larger: One additional hinge.

C. Door: Double wall, duct mounting, and round; fabricated of galvanized sheet metal with insulation fill and 1-inch thickness. Include cam latches.

1. Available Manufacturers:

a. Ductmate Industries, Inc.
b. Flexmaster U.S.A., Inc.

2. Frame: Galvanized sheet steel, with spin-in notched frame.

D. Pressure Relief Access Door: Double wall and duct mounting; fabricated of galvanized sheet metal with insulation fill and thickness as indicated for duct pressure class. Include vision panel where indicated, latches, and retaining chain.

1. Available Manufacturers:

a. American Warming and Ventilating.
b. CESCO Products.
c. Ductmate Industries, Inc.
d. Greenheck.
e. KEES, Inc.
f. McGill AirFlow Corporation.
g. Nexus PDQ.

2. Frame: Galvanized sheet steel, with bend-over tabs and foam gaskets.

E. Seal around frame attachment to duct and door to frame with neoprene or foam rubber.

F. Insulation: 1-inch-thick, fibrous-glass or polystyrene-foam board.

2.10 FLEXIBLE CONNECTORS

A. Available Manufacturers:

1. Ductmate Industries, Inc.
2. Duro Dyne Corp.
3. Ventfabrics, Inc.
4. Ward Industries, Inc.

B. General Description: Flame-retardant or noncombustible fabrics, coatings, and adhesives complying with UL 181, Class 1.

C. Metal-Edged Connectors: Factory fabricated with a fabric strip approximately 5-3/4 inches wide attached to two strips of 2-3/4-inch- wide, 0.028-inch thick, galvanized sheet steel. Select metal compatible with ducts.

D. Indoor System, Flexible Connector Fabric: Glass fabric double coated with neoprene.

1. Minimum Weight: 26 oz./sq. yd.
2. Tensile Strength: 480 lbf/inch in the warp and 360 lbf/inch in the filling.
3. Service Temperature: Minus 40 to plus 200 deg F.

2.11 FLEXIBLE DUCTS

A. Available Manufacturers:

1. Flexmaster U.S.A., Inc.
2. Hart & Cooley, Inc.
3. McGill AirFlow Corporation.
4. Thermaflex

B. Insulated-Duct Connectors: UL 181, Class 1, black polymer film supported by helically wound, spring-steel wire; fibrous-glass insulation; polyethylene or aluminized vapor barrier film.

1. Pressure Rating: 4-inch wg positive and 0.5-inch wg negative.
2. Maximum Air Velocity: 4000 fpm.
3. Temperature Range: Minus 20 to plus 175 deg F
4. Minimum R-value = 6.0

C. Flexible Duct Clamps: Nylon strap, in sizes 3 through 18 inches to suit duct size.

2.12 DUCT ACCESSORY HARDWARE

A. Instrument Test Holes: Cast iron or cast aluminum to suit duct material, including screw cap and gasket. Size to allow insertion of pitot tube and other testing instruments and of length to suit duct insulation thickness.

B. Adhesives: High strength, quick setting, neoprene based, waterproof, and resistant to gasoline and grease.

PART 3 - EXECUTION

3.1 APPLICATION AND INSTALLATION

A. Install duct accessories according to applicable details in SMACNA's "HVAC Duct Construction Standards--Metal and Flexible" for metal ducts and in NAIMA AH116, "Fibrous Glass Duct Construction Standards," for fibrous-glass ducts.

B. Provide duct accessories of materials suited to duct materials; use galvanized-steel accessories in galvanized-steel, stainless-steel accessories in stainless-steel ducts, and aluminum accessories in aluminum ducts.

C. Install volume dampers in ducts with liner; avoid damage to and erosion of duct liner.

D. Provide balancing dampers at points on supply, return, and exhaust systems where branches lead from larger ducts as required for air balancing. Install at a minimum of two duct widths from branch takeoff.

E. Provide test holes at fan inlets and outlets and elsewhere as indicated.

F. Install fire and smoke dampers, with fusible links, according to manufacturer's UL-approved written instructions.

G. Install duct access doors to allow for inspecting, adjusting, and maintaining accessories and terminal units as follows:

1. On both sides of duct coils.
2. Downstream from volume dampers and equipment.
3. Adjacent to fire or smoke dampers, providing access to reset or reinstall fusible links.

H. Install the following sizes for duct-mounting, rectangular access doors:

1. One-Hand or Inspection Access: 8 by 5 inches.
2. Two-Hand Access: 12 by 6 inches.
3. Head and Hand Access: 18 by 10 inches.
4. Head and Shoulders Access: 21 by 14 inches.

5. Body Access: 25 by 14 inches.
6. Body Plus Ladder Access: 25 by 17 inches.

I. Install the following sizes for duct-mounting, pressure relief access doors:

1. One-Hand or Inspection Access: 7 inches in diameter.
2. Two-Hand Access: 10 inches in diameter.
3. Head and Hand Access: 13 inches in diameter.
4. Head and Shoulders Access: 19 inches in diameter.

J. Label access doors according to Division 23 Section "Identification for HVAC Piping and Equipment."

K. Install flexible connectors immediately adjacent to equipment in ducts associated with fans and motorized equipment supported by vibration isolators.

L. For fans developing static pressures of 5-inch wg and higher, cover flexible connectors with loaded vinyl sheet held in place with metal straps.

M. Connect terminal units to supply ducts directly or with maximum 12-inch lengths of flexible duct. Do not use flexible ducts to change directions.

N. Connect diffusers or light troffer boots to low pressure ducts directly or with maximum 60-inch lengths of flexible duct clamped or strapped in place.

O. Connect flexible ducts to metal ducts with adhesive plus sheet metal screws.

P. Install duct test holes where indicated and required for testing and balancing purposes.

3.2 ADJUSTING

A. Adjust duct accessories for proper settings.

B. Adjust fire and smoke dampers for proper action.

C. Final positioning of manual-volume dampers is specified in Division 23 Section "Testing, Adjusting, and Balancing for HVAC."

END OF SECTION 23 33 00

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SECTION 23 34 23 - HVAC POWER VENTILATORS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. This Section includes the following:

1. Centrifugal roof ventilators.
2. Ceiling-mounting ventilators.
3. In-line centrifugal fans.

1.3 PERFORMANCE REQUIREMENTS

A. Project Altitude: Base fan-performance ratings on actual Project site elevations.

B. Operating Limits: Classify according to AMCA 99.

1.4 SUBMITTALS

A. Product Data: Include rated capacities, furnished specialties, and accessories for each type of product indicated and include the following:

1. Certified fan performance curves with system operating conditions indicated.
2. Certified fan sound-power ratings.
3. Motor ratings and electrical characteristics, plus motor and electrical accessories.
4. Material thickness and finishes, including color charts.
5. Dampers, including housings, linkages, and operators.
6. Roof curbs.
7. Fan speed controllers.

B. Shop Drawings: Detail equipment assemblies and indicate dimensions, weights, loads, required clearances, method of field assembly, components, and location and size of each field connection.

1. Wiring Diagrams: Power, signal, and control wiring.
2. Design Calculations: Calculate requirements for selecting vibration isolators and seismic restraints and for designing vibration isolation bases.

3. Vibration Isolation Base Details: Detail fabrication, including anchorages and attachments to structure and to supported equipment. Include auxiliary motor slides and rails, and base weights.

C. Coordination Drawings: Reflected ceiling plans and other details, drawn to scale, on which the following items are shown and coordinated with each other, based on input from installers of the items involved:

1. Roof framing and support members relative to duct penetrations.
2. Ceiling suspension assembly members.
3. Size and location of initial access modules for acoustical tile.
4. Ceiling-mounted items including light fixtures, diffusers, grilles, speakers, sprinklers, access panels, and special moldings.

D. Field quality-control test reports.

E. Operation and Maintenance Data: For power ventilators to include in emergency, operation, and maintenance manuals.

1.5 QUALITY ASSURANCE

A. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, Article 100, by a testing agency acceptable to authorities having jurisdiction, and marked for intended use.

B. AMCA Compliance: Products shall comply with performance requirements and shall be licensed to use the AMCA-Certified Ratings Seal.

C. NEMA Compliance: Motors and electrical accessories shall comply with NEMA standards.

D. UL Standard: Power ventilators shall comply with UL 705.

1.6 DELIVERY, STORAGE, AND HANDLING

A. Deliver fans as factory-assembled unit, to the extent allowable by shipping limitations, with protective crating and covering.

B. Disassemble and reassemble units, as required for moving to final location, according to manufacturer's written instructions.

C. Lift and support units with manufacturer's designated lifting or supporting points.

1.7 COORDINATION

A. Coordinate size and location of structural-steel support members.

B. Coordinate size and location of concrete bases. Cast anchor-bolt inserts into bases. Concrete, reinforcement, and formwork requirements are specified in Division 03.

C. Coordinate installation of roof curbs, equipment supports, and roof penetrations. These items are specified in Division 07 Section "Roof Accessories."

1.8 EXTRA MATERIALS

A. Furnish extra materials described below that match products installed and that are packaged with protective covering for storage and identified with labels describing contents.

1. Belts: two set(s) for each belt-driven unit.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
1. Cook
2. Greenheck
3. Captiveaire
4. Twin City Fan

2.2 CENTRIFUGAL ROOF VENTILATORS

A. Description: Direct- or belt-driven centrifugal fans consisting of housing, wheel, fan shaft, bearings, motor and disconnect switch, drive assembly, curb base, and accessories.

B. Housing: Removable, spun-aluminum, dome top and outlet baffle; square, one-piece, aluminum base with venturi inlet cone.
1. Upblast Units: Provide spun-aluminum discharge baffle to direct discharge air upward, with rain and snow drains and grease collector.
2. Hinged Subbase: Galvanized-steel hinged arrangement permitting service and maintenance.

C. Fan Wheels: Aluminum hub and wheel with backward-inclined blades.

D. Belt-Driven Drive Assembly: Resiliently mounted to housing, with the following features:

1. Fan Shaft: Turned, ground, and polished steel; keyed to wheel hub.
2. Shaft Bearings: Permanently lubricated, permanently sealed, self-aligning ball bearings.
3. Pulleys: Cast-iron, adjustable-pitch motor pulley.
4. Fan and motor isolated from exhaust airstream.

E. Accessories:

1. Variable-Speed Controller: Solid-state control to reduce speed from 100 to less than 50 percent.
2. Disconnect Switch: Nonfusible type, with thermal-overload protection mounted outside fan housing, factory wired through an internal aluminum conduit.
3. Bird Screens: Removable, 1/2-inch mesh, aluminum or brass wire.
4. Dampers: Counterbalanced, parallel-blade, backdraft dampers mounted in curb base; factory set to close when fan stops.
5. Motorized Dampers: Parallel-blade dampers mounted in curb base with electric actuator; wired to close when fan stops.

F. Roof Curbs: Galvanized steel; mitered and welded corners; 1-1/2-inch-thick, rigid, fiberglass insulation adhered to inside walls; and 1-1/2-inch wood nailer. Size as required to suit roof opening and fan base.
1. Configuration: Self-flashing without a cant strip, with mounting flange, Built-in cant and mounting flange, or Built-in raised cant and mounting flange, depending upon the type of roof and roof insulation. Vendor to select configuration based on roof type.
2. Overall Height: 14 inches.
3. Sound Curb: Curb with sound-absorbing insulation matrix.
4. Pitch Mounting: Manufacture curb for roof slope.
5. Metal Liner: Galvanized steel.
6. Mounting Pedestal: Galvanized steel with removable access panel.
7. Vented Curb: Unlined with louvered vents in vertical sides.

G. Capacities and Characteristics: See schedule.

2.3 CEILING-MOUNTING VENTILATORS

A. Description: Centrifugal fans designed for installing in ceiling or wall or for concealed in-line applications.

B. Housing: Steel, lined with acoustical insulation.

C. Fan Wheel: Centrifugal wheels directly mounted on motor shaft. Fan shrouds, motor, and fan wheel shall be removable for service.

D. Grille: Aluminum, louvered grille with flange on intake and thumbscrew attachment to fan housing.

E. Electrical Requirements: Junction box for electrical connection on housing and receptacle for motor plug-in.

F. Accessories:

1. Variable-Speed Controller: Solid-state control to reduce speed from 100 to less than 50 percent.

2. Manual Starter Switch: Single-pole rocker switch assembly with cover and pilot light.
3. Time-Delay Switch: Assembly with single-pole rocker switch, timer, and cover plate.
4. Motion Sensor: Motion detector with adjustable shutoff timer.
5. Ceiling Radiation Damper: Fire-rated assembly with ceramic blanket, stainless-steel springs, and fusible link.
6. Filter: Washable aluminum to fit between fan and grille.
7. Isolation: Rubber-in-shear vibration isolators.
8. Manufacturer's standard roof jack or wall cap, and transition fittings.

G. Capacities and Characteristics: See schedule.

2.4 IN-LINE CENTRIFUGAL FANS

A. Description: In-line, direct or belt-driven centrifugal fans consisting of housing, wheel, outlet guide vanes, fan shaft, bearings, motor and disconnect switch, drive assembly, mounting brackets, and accessories.

B. Housing: Split, spun aluminum with aluminum straightening vanes, inlet and outlet flanges, and support bracket adaptable to floor, side wall, or ceiling mounting.

C. Direct-Driven Units: Motor mounted in airstream, factory wired to disconnect switch located on outside of fan housing; with wheel, inlet cone, and motor on swing-out service door.

D. Belt-Driven Units: Motor mounted on adjustable base, with adjustable sheaves, enclosure around belts within fan housing, and lubricating tubes from fan bearings extended to outside of fan housing.

E. Fan Wheels: Aluminum, airfoil blades welded to aluminum hub.

F. Accessories:

1. Variable-Speed Controller: Solid-state control to reduce speed from 100 to less than 50 percent.
2. Volume-Control Damper: Manually operated with quadrant lock, located in fan outlet.
3. Companion Flanges: For inlet and outlet duct connections.
4. Fan Guards: 1/2- by 1-inch mesh of galvanized steel in removable frame. Provide guard for inlet or outlet for units not connected to ductwork.
5. Motor and Drive Cover (Belt Guard): Epoxy-coated steel.

G. Capacities and Characteristics: See schedule.

2.5 MOTORS

A. Comply with requirements in Division 23 Section "Common Motor Requirements for HVAC Equipment."

B. Enclosure Type: Totally enclosed, fan cooled.

2.6 SOURCE QUALITY CONTROL

A. Sound-Power Level Ratings: Comply with AMCA 301, "Methods for Calculating Fan Sound Ratings from Laboratory Test Data." Factory test fans according to AMCA 300, "Reverberant Room Method for Sound Testing of Fans." Label fans with the AMCA-Certified Ratings Seal.

B. Fan Performance Ratings: Establish flow rate, pressure, power, air density, speed of rotation, and efficiency by factory tests and ratings according to AMCA 210, "Laboratory Methods of Testing Fans for Rating."

PART 3 - EXECUTION

3.1 INSTALLATION

A. Install power ventilators level and plumb.

B. Support units using elastomeric mounts having a static deflection of 1 inch.

C. Install floor-mounting units on concrete bases. Concrete, reinforcement, and formwork requirements are specified in Division 03 Section "Cast-in-Place Concrete."

D. Install floor-mounting units on concrete bases designed to withstand, without damage to equipment, the seismic force required by code. Concrete, reinforcement, and formwork requirements are specified in Division 03 Section "Cast-in-Place Concrete."

E. Secure roof-mounting fans to roof curbs with cadmium-plated hardware. Refer to Division 07 Section "Roof Accessories" for installation of roof curbs.

F. Ceiling Units: Suspend units from structure; use steel wire or metal straps.

G. Support suspended units from structure using threaded steel rods and elastomeric hangers.

H. Install units with clearances for service and maintenance.

I. Label units according to requirements specified in Division 23 Section "Identification for HVAC Piping and Equipment."

3.2 CONNECTIONS

A. Duct installation and connection requirements are specified in other Division 23 Sections. Drawings indicate general arrangement of ducts and duct accessories. Make final duct connections with flexible connectors. Flexible connectors are specified in Division 23 Section "Air Duct Accessories."

B. Install ducts adjacent to power ventilators to allow service and maintenance.

C. Ground equipment according to Division 26 Section "Grounding and Bonding for Electrical Systems."

D. Connect wiring according to Division 26 Section "Low-Voltage Electrical Power Conductors and Cables."

3.3 FIELD QUALITY CONTROL

A. Perform the following field tests and inspections and prepare test reports:

1. Verify that shipping, blocking, and bracing are removed.
2. Verify that unit is secure on mountings and supporting devices and that connections to ducts and electrical components are complete. Verify that proper thermal-overload protection is installed in motors, starters, and disconnect switches.
3. Verify that cleaning and adjusting are complete.
4. Disconnect fan drive from motor, verify proper motor rotation direction, and verify fan wheel free rotation and smooth bearing operation. Reconnect fan drive system, align and adjust belts, and install belt guards.
5. Adjust belt tension.
6. Adjust damper linkages for proper damper operation.
7. Verify lubrication for bearings and other moving parts.
8. Verify that manual and automatic volume control and fire and smoke dampers in connected ductwork systems are in fully open position.
9. Disable automatic temperature-control operators, energize motor and adjust fan to indicated rpm, and measure and record motor voltage and amperage.
10. Shut unit down and reconnect automatic temperature-control operators.
11. Remove and replace malfunctioning units and retest as specified above.

B. Test and adjust controls and safeties. Replace damaged and malfunctioning controls and equipment.

3.4 ADJUSTING

A. Adjust damper linkages for proper damper operation.

B. Adjust belt tension.

C. Refer to Division 23 Section "Testing, Adjusting, and Balancing for HVAC" for testing, adjusting, and balancing procedures.

D. Replace fan and motor pulleys as required to achieve design airflow.

E. Lubricate bearings.

END OF SECTION 23 34 23

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SECTION 23 36 00 - AIR TERMINAL UNITS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. This Section includes the following:
   1. Fan-powered air terminal units.
   2. Shutoff single-duct air terminal units.

1.3 SUBMITTALS

A. Product Data: For each type of product indicated, include rated capacities, furnished specialties, sound-power ratings, and accessories.

B. Shop Drawings: Detail equipment assemblies and indicate dimensions, required clearances, method of field assembly, components, and location and size of each field connection.

   1. Include a schedule showing unique model designation, room location, model number, size, and accessories furnished.
   2. Wiring Diagrams: Power, signal, and control wiring.

C. Coordination Drawings: Reflected ceiling plans, drawn to scale, on which the following items are shown and coordinated with each other, based on input from installers of the items involved:

   1. Ceiling suspension assembly members.
   2. Method of attaching hangers to building structure.
   3. Size and location of initial access modules for acoustical tile.
   4. Ceiling-mounted items including lighting fixtures, diffusers, grilles, speakers, sprinklers, access panels, and special moldings.

D. Operation and Maintenance Data: For air terminal units to include in emergency, operation, and maintenance manuals. In addition to items specified in Division 01 Section "Operation and Maintenance Data" include the following:

   1. Instructions for resetting minimum and maximum air volumes.
   2. Instructions for adjusting software set points.

1.4 QUALITY ASSURANCE

A. Product Options: Drawings indicate size, profiles, and dimensional requirements of air terminal units and are based on the specific system indicated. Refer to Division 01 Section "Product Requirements."

B. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, Article 100, by a testing agency acceptable to authorities having jurisdiction, and marked for intended use.

C. NFPA Compliance: Install air terminal units according to NFPA 90A, "Standard for the Installation of Air Conditioning and Ventilating Systems."

1.5 COORDINATION

A. Coordinate layout and installation of air terminal units and suspension system with other construction that penetrates ceilings or is supported by them, including light fixtures, HVAC equipment, fire-suppression system, and partition assemblies.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. In other Part 2 articles where titles below introduce lists, the following requirements apply to product selection:
   1. Manufacturers: Subject to compliance with requirements, provide products by one of the manufacturers specified.
      a. Environmental Technologies, Inc.; ETI
      b. Nailor Industries.
      c. Titus.
      d. Trane.
      e. Carrier
      f. Price

2.2 SHUTOFF SINGLE-DUCT AIR TERMINAL UNITS

A. Configuration: Volume-damper assembly inside unit casing with control components located inside a protective metal shroud.

B. Casing: 0.034-inch steel or 0.032-inch aluminum.
   1. Casing Lining: Adhesive attached, 3/4-inch-thick, polyurethane foam insulation complying with UL 181 erosion requirements, and having a maximum flame-spread index of 25 and a maximum

smoke-developed index of 50, for both insulation and adhesive, when tested according to ASTM E 84.

2. Air Inlet: Round stub connection or S-slip and drive connections for duct attachment.
3. Air Outlet: S-slip and drive connections, size matching inlet size.
4. Access: Removable panels for access to dampers and other parts requiring service, adjustment, or maintenance; with airtight gasket.

C. Regulator Assembly: Extruded-aluminum or galvanized-steel components; key damper blades onto shaft with nylon-fitted pivot points located inside unit casing.

1. Automatic Flow-Control Assembly: Combined spring rates shall be matched for each volume-regulator size with machined dashpot for stable operation.
2. Factory-calibrated and field-adjustable assembly with shaft extension for connection to externally mounted control actuator.

D. Volume Damper: Galvanized steel with peripheral gasket and self-lubricating bearings.
1. Maximum Damper Leakage: ARI 880 rated, 2 percent of nominal airflow at 3-inch wg inlet static pressure.
2. Damper Position: Normally open.

E. Attenuator Section: 0.034-inch steel or 0.032-inch aluminum sheet metal.
1. Lining: Adhesive attached, 3/4-inch- thick, polyurethane foam insulation complying with UL 181 erosion requirements, and having a maximum flame-spread index of 25 and a maximum smoke-developed index of 50, for both insulation and adhesive, when tested according to ASTM E 84.

F. Multioutlet Attenuator Section: With multiple collars; each with locking butterfly balancing damper.

G. Hot-Water Heating Coil: Copper tube, mechanically expanded into aluminum-plate fins; leak tested underwater to 200 psig; and factory installed.

H. Electric Controls: Damper actuator and thermostat.
1. Damper Actuator: 24 V, powered closed, spring return open.
2. Thermostat: Wall-mounting electronic type with clock display, temperature display in Fahrenheit and Celsius, and space temperature set point.

I. Electronic Controls: Bidirectional damper operator and microprocessor-based thermostat with integral airflow transducer and room sensor shall be compatible with temperature controls specified in other Division 23 Sections and shall have the following features:
1. Damper Actuator: 24 V, powered closed, spring return open.
2. Velocity Controller: Factory calibrated and field adjustable to minimum and maximum air volumes; shall maintain constant airflow dictated by thermostat within 5 percent of set point while compensating for inlet static-pressure variations up to 6-inch wg; and shall have a multipoint velocity sensor at air inlet.
3. Thermostat: Wall-mounting electronic type with the following features:

a. Proportional, plus integral control of room temperature.
b. Time-proportional reheat-coil control.
c. Temperature set-point display in Fahrenheit and Celsius.

J. DDC Controls: Single-package unitary controller and actuator specified in Division 23 Section "Instrumentation and Control for HVAC."

K. DDC Controls: Bidirectional damper operators and microprocessor-based controller and room sensor shall be compatible with temperature controls specified in Division 23 Section "Instrumentation and Control for HVAC" and shall have the following features:
1. Damper Actuator: 24 V, powered closed, spring return open.
2. Terminal Unit Controller: Pressure-independent, variable-air-volume controller with electronic airflow transducer with multipoint velocity sensor at air inlet, factory calibrated to minimum and maximum air volumes, and having the following features:

a. Proportional, plus integral control of room temperature.
b. Time-proportional reheat-coil control.
c. Occupied and unoccupied operating mode.
d. Remote reset of airflow or temperature set points.
e. Adjusting and monitoring with portable terminal.
f. Communication with temperature-control system specified in Division 23 Section "Instrumentation and Control for HVAC."

3. Room Sensor: Wall mounting, with temperature set-point adjustment and access for connection of portable operator terminal.

L. Control Sequence:

1. Suitable for operation with duct pressures between 0.25- and 6.0-inch wg inlet static pressure.
2. Factory-mounted and -piped, 5-micron filter; velocity-resetting, adjustable, high-limit control; and amplifying relay.
3. System-powered, wall-mounting thermostat.

2.3 SOURCE QUALITY CONTROL

A. Identification: Label each air terminal unit with plan number, nominal airflow, maximum and minimum factory-set airflows, coil type, and ARI certification seal.

B. Verification of Performance: Rate air terminal units according to ARI 880.

PART 3 - EXECUTION

3.1 INSTALLATION

A. Install air terminal units level and plumb. Maintain sufficient clearance for normal service and maintenance.

3.2 CONNECTIONS

A. Piping installation requirements are specified in other Division 23 Sections. Drawings indicate general arrangement of piping, fittings, and specialties.

B. Install piping adjacent to air terminal units to allow service and maintenance.

C. Hot-Water Piping: In addition to requirements in Division 23 Section "Hydronic Piping," connect heating coils to supply with shutoff valve, strainer, control valve, and union or flange; and to return with balancing valve and union or flange.

D. Connect ducts to air terminal units according to Division 23 Section "Metal Ducts."

E. Ground units with electric heating coils according to Division 26 Section "Grounding and Bonding for Electrical Systems."

F. Connect wiring according to Division 26 Section "Low-Voltage Electrical Power Conductors and Cables."

G. Tighten electrical connectors and terminals according to manufacturer's published torque-tightening values. If manufacturer's torque values are not indicated, use those specified in UL 486A and UL 486B.

3.3 FIELD QUALITY CONTROL

A. Manufacturer's Field Service: Engage a factory-authorized service representative to inspect, test, and adjust field-assembled components and equipment installation, including connections, and to assist in field testing. Report results in writing.

B. Perform the following field tests and inspections and prepare test reports:

1. After installing air terminal units and after electrical circuitry has been energized, test for compliance with requirements.
2. Leak Test: After installation, fill water coils and test for leaks. Repair leaks and retest until no leaks exist.
3. Operational Test: After electrical circuitry has been energized, start units to confirm proper motor rotation and unit operation.

4. Test and adjust controls and safeties. Replace damaged and malfunctioning controls and equipment.

C. Remove and replace malfunctioning units and retest as specified above.

3.4 STARTUP SERVICE

A. Engage a factory-authorized service representative to perform startup service.

1. Complete installation and startup checks according to manufacturer's written instructions and do the following:

   a. Verify that inlet duct connections are as recommended by air terminal unit manufacturer to achieve proper performance.
   b. Verify that controls and control enclosure are accessible.
   c. Verify that control connections are complete.
   d. Verify that nameplate and identification tag are visible.
   e. Verify that controls respond to inputs as specified.

3.5 DEMONSTRATION

A. Engage a factory-authorized service representative to train Owner's maintenance personnel to adjust, operate, and maintain air terminal units. Refer to Division 01 Section "Demonstration and Training."

END OF SECTION 23 36 00

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SECTION 23 37 13 - DIFFUSERS, REGISTERS, AND GRILLES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. This Section includes ceiling- and wall-mounted diffusers, registers, and grilles.

B. Related Sections include the following:
1. Division 23 Section "Air Duct Accessories" for fire and smoke dampers and volume-control dampers not integral to diffusers, registers, and grilles.

1.3 SUBMITTALS

A. Product Data: For each product indicated, include the following:

1. Data Sheet: Indicate materials of construction, finish, and mounting details; and performance data including throw and drop, static-pressure drop, and noise ratings.
2. Diffuser, Register, and Grille Schedule: Indicate Drawing designation, room location, quantity, model number, size, and accessories furnished.

B. Coordination Drawings: Reflected ceiling plans, drawn to scale, on which the following items are shown and coordinated with each other, based on input from installers of the items involved:

1. Ceiling suspension assembly members.
2. Method of attaching hangers to building structure.
3. Size and location of initial access modules for acoustical tile.
4. Ceiling-mounted items including lighting fixtures, diffusers, grilles, speakers, sprinklers, access panels, and special moldings.
5. Duct access panels.

C. Samples for Initial Selection: For diffusers, registers, and grilles with factory-applied color finishes.

D. Samples for Verification: For diffusers, registers, and grilles, in manufacturer's standard sizes to verify color selected.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. In other Part 2 articles where titles below introduce lists, the following requirements apply to product selection:
   1. Manufacturers: Subject to compliance with requirements, provide products by one of the manufacturers specified.

2.2 GRILLES AND REGISTERS

A. Fixed Face Grille or Register:

   1. Manufacturers:
      a. Krueger.
      b. Nailor Industries of Texas Inc.
      c. Price Industries.
      d. Titus.
      e. Tuttle & Bailey.

   2. Features and accessories: See schedule.

2.3 LINEAR SLOT OUTLETS

A. Linear Bar Grille or Diffuser

   1. Manufacturers:
      a. Krueger.
      b. Nailor Industries of Texas Inc.
      c. Price Industries.
      d. Titus.
      e. Tuttle & Bailey.

   2. Features and accessories: See schedule.

2.4 CEILING DIFFUSER OUTLETS

A. Square Ceiling Diffusers:

   1. Manufacturers:
      a. Krueger.
      b. METALAIRE, Inc.; Metal Industries Inc.
      c. Nailor Industries of Texas Inc.
      d. Price Industries.

e. Titus.
f. Tuttle & Bailey.

2. Features and accessories: See schedule.

2.5 SOURCE QUALITY CONTROL

A. Verification of Performance: Rate diffusers, registers, and grilles according to ASHRAE 70, "Method of Testing for Rating the Performance of Air Outlets and Inlets."

PART 3 - EXECUTION

3.1 EXAMINATION

A. Examine areas where diffusers, registers, and grilles are to be installed for compliance with requirements for installation tolerances and other conditions affecting performance of equipment.

B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 INSTALLATION

A. Install diffusers, registers, and grilles level and plumb.

B. Ceiling-Mounted Outlets and Inlets: Drawings indicate general arrangement of ducts, fittings, and accessories. Air outlet and inlet locations have been indicated to achieve design requirements for air volume, noise criteria, airflow pattern, throw, and pressure drop. Make final locations where indicated, as much as practicable. For units installed in lay-in ceiling panels, locate units in the center of panel. Where architectural features or other items conflict with installation, notify Architect for a determination of final location.

C. Install diffusers, registers, and grilles with airtight connections to ducts and to allow service and maintenance of dampers, air extractors, and fire dampers.

3.3 ADJUSTING

A. After installation, adjust diffusers, registers, and grilles to air patterns indicated, or as directed, before starting air balancing.

END OF SECTION 23 37 13

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SECTION 23 74 16 – OUTDOOR ROOFTOP UNITS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. This Section includes packaged, outdoor, central-station air-handling units (rooftop units) with the following components and accessories:

1. Direct-expansion cooling.
2. Economizer outdoor- and return-air damper section.
3. Integral, space temperature controls.
4. Supply Fan.
5. Roof curbs.

1.3 DEFINITIONS

A. DDC: Direct-digital controls.

B. ECM: Electrically commutated motor.

C. Outdoor-Air Refrigerant Coil: Refrigerant coil in the outdoor-air stream to reject heat during cooling operations and to absorb heat during heating operations. "Outdoor air" is defined as the air outside the building or taken from outdoors and not previously circulated through the system.

D. Outdoor-Air Refrigerant-Coil Fan: The outdoor-air refrigerant-coil fan in RTUs. "Outdoor air" is defined as the air outside the building or taken from outdoors and not previously circulated through the system.

E. RTU: Rooftop unit. As used in this Section, this abbreviation means packaged, outdoor, central-station air-handling units. This abbreviation is used regardless of whether the unit is mounted on the roof or on a concrete base on ground.

F. Supply-Air Fan: The fan providing supply air to conditioned space. "Supply air" is defined as the air entering a space from air-conditioning, heating, or ventilating apparatus.

G. Supply-Air Refrigerant Coil: Refrigerant coil in the supply-air stream to absorb heat (provide cooling) during cooling operations and to reject heat (provide heating) during heating operations. "Supply air" is defined as the air entering a space from air-conditioning, heating, or ventilating apparatus.

1.4 SUBMITTALS

A. Product Data: Include manufacturer's technical data for each RTU, including rated capacities, dimensions, required clearances, characteristics, furnished specialties, and accessories.

B. Shop Drawings: Detail equipment assemblies and indicate dimensions, weights, loads, required clearances, method of field assembly, components, and location and size of each field connection.

1. Wiring Diagrams: Power, signal, and control wiring.

C. Coordination Drawings: Plans and other details, drawn to scale, on which the following items are shown and coordinated with each other, using input from installers of the items involved:

1. Structural members to which RTUs will be attached.
2. Roof openings
3. Roof curbs and flashing.

D. Field quality-control test reports.

E. Operation and Maintenance Data: For RTUs to include in emergency, operation, and maintenance manuals.

F. Warranty: Special warranty specified in this Section.

1.5 QUALITY ASSURANCE

A. ARI Compliance:

1. Comply with ARI 210/240 and ARI 340/360 for testing and rating energy efficiencies for RTUs.
2. Comply with ARI 270 for testing and rating sound performance for RTUs.

B. ASHRAE Compliance:

1. Comply with ASHRAE 15 for refrigeration system safety.
2. Comply with ASHRAE 33 for methods of testing cooling and heating coils.
3. Comply with ASHRAE/IESNA 90.1 for minimum efficiency of heating and cooling.

C. NFPA Compliance: Comply with NFPA 90A and NFPA 90B.

D. UL Compliance: Comply with UL 1995.

E. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, Article 100, by a testing agency acceptable to authorities having jurisdiction, and marked for intended use.

1.6 WARRANTY

A. Special Warranty: Manufacturer's standard form in which manufacturer agrees to replace components of RTUs that fail in materials or workmanship within specified warranty period.

1. Warranty Period for Compressors: Manufacturer's standard, but not less than five years from date of Substantial Completion.

2. Warranty Period for Control Boards: Manufacturer's standard, but not less than three years from date of Substantial Completion.

1.7 EXTRA MATERIALS

A. Furnish extra materials described below that match products installed and that are packaged with protective covering for storage and identified with labels describing contents. Revise subparagraphs below to suit Project.

1. Filters: One set of filters for each unit.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. Available Manufacturers: Subject to compliance with requirements, manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:

B. Manufacturers: Subject to compliance with requirements, provide products by one of the following:

C. Basis-of-Design Product: Subject to compliance with requirements, or a comparable product by one of the following:

1. AAON, Inc.
2. Carrier Corporation.
3. Daikin.
4. Lennox Industries Inc.
5. Trane; American Standard Companies, Inc.
6. YORK International Corporation.

2.2 CASING

A. General Fabrication Requirements for Casings: Formed and reinforced double-wall insulated panels, fabricated to allow removal for access to internal parts and components, with joints between sections sealed. Unit insulation shall have a minimum thermal resistance R-value of 13.

B. Exterior Casing Material: Galvanized steel with factory-painted finish, with pitched roof panels and knockouts with grommet seals for electrical and piping connections and lifting lugs.

1. Exterior Casing Thickness: 0.052 thick.

C. Inner Casing Fabrication Requirements:

1. Inside Casing: Galvanized steel, 0.34 thick

D. Casing Insulation and Adhesive: Comply with NFPA 90A or NFPA 90B.

1. Materials: ASTM C 1071, Type I.
2. Thickness: 2 inch.

3. Liner materials shall have air-stream surface coated with an erosion- and temperature-resistant coating or faced with a plain or coated fibrous mat or fabric.
4. Liner Adhesive: Comply with ASTM C 916, Type I.

E. Condensate Drain Pans: Formed sections of galvanized-steel sheet, a minimum of 2 inches deep, and complying with ASHRAE 62.

1. Double-Wall Construction: Fill space between walls with foam insulation and seal moisture tight.
2. Drain Connections: Threaded nipple.
3. Pan-Top Surface Coating: Corrosion-resistant compound.

2.3 FANS

A. Direct-Driven or Belt- Driven Supply-Air Fans: Plug fan, with motor resiliently mounted to the fan. Aluminum or painted-steel wheels, and galvanized- or painted-steel fan scrolls.

B. Condenser-Coil Fan: Propeller, mounted on shaft of permanently lubricated motor.

2.4 COILS

A. Supply-Air Refrigerant Coil:

1. Aluminum fins and seamless copper tube in steel casing with equalizing-type vertical distributor.
2. Polymer strip shall prevent all copper coil from contacting steel coil frame or condensate pan.
3. Coil Split: Interlaced.
4. Baked phenolic coating.
5. Condensate Drain Pan: Galvanized steel with corrosion-resistant coating formed with pitch and drain connections complying with ASHRAE 62.

2.5 REFRIGERANT CIRCUIT COMPONENTS

A. Number of Refrigerant Circuits: One.

B. Compressor Hermetic, scroll, mounted on vibration isolators; with internal overcurrent and high-temperature protection, internal pressure relief.

C. Refrigeration Specialties:

1. Refrigerant Charge: R-410A
2. Expansion valve with replaceable thermostatic element.
3. Refrigerant filter/dryer.
4. Manual-reset high-pressure safety switch.
5. Automatic-reset low-pressure safety switch.
6. Minimum off-time relay.
7. Automatic-reset compressor motor thermal overload.
8. Brass service valves installed in compressor suction and liquid lines.
9. Low-ambient kit high-pressure sensor.
10. Hot-gas reheat solenoid valve with a replaceable magnetic coil.
11. Four-way reversing valve with a replaceable magnetic coil, thermostatic expansion valves with bypass check valves, and a suction line accumulator.

2.6 AIR FILTRATION

A. Minimum arrestance according to ASHRAE 52.1, and a minimum efficiency reporting value (MERV) according to ASHRAE 52.2.
   1. Pleated: Minimum 90 percent arrestance, and MERV **8**.

2.7 OUTSIDE AIR/ECOMIZER

A. Unit shall include 0-100% economizer consisting of a motor operated outside air damper and return air damper assembly constructed of extruded aluminum, hollow core, airfoil blades with rubber edge seals and aluminum end seals. Damper blades shall be gear driven and designed to have no more than 20 cfm of leakage per sq. ft. at 4 in. w.g. air pressure differential across the damper. Low leakage dampers shall be Class 2 AMCA certified, in accordance with AMCA Standard 511. Damper assembly shall be controlled by spring return dry bulb activated fully modulating actuator. Unit shall include outside air opening bird screen, outside air hood, and barometric relief dampers.

2.8 DAMPERS

A. Outdoor-Air Damper: Linked damper blades, for 0 to 25 percent outdoor air, with motorized damper filter.

B. Outdoor- and Return-Air Mixing Dampers: Parallel- or opposed-blade galvanized-steel dampers mechanically fastened to cadmium plated for galvanized-steel operating rod in reinforced cabinet. Connect operating rods with common linkage and interconnect linkages so dampers operate simultaneously.

   1. Damper Motor: Modulating with adjustable minimum position.
   2. Relief-Air Damper: Gravity actuated with bird screen and hood.

2.9 ELECTRICAL POWER CONNECTION

A. Provide for single connection of power to unit with unit-mounted disconnect switch accessible from outside unit and control-circuit transformer with built-in overcurrent protection.

2.10 CONTROLS

A. Basic Unit Controls:

   1. Control-voltage transformer.
   2. Wall-mounted thermostat or sensor with the following features:

      a. Heat-cool-off switch.
      b. Fan on-auto switch.
      c. Fan-speed switch.
      d. Automatic changeover.
      e. Adjustable deadband.
      f. Exposed set point.
      g. Exposed indication.
      h. Degree F indication.
      i. Unoccupied-period-override push button.
      j. Data entry and access port to input temperature set points, occupied and unoccupied periods, and output room temperature, supply-air temperature, operating mode, and status.

2.11 ACCESSORIES

A. Duplex, 115-V, ground-fault-interrupter outlet with 15-A overcurrent protection. Include transformer if required.

B. Filter differential pressure switch with sensor tubing on either side of filter. Set for final filter pressure loss.

C. Coil guards of painted, galvanized-steel wire.

D. Outdoor-air intake weather hood **with moisture eliminator**.

E. Concentric diffuser with white louvers and polished aluminum return grilles, insulated diffuser box with mounting flanges, and interior transition.

F. Hail guards of galvanized steel, painted to match casing.

G. Safeties:

1. Smoke detector.
2. Condensate overflow switch.
3. Phase-loss protection.
4. High **and low** pressure control.
5. **Electric coil** airflow-proving switch.

2.12 ROOF CURBS

A. Materials: Galvanized steel with corrosion-protection coating, watertight gaskets, and factory-installed wood nailer; complying with NRCA standards.

1. Curb Insulation and Adhesive: Comply with NFPA 90A or NFPA 90B.

a. Materials: ASTM C 1071, Type I or II.
b. Thickness: 1 inch.

2. Application: Factory applied with adhesive and mechanical fasteners to the internal surface of curb.

a. Liner Adhesive: Comply with ASTM C 916, Type I.
b. Mechanical Fasteners: Galvanized steel, suitable for adhesive attachment, mechanical attachment, or welding attachment to duct without damaging liner when applied as recommended by manufacturer and without causing leakage in cabinet.
c. Liner materials applied in this location shall have air-stream surface coated with a temperature-resistant coating or faced with a plain or coated fibrous mat or fabric depending on service air velocity.
d. Liner Adhesive: Comply with ASTM C 916, Type I.

B. Curb Height: 14 inches.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Examine substrates, areas, and conditions, with Installer present, for compliance with requirements for installation tolerances and other conditions affecting performance of RTUs.

B. Examine roughing-in for RTUs to verify actual locations of piping and duct connections before equipment installation.

C. Examine roofs for suitable conditions where RTUs will be installed.

D. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 INSTALLATION

A. Roof Curb: Install on roof structure, level and secure, according to NRCA's "Low-Slope Membrane Roofing Construction Details Manual," Illustration "Raised Curb Detail for Rooftop Air Handling Units and Ducts." Install RTUs on curbs and coordinate roof penetrations and flashing with roof construction specified in Division 07 Section "Roof Accessories." Secure RTUs to upper curb rail, and secure curb base to roof framing or concrete base with anchor bolts.

B. Unit Support: Install unit level on structural curbs. Coordinate wall penetrations and flashing with wall construction. Secure RTUs to structural support with anchor bolts.

3.3 CONNECTIONS

A. Install condensate drain, minimum connection size, with trap and indirect connection to nearest roof drain or area drain.

B. Duct installation requirements are specified in other Division 23 Sections. Drawings indicate the general arrangement of ducts. The following are specific connection requirements:

1. Install ducts to termination at top of roof curb.
2. Remove roof decking only as required for passage of ducts. Do not cut out decking under entire roof curb.
3. Connect supply ducts to RTUs with flexible duct connectors specified in Division 23 Section " Air Duct Accessories."
4. Install return-air duct continuously through roof structure.

3.4 FIELD QUALITY CONTROL

A. Manufacturer's Field Service: Engage a factory-authorized service representative to inspect, test, and adjust components, assemblies, and equipment installations, including connections. Report results in writing.

B. Perform tests and inspections and prepare test reports.

1. Manufacturer's Field Service: Engage a factory-authorized service representative to inspect components, assemblies, and equipment installations, including connections, and to assist in testing. Report results in writing.

C. Tests and Inspections:

1. After installing RTUs and after electrical circuitry has been energized, test units for compliance with requirements.
2. Inspect for and remove shipping bolts, blocks, and tie-down straps.
3. Operational Test: After electrical circuitry has been energized, start units to confirm proper motor rotation and unit operation.
4. Test and adjust controls and safeties. Replace damaged and malfunctioning controls and equipment.

D. Remove and replace malfunctioning units and retest as specified above.

3.5 STARTUP SERVICE

A. Engage a factory-authorized service representative to perform startup service.

B. Complete installation and startup checks according to manufacturer's written instructions and do the following:

1. Inspect for visible damage to unit casing.
2. Inspect for visible damage to furnace combustion chamber.
3. Inspect for visible damage to compressor, coils, and fans.
4. Inspect internal insulation.
5. Verify that labels are clearly visible.
6. Verify that clearances have been provided for servicing.
7. Verify that controls are connected and operable.
8. Verify that filters are installed.
9. Clean condenser coil and inspect for construction debris.
10. Connect and purge gas line.
11. Remove packing from vibration isolators.
12. Inspect operation of barometric relief dampers.
13. Verify lubrication on fan and motor bearings.
14. Inspect fan-wheel rotation for movement in correct direction without vibration and binding.
15. Adjust fan belts to proper alignment and tension.
16. Start unit according to manufacturer's written instructions.

    a. Start refrigeration system.
    b. Do not operate below recommended low-ambient temperature.
    c. Complete startup sheets and attach copy with Contractor's startup report.

17. Inspect and record performance of interlocks and protective devices; verify sequences.
18. Operate unit for an initial period as recommended or required by manufacturer.

19. Calibrate thermostats.
20. Adjust and inspect high-temperature limits.
21. Inspect outdoor-air dampers for proper stroke and interlock with return-air dampers.
22. Start refrigeration system and measure and record the following when ambient is a minimum of 15 deg F above return-air temperature:

    a. Coil leaving-air, dry- and wet-bulb temperatures.

b. Coil entering-air, dry- and wet-bulb temperatures.
c. Outdoor-air, dry-bulb temperature.
d. Outdoor-air-coil, discharge-air, dry-bulb temperature.

23. Inspect controls for correct sequencing of heating, mixing dampers, refrigeration, and normal and emergency shutdown.
24. Measure and record the following minimum and maximum airflows. Plot fan volumes on fan curve.

    a. Supply-air volume.
    b. Return-air volume.
    c. Relief-air volume.
    d. Outdoor-air intake volume.

25. Simulate maximum cooling demand and inspect the following:

    a. Compressor refrigerant suction and hot-gas pressures.
    b. Short circuiting of air through condenser coil or from condenser fans to outdoor-air intake.

26. Verify operation of remote panel including pilot-light operation and failure modes. Inspect the following:
    a. Low-temperature safety operation.
    b. Filter high-pressure differential alarm.
    c. Economizer to minimum outdoor-air changeover.
    d. Relief-air fan operation.
    e. Smoke and firestat alarms.

27. After startup and performance testing and prior to Substantial Completion, replace existing filters with new filters.

3.6 DEMONSTRATION

A. Engage a factory-authorized service representative to train Owner's maintenance personnel to adjust, operate, and maintain RTUs. Refer to Division 01 Section "Demonstration and Training."

END OF SECTION

OUTDOOR ROOFTOP UNITS

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March 8, 2026

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SECTION 23 81 26 - SPLIT-SYSTEM AIR-CONDITIONERS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. This Section includes split-system air-conditioning and heat pump units consisting of separate evaporator-fan and compressor-condenser components. Units are designed for exposed or concealed mounting, and may be connected to ducts.

1.3 SUBMITTALS

A. Product Data: Include rated capacities, furnished specialties, and accessories for each type of product indicated. Include performance data in terms of capacities, outlet velocities, static pressures, sound power characteristics, motor requirements, and electrical characteristics.

B. Shop Drawings: Diagram power, signal, and control wiring.

C. Samples for Initial Selection: For units with factory-applied color finishes.

D. Field quality-control test reports.

E. Operation and Maintenance Data: For split-system air-conditioning units to include in emergency, operation, and maintenance manuals.

F. Warranty: Special warranty specified in this Section.

1.4 QUALITY ASSURANCE

A. Product Options: Drawings indicate size, profiles, and dimensional requirements of split-system units and are based on the specific system indicated. Refer to Division 01 Section "Product Requirements."

B. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, Article 100, by a testing agency acceptable to authorities having jurisdiction, and marked for intended use.

C. Energy-Efficiency Ratio: Equal to or greater than prescribed by ASHRAE 90.1, "Energy Efficient Design of New Buildings except Low-Rise Residential Buildings."

D. Coefficient of Performance: Equal to or greater than prescribed by ASHRAE 90.1, "Energy Efficient Design of New Buildings except Low-Rise Residential Buildings."

E. Units shall be designed to operate with HCFC-free refrigerants.

1.5 COORDINATION

A. Coordinate size and location of concrete bases for units. Cast anchor-bolt inserts into bases. Concrete, reinforcement, and formwork are specified in Division 03 Section "Cast-in-Place Concrete."

B. Coordinate size, location, and connection details with roof curbs, equipment supports, and roof penetrations specified in Division 07 Section "Roof Accessories."

1.6 WARRANTY

A. Special Warranty: Manufacturer's standard form in which manufacturer agrees to repair or replace components of split-system air-conditioning units that fail in materials or workmanship within specified warranty period. Coordinate warranty with Owner.
1. Warranty Period: Five years from date of Owner Acceptance.

1.7 EXTRA MATERIALS

A. Furnish extra materials described below that match products installed and that are packaged with protective covering for storage and identified with labels describing contents.

1. Filters: Two sets of filters for each unit.
2. Fan Belts: Two sets of belts for each unit.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. Manufacturers: Subject to compliance with requirements, provide products by one of the following:

1. Carrier
2. LG
3. Trane

2.2 WALL-MOUNTING, FAN COMPONENTS

A. Cabinet: Enameled steel with removable panels on front and ends in color selected by Architect, and discharge drain pans with drain connection.

B. Refrigerant Coil: Copper tube, with mechanically bonded aluminum fins, complying with ARI 210/240, and with thermal-expansion valve.

C. Electric Coil: Helical, nickel-chrome, resistance-wire heating elements with refractory ceramic support bushings; automatic-reset thermal cutout; built-in magnetic contactors; manual-reset thermal cutout; airflow proving device; and one-time fuses in terminal box for overcurrent protection.

D. Fan: Direct drive, centrifugal fan.

E. Filters: Permanent, cleanable.

2.3 AIR-COOLED, COMPRESSOR-CONDENSER COMPONENTS

A. Casing: Steel, finished with baked enamel in color selected by Architect, with removable panels for access to controls, weep holes for water drainage, and mounting holes in base. Provide brass service valves, fittings, and gage ports on exterior of casing.

B. Compressor: Hermetically sealed with crankcase heater and mounted on vibration isolation. Compressor motor shall have thermal- and current-sensitive overload devices, start capacitor, relay, and contactor.
   1. Compressor Type: Scroll.
   2. Two-speed compressor motor with manual-reset high-pressure switch and automatic-reset low-pressure switch.
   3. Refrigerant Charge: R-410A.

C. Refrigerant Coil: Copper tube, with mechanically bonded aluminum fins, complying with ARI 210/240, and with liquid subcooler.

D. Heat Pump Components: Reversing valve and low-temperature air cut-off thermostat.

E. Fan: Aluminum-propeller type, directly connected to motor.

F. Motor: Permanently lubricated, with integral thermal-overload protection.

G. Low Ambient Kit: Permits operation down to 20 deg F.

H. Mounting Base: Polyethylene.

2.4 ACCESSORIES (See schedule)

A. Control equipment and sequence of operation are specified in Division 23 Sections "Instrumentation and Control for HVAC" and "Sequence of Operations for HVAC Controls."

B. Thermostat: Low voltage with subbase to control compressor and evaporator fan.

C. Thermostat: Wireless infrared functioning to remotely control compressor and evaporator fan, with the following features:

1. Compressor time delay.
2. 24-hour time control of system stop and start.
3. Liquid-crystal display indicating temperature, set-point temperature, time setting, operating mode, and fan speed.
4. Fan-speed selection, including auto setting.

D. Automatic-reset timer to prevent rapid cycling of compressor.

E. Refrigerant Line Kits: Soft-annealed copper suction and liquid lines factory cleaned, dried, pressurized, and sealed; factory-insulated suction line with flared fittings at both ends.

F. Additional Monitoring:

1. Monitor constant and variable motor loads.
2. Monitor variable frequency drive operation.
3. Monitor cooling load.
4. Monitor air distribution static pressure and ventilation air volumes.

PART 3 - EXECUTION

3.1 INSTALLATION

A. Install units level and plumb.

B. Install evaporator-fan components using manufacturer's standard mounting devices securely fastened to building structure.

C. Install ground-mounting, compressor-condenser components on 4-inch-thick, reinforced concrete base; 4 inches larger on each side than unit. Concrete, reinforcement, and formwork are specified in Division 03 Section "Cast-in-Place Concrete." Coordinate anchor installation with concrete base.

D. Install ground-mounting, compressor-condenser components on polyethylene mounting base.

E. Install roof-mounting compressor-condenser components on equipment supports specified in Division 07 Section "Roof Accessories." Anchor units to supports with removable, cadmium-plated fasteners.

F. Install seismic restraints.

G. Install compressor-condenser components on restrained, spring isolators with a minimum static deflection of 1 inch. Install and connect precharged refrigerant tubing to component's quick-connect fittings. Install tubing to allow access to unit.

3.2 CONNECTIONS

A. Piping installation requirements are specified in other Division 23 Sections. Drawings indicate general arrangement of piping, fittings, and specialties.

B. Install piping adjacent to unit to allow service and maintenance.

C. Ground equipment according to Division 26 Section "Grounding and Bonding for Electrical Systems."

D. Electrical Connections: Comply with requirements in Division 26 Sections for power wiring, switches, and motor controls.

3.3 FIELD QUALITY CONTROL

A. Manufacturer's Field Service: Engage a factory-authorized service representative to inspect, test, and adjust field-assembled components and equipment installation, including connections, and to assist in field testing. Report results in writing.

B. Perform the following field tests and inspections and prepare test reports:

1. Leak Test: After installation, charge system and test for leaks. Repair leaks and retest until no leaks exist.
2. Operational Test: After electrical circuitry has been energized, start units to confirm proper motor rotation and unit operation.
3. Test and adjust controls and safeties. Replace damaged and malfunctioning controls and equipment.

C. Remove and replace malfunctioning units and retest as specified above.

3.4 STARTUP SERVICE

A. Engage a factory-authorized service representative to perform startup service.

1. Complete installation and startup checks according to manufacturer's written instructions.

3.5 DEMONSTRATION

A. Engage a factory-authorized service representative to train Owner's maintenance personnel to adjust, operate, and maintain units. Refer to Division 01 Section "Demonstration and Training."

END OF SECTION 23 81 26

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SECTION 26 01 25
TEMPORARY ELECTRICAL DISCONNECTS

PART 1 - GENERAL

1.01 SECTION INCLUDES

A. Temporarily disconnect rooftop electrical equipment or circuits including fans, conduit, and HVAC units as needed. Contractor shall coordinate work to ensure a minimum disruption to equipment. No piece of equipment shall be moved or disconnected without prior approval from Owner's Representative.

B. Temporarily shut off power to building when working around main power supply conduits on roof.

1.02 QUALITY ASSURANCE

A. The Contractor shall employ electricians licensed in the electrical trade.

B. The Contractor shall disconnect electrical equipment or feeds only as scheduled in the approved construction schedule and when performing roofing work in the immediate area of the equipment or feed.

C. Each feed or unit shall be fully operational immediately after reinstallation. Shut-down time for each unit shall be limited to a four hour period unless otherwise agreed by Owner's Representative.

D. Prior to commencing any disconnections, the Owner's Representative shall be given forty-eight hours notice.

1.03 TESTING

A. Prior to commencing roofing work, the Contractor shall test circuits and units in the presence of Owner's Representative. Testing of circuits and units includes the ground system/field.

B. Deficiencies in operation will be noted in writing and shall become a matter of record.

C. Upon completion of the reinstallation of each unit, it shall be retested by the Contractor in the presence of the Owner's Representative.

D. Any deficiencies which were not noted in the initial testing shall be corrected by the Contractor at his expense.

PART 2 - PRODUCTS

2.01 MATERIALS

A. Any replacement parts or additional materials needed due to changes in curb or pre-manufactured support heights shall be as required by the National Electrical Code (USA).

PART 3 - EXECUTION

3.01 GENERAL

A. Perform all work to meet the requirements of the National Electrical Code (USA) and local Municipal Electrical Codes.

3.02 DISCONNECTION

A. Circuits shall be placed under a controlled tagging and log procedure. Prior to disconnection, all sources of power to the panel or equipment shall be verified. De-energized power circuits shall be tagged out.

B. Prior to removing equipment or panels, conductors, cables, conductors and terminals terminating in the equipment shall be uniquely identified. This information shall be recorded on a terminal connection schedule prepared for each piece of equipment. Marking shall consist of industry approved methods such as fiber cable tags and wire and terminal marking materials such as Thomas and Betts or equal. Markings shall be impervious to moisture and chemicals in the working environment.

C. Disconnected cable ends and conductors shall be protected from moisture and rain.

D. After disconnection, move electrical equipment and materials a sufficient distance to permit the installation of roofing and flashing materials.

3.03 RE-INSTALLATION

A. Resetting: As soon as practicable after the flashing operations on a unit are completed.

B. Install any required duct or electrical connections.

C. Reinstall the units and reconnect for operation.

D. Prior to reconnection, cables and conductors shall be physically inspected to verify they are physically in serviceable condition. Cables and conductors shall be re-terminated in accordance with the termination schedules developed above. Electrical connections shall be properly torqued.

E. Prior to re-energization, electrical units shall be tested to verify continuity and proper connection. Multiphase circuits shall be verified to be connected in the correct phase sequence so that motors turn in the correct direction when energized.

F. Prior to declaring equipment "in service", the equipment and controls shall be checked for proper operation. This shall require the equipment to be exercised through three complete cycles. Any deficiencies occurring during this test shall be corrected and the equipment re-tested until it operates successfully through three complete cycles. Following this test, the equipment shall be declared operational and "in service".

END OF SECTION

SECTION 26 05 00 - COMMON WORK RESULTS FOR ELECTRICAL

PART 1 - GENERAL

1.01 SUMMARY

A. Section Includes:

1. Electrical equipment coordination and installation.
2. Common electrical installation requirements.
3. Product / manufacturer substitution procedures.

1.02 COORDINATION

A. Coordinate arrangement, mounting, and support of electrical equipment:

1. To allow maximum possible headroom unless specific mounting heights that reduce headroom are indicated.
2. To provide for ease of disconnecting the equipment with minimum interference to other installations.
3. To allow right of way for piping and conduit installed at required slope.
4. So connecting raceways, cables, wireways, cable trays, and busways will be clear of obstructions and of the working and access space of other equipment.

B. Coordinate installation of required supporting devices and set sleeves in cast-in-place concrete, masonry walls, and other structural components as they are constructed.

C. Coordinate location of access panels and doors for electrical items that are behind finished surfaces or otherwise concealed.

D. Coordinate sleeve selection and application with selection and application of firestopping.

E. Coordinate desired color of devices to be white.

F. Coordinate desired color of faceplate to be white, grey, or stainless steel.

PART 2 - PRODUCTS

2.01 PRODUCT SUBSTITUTION PROCEDURES

A. For any products proposed or manufacturers to be utilized which are not specifically listed on the drawings or within these division 26 specifications, the contractor/bidder must submit the product data for the proposed product to the engineer for review a minimum of 14 calendar days in advance of bid date.

PART 3 - EXECUTION

3.01 COMMON REQUIREMENTS FOR ELECTRICAL INSTALLATION

A. Comply with NECA 1.

B. Measure indicated mounting heights to bottom of unit for suspended items and to center of unit for wall-mounting items.

C. Headroom Maintenance: If mounting heights or other location criteria are not indicated, arrange and install components and equipment to provide maximum possible headroom consistent with these requirements.

D. Equipment: Install to facilitate service, maintenance, and repair or replacement of components of both electrical equipment and other nearby installations. Connect in such a way as to facilitate future disconnecting with minimum interference with other items in the vicinity.

E. Right of Way: Give to piping systems installed at a required slope.

3.02 FIRESTOPPING

A. Apply firestopping to penetrations of fire-rated floor and wall assemblies for electrical installations to restore original fire-resistance rating of assembly.

END OF SECTION

SECTION 26 05 19 - LOW VOLTAGE ELECTRICAL POWER CONDUCTORS

PART 1 - GENERAL

1.01 SUMMARY

A. This Section includes the following:

1. Building wires and cables rated 600 V and less.
2. Connectors, splices, and terminations rated 600 V and less.
3. Sleeves and sleeve seals for cables.

B. Related Sections include the following:

1. Division 27 Section "Communications Horizontal Cabling" for cabling used for voice and data circuits.

1.02 DEFINITIONS

A. EPDM: Ethylene-propylene-diene terpolymer rubber.

1.03 SUBMITTALS

A. Product Data: For each type of product indicated.

B. Qualification Data: For testing agency.

C. Field quality-control test reports.

1.04 QUALITY ASSURANCE

A. Testing Agency Qualifications: An independent agency, with the experience and capability to conduct the testing indicated, that is a member company of the International Electrical Testing Association or is a nationally recognized testing laboratory (NRTL) as defined by OSHA in 29 CFR 1910.7, and that is acceptable to authorities having jurisdiction.

1. Testing Agency's Field Supervisor: Person currently certified by the InterNational Electrical Testing Association or the National Institute for Certification in Engineering Technologies to supervise on-site testing specified in Part 3.

B. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, Article 100, by a testing agency acceptable to authorities having jurisdiction, and marked for intended use.

C. Comply with NFPA 70.

1.05 COORDINATION

A. Set sleeves in cast-in-place concrete, masonry walls, and other structural components as they are constructed.

PART 2 - PRODUCTS

2.01 CONDUCTORS AND CABLES

A. Available Manufacturers: Subject to compliance with requirements, manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:

1. General Cable Corporation.
2. Southwire Company.
3. CME
4. Encore Wire Corporation.

B. Copper Conductors: Comply with NEMA WC 70.

C. Conductor Insulation: Comply with NEMA WC 70 for Types THHN-THWN.

D. Multiconductor Cable: Comply with NEMA WC 70 for metal-clad cable, Type MC with ground wire.

2.02 CONNECTORS AND SPLICES

A. Available Manufacturers: Subject to compliance with requirements, manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:

1. AFC Cable Systems, Inc.
2. Hubbell Power Systems, Inc.

3. O-Z/Gedney; Emerson.
4. 3M; Electrical Products Division.
5. Tyco Electronics Corp.

B. Description: Factory-fabricated connectors and splices of size, ampacity rating, material, type, and class for application and service indicated.

PART 3 - EXECUTION

3.01 CONDUCTOR MATERIAL APPLICATIONS

A. Feeders: Copper. Solid for No. 10 AWG and smaller; stranded for No. 8 AWG and larger.

B. Branch Circuits: Copper. Solid for No. 10 AWG and smaller; stranded for No. 8 AWG and larger.

3.02 CONDUCTOR INSULATION AND MULTICONDUCTOR CABLE APPLICATIONS AND WIRING METHODS

A. Service Entrance: Type THHN-THWN, single conductors in raceway.

B. Exposed Feeders: Type THHN-THWN, single conductors in raceway.

C. Feeders Concealed in Ceilings, Walls, Partitions, and Crawlspaces: Type THHN-THWN, single conductors in raceway.

D. Feeders Concealed in Concrete, below Slabs-on-Grade, and Underground: Type THHN-THWN, single conductors in raceway.

E. Feeders Installed below Raised Flooring: Type THHN-THWN, single conductors in raceway.

F. Feeders in Cable Tray: Type THHN-THWN, single conductors in raceway.

G. Exposed Branch Circuits, Including in Crawlspaces: Type THHN-THWN, single conductors in raceway.

H. Branch Circuits Concealed in Ceilings, Walls, and Partitions: Type THHN-THWN, single conductors in raceway.

I. Coordinate first paragraph below with Division 26 Section "Underground Ducts and Raceways for Electrical Systems."Division 2 Section "Underground Ducts and Utility Structures."

J. Branch Circuits Concealed in Concrete, below Slabs-on-Grade, and Underground: Type THHN-THWN, single conductors in raceway.

K. Branch Circuits Installed below Raised Flooring: Type THHN-THWN, single conductors in raceway.

L. Branch Circuits in Cable Tray: Type THHN-THWN, single conductors in raceway.

M. Cord Drops and Portable Appliance Connections: Type SO, hard service cord with stainless-steel, wire-mesh, strain relief device at terminations to suit application.

N. Class 1 Control Circuits: Type THHN-THWN, in raceway.

O. Class 2 Control Circuits: Type THHN-THWN, in raceway.

3.03 INSTALLATION OF CONDUCTORS AND CABLES

A. Conceal cables in finished walls, ceilings, and floors, unless otherwise indicated.

B. Use manufacturer-approved pulling compound or lubricant where necessary; compound used must not deteriorate conductor or insulation. Do not exceed manufacturer's recommended maximum pulling tensions and sidewall pressure values.

C. Use pulling means, including fish tape, cable, rope, and basket-weave wire/cable grips, that will not damage cables or raceway.

D. Install exposed cables parallel and perpendicular to surfaces of exposed structural members, and follow surface contours where possible.

E. Support cables according to Division 26 Section "Hangers and Supports for Electrical Systems."

F. Identify and color-code conductors and cables according to Division 26 Section "Identification for Electrical Systems."

3.04 CONNECTIONS

A. Tighten electrical connectors and terminals according to manufacturer's published torque-tightening values. If manufacturer's torque values are not indicated, use those specified in UL 486A and UL 486B.

B. Make splices and taps that are compatible with conductor material and that possess equivalent or better mechanical strength and insulation ratings than unspliced conductors.

1. Use oxide inhibitor in each splice and tap conductor for aluminum conductors.

C. Wiring at Outlets: Install conductor at each outlet, with at least 6 inches (150 mm) of slack.

3.05 SLEEVE INSTALLATION FOR ELECTRICAL PENETRATIONS

A. Coordinate sleeve selection and application with selection and application of firestopping specified in Division 07 Section "Penetration Firestopping."

B. Concrete Slabs and Walls: Install sleeves for penetrations unless core-drilled holes or formed openings are used. Install sleeves during erection of slabs and walls.

C. Use pipe sleeves unless penetration arrangement requires rectangular sleeved opening.

D. Rectangular Sleeve Minimum Metal Thickness:

1. For sleeve rectangle perimeter less than 50 inches (1270 mm) and no side greater than 16 inches (400 mm), thickness shall be 0.052 inch (1.3 mm).
2. For sleeve rectangle perimeter equal to, or greater than, 50 inches (1270 mm) and 1 or more sides equal to, or greater than, 16 inches (400 mm), thickness shall be 0.138 inch (3.5 mm).

E. Fire-Rated Assemblies: Install sleeves for penetrations of fire-rated floor and wall assemblies unless openings compatible with firestop system used are fabricated during construction of floor or wall.

F. Cut sleeves to length for mounting flush with both wall surfaces.

G. Extend sleeves installed in floors 2 inches (50 mm) above finished floor level.

H. Size pipe sleeves to provide 1/4-inch (6.4-mm) annular clear space between sleeve and cable unless sleeve seal is to be installed or unless seismic criteria require different clearance.

I. Seal space outside of sleeves with grout for penetrations of concrete and masonry and with approved joint compound for gypsum board assemblies.

J. Interior Penetrations of Non-Fire-Rated Walls and Floors: Seal annular space between sleeve and cable, using joint sealant appropriate for size, depth, and location of joint according to Division 07 Section "Joint Sealants."

K. Fire-Rated-Assembly Penetrations: Maintain indicated fire rating of walls, partitions, ceilings, and floors at cable penetrations. Install sleeves and seal with firestop materials according to Division 07 Section "Penetration Firestopping."

L. Roof-Penetration Sleeves: Seal penetration of individual cables with flexible boot-type flashing units applied in coordination with roofing work.

M. Aboveground Exterior-Wall Penetrations: Seal penetrations using sleeves and mechanical sleeve seals. Size sleeves to allow for 1-inch (25-mm) annular clear space between pipe and sleeve for installing mechanical sleeve seals.

N. Underground Exterior-Wall Penetrations: Install cast-iron "wall pipes" for sleeves. Size sleeves to allow for 1-inch (25-mm) annular clear space between cable and sleeve for installing mechanical sleeve seals.

3.06 SLEEVE-SEAL INSTALLATION

A. Install to seal underground exterior-wall penetrations.

B. Use type and number of sealing elements recommended by manufacturer for cable material and size. Position cable in center of sleeve. Assemble mechanical sleeve seals and install in annular space between cable and sleeve. Tighten bolts against pressure plates that cause sealing elements to expand and make watertight seal.

3.07 FIRESTOPPING

A. Apply firestopping to electrical penetrations of fire-rated floor and wall assemblies to restore original fire-resistance rating of assembly according to Division 07 Section "Penetration Firestopping."

3.08 FIELD QUALITY CONTROL

A. Testing Agency: Engage a qualified testing agency to perform tests and inspections and prepare test reports.

B. Perform tests and inspections and prepare test reports.

C. Tests and Inspections:

1. After installing conductors and cables and before electrical circuitry has been energized, test for compliance with requirements.

2. Perform each visual and mechanical inspection and electrical test stated in NETA Acceptance Testing Specification. Certify compliance with test parameters.

3. Infrared Scanning: After Substantial Completion, but not more than 60 days after Final Acceptance, perform an infrared scan of each splice in cables and conductors No. 3 AWG and larger. Remove box and equipment covers so splices are accessible to portable scanner.

    a. Follow-up Infrared Scanning: Perform an additional follow-up infrared scan of each splice 11 months after date of Substantial Completion.
    b. Instrument: Use an infrared scanning device designed to measure temperature or to detect significant deviations from normal values. Provide calibration record for device.
    c. Record of Infrared Scanning: Prepare a certified report that identifies splices checked and that describes scanning results. Include notation of deficiencies detected, remedial action taken, and observations after remedial action.

D. Test Reports: Prepare a written report to record the following:

1. Test procedures used.
2. Test results that comply with requirements.
3. Test results that do not comply with requirements and corrective action taken to achieve compliance with requirements.

E. Remove and replace malfunctioning units and retest as specified above.

END OF SECTION

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LOW VOLTAGE ELECTRICAL POWER CONDUCTORS
260519
October 18, 2024
March 8, 2026

SECTION 26 05 26 - GROUNDING AND BONDING FOR ELECTRICAL SYSTEMS

PART 1 GENERAL

1.01 SUMMARY

A. This Section includes methods and materials for grounding systems and equipment.

1.02 SUBMITTALS

A. Product Data: For each type of product indicated.

B. Other Informational Submittals: Plans showing dimensioned as-built locations of grounding features specified in Part 3 "Field Quality Control" Article, including the following:

1. Test wells.
2. Ground rods.
3. Ground rings.
4. Grounding arrangements and connections for separately derived systems.
5. Grounding for sensitive electronic equipment.

C. Qualification Data: For testing agency and testing agency's field supervisor.

D. Field quality-control test reports.

E. Operation and Maintenance Data: For grounding to include the following in emergency, operation, and maintenance manuals:

1. Instructions for periodic testing and inspection of grounding features at test wells, ground rings, and grounding connections for separately derived systems based on NFPA 70B.

a. Tests shall be to determine if ground resistance or impedance values remain within specified maximums, and instructions shall recommend corrective action if they do not.
b. Include recommended testing intervals.

1.03 QUALITY ASSURANCE

A. Testing Agency Qualifications: An independent agency, with the experience and capability to conduct the testing indicated, that is a member company of the InterNational Electrical Testing Association or is a nationally recognized testing laboratory (NRTL) as defined by OSHA in 29 CFR 1910.7, and that is acceptable to authorities having jurisdiction.

1. Testing Agency's Field Supervisor: Person currently certified by the InterNational Electrical Testing Association to supervise on-site testing specified in Part 3.

B. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, Article 100, by a testing agency acceptable to authorities having jurisdiction, and marked for intended use.

C. Comply with UL 467 for grounding and bonding materials and equipment.

PART 2 PRODUCTS

2.01 CONDUCTORS

A. Insulated Conductors: Copper or tinned copper wire or cable insulated for 600 V unless otherwise required by applicable Code or authorities having jurisdiction.

B. Bare Copper Conductors:

1. Solid Conductors: ASTM B 3.
2. Stranded Conductors: ASTM B 8.
3. Tinned Conductors: ASTM B 33.
4. Bonding Cable: 28 kcmil, 14 strands of No. 17 AWG conductor, 1/4 inch (6 mm) in diameter.
5. Bonding Conductor: No. 4 or No. 6 AWG, stranded conductor.
6. Bonding Jumper: Copper tape, braided conductors, terminated with copper ferrules; 1-5/8 inches (41 mm) wide and 1/16 inch (1.6 mm) thick.
7. Tinned Bonding Jumper: Tinned-copper tape, braided conductors, terminated with copper ferrules; 1-5/8 inches (41 mm) wide and 1/16 inch (1.6 mm) thick.

C. Bare Grounding Conductor and Conductor Protector for Wood Poles:

1. No. 4 AWG minimum, soft-drawn copper.
2. Conductor Protector: Half-round PVC or wood molding. If wood, use pressure-treated fir or cypress or cedar.

D. Grounding Bus: Rectangular bars of annealed copper, 1/4 by 2 inches (6 by 50 mm) in cross section, unless otherwise indicated; with insulators.

2.02 CONNECTORS

A. Listed and labeled by a nationally recognized testing laboratory acceptable to authorities having jurisdiction for applications in which used, and for specific types, sizes, and combinations of conductors and other items connected.

B. Bolted Connectors for Conductors and Pipes: Copper or copper alloy, bolted pressure-type, with at least two bolts.

1. Pipe Connectors: Clamp type, sized for pipe.

C. Welded Connectors: Exothermic-welding kits of types recommended by kit manufacturer for materials being joined and installation conditions.

2.03 GROUNDING ELECTRODES

A. Ground Rods: Copper-clad steel; 3/4 inch by10 feet.

PART 3 EXECUTION

3.01 APPLICATIONS

A. Conductors: Install solid conductor for No. 10 AWG and smaller, and stranded conductors for No. 6 AWG and larger, unless otherwise indicated.

B. Underground Grounding Conductors: Install bare copper conductor, No. 2/0 AWG minimum.

1. Bury at least 24 inches (600 mm) below grade.
2. Duct-Bank Grounding Conductor: Bury 12 inches (300 mm) above duct bank when indicated as part of duct-bank installation.

C. Isolated Grounding Conductors: Green-colored insulation with continuous yellow stripe. On feeders with isolated ground, identify grounding conductor where visible to normal inspection, with alternating bands of green and yellow tape, with at least three bands of green and two bands of yellow.

D. Grounding Bus: Install in electrical and telephone equipment rooms, in rooms housing service equipment, and elsewhere as indicated.

1. Install bus on. insulated spacers 1 inch (25 mm), minimum, from wall 6 inches (150 mm) above finished floor, unless otherwise indicated
2. Where indicated on both sides of doorways, route bus up to top of door frame, across top of doorway, down to specified height above floor, and connect to horizontal bus.

E. Conductor Terminations and Connections:

1. Pipe and Equipment Grounding Conductor Terminations: Bolted connectors.
2. Underground Connections: Welded connectors, except at test wells and as otherwise indicated.
3. Connections to Ground Rods at Test Wells: Bolted connectors.
4. Connections to Structural Steel: Welded connectors.

3.02 GROUNDING UNDERGROUND DISTRIBUTION SYSTEM COMPONENTS

A. Comply with IEEE C2 grounding requirements.

B. Grounding Manholes and Handholes: Install a driven ground rod through manhole or handhole floor, close to wall, and set rod depth so 4 inches (100 mm) will extend above finished floor. If necessary, install ground rod before manhole is placed and provide No. 1/0 AWG bare, tinned-copper conductor from ground rod into manhole through a waterproof sleeve in manhole wall. Protect ground rods passing through concrete floor with a double wrapping of pressure-sensitive insulating tape or heat-shrunk insulating sleeve from 2 inches (50 mm) above to 6 inches (150 mm) below concrete. Seal floor opening with waterproof, nonshrink grout.

C. Grounding Connections to Manhole Components: Bond exposed-metal parts such as inserts, cable racks, pulling irons, ladders, and cable shields within each manhole or handhole, to ground rod or grounding conductor. Make connections with No. 4 AWG minimum, stranded, hard-drawn copper bonding conductor. Train conductors level or plumb around corners and fasten to manhole walls. Connect to cable armor and cable shields as recommended by manufacturer of splicing and termination kits.

D. Pad-Mounted Transformers and Switches: Install two ground rods and ground ring around the pad. Ground pad-mounted equipment and noncurrent-carrying metal items associated with substations by connecting them to underground cable and grounding electrodes. Install tinned-copper conductor not less than No. 2 AWG for ground ring and for taps to equipment grounding terminals. Bury ground ring not less than 6 inches (150 mm) from the foundation.

3.03 EQUIPMENT GROUNDING

A. Install insulated equipment grounding conductors with all feeders and branch circuits.

B. Install insulated equipment grounding conductors with the following items, in addition to those required by NFPA 70:

1. Feeders and branch circuits.
2. Lighting circuits.

3. Receptacle circuits.
4. Single-phase motor and appliance branch circuits.
5. Three-phase motor and appliance branch circuits.
6. Flexible raceway runs.
7. Armored and metal-clad cable runs.
8. Busway Supply Circuits: Install insulated equipment grounding conductor from grounding bus in the switchgear, switchboard, or distribution panel to equipment grounding bar terminal on busway.
9. Computer and Rack-Mounted Electronic Equipment Circuits: Install insulated equipment grounding conductor in branch-circuit runs from equipment-area power panels and power-distribution units.
10. X-Ray Equipment Circuits: Install insulated equipment grounding conductor in circuits supplying x-ray equipment.

C. Air-Duct Equipment Circuits: Install insulated equipment grounding conductor to duct-mounted electrical devices operating at 120 V and more, including air cleaners, heaters, dampers, humidifiers, and other duct electrical equipment. Bond conductor to each unit and to air duct and connected metallic piping.

D. Water Heater, Heat-Tracing, and Antifrost Heating Cables: Install a separate insulated equipment grounding conductor to each electric water heater and heat-tracing cable. Bond conductor to heater units, piping, connected equipment, and components.

E. Isolated Grounding Receptacle Circuits: Install an insulated equipment grounding conductor connected to the receptacle grounding terminal. Isolate conductor from raceway and from panelboard grounding terminals. Terminate at equipment grounding conductor terminal of the applicable derived system or service, unless otherwise indicated.

F. Isolated Equipment Enclosure Circuits: For designated equipment supplied by a branch circuit or feeder, isolate equipment enclosure from supply circuit raceway with a nonmetallic raceway fitting listed for the purpose. Install fitting where raceway enters enclosure, and install a separate insulated equipment grounding conductor. Isolate conductor from raceway and from panelboard grounding terminals. Terminate at equipment grounding conductor terminal of the applicable derived system or service, unless otherwise indicated.

G. Signal and Communication Equipment: For telephone, alarm, voice and data, and other communication equipment, provide No. 4 AWG minimum insulated grounding conductor in raceway from grounding electrode system to each service location, terminal cabinet, wiring closet, and central equipment location.

1. Service and Central Equipment Locations and Wiring Closets: Terminate grounding conductor on a 1/4-by-2-by-12-inch (6-by-50-by-300-mm) grounding bus.
2. Terminal Cabinets: Terminate grounding conductor on cabinet grounding terminal.

H. Metal and Wood Poles Supporting Outdoor Lighting Fixtures: Install grounding electrode and a separate insulated equipment grounding conductor in addition to grounding conductor installed with branch-circuit conductors.

3.04 INSTALLATION

A. Grounding Conductors: Route along shortest and straightest paths possible, unless otherwise indicated or required by Code. Avoid obstructing access or placing conductors where they may be subjected to strain, impact, or damage.

B. Common Ground Bonding with Lightning Protection System: Comply with NFPA 780 and UL 96 when interconnecting with lightning protection system. Bond electrical power system ground directly to lightning protection system grounding conductor at closest point to electrical service grounding electrode. Use bonding conductor sized same as system grounding electrode conductor, and install in conduit.

C. Ground Rods: Drive rods until tops are 2 inches (50 mm) below finished floor or final grade, unless otherwise indicated.

1. Interconnect ground rods with grounding electrode conductor below grade and as otherwise indicated. Make connections without exposing steel or damaging coating, if any.
2. For grounding electrode system, install at least three rods spaced at least one-rod length from each other and located at least the same distance from other grounding electrodes, and connect to the service grounding electrode conductor.

D. Test Wells: Ground rod driven through drilled hole in bottom of handhole. Handholes are specified in Division 26 Section "Underground Ducts and Raceways for Electrical Systems," and shall be at least 12 inches (300 mm) deep, with cover.

1. Test Wells: Install at least one test well for each service, unless otherwise indicated. Install at the ground rod electrically closest to service entrance. Set top of test well flush with finished grade or floor.

E. Bonding Straps and Jumpers: Install in locations accessible for inspection and maintenance, except where routed through short lengths of conduit.

1. Bonding to Structure: Bond straps directly to basic structure, taking care not to penetrate any adjacent parts.
2. Bonding to Equipment Mounted on Vibration Isolation Hangers and Supports: Install so vibration is not transmitted to rigidly mounted equipment.
3. Use exothermic-welded connectors for outdoor locations, but if a disconnect-type connection is required, use a bolted clamp.

F. Grounding and Bonding for Piping:

1. Metal Water Service Pipe: Install insulated copper grounding conductors, in conduit, from building's main service equipment, or grounding bus, to main metal water service entrances to building. Connect grounding conductors to main metal water service pipes, using a bolted clamp connector or by bolting a lug-type connector to a pipe flange, using one of the lug bolts of the flange. Where a dielectric main water fitting is installed, connect grounding conductor on street side of fitting. Bond metal grounding conductor conduit or sleeve to conductor at each end.
2. Water Meter Piping: Use braided-type bonding jumpers to electrically bypass water meters. Connect to pipe with a bolted connector.
3. Bond each aboveground portion of gas piping system downstream from equipment shutoff valve.

G. Bonding Interior Metal Ducts: Bond metal air ducts to equipment grounding conductors of associated fans, blowers, electric heaters, and air cleaners. Install bonding jumper to bond across flexible duct connections to achieve continuity.

H. Grounding for Steel Building Structure: Install a driven ground rod at base of each corner column and at intermediate exterior columns at distances not more than 60 feet (18 m) apart.

I. Ufer Ground (Concrete-Encased Grounding Electrode): Fabricate according to NFPA 70, using a minimum of 20 feet of bare copper conductor not smaller than No. 4 AWG.

1. If concrete foundation is less than 20 feet long, coil excess conductor within base of foundation.
2. Bond grounding conductor to reinforcing steel in at least four locations and to anchor bolts. Extend grounding conductor below grade and connect to building grounding grid or to grounding electrode external to concrete.

3.05 FIELD QUALITY CONTROL

A. Testing Agency: Owner will engage a qualified testing and inspecting agency to perform field tests and inspections and prepare test reports.

B. Testing Agency: Engage a qualified testing and inspecting agency to perform the following field tests and inspections and prepare test reports:

C. Perform the following tests and inspections and prepare test reports:

1. After installing grounding system but before permanent electrical circuits have been energized, test for compliance with requirements.

2. Test completed grounding system at each location where a maximum ground-resistance level is specified, at service disconnect enclosure grounding terminal. Make tests at ground rods before any conductors are connected.

    a. Measure ground resistance not less than two full days after last trace of precipitation and without soil being moistened by any means other than natural drainage or seepage and without chemical treatment or other artificial means of reducing natural ground resistance.
    b. Perform tests by fall-of-potential method according to IEEE 81.

3. Prepare dimensioned drawings locating each test well, ground rod and ground rod assembly, and other grounding electrodes. Identify each by letter in alphabetical order, and key to the record of tests and observations. Include the number of rods driven and their depth at each location, and include observations of weather and other phenomena that may affect test results. Describe measures taken to improve test results.

D. Report measured ground resistances that exceed the following values:

1. Power and Lighting Equipment or System with Capacity 500 kVA and Less: 10 ohms.
2. Power and Lighting Equipment or System with Capacity 500 to 1000 kVA: 5 ohms.
3. Power and Lighting Equipment or System with Capacity More Than 1000 kVA: 3 ohms.
4. Power Distribution Units or Panelboards Serving Electronic Equipment: 1 ohm(s).
5. Substations and Pad-Mounted Equipment: 5 ohms.
6. Manhole Grounds: 10 ohms.

E. Excessive Ground Resistance: If resistance to ground exceeds specified values, notify Architect promptly and include recommendations to reduce ground resistance.

END OF SECTION

SECTION 26 05 29 - HANGERS AND SUPPORT FOR ELECTRICAL SYSTEMS

PART 1 GENERAL

1.01 SUMMARY

A. This Section includes the following:

1. Hangers and supports for electrical equipment and systems.
2. Construction requirements for concrete bases.

1.02 DEFINITIONS

A. EMT: Electrical metallic tubing.

B. IMC: Intermediate metal conduit.

C. RMC: Rigid metal conduit.

1.03 PERFORMANCE REQUIREMENTS

A. Delegated Design: Design supports for multiple raceways, including comprehensive engineering analysis by a qualified professional engineer, using performance requirements and design criteria indicated.

B. Design supports for multiple raceways capable of supporting combined weight of supported systems and its contents.

C. Design equipment supports capable of supporting combined operating weight of supported equipment and connected systems and components.

D. Rated Strength: Adequate in tension, shear, and pullout force to resist maximum loads calculated or imposed for this Project, with a minimum structural safety factor of five times the applied force.

1.04 SUBMITTALS

A. Product Data: For the following:

1. Steel slotted support systems.
2. Nonmetallic slotted support systems.

B. Shop Drawings: Show fabrication and installation details and include calculations for the following:

1. Trapeze hangers. Include Product Data for components.
2. Steel slotted channel systems. Include Product Data for components.
3. Nonmetallic slotted channel systems. Include Product Data for components.
4. Equipment supports.

C. Welding certificates.

1.05 QUALITY ASSURANCE

A. Welding: Qualify procedures and personnel according to AWS D1.1/D1.1M, "Structural Welding Code - Steel."

B. Comply with NFPA 70.

1.06 COORDINATION

A. Coordinate size and location of concrete bases. Cast anchor-bolt inserts into bases.

B. Coordinate installation of roof curbs, equipment supports, and roof penetrations.

PART 2 PRODUCTS

2.01 SUPPORT, ANCHORAGE, AND ATTACHMENT COMPONENTS

A. Steel Slotted Support Systems: Comply with MFMA-4, factory-fabricated components for field assembly.

1. Available Manufacturers: Subject to compliance with requirements, manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:

a. Allied Tube & Conduit.
b. Cooper B-Line, Inc.; a division of Cooper Industries.
c. ERICO International Corporation.
d. GS Metals Corp.

e. Thomas & Betts Corporation.
f. Unistrut; Tyco International, Ltd.
g. Wesanco, Inc.

2. Metallic Coatings: Hot-dip galvanized after fabrication and applied according to MFMA-4.
3. Nonmetallic Coatings: Manufacturer's standard PVC, polyurethane, or polyester coating applied according to MFMA-4.
4. Painted Coatings: Manufacturer's standard painted coating applied according to MFMA-4.
5. Channel Dimensions: Selected for applicable load criteria.

B. Nonmetallic Slotted Support Systems: Structural-grade, factory-formed, glass-fiber-resin channels and angles with 9/16-inch- (14-mm-) diameter holes at a maximum of 8 inches (200 mm) o.c., in at least 1 surface.

1. Available Manufacturers: Subject to compliance with requirements, manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:

a. Allied Tube & Conduit.
b. Cooper B-Line, Inc.; a division of Cooper Industries.
c. Fabco Plastics Wholesale Limited.
d. Seasafe, Inc.

2. Fittings and Accessories: Products of channel and angle manufacturer and designed for use with those items.
3. Fitting and Accessory Materials: Same as channels and angles, except metal items may be stainless steel.
4. Rated Strength: Selected to suit applicable load criteria.

C. Raceway and Cable Supports: As described in NECA 1 and NECA 101.

D. Conduit and Cable Support Devices: Steel hangers, clamps, and associated fittings, designed for types and sizes of raceway or cable to be supported.

E. Support for Conductors in Vertical Conduit: Factory-fabricated assembly consisting of threaded body and insulating wedging plug or plugs for non-armored electrical conductors or cables in riser conduits. Plugs shall have number, size, and shape of conductor gripping pieces as required to suit individual conductors or cables supported. Body shall be malleable iron.

F. Structural Steel for Fabricated Supports and Restraints: ASTM A 36/A 36M, steel plates, shapes, and bars; black and galvanized.

G. Mounting, Anchoring, and Attachment Components: Items for fastening electrical items or their supports to building surfaces include the following:

1. Powder-Actuated Fasteners: Threaded-steel stud, for use in hardened portland cement concrete, steel, or wood, with tension, shear, and pullout capacities appropriate for supported loads and building materials where used.

    a. Available Manufacturers: Subject to compliance with requirements, manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:

        1) Hilti Inc.
        2) ITW Ramset/Red Head; a division of Illinois Tool Works, Inc.
        3) MKT Fastening, LLC.
        4) Simpson Strong-Tie Co., Inc.; Masterset Fastening Systems Unit.

2. Mechanical-Expansion Anchors: Insert-wedge-type, stainless steel, for use in hardened portland cement concrete with tension, shear, and pullout capacities appropriate for supported loads and building materials in which used.

    a. Available Manufacturers: Subject to compliance with requirements, manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:

        1) Cooper B-Line, Inc.; a division of Cooper Industries.
        2) Empire Tool and Manufacturing Co., Inc.
        3) Hilti Inc.
        4) ITW Ramset/Red Head; a division of Illinois Tool Works, Inc.
        5) MKT Fastening, LLC.

3. Concrete Inserts: Steel or malleable-iron, slotted support system units similar to MSS Type 18; complying with MFMA-4 or MSS SP-58.
4. Clamps for Attachment to Steel Structural Elements: MSS SP-58, type suitable for attached structural element.
5. Through Bolts: Structural type, hex head, and high strength. Comply with ASTM A 325.
6. Toggle Bolts: All-steel springhead type.
7. Hanger Rods: Threaded steel.

2.02 FABRICATED METAL EQUIPMENT SUPPORT ASSEMBLIES

A. Description: Welded or bolted, structural-steel shapes, shop or field fabricated to fit dimensions of supported equipment.

B. Materials: Comply with requirements in Division 05 Section "Metal Fabrications" for steel shapes and plates.

PART 3 EXECUTION

3.01 APPLICATION

A. Comply with NECA 1 and NECA 101 for application of hangers and supports for electrical equipment and systems except if requirements in this Section are stricter.

B. Maximum Support Spacing and Minimum Hanger Rod Size for Raceway: Space supports for EMT, IMC, and RMC as scheduled in NECA 1, where its Table 1 lists maximum spacings less than stated in NFPA 70. Minimum rod size shall be 1/4 inch (6 mm) in diameter.

C. Multiple Raceways or Cables: Install trapeze-type supports fabricated with steel slotted support system, sized so capacity can be increased by at least 25 percent in future without exceeding specified design load limits.

1. Secure raceways and cables to these supports with two-bolt conduit clamps.

D. Spring-steel clamps designed for supporting single conduits without bolts may be used for 1 inch and smaller raceways serving branch circuits and communication systems above suspended ceilings and for fastening raceways to trapeze supports.

3.02 SUPPORT INSTALLATION

A. Comply with NECA 1 and NECA 101 for installation requirements except as specified in this Article.

B. Raceway Support Methods: In addition to methods described in NECA 1, EMT, IMC, and RMC may be supported by openings through structure members, as permitted in NFPA 70.

C. Strength of Support Assemblies: Where not indicated, select sizes of components so strength will be adequate to carry present and future static loads within specified loading limits. Minimum static design load used for strength determination shall be weight of supported components plus 200 lb (90 kg).

D. Mounting and Anchorage of Surface-Mounted Equipment and Components: Anchor and fasten electrical items and their supports to building structural elements by the following methods unless otherwise indicated by code:

1. To Wood: Fasten with lag screws or through bolts.

2. To New Concrete: Bolt to concrete inserts.
3. To Masonry: Approved toggle-type bolts on hollow masonry units and expansion anchor fasteners on solid masonry units.
4. To Existing Concrete: Expansion anchor fasteners.
5. Instead of expansion anchors, powder-actuated driven threaded studs provided with lock washers and nuts may be used in existing standard-weight concrete 4 inches (100 mm) thick or greater. Do not use for anchorage to lightweight-aggregate concrete or for slabs less than 4 inches (100 mm) thick.
6. To Steel: Welded threaded studs complying with AWS D1.1/D1.1M, with lock washers and nuts.
7. To Light Steel: Sheet metal screws.
8. Items Mounted on Hollow Walls and Nonstructural Building Surfaces: Mount cabinets, panelboards, disconnect switches, control enclosures, pull and junction boxes, transformers, and other devices on slotted-channel racks attached to substrate by means that meet seismic-restraint strength and anchorage requirements.

E. Drill holes for expansion anchors in concrete at locations and to depths that avoid reinforcing bars.

3.03 INSTALLATION OF FABRICATED METAL SUPPORTS

A. Cut, fit, and place miscellaneous metal supports accurately in location, alignment, and elevation to support and anchor electrical materials and equipment.

B. Field Welding: Comply with AWS D1.1/D1.1M.

3.04 CONCRETE BASES

A. Construct concrete bases of dimensions indicated or not less than 4 inches (100 mm) larger in both directions than supported unit, and so anchors will be a minimum of 10 bolt diameters from edge of the base.

B. Use 3000-psi (20.7-MPa), 28-day compressive-strength concrete. Concrete materials, reinforcement, and placement requirements are specified in Division 03 Section "Cast-in-Place Concrete."

C. Anchor equipment to concrete base.

1. Place and secure anchorage devices. Use supported equipment manufacturer's setting drawings, templates, diagrams, instructions, and directions furnished with items to be embedded.

2. Install anchor bolts to elevations required for proper attachment to supported equipment.
3. Install anchor bolts according to anchor-bolt manufacturer's written instructions.

3.05 PAINTING

A. Touchup: Clean field welds and abraded areas of shop paint. Paint exposed areas immediately after erecting hangers and supports. Use same materials as used for shop painting. Comply with SSPC-PA 1 requirements for touching up field-painted surfaces.

1. Apply paint by brush or spray to provide minimum dry film thickness of 2.0 mils (0.05 mm).

B. Touchup: Comply with requirements in Division 09 painting Sections for cleaning and touchup painting of field welds, bolted connections, and abraded areas of shop paint on miscellaneous metal.

C. Galvanized Surfaces: Clean welds, bolted connections, and abraded areas and apply galvanizing-repair paint to comply with ASTM A 780.

END OF SECTION

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HANGERS AND SUPPORTS FOR ELECTRICAL SYSTEMS
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SECTION 26 05 33 - RACEWAY AND BOXES

PART 1 GENERAL

1.01 SUMMARY

A. This Section includes raceways, fittings, boxes, enclosures, and cabinets for electrical wiring.

1.02 DEFINITIONS

A. EMT: Electrical metallic tubing.

B. ENT: Electrical nonmetallic tubing.

C. EPDM: Ethylene-propylene-diene terpolymer rubber.

D. FMC: Flexible metal conduit.

E. IMC: Intermediate metal conduit.

F. LFMC: Liquidtight flexible metal conduit.

G. LFNC: Liquidtight flexible nonmetallic conduit.

H. NBR: Acrylonitrile-butadiene rubber.

I. RNC: Rigid nonmetallic conduit.

1.03 SUBMITTALS

A. Product Data: For surface raceways, wireways and fittings, floor boxes, hinged-cover enclosures, and cabinets.

B. Shop Drawings: For the following raceway components. Include plans, elevations, sections, details, and attachments to other work.

1. Custom enclosures and cabinets.
2. For handholes and boxes for underground wiring, including the following:

a. Duct entry provisions, including locations and duct sizes.
b. Frame and cover design.

c. Grounding details.
d. Dimensioned locations of cable rack inserts, and pulling-in and lifting irons.
e. Joint details.

C. Coordination Drawings: Conduit routing plans, drawn to scale, on which the following items are shown and coordinated with each other, based on input from installers of the items involved:

1. Structural members in the paths of conduit groups with common supports.
2. HVAC and plumbing items and architectural features in the paths of conduit groups with common supports.

D. Manufacturer Seismic Qualification Certification: Submit certification that enclosures and cabinets and their mounting provisions, including those for internal components, will withstand seismic forces defined in Division 26 Section "Vibration and Seismic Controls for Electrical Systems." Include the following:

1. Basis for Certification: Indicate whether withstand certification is based on actual test of assembled components or on calculation.

a. The term "withstand" means "the cabinet or enclosure will remain in place without separation of any parts when subjected to the seismic forces specified and the unit will retain its enclosure characteristics, including its interior accessibility, after the seismic event."

2. Dimensioned Outline Drawings of Equipment Unit: Identify center of gravity and locate and describe mounting and anchorage provisions.
3. Detailed description of equipment anchorage devices on which the certification is based and their installation requirements.

E. Qualification Data: For testing agency.

F. Source quality-control test reports.

1.04 QUALITY ASSURANCE

A. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, Article 100, by a testing agency acceptable to authorities having jurisdiction, and marked for intended use.

B. Comply with NFPA 70.

PART 2 PRODUCTS

2.01 METAL CONDUIT AND TUBING

A. Available Manufacturers: Subject to compliance with requirements, manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:

1. AFC Cable Systems, Inc.
2. Alflex Inc.
3. Allied Tube & Conduit; a Tyco International Ltd. Co.
4. Anamet Electrical, Inc.; Anaconda Metal Hose.
5. Electri-Flex Co.
6. Manhattan/CDT/Cole-Flex.
7. Maverick Tube Corporation.
8. O-Z Gedney; a unit of General Signal.
9. Wheatland Tube Company.

B. Rigid Steel Conduit: ANSI C80.1.

C. IMC: ANSI C80.6.

D. PVC-Coated Steel Conduit: PVC-coated rigid steel conduit.

1. Comply with NEMA RN 1.
2. Coating Thickness: 0.040 inch (1 mm), minimum.

E. EMT: ANSI C80.3.

F. FMC: Zinc-coated steel.

G. LFMC: Flexible steel conduit with PVC jacket.

H. Fittings for Conduit (Including all Types and Flexible and Liquidtight), EMT, and Cable: NEMA FB 1; listed for type and size raceway with which used, and for application and environment in which installed.

1. Conduit Fittings for Hazardous (Classified) Locations: Comply with UL 886.
2. Fittings for EMT: Steel or die-cast, set-screw or compression type.
3. Coating for Fittings for PVC-Coated Conduit: Minimum thickness, 0.040 inch (1 mm), with overlapping sleeves protecting threaded joints.

I. Joint Compound for Rigid Steel Conduit or IMC: Listed for use in cable connector assemblies, and compounded for use to lubricate and protect threaded raceway joints from corrosion and enhance their conductivity.

2.02 NONMETALLIC CONDUIT AND TUBING

A. Available Manufacturers: Subject to compliance with requirements, manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:

1. AFC Cable Systems, Inc.
2. Anamet Electrical, Inc.; Anaconda Metal Hose.
3. Arnco Corporation.
4. CANTEX Inc.
5. CertainTeed Corp.; Pipe & Plastics Group.
6. Condux International, Inc.
7. ElecSYS, Inc.
8. Electri-Flex Co.
9. Lamson & Sessions; Carlon Electrical Products.
10. Manhattan/CDT/Cole-Flex.
11. RACO; a Hubbell Company.
12. Thomas & Betts Corporation.

B. ENT: NEMA TC 13.

C. RNC: NEMA TC 2, Type EPC-40 or EPC-80-PVC as indicated.

D. LFNC: UL 1660.

E. Fittings for ENT and RNC: NEMA TC 3; match to conduit or tubing type and material.

F. Fittings for LFNC: UL 514B.

2.03 METAL WIREWAYS

A. Available Manufacturers: Subject to compliance with requirements, manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:

1. Cooper B-Line, Inc.
2. Hoffman.
3. Square D; Schneider Electric.

B. Description: Sheet metal sized and shaped as indicated, NEMA 250, Type 1, unless otherwise indicated.

C. Fittings and Accessories: Include couplings, offsets, elbows, expansion joints, adapters, hold-down straps, end caps, and other fittings to match and mate with wireways as required for complete system.

D. Wireway Covers: Screw-cover type for interior applications and Flanged-and-gasketed type for exterior applications, unless otherwise indicated.

E. Finish: Manufacturer's standard enamel finish.

2.04 NONMETALLIC WIREWAYS

A. Available Manufacturers: Subject to compliance with requirements, manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:

1. Hoffman.
2. Lamson & Sessions; Carlon Electrical Products.

B. Description: Fiberglass polyester, extruded and fabricated to size and shape indicated, with no holes or knockouts. Cover is gasketed with oil-resistant gasket material and fastened with captive screws treated for corrosion resistance. Connections are flanged, with stainless-steel screws and oil-resistant gaskets.

C. Fittings and Accessories: Include couplings, offsets, elbows, expansion joints, adapters, hold-down straps, end caps, and other fittings to match and mate with wireways as required for complete system.

2.05 SURFACE RACEWAYS

A. Surface Metal Raceways: Galvanized steel with snap-on covers. Prime coating, ready for field painting.

1. Available Manufacturers: Subject to compliance with requirements, manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:

a. Thomas & Betts Corporation.
b. Walker Systems, Inc.; Wiremold Company (The).
c. Wiremold Company (The); Electrical Sales Division.

B. Surface Nonmetallic Raceways: Two-piece construction, manufactured of rigid PVC with texture and color selected by Architect.

1. Available Manufacturers: Subject to compliance with requirements, manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:

a. Butler Manufacturing Company; Walker Division.

b. Enduro Systems, Inc.; Composite Products Division.
c. Hubbell Incorporated; Wiring Device-Kellems Division.
d. Lamson & Sessions; Carlon Electrical Products.
e. Panduit Corp.
f. Walker Systems, Inc.; Wiremold Company (The).
g. Wiremold Company (The); Electrical Sales Division.

2.06 BOXES, ENCLOSURES, AND CABINETS

A. Available Manufacturers: Subject to compliance with requirements, manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:

1. Cooper Crouse-Hinds; Div. of Cooper Industries, Inc.
2. EGS/Appleton Electric.
3. Erickson Electrical Equipment Company.
4. Hoffman.
5. Hubbell Incorporated; Killark Electric Manufacturing Co. Division.
6. O-Z/Gedney; a unit of General Signal.
7. RACO; a Hubbell Company.
8. Robroy Industries, Inc.; Enclosure Division.
9. Scott Fetzer Co.; Adalet Division.
10. Spring City Electrical Manufacturing Company.
11. Thomas & Betts Corporation.
12. Walker Systems, Inc.; Wiremold Company (The).
13. Woodhead, Daniel Company; Woodhead Industries, Inc. Subsidiary.

B. Sheet Metal Outlet and Device Boxes: NEMA OS 1.

C. Cast-Metal Outlet and Device Boxes: NEMA FB 1, ferrous alloy, Type FD, with gasketed cover.

D. Nonmetallic Outlet and Device Boxes: NEMA OS 2.

E. Metal Floor Boxes: Cast metal, fully adjustable, rectangular.

F. Nonmetallic Floor Boxes: Nonadjustable, round.

G. Small Sheet Metal Pull and Junction Boxes: NEMA OS 1.

H. Cast-Metal Access, Pull, and Junction Boxes: NEMA FB 1, galvanized, cast iron with gasketed cover.

I. Hinged-Cover Enclosures: NEMA 250, Type 1, with continuous-hinge cover with flush latch, unless otherwise indicated.

1. Metal Enclosures: Steel, finished inside and out with manufacturer's standard enamel.
2. Nonmetallic Enclosures: Plastic.

J. Cabinets:

1. NEMA 250, Type 1, galvanized-steel box with removable interior panel and removable front, finished inside and out with manufacturer's standard enamel.
2. Hinged door in front cover with flush latch and concealed hinge.
3. Key latch to match panelboards.
4. Metal barriers to separate wiring of different systems and voltage.
5. Accessory feet where required for freestanding equipment.

PART 3 EXECUTION

3.01 RACEWAY APPLICATION

A. Outdoors: Apply raceway products as specified below, unless otherwise indicated:

1. Exposed Conduit: Rigid steel conduit.
2. Concealed Conduit, Aboveground: IMC.
3. Underground Conduit: RNC, Type EPC-40 or EPC-80-PVC as indicated, direct buried.
4. Connection to Vibrating Equipment (Including Transformers and Hydraulic, Pneumatic, Electric Solenoid, or Motor-Driven Equipment): LFMC.
5. Boxes and Enclosures, Aboveground: NEMA 250, Type 3R.
6. Application of Handholes and Boxes for Underground Wiring:

    a. Handholes and Pull Boxes in Driveway, Parking Lot, and Off-Roadway Locations, Subject to Occasional, Nondeliberate Loading by Heavy Vehicles: Polymer concrete, SCTE 77, Tier 15 structural load rating.
    b. Handholes and Pull Boxes in Sidewalk and Similar Applications with a Safety Factor for Nondeliberate Loading by Vehicles: Polymer-concrete units, SCTE 77, Tier 8 structural load rating.
    c. Handholes and Pull Boxes Subject to Light-Duty Pedestrian Traffic Only: Fiberglass-reinforced polyester resin, structurally tested according to SCTE 77 with 3000-lbf (13 345-N) vertical loading.

B. Comply with the following indoor applications, unless otherwise indicated:

1. Exposed, Not Subject to Physical Damage: EMT.
2. Exposed, Not Subject to Severe Physical Damage: EMT.
3. Exposed and Subject to Severe Physical Damage: Rigid steel conduit or IMC. Includes raceways in the following locations:

a. Loading dock.
b. Corridors used for traffic of mechanized carts, forklifts, and pallet-handling units.
c. Mechanical rooms.

4. Concealed in Ceilings and Interior Walls and Partitions: EMT.
5. Connection to Vibrating Equipment (Including Transformers and Hydraulic, Pneumatic, Electric Solenoid, or Motor-Driven Equipment): FMC, except use LFMC in damp or wet locations.
6. Damp or Wet Locations: Rigid steel conduit or IMC.
7. Raceways for Optical Fiber or Communications Cable in Spaces Used for Environmental Air: Plenum-type, optical fiber/communications cable raceway.
8. Raceways for Optical Fiber or Communications Cable Risers in Vertical Shafts: Riser-type, optical fiber/communications cable raceway.
9. Raceways for Concealed General Purpose Distribution of Optical Fiber or Communications Cable: General-use, optical fiber/communications cable raceway.
10. Boxes and Enclosures: NEMA 250, Type 1, except use NEMA 250, Type 4, stainless steel in damp or wet locations.

C. Minimum Raceway Size: 3/4-inch (21-mm) trade size.

D. Raceway Fittings: Compatible with raceways and suitable for use and location.

1. Rigid and Intermediate Steel Conduit: Use threaded rigid steel conduit fittings, unless otherwise indicated.
2. PVC Externally Coated, Rigid Steel Conduits: Use only fittings listed for use with that material. Patch and seal all joints, nicks, and scrapes in PVC coating after installing conduits and fittings. Use sealant recommended by fitting manufacturer.

E. Install nonferrous conduit or tubing for circuits operating above 60 Hz. Where aluminum raceways are installed for such circuits and pass through concrete, install in nonmetallic sleeve.

F. Do not install aluminum conduits in contact with concrete.

3.02 INSTALLATION

A. Comply with NECA 1 for installation requirements applicable to products specified in Part 2 except where requirements on Drawings or in this Article are stricter.

B. Keep raceways at least 6 inches (150 mm) away from parallel runs of flues and steam or hot-water pipes. Install horizontal raceway runs above water and steam piping.

C. Complete raceway installation before starting conductor installation.

D. Support raceways as specified in Division 26 Section "Hangers and Supports for Electrical Systems."

E. Arrange stub-ups so curved portions of bends are not visible above the finished slab.

F. Install no more than the equivalent of three 90-degree bends in any conduit run except for communications conduits, for which fewer bends are allowed.

G. Conceal conduit and EMT within finished walls, ceilings, and floors, unless otherwise indicated.

H. Raceways Embedded in Slabs:

1. Run conduit larger than 1-inch (27-mm) trade size, parallel or at right angles to main reinforcement. Where at right angles to reinforcement, place conduit close to slab support.
2. Arrange raceways to cross building expansion joints at right angles with expansion fittings.
3. Change from ENT to RNC, Type EPC-40-PVC, rigid steel conduit, or IMC before rising above the floor.

I. Threaded Conduit Joints, Exposed to Wet, Damp, Corrosive, or Outdoor Conditions: Apply listed compound to threads of raceway and fittings before making up joints. Follow compound manufacturer's written instructions.

J. Raceway Terminations at Locations Subject to Moisture or Vibration: Use insulating bushings to protect conductors, including conductors smaller than No. 4 AWG.

K. Install pull wires in empty raceways. Use polypropylene or monofilament plastic line with not less than 200-lb (90-kg) tensile strength. Leave at least 12 inches (300 mm) of slack at each end of pull wire.

L. Raceways for Optical Fiber and Communications Cable: Install raceways, metallic and nonmetallic, rigid and flexible, as follows:

1. 3/4-Inch (19-mm) Trade Size and Smaller: Install raceways in maximum lengths of 50 feet (15 m).
2. 1-Inch (25-mm) Trade Size and Larger: Install raceways in maximum lengths of 75 feet (23 m).
3. Install with a maximum of two 90-degree bends or equivalent for each length of raceway unless Drawings show stricter requirements. Separate lengths with pull or junction boxes or terminations at distribution frames or cabinets where necessary to comply with these requirements.

M. Install raceway sealing fittings at suitable, approved, and accessible locations and fill them with listed sealing compound. For concealed raceways, install each fitting in a flush steel box with a

blank cover plate having a finish similar to that of adjacent plates or surfaces. Install raceway sealing fittings at the following points:

1. Where conduits pass from warm to cold locations, such as boundaries of refrigerated spaces.
2. Where otherwise required by NFPA 70.

N. Expansion-Joint Fittings for RNC: Install in each run of aboveground conduit that is located where environmental temperature change may exceed 30 deg F (17 deg C), and that has straight-run length that exceeds 25 feet (7.6 m).

1. Install expansion-joint fittings for each of the following locations, and provide type and quantity of fittings that accommodate temperature change listed for location:

    a. Outdoor Locations Not Exposed to Direct Sunlight: 125 deg F (70 deg C) temperature change.
    b. Outdoor Locations Exposed to Direct Sunlight: 155 deg F (86 deg C) temperature change.
    c. Indoor Spaces: Connected with the Outdoors without Physical Separation: 125 deg F (70 deg C) temperature change.
    d. Attics: 135 deg F (75 deg C) temperature change.

2. Install fitting(s) that provide expansion and contraction for at least 0.00041 inch per foot of length of straight run per deg F (0.06 mm per meter of length of straight run per deg C) of temperature change.
3. Install each expansion-joint fitting with position, mounting, and piston setting selected according to manufacturer's written instructions for conditions at specific location at the time of installation.

O. Flexible Conduit Connections: Use maximum of 72 inches (1830 mm) of flexible conduit for recessed and semirecessed lighting fixtures, equipment subject to vibration, noise transmission, or movement; and for transformers and motors.

1. Use LFMC in damp or wet locations subject to severe physical damage.
2. Use LFMC or LFNC in damp or wet locations not subject to severe physical damage.

P. Recessed Boxes in Masonry Walls: Saw-cut opening for box in center of cell of masonry block, and install box flush with surface of wall.

Q. Set metal floor boxes level and flush with finished floor surface.

R. Set nonmetallic floor boxes level. Trim after installation to fit flush with finished floor surface.

S. Each classroom to be provided with one (1) 2-inch EMT sleeve with bushings for DISD IT Infrastructure cabling, one (1) 1-inch (or standard conduit) sleeve with bushings for PA system cabling, and one (1) 1-inch (or standard conduit) sleeve with bushings for fire alarm cabling.

T. IDF/MDF penetrations to utilize a 2x4 4" Hilti Speed CP653 Sleeves.

3.03 INSTALLATION OF UNDERGROUND CONDUIT

A. Direct-Buried Conduit:

1. Excavate trench bottom to provide firm and uniform support for conduit. Prepare trench bottom as specified in Division 31 Section "Earth Moving" for pipe less than 6 inches (150 mm) in nominal diameter.
2. Install backfill as specified in Division 31 Section "Earth Moving."
3. After installing conduit, backfill and compact. Start at tie-in point, and work toward end of conduit run, leaving conduit at end of run free to move with expansion and contraction as temperature changes during this process. Firmly hand tamp backfill around conduit to provide maximum supporting strength. After placing controlled backfill to within 12 inches (300 mm) of finished grade, make final conduit connection at end of run and complete backfilling with normal compaction as specified in Division 31 Section "Earth Moving."
4. Install manufactured duct elbows for stub-ups at poles and equipment and at building entrances through the floor, unless otherwise indicated. Encase elbows for stub-up ducts throughout the length of the elbow.
5. Install manufactured rigid steel conduit elbows for stub-ups at poles and equipment and at building entrances through the floor.

    a. Couple steel conduits to ducts with adapters designed for this purpose, and encase coupling with 3 inches (75 mm) of concrete.
    b. For stub-ups at equipment mounted on outdoor concrete bases, extend steel conduit horizontally a minimum of 60 inches (1500 mm) from edge of equipment pad or foundation. Install insulated grounding bushings on terminations at equipment.

6. Warning Planks: Bury warning planks approximately 12 inches (300 mm) above direct-buried conduits, placing them 24 inches (600 mm) o.c. Align planks along the width and along the centerline of conduit.

3.04 INSTALLATION OF UNDERGROUND HANDHOLES AND BOXES

A. Install handholes and boxes level and plumb and with orientation and depth coordinated with connecting conduits to minimize bends and deflections required for proper entrances.

B. Unless otherwise indicated, support units on a level bed of crushed stone or gravel, graded from 1/2-inch (12.5-mm) sieve to No. 4 (4.75-mm) sieve and compacted to same density as adjacent undisturbed earth.

C. Elevation: In paved areas, set so cover surface will be flush with finished grade. Set covers of other enclosures 1 inch (25 mm) above finished grade.

D. Install handholes and boxes with bottom below the frost line below grade.

E. Install removable hardware, including pulling eyes, cable stanchions, cable arms, and insulators, as required for installation and support of cables and conductors and as indicated. Select arm lengths to be long enough to provide spare space for future cables, but short enough to preserve adequate working clearances in the enclosure.

F. Field-cut openings for conduits according to enclosure manufacturer's written instructions. Cut wall of enclosure with a tool designed for material to be cut. Size holes for terminating fittings to be used, and seal around penetrations after fittings are installed.

3.05 SLEEVE INSTALLATION FOR ELECTRICAL PENETRATIONS

A. Coordinate sleeve selection and application with selection and application of firestopping specified in Division 07 Section "Penetration Firestopping."

B. Concrete Slabs and Walls: Install sleeves for penetrations unless core-drilled holes or formed openings are used. Install sleeves during erection of slabs and walls.

C. Use pipe sleeves unless penetration arrangement requires rectangular sleeved opening.

D. Rectangular Sleeve Minimum Metal Thickness:

1. For sleeve cross-section rectangle perimeter less than 50 inches (1270 mm) and no side greater than 16 inches (400 mm), thickness shall be 0.052 inch (1.3 mm).
2. For sleeve cross-section rectangle perimeter equal to, or greater than, 50 inches (1270 mm) and 1 or more sides equal to, or greater than, 16 inches (400 mm), thickness shall be 0.138 inch (3.5 mm).

E. Fire-Rated Assemblies: Install sleeves for penetrations of fire-rated floor and wall assemblies unless openings compatible with firestop system used are fabricated during construction of floor or wall.

F. Cut sleeves to length for mounting flush with both surfaces of walls.

G. Extend sleeves installed in floors 2 inches (50 mm) above finished floor level.

H. Size pipe sleeves to provide 1/4-inch (6.4-mm) annular clear space between sleeve and raceway unless sleeve seal is to be installed or unless seismic criteria require different clearance.

I. Seal space outside of sleeves with grout for penetrations of concrete and masonry and with approved joint compound for gypsum board assemblies.

J. Interior Penetrations of Non-Fire-Rated Walls and Floors: Seal annular space between sleeve and raceway, using joint sealant appropriate for size, depth, and location of joint.

K. Fire-Rated-Assembly Penetrations: Maintain indicated fire rating of walls, partitions, ceilings, and floors at raceway penetrations. Install sleeves and seal with firestop materials. Comply with Division 07 Section "Penetration Firestopping."

L. Roof-Penetration Sleeves: Seal penetration of individual raceways with flexible, boot-type flashing units applied in coordination with roofing work.

M. Aboveground, Exterior-Wall Penetrations: Seal penetrations using sleeves and mechanical sleeve seals. Select sleeve size to allow for 1-inch (25-mm) annular clear space between pipe and sleeve for installing mechanical sleeve seals.

N. Underground, Exterior-Wall Penetrations: Install cast-iron "wall pipes" for sleeves. Size sleeves to allow for 1-inch (25-mm) annular clear space between raceway and sleeve for installing mechanical sleeve seals.

3.06 FIRESTOPPING

A. Apply firestopping to electrical penetrations of fire-rated floor and wall assemblies to restore original fire-resistance rating of assembly.

B. General Contractor is responsible for firestopping all MDF and IDF sleeves, cores and cable pathways.

3.07 PROTECTION

A. Provide final protection and maintain conditions that ensure coatings, finishes, and cabinets are without damage or deterioration at time of Substantial Completion.

1. Repair damage to galvanized finishes with zinc-rich paint recommended by manufacturer.
2. Repair damage to PVC or paint finishes with matching touchup coating recommended by manufacturer.

END OF SECTION

SECTION 26 0543 - UNDERGROUND DUCTS AND RACEWAYS

PART 1 - GENERAL

1.1 SUMMARY

A. This Section includes the following:

1. Conduit, ducts, and duct accessories for direct-buried and concrete-encased duct banks, and in single duct runs.
2. Handholes and boxes.
3. Manholes.

1.2 DEFINITION

A. RNC: Rigid nonmetallic conduit.

1.3 SUBMITTALS

A. Product Data: For the following:

1. Duct-bank materials, including separators and miscellaneous components.
2. Ducts and conduits and their accessories, including elbows, end bells, bends, fittings, and solvent cement.
3. Accessories for manholes, handholes, boxes, and other utility structures.
4. Warning tape.
5. Warning planks.

B. Shop Drawings for Precast or Factory-Fabricated Underground Utility Structures: Include plans, elevations, sections, details, attachments to other work, and accessories, including the following:

1. Duct entry provisions, including locations and duct sizes.
2. Reinforcement details.
3. Frame and cover design and manhole frame support rings.
4. Ladder details.
5. Grounding details.
6. Dimensioned locations of cable rack inserts, pulling-in and lifting irons, and sumps.
7. Joint details.

C. Shop Drawings for Factory-Fabricated Handholes and Boxes Other Than Precast Concrete: Include dimensioned plans, sections, and elevations, and fabrication and installation details, including the following:

1. Duct entry provisions, including locations and duct sizes.
2. Cover design.
3. Grounding details.
4. Dimensioned locations of cable rack inserts, and pulling-in and lifting irons.

D. Duct-Bank Coordination Drawings: Show duct profiles and coordination with other utilities and underground structures.

1. Include plans and sections, drawn to scale, and show bends and locations of expansion fittings.

E. Product Certificates: For concrete and steel used in precast concrete manholes and handholes, as required by ASTM C 858.

F. Qualification Data: For testing agency.

G. Source quality-control test reports.

H. Field quality-control test reports.

1.4 QUALITY ASSURANCE

A. Testing Agency Qualifications: Qualified according to ASTM E 329 for testing indicated.

B. Comply with ANSI C2.

C. Comply with NFPA 70.

1.5 DELIVERY, STORAGE, AND HANDLING

A. Deliver ducts to Project site with ends capped. Store nonmetallic ducts with supports to prevent bending, warping, and deforming.

B. Store precast concrete and other factory-fabricated underground utility structures at Project site as recommended by manufacturer to prevent physical damage. Arrange so identification markings are visible.

C. Lift and support precast concrete units only at designated lifting or supporting points.

1.6 PROJECT CONDITIONS

A. Interruption of Existing Electrical Service: Do not interrupt electrical service to facilities occupied by Owner or others unless permitted under the following conditions and then only after arranging to provide temporary electrical service according to requirements indicated:

1. Notify Construction Manager and Owner no fewer than two days in advance of proposed interruption of electrical service.
2. Do not proceed with interruption of electrical service without Construction Manager Owner's written permission.

1.7 COORDINATION

A. Coordinate layout and installation of ducts, manholes, handholes, and boxes with final arrangement of other utilities, site grading, and surface features as determined in the field.

B. Coordinate elevations of ducts and duct-bank entrances into manholes, handholes, and boxes with final locations and profiles of ducts and duct banks as determined by coordination with other utilities, underground obstructions, and surface features. Revise locations and elevations from those indicated as required to suit field conditions and to ensure that duct runs drain to manholes and handholes, and as approved by Architect.

1.8 EXTRA MATERIALS

A. Furnish extra materials described below that match products installed and that are packaged with protective covering for storage and identified with labels describing contents.

B. Furnish cable-support stanchions, arms, insulators, and associated fasteners in quantities equal to 5 percent of quantity of each item installed.

PART 2 - PRODUCTS

2.1 CONDUIT

A. Rigid Steel Conduit: Galvanized. Comply with ANSI C80.1.

B. RNC: NEMA TC 2, Type EPC-40-PVC and Type EPC-80-PVC, UL 651, with matching fittings by same manufacturer as the conduit, complying with NEMA TC 3 and UL 514B.

2.2 NONMETALLIC DUCTS AND DUCT ACCESSORIES

A. Available Manufacturers: Subject to compliance with requirements, manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:

1. ARNCO Corp.
2. Beck Manufacturing.
3. Cantex, Inc.
4. CertainTeed Corp.; Pipe & Plastics Group.
5. Condux International, Inc.
6. ElecSys, Inc.
7. Electri-Flex Company.
8. IPEX Inc.
9. Lamson & Sessions; Carlon Electrical Products.
10. Manhattan/CDT; a division of Cable Design Technologies.
11. Spiraduct/AFC Cable Systems, Inc.

B. Duct Accessories:

1. Duct Separators: Factory-fabricated rigid PVC interlocking spacers, sized for type and sizes of ducts with which used, and selected to provide minimum duct spacings indicated while supporting ducts during concreting or backfilling.
2. Warning Tape: Underground-line warning tape specified in Division 26 Section "Identification for Electrical Systems."
3. Concrete Warning Planks: Nominal 12 by 24 by 3 inches (300 by 600 by 76 mm) in size, manufactured from 6000-psi (41-MPa) concrete.

    a. Color: Red dye added to concrete during batching.
    b. Mark each plank with "ELECTRIC" in 2-inch- (50-mm-) high, 3/8-inch- (10-mm-) deep letters.

2.3 PRECAST CONCRETE HANDHOLES AND BOXES

A. Available Manufacturers: Subject to compliance with requirements, manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:

1. Carder Concrete Products.
2. Christy Concrete Products.
3. Elmhurst-Chicago Stone Co.
4. Oldcastle Precast Group.
5. Riverton Concrete Products; a division of Cretex Companies, Inc.
6. Utility Concrete Products, LLC.
7. Utility Vault Co.
8. Wausau Tile, Inc.

B. Comply with ASTM C 858 for design and manufacturing processes.

C. Description: Factory-fabricated, reinforced-concrete, monolithically poured walls and bottom unless open-bottom enclosures are indicated. Frame and cover shall form top of enclosure and shall have load rating consistent with that of handhole or box.

1. Frame and Cover: Weatherproof steel frame, with steel cover with recessed cover hook eyes and tamper-resistant, captive, cover-securing bolts.

2. Cover Finish: Nonskid finish shall have a minimum coefficient of friction of 0.50.
3. Cover Legend: Molded lettering, "ELECTRIC."
4. Configuration: Units shall be designed for flush burial and have open bottom, unless otherwise indicated.
5. Extensions and Slabs: Designed to mate with bottom of enclosure. Same material as enclosure.

    a. Extension shall provide increased depth of 12 inches (300 mm).
    b. Slab: Same dimensions as bottom of enclosure, and arranged to provide closure.

6. Windows: Precast openings in walls, arranged to match dimensions and elevations of approaching ducts and duct banks plus an additional 12 inches (300 mm) vertically and horizontally to accommodate alignment variations.

    a. Windows shall be located no less than 6 inches (150 mm) from interior surfaces of walls, floors, or frames and covers of handholes, but close enough to corners to facilitate racking of cables on walls.
    b. Window opening shall have cast-in-place, welded wire fabric reinforcement for field cutting and bending to tie in to concrete envelopes of duct banks.
    c. Window openings shall be framed with at least two additional No. 4 steel reinforcing bars in concrete around each opening.

7. Duct Entrances in Handhole Walls: Cast end-bell or duct-terminating fitting in wall for each entering duct.

    a. Type and size shall match fittings to duct or conduit to be terminated.
    b. Fittings shall align with elevations of approaching ducts and be located near interior corners of handholes to facilitate racking of cable.

8. Handholes shall have inserts for cable racks and pulling-in irons installed before concrete is poured.

2.4 HANDHOLES AND BOXES OTHER THAN PRECAST CONCRETE

A. Description: Comply with SCTE 77.

1. Color: Green.
2. Configuration: Units shall be designed for flush burial and have open bottom, unless otherwise indicated.
3. Cover: Weatherproof, secured by tamper-resistant locking devices and having structural load rating consistent with enclosure.
4. Cover Finish: Nonskid finish shall have a minimum coefficient of friction of 0.50.
5. Cover Legend: Molded lettering, "ELECTRIC."
6. Direct-Buried Wiring Entrance Provisions: Knockouts equipped with insulated bushings or end-bell fittings, selected to suit box material, sized for wiring indicated, and arranged for secure, fixed installation in enclosure wall.
7. Duct Entrance Provisions: Duct-terminating fittings shall mate with entering ducts for secure, fixed installation in enclosure wall.
8. Handholes shall have factory-installed inserts for cable racks and pulling-in irons.

B. Polymer Concrete Handholes and Boxes with Polymer Concrete Cover: Molded of sand and aggregate, bound together with a polymer resin, and reinforced with steel or fiberglass or a combination of the two.

1. Available Manufacturers: Subject to compliance with requirements, manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:

    a. Armorcast Products Company.
    b. Carson Industries LLC.
    c. CDR Systems Corporation.
    d. NewBasis.

C. Fiberglass Handholes and Boxes with Polymer Concrete Frame and Cover: Sheet-molded, fiberglass-reinforced, polyester resin enclosure joined to polymer concrete top ring or frame.

1. Available Manufacturers: Subject to compliance with requirements, manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:

    a. Armorcast Products Company.
    b. Carson Industries LLC.
    c. Christy Concrete Products.
    d. Synertech Moulded Products, Inc.; a division of Oldcastle Precast.
    e. <Insert manufacturer's name.>

2.5 PRECAST MANHOLES

A. Available Manufacturers: Subject to compliance with requirements, manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:

1. Carder Concrete Products.
2. Christy Concrete Products.
3. Elmhurst-Chicago Stone Co.
4. Oldcastle Precast Group.
5. Riverton Concrete Products; a division of Cretex Companies, Inc.
6. Utility Concrete Products, LLC.
7. Utility Vault Co.
8. Wausau Tile, Inc.

B. Comply with ASTM C 858, with structural design loading as specified in Part 3 "Underground Enclosure Application" Article and with interlocking mating sections, complete with accessories, hardware, and features.

1. Windows: Precast openings in walls, arranged to match dimensions and elevations of approaching ducts and duct banks plus an additional 12 inches (300 mm) vertically and horizontally to accommodate alignment variations.

a. Windows shall be located no less than 6 inches (150 mm) from interior surfaces of walls, floors, or roofs of manholes, but close enough to corners to facilitate racking of cables on walls.
b. Window opening shall have cast-in-place, welded wire fabric reinforcement for field cutting and bending to tie in to concrete envelopes of duct banks.
c. Window openings shall be framed with at least two additional No. 4 steel reinforcing bars in concrete around each opening.

2.6 CAST-IN-PLACE MANHOLES

A. Description: Underground utility structures, constructed in place, complete with accessories, hardware, and features. Include concrete knockout panels for conduit entrance and sleeve for ground rod.

B. Materials: Comply with ASTM C 858 and with Division 03 Section "Cast-in-Place Concrete."

C. Structural Design Loading: As specified in Part 3 "Underground Enclosure Application" Article.

2.7 UTILITY STRUCTURE ACCESSORIES

A. Available Manufacturers: Subject to compliance with requirements, manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:

1. Bilco Company (The).
2. Campbell Foundry Company.
3. Carder Concrete Products.
4. Christy Concrete Products.
5. East Jordan Iron Works, Inc.
6. Elmhurst-Chicago Stone Co.
7. McKinley Iron Works, Inc.
8. Neenah Foundry Company.
9. NewBasis.
10. Oldcastle Precast Group.
11. Osburn Associates, Inc.
12. Pennsylvania Insert Corporation.
13. Riverton Concrete Products; a division of Cretex Companies, Inc..
14. Strongwell Corporation; Lenoir City Division.
15. Underground Devices, Inc.
16. Utility Concrete Products, LLC.
17. Utility Vault Co.
18. Wausau Tile, Inc.

B. Manhole Frames, Covers, and Chimney Components: Comply with structural design loading specified for manhole.

1. Frame and Cover: Weatherproof, gray cast iron complying with ASTM A 48/A 48M, Class 30B with milled cover-to-frame bearing surfaces; diameter, 29 inches (737 mm).

   a. Cover Finish: Nonskid finish shall have a minimum coefficient of friction of 0.50.
   b. Special Covers: Recess in face of cover designed to accept finish material in paved areas.

2. Cover Legend: Cast in. Selected to suit system.

   a. Legend: "ELECTRIC-LV" for duct systems with power wires and cables for systems operating at 600 V and less.
   b. Legend: "ELECTRIC-HV" for duct systems with medium-voltage cables.
   c. Legend: "SIGNAL" for communications, data, and telephone duct systems.

3. Manhole Chimney Components: Precast concrete rings with dimensions matched to those of roof opening.

a. Mortar for Chimney Ring and Frame and Cover Joints: Comply with ASTM C 270, Type M, except for quantities less than 2.0 cu. ft. (60 L) where packaged mix complying with ASTM C 387, Type M, may be used.

C. Manhole Sump Frame and Grate: ASTM A 48/A 48M, Class 30B, gray cast iron.

D. Pulling Eyes in Concrete Walls: Eyebolt with reinforcing-bar fastening insert, 2-inch- (50-mm-) diameter eye, and 1-by-4-inch (25-by-100-mm) bolt.

1. Working Load Embedded in 6-Inch (150-mm), 4000-psi (27.6-MPa) Concrete: 13,000-lbf (58-kN) minimum tension.

E. Pulling Eyes in Nonconcrete Walls: Eyebolt with reinforced fastening, 1-1/4-inch- (32-mm-) diameter eye, rated 2500-lbf (11-kN) minimum tension.

F. Pulling-In and Lifting Irons in Concrete Floors: 7/8-inch- (22-mm-) diameter, hot-dip galvanized, bent steel rod; stress relieved after forming; and fastened to reinforcing rod. Exposed triangular opening.

1. Ultimate Yield Strength: 40,000-lbf (180-kN) shear and 60,000-lbf (270-kN) tension.

G. Bolting Inserts for Concrete Utility Structure Cable Racks and Other Attachments: Flared, threaded inserts of noncorrosive, chemical-resistant, nonconductive thermoplastic material; 1/2-inch (13-mm) ID by 2-3/4 inches (69 mm) deep, flared to 1-1/4 inches (32 mm) minimum at base.

1. Tested Ultimate Pullout Strength: 12,000 lbf (53 kN) minimum.

H. Expansion Anchors for Installation after Concrete Is Cast: Zinc-plated, carbon-steel-wedge type with stainless-steel expander clip with 1/2-inch (13-mm) bolt, 5300-lbf (24-kN) rated pullout strength, and minimum 6800-lbf (30-kN) rated shear strength.

I. Cable Rack Assembly: Steel, hot-dip galvanized, except insulators.

1. Stanchions: T-section or channel; 2-1/4-inch (57-mm) nominal size; punched with 14 holes on 1-1/2-inch (38-mm) centers for cable-arm attachment.
2. Arms: 1-1/2 inches (38 mm) wide, lengths ranging from 3 inches (75 mm) with 450-lb (204-kg) minimum capacity to 18 inches (460 mm) with 250-lb (114-kg) minimum capacity. Arms shall have slots along full length for cable ties and be arranged for secure mounting in horizontal position at any vertical location on stanchions.
3. Insulators: High-glaze, wet-process porcelain arranged for mounting on cable arms.

J. Cable Rack Assembly: Nonmetallic. Components fabricated from nonconductive, fiberglass-reinforced polymer.

1. Stanchions: Nominal 36 inches (900 mm) high by 4 inches (100 mm) wide, with minimum of 9 holes for arm attachment.
2. Arms: Arranged for secure, drop-in attachment in horizontal position at any location on cable stanchions, and capable of being locked in position. Arms shall be available in lengths ranging from 3 inches (75 mm) with 450-lb (204-kg) minimum capacity to 20 inches (508 mm) with 250-lb (114-kg) minimum capacity. Top of arm shall be nominally 4 inches (100 mm) wide, and arm shall have slots along full length for cable ties.

K. Duct-Sealing Compound: Nonhardening, safe for contact with human skin, not deleterious to cable insulation, and workable at temperatures as low as 35 deg F (2 deg C). Capable of withstanding temperature of 300 deg F (150 deg C) without slump and adhering to clean surfaces of plastic ducts, metallic conduits, conduit coatings, concrete, masonry, lead, cable sheaths, cable jackets, insulation materials, and common metals.

L. Fixed Manhole Ladders: Arranged for attachment to wall and floor of manhole. Ladder and mounting brackets and braces shall be fabricated from hot-dip galvanized steel.

M. Cover Hooks: Heavy duty, designed for lifts 60 lbf (270 N) and greater. Two required.

2.8 SOURCE QUALITY CONTROL

A. Test and inspect precast concrete utility structures according to ASTM C 1037.

B. Nonconcrete Handhole and Pull-Box Prototype Test: Test prototypes of manholes and boxes for compliance with SCTE 77. Strength tests shall be for specified tier ratings of products supplied.

1. Tests of materials shall be performed by a independent testing agency.
2. Testing machine pressure gages shall have current calibration certification complying with ISO 9000 and ISO 10012, and traceable to NIST standards.

PART 3 - EXECUTION

3.1 UNDERGROUND DUCT APPLICATION

A. Ducts for Electrical Cables Over 600 V: RNC, NEMA Type EPC-80 or EPC-40-PVC as indicated, in concrete-encased duct bank.

B. Ducts for Electrical Feeders 600 V and Less: RNC, NEMA Type EPC-80 or EPC-40-PVC as indicated, in concrete-encased duct bank, unless otherwise indicated.

C. Ducts for Electrical Branch Circuits: RNC, NEMA Type EPC-80 or EPC-40-PVC as indicated, in direct-buried duct bank, unless otherwise indicated.

D. Underground Ducts for Telephone, Communications, or Data Utility Service Cables: RNC, NEMA Type EPC-40-PVC installed in direct-buried duct bank, unless otherwise indicated.

E. Underground Ducts Crossing Driveways, Roadways and Railroads: RNC, NEMA Type EPC-40-PVC, encased in reinforced concrete.

3.2 UNDERGROUND ENCLOSURE APPLICATION

A. Handholes and Boxes for 600 V and Less, Including Telephone, Communications, and Data Wiring:

1. Units in Roadways and Other Deliberate Traffic Paths: Precast concrete. AASHTO HB 17, H-20 structural load rating.
2. Units in Driveway, Parking Lot, and Off-Roadway Locations, Subject to Occasional, Nondeliberate Loading by Heavy Vehicles: Precast concrete, AASHTO HB 17, H-20 structural load rating.
3. Units in Sidewalk and Similar Applications with a Safety Factor for Nondeliberate Loading by Vehicles: Precast concrete, AASHTO HB 17, H-10 structural load rating.
4. Units Subject to Light-Duty Pedestrian Traffic Only: Fiberglass-reinforced polyester resin, structurally tested according to SCTE 77 with 3000-lbf (13 345-N) vertical loading.

B. Manholes: Precast or cast-in-place concrete.

1. Units Located in Roadways and Other Deliberate Traffic Paths by Heavy or Medium Vehicles: H-20 structural load rating according to AASHTO HB 17.
2. Units Not Located in Deliberate Traffic Paths by Heavy or Medium Vehicles: H-10 load rating according to AASHTO HB 17.

3.3 EARTHWORK

A. Excavation and Backfill: Comply with Division 31 Section "Earth Moving," but do not use heavy-duty, hydraulic-operated, compaction equipment.

B. Restore surface features at areas disturbed by excavation and reestablish original grades, unless otherwise indicated. Replace removed sod immediately after backfilling is completed.

C. Restore areas disturbed by trenching, storing of dirt, cable laying, and other work. Restore vegetation and include necessary topsoiling, fertilizing, liming, seeding, sodding, sprigging, and mulching. Comply with Division 32 Sections "Turf and Grasses" and "Plants."

D. Cut and patch existing pavement in the path of underground ducts and utility structures according to Division 01 Section "Cutting and Patching."

3.4 DUCT INSTALLATION

A. Slope: Pitch ducts a minimum slope of 1:300 down toward manholes and handholes and away from buildings and equipment. Slope ducts from a high point in runs between two manholes to drain in both directions.

B. Curves and Bends: Use 5-degree angle couplings for small changes in direction. Use manufactured long sweep bends with a minimum radius of 12.5 feet (4 m), both horizontally and vertically, at other locations, unless otherwise indicated.

C. Joints: Use solvent-cemented joints in ducts and fittings and make watertight according to manufacturer's written instructions. Stagger couplings so those of adjacent ducts do not lie in same plane.

D. Duct Entrances to Manholes and Concrete and Polymer Concrete Handholes: Use end bells, spaced approximately 10 inches (250 mm) o.c. for 5-inch (125-mm) ducts, and vary proportionately for other duct sizes.

1. Begin change from regular spacing to end-bell spacing 10 feet (3 m) from the end bell without reducing duct line slope and without forming a trap in the line.
2. Direct-Buried Duct Banks: Install an expansion and deflection fitting in each conduit in the area of disturbed earth adjacent to manhole or handhole.
3. Grout end bells into structure walls from both sides to provide watertight entrances.

E. Building Wall Penetrations: Make a transition from underground duct to rigid steel conduit at least 10 feet (3 m) outside the building wall without reducing duct line slope away from the building, and without forming a trap in the line. Use fittings manufactured for duct-to-conduit transition. Install conduit penetrations of building walls as specified in Division 26 Section "Common Work Results for Electrical."

F. Sealing: Provide temporary closure at terminations of ducts that have cables pulled. Seal spare ducts at terminations. Use sealing compound and plugs to withstand at least 15-psig (1.03-MPa) hydrostatic pressure.

G. Pulling Cord: Install 100-lbf- (445-N-) test nylon cord in ducts, including spares.

H. Concrete-Encased Ducts: Support ducts on duct separators.

1. Separator Installation: Space separators close enough to prevent sagging and deforming of ducts, with not less than 4 spacers per 20 feet (6 m) of duct. Secure separators to earth and to ducts to prevent floating during concreting. Stagger separators

approximately 6 inches (150 mm) between tiers. Tie entire assembly together using fabric straps; do not use tie wires or reinforcing steel that may form conductive or magnetic loops around ducts or duct groups.

2. Concreting Sequence: Pour each run of envelope between manholes or other terminations in one continuous operation.

    a. Start at one end and finish at the other, allowing for expansion and contraction of ducts as their temperature changes during and after the pour. Use expansion fittings installed according to manufacturer's written recommendations, or use other specific measures to prevent expansion-contraction damage.
    b. If more than one pour is necessary, terminate each pour in a vertical plane and install 3/4-inch (19-mm) reinforcing rod dowels extending 18 inches (450 mm) into concrete on both sides of joint near corners of envelope.

3. Pouring Concrete: Spade concrete carefully during pours to prevent voids under and between conduits and at exterior surface of envelope. Do not allow a heavy mass of concrete to fall directly onto ducts. Use a plank to direct concrete down sides of bank assembly to trench bottom. Allow concrete to flow to center of bank and rise up in middle, uniformly filling all open spaces. Do not use power-driven agitating equipment unless specifically designed for duct-bank application.
4. Reinforcement: Reinforce concrete-encased duct banks where they cross disturbed earth and where indicated. Arrange reinforcing rods and ties without forming conductive or magnetic loops around ducts or duct groups.
5. Forms: Use walls of trench to form side walls of duct bank where soil is self-supporting and concrete envelope can be poured without soil inclusions; otherwise, use forms.
6. Minimum Space between Ducts: 3 inches (75 mm) between ducts and exterior envelope wall, 2 inches (50 mm) between ducts for like services, and 4 inches (100 mm) between power and signal ducts.
7. Depth: Install top of duct bank at least 24 inches (600 mm) below finished grade in areas not subject to deliberate traffic, and at least 30 inches (750 mm) below finished grade in deliberate traffic paths for vehicles, unless otherwise indicated.
8. Stub-Ups: Use manufactured duct elbows for stub-ups at poles and equipment and at building entrances through the floor, unless otherwise indicated. Extend concrete encasement throughout the length of the elbow.
9. Stub-Ups: Use manufactured rigid steel conduit elbows for stub-ups at poles and equipment and at building entrances through the floor.

    a. Couple steel conduits to ducts with adapters designed for this purpose, and encase coupling with 3 inches (75 mm) of concrete.
    b. Stub-Ups to Equipment: For equipment mounted on outdoor concrete bases, extend steel conduit horizontally a minimum of 60 inches (1500 mm) from edge of base. Install insulated grounding bushings on terminations at equipment.

10. Warning Tape: Bury warning tape approximately 12 inches (300 mm) above all concrete-encased ducts and duct banks. Align tape parallel to and within 3 inches (75 mm) of the centerline of duct bank. Provide an additional warning tape for each 12-inch (300-mm) increment of duct-bank width over a nominal 18 inches (450 mm). Space additional tapes 12 inches (300 mm) apart, horizontally.

I. Direct-Buried Duct Banks:

1. Support ducts on duct separators coordinated with duct size, duct spacing, and outdoor temperature.
2. Space separators close enough to prevent sagging and deforming of ducts, with not less than 4 spacers per 20 feet (6 m) of duct. Secure separators to earth and to ducts to prevent displacement during backfill and yet permit linear duct movement due to expansion and contraction as temperature changes. Stagger spacers approximately 6 inches (150 mm) between tiers.
3. Excavate trench bottom to provide firm and uniform support for duct bank. Prepare trench bottoms as specified in Division 31 Section "Earth Moving" for pipes less than 6 inches (150 mm) in nominal diameter.
4. Install backfill as specified in Division 31 Section "Earth Moving."
5. After installing first tier of ducts, backfill and compact. Start at tie-in point and work toward end of duct run, leaving ducts at end of run free to move with expansion and contraction as temperature changes during this process. Repeat procedure after placing each tier. After placing last tier, hand-place backfill to 4 inches (100 mm) over ducts and hand tamp. Firmly tamp backfill around ducts to provide maximum supporting strength. Use hand tamper only. After placing controlled backfill over final tier, make final duct connections at end of run and complete backfilling with normal compaction as specified in Division 31 Section "Earth Moving."
6. Install ducts with a minimum of 3 inches (75 mm) between ducts for like services and 6 inches (150 mm) between power and signal ducts.
7. Depth: Install top of duct bank at least 36 inches (900 mm) below finished grade, unless otherwise indicated.
8. Set elevation of bottom of duct bank below the frost line.
9. Install manufactured duct elbows for stub-ups at poles and equipment and at building entrances through the floor, unless otherwise indicated. Encase elbows for stub-up ducts throughout the length of the elbow.
10. Install manufactured rigid steel conduit elbows for stub-ups at poles and equipment and at building entrances through the floor.

    a. Couple steel conduits to ducts with adapters designed for this purpose, and encase coupling with 3 inches (75 mm) of concrete.
    b. For equipment mounted on outdoor concrete bases, extend steel conduit horizontally a minimum of 60 inches (1500 mm) from edge of equipment pad or foundation. Install insulated grounding bushings on terminations at equipment.

11. Warning Planks: Bury warning planks approximately 12 inches (300 mm) above direct-buried ducts and duct banks, placing them 24 inches (600 mm) o.c. Align planks along the width and along the centerline of duct bank. Provide an additional plank for each 12-inch (300-mm) increment of duct-bank width over a nominal 18 inches (450 mm). Space additional planks 12 inches (300 mm) apart, horizontally.

3.5 INSTALLATION OF CONCRETE MANHOLES, HANDHOLES, AND BOXES

A. Cast-in-Place Manhole Installation:

1. Finish interior surfaces with a smooth-troweled finish.
2. Windows for Future Duct Connections: Form and pour concrete knockout panels 1-1/2 to 2 inches (38 to 50 mm) thick, arranged as indicated.
3. Cast-in-place concrete, formwork, and reinforcement are specified in Division 03 Section "Cast-in-Place Concrete."

B. Precast Concrete Handhole and Manhole Installation:

1. Comply with ASTM C 891, unless otherwise indicated.
2. Install units level and plumb and with orientation and depth coordinated with connecting ducts to minimize bends and deflections required for proper entrances.
3. Unless otherwise indicated, support units on a level bed of crushed stone or gravel, graded from 1-inch (25-mm) sieve to No. 4 (4.75-mm) sieve and compacted to same density as adjacent undisturbed earth.

C. Elevations:

1. Manhole Roof: Install with rooftop at least 15 inches (380 mm) below finished grade.
2. Manhole Frame: In paved areas and trafficways, set frames flush with finished grade. Set other manhole frames 1 inch (25 mm) above finished grade.
3. Install handholes with bottom below the frost line.
4. Handhole Covers: In paved areas and trafficways, set surface flush with finished grade. Set covers of other handholes 1 inch (25 mm) above finished grade.
5. Where indicated, cast handhole cover frame integrally with handhole structure.

D. Drainage: Install drains in bottom of manholes where indicated. Coordinate with drainage provisions indicated.

E. Manhole Access: Circular opening in manhole roof; sized to match cover size.

1. Manholes with Fixed Ladders: Offset access opening from manhole centerlines to align with ladder.

2. Install chimney, constructed of precast concrete collars and rings to support frame and cover and to connect cover with manhole roof opening. Provide moisture-tight masonry joints and waterproof grouting for cast-iron frame to chimney.

F. Waterproofing: Apply waterproofing to exterior surfaces of manholes after concrete has cured at least three days. Waterproofing materials and installation are specified in Division 07 Section "Elastomeric Sheet Waterproofing." After ducts have been connected and grouted, and before backfilling, waterproof joints and connections and touch up abrasions and scars. Waterproof exterior of manhole chimneys after mortar has cured at least three days.

G. Hardware: Install removable hardware, including pulling eyes, cable stanchions, cable arms, and insulators, as required for installation and support of cables and conductors and as indicated.

H. Fixed Manhole Ladders: Arrange to provide for safe entry with maximum clearance from cables and other items in manholes.

I. Field-Installed Bolting Anchors in Manholes and Concrete Handholes: Do not drill deeper than 3-7/8 inches (98 mm) for manholes and 2 inches (50 mm) for handholes, for anchor bolts installed in the field. Use a minimum of two anchors for each cable stanchion.

J. Warning Sign: Install "Confined Space Hazard" warning sign on the inside surface of each manhole cover.

3.6 INSTALLATION OF HANDHOLES AND BOXES OTHER THAN PRECAST CONCRETE

A. Install handholes and boxes level and plumb and with orientation and depth coordinated with connecting ducts to minimize bends and deflections required for proper entrances. Use box extension if required to match depths of ducts, and seal joint between box and extension as recommended by the manufacturer.

B. Unless otherwise indicated, support units on a level bed of crushed stone or gravel, graded from 1/2-inch (12.7-mm) sieve to No. 4 (4.75-mm) sieve and compacted to same density as adjacent undisturbed earth.

C. Elevation: In paved areas and trafficways, set so cover surface will be flush with finished grade. Set covers of other handholes 1 inch (25 mm) above finished grade.

D. Install handholes and boxes with bottom below the frost line.

E. Install removable hardware, including pulling eyes, cable stanchions, cable arms, and insulators, as required for installation and support of cables and conductors and as indicated. Select arm lengths to be long enough to provide spare space for future cables, but short enough to preserve adequate working clearances in the enclosure.

F. Field-cut openings for ducts and conduits according to enclosure manufacturer's written instructions. Cut wall of enclosure with a tool designed for material to be cut. Size holes for terminating fittings to be used, and seal around penetrations after fittings are installed.

G. For enclosures installed in asphalt paving and subject to occasional, nondeliberate, heavy-vehicle loading, form and pour a concrete ring encircling, and in contact with, enclosure and with top surface screeded to top of box cover frame. Bottom of ring shall rest on compacted earth.

1. Concrete: 3000 psi (20 kPa), 28-day strength, complying with Division 03 Section "Cast-in-Place Concrete," with a troweled finish.
2. Dimensions: 10 inches wide by 12 inches deep (250 mm wide by 300 mm deep).

3.7 GROUNDING

A. Ground underground ducts and utility structures according to Division 26 Section "Grounding and Bonding for Electrical Systems."

3.8 FIELD QUALITY CONTROL

A. Perform the following tests and inspections and prepare test reports:

1. Demonstrate capability and compliance with requirements on completion of installation of underground ducts and utility structures.
2. Pull aluminum or wood test mandrel through duct to prove joint integrity and test for out-of-round duct. Provide mandrel equal to 80 percent fill of duct. If obstructions are indicated, remove obstructions and retest.
3. Test manhole and handhole grounding to ensure electrical continuity of grounding and bonding connections. Measure and report ground resistance as specified in Division 26 Section "Grounding and Bonding for Electrical Systems."

B. Correct deficiencies and retest as specified above to demonstrate compliance.

3.9 CLEANING

A. Pull leather-washer-type duct cleaner, with graduated washer sizes, through full length of ducts. Follow with rubber duct swab for final cleaning and to assist in spreading lubricant throughout ducts.

B. Clean internal surfaces of manholes, including sump. Remove foreign material.

END OF SECTION

UNDERGROUND DUCTS AND RACEWAYS
260543

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Bid and Permit Issue

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SECTION 26 05 53 - IDENTIFICATION FOR ELECTRICAL SYSTEMS

PART 1 GENERAL

1.01 SUMMARY

A. Section Includes:

1. Identification for raceways.
2. Identification of power and control cables.
3. Identification for conductors.
4. Underground-line warning tape.
5. Warning labels and signs.
6. Instruction signs.
7. Equipment identification labels.
8. Miscellaneous identification products.

1.02 SUBMITTALS

A. Product Data: For each electrical identification product indicated.

B. Samples: For each type of label and sign to illustrate size, colors, lettering style, mounting provisions, and graphic features of identification products.

C. Identification Schedule: An index of nomenclature of electrical equipment and system components used in identification signs and labels.

1.03 QUALITY ASSURANCE

A. Comply with ANSI A13.1.

B. Comply with NFPA 70.

C. Comply with 29 CFR 1910.144 and 29 CFR 1910.145.

D. Comply with ANSI Z535.4 for safety signs and labels.

E. Adhesive-attached labeling materials, including label stocks, laminating adhesives, and inks used by label printers, shall comply with UL 969.

1.04 COORDINATION

A. Coordinate identification names, abbreviations, colors, and other features with requirements in other Sections requiring identification applications, Drawings, Shop Drawings, manufacturer's wiring diagrams, and the Operation and Maintenance Manual; and with those required by codes, standards, and 29 CFR 1910.145. Use consistent designations throughout Project.

B. Coordinate installation of identifying devices with completion of covering and painting of surfaces where devices are to be applied.

C. Coordinate installation of identifying devices with location of access panels and doors.

D. Install identifying devices before installing acoustical ceilings and similar concealment.

PART 2 PRODUCTS

2.01 POWER RACEWAY IDENTIFICATION MATERIALS

A. Comply with ANSI A13.1 for minimum size of letters for legend and for minimum length of color field for each raceway size.

B. Colors for Raceways Carrying Circuits at 600 V or Less:

1. Black letters on an orange field.
2. Legend: Indicate voltage and system or service type.

C. Colors for Raceways Carrying Circuits at More Than 600 V:

1. Black letters on an orange field.
2. Legend: "DANGER CONCEALED HIGH VOLTAGE WIRING" with 3-inch- (75-mm-) high letters on 20-inch (500-mm) centers.

D. Self-Adhesive Vinyl Labels for Raceways Carrying Circuits at 600 V or Less: Preprinted, flexible label laminated with a clear, weather- and chemical-resistant coating and matching wraparound adhesive tape for securing ends of legend label.

E. Tape and Stencil for Raceways Carrying Circuits More Than 600 V: 4-inch- (100-mm-) wide black stripes on 10-inch (250-mm) centers diagonally over orange background that extends full length of raceway or duct and is 12 inches (300 mm) wide. Stop stripes at legends.
1. Marker for Tags: Machine-printed, permanent, waterproof, black ink marker recommended by printer manufacturer.

2.02 METAL-CLAD CABLE IDENTIFICATION MATERIALS

A. Comply with ANSI A13.1 for minimum size of letters for legend and for minimum length of color field for each raceway and cable size.

B. Colors for Raceways Carrying Circuits at 600 V and Less (MC Cable for circuits above 600V not allowed):

1. Black letters on an orange field.
2. Legend: Indicate voltage and system or service type.

C. Self-Adhesive Vinyl Labels: Preprinted, flexible label laminated with a clear, weather- and chemical-resistant coating and matching wraparound adhesive tape for securing ends of legend label.

2.03 POWER AND CONTROL CABLE IDENTIFICATION MATERIALS

A. Comply with ANSI A13.1 for minimum size of letters for legend and for minimum length of color field for each raceway and cable size.

B. Self-Adhesive Vinyl Labels: Preprinted, flexible label laminated with a clear, weather- and chemical-resistant coating and matching wraparound adhesive tape for securing ends of legend label.

2.04 CONDUCTOR IDENTIFICATION MATERIALS

A. Color-Coding Conductor Tape: Colored, self-adhesive vinyl tape not less than 3 mils (0.08 mm) thick by 1 to 2 inches (25 to 50 mm) wide.

B. Self-Adhesive Vinyl Labels: Preprinted, flexible label laminated with a clear, weather- and chemical-resistant coating and matching wraparound adhesive tape for securing ends of legend label.

2.05 FLOOR MARKING TAPE

A. 2-inch- (50-mm-) wide, 5-mil (0.125-mm) pressure-sensitive vinyl tape, with black and white stripes and clear vinyl overlay.

2.06 UNDERGROUND-LINE WARNING TAPE

A. Tape:

1. Recommended by manufacturer for the method of installation and suitable to identify and locate underground electrical and communications utility lines.
2. Printing on tape shall be permanent and shall not be damaged by burial operations.
3. Tape material and ink shall be chemically inert, and not subject to degrading when exposed to acids, alkalis, and other destructive substances commonly found in soils.

B. Color and Printing:

1. Comply with ANSI Z535.1 through ANSI Z535.5.
2. Inscriptions for Red-Colored Tapes: ELECTRIC LINE, HIGH VOLTAGE.
3. Inscriptions for Orange-Colored Tapes: TELEPHONE CABLE, CATV CABLE, COMMUNICATIONS CABLE, OPTICAL FIBER CABLE.

C. Tag:

1. Detectable three-layer laminate, consisting of a printed pigmented polyolefin film, a solid aluminum-foil core, and a clear protective film that allows inspection of the continuity of the conductive core, bright-colored, continuous-printed on one side with the inscription of the utility, compounded for direct-burial service.
2. Overall Thickness: 5 mils (0.125 mm).
3. Foil Core Thickness: 0.35 mil (0.00889 mm).
4. Weight: 28 lb/1000 sq. ft. (13.7 kg/100 sq. m).
5. 3-Inch (75-mm) Tensile According to ASTM D 882: 70 lbf (311.3 N), and 4600 psi (31.7 MPa).

2.07 WARNING LABELS AND SIGNS

A. Comply with NFPA 70 and 29 CFR 1910.145.

B. Baked-Enamel Warning Signs:

1. Preprinted aluminum signs, punched or drilled for fasteners, with colors, legend, and size required for application.
2. 1/4-inch (6.4-mm) grommets in corners for mounting.
3. Nominal size, 7 by 10 inches (180 by 250 mm).

C. Warning label and sign shall include, but are not limited to, the following legends:

1. Multiple Power Source Warning: "DANGER - ELECTRICAL SHOCK HAZARD - EQUIPMENT HAS MULTIPLE POWER SOURCES."
2. Workspace Clearance Warning: "WARNING - OSHA REGULATION - AREA IN FRONT OF ELECTRICAL EQUIPMENT MUST BE KEPT CLEAR FOR 36 INCHES (915 MM)."

2.08 INSTRUCTION SIGNS

A. Engraved, laminated acrylic or melamine plastic, minimum 1/16 inch (1.6 mm) thick for signs up to 20 sq. inches (129 sq. cm) and 1/8 inch (3.2 mm) thick for larger sizes.

1. Engraved legend with black letters on white face.
2. Punched or drilled for mechanical fasteners.
3. Framed with mitered acrylic molding and arranged for attachment at applicable equipment.

B. Adhesive Film Label with Clear Protective Overlay: Machine printed, in black, by thermal transfer or equivalent process. Minimum letter height shall be 3/8 inch (10 mm). Overlay shall provide a weatherproof and UV-resistant seal for label.

2.09 EQUIPMENT IDENTIFICATION LABELS

A. Self-Adhesive, Engraved, Laminated Acrylic or Melamine Label: Adhesive backed, with white letters on a dark-gray background. Minimum letter height shall be 3/8 inch (10 mm).

B. Stenciled Legend: In nonfading, waterproof, black ink or paint. Minimum letter height shall be [1 inch (25 mm)]

2.010 CABLE TIES

A. General-Purpose Cable Ties: Fungus inert, self extinguishing, one piece, self locking, Type 6/6 nylon.

1. Minimum Width: 3/16 inch (5 mm).
2. Tensile Strength at 73 deg F (23 deg C), According to ASTM D 638: 12,000 psi (82.7 MPa).
3. Temperature Range: Minus 40 to plus 185 deg F (Minus 40 to plus 85 deg C).
4. Color: Black except where used for color-coding.

B. UV-Stabilized Cable Ties: Fungus inert, designed for continuous exposure to exterior sunlight, self extinguishing, one piece, self locking, Type 6/6 nylon.

1. Minimum Width: 3/16 inch (5 mm).
2. Tensile Strength at 73 deg F (23 deg C), According to ASTM D 638: 12,000 psi (82.7 MPa).
3. Temperature Range: Minus 40 to plus 185 deg F (Minus 40 to plus 85 deg C).
4. Color: Black.

C. Plenum-Rated Cable Ties: Self extinguishing, UV stabilized, one piece, self locking.

1. Minimum Width: 3/16 inch (5 mm).
2. Tensile Strength at 73 deg F (23 deg C), According to ASTM D 638: 7000 psi (48.2 MPa).
3. UL 94 Flame Rating: 94V-0.
4. Temperature Range: Minus 50 to plus 284 deg F (Minus 46 to plus 140 deg C).
5. Color: Black.

2.011 MISCELLANEOUS IDENTIFICATION PRODUCTS

A. Paint: Comply with requirements in Division 09 painting Sections for paint materials and application requirements. Select paint system applicable for surface material and location (exterior or interior).

B. Fasteners for Labels and Signs: Self-tapping, stainless-steel screws or stainless-steel machine screws with nuts and flat and lock washers.

PART 3 EXECUTION

3.01 INSTALLATION

A. Verify identity of each item before installing identification products.

B. Location: Install identification materials and devices at locations for most convenient viewing without interference with operation and maintenance of equipment.

C. Apply identification devices to surfaces that require finish after completing finish work.

D. Self-Adhesive Identification Products: Clean surfaces before application, using materials and methods recommended by manufacturer of identification device.

E. Attach signs and plastic labels that are not self-adhesive type with mechanical fasteners appropriate to the location and substrate.

F. System Identification Color-Coding Bands for Raceways and Cables: Each color-coding band shall completely encircle cable or conduit. Place adjacent bands of two-color markings in contact, side by side. Locate bands at changes in direction, at penetrations of walls and floors, at 50-foot (15-m) maximum intervals in straight runs, and at 25-foot (7.6-m) maximum intervals in congested areas.

G. Aluminum Wraparound Marker Labels and Metal Tags: Secure tight to surface of conductor or cable at a location with high visibility and accessibility.

H. Cable Ties: For attaching tags. Use general-purpose type, except as listed below:

1. Outdoors: UV-stabilized nylon.
2. In Spaces Handling Environmental Air: Plenum rated.

I. Underground-Line Warning Tape: During backfilling of trenches install continuous underground-line warning tape directly above line at 12 inches above duct. Use multiple tapes where width of multiple lines installed in a common trench or concrete envelope exceeds 16 inches (400 mm) overall.

J. Painted Identification: Comply with requirements in Division 09 painting Sections for surface preparation and paint application.

3.02 IDENTIFICATION SCHEDULE

A. Concealed Raceways, Duct Banks, More Than 600 V, within Buildings: Tape and stencil 4-inch- (100-mm-) wide black stripes on 10-inch (250-mm) centers over orange background that extends full length of raceway or duct and is 12 inches (300 mm) wide. Stencil legend "DANGER CONCEALED HIGH VOLTAGE WIRING" with 3-inch- (75-mm-) high black letters on 20-inch (500-mm) centers. Stop stripes at legends. Apply to the following finished surfaces:

1. Floor surface directly above conduits running beneath and within 12 inches (300 mm) of a floor that is in contact with earth or is framed above unexcavated space.
2. Wall surfaces directly external to raceways concealed within wall.
3. Accessible surfaces of concrete envelope around raceways in vertical shafts, exposed in the building, or concealed above suspended ceilings.

B. Accessible Raceways, More Than 600 V: Self-adhesive vinyl labels. Install labels at 10-foot (3-m) maximum intervals.

C. Accessible Raceways and Metal-Clad Cables, 600 V or Less, for Service, Feeder, and Branch Circuits More Than 20A, and 120V to ground: Identify with self-adhesive vinyl label. Install labels at 30-foot (10-m) maximum intervals.

D. Accessible Raceways and Cables within Buildings: Identify the covers of each junction and pull box of the following systems with self-adhesive vinyl labels with the wiring system legend and system voltage. System legends shall be as follows:

1. Emergency Power.
2. Power.
3. UPS.

E. Power-Circuit Conductor Identification, 600 V or Less: For conductors in vaults, pull and junction boxes, manholes, and handholes, use color-coding conductor tape to identify the phase.

1. Color-Coding for Phase and Voltage Level Identification, 600 V or Less: Use colors listed below for ungrounded service, feeder and branch-circuit conductors.

    a. Color shall be factory applied or field applied for sizes larger than No. 8 AWG, if authorities having jurisdiction permit.
    b. Colors for 208/120-V Circuits:

        1) Phase A: Black.
        2) Phase B: Red.
        3) Phase C: Blue.

    c. Colors for 480/277-V Circuits:

        1) Phase A: Brown.
        2) Phase B: Orange.
        3) Phase C: Yellow.

    d. Field-Applied, Color-Coding Conductor Tape: Apply in half-lapped turns for a minimum distance of 6 inches (150 mm) from terminal points and in boxes where splices or taps are made. Apply last two turns of tape with no tension to prevent possible unwinding. Locate bands to avoid obscuring factory cable markings.

F. Power-Circuit Conductor Identification, More than 600 V: For conductors in vaults, pull and junction boxes, manholes, and handholes, use nonmetallic plastic tag holder with adhesive-backed phase tags, and a separate tag with the circuit designation.

G. Install instructional sign including the color-code for grounded and ungrounded conductors using adhesive-film-type labels.

H. Conductors to Be Extended in the Future: Attach write-on tags to conductors and list source.

I. Auxiliary Electrical Systems Conductor Identification: Identify field-installed alarm, control, and signal connections.

1. Identify conductors, cables, and terminals in enclosures and at junctions, terminals, and pull points. Identify by system and circuit designation.
2. Use system of marker tape designations that is uniform and consistent with system used by manufacturer for factory-installed connections.
3. Coordinate identification with Project Drawings, manufacturer's wiring diagrams, and the Operation and Maintenance Manual.

J. Locations of Underground Lines: Identify with underground-line warning tape for power, lighting, communication, and control wiring and optical fiber cable.

1. Limit use of underground-line warning tape to direct-buried cables.

2. Install underground-line warning tape for both direct-buried cables and cables in raceway.

K. Workspace Indication: Install floor marking tape to show working clearances in the direction of access to live parts. Workspace shall be as required by NFPA 70 and 29 CFR 1926.403 unless otherwise indicated. Do not install at flush-mounted panelboards and similar equipment in finished spaces.

L. Warning Labels for Indoor Cabinets, Boxes, and Enclosures for Power and Lighting: Self-adhesive warning labels.

1. Comply with 29 CFR 1910.145.
2. Identify system voltage with black letters on an orange background.
3. Apply to exterior of door, cover, or other access.
4. For equipment with multiple power or control sources, apply to door or cover of equipment including, but not limited to, the following:

    a. Power transfer switches.
    b. Controls with external control power connections.

M. Operating Instruction Signs: Install instruction signs to facilitate proper operation and maintenance of electrical systems and items to which they connect. Install instruction signs with approved legend where instructions are needed for system or equipment operation.

N. Emergency Operating Instruction Signs: Install instruction signs with white legend on a red background with minimum 3/8-inch- (10-mm-) high letters for emergency instructions at equipment used for power transfer and load shedding.

O. Equipment Identification Labels: On each unit of equipment, install unique designation label that is consistent with wiring diagrams, schedules, and the Operation and Maintenance Manual. Apply labels to disconnect switches and protection equipment, central or master units, control panels, control stations, terminal cabinets, and racks of each system. Systems include power, lighting, control, communication, signal, monitoring, and alarm systems unless equipment is provided with its own identification.

1. Labeling Instructions:

    a. Indoor Equipment: Self-adhesive, engraved, laminated acrylic or melamine label. Unless otherwise indicated, provide a single line of text with 1/2-inch- (13-mm-) high letters on 1-1/2-inch- (38-mm-) high label; where two lines of text are required, use labels 2 inches (50 mm) high.
    b. Outdoor Equipment: Stenciled legend 4 inches (100 mm) high.
    c. Elevated Components: Increase sizes of labels and letters to those appropriate for viewing from the floor.

d. Unless provided with self-adhesive means of attachment, fasten labels with appropriate mechanical fasteners that do not change the NEMA or NRTL rating of the enclosure.

2. Equipment to Be Labeled:

a. Panelboards: Typewritten directory of circuits in the location provided by contractor. Panelboard identification shall be self-adhesive, engraved, laminated acrylic or melamine label.
b. Enclosures and electrical cabinets.
c. Access doors and panels for concealed electrical items.
d. Switchgear.
e. Switchboards.
f. Transformers: Label that includes tag designation shown on Drawings for the transformer, feeder, and panelboards or equipment supplied by the secondary.
g. Substations.
h. Emergency system boxes and enclosures.
i. Motor-control centers.
j. Enclosed switches.
k. Enclosed circuit breakers.
l. Enclosed controllers.
m. Variable-speed controllers.
n. Push-button stations.
o. Power transfer equipment.
p. Contactors.
q. Remote-controlled switches, dimmer modules, and control devices.
r. Battery-inverter units.
s. Battery racks.
t. Power-generating units.
u. Monitoring and control equipment.
v. UPS equipment.

END OF SECTION

SECTION 26 0573.19 - ARC-FLASH HAZARD ANALYSIS

PART 1 - GENERAL

1.1 SUMMARY

A. Section includes a computer-based, arc-flash study to determine the arc-flash hazard distance and the incident energy to which personnel could be exposed during work on or near electrical equipment.

1.2 DEFINITIONS

A. One-Line Diagram: A diagram that shows, by means of single lines and graphic symbols, the course of an electric circuit or system of circuits and the component devices or parts used therein.

B. Power System Analysis Software Developer: An entity that commercially develops, maintains, and distributes computer software used for power system studies.

C. Power Systems Analysis Specialist: Professional engineer in charge of performing the study and documenting recommendations, licensed in the state where Project is located.

D. Protective Device: A device that senses when an abnormal current flow exists and then removes the affected portion from the system.

E. SCCR: Short-circuit current rating.

F. Service: The conductors and equipment for delivering electric energy from the serving utility to the wiring system of the premises served.

G. Single-Line Diagram: See "One-Line Diagram."

1.3 ACTION SUBMITTALS

A. Product Data: For computer software program to be used for studies.

B. Study Submittals: Submit the following submittals after the approval of system protective devices submittals:

1. Arc-flash study input data, including completed computer program input data sheets.
2. Arc-flash study report; signed, dated, and sealed by Power Systems Analysis Specialist.

3. Submit study report for action prior to receiving final approval of distribution equipment submittals. If formal completion of studies will cause delay in equipment manufacturing, obtain approval from Architect for preliminary submittal of sufficient study data to ensure that selection of devices and associated characteristics is satisfactory.

1.4 INFORMATIONAL SUBMITTALS

A. Qualification Data:

1. For Power Systems Analysis Software Developer.
2. For Power System Analysis Specialist.

B. Product Certificates: For arc-flash hazard analysis software, certifying compliance with IEEE 1584 and NFPA 70E.

1.5 CLOSEOUT SUBMITTALS

A. Operation and Maintenance Data:

1. Provide maintenance procedures in equipment manuals according to requirements in NFPA 70E.
2. Operation and Maintenance Procedures: In addition to items specified in Section 017823 "Operation and Maintenance Data," provide maintenance procedures for use by Owner's personnel that comply with requirements in NFPA 70E.

1.6 QUALITY ASSURANCE

A. Study shall be performed using commercially developed and distributed software designed specifically for power system analysis.

B. Software algorithms shall comply with requirements of standards and guides specified in this Section.

C. Manual calculations are unacceptable.

D. Power System Analysis Software Qualifications: An entity that owns and markets computer software used for studies, having performed successful studies of similar magnitude on electrical distribution systems using similar devices.

1. Computer program shall be designed to perform arc-flash analysis or have a function, component, or add-on module designed to perform arc-flash analysis.

2. Computer program shall be developed under the charge of a licensed professional engineer who holds IEEE Computer Society's Certified Software Development Professional certification.

E. Power Systems Analysis Specialist Qualifications: Professional engineer in charge of performing the arc-flash study, analyzing the arc flash, and documenting recommendations, licensed in the state where Project is located. All elements of the study shall be performed under the direct supervision and control of this professional engineer.

F. Arc-Flash Study Certification: Arc-Flash Study Report shall be signed and sealed by Power Systems Analysis Specialist.

G. Field Adjusting Agency Qualifications:

1. Employer of a NETA ETT-Certified Technician Level III or NICET Electrical Power Testing Level III certification responsible for all field adjusting of the Work.
2. A member company of NETA.
3. Acceptable to authorities having jurisdiction.

PART 2 - PRODUCTS

2.1 COMPUTER SOFTWARE DEVELOPERS

A. Manufacturers: Subject to compliance with requirements, provide products by one of the following:

1. CGI CYME.
2. EDSA Micro Corporation.
3. ESA Inc.
4. Operation Technology, Inc.
5. Power Analytics, Corporation.
6. SKM Systems Analysis, Inc.

B. Comply with IEEE 1584 and NFPA 70E.

C. Analytical features of device coordination study computer software program shall have the capability to calculate "mandatory," "very desirable," and "desirable" features as listed in IEEE 399.

2.2 ARC-FLASH STUDY REPORT CONTENT

A. Executive summary of study findings.

B. Study descriptions, purpose, basis, and scope. Include case descriptions, definition of terms, and guide for interpretation of results.

C. One-line diagram, showing the following:

1. Protective device designations and ampere ratings.
2. Conductor types, sizes, and lengths.
3. Transformer kilovolt ampere (kVA) and voltage ratings, including derating factors and environmental conditions.
4. Motor and generator designations and kVA ratings.
5. Switchgear, switchboard, motor-control center, panelboard designations, and ratings.

D. Study Input Data: As described in "Power System Data" Article.

E. Protective Device Coordination Study Report Contents: As specified in "Coordination Study Report Contents" Article in Section 260573.

F. Arc-Flash Study Output Reports:

1. Interrupting Duty Report: Three-phase and unbalanced fault calculations, showing the following for each equipment location included in the report:

a. Voltage.
b. Calculated symmetrical fault-current magnitude and angle.
c. Fault-point X/R ratio.
d. No AC Decrement (NACD) ratio.
e. Equivalent impedance.
f. Multiplying factors for 2-, 3-, 5-, and 8-cycle circuit breakers rated on a symmetrical basis.
g. Multiplying factors for 2-, 3-, 5-, and 8-cycle circuit breakers rated on a total basis.

G. Incident Energy and Flash Protection Boundary Calculations:

1. Arcing fault magnitude.
2. Protective device clearing time.
3. Duration of arc.
4. Arc-flash boundary.
5. Restricted approach boundary.
6. Limited approach boundary.
7. Working distance.
8. Incident energy.
9. Hazard risk category.
10. Recommendations for arc-flash energy reduction.

H. Fault study input data, case descriptions, and fault-current calculations including a definition of terms and guide for interpretation of computer printout.

2.3 ARC-FLASH WARNING LABELS

A. Comply with requirements in Section 260553 "Identification for Electrical Systems" for self-adhesive equipment labels. Produce a 3.5-by-5-inch (76-by-127-mm) self-adhesive equipment label for each work location included in the analysis.

B. Label shall have an orange header with the wording, "WARNING, ARC-FLASH HAZARD," and shall include the following information taken directly from the arc-flash hazard analysis:

1. Location designation.
2. Nominal voltage.
3. Protection boundaries.
    a. Arc-flash boundary.
    b. Restricted approach boundary.
    c. Limited approach boundary.
4. Arc flash PPE category.
5. Required minimum arc rating of PPE in Cal/cm squared.
6. Available incident energy.
7. Working distance.
8. Engineering report number, revision number, and issue date.

C. Labels shall be machine printed, with no field-applied markings.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Examine Project overcurrent protective device submittals. Proceed with arc-flash study only after relevant equipment submittals have been assembled. Overcurrent protective devices that have not been submitted and approved prior to arc-flash study may not be used in study.

3.2 ARC-FLASH HAZARD ANALYSIS

A. Comply with NFPA 70E and its Annex D for hazard analysis study.

B. Preparatory Studies: Perform the Short-Circuit and Protective Device Coordination study prior to starting the Arc-Flash Hazard Analysis.

1. Short-Circuit Study Output: As specified in "Short-Circuit Study Output Reports" Paragraph in "Short-Circuit Study Report Contents" Article in Section 260573.
2. Coordination Study Report Contents: As specified in "Coordination Study Report Contents" Article in Section 260573.

C. Calculate maximum and minimum contributions of fault-current size.

1. Maximum calculation shall assume a maximum contribution from the utility and shall assume motors to be operating under full-load conditions.
2. Calculate arc-flash energy at 85 percent of maximum short-circuit current according to IEEE 1584 recommendations.
3. Calculate arc-flash energy at 38 percent of maximum short-circuit current according to NFPA 70E recommendations.
4. Calculate arc-flash energy with the utility contribution at a minimum and assume no motor contribution.

D. Calculate the arc-flash protection boundary and incident energy at locations in electrical distribution system where personnel could perform work on energized parts.

E. Include low-voltage equipment locations, except equipment rated 240 V ac or less fed from transformers less than 125 kVA.

F. Calculate the limited, restricted, and prohibited approach boundaries for each location.

G. Incident energy calculations shall consider the accumulation of energy over time when performing arc-flash calculations on buses with multiple sources. Iterative calculations shall take into account the changing current contributions, as the sources are interrupted or decremented with time. Fault contribution from motors and generators shall be decremented as follows:

1. Fault contribution from induction motors shall not be considered beyond three to five cycles.
2. Fault contribution from synchronous motors and generators shall be decayed to match the actual decrement of each as closely as possible (for example, contributions from permanent magnet generators will typically decay from 10 per unit to three per unit after 10 cycles).

H. Arc-flash energy shall generally be reported for the maximum of line or load side of a circuit breaker. However, arc-flash computation shall be performed and reported for both line and load side of a circuit breaker as follows:

1. When the circuit breaker is in a separate enclosure.
2. When the line terminals of the circuit breaker are separate from the work location.

I. Base arc-flash calculations on actual overcurrent protective device clearing time. Cap maximum clearing time at two seconds based on IEEE 1584, Section B.1.2.

3.3 POWER SYSTEM DATA

A. Obtain all data necessary for conduct of the arc-flash hazard analysis.

1. Verify completeness of data supplied on one-line diagram on Drawings. Call discrepancies to Architect's attention.
2. For new equipment, use characteristics from approved submittals under provisions of action submittals and information submittals for this Project.
3. For existing equipment, whether or not relocated, obtain required electrical distribution system data by field investigation and surveys conducted by qualified technicians and engineers.

B. Electrical Survey Data: Gather and tabulate the following input data to support study. Comply with recommendations in IEEE 1584 and NFPA 70E as to the amount of detail that is required to be acquired in the field. Field data gathering shall be under the direct supervision and control of the engineer in charge of performing the study, and shall be by the engineer or its representative who holds NETA ETT-Certified Technician Level III or NICET Electrical Power Testing Level III certification. Data include, but are not limited to, the following:

1. Product Data for overcurrent protective devices specified in other Sections and involved in overcurrent protective device coordination studies. Use equipment designation tags that are consistent with electrical distribution system diagrams, overcurrent protective device submittals, input and output data, and recommended device settings.
2. Obtain electrical power utility impedance or available short circuit current at the service.
3. Power sources and ties.
4. Short-circuit current at each system bus (three phase and line to ground).
5. Full-load current of all loads.
6. Voltage level at each bus.
7. For transformers, include kVA, primary and secondary voltages, connection type, impedance, X/R ratio, taps measured in percent, and phase shift.
8. For circuit breakers and fuses, provide manufacturer and model designation. List type of breaker, type of trip and available range of settings, SCCR, current rating, and breaker settings.
9. For relays, provide manufacturer and model designation, current transformer ratios, potential transformer ratios, and relay settings.
10. Motor horsepower and NEMA MG 1 code letter designation.
11. Low-voltage conductor sizes, lengths, number, conductor material and conduit material (magnetic or nonmagnetic).

3.4 LABELING

A. Apply one arc-flash label on the front cover of each section of the equipment for each equipment included in the study. Base arc-flash label data on highest values calculated at each location.

B. Each piece of equipment listed below shall have an arc-flash label applied to it:

1. Low-voltage switchboard.
2. Switchgear.
3. Low voltage transformers.
4. Panelboard and safety switches.

C. Note on record Drawings the location of equipment where the personnel could be exposed to arc-flash hazard during their work.

1. Indicate arc-flash energy.
2. Indicate protection level required.

3.5 APPLICATION OF WARNING LABELS

A. Install arc-flash warning labels under the direct supervision and control of Power System Analysis Specialist.

3.6 DEMONSTRATION

A. Engage Power Systems Analysis Specialist to train Owner's maintenance personnel in potential arc-flash hazards associated with working on energized equipment and the significance of arc-flash warning labels.

END OF SECTION

SECTION 26 09 43 - NETWORK LIGHTING CONTROLS

PART 1 GENERAL

1.1. SECTION INCLUDES

A. This section includes the provision of a lighting control system for the automatic dimming and deactivation of indoor lighting, except for lighting intended for 24-hour operation.

B. This section does not include controls for theater and stage equipment.

C. This section does not include controls for outdoor ball field lighting.

1.2. RELATED SECTIONS

A. Section 26 05 19 - Low-Voltage Electrical Power Conductors and Cables

B. Section 26 05 33 - Raceways and Conduits for Electrical Systems

C. Section 26 05 53 - Identification for Electrical Systems

D. Section 26 27 26 - Wiring Devices

1.3. REFERENCES

A. NEMA Guide Publication WD 7-2011 Occupancy Motion Sensors.

B. 2021 International Energy Conservation Code (IECC)

1.4. DEFINITIONS

A. Motion Sensor – A sensor that detects when an occupant is in a space. This sensor can be wired or configured to be an occupancy sensor or vacancy sensor.

B. Occupancy Sensor – A motion sensor designed or programmed to automatically turn the lighting in a space “on” when an occupant enters the space (based on major motion) and automatically turn the lighting in a space “off” after the occupant is no longer present or detected (based on minor motion) for a predetermined length of time.

C. Vacancy Sensor – A motion sensor designed or programmed to require an occupant to manually turn the lighting in a space “on” and automatically turn the lighting in a space “off” after the occupant is no longer present or detected (based on minor motion) for a predetermined length of time.

D. Dual Technology Sensor – A motion sensor with both infrared and ultrasonic technologies or both infrared and microphonic technologies.

E. Photocell – A light sensitive sensor used to communicate with a room controller to dim the lighting in a daylight zone according to the ambient lighting entering a space via any method other than electric lighting.

F. Smart Switch – Intelligent programmable switch capable of communicating with the lighting control system in the space to trigger on/off, “scenes”, dimming, etc.

G. Daylight Zone – Area in a space around/about a window, skylight or other fenestration measuring how far exterior natural lighting can reach into a space. Not all daylight zones can be combined. Luminaires in a daylight zone are to be controlled separately from the luminaires in the rest of the space. Some daylight zones, after they are identified in a space, will not require any change to the lighting controls already shown and may therefore be disregarded. Those will usually be deleted from the reflected ceiling plans to prevent confusion.

H. Room Controller – The local space lighting controller that interfaces with the luminaires, motion sensors, photocells, smart switches, etc. in each space to control on/off, “scenes”, dimming, and daylight harvesting. This may include the power pack, distributed controller, ballast interface modules, interface components, etc. Some or all of this function may be an integral part of the luminaires in the space.

I. Enhanced Building Controls (EBC) – A building interface (digital control system) intended to group all room controllers into a networked lighting control system to allow load shedding, scheduling events, remote programming, remote control via software interface, etc.

J. Functional Testing: Start-up or testing performed by the manufacturer or certified representative to verify the operation of the complete lighting control system.

K. Commissioning Agent: Third party hired by Contractor or Owner to meet IECC commissioning requirements.

1.5. DESIGN REQUIREMENTS

A. The system shall include all required devices for a complete and proper operating system to automatically control the lighting to meet the intent of the IECC. The system may include but not be limited to motion sensors, room controllers, enhanced building controls (only if required), low voltage control wiring, photocells, smart switches, intelligent luminaires and all required boxes.

B. Sensor design and layout: Provide the quantity of motion sensors required for complete and proper coverage without gaps within the range of coverage of controlled areas. Rooms shall have 100% coverage to completely cover the controlled area to accommodate all occupancy habits of single or multiple occupants at any location within the room. The locations and quantities of sensors shown on the drawings are diagrammatic and indicate only rooms that are to be provided with sensors. Provide additional sensors if required to properly and completely cover the respective room. Proper judgment must be exercised in executing the work so as to ensure the best possible installation in the available space and to overcome local difficulties due to space limitations or interference of structural components.

C. Not all required components are shown on the plans. The drawings are diagrammatic only, depicting some devices and approximate locations for device placement. Contractor responsible for providing shop drawings for approval, including a complete designed systems and all com

ponents, including but not limited to sensors, switches, network controllers, wiring diagrams, and product data. Shop drawings shall be on a set of standard 30" x 42" floor plans and depict location of all devices proposed to be installed.

D. A distributed lighting control system is preferred.

E. Battery operated devices and controls are not acceptable.

F. Refer to Luminaire Schedule for additional requirements and more information.

1.6. PERFORMANCE REQUIREMENTS

A. All Spaces:

I. Refer to the reflected ceiling plans for additional information and requirements for controlling the lighting in various areas throughout the building. For projects beyond the scope of a single system, multiple systems shall be networked together to accommodate any size requirement.

II. All portions of the controls mounted above ceiling are to be plenum rated.

III. If a UPS provides backup/auxiliary power to any luminaires, then power shall be provided for all lighting controls in those spaces such that all functions of the lighting control system remain operable under any power condition.

IV. Wiring between sensors and control units shall be 18 AWG minimum (stranded preferred) or CAT5/5e/6. Wiring shall be plenum rated in plenum spaces and UL listed. Pre-terminated low voltage wiring from the lighting controls manufacturer is preferred.

V. See the Sequences of Operation article in this specification section.

B. Motion Sensors

I. All motion sensors are to be corner (preferred) or ceiling mounted except in single toilets or small closets (< 40sqft) or unless otherwise indicated on the drawings.

II. Where allowed, wall-mounted motion sensors shall be suitable for 120v or 277v lighting.

III. All motion sensors shall be dual technology.

IV. All motion sensors to be set to 20 minute time delay and adjusted to maximum sensitivity, unless otherwise noted on the drawings. Must be capable of being set down to 5 minutes and 1 minute for testing.

V. Coverage areas for major motion and minor motion shall be determined in accordance with Section 3 of NEMA WD 7 Guide.

VI. Ultrasonic technology shall utilize a frequency that does not interfere with other sensors, hearing aids, smartboards, etc.

VII. All motion sensors on this project shall have masking or internal shielding available to control coverage pattern in the field. Stickers or other external adhesive mask

ing will not be accepted.

C. Timer Switches: A timer switch control function shall have an override not exceeding 2 hours to meet code.

D. Smart Switches

I. The smart switch shall control the luminaires in the space for all on/off, dimming and/or "scene" controls.

II. For device color and cover/trim color, provide submittal to engineer for final selection.

III. The smart switch is to be used as a manual override when used with vacancy sensors.

IV. Where keyed switches are indicated on the plans, the "off" feature of the smart switch is to be disabled for a schedule similar to 7a-5p. Coordinate exact schedule with Owner.

V. All programmable switches are to be engraved or internally labeled so that the function of each button is clearly identified. All labeling or engraving must be of high quality and be provided by the lighting system manufacturer.

E. Time Clock Feature: Seven day clock, capable of seven different day types per week, automatic holiday "shutoff" feature for 24 hours, 12 hour minimum program backup capabilities to meet code.

F. Room Controller

I. In the event of a hardware or software or component failure, the lighting in the space is to default to the "ON" position.

II. Provide adequate room controllers in each space for proper operation of the lighting to meet all code requirements and design intent shown on the plans.

III. All room controllers shall utilize zero-crossing circuitry.

1.7. PRODUCT DATA

A. Submit product data for all components and accessories of the lighting control system including, but not limited to:

I. Motion sensors

II. Photocells

III. Smart switches

IV. Time switches

V. Room controllers

VI. Enhanced building controls

VII. Software

VIII. Lighting contactors

IX. Low voltage wiring

X. Intelligent luminaires

B. Product data for motion sensors shall clearly indicate coverage areas for major motion and minor motion determined in accordance with the testing procedures of NEMA WD 7 Guide.

C. Any product submitted other than from the manufacturers listed below in Part 2 will be rejected.

1.8. SHOP DRAWINGS

A. Submit shop drawings of each reflected ceiling plan in this project showing the specific locations of all parts of the lighting control system including motion sensors, photocells, smart switches, room controllers, enhanced building controls, etc. Motion sensors shown shall include sensor type, sensor mounting, and other pertinent data to allow evaluation of the proposed system.

B. Submit a wiring diagram for all motion sensors, photocells, smart switches, room controllers, etc.

1.9. CLOSEOUT SUBMITTALS

A. Operating and Maintenance Manuals: Provide 2 complete sets of operating, maintenance, and adjustment instructions and other information necessary for proper operation of the lighting control system. These documents shall be included as part of the project operating and maintenance manuals.

B. As-built Drawings: Provide 2 complete sets of as-built reflected ceiling plans showing the location and wiring configuration of all motion sensors, room controllers, photocells, etc.

C. Warranty: Provide 2 copies of warrantees.

D. Training Documentation: Provide a letter in the final documents documenting that Owner (give name of person, date, duration, and content of training) received training required in this section.

E. System Functional Testing Documentation: Provide two (2) copies of documentation reporting the manufacturer's start-up, adjusting, and final testing of the completed installation. Include a list of controllable points to the BMS provider upon completion of lighting controls functional testing.

F. Software Maintenance Agreement: Provide 2 copies of the software maintenance agreement.

1.10. REGULATORY REQUIREMENTS

A. UL Label: All lighting control system products shall be UL-labeled, individually and as a system, for the specific applications utilized on this project.

1.11. PRE-INSTALLATION MEETINGS

A. Meet with the manufacturer of the lighting controls on-site to review installation, wiring methods and exact equipment locations of all components prior to starting installation. At this meeting Contractor shall be trained by the manufacturer or vendor on the installation, setup and functionality of the system. Failure to have this meeting will result in Contractor assuming full responsibility of all costs incurred to move controls and sensors, replace equipment due to product damage, costs due to installation errors or failure to meet the full intent of the design.

1.12. STORAGE AND PROTECTION

A. Store all product in accordance with manufacturer's storage requirements.

1.13. WARRANTY

A. Provide a five year parts and one year labor warranty on the entire control system. Warranty coverage shall begin at the time of Project Substantial Completion.

1.14. SYSTEM STARTUP

A. Provide the initial programming and start-up of the system.

B. After system startup and prior to substantial completion of the project, require the manufacturer to test the operation of the complete system (all pieces, every space) to ensure the proper operation of the system throughout the range of building operating conditions. Provide documentation of such functional testing in the closeout submittals. Do this functional testing on all projects, regardless of other additional commissioning or testing requirements.

1.15. OWNER'S TRAINING

A. After functional testing is complete, require the manufacturer to provide a minimum of 4 hours of on- site training to Owner's personnel in the operation, adjustment, and maintenance of the system. Record the training for the Owner. Provide documentation of such training in the closeout submittals.

1.16. THIRD PARTY COMMISSIONING

A. In addition to functional testing by Contractor and the manufacturer, additional third party commissioning is required to meet IECC requirements. The manufacturer shall be present during the third party commissioning process.

1.17. MAINTENANCE SERVICE

A. Provide a three-year manufacturer's software service agreement with the system. The agreement shall cover all minor updates, bug fixes and maintenance to the software of the system to maintain all original functionality. The software service agreement

shall start at the time of substantial completion.

1.18. SYSTEM SUPPORT

A. Provide five-year complete system support starting from substantial completion. The entire lighting control system (hardware and software) shall be included in the support. The support shall include phone and email communication (as a minimum) for the duration of the support. The system support shall include all technical support, hardware and software questions, warranty help, etc.

PART 2 PRODUCTS

2.1. MANUFACTURERS

A. Subject to compliance with requirements, provide products by one of the following:

I. nLight
II. Echoflex
III. NexLight

2.2. MANUFACTURED UNITS

A. All parts of the lighting control system shall be manufactured by the same company and shall be aesthetically compatible. i.e., from the same product line or family of products.

B. All sensors shall be from the latest release generation. Do not mix product of different releases or generations.

PART 3 EXECUTION

3.1. SITE VERIFICATION OF CONDITIONS

A. If the work is to be performed in an existing facility, visit the site of the proposed work and observe its conditions so that you may be fully informed as to the materials, labor, workmanship and conditions under which the work is to be done. If an existing lighting control system exists, then the new system shall work with the existing system.

B. No allowances shall be made on account of any errors, negligence or failure to be aware of the condition of the existing site.

3.2. INSTALLATION

A. General

I. Provide all lighting controls as required, in accordance with manufacturer's written instructions and project shop drawings, applicable requirements of the NEC / IECC 2021 edition, and recognized industry practices to ensure that products serve the intended function.

II. Provide the room controller as required located above the ceiling above the

switches near the exit door. Provide a permanent label on the ceiling t-grid to identify its location. The label material shall be as described in section 26 05 53. The label shall say "Lighting Controller". It is acceptable for a room controller to serve more than one space.

III. Provide conduit and wiring in accordance with specification sections 26 05 33 and 26 05 19.

B. Shop Drawing Preparation: At least five working days prior to bid time, provide a set of floor plan drawings and a copy of these specifications to the manufacturer for the purpose of system layout with quantities and creating shop drawings for the owner. Coordinate with the manufacturer to determine the required medium (hard copy or electronic) and the format required by the manufacturer.

C. Sensor Design and Layout by Manufacturer:

I. Refer to Design Requirements article regarding sensor design and layout.

II. Exact locations of control unit hardware boxes shall be based on observing good installation practice and shall be coordinated with other elements of the reflected ceiling plan. Control unit hardware shall be fully concealed.

III. Select the appropriate type of sensor for complete coverage of each space.

3.3. SEQUENCES OF OPERATION

A. Lighting Controls

I. The smart switch shall be required to be pressed to turn the lights on in all spaces where a vacancy sensor is required. Otherwise, an occupancy sensor may automatically turn the luminaires on. Two minutes prior to turning the lights off, the lighting controls shall dim the luminaires in the space to 50% of their previous output as a notification to the occupants that the controls will soon turn the lighting off. A momentary "blink" is allowed if luminaires are not dimmable. If the motion sensor is not triggered in two minutes, the lighting in the space is to turn off. If the motion sensor is triggered, the lighting controls shall dim the lighting back up to the previous lighting level and timeout is restarted. In spaces with timer switches, the system shall accept an override signal at any time either before or after the lighting is turned off. The occupant shall not be required to wait for the lights to go out before issuing the override.

II. Where shown on the plans, a photocell is to be used to measure the light level and signal to the room controller to dim the luminaires continuously (from 100% to 15% or lower, including off) in the daylight zone to maintain a consistent (within +10% and -0%) lighting level in the space.

3.4. MANUFACTURER'S FIELD SERVICES

A. Coordinate with the sales representative to coordinate the below requirements with the manufacturer.

I. The manufacturer shall provide instruction at the start of the job to Contractor regarding the proper installation of the system.

II. As part of the system startup process, the manufacturer shall provide all initial field programming of the system.

III. Using certified factory representatives, the manufacturer shall inspect the finished installation against the shop drawings and installation instructions.

IV. Using certified factory representatives, the manufacturer shall do functional testing of the finished installation. Submit documentation of the functional testing in accordance with Part 1 of this specification.

3.5. ADJUSTING

A. Motion sensors may be affected by various conditions in the room. It may be necessary for Contractor to make adjustments, change the location or type of sensor to obtain proper operation in a specific room. Contractor/equipment manufacturer shall have final responsibility for proper operation and coverage of the system in each room and should therefore make labor allowance for such changes and adjustments. Contractor is also responsible for acquiring approval from Engineer for any changes or deviations from project specifications.

B. Work with the manufacturer to correct all findings from manufacturer functional testing.

C. Work with the manufacturer to correct all findings made by the third party commissioning agent or registered design professional, whichever entity performs the commissioning service. This contractor is responsible for the entire lighting control system and luminaires to pass the commissioning inspection and reporting.

3.6. OWNER'S TRAINING AND DEMONSTRATION

A. Upon completion of testing and adjustment, demonstrate operation of the system to representatives of Owner.

B. Instruct Owner's personnel in proper maintenance, adjustment, and operation of the motion sensor lighting controls.

C. Discuss with Owner the time clock feature programming requirements (on/off times and school schedule) and teach them to program the clock feature to match the required schedule.

D. Upon completion of testing and adjustment (commissioning), Contractor and a direct employee of the equipment manufacturer (who is already familiar with the details of the project) shall demonstrate operation, proper maintenance, troubleshooting and adjustment of the lighting control system and all sensors throughout the building. Owner shall receive a minimum of 4 hours and a maximum of 8 hours in an on-site training session. The length of the training session shall be at the discretion of Owner. Training session shall be filmed/recorded and provided to Owner. The training shall cover the following areas in detail:

I. Scope of system: Review the as-built documentation with Owner to detail extent of system. Identify locations of all wall stations, wiring, and panels that fall within the scope of the lighting control system. Define clear lines of scope between lighting control system and EMS functions if applicable.

II. Operation of system: Cover normal operation of switches, push- buttons, LCD interfaces and software (if provided). Provide documentation to Owner showing the operational zoning of controlled circuits and all time-clock events programmed into the Lighting Control System. Show Owner how to change and add/delete events.

III. Maintenance and Troubleshooting of system: Detail any required or optional preventive maintenance actions required of Owner. Review step-by-step procedures to troubleshoot all possible failure modes of each component type of the lighting control system. Cover procedure to get lights turned on in any space containing a lighting control system in the event the control system fails. Identify any specialized equipment necessary to support all the above actions.

IV. Service and Support of system: Identify nearest direct support contact for the manufacturer and provide both telephone and email contact details.

END OF SECTION

NETWORK LIGHTING CONTROLS
260943
March 8, 2026
Bid and Permit Issue

SECTION 26 22 00 - LOW-VOLTAGE TRANSFORMERS

PART 1 GENERAL

1.01 SUMMARY

A. This Section includes the following types of dry-type transformers rated 600 V and less, with capacities up to 1000 kVA:

1. Distribution transformers.

2. DISD Requirements

1.02 SUBMITTALS

A. Product Data: Include rated nameplate data, capacities, weights, dimensions, minimum clearances, installed devices and features, and performance for each type and size of transformer indicated.

B. Shop Drawings: Detail equipment assemblies and indicate dimensions, weights, loads, required clearances, method of field assembly, components, and location and size of each field connection.

1. Wiring Diagrams: Power, signal, and control wiring.

C. Manufacturer Seismic Qualification Certification: Submit certification that transformers, accessories, and components will withstand seismic forces defined in Division 26 Section "Vibration and Seismic Controls for Electrical Systems." Include the following:

1. Basis for Certification: Indicate whether withstand certification is based on actual test of assembled components or on calculation.

a. The term "withstand" means "the unit will remain in place without separation of any parts from the device when subjected to the seismic forces specified."
b. The term "withstand" means "the unit will remain in place without separation of any parts from the device when subjected to the seismic forces specified and the unit will be fully operational after the seismic event."

2. Dimensioned Outline Drawings of Equipment Unit: Identify center of gravity and locate and describe mounting and anchorage provisions.
3. Detailed description of equipment anchorage devices on which the certification is based and their installation requirements.

D. Qualification Data: For testing agency.

E. Source quality-control test reports.

F. Field quality-control test reports.

G. Operation and Maintenance Data: For transformers to include in emergency, operation, and maintenance manuals.

1.03 QUALITY ASSURANCE

A. Testing Agency Qualifications: An independent agency, with the experience and capability to conduct the testing indicated, that is a member company of the InterNational Electrical Testing Association or is a nationally recognized testing laboratory (NRTL) as defined by OSHA in 29 CFR 1910.7, and that is acceptable to authorities having jurisdiction.

1. Testing Agency's Field Supervisor: Person currently certified by the InterNational Electrical Testing Association or the National Institute for Certification in Engineering Technologies to supervise on-site testing specified in Part 3.

B. Testing Agency Qualifications: An independent agency, with the experience and capability to conduct the testing indicated, that is a nationally recognized testing laboratory (NRTL) as defined by OSHA in 29 CFR 1910.7.

C. Source Limitations: Obtain each transformer type through one source from a single manufacturer.

D. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, Article 100, by a testing agency acceptable to authorities having jurisdiction, and marked for intended use.

E. Comply with IEEE C57.12.91, "Test Code for Dry-Type Distribution and Power Transformers."

1.04 DELIVERY, STORAGE, AND HANDLING

A. Temporary Heating: Apply temporary heat according to manufacturer's written instructions within the enclosure of each ventilated-type unit, throughout periods during which equipment is not energized and when transformer is not in a space that is continuously under normal control of temperature and humidity.

1.05 COORDINATION

A. Coordinate size and location of concrete bases with actual transformer provided. Cast anchor-bolt inserts into bases. Concrete, reinforcement, and formwork requirements are specified in Division 03.

B. Coordinate installation of wall-mounting and structure-hanging supports with actual transformer provided.

PART 2 PRODUCTS

2.01 MANUFACTURERS

A. Manufacturers: Subject to compliance with requirements, provide products by one of the following:

1. Eaton Electrical Inc.; Cutler-Hammer Products.
2. General Electric Company.
3. Square D; Schneider Electric.
4. Siemens

2.02 GENERAL TRANSFORMER REQUIREMENTS

A. Description: Factory-assembled and -tested, air-cooled units for 60-Hz service.

B. Cores: Grain-oriented, non-aging silicon steel.

C. Coils: Continuous windings without splices except for taps.

1. Internal Coil Connections: Brazed or pressure type.
2. Coil Material: Aluminum.

D. Provide 200% neutral on dry-type transformers.

2.03 DISTRIBUTION TRANSFORMERS

A. Comply with NEMA ST 20, and list and label as complying with UL 1561.

B. Provide transformers that are constructed to withstand seismic forces specified in Division 26 Section "Vibration and Seismic Controls for Electrical Systems."

C. Cores: One leg per phase.

D. Enclosure: Ventilated, NEMA 250, Type 2.

1. Core and coil shall be encapsulated within resin compound, sealing out moisture and air.

E. Transformer Enclosure Finish: Comply with NEMA 250.

1. Finish Color: Gray.

F. Taps for Transformers Smaller Than 3 kVA: None.

G. Taps for Transformers 7.5 to 24 kVA: One 5 percent tap above and one 5 percent tap below normal full capacity.

H. Taps for Transformers 25 kVA and Larger: Two 2.5 percent taps above and four 2.5 percent taps below normal full capacity.

I. Insulation Class: 220 deg C, UL-component-recognized insulation system with a maximum of 150 deg C rise above 40 deg C ambient temperature.

J. Energy Efficiency for Transformers Rated 15 kVA and Larger:

1. Complying with Department of Energy 2016 requirements.

K. K-Factor Rating: Transformers indicated to be K-factor rated shall comply with UL 1561 requirements for nonsinusoidal load current-handling capability to the degree defined by designated K-factor.

1. Unit shall not overheat when carrying full-load current with harmonic distortion corresponding to designated K-factor.
2. Indicate value of K-factor on transformer nameplate.

L. Electrostatic Shielding: Each winding shall have an independent, single, full-width copper electrostatic shield arranged to minimize interwinding capacitance.

1. Arrange coil leads and terminal strips to minimize capacitive coupling between input and output terminals.
2. Include special terminal for grounding the shield.
3. Shield Effectiveness:

    a. Capacitance between Primary and Secondary Windings: Not to exceed 33 picofarads over a frequency range of 20 Hz to 1 MHz.
    b. Common-Mode Noise Attenuation: Minimum of minus 120 dBA at 0.5 to 1.5 kHz; minimum of minus 65 dBA at 1.5 to 100 kHz.
    c. Normal-Mode Noise Attenuation: Minimum of minus 52 dBA at 1.5 to 10 kHz.

M. Wall Brackets: Manufacturer's standard brackets.

N. Fungus Proofing: Permanent fungicidal treatment for coil and core.

O. Low-Sound-Level Requirements: Minimum of 3 dBA less than NEMA ST 20 standard sound levels when factory tested according to IEEE C57.12.91.

P. Low-Sound-Level Requirements: Maximum sound levels, when factory tested according to IEEE C57.12.91, as follows:

1. 9 kVA and Less: 40
2. 30 to 50 kVA: 45
3. 51 to 150 kVA: 50
4. 151 to 300 kVA: 55
5. 301 to 500 kVA: 60
6. 501 to 750 kVA: 62
7. 751 to 1000 kVA: 64

2.04 IDENTIFICATION DEVICES

A. Nameplates: Engraved, laminated-plastic or metal nameplate for each transformer, mounted with corrosion-resistant screws. Nameplates and label products are specified in Division 26 Section "Identification for Electrical Systems."

2.05 SOURCE QUALITY CONTROL

A. Test and inspect transformers according to IEEE C57.12.91.

B. Factory Sound-Level Tests: Conduct sound-level tests on equipment for this Project.

PART 3 DISD REQUIREMENTS

A. K-rated transformers should be provided for panel-boards serving technology equipment.

B. Provide 200% neutrals on all dry-type transformers.

C. In auditoriums locate transformers outside the primary stage area to reduce noise

PART 4 EXECUTION

4.01 EXAMINATION

A. Examine conditions for compliance with enclosure- and ambient-temperature requirements for each transformer.

B. Verify that field measurements are as needed to maintain working clearances required by NFPA 70 and manufacturer's written instructions.

C. Examine walls, floors, roofs, and concrete bases for suitable mounting conditions where transformers will be installed.

D. Verify that ground connections are in place and requirements in Division 26 Section "Grounding and Bonding for Electrical Systems" have been met. Maximum ground resistance shall be 5 ohms at location of transformer.

E. Proceed with installation only after unsatisfactory conditions have been corrected.

4.02 INSTALLATION

A. Install wall-mounting transformers level and plumb with wall brackets fabricated by transformer manufacturer.

1. Brace wall-mounting transformers as specified in Division 26 Section "Vibration and Seismic Controls for Electrical Systems.

B. Construct concrete bases and anchor floor-mounting transformers according to manufacturer's written instructions and requirements in Division 26 Section "Vibration and Seismic Controls for Electrical Systems."

4.03 CONNECTIONS

A. Ground equipment according to Division 26 Section "Grounding and Bonding for Electrical Systems."

B. Connect wiring according to Division 26 Section "Low-Voltage Electrical Power Conductors and Cables."

4.04 FIELD QUALITY CONTROL

A. Testing Agency: Engage a qualified testing agency to perform tests and inspections and prepare test reports.

B. Manufacturer's Field Service: Engage a factory-authorized service representative to inspect, test, and adjust components, assemblies, and equipment installations, including connections. Report results in writing.

C. Perform tests and inspections and prepare test reports.

1. Manufacturer's Field Service: Engage a factory-authorized service representative to inspect components, assemblies, and equipment installations, including connections, and to assist in testing.

D. Tests and Inspections:

1. Perform each visual and mechanical inspection and electrical test stated in NETA Acceptance Testing Specification. Certify compliance with test parameters.

E. Remove and replace units that do not pass tests or inspections and retest as specified above.

F. Infrared Scanning: Two months after Substantial Completion, perform an infrared scan of transformer connections.

1. Use an infrared-scanning device designed to measure temperature or detect significant deviations from normal values. Provide documentation of device calibration.
2. Perform 2 follow-up infrared scans of transformers, one at 4 months and the other at 11 months after Substantial Completion.
3. Prepare a certified report identifying transformer checked and describing results of scanning. Include notation of deficiencies detected, remedial action taken, and scanning observations after remedial action.

G. Test Labeling: On completion of satisfactory testing of each unit, attach a dated and signed "Satisfactory Test" label to tested component.

4.05 ADJUSTING

A. Record transformer secondary voltage at each unit for at least 48 hours of typical occupancy period. Adjust transformer taps to provide optimum voltage conditions at secondary terminals. Optimum is defined as not exceeding nameplate voltage plus 10 percent and not being lower than nameplate voltage minus 3 percent at maximum load conditions. Submit recording and tap settings as test results.

B. Connect buck-boost transformers to provide nameplate voltage of equipment being served, plus or minus 5 percent, at secondary terminals.

C. Output Settings Report: Prepare a written report recording output voltages and tap settings.

4.06 CLEANING

A. Vacuum dirt and debris; do not use compressed air to assist in cleaning.

END OF SECTION

SECTION 26 24 16 - PANELBOARDS

PART 1 GENERAL

1.01 SUMMARY

A. Section Includes:

1. Distribution panelboards.
2. Lighting and appliance branch-circuit panelboards.

1.02 DEFINITIONS

A. SVR: Suppressed voltage rating.

B. SPD: Surge Protection Device.

1.03 SUBMITTALS

A. Product Data: For each type of panelboard, switching and overcurrent protective device, surge protection device, accessory, and component indicated. Include dimensions and manufacturers' technical data on features, performance, electrical characteristics, ratings, and finishes.

B. Shop Drawings: For each panelboard and related equipment.

1. Include dimensioned plans, elevations, sections, and details. Show tabulations of installed devices, equipment features, and ratings.
2. Detail enclosure types and details for types other than NEMA 250, Type 1.
3. Detail bus configuration, current, and voltage ratings.
4. Short-circuit current rating of panelboards and overcurrent protective devices.
5. Include evidence of NRTL listing for series rating of installed devices.
6. Detail features, characteristics, ratings, and factory settings of individual overcurrent protective devices and auxiliary components.
7. Include wiring diagrams for power, signal, and control wiring.
8. Include time-current coordination curves for each type and rating of overcurrent protective device included in panelboards. Submit on translucent log-log graft paper; include selectable ranges for each type of overcurrent protective device.

C. Qualification Data: For qualified testing agency.

D. Field Quality-Control Reports:

1. Test procedures used.
2. Test results that comply with requirements.
3. Results of failed tests and corrective action taken to achieve test results that comply with requirements.

E. Panelboard Schedules: For installation in panelboards. Submit final versions after load balancing.

F. Operation and Maintenance Data: For panelboards and components to include in emergency, operation, and maintenance manuals. In addition to items specified in Division 01 Section "Operation and Maintenance Data," include the following:

1. Manufacturer's written instructions for testing and adjusting overcurrent protective devices.
2. Time-current curves, including selectable ranges for each type of overcurrent protective device that allows adjustments.

1.04 QUALITY ASSURANCE

A. Testing Agency Qualifications: Member company of NETA or an NRTL.

1. Testing Agency's Field Supervisor: Currently certified by NETA to supervise on-site testing.

B. Source Limitations: Obtain panelboards, overcurrent protective devices, components, and accessories from single source from single manufacturer.

C. Product Selection for Restricted Space: Drawings indicate maximum dimensions for panelboards including clearances between panelboards and adjacent surfaces and other items. Comply with indicated maximum dimensions.

D. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, by a qualified testing agency, and marked for intended location and application.

E. Comply with NEMA PB 1.

F. Comply with NFPA 70.

1.05 DELIVERY, STORAGE, AND HANDLING

A. Remove loose packing and flammable materials from inside panelboards; install temporary electric heating (250 W per panelboard) to prevent condensation.

B. Handle and prepare panelboards for installation according to NECA 407.

1.06 PROJECT CONDITIONS

A. Environmental Limitations:

1. Do not deliver or install panelboards until spaces are enclosed and weathertight, wet work in spaces is complete and dry, work above panelboards is complete, and temporary HVAC system is operating and maintaining ambient temperature and humidity conditions at occupancy levels during the remainder of the construction period.
2. Rate equipment for continuous operation under the following conditions unless otherwise indicated:

    a. Ambient Temperature: Not exceeding minus 22 deg F to plus 104 deg F.
    b. Altitude: Not exceeding 6600 feet (2000 m).

B. Service Conditions: NEMA PB 1, usual service conditions, as follows:

1. Ambient temperatures within limits specified.
2. Altitude not exceeding 6600 feet (2000 m).

C. Interruption of Existing Electric Service: Do not interrupt electric service to facilities occupied by Owner or others unless permitted under the following conditions and then only after arranging to provide temporary electric service according to requirements indicated:

1. Notify Construction Manager no fewer than seven days in advance of proposed interruption of electric service.
2. Do not proceed with interruption of electric service without Construction Manager's written permission.
3. Comply with NFPA 70E.

1.07 COORDINATION

A. Coordinate layout and installation of panelboards and components with other construction that penetrates walls or is supported by them, including electrical and other types of equipment, raceways, piping, encumbrances to workspace clearance requirements, and adjacent surfaces. Maintain required workspace clearances and required clearances for equipment access doors and panels.

B. Coordinate sizes and locations of concrete bases with actual equipment provided. Cast anchor-bolt inserts into bases. Concrete, reinforcement, and formwork requirements are specified in Division 03.

1.08 WARRANTY

A. Special Warranty: Manufacturer's standard form in which manufacturer agrees to repair or replace transient voltage suppression devices that fail in materials or workmanship within specified warranty period.

1. Warranty Period: Five years from date of Substantial Completion.

1.09 EXTRA MATERIALS

A. Furnish extra materials that match products installed and that are packaged with protective covering for storage and identified with labels describing contents.

1. Keys: Two spares for each type of panelboard cabinet lock.
2. Circuit Breakers Including GFCI and Ground Fault Equipment Protection (GFEP) Types: Two spares for each panelboard, in addition to the spares to be installed within the panelboard in accordance with panel schedules on drawings.
3. Fuses for Fused Switches: Equal to 10 percent of quantity installed for each size and type, but no fewer than three of each size and type.
4. Fuses for Fused Power-Circuit Devices: Equal to 10 percent of quantity installed for each size and type, but no fewer than three of each size and type.

PART 2 PRODUCTS

2.01 GENERAL REQUIREMENTS FOR PANELBOARDS

A. Enclosures: Flush- and surface-mounted cabinets, as indicated on drawings.

1. Rated for environmental conditions at installed location.

a. Indoor Dry and Clean Locations: NEMA 250, Type 1.
b. Outdoor Locations: NEMA 250, Type 3R.
c. Kitchen and Wash-Down Areas: NEMA 250, Type 4X, stainless steel.
d. Other Wet or Damp Indoor Locations: NEMA 250, Type 4.
e. Indoor Locations Subject to Dust, Falling Dirt, and Dripping Noncorrosive Liquids: NEMA 250, Type 12.

2. Front: Secured to box with concealed trim clamps. For surface-mounted fronts, match box dimensions; for flush-mounted fronts, overlap box.
3. Hinged Front Cover: Entire front trim hinged to box and with standard door within hinged trim cover.

4. Skirt for Surface-Mounted Panelboards: Same gage and finish as panelboard front with flanges for attachment to panelboard, wall, and ceiling or floor.
5. Gutter Extension and Barrier: Same gage and finish as panelboard enclosure; integral with enclosure body. Arrange to isolate individual panel sections.
6. Finishes:

    a. Panels and Trim: Steel and galvanized steel, factory finished immediately after cleaning and pretreating with manufacturer's standard two-coat, baked-on finish consisting of prime coat and thermosetting topcoat.
    b. Back Boxes: Galvanized steel.
    c. Fungus Proofing: Permanent fungicidal treatment for overcurrent protective devices and other components.

7. Directory Card: Inside panelboard door, mounted in transparent card holder.

B. Incoming Mains Location: Top or bottom as required.

C. Phase, Neutral, and Ground Buses:

1. Material: Where “Aluminum” indicated on the drawings, use tin-plated aluminum. Where “Copper” indicated on the drawings, use 98% conductivity hard drawn copper.
2. Equipment Ground Bus: Adequate for feeder and branch-circuit equipment grounding conductors; bonded to box.
3. Isolated Ground Bus: Where indicated on the drawings; adequate for branch-circuit isolated ground conductors; insulated from box.
4. Extra-Capacity Neutral Bus: Where indicated on the drawings, neutral bus rated 200 percent of phase bus and UL listed as suitable for nonlinear loads.

D. Conductor Connectors: Suitable for use with conductor material and sizes.

1. Main and Neutral Lugs: Compression type, suitable for use with conductor material.
2. Ground Lugs and Bus-Configured Terminators: Mechanical type.
3. Feed-Through Lugs: Compression type, suitable for use with conductor material. Locate at opposite end of bus from incoming lugs or main device.
4. Subfeed (Double) Lugs: Compression type, suitable for use with conductor material. Locate at same end of bus as incoming lugs or main device.
5. Gutter-Tap Lugs: Compression type suitable for use with conductor material. Locate at same end of bus as incoming lugs or main device.
6. Extra-Capacity Neutral Lugs: Rated 200 percent of phase lugs mounted on extra-capacity neutral bus.

E. Service Equipment Label: NRTL labeled for use as service equipment for panelboards or load centers with one or more main service disconnecting and overcurrent protective devices.

F. Future Devices: Mounting brackets, bus connections, filler plates, and necessary appurtenances required for future installation of devices.

G. Panelboard Short-Circuit Current Rating: Fully rated to interrupt symmetrical short-circuit current available at terminals.

2.02 DISTRIBUTION PANELBOARDS

A. Manufacturers: Subject to compliance with requirements, provide products by one of the following:

1. Square D
2. Eaton
3. ABB

B. Panelboards: NEMA PB 1, power and feeder distribution type.

C. Doors: Secured with vault-type latch with tumbler lock; keyed alike.

1. For doors more than 36 inches high, provide two latches, keyed alike.

D. Mains: Circuit Breaker or Lugs Only as indicated on the drawings.

E. Branch Overcurrent Protective Devices for Circuit-Breaker Frame Sizes 125 A and Smaller: Plug-in or Bolt-on circuit breakers as indicated on the drawings.

F. Branch Overcurrent Protective Devices for Circuit-Breaker Frame Sizes Larger Than 125 A: Bolt-on circuit breakers.

2.03 LIGHTING AND APPLIANCE BRANCH-CIRCUIT PANELBOARDS

A. Manufacturers: Subject to compliance with requirements, provide products by one of the following:

1. Square D
2. Eaton
3. ABB

B. Panelboards: NEMA PB 1, lighting and appliance branch-circuit type.

C. Mains: Circuit Breaker or Lugs Only as indicated on the drawings.

D. Branch Overcurrent Protective Devices: Plug-in or Bolt-on circuit breakers (as indicated on the drawings), replaceable without disturbing adjacent units.

E. Doors: Concealed hinges; secured with flush latch with tumbler lock; keyed alike.

F. Column-Type Panelboards: Narrow gutter extension, with cover, to overhead junction box equipped with ground and neutral terminal buses.

2.04 DISCONNECTING AND OVERCURRENT PROTECTIVE DEVICES

A. Manufacturers: Subject to compliance with requirements, provide products by one of the following:

1. Square D
2. Eaton
3. ABB

B. Molded-Case Circuit Breaker (MCCB): Comply with UL 489, with interrupting capacity to meet available fault currents.

1. Thermal-Magnetic Circuit Breakers: Inverse time-current element for low-level overloads, and instantaneous magnetic trip element for short circuits. Adjustable magnetic trip setting for circuit-breaker frame sizes 250 A and larger.
2. Adjustable Instantaneous-Trip Circuit Breakers: Magnetic trip element with front-mounted, field-adjustable trip setting.
3. Electronic trip circuit breakers with rms sensing; field-replaceable rating plug or field-replicable electronic trip; and the following field-adjustable settings:

    a. Instantaneous trip.
    b. Long- and short-time pickup levels.
    c. Long- and short-time time adjustments.
    d. Ground-fault pickup level, time delay, and I^2t response.

4. Current-Limiting Circuit Breakers: Frame sizes 400 A and smaller; let-through ratings less than NEMA FU 1, RK-5.
5. GFCI Circuit Breakers: Single- and two-pole configurations with Class A ground-fault protection (6-mA trip).
6. Ground-Fault Equipment Protection (GFEP) Circuit Breakers: Class B ground-fault protection (30-mA trip).
7. Arc-Fault Circuit Interrupter (AFCI) Circuit Breakers: Comply with UL 1699; 120/240-V, single-pole configuration.
8. Molded-Case Circuit-Breaker (MCCB) Features and Accessories:

    a. Standard frame sizes, trip ratings, and number of poles.
    b. Lugs: Mechanical style, suitable for number, size, trip ratings, and conductor materials.

c. Application Listing: Appropriate for application; Type SWD for switching fluorescent lighting loads; Type HID for feeding fluorescent and high-intensity discharge (HID) lighting circuits.
d. Ground-Fault Protection (where indicated on drawings): Integrally mounted relay and trip unit with adjustable pickup and time-delay settings, push-to-test feature, and ground-fault indicator.
e. Shunt Trip (where indicated on drawings): 120-V trip coil energized from separate circuit, set to trip at 55 percent of rated voltage.
f. Undervoltage Trip (where indicated on drawings): Set to operate at 35 to 75 percent of rated voltage without intentional time delay.
g. Alarm Switch (where indicated on drawings): Single-pole, normally open contact that actuates only when circuit breaker trips.
h. Key Interlock Kit (where indicated on drawings): Externally mounted to prohibit circuit-breaker operation; key shall be removable only when circuit breaker is in off position.
i. Zone-Selective Interlocking (where indicated on drawings): Integral with electronic trip unit; for interlocking ground-fault protection function with other upstream or downstream devices.
j. Multipole units enclosed in a single housing or factory assembled to operate as a single unit.
k. Handle Padlocking Device (where indicated on drawings): Fixed attachment, for locking circuit-breaker handle in on or off position.
l. Handle Clamp (where indicated on drawings): Loose attachment, for holding circuit-breaker handle in on position.

2.05 ACCESSORY COMPONENTS AND FEATURES

A. Accessory Set: Include tools and miscellaneous items required for overcurrent protective device test, inspection, maintenance, and operation.

B. Portable Test Set: For testing functions of solid-state trip devices without removing from panelboard. Include relay and meter test plugs suitable for testing panelboard meters and switchboard class relays.

PART 3 EXECUTION

3.01 EXAMINATION

A. Receive, inspect, handle, and store panelboards according to NECA 407.

B. Examine panelboards before installation. Reject panelboards that are damaged or rusted or have been subjected to water saturation.

C. Examine elements and surfaces to receive panelboards for compliance with installation tolerances and other conditions affecting performance of the Work.

D. Proceed with installation only after unsatisfactory conditions have been corrected.

3.02 INSTALLATION

A. Install panelboards and accessories according to NECA 407.

B. Equipment Mounting: Install floor mounted panelboards on concrete bases, 4-inch nominal thickness, unless otherwise indicated on drawings.

1. Install dowel rods to connect concrete base to concrete floor. Unless otherwise indicated, install dowel rods on 18-inch centers around full perimeter of base.
2. For panelboards, install epoxy-coated anchor bolts that extend through concrete base and anchor into structural concrete floor.
3. Place and secure anchorage devices. Use setting drawings, templates, diagrams, instructions, and directions furnished with items to be embedded.
4. Install anchor bolts to elevations required for proper attachment to panelboards.
5. Attach panelboard to the vertical finished or structural surface behind the panelboard.

C. Temporary Lifting Provisions: Remove temporary lifting eyes, channels, and brackets and temporary blocking of moving parts from panelboards.

D. Mount top of trim 90 inches above finished floor unless otherwise indicated.

E. Mount panelboard cabinet plumb and rigid without distortion of box. Mount recessed panelboards with fronts uniformly flush with wall finish and mating with back box.

F. Install overcurrent protective devices and controllers not already factory installed.

1. Set field-adjustable, circuit-breaker trip ranges.

G. Install filler plates in unused spaces.

H. Stub four 1-inch empty conduits from recessed panelboards into accessible ceiling space or space designated to be ceiling space in the future. Stub four 1-inch empty conduits from recessed panelboards into raised floor space or below slab not on grade, where applicable.

I. Arrange conductors in gutters into groups and bundle and wrap with wire ties after completing load balancing.

J. Comply with NECA 1.

3.03 IDENTIFICATION

A. Identify field-installed conductors, interconnecting wiring, and components; provide warning signs complying with Division 26 Section "Identification for Electrical Systems."

B. Create a directory to indicate installed circuit loads after balancing panelboard loads; incorporate Owner's final room designations. Obtain approval before installing. Use a computer to create directory; handwritten directories are not acceptable.

C. Panelboard Nameplates: Label each panelboard with a nameplate complying with requirements for identification specified in Division 26 Section "Identification for Electrical Systems."

D. Device Nameplates: Label each branch circuit device in distribution panelboards with a nameplate complying with requirements for identification specified in Division 26 Section "Identification for Electrical Systems."

3.04 FIELD QUALITY CONTROL

A. Testing Agency: Engage a qualified testing agency to perform tests and inspections.

B. Manufacturer's Field Service: Engage a factory-authorized service representative to inspect, test, and adjust components, assemblies, and equipment installations, including connections.

C. Perform tests and inspections.

1. Manufacturer's Field Service: Engage a factory-authorized service representative to inspect components, assemblies, and equipment installations, including connections, and to assist in testing.

D. Acceptance Testing Preparation:

1. Test insulation resistance for each panelboard bus, component, connecting supply, feeder, and control circuit.
2. Test continuity of each circuit.

E. Tests and Inspections:

1. Perform each visual and mechanical inspection and electrical test stated in NETA Acceptance Testing Specification. Certify compliance with test parameters.
2. Correct malfunctioning units on-site, where possible, and retest to demonstrate compliance; otherwise, replace with new units and retest.
3. Perform the following infrared scan tests and inspections and prepare reports:

a. Initial Infrared Scanning: After Substantial Completion, but not more than 60 days after Final Acceptance, perform an infrared scan of each panelboard. Remove front panels so joints and connections are accessible to portable scanner.
b. Follow-up Infrared Scanning: Perform an additional follow-up infrared scan of each panelboard 11 months after date of Substantial Completion.
c. Instruments and Equipment:

1) Use an infrared scanning device designed to measure temperature or to detect significant deviations from normal values. Provide calibration record for device.

F. Panelboards will be considered defective if they do not pass tests and inspections.

G. Prepare test and inspection reports, including a certified report that identifies panelboards included and that describes scanning results. Include notation of deficiencies detected, remedial action taken, and observations after remedial action.

3.05 ADJUSTING

A. Adjust moving parts and operable component to function smoothly, and lubricate as recommended by manufacturer.

B. Load Balancing: After Substantial Completion, but not more than 60 days after Final Acceptance, measure load balancing and make circuit changes.

1. Measure as directed during period of normal system loading.
2. Perform load-balancing circuit changes outside normal occupancy/working schedule of the facility and at time directed. Avoid disrupting critical 24-hour services such as fax machines and on-line data processing, computing, transmitting, and receiving equipment.
3. After circuit changes, recheck loads during normal load period. Record all load readings before and after changes and submit test records.
4. Tolerance: Difference exceeding 20 percent between phase loads, within a panelboard, is not acceptable. Rebalance and recheck as necessary to meet this minimum requirement.

3.06 PROTECTION

A. Temporary Heating: Apply temporary heat to maintain temperature according to manufacturer's written instructions.

END OF SECTION

PANELBOARDS
262416
March 8, 2026
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SECTION 26 27 26 - WIRING DEVICES

PART 1 GENERAL

1.01 SUMMARY

A. This Section includes the following:

1. Receptacles, receptacles with integral GFCI, and associated device plates.
2. Twist-locking receptacles.
3. Snap switches and wall-box dimmers.
4. Wall-switch and exterior occupancy sensors.
5. Floor service outlets, poke-through assemblies, service poles, and multioutlet assemblies.

1.02 DEFINITIONS

A. EMI: Electromagnetic interference.

B. GFCI: Ground-fault circuit interrupter.

C. Pigtail: Short lead used to connect a device to a branch-circuit conductor.

D. RFI: Radio-frequency interference.

E. TVSS: Transient voltage surge suppressor.

F. UTP: Unshielded twisted pair.

1.03 SUBMITTALS

A. Product Data: For each type of product indicated.

B. Shop Drawings: List of legends and description of materials and process used for premarking wall plates.

C. Field quality-control test reports.

D. Operation and Maintenance Data: For wiring devices to include in all manufacturers' packing label warnings and instruction manuals that include labeling conditions.

1.04 QUALITY ASSURANCE

A. Source Limitations: Obtain each type of wiring device and associated wall plate through one source from a single manufacturer. Insofar as they are available, obtain all wiring devices and associated wall plates from a single manufacturer and one source.

B. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, Article 100, by a testing agency acceptable to authorities having jurisdiction, and marked for intended use.

C. Comply with NFPA 70.

1.05 COORDINATION

A. Receptacles for Owner-Furnished Equipment: Match plug configurations.

1. Cord and Plug Sets: Match equipment requirements.

1.06 EXTRA MATERIALS

A. Furnish extra materials described in subparagraphs below that match products installed and that are packaged with protective covering for storage and identified with labels describing contents.

1. Service/Power Poles: One for every 10, but no fewer than one.
2. Floor Service Outlet Assemblies: One for every 10, but no fewer than one.
3. Poke-Through, Fire-Rated Closure Plugs: One for every five floor service outlets installed, but no fewer than two.
4. TVSS Receptacles: One for every 10 of each type installed, but no fewer than two of each type.

PART 2 PRODUCTS

2.01 MANUFACTURERS

A. Manufacturers' Names: Shortened versions (shown in parentheses) of the following manufacturers' names are used in other Part 2 articles:

1. Cooper Wiring Devices; a division of Cooper Industries, Inc. (Cooper).
2. Hubbell Incorporated; Wiring Device-Kellems (Hubbell).
3. Leviton Mfg. Company Inc. (Leviton).
4. Pass & Seymour/Legrand; Wiring Devices & Accessories (Pass & Seymour).

2.02 STRAIGHT BLADE RECEPTACLES

A. Convenience Receptacles, 125 V, 20 A: Comply with NEMA WD 1, NEMA WD 6 configuration 5-20R, and UL 498.

1. Products: Subject to compliance with requirements, provide one of the following:

a. Cooper; 5351 (single), 5352 (duplex).
b. Hubbell; HBL5351 (single), CR5352 (duplex).
c. Leviton; 5891 (single), 5352 (duplex).
d. Pass & Seymour; 5381 (single), 5352 (duplex).

B. Tamper-Resistant Convenience Receptacles, 125 V, 20 A: Comply with NEMA WD 1, NEMA WD 6 configuration 5-20R, and UL 498.

1. Products: Subject to compliance with requirements, provide one of the following:

a. Cooper; TR8300.
b. Hubbell; HBL8300SG.
c. Leviton; 8300-SGG.
d. Pass & Seymour; 63H.

2. All receptacles installed shall comply with NEC 406.12 and include a safety cover.

2.03 GFCI RECEPTACLES

A. General Description: Straight blade, non-feed-through type. Comply with NEMA WD 1, NEMA WD 6, UL 498, and UL 943, Class A, and include indicator light that is lighted when device is tripped.

B. Duplex GFCI Convenience Receptacles, 125 V, 20 A:

1. Products: Subject to compliance with requirements, provide one of the following:

a. Cooper; GF20.
b. Pass & Seymour; 2084.

2.04 TWIST-LOCKING RECEPTACLES

A. Single Convenience Receptacles, 125 V, 20 A: Comply with NEMA WD 1, NEMA WD 6 configuration L5-20R, and UL 498.

1. Products: Subject to compliance with requirements, provide one of the following:

a. Cooper; L520R.
b. Hubbell; HBL2310.
c. Leviton; 2310.
d. Pass & Seymour; L520-R.

B. Isolated-Ground, Single Convenience Receptacles, 125 V, 20 A:

1. Products: Subject to compliance with requirements, provide one of the following:

a. Hubbell; IG2310.
b. Leviton; 2310-IG.

2. Description: Comply with NEMA WD 1, NEMA WD 6 configuration L5-20R, and UL 498. Equipment grounding contacts shall be connected only to the green grounding screw terminal of the device and with inherent electrical isolation from mounting strap. Isolation shall be integral to receptacle construction and not dependent on removable parts.

2.05 SNAP SWITCHES

A. Comply with NEMA WD 1 and UL 20.

B. Switches to be white.

C. Switches, 120/277 V, 20 A:

1. Products: Subject to compliance with requirements, provide one of the following:

a. Cooper; 2221 (single pole), 2222 (two pole), 2223 (three way), 2224 (four way).
b. Hubbell; CS1221 (single pole), CS1222 (two pole), CS1223 (three way), CS1224 (four way).
c. Leviton; 1221-2 (single pole), 1222-2 (two pole), 1223-2 (three way), 1224-2 (four way).
d. Pass & Seymour; 20AC1 (single pole), 20AC2 (two pole), 20AC3 (three way), 20AC4 (four way).

D. Pilot Light Switches, 20 A:

1. Products: Subject to compliance with requirements, provide one of the following:

a. Cooper; 2221PL for 120 V and 277 V.
b. Hubbell; HPL1221PL for 120 V and 277 V.
c. Leviton; 1221-PLR for 120 V, 1221-7PLR for 277 V.
d. Pass & Seymour; PS20AC1-PLR for 120 V.

2. Description: Single pole, with neon-lighted handle, illuminated when switch is "ON."

E. Key-Operated Switches, 120/277 V, 20 A:

1. Products: Subject to compliance with requirements, provide one of the following:

a. Cooper; 2221L.
b. Hubbell; HBL1221L.
c. Leviton; 1221-2L.
d. Pass & Seymour; PS20AC1-L.

2. Description: Single pole, with factory-supplied key in lieu of switch handle.

F. Single-Pole, Double-Throw, Momentary Contact, Center-Off Switches, 120/277 V, 20 A; for use with mechanically held lighting contactors.

1. Products: Subject to compliance with requirements, provide one of the following:

a. Cooper; 1995.
b. Hubbell; HBL1557.
c. Leviton; 1257.
d. Pass & Seymour; 1251.

G. Key-Operated, Single-Pole, Double-Throw, Momentary Contact, Center-Off Switches, 120/277 V, 20 A; for use with mechanically held lighting contactors, with factory-supplied key in lieu of switch handle.

1. Products: Subject to compliance with requirements, provide one of the following:

a. Cooper; 1995L.
b. Hubbell; HBL1557L.
c. Leviton; 1257L.
d. Pass & Seymour; 1251L.

2.06 WALL-BOX DIMMERS

A. Dimmer Switches: Modular, full-wave, solid-state units with integral, quiet on-off switches, with audible frequency and EMI/RFI suppression filters.

B. Control: Continuously adjustable slider; with single-pole or three-way switching. Comply with UL 1472.

2.07 OCCUPANCY SENSORS

A. Wall-Switch Sensors:

1. Products: Subject to compliance with requirements, provide one of the following:

   a. Cooper; 6111 for 120 V, 6117 for 277 V.
   b. Hubbell; WS1277.
   c. Leviton; ODS 10-ID.
   d. Pass & Seymour; WS3000.
   e. Watt Stopper (The); WS-200.

2. Description: Passive-infrared type, 120/277 V, adjustable time delay up to 30 minutes, 180-degree field of view, with a minimum coverage area of 900 sq. ft.

2.08 WALL PLATES

A. Single and combination types to match corresponding wiring devices.

1. Plate-Securing Screws: Metal with head color to match plate finish.
2. Material for Finished Spaces: Smooth, high-impact thermoplastic.
3. Material for Unfinished Spaces: Galvanized steel.
4. Material for Damp Locations: Cast aluminum with spring-loaded lift cover, and listed and labeled for use in "wet locations."

B. Wet-Location, Weatherproof Cover Plates: NEMA 250, complying with type 3R weather-resistant , thermoplastic with lockable cover.

2.09 FLOOR SERVICE FITTINGS

A. Type: Modular, flap-type, dual-service units suitable for wiring method used.

B. Compartments: Barrier separates power from voice and data communication cabling.

C. Service Plate: Rectangular, die-cast aluminum with satin finish.

D. Power Receptacle: NEMA WD 6 configuration 5-20R, gray finish, unless otherwise indicated.

2.010 POKE-THROUGH ASSEMBLIES

A. Manufacturers: Subject to compliance with requirements, provide products by one of the following:

1. Hubbell Incorporated; Wiring Device-Kellems.
2. Pass & Seymour/Legrand; Wiring Devices & Accessories.
3. Square D/ Schneider Electric.
4. Thomas & Betts Corporation.
5. Wiremold Company (The).

B. Description: Factory-fabricated and -wired assembly of below-floor junction box with multichanneled, through-floor raceway/firestop unit and detachable matching floor service outlet assembly.

1. Service Outlet Assembly: Flush type with four simplex receptacles and space for four RJ-45 jacks.
2. Size: Selected to fit nominal [3-inch] [4-inch] cored holes in floor and matched to floor thickness.
3. Fire Rating: Unit is listed and labeled for fire rating of floor-ceiling assembly.
4. Closure Plug: Arranged to close unused 3-inch cored openings and reestablish fire rating of floor.
5. Wiring Raceways and Compartments: For a minimum of four No. 12 AWG conductors and a minimum of four, 4-pair, Category 5e voice and data communication cables.

2.011 SERVICE POLES

A. Description: Factory-assembled and -wired units to extend power and voice and data communication from distribution wiring concealed in ceiling to devices or outlets in pole near floor.

1. Poles: Nominal 2.5-inch- square cross section, with height adequate to extend from floor to at least 6 inches above ceiling, and with separate channels for power wiring and voice and data communication cabling.
2. Mounting: Ceiling trim flange with concealed bracing arranged for positive connection to ceiling supports; with pole foot and carpet pad attachment.
3. Finishes: Satin-anodized aluminum.
4. Wiring: Sized for minimum of five No. 12 AWG power and ground conductors and a minimum of four, 4-pair, Category 3 or 5 voice and data communication cables.
5. Power Receptacles: Two duplex, 20-A, heavy-duty, NEMA WD 6 configuration 5-20R units.
6. Voice and Data Communication Outlets: Blank insert with bushed cable opening.

2.012 FINISHES

A. Wall Plate Color: White, or as selected by Architect to match surrounding wall finish.

B. Wiring Device Color: Wiring device catalog numbers in Section Text do not designate device color.

1. Wiring Devices Connected to Normal Power System: White, unless otherwise indicated or required by NFPA 70 or device listing.
2. Wiring Devices Connected to Emergency Power System: Red.
3. Isolated-Ground Receptacles: Orange.
4. Dedicated Receptacle Circuit: Orange.

PART 3 EXECUTION

3.01 INSTALLATION

A. Comply with NECA 1, including the mounting heights listed in that standard, unless otherwise noted.

B. Coordination with Other Trades:

1. Take steps to insure that devices and their boxes are protected. Do not place wall finish materials over device boxes and do not cut holes for boxes with routers that are guided by riding against outside of the boxes.
2. Keep outlet boxes free of plaster, drywall joint compound, mortar, cement, concrete, dust, paint, and other material that may contaminate the raceway system, conductors, and cables.
3. Install device boxes in brick or block walls so that the cover plate does not cross a joint unless the joint is troweled flush with the face of the wall.
4. Install wiring devices after all wall preparation, including painting, is complete.

C. Conductors:

1. Do not strip insulation from conductors until just before they are spliced or terminated on devices.
2. Strip insulation evenly around the conductor using tools designed for the purpose. Avoid scoring or nicking of solid wire or cutting strands from stranded wire.
3. The length of free conductors at outlets for devices shall meet provisions of NFPA 70, Article 300, without pigtails.
4. Existing Conductors:

    a. Cut back and pigtail, or replace all damaged conductors.
    b. Straighten conductors that remain and remove corrosion and foreign matter.
    c. Pigtailing existing conductors is permitted provided the outlet box is large enough.

D. Device Installation:

1. Replace all devices that have been in temporary use during construction or that show signs that they were installed before building finishing operations were complete.
2. Keep each wiring device in its package or otherwise protected until it is time to connect conductors.
3. Do not remove surface protection, such as plastic film and smudge covers, until the last possible moment.
4. Connect devices to branch circuits using pigtails that are not less than 6 inches in length.
5. When there is a choice, use side wiring with binding-head screw terminals. Wrap solid conductor tightly clockwise, 2/3 to 3/4 of the way around terminal screw.
6. Use a torque screwdriver when a torque is recommended or required by the manufacturer.
7. When conductors larger than No. 12 AWG are installed on 15- or 20-A circuits, splice No. 12 AWG pigtails for device connections.
8. Tighten unused terminal screws on the device.
9. When mounting into metal boxes, remove the fiber or plastic washers used to hold device mounting screws in yokes, allowing metal-to-metal contact.

E. Receptacle Orientation:

1. Install ground pin of vertically mounted receptacles down, and on horizontally mounted receptacles to the left.
2. Install hospital-grade receptacles in patient-care areas with the ground pin or neutral blade at the top.

F. Device Plates: Do not use oversized or extra-deep plates. Repair wall finishes and remount outlet boxes when standard device plates do not fit flush or do not cover rough wall opening.

G. Dimmers:

1. Install dimmers within terms of their listing.
2. Verify that dimmers used for fan speed control are listed for that application.
3. Install unshared neutral conductors on line and load side of dimmers according to manufacturers' device listing conditions in the written instructions.

H. Arrangement of Devices: Unless otherwise indicated, mount flush, with long dimension vertical and with grounding terminal of receptacles on top. Group adjacent switches under single, multigang wall plates.

I. Adjust locations of floor service outlets and service poles to suit arrangement of partitions and furnishings.

3.02 FIELD QUALITY CONTROL

A. Perform tests and inspections and prepare test reports.

1. In healthcare facilities, prepare reports that comply with recommendations in NFPA 99.
2. Test Instruments: Use instruments that comply with UL 1436.
3. Test Instrument for Convenience Receptacles: Digital wiring analyzer with digital readout or illuminated LED indicators of measurement.

B. Tests for Convenience Receptacles:

1. Line Voltage: Acceptable range is 105 to 132 V.
2. Percent Voltage Drop under 15-A Load: A value of 6 percent or higher is not acceptable.
3. Ground Impedance: Values of up to 2 ohms are acceptable.
4. GFCI Trip: Test for tripping values specified in UL 1436 and UL 943.
5. Using the test plug, verify that the device and its outlet box are securely mounted.
6. The tests shall be diagnostic, indicating damaged conductors, high resistance at the circuit breaker, poor connections, inadequate fault current path, defective devices, or similar problems. Correct circuit conditions, remove malfunctioning units and replace with new ones, and retest as specified above.

C. Test straight blade hospital-grade convenience outlets for the retention force of the grounding blade according to NFPA 99. Retention force shall be not less than 4 oz.

END OF SECTION

SECTION 26 28 16 - ENCLOSED SWITCHES AND CIRCUIT BREAKERS

PART 1 GENERAL

1.01 SUMMARY

A. Section Includes:

1. Fusible switches.
2. Nonfusible switches.
3. Molded-case circuit breakers (MCCBs).
4. Enclosures.

1.02 DEFINITIONS

A. NC: Normally closed.

B. NO: Normally open.

C. SPDT: Single pole, double throw.

1.03 SUBMITTALS

A. Product Data: For each type of enclosed switch, circuit breaker, accessory, and component indicated. Include dimensioned elevations, sections, weights, and manufacturers' technical data on features, performance, electrical characteristics, ratings, accessories, and finishes.

1. Enclosure types and details for types other than NEMA 250, Type 1.
2. Current and voltage ratings.
3. Short-circuit current ratings (interrupting and withstand, as appropriate).
4. Include evidence of NRTL listing for series rating of installed devices.
5. Detail features, characteristics, ratings, and factory settings of individual overcurrent protective devices, accessories, and auxiliary components.
6. Include time-current coordination curves (average melt) for each type and rating of overcurrent protective device; include selectable ranges for each type of overcurrent protective device.

B. Shop Drawings: For enclosed switches and circuit breakers. Include plans, elevations, sections, details, and attachments to other work.

1. Wiring Diagrams: For power, signal, and control wiring.

C. Qualification Data: For qualified testing agency.

D. Field quality-control reports.

1. Test procedures used.
2. Test results that comply with requirements.
3. Results of failed tests and corrective action taken to achieve test results that comply with requirements.

E. Manufacturer's field service report.

F. Operation and Maintenance Data: For enclosed switches and circuit breakers to include in emergency, operation, and maintenance manuals. In addition to items specified in Division 01 Section "Operation and Maintenance Data," include the following:

1. Manufacturer's written instructions for testing and adjusting enclosed switches and circuit breakers.
2. Time-current coordination curves (average melt) for each type and rating of overcurrent protective device; include selectable ranges for each type of overcurrent protective device.

1.04 QUALITY ASSURANCE

A. Testing Agency Qualifications: Member company of NETA or an NRTL.

1. Testing Agency's Field Supervisor: Currently certified by NETA to supervise on-site testing.

B. Source Limitations: Obtain enclosed switches and circuit breakers, overcurrent protective devices, components, and accessories, within same product category, from single source from single manufacturer.

C. Product Selection for Restricted Space: Drawings indicate maximum dimensions for enclosed switches and circuit breakers, including clearances between enclosures, and adjacent surfaces and other items. Comply with indicated maximum dimensions.

D. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, by a qualified testing agency, and marked for intended location and application.

E. Comply with NFPA 70.

1.05 PROJECT CONDITIONS

A. Environmental Limitations: Rate equipment for continuous operation under the following conditions unless otherwise indicated:

1. Ambient Temperature: Not less than minus 22 deg F and not exceeding 104 deg F.
2. Altitude: Not exceeding 6600 feet.

B. Interruption of Existing Electric Service: Do not interrupt electric service to facilities occupied by Owner or others unless permitted under the following conditions and then only after arranging to provide temporary electric service according to requirements indicated:

1. Notify Construction Manager no fewer than seven days in advance of proposed interruption of electric service.
2. Indicate method of providing temporary electric service.
3. Do not proceed with interruption of electric service without Construction Manager's written permission.
4. Comply with NFPA 70E.

1.06 COORDINATION

A. Coordinate layout and installation of switches, circuit breakers, and components with equipment served and adjacent surfaces. Maintain required workspace clearances and required clearances for equipment access doors and panels.

1.07 EXTRA MATERIALS

A. Furnish extra materials that match products installed and that are packaged with protective covering for storage and identified with labels describing contents.

1. Fuses: Equal to 10 percent of quantity installed for each size and type, but no fewer than three of each size and type.
2. Fuse Pullers: Two for each size and type.

PART 2 PRODUCTS

2.01 FUSIBLE SWITCHES

A. Manufacturers: Subject to compliance with requirements, provide products by one of the following:

1. Square D

2. Eaton
3. ABB

B. Type GD, General Duty, Single Throw, 240-V ac, 800 A and Smaller: UL 98 and NEMA KS 1, horsepower rated, with cartridge fuse interiors to accommodate indicated fuses, lockable handle with capability to accept two padlocks, and interlocked with cover in closed position.

C. Type HD, Heavy Duty, Single Throw, 240 and 600-V ac, 1200 A and Smaller: UL 98 and NEMA KS 1, horsepower rated, with clips or bolt pads to accommodate indicated fuses, lockable handle with capability to accept three padlocks, and interlocked with cover in closed position.

D. Type HD, Heavy Duty, Six Pole, Single Throw, 240 and 600-V ac, 200 A and Smaller: UL 98 and NEMA KS 1, horsepower rated, with clips or bolt pads to accommodate indicated fuses, lockable handle with capability to accept three padlocks, and interlocked with cover in closed position.

E. Type HD, Heavy Duty, Double Throw, 240 and 600-V ac, 1200 A and Smaller: UL 98 and NEMA KS 1, horsepower rated, with clips or bolt pads to accommodate indicated fuses, lockable handle with capability to accept three padlocks, and interlocked with cover in closed position.

F. Accessories:

1. Equipment Ground Kit: Internally mounted and labeled for copper and aluminum ground conductors.
2. Neutral Kit: Internally mounted; insulated, capable of being grounded and bonded; labeled for copper and aluminum neutral conductors.
3. Isolated Ground Kit (where indicated on drawings): Internally mounted; insulated, capable of being grounded and bonded; labeled for copper and aluminum neutral conductors.
4. Class R Fuse Kit (where indicated on drawings): Provides rejection of other fuse types when Class R fuses are specified.
5. Auxiliary Contact Kit (where indicated on drawings): One NO/NC (Form "C") auxiliary contact(s), arranged to activate before switch blades open.
6. Hookstick Handle: Allows use of a hookstick to operate the handle.
7. Lugs: Compression type, suitable for number, size, and conductor material.
8. Service-Rated Switches (where indicated on drawings): Labeled for use as service equipment.

2.02 NONFUSIBLE SWITCHES

A. Manufacturers: Subject to compliance with requirements, provide products by one of the following:

1. Square D
2. Eaton
3. ABB

B. Type GD, General Duty, Single Throw, 600 A and Smaller: UL 98 and NEMA KS 1, horsepower rated, lockable handle with capability to accept two padlocks, and interlocked with cover in closed position.

C. Type HD, Heavy Duty, Single Throw, 240 and 600-V ac, 1200 A and Smaller: UL 98 and NEMA KS 1, horsepower rated, lockable handle with capability to accept three padlocks, and interlocked with cover in closed position.

D. Type HD, Heavy Duty, Six Pole, Single Throw, 240 and 600-V ac, 200 A and Smaller: UL 98 and NEMA KS 1, horsepower rated, lockable handle with capability to accept three padlocks, and interlocked with cover in closed position.

E. Type HD, Heavy Duty, Double Throw, 240 and 600-V ac, 1200 A and Smaller: UL 98 and NEMA KS 1, horsepower rated, lockable handle with capability to accept three padlocks, and interlocked with cover in closed position.

F. Accessories:

1. Equipment Ground Kit: Internally mounted and labeled for copper and aluminum ground conductors.
2. Neutral Kit: Internally mounted; insulated, capable of being grounded and bonded; labeled for copper and aluminum neutral conductors.
3. Isolated Ground Kit (where indicated on drawings): Internally mounted; insulated, capable of being grounded and bonded; labeled for copper and aluminum neutral conductors.
4. Auxiliary Contact Kit (where indicated on drawings): One NO/NC (Form "C") auxiliary contact(s), arranged to activate before switch blades open.
5. Hookstick Handle: Allows use of a hookstick to operate the handle.
6. Lugs: Compression type, suitable for number, size, and conductor material.

2.03 MOLDED-CASE CIRCUIT BREAKERS

A. Manufacturers: Subject to compliance with requirements, provide products by one of the following:

1. Square D
2. Eaton
3. ABB

B. General Requirements: Comply with UL 489, NEMA AB 1, and NEMA AB 3, with interrupting capacity to comply with available fault currents.

C. Thermal-Magnetic Circuit Breakers: Inverse time-current element for low-level overloads and instantaneous magnetic trip element for short circuits. Adjustable magnetic trip setting for circuit-breaker frame sizes 250 A and larger.

D. Adjustable, Instantaneous-Trip Circuit Breakers: Magnetic trip element with front-mounted, field-adjustable trip setting.

E. Electronic Trip Circuit Breakers: Field-replaceable rating plug, rms sensing, with the following field-adjustable settings:

1. Instantaneous trip.
2. Long- and short-time pickup levels.
3. Long- and short-time time adjustments.
4. Ground-fault pickup level, time delay, and I^2t response.

F. Current-Limiting Circuit Breakers: Frame sizes 400 A and smaller, and let-through ratings less than NEMA FU 1, RK-5.

G. Integrally Fused Circuit Breakers: Thermal-magnetic trip element with integral limiter-style fuse listed for use with circuit breaker and trip activation on fuse opening or on opening of fuse compartment door.

H. Ground-Fault, Circuit-Interrupter (GFCI) Circuit Breakers: Single- and two-pole configurations with Class A ground-fault protection (6-mA trip).

I. Ground-Fault, Equipment-Protection (GFEP) Circuit Breakers: With Class B ground-fault protection (30-mA trip).

J. Features and Accessories:

1. Standard frame sizes, trip ratings, and number of poles.
2. Lugs: Compression type, suitable for number, size, trip ratings, and conductor material.
3. Application Listing: Appropriate for application; Type SWD for switching fluorescent lighting loads; Type HID for feeding fluorescent and high-intensity discharge lighting circuits.
4. Ground-Fault Protection (where indicated on drawings): Comply with UL 1053; integrally mounted, self-powered type with mechanical ground-fault indicator; relay with adjustable pickup and time-delay settings, push-to-test feature, internal memory, and shunt trip unit; and three-phase, zero-sequence current transformer/sensor.
5. Shunt Trip (where indicated on drawings): Trip coil energized from separate circuit, with coil-clearing contact.

6. Undervoltage Trip (where indicated on drawings): Set to operate at 35 to 75 percent of rated voltage without intentional time delay.
7. Auxiliary Contacts (where indicated on drawings): One SPDT switch with "a" and "b" contacts; "a" contacts mimic circuit-breaker contacts, "b" contacts operate in reverse of circuit-breaker contacts.

2.04 ENCLOSURES

A. Enclosed Switches and Circuit Breakers: NEMA AB 1, NEMA KS 1, NEMA 250, and UL 50, to comply with environmental conditions at installed location.

1. Indoor, Dry and Clean Locations: NEMA 250, Type 1.
2. Outdoor Locations: NEMA 250, Type 3R.
3. Kitchen and Wash-Down Areas: NEMA 250, Type 4X, stainless steel.
4. Other Wet or Damp, Indoor Locations: NEMA 250, Type 4.
5. Indoor Locations Subject to Dust, Falling Dirt, and Dripping Noncorrosive Liquids: NEMA 250, Type 12.
6. Hazardous Areas Indicated on Drawings: NEMA 250, Type 9.

PART 3 EXECUTION

3.01 EXAMINATION

A. Examine elements and surfaces to receive enclosed switches and circuit breakers for compliance with installation tolerances and other conditions affecting performance of the Work.

B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.02 INSTALLATION

A. Install individual wall-mounted switches and circuit breakers with tops at uniform height unless otherwise indicated.

B. Temporary Lifting Provisions: Remove temporary lifting eyes, channels, and brackets and temporary blocking of moving parts from enclosures and components.

C. Install fuses in fusible devices.

D. Comply with NECA 1.

3.03 IDENTIFICATION

A. Comply with requirements in Division 26 Section "Identification for Electrical Systems."

1. Identify field-installed conductors, interconnecting wiring, and components; provide warning signs.
2. Label each enclosure with engraved metal or laminated-plastic nameplate.

3.04 FIELD QUALITY CONTROL

A. Testing Agency: Engage a qualified testing agency to perform tests and inspections.

B. Manufacturer's Field Service: Engage a factory-authorized service representative to inspect, test, and adjust components, assemblies, and equipment installations, including connections.

C. Perform tests and inspections.

1. Manufacturer's Field Service: Engage a factory-authorized service representative to inspect components, assemblies, and equipment installations, including connections, and to assist in testing.

D. Acceptance Testing Preparation:

1. Test insulation resistance for each enclosed switch and circuit breaker, component, connecting supply, feeder, and control circuit.
2. Test continuity of each circuit.

E. Tests and Inspections:

1. Perform each visual and mechanical inspection and electrical test stated in NETA Acceptance Testing Specification. Certify compliance with test parameters.
2. Correct malfunctioning units on-site, where possible, and retest to demonstrate compliance; otherwise, replace with new units and retest.
3. Perform the following infrared scan tests and inspections and prepare reports:

a. Initial Infrared Scanning: After Substantial Completion, but not more than 60 days after Final Acceptance, perform an infrared scan of each enclosed switch and circuit breaker. Remove front panels so joints and connections are accessible to portable scanner.
b. Follow-up Infrared Scanning: Perform an additional follow-up infrared scan of each enclosed switch and circuit breaker 11 months after date of Substantial Completion.

c. Instruments and Equipment: Use an infrared scanning device designed to measure temperature or to detect significant deviations from normal values. Provide calibration record for device.

4. Test and adjust controls, remote monitoring, and safeties. Replace damaged and malfunctioning controls and equipment.

F. Enclosed switches and circuit breakers will be considered defective if they do not pass tests and inspections.

G. Prepare test and inspection reports, including a certified report that identifies enclosed switches and circuit breakers and that describes scanning results. Include notation of deficiencies detected, remedial action taken, and observations after remedial action.

3.05 ADJUSTING

A. Adjust moving parts and operable components to function smoothly, and lubricate as recommended by manufacturer. Retain option in paragraph below if the indicated Section is included in the Contract Documents.

END OF SECTION

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SECTION 26 41 00
LIGHTNING PROTECTION SYSTEM

PART 1 - GENERAL

1.01 SECTION INCLUDES

A. Renovation and recertification of existing lightning protection system.

B. Furnish all labor, materials, and items of service required for completion of a functional and unobtrusive lightning protection system.

C. System furnished shall be the standard product of manufacturer's regularly engaged in the production of lightning protection equipment.

D. Lightning protection system shall be as approved by Owner and Consultant.

E. Cooperate with the roofing contractor and roofing material manufacturer to maintain roofing warranties.

1.02 RELATED SECTIONS

A. 02 07 20 - Minor Demolition and Renovation Work.

B. 07 52 00 - Modified Bitumen Membrane Roofing.

C. 07 62 00 - Sheet Metal Flashing and Trim.

D. 07 92 00 - Joint Sealants.

1.03 STANDARDS

A. Lightning Protection Institute Installation Standard, LPI 175.

B. Underwriters Laboratories, Inc. Installation Requirement, UL96A.

C. National Fire Protection Association Lightning Protection Code, NFPA78.

D. National Electrical Code (NEC).

1.04 SUBMITTALS

A. Product Data: Submit manufacturer's data sheets for each product to be used.

B. Shop Drawings:

1. Submit shop drawings.
2. Prepare scaled roof plan locating and identifying all required details.
3. Show type, size, and location of all grounding, down conductors, through roof/through wall assemblies, and roof conductors.

C. Certificates:

1. Underwriters Laboratories Inc. Master Label.
2. Lightning Protection Institute Certification.
3. Field-applied certification plates.

1.05 QUALITY ASSURANCE

A. Applicator:
   1. Employees Certified Master Installers.
   2. Company is UL listed.
   3. Member of Lightning Protection Institute.

B. Regulatory Requirements: The lightning protection system shall conform to the requirements of the LPI, UL, NFPA, and NEC.

C. Inspection: Contractor shall apply to Underwriters Laboratories Inc. for inspection and certification.

PART 2 - PRODUCTS

2.01 MATERIALS

A. Aluminum sized, weighted, and constructed to suit pre-application.

B. Bolt type connectors and splicers shall be utilized.

C. All mounting hardware shall be stainless steel.

D. Ground rods shall be stainless steel of appropriate diameter.

E. Air Terminals: Blunt end aluminum units.

F. Braided Cable: Aluminum braided cable.

G. Sealant Adhesive: Non-slump moisture curing structural sealant, gray in color, such as "M-1 Structural Sealant" by ChemLink, Inc.

PART 3 - EXECUTION

3.01 GENERAL INSTALLATION

A. The installation shall be accomplished by an experienced installation company that is UL listed, a member of the Lightning Protection Institute, United Lightning Protection Association qualified, and an employer of Certified Master Installers of lightning protection systems.

B. A Certified Master Installer shall directly supervise the work.

C. All equipment shall be installed in a neat, workmanlike manner.

D. The system shall consist of a complete conductor network at the roof and include air terminals, connectors, splicers, bonds, copper downleads, and proper ground terminals.

E. Lightning Protection System:
   1. Temporarily disconnect, remove, and salvage the lightning protection system including, but not limited to, cables, holders, clamps, and clips.
   2. Reinstall the lightning protection system so that, upon completion, system can be re-certified by UL.
   3. Install equipment in a neat, workmanlike manner.

4. System shall consist of a complete conductor network at the roof and include air terminals, connectors, splicers, bonds, and other associated hardware.
5. Secure bases of air terminals and cable holders to inside vertical face of coping with appropriate fasteners.
6. Set air terminal bases and metal cable holders in bed of sealant adhesive on top of cut section of protection pad installed on top of roof, where applicable.

3.02 COORDINATION

A. The lightning protection installer will work with other trades to ensure a correct, neat, and unobtrusive installation.

B. It shall be the responsibility of the lightning protection installer to assure a sound bond to the main water service and to assure interconnection with other ground systems.

3.03 CLEANING

A. Remove trash, debris, equipment, and parts from the jobsite.

B. Clean exposed metal surfaces, removing substances that might cause corrosion of metal components.

END OF SECTION

SECTION 26 51 00 - INTERIOR LIGHTING

PART 1 GENERAL

1.01 SUMMARY

A. This Section includes the following:

1. Interior lighting fixtures, lamps,
2. Emergency lighting units.
3. Exit signs.
4. Lighting fixture supports.
5. DISD Requirements

B. Related Sections include the following:

1. Division 26 Section "Lighting Control Devices" for automatic control of lighting, including time switches, photoelectric relays, occupancy sensors, and multipole lighting relays and contactors.

C. DISD Requirements
1. Refer to drawing for lighting fixture grouping and switching.

1.02 DEFINITIONS

A. BF: Ballast factor.

B. CRI: Color-rendering index.

C. CU: Coefficient of utilization.

D. LER: Luminaire efficacy rating.

E. Luminaire: Complete lighting fixture, including ballast housing if provided.

F. RCR: Room cavity ratio.

1.03 SUBMITTALS

A. Product Data: For each type of lighting fixture, arranged in order of fixture designation. Include data on features, accessories, finishes, and the following:

1. Physical description of lighting fixture including dimensions.
2. Emergency lighting units including battery and charger.
3. Ballast.
4. Energy-efficiency data.
5. Air and Thermal Performance Data: For air-handling lighting fixtures. Furnish data required in "Submittals" Article in Division 23 Section "Diffusers, Registers, and Grilles."
6. Sound Performance Data: For air-handling lighting fixtures. Indicate sound power level and sound transmission class in test reports certified according to standards specified in Division 23 Section "Diffusers, Registers, and Grilles."
7. Life, output, and energy-efficiency data for lamps.
8. Photometric data, in IESNA format, based on laboratory tests of each lighting fixture type, outfitted with lamps, ballasts, and accessories identical to those indicated for the lighting fixture as applied in this Project.

    a. For indicated fixtures, photometric data shall be certified by a qualified independent testing agency. Photometric data for remaining fixtures shall be certified by the manufacturer.
    b. Photometric data shall be certified by a manufacturer's laboratory with a current accreditation under the National Voluntary Laboratory Accreditation Program (NVLAP) for Energy Efficient Lighting Products.

B. Shop Drawings: Show details of nonstandard or custom lighting fixtures. Indicate dimensions, weights, methods of field assembly, components, features, and accessories.

1. Wiring Diagrams: Power and control wiring.

C. Coordination Drawings: Reflected ceiling plan(s) and other details, drawn to scale, on which the following items are shown and coordinated with each other, based on input from installers of the items involved:

1. Lighting fixtures.
2. Suspended ceiling components.
3. Structural members to which suspension systems for lighting fixtures will be attached.
4. Other items in finished ceiling including the following:

    a. Air outlets and inlets.
    b. Speakers.
    c. Sprinklers.
    d. Smoke and fire detectors.
    e. Occupancy sensors.
    f. Access panels.

5. Perimeter moldings.

D. Samples for Verification: Interior lighting fixtures designated for sample submission in Lighting Fixture Schedule. Each sample shall include the following:

1. Lamps: Specified units installed.
2. Accessories: Cords and plugs.

E. Product Certificates: For each type of ballast for bi-level and dimmer-controlled fixtures, signed by product manufacturer.

F. Qualification Data: For agencies providing photometric data for lighting fixtures.

G. Field quality-control test reports.

H. Operation and Maintenance Data: For lighting equipment and fixtures to include in emergency, operation, and maintenance manuals.

I. Warranties: Special warranties specified in this Section.

J. DesignLights Consortium Certification for LED fixtures. Provide lighting facts documentation.

1.04 QUALITY ASSURANCE

A. Luminaire Photometric Data Testing Laboratory Qualifications: Provided by manufacturers' laboratories that are accredited under the National Volunteer Laboratory Accreditation Program for Energy Efficient Lighting Products.

B. Luminaire Photometric Data Testing Laboratory Qualifications: Provided by an independent agency, with the experience and capability to conduct the testing indicated, that is an NRTL as defined by OSHA in 29 CFR 1910.7.

C. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, Article 100, by a testing agency acceptable to authorities having jurisdiction, and marked for intended use.

D. Comply with NFPA 70.

E. All LED fixtures are to be tested and should adhere to IESNA LM79 testing standards for lumen output and depreciation.

F. All LED fixtures are to be tested to LM80 standards.

G. FMG Compliance: Lighting fixtures for hazardous locations shall be listed and labeled for indicated class and division of hazard by FMG.

H. Mockups: Provide interior lighting fixtures for room or module mockups, complete with power and control connections.

1. Obtain Architect's approval of fixtures for mockups before starting installations.
2. Maintain mockups during construction in an undisturbed condition as a standard for judging the completed Work.
3. Approved fixtures in mockups may become part of the completed Work if undisturbed at time of Substantial Completion.

1.05 COORDINATION

A. Coordinate layout and installation of lighting fixtures and suspension system with other construction that penetrates ceilings or is supported by them, including HVAC equipment, fire-suppression system, and partition assemblies.

1.06 WARRANTY

A. Special Warranty for Emergency Lighting Batteries: Manufacturer's standard form in which manufacturer of battery-powered emergency lighting unit agrees to repair or replace components of rechargeable batteries that fail in materials or workmanship within specified warranty period.

1. Warranty Period for Emergency Lighting Unit Batteries: 10 years from date of Substantial Completion. Full warranty shall apply for first year, and prorated warranty for the remaining nine years.
2. Warranty Period for Emergency Ballast and Self-Powered Exit Sign Batteries: Seven years from date of Substantial Completion. Full warranty shall apply for first year, and prorated warranty for the remaining six years.

B. Special Warranty for Ballasts: Manufacturer's standard form in which ballast manufacturer agrees to repair or replace ballasts that fail in materials or workmanship within specified warranty period.

1. Warranty Period for Electronic Ballasts: Five years from date of Substantial Completion.

C. Warranty for LED luminaires: Manufacturer’s standard form, made out to Owner and signed by luminaire manufacturer agreeing to replace any component of the luminnaire that fails in materials or workmanship, f.o.b. the nearest shipping point to Project site, within specified warranty period indicated below.

1. Warranty Period for LED luminaires: Five years from date of Substantial Completion.

1.07 EXTRA MATERIALS

A. Furnish extra materials described below that match products installed and that are packaged with protective covering for storage and identified with labels describing contents.

1. Lamps: 10 for every 100 of each type and rating installed. Furnish at least one of each type.
2. Plastic Diffusers and Lenses: 1 for every 100 of each type and rating installed. Furnish at least one of each type.
3. Battery and Charger Data: One for each emergency lighting unit.
4. Ballasts: 1 for every 100 of each type and rating installed. Furnish at least one of each type.
5. Globes and Guards: 1 for every 20 of each type and rating installed. Furnish at least one of each type.

PART 2 PRODUCTS

2.01 MANUFACTURERS

1. Basis-of-Design Product: The design for each lighting fixture is based on the product named on the Light Fixture Schedule on the drawings. Subject to compliance with requirements, provide either the named product or a comparable product by another manufacturer. Substitutions to the named product are subject to the substitution requirements indicated in Division 26 Section “Common Work Results for Electrical.”

2.02 LIGHTING FIXTURES AND COMPONENTS, GENERAL REQUIREMENTS

A. Recessed Fixtures: Comply with NEMA LE 4 for ceiling compatibility for recessed fixtures.

B. Metal Parts: Free of burrs and sharp corners and edges.

C. Sheet Metal Components: Steel, unless otherwise indicated. Form and support to prevent warping and sagging.

D. Doors, Frames, and Other Internal Access: Smooth operating, free of light leakage under operating conditions, and designed to permit relamping without use of tools. Designed to prevent doors, frames, lenses, diffusers, and other components from falling accidentally during relamping and when secured in operating position.

E. Reflecting surfaces shall have minimum reflectance as follows, unless otherwise indicated:

1. White Surfaces: 85 percent.

2. Specular Surfaces: 83 percent.
3. Diffusing Specular Surfaces: 75 percent.
4. Laminated Silver Metallized Film: 90 percent.

F. Plastic Diffusers, Covers, and Globes:

1. Acrylic Lighting Diffusers: 100 percent virgin acrylic plastic. High resistance to yellowing and other changes due to aging, exposure to heat, and UV radiation.

   a. Lens Thickness: At least [**0.125 inch (3.175 mm)**] <**Insert thickness**> minimum unless different thickness is indicated.
   b. UV stabilized.

2. Glass: Annealed crystal glass, unless otherwise indicated.

G. Electromagnetic-Interference Filters: Factory installed to suppress conducted electromagnetic-interference as required by MIL-STD-461E. Fabricate lighting fixtures with one filter on each ballast indicated to require a filter.

H. Air-Handling LED Fixtures: For use with plenum ceiling for air return and heat extraction and for attaching an air-diffuser-boot assembly specified in Division 23 Section "Diffusers, Registers, and Grilles."

1. Air Supply Units: Slots in one or both side trims join with air-diffuser-boot assemblies.
2. Heat Removal Units: Air path leads through lamp cavity.
3. Combination Heat Removal and Air Supply Unit: Heat is removed through lamp cavity at both ends of the fixture door with air supply same as for air supply units.
4. Dampers: Operable from outside fixture for control of return-air volume.
5. Static Fixture: Air supply slots are blanked off, and fixture appearance matches active units.

2.03 EXIT SIGNS

A. Description: Comply with UL 924; for sign colors, visibility, luminance, and lettering size, comply with authorities having jurisdiction. Fixtures to be vandal resistant.

B. Internally Lighted Signs:

1. Lamps for AC Operation: LEDs, 70,000 hours minimum rated lamp life.
2. Self-Powered Exit Signs (Battery Type): Integral automatic charger in a self-contained power pack.

   a. Battery: Sealed, maintenance-free, nickel-cadmium type.
   b. Charger: Fully automatic, solid-state type with sealed transfer relay.

c. Operation: Relay automatically energizes lamp from battery when circuit voltage drops to 80 percent of nominal voltage or below. When normal voltage is restored, relay disconnects lamps from battery, and battery is automatically recharged and floated on charger.
d. Test Push Button: Push-to-test type, in unit housing, simulates loss of normal power and demonstrates unit operability.
e. LED Indicator Light: Indicates normal power on. Normal glow indicates trickle charge; bright glow indicates charging at end of discharge cycle.
f. Remote Test: Switch in hand-held remote device aimed in direction of tested unit initiates coded infrared signal. Signal reception by factory-installed infrared receiver in tested unit triggers simulation of loss of its normal power supply, providing visual confirmation of either proper or failed emergency response.
g. Integral Self-Test: Factory-installed electronic device automatically initiates code-required test of unit emergency operation at required intervals. Test failure is annunciated by an integral audible alarm and flashing red LED.

2.04 EMERGENCY LIGHTING UNITS

A. Description: Self-contained units complying with UL 924.

1. Battery: Sealed, maintenance-free, lead-acid type.
2. Charger: Fully automatic, solid-state type with sealed transfer relay.
3. Operation: Relay automatically turns lamp on when power supply circuit voltage drops to 80 percent of nominal voltage or below. Lamp automatically disconnects from battery when voltage approaches deep-discharge level. When normal voltage is restored, relay disconnects lamps from battery, and battery is automatically recharged and floated on charger.
4. Test Push Button: Push-to-test type, in unit housing, simulates loss of normal power and demonstrates unit operability.
5. LED Indicator Light: Indicates normal power on. Normal glow indicates trickle charge; bright glow indicates charging at end of discharge cycle.
6. Wire Guard: Heavy-chrome-plated wire guard protects lamp heads or fixtures.
7. Integral Time-Delay Relay: Holds unit on for fixed interval of 15 minutes when power is restored after an outage.
8. Remote Test: Switch in hand-held remote device aimed in direction of tested unit initiates coded infrared signal. Signal reception by factory-installed infrared receiver in tested unit triggers simulation of loss of its normal power supply, providing visual confirmation of either proper or failed emergency response.
9. Integral Self-Test: Factory-installed electronic device automatically initiates code-required test of unit emergency operation at required intervals. Test failure is annunciated by an integral audible alarm and flashing red LED.

2.05 LED LUMINAIRES AND ACCESSORIES

A. Description:

1. All fixtures are to be tested and should adhere to IESNA LM79 testing standards for lumen output and depreciation.
2. All fixtures are to be tested to LM80 standards.
3. All fixtures are to be DLC certified.
4. All fixtures are to be rated to deliver L80 performance for a minimum of 50,000 hours.
5. All fixtures are to be equipped with 0-10V dimming drivers.
6. Color temperature shall be as indicated in Light Fixture Schedule on plans.

2.06 LIGHTING FIXTURE SUPPORT COMPONENTS

A. Comply with Division 26 Section "Hangers and Supports for Electrical Systems" for channel- and angle-iron supports and nonmetallic channel and angle supports.

B. Single-Stem Hangers: 1/2-inch steel tubing with swivel ball fittings and ceiling canopy. Finish same as fixture.

C. Twin-Stem Hangers: Two, 1/2-inch steel tubes with single canopy designed to mount a single fixture. Finish same as fixture.

D. Wires: ASTM A 641/A 641M, Class 3, soft temper, zinc-coated steel, 12 gage.

E. Wires for Humid Spaces: ASTM A 580/A 580M, Composition 302 or 304, annealed stainless steel, 12 gage.

F. Rod Hangers: 3/16-inch minimum diameter, cadmium-plated, threaded steel rod.

G. Hook Hangers: Integrated assembly matched to fixture and line voltage and equipped with threaded attachment, cord, and locking-type plug.

PART 3 EXECUTION

3.01 INSTALLATION

A. Lighting fixtures: Set level, plumb, and square with ceilings and walls. Install lamps in each fixture.

B. Support for Lighting Fixtures in or on Grid-Type Suspended Ceilings: Use grid as a support element.

1. Install a minimum of four ceiling support system rods or wires for each fixture. Locate not more than 6 inches from lighting fixture corners.
2. Support Clips: Fasten to lighting fixtures and to ceiling grid members at or near each fixture corner with clips that are UL listed for the application.
3. Fixtures of Sizes Less Than Ceiling Grid: Install as indicated on reflected ceiling plans or center in acoustical panel, and support fixtures independently with at least two 3/4-inch metal channels spanning and secured to ceiling tees.
4. Install at least one independent support rod or wire from structure to a tab on lighting fixture. Wire or rod shall have breaking strength of the weight of fixture at a safety factor of 3.

C. Suspended Lighting Fixture Support:

1. Pendants and Rods: Where longer than 48 inches, brace to limit swinging.
2. Stem-Mounted, Single-Unit Fixtures: Suspend with twin-stem hangers.
3. Continuous Rows: Use tubing or stem for wiring at one point and tubing or rod for suspension for each unit length of fixture chassis, including one at each end.

D. Air-Handling Lighting Fixtures: Install with dampers closed and ready for adjustment.

E. Adjust aimable lighting fixtures to provide required light intensities.

F. Connect wiring according to Division 26 Section "Low-Voltage Electrical Power Conductors and Cables."

3.02 FIELD QUALITY CONTROL

A. Test for Emergency Lighting: Interrupt power supply to demonstrate proper operation. Verify transfer from normal power to battery and retransfer to normal.

B. Prepare a written report of tests, inspections, observations, and verifications indicating and interpreting results. If adjustments are made to lighting system, retest to demonstrate compliance with standards.

PART 4 DISD Requirements

Location	Average Foot Candles	Switching	Notes
Classrooms/ laboratories	40	Split by switching 1/3 and 2/3	Row of lights nearest teaching wall switched separately

Cafeterias	40	Split by switching 1/3, 1/3, 1/3	Row of lights nearest exterior windows switched separately
Offices	40		
Corridors	30		
Location	**Average Foot Candles**	**Switching**	**Notes**
Restrooms	25		
Gymnasiums (Non-competition)	35	Split by switching 1/3, 1/3, 1/3	
Gymnasiums (Competition)	See Note	Split by switching 1/3, 1/3, 1/3	Per University Interscholastic League guidelines
Libraries	50		
Shops	75		With task lighting when needed.
Kitchens	50		Design team to ensure foot candle level meets requirements of health code.
Exterior:	See Note		4 FC (all sides) out 50' from building

1. Provide distributed lighting controls system with networked gateway. Refer to Division 26 09 41 & 26 90 61 for additional lighting control requirements.
2. Vacancy sensors are preferred. Coordinate lighting sensors so they do not interfere with projections systems.
3. Lighting service in the building shall be 277-volt, balanced on all phases.
4. LED Lighting
   a. Consider the most recent; light output, energy savings, cost of fixtures, cost of lamps, etc.
5. Accent lighting shall be energy efficient, durable, and easy to maintain.
6. Recessed Lighting shall be LED type.
7. Light bulbs in food preparation, storage, and display areas should be shatterproof, tuff-coated, or otherwise protected.

8. Use lighting fixtures suitable for the space and environmental conditions in which they will be installed.
9. Lighting in stairwells
    a. Wall-mounted
    b. Center above landings
    c. Avoid placing fixtures above stair runs. Consideration should be given to accessibility to change light bulbs or lamps.
    d. Use LED lighting in difficult to reach locations to ease maintenance requirements.
10. Emergency lighting
    a. Use two-lamp, LED, wall-mounted “bug eye” fixtures
    b. Vandal resistant housing
    c. Mounted as high as possible to avoid damage
11. Exit lights
    a. LED
    b. Vandal resistant housing
12. Lay out lighting in equipment rooms so as not to interfere with equipment.
13. The orientation and control of lighting is to be addressed to prevent glare on TV screens, projection screens, IWB, computer and room monitors in classrooms and other assembly areas (cafeterias, auditoriums, multi- purpose rooms, gyms, media centers, etc.)
14. All classrooms will be equipped with dimming capabilities and at minimum dual switching for controlling light levels.
15. Manufacturers
    a. Only those manufacturers of luminaires, lamps, and ballasts listed on the Luminaire Schedule or listed in the specifications are acceptable.
16. Luminaires
    a. The following requirements apply to all luminaires. See following articles for additional requirements for specific types of luminaires.
    b. Only those products listed on the Luminaire Schedule or noted in the drawings are acceptable.
    c. Unless otherwise noted, consult architect for luminaire color or finish.
    d. All luminaires used in hazardous locations shall comply with UL 844 requirements and be UL listed.
    e. All luminaires used for emergency lighting, including exit lights, shall be UL 924 listed.
17. Led Luminaires
    a. LED luminaires shall meet the following requirements in addition to the general requirements for luminaires listed above.
    b. All LED luminaires shall comply with UL 8750 requirements and be UL listed.
    c. All LED general purpose luminaires shall be either Energy Star or DLC approved.
    d. Expected Life: All LED luminaires shall have a minimum L70 of 50,000 hours. The estimated L70 of LED luminaires shall be derived from LM-80 test data in accordance with TM-21 procedures. LM-80 test data shall be measured in accordance with LM-79 procedures.

e. Color rendering: All interior LED luminaires shall have a minimum CRI of 82.
f. All exterior LED luminaires shall have a minimum CRI of 70.
g. Color temperature: Unless specified to the contrary, all LED luminaires on the same project are to have the same correlated color temperature (CCT). See the Luminaire Schedule for LED CCT. LED luminaire CCT shall be within a 3-step SCDM (Standard Deviation Color Matching) in accordance with ANSI C78.377.
h. Maximum power: The maximum power input of all LED luminaires shall be as indicated on the Luminaire Schedule, with a tolerance of +5% / -10%.
i. Efficacy: All general purpose LED luminaires shall have a minimum efficacy of 90 lumens/watt.
j. Lumen output: The lumen output of all LED luminaires shall be as indicated on the Luminaire Schedule, with a tolerance of plus or minus 8%.

18. High Bay Led Luminaires
    a. LED high bay luminaires shall meet the following requirements in addition to the requirements for LED luminaires listed above.
    b. All high bay luminaires located in gyms, play areas, multipurpose spaces, etc. shall have a wire guard.
    c. Lens, if provided, or wire guard of high bay luminaires shall be hinged and shall have retainer latches for tool-less maintenance.
19. Exit Signs
    a. LED exit signs shall also meet the following requirements in addition to the general requirements for LED luminaires.
    b. LED exit signs shall be rated for at least 10 years unless otherwise noted.
    c. LED exit signs shall be provided with maintenance free batteries good for at least 90 minutes.
    d. LED exit signs shall be provided with status indicator lamp and test switch.
    e. Powered LED exit signs shall be UL tested and approved with 100’ visibility.
    f. Exit signs in gyms shall have a wire guard.
20. Pole-Mounted Exterior Luminaires
    a. Pole-mounted exterior luminaires shall meet the following requirements in addition to the requirements listed above in the Luminaires article. LED pole-mounted luminaires shall meet the following requirements in addition to the requirements listed above in the LED Luminaires article.
    b. Pole mounted luminaires shall have an option for internal glare control or external glare shield where applicable.
    c. All exterior surfaces of pole mounted luminaires shall be painted using powder coat finish.
    d. Exterior flood lights shall be RAB FXLED150T or approved equal.
21. Accessories
    a. Lenses: Lenses for LED troffers shall be 100% virgin acrylic and have a nominal thickness of 0.125 inch.
    b. Emergency Battery Packs: Emergency battery packs shall be factory installed. All emergency luminaire troffers shall operate at 1400 lumen or greater output for at

least 90 minutes. All battery backups installed in exterior luminaires shall be rated for damp location and rated to operate at 32ºF.

END OF SECTION

SECTION 26 56 00 - EXTERIOR LIGHTING

PART 1 GENERAL

1.01 SUMMARY

A. This Section includes the following:

1. Exterior luminaires.
2. Luminaire-mounted photoelectric relays.
3. Poles and accessories.
4. DISD requirements

B. Related Sections include the following:

1. Division 26 Section "Interior Lighting" for exterior luminaires normally mounted on exterior surfaces of buildings.

1.02 DEFINITIONS

A. CRI: Color-rendering index.

B. Luminaire: Complete lighting fixture, including ballast housing if provided.

C. Pole: Luminaire support structure, including tower used for large area illumination.

D. Standard: Same definition as "Pole" above.

1.03 SUBMITTALS

A. Product Data: For each luminaire, pole, and support component, arranged in order of lighting unit designation. Include data on features, accessories, finishes, and the following:

1. Physical description of luminaire, including materials, dimensions, effective projected area, and verification of indicated parameters.
2. Details of attaching luminaires and accessories.
3. Details of installation and construction.
4. Luminaire materials.
5. Photometric data based on laboratory tests of each luminaire type, complete with indicated lamps, ballasts, and accessories.

a. For indicated luminaires, photometric data shall be certified by a qualified independent testing agency. Photometric data for remaining luminaires shall be certified by manufacturer.
b. Photometric data shall be certified by manufacturer's laboratory with a current accreditation under the National Voluntary Laboratory Accreditation Program for Energy Efficient Lighting Products.

6. Photoelectric relays.
7. Ballasts, including energy-efficiency data.
8. Lamps, including life, output, and energy-efficiency data.
9. Materials, dimensions, and finishes of poles.
10. Means of attaching luminaires to supports, and indication that attachment is suitable for components involved.
11. Anchor bolts for poles.
12. Manufactured pole foundations.

B. Shop Drawings:

1. Anchor-bolt templates keyed to specific poles and certified by manufacturer.
2. Design calculations, certified by a qualified professional engineer, indicating strength of screw foundations and soil conditions on which they are based.
3. Wiring Diagrams: Power and control wiring.

C. Samples for Verification: For products designated for sample submission in Exterior Lighting Device Schedule. Each sample shall include lamps and ballasts.

D. Pole and Support Component Certificates: Signed by manufacturers of poles, certifying that products are designed for indicated load requirements in AASHTO LTS-4 and that load imposed by luminaire has been included in design.

E. Qualification Data: For agencies providing photometric data for lighting fixtures.

F. Field quality-control test reports.

G. Operation and Maintenance Data: For luminaires and poles to include in emergency, operation, and maintenance manuals.

H. Warranty: Special warranty specified in this Section.

1.04 QUALITY ASSURANCE

A. Luminaire Photometric Data Testing Laboratory Qualifications: Provided by manufacturers' laboratories that are accredited under the National Volunteer Laboratory Accreditation Program for Energy Efficient Lighting Products.

B. Luminaire Photometric Data Testing Laboratory Qualifications: Provided by an independent agency, with the experience and capability to conduct the testing indicated, that is an NRTL as defined by OSHA in 29 CFR 1910.7.

C. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, Article 100, by a testing agency acceptable to authorities having jurisdiction, and marked for intended use.

D. Comply with IEEE C2, "National Electrical Safety Code."

E. Comply with NFPA 70.

1.05 DELIVERY, STORAGE, AND HANDLING

A. Package aluminum poles for shipping according to ASTM B 660.

B. Store poles on decay-resistant-treated skids at least 12 inches above grade and vegetation. Support poles to prevent distortion and arrange to provide free air circulation.

C. Retain factory-applied pole wrappings on metal poles until right before pole installation. For poles with nonmetallic finishes, handle with web fabric straps.

1.06 WARRANTY

A. Special Warranty: Manufacturer's standard form in which manufacturer agrees to repair or replace products that fail in materials or workmanship; that corrode; or that fade, stain, perforate, erode, or chalk due to effects of weather or solar radiation within specified warranty period. Manufacturer may exclude lightning damage, hail damage, vandalism, abuse, or unauthorized repairs or alterations from special warranty coverage.

1. Warranty Period for Luminaires: Five years from date of Substantial Completion.
2. Warranty Period for Metal Corrosion: Five years from date of Substantial Completion.
3. Warranty Period for Color Retention: Five years from date of Substantial Completion.
4. Warranty Period for Lamps: Replace lamps and fuses that fail within 12 months from date of Substantial Completion; furnish replacement lamps and fuses that fail within the second 12 months from date of Substantial Completion.
5. Warranty Period for Poles: Repair or replace lighting poles and standards that fail in finish, materials, and workmanship within manufacturer's standard warranty period, but not less than three years from date of Substantial Completion.

1.07 EXTRA MATERIALS

A. Furnish extra materials described below that match products installed and that are packaged with protective covering for storage and identified with labels describing contents.

1. Lamps: 10 for every 100 of each type and rating installed. Furnish at least one of each type.
2. Glass and Plastic Lenses, Covers, and Other Optical Parts: 10 for every 100 of each type and rating installed. Furnish at least one of each type.
3. Ballasts: 10 for every 100 of each type and rating installed. Furnish at least one of each type.
4. Globes and Guards: 10 for every 20 of each type and rating installed. Furnish at least one of each type.

PART 2 PRODUCTS

2.01 MANUFACTURERS

1. Basis-of-Design Product: The design for each lighting fixture is based on the product named on the Light Fixture Schedule on the drawings. Subject to compliance with requirements, provide either the named product or a comparable product by another manufacturer. Substitutions to the named product are subject to the substitution requirements indicated in Division 26 Section “Common Work Results for Electrical.”

2.02 LUMINAIRES, GENERAL REQUIREMENTS

A. Luminaires shall comply with UL 1598 and be listed and labeled for installation in wet locations by an NRTL acceptable to authorities having jurisdiction.

B. Comply with IESNA RP-8 for parameters of lateral light distribution patterns indicated for luminaires.

C. Metal Parts: Free of burrs and sharp corners and edges.

D. Sheet Metal Components: Corrosion-resistant aluminum, unless otherwise indicated. Form and support to prevent warping and sagging.

E. Housings: Rigidly formed, weather- and light-tight enclosures that will not warp, sag, or deform in use. Provide filter/breather for enclosed luminaires.

F. Doors, Frames, and Other Internal Access: Smooth operating, free of light leakage under operating conditions, and designed to permit relamping without use of tools. Designed to

prevent doors, frames, lenses, diffusers, and other components from falling accidentally during relamping and when secured in operating position. Doors shall be removable for cleaning or replacing lenses. Designed to disconnect ballast when door opens.

G. Exposed Hardware Material: Stainless steel.

H. Plastic Parts: High resistance to yellowing and other changes due to aging, exposure to heat, and UV radiation.

I. Light Shields: Metal baffles, factory installed and field adjustable, arranged to block light distribution to indicated portion of normally illuminated area or field.

J. Reflecting surfaces shall have minimum reflectance as follows, unless otherwise indicated:

1. White Surfaces: 85 percent.
2. Specular Surfaces: 83 percent.
3. Diffusing Specular Surfaces: 75 percent.

K. Lenses and Refractors Gaskets: Use heat- and aging-resistant resilient gaskets to seal and cushion lenses and refractors in luminaire doors.

L. Luminaire Finish: Manufacturer's standard paint applied to factory-assembled and -tested luminaire before shipping. Where indicated, match finish process and color of pole or support materials.

M. Factory-Applied Finish for Steel Luminaires: Comply with NAAMM's "Metal Finishes Manual for Architectural and Metal Products" for recommendations for applying and designating finishes.

1. Surface Preparation: Clean surfaces to comply with SSPC-SP 1, "Solvent Cleaning," to remove dirt, oil, grease, and other contaminants that could impair paint bond. Grind welds and polish surfaces to a smooth, even finish. Remove mill scale and rust, if present, from uncoated steel, complying with SSPC-SP 5/NACE No. 1, "White Metal Blast Cleaning," or SSPC-SP 8, "Pickling."
2. Exterior Surfaces: Manufacturer's standard finish consisting of one or more coats of primer and two finish coats of high-gloss, high-build polyurethane enamel.

    a. Color: As selected by Architect from manufacturer's full range.

PART 3 EXECUTION

3.01 LUMINAIRE INSTALLATION

A. Install lamps in each luminaire.

B. Fasten luminaire to indicated structural supports.

1. Use fastening methods and materials selected to resist seismic forces defined for the application and approved by manufacturer.

3.02 CORROSION PREVENTION

A. Aluminum: Do not use in contact with earth or concrete. When in direct contact with a dissimilar metal, protect aluminum by insulating fittings or treatment.

B. Steel Conduits: Comply with Division 26 Section "Raceway and Boxes for Electrical Systems." In concrete foundations, wrap conduit with 0.010-inch- (0.254-mm-) thick, pipe-wrapping plastic tape applied with a 50 percent overlap.

3.03 GROUNDING

A. Ground metal poles and support structures according to Division 26 Section "Grounding and Bonding for Electrical Systems."

1. Install grounding electrode for each pole, unless otherwise indicated.
2. Install grounding conductor pigtail in the base for connecting luminaire to grounding system.

B. Ground nonmetallic poles and support structures according to Division 26 Section "Grounding and Bonding for Electrical Systems."

1. Install grounding electrode for each pole.
2. Install grounding conductor and conductor protector.
3. Ground metallic components of pole accessories and foundations.

3.04 FIELD QUALITY CONTROL

A. Inspect each installed fixture for damage. Replace damaged fixtures and components.

B. Illumination Observations: Verify normal operation of lighting units after installing luminaires and energizing circuits with normal power source.

1. Verify operation of photoelectric controls.

C. Illumination Tests:

1. Measure light intensities at night. Use photometers with calibration referenced to NIST standards. Comply with the following IESNA testing guide(s):

a. IESNA LM-5, "Photometric Measurements of Area and Sports Lighting."
b. IESNA LM-50, "Photometric Measurements of Roadway Lighting Installations."
c. IESNA LM-52, "Photometric Measurements of Roadway Sign Installations."
d. IESNA LM-64, "Photometric Measurements of Parking Areas."
e. IESNA LM-72, "Directional Positioning of Photometric Data."

D. Prepare a written report of tests, inspections, observations, and verifications indicating and interpreting results. If adjustments are made to lighting system, retest to demonstrate compliance with standards.

3.05 DEMONSTRATION

A. Engage a factory-authorized service representative to train Owner's maintenance personnel to adjust, operate, and maintain luminaire lowering devices. Refer to Division 01 Section "Demonstration and Training."

PART 4 – DISD REQUIRMENTS

4.01 EXTERIOR LIGHTING

A. LED lighting is preferred. Sodium Fixtures are not permitted

B. With exception to athletic field lighting standards shall be a maximum of 30' tall, steel non tapered, 5" square with cross arm brackets configured as appropriate, and watertight access hole at base, large enough to accommodate wiring connections and fuses.

C. All surfaces of standard and cross arm shall be galvanized, with Duranodic or Kynar 500 dark bronze coating.

D. Wall-mounted fixtures will be acceptable along the other exterior facades. Mounting height should be a minimum of 10'-0" above the ground.

E. Follow IES recommendation for level of exterior illumination.

F. Avoid locating light fixtures on the ground where they would be susceptible to water infiltration and vandalism.

G. Minimize light trespass from the site by using cut-off fixtures and shielding, if necessary.

H. Parking lot and exterior security lighting
1. Circuit separately from other building loads
2. Parking lot lights may be controlled via timeclock/photocell not by BMCS;

I. Avoid projecting and flat-top fixtures (due to concerns about the nesting ofbirds).

J. Avoid locating light fixtures in canopies and covered walks where they might easily be damaged.

4.02 FOOTCANDLE

A.

Location	Average Foot Candles	Switching	Notes
Classrooms/ laboratories	40	Split by switching 1/3 and 2/3	Row of lights nearest teaching wall switched separately
Cafeterias	40	Split by switching 1/3, 1/3, 1/3	Row of lights nearest exterior windows switched separately
Offices	40		
Corridors	30		

Location	Average Foot Candles	Switching	Notes
Restrooms	25		
Gymnasiums (Non-competition)	35	Split by switching 1/3, 1/3, 1/3	
Gymnasiums (Competition)	See Note	Split by switching 1/3, 1/3, 1/3	Per University Interscholastic League guidelines
Libraries	50		

Shops	75		With task lighting when needed.
Kitchens	50		Design team to ensure foot candle level meets requirements of health code.
Exterior:	See Note		4 FC (all sides) out 50' from building

1.1. Pole-Mounted Exterior Luminaires

A Pole-mounted exterior luminaires shall meet the following requirements in addition to the requirements listed above in the Luminaires article. LED pole-mounted luminaires shall meet the following requirements in addition to the requirements listed above in the LED Luminaires article.

B Pole mounted luminaires shall have an option for internal glare control or external glare shield where applicable.

C All exterior surfaces of pole mounted luminaires shall be painted using powder coat finish.

D Exterior flood lights shall be RAB FXLED150T or approved equal.

1.2. Accessories

A Lenses: Lenses for LED troffers shall be 100% virgin acrylic and have a nominal thickness of 0.125 inch.

B Emergency Battery Packs: Emergency battery packs shall be factory installed. All emergency luminaire troffers shall operate at 1400 lumen or greater output for at least 90 minutes. All battery backups installed in exterior luminaires shall be rated for damp location and rated to operate at 32ºF.

C Install exterior lighting systems in accordance with NECA/IESNA-501.

END OF SECTION

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EXTERIOR LIGHTING
265600
March 8, 2026
Bid and Permit Issue

EXTERIOR LIGHTING
265600
March 8, 2026
Bid and Permit Issue

SECTION 26 4313 - SPD LOW VOLTAGE POWER CIRCUITS

PART 1 - GENERAL

1.1 SUMMARY

A. Section includes field-mounted TVSS for low-voltage (120 to 600 V) power distribution and control equipment.

B. Related Sections:

1. Division 26 Section "Switchboards" for factory-installed TVSS.
2. Division 26 Section "Panelboards" for factory-installed TVSS.
3. Division 26 Section "Wiring Devices" for devices with integral TVSS.

1.2 DEFINITIONS

A. ATS: Acceptance Testing Specifications.

B. SVR: Suppressed voltage rating.

C. TVSS: Transient voltage surge suppressor(s), both singular and plural; also, transient voltage surge suppression.

1.3 SUBMITTALS

A. Product Data: For each type of product indicated. Include rated capacities, operating weights, electrical characteristics, furnished specialties, and accessories.

B. Qualification Data: For qualified testing agency.

C. Product Certificates: For TVSS devices, from manufacturer.

D. Field quality-control reports.

E. Operation and Maintenance Data: For TVSS devices to include in emergency, operation, and maintenance manuals.

F. Warranties: Sample of special warranties.

1.4 QUALITY ASSURANCE

A. Testing Agency Qualifications: Member company of NETA or an NRTL.

1. Testing Agency's Field Supervisor: Currently certified by NETA to supervise on-site testing.

B. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, by a testing agency, and marked for intended location and application.

C. Comply with IEEE C62.41.2 and test devices according to IEEE C62.45.

D. Comply with NEMA LS 1.

E. Comply with UL 1283 and UL 1449.

F. Comply with NFPA 70.

1.5 PROJECT CONDITIONS

A. Interruption of Existing Electrical Service: Do not interrupt electrical service to facilities occupied by Owner or others unless permitted under the following conditions and then only after arranging to provide temporary electrical service according to requirements indicated:

1. Notify Owner no fewer than two days in advance of proposed electrical service interruptions.
2. Do not proceed with interruption of electrical service without Owner's written permission.

B. Service Conditions: Rate TVSS devices for continuous operation under the following conditions unless otherwise indicated:

1. Maximum Continuous Operating Voltage: Not less than 115 percent of nominal system operating voltage.
2. Operating Temperature: 30 to 120 deg F (0 to 50 deg C).
3. Humidity: 0 to 85 percent, noncondensing.
4. Altitude: Less than 20,000 feet (6090 m) above sea level.

1.6 COORDINATION

A. Coordinate location of field-mounted TVSS devices to allow adequate clearances for maintenance.

B. Coordinate TVSS devices with Division 26 Section "Electrical Power Monitoring and Control."

1.7 WARRANTY

A. Special Warranty: Manufacturer's standard form in which manufacturer agrees to repair or replace components of surge suppressors that fail in materials or workmanship within specified warranty period.

1. Warranty Period: Five years from date of Substantial Completion.

B. Special Warranty for Cord-Connected, Plug-in Surge Suppressors: Manufacturer's standard form in which manufacturer agrees to repair or replace electronic equipment connected to circuits protected by surge suppressors.

1.8 EXTRA MATERIALS

A. Furnish extra materials that match products installed and that are packaged with protective covering for storage and identified with labels describing contents.

1. Replaceable Protection Modules: One of each size and type installed.

PART 2 - PRODUCTS

2.1 SERVICE ENTRANCE SUPPRESSORS

A. Manufacturers: Subject to compliance with requirements, manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:

B. Basis-of-Design Product: Subject to compliance with requirements, provide comparable product by one of the following:

1. ABB USA.
2. AC Data Solutions.
3. Advanced Protection Technologies Inc. (APT).
4. Atlantic Scientific.
5. Current Technology Inc.; Danaher Power Solutions.
6. Danaher Power Solutions; United Power Products.
7. Eaton Electrical Inc.; Cutler-Hammer Business Unit.
8. General Electric Company; GE Consumer & Industrial - Electrical Distribution.
9. Intermatic, Inc.
10. LEA International.
11. Leviton Mfg. Company Inc.
12. Liebert Corporation; a division of Emerson Network Power.
13. Northern Technologies, Inc.; a division of Emerson Network Power.

14. Siemens Energy & Automation, Inc.
15. Square D; a brand of Schneider Electric.
16. Surge Suppression Incorporated.

C. Surge Protection Devices:

1. Non-modular.
2. LED indicator lights for power and protection status.
3. Audible alarm, with silencing switch, to indicate when protection has failed.
4. Form-C contacts rated at 5 A and 250-V ac, one normally open and one normally closed, for remote monitoring of protection status. Contacts shall reverse on failure of any surge diversion module or on opening of any current-limiting device. Coordinate with building power monitoring and control system.

D. Surge Protection Devices:

1. Comply with UL 1449.
2. Modular design (with field-replaceable modules).
3. Fuses, rated at 200-kA interrupting capacity.
4. Fabrication using bolted compression lugs for internal wiring.
5. Integral disconnect switch.
6. Redundant suppression circuits.
7. Redundant replaceable modules.
8. Arrangement with copper bus bars and for bolted connections to phase buses, neutral bus, and ground bus.
9. Arrangement with wire connections to phase buses, neutral bus, and ground bus.
10. LED indicator lights for power and protection status.
11. Audible alarm, with silencing switch, to indicate when protection has failed.
12. Form-C contacts rated at 5 A and 250-V ac, one normally open and one normally closed, for remote monitoring of protection status. Contacts shall reverse on failure of any surge diversion module or on opening of any current-limiting device. Coordinate with building power monitoring and control system.
13. Six-digit transient-event counter set to totalize transient surges.

E. Peak Single-Impulse Surge Current Rating: Manufacturer recommendation.

F. Minimum single impulse current ratings, using 8-by-20-mic.sec waveform described in IEEE C62.41.2

1. Line to Neutral: 70,000 A.
2. Line to Ground: 70,000 A.
3. Neutral to Ground: 50,000 A.

G. Protection modes and UL 1449 SVR for grounded wye circuits with 480Y/277 V 3-phase, 4-wire circuits shall be as follows:

1. Line to Neutral: 800 V for 480Y/277 V
2. Line to Ground: 800 V for 480Y/277 V
3. Neutral to Ground: 800 V for 480Y/277 V

H. Protection modes and UL 1449 SVR for 240/120 V, single-phase, 3-wire circuits shall be as follows:

1. Line to Neutral: 400 V.
2. Line to Ground: 400 V.
3. Neutral to Ground: 400 V.

I. Protection modes and UL 1449 SVR for 240/120-V, 3-phase, 4-wire circuits with high leg shall be as follows:

1. Line to Neutral: 400 V, 800 V from high leg.
2. Line to Ground: 400 V.
3. Neutral to Ground: 400 V.

J. Protection modes and UL 1449 SVR for 240 V, 480 V, or 600 V, 3-phase, 3-wire, delta circuits shall be as follows:

1. Line to Line: 2000 V for 480 V
2. Line to Ground: 2000 V for 480 V

2.2 PANELBOARD SUPPRESSORS

A. Provide surge suppression per this specification for all new and existing panelsboards and switchboards, even if not shown on plans.

B. Basis-of-Design Product: Subject to compliance with requirements, provide product indicated on Drawings or comparable product by one of the following:

1. ABB USA.
2. AC Data Solutions.
3. Advanced Protection Technologies Inc. (APT).
4. Atlantic Scientific.
5. Current Technology Inc.; Danaher Power Solutions.
6. Danaher Power Solutions; United Power Products.
7. Eaton Electrical Inc.; Cutler-Hammer Business Unit.
8. General Electric Company; GE Consumer & Industrial - Electrical Distribution.
9. Intermatic, Inc.

10. LEA International.
11. Leviton Mfg. Company Inc.
12. Liebert Corporation; a division of Emerson Network Power.
13. Northern Technologies, Inc.; a division of Emerson Network Power.
14. Siemens Energy & Automation, Inc.
15. Square D; a brand of Schneider Electric.
16. Surge Suppression Incorporated.

C. Surge Protection Devices:

1. Non-modular.
2. LED indicator lights for power and protection status.
3. Audible alarm, with silencing switch, to indicate when protection has failed.
4. Form-C contacts rated at 5 A and 250-V ac, one normally open and one normally closed, for remote monitoring of protection status. Contacts shall reverse on failure of any surge diversion module or on opening of any current-limiting device. Coordinate with building power monitoring and control system.

D. Surge Protection Devices:

1. Comply with UL 1449.
2. Modular design (with field-replaceable modules)
3. Short-circuit current rating complying with UL 1449, and matching or exceeding the panelboard short-circuit rating and redundant suppression circuits; with individually fused metal-oxide varistors.
4. Fuses, rated at 200-kA interrupting capacity.
5. Fabrication using bolted compression lugs for internal wiring.
6. Integral disconnect switch.
7. Redundant suppression circuits.
8. Redundant replaceable modules.
9. Arrangement with wire connections to phase buses, neutral bus, and ground bus.
10. LED indicator lights for power and protection status.
11. Audible alarm, with silencing switch, to indicate when protection has failed.
12. Form-C contacts rated at 5 A and 250-V ac, one normally open and one normally closed, for remote monitoring of protection status. Contacts shall reverse on failure of any surge diversion module or on opening of any current-limiting device. Coordinate with building power monitoring and control system.
13. Six-digit transient-event counter set to totalize transient surges.

E. Peak Single-Impulse Surge Current Rating: Manufacturer's recommendation.

F. Minimum single impulse current ratings, using 8-by-20-mic.sec waveform described in IEEE C62.41.2:

1. Line to Neutral: 70,000 A.

2. Line to Ground: 70,000 A.
3. Neutral to Ground: 50,000 A.

G. Protection modes and UL 1449 SVR for grounded wye circuits with 480Y/277 V, 3-phase, 4-wire circuits shall be as follows:

1. Line to Neutral: 800 V for 480Y/277 V
2. Line to Ground: 800 V for 480Y/277 V
3. Neutral to Ground: 800 V for 480Y/277 V

H. Protection modes and UL 1449 SVR for 240/120-V, single-phase, 3-wire circuits shall be as follows:

1. Line to Neutral: 400 V.
2. Line to Ground: 400 V.
3. Neutral to Ground: 400 V.

I. Protection modes and UL 1449 SVR for 240/120-V, 3-phase, 4-wire circuits with high leg shall be as follows:

1. Line to Neutral: 400 V, 800 V from high leg.
2. Line to Ground: 400 V.
3. Neutral to Ground: 400 V.

J. Protection modes and UL 1449 SVR for 240 V, 480 V, or 600 V, 3-phase, 3-wire, delta circuits shall be as follows:

1. Line to Line: 2000 V for 480 V
2. Line to Ground: 1500 V for 480 V

2.3 ENCLOSURES

A. Indoor Enclosures: NEMA 250 [[Type 12].

B. Outdoor Enclosures: NEMA 250 [Type 3R]

PART 3 - EXECUTION

3.1 INSTALLATION

A. Install TVSS devices at service entrance on load side, with ground lead bonded to service entrance ground.

B. Install TVSS devices for panelboards and auxiliary panels with conductors or buses between suppressor and points of attachment as short and straight as possible. Do not exceed manufacturer's recommended lead length. Do not bond neutral and ground.

1. Provide multiple, circuit breaker as a dedicated disconnecting means for TVSS unless otherwise indicated.

3.2 FIELD QUALITY CONTROL

A. Testing Agency: Owner will engage a qualified testing agency to perform tests and inspections.

B. Manufacturer's Field Service: Engage a factory-authorized service representative to inspect, test, and adjust components, assemblies, and equipment installations, including connections.

1. Verify that electrical wiring installation complies with manufacturer's written installation requirements.

C. Perform tests and inspections.

1. Manufacturer's Field Service: Engage a factory-authorized service representative to inspect components, assemblies, and equipment installations, including connections, and to assist in testing.

D. Tests and Inspections:

1. Perform each visual and mechanical inspection and electrical test stated in NETA ATS, "Surge Arresters, Low-Voltage Surge Protection Devices" Section. Certify compliance with test parameters.
2. After installing TVSS devices but before electrical circuitry has been energized, test for compliance with requirements.
3. Complete startup checks according to manufacturer's written instructions.

E. TVSS device will be considered defective if it does not pass tests and inspections.

F. Prepare test and inspection reports.

3.3 STARTUP SERVICE

A. Do not energize or connect service entrance equipment, panelboards, control terminals, data terminals to their sources until TVSS devices are installed and connected.

B. Do not perform insulation resistance tests of the distribution wiring equipment with the TVSS installed. Disconnect before conducting insulation resistance tests, and reconnect immediately after the testing is over.

3.4 DEMONSTRATION

A. Train Owner's maintenance personnel to maintain TVSS devices.

END OF SECTION

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SPD FOR LOW VOLTAGE POWER CIRCUITS
264313
March 8, 2026
Bid and Permit Issue

SECTION 27 05 00
COMMON WORK RESULTS FOR COMMUNICATIONS

PART 1 - GENERAL

1.01 WORK INCLUDED

A. Cable pathways and management.

1.02 RELATED WORK SPECIFIED UNDER OTHER DIVISIONS

A. Access Control system equipment and cabling.

B. Foundations and pads required for equipment furnished under this Division.

C. Field painting, except such painting as is required to maintain shop coat painting and factory finish painting.

D. Flashing of conduits into roofing and outside walls.

E. Heating, ventilating, and air conditioning equipment.

F. Cutting and patching for low voltage systems Work, except for errors and omissions under this Division.

G. RELATED WORK - OWNER FURNISHED EQUIPMENT AND SYSTEMS

H. Telephone system electronics (Voice over IP).

I. Network system electronics.

1.03 QUALITY ASSURANCE

A. Comply with applicable local, state and federal codes.

B. Comply with applicable requirements of recognized industry associations which produce standards for the various trades.

C. Warrant Work under this specification against faulty material or Workmanship in accordance with Division 1. If the project is occupied or the systems placed in operation in several phases at the request of the Owner, then the warranty of each system or piece of equipment used shall begin on the date of substantial completion for each phase. The use of building equipment for temporary service and testing does not constitute the beginning of the warranty.

D. Equipment and material provided under this Division shall be periodically inspected and serviced by competent installers. This function becomes the responsibility of the Owner once the system is accepted by the Owner. The one year material and Workmanship warranty is not intended to supersede normal inspection or service and shall not be construed to mean the Contractor shall provide free service for normal maintenance items such as periodic cleaning and adjustment due to normal use, nor to correct without charge, breakage, maladjustment, and other trouble caused by improper maintenance.

E. Upon completion of contract and progressively as work proceeds, clean-up and remove dirt, debris and scrap materials. Maintain the premises in a neat and clean condition at all times during construction. Protect and preserve access to Head-end equipment at all times. Clean items with factory finishes. Touch-up minor damage to surfaces; refinish entire piece of equipment when sustained major damage. All electronics must be protected from dust and other airborne debris.

1.04 STANDARDS

A. The Contractor's performance of the Work shall comply with applicable federal, state and local laws, rules and regulations. The Contractor shall give required notices, shall procure necessary governmental licenses, permits, and inspections and shall pay without burden to The Owner, all fees and charges in connection therewith unless specifically provided otherwise. In the event of violation, the Contractor shall pay all fines and penalties, including attorney's fees and other defense costs and expenses in connection therewith.

B. Federal Communications Commission

C. Equipment requiring FCC registration or approval shall have received such approval and shall be appropriately identified.

D. Codes, Standards and Ordinances

1. Design, manufacture, test, and install telecommunications cabling networks per manufacturer's requirements and in accordance with NFPA-70(National Electrical Code®), state codes, local codes, requirements of authorities having jurisdiction, and particularly the following standards:

a. ANSI/TIA-568-C.0 Generic Telecommunications Cabling for Customer Premises, 2009.

b. ANSI/TIA-568-C.1 Commercial Building Telecommunications Cabling Standard, 2009.

c. ANSI/TIA-569-B -- Commercial Building Standard for Telecommunications Pathways and Spaces

d. ANSI/TIA-606(C) -- The Administration Standard for the Telecommunications Infrastructure of Commercial Buildings

e. ANSI/TIA-607(D) -- Commercial Building Grounding and Bonding Requirements for Telecommunications

f. ANSI/TIA-526-7 -- Measurement of Optical Power Loss of Installed Single-Mode Fiber Cable Plant

g. ANSI/TIA-526-14A -- Measurement of Optical Power Loss of Installed Multimode Fiber Cable Plant

h. ANSI/TIA-758(A) -- Customer-Owned Outside Plant Telecommunications Cabling Standard

i. TIA TSB 67 - Transmission Performance Specifications for Field Testing of Twisted - Pair Cabling Systems.

2. Install cabling in accordance with the most recent edition of BICSI® publications:

a. BICSI -- Telecommunications Distribution Methods Manual, Volume 11

b. BICSI -- Cabling Installation Manual

3. Federal, state, and local codes, rules, regulations, and ordinances governing the Work, are as fully part of the specifications as if herein repeated or hereto attached. If the Contractor should note items in the drawings or the specifications, construction of which would be code violations, promptly call them to the attention of the Owner's Representative in writing. Where the requirements of other sections of the specifications are more stringent than applicable codes, rules, regulations, and ordinances, the specifications shall apply.

a. American Society for Testing and Materials (ASTM): ASTM E. 814 - Fire Tests of Through - Penetration Firestops.

b. Underwriters Laboratories, Inc. (UL): U.L. 1479 - Fire Tests of Through - Penetrations Firestops.

c. National Fire Protection Association (NFPA): NFPA 70 - National Electrical Code.

d. Americans with Disabilities Accessibility Guidelines.

e. Code of Federal Regulations, Title 29, Chapter XVII, Part 1910 (OSHA).

f. Uniform Building Code (UBC).

g. International Building Code (IBC).

h. Texas Department of State Health Services (TDSHS).

1.05 COMPLETENESS OF WORK

A. The Contract Documents depict low voltage systems which are intended to be complete and functioning systems. All products, materials, labor, and programming necessary to render a fully functional system to fulfill the design intent shown on the documents shall be provided by the Contractor.

B. Catalog numbers referenced throughout this Division’s drawings and specifications are intended to convey a general understanding of the type of quality of the product required. Where written descriptions differ from information conveyed by a catalog number, the written description shall govern. No extra charge shall be allowed because a catalog number is found to be incomplete or obsolete.

1.06 SEQUENCE AND SCHEDULING

A. Submit schedule for installation of pathway and infrastructure. Indicate delivery, installation, and testing for conformance to specific job completion dates. As a minimum, dates are to be provided for bid award, installation start date, completion of station cabling, completion of riser pathway/cabling, completion of testing and labeling, cutover, completion of the final punch list, start of demolition, Owner acceptance, and demolition completion.

1.07 SUBMITTALS

A. Comply with provisions of Division 1.

B. Comply with provisions in Sections 27 05 26, 27 05 28, 27 11 00, 27 13 00, 27 15 00, 28 13 00 and 28 16 00.

1.08 USE OF THE SITE

A. Use of the site shall be at the Owner's direction in matters in which the owner deems it necessary to place restriction.

B. Access to building wherein the Work is performed shall be as directed by the Owner.

C. The Owner will occupy the premises during the entire period of construction for conducting his or her normal business operations. Cooperate with the owner to minimize conflict and to facilitate the owner's operations.

D. Schedule necessary shutdowns of plant services with the Owner, and obtain written permission from the owner. Refer to article - CONTINUITY OF SERVICES herein.

E. Proceed with the Work without interfering with ordinary use of streets, aisles, passages, exits, and operations of the owner.

F. All Contractor personnel must check in with the facilities engineering department and/or the General Contractor upon arrival and upon departure.

1.09 DELIVERY AND STORAGE

A. Insofar as possible, deliver items in manufacturers' original unopened packaging. Where this is not practical, cover items with protective materials, to keep them from being damaged. Use care in loading, transporting, unloading, and storage to keep items from being damaged.

B. Store items in a clean dry place and protect from damage.

1.10 RECORD DRAWINGS

A. Keep a set of blueline prints at the job site exclusively for recording deviations from the Construction Drawings.

B. Record locations and depths of buried and concealed conduits from fixed, easily identifiable objects, such as building walls. Where conduits are concealed in walls, indicate distances off of building corners or other building features not likely to be disturbed by future alterations.

C. Mark deviations in colored pencils so that work of various systems can be easily identified.

D. When Work is completed, record all deviations in an electronic format using AutoCAD 2010 in a format usable to the Owner. Coordinate this format with the Owner.

E. Submit two copies of completed "record drawings" on compact disc to Owner's Representative for distribution.

PART 2 - PRODUCTS

2.01 MATERIALS AND EQUIPMENT

A. All materials and equipment used in carrying out these specifications are to be new and have UL listing, or listing by other recognized testing laboratory when such listings are available.

B. Model numbers and manufacturers included in this specification are listed to establish as standard of product quality.

C. Other qualified manufacturers may be substituted only with the Owner's written consent. To request a substitution, the Contractor shall submit complete technical data, samples, and if requested, results of independent testing laboratory tests of proposed equipment.

1. If proposed System includes equipment other than specified model numbers, submit a list of major items and their quantities, with a one-line schematic diagram for review.
2. Material not specifically identified within this document but which is required for the successful implementation of the intended system(s), shall be of the same class and quality as the specified material and equipment.
3. Include a list of previously installed projects using proposed equipment that are similar in nature to specified system.

PART 3 - EXECUTION

3.01 COORDINATION

A. Insofar as it is possible to determine in advance, advise the General Contractor to leave proper chases and openings. Place all outlets, anchors, sleeves, and supports prior to pouring concrete or installation of masonry work. Should the Contractor neglect doing this, any cutting and/or patching required is to be done at this Contractor's expense. Visit site and be informed of conditions under which work must be performed. No subsequent allowance will be made because of error or failure to obtain necessary information to completely estimate and perform work involved.

B. Carefully coordinate with other divisions to ensure proper power requirements, grounding, fireproofing and interlocking controls between the fire alarm system, security system, and other owner furnished systems.

C. Notify other tradesmen of any deviations or special conditions necessary for the installation of work. Interferences between work of various Contractors to be resolved prior to installation. Work installed not in compliance with specifications and drawings and without properly checking and coordinating as specified above shall, if necessary, be removed and properly reinstalled without additional cost to Owner.

D. The Owner or the Owner's Representative shall be the mediating authority in all deviation and disputes arising on project.

E. Coordinate with local telephone and cable service providers to assure that proper points of service, demarcation location and grounding requirements are in accordance with contract drawings. Duct bank is to be provided by Division 26. This Contractor shall be involved regarding discussions about services to the building.

1. Coordinate with other trades to provide wall and ceiling access panels wherever required for access to communication equipment.

F. Intent:

1. These sections of specifications and drawings form a complete set of documents for communications systems for this project. Neither is complete without the other. Any item mentioned in one shall be as binding as though mentioned in both.
2. The intent of these specifications and drawings is to form a guide for a complete systems installation. Where an item is reasonably necessary for a complete system but not specifically mentioned, such as pull boxes, fittings, expansion fittings, support hangers, etc. provide same without additional cost to Owner.
3. Communication Equipment Room (CER) layouts indicted on drawings are diagrammatical only. Exact location of outlets and equipment to be coordinated and governed by project conditions. The Designer reserves the right to make any reasonable changes (approximately 6 feet) in location of junction boxes, or equipment prior to roughing in of such without additional cost to Owner.

G. Deviations:

1. No deviations from specifications and drawings to be made without full knowledge and consent of Designer.
2. Should the Contractor find during progress of work that existing conditions make desirable a modification of the requirements of any particular item, report such item promptly to Designer for his decision and instructions.

H. Main Horizontal Pathway/Raceway

1. Unless otherwise noted on the drawings, all communications/low voltage systems cabling shall be routed above accessible corridor ceilings parallel to room walls and corridors via cable tray or j-hook supports. Cabling shall be segregated by function as follows:
   a. Voice/data cabling.
   b. All other systems.

3.02 CONTINUITY OF SERVICES

A. The Contractor shall not take any action that will interfere with, or interrupt, existing building services unless previous arrangements have been made with the owner's representative. Arrange the Work to minimize shutdown time.

B. Owner's personnel will perform shutdown of operating systems. The Contractor shall give three (3) days' advance notice for systems shutdown.

C. Should services be inadvertently interrupted, immediately furnish labor, including overtime, material, and equipment necessary for prompt restoration of interrupted service.

3.03 PLYWOOD BACKBOARD AND WALL BACKING

A. Contractor shall provide 4' W x 8' H x 3/4" D fire retardant plywood backboard as indicated in all Communication Rooms. Plywood is to be painted with two coats of fire retardant paint on all six sides and installed 6" above finished floor. The fire rating on the plywood shall be

masked prior to painting and the mask removed after installation such that the fire rating is always visible.

B. General Contractor is to provide appropriate backing in walls as required for mounting brackets and other wall mounted equipment per manufacturer requirements.

C. Where work is to be done in an existing Telecommunication Room (TR), the Contractor shall ensure plywood in the TR is flame retardant. If the existing plywood does not comply the Contractor shall replace it with plywood compliant with 3.4.A.

3.04 FIRESTOPPING

A. Select appropriate type or types of through penetration firestop devices or systems appropriate for each type of communications penetration and base each selection on criteria specified herein.

B. Selected systems shall not be less than the hourly time delay ratings indicated in the Contract Documents for each respective fire-rated floor, wall, or other partition of building construction. Firestop for each type of communications penetration shall conform to requirements of an independent testing laboratory design drawing or manufacturer's approved modification when used in conjunction with details shown on the Drawings.

C. Perform all necessary coordination with trades constructing floors, walls, or other partitions of building construction with respect to size and shape of each opening to be constructed and device or system approved for use in each instance.

D. Coordinate each firestop selection with adjacent Work for dimensional or other interference and for feasibility. In areas accessible to public and other "finished" areas, firestop systems Work shall be selected, installed, and finished to the quality of adjacent surfaces of building construction being penetrated.

E. Use materials that have no irritating or objectionable odors when firestopping is required in existing buildings and areas that are occupied.

F. Provide damming materials, plates, wires, restricting collars, and devices necessary for proper installation of Firestopping. Remove combustible installation aids after firestopping material has cured.

G. All firestops shall be installed in accordance with the manufacturer’s instructions in order to maintain the specific rating assigned by the independent testing laboratory.

H. Existing raceways, cable trays, and cabling that penetrate existing building construction shall be firestopped to the extent necessary to fill cavities that may exist between existing building construction and existing communications penetrations or existing conduit sleeve, and between existing conduits and existing conduit sleeve.

I. If required by inspecting authorities:

1. Expose and remove Firestopping to the extent directed by inspecting authority to permit his or her inspection.
2. Reinstall new firestopping and restore Work where removed for inspection.

3.05 TESTS

A. On completion of Work, installation shall be entirely free of damaged conductors, software errors, incomplete jack termination including labeling and faceplates and dust. Perform a thorough operation test in the presence of the Owner or their representative. Provide documentation of all test results as outlined in each system's specifications. Include labor, materials and instruments for above tests.

B. Furnish owner, as a part of closing documents, a copy of such tests including identification of each cable, also the dedicated communication service ground test as required by each systems individual manufacturer indicating compliance with their requirements.

C. Prior to final observation and acceptance, test and leave in satisfactory operating condition, all systems and equipment including but not limited to the following:

1. Grounding.
2. Firestopping of all sleeves and conduits.
3. Telephone and LAN systems.
4. Turn in test results on cabling.

3.06 INSPECTION FEES AND PERMITS

A. Obtain and pay for all necessary permits and inspection fees required for communication systems installation.

3.07 OBSERVATIONS

A. When field observation services are a part of the project scope, the Designer's office will provide periodic observation of the progress of Work specified herein. Purpose of the observation is to ensure compliance of Contractor's Work with specifications and drawings. The Designer's office may also observe tests required of this Contractor as called for in other sections of specifications.

B. Specifications and drawings represent Work to be done in view of total project requirements. Final location of conduits, jacks, outlets, components, etc., to eliminate possible conflict with other trades is responsibility of this Contractor. Contractor to provide all supervision required for his personnel to ensure that installation is made in accordance with specifications and drawings and all safety rules and regulations are observed. In event of conflicts of Work on project with other trades, Contractor to make every reasonable effort to resolve conflict through meetings and discussions with other parties involved, by preparation of drawings or other appropriate action. Only after this has been done shall the Designer's assistance be requested through the RFI process.

C. When the Designer is requested to visit the project to aid in resolution of conflicts, or for witnessing tests, they shall be given a minimum of 48 hours notice prior to time their presence is requested at job site.

3.08 WARRANTY-GUARANTEE

A. The Designer reserves right to accept or reject any part of the installation which does not successfully meet requirements as set out in these specifications.

B. This Contractor shall, and hereby does, guarantee all Work installed under this division shall be free from defects in workmanship and materials for a period of one year from date of final

acceptance. This Contractor further agrees to repair or replace any defective material or workmanship which is or becomes defective within the terms of this warranty-guarantee.

END OF SECTION

SECTION 27 05 26
GROUNDING AND BONDING FOR COMMUNICATION SYSTEMS

PART 1 - GENERAL

1.01 WORK INCLUDED

A. Provide all labor, materials, and equipment for the complete installation of Work called for in the Contract Documents.

1.02 SCOPE OF WORK

A. This section includes the minimum requirements for the equipment and cable installations in communications equipment rooms (Telecommunications Closets).

B. Included in this section are the minimum composition requirements and installation methods for the following:

1. Telecommunications Grounding Busbars
2. Telecommunications Bonding Accessories

1.03 QUALITY ASSURANCE

A. All cable and equipment shall be installed in a neat and workmanlike manner. All methods of construction that are not specifically described or indicated in the contract documents shall be subject to the control and approval of the Owner or Owner Representative. Equipment and materials shall be of the quality and manufacture indicated. The equipment specified is based upon the acceptable manufactures listed. Where “approved equal” is stated, equipment shall be equivalent in every way to that of the equipment specified and subject to approval.

B. Strictly adhere to all Building Industry Consulting Service International (BICSI)) and Telecommunications Industry Association (TIA) recommended installation practices when installing communications/data cabling.

C. Material and Work specified herein shall comply with the applicable requirements of:

1. ANSI/TIA-568-C.0 Generic Telecommunications Cabling for Customer Premises, 2009.
2. ANSI/TIA-568-C.1 Commercial Building Telecommunications Cabling Standard, 2009.
3. ANSI/TIA-569-B Commercial Building Standard for Telecommunications Pathways and Spaces
4. ANSI/TIA - 606-C Administration Standard for the Telecommunications Infrastructure of Commercial Buildings
5. ANSI/TIA - 607-D Joint Standard for Commercial Building Grounding (Earthing) and Bonding Requirements for Telecommunications
6. NFPA 70 - National Electric Code, 2017
7. BICSI - Telecommunications Distribution Methods Manual, 13th Edition

1.04 SUBMITTALS

A. Comply with provisions of Division 1.

B. Comply with provisions of Section 27 05 00, 27 05 28, 27 11 16, 27 11 23, 27 51 13, 28 13 00, 28 14 00, and 28 16 00.

C. Provide product data for the following:

1. Manufacturers cut sheets, specifications and installation instructions for all products for review.

PART 2 - PRODUCTS

2.01 WALL-MOUNT BUSBARS

A. Telecommunications Grounding Busbar (TGB)

1. Telecommunications Grounding Busbar (TGB) shall be constructed of .25" (6.4 mm) thick solid copper bar.
2. The busbar shall be minimum 2" (50 mm) high and 12" (300 mm) long and shall have minimum 9 attachment points (one row) for two-hole grounding lugs.
3. The hole pattern for attaching grounding lugs shall meet the requirements of ANSI/TIA - 607-D and shall accept 6 lugs with 5/8" (15.8 mm) hole centers and 3 lugs with 1" (25.4 mm) hole centers.
4. The busbar shall include wall-mount stand-off brackets, assembly screws and insulators creating a 4" (100 mm) standoff from the wall.
5. The busbar shall be UL Listed as grounding and bonding equipment.
6. Acceptable Manufacturers:
   a. Ortronics
   b. Chatsworth Products, Inc. (CPI)
   c. Owner Approved Equivalent.

B. Responsibility Matrix

Item	Provided by Contractor	Provided by Owner
TGB	X	
Ground Wiring	X	

2.02 BONDING ACCESSORIES

A. Two Mounting Hole Ground Terminal Block

1. Ground terminal block shall be made of electroplated tin aluminum extrusion.
2. Ground terminal block shall accept conductors ranging from #14 AWG through 2/0.
3. The conductors shall be held in place by two stainless steel set screws.
4. Ground terminal block shall have two 1/4" (6.4 mm) holes spaced on 5/8" (15.8 mm) centers to allow secure two-bolt attachment to the rack or cabinet.
5. Ground terminal block shall be UL Listed as a wire connector.
6. Acceptable Manufacturers:
   a. Chatsworth Products, Inc. (CPI),
   b. Owner Approved Equivalent.

B. Compression Lugs

1. Compression lugs shall be manufactured from electroplated tinned copper.
2. Compression lugs shall have two holes spaced on 5/8" (15.8 mm) or 1" (25.4 mm) centers, as stated below, to allow secure two bolt connections to busbars.
3. Compression lugs shall be sized to fit a specific size conductor, sizes #6 to 4/0, as stated below.
4. Compression lugs shall be UL Listed as wire connectors.
5. Acceptable Manufacturers:
   a. Ortronics
   b. Chatsworth Products, Inc. (CPI)
   c. Owner Approved Equivalent.

PART 3 - EXECUTION

3.01 INSTALLATION

A. Wall-Mount Busbars

1. Attach busbars to the wall with appropriate hardware according to the manufacturer's installation instructions.
2. Conductor connections to the TMGB or TGB shall be made with 2-Hole Bolt-On Compression Lugs sized to fit the busbar and the conductors.
3. Each lug shall be attached with stainless steel hardware after preparing the bond according to manufacturer recommendations and treating the bonding surface on the busbar with antioxidant to help prevent corrosion at the bond.
4. The wall-mount busbar shall be bonded to ground as part of the overall Telecommunications Bonding and Grounding System.

B. Ground Terminal Block

1. Every rack and cabinet shall be bonded to the TMGB or TGB.
2. Minimum bonding connection to racks and cabinets shall be made with a rack-mount 2- hole ground terminal block sized to fit the conductor and rack and installed according to manufacturer recommendations.
3. Remove paint between rack/cabinet and terminal block, clean surface and use antioxidant between the rack and the terminal block to help prevent corrosion at the bond.

END OF SECTION

SECTION 27 05 28
PATHWAYS FOR COMMUNICATION SYSTEMS

PART 1 - GENERAL

1.01 WORK INCLUDED

A. Provide all labor, materials, and equipment for the complete installation of Work called for in the Contract Documents.

1.02 SCOPE OF WORK

A. This section includes the minimum requirements for communications cable pathway installations in common areas (outside of the Telecommunications Closets).

B. Included in this section are the minimum composition requirements and installation methods for the following:

1. J-Hook Pathway System.
2. Fire Rated Pathway Devices.

1.03 QUALITY ASSURANCE

A. All cable and equipment shall be installed in a neat and workmanlike manner. All methods of construction that are not specifically described or indicated in the contract documents shall be subject to the control and approval of the Owner or Owner Representative. Equipment and materials shall be of the quality and manufacture indicated. The equipment specified is based upon the acceptable manufacturers listed. Where "approved equal" is stated, equipment shall be equivalent in every way to that of the equipment specified and subject to approval.

B. Strictly adhere to all Building Industry Consulting Service International (BICSI), Electronic Industries Alliance (EIA) and Telecommunications Industry Association (TIA) recommended installation practices when installing UTP data cabling.

C. Material and Work specified herein shall comply with the applicable requirements of:

1. ANSI/TIA-568-C.0 Generic Telecommunications Cabling for Customer Premises, 2009.
2. ANSI/TIA-568-C.1 Commercial Building Telecommunications Cabling Standard, 2009.
3. ANSI/TIA-569-B Commercial Building Standard for Telecommunications Pathways and Spaces.
4. ANSI/TIA-606-C Administration Standard for the Telecommunications Infrastructure of Commercial Buildings, 2002
5. ANSI/TIA-607-D Joint Standard for Commercial Building Grounding (Earthing) and Bonding Requirements for Telecommunications
6. NFPA 70 – National Electric Code, 2017
7. BICSI – Telecommunications Distribution Methods Manual, 13th Edition
8. NEMA – VE-1 – Metal Cable Tray Systems
9. NEMA – VE-2 – Metal Cable Tray Installation Guidelines

1.04 SUBMITTALS

A. Comply with provisions of Division 1.

B. Comply with provisions of Section 27 05 00 and 27 05 26.

C. Provide product data for the following:

1. Submit manufacturer's cut sheets, specifications and installation instructions for all products for review by Owner Authorized Representative.

1.05 CONTRACTOR CLOSE OUT SUBMITTALS

A. Submit Closeout documentation in accordance with Division 1 of the Project Manual and any applicable supplements. The number of submittal sets required is the greater of either the requirements of Division 1 of the Project Manual, or a minimum of four (4) sets.

1. Segregate documents into separate binders containing data relevant to operational, maintenance, and warranty issues.
2. Warranty and Maintenance:
3. Test Report Binder(s)
4. Record Drawings

1.06 DELIVERY, STORAGE, AND HANDLING

A. Ship product in its original container, to prevent damage or entrance of foreign matter.

B. Handling and shipping in accordance with manufacturer's recommendation.

C. Provide protective covering during construction, to prevent damage or entrance of foreign matter.

D. Replace at no expense to Owner, product damaged during storage, handling or the course of construction.

1.07 PROJECT CONDITIONS

A. Verify conditions on the job site are applicable to this Work. Notify Architect in writing of discrepancies, conflicts, or omissions promptly upon discovery.

B. The Drawings diagrammatically show cabling and arrangements of equipment fitting the space available without interference. If conditions exist which make it impossible to install Work as shown, recommend solutions and/or submit drawings to the Architect for approval, showing how the Work may be installed.

1.08 WARRANTY

A. Warrant labor and product to be free of defects and deficiencies, and to conform to the drawings and specifications as to kind, quality, function, and characteristics, following the date of substantial completion. Repair or replace defects occurring in labor or product within the Warranty period without charge.

PART 2 - PRODUCTS

2.01 NON-CONTINUOUS CABLE SUPPORT SYSTEMS

A. Non-Continuos Cable Supports (J-Hooks)

1. Non-continuous cable supports shall provide a bearing surface of sufficient width to comply with required bend radii of high-performance cables; cULus Listed.

2. Non-continuous cable supports shall have flared edges to prevent damage while installing cables.
3. Non-continuous cable supports sized 1 5/16" and larger shall have a cable retainer strap to provide containment of cables within the hanger. The cable retainer strap shall be removable and reusable and be suitable for use in air handling spaces.
4. Non-continuous cable supports shall have an electro-galvanized or G60 finish and shall be rated for indoor use in non-corrosive environments.
5. Stainless Steel non-continuous cable supports are intended for indoor and outdoor use in non-corrosive environments or where only mildly corrosive conditions apply.
6. Approved Manufacturers:
   a. Erico
   b. Hilti
   c. Cooper B-Line
   d. Caddy
   e. Owner Approved Equivalent

B. Non-Continuous Cable Support Assemblies from Drop Wire/Ceiling
1. Fastener to wire/rod with one non-continuous cable support, factory or jobsite assembled; rated for indoor use in non-corrosive environments; cULus Listed.
2. Approved Manufacturers:
   a. Erico
   b. Hilti
   c. Owner Approved Equivalent

2.02 FIRE-RATED PATHWAY DEVICES

A. Provide through-wall fire-rated pathway devices, as required.
1. Cables penetrating through fire-rated floors or walls shall utilize fire-rated pathway devices capable of providing an F rating equal to the rating of the barrier in which the device is installed.
2. The device shall be tested for smoke leakage (L rating) and shall not require the use of any optional sealing materials to achieve the published rating.
3. The device shall utilize a fire and smoke sealing system that automatically adjusts to the addition or removal of cables.
4. Wiring devices shall be capable of allowing a 0 to 100-percent visual fill of cables.
5. Wire devices shall be of a sufficient size to accommodate the quantity and size of data cables required and shall be suitable for use with new or existing cable installations.
6. The installed device (in normal use) shall require no maintenance and shall accommodate future cable changes without mechanical adjustment and/or removal or replacement of protective materials.
7. Approved Products:
   a. STI EZ-PATH
   b. Hilti CP 653

c. Owner Approved Equivalent

PART 3 - EXECUTION

3.01 INSTALLATION

A. Non-Continuous Cable Support Systems (J-hooks)

1. Installation and configuration shall conform to the requirements of the current revision levels of ANSI//TIA Standards 568 & 569, NFPA 70 (National Electrical Code), applicable local codes, and to the manufacturer's installation instructions.
2. Install cables using techniques, practices, and methods that are consistent with Category 5 or higher requirements and that supports Category 5 or higher performance of completed and linked signal paths, end to end.
3. Install cables without damaging conductors, shield, or jacket.
4. Do not bend cables, in handling or in installing, to smaller radii than minimums recommended by manufacturer.
5. Pull cables without exceeding cable manufacturer's recommended pulling tensions. Use pulling means that will not damage media.
6. Do not exceed load ratings specified by manufacturer.
7. Adjustable non-continuous support sling shall have a static load limit of 100 lbs.
8. Follow manufacturer's recommendations for allowable fill capacity for each size non-continuous cable support.

END OF SECTION

SECTION 27 15 00
COMMUNICATIONS HORIZONTAL CABLING

PART 1 - GENERAL

1.01 SUMMARY

A. Provide all labor, materials, and equipment for the complete installation of Work called for in the Contract Documents.

B. This section includes the minimum requirements for the installation of horizontal cabling between Telecommunications Rooms and Work Area Outlets.

C. Included in this section are the minimum composition requirements and installation methods for the following:

1. Category 6 Cable UTP/OSP
2. Category 6A cable UTP
3. Faceplates, Jacks, and Modules
4. Patch Panels and Organizers
5. Patch Cords
6. Cable Ties

1.02 DEFINITIONS AND TERMS

A. Trade association names and communications terminology are frequently abbreviated. The following acronyms or abbreviations may be referenced within this Section:

1. ANSI American National Standards Institute
2. AWG American Wire Gauge
3. BICSI Building Industry Consulting Service International
4. CMP Communications Plenum Cable
5. DCM Design Criteria Manual
6. EIA Electronics Industries Association
7. FEP Fluorinated Ethylene Propylene
8. IDC Insulation Displacement Connector
9. IDF Intermediate Distribution Frame
10. IEC International Electrotechnical Commission
11. IEEE Institute of Electrical and Electronics Engineers
12. ISO International Standards Organization
13. MDF Main Distribution Frame
14. DISD Dallas Independent School District
15. NEMA National Electric Manufacturers Association
16. NEXT Near End Crosstalk
17. NFPA National Fire Protection Association
18. OAR Owner's Authorized Representative
19. OCI Ortronics Certified Installer

20. RCDD Registered Communications Distribution Designer
21. RFP Request for Proposal
22. RL Return Loss
23. STD Standard
24. TIA Telecommunications Industry Association
25. TSB Technical Services Bulletin
26. UL Underwriters Laboratories
27. UTP Unshielded Twisted Pair

1.03 QUALITY ASSURANCE

A. All cable and equipment shall be installed in a neat and workmanlike manner. All methods of construction that are not specifically described or indicated in the contract documents shall be subject to the control and approval of the OAR.

B. Equipment and materials shall be of the quality and manufacture indicated. The equipment specified is based upon the acceptable manufacturers listed. Where "approved equal" is stated, or a substitution is requested, equipment shall be equivalent in every way to that of the equipment specified. All substitutions are subject to the control and approval of the OAR.

C. Strictly adhere to all BICSI, EIA and TIA recommended installation practices when installing communications cabling.

D. Contractor's Qualifications:

1. Firms regularly engaged in the installation of Data Communications cabling and that have five (5) years of installation experience with systems similar to that required for this project.
2. Provide references to include client names, phone numbers and a summary of project details. These references will be checked and the clients will be asked questions relative to the performance of your company.
3. Provide verification that installation personnel responsible have been properly trained to install the products described in this Section.
4. Provide a BICSI RCDD certified professional for oversight on this project. This person does not have to be working on-site, but must be accessible to answer questions and provide weekly status reports. The RCDD shall be a full-time employee of the contractor.
5. Provide full time project manager with a minimum of ten (10) years field experience in installation of communications systems and infrastructures. Project manager shall be assigned for the duration of the project and shall not be replaced without written consent from the OAR.

E. Manufacturer's Qualifications:

1. Firms regularly engaged in manufacture of products of the types, ratings and capacities required for this project; whose products have been in satisfactory use in similar service for not less than five (5) years, with production capabilities per applicable NEMA standards.

F. Material and Work specified herein shall comply with the applicable requirements of:

1. NECA 1 – Standard Practice of Good Workmanship in Electrical Construction
2. ANSI/NECA/BICSI-568 – Standard for Installing Commercial Building Telecommunications Cabling
3. ANSI/TIA-568-C.0 – Generic Telecommunications Cabling for Customer Premises
4. ANSI/TIA-568-C.1 – Commercial Building Telecommunications Cabling Standard
5. ANSI/TIA-568-C.2 – Balanced Twisted-Pair Telecommunications Cabling and Components Standards
6. EIA/TIA TSB-36 – Additional Cable Specifications for Unshielded Twisted Pair
7. EIA/TIA TSB-40 – Additional Transmission Specifications for Unshielded Twisted Pair
8. EIA/TIA TSB-67 – Transmission Performance Specifications for Field-testing of Unshielded Twisted Pair Cabling Systems
9. ANSI/TIA-569-E Commercial Building Standard for Telecommunications Pathways and Spaces
10. ANSI/TIA-606-C – Administration Standard for the Telecommunications Infrastructure of Commercial Buildings
11. ANSI/TIA-607-D – Joint Standard for Commercial Building Grounding (Earthing) and Bonding Requirements for Telecommunications
12. ANSI/TIA-942 – Telecommunications Infrastructure Standard for Data Centers
13. NFPA 70 – National Electrical Code, 2017
14. UL 13 – Standard for Safety for Power-Limited Circuit Cables
15. UL 444– Standard for Safety for Communications Cables
16. BICSI – Telecommunications Distribution Methods Manual, 13th Edition
17. IEEE 802 – Local Area Network Standard
18. DISD Design Criteria Manual
19. Applicable codes and directives of authorities having jurisdiction

G. Work:

1. The Work shall be performed in compliance with the applicable manufacturer's installation instructions, Standards, and certifications listed herein, the Contract Documents, and governing codes and regulations of the authorities having jurisdiction.
2. The drawing and specification requirements govern where they exceed Code and Regulation requirements.
3. Where requirements between governing Codes and Regulations vary, the more restrictive provision applies.
4. Nothing in the Contract Documents grants authority or permission to disregard or violate any legal requirements.

1.04 CONFLICTS

A. This installation shall be made in strict accordance with the Specifications, Drawings, any applicable codes, referenced publications and standards. In case of conflicts between the aforementioned, notify the OAR in writing prior to commencement of affected work.

1.05 PERMITS

A. The Contractor shall secure and pay for all necessary permits and fees required for the execution of this Work. Work will not start until all permit applications are approved.

1.06 SCHEDULING

A. The Contractor shall comply with all scheduling requests established by OAR, both prior to commencing Work, and during construction. The Contractor shall provide a detailed schedule of work to be performed. This schedule shall be submitted with the bid and, if accepted, will be used to track work status.

B. Work should be scheduled not to interfere with day-to-day operations within the facility. Operations vary by area and should be given careful consideration in relation to the schedule.

C. The successful Contractor for all or any portion of the work described by this RFP package will be responsible for achieving a complete and fully functional installation on or before the contract scheduled completion date.

1.07 REQUIREMENTS

A. All references to manufacturers, model numbers and other pertinent information herein are intended to establish standards of performance and quality of construction. The OAR must approve material submittal and substitutions in writing.

B. Verification that all the components specified and installed meet the criteria specified by the respective component manufacturer, supplier and designer is the responsibility of the Contractor.

C. All installation tools, special equipment and testing apparatus required to accomplish field connections and related work as described herein shall be furnished by the Contractor at no additional cost.

D. The requirements as given in this document are to be adhered to unless revised by the OAR in writing.

E. The Owner reserves the right to waive these requirements at any time.

1.08 SUBMITTALS

A. Comply with provisions of Division 01.

B. Comply with provisions of Section 27 05 00.

C. Produce Shop Drawings for ALL horizontal cabling, to include but not limited to, proposed routing and its location relative to building structure (columns, floor or ceiling) and its relationship to electrical, mechanical elements as well as any horizontal cables that may exceed 295’ in length (including service loops).

D. Provide all submittal requirements under this section as a single package.

E. Provide product data for the following:

1. Product data consisting of manufacturers specifications for each type of product to be installed, all applicable certifications and elevation/plan documents supporting compliance with stated Specifications.
2. Manufacturer's certificate of acceptance of the qualifications of the installing Contractor to install, test and maintain the manufacturer's equipment.
3. Manufacturer's installation specifications for UTP cabling and optical fiber, indicating minimum bend radius and maximum pull tension.
4. Outline of administration labeling scheme for voice and data communications cabling and termination locations per ANSI/TIA-606 and DISD DCM.
5. Proposed format of as-built documentation.

1.09 CONTRACTOR CLOSE OUT SUBMITTALS

A. Submit Closeout documentation in accordance with Division 01 of the Project Manual and any applicable supplements. The number of submittal sets required is the greater of either the requirements of Division 01 of the Project Manual, or a minimum of four (4) sets.

1. Segregate documents into separate binders containing data relevant to operational, maintenance, and warranty issues.
2. Test reports on all copper and optical fiber cables (electronic file format and hard copy).
3. As-built cable schedules with recorded cable routing and lengths of each designated run.
4. As built documentation of all cabling systems.
5. As built documentation of IDF/TR modifications and associated cabinet elevations.
6. Laminated as-built drawing sheet of TR service area representing each level, with a scale of not less than 1/8", mounted on the wall of each TR.

B. Warranty and Maintenance:

1. Test Report Binder(s)
2. Record Drawings

1.10 DELIVERY, STORAGE, AND HANDLING

A. Deliver materials factory-packaged in containers or reels and handle in accordance with manufacturer's recommendations. Store in a clean, dry space and protect products from damaging fumes and traffic. Handle materials carefully to avoid damage.

B. Storage space on project site may be limited. Contractor shall coordinate delivery and arrange storage of materials and equipment with the OAR.

C. Components sensitive to damage in a harsh environment shall be stored off-site and delivered as needed.

D. Provide protective covering during construction to prevent damage or entrance of foreign matter.

E. Contractor is responsible for on-site security of tools, test equipment and materials.

F. Replace at no expense to Owner, product damaged during storage, handling or the course of construction.

1.11 PROJECT CONDITIONS

A. Verify conditions on the job site are applicable to this Work. Notify Architect in writing of discrepancies, conflicts, or omissions promptly upon discovery.

B. The Drawings diagrammatically show cabling and arrangements of equipment fitting the space available without interference. If conditions exist which make it impossible to install Work as shown, recommend solutions and/or submit drawings to the Architect for approval, showing how the Work may be installed.

1.12 WARRANTY

A. Warrant labor and product to be free of defects and deficiencies, and to conform to the drawings and specifications as to kind, quality, function, and characteristics, following Contractor Warranty requirements defined in Division 01, or for a period of 1 year from date of final completion, whichever is longer. Repair or replace defects occurring in labor or product within the Warranty period without charge.

B. All surplus parts and pieces to the installation shall be maintained as a spare parts inventory at the building site. Parts replaced during the warranty period shall have a warranty matching that of the original part from date of replacement.

C. In addition to the warranty outlined above, the Contractor shall facilitate a warranty between the Owner and the Manufacturer that provides coverage of the installed cabling system for a period of (25) twenty-five years (Superior Essex/Ortronics GT2 and MM10 Warranty). This warranty will cover the installed horizontal cabling system (Patch Panel to Workstation). Category 6 copper links originating from patch panels shall be warranted against the link performance minimum expected results defined in the ANSI/TIA/EIA Telecommunications Systems Bulletin (TSB-67), now incorporated into TIA/EIA 568-B, for Category 6 performance requirements. Category 6 copper links originating from wall mounted 110-style termination blocks shall be warranted against link performance minimum expected results for Category 6 performance requirements. Installation shall be performed by a Superior Essex/Ortronics Certified Installer.

PART 2 - PRODUCTS

2.01 GENERAL

A. The products specified in this document do not necessarily constitute the exhaustive list of products required to complete the statement of work. Except where described in the SUMMARY subpart of this document, the contractor is responsible for providing any other parts and materials needed to deliver a complete and working system.

2.02 ACCEPTABLE DISTRIBUTORS

A. Subject to compliance with requirements set forth in DISD DCM, Contractor shall procure all horizontal cabling components thru an approved Superior Essex/Ortronics product distributor.

2.03 ACCEPTABLE VENDORS AND MATERIALS

A. Subject to compliance with requirements, install products from the following manufacturers, except where noted:

1. Cable, Copper
   a. Superior Essex
   b. Owner Approved Equivalent
2. Termination Components
   a. Ortronics Corp.

B. Part numbers are provided for convenience purposes only; the contractor is responsible for complete material list and quantities. All materials listed are manufactured by Ortronics Corporation unless otherwise noted. Colors shall be approved by Owner.

2.04 CATEGORY 6 PRODUCTS

A. UTP Cable (Voice/Data)

1. Provide Category 6 cabling for all voice and data work area outlet locations.
2. Cable shall far exceed ANSI/TIA-568-B.2-1 and ISO/IEC 11801 Class E standards.
3. The conductors shall be 24 AWG construction with FEP (CMP) or polyolefin (CMR) insulation.
4. The copper conductors shall be twisted in pairs, separated by an integrated pair divider and shall be covered by a low smoke, flame retardant (CMP) jacket or a flame retardant (CMR) jacket.
5. Provide plenum-rated cable for all plenum environments and riser-rated cable for all non-plenum environments.
6. The jacket color for cables shall be specific per system per DISD TDGs.
   a. Computers, security cameras: yellow
   b. WAP's- non-erate: Blue
   c. Wap's-erate: Green
7. Approved products:
   a. Superior Essex DataGain Category 6+ UTP, Plenum, 66-240-2B
   b. Owner Approved equivalent

B. UTP Jack Modules

1. Provide Category 6 jack modules to terminate both ends of each horizontal cable.
2. Module shall exceed requirements of ANSI/TIA-568-C.2 Category 6, IEEE 802.3an-2006, and ISO 11801 Class E channel standards and exceed requirements of ANSI/TIA-568-C.2 Category 6 and IEC 61156-5 Category 6 component standards.
3. Module shall meet requirements of IEEE 802.af and IEEE 802.3at for Power over Ethernet (PoE) applications.
4. Module shall be 100% tested to ensure NEXT and RL performance and be individually serialized for traceability.

5. Modules for DISD work area outlet locations shall be blue in color.
6. Modules in DISD IDF patch panels shall be black in color.
7. Approved products:
   a. Ortronics OR-S226000 Series II, CAT6 modules

C. Category 6 Patch Cords for IT Spaces (MDF/IDF)
1. Provide Category 6 small diameter patch cords for voice and data ports within these locations.
2. Patch cord shall exceed ANSI/TIA-568-C.2 Category 6 and ISO 11801 Class E standards.
3. Shall meet requirements of IEEE 802.af and IEEE 802.3at for PoE applications in bundle sizes of no more than 40 patch cords.
4. Each patch cord shall be 100% performance tested and wired T568B.
5. Patch cord shall be constructed of Category 6, 28 AWG UTP stranded cable and TX6™ PLUS Modular Plugs; plug contacts plated with 50 micro-inches of gold for superior performance.
6. Patch cord plugs shall meet all applicable ANSI/TIA-968-A requirements and exceeds IEC 60603-7 specifications.
7. Plugs shall use an integral pair manager to optimize performance and consistency by reducing untwisting of conductors within the plug.
8. Patch cord shall perform in center of TIA/EIA component range, ensuring interoperability and excellent performance.
9. Patch cord shall be labeled with an identification of performance level, length, and a quality control number.
10. Provide a variety of 5’, 7’ and 10’ length patch cords for CR/TR/IT Room locations. Include a quantity necessary to patch 50% of each available patch panel port:
11. 25% of the patch cords are to be 5' in length.
12. 50% of the patch cords are to be 7' in length.
13. 25% of the patch cords are to be 10' in length.
14. Coordinate patch cord colors with the OAR.
15. Approved products:
   a. Ortronics OR-MC6xx-## clarity CAT6 Patch cords. (Where “xx” = length and “##” = color)
   b. Owner approved equivalent

D. Category 6 Patch Cords (Work Area Outlet faceplate)
1. Provide Category 6 patch cords for voice and data work area outlets.
2. Patch cord shall exceed ANSI/TIA-568-C.2 Category 6 and ISO 11801 Class E standards.
3. Shall meet requirements of IEEE 802.af and IEEE 802.3at for PoE applications.
4. Each patch cord shall be 100% performance tested and wired T568B.

5. Patch cord shall be constructed of Category 6, 24 AWG UTP stranded cable and TX6™ PLUS Modular Plugs; plug contacts plated with 50 micro-inches of gold for superior performance.
6. Patch cord plugs shall meet all applicable ANSI/TIA-968-A requirements and exceeds IEC 60603-7 specifications.
7. Plugs shall use an integral pair manager to optimize performance and consistency by reducing untwisting of conductors within the plug.
8. Patch cord shall perform in center of TIA/EIA component range, ensuring interoperability and excellent performance.
9. Patch cord shall be labeled with an identification of performance level, length, and a quality control number.
10. Provide a quantity of 10' length patch cords for every port on every work area outlet faceplate.
11. Provide plenum rated patch cords for work area outlets installed above the ceiling and not patched inside of a raceway (i.e. the patch cord is exposed inside the plenum). These scenarios include, but are not limited to:
12. Wireless access point locations
13. CCTV camera locations
14. Coordinate patch cord colors with the OAR.
15. Approved products:
    a. Ortronics OR-MC6xx-## clarity CAT6 Patch cords. (Where "xx" = length and "##" = color)
    b. Owner approved equivalent

2.05 WORK AREA OUTLET PRODUCTS

A. Wall Mount Faceplates

B. Provide wall mount faceplates for voice and data work area outlets.

C. Faceplate shall accept two (2), four (4) or six (6) Mini-Com® Modules for UTP, fiber optic, and audio/video, which snap in and out for easy moves, adds, and changes.

D. Include label/label covers for easy port identification.

E. Raised rail design for aesthetic appeal.

F. Faceplate shall be white in color.

G. Approved products:
    1. Ortronics OR-40300158 Series II Faceplate.
    2. Owner approved equivalent.

H. Wall Phone Plates
    1. Provide faceplates for wall phone locations.
    2. Faceplate shall be of stainless steel construction.
    3. Faceplate shall include mounting studs on plate which are positioned to mount standard wall mount telephones with keystone adaptation flush to wall surface.
    4. Include a Category 6 TX PLUS keystone jack module.

5. Approved products:
   a. Owner approved equivalent

I. Stainless Steel Faceplates
1. Provide stainless steel faceplates in mechanical, electrical or unfinished spaces.
2. Faceplate shall be of stainless steel construction.
3. Faceplate shall accept two (2), four (4) or six (6) Modules for UTP, fiber optic, and audio/video, which snap in and out for easy moves, adds, and changes.
4. Include label/label covers for easy port identification.
5. Approved products:
   a. Owner approved equivalent

J. Surface Mount Outlet Box
1. Provide surface mount outlet boxes for work area outlet locations where outlets cannot be recessed.
2. Shall accept Modules for UTP, fiber optic, and audio/video, which snap in and out for easy moves, adds, and changes.
3. Mount easily with supplied mounting screws, adhesive tape or optional magnet.
4. Cable entry from side and rear knockouts and from opening in center of base.
5. Outlet box shall be white in color.
6. Approved products:
   a. Owner approved equivalent

K. Furniture Faceplate:
1. Provide faceplates for work area outlet locations inside of modular furniture.
2. Shall accept Modules for UTP, fiber optic, and audio/video, which snap in and out for easy moves, adds, and changes.
3. Coordinate the exact faceplate assembly with the furniture manufacturer.
4. Faceplate shall be black in color.
5. Approved products:
   a. Owner approved equivalent

L. Blank Modules
1. Populate any unused faceplate module openings with blank modules.
2. Blank module color shall match the faceplate color.
3. Populate any unused patch panel module openings with blank modules.
4. Blank module color shall match the patch panel color.
5. Approved products:
   a. Ortronics OR-40300164 Blank Module, white
   b. Owner approved equivalent

2.06 PATCH PANEL PRODUCTS

A. Patch Panels

1. Provide modular patch panels in MDF/IDF locations for all horizontal cabling.
2. Patch panel shall accept Modules for UTP, fiber optic, and audio/video, which snap in and out for easy moves, adds, and changes.
3. Use of two label pocket faceplates allowing both port and panel identification.
4. Can be clearly identified with the PanTher™ LS8E or Cougar™ LS9 Hand-Held Thermal Transfer Printers.
5. Use either 24-port or 48-port patch panels in the IDF as required by cable counts.
6. Approved products:
   a. Ortronics PHA66U48 Patch Panel, 48 port
   b. Ortronics PHA66U24 Patch Panel, 24 port
   c. Owner approved equivalent.

B. Strain Relief Bars
1. Install one strain relief bar behind each 24 ports of each patch panel.
2. Acceptable products:
   a. Leviton 49005-DMB
   b. Owner Approved Equivalent

C. Horizontal Wire Managers
1. Place horizontal cable managers above and below each patch panel on/in each rack/frame. The horizontal cable manager will guide patch/equipment cords between the vertical cable manager and individual network port connections.
2. The horizontal cable manager shall match the rack-mount width of the rack(s)/frame(s).
3. The horizontal cable manager shall attach to the front or rear of the rack/frame with screws and shall be sized to fit in standard EIA-310-D or EIA-310-E Universal rack-mount spacing (1-3/4" high U).
4. The horizontal cable manager shall be sized to match cabling requirements. Provide a minimum of 1U of horizontal cable management for every 2U of connectivity. Cables must be able to access the cable manager so that no ports are blocked by the cables.
5. A single horizontal cable manager may be used to support multiple patch panels as long as it is sized to match cable fill requirements. Cables must be able to access the cable manager so that no ports are blocked by the cables.
6. The horizontal cable manager shall be a single-sided C-shaped trough with a cover. 2U and 3U high cable managers shall have three edge-protected oval openings at the rear to facilitate front-to-rear cabling through the horizontal manager. The front of the cable manager shall have T-shaped cable guides along the top and bottom surfaces of the cable manager. Evenly spaced cable openings in between the T-shaped cable guides shall allow cables to enter/exit the cable manager from/into the rack-mount space. The cover shall be removable, hinged to open up or down and shall snap on to secure the cover in the closed position.

7. The horizontal cable manager shall be delivered individually boxed, and available in the width(s) and height(s) as specified below and in the contract documents.
8. The horizontal cable manager shall be manufactured from steel, aluminum and plastic.
9. Finish shall be epoxy-polyester hybrid powder coat paint in the color as specified below and in the contract documents. Edge-protectors, T-shaped cable guides and latch hardware is black.
10. Acceptable products:
    a. Chatsworth Products, Inc.
    b. Ortronics Products, Inc.
    c. Owner Approved Equivalent

2.07 MISCELLANEOUS PRODUCTS

A. Cable Ties
1. Provide “hook & loop” cable ties for bundling cables.
2. The material shall consist of nylon loops with polypropylene hooks.
3. Use plenum-rated ties in plenum spaces.
4. Approved products:
    a. Panduit TTS-20R0 Hook & Loop Roll, Low Profile, 20'L, .75"W, Black
    b. Panduit HLSP*S-X0 Hook & Loop Cable Tie, Plenum
    c. Owner approved equivalent.

PART 3 - EXECUTION

3.01 EXAMINATION

A. Verify conduit, raceways, boxes, fittings and bodies are properly installed as described in Division 26.
B. Verify grounding and bonding following Section 270526.
C. Verify supporting devices are properly installed following Section 270528.
D. Verify conduit has a minimum 1-inch diameter for UTP home runs.
E. All protected telecommunication terminations require bonding, grounding and a busbar.

3.02 INSTALLATION

A. General
1. Cables shall be pulled in accordance with the manufacturers recommended practices and in compliance with the NEC and the BICSI Telecommunications Distribution Methods Manual. Planning and care shall be taken to prevent abuse and damage during the handling or installation phase. Specified minimum cable bend radius shall be met without deviation.
2. Pull cables simultaneously where more than one is being installed in same raceway. Use pulling compound or lubricant where necessary. Compound used

must not deteriorate conductor or insulation. Use pulling means including fish tape, cable, rope, and basket weave wire/cable grips that will not damage media or raceway.

3. Protect cable from tension, compression, torsion, bending, squeezing and vibration. Do not pull cables improperly or exceed the Manufacturer's tensile rating. This value shall be not more than thirty-two (32) foot pounds. force (provide breakable link for all cable pulling). There shall be no coils of excess cable left in the ceilings, cable trays, or raised floor areas unless specified otherwise. A trailer pull string shall be left in all conduits before and after cables have been installed. The cabling within the wiring closets/cabinets shall be routed and dressed neatly to their termination points such that no excess cable is present. As cables are pulled into the cabinet, bundle them in groups with Velcro type straps according to their terminating row position. Strap exposed cables for strain relief at the termination in the communications rooms.
4. All strapping and lashing of cable within the IDF(s) shall be made with "Velcro" type straps for easy access to cable bundles to facilitate future "adds and changes". No plastic tie-wraps will be allowed for support of cable.
5. All cabling will be rated for a minimum operation range of -20°C to 75°C
6. All floor and wall penetrations shall be fire-stopped in accordance with local codes and restrictions.
7. New cabling will be installed in cable tray, conduit, and/or J-hooks throughout entirety of cable path.

B. Horizontal Cable

1. Install voice and data cable locations and configurations as depicted on drawings.
2. Test all cable prior to installation. Upon failure to perform testing, the installer shall accept the cable as good and assume all liability for the replacement of the cable should it be found defective at a later date.
3. All conformance standards must be certified for multipair and individual cable runs.
4. Jacketing and insulation must satisfy the Underwriter's Laboratories (UL) listed fire rated cable insulation requirements in plenum areas.
5. Any pulling compound or lubricant used in cable installation must not deteriorate the conductor or the insulation. Provide 3M type WLC or an approved equal.
6. Copper cable runs shall not exceed 295 feet. All runs shall be continuous. No splicing is allowed.
7. The Contractor shall install copper cable with a minimum bend radius of six times the diameter of the cable.
8. Provide a 10-foot, patch cable with RJ-45 connectors for 50% of each work area outlet insert installed. Provide a combination of 5, 7 and 10-foot patch cords for each termination in the MCR/MER/TR rooms, as required on the contract drawings. The patch cable rating and connector shall match the horizontal cable/connector rating.

9. Install 10-feet of spare copper cable (service loop) in each closet prior to termination. Provide Velcro type tie wrap for cable support and organization.
10. Install minimum 12-inches of spare copper cable in ceiling plenum prior to dropping down wall to outlet. Support slack to structure with J-Hook and Velcro ties. If there is no plenum, loop shall be located in box prior to termination. Provide box of sufficient size to accommodate spare cable, termination equipment if applicable and maintain bending radius.
11. Install 10-feet of spare copper cable (service loop) at each above ceiling outlet prior to termination. Provide Velcro type tie wrap for cable support and organization.
12. All horizontal cable shall be rated for plenum use.
13. The maximum pulling tension for 4-pair 23 AWG horizontal UTP cables shall not exceed 32 foot pounds. The Contractor shall provide a tension meter during the pulling of all cables. If the meter shows that the tension has exceeded 32 foot pounds, the Contractor shall discard the cable and pull new cable.

3.03 WORKSTATION TERMINATION

A. At the workstation termination point, cables shall be routed and dressed to provide a service loop in case re-termination is necessary. Leave 12 inches of slack at the junction box. Provide strapping of voice and data cable to provide strain relief of cable in relation to outlet termination.

B. Each horizontal workstation cable shall terminate on a "Mini-Com" modular jack connector and attached to the outlet faceplate. All unused faceplate ports will have a blank insert.

C. The Contractor shall adhere to the latest termination procedures as specified by manufacturer's instructions.

D. Follow TIA/EIA 568-A termination procedures.

3.04 PATCH SYSTEM

A. Each horizontal data cable will terminate on a "Mini-Com" modular jack, inserted into the patch panel module. Horizontal termination of individual data cables within the communications room shall be the same as aforementioned termination procedures for the workstation cables.

B. Mount the distribution panels starting at the upper most position of the racks/rails beginning with contractor provided fiber patch panels. Allow for sufficient space between the distribution panels to allow for horizontal wire managers and cross connect component installation. Provide a detail of your elevation plan to the OWNER or Owner's Representative before proceeding.

C. Each patch panel shall have a strain relief bar placed to support the CAT6 cables as they lace into the rear of the patch panel.

D. Ensure a horizontal organizer is placed at the top of the first patch panel. Then in between each patch panel there shall be a horizontal organizer. Below the last patch panel there shall be a horizontal organizer.

E. Provide and install Category 6 patch cables (as described in parts list) for channel testing. Two (2) patch cables will be provided and installed for each data link. Ten foot cables used for WAO and a combination of five/seven/ten foot cables for IT space patching.

F. Small diameter patch cords, which are installed in the IT spaces (IDF) shall be installed in a manner as to limit the bundling of patch cords to no more than 40 patch cords.

3.05 LABELING

A. Comply with DISD standards as currently done at Birdie Alexander Elementary School.

3.06 TESTING

A. Copper Media Testing:

1. Contractor shall utilize personnel trained in the operation of the following Level II rated test equipment:
   a. Agilent WireScope Pro Series
   b. Fluke DTX-1800 Series
   c. Ideal LanTEK II
   d. Or approved equal
2. All cables and termination hardware shall be 100% tested for defects in installation and to verify cable channel performance under installed conditions. The Contractor prior to system acceptance shall verify all conductors of each cable useable. Any defect in the cable system installation including but not limited to cable, connectors, patch panels and connector blocks shall be repaired or replaced in order to ensure 100% useable conductors in all cables installed.
3. Perform end to end link testing of all cabling and connections with specified equipment and certify as meeting the criteria as defined in Category 6 UTP cabling systems within the most current publication of TIA/EIA 568-B.
4. Provide equipment calibration reports with test results.
5. Provide 72 hours' notice to the OAR prior to testing.

3.07 CLEANING

A. Upon completion of the installation, make all components free of any oil, grease, dust and debris.

B. Work areas will be cleaned at the end of each work day and a final cleanup will occur at project completion.

3.08 DOCUMENTATION

A. Electronic submittal, via CD ROM, of required cable test results, As-Built drawings, and warranty information will be submitted to the Owner or Owner's representative at least ten (10) working days before Certificate of Occupancy is awarded. CAD files will be submitted in Micro Station (.dgn) or AutoCAD (.dwg) format. When proprietary software is needed to view cable test results, the contractor will provide a licensed copy for DISD IT Department. The Contractor is responsible for providing the installed wiring infrastructure data on a CD in Microsoft Excel (.xlsx) format. The Contractor shall coordinate the specific document requirements with DISD IT Department.

3.09 ACCEPTANCE

A. Review test results and conduct a final inspection and punch list walk-thru with Owner and/or OAR, to inspect installation and obtain concurrence. Concurrence does not waive the responsibility of the Contractor to correct deficiencies.

END OF SECTION

SECTION 28 14 00
PERIMETER ACCESS CONTROL SYSTEM

PART 1 GENERAL

1.1 SUMMARY

A. This section expands the existing Dallas Independent School District-wide perimeter Access Control System (ACS) to include doors at Birdie Elementary School.

B. The expansion shall be fully compatible with the existing DISD Open Options DNA Access Control software including Intelligent IP based access control hardware.

C. The Intelligent IP based access control hardware shall be provided where indicated on the Construction Drawing Set. Communication between Intelligent Controllers and the Host shall occur via the DISD data network. Communications between the door controllers and the Intelligent controllers shall be via RS485.

D. The ACS shall be based on TCP/IP network protocol and shall communicate with Ethernet ready, TCP/IP based components.

E. The Controller shall be capable of operating independently if communications with the Host Server is lost.

F. The basis of design is the SSP-D2 Intelligent Two Door Controller with additional RSC-2 Dual Reader Interface Modules as required. This basis of design system is required in order to maintain compatibility with the existing DISD ACS infrastructure. Network cabling from the SSP-D2 to the DISD network switch will be provide by the Owner. An alternative may be provided, based on the Open Options, Inc. NSC100 sub-controller. This alternative must be approved by the owner.

G. It is the responsibility of the Contractor to ensure the equipment being bid meets the intent of the Specifications, is compatible with other equipment being bid by the Contractor, can be installed at the site as required for a fully functional System, and will provide the performance required to meet these Specifications and to provide an integrated security system.

H. A portion of the Work shown in contract drawings is diagrammatic in nature and the Contractor is responsible for determining the final equipment locations, arrangements and installation to meet site and system specific requirements.

I. Contractor shall provide all materials, services, engineering, systems integration, software modifications and customizations, labeling, testing and documentation required in order to ensure fully operative systems and proper installation of equipment and software.

J. The Texas Department of Public Safety requires that portions of this work defined as regulated under the provisions of SB 1252, 78th Legislative Session of the State of Texas be performed by a contractor holding a valid and current Class B Security Contractor Company License.

1.2 DEFINITIONS

A. ACS: Access Control System

B. BICSI: Building Industry Consulting Service International.

C. EMI: Electromagnetic Interference.

D. AHJ: Authorities Having Jurisdiction.

E. LAN: Local Area Network.

F. OAR: Owners Authorized Representative

G. ANSI: American National Standards Institute

H. TIA/EIA: Telecommunications Industry Association/ Electronics Industries Alliance

I. MDF: Main Distribution Frame

J. NTRL: Nationally Recognized Testing Laboratory

K. IDF: Intermediate Distribution Frame

1.3 REFERENCES

A. The publications below are incorporated into this specification by reference.

B. Unless indicated otherwise in the specification, specific references to codes, rules, regulations, standards, manufacturer's instructions or requirements of regulatory agencies or authorities having jurisdiction shall mean the latest edition of that document in effect upon contract execution

1. American National Standards Institute (ANSI)
   a. ANSI C2: National Electrical Safety Code.
2. Institute of Electrical and Electronics Engineers (IEEE)
   a. IEEE Std 142 (1991); IEEE Recommended Practice for Grounding of Industrial and Commercial Power Systems.
3. National Fire Protection Association (NFPA)
   a. NFPA 70 National Electrical Code.
4. Underwriters Laboratories
   a. UL 6 Rigid Metal Conduit
   b. UL 681 Standard for Safety Installation and Classification of Mercantile and Bank Burglar Alarm Systems
   c. UL 797 Safety Electrical Metallic Tubing
   d. UL 1037 Standard for Safety Antitheft Alarms and Devices, Third Ed.
   e. UL 1076 Standard for Proprietary Burglar Alarm Units and Systems, Fourth Ed.
5. National Electrical Manufacturers Association (NEMA).
6. American Society for Testing Materials (ASTM).

1.4 SUBMITTALS

A. As part of the Contractor's bid, the Contractor shall supply a paragraph-by-paragraph compliance matrix for the ACS equipment including field processor, hardware, software and all other ACS equipment.

1. Compliance matrix shall reference specification Section number and then a paragraph-by-paragraph number matrix stating "Comply", "Does not Comply", "Exception/Comment."
2. Paragraphs with "Exception/Comment" listed shall also have a full explanation of what the nature of the exception and its effect on System operation.

B. Submittal requirements shall be applicable to all access control system equipment, related equipment, hardware and software.

C. Data that is submitted as copies or printouts shall be easily read without magnification.

D. Provide shop drawings:
1. System block diagram. Contractor shall update for this scope of work the existing System block diagram using AutoCAD.
2. As-built drawings. Contractor shall update for this scope of work the existing System as-built drawings using AutoCAD.
3. Details of ACS equipment installed in racks, including block diagrams and wiring diagrams. Contractor shall update existing drawings, and create new where necessary, to fully document the scope of work.
4. Wiring and installation drawings of all ACS equipment.
5. Block, logic and flow diagrams showing interconnection of all ACS equipment. Contractor shall update existing diagrams where available, and create new where necessary, in order to fully document scope of work.
6. Physical layout and schematics to the component level of ACS equipment. Contractor shall update existing drawings where available, and create new where necessary, in order to fully document scope of work.
7. Wiring and installation drawings to facility interface devices and terminal devices. Contractor shall update existing drawings where available, and create new where necessary, in order to fully document the scope of work.
8. Details of connections to power sources, including power supplies and grounding. Contractor shall update existing drawings were available, and create new where necessary, in order to fully document the scope of work.

E. Details of interconnection of data transmission media (DTM), local area networks, including hardwire and fiber optic systems and computer network interfaces.

F. Installation drawings of hardware in equipment racks.

G. Manufacturer Data
1. Terminal devices.
2. Software.
3. Field processor
4. ACS equipment installed in racks
5. All other ACS equipment installed as part of the System.
6. Product data to include photographs where available.

H. Manuals
1. Equipment

2. Maintenance and Service

I. Test Plan and Reports

J. Certification that the system meets specifications.

K. Schedule of equipment to be furnished, including quantities, manufacturer model numbers and descriptions.

1.5 COORDINATION

A. Coordinate configuration, labeling, addressing and installation of System components with Owner's system maintenance contractor and contractors on concurrent, adjacent projects, if applicable.

B. Contractor shall cooperate and bear all costs to represent the installed components within this scope of work as necessary to test and troubleshoot configuration and routing for the access control and video surveillance system alterations performed by others in adjacent, concurrent projects.

PART 2 PRODUCTS

2.1 GENERAL

A. Intelligent Controller: Open Options SSP-D2
B. Door Controllers: Open Options
   1. RSC-1
   2. RSC-2
   3. NSC-100
C. Power Distribution/ Enclosures: Open Options
   1. E2 Series Enclosure
D. Card Reader: HID
   1. Prox Point Plus
E. Other off-the-shelf components, including but not limited to: power supplies, cabling, etc.

2.2 RESPONSIBILITY MATRIX

Item	Provided by Contractor	Provided by Owner
ACS Door Controllers		X
ACS System/Software Integration		X
Door Hardware	X	
Network Cabling		X
Network Switch Ports		X
ACS Credentials		X
ACS Pathway	X	

PART 3 EXECUTION

3.1 INTEGRATION

A. The Owner will provide the following for each Intelligent Door Controller
   1. Cabling for Access control
   2. Card readers and software.
   3. Patching of the network cable to the switch port.
   4. Patch cord for the Intelligent Controller.

B. The contractor shall install all door hardware in the specified enclosure in the nearest MDF/IDF as identified in the construction drawings.

3.2 TESTING

A. General: The Contractor shall perform pre-delivery testing, site testing and adjustment of the completed ACS expansion. The contractor shall provide all personnel, equipment, instrumentation and supplies necessary to perform all testing.

B. Contractor shall carry out formal procedures in the following sequence. Contractor shall not move on to the next step in testing until the previous step is accepted by owner or owner's representatives.
   1. Field Testing: Contractor shall calibrate and test all equipment. Verify communications circuits, including review and acceptance of cabling test reports. Validate communications systems operation.
   2. Contractor shall place the Integrated System Expansion into service and proceed with Full System Testing.
   3. Contractor shall perform formal Performance Verification Testing.

C. This Project may be affiliated with concurrent, adjacent projects. Contractor shall coordinate with other projects' contractors as necessary to support Contractor's Work in testing of other adjacent related work.

END OF SECTION

SECTION 28 16 00
INTRUSION DETECTION SYSTEM

PART 1 - GENERAL

1.01 SUMMARY

A. This section provides for the expansion of the existing Intrusion Detection System (IDS) at Birdie Alexander Elementary in the Dallas Independent School District.

B. The IDS currently consists of a NAPCO MA3000 Master Control Panel, Keypads, Zone Expanders, Motion Detectors, Siren(s) and Power Supplies.

C. New zone expanders and power supplies shall be provided where indicated on Construction Drawing Set.

D. It is the responsibility of the Contractor to ensure the equipment being bid meets the intent of the Specifications, is compatible with other equipment being bid by the Contractor, can be installed at the site as required for a fully functional System, and will provide the performance required to meet these Specifications and to provide an integrated security system.

E. A portion of the Work shown in contract drawings is diagrammatic in nature and the Contractor is responsible for determining the final equipment locations, arrangements and installation to meet site and system specific requirements.

F. Contractor shall provide all materials, services, engineering, systems integration, software modifications and customizations, labeling, testing and documentation required in order to ensure fully operative systems and proper installation of equipment and software.

G. The Texas Department of Public Safety requires that portions of this work defined as regulated under the provisions of SB 1252, 78th Legislative Session of the State of Texas be performed by a contractor holding a valid and current Class B Security Contractor Company License.

1.02 DEFINITIONS

A. AHJ: Authorities Having Jurisdiction.

B. ANSI: American National Standards Institute

C. BICSI: Building Industry Consulting Service International.

D. EMI: Electromagnetic Interference.

E. LAN: Local Area Network.

F. IBC: International Building Code

G. IDS: Intrusion Detection System

H. IDF: Intermediate Distribution Frame

I. MDF: Main Distribution Frame

J. NEC: National Electric Code

K. NFPA: National Fire Protection Association

L. NTRL: Nationally Recognized Testing Laboratory

M. OAR: Owners Authorized Representative

N. PIR: Passive Infrared

O. TIA/EIA: Telecommunications Industry Association/ Electronics Industries Alliance

1.03 REFERENCES

A. The publications below are incorporated into this specification by reference.

B. Unless indicated otherwise in the specification, specific references to codes, rules, regulations, standards, manufacturer's instructions or requirements of regulatory agencies or authorities having jurisdiction shall mean the latest edition of that document in effect upon contract execution.

1. American National Standards Institute (ANSI)
   a. ANSI C2: National Electrical Safety Code.
2. Institute of Electrical and Electronics Engineers (IEEE)
   a. IEEE Std 142 (1991); IEEE Recommended Practice for Grounding of Industrial and Commercial Power Systems.
3. National Fire Protection Association (NFPA)
   a. NFPA 70 National Electrical Code.
4. Underwriters Laboratories
   a. UL 6 Rigid Metal Conduit
   b. UL 681 Standard for Safety Installation and Classification of Mercantile and Bank Burglar Alarm Systems
   c. UL 797 Safety Electrical Metallic Tubing
   d. UL 1037 Standard for Safety Antitheft Alarms and Devices, Third Ed.
   e. UL 1076 Standard for Proprietary Burglar Alarm Units and Systems, Fourth Ed.
5. National Electrical Manufacturers Association (NEMA).
6. American Society for Testing Materials (ASTM).

1.04 SUBMITTALS

A. As part of the Contractor's bid, the Contractor shall supply a paragraph by paragraph compliance matrix for the IDS equipment including control panels, power supplies, and devices.

1. Compliance matrix shall reference specification Section number and then a paragraph by paragraph number matrix stating "Comply", "Does not Comply", "Exception/Comment."
2. Paragraphs with "Exception/Comment" listed shall also have a full explanation of what the nature of the exception and its effect on System operation.

B. Submittal requirements shall be applicable to all IDS equipment, enclosures and related equipment.

C. Data that is submitted as copies or printouts shall be easily read without magnification.

D. Provide shop drawings:

1. System block diagram. Contractor shall update for this scope of work the existing System block diagram using AutoCAD.
2. As-built drawings. Contractor shall update for this scope of work the existing System as-built drawings using AutoCAD.
3. Details of IDS equipment installed in wall fields, including block diagrams and wiring diagrams. Contractor shall update existing drawings, and create new where necessary, to fully document the scope of work.
4. Wiring and installation drawings of all IDS equipment.
5. Block, logic and flow diagrams showing interconnection of all IDS equipment. Contractor shall update existing diagrams where available, and create new where necessary, in order to fully document scope of work.
6. Physical layout and schematics to the component level of IDS equipment. Contractor shall update existing drawings where available, and create new where necessary, in order to fully document scope of work.
7. Wiring and installation drawings to facility interface devices and terminal devices. Contractor shall update existing drawings where available, and create new where necessary, in order to fully document the scope of work.
8. Details of connections to power sources, including power supplies and grounding. Contractor shall update existing drawings were available, and create new where necessary, in order to fully document the scope of work.

E. Details of interconnection of applicable data transmission media (DTM), local area networks, including hardwire and fiber optic systems and any computer network interfaces.

F. Manufacturer Data
1. Detection devices.
2. Master Control Panel.
3. Power Supplies.
4. Keypads.
5. Sounders
6. All other IDS equipment installed as part of the expanded System.
7. Product data to include photographs where available.

G. Manuals
1. Equipment
2. Maintenance and Service

H. Test Plan and Reports

I. Certification that the system meets specifications.

J. Schedule of equipment to be furnished, including quantities, manufacturer model numbers and descriptions.

1.05 COORDINATION

A. Coordinate configuration, labeling, addressing and installation of System components with Owner's system maintenance contractor and contractors on concurrent, adjacent projects, if applicable.

B. Contractor shall cooperate and bear all costs to represent the installed components within this scope of work as necessary to test and troubleshoot configuration and routing for the intrusion detection system alterations performed by others in adjacent, concurrent project.

PART 2 - PRODUCTS

2.01 GENERAL

A. IDS Hardware: NAPCO Gemini-9600

B. Detection Hardware: Bosch, or similar.

2.02 IDS CONTROL PANEL

A. Zone Expander

1. Provide and install zone expanders in the new IT closets to support the zones in the area.
2. Zone expander shall support 8 supervised zones.
3. Expander shall include a tamper switch.
4. Install zone expanders in a heavy-duty UL commercial enclosure, with tamper screws.
5. Acceptable products:
   a. NAPCO EZM3008
   b. Owner approved equivalent

2.03 POWER SUPPLIES

A. Power Supply

1. Provide a power supply/battery charger for each zone expander location.
2. Power supply shall be large enough to accommodate the zone expanders and detection devices served in the area, and be able to charge the battery, while in alarm mode.
3. Provide a minimum of 4 hours of battery backup time.
4. Power supply input shall be hardwired to a dedicated 120VAC circuit.
5. Provide EMT conduit between the power supply and zone expander cabinet(s).
6. Acceptable products:
   a. Altronix eFlow4N8
   b. Owner approved equivalent

2.04 DETECTION DEVICES

A. Panoramic Motion Detectors

1. Provide and install panoramic motion detectors where shown in the drawing set.
2. Detector shall utilize passive infrared technology.
3. Coverage shall be 360°.
4. Detector to provide a minimum 50' of coverage, when mounted at 10' A.F.F..
5. Detector shall be equipped with a silent-operating form "C" relay and tamper switch.
6. Acceptable products:
   a. Bosch DS939
   b. Owner approved equivalent

B. Directional Motion Detectors
1. Provide and install directional motion detectors in hallways, where shown in the drawing set.
2. Detector to provide field selectable long/short range coverage.
3. Coverage distance to be approximately 25' in short range mode, or 50' in long range mode.
4. Detector shall be equipped with a silent-operating form "C" relay and tamper switch.
5. Include a ceiling bracket, where required.
6. Acceptable products:
   a. Bosch ISC-PPR1-W16
   b. Owner approved equivalent

C. Beam Detectors
1. Provide photoelectric beam detectors in mechanical yards and around roof top mechanical installations.
2. Detector shall be equipped with multiple transmitters and receivers.
3. Transmitters shall be equipped with a power control. Receivers shall be equipped with a sensitivity control.
4. All beams must be simultaneously broken within a paired detector segment in order to generate an alarm.
5. Detector shall be designed for outdoor operation, in temperatures between 0° F and 140° F.
6. Detector shall be equipped with a form "C" relay and tamper switch.
7. Include weather resistant enclosure, heater and appropriate mounting hardware.
8. Acceptable products:
   a. Bosch DS484Q
   b. Owner approved equivalent.

PART 3 - EXECUTION

3.01 INSTALLATION

A. The existing intrusion detection system needs to be kept operational while the new system is being installed and tested.

B. Cabling in the existing portion of the build should be reused whenever possible.

C. Coordinate with the DISD Police Department regarding system programming and cut-over.

3.02 TESTING

A. General: The Contractor shall perform pre-delivery testing, site testing and adjustment of the completed IDS expansion. The contractor shall provide all personnel, equipment, instrumentation and supplies necessary to perform all testing.

B. Contractor shall carry out formal procedures in the following sequence. Contractor shall not move on to the next step in testing until the previous step is accepted by owner or owner's representatives.

1. Field Testing: Contractor shall calibrate and test all equipment. Verify communications circuits. Validate communications systems operation.
2. Contractor shall place the Integrated System Expansion into service and proceed with Full System Testing.
3. Contractor shall perform formal Performance Verification Testing.

C. This Project may be affiliated with concurrent, adjacent projects. Contractor shall coordinate with other projects' contractors as necessary to support Contractor's Work in testing of other adjacent related work.

END OF SECTION

SECTION 28 31 00 - VOICE EVACUATION FIRE ALARM SYSTEM

PART 1 -GENERAL

1.1. Related documents

A. Drawings and general provisions of the contract apply to this section.

1.2. Summary

A. Fire Alarm / Voice Evacuation System

Provide all permits, labor, equipment, materials and services to furnish and install a fully tested functional, UL Listed, code compliant, intelligent addressable networked voice evacuation fire alarm system including but not limited to all initiation and notification appliances, all raceways and wiring, and all control, annunciation, and head-end components and panels.

The *fire alarm system* supplied under this specification shall utilize modular low voltage design with direct wired, node to node, peer-to-peer network communications. The system shall utilize independently addressed, fire detection devices, input/output control modules, audio amplifiers, telephone communications and notification appliances as described in this specification. Network panels shall contain the required user interfaces for all functions.

The system shall be designed for interior building audibility of 15 dBA-fast over ambient condition and intelligibility. Intelligibility shall be designed to ensure Common Intelligibility Standard (CIS) rating of 0.7 or Sound Transmission Index of 0.5 in all areas.

All equipment shall be new and the current products of a single manufacturer, actively engaged in the manufacturing and sale of digital fire detection devices for over ten years.

Also included are system wiring, raceways, pull boxes, terminal cabinets, mounting boxes, and any accessories and miscellaneous items required for a code compliant system.

The system drawings show the intended coverage and suggested device locations. Final device quantity, location, and AHJ approval are the responsibility of the contractor.

The final system shall be complete, tested, and ready for operation as described elsewhere in this specification, before owner acceptance.

Strict conformance to this specification is required to ensure that the installed and programmed system will function as designed and will accommodate the future requirements and operations of the building owner. All specified operational features must be met without exception.

The system shall be required to communicate via ASHRAE BACnet protocol with the existing Building Automation System at the site.

The system shall be open source/non-proprietary, or if a proprietary system is used, there shall be a minimum of five (5) independent fire alarm companies in the immediate Dallas-Fort Worth metroplex capable of providing components for and making modifications to the system.

1.3. References

A. Codes-General

All work and materials shall conform to all applicable federal, state and local codes and regulations governing the installation. If there is a conflict between the referenced standards, federal, state or local codes, and this specification, it is the bidder's responsibility to immediately bring the conflict to the attention of the engineer for resolution. National standards shall prevail unless local codes are more stringent.

The bidder shall not attempt to resolve conflicts directly with the local authorities unless specifically authorized by the engineer.

B. Fire Alarm System Codes

The equipment and installation shall comply with the provisions of the following codes and standards unless the authority having jurisdiction has adopted an earlier version:

National Fire Protection Association (NFPA)
- NFPA 70 - 2011 *National Electric Code*®
- NFPA 72 - 2010 *National Fire Alarm Code*®

Underwriter's Laboratories, Inc
- UL 864 - Control Units for Fire Protective Signaling Systems.
- UL 268 - Smoke Detectors for Fire Protective Signaling Systems.
- UL 268A - Smoke Detectors for Duct Applications.
- UL 217 - Single and Multiple Station Smoke Alarms
- UL 521 - Heat Detectors for Fire Protective Signaling Systems.
- UL 228 - Door Closers-Holders, With or Without Integral Smoke Detectors.
- UL 464 - Audible Signaling Appliances.
- UL 38 - Manually Actuated Signaling Boxes for Use with Fire-Protective Signaling Systems
- UL 346 - Waterflow Indicators for Fire Protective Signaling Systems.
- UL 1971 - Signaling Devices for the Hearing-Impaired.
  - UL-1480 - Speakers for Fire Alarm, Emergency, and Commercial and Professional Use
- UL 1481 - Power Supplies for Fire Protective Signaling Systems.
- UL 1711 - Amplifiers for Fire Protective Signaling Systems.
- UL 1635 - Digital Alarm Communicator System Units
  - UL-1638 - Signaling Appliances - Private Mode Emergency and General Utility Signaling

Note: Control equipment shall listed to both UL 864 and UL2572 standards.

Factory Mutual (FM) approval

International Code Council
International Building Code (2015 edition with City of Dallas amendments)
International Fire Code (2015 edition with City of Dallas amendments)
International Mechanical Code (2015 edition with City of Dallas amendments)

Federal Codes and Regulations
Americans with Disabilities Act (ADA)

Electrical Industries Association
EIA-232-D: Interface Between Data Terminal Equipment and Data Circuit-Terminating Equipment Employing Serial Binary Data Interchange
EIA-485: Electrical Characteristics of Generators and Receivers for Use in Balanced Digital Multipoint Systems

C. Definitions and Abbreviations

ACU: Autonomous Control Unit.
ADA: Americans with Disabilities Act.
AFF: Above Finished Floor.
AHJ: Authority Having Jurisdiction.
Approved: Unless otherwise stated, materials, equipment or submittals approved by the Authority or AHJ.
Circuit: Wire path from a group of devices or appliances to a control panel or transponder.
CCS: Central Control Station.
CPU: The central computer of a multiplex fire alarm or voice command control system.
FACP: Fire Alarm Control Panel.
FCC: Fire Command Center.
FM: FM Global (Factory Mutual)
HVAC: Heating Ventilating and Air Conditioning.
IDC: Initiating Device Circuit.
LCD: Liquid Crystal Display.
LED: Light Emitting Diode.
NAC: Notification Appliance Circuit.
NFPA: National Fire Protection Association.
NICET: National Institute for Certification in Engineering Technologies
NRTL: Nationally Recognized Testing Laboratory
PTR: Printer.
RCP: Remote Control Panel
SLC: Signaling Line Circuit.
Style 1: As defined by NFPA 72, Class B.
Style 4: As defined by NFPA 72, Class B.
Style 6: As defined by NFPA 72, Class A.
Style 7: As defined by NFPA 72, Class A.
Style B: As defined in NFPA 72, Class B.
Style D: As defined in NFPA 72, Class A.
Style Y: As defined in NFPA 72, Class B.
UL or ULI: Underwriters Laboratories, Inc.
UL Listed: Materials or equipment listed and included in the most recent edition of the UL Fire Protection Equipment Directory.

Zone: Combination of one or more circuits or devices in a defined building area, i.e. 3 speaker circuits on a floor combined to form a single zone.

1.4. System Description

A. General Fire Alarm

The system supplied under this specification shall be a new UL Listed modular fire alarm voice evacuation system that uses independently addressed fire detection devices, input/output control modules, amplifiers and speakers.

The fire network shall utilize token ring, peer-to-peer communications. The network shall consist of one main Autonomous Control Unit/Fire Alarm Control Panel (ACU/FACP).

The system shall be fully field programmable such that virtually any combination of system output functions may be correlated to any type of input event(s). Inputs may be combined using Boolean logic, be time dependent or under manual control, as defined by required system operation. All software operations are to be stored in a non-volatile programmable memory within the fire alarm control panels. There shall be no limit, other than maximum system capacity, as to the number of addressable devices which may be in alarm simultaneously.

Addressable smoke detector sensitivity settings for both pre-alarm and alarm activation shall be automatically individually configurable for both daytime and nighttime operation. Addressable smoke detectors shall be UL listed for automatic sensitivity testing.

The system shall provide a one-way multi-channel emergency communication sub-system for the distribution of emergency messages to facility occupants.

System ACU/FACPs shall utilize configurable message routing and selective event messaging to direct event information only to the required system displays and printers as determined by the event type and location.

The existing fire alarm shall be removed only after the new fire alarm system is constructed and passed all necessary inspections by the city officials.

Provide door holders. Door holders shall be electromagnetic and connected to the building fire alarm system. Electromechanical devices are not acceptable.

B. Fire Alarm – General Requirements

Comply with the provisions of NFPA 72 and the operational requirements of this specification.

The system shall identify all off normal conditions and log each condition into the system as an event.

- The system shall automatically display on the control panel Liquid Crystal Display (LCD) the first (oldest) event of the highest priority by type. The event priority shall be alarm, supervisory, trouble, and monitor.

- The system shall utilize four event queues, and shall not require event acknowledgment by

the system operator. Labeled, color coded indicators shall be provided for each type of event queue: alarm - red, supervisory - yellow, trouble - yellow, monitor - yellow. When an unseen event exists for a given type, the indicator shall be lit.

- For each event, the display shall include the current time, the total number of events, the type of event, the time the event occurred and up to a 42 character custom user description.
- The user shall be able to review each event queue by simply selecting scrolling keys (up-down) for the event type.
- New alarm, supervisory, or trouble events shall sound a distinct, silenceable audible signal at the control panel.
- The LCD shall show the number of active alarm, supervisory, trouble and monitor events
- The LCD shall show the system time and the number of active and disabled points in the system.
- Specific input/output devices shall operate in accordance with the alarm, supervisory, trouble, monitor sections that follow and the input/output matrix.

All critical systems, sub-systems and circuits shall be monitored for integrity. System faults shall be annunciated.

Strobes shall be synchronized within the entire building.

Batteries shall be sized to support the system for 24 Hrs. of standby operation followed by 15 minutes of alarm operation at the end of the 24 Hour period.

Off premises reporting of the loss of AC mains power to any system component shall be automatically delayed for a period of time acceptable to the AHJ to reduce traffic at the central monitoring station due to wide-area power failures.

The system shall provide configurable service groups to facilitate “one man” testing of the system based on the physical layout of the building. Each service group shall be capable of supporting any combination of system devices, independent of the circuit on which they are installed. Systems that disable entire circuits, circuits serving multiple floors or fire zones for testing shall not be considered as equal. Activated devices on a service group shall be capable of initiating alternative system test responses to facilitate system maintenance and minimizing occupant disturbances while in test mode.

Event processing and display shall be prioritized as follows:

a. Fire alarms
b. Supervisory events
c. Trouble events
d. Monitor events

C. Alarm Operation

Upon the alarm activation of any area smoke detector, heat detector, manual pull station, sprinkler waterflow, the following functions shall automatically occur:

- The system shall remain in the alarm mode until all initiating devices are reset and the fire alarm panel is manually reset and restored to normal.
- The internal audible device shall sound at the control panel or command center.
- Display the alarm event on the graphical workstation.
- The LCD Display shall indicate all applicable information associated with the alarm condition including: zone, device type, device location and time/date.
- All system activity/events shall be documented on the system printer and logged into system history.
- Any remote or local annunciator LCD/LED's associated with the alarm zone shall be illuminated.

The following audio messages and actions shall occur simultaneously:

- An evacuation message shall be sounded general alarm evacuation. It is the intent of this message to advise occupants hearing this message that they are near danger and should leave the building via the stairs (nearest exit) immediately. The message should be in English and then repeated in Spanish. The voice shall be female. This message is to be coordinated with Dallas ISD.

- Activate visual strobes general alarm evacuation. The visual strobe shall continue to flash until the system has been reset. The visual strobe shall not stop operating when the "Alarm Silence" is pressed.

- An alert message shall be sounded on the remainder of building. It is the intent of this message to advise occupants to prepare for evacuation if necessary.

- An instructional message shall be sounded in the stairwells instructing occupants to move carefully and quickly down the stairs to exit the building and to exit to a safe floor if you encounter smoke in the stairwell. The message should be in English and then repeated in Spanish. The voice shall be female. This message is to be coordinated with Dallas ISD.

- An instructional message shall be sounded in the elevator cabs. It is the intent of this message to advise elevator occupants that an emergency exists, the elevator has been directed to the ground floor, and that occupants should quickly exit the building. The message should be in English and then repeated in Spanish. The voice shall be female. This message is to be coordinated with Dallas ISD.

- An instructional message shall be sounded in the lobby. It is the intent of this message to advise lobby occupants to leave the lobby and clear the area for arriving firefighters. The message should be in English and then repeated in Spanish. The voice shall be female. This message is to be coordinated with Dallas ISD.

- Provide selective paging to each individual floor (zone). In addition to the message/channels detailed above, a dedicated page channel shall be capable of simultaneously providing live voice instructions without interrupting any of the messages listed above shall be provided.

- The notification appliance dedicated to sprinkler system water flow alarm shall not be silenced while the sprinkler system is flowing at a rate of flow equal to a single head.
- Transmit signal to the building automation system.
- Transmit signal to the central monitoring station with point identification.
- All automatic events programmed to the alarm point shall be executed and the associated outputs activated.
- Activation of elevator lobby or elevator equipment room smoke detectors shall initiate recall of the bank of elevators to the 1st floor and lockout the elevator controls. Activation of the first floor elevator lobby smoke detector shall recall shall be to an alternate floor, and lockout the elevator controls.
- Activation of heat detectors in elevator shafts and machine rooms shall activate the elevator power shunt trip circuit breaker.
- All stairwell/exit doors shall unlock throughout the building.
- All self-closing fire/smoke doors held open shall be released.
- Transmit alarm text messages to "alpha-numerical" display pagers.

D. Fire Alarm - Supervisory Operation

Upon supervisory activation of any sprinkler valve supervisory switch, duct smoke detector, elevator shunt trip supervision, the following functions shall automatically occur:

- The internal supervisory event audible device shall sound at the control panel.
- Display the event on the graphical workstation and display a pictorial image.
- The LCD display shall indicate all applicable information associated with the supervisory condition including; zone, device type, device location and time/date.
- All system activity/events shall be documented on the system printer and logged to system history.
- Any remote or local annunciator LCD/LED's associated with the supervisory zone shall be illuminated.
- Transmit signal to the central monitoring station with point identification.

E. Fire Alarm - Trouble Operation

Upon activation of a trouble condition or signal from any device or internal system integrity monitoring function on the system, the following functions shall automatically occur:

- The internal panel audible device shall sound at the control panel.
- Display the event on the graphical workstation and display a pictorial image.
- The LCD keypad display shall indicate all applicable information associated with the trouble condition including; zone, device type, device location and time/date.
- Trouble conditions that have been restored to normal shall be automatically removed from the trouble display queue and not require operator intervention. This feature shall be software selectable and shall not prevent the logging of trouble events to the historical file.
- All system activity/events shall be documented on the system printer and logged to system history.
- Any remote or local annunciator LCD/LED's associated with the trouble zone shall be illuminated.
- Transmit a trouble signal to the central monitoring station with point identification.

F. Fire Alarm - Monitor Operation

Upon activation of any device connected to a monitor circuit, the following functions shall automatically occur:

- The internal panel audible device shall sound at the control panel.
- Display the event on the graphical workstation and display a pictorial image.
- The LCD display shall indicate all applicable information associated with the status condition including; zone, device type, device location and time/date.
- All system activity/events shall be documented on the system printer and logged to system history.
- Any remote or local annunciator LCD/LED's associated with the monitor circuit shall be illuminated.

1.5. Submittals

A. Submittal General

The contractor shall not purchase any equipment for the specified system until the owner has approved the project submittals in their entirety and has returned them to the contractor.

Approved submittals allow the contractor to proceed with the installation and shall not be construed to mean that the contractor has satisfied the requirements of these specifications.

Each submittal shall include a detailed list of variations that the submittal may have from the requirements of the contract documents.

The contractor shall provide specific notation on each shop drawing, sample, data sheet, installation manual, etc. submitted for review and approval, of each variation.

Any conflicts in the contract documents and/or with Authority Having Jurisdiction (AHJ) requirements shall be submitted to the owner in writing 7 days prior to bid.

Submittals shall be approved by authorities having jurisdiction prior to submitting them to the Engineer and Owner.

B. Submittal Books

Submit for approval no less than three (3) copies of a submittal book to the consulting engineer for review and comment.

Submittal books shall meet the following requirements:

- Shall be a 3-ring binder with a cover that shows the project address, system type, and contractor.
- Shall use labeled dividers for major sections.
- Shall include:
  - Cover sheet
  - Table of contents
- Provide a list of all types of equipment and components provided. This shall be incorporated as part of a table of contents, which will also indicate the manufacturer's part number, the description of the part, and the part number of the manufacturer's product datasheet on which the information can be found.
- Product data sheets, as detailed elsewhere in this specification
- Provide description of operation of the system (sequence of operation), similar to that provided in Part 2 of this section of the specifications. The description shall be specific to this project, and shall provide individual sequences for every type of alarm, supervisory, or trouble condition, which may occur as part of normal or off-normal system use.
- B-size (black line) reduced shop drawings, as detailed elsewhere in this specification.
- System calculations, as detailed elsewhere in this specification.
- Installation instructions.

Provide samples of various items when requested.

Copies of all licenses, documents and certifications, as detailed elsewhere in this specification.

Additional copies may be required at no additional cost to the project.

C. Product Data

System components proposed in this specification shall be UL listed to operate together as a system. The supplier shall provide evidence, with his submittal, of listings of all proposed equipment and combinations of equipment.

For each product submitted provide the following information:

- Manufacturer's catalog data, to include material description, agency approvals, operating characteristics, electrical characteristics, dimensions, mounting requirements and accessories.
- Product data sheets for system components shall be highlighted to indicate the specific products, features, or functions required to meet this specification.
- Manufacturer's product installation sheets: A copy of the documentation that is required to be shipped with all listed products by UL.

D. Design Calculations

1. Battery Capacity

   Provide battery capacity calculations for each power supply that uses batteries for secondary power. Identify all loads. Identify any loads shed during alarm operation. Use the manufacturer's recommended methods and/or forms.

2. 24 VDC Notification Appliance Circuits

   For each 24VDC NAC, provide worst case voltage drop calculations. The load shall be treated as a lump sum at the end of the circuit. *Worst case power supply terminal voltage shall include all applicable internal power supply losses.* Using 85% of nominal circuit voltage (20.4VDC) shall not be accepted as lowest terminal voltage without manufacturer's published documentation stating there are no internal losses in the power supply.

3. Audio (Speaker) Notification Appliance Circuits - Interior

   The system shall be designed for interior building audibility level of 15 dBA-fast over ambient condition and intelligibility. Intelligibility shall be designed to maintain Common Intelligibility Standard (CIS) rating of 0.7 or Sound Transmission Index of 0.5 in all areas designated on the drawings to have intelligible audio.

   Provide dB loss calculations for all audio (speaker) notification appliance circuits. Circuits shall be designed for no more than 0.5 db loss based on lump-sum load method.

E. Shop Drawings

Submit for approval three (3) sets of shop drawings to the consulting engineer for review and comment. Drawings shall be either D-size or E-size blue line drawings and of a sufficient resolution to be completely read. Drawing sets shall be bound. Additional copies may be required at no additional cost to the project.

Drawings shall contain symbol legends with device counts, wire tag legends, circuit schedules for all addressable and notification appliance circuits, the project name/address, and a drawing description which corresponds to that indicated in the drawing index on the coversheet drawing. A section of each drawing title block shall be reserved for revision numbers and notes.

Shop drawings shall meet the following requirements:

1. Shop drawings shall be prepared by persons with the following qualifications:
   - Trained and certified by the manufacturer of the submitted equipment in fire-alarm system design.
   - NICET-certified fire-alarm technician, Level III or IV minimum.
2. Coversheet with project name, address and drawing index.
3. General notes drawing with peripheral device backbox size information, part numbers, device mounting height information, and the names, addresses, point of contact, and telephone numbers of all contract project team members.
4. Provide device floor plans for all areas served by the fire alarm system. Floor plans shall indicate accurate locations for all control and peripheral devices. Drawings shall be NO LESS THAN 1/8-INCH SCALE. If individual floors need to be segmented to accommodate the 1/8” scale requirements, KEY PLANS and BREAK-LINES shall be provided on the plans in an orderly and professional manner.
   - All addressable devices shall be shown. Coordinate the device address with the same device shown on the riser diagram.
   - Identify all notification appliances with a circuit and item number. Coordinate the circuit and item number with the same device shown on the riser diagram.
   - Show all raceways, marked for size, conductor count with type and size, showing the percentage of allowable National Electric Code fill used.
5. Device riser diagram, which individually depict all control panels, annunciators, addressable devices, and notification appliances. Shall include a specific, proposed device description above each addressable device. Shall include a specific, discrete device address that corresponds to addresses shown on the floor plans. Drawings shall provide wire specifications, and wire identification for all conductors depicted on the riser diagram. All circuits shall have identifiers that shall correspond with those required on the control panel and floor plan drawings. End-of-line resistors (and values) shall be depicted.
6. Control panel drawing(s) shall show internal component placement and all internal and field terminations. Provide details indicating where conduit connections shall be made to avoid conflicts with internally mounted batteries. For each additional fire

alarm panel, a separate drawing which clearly indicated the panel designation, service and location of the control enclosure.

7. Provide typical device wiring diagrams that show all system components, and the respective field wiring. Wire type, gauge, and jacket shall be indicated. When an addressable module is used in multiple configurations for monitoring or controlling equipment, provide a drawing for each application. End-of-line resistors (and values) shall be shown.

8. Provide a fire alarm system function matrix that illustrates alarm input/out events in association with initiation devices. Matrix summary shall include system supervisory and trouble output functions.

9. System Calculations as detailed elsewhere in this specification.

Upon receipt of approved drawings from the Authority Having Jurisdiction, the supplier shall immediately forward two sets of drawings to the owner. These drawings shall either be stamped approved or a copy of the letter stating approval shall be included.

F. Closeout

Two (2) copies of the following documents shall be delivered to the building owner's representative at the time of system acceptance.

- Project specific operating and maintenance manuals covering the system as installed. The manuals shall contain a description of the system architecture, inputs, notification signaling, auxiliary functions, annunciation, sequence of operations, expansion capability, application considerations and limitations. A generic instruction and operation manual shall not be acceptable.

- Technical literature (manufacturer's data sheets and installation manuals/instructions) for all parts of the system, including control panels, smoke detectors, batteries, manual stations, alarm notification appliances, power supplies, and remote alarm transmission means.

- Software and Firmware Operational Documentation

  - THE END-USER SHALL RETAIN COMPLETE RIGHTS AND OWNERSHIP TO ALL SITE-SPECIFIC SOFTWARE RUNNING IN THE SYSTEM. The fire alarm equipment supplier shall provide hard and soft copies of the software database to the end-user at the end of the warranty period. The database provided shall be useable by any authorized and certified distributor of the product line, and shall include all applicable passwords necessary for total and unrestricted use and modification of the database.

- Drawings
  - Provide “As Built” drawings of record of all the shop drawings used in the installation of the system.

  - Refer to the Submittals - Shop Drawings section of this specification for drawing requirements.

- Record of Completion
  - System supplier and contractor shall provide a certified test report to verify that the system and all components functioned properly and as intended.

  - A filled out Record of Completion similar to NFPA 72, 2007 edition figure 4.5.2.1 shall be provided.

- Warranty
  - Provide copies of the warranty documentation as detailed in the Warranty section of this specification.

- Service Organization
  - Provide the name, address and telephone of the authorized factory representative.

- Training
  - Conduct the required training as detailed in the Startup and Commissioning - Training section of this specification.

1.6. Quality Assurance

A. Qualifications of Supplier

The system supplier shall have a minimum of 5 years of experience in distribution and service of the proposed equipment brand.

The supplier shall have successfully designed and installed similar system fire detection, evacuation voice and visual signaling control components on a previous project of comparable scope, size and complexity.

The supplier shall have in-house engineering and project management capability consistent with the requirements of this project. The project shall be supervised by personnel certified by NICET as fire alarm Level IV technicians.

The supplier shall employ qualified and manufacturer certified system designers to perform the detailed engineering design, system calculations, for all the system equipment and programming.

The supplier shall produce all panel and equipment drawings, submittals, and operating manuals, as detailed elsewhere in this specification.

The supplier shall be responsible for providing qualified on site representative(s) for coordination of system installation, and final system testing and commissioning in accordance with these specifications.

B. Qualifications of Installer

Before commencing work, submit evidence showing that the equipment installer has successfully installed systems of the similar scope, type and design as specified.

The contractor/installer shall submit copies of all required Licenses and Bonds as required in the State having jurisdiction.

The contractor/installer shall be responsible for retaining qualified and authorized representative(s) of the system manufacturer (The Supplier) specified for detailed system design and documentation, coordination of system installation requirements, and final system testing and commissioning in accordance with these specifications.

The contractor/installer shall employ on staff a minimum of one NICET level II technician or a professional engineer, registered in the State of the installation.

Contractors unable to comply with the provisions of Qualification of Installers shall present proof of engaging the services of a subcontractor qualified to furnish the required services.

C. Delivery and Storage

The Contractor shall be responsible for all receiving, handling, and storage of his materials at the job site.

Overnight storage of materials is limited to the assigned storage area. Materials brought to the work area shall be installed the same day, or returned to the assigned storage area unless previously approved by the Owner.

The Contractor shall remove rubbish and debris resulting from his work on a daily basis. Rubbish not removed by the Contractor will be removed by the Owner and back-charged to the Contractor.

1.7. Project Conditions

A. Responsibility

It shall be the contractor's responsibility to inspect the job site and become familiar with the conditions under which the work will be performed.

A pre-bid meeting will be held to familiarize the contractors with the project. Failure to attend the pre-bid meeting may be considered cause for rejection of the contractor's bid. The minutes of this meeting will be distributed to all attendees and shall constitute an addendum to these specifications.

All work, may be conducted during normal working hours, 8:00 a.m. to 5:00 p.m., Monday through Friday, unless otherwise permitted by Dallas ISD.

1.8. Warranty

A. Installation Workmanship and Parts

The contractor shall warranty the installation and workmanship for one (1) year and all parts for thirty-six (36) months from date of final acceptance. A copy of the manufacturer’s warranty shall be provided with closeout documentation and included with the operation and installation manuals. The full cost of maintenance, labor and materials required to correct any defect during the warranty period shall be included in the submittal bid.

The contractor shall provide a five (5) year service agreement with the customer. Each year the contractor shall perform routine system inspection (all components of the system), as well as detector sensitivity testing and provide a report to the owner.

The system supplier shall maintain a service organization with adequate spare parts stock within 75 miles of the installation. Provide a telephone response to owner's questions within 4 hours and on-site assistance within 24 hours.

Permit the owner's fire alarm technicians to perform temporary bypasses and emergency repairs on the system without voiding the warranty.

1.9. Startup and Commissioning

A. Testing - General

In addition to tests required in this Section, the Contractor shall perform all electrical and mechanical tests required by the equipment manufacturer, the Engineer and the Authority having jurisdiction.

The contractor shall perform all testing in occupied facilities at times of day that present the lowest impact and disruption to business and activities. Coordinate all testing in occupied buildings with the building owner's representative to assure that fire alarm system testing does not interrupt operations. This may require extensive after hours work to perform such testing.

All equipment, instruments, tools and labor required to conduct the system tests shall be provided by the installing contractor. At a minimum, the following equipment shall be made available testing:

- Ladders and scaffolds as required to reach all installed equipment.
- Meters for reading voltage, current and resistance.
- Two-way communication devices
- Simulated smoke, heat-producing devices for heat detectors, extension poles for introducing smoke into detectors, as needed.
- Manufacturer's instruments to measure air flow through duct smoke detectors.
- Decibel meter and intelligibility testing equipment.
- Status and diagnostic software and PC.

All testing shall utilize a written acceptance test plan for testing the system components and operation in accordance with NFPA 72 and this specification. The contractor shall be responsible for the performance of the acceptance test plan, demonstrating the function of the system and verifying the correct operation of all system components, circuits, and system programming.

The systems operation matrix created by the equipment supplier shall be used to identify each alarm input and verify all associated output functions.

The system test plan shall include but not be limited to the following:

- Visually inspect all wiring.
- Verify the absence of unwanted voltages between circuit conductors and ground. The tests shall be accomplished at the preliminary test with results available at the final acceptance test.
- System wiring shall be tested to demonstrate correct system response for the following conditions:
  - Open, shorted and grounded signal line circuits.
  - Open, shorted and grounded notification appliance circuits.
- System indications shall be demonstrated as follows:
  - Correct message content for each alarm input at all system displays.
  - Correct annunciator light for each alarm input at each graphic display.
  - Correct history logging for all system activity.
  - Correct sensitivity for all smoke detection devices. The use of system generated sensitivity reports is acceptable in meeting this requirement.
  - Correct signals sent to the Central Monitoring Station.
- Notification appliances shall be demonstrated as follows:
  - All alarm notification appliances actuate as programmed
  - The system shall be tested for interior building audibility of 15 dBA-fast over ambient condition and intelligibility. Intelligibility shall be tested to ensure Common Intelligibility Standard (CIS) rating of 0.7 or Sound Transmission Index of 0.5 in all areas designated on the drawings to have intelligible audio. The mean value of at least 3 readings shall be required to compute the intelligibility score at each test location.
  - For 24VDC NACS, measure and record the voltage at the most remote appliance on each notification appliance circuit, while operating.
- System control functions shall be demonstrated as follows:
  - In accordance with the system operation matrix.
- System off premises reporting functions shall be demonstrated as follows:

- Correct information received for each alarm and trouble event

- Secondary power supply (battery) capacity capabilities shall be demonstrated as follows:

  - System battery voltages and charging currents shall be measured and recorded at the fire alarm control panels.

  - System primary power shall be disconnected for 24 hours. At the end of that period, an alarm condition shall be created and the system shall perform as specified for a period of 15 minutes.

  - System primary power shall be restored for forty-eight (48) hours.

  - System battery voltages and charging currents shall again be measured and recorded at the fire alarm control panels.

- Verify the "As Built" record drawings are accurate.

B. Preliminary Testing

Conduct preliminary tests to ensure that all devices and circuits are functioning properly. Tests shall meet the requirements of the written test plan. Correct any deficiencies, omissions or anomalies and retest the affected devices to assure proper function per the specification.

C. Acceptance Testing

1. A final acceptance test shall not be scheduled until the system manuals are provided to and approved by the owner and the following are provided at the job site:
   (1) "As Built" Record drawings of the system as actually installed
   (2) A copy of the system operation matrix.
2. The acceptance inspector shall use the system "As Built" record drawings in combination with the system operation matrix and the written acceptance test plan during the testing to verify system operation.
3. Should the system not perform to the above criteria it shall not be accepted and the Contractor shall correct all deficiencies and shall re-test the system at Contractor's expense in the presence of the Architect using the same test criteria.
4. The building owner's representative shall witness the final tests.
5. The central monitoring station and/or fire department shall be notified before final test in accordance with local requirements.
6. Operate every installed device to verify proper operation and correct annunciation at control panel.
7. Open signaling line circuits and notification appliance circuits in at least 2 locations to verify presence of supervision.

D. Test Reports

A "Fire Alarm System Record of Completion" per the "Documentation" Section of the "Fundamentals of Fire Alarm Systems" Chapter in NFPA72 and the "Inspection and Testing Form" in the "Records" Section of the "Inspection, Testing and Maintenance" Chapter in shall be prepared by the Contractor. Submit three (3) copies to the Owner and Engineer. The report shall include, but not be limited to:

- A list of all equipment installed and wired.
- Certification that all equipment is properly installed and functions and conforms to these specifications.
- Sensitivity settings for each ionization and photoelectric detector as measured in place with the HVAC system operating.
- Technician's name, certificate number and date.

E. Training

The system supplier shall schedule and present a minimum of eight (8) hours of formal site specific instruction for the building owner, detailing the proper operation and maintenance of the installed system.

The instruction shall be presented in an organized and professional manner by a person factory trained in the operation and maintenance of the equipment and who is also thoroughly familiar with the installation.

The instruction shall cover the schedule of maintenance required by NFPA 72 and any additional maintenance recommended by the system manufacturer.

Copies of all training aids, presentations, etc. shall be left with the owner.

1.10. Maintenance

A. Spare Parts

The contractor shall furnish the following extra material that matches the products installed. Spares shall be packaged with protective covering for storage and identified with labels describing contents.

- Automatic detection devices - Ten (10) percent of the installed quantity of each type, no less than one piece.
- Manual fire alarm stations - Ten (10) percent of the installed quantity of each type, no less than one piece.
- Audible and visible devices - Ten (10) percent of the installed quantity of each type, but no less than two (2) devices.
- Keys - A minimum of three (3) sets of keys shall be provided and appropriately identified.
- Attic stock of like manufacture to be provided to Dallas ISD designated representative, who

will provide to Dallas ISD-M&O upon completion of installation in the following quantities. 10% of field devices, one SLC (signaling line circuit) Loop Card, one CPU (central processing unit), one ACM-24AT control module, if used, and one remote power supply.

2. PART 2 - PRODUCTS

2.1. Fire Alarm Panel

A. General – Fire Alarm

1. Manufacturer

Fire Alarm Control Panel shall be Notifier NFS2-3030 with DVC audio option. A waiver from Dallas ISD Construction Services is required for the use of other systems.

2. Overview

All materials, equipment, accessories, devices and other facilities and appurtenances covered by these specifications or noted on the drawings shall be new, best suited for the intended use and shall conform to applicable and recognized standards for their use, and supplied by a single manufacturer. Should any equipment provided under this specification be supplied by a different manufacturer, that equipment shall be recognized compatible by BOTH manufacturers and listed as such as required by Underwriters' Laboratories.

The fire alarm control panel shall be a multi-processor based networked system designed specifically for fire alarm. The control panel shall be listed and approved for the application standard(s) as listed in the References section of this specification.

The control panel shall include all required hardware, software and site specific system programming to provide a complete and operational system. The control panel(s) shall be designed such that interactions between any applications can be configured, and modified using software provided by the manufacturer. The control panel(s) operational priority shall assure that life safety takes precedence among the activities coordinated by the control panel.

The operating controls shall be located in a dead-front steel enclosure behind a locked door with viewing window. All control modules shall be labeled, and all zone locations shall be identified. All panel modules shall be placement supervised for and signal a trouble if damaged or removed.

Fire alarm panel shall have internal dialers.

Contractor is responsible for coordinating with District to provide any dedicated phone line that are required.

All buildings and portables on a campus must be connected to the main FACP.

Fire alarm systems are monitored by an AES-Multinet receiver at Dallas ISD's central monitoring system. Fire alarm systems are to report to central monitoring system via an AES 7788F/7744F series fire subscriber and AES 7794 AES-IntelliPro Fire or Dallas ISD approved equal. If central monitoring system is not available, signal is to be sent to Southwest Dispatch or as directed by Dallas ISD designated representative. Provide twelve months of monitoring service required as

part of the install

A copy of the fire alarm control panel program to be provided and placed in the document cabinets located at the fire alarm control panel.

Install locking document box at the fire alarm control panel (FACP). Place completed as-built drawings, upon completion, in locked document box.

3. System Features

Each control panel shall include the following capabilities:

- Supervision of the system electronics, wiring, detection devices and software
- Up to 2500 analog/addressable input/output points
- Network connections with up to 63 other control panels and annunciators.
- Support multiple dialers (DACTs) and modems
- Two communication ports
- An internal audible signal with different patterns to distinguish between alarm, supervisory, trouble and monitor events
- Support multiple 24 VDC and Audio NACs
- User configurable switches and LED indicators to support auxiliary functions
- Log up to 1740 chronological events
- The ability to download all applications and firmware from the configuration computer at a single location on the fire network
- A real-time clock for time stamps and timed event control
- Electronic addressing of intelligent addressable devices
- Provide an independent hardware watchdog to supervise software and CPU operation
- “Dry” alarm, trouble and supervisory relay contacts
- Control panel modules shall plug in to a chassis assembly for ease of maintenance
- Field wiring shall connect to the panel using removable connectors

4. User Oriented Features

Each control panel shall include the following user oriented features:

- An LCD user interface control/display that shall annunciate and control system functions.
- Provide discreet system control switches for reset, alarm silence, panel silence, drill switch, previous message switch, next message switch and details.
- A “lamp test” feature shall verify operation of all visual indicators on the panel.
- An authorized user shall have the ability to operate or modify system functions including system time, date, passwords, holiday dates, restart the system and clear control panel event history file.
- An authorized user shall have the ability to disable/enable devices, zones, actions, timers and sequences.

- An authorized user shall have the ability to activate/restore outputs, actions, sequences, and simulate detector smoke levels.
- An authorized user shall have the ability to enter time and date, reconfigure an external port for download programming, initiate programming and change passwords.
- An authorized user shall have the ability to test the functions of the installed system.
- Service groups shall facilitate one-man walk testing. Service/test groups shall be capable of being configured with any combination of addressable devices, independent of SLC wiring. It shall be possible to program alternate device responses when the device's service group is active. Devices not in an active service group shall process all events normally.
- Provide internal system diagnostics and maintenance user interface controls to display/report the power, communication, and general status of specific panel components, detectors, and modules.
- SLC loop controller diagnostics shall identify common alarm, trouble, ground fault, Class A fault, and map faults. Map faults include wire changes, device type changes by location, device additions/deletions and conventional open, short, and ground conditions. Ground faults on the supervised circuit wiring of remote addressable modules shall be identified by device address.
- An authorized user shall have the ability to generate a report history for alarm, supervisory, monitor, trouble, smoke verification, watchdog, and restore activity.
- System reports shall provide detailed description of the status of system parameters for corrective action or for preventative maintenance programs. Reports shall be displayed by the operator interface or capable of being printed on a printer.
- An authorized user shall have the ability to display/report the condition of addressable analog detectors. Reports shall include device address, device type, percent obscuration, and maintenance indication. The maintenance indication shall provide the user with a measure of contamination of a device upon which cleaning decisions can be made.

5. Programmability

A Windows-based Configuration Utility (CU) shall be used to create the site-specific system programming. The utility shall facilitate programming of any input point to any output point. The utility shall allow customization of fundamental system operations using initiating events to start actions, timers, sequences and logical algorithms.

- Zoning of initiation devices.
- Initiation of events by time of day, day of week, day of year.
- Initiation of events by matrix groups (X-Y coordinate relationships) for releasing systems.
- Initiation of events using OR, AND, NOT and counting functions.
- Prioritizing system events.
- Programmable activation of detector sounder bases by detector, groups of bases, or all bases.
- Directing selected device messages to specific panel annunciators
- Detector sensitivity selection by time of day
- Support of 256 Central Monitoring Station accounts and directing selected device messages to any one of ten Central Monitoring Stations.

The configuration utility shall time and date stamp all changes to the site-specific program, and shall facilitate program versioning and shall store all previous program version data. The utility shall provide a compare feature to identify the differences between different versions of the site-specific program.

The configuration utility shall be capable of generating reports which detail the configurations of all fire alarm panels, addressable devices and their configuration settings including generating electrical maps of the addressable device SLCs.

The configuration utility shall support the use of bar code readers to expedite electronic addressing and custom programming functions.

B. Power Supply

System power supply(s) shall be a high efficiency switched mode design providing multiple supervised power limited 24 VDC output circuits as required by the panel and external loads fed by the panel. Initial power supply loading shall not exceed 80% of power supply capacity in order to allow for future system expansion.

Each system power supply shall be individually supervised. Power supply trouble signals shall identify the specific supply and the nature of the trouble condition.

It shall be possible to parallel system power supplies to increase capacity or to provide redundant operation.

Upon failure of normal (AC) power, the affected portion(s) of the system shall automatically switch over to secondary power without losing any system functionality.

All system power supplies shall be capable of recharging their associated batteries, from a fully discharged condition to a capacity sufficient to allow the system to perform consistent with the requirements of this section, in 48 hours maximum.

All standby batteries shall be continuously monitored by the power supply. The power supply shall be able to perform an automatic load test of batteries and indicate a trouble condition if the batteries fall outside a predetermined range. Power supplies shall incorporate the ability to adjust the charge rate of batteries based on ambient temperatures. The power supply shall automatically disconnect the battery before low voltage damages the battery. Low battery and disconnection of battery power supply conditions shall immediately annunciated as battery trouble and identify the specific power supply(s) affected.

Batteries shall utilize sealed lead acid chemistry. Initial battery capacity shall provide 125% of calculated capacity requirements in order to allow for future system expansion.

All AC power connections shall be to the building's designated emergency electrical power circuit and shall meet the requirements of NFPA 70 and NFPA 72. The power circuit disconnect means shall be clearly labeled FIRE ALARM CIRCUIT CONTROL and shall have a red marking. The location of the circuit disconnect shall be labeled permanently inside the each control panel the disconnect serves.

C. User Interface

1. Panel LCD and Common Controls

The system shall be designed and equipped to receive, monitor, and annunciate signals from devices and circuits installed throughout the facility.

Each fire alarm control panel (system node) shall be capable of supporting a backlit LCD display. The display on each system node shall be configurable to display the status of any and/or all combinations of all alarm, supervisory, trouble, monitor, or service group event messages on the network. Each LCD display on the system shall be capable of being programmed to allow control functions of any combination of nodes on the entire network.

The LCD display shall provide separate alarm, trouble, supervisory, and monitor event queues of to minimize operator confusion. Receipt of alarm, trouble, and supervisory signals shall activate integral audible devices at the control panel(s) and at each remote annunciation device. The integral audible devices shall produce a sound output upon activation of not less than 85 dBA at 10 feet.

The LCD display shall contain the following system status indicators:

- System Power Indicator
- System Test Indicator
- System CPU Fail Indicator
- Ground Fault Indicator
- Disabled Points Indicator
- System Normal Indicator
- System Common Alarm Indicator
- System Common Trouble Indicator
- System Common Supervisory Indicator
- System Common Monitor Event Indicator

The LCD display shall contain the following system switch/indicators:

- System Reset Switch with Indicator
- System Alarm Silence Switch with Indicator
- System Panel Silence Switch with Indicator
- Drill Switch with Indicator
- Alarm Acknowledge Switch with Indicator
- Trouble Acknowledge Switch with Indicator
- Supervisory Acknowledge Switch with Indicator
- Monitor Acknowledge Switch with Indicator

The LCD display shall contain the following system function switches:

- System Event Message Queue Scroll Switch.
- Event Details Switch
- Command Menu Switch
- 10-Digit Keypad with Enter and Backspace switches

168 Character Backlit Liquid Crystal Text Display:

The user interface shall provide a backlit LCD that will allow custom event messages of up to 42 characters. The interface shall provide a minimum of eight lines by 21 characters and provide the emergency user hands free viewing of the first and last highest priority events. The last highest priority event shall always display and update automatically. Events shall be automatically placed in one of four easy to access queues. It shall be possible to scroll through and view specific alarm, trouble, supervisory and monitor events separately. Having to scroll through a mixed list of event types shall not be considered as equal. The total number of active and disabled events by type shall be displayed. Visual indication shall be provided of any event type that has not been acknowledged or viewed. It shall be possible to customize the designation of all user interface LEDs and Switches for local language requirements.

2. LEDs and Switches

A modular series of switches and LED indicators shall be available to customize the fire alarm control panel operation in accordance with this specification. All LED and switch functions shall be software programmable. Switches shall be configurable for momentary, maintained, toggle, or “exclusive or” operation as required by the application. LEDs shall be configurable for slow flash, fast flash or steady operation. LED/Switch modules shall be capable of mounting in any available fire panel module position. All LED/Switch modules shall be supervised. LEDs shall be available in a variety of colors to facilitate identification from a distance. The LED/Switch modules shall provide ample room for custom function text labels under a protective membrane.

3. Audio Annunciation and Control

Provide a master one-way emergency audio control unit as part of the main fire alarm control panel. The emergency audio control shall contain a paging microphone and shall be capable of generating and delivering multi-channel audio messages simultaneously over copper and/or fiber media to remote parts of the facility.

The one-way audio control unit shall store up to 32 minutes of pre-recorded audio messages digitally as WAV files. These messages shall be automatically directed to various areas in a facility under program control. The unit shall have the capacity to store up to 200 individual audio messages and to simultaneously play back seven (7) different messages in addition to live page message.

During non-alarm conditions, the control unit shall continuously distribute a default audio message to all amplifiers, providing total audio path supervision. To enhance system survivability, each remote FACP cabinet containing an amplifier shall play the default audio message in the event of a fire AND a control network system failure.

The one-way emergency audio control shall provide control switches to direct live paging messages as follows:

- "All Call" to direct the page messages to all areas in the facility, overriding all other messages and tones.
- "Page to Evacuation Area" to direct the message to the evacuation area(s), overriding all other messages and tones.
- "Page to Alert Area" to direct page messages to the area(s) receiving the alert message

and tones, overriding all other messages and tones.

The one-way audio control unit shall be capable of supporting up to 64 remote microphone inputs and a line level audio input.

The fire alarm control panels shall support remote cabinets with zoned amplifiers to receive, amplify and distribute messages through speakers over supervised circuits.

4. System Printer

The event and status printer shall be an ink jet or laser printer.

The printer output shall include the type of event, the circuit or device reporting including address, date, and event time. Event restoral conditions shall also be printed, including address, date, and event time.

In the event that the printer is off-line when an event is received, a panel buffer shall retain the data and it shall be printed when the printer is restored to service.

5. Reports

The system shall provide the operator with system reports that give detailed description of the status of system parameters for corrective action, or for preventative maintenance programs. The system shall provide these reports via the main LCD, and shall be capable of being printed on any system printer.

The system shall provide a report that gives a sensitivity listing of all detectors that have less than 80% environmental compensation remaining. The system shall provide a report that provides a sensitivity (% Obscuration per foot) listing of any particular detector.

When addressable CO detectors are installed, performing a “sensitivity” check from the panel shall report the approximate number months of sensor life remaining.
The system shall provide a report that gives a listing of the sensitivity of all of the detectors on any given panel in the system, or any given analog/addressable device loop within any given panel.

The system shall provide a report that gives a chronological listing of at least the last 1000 system events.

The system shall provide a listing of all of the firmware revision listings for all of the installed components in the system.

D. Signaling Line Circuits

1. SLC Systems

The signaling line circuit connecting panels/nodes to intelligent addressable devices including, detectors, monitor modules, and control modules shall be Class A (style 6 or 7). All signaling line circuits shall be supervised and power limited.

When the addressable devices on a signaling line circuit cover more than one designated fire/smoke compartment, a wire-to-wire short on the circuit shall not affect the operation of the addressable devices in other fire/smoke compartments.

Each SLC shall support no less than 125 addressable detector addresses and no less than 125 module addresses. The SLC shall support 100% of all addressable devices in alarm and provide support for a 100% compliment of detector isolator bases. Initial circuit loading shall not exceed 80% in order to allow for future system expansion.

The addressable device SLC module shall be UL Listed for use with code compliant, electrically sound existing wiring.

Each intelligent addressable device shall transmit information about its location with respect to other devices on the circuit. This information shall be used to create an “As-Built” wiring diagram as well as provide enhanced supervision of a device’s physical location. The device message and programmed system output function shall be associated with the device’s location on the SLC circuit location and not a device address.

The SLC module shall allow replacement of “same type” devices without the need to address and reload the “location” parameters on replacement device.

The SLC/Panels shall notify the user when programmed devices are detected on the SLC circuit. The SLC/Panels shall notify the user when the wrong device type is installed at a location configured for a different device type on the SLC circuit.

Should an SLC Controller CPU fail to communicate, the SLC circuit shall go into the stand-alone mode. The circuit shall be capable of producing a loop alarm if an alarm type device becomes active during stand-alone mode to enhance system integrity.

2.2. Notification Appliance Circuits

All notification circuits shall be supervised and power limited. Non-power limited circuits are not acceptable. All notification appliance circuits shall be Class B (Style "Y").
Initial circuit loading shall not exceed 80% in order to allow for future system expansion.

Notification appliance circuits shall have a minimum circuit output rating of 2 amps @ 24 VDC

24VDC NACs shall be polarized and provide strobe synchronization signals on a single pair of wires.

Audio notification appliance circuits shall be polarized and have a minimum circuit output rating of 50 watts @ 25V audio, and 35 watts @ 70V audio.

Ceiling-mounted audio/visual devices are preferred.

2.3. Audio Amplifiers

Each audio power amplifier shall have integral audio signal de-multiplexers, allowing the amplifier to select any one of eight digitized audio channels as directed by system programming.

Audio amplifiers shall be power limited and protected from short circuits conditions on the audio circuit wiring. Each amplifier output shall provide a selectable 25/70 Vrms output, suitable for connection to emergency speakers.

To enhance system survivability in the event of a total loss of audio data communications, all amplifiers shall default to the local “EVAC” tone generator channel. If the local panel has an alarm condition, then all amplifiers will sound the EVAC message on their speaker circuits. In the event of a loss of the fully digitized, multiplexed audio riser data, the audio amplifiers shall automatically default to an internally generated alarm tone which shall sound a 3-3-3 temporal pattern.

Amplifiers shall also include a 24 VDC notification appliance circuit rated at 24Vdc @ 3.5A for connection of visible (strobe) appliances. This circuit shall be fully programmable.

Provide as minimum, one twenty (20) watt audio amplifier per paging zone. Initial amplifier loading shall not exceed 80% in order to allow for future system expansion. Calculations shall assume each speaker is connected at one (1) watt. s

2.4. Initiating Device Circuits

Conventional (2-wire) initiating device circuits monitoring manual fire alarm stations, smoke and heat detectors, waterflow switches, valve supervisory switches, fire pump functions, and air pressure supervisory switches shall be Class A (Style "D" or "E").

Initiating device circuits shall be configurable for latched or non-latched operation and configurable to initiate alarm, supervisory or monitor events.

End-of-line resistors for conventional initiating device circuits shall be covered with insulated tubing, terminated with ring lugs and display a UL label.

2.5. Off Premises Communications

The system shall provide off premises communications capability using a Digital Alarm Communications Transmitter (DACT) for sending system events to multiple Central Monitoring Station (CMS) receivers over conventional telephone lines.

The system shall provide the CMS(s) with point identification of system events using 4/2, Contact ID ID (SIA DC-05) or SIA DCS protocols.

The dialer shall support up to 255 individual accounts and to send account information to eight (8) different receivers, each having a primary and secondary telephone access number. System events shall be capable of being directed to one or more receivers depending on event type or location as specified by the system design.

In the event of a fire alarm panel CPU failure during a fire alarm condition, the DACT degrade mode shall transmit a general fire alarm signal to the CMS.

The owner shall arrange for two (2) dedicated loop-start phone lines to be terminated using two RJ31X jacks within 5 ft of the main fire alarm control panel.

2.6. TCP-IP Network

A. Ethernet Network IO Module

Where the graphic command workstation must interface with third party equipment over the TCP/IP network, the TCP/IP network IO module shall be used. The module shall provide four (4) unsupervised inputs and four (4) NO relay contacts.

IO Module inputs shall be configurable as incoming events on the workstation and IO relays shall be operated by commands from the workstation.

Network communications shall be supervised by the graphic command workstation

The network IO module shall operate on a nominal 24 VDC supplied from a battery backed up fire alarm control panel or booster power supply to insure power to the switch is supervised and reliable.

B. VoIP Encoder-Decoder

The CCS and each ACU/FACP control panel audio system shall be connected to the TCP/IP network.

Network audio connectivity shall consist of a supervised encoder/decoder capable of encoding/decoding MP3, WMA, G.711 and PCM data streams in HTTP, UDP or RTP format, depending on its application.

The encoder input audio shall be generated from dedicated FACP amplifier and attenuated to the correct level using an audio bridge.

Analog audio from the decoder shall connect to the ACU/FACP audio source unit input. Signal monitoring shall be provided by supervisory modules.

The audio encoder/decoder shall operate on filtered-regulated 24 VDC power derived from the FACP power supply, ensuring a reliable and monitored power source.

The audio encoder/decoder shall be equipped with:

1. Line-level audio output.
2. 10/100 Base-T Mbit Automatic Ethernet port.
3. RS232, 115,200 baud communication port.
4. Normally open relay rated at 500 mA @ 24 VDC.
5. Reset button.

C. IP Network Switch

IP Network Cabling

Provide a dedicated Emergency Communications Ethernet TCP/IP Network.

IP Network Switch

The TCP/IP network switches shall be industrial grade auto-negotiating switching hubs. Switch shall be UL864 listed, shall provide four (4)10/100 Mbps shielded RJ-

45 connectors for twisted pair (Ethernet) connections and two 100 Mbps multi-mode fiber ports.

The switches shall operate on a nominal 24 VDC supplied from a battery backed up fire alarm control panel or booster power supply to insure power to the switch is supervised and reliable.

Switches shall provide LED indicators for data rate, activity/link integrity, power and loop detection.

D. Network to RS232

The fire alarm control panel to LAN/WAN network interface shall be a UL 864 Listed industrial grade 10/100 Base-T Ethernet device server.

The interface shall operate on a nominal 24 VDC supplied from a battery backed up fire alarm control panel or booster power supply to insure power to the interface is supervised and reliable.

The interface shall have diagnostic LEDs on the front of the unit make it easy to determine its status, and incorporate flash ROM memory facilitating upgrading the operating firmware.

2.7. Remote Booster Power Supply

Install Remote NAC Power Supplies (boosters), as required, to minimize NAC voltage drops. Remote NAC power supplies shall be treated as peripheral NAC devices and shall not be considered fire alarm control units.

The NAC power supplies shall be fully enclosed in a surface mounted steel enclosure with hinged door and cylinder lock, and finished in red enamel. Door keys shall be the identical to FACP enclosure keys. The enclosure shall have factory installed mounting brackets for additional UL listed fire alarm equipment within its cabinet. Enclosures shall be sized to allow ample space for interconnection of all components and field wiring, and up to 10AH batteries. The enclosure shall have provisions for an optional tamper switch. All FACP addressable control modules required to initiate the required NAC power supply output functions shall be installed within the NAC power supply enclosure

Remote NAC power supply *input* circuits shall be configurable as Class B supervised inputs or for connection to any 6 to 45 VDC initiation source.

Remote booster power supplies shall provide four (4) synchronized Class B supervised or two (2) Class A, power limited, 24VDC filtered and regulated Notification Appliance Circuits (NACs). Each NAC output shall be configurable as a continuous 24Vdc auxiliary power output circuit. The booster power supply shall be capable of a total output of <6> 10 amps.

The power supply NACs shall be configurable to operate independently at any one of the following rates: continuous synchronized, or 3-3-3 temporal. It shall be possible to configure the NACs

to follow the main FACP NAC or activate from intelligent addressable synchronized modules. All visible NACs within the facility shall be synchronized.

Upon failure of primary AC power, the remote power supply shall automatically switch over to secondary battery power without losing any system functions. It shall be possible to delay reporting of an AC power failure for up to 6 hours. All standby batteries shall be continuously monitored by the power supply. Low battery and disconnection of battery power supply conditions shall immediately annunciated as locally as battery trouble. All power supply trouble conditions (DC power failure, ground faults, low batteries, and IDC/NAC circuit faults) shall identify the specific remote power supply affected at the main FACP. All power supply trouble conditions except loss of AC power shall report immediately. Interconnecting NAC Booster power supplies in a manner which prevents identification of an individual power supply trouble shall not be considered as an equal.

The remote booster power supply shall be capable of recharging up to 24AH batteries to 70% capacity in 24 hours maximum. Batteries provided shall be sized to meet the same power supply performance requirements as the main FACP, as detailed elsewhere in this specification.

All AC power connections shall be to the building's designated dedicated emergency electrical power circuit. The power circuit disconnect means shall be clearly labeled FIRE ALARM CIRCUIT CONTROL and shall have a red marking. The location of the circuit disconnect shall be labeled permanently inside the each remote NAC power supply the disconnect serves. It is the contractor’s responsibility to provide 120V power connection from existing facility electrical infrastructure to all required booster power supply locations.

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2.9. Graphic Command Workstation

A. Overview

A graphical workstation shall be provided at the Central Command Station (CCS) that enables primary control of the fire alarm system provided under this specification.

The Graphic Command Workstation shall provide multiple points of view of a system event to deliver the user the maximum amount of information with minimum intervention. Complete control of connected fire alarm panels shall be provided. The workstation shall have a paging microphone capable of live paging to any combination of destination buildings. The workstation shall be capable of transmitting pre-recorded messages to any combination of destination buildings.

B. Scope

The Graphic Command Workstation shall support a minimum of eighty (80) networked fire systems via Ethernet using IP protocol communications. The Graphic Command Workstation shall support a Digital Alarm Communications Receiver (DACR) unit to monitor third-party fire systems using Contact ID format via phone lines or Ethernet. The workstation shall be UL listed to command and control all fire alarm networks and equipment supplied under this contract.

C. Hardware

The workstation shall be an industrial grade computer listed for UL Standards 864 (Control Units for Fire-Protective Signaling Systems) under categories UOJZ, APOU, and UUKL; UL 1076, under category APOU as applicable. The workstation(s) shall be capable of annunciation and control of all fire detection, smoke control, intrusion detection and access control points.

The computer shall be a minimum of an Industrial Grade Dual Core 3.0 GHZ, 2 GB RAM, 800 MHZ front side bus. 500 GB hard drive.

The computer operating system shall be Windows® XP Pro, SP3.

The monitor shall be a 22" LCD desktop mount touch screen monitor. Installation of the computer shall be desk top mounting.

The Graphic Command Workstation shall be provided with an uninterruptable power source system sized for 4 hours of operation.

The workstation shall be capable of receiving signals from and transmitting commands to any of the panel manufacturer's listed fire alarm systems using a direct hardwired or a TCP/IP connection. The workstation shall support up to eighty (80) fire alarm system connections.

D. Operations

The workstation display shall be event driven, and shall simultaneously present from two to six of the following operator configurable viewports.

When any event occurs, the *"Event List Viewport"* shall display the alarm or off normal point with type and description and time of the event in a prioritized color-coded event list. New events shall be displayed by priority and remain on the list until they are acknowledged. Once an event is acknowledged, it shall move to the acknowledged events List. The All Events tab shall list all the events that have taken place in the system, up to a maximum of 10,000 events.

The *"Event List Viewport"* shall use the following color codes:
Red - Fire Alarms.
Gold - Supervisory Events.
Yellow - Trouble, Monitor, Non-Security, or Security Bypass.
Orange - Security Events.
Grey - Disabled or Security Partition Armed.
Green - Restored to normal.

The *"Map Viewport"* shall display a graphical representation (map) of the area/location in which the alarm or off-normal device is located.

It shall be possible to import graphics in any of the following formats: DXF, DWG, JPEG, RLE, TIF, BMP, and WMF. The main screen shall be an aerial photo of the building or campus, followed by photo of the building profile, floor plan architectural drawing, and multiple zoom fields on the floor plan.

Drawing design shall allow for zoom out to full floor view or zoom in to individual device location.

Provide a floor plan legend to identify location on floor plan key view. Graphics shall include:

a. Door swings.
b. Window locations.
c. Room number and designation of occupancy.
d. All initiating and notification device locations.
e. Locations of video camera/view.

Active device icons located on the graphics shall be surrounded by a color coded border (see above) that indicates the status of each device. The border shall flash when the device is active. Touching or clicking on an active device icon shall zoom the view to the next level of detail. Up to 32 levels of zoom shall be available. Alternately, it shall be possible for the user to manually zoom down to any portion of a vector-based graphic without aliasing, artifacting, or pixilation of the image. Users with sufficient permission can again touch the icon to access control privileges for the device and shall be able to enable or disable devices, retrieve device sensitivity, or modify specific extended message text.

Active icons shall also be used to create zone selection, control panels for the control of FACP functions.

The *"Event Action Viewport"* shall display a customized set of written operator instructions (up to 2,500 characters) for each state (alarm, trouble, restore, etc.) that each device may take. An event log shall record all events and operator actions to history for future review. An operator's log shall record operator's comments (up to 65,000 characters) for each event in system history with time and date.

The *"Event Action Viewport"* shall provide common control capability for Alarm Silence, Panel Silence, Drill and Reset as well as the Event Acknowledge button, the Computer Silence button, and the Event Log tab. Once an event is acknowledged, it shall move from the Event List to Acknowledged Events list.

The *"Image Viewport"* shall display a stored image (JPG, BMP, WMF, RLE) or video (AVI) of items relevant to the event highlighted in the event list viewport. Examples include hardware identification, equipment diagrams, etc.

The *"Browser Viewport"* shall have the capability to automatically access HTML web based emergency information sites (ChemTrec, Weather Channel, etc.), building automation systems or other 3rd party system (elevator control, IP camera, access control, etc.) based on the initiating event.

The workstation shall support a connection to a Simple Mail Transfer Protocol (SMTP) email server. It shall be possible to automatically send event based emails to user defined mailing lists. The system must support a minimum of 100 email recipients.

E. Web Clients

It shall be possible to remotely obtain status, diagnostic, and report information from the Graphic Command Workstations using PCs running client software and a compatible VPN, LAN, or WAN connection. The workstation shall act as a server to simultaneously communicate the status of all systems connected to the graphics workstation to up to fifteen (15) remote client PCs. All workstation to client communications shall be encrypted for privacy.

Client software shall actively poll the workstation server to determine event status. All event changes shall be automatically announced on the client PC. No operator interaction shall be required to retrieve or display incoming events. It shall be possible to capture workstation events and to run workstation and panel reports.
Coordinate with Dallas County for determination of a sufficient quantity of client software copies for installation on end user PCs, not to exceed 10 copies.

F. Graphic Command Workstation Color Laser Printer

Provide a color laser printer connected to the workstation that shall print the graphical floor plan views and system reports. The printer shall support PCL (Printer Control Language) and support dual 8-1/2 x 11 & 11 x17 paper sizes.

2.10. Peripheral Components

A. Addressable

1. Detectors – General Requirements

General Requirements for Intelligent Addressable Heat, Smoke and CO Detectors

Each detector shall contain an integral microprocessor which shall determine if the device is normal, in alarm, or has an internal trouble. The microprocessor's non-volatile memory shall permanently store the detector's serial number, device type and system address. It shall be possible to address each intelligent device without the use of switches. Devices requiring switches for addressing shall not be considered as equal. Memory shall automatically be updated with the hours of operation, last maintenance date, number of alarms and troubles, time of last alarm, and analog signal patterns for each sensing element just before the last alarm.

Each detector shall be capable of identifying up to 32 diagnostic codes. This information shall be available for system maintenance. The diagnostic code shall be stored at the detector.

Each addressable detector on the Signaling Line Circuit (SLC) shall transmit information regarding its location with respect to other intelligent devices on the signaling line circuit to the control panel, creating an "As-Built" circuit map. The circuit mapping function shall provide location supervision of all intelligent devices on the signaling line circuit. An intelligent detector's programmed system response functions shall be associated with the detector's actual *location* on the signaling line circuit and *not with the detector's address*. After system commissioning, detectors improperly installed in the wrong location shall function according to the mapped programmed response for its *location* on the circuit, not its detector's address.

Two status LEDs shall be provided on each detector. A flashing green LED shall indicate normal operation; flashing RED shall indicate the alarm state. A steady RED and steady GREEN shall indicate alarm state when in the stand-alone mode. LEDs shall be visible from any direction.

The system shall allow for changing of detector types for service replacement purposes without the need to reprogram the system. The replacement detector type shall automatically continue to operate with the same programmed sensitivity levels and functions as the detector it replaced, without the need for reprogramming. System shall display an off-normal condition until the proper detector type is installed or a change in the device type profile has been made.

Detectors shall be rated for operation in the following environment unless specifically noted:

- Temperature: 32°F to 120°F (0°C to 49°C)
- Humidity: 0-93% RH, non-condensing

2. Photoelectric Smoke Detectors

Provide analog/addressable photoelectric smoke detectors at the locations shown on the drawings.

The photoelectric smoke detector shall be suitable for direct insertion into air ducts up to 3 ft (0.91m) high and 3 ft (0.91m) wide with air velocities up to 5,000 ft/min. (0-25.39 m/sec) without requiring specific duct detector housings or supply tubes.

Each smoke detector shall be individually programmable to operate at any one of five (5) sensitivity settings. The detector shall also store pre-alarm and alternate pre-alarm sensitivity settings. Pre alarm sensitivity values shall be configurable in 5% increments of the alarm and alternate alarm sensitivity settings respectively. The detector shall be able to differentiate between a long term drift above the pre alarm threshold and fast rise above the threshold. The detector shall monitor the sensitivity of the smoke sensor. If the sensitivity shifts outside the UL limits, a trouble signal shall be sent to the panel. It shall be possible to automatically change the sensitivity of individual intelligent addressable smoke detectors for day and night (alternate) periods.

Each detector shall utilize an environmental compensation algorithm that shall automatically adjust for background environmental conditions such as dust, temperature, and pressure. The detector shall provide a maintenance alert signal when 80% of the available compensation range has been used. The detector shall provide a dirty fault signal when 100% or greater compensation has been used.

3. Duct Smoke Detectors

Provide intelligent low profile photoelectric duct smoke detectors / remote test switches at the locations shown on the drawings, and at each additional air handling unit at the site.

The intelligent duct smoke detector shall operate in ducts having from 100ft/min to 4,000ft/min air velocity. The detector shall be suitable for operation over a temperature range of -20 to 158F° and offer a harsh environment gasket option. The detector shall utilize an air exhaust tube and an air sampling inlet tube that extends into the duct air stream up to ten (10) feet. Design of the detector shall permit sampling tube installation from either side of the detector and permit sampling tube installation in 45-degree increments to ensure proper alignment with duct airflow. Drilling templates and gaskets to facilitate locating and mounting the housing shall be provided.

The intelligent duct smoke detector shall obtain information from a photoelectric sensing element. The detector shall be able to differentiate between a long term drift above the pre alarm threshold and fast rise above the threshold. The detector shall monitor the sensitivity of the smoke sensor. If the sensitivity shifts outside the UL limits, a trouble signal shall be sent to the panel.

Each detector shall utilize an environmental compensation algorithm that shall automatically adjust for background environmental conditions such as dust, temperature, and pressure. The detector shall provide a maintenance alert signal when 80% of the available compensation range has been used. The detector shall provide a dirty fault signal when 100% or greater compensation has been used.

The intelligent duct smoke detector shall provide a form "C" auxiliary alarm relay rated at 2amps @ 30Vdc. The position of the relay contact shall be supervised by the control panel software. Operation of the relay shall be controlled either by its respective detector processor or under program control from the control panel as required by the application. The detector shall be equipped with a local magnet-activated test switch.

Each duct detector shall be installed and testing in accordance with manufacturer's instructions, including pressure differential and, velocity testing. Test results shall be submitted to the owner.

Remote test switches/LED indicators shall be provided below the detector on the ceiling to indicate location of the detector in non-mechanical areas.

Where addressable smoke detectors are directly mounted on a low velocity ducts up to 3 ft (0.91m) high x 3 ft (0.91m) wide, provide factory mounting plate assemblies to facilitate mounting the detectors. The mounting plate shall be code gauge steel with corrosion resistant red enamel finish. The detector mounting plate shall support an addressable detector along with a standard, relay or isolator detector mounting base.

Duct detectors on FACP are not to be powered by HVAC.

HVAC duct detectors to be powered by the fire alarm system.

4. Fixed Heat Detectors

Provide intelligent fixed temperature heat detectors at the locations shown on the drawings.

The detector shall continually monitor the temperature of the air in its surroundings to minimize thermal lag to the time required to process an alarm. The detector shall utilize a low mass thermistor heat sensor and operate at a nominal fixed temperature alarm point rating of 135°F (57°C). The integral microprocessor shall determine if an alarm condition exists and initiate an alarm based on the analysis of thermistor data.

The heat detector shall be rated for ceiling installation at a minimum of 70 ft (21.3m) centers and also be suitable for wall mount applications.

5. Standard Detector Bases

Provide standard detector bases suitable for mounting on either North American 1-gang, 3½ or 4 inch octagon box and 4 inch square box, European BESA or 1-gang box.

The bases shall utilize a twist-lock design and provide screw terminals for all field wiring connections.

The base shall contain no active electronics and support all Signature series detector types.

The base shall be capable of supporting a Remote Alarm LED Indicator.

Removal of the respective detector shall not affect communications with other detectors.

6. Relay Detector Bases

Provide relay detector bases suitable for mounting on either North American 1-gang, 3½ or 4 inch octagon box and 4 inch square box, European BESA or 1-gang box; as required.

The bases shall utilize a twist-lock design and provide screw terminals for all field wiring connections.

The base shall contain no electronics and support all Signature series detector types.
Removal of the respective detector shall not affect communications with other detectors.

The relay base shall meet the following requirements:

The relay shall be a bi-stable type and selectable for normally open or normally closed operation.
The position of the relay contact shall be supervised.
The operation of the base relay shall be configurable for control by its respective detector or for independent programmable control from the fire alarm panel. Relay bases not configurable for detector or panel operation shall not be considered equal.
The base relay shall provide form "C" contacts with a minimum rating of 1 amp @ 30 Vdc and be listed for pilot duty.

7. Isolator Detector Bases

Provide isolator detector bases suitable for mounting on either North American 1-gang, 3½ or 4 inch octagon box and 4 inch square box, European BESA or 1-gang box.

The bases shall utilize a twist-lock design and provide screw terminals for all field wiring connections.

Isolator bases shall limit number of modules or detectors that may be rendered inoperative by short-circuit fault on SLC loop segment or branch. In the event the Class A signaling line circuit on which the isolator bases are installed is shorted, each base shall open the SLC. Isolator bases shall then sequentially reconnect the isolated circuit segments until only the segment with the short is left out of the circuit, leaving the balance of the circuit operational.

8. Beam Smoke Detectors

Provide beam type smoke detectors when indicated on the drawings. Mounting shall be on 4 inch square box.

Provide reflector in accordance with the manufacturer's recommendation. Locate reflectors as necessary to achieve proper smoke detection coverage. Coverage shall be minimum 330' x 60' (19,800 square feet).

Beam style smoke detectors shall addressable type, and be as permitted by NFPA 72 and UL 268 listed for use.

9. Manual Stations

Provide addressable double action, single stage fire alarm stations at the locations shown on the drawings.

The manual station shall be suitable for mounting on North American 2 ½ (64mm) deep 1-gang boxes and 1 ½ (38mm) deep 4 square boxes with 1-gang covers. If indicated as surface mounted, provide manufacturer's surface back box.

The fire alarm station shall utilize red polycarbonate construction with molded, raised-letter operating instructions in a contrasting color; shall show visible indication of operation and incorporate an internal toggle switch.

The manual pull station will have an addressable module integral to the unit.

10. Modules - General

Intelligent addressable multifunction modules shall be provided at the locations shown on the drawings to provide the specific system input and output functions described by the operation section and functional matrix found elsewhere in this specification.

The operation of multifunction modules shall be software configurable at the site to meet operational conditions, and may be changed at any time by download changes from the control panel.

Each intelligent multifunction module on the Signaling Line Circuit (SLC) shall transmit information regarding its location with respect to other intelligent devices on the signaling line circuit to the control panel, creating an "As-Built" circuit map. The circuit mapping function shall provide location supervision of all intelligent devices on the signaling line circuit. An intelligent device's programmed system response functions shall be associated with the device's actual *location* on the signaling line circuit and *not with the device's address*. After system commissioning, devices improperly installed in the wrong location shall function according to the mapped programmed response for its *location* on the circuit, not its device address.

All input /output status decisions shall be made by the microprocessor within the module. Communications with a control panel shall not be required in order for the module to identify off-normal input/output conditions. Modules with supervised input or output circuits shall be capable of identifying ground fault conditions down to the module address level.

Each module shall be equipped with two (2) diagnostic indicators; a green LED to confirm communications and a red LED to display active status. LEDs shall be visible through the

finished cover plate. The module shall be capable of storing a unique serial number and up to 24 diagnostic codes, hours of operation, number of alarms and troubles, and time of last alarm in its memory which can be retrieved for troubleshooting.

Modules shall be rated for operation in the following environment:

- Temperature: 32°F to 120°F (0°C to 49°C)
- Humidity: 0-93% RH, non-condensing

Where multiple modules are mounted in close proximity to each other, plug-in modular versions of the modules and motherboards shall be available to minimize field wiring and facilitate troubleshooting.

11. One Input Monitor

Provide addressable single input multifunction modules as required.

The module shall be suitable for mounting on North American 2½" (64mm) deep 1-gang boxes and 1½" (38mm) deep 4" square boxes with 1-gang covers.

Each module shall provide one (1) supervised Class B input circuit configurable as one of the following "personalities."

1. Normally-Open Alarm Latching (for alarm initiation applications)
2. Normally-Open Alarm Delayed Latching (for waterflow switch applications)
3. Normally-Open Active Non-Latching (for limit switch and monitor applications)
4. Normally-Open Active Latching (for tamper switch and supervisory applications)

Each module shall identify and report by device address, ground faults and opens associated with its initiating device circuit, to the control panel.

12. Two Input Monitor

Provide addressable dual input multifunction modules as required.

The module shall be suitable for mounting on North American 2½" (64mm) deep 1-gang boxes and 1½" (38mm) deep 4" square boxes with 1-gang covers.

Each module shall provide two (2) supervised Class B input circuit configurable as one of the following "personalities."

1. Normally-Open Alarm Latching (for alarm initiation applications)
2. Normally-Open Alarm Delayed Latching (for waterflow switch applications)
3. Normally-Open Active Non-Latching (for limit switch and monitor applications)
4. Normally-Open Active Latching (for tamper switch and supervisory applications)

Each module shall identify and report by device address, ground faults and opens associated with its initiating device circuits, to the control panel

13. Universal Modules

Provide intelligent universal Class A/B multifunction modules as required.

The module shall be suitable for mounting on North American 2½" (64mm) deep 2-gang boxes and 1½" (38mm) deep 4" square boxes with 2-gang covers.

Each universal module shall be configurable as one of the following "personalities."

a. Two (2) supervised Class B Normally-Open Alarm Latching. (for alarm initiation applications)
b. Two (2) supervised Class B Normally-Open Alarm Delayed Latching. (for waterflow switch applications)
c. Two (2) supervised Class B Normally-Open Active Non-Latching. (for limit switch and monitor applications)
d. Two (2) supervised Class B Normally-Open Active Latching. (for tamper switch and supervisory applications)
e. One (1) form "C" dry relay contact rated at 2 amps @ 24 Vdc. (for circuit control applications)
f. One (1) supervised Class A Normally-Open Alarm Latching. . (for alarm initiation applications)
g. One (1) supervised Class A Normally-Open Alarm Delayed Latching. . (for waterflow switch applications)
h. One (1) supervised Class A Normally-Open Active Non-Latching. (for limit switch and monitor applications)
i. One (1) supervised Class A Normally-Open Active Latching. . (for tamper switch and supervisory applications)
j. One (1) supervised Class A 2-wire Smoke Alarm Non-Verified. (for alarm initiation applications)
k. One (1) supervised Class B 2-wire Smoke Alarm Non-Verified. (for alarm initiation applications)
l. One (1) supervised Class A 2-wire Smoke Alarm Verified (for alarm initiation applications)
m. One (1) supervised Class B 2-wire Smoke Alarm Verified(for alarm initiation applications)
n. One (1) supervised Class A Signal Circuit, 24Vdc @ 2A.(for occupant notification applications)
o. One (1) supervised Class B Signal Circuit, 24Vdc @ 2A. .(for occupant notification applications)

Each module shall identify and report ground faults, opens and shorts associated with its supervised input / output circuits, by device address, to the control panel.

14. Beam Smoke Detectors

Beam type smoke detectors shall be supplied at the locations shown on the drawings.

The beam smoke detector shall consist of a separate transmitter and receiver capable of being powered separately or together. The detector shall operate in either a short range of 30 to 100 ft. (9.14 to 30.4 m) or a long range of 100 to 300 ft. (30.4 to 91.4 m). The detector shall feature a bank of alignment LEDs on both the receiver and transmitter to ensure proper alignment without the use of special tools. The detector shall utilize an automatic gain control to compensate for gradual signal deterioration from dirt accumulation on lenses. The beam smoke detectors shall be powered from the system control panel. Testing shall be carried out using calibrated test filters.

B. Conventional

1. General

All appliances supplied for the requirements of this specification shall be UL Listed for Fire Protective Service, and shall be capable of providing the “equivalent facilitation” which is allowed under the Americans with Disabilities Act Accessibilities Guidelines (ADA(AG)), and shall be UL 1971 Listed.

All appliances shall be of the same manufacturer as the fire alarm control panel specified to insure absolute compatibility between the appliances and the control panels, and to insure that the application of the appliances are done in accordance with the single manufacturer’s instructions.

Any appliances that do not meet the above requirements, and are submitted for use must show written proof of their compatibility for the purpose intended. Such proof shall be in the form of documentation from all manufacturers that clearly states that their equipment (as submitted) is 100% compatible with each other for the purpose intended.

All strobes shall be provided with lens markings oriented for wall mounting. Exterior mounted devices shall be provided with a weatherproof backbox.

All visual appliances shall be synchronized. Light and audible output levels shall be designed to meet ADA and NFPA requirements

All notification appliances shall be red unless noted otherwise on the drawings.

2. Strobes

Provide low profile wall mounted strobes at the locations shown on the drawings.

Low profile strobes shall mount in a North American 1-gang box, and protrude less than 1” from the finished wall. The word FIRE shall be prominently displayed on the housing.

The strobe output shall be switch selectable as required by its application from the following available settings: 15cd, 30cd, 75cd & 110cd. Selected strobe rating shall be visible when the strobe is in its installed position. Light shall be evenly distributed throughout the required.

When multiple strobes are installed within view of each other, their outputs shall be synchronized within ten (10) milliseconds of each other for an indefinite period without the need for separate synchronization modules.

Strobe power and synchronization shall be accomplished over a single pair of wires. In and out screw terminals shall accommodate 18AWG to 12 AWG wiring and have captive hardware.

3. Strobes-Weatherproof

Provide low profile weatherproof strobes at the locations shown on the drawings.

The weatherproof strobes shall mount in a North American 4" square 1 ½"deep electrical box for indoor applications and a factory supplied back box for weatherproof applications.

The strobe shall be suitable for wall or ceiling mount and operate in temperatures from -40 to 151 degrees F. The word FIRE shall be prominently displayed on the housing.

The strobe output shall be switch selectable as required by its application from the following available settings:

		Standard Candela Output Strobes				**High Candela Output Strobes**			
		Strobe Switch Position							
Listing	**Location**	**D**	**C**	**B**	**A**	**D**	**C**	**B**	**A**
UL 1971	Indoor	15 cd	29 cd	70 cd	87 cd	102 cd	123 cd	147 cd	161 cd
UL 1638	Outdoor (-35C)	6 cd	12 cd	28 cd	35 cd	41 cd	50 cd	60 cd	65 cd

Selected strobe rating shall be visible when the speaker-strobe is in its installed position

When multiple strobes are installed within view of each other, their outputs shall be synchronized within ten (10) milliseconds of each other for an indefinite period without the need for separate synchronization modules.

Strobe power and synchronization shall be accomplished over a single pair of wires. In and out screw terminals shall accommodate 18AWG to 12 AWG wiring and have captive hardware.

4. Speaker-Wall

Provide low profile wall mounted speakers at the locations shown on the drawings.

The low profile speakers shall mount in a North American 4" x 2 1/8" square electrical box, and protrude less than 1" from the finished wall. The word FIRE shall be prominently displayed on the housing.

The speaker output shall be switch selectable from the following available settings: 2W (90dBA), 1W (87dBA), 1/2W (84dBA), or 1/4W (81dBA) at 10 ft. when measured in reverberation room per UL-464. Frequency response shall be 400 to 4,000Hz. The selected speaker wattage shall be visible when the speaker is in its installed position.

The speaker shall provide in and out screw terminals shall accommodate 18AWG to 12 AWG wiring and have captive hardware.

5. Speaker-Ceiling

Provide ceiling mounted speaker at the locations shown on the drawings.

The speaker shall provide in and out screw terminals shall accommodate 18AWG to 12 AWG wiring and have captive hardware. Provide white speakers (4" or 8", as required per sound study) at the locations shown on the drawings. Speakers shall have a mylar cone, paper cones are not acceptable. The rear of the speakers shall be completely sealed protecting the cone during and after installation. In and out screw terminals shall be provided for wiring. 4" speakers shall provide 1/4w, 1/2w, 1w, and 2w power taps for use with 25V or 70V systems. 8" speakers shall provide 1/2w, 1w, 2w, and 4w power taps for use with 25V or 70V systems. At the 2 watt setting, the speaker shall provide an 87 dBA sound output over a frequency range of 400-4000 Hz. when measured in reverberation room per UL-1480.

6. Speaker-Weatherproof

Provide low profile weatherproof speakers at the locations shown on the drawings.

The weatherproof speaker shall mount in a North American 4" square 1 ½"deep electrical box for indoor applications without a trim skirt and a and a 4" square 2 1/8"deep electrical box when used with a trim skirt. A factory supplied back box shall be supplied for weatherproof applications.

The speaker shall be suitable for wall or ceiling mount and operate in temperatures from -40 to 151 degrees F. The word FIRE shall be prominently displayed on the housing.

The speaker output shall be switch selectable from the following available settings:

Wattage	Switch Position	25Vrms	70Vrms
2W	T	90.0 dBA	89.7 dBA
1W	X	87.1 dBA	86.9 dBA
½ W	Y	84.0 dBA	83.9 dBA
¼ W	Z	80.8 dBA	80.8 dBA

Output is at 10 ft. when measured in reverberation room per UL-464. Frequency response shall be 400 to 4,000Hz. The selected speaker wattage shall be visible when the speaker-strobe is in its installed position.

The speaker shall provide in and out screw terminals shall accommodate 18AWG to 12 AWG wiring and have captive hardware.

7. Speaker-Strobe-Wall

Provide low profile wall mounted speaker-strobes at the locations shown on the drawings.

The low profile speaker-strobes shall mount in a North American 4” x 2 1/8” square electrical box, without trims or extension rings, and protrude less than 1” from the finished wall. The word FIRE shall be prominently displayed on the housing.

The speaker output shall be switch selectable from the following available settings: 2W (90dBA), 1W (87dBA), 1/2W (84dBA), or 1/4W (81dBA) at 10 ft. when measured in reverberation room per UL-464. Frequency response shall be 400 to 4,000Hz. The selected speaker wattage shall be visible when the speaker-strobe is in its installed position.

The strobe output shall be switch selectable as required by its application from the following available settings: 15cd, 30cd, 75cd & 110cd. Selected strobe rating shall be visible when the speaker-strobe is in its installed position. Amber lens strobes shall be available with outputs of 12/24/60/88cd. Light shall be evenly distributed throughout the required volume using cavity and mask “FullLight” technology to prevent hot spots. Strobes using specular reflectors shall not be considered as equal.

When multiple strobes are installed within view of each other, their outputs shall be synchronized within ten (10) milliseconds of each other for an indefinite period without the need for separate synchronization modules

Strobe power and synchronization shall be accomplished over a single pair of wires. Both the speaker and strobe elements shall provide in and out screw terminals shall accommodate 18AWG to 12 AWG wiring and have captive hardware.

8. Speaker-Strobe-Ceiling

Provide low profile ceiling mounted speaker-strobes at the locations shown on the drawings.

Speaker-strobes shall mount in a North American 4” x 2 1/8” square electrical box, or a 960A-4RF round flush box, and protrude less than 1.6” from the finished ceiling. The word FIRE shall be prominently displayed on the housing.

The speaker output shall be switch selectable from the following available settings: 2W (91dBA), 1W (87dBA), 1/2W (84dBA), or 1/4W (80dBA) at 10 ft. when measured in reverberation room per UL-1480. Frequency response shall be 400 to 4,000Hz. The selected speaker wattage shall be visible when the speaker-strobe is in its installed position.

The strobe output shall be switch selectable as required by its application from the following available settings: 15cd, 30cd, 75cd & 95cd or 95cd, 115cd, 150cd, &177cd. Selected strobe rating shall be visible when the speaker-strobe is in its installed position.

When multiple strobes are installed within view of each other, their outputs shall be synchronized within ten (10) milliseconds of each other for an indefinite period without the need for separate synchronization modules

Strobe power and synchronization shall be accomplished over a single pair of wires. Both the speaker and strobe elements shall provide in and out screw terminals shall accommodate 18AWG to 12 AWG wiring and have captive hardware.

9. Speaker-Strobe-Weatherproof

Provide low profile weatherproof speaker-strobes at the locations shown on the drawings.

The weatherproof speaker-strobes shall mount in a North American 4" square 1 ½"deep electrical box for indoor applications without a trim skirt and a and a 4" square 2 1/8"deep electrical box when used with a trim skirt. A factory supplied back box shall be supplied for weatherproof applications.

The speaker-strobe shall be suitable for wall or ceiling mount and operate in temperatures from -40 to 151 degrees F. The word FIRE <ALERT> shall be prominently displayed on the housing.

The speaker output shall be switch selectable from the following available settings:

Wattage	**Switch Position**	**25Vrms**	**70Vrms**
2W	T	90.0 dBA	89.7 dBA
1W	X	87.1 dBA	86.9 dBA
½ W	Y	84.0 dBA	83.9 dBA
¼ W	Z	80.8 dBA	80.8 dBA

Output is at 10 ft. when measured in reverberation room per UL-464. Frequency response shall be 400 to 4,000Hz. The selected speaker wattage shall be visible when the speaker-strobe is in its installed position.

The strobe output shall be switch selectable as required by its application from the following available settings:

		Standard Candela Output Speaker-Strobes				**High Candela Output Speaker-Strobes**			
		Strobe Switch Position							
Listing	**Location**	**D**	**C**	**B**	**A**	**D**	**C**	**B**	**A**
UL 1971	Indoor, Clear lens	15 cd	29 cd	70 cd	87 cd	102 cd	123 cd	147 cd	161 cd
UL 1971	Indoor, Amber lens	13 cd	25 cd	59 cd	62 cd	84 cd	101 cd	125 cd	130 cd
UL 1638	Outdoor, Clear lens	6 cd	12 cd	28 cd	35 cd	41 cd	50 cd	60 cd	65 cd
UL 1638	Outdoor, Amber lens	5 cd	10 cd	24 cd	25 cd	34 cd	41 cd	51 cd	52 cd

Selected strobe rating shall be visible when the speaker-strobe is in its installed position

When multiple strobes are installed within view of each other, their outputs shall be synchronized within ten (10) milliseconds of each other for an indefinite period without the need for separate synchronization modules.

Strobe power and synchronization shall be accomplished over a single pair of wires. Both the speaker and strobe elements shall provide in and out screw terminals shall accommodate 18AWG to 12 AWG wiring and have captive hardware.

C. Accessories

1. Surge Suppression Devices

The system shall utilize the following electrical surge protection devices to prevent damage and nuisance alarms caused by nearby lightning strikes, stray currents, or voltage transients.

On the AC Input of all fire alarm panels and remote power supplies: Transtector ACO100BWN3, Leviton OEM-120EFI, EFI HWM-120, Ditek DTK-120HW or DTK-120/240 CM. AC Surge protectors shall be installed at the electrical panel board feeding the fire alarm equipment, and shall be provided and installed by the contractor. Excess lead length shall be trimmed. The branch circuit conductor shall be formed into a 5-10 turn 1" diameter tie-wrapped coil just downstream of the suppressor connection.

On each DC fire alarm circuit entering or leaving the building: Transtector TSP8601, Citel American B280 -24V, Edco P264 and P642, Ditek DTKxLVL series, or equal and shall be provided and installed by the contractor. DC Surge protectors shall be installed on each required circuit at the point of entry into the building.

Fire Alarm system shall have surge protection at each location the Signaling Line Circuit leaves the main building or returns to the building from portables.

3. PART 3 - EXECUTION

A. General

1. The entire system shall be installed in a skillful manner in accordance with approved manufacturer's installation manuals, shop drawings and wiring diagrams.

2. All work shall be performed in accordance with the requirements of NFPA 70 and NFPA 72.

3. All fire alarm devices shall be accessible for periodic maintenance. Should a device location indicated on the contract drawings not meet this requirement, it shall be the responsibility of the installing contractor to bring it, in writing, to the attention of the Project Engineer.

4. Fasten equipment to structural members of building or metal supports attached to structure, or to concrete surfaces.

5. All systems and system components listed to UL864 Control Units for Fire Protective Signaling Systems may be installed within a common conduit raceway system, in accordance with the manufacture's recommendations. System(s) or system components not listed to the UL864 standard shall utilize a separate conduit raceway system for each of the sub-systems.

6. No wiring except life safety system circuits and system power supply circuits shall be permitted in the control panel enclosures.

7. Any low-voltage copper wiring that leaves the protection of a building shall be provided with a compatible UL 497B listed transient protection devices where the circuit leaves the building and where it enters the next building.

8. Devices containing end-of-line resistors shall be appropriately labeled. Devices should be labeled such that removal of the device is not required to identify the EOL device.

B. Electrical

1. Boxes, Enclosures And Wiring Devices

   a. Boxes shall be installed plumb and firmly in position.

   b. Extension rings with blank covers shall be installed on junction boxes where required.

   c. Junction boxes served by concealed conduit shall be flush mounted.

   d. Fire alarm system junction box covers shall be painted red.

   e. Wiring within cabinets, enclosures, boxes, junction boxes and fittings shall be installed in a neat and workmanlike manner, installed parallel with or at right angles to the sides and back of any box, enclosure or cabinet, and routed to allow access for maintenance. All conductors that are terminated, spliced, or otherwise interrupted in any enclosure, cabinet, mounting or junction box shall be connected to terminal blocks. Mark each terminal in accordance with the wiring diagrams of the system. Make all connections with approved pressure type terminal blocks, which are securely mounted. All terminal block screws shall have pressure wire connectors of the self-lifting or box lug type. No more than two conductors shall be installed under one connection. Wire nuts, crimp splices and similar devices shall not be used.

2. Conductors

   a. Each conductor shall be identified at terminal points. Permanent wire markers shall be located within 2 inches of the wire termination. Marker text shall be visible with protective doors or covers removed.

   b. Maintain a consistent color code for fire alarm system conductor functions throughout the installation.

c. All wiring shall be installed in compliance with the National Electric Code, NFPA 70, and the equipment manufacturer's requirements.

Wiring for Signaling Line Circuit and Initiating Device Circuit field wiring shall be solid copper, No. 18 AWG twisted pair conductors at a minimum. Speaker circuits; 16 AWG twisted pair at a minimum. Telephone circuits shall be 18 AWG twisted-shielded pair at a minimum. 24VDC visual and audible Notification Appliance Circuits shall be solid copper No. 14 AWG size conductors at a minimum. The wiring sizes listed herein are minimum sizes. Use larger wire sizes when recommended by the manufacturer, based on system configuration and project specific calculations.

Where shielded wiring is used, the shield shall be grounded at only one point, which shall be in or adjacent to the FACP or other control equipment. Shields shall be continuous, treated as a third conductor, and insulated from ground except as noted.

T-taps (branches) are permitted in Style 4 SLC circuits with interconnections occurring on terminal strips.

Circuits to third-party systems (HVAC, Elevators, fire pumps, etc.) shall terminate in terminal cabinets within three (3) feet of the controllers for those systems.

AC power wiring shall be No. 12 AWG solid copper having insulation rated for 600 volts.
Crimp type spade lugs shall be used for terminations of stranded conductors to binder screws or stud type terminals.

d. All wiring shall be checked and tested to insure that there are no grounds, opens or shorts.

3. Devices

a. All devices and appliances shall be mounted to or in an approved electrical box.

4. Raceways

a. Conduits shall be sized according to the conductors contained therein. Cross sectional area percentage fill for system conduits shall not exceed 40%.

b. Within concealed areas and electrical/mechanical/storage spaces, install all conductors in rigid metal conduit or electrical metallic tubing, utilizing compression type fittings and couplings, with a minimum diameter 3/4". The use of flexible metal conduit not exceeding a six (6) foot length shall be permitted for initiating device circuits.

c. All fire alarm conduit systems shall be routed and installed to minimize the potential for physical, mechanical or fire damage, and shall not to interfere with existing building systems, facilities or equipment.

d. Where raceway is required to be exposed, such as in areas with "waffle" type ceilings, areas with inaccessible ceilings/walls, and concrete structure areas, contractor must use

surface mounted raceway equal to Wiremold product. Raceway to be sized sufficiently to accommodate conductors contained within. Surface raceway product shall be mounted at 90 degree angles with building elements, and shall be painted or fabricated to match the surrounding ceiling/wall finish.

e. All system conduits, junction boxes, pull boxes, terminal cabinets, electrical enclosures and device back box locations shall be readily accessible for inspection, testing, service and maintenance.

5. Open cable

a. Power Limited cable, when not installed in UL listed metal conduit or raceway, shall be mechanically protected by building construction features par NFPA 70, Article 760.
   1. Installation shall be in areas not subjected to mechanical injury.
   2. All circuits shall be supported by the building structure. Cable shall be attached by straps or bridal rings to the building structure at intervals not greater than 10 feet. The use of staples is prohibited. Fire alarm wiring shall not be bundled or strapped to existing conduit, pipe or wire in the facility.
   3. Where wiring is installed above drop ceilings, cable shall not be laid on ceiling tiles.
   4. Cable shall not be fastened in a manner that puts tension on the cable.

b. Power Limited Cable shall be FPLP, FPLR or FPL, or permitted substitute.

C. Fire Alarm Components

1. Devices

a. All devices and appliances shall be mounted to or in an approved electrical box.

b. All wall mounted *control equipment* shall comply with requirements defined by the International Building Code and Acceptance Criteria for Seismic Qualification by Shake-Table Testing of Nonstructural Components and Systems (AC-156) using a seismic component importance factor of 1.5.

2. Fire Alarm Control Panels

a. Mount the enclosure with the top of the cabinet 72” above the finished floor or center the cabinet at 63”, whichever is lower.

b. Label the fire alarm panels with the room number, electrical panel number and circuit breaker number feeding them.

c. Paint the handles of the dedicated circuit breakers feeding fire alarm panels red, and install handle locks.

d. Within the panel, all non-power limited wiring must be properly separated from power limited circuits.

e. Grounds shall comply with IEEE 1100. Install a ground wire from main service ground to fire-alarm control unit.

3. Remote power supplies and auxiliary fire alarm panels

   a. Locate the panel or cabinet with the top of the panel 72" above the finished floor or center the panel at 63", whichever is lower.

   b. Do not locate these panels above ceilings or where inaccessible by a person standing on the finished floor of the space.

   c. Label the power supplies and auxiliary FACPs with the room number, electrical panel number and circuit breaker number feeding them.

   d. Paint the handles of the dedicated circuit breakers feeding fire alarm panels red, and install handle locks.

   e. Within the panel, all non-power limited wiring must be properly separated from power limited circuits.

4. Manual Pull Stations

   a. Mount stations so that their operating handles are between 42" and 48" above the finished floor.
   b. Provide glass break cover for all pull boxes.

5. Notification Appliances: Mount assemblies as follows:

   a. All wall mounted audio/visual devices shall be mounted so the entire lens is between 80" and 96" above the finished floor. Where low ceilings exist, devices shall be mounted within 6" of the ceiling.

   b. Each speaker's output shall be set to the wattage value required for its specific output required by the sound study for intelligibility.

   c. Each strobe's output shall be set to the candela value indicated for its specific location as shown on the drawings.

   d. Each speaker-strobe's outputs shall be set to the wattage/candela value indicated for its specific location as shown on the drawings.

   e. Where ceiling height exceeds 30 feet, appliances shall be suspended from the ceiling to a height of 30 feet maximum above the finished floor.

   f. Appliances installed outdoors shall be UL listed for outdoor use.

6. Smoke Detectors

   a. Smoke and heat detector heads shall not be installed until after construction clean-up

is completed. Detector heads installed prior to construction clean-up shall be cleaned by the manufacturer or replaced.

b. Detectors located on the wall shall have the top of the detector at least 4" and not more than 12” below the ceiling.

c. On smooth ceilings, detectors shall not be installed over 30 ft. apart in any direction.

d. Install smoke detectors no closer than 3 ft. from air handling supply air diffusers or return air openings.

e. Locate detectors no closer than 12” from any part of a lighting fixture.

7. Duct Smoke Detectors

   a. Install sampling tubes so they extend the full width of ducts exceeding 36”.

   b. Detectors shall be located to facilitate ease of maintenance.

   c. All penetrations near detectors located on/in return ducts shall be sealed to prevent air entry.

8. End-of-Line Resistors

   a. Devices containing end-of-line resistors shall be appropriately labeled.

9. Remote Status and Alarm Indicators

   a. Install near each smoke detector and each sprinkler water-flow switch and valve-tamper switch that is not readily visible from normal viewing position.

10. CO Detectors

    a. Ceiling mounted CO detectors should be kept 12” from sidewalls.

    b. Wall mounted CO detectors should be at least 48” above the finished floor, but less than 6” from the ceiling.

    c. Locate at least 60” from fuel burning appliances.

    d. Install CO detectors no closer than 3 ft. from air handling supply air diffusers or return air openings.

11. Beam Smoke Detectors

    a. Install beam type smoke detectors in accordance with the shop drawings and the manufacturer’s recommendations.

    b. Mount detectors 19” to 24” below the ceiling unless instructed otherwise.

c. Keep the centerline of the beam 19” from obstructions.

d. Mount on solid surfaces (brick/block walls, steel beams, or concrete).

e. Use all mounting points on detector mounts.

f. Mount where accessible for maintenance.

12. Heat Detectors

a. Heat detectors shall be installed in strict accordance with their UL listing and the requirements of NFPA 72.

b. Heat detectors installed in the elevator machinery room to meet ANSI A17.1 requirements for elevator power disconnect, shall be located adjacent to each sprinkler head. Coordinate temperature rating and location with sprinkler rating and location.

13. Addressable Control (relay) Modules

a. Install the module less than 3 feet from the device controlled.

b. Orient the device mounting for best maintenance access.

c. Label all addressable control modules as to their function.

d. Provide a dedicated 24VDC circuit to feed all auxiliary relays required for inductive loads (auxiliary relays, door holders). Circuits shall be supervised via an end-of-line relay and addressable input module. Auxiliary relays shall not derive their power from the starter or load being controlled.

END OF SECTION 28 31 00

SECTION 31 31 16
TERMITE CONTROL

PART 1 - GENERAL

1.01 SUMMARY

A. Section includes soil treatment.

1.02 PREINSTALLATION MEETINGS

A. Preinstallation Conference: Conduct conference at Project site.

1.03 ACTION SUBMITTALS

A. Product Data: For each type of product. Include the EPA-Registered Label for termiticide products.

1.04 INFORMATIONAL SUBMITTALS

A. Product certificates.

B. Soil Treatment Application Report: Include the following:

1. Date and time of application.
2. Moisture content of soil before application.
3. Termiticide brand name and manufacturer.
4. Quantity of undiluted termiticide used.
5. Dilutions, methods, volumes used, and rates of application.
6. Areas of application.
7. Water source for application.

C. Sample Warranties: For special warranties.

1.05 QUALITY ASSURANCE

A. Installer Qualifications: A specialist who is licensed according to regulations of authorities having jurisdiction to apply termite control treatment and products in jurisdiction where Project is located and who employs workers trained and approved by manufacturer to install manufacturer's products.

1.06 FIELD CONDITIONS

A. Soil Treatment:

1. Environmental Limitations: To ensure penetration, do not treat soil that is water saturated or frozen. Do not treat soil while precipitation is occurring. Comply with requirements of the EPA-Registered Label and requirements of authorities having jurisdiction.
2. Related Work: Coordinate soil treatment application with excavating, filling, grading, and concreting operations. Treat soil under footings, grade beams, and ground-supported slabs before construction.

1.07 WARRANTY

A. Soil Treatment Special Warranty: Manufacturer's standard form, signed by Applicator and Contractor, certifying that termite control work consisting of applied soil termiticide treatment will prevent infestation of subterranean termites. If subterranean termite activity or damage is discovered during warranty period, re-treat soil and repair or replace damage caused by termite infestation.

1. Warranty Period: Five years from date of Substantial Completion.

PART 2 - PRODUCTS

2.01 SOIL TREATMENT

A. Termiticide: EPA-Registered termiticide acceptable to authorities having jurisdiction, in an aqueous solution formulated to prevent termite infestation.

1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
   a. BASF Corporation.
   b. Bayer Environmental Science.
   c. Ensystex, Inc.
   d. Syngenta.
2. Service Life of Treatment: Soil treatment termiticide that is effective for not less than five years against infestation of subterranean termites.

PART 3 - EXECUTION

3.01 PREPARATION

A. Remove extraneous sources of wood cellulose and other edible materials, such as wood debris, tree stumps and roots, stakes, formwork, and construction waste wood from soil within and around foundations.

B. Soil Treatment Preparation: Remove foreign matter and impermeable soil materials that could decrease treatment effectiveness on areas to be treated.

3.02 APPLYING SOIL TREATMENT

A. Application: Mix soil treatment termiticide solution to a uniform consistency. Distribute treatment uniformly. Apply treatment at the product's EPA-Registered Label volume and rate for maximum specified concentration of termiticide to the following so that a continuous horizontal and vertical termiticidal barrier or treated zone is established around and under building construction.

1. Slabs-on-Grade and Basement Slabs: Under ground-supported slab construction, including footings, building slabs, and attached slabs as an overall treatment. Treat soil materials before concrete footings and slabs are placed.
2. Foundations: Soil adjacent to and along the entire inside perimeter of foundation walls; along both sides of interior partition walls; around plumbing pipes and electric conduit penetrating the slab; around interior column footers and piers; and along the entire outside perimeter, from grade to bottom of footing.

3. Crawlspaces: Soil under and adjacent to foundations. Treat adjacent areas, including around entrance platform, porches, and equipment bases. Apply overall treatment only where attached concrete platform and porches are on fill or ground.
4. Masonry: Treat voids.
5. Penetrations: At expansion joints, control joints, and areas where slabs and below-grade walls will be penetrated.

B. Post warning signs in areas of application.

C. Reapply soil treatment solution to areas disturbed by subsequent excavation, grading, landscaping, or other construction activities following application.

3.03 PROTECTION

A. Avoid disturbance of treated soil after application. Keep off treated areas until completely dry.

B. Protect termiticide solution dispersed in treated soils and fills from being diluted by exposure to water spillage or weather until ground-supported slabs are installed. Use waterproof barrier according to EPA-Registered Label instructions.

END OF SECTION

SECTION 31 63 29
DRILLED PIERS

PART 1 - GENERAL

1.01 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 1 Specification Sections, apply to this Section.

1.02 SUMMARY

A. This Section includes the following:

1. Dry-installed drilled piers.

B. Work Included

1. Furnish all labor and materials required to construct drilled concrete piers complete including layout, excavation of shafts, excavation of belled bottoms, temporary steel casings, fabrication and installation of reinforcing steel, furnishing and placing concrete, setting anchor bolts and removal of spoil.

C. Related Sections include the following:

1. Division 1 Section "Temporary Facilities and Controls."
2. Division 3 Section "Cast-in-Place Concrete" for concrete materials and steel reinforcement.
3. Division 5 Section “Structural Steel” for anchor rods installed in drilled piers.

1.03 UNIT PRICES

A. Basis of Bids: Base bids on indicated number of drilled piers; design length from top elevation to bottom of shaft, extended through the bell, if applicable; and diameter of shaft and bell.

B. Basis for Payment: Payment for drilled piers will be made on actual net volume of drilled piers in place and approved. Actual length, shaft diameter and, if applicable, bell diameter may vary to coincide with elevations where satisfactory bearing strata are encountered, and with actual bearing value of bearing strata determined by an independent testing and inspecting agency. Adjustments will be made on net variation of total quantities, based on design dimensions for shafts and bells.

1. Unit prices include labor, materials, tools, equipment, and incidentals required for excavation, trimming, shoring, casings, dewatering, reinforcement, concrete fill, and other items for complete drilled-pier installation.
2. See Division 1 Section "Unit Prices" for list of unit prices.

C. Contract price shall be based on base lengths of piers shown on the Drawings. Unit prices shall be as follows:

1. Unit prices per linear foot for piers longer or shorter than base lengths.

2. Unit prices per linear foot for casing. Measurement for payment shall be from top of pier to top of bearing stratum.

D. The cost of casings shall be included in the base price for piers. If casings are not used, the Contract shall be adjusted based on the unit price.

E. Unit prices shall include all labor and materials including overhead and fees for drilled concrete piers. Adjustments to the Contract shall be based on total linear feet greater than or less than the sum of the base lengths of each pier size. Additional penetration in the bearing stratum greater than the specified penetration shall not be included in determination of increases or decreases of pier lengths related to adjustments in the Contract.

1.04 SUBMITTALS

A. Submittals for Review:

1. Shop Drawings: Indicate dimensioned plan layout, dowel and anchor bolt setting plans including templates, drilled pier shaft sizes, casing sizes, bell bottom sizes, and top elevation, and details of reinforcing steel.

B. Submittals for Information:

1. Pier Drilling Log: Report of drilled concrete pier construction including actual elevations of top and bottom of each pier, elevation of bearing stratum, penetration into bearing stratum, deviations of pier centerline and plumbness, shaft size, bell size, presence of water, use of temporary casing, placement of concrete, and time of start and finish of excavation

C. Product Data: For each type of product indicated.

D. Design Mixes: For each class of concrete. Include revised mix proportions when characteristics of materials, Project conditions, weather, test results, or other circumstances warrant adjustments.

1. Laboratory Test Reports: For evaluation of concrete materials and mix design.

E. Welding certificates.

F. Record drawings at Project closeout according to Division 1 Section "Closeout Procedures."

1.05 QUALITY ASSURANCE

A. Installer: Company specializing in performing the work of this Section with minimum three projects in similar soil and rock conditions, and with similar shaft sizes, depths, and quantities.

B. Drilled-Pier Standard: Comply with provisions in ACI 336.1, "Reference Specifications for the Construction of Drilled Piers," unless modified in this Section.

C. Survey Work: Engage a qualified land surveyor or professional engineer to perform surveys, layouts, and measurements for drilled piers. Before excavating, lay out each drilled pier to lines and levels required. Record actual measurements of each drilled pier's location, shaft diameter, bottom and top elevations, deviations from specified tolerances, and other specified data.

1. Record and maintain information pertinent to each drilled pier and cooperate with Owner's testing and inspecting agency to provide data for required reports.

D. Testing Agency Qualifications: Qualified according to ASTM C 1077 and ASTM E 329 to perform material evaluation tests and to design concrete mixes, as documented according to ASTM E 548.

E. Welding Standards: Qualify procedures and personnel according to the following:

1. AWS D1.1, "Structural Welding Code--Steel."
2. AWS D1.4, "Structural Welding Code--Reinforcing Steel."

F. Preinstallation Conference: Conduct conference at Project site to comply with requirements in Division 1 Section "Project Management and Coordination."

1.06 PROJECT CONDITIONS

A. Existing Utilities: Locate existing underground utilities before excavating drilled piers. If utilities are to remain in place, provide protection from damage during drilled-pier operations.

1. Should uncharted or incorrectly charted piping or other utilities be encountered during excavation, adapt drilling procedure if necessary to prevent damage to utilities. Cooperate with Owner and utility companies in keeping services and facilities in operation without interruption. Repair damaged utilities to satisfaction of utility owner.

B. Site Information: A geotechnical report has been prepared for this Project and is included elsewhere in the Project Manual for information only.

1. Information regarding site conditions is provided for the convenience of the Contractor and is not a warranty that the information represents site conditions that may be encountered. The Owner shall not be responsible for interpretations or conclusions drawn from the information provided by the Contractor.
2. Additional borings or other exploratory work may be conducted by the Contractor at no cost to the Owner.

PART 2 - PRODUCTS

2.01 STEEL REINFORCEMENT

A. Source of Steel Producers: In accordance with Section 2252.202 of the Texas Government Code steel shall be produced in the United States.

B. Refer to Division 03 Section “Cast In Place Concrete.”

C. Bar Supports: Furnish spacers to maintain required concrete cover to sides and bottom of excavation.

a. Shaftspacer Systems and “BARBOOT Rebar Supports”, Foundation Technologies, Inc., Tucker, Georgia.
b. "HEAVY DUTY PIER WHEEL (QUICK-LOCK HD®)", “PIER WHEEL (QUICK-LOCK®)”, PIER WHEEL (QUICK-LOCK®) and “PIER WHEEL (QUICK-LOCK®), Pieresearch, Arlington, Texas.

2.02 CONCRETE MATERIALS

A. Provide concrete materials in accordance with Division 3 "Cast-in-Place Concrete."

2.03 STEEL CASINGS

A. Steel Pipe Casings: ASTM A 283/A 283M, Grade C; or ASTM A 36/A 36M, carbon-steel plate, with joints full-penetration welded according to AWS D1.1.

PART 3 - EXECUTION

3.01 PREPARATION

A. Protect structures, utilities, sidewalks, pavements, and other facilities from damage caused by settlement, lateral movement, vibration, and other hazards created by drilled-pier operations.

3.02 EXCAVATION

A. Unclassified Excavation: Excavation is unclassified and includes excavation to bearing elevations regardless of character of materials or obstructions encountered.

1. Obstructions: Unclassified excavation includes removal of unanticipated boulders, concrete, masonry, or other subsurface obstructions.

B. Prevent surface water from entering excavated shafts. Conduct water to site drainage facilities.

C. Excavate shafts for drilled piers to indicated diameters and elevations. Remove loose material from bottom of excavation.

1. Excavate bottom of drilled piers to level plane within 1:12 tolerance.
2. Remove water from excavated shafts before concreting.
3. Excavate rock sockets of dimensions indicated.

D. Notify and allow Owner's testing and inspecting agency to test and inspect bottom of excavation prior to placing reinforcement and concrete. If unsuitable bearing stratum is encountered, make adjustments to drilled piers as determined by Architect.

1. Do not excavate shafts deeper than elevations indicated, unless approved by Architect.
2. Additional authorized excavation will be paid according to Contract provisions for changes in the Work.

E. Excavate shafts for closely spaced drilled piers and those occurring in fragile or sand strata, only after adjacent drilled piers are filled with concrete and allowed to set.

F. Temporary Casings: Install watertight steel casings of sufficient length and thickness to prevent water seepage into shaft; to withstand compressive, displacement, and withdrawal stresses; and to maintain stability of shaft walls.

1. Remove temporary casings, maintained in plumb position, during concrete placement and before initial set of concrete.

G. Bells: Excavate bells for drilled piers to shape, base thickness, and slope angle indicated. Excavate bottom of bells to level plane and remove loose material before concrete is placed.

H. Tolerances: Construct drilled piers to remain within ACI 336.1 tolerances.

1. Maximum Variation From Vertical: One percent of length.
2. Maximum Variation From Design Top Elevation: Plus 1 inch to minus 3 inches.
3. Maximum Out-of-Position: One twenty-fourth of the shaft diameter or 3 inches, whichever is less.

1. If location or out-of-plumb tolerances are exceeded, provide corrective construction. Submit design and construction proposals to Architect for review before proceeding.

I. Inspection: Each drilled pier must be inspected and tested by Owner's testing and inspecting agency before placing concrete.

1. Provide and maintain facilities with equipment required for testing and inspecting excavations. Cooperate with testing and inspecting personnel to expedite the Work.
2. Notify Architect and testing agency at least six hours before excavations are ready for tests and inspections.

3.03 STEEL REINFORCEMENT

A. Comply with recommendations in CRSI's "Manual of Standard Practice" for fabricating, placing, and supporting reinforcement.

B. Clean reinforcement of loose rust and mill scale, earth, and other materials that reduce or destroy bond with concrete.

C. Fabricate and install reinforcing cages symmetrically about axis of shafts in a single unit.

D. Accurately position, support, and secure reinforcement against displacement during concreting. Maintain minimum cover to reinforcement.

E. Use templates to set anchor bolts, leveling plates, and other accessories furnished in work of other Sections. Provide blocking and holding devices to maintain required position during final concrete placement.

F. Protect exposed ends of extended reinforcement, dowels, or anchor bolts from mechanical damage and exposure to weather.

3.04 CONCRETE PLACEMENT

A. Place concrete in continuous operation and without segregation immediately after inspection and approval of shaft by Owner's independent testing and inspecting agency.

1. Concrete shall be placed within the time limit stated on the Drawings.
2. Construct a construction joint if concrete placement is delayed more than one hour. Level top surface of concrete and insert joint dowel bars. Before placing remainder of concrete, clean surface laitance, roughen, and slush concrete with commercial bonding agent or with sand-cement grout mixed at ratio of 1:1.

B. Dry Method: Place concrete to fall vertically down the center of drilled pier without striking sides of shaft or steel reinforcement.

1. Where concrete cannot be directed down shaft without striking reinforcing, place concrete with chutes, tremies, or pumps. Use tremies where a drop of more than 25’-0” is required.
2. Vibrate top 60 inches of concrete.

C. Coordinate withdrawal of temporary casings with concrete placement to maintain at least a 60-inch head of concrete above bottom of casing.

1. Vibrate top 60 inches of concrete after withdrawal of temporary casing.

D. Screed concrete at cutoff elevation level and apply scoured, rough finish. Where cutoff elevation is above the ground elevation, form top section above grade and extend shaft to required elevation.

E. Protect concrete work, according to ACI 301, from frost, freezing, or low temperatures that could cause physical damage or reduced strength.

1. Do not use frozen materials or materials containing ice or snow. Do not place concrete on frozen subgrade or on subgrade containing frozen materials.
2. Do not use calcium chloride, salt, or other mineral-containing antifreeze agents or chemical accelerators.

F. When hot-weather conditions exist that would seriously impair quality and strength of concrete, place concrete according to ACI 301 to maintain delivered temperature of concrete at no greater than 95 deg F.

1. Place concrete immediately on delivery. Keep exposed concrete surfaces and formed shaft extensions moist by fog sprays, wet burlap, or other effective means for a minimum of seven days.

3.05 FIELD QUALITY CONTROL

A. Testing Agency: Owner will engage a qualified independent testing and inspecting agency to sample materials, perform tests, and submit reports during excavation and concrete placement for drilled piers.

B. A drilled-pier report will be prepared by Owner's testing and inspecting agency for each drilled pier as follows:

1. Actual top and bottom elevations.
2. Top of rock elevation.
3. Description of soil materials.
4. Description, location, and dimensions of obstructions.
5. Final top centerline location and deviations from requirements.
6. Variation of shaft from plumb.
7. Shaft excavating method.
8. Design and tested bearing capacity of bottom.
9. Depth of rock socket.
10. Levelness of bottom and adequacy of cleanout.
11. Ground-water conditions and water-infiltration rate, depth, and pumping.
12. Description, diameter, and top and bottom elevations of temporary or permanent casings.

13. Description of soil or water movement, sidewall stability, loss of ground, and means of control.
14. Bell dimensions and variations from original design.
15. Date and time of starting and completing excavation.
16. Inspection report.
17. Position of reinforcing steel.
18. Concrete placing method, including elevation of consolidation and delays.
19. Elevation of concrete during removal of casings.
20. Locations of construction joints.
21. Remarks, unusual conditions encountered, and deviations from requirements.
22. Concrete testing results.

C. Concrete: Refer to Section 03 30 00 for sampling and testing of concrete for quality control.
   1. Strength level of concrete will be considered satisfactory if averages of sets of 3 consecutive strength test results equal or exceed specified compressive strength and no individual strength test result falls below specified compressive strength by more than 500 psi.
   2. Test results will be reported in writing to Architect, concrete manufacturer, and Contractor within 24 hours of testing. Reports of compressive-strength tests will contain Project identification name and number, date of concrete placement, name of concrete testing and inspecting agency, concrete type and class, location of concrete batch in drilled pier, design compressive strength at 28 days, concrete-mix proportions and materials, compressive breaking strength, and type of break for both 7- and 28-day tests.
   3. Nondestructive Testing: Impact hammer, sonoscope, or other nondestructive device may be permitted but shall not be used as sole basis for acceptance or rejection.
   4. Additional Tests: Testing and inspecting agency will make additional tests of concrete when test results indicate concrete strengths or other requirements have not been met.

      a. Continuous coring of drilled piers may be required, at Contractor's expense, when temporary casings have not been withdrawn within specified time limits or where observations of placement operations indicate deficient concrete quality, presence of voids, segregation, or other possible defects.

3.06 DISPOSAL OF MATERIALS

A. Remove surplus excavated material and slurry and legally dispose of it off Owner's property.

END OF SECTION 31 63 29

SECTION 31 10 00

SITE PREPARATION AND DEMOLITION

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. This Section includes furnishing all equipment, materials, and labor for the preparation of this site and removal of existing pavement, trees and underground utilities as shown by the construction documents.

B. Location and protection of utilities.

C. Site Clearing.

1.2 RELATED SECTIONS

A. SECTION 31 22 00 – EARTHWORK

B. SECTION 31 25 00 – EROSION CONTROL

1.3 SUBMITTALS

A. As required by DIVISION 1 requirements.

1.4 QUALITY CONTROL TESTING

A. As required by DIVISION 1 requirements.

1.5 PROJECT CONDITIONS

A. It shall be the responsibility of the Contractor to obtain a temporary water meter and temporary sanitary sewer facilities for use during construction.

B. Provide erosion and sedimentation controls as shown on the drawings and maintain for the duration of the project. Provide routine maintenance as required to maintain the integrity of controls and protection measures and remove any accumulations of mud, silt and debris, which would jeopardize the integrity of the control measures. Refer to drawings for details.

C. Contractor shall exercise care during operations to confine dust to the immediate work area and shall employ dust control measures to ensure adequate dust control throughout demolition and construction operations.

D. The use of explosives is prohibited.

PART 2 - PRODUCTS (NOT USED)

PART 3 - EXECUTION (NOT USED)

3.1 PROTECTION OF EXISTING ACTIVE UTILITIES

A. The Contractor shall field verify and coordinate with Owner the location and depths of existing active utilities service lines within the construction limits and shall protect all such utilities from damage during construction operations. Damage to existing utilities to remain shall be repaired at the Contractor's expense for re-establishing the utilities to their pre-damaged condition.

3.2 PROTECTION OF EXISTING ON AND OFF-SITE PAVING

A. The Contractor shall protect all adjacent on and off-site paving and appurtenances from damage. Any damage shall be repaired at the Contractor's expense.

3.3 SITE CLEARING

A. Contractor shall remove all trees as shown on the plans. Trees less than six (6) inches in calipers and shrubs located within the construction area shall also be removed. Trees located within and/or adjacent to the area of construction shall be protected per the plans. Contractor shall remove all grasses and topsoil to a minimum depth of four (4) inches.

B. Contractor shall remove all pavements, concrete and brick pavers, and curb and gutter as shown on the plans.

C. Contractor shall remove light standards, bases and foundations to full depth, as shown on the plans. Existing water and gas lines shall be cut and plugged. Existing public meters and public fire hydrants shall be returned to the local governing authority or disposed of at no additional cost to Owner.

D. Exposed subgrade shall be proof rolled with at least a 15-ton pneumatic roller to detect weak soil support areas. All weak soil areas, utility trenches and excavated areas shall be filled and compacted per SECTION 31 22 00.

3.4 FINAL CLEANUP

A. Remove all traces of demolished items from the site work area and rough grade all areas that have been disturbed.

B. All removed items shall be legally disposed of off-site at no additional cost to Owner.

END OF SECTION 31 10 00

SECTION 31 22 00

EARTHWORK

PART 1 - GENERAL

1.1 DESCRIPTION

A. This Section includes operations required for the excavation of materials on site, compaction of natural or improved subgrades, finish grading, disposal of excess or unsuitable materials, and other required operations. Earthwork shall conform with dimensions and typical sections shown, and within lines and grades established on Drawings.

1.2 RELATED SECTIONS

A. SECTION 31 10 00 – SITE PREPARATION AND DEMOLITION

B. SECTION 32 13 13 – CONCRETE PAVING

1.3 REFERENCES

A. ASTM International (ASTM)
1. ASTM D1557 – Test for Moisture-Density Characteristics of Soil Using Modified Effort
2. ASTM D2487 – Classification of Soils for Engineering Purposes (Unified Soil Classification)
3. ASTM D2922 – Test for Density of Soil and Soil-Aggregate in Place by Nuclear Method
4. ASTM D3017 – Test for Water Content of Soil and Rock in Place by Nuclear Method
5. ASTM D4318 – Test for Liquid Limit, Plastic Limit and Plasticity Index of Soils
6. ASTM G51 – Test for Measuring pH of Soil for Use in Corrosion Testing
7. ASTM G57 – Test for Field Measurement of Soil Resistivity

1.4 EXISTING UTILITIES

A. Where pipes, ducts and structures are encountered in the excavation but are not shown on the drawings, immediately notify the Architect.

1.5 DEFINITIONS

A. Classification: Earthwork materials are classified in accordance with definitions in this Article.

B. General Site Fill: If additional soil is required to achieve the elevations shown on the drawings, it shall be the Contractor's responsibility to obtain the needed soil from an approved source. Excess soil may be utilized on-site in areas designated by Owner; otherwise, the Contractor shall legally dispose excess soil off-site at no additional cost to Owner.

C. Select Fill: Additional soil beneath sidewalk, pavements, foundations and other structures required to achieve the elevations shown on the drawing. Select fill material shall be as required by the Geotechnical report.

D. Subgrade: Consists of that portion of the surface on which a compacted fill, backfill, pavement or topsoil is placed.

E. Borrow: Material taken from approved off-site sources to make up any deficit of excavated material. Obtain from area that is normally dry and well drained. Borrow does not include topsoil.

F. Finish Grading: Operations required for smoothing disturbed areas that are not overlaid with pavement.

G. Excavation: Excavation of every description and of whatever substances encountered within the limits of the project to the lines and grades indicated on the Drawings.

H. Compaction: Compaction of soil materials shall be measured as a percent of Standard Proctor density as determined in the laboratory by the ASTM D689 and measured in the field by ASTM D2922 and ASTM D3017.

1.6 SUBMITTALS

A. As required by DIVISION 1 requirements.

B. Submit laboratory testing reports for each soil borrow source used to supply general fill and select fill materials.

1.7 QUALITY CONTROL TESTING

A. As required by DIVISION 1 requirements.

B. The Owner may engage a qualified independent testing agency to perform field inspections and tests, and to prepare test reports. When such testing indicates that Contractor's work does not comply with the specified requirements, additional testing shall be performed by the Owner's testing agency at no additional cost to the Owner to determine compliance of corrected Work with the specified requirements.

PART 2 - PRODUCTS

2.1 SELECT FILL

A. Select fill material shall be non-expansive clayey sand or sandy clay having a liquid limit (LL) of 35 percent or less and a plasticity index (PI) not less than 5 or greater than 15 and contain no more than 0.5 percent fibrous organic materials, by weight. The select fill shall contain no deleterious material and shall be compacted to a dry density of at least 95 percent of Standard Proctor by ASTM D 689 and a moisture content between minus two (-2) percent and plus two (+2) percent of optimum moisture.

B. Obtain select fill material from a source that meets the requirements of the Geotechnical Report.

PART 3 - EXECUTION

3.1 EXCAVATION

A. Objective: As shown on the Drawings, excavate to lines, grades and elevations required for subsequent construction. All excavation shall be made in such manner as to permit all surfaces to be brought to final line and grade within plus or minus 0.1 foot. Over excavation shall be restored at no additional cost to the Owner. Finished grades consistently high or low will not be acceptable and shall be corrected at no additional cost to the Owner.

B. Drainage: During excavation, maintain grades as required to maintain drainage; or, as directed by the Architect, install temporary drains or drainage ditches to intercept or divert surface water and prevent interference or delay of the work.

C. Stockpiling: If at time of excavation it is not possible to place material in the proper section of permanent construction, stockpile the material in Architect approved areas for later use.

D. Stone or Rock: Stone or rock fragments greater than 6" will not be allowed in fills or embankments. Stones or rock fragments larger than 2 inches in their greatest dimension will not be permitted in top 6 inches of subgrade.

3.2 SUBGRADE PREPARATION

A. Surface vegetation, existing pavements, and other deleterious materials shall be stripped in accordance with SECTION 31 10 00.

B. In-situ Soil Subgrades for Pavements: The upper 6 inches of the subgrade soil shall be scarified and compacted to a minimum 95% Standard Proctor maximum laboratory dry density as determined by ASTM D 698 within minus two (-2) and to plus two (+2) percent of optimum moisture.

C. Fill Soil Subgrades: The exposed in-situ soil shall be proof-rolled using heavy rubber-tired construction equipment; e.g., 25-ton loaded tandem-axle dump truck. Approved on-site clays can be used for pavement and subgrade fill. Soil shall be free of organic materials and other debris, and rock fragments greater than 2-1/2 inches. Fill shall be placed in maximum 8-inch loose lifts and compacted to at least 95% Standard Proctor maximum laboratory dry density as determined by ASTM D 698 at a moisture content within minus two (-2) and to plus two (+2) percent of optimum moisture

D. Only on-site soils shall be used to fine grade the subgrade – sand shall not be permitted. After fine grading the subgrade, the subgrade moisture content and density shall be maintained until paving is completed. Water and/or re-compact the subgrade as necessary to restore the required moisture and density levels, and to provide a tight, non-yielding subgrade.

3.3 PLACING FILL AND BACKFILL

A. Examination of Subgrade: Do not place fill on any part of the subgrade until Owner has accepted the subgrade preparation.

B. Removing Debris: During the dumping and spreading process, remove all roots, stones and debris that are uncovered in the fill material.

C. Spreading Fill and Backfill: After dumping, spread the material in horizontal layers over the entire fill area. The thickness of each layer before compaction shall not exceed 8 inches. Maintain positive drainage throughout construction. The combined excavation and fill placing operation shall be such that the material when compacted in the fill will be blended sufficiently to secure the best practicable degree of compaction. The suitability of the materials shall be subject to approval of the Owner. After each layer of fill has been spread to the proper depth, it shall be thoroughly manipulated with a disc plow or other suitable and approved equipment until the material is uniformly mixed, pulverized and brought to uniform approved moisture content.

D. Attaining Proper Bond: If, in the opinion of the Owner, the compacted surface of a layer is too smooth to bond with succeeding layers, loosen the surface by harrowing or other approved method before continuing the work.

3.4 MOISTURE CONTROL

A. Intent: The required density is desired on the wet side of the natural moisture content in order to limit post construction swelling of the clay soils.

B. Adjustment: If the moisture content is too high, adjust to within the specified limits by spreading the material and permitting it to dry. Assist the drying process by disking or harrowing if necessary. When the material is too dry, sprinkle each layer with water. Work the moisture into the soil by harrowing or other approved method.

3.5 COMPACTION

A. Rough Grade: Compact each layer of fill material with suitable equipment as necessary to achieve an in-place soil density of at least 95% Standard Proctor maximum laboratory dry density as determined by ASTM D698 and a moisture content within minus two (-2) and to plus two (+2) percent of optimum moisture.
   1. Field moisture-density of compacted soil layers will be determined by the Owner's quality control testing laboratory. Additional laboratory testing may be performed to monitor any changes in the soil moisture-density relationship and adjust field testing accordingly.

B. Finish Grade: Place and lightly compact topsoil to achieve finish grades.

3.6 MATERIAL DISPOSAL

A. Excess Excavation Material (soil material free of trees, stumps, logs, brush, roots, rubbish and other objectionable matter which has been accepted by Owner): Remove excess excavated material from the construction site before Pre-final Inspection.

B. Waste Material (material including trees, stumps, logs, brush, roots, rubbish and other objectionable matter which has not been accepted by Owner): Remove waste material from the project site before final Inspection. Legally dispose of material at a licensed site or with written and notarized permission from the property owner for a private disposal site. Pay for all costs associated with waste material removal and disposal.

3.7 TESTING

A. Laboratory Testing and Inspection Services: As specified in DIVISION 1.

B. The Owner may employ a geotechnical laboratory testing agency to monitor soil quality and compaction of fill during construction. The laboratory testing agency will adhere to the following testing procedures:
   1. Inspect and test each lift of select fill material. Do not proceed until test results for previously completed work verify compliance with requirements.
   2. Field density and moisture tests will be performed by the nuclear method in accordance with ASTM D2922 and ASTM D3017.
   3. When field in-place density and moisture tests are performed using nuclear methods, the moisture/density gages will be checked and calibrated to correlate to laboratory density and moisture values as determined by ASTM D689 at the beginning of each work period.
   4. Perform at least one field in-place moisture and density test for every 2,500 square feet of compacted fill per lift, but in no case fewer than five tests for any given lift.

C. Fill material that does not pass field moisture/density testing shall be scarified, watered if necessary, reworked and re-compacted at no additional cost to the Owner. Soil sampling and

laboratory testing associated with re-testing of soil materials that are reworked to correct non-compliance with the specified requirements shall not be an additional cost to the Owner.

D. Soil sampling and laboratory testing associated with identification of acceptable borrow sources shall not be an additional cost to the Owner.

END OF SECTION 31 22 00

SECTION 31 23 33

TRENCH EXCAVATION

PART 1 - GENERAL

1.1 DESCRIPTION

A. This Section includes furnishing all the labor, equipment and materials for trench excavation of water system, storm sewer, sanitary sewer system and all other miscellaneous utility piping.

1.2 RELATED SECTIONS

A. SECTION 31 10 00 – SITE PREPARATION AND DEMOLITION
B. SECTION 31 23 34 – TRENCH BACKFILL
C. SECTION 31 23 35 – TRENCH SAFETY SYSTEM
D. SECTION 33 10 00 – WATER UTILITIES
E. SECTION 33 30 00 – SANITARY SEWERAGE UTILITIES
F. SECTION 33 40 00 – STORM DRAINAGE UTILITIES

1.3 SUBMITTALS

A. Procedures for Submittals: DIVISION 1.

B. Submit laboratory testing reports for each type of excavated or imported soil to be used for trench backfill specified in SECTION 312334.

1.4 QUALITY CONTROL TESTING

A. Laboratory Testing and Inspection Services: As specified in DIVISION 1.

B. Sampling and laboratory testing of excavated or imported soils to determine Atterberg Limits and moisture-density compaction characteristics.

1.5 SEQUENCING AND SCHEDULING

A. Demolition: Complete applicable work specified in SECTION 31 10 00, prior to excavating.

B. Lines and grades to be established by someone under the supervision of a Professional Registered Land Surveyor and who is experienced in laying out utility lines.

C. Trench Support: Install and maintain the trench safety systems as specified in SECTION 31 23 35.

PRODUCTS – (NOT USED)

PART 2 - EXECUTION

2.1 GENERAL

A. Excavate to lines, grades, and dimensions show as necessary to accomplish Work. Unless otherwise noted in the drawings, excavate to within tolerance of plus or minus 0.1 foot. Allow for forms, working space, granular base, topsoil, and similar items, wherever applicable. Trim to neat lines where concrete is to be deposited against earth.

B. Do not over-excavate without written authorization of the Architect.

2.2 UNCLASSIFIED EXCAVATION

A. Excavation is unclassified. Complete all excavation regardless of the type, nature or condition of the materials encountered.

2.3 TRENCH EXCAVATION

A. Cut banks of pipe trench as nearly vertical as practical. Remove stones as necessary to avoid point bearing. Over-excavate wet or unstable soil from the trench bottom to permit construction of a more stable bed for pipe. Over-excavation shall be filed and tamped with clean dry sand or other approved bedding material to the specified grade.

B. Dig the trench to the proper width as shown on the Drawings. If the trench width below the top of pipe is wider than specified, install additional bedding at no additional cost to the Owner.

C. Accurately grade the trench bottom to provide proper bedding as required.

D. If any excavation is carried beyond the lines and grades required or authorized, fill such space with concrete or other suitable material as directed by Owner at no additional cost to the Owner.

2.4 DEWATERING

A. At no additional cost to the Owner, provide and maintain on-site all necessary equipment, pumps and appurtenances for ensuring that all excavated trenches shall be dewatered prior to and during the installation of any pipe bedding and/or pipe material and until backfill is complete.

2.5 DISPOSAL OF EXCAVATED MATERIAL

A. Disposal of excavated soils shall be performed in a legal manner and be removed from the site unless needed.

B. Disposal of debris resulting from removal of subsurface utilities shall be as specified in SECTION 31 10 00.

END OF SECTION 31 23 33

SECTION 31 23 34

TRENCH BACKFILL

PART 1 - GENERAL

1.1 DESCRIPTION

A. This Section includes furnishing all labor, materials and equipment for trench backfilling for site utilities with appurtenances, which occur five feet (5') outside of all building structures.

1.2 RELATED SECTIONS

A. SECTION 31 10 00 – SITE PREPARATION AND DEMOLITION
B. SECTION 31 22 00 - EARTHWORK
C. SECTION 33 10 00 – WATER UTILITIES
D. SECTION 33 30 00 – SANITARY SEWERAGE UTILITIES
E. SECTION 33 40 00 – STORM DRAINAGE UTILITIES

1.3 REFERENCES

A. ASTM C33 – Grading Requirements for Coarse Aggregates
B. ASTM D424 – Test for Plastic Limit and Plasticity Index of Soils
C. ASTM D698 – Test for Moisture-Density Characteristics of Soils Using Standard Effort
D. ASTM D1557 – Test for Moisture-Density Characteristics of Soil Using Modified Effort
E. ASTM D2922 – Test for Density of Soil and Soil-Aggregate in Place by Nuclear Method
F. ASTM D3017 – Test for Water Content of Soil and Rock in Place by Nuclear Method
G. ASTM D4318 – Test for Liquid Limit, Plastic Limit and Plasticity Index of Soils

1.4 SUBMITTALS

A. Procedures for Submittals: DIVISION 1.

B. Submit laboratory testing reports for each type of excavated or imported soil to be used for trench backfill specified in this Section.

C. Submit pipe bedding material product data, including material supplier, borrow source identification, and laboratory soil classification and particle gradation analyses.

1.5 QUALITY CONTROL TESTING

A. Comply with the provisions of DIVISION 1.

B. The Owner may engage a qualified independent testing agency to perform field inspections and tests, and to prepare test reports. When such testing indicates that Contractor's work does not comply with the specified requirements, additional testing shall be performed by the Owner's testing agency at no additional cost to the Owner to determine compliance of corrected Work with the specified requirements.

PART 2 - PRODUCTS

2.1 PIPE BEDDING

A. Pipe bedding material for water, sewer and storm drainage lines shall be installed per the plans.

B. Pipe shall be backfilled with a crushed stone to 12 inches above the top of pipe. Backfill material shall have a liquid limit (LL) of no greater than 35 and a plasticity index (PI) of no greater than 10. Backfill material shall be graded as follows:

Backfill Material Grading	
Passing 2 in. sieve	100%
Passing ½-inch sieve	50 to 85%
Passing No. 4 sieve	20 to 65%
Passing No. 100 sieve	0 to 5%

2.2 BACKFILL MATERIAL

A. Under Non-Structural Areas: The backfill material placed above the crushed stone bedding shall consist of Select Fill material, meeting the requirements of SECTION 31 22 00.

B. Under Structural Areas: The backfill material placed above the crushed stone bedding shall consist of cement stabilized sand consisting of 1-1/2 sack mix or with flowable fill.

PART 3 - EXECUTION

3.1 GENERAL

A. Grade as necessary to prevent surface water from flowing into trenches or other excavations.

B. Pipe Zone: The pipe zone is defined as including the pipe bedding, backfill to one-half the pipe diameter (the springline) and the initial backfill to 12 inches above the top of the pipe or as otherwise shown on the drawings.

C. Pipe Bedding: Pipe bedding material shall be installed within the pipe zone per the plans.

D. Water in Excavation: Take such precautions as are necessary to keep the work free from ground or surface water. Pumps of adequate capacity or other approved method shall be provided to remove water from the trench in such a manner that it will not interfere with the progress of the work or the proper placing of other work. Ground or surface water will not be allowed to drain into or be pumped into an existing sanitary sewer system. If the work includes connection to an existing sanitary sewer, a temporary watertight plug must be installed and maintained within the pipe for the duration of the contract and bedding material interrupted in a manner approved by the Architect to isolate new construction from the existing system. All costs of handling the water shall be included in the bid and at no additional cost to the Owner.

3.2 UTILITY INSTALLATION

A. Limit clear space on either side of the pipe and below the pipe to the dimensions shown on the drawings. Above the pipe zone, cut as wide as necessary to sheet and brace and properly perform the work. Provide select fill per the drawings.

B. Excavation for Appurtenances: Excavate sufficiently for manholes, utility pull boxes, and similar structures to leave at least 2 feet clear between the outer surfaces and the embankment of timber that may be used to hold and protect the banks. Any over-depth excavation below such appurtenances not directed will be considered unauthorized and will be refilled with sand, gravel, or concrete as directed at no additional cost to the Owner.

3.3 BACKFILLING UNDER NON-STRUCTURAL AREAS

A. The Contractor is not to leave an open trench longer than 200 linear feet on a daily basis.

B. Do not backfill trenches to a point greater than 2 feet above top of pipe until all required pressure tests are performed and utility systems as installed conform to the requirements of appropriate sections. Joints or sewer and water piping shall remain exposed until acceptance of the pressure and leakage tests. Backfill trenches to ground surface with material as specified. Re-open trenches improperly backfilled to depth required for proper compaction. Refill and re-compact as specified, or otherwise correct the condition in a manner approved by Owner.

C. Open Areas:
1. In the pipe zone, place backfill evenly and carefully around, under and over pipe in layers no thicker than 6 inches. Compact with mechanical hand tampers to 90% density of Standard Proctor maximum dry density, as determined by ASTM D698, until there is a cover of not less than 1 foot over utility lines. Use backfill material as called for on the drawings. Take special care not to damage pipe wrapping or coating.
2. Above the pipe zone, deposit Low-Plasticity Cohesive Soils in 8 inch layers. The soils shall have a liquid limit (LL) of 35 percent or less and a plasticity index (PI) not less than 5 nor greater than 15. Compact each layer to 90% Standard Proctor maximum dry

density as determined by ASTM D698 at -2 to +2 percentage points of optimum moisture content.

3. All forms, lumber, trash and debris shall be removed from manholes and other utility structures. Backfill for manholes, utility pull boxes, and other utility structures shall be placed symmetrically on all sides in layers no thicker than 8 inches. Each layer shall be compacted to 90% of Standard Proctor maximum dry density as determined by ASTM D698.

3.4 BACKFILLING UNDER STRUCTURAL AREAS

A. The Contractor is not to leave an open trench longer than 200 linear feet on a daily basis.

B. Do not backfill trenches to a point greater than 2 feet above top of pipe until all required pressure tests are performed and utility systems as installed conform to the requirements of appropriate sections. Joints or sewer and water piping shall remain exposed until acceptance of the pressure and leakage tests. Backfill trenches to ground surface with material as specified. Re-open trenches improperly backfilled to depth required for proper compaction. Refill and re-compact as specified, or otherwise correct the condition in a manner approved by Owner.

C. Pavement Areas
   1. In the pipe zone, deposit backfill material as specified on the drawings in layers 6 inches or less. Compact each layer to 95% of Standard Proctor (ASTM D698) maximum laboratory dry density within plus or minus 2 percentage points.
   2. Above the pipe zone, backfill with cement-stabilized sand using a 1½-sack mix or flowable fill. Deposit backfill in 6-inch layers.
   3. For manholes and other appurtenances within the pavement area, backfill with select fill material to the subgrade elevation. Backfill shall be placed in 6-inch layers and compacted to 95% density according to ASTM D698.

3.5 TESTING

A. Comply with the provisions of DIVISION 1.

B. The Owner may employ a geotechnical laboratory testing agency to monitor soil quality and compaction of fill during construction. The laboratory testing agency will adhere to the following testing procedures:
   1. Inspect and test each lift of trench backfill material. Work shall not proceed until test results for previously completed work verify compliance with requirements.
   2. Field density and moisture tests will be performed in accordance with ASTM D698.
   3. When field in-place density and moisture tests are performed using nuclear methods, the moisture/density gages will be checked and calibrated to correlate to laboratory density and moisture values as determined by ASTM D698, as applicable, at the beginning of each work period.
   4. Perform at least one field in-place moisture and density test for every 100 linear feet of trench per lift of backfill, but in no case fewer than three tests for any given lift.

C. Where settling occurs, remove finished surfacing, fill with additional approved material, compact and reconstruct surfacing.

D. Trench backfill that does not pass field moisture/density testing shall be scarified, watered if necessary, reworked and re-compacted at no additional cost to the Owner. Soil sampling and laboratory testing associated with re-testing of soil materials that are reworked to correct non-compliance with the specified requirements shall not be an additional cost to the Owner.

END OF SECTION 31 23 34

SECTION 31 23 35

TRENCH SAFETY SYSTEM

PART 1 - GENERAL

1.1 DESCRIPTION

A. This Section specifies furnishing all equipment, materials, and labor for a trench safety system meeting appropriate requirements established in Occupational Safety and Health Administration (OSHA) Safety and Health Regulations, Part 1926, Subpart P - Excavations, Trenching and Shoring.

1.2 RELATED SECTIONS

A. SECTION 31 10 00 - SITE PREPARATION AND DEMOLITION
B. SECTION 31 23 33 - TRENCH EXCAVATION
C. SECTION 31 23 34 - TRENCH BACKFILL

1.3 REFERENCES

A. AMERICAN SOCIETY FOR TESTING AND MATERIALS (ASTM)
   1. A36 – Specification for Structural Steel.
   2. A328 – Specification for Steel Sheet Piling.
   3. A588 – Specification for High-Strength, Low-Alloy Structural Steel.

B. American Welding Society (AWS)
   1. D1.1 – Structural Welding Code.

C. United States Department of Labor Occupational Safety and Health Administration (OSHA). Part 1926, Subpart P, Code of Federal Regulations.

1.4 SUBMITTALS

A. Procedures for Submittals: DIVISION 1.

B. Submit drawings showing the design and details of proposed sheeting, shoring and bracing, and the proposed sequence of excavation and backfill to Owner for review.

PART 2 - PRODUCTS

2.1 TIMBER

A. Trench sheeting materials shall be a minimum of 2" in thickness, solid and sound, free from weakening defects such as loose knots and splits

2.2 STEEL SHEET PILING

A. Steel sheet piling shall conform to the following specifications:
   1. ASTM A328
   2. ASTM A572, Grade 50

B. Steel for stringers and cross braces shall conform to ASTM A588.

2.3 TRENCH BOXES

A. Portable trench boxes shall be constructed of steel conforming to ASTM A36.

PART 3 - EXECUTION

3.1 GENERAL

A. Trench safety system shall be constructed, installed and maintained in accordance with the OSHA regulations and to the design prepared by the Contractor's Registered Professional Engineer to prevent death or injury to personnel or damage to structures in or near these trench excavations.

B. Contractor's Registered Professional Engineer shall be licensed in the State of Texas.

3.2 INSTALLATION

A. Installation of trench safety system shall meet OSHA regulations and the Contractor's Registered Professional Engineer's requirements.

3.3 SUPERVISION

A. Provide competent supervisory personnel at each trench while work is in progress to ensure Contractor's methods, procedures, equipment and materials pertaining to the safety systems in this item are sufficient to meet requirements of OSHA regulations.

3.4 MAINTENANCE OF SAFETY SYSTEM

A. The safety system shall be maintained in the condition required by the OSHA regulations or as specified by the Contractor's Registered Professional Engineer.

B. Take all necessary precautions to ensure the safety systems are not damaged during their use.

3.5 INSPECTION

A. Make daily inspection of trench safety system to ensure that the system meets OSHA requirements.

3.6 REMOVAL

A. Bed and backfill pipe to a point at least one foot above top of pipe prior to removal of any portion of trench safety system, but in no case allow construction personnel or other persons in the trench unless the trench conditions comply with OSHA requirements.

END OF SECTION 31 23 35

SECTION 31 25 00

EROSION CONTROL

PART 1 - GENERAL

1.1 SCOPE OF WORK

A. Furnish all the necessary materials, labor, tools, equipment, and other incidentals required to design, install, maintain, and remove after construction all temporary erosion control devices shown in accordance with the Storm Water Pollution Prevention Plan. The purpose of erosion control is to prevent sediment-laden runoff from leaving the construction area at any time.

B. Establish permanent or temporary grass, as necessary to prevent erosion during construction.

1.2 RELATED WORK

A. SECTION 31 10 00 – SITE DEMOLITION AND DEMOLITION

B. SECTION 31 22 00 – EARTHWORK

1.3 SUBMITTALS

A. As required by DIVISION 1

1.4 REFERENCE STANDARDS

A. American Society for Testing and Materials, ASTM.

B. North Central Texas Council of Governments (NCTCOG) – Standard Specification for Public Works Construction

C. United States Environmental Protection Agency (EPA) Document No. EPA 832/R-92-008 (September 1992).

1.5 TYPES OF EROSION CONTROL

A. Organic Filter Tube: The purpose of a filter tube is to slow the flow of sediment-laden runoff from disturbed areas. Sediment and other pollutants are filtered out as the water flows through

the tube and organic media. Unless otherwise noted, the filter tube shall have a minimum diameter of twelve (12) inches.

B. Stabilized Construction Entrance: The purpose of constructing a temporary stabilized construction entrance is to prevent sediment from leaving the project site and becoming a nuisance on a paved street. Install a temporary stabilized construction entrance at any point where traffic will be entering or leaving a construction site to a paved surface, thus greatly reducing or eliminating the tracking or flow of sediment onto the paved surface.

C. Silt Fence: A silt fence serves the purpose to intercept and detain water borne sediment from unprotected areas to a limited extent. Silt Fences are the most common means of erosion control used.

PART 2 - PRODUCTS

2.1 ORGANIC FILTER TUBE

A. Chipped site vegetation, composted mulch or wood-based mulch with particle size of fine (1/4" to 1/2") and coarse grades with no particulate sizes exceeding 3" in length. The mixture ratio should be or may include greater fraction of coarser blend materials (1:2) (fine: coarse).

2.2 STABILIZED CONSTRUCTION ENTRANCE

A. Use clean, open graded, 3" to 6" diameter crushed concrete or concrete modular unit (CMU).

2.3 SILT FENCE:

A. Use silt fence fabric of nylon reinforced polypropylene fabric conforming to NTCOG Item 2.24.4. Provide galvanized steel fence posts according to NTCOG Item 2.8.2(b)(2). Use woven wire support of W1.4 x W1.4, 4 inches x 4 inches, zinc-coated steel woven wire fence conforming to ASTM A116. Standard 2 inch x 2 inch chain link fence is acceptable as well as other welded steel fabrics consisting of equal or greater gauge wire and equal or smaller spacing.

PART 3 - EXECUTION

3.1 INSTALLATION

A. Silt Fence:
   1. Installation on Soil: Set posts a minimum of 1 foot deep and space not more than 6 feet on center. Cut a 6-inch wide trench 6 inches deep at the toe of the fence and backfill with

earth or gravel. Overlap fabric a minimum of 3 feet and join such that no leakage or bypass occurs.

2. Installation on Pavement: Weigh fabric with rock on the upstream side to prevent flow from seeping under the fence.
3. Make inspection weekly and after each major storm event. Repair or replace promptly as needed.
4. Remove and dispose of silt when it reaches a depth of half the height of the fence. (Replace fence if damaged due to silt build-up).

B. Organic Filter Tube:

1. Place tubes on slopes less than 5% or at the bottom of steeper slopes, less than or equal to 3:1 up to 25 ft. long. Areas with greater flows or where maximum sediment control is desired, a larger diameter of tube should be used. If a slope exceeds 4:1, it may be necessary to stake tube at 6 ft. to 8 ft. intervals.
2. Tube diameter shall be a minimum of 10 inches to 12 inches, or as specified on plans.

C. Stabilized Construction Entrance:

1. The minimum length of the stabilized entrance is 30 feet for work that is less than 150 feet from the paved surface and at least 50 feet for all other cases. Thickness is 6 inches. The width cannot be less than the full width of all points of ingress and egress.
2. When necessary clean all vehicles to remove sediment before they enter onto a paved area. Remove all sediment spilled, dropped, washed or tracked onto the paved surface immediately.
3. Properly grade the entrance or incorporate a drainage swale to prevent runoff from leaving the construction site.

3.2 MAINTENANCE AND REMOVAL

A. The Contractor is responsible for maintaining all erosion control devices and activities during the course of construction. The Owner or Owner's Designated Agent has the discretion to inspect the site periodically and if any deficiencies are found, the Contractor must correct to his/her satisfaction.

B. Watering for establishing vegetation of all disturbed areas shall be continued during construction until the project is accepted.

C. Prior to final acceptance of the project, the Contractor is to vegetate all disturbed areas within the project's construction limits.

D. Once vegetated areas are established and agreed to by the Engineer, the Contractor shall remove all erosion control measures and dispose of all accumulated trapped silt from the site. Additionally, the Contractor shall restore the site to its original condition, or the condition shown on the Contract Drawings.

END OF SECTION 31 25 00

SECTION 32 13 13
CONCRETE PAVING

PART 1 - GENERAL

1.01 SUMMARY

A. Section includes concrete paving walks.

B. Related Sections include:

1. Division 03 Section “Miscellaneous Cast-in-Place Concrete” for general building applications of concrete.
2. Division 32 Section “Concrete Paving Joint Sealants” for joint sealants in expansion and contraction joints within concrete paving and in joints between concrete paving and asphalt paving or adjacent construction.

1.02 DEFINITIONS

A. Cementitious Materials: Portland cement alone or in combination with one or more of blended hydraulic cement, fly ash, slag cement, and other pozzolans.

B. W/C Ratio: The ratio by weight of water to cementitious materials.

1.03 PREINSTALLATION MEETINGS

A. Preinstallation Conference: Conduct conference at Project site.

1. Review methods and procedures related to concrete paving, including but not limited to, the following:
   a. Concrete mixture design.
   b. Quality control of concrete materials and concrete paving construction practices.
2. Require representatives of each entity directly concerned with concrete paving to attend, including the following:
   a. Contractor's superintendent.
   b. Independent testing agency responsible for concrete design mixtures.
   c. Ready-mix concrete manufacturer.
   d. Concrete paving Subcontractor.

1.04 ACTION SUBMITTALS

A. Product Data: For each type of product.

B. Design Mixtures: For each concrete paving mixture. Include alternate design mixtures when characteristics of materials, Project conditions, weather, test results, or other circumstances warrant adjustments.

1.05 INFORMATIONAL SUBMITTALS

A. Qualification Data: For qualified ready-mix concrete manufacturer and testing agency.

B. Material Certificates: For the following, from manufacturer:
   1. Cementitious materials.
   2. Steel reinforcement and reinforcement accessories.
   3. Fiber reinforcement.
   4. Admixtures.
   5. Curing compounds.
   6. Bonding agent or epoxy adhesive.
   7. Joint fillers.

C. Material Test Reports: For each of the following:
   1. Aggregates: Include service-record data indicating absence of deleterious expansion of concrete due to alkali-aggregate reactivity.

1.06 QUALITY ASSURANCE

A. Ready-Mix-Concrete Manufacturer Qualifications: A firm experienced in manufacturing ready-mixed concrete products and that complies with ASTM C 94/C 94M requirements for production facilities and equipment.

1.07 PRECONSTRUCTION TESTING

A. Preconstruction Testing Service: Engage a qualified independent testing agency to perform preconstruction testing on concrete paving mixtures.

1.08 FIELD CONDITIONS

A. Traffic Control: Maintain access for vehicular and pedestrian traffic as required for other construction activities.

B. Cold-Weather Concrete Placement: Protect concrete work from physical damage or reduced strength that could be caused by frost, freezing, or low temperatures. Comply with ACI 306.1 and the following:
   1. When air temperature has fallen to or is expected to fall below 40 deg F, uniformly heat water and aggregates before mixing to obtain a concrete mixture temperature of not less than 50 deg F and not more than 80 deg F at point of placement.
   2. Do not use frozen materials or materials containing ice or snow.
   3. Do not use calcium chloride, salt, or other materials containing antifreeze agents or chemical accelerators unless otherwise specified and approved in design mixtures.

C. Hot-Weather Concrete Placement: Comply with ACI 301 and as follows when hot-weather conditions exist:
   1. Cool ingredients before mixing to maintain concrete temperature below 90 deg F at time of placement. Chilled mixing water or chopped ice may be used to control temperature, provided water equivalent of ice is calculated in total amount of mixing water. Using liquid nitrogen to cool concrete is Contractor's option.
   2. Cover steel reinforcement with water-soaked burlap, so steel temperature will not exceed ambient air temperature immediately before embedding in concrete.
   3. Fog-spray forms, steel reinforcement, and subgrade just before placing concrete. Keep subgrade moisture uniform without standing water, soft spots, or dry areas.

PART 2 - PRODUCTS

2.01 CONCRETE, GENERAL

A. ACI Publications: Comply with ACI 301 unless otherwise indicated.

2.02 FORMS

A. Form Materials: Plywood, metal, metal-framed plywood, or other approved panel-type materials to provide full-depth, continuous, straight, and smooth exposed surfaces.

1. Use flexible or uniformly curved forms for curves with a radius of 100 feet or less.

B. Form-Release Agent: Commercially formulated form-release agent that will not bond with, stain, or adversely affect concrete surfaces and that will not impair subsequent treatments of concrete surfaces.

2.03 STEEL REINFORCEMENT

A. Reinforcing Bars: ASTM A 615/A 615M, Grade 60; deformed.

B. Steel Bar Mats: ASTM A 184/A 184M; with ASTM A 615/A 615M, Grade 60 deformed bars; assembled with clips.

C. Plain-Steel Wire: ASTM A 1064/A 1064M, as drawn.

D. Joint Dowel Bars: ASTM A 615/A 615M, Grade 60 plain-steel bars. Cut bars true to length with ends square and free of burrs.

E. Tie Bars: ASTM A 615/A 615M, Grade 60; deformed.

F. Hook Bolts: ASTM A 307, Grade A, internally and externally threaded. Design hook-bolt joint assembly to hold coupling against paving form and in position during concreting operations, and to permit removal without damage to concrete or hook bolt.

G. Bar Supports: Bolsters, chairs, spacers, and other devices for spacing, supporting, and fastening reinforcing bars, welded-wire reinforcement, and dowels in place. Manufacture bar supports according to CRSI's "Manual of Standard Practice" from steel wire, plastic, or precast concrete of greater compressive strength than concrete specified, and as follows:

1. Equip wire bar supports with sand plates or horizontal runners where base material will not support chair legs.

2.04 CONCRETE MATERIALS

A. Cementitious Materials: Use the following cementitious materials, of same type, brand, and source throughout Project:

1. Portland Cement: ASTM C 150/C 150M, gray portland cement Type I or Type II.

B. Normal-Weight Aggregates: ASTM C 33/C 33M, Class 4M, uniformly graded. Provide aggregates from a single source with documented service-record data of at least 10 years' satisfactory service in similar paving applications and service conditions using similar aggregates and cementitious materials.

1. Maximum Coarse-Aggregate Size: 1-1/2 inches nominal.
2. Fine Aggregate: Free of materials with deleterious reactivity to alkali in cement.

C. Air-Entraining Admixture: ASTM C 260/C 260M.

D. Chemical Admixtures: Admixtures certified by manufacturer to be compatible with other admixtures and to contain not more than 0.1 percent water-soluble chloride ions by mass of cementitious material.
   1. Water-Reducing Admixture: ASTM C 494/C 494M, Type A.
   2. Retarding Admixture: ASTM C 494/C 494M, Type B.
   3. Water-Reducing and Retarding Admixture: ASTM C 494/C 494M, Type D.
   4. Plasticizing and Retarding Admixture: ASTM C 1017/C 1017M, Type II.

E. Water: Potable and complying with ASTM C 94/C 94M.

2.05 CURING MATERIALS

A. Absorptive Cover: AASHTO M 182, Class 3, burlap cloth made from jute or kenaf, weighing approximately 9 oz./sq. yd. dry or cotton mats.

B. Moisture-Retaining Cover: ASTM C 171, polyethylene film or white burlap-polyethylene sheet.

C. Water: Potable.

D. Evaporation Retarder: Waterborne, monomolecular, film forming, manufactured for application to fresh concrete.
   1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
      a. BASF Corporation; Construction Systems.
      b. Dayton Superior.
      c. Euclid Chemical Company (The); an RPM company.
      d. L&M Construction Chemicals, Inc.
      e. Sika Corporation.
      f. W. R. Meadows, Inc.

E. Clear, Waterborne, Membrane-Forming Curing Compound: ASTM C 309, Type 1, Class B, dissipating.

F. White, Waterborne, Membrane-Forming Curing Compound: ASTM C 309, Type 2, Class B, dissipating.

2.06 RELATED MATERIALS

A. Joint Fillers: ASTM D 1751, asphalt-saturated cellulosic fiber in preformed strips.

B. Bonding Agent: ASTM C 1059/C 1059M, Type II, non-redispersible, acrylic emulsion or styrene butadiene.

2.07 CONCRETE MIXTURES

A. Prepare design mixtures, proportioned according to ACI 301, for each type and strength of normal-weight concrete, and as determined by either laboratory trial mixtures or field experience.
   1. Use a qualified independent testing agency for preparing and reporting proposed concrete design mixtures for the trial batch method.

B. Cementitious Materials: Do not use fly ash, pozzolan, slag cement, and silica fume to reduce the total amount of portland cement.

C. Chemical Admixtures: Use admixtures according to manufacturer's written instructions.
   1. Use water-reducing admixture, high-range, water-reducing admixture, or plasticizing and retarding admixture in concrete as required for placement and workability.
   2. Use water-reducing and retarding admixture when required by high temperatures, low humidity, or other adverse placement conditions.

D. Concrete Mixtures: Normal-weight concrete.
   1. Compressive Strength (28 Days): 3000 psi.
   2. Maximum W/C Ratio at Point of Placement: 0.45.
   3. Slump Limit: 4 inches, plus or minus 1 inch.

2.08 CONCRETE MIXING

A. Ready-Mixed Concrete: Measure, batch, and mix concrete materials and concrete according to ASTM C 94/C 94M. Furnish batch certificates for each batch discharged and used in the Work.
   1. When air temperature is between 85 and 90 deg F, reduce mixing and delivery time from 1-1/2 hours to 75 minutes; when air temperature is above 90 deg F, reduce mixing and delivery time to 60 minutes.

B. Project-Site Mixing: Measure, batch, and mix concrete materials and concrete according to ASTM C 94/C 94M. Mix concrete materials in appropriate drum-type batch machine mixer.
   1. For concrete batches of 1 cu. yd. or smaller, continue mixing at least 1-1/2 minutes, but not more than 5 minutes after ingredients are in mixer, before any part of batch is released.
   2. For concrete batches larger than 1 cu. yd., increase mixing time by 15 seconds for each additional 1 cu. yd..
   3. Provide batch ticket for each batch discharged and used in the Work, indicating Project identification name and number, date, mixture type, mixing time, quantity, and amount of water added.

PART 3 - EXECUTION

3.01 EXAMINATION

A. Examine exposed subgrades and subbase surfaces for compliance with requirements for dimensional, grading, and elevation tolerances.

B. Proof-roll prepared subbase surface below concrete paving to identify soft pockets and areas of excess yielding.

C. Proceed with installation only after unsatisfactory conditions have been corrected.

3.02 PREPARATION

A. Remove loose material from compacted subbase surface immediately before placing concrete.

3.03 EDGE FORMS AND SCREED CONSTRUCTION

A. Set, brace, and secure edge forms, bulkheads, and intermediate screed guides to required lines, grades, and elevations. Install forms to allow continuous progress of work and so forms can remain in place at least 24 hours after concrete placement.

B. Clean forms after each use and coat with form-release agent to ensure separation from concrete without damage.

3.04 STEEL REINFORCEMENT INSTALLATION

A. General: Comply with CRSI's "Manual of Standard Practice" for fabricating, placing, and supporting reinforcement.

B. Clean reinforcement of loose rust and mill scale, earth, ice, or other bond-reducing materials.

C. Arrange, space, and securely tie bars and bar supports to hold reinforcement in position during concrete placement. Maintain minimum cover to reinforcement.

D. Install welded-wire reinforcement in lengths as long as practicable. Lap adjoining pieces at least one full mesh, and lace splices with wire. Offset laps of adjoining widths to prevent continuous laps in either direction.

E. Install fabricated bar mats in lengths as long as practicable. Handle units to keep them flat and free of distortions. Straighten bends, kinks, and other irregularities, or replace units as required before placement. Set mats for a minimum 2-inch overlap of adjacent mats.

3.05 JOINTS

A. General: Form construction, isolation, and contraction joints and tool edges true to line, with faces perpendicular to surface plane of concrete. Construct transverse joints at right angles to centerline unless otherwise indicated.

1. When joining existing paving, place transverse joints to align with previously placed joints unless otherwise indicated.

B. Construction Joints: Set construction joints at side and end terminations of paving and at locations where paving operations are stopped for more than one-half hour unless paving terminates at isolation joints.

1. Continue steel reinforcement across construction joints unless otherwise indicated. Do not continue reinforcement through sides of paving strips unless otherwise indicated.
2. Provide tie bars at sides of paving strips where indicated.
3. Butt Joints: Use bonding agent at joint locations where fresh concrete is placed against hardened or partially hardened concrete surfaces.
4. Keyed Joints: Provide preformed keyway-section forms or bulkhead forms with keys unless otherwise indicated. Embed keys at least 1-1/2 inches into concrete.
5. Doweled Joints: Install dowel bars and support assemblies at joints where indicated. Lubricate or coat with asphalt one-half of dowel length to prevent concrete bonding to one side of joint.

C. Isolation Joints: Form isolation joints of preformed joint-filler strips abutting concrete curbs, catch basins, manholes, inlets, structures, other fixed objects, and where indicated.

1. Locate expansion joints at intervals of 50 feet unless otherwise indicated.

2. Extend joint fillers full width and depth of joint.
3. Terminate joint filler not less than 1/2 inch or more than 1 inch below finished surface if joint sealant is indicated.
4. Place top of joint filler flush with finished concrete surface if joint sealant is not indicated.
5. Furnish joint fillers in one-piece lengths. Where more than one length is required, lace or clip joint-filler sections together.
6. During concrete placement, protect top edge of joint filler with metal, plastic, or other temporary preformed cap. Remove protective cap after concrete has been placed on both sides of joint.

D. Contraction Joints: Form weakened-plane contraction joints, sectioning concrete into areas as indicated. Construct contraction joints for a depth equal to at least one-fourth of the concrete thickness, as follows, to match jointing of existing adjacent concrete paving:
   1. Grooved Joints: Form contraction joints after initial floating by grooving and finishing each edge of joint with grooving tool to a 1/4-inch radius. Repeat grooving of contraction joints after applying surface finishes.
      a. Tolerance: Ensure that grooved joints are within 3 inches either way from centers of dowels.
   2. Sawed Joints: Form contraction joints with power saws equipped with shatterproof abrasive or diamond-rimmed blades. Cut 1/8-inch-wide joints into concrete when cutting action will not tear, abrade, or otherwise damage surface and before developing random contraction cracks.
      a. Tolerance: Ensure that sawed joints are within 3 inches either way from centers of dowels.
   3. Doweled Contraction Joints: Install dowel bars and support assemblies at joints where indicated. Lubricate or coat with asphalt one-half of dowel length to prevent concrete bonding to one side of joint.

E. Edging: After initial floating, tool edges of paving, gutters, curbs, and joints in concrete with an edging tool to a 1/4-inch radius. Repeat tooling of edges after applying surface finishes.

3.06 CONCRETE PLACEMENT

A. Before placing concrete, inspect and complete formwork installation, steel reinforcement, and items to be embedded or cast-in.

B. Remove snow, ice, or frost from subbase surface and steel reinforcement before placing concrete. Do not place concrete on frozen surfaces.

C. Moisten subbase to provide a uniform dampened condition at time concrete is placed. Do not place concrete around manholes or other structures until they are at required finish elevation and alignment.

D. Comply with ACI 301 requirements for measuring, mixing, transporting, and placing concrete.

E. Do not add water to concrete during delivery or at Project site. Do not add water to fresh concrete after testing.

F. Deposit and spread concrete in a continuous operation between transverse joints. Do not push or drag concrete into place or use vibrators to move concrete into place.

G. Consolidate concrete according to ACI 301 by mechanical vibrating equipment supplemented by hand spading, rodding, or tamping.
   1. Consolidate concrete along face of forms and adjacent to transverse joints with an internal vibrator. Keep vibrator away from joint assemblies, reinforcement, or side forms. Use only square-faced shovels for hand spreading and consolidation. Consolidate with care to prevent dislocating reinforcement, dowels, and joint devices.

H. Screed paving surface with a straightedge and strike off.

I. Commence initial floating using bull floats or darbies to impart an open-textured and uniform surface plane before excess moisture or bleedwater appears on the surface. Do not further disturb concrete surfaces before beginning finishing operations or spreading surface treatments.

3.07 FLOAT FINISHING

A. General: Do not add water to concrete surfaces during finishing operations.

B. Float Finish: Begin the second floating operation when bleedwater sheen has disappeared and concrete surface has stiffened sufficiently to permit operations. Float surface with power-driven floats or by hand floating if area is small or inaccessible to power units. Finish surfaces to true planes. Cut down high spots and fill low spots. Refloat surface immediately to uniform granular texture.
   1. Medium-to-Fine-Textured Broom Finish: Draw a soft-bristle broom across float-finished concrete surface, perpendicular to line of traffic, to provide a uniform, fine-line texture.

3.08 CONCRETE PROTECTION AND CURING

A. General: Protect freshly placed concrete from premature drying and excessive cold or hot temperatures.

B. Comply with ACI 306.1 for cold-weather protection.

C. Evaporation Retarder: Apply evaporation retarder to concrete surfaces if hot, dry, or windy conditions cause moisture loss approaching 0.2 lb/sq. ft. x h before and during finishing operations. Apply according to manufacturer's written instructions after placing, screeding, and bull floating or darbying concrete but before float finishing.

D. Begin curing after finishing concrete but not before free water has disappeared from concrete surface.

E. Curing Methods: Cure concrete by moisture-retaining-cover curing, curing compound, or a combination of these as follows:
   1. Moisture Curing: Keep surfaces continuously moist for not less than seven days with the following materials:
      a. Water.
      b. Continuous water-fog spray.
      c. Absorptive cover, water saturated and kept continuously wet. Cover concrete surfaces and edges with 12-inch lap over adjacent absorptive covers.
   2. Moisture-Retaining-Cover Curing: Cover concrete surfaces with moisture-retaining cover, placed in widest practicable width, with sides and ends lapped at least 12 inches, and sealed by waterproof tape or adhesive. Immediately repair any holes or tears occurring during installation or curing period, using cover material and waterproof tape.

3. Curing Compound: Apply uniformly in continuous operation by power spray or roller according to manufacturer's written instructions. Recoat areas subjected to heavy rainfall within three hours after initial application. Maintain continuity of coating, and repair damage during curing period.

3.09 PAVING TOLERANCES

A. Comply with tolerances in ACI 117 and as follows:
   1. Elevation: 3/4 inch.
   2. Thickness: Plus 3/8 inch, minus 1/4 inch.
   3. Surface: Gap below 10-feet-long; unleveled straightedge not to exceed 1/2 inch.
   4. Alignment of Tie-Bar End Relative to Line Perpendicular to Paving Edge: 1/2 inch per 12 inches of tie bar.
   5. Lateral Alignment and Spacing of Dowels: 1 inch.
   6. Vertical Alignment of Dowels: 1/4 inch.
   7. Alignment of Dowel-Bar End Relative to Line Perpendicular to Paving Edge: 1/4 inch per 12 inches of dowel.
   8. Joint Spacing: 3 inches.
   9. Contraction Joint Depth: Plus 1/4 inch, no minus.
   10. Joint Width: Plus 1/8 inch, no minus.

3.10 FIELD QUALITY CONTROL

A. Testing Agency: Owner will engage a qualified testing agency to perform tests and inspections.

B. Testing Services: Testing and inspecting of composite samples of fresh concrete obtained according to ASTM C 172/C 172M shall be performed according to the following requirements:
   1. Testing Frequency: Obtain at least one composite sample for each 100 cu. yd. or fraction thereof of each concrete mixture placed each day.
      a. When frequency of testing will provide fewer than five compressive-strength tests for each concrete mixture, testing shall be conducted from at least five randomly selected batches or from each batch if fewer than five are used.
   2. Slump: ASTM C 143/C 143M; one test at point of placement for each composite sample, but not less than one test for each day's pour of each concrete mixture. Perform additional tests when concrete consistency appears to change.
   3. Concrete Temperature: ASTM C 1064/C 1064M; one test hourly when air temperature is 40 deg F and below and when it is 80 deg F and above, and one test for each composite sample.
   4. Compression Test Specimens: ASTM C 31/C 31M; cast and laboratory cure one set of three standard cylinder specimens for each composite sample.
   5. Compressive-Strength Tests: ASTM C 39/C 39M; test one specimen at seven days and two specimens at 28 days.
      a. A compressive-strength test shall be the average compressive strength from two specimens obtained from same composite sample and tested at 28 days.

C. Strength of each concrete mixture will be satisfactory if average of any three consecutive compressive-strength tests equals or exceeds specified compressive strength and no

compressive-strength test value falls below specified compressive strength by more than 500 psi.

D. Test results shall be reported in writing to Architect, concrete manufacturer, and Contractor within 48 hours of testing. Reports of compressive-strength tests shall contain Project identification name and number, date of concrete placement, name of concrete testing and inspecting agency, location of concrete batch in Work, design compressive strength at 28 days, concrete mixture proportions and materials, compressive breaking strength, and type of break for both 7- and 28-day tests.

E. Nondestructive Testing: Impact hammer, sonoscope, or other nondestructive device may be permitted by Architect but will not be used as sole basis for approval or rejection of concrete.

F. Additional Tests: Testing and inspecting agency shall make additional tests of concrete when test results indicate that slump, air entrainment, compressive strengths, or other requirements have not been met, as directed by Architect.

G. Concrete paving will be considered defective if it does not pass tests and inspections.

H. Additional testing and inspecting, at Contractor's expense, will be performed to determine compliance of replaced or additional work with specified requirements.

I. Prepare test and inspection reports.

3.11 REPAIR AND PROTECTION

A. Remove and replace concrete paving that is broken, damaged, or defective or that does not comply with requirements in this Section. Remove work in complete sections from joint to joint unless otherwise approved by Architect.

B. Drill test cores, where directed by Architect, when necessary to determine magnitude of cracks or defective areas. Fill drilled core holes in satisfactory paving areas with portland cement concrete bonded to paving with epoxy adhesive.

C. Protect concrete paving from damage. Exclude traffic from paving for at least 14 days after placement. When construction traffic is permitted, maintain paving as clean as possible by removing surface stains and spillage of materials as they occur.

D. Maintain concrete paving free of stains, discoloration, dirt, and other foreign material. Sweep paving not more than two days before date scheduled for Substantial Completion inspections.

END OF SECTION

SECTION 32 13 73
CONCRETE PAVING JOINT SEALANTS

PART 1 - GENERAL

1.01 SUMMARY

A. Section includes:
   1. Cold-applied joint sealants.
   2. Joint-sealant backer materials.
   3. Primers.

B. Related Sections include:
   1. Division 07 Section "Joint Sealants" for sealing nontraffic and traffic joints in locations not specified in this Section.

1.02 ACTION SUBMITTALS

A. Product Data: For each type of product.

B. Samples for Verification: For each kind and color of joint sealant required, provide Samples with joint sealants in 1/2-inch-wide joints formed between two 6-inch-long strips of material matching the appearance of exposed surfaces adjacent to joint sealants.

C. Paving-Joint-Sealant Schedule: Include the following information:
   1. Joint-sealant application, joint location, and designation.
   2. Joint-sealant manufacturer and product name.
   3. Joint-sealant formulation.
   4. Joint-sealant color.

1.03 FIELD CONDITIONS

A. Do not proceed with installation of joint sealants under the following conditions:
   1. When ambient and substrate temperature conditions are outside limits permitted by joint-sealant manufacturer or are below 40 deg F.
   2. When joint substrates are wet.
   3. Where joint widths are less than those allowed by joint-sealant manufacturer for applications indicated.
   4. Where contaminants capable of interfering with adhesion have not yet been removed from joint substrates.

PART 2 - PRODUCTS

2.01 JOINT SEALANTS, GENERAL

A. Compatibility: Provide joint sealants, backer materials, and other related materials that are compatible with one another and with joint substrates under conditions of service and

application, as demonstrated by joint-sealant manufacturer, based on testing and field experience.

2.02 COLD-APPLIED JOINT SEALANTS

A. Single Component, Pourable, Urethane, Elastomeric Joint Sealant: ASTM C920, Type S, Grade P, Class 25, for Use T.

1. Products: Subject to compliance with requirements, available products that may be incorporated into the Work include, but are not limited to the following:
   a. BASF; MasterSeal SL1.
   b. Pecora Corporation; Urexpan NR-201.
   c. Sika; Sikaflex Slef-Leveling Sealant.
   d. Tremco; Vulkem 45SSL.
   e. W. R. Meadows, Inc; Pourthane SL.

2.03 JOINT-SEALANT BACKER MATERIALS

A. Joint-Sealant Backer Materials: Nonstaining; compatible with joint substrates, sealants, primers, and other joint fillers; and approved for applications indicated by joint-sealant manufacturer, based on field experience and laboratory testing.

B. Round Backer Rods for Cold- and Hot-Applied Joint Sealants: ASTM D5249, Type 1 or Type 3, of diameter and density required to control sealant depth and prevent bottom-side adhesion of sealant.

C. Backer Strips for Cold- and Hot-Applied Joint Sealants: ASTM D5249; Type 2; of thickness and width required to control joint-sealant depth, prevent bottom-side adhesion of sealant, and fill remainder of joint opening under sealant.

2.04 PRIMERS

A. Primers: Product recommended by joint-sealant manufacturer where required for adhesion of sealant to joint substrates indicated.

PART 3 - EXECUTION

3.01 EXAMINATION

A. Examine joints to receive joint sealants, with Installer present, for compliance with requirements for joint configuration, installation tolerances, and other conditions affecting joint-sealant performance.

B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.02 PREPARATION

A. Surface Cleaning of Joints: Before installing joint sealants, clean out joints immediately to comply with joint-sealant manufacturer's written instructions.

1. Remove all foreign material from joint substrates that could interfere with adhesion of joint sealant, including dust, old joint sealants, oil, grease, waterproofing, water repellents, water, surface dirt, and frost.

B. Joint Priming: Prime joint substrates where indicated or where recommended in writing by joint-sealant manufacturer, based on preconstruction joint-sealant-substrate tests or prior experience. Apply primer to comply with joint-sealant manufacturer's written instructions. Confine primers to areas of joint-sealant bond; do not allow spillage or migration onto adjoining surfaces.

3.03 INSTALLATION OF JOINT SEALANTS

A. Comply with joint-sealant manufacturer's written installation instructions for products and applications indicated unless more stringent requirements apply.

B. Joint-Sealant Installation Standard: Comply with recommendations in ASTM C1193 for use of joint sealants as applicable to materials, applications, and conditions.

C. Install joint-sealant backers to support joint sealants during application and at position required to produce cross-sectional shapes and depths of installed sealants relative to joint widths that allow optimum sealant movement capability.

1. Do not leave gaps between ends of joint-sealant backer materials.
2. Do not stretch, twist, puncture, or tear joint-sealant backer materials.
3. Remove absorbent joint-sealant backer materials that have become wet before sealant application and replace them with dry materials.

D. Install joint sealants immediately following backer material installation, using proven techniques that comply with the following:

1. Place joint sealants so they fully contact joint substrates.
2. Completely fill recesses in each joint configuration.
3. Produce uniform, cross-sectional shapes and depths relative to joint widths that allow optimum sealant movement capability.

E. Provide joint configuration to comply with joint-sealant manufacturer's written instructions unless otherwise indicated.

3.04 CLEANING AND PROTECTION

A. Clean off excess joint sealant as the Work progresses, by methods and with cleaning materials approved in writing by joint-sealant manufacturers.

B. Protect joint sealants, during and after curing period, from contact with contaminating substances and from damage resulting from construction operations or other causes so sealants are without deterioration or damage at time of Substantial Completion. If, despite such protection, damage or deterioration occurs, cut out and remove damaged or deteriorated joint sealants immediately and replace with joint sealant so installations in repaired areas are indistinguishable from the original work.

END OF SECTION

SECTION 32 31 13
CHAIN LINK FENCES AND GATES

PART 1 - GENERAL

1.01 SUMMARY

A. Section includes chain-link fences and pedestrian swing gates.

1.02 ACTION SUBMITTALS

A. Product Data: For each type of product indicated

B. Shop Drawings: For each type of fence and gate assembly.
   1. Include plans, elevations, sections, details, and attachments to other work.
   2. Include accessories, hardware, gate operation, and operational clearances.

C. Samples: For each type of component with factory-applied finish.
   1. Polymer-Coated Components: In 6-inch lengths for components and on full-sized units for accessories.

1.03 QUALITY ASSURANCE

A. Mockups: Build mockups to set quality standards for fabrication and installation.
   1. Build mockup for typical chain-link fence and gate, including accessories.
      a. Size: 10-foot length of fence.

1.04 FIELD CONDITIONS

A. Field Measurements: Verify layout information for chain-link fences and gates shown on Drawings in relation to property survey and existing structures. Verify dimensions by field measurements.

1.05 WARRANTY

A. Special Warranty: Manufacturer's standard form in which Installer agrees to repair or replace components of chain-link fences and gates that fail in materials or workmanship within specified warranty period.
   1. Failures include, but are not limited to, the following:
      a. Failure to comply with performance requirements.
      b. Deterioration of metals, metal finishes, and other materials beyond normal weathering.
   2. Warranty Period: Five years from date of Substantial Completion.

PART 2 - PRODUCTS

2.01 PERFORMANCE REQUIREMENTS

A. Delegated Design: Engage a qualified professional engineer, as defined in Division 01 Section "Quality Requirements," to design chain-link fence and gate frameworks.

B. Structural Performance: Chain-link fence and gate frameworks shall withstand the design wind loads and stresses for fence height(s) and under exposure conditions indicated according to ASCE/SEI 7.

1. Design Wind Load: Determine positive and negative wind pressures according to ASCE/SEI 7 using wind speed criteria indicated on Structural Drawings.

2.02 CHAIN-LINK FENCE FABRIC

A. General: Provide fabric in one-piece heights measured between top and bottom of outer edge of selvage knuckle or twist according to "CLFMI Product Manual" and requirements indicated below:

1. Fabric Height: As indicated on Drawings.
2. Steel Wire for Fabric: Wire diameter of 0.120 inch.
   a. Mesh Size: 2 inches.
   b. Polymer-Coated Fabric: ASTM F668, Class 2b over zinc-coated steel wire.
      (1) Color: As selected by Architect from manufacturer's full range, according to ASTM F934.
3. Selvage: Twisted top and knuckled bottom.

2.03 FENCE FRAMEWORK

A. Posts and Rails: ASTM F 1043 for framework, including rails, braces, and line; terminal; and corner posts. Provide members with minimum dimensions and wall thickness according to ASTM F 1043 or ASTM F 1083 based on the following:

1. Fence Height: As indicated on Drawings.
2. Light-Industrial-Strength Material: Group IC-L, round steel pipe, electric-resistance-welded pipe.
   a. Line Post: 1.9 inches in diameter.
   b. End, Corner, and Pull Posts: 2.375 inches.
3. Horizontal Framework Members: Top and bottom rails according to ASTM F 1043.
4. Brace Rails: ASTM F 1043.
5. Polymer coating over metallic coating.
   a. Color: Match chain-link fabric, according to ASTM F934.

2.04 SWING GATES

A. General: ASTM F 900 for gate posts and single swing gate types.

1. Gate Leaf Width: As indicated.
2. Framework Member Sizes and Strength: Based on gate fabric height of 72 inches or less.

B. Pipe and Tubing:

1. Zinc-Coated Steel: ASTM F 1043 and ASTM F 1083; protective coating and finish to match fence framework.
2. Gate Posts: Round tubular steel.
3. Gate Frames and Bracing: Round tubular steel.

C. Frame Corner Construction: Welded or assembled with corner fittings.

D. Hardware:
   1. Hinges: 180-degree swing in direction indicated.
   2. Latch: Permitting operation from both sides of gate.
   3. Operation: Emergency egress hardware as necessary.

2.05 FITTINGS

A. General: Comply with ASTM F 626.

B. Post Caps: Provide for each post.

C. Finish:
   1. Metallic Coating for Pressed Steel or Cast Iron: Not less than 1.2 oz./sq. ft. of zinc.
      a. Polymer coating over metallic coating.

2.06 GROUT AND ANCHORING CEMENT

A. Nonshrink, Nonmetallic Grout: Factory-packaged, nonstaining, noncorrosive, nongaseous grout complying with ASTM C 1107/C 1107M. Provide grout, recommended in writing by manufacturer, for exterior applications.

B. Anchoring Cement: Factory-packaged, nonshrink, nonstaining, hydraulic-controlled expansion cement formulation for mixing with water at Project site to create pourable anchoring, patching, and grouting compound. Provide formulation that is resistant to erosion from water exposure without needing protection by a sealer or waterproof coating, and that is recommended in writing by manufacturer for exterior applications.

PART 3 - EXECUTION

3.01 EXAMINATION

A. Examine areas and conditions, with Installer present, for compliance with requirements for conditions affecting performance of the Work.
   1. Do not begin installation before final grading is completed unless otherwise permitted by Architect.

B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.02 PREPARATION

A. Stake locations of fence lines, gates, and terminal posts. Do not exceed intervals of 500 feet or line of sight between stakes. Indicate locations of utilities, lawn sprinkler system, underground structures, benchmarks, and property monuments.
   1. Construction layout and field engineering are specified in Division 01 Section “Execution.”

3.03 INSTALLATION

A. Install chain-link fencing to comply with ASTM F 567 and more stringent requirements indicated.

B. Post Excavation: Drill or hand-excavate holes for posts to diameters and spacings indicated, in firm, undisturbed soil.

C. Post Setting: Set posts in concrete at indicated spacing into firm, undisturbed soil.
   1. Verify that posts are set plumb, aligned, and at correct height and spacing, and hold in position during setting with concrete or mechanical devices.
   2. Concrete Fill: Place concrete around posts to dimensions indicated and vibrate or tamp for consolidation. Protect aboveground portion of posts from concrete splatter.
      a. Exposed Concrete: Extend 2 inches above grade; shape and smooth to shed water.
      b. Posts Set into Holes in Concrete: Form or core drill holes not less than 5 inches deep and 3/4 inch larger than OD of post. Clean holes of loose material, insert posts, and fill annular space between post and concrete with nonshrink, nonmetallic grout or anchoring cement, mixed and placed according to anchoring material manufacturer's written instructions. Finish anchorage joint to slope away from post to drain water.

D. Terminal Posts: Install terminal end, corner, and gate posts according to ASTM F 567 and terminal pull posts at changes in horizontal or vertical alignment of 15 degrees or more. For runs exceeding 500 feet, space pull posts an equal distance between corner or end posts.

E. Line Posts: Space line posts uniformly at 96 inches o.c.

F. Chain-Link Fabric: Apply fabric to outside of enclosing framework. Leave 1-inch bottom clearance between finish grade or surface and bottom selvage unless otherwise indicated. Pull fabric taut and tie to posts, rails, and tension wires. Anchor to framework so fabric remains under tension after pulling force is released.

3.04 GATE INSTALLATION

A. Install gates according to manufacturer's written instructions, level, plumb, and secure for full opening without interference. Attach fabric as for fencing. Attach hardware using tamper-resistant or concealed means. Install ground-set items in concrete for anchorage. Adjust hardware for smooth operation.

3.05 ADJUSTING

A. Gates: Adjust gates to operate smoothly, easily, and quietly, free of binding, warp, excessive deflection, distortion, nonalignment, misplacement, disruption, or malfunction, throughout entire operational range. Confirm that latches and locks engage accurately and securely without forcing or binding.

B. Lubricate hardware and other moving parts.

END OF SECTION

SECTION 32 31 19
DECORATIVE METAL FENCES AND GATES

PART 1 - GENERAL

1.01 SUMMARY

A. Section includes:
   1. Decorative metallic-coated-steel tubular picket fences.
   2. Swing gates.

1.02 ACTION SUBMITTALS

A. Product Data: For each type of product.

B. Shop Drawings: For fencing and gates.
   1. Include plans, elevations, sections, gate locations, post spacing, and mounting attachment details.

C. Samples: For each fence material and for each color specified.

1.03 QUALITY ASSURANCE

A. Installer Qualifications: Fabricator of products.

PART 2 - PRODUCTS

2.01 PERFORMANCE REQUIREMENTS

A. Wind Loading: Comply with ASCE/SEI 7 requirements for fence height, wind exposure, design wind speed, and design wind pressure.

2.02 DECORATIVE METALLIC-COATED-STEEL TUBULAR PICKET FENCES

A. Decorative Metallic-Coated-Steel Tubular Picket Fences: Comply with ASTM F2408 for light-industrial (commercial) application (class) unless otherwise indicated.
   1. Basis of Design: Design is based on Ameristar Fence Products Montage. Subject to compliance with requirements, provide named product or comparable product approved by Architect by one of the following:
      a. BetaFence USA LLC.
      b. Master Halco.
      c. Xcel Fence.

B. Post Caps: Formed from steel sheet and hot-dip galvanized after forming.

C. Pickets: Square tubes.
   1. Terminate tops of pickets at top rail for flush top appearance.
   2. Picket Spacing: 4 inches clear, maximum.

D. Fasteners: Manufacturer's standard tamperproof, corrosion-resistant, color-coated fasteners matching fence components.

E. Metallic-Coated Steel Sheet: Galvanized-steel sheet or aluminum-zinc, alloy-coated steel sheet.

F. Finish: Powder coating.

2.03 SWING GATES

A. Gate Configuration: Double leaf.

B. Gate Frame Height: As indicated.

C. Gate Opening Width: As indicated.

D. Galvanized-Steel Frames and Bracing: Fabricate members from square tubes 1-3/4 by 1-3/4 inches formed from 0.108-inch nominal-thickness, metallic-coated steel sheet or formed from 0.105-inch nominal-thickness steel sheet and hot-dip galvanized after fabrication.

E. Infill: Comply with requirements for adjacent fence.

F. Hardware: Latches permitting operation from both sides of gate, hinges, and keepers for each gate leaf more than 5 feet wide. Provide cane bolts for pairs of gates. Fabricate latches with integral eye openings for padlocking; padlock accessible from both sides of gate.

G. Exit Hardware: BHMA A156.3, Grade 1, Type 1 (rim exit device), with push pad actuating bar, suitable for exterior use.

1. Function: 08 - Entrance by lever. Key locks or unlocks lever.
2. Mounting Channel: Bent-plate channel formed from 1/8-inch-thick, steel plate. Channel spans gate frame. Exit device is mounted on channel web, recessed between flanges, with flanges extending 1/8 inch beyond push pad surface.

H. Cane Bolts: Provide for inactive leaf of pairs of gates. Fabricated from 3/4-inch- diameter, round steel bars, hot-dip galvanized after fabrication. Finish to match gates. Provide galvanized-steel pipe strikes to receive cane bolts in closed position.

I. Galvanizing: For items other than hardware that are indicated to be galvanized, hot-dip galvanize to comply with ASTM A123/A123M. For hardware items, hot-dip galvanize to comply with ASTM A153/A153M.

J. Metallic-Coated-Steel Finish: High-performance coating.

2.04 STEEL AND IRON

A. Plates, Shapes, and Bars: ASTM A36/A36M.

B. Bars (Pickets): Hot-rolled, carbon steel complying with ASTM A29/A29M, Grade 1010.

C. Tubing: ASTM A500/A500M, cold-formed steel tubing.

D. Bar Grating: NAAMM MBG 531.

1. Bars: Hot-rolled steel strip, ASTM A1011/A1011M, Commercial Steel, Type B.
2. Wire Rods: ASTM A510/A510M.

E. Uncoated Steel Sheet: Hot-rolled steel sheet, ASTM A1011/A1011M, Structural Steel, Grade 45 or cold-rolled steel sheet, ASTM A1008/A1008M, Structural Steel, Grade 50.

F. Galvanized-Steel Sheet: ASTM A653/A653M, structural quality, Grade 50, with G90 coating.

2.05 MISCELLANEOUS MATERIALS

A. Concrete: Normal-weight, air-entrained, ready-mix concrete complying with requirements in Division 03 Section "Cast-in-Place Concrete" with a minimum 28-day compressive strength of 3000 psi, 3-inch slump, and 1-inch maximum aggregate size.

2.06 STEEL FINISHES

A. Surface Preparation: Clean surfaces according to SSPC-SP 6/NACE No. 3, "Commercial Blast Cleaning." After cleaning, apply a conversion coating compatible with the organic coating to be applied over it.

B. Powder Coating: Immediately after cleaning, apply manufacturer's standard two-coat finish consisting of epoxy primer and TGIC polyester topcoat to a minimum total dry film thickness of not less than 8 mils. Comply with coating manufacturer's written instructions.

1. Color and Gloss: As selected by Architect from manufacturer's full range.

2.07 METALLIC-COATED-STEEL FINISHES

A. Powder Coating: Immediately after cleaning and pretreating, apply manufacturer's standard TGIC polyester powder-coat finish to a minimum dry film thickness of 2 mils.

1. Color and Gloss: As selected by Architect from manufacturer's full range.

PART 3 - EXECUTION

3.01 EXAMINATION

A. Examine areas and conditions, with Installer present, for compliance with requirements for site clearing, earthwork, pavement work, construction layout, and other conditions affecting performance of the Work.

B. Do not begin installation before final grading is completed unless otherwise permitted by Architect.

C. Proceed with installation only after unsatisfactory conditions have been corrected.

3.02 PREPARATION

A. Stake locations of fence lines, gates, and terminal posts. Do not exceed intervals of 500 feet or line of sight between stakes. Indicate locations of utilities, lawn sprinkler system, underground structures, benchmarks, and property monuments.

1. Construction layout and field engineering are specified in Section 017300 "Execution."

3.03 DECORATIVE FENCE INSTALLATION

A. Install fences according to manufacturer's written instructions.

B. Post Excavation: Drill or hand-excavate holes for posts in firm, undisturbed soil. Excavate holes to a diameter of not less than 4 times post size and a depth of not less than 24 inches plus 3 inches for each foot or fraction of a foot that fence height exceeds 4 feet.

C. Post Setting: Set posts in concrete at indicated spacing into firm, undisturbed soil.

1. Verify that posts are set plumb, aligned, and at correct height and spacing, and hold in position during setting with concrete or mechanical devices.

2. Concrete Fill: Place concrete around posts and vibrate or tamp for consolidation. Protect aboveground portion of posts from concrete splatter.
3. Posts Set in Concrete: Extend post to within 6 inches of specified excavation depth, but not closer than 3 inches to bottom of concrete.
4. Space posts uniformly at 6 feet o.c.

3.04 GATE INSTALLATION

A. Install gates according to manufacturer's written instructions, level, plumb, and secure for full opening without interference. Attach hardware using tamper-resistant or concealed means. Install ground-set items in concrete for anchorage. Adjust hardware for smooth operation and lubricate where necessary.

3.05 ADJUSTING

A. Gates: Adjust gates to operate smoothly, easily, and quietly, free of binding, warp, excessive deflection, distortion, nonalignment, misplacement, disruption, or malfunction, throughout entire operational range. Confirm that latches and locks engage accurately and securely without forcing or binding.

B. Lubricate hardware and other moving parts.

END OF SECTION

SECTION 33 30 00

SANITARY SEWERAGE UTILITIES

PART 1 - GENERAL

1.1 DESCRIPTION

A. Complete sanitary sewers and appurtenances using construction techniques and materials as required by the construction plans and these Specifications.

1.2 RELATED SECTIONS

A. SECTION 31 23 33 – TRENCH EXCAVATION
B. SECTION 31 23 34 – TRENCH BACKFILL
C. SECTION 31 23 35 – TRENCH SAFETY SYSTEM

1.3 REFERENCES

A. American Society for Testing and Materials (ASTM)
   1. ASTM C144 – Aggregate for Masonry Mortar.
   2. ASTM C270 – Mortar for Unit Masonry.
   3. ASTM C478 – Precast Reinforced Concrete Manhole Sections.
   4. ASTM D1248 – Polyethylene Plastics Molding and Extrusion Materials.
   5. ASTM D2241 – Poly (Vinyl Chloride) (PVC) Pressure-Rated Pipe (SDR-Series).
   6. ASTM D2321 – Practice for Underground Installation of Plastic Gravity-Flow Sewers.
   7. ASTM D3034 – Type PSM Poly (Vinyl Chloride) (PVC) Sewer Pipe and Fittings.
   8. ASTM D3212 – Joints for Drain and Sewer Plastic Pipes Using Flexible Elastomeric Seals.

B. American Water Works Association (AWWA)
   1. AWWA C110 – Ductile Iron and Gray-Iron Fittings, 3 Inches through 48 Inches, for Water and Other Liquids.
   2. AWWA C150 – PVC piping with 150 psi pressure rating.

C. Regulatory Requirements: Texas Commission on Environmental Quality (TCEQ), Title 31 Texas Administrative Code (TAC), Chapter 317, “Design Criteria for Sewage Systems”.
   1. Rule §317.1 General Provisions
   2. Rule §317.2 Sewage Collection System
   3. Rule §317.13 Appendix E – Separation Distances

D. Regulatory Requirements: Texas Commission on Environmental Quality (TCEQ), Title 30 Texas Administrative Code (TAC), Chapter 290, “Public Drinking Water”.

1. Rule §290.44(e) Location of Waterlines

1.4 SUBMITTALS

A. Procedures for submittals: DIVISION 1.

B. Product Data: Manufacturer's product data sheets for iron castings and pipe material

C. Quality Control Submittals:
   1. Certificates: Manufacturer's certificates attesting compliance with applicable specifications for grades, types, classes, strengths and thickness of pipe and fittings.
   2. Certificates: Manufacturer's certificates attesting compliance with applicable specifications for precast manhole sections, joints, and pipe connectors.
   3. Test Reports: Results of field quality control tests.

D. Contract Closeout Submittal:
   1. Project Record Documents: Submit documents in accordance with DIVISION I. Accurately record actual location of each service connection to building and each manhole.

1.5 QUALITY ASSURANCE

A. Comply with the provisions of DIVISION 1.

B. Comply with the provisions of 30 TAC Chapter 317, Rule §317.1, §317.2, and §317.13.

C. Comply with the provisions of 30 TAC Chapter 290, Rule §290.44(e).

PART 2 - PRODUCTS

2.1 SANITARY SEWER PIPE

A. Polyvinyl Chloride Pipe (PVC):
   1. For Gravity Sewer Main where required due to clearance from waterline: ASTM D2241 SDR-26 PVC pressure-rated pipe.
   2. For Gravity Sewer Main elsewhere: ASTM D3034, SDR-35 PVC pipe and fittings, as applicable.

2.2 CLEANOUTS

A. Install in accordance with TCEQ and Drawings

2.3 SERVICE CONNECTIONS

A. Install in accordance with TCEQ and Drawings.

2.4 MANHOLES

A. Precast Concrete Manholes: Precast concrete manholes shall comply with ASTM C478. Joints for precast concrete manholes shall be rubber gaskets comply with ASTM C443.

B. Cast-in-place Concrete Manholes: Provide reinforced cast-in-place concrete with 28-day compressive strength of 3000 psi.

C. Iron Castings: Gray Cast Iron, ASTM A48, Class 20, free of imperfections, with holes in cover lean and free from plugs.
   1. Machine bearing surfaces of manhole frames and covers to provide even bearing in any position in which the manhole cover is seated on the frame.
   2. Cast the word "SEWER" on each manhole cover.
   3. Provide bolt down pressure type covers with seal consisting of either a 1/16 in. copper gasket or 1/4 in. diameter neoprene O-ring gasket between cover and frame.

D. Pipe Connectors: Pipe connectors shall comply with ASTM C923. "Press-Wedge", "Res-Seal", or equal.

PART 3 - EXECUTION

3.1 PREPARATION

A. The Contractor is to provide a surveyor to stake locations of manholes, cleanouts and sanitary sewer main at a minimum 50-foot intervals.

3.2 EXCAVATION

A. Excavate for sanitary sewer systems as specified in SECTION 31 23 33.

3.3 PIPE INSTALLATION

A. Comply with ASTM D2321.

B. General:
   1. Lay type, class, and size of pipe as scheduled on Drawings. Install piping in accordance with manufacturer's installation instructions.
   2. Protect pipe during handling against impact shocks and freefalls. Do not install damaged or defective pipe.

3. Keep pipe clean as work progresses. Keep interior of pipe clear of dirt and deleterious materials during installation.

C. Lay piping at lowest point of trench with spigot end pointing in direction of flow.

D. Lay each pipe firmly and true to line and grade, forming a closed concentric joint with the adjoining pipe and preventing sudden offsets of the flow line.

E. Make adjustments to line and grade scraping away or filling under the body of the pipe. Wedging to blocking under the pipe ends is prohibited.

F. When work is not in progress, close open ends of pipe and fittings to prevent water, earth or other substances from entering the pipe and fittings.

3.4 PIPE BEDDING - INSTALLATION

A. Provide bedding for all sizes and depths of sanitary sewer pipe as detailed on Drawings, and specified in SECTION 31 23 34.

3.5 SERVICE CONNECTIONS - INSTALLATION

A. Coordinate the exact location of all sanitary sewer connections with Drawings prepared by the Mechanical Engineer.

B. Locate far-side service connections and near-side service stubs as shown on Drawings.
1. Show actual locations of installed service connections on Project Record Drawings.

3.6 CLEANOUTS - INSTALLATION

A. Locate cleanouts as shown on Drawings.
1. Show actual location of installed cleanouts on Project Record Drawings.

3.7 MANHOLES - INSTALLATION

A. General: Manhole base shall be cast-on-site.

B. Installation Procedures
1. Make manhole cut-outs: Prepare excavation in a normal manner. Be sure excavation has been properly shored for safety. Mark manhole for pipe cut-outs. 90 degree marks are stenciled on the bottom of each manhole at the factory in order to locate the cut-out positions.
2. Pour concrete base: Pour concrete base in place in the trench. Make sure the concrete extends at least one foot from the outside wall of the manhole and a minimum of six inches above incoming lines. On the inside, the concrete will form a fully enclosed bench

and invert area. Make sure the concrete is at least four inches above the incoming lines inside the manhole.

3. Set manhole: To lift the manhole, insert a 4" x 4" timber into the opening at the top of the manhole. Attach a rope or a chain to the timber and lift with backhoe or other lifting device. Set manhole into the wet concrete and insert to the required depth.
4. Backfill: Backfill with sand or stabilized soil of moderate compaction free from large stones or other debris. The backfill should be added in one foot lifts beginning at the manhole and working outward to avoid uneven lateral pressure.
5. Bring to grade: Use pre-cast concrete grade rings mortared in place to bring the manhole to grade level.

C. Encase manhole drop structure in mortar to form one continuous structure with the manhole.

3.8 BACKFILLING

A. Back fill sanitary sewerage excavations as specified in SECTION 31 23 34.

B. Green plastic warning tape that reads "Caution-Sanitary Sewer" in black letters every 4 feet shall be placed approximately 12” above the top of pipe prior to the placement of subsequent backfill layers.

C. Install detector tape with all sanitary sewer piping.

3.9 FIELD QUALITY CONTROL

A. General: During construction, perform leakage testing and displacement testing as work progresses. No more than 500 linear feet of installed sewer shall be allowed to remain untested. After backfilling and removing debris from each section of sewer line, conduct a line acceptance test under observation of the engineer. Follow all TCEQ requirements for testing.

B. Leakage Testing: Test the sanitary sewer lines in strict accordance with the following leakage test using low-pressure air. If the test results indicate an unacceptable installation, locate the source of leakage, correct the defect, and retest until the installation is proven satisfactory. Follow all TCEQ requirements for testing.

1. Minimum Requirements for Equipment:
   a. Control panel.
   b. Low-pressure air supply connected to control panel.
   c. Pneumatic plugs of acceptable size for diameter of pipe to be tested; capable of withstanding internal test pressure without leaking or requiring external bracing.
   d. Air hose from control panel to:
   e. Air supply
   f. Pneumatic plugs
   g. Sealed Line for pressurizing
   h. Sealed line for monitoring internal pressure
2. Test Pneumatic Plugs: Test plugs before using in actual test installation.

a. Place one length of pipe on ground and seal at both ends of pneumatic plugs to be checked.
   1) Pressurize plugs to 25 psig; then pressurize sealed pipe to 5 psig.

3. Compensating for Groundwater Pressure:
   a. Where groundwater exists, install a capped nipple at the same time the sewer line is placed. Use a ½-inch capped pipe nipple approximately 10 inches long. Make the installation through the manhole wall on top of the sewer line where the line enters the manhole.
   b. Immediately before performing the line acceptance test, remove the pipe cap, clear the pipe nipple with air pressure, and connect a clear plastic tube to pipe nipple. Support the tube vertically and allow water to rise in the tube. After the water stops rising, measure the height in feet of water over the invert of the pipe. Divide this height by 2.3 feet/psi to determine the groundwater pressure to be used in line testing.
4. Line Testing: After pneumatic plugs have been checked, place plugs in line at manhole and inflate plugs to 25 psig. Introduce low-pressure air into the sealed line until the internal air pressure reaches 4 psig greater than the groundwater pressure. Allow at least 2 minutes for air pressure to stabilize. If at least 3.5 psig over groundwater pressure is maintained, disconnect the air hose from the control panel to the air supply and measure the time of the pressure drop between 3.5 and 2.5 psig above groundwater pressure.
   a. The installation is acceptable if the air low rate does not exceed 0.003 cfm per square foot of internal pipe surface with an average test pressure of 3.0 psig greater than groundwater pressure.
   b. The line between manholes is within acceptable limits if the time for the 1 psig pressure drop is not less than the time listed below for pipe sizes indicated.

Pipe Diameter (in)	Minutes Pressure is Maintained
6	3.0
8	4.0
10	5.0
12	5.5
15	7.5
18	8.5
21	10.5
24	11.5
30	14.5
36	17.0

C. Test for Displacement of Sewers: Test plastic pipe sizes 6 inches through 30 inches for deflection by pulling a mandrel with an outside diameter equal to 95 percent of the base inside diameter of the pipe through the pipe after backfilling is complete. Base inside diameters for PVC pipe shall be as per pipe manufacturer's published data.

1. Mandrel shall be cylindrical in shape and constructed with at least seven evenly spaced arms or prongs. Mandrels with less arms will be rejected as not sufficiently accurate. Contact length of the mandrel's arms shall equal or exceed the nominal diameter of the sewer to be inspected.
2. Hand pull mandrel through all plastic sewer lines. Uncover sections of sewer not passing the mandrel and replace. Retest or replace sewer lines.
3. Inspection no earlier than 30 days after reaching final trench backfill grade, provided that the soil has thoroughly settled throughout the entire trench.

END OF SECTION 33 30 00